AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 24, 2026

1. **Pledge of Allegiance**

2. **Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**

3. **Conflict of interest items**

4. **Action to approve November 24, 2026, agenda**

5. **Action to approve November 17, 2026, minutes of the Board of Codington County Commissioners**

6. **Monthly Reports**
   a. **Emergency Manager**
   b. **Sheriff**
   c. **Facility Manager**

7. **Action to approve a Resolution 2026-32 for continued support of the First Dist. Assoc. of Local Governments**

8. **Action to approve updated Search and Rescue Team members to add Austin Hanson and Erica Britt**

9. **Discussion/possible action to approve replacing south large overhead door in ag barn at Extension Complex**

10. **Action to approve purchase of replacement laptop computer in Commission chambers**

11. **Discussion/possible action to approve advertising and hiring for Administrative Support in Treasurer's Office**

12. **Discussion/possible action to approve advertising and hiring for full-time Payroll Specialist in Auditor's Office**

13. **Note office closures for November 26 & 27, Thanksgiving Day**

14. **Action to approve abatement applications**

15. **Action to approve claims for payment**

16. **Action to approve automatic budget supplements**

17. **Action to approve personnel changes**

18. **Action to approve travel requests**

19. **Public Notices – a possible quorum of Commissioners could be in attendance at:**

20. **Old Business**

21. **New Business**

22. **Open**
   a. **Public Comments**
   b. **Commission Comments**

23. **Action to enter into Executive session pursuant to SDCL 1-25-2**
   (1) Discussion of personnel issues (SDCL 1-25-2(1))
   (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending

litigation or contractual matters (SDCL 1-25-2(3))

(3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25 2(4))

(4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))

(5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))

24. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201

November 17, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 17, 2026, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer, and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Human Resource Representative, Natalie Remund.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by McElhany, second by Gabel, to approve the agenda for November 17, 2026, with the addition of proposed rental rates at the Codington County Extension Complex; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of November 10, 2026; all voted aye; motion carried.

DART TOURNAMENT AT CODINGTON COUNTY EXTENSION COMPLEX

Tom Halverson, owner of Shooters Bar, met with the Board to request authorization to sell alcohol at a Dart Tournament which will be held at the Codington County Extension Center Complex on December 18th & 19th, 2026. Mr. Halverson reviewed the procedure for the event, and how the sale of alcohol is handled, and noted the license, from Shooters Bar, will be transferred for this event. Shooters Bar will be responsible for the monitoring and sale of alcohol at this event, which he mentioned having security and watch entrances. Motion by McElhany, second by Schweer, to allow the Dart Tournament to sell alcohol at their event at the Codington County Extension Center Complex; all voted aye; motion carried.

PLAT RESOLUTION APPROVED

Zoning Office, Luke Muller, provided the Board with documentation for a plat for their approval. The Board took the following action:

RESOLUTION 2026-31

A Resolution to approve the plating of SDSU Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

SDSU Addition located in Section 7, Township 119 North, Range 51 West of the 5th P.M.; in the former Sisseton and Wahpeton Indian Reservation, Codington County, South Dakota; and in Section 20, Township 119 North, Range 52 (Germantown Township), West of the 5th P.M., Codington County, South Dakota and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner McElhany; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 17th day of November 2026, at Watertown, Codington County, South Dakota

Troy VanDusen
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2026-31, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 17th day of November 2026, at Watertown, Codington County, South Dakota.

Brenda Hanten
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Highway Superintendent, Randy Falvey, informed the Board; with the building remodel project the electrical inspector found a couple small items that he would like corrected, they will be completed by this Friday, have started painting the interior structure of the truck storage to tie together the old and new during the rainy days as it was too wet to work on graveling; striping has been completed on County Roads 7/169th St. and 10/460th Ave. on the new asphalt as well as all of the roads that we chip sealed earlier this year; finished cutting grass on all of our county roads in preparation for winter weather; attended the Risk and Safety Conference in Pierre at the beginning of the month put on by Safety Benefits, once again it was an interesting and very informative conference; have installed the plow mounts on our trucks and inspected and operated the sanders, will be installing the wing posts on the motor graders later this week, the wings are utilized to push the snow further off the shoulders and to aid in cleaning up intersections; are currently working on hauling gravel in the NE corner of the county and will then move onto the SE corner.

FEE CHANGES FOR CODINGTON COUNTY EXTENSION CENTER

Motion by Johnson, second by McElhany, to approve the fee changes for the Codington County Extension Center, Jodi Loeher, 4-H Educator and Becky Goens, Sr. Administration Specialist, provided the Board with proposed rate changes for the Codington County Extension Center, no rate changes were requested for the classrooms, kitchen, or exhibit hall, small increases were suggested for the Expos, Sale Ring, and Barn areas, Rate increases varied from $10.00 per space to $35.00 when using multiple rooms, other increases were applied to the move in/out charge, heat charge (additional $10.00), increase to banquets larger than 100 people and alcohol surcharge was increased from $100.00 to $250.00, new rates would only apply to new contracts after 1/1/2027, existing, signed rental contracts will not be adjusted; all voted aye, motion carried.

2026 GENERAL ELECTION POST-ELECTION AUDIT REPORT

Motion by McElhany, second by Schweer, to approve the 2026 General Election Post-Election Audit report as reported by Auditor, Brenda Hanten; the United States Representative race in precincts Kampeska & Richland with 199 ballots were hand counted and State Treasurer race in Precincts E-1, E-4 & Lake with 932 ballots were hand counted, with 100% accuracy of the tabulator compared to the hand counted post-election audit; all voted aye; motion carried.

Codington County, 17 November 2026

NOTE THANKSGIVING DAY CODINGTON COUNTY OFFICE CLOSURES
Note that the Court House and all County Offices will be closed on Thursday, November 26th, 2026, and Friday, November 27th, 2026, in observance of Thanksgiving Day.

CLAIMS
Motion by McElhany, second by Johnson, to approve for payment the following list of claims; all voted aye; motion carried. ANGIE COLLIGNON 150.00 SVC, SARA FOUST 150.00 SVC, MARY FRANSEN 125.00 SVC, BECKY GOENS 125.00 SVC, JOAN KAAZ 50.00 SVC, JODI LOEHRER 125.00 SVC, ANN RASMUSSEN 125.00 SVC, DAWN RUSSELL 161.50 SVC

Motion by McElhany, second by Schweer, to approve a claim in the amount of $39,040.06 payable to the City of Watertown for July 2026, 911 surcharge collections, Gabel, McElhany, Johnson and Schweer voted aye; VanDusen was recused; motion carried.

JAIL BOND CLAIM
Motion by Gabel, second by McElhany, to approve for payment the following jail bond claim; all voted aye; motion carried. USBank $1,331,250.00.

OPEN
Commission Comments - Commissioner VanDusen reminded everyone that there will be a public meeting on November 19th, 2026, at 7:00 p.m. at the First District of Local Governments Office.

EXECUTIVE SESSION
Motion by Johnson, second by McElhany, to enter into executive session, per SDCL 1-25-2(1) Personnel issues (SDCL 1-25-2(1) at 9:20 a.m., all voted aye; motion carried. The Board returned to regular session at 10:11 a.m., and no action was taken, Human Resource Representative, Natalie Remund, and Auditor, Brenda Hanten, were present for executive session.

ADJOURNMENT
Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Schweer, to adjourn at 10:12 a.m., all voted aye; motion carried.

ATTEST:

_____
Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.
Published once at the total approximate cost of $_____

RESOLUTION 2026-32

RESOLUTION TO CONTINUE SUPPORT FOR THE FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS DURING FISCAL YEAR 2026

(October 1, 2026 – September 30, 2027)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2027 (October 1, 2026 - September 30, 2027). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide $51,846.56 to the First District Association of Local Governments during the aforementioned Fiscal Year 2027 period.

Adopted this 24th day of November, 2026

_____

Troy VanDusen,
Chair Codington County Commissioners

ATTEST:

_____

Brenda Hanten
Codington County Auditor

CODINGTON COUNTY SEARCH AND RESCUE TEAM

							SIGN
		Andrew Delgado, EM Director	AED, EVOC,ICS,WS,AFSAR,IDO				5EM1
		Cheri Howell, EM Deputy					5EM2
		Don Rowland, Fire Chief					
		Tim Toomey, Police Chief					
		Brad Howell, Sheriff					

	RD	**Commander** Commander DJ York	AED,DRI,DRII,EVOC,HZ,ICS,ID,PLST, UWDI,WS,AFSAR,CPR				SAR1

		Assistant Commander Jamie Torstenson	AED,DRI,EMT,EVOC,HZ,ICS,PLS,WS				SAR3
	RD	**Director of Safety** Chris Pownell	AED,EVOC,HZ,WS				SAR4
	D	**Administrative Assistant** Greg McDonald	AED,DRI,EVOC,HZ,LPN,WS,IDO				SAR14

		SQUAD A					
	RD	Chad Crom, Captain	AED,DRI,EVOC,HZ,ICS,WS,ID				SAR10
	RD	Ken Nigg, Captain	AED,DRI,EVOC,ID,HZ,ICS,PLS,SWR,WS				SAR11
	D	Myles York	AED,WS,CPR, IDO				SAR12
	RD	Grant Britt	EVOC,WS,HZ,DR1,ID				SAR13
							SAR15
	D	Tylor Griffith	AED,DRI,EVOC,HZ,ICS,WS				SAR16
	RD	Austin Mattson	EVOC,DR1,AED,ID				SAR17
	RD	Brandon Peterson	EVOC,DR1,ID				SAR18
	RD	Chad Jacobsen	DR1,ID				SAR19

	RD	**SQUAD B** Nathan Gast, Captain	AED,DRI,EVOC,HZ,ICS,ID,PLS,WS				SAR20
		Wes Jennings, Sgt.	AED,EVOC,HZ,ICS,WS,IDO				SAR21
		Scott Serie	AED,DRI,EVOC,HZ,ICS,PLS,WS				SAR22
		John Lunzman	AED,EVOC,HZ				SAR23
		Josh Kerfien	AED,EVOC,HZ,DR1,ICS,EMT,WS,IDO				SAR24
		Jordan Knippling	IDO				SAR25
		Tim Waite	AED,EVOC,HZ				SAR26
		Austin Hanson					SAR27
		SQUAD C Steve Johnson, Captain	AED,EVOC,HZ,IDO				SAR30
		Duane Hanson, Sgt.	AED,EVOC,HZ,ICS,WS,DRI				SAR31
		Sharmell Murphy	AED,DP,DRI,HZ,ICS,LPN,PLS,WS				SAR33
		Rickie Walford	EVOC,ICS,WS				SAR34
		Yu Ng	EVOC,DR1,WS,IDO				SAR35
		Cheyanne Yurkovich	EVOC, Medic,IDO				SAR36
		Kaden Yurkovich	EVOC ,Medic,IDO				SAR37
		Erica Britt					SAR38

Watertown Police Dispatch 882-6210

Overhead Door Co. of Watertown, Inc

1001 16th St SW• PHONE (605) 882-2029 • WATERTOWN, SD 57201

** Home of Thermacore-The World's Most Advanced Insulated Door **

CODINGTON CO EXTENSION BLDG
1910 W. KEMP
PO BOX 997
WATERTOWN, SD 57201

PHONE # (605) 882-6297 S-(605) 882-5158

Our Fax # (605) 882-2804
Your Fax #
Date 11/13/2026
Job 1201 10th St NW Watertown, SD 57201

We propose the following stated material according to the terms and conditions below:

TYPE OF DOOR: **599**

FURNISH & INSTALL SERIES 599 WHITE

(1) 14'0 X 12'1" Steel Insulated overhead door with 3" Lct steel jamb track

(1) 25x12 window on right side of door looking out

(1) Model RMZ 1/2 hp opener

(4) sgl remotes, and (1) set of photo eyes

remove old door and opener

complete pvc w/s

Tax Included — No Excise Tax

Total Price — **$7,825.00**

All above installed at job site in openings prepared by others, including jamb extensions and any mounting pads. **ALL LOW/HIGH VOLTAGE ELECTRICAL BY OTHERS.**

ALL LABOR WARRANTED FOR A PERIOD OF ONE YEAR BEYOND DATE OF INSTALLATION.

Terms: Payment due at time of service. Any services invoiced are due 1% per month service charge on any unpaid balance. All quotations made for immediate acceptance subject to the availability of materials. We reserve the right to revisions of prices in the event labor costs, material prices and/or freight rates advance. We reserve the right to correct clerical errors. Labor warranty void on unpaid invoices or outstanding balances. Overhead Door Co. of Sioux Falls/Watertown/Brown County will not be held accountable or responsible for any delay in performance outside of our control, and as such will not be responsible or liable for any resulting damages whatsoever, including, but not limited to liquidated damages or associated fines, fees or penalties. Quotation is subject to the addition of any present or future tax imposed by any governmental body affecting the sale or use of this material. Our responsibility ceases with delivery to a common carrier in good order. A receipt from a common carrier shall constitute delivery. Any shortages must be reported in writing within 5 days after receipt.

Please sign and return 1 copy.

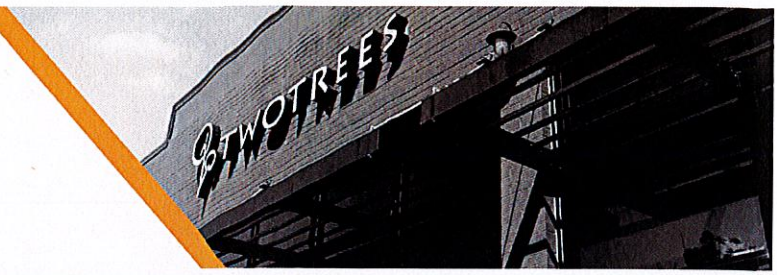
Deposit Required none

ACCEPTED _____

by _____

Overhead Door Co. of Watertown, Inc

by matt T



We have prepared a quote for you

Quote for new device in the commissioners room

Quote # 006031
Version 1

Prepared for:

Codington County Auditor

Lee Gabel
lee.gabel@codington.sdcounty.gov

Bill To:

Codington County Auditor

14 First Ave SE
Watertown, SD 57201

Lee Gabel
(605) 880-1278
lee.gabel@codington.sdcounty.gov

Ship To:

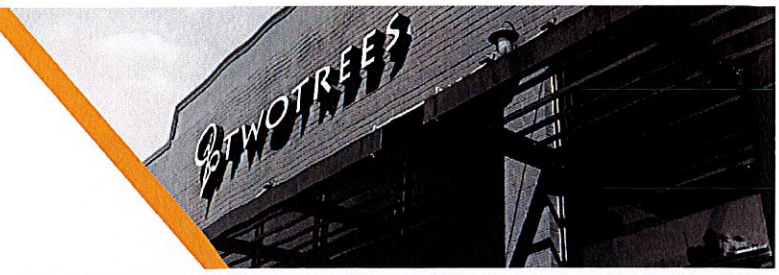
Codington County Auditor

14 First Ave SE
Watertown SD, 57201

Lee Gabel
(605) 880-1278
lee.gabel@codington.sdcounty.gov

Quote Items

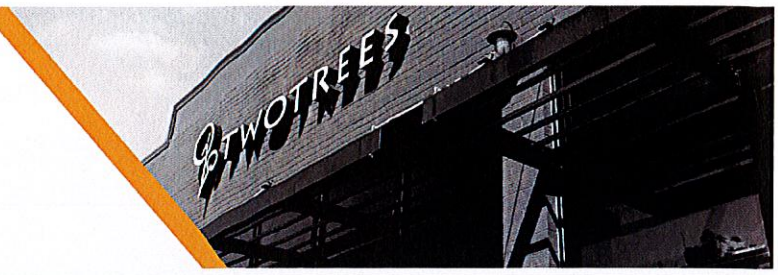
Product Details	Qty	Unit Price	Total
Lenovo ThinkPad E16 Gen 3 16" Notebook - WUXGA - 60 Hz - Intel Core 7 240H - 16 GB - 512 GB SSD - English Keyboard - Black - Intel Chip - 1920 x 1200 - Windows 11 Pro - Intel - In-plane Switching (IPS) Technology - Front Camera/Webcam - IEEE 802.11ax Wir 	1	$1,295.00	$1,295.00
Lenovo Depot/Customer Carry-In - Extended Warranty (Upgrade) - 3 Year - Warranty - Service Depot - Maintenance - Parts & Labor 	1	$96.00	$96.00
Onsite setup of PC Unbox and run initial setup of Lenovo ThinkPad E16 for commissioner meeting room conf PC, this includes the installing of the latest Microsoft updates. Installation of Defender for Endpoint antivirus On site setup at customer site connecting to the customer's existing Domain network and the moving user profile data if applicable off existing laptop. Also includes installing of printer drivers for existing local and network printers and running test prints. Verify with Lee Gabel that the Thinkpad will support county conference needs Installation of all other software applications and transfer of data other than user profile data is not included and will be billed for actual time involved at our regular hourly rates plus applicable travel charges. Clean up work area, dispose of boxes, confirm with customer that the work area is acceptable following the replacement of PC(s). * Check the AD server computers list, verify that has been populated with the new equipment info and remove any computer equipment being retired from these same consoles / portals, document this in work order. Covered under ConnectCare MSP program for labor services	1	$0.00	$0.00



Quote Items

Product Details	Qty	Unit Price	Total
Twotrees Managed Services - Workstations 1 replacement PC Twotrees Managed Services- workstation includes 24/7 remote monitoring, automated monthly reporting, automated patch management, automated anti-virus and spam updates, automated disk optimization. Alerts, labor for covered device, annual network documentation, yearly review and planning and remote quarterly checkups. Parts and Travel are not included in this plan.	1	$0.00	$0.00
Onboarding of TTMSP Device 1 replacement PC Our onboarding process is designed to ensure a smooth transition, establish a secure and stable IT environment, and position your organization for long-term success. During onboarding, our team will perform a comprehensive review of your technology environment, deploy remote monitoring and management tools, configure security and backup systems as applicable, document critical network and system information, and establish support procedures for your staff. Key onboarding activities may include: * Discovery and assessment of existing IT infrastructure * Deployment and configuration of monitoring and management tools * Security review and baseline configuration * Network, workstation, and server documentation * Backup and recovery verification * User and support process setup * Strategic recommendations for improving reliability, security, and performance Upon completion, your organization will have a documented, monitored, and supported IT environment backed by our proactive Managed IT Services team.	1	$0.00	$0.00

Subtotal: **$1,391.00**



Quote for new device in the commissioners room

Prepared by:

Twotrees Technologies

Greg Richter
greg.richter@twotrees.com

Prepared for:

Codington County Auditor

14 First Ave SE
Watertown, SD 57201
Lee Gabel
(605) 880-1278
lee.gabel@codington.sdcounty.gov

Quote Information:

Quote #: 006031

Version: 1
Delivery Date: 11/19/2026
Expiration Date: 12/31/2026

Quote Summary

Description	Amount
Quote Items	$1,391.00
Total:	**$1,391.00**

This order is subject to Twotrees Terms and Conditions:

https://www.twotrees.com/terms

Prices are subject to change due to market volatility and will be finalized when your order is placed.

Twotrees Technologies

Signature: Greg Richter

Name: Greg Richter

Title:

Date: 11/19/2026

Codington County Auditor

Signature:

Name: Lee Gabel

Date: