AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 27, 2026

1. Pledge of Allegiance

2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297

3. Conflict of interest items

4. Action to approve October 27, 2026, agenda

5. Action to approve October 20, 2026, minutes of the Board of Codington County Commissioners

6. Discussion with Agwrx Cooperative representative about road right-of-way

7. Monthly Reports
   a. Emergency Management
   b. Sheriff

8. Discussion/possible action to approve purchase of vehicle for Emergency Management

9. Discussion/possible action to authorize advertising and hiring for Administrative Assistant position in Director of Equalization office

10. Discussion/possible action to approve Codington County employee health insurance proposal

11. Action to approve abatement applications

12. Action to approve claims for payment

13. Action to approve automatic budget supplements

14. Action to approve personnel changes

15. Action to approve travel requests

16. Public Notices – a possible quorum of Commissioners could be in attendance at:

17. Old Business

18. New Business

19. Open
   a. Public Comments
   b. Commission Comments

20. Action to enter into Executive session pursuant to SDCL 1-25-2
   (1) Discussion of personnel issues (SDCL 1-25-2(1))
   (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(2))
   (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25 2(3))
   (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(4))
   (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(5))

21. Action to adjourn upon completion of agenda items.

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201

October 27, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 27, 2026, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer, and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Schweer.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by McElhany, second by Gabel, to approve the agenda for October 27, 2026, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of October 20, 2026; all voted aye; motion carried.

ROAD RIGHT-OF-WAY DISCUSSION

Kent Borstad, CEO of Agwrx Coop., met with the Board to discuss the possibility to vacate 66' of right-of-way in Pelican View Addition for future growth, Luke Muller, Planning and Zoning Officer, explained that in order to do this there would need to be a petition to vacate right of way through a public vacation process and if part of this property has been annexed into the city they will also need to be part of this process along with the Game Fish and Parks. Further discussions between the parties will take place to make these determinations.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, completed the last of the paperwork to submit the HMEP grant and have closed the current year; the LMPG grant has been approved; attended a tabletop exercise at the hospital discussing an evacuation plan; ICS 300 class had a good turnout; had joint training with Search and Rescue and Watertown Fire Rescue Dept. for ice rescues and water rescue equipment; command post build sheets are back and getting reviewed by agencies involved. **Sheriff, Brad Howell,** provided the Board with the following statistics, compiled from activity in the month of September 2026, for the Detention Center and Sheriff's Office; office fees were collected in the amount of $19,944.46, and were retained by the County; ATM, Kiosk, and Commissary items sold with a commission fee to the County in the amount of $1,721.87; 579 cases/calls for service; 15 accident reports were completed; 65 warrants served; 208 sets of civil papers served; 3,266 transport miles; average daily inmate population 53.2 (high ADP 58 and low ADP 44); 17 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 14 individuals using remote breathalyzers; 58 individuals testing twice daily PBT'S; 41 individuals reporting twice weekly for UA Drug testing; 0 individual wearing a sweat patch; 187 bookings; $23,108.97 collected in fees for out of county prisoner contracts; $1,840.00 collected in work release fees; $11,929.00 collected in fees for the 24/7 program and SCRAM fees; update on other activities: have had a couple inmates taken to the hospital so will be a couple larger claims than usual; the Sheriff's Conference was held in Watertown, attended training and meetings, 6-7 staff were able to attend; the Optimist Club awarded Deputy Reeves officer of the year so would like to congratulate him for this award.

VEHICLE FOR EMERGENCY MANAGEMENT OFFICE

Motion by McElhany, second by Schweer, to approve the purchase of 2026 Chevrolet Silverado 1500 pickup, from Sharp Automotive, in the amount of $49,999.00, Emergency Manager, Andrew Delgado, informed the Board that the current vehicle is 10 years old and would like to update, this is a budgeted item; all voted aye; motion carried.

ADMINISTRATIVE ASSISTANT POSITION DIRECTOR OF EQUALIZATION OFFICE
Motion by Johnson, second by McElhany, to approve of advertising and hire a full-time Administrative Assistant position in the Director of Equalization office, due to a retirement; all voted aye; motion carried.

CODINGTON COUNTY EMPLOYEE HEALTH INSURANCE PROPOSALS
Motion by Gabel, second by McElhany, to stay with the current Sanford health insurance plans, the standard and true plans to offer employees 6 different options to choose from; all voted aye; motion carried.

CLAIMS
Motion by Johnson, second by McElhany, to approve a claim in the amount of $39,018.32 payable to the City of Watertown for August 2026, 911 surcharge collections, Gabel, McElhany, Johnson and Schweer voted aye; VanDusen was recused; motion carried.

PERSONNEL CHANGE
Motion by McElhany, second by Gabel, to approve the following Personnel change: all voted aye; motion carried.
Barbara Martenson, promotion to Administrative Specialist, Director of Equalization Office, Grade 30/Step J, $31.98 per hour, effective 11-01-2026.

ADJOURNMENT
Upon conclusion of all business to come before the Board, a motion was made by McElhany, second by Gabel, to adjourn at 9:25 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

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