AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, September 22, 2026

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve September 22, 2026, agenda
5. Action to approve September 08, 2026, minutes of the Board of Codington County Commissioners
6. Public meeting 9:00 a.m., Codington County 5-year Highway and Transportation Plan
7. Public Hearing on 2027 Codington County Provisional budget
8. Action to adopt the 2027 Codington County Provisional budget and accompanying resolution 2026-25
9. Discussion with Chris Clifton, Watertown Development Company Executive Director
10. Monthly Reports
    a. Emergency Management
    b. Sheriff
    c. Highway
    d. Facility Manager
11. Discussion/possible action to approve Community Service Office to apply for two Bureau of Justice Assistance grants
12. Discussion/possible action to approve Community Service Office to apply for COSSUP grant
13. Action to approve Certificate of Adoption to update HAZMAT Plan
14. Action to approve Joint Powers and Funding agreement with SDDOT for Bridge 15-154-080
15. Action to approve Joint Powers and Funding agreement with SDDOT for Bridge 15-190-099
16. Action to approve Joint Powers and Funding agreement with SDDOT for Bridge 15-190-111
17. Discussion/possible action to authorize Chair to sign 2027 seasonal Memorial Park Campground Management Services Agreement
18. Discussion/possible action to authorize Chair to sign E-911 services contract with City of Watertown
19. Discussion/possible action to authorize Chair to sign contract for server access in conjunction with northeast South Dakota RIEM program
20. Discussion/possible action to authorize Chair to sign agreement for commissioning agent services for mechanical and electrical systems for the new jail
21. Action to acknowledge 2026 County safety awards
22. Action to acknowledge passing of former County employees/officials
23. Note the Board will not meet on September 29th, 2026, due to previously adopted policyp

24. Action to approve abatement applications

25. Action to approve claims for payment

26. Action to approve automatic budget supplements

27. Action to approve personnel changes

28. Action to approve travel requests

29. Public Notices – a possible quorum of Commissioners could be in attendance at:

30. Old Business

31. New Business

32. Open
    a. Public Comments
    b. Commission Comments

33. Action to enter into Executive session pursuant to SDCL 1-25-2
    (1) Discussion of personnel issues (SDCL 1-25-2(1))
    (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(2))

    (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25 2(3))
    (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(4))
    (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(5))

34. Action to adjourn upon completion of agenda items.

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201

September 22, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 22, 2026, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer, and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner McElhany.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS
Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED
Motion by McElhany, second by Schweer, to approve the agenda for September 22, 2026, as posted adding to approve a fireworks permit; all voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Gabel, to approve the minutes of September 08, 2026; all voted aye; motion carried.

PUBLIC MEETING OF CODINGTON COUNTY FIVE-YEAR HIGHWAY IMPROVEMENT PLAN
The Board held a public meeting, as previously advertised, regarding the proposed Codington County Five-Year Highway and Bridge Improvement Plan. The Auditor took a roster of all those present for this meeting. Highway Supt., Randy Falvey, reviewed the projects listed under the plan. No comments were offered. The Board will take action to adopt the plan during their regularly scheduled meeting on October 6th, 2026.

2027 PROVISIONAL BUDGET PUBLIC HEARING
The Board held a public hearing, as previously advertised, to allow any and all interested parties to comment on the 2027 Codington County Provisional Budget. Chair VanDusen opened the public hearing at this time. No comments were offered by persons present for this hearing. Chair VanDusen closed the public hearing at this time.

2027 ANNUAL BUDGET ADOPTION
Motion by Gabel, to adopt the 2027 Provisional Budget, as advertised and accompanying budget levy resolution 2026-25 which died due to lack of second, motion by McElhany, to adopt the 2027 Provisional Budget and accompanying budget levy resolution 2026-25 with the following changes to reduce the Treasurer's budget request of adding an employee and to add a 3% increase to the Commissioners wages, which died due to a lack of a second, motion by Gabel, second by Schweer, to adopt the 2027 Provisional Budget and accompanying budget levy resolution 2026-25,with a change to property taxes general fund - $11,020,588.00 and the amount of the Bond Redemption Fund from $2,403,000.00; roll call vote was taken with VanDusen, Johnson, Schweer & Gabel voted aye, McElhany voted nay; motion carried.

UPDATE OF WATERTOWN DEVELOPMENT COMPANY
Chris Clifton, Watertown Development Company Executive Director, updated the Board of current projects that the Watertown Development Company are involved in, Chris thanked the Board for their cooperation with the City to apply for a grant for the lift station with the Calvin property development which the lift station should be completed by June 2027; he appreciates the collaboration with the City/County and hopes it will continue, he also introduced Steve Lehner, Chair of Watertown Development Board and Doug Sharp, Executive Committee Member of Watertown Development Board.

PUBLIC SAFETY AND MENTAL HEALTH INITIATIVE GRANT

Motion by McElhany, second by Johnson, to authorize Community Service Office to apply for Public Safety and Mental Health Initiative grant, Community Service Director, Sara Foust, informed the Board that this grant is up to $3 million dollars over 3 years with a match that can be in kind; all voted aye; motion carried.

COSSUP GRANT APPLICATION

Motion by McElhany, second by Gabel, to authorize Community Service Office to apply for COSSUP grant, Community Service Director, Sara Foust, along with Substance Use and Justice Programs Coordinator, Angie Collignon, explained that this is the second COSSUP grant for $1 million dollars over 3 years; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, met with Search and Rescue CDR and personnel from Watertown Fire Rescue on joint training opportunities, attended training on Battery Energy Storage Systems with Watertown Fire Rescue and South Shore Volunteer Fire Dept. personnel; attended the Hazardous Weather Flooding Preparedness Course; coordinating a simulated emergency testing between LARK and Henry Volunteer Fire Dept., attended South Dakota Emergency Management Association conference, good event, solid training, emphasis on technology and cyber, at the LEPC meeting voted to adopt the HAZMAT Plan and came to agreements on grant projects, which will include signage to enhance responder safety, rapid spill containment for Volunteer Fire Depts. and smaller spill response kits for street dept. vehicles. **Highway Superintendent, Randy Falvey,** updated the Board: the contractors continue working on the remodel project of our building, the majority of the main contractor work has been completed, along with plumbing and heating portions, gutters have been installed on the entire building and new blown insulation over the main office area, the electricians are currently waiting on some electrical components to finish the changeover while continuing to pull wire and hook up outlets, timeline for finishing this year's project looks like the first week of October; after this year's bridge inspections necessitated closing the bridge on Cottonwood St. due to further deterioration, have installed new signage and have made the closure permanent until we can get the bridge replaced, prior to the permanent structure we did have someone move one set of barricades and drive over the bridge, this bridge is closed for a reason, no one should ever bypass a closure; finished chip sealing for the season, we have finished our initial sweeping and will sweep the roads one more time just prior to striping the roads in October, just a reminder to the general pubic that there is no longer loose gravel on the roads but we do not have the roads striped yet, so use extra caution; did receive easement paperwork from Banner for the bridge on Oak St, east of town, will be contacting the property owners to have the easements signed so that we can move forward with applying for funding this fall to have the bridge replaced; are continuing the resurfacing project on County Roads 7/169th St. and 10/460th Ave. we have started on the East/West portion so there will continue to be partial closures throughout the project, are hoping to have this project completed by the second week of October with striping, just a PSA that there will continue to be loose gravel and no pavement markings, motorists are urged to slow down and use caution when traveling through the work zone. **Facility Manager, Steve Molengraaf,** Ag Building – staff working on maintaining the facility on meetings and events taking place; been having an issue with the fire panel losing phone line connection for a considerable amount of time, working with ABC Solutions, Midco and Two Trees are trying to resolve the issue; Courthouse/Detention Center – the installation of the floor drain lining of the first-floor restroom was completed resolving the leakage in the Clerk of Courts office, staff has been working on drain lines numerous times in the past few months not draining in the detention center; Park – 1723 reservations, with a revenue of $174,379.46 as of 9-20-2026; Weed – spraying began at the end of August with slow going due to the weather conditions that we had, worked in the weed booth on Wednesday, September 2nd, at the SD State Fair, was a fair crowd; WNV – South Dakota West Nile Virus cases – 35 this year, SD WNV conference will be held this fall.

CERTIFICATE OF ADOPTION TO UPDATE HAZMAT PLAN

Motion by Gabel, second by Schweer, to authorize signing the Certificate of Adoption to update the HAZMAT plan, Emergency Management Director, Andrew Delgado, explained to the Board that this is the final step to adopt the updated HAZMAT plan; all voted aye; motion carried.

JOINT POWERS AGREEMENT WITH SDDOT FOR BRIDGE 15-154-080

Motion by McElhany, second by Johnson, to authorize Chair to sign a joint powers agreement between the SDDOT and Codington County for Bridge 15-154-080, Highway Supt., Randy Falvey, informed the Board that this bridge is located on 162nd St., it will be 100% funded for eligible costs of an approved preliminary engineering project; all voted aye; motion carried.

JOINT POWERS AGREEMENT WITH SDDOT FOR BRIDGE 15-190-099

Motion by Johnson, second by McElhany, to authorize Chair to sign a joint powers agreement between the SDDOT and Codington County for Bridge 15-190-099, Highway Supt., Randy Falvey, informed the Board that this bridge is located on CR 11-3, old Hwy 81, it will be a 50/50 split with the County amount of $29,600; all voted aye; motion carried.

JOINT POWERS AGREEMENT WITH SDDOT FOR BRIDGE 15-190-111

Motion by Johnson, second by McElhany, to authorize Chair to sign joint powers agreement between the SDDOT and Codington County for Bridge 15-190-111, Highway Supt., Randy Falvey, informed the Board that this is for engineering services and the County split is $26,400; all voted aye; motion carried.

2027 MEMORIAL PARK CAMPGROUND MANAGERS CONTRACT

Motion by Johnson, second by McElhany, to approve the 2027 Seasonal Memorial Park Campground Management Services Agreement with Scott and Gail Wahl; in the amount of $19,680.00 with monthly payments of $3,280.00 in April, May, June, July, August and September; upon vote of the Board all voted aye; motion carried.

E-911 SERVICES CONTRACT WITH CITY OF WATERTOWN

Motion by McElhany, second by Schweer, to authorize Vice-Chair to sign E-911 Services Contract with City of Watertown, this contract will commence January 1, 2027, and continue until December 31, 2028; Gabel, McElhany, Johnson and Schweer voted aye; VanDusen was recused; motion carried.

REIM SERVER ACCESS CONTRACT WITH CITY OF WATERTOWN

Motion by McElhany, second by Johnson, to authorize Vice-Chair to sign REIM Server Access Contract with City of Watertown, in the amount of $550.00 per year, this contract shall commence on January 1, 2027, and end December 31, 2027; Gabel, McElhany, Johnson and Schweer voted aye; VanDusen was recused; motion carried.

COMMISSIONING AGENT SERVICES CONTRACT

Motion by Gabel, second by McElhany, to authorize Chair to sign Commissioning Agent Services contract with Stanley Consultants, Inc., in the amount of $113,080, Commissioner Gabel, explained to the Board that these services will be for examining the mechanical and electrical systems for the new jail; all voted aye; motion carried.

FIREWORKS PERMIT

Motion by McElhany, second by Schweer, to approve a fireworks permit to RKM Fireworks for an event to be held at Joy Ranch on September 29th, 2026, from 10:00 p.m. to 11:00 p.m., all voted aye; motion carried.

2026 SAFETY AND LOSS CONTROL RECODNITION AWARDS

Motion by Johnson, second by McElhany to recognize the following awards which were recently awarded to the County at the 2026 SDACC/SDACO Convention; all voted aye; motion carried: the Codington County Maintenance Dept. was awarded Gold Level and Platinum Level Safety and Loss Control Recognition Awards. These awards are sponsored by the SDML Workers Compensation Fund and the SDPAA; and are awarded based on steps taken by the County Departments to improve work safety and training for their employees and customers. The Board congratulated this department on their efforts and accomplishments.

EMPLOYEE MEMORIAL RECOGNITION
Motion by McElhany, second by Schweer, to recognize the following former employee who has passed in the last 12 months: Dave Curtis, Deputy Sheriff/Security Officer – Sheriff's Office; all voted aye; motion carried. The Board extended their appreciation for their years of service in Codington County.

NOTE BOARD MEETING
Due to previously adopted policy the Board will not meet Tuesday, September 29, 2026

CLAIMS
Motion by Gabel, second by McElhany, to approve for payment the following claims; all voted aye; motion carried.
CONTAINER SALES LLC 450.00

Motion by McElhany, second by Gabel to approve the following jail claims for payment; all voted aye; motion carried.
ARCHITECTURE INCORPORATED 26081.00 SVC, BECKENHAUER CONSTRUCTION INC 1898767.90 SVC, GEOTEK ENGINEERING 10923.90 SVC, THE TEGRA GROUP, INC 20843.04 SVC,

PERSONNEL CHANGES
Motion by McElhany, second by Gabel, to approve the following Personnel changes: all voted aye; motion carried.
Tanner Hallquist, part-time Corrections Officer, Detention Center, Grade 35/Step A, $27.66 per hour, effective 9-14-2026,
Troy Kosbab, full-time Corrections Officer, Detention Center, Grade 35/Step A, $27.66/per hour, effective 10-01-2026,

TRAVEL REQUEST
Motion by Johnson, second by McElhany, to approve a travel request for Community Service staff to attend meeting; Memorial Park staff to attend conference; WNV staff to attend conference; VanDusen, Johonson, Gabel and McElhany, voted aye; Schweer was absent for this vote; motion carried.

OPEN
Public comments – Paul Johnson, owner Midwest Medical, informed the Board that the healthcare options for county employees limit patient choice if they choose the Sanford Tru Plan, currently Midwest Medical isn't an approved provider for this plan and aren't able to become an approved provider so the nearest store is in Brookings, he also asked if they could go to Mayo or other specialties clinics.

EXECUTIVE SESSION
Motion by Johnson, second by McElhany, to enter executive session, per SDCL 1-25-2(1) Discussion of personnel issues and (3) Preparing for contract negotiations or negotiating with employee or employee's representatives (SDCL 1-25-2(3) at 10:06 a.m., all voted aye; motion carried. The Board returned to regular session at 10:37 a.m., and emergency action was taken due to the Board not meeting until October 6th, 2026, motion by Gabel, second by McElhany, to request proposals for the 2027 county employee health insurance for plans with deductibles of 1000, 2,000 and HSA 4,000 which will need to be submitted to the Auditor's Office by October 6th, 2026, at 9:00 a.m.; all voted aye; motion carried. Human Resource Representative, Natalie Remund, Deputy Sheriff, Brent Solum and Auditor, Brenda Hanten, were present for executive session.

ADJOURNMENT
Upon conclusion of all business to come before the Board, a motion was made by McElhany, second by Schweer, to adjourn at 10:40 a.m., all voted aye; motion carried.

ATTEST:
Brenda Hanten
Codington County Auditor
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Published once at the total approximate cost of $_____

Codington County, 22 September 2026