

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, September 01, 2026

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve September 01, 2026, agenda
5. Action to approve August 25, 2026, minutes of the Board of Codington County Commissioners
6. Public Hearing on 2027 Codington County Provisional budget
7. Monthly Reports
 - a. Veteran Service Officer
8. Discussion/possible action to approve amended lease with Crawford-Osthus Funeral Chapel
9. Note the Board will not meet on September 15th, 2026, due to SDACO/SDACC annual convention
10. Note office closures on Labor Day, Monday September 7th, 2026
11. Action to approve abatement applications
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
17. Old Business
18. New Business
19. Open
 - a. Public Comments
 - b. Commission Comments
20. Action to enter into Executive session pursuant to SDCL 1-25-2
 - (1) Discussion of personnel issues (SDCL 1-25-2(1))
 - (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(2))
 - (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(3))
 - (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(4))
 - (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(5))
21. Action to adjourn upon completion of agenda items.

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

August 25, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 25, 2026, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer, and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by McElhany, second by Gabel, to approve the agenda for August 25, 2026, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of August 18, 2026; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: HAZMAT Plan final reviews, anticipate that being approved at next LEPC meeting in September, and final product will come to County Commissioners for approval, then we can close out the project, which was funded in part by the HMEP grant funds; Cheri & I attended a communication drill and Region meeting; 2025 Homeland Security Grand award letter arrived; Search and Rescue participated in Hook Em with Heroes, National Night Out, End of Summerfest, and held annual fundraiser event, had calls out to assist responders on calls; twice for a drone and once to assist with a rural fire call; been assisting with the coordination of a ICS 300 course being held at the Fire Department on September 29 – October 1st, 2026; Homeland Security request, early 2025, when the application window was open we applied for a Homeland Security Grant project that the Watertown Fire Department, Watertown Police Department, Codington County Sheriff's Office and Codington County Emergency Management opted for an updated Command Post Trailer to be used jointly, this project was approved and we were awarded \$75,000 for the purchase, in order to get the project started, Team Lodge, who was the bidder selected to build the trailer needs 20% down payment to initiate the project, with my request of \$15,834.14 on the agenda for approval at the August 25th, 2026 Commissioner's meeting, the total cost will be \$79,170.72, \$1,042.68 will be the equal amount paid by each entity involved Watertown Fire Department, Watertown Police Department, Codington County Sheriff's Office and Codington County Emergency Management; recommended by Search and Rescue interview committee and a quorum of Search and Rescue Board voted to add William Bulfer to the team. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of July 2026, for the Detention Center and Sheriff's Office; office fees were collected in the amount of \$25,816.82, and were retained by the County; ATM, Kiosk, and Commissary items sold with a commission fee to the County in the amount of \$2,384.68; 554 cases/calls for service; 7 accident reports were completed; 61 warrants served; 195 sets of civil papers served; 3,992 transport miles; average daily inmate population 63.29 (high ADP 68 and low ADP 59); 10 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 9 individuals using remote breathalyzers; 49 individuals testing twice daily PBT'S; 40 individuals reporting twice weekly for UA Drug testing; 0 individual wearing a sweat patch; 208 bookings; \$25,758.27 collected in fees for out of county prisoner contracts; \$2,040.00 collected in work release fees; \$10,500.75 collected in fees for the 24/7 program and SCRAM fees; update on the ALPR, we pulled the last camera due to vandalism, difficult to get FLOCK out to service the equipment, wait to see what happens in legislature and then re-evaluate, taking a pause to wait for guidance from the State; yearly School Resource Officer report from July 2025 to July

2026, there was 1 property crime, 50 personal crimes, 6 conflict resolutions, 123 community programs, 1,027 schools assists across 3 rural schools, 1,483.5 hours in schools (500 per school).

LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDING

Emergency Management Director, Andrew Delgado, presented the Board with the FY2027 Local Emergency Performance Grant, which provides counties with Federal funding for 50% of the salaries of the Emergency Management Director and because of the size of Codington County it also provides for 50% of the Deputy Emergency Manager Director; motion by McElhany, second by Gabel, to approve the 2027 application for LEMPG (Local Emergency Performance Grant) funding; all voted aye; motion carried.

JOINT COMMAND POST TRAILER USING HOMELAND SECURITY GRANT FUNDS

Motion by Gabel, second by McElhany, to approve down payment of \$15,834.14, to Team Lodge, to build Joint Command Post Trailer to be reimbursed with Homeland Security Grant funds, Andrew Delgado, informed the Board that the amount to be received from Homeland Security Grant funds is \$75,000.00, the total cost of the trailer is \$79,170.72 with the remaining amount of \$4,170.72 to be paid equally by each partners entity including, Watertown Fire Rescue, Watertown Police Department, Codington County Sheriff's Office and Codington County Emergency Management; all voted aye; motion carried.

SEARCH AND RESCUE TEAM MEMBERSHIP ROSTER UPDATE

Motion by Johnson, second by Schweer, to approve the updated Search and Rescue Team Membership Roster, this will include to add the name of William Bulfer, as recommended by Emergency Manager, Andrew Delgado; all voted aye; motion carried.

EMERGENCY SOLUTIONS GRANT FROM SOUTH DAKOTA HOUSING AUTHORITY

Motion by Johnson, second by McElhany, to approve Community Service Director to apply for Emergency Solutions Grant funding from South Dakota Housing Authority, Community Service Director, Sara Foust, informed the Board that this grant was previously administered through ICAP but they are no longer covering this, this funding is for rental assistance for the homeless and those at risk to be homeless; all voted aye; motion carried.

RENEW CONNECT CARE MSP TO TWO TREES MSP PROGRAM

Motion by Gabel, second by Schweer, to approve annual renewal of Connect Care MSP to the new Two Trees MSP program, with Two Trees in the amount of \$6,399.00, the services will include Firewall, Devices, workstations, servers and wireless management; all voted aye; motion carried.

ORDINANCE #83 REFERRAL

Auditor, Brenda Hanten, informed the Board that petitions have been filed and names verified to refer Ordinance #83 and it will appear on the General Election ballot. The State's Attorney, Alison Trauba, has completed the State's Attorney explanation as well.

LABOR DAY CLOSURES

The Board notes the Court House, and all County offices will be closed on Monday, September 7th, 2026, in observance of Labor Day.

SALARY CLAIMS

Motion by McElhany, second by Johnson, to approve for payment the following August salary claims; all voted aye; motion carried.

Commissioners: 12,489.86 total salaries. Auditor: 25,693.11 total salaries. Co. Treasurer: 44,254.83 total salaries. States Attorney: 62,223.32 total salaries. Court Appt. Atty: 8,555.45 Gov. Buildings: 29,372.68 total salaries. Dir. Equalization: 56,434.40 total salaries. Reg. of Deeds: 34,350.00 total salaries. Veterans Service: 13,682.70 total salaries. Sheriff: 146,694.08 total salaries. Jail: 188,843.16 total salaries. Coroner: 4,736.60 total salaries. Welfare: 38,429.21 total salaries. CO. Nurse: 6,699.51 total salaries. Park: \$8,224.85 total salaries Ag. Bldg.: 9,273.83 total salaries. Co. Extension: 14,885.83 total salaries. Weed: 11,065.54 total salaries. Planning Board: \$473.85 total salaries. Road & Bridge:

131,335.90 total salaries. Emergency Management: 17,083.63 total salaries. Crime Victim: 9,539.11 total salaries. W.I.C.: 6,061.34 total salaries. 24/7: 8,156.19 total salaries. Total 888,558.98

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 82,222.60; VSP 925.32 eye insurance; S.D. Supplemental Retire. 3,885.00 suppl. retire.; Sanford 118,133.99; Reliance Standard Life Insurance 1,228.67 life ins.; Delta Dental 7,894.46 ins.; Codington County 9,340.43 employee HSA contribution; AFSCME Council 65 482.04 employee union dues; AFLAC 4,394.28.; VSP 404.94 eye insurance; John Hancock 3,545.00 suppl. retire.; AFLAC 2,090.90 ins.; Sioux Valley Credit Union 21,577.42 employee payments; John Hancock Roth 500.00 suppl. retire.; SDRS Supplemental Retirement 5,020.00 Roth retirement; Teamsters Local Union 120 318.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 59,154.53 federal withholding; ReliaBank Dakota 80,804.42 social security; ReliaBank Dakota 19,077.84 Medicare; Texas Child Support 106.01; Division of Child Support 375.84; United Way 25.00 employee contributions; Health Equity 9,340.43 employee HSA contribution.

CLAIMS

Motion by Johnson, second by Schweer to approve for payment the following claim; all voted aye; motion carried. Health Equity \$72.00; Lewis & Clark BHS \$720.00; Lincoln County Treasurer \$3,412.81; Yankton County Treasurer \$473.45

Motion by Gabel, second by McElhany, to approve for payment the following jail claim; all voted aye; motion carried. Architecture Inc. \$26,081.00

PERSONNEL CHANGES

Motion by McElhany, second by Gabel, to approve the following Personnel changes: all voted aye; motion carried. Tegan Moes, temporary part-time Appraiser Assistant, Equalization Office, Grade AA/Step A, \$18.68 per hour, effective 8-19-2026, Edwin Henry, Full-time Corrections Officer, Detention Center, Grade A/Step A, \$27.66/per hour, \$/month, effective 9-01-2026, Charlie Dally, Full-time Facilities Tech I, transfer to Ag Building, Grade 20/Step F, \$24.84/per hour, \$4322.16/month, effective 9-1-2026.

TRAVEL REQUEST

Motion by Johnson, second by Schweer, to approve a travel request for office staff to at Weed and Pest to work weed booth; and West Nile Virus staff to attend conference; all voted aye; motion carried.

OPEN

Public comments - James Simmons thanked the Sheriff for the update, he mentioned how this affects the contract and will there be any funds returned, he also mentioned he was disappointed that vandalism effected the reason the cameras were taken down and not due to the public comments.

Commission comments – Commissioner Johnson announced that he will be attending the SD Retirement meeting and mentioned that he attended the Topping Out event. He said the ceremony was well done with good attendance and thanked the contractors for all their work on the project. Commissioner Gabel echoed thanking the contractors. Commissioner VanDusen will be attending Law Enforcement Standards and Training.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 9:43 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County, 25 August 2026

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Published once at the total approximate cost of \$_____