

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Thursday, July 30, 2026

- 1. Pledge of Allegiance**
- 2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve July 30, 2026, agenda**
- 5. Action to approve July 21, 2026, minutes of the Board of Codington County Commissioners**
- 6. Monthly Reports**
 - a. Emergency Management**
 - b. Sheriff**
 - c. State's Attorney**
 - d. Register of Deeds**
 - e. Treasurer**
- 7. Review of 2027 budget requests**
- 8. Action to approve resolution 2026-21 authorizing 5 Year County Plan Amendment for BIG (Bridge Improvement Grant funds for bridge ID #15-190-099 and bridge ID# 15-190-111**
- 9. Discussion/possible action to approve hiring a Part-Time Facilities Tech I for the courthouse**
- 10. Action to approve plat resolution 2026-22 Andrew C. Rossow Addition**
- 11. Canvass of the 2026 Primary Runoff Election and action to approve canvass**
- 12. Action to approve abatement applications**
- 13. Action to approve claims for payment**
- 14. Action to approve automatic budget supplements**
- 15. Action to approve personnel changes**
- 16. Action to approve travel requests**
- 17. Public Notices – a possible quorum of Commissioners could be in attendance at:**
- 18. Old Business**
- 19. New Business**
- 20. Open**
 - a. Public Comments**
 - b. Commission Comments**
- 21. Action to enter into Executive session pursuant to SDCL 1-25-2**
 - (1) Discussion of personnel issues (SDCL 1-25-2(1))**
 - (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(2))**

- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(3))**
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(4))**
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(5))**

22. Action to adjourn upon completion of agenda items.

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

July 30, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, July 30, 2026, at the Codington County Court House. Commission members present were: Lee Gabel (Via Zoom), Tyler McElhany, Myron Johnson, Randall Schweer, and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Emergency Manager, Andrew Delgado.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Johnson, second by McElhany, to approve the agenda for July 30, 2026, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of July 21, 2026; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: assisted a local entity with a vulnerability assessment for a grant they were applying for, this included rating some of their plans, training, physical security, etc., identifying strengths and areas for improvement; Search and Rescue assisted with Camp Chance, giving jet ski and boat rides to participants; Cheri and I hosted the region EMs and other public safety personnel at the Extension Center for a Salamander Credentialing System exercise, Salamander is an program for tracking personnel and equipment, it most frequently is used in large scale incidents, but it also prints out our credentialing cards; Cheri attended the Region Homeland Security Grant meeting, where we review and agree to regional projects, based on what is allocated to the region; a group is working on making a local Volunteer Coordinator position, I attended one of their meetings and provided input, I think this has the potential to be a valuable resource to the community and for emergency management. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of June 2026, for the Detention Center and Sheriff's Office; office fees were collected in the amount of \$24,752.95, and were retained by the County; ATM, Kiosk, and Commissary items sold with a commission fee to the County in the amount of \$2,409.28; 565 cases/calls for service; 9 accident reports were completed; 50 warrants served; 239 sets of civil papers served; 3,265 transport miles; average daily inmate population 62.4 (high ADP 74 and low ADP 55); 14 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 9 individuals using remote breathalyzers; 49 individuals testing twice daily PBT'S; 45 individuals reporting twice weekly for UA Drug testing; 1 individual wearing a sweat patch; 186 bookings; \$19,495.20 collected in fees for out of county prisoner contracts; \$3340.00 collected in work release fees; \$10,085.00 collected in fees for the 24/7 program and SCRAM fees; some deputies attended DARE instructor school in Pierre, so will now have 3 DARE instructors trained; National Night Out will be Tuesday, August 4th, 2026, at City Park from 5-8 pm; applied for a grant to purchase radios, will find out in August if we receive the grant; Sheriff Howell also provided Flock Safety statistics.

Register of Deeds, Ann Rasmussen, reported that as of July 1st, 2026, that underage marriage license will now need a court order in order to apply for a marriage license; the State will be implementing a new Vital Records system; sales have been up and down; see an increase in electronic submissions. **Treasurer, Carol Maloney**, informed the Board that she has included in her 2027 budget to hire a new employee due to possibly someone

leaving her office; otherwise doing normal business; will be taking a couple tax deed properties but will then need to wait to hold the sale in 6 months.

2027 BUDGET REVIEW

The Board reviewed 2027 from the Emergency Manager, Sheriff, Detention Center, 24/7, Youth at Risk, Register of Deeds and Treasurer.

FIVE-YEAR PLAN AMENDMENT FOR BRIDGE IMPROVEMENT GRANT FUNDS

Highway Supt., Randy Falvey, presented the Board with a Resolution authorizing 5 Year Plan Amendment for BIG Program for their approval. Highway Supt. advised the Board that the bridges submitted for replacement need to be added to the 5-Year Plan and they are located on 455th Avenue (Hwy 11), 0.1 miles north of 164th Street (Hwy 6) and on 455th Avenue (Hwy 11), 1.0 miles north of 164th Street (Hwy 6). Motion by Johnson, second by McElhany, to approve Resolution 2026-21 to amend the 5-year county plan for BIG Improvement Grant funds; all voted aye; motion carried.

RESOLUTION 2026-21

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS**

WHEREAS, Codington County wishes to amend their previously approve 5 Year County Plan for the Bridge Improvement Grant Program:

ADDITION OF STRUCTURE NUMBER AND LOCATION:

Str. No. 15-190-099
455th Avenue (Hwy 11), 0.1 miles north of 164th Street (Hwy 6)

-AND-

Str. No. 15-190-111
455th Avenue (Hwy 11), 1.0 miles north of 164th Street (Hwy 6)

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on Oct. 16, 2025.

Vote of Commissioners: Yes 5 No 0

Dated at Watertown, SD, this 30th day of July 2026.

Troy VanDusen
County Commission Chair

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County, 30 July 2026

PART-TIME FACILITIES TECH I FOR COURTHOUSE

Motion by McElhany, second by Schweer, to approve hiring a part-time Facilities Tech I for the courthouse, Facility Manager, Steve Molengraaf, informed the Board that he would like to hire a part-time position to get them trained due to a retirement next year; all voted aye; motion carried.

PLAT RESOLUTION APPROVED

Zoning Office, Luke Muller, provided the Board with documentation for the plat for their approval. Commissioner Johnson reviewed the plat with the Board. The Board took the following action:

RESOLUTION 2026-22

A Resolution to approve the plating of Andrew C. Rossow Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Andrew C. Rossow Addition located in the Northeast Quarter (NE1/4) of Section 16, Township 119 North, Range 54 West of the 5th P.M.; Codington County, South Dakota (Dexter Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner McElhany; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 30th day of July 2026, at Watertown, Codington County, South Dakota

Troy VanDusen

Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2026-22, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 30th day of July 2026, at Watertown, Codington County, South Dakota.

Brenda Hanten

County Auditor, Codington County, South Dakota

CANVASS OF 2026 PRIMARY RUNOFF ELECTION RESULTS

The Board conducted the canvass of the 2026 Primary Runoff Election results. Motion by Johnson, second by McElhany, to approve the canvass and vote totals as announced; all voted aye; motion carried.

SALARY CLAIMS

Motion by McElhany, second by Schweer, to approve for payment the following July salary claims; all voted aye; motion carried.

Commissioners: 12,489.89 total salaries. Auditor: 26,130.36 total salaries. Co. Treasurer: 45,264.86 total salaries. States Attorney: 62,226.83 total salaries. Court Appt. Atty: 8,581.80 Gov. Buildings: 23,326.11 total salaries. Dir. Equalization: 56,434.36 total salaries. Reg. of Deeds: 34,353.83 total salaries. Veterans Service: 13,682.68 total salaries. Sheriff: 153,154.65 total salaries. Jail: 196,213.27 total salaries. Coroner: 4,736.60 total salaries. Welfare: 38,429.19 total salaries. CO. Nurse: 6,589.66 total salaries. Park: \$6,401.44 total salaries Ag. Bldg.: 13,672.51 total salaries. Co. Extension: 14,885.83 total salaries. Weed: 12,628.79 total salaries. Planning Board: \$375.73 total salaries. Road & Bridge: 125,927.26 total salaries. Emergency Management: 17,083.63 total salaries. Crime Victim: 9,539.11 total salaries. W.I.C.: 6,061.33 total salaries. 24/7: 7,985.90 total salaries. Total 899,175.62

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 83,991.26; VSP 965.03 eye insurance; S.D. Supplemental Retire. 3,745.00 suppl. retire.; Sanford 118,283.65; Reliance Standard Life Insurance 1,228.67 life ins.; Delta Dental 7,990.24 ins.; Codington County 9,290.43 employee HSA contribution; AFSCME Council 65 482.04 employee union dues; AFLAC 3,948.40.; VSP 381.12 eye insurance; John Hancock 3,515.00 suppl. retire.; AFLAC 1,554.70 ins.; Sioux Valley Credit Union 22,622.42 employee payments; John Hancock Roth 400.00 suppl. retire.; SDRS Supplemental Retirement 5,880.00 Roth retirement; Teamsters Local Union 120 318.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 61,349.14 federal withholding; ReliaBank Dakota 82,384.48 social security; ReliaBank Dakota 19,267.34 Medicare; Texas Child Support 106.01; Division of Child Support 375.84; United Way 25.00 employee contributions; Health Equity 9,290.43 employee HSA contribution.

TRAVEL REQUEST

Motion by Johnson, second by McElhany, to approve a travel request for the Community Service office staff to attend training and the Nurse's office staff to attend clinics; all voted aye; motion carried.

OPEN

Public Comments – Zach Thompson mentioned to the Board to take a deeper look at efficiencies, he noticed that the court appointed attorney and government buildings budgets have been rising, he also mentioned US Postal Service problems and using digital submission products for submissions.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 9:54 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

Codington County, 30 July 2026