

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, July 14, 2026**

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve July 14, 2026, agenda
5. Action to approve July 07, 2026, minutes of the Board of Codington County Commissioners
6. Update on jail construction from Tyler Klatt, Tegra Group
7. Action to withdraw bid from Amanda Schleich for the Tax Deed property action held on July 7<sup>th</sup>, 2026
8. Discussion/possible action to set date for a Tax Deed property auction and appoint property appraisers
9. Monthly Reports
  - a. Community Health Nurse
  - b. Auditor
  - c. Community Service Director
10. Review of 2027 budget requests
11. Discussion/possible action for Community Services Office to apply for CHW Apprenticeship program
12. Discussion/possible action for Community Services Office to apply for South Dakota Housing Development Authority Continuum of Care Funding for Transitional Housing
13. Discussion/possible action to accept quote to install motion light sensors at Memorial Park, as budgeted
14. Discussion/possible to approve revised Personnel Manual
15. Action to approve Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
16. Action to re-schedule July 28<sup>th</sup>, Board meeting to June 30<sup>th</sup>, due to Runoff Election
17. Action to approve abatement applications
18. Action to approve claims for payment
19. Action to approve automatic budget supplements
20. Action to approve personnel changes
21. Action to approve travel requests
22. Public Notices – a possible quorum of Commissioners could be in attendance at:
23. Old Business
24. New Business

**25. Open**

- a. Public Comments**
- b. Commission Comments**

**26. Action to enter into Executive session pursuant to SDCL 1-25-2**

- (1) Discussion of personnel issues (SDCL 1-25-2(1))**
- (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(2))**
- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(3))**
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(4))**
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(5))**

**27. Action to adjourn upon completion of agenda items.**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

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**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

July 07, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 07, 2026, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer, and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Gabel.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by McElhany, second by Gabel, to approve the agenda for July 07, 2026, as posted with adding to advertise and hire to agenda item 13; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Schweer, second by Gabel, to approve the minutes of June 23, 2026; all voted aye; motion carried.

**TAX DEED PROPERTY AUCTION**

The Board held a public auction, as previously advertised, for one parcel of land acquired by Quit Claim Deed. Commissioner VanDusen conducted the live bid auction, and the following bid was received:

| Parcel # | Bidder          | Bid Amount |
|----------|-----------------|------------|
| 1996     | Amanda Schleich | \$18,000   |

Amanda Schleich, Watertown, SD, was determined to be the successful bidder for this parcel. Due to a misunderstanding in the bid amount the buyer withdrew her bid. The Board will take action to re-advertise this property at their July 14<sup>th</sup>, 2026, meeting.

**APPROVAL TO SELL ALCOHOL AT EXTENSION FOR A WEDDING EVENT**

Kirstin Urban met with the Board to request authorization for alcohol sales at the Urban/Mischke wedding scheduled for October 10, 2026, at the Codington County Extension Center Complex. The liquor license held by Second Street will be transferred for this event. Second Street will be regulating all alcohol sales, security, and minor control. Motion by McElhany, second by Schweer, to approve the request for alcohol sales on October 10, 2026, at the Extension Center Complex, as requested; all voted aye; motion carried.

**PLAT RESOLUTIONS APPROVED**

Zoning Office, Luke Muller, provided the Board with documentation for the four plats for their approval. Commissioner Johnson reviewed the plats with the Board. The Board took the following action:

**RESOLUTION 2026-13**

A Resolution to approve the plating of Dan and Rita Meseberg Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

Codington County, 07 July 2026

That an examination has been made of the plat entitled:

Dan and Rita Meseberg Addition located in the Southeast Quarter of Section 25, Township 118 North, Range 53 West of the 5<sup>th</sup> P.M.; Codington County, South Dakota (Rauville Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner McElhany; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 7<sup>th</sup> day of July 2026, at Watertown, Codington County, South Dakota

Troy VanDusen

Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2026-13, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 7<sup>th</sup> day of July 2026, at Watertown, Codington County, South Dakota.

Brenda Hanten

County Auditor, Codington County, South Dakota

#### **RESOLUTION 2026-14**

A Resolution to approve the plating of Lanke Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Lanke Addition located in the Southeast Quarter (SE1/4) of Section 5, Township 119 North, Range 55 West of the 5<sup>th</sup> P.M.; Codington County, South Dakota (Eden Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner McElhany, and second by Commissioner Johnson; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 7<sup>th</sup> day of July 2026, at Watertown, Codington County, South Dakota

Troy VanDusen

Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2026-14, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 7<sup>th</sup> day of July 2026, at Watertown, Codington County, South Dakota.

Brenda Hanten

County Auditor, Codington County, South Dakota

#### **RESOLUTION 2026-15**

A Resolution to approve the plating of Fleming Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Fleming Addition located in the Southwest Quarter (SW1/4) of Section 20, Township 118 North, Range 53 West of the 5<sup>th</sup> P.M.; Codington County, South Dakota (Fuller Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner McElhany; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 7<sup>th</sup> day of July 2026, at Watertown, Codington County, South Dakota

Troy VanDusen

Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

Codington County, 07 July 2026

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2026-15, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 7<sup>th</sup> day of July 2026, at Watertown, Codington County, South Dakota.

Brenda Hanten  
County Auditor, Codington County, South Dakota

#### **RESOLUTION 2026-16**

A Resolution to approve the plating of Fleming Second Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Fleming Second Addition located in the Southwest Quarter (SW1/4) of Section 20, Township 118 North, Range 53 West of the 5<sup>th</sup> P.M.; Codington County, South Dakota (Fuller Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner McElhany; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 7<sup>th</sup> day of July 2026, at Watertown, Codington County, South Dakota

Troy VanDusen  
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA  
§  
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2026-16, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 7<sup>th</sup> day of July 2026, at Watertown, Codington County, South Dakota.

Brenda Hanten  
County Auditor, Codington County, South Dakota

#### **FIRST READING OF PROPOSED ORDINANCE #83**

County Commissioner, Lee Gabel, gave the first reading of proposed Ordinance #83:

Codington County, 07 July 2026

ORDINANCE NO. 83  
AN ORDINANCE IMPOSING A COUNTY GROSS RECEIPTS TAX AND A USE TAX FOR  
CODINGTON COUNTY, SOUTH DAKOTA.

BE IT ORDAINED BY CODINGTON COUNTY, SOUTH DAKOTA.

Section 1. PURPOSE. The purpose of this ordinance is to provide needed revenue while reducing the burden of property tax for Codington County, South Dakota, by imposing a county gross receipts tax pursuant to the powers granted to the county by the State of South Dakota, by SDCL 10-52B entitled County Option Retail Sales and Service Tax for Property Tax Reduction, and acts amendatory thereto. The purpose of the county gross receipts tax is to provide property tax relief on the county property tax levy for all property classified as owner-occupied. All monies collected by the county from the gross receipts tax must be deposited into a property tax reduction fund, which is hereby created and shall be administered in accordance with SDCL 10-52B.

Section 2. EFFECTIVE DATE AND ENACTMENT OF TAX. From and after the first day of January 2027, there is hereby imposed as a county gross receipts tax upon the privilege of engaging in business a tax measured by one-half percent ( 0.5%) on the gross receipts of all persons engaged in business within the jurisdiction of Codington County, South Dakota, who are subject to the South Dakota Retail Occupational Sales and Service Tax, SDCL 10-45 and acts amendatory thereto.

Section 3. USE TAX. In addition, there is hereby imposed a gross receipts tax on the privilege of use, storage and consumption within the jurisdiction of the county of items purchased from and after the first of January 2027, at the same rate as the county gross receipt tax upon all transactions or use, storage and consumption which are subject to the South Dakota Use Tax, SDCL 10-46, and acts amendatory thereto.

Section 4. COLLECTION. Such tax is levied pursuant to authorization granted by SDCL 10-52B and acts amendatory thereto, and shall be collected by the South Dakota Department of Revenue in accordance with the same rules and regulations applicable to the State Sales Tax and under such additional rules and regulations as the Secretary of Revenue of the State of South Dakota shall lawfully prescribe.

Section 5. INTERPRETATION. It is declared to be the intention of this ordinance and the taxes levied hereunder that the same shall be interpreted and construed in the same manner as all sections of the South Dakota Retail Occupational Sales and Service Tax, SDCL 10-45 and acts amendatory thereto and the South Dakota Use Tax, SDCL 10-46 and acts amendatory hereto, and that this shall be considered a similar tax except for the rate thereof to that tax.

Section 6. PENALTY. Any person failing or refusing to make reports or payments prescribed by this ordinance and the rules and regulations relating to the ascertainment and collection of the tax herein levied shall be subject to all such collection remedies authorized by SDCL 10-45, and acts amendatory thereto, and SDCL 10-46, and acts amendatory thereto, are hereby authorized for the collection of these taxes by the Department of Revenue.

Section 7. SEPARABILITY. If any provision of this ordinance is declared unconstitutional or the application thereof to any person or circumstances held invalid the constitutionality of the remainder of the ordinance and applicability thereof to other persons or circumstances shall not be affected thereby.

Dated this \_\_\_\_\_ day of, 20\_\_.

County Commissioner

Codington County, 07 July 2026

First Reading July 7<sup>th</sup>, 2026

Second Reading and Adoption July \_\_, 2026

Published

ATTEST

### **MONTHLY REPORTS**

**4-H Youth Program Advisor, Jodi Loehrer**, updated the Board: The 4-H Shake Wagon was a hit. Thank you to all who supported us and for all of the youth and parents and leaders who helped with it; The Codington County 4-H youth joined Clark, Day and Marshall last week for the horse show, the State 4-H Horse Show is next week in Huron, July 13-15; seven of our 4-H youth will be participating in the Daisy National Shoot in Rogers, Arkansas, July 10-13, we wish them all the best on their travels and competitions; the county Special Foods Contest is Thursday, July 9<sup>th</sup>, 2026, we have 12 youth participating starting at 10:00 a.m., at the Extension Complex; we have Radio PSA's at KWAT on July 21<sup>st</sup>, 2026, and a Food Preservation Workshop on July 22<sup>nd</sup>, 2026; the Codington County Achievement Days are August 3-6, 2026. **Veterans Service Officer, Jay Roberts**, updated the Board: metrics for the month, 126 open claims (working claims) 49 pending action from VA, 155 completed (YTD), Hamlin 20 open (working claims) 6 pending from VA, 20 completed (YTD), currently working for 11 veterans and have completed 5 claims for veterans from outside our county; \$16,273 for the month June 2026, increase in monthly compensation for veterans or their dependents YTD monthly increase \$98,339; \$82,674 for the month of June 2026, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$547,673; 1 veteran DAV transport in June, 2 currently scheduled for July, currently 3 drivers; continue to advertise for volunteer drivers to drive the DAV van, along with continuing to promote the Veterans Transportation Service being provided by the VA out of Watertown, will eventually transition to the Veterans Transportation Service with the VA office; CURRENT – the current budget for 2026 is on track with 40.6% expenditures as of July 1, 2026, the 2027 projected budget will see a decrease due to health care costs saved by both VSOs having Tricare as retired military members and the projected rent, utilities and internet cost decreases; FUTURE – meeting with Codington County Vets Council commanders on July 7<sup>th</sup>, 2026, at the VFW; radio shows KWAT – 8:30 and KXLG – 9:05 on July 9<sup>th</sup>, 2026; looking to plan a 3<sup>rd</sup> Quarter Outreach event either at Edgewood Assisted Living or Estelline Care Center to inform the veteran residents and family members of possible pension benefits; will be attending the annual Benefits School; Nominations for Veteran of the Year from the local veterans organizations to be presented at the Veteran's Day Program in November 2026.

### **2027 BUDGET REVIEW**

The Board reviewed 2027 from the Extension and Veterans Service offices.

### **FLOOD MITIGATION ASSISTANCE GRANT FOR PREDISASTER MITIGATION PLAN UPDATE**

Motion by Johnson, second by McElhany, to authorize Emergency Manager, Andrew Delgado, to apply for the Flood Mitigation Assistance grant for Pre-Disaster Mitigation Plan update; all voted aye; motion carried.

### **APPRAISER'S ASSISTANT JOB DESCRIPTION IN DIRECTOR OF EQUALIZATION OFFICE**

Motion by McElhany, second by Gabel, to approve a job description and advertise and hire for the position of Appraiser's Assistant at pay grade AA/\$18.68 hour, in the Director of Equalization office, Director of Equalization, Shawna Constant, explained to the Board that this position is a temporary and will be a seasonal part-time position, due to a resignation of an Appraiser; all voted aye; motion carried.

**REVISED DEFENSE SUPPORT COORDINATOR JOB DESCRIPTION**

Motion by Gabel, second by McElhany, to approve the updated job description for Defense Support Coordinator, Human Resource Representative, Natalie Remund, explained to the Board that the previous job description of Pre-Trial Case Manager for this position needed to be updated with the new title of Defense Support Coordinator along with some revisions of job duties including that this position is a non-exempt hourly position and not a monthly position that was incorrectly stated previously; all voted aye; motion carried.

**REVISED WAGE SCALE**

Motion by McElhany, second by Gabel, to approve a revised wage scale for the addition of Appraiser Assistant in pay grade AA and Defense Support Coordinator in pay grade 40, as presented by Human Resource Representative, Natalie Remund; all voted aye; motion carried.

| AA | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|----|------------------------------------------------|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|    | Seasonal Weed Sprayer                          | Weed Control        | \$18.68     | \$18.89     | \$19.10     | \$19.61     | \$19.91     |             |             |             |             |             |             |             |
|    | Seasonal Memorial Park - Custodian             | County Park         |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Seasonal                                       | Weed Park           |             |             |             |             |             |             |             |             |             |             |             |             |
| BB | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F      |             |             |             |             |             |             |
|    | Seasonal Memorial Park - Technician            | County Park         | \$20.55     | \$20.66     | \$21.17     | \$21.47     | \$21.78     |             |             |             |             |             |             |             |
| CC | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F      |             |             |             |             |             |             |
|    | Motion                                         |                     | \$22.60     | \$22.91     | \$23.22     | \$23.53     | \$23.83     |             |             |             |             |             |             |             |
| DD | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F      |             |             |             |             |             |             |
|    | Seasonal Assistant Weed Supervisor             | Weed Control        | \$27.86     | \$28.35     | \$28.83     | \$29.78     | \$30.53     |             |             |             |             |             |             |             |
| EE | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    |                                                |                     | \$18.84     | \$19.31     | \$19.79     | \$20.28     | \$20.79     | \$21.33     | \$21.84     | \$22.39     | \$22.95     | \$23.53     | \$24.11     | \$24.72     |
|    |                                                |                     | \$3,278.18  | \$3,359.84  | \$3,443.45  | \$3,528.72  | \$3,617.46  | \$3,709.94  | \$3,800.16  | \$3,895.56  | \$3,991.30  | \$4,084.22  | \$4,185.14  | \$4,291.28  |
| FF | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Custodian                                      | Maintenance         | \$20.34     | \$20.85     | \$21.37     | \$21.91     | \$22.45     | \$23.01     | \$23.58     | \$24.17     | \$24.78     | \$25.39     | \$26.03     | \$26.68     |
|    |                                                |                     | \$3,539.18  | \$3,627.90  | \$3,718.38  | \$3,812.34  | \$3,908.30  | \$4,003.74  | \$4,104.66  | \$4,205.58  | \$4,311.72  | \$4,417.86  | \$4,529.22  | \$4,643.32  |
| GG | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Administrative Support                         | States Attorney     | \$21.96     | \$22.50     | \$23.06     | \$23.64     | \$24.23     | \$24.84     | \$25.47     | \$26.10     | \$26.76     | \$27.42     | \$28.11     | \$28.82     |
|    | Administrative Support                         | Treasurer           | \$3,821.04  | \$3,915.00  | \$4,012.44  | \$4,113.36  | \$4,216.02  | \$4,322.18  | \$4,431.78  | \$4,541.46  | \$4,656.24  | \$4,771.08  | \$4,891.14  | \$5,014.68  |
|    | Administrative Support                         | Auditor             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Facilities Technician I                        | Maintenance         |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Health Administrative Tech                     | Health              |             |             |             |             |             |             |             |             |             |             |             |             |
| HH | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Administrative Assistant                       | Equalization        | \$23.71     | \$24.33     | \$24.91     | \$25.54     | \$26.17     | \$26.83     | \$27.50     | \$28.18     | \$28.89     | \$29.61     | \$30.35     | \$31.11     |
|    | Community Care Coordinator                     | Community Services  | \$6,126.54  | \$4,229.54  | \$4,334.34  | \$4,443.96  | \$4,553.58  | \$4,668.42  | \$4,785.00  | \$4,903.57  | \$5,026.88  | \$5,152.14  | \$5,280.92  | \$5,413.14  |
|    | Financial Assistant                            | Auditor             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Public Health Assistant                        | WIC                 |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Public Safety Support Tech                     | Sheriff/Corrections |             |             |             |             |             |             |             |             |             |             |             |             |
| II | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Administrative Specialist - Community Services | Community Services  | \$25.61     | \$26.25     | \$26.90     | \$27.58     | \$28.27     | \$28.97     | \$29.70     | \$30.44     | \$31.20     | \$31.98     | \$32.78     | \$33.60     |
|    | Administrative Specialist - Community Services | Community Services  | \$4,456.14  | \$4,567.59  | \$4,680.60  | \$4,798.92  | \$4,919.88  | \$5,046.78  | \$5,167.80  | \$5,298.16  | \$5,428.80  | \$5,564.52  | \$5,703.72  | \$5,846.40  |
|    | Administrative Specialist - Emerg Mgmt         | Emergency Mgmt      |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Administrative Specialist - Equalization       | Equalization        |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Administrative Specialist - Extension          | Extension           |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Administrative Specialist - R/O                | Register of Deeds   |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Administrative Specialist - SA                 | States Attorney     |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Administrative Specialist - Veterans           | Veterans            |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Appraiser                                      | Equalization        |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Facilities Technician II                       | Maintenance         |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Highway Maintenance Tech I                     | Highway             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Second Deputy - Treasurer                      | Treasurer           |             |             |             |             |             |             |             |             |             |             |             |             |
| JJ | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Accountant/Administrator                       | Auditor             | \$27.66     | \$28.35     | \$29.08     | \$29.78     | \$30.53     | \$31.29     | \$32.07     | \$32.87     | \$33.69     | \$34.54     | \$35.40     | \$36.28     |
|    | Correctional Officer                           | Sheriff/Corrections | \$4,812.84  | \$4,932.80  | \$5,058.44  | \$5,181.72  | \$5,312.22  | \$5,444.48  | \$5,580.18  | \$5,719.38  | \$5,862.06  | \$6,009.96  | \$6,168.80  | \$6,331.72  |
|    | Correctional Officer (PT)                      | Sheriff/Corrections |             |             |             |             |             |             |             |             |             |             |             |             |
|    | County Security                                | Sheriff             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Deputy Transport                               | Sheriff             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Facilities Technician - Land                   | Maintenance         |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Highway Maintenance Tech II                    | Highway             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Legal Records Specialist                       | States Attorney     |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Payroll Specialist                             | Auditor             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Records Administrator                          | Sheriff             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Sr Administrative Specialist                   | Extension           |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Sr Administrative Specialist                   | Highway             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Sr Administrative Specialist                   | Register of Deeds   |             |             |             |             |             |             |             |             |             |             |             |             |
| KK | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Appraiser II                                   | Equalization        | \$29.88     | \$30.63     | \$31.40     | \$32.18     | \$32.98     | \$33.80     | \$34.64     | \$35.50     | \$36.38     | \$37.31     | \$38.24     | \$39.19     |
|    | Deputy Sheriff                                 | Sheriff             | \$5,199.12  | \$5,329.62  | \$5,463.69  | \$5,601.32  | \$5,738.52  | \$5,881.20  | \$6,027.36  | \$6,177.00  | \$6,331.86  | \$6,491.94  | \$6,653.76  | \$6,819.06  |
|    | Deputy Veterans Service Officer                | Veterans            |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Emergency Mgmt Deputy Director                 | Emergency Mgmt      |             |             |             |             |             |             |             |             |             |             |             |             |
|    | First Deputy Register of Deeds                 | Register of Deeds   |             |             |             |             |             |             |             |             |             |             |             |             |
|    | First Deputy Treasurer                         | Treasurer           |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Highway Maintenance Technician                 | Highway             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Mechanic                                       | Highway             |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Sr Maintenance Tech                            | Mechanical          |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Substance Use and Justice Programs Coordinator | Community Services  |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Delaware Support Coordinator                   | Community Services  |             |             |             |             |             |             |             |             |             |             |             |             |
| LL | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Equalization Data Base Coord                   | Equalization        | \$32.26     | \$33.08     | \$33.92     | \$34.74     | \$35.61     | \$36.51     | \$37.42     | \$38.35     | \$39.31     | \$40.29     | \$41.30     | \$42.33     |
|    | Correctional Sergeant                          | Sheriff/Corrections | \$5,611.50  | \$5,752.44  | \$5,896.86  | \$6,044.76  | \$6,196.14  | \$6,352.74  | \$6,511.08  | \$6,672.80  | \$6,838.94  | \$7,010.46  | \$7,186.20  | \$7,365.42  |
|    | Victim Witness Services Coordinator            | States Attorney     |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Shop Foreman Mechanic                          | Highway             |             |             |             |             |             |             |             |             |             |             |             |             |
| MM | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Assistant Highway Superintendent               | Highway             | \$34.86     | \$35.73     | \$36.62     | \$37.53     | \$38.46     | \$39.43     | \$40.41     | \$41.42     | \$42.46     | \$43.51     | \$44.60     | \$45.72     |
|    | Sergeant - Sheriff                             | Sheriff             | \$6,063.90  | \$6,217.02  | \$6,371.88  | \$6,530.22  | \$6,692.04  | \$6,858.02  | \$7,021.34  | \$7,207.08  | \$7,388.04  | \$7,570.74  | \$7,760.40  | \$7,958.28  |
| NN | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Veterans Services Director                     | Veterans            | \$36.60     | \$37.51     | \$38.44     | \$39.41     | \$40.39     | \$41.40     | \$42.44     | \$43.49     | \$44.58     | \$45.70     | \$46.84     | \$48.01     |
|    | Community Services Director                    | Community Services  | \$6,368.40  | \$6,528.74  | \$6,688.56  | \$6,857.34  | \$7,027.86  | \$7,203.60  | \$7,384.56  | \$7,567.26  | \$7,756.92  | \$7,951.80  | \$8,150.16  | \$8,352.74  |
| OO | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Chief Deputy                                   | Sheriff             | \$38.43     | \$39.40     | \$40.39     | \$41.39     | \$42.43     | \$43.48     | \$44.57     | \$45.69     | \$46.83     | \$48.00     | \$49.20     | \$50.43     |
|    | Chief of Corrections                           | Sheriff/Corrections | \$6,658.82  | \$6,855.80  | \$7,026.32  | \$7,201.86  | \$7,382.82  | \$7,568.52  | \$7,759.18  | \$7,950.26  | \$8,149.42  | \$8,352.00  | \$8,560.80  | \$8,774.82  |
|    | Director of Facilities                         | Maintenance         |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Director of Emergency Management               | Emergency Mgmt      |             |             |             |             |             |             |             |             |             |             |             |             |
| PP | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | County Auditor                                 | Auditor             | \$42.27     | \$43.33     | \$44.42     | \$45.52     | \$46.66     | \$47.83     | \$49.03     | \$50.25     | \$51.51     | \$52.80     | \$54.12     | \$55.48     |
|    | County Treasurer                               | Treasurer           | \$7,354.98  | \$7,539.42  | \$7,728.08  | \$7,920.48  | \$8,118.84  | \$8,322.42  | \$8,531.22  | \$8,743.50  | \$8,967.74  | \$9,197.20  | \$9,416.88  | \$9,653.32  |
|    | Deputy States Attorney                         | States Attorney     |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Director of Equalization                       | Equalization        |             |             |             |             |             |             |             |             |             |             |             |             |
|    | Register of Deeds                              | Register of Deeds   |             |             |             |             |             |             |             |             |             |             |             |             |
| QQ | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Highway Superintendent                         | Highway             | \$44.37     | \$45.48     | \$46.62     | \$47.79     | \$48.98     | \$50.20     | \$51.45     | \$52.74     | \$54.06     | \$55.41     | \$56.80     | \$58.22     |
|    |                                                |                     | \$7,720.38  | \$7,913.52  | \$8,111.88  | \$8,315.46  | \$8,522.52  | \$8,734.60  | \$8,952.30  | \$9,176.76  | \$9,405.44  | \$9,641.34  | \$9,893.20  | \$10,130.28 |
| RR | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | Sheriff                                        | Sheriff             | \$53.64     | \$54.97     | \$56.32     | \$57.72     | \$59.14     | \$60.61     | \$62.11     | \$63.65     | \$65.24     | \$66.84     | \$68.48     | \$69.86     |
|    |                                                |                     | \$9,228.96  | \$9,460.38  | \$9,695.28  | \$9,930.80  | \$10,165.96 | \$10,401.74 | \$10,702.74 | \$10,970.30 | \$11,245.62 | \$11,525.76 | \$11,812.86 | \$12,106.92 |
| SS | Title                                          | Dep/Duty            | Step A      | Step B      | Step C      | Step D      | Step E      | Step F(m)   | Step G      | Step H      | Step I      | Step J      | Step K      | Step L      |
|    | States Attorney                                | States Attorney     | \$59.40     | \$60.88     | \$62.40     | \$63.96     | \$65.56     | \$67.20     | \$68.89     | \$70.61     | \$72.37     | \$74.18     | \$76.04     | \$77.83     |
|    |                                                |                     | \$10,335.60 | \$10,593.12 | \$10,857.60 | \$11,129.04 | \$11,407.44 | \$11,692.80 | \$11,986.88 | \$12,288.14 | \$12,593.38 | \$12,907.32 | \$13,230.96 | \$13,559.82 |

### **HUMAN RESOURCE CONTRACT RENEWAL**

Motion by Gabel, second by Schweer, to renew a contract for Human Resource services with Multi Business Solutions, Inc., in the amount of \$5,665.00 per month, beginning July 1<sup>st</sup>, 2026 and will terminate on June 30<sup>th</sup>, 2027, Human Resource Representative, Natalie Remund, informed the Board that there are a few changes with the updated contract regarding Human Resourced Services along with labor contract negotiations with the unions and on clarifying the scope of work including 3% increase from last year's contract; all voted aye; motion carried.

### **RESOLUTION TO CANCEL COUNTY LIENS**

Motion by Gabel, second by McElhany, to approve Resolution 2026-17 to cancel county liens against persons who are known to be deceased with no assets; all voted aye; motion carried.

### **RESOLUTION 2026-17** **"TO DISCHARGE COUNTY AID LIENS"**

**WHEREAS**, the Codington County Auditor's office has furnished a list of liens filed in the Register of Deeds Office and has recommended the discharge of these liens as the individuals who incurred the liens are determined to be deceased, with no assets, and

**WHEREAS**, as of July 1, 1970 these existing liens total approximately \$333,586.17 and

**WHEREAS**, there is no evidence collection will be made on any of the total of approximately \$333,586.17,

**NOW, THEREFORE, BE IT RESOLVED:** by the Codington County Board of Commissioners, that the Register of Deeds is hereby directed to discharge the liens of known deceased from July 1, 1970 to the present time, as listed on file in the Auditor's Office.

Dated this 7<sup>th</sup> day of July, 2026

Troy VanDusen, Chair Codington County Commission

ATTEST:

Brenda Hanten, Codington County Auditor

### **CLAIMS**

Motion by McElhany, second by Gabel, to approve for payment the following claim: all voted aye; motion carried. Carol Comes \$275.00

Motion by Gabel, second by Schweer, to approve for payment the following jail claim; all voted aye; motion carried. Beckenhauer Construction Inc., 1,505,779.72

Motion by Johnson, second by McElhany, to approve a claim in the amount of \$39,824.09 payable to the City of Watertown for May 2026, 91 surcharge collections, Gabel, McElhany, Johnson and Schweer voted aye; VanDusen was recused; motion carried.

### **PERSONNEL CHANGES**

Motion by McElhany, second by Gabel, to approve the following Personnel change: all voted aye; motion carried. Jon Ingalls, Highway Tech II, Highway Dept., Grade 35/Step A, \$27.66 per hour, effective July 15, 2026.

Motion by Johnson, second by Schweer, to approve the following annual step increase personnel changes; all voted aye; motion carried.

| Employee                 | Position                   | Wage           | Effective |
|--------------------------|----------------------------|----------------|-----------|
| Shawna Constant          | Director of Equalization   | 46.66/8118.84  | 7/1/2026  |
| Diane Merchant           | Administrative Spec.       | 31.98/5564.52  | 7/1/2026  |
| Michelle Pederson        | Database Coordinator       | 38.35/6672.90  | 7/1/2026  |
| Heidi Selchert           | Appraiser II               | 35.50/6177.00  | 7/1/2026  |
| Barbara Martenson        | Administrative Asst.       | 30.35/5280.90  | 7/1/2026  |
| Melissa Sears            | Appraiser II               | 35.50/6177.00  | 7/1/2026  |
| Gayleen Rothenberger     | Administrative Asst.       | 26.17/4553.58  | 7/1/2026  |
| Steve Molengraaf         | Director of Facilities     | 45.69/7950.06  | 7/1/2026  |
| Bryan Bleeker            | Facilities Tech II         | 28.27/4918.98  | 7/1/2026  |
| Justin Halajian          | Senior Maintenance Tech    | 35.50/6177.00  | 7/1/2026  |
| Steve Stahlke            | Facilities Tech II         | 26.25/4567.50  | 7/1/2026  |
| James Hedges             | Facilities Tech II         | 26.25/4567.50  | 7/1/2026  |
| Ron Hartley              | Facilities Tech II         | 26.25/4567.50  | 7/1/2026  |
| Scott Swanson            | Facilities Tech Lead       | 31.29/5444.46  | 7/1/2026  |
| Charlie Dally            | Facilities Tech I          | 24.84/4322.16  | 7/1/2026  |
| Sara Aman                | Health Admin. Tech.        | 27.42/4771.08  | 7/1/2026  |
| Angie Anderson           | Public Health Asst.        | 24.91/4334.34  | 7/1/2026  |
| Bradford Howell          | Sheriff                    | 60.01/10441.74 | 7/1/2026  |
| Brent Solum              | Chief Deputy Sheriff       | 45.69/7950.06  | 7/1/2026  |
| Vanna Engst              | Sheriff Records Admin.     | 32.07/5580.18  | 7/1/2026  |
| Erin Lenzner             | Sheriff Pub. Safety Tech.  | 31.11/5413.14  | 7/1/2026  |
| Megan Swanson            | Sheriff Pub. Safety Tech.  | 26.17/4553.58  | 7/1/2026  |
| Matt Blackwelder         | Chief Correctional Officer | 45.69/7950.06  | 7/1/2026  |
| Dave Curtis              | Court Security             | 31.29/5444.46  | 7/1/2026  |
| Steven Lowry             | Sheriff Deputy             | 37.31/6491.94  | 7/1/2026  |
| Travis Gutzmer           | Sheriff Deputy             | 37.31/6491.94  | 7/1/2026  |
| Gavin Wright             | Sheriff Deputy             | 35.50/6177.00  | 7/1/2026  |
| Jerrold Olson            | Sheriff Deputy             | 40.41/7031.34  | 7/1/2026  |
| Adam Reeves              | Sheriff Deputy             | 39.19/6819.06  | 7/1/2026  |
| Trever Schimmel          | Sheriff Deputy             | 39.43/6860.82  | 7/1/2026  |
| Shane Yost               | Sheriff Deputy             | 33.80/5881.20  | 7/1/2026  |
| Konner Anderson          | Sheriff Deputy             | 31.40/5463.60  | 7/1/2026  |
| Morgan Wermedal          | Public Safety Supp. Tech.  | 26.17/4553.58  | 7/1/2026  |
| Shawna Carter            | Correctional Officer       | 35.40/6159.60  | 7/1/2026  |
| Julie Gallisath          | Correctional Officer       | 30.53/5312.22  | 7/1/2026  |
| Austin Hanson            | Correctional Officer       | 30.53/5312.22  | 7/1/2026  |
| Melissa Holtquist        | Correctional Officer       | 33.69/5862.06  | 7/1/2026  |
| Wesley Jennings          | Correctional Officer       | 33.69/5862.06  | 7/1/2026  |
| Jennifer Matejek         | Correctional Officer       | 35.40/6159.60  | 7/1/2026  |
| Shawn Nills              | Corrections Sergeant       | 35.61/6196.14  | 7/1/2026  |
| Kelly Oelrich            | Correctional Officer       | 33.69/5862.06  | 7/1/2026  |
| Charles Rossow           | PT Pub. Safety Supp. Tech. | 26.17/hr.      | 7/1/2026  |
| Kayla Schomaker          | Correctional Officer       | 32.87/5719.38  | 7/1/2026  |
| Lindsey Stricherz        | Correctional Officer       | 35.40/6159.60  | 7/1/2026  |
| Raistlan Tschetter       | Correctional Officer       | 30.53/5312.22  | 7/1/2026  |
| Ryan Webb                | Correctional Officer       | 28.35/4932.90  | 7/1/2026  |
| Corbin Schilling         | Correctional Officer       | 28.35/4932.90  | 7/1/2026  |
| Brady Sandquist          | Correctional Officer       | 28.35/4932.90  | 7/1/2026  |
| Dillon Solberg-Ellingson | Correctional Officer       | 29.78/5181.72  | 7/1/2026  |

| <u>Employee</u>   | <u>Position</u>                                   | <u>Wage</u>   | <u>Effective</u> |
|-------------------|---------------------------------------------------|---------------|------------------|
| Tristan Coyle     | Correctional Officer                              | 29.78/5181.72 | 7/1/2026         |
| Kolten Eszlinger  | Correctional Officer                              | 28.35/4932.90 | 7/1/2026         |
| Matt Feiock       | Correctional Officer                              | 28.35/4932.90 | 7/1/2026         |
| Brenda Hanten     | Auditor                                           | 45.52/7920.48 | 7/1/2026         |
| Zachery Dargatz   | Admin Support                                     | 22.50/3915.00 | 7/1/2026         |
| Bonnie Molengraaf | Accountant Admin.                                 | 28.35/4932.90 | 7/1/2026         |
| Sara Foust        | Welfare Director                                  | 40.39/7027.86 | 7/1/2026         |
| Mallory Towle     | Administrative Spec.                              | 26.25/4567.50 | 7/1/2026         |
| Paige Welling     | Community Care Coord.                             | 27.58/4798.92 | 7/1/2026         |
| Angie Collignon   | Substance Use and Justice<br>Programs Coordinator | 39.19/6819.06 | 7/1/2026         |
| Carol Malloney    | Treasurer                                         | 49.03/8531.22 | 7/1/2026         |

**TRAVEL REQUEST**

Motion by Gabel, second by Johnson, to approve the following travel request: Community Service Office staff to attend meeting; all voted aye; motion carried.

**NEW BUSINESS**

Commissioner Gabel reported that Ordinance #83 is a first reading only, this is from the Governor's SB96 to offset owner occupied property taxes.

**OPEN**

**Public Comments** – Auditor, Brenda Hanten explained that the information that Ken Bunde provided the Board was determined after the meeting that was held in Webster regarding the need to release water from Bitter and Enemy Swim lakes, the information that he provided the Board showed a comparison of the cubic feet per second of water to be discharged from Gavins Point Dam at 25 cubic feet second/187 gals per sec. and Bitter Lake discharge of 250 cubic feet second/1870 gals per sec.

**Commission Comments** – Commissioner VanDusen informed the Board that he attended the CORE meeting as well in Webster about the rising water levels in Day County and the need to drain Bitter and Enemy Swim which will affect the Big Sioux River.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 10:00 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_

CODINGTON COUNTY DIRECTOR OF EQUALIZATION

06/18/2026

14 1 AVE SE  
WATERTOWN SD 57201  
(605) 882-6274

PROPERTY OWNER: CODINGTON COUNTY

14 1 AVE SE  
WATERTOWN SD 57201-

Property Address: STR 26-2-  
MH Serial #:

Title #:

Legal: KAMPESKA TOWNSHIP VERA  
LOTS 26-28 & W1/2 VAC ALLEY LY ELY SAID LOTS 26-28  
& S1/2 VAC ALLEY LY NLY SAID LOT 28 BLK 2  
VERA 1-116-54 + 2-116-54

26 - 2 - 0 - 0

Record #: 1996

Total Acres/Lots: .31

Filed: 12/16/2025  
Deed Type: TX  
Lot Size: 90 X 150

Instrument: 12/16/2025 Book: 427  
Sequence: 25-1146 Sale Codes: 2 - 2026 - 28  
Last Known Selling Price:

Page: 2285  
Year Built: 0  
Parcels Sold: 1

TAXING DISTRICTS

Town/Township: 8 KAMPESKA TOWNSHIP  
School: 14-4 WATERTOWN SCHOOL

Special Districts -

|                               |      |      |
|-------------------------------|------|------|
| 1: 0                          | 4: 0 | 7: 0 |
| 2: 1 EAST DAKOTA WATER        | 5: 0 | 8: 0 |
| 3: 1 HAMLIN CODINGTON LIBRARY | 6: 0 | 9: 0 |

2027  
F & T

2026  
Last Year

Ag Building Exemption:  
AG BR AG-C1  
BC AG-CC2  
LR AG-C  
LC AG-CC  
NA BR NA-C1  
BC NA-CC2  
LR NA-C  
LC NA-CC  
MH NA-CM1  
OO BR NA-C1-S  
LR NA-C-S  
MH NA-CM1-S

TOTALS: 0



91441



55555

20344

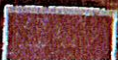
2007

1996

55555

1995

1993



# 2026 CODINGTON COUNTY STATS

| Pregnancy Care Program      | JAN | FEB | MAR | 1st QUARTER |
|-----------------------------|-----|-----|-----|-------------|
| Referrals Received          | 16  | 15  | 13  | 44          |
| Referrals Accepted          | 8   | 8   | 12  | 28          |
| Pregnancy Care Appointments | 10  | 11  | 10  | 31          |

| Pregnancy Care Program      | APR | MAY | JUNE | 2nd QUARTER |
|-----------------------------|-----|-----|------|-------------|
| Referrals Received          | 13  | 18  | 13   | 44          |
| Referrals Accepted          | 3   | 10  | 4    | 17          |
| Pregnancy Care Appointments | 15  | 14  | 21   | 50          |

| Pregnancy Care Program      | JUL | AUG | SEPT | 3rd QUARTER |
|-----------------------------|-----|-----|------|-------------|
| Referrals Received          |     |     |      |             |
| Referrals Accepted          |     |     |      |             |
| Pregnancy Care Appointments |     |     |      |             |
| Pregnancy Care Program      | OCT | NOV | DEC  | 4th QUARTER |
| Referrals Received          |     |     |      | 0           |
| Referrals Accepted          |     |     |      | 0           |
| Pregnancy Care Appointments |     |     |      | 0           |

| IMMUNIZATIONS | JAN | FEB | MAR  | 1st QUARTER |
|---------------|-----|-----|------|-------------|
| VFC DOSES     | 21  | 13  | 21   |             |
| NON-VFC DOSES | 2   | 6   | 15   |             |
| IMMUNIZATIONS | APR | MAY | JUNE | 2nd QUARTER |
| VFC DOSES     | 25  | 26  | 15   |             |
| NON-VFC DOSES | 1   | 4   | 4    |             |
| IMMUNIZATIONS | JUL | AUG | SEPT | 3rd QUARTER |
| VFC DOSES     |     |     |      |             |
| NON-VFC DOSES |     |     |      |             |
| IMMUNIZATIONS | OCT | NOV | DEC  | 4th QUARTER |
| VFC DOSES     |     |     |      | 0           |
| NON-VFC DOSES |     |     |      | 0           |

| ASQs* Completed | 1st QTR | 2nd QTR | 3rd QTR | 4th QTR | TOTAL |
|-----------------|---------|---------|---------|---------|-------|
| ASQs            | 2       | 3       |         |         | 5     |

\*Ages and Stages Developmental/Social Emotional Screenings

| Cribs for Kids | 1st QTR | 2nd QTR | 3rd QTR | 4th QTR | TOTAL |
|----------------|---------|---------|---------|---------|-------|
| Pack-N-Plays   | 2       | 4       |         |         | 6     |

| Car Seats | 1st QTR | 2nd QTR | 3rd QTR | 4th QTR | TOTAL |
|-----------|---------|---------|---------|---------|-------|
| # Issued  | 9       | 12      |         |         | 21    |

| Depression Screenings | 1st QTR | 2nd QTR | 3rd QTR | 4th QTR | TOTAL |
|-----------------------|---------|---------|---------|---------|-------|
| PHQ-9                 | 33      | 20      |         |         | 53    |
| Referrals             | 3       | 2       |         |         | 5     |

| Fluoride Varnish | 1st QTR | 2nd QTR | 3rd QTR | 4th QTR | TOTAL |
|------------------|---------|---------|---------|---------|-------|
| # of Children    | 3       | 4       |         |         | 7     |

| School Services | 1st QTR | 2nd QTR | 3rd QTR | 4th QTR | TOTAL |
|-----------------|---------|---------|---------|---------|-------|
| School Hours    | 55      | 6.1     |         |         | 61.1  |

\*The Vaccines For Children (VFC) program is a federally funded program that provides vaccines at no cost to children who might not otherwise be vaccinated because of inability to pay. NON-VFC doses were billed to private insurance.



**ENGELSTAD**  
ELECTRIC

June 25, 2026

Codington County  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201

Memorial Park Camping  
1200 N Lake Drive  
Watertown, SD 57201

Attn: Steve Molengraaf

Re: Electrical Estimate

We propose to supply complete materials and labor for electrical construction as per scope of work

- Install 8 motion sensors for lights in all bath houses

ESTIMATE: \$ 2,750.00

\*This estimate includes all applicable tax and may be withdrawn by us if not accepted within 30 days.

JEREMY KUNO  
Service Manager

JK:jf

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_

## 8.1 Longevity

| <u>Years of Service</u> | <u>Longevity Amount</u> |
|-------------------------|-------------------------|
| 6-10                    | \$200                   |
| 11-19                   | \$400                   |
| 20-25                   | \$800                   |
| 26-30                   | \$1200                  |

### 8.1.1 Explanation of Schedule

The above schedule is to be given out annually in the month of December to all employees who have worked six (6) continuous years for Codington County.

8.1.2 Employees who retire or voluntarily resign in good standing prior to December are eligible to receive a prorated longevity payment based on their service through their separation date. The prorated longevity payment will be included in the employee's final paycheck. Employees whose employment ends involuntarily or who otherwise do not separate from employment in good standing are not eligible for a longevity payment.

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## 8.2 Vacation Leave

Paid vacation leave will be granted to all qualified employees (see Policy 4). Vacation leave shall accrue at a rate according to the following schedule:

| <b>Length of Service</b>                  | <b>Length of Leave</b>                   |
|-------------------------------------------|------------------------------------------|
| First year of service                     | six point six-six (6.66) hours per month |
| Second through the fifth year             | eight (8) hours per month                |
| Sixth year through the tenth year         | ten (10) hours per month                 |
| Eleventh year through the nineteenth year | twelve (12) hours per month              |
| Twentieth year and beyond                 | fourteen (14) hours per month (2017)     |

*\*In addition, employees that are hired at a pay grade 40 or above that have 3 or more years of prior experience in a similar position, or a combination of relevant education and experience, may, with commissioner approval, be given 8 vacation hours/month for their first year of service.\**

### 8.2.1 Administrative Guidelines

#### Accruing Vacation

- A. Accrual of vacation begins on the first day of employment. Employees will be allowed to use their accrued vacation at the discretion of their department head during the first six months of employment with the County. Vacation leave shall

## 8.7 Jury and/or Witness Duty

If an employee of Codington County serves on jury duty or is called as a witness, the County will guarantee the wage of their regular workweek. County will pay the difference between employee's regular wage and the payment the employee received for serving on the jury. The employee shall furnish the county proof of days performing court duties and payments received. Employee must return to work if released from jury or witness duty before the end of the day.

Employees who are absent from work due to jury or witness duty will not be dismissed or suspended from employment and shall retain and be entitled to the same job status and pay as they had prior to performing jury duty. Employees who are to be absent due to jury or witness duty must notify their Supervisor in advance. Vacation and sick leave benefits shall accrue at the normal rate for eligible employees.

Employees will not be paid by Codington County for time taken for court appearances in cases in which they are personally involved, or in which they appear on a voluntary basis. This time may be taken as vacation leave or unpaid leave with approval of the Department Head.

## 8.8 Military Leave

~~An employee who wishes to be granted a military leave of absence must submit the request and a copy of their official orders or other records from the military service to their immediate supervisor prior to the dates of attendance. Medical benefits will be extended for thirty (30) days for all Military personnel called to active duty. In the event leave exceeds the 30-day period, then said employee may utilize their COBRA rights (section 8.0.2). If the reservist or National Guard member submits a copy of their official annual training schedule prior to beginning of the year's military activities, the employee need only submit separate request and order for those training duties not included on the annual schedule, or when the annual schedule is modified.~~

~~A. Eligibility Regular full-time, regular part-time and part-time exempt and hourly employees who are drafted or who enlist in the military service are placed on military leave of absence. A military leave of absence is without pay. The immediate Supervisor must approve all applications for military leave and a signed copy of the military orders must accompany the request.~~

~~An employee who wishes to be granted a military leave of absence must submit the request and a copy of his/her official military orders, drill assembly memorandum, annual training schedule, or other official records from the military service to his/her immediate supervisor prior to the dates of attendance whenever practicable.~~

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~~If the Reservist or National Guard member submits a copy of his/her official annual training schedule prior to the beginning of the year's military activities, the employee need only submit separate requests and orders for those training duties not included on the annual schedule or when the schedule is modified.~~

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### A. Eligibility

~~Regular full-time, exempt, and non-exempt employees who are drafted, enlisted, commissioned, ordered to active duty, annual training, inactive duty training, drill, military school, or other official military service obligations shall be granted military leave in accordance with applicable~~

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federal and state law, including the Uniformed Services Employment and Reemployment Rights Act (USERRA).

**B. Paid Military Leave**

Eligible employees shall receive up to the lesser of 15 working days or 120 hours of paid military leave per calendar year for qualifying military duty of under 30 consecutive business days, including but not limited to:

- Annual training
- Inactive duty training/drill;
- Military schools;
- Temporary duty assignments;
- State active duty; or
- Other officially ordered military service.

Paid military leave shall be granted upon submission of proper documentation, including official orders, drill assembly memorandums, annual training schedules, or other official military records acceptable to the County.

Paid military leave provided under this policy shall not be charged against accrued vacation leave, sick leave, or compensatory time.

Paid military leave is limited to the number of scheduled work hours missed due to military service. Under no circumstances may the combined total of hours worked and paid military leave exceed the employee's normal scheduled workweek.

**C. Military Leave in Excess of Fifteen Days in a Calendar Year**

Military leave exceeding 15 working days or 120 hours in a calendar year may be taken using:

- Accrued vacation leave;
- Sick leave;
- Compensatory time; or
- Leave without pay

The employee may elect which accrued leave balances to utilize prior to being placed on unpaid military leave status.

**D. Leave Accruals During Military Leave**

Employees utilizing paid military leave under this policy shall continue to accrue vacation leave and sick leave in the same manner as if actively working.

Additionally, employees utilizing fewer than fifteen (15) working days of approved unpaid military leave during a calendar year shall not experience a reduction in vacation or sick leave accruals as a result of such military leave.

**E. Active Duty Differential Pay**

In the event an employee is ordered to active military duty and receives military compensation that is less than the employee's regular County compensation, the County may pay the difference between the employee's military compensation and regular County compensation in accordance with County policy and collective bargaining agreements.

Employees requesting differential pay must provide documentation of military earnings as requested by the County Auditor or Human Resources Office.

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#### **F. Benefits During Military Leave**

Medical benefits will be extended for a minimum of 30 days for all military personnel called to active duty, with the County and employee paying their normal portion of insurance premiums. In the event leave exceeds the thirty-day period, the employee may utilize his/her COBRA rights in accordance with applicable federal and state laws and County policy.

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#### **G. Compliance with Law**

Nothing in this policy shall be interpreted or applied in a manner inconsistent with applicable federal or state law, including USERRA. In the event of a conflict between this policy and applicable law, the applicable law shall govern.

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## 8.9 Personal Emergency Leave

In the event that an emergency illness or scheduled surgery in the immediate family (immediate family as defined in 8.10 (A)) 40 hours of sick leave can be used for family sickness. The Department Head may allow an additional 80 hours of sick leave if a medical doctor's certification of illness is provided. Any paid sick leave beyond the 120 hours provided for in this section is to be granted only by approval of the Board of Commissioners. All paid sick leave allowed must be previously accrued. This leave shall not accumulate from year to year and this provision of the policy manual does not restrict the broader availability of this leave in those instances which would qualify under the Family Medical Leave Act.

## 8.10 Funeral Leave

The amount of funeral leave granted depends on the relationship of the employee to the deceased and if the employee is scheduled to work on the day of the funeral.

- A. Regular full-time employees will be granted up to five (5) days off (maximum of 40 hours) with pay in case of a death in the employee's immediate family. The immediate family is identified as spouse, significant other\*, child (to include miscarriages), stepchild, parent (for employee, employee's spouse, and employee's significant other), sibling (for employee, employee's spouse, and employee's significant other) and grandchildren.
- B. Regular full-time employees will be granted three (3) days off (maximum of 24 hours for those working 8 hour days and maximum of 30 hours for those working 10 hour days) for the death of a grandparents (for employee, employee's spouse, and employee's significant other), in-laws, nieces and nephews (for employee, employee's spouse, and employee's significant other), aunts and uncles (for employee, employee's spouse, and employee's significant other).
- C. Regular full-time employees will be granted one (1) day (maximum of 8 hours for those working 8 hour days and maximum of 10 hours for those working 10 hour days) of paid funeral leave if the deceased was a member of the family, but not listed above, such as anybody that lived in the family household.

\*For purposes of application of the Personal Emergency Personal Leave and Funeral Leave provisions of this policy, Significant Other means a relationship exist between two (2) people, neither of whom is married, that is intended to remain indefinitely and where there is joint responsibility for each other's common welfare, there are significant shared financial obligations and there is a shared primary residence.

All regular full-time employees who need time during their normal work schedule to vote in general elections or primaries are granted time off. Up to two hours of voting-related time off will be paid leave. Employees can request this leave to cover a period that allows them enough time to vote either at the beginning or end of their schedule or shift.

### 8.13 Employee Assistance Program (EAP)

The EAP is available to provide employees and their family member's assistance with problem such as depression, marital and family issues, grief, drug and alcohol problems, job-related stress, financial difficulties, and other personal matters. All current regular full-time and regular part-time employees are eligible. Immediate family members also can use EAP services. Each employee can receive up to three free counseling sessions with an EAP staff person each year. If the EAP counselor recommends additional services or treatment, the employee is referred to an appropriate health care professional. Employees are responsible for paying the cost of the additional counseling or health care treatments and services. ~~This is a summary policy of the EAP.~~ For more information, please contact the Auditor's Office or Human Resources.

## AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in June 2026.

|                                  |                    |
|----------------------------------|--------------------|
| Cash on Hand                     | \$10,310.16        |
| Checks in Treasurer's possession | \$66,290.95        |
| less than 3 days                 | \$0.00             |
| Credit Card Charges              | \$15,501.23        |
| Cash Items                       | \$546.52           |
| <b>TOTAL CASH ASSETS ON HAND</b> | <b>\$92,648.86</b> |

### RECONCILED CHECKING

|                           |                 |
|---------------------------|-----------------|
| Reliabank (Memorial Park) | \$816.96        |
| Reliabank Dakota          | \$27,251,208.72 |

### INVESTMENTS

|                            |                 |
|----------------------------|-----------------|
| SD Public Funds Investment | \$1,124.48      |
| Plains Commerce Bank CD's  | \$0.00          |
| Colliers Securities        | \$21,804,187.02 |

### TOTAL CASH ASSETS

**\$49,149,986.04**

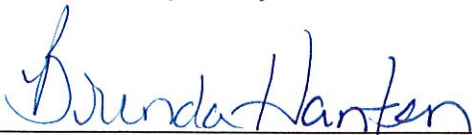
### GENERAL LEDGER CASH BALANCES:

|                             |                 |
|-----------------------------|-----------------|
| General                     | \$10,923,026.20 |
| General restricted cash     | \$500,000.00    |
| Sp. Revenue                 | \$8,373,221.44  |
| County Jail Build           | \$27,727,292.34 |
| Bond Redemption Fund        | \$275,565.33    |
| Sp. Revenue restricted cash | \$0.00          |
| Custodial                   | \$1,350,880.73  |
| Schools                     | \$ 363,124.94   |
| Townships                   | \$ 62,550.78    |
| City/Towns                  | \$ 43,236.35    |

### TOTAL GENERAL LEDGER CASH

**\$49,149,986.04**

Dated this 7th day of July 2026



County Auditor

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER  
CODINGTON COUNTY  
DATE: July 7, 2026**

**CASH ON HAND IN TREASURER'S OFFICE**

|                          |             |
|--------------------------|-------------|
| Silver and Pennies.....  | \$87.16     |
| Ones.....                | \$228.00    |
| Fives.....               | \$305.00    |
| Tens.....                | \$480.00    |
| Twenties.....            | \$3,960.00  |
| Fifties.....             | \$950.00    |
| Hundreds.....            | \$4,300.00  |
| Cash Items.....          | \$546.52    |
| Credit Card Charges..... | \$15,501.23 |
| Checks.....              | \$66,290.95 |

**TOTAL CASH ON HAND**

**\$92,648.86**

**CHECKING ACCOUNT BALANCE:**

|                           |                 |
|---------------------------|-----------------|
| Reliabank (Memorial Park) | \$816.96        |
| Reliabank Dakota          | \$27,251,208.72 |

**INVESTMENTS:**

|                                  |                 |
|----------------------------------|-----------------|
| SD Public Funds Investment Trust | \$1,124.48      |
| Plains Commerce Bank CD's        | \$0.00          |
| Colliers Securities              | \$21,804,187.02 |

**OTHER ACCOUNT BALANCES:**

**\$49,057,337.18**

**GRAND TOTAL CASH AND BALANCES:**

**\$49,149,986.04**

**GENERAL LEDGER CASH AND INVESTMENT BALANCES BY FUNDS:**

|                                   |                 |
|-----------------------------------|-----------------|
| General Fund                      | \$10,923,026.20 |
| General Fund restricted cash      | \$500,000.00    |
| Sp. Revenue Funds                 | \$8,373,221.44  |
| County Jail Build                 | \$27,727,292.34 |
| Bond Redemption Fund              | \$275,565.33    |
| Sp. Revenue Funds restricted cash | \$0.00          |
| Custodial Funds                   | \$1,350,880.73  |

**TOTAL GENERAL LEDGER CASH**

**\$49,149,986.04**

OFFICIAL STATEMENT OF FEES COLLECTED  
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH

OF JUNE, 2026

The sum of \$41,324.55 in fees has been collected by me as Register of Deeds for JUNE, 2026

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of JUNE, 2026

Ann Rasmussen

Register of Deeds

Subscribed and sworn to before me this 1<sup>st</sup> day of July 2026

Brenda Hanten

**CERTIFIED BIRTHS**

|                                |                    |
|--------------------------------|--------------------|
| State Children's Fund (\$2.00) | \$ 176.00          |
| County General Fund (\$5.00)   | \$ 440.00          |
| State EVRSS Fund (\$5.00)      | \$ 440.00          |
| State General Fund (\$3.00)    | \$ 264.00          |
| <b>TOTAL</b>                   | <b>\$ 1,320.00</b> |

**CERTIFIED DEATHS**

|                              |                    |
|------------------------------|--------------------|
| County General Fund (\$5.00) | \$ 535.00          |
| State General Fund (\$4.00)  | \$ 428.00          |
| State EVRSS Fund (\$6.00)    | \$ 642.00          |
| <b>TOTAL</b>                 | <b>\$ 1,605.00</b> |

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JUL 01 2026

CODINGTON COUNTY AUDITOR

# Receipt Totals

By Date: 6/1/2026 12:00:00 AM - 6/30/2026 11:59:59 PM; Departments: All; Cash based.

## Summary:

Codington County  
Wednesday, July 1, 2026 8:11 AM

### Receipt Item Totals

|                                  | Paid               | Charged           | Debited       | Total              |
|----------------------------------|--------------------|-------------------|---------------|--------------------|
| Document:                        | \$34,115.50        | \$1,860.00        | \$0.00        | \$35,975.50        |
| Non Document:                    | \$4,736.75         | \$1,623.10        | \$0.00        | \$6,359.85         |
| <b>Subtotal:</b>                 | <b>\$38,852.25</b> | <b>\$3,483.10</b> | <b>\$0.00</b> | <b>\$42,335.35</b> |
| <b>Payment on Account Totals</b> |                    |                   |               |                    |
| Applied:                         | \$2,472.30         |                   |               |                    |
| Refunded:                        | \$0.00             |                   |               |                    |
| Unposted:                        | \$0.00             |                   |               |                    |
| <b>Net Posted:</b>               | <b>\$2,472.30</b>  |                   |               |                    |

### Payments & Refunds

|               |                    |
|---------------|--------------------|
| ACH:          | \$23,718.00        |
| Cash:         | \$3,081.75         |
| Check:        | \$14,524.80        |
| <b>Total:</b> | <b>\$41,324.55</b> |

### Revenue Account Activity

|                                             | Total Received     | Paid on Receipt    | Applied from POA  | Adjusted      |
|---------------------------------------------|--------------------|--------------------|-------------------|---------------|
| 101-0-321.00 Marriage License 1             | \$260.00           | \$260.00           | \$0.00            | \$0.00        |
| 101-0-341.21 Reg. Deeds Filing/Recording 2  | \$10,490.00        | \$9,355.00         | \$1,135.00        | \$0.00        |
| 101-0-341.22 Reg. Deeds Transfer fees 3     | \$22,900.50        | \$22,900.50        | \$0.00            | \$0.00        |
| 229-0-321.00 Domestic Abuse Marriage Lic. 6 | \$780.00           | \$780.00           | \$0.00            | \$0.00        |
| 726-0-209.00 Reg. Deeds Fees - State 8      | \$1,950.00         | \$1,530.00         | \$420.00          | \$0.00        |
| 101-0-341.29 Reg. Deeds Other Fees 4        | \$2,889.05         | \$2,186.75         | \$702.30          | \$0.00        |
| 250-0-341.21 M&P Relief ROD Filing/Rec 7    | \$1,233.00         | \$1,104.00         | \$129.00          | \$0.00        |
| 769-0-209.00 M&P Relief ROD Allocation 9    | \$822.00           | \$736.00           | \$86.00           | \$0.00        |
| <b>Total:</b>                               | <b>\$41,324.55</b> | <b>\$38,852.25</b> | <b>\$2,472.30</b> | <b>\$0.00</b> |

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JUL 01 2026

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CODINGTON COUNTY AUDITOR