

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, June 23, 2026

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve June 23, 2026, agenda
5. Action to approve June 16, 2026, minutes of the Board of Codington County Commissioners
6. Opening of bids for County Roads 10 & 7 Restoration project; and possible action to award bid
7. Discussion/possible action to approve time-keeping system with ADP
8. Monthly Reports
 - a. Emergency Management
 - b. Sheriff
9. Action to approve permit to discharge fireworks
10. Discussion/possible action to approve quote for Surface Pro 11, keyboard, and 2 monitors for Community Service Office
11. Action to authorize Chair to sign Community Treatment Court MOU
12. Note the Board will not meet on 6-30-2026 due to previously adopted policy
13. Action to approve abatement applications
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
19. Old Business
20. New Business
21. Open
 - a. Public Comments
 - b. Commission Comments
22. Action to enter into Executive session pursuant to SDCL 1-25-2
 - (1) Discussion of personnel issues (SDCL 1-25-2(1))
 - (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(2))
 - (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25

2(3))

(4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(4))

(5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(5))

23. Action to adjourn upon completion of agenda items.

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

June 23, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 23, 2026, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer, and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner McElhany.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by McElhany, to approve the agenda for June 23, 2026, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of June 16, 2026; all voted aye; motion carried.

AWARD BID OF COUNTY ROADS 10 & 7 RESTORATION PROJECT

Highway Superintendent, Randy Falvey, and Waylon Blasius, PE, Transportation Dept. Head with Banner Associates Inc., opened and announced the following bids for the advertised County Roads 10 & 7 Restoration Project:

<u>BIDDER'S NAME AND ADDRESS</u>	<u>BASE BID</u>
Bituminous Paving, Ortonville, MN	\$1,940,299.00
Duininck, Inc., Prinsburg, MN	\$1,405,838.60

Bidders provided a bid bond.

Waylon Blasius, PE, Transportation Dept. Head, with Banner Associates Inc, was present for the opening of bids. The Highway Supt. and Transportation Dept. Head, reviewed the bid for accuracy and informed the Board that after reviewing the bids and it being up to the Board to accept the construction bid with Duininck, Inc., of \$1,405,838.60; Highway Supt., Randy Falvey recommended going with the Duininck, Inc., bid; motion by McElhany, and second by Gabel to accept the bid from Duininck, Inc., in the amount of \$1,405,838.60; all voted aye; motion carried.

TIME-KEEPING SYSTEM WITH ADP

Discussion about the time-keeping system with Commissioner McElhany, Chief Deputy, Brent Solem, Sheriff, Brad Howel and ADP representatives, Rachel Coleman, Mia LaBella, and Jon Beam, Commissioner McElhany informed the Board that since the time-keeping system with TCP didn't work out it was decided to look at other time-keeping systems to make comparisons, Sheriff, Brad Howell, mentioned that a committee was formed involving Chief Deputy, Solem, the Auditor's Office and a couple commissioners to go through this process, a proposal was provided to the Board with ADP for 2 years, in the amount of \$28,683.28 of which one year is free; Chief Deputy, Brent Solem recommended approving the proposal with ADP; motion by McElhany, second by Gabel, to approve the proposal with ADP, in the amount of \$28,683.28; all voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Brad Howell, provided the Board with the following statistics, compiled from activity in the month of May 2026, for the Detention Center and Sheriff's Office; office fees were collected in the amount of \$27,327.89, and were retained by the County; ATM, Kiosk, and Commissary items sold with a commission fee to the County in the amount of \$2,499.50; 681 cases/calls for service; 8 accident reports were completed; 57 warrants served; 201 sets of civil papers served; 3,813 transport miles; average daily inmate population 58.87 (high ADP 67 and low ADP 51); 15 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 11 individuals using remote breathalyzers; 50 individuals testing twice daily PBT'S; 53 individuals reporting twice weekly for UA Drug testing; 2 individual wearing a sweat patch; 206 bookings; \$32,799.12 collected in fees for out of county prisoner contracts; \$2880.00 collected in work release fees; \$9,658.00 collected in fees for the 24/7 program and SCRAM fees; the higher amount of out of county prisoner contracts has increased significantly due to Codington County is housing State Prisoner parolees and sentenced individuals for the State due to they don't have the capacity for at a rate of \$95.00/day; completed the Spring firearms qualifications; working on all other Spring trainings as well; working on and updating new policies for the new jail; working on training for the new program Guardian software for cell check system; filled the Deputy position/ Brandon Fieber; Sheriff Howell also provided Flock Safety statistics. **Emergency Management Director, Andrew Delgado**, updated the Board: Cheri, Wes, and I hosted the Leadership Watertown Tour at Search and Rescue; responded to a truck fire involving HAZMAT; been in contact with City Engineer for the 2026 BRIC grant; serviced all of the Search and Rescue vehicles; quarterly monitoring visit with Regional Coordinator; met with Prairie Lakes Hospital staff to go over plans in case they would need to temporarily relocate; invited to do an emergency preparedness presentation at the Kids Kare babysitting clinic; held quarterly LEPC meeting; had severe weather monitoring event; visited a youth camp to explore shelter options and inclement weather plans; SB 136 allocated 5 million dollars for PPE Equipment for volunteer fire departments; Cheri made election worker ID cards; attended Salvation Army Board meetings; one final community contact to be submitted to State; Search and Rescue continue training.

FIREWORKS SHOW PERMIT

Motion by McElhany, second by Schweer, to approve the following fireworks show permit: Jared Birk, person discharging, location 46345 166th St., July 11, 2026; all voted aye; motion carried.

SURFACE PRO 11, KEYBOARD AND TWO MONITORS FOR COMMUNITY SERVICE OFFICE

Motion by Johnson, second by Gabel, to approve the purchase of Surface Pro 11, keyboard and two monitors, from TwoTrees, in the amount of \$3,338.00; Angie Collignon, Community Service Office staff informed the Board that this equipment for the pre-trial position that will begin July 1st, 2026, all voted aye; motion carried.

COMMUNITY TREATMENT COURT MOU

Motion by Johnson, second by Gabel, to authorize the Chair to sign the Community Treatment Court MOU; Commissioner Gabel explained to the Board that this is a state effort to get all the individuals that are involved with treatment court to participate and sign the MOU; all voted aye; motion carried.

NOTE NO BOARD MEETING

Due to previously adopted policy the Board will not meet Tuesday, June 30th, 2026.

CLAIMS

Motion by Gabel, second by McElhany, to approve for payment the following jail claims; all voted aye; motion carried. Tegra \$20,853.75 and Architecture Inc., \$26,081.00.

PERSONNEL CHANGES

Motion by McElhany, second by Schweer, to approve the following Personnel changes and annual step personnel changes: all voted aye; motion carried. Tim LaFramboise, Seasonal Highway Dept., Grade AA/Step A, \$18.68 per hour, effective 4-28-2026; Tiffany Barthel, FT Defense Support Coordinator, Community Services, Grade

40/Step E, \$32.98 per hour, effective 7-01-2026 and Cassidy Biberdorf, FT Community Care Coordinator, Grade 25/Step A, \$23.71 per hour, effective 7-01-2026.

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Randy Falvey	Highway Supt.	45.48/7913.52	7/1/2026
Lynn Solberg	Highway Assist. Supt.	41.42/7207.08	7/1/2026
Lori Deutsch	Sr. Admin. Spec.	34.54/6009.96	7/1/2026
Jamie Dolen	Highway Main. Tech. III	33.80/5881.20	7/1/2026
Dave Hedding	Highway Main. Tech. III	36.39/6331.86	7/1/2026
Eric Kosak	Highway Main. Tech. II	28.35/4932.90	7/1/2026
Mitch Kallhoff	Highway Main. Tech. II	29.06/5056.44	7/1/2026
Cody Hoff	Highway Main. Tech. II	28.35/4932.90	7/1/2026
Harry Rounds	Highway Main. Tech. III	30.63/5329.62	7/1/2026
Douglas Torstenson	Highway Main. Tech. III	33.80/5881.20	7/1/2026
Klayton Miller	Highway Main. Tech. III	30.63/5329.62	7/1/2026
Lonie Vogelsang	Highway Main. Tech. II	30.53/5312.22	7/1/2026
Matt Dargatz	Highway Main. Tech. II	31.29/5444.46	7/1/2026
Keith Eischens	Highway Main. Tech. II	28.35/4932.90	7/1/2026
Wade Jordan	Highway Main. Tech. II	28.35/4932.90	7/1/2026
Joey LaFramboise	Highway Shop Foreman Mech.	33.06/5752.44	7/1/2026
Ann Rasmussen	Register of Deeds	49.03/8531.22	7/1/2026
Jacki Manning	First Deputy ROD	36.39/6331.86	7/1/2026
Jill Schweitzer	Admin. Spec. ROD	30.44/5296.56	7/1/2026
Mary Fransen	Sr. Admin. Spec. ROD	35.40/6159.60	7/1/2026
Lindee Waba	2 nd Deputy Treasurer	31.20/5428.80	7/1/2026
Nikki Christensen	Admin. Support	22.50/3915.00	7/1/2026
Jennifer Kirschenmann	Admin. Support	22.50/3915.00	7/1/2026

OLD BUSINESS

Commissioner Gabel reported the new jail update stating Area A is going up.

OPEN

Commission Comments – Commissioner VanDusen informed the Board that he will be attending a CORE meeting in Day County.

EXECUTIVE SESSION

Motion by McElhany, second by Gabel, to enter executive session, per SDCL 1-25-2 (1) Discussion of personnel issues (SDCL 1-25-2(1)) and (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(3)) at 10:48 a.m.; all voted aye; motion carried. The Board returned to regular session at 11:20 a.m. and no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 10:20 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County, 23 June 2026

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____