

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, May 19, 2026

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve May 19, 2026, agenda
5. Action to approve May 12, 2026, minutes of the Board of Codington County Commissioners
6. Action to approve fireworks show permit
7. Monthly Reports
 - a. Highway
 - b. Facility Manager
8. Action to approve equipment at the Highway Department surplus to be sold on Purple Wave and donated to LATC
9. Discussion/possible action to approve Administrative Specialist in Community Service Office job description
10. Discussion/possible action to approve Community Services Specialist in Community Service Office job description
11. Discussion/possible action to approve Department of Health Grant for Community Health Workers
12. Discussion/possible action to approve revised 2026 Wage Scale
13. Action to re-schedule June 2nd Board meeting to June 4th due to Primary Election
14. Note Memorial Day office closures
15. Action to approve abatement applications
16. Action to approve claims for payment
17. Action to approve automatic budget supplements
18. Action to approve personnel changes
19. Action to approve travel requests
20. Public Notices – a possible quorum of Commissioners could be in attendance at:
21. Old Business
22. New Business
23. Open
 - a. Public Comments
 - b. Commission Comments

24. Action to enter into Executive session pursuant to SDCL 1-25-2

- (1) Discussion of personnel issues (SDCL 1-25-2(1))**
- (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))**
- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))**
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))**
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))**

25. Action to adjourn upon completion of agenda items.

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

May 19, 2026

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 19, 2026, at the Codington County Court House. Commission members present were: Tyler McElhany, Myron Johnson, and Randall Schweer, absent were Troy VanDusen and Lee Gabel; Vice-Chair McElhany, presiding. The pledge of allegiance was led by Commissioner Schweer.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Vice-Chair McElhany called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Schweer, second by Johnson, to approve the agenda for May 19, 2026, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of May 12, 2026; all voted aye; motion carried.

FIREWORKS SHOW PERMIT

Motion by Johnson, second by Schweer, to approve the following fireworks show permit: Thor Thonvold, person discharging, location 16626 455th Ave., May 23rd, 2026; all voted aye; motion carried.

MONTHLY REPORTS

Highway Superintendent, Randy Falvey, updated the Board: Plows have been removed from the trucks and the load limits have been lifted; Grangaard Construction Inc. continuing ahead of schedule on the 14th Avenue bridge project, riprap is completed, concrete sidewalks are left which will be completed by the last week in May, also still need to lay the asphalt on the aprons, the asphalt plant isn't operating yet and most likely this portion of the project won't happen until the first week in June; Prahm Construction out of Slayton, MN is working on repairing the east bridge deck on the bridge on 460th Ave between 169th and 170th Street, east of Watertown; continue to crack seal utilizing our new crack sealer and will do so until the end of the month and then will start hauling pea rock from Con-Ag to start chip sealing in July; had the roofs of the out shops inspected and found some minor issues that need to be addressed, will be getting quotes to have them sealed; currently we have two guys out on medical leave one will be returning June 1st and the other one returning in a few weeks; currently taking applications to fill an opening for a Maintenance II position, starting at \$27.66/hour, hoping to fill the position by mid-June; currently working on finishing up on the budget for next year. **Facility Manager, Steve Molengraaf**, Ag. Building – staff continue setting up and cleaning for meetings and events, the rotten barn posts are gradually being worked on when they have available time; Court House/Detention Center– staff have been converting standard light bulbs to led bulbs; Park – 633 reservations, with a revenue of \$81,007.50 as of 4-17-2026; tree clean-up has been completed with having the walking path well destroyed from all the winds over the winter and spring, there were a couple of camping sites that had water leakage underground from the deep frost that need repair; Weed – equipment is getting prepped for the spraying season, looking at starting sometime around the first of June depending on the growth stages of the Leafy Spurge and Canada Thistles, the plant ID Tour has been set for June 11th near Ree Heights, the plant id tours have been conducted with weed supervisors, Nature Conservancy and SD Game Fish & Parks since 2013, we've had nearly 90 attendees in the past.

SURPLUS HIGHWAY EQUIPMENT

Motion by Johnson, second by Schweer, to declare the following Highway equipment to be sold on Purple Wave; 2013 Cimline 230DHR Crack Sealer SN: 1G9241525DM119101 and 1974 John Deere 2030F 2WD Tractor with PTO SN:

Codington County, 19 May 2026

20268IT; and the following item to be donated to Lake Area Technical College; 1965 Trail Mobile 8,800 gallon water tank trailer SN: F1154DBHB50540; all voted aye; motion carried.

REVISED ADMINISTRATIVE SPECIALIST JOB DESCRIPTION IN COMMUNITY SERVICE OFFICE

Motion by Johnson, second by Schweer, to approve a revised job description for the position of Administrative Specialist in the Community Service Office at a pay grade 30; all voted aye; motion carried.

REVISED COMMUNITY SERVICES SPECIALIST IN COMMUNITY SERVICE OFFICE

Motion by Schweer, second by Johnson, to approve revised job description for the position of Community Services Specialist position in the Community Service Office at a pay grade 30; all voted aye; motion carried.

REVISED WAGE SCALE

Motion by Schweer, second by Johnson, to approve a revised wage scale for the addition of Community Service Administrative Specialist to Grade 30 and Community Services Specialist to Grade 30, as presented by Human Resource Representative, Natalie Remund; all voted aye; motion carried.

NO	TITLE	DEPT/DIV	REP A	REP B	REP C	REP D	REP E	REP F(M)	REP G	REP H	REP I	REP J	REP K	REP L
28	Assistant Vice-Chief	Waste Control	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000							
	Assistant Vice-Chief - Compliance	Compliance												
	Assistant Vice-Chief - Information	Information												
29	Assistant Vice-Chief - Compliance	Compliance	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000							
30	Assistant Vice-Chief - Information	Information	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000							
31	Assistant Vice-Chief - Compliance	Compliance	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000							
32	Assistant Vice-Chief - Information	Information	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000							
33	Assistant Vice-Chief - Compliance	Compliance	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000							
34	Assistant Vice-Chief - Information	Information	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000							
35	Assistant Vice-Chief - Compliance	Compliance	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000							
36	Assistant Vice-Chief - Information	Information	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000							
37	Assistant Vice-Chief - Compliance	Compliance	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000							
38	Assistant Vice-Chief - Information	Information	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000							
39	Assistant Vice-Chief - Compliance	Compliance	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000							
40	Assistant Vice-Chief - Information	Information	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000							
41	Assistant Vice-Chief - Compliance	Compliance	\$44,000	\$44,000	\$44,000	\$44,000	\$44,000							
42	Assistant Vice-Chief - Information	Information	\$46,000	\$46,000	\$46,000	\$46,000	\$46,000							
43	Assistant Vice-Chief - Compliance	Compliance	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000							
44	Assistant Vice-Chief - Information	Information	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000							
45	Assistant Vice-Chief - Compliance	Compliance	\$52,000	\$52,000	\$52,000	\$52,000	\$52,000							
46	Assistant Vice-Chief - Information	Information	\$54,000	\$54,000	\$54,000	\$54,000	\$54,000							
47	Assistant Vice-Chief - Compliance	Compliance	\$56,000	\$56,000	\$56,000	\$56,000	\$56,000							
48	Assistant Vice-Chief - Information	Information	\$58,000	\$58,000	\$58,000	\$58,000	\$58,000							
49	Assistant Vice-Chief - Compliance	Compliance	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000							
50	Assistant Vice-Chief - Information	Information	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000							
51	Assistant Vice-Chief - Compliance	Compliance	\$64,000	\$64,000	\$64,000	\$64,000	\$64,000							
52	Assistant Vice-Chief - Information	Information	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000							
53	Assistant Vice-Chief - Compliance	Compliance	\$68,000	\$68,000	\$68,000	\$68,000	\$68,000							
54	Assistant Vice-Chief - Information	Information	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000							
55	Assistant Vice-Chief - Compliance	Compliance	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000							
56	Assistant Vice-Chief - Information	Information	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000							
57	Assistant Vice-Chief - Compliance	Compliance	\$76,000	\$76,000	\$76,000	\$76,000	\$76,000							
58	Assistant Vice-Chief - Information	Information	\$78,000	\$78,000	\$78,000	\$78,000	\$78,000							
59	Assistant Vice-Chief - Compliance	Compliance	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000							
60	Assistant Vice-Chief - Information	Information	\$82,000	\$82,000	\$82,000	\$82,000	\$82,000							
61	Assistant Vice-Chief - Compliance	Compliance	\$84,000	\$84,000	\$84,000	\$84,000	\$84,000							
62	Assistant Vice-Chief - Information	Information	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000							
63	Assistant Vice-Chief - Compliance	Compliance	\$88,000	\$88,000	\$88,000	\$88,000	\$88,000							
64	Assistant Vice-Chief - Information	Information	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000							
65	Assistant Vice-Chief - Compliance	Compliance	\$92,000	\$92,000	\$92,000	\$92,000	\$92,000							
66	Assistant Vice-Chief - Information	Information	\$94,000	\$94,000	\$94,000	\$94,000	\$94,000							
67	Assistant Vice-Chief - Compliance	Compliance	\$96,000	\$96,000	\$96,000	\$96,000	\$96,000							
68	Assistant Vice-Chief - Information	Information	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000							
69	Assistant Vice-Chief - Compliance	Compliance	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000							

DEPARTMENT OF HEALTH GRANT FOR COMMUNITY HEALTH WORKERS

Motion by Johnson, second by Schweer, to authorize chair to sign South Dakota Department of Health Grant for Community Health Grant between Codington County and South Dakota Department of Health, in the amount not to exceed \$39,998.00, beginning 6/01/2026 to 5/31/2027; all voted aye; motion carried.

JUNE 4TH MEETING DATE

Motion by Johnson, second by Schweer, to meet on June 4th, 2026, due to the need to canvass the votes and select the precincts and races for the post-election audit of the 2026 June Primary Election; all voted aye; motion carried.

MEMORIAL DAY HOLIDAY

The Board noted the Court House, and all County Offices will be closed on Monday, May 25th, 2026.

CLAIMS

Motion by Johnson, second by Schweer, to approve for payment the following claim; all voted aye; motion carried.
MUNICIPAL UTILITIES 150.00

PERSONNEL CHANGES

Motion by Johnson, second by Schweer, to approve the following personnel changes: Mallory Towle, Administrative Specialist in Community Service Office, Grade 30/Step A, \$25.61 per hour, effective 6-01-2026; Paige Welling, Community Services Specialist in Community Service Office, Grade 30/Step C, \$26.90 per hour, effective 6-01-2026; all voted aye; motion carried.

TRAVEL REQUEST

Motion by Schweer, second by Johnson, to approve the following travel request: Director of Equalization staff to attend meeting; Emergency Management staff to attend board meeting; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Johnson, second by Schweer, to enter executive session, per SDCL 1-25-2 (1) Discussion of personnel issues (SDCL 1-25-2(1)) and (3) Preparing for contract negotiations for negotiating with employees or employee representatives (SDCL 1-25-2(4)) at 9:27 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:19 a.m. and took the following action; Motion by Johnson, second by Schweer to end the employment of the employee that was discussed in executive session; all voted aye; motion carried. Motion by Schweer, second by Johnson, to approve hiring temporary part-time Administrative Support in the Auditors Office; all voted aye; motion carried. Human Resource Representative, Natalie Remund, Auditor, Brenda Hanten and Chief Deputy, Brent Solum, were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer to adjourn at 10:19 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____