

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, December 16, 2025

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve December 16, 2025, agenda
5. Action to approve December 09, 2025, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. Highway
 - b. Facility Manager
7. Action to authorize Chair to sign Engineering Services for Codington County Roads 7 & 10 restoration
8. Action to authorize Chair Amendment #2 to Contract for Engineering Services for Codington County Extension Building Parking Lot Design
9. Action to approve final pay application for Duininck for Codington County Extension Parking Lot Project
10. Discussion/possible action to approve purchase 2 new computers with 4 monitors in State's Attorney office
11. Discussion/possible action to approve purchase of industrial shredder in State's Attorney office
12. Discussion/possible action to approve union contracts with Codington County Teamsters Local Union No 120 (Correctional Officers) and Sheriff's Deputy Association
13. Discussion/possible action to approve purchase of refurbished printer for Community Service Office
14. Action to declare Search & Rescue trailer surplus to be sold
15. Action to approve abatement applications
16. Action to approve claims for payment
17. Action to approve automatic budget supplements
18. Action to approve personnel changes
19. Action to approve travel requests
20. Public Notices – a possible quorum of Commissioners could be in attendance at:
21. Old Business
22. New Business
23. Open
 - a. Public Comments
 - b. Commission Comments

24. Action to enter into Executive session pursuant to SDCL 1-25-2

- (1) Discussion of personnel issues (SDCL 1-25-2(1))**
- (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))**
- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))**
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))**
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))**

25. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

December 16, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 16, 2025, at the Codington County Court House. Commission members present were Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer; and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner McElhany.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Schweer, to approve the agenda for December 16, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of December 09, 2025; all voted aye; motion carried.

MONTHLY REPORTS

Highway Superintendent, Randy Falvey, updated the Board: Grangaard Construction Inc. is continuing work on the 14th Avenue bridge diverting the water, there was another accident, this time on the west side of the bridge, this was a hit and run that destroyed the road closed barricade, a lot of traffic is using the 7th St. cutover instead of the full detour on 10th Ave; adding the final touches to the new dump truck, adjustments being made to the snowplow mount, adding the chipper hitch and other items, final prep before putting it into service; Basin Construction along with Overhead Door and Westwire Electric are finishing up work on this year's portion of the truck storage upgrade project on the north end of the county shop, doors are all framed in and installed, electrical upgrades are being completed, we cleaned up, painted and started to move some of our racking back into the shop so that we could start organizing everything that was removed from the building during construction, started going over the 2nd phase of the project with Adam Hanson, from Banner for next year; met with Waylon Blasius from Banner to go over next year's planned road rehabilitation project (County Roads 7 & 10); Midwest Pipe Lining finished cleaning and lining our sewer pipes; we have had a few snow events, nothing too bad, sent the guys out for a few hours to put down sand and to scrape some snow in areas; just an PSA to mention individuals plowing snow across the roadways or into the ROW if you are going to do this please ensure that the snow is completely off of the road surface and into the ROW far enough that it does not interfere with our snow removal equipment, failure to do so could result in a \$100.00 fine and a cost of \$200.00 if we have to come and deal with the snow. **Facility Manager, Steve Molengraaf**, Ag. Building – staff have finished hauling the clay fill in the barn, really improved the level of the barn floor, we are hoping that when heavy rain occurs, no excess water develops in the barn; Court House – Treasurer's office carpet was completed and in operation for Friday business last week, received a new 5-year Maintenance Contract from Johnson Controls for the upgraded HVAC System, will add to the agenda next week for approval; Detention Center – Park – Weed – Weed board meeting at 1:00 p.m. today at the extension complex WNV –

ENGINEERING SERVICES FOR COUNTY ROAD 7 & 10 RESTORATION

Motion by McElhany, second by Gabel, to authorize the Chair to sign contract for Engineering Services with Banner Associates, Inc., for the Codington County Roads 7 & 10 Restoration project, in the estimated fee including reimbursable expenses of \$40,000.00; Highway Supt., Randy Falvey, explained the scope of the project to the board; all voted aye; motion carried.

AMENDMENT NO. 2 TO CONTRACT FOR ENGINEERING SERVICES FOR CODINGTON COUNTY EXTENSION BUILDING PARKING LOT DESIGN

Motion by Johnson, second by McElhany, to authorize the Chair to sign Amendment No. 2 to contract for Engineering Services for Codington County Extension Building Parking Lot Design, in the amount not to exceed \$8,000.00; Waylon Blasius, PE, Banner Associates, Inc., explained to the Board the reason for the amendment to the contract is due to the contractor going beyond their expected date of completion of the project and the extra time that Banner needed to work to be sure that the scope of work was satisfactory; all voted aye; motion carried.

FINAL PAY APPLICATION FOR CODINGTON COUNTY EXTENSION PARKING LOT PROJECT

Motion by Gabel, second by Schweer, to approve final pay contract for Codington County Extension Parking Lot Project to Duinink, in the amount of \$13,764.40; Waylon Blasius, PE, Banner Associates, Inc., informed the Board that now that the warranty work has been completed this is the remaining amount to be paid on the project; all voted aye; motion carried.

COMPUTERS AND MONITORS FOR STATE'S ATTORNEY OFFICE

Motion by Gabel, second by McElhany, to approve the purchase of 2 new computers (HP Elite 800 G9 Desktop Computer) in the amount of \$1,295.00 each (\$2,590.00) and 4 new monitors (HP 327ph 27" Class Full HD LCD) in the amount of \$209.00 each (\$836.00), for a total of \$3,426.00; from Twotrees for the State's Attorney Office; State's Attorney, Alison Bakken, informed the Board that the computers are on a rotation and these 2 computers were due to be replaced; all voted aye; motion carried.

PAPER SHREDDER FOR STATE'S ATTORNEY OFFICE

Motion by Johnson, second by Schweer, to approve the purchase of Fellowes Powershred 425Ci Commercial Grade paper shredder, in the amount of \$2,594.46, from Amazon, for the State's Attorney Office; State's Attorney, Alison Bakken, informed the Board that the current shredder only shreds one to two pages at a time which then will error out and stall, the office has a large volume of documents that need to be shred and this was the most cost effective option she found; all voted aye; motion carried.

EMPLOYEE UNION CONTRACTS APPROVED

Human Resource Representative, Natalie Remund, presented the Board with the two remaining union contracts for their approval. Motion by Gabel, second by Johnson, to approve the contract between Codington County and the Teamsters Local Union No. 120 (Correctional Officers), for the time period January 1, 2026 through December 31, 2026, Appendix A updated with new wage scale, with new wage scale from McGrath and added the 2.6% cola, will be placed on the new wage scale on the step closest to their salary without a decrease in wages; Appendix F with the new 2026 Sanford Health Plan; all voted aye; motion carried. Motion by Johnson, second by Gabel, to approve the contract between Codington County and Deputy Sheriff's Association, for the time period January 1, 2026 through December 31, 2026, Appendix A updated with new wage scale, with new wage scale from McGrath and added the 2.6% cola, will be placed on the new wage scale on the step closest to their salary without a decrease in wages; Appendix F with the new 2026 Sanford Health Plan; all voted aye; motion carried.

REFURBISHED PRINTER FOR COMMUNITY SERVICE OFFICE

Motion by Gabel, second by Schweer, to approve proposal for refurbished Toshiba e-Studio 4515AC printer, in the amount of \$2,950.00, from Office Peeps, for the Community Service Office, Community Service Office Director, Sara Foust, informed the Board that her current printer is at least 13 years old and is obsolete and is not working properly; all voted aye; motion carried.

SURPLUS SEARCH AND RESCUE TRAILER

Motion by McElhany, second by Gabel, to declare the following Search and Rescue/Emergency Management 2000 Trtn Elite trailer surplus to be sold; 2000 Trtn Elite 201 trailer VIN#4TCSS2207YH109129; all voted aye; motion carried.

CLAIMS

Motion by Gabel, second by Schweer, to approve a claim in the amount of \$38,994.04, payable to the City of Watertown for October 2025, 911 surcharge collections, Gabel, McElhany, Johnson and Schweer, voted aye; VanDusen was recused; motion carried.

OLD BUSINESS

Commissioner Gabel informed the Board that almost all of the footings are poured for the new jail project and there will be a meeting on Monday about the construction updates on the new jail project.

OPEN

Commissioner Comments – Commissioner Johnson mentioned he attended the quarterly SD Retirement meeting via zoom and it is still 100% funded; the projected cola for July 1, 2026, is 1.56%, the cola for July 1, 2025, was 1.7%. Commissioner VanDusen informed the Board that he will be attending the Law Enforcement Officers' standards of training commission meeting.

EXECUTIVE SESSION

Motion by McElhany, second by Gabel, to enter into executive session per SDCL 1-25-2 (1) Discussion of personnel issues (SDCL 1-25-2(1) at 9:35 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:59 a.m., no action was taken. Auditor, Brenda Hanten, was present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:59 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____