

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 25, 2025

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve November 25, 2025, agenda
5. Action to approve November 18, 2025, minutes of the Board of Codington County Commissioners
6. Action to approve plat resolutions
 - a. 2025-19 Nancy and Barry Addition
 - b. 2025-20 Davis Addition
 - c. 2025-21 Lot 1 and Lot 2 Gebhart First Addition
7. Monthly Reports
 - a. State's Attorney
 - b. Sheriff
8. Action to advertise and hire full-time deputy to fill a vacancy in the Sheriff's Office
9. Action to authorize Chair to sign bridge 15-154-080 design exceptions for speed and for headwater document
10. Action to authorize Chair to sign bridge 15-170-144 design exception for headwater document
11. Action to authorize Chair to sign bridge 15-215-230 design exception for overtopping frequency document
12. Action to authorize Chair to sign agreement with SD Dept. of Veterans Affairs Secretary for CVSO salary reimbursement for January 1, 2026, to December 31, 2026
13. Action to approve abatement applications
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
19. Old Business
20. New Business
21. Open
 - a. Public Comments
 - b. Commission Comments
22. Action to enter into Executive session pursuant to SDCL 1-25-2
 - (1) Discussion of personnel issues (SDCL 1-25-2(1))

- (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))
- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))

23. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

November 25, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 25, 2025, at the Codington County Court House. Commission members present were Lee Gabel (via Zoom), Tyler McElhany, Myron Johnson, Randall Schweer; and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Human Resource Representative, Natalie Remund.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Schweer, second by Gabel, to approve the agenda for November 25, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of November 18, 2025; all voted aye; motion carried.

PLAT RESOLUTIONS APPROVED

Zoning Office, Luke Muller, provided the Board with documentation for three plats for their approval. The Board took the following action:

RESOLUTION 2025-19

A Resolution to approve the platting of Nancy and Barry Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Nancy and Barry Addition located in Northwest Quarter of Section 30, Township 117N, Range 51 West of the 5th Prime Meridian; Codington County, South Dakota (Kranzburg (N) Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner Gabel; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Codington County, 25 November 2025

Dated this 25th day of November 2025, at Watertown, Codington County, South Dakota

Troy VanDusen
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2025-19, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 25th day of November, 2025, at Watertown, Codington County, South Dakota.

Brenda Hanten
County Auditor, Codington County, South Dakota

RESOLUTION 2025-20

A Resolution to approve the platting of Davis Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Davis Addition located in Northwest Quarter of Section 33, Township 116, Range 55 West of the 5th Prime Meridian; Codington County, South Dakota (Henry Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner McElhany, and second by Commissioner Schweer; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 25th day of November 2025, at Watertown, Codington County, South Dakota

Troy VanDusen
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2025-20, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 25th day of November 2025, at Watertown, Codington County, South Dakota.

Brenda Hanten
County Auditor, Codington County, South Dakota

RESOLUTION 2025-21

A Resolution to approve the platting of Lot 1 and Lot 2 of Gebhart First Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Lot 1 and Lot 2 of Gebhart First Addition located in Northeast Quarter and the Northwest Quarter of Section 24, Township 117, Range 53 West of the 5th P.M., Codington County, South Dakota (Lake Township), and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, and second by Commissioner McElhany; Johnson, McElhany, Schweer and VanDusen, voted aye; Gabel was recused; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 25th day of November 2025, at Watertown, Codington County, South Dakota

Troy VanDusen
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2025-21, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 25th day of November 2025, at Watertown, Codington County, South Dakota.

Brenda Hanten
County Auditor, Codington County, South Dakota

Codington County, 25 November 2025

MONTHLY REPORTS

Sheriff, Brad Howell, provided the Board with the following statistics, compiled from activity in the month of October 2025, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$13,216.79, and were retained by the County; ATM, Kiosk, and Commissary items sold with a commission fee to the County in the amount of \$3,185.96; 563 cases/calls for service; 28 accident reports were completed; 53 warrants served; 243 sets of civil papers served; 3,220 transport miles; average daily inmate population 49 (high ADP 55 and low ADP 40); 15 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 12 individuals using remote breathalyzers; 55 individuals testing twice daily PBT'S; 46 individuals reporting twice weekly for UA Drug testing; 0 individuals wearing a sweat patch; 195 bookings; \$14,090.35 collected in fees for out of county prisoner contracts; \$3,910.00 collected in work release fees; \$13,075.75 collected in fees for the 24/7 program; and 0 collected in SCRAM fees; two deputies took DRE (drug recognition expert) continuing education courses; a deputy took a course on how to operate and maintain the MRAP, the armored vehicle the county has; currently working on the training for the tasers that were previously purchased; and signed a 60-day agreement to test out FLOCK cameras, these are license plate readers that will be in the vehicles that work with the cameras that we currently have in the vehicles, this is at no expense to the county.

DEPUTY POSITION IN SHERIFF'S OFFICE

Motion by Johnson, second by McElhany, to advertise a full-time Deputy position in Sheriff's Office; Sheriff, Brad Howell, informed the Board that the current Deputy is moving so this is to fill a vacancy; all voted aye; motion carried.

DESIGN EXCEPTIONS FOR SPEED AND HEADWATER DOCUMENT FOR BRIDGE 15-154-080

Motion by McElhany, second by Gabel, to authorize Chair to sign Design Exceptions for Speed and Headwater Document for Bridge 15-154-080, Mark Junker, Project Manager with Banner Associates, Inc. (via Zoom), informed the Board that the 3 bridges hydraulic studies were completed this year and it is required by the South Dakota DOT that the County sign these documents acknowledging the design exception for each bridge; all voted aye; motion carried.

DESIGN EXCEPTION FOR HEADWATER DOCUMENT FOR BRIDGE 15-170-144

Motion by McElhany, second by Schweer, to authorize Chair to sign Design Exception for Headwater Document for Bridge 15-170-144, Mark Junker, Project Manager with Banner Associates, Inc. (via Zoom), informed the Board that this bridge is located on Sioux Conifer Road over the Big Sioux River; all voted aye; motion carried.

DESIGN EXCEPTION FOR OVERTOPPING FREQUENCY DOCUMENT

Motion by McElhany, second by Gabel, to authorize Chair to sign Design Exception for Overtopping Frequency Document for Bridge 15-215-230, Mark Junker, Project Manager with Banner Associates, Inc. (via Zoom), informed the Board that this bridge is on 177th Street which is a Township Road over the Big Sioux River; all voted aye; motion carried.

SD DEPT. OF VETERANS AFFAIRS SECRETARY FOR CVSO AGREEMENT

Motion by Johnson, second by McElhany, to authorize Chair to sign South Dakota Department of Veterans Affairs County Veterans Service Officer Agreement for the period January 1, 2026, to December 31, 2026, and continue each year thereafter, unless terminated by either the County or State. The annual salary will not be less than \$19,250.00 for county population by 2020 census of 20,000-50,000 with the State reimbursement rate of \$4,812.50; all voted aye; motion carried.

ABATEMENT/REFUND OF TAXES

Motion by McElhany, second by Gabel, to approve the following property tax refund applications for the following property tax records: Record 19211 in the amount of \$257.18 and Record #20057 in the amount of \$22.02; all voted aye; motion carried.

CLAIMS:

Motion by McElhany, second by Schweer, to approve the following claim for payment; all voted aye; motion carried. Sheraton Sioux Falls - \$291.99

Motion by Schweer, second by McElhany, to approve the following new jail claims: all voted aye; motion carried. Beckenhauer Construction - \$473,358.05, Architecture, Inc., \$6,881.00

NOVEMBER SALARY CLAIMS

Motion by McElhany, second by Johnson, to approve for payment the following November salary claims; all voted aye; motion carried.

Commissioners: 12,182.73 total salaries. Auditor: 22,713.32 total salaries. Co. Treasurer: 48,251.93 total salaries. States Attorney: 57,971.59 total salaries. Gov. Buildings: 21,920.15 total salaries. Dir. Equalization: 59,736.10 total salaries. Reg. of Deeds: 32,059.10 total salaries. Veterans Service: 12,878.24 total salaries. Sheriff: 140,516.14 total salaries. Jail: 173,100.08 total salaries. Coroner: zero total salaries. Welfare: 34,950.92 total salaries. CO. Nurse: 6,206.28 total salaries. Park: 2,382.98 total salaries. Ag. Bldg.: 12,745.26 total salaries. Co. Extension: 13,846.01 total salaries. Weed: 12,326.01 total salaries. Planning Board: 661.09 total salaries. Road & Bridge: 113,312.19 total salaries. Emergency Management: 15,985.31 total salaries. Crime Victim: 8,870.96 total salaries. W.I.C.: 5,745.75 total salaries. 24/7: 7,482.61 total salaries Total 815,844.75

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 78,689.86; VSP 958.42 eye insurance; S.D. Supplemental Retire. 5,275.00 suppl. retire.; Sanford 105,765.56; Reliance Standard Life Insurance 1240.92 life ins.; Delta Dental 7,880.00 ins.; Codington County 8,025.13 employee HSA contribution; AFSCME Council 65 364.42 employee union dues; AFLAC 4,048.68 ins.; VSP 404.94 eye insurance; John Hancock 3,440.00 suppl. retire.; AFLAC 1,723.58 ins.; Sioux Valley Credit Union 21,539.60 employee payments; John Hancock Roth 400.00 suppl. retire.; SDRS Supplemental Retirement 4,670.00 Roth retirement; Teamsters Local Union 120 438.00 employee union due; Codington County Deputy Sheriff's Association 150.00 employee union dues; ReliaBank Dakota 54,923.48 federal withholding; ReliaBank Dakota 74,399.72 social security; ReliaBank Dakota 17,399.80 Medicare; United Way 60.00 employee contributions; Health Equity 8,025.13 employee HSA contribution.

PERSONNEL CHANGES

Motion by McElhany, second by Schweer, to approve the following personnel change: Brandon Fieber, Part-Time Corrections Officer, Detention Center, effective 11/24/2025, Grade 35 Step 1/\$25.80 hour; all voted aye; motion carried.

OPEN

Commissioner Comments - Commissioner Gabel informed the Board that there have been some change orders and that they have all been under \$100,000, work continues mostly foundation work, plumbing, electrical all-in place.

EXECUTIVE SESSION

Motion by Johnson, second by McElhany, to enter into executive session per SDCL 1-25-2(1) Discussion of personnel issues (SDCL 1-25-2(1) and (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2 (6) at 9:35 a.m.; all voted aye; motion carried. The Board returned to regular session at 11:02 a.m., no action was taken. Human Resource Representative, Natalie

Remund, and Sheriff, Brad Howell, were present for executive session. Brad Howell left executive session at 9:50 a.m.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Johnson, to adjourn at 11:03 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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