

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, October 21, 2025**

1. Pledge of Allegiance
2. Call for public comments. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve October 21, 2025, agenda
5. Action to approve October 14, 2025, minutes of the Board of Codington County Commissioners
6. Action to award bid for 2025 Codington County Bridge Repair Project 15-240-155, pending SDDOT approval
7. Action to approve Banner contract for engineering services during the construction of Bridge Repair Project 15-240-155
8. Action to approve a request to sell alcohol at Dart Tournament at the Extension Center Complex
9. Monthly Reports
  - a. Community Health Nurse
  - b. Highway
  - c. Facility Manager
10. Discussion/possible action to approve change order to County Highway Dept. Truck Storage project, adding additional overhead doors
11. Discussion/possible action to authorize chair to sign MOU between the city and county for ongoing maintenance and snow removal
12. Discussion/possible action to authorize Chair to execute an agreement for purchase of one quarter acre of property in conjunction with the 14<sup>th</sup> avenue bridge project
13. Action to approve updated Search and Rescue Team member's roster
14. Action to approve abatement applications
15. Action to approve claims for payment
16. Action to approve automatic budget supplements – Emergency Management - \$10,000
17. Action to approve personnel changes
18. Action to approve travel requests
19. Public Notices – a possible quorum of Commissioners could be in attendance at:
20. Old Business
21. New Business
22. Open
  - a. Public Comments
  - b. Commission Comments

**23. Action to enter into Executive session pursuant to SDCL 1-25-2**

- (1) Discussion of personnel issues (SDCL 1-25-2(1))**
- (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))**
- (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))**
- (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))**
- (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))**

**24. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

October 14, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 14, 2025, at the Codington County Court House. Commission members present were Lee Gabel, Tyler McElhany (via Zoom), Myron Johnson, Randall Schweer; and Troy VanDusen was absent; Vice Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Vice Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Johnson, second by Gabel, to approve the agenda for October 14, 2025, as posted with the addition of warranty work on the Codington County Extension Center Parking Lot, due to emergency reasons; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by McElhany, to approve the minutes of October 07, 2025; all voted aye; motion carried.

**BID LETTING OF BRIDGE REPAIR PROJECT 15-240-155**

This being the time and place set, as advertised, for the opening of bids for the Bridge Repair Project 15-240-155, the following bids were opened and announced:

<b><u>BIDDER'S NAME AND ADDRESS</u></b>	<b><u>BID AMOUNT</u></b>
Ti-Zach Concrete, LLC, Le Center, MN	\$256,132.37
Nolz Dragline and Const. Inc., Hartford, SD	\$146,352.75
Lehtola Builders Inc., Lake Norden, SD	\$105,657.10
BX Civil & Const. Inc., Dell Rapids, SD	\$104,227.50
Hollaway Bridge & Culvert Inc., Parker, SD	\$102,729.00
Prahm Const. Inc., Slayton, MN	\$ 92,839.70

All bidders provided a bid bond.

Bid award will take place at the Board's meeting on October 21, 2025.

**CONSTRUCTION DIRECTIVE REGARDING HYDRANT VALVES FOR JAIL PROJECT**

Motion by Johnson, second by Gabel, to authorize Chair to sign construction directive regarding hydrant valves for Jail Construction Project; all voted aye; motion carried.

**AUTHORIZE COMMISSIONER LIAISON OR BOARD CHAIR TO PROVISIONALLY APPROVE CONSTRUCTION CHANGES FOR NEW JAIL PROJECT**

Motion by Johnson, second by Gabel, to approve Commissioner Liaison as primary and Board Chair as alternate, to provisionally approve construction changes and sign documents up to \$100,000 in value for the new jail project with the understanding that the Commissioner Liaison or Board Chair will keep the

Board abreast of these matters at the next Board meeting, Dick Strassburg, Tegra Group, Inc., (via Zoom), informed the Board that construction projects, such as the new jail, typically require numerous relatively minor changes and owner (i.e. County) approvals in the course of construction, often these approvals cannot be delayed for a full Board of Commissioners meeting without causing construction work interruptions and sometimes higher costs, in these cases, it is not practical to wait until the next scheduled Board of Commissioners meeting; all voted aye; motion carried.

### **MONTHLY REPORTS**

**Auditor, Brenda Hanten**, updated the Board: 2026 liquor license renewals have been mailed out and will be on the agenda, Tuesday, November 4<sup>th</sup>, 2026, Board meeting for approval; levy work for taxes payable 2026 continues; attending virtual meetings with Secretary of State Office for the new SD Vote. **Director of Equalization, Shawna Constant**, updated the Board: Nearing the November 1<sup>st</sup> assessment deadline, continue to take applications for flooded farmland; taking applications for the assessment programs which also the deadline for these is November 1<sup>st</sup>; the appraisers are finishing up their fieldwork for the summer reappraisal at Lake Kampeska, won't finish this year and will need to complete this next year; also will be working on building permits; working on 2026 assessments for new taxes pay 2027. **Welfare Director, Sara Foust**, updated the Board: 48 unique individuals were served in September; CARES/ERA - \$1,250.00 was received for administrative fees, which is now done; Medicaid Reimbursement - \$1,468.45 for September; DOH CHW Grant reimbursement - \$708.68, doing some community awareness presentations about opioid use; Community Service Office – COSSUP Grant Evaluators were here Oct. 2<sup>nd</sup> and led a meeting with the Substance Use Steering Committee; Opioid Funds Advisory group – working on establishing the group and setting up a meeting; Community Marketing Campaign – setting up a meeting with stakeholders; Systems of Care/Codington Connects – Interagency met last week which PLHS and Sanford presented; the Agency of the month is Sheriff's office; Travis Gutzmer with Codington County Sheriff's office, is the individual of the month; Housing – had meeting last week that laid out a community plan; Childcare - received the report from the consultant and are reevaluating needs; Centralized Services – making Codington Connects a non-profit, looking at numbers to determine feasibility; check out Codington Connects at [www.codingtonconnects.com](http://www.codingtonconnects.com) for more events and information about the community.

### **WATER MAIN IN DETENTION CENTER**

Motion by McElhany, second by Gabel, to approve estimate to fix the water main in the Detention Center, in the amount of \$4,724.50, with Warne Plumbing & Heating, Facility Manager, Steve Molengraaf, presented the Board with the estimate and explained the need to fix the water main; all voted aye; motion carried.

### **WASHING RACK IN AG BARN AT CODINGTON COUNTY EXTENSION COMPLEX**

Motion by McElhany, second by Johnson, to approve estimate to spray foam the washing rack in Ag barn at the Codington County Extension Complex, in the amount of \$2,883.00, with Dakota Spray Foam Insulators, LLC, Facility Manager, Steve Molengraaf, presented the Board with the estimate and explained what the project consisted of; all voted aye; motion carried.

### **WARRANTY WORK ON EXTENSION CENTER COMPLEX PARKING LOT (EMERGENCY AGENDA ITEM)**

Motion by Johnson, second by Gabel, to approve estimate to fix sidewalk issue along with warranty work on parking lot, at Codington County Extension Complex, in the amount of \$6,144.50, with Duininck Inc., Facility Manager, Steve Molengraaf, requested this item be added to the agenda as an emergency item due to the time of year and weather being a factor; all voted aye; motion carried.

**EMPLOYEE HEALTH INSURANCE PLAN REVIEW**

The County's employee health insurance plan and renewable premium rates for 2026 coverage with Sanford Health Plan. The increase for 2026 is 13.7%. The expected loss ratio for May 2024 through April 2025 is 123.32%. Sanford took approximately \$1,194,742 in premiums and expects to pay out \$1,473,365 in claims for Codington County's insureds during this period. This does not include any administrative costs.

**EMPLOYEE HEALTH INSURANCE RENEWAL**

Motion by Gabel, second by Johnson, to approve employee health insurance premium renewal costs for 2026 with the Sanford Health Plan; all voted aye; motion carried.

<u>PLAN</u>	<u>TOTAL PREMIUM</u>
Single – option 1	\$1,174.81
Single – option 2	\$1,064.18
Single – option 3 – with HSA	\$835.73
Family – option 1	\$2,937.03
Family – option 2	\$2,660.45
Family – option 3 – with HSA	\$2,089.33

Motion by Gabel, second by McElhany, to approve the 2026 employee health insurance premium employer/employee payment costs covering 9.9% of the 13.7% increase of the employees increase and continue the management of the HSA account with Health Equity and to pay the management fee up to \$3.00/per individual; all voted aye; motion carried.

<u>PLAN</u>	<u>COUNTY COST</u>	<u>EMPLOYEE</u>
<u>COST</u>		
Single – option 1	\$1,075.33	\$99.48
Single – option 2	\$1,064.18	\$0.00
Single – option 3 – with HSA	\$835.73 for premium, \$239.60 for HSA	\$0.00
Family – option 1	\$1,975.84	\$961.19
Family – option 2	\$1,975.84	\$684.61
Family – option 3 – with HSA	\$1,975.84	\$113.49

**AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES**

Motion by Gabel, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of September 2025, all present voted aye; motion carried.

Cash on hand	\$	10,546.79
Checks in Treasurers' possession less than 3 days	\$	86,363.58
Credit Card Charges	\$	5,527.56
Cash Items	\$	1,296.43
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$</b>	<b>103,734.36</b>
<b>RECONCILED CHECKING</b>		
Reliabank (Memorial Park)	\$	2,000.00
Reliabank Dakota	\$	25,134,873.03
<b>INVESTMENTS</b>		
SD Public Funds Investment	\$	1,095.89
Plains Commerce Bank CD's	\$	500,000.00
<b>TOTAL CASH ASSETS</b>	<b>\$</b>	<b>25,741,703.28</b>
General Ledger Cash Balance by Funds		
General	\$	8,990,845.73

General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 9,468,002.86
County Jail Build	\$ 5,507,326.54
Custodial	\$ 1,275,528.15
(schools \$462,860.87, townships \$64,646.48; city/towns \$90,679.56)	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$25,741,703.28</b>

The Board noted Register of Deeds fees, in the amount of **\$38,935.25** were collected in the month of September 2025.

### CLAIMS

Motion by McElhany, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried. 605 PROPERTY SOLUTIONS, LLC 1099.02 RENT, A-OX WELDING 155.75 SUPPLIES, ACCREDITATION, AUDIT AND 165.00 SVC, A&B BUSINESS SOLUTIONS 425.04 MAINT, A&B BUSINESS SOLUTIONS 181.72 SUPPLIES, ABRA 351.48 MAINT, ADVANCED CORRECTIONAL 20352.42 SVC, ADVANCED HEALTH, SAFETY & SEC 4232.75 MAINT, ALCOHOL MONITORING SYSTEMS 1080.20 SVC, AP AUTO PROS 363.00 EQUIP, ARROW PAPER 595.20 SUP, AUSTIN LAW OFFICES 37075.32 SVC, AUTO VALUE 262.44 REPAIRS/MAINT., AXON ENTERPRISE, INC 4700.00 EQUIP, ALISON BAKKEN 40.00 CELL, EDIE BALDWIN 105.36 JURY, BANNER ASSOCIATES, INC 41312.93 REPAIRS/MAINT., BATTERIES UNLIMITED 19.12 MAINT, SHERYL BAUER 105.48 JURY, BEACON CENTER 4761.18 PMT, BLACKSTONE RIDGE LLC 2445.00 SVC, BLUEPEAK 774.90 UTIL, BLUEPEAK 132.99 UTILITIES, BORNS GROUP 2247.67 POST, BOYS & GIRLS CLUB 1733.33 PMT, BRATLAND LAW 8316.00 SVC, AMY BREEDT 11.34 JURY, BROTHERS & SISTERS BEHIND BARS 3935.95 RENT, JENNIFER BURNS 11.34 JURY, BUTLER MACHINERY 18.83 MAINT, BUTLER MACHINERY 2839.20 SUPPLIES, LINDSEY CARPENTIER 11.34 JURY, LORI CLEVELAND 15.36 JURY, TONYA CLYDE 11.34 JURY, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, CODINGTON TREASURER PETTY CASH 199.20 SUP, CODINGTON COUNTY TREASURER 45.70 REPAIRS/MAINT., COKO PROPERTIES 250.00 RENT, COLE PAPERS, INC. 1631.82 SUP, COLE'S PETROLEUM 5263.38 SUPPLIES, ANGIE COLLIGNON 40.00 CELL, COMMERCIAL LIGHTING COMPANY 285.23 SUP, CONSOLIDATED CORRECTIONAL 15070.21 SUP, CREDIT COLLECTIONS BUREAU 676.06 SVC, CREDIT COLLECTIONS BUREAU 45.34 SVC, CULLIGAN OF WATERTOWN 809.31 SUP, CUSTOM TRUCK ONE SOURCE 500.39 REPAIRS/MAINT., DAKOTA PSYCHOLOGICAL SERVICES 3588.50 SVC, MAIZEE DANIELS 12.68 JURY, MATTHEW DARGATZ 25.00 CELL, DEFENDER DYNAMICS LLC 390.12 SUP, DEN HERDER LAW OFFICE, PC 464.31 SVC, DETCO 6372.31 SUPPLIES, DEUTSCH EXCAVATING 64749.10 REPAIRS/MAINT., DIAMOND DRUGS, INC 693.44 SVC, D K DIESEL INJECTION 5794.60 REPAIRS/MAINT., JAMIE DOLEN 25.00 CELL, KORRIGYN DONOVAN 51.34 JURY, DRAGON'S CONCRETE 7693.89 MAINT, DSC COMMUNICATIONS 524.00 MAINT, CHRIS DUKLET 63.40 JURY, PATRICIA EACHEN 11.34 JURY, TINA EBERHARDT 12.68 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 OCT RENT, KEITH EISCHENS 25.00 CELL, EKOS INC 1188.00 REPAIRS/MAINT., ELITE DRAIN & SEWER CLEANING 190.00 MAINT, EMBLEM ENTERPRISES INC 1157.22 SUP, EMERGENCY AUTOMOTIVE TECH 512.93 EQUIP, JESSICA ENDRES 11.34 JURY, MATT ENG 20.00 SVC, FACE IT TOGETHER INC 3909.13 SVC, JAMES FALK 105.48 JURY, RANDALL G. FALVEY 40.00 CELL, AARON FIEDLER 11.34 JURY, LACIE FINCK 14.02 JURY, TOWN OF FLORENCE 171.90 UTILITIES, SARA FOUST 40.00 CELL, FOX LAW FIRM, PLLC 421.02 SVC, MICHELLE GAIKOWSKI 197.75 SVC, GALLS, LLC 698.00 SUP, DANIEL GARZA 5535.00 RENT, BERTHA GEISER 26.08 JURY, GENOA HEALTHCARE 14.24 SVC, BECKY GOENS 79.87 TRAV, HALEY GOSSEN 108.22 JURY, GRAINGER 225.49 SUP, GREEN, ROBY, OVIATT, 12672.00 SVC, MARJORIE GRIEPP 4800.00 RENT, GUARDIAN ALLIANCE TECHNOLOGIES 190.00 SVC, JOAN HAKEMAN 51.34 JURY, JUSTIN HALAJIAN

40.00 CELL, WADE HANSON 12.68 JURY, RON HARTLEY 25.00 CELL, JAMES HARTMAN 14.02 JURY, RHONDA HAUGHTON 11.34 JURY, HEALTHEQUITY 84.00 SVC, HEALTHSOURCE OF WATERTOWN 300.00 REPAIRS/MAINT., DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, HELPLINE CENTER, INC 650.00 SVC, HELSPER, MCCARTY & RASMUSSEN 59518.50 SVC, TOWN OF HENRY 60.69 UTILITIES, MICHAEL HICKEY 30.10 JURY, HILLYARD/SIOUX FALLS 477.33 MAINT, JOHN HOEKE 46.18 JURY, CODY HOFF 25.00 CELL, BRIAN HOSMER 11.34 JURY, LLOYD HOWELL 105.36 JURY, HUMAN SERVICE AGENCY 24297.75 SVC, CODY HUSMANN 135.62 JURY, HYVEE #1871 ACCTS RECEIVABLE 168.75 SVC, I STATE TRUCK CENTERS 15178.98 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1736.17 SVC, JEFFERSON PARTNERS LP 138.38 SVC, JOHNSON CONTROLS, INC. 7327.18 MAINT, ETHAN JONES 11.34 JURY, WADE JORDAN 25.00 CELL, TANA JORGENSEN 12.68 JURY, CHAD JULIUS 14.02 JURY, JURGENS PRINTING 1719.00 SUP, MICHELLE KAKACEK 11.34 JURY, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN 44.00 SVC, THOMAS KEEVER 52.68 JURY, JOHN DEERE FINANCIAL 76.99 REPAIRS/MAINT., KIESLER POLICE SUPPLY 8648.07 EQUIP, JORDAN KNIPPLING 150.00 SUP, RICHARD KOHN 25.00 CELL, ELLIOTT KOMRAUS 13.00 SVC, ERIK KOSAK 25.00 CELL, DALTON KRUEGER 51.34 JURY, GARY KRUSE 52.68 JURY, KXLG-FM 226.52 SVC, JOSEPH LAFRAMBOISE 25.00 CELL, LANGUAGE LINE SERVICES INC 177.97 SVC, VAL LARSON 74.00 SVC, LAWSON PRODUCTS 165.36 REPAIRS/MAINT., LINH LE 118.76 JURY, LEWIS & CLARK BHS 225.00 SVC, ERIC LEWIS 106.00 TRAV, LUCY M LEWNO 319.49 SVC, LINCOLN CO TREASURER 3604.00 SVC, LOCKSMITH AND MORE LLC 509.76 MAINT, MAAG PROPERTIES, LLC 1375.00 OCTOBER RENT, SCOTT MAAG 26.08 JURY, MAC'S, INC 300.11 SUP, ELIZABETH MACK 30.10 JURY, MACKSTEEL WAREHOUSE, INC. 13.80 SUPPLIES, MICHAEL MALIMANEK 51.34 JURY, T&H REPAIR LLC - MARK'S AUTO 87.02 MAINT, MARSHALL & SWIFT/BOECKH, LLC 2164.30 MAINT, MASTERS TELECOM LLC 355.07 UTIL, MATHESON TRI-GAS INC 82.92 SUP, MASON MCDONALD 51.34 JURY, MCGRATH CONSULTING GROUP 7455.00 SVC, MCKESSON MEDICAL SURGICAL 152.27 SUP, MCLEOD'S PRINTING & OFFICE SUP 971.38 SUP, JOSEPH MCMULLEN 16.70 JURY, ERYN MCNAMARA 14.02 JURY, MEIER VISUAL CLINIC 153.00 SVC, MENARDS 2715.38 SUP, MENARDS 296.61 SUPPLIES, SHERRI MESEBERG 19.38 JURY, MIDCONTINENT COMMUNICATIONS 526.03 UTIL, MIDSTATES EQUIPMENT & SUPPLY 805.52 REPAIRS/MAINT., WOLFGANG MIGGE 12.68 JURY, KLAYTON MILLER 25.00 CELL, MOE OIL COMPANY 4047.12 SUPPLIES, SARAH MOES 28.76 JURY, DANIEL MORTENSON 121.44 JURY, MULTI BUSINESS SOLUTIONS INC 5500.00 SVC, MUNICIPAL UTILITIES 13873.78 UTIL, MUNICIPAL UTILITIES 461.27 UTILITIES, YESIKA G MUNOZ 380.40 SVC, NAPA CENTRAL 44.47 SUP, NAPA CENTRAL 1221.51 SUPPLIES, NELSON & ERICSSON LAW OFFICE, 21570.35 SVC, NEWMAN TRAFFIC SIGNS 773.76 SUPPLIES, SHAWN NILLS 40.00 CELL, NORTHERN SAFETY TECHNOLOGY 319.04 MAINT, NORTHWESTERN ENERGY 239.76 UTILITIES, NUTRIEN AG SOLUTIONS INC 4876.00 SUP, OFFICE PEEPS, INC. 6351.68 SUP, OFFICE PEEPS 50.74 SUPPLIES, CORY OLSON 52.68 JURY, OTTERTAIL POWER CO, 52.03 UTILITIES, JAMES OWEN 39.48 JURY, THOMAS PAULI 226.00 CELL, MICHELLE PEDERSON 226.00 CELL, BRIAN PELLISH 58.04 JURY, PENNINGTON COUNTY JAIL 961.15 TRAV, PETERS DISTRIBUTING, INC 37225.89 EQUIP, DENNIS PETERSEN 11.34 JURY, PITNEY BOWES 225.00 RENT, SCOTT POLSKI 321.80 TRAV, POMP'S TIRE SERVICE, INC. 175.05 SUPPLIES, PRAIRIE LAKES HEALTH CARE CENT 4679.41 SVC, PRECISION KIOSK TECHNOLOGIES 18000.00 RENT, PRINT 'EM NOW 931.93 SUP, PRINT EM NOW 633.00 SUPPLIES, PRO MAINTENANCE 21319.24 MAINT, T&L QUICKCARE, LLC 85.00 SVC, RAMKOTA HOTEL PIERRE 224.00 TRAV, ANN RASMUSSEN 244.00 TRAV, BRANDON RASMUSSEN 12.68 JURY, RC FIRST AID 52.00 SUPPLIES, JONATHAN REDMOND 145.56 JURY, RACHEL REIHE 11.34 JURY, REILLY REPAIR INC 1775.46 MAINT, COLITA REMMERS 102.74 JURY, RESOLUTE LAW FIRM 2746.48 SVC, JAY ROBERTS 246.00 TRAV, RON'S SAW SHOP 70.97 SUP, RON'S SAW SHOP 87.50 REPAIRS/MAINT., PATRICIA ROTH 102.74 JURY, HAROLD ROUNDS 25.00 CELL, ELENA

RUBY 11.34 JURY, RUNNINGS 378.98 SUP, DAWN RUSSELL 38.25 SVC, SAFETY BENEFITS 225.00 TRAV, BILL SCHAEFER 30.00 SVC, WAYNE SCHLAHT 105.36 JURY, SCHNEIDER ELECTRIC 1989.80 REPAIRS/MAINT., DUSTIN SCHULER 12.68 JURY, RANDY SCHWEER 212.16 TRAV, SD ATTORNEY GENERAL'S OFFICE 2603.00 PMT, SD DEPARTMENT OF HEALTH 8365.00 SVC, SOUTH DAKOTA DEPT. OF TRANSPOR 12130.86 REPAIRS/MAINT., SD SHERIFFS ASSOCIATION 675.00 TRAV, SD STATE TREASURER 636815.61 SEPT. REMITTANCE, SDACC 16422.00 SVC, SDACO 722.00 PMT, SDN COMMUNICATIONS 1026.00 UTIL, SDRS SPECIAL PAY PLAN 11702.60 PMT, SDSU EXTENSION 90.64 TRAV, MELISSA SEARS 226.00 CELL, HEIDI SELCHERT 226.00 CELL, LISA SHEEHAN 12.68 JURY, SHERATON SIOUX FALLS 368.01 TRAV, SHERWIN WILLIAMS 360.61 SUP, SIGN PRO 1140.00 SUPPLIES, ANGELA SIMON 105.36 JURY, SIOUX RURAL WATER SYSTEM 59.50 UTILITIES, SIOUX VALLEY COOP 10378.72 SUP, SIOUX VALLEY COOP 825.00 SUPPLIES, HALEY SKINNER 12.68 JURY, RUSSELL SLETTEDAHL 11.34 JURY, SOCIA LAW, PC 6790.96 SVC, LYNN SOLBERG 40.00 CELL, SOUTH SHORE GAZETTE 545.26 PUB, MARY STAHLKE 11.34 JURY, STEVE STAHLKE 25.00 CELL, STALKER RADAR APPLIED CONCEPTS 8535.00 EQUIP, STAN HOUSTON EQUIPMENT 65.00 REPAIRS/MAINT., STAR LAUNDRY 2618.35 SUP, STAR LAUNDRY 132.44 SUPPLIES, STEVE'S WORLD 1669.58 REPAIRS/MAINT., SCOTT SWANSON 25.00 CELL, SWATMOD.COM 1125.00 TRAV, SYNERGY INNOVATIONS LLC 3000.00 EQUIP, ANN TAECKER 105.36 JURY, TECHNIQUES INC 293.00 SUP, KEVIN TESCH 59.38 JURY, TEXAS REFINERY CORP 3022.00 SUPPLIES, THE FIRE GROUP INC 930.00 MAINT, KEVIN THEISEN 113.70 JURY, THOMSON REUTERS-WEST 447.00 SVC, JOSEPH N THRONSON 321.80 TRAV, ANDREW THYEN 30.10 JURY, TI TRAINING LE LLC 2680.00 MAINT, LEE TOL 72.78 JURY, TOOL TIME RENTAL 55.00 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRANSOURCE 190.42 REPAIRS/MAINT., TRAV'S OUTFITTER INC 239.98 SUP, TRUENORTH STEEL 5456.64 SUPPLIES, TWIN VALLEY TIRE 594.00 SUPPLIES, TWO T'S SALES AND SERVICE LLC 119.17 MAINT, TWOTREES TECHNOLOGIES 324.88 SUPPLIES, TWOTREES TECHNOLOGIES 6811.25 SUP, VAN DIEST SUPPLY COMPANY 22478.75 SUP, JOAN VANMETER 55.36 JURY, STEVEN VERDOUW 51.34 JURY, VERIZON 40.01 UTILITIES, VERIZON WIRELESS 2230.16 UTIL, VERIZON WIRELESS 1265.69 UTIL, RELIABANK VISA 1596.30 EQUIP, RELIABANK VISA 220.00 TRAV, RELIABANK VISA 28.81 TRAV, RELIABANK VISA 49.24 SUP, RELIABANK VISA 2895.84 TRAV, RELIABANK VISA 78.69 sup, RELIABANK VISA 248.55 SUP, RELIABANK VISA 770.53 SUP, MARLONIE VOGELSANG 25.00 CELL, CAPITAL ONE 47.67 SUPPLIES, WALMART - CAPITAL ONE 45.15 SUP, KELLI WANNA 102.74 JURY, WATERTOWN AMBULANCE 500.00 SVC, WATERTOWN FORD 1774.40 MAINT, WATERTOWN LAWN & GARDEN 64.00 SUP, WATERTOWN POLICE DEPARTMENT 21.50 SUP, WATERTOWN PUBLIC OPINION 86.90 PUB, ISAAC WESELOH 105.36 JURY, FLEETPRIDE, INC. 58.78 REPAIRS/MAINT., DAVID WICKS 52.68 JURY, WINDOW PROS 18.92 MAINT, NATHAN WOODWARD 12.68 JURY, WW TIRE SERVICE INC 1084.57 MAINT, YANKTON CO. SHERIFF 150.00 SVC, YANKTON CO TREASURER 738.25 SVC, MALLORY ZEMLIKA 20.72 JURY, SUSAN ZIRBEL 127.40 JURY, Motion by Gabel, second by McElhany, to approve the following new jail claims for payment; all voted aye; motion carried. Architecture, Inc. – \$134,373.00, Tegra - \$41,773.60

### **TRAVEL REQUEST**

Motion by Johnson, second by Gabel, to approve the following travel request; Director of Equalization office staff to attend meetings; all voted aye; motion carried.

### **OLD BUSINESS**

Commissioner Gabel updated the Board on the construction progress for the new jail and announced the meeting with owner rep and contractor.

**OPEN**

**Commissioner Comments** – Commissioner Johnson reported that he attended the birthday party for US Navy – 250 years, there was a good turnout.

**EXECUTIVE SESSION**

Motion by Gabel, second by Johnson, to enter into executive session, per SDCL 1-25-2 (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4)) at 10:01 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:23 a.m., no action was taken. State’s Attorney, Alison Bakken, Highway Supt., Randy Falvey, and Mark Junker, Project Manager for Banner Assoc., Inc., were present for executive session.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 10:23 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.  
Published once at the total approximate cost of \$\_\_\_\_\_



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[www.bannerassociates.com](http://www.bannerassociates.com)

September 11, 2025

Mr. Randy Falvey  
Codington County Highway Superintendent  
1201 10<sup>th</sup> Street NW  
Watertown, SD 57201

Re: Letter of Contract – Construction Phase Engineering Services for:  
Str. No. 15-240-155, BR# 6720(00)25-5, PCN 0A6T

X:\Files\Proposals\FY 2025\FY 2025 Non RFP Proposals\165 September - Codington 15-240-155 Construction Phase\2025-09-11 Codington County 15-240-155 Banner Construction Phase Contract.docx

Dear Mr. Falvey:

Banner Associates, Inc. ("Banner") is pleased to submit this Letter of Contract for Engineering Services during the construction phase of the bridge repair project located on 460<sup>th</sup> Avenue (County Highway 7) over the Willow Creek in Codington County, South Dakota.

Engineering Scope of Services:

- Construction Phase
  - Act as the County's representative during construction.
  - Administer the contract for construction on behalf of the County.
  - Perform construction observation, testing, and reporting in general conformance with the Plans, Specifications, and Construction Management Plan.
  - Update the highway superintendent on the status of the project typically once a week.
  - Provide construction staking as needed for the bridge repair.
  - Provide record drawings after construction if there are any major changes.



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Exclusions:

Based on our understanding of the project, the following items are excluded from our Engineering Scope of Services:

- Cost of permits
- Controlling the contractor's work or schedule.

Client (County) Obligations:

- Enter into a construction agreement with a contractor.

Engineering Services Compensation:

We propose to complete the Engineering Scope of Services at an hourly rate including reimbursable expenses for an estimated fee of \$38,000.00.

Banner will utilize a sub-consultant for testing services. The sub-consultant testing fee is included in the estimated fee above.

The proposed fee above is an estimate. The final fee will be based on the actual hours and the actual reimbursable expenses spent on the project.

Any additional Engineering Services needed due to the contractor's inability to complete the work on time, or the contractor's inability to provide quality work, will be billed separately based on our hourly rates in accordance with the attached Schedule of Labor Rates and Expenses.

Any Engineering Services that fall outside the Engineering Scope of Services will be billed separately based on our hourly rates in accordance with the attached Schedule of Labor Rates and Expenses.



Time Schedule of Work:

It is our understanding that the bridge repair project bid opening will be October 14<sup>th</sup>, 2025. The construction deadline is June 26<sup>th</sup>, 2026, pending the results of the bid opening.

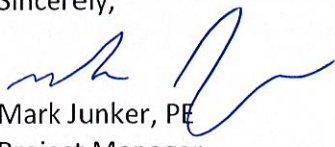
Banner's schedule will be influenced by the following:

1. The contractor's work schedule.
2. The ability of contractor to complete the work on time.
3. The ability of contractor to provide quality work.

This Letter of Contract incorporates and includes Banner's Schedule of Labor Rates and Expenses and General Conditions.

If you have any questions regarding this contract, please do not hesitate to contact me.

Sincerely,

  
 Mark Junker, PE  
 Project Manager  
 Banner Associates, Inc.

  
 Pat Carey, PE  
 Civil Department Head  
 Banner Associates, Inc.

Enclosures:

1. Schedule of Labor Rates and Expenses
2. General Conditions

ACKNOWLEDGMENT OF ACCEPTANCE

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Client – Codington County

# 2025 CODINGTON COUNTY STATS

Pregnancy Care Program	JAN	FEB	MAR	1st QUARTER
Referrals Received	7	9	8	24
Referrals Accepted	3	0	1	4
Pregnancy Care Appointments	20	15	13	48

Pregnancy Care Program	APR	MAY	JUNE	2nd QUARTER
Referrals Received	5	2	6	13
Referrals Accepted	2	3	6	11
Pregnancy Care Appointments	14	16	20	50

Pregnancy Care Program	JUL	AUG	SEPT	3rd QUARTER
Referrals Received	12	4	14	30
Referrals Accepted	7	1	7	15
Pregnancy Care Appointments	25	16	9	50
Pregnancy Care Program	OCT	NOV	DEC	4th QUARTER
Referrals Received				0
Referrals Accepted				0
Pregnancy Care Appointments				0

IMMUNIZATIONS	JAN	FEB	MAR	1st QUARTER
VFC DOSES	37	27	45	109
NON-VFC DOSES	8	4	4	16
IMMUNIZATIONS	APR	MAY	JUNE	2nd QUARTER
VFC DOSES	22	10	14	49
NON-VFC DOSES	4	3	1	8
IMMUNIZATIONS	JUL	AUG	SEPT	3rd QUARTER
VFC DOSES	24	86	40	150
NON-VFC DOSES	3	59	20	82
IMMUNIZATIONS	OCT	NOV	DEC	4th QUARTER
VFC DOSES				0
NON-VFC DOSES				0

ASQs* Completed					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
ASQs	10	19	5		34

\*Ages and Stages Developmental/Social Emotional Screenings

Cribs for Kids					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
Pack-N-Plays	7	11	9		27

Car Seats					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
# Issued	11	11	17		39

Depression Screenings					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
PHQ-9	19	37	36		92
Referrals	0	4	0		4

Fluoride Varnish					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
# of Children	15	31	7		53

School Services					
	1st QTR	2nd QTR	3rd QTR	4th QTR	TOTAL
School Hours	51.8	10.5	17.2		79.5

\*The Vaccines For Children (VFC) program is a federally funded program that provides vaccines at no cost to children who might not otherwise be vaccinated because of inability to pay. NON-VFC doses were billed to private insurance.