AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 05, 2025

1. Pledge of Allegiance

2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297

3. Conflict of interest items

4. Action to approve the August 05, 2025, agenda

5. Action to approve the July 22, 2025, minutes of the Board of Codington County Commissioners

6. Monthly Reports
   a. 4-H Educator
   b. Veteran Service

7. Review 2026 budget requests

8. Action to authorize advertising for bidding for Highway Shop improvements project

9. Discussion/possible action to advertise for bid package #2 to include any subsequent CMAR – recommended changes, for the new jail

10. Action to accept proposal for construction material testing, inspection and observation for the jail construction project

11. Action to approve fireworks show permit

12. Discussion/possible action to approve posting and hiring for an Administrative Support position in the Treasurer's Office

13. Action to approve claims for payment

14. Action to approve automatic budget supplements

15. Action to approve Commissioner Contingency transfers

16. Action to approve personnel changes

17. Action to approve travel requests

18. Public Notices – a possible quorum of Commissioners could be in attendance at:
   a. Codington County Achievement Days, August 4-7, 2025
   b. National Night Out, August 5, 2025, 5-8 p.m., Bramble Park Zoo
   c. Sioux Valley Commission Association Meeting, 12:00 noon, August 13th, 2025, Clark County

19. Old Business

20. New Business

21. Open
   a. Public Comments
   b. Commission Comments

22. Action to enter into Executive session pursuant to SDCL 1-25-2
    (1) Discussion of personnel issues (SDCL 1-25-2(1))
    (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))
    (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))
    (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))
    (5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))

23. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201

August 05, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 05, 2025, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Tyler McElhany arrived at 9:21 a.m., Myron Johnson, Randall Schweer and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Codington County 4-Her's, Lexi Riley and Deklynn Gaulrapp.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS
Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED
Motion by Johnson, second by Schweer, to approve the agenda for August 05, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Schweer, to approve the minutes of July 22, 2025; all voted aye; motion carried.

MONTHLY REPORTS
4-H Educator, Jodi Loehrer, updated the Board: Achievement Days are going until August 7th, a BIG thank you to all of the volunteers and judges who help make it a success along with all of our 4-H supporters and sponsors; 4-H youth have until August 12th, to register for the SD State Fair, all results during the State Fair will be found on extension.sdstate.edu under 4-H and State Fair, congratulations to all of the 4-H youth, I am co-chair of the Special Foods and Fashion Revue Youth in Action committee; the new 4-H year begins on October 1, 2025; today I brought along two of our 4-H members, Lexi Riley and Deklynn Gaulrapp which they gave a brief introduction of themselves and highlighted what projects they are involved in. **Veterans Service Officer, Jay Roberts,** updated the Board: introduced the new Deputy Service Officer, Eric Lewis, which Eric gave a brief introduction of himself; metrics for the month, 157 open claims (working claims) 79 pending action from VA, 209 completed (YTD), Hamlin 16 open (working claims) 7 pending from VA, 11 completed (YTD), currently working for 9 veterans and have completed 18 claims for veterans from outside our county; $7,770 for the month July 2025, increase in monthly compensation for veterans or their dependents YTD monthly increase $95,746; $211,411 for the month of July 2025, retro-payment to bring a claim current to monthly compensation YTD retro-payments $957,728; 1 veteran DAV transports in July, 1 - currently scheduled for August, currently 8 drivers; CURRENT – our new Deputy Veterans Service Officer, Eric Lewis, started on Aug. 1, 2025, his computer has been set up, and he has already started to accomplish the first steps in becoming a county employee by completing online training, in the future weeks he will work on the required online training courses that will put him on track to become an accredited VSO; the SOG Veterans Information Event held at the South Dakota National Guard Readiness Center on July 19, 2025 was a successful event, we had about 32 veterans along with spouses attend the event, there were veterans from Spink, Kingsberry, Codington, and Hamlin Counties; Yellow Ribbon event was held at the South Dakota National Guard Readiness Center on July 31, 2025 for a small group of Soldiers returning home from deployment, briefed them on state and federal VA benefits they are now eligible for, encouraged them to reach out to their

CVSO; last Saturday Todd Rose presented a Vietnam Veteran with the medals he earned but never received at his family reunion, his brother, a Rear Admiral in the Navy, was able to pin the awards on him as Todd read the awards; FUTURE – meeting with the commanders on Aug. 5, 2025 at the VFW; radio shows KWAT – 8:30 and KXLG – 9:05; next step for Eric will be to get him to Sioux Falls to complete his security clearance, fingerprints and get issued his PIV I.D. card from the VA to allow him access to the VA's web portal program called VBMS; State training Conference coming up, travel has been approved; plan to attend the Aug. 19, 2025 Hamlin County Commission meeting with Eric Lewis so they meet him; nominations for Veteran of the Year are due from local veteran's organizations by Sept. 30, 2025 and will be presented at the Veterans Day Program in November 2025; Veterans/Military Appreciation Event will be held on November 8th, 2025 from 10:30 a.m. – 1:30 p.m. at Joy Ranch with a free burger bar lunch.

NOTICE TO BIDDERS' CODINGTON COUNTY HIGHWAY SHOP IMPROVEMENTS PROJECT

Motion by Gabel, second by Schweer, to authorize to advertise a notice to bidders for constructions of Codington County Highway Shop improvements project; all voted aye; motion carried. Bids will be opened and announced at the Board's meeting on Tuesday, August 26th, 2025.

ADVERTISE FOR BID PACKAGE #2 FOR NEW JAIL PROJECT

Motion by Gabel, second by Schweer, to approve to advertise for bid package #2 for new jail project; Dick Strassburg, Tegra Group, and Craig Beebe, Beckenhauer Construction, Inc., appeared before the Board via Zoom for any questions of the Board; the bids will be received until 2:00 PM local time on Tuesday, August 26th, 2025, when bids will be opened and read in private; all voted aye; motion carried.

PROPOSAL FOR CONSTRUCTION MATERIAL TESTING, INSPECTION AND OBSERVATION FOR JAIL CONSTRUCTION PROJECT

Motion by Gabel, second by Schweer, to accept the proposal for construction material testing, inspection and observation for jail construction project, with Geotek, for an estimated cost of services to be between $103,000.00 and $119,000.00 plus applicable sales tax; all voted aye; motion carried.

FIREWORKS SHOW PERMIT

Motion by Johnson, second by McElhany, to approve the following fireworks show permit: Lori Elie, person discharging, location Country Road Barn, September 05, 2025; all voted aye; motion carried. It was noted that in the event a County ban on open burning is in place on the date requested, this permit will become null and void.

ADMINISTRATIVE SUPPORT POSITION IN TREASURER'S OFFICE

Motion by Schweer, second by Johnson, to post and advertise a full-time position for Administrative Support position in the Treasurer's Office; Treasurer, Carol Maloney, and Human Resource Representative, Natalie Remund, appeared before the Board, Natalie informed the Board that this is due to a resignation and it will be a pay grade 20/$20.31 hour; all voted aye; motion carried.

JULY SALARY CLAIMS

Motion by McElhany, second by Schweer, to approve for payment the following July salary claims; all voted aye; motion carried.

Commissioners: 12,182.70 total salaries. Auditor: 22,950.15 total salaries. Co. Treasurer: 50,495.33 total salaries. States Attorney: 57,976.15 total salaries. Gov. Buildings: 21,922.74 total salaries. Dir. Equalization: 59,598.93 total salaries. Reg. of Deeds: 32,059.13 total salaries. Veterans Service: 14,018.52 total salaries. Sheriff: 146,028.90 total salaries. Jail: 170,676.69 total salaries. Coroner: 3,444.80 total salaries. Welfare: 34,960.43 total salaries. CO. Nurse: 6,206.28 total salaries. Park: 11,905.19 total salaries Ag. Bldg.: 12,745.23 total salaries. Co. Extension: 13,846.01 total salaries.

Weed: 11,830.47 total salaries. Planning Board: 575.12 total salaries. Road & Bridge: 115,145.83 total salaries. Emergency Management; 15,985.32 total salaries. Crime Victim: 8,870.95 total salaries. W.I.C.: 5,683.64 total salaries. 24/7: 7,237.67 total salaries Total 836,346.18

Breakdown of withholding amounts which are included in the above:
S.D. Retirement 79,217.54; VSP 995.13 eye insurance; S.D. Supplemental Retire. 5,035.00 suppl. retire.; Sanford 105,765.56; Reliance Standard Life Insurance 1240.92 life ins.; Delta Dental 7,838.90 ins.; Codington County 8,025.13 employee HSA contribution; AFSCME Council 65 364.42 employee union dues; AFLAC 3,667.12 ins.; VSP 394.22 eye insurance; John Hancock 4,480.00 suppl. retire.; AFLAC 1,741.12 ins.; Sioux Valley Credit Union 22,187.75 employee payments; John Hancock Roth 400.00 suppl. retire.; SDRS Supplemental Retirement 4,850.00 Roth retirement; Teamsters Local Union 120 660.00 employee union due; Codington County Deputy Sheriff's Association 150.00 employee union dues; ReliaBank Dakota 59,061.29 federal withholding; ReliaBank Dakota 76,778.48 social security; ReliaBank Dakota 17,956.26 Medicare; United Way 60.00 employee contributions; Health Equity 8,025.13 employee HSA contribution.

COMMISSIONERS CONTINGENCY TRANSFER
Motion by McElhany, second by Gabel, to approve a Commissioner Contingency transfer to the Catastrophic Legal budget in the amount of $19,266.00 and the Unemployment Insurance budget in the amount of $1,989.19; all voted aye; motion carried.

TRAVEL REQUEST
Motion by Gabel, second by Johnson, to approve the following travel requests; Treasurer's Office staff to attend conference; Emergency Management staff to attend ICS course; Director of Equalization staff to attend workshop; State's Attorney staff to attend interviewing clinic; State's Attorney staff to attend training; all voted aye; motion carried.

2026 BUDGET REVIEW
The Board reviewed 2026 budget requests from the Commissioners, County Jail Build, Planning and Zoning and non-profits.

OLD BUSINESS
Commissioner Gabel informed the Board that Auditor, Brenda Hanten and himself met with Moody's and our Municipal Advisor, Toby Morris to determine the County's bond rating which came out very good which Codington County has been assigned a AA2 rating.

EXECUTIVE SESSION
Motion by Johnson, second by Schweer, to enter into executive session, per SDCL 1-25-2(1) Discussion of personnel issues (SDCL 1-25-2(1); at 9:40 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:45 a.m., no action was taken.

ADJOURNMENT
Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:45 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County, 05 August 2025

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