AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 19, 2025

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the August 19, 2025, agenda
5. Action to approve the August 12, 2025, minutes of the Board of Codington County Commissioners
6. Discussion with City Manager, Alan Stager
7. Monthly Reports
   a. Director of Equalization
   b. Highway
   c. Facility Manager
8. Action to approve a MOU with the City of Watertown for Pictometry data
9. Discussion/possible action to approve quotes to replace carpet in Treasurer's Office
10. Action to authorize Chair to sign Partnership Agreement for Marketing Campaign for COSSUP grant
11. Action to authorize Auditor to sign-on to settlement for a new National Opioid Settlement
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
   a. Ground Breaking new jail project, West Hwy. 212, August 18th, 2025, 11:00 a.m.
17. Old Business
18. New Business
19. Open
   a. Public Comments
   b. Commission Comments
20. Action to enter into Executive session pursuant to SDCL 1-25-2
   (1) Discussion of personnel issues (SDCL 1-25-2(1))
   (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))
   (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))
   (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))

(5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))

21. Action to adjourn upon completion of agenda items

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Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201

August 19, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 19, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Watertown City Manager, Alan Stager.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Schweer, to approve the agenda for August 19, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of August 12, 2025; all voted aye; motion carried.

DISCUSSION WITH WATERTOWN CITY MANAGER

Watertown City Manager, Alan Stager, appeared before the Board to introduce himself. He expressed his appreciation of the working relationship between the City of Watertown and Codington County.

MONTHLY REPORTS

Director of Equalization, Shawna Constant, reported that the County has won the 2 OHE cases, the values need to be entered into the system, re-run the reports and resend the reports to DOR; sales are picking up, more residential sales in Watertown in the $100,000 - $300,000 range; the appraisers are still out working in the field around Lake Kampeska, which are not quite ½ through and may not complete this year and will then finish next year, won't put any new assessments in until the lake is completed.
Highway Superintendent, Randy Falvey, updated the Board: trying to keep up with the rain, several areas have washed over with minimal damage, had to put up temporary barricades in a couple locations and close down Sioux Conifer Road twice overnight, going around barricades the fine is $232.00; have laid down some rip rap in a couple of areas to ward off any future damage along the banks of our sloughs along County Roads 19 and 6, we also did some shoulder work to improve the drivability of the road; getting close to finishing up chip sealing for the season, had to take a break with some of the wet weather and to complete a patching job before we finish up, please beware of loose gravel and no pavement markings on some of our country roads; had a meeting with a team from SDDOT, and our Banner Bridge Engineer to discuss two of our upcoming bridge projects as to the type, size and location in preparation to get BIG program funding; had a meeting with City Street Superintendent, Rob Beynon and City Engineer, Justin Peterson, to discuss putting together an Memorandum of Understanding for our shared roads around the city to clarify who is responsible for what; training on the Time Clock system and getting everything situated with our test subjects; attended the Superintendent Certification Course, came back with some useful information and contacts. **Facility Manager, Steve Molengraaf,** Ag. Building – the south parking lot crack sealing has been completed, with chip sealing scheduled for first half of September, floor epoxy is scheduled for classrooms B and C the week of September 8th-12th;

Court House – the camera upgrade has begun this week with completion by the end of the week; Park – 1492 reservations as of 8/17/25, 1276 online reservations, 216 offline reservations, $144,265.50 revenue this season, looking at both removing and treating ash trees in the park in the next few years, we have estimated between 250-300 ash trees in the park; Weed – spraying for the fall will begin after Labor Day, have had a few complaints this year for Canada Thistles, with the wetter conditions, it has been difficult to control them before going to seed, the SD Weed Commission meeting and tour will be around the Mitchell area in mid-September; WNV – SD WNV statistics as of August 13th, 2025, 22 human cases (Beadle, Brookings, Brown, Codington, Grant, Hamlin, Hand, Lawrence, Lincoln, Marshall, Miner, Minnehaha, Sanborn, Spink and Walworth) and 2 deaths, 4 human viremic blood donors (Brookings, Brown and Minnehaha), trap collections has been very high this summer with the Culex Tarsalis species of mosquitoes in all of Codington County communities, Mosquito Conference is set in Aberdeen in Sept.

PICTOMETRY DATA M.O.U.

Motion by Gabel, second by McElhany, to authorize the Chair to sign a Memorandum of Understanding by and between the City of Watertown and Codington County to memorialize the cost-sharing understanding between the parties related to the City's six-year agreement with Eagle View. The County will annually contribute to the City's costs. The County's contribution for 2026 is in the amount of $45,335.34. Upon vote of the Board; all voted aye; motion carried.

CARPET FOR TREASURER'S OFFICE

Motion by Gabel, second by Johnson, to approve the quote for carpet in Treasurer's Office, in the amount of $5,860.00, from Duane's Floor Covering, Facility Manager, Steve Molengraaf, presented to the Board two quotes, from Duane's Floor Covering in the amount of $5,860.00 and Floors and More in the amount of $6,387.13, Facility Manager, Steve Molengraaf, recommended to accept the quote from Duane's Floor Covering; all voted aye; motion carried.

AGREEMENT WITH PRODUCTION MONKEYS FOR MARKETING CAMPAIGN FOR COSSUP GRANT

Motion by Johnson, second by McElhany, to authorize Chair to sign agreement with Production Monkeys for marketing campaign for COSSUP grant, Substance Use and Justice Programs Coordinator, Angie Collignon, presented the agreement to the Board and explained that Production Monkeys are the marketing firm that was chosen to carry out the awareness campaign regarding substance use disorders, the fees are 100% paid by the grant so there is no actual cost to the County, the amount of the agreement is $60,000.00/year; all voted aye; motion carried.

OPIOID SETTLEMENT SIGN-ON

Motion by McElhany, second by Gabel, to authorize Codington County Auditor, Brenda Hanten, to sign the Notice of New National Opioid Settlement; all voted aye; motion carried.

CLAIMS

Motion by Johnson, second by Schweer, to approve for payment the following list of claims; all voted aye; motion carried. SDN COMMUNICATIONS - $1026.00, THOMSON REUTERS-WEST - $347.96, RELIABANK VISA - $681.50, WATERTOWN PUBLIC OPINION - $842.12, LEWIS & CLARK BHS - $450.00.

Motion by McElhany, second by Gabel, to approve the following new jail claims for payment; all voted aye; motion carried. ARCHITECTURE INCORPORATED - $630,394.74, TEGRA - $20,833.60

AUTOMATIC BUDGET SUPPLEMENT

Motion by McElhany, second by Gabel, to approve an automatic budget supplement, to the Community Service Budget in the amount of $70,919.25 with ERA-2 funds, all voted aye; motion carried.

TRAVEL REQUEST

Motion by Johnson, second by Gabel, to approve the following travel requests; Extension staff to set up 4-H booth; Weed Dept. staff to attend meeting and tour; all voted aye; motion carried.

OPEN

Commission Comments – Commissioner Gabel thanked fellow commissioners everyone again for attending the ground breaking for the new jail and mentioned a couple previous CCJAC names Greg Endres and Larry Wasland that were not mentioned at the ground breaking and previous commissioners, Brenda Hanten, Myron Johnson, Tyler McElhany, Elmer Brinkman and George Heller and former Sheriff, Toby Wishard and thanked them for starting the conversation and involvement in the beginning stages to build a new jail facility. Commissioner VanDussen also thanked everyone for their involvement along with the constituents for approving the bond.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 9:32 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

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Published once at the total approximate cost of $_____