

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 12, 2025

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the August 12, 2025, agenda
5. Action to approve the August 05, 2025, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. State's Attorney
 - b. Auditor
 - c. Director of Equalization
 - d. Community Service Director
7. Review 2026 budget requests
8. Action to approve a MOU with the City of Watertown for Pictometry data
9. Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
10. Action to authorize Chair to sign Storm Water Pollution Plan and Notice of Intent for the new jail project
11. Action to approve claims for payment
12. Action to approve automatic budget supplements
13. Action to approve personnel changes
14. Action to approve travel requests
15. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Sioux Valley Commission Association Meeting, 12:00 noon, August 13th, 2025, Clark County
 - b. Ground Breaking new jail project, west hwy. 212, August 18th, 2025, 11:00 a.m.
16. Old Business
17. New Business
18. Open
 - a. Public Comments
 - b. Commission Comments
19. Action to enter into Executive session pursuant to SDCL 1-25-2
 - (1) Discussion of personnel issues (SDCL 1-25-2(1))
 - (2) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))
 - (3) Preparing for contract negotiations or negotiating with employees or employee representatives (SDCL 1-25-2(4))
 - (4) Discussion of pricing or marketing strategies when public disclosure may harm the competitive position of the county owned business (SDCL 1-25-2(5))

(5) Discussion of information pertaining to the protection of public or private property (SDCL 1-25-2(6))

20. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

August 05, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 05, 2025, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Tyler McElhany arrived at 9:21 a.m., Myron Johnson, Randall Schweer and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Codington County 4-Her's, Lexi Riley and Deklynn Gaulrapp.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Johnson, second by Schweer, to approve the agenda for August 05, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of July 22, 2025; all voted aye; motion carried.

MONTHLY REPORTS

4-H Educator, Jodi Loehrer, updated the Board: Achievement Days are going until August 7th, a BIG thank you to all of the volunteers and judges who help make it a success along with all of our 4-H supporters and sponsors; 4-H youth have until August 12th, to register for the SD State Fair, all results during the State Fair will be found on extension.sdstate.edu under 4-H and State Fair, congratulations to all of the 4-H youth, I am co-chair of the Special Foods and Fashion Revue Youth in Action committee; the new 4-H year begins on October 1, 2025; today I brought along two of our 4-H members, Lexi Riley and Deklynn Gaulrapp which they gave a brief introduction of themselves and highlighted what projects they are involved in. **Veterans Service Officer, Jay Roberts**, updated the Board: introduced the new Deputy Service Officer, Eric Lewis, which Eric gave a brief introduction of himself; metrics for the month, 157 open claims (working claims) 79 pending action from VA, 209 completed (YTD), Hamlin 16 open (working claims) 7 pending from VA, 11 completed (YTD), currently working for 9 veterans and have completed 18 claims for veterans from outside our county; \$7,770 for the month July 2025, increase in monthly compensation for veterans or their dependents YTD monthly increase \$95,746; \$211,411 for the month of July 2025, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$957,728; 1 veteran DAV transports in July, 1 - currently scheduled for August, currently 8 drivers; CURRENT – our new Deputy Veterans Service Officer, Eric Lewis, started on Aug. 1, 2025, his computer has been set up, and he has already started to accomplish the first steps in becoming a county employee by completing online training, in the future weeks he will work on the required online training courses that will put him on track to become an accredited VSO; the SOG Veterans Information Event held at the South Dakota National Guard Readiness Center on July 19, 2025 was a successful event, we had about 32 veterans along with spouses attend the event, there were veterans from Spink, Kingsberry, Codington, and Hamlin Counties; Yellow Ribbon event was held at the South Dakota National Guard Readiness Center on July 31, 2025 for a small group of Soldiers returning home from deployment, briefed them on state and federal VA benefits they are now eligible for, encouraged them to reach out to their

CVSO; last Saturday Todd Rose presented a Vietnam Veteran with the medals he earned but never received at his family reunion, his brother, a Rear Admiral in the Navy, was able to pin the awards on him as Todd read the awards; FUTURE – meeting with the commanders on Aug. 5, 2025 at the VFW; radio shows KWAT – 8:30 and KXLG – 9:05; next step for Eric will be to get him to Sioux Falls to complete his security clearance, fingerprints and get issued his PIV I.D. card from the VA to allow him access to the VA’s web portal program called VBMS; State training Conference coming up, travel has been approved; plan to attend the Aug. 19, 2025 Hamlin County Commission meeting with Eric Lewis so they meet him; nominations for Veteran of the Year are due from local veteran’s organizations by Sept. 30, 2025 and will be presented at the Veterans Day Program in November 2025; Veterans/Military Appreciation Event will be held on November 8th, 2025 from 10:30 a.m. – 1:30 p.m. at Joy Ranch with a free burger bar lunch.

NOTICE TO BIDDERS’ CODINGTON COUNTY HIGHWAY SHOP IMPROVEMENTS PROJECT

Motion by Gabel, second by Schweer, to authorize to advertise a notice to bidders for constructions of Codington County Highway Shop improvements project; all voted aye; motion carried. Bids will be opened and announced at the Board’s meeting on Tuesday, August 26th, 2025.

ADVERTISE FOR BID PACKAGE #2 FOR NEW JAIL PROJECT

Motion by Gabel, second by Schweer, to approve to advertise for bid package #2 for new jail project; Dick Strassburg, Tegra Group, and Craig Beebe, Beckenhauer Construction, Inc., appeared before the Board via Zoom for any questions of the Board; the bids will be received until 2:00 PM local time on Tuesday, August 26th, 2025, when bids will be opened and read in private; all voted aye; motion carried.

PROPOSAL FOR CONSTRUCTION MATERIAL TESTING, INSPECTION AND OBSERVATION FOR JAIL CONSTRUCTION PROJECT

Motion by Gabel, second by Schweer, to accept the proposal for construction material testing, inspection and observation for jail construction project, with Geotek, for an estimated cost of services to be between \$103,000.00 and \$119,000.00 plus applicable sales tax; all voted aye; motion carried.

FIREWORKS SHOW PERMIT

Motion by Johnson, second by McElhany, to approve the following fireworks show permit: Lori Elie, person discharging, location Country Road Barn, September 05, 2025; all voted aye; motion carried. It was noted that in the event a County ban on open burning is in place on the date requested, this permit will become null and void.

ADMINISTRATIVE SUPPORT POSITION IN TREASURER’S OFFICE

Motion by Schweer, second by Johnson, to post and advertise a full-time position for Administrative Support position in the Treasurer’s Office; Treasurer, Carol Maloney, and Human Resource Representative, Natalie Remund, appeared before the Board, Natalie informed the Board that this is due to a resignation and it will be a pay grade 20/\$20.31 hour; all voted aye; motion carried.

JULY SALARY CLAIMS

Motion by McElhany, second by Schweer, to approve for payment the following July salary claims; all voted aye; motion carried.

Commissioners: 12,182.70 total salaries. Auditor: 22,950.15 total salaries. Co. Treasurer: 50,495.33 total salaries. States Attorney: 57,976.15 total salaries. Gov. Buildings: 21,922.74 total salaries. Dir. Equalization: 59,598.93 total salaries. Reg. of Deeds: 32,059.13 total salaries. Veterans Service: 14,018.52 total salaries. Sheriff: 146,028.90 total salaries. Jail: 170,676.69 total salaries. Coroner: 3,444.80 total salaries. Welfare: 34,960.43 total salaries. CO. Nurse: 6,206.28 total salaries. Park: 11,905.19 total salaries Ag. Bldg.: 12,745.23 total salaries. Co. Extension: 13,846.01 total salaries.

Weed: 11,830.47 total salaries. Planning Board: 575.12 total salaries. Road & Bridge: 115,145.83 total salaries. Emergency Management: 15,985.32 total salaries. Crime Victim: 8,870.95 total salaries. W.I.C.: 5,683.64 total salaries. 24/7: 7,237.67 total salaries Total 836,346.18

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 79,217.54; VSP 995.13 eye insurance; S.D. Supplemental Retire. 5,035.00 suppl. retire.; Sanford 105,765.56; Reliance Standard Life Insurance 1240.92 life ins.; Delta Dental 7,838.90 ins.; Codington County 8,025.13 employee HSA contribution; AFSCME Council 65 364.42 employee union dues; AFLAC 3,667.12 ins.; VSP 394.22 eye insurance; John Hancock 4,480.00 suppl. retire.; AFLAC 1,741.12 ins.; Sioux Valley Credit Union 22,187.75 employee payments; John Hancock Roth 400.00 suppl. retire.; SDRS Supplemental Retirement 4,850.00 Roth retirement; Teamsters Local Union 120 660.00 employee union due; Codington County Deputy Sheriff's Association 150.00 employee union dues; ReliaBank Dakota 59,061.29 federal withholding; ReliaBank Dakota 76,778.48 social security; ReliaBank Dakota 17,956.26 Medicare; United Way 60.00 employee contributions; Health Equity 8,025.13 employee HSA contribution.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by McElhany, second by Gabel, to approve a Commissioner Contingency transfer to the Catastrophic Legal budget in the amount of \$19,266.00 and the Unemployment Insurance budget in the amount of \$1,989.19; all voted aye; motion carried.

TRAVEL REQUEST

Motion by Gabel, second by Johnson, to approve the following travel requests; Treasurer's Office staff to attend conference; Emergency Management staff to attend ICS course; Director of Equalization staff to attend workshop; State's Attorney staff to attend interviewing clinic; State's Attorney staff to attend training; all voted aye; motion carried.

2026 BUDGET REVIEW

The Board reviewed 2026 budget requests from the Commissioners, County Jail Build, Planning and Zoning and non-profits.

OLD BUSINESS

Commissioner Gabel informed the Board that Auditor, Brenda Hanten and himself met with Moody's and our Municipal Advisor, Toby Morris to determine the County's bond rating which came out very good which Codington County has been assigned a AA2 rating.

EXECUTIVE SESSION

Motion by Johnson, second by Schweer, to enter into executive session, per SDCL 1-25-2(1) Discussion of personnel issues (SDCL 1-25-2(1); at 9:40 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:45 a.m., no action was taken.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 9:45 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

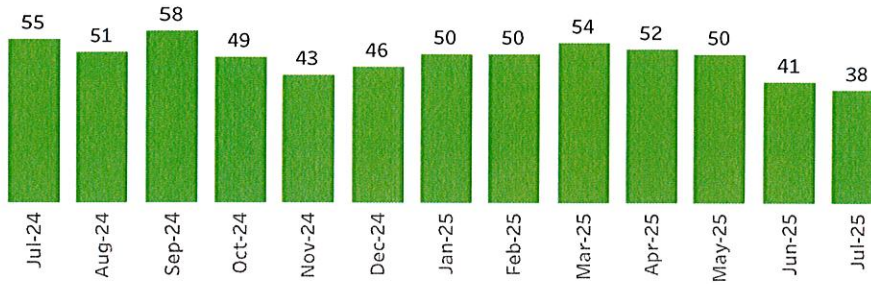
Codington County, 05 August 2025

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.
Published once at the total approximate cost of \$ _____

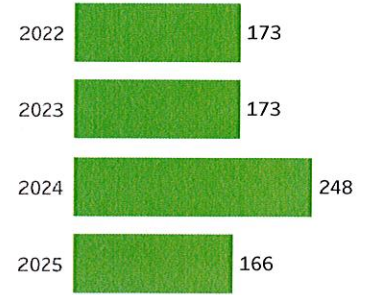


Monthly Report July 2025

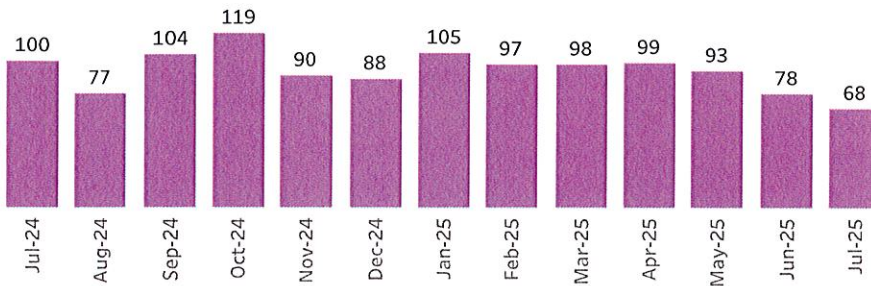
Unique Individuals Served by Month



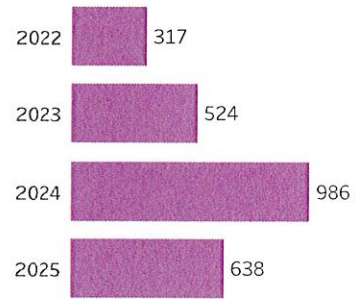
Unique Individuals Served by Year



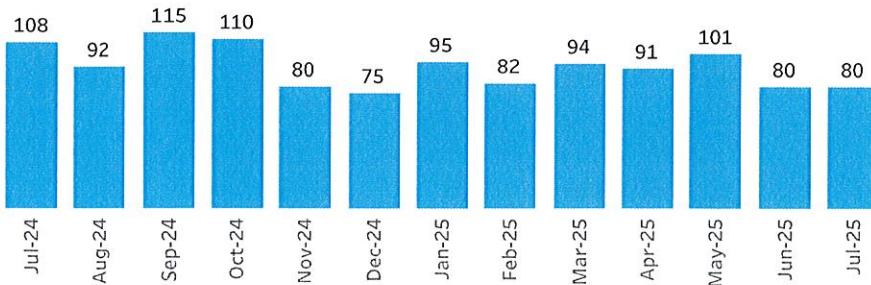
Services Recorded by Month



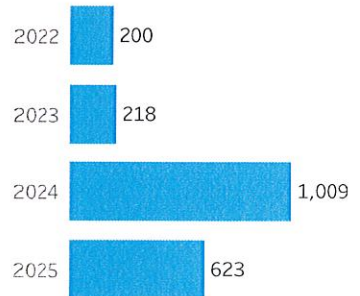
Services Recorded by Year



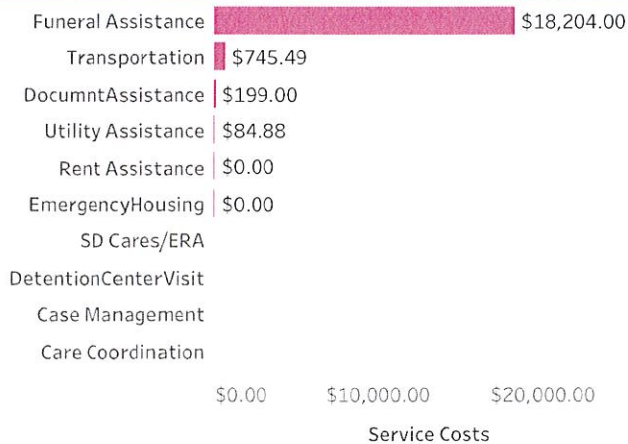
Total Client Contacts by Month



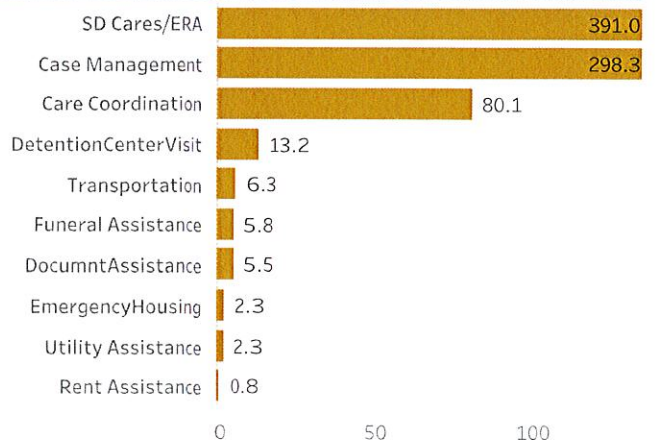
Total Client Contacts by Year



YTD Costs



YTD Time Spent on Services (hours)



Completed Services

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25
Case Management	52	40	61	86	71	67	84	62	62	56	64	50	52
Care Coordination	32	20	20	19	10	12	13	19	23	35	16	12	6
DetentionCenterVisit	5	3	4	3	3	6	1	6	5	2	7	9	4
Transportation	4	7	10	3	3	1	3	1	1	2	2	1	1
SD Cares/ERA						1	1	1	1	1		1	1
Funeral Assistance	1	1		4				3	1		1		1
Utility Assistance	1			1			1		1				
Rent Assistance	1		2				1						
Mental Health Hold		1											
Medical Bills			1										
EmergencyHousing	1	2	1					2		1		1	
DocumntAssistance		1	2		1		1	1	1	2	1	2	

Completed Referrals

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25
Other			3				1	1					1
HSA					2			1			1		
Access Ministries		1							1				
Coordinated Entry System (CES)	2						2						
WIC													
Veteran ESG													
Medical Provider						1							
Transit		1				1							
DOL		3		1		1							
ICAP							2	1					
Salvation Army	4		1				1	2	1	1			
CARES	9	2	3	1	1	1	3			1			
Watertown Housing Authority	9	2	2	2		1	2			1			
Energy Assistance	2		2	4		1	2			1			
Social Security	1		1			1				1			
DSS	3	4	1			1	1			2			
Brothers & Sisters Behind Bars	2								1	1	1	1	
Beacon Center		1							1				1
Vocational Rehab						1	2		1	2			1

Contacts YTD

	2025							Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	
Appointment	80	68	71	78	85	70	62	514
Walk In	12	7	18	11	10	8	9	75
Phone	2	7	5	2	5	1	6	28
Email					1		1	2
Text							2	2
Mail	1					1		2

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU"), is entered into and effective this _____ day of _____, 2025, by and between the City of Watertown, a South Dakota municipal corporation, 20 N. Maple Street, Watertown, South Dakota 57201 (the "City"), and Codington County, a political subdivision of the State of South Dakota, 14 1st Ave SE, Watertown, South Dakota 57201 (the "County"), collectively the "Parties."

Purpose

The purpose of this MOU is to memorialize the cost-sharing understanding between the Parties related to the aerial imagery contract with Eagle View.

Understanding

Eagle View has presented a contract to the City in the amount of \$69,746.67 per year over six (6) years, for a total contract price of \$418,480.00. Eagle View would fly the entirety of Codington County twice in this six-year period and provide 1" imagery to the City and 3" imagery to the County. The cost breakdown for this imagery is 65% share for the County and 35% share for the City.

The Eagle View contract will be with the City and the City agrees to pay the total invoice amount, then City will invoice the County \$45,335.34 for its share on an annual basis. The Parties acknowledge that appropriations are contingent upon approval of the Parties' respective governing bodies.

Miscellaneous Terms

The term of this MOU shall run concurrent with the effective dates of the contract and may be extended only by written agreement between the Parties. This MOU may be amended or modified at any time in writing by mutual consent of both parties. The MOU may be canceled by either party with 60 days advance written notice. The MOU may be canceled immediately where cause for cancelation is due to a material or significant breach of any of the provisions contained herein. Cancelation for a material or significant breach occurs upon delivery of written notice to the other party.

This MOU constitutes the entire understanding of the Parties pertaining to all matters contemplated hereunder at this time. This MOU does not constitute a formal undertaking but the Parties shall make good faith efforts to fulfill the terms of this MOU.

CODINGTON COUNTY

CITY OF WATERTOWN

By: _____
Its: _____

Alan Stager
City Manager

ATTEST:

By: _____

ATTEST:

Kristen Bobzien
Finance Officer

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in March 2025.

Cash on Hand	\$8,738.95
Checks in Treasurer' possession	\$42,516.56
less than 3 days	\$0.00
Credit Card Charges	\$8,463.32
Cash Items	\$491.40
TOTAL CASH ASSETS ON HAND	\$60,210.23

RECONCILED CHECKING

Reliabank (Memorial Park)	\$1,000.00
Reliabank Dakota	\$28,127,937.99

INVESTMENTS

SD Public Funds Investment	\$1,088.45
Plains Commerce Bank CD's	\$500,000.00

TOTAL CASH ASSETS

\$28,690,236.67

GENERAL LEDGER CASH BALANCES:

General	\$10,339,168.81
General restricted cash	\$500,000.00
Sp. Revenue	\$10,298,907.12
County Jail Build	\$6,221,362.97
Sp. Revenue restricted cash	\$0.00
Custodial	\$1,330,797.77
Schools	\$ 165,176.28
Townships	\$ 59,090.67
City/Towns	\$ 42,562.48

TOTAL GENERAL LEDGER CASH

\$28,690,236.67

Dated this 1st day of August 2025

County Auditor

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER
CODINGTON COUNTY
DATE: July 1, 2025**

CASH ON HAND IN TREASURER'S OFFICE

Silver and Pennies.....	\$111.95
Ones.....	\$262.00
Fives.....	\$455.00
Tens.....	\$620.00
Twenties.....	\$3,140.00
Fifties.....	\$550.00
Hundreds.....	\$3,600.00
Cash Items.....	\$491.40
Credit Card Charges.....	\$8,463.32
Checks.....	\$42,516.56
TOTAL CASH ON HAND	\$60,210.23

CHECKING ACCOUNT BALANCE:

<u>Reliabank (Memorial Park)</u>	\$1,000.00
<u>Reliabank Dakota</u>	\$28,127,937.99

INVESTMENTS:

<u>SD Public Funds Investment Trust</u>	\$1,088.45
<u>Plains Commerce Bank CD's</u>	\$500,000.00

OTHER ACCOUNT BALANCES: \$28,630,026.44

GRAND TOTAL CASH AND BALANCES: \$28,690,236.67

GENERAL LEDGER CASH AND INVESTMENT BALANCES BY FUNDS:

General Fund	\$10,339,168.81
General Fund restricted cash	\$500,000.00
Sp. Revenue Funds	\$10,298,907.12
County Jail Build	\$6,221,362.97
Sp. Revenue Funds restricted cash	\$0.00
Custodial Funds	\$1,330,797.77

TOTAL GENERAL LEDGER CASH \$28,690,236.67

OFFICIAL STATEMENT OF FEES COLLECTED
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH
OF JULY, 2025

The sum of **\$51,307.35** in fees has been collected by me as Register of Deeds for JULY, 2025

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of JULY, 2025

Ann Rasmussen
 Register of Deeds

Subscribed and sworn to before me this 1st day of August 2025
Brenda Harten

CERTIFIED BIRTHS

State Children's Fund (\$2.00)	<u>\$ 212.00</u>
County General Fund (\$5.00)	<u>\$ 530.00</u>
State EVRSS Fund (\$5.00)	<u>\$ 530.00</u>
State General Fund (\$3.00)	<u>\$ 318.00</u>
TOTAL	<u>\$ 1,590.00</u>

CERTIFIED DEATHS

County General Fund (\$5.00)	<u>\$ 880.00</u>
State General Fund (\$4.00)	<u>\$ 704.00</u>
State EVRSS Fund (\$6.00)	<u>\$ 1,056.00</u>
TOTAL	<u>\$ 2,640.00</u>

FILED

AUG 01 2025

CODINGTON COUNTY AUDITOR

Receipt Totals

By Date: 7/1/2025 12:00:00 AM - 7/31/2025 11:59:59 PM; Departments: All; Cash based.

Codrington County
Friday, August 1, 2025 8:47 AM

Summary:

Receipt Item Totals

	Document:	Paid	Charged	Debited	Total
	Document:	\$42,337.50	\$1,120.00	\$0.00	\$43,457.50
	Non Document:	\$5,451.25	\$1,970.20	\$0.00	\$7,421.45
	Subtotal:	\$47,788.75	\$3,090.20	\$0.00	\$50,878.95

Payment on Account Totals

Applied:	\$3,518.60
Refunded:	\$0.00
Unposted:	\$0.00
Net Posted:	\$3,518.60

Payments & Refunds

ACH:	\$31,609.00
Cash:	\$3,410.25
Check:	\$16,273.10
Money Order:	\$15.00
Total:	\$51,307.35

Revenue Account Activity

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00	\$260.00	\$260.00	\$0.00	\$0.00
101-0-341.21	\$11,468.00	\$10,228.00	\$1,240.00	\$0.00
101-0-341.22	\$30,079.50	\$30,079.50	\$0.00	\$0.00
229-0-321.00	\$780.00	\$780.00	\$0.00	\$0.00
726-0-209.00	\$2,820.00	\$2,160.00	\$660.00	\$0.00
101-0-341.29	\$3,639.85	\$2,251.25	\$1,388.60	\$0.00
250-0-341.21	\$1,356.00	\$1,218.00	\$138.00	\$0.00
769-0-209.00	\$904.00	\$812.00	\$92.00	\$0.00
Total:	\$51,307.35	\$47,788.75	\$3,518.60	\$0.00

FILED

AUG 01 2025

Accountant Pro

CODRINGTON COUNTY AUDITOR

STATE OF SOUTH DAKOTA

BEFORE THE SECRETARY OF

THE DEPARTMENT OF AGRICULTURE AND NATURAL RESOURCES

IN THE MATTER OF THE)
APPLICATION OF)
Codington County Jail)
_____)
STATE OF South Dakota)
_____)
COUNTY OF Codington)
_____)

CERTIFICATION OF
APPLICANT

I, Troy Van Dusen, the applicant in the above matter after being duly sworn upon oath hereby certify the following information in regard to this application:

I have read and understand South Dakota Codified Law Section 1-41-20 which provides:

"The secretary may reject an application for any permit filed pursuant to Titles 34A or 45, including any application by any concentrated swine feeding operation for authorization to operate under a general permit, upon making a specific finding that:

- (1) The applicant is unsuited or unqualified to perform the obligations of a permit holder based upon a finding that the applicant, any officer, director, partner, or resident general manager of the facility for which application has been made:*
 - (a) Has intentionally misrepresented a material fact in applying for a permit;*
 - (b) Has been convicted of a felony or other crime involving moral turpitude;*
 - (c) Has habitually and intentionally violated environmental laws of any state or the United States which have caused significant and material environmental damage;*
 - (d) Has had any permit revoked under the environmental laws of any state or the United States; or*
 - (e) Has otherwise demonstrated through clear and convincing evidence of previous actions that the applicant lacks the necessary good character and competency to reliably carry out the obligations imposed by law upon the permit holder; or*
- (2) The application substantially duplicates an application by the same applicant denied within the past five years which denial has not been reversed by a court of competent jurisdiction. Nothing in this subdivision may be construed to prohibit an applicant from submitting a new application for a permit previously denied, if the new application represents a good faith attempt by the applicant to correct the deficiencies that served as the basis for the denial in the original application.*

All applications filed pursuant to Titles 34A and 45 shall include a certification, sworn to under oath and signed by the applicant, that he is not disqualified by reason of this section from obtaining a permit. In the absence of evidence to the contrary, that certification shall constitute a prima facie showing of the suitability and qualification of the applicant. If at any point in the application review, recommendation or hearing process, the secretary finds the applicant has intentionally made any material misrepresentation of fact in regard to this certification,

consideration of the application may be suspended and the application may be rejected as provided for under this section.

Applications rejected pursuant to this section constitute final agency action upon that application and may be appealed to circuit court as provided for under chapter 1-26."

I certify pursuant to 1-41-20, that as an applicant, officer, director, partner, or resident general manager of the activity or facility for which the application has been made that I; a) have not intentionally misrepresented a material fact in applying for a permit; b) have not been convicted of a felony or other crime of moral turpitude; c) have not habitually and intentionally violated environmental laws of any state or the United States which have caused significant and material environmental damage; (d) have not had any permit revoked under the environmental laws of any state or the United States; or e) have not otherwise demonstrated through clear and convincing evidence of previous actions that I lack the necessary good character and competency to reliably carry out the obligations imposed by law upon me. I also certify that this application does not substantially duplicate an application by the same applicant denied within the past five years which denial has not been reversed by a court of competent jurisdiction. Further;

"I declare and affirm under the penalties of perjury that this claim (petition, application, information) has been examined by me, and to the best of my knowledge and belief, is in all things true and correct."

Dated this _____ day of _____, 20_____.

Applicant (print)

Applicant (signature)

Subscribed and sworn before me this _____ day of _____, 20_____.

Notary Public (signature)

My commission expires: _____

(SEAL)

**PLEASE ATTACH ANY ADDITIONAL INFORMATION NECESSARY TO DISCLOSE
ALL FACTS AND DOCUMENTS PERTAINING TO
SDCL 1-41-20 (1) (a) THROUGH (e).
ALL VIOLATIONS MUST BE DISCLOSED, BUT WILL NOT
AUTOMATICALLY RESULT IN THE REJECTION OF AN APPLICATION**

STORM WATER POLLUTION PREVENTION PLAN

**Codington County Jail
Watertown, SD 57201**

Project Start Date: 8/2025

Estimated Completion Date: 12/2027

Owner:

Codington County

Watertown, SD

AEC Project No. 2024-183

SITE CONTACT INFORMATION

Party Responsible for Implementation of the SWPPP:

Owner:

Codington County
Attn: Troy Van Dusen
1218 Cherry Drive
Watertown, SD 57201
605-881-8527

Project Manager or Site Supervisor:

Mason Mettler
1901 Riverside Blvd
Norfolk, NE 68701
402-370-0888

This SWPPP was Prepared by:

Aason Engineering Company, Inc.
Jeffrey A. Stout, PE
1022 6th St SE
Watertown, SD 57201
605-882-2371
jstout@iw.net

Emergency 24-Hour Contact:

Mason Mettler
1901 Riverside Blvd
Norfolk, NE 68701
402-370-0888

1. SITE DESCRIPTION							
Project Name and Location:		Codington County Jail Watertown, SD 57201		Owner's Name and Address:		Codington County Watertown, SD 57201	
Quarter:	SE	Section:	35	Township:	117N	Range:	53W
Project Description, Type of Construction Activity, and Description of Potential Pollutant Sources:							
<p>The project consists of topsoil stripping, placement of borrow, placement of topsoil.</p> <p>Construction activities will be:</p> <ul style="list-style-type: none"> • Stripping Existing Topsoil • Embankment to Subgrade • Installation of Sanitary, Water, and Storm Sewer • Placement of Base Course • Installation of asphalt pavement • Placement of Topsoil <p>Potential pollutant sources will be:</p> <ul style="list-style-type: none"> • Sediment from soil disturbing activities • Any unintended leaks or spills 							
Description of Soil:		Silty Clay Loam					
Areas:		Project area = 6.6 acres Disturbed area = 6.6 acres Maximum area to be disturbed at any one time = 6.6 acres					
Existing Site Conditions:							
The existing site contains agricultural land primarily used for hay. 100% of the site is vegetated. The project area generally drains south through culverts and drainage ditches to Lake Pelican.							
Adjacent Areas:							
The adjacent land to the project area is agricultural land.							
Sequence of Major Soil Disturbing Activities:							
<p>The order of major soil disturbing activities will be the following:</p> <ul style="list-style-type: none"> • Install erosion control measures • Topsoil stripping • Construction of Subgrade by excavation and embankment • Installation of underground utilities • Installation of permanent surfacing • Placement of topsoil • Remove erosion control measures 							
Name of Receiving Waters:		Local Drainage Way > Lake Pelican > Big Sioux River					
Site Map:							
<p>See the Construction Plans for the following:</p> <ul style="list-style-type: none"> • Drainage patterns with flow directions marked with arrows • Approximate slopes anticipated after major grading activities • Areas of soil disturbance, noting any phasing of construction activities • Location of major structural and non-structural control identified in the SWPPP • Location of areas where stabilization practices are expected to occur • Locations where storm water is discharged to surface water • Location of any spills, leaks, or soil contamination that could impact the storm water runoff from the site • Areas of concern including, but not limited to: fueling stations, waste storage, and concrete washout areas. Designated areas shall be provided for these activities. (no off-site material storage areas are used) 							

2. CONTROLS

a. EROSION AND SEDIMENT CONTROLS

(all items installed by the Contractor)

Designed for runoff resulting from a rainfall event of up to two (2) inches in a 24 hour period.

Disturbed portions of the site shall be stabilized as soon as possible with appropriate BMPs, but in no case more than 14 days after construction activity has temporarily or permanently ceased on any portion of the site unless land-disturbing activities will be resumed within 21 days.

Temporary Stabilization Practices:

BMP Description	Installation Schedule
Construction Entrance	Before disturbing any soil on the site
High Flow Silt Fence	As Needed
Erosion Control Wattle	As Needed
Erosion Control Blanket	As Needed
Inlet protection for Drop Inlets	Before disturbing any soil on the site & immediately after installation of each inlet

Permanent Stabilization Practices:

BMP Description	Installation Schedule
Maintain any existing vegetation outside work limits	throughout construction
Seeding	as soon as final grading is complete

Structural Diversion Practices:

(a sediment basin is required if a common drainage area of 10 or more acres is disturbed at one time)

BMP Description	Installation Schedule
Local Retention Ponds	Used as Sediment basins during construction

b. STORM WATER MANAGEMENT

Post Construction Storm Water Management Practices:

Description	Technical Basis Used to Select the Practice
Seeding	City of Watertown Post Const. BMP Manual
Retention Ponds	City of Watertown Post Const. BMP Manual

2. CONTROLS (cont'd)

c. OTHER CONTROLS

Non-Structural Controls:

- Dust Control –Should excessive dust be generated, it will be controlled by sprinkling.
- Sediment or mud tracked offsite – Shall be cleaned up by the contractor daily and returned to the site.
- Minimize exposed soil – Stage construction activities to minimize the area under construction and stabilize areas where work is complete.
- Minimize stormwater run-on –Runoff that enters the work area will be conveyed in ditches and storm sewer.
- Minimize steep-slope disturbance – The site has been designed to avoid disturbance of steep slopes except where necessary.

Maintenance Procedures:

Item	Maintenance
existing vegetation outside work limits	stay within the work limits
silt fence	remove sediment before deposits reach ½ the height
all erosion and sediment control devices	maintain in effective working order
Local Detention Ponds	Remove sediment when it reaches 1' deep

Employee Training

Training will be provided to all employees, contractors, and subcontractors to follow the Erosion and Sediment Control Plan before they are allowed to enter the work area.

Non-Storm Water Discharges Anticipated During Construction:

All non-storm water discharges will be contained by the erosion and sediment controls.

Inventory:

Chemicals	Construction Materials	Waste Materials
petroleum products	Gravel	empty containers and packaging
Chlorine disinfectant	Concrete	Excess Construction Materials
		Chemicals

2. CONTROLS (cont'd)

c. OTHER CONTROLS (cont'd)

Storage of Chemicals, Constructions Materials, and Waste Materials:

- Store only enough product required to do the job.
- Store chemicals, materials, and waste in the designated areas.
- All materials stored onsite shall be stored in a neat, orderly manner in their appropriate containers and, if possible, under a roof or other enclosure.
- All waste material shall be discarded in a dumpster.
- All waste chemicals shall be stored and disposed of per the manufacturer's recommendations.

Spill Prevention Measures:

- Monitor equipment for leaks.
- All chemical containers shall be sealed when not in use.
- Maintain a neat and orderly construction site.
- Follow manufacturer's procedures for applications and installations.

Spill Control Practices:

- Follow manufacturer's recommended methods for spill cleanup.
- Appropriate cleanup materials and equipment shall be provided and maintained on-site.
- Site personnel shall know the proper methods, materials, and equipment needed to respond to a spill.

Spill Response:

- Notify the site superintendent immediately.
- Contain and stabilize the spill using appropriate measures.
- The site superintendent shall contact the SD DANR if needed.
- Clean up the contaminated area using appropriate measures.
- Dispose of the contaminated material appropriately.
- Fill out the spill report form.

Spill Notification:

- Any spill of oil or hazardous material must be reported immediately to the SD DANR.
- SD DANR spill report contact for business hours Monday - Friday: (605) 773-3296
- SD DANR spill report contact for nights and weekends: (605) 773-3231

3. MAINTENANCE – INSPECTION – RECORD KEEPING

Maintenance:

- All erosion and sediment control measures and other protective measures identified in the SWPPP shall be maintained in effective operating condition.

Inspection:

- An inspection of the site shall be conducted at least once every seven (7) calendar days or once every 14 calendar days and within 24 hours of precipitation that exceeds 0.25 inches or snowmelt that generates runoff.
- Once a site has been temporarily stabilized and construction has ceased for the winter, such inspections shall be conducted at least once per month.
- Inspections shall be conducted by the site contractor.

Record Keeping:

- The Inspection Report shall be filled out for each inspection and records shall be kept on-site.
- The Grading and Stabilization Activities Report shall be filled out as construction progresses and records shall be kept on site.
- The Spill Report Form shall be mailed to the SD DANR and a copy shall be kept on site.

STORM WATER POLLUTION PREVENTION PLAN CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

This SWPPP Report and attached Drawing(s) are intended to fulfill the requirements of the City of Watertown. I understand that additional erosion control measures may be needed if unforeseen erosion problems occur or if the measures described in the submitted plan do not function as intended. The requirements of this plan shall run with the land and be the obligation of the landowner until such time as the plan is properly completed, modified or voided.

I have reviewed this SWPPP report an attached Drawing(s) and accept responsibility for their contents.

Troy Van Dusen

Date

I have prepared this SWPPP Report and attached Drawing(s) and accept responsibility for their contents.

Aason Engineering Company, Inc
Jeffrey A. Stout, PE

Date

I have reviewed this SWPPP Report and attached Drawing(s) and accept responsibility for the installation, maintenance, and proper function of all required erosion and sediment controls. I understand that additional erosion control measures may be needed if unforeseen erosion problems occur or if the measures described in the submitted plan do not function as intended.

Earthwork Contractor

Date

SPILL REPORT FORM

LOCATION: _____	
	Date: _____ Time: _____
Regulatory agencies notified (date, time, person, agency, and how): _____ _____	
Material spilled: _____	
Quantity spilled: _____	
Source: _____	
Cause: _____ _____	
Extent of injuries (if any): _____ _____	
Adverse environmental impact (if any): _____ _____	
Immediate remedial actions taken at time of spill: _____ _____	
Measures taken or planned to prevent recurrence: _____ _____	
Additional comments: _____ _____ _____	
This report prepared by:	_____
	(Signature)
_____	_____
(Date)	(Job title)