

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, July 08, 2025

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the July 08, 2025, agenda
5. Action to approve the July 01, 2025, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. State's Attorney
 - b. Auditor
 - c. Director of Equalization
 - d. Community Service Director
7. Review 2026 budget requests
8. Discussion/possible action to approve Language Line for courtroom interpretation
9. Action to approve a Resolution #2025-09 for continued support of the First Dist. Assoc. of Local Governments
10. Action to declare Scrapers and Misc. parts for Scrapers at the Highway surplus to be sold on Purple Wave
11. Action to authorize advertising for bidding of County Road 4A Asphalt Resurfacing/Main Street Florence
12. Discussion/possible action to approve concrete project for Courthouse
13. Discussion/possible action to approve concrete project for Extension Complex
14. Discussion/possible action to approve concrete project for Memorial Park
15. Discussion/possible action to approve camera upgrades to the Courthouse
16. Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
17. Action to approve claims for payment
18. Action to approve automatic budget supplements – State's Attorney Office - \$612.00
19. Action to approve personnel changes
20. Action to approve travel requests
21. Public Notices – a possible quorum of Commissioners could be in attendance at:
22. Old Business
23. New Business
24. Open
 - a. Public Comments

b. Commission Comments

25. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

26. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

July 01, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 01, 2025, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Tyler McElhany, Myron Johnson, and Randall Schweer; and Troy VanDusen was absent Vice-Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Vice-Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by McElhany, to approve the agenda for July 01, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of June 24, 2025; all voted aye; motion carried.

MONTHLY REPORTS

4-H Educator, Jodi Loehrer, updated the Board: The 4-H Shake Wagon at Dacotah Bank on June 16-18, 2025, was a great success; thank you to everyone purchased a shake and to all of the 4-H volunteers who worked in it; the Codington/Clark 4-H Horse Show will be today, July 1, 2025 at 10:00 a.m. in Clark, the State 4-H Horse Show, July 7-10, 2025, I will be at the State Horse Show on July 7 & 8; Special Foods Contest is on July 16, 2025; a sewing workshop is on July 17, 2025; Codington County Achievement Days are August 4-7, 2025. **Veterans Service Officer, Todd Rose**, updated the Board: metrics for the month, 176 open claims (working claims) 90 pending action from VA, 173 completed (YTD), Hamlin 12 open (working claims) 5 pending from VA, 11 completed (YTD), currently working for 9 veterans and have completed 16 claims for veterans from outside our county; \$21,489 for the month June 2025, increase in monthly compensation for veterans or their dependents YTD monthly increase \$73,517; \$261,286 for the month of June 2025, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$741,317; 3 veteran DAV transports in June, 1 - currently scheduled for July, currently 8 drivers; CURRENT – the current budget for 2025 is on track with a 37.7% expenditure rate as of June 21, 2025; currently planning to conduct interviews for the Deputy VSO position on July 8-9, 2025, with a projected start date of August 1, 2025; we have the new laptop computer but will be waiting to complete the start-up process till the new Deputy VSO is hired and on board; attended the June 17, 2025 Hamlin County Commission meeting, gave them the signed agreement for 2025 and the bill for services, informed them that Jay Roberts will be taking over as the VSO Director, had a good conversation on how things have been going, they are pleased with the current services; FUTURE – meeting with commanders on July 1, 2025 at the VFW, radio show on KWAT at 8:30 a.m. and KXLG at 9:05 a.m.; Veterans Information Event to be held at the Watertown Readiness Center on July 19th, 2025 from 10:00 a.m. to 2:00 p.m., currently have several departments from Sioux Falls VA that will be in attendance, covering a variety of topics, there will also be booths set up by local veteran organizations for people to stop by with a light meal available; State Training Conference coming

up; nominations for Veteran of the Year are due from local veteran's organizations by Sept. 30, 2025, will be presented at the Veteran's Day Program in November 2025.

2026 BUDGET REVIEW

The Board reviewed 2026 budget requests from the Veteran's Service Officer and Extension Office.

DEPARTMENT OF HEALTH GRANT FOR COMMUNITY HEALTH WORKERS

Motion by Johnson, second by McElhany, to authorize chair to sign South Dakota Department of Health Grant for Community Health Grant between Codington County and South Dakota Department of Health, in the amount not to exceed \$29,858.00, beginning 6/01/2025 to 5/31/2025; all voted aye; motion carried.

SURPLUS PICKUP

Motion by Gabel, second by McElhany, to declare 2004 Chevrolet K10 pickup VIN# 1GCEK19J24E234376 surplus to be sold on Purple Wave; all voted aye; motion carried.

INDEPENDENCE DAY OFFICE CLOSURES

The Board noted the Court House and all County offices will be closed on Friday, July 4th, 2025, in observance of Independence Day with the exception of the Highway office will be closed Thursday, July 3rd and Friday July 4th, 2025.

PERSONNEL CHANGES

Motion by , second by, to approve the following promotion and annual step increase personnel changes; all voted aye; motion carried.

Employee	Position	Wage	Effective
Randy Falvey	Highway Supt.	43.19/7515.06	7/1/2025
Lynn Solberg	Highway Assist. Supt.	39.32/6841.68	7/1/2025
Lori Deutsch	Sr. Admin. Spec.	32.23/5608.02	7/1/2025
Jamie Dolen	Highway Main. Tech. III	31.44/5470.56	7/1/2025
Dave Hedding	Highway Main. Tech. III	33.86/5891.64	7/1/2025
Eric Kosak	Highway Main. Tech. II	24.07/4188.18	7/1/2025
Mitch Kallhoff	Highway Main. Tech. II	26.56/4621.44	7/1/2025
Cody Hoff	Highway Main. Tech. II	22.91/3986.34	7/1/2025
Harry Rounds	Highway Main. Tech. III	27.80/4837.20	7/1/2025
Douglas Torstenson	Highway Main. Tech. III	31.44/5470.56	7/1/2025
Lonie Vogelsang	Highway Main. Tech. II	28.61/4978.14	7/1/2025
Shawna Constant	Director of Equalization	44.29/7706.46	7/1/2025
Diane Merchant	Administrative Spec.	30.04/5226.96	7/1/2025
Michelle Pederson	Database Coordinator	35.76/6222.24	7/1/2025
Heidi Selchert	Appraiser II	33.23/5782.02	7/1/2025
Barbara Martenson	Administrative Asst.	28.61/4978.14	7/1/2025
Melissa Sears	Appraiser II	33.23/5782.02	7/1/2025
Gayleen Rothenberger	Administrative Asst.	24.66/4290.84	7/1/2025
Thomas Pauli	Appraiser II	30.10/5237.40	7/1/2025
Bryan Bleeker	Facilities Tech II	26.66/4638.84	7/1/2025
Justin Halajian	Senior Maintenance Tech	33.23/5782.02	7/1/2025
Steve Stahlke	Facilities Tech II	24.75/4306.50	7/1/2025
James Hedges	Facilities Tech II	24.75/4306.50	7/1/2025
Ron Hartley	Facilities Tech II	24.75/4306.50	7/1/2025
Richard Kohn	Facilities Tech II	23.56/4099.44	7/1/2025
Kari Kraayenbrink	Administrative Spec.	25.90/4506.60	7/1/2025
Sara Foust	Welfare Director	38.36/6674.64	7/1/2025

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Paige Welling	Community Care Coord.	24.07/4188.18	7/1/2025
Angie Collignon	Substance Use and Justice Programs Coordinator	36.67/6380.58	7/1/2025

Promotion to Maintenance Tech III, Highway Dept., Klayton Miller, Grade 35/Step 1, \$25.80/\$4489.20.

TRAVEL REQUEST

Motion by McElhany, second by Gabel, to approve the following travel requests: Public Health to help with record retention; Director of Equalization staff to attend school; all voted aye; motion carried.

OLD BUSINESS

Commissioner Gabel informed the Board that bids for Bid Package #1 are due by July 3rd, 2025 and will be opened. By July 15th, 2025 we should have some idea of the cost of Bid Package #1.

OPEN

Public Comments – State’s Attorney, Alison Bakken, updated the Board of the new move over law that took effect July 1, 2025, it can be found in SDCL 32-31-6.1, the move over violation is now a Class 1 misdemeanor. July 1, 2025 is also the start date for the adult diversion program due to the funding received from the COSSUP Grant. Alison also mentioned that on behalf of herself and her staff that she would like to thank all the First Responders and Law Enforcement working over the 4th of July holiday and for everyone to have a safe 4th of July holiday. Facility Manager, Steve Molengraaf, mentioned that next Tuesday, July 8th, 2025 is jug recycling from 9:00 a.m. to 1:00 p.m. at the Codington County Weed Shed. Commissioner Johnson mentioned that Commissioner Schweer and himself attended the meeting at First District to go over the 3-year highway work plan.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 9:32 a.m., all voted aye; motion carried.

ATTEST:

 Brenda Hanten
 Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

RESOLUTION 2025-09

**RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2026**

(October 1, 2025 – September 30, 2026)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2026 (October 1, 2025 - September 30, 2026). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide \$50,336.47 to the First District Association of Local Governments during the aforementioned Fiscal Year 2026 period.

Adopted this 8th day of July, 2025

Troy VanDusen,
Chair Codington County Commissioners

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County

Highway Dept

ITEMS TO BE DECLARED SURPLUS

Scraper to be declared Surplus

EUC – 1

1965 Euclid TS-14 Model # 7 UOT

Serial # 39702

To be sold on Purple Wave

Scraper to be declared Surplus

EUC – 2

1968 Euclid TS-14 Model # 12 UOT

Serial # 49485

To be sold on Purple Wave

Miscellaneous Parts for the Euclid Scrapers to include filters, belts, and edges exclusive to this equipment.

To be included with the sale of the scrapers.



Codington County
South Dakota

SAFE-N-SECURE™ SECURITY EQUIPMENT

Estimate

Date	Estimate #
6/27/2025	24548

Name / Address
Codington County Courthouse 14 1st Ave SE Watertown, SD 57201

Ship To
Codington County Courthouse 14 1st Ave SE Watertown, SD 57201

Project

Description	Qty	Rate	Total
Courthouse NDAA Compliant IP Camera System			
Tower Server NVR. 600Mbps throughput. 20TB of storage. Includes 4 DW Spectrum Licenses.	1	7,545.34	7,545.34T
10 DW Spectrum IPVMS Licenses. No annual renewal	1	911.50	911.50T
Single DW Spectrum IPVMS License. No annual renewal	1	91.14	91.14T
32MP Panoramic Camera, 4 x 4K Varifocal 3-8mm lens. 360 IR.	2	2,378.81	4,757.62T
5MP IP Turret camera with 2.8mm fixed lens, 100' IR.	20	369.4515	7,389.03T
8MP Turret Camera - Outdoor Rated, 2.8mm Lens, 100' IR	2	414.00	828.00T
12MP 360 Panoramic Indoor Dome Camera, Lightfinder technology	1	1,036.45	1,036.45T
High-performance, low noise mic	2	177.015	354.03T
Turret Camera Back Box	16	19.695	315.12T
Multi-Sensor Telescopic Parapet Mount Wall Mount	2	440.895	881.79T
Multi-Sensor Pendant Kit	2	117.81	235.62T
Fisheye Ceiling Mount	1	165.41	165.41T
Fisheye Pendant Kit	1	48.79	48.79T
16 Port Gigabit Switch, 2-SFP, POE+, 250W	1	409.73	409.73T
Wire Mold, Watertight Flex Conduit, Conduit Connectors and Conduit Straps	1	136.30	136.30T
Cat6 Plenum 23/4 - White	2,000	0.49319	986.38T
Primary Connector Set: Connectors, Straps, Installation Hardware			1,058.97T
Lead Technician Labor Rate	1	5,280.00	5,280.00T
Apprentice Labor Rate x 2 Technicians	1	5,550.00	5,550.00T
Travel Charge - Round Trip. ***5 Trips***	960	1.25	1,200.00T
Trade-In of Existing SAFE-N-SECURE Provided Cameras		-500.00	-500.00
Additional Existing Customer Discount		-750.00	-750.00
****This is only an estimate. Quantities of hardware, labor and wire are approximate, any additional hardware, labor or wire will be reflected on the final invoice.****			0.00T

Thank you for your continued business!

Subtotal \$37,931.22

60% Down Payment Required:

Tax (2.041%) \$774.18

Signature _____

Total \$38,705.40

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in March 2025.

Cash on Hand	\$12,652.69
Checks in Treasurer' possession	\$57,301.68
less than 3 days	\$0.00
Credit Card	
Charges	\$9,541.13
Cash Items	\$468.25
TOTAL CASH ASSETS ON HAND	\$79,963.75

RECONCILED CHECKING

Reliabank (Memorial Park)	\$1,000.00
Reliabank Dakota	\$28,461,562.36

INVESTMENTS

SD Public Funds Investment	\$1,084.85
Plains Commerce Bank CD's	\$500,000.00

TOTAL CASH ASSETS

\$29,043,610.96

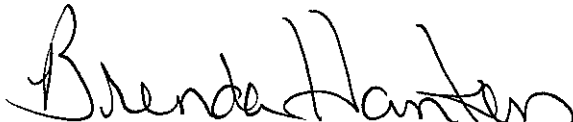
GENERAL LEDGER CASH BALANCES:

General	\$10,966,835.14
General restricted cash	\$500,000.00
Sp. Revenue	\$10,204,005.49
County Jail Build	\$6,242,050.97
Sp. Revenue restricted cash	\$0.00
Custodial	\$1,130,719.36
Schools	\$ 358,310.00
Townships	\$ 61,535.66
City/Towns	\$ 43,766.86

TOTAL GENERAL LEDGER CASH

\$29,043,610.96

Dated this 1st day of July 2025



County Auditor

FILED

JUL 01 2025

CODINGTON COUNTY AUDITOR

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER
CODINGTON COUNTY
DATE: June 1, 2025**

CASH ON HAND IN TREASURER'S OFFICE

Silver and Pennies.....	\$71.69
Ones.....	\$276.00
Fives.....	\$485.00
Tens.....	\$300.00
Twenties.....	\$3,620.00
Fifties.....	\$1,100.00
Hundreds.....	\$6,800.00
Cash Items.....	\$468.25
Credit Card Charges.....	\$9,541.13
Checks.....	\$57,301.68
TOTAL CASH ON HAND	\$79,963.75

CHECKING ACCOUNT BALANCE:

<u>Reliabank (Memorial Park)</u>	\$1,000.00
<u>Reliabank Dakota</u>	\$28,461,562.36

INVESTMENTS:

<u>SD Public Funds Investment Trust</u>	\$1,084.85
<u>Plains Commerce Bank CD's</u>	\$500,000.00

OTHER ACCOUNT BALANCES: **\$28,963,647.21**

GRAND TOTAL CASH AND BALANCES: **\$29,043,610.96**

GENERAL LEDGER CASH AND INVESTMENT BALANCES BY FUNDS:

General Fund	\$10,966,835.14
General Fund restricted cash	\$500,000.00
Sp. Revenue Funds	\$10,204,005.49
County Jail Build	\$6,242,050.97
Sp. Revenue Funds restricted cash	\$0.00
Custodial Funds	\$1,130,719.36

TOTAL GENERAL LEDGER CASH **\$29,043,610.96**

FILED

JUL 01 2025

CODINGTON COUNTY AUDITOR

OFFICIAL STATEMENT OF FEES COLLECTED
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH
OF JUNE, 2025

The sum of **\$54,057.40** in fees has been collected by me as Register of Deeds for JUNE, 2025

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of JUNE, 2025

Ann Rasmussen

Register of Deeds

Subscribed and sworn to before me this

1st

day of

July

2025

Bonnda Hanton

CERTIFIED BIRTHS

State Children's Fund (\$2.00)	\$ 180.00
County General Fund (\$5.00)	\$ 450.00
State EVRSS Fund (\$5.00)	\$ 450.00
State General Fund (\$3.00)	\$ 270.00
TOTAL	\$ 1,350.00

CERTIFIED DEATHS

County General Fund (\$5.00)	\$ 310.00
State General Fund (\$4.00)	\$ 248.00
State EVRSS Fund (\$6.00)	\$ 372.00
TOTAL	\$ 930.00

FILED

JUL 01 2025

CODINGTON COUNTY AUDITOR

Receipt Totals

By Date: 6/1/2025 12:00:00 AM - 6/30/2025 11:59:59 PM; Departments: All; Cash based.

Summary:

Codington County

Monday, June 30, 2025 5:02 PM

Receipt Item Totals

	Document:	Paid	Charged	Debited	Total
	Document:	\$48,238.50	\$1,190.00	\$0.00	\$49,428.50
	Non Document:	\$4,381.50	\$1,231.60	\$0.00	\$5,613.10
	Subtotal:	\$52,620.00	\$2,421.60	\$0.00	\$55,041.60

Payment on Account Totals

Applied:	\$1,437.40
Refunded:	\$0.00
Unposted:	\$0.00
Net Posted:	\$1,437.40

Payments & Refunds

ACH:	\$24,585.50
Cash:	\$3,121.00
Check:	\$26,350.90
Total:	\$54,057.40

Revenue Account Activity

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00	\$300.00	\$300.00	\$0.00	\$0.00
101-0-341.21	\$9,348.00	\$8,873.00	\$475.00	\$0.00
101-0-341.22	\$37,575.50	\$37,575.50	\$0.00	\$0.00
229-0-321.00	\$900.00	\$900.00	\$0.00	\$0.00
726-0-209.00	\$1,520.00	\$1,370.00	\$150.00	\$0.00
101-0-341.29	\$2,548.90	\$1,831.50	\$717.40	\$0.00
250-0-341.21	\$1,119.00	\$1,062.00	\$57.00	\$0.00
769-0-209.00	\$746.00	\$708.00	\$38.00	\$0.00
Total:	\$54,057.40	\$52,620.00	\$1,437.40	\$0.00

FILED

JUL 01 2025

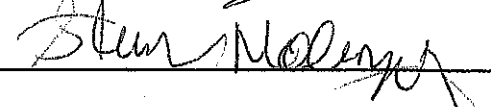
CODINGTON COUNTY AUDITOR

Document Pro

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME John Engels		DATE 7/1/2025
EFFECTIVE DATE 7/1/2025	POSITION TITLE Seasonal Assistant Weed Supervisor	DEPARTMENT Weed
CURRENT STEP DD3	NEW STEP DD4	
CURRENT PAY RATE \$24.65	NEW PAY RATE \$25.26	
REASONS FOR CHANGE Step increase due to been on the same scale for a couple of years.		

EMPLOYEE SIGNATURE 

DEPARTMENT HEAD SIGNATURE 

DATE 7-3-25

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

JUL 03 2025

CODINGTON COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME Steve Molengraaf		DATE 6/26/2025
EFFECTIVE DATE 7/1/2025	POSITION TITLE Director of Facilities Grade 60	DEPARTMENT Govt. Bldgs.
CURRENT STEP 7	NEW STEP 8	
CURRENT PAY RATE \$42.30/7360.20	NEW PAY RATE \$43.36/\$7544.64	
REASONS FOR CHANGE Annual Step Increase		

EMPLOYEE SIGNATURE Steve Molengraaf

DEPARTMENT HEAD SIGNATURE _____

DATE 7-3-25

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

JUL 03 2025

CODINGTON COUNTY AUDITOR