

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, July 15, 2025

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the July 15, 2025, agenda
5. Action to approve the July 08, 2025, minutes of the Board of Codington County Commissioners
6. Action to approve initial guaranteed maximum price amendment to contract for Construction Manager at Risk for the Codington County Jail and Sheriff's Office project
7. Monthly Reports
 - a. Highway
 - b. Facility Manager
 - c. Register of Deeds
 - d. Treasurer
8. Review 2026 budget requests
9. Discussion/possible action to approve Language Line for courtroom interpretation
10. Note Annual review of open meeting laws SDCL 1-25-13
11. Note the Board will not meet on 7/29/2025 due to previously adopted policy
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
17. Old Business
18. New Business
19. Open
 - a. Public Comments
 - b. Commission Comments
20. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

21. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

July 15, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 15, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Randall Schweer and Troy VanDusen; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Schweer.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Schweer, to approve the agenda for July 15, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of July 08, 2025; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Gabel, second by Johnson, to enter into executive session, per SDCL 1-25-2 (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters; at 9:03 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:23 a.m., action was determined to be taken in regard to the Construction Manager at Risk Contract; State's Attorney, Alison Bakken, Sheriff, Brad Howell, Dick Strassburg, Tegra Group, Inc., Craig Beebe, Beckenhauer Construction (Zoom) and Andrew Eitreim, Architecture Inc. (Zoom), were present for executive session.

CONSTRUCTION MANAGER AT RISK CONTRACT

Motion by Gabel, second by McElhany, to approve Exhibit A to the original Construction Manager at Risk Contract which amends the Agreement to establish an initial Guaranteed Maximum Price, which is the amount that the Contract sum shall not exceed which consists of the Construction Manager's Fee plus the cost of work, the contract sum is guaranteed by the Construction Manager not to exceed \$11,273,699.00 for the work done under Bid Package #1 of the jail construction project subject to additions and deductions by change order as provided in the contract documents; Exhibit A was provided to the Board for review; all voted aye; motion carried.

MONTHLY REPORTS

Highway Superintendent, Randy Falvey, updated the Board: have finished the first top cut on all our roads, used a fourth tractor this year so the process went a little quicker, the damp weather actually worked in our favor; currently chip sealing some of our roads, beware of loose gravel and no pavement markings, on County Roads 19 and portions of County Road 6; bidding closed on Tuesday, June 24th, on the two Workstar Dump trucks that was listed on Purple Wave, they both sold to a company in Colorado for \$49,000.00; June 25th, 2025, Myron and myself, attended the annual STIP Statewide Transportation Improvement Program review meeting at 1st District's office, where the DOT discussed upcoming

projects, also discussed the wheel tax information and how we can get a higher ranking with the BIG program; finished staff reviews for this year; bid farewell to our Florence Operator, Brad Schwinger, just shy of working 25 years, we had a small gathering at the shop for him; we did fill his position from within, so we do have an opening in Watertown for a Maintenance II position which we currently have posted; had a pre-construction meeting with Duinck for the Asphalt project on County Road 20-4 Project that is to begin approximately the first week of August, weather permitting, should finish near the end of August; met with Adam Hanson, the Banner Engineer working on our building remodel, looking at some last minute details and hoping to send it to bid in early August. **Facility Manager, Steve Molengraaf**, Ag. Building – chain link fence is being installed west of the barn along the west approach this week; the south parking lot is scheduled to be crack sealed in the last week of July, with chip sealing scheduled for the first half of September; Court House – the chain link fence will be installed this week; crack sealing will be occurring this week in the rear parking lot during the evening hours from midnight – 7 a.m.; Park – 1208 reservations as of 7/13/25, 1103 online reservations, 105 offline reservations, \$120,893 revenue this season, revenue is up \$13,000 compared to last year at this time; Weed – spraying was completed last week except for doing the riprap this coming week; Leafy Spurge Beetles conducted collection the last week of June near Sisseton and east of Thomas-Stokes Park with having collections being the best in quite a few years; chemical jug recycling was conducted by Department of Ag and Natural Resources last week; WNV – fogged a couple communities in the last few weeks; Note: Emerald Ash bore has been detected in Watertown causing a quarantine, restricting the movement of firewood outside of Codington County. It's encouraged to start looking at either treating or cutting your Ash trees.

2026 BUDGET REVIEW

The Board reviewed 2026 budget requests from the Highway Superintendent, Facility Manager, Register of Deeds and Treasurer.

NOTE ANNUAL REVIEW OF OPEN MEETING LAWS SDCL 1-25-13

State's Attorney, Alison Bakken, informed the Board that due to the change in State Law it is required to have an annual review of open meeting laws SDCL 1-25-13, she provided the Board with materials with open meeting laws and the Attorney General's publication.

NOTE BOARD MEETING

Due to previously adopted policy the Board will not meet Tuesday, July 29th, 2025.

CLAIMS

Motion by McElhany, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried. A-OX WELDING SUPPLY 24.69 SUP, A&B BUSINESS SOLUTIONS 112.73 MAINT, ADVANCED CORRECTIONAL 20352.42 SVC, ARMY LODGING 88.00 TRAV, AUTO VALUE 95.11 SUP, EDIE BALDWIN 52.68 JURY, BORNS GROUP 2639.06 POST, BROTHERS & SISTERS BEHIND BARS 3514.35 RENT, CLUBHOUSE HOTEL & SUITES 216.13 TRAV, COLE PAPERS, INC. 2345.79 SUP, DEN HERDER LAW FIRM 121.24, DIAMOND DRUGS, INC 796.20 SVC, DSC COMMUNICATIONS 5064.00 UTIL, FEDEX 14.83 SVC, HILLYARD/SIOUX FALLS 518.87 SUP, LLOYD HOWELL 52.68 JURY, HEALTH EQUITY 84.00, HUMAN SERVICE AGENCY 24297.75 PMT, J H LARSON 5.69 SUP, JURGENS PRINTING 109.00 SUP, LANGUAGE LINE SERVICES 144.66 SVC, LINH LE 59.38 JURY, MAC'S, INC 13.16 SUP, MACKSTEEL WAREHOUSE, INC. 94.97 MAINT, MATHESON TRI-GAS INC 349.87 SUP, MCKESSON MEDICAL SURGICAL 33.14 SUP, DANIEL MORTENSON 60.72 JURY, NORTHWESTERN ENERGY 211.29 UTIL, JONATHAN REDMOND 72.78 JURY, WAYNE SCHLAHT 52.68 JURY, SDACC 16,422.00, SD ATTORNEY GENERAL'S OFFICE 4003.00 SVC, SD DEPT OF LABOR & REGULATIONS 4541.19 PMT, SDN COMMUNICATIONS 1026.00 UTIL, ANGELA SIMON 52.68 JURY, SIOUX VALLEY COOP 5341.85 SUP, ANN TAECKER 52.68 JURY, TCP 10,536.02,

THOMSON REUTERS-WEST 685.53, TWOTREES TECHNOLOGIES 41489.46 MAINT, RELIABANK VISA 528.42 PMT, RELIABANK VISA 583.08 SUP, WATERTOWN PUBLIC OPINION 1942.25 SVC, ISAAC WESELOH 52.68 JURY, WATERTOWN LANDFILL 10.00 SUP,

PERSONNEL CHANGES

Motion by Johnson, second by Gabel, to approve the following personnel change and annual step increase personnel changes; all voted aye; motion carried:

Employee	Position	Wage	Effective
Lindee Waba	2 nd Deputy Treasurer	29.30/5098.20	7/1/2025
Cecilia Johnson	Admin. Support	22.42/3901.08	7/1/2025
Carol Maloney	Treasurer	46.53/8096.22	7/1/2025
Andi Schmidtgall	Admin. Support	21.88/3807.12	7/1/2025
Kristi Torstenson	2 nd Deputy Treasurer	24.04/4182.96	7/1/2025
Janet Bevers	1 st Deputy Treasurer	35.78/6225.72	7/1/2025

Eric Lewis, new hire Deputy Veteran's Service Officer, effective 8-01-2025, Grade 40 Step 1/\$28.65/hr./\$4985.10 month.

TRAVEL REQUEST

Motion by McElhany, second by Schweer, to approve the following travel requests: Public Health staff to attend record retention and Emergency Management staff to attend board meeting; all voted aye; motion carried.

OLD BUSINESS

Commissioner Gabel informed the Board that there will be a design meeting today on Bid package #2 and with regard to the Wage Study 12 of 17 surveyed have responded, on track to complete by end of year.

OPEN

Commission Comments – Commissioner Gabel informed the Board that Auditor, Brenda Hanten and himself were on a call with Toby Morris, Bond Consultant, due to Codington County's audit being completed and came back as a clean audit the process to issue the bonds has started and should happen sometime in August.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by McElhany, second by Gabel, to adjourn at 10:09 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

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