

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, July 15, 2025

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the July 15, 2025, agenda
5. Action to approve the July 08, 2025, minutes of the Board of Codington County Commissioners
6. Action to approve initial guaranteed maximum price amendment to contract for Construction Manager at Risk for the Codington County Jail and Sheriff's Office project
7. Monthly Reports
 - a. Highway
 - b. Facility Manager
 - c. Register of Deeds
 - d. Treasurer
8. Review 2026 budget requests
9. Discussion/possible action to approve Language Line for courtroom interpretation
10. Note Annual review of open meeting laws SDCL 1-25-13
11. Note the Board will not meet on 7/29/2025 due to previously adopted policy
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
17. Old Business
18. New Business
19. Open
 - a. Public Comments
 - b. Commission Comments
20. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

21. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

July 08, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 08, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, and Troy VanDusen; and Randall Schweer was absent; Chair VanDusen, presiding. The pledge of allegiance was led by Human Resource Representative, Natalie Remund.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by McElhany, second by Johnson, to approve the agenda for July 08, 2025, as posted with the addition of declaring an emergency to add approval of fireworks show permit; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of July 01, 2025; all voted aye; motion carried.

FIREWORKS SHOW PERMIT

Motion by McElhany, second by Johnson, to approve the following fireworks show permit: Jeff Bendix, person discharging, location 3121 North Serenity Drive, Watertown, SD 57201, July 12, 2025 @ 10:30 p.m., duration 20 minutes; State's Attorney, Alison Bakken, informed the Board that the City Council had approved the permit on June 2, 2025 at which time the public had an opportunity to voice their concerns, since the location that the fireworks will be discharged are outside of the 1 mile boundary the County also needs to approve the permit which was determined after the deadline to get it on the July 08, 2025 agenda; all voted aye; motion carried.

MONTHLY REPORTS

State's Attorney, Alison Bakken, updated the Board: Over the 4th of July holiday from July 3rd - 6th, the Watertown Police Dept. and the Codington County Sheriff's Office took well over 300 calls for service; Kari is working with Louis Canfield, with the Boys and Girls Club to calculate the number of successful juvenile diversion cases for the JDAI grant which is due the end of August, should approx. be the same as last year's amount of \$237,000.00; Watertown has started a sexual assault response team through the Beacon Center; Angie Collignon, Community Service Office has started an Opioid overdose response team in conjunction with Emily's Hope; the Adult Diversion Program started July 1; trying to reduce long term jail stays, the longest resident in the County Jail are there waiting for beds because of competency restoration or psychosexual evaluations; Deputy State's Attorney, Joe Thronson, finished representing the County with the administrative appeals for the Equalization Office in Pierre, should get the written decisions soon, will review to see if we need to appeal them; continue to meet with the Police Dept. and Sheriff's Office to review their investigations weekly; one tax freeze assessment appeal with the Treasurer's Office that resulted in a default judgement on behalf of the County; three active habeas cases that I represened the warden on behalf of the County; continue to receive civilian complaints regarding different issues that the Attorney General's Office has decided that my office has to investigate

specifically regarding other governmental bodies; continue to review current case law that South Dakota State releases new opinions every Thursday to update law enforcement of the new changes in laws; more active in attending County meetings; selected a new Grand Jury panel that will serve for 12 months; REACH team continues to meet in Watertown every week; majority of our cases remain in-house, don't send cases out to the Attorney General's Office unless they were previously with the Attorney General's Office, the conflict cases go to other State's Attorney's and I take their conflict cases; if you need to meet with me call the office at 605-882-6276 to set up a meeting or phone call. **Auditor, Brenda Hanten**, updated the Board: Continue to work on the 2026 Provisional Budget and the anticipated revenues and expenditures for 2026; entered the growth factors that the Director of Equalization office provided; participating in the Secretary of State webinars on voter list maintenance which is typically done on off election years; otherwise, business as usual. **Director of Equalization, Shawna Constant**, reported the office is working on sales transfers, splits and new plats, the appraisers are out working in the field around Lake Kampeska; I went to the OHE hearings in Pierre, went pretty well and will wait and see what the decision is. **Welfare Director, Sara Foust**, updated the Board: 48 unique individuals were served in May; CARES/ERA - \$3,250.00 was received for administrative fees, will stop taking applications this Friday, there are limited resources for rent assistance; Medicaid Reimbursement - \$2,192.45 for June; Community Service Office - still looking into options for office space; attended the SDHDA Housing Conference in Pierre in June; Systems of Care/Codington Connects – Interagency meeting is this week on Teams at 9 a.m. on Thursday, Angie and Louis will be presenting on the adult and juvenile diversion programs; the Agency of the month is Park and Rec; Cassie Behnke with GFP, is the individual of the month; Centralized location – we are looking at options and developing the business plan; Housing – finalizing a comprehensive housing plan; Childcare – working with WDC and our consultant on options to make childcare more affordable; check out Codington Connects at www.codingtonconnects.com for more events and information about the community.

2026 BUDGET REVIEW

The Board reviewed 2026 budget requests from the State's Attorney, Auditor, Director of Equalization, and Community Service Director.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS RESOLUTION OF SUPPORT

Motion by McElhany, second by Gabel, to approve Resolution 2025-09 for continued support of the First District Association of Local Governments; all voted aye; motion carried:

RESOLUTION 2025-09

RESOLUTION TO CONTINUE SUPPORT FOR THE FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS DURING FISCAL YEAR 2026

(October 1, 2025 – September 30, 2026)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2026 (October 1, 2025 - September 30, 2026). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide \$50,336.47 to the First District Association of Local Governments during the aforementioned Fiscal Year 2026 period.

Adopted this 8th day of July, 2025

Codington County, 08 July 2025

Troy VanDusen,
Chair Codington County Commissioners

ATTEST:

Brenda Hanten
Codington County Auditor

SURPLUS SCRAPERS AND MISC. PARTS FOR SCRAPERS

Motion by Gabel, second by McElhany, to declare 2 – Scrapers, 1965 Euclid TS-14 Model #7 UOT Serial #39702 and 1968 Euclid TS-14 Model #12 UOT Serial #49485, surplus to be sold on Purple Wave; all voted aye; motion carried.

NOTICE TO BIDDERS' CODINGTON COUNTY ROAD 4A ASPHALT RESURFACING/MAIN STREET FLORENCE

Motion by Johnson, second by McElhany, to authorize to advertise a notice to bidders for construction of the Codington County Road 4A Asphalt Resurfacing/Main Street Florence; all voted aye; motion carried. Bids will be opened and announced at the Board's meeting on Tuesday, July 22nd, 2025.

CONCRETE PROJECT AT CODINGTON COUNTY COURTHOUSE

Motion by McElhany, second by Gabel, to approve a 6' concrete wall that will surround the garbage cans in the amount of \$7,853.08 with Dragon Concrete, Facility Manager, Steve Molengraaf, explained that this is for safety reasons, this is a budget item; all voted aye; motion carried.

CONCRETE PROJECT AT CODINGTON COUNTY EXTENSION COMPLEX

Motion by Johnson, second by McElhany, to approve a replacement of 900' section of sidewalk at Codington County Extension Complex, in the amount of \$1,836.74 with Dragon Concrete, Facility Manager, Steve Molengraaf, explained that salt use over time has deteriorated the sidewalk and is now a safety hazard, this is a budgeted item; all voted aye; motion carried.

CONCRETE PROJECT AT MEMORIAL PARK

Motion by Johnson, second by Gabel, to approve a 29' X 17' cement pad under picnic roof and a 7.5' circle inside the building that had the firepit removed to fill in the hole at Memorial Park, in the amount of \$5,540.83 with Dragon Concrete, Facility Manager, Steve Molengraaf, explained that individuals didn't like to rent the picnic area due to the dirt floor and it is a safety issue with the fire pit being removed and left a hole in the floor, this is a budgeted item; all voted aye; motion carried.

CAMERA UPGRADES TO COURTHOUSE

Motion by McElhany, second by Gabel, to approve camera upgrades to Codington County Courthouse in the amount of \$38,705.40, with Safe-N-Secure Security Equipment, Facility Manager, Steve Molengraaf, informed the Board that the County has been awarded a \$9,950.00 grant from UJS which will cover approx. 1/3 of this claim; all voted aye; motion carried.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by McElhany, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of June, 2025, all present voted aye; motion carried.

Cash on hand	\$	12,652.69
Checks in Treasurers' possession less than 3 day	\$	57,301.68
Credit Card Charges	\$	9,541.13

Cash Items	\$ 468.25
TOTAL CASH ASSETS ON HAND	\$ 79,963.75
RECONCILED CHECKING	
Reliabank (Memorial Park)	\$ 1,000.00
Reliabank Dakota	\$ 28,461,562.36
INVESTMENTS	
SD Public Funds Investment	\$ 1,084.85
Plains Commerce Bank CD's	\$ 500,000.00
TOTAL CASH ASSETS	\$ 29,043,610.96
General Ledger Cash Balance by Funds	
General	\$10,966,835.14
General restricted cash	\$ 500,000.00
Sp. Revenue	\$10,204,005.49
County Jail Build	\$ 6,242,050.97
Custodial	\$ 1,130,719.36
(schools 358,310.00, townships 61,535.66; city/towns 43,766.86)	
TOTAL GENERAL LEDGER CASH	\$29,043,610.96

The Board noted Register of Deeds fees, in the amount of **\$54,057.40** were collected in the month of June, 2025.

CLAIMS

Motion by Gabel, second by McElhany, to approve for payment the following list of claims; all voted aye; motion carried. 3D SERVICES LLC 875.00 MAINT, 605 PROPERTY SOLUTIONS, LLC 2619.02 RENT, A-OX WELDING 141.40 SUPPLIES, ACCREDITATION, AUDIT AND 165.00 SVC, A&B BUSINESS SOLUTIONS 225.72 MAINT, ABRA 127.60 MAINT, ADVANCED CORRECTIONAL 8000.16 SVC, ALCOHOL MONITORING SYSTEMS 867.60 SVC, ARCHER LAND CO LLC 4875.00 RENT, ASHLAND APARTMENTS LP 1114.00 RENT, AUSTIN LAW OFFICES 17142.10 SVC, AUSTIN LAW OFFICES 3863.52 SVC, AUTO VALUE 100.73 SUP, KEVIN BACH 67.42 JURY, ALISON BAKKEN 40.00 CELL, EDIE BALDWIN 52.68 JURY, BANNER ASSOCIATES, INC 19248.00 REPAIRS/MAINT., BATTERIES UNLIMITED 190.00 REPAIRS/MAINT., BEACON CENTER 1000.00 PMT, BLUEPEAK 142.63 UTIL, BLUEPEAK 281.48 UTILITIES, BOYS & GIRLS CLUB 1733.33 PMT, BRATLAND LAW 1476.00 SVC, BRIAN'S GLASS & DOOR, INC. 1237.15 MAINT, BROTHERS & SISTERS BEHIND BARS 100.00 RENT, BROTHERS & SISTERS BEHIND BARS 8700.30 RENT, BUTLER MACHINERY 1473.95 REPAIRS/MAINT., CITI WIDE PROPERTY MGMT INC 2500.00 RENT, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, CODINGTON TREASURER PETTY CASH 43.25 SVC, COKO PROPERTIES 250.00 RENT, COLE PAPERS, INC. 876.38 SUP, COLE'S PETROLEUM 20800.97 SUPPLIES, ANGIE COLLIGNON 40.00 CELL, CONSOLIDATED CORRECTIONAL 15238.84 SUP, CREDIT COLLECTIONS BUREAU 474.69 PMT, CREDIT COLLECTIONS BUREAU 201.47 PMT, CULLIGAN WATER CONDITIONING 352.02 SUP, CUSTOM TRUCK ONE SOURCE 441.48 REPAIRS/MAINT., DAKOTA GROUP 5260.00 SVC, DAKOTA SUPPLY GROUP 35.47 MAINT, MATTHEW DARGATZ 25.00 CELL, KATHY DEJONG 2300.00 SVC, DIAMOND DRUGS, INC 1143.77 SVC, DIAMOND VOGEL PAINT CENTER 20.63 SUP, JAMIE DOLEN 25.00 CELL, EASTSIDE EQUIPMENT 371.83 REPAIRS/MAINT., JEANINE EIDE 50.00 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, KEITH EISCHENS 20.00 CELL, ELECTRIC MOTORS & MOORE INC 156.00 MAINT, ELITE DRAIN & SEWER CLEANING 145.00 MAINT, MARIA ESCAMILLA 40.00 CELL, FACE IT TOGETHER INC 4423.93 SVC, RANDALL G. FALVEY 40.00 CELL, FAMILY DENTAL CENTER 1293.00 SVC, FAST THREADS 508.75 SUP, FEDEX 16.33 SVC, FIRST DISTRICT ASSN OF LCL GOV 10972.40 SVC, TOWN OF FLORENCE 85.00 UTILITIES, SARA FOUST 40.00 CELL, FOX LAW FIRM, PLLC 224.47 SVC, CHRISTOPHER FRYER 54.02

JURY, MICHELLE GAIKOWSKI 21.25 SVC, GALLS, LLC 100.97 SUP, GLASS PRODUCTS INC. 308.99 MAINT, GREEN APPLE SEPTIC TANK SERVIC 770.00 REPAIRS/MAINT., GREEN, ROBY, OVIATT, 11086.50 SVC, JUSTIN HALAJIAN 40.00 CELL, HAMPTON INN - MITCHELL SD 2076.00 TRAV, RON HARTLEY 25.00 CELL, HEALTHSOURCE OF WATERTOWN 150.00 REPAIRS/MAINT., DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, HEIMAN INC 713.70 MAINT, HELD PROPERTIES 124.00 RENT, HELSPER, MCCARTY & RASMUSSEN 37917.50 SVC, TOWN OF HENRY 80.24 UTILITIES, HILLYARD/SIOUX FALLS 34.10 SUP, CODY HOFF 25.00 CELL, JEREMY HOPEWELL 59.38 JURY, LLOYD HOWELL 52.68 JURY, HYVEE #1871 ACCTS RECEIVABLE 253.17, I STATE TRUCK CENTERS 942.44 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1736.17 SVC, JEFFERSON PARTNERS LP 220.07 TRAV, JN ESTATES LLC 4350.00 RENT, JOHNSON CONTROLS, INC. 43116.65 MAINT, SAMUEL JOHNSON 54.02 JURY, WADE JORDAN 75.00 CELL, CHRISTOPHER JOYCE 5270.00 RENT, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN 50.00 SVC, JOHN DEERE FINANCIAL 601.71 SUPPLIES, KIMBALL MIDWEST 1354.40 SUPPLIES, RICHARD KOHN 25.00 CELL, ERIK KOSAK 25.00 CELL, DALTON KRUEGER 51.34 JURY, JOSEPH LAFRAMBOISE 20.00 CELL, LANGUAGE LINE SERVICES 84.30 SVC, STEVE LANTSBERGER 3200.00 RENT, VAL LARSON 50.00 SVC, LINH LE 59.38 JURY, LUCY M LEWNO 258.73 SVC, MAAG PROPERTIES, LLC 1375.00 RENT, MAC'S HARDWARE 17.04 SUPPLIES, T&H REPAIR LLC - MARK'S AUTO 1087.85 MAINT, MASTERS TELECOM LLC 355.16 UTIL, MATHESON TRI-GAS INC 130.38 SUPPLIES, LES MCELHANEY 2400.00 RENT, MENARDS 317.70 SUP, MENARDS 1227.87 SUPPLIES, MIDCONTINENT COMMUNICATIONS 526.03 UTIL, KLAYTON MILLER 25.00 CELL, DANIEL MORTENSON 60.72 JURY, MUNICIPAL UTILITIES 18455.53 UTIL, MUNICIPAL UTILITIES 495.23 UTILITIES, NAPA CENTRAL 462.82 SUPPLIES, NELSON & ERICSSON LAW OFFICE, 4866.00 SVC, CHRISTINE NESS 52.68 JURY, SHAWN NILLS 40.00 CELL, NORTHEAST PROPERT MANAGEMENT 2450.00 RENT, NORTHERN CON-AGG 27017.77 SUPPLIES, NTOA 35.00 SVC, OFFICE PEEPS, INC. 5400.48 SUP, OFFICE PEEPS 38.99 SUPPLIES, JESSICA OGREN 20.00 REIMB, THOMAS PAULI 140.00 CELL, MICHELLE PEDERSON 126.00 CELL, PENNINGTON COUNTY JAIL 243.60 TRAV, PETERS DISTRIBUTING, INC 568.00 SUP, PHEASANTLAND IND, GARMENT DIVI 70.27 SUPPLIES, PINNACLE PROPERTY SOLUTIONS 850.00 RENT, PITNEY BOWES 225.00 RENT, PJNI LLC 3146.00 RENT, POMP'S TIRE SERVICE, INC. 950.15 SUPPLIES, PRAIRIE LAKES HEALTH CARE CENT 6846.97 SVC, THOMAS PRICE INC 2400.00 SVC, PRINT 'EM NOW 178.00 SUP, PRINT EM NOW 37.00 SUPPLIES, R PROPERTIES 3650.00 RENT, JONATHAN REDMOND 72.78 JURY, HAROLD ROUNDS 25.00 JULY CELL STIPEND, RICHARD RUCKDASCHEL 51.34 JURY, RUNNINGS 59.98 SUP, WAYNE SCHLAHT 52.68 JURY, AARON SCHLEUSENER 51.34 JURY, SD DEPARTMENT OF HEALTH 2855.00 SVC, SOUTH DAKOTA DEPT. OF TRANSPOR 21812.28 REPAIRS/MAINT., SOUTH DAKOTA INVESTIGATIVE 1464.38 SVC, SD SHERIFFS ASSOCIATION 880.00 MAINT, SD STATE TREASURER 652734.65 JUNE REMITTANCE, SDAAO 2500.00 TRAV, SDACO 736.00, MELISSA SEARS 126.00 CELL, HEIDI SELCHERT 140.00 CELL, SHARP AUTOMOTIVE 366.36 REPAIRS/MAINT., AMANDA SHAY 420.00 SVC, SHERWIN WILLIAMS 203.26 MAINT, SHERWIN WILLIAMS CO. 23.25 SUPPLIES, ANGELA SIMON 52.68 JURY, SIOUX VALLEY COOP 5549.30 SUP, SIOUX VALLEY COOP 360.00 SUPPLIES, SOCIA LAW, PC 10108.25 SVC, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH SHORE 96.00 UTILITIES, SOUTH SHORE GAZETTE 1854.33 PUB, TRAVIS ST JOHN 30.00 REIMB, TRAVIS STADHEIM 30.00 REIMB, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 2759.73 SUP, STAR LAUNDRY 132.44 SUPPLIES, CHRISTOPHER STEIN 2000.00 RENT, SCOTT SWANSON 25.00 CELL, ANN TAECKER 52.68 JURY, THOMSON REUTERS-WEST 746.60 SVC, DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRANSOURCE 183.47 REPAIRS/MAINT., TRAV'S OUTFITTER INC 1885.49 SUP, TURBAK LAW OFFICE, P.C. 660.00 SVC, TWO WAY SOLUTIONS, INC 37.00 REPAIRS/MAINT., TWOTREES TECHNOLOGIES 7607.75 MISC, TWO TREES 37.00 REPAIRS/MAINT., U S POSTAL SERVICE 244.00 POST, VAN DIEST SUPPLY

COMPANY 8335.30 SUP, VERIZON WIRELESS 1265.96 UTIL, VERIZON WIRELESS 1797.89 UTIL, VERIZON 40.01 UTILITIES, RELIABANK VISA 454.38 PMT, RELIABANK VISA 102.13 PMT, RELIABANK VISA 91.20 PMT, RELIABANK VISA 1474.06 PMT, RELIABANK VISA 20.00 PMT, RELIABANK VISA 2419.94 PMT, RELIABANK VISA 376.25 PMT, RELIABANK VISA 155.56 PMT, MARLONIE VOGELSONG 25.00 CELL, GAIL WAHL 1640.00 PMT, SCOTT WAHL 1640.00 PMT, WALMART - CAPITAL ONE 174.33 SUP, WATERTOWN LAWN & GARDEN 499.00 MAINT, WATERTOWN PUBLIC OPINION 745.48 PUB, ISAAC WESELOH 52.68 JURY, FLEETPRIDE, INC. 269.59 REPAIRS/MAINT., CONDA WILLIAMS 1800.00 RENT, WATERTOWN LANDFILL 62.95 SVC, WW TIRE SERVICE INC 1441.23 MAINT, YANKTON CO. SHERIFF 100.00 SVC,

Motion by Johnson, second by McElhany, to approve a claim in the amount of \$38,516.30, payable to the City of Watertown for May 2025, 911 surcharge collections; Gabel, Johnson and McElhany, voted aye; VanDusen was recused; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by McElhany, second by Gabel, to approve an automatic budget supplement, to the State’s Attorney Budget in the amount of \$612.00 with travel reimbursement funds, all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Gabel, to approve the following annual step personnel changes; all voted aye; motion carried.

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
John Engels	Seasonal Asst. Weed Sup.	25.26/hr.	7/1/2025
Steve Molengraaf	Director of Facilities	43.36/7544.64	7/1/2025

TRAVEL REQUEST

Motion by Johnson, second by McElhany, to approve the following travel request: Director of Equalization staff to attend a meeting; all voted aye; motion carried.

OLD BUSINESS

Commissioner Gabel informed the Board that the construction manager at risk is looking over the bids for Bid Package #1 and could possibly be on the July 15th, 2025 agenda to approve bids, there is another design meeting this week.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 9:52 a.m., all voted aye; motion carried.

ATTEST:

 Brenda Hanten
 Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

CODINGTON COUNTY
VERIFIED CLAIMS

Entry#	Recipient	Description	Amount
For: COMMISSIONERS*****			
16	HUMAN SERVICE AGENCY	2ND QTY 2025 EAP SERVICES	537.50
			<u>537.50</u> *
For: ELECTION*****			
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	26.60
			<u>26.60</u> *
For: JUDICIAL SYSTEMS****			
6			52.68
7			1,176.49
15			52.68
20			59.38
25			60.72
27			72.78
28			52.68
33			52.68
35			52.68
40			52.68
			<u>1,685.45</u> *
For: AUDITOR*****			
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	310.64
18	JURGENS PRINTING	INV 71088	76.00
32	SDN COMMUNICATIONS	INV 234514	38.39
36	TWOTREES TECHNOLOGIES	INV 52682	40,064.96
			<u>40,491.99</u> *
For: TREASURER*****			
2	A&B BUSINESS SOLUTIONS	IN1276426	61.75
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	645.84
18	JURGENS PRINTING	INV 71087	31.00
32	SDN COMMUNICATIONS	INV 234514	49.36
			<u>787.95</u> *
For: ST.ATTY./CRIME VICT. *****			
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	61.85
32	SDN COMMUNICATIONS	INV 234514	38.39
36	TWOTREES TECHNOLOGIES	INV 52233	20.00
			<u>120.24</u> *
For: GOVERNMENT BUILDINGS *****			
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	.86
10	COLE PAPERS, INC.	INV 10596307	627.62
14	HILLYARD/SIOUX FALLS	INV 605869329	518.87
17	J H LARSON	INV S103410835.001	5.69
23	MATHESON TRI-GAS INC	INV 0031724469	349.87
32	SDN COMMUNICATIONS	INV 234514	10.97

CODINGTON COUNTY
VERIFIED CLAIMS

Entry#	Recipient	Description	Amount
34	SIoux VALLEY COOP	ACCT 144890 MAINT	49.87
41	WATERTOWN LANDFILL	INV 6827	10.00
			<hr/>
			1,573.75 *

For: DIRECTOR EQUALIZ.*** *****

2	A&B BUSINESS SOLUTIONS	IN1274456	50.98
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	28.95
9	CLUBHOUSE HOTEL & SUITES	AR # 34318 INV 987651435	216.13
32	SDN COMMUNICATIONS	INV 234514	54.84
34	SIoux VALLEY COOP	ACCT 207041 DOE	59.28
37	RELIABANK VISA	5904 JUNE PMT DOE	480.98
37	RELIABANK VISA	5904 JUNE PMT DOE	102.10
			<hr/>
			993.26 *

For: REGISTER OF DEEDS*** *****

7	BORNS GROUP	STMT 4577 JUNE POSTAGE	84.37
32	SDN COMMUNICATIONS	INV 234514	43.88
			<hr/>
			128.25 *

For: VETERANS SERVICE**** *****

7	BORNS GROUP	STMT 4577 JUNE POSTAGE	38.11
			<hr/>
			38.11 *

For: UNEMPLOYMENT INS.*** *****

30	SD DEPT OF LABOR & REGULATIONS		4,541.19
			<hr/>
			4,541.19 *

For: SHERIFF***** *****

4	ARMY LODGING	ACCT #153 T GUTZMER	88.00
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	140.08
12	DSC COMMUNICATIONS	INV 2506429	5,064.00
13	FEDEX	INV 8-905-24332	14.83
22	MACKSTEEL WAREHOUSE, INC.	INV PSI042430	94.97
32	SDN COMMUNICATIONS	INV 234514	257.34
36	TWOTREES TECHNOLOGIES	INV 52232	683.75
38	RELIABANK VISA	5557 JUNE PMT SHERIFF	528.42
39	WATERTOWN PUBLIC OPINION	INV 0007056177	42.48
			<hr/>
			6,913.87 *

For: COUNTY JAIL***** *****

3	ADVANCED CORRECTIONAL	INV RINV-006133	18,303.72
3	ADVANCED CORRECTIONAL	INV RINV-006133	2,048.70
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	9.77
10	COLE PAPERS, INC.	INV 10596310	1,718.17
11	DIAMOND DRUGS, INC	IN001512993	796.20
19	LANGUAGE LINE SERVICES	INV 11649281	144.66
24	MCKESSON MEDICAL SURGICAL	INV 23956832	33.14
32	SDN COMMUNICATIONS	INV 234514	251.86

CODINGTON COUNTY
VERIFIED CLAIMS

Entry#	Recipient	Description	Amount
34	SIoux VALLEY COOP	ACCT 145090 SHERIFF	4,187.36
36	TWOTREES TECHNOLOGIES	INV 52232	683.75
			<u>28,177.33</u> *
For: CARE OF POOR*****			
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	.86
8	BROTHERS & SISTERS BEHIND BARS	INV 106	3,514.35
			<u>3,515.21</u> *
For: MENTAL HEALTH CENTER *****			
16	HUMAN SERVICE AGENCY	3RD QTR 2025 APPROPRIATION AGE	18,760.25
16	HUMAN SERVICE AGENCY	3RD QTR 2025 SERENITY HILLS	5,000.00
			<u>23,760.25</u> *
For: COUNTY PARK*****			
34	SIoux VALLEY COOP	ACCT 588748 MEM PARK	181.32
			<u>181.32</u> *
For: WEED CONTROL*****			
5	AUTO VALUE	INV 441240955	35.99
5	AUTO VALUE	INV 441240209	59.12
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	1.71
21	MAC'S, INC	INV 377719/6	13.16
			<u>109.98</u> *
For: ROAD & BRIDGE*****			
1	A-OX WELDING SUPPLY	INV 0000328358	24.69
26	NORTHWESTERN ENERGY	ACCT 2570409-9 HENRY SHOP	211.29
36	TWOTREES TECHNOLOGIES	INV 52231	37.00
			<u>272.98</u> *
For: E-911*****			
32	SDN COMMUNICATIONS	INV 234514	270.00
			<u>270.00</u> *
For: EMERGENCY MANAGEMEN*****			
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	4.89
32	SDN COMMUNICATIONS	INV 234514	10.97
34	SIoux VALLEY COOP	ACCT 140190 EMG MGMT	94.71
34	SIoux VALLEY COOP	ACCT # 145219 SDRESCUE	769.31
			<u>879.88</u> *
For: W.I.C.*****			
7	BORNS GROUP	STMT 4577 JUNE POSTAGE	108.04

CODINGTON COUNTY
VERIFIED CLAIMS

<u>Entry#</u>	<u>Recipient</u>	<u>Description</u>	<u>Amount</u>
			108.04 *
For: 24/7 SOBRIETY FUND** *****			
29	SD ATTORNEY GENERAL'S OFFICE	PBT PARTICAPATE-BREATH DISBMNT	1,451.00
29	SD ATTORNEY GENERAL'S OFFICE	CAM DISBURSEMENT 7/1/2025	2,552.00
			<hr/> 4,003.00 *
		TOTAL CHECKS	119,116.15 *

HealthEquity
Building Health Savings

0.*
28.x
3.=
84.00*
0.*

Invoice Details

FILED

JUL 09 2025

PO Box 14374 Lexington, KY 40512
Phone 866.382.3510
Fax 520.844.3200

CODINGTON COUNTY AUDITOR

INVOICE

Codington County
14 1st Ave Se First Floor Room 109
Watertown, SD 57201
605.882.6297

Date Processed
7/4/2025

Confirmation Number
fj28m9t

Status
Unpaid

Employer ID
3258150

Contact
Brenda Hanten
bhanten@codington.org

Description	Tax Year	Invoice Date	Amount
Monthly Fees for Jul 2025	N/A	7/1/2025	\$81.00
Total Amount			\$84.00 84.00

(click link for detailed report)

OK
Brenda Hanten
101 111 429
28 employees @ 3.00 ea

Feedback

Codington County

July 2025

NOTICE OF QUARTERLY ASSESSMENT – 3rd Quarter
CATASTROPHIC LEGAL EXPENSE RELIEF PROGRAM

Codington County's share of the Catastrophic Legal Expense Relief Program (CLERP) assessment pursuant to SDCL 7-16B-19

3rd Quarter: \$16422.00

Per SDCL 7-16B-19 - The CLERP board has certified each participating county's share of the total assessment to the county auditor. Each participating county shall remit its share of the county legal expense relief fund to the board within thirty days of certification.

Above is your counties' quarterly assessment for the Catastrophic Legal Expense Relief Program (CLERP). **Payment is made to the South Dakota Association of County Commissioners** at the address below **indicating the CLERP fund.**

Payment must be received on or before Friday August 1st, 2025.

**** Please do not include this payment with any other SDACC payments as it is a separate account – thank you! ****

Kris Jacobsen, CLERP Administrator
Catastrophic Legal Expense Relief Program
211 E Prospect Ave
Pierre, SD 57501
(605) 224-4554

PERSONNEL CHANGES

Motion by , second by , to approve the following annual step increase personnel changes; all voted aye; motion carried:

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Lindee Waba	2 nd Deputy Treasurer	29.30/5098.20	7/1/2025
Cecilia Johnson	Admin. Support	22.42/3901.08	7/1/2025
Carol Maloney	Treasurer	46.53/8096.22	7/1/2025
Andi Schmidtgall	Admin. Support	21.88/3807.12	7/1/2025
Kristi Torstenson	2 nd Deputy Treasurer	24.04/4182.96	7/1/2025
Janet Bevers	1 st Deputy Treasurer	35.78/6225.72	7/1/2025

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Public Health

Name of traveling employee _____

Employee title _____ Employee status exempt ___ nonexempt x

Purpose of travel Record retention

Method of transportation in state car with state employee

Destination _____

Departure date and time _____ Destination arrival date and time _____

Return departure date and time _____ Return arrival date and time _____

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) None

Lodging expense None

Meals reimbursement for lunch Registration _____

Other costs _____

Overtime costs involved in the requested travel No

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? N/A

Yes _____ No _____ If no, why _____

Is this travel a budgeted item? Yes x No _____

County Commission

Travel request approved: yes _____ no _____ Comments _____

Commission Chairman, _____ Date _____