

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, July 01, 2025**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the July 01, 2025, agenda
5. Action to approve the June 24, 2025, minutes of the Board of Codington County Commissioners
6. Monthly Reports
  - a. 4-H Educator
  - b. Veteran Service
7. Review 2026 budget requests
8. Discussion/possible action to approve Department of Health Grant for Community Health Worker
9. Action to declare Highway pickup surplus to be sold on Purple Wave
10. Action to approve claims for payment
11. Action to approve automatic budget supplements
12. Action to approve personnel changes
13. Action to approve travel requests
14. Public Notices – a possible quorum of Commissioners could be in attendance at:
15. Old Business
16. New Business
17. Open
  - a. Public Comments
  - b. Commission Comments
18. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee's representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
19. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

July 01, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 01, 2025, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Tyler McElhany, Myron Johnson, and Randall Schweer; and Troy VanDusen was absent Vice-Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Vice-Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Gabel, second by McElhany, to approve the agenda for July 01, 2025, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by McElhany, to approve the minutes of June 24, 2025; all voted aye; motion carried.

**MONTHLY REPORTS**

**4-H Educator, Jodi Loehrer**, updated the Board: The 4-H Shake Wagon at Dacotah Bank on June 16-18, 2025, was a great success, thank you to everyone purchased a shake and to all of the 4-H volunteers who worked in it; the Codington/Clark 4-H Horse Show will be today, July 1, 2025 at 10:00 a.m. in Clark, the State 4-H Horse Show, July 7-10, 2025, I will be at the State Horse Show on July 7 & 8; Special Foods Contest is on July 16, 2025; a sewing workshop is on July 17, 2025; Codington County Achievement Days are August 4-7, 2025. **Veterans Service Officer, Todd Rose**, updated the Board: metrics for the month, 176 open claims (working claims) 90 pending action from VA, 173 completed (YTD), Hamlin 12 open (working claims) 5 pending from VA, 11 completed (YTD), currently working for 9 veterans and have completed 16 claims for veterans from outside our county; \$21,489 for the month June 2025, increase in monthly compensation for veterans or their dependents YTD monthly increase \$73,517; \$261,286 for the month of June 2025, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$741,317; 3 veteran DAV transports in June, 1 - currently scheduled for July, currently 8 drivers; CURRENT – the current budget for 2025 is on track with a 37.7% expenditure rate as of June 21, 2025; currently planning to conduct interviews for the Deputy VSO position on July 8-9, 2025, with a projected start date of August 1, 2025; we have the new laptop computer but will be waiting to complete the start-up process till the new Deputy VSO is hired and on board; attended the June 17, 2025 Hamlin County Commission meeting, gave them the signed agreement for 2025 and the bill for services, informed them that Jay Roberts will be taking over as the VSO Director, had a good conversation on how things have been going, they are pleased with the current services; FUTURE – meeting with commanders on July 1, 2025 at the VFW, radio show on KWAT at 8:30 a.m. and KXLG at 9:05 a.m.; Veterans Information Event to be held at the Watertown Readiness Center on July 19<sup>th</sup>, 2025 from 10:00 a.m. to 2:00 p.m., currently have several departments from Sioux Falls VA that will be in attendance, covering a variety of topics, there will also be booths set up by local veteran organizations for people to stop by with a light meal available; State Training Conference coming

up; nominations for Veteran of the Year are due from local veteran's organizations by Sept. 30, 2025, will be presented at the Veteran's Day Program in November 2025.

### **2026 BUDGET REVIEW**

The Board reviewed 2026 budget requests from the Veteran's Service Officer and Extension Office.

### **DEPARTMENT OF HEALTH GRANT FOR COMMUNITY HEALTH WORKERS**

Motion by Johnson, second by McElhany, to authorize chair to sign South Dakota Department of Health Grant for Community Health Grant between Codington County and South Dakota Department of Health, in the amount not to exceed \$29,858.00, beginning 6/01/2025 to 5/31/2025; all voted aye; motion carried.

### **SURPLUS PICKUP**

Motion by Gabel, second by McElhany, to declare 2004 Chevrolet K10 pickup VIN# 1GCEK19J24E234376 surplus to be sold on Purple Wave; all voted aye; motion carried.

### **INDEPENDENCE DAY OFFICE CLOSURES**

The Board noted the Court House and all County offices will be closed on Friday, July 4<sup>th</sup>, 2025, in observance of Independence Day with the exception of the Highway office will be closed Thursday, July 3<sup>rd</sup> and Friday July 4<sup>th</sup>, 2025.

### **PERSONNEL CHANGES**

Motion by , second by , to approve the following promotion and annual step increase personnel changes; all voted aye; motion carried.

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Randy Falvey	Highway Supt.	43.19/7515.06	7/1/2025
Lynn Solberg	Highway Assist. Supt.	39.32/6841.68	7/1/2025
Lori Deutsch	Sr. Admin. Spec.	32.23/5608.02	7/1/2025
Jamie Dolen	Highway Main. Tech. III	31.44/5470.56	7/1/2025
Dave Hedding	Highway Main. Tech. III	33.86/5891.64	7/1/2025
Eric Kosak	Highway Main. Tech. II	24.07/4188.18	7/1/2025
Mitch Kallhoff	Highway Main. Tech. II	26.56/4621.44	7/1/2025
Cody Hoff	Highway Main. Tech. II	22.91/3986.34	7/1/2025
Harry Rounds	Highway Main. Tech. III	27.80/4837.20	7/1/2025
Douglas Torstenson	Highway Main. Tech. III	31.44/5470.56	7/1/2025
Lonie Vogelsang	Highway Main. Tech. II	28.61/4978.14	7/1/2025
Shawna Constant	Director of Equalization	44.29/7706.46	7/1/2025
Diane Merchant	Administrative Spec.	30.04/5226.96	7/1/2025
Michelle Pederson	Database Coordinator	35.76/6222.24	7/1/2025
Heidi Selchert	Appraiser II	33.23/5782.02	7/1/2025
Barbara Martenson	Administrative Asst.	28.61/4978.14	7/1/2025
Melissa Sears	Appraiser II	33.23/5782.02	7/1/2025
Gayleen Rothenberger	Administrative Asst.	24.66/4290.84	7/1/2025
Thomas Pauli	Appraiser II	30.10/5237.40	7/1/2025
Bryan Bleeker	Facilities Tech II	26.66/4638.84	7/1/2025
Justin Halajian	Senior Maintenance Tech	33.23/5782.02	7/1/2025
Steve Stahlke	Facilities Tech II	24.75/4306.50	7/1/2025
James Hedges	Facilities Tech II	24.75/4306.50	7/1/2025
Ron Hartley	Facilities Tech II	24.75/4306.50	7/1/2025
Richard Kohn	Facilities Tech II	23.56/4099.44	7/1/2025
Kari Kraayenbrink	Administrative Spec.	25.90/4506.60	7/1/2025
Sara Foust	Welfare Director	38.36/6674.64	7/1/2025

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Paige Welling	Community Care Coord.	24.07/4188.18	7/1/2025
Angie Collignon	Substance Use and Justice Programs Coordinator	36.67/6380.58	7/1/2025

Promotion to Maintenance Tech III, Highway Dept., Klayton Miller, Grade 35/Step 1, \$25.80/\$4489.20.

**TRAVEL REQUEST**

Motion by McElhany, second by Gabel, to approve the following travel requests: Public Health to help with record retention; Director of Equalization staff to attend school; all voted aye; motion carried.

**OLD BUSINESS**

Commissioner Gabel informed the Board that bids for Bid Package #1 are due by July 3<sup>rd</sup>, 2025 and will be opened. By July 15<sup>th</sup>, 2025 we should have some idea of the cost of Bid Package #1.

**OPEN**

Public Comments – State’s Attorney, Alison Bakken, updated the Board of the new move over law that took effect July 1, 2025, it can be found in SDCL 32-31-6.1, the move over violation is now a Class 1 misdemeanor. July 1, 2025 is also the start date for the adult diversion program due to the funding received from the COSSUP Grant. Alison also mentioned that on behalf of herself and her staff that she would like to thank all the First Responders and Law Enforcement working over the 4<sup>th</sup> of July holiday and for everyone to have a safe 4<sup>th</sup> of July holiday. Facility Manager, Steve Molengraaf, mentioned that next Tuesday, July 8<sup>th</sup>, 2025 is jug recycling from 9:00 a.m. to 1:00 p.m. at the Codington County Weed Shed. Commissioner Johnson mentioned that Commissioner Schweer and himself attended the meeting at First District to go over the 3-year highway work plan.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by McElhany, to adjourn at 9:32 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten  
Codington County Auditor

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