

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, June 17, 2025**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the June 17, 2025, agenda
5. Action to approve the June 10, 2025, minutes of the Board of Codington County Commissioners
6. Monthly Reports
  - a. Director of Equalization
  - b. Highway
  - c. Facility Manager
7. Action to approve cell phone stipends – Highway Dept.
8. Discussion/possible action to approve quotes for chain link fence at Extension Complex and Courthouse, as budgeted
9. Discussion/possible action on an agreement with UJS for access to Odyssey Court management system
10. Action to approve fireworks show permit
11. Note Juneteenth Codington County office closures
12. Action to approve abatement applications
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
18. Old Business
19. New Business
20. Open
  - a. Public Comments
  - b. Commission Comments
21. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee’s representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

**22. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

June 10, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 10, 2025, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Myron Johnson, Troy VanDusen and Randall Schweer; absent Tyler McElhany; Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner Schweer.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Schweer, second by Gabel, to approve the agenda for June 10, 2025, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Schweer, to approve the minutes of June 03, 2025; all voted aye; motion carried.

**ADVERTISE FOR BID PACKAGE #1 FOR NEW JAIL PROJECT**

Motion by Gabel, second by Johnson, to approve to advertise for bid package #1 for new jail project; Andrew Eitrem, Architect Inc., Dick Strassburg, Tegra Group, and Craig Beebe, Beckenhauer Construction, Inc., appeared before the Board via Zoom; Andrew Eitrem, Architect Inc., reported that construction documents and specifications for civil, structural, and architectural components are completed, which will be released to Beckenhauer for bidding later this week, the team aims to received bid results by July 3<sup>rd</sup>, which will be used to compare against cost estimates, Dick Strassburg, Tegra Group explained to the Board the construction manager at risk process, noting that bids would be evaluated by Beckenhauer, the bids will be received by July 3<sup>rd</sup>, 2025 and opened at a closed meeting to review and evaluate bid submissions; all voted aye; motion carried.

**MONTHLY REPORTS**

**Auditor, Brenda Hanten**, updated the Board: working on going through voter records to remove any individuals that are invalid and to make sure any individuals that have passed away get removed from the records as well; next Tuesday, June 17<sup>th</sup>, 2025 is Election Day for the Watertown City/School Election at the Civic Arena, the Auditor's Office will be open 7 a.m. to 7 p.m. to assist with any voter questions they may have and will also be using the scanner to count their ballots that evening; will be holding a Public Test for the Watertown City/School Election at 10:00 a.m., to test their ballots Thursday, June 12<sup>th</sup>, 2025; continue to work on the 2026 Provisional Budgets; Growth Reports have been submitted, entering them in for the start of 2026 Levy work. **Welfare Director, Sara Foust**, updated the Board: 48 unique individuals were served in May; CARES/ERA - \$3,000.00 was received for administrative fees, Medicaid Reimbursement - \$1652.77 for May; Community Service Office - Staffing & office – Alex started June 9<sup>th</sup>, still looking into options for office space; attended the Mother of God Monastery Partners in Mission Community event; Angie is working on developing a Diversion Program and has been working with the State's Attorney and Judges, hoping to start July 1<sup>st</sup>, she also helped facilitate the Nalox boxes around the community and is working to start an overdose response team; Systems of

Care/Codington Connects – Interagency meeting is this week at the Police Department at 10:00 a.m.; the Agency of the month is Sanford Health; JoAnn Paulson, is the individual of the Month; Marketing/Community Awareness – the Splash into Summer event was on May 29<sup>th</sup>, 2025 at Foundation Plaza was a huge success, estimate over 1000 people attended; Housing –continuing to meet and work on a comprehensive plan; Childcare – My Little Village opening this month, is a huge step for the community; check out Codington Connects at [www.codingtonconnects.com](http://www.codingtonconnects.com) for more events and information about the community.

**COMMUNITY SERVICE OFFICE STORAGE UNIT**

Motion by Johnson, second by Gabel to authorize Community Service Office to rent storage unit, with E-Z Stor LLC (Rental Agreement), in the amount of \$60.00 per month; Community Service Director, Sara Foust, explained to the Board that due to Kari moving into the room that previously was used as storage there is no room in her office to store anything, she talked to Facility Manager, Steve Molengraaf to determine if there was any space at another County facility which was determined that there is no other location that would have any extra space; all voted aye; motion carried.

**FY2026 WIC CONTRACT**

Motion by Johnson, second by Schweer, to approve the FY2026 WIC Contract, between the South Dakota Dept. of Health and Codington County, in an amount not to exceed \$54,808.76, for the time period June 1, 2025 through May 31, 2026, for the provision of intake and administrative services for WIC services in Codington County; all voted aye; motion carried.

**SEARCH AND RESCUE TEAM MEMBERSHIP ROSTER UPDATE**

Motion by Gabel, second by Johnson, to approve the updated Search and Rescue Team Membership Roster, this would include to add the name of Myles York, as recommended by Emergency Manager, Andrew Delgado; all voted aye; motion carried.

**TIME KEEPING HARDWARE AND SUPPORT**

Motion by Johnson, second by Gabel, to amend the motion from last week’s meeting to approve quote for time keeping hardware and support, for the County’s new time keeping system to be implemented due to additional discounts to offset the delayed implementation along with the annual maintenance is prorated to February 2026 as well, in the amount of \$10,536.02, from TCP Software, Inc.; all voted aye; motion carried.

**AUDITOR’S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES**

Motion by Gabel, second by Schweer, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last business day of May, 2025, all present voted aye; motion carried.

Cash on hand	\$	9,325.07
Checks in Treasurers’ possession	\$	81,373.28
less than 3 day		
Credit Card Charges	\$	10,992.97
Cash Items	\$	453.50
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$</b>	<b>102,144.82</b>
<b>RECONCILED CHECKING</b>		
First Interstate Bank (Memorial Park)	\$	407.50
Reliabank Dakota	\$	29,666,388.97
<b>INVESTMENTS</b>		
SD Public Funds Investment	\$	1,081.13
Plains Commerce Bank CD’s	\$	1,524,700.53
<b>TOTAL CASH ASSETS</b>	<b>\$</b>	<b>31,294,722.95</b>

## General Ledger Cash Balance by Funds

General	\$11,682,657.85
General restricted cash	\$ 500,000.00
Sp. Revenue	\$10,060,070.94
County Jail Build	\$ 6,663,874.16
Custodial	\$ 2,388,120.00
(schools 1,275,123.13, townships 82,938.90; city/towns 340,718.07)	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$31,294,722.95</b>

The Board noted Register of Deeds fees, in the amount of **\$36,312.45** were collected in the month of May, 2025.

**CLAIMS**

Motion by Gabel, second by Schweer, to approve for payment the following list of claims; all voted aye; motion carried. 605 PROPERTY SOLUTIONS, LLC 5499.02 RENT, A-OX WELDING 24.15 SUPPLIES, A-OX WELDING SUPPLY 260.20 SUP, ACCREDITATION, AUDIT AND 165.00 SVC, A&B BUSINESS SOLUTIONS 138.71 SUPPLIES, A&B BUSINESS SOLUTIONS 84.41 MAINT, ADVANCED CORRECTIONAL 20352.42 SVC, AGTERRA TECHNOLOGIES, INC 1500.00 SVC, AIRGAS USA, LLC 38.98 MAINT, AUSTIN LAW OFFICES 40859.10 SVC, AUTO VALUE 4.86 REPAIRS/MAINT., AUTO VALUE 123.28 SUP, AMG - AVERA OCCUPATIONAL MEDIC 109.80 REPAIRS/MAINT., KEVIN BACH 67.42 JURY, ALISON BAKKEN 40.00 CELL, EDIE BALDWIN 52.68 JURY, BANNER ASSOCIATES, INC 7245.25 REPAIRS/MAINT., BASIN CONSTRUCTION AND DRAIN T 997.00 REPAIRS/MAINT., BATTERIES UNLIMITED 345.00 SUP, BEACON CENTER 1000.00 PMT, BENDIX TECHNOLOGY CENTER 1776.00 MAINT, BLUEPEAK 102.99 UTILITIES, BLUEPEAK 587.33 UTIL, BORNS GROUP 3211.61 SUP, BOYS & GIRLS CLUB 1733.33 PMT, BRATLAND LAW 6114.50 SVC, BROTHERS & SISTERS BEHIND BARS 100.00 RENT, BUTLER MACHINERY 144.00 REPAIRS/MAINT., BUTLER MACHINERY 19.13 MAINT, CAHILL FUNERAL CHAPEL 2575.00 SVC, CERTIFIED LABORATORIES 379.95 SUPPLIES, CITIWIDE PROPERTY MGMT 10925.00 RENT, CLUBHOUSE HOTEL & SUITES 436.62 TRAV, CODINGTON-CLARK ELECTRIC COOPE 71.24 UTILITIES, CODINGTON TREASURER PETTY CASH 1.80 REF, CODINGTON TREASURER PETTY CASH 26.70 REPAIRS/MAINT., CODINGTON COUNTY 4-H LEADERS 50.00 RENT, COKO PROPERTIES 250.00 RENT, COLE PAPERS, INC. 2042.29 SUP, COLE'S PETROLEUM 4660.01 SUPPLIES, ANGIE COLLIGNON 40.00 CELL, COMPASS COUNSELING 2250.00 SVC, CONSOLIDATED CORRECTIONAL 16057.91 SUP, CORNELL APARTMENTS 960.00 RENT, C&R FIRE SUPPRESSION 172.40 MAINT, C & R SUPPLY 96.10 SUP, CRAFCO, INC. 17565.56 SUPPLIES, DAVE CRAWFORD 96.94 SUP, CREDIT COLLECTIONS BUREAU 271.14 PMT, CREDIT COLLECTIONS BUREAU 621.38 PMT, C & S PEST CONTROL LLC 177.00 MAINT, CULLIGAN WATER CONDITIONING 295.82 SUP, DAKOTA DATA SHRED 379.54 SVC, MATTHEW DARGATZ 25.00 CELL, KATHY DEJONG 2172.09 SVC, DIAMOND VOGEL PAINT CENTER 4.46 MAINT, JAMIE DOLEN 25.00 CELL, JEANINE EIDE 50.00 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, KEITH EISCHENS 25.00 CELL, ELECTRIC MOTORS & MOORE INC 595.00 MAINT, MARIA ESCAMILLA 40.00 CELL, FACE IT TOGETHER INC 3192.29 SVC, RANDALL G. FALVEY 40.00 CELL, FAMILY DENTAL CENTER 1418.00 SVC, FARMERS IMPLEMENT & IRRIGATION 33.36 REPAIRS/MAINT., FAST THREADS 689.46 SUP, TOWN OF FLORENCE 85.95 UTILITIES, SARA FOUST 40.00 CELL, CHRISTOPHER FRYER 54.02 , MICHELLE GAIKOWSKI 34.00 SVC, GANNETT HOLDINGS LLC OHIO 38.63 PUB, GRAINGER 122.76 MAINT, GREEN APPLE SEPTIC TANK SERVIC 150.00 REPAIRS/MAINT., GREEN, ROBY, OVIATT, 7012.00 SVC, GUARDIAN ALLIANCE TECHNOLOGIES 625.00 MAINT, JUSTIN HALAJIAN 40.00 CELL, JUVENILE WITNESS 40.72 SVC, RON HARTLEY 25.00 CELL, HEALTHSOURCE OF WATERTOWN 250.00 REPAIRS/MAINT., DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00

CELL, HELSPER, MCCARTY & RASMUSSEN 14616.50 SVC, HENRY TOWNSHIP 106844.27  
 PMT, CODY HOFF 25.00 CELL, JEREMY HOPEWELL 59.38 , LLOYD HOWELL 52.68 JURY,  
 HYVEE #1871 ACCTS RECEIVABLE 408.31 SUP, I STATE TRUCK CENTERS 1312.29  
 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1736.17 SVC, INTOXIMETERS 251.25  
 SUP, JEFFERSON PARTNERS LP 63.98 TRAV, JOHNSON CONTROLS, INC. 61933.50 MAINT,  
 SAMUEL JOHNSON 54.02 JURY, JURGENS PRINTING 1199.00 SUP, MITCHELL KALLHOFF  
 25.00 CELL, KENNEDY PIER LOFTUS & REYNOLDS 456.00 SVC, JOHN DEERE FINANCIAL  
 18.96 REPAIRS/MAINT., RICHARD KOHN 25.00 CELL, ERIK KOSAK 25.00 CELL, L&R AUTO  
 AND ACCESSORIES LLC 2412.00 REPAIRS/MAINT., JOESPH LAFRAMBOISE 25.00 CELL,  
 LAKE AREA DOOR 2371.43 REPAIRS/MAINT., LAWSON PRODUCTS, INC 115.14 SUPPLIES,  
 LINH LE 59.38 JURY, THE LODGE AT DEADWOOD 250.00 TRAVEL & CONF., MAAG  
 PROPERTIES, LLC 1375.00 RENT, MAC'S HARDWARE 62.97 SUPPLIES, MAC'S, INC 118.88 SUP,  
 MASTERS TELECOM LLC 355.16 UTIL, MENARDS 302.38 SUPPLIES, MENARDS 293.59 SUP,  
 MICK'S SCUBA 325.00 SVC, MID-AMERICAN SIGNAL, INC 202.00 REPAIRS/MAINT.,  
 MIDCONTINENT COMMUNICATIONS 866.81 UTIL, KLAYTON MILLER 25.00 CELL, MULTI  
 BUSINESS SOLUTIONS INC 3700.00 SVC, MUNICIPAL UTILITIES 751.07 UTILITIES,  
 MUNICIPAL UTILITIES 12280.14 UTIL, MUNICIPAL UTILITIES 3359.84 UTIL, MUTH  
 ELECTRIC 4927.00 MAINT, NAPA CENTRAL 189.99 REPAIRS/MAINT., NELSON & ERICSSON  
 LAW OFFICE, 9129.00 SVC, CHRISTINE NESS 52.68 JURY, SHAWN NILLS 40.00 CELL,  
 NORTHERN CON-AGG 8968.36 SUPPLIES, NORTHWESTERN ENERGY 1241.10 UTILITIES,  
 OFFICE PEEPS 54.80 SUPPLIES, OFFICE PEEPS, INC. 2360.81 SUP, OTIS ELEVATOR COMPANY  
 125.00 MAINT, OTTERTAIL POWER CO, 94.18 UTILITIES, OVERHEAD DOOR CO 348.98 SUP,  
 THOMAS PAULI 40.00 CELL, JOANN PAULSON 97.00 SUP, MICHELLE PEDERSON 40.00 CELL,  
 PENNINGTON COUNTY JAIL 499.03 TRAV, PINNACLE PROPERTY SOLUTIONS 3100.00 RENT,  
 PJNI LLC 8550.00 RENT, PPWIX WEBSITE SERVICES 1016.75 SVC, PRAIRIE LAKES HEALTH  
 CARE CENT 4759.98 SVC, PRINT 'EM NOW 145.00 SUP, R PROPERTIES 3600.00 RENT,  
 RANDALL RAKNESS 2100.00 RENT, RAMKOTA HOTEL & CONFERENCE 544.00 TRAV, ANN  
 RASMUSSEN 244.00 TRAV, RC FIRST AID 83.50 SUPPLIES, JONATHAN REDMOND 72.78  
 JURY, REDWOOD TOXICOLOGY LABORATORY 1985.91 SUP, RIVERSIDE MHP 1801.00 RENT,  
 RNR DEVELOPMENT 2114.00 RENT, ROBERTS COUNTY SHERIFFS OFFICE 2888.16 SVC,  
 JANICE ROBSON 186.00 REF, RON'S SAW SHOP 136.95 SUP, HAROLD ROUNDS 25.00 CELL,  
 RICHARD RUCKDASCHEL 51.34 JURY, RUNNING SUPPLY INC. 155.53 SUPPLIES, RUNNINGS  
 208.99 SUP, DAWN RUSSELL 179.55 SVC, SANFORD HEALTH 337.44 SVC, SCHILKEN FAMILY  
 INVESTMENTS 3600.00 RENT, WAYNE SCHLAHT 52.68 JURY, SCHUMACHER ELEVATOR  
 COMPANY 862.02 MAINT, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S  
 OFFICE 3892.00 SVC, SD DEPARTMENT OF HEALTH 2270.00 SVC, SOUTH DAKOTA DEPT. OF  
 TRANSPOR 41422.93 REPAIRS/MAINT., SD STATE TREASURER 665161.56 MAY  
 REMITTANCE, SDACC 16422.00 PMT, SDACO 640.00 PMT, SDN COMMUNICATIONS 1026.00  
 SVC, SDRS SPECIAL PAY PLAN 13097.10 PMT, MELISSA SEARS 40.00 CELL, HEIDI  
 SELCHERT 40.00 CELL, SHARP AUTOMOTIVE 617.24 REPAIRS/MAINT., AMANDA SHAY  
 520.00 SVC, ANGELA SIMON 52.68 JURY, SIOUX RURAL WATER SYSTEM 134.80 UTILITIES,  
 SIOUX VALLEY COOP 77.60 SUPPLIES, SIOUX VALLEY COOP 128.98 SUP, STEVEN SKINNER  
 3400.00 RENT, SOCIA LAW, PC 6774.30 SVC, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH  
 SHORE 96.00 UTILITIES, SOUTH SHORE GAZETTE 868.67 PUB, STEVE STAHLKE 25.00 CELL,  
 STAR LAUNDRY 132.44 SUPPLIES, STAR LAUNDRY 3013.23 SUP, STEVE'S WORLD 468.85  
 REPAIRS/MAINT., ALBIN STROMSETH 1600.00 RENT, SCOTT SWANSON 25.00 CELL, ANN  
 TAECKER 52.68 JURY, TECHNIQUES INC 181.29 MAINT, THOMSON REUTERS-WEST 447.00  
 SVC, TIMECLOCK PLUS LLC 4938.30 SVC, TMRG BROADCASTING 725.00 SVC, DOUGLAS D.  
 TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRANSOURCE 66.91 SUPPLIES,  
 TWO WAY SOLUTIONS, INC 303.84 SUPPLIES, TWOTREES TECHNOLOGIES 6044.75 SVC,  
 UNITED SERVICES LLC 496.92 SVC, VERIZON 40.01 UTILITIES, VERIZON WIRELESS 178.38

UTIL, RELIABANK VISA 23.48 SUP, RELIABANK VISA 654.46 SUP, RELIABANK VISA 1075.15 SUP, RELIABANK VISA 61.01 SUP, RELIABANK VISA 50.15 SUP, RELIABANK VISA 452.14 SUP, RELIABANK VISA 34.84 SVC, RELIABANK VISA 46.43 SUP, RELIABANK VISA 1705.33 SUP, RELIABANK VISA 20.00 SUP, RELIABANK VISA 127.43 SUP, RELIABANK VISA 142.79 SUP, MARLONIE VOGELSONG 25.00 CELL, LINDEE WABA 52.00 TRAV, GAIL WAHL 1640.00 PMT, SCOTT WAHL 1640.00 PMT, WALMART - CAPITAL ONE 197.79 SUP, WARNE PLUMBING 3885.31 MAINT, WATERTOWN FORD 519.00 MAINT, WATERTOWN FORD 192.98 REPAIRS/MAINT., WATERTOWN LAWN & GARDEN 16.00 SUP, WATERTOWN MHP LLC 2230.77 RENT, WATERTOWN PUBLIC OPINION 204.60 SUPPLIES, PAIGE WELLING 74.75 SVC, ISAAC WESELOH 52.68 JURY, FLEETPRIDE, INC. 151.98 REPAIRS/MAINT., WW TIRE SERVICE INC 343.07 MAINT,

Motion by Johnson, second by Gabel, to approve the following claim for payment; all voted aye; motion carried. GEOTEK ENGINEERING - \$6,000.00.

Motion by Johnson, second by Schweer, to approve a claim in the amount of \$38,139.70, payable to the City of Watertown for April 2025, 911 surcharge collections; Gabel, Johnson and Schweer, voted aye; VanDusen was recused; motion carried.

### **PERSONNEL CHANGES**

Motion by Johnson, second by Schweer, to approve the following annual step personnel changes; all voted aye; motion carried.

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Todd Rose	VSO	38.36/6674.64	7/1/2024
Jay Roberts	Deputy VSO	30.85/5367.90	7/1/2024

### **TRAVEL REQUEST**

Motion by Johnson, second by Schweer, to approve the following travel request: Community Service Office staff to attend a conference; all voted aye; motion carried.

### **NEW BUSINESS**

Auditor, Brenda Hanten noted that the Court House and all County offices will be closed on Thursday, June 19<sup>th</sup>, 2025, in observance of Juneteenth.

### **OPEN**

**Commission Comments** – Commissioner Johnson reported that he will be attended the SD Retirement meeting and mentioned that July 1, 2025 will be an 1.7% pay raise to SD Retirement, it still is fully funded and expect less of an increase next year.

### **EXECUTIVE SESSION**

Motion by Schweer, second by Johnson, to enter into executive session, per SDCL 1-25-2 (2) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters; at 9:31 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:17 a.m., no action was taken. State's Attorney, Alison Bakken and Human Resource Representative, Natalie Remund were present for executive session.

### **ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 10:17 a.m., all voted aye; motion carried.

ATTEST:

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Brenda Hanten  
Codyington County Auditor

Codyington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.  
Published once at the total approximate cost of \$\_\_\_\_\_

# Kota Fence & Supply LLC

42933 SD Highway 20  
Bradley, SD 57217

## Estimate

Date	Estimate #
6/11/2025	2511

Name / Address	
Codington County Extension Complex cc Steve Molengraaf 1910 W Kemp Ave. Watertown, SD 57201	
Customer Phone	605-882-6255
Customer E-mail	codmain@codington.org



CALL (605) 784-5682  
EMAIL [info@kotafence.com](mailto:info@kotafence.com)

Description	Qty	Cost	Total
70' x 4' height Galvanized Chainlink Fence 9 ga x 2" KK Fabric 2 3/8" x 7' x 40 end post and 2" x 7' x 40 line post 1 5/8" x 40 top rail NO gates  Material and Installation by Kota Fence	1	3,640.00	3,640.00

Subtotal	\$3,640.00
Sales Tax ...	\$0.00
<b>Total</b>	<b>\$3,640.00</b>

Estimate good for 30 days

~ PAYMENT TERMS ~  
 Payment for materials due prior to delivery  
 Payment for installation due at completion of project

**This estimate reflects as close as possible to complete your project.**  
**This is an estimate only, changes will supersede this estimate.**  
**THANK YOU for the opportunity and we hope to hear from you soon!**

# Kota Fence & Supply LLC

42933 SD Highway 20  
Bradley, SD 57217

## Estimate

Date	Estimate #
6/11/2025	2512

Name / Address	
Codington County Court House cc Steve Molengraaf 14 1st Ave. Watertown, SD 57201	
Customer Phone	605-882-6255
Customer E-mail	codmain@codington.org



CALL (605) 784-5682  
EMAIL [info@kotafence.com](mailto:info@kotafence.com)

Description	Qty	Cost	Total
53' x 10' height Galvanized Chainlink Fence 9 ga x 2" KK Fabric 3" x 13' x 40 end post and 2 3/8" x 13' x 40 line post 1 5/8" x 40 top and mid rail (1) 6' x 10' gate NO barbwire above 10' fence  Material and Installation by Kota Fence	1	6,815.00	6,815.00

Subtotal	\$6,815.00
Sales Tax ...	\$0.00
<b>Total</b>	<b>\$6,815.00</b>

Estimate good for 30 days

~ PAYMENT TERMS ~  
*Payment for materials due prior to delivery*  
*Payment for installation due at completion of project*

**This estimate reflects as close as possible to complete your project.**  
**This is an estimate only, changes will supersede this estimate.**  
**THANK YOU for the opportunity and we hope to hear from you soon!**

**PERMIT TO DISCHARGE FIREWORKS IN CODINGTON COUNTY**

DATE / DURATION OF DISCHARGE: July 12, 2025 for approx. 2 hours

DESCRIPTION OF DISCHARGE: fireworks display

Type of Fireworks:

Consumer fireworks     X      
Display fireworks     X    

LOCATION OF DISCHARGE: 46345 166th Street, Watertown

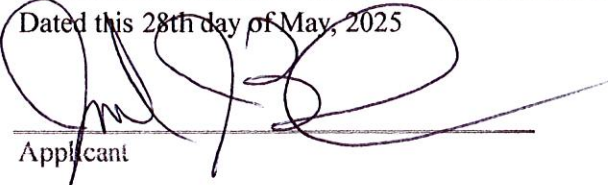
TIME OF DISCHARGE: 7:30 PM -11:30 PM

PERSON DISCHARGING:      Name Jared J. Birk  
   Address 46345 166th Street  
   Watertown, SD 57201  
   Phone (605) 237-6165  
   email pyrobirk@gmail.com  
   D.L. / SS# SDDL# 00570006  
   (drivers license or social security number)

Does this person have a Class B License? Yes (3-SD-029-34-6K-00158)

I affirm and warrant that the above information is true and correct.

Dated this 28th day of May, 2025

  
\_\_\_\_\_  
Applicant

The above address is within the South Shore Fire Department's fire district. The South Shore Fire Department has reviewed this permit application and hereby recommends its issuance.

  
\_\_\_\_\_  
Fire Chief

The Codington County Sheriff's Office has reviewed this permit application and hereby recommends its issuance.

  
\_\_\_\_\_  
Codington County Sheriff

**AUTHORIZATION**

Pursuant to authorization by the Codington County Board of Commissioners, I, \_\_\_\_\_, Chairman, hereby authorize and issue this Permit to Discharge Fireworks in Codington County, by the person or entity names above, at the time and in the manner described herein.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Chairman Codington County Commissioners

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME <i>Joseph Thronson</i>		DATE <i>06/10/2025</i>
EFFECTIVE DATE <i>ASAP (July 1)</i>	POSITION TITLE <i>Deputy States Atty</i>	DEPARTMENT <i>States Attorney</i>
CURRENT STEP <i>1</i>	NEW STEP <i>2</i>	
CURRENT PAY RATE <i>40.12</i>	NEW PAY RATE <i>41.13</i>	
REASONS FOR CHANGE <i>Annual Review</i>		

EMPLOYEE SIGNATURE *[Signature]*

DEPARTMENT HEAD SIGNATURE *[Signature]*

DATE *June 10<sup>th</sup>, 2025*

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

**FILED**

JUN 10 2025

COUNTY CLERK

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME <i>Jamie Monson</i>		DATE <i>06/10/2025</i>
EFFECTIVE DATE <i>ASAP (July 1)</i>	POSITION TITLE <i>Legal Records Specialist</i>	DEPARTMENT <i>State's Attorney</i>
CURRENT STEP <i>8</i>	NEW STEP <i>9</i>	
CURRENT PAY RATE <i>30.67</i>	NEW PAY RATE <i>31.44</i>	
REASONS FOR CHANGE  <i>Annual review</i>		

EMPLOYEE SIGNATURE *Jamie Monson*

DEPARTMENT HEAD SIGNATURE *Glenn Bala*

DATE *June 10<sup>th</sup>, 2025*

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

**FILED**

JUN 10 2025

CODINGTON COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME <i>Katie Moes</i>		DATE <i>06/10/2025</i>
EFFECTIVE DATE <i>ASAP (July)</i>	POSITION TITLE <i>Admin Specialist</i>	DEPARTMENT <i>State Attorney</i>
CURRENT STEP <i>4</i>	NEW STEP <i>5</i>	
CURRENT PAY RATE <i>25.26</i>	NEW PAY RATE <i>25.90</i>	
REASONS FOR CHANGE  <i>annual review</i>		

EMPLOYEE SIGNATURE *Katie Moes*

DEPARTMENT HEAD SIGNATURE *William A. Ball*

DATE *June 10<sup>th</sup>, 2025*

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

**FILED**

JUN 10 2025

CODINGTON COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME <i>Kristina Solum</i>		DATE <i>06/10/2025</i>
EFFECTIVE DATE <i>ASAP (July 1)</i>	POSITION TITLE <i>Admin Support</i>	DEPARTMENT <i>State Attorney</i>
CURRENT STEP <i>1</i>	NEW STEP <i>2</i>	
CURRENT PAY RATE <i>23.46</i>	NEW PAY RATE <i>24.04</i>	
REASONS FOR CHANGE  <i>annual review</i>		

EMPLOYEE SIGNATURE *Kristina Solum*

DEPARTMENT HEAD SIGNATURE *William W. Boone*

DATE *June 10th, 2025*

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

**FILED**

JUN 10 2025

CODDINGHAM COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME Scott Polski		DATE 06/10/2025
EFFECTIVE DATE ASAP (July 1)	POSITION TITLE Deputy States Attorney	DEPARTMENT States Attorney
CURRENT STEP 2	NEW STEP 3	
CURRENT PAY RATE 41.13	NEW PAY RATE 42.16	
REASONS FOR CHANGE annual review		

EMPLOYEE SIGNATURE [Signature]

DEPARTMENT HEAD SIGNATURE [Signature]

DATE June 10<sup>th</sup>, 2025

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

JUN 10 2025

CODRINGTON COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME <i>Kari Lieffort</i>		DATE <i>06/10/2025</i>
EFFECTIVE DATE <i>ASAP (July 1)</i>	POSITION TITLE <i>Admin. Specialist</i>	DEPARTMENT <i>States Attorney</i>
CURRENT STEP <i>2</i>	NEW STEP <i>3</i>	
CURRENT PAY RATE <i>24.04</i>	NEW PAY RATE <i>24.65</i>	
REASONS FOR CHANGE  <i>Annual review</i>		

EMPLOYEE SIGNATURE *Kari L. Lieffort*

DEPARTMENT HEAD SIGNATURE *[Signature]*

DATE *June 10th, 2025*

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

JUN 11 2025

CODINGTON COUNTY AUDITOR

FILED

CODINGTON COUNTY

JUN 10 2025

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

CODINGTON COUNTY AUDITOR

Department Director of Equalization Office

Name of traveling employee \_\_\_\_\_

Employee title \_\_\_\_\_ Employee status exempt  nonexempt \_\_\_\_\_

Purpose of travel OHE Hearings

Method of transportation Personal Vehicle

Destination \_\_\_\_\_

Departure date and time \_\_\_\_\_ Destination arrival date and time \_\_\_\_\_

Return departure date and time \_\_\_\_\_ Return arrival date and time \_\_\_\_\_

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) N/A

Lodging expense \$240

Meals \$60 Registration N/A

Other costs \_\_\_\_\_

Overtime costs involved in the requested travel \_\_\_\_\_

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes \_\_\_\_\_ No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes  No \_\_\_\_\_

County Commission

Travel request approved: yes \_\_\_\_\_ no \_\_\_\_\_ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_