

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, May 20, 2025

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the May 20, 2025, agenda
5. Action to approve the May 13, 2025, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. Highway
 - b. Facility Manager
7. Discussion/possible action to upgrade Oil Pot for Highway Dept.
8. Action to approve quotes of floor epoxy for classrooms at Extension Complex and Girl Scout Building at Memorial Park, plus removal of asbestos tile in Girl Scout building, as budgeted
9. Action to adopt a resolution 2025-06 for appointment of grant application agent
10. Action to authorize Chair to sign contract for development of Commodity Flow Study
11. Action to authorize Chair to sign Codington County Pre-Disaster Mitigation Grant Application forms
12. Discussion/possible action to approve application for HMEP grant for 2026 HAZMAT plan update
13. Note Memorial Day office closures
14. Action to approve abatement applications
15. Action to approve claims for payment
16. Action to approve automatic budget supplements
17. Action to approve personnel changes
18. Action to approve travel requests
19. Public Notices – a possible quorum of Commissioners could be in attendance at:
20. Old Business
21. New Business
22. Open
 - a. Public Comments
 - b. Commission Comments
23. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues

- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

24. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

May 13, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 13, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Troy VanDusen and Randall Schweer. Chair VanDusen, presiding. The pledge of allegiance was led by Commissioner, Gabel.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Johnson, to approve the agenda for May 13, 2025, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Schweer, to approve the minutes of May 06, 2025; all voted aye; motion carried.

QUOTE FOR AUDIO/VISUAL UPDATES TO SMALL COURTROOM

Judge Elshere and Judge Means met with the Board and presented a quote with AVI Systems, Inc., in the amount of \$30,257.48, the State will reimburse \$10,000 of the cost, for a new ITV system due to the current system is outdated and no longer are able to get replacement parts and to add FTR/for the record system which is an electronic recording system due to the fact that there aren't as many court reporters and this takes the place of that when court is being held all these updates and upgrades will be in the small courtroom; Motion by Gabel, second by McElhany; all voted aye; motion carried.

AWARD BID OF CODINGTON COUNTY ROAD 20 ASPHALT PAVING PROJECT

The following bids were opened and announced during the Board's meeting held on May 6, 2025 and certified as follows:

<u>BIDDER'S NAME AND ADDRESS</u>	<u>BASE BID</u>
Central Specialties, Inc, Alexandria, MN	\$849,209.10
Duininck, Inc., Prinsburg, MN	\$728,691.10

All bidders provided a bid bond acknowledgment.

Highway Supt., Randy Falvey appeared before the Board and reviewed the bids with the Board and recommended going with the bid with Duininck, Inc., in the amount of \$728,691.10; motion by Johnson, second by McElhany, to accept the bid with Duininck, Inc., in the amount of \$728,691.10; all voted aye; motion carried.

14TH AVE NW BRIDGE LETTING AUTHORIZATION

Motion by Johnson, second by Gabel, to authorize SDDOT to bid the 14th Ave. NW bridge project, Highway Supt., Randy Falvey informed the Board that this project is a shared project between the South Dakota DOT, City of Watertown and Codington County, the DOT will pay for 81.95%, 18.05% will be split between the City of Watertown and Codington County, the County will be responsible for 62% and

the City will be responsible for 38%, this is to authorize the SDDOT to send out for bids at this point; all voted aye; motion carried.

HUMAN SERVICE AGENCY PROJECT UPDATE AND 2026 BUDGET REQUEST

Kari Johnston, Executive Director for the Human Service Agency, updated the board that the construction project was completed July 31, 2023, in 2024 there have been 257 admissions for mental health crisis stabilization and 76 detox admissions from Codington County; currently HSA is receiving \$99,743.00 from the County and would ask for their standard 3% increase for the 2026 budget in the amount of \$102,735; County donations also provide crisis intervention training for county law enforcement and correctional officers.

MONTHLY REPORTS

4-H Educator, Jodi Loehrer, updated the Board: the State Shoot was held April 25-27 in Fr. Pierre with 29 youth competed in 84 events, 4-H Shooting Sports awards and the raffle drawing was held last week with great attendance, thank you to all of our 4-H shooting sports coaches and parents that help; last week I taught Junior Achievement to third grade students at Mellette School; had our first Family and Consumer Science and Horticulture Skill-a-thon last week with two more being held on May 20 and June 17; the week begins Bike Safety Inspections along with the Watertown Police Department, SDSU Extension, Watertown Optimist Club and the Codington County Sheriff's Department, were in Henry and will be going to Florence, Intermediate School, Jefferson School, Mellette School and Lincoln School; have a Youth Literacy and Horse Literacy Trailer Safety on May 14th, 2025 at the Extension Complex; a 4-H Dog meeting will be held on Wednesday, May 14th, 2025 at 7:00 p.m.; at the end of May we have a Companion Animal Workshop on May 29th, 2025 and a Special Foods Workshop on May 30th, 2025, to sign up, please call our Extension Office at 605-882-6300; 4-H Camp will be held the first week of June and we have thirty-seven youth registered for Camp Poinsett, I will be going to the second camp to chaperone, we also have two youth attending Skills X (Teen Leadership Conference) at SDSU. **Auditor, Brenda Hanten**, updated the Board: the county has received its first Opioid payment in 2025 in the amount of \$1360.18, making the total amount in that fund \$70,455.26; will continue with ballot preparation for the combined Watertown School/City election and will continue to cooperate with them as in the past by keeping the Auditor's Office open from 7 a.m. to 7 p.m. on election day and will use the scanner to count the ballots. **Welfare Director, Sara Foust**, updated the Board: 52 unique individuals were served in April; CARES/ERA - \$2,550.00 was received for administrative fees, July will be the last month we take applications for this program; the IMPACT (Individuals Making Positive Actions Can Thrive) Medicaid Reimbursement - \$2158.72 for April; Community Service Office - new employee is starting June 9th, had over 55 applicants for the position; attended Housing Conference sponsored by Dakota Resources in Mitchell; finishing Train the Trainer training for Transition to Success model with clients; attended CHW SD strategic planning session for the board; presented at the School District in-service meeting; Systems of Care/Strategic Planning – Interagency meeting was last week at the Human Service Agency; the Agency of the month is Better Together Counseling for Mental Health Awareness month; Jessi Whetsel, is the individual of the Month; Marketing/Community Awareness – planning Splash into Summer event on May 29th, 2025 at Foundation Plaza, recognizes all the services in our community has; promotes Codington Connects members; promotes families and children in our family; Housing – had meeting last week; working on putting together a plan with measurable goals to address all identified needs; Check out Codington Connects at www.codingtonconnects.com for more events and information about the community.

DEPARTMENT OF CORRECTIONS COURT RESOURCE HOME GRANT

Louis Canfield, Director of Youth Diversion Program, and Liz Brownell, Executive Director, Boys and Girls Club, presented the Board with information to apply for and request the County's support to apply for 4th year funding for the Court Resource Home Grant from the Department of Corrections in the amount of \$21,860, this is a court approved program and there will not be any County match dollars and

is only a pass through for the County; motion by Gabel, second by Schweer, to approve the Chair to sign the grant application for the Court Resource Home Grant; all voted aye; motion carried.

DEPARTMENT OF CORRECTIONS R/ED Grant

Louis Canfield, Director of Youth Diversion Program, and Liz Brownell, Executive Director, Boys and Girls Club, presented the Board with information to apply for and request the County's support and authorize Chair to sign the Department of Corrections R/ED Grant in the amount of \$19,768, the grant dollars will be used to help youth of color/native ethnic individuals with needs in the criminal justice system; motion by McElhany, second by Johnson, to approve the Chair to sign the grant application for the Department of Corrections R/ED Grant; all voted aye; motion carried.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by McElhany, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of April, 2025, all present voted aye; motion carried.

Cash on hand	\$ 24,885.69
Checks in Treasurers' possession less than 3 day	\$ 1,700,951.69
Credit Card Charges	\$ 11,368.82
Cash Items	\$ 29,241.25
TOTAL CASH ASSETS ON HAND	\$ 1,766,447.45
RECONCILED CHECKING	
Reliabank (Memorial Park)	\$ 1,000.00
Reliabank Dakota	\$ 42,150,181.86
INVESTMENTS	
SD Public Funds Investment	\$ 1,077.53
Plains Commerce Bank CD's	\$ 1,522,398.54
TOTAL CASH ASSETS	\$ 45,441,105.38
General Ledger Cash Balance by Funds	
General	\$12,118,146.67
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 9,701,573.72
County Jail Build	\$ 6,970,214.13
Custodial	\$16,151,170.86
(schools 12,432,054.77, townships 365,716.61; city/towns 2,615,822.42)	
TOTAL GENERAL LEDGER CASH	\$45,441,105.38

The Board noted Register of Deeds fees, in the amount of \$34,059.55 were collected in the month of April, 2025.

QUOTE FOR SERVERS

Motion by Gabel, second by McElhany, to approve quote with Twotrees for purchase of two servers and accessories, in the amount of \$40,064.96, as budgeted in 2025; as presented by Auditor, Brenda Hanten; all voted aye; motion carried.

ENGAGEMENT LETTER FOR BAIRD TO UNDERWRITE JAIL PROJECT BONDS

Toby Morris, Colliers Securities LLC, zoomed into the meeting to inform the Board on the engagement letter with Baird to serve as sole managing underwriter for Codington County in the issuance of General Obligation Bonds not to exceed \$29,650,000 with Baird's proposed underwriting fee will not exceed \$7.97 per \$1,000 of bonds issued and will be reflected in the Purchase Agreement; motion by Gabel,

second by McElhany, to authorize chair to sign Letter of Engagement with Baird; all voted aye; motion carried.

CLAIMS

Motion by McElhany, second by Schweer, to approve for payment the following list claims; all voted aye; motion carried. 605 PROPERTY SOLUTIONS, LLC 6599.02 RENT, A-OX WELDING SUPPLY 208.71 SUP, ACCREDITATION, AUDIT AND 165.00 SVC, A&B BUSINESS SOLUTIONS 538.60 SUP, ACCESS REAL ESTATE, LLC 2460.00 RENT, ADVANCED CORRECTIONAL 20352.42 SVC, ADVANCED HEALTH, SAFETY & SEC 50.00 MAINT, ALCOHOL MONITORING SYSTEMS 1427.40 SVC, ASHLAND APARTMENTS LP 172.23 UTIL, ATYEO CONSULTING LLC 3662.90 SVC, AUSTIN LAW OFFICES 19234.17 SVC, AUTOMATIC BUILDING CONTROLS 300.00 MAINT, KEVIN BACH 67.42 JURY, ALISON BAKKEN 540.46 CELL, EDIE BALDWIN 52.68 JURY, BANNER ASSOCIATES, INC 8649.25 MAINT, BATTERIES UNLIMITED 1130.00 MAINT, BEACON CENTER 1000.00 PMT, BLACKBURN & STEVENS 161.00 SVC, BLUEPEAK 912.95 UTIL, BOB BARKER COMPANY INC 2876.26 SUP, BORNES GROUP 4590.92 POST, BOYS & GIRLS CLUB 1733.33 PMT, BRATLAND LAW 9340.00 SVC, BROTHERS & SISTERS BEHIND BARS 14350.30 RENT, BUTLER MACHINERY 3760.86 SUP, CHARM-TEX 737.64 SUP, CLIA LABORATORY PROGRAM 248.00 SVC, CLUBHOUSE HOTEL & SUITES 448.00 TRAV, CODINGTON COUNTY SHERIFF 37.18 FEE, COKO PROPERTIES 250.00 RENT, COLE PAPERS, INC. 10709.74 SUP, COLE'S PETROLEUM 4660.01 SUP, ANGIE COLLIGNON 40.00 CELL, CONSOLIDATED CORRECTIONAL 15200.83 SUP, DAN COSS 350.00 REF, CREATIVE REWARDS & SPECIALTIES 100.00 SUP, CREDIT COLLECTIONS BUREAU 491.85 SVC, CREDIT COLLECTIONS BUREAU 379.49 SVC, CULLIGAN WATER CONDITIONING 365.75 SUP, DAKOTA SUPPLY GROUP 240.00 SUP, MATTHEW DARGATZ 25.00 CELL, DECASTRO LAW OFFICE, PLLC 1078.50 SVC, KATHY DEJONG 1960.30 SVC, DELANEY NIELSEN SANNES PC 3522.50 SVC, ANDREW DELGADO 122.00 TRAV, DIAMOND DRUGS, INC 2044.33 SVC, JAMIE DOLEN 25.00 CELL, JEANINE EIDE 50.00 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELITE DRAIN & SEWER CLEANING 225.00 MAINT, ENGELSTAD ELECTRIC CO. 537.76 MAINT, MARIA ESCAMILLA 102.50 CELL, ESRI, INC 460.00 MAINT, WESTLEY EVEN 63.40 JURY, RANDALL G. FALVEY 40.00 CELL, FAMILY DENTAL CENTER 236.00 SVC, FIRST DISTRICT ASSN OF LCL GOV 4757.50 SVC, FLEETPRIDE, INC 63.35 SUP, TOWN OF FLORENCE 85.95 UTIL, FOERSTER TESTING LIMITED 8337.50 SVC, SARA FOUST 1016.04 CELL, TODD FREIMARK 162.00 REF, CHRISTOPHER FRYER 54.02 JURY, MICHELLE GAIKOWSKI 127.50 SVC, GP PSYCHIATRY CONSULTATION PLL 2000.00 SVC, GRACELAND TWP., 62857.26 RAIF, GRAINGER 238.01 SUP, GREEN, ROBY, OVIATT, 9721.50 SVC, GUARDIAN ALLIANCE TECHNOLOGIES 125.00 SVC, JUSTIN HALAJIAN 40.00 CELL, RON HARTLEY 25.00 CELL, HAUGAN NELSON REALTY INC 4790.00 RENT, HEALTHEQUITY 81.00 SVC, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, WADE HEISER 1800.00 RENT, HELD PROPERTIES 5200.00 RENT, HELSPER, MCCARTY & RASMUSSEN 19291.75 SVC, TOWN OF HENRY 163.54 UTIL, HILLYARD/SIOUX FALLS 3001.84 MISC, CODY HOFF 25.00 CELL, LUCAS HOFTIEZER 2100.00 RENT, JEREMY HOPEWELL 59.38 JURY, LLOYD HOWELL 52.68 JURY, HUMAN SERVICE AGENCY 200.00 SVC, HYVEE #1871 ACCTS RECEIVABLE 217.83 SUP, I STATE TRUCK CENTERS 508.06 SUP, INTERLAKES COMMUNITY ACTION 1736.17 PMT, JEFFERSON COURT LIMITED PTSHIP 8177.00 RENT, JEFFERSON PARTNERS LP 67.74 TRAV, JN ESTATES LLC 5200.00 RENT, CECILIA JOHNSON 72.00 TRAV, JOHNSON CONTROLS, INC. 7367.00 MAINT, CORY JOHNSON 14.00 REF, DERRICK JOHNSON LAW 11151.40 SVC, MYRON JOHNSON 244.00 TRAV, SAMUEL JOHNSON 54.02 JURY, ANDREW JONDAHL 163.00 REF, JURGENS PRINTING 1448.00 SUP, MITCHELL KALLHOFF 25.00 CELL, TIMOTHY KAUP 19.00 REF, RICHARD KOHN 25.00 CELL, ERIK KOSAK 25.00 CELL, KARI KRAAYENBRINK 242.75 TRAV, DALTON KRUEGER 51.34 JURY, KXLG FM 575.00 SVC, LANGUAGE LINE SERVICES 312.23 SVC, LINH LE 59.38, LINCOLN COUNTY AUDITOR 549.00

SVC, LOCKSMITH AND MORE LLC 110.00 MAINT, JODI LOEHRER 126.10 TRAV, MAAG PROPERTIES, LLC 1375.00 RENT, MAC'S, INC 414.12 MISC, T&H REPAIR LLC - MARK'S AUTO 97.64 MAINT, MID-AMERICAN SIGNAL, INC 202.00 SUP, MASTERS TELECOM LLC 258.11 UTIL, MCELHANEY PROPERTIES 124.00 RENT, MCGRATH CONSULTING GROUP 3000.00 SVC, MCLEOD'S PRINTING & OFFICE SUP 497.56 SUP, MENARDS 1080.21 MISC, MIDCONTINENT COMMUNICATIONS 736.21 UTIL, MILLBORN SEEDS 1007.99 SUP, KLAYTON MILLER 25.00 CELL, MOCIC 150.00 DUES, DANIEL MORTENSON 60.72 JURY, MULTI BUSINESS SOLUTIONS INC 3700.00 SVC, MUNICIPAL UTILITIES 15734.02 UTIL, YESIKA G MUNOZ 50.00 SVC, MUTH ELECTRIC 990.73 MAINT, NAPA CENTRAL 423.46 SUP, NELSON & ERICSSON LAW OFFICE, 7498.50 SVC, CHRISTINE NESS 52.68 JURY, NEWMAN SIGNS, INC 774.63 SUP, SHAWN NILLS 40.00 CELL, NORTHEAST PROPERT MANAGEMENT 560.00 RENT, NORTHWESTERN ENERGY 625.77 UTIL, NOVA MAPS 240.00 SVC, OFFICE PEEPS, INC. 302.79 SUP, OFFICE PEEPS, INC. 3332.38 SUP, OTTERTAIL POWER CO. 100.61 UTIL, OVERHEAD DOOR CO 737.76 MAINT, THOMAS PAULI 40.00 CELL, MICHELLE PEDERSON 40.00 CELL, PEN PROPERTIES 1600.00 RENT, PERFORMANCE TOWING 300.00 SVC, PETERS DISTRIBUTING, INC 3599.09 MAINT, PINNACLE PROPERTY SOLUTIONS 15000.00 , SCOTT POLSKI 642.20 TRAV, PRAIRIE LAKES HEALTH CARE CENT 4363.00 SVC, PREFERRED PROPERTIES 4450.00 RENT, RAMKOTA HOTEL & CONFERENCE 112.00 TRAV, RELIABANK DAKOTA 25.00 RENT, RNR DEVELOPMENT 2100.00 RENT, HAROLD ROUNDS 25.00 CELL, RICHARD RUCKDASCHEL 51.34 JURY, RUNNINGS 285.19 SUP, DAWN RUSSELL 399.50 SVC, LA RAE SCHAEFERS 371.90 SVC, WAYNE SCHLAHT 52.68 JURY, AARON SCHLEUSENER 51.34 JURY, ANDI SCHMIDTGALL 72.00 TRAV, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 3583.00 PMT, SD ATTORNEY GENERAL OFFICE 501.50 SVC, SD DEPARTMENT OF HEALTH 5540.00 SVC, SD DEPT. OF HEALTH 7689.76 PMT, S.D. FEDERAL PROPERTY 219.70 SUP, SD STATE TREASURER 591684.55 APRIL REMITTANCE, SDAAO 1040.00 TRAV, SDACO 592.00 PMT, SDN COMMUNICATIONS 1026.00 SVC, SDRS SPECIAL PAY PLAN 2490.29 PMT, MELISSA SEARS 40.00 CELL, HEIDI SELCHERT 40.00 CELL, AMANDA SHAY 560.00 SVC, ANGELA SIMON 52.68 JURY, SIOUX RURAL WATER SYSTEM 67.50 UTIL, SIOUX VALLEY COOP 10258.10 SUP, SOCIA LAW, PC 8615.41 SVC, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH SHORE 192.00 UTIL, SOUTH SHORE GAZETTE 838.48 PUB, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 2756.39 MAINT, SCOTT SWANSON 25.00 CELL, ANN TAECKER 52.68 JURY, TEESDALE LAW OFFICE, PLLC 1296.00 SVC, THE LODGE DEADWOOD 1017.00 TRAV, THOMSON REUTERS-WEST 392.11 SVC, JOSEPH THRONSON 381.10 TRAV, DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRACTOR SUPPLY CREDIT PLAN 58.40 SUP, TURNWELL MENTAL HEALTH OF 2400.00 SVC, TWOTREES TECHNOLOGIES 11848.15 MISC, UNITED SERVICES LLC 520.38 SVC, VERIZON WIRELESS 2898.75 UTIL, VERIZON WIRELESS 813.97 UTIL, MITCHELL A VILHAUER 4313.80 SVC, RELIABANK VISA 346.30 SUP, RELIABANK VISA 748.75 MISC, RELIABANK VISA 78.92 SUP, RELIABANK VISA 50.85 PUB, RELIABANK VISA 885.67 MISC, RELIABANK VISA 362.52 SUP, RELIABANK VISA 1214.67 SUP, RELIABANK VISA 262.13 SUP, RELIABANK VISA 1744.98 MISC, RELIABANK VISA 139.69 SUP, RELIABANK VISA 168.09 MISC, MARLONIE VOGELSANG 25.00 CELL, GAIL WAHL 1640.00 PMT, SCOTT WAHL 1640.00 PMT, WALMART - CAPITAL ONE 435.09 PMT, WATERTOWN FORD 51718.80 EQUIP, WATERTOWN PUBLIC OPINION 392.51 SUP, WATERTOWN PUBLIC OPINION 87.48 PUB, WATERTOWN WHOLESALE 230.90 SUP, PAIGE WELLING 54.00 TRAV, ISAAC WESELOH 52.68 JURY, WW TIRE SERVICE INC 347.61 MAINT, DJ YORK 122.00 TRAIN, YOUNGBERG LAW 240.00 SVC,

Motion by Johnson, second by Gabel, to approve a claim in the amount of \$38,939.94, payable to the City of Watertown for March 2025, 911 surcharge collections; Gabel, McElhany, Johnson and Schweer, voted aye; VanDusen was recused; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Schweer, to approve the following personnel change: Gary Johnson, Seasonal new hire Park Custodian, Park, effective 5-09-2025, Grade AA 1/\$17.41; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Schweer, second by McElhany, to enter into executive session, per SDCL 1-25-2 (4) Discussing information listed in SDCL 1-27-1.5(8) and 1-27-1.5(17) (safety or disaster); at 9:46 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:16 a.m., no action was taken. Auditor, Brenda Hanten, and Treasurer, Carol Maloney were present for executive session.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Johnson, to adjourn at 10:16 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

LD600DT	TPS500PT
<p>23hp Liquid cooled, 3 cylinder, Kohler diesel engine with engine cover Hydraulic pumping system, forward and reverse Single 165,000 BTU diesel burner Automatic temperature control w/digital thermostat & single digital control Fully insulated material tank, with 10" filler lid and 20" manhole 5' Spray wand with 50' hose mounted on a heavy-duty industrial hose reel 8' Non-circulating spray bar & operator platform Air operated ball valve with wireless cab control & compressor Hand wand material recirculation plumbing Overnight heater 120V 1500W installed with thermostat 12 gal Recovery tank 10lb Fire extinguisher with bracket DOT/Transport Canada approved LED trailer lighting (2) 5,200 lb axles with 225/75/R15 tires, electric brakes and breakaway kit License plate bracket with LED light Heavy duty, top wind trailer jack and adjustable pintle hitch 7-pin trailer plug</p> <p style="text-align: right;"><i>Painted Black</i></p>	<p>5hp Engine, 10 GPM Pumping system and flushing tank <i>PPES10 Remote Suction \$2,975 add on</i> Dual 80,000 BTU vapor propane burners <i>Automatic temperature control/w/ electronic ignition, battery and charger</i> 10" diameter non-vented flip top filler lid 5' Spray Wand with 50' emulsion hose and hose reel <i>8' Non-circulating spray bar & operator platform</i> Not available Hand Wand Material Circulation Plumbing Not available 12 gal Recovery tank 10lb Fire extinguisher with bracket DOT/Transport Canada approved LED trailer lighting (2) 5,200 lb axles with 225/75/R15 tires, electric brakes and breakaway kit License plate bracket with LED light Heavy duty, top wind trailer jack and adjustable pintle hitch 7-pin trailer plug</p> <p style="text-align: right;"><i>Painted Black</i></p>



10 Michigan Street NE • P.O. Box 575
Hutchinson, MN 55350
(320) 587-3135 • www.promaintenanceinc.com

May 8, 2025

Mr. Steve Molengraaf
Codington County Extension Building
1910 Kemp Ave
Watertown, SD 57201

Phone: 605-881-3690; Email: codmain1@codington.org

Pro Maintenance, Inc is not allowed to remove tile unless it has been tested and documented that the tile and glue do not contain asbestos.

Pro Maintenance proposes to furnish all material and perform all labor necessary to complete the following:

Project: Codington County Extension Building

RE: Classrooms B & C

Scope of Work: Install Sherwin Williams 27 Mil Epoxy Floor System with Resutile HTS Topcoat

1. Remove carpet tile and glue.
2. Grind floor to remove any residual glue and to profile for adhesion.
3. Install primer coat of Resuflor MPE at a rate of 450 square feet per gallon.
4. Install fill coat of Resuflor PT at a rate of 450 square feet per gallon.
5. Install body coat of Resuflor MPE at a rate of 100 square feet per gallon.
6. Broadcast random decorative flake, if desired.
7. Install Resutile HTS Satin Finish Urethane with shark grip at a rate of 550 square feet per gallon.

Floor: 1,900 square feet – price is \$7.48 per square foot = \$14,212.00

Project: Codington County Memorial Park

RE: Girl Scout Building

Scope of Work: Install Sherwin Williams 27 Mil Epoxy Floor System with Resutile HTS Topcoat

1. ~~Remove VCT tile and glue.~~
2. Grind floor to remove any residual glue and to profile for adhesion.
3. Install primer coat of Resuflor MPE at a rate of 450 square feet per gallon.
4. Install fill coat of Resuflor PT at a rate of 450 square feet per gallon.
5. Install body coat of Resuflor MPE at a rate of 100 square feet per gallon.
6. Broadcast random decorative flake, if desired.
7. Install Resutile HTS Satin Finish Urethane with shark grip at a rate of 550 square feet per gallon.

~~Removal: 763 square feet – price is \$0.80 per square foot = \$610.40 to be abated~~
Floor: 763 square feet – price is \$7.48 per square foot = \$5,707.24



Advanced Health, Safety and Security

P.O. Box 437
105 3rd Steet
Balaton, MN 56115

PH: (507) 763-3606

Estimate

Date	Estimate #
4/24/2025	MN4163

Name / Address
Codington County Maintenance Attn: Steve Molengraaf 14 1st Ave. SE Watertown, SD 57201

			Project
Description	Qty	Rate	Total
Girls Scout Building			
Containment and Removal of Floor tile and mastic	763	4.25	3,242.75T
Air monitoring and testing	4	35.00	140.00T
Cost of Disposal and Hazardous Material Handling	5	100.00	500.00T
Cost of Travel associated with service	2	175.00	350.00T
If you have any questions please give us a call. Thank you for your business. Brian- 605-430-8842			
Subtotal			\$4,232.75
Sales Tax (0.0%)			\$0.00
Total			\$4,232.75

**RESOLUTION 2025-06
APPOINTMENT OF APPLICANT AGENT**

WHEREAS Codington County is submitting a grant application to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS Codington County is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the Codington County Board of County Commissioners appoints Troy VanDusen and/or Andrew Delgado as the authorized Applicant Agent.

Dated this 20th, day of May 2025.

Appointing Authority

Troy VanDusen
Chairperson, Codington County Commission

Appointed Agent

Andrew Delgado
Codington County Emergency Management Director

ATTEST:

Dated this 20th day of May, 2025

Brenda Hanten
Codington County Auditor

DESIGNATION OF APPLICANT AGENT

Name of Applicant/Subgrantee	Codington County
Troy VanDusen and/or Andrew Delgado Name of Applicant's Agent	Chairperson, Codington County Board of Commissioners County Emergency Management Director Title
<u>14 1st Ave SE</u> Business Address	<u>605-882-6297</u> Business Phone
<u>Watertown, SD 57201</u> City, State & Zip Code	<u>605-882-6288</u> Fax Number

Codington County

Troy VanDusen and/or Andrew Delgado is hereby authorized to execute for and on behalf of Codington County, a public entity established under the laws of the State of South Dakota, this application and to file it with the Division of Emergency Management) for the purpose of obtaining Federal financial assistance under the Disaster Relief Act (Public Law 93-288 as Amended), or otherwise available from the President's Disaster Relief Fund.

That Codington County, a public entity established under the laws of the State of South Dakota, hereby authorizes its agent to provide to the State and to the Federal Emergency Management Agency, for all matters pertaining to such Federal disaster assistance, the assurances attached to the project application.

Approved By:

Troy VanDusen,
Chairperson, Codington County Commission

Dated this 20th day of May, 2025

ATTEST:

Brenda Hanten
Codington County Auditor

May 20, 2025

Jim Poppen
SD Office of Emergency Management
221 S. Central Ave.
Pierre SD 57501

Dear Mr. Poppen:

As part of the Hazard Mitigation Grant process, a local funding match is required. This letter serves as Codington County's commitment to meet the matching fund requirements for the Codington County Pre-Disaster Mitigation Plan Update project. The local matching fund requirement will be made by Hard Cash commitment of up to \$5,000.00 for the PDM plan update.

Sincerely,

Troy VanDusen, Chair
Codington County Commission

Dated this 20th day of May, 2025

ATTEST:

Brenda Hanten
Codington County Auditor

LETTER OF AGREEMENT

FIRST DISTRICT ASSOCIATION
OF LOCAL GOVERNMENTS
POB 1207
WATERTOWN, SD 57201

CODINGTON COUNTY
EMERGENCY MANAGEMENT
14 1ST AVENUE SE
WATERTOWN, SD 57201

Referred to as District

Referred to as Codington County

Codington County hereby enters into an agreement with the District

I. THE DISTRICT

- A. This agreement shall, commence on January 1, 2025 and end on or about September 30, 2025.
- B. The District agrees to perform work activities as described in "First District Association of Local Governments Proposed Scope of Work for Codington County Commodity Flow Study (CFS).
- C. The District will deliver the CFS for submission to the South Dakota Department of Emergency Management on or before September 30, 2025.

II. CODINGTON COUNTY

- A. Codington County will provide the First District with all information described in "First District Association of Local Governments Proposed Scope of Work for Codington County Commodity Flow Study (CFS).
- B. Codington County will make payment of three thousand three hundred thirty three dollars (\$3,333) to the First District in the first quarter of calendar year 2025.
- C. Codington County will make payment of ten thousand (\$10,000) dollars to the First District after submission of the CFS.
- D. Total agreement amount (not to exceed) ten thousand dollars (\$13,333).



District Signature 1/1/2025
Date

Codington County Date
Signature

“First District Association of Local Governments Proposed Scope of Work for Codington County Commodity Flow Study (CFS)”

Task 1. Finalize Scope and Work Plan

After January 1, 2021, First District Staff will meet with Codington County Emergency Manager to Finalize Project Work Plan.

The work plan calls for the completion of the project no later than September 30, 2025. The First District believes that it can accomplish the project goals within this prescribed time frame. One to two meetings with Codington County Emergency Management personnel are planned and scheduled towards the end of the project. The meetings will be coordinated with the review and delivery of specific deliverables.

Deliverables

1. Final Project Work Plan
2. Schedule of Deliverables

Task 2. Data Collection and Initial Review

Codington County with guidance from the First District will collect the necessary data for the completion of the Commodity Flow Study. Data collection may involve contact by personal interview and observation. Upon completion of the initial data collection, First District Staff will tabulate all data and return the information to Codington County to be reviewed for accuracy.

Task 3. Data Analysis

After collection and initial tabulation of associated data, the First District Staff will develop the criteria and/or information necessary for the completion of the report. The following are examples of data to be gathered and analyzed:

- Total count
- Total placarded and percent placarded
- Routes
- Time of day
- Types of hazardous materials

Task 4. Final Report

First District will prepare a Draft Final Report, which will be provided to the Codington County Emergency Management Director for review and comment. The report will document all the findings. After incorporating the comments of Codington County Emergency Management Director, the report will be finalized. An executive summary documenting the main findings will be provided to include analysis, and map production.

Deliverables

1. One (1) hard copy and One (1) digital copy of the Final Report

Sheila and Mary,

Attached you will find two copies of the contract between Codington County and First District for the development of the Commodity Flow Study (CFS). After the Commission approves the Grant award for the CFS at their next meeting, please have the Commissioners approve, sign both copies and return one copy to my office.

You will note that the contract cost is for \$8,000. HMGP Grant funds will cover \$6,400 of the costs. I will then apply \$1,600 of Codington County's 2021 annual dues to the District towards this project. Therefore, the County will not need to budget any additional dollars for the project other than the normal annual dues paid to the District.

Things to do:

- As far as what needs to be done next, we will get together after the first of the year to scope out the project, finalize the locations and collection methodology to be utilized in the Summer of 2021.

If there are any questions, please contact me.

Todd A. Kays
Executive Director
First District Association of Local Governments

**STATE-LOCAL ASSISTANCE AGREEMENT
for
HAZARD MITIGATION GRANT PROGRAM
or
PRE-DISASTER MITIGATION**

This agreement between the State of _____ South Dakota _____ (Recipient) and _____ Codington County _____ (the applicant/subrecipient) shall be effective on the date signed by the State and the applicant. It shall apply to all Pre-Disaster Mitigation (PDM) or Hazard Mitigation Grant Program (HMGP) funds provided by or through the State to the applicant/subrecipient for the PDM, or as a result of a Presidentially declared disaster occurring within the State.

The designated representative of the applicant/subrecipient certifies that:

- 1. The applicant/subrecipient has appointed by resolution an applicant's Local Agent/ designated representative to act on the jurisdiction's behalf and will establish and maintain a proper accounting system to record expenditures of PDM or disaster assistance funds in accordance with generally accepted accounting standards or as directed by the Governor's Authorized Representative/State Director. [NOTE: Attach a copy of the resolution to the application.]**
- 2. He/she has legal authority to apply for assistance on behalf of the applicant/subrecipient.**
- 3. The applicant/subrecipient will provide all necessary financial and managerial resources to meet the terms and conditions of receiving Federal and State PDM/disaster assistance.**
- 4. The applicant/subrecipient agrees to provide necessary local share of funding for completion of the project.**
- 5. The local cost share funding will be available within the specified time.**
- 6. The applicant/subrecipient will use PDM or disaster assistance funds solely for the purposes for which these funds are provided and as approved by the Governor's Authorized Representative/State Director.**
- 7. The applicant/subrecipient will give State and Federal agencies, designated by the Governor's Authorized Representative/State Director, access to and the right to examine all records and documents related to use of PDM or disaster assistance funds.**
- 8. The applicant/subrecipient will return to the State, within 15 days of such request by the Governor's Authorized Representative/State Director, any advance funds which are not supported by audit or other Federal or State review of documentation maintained by the applicant for 3 years from closeout of the project.**
- 9. The applicant/subrecipient will comply with all applicable codes and standards as pertains to this project and agrees to provide maintenance as appropriate.**
- 10. The applicant/subrecipient will comply with all applicable provisions of Federal and State law and regulation in regard to procurement of goods and services.**
- 11. The applicant/subrecipient will begin project work within 45 days of approval of the grant and complete all items of work within the performance period as outlined in the grant approval letter.**

12. The applicant/subrecipient will comply with all Federal and State statutes and regulations relating to non-discrimination (including but not limited to the Civil Rights Act, Americans with Disabilities Act, etc).
13. The applicant/subrecipient will comply with the provisions of the Hatch Act limiting the political activities of public employees.
14. The applicant/subrecipient will comply with the National Flood Insurance Program requirements.
15. The applicant/subrecipient will not enter into cost-plus-percentage-of-cost contracts for completion of PDM or Hazard Mitigation Grant Program projects.
16. The applicant/subrecipient will not enter into contracts for which payment is contingent upon receipt of State or Federal funds.
17. The applicant/subrecipient will not enter into any contract with any party that is debarred or suspended from participating in Federal assistance programs.
18. The applicant will comply with one of the following (as appropriate for the type of applicant) for all audit requirements: 44CFR (Part 14.2) and OMB CIR A-133 (replaces A-128).
19. The applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
20. PROJECT SCOPE-OF-WORK WILL NOT BE CHANGED WITHOUT PRIOR WRITTEN APPROVAL FROM FEMA.

SIGNED FOR THE APPLICANT:

Troy Vandusen

Typed Name

Chair, Codington County Commission

Title

•

Signature

5/20/2025

Date

SIGNED FOR THE STATE:

Jim Poppen

Typed Name

State Hazard Mitigation Officer

Title

Signature

Date

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION
AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE
REQUIREMENTS**

O.M.B NO. 1660-0025
Expires September 30, 2017

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, and submitting the form. This collection of information is required to obtain or retain benefits. You are not required to submit to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street SW, Washington, DC 20472-3100, and Paperwork Reduction Project (1660-0025). **NOTE: Do not send your completed form to this address.**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 28 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the transaction, grant, or cooperative agreement.

1. LOBBYING

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Standard Form-LLL "Disclosure of Lobbying Activities" attached

(This form must be attached to certification if non-appropriated funds are to be used to influence activities.)

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of a or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEE OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17.615 and 17.620-

A. The applicant certifies that it will continue to provide a drug-free workplace by;

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about-

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A.

A. The applicant certifies that it and its principals:

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

(1) Abide by the term of the statement; and

(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation act of 1973, as amended; or

(2) Requiring such an employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, City, County, State, Zip code)

Codington Emergency Management
14 1st Avenue SE
Watertown, Codington County, SD 57201

There are workplaces on file that are not identified

Sections 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a state wide certification.

Signature of Applicant Agent _____

Date: 5/20/2025

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
ASSURANCES-NONCONSTRUCTION PROGRAMS

O.M.B NO. 1660-0025
Expires September 30, 2017

Paperwork Burden Disclosure Notice

Public reporting burden for this data collection is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street SW, Washington, DC 20472 Paperwork Reduction Project (1660-0025). **NOTE: Do not send your completed form to this address.**

NOTE:
Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (*including funds sufficient to pay the non-Federal share of project costs*) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4727-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P. L. 88-352) which prohibits discrimination on the basis of race, color, or national origin; (b) Title IV of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912, (42 U.S.C. 290-dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et. seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provision in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniformed Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchase.
8. Will comply with provisions of Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principle employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7) the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable with flood insurance purchase requirements of Section 102a of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Sections 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176 (c) of the Clear Air Act of 1955, as amended (42 U.S.C. Section et seq.); (g) protection underground sources of drinking water under Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the wild and Scenic Rivers Act of 1968 (16 U.S.C. Sections 1271 et seq.) related to protecting components of the national wild and scenic rivers systems.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-et seq.).

ASSURANCES-NONCONSTRUCTION PROGRAMS Cont.

O.M.B NO. 1660-0025
Expires September 30, 2017

14. Will comply with P.L 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 9-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

Signature of Applicant Agent _____

Date: **May 20, 2025**

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME <i>JOSEPH LAFRAMBOISE</i>		DATE <i>5-20-25</i>
EFFECTIVE DATE <i>6-2-25</i>	POSITION TITLE <i>SHOP FOREMAN MECHANIC</i>	DEPARTMENT <i>HIGHWAY</i>
CURRENT STEP <i>Grade 40 / 1</i>	NEW STEP	
CURRENT PAY RATE	NEW PAY RATE <i>28.65 / 4,985.10</i>	
REASONS FOR CHANGE <i>NEW HIRE</i>		

EMPLOYEE SIGNATURE _____

DEPARTMENT HEAD SIGNATURE *Randy Falvey* _____

DATE *5-20-25* _____

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME William Hauger		DATE 5/14/2025
EFFECTIVE DATE 5/19/2025	POSITION TITLE Seasonal Park Custodian	DEPARTMENT Park
CURRENT STEP	NEW STEP AA1	
CURRENT PAY RATE	NEW PAY RATE \$17.41	
REASONS FOR CHANGE New Hire <i>EH</i>		

EMPLOYEE SIGNATURE William Hauger

DEPARTMENT HEAD SIGNATURE Steve Molengraaf

DATE 5-14-2025

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.