

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, April 22, 2025**

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the April 22, 2025, agenda**
5. **Action to approve the April 15, 2025, minutes of the Board of Codington County Commissioners**
6. **Action to approve County and Consolidated Board of Equalization minutes**
7. **Discussion/possible action with Rauville Township Officers for additional RAIF Funding**
8. **Monthly Reports**
  - a. **Emergency Management**
  - b. **Sheriff**
9. **Action to approve the purchase of 2 squad cars for the Sheriff's Dept., as budgeted in 2025**
10. **Action to accept quote for XP all-purpose cleaner for Detention Center, as budgeted**
11. **Action to authorize application of UJS Court Security Grant**
12. **Action to declare used Highway supplies surplus to be sold at designated rates**
13. **Discussion/possible action to approve extending Treasurer's office hours of 8 a.m. to 4 p.m. through May**
14. **Note the Board will not meet on 4/29/2025 due to previously adopted policy**
15. **Action to approve abatement applications**
16. **Action to approve claims for payment**
17. **Action to approve automatic budget supplements**
18. **Action to approve personnel changes**
19. **Action to approve travel requests**
20. **Note no Commissioners meeting**
21. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
  - a. **Sioux Valley Commissioners Association meeting, Wednesday, April 23, 2025, 12:00 p.m., Brookings, SD**
22. **Old Business**
23. **New Business**
24. **Open**
  - a. **Public Comments**
  - b. **Commission Comments**

**25. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**26. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

April 22, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 22, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Troy VanDusen and Randall Schweer. Chair VanDusen, presiding. The pledge of allegiance was led by Auditor, Brenda Hanten.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair VanDusen called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by Schweer, second by Gabel, to approve the agenda for April 22, 2025, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Schweer, to approve the minutes of April 15, 2025; all voted aye; motion carried.

**2025 BOARD OF EQUALIZATION MINUTES**

Motion by Johnson, second by Schweer, to approve the minutes of the 2025 County Board of Equalization and the 2025 Consolidated Board of Equalization; all voted aye; motion carried.

**ADDITIONAL RAIF FUNDING FOR RAUVILLE TOWNSHIP**

Rauville Township Board members, Scott Lentz, Supervisor and Bret Henricks, Chairman, appeared before the Board to request additional RAIF funding from the original amount of \$100,000.00 that was approved at the January 14, 2025 Board meeting which the cost share of 80% RAIF funding was \$80,000.00. They are requesting an additional \$52,000.00 from RAIF funding, which would be 80% RAIF funding and Rauville Township covering 20%, due to the increased cost of the culverts and the extra gravel that will be needed; Motion by McElhany, second by Schweer, to approve the additional amount of \$52,000.00, of which RAIF funding will cover 80% - \$41,600.00 and Rauville Township will cover 20% - \$10,400.00 for the total amount of \$52,000.00 requested; all voted aye; motion carried.

**MONTHLY REPORTS**

**Emergency Management Director, Andrew Delgado**, updated the Board: hosted the Lake Area Radio Club for their March meeting, discussion on Field Day and photos and turned in credentialing Cards, to man a lark radio during a severe weather incident; completed two of three quarterly reports for HMEP grants; hosted two weather spotter training classes with 57 attendees over two sessions, DJ, Search and Rescue Commander and myself attended a Basic Inland Search and Rescue Course with instructors being from the Air Force Rescue Coordination Center, Custer Search and Rescue team took us out on a mapping mission using their drone on some of the different terrain, had a policy meeting for Search and Rescue and starting to look at the policies that are in place to update and expand them with eight policies for the board to review for adoption. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of March 2025, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$14,889.59, and were retained by the County;

Commissary items sold in the amount of \$3,079.65 with a commission fee to the County in the amount of \$3,114.70; 515 cases/calls for service; 12 accident reports were completed; 77 warrants served; 205 sets of civil papers served; 3,764 transport miles; average daily inmate population 50.42 (high ADP 58 and low ADP 43); 17 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 12 individuals using remote breathalyzers; 42 individuals testing twice daily PBT'S; 48 individuals reporting twice weekly for UA Drug testing; 1 individuals wearing a sweat patch; 187 bookings; \$5,810.00 collected in fees for out of county prisoner contracts; \$3,380.00 collected in work release fees; \$7,447.00 collected in fees for the 24/7 program; and 3,805.00 collected in SCRAM fees; hosting a chaplains training course with 55 people signed up to attend; completed the pressure point control tactics, taser training and simulator training, firearms training coming soon; jail design meetings continue.

**SHERIFF'S OFFICE PATROL VEHICLES**

Motion by Gabel, second by McElhany, to authorize Sheriff, Brad Howell, to order two 2025 Dodge Durango Pursuit Vehicles, as budgeted in 2025, from Watertown Chrysler, at a cost of \$41,231 each; all voted aye; motion carried. Sheriff Howell noted he compared this price to the state bid which is 700 and some cheaper per vehicle plus save the cost of transporting them and need to be finalized by May 1, 2025.

**XP ALL-PURPOSE CLEANER**

Motion by McElhany, second by Schweer, to approve a quote for an XL All Purpose Cleaner, in the amount of \$4,361.87, from Cole Papers, Inc., to replace a current cleaning system for cleaning cells, the current equipment is outdated and are starting to have issues with it and can't get parts for it, it is a budgeted item for 2025; all voted aye; motion carried.

**UJS COURT SECURITY GRANT**

Motion by Johnson, second by McElhany, to authorize Facility Manager, Steve Molengraaf, to apply for UJS Court Security Grant, in the amount of up to \$10,000 to upgrade cameras in the courthouse; all voted aye; motion carried.

**TREASURER'S OFFICE CLOSURE TO PUBLIC AT 4:00 P.M.**

Motion by McElhany, second by Gabel, to extend closing the Treasurer's Office to the public at 4:00 p.m. until May 31<sup>st</sup>, 2025 as requested by Treasurer, Carol Maloney, the office will be open to the public M-F from 8:00 a.m. until 4:00 p.m., all voted aye; motion carried.

**NOTE NO BOARD MEETING**

Due to previously adopted policy the Board will not meet Tuesday, April 29<sup>th</sup>, 2025.

**BOARD MEMBER EXCUSED FROM MEETING**

Commissioner McElhany was excused from the meeting at 9:30 a.m.

**NEW BUSINESS**

Commissioner Gabel mentioned that working with the City of Watertown the building permit fees were reduced to \$10,000 opposed to \$140,000 if it were the full price of the building, appreciate the cooperation working with the City on this, attended a digital summit in Pierre.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 9:35 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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Published once at the total approximate cost of \$\_\_\_\_\_