

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, April 15, 2025**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the April 15, 2025, agenda
5. Action to approve the April 8, 2025, minutes of the Board of Codington County Commissioners
6. Discussion/possible action to approve scheduling program with TCP
7. Update on projects with Waylon Blasius, Banner Associates, Inc. representative
8. Action to authorize a notice to bidders for County Road 20 paving project
9. Monthly Reports
  - a. Veteran Service Officer
  - b. Highway
  - c. Facility Manager
10. Action to approve abatement applications
11. Action to approve claims for payment
12. Action to approve automatic budget supplements
13. Action to approve personnel changes
14. Action to approve travel requests
15. Public Notices – a possible quorum of Commissioners could be in attendance at:
16. Old Business
17. New Business
18. Open
  - a. Public Comments
  - b. Commission Comments
19. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee's representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
20. Action to adjourn upon completion of agenda items

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**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

April 15, 2025

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 15, 2025, at the Codington County Court House. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, and Randall Schweer; absent Troy VanDusen. Vice-Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Vice-Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by McElhany, second by Gabel, to approve the agenda for April 15, 2025, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by McElhany, to approve the minutes of April 08, 2025; all voted aye; motion carried.

**QUOTE FROM ALADTEC FOR SCHEDULING PROGRAM**

Motion by Gabel, second by McElhany, to approve quote with Aladtec, for scheduling program to integrate with TCP, in the amount of \$1,050 one-time implementation fee and \$3,600 for recurring annual subscription fee, for a total of \$4,650.00, Chief Deputy, Brent Solum presented the Board with the quote and explained for departments that have unique schedules (Sheriff's & Detention Center) TCP isn't able to provide this service without the scheduling program integrated with Aladtec; all voted aye; motion carried.

**COUNTY ROAD 20 PAVING PROJECT NOTICE TO BIDDERS**

Motion by Johnson, second by Gabel, to approve a notice to bidders for County Road 20 Asphalt Surfacing project. Highway Superintendent, Randy Falvey, updated the Board with the project details; all voted aye; motion carried. The bids will be opened at the Board's meeting scheduled for Tuesday, May 6<sup>th</sup>, 2025.

**MONTHLY REPORTS**

**Highway Superintendent, Randy Falvey**, updated the Board: had to send the guys out four days in a row for the last snow storm; have a highway department employee, Robyn Riter retire after 10 years and replaced with new hire Wade Jordan, Jeff Case will retire at the end of the month after 36 years with the highway dept.; crews have been out crack sealing the roads concentrating on County Road 11-2; motor graders have been out working on the gravel roads; some ditch and right-of-way repair work on County Road 7-2, reclaimed a good portion of the right-of-way; had preconstruction meeting with DOT in Huron over a project they are doing on State Highway 25, they want to use our County Road 27 from Henry up to County Road 2-1, will check the roads prior to any construction and repair anything after the fact, the project should be finished sometime late fall. **Veterans Service Officer, Todd Rose**, updated the Board: metrics for the month, 191 open claims (working claims) 89 pending action from VA, 84 completed (YTD), Hamlin 13 open (working claims) 9 pending from VA, 2 completed (YTD), currently working for

14 veterans and have completed 4 claims for veterans from outside our county; \$3,372 for the month Mar. 2025, increase in monthly compensation for veterans or their dependents YTD monthly increase \$34,470; \$18,187 for the month of March 2025 retro-payment to bring a claim current to monthly compensation YTD retro-payments \$302,984; 3 veteran DAV transports in March, 5 - currently scheduled for April, 8 drivers; a new Secretary for the SD Dept. of Veterans Affairs has been selected and appointed by the governor, Jeremiah Schneider assumed his roll on March 6, 2025; attended the Hamlin County commission meeting last month, reviewed last year's claim numbers and presented and reviewed the current MOA to get it signed, no changes to the current MOA other than updating the dates; will be traveling to Sioux Falls for training and asked permission to have the Deuel County VSO, Lynna Speier ride along; nothing new to speak of coming out from VA, have not seen or heard of any changes in services or benefits that will affect us at the local level, in-light of recent national VA changes; Girl Scouts donated cookies for the office and have also shared some with the VA clinic; Memorial Day Ceremony will be handled by the Watertown American Legion, more details to come in next months; Veterans Information Event to be held at the Watertown Readiness Center on July 19<sup>th</sup>, 2025 from 10:00 a.m. to 2:00 p.m., are in the planning phase, there will be representatives from VA and other organizations that will have informational booths; will be attending State Training Conference; working on the 2026 budget. **Facility Manager, Steve Molengraaf**, updated the board: Ag. Building – working with Banner Inc., on the parking lot warranty work from frost heaving; Court House – quotes for grant to upgrade and add some cameras have been submitted to the sheriff's department for the starting process of the grant, will put on next week's agenda for approval to apply for the grant; early morning April 6<sup>th</sup>, 2025 the bench in the front yard of the courthouse was intentionally run over by a vehicle, the sheriff's office is investigating the incident; the generator project has been estimated to be completed by mid-June, will shut down for hook-up Memorial Day weekend; Detention Center – nothing to report; Park – 494 reservations as of 4/14/25, 486 online reservations, 8 offline reservations, 4 of the offline were for buildings; the park office opened on April 1<sup>st</sup>, 2025 responding to calls that were left on the answering machine, some maintenance staff started on Monday, April 14<sup>th</sup>, 2025 and will add a couple more in May, boat dock and some beach work has been done by the county highway dept.; Weed – attended the annual State Weed Commission meeting and a couple of neighboring county weed meetings the past couple of weeks, will be getting weed staff started in May for preparation of equipment for the upcoming season; WNV – with federal cuts this year, WNV grant dollars might be limited or any funding at all; will be getting the mosquito fogger calibrated next week, calibrations are required by the SDANR each year; working on 2026 budgets.

### CLAIMS

Motion by McElhany, second by Gabel, to approve the following claims for payment; all voted aye; motion carried. BORNES GROUP 2640.42 POST, CRAFTCO INC 12495.70 MISC, FIRST DISTRICT ASSN OF LCL GOV 450.00 MAINT, LEWIS & CLARK BHS 225.00 SVC, OFFICE PEEPS, INC. 7.59 SUP, SD DEPT OF LABOR & REGULATIONS 6916.00 PMT, SD STATE TREASURER 2301.36 MARCH REMITTANCE, SDACO 800.00 TRAV, THOMSON REUTERS-WEST 347.96 SVC, GAIL WAHL 1640.00 PMT, SCOTT WAHL 1640.00 PMT, WATERTOWN PUBLIC OPINION 1074.21 PUB, YANKTON CO TREASURER 151.25 SVC.

Motion by McElhany, second by Gabel, to approve the following claim for payment; all voted aye; motion carried. Tegra - \$21,410.86.

Motion by Johnson, second by McElhany, to approve a claim in the amount of \$37,453.45, payable to the City of Watertown for February 2025, 911 surcharge collections; all voted aye; motion carried.

### TRAVEL REQUEST

Motion by Johnson, second by Gabel, to approve the following travel requests: Community Services Office staff to attend training and strategic planning; Veteran Service Office staff to attend a conference and certification and benefits school; all voted aye; motion carried.

**OPEN**

**Commission comments** – Commissioner McElhany mentioned that the digging west of town is not related to the new jail building, and had a conversation with Emergency Management Director, Andrew Delgado and there is not a need to enact a burn ban at this time; Commissioner Johnson mentioned that Supt. of Watertown School District, Jeff Danielson recently was named the top superintendent for the State of SD, at the last SD Retirement meeting the SD Retirement System is still 100% funded and there will be a 1.7% raise this year; Commissioner Gabel announced that there will be a new jail design meeting today, and will meet with the judges about an IT update in the small court room – the cost of the update will partially be covered by the county.

**EXECUTIVE SESSION**

Motion by Johnson, second by McElhany, to enter into executive session, per SDCL 1-25-2 (1) Discussion of personnel issues; at 9:45 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:28 a.m., no action was taken. Human Resource Representative, Natalie Remund, and Treasurer, Carol Maloney were present for executive session.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 10:30 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten

Codington County Auditor

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