

Meeting Minutes

Project: **Codington County Jail**

Subject: Owner Review Meeting

Date: Tuesday, December 03, 2024 | 1:00 PM – 2:00 PM

Location: Teams

Attendees:

- Lee Gabel, Codington County
- Brad Howell, Codington County Sheriff
- Matt Blackwelder, Codington County Jail
- Craig Beebe, Beckenhauer Construction
- Tyler Klatt, Tegra Group
- Dick Strassburg, Tegra Group
- Andrew Eitreim, Architecture Incorporated
- Jon Young, HDR
- David Bostwick, HDR

1. Review of Concept Plan Diagram

- a. 108 total beds + 20 shell
 - i. 88 Males + 16 Shell
 - ii. 16 Females + 4 Shell
 - iii. 4 Juveniles
- b. A primary goal for the design is to be staff efficient.
 - i. Organizing booking, juvenile housing, female housing and medical adjacent to Central Control allows for direct observation.
 - ii. Can the location of the Central Control pod be adjusted to have visual line of sight of the main north-south corridor?
- c. We will need to review the site access with the State DOT for access off the Highway.
- d. Juvenile Beds
 - i. (2) sub-housing units, each with 2 beds
 - ii. Separate entrance for juvenile beds. This aligns with the State preference.
 - iii. We will need to review the plan with the State. The County will pass along the concept plan to the State.
 - iv. Added a Multipurpose Room at 375 square feet.
- e. Female Beds – 16 Total + 4 Shell
 - i. (4) single occupancy cells, separated into (2) sub-housing units
 - ii. 12-bed unit with (3) 4-bed cells.
 - iii. Added an Exercise space and Classroom adjacent the female housing to avoid moving females to the male pod.
 - iv. Upper-tier of 4 single occupancy cells could be shell space.

- f. Male Beds – 88 Total + 16 Shell
 - i. (2) units with (6) 4-bed cells = 48 beds
 - ii. (6) units with (4) single occupancy cells
 - g. Booking
 - i. All adults enter through Vehicle Sally Port and Booking.
 - ii. All juveniles would enter through a separate entrance.
- 2. Review of Space Program**
- a. Added spaces from previous version.
 - i. 375 SF Classroom adjacent to Female Housing
 - ii. 750 SF Exercise Room adjacent to Female Housing
 - iii. 375 SF Multipurpose adjacent to Juvenile Housing
 - iv. 120 SF Video Court with Male Housing
 - v. 284 SF total for 24/7 Program
 - 1. Includes Program Coordinator, Reception Vestibule, U/A Toilet and Supply Storage
 - vi. Lobby has seating for 8 people.
 - b. Modify Male Housing Classrooms – Keep one at 375 SF and reduce one to 240 SF
- 3. Schedule**
- a. Schematic Design: November – January
 - i. Initial Cost Estimate
 - b. Design Development: February – March
 - c. Construction Documents April – July
 - i. Bid Package #1: May
 - ii. Bid Package #2 July
- 4. Upcoming Schedule**
- a. December 17, 1:00 PM