

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, August 15, 2023**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the August 15, 2023, agenda
5. Action to approve the August 08, 2023, minutes of the Board of Codington County Commissioner
6. Presentation on bridge inspections from Mark Juker, Banner Associates
7. Monthly Reports
  - a. Highway
  - b. Welfare Director
  - c. Facility Manager
8. Review 2024 budget requests
9. Discussion/possible action to approve a Conference Room Agreement with Brother's & Sister's Behind Bars
10. Action to authorize application of Watertown Area Community Foundation grant funds
11. Action to authorize application of South Dakota Community Foundation, Beyond Idea grant funds
12. Discussion/possible action to increase Maintenance Dept. weekly on-call stipend
13. Discussion/possible action to approve a quote for replacing park benches at the Courthouse
14. Discussion/possible action to approve a new Veteran Service Office location and lease agreement
15. Discussion/possible action to approve and authorize chair to sign a Connecting Point quote for Microsoft annual renewals for Welfare and Veteran Service offices
16. Action to approve Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
17. Note the Board will not meet on 8/29/2023 due to previously adopted policy
18. Discussion/possible action to enact a burn ban resolution
19. Action to approve abatement applications
20. Action to approve claims for payment
21. Action to approve automatic budget supplements – Emergency Management, Pre-Disaster Mitigation Plan
22. Action to approve personnel changes
23. Action to approve travel requests
24. Public Notices – a possible quorum of Commissioners could be in attendance at:
25. Old Business

**26. New Business**

**27. Open**

- a. **Public Comments**
- b. **Commission Comments**

**28. Action to enter into Executive session per SDCL 1-25-2**

- (1) **Discussion of personnel issues**
- (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) **Preparing for contract negotiations with employees or employee's representatives**
- (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**29. Action to adjourn upon completion of agenda items**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

August 08, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 08, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Commissioner Schweer.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Schweer, to approve the agenda for August 08, 2023, as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of August 01, 2023; all voted aye; motion carried.

**MONTHLY REPORTS**

**Auditor, Brenda Hanten**, updated the Board: the 2024 Provisional Budget is done and ready for publishing; have begun to calculate property tax levies payable in 2023 using the growths and CPI; **Director of Equalization, Shawna Constant**, updated the Board: Appraisers are still working out in the field working on the reappraisal, Shawna and office staff continues to update new sales splits and there has been an influx of new plats which they are working on to get implemented.

**2024 BUDGET REVIEW**

The Board met with **Coroner, Terry Sorensen**, to review the 2024 budget request for the office of the Codington County Coroner and reviewed 2024 budget requests for the following: Commissioners and HSA.

**VETERAN OFFICE SPACE LEASE**

**Veteran Service Officer, Todd Rose**, presented the Board with two proposed lease agreements for office space, located at 101 19<sup>th</sup> St. NE, Watertown, for the Veteran Service Office. Following discussion and review of the proposed lease agreements the Board requested more information and clarification regarding a review of the lease agreements by **State's Attorney, Rebecca Morlock-Reeves**, termination clause, budget line number clarification and to put it on the agenda for next week, August 15<sup>th</sup>, 2023. No action was taken at this time.

**STATE'S ATTORNEY ADMINISTRATIVE SUPPORT POSITION VACANCY**

Motion by Johnson, second by Schweer, to authorize State's Attorney, Rebecca Morlock-Reeves, to hire an Administrative Support position to fill a vacancy, State's Attorney, Rebecca Morlock-Reeves appeared before the Board to request to advertise this position as a full-time position since she has included this in her 2024 budget request to become a full-time position; all voted aye; motion carried.

**TEMPORARY PART-TIME STATE'S ATTORNEY ADMINISTRATIVE SUPPORT POSITION**

Motion by Johnson, second by Waterman, to authorize State's Attorney, Rebecca Morlock-Reeves to hire a temporary part-time Administrative Support position until the full-time position is filled; all voted aye; motion carried.

**SD D.O.H. COMMUNITY HEALTH WORKER PROGRAM GRANT**

Motion by VanDusen, second by Johnson, to accept a grant award and authorize the Chair to sign the grant from the South Dakota Department of Health, to cover the salaries for any work connected to the CHW's in the Welfare Office, which includes work performed for Medicaid billing, and as a CHW and Sara's time associated with the CHW, in addition it covers office expenses, mileage, and all other expenses for the CHW Program, the sustainability plan is to have Medicaid coverage for the CHW positions; all voted aye; motion carried.

**COMMUNITY TRANSIT OF WATERTOWN/SISSETON LETTER OF SUPPORT FOR GRANT**

Motion by VanDusen, second by Schweer, to authorize the Chair to sign a letter of support for a planning grant application to be submitted by Community Transit of Watertown/Sisseton. Terry Hoffman, Co-Director for Community Transit of Watertown/Sisseton appeared before the Board to ask for the Chair to sign a letter of support for a planning grant application due to the growth and need for public transportation in the community, and is in need of a larger facility; all voted aye; motion carried.

**SURPLUS OFFICE FURNITURE**

Motion by VanDusen, second by Waterman, to declare two office chairs from the Director of Equalization Office, surplus to be sold, with an estimated value of \$15-\$20.00 per chair; all voted aye; motion carried.

**U.S. GEOLOGICAL FUNDING AGREEMENT/FLOOD MONITORING STATIONS**

Motion by Johnson, second by Waterman, to authorize Chair Gabel to sign the annual Joint Funding Agreement, between Codington County and the USGS (United States Geological Survey), for flood monitoring stations and precipitation gauges, for the time period from January 1, 2023 through December 31, 2023, in the amount of \$10,080.00; all voted aye; motion carried.

**CITY OF WATERTOWN YARD OF THE MONTH**

Chair Gabel noted that the Codington County Courthouse was recognized with the Yard of the Month from the City of Watertown and thanked the Courthouse Facility Maintenance Employees for the hard work in keeping the grounds of the courthouse looking good.

**CELL PHONE STIPEND**

Motion by VanDusen, second by Schweer, to approve a monthly cell phone stipend, effective July 1<sup>st</sup>, 2023, in the amount of \$25.00, to newly hired Highway employee, Klayton Miller, as requested by Highway Supt., Rick Hartley; all voted aye; motion carried.

**BURN BAN DISCUSSION**

The board held a brief discussion regarding whether to enact a burn ban and due to the recent rain, they are not recommending a burn ban at this time.

**CLAIMS**

Motion by Johnson, second by VanDusen, to approve for payment the following list of claims; all voted aye; motion carried: A-OX WELDING 21.25 SUPPLIES, A-OX WELDING SUPPLY 93.93 SUP, ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 29.75 MAINT, ADVANCED CORRECTIONAL 18211.42 SVC, ANGELA HYDE 300.00 SVC, ALCOHOL MONITORING SYSTEMS 2156.30 SVC, AP AUTO PROS 588.16 REP, AUSTIN LAW OFFICES 9527.51 SVC, AUTOMATIC BUILDING CONTROLS 240.00 REP, AUTO VALUE 32.33 SUP, AVERA OCCUPATIONAL MEDICINE - 208.00 REPAIRS/MAINT., BANNER ASSOCIATES, INC 12276.00  
Codington County, 08 August 2023

REPAIRS/MAINT., BOB BARKER CO. 885.20 SUP, DOUG BARLOW 11.02 JURY, AMY BARSE-JOHNSON 12.04 JURY, BATTERIES UNLIMITED 41.00 SUP, BAUER LAW OFFICE PC 4058.00 SVC, BEACON CENTER 3487.00 PMT, JOHN BEASLEY 106.12 JURY, BIERSCHBACH EQUIPMENT 42.89 REPAIRS/MAINT., BLACKBURN & STEVENS 128.40 SVC, MATTHEW BLACKWELDER 252.00 TRAV, BLADE TECH 101.87 SUP, BUILDING SPRINKLER INC 379.45 MAINT, BLUEPEAK 388.77 UTIL, BLUEPEAK 79.99 UTILITIES, BORNS GROUP 2554.91 POST, BOYS & GIRLS CLUB 7896.00 PMT, BRATLAND LAW 7971.50 SVC, CONNIE BRIDGE 51.02 JURY, JENNIFER BRIGGS 21.22 JURY, BROWNLEE CONSTRUCTION 2804.60 SUPPLIES, BUTLER MACHINERY 1606.50 REPAIRS/MAINT., JEFF CASE 25.00 CELL, CASHWAY LUMBER INC. 55.69 SUP, THE CELL PHONE GUY REPAIR 419.94 REP, CHILD'S VOICE ROUTE #6361 200.00 SVC, CHRISTIANSON APARTMENTS 264.00 ASST, CITIWIDE PROPERTY MANAGEMENT 3000.00 RENT, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, COLE PAPERS, INC. 3748.12 SUP, COLE'S PETROLEUM 34076.96 SUPPLIES, STEPHANIE COLE 20.20 JURY, CONNECTING POINT COMPUTER CENT 5789.50 REP, CONSOLIDATED CORRECTIONAL 13724.70 SUP, LANCE CRAIG 18.00 REF, CREDIT COLLECTIONS BUREAU 608.50 PMT, CREDIT COLLECTIONS BUREAU 145.64 PMT, CULLIGAN WATER CONDITIONING 158.00 SUP, TARA DAHL 12.04 JURY, DAKOTA SUPPLY GROUP 204.82 SUP, MATTHEW DARGATZ 25.00 CELL, DELANEY NIELSEN SANNES PC 591.75 SVC, REBECCA DELVO 18.16 JURY, DIAMOND DRUGS, INC 649.67 SUP, WAYNE DOCKTER 11.02 JURY, JAMIE DOLEN 25.00 CELL, CAROL DUNN 110.20 JURY, JOSEPH DUPONT 104.08 JURY, ANGELA EICKMEYER 10.00 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELITE DRAIN & SEWER CLEANING 275.00 REP, ELLYSON LAW OFFICE 967.58 SVC, ENGELSTAD ELECTRIC CO. 1911.70 REP, BRADLEY ENSTAD 12.04 JURY, MARIA ESCAMILLA 40.00 CELL, KRISTEN ESCHÉ 28.00 REF, RANDALL G. FALVEY 25.00 CELL, FIRST DISTRICT ASSN OF LCL GOV 8525.65 SVC, FLINT HILLS RESOURCES 436084.00 SUPPLIES/REPAIRS, TERRANCE FLINT 16.12 JURY, ALLISON FORBUSH 40.00 CELL, FOX LAW FIRM, PLLC 325.76 SVC, RICHARD FOX 11.02 JURY, WENDY FRENCH 102.04 JURY, D LEE GABEL 52.04 JURY, MICHELLE GAIKOWSKI 142.10 SVC, GH2.0 4320.00 RENT, CHERYL GIBBS 51.02 JURY, GIGFIRE 80.00 UTIL, ETHAN GILMOUR 15.10 JURY, SUSAN GLINES 52.04 JURY, JOSEPH GOAR 55.10 JURY; GRAINGER 171.74 REP, GREAT AMERICA FINANCIAL SVC 721.56 RENT, GREEN, ROBY, OVIATT, 16617.10 SVC, DARREL GROHS 12.04 JURY, LINDA HAAN 55.10 JURY, ALICIA HAICH 102.04 JURY, JUSTIN HALAJIAN 40.00 CELL, ADAM HANSON 52.04 JURY, RICK HARTLEY 40.00 CELL, RON HARTLEY 25.00 CELL, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, HEFTY SEED COMPANY 333.20 SUP, HELSPER, MCCARTY & RASMUSSEN 23890.89 SVC, TOWN OF HENRY 181.31 UTILITIES, HILLYARD/SIOUX FALLS 732.91 SUP, MICHELE HOPPER 13.06 JURY, BRAD HOWELL 252.00 TRAV, HUMAN SERVICE AGENCY 100.00 SVC, HYVEE #1871 ACCTS RECEIVABLE 145.49 SUP, IHS PHARMACY 155.88 SUP, IMEG 1599.31 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 2180.97 PMT, JEFFERSON PARTNERS LP 61.50 ASST, DOUGLAS JERKÉ 52.04 JURY, JOHN W HOCK COMPANY 101.33 SUP, JOURNAL TECHNOLOGIES, INC 18.79 SVC, JURGENS PRINTING 1574.50 SUP, MITCHELL KALLHOFF 25.00 CELL, TINA KANABY 20.00 WIT, MARK KATTERHAGEN 63.00 SVC, DEBRA KELLER 76.52 JURY, HIRECLICK-KELOLAND EMPLOYMENT 1188.00 MAINT, JOHN DEERE FINANCIAL 1786.84 REPAIRS/MAINT., AUSTIN KLIEBERT 12.04 JURY, RICHARD KOHN 25.00 CELL, CHAD KOISTINEN 104.08 JURY, ERIK KOSAK 25.00 CELL, K&R MANAGEMENT 66.11 RENT, DARLENE KRUSE 110.20 JURY, KTQ ENTERPRISE, LLC 3300.00 RENT, NATHAN KUNO 11.02 JURY, RENAE LAMBRECHTS 12.04 JURY, VAL LARSON 63.00 SVC, ANN LAUSENG 14.08 JURY, STEVEN LEHNER 13.06 JURY, JOHN LEONARDI 51.02 JURY, LEWNO LAW OFFICE 341.70 SVC, DARLA LIEN 52.04 JURY, LINCOLN CO TREASURER 759.70 SVC, JESSE LINDNER 12.04 JURY, DAVID LOWE 57.14 JURY, DOUG MAAG 3855.00 RENT, ETHAN MAAG 11.02 JURY, CAPITOL ONE TRADE CREDIT 91.84 SUP, CAPITOL ONE TRADE CREDIT 334.50 SUPPLIES, TAMI MAGSTADT 53.06 JURY, CAROL MALONEY 8.80 PMT, BARBARA MARTENSON 26.00 TRAV, MASTERS TELECOM LLC 270.27 UTIL, MACINE MCGANNON 34.00 REF, MCKESSON MEDICAL SURGICAL 96.43 SUP, MEDICAL WASTE TRANSPORT, INC 121.97 MAINT, MELLETTE MEMORIAL

ASSOCIATION 6000.00 PMT, MENARDS 1120.74 SUP, MENARDS 16.47 SUPPLIES, DIANE MERCHANT 26.00 TRAV, SARA MEYER 12.04 JURY, MIDCONTINENT COMMUNICATIONS 364.35 UTIL, ADAM MILLER 52.04 JURY, KATHLEEN MILLER 11.02 JURY, MINNEHAHA COUNTY AUDITOR 856.25 SVC, MOODY COUNTY 70.00 TRAV, MULTI BUSINESS SOLUTIONS INC 3520.00 SVC, KRISTIN MUNGER 20.20 JURY, MUNICIPAL UTILITIES 6133.07 ASST, MUNICIPAL UTILITIES 16493.06 UTIL, MUNICIPAL UTILITIES 389.63 UTILITIES, NAPA CENTRAL 39.95 SUP, NAPA CENTRAL 78.22 SUPPLIES, SHAWN NILLS 40.00 CELL, NODAWAY COUNTY SHERIFFS OFFICE 360.00 SVC, NORTHERN CON-AGG 21280.07 SUPPLIES, NORTHERN TRUCK 388.26 REPAIRS/MAINT., NORTHWESTERN ENERGY 148.74 UTILITIES, OFFICE PEEPS, INC. 2652.48 SUP, OTTERTAIL POWER CO, 52.74 UTILITIES, OVERHEAD DOOR CO 13642.86 REP, CARY OWEN CARTER 11.02 JURY, MICHELLE PEDERSON 40.00 CELL, DIANE PETERSON 12.04 JURY, PHEASANTLAND INDUSTRIES 736.16 SUP, POMP'S TIRE SERVICE, INC 87.80 REP, POMP'S TIRE SERVICE, INC. 1908.79 REPAIRS/MAINT., PRAIRIE LAKES HEALTH CARE CENT 4003.31 SVC, RANDALL RAKNESS 2180.00 RENT, TODD RANDALL 12.04 JURY, REDLINGER BROS. 81.00 REP, REDWOOD TOXICOLOGY LABORATORY 1893.83 SUP, REBECCA MORLOCK REEVES 40.00 CELL, ANTHONY REIS 15.00 REF, SHERRI REMMERS 12.04 JURY, ROBYN RITER 25.00 CELL, HAROLD ROUNDS 25.00 CELL, DAWN RUSSELL 186.20 SVC, SCOTT SCHULZ 12.04 JURY, SCHUMACHER ELEVATOR COMPANY 6699.00 REP, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 4560.00 PMT, SD DEPARTMENT OF HEALTH 2245.00 SVC, SOUTH DAKOTA DEPT. OF TRANSPOR 955.39 REPAIRS/MAINT., S.D. FEDERAL PROPERTY 260.00 SUP, SDACC 1200.00 REG, SDACO 758.00 PMT, SDN COMMUNICATIONS 1363.51 UTIL, MELISSA SEARS 40.00 CELL, HEIDI SELCHERT 40.00 CELL, SIOUX RURAL WATER SYSTEM 55.00 UTILITIES, SIOUX VALLEY COOP 4811.99 SUP, KAREN SKINNER 52.04 JURY, SOCIA LAW, PC 5047.64 SVC, LYNN SOLBERG 40.00 CELL, VICKI SONNE 12.04 JURY, TOWN OF SOUTH SHORE 86.00 UTILITIES, LEON SPARTZ 64.28 JURY, CHAD STAHL 40.00 WIT, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 3014.33 SUP, STAR LAUNDRY 66.81 SUPPLIES, STATE 4-HOFFICE - FAIR PASSES 70.00 TRAV, JENNIFER STRECKFUSS 53.06 JURY, PURIFICACION FE A STRICHERZ 1500.00 RENT, KATHLEEN STRICKER 102.04 JURY, JACK STRONG 35.50 JURY, SUPER 8 WATERTOWN 2263.00 RENT, SCOTT SWANSON 25.00 CELL, DOUGLAS TAKEN 12.04 JURY, SARAH TESCH 26.00 TRAV, THOMSON REUTERS-WEST 1739.29 SUP, STEVEN THORSON 51.02 JURY, THREE ACORNS 1036.00 RENT, REBECCA TILBERG 13.06 JURY, DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, WAYNE TRACY 51.02 JURY, TRANSOURCE 154.83 REPAIRS/MAINT., JENNIFER VAN DER LINDEN 52.04 JURY, VERIZON WIRELESS 2325.87 UTIL, VERIZON WIRELESS 1163.98 UTIL, VERIZON WIRELESS 40.01 UTILITIES, MITCHELL A VILHAUER 3244.59 SVC, RELIABANK VISA 123.78 PMT, RELIABANK VISA 1440.62 PMT, RELIABANK VISA 403.27 PMT, RELIABANK VISA 291.94 PMT, RELIABANK VISA 552.67 PMT, RELIABANK VISA 60.00 PMT, MARLONIE VOGELSANG 25.00 CELL, GAIL WAHL 1600.00 PMT, SCOTT WAHL 1600.00 PMT, ERIC WALDNER 74.48 JURY, TREVOR WALSH 11.02 JURY, TIMOTHY WALTER 12.04 JURY, WARNE PLUMBING 1783.17 REP, DENNIS WARRICK 12.04 JURY, WATERTOWN AMBULANCE 500.00 SVC, WATERTOWN FORD 65.00 REP, WATERTOWN LAWN & GARDEN 45.00 SUP, WATERTOWN MOBILE HOME PARK 2780.00 RENT, WATERTOWN PUBLIC OPINION 1058.60 PUB, WENDY WEST 52.04 JURY, LORI WIKA 52.04 JURY, WILLETTE ENT, LLC 2100.00 RENT, KATHRYN WILLIAMS 12.00 REF, WINDOW PROS 17.00 REP, KRISTIN WOODALL 399.40 SVC, WW TIRE SERVICE INC 358.08 REP, XEROX CORPORATION 135.71 SUPPLIES, YANKTON CO. SHERIFF 300.00 SVC, YANKTON CO TREASURER 280.70 SVC,

### OPEN

Rita Brownlee and Wendy Schultz addressed the Board about their concerns in relation to the CO2 Pipeline.

**EXECUTIVE SESSION**

Motion by Johnson, second by Schweer, to enter into executive session, per SDCL 1-25-2(2) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters, at 9:53 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:03 a.m., no action was taken.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Schweer, to adjourn at 10:04 a.m., all voted aye; motion carried.

ATTEST:

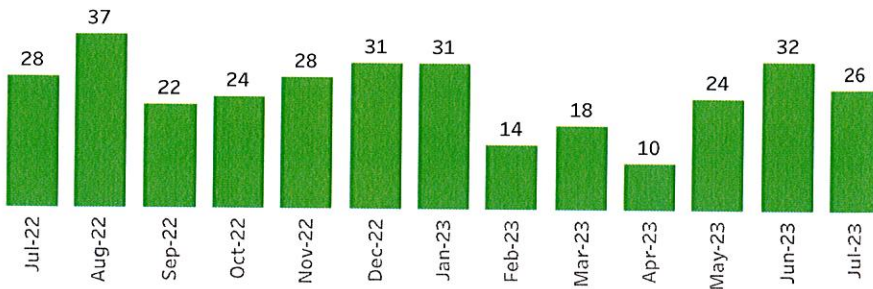
\_\_\_\_\_  
Brenda Hanten

Codington County Auditor

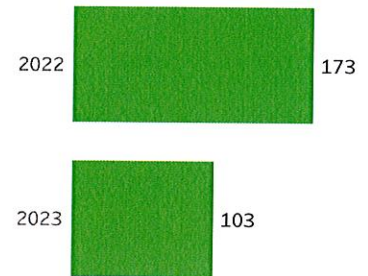
Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_

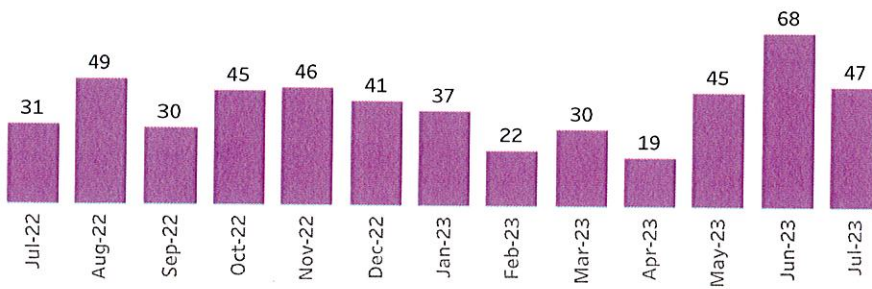
Unique Individuals Served by Month



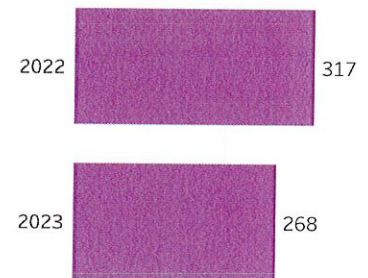
Unique Individuals Served by Year



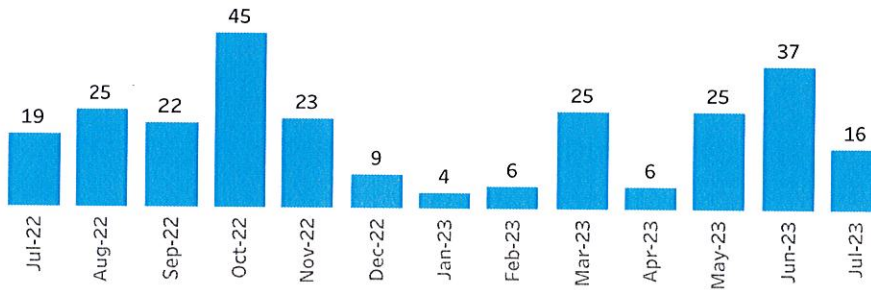
Services Recorded by Month



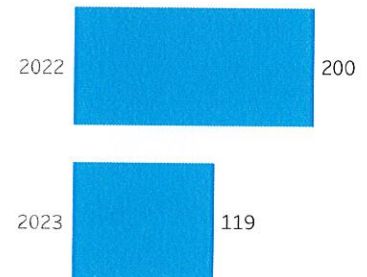
Services Recorded by Year



Total Client Contacts by Month



Total Client Contacts by Year



### YTD Costs

Funeral Assistance	\$7,090
Mental Health Hold	\$5,360
Rent Assistance	\$3,861
Case Management	\$2,597
Emergency Housing	\$437
Transportation	\$423
Medical Bills	\$198
Other	\$90
Utility Assistance	
SD Cares / ERA	
Care Coordination	

### YTD Time Spent on Services (hours)

Case Management	1762.95
Transportation	998.25
Care Coordination	548.92
SD Cares / ERA	517.00
Rent Assistance	71.00
Emergency Housing	30.17
Medical Bills	7.50
Mental Health Hold	7.00
Funeral Assistance	7.00
Other	6.00
Utility Assistance	0.50

### Completed Services

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23
Case Management	3	14	11	22	18	9	8	8	14	11	19	33	21
Transportation	1	1		4	2	2	2		6	3	10	11	11
Care Coordination	7	11	8	7	7	18	10	9	4	1	7	15	8
Rent Assistance	6	5	5	3	8	2	6	1		1	3		5
SD Cares / ERA	1	1	1	1	1	1	1	1	1	1	2	1	1
Emergency Housing	5	4	1	6	7	4	5	2	3			4	1
Utility Assistance	4	6									1		
Other										1			
Mental Health Hold		5	2		2		3			1		2	
Medical Bills	1	1	1	1		1			1		2	1	
Funeral Assistance	1	1	1	1	1	4	1	1					

### Completed Referrals

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23
Salvation Army	7	7	3	3	6	6	5	1		2	6	1	6
ICAP	9	15	4	6	7	8	3	3	4	1	3	1	4
CARES	5	9	4	5	7	1	1	1	1	2	4	2	3
DSS		3	3		2	2	2	1	1		2	2	2
DOL	1	5	1	3	5	3	3	2	1	1	1	1	2
Watertown Housing Authority		1	1			1	2				5	3	2
Coordinated Entry System (CES)	3	3	2	6	3	5	2	2	4		3	1	1
Access Ministries		3		1	4	2					1	1	1
Energy Assistance	3	2	1		1		2				3		1
WIC					1	1							1
Transit				2								5	
HSA				2	1		1						1
Other	1					2	2						1
Beacon Center	4	2	1	1	1		3	1					
Medical Provider				5		2							
Veteran ESG	1			1	2								
Brothers & Sisters Behind Bars	2		1	1	2					1			
Social Security	1	2	1	1			1						
Vocational Rehab		1		1			1						

## County Commissioner Meeting

Aug. 15<sup>th</sup>, 2023

### Request to submit Grant Applications

1. Watertown Area Community Foundation - \$5000 to advertise Codington Connects & the Partner of the Month
2. South Dakota Community Foundation, Beyond Idea Grant - \$100,000 to support the System of Care & Strategic planning
  - a. Consulting with Angela Hyde & Sage consultants for implementation guidance of Collective Impact
  - b. Community Social Services Day event
  - c. Advertising and promoting Codington Connects

No match is required for either grant.

Crouch Recreation, Inc.  
1309 S 204th Street #330  
Elkhorn, NE 68022  
nicole@crouchrec.com  
www.crouchrec.com

## Quote



### ADDRESS

Codington County Courthouse  
14 1st Ave SE  
Watertown, SD 57201  
Steve Molengraaf  
605.882.6255

### SHIP TO

Codington County Courthouse  
14 1st Ave SE  
Watertown, SD 57201

QUOTE #	DATE	EXPIRATION DATE
2841	08/07/2023	09/07/2023

### TERMS

50% Deposit W/Order

### SALES REP

Alexi Crouch

ACTIVITY	QTY	RATE	AMOUNT
<b>Polysteel</b> Please Reference 24118 939-303 6' Grand Contour Welded Rod Free Standing/Surface Mount Bench with Back Colors: TBD	8	1,195.00	9,560.00
<b>Freight</b>	1	665.00	665.00

Items needed to place the order:

\*Tax Exempt Forms (If Applicable)

\*Signed Quote

\*If payment terms requires a deposit, we will need that in hand to place the order.

SUBTOTAL	10,225.00
TAX	0.00
<b>TOTAL</b>	<b>\$10,225.00</b>

1.5% Late Fee will be added to any invoices past 14 days late of the due date. Please see payment terms above.

3% Fee will be added to any payments made by credit card.

Thank you for the opportunity!

Accepted By

Accepted Date



Barco Products  
 24 N Washington Ave  
 Batavia IL 60510  
 (630) 845-5422  
 keyaccounts@barcoproducts.com

# Quote

Account Number - 338111

Estimate # QUORCO17016

8/3/2023

**Customer**  
 Codington County  
 14 1st Ave SE  
 Watertown SD 57201

**Ship To**  
 Codington County  
 14 1st Ave SE  
 Watertown SD 57201

Item	Qty	Rate	Amount	Estimated Lead Time
02CL1371-BK Cassidy™ Arched Back Bench/ 6' Bench/ Black	8	\$998.85	\$7,990.80	Ships in 1 to 2 Days
LIFTGATE Liftgate Fees	1	\$85.00	\$85.00	

<b>Subtotal</b>	\$8,075.80
<b>Tax Total (%)</b>	\$0.00
<b>Shipping</b>	\$515.69
<b>Total</b>	\$8,591.49

\*Estimated lead time is based on normal fulfillment time of an order at this moment. Orders with large quantities may require additional time. These estimates are subject to change based on the nationwide supply chain issue.

**PRICING FOR THIS QUOTE IS LOCKED IN FOR 30 DAYS**

# Solution Proposal

54327



54327 .01

504 Jenson Ave SE    3710 S Kiwanis Ave.    1680 East Capitol Ave Suite B    114 Main St. N Ste. 202F    801 S 42nd Street, Suite G1  
 Watertown, SD 57201    Sioux Falls, SD 57105    Bismarck, ND 58501    Hutchinson, MN 55350    Grand Forks 58201  
 P: 605.882.1555    P: 605.361.8881    P: 701.258.6689    P: 320.582.0234

## Codington County Auditor - MS365 subs 11.4.2023 & AIP 9.29.2023,

July 12, 2023

**Bill To:**  
 Codington County Auditor  
 Brenda Hanten  
 14 First Ave SE  
 Watertown, SD 57201

**Phone:**  
 (605) 880-6124

**Ship To:**  
 Codington County Auditor  
 Brenda Hanten  
 14 First Ave SE  
 Watertown, SD 57201

**Email:** bhanten@codington.org

**Salesperson:** Greg Richter

	Description	Price Each	Qty	Ext Price
<b>Items</b>				<b>\$248.00</b>
1	MS365 BUSINESS BASIC NCE ANN <i>Welfare 9/12/2023 Auto renew 9/9/2023</i>	\$72.00	2	\$144.00 ☒
2	AZURE IP PREMIUM P1 NCE ANNUAL Azure Information Protection Premium P1 NCE Annual <i>3 Welfare, 1 Veterans Auto renew 9/26/2023</i>	\$26.00	4	\$104.00 ☒

**Payment Terms:**

Payment terms are established at the time of the order. We accept cash or check along with credit card, but our company policy is to limit credit card payment acceptance to \$4,000.00 or less per account per month. We also offer leasing and other options to manage your purchase. Account setup time can take 1-2 business days to review and approve.

**Subtotal**      \$248.00

**Tax**                \$0.00

**Return Policy:**

Unopened items can be returned 15 days from date of delivery without restock fees. Items that have been opened will have a 15% restock fee and can be returned up to 30 days from date of purchase. There are no returns for SPECIAL ORDER, CUSTOM CONFIGURATIONS or Items that are older than 30 days from date of purchase.

**Total**              \$248.00

**Shipping Disclaimer:**

Connecting Point is not responsible for any damages that occur during shipping. As the recipient, you are responsible for reporting damaged shipments and to inspect all boxes prior to signing for deliveries. You also have an option of refusing the shipment of any damaged goods. If not refused, take pictures of any damage and have the delivery driver sign off on shipping documentation. Any damage done from shipping must be brought to our attention immediately at time of receiving the product. Delayed reporting of any damages or missing parts may result in rejection of your claim. Hold all damaged goods and all original packing materials for inspection. Shipping insurance is available at and additional cost.

\_\_\_\_\_ By initialing here you are agreeing to accept these shipping terms.

Quoted by: \_\_\_\_\_

Accepted by: \_\_\_\_\_

## AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in July 2023.

Cash on Hand	\$7,887.03
Checks in Treasurer' possession less than 3 days	\$50,596.90
Credit Card Charges	\$12,391.40
Cash Items	\$425.00
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$71,300.33</b>

RECONCILED CHECKING	
Reliabank (Memorial Park)	\$6,550.00
Reliabank Dakota	\$520,173.32
INVESTMENTS	
SD Public Funds Investment	\$34,900,000.00
<b>TOTAL CASH ASSETS</b>	<b>\$35,498,023.65</b>

### GENERAL LEDGER CASH BALANCES:

General	\$24,427,088.35
General restricted cash	\$500,000.00
Sp. Revenue	\$9,215,086.12
Sp. Revenue restricted cash	
Custodial	\$1,357,135.51
Schools	\$ 376,086.19
Townships	\$ 115,263.80
City/Towns	\$ 92,748.52

<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$35,499,309.98</b>
----------------------------------	------------------------

Dated this 3rd day of August 2023

  
\_\_\_\_\_  
County Auditor

FUND CASH BALANCES REPORT AS OF 08/03/2023  
CODINGTON COUNTY

Fund	Description	BALANCE
101	GENERAL FUND	24,427,088.35
101	GENERAL RESTRICTED CASH	500,000.00
	<b>TOTAL AT FUND GROUP:</b>	<b>24,927,088.35</b>
204	ROAD & BRIDGE FUND	7,759,080.55
204	ROAD & BRIDGE RESTRICTED CASH	.00
207	E-911 FUND	48,955.96
226	EMERGENCY MANAGEMENT FUND	256,246.57
228	VICTIM CRIME SERVICE FUND	72,326.48
229	DOMESTIC ABUSE FUND	3,321.31
231	W.I.C. FUND	30,872.24
233	COURTHOUSE BUILDING FUND	.00
248	24/7 SOBRIETY FUND	137,934.20
250	MODERNIZATION/PRESERVATION	220,172.49
256	SEARCH & RESCUE FUND	100,114.00
290	AMERICAN RESCUE PLAN FUND	.00
295	RURAL ACCESS INFRASTRUCTURE	586,062.32
	<b>TOTAL AT FUND GROUP:</b>	<b>9,215,086.12</b>
706	SPECIAL HIGHWAY FUND	.00
721	SCHOOL DISTRICTS FUND	376,086.19
722	CIVIL TOWNSHIPS FUND	115,263.80
723	CITIES AND VILLAGES FUND	92,748.52
724	WATER DEVELOPMENT DIST. FUND	1,214.78
725	ADVANCE TAX COLLECTION FUND	.00
726	REGISTER OF DEEDS FUND	2,076.80
727	GAME, FISH & PARKS FUND	.00
728	CLERK OF COURT FUND	.00
729	TAX SALE REDEMPTION FUND	.00
733	SANITARY SEWER DIST. FUND	.00
734	DEPOSIT FUND	.00
735	TREASURER'S TRUST FUND	.00
736	MUNICIPALITIES (5%) FUND	.00
738	FINES TO SCHOOLS FUND	.00
741	911 TRUST AND AGENCY FUND	.00
742	STATE MOTOR VEHICLE FUND	752,635.41
746	AUTO EXCISE TAX FUND	.00
755	SALES TAX FUND	3,881.77
758	BOOKMOBILE FUND	164.26
766	LAW LIBRARY FUND	10,783.98
769	MODERN/PRESERATION RELIEF	2,280.00
770	FIRE DEPT. MONIES	.00
	<b>TOTAL AT FUND GROUP:</b>	<b>1,357,135.51</b>
	<b>TOTAL:</b>	<b>35,499,309.98</b>

OFFICIAL STATEMENT OF FEES COLLECTED  
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH  
OF JULY, 2023

The sum of **\$33,953.40** in fees has been collected by me as Register of Deeds for JULY, 2023

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of JULY, 2023

Ann Rasmussen  
Register of Deeds

Subscribed and sworn to before me this 1<sup>st</sup> day of August 2023

Bruna Hanten

**CERTIFIED BIRTHS**

State Children's Fund (\$2.00)	\$ 172.00
County General Fund (\$5.00)	\$ 430.00
State EVRSS Fund (\$5.00)	\$ 430.00
State General Fund (\$3.00)	\$ 258.00

**TOTAL**    \$ 1,290.00

**CERTIFIED DEATHS**

County General Fund (\$5.00)	\$ 465.00
State General Fund (\$4.00)	\$ 372.00
State EVRSS Fund (\$6.00)	\$ 558.00

**TOTAL**    \$ 1,395.00

FILED

AUG 01 2023

CODINGTON COUNTY AUDITOR

**Receipt Totals**

By Date: 7/1/2023 12:00:00 AM - 7/31/2023 11:59:59 PM; Departments: All; Cash based.

**Summary:**

**Codington County**  
Tuesday, August 1, 2023 7:59 AM

**Receipt Item Totals**

	Document:	Non Document:	Applied:	Refunded:	Unposted:	Net Posted:
	\$27,865.00	\$3,408.00	\$2,680.40	\$0.00	\$0.00	
<b>Subtotal:</b>	<b>\$31,273.00</b>	<b>\$2,429.20</b>				<b>\$2,680.40</b>

	Paid	Charged	Debited	Total
	\$1,100.00	\$1,100.00	\$0.00	\$28,965.00
	\$1,329.20	\$1,329.20	\$0.00	\$4,737.20
<b>Subtotal:</b>	<b>\$2,429.20</b>	<b>\$2,429.20</b>	<b>\$0.00</b>	<b>\$33,702.20</b>

**Payment on Account Totals**

Document:	\$27,865.00
Non Document:	\$3,408.00
<b>Subtotal:</b>	<b>\$31,273.00</b>
Applied:	\$2,680.40
Refunded:	\$0.00
Unposted:	\$0.00
<b>Net Posted:</b>	<b>\$2,680.40</b>

**Payments & Refunds**

ACH:	\$14,769.00
Cash:	\$2,222.00
Check (Refund):	-\$30.00
Check:	\$16,992.40
<b>Total:</b>	<b>\$33,953.40</b>

**Revenue Account Activity**

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00 Marriage License 1	\$170.00	\$170.00	\$0.00	\$0.00
101-0-341.21 Reg. Deeds Filing/Recording 2	\$9,205.00	\$8,130.00	\$1,075.00	\$0.00
101-0-341.22 Reg. Deeds Transfer fees 3	\$18,105.00	\$18,105.00	\$0.00	\$0.00
229-0-321.00 Domestic Abuse Marriage Lic. 6	\$510.00	\$510.00	\$0.00	\$0.00
726-0-209.00 Reg. Deeds Fees - State 8	\$1,790.00	\$1,370.00	\$420.00	\$0.00
101-0-341.29 Reg. Deeds Other Fees 4	\$2,388.40	\$1,388.00	\$1,000.40	\$0.00
250-0-341.21 M&P Relief ROD Filing/Rec 7	\$1,071.00	\$960.00	\$111.00	\$0.00
769-0-209.00 M&P Relief ROD Allocation 9	\$714.00	\$640.00	\$74.00	\$0.00
<b>Total:</b>	<b>\$33,953.40</b>	<b>\$31,273.00</b>	<b>\$2,680.40</b>	<b>\$0.00</b>

**FILED**

AUG 01 2023

CODINGTON COUNTY AUDITOR

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Welfare

Name of traveling employee \_\_\_\_\_

Employee title \_\_\_\_\_ Employee status exempt \_\_\_\_\_ nonexempt X

Purpose of travel \_\_\_\_\_ : Fall Meeting

Method of transportation Vehicle

Destination \_\_\_\_\_

Departure date and time \_\_\_\_\_ Destination arrival date and time \_\_\_\_\_

Return departure date and time \_\_\_\_\_ Return arrival date and time \_\_\_\_\_

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \$200 mileage

Lodging expense \$98

Meals \$60.00 maximum Registration 50

Other costs n/a

Overtime costs involved in the requested travel not anticipated

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? \_\_\_\_\_

Yes X No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes X No \_\_\_\_\_

County Commission

Travel request approved: yes \_\_\_\_\_ no \_\_\_\_\_ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Welfare

Name of traveling employee \_\_\_\_\_

Employee title \_\_\_\_\_ Employee status exempt \_\_\_ nonexempt X

Purpose of travel Community Response to Child Abuse Conference - presentor

Method of transportation Vehicle

Destination \_\_\_\_\_

Departure date and time \_\_\_\_\_ Destination arrival date and time \_\_\_\_\_

Return departure date and time \_\_\_\_\_ Return arrival date and time \_\_\_\_\_  
2:00pm.

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \$120 mileage

Lodging expense \$125

Meals \$60.00 maximum Registration \$150

Other costs n/a

Overtime costs involved in the requested travel not anticipated

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? \_\_\_\_\_

Yes X No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes X No \_\_\_\_\_

**County Commission**

Travel request approved: yes \_\_\_\_\_ no \_\_\_\_\_ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_