

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, March 7, 2023

- 1. Pledge of Allegiance**
- 2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve the March 7, 2023, agenda**
- 5. Action to approve the February 28, 2023, minutes of the Board of Codington County Commissioners**
- 6. Monthly Reports**
 - a. Extension**
 - b. Veteran Service Officer**
- 7. Action to approve Resolution 2023-7, Kahnke Addition Plat (Fuller Township)**
- 8. Action to approve application for SD Community Foundation Bid Idea Grant for Systems of Care sustainability**
- 9. Action to approve application for Community Health Worker SD grant – 2nd year funding**
- 10. Action to approve allocation from Welfare rent assistance budget to support Watertown Cares Program**
- 11. Action to approve February ARPA salary transfers**
- 12. Action to approve claims for payment**
- 13. Action to approve automatic budget supplements**
- 14. Action to approve personnel changes**
- 15. Action to approve travel requests**
- 16. Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. Annual meeting of the Weed Board and Townships, Monday, March 6th at 6:00 pm, Codington County Extension Center**
 - b. Sioux Valley Commissioners Association meeting, 12:00 noon, March 15th, Our Redeemer Lutheran Church in Bryant, SD**
- 17. Old Business**
- 18. New Business**
- 19. Open**

- a. **Public Comments**
- b. **Commission Comments**

20. Action to enter into Executive session per SDCL 1-25-2

- (1) **Discussion of personnel issues**
- (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) **Preparing for contract negotiations with employees or employee's representatives**
- (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

21. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

February 28, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 28, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Randall Schweer; Chair Gabel, presiding. The pledge of allegiance was led by Chair Gabel.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Waterman, to approve the February 28, 2023 agenda, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Schweer, to approve the minutes of February 21, 2023 as presented; all voted aye; motion carried.

REQUEST TO SELL ALCOHOL AT EXTENSION COMPLEX /BOYS & GIRLS CLUB EVENT

Kelly Jaderborg, Director of Resource Development, with the Watertown Boys and Girls Club, met with the Board to request authorization to sell alcohol during the Blue Door Derby Camel Races event, scheduled for April 28th at the Codington County Extension Center Complex. A liquor license will be transferred following legal procedure for this event. Motion by Waterman, second by VanDusen, to approve this request; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board on recent events: attended the Region 2, in person meeting, in Aberdeen on January 25th; the final FEMA call for DR4656 (May 2022 Derecho event) took place on February 7th; attended a City of Watertown informational meeting on flood management study; attended a G361 Flood Fight Operations virtual meeting on February 15-16; the 2nd flood outlook update indicates chances are above normal for minor flooding in the Big Sioux basin in Codington and Hamlin counties; a winter weather advisory is in effect for the next two days; ICS 300-400 classes will be held at the Extension Center on March 7-10; an LEPC meeting is scheduled for March 14th; a "Planning P" workshop is scheduled for March 21st; and weather spotting training is scheduled March 28th from 6-8 pm and March 29th from 1-3 pm. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from activity in the month of January 2023, for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$5,806.12, and were retained by the County; Commissary items sold in the amount of \$3,232.56 with a commission fee to the County in the amount of \$999.59; 523 cases/calls for service; 11 accident reports were completed; 75 warrants served; 192 sets of civil papers served; 1,416 transport miles; average daily inmate population 48.13 (high ADP 54 and low ADP 37); 27 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 7 individuals using remote breathalyzers; 24 individuals testing twice daily PBT'S; 36 individuals reporting twice weekly for UA Drug testing; 1 individual wearing a sweat patch; 187 bookings; \$16,245.36 collected in fees for out of county prisoner contracts; \$1,600.00 collected in work

release fees; \$5,238.00 collected in fees for the 24/7 program; and 5,254.00 collected in SCRAM fees. Sheriff Howell noted the heating system in the Detention has required maintenance once again; the jail door repair project, approved in 2022, is currently underway; there have been two incidents in the Detention Center lobby entrance resulting in client damage to the PBT kiosk and the shattering of the lobby window due to a client medical event; Warne Plumbing and Heating has been onsite to work on water heater problems; and the intercom system update, which was approved in 2022, will possibly be installed in the next month if the necessary parts/supplies are available. Sheriff Howell also provided the Board with 2022 year-end data: average daily inmate population 63.90; 2,279 bookings; 66 protective custody mental health holds with no charges; \$73,210.09 collected in 24/7 sobriety program fees; \$999,090.30 collected for 24/7, work release, out of county contracts, finger print fees, Clerk of Court fees, SCRAM fees, and costs of confinement; \$11,760.38 collected in commissary commission; and an estimated average daily cost for inmates in the amount of \$101.88 per day. The report included Sheriff's office incident and arrests by type and general information for various services.

SHOOTING SPORTS RAFFLE

4-H/Youth Program Advisor, Jodi Loehrer, provided the Board with the 4-H Leader's Association intent to hold a raffle for the 4-H Shooting Sports Program, beginning March 24th and ending May 9th, 2023. The proceeds from this raffle will be used to grow and support needs of the Shooting Sports program.

EXTENSION CENTER FIREWALL EQUIPMENT UPDATES

Motion by Johnson, second by Waterman, to approve the purchase of updated firewall equipment for the Codington County Extension Center Complex. Facility Manager, Steve Molengraaf, submitted a proposal from Connecting Point, for the equipment, in the amount of \$2,489.00. Upon vote of the Board; all voted aye; motion carried.

PROPERTY INSURANCE COVERAGE

Motion by Johnson, second by Waterman, to approve the following changes to the County's current property insurance policy in an attempt to lower premium increases due to construction cost increases:

1. Increase deductible on inboard/outboard boats/watercraft from \$500 to \$1000
2. Increase deductible on small tools from \$250 to \$1000
3. Delete all contractor's equipment under a value of \$5000 and increase the deductible from \$1000 to \$2000.

These changes will result in an approximate reduction in premium of \$4,700.00 per year. Upon vote of the Board; all voted aye; motion carried.

CLAIMS

Motion by Johnson, second by Schweer, to approve a claim in the amount of \$23,902.20, payable to the City of Watertown for December 911 surcharge collections; Gabel, Waterman, Johnson and Schweer voted aye; VanDusen was recused; motion carried. Motion by VanDusen, second by Waterman, to approve a claim in the amount of \$30.00, payable to the SD Secretary of State, for a notary public renewal; all voted aye; motion carried.

FEBRUARY SALARY CLAIMS

Motion by Johnson, second by Schweer, to approve for payment February salary claims; all voted aye; motion carried: Commissioners: 11,288.11 total salaries. Auditor: 25,389.38 total salaries. Co. Treasurer: 37,293.80 total salaries. States Attorney: 47,663.54 total salaries. Gov. Buildings: 19,115.22 total salaries. Dir. Equalization: 52,675.58 total salaries. Reg. of Deeds: 28,077.61 total salaries. Veterans Service: 13,992.07 total salaries. Sheriff: 105,549.70 total salaries. Co. Jail: 145,985.26 total salaries. Coroner: 3,762.05 total salaries. Welfare: 14,027.43 total salaries; Paige Welling PT @ \$20.66. County Nurse: 3,872.83 total salaries. Ag. Bldg.: 11,226.41 total salaries. Co. Extension: 12,049.78 total salaries.

Weed: 4,949.07 total salaries. Planning Board: 486.23 total salaries. Road & Bridge: 99,628.48 total salaries; Eric Kosak 3594.84 new hire. Emergency Management: 13,751.77 total salaries. Crime Victim: 8,020.63 total salaries. W.I.C.: 5,504.81 total salaries. Total 664,309.76. Breakdown of withholding amounts which are included in the above: S.D. Retirement 64,587.76; S.D. Supplemental Retire. 3,835.00 suppl. retire.; Sanford 87,938.15; Reliance Standard Life Insurance 761.49 life ins.; Delta Dental 6,592.36 ins.; Avesis 875.28 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 403.20 employee union dues; AFLAC 3,665.52 ins.; John Hancock 5,600.00 suppl. retire.; AFLAC 824.43 ins.; Watertown United Way 5.00 employee contributions; Sioux Valley Credit Union 25,680.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 4,800.00 Roth retirement; Teamsters Local Union 120 467.00 employee union due; Codington County Deputy Sheriff's Association 90.00 employee union dues; ReliaBank Dakota 45,980.34 federal withholding; ReliaBank Dakota 61,018.62 social security; ReliaBank Dakota 14,270.42 Medicare.

TRAVEL REQUESTS

Motion by Johnson, second by Schweer, to approve the following travel requests: Deputy Sheriff, basic academy certification training; Welfare Director, SDACWO Spring meeting; and Welfare Director, CPCM Ray of Hope Child Abuse Prevention Breakfast, announcing Codington County as a Resilient Community; all voted aye; motion carried.

CODINGTON COUNTY AUDITOR, RESOLUTION 2023-6

Motion by Johnson, second by Gabel, to approve Resolution 2023-6 honoring retiring Codington County Auditor, Cindy Brugman; all voted aye; motion carried.

RESOLUTION 2023-06 "CINDY BRUGMAN DAY"

WHEREAS, CINDY BRUGMAN has served in the Auditor's Office for 45 years, 9 months, and 3 days; from June 1, 1977 to March 3, 2023, to include 21 years, 11 months and 3 days, from April 1, 2001 to March 3, 2023 as the Codington County Auditor; and

WHEREAS, CINDY BRUGMAN has performed the duties as county auditor with due diligence and to ensure that all the laws of the state have been followed; and

WHEREAS, CINDY BRUGMAN has ensured to hold safe and fair elections for candidates and questions; and

WHEREAS, CINDY BRUGMAN has during her time as Auditor, served on several boards and committees, including the State Board of Elections and the South Dakota Public Assurance Alliance; and

WHEREAS, CINDY BRUGMAN has served as the President and also the Parliamentarian of the South Dakota Association of County Officials; and

WHEREAS, CINDY BRUGMAN has earned the respect of her colleagues and the residents of Codington County during her tenure as Codington County Auditor; and

THEREFORE, BE IT RESOLVED, by the board of County Commissioners for Codington County, and on behalf of all the citizens of Codington County, that CINDY BRUGMAN be recognized for exemplary service, and that she be rightfully recognized for her dedication to the public she served; and

BE IT FURTHER RESOLVED, that March 3, 2023 be designated as “**CINDY BRUGMAN DAY**” in Codington County, and that a record of this act be spread upon the official minutes of the board of Codington County Commissioners.

The above and foregoing resolution was adopted this 28th day of February 2023, at Watertown, Codington County, South Dakota

D. Lee Gabel

Chair, Commissioner District I

Troy VanDusen

Vice Chair, Commissioner District IV

Charlie Waterman

Commissioner District II

L. Myron Johnson

Commissioner District III

Randall Schweer

Commissioner District V

ATTEST:

Cindy Brugman

Codington County Auditor

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman, to adjourn at 9:48 a.m., all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

Watertown Cares

Watertown Cares is a new non-profit being established to address emergency housing needs in the community. With a grant from South Dakota Housing Development Authority (SDHDA), our community has received funding to purchase 612 Flats and convert it into emergency housing. This organization will serve the community by serving those who do not have permanent housing. The staffing of this program is an essential component designed to provide intensive case management support to help individuals secure permanent housing and achieve financial stability. The long-term goal is that we will help clients be productive members of our community.

These funds would be used as start-up costs to establish the funding needed to start the organization. They will allow us to move forward with hiring staff and working toward long-term sustainability. The Watertown Cares Board is requesting \$15,000 each from The City of Watertown, Codington County, Prairie Lakes Healthcare System, and Watertown Area Community Foundation with two goals: 1. Establish a working budget and contingency fund so the organization can move forward with hiring and establishing the emergency housing. 2. Demonstrate the community support for providing for all citizens in our community.

Watertown Cares will provide Emergency Housing, Rapid Rehousing Support, and Homeless Prevention Services to Codington County residents who are homeless or at risk of being homeless. Due to being a new program, the numbers served is uncertain. However, Codington County Welfare office served 25 homeless individuals/families in from Dec 1st – Jan 10th. These are all local individuals who would be able to be assisted by Watertown Cares. Our Emergency Housing will have 8 units to house individuals/families with on-sight staff to provide support.

Emergency housing is one of the key pieces towards addressing housing needs in our community. Providing this support will allow us to explore additional options for other needs on the housing continuum such as transitional housing and more income-based housing.

The attached budget demonstrates our goals for sustainability. It is the hope of our board that this 3-year plan will allow time to establish the organization for long-term sustainability with progressively less support from these 4 organizations.

Request: \$15,000

Board Members

Dawn Sikkink – President
Brenda Hanten – Vice President
Dan Schutte – Secretary
Sara Foust – Treasurer
Jon Iverson – Member
Shelly Raderschadt - Member

Watertown Cares
Statement of Revenues and Expenses
3 Year Budget Plan

	2023	2024	2025
Support & Revenue			
Donations/Fundraising	40,000.00	45,000.00	52,000.00
County - Codington (staffing)	15,000.00	10,000.00	5,000.00
City - Watertown (staffing)	15,000.00	10,000.00	5,000.00
PLHS	15,000.00	10,000.00	5,000
Grant income			
SDHDA/ESG	163,188.00	166,186.00	160,000.00
Watertown Area Community Founda	15,000.00	10,000.00	5,000.00
United Way	0.00	10,000.00	20,000.00
CRHI Grant options	5,000.00	15,000.00	30,000.00
Total Support & Revenue	<u>268,188.00</u>	<u>276,186.00</u>	<u>282,000.00</u>

Expenses ***Based on Beacon Center current expenses***

<u>ADMINISTRATIVE EXPENSES</u>			-
Accounting/Audit	2,500.00	2,575.00	2,652.25
Legal/Partnership	2,000.00	2,060.00	2,121.80
Staff Salaries/Taxes	140,000.00	144,200.00	148,526.00
Office			
Supplies/Telephone	10,000.00	10,300.00	10,609.00
Rapid rehousing assistance	50,000.00	51,500.00	53,045.00
TOTAL ADMINISTRATIVE EXPENSES	204,500.00	210,635.00	216,954.05
<u>MAINTENANCE EXPENSES</u>			-
Painting/Decorating/Cleaning	10,000.00	10,300.00	10,609.00
Exterminating	1,000.00	500.00	500.00
Grounds (Including Snow Removal)	1,000.00	1,030.00	1,060.90
Maintenance Salaries/Taxes	5,000.00	5,150.00	5,304.50
Maintenance Supplies	2,500.00	2,575.00	2,652.25
Repairs	2,500.00	2,575.00	2,652.25
Other (specify) <u>fire & safety</u>	1,000.00	1,030.00	1,060.90
TOTAL MAINTENANCE EXPENSES	23,000.00	23,160.00	23,839.80
<u>OPERATING EXPENSES</u>			
Fuel Oil	0.00	0.00	0.00
Electricity	5,000.00	5,150.00	5,304.50
Natural Gas or Propane	700.00	721.00	742.63

Water & Sewer		4,100.00	4,223.00	4,349.69
Trash Removal		1,555.00	1,601.65	1,649.70
TOTAL OPERATING EXPENSES		11,355.00	11,695.65	12,046.52
<u>FIXED EXPENSES</u>				
Real Estate Taxes		2,000.00	2,060.00	2,121.80
Insurance		20,000.00	20,600.00	21,218.00
TOTAL FIXED EXPENSES		22,000.00	22,660.00	23,339.80
TOTAL ANNUAL RESIDENTIAL OPE	260,855.00	260,855.00	268,150.65	276,180.17
ANNUAL REPLACEMENT RESERVE	400.00	400.00	400.00	400.00
10 units		4,000.00	4,000.00	4,000.00
TOTAL OPERATING EXPENSES	264,855.00	264,855.00	272,150.65	280,180.17
TOTAL EXPENSES		264,855.00	272,150.65	280,180.17
TOTAL REVENUE		268,188.00	276,186.00	282,000.00
		<u>3,333.00</u>	<u>4,035.35</u>	<u>1,819.83</u>
Reserve	\$100,000	103,333.00	107,368.35	109,188.18
	SDHDA Grant			

** PLEASE NOTE: This budget was created anticipating a full year of expenses based on hiring 2 staff. Actual expenses will be less due to 2023 being a partial year and starting with 1 staff person.

BUDGET EXPENDITURE REPORT FOR 03/01/2023
CODINGTON COUNTY

Fund	Act	G/L#	Account Description	Beginning Budgeted	Mods In/Out	-Total-Budget	Yr-To-Date Expensed	Budget Remaining	%	Month-T-D Expensed
Expenses										
101	411	411.00	CARE OF POOR WAGE & SALARY	143,364.00	.00	143,364.00	20,220.04	123,143.96	14.1	10,623.94
101	411	412.00	CARE OF POOR EMPLOYER OASI	10,967.00	.00	10,967.00	1,505.44	9,461.56	13.7	792.04
101	411	412.10	CARE OF POOR EMPLOYER OASI	.00	.00	.00	.00	.00	.0	.00
101	411	412.20	CARE OF POOR EMPLOYER MEDICARE	.00	.00	.00	.00	.00	.0	.00
101	411	413.00	CARE OF POOR EMPLOYER RETIRE	8,602.00	.00	8,602.00	1,213.19	7,388.81	14.1	637.43
101	411	413.10	CARE OF POOR SUPPLEMENTAL RET	2,160.00	.00	2,160.00	60.00	2,100.00	2.8	30.00
101	411	415.00	CARE OF POOR EMPLOYER HEALTH	30,312.00	.00	30,312.00	3,588.24	26,723.76	11.8	1,794.12
101	411	415.20	CARE OF POOR EMPLOYER DENTAL	2,052.00	.00	2,052.00	226.80	1,825.20	11.1	113.40
101	411	415.30	CARE OF POOR EMPLOYER OTHER IN	297.00	.00	297.00	33.00	264.00	11.1	16.50
101	411	415.31	WELFARE REC CENTER REIMB.	240.00	.00	240.00	.00	240.00	.0	.00
101	411	417.00	CARE POOR WORKERS' COMP.	250.00	.00	250.00	.00	250.00	.0	.00
				Sub-Total:		198,244.00	26,846.71	171,397.29	13.5	14,007.43
101	411	422.00	CARE OF POOR PROFESSIONAL SVC	26,380.00	.00	26,380.00	6,386.96	19,993.04	24.2	4,786.05
101	411	422.10	CARE OF POOR PHYSICIANS SVC.	5,000.00	.00	5,000.00	.00	5,000.00	.0	.00
101	411	422.20	WELFARE INMATE MENTAL HEALTH	.00	.00	.00	.00	.00	.0	.00
101	411	422.30	CARE OF POOR IN-PATIENT HOSP.	80,000.00	.00	80,000.00	.00	80,000.00	.0	.00
101	411	422.40	CARE OF POOR OUT PATIENT HOSP.	10,000.00	.00	10,000.00	.00	10,000.00	.0	.00
101	411	422.50	CARE OF POOR AMBULANCE SVC.	2,000.00	.00	2,000.00	.00	2,000.00	.0	.00
101	411	422.60	CARE OF POOR NURSING HOME SVC.	.00	.00	.00	.00	.00	.0	.00
101	411	424.00	CARE OF POOR OFFICE RENT	11,344.00	.00	11,344.00	1,550.00	9,794.00	13.7	775.00
101	411	424.10	CARE OF POOR RENT (HOUSING)	25,000.00	.00	25,000.00	.00	25,000.00	.0	.00
101	411	424.20	CARE OF POOR EMG/HOMELESS RENT	10,800.00	.00	10,800.00	803.26	9,996.74	7.4	679.26
101	411	425.00	CARE OF POOR OFFICE REPAIR	2,000.00	.00	2,000.00	.00	2,000.00	.0	.00
101	411	426.10	CARE OF POOR FOOD & SUPPLIES	500.00	.00	500.00	.00	500.00	.0	.00
101	411	426.20	CARE OF POOR OFFICE SUPPLIES	6,600.00	.00	6,600.00	1,138.17	5,461.83	17.2	352.92
101	411	426.30	CARE OF POOR PRESCRIPTION DRUG	4,000.00	.00	4,000.00	100.54	3,899.46	2.5	.00
101	411	426.40	CARE OF POOR MEDICAL EQUIPMENT	2,000.00	.00	2,000.00	.00	2,000.00	.0	.00
101	411	427.00	CARE OF POOR TRAVEL	1,000.00	.00	1,000.00	112.89	887.11	11.3	112.89
101	411	427.20	CARE OF POOR OFFICE TRAVEL	4,200.00	.00	4,200.00	357.74	3,842.26	8.5	357.74
101	411	428.00	CARE OF POOR UTILITIES	10,000.00	.00	10,000.00	.00	10,000.00	.0	.00
101	411	428.10	CARE OF POOR OFFICE UTILITIES	2,640.00	.00	2,640.00	573.56	2,066.44	21.7	286.78
101	411	429.00	CARE OF POOR OTHER CURRENT EXP	12,500.00	.00	12,500.00	850.94	11,649.06	6.8	850.94
101	411	429.05	CARE OF POOR CHW GRANT	.00	.00	.00	52.27	-52.27	.0	.00
101	411	429.10	CARE OF POOR HEALTH INS. PREM.	20,000.00	.00	20,000.00	.00	20,000.00	.0	.00
101	411	429.20	CARE OF POOR BURIALS	40,000.00	.00	40,000.00	14,184.00	25,816.00	35.5	11,609.00
101	411	429.25	WELFARE WTN COMM FOUNDATION	.00	.00	.00	524.80	-524.80	.0	.00

BUDGET EXPENDITURE REPORT FOR 03/01/2023
CODINGTON COUNTY

Fund	Act	G/L#	Account Description	Beginning Budgeted	Mods In/Out	-Total-Budget	Yr-To-Date Expensed	Budget Remaining	%	Month-T-D Expensed
101	411	429.30	WELFARE HEALTH IMP. INNOVATION	.00	.00	.00	9,392.00	-9,392.00	.0	1,465.00
101	411	429.31	ERA - 1 RENT/UTILITIES	.00	.00	.00	.00	.00	.0	.00
101	411	429.32	ERA - 2 RENT/UTILITIES	.00	97,586.43	97,586.43	92,668.56	4,917.87	95.0	45,593.84
Sub-Total:				275,964.00	97,586.43	373,550.43	128,695.69	244,854.74	34.5	66,869.42
Total At Activity:				474,208.00	97,586.43	571,794.43	155,542.40	416,252.03	27.2	80,876.85
Total Expenses				474208.00	97,586.43	571,794.43	155,542.40	416,252.03	27.2	80,876.85
Total Expenses and Other Uses At Fund:				474,208.00	97,586.43	571,794.43	155,542.40	416,252.03	27.2	80,876.85
101 GENERAL										

Kahnke Plat

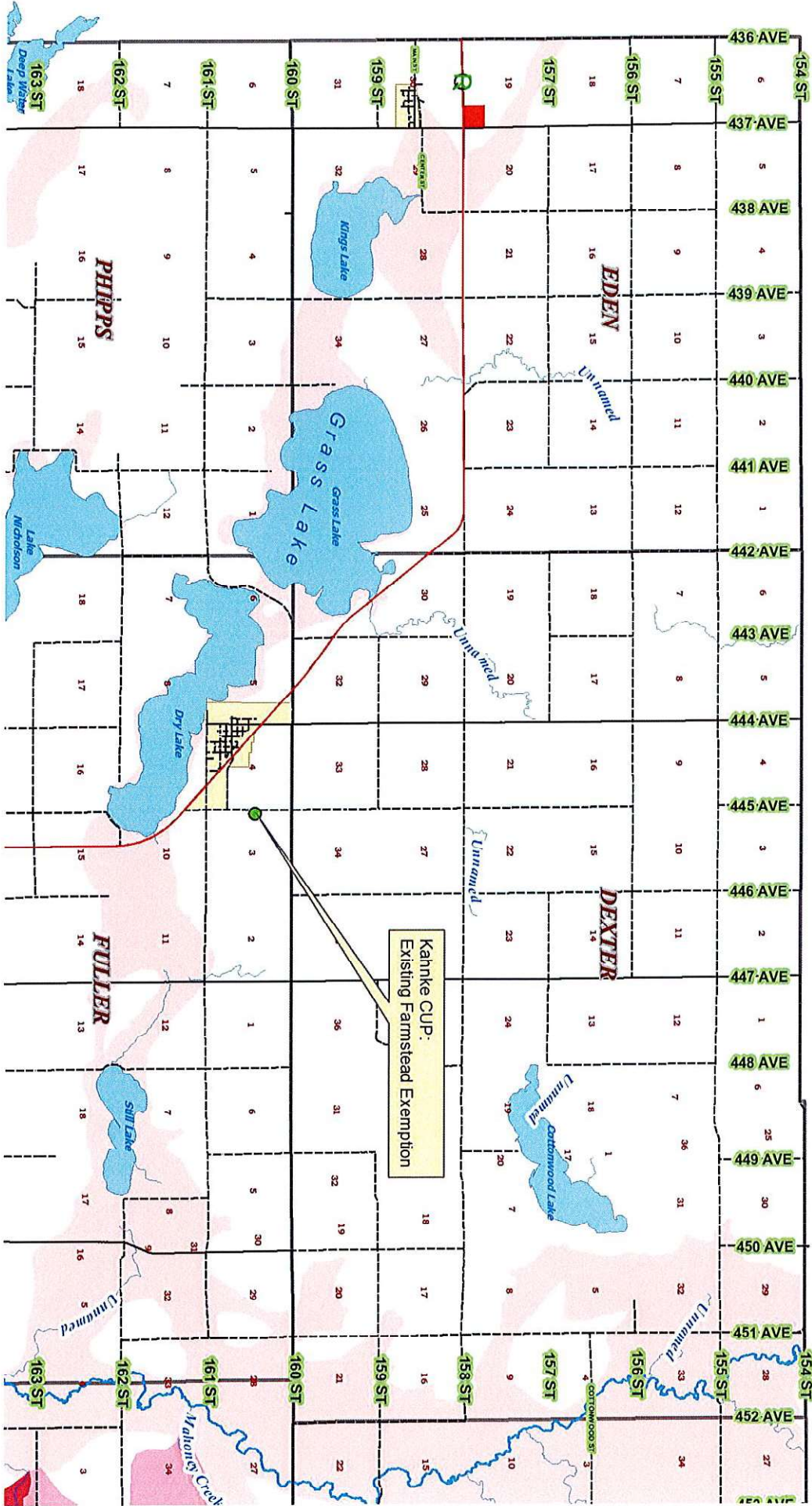
Plat of Kahnke Addition Northwest Quarter of Section 3, Township 118 North,
Range 54 West of the 5th P.M, Codington County, South Dakota (Fuller
Township).

Plat Approval

FILED

MAR - 1 2023

CODINGTON COUNTY AUDITOR



Kahnke CUP:
Existing Farmstead Exemption

163 ST
Deep Water

162 ST
PHIPPS

161 ST
Lake Nicholson

160 ST
FULLER

159 ST
SILT LAKE

158 ST
Walton's Creek

Grass Lake
Grass Lake

Dry Lake

EDDEN
Unimproved

DEXTER
Unimproved

Cottonwood Lake
Unimproved

Unimproved
COTTOWOOD ST

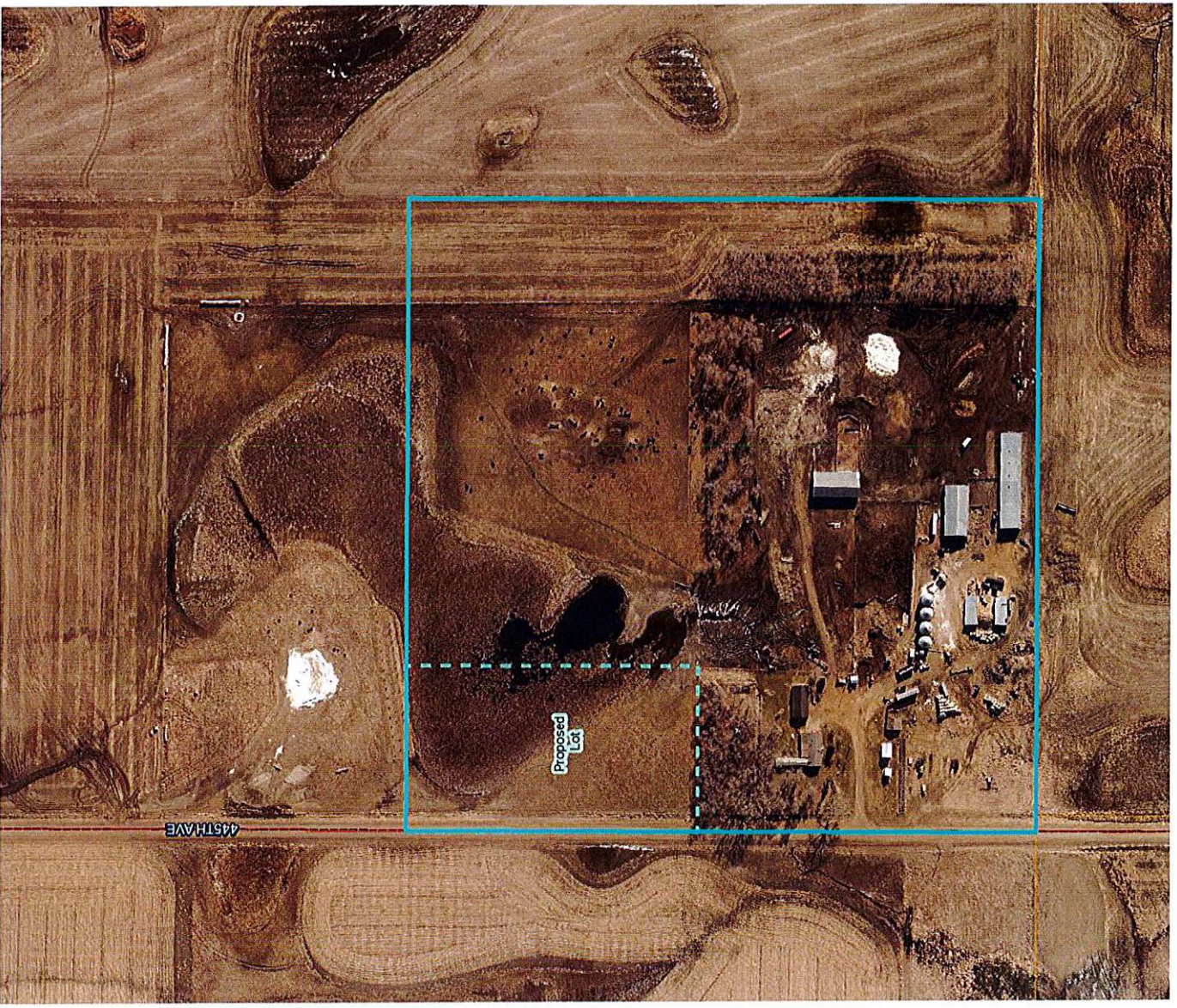
154 ST
436 AVE
437 AVE
438 AVE
439 AVE
440 AVE
441 AVE
442 AVE
443 AVE
444 AVE
445 AVE
446 AVE
447 AVE
448 AVE
449 AVE
450 AVE
451 AVE
452 AVE



Kahnke Conditional Use Permit: Existing Farmstead

Legend

- Concrete Road
- Asphalt Road
- Gravel Road



*536 215.93
General*

Fund	Act	G/L #	Account Title	Debit	Credit
101	0	101.00	GENERAL FUND	.00	537,404.07
Fund / Act Totals:				.00	537,404.07
101	111	411.00	COMMISSIONERS WAGE & SALARY	10,307.80	.00
101	111	412.00	COMMISS. EMPLOYER OASI	784.84	.00
101	111	413.10	COMMISSIONERS SUPPLEMENTAL RET	70.00	.00
101	111	415.20	COMMISS. EMPLOYER DENTAL INS.	125.47	.00
Fund / Act Totals:				11,288.11	.00
101	141	411.00	AUDITORS WAGE & SALARY	19,691.58	.00
101	141	412.00	AUDITORS EMPLOYER OASI	1,474.26	.00
101	141	413.00	AUDITORS EMPLOYER RETIREMENT	1,181.50	.00
101	141	413.10	AUDITORS SUPPLEMENTAL RETIRE	140.00	.00
101	141	415.00	AUDITORS EMPLOYER HEALTH INS	2,691.18	.00
101	141	415.20	AUDITORS EMPLOYER DENTAL INS	177.86	.00
101	141	415.30	AUDITORS EMPLOYER OTHER INS.	33.00	.00
Fund / Act Totals:				25,389.38	.00
101	142	411.00	TREASURER WAGE & SALARY	27,551.28	.00
101	142	412.00	TREASURER EMPLOYER OASI	1,982.55	.00
101	142	413.00	TREASURER EMPLOYER RETIREMENT	1,653.08	.00
101	142	413.10	TREASURER SUPPLEMENTAL RETIRE	195.00	.00
101	142	415.00	TREASURER EMPLOYER HEALTH INS.	5,606.63	.00
101	142	415.20	TREASURER EMPLOYER DENTAL INS.	255.76	.00
101	142	415.30	TREASURER EMPLOYER OTHER INS.	49.50	.00
Fund / Act Totals:				37,293.80	.00
101	151	411.00	ST. ATTY. WAGE & SALARY	36,614.51	.00
101	151	412.00	ST. ATTY. EMPLOYER OASI	2,688.92	.00
101	151	413.00	ST. ATTY. EMPLOYER RETIREMENT	2,136.54	.00
101	151	413.10	ST. ATTY. SUPPLEMENTAL RETIRE	100.00	.00
101	151	415.00	ST. ATTY. EMPLOYER HEALTH INS	5,830.89	.00
101	151	415.20	ST. ATTY. EMPLOYER DENTAL INS	243.18	.00
101	151	415.30	ST. ATTY. EMPLOYER OTHER INS	49.50	.00
Fund / Act Totals:				47,663.54	.00
101	161	411.00	GOVT BLDG WAGE & SALARY	14,264.16	.00
101	161	412.00	GOVT BLDG EMPLOYER OASI	1,076.06	.00
101	161	413.00	GOVT BLDG EMPLOYER RETIRE	855.85	.00
101	161	413.10	GOVT BLDG SUPPLEMENTAL RETIRE	60.00	.00
101	161	415.00	GOVT BLDG EMPLOYER HEALTH INS	2,691.18	.00
101	161	415.20	GOVT BLDG EMPLOYER DENTAL INS	143.22	.00
101	161	415.30	GOVT BLDG EMPLOYER OTHER INS	24.75	.00
Fund / Act Totals:				19,115.22	.00
101	162	411.00	DIR. EQUAL. WAGE & SALARY	39,478.86	.00
101	162	412.00	DIR. EQUAL. EMPLOYER OASI	2,959.73	.00
101	162	413.00	DIR. EQUAL. EMPLOYER RETIRE	2,368.74	.00
101	162	413.10	DIR. EQUAL SUPPLEMENTAL RETIRE	260.00	.00
101	162	415.00	DIR. EQUAL EMPLOYER HEALTH INS	7,176.48	.00
101	162	415.20	DIR. EQUAL EMPLOYER DENTAL INS	368.65	.00
101	162	415.30	DIR. EQUAL EMPLOYER OTHER INS	63.12	.00
Fund / Act Totals:				52,675.58	.00
101	163	411.00	REGISTER DEEDS WAGE & SALARY	21,261.06	.00

Fund	Act	G/L #	Account Title	Debit	Credit
101	163	412.00	REGISTER DEEDS EMPLOYER OASI	1,603.16	.00
101	163	413.00	REG DEEDS EMPLOYER RETIREMENT	1,275.67	.00
101	163	413.10	REG DEEDS SUPPLEMENTAL RETIRE	130.00	.00
101	163	415.00	REG DEEDS EMPLOYER HEALTH INS	3,588.24	.00
101	163	415.20	REG DEEDS EMPLOYER DENTAL INS	186.48	.00
101	163	415.30	REG DEEDS EMPLOYER OTHER INS	33.00	.00
Fund / Act Totals:				28,077.61	.00
101	165	411.00	VETERANS SERVICE WAGE & SALARY	10,337.34	.00
101	165	412.00	VETERANS SVC EMPLOYER OASI	790.80	.00
101	165	413.00	VETERANS SVC EMPLOYER RETIRE	896.79	.00
101	165	413.10	VETERANS SVC SUPPLEMENTAL RET	70.00	.00
101	165	415.00	VETERANS SVC EMPLOYER HEALTH	1,794.12	.00
101	165	415.20	VETERANS SVC EMPLOYER DENTAL	86.52	.00
101	165	415.30	VET SVC EMPLOYER OTHER INS	16.50	.00
Fund / Act Totals:				13,992.07	.00
101	211	411.00	SHERIFF WAGE & SALARY	80,121.61	.00
101	211	412.00	SHERIFF EMPLOYER OASI	6,003.45	.00
101	211	413.00	SHERIFF EMPLOYER RETIREMENT	6,069.47	.00
101	211	413.10	SHERIFF SUPPLEMENTAL RETIRE	250.00	.00
101	211	415.00	SHERIFF EMPLOYER HEALTH INS	12,334.58	.00
101	211	415.20	SHERIFF EMPLOYER DENTAL INS	655.09	.00
101	211	415.30	SHERIFF EMPLOYER OTHER INS	115.50	.00
Fund / Act Totals:				105,549.70	.00
101	212	411.00	COUNTY JAIL WAGE & SALARY	110,951.37	.00
101	212	412.00	COUNTY JAIL EMPLOYER OASI	8,379.13	.00
101	212	413.00	COUNTY JAIL EMPLOYER RETIRE	8,157.34	.00
101	212	413.10	JAIL SUPPLEMENTAL RETIREMENT	380.00	.00
101	212	415.00	COUNTY JAIL EMPLOYER HEALTH	17,044.14	.00
101	212	415.20	COUNTY JAIL EMPLOYER DENTAL	916.53	.00
101	212	415.30	COUNTY JAIL EMPLOYER OTHER INS	156.75	.00
Fund / Act Totals:				145,985.26	.00
101	213	411.00	CORONER WAGE & SALARY	3,300.00	.00
101	213	412.10	CORONER OASI	204.60	.00
101	213	412.20	CORONER MEDICARE	47.85	.00
101	213	427.00	CORONER MILEAGE	209.60	.00
Fund / Act Totals:				3,762.05	.00
101	411	411.00	CARE OF POOR WAGE & SALARY	10,623.94	.00
101	411	412.00	CARE OF POOR EMPLOYER OASI	792.04	.00
101	411	413.00	CARE OF POOR EMPLOYER RETIRE	637.43	.00
101	411	413.10	CARE OF POOR SUPPLEMENTAL RET	30.00	.00
101	411	415.00	CARE OF POOR EMPLOYER HEALTH	1,794.12	.00
101	411	415.20	CARE OF POOR EMPLOYER DENTAL	113.40	.00
101	411	415.30	CARE OF POOR EMPLOYER OTHER IN	16.50	.00
101	411	429.00	CARE OF POOR OTHER CURRENT EXP	20.00	.00
Fund / Act Totals:				14,027.43	.00
101	421	411.00	COUNTY NURSE WAGE & SALARY	2,584.13	.00
101	421	412.00	CO NURSE EMPLOYER OASI	185.08	.00
101	421	413.00	CO NURSE EMPLOYER RETIRE	155.05	.00
101	421	415.00	CO NURSE EMPLOYER HEALTH INS	897.06	.00

*Deduct
1188.14
for
C#W
employee*

Fund	Act	G/L #	Account Title	Debit	Credit
101	421	415.20	CO NURSE EMPLOYER DENTAL INS	43.26	.00
101	421	415.30	CO NURSE EMPLOYER OTHER INS	8.25	.00
Fund / Act Totals:				3,872.83	.00
101	523	411.00	AG BLDG WAGE & SALARY	8,186.70	.00
101	523	412.10	AG BUILDING EMPLOYER OASI	503.04	.00
101	523	412.20	AG BUILDING EMPLOYER MEDICARE	117.64	.00
101	523	413.00	AG BUILDING EMPLOYER RETIRE	491.20	.00
101	523	413.10	AG. BLDG. SUPPLEMENTAL RETIRE	35.00	.00
101	523	415.00	AG BUILDING EMPLOYER HEALTH	1,794.12	.00
101	523	415.20	AG BUILDING EMPLOYER DENTAL	82.21	.00
101	523	415.30	AG BUILDING EMP. OTHER INS.	16.50	.00
Fund / Act Totals:				11,226.41	.00
101	611	411.00	EXTENSION WAGE & SALARY	8,879.22	.00
101	611	412.00	EXTENSION EMPLOYER OASI	667.23	.00
101	611	413.00	EXTENSION EMPLOYER RETIRE	532.75	.00
101	611	413.10	EXTENSION SUPPLEMENTAL RETIRE	60.00	.00
101	611	415.00	EXTENSION EMPLOYER HEALTH INS	1,794.12	.00
101	611	415.20	EXTENSION EMPLOYER DENTAL INS	99.96	.00
101	611	415.30	EXTENSION EMPLOYER OTHER INS	16.50	.00
Fund / Act Totals:				12,049.78	.00
101	615	411.00	WEED CONTROL WAGE & SALARY	3,520.02	.00
101	615	412.00	WEED CONTROL EMPLOYER OASI	269.28	.00
101	615	413.00	WEED CONTROL EMPLOYER RETIRE	211.20	.00
101	615	415.00	WEED CONTROL EMPLOYER HEALTH	897.06	.00
101	615	415.20	WEED CONTROL EMPLOYER DENTAL	43.26	.00
101	615	415.30	WEED CONTROL EMP. OTHER INS.	8.25	.00
Fund / Act Totals:				4,949.07	.00
101	711	411.00	PLANNING BD. WAGE & SALARY	375.00	.00
101	711	412.00	PLANNING BD. EMPLOYER OASI	28.70	.00
101	711	427.00	PLANNING BD. TRAVEL	82.53	.00
Fund / Act Totals:				486.23	.00
204	0	101.00	ROAD & BRIDGE FUND	.00	99,628.48
Fund / Act Totals:				.00	99,628.48
204	311	411.00	ROAD & BRIDGE WAGE & SALARY	73,463.56	.00
204	311	412.10	ROAD & BRIDGE EMPLOYER OASI	4,524.84	.00
204	311	412.20	ROAD & BRIDGE EMPLOYER MEDICARE	1,058.24	.00
204	311	413.00	ROAD & BRIDGE EMPLOYER RETIRE	4,407.82	.00
204	311	413.10	ROAD & BRIDGE SUPPLEMENTAL RET	325.00	.00
204	311	415.00	ROAD & BRIDGE EMPLOYER HEALTH	13,680.17	.00
204	311	415.20	ROAD & BRIDGE EMPLOYER DENTAL	645.10	.00
204	311	415.30	ROAD & BRIDGE EMP. OTHER INS	123.75	.00
204	311	426.20	R&B UNIFORM ALLOWANCE	1,400.00	.00
Fund / Act Totals:				99,628.48	.00
226	0	101.00	EMERGENCY MANAGEMENT FUND	.00	13,751.77
Fund / Act Totals:				.00	13,751.77
226	222	411.00	EMG.MANAG. WAGE & SALARY	10,977.66	.00
226	222	412.10	EMG. MGMT. EMPLOYER OASI	672.05	.00

Fund	Act	G/L #	Account Title	Debit	Credit
226	222	412.20	EMG. MGMT. EMPLOYER MEDICARE	157.17	.00
226	222	413.00	EMG.MANAG. EMPLOYER RETIRE	658.66	.00
226	222	413.10	EMG MGMT SUPPLEMENTAL RETIRE	35.00	.00
226	222	415.00	EMG.MANAG. EMPLOYER HEALTH	1,121.33	.00
226	222	415.20	EMG.MANAG. EMPLOYER DENTAL	113.40	.00
226	222	415.30	EMG.MANAG. EMPLOYER OTHER INS	16.50	.00
Fund / Act Totals:				13,751.77	.00
228	0	101.00	VICTIM CRIME SERVICE FUND	.00	8,020.63
Fund / Act Totals:				.00	8,020.63
228	151	411.00	CRIME VICTIM SVC WAGE/SALARY	6,194.40	.00
228	151	412.10	CRIME VICTIM EMPLOYER OASI	384.06	.00
228	151	412.20	CRIME VICTIM EMPLOYER MEDICARE	89.82	.00
228	151	413.00	CRIME VICT SVC RETIREMENT	371.66	.00
228	151	413.10	CRIME VICTIM SUPPLE. RETIRE.	35.00	.00
228	151	415.00	CRIME VICT SVC EMPLOYER HEALTH	897.06	.00
228	151	415.20	CRIME VICT SVC EMPLOYER DENTAL	43.26	.00
228	151	415.30	CR VICT SVC EMPLOYER OTHER INS	5.37	.00
Fund / Act Totals:				8,020.63	.00
231	0	101.00	W.I.C. FUND	.00	5,504.81
Fund / Act Totals:				.00	5,504.81
231	426	411.00	WIC WAGE & SALARY	3,885.42	.00
231	426	412.00	WIC EMPLOYER OASI	199.98	.00
231	426	413.00	WIC EMPLOYER RETIREMENT	233.13	.00
231	426	415.00	WIC EMPLOYER HEALTH	1,121.33	.00
231	426	415.20	WIC EMPLOYER DENTAL	56.70	.00
231	426	415.30	WIC EMPLOYER OTHER INS.	8.25	.00
Fund / Act Totals:				5,504.81	.00
TOTALS:				664,309.76	664,309.76

disallowed

disallowed

*643,865.04
Total*

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME Brenda Hanten		DATE 3/7/2023
EFFECTIVE DATE 3/6/2023	POSITION TITLE Auditor	DEPARTMENT Auditor
CURRENT STEP n/a	NEW STEP Grade 65E/step 1	
CURRENT PAY RATE	NEW PAY RATE 6455.40 per mo.	
REASONS FOR CHANGE newly elected		

EMPLOYEE SIGNATURE Brenda Hanten

DEPARTMENT HEAD SIGNATURE _____

DATE _____

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME Cindy Brugman		DATE 2/28/2023
EFFECTIVE DATE 3/6/2023	POSITION TITLE Auditor Specialist	DEPARTMENT Auditor
CURRENT STEP	NEW STEP n/a	
CURRENT PAY RATE	NEW PAY RATE \$40.00 per hour	
REASONS FOR CHANGE Occasional part-time temporary employee, 19 hours per week or less, to provide assistance to the Auditor as needed. No benefits are provided for this position.		

EMPLOYEE SIGNATURE Cindy Brugman

DEPARTMENT HEAD SIGNATURE Brunde Hartman

DATE 3-1-2023

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME Harold Rounds		DATE 3/15/2023
EFFECTIVE DATE 3/15/2023	POSITION TITLE Hwy Tech III Grade 35	DEPARTMENT Hwy Dept
CURRENT STEP 1	NEW STEP 1	
CURRENT PAY RATE \$23.86/4,151.64	NEW PAY RATE \$23.86/4,151.64	
REASONS FOR CHANGE New Hire		

FILED
MAR -1 2023
CODINGTON COUNTY AUDITOR

EMPLOYEE SIGNATURE _____

DEPARTMENT HEAD SIGNATURE _____

DATE _____

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Welfare

Name of traveling employee Sara Foust

Employee title Director Employee status exempt nonexempt

Purpose of travel Collective Impact Action Summit – virtual event by the Aspen Institute; this would be to learn more about the community work we have been doing and how to make it sustainable

Method of transportation none

Destination I would like to attend from my house so I can focus on the information without interruptions

Departure date and time 4/26/2023 11am Destination arrival date and time NA.

Return departure date and time 4/28/2023 3:30pm Return arrival date and time NA

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \$0

Lodging expense None

Meals \$0 Registration \$299.00

Other costs n/a

Overtime costs involved in the requested travel I will plan to work at the office until 11am

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? yes, hours will be flexed unless walk in hours are not able to be covered by PT staff

Yes No If no, why _____

Is this travel a budgeted item? Yes No

County Commission

Travel request approved: yes no Comments _____

Commission Chairman, _____ Date _____