

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, January 10, 2023**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the January 10, 2023, agenda
5. Action to approve the January 3, 2023, minutes of the Board of Codington County Commissioners
6. Action to approve a request to sell alcohol at Pro Pheasants event at the Extension Center Complex
7. Monthly Reports
  - a. Auditor
  - b. Director of Equalization
8. Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
9. Year-end Planning and Zoning report
10. Action to appoint Planning and Zoning board members
11. Action to appoint Weed board members
12. Action to approve travel resolution
13. Action to approve operating cash transfers as budgeted
14. Action to approve contracts with FDALG for property parcel data base, GIS web site services, and Zoning services
15. Action to set compensation of 2023 Election Judges
16. Delinquent tax lists available for review
17. Note offices closure for January 16<sup>th</sup>, Martin Luther King Jr. Day
18. Action to appoint Commissioner Liaison/Board/Duty assignments
19. Discussion/action to accept an RFP for HVAC project in Detention Center/Court House
20. Action to approve claims for payment

21. Action to approve automatic budget supplements – Juvenile Justice Reinvestment Initiative Funds
22. Action to approve personnel changes
23. Action to approve travel requests
24. Public Notices – a possible quorum of Commissioners could be in attendance at:
25. Old Business
26. New Business
27. Open
  - a. Public Comments
  - b. Commission Comments
28. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee’s representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
29. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington  
Codington County Court House  
14 1<sup>st</sup> Ave SE  
Watertown, SD 57201**

January 3, 2023

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 3, 2023, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Chair Hanten.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the January 3, 2023, agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of December 29, 2022; all voted aye; motion carried.

**OLD BUSINESS – MOU BETWEEN CODINGTON COUNTY AND AFSCME LOCAL 2488-001**

Chair Hanten called for old business. Motion by VanDusen, second by Gabel, to approve a MOU between Codington County and AFSCME Local 2488-001, to remove the three Highway Dept. administrative positions (Superintendent, Assistant Superintendent, and Administrative Assistant) from access to the Codington County Highway Dept. sick leave bank; all voted aye; motion carried. These administrative positions will now be eligible to draw from the sick leave bank available to all employees other than those employees covered by the AFSCME Local 2488-001.

**BOARD ADJOURNS SINE-DIE FOR 2022**

Motion by Johnson, second by Gabel, to adjourn sine-die, at 9:05 a.m., for the year ending 2022; all voted aye; motion carried.

**OATHS OF OFFICE**

Commissioners Lee Gabel, Myron Johnson and Randall Schweer, took their oaths of office.

**NOMINATIONS FOR 2023 CHAIR AND VICE-CHAIR**

Auditor, Cindy Brugman, called for nominations for Chair for 2023. Commissioner VanDusen nominated Commissioner Gabel. Commissioner Waterman nominated Commissioner Johnson. There were no other nominations forthcoming. The Board cast secret ballots for Chair with the following results: Commissioner Gabel – 3 votes and Commissioner Johnson – 2 votes. Commissioner Gabel was declared 2023 Chair. Chair Gabel called for nominations for Vice-Chair. Commissioner Gabel nominated Commissioner VanDusen. There were no further nominations offered. Motion by Gabel, second by Schweer, to cease nominations and cast a unanimous ballot for Commissioner VanDusen; all voted aye; motion carried.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer**, updated the Board: 15 youth participated in a fashion review and communications clinic; shooting sports will begin this evening, weather permitting; and Farm Show prep is underway. Lucy Walker, Codington County 4-H Youth, will travel to Denver to participate in a judging competition, along with other South Dakota youth. **Veterans Service Officer, Todd Rose**, updated the Board: 2 transports are scheduled for January; the VA is holding back processing of Honor the Pact claims until funds are appropriated by Congress; an 8.7% COLA increase for VA compensation and pension has been approved starting December 1<sup>st</sup>, 2022, this is the highest increase in 40 years; Deputy Veterans Service Officer, Jay Roberts, started full-time in the office on January 1<sup>st</sup>, 2023; and local veteran organizations have until April 1<sup>st</sup>, 2023 to submit applications for the Bridge Naming Program. **Community Health Nurse, Codi Martin**, sent a quarterly report to the Board covering the following items: personnel/office activity, staff training, immunizations, WIC, maternal health, child/adolescent services, Bright Start, and interagency meetings attended. As of December 17<sup>th</sup>, influenza activity was noted to be at a “widespread” level in South Dakota, with 2,817 new cases, total cases of 9,571 this season, 74 new hospitalizations, and a total of 8 deaths. A report of quarterly stats was also provided for the time period Oct-Dec, 2022.

**LEGAL NEWS PAPERS**

Motion by Johnson, second by VanDusen, to designate, per SDCL 7-18-3, legal newspapers, the Watertown Public Opinion and South Shore Gazette, for Codington County 2023 publications, all voted aye; motion carried.

**COUNTY COMMISSIONER 2023 WAGE**

Motion by Johnson, second by Waterman, to increase Commissioners salaries, 5.5% over the 2022 rate of \$1,954.09, the same increase provided to all County employees in 2023, resulting in a salary of \$2,061.56 per month for 2023; Gabel, Waterman, Johnson and Schweer voted aye; VanDusen voted no; motion carried. Motion by Waterman, to approve an additional \$100.00 per month for the Chair. Waterman’s motion died for lack of a second.

**BOARD APPOINTMENTS**

The Board postponed action on individual Board appointments until the meeting scheduled for January 10, 2023.

**CORONER COMPENSATION**

Motion by VanDusen, second by Gabel, to increase the compensation for the Coroner from \$250.00 per call to \$300.00 per call plus mileage at the current state rate of .51 per mile. **Coroner, Terry Sorensen**, provided the Board with the following statistics for the year ending 2022: there were 73 requests for death investigations; 46 – natural deaths, 20 – accidental deaths, 5 – suicides, and 2 – undetermined. There were a total of 7 autopsies performed in 2022. The Board discussed the current rate of compensation for the Coroner. Subsequent motion by Waterman, second by Johnson, to compensate the Coroner at a rate of \$275.00 per case, plus mileage at the current state rate of \$.51 per mile; Waterman and Johnson voted aye; Gabel, VanDusen, and Schweer voted no; motion failed. Upon vote of Commissioner VanDusen’s original motion for an increase to \$300.00 per case plus mileage of .51 per mile; Gabel, Johnson, VanDusen, and Schweer voted aye; Waterman voted no; motion carried.

**JUVENILE JUSTICE REINVESTMENT INITIATIVE FUNDS**

Per a recommendation from Codington County States Attorney, Rebecca Morlock Reeves, a motion was made by VanDusen, second by Johnson, to allocate JJRI Funds, which Codington County received from the State of South Dakota, in the amount of \$35,577.60, to the Youth Diversion Program administered through the Boys and Girls Club. Boys and Girls Club representatives, Executive Director, Liz Christensen and Director of Youth Diversion and Prevention, Louis Canfield, were present for this agenda

item. Louis gave the Board a report of current numbers in the program to date, which shows an increase in cases from the same time period last year and also reported where the funds are currently being expended. Upon vote of the Board; all voted aye; motion carried.

#### **EMPLOYEE CELL PHONE STIPENDS**

Motion by Johnson, second by VanDusen to approve the cell phone stipend list for 2023 based on each applicable employee's salary classification per the wage scale; all voted aye; motion carried.

| <b><u>EMPLOYEE</u></b>  | <b><u>AMOUNT</u></b> | <b><u>DEPARTMENT</u></b>     |
|-------------------------|----------------------|------------------------------|
| Bleeker, Bryan          | 25.00                | Govt. Bldg.                  |
| Case, Jeff              | 25.00                | Highway                      |
| Dargatz, Matt           | 25.00                | Highway                      |
| Dolen, Jamie            | 25.00                | Highway                      |
| Escamilla, Maria        | 40.00                | Detention Center             |
| Falvey, Randy           | 25.00                | Highway                      |
| Forbush, Allison        | 40.00                | Director Equalization        |
| Halajian, Justin        | 40.00                | Detention Center             |
| Hartley, Rick           | 40.00                | Highway                      |
| Hartley, Ron            | 25.00                | Ag. Building                 |
| Hedding, Dave           | 25.00                | Highway                      |
| Hedges, James           | 25.00                | Ag. Building                 |
| Holinka, Rick           | 25.00                | Highway                      |
| Kallhoff, Mitch         | 25.00                | Highway                      |
| Kohn, Rich              | 25.00                | Govt. Bldg.                  |
| Nills, Shawn            | 40.00                | Detention Center             |
| Pederson, Michelle      | 40.00                | Director of Equalization     |
| Reeves, Rebecca Morlock | 40.00                | States Attorney              |
| Riter, Robyn            | 25.00                | Highway                      |
| Schwinger, Brad         | 25.00                | Highway                      |
| Sears, Melissa          | 40.00                | Director Equalization        |
| Selchert, Heidi         | 40.00                | Director Equalization        |
| Solberg, Lynn           | 40.00                | Highway                      |
| Stahlke, Steve          | 25.00                | Detention Center             |
| Swanson, Scott          | 25.00                | Ag. Building                 |
| Torstenson, Doug        | 25.00                | Highway                      |
| Torstenson, Jamie       | 20.00                | Emergency Management on-call |
| Vogelsang, Lonie        | 25.00                | Highway                      |

#### **BANK DEPOSITORIES**

Motion by Johnson, second by Waterman, to approve bank depositories for 2023; as submitted by Treasurer, Carol Maloney; all voted aye; motion carried: Reliabank Dakota will continue to be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: American Bank & Trust, Dacotah Bank, First Bank & Trust, First Premier Bank, First Interstate Bank, Minnwest Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank. The list of Authorized warrant signers will be staff from the Treasurers' Office and Auditor's Office and said list will be secured in the Auditor's Office for security purposes.

**NOTICE TO BIDDERS' ANNUAL HIGHWAY SUPPLIES AND WEED CHEMICALS**

Motion by Johnson, second by VanDusen to authorize a notice to bidders for annual Highway supplies and Weed Chemicals; all voted aye; motion carried. Bids will be opened and announced at the Board's meeting on Tuesday, February 14<sup>th</sup>, 2023.

**RESOLUTION 2023-1 COUNTY ROADS WEIGHT AND SPEED LIMITS**

**RESOLUTION 2023-1**

**CODINGTON COUNTY WEIGHT & SPEED LIMIT ENFORCEMENT**

**WHEREAS**, the County of Codington, South Dakota, is responsible for the maintenance of certain highways under its jurisdiction, and

**WHEREAS**, the Codington County Board of Commissioners, desires to protect existing Codington County Highways, ultimately saving tax dollars, and

**WHEREAS**, said highways, by reason of seasonal climatic changes, will be seriously damaged or destroyed unless vehicle weight and speed restrictions are imposed.

**NOW THEREFORE BE IT RESOLVED**, the limits on Codington County roads shall be forty miles per hour, truck speed limit, and a maximum load limit shall be seven (7) tons per axle on all asphalt surfaced roads, during the Spring thaw period, effective from February 15<sup>th</sup>, 2023, to May 1<sup>st</sup>, 2023 inclusive, when limit signs are posted.

**BE IT FURTHER RESOLVED**, that the County of Codington requests and authorizes the South Dakota Highway Patrol to enforce weight limitations and speed restrictions, as established by this resolution, on Codington County roads.

**BE IT FURTHER RESOLVED**, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Moved for adoption by Commissioner VanDusen, second by Commissioner Johnson, all present voted aye; motion carried.

Dated this 3<sup>rd</sup> day of January, 2023, at Watertown, Codington County, South Dakota.

D. Lee Gabel

Codington County Commission Chair

ATTEST:

Cindy Brugman

Codington County Auditor

**FULL-TIME DEPUTY SHERIFF POSITION**

Motion by Schweer, second by VanDusen, to hire a full-time deputy sheriff to fill a recent vacancy; all voted; motion carried.

**HVAC PROJECT ENGINEERING SERVICES REQUESTS FOR PROPOSALS**

**Facility Manager, Steve Molengraaf**, advised the Board two RFPs for Engineering services, for the planned HVAC project in the Detention Center/Court House, have been received.

West Plains Engineering, Inc. \$360,000.00  
Sioux Falls, SD

CMTA \$320,000.00 - \$370,000.00 pending the final scope of the project  
Fargo, ND

The Board will review both proposals and possibly take action to accept a proposal at the meeting scheduled for January 10, 2023.

**ADJOURNMENT**

Upon conclusion of all business to come before the Board, a motion was made by Johnson, second by Waterman to adjourn at 9:52 a.m., all voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_

## AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in December 2022

|   |                    |
|---|--------------------|
| Cash on Hand  | \$11,420.60        |
| Checks in Treasurer' possession<br>less than 3 days | \$11,901.62        |
| Credit Card Charges                                 | \$3,154.79         |
| Cash Items  | \$325.00           |
| <b>TOTAL CASH ASSETS ON HAND</b>                    | <b>\$26,802.01</b> |

|                                       |                        |
|---------------------------------------|------------------------|
| RECONCILED CHECKING                   |                        |
| First Interstate Bank (Memorial Park) | \$10,044.83            |
| Reliabank Dakota                      | \$31,917,414.90        |
| INVESTMENTS                           |                        |
| SD Public Funds Investment            | \$7,322.61             |
| <b>TOTAL CASH ASSETS</b>              | <b>\$31,961,584.35</b> |

|                               |                 |
|-------------------------------|-----------------|
| GENERAL LEDGER CASH BALANCES: |                 |
| General                       | \$22,326,192.93 |
| General restricted cash       | \$500,000.00    |
| Sp. Revenue                   | \$8,295,057.00  |
| Sp. Revenue restricted cash   |                 |
| Custodial                     | \$840,334.42    |
| Schools                       | \$ 109,090.38   |
| Townships                     | \$ 55,961.34    |
| City/Towns                    | \$ 18,446.26    |

|                                  |                        |
|----------------------------------|------------------------|
| <b>TOTAL GENERAL LEDGER CASH</b> | <b>\$31,961,584.35</b> |
|----------------------------------|------------------------|

Dated this 5th day of January 2023

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County Auditor

FUND CASH BALANCES REPORT AS OF 01/05/2023  
CODINGTON COUNTY

| Fund | Description                   | BALANCE              |
|------|-------------------------------|----------------------|
| 101  | GENERAL FUND                  | 22,326,192.93        |
| 101  | GENERAL RESTRICTED CASH       | 500,000.00           |
|      | <b>TOTAL AT FUND GROUP:</b>   | <b>22,826,192.93</b> |
| 204  | ROAD & BRIDGE FUND            | 6,003,757.56         |
| 204  | ROAD & BRIDGE RESTRICTED CASH | .00                  |
| 207  | E-911 FUND                    | 49,408.90            |
| 226  | EMERGENCY MANAGEMENT FUND     | 118,340.21           |
| 228  | VICTIM CRIME SERVICE FUND     | 64,130.33            |
| 229  | DOMESTIC ABUSE FUND           | 1,878.31             |
| 231  | W.I.C. FUND                   | 10,015.15            |
| 233  | COURTHOUSE BUILDING FUND      | .00                  |
| 248  | 24/7 SOBRIETY FUND            | 52,089.00            |
| 250  | MODERNIZATION/PRESERVATION    | 219,882.06           |
| 256  | SEARCH & RESCUE FUND          | 71,280.17            |
| 290  | AMERICAN RESCUE PLAN FUND     | 1,344,405.07         |
| 295  | RURAL ACCESS INFRASTRUCTURE   | 359,870.24           |
|      | <b>TOTAL AT FUND GROUP:</b>   | <b>8,295,057.00</b>  |
| 706  | SPECIAL HIGHWAY FUND          | .00                  |
| 721  | SCHOOL DISTRICTS FUND         | 109,090.38           |
| 722  | CIVIL TOWNSHIPS FUND          | 55,961.34            |
| 723  | CITIES AND VILLAGES FUND      | 18,446.26            |
| 724  | WATER DEVELOPMENT DIST. FUND  | 882.13               |
| 725  | ADVANCE TAX COLLECTION FUND   | 189,367.62           |
| 726  | REGISTER OF DEEDS FUND        | 2,066.80             |
| 727  | GAME, FISH & PARKS FUND       | .00                  |
| 728  | CLERK OF COURT FUND           | .00                  |
| 729  | TAX SALE REDEMPTION FUND      | .00                  |
| 733  | SANITARY SEWER DIST. FUND     | .00                  |
| 734  | DEPOSIT FUND                  | .00                  |
| 735  | TREASURER'S TRUST FUND        | 566.40               |
| 736  | MUNICIPALITIES (5%) FUND      | .00                  |
| 738  | FINES TO SCHOOLS FUND         | .00                  |
| 741  | 911 TRUST AND AGENCY FUND     | .00                  |
| 742  | STATE MOTOR VEHICLE FUND      | 451,229.61           |
| 746  | AUTO EXCISE TAX FUND          | .00                  |
| 755  | SALES TAX FUND                | 9.03                 |
| 758  | BOOKMOBILE FUND               | 177.37               |
| 766  | LAW LIBRARY FUND              | 10,477.48            |
| 769  | MODERN/PRESERATION RELIEF     | 2,060.00             |
| 770  | FIRE DEPT. MONIES             | .00                  |
|      | <b>TOTAL AT FUND GROUP:</b>   | <b>840,334.42</b>    |
|      | <b>TOTAL:</b>                 | <b>31,961,584.35</b> |

OFFICIAL STATEMENT OF FEES COLLECTED  
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH  
OF DECEMBER, 2022

The sum of **\$22,544.05** in fees has been collected by me as Register of Deeds for DECEMBER, 2022

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of DECEMBER, 2022

*Ann Rasmussen*

Register of Deeds

Subscribed and sworn to before me this 3 day of Jan <sup>2023</sup>~~2022~~

*Cindy Brugman*

**CERTIFIED BIRTHS**

|                                |                  |
|--------------------------------|------------------|
| State Children's Fund (\$2.00) | <u>\$ 120.00</u> |
| County General Fund (\$5.00)   | <u>\$ 300.00</u> |
| State EVRSS Fund (\$5.00)      | <u>\$ 300.00</u> |
| State General Fund (\$3.00)    | <u>\$ 180.00</u> |
| <b>TOTAL</b>                   | <u>\$ 900.00</u> |

**CERTIFIED DEATHS**

|                              |                    |
|------------------------------|--------------------|
| County General Fund (\$5.00) | <u>\$ 785.00</u>   |
| State General Fund (\$4.00)  | <u>\$ 628.00</u>   |
| State EVRSS Fund (\$6.00)    | <u>\$ 942.00</u>   |
| <b>TOTAL</b>                 | <u>\$ 2,355.00</u> |

FILED

JAN - 3 2023

CODINGTON COUNTY AUDITOR

**Receipt Totals**

By Date: 12/1/2022 12:00:00 AM - 12/30/2022 11:59:59 PM; Departments: All; Cash based.

**Codington County**

Tuesday, January 03, 2023 2:19 PM

**Summary:**

**Receipt Item Totals**

|                  | Paid               | Charged           | Debited       | Total              |
|------------------|--------------------|-------------------|---------------|--------------------|
| Document:        | \$16,680.00        | \$300.00          | \$0.00        | \$16,980.00        |
| Non Document:    | \$3,406.25         | \$1,630.00        | \$0.00        | \$5,036.25         |
| <b>Subtotal:</b> | <b>\$20,086.25</b> | <b>\$1,930.00</b> | <b>\$0.00</b> | <b>\$22,016.25</b> |

**Payment on Account Totals**

|                    |                   |
|--------------------|-------------------|
| Applied:           | \$2,457.80        |
| Refunded:          | \$0.00            |
| Unposted:          | \$0.00            |
| <b>Net Posted:</b> | <b>\$2,457.80</b> |

**Payments & Refunds**

|               |                    |
|---------------|--------------------|
| ACH:          | \$2,339.50         |
| Cash:         | \$1,854.75         |
| Check:        | \$18,349.80        |
| <b>Total:</b> | <b>\$22,544.05</b> |

**Revenue Account Activity**

|   | Total Received     | Paid on Receipt    | Applied from POA  | Adjusted      |
|---|--------------------|--------------------|-------------------|---------------|
| 101-0-321.00 Marriage License 1             | \$110.00           | \$110.00           | \$0.00            | \$0.00        |
| 101-0-341.21 Reg. Deeds Filing/Recording 2  | \$6,780.00         | \$6,180.00         | \$600.00          | \$0.00        |
| 101-0-341.22 Reg. Deeds Transfer fees 3     | \$9,280.00         | \$9,280.00         | \$0.00            | \$0.00        |
| 229-0-321.00 Domestic Abuse Marriage Lic. 6 | \$330.00           | \$330.00           | \$0.00            | \$0.00        |
| 726-0-209.00 Reg. Deeds Fees - State 8      | \$2,170.00         | \$1,490.00         | \$680.00          | \$0.00        |
| 101-0-341.29 Reg. Deeds Other Fees 4        | \$2,549.05         | \$1,476.25         | \$1,072.80        | \$0.00        |
| 250-0-341.21 M&P Relief ROD Filing/Rec 7    | \$795.00           | \$732.00           | \$63.00           | \$0.00        |
| 769-0-209.00 M&P Relief ROD Allocation 9    | \$530.00           | \$488.00           | \$42.00           | \$0.00        |
| <b>Total:</b>                               | <b>\$22,544.05</b> | <b>\$20,086.25</b> | <b>\$2,457.80</b> | <b>\$0.00</b> |

X Document #70

## 2023 COUNTY PLANNING BOARD

Rodney Klatt 12/31/23  
44486 172 St  
Henry, SD 57243  
882-4847

Alex Kahnke 12/31/23  
44350 159 St  
Florence, SD 57235  
520-0698

Mark O'Neill 12/31/24  
PO Box 55  
Henry, SD 57243  
532-5446

Mel Ries 12/31/24  
17717 462<sup>nd</sup> Ave  
Watertown, SD 57201  
882-1166

Brenda Hanten 12/31/25  
45921 US Hwy 212  
Watertown SD 57201  
880-6124

Calvin Mack 12/31/25

**2023 COUNTY WEED BOARD**  
**\$35/meeting**

Mike Paulsen            12/31/25 (2023)  
44161 174th St  
Henry, SD 57243  
605-886-5557  
30 miles x .58 = 17.40

Ron Moehring            12/31/25 (2019)  
315 7<sup>th</sup> Ave NE  
Watertown, SD 57201  
(C) 280-3397  
[97ronm@gmail.com](mailto:97ronm@gmail.com)

Jon Kahnke            12/31/23 (2010) 2020 10-year service award  
44350 159 St  
Florence, SD 57235  
520-3776  
[jk\\_z34@hotmail.com](mailto:jk_z34@hotmail.com)  
36 miles x .58 = 20.88

Arlen Boehnke            12/31/23 (2009) 2019 10-year service award  
16654 440 Ave  
Henry, SD 57243  
532-5514 (C) 881-6770  
[ajbohnke@itctel.com](mailto:ajbohnke@itctel.com)  
50 miles x .58 = 29.00

Jim Thyen            12/31/24 (2002) 2022 20-year service award  
16496 462 Ave  
Waverly SD 57201  
886-9638 (C) 520-8159  
[JPThyen@tnics.com](mailto:JPThyen@tnics.com)  
36 miles x .58 = 20.88

Bret Henricks            12/31/24 (2001) 2021 20-year service award  
16321 457th Ave  
Watertown SD 57201  
886-1941 (C) 881-3517  
[henricksgl@live.com](mailto:henricksgl@live.com)  
20 miles x .58 = 11.60

**Resolution 2023 -  
Resolution to Approve  
Regularly Scheduled Travel**

**WHEREAS**, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government:

**THEREFORE, BE IT RESOLVED**, that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer (equalization director), and coroner be authorized to attend educational conferences, meetings, and conventions called for the purposes set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force beginning in 2023 and going forward until rescinded.

Motion by , second by , to approve the above and foregoing resolution; all voted aye; motion carried.

Dated this 10<sup>th</sup> day of January 2023

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Chair, County Commission

ATTEST:

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County Auditor



## First District Association of Local Governments

418 18<sup>th</sup> Ave NE ■ PO Box 1207 ■ Watertown, SD 57201  
Phone: (605) 882-5115 Fax: (605) 882-5049  
Serving counties and communities for over 50 years

December 5, 2022

Cindy Brugman  
Codington County Auditor  
14 1st Ave SE  
Watertown SD 57201

Dear Cindy:

Enclosed you will find a contract for services between the City of Watertown and the First District for the provision of services relating to the development and hosting of the city/county GIS web site, as well as a voucher for calendar year 2023. The funding for this project is shared between the Watertown Development Company, Codington County, Watertown Municipal Utilities, and the City of Watertown. You will note that the total project cost for the year is \$10,000, of which Codington County's share of the project is \$3,100. This cost is identical to last year.

Please sign both copies of the contract for services and return one to the First District office.

Sincerely,

Todd A. Kays  
Executive Director

Enclosure

**LETTER OF AGREEMENT  
BETWEEN  
CODINGTON COUNTY  
AND  
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS**

This agreement is hereby entered into between the First District Association of Local Governments, hereinafter referred to as “District” and Codington County, hereinafter referred to as “County.”

**I. PURPOSE/PROJECT DESCRIPTION**

- A. Provide services in the development and hosting of a Geographic Information System (GIS) website.
- B. The project will consist of:
  - 1. Annual access cost for Internet services.
  - 2. ArcGIS Server Maintenance – The annual cost paid to ESRI for Technical Assistance and updates to the ArcGIS Server software. There is no cost for this component charge for the first year of the project due to the first year of software maintenance component being included within the purchase of ArcGIS Server software. The County will remit its proportion of the annual cost of ArcGIS Server Maintenance, beginning in 2006. The cost will be shared between the City of Watertown, Watertown Development Company, the Watertown Municipal Utilities, and Codington County.
  - 3. Setup and operation - First District will set up, customize and maintain the website.
- C. Term of Contract: January 1, 2023 to December 31, 2023.
- D. Total Cost of Project: Not to exceed \$3,100.

**II. DISTRICT RESPONSIBILITIES**

The District shall:

- A. Develop and maintain a Geographic Information System (GIS) website which will contain a variety of GIS databases regarding the City of Watertown and Codington County.

**LETTER OF AGREEMENT  
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CODINGTON COUNTY  
AND  
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS**

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The District shall:

- A. Develop and maintain a Geographic Information System (GIS) website which will contain a variety of GIS databases regarding the City of Watertown and Codington County.



## First District Association of Local Governments

418 18<sup>th</sup> Ave NE ■ PO Box 1207 ■ Watertown, SD 57201  
Phone: (605) 882-5115 Fax: (605) 882-5049  
Serving counties and communities for over 50 years

December 5, 2022

Cindy Brugman  
Codington County Auditor  
14 1<sup>st</sup> Avenue SE  
Watertown, SD 57201

Enclosed you will find a contract for services between Codington County and First District Association of Local Governments. The contract is for the maintenance of Codington County's parcel database. Further, you will find a voucher pertaining to said contracts dated January 1, 2023.

Please sign both copies of each contract and return one copy to the First District office.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Todd A. Kays". The signature is stylized with a large, looping initial "T".

Todd A. Kays  
Executive Director

Enclosures

**LETTER OF AGREEMENT**

FIRST DISTRICT ASSOCIATION  
OF LOCAL GOVERNMENTS  
POB 1207  
WATERTOWN, SD 57201  
605 882-5115

CODINGTON COUNTY  
14 1<sup>ST</sup> AVE SE  
WATERTOWN, SD 57201

\_\_\_\_\_  
Referred to as District

\_\_\_\_\_  
Referred to as COUNTY

The COUNTY hereby enters into an agreement with the District

**I. THE DISTRICT**

- A. This agreement shall commence on or about January 1, 2023 and end on or about December 31, 2023.
- B. The District agrees to perform work activities as described in "First District Association of Local Governments Proposed Scope of Work for Codington County Director of Equalization Parcel Update Needs".

**II. THE COUNTY**

- A. The COUNTY will make payment of six thousand dollars (\$6,000) for work activities as identified in the proposed scope of work.
- B. Total agreement amount (not to exceed) six thousand dollars (\$6,000).



12/1/2022

\_\_\_\_\_  
District Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**LETTER OF AGREEMENT  
BETWEEN  
CODINGTON COUNTY  
AND  
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS**

This agreement is hereby entered into between the First District Association of Local Governments, hereinafter referred to as "District" and Codington County, hereinafter referred to as the "County."

**I. PURPOSE**

- A. Provide administrative and technical assistance services to County Planning Commission and County Commission in the areas of zoning and drainage.

**II. DISTRICT RESPONSIBILITIES**

District Staff shall:

- A. Be empowered to act in the official capacity of Zoning Officer and Drainage Official for Codington County.
- B. Prepare and/or review public notices and forward them for publication in order that legal requirements for said publications are met.
- C. Prepare complete agendas with appropriate attachments in order to prepare Planning Commission, Board of Adjustment, and County Commission members for meetings.
- D. Make recommendations on items that require board action. Recommendations shall provide options and/or alternatives as appropriate.
- E. Keep States Attorney Office informed of potential problem areas. District shall request assistance when legal interpretation is required and request States Attorney Office participation in meetings after consulting with the County Commission representative on the Planning Commission.
- F. Coordinate with the Assistant to the Zoning Officer in the processing of applications.
- G. Review, update, and/or establish administrative procedures which may include application forms, sample notices, and an administration manual.
- H. Review and provide amendment recommendations regarding existing comprehensive plan, zoning, subdivision, and drainage ordinances.
- I. Provide a minimum of five hundred (500) hours of administrative and technical services with a maximum cap of up to six hundred (600) hours.
- J. Will establish office hours at the Codington County Extension Building.
- K. Provide services according to this agreement starting January 1, 2023, and ending December 31, 2023.

**2023 COMMISSIONER LIAISON/BOARD/DUTY APPOINTMENTS**

**Commissioner Department Liaisons (section 10.3, Codington County Personnel Policy & Procedures Manual)**

| <b>Commissioner District</b> | <b>Liaison agencies</b>           | <b>Areas of oversight</b>  |
|------------------------------|-----------------------------------|--|
| <b>I (Gabel)</b>             | Sheriff's Office                  | Law Enforcement, Warrants,   |
|                              | Detention Center                  | Jail, 24/7 Alternatives  |
|                              | States Attorney's Office          | Prosecutor, Victim Assistance                                      |
| <b>II (Waterman)</b>         | Emergency Management Office       | Emergency Management, Dive Rescue                                  |
|                              | Highway Dept.                     | Road/bridge construction & maintenance                             |
|                              | Maintenance Dept.                 | Buildings, Grounds, Memorial Park                                  |
|                              | Weed Supervisor                   | Weed and Pest control  |
| <b>III (Johnson)</b>         | Health Nurses Office              | Immunizations, wellness, WIC, Dietician                            |
|                              | Welfare Office                    | Care of Poor, Indigent Burials                                     |
|                              | Veteran's Service Office          | Veterans' Claims Assistance  |
|                              | County Extension Office           | Extension Activities   |
| <b>IV (VanDusen)</b>         | Emergency Management Office       | Emergency Management, Dive Rescue                                  |
|                              | Treasurer's Office                | Tax Collection, Vehicle Licenses & Titles                          |
|                              | Director of Equalization's Office | Real Property Assessments/Valuation                                |
|                              | Coroner                           | Coroner  |
| <b>V (Schweer)</b>           | Auditor's Office                  | Voter Registration, Elections, Budgeting, Payments, County records |
|                              | Register of Deed's Office         | Vital/property records, Marriage Licenses                          |

**County-Appointed Board Assignments and other duties**

| <b>Board/Duty</b>                                      | <b>Frequency/Term</b> | <b>Appointees</b>               |
|--|-----------------------|---------------------------------|
| Aging Council  | Annual                | Troy VanDusen                   |
| Americans with Disabilities Act Coordinator            | Annual                | Myron Johnson                   |
| Codington County Home Health                           | Annual                | Troy VanDusen                   |
| E-911  | Annual                |                                 |
| Glacial Lakes & Prairies Tourism Assn                  | Annual                | Lee Gabel                       |
| Inter Lakes Community Action Program                   | Annual                |                                 |
| Juvenile Detention Alternative Initiative Committee    | Annual                | Lee Gabel, Troy VanDusen        |
| Legislative contact                                    | Annual                | Myron Johnson                   |
| Local Emergency Planning Committee                     | Annual                | Charlie Waterman, Randy Schweer |
| Planning Board   | Annual                | Myron Johnson                   |
| Watertown Area Transit                                 | Annual                |                                 |
| Watertown Volunteer Center                             | Annual                |                                 |
| Weed Board   | Annual                | Charlie Waterman                |
| Codington County Human Resource Committee              | Ex Officio            | Current Chair, Vice Chair       |
| County/City Committee                                  | Ex Officio            | Current Chair and Vice Chair    |
| Behavioral Health and Justice Working Group            | Biennial, even yrs    | Lee Gabel, Myron Johnson        |
| Codington County Justice Advisory Committee            | Biennial, odd yrs     | Troy VanDusen, Lee Gabel        |
| Watertown-Codington County Regional Railroad Authority | 3-year (up 2024)      | Charlie Waterman, Myron Johnson |
| Housing and Redevelopment Board                        | 4-year (up 2026)      |                                 |

**State/Regional Board Appointments**

| <b>Board</b>                                      | <b>Frequency/Term</b> | <b>Appointees</b> |
|---|-----------------------|-------------------|
| Catastrophic Legal Expense Relief Program (CLERP) | Indefinite            | Lee Gabel         |
| Catastrophic Poor Relief Fund                     | Indefinite            | Myron Johnson     |
| SDSU Ag & Bioscience Advisory Board               | Indefinite            | Myron Johnson     |
| SD Retirement System (SDRS)                       | 4-yr (up 2023)        | Myron Johnson     |
| First District Assoc. Local Govts.                | Annual                |                   |

CODINGTON COUNTY  
— VERIFIED CLAIMS —

| Entry#                          | Recipient                      | Description                  | Amount            |
|---------------------------------|--------------------------------|------------------------------|-------------------|
| For: COMMISSIONERS*****         |                                |                              |                   |
| 129                             | PMB 0112                       | DOCID:TL311193               | .39               |
| 156                             | SOUTH SHORE GAZETTE            | DECEMBER PROCEEDINGS         | 734.60            |
|                                 |                                |                              | <u>734.99</u> *   |
| For: JUDICIAL SYSTEMS****       |                                |                              |                   |
| 43                              | CAROLE ANDERSON                |                              | 55.10             |
| 50                              | RHONDA BLAIS                   |                              | 53.06             |
| 62                              | RICK CLARK                     |                              | 51.02             |
| 75                              | ROBIN FLEMMING                 |                              | 66.32             |
| 78                              | D LEE GABEL                    |                              | 52.04             |
| 84                              | ADAM HANSON                    |                              | 52.04             |
| 89                              | MICHAEL HENRICH                |                              | 77.54             |
| 92                              | HYVEE #1871 ACCTS RECEIVABLE   |                              | 119.60            |
| 94                              | DOUGLAS JERKE                  |                              | 52.04             |
| 105                             | KEVIN KRANZ                    |                              | 60.20             |
| 110                             | CHARLES MACK                   |                              | 54.08             |
| 142                             | FRED SAUER                     |                              | 53.06             |
| 152                             | KAREN SKINNER                  |                              | 52.04             |
| 159                             | MICHAEL STURM                  |                              | 61.22             |
| 170                             | JENNIFER VAN DER LINDEN        |                              | 52.04             |
| 173                             | ERIC WALDNER                   |                              | 74.48             |
| 186                             | KARA ZAUG                      |                              | 63.26             |
|                                 |                                |                              | <u>1,049.14</u> * |
| For: AUDITOR*****               |                                |                              |                   |
| 123                             | OFFICE PEEPS, INC.             | INV#1010345-0 METER READING  | 193.61            |
| 129                             | PMB 0112                       | DOCID:TL311193               | 12.50             |
| 147                             | SDN COMMUNICATIONS             | ACCT#037830                  | 74.37             |
|                                 |                                |                              | <u>280.48</u> *   |
| For: TREASURER*****             |                                |                              |                   |
| 99                              | JURGENS PRINTING               | INV#66939 - ENVELOPES        | 1,296.00          |
| 123                             | OFFICE PEEPS, INC.             | INV#1009623-0 PENS           | 16.98             |
| 129                             | PMB 0112                       | DOCID:TL311193               | 66.80             |
| 147                             | SDN COMMUNICATIONS             | ACCT#037830                  | 96.03             |
|                                 |                                |                              | <u>1,475.81</u> * |
| For: ST.ATTY./CRIME VICT. ***** |                                |                              |                   |
| 56                              | BURNS LAW OFFICE               | CONTRACT SERVICES - JAN      | 3,000.00          |
| 59                              | CHILD'S VOICE ROUTE #6361      | EXPERT TESTIMONY             | 781.25            |
| 98                              | JOURNAL TECHNOLOGIES, INC      | INV#JI2436 - HOSTING FEE     | 25,000.00         |
| 112                             | FIRST INTERSTATE BANK          | ACCT:6067 - AMAZON           | 59.75             |
| 123                             | OFFICE PEEPS, INC.             | ACCT#10984 - MISC SUPPLIES   | 160.24            |
| 123                             | OFFICE PEEPS, INC.             | ACCT#10720 - MISC SUPPLIES   | 69.36             |
| 129                             | PMB 0112                       | DOCID:TL311193               | 34.88             |
| 130                             | PRAIRIE LAKES HEALTH CARE CENT | ACCT#913347 - BLOOD/ALC      | 4,165.00          |
| 133                             | REBECCA MORLOCK REEVES         | CELL PHONE STIPEND - JAN     | 40.00             |
| 145                             | SD DEPARTMENT OF HEALTH        | INV#51113_112022 EXPERT TEST | 400.00            |
| 145                             | SD DEPARTMENT OF HEALTH        | INV#56313_112022 BLOOD/ALC   | 1,570.00          |
| 145                             | SD DEPARTMENT OF HEALTH        | INV#51216_112022 BLOOD/ALC   | 40.00             |

CODINGTON COUNTY  
— VERIFIED CLAIMS —

| Entry# | Recipient            | Description              | Amount      |
|--------|----------------------|--------------------------|-------------|
| 147    | SDN COMMUNICATIONS   | ACCT#037830              | 74.69       |
| 148    | SDSAA                | 2023 MEMBERSHIP DUES     | 1,848.00    |
| 161    | THOMSON REUTERS-WEST | INV#847445901 - SOFTWARE | 327.00      |
|        |                      |                          | 37,570.17 * |

For: COURT APP. ATTY.\*\*\*\* \*\*\*\*\*

|     |                      |                             |             |
|-----|----------------------|-----------------------------|-------------|
| 44  | AUSTIN LAW OFFICES   | CAA LIENS - SEE SPREADSHEET | 2,271.00    |
| 48  | BAUER LAW OFFICE PC  | CAA LIENS - SEE SPREADSHEET | 9,898.00    |
| 55  | BRATLAND LAW         | SHANE BORDEAUX 21-1143(O)   | 969.50      |
| 55  | BRATLAND LAW         | ZEBEDIAH WALL 22-616(O)     | 1,060.50    |
| 72  | ELLYSON LAW OFFICE   | AMANDA ATHEY 22-379(N)      | 1,146.35    |
| 82  | GREEN, ROBY, OVIATT, | CAA LIENS - SEE SPREADSHEET | 7,433.60    |
| 153 | SOCIA LAW, PC        | CAA LIENS - SEE SPREADSHEET | 3,815.49    |
|     |                      |                             | 26,594.44 * |

For: GOVERNMENT BUILDINGS \*\*\*\*\*

|     |                             |                                |             |
|-----|-----------------------------|--------------------------------|-------------|
| 51  | BRYAN BLEEKER               | CELL PHONE STIPEND - JAN       | 25.00       |
| 63  | COLE PAPERS, INC.           | INV#10238708 - MISC SUPPLIES   | 497.65      |
| 65  | CULLIGAN WATER CONDITIONING | ACCT#25767 - BOTTLED WATER     | 119.25      |
| 67  | DESIGNARC GROUP             | INV#DA22012-4 CH REROOF        | 360.00      |
| 80  | GRAINGER                    | INV#9550782412 - BULBS         | 66.24       |
| 90  | HILLYARD/SIOUX FALLS        | INV#00529762 - MISC SUPPLIES   | 159.04      |
| 90  | HILLYARD/SIOUX FALLS        | INV#700528742 - MISC SUPPLIES  | 1,022.50    |
| 90  | HILLYARD/SIOUX FALLS        | INV#604977036 - CLEAN ACTION   | 54.04       |
| 96  | JOHNSON CONTROLS, INC.      | INV#126034800899 - AGREEMENT   | 5,614.34    |
| 103 | RICHARD KOHN                | CELL PHONE STIPEND - JAN       | 25.00       |
| 109 | CAPITOL ONE TRADE CREDIT    | INV#C93435/6 - MISC SUPPLIES   | 89.75       |
| 109 | CAPITOL ONE TRADE CREDIT    | INV#C94790/6 - MISC SUPPLIES   | 57.99       |
| 109 | CAPITOL ONE TRADE CREDIT    | INV#C95022/6 - MISC SUPPLIES   | 13.77       |
| 113 | MASTERS TELECOM             | INV#12057 - MISC CHARGES       | 270.08      |
| 113 | MASTERS TELECOM             | INV#11873 - MISC CHARGES       | 1,866.95    |
| 116 | MENARDS                     | INV#82761 - BLUE CABLE         | 195.00      |
| 118 | MUNICIPAL UTILITIES         | ACCT#2535 - COURTHOUSE         | 2,697.38    |
| 118 | MUNICIPAL UTILITIES         | ACCT#185235 - HEALTH NURSE     | 273.29      |
| 124 | OTIS ELEVATOR COMPANY       | INV#282279 - MAINT SERVICE     | 2,231.64    |
| 129 | PMB 0112                    | DOCID:TL311193                 | .20         |
| 131 | PRINT 'EM NOW               | INV#77465 - SCAN TO DRIVE      | 52.00       |
| 147 | SDN COMMUNICATIONS          | ACCT#037830                    | 21.34       |
| 171 | VERIZON WIRELESS            | ACCT#342564457-00001           | 90.12       |
| 171 | VERIZON WIRELESS            | ACCT#442015275-00001           | 3,440.48    |
| 176 | WATERTOWN PARK & REC        | INV#611 - AUDITORIUM RENT 2023 | 3,000.00    |
|     |                             |                                | 22,243.05 * |

For: DIRECTOR EQUALIZ.\*\*\* \*\*\*\*\*

|     |                                |                          |        |
|-----|--------------------------------|--------------------------|--------|
| 41  | A&B BUSINESS SOLUTIONS         | INV#1011033 - HP PRINTER | 25.01  |
| 64  | CONNECTING POINT COMPUTER CENT | INV#422561 - OFFICE 365  | 304.00 |
| 77  | ALLISON FORBUSH                | CELL PHONE STIPEND - JAN | 40.00  |
| 126 | MICHELLE PEDERSON              | CELL PHONE STIPEND - JAN | 40.00  |
| 129 | PMB 0112                       | DOCID:TL311193           | 22.24  |
| 147 | SDN COMMUNICATIONS             | ACCT#037830              | 106.70 |
| 149 | MELISSA SEARS                  | CELL PHONE STIPEND - JAN | 40.00  |
| 150 | HEIDI SELCHERT                 | CELL PHONE STIPEND - JAN | 40.00  |
| 151 | SIOUX VALLEY COOP              | ACCT#207041 - DEC FUEL   | 78.12  |

CODINGTON COUNTY  
— VERIFIED CLAIMS —

| Entry#                          | Recipient                      | Description                   | Amount      |
|---------------------------------|--------------------------------|-------------------------------|-------------|
|                                 |                                |                               | 696.07 *    |
| For: REGISTER OF DEEDS*** ***** |                                |                               |             |
| 123                             | OFFICE PEEPS, INC.             | INV#1011240-0 METER READING   | 41.70       |
| 129                             | PMB 0112                       | DOCID:TL311193                | 11.36       |
| 136                             | RELIABANK VISA                 | ACCT: 1719 - MENARDS          | 12.77       |
| 147                             | SDN COMMUNICATIONS             | ACCT#037830                   | 85.36       |
|                                 |                                |                               | 151.19 *    |
| For: VETERANS SERVICE**** ***** |                                |                               |             |
| 52                              | BLUEPEAK                       | ACCT#016109301                | 79.99       |
| 129                             | PMB 0112                       | DOCID:TL311193                | 25.71       |
|                                 |                                |                               | 105.70 *    |
| For: SHERIFF***** *****         |                                |                               |             |
| 64                              | CONNECTING POINT COMPUTER CENT | INV#422628 - USB CABLE        | 18.00       |
| 109                             | CAPITOL ONE TRADE CREDIT       | INV#C91120/6 - MISC SUPPLIES  | 21.60       |
| 123                             | OFFICE PEEPS, INC.             | ACCT#10300 - MISC SUPPLIES    | 501.56      |
| 131                             | PRINT 'EM NOW                  | INV#77527 - CHRISTMAS CARDS   | 37.25       |
| 138                             | RELIABANK VISA                 | ACCT: 0786 - DK DIESEL/UPS    | 321.10      |
| 138                             | RELIABANK VISA                 | ACCT: 0786 - POSTAGE          | 272.50      |
| 138                             | RELIABANK VISA                 | CREDIT ADJUSTMENT             | -15.00      |
| 147                             | SDN COMMUNICATIONS             | ACCT#037830                   | 106.70      |
| 147                             | SDN COMMUNICATIONS             | ACCT#037830                   | 204.28      |
| 167                             | TRITECH SOFTWARE SYSTEMS       | INV#366090 - MISC SUPPLIES    | 17,545.11   |
| 171                             | VERIZON WIRELESS               | ACCT#442015275-00001          | 1,383.37    |
| 182                             | WW TIRE SERVICE INC            | INV#354202 - BRAKES/ROTORS    | 343.37      |
| 182                             | WW TIRE SERVICE INC            | INV#354307 - OILCHANGE        | 42.25       |
| 182                             | WW TIRE SERVICE INC            | INV#354287 - OILCHANGE        | 42.25       |
| 182                             | WW TIRE SERVICE INC            | INV#353687 - TIRES            | 571.90      |
|                                 |                                |                               | 21,396.24 * |
| For: COUNTY JAIL***** *****     |                                |                               |             |
| 46                              | BOB BARKER CO.                 | INV#1854797 - MISC SUPPLIES   | 931.38      |
| 63                              | COLE PAPERS, INC.              | INV#10231684 - MISC SUPPLIES  | 262.25      |
| 63                              | COLE PAPERS, INC.              | INV#10234533 - MISC SUPPLIES  | 231.43      |
| 63                              | COLE PAPERS, INC.              | INV#10238766 - MISC SUPPLIES  | 923.83      |
| 70                              | DRAINMAN                       | INV#221222297 MAIN LINE SEWER | 311.23      |
| 73                              | MARIA ESCAMILLA                | CELL PHONE STIPEND - JAN      | 40.00       |
| 80                              | GRAINGER                       | INV#9550782404 - AIR FILTERS  | 48.84       |
| 83                              | JUSTIN HALAJIAN                | CELL PHONE STIPEND - JAN      | 40.00       |
| 115                             | MCKESSON MEDICAL SURGICAL      | INV#20100128 - MISC SUPPLIES  | 587.67      |
| 115                             | MCKESSON MEDICAL SURGICAL      | INV#20100176 - MISC SUPPLIES  | 23.53       |
| 115                             | MCKESSON MEDICAL SURGICAL      | INV#20100457 - MISC SUPPLIES  | 4.33        |
| 115                             | MCKESSON MEDICAL SURGICAL      | INV#20123004 - MISC SUPPLIES  | 17.07       |
| 115                             | MCKESSON MEDICAL SURGICAL      | INV#20125598 - MISC SUPPLIES  | 5.24        |
| 116                             | MENARDS                        | INV#82305 - MISC SUPPLIES     | 262.81      |
| 118                             | MUNICIPAL UTILITIES            | ACCT#2536 - DETENTION CENTER  | 5,835.97    |
| 120                             | SHAWN NILLS                    | CELL PHONE STIPEND - JAN      | 40.00       |
| 127                             | PENNINGTON COUNTY JAIL         | NOVEMBER 2022 - TRANSPORTS    | 107.49      |
| 130                             | PRAIRIE LAKES HEALTH CARE CENT | ACCT#913372 -                 | 9.01        |

| Entry# | Recipient                      | Description                   | Amount      |
|--------|--------------------------------|-------------------------------|-------------|
| 130    | PRAIRIE LAKES HEALTH CARE CENT | ACCT#913372 - I               | 11.74       |
| 131    | PRINT 'EM NOW                  | INV#77527 - CHRISTMAS CARDS   | 37.25       |
| 131    | PRINT 'EM NOW                  | INV#77536 - CALENDAR SCHEDULE | 39.00       |
| 147    | SDN COMMUNICATIONS             | ACCT#037830                   | 96.03       |
| 147    | SDN COMMUNICATIONS             | ACCT#037830                   | 204.28      |
| 157    | STEVE STAHLKE                  | CELL PHONE STIPEND - JAN      | 25.00       |
| 158    | STAR LAUNDRY                   | ACCT#1370-00001               | 2,237.76    |
| 167    | TRITECH SOFTWARE SYSTEMS       | INV#366090 - MISC SUPPLIES    | 17,545.11   |
|        |                                |                               | <hr/>       |
|        |                                |                               | 29,878.25 * |

For: CORONER\*\*\*\*\*  
137 RELIABANK VISA

|                      |         |
|----------------------|---------|
| ACCT: 4200 - POSTAGE | 27.90   |
|                      | <hr/>   |
|                      | 27.90 * |

For: CARE OF POOR\*\*\*\*\*

|                                  |                             |          |             |
|----------------------------------|-----------------------------|----------|-------------|
| 45 JUDY BAKKEN                   |                             | 475.00   |             |
| 52 BLUEPEAK                      | ACCT#054936101              | 286.78   |             |
| 53 BORN'S GROUP                  | INV#279895 - UTILITY INSERT | 607.00   |             |
| 58 CITY OF CASTLEWOOD            |                             | 510.98   |             |
| 60 CHRISTIANSON APARTMENTS       |                             | 2,353.00 |             |
| 61 CITIWIDE PROPERTY MANAGEMENT  |                             | 5,725.00 |             |
| 61 CITIWIDE PROPERTY MANAGEMENT  |                             | 1,700.00 |             |
| 79 GENOA HEALTHCARE/WATERTOWN    |                             | 100.54   |             |
| 93 INTERLAKES COMMUNITY ACTION   | INV#2040 - CASE MANAGEMENT  | 1,600.91 |             |
| 95 J&K RENTALS                   |                             | 2,420.00 |             |
| 101 AARON KELLER                 |                             | 1,990.00 |             |
| 104 K&R MANAGEMENT               |                             | 2,869.76 |             |
| 104 K&R MANAGEMENT               |                             | 191.11   |             |
| 111 MAIER RENTALS, LLC           |                             | 1,600.00 |             |
| 114 LES MCELHANEY PROPERTIES     |                             | 3,000.00 |             |
| 119 MUNICIPAL UTILITIES          |                             | 1,682.55 |             |
| 121 NORTHWESTERN ENERGY          |                             | 252.51   |             |
| 122 ODNEY                        | NOVEMBER INVOICES           | 7,320.00 |             |
| 123 OFFICE PEEPS, INC.           | ACCT#27215 - MISC SUPPLIES  | 119.68   |             |
| 125 OTTERTAIL POWER CO.          | ACCT#20048266               | 816.49   |             |
| 132 VICTOR RADACH                |                             | 3,900.00 |             |
| 139 RELIABANK VISA               |                             | 124.00   |             |
| 139 RELIABANK VISA               |                             | 642.61   |             |
| 135 RELIABANK VISA               | ACCT#2126 - WALMART         | 22.96    |             |
| 139 RELIABANK VISA               | ACCT:4952 - VERIZON         | 52.27    |             |
| 139 RELIABANK VISA               | ACCT:4952 - FACEBOOK ADS    | 24.80    |             |
| 135 RELIABANK VISA               | ACCT#2126 - WALMART         | 500.00   |             |
| 154 SODAK PROPERTIES, LLC        |                             | 1,840.00 |             |
| 162 THREE ACORNS                 | OFFICE RENT - JAN           | 775.00   |             |
| 166 TRINITY SUITES               |                             | 825.00   |             |
| 175 WATERTOWN MOBILE HOME PARK   | ACCT#73192 - RENT           | 1,098.32 |             |
| 179 WIGHT & COMES FUNERAL CHAPEL |                             | 2,575.00 |             |
| 180 WILKSHIRE APARTMENTS         |                             | 3,600.00 |             |
| 181 WILLETTE ENT, LLC            |                             | 4,025.00 |             |
| 185 YWH, LLC                     |                             | 1,800.00 |             |
| 185 YWH, LLC                     |                             | 3,750.00 |             |
| 185 YWH, LLC                     |                             | 650.00   |             |
|                                  |                             |          | <hr/>       |
|                                  |                             |          | 61,826.27 * |

CODINGTON COUNTY  
— VERIFIED CLAIMS —

| Entry#                          | Recipient                      | Description                    | Amount            |
|---------------------------------|--------------------------------|--------------------------------|-------------------|
| For: COUNTY NURSE*****          |                                |                                |                   |
| 71                              | EIGHT TEN PROPERTIES, LLC      | OFFICE RENT - JAN              | 1,740.00          |
|                                 |                                |                                | <u>1,740.00</u> * |
| For: DOMESTIC ABUSE*****        |                                |                                |                   |
| 49                              | BEACON CENTER                  | APPORTIONED FUNDS - JAN        | 1,000.00          |
|                                 |                                |                                | <u>1,000.00</u> * |
| For: BOARD MENTAL ILLNESS ***** |                                |                                |                   |
| 102                             | KENNEDY PIER LOFTUS & REYNOLDS |                                | 212.10            |
| 106                             | KRUSE LAW OFFICE               |                                | 127.00            |
| 106                             | KRUSE LAW OFFICE               |                                | 240.80            |
| 106                             | KRUSE LAW OFFICE               |                                | 403.50            |
| 106                             | KRUSE LAW OFFICE               |                                | 192.40            |
| 107                             | LEWIS & CLARK BHS              |                                | 184.00            |
| 107                             | LEWIS & CLARK BHS              |                                | 184.00            |
| 107                             | LEWIS & CLARK BHS              |                                | 184.00            |
| 183                             | YANKTON CO. SHERIFF            |                                | 50.00             |
| 184                             | YANKTON CO TREASURER           |                                | 127.50            |
| 184                             | YANKTON CO TREASURER           |                                | 127.50            |
| 184                             | YANKTON CO TREASURER           |                                | 127.50            |
|                                 |                                |                                | <u>2,160.30</u> * |
| For: REC./BOYS GIRLS CLUB ***** |                                |                                |                   |
| 54                              | BOYS & GIRLS CLUB              | ALLOCATED FUNDS - JAN          | 1,625.00          |
| 54                              | BOYS & GIRLS CLUB              | INV#2022-1229-1 JDAI           | 6,271.00          |
|                                 |                                |                                | <u>7,896.00</u> * |
| For: COUNTY PARK*****           |                                |                                |                   |
| 118                             | MUNICIPAL UTILITIES            | MULTIPLE ACCTS: MEMORIAL PARK  | 614.31            |
| 129                             | PMB 0112                       | DOCID:TL311193                 | .08               |
|                                 |                                |                                | <u>614.39</u> *   |
| For: AG. BUILDING*****          |                                |                                |                   |
| 42                              | A-I COMPUTER SOLUTIONS         | INV#48189 - COUPLER            | 8.51              |
| 47                              | BATTERIES UNLIMITED            | INV#1613 - BATTERY             | 22.00             |
| 63                              | COLE PAPERS, INC.              | INV#10238708 - MISC SUPPLIES   | 209.96            |
| 63                              | COLE PAPERS, INC.              | INV#10238716 - MISC SUPPLIES   | 78.22             |
| 86                              | RON HARTLEY                    | CELL PHONE STIPEND - JAN       | 25.00             |
| 88                              | JAMES HEDGES                   | CELL PHONE STIPEND - JAN       | 25.00             |
| 90                              | HILLYARD/SIOUX FALLS           | INV#604977035 - URINAL SCREENS | 456.18            |
| 109                             | CAPITOL ONE TRADE CREDIT       | INV#C93152/6 - MISC SUPPLIES   | 37.99             |
| 116                             | MENARDS                        | INV#82360 - OIL DRY            | 6.99              |
| 117                             | MIDCONTINENT COMMUNICATIONS    | ACCT#141537001                 | 118.39            |
| 118                             | MUNICIPAL UTILITIES            | ACTS:871/872/184881 - AG EXT   | 3,441.43          |
| 118                             | MUNICIPAL UTILITIES            | ACCT#184862 - SDSU             | 438.24            |
| 160                             | SCOTT SWANSON                  | CELL PHONE STIPEND - JAN       | 25.00             |
|                                 |                                |                                | <u>4,892.91</u> * |

CODINGTON COUNTY  
— VERIFIED CLAIMS —

| Entry#                          | Recipient                      | Description                  | Amount      |
|---------------------------------|--------------------------------|------------------------------|-------------|
| For: EXTENSION*****             |                                |                              |             |
| 81                              | GREAT AMERICA FINANCIAL SVC    | INV#3031778 - TOSHIBA        | 229.49      |
| 108                             | JODI LOEHRER                   | DECEMBER - MILEAGE           | 63.13       |
| 117                             | MIDCONTINENT COMMUNICATIONS    | ACCT#111255701               | 88.39       |
| 128                             | PITNEY BOWES                   | INV#1022122614               | 210.00      |
| 128                             | PITNEY BOWES                   | INV#1022195379               | 182.58      |
| 129                             | PMB 0112                       | DOCID:TL311193               | 2.71        |
| 178                             | WESTERN PRINT GROUP            | INV#12569 - ENVELOPES        | 370.20      |
|                                 |                                |                              | 1,146.50 *  |
| For: WEED CONTROL*****          |                                |                              |             |
| 118                             | MUNICIPAL UTILITIES            | ACCT#16640 - WEED PEST       | 107.34      |
| 129                             | PMB 0112                       | DOCID:TL311193               | 6.00        |
| 171                             | VERIZON WIRELESS               | ACCT#642002639-00001         | 155.85      |
|                                 |                                |                              | 269.19 *    |
| For: PLANNING BOARD*****        |                                |                              |             |
| 129                             | PMB 0112                       | DOCID:TL311193               | 16.06       |
| 177                             | WATERTOWN PUBLIC OPINION       | ACCT#551748- NOV NOTICES     | 78.28       |
|                                 |                                |                              | 94.34 *     |
| For: ECONOMIC DEVELOPMENT ***** |                                |                              |             |
| 174                             | WATERTOWN DEVELOPMENT COMPANY  | INV#3889 - FINAL PLEDGE 2023 | 45,000.00   |
|                                 |                                |                              | 45,000.00 * |
| For: ROAD & BRIDGE*****         |                                |                              |             |
| 11                              | AASON ENGINEERING COMPANY, INC | REPAIRS/MAINT.               | 1,185.00    |
| 13                              | AUTO VALUE                     | REPAIRS/MAINT.               | 167.98      |
| 13                              | AUTO VALUE                     | SUPPLIES                     | 21.98       |
| 14                              | AVERA OCCUPATIONAL MEDICINE -  | SUPPLIES                     | 208.00      |
| 15                              | BANNER ASSOCIATES, INC         | REPAIRS/MAINT.               | 1,856.00    |
| 16                              | BLUEPEAK                       | UTILITIES                    | 10.00       |
| 17                              | BRIAN'S GLASS & DOOR INC.      | REPAIRS/MAINT.               | 260.00      |
| 18                              | BUTLER MACHINERY               | REPAIRS/MAINT.               | 429.71      |
| 57                              | JEFF CASE                      | CELL PHONE STIPEND - JAN     | 25.00       |
| 20                              | CODINGTON-CLARK ELECTRIC COOPE | UTILITIES                    | 35.62       |
| 21                              | CONNECTING POINT               | SUPPLIES                     | 625.00      |
| 66                              | MATTHEW DARGATZ                | CELL PHONE STIPEND - JAN     | 25.00       |
| 22                              | DIAMOND MOWERS, INC            | SUPPLIES                     | 1,928.50    |
| 22                              | DIAMOND MOWERS, INC            | EQUIPMENT                    | 48,804.00   |
| 68                              | JAMIE DOLEN                    | CELL PHONE STIPEND - JAN     | 25.00       |
| 23                              | EQUIPMENT BLADES INC           | REPAIRS/MAINT.               | 1,766.40    |
| 74                              | RANDALL G. FALVEY              | CELL PHONE STIPEND - JAN     | 25.00       |
| 24                              | FIRST DISTRICT ASSOCIATION OF  | REPAIRS/MAINT.               | 450.00      |
| 25                              | GREEN APPLE SEPTIC TANK SERVIC | REPAIRS/MAINT.               | 580.00      |
| 85                              | RICK HARTLEY                   | CELL PHONE STIPEND - JAN     | 40.00       |
| 87                              | DAVID HEDDING                  | CELL PHONE STIPEND - JAN     | 25.00       |
| 91                              | RICK HOLINKA                   | CELL PHONE STIPEND - JAN     | 25.00       |
| 26                              | I STATE TRUCK CENTER           | REPAIRS/MAINT.               | 68.94       |
| 100                             | MITCHELL KALLHOFF              | CELL PHONE STIPEND - JAN     | 25.00       |

CODINGTON COUNTY  
VERIFIED CLAIMS

| Entry# | Recipient                      | Description              | Amount      |
|--------|--------------------------------|--------------------------|-------------|
| 19     | CAPITOL ONE TRADE CREDIT       | REPAIRS/MAINT.           | 318.76      |
| 19     | CAPITOL ONE TRADE CREDIT       | REPAIRS/MAINT.           | 64.95       |
| 19     | CAPITOL ONE TRADE CREDIT       | SUPPLIES                 | 533.82      |
| 27     | MENARDS                        | SUPPLIES                 | 647.49      |
| 28     | MUNICIPAL UTILITIES            | UTILITIES                | 1,106.30    |
| 29     | NAPA CENTRAL                   | REPAIRS/MAINT.           | 118.97      |
| 29     | NAPA CENTRAL                   | SUPPLIES                 | 17.98       |
| 30     | NORTHWESTERN ENERGY            | UTILITIES                | 514.86      |
| 31     | OTTERTAIL POWER CO,            | UTILITIES                | 42.41       |
| 129    | PMB 0112                       | DOCID:TL311193           | 8.82        |
| 32     | POWERPLAN OIB                  | REPAIRS/MAINT.           | 74.56       |
| 141    | ROBYN RITER                    | CELL PHONE STIPEND - JAN | 25.00       |
| 33     | RUNNING SUPPLY INC.            | SUPPLIES                 | 29.98       |
| 143    | BRAD SCHWINGER                 | CELL PHONE STIPEND - JAN | 25.00       |
| 36     | SOUTH DAKOTA DEPT. OF TRANSPOR | REPAIRS/MAINT.           | 206.21      |
| 34     | SIOUX RURAL WATER SYSTEM       | UTILITIES                | 58.60       |
| 35     | SIOUX VALLEY COOP              | SUPPLIES                 | 1,351.59    |
| 155    | LYNN SOLBERG                   | CELL PHONE STIPEND - JAN | 40.00       |
| 37     | STAR LAUNDRY                   | SUPPLIES                 | 127.22      |
| 163    | DOUGLAS D. TORSTENSON          | CELL PHONE STIPEND - JAN | 25.00       |
| 38     | VERIZON                        | UTILITIES                | 40.01       |
| 172    | MARLONIE VOGELSANG             | CELL PHONE STIPEND - JAN | 25.00       |
| 39     | XEROX CORPORATION              | SUPPLIES                 | 140.54      |
| 40     | ZONAR                          | REPAIRS/MAINT.           | 1,420.80    |
|        |                                |                          | 65,576.00 * |

For: E-911\*\*\*\*\*

|     |                    |             |          |
|-----|--------------------|-------------|----------|
| 147 | SDN COMMUNICATIONS | ACCT#037830 | 272.39   |
|     |                    |             | 272.39 * |

For: EMERGENCY MANAGEMEN\*\*\*\*\*

|     |                              |                                |            |
|-----|------------------------------|--------------------------------|------------|
| 69  | DOUG'S ANCHOR MARINE         | INV#32822 - WINTERIZE          | 213.64     |
| 76  | FLUENT IMS                   | INV#7447 - WHO'S RESPONDING    | 800.00     |
| 76  | FLUENT IMS                   | INV#7447 - WHO'S RESPONDING    | 560.00     |
| 92  | HYVEE #1871 ACCTS RECEIVABLE | ACCT#52593 - MEETING SUPPLIES  | 63.70      |
| 112 | FIRST INTERSTATE BANK        | ACCT:6067 - WALMART            | 25.96      |
| 117 | MIDCONTINENT COMMUNICATIONS  | ACCT#143575101                 | 157.54     |
| 118 | MUNICIPAL UTILITIES          | ACCT#17994 - TOWER             | 28.09      |
| 118 | MUNICIPAL UTILITIES          | ACCT#186332 - KEMP STORAGE     | 66.15      |
| 118 | MUNICIPAL UTILITIES          | ACCT#11375 - AIRPORT           | 717.97     |
| 140 | RELIABANK VISA               | ACCT: 0760 - MISC CHARGES      | 113.19     |
| 134 | RELIABANK VISA               | ACCT#9841- BATTERIES UNLIMITED | 300.00     |
| 147 | SDN COMMUNICATIONS           | ACCT#037830                    | 21.34      |
| 164 | JAMES TORSTENSON             | CELL PHONE STIPEND - JAN       | 20.00      |
| 165 | TRAV'S OUTFITTER INC         | 273045/10779137 - DJ YORK      | 117.14     |
| 168 | TRUGREEN                     | INV#1933938 - WINTERIZE        | 32.00      |
| 169 | TWO WAY SOLUTIONS, INC       | INV#127411 - PROGRAMMING       | 450.00     |
| 171 | VERIZON WIRELESS             | ACCT#942332049-00002           | 290.34     |
|     |                              |                                | 3,977.06 * |

For: DOMESTIC ABUSE\*\*\*\*\*

|    |               |                    |          |
|----|---------------|--------------------|----------|
| 49 | BEACON CENTER | 2022 - 4TH QUARTER | 1,847.00 |
|----|---------------|--------------------|----------|

CODINGTON COUNTY  
— VERIFIED CLAIMS —

| <u>Entry#</u>                   | <u>Recipient</u>             | <u>Description</u>       | <u>Amount</u> |
|---------------------------------|------------------------------|--------------------------|---------------|
|                                 |                              |                          | 1,847.00 *    |
| For: 24/7 SOBRIETY FUND** ***** |                              |                          |               |
| 97                              | CRAIG JOHNSON                | 24/7 OVERPAYMENT REFUND  | 38.00         |
| 144                             | SD ATTORNEY GENERAL'S OFFICE | DISBURSEMENTS - DEC 2022 | 890.00        |
| 144                             | SD ATTORNEY GENERAL'S OFFICE | DISBURSEMENTS - DEC 2022 | 3,230.00      |
|                                 |                              |                          | 4,158.00 *    |
| For: MOD/PRESV RELIEF**** ***** |                              |                          |               |
| 146                             | SDACO                        | DEC 2022 - M&P RELIEF    | 538.00        |
|                                 |                              |                          | 538.00 *      |
|                                 |                              | TOTAL CHECKS             | 345,211.78 *  |

# STATE OF SOUTH DAKOTA



Kristi Noem  
Governor

Kellie Wasko  
DOC Secretary

## Department of Corrections

Administration Office

Kellie Wasko, Secretary

3200 East Highway 34

Pierre, SD 57501

605-773-3478

[Kellie.Wasko@state.sd.us](mailto:Kellie.Wasko@state.sd.us)

December 1, 2022

**Becky Reeves**  
**Codington County Legal Secretary**  
**14 1st Ave SE**  
**Watertown, SD 57201**

Dear **Becky Reeves**,

Thank you for your participation in the Diversion Fiscal Incentive Program through the Juvenile Justice Reinvestment Initiative. Diversion programs are a vital part of sustaining our juvenile justice system. These programs keep our youth in their communities and assist in providing life skills and services to help youth grow.

Since FY2016 when the program began incentivizing counties to utilize diversion opportunities, the successful completion of youth offenders in diversion programs has doubled. I am pleased to say that the number of successful completers has increased from 970 during the first year of the program to 1,985 this past year.

This increase shows the commitment from counties to better serve our youth and reduce dependence on the juvenile justice system. Consequently, the number of successful completers once again surpassed the state's ability to pay counties the maximum rate of \$250/successful completer. For FY2022 submissions, counties will be paid \$209.28/successful completer. This rate resulted in the enclosed payment of **\$35,577.60** for **Codington County**.

The Diversion Fiscal Incentive Program is a result of the strong relationships between state and local governments and community providers. Thank you for all your hard work!

Sincerely,

Brittini Skipper  
Director of Finance and Administration  
Department of Corrections

**FILED**

DEC 16 2022

**CODINGTON COUNTY AUDITOR**

DATE: January 3, 2023

TO: Codington County Commissioners

FROM: Andrew Delgado, Director of Emergency Management

SUBJECT: Known travel events

Per the Codington County Personnel Policy and Procedures dated January 2022, Section 7.15.1, the Codington County Office of Emergency Management has the following known travel events:

| <b>Event</b>   | <b>Date &amp; Time</b> | <b>Location</b> | <b>Purpose</b>   |
|--|------------------------|-----------------|--|
| G386 Mass Fatalities Incident Response                   |                        | Pierre, SD      | Advanced Professional Series (APS) Elective                              |
| Office of Emergency Management (OEM) Region 2 meeting    |                        | Aberdeen, SD    | Meeting with regional coordinator and emergency management in our region |
| G361 Flood Fight Operations                              |                        | Pierre, SD      | APS Elective   |
| G202 Debris Management Planning                          |                        | Pierre, SD      | APS Elective   |
| G205 Recovery from Disaster – The Local Government Role  |                        | Pierre, SD      | APS Requirement  |
| G557 Rapid Needs Assessment                              |                        | Pierre, SD      | APS Requirement  |
| EM 103 For Emergency Managers                            |                        | Pierre, SD      | Local Emergency Management Performance Grant (LEMPG) Requirement         |
| South Dakota Emergency Management Association Conference |                        | Deadwood, SD    | Pre-conference training, professional development, networking, awards    |

Changes to the above list or travel by means other than county vehicle will be resubmitted using a standard travel request form.

Red indicates travel by the director and deputy director.