

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 4, 2012

- ✓1. **9:00 a.m. action to convene as a Board of County Commissioners**
- ✓2. **Action to approve the agenda and ask that cell phones are turned off**
- ✓3. **Action to approve the minutes of December 28, 2011**
- ✓4. **Old Business**
- ✓5. **Action to adjourn sine-die**
- ✓6. **Nominations and action for Chairman and Vice Chairman for 2012**
- ✓7. **Monthly reports**
 - ✓a. **Extension**
 - b. **Health**
 - c. **Veterans Service**
 - ✓d. **Weed**
 - ✓e. **Welfare**
- ✓8. **Action to designate legal papers for Codington County publications**
- ✓9. **Action to set Commissioners salaries for 2012**
- ✓10. **Action to set County employee wages for 2012**
- ✓11. **Action to set compensation for Election judges for 2012**
- ✓12. **Action to set compensation for Coroner**
- ✓13. **Action to set compensation for Planning, Weed and Extension Board members**
- ✓14. **Discussion/action to appoint members to Extension, Planning and Weed Boards**
- ✓15. **Action to approve Commissioner Board Appointments**
- ✓16. **Action to approve bank depositories for 2012**
- ✓17. **Action to set indigent burial fees**
- ✓18. **Action to appoint Housing and Redevelopment board members and set a meeting date**
- ✓19. **Action to appoint Watertown-Codington County Regional Railroad Authority members**
- ✓20. **Review of delinquent tax lists**

- ✓21. Action to approve a cell phone stipend for the SDSU 4-H Youth Program Advisor, Jodi Loehrer
- ✓22. Action to approve claims
- ✓23. Action to approve an order for law enforcement patrol vehicles
- ~~24.~~ Action to approve personnel changes
- ~~25.~~ Action to approve travel requests
- ✓26. Old Business
- ✓27. New Business
- ✓28. Open
- ✓29. Action to enter into Executive Session
- 30. Action to adjourn until 9:00 a.m., Tuesday, January 10th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 4, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Wednesday, January 4th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Johnson, to approve the minutes of December 28th, 2011; all present voted aye; motion carried.

BOARD ADJOURNS FOR 2011

There being no further business to come before the Board, a motion was made by Johnson, second by Hanten, to adjourn sine-die, at 9:03 a.m.; all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN

The Auditor called for nominations for Chairman of the Board for 2012. Commissioner Johnson nominated Commissioner Brinkman as Chairman for 2012; motion by Heller, second by Johnson that nominations cease and a unanimous ballot be cast for Commissioner Brinkman; all present voted aye; motion carried. Chairman Brinkman then called for nominations for Vice Chairman for 2012. Commissioner Hanten nominated Commissioner Johnson as Vice Chairman for 2012; motion by Heller, second by Hanten, that nominations cease and a unanimous ballot be cast for Commissioner Johnson; all present voted aye; motion carried.

MONTHLY REPORTS

Extension Office Coordinator, Becky Goens, reported activities at the Extension Center Complex are picking up in the New Year with classes, event, and meetings scheduled for various functions. Ms. Goens reported rental income at the Extension Center Complex for 2011 showed an increase over 2010 with collections coming in just under \$20,000.00 in 2011. Discussion was also held regarding the current makeup of the Extension Board and possible changes to the Board because of the reorganization of the SDSU Cooperative Extension Service. **Weed Dept. Manager, Paul Johnson**, reported there is little activity in the Weed Dept. at this time of year Mr. Johnson will apply for the annual grant which is available through the State of South Dakota for County Weed Departments. Mr. Johnson also reported on Regional Extension activities including an ornamental and turf commercial applicators class; pest control officer training; and the Crops Expo which is scheduled for Friday, January 6th. Mr. Johnson noted Farm Show preparations continue. **Welfare Director, Sarah Peterson**, submitted a written report of the following statistics for the time period December 6th, 2011 through January 4th, 2012: 11 applications; with 3 approved for County assistance; 2 denials; 2 pending or referred; 3 other resources utilized; 1 guarantee; and 1 new client approved. Total Assistance: \$4,562.00 for 2 rentals and 1 burial; 2 active medical cases and 0 medical applications pending decision. Total Credits: \$3,867.40. The Welfare Director noted 328 persons utilized the NACo Prescription Drug Program in Codington County in the month of November with a realized savings of \$7,759.33. Ms. Petersen noted \$7,023.81 has been expended in 2011 FEMA funds from a beginning balance of \$7,029.56. Commissioner Brinkman noted the County pays \$536.00 annually in NACo dues which allows the County to participate in the prescription drug program which has greatly benefited County residents in recent years.

January 4, 2012

LEGAL PAPERS

Motion by Hanten, second by Johnson, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2012, as required by statute, all present voted aye; motion carried.

COMMISSIONERS SALARIES

Motion by Hanten, second by Heller, to set the Commissioners salaries, for 2012, at the same rate as was paid in 2009, 2010, and 2011; \$1,680.00 per month with an extra \$100.00 per month for the Chairman; upon vote of the Board; all present voted aye; motion carried.

2011 EMPLOYEE WAGES

Motion by Johnson, second by Hanten, to approve a 2% hourly wage increase, beginning January 1, 2012, for all pay classifications in the County's Pay Series and Management Compensation policy; all present voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by Heller, second by Marquardt, to compensate 2012 Judges of elections at \$120.00 per election, plus \$25.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION

Motion by Marquardt, second by Heller, to compensate the Coroner and Coroner Deputies, at the same rate as was paid in 2009, 2010 and 2011; \$150.00 per investigation, plus mileage allowance, beginning January 1, 2012, all present voted aye; motion carried.

PLANNING, WEED, AND EXTENSION BOARD COMPENSATION

Motion by Johnson, second by Hanten to compensate the members of the Planning Board, Weed Board, Extension Board, and if and when created a 4-H Advisory Board, at the same rate as was paid in 2011; \$30.00 per meeting; all present voted aye; motion carried.

COMMISSIONERS BOARD APPOINTMENTS

The Board discussed the current board appointments for the Board of County Commissioners. Motion by Hanten, second by Heller, to approve the following Board appointments, all present voted aye; motion carried:

Aging Council	Elmer Brinkman
Buildings & Grounds	George Heller/Elmer Brinkman
Codington County Home Health	Myron Johnson
Watertown Area Transit	Brenda Hanten
Dive Rescue	Lavern Marquardt
E-911	Lavern Marquardt
Emergency Management	George Heller
Extension	Myron Johnson
First District Assoc. Local Govts.	Brenda Hanten
Glacial Lakes	George Heller
Health & Welfare	Myron Johnson/Lavern Marquardt
Highway	Brenda Hanten/Lavern Marquardt
Interlakes Community Action Program	Brenda Hanten
Local Emergency Planning Committee	Lavern Marquardt/George Heller
Legislative contact	Myron Johnson
Planning Board	Myron Johnson

Weed Board	Lavern Marquardt/Myron Johnson
Crime Victim Liaison	George Heller
Codington County Human Resource Committee	Current Chair and Vice Chair
Americans with Disabilities Act Coordinator	Myron Johnson

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

BANK DEPOSITORIES

Motion by Johnson, second by Hanten, to approve the following bank depositories for 2012, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank.

INDIGENT BURIAL FEES

Motion by Heller, second by Johnson, to set indigent burial rates as follows: \$3,952.00 for each indigent burial paid by the County in 2012 and \$2,575.00 for each indigent cremation paid for by the County in 2012, the same rates as allowed in 2009, 2010, and 2011; all present voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION

Appointments to the Housing and Redevelopment Commission were postponed until new and continuing Board members can be contacted.

REGIONAL RAILROAD AUTHORITY

RESOLUTION 2012-1

AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY

BE IT RESOLVED that County of Codington, South Dakota, hereby reaffirms its membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

BE IT FURTHER RESOLVED that Lavern Marquardt and Myron Johnson are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 4th day of January, 2012.

The above and foregoing Resolution was moved for adoption by Commissioner Hanten, second by Commissioner Heller, and upon roll call all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Elmer P. Brinkman
Chairman

January 4, 2012

ATTEST:

Cindy Brugman
County Auditor

I hereby certify that Resolution 2012-1 was published in the Watertown Public Opinion, the official newspaper of said County, on the 14th day of January, 2012, and an affidavit of publication is filed in the County Auditor's Office.

Cindy Brugman
Codington County Auditor

DELINQUENT TAX LISTS

Treasurer, Carol Maloney, provided the Board with delinquent tax lists of Mobile Homes and Real Estate Property for their review.

CELL PHONE STIPEND APPROVAL

Motion by Johnson, second by Hanten, to approve a \$25.00 monthly cell phone stipend for SDSU 4-H Youth Program Advisor, Jodi Loehrer, for the use of her personal cell phone for business use; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Heller, second by Hanten, to approve the following claims which were paid on Friday, December 30th, 2011; all present voted aye; motion carried: Dennis Aas 10.74 Jury, Roger Adams 11.48 Jury, Katie Balo 11.48 Jury, Lonnie Becking 16.66 Jury, Lisa Bock 11.48 Jury, Maxine Britzman 17.40 Jury, Clark Stainless Shop 120.00 Rep, Clerk Of Courts 100.00 Pmt, Gerald Comes 11.48 Jury, Greg Comes 11.48 Jury, Connecting Point Computer Cent 9394.00 Sup, Ted Davenport 12.96 Jury, Larry Dufek 10.74 Jury, Martin Eide 10.74 Jury, Melvin Erickson 10.74 Jury, Eseind, Inc 5796.00 Sup, Carie Flemming 21.10 Jury, Barbara Fox 10.74 Jury, Lyle Freese 10.74 Jury, Glass Products Inc. 44.65 Rep, Kelsey Good 324.00 Jury, Grainger 95.60 Sup, David Harrington 11.48 Jury, Hillyard Floor Care Supply 1184.82 Sup, Jeanne James-Hansen 275.90 Jury, Donlyn Johanson 28.50 Jury, Johnson Controls, Inc. 306.26 Rep, Opal Jordan 10.74 Jury, Arlys Kays 27.76 Jury, William Keller 12.96 Jury, Mark Kludt 12.22 Jury, Gwendi Krause 264.80 Jury, Todd Ksenych 12.22 Jury, Angela Laframboise 10.00 Jury, Wanda Lau 10.74 Jury, Daniel Leveque 253.70 Jury, William Marotz 10.74 Jury, Christopher McGuire 10.74 Jury, Sharyl Mennenga 15.18 Jury, Barbara Obyrne 10.74 Jury, Leland Otoole 305.50 Jury, James Pietz 11.48 Jury, Clinton Rabine 14.44 Jury, Mary Ramynke 11.48 Jury, Koleen Randall 10.00 Jury, Emma Jean Schnabel 11.48 Jury, Tamym Schoon 272.20 Jury, S.D. Federal Property 40612.50 Equip, Securus Technologies 700.00 Sup, Francis Sehnert 10.74 Jury, Byran Seppanen 10.74 Jury, David Severson 24.80 Jury, Donna Sheehan 12.22 Jury, Sherwin Williams 250.43 Sup, Lorinda Smith 10.00 Jury, Nancy Spiegel 16.66 Jury, Timothy Sprung 21.10 Jury, Randall Suttan 15.18 Jury, Leray Swedeen 23.32 Jury, Wade Taylor 11.48 Jury, Ronald Tesch 14.44 Jury, Darla Thompson 268.50 Jury, Tanya Thompson 17.40 Jury, Gabriel Thyne 253.70 Jury, Charlotte Troska 253.70 Jury, Jeremy Urdahl 10.74 Jury, Tory Vanderesch 11.48 Jury, Charlie Waldner 250.00 Jury, Lynn Walsh 12.22 Jury, Travis Weber 298.10 Jury, Thomas West 268.50 Jury, Eileen Wientjes 10.74 Jury.

SHERIFF'S PATROL VEHICLES

Motion by Heller, second by Johnson, to approve an order for two (2) Ford Utility Police Interceptors from Watertown Ford, in the amount of \$25,412.00, which is under the current bid

January 4, 2012

held by Lamb Motors as listed on the State of South Dakota's Central Bid Exchange; all present voted aye; motion carried. Sheriff Wishard noted these vehicles are budgeted items in 2012.

PLANNING BOARD APPOINTMENTS

Zoning Officer, Luke Muller, met with the Board to review the current appointments to the Planning Board. Mr. Muller advised the Board, that Harold Bunde, who has served on the Board for 12 years and John Johnson who has served on the Board for 31 years, are both leaving the Board as of December 31, 2011. Mr. Muller noted one appointee has been found for one of the positions and a search is on for a second appointee. Motion by Marquardt, second by Johnson, to appoint Charles Rossow to the Planning and Zoning Board, as recommended by the Zoning Board members; all present voted aye; motion carried. Mr. Rossow's term will begin January 1, 2012 and end on December 31, 2014.

WEED BOARD APPOINTMENTS

Motion by Johnson, second by Hanten, to reappoint the following to the Codington County Weed Board for terms beginning January 1, 2012 and ending December 31, 2014; all present voted aye; motion carried: Jon Kahnke and Arlen Boehnke.

EXTENSION BOARD APPOINTMENTS

Motion by Johnson, second by Hanten, to reappoint the following to the Extension Board for terms beginning January 1, 2012 through December 31, 2014 or until such time as the Extension Board is reorganized; all present voted aye; motion carried: Sue Arnesen and Larry Wasland.

CORRESPONDENCE NOTED

The Board noted correspondence from the SDDOT advising the Board that once again in 2012 the County will be allowed to exchange federal highway funds for state funds.

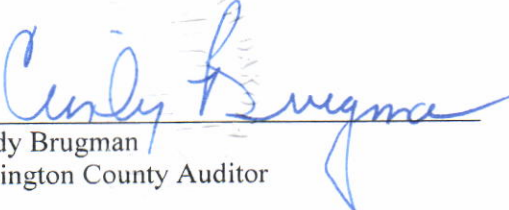
EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 10:01 a.m., to discuss a personnel matter; all present voted aye; motion carried. The Board returned to regular session at 10:30 a.m., no action was taken. Welfare Director, Sarah Petersen, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Marquardt to adjourn at 10:30 a.m., until 9:00 a.m., Tuesday, January 10th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 10, 2012

✓ 9:00 a.m. action to convene as a Board of County Commissioners

2. ✓ Action to approve the agenda and adjust cell phones

3. ✓ Action to approve the minutes of January 4th, 2012

4. ✓ Monthly reports

✓ a. Auditor

✓ b. Director of Equalization

✓ c. Treasurer

15. ✓ Action to approve the Auditor's monthly account with the Treasurer

16. ✓ Review of Register of Deeds monthly statement of fees and County's year ending surplus cash carryover

17. ✓ Action to approve claims for payment

18. ✓ Action to approve agreements to house adult prisoners from Grant and Kingsbury Counties

19. ✓ 9:30 a.m., annual report from Todd Kays, Executive Director of the First District Association of Local Governments

✓ Discussion/action regarding appointments to the Housing and Redevelopment Commission

11. ✓ Discussion/action to appoint a Planning and Zoning Board member

✓ 12. Action on a bid submitted for tax deed property

✓ 13. 10:00 a.m., report from Dr. Charles Sherman regarding the Crisis Room at Serenity Hills

~~14. Action to approve automatic budget supplements~~

~~15. Action to approve travel requests~~

✓ 16. Action to approve personnel changes
a. Brian Hosmer, Temporary Appraiser hire

~~17. Discussion of Extension Complex matters~~

18. ✓ Old Business

19. ✓ New Business

20. ✓ Open

✓ Action to enter into Executive session

✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, January 17th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 10, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 10th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of January 4th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported her office is working on closing out accounts from 2011 and making ready accounts for 2012. Property tax notices have been prepared for taxes payable in 2012 and have been turned over to the Treasurer's office for distribution and collection of said property taxes. The Auditor noted the decennial revision of Commissioner Districts has been completed and a public hearing will be scheduled for comments from any interested persons regarding said revisions. **Director of Equalization, Shawna Constant**, reported her office is finishing up end of the year assessment work before 2012 assessment notices are mailed to property owners by March 1st. The Director noted a meeting will be held with all property owners, with property located within reappraisal areas, on Wednesday, February 15th, 2012 at the County Fair Banquet Hall from 3:00 PM to 7:00 PM and a meeting with Local Equalization Board members is scheduled for February 28th, 2012, at 7:00 PM, at the Codington County Extension Center complex to review the new soil survey implemented on the 2012 property assessments. Ms. Constant advised the Board that a circuit court hearing date has been set for Wednesday, January 11th, 2012, regarding a 2011 assessment appeal. **Treasurer, Carol Maloney**, reported her office has mailed out tax notices for property taxes due in 2012; is working with property owners who may qualify for assessment freezes on their property; and provided the Board with a report of taxes receivable collected through December 31, 2011 and which also noted tax certificates issued and distress warrants issued.

AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Hanten, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December, 2011, all present voted aye; motion carried.

Cash on hand	\$	5,397.05
Checks in Treasurers' possession		
less than 3 days	\$	24,023.20
Credit Card Charges	\$	0.00
Cash Items	\$	202.00
TOTAL CASH ASSETS ON HAND	\$	29,622.25
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	569.61
Reliabank Dakota	\$	9,867,371.45
INVESTMENTS		
SD Public Funds Investment	\$	6,966.21
CERTIFICATES OF DEPOSIT		

January 10, 2012

Peoples State Bank	\$ 400,000.00
Plains Commerce Bank	\$ 800,000.00
Reliabank	\$ 200,000.00
TOTAL CASH ASSETS	\$11,304,529.52
General Ledger Cash Balance by Funds:	
General	\$ 6,597,672.95
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 3,528,501.49
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 667,943.23
(schools 183,403.65, townships 51,880.36; city/towns 32,162.55)	
TOTAL GENERAL LEDGER CASH	\$11,304,529.52

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in December were in the amount of \$22,709.00; with \$2,280.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund surplus cash as of December 31, 2011: 3,132,672.95; which equals 37% of the 2012 General Fund budget.

CLAIMS APPROVED

Motion by Johnson, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 140.00 Sup, AP Auto Pros 212.88 Rep, AT&T Mobility 624.56 Util, AT&T Mobility 68.10 Util, AT&T Mobility 115.08 Util, Avera Health Plans 1221.52 Asst, Benefit Concepts 1328.07 Asst, Best Business Products 259.99 Rent, Boys & Girls Club 1000.00 Pmt, Heidi Brandriet 25.00 Cell, Burns Law Office 2600.00 Svc, Cass-Clay Creamery 342.50 Sup, Confidential Investigative Svc 995.92 Svc, Codington Clark Electric 30.00 Util, Codington County Treasurer 2.00 Post, Codington County Weed & Pest 478.94 Sup, Cole Papers, Inc. 349.10 Sup, Shawna Constant 25.00 Cell, Coteau Shopper 33.75 Pub, County Fair Foods 3.49 Sup, Credit Bureau Of Watertown Inc 2414.42 Pmt, Crescent Electric Supply Co. 121.32 Sup, Culligan Water Conditioning 100.00 Sup, Day County Em 420.00 Grant, Deuel County Em 15810.00 Grant, Lori Deutsch 112.20 Trav, Dugan Sales & Service 86.95 Rep, Sara Lee Bakery Group/ 368.43 Sup, East Dakota Water Development 365.94 December Apportionment, Engelstad Electric Co. 959.62 Rep, Farnams Genuine Parts 29.94 Rep, Galls, An Aramark Company 3298.34 Sup, GCR Tire Center 160.10 Rep, Genoa Healthcare/Watertown 18.03 Sup, GIS Workshop 1400.00 Maint, Glacial Lakes & Prairies Tour. 1215.00 Misc, Green, Roby, Oviatt, 4158.37 Svc, Town Of Henry 136.10 Util, Human Service Agency 537.50 Pmt, Glacial Lakes Humane Society 250.00 Svc, HyVee #1871 Accts Receivable 25.63 Sup, Johnson Controls, Inc. 283.43 Rep, Paul Johnson 583.33 Svc, Kennedy, Pier & Knoff LLP 118.80 Svc, Stacey Kjornes 20.00 Wit, Knology 392.62 Util, Knology 49.95 Util, Jodi Loehrer 25.00 Util, M & T Fire And Safety 97.50 Sup, Mac's Inc. 15.52 Sup, Mahowald's 133.34 Sup, Marco, Inc 77.62 Rent, Christopher McGuire 192.22 Jury, McLeod's Printing & Office Sup 491.01 Sup, Menards 20.96 Sup, Metro Fire 7708.75 Grant, Milbank Communications 128.00 Rep, Jamie Monson 12.50 Cell, Mt Hope Cemetery 537.00 Svc, Municipal Utilities 1405.41 Util, Municipal Utilities 13503.57 Util, Muth Electric 727.00 Rep, New Dawn Technologies Inc 2424.92 Svc, Northwestern Energy 373.47 Util, Office Peeps, Inc. 3.20 Sup, Office Peeps, Inc. 578.02 Sup, Otis Elevator Company 3713.02 Maint, Ottertail Power Co. 38.04 Util, Overhead Door Co Of Watertown 182.91 Rep, Michelle Pederson 25.00 Cell, Print 'Em Now 715.00 Sup, Pro Line, Inc 75.00 Rep, Professional Mailing & Marketing 2,859.15 Postage, Redlinger Bros. 23.80 Rep, Redlinger Bros. 143.83 Rep, Brian Richter 40.00 Cell, Ron's Saw Shop 22.50 Rep, Dawn Russell

680.40 Svc, Terrance Satterlee 1500.00 Svc, SD State Treasurer 241727.13 January Remittance, SD Association Of County 50.00 Dues, SD Dept. of Revenue 30.00 title work, SDEMA 60.00 Dues, SDN Communications 612.97 Util, Securus Technologies 700.00 Sup, Sioux Valley Coop 374.03 Sup, Sioux Valley Coop 66.42 Sup, Rick Small 35.00 Reimb, South Shore Gazette 1508.94 Pub, Sprint 255.71 Util, Sprint 47.93 Util, Star Laundry 53.75 Sup, Sutton Law Office Pc 10420.87 Svc, Heidi Thorson 25.00 Cell, Titan Machinery 372.16 Rep, Todd Architects, Ltd. 35611.32 Svc, Toshiba Financial Services 358.93 Copy, Us Foodservice Inc 3644.61 Sup, United States Geological Survey 7768.00 Pmt, Great Western Bank 285.34 Pmt, Tom Walder 40.00 Cell, Wal-Mart Community 547.23 Sup, Watertown Public Opinion 50.03 Pub, Watertown Public Opinion 127.20 Sup, Watertown Public Opinion 1724.37 Pub, Watertown Public Opinion 63.75 Pub, Watertown Resource Center 2195.00 Pmt, Watertown Volunteer Center 2500.00 Pmt, Wells Fargo Securities, LLC 46068.90 Debt, Patty Williams, Landlord 340.00 Rent, Watertown Landfill 9.06 Maint, Yankton Co Treasurer 103.75 Svc, Yankton Co. Sheriff 25.00 Fees,

ADULT INMATE HOUSING CONTRACTS

Motion by Hanten, second by Heller, to authorize the Chairman to sign contracts with Grant and Kingsbury Counties for housing of adult prisoners at the Codington County Detention Center; all present voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION

The Board discussed appointments to the Housing and Redevelopment Commission. Commissioner Marquardt advised the Board that Judy Kos, whose term on the Housing Commission expired 12/31/2011 is willing to serve another five year term on the Board. Commissioner Hanten advised the Board that Peggy Jungers will accept the unexpired appointment previously held by Gay Turbak, whose term was scheduled to end on 12/31/2013, and whom is recently deceased. Motion by Hanten, second by Marquardt, to authorize the Chairman to sign the following certificate of appointment, all present voted aye; motion carried.

**CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE
HOUSING AND REDEVELOPMENT COMMISSION OF
CODINGTON COUNTY, SOUTH DAKOTA**

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve until the expiration date appearing after his or her name.

_____ John (Jack) Thomas _____, term expires 12/31/2012

_____ Peggy Jungers _____, term expires 12/31/2013

_____ Elmer Brinkman _____, term expires 12/31/2014

_____ Georgia Kahnke _____, term expires 12/31/2015

January 10, 2012

Judy Kos, term expires 12/31/2016

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 10th day of January 2012.

Elmer P. Brinkman
Chairman

ATTEST:

Cindy Brugman
Auditor

TAX DEED PROPERTY BID

The Board received the following bid on tax deed property previously offered for sale at a public auction held on July 19th, 2011. No bids were received at that time. Lonnie Phipps submitted a bid of \$75.00 for the following property: Record #4913, The South One Hundred Six Feet (S106') of the North Three Hundred Twenty-six Feet (N326') of Lot Thirteen (13) in Block One (1) of Ulvens Addition to the Town of Henry. Motion by Marquardt, second by Johnson, to accept the offer of \$75.00, from Lonnie Phipps, for the aforementioned property and to issue a quit claim deed accordingly; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Heller, second by Marquardt, to approve the following personnel change; all present voted aye; motion carried: Brian Hosmer; temporary hire Appraiser II; step 3/hourly rate at the current payroll resolution rate; effective date December 21, 2011; submitted and approved by Director of Equalization, Shawna Constant.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS

Todd Kays, Executive Director with the First District Association of Local Governments, met with the Board to update the Board on work activities and economic development activities of the First District in 2011. Mr. Kays provided the Board with a copy of an Economic Development Administration Data Collection report and reviewed its contents. Mr. Kays also reviewed the services provided by First District and work activities conducted for the benefit of their participating members during the last year, reviewed 2012 funding sources for the First District, and reviewed current staffing levels at First District. Discussion was also held regarding a project to revise the County's Comprehensive Land Use Plan and the possibility of updating the County's website through the services of First District.

OTHER

The Board also discussed the following items: Progress of the desk reconfiguration for the Commissioners Chambers; adding Commissioner email addresses to the County's website; a request for the Board to draft and pass a "buy local" resolution; and Commissioners Hanten and Heller will assist with an employee sick bank request following this meeting.

HOLIDAY NOTED

The Board noted the Courthouse and all County offices will be closed on Monday, January 16th, 2012, in observance of "Martin Luther King Jr. Day", per previously adopted policy.

January 10, 2012


CRISIS ROOM UPDATE

Dr. Charles Sherman, President and CEO, of the Human Service Agency, met with the Board to review usage of the Crisis Room, located at Serenity Hills, which at this time has been in operation for just over three months. Dr. Sherman provided the Board with the following information: The Crisis Room has been utilized an average of just over 2 admissions per week; there have been 30 admits to the room and 22 of those have been residents of Codington County; 1 of the admits was transferred to the South Dakota Human Service Center in Yankton; and the Sheriff's Office has seen a decrease in the number of trips to transfer crisis patients to the State facility in Yankton. Dr. Sherman expressed his thanks to the Board for the additional funding in 2011 for the renovation of a room at Serenity Hills for use as a crisis room. Discussion was also held regarding current funding resources for the Human Service Agency. The Board expressed their thanks to Dr. Sherman for his services and the services of his staff employed through the Human Service Agency.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten to adjourn at 10:18 a.m., until 9:00 a.m., Tuesday, January 17th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 17, 2012

- 1 ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of January 10th, 2012
4. ✓ Discussion/action regarding office furniture for the Commissioners Office
5. ✓ Monthly reports
 - a. ✓ Maintenance Dept.
 - b. ✓ Highway Dept.
6. ✓ Action to correct Resolution 2011-36 regarding the reclassification of County Road 20-3 (177 St)
7. ✓ Discussion/action regarding a Road Safety Audit review from the SDDOT regarding the intersection of County Roads #6 & #11
8. ✓ Action to authorize a notice to bidders for Highway and Weed Dept. supplies
9. ✓ Action to approve a contract for services with First Dist. Association of Local Govts., for the development and hosting of the County/City GIS website
10. ✓ Action to approve a credit card account for use by the Weed Dept. Manager and Supervisor
11. ✓ Action to approve a request for equipment for the Treasurer's office
12. ✓ Action to declare equipment from the Sheriff's Office and Detention Center as surplus to be destroyed or sold
13. ✗ Action to approve automatic budget supplements
14. ✗ Action to approve travel requests
15. ✓ Action to approve personnel changes
 - a. Deputy Sheriff, Jerrod Olson, anniversary step increase
 - b. Sheriff's Criminal Support Coordinator, Janelle Nygaard, anniversary step increase
16. ✗ Discussion of Extension Complex matters
17. ✗ Old Business
18. ✗ New Business
19. ✗ Open
20. Action to enter into Executive session
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, January 24th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 17, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 17th, 2012, in the Codington County Courthouse. Members present were: Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; George Heller absent; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of January 10th, 2012; all present voted aye; motion carried.

COMMISSIONERS OFFICE FURNITURE

Derek Kannas, Kannas Custom Cabinets, Inc., met with the Board to review the final drawings for the new desk furniture arrangement previously approved for the Commissioners Officer. The final estimate for the new desk arrangement is in the amount of \$3,954.65 and Chairman Brinkman signed the contract presented by Mr. Kannas. Discussion was also held regarding the best type of counter top to use with the new desk arrangement. A laminate counter top will be used in the construction of the furniture instead of the earlier proposed wood counter top.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported on the following items: the lighting and ceiling project in the States Attorney's office has been completed; damage has been incurred to several ceilings on second floor and carpets on third floor due to a running faucet and plugged drain on the third floor of the Courthouse, the Police Dept. dispatch is scheduled to vacate the Detention Center on January 18th; there have been major issues with the dishwasher in the Detention Center; and the first delivery of wood chips has arrived for the Farm Show. **Highway Supt., Rick Small**, reviewed a memo which will be distributed to employees of the Highway Dept. regarding a new regulation referring to the use of hand held devices while operating a Commercial Motor Vehicle. Mr. Small noted this regulation does not apply to Codington County at this time but in the interest of safety County Highway employees will be prohibited from using any hand held communication device while operating any vehicle requiring a CDL. The Highway Dept. has been trimming trees in the road right of way and have burned one pile of trees to date and will continue with the clearing of trees as weather permits.

CORRECTION OF RESOLUTION 2011-36

Highway Supt., Rick Small, noted a correction is required to wording in Resolution 2011-36, a resolution Approving the South Dakota Department Of Transportation Proposed Functional Classification of roadways within Codington County. The correction will change the following description

from: **Rural Major Collector to a Rural Local Road**
to: **Rural Minor Collector to a Rural Major Collector**

Motion by Hanten, second by Marquardt to approve the aforementioned correction to Resolution 2011-36; all present voted aye; motion carried.

January 17, 2012

ROAD SAFETY AUDIT

Highway Supt., Rick Small, reviewed with the Board a Road Safety Audit, regarding the intersection of County Roads 6 & 11 (164th Street and 455th Ave), which was recently conducted by the SD DOT. Mr. Small will implement a number of recommendations listed in the audit and noted the cost to implement some of the recommendations could be eligible for federal grant reimbursement funds.

HIGHWAY AND WEED SUPPLIES NOTICE TO BIDDERS

Motion by Hanten, second by Johnson, to authorize the Auditor to advertise a notice to bidders for yearly County Highway supplies and Weed chemicals; all present voted aye; motion carried. Bid opening is set for 10:00 a.m., Tuesday, February 21st, 2012.

GIS WEBSITE DEVELOPMENT AND HOSTING

Motion by Hanten, second by Johnson, to authorize the Chairman to sign a contract, in the amount of \$3,100.00, with First District Assoc. of Local Governments., for the continued hosting and development of the GIS website for calendar year 2012; all present voted aye; motion carried.

WEED DEPT. CREDIT CARD

Motion by Johnson, second by Hanten, to approve the application of a credit card account for use by the Weed Dept. Manager and Weed Dept. Supervisor, to be used for County business and travel purposes with a credit limit of \$2,000.00 spread between the two cards; all present voted aye; motion carried.

TREASURER EQUIPMENT REQUEST

Treasurer, Carol Maloney, requested authorization to purchase equipment which would fold tax notices to fit into envelopes for mailing and for other large mailings. The Treasurer noted this equipment could be shared with other offices and the cost of the equipment is \$1,677.00. Motion by Hanten, second by Johnson, to approve the Treasurer's request; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Johnson, second by Hanten, to declare the following equipment surplus to be disposed of as stated and requested by Sheriff, Toby Wishard; all present voted aye; motion carried: Two Handheld radios m/n VX103/47 & s/n 6H031312 and m/n VX10C/47 & s/n 6M072129; to be destroyed. One Vulcan stove; s/n 481236732; to be sold by sealed bid.

PERSONNEL CHANGES

Motion by Hanten, second by Johnson, to approve the following personnel changes, submitted and approved by Sheriff, Toby Wishard; all present voted aye; motion carried: Jerrod Olson, Deputy Sheriff, anniversary step increase from step 2/\$17.52 per hour to step 3/\$18.12, effective date January 1, 2012. Janelle Nygaard, Criminal/Civil Support Coordinator, anniversary step increase from step 3/\$13.94 per hour to step 4/\$14.41 per hour, effective date January 1, 2012.


COMMISSIONER MARQUARDT ANNOUNCEMENT TO NOT SEEK RE-ELECTION

Commissioner Marquardt noted he will not seek re-election, in 2012, to the office of Codington County Commissioner District II. It was noted Commissioner Marquardt was first seated to the office on November 15, 1988.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten to adjourn at 9:42 a.m., until 9:00 a.m., Tuesday, January 24th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 24, 2012

- 1 ✓ 9:00 a.m. action to convene as a Board of County Commissioners
- 2 ✓ Action to approve the agenda and adjust cell phones
- 3 ✓ Action to approve the minutes of January 17th, 2012
- 4 ✓ Action to approve alcohol sales at the Extension Center Complex for the Pro Pheasants Banquet
- 5 ✓ Public Hearing regarding the decennial revision of the Commissioner districts
- 6 ✓ Monthly reports
 - ✓ a. Emergency Management
 - ✓ b. Sheriff
- 7 ✓ Action to approve the LEPC Membership Roster
- 8 ✓ Action to declare various equipment items surplus
- 9 ✓ Action to approve contracts to house Hamlin County adult inmates
- 10 ✓ Action to approve claims for payment
 - a. Watertown Ford
 - b. Kannas Custom Cabinets
- 11 ✓ Action to approve the 2012 payroll resolution
- 12 ✓ Action to approve automatic budget supplements
- 13 ✓ Action to approve travel requests
- 14 ✓ Action to approve personnel changes
 - a. Charlene Kurkowski, Correctional Officer, step increase
15. Discussion of Extension Complex matters
16. Old Business
17. New Business
18. Open
19. Action to enter into Executive session
20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, January 31st, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 24, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 24th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of January 17th, 2012; all present voted aye; motion carried.

PRO PHEASANTS BANQUET

Marty Stemwedel, representative from the Codington County Pro Pheasants organization, met with the Board to request authorization to sell alcohol at the Pro Pheasants banquet which will be held at the Codington County Extension Center Complex on February 17th, 2012. Mr. Stemwedel noted a one day liquor license transfer will allow Pro Pheasants to use the license currently owned by Second Street Station and noted the organization has procedures in place to ensure only those of legal age are allowed to purchase alcoholic beverages. Motion by Hanten, second by Heller, to allow the Pro Pheasants organization to sell alcohol at their banquet; all present voted aye; motion carried.

PUBLIC HEARING DECENNIAL REVISION OF COMMISSIONER DISTRICTS

The Board held a public hearing regarding the decennial revision of Commissioner districts. No one appeared to discuss the proposed revisions of Commissioner District boundary lines within the City of Watertown. The Board will adopt a resolution on February 7th, 2012, to approve the proposed boundary changes.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported grant funds, in the amount of \$768.00, have been approved for the updating of the County's HAZMAT plan. The total cost to restate the plan is \$960.00 and the First District Association of Local Government will assist with this project. On February 15th, at 7:00 PM, at the Codington County Extension Center complex, FEMA and State Officials will conduct a spring flood preparedness meeting. These officials will answer questions regarding flood insurance policies. This meeting is open to the public and any public officials who wish to attend. Mr. Sutton submitted a written report containing the 2011 cumulative statistics of the Codington County Search and Rescue Team, including callouts, public education, and training. Mr. Sutton commended the Search and Rescue Team, for their efforts, at a recent drowning recovery situation on Lake Poinsett. The Search and Rescue Team is now in possession of the 2012 Ford Pickup which was purchased by bid and will be paid for with Homeland Security grant funds. Mr. Sutton stressed the importance of using extreme caution when traveling on the ice on area lakes and other bodies of water. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending December 31, 2011, for the Detention Center and Sheriff's Office: 49.48 average daily inmate population; 210 bookings; \$5,260.00 collected in work release; \$12,675.36 collected in out of county prisoner contracts; \$3,014.00 collected in fees for the 24/7 program, \$7,007.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 50 individuals testing twice daily and 38 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 309 sets of civil papers served;

January 24, 2012

601 calls for service; 11 accidents investigated; 92 arrest warrants; and 9 transports for a total of 2,345 miles. Sheriff Wishard also reported on the 2011 year end statistics for the Sheriff's office and Detention Center which included, but was not limited to, information on incidents and arrests by type; and financial and general information.

LEPC ROSTER APPROVED

Motion by Heller, second by Hanten, to approve the 2012 LEPC Membership Roster, as submitted and recommended by the Emergency Management Director, all present voted aye; motion carried. A copy of this roster will be kept on file in the office of the County Auditor.

SURPLUS EQUIPMENT

Motion by Hanten, second by Heller, to declare the following equipment surplus to be destroyed or sold as so designated; all present voted aye; motion carried. To be destroyed: Lowrance depth finder s/n 11068184; Motorola Minitor III pagers s/n's 253BYQ24FF, 253BYL24Q7, & 253BYQ24FG; Uniden Scanner; Motorola Radius portable radios s/n's 777FWU2223, 777FUSH155, & 018TFY2119(lost); Motorola M1225 radio s/n 869FBW1263; Vertex radio s/n 1N080571; Yaesu mobile radio s/n 8H090061; DeLorme handheld GPS s/n JDAB070100357; Motorola digital mobile phones s/n 9058FQM387, ESN03611280482, 03611280538, 03611285221, 05111444092, & 03611287647; Aqua View underwater camera s/n 78840601088; Motorola Minitor IV pagers s/n 839SCL28TL & MS5SDA2DJD; Motrac mobile radio; Yaesu 2009 portable radio; Vertex radio; Yaesu portable radio s/n OL121930; Fellows shredder (States Attorney's office); Compaq laptop computer s/n SVS2FP8ZHKN3; HP Compaq computer s/n MXM740054C; monitor; keyboard; and Swintec typewriter m/n 2640. To be sold: Curtis Mathes 9' TV with VCR s/n 3wnb704242L; Magnavox TV DVD & VCR s/n V50650674; printer s/n CNBJX17463; and HP scanner 5590 s/n CNATSR1TY.

ADULT INMATE HOUSING CONTRACT

Motion by Heller, second by Johnson, to authorize the Chairman to sign a contract with Hamlin County for housing of adult prisoners at the Codington County Detention Center; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Hanten, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: Kannas Custom Cabinets, \$1,318.22, furniture; and Watertown Ford, \$36,392.00, pickup and documents fees.

2012 PAYROLL RESOLUTION

RESOLUTION #2012-2

Be it resolved, by the governing body of Codington County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2012 to become effective January 1, 2012

Passed and adopted this 24th day of January, 2012

Elmer P. Brinkman
Chairperson, County Commissioners

ATTEST:

Cindy Brugman

County Auditor

NON UNION POSITIONS**Auditor's Department**

	<u>Grade</u>
Auditor	Attachment H
Deputy	Attachment G
Payroll Officer	Attachment A
Clerk	Attachment A

Emergency Management

	<u>Grade</u>
Director	Attachment H
Deputy	Attachment G

Equalization Department

	<u>Grade</u>
Director	Attachment H
Deputy	Attachment G
Appraiser I/II	Attachment C
Office Manager	Attachment A
Office Coordinator	Attachment A
Clerk	Attachment A
Data Base Coordinator	Attachment C

County Extension

	<u>Grade</u>
Office Coordinator	Attachment A
Deputy Office Coordinator	Attachment A
Extension Secretary	Attachment A

County Health

	<u>Grade</u>
Nurse Secretary	Attachment A
WIC Secretary	Attachment A

Highway Department

	<u>Grade</u>
Highway Superintendent	Attachment H
Assistant Superintendent	Attachment H
Office Coordinator	Attachment A

Maintenance Department

	<u>Grade</u>
Maintenance Supervisor	Attachment H
Maintenance Supervisor	Attachment G

January 24, 2012

Deputy	
Lead Buildings	
Maintenance	Attachment B
Buildings Maintenance	Attachment B
Custodial	Attachment B

Register of Deeds

Register of Deeds	<u>Grade</u> Attachment H
Deputy	Attachment G
Clerk	Attachment A

Sheriff's Department

	<u>Grade</u>
Sheriff	Attachment H
Chief Deputy Sheriff	Attachment G
Chief Correctional Officer	Attachment H
Asst. Chief Correctional	
Officer	Attachment G
Part Time Deputy	Attachment D
Part Time Correctional	
Officer	Attachment D
Civil Process Server	Attachment D
Records Management	Attachment F
Support Coordinator	Attachment F
Cook	Attachment C

States Attorney

	<u>Grade</u>
States Attorney	Attachment H
Deputy	Attachment H
Records Manager	Attachment F
Legal Secretary	Attachment F

Victim Assistance

	<u>Grade</u>
Victim Assistance	
Supervisor	Attachment H
Victim Assistance	
Coordinator	Attachment F

Treasurer's Department

	<u>Grade</u>
Treasurer	Attachment H
Deputy	Attachment G
Second Deputy Treasurer	Attachment A
Clerk	Attachment A

Veteran's Department**Grade**

Director Attachment H
 Secretary Attachment A

Weed Department
 Supervisor Attachment C
 Assistant Supervisor Attachment C

Welfare Department
 Director Attachment H

UNION POSITIONS

Sheriff's Department
 Correctional Officer Attachment D
 Deputy Sheriff Attachment D
 Sergeant Sheriff Attachment G
 Work Release Coordinator Attachment D

Highway Department
 Maintenance III Attachment E
 Mechanic Attachment E
 Maintenance II Attachment E

** All employees will be placed appropriately in the step accordingly to his/her current hire date or promotion date.

**ATTACHMENT A
 OFFICIAL PAY SERIES - Office Support (OS)**

Nonexempt		2012		
Clerk	Step	Wage		Monthly
Secretary	1	\$12.06	1st 6 months	\$2,098.44
	2	\$12.42	2nd 6 months	\$2,161.08
	3	\$12.82	Annual	\$2,230.68
	4	\$13.23	Annual	\$2,302.02
	5	\$13.68	Annual	\$2,380.32
	6	\$14.11	Annual	\$2,455.14
	7	\$14.57	Annual	\$2,535.18

Nonexempt		2012		
2nd Deputy	Step	Wage		Monthly
Administrative Assistant	1	\$12.43	1st 6 months	\$2,162.82
Deputy Office Coordinator	2	\$12.82	2nd 6 months	\$2,230.68
	3	\$13.23	Annual	\$2,302.02
	4	\$13.68	Annual	\$2,380.32

5	\$14.11	Annual	\$2,455.14
6	\$14.57	Annual	\$2,535.18
7	\$15.06	Annual	\$2,620.44

Nonexempt		2012		
Payroll Officer	Step	Wage		Monthly
Office Coordinator	1	\$13.09	1st 6 months	\$2,277.66
Office Manager	2	\$13.49	2nd 6 months	\$2,347.26
	3	\$13.93	Annual	\$2,423.82
	4	\$14.40	Annual	\$2,505.60
	5	\$14.87	Annual	\$2,587.38
	6	\$15.35	Annual	\$2,670.90
	7	\$15.86	Annual	\$2,759.64

**ATTACHMENT B
OFFICIAL PAY SERIES - Maintenance Staff (MS)**

Nonexempt		2012		
Custodian	Step	Wage		Monthly
	1	\$11.22	1st 6 months	\$1,952.28
	2	\$11.56	2nd 6 months	\$2,011.44
	3	\$11.92	Annual	\$2,074.08
	4	\$12.29	Annual	\$2,138.46
	5	\$12.67	Annual	\$2,204.58
	6	\$13.09	Annual	\$2,277.66
	7	\$13.50	Annual	\$2,349.00

Nonexempt		2012		
Buildings Maintenance	Step	Wage		Monthly
	1	\$12.06	1st 6 months	\$2,098.44
	2	\$12.42	2nd 6 months	\$2,161.08
	3	\$12.82	Annual	\$2,230.68
	4	\$13.23	Annual	\$2,302.02
	5	\$13.68	Annual	\$2,380.32
	6	\$14.11	Annual	\$2,455.14
	7	\$14.57	Annual	\$2,535.18

Nonexempt		2012		
Lead Building Maintenance	Step	Wage		Monthly
	1	\$13.50	1st 6 months	\$2,349.00
	2	\$13.94	2nd 6 months	\$2,425.56

3	\$14.40	Annual	\$2,505.60
4	\$14.87	Annual	\$2,587.38
5	\$15.34	Annual	\$2,669.16
6	\$15.86	Annual	\$2,759.64
7	\$16.38	Annual	\$2,850.12

**ATTACHMENT C
OFFICIAL PAY SERIES - Sheriff/Technical Staff (TS)**

Nonexempt		2012	
Cook	Step	Wage	Monthly
	1	\$11.93	1st 6 months \$2,075.82
	2	\$12.30	2nd 6 months \$2,140.20
	3	\$12.68	Annual \$2,206.32
	4	\$13.10	Annual \$2,279.40
	5	\$13.52	Annual \$2,352.48
	6	\$13.96	Annual \$2,429.04
	7	\$14.41	Annual \$2,507.34

Nonexempt			
Appraiser I	Step	Wage	Monthly
*Need to pass Certification to	1	\$13.93	1st 6 months \$2,423.82
to move to Appraiser II Step 3	2	\$14.40	2nd 6 months \$2,505.60

Nonexempt		2012	
Appraiser II	Step	Wage	Monthly
Database Coordinator	1	\$13.93	1st 6 months \$2,423.82
	2	\$14.40	2nd 6 months \$2,505.60
	3	\$14.87	Annual \$2,587.38
	4	\$15.35	Annual \$2,670.90
	5	\$15.88	Annual \$2,763.12
	6	\$16.39	Annual \$2,851.86
	7	\$16.94	Annual \$2,947.56

Nonexempt		2012	
Weed Supervisor	Step	Wage	Monthly
position established 1/1/06	1	\$13.09	Annual \$2,277.66
	2	\$13.50	Annual \$2,349.00
	3	\$13.93	Annual \$2,423.82
	4	\$14.38	Annual \$2,502.12
	5	\$14.87	Annual \$2,587.38
	6	\$15.34	Annual \$2,669.16

7	\$15.84	Annual	\$2,756.16
---	---------	--------	------------

Nonexempt		2012	
Assistant Weed Supervisor	Step	Wage	Monthly
position established 1/1/06	1	\$12.25	Annual \$2,131.50
	2	\$12.64	Annual \$2,199.36
	3	\$13.03	Annual \$2,267.22
	4	\$13.42	Annual \$2,335.08
	5	\$13.84	Annual \$2,408.16
	6	\$14.28	Annual \$2,484.72
	7	\$14.74	Annual \$2,564.76

ATTACHMENT D
OFFICIAL PAY SERIES - Public Safety (Union & Nonunion) (PS)

Nonexempt		2012	
Civil Process Server	Step	Wage	Monthly
	1	\$13.96	1st 6 months \$2,429.04
	2	\$14.41	2nd 6 months \$2,507.34
	3	\$14.88	Annual \$2,589.12
	4	\$15.35	Annual \$2,670.90
	5	\$15.88	Annual \$2,763.12
	6	\$16.39	Annual \$2,851.86
	7	\$16.94	Annual \$2,947.56

Nonexempt		2012	
Correctional Officer	Step	Wage	Monthly
	1	\$14.16	1st 6 months \$2,463.84
	2	\$14.62	2nd 6 months \$2,543.88
	3	\$15.11	Annual \$2,629.14
	4	\$15.60	Annual \$2,714.40
	5	\$16.12	Annual \$2,804.88
	6	\$16.67	Annual \$2,900.58
	7	\$17.24	Annual \$2,999.76

Nonexempt		2012	
Work Release Coordinator.	Step	Wage	Monthly
	1	\$14.16	1st 6 months \$2,463.84
	2	\$14.62	2nd 6 months \$2,543.88
	3	\$15.11	Annual \$2,629.14

4	\$15.60	Annual	\$2,714.40
5	\$16.12	Annual	\$2,804.88
6	\$16.67	Annual	\$2,900.58
7	\$17.24	Annual	\$2,999.76

Nonexempt		2012	
Deputy Sheriff	Step	Wage	Monthly
	1	\$16.94	1st 6 months \$2,947.56
	2	\$17.52	2nd 6 months \$3,048.48
	3	\$18.12	Annual \$3,152.88
	4	\$18.74	Annual \$3,260.76
	5	\$19.40	Annual \$3,375.60
	6	\$20.06	Annual \$3,490.44
	7	\$20.76	Annual \$3,612.24

ATTACHMENT E

OFFICIAL PAY SERIES - Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		2012	
Maintenance III Mechanic	Step	Wage	Monthly
	1	\$14.87	1st 6 months \$2,587.38
	2	\$15.34	2nd 6 months \$2,669.16
	3	\$15.87	Annual \$2,761.38
	4	\$16.39	Annual \$2,851.86
	5	\$16.94	Annual \$2,947.56
	6	\$17.52	Annual \$3,048.48
	7	\$18.13	Annual \$3,154.62

Nonexempt		2012	
Maintenance II	Step	Wage	Monthly
	1	\$14.40	1st 6 months \$2,505.60
	2	\$14.87	2nd 6 months \$2,587.38
	3	\$15.34	Annual \$2,669.16
	4	\$15.87	Annual \$2,761.38
	5	\$16.39	Annual \$2,851.86
	6	\$16.94	Annual \$2,947.56
	7	\$17.52	Annual \$3,048.48

ATTACHMENT F

OFFICIAL PAY SERIES - Law Enforcement Support Series (LS)

Nonexempt		2012		
Legal Secretary	Step	Wage		Monthly
	1	\$12.06	1st 6 months	\$2,098.44
	2	\$12.42	2nd 6 months	\$2,161.08
	3	\$12.82	Annual	\$2,230.68
	4	\$13.23	Annual	\$2,302.02
	5	\$13.68	Annual	\$2,380.32
	6	\$14.11	Annual	\$2,455.14
	7	\$14.57	Annual	\$2,535.18

Nonexempt		2012		
Criminal/Civil Support Coord.	Step	Wage		Monthly
	1	\$13.11	1st 6 months	\$2,281.14
	2	\$13.52	2nd 6 months	\$2,352.48
	3	\$13.94	Annual	\$2,425.56
	4	\$14.41	Annual	\$2,507.34
	5	\$14.87	Annual	\$2,587.38
	6	\$15.36	Annual	\$2,672.64
	7	\$15.88	Annual	\$2,763.12

Nonexempt		2012		
Victims Assistance Coordinator	Step	Wage		Monthly
	1	\$13.50	1st 6 months	\$2,349.00
	2	\$13.94	2nd 6 months	\$2,425.56
	3	\$14.40	Annual	\$2,505.60
	4	\$14.87	Annual	\$2,587.38
	5	\$15.34	Annual	\$2,669.16
	6	\$15.86	Annual	\$2,759.64
	7	\$16.38	Annual	\$2,850.12

Nonexempt		2012		
Criminal/Civil Records Mgmt.	Step	Wage		Monthly
	1	\$14.65	1st 6 months	\$2,549.10
	2	\$15.26	2nd 6 months	\$2,655.24
	3	\$15.86	Annual	\$2,759.64
	4	\$16.47	Annual	\$2,865.78
	5	\$17.06	Annual	\$2,968.44
	6	\$17.68	Annual	\$3,076.32

ATTACHMENT G
OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)

Nonexempt		2012		
Deputy Auditor	Step	Wage		Monthly
	1	\$15.08	1st 6 months	\$2,623.92
	2	\$15.70	2nd 6 months	\$2,731.80
	3	\$16.35	Annual	\$2,844.90
	4	\$17.04	Annual	\$2,964.96
	5	\$17.62	Annual	\$3,065.88
	6	\$18.33	Annual	\$3,189.42

Deputy Equalization		2012		
	Step	Wage		Monthly
	1	\$14.72	1st 6 months	\$2,561.28
	2	\$15.32	2nd 6 months	\$2,665.68
	3	\$15.96	Annual	\$2,777.04
	4	\$16.64	Annual	\$2,895.36
	5	\$17.20	Annual	\$2,992.80
	6	\$17.90	Annual	\$3,114.60

Deputy Treasurer		2012		
Deputy Register of Deeds	Step	Wage		Monthly
Deputy Maintenance Sup. (established 1/1/09)	1	\$14.34	1st 6 months	\$2,495.16
	2	\$14.91	2nd 6 months	\$2,594.34
	3	\$15.53	Annual	\$2,702.22
	4	\$16.20	Annual	\$2,818.80
	5	\$16.73	Annual	\$2,911.02
	6	\$17.41	Annual	\$3,029.34

Deputy Emergency Mgmt.		2012		
established 10/1/06	Step	Wage		Monthly
	1	\$14.05	1st 6 months	\$2,444.70
	2	\$14.61	2nd 6 months	\$2,542.14
	3	\$15.21	Annual	\$2,646.54
	4	\$15.85	Annual	\$2,757.90
	5	\$16.37	Annual	\$2,848.38
	6	\$17.03	Annual	\$2,963.22

Chief Deputy Sheriff		2012		
position established 4/1/06	Step	Wage		Monthly
	1	\$18.01	1st 6 months	\$3,133.74
	2	\$18.79	2nd 6 months	\$3,269.46
	3	\$19.59	Annual	\$3,408.66

4	\$20.44	Annual	\$3,556.56
5	\$21.32	Annual	\$3,709.68
6	\$22.25	Annual	\$3,871.50

Assistant Chief		2012		
Correctional Officer	Step	Wage		Monthly
position established 5/15/07	1	\$14.47	1st 6 months	\$2,517.78
	2	\$15.11	2nd 6 months	\$2,629.14
	3	\$15.76	Annual	\$2,742.24
	4	\$16.45	Annual	\$2,862.30
	5	\$17.17	Annual	\$2,987.58
	6	\$17.93	Annual	\$3,119.82

Sergeant Sheriff
position established 11/23/10

		2012		
	Step	Wage		Monthly
	1	\$18.16	1st 6 months	\$3,159.84
	2	\$18.78	2nd 6 months	\$3,267.72
	3	\$19.41	Annual	\$3,377.34
	4	\$20.07	Annual	\$3,492.18
	5	\$20.79	Annual	\$3,617.46
	6	\$21.50	Annual	\$3,741.00

based on 2088 hours in 2012

ATTACHMENT H
EXEMPT DEPARTMENT HEAD SALARY RANGES - 2012

Department Heads	Minimum	Monthly	Maximum	Monthly
State's Attorney 2009-100% FT	n/a	n/a	39.77	\$6,919.98
Sheriff	n/a	n/a	27.16	\$4,725.84
Highway Superintendent	22.90	3,984.60	26.48	\$4,607.52
Auditor	n/a	n/a	23.57	\$4,101.18
Equalization Director	18.92	3,292.08	23.00	\$4,002.00
Maintenance Supervisor	18.40	3,201.60	22.35	\$3,888.90
Register of Deeds	n/a	n/a	22.35	\$3,888.90
Treasurer	n/a	n/a	22.35	\$3,888.90
Victim Assistance Supervisor	17.97	3,126.78	21.82	\$3,796.68
Emergency Management	18.86	3,281.64	21.78	\$3,789.72
Veterans Director	15.13	2,632.62	18.26	\$3,177.24

Welfare Director	14.90	2,592.60	17.97	\$3,126.78
------------------	-------	----------	-------	------------

Assistant Department Heads/Supervisors	Minimum	Monthly	Maximum	Monthly
Deputy States Attorney 85% FT	21.47	3,735.78	26.06	\$4,534.44
Chief Correctional Officer	17.93	3,119.82	21.77	\$3,787.98
Assistant Highway Superintendent	18.93	3,293.82	21.81	\$3,794.94

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Marquardt, second by Heller, to supplement the Emergency Management Expenditure and Revenue budgets in the amount of \$23,938.75 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUEST

Motion by Marquardt, second by Heller, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director, Jim Sutton; Hazard Mitigation Grant meeting in Aberdeen.

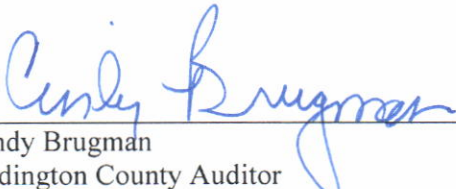
PERSONNEL CHANGES

Motion by Hanten, second by Marquardt, to approve the following personnel change; all present voted aye; motion carried: Correctional Officer, Charlene Kurkowski; step increase from step 1/\$14.16 per hour to step 2/\$14.62 per hour; effective date December 10, 2011; submitted and approved by Chief Correctional Officer, Tom Walder.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, January 31st, 2012; all present voted aye; motion carried.

ATTEST:



 Cindy Brugman
 Codrington County Auditor

Codrington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 31, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of January 24th, 2012
4. ✓ Monthly reports
 - a. Paul O. Johnson, Weed Manager/Regional Extension Educator
5. ✓ Discussion/action regarding designation of a supervisor of Extension personnel
6. ✓ Action to approve an independent contract for Weed Dept. Managerial services
7. ✓ Action to approve salary claims
8. ✓ Action to declare a 1994 Monroe sand spreader surplus to be sold for scrap
9. ✓ Action to approve property tax abatements
10. ✓ Action to approve automatic budget supplements
11. ✓ Action to approve travel requests
 - a. Register of Deeds, legislative testimony
 - b. Weed Dept. Manager and Supervisor, Annual State Weed Conference
- ~~12.~~ Action to approve personnel changes
13. ✓ Discussion of Extension Complex matters
- ~~14.~~ Old Business
- ~~15.~~ New Business
- ~~16.~~ Open
17. Action to enter into Executive session
18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, February 7th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 31, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 31st, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of January 24th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Weed Dept. Manager, Paul Johnson, reported the Weed Dept. Supervisor continues to work at the Extension Center Complex as activities in the Weed Dept. are minimal at this time. The equipment recently purchased for the Weed Dept. will be installed closer to the 2012 spraying season. Mr. Johnson noted a Commercial Applicator meeting is taking place today. Mr. Johnson informed the Board that the SDSU Extension service is offering the "Ag. CEO" Program for beginning crop or livestock producers in a four part series beginning February 7th at seven different sites throughout the State.

EXTENSION STAFF SUPERVISOR

The Board held a discussion regarding appointing a supervisor to oversee administrative details of the Extension Office staff and budget. Regional SDSU Agronomy Field Specialist, Paul Johnson; SDSU 4-H Youth Program Advisor, Jodi Loehrer; and Extension Office Coordinator, Becky Goens; addressed the Board regarding this matter. Motion by Hanten, second by Johnson, to table action on this matter until Tuesday, February 21st, to allow the Board time to gather additional information and input regarding who is in an appropriate position to supervise the Extension staff and budget; all present voted aye; motion carried.

WEED DEPT. MANAGER CONTRACT

Motion by Hanten, second by Johnson, to authorize the Chairman to sign the following contract; all present voted aye; motion carried: Independent Contract Agreement between Codington County and SDSU Regional Agronomy Field Specialist, Paul O. Johnson, for managerial duties of the Codington County Weed Dept., from April 1, 2012 through March 31, 2013, total contract payment \$7,000.00 to be paid in monthly installments. A copy of the agreement will be filed in the office of the Codington County Auditor.

SALARY CLAIMS

Motion by Heller, second by Johnson, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,359.10 total salaries; Elmer Brinkman 1,780.00 reg. salary; Brenda Hanten 1,680.00 reg. salary; Myron Johnson 1,680.00 reg. salary; Lavern Marquardt 1,680.00 reg. salary; George Heller 1,680.00 reg. salary. Auditor: 16,200.98 total salaries; Cindy Brugman 4,101.18 reg. salary; Debbie Melville 2,380.32 reg. salary; Jodi Pearson 2,759.64 reg. salary; Judy Heim 2,535.18 reg. salary. Co. Treasurer: 24,854.08 total salaries; Carol Maloney 3,888.90 reg. salary; Janet Bevers 3,029.34; Betty Overlie 2,535.18 reg. salary; Lindee Waba 2,620.44 reg. salary; Carmen Nelson 2,380.32 reg. salary; Mary Halsey 2,380.32 reg. salary. States Attorney: 24,815.36 total salaries; Dawn Aman-Elshere 6919.98 reg. salary;

January 31, 2012

Linda Young 3,076.32 reg. salary; Barb Maxwell 2,535.18 reg. salary; Ruth Swenson part time @ 14.57 hr.; Chad Nelson 4,534.44 reg. salary. Gov. Buildings: 17,095.93 total salaries; Milo Ford 3,888.90 reg. salary, 300.00 uniform allowance; Bob Byer 3,029.34 reg. salary, 300.00 uniform allowance; Cindy Dargatz part time @ 13.09 hr, 150.00 uniform allowance; Steven Deville 2,302.02 reg. salary, 300.00 uniform allowance. Dir. Equalization: 33,784.19 total salaries; Shawna Constant 4,002.00 reg. salary; Diane Merchant 2,759.64 reg. salary; Michelle Pederson 2,947.56 reg. salary; Heidi Thorson 3,114.60 reg. salary; Heidi Brandriet 2,763.12 reg. salary; Jamie Monson 2,763.12 reg. salary; Barb Martenson 2,380.32 reg. salary; Sandi Wegter 2,098.44 reg. salary; Brian Hosmer part time temp @ 14.87. Reg. of Deeds: 12,823.44 total salaries; Ann Rasmussen 3,888.90 reg. salary; Karyl Strohfus 2,535.18 reg. salary; Mary Fransen 3,029.34 reg. salary; Sandy Benson 177.27 final pay. Veterans Service: 8,303.97 total salaries; Al Janzen 3,177.24 reg. salary; Peggy Raml 2,535.18 reg. salary; Paul Lenski 17.92 meals. Sheriff: 69,376.52 total salaries; Toby Wishard 4,725.84 reg. salary, 500.00 uniform allowance; Dave Gibbs 3,612.24 reg. salary, 500.00 uniform allowance; Adam Reeves 2,947.56 reg. salary, 300.00 uniform allowance; Brian Richter 3,393.00 reg. salary, 500.00 uniform allowance; Jack Weber part time @ 19.40 hr & meals; Chuck Carbonneau part time @ 18.12 hr & meals; Jim Wollan part time @ 18.12 hr. & meals; Brad Howell 3,758.40 reg. salary, 500.00 uniform allowance; Kristi Gast 3,076.32 reg. salary; Kathy Young 2,763.12 reg. salary; Janelle Nygaard 2,507.34 reg. salary. Rusty Mathews 3,170.28 reg. salary, 500.00 uniform allowance; Scott Bohls 3,170.28 reg. salary, 500.00 uniform allowance; Jerrod Olson 3,152.88 reg. salary, 500.00 uniform allowance; Mike Gubka 3,152.88 reg. salary, 500.00 uniform allowance; Dave Curtis 3,260.76, 500.00 uniform allowance; Keith Olson part time @ 18.12 hr. Co. Jail: 81,867.19 total salaries; Tom Walder 3,787.98 reg. salary, 400.00 uniform allowance; Marie Suman 2,999.76 reg. salary, 400.00 uniform allowance; Lori Mills 2,999.76 reg. salary, 400.00 uniform allowance; Cindy Olson part time @ 17.24 hr, 200.00 uniform allowance, Marcy Rossow 2,999.76 reg. salary, 400.00 uniform allowance; Shawna Carter 3,017.16 reg. salary, 400.00 uniform allowance; Lindsey Stricherz 2,999.76 reg. salary, 400.00 uniform allowance; Joe Hayashi 2,999.76 reg. salary, 400.00 uniform allowance; Jennifer Guest 2,822.28 reg. salary, 400.00 uniform allowance; Amy Coon 2,822.28 reg. salary, 400.00 uniform allowance; Jennifer Matejek 2,804.88 reg. salary, 400.00 uniform allowance; Matt Blackwelder 2,629.14 reg. salary, 400.00 uniform allowance; Charlene Kurkowski 2,543.88 reg. salary, 400.00 uniform allowance; Erin Winge 2,561.28 reg. salary, 400.00 uniform allowance; Kayla Erickson part time new hire @ 14.16, 200.00 uniform allowance; Donna Weber part time matron @ 14.16 hr. & meals; Deb Wollan part time matron @ 14.16 & meals; Sharon Carbonneau part time matron @ 14.16 hr. & meals; Trever Schimmel part time @ 15.11, 200.00 uniform allowance; Roseann Burley 2,507.34 reg. salary; Jeff Hershman 2,850.12 reg. salary, 300.00 uniform allowance; Steve Coyle 2,535.18 reg. salary, 300.00 uniform allowance. Coroner: 1,776.23 total salaries. Care of the Poor: 4,701.32 total salaries; Sarah Petersen 2,501.42 reg. salary; Julie Radach part time @ 12.42 per hr. Co. Nurse: 3,786.97 total salaries; Jeanie Ochsendorf 2,535.18 reg. salary. Ag. Bldg.: 8,556.59 total salaries; Bryan Bleeker 2,850.12 reg. salary; 300.00 uniform allowance; Scott Swanson 2,535.18 reg. salary, 300.00 uniform allowance. Co. Extension: 7,950.01 total salaries; Becky Goens 2,759.64 reg. salary; Crystal Neale 2,620.44 reg. salary. Weed Control: 4,343.23 total salaries; Steve Molengraaf 2,502.12 reg. salary. Planning Board: 567.03 total salaries. Road & Bridge: 77,162.92 total salaries; Rick Small 4,607.52 reg. salary; Greg Benthin 3,794.94 reg. salary; Allen Benck 3,154.62 reg. salary; Calvin Engels 3,048.48 reg. salary; Terry Keogan 3,048.48 reg. salary; Jeff Case 3,048.48 reg. salary; Rick Hartley 3,154.62 reg. salary; Richard Maag 3,048.48 reg. salary; Todd Warne 3,154.62 reg. salary; Lori Deutsch 2,759.64 reg. salary; Rick Holinka 3,048.48 reg. salary; Dan Busta 3,048.48 reg. salary; Dave Hedding 2,947.56 reg. salary; Lynn Solberg 2,947.56 reg. salary; Duane Dolen 3,154.62 reg. salary; Eric Dargatz 3,048.48 reg. salary; Brad Schwinger 3,154.62 Emergency Management: 10,184.15 total salaries; Jim Sutton 3,789.72 reg. salary, 300.00 uniform allowance; Marty Karnopp 2,963.22 reg. salary, 300.00 uniform

allowance. Crime Victim: 5,226.31 total salaries; Jan Steele 3,796.68 reg. salary. W.I.C.: 3,768.33 total salaries; Deb Hartle 2,535.18 reg. salary. Total: 426,503.85. Breakdown of withholding amounts which are included in the above: S.D. Retirement 35,238.82; S.D. Retirement 353.59 spouse option; S.D. Supplemental Retire. 1,835.00 suppl. retire.; Dakotacare 76,684.99 ins.; Lincoln Financial Group 431.50 life ins.; Delta Dental 5,122.78 ins.; Avesis 453.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,346.16 ins.; Assurity Life Insurance Company 339.05 ins.; U.M.B. Bank 2,017.00 suppl. retire.; AFLAC 406.86 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 9,107.94 employee payments; Cod. Co. Treasurer 33,935.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 469.00 employee union dues; ReliaBank Dakota 28,870.78 federal withholding; ReliaBank Dakota 39,823.47 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.

SURPLUS EQUIPMENT

Motion by Hanten, second by Heller, to declare the following equipment surplus to be sold for scrap; all present voted aye; motion carried: GEN00369; 1994 Monroe Sander; s/n 93-12-5307.

PROPERTY TAX ABATEMENTS

Motion by Heller, second by Hanten, to approve the following property tax abatement requests which have been approved by Director of Equalization, Shawna Constant; all present voted aye; motion carried: Record #15818; property was purchased by a tax exempt entity; \$494.44 property tax abated. Record #15931; property was purchased by a tax exempt entity; \$57.28 property tax abated. Record #6341; property was purchased by a tax exempt entity; \$670.52 property tax abated. Record #6302; property was purchased by a tax exempt entity; \$835.76 property tax abated. Record #5522; property owner qualifies for assessment freeze program; \$467.20 property tax abated. Record #12419; property owner qualifies for assessment freeze program; \$469.94 property tax abated. Record #12024; property owner qualifies for assessment freeze program; \$335.54 property tax abated.

COMMISSIONER EXCUSED

Chairman Brinkman was excused at 9:23 a.m.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Hanten, second by Heller, to supplement the Emergency Management Expenditure and Revenue budgets in the amount of \$36,392.00 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUEST

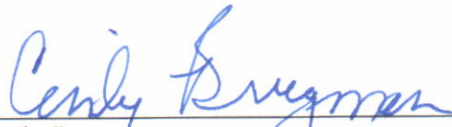
Motion by Marquardt, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Register of Deeds, Ann Rasmussen, travel to Pierre to assist with testimony before the SD Legislature, regarding a County fee schedule bill, on January 31st. Weed Dept. Manager and Supervisor, Paul O. Johnson and Steve Molengraaf, 2012 State Weed Meeting in Rapid City.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson to adjourn at 9:27 a.m., until 9:00 a.m., Tuesday, February 7th, 2012; all present voted aye; motion carried.

ATTEST:

January 31, 2012



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 7, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of January 31st, 2012
4. ✓ Monthly reports
 - ✓ a. Health
 - ✓ b. Veterans Service
 - ✓ c. Welfare
5. ✓ Discussion/action regarding reconstruction of County Highway 20-3 (177th St.)
6. ✓ Discussion/action regarding 2012 Asphalt Mat Construction
7. ✓ Action to declare equipment surplus
8. ✓ Action to approve a resolution describing the new boundary lines for voting Wards and Precincts within the County
9. ✓ Action to approve a resolution approving Commissioner districts
10. ✗ Action to approve automatic budget supplements
11. ✓ Action to approve travel requests
 - a. Auditor Payroll Officer, Payroll Law workshop
 - b. Welfare Director, Sarah Petersen, legislative hearing in Pierre
12. ✓ Action to approve personnel changes
 - a. Heidi Brandriet, transfer from D.O.E. office to R.O.D. office
 - b. Erin Winge, Correctional Officer, anniversary step increase
 - c. Jamie Monson, Appraiser, anniversary step increase
13. ✗ Discussion of Extension Complex matters
14. ✓ Old Business
15. ✓ New Business
16. ✓ Open
17. Action to enter into Executive session
18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, February 14th, 2012
19. Annual Meeting of Housing and Redevelopment Commission of Codington County

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 7, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 7th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of January 31st, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Community Health Nurses, Karla Moes and Karen Nygaard, submitted a quarterly report to the Board, for their review, which included statistics on the following: meetings attended; flu clinics; office visits; WIC caseload; and school services. **Veterans Service Officer, Al Janzen**, was unable to attend this meeting but provided the Board with the following information: The Veterans Service Office has been very busy with numerous house calls in the past month and processing new claims for both pension and compensation. Veteran's medical transports continue at an average comparable to previous months. **Welfare Officer, Sarah Petersen**, was unable to attend this meeting but provided the Board with the following statistics for the month beginning January 5th through February 7th, 2012: 18 applications; with 6 approved for County assistance; 8 denials; 2 pending or referred; 2 other resources utilized; 0 guarantees; and 1 new client approved. Total Assistance: \$8,404.67 for 3 medical, 1 utility, and 2 burials; 2 active medical cases and 2 medical applications pending decision. Total client payments: 4,668.48. The Welfare Director noted 304 persons utilized the NACo Prescription Drug Program in Codington County in the month of December with a realized savings of \$6,970.03. The Welfare Director provided the Board with information regarding Legislative House Bills 1268 & 1174, which if passed, would increase the financial burden on Counties for poor assistance, inmate medical costs, emergency hospitalization, involuntary mental health commitments and court services.

COUNTY ROAD 20-3 PROPOSED RECONSTRUCTION PROJECT

Highway Supt., Rick Small, met with the Board to discuss the proposed reconstruction project on County Road 20-3 (177th St). Mr. Small advised the Board that the SDDOT has received word from the Federal Highway Administration approving the County's request to change the aforementioned County Road from a rural minor collector to a rural major collector road. Mr. Small informed the Board the next step in this process would be to hire a consultant to provide a cost estimate before proceeding with the project to reconstruct the six miles of County Road 20-3 between County Road 21-2 (Tinkertown road) over to County Road 11-5 (Foley road). Motion by Marquardt, second by Heller, to retain a consultant to provide the County with a cost estimate for the proposed reconstruction project; all present voted aye; motion carried. Mr. Small noted there is \$937,000.00 in federal funds available to Codington County for this project and the project must be let to bids or under construction before September 30, 2013 to utilize the funds.

2012 ASPHALT MAT CONSTRUCTION

Highway Supt., Rick Small, met with the Board to discuss proposed 2012 asphalt mat construction projects and an anticipated increase in revenue due to the increase in license plates fees which began July 1, 2011. Mr. Small estimated the cost of the proposed projects, on County

February 7, 2012

Road 9-4 (Bureau of Reclamation Road) and County Road 11-5 (the Foley Road from 20th Ave south to the Hamlin County Line) between \$1,002,500.00 - \$1,016,400.00 based on 2011 asphalt prices and noted the completion of the proposed projects will be based on the bids received at the 2012 bid letting. Mr. Small will request authorization to advertize a notice to bidders for asphalt mat construction at a Board meeting in the near future.

SURPLUS EQUIPMENT

Motion by Hanten, second by Marquardt, to declare the following equipment surplus to be destroyed or transferred; all present voted aye; motion carried: GEN01385, EF Johnson Mobile Radio, s/n 53170F242A16807, to be transferred to the Watertown Fire Dept; GEN01181, HP Proliant ML150 Tower Server, s/n USE532C421, to be destroyed; and a number of portable radios, Garmin GPS units, pagers, and handheld GPS units, none of which are fixed assets, submitted by the Emergency Management Office which are obsolete or broken and to be destroyed.

PRECINCT BOUNDARY LINES RESOLUTION

RESOLUTION 2012 – 3

**PRECINCT BOUNDARY LINES WITHIN CITY OF WATERTOWN
AND
THE RURAL AREA IN CODINGTON COUNTY**

WHEREAS, The Board of County Commissioners in Codington County, South Dakota, is required by the provisions of SDCL 12-4-2 when establishing new precincts or making any change in precincts already established clearly set forth and define the boundaries of the election precincts established or altered, and

WHEREAS, the Wards and Precincts within the City of Watertown have become unequal in population as determined by the 2010 Federal Decennial Census, and

WHEREAS, it has become necessary to make changes of boundary lines so the Wards and Precincts shall be as regular and compact in form and population as practicable.

THEREFOR, BE IT RESOLVED, that the following Wards and Precincts be so altered and established as to be equalized.

Ward A-1: All property located south of 14th Ave NE, north of 10th Ave NE, and east of 11th St NE to the easterly Watertown City limits.

Ward A-2: All property located south of 10th Ave NE, north of 3rd Ave NE, and east of 11th St NE to the easterly Watertown city limits.

Ward A-3: All property located south of 10th Ave NE, north of 3rd Ave NE, and east of 6th St NE to 11th St NE, including a strip south of 10th Ave NE and north of 9th Ave NE between 4th St NE and 11th St NE.

Ward A-4: All property located north of 10th Ave NE between 4th St NE and 11th St NE to the northerly Watertown City limits.

Ward B-1: All property located north of 10th Ave N to the northerly Watertown City Limits between 2nd St NW and 4th St NE.

Ward B-2: All property located north of 3rd Ave N to 10 Ave N, between Kapeska Blvd. NW and 4th St NE, including a strip north of 3rd Ave N to 9th Ave N between 4th St NE and 6th St NE.

Ward B-3: All property located North of 10th Ave NW to 14th Ave NW, between 7th St NW and 2nd St NW, including a section north of 10th Ave NW and South of 12th Ave NW, between the Big Sioux River and 7th St NW.

Ward B-4: All property located north of 19th Ave NW to 26th Ave NW, between 7th St NW and 2nd St NW.

Ward C-1: All property located south of 3rd Ave N, north of Kemp Ave, lying between Kapeska Blvd N and 5th St E, including a section north of Arrow Ave N and south of 3rd Ave N, lying between 5th St E and 11 St E

Ward C-2: All property located north of 9th Ave S, south of Kemp Ave, lying between 2nd St SE and 5th St SE

Ward C-3: All property located north of 9th Ave S, south of Kemp Ave, lying between Kapeska Blvd. and 2nd St SE, including an area north of 9th Ave SW to 3rd Ave SW, lying between 10th St SW and Kapeska Blvd.

Ward C-4: All property located south of 9th Ave S to the Watertown City limits, lying between Fish Road and 42nd St SW lying within the Watertown City limits boundary lines

Ward D-1: All property located south of 3rd Ave NE, north of 1st Ave NE, lying between 11th St E and to 29th St SE south to US Hwy 212 and then east to the Watertown City limits, including a strip north of Kemp Ave and 1st Ave N between 11th St E and 19th St E

Ward D-2: All property located north of Hwy 212, south of Arrow Ave, lying between 5th St E and 11th St E

Ward D-3: Beginning at the corner of 9th Ave SE and 11th St SE north to Kemp Ave then East on Kemp Ave to 20th St NE then north to 1st Ave NE and east to 29th St SE then south to 9th Ave SE and west to the beginning.

Ward D-4: All property located south of Hwy 212, north of 28th Ave SE within the Watertown City limits, lying between Fish Road and east to the Watertown City limits (Interstate Hwy 29).

Ward E-1: All property located south of Hwy 20 N, north of Hwy 212 lying between 10th St SW and 21st St SW; including an area south of 10th Ave NW, north of 3rd Ave SW, lying between the Big Sioux River and 10th St SW; and an area beginning at Hwy 20 and 10th Ave NW northwest on Hwy 20 to 14th Ave NW then east on 14th Ave NW to 10th St NW and south to 10th Ave NW.

Ward E-2: All property within the Watertown City Limits located north of Hwy 212, south of Hwy 20 N, lying between 33rd St W, the intersection of South Lake Drive and SD State Hwy 20, and 21st St SW.

Ward E-3: All property within an area beginning at the intersection of South Lake Drive and Hwy 20 N continuing south to Golf Course Road, then along Golf Course Road to 3rd Ave NW to Kerry Lane to South Lake Drive westerly to SD Hwy 139 and then north to the start of Parkview Drive all property within considered to be within the Watertown City limits.

Ward E-4: All property considered to be within the Watertown City limits beginning at the intersection of South Lake Drive and Parkview Drive then northerly following North Lake Drive along the north side of Lake Kampeska, to a point where North Lake Drive intersects with SD Hwy 20, and along SD Hwy 20 and property located on the north side of Lake Kampeska to the intersection of SD Hwy 20 and South Lake Drive.

The townships and municipalities, excluding the City of Watertown, will have no boundary changes for voting precincts. The following will vote in precincts as so noted:

Dexter Township; Eden and Phipps Township and Wallace Village; Elmira Township; Fuller Township and Florence Village; Germantown Township; Graceland and Henry Townships and Henry Village; Kampeska Township; Kranzburg Township and Village; Lake Township; Leola Township and South Shore Village; Pelican Township; Rauville Township; Richland Township; Sheridan Township; and Waverly Township.

The above and foregoing resolution was moved for adoption by Commissioner Heller, second by Commissioner Johnson, and upon roll call vote all present voted aye; motion carried.

Dated at Codington County, Watertown, South Dakota, this 7th day of February, 2012.

Elmer P. Brinkman
Chairman

ATTEST:

Cindy Brugman
County Auditor

COMMISSIONER DISTRICTS RESOLUTION

RESOLUTION 2012 – 4

WHEREAS, The Board of County Commissioners of Codington County, South Dakota, as required by the provisions of SDCL 7-8-10, at its regular meeting in February of each year ending in the numeral 2, after giving notice by publication for one week in the official newspapers of the County, shall change the boundaries of the Commissioner districts if such change is necessary in order that each district shall be as regular and compact in form as practicable and it shall so divide and redistrict it's County that each district may contain as near as possible an equal number of residents, as determined by the last preceding decennial census.

THEREFORE BE IT RESOLVED, that the following Commissioners Districts shall be approved as follows:

DISTRICT I – population = 5,218

B-1 – 1,034

B-2 – 2,385

February 7, 2012

B-3 - 727
B-4 - 178
C-1 - 681
E-5 - 213

DISTRICT II – population = 5,601

C-3 – 2,020
C-4 – 1,009
Eden Township - 98
Fuller Township - 281
Graceland Township - 105
Henry Township - 94
Kampeska Township - 321
Pelican Township - 718
Phipps Township - 75
Richland Township – 154
Florence Village - 374
Henry Village - 267
Wallace Village - 85

DISTRICT III – population = 5,456

E-1 – 2,020
E-2 - 582
E-3 – 1,163
E-4 - 398
Dexter Township - 194
Germantown Township - 165
Rauville Township - 282
Lake Township - 652

DISTRICT IV – population = 5,469

A-1 – 1,644
A-2 – 1,066
A-3 - 677
A-4 - 856
D-1 – 1,226

DISTRICT V – population = 5,483

C-2 - 650
D-2 – 1,478
D-3 - 924
D-4 - 592
Elmira Township – 405
Kranzburg Township – 351
Leola Township – 72
Sheridan Township – 423
Waverly Township – 189
Kranzburg Village – 172
South Shore Village – 227

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, second by Commissioner Hanten, and upon roll call vote all present voted aye; motion carried.

Dated this 7th day of February, 2012

Elmer P. Brinkman
Chairman

ATTEST:

Cindy Brugman
County Auditor

TRAVEL REQUEST

Motion by Hanten, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Welfare Director, Sarah Petersen, travel to Pierre to testify before the SD Legislature, regarding House Bills 1174 & 1268. Payroll Officer, Jodi Pearson, Payroll Law Workshop in Sioux Falls.

PERSONNEL CHANGES

Motion by Marquardt, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Heidi Brandriet, Appraiser II, transfer to Clerk position in the Register of Deeds Officer, step 5/\$13.68 per hour, effective Feb. 15th, 2012; submitted and approved by Register of Deeds, Ann Rasmussen. Erin Winge, Correctional Officer, anniversary step increase, from step 2/\$14.62 per hour to step 3/\$15.11 per hour, effective Feb. 15th, 2012, submitted and approved by Chief Correctional Officer, Tom Walder. Jamie Monson, Appraiser II, anniversary step increase, from step 4/\$15.35 per hour to step 5/\$15.88 per hour, effective Jan. 1, 2012, submitted and approved by Director of Equalization, Shawna Constant.

COMMISSIONER BOARDS

Chairman Brinkman noted Commissioner Hanten is a member of the Board of the Watertown Volunteer Center and this membership should be listed on the current list of Commissioner Board Appointments which is approved each January.

NEW WORLD SYSTEMS

Chairman Brinkman noted correspondence has been sent, on behalf of the County, by the Codington County State's Attorney, to the Watertown City Attorney regarding the City's attempt to terminate the joint agreement between the City of Watertown, Codington County, and New World systems, effective April 1, 2012. Chairman Brinkman noted the correspondence to the City Attorney did indicate that the County is unable and unwilling to join the City in its request to terminate the relationship with New World Systems at this time.

EXECUTIVE SESSION

Motion by Johnson, second by Hanten, to enter into executive session at 9:29 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 9:55 a.m., no action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson to adjourn at 9:55 a.m., until 9:00 a.m., Tuesday, February 14th, 2012; all present voted aye; motion carried.

February 7, 2012

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 14, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of February 7th, 2012
4. ✓ Monthly reports
 - a. ✓ Maintenance
 - b. ✓ Auditor
 - c. ✓ Director of Equalization
 - d. ✓ Treasurer
5. ✓ Action to approve 2012 campground fees
6. ✓ Action to approve Auditor's Account with the Treasurer and note Register of Deeds fees
7. ✓ Discussion/action regarding computer server equipment
8. ✓ Discussion/action regarding the proposed project on County Road 20-3
9. ✓ Action to approve a notice to bidders for 2012 Asphalt Mat Construction
10. ✓ Action to approve claims for payment
11. ✓ Action to approve property tax abatement applications
12. ✓ Action to declare equipment surplus
- ~~13.~~ Action to approve automatic budget supplements
14. ✓ Action to approve travel requests
 - a. Emergency Management Deputy Director, EM Regional meeting in Huron
 - b. Emergency Management Director, State Homeland Security Senior Advisory Committee meeting in Pierre
 - c. Welfare Director, SDACWO Spring Workshop in Pierre
- ~~15.~~ Action to approve personnel changes
- ~~16.~~ Discussion of Extension Complex matters
- ~~17.~~ Old Business
- ~~18.~~ New Business
- ~~19.~~ Open
20. Action to enter into Executive session *Shovitt- Contracted
Matthews*
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, February 21st, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 14, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 14th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of February 7th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported the recent Winter Farm Show, held at the Extension Center Complex, was a success and operations for the maintenance staff were without problems. Mr. Ford noted the next five to six weeks will be a very busy time at the complex with a number of major functions scheduled. Mr. Ford is working on requests from the Court Systems in the Courthouse. Maintenance staff has been working in the old dispatch center area in the Detention Center to convert the area into an interactive court room. Mr. Ford attended a tourism conference and brought back information that can be used in conjunction with the Memorial Park campground. Mr. Ford noted a well prepared and maintained website is one of the most useful tools to advertise the County's campground. **Auditor, Cindy Brugman**, reported the SD Dept. of Revenue has notified Counties that the C.P.I. (consumer price index) which is used to calculate the County's property tax request is 3.6%. The County will be allowed to use 3.0% of that amount for the property tax request for taxes payable in 2013. The annual report is being prepared at this time. The Auditor's Office will look at combining precincts for voting purposes for elections to be held in 2012 which will reduce the cost of the elections. **Director of Equalization, Shawna Constant**, reported her office is working on the following: Finishing up building permits, wetlands; sales and splits; and other miscellaneous tasks in order to begin printing 2012 assessment notices. The Director of Equalization also reviewed her 2012 Assessment Plan with the Board which covered the following topics: Valuations on agricultural properties, small acreage properties, small town properties, residential property in Watertown, commercial properties in Watertown, building permits, and reappraisal areas. **Treasurer, Carol Maloney**, reported her office has sent out tax notices to property owners with mobile home adjustments and property owners with property splits. The Treasurer is preparing to take tax deed on several properties.

APPRAISER JOB NOTICE

Motion by Hanten, second by Johnson, to authorize the Director of Equalization to advertise an open appraiser position in her office due to the recent transfer of an appraiser to the Register of Deeds Clerk position; all present voted aye; motion carried.

2012 MEMORIAL PARK CAMPGROUND RATES

Maintenance Supervisor, Milo Ford, met with the Board to discuss funding needed at Memorial Park and 2012 Campground fees. Mr. Ford noted the budget for 2012 is lower than the 2011 budget due to no capital improvement projects planned for the park this year. Mr. Ford noted there is a major expense looming at the Park with much needed shoreline stabilization. A small amount has been budgeted in 2012 for emergency shoreline repairs. Mr. Ford noted that

February 14, 2012

increasing the campground fees would not generate enough revenue for any major shoreline repairs. Mr. Ford recommended leaving the campground rates at the same rate as adopted for 2011. The Board agreed with Mr. Ford's recommendation upon hearing that City and State campground rates also look to remain the same as 2011.

AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Heller, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January, 2012, all present voted aye; motion carried.

Cash on hand	\$ 6,513.81
Checks in Treasurers' possession	
less than 3 days	\$ 101,121.80
Credit Card Charges	\$ 355.21
Cash Items	\$ 322.50
TOTAL CASH ASSETS ON HAND	\$ 108,313.32
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 558.11
Reliabank Dakota	\$10,773,274.17
INVESTMENTS	
SD Public Funds Investment	\$ 6,966.39
CERTIFICATES OF DEPOSIT	
Peoples State Bank	\$ 200,000.00
Plains Commerce Bank	\$ 800,000.00
Reliabank	\$ 200,000.00
TOTAL CASH ASSETS	\$12,089,111.99
General Ledger Cash Balance by Funds:	
General	\$ 6,472,382.70
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 3,704,821.66
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,401,495.78
(schools 748,987.41, townships 75,801.70; city/towns 184,746.89)	
TOTAL GENERAL LEDGER CASH	\$12,089,111.99

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in January 2102 were in the amount of \$25,760.10; with \$2,680.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

COMPUTER SERVERS

The Auditor advised the Board that the County's computer servers, which are six years old, are reaching an age where they will need to be replaced in the near future. There are no 2012 budgeted funds for this equipment. Further discussion will be held when price quotes are received for the replacement of the servers.

COUNTY ROAD 20-3 PROPOSED RECONSTRUCTION PROJECT

Highway Supt., Rick Small, reported he has received estimates for the proposed reconstruction project on County Road 20-3. Mr. Small reported the estimated cost for the three miles between County Road 21 (Grover Road) and County Road 17 (Lake Pelican Road) to be re-graded and graveled is \$800,073.00 and the estimate for all six miles is a total of \$1,570,869.00. Mr. Small reminded the Board that there is \$937,724.00 available in federal funding for this project and he recommended proceeding with the re-grading and graveled of the first three miles of the project.

Motion by Marquardt, second by Heller, to accept Mr. Small's recommendation and proceed with the three miles as outlined above; all present voted aye; motion carried.

SD DOT FORCE ACCOUNT AGREEMENT

Highway Supt., Rick Small, presented the Board with a Force Account Agreement to allocate \$937,724.00 in federal funding for the project on County Road 20-3. The Force Account Agreement also allocates up to \$99,400.00 for other projects already completed on FAS roads. The agreement is between the SD DOT and Codington County. Motion by Johnson, second by Hanten, to authorize the Chairman to sign the Force Account Agreement; all present voted aye; motion carried.

2012 ASPHALT MAT CONSTRUCTION NOTICE TO BIDDERS

Motion by Hanten, second by Johnson, to authorize the Auditor to publish a notice to bidders for asphalt mat construction, as requested by the Highway Supt.; all present voted aye; motion carried. The opening of bids is scheduled for 10:00 a.m., Tuesday, March 20th, 2012.

COUNTY ROAD 23-4

Highway Supt., Rick Small, discussed County Road 23-4 which is under water in the Medicine Lake area. Mr. Small informed the Board there is a possible solution to the water problem on this road. A "Minimal Effect Agreement" is an agreement between N.R.C.S. (Natural Resources Conservation Service), F.S.A. (Farm Service Agency), Codington County, and affected landowners. This Agreement would allow for the digging of a trench to lower water levels two feet below the existing road top. The trench would then need to be closed back up after the water levels receded. Mr. Small is waiting to hear from the affected parties for their agreement or disagreement to the digging of the trench and will report back to the Board as more information is made available.

CLAIMS

Motion by Hanten, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: 1 AT&T Plaza 40.00 Svc, A-Ox Welding Supply 33.17 Sup, A-Ox Welding Supply 100.38 Sup, Active Heating 274.64 Rep, Advance Auto Parts 11.98 Rep, Advantage Rv's 1657.44 Rep, Elizabeth Anderson 50.74 Jury, AT&T Mobility 504.52 Util, AT&T Mobility 64.80 Util, AT&T Mobility 68.64 Util, AT&T Mobility 117.08 Util, Austin Law Offices 6914.88 Svc, Avera Health Plans 167.65 Ins, Bob Barker Co. 420.21 Sup, Batteries Unlimited 30.00 Rep, Darla Becking 51.48 Jury, Bendix Imaging 354.97 Maint, Best Business Products 259.99 Rent, Christopher Boettcher 20.00 Wit, Scott A. Bohls 281.88 Rec, Borns Group 6977.20 Mail, Boys & Girls Club 1000.00 Pmt, Heidi Brandriet 76.50 Trav, Brian's Glass & Door, Inc. 93.16 Rep, Brian's Glass & Door, Inc. 204.00 Rep, Elmer Brinkman 252.00 Rec, Brown Clinic Pharmacy 41.21 Sup, Brown Clinic PLLP 2772.00 Svc, Kenneth Bunde 22.58 Jury, State Radio Communications 2400.00 Maint, Burns Law Office 2600.00 Svc, Burns Law Office 678.00 Svc, Business Telephone Company 83.29 Svc, Collin Byer 14.44 Jury, Carquest Auto Parts 114.81 Rep, Cartney Bearing & Supply 90.71 Rep, Cashway Lumber Inc. 120.95 Rep, Cass-Clay Creamery 1555.00 Sup, Cenex C Store 53.80 Pmt, Centurylink 608.74 Util, Centurylink 12.50 Util, Centurylink 170.56 Util, Clark County Em 16888.17 Grant, Clark County Em 5660.00 Grant, Louann Clark 50.74 Jury, Christen Clausen 51.48 Jury, Codington Clark Electric 30.00 Util, Codington Co. Register Deeds 10.00 Svc, Codington County Treasurer 40.00 Pmt, Codington County Treasurer 82.50 Post, Danielle Coney 20.00 Ref, Connecting Point Computer Cent 662.50 Maint, Shawna Constant 25.00 Cell, County Fair Foods 78.51 Sup, Creative Rewards & Specialties 260.00 Sup, Credit Bureau Of Watertown Inc 2716.05 Pmt, Crescent Electric Supply Co. 139.68 Rep, Crescent Electric Supply Co. 21.54 Sup, Culligan Water Conditioning 100.00 Sup, Sabrina Daily 10.74 Jury, Danko Emergency Equipment

24795.00 Grant, Rhonda Dargatz Johnson 12.22 Jury, Day County Em 1664.00 Grant, Donna Dietrich, Chairman 150.45 Svc, Duane's Floor Covering 796.00 Sup, Sara Lee Bakery Group/ 851.37 Sup, East Dakota Water Development 1343.94 January Apportionment, Marv Ekeren 15.00 Svc, Allen Ekern 52.96 Jury, Election Systems & Software 4902.00 Maint, Kevin Elmore 32.20 Jury, Emblem Enterprises Inc 178.00 Sup, Mike Endres 23.32 Jury, Engelstad Electric Co. 6138.96 Rep, Eseind. Inc 325.00 Rep, Michael Evans 10.74 Jury, Farnams Genuine Parts 42.58 Sup, Farnams Genuine Parts 412.19 Sup, First District Assn Of Lcl Gov 13495.26 Svc, Milo Ford 19.00 Trav, Kathryn Frey 17.40 Jury, Robyn Fritze 10.74 Jury, Galls, An Aramark Company 323.53 Sup, GCR Tire Center 124.31 Rep, GCR Tire Center 16.00 Rep, Gemini Acoustical LLC 3520.00 Rep, Genoa Healthcare/Watertown 1783.01 Sup, Tyler Gluhm 46.00 Ref, Todd Good 11.48 Jury, Governors Inn 246.00 Trav, Grainger 155.44 Sup, Green, Roby, Oviatt, 4411.90 Svc, Myron Grenz 50.00 Jury, Joshua E Gripentrog 20.00 Wit, Kathryn Gunderson 11.48 Jury, Abigail Hales 52.96 Jury, Hamlin County Em 836.00 Grant, Hamlin County Em 19294.00 Grant, Carol Hamman 89.28 Wit, Kevin Hamman 86.16 Wit, John Hanten 10.74 Jury, Rebecca Hartwig 20.00 Wit, Leah Hegg 10.74 Jury, George Heller 168.00 Rec, Jill Helvik 50.74 Jury, Hillyard Floor Care Supply 351.80 Sup, Walter Hoch 24.80 Jury, Gwen Holinka Hawley 57.40 Jury, Rick Holinka 336.00 Rec, Troy Hoyles 425.00 Svc, Human Service Agency 18760.25 Pmt, Glacial Lakes Humane Society 350.00 Pmt, HyVee #1871 Accts Receivable 7.98 Sup, HyVee Pharmacy 476.79 Sup, Interlakes Community Action 2269.50 Pmt, Intoximeters 600.00 Sup, Janice Iverson 12.96 Jury, Johnson Controls, Inc. 4057.82 Rep, Isaac Johnson 50.74 Jury, Paul Johnson 583.33 Svc, Jurgens Printing 328.00 Sup, Kurt Kahre 13.70 Jury, The King Corporation 500.00 Maint, Brandi Kneebone 11.48 Jury, Knology 390.91 Util, Knology 49.95 Util, Lake Area Child Protection 20.00 Dues, Lake Area Door 351.65 Rep, Lake City Fire Equipment 530.20 Rep, Samuel Langner 10.00 Jury, J.H. Larson Electrical Co. 472.59 Rep, Lawson Products 181.43 Sup, Francis Lenards 51.48 Jury, Luella Leonard 10.74 Jury, Lewis & Clark Bhs 149.00 Svc, Lincoln Co Treasurer 200.04 Svc, Dana Lindner 56.66 Jury, L.L. Harder, Inc 454.24 Rep, Jodi Loehrer 214.81 Pmt, Josephine Maag 64.80 Jury, Macksteel Warehouse, Inc. 364.83 Rep, Macksteel Warehouse, Inc. 55.66 Rep, Mac's Inc. 229.81 Rep, Mac's Inc. 115.30 Rep, Jane Madsen Hillberg 50.00 Jury, Ronald Madsen 13.70 Jury, Robert Magstadt 12.22 Jury, Mahowald's 10.49 Sup, Mahowald's 123.04 Rep, Manatron 2300.20 Maint, Marco, Inc 108.28 Rent, Mark's Auto 507.86 Rep, Lamar Marquardt 51.48 Jury, Brad Martin 10.74 Jury, Nancy McClanahan 136.56 Svc, Kyle McFarland 11.48 Jury, Chad McMillan 20.00 Wit, Menards 284.33 Sup, Menards 253.95 Rep, Midcontinent Communications 55.00 Util, Midwest Automotive 387.92 Rep, Milbank Communications 1164.16 Sup, Milbank Communications 1410.00 Grant, Milbank Communications 1844.50 Grant, Milbank Communications 810.00 Grant, Milbank Communications 117.00 Rep, Tami Milliron 20.00 Wit, Moe Oil Company 1660.20 Sup, Moffatt 95.40 Sup, Jamie Monson 89.00 Pmt, Motorola 12749.60 Grant, Samantha Mueller 20.00 Wit, Municipal Utilities 14468.20 Util, Municipal Utilities 1473.80 Util, Nat'l Sheriff's Association 100.00 Dues, Crystal Neale 410.28 Rec, Kandra Ness 11.48 Jury, Kenneth Neuendorf 51.48 Jury, Sandra Niewoehner 52.96 Jury, Northwestern Energy 470.14 Util, Yanira Novoa 275.00 Svc, Office Of Fire Marshall 180.00 Maint, Office Peeps, Inc. 31.79 Sup, Office Peeps, Inc. 5699.90 Sup, Office Peeps, Inc. 912.19 Sup, Timothy Oleson 20.00 Wit, Kristina Oliverson 16.66 Jury, Ottertail Power Co. 43.06 Util, Darla Pagel-Miller 50.74 Jury, Michelle Pederson 25.00 Cell, Pennington County Jail 1143.55 Trav, Sarah Petersen 112.00 Rec, Sarah Petersen 90.93 Trav, Pharmchem Inc 126.00 Sup, Pitney Bowes 212.00 Maint, Joshua Plowman 10.74 Jury, PMB 0112 20.00 Svc, PMB 0112 172.08 Util, PMB 0112 168.30 Util, Prairie Lakes Health Care Cent 5935.02 Svc, Garrett Priest 10.74 Jury, Pro-Build 8.76 Rep, Psychological Associates Of 500.00 Svc, Pts Of America, LLC 1606.50 Trav, Julie Radach 10.74 Jury, Radio Shack 19.68 Sup, Shawn Raml 10.74 Jury, Redlinger Bros. 498.61 Rep, Redwood Biotech 195.67 Sup, Brian Richter 376.00 Reimb, Clark Ringsaker 18.14 Jury, Emma Riter 20.00 Wit, Evelyn Rivera 12.96 Jury, Ron's Saw Shop 48.50 Sup, Felix Rost 51.48 Jury, Runnings 267.12 Rep, Dawn Russell

689.60 Svc, Kristin Sands 50.00 Svc, Sanford Watertown Occupational 130.00 Svc, Terrance Satterlee 1500.00 Svc, James Scholl 20.00 Wit, Schrader's 146.80 Sup, Ross K Schulte DDS Pc 334.00 Svc, Timothy Schussler 51.48 Jury, SD Department Of Revenue 735.00 Svc, SD Electrical Commission 90.00 Fee, SD Law Review 33.05 Sup, SD State Treasurer 326234.55 February Remittance, SDACC 16162.00 Pmt, SDACC 7969.32 Pmt, SD Hwy Supts Assn. 195.00 Dues, SDN Communications 612.97 Util, SDN Communications 1145.03 Grant, SDPAA 95577.64 Ins, Securus Technologies 2100.00 Sup, Senior Companions Of SD 1500.00 Pmt, Sioux Falls Crane & Hoist, Inc 303.50 Maint, Sheehan Cycle 10.40 Rep, Casey Shuller 11.48 Jury, Sioux Valley Coop 5545.94 Sup, Sioux Valley Coop 28985.15 Sup, Denise Sites 19.00 Ref, South Shore Gazette 982.79 Pub, Town Of South Shore 72.00 Util, Spears Law Office 230.50 Svc, Sprint 47.93 Util, Sprint 256.42 Util, Star Laundry 77.21 Sup, Star Laundry 161.25 Sup, Tara Steen 11.48 Jury, Steve's World 13.00 Rep, April Stiener 13.70 Jury, Connie Stoebner 49.40 Svc, Connie Stoebner 2618.20 Svc, Sturdevant's Auto Parts 217.60 Rep, Sutton Law Office Pc 14372.81 Svc, Karen Swanda 15.00 Svc, Technicolor Screen Printing 73.98 Sup, Heidi Thorson 89.00 Pmt, Tyler Thuringer 10.74 Jury, Titan Machinery 2077.83 Rep, Rodney Delbert Tobin 18.88 Jury, Tool Time Rental 225.00 Rep, Toshiba Financial Services 427.23 Rent, Patricia Tschakert 22.58 Jury, Travis Tyler 12.00 Ref, Us Foodservice Inc 11312.67 Sup, Vander Haags, Inc 193.00 Rep, Great Western Bank 855.64 Sup, Tom Walder 40.00 Cell, Wal-Mart Community 239.15 Sup, Watertown Ford 1047.25 Rep, Watertown Lawn & Garden 183.45 Rep, Watertown Public Opinion 1394.54 Pub, Watertown Area Transit 7500.00 Pmt, Watertown Volunteer Center 2500.00 Pmt, Anna Weaver 10.74 Jury, Feather Webb 13.70 Jury, Weed & Pest Conference 250.00 Trav, Bonnie Weippert 51.48 Jury, Barry Whipkey 11.48 Jury, Wight & Comes Funeral Chapel 5177.00 Svc, Wiles & Rylance, LLP 1016.80 Svc, Woods Edge Shop, Inc. 860.00 Furn, Lawrence Wynde Jr 20.00 Wit, Xerox Corporation 266.99 Sup, Kathy Young 336.00 Rec, Linda Young 13.92 Reimb, Zep Sales & Service 510.29 Sup,

PROPERTY TAX ABATEMENTS

Motion by Marquardt, second by Heller, to approve the following property tax abatement requests which have been approved by Director of Equalization, Shawna Constant; all present voted aye; motion carried: Record #7241; property owner qualifies for assessment freeze program; \$705.12 property tax abated. Record #8754; property was purchased by a tax exempt entity; \$560.46 property tax abated. Record #10257; property owner qualifies for assessment freeze program; \$82.46 property tax abated. Record #10994; property was classified in error as non agricultural and should have been owner occupied; \$346.76 property tax abated. Record #18686 property suffered a loss due to fire; \$1,332.86 property tax abated.

SURPLUS EQUIPMENT

Motion by Hanten, second by Marquardt, to declare the following equipment surplus to be destroyed; all present voted aye; motion carried: GEN01192; Dell Dimension Computer; s/n OT7570; Extension Office purchased in 2005. GEN01040; Laser Printer; s/n USJNH13647; Extension Office purchased in 2002. GEN01214; Smart Buy DC5100 computer; s/n MXL5510FDJ; Extension Office purchased in 2006.

TRAVEL REQUEST

Motion by Johnson, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Deputy Director; E.M. Regional Meeting in Huron. Emergency Management Director; State Homeland Security Senior Advisory Committee meeting in Pierre. Welfare Director; SDACWO Spring Workshop in Pierre.

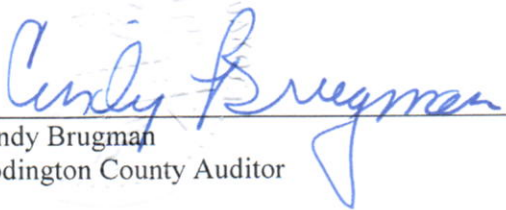
EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 9:55 a.m., to discuss contractual matters, potential litigation, and personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:55 a.m., no action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Marquardt to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, February 21st, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 21, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of February 14th, 2012
4. ✓ Monthly reports
 - a. Highway
5. ✓ Discussion/action regarding 2012 striping agreement with SDDOT
6. ✓ Action to approve a bridge inspection agreement
7. ✓ Discussion regarding naming a Supervisor of the Extension Office staff
8. ✓ Discussion regarding current Intergovernmental Agreement on E-911 services dated 10/12/1999, between Codington County and the City of Watertown
9. ✓ Action to approve misc. claims
10. ✓ Action to authorize the purchase of computer data back-up equipment
11. ✓ Action to approve property tax abatement/refund applications
- ~~12.~~ Action to approve automatic budget supplements
13. ✓ Action to approve travel requests
- ~~14.~~ Action to approve personnel changes
15. ✓ 10:00 AM, opening of/and action to accept bids for yearly Highway supplies and Weed chemical
- ~~16.~~ Discussion of Extension Complex matters
- ~~17.~~ Old Business
- ~~18.~~ New Business
19. ✓ Open
20. Action to enter into Executive session
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, February 28th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 21, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 21st, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of February 14th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, reported on the following items: Regarding the previously discussed plan to drain the water from County Road 23-4, one of the adjoining property owners has notified Mr. Small that he is unwilling to participate in the project. Mr. Small noted the road may need a grade raise to fix the water problem. The Highway Dept. is attempting to complete a bridge project, weather permitting, on County Road 13 north of Watertown. Highway Dept. staff will attend their annual Mine Safety and Health Administration training this week to comply with federal regulations.

COUNTY ROAD STRIPING PROGRAM

Highway Supt., Rick Small, presented the Board with the funding agreement for the 2012 County Road Striping Program. Mr. Small estimates a total cost to the County of \$32,959.00 for striping approximately 51.5 miles in Codington County in 2012. Motion by Hanten, second by Heller, to authorize the Chairman to sign the funding agreement for the striping project, all present voted aye; motion carried. Mr. Small noted there will be additional striping costs in 2012 due to the safety audit findings on County Road 11 north of Watertown.

BRIDGE REINSPECTION RESOLUTION

Highway Supt., Rick Small, presented the Board with a Bridge Reinspection Resolution. Motion by Marquardt, second by Heller, to authorize the Chairman to sign the following resolution, all present voted aye; motion carried:

RESOLUTION 2012-5

**BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

February 21, 2012

Codington County requests SDDOT to hire Aason Engineering, Consulting Engineers, for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. Codington County will be responsible for the required 20% matching funds.

Dated this 21st day of February 2012, at Watertown, South Dakota

Board of County Commissioners of Codington County.

Elmer P. Brinkman
Chairman of the Board

ATTEST:

Cindy Brugman
County Auditor

EXTENSION OFFICE STAFF SUPERVISOR

The Board determined they will not take any action to appoint a Supervisor to the Extension Office staff until discussing the matter with the Human Resource Officer some time after April 1, 2012.

E-911 INTERGOVERNMENTAL AGREEMENT

The Board held a discussion regarding the 1999 intergovernmental agreement between Codington County and the City of Watertown with regards to the collection of a user telephone service surcharge to be used to defray the costs of the county wide E-911 system operated by the Watertown City Police Dept. Chairman Brinkman noted that since the time the agreement was signed with the City other Counties are now contracting with the City of Watertown for E-911 dispatch services and the original agreement may need some updates. It was also noted that there are bills before the SD Legislature which if approved would increase the amount of surcharge a County can approve for collection. No action was taken at this time.

CLAIMS

Motion by Heller, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Lamb Motor Co. 24,295.00 vehicle; Los Angeles County Sheriff's Dept., Santa Monica, 35.00 service fee; Los Angeles County Sheriff's Dept., Torrance, 35.00 service fee; US Postal Service 45.00 stamps.

COMPUTER SOFTWARE BACK UP EQUIPMENT

Motion by Johnson, second by Hanten, to authorize the purchase of computer software backup equipment as quoted by Connecting Point in the estimated amount of \$2,669.00; and as requested by the Auditor to replace equipment which is no longer adequate; all present voted aye; motion carried.

PROPERTY TAX REFUND

Motion by Marquardt, second by Heller, to approve the following property tax refund due to an error in the assessment of Ag. buildings on the property and as recommended by the Director of Equalization; all present voted aye; motion carried: Property tax record 975; refund \$27.49 for taxes payable in 2009; refund \$175.64 for taxes payable in 2010; and refund \$156.91 for taxes payable in 2011.

February 21, 2012

TRAVEL REQUEST

Motion by Hanten, second by Heller, to approve the following travel request; all present voted aye; motion carried: Deputy Sheriff, Scott Bohls, Crisis Intervention Training for Law Enforcement, in Sioux Falls.

MEMORIAL PARK SHORELINE DAMAGE

The Board held a brief discussion regarding the shoreline damage at Memorial Park. Commissioner Johnson noted he has received estimates for 325' of rip rap/shoreline stabilization which will be turned over to the Maintenance Supervisor.

BOARD RECESS

The Board took a recess from 9:31 a.m. to 10:00 a.m.

BIDS FOR HIGHWAY SUPPLIES AND WEED CHEMICALS

This being the time and place set for the opening of bids for 2012 Highway supplies and Weed chemicals, the following bids were received and acted upon by the Board.

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

1. Cretex Concrete Products West, Inc.; Rapid City, South Dakota
 - a. Concrete Pipe: 24" - \$26.33 per ft.; 36" - \$49.05 per ft.; 60" - \$129.99 per ft.
 - b. Pre-Stressed Bridge Deck: 40'x23" - \$3,882.00 each; 50'x30" - \$5,640.00 each
 - c. Concrete Box Culverts: 8'x8' \$440.00 plf.; 10'x10' \$545.00 plf.

Motion by Hanten, second by Johnson, to accept the bid of Cretex, the only bidder, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Corrugated Metal Pipe

1. True North Steel, Huron, SD
 - a. 2 2/3" x 1/2" corrugation:
 - 18"x16 ga. - \$11.89 plf spiral, \$13.48 plf riveted;
 - 24"x16 ga. \$15.60 plf spiral, 17.67 plf riveted;
 - 30"x14 ga. \$24.13 plf spiral, 27.35 plf riveted;
 - 36"x14 ga. \$28.87 plf spiral, 32.72 plf riveted
 - b. 5" x 1" corrugation:
 - 60"x14 ga. \$49.33 plf;
 - 72"x12 ga. \$83.84 plf;
 - 96"x12 ga. \$111.42 plf;
 - 108"x12 ga. \$125.21 plf.
 - c. 5" x 1" corrugation arch:
 - 60" class 72"x44" 12 ga. \$73.60 plf;
 - 72" class 81"x59" 12 ga. \$88.09 plf;
 - 108" class 128"x83" 12 ga. \$131.56 plf.

Motion by Johnson, second by Hanten, to accept the bid of True North Steel, the only bidder, per the recommendation of the Highway Supt; all present voted aye; motion carried.

Bridge Lumber

1. True North Steel, Huron, SD
 - a. Plank 3'x12'x20' - \$1,450.00 M'BF partial load; \$1,350.00 M'BF full load
 - b. Creosote piling 35' to 40' lengths - no bid
 - c. Wood posts 4" to 5" x 12' - no bid, 14' \$25.00 each

Motion by Marquardt, second by Johnson, to accept the bid of, the only bid, for bridge lumber, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Diesel Fuel and Gasohol

1. Cenex, Watertown, SD
 - a. #2 diesel – Watertown shop \$3.45 gal; #2 diesel – Out shops \$3.56 gal; #1 diesel – Watertown shop – no bid; #1 diesel – Out shops – no bid
 - b. Gasohol E-10 – \$3.30 gal; E-20 no bid; E-30 no bid; E-85 no bid

Motion by Johnson, second by Hanten, to accept the bid of Cenex, the only bid, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Liquid Asphalt

1. Flint Hills Resources, Marshall, MN
 - a. MC-70 \$827.93 per ton; MC-800 \$772.93 per ton; MC-3000 \$722.93 per ton; AE-150S – \$512.93; MC3000R no bid.
2. Jebro, Inc., Sioux City, IA
 - a. MC-70 \$836.10; MC-3000 \$726.10; ALL AE – no bid; MC3000R – no bid

Motion by Hanten, second by Marquardt, to accept the bid of Flint Hills, per the recommendation of the Highway Supt.; upon vote of the Board, all present voted aye; motion carried.

Pea Gravel

1. Northern Con-Agg, LLP, Plymouth, MN
 - a. \$4.60 per ton, Rauville plant
2. McLaughlin and Schulz, Inc., Marshall, MN
 - a. \$12.00 per ton, Watertown plant

Motion by Marquardt, second by Johnson, to accept both bids, based on location of future projects, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Gravel Crushing

1. Brownlee Construction, Watertown, SD
 - a. 1/2" \$2.78 per ton; 5/8" \$2.48 per ton; 3/4" \$2.19 per ton

Motion by Hanten, second by Heller, to accept the bid of Brownlee Construction, the only bid, as recommended by the Highway Supt.; all present voted aye; motion carried.

Asphalt Patching Material

1. McLaughlin and Schulz, Inc., Marshall, MN
 - a. Cold Mix \$110.00 per ton
 - b. Hot Mix \$68.50 per ton

Motion by Hanten, second by Heller, to accept the bid from McLaughlin and Schulz, the only bid, as recommended by the Highway Supt.; all present voted aye; motion carried.

Weed Chemicals

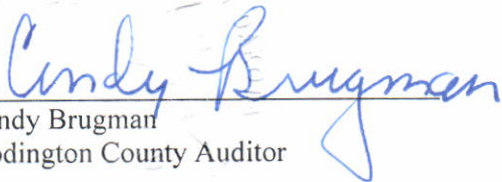
1. Van Diest Supply Co.; Pierre, South Dakota
Roundup Ultramax or equivalent \$18.35; Roundup Pro or equivalent \$11.87; Plateau or equivalent \$129.97; 2-4D Amine \$13.51; Tordon 22K or equivalent \$43.44; Milestone \$299.73; Forefront \$45.64; Surfactant \$8.69
2. Helena Chemical; Clear Lake, SD
Roundup Ultramax or equivalent \$12.75; Roundup Pro or equivalent \$10.25; Plateau or equivalent – no bid; 2-4D Amine \$13.50; Tordon 22K or equivalent \$46.40; Milestone \$295.95; Forefront \$45.00; Surfactant \$25.00
3. Hefty Seed Company; Watertown, South Dakota
Roundup Ultramax or equivalent \$17.45-Monsanto and \$15.18 Dow; Roundup Pro or equivalent \$15.18; Plateau or equivalent \$154.66; 2-4D Amine \$13.31; Tordon 22K or equivalent \$53.27; Milestone \$297.28; Forefront \$40.99; Nonionic Surfactant \$14.29

Motion by Marquardt, second by Hanten, to postpone the award for these bids until Tuesday, February 28th, 2012; to allow the Weed Dept. Manager to review the bids; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson to adjourn at 10:38 a.m., until 9:00 a.m., Tuesday, February 28th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 28, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of February 21st, 2012
4. ✓ Discussion with Jim Endres and Don Jellis regarding an offsite home based business sign
5. ✓ Action to approve the W.A. Roe Conservation Easement Tract 1 Plat
6. ✓ Monthly reports
 - ✓ a. Emergency Management
 - ✓ b. Sheriff
7. ✓ Action to approve Weed chemical bids
8. ✓ Action to approve salary claims
9. ✓ Action to approve a misc. claim for payment
10. ✓ Discussion/Action to authorize the purchase of computer servers
11. ✓ Action to declare equipment surplus to be destroyed
12. ✓ Discussion/action regarding MOU between Codington County and SDSU regarding the 4H Youth Program Advisor position
13. ✓ Action on bids received for a surplus stove from the Detention Center
14. ✗ Action to approve automatic budget supplements
15. ✓ Action to approve travel requests
 - a. Highway Supt., SD Asphalt Conference
16. ✗ Action to approve personnel changes
17. ✗ Discussion of Extension Complex matters
18. ✗ Old Business
19. ✗ New Business
20. ✓ Open - *Plan Bd.*
21. Action to enter into Executive session *Toby Contract*
22. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, March 6th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 28, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 28th, 2012, in the Codington County Courthouse. Members present were: Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; George Heller absent; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of February 21st, 2012; all present voted aye; motion carried.

W.A. ROE CONSERVATION EASEMENT TRACT PLAT

Zoning Officer, Luke Muller, presented the following plat to the Board and noted the property owned by Will Roe, approximately 70 acres, will be platted into a conservation easement. Commissioner Johnson verified that the tax base on this property would not change significantly upon approval of the plat.

RESOLUTION #2012-6

A Resolution to approve the platting of the "W.A. Roe Conservation Easement Tract 1" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"W.A. Roe Conservation Easement Tract 1" in the E ½ of the NW1/4 Lying East of Codington County Highway No. 23, the NW1/4 of the NE1/4, and Government Lots 6,7, and 8, all in Sec. 31-T118N-R54W of the 5th P.M. in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, second by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 28th day of February, 2012

Elmer P. Brinkman
Chairman, Board of County Commissioners

February 28, 2012

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2012-6, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, on this 28th day of February, 2012

Cindy Brugman

County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: the quarterly meeting of the L.E.P.C. will be held at 12:00 p.m., March 13th at the Watertown Police Department; all the rural Codington County fire departments, the Search and Rescue Team, Emergency Management office, and Sheriff's office radios have been narrow banded, and 90% of the radios for the Watertown Fire Dept. are narrow banded; the Search and Rescue team assisted with the Polar Plunge; the Search and Rescue team provided aid with an incident on Lake Poinsett where a vehicle recently went through the ice on the lake; Weather Spotter training sessions will be held March 20th at 3:00 p.m. and again March 21st at 7:00 p.m. at the Codington County Extension Center Complex; the Emergency Management Office is preparing for the imminent snow event, with the Salvation Army, to open a shelter if needed. Mr. Sutton advised the Board that the County is without a representative from the Red Cross at this time. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending January 31, 2012, for the Detention Center and Sheriff's Office: 55.58 average daily inmate population; 203 bookings; \$15,314.97 collected in out of county prisoner contracts; \$4,180.00 collected in work release; \$2,396.00 collected in fees for the 24/7 program, \$4,766.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 54 individuals testing twice daily and 35 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 401 calls for service; 16 accidents investigated; 90 arrest warrants; 387 sets of civil papers served; and 12 transports for a total of 2,390 miles, and \$3,575.00 received on January 12th, 2012 from the State of South Dakota for the 2011 4th quarter SCRAM payments. Sheriff Wishard noted that Chief Correctional Officer, Tom Walder, has recently completed a full revision of the Detention Center Policy Manual, which has been reviewed with and distributed to Detention Center staff. Sheriff Wishard advised the Board of a federal act, the Prison Rape Elimination Act (PREA), which may, in the future, require implementation of certain programs to keep the Detention Center in compliance with federal staff standards.

WEED CHEMICAL BIDS

The Board took the following action on the Weed Chemical bids which were received on February 21st: Motion by Johnson, second by Hanten, to accept all bids, per the recommendation of the Weed Dept., in order to utilize the best price and availability per product; all present voted aye; motion carried.

SALARY

Motion by Johnson, second by Marquardt, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,350.23 total salaries. Auditor: 16,200.99 total salaries. Co. Treasurer: 24,891.54 total salaries. States Attorney: 24,401.80 total salaries. Gov.

February 28, 2012

Buildings: 15,702.91 total salaries Dir. Equalization: 31,491.59 total salaries. Reg. of Deeds: 15,277.10 total salaries; Heidi Brandriet 1335.00 transfer. Veterans Service: 8,322.24 total salaries. Sheriff: 65,025.45 total salaries. Co. Jail: 73,482.58 total salaries; Erin Winge 1720.38 step increase. Care of the Poor: 4,008.69 total salaries. Co. Nurse: 3,786.96 total salaries. Ag. Bldg.: 7,910.70 total salaries. Co. Extension: 7,940.33 total salaries. Weed Control: 4,876.60 total salaries. Road & Bridge: 77,080.53 total salaries. Emergency Management: 9,538.24 total salaries. Crime Victim: 5,226.31 total salaries. W.I.C.: 3,768.32 total salaries. Total: 408,283.11
Breakdown of withholding amounts which are included in the above: S.D. Retirement 35,690.42; S.D. Retirement 353.68 spouse option; S.D. Supplemental Retire. 1,835.00 suppl. retire.; Dakotacare 77,535.88 ins.; Lincoln Financial Group 431.50 life ins.; Delta Dental 5,186.70 ins.; Avesis 453.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,346.16 ins.; Assurity Life Insurance Company 339.05 ins.; U.M.B. Bank 2,017.00 suppl. retire.; AFLAC 406.86 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 9,177.94 employee payments; Cod. Co. Treasurer 33,435.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 503.00 employee union dues; ReliaBank Dakota 27,157.95 federal withholding; ReliaBank Dakota 37,475.64 social security; Barbara Curtis 800.00 employee payment; Hauge Associates 105.77 wage deduction; Washington National Ins. 20.20 ins.

CLAIM APPROVED

Motion by Marquardt, second by Hanten, to approve for payment the following claim; all present voted aye; motion carried: Codington County Treasurer \$10.00 vehicle title work.

COMPUTER SERVER EQUIPMENT

Motion by Hanten, second by Johnson, to approve a request for computer server and equipment as quoted from Connecting Point Computer Center in the amount of \$23,724.46; all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Johnson, second by Hanten, to approve a Commissioners Contingency Transfer in an amount sufficient to cover the costs of computer server equipment, software and installation costs, to the Auditor's Office budget; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Hanten, second by Johnson, to declare the following equipment surplus to be destroyed; per the request of the Auditor; all present voted aye; motion carried: GEN01171; Gateway Computer System s/n 0032024018; received from the State of South Dakota Homeland Security in December of 2003.

4H YOUTH PROGRAM ADVISOR MEMORANDUM OF UNDERSTANDING

Jodi Loehrer, 4H Youth Program Advisor, met with the Board to discuss the memorandum of understand between Codington County and the SDSU Extension Service. Ms. Loehrer noted the 4H Promotion and Expansion Committee will be comprised of 3 4H adults, 3 non 4H adults, 3 4H youth and 3 non 4H youth. The committee has not been finalized at this time. Motion by Hanten, second by Johnson, to authorize the Chairman to sign a Memorandum of Agreement between SDSU Extension and Codington County which will serve the 4H Youth Program Advisor partnership; all present voted aye; motion carried.

TRAVEL REQUEST

Motion by Hanten, second by Johnson, to approve the following travel request; all present voted aye; motion carried: Highway Supt., Rick Small, 2012 SD Asphalt Conference in Pierre.

OFFSITE HOME BASED BUSINESS SIGN

Don Jellis and Jim Endres met with the Board to discuss an offsite home based business sign which is currently located on Mr. Endres property and which advertises Mr. Jellis' welding business, which is located on Mr. Jellis' personal residence property. Former Zoning Officer, Todd Kays and current Zoning Officer, Luke Muller, were present for this discussion. The Codington County Board of Adjustment determined the offsite sign is not in compliance with the Codington County Zoning Ordinance. Mr. Jellis questioned the status of the building permit on his storage building for which he previously applied. Mr. Muller noted the home based business sign is nonconforming with the County Zoning Ordinance and the Board of Adjustment rescinded the conditional use permit, based on that noncompliance, at their meeting held on February 21st, 2012. Mr. Muller stated that he cannot issue a building permit when there exists other nonconforming uses on the proposed building site. Mr. Muller advised the Board the noncompliance issue was the off premise advertising which would need to be changed to a "blue" sign issued by the SD DOT or the off premise advertising would need to be moved to Mr. Jellis' property where the home based business is located. Chairman Brinkman noted the previous action taken by the Codington County Commissioners on March 28th, 2006, was to allow a zoning change on the parcel of property where the off premise advertising is currently located, and did not include approval of the placement of the offsite advertising. Mr. Kays noted the Board of County Commissioners cannot override the Board of Adjustment decisions with regards to the issuing of conditional use permits or a variance. The Board determined there is no action they can take on this matter.

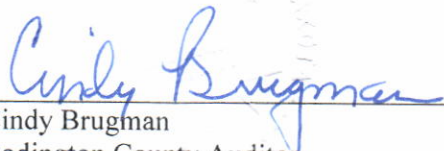
EXECUTIVE SESSION

Motion by Johnson, second by Hanten, to enter into executive session at 10:41 a.m., to discuss contractual matters between Codington County and the City of Watertown with regards to communications; all present voted aye; motion carried. The Board returned to regular session at 11:36 a.m.; no action was taken. Sheriff Toby Wishard was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten to adjourn at 11:36 a.m., until 9:00 a.m., Tuesday, March 6th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 6, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of February 28th, 2012
4. ✓ 9:00, Discussion with Ted Haeder, 1st Dist. Assoc. Local Govts., regarding hosting of a "Workforce Development" grant and action to set a public hearing
5. ✓ Monthly reports
 - ✓ a. Extension
 - ✓ b. Health
 - ✓ c. Veterans Service
 - ✓ d. Weed
 - ✓ e. Welfare
- ✓ 6. Action on a request for the purchase of microfilm reader/printer for the Register of Deeds Office
- ✓ 7. Action to declare computer equipment surplus to be destroyed
- ✓ 8. Action on a request to compromise county liens
- ~~9.~~ Discussion/action regarding a joint powers agreement, between Codington County and the City of Watertown, for 911 Communications
- ✓ 10. Action to approve automatic budget supplements
- ~~11.~~ Action to approve travel requests
- ~~12.~~ Action to approve personnel changes
- ✓ 13. Discussion of Extension Complex matters
- ✓ 14. Old Business
- ✓ 15. New Business
- ✓ 16. Open
- ~~17.~~ Action to enter into Executive session
18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, March 13th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 6, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 6th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of February 28th, 2012; all present voted aye; motion carried.

WORKFORCE TRAINING CDBG

Ted Haeder, Economic Development Director with the First Dist. Association of Local Government, met with the Board to discuss the County's hosting of a Community Development Block Grant (CDBG) to fund workforce development training. Mr. Haeder noted the grant award is in the amount of \$131,120.00 and would be used for the training of individuals for job placement and in areas identified with economic development professionals and the Dept. of Labor. The cost to Codington County would be for the publication of two public notices. Motion by Johnson, second by Hanten, to advertise and set a public hearing for 9:00 a.m., Tuesday, March 13th, 2012; to allow comments on the application of the grant; all present voted aye; motion carried.

MONTHLY REPORTS

Extension Office Coordinator, Becky Goens, and 4H Youth Program Advisor, Jodi Loehrer, reported on the following items: Many annual events are scheduled to take place at the Extension Center Complex in the coming weeks; applicator testing is taking place daily; Ms. Goens will continue with her garden column in the Public Opinion this garden season; 4H'ers are busy with shooting sports and archery; non 4H youth are still being sought for the 4H Promotion and Expansion Committee; the Clover Buds are meeting this week; and the availability of a new program "I Grow Reader," for children in Kindergarten, 1st and 2nd Grades, through SDSU, which promotes reading, nutrition and physical activity. **Community Health Nurses, Karla Moes and Karen Nygaard**, submitted a written report which covered the following topics: WIC caseload; pregnancy assessment; Fetal Alcohol Spectrum Disorder studies; baby care visits; and the scheduling of athletic physicals in contract schools. **Veterans Service Officer, Al Janzen**, reported 7 trips with 19 riders in the month of February. Mr. Janzen attended the VFW meeting and the Vietnam Veterans of America meeting in February. Mr. Janzen has been asked by the Vietnam Veterans group to write a monthly article which will be posted on their website. Mr. Janzen has been asked to serve on a "Veteran's Council" which will meet monthly. The Veterans Service office continues to process claims for Veterans. Chairman Brinkman requested that Mr. Janzen track the hours he spends, outside of the normal "8 to 5" business hours, to attend various functions/appointments in support of Veterans. Commissioner Johnson noted the proposed legislative bill, that would restore funding to Counties for a portion of the salary paid to County Veteran Service Officers, was defeated this Legislative session. **Weed Dept. Manager, Paul Johnson and Weed Dept. Supervisor, Steve Molengraaf**, reported on the following items: a recent meeting/training session for Weed Dept. personnel; an increase in the grant funds available to Counties from the State of South Dakota for attending such meetings; the purchase of business cards for the Weed Dept. Supervisor; 2012 spraying rates; wages for 2012 seasonal weed

March 6, 2012

sprayers; and the annual Codington County Weed & Pest meeting scheduled for 7:00 p.m., Tuesday, April 3rd at the Codington County Extension Center Complex. **Welfare Officer, Sarah Petersen**, reported the following statistics for the month beginning February 11th through March 6th, 2012: 2 applications; with 0 approved for County assistance; 1 denial; 1 pending or referred; 0 other resources utilized; 0 guarantees; and 0 new clients approved. Total Assistance: \$0.00 and 2 active medical cases. Total client payments: \$12,574.72. The Welfare Director noted 283 persons utilized the NACo Prescription Drug Program in Codington County in the month of December with a realized savings of \$6,568.54. Codington County's share of the catastrophic poor relief fund is \$16,162.00. Ms. Petersen noted house bills 1174 & 1268 were deferred to the 41st day which will be beneficial to Counties. Legislative House Bill #1066, regarding County burials/cremation was amended and has been signed by Governor Daugaard. A "Poverty Simulation" will be presented at the Spring Workshop for County Welfare Directors and County Commissioners.

REGISTER OF DEEDS EQUIPMENT

Motion by Hanten, second by Johnson, to authorize the purchase of a ScanPro 800 Microfilm Reader as requested by Register of Deeds, Ann Rasmussen, approximate cost with installation/training \$5,895.00; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Hanten, second by Marquardt, to declare the following computers in the Register of Deeds office to be destroyed or placed in storage as noted; all present voted aye; motion carried: To be stored - HP s/n MXL728150H; to be destroyed - HP s/n MXL44108N1, IBM s/n 23-FL484, and HP s/n MXL44108FP. Motion by Marquardt, second by Hanten, to declare the following Weed Dept. computer surplus to be destroyed; all present voted aye; motion carried: HP Compaq dc5000 MT s/n 2UB50501HB.

REGISTER OF DEEDS FEE SCHEDULE

Register of Deeds, Ann Rasmussen, advised the Board that the Legislative bill introduced to change the fees schedule in the Register of Deeds offices has been signed by the Governor.

COUNTY LIEN COMPROMISE

Motion by Johnson, second by Marquardt, to approve a partial release of a County lien, upon receipt of \$1,500.00, on property described as: Lot 9, Block 70, 2nd Railway Addition to the City of Watertown. It was noted the balance of the lien will remain against the client but will be released in full against the aforementioned property. Upon vote of the Board; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Heller, to approve an automatic budget supplement, in the amount of \$67,708.13, to the Emergency Management revenue and expenditure budgets, with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

REGIONAL EXTENSION CENTER

Commissioner Johnson informed the Board that a pre-construction meeting, with Gray Construction, will be held at the offices of Todd Architects on Wednesday, March 7th, 2012 at 10:30 a.m. The following are expected to be in attendance at this meeting: Commissioner Johnson; Maintenance Supervisor Milo Ford; SDSU Extension Staff Don Guthmiller and Paul Johnson; Weed Supervisor Steve Molengraaf; and a building specialist from SDSU.

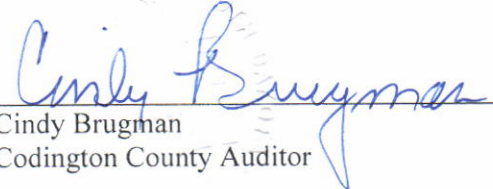
RIGHT OF WAY ENCROACHMENT

The Board held a brief discussion regarding the need to address a problem of planting in the right of way on County roads. Commissioner Johnson will contact the States Attorney to attempt to set up a meeting with local Township officials and Weed Board members to discuss this problem.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller to adjourn at 9:40 a.m., until 9:00 a.m., Tuesday, March 13th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 13, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of March 6th, 2012
4. ✓ 9:00 a.m., Public hearing and action on resolutions pertaining to a CDBG application for workforce training
5. ✓ Monthly reports
 - a. ✓ Auditor
 - b. ✓ Director of Equalization – request for executive session
6. ✓ Discussion/action regarding Director of Equalization staffing levels
7. ✓ Action to approve the Auditor's Account with the Treasurer and note Register of Deeds monthly fees
8. ✓ Action to approve claims for payment
9. ✓ Action to approve an abatement application
10. ✓ Action to approve previously budgeted operating cash transfers
11. ✓ Action to declare equipment surplus to be sold for scrap
12. ✓ Discussion/action regarding a joint powers agreement, between Codington County and the City of Watertown, for 911 Communications
13. ✓ Note Good Friday closure
14. ✓ Note quarterly meeting of the Sioux Valley Commissioners Association
15. ✓ Action to approve automatic budget supplements
16. ✓ Action to approve travel requests
17. ✓ Action to approve personnel changes
 - a. Director of Equalization Clerk, Sandi Wegter, step increase
 - b. Correctional Officer, Jennifer Guest, anniversary step increase
18. ✓ Discussion of Extension Complex matters
19. ✓ Old Business
20. ✓ New Business
21. ✓ Open
22. Action to enter into Executive session
23. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, March 20th, 2012

*Crime Vict. 67,040
WIC 14,805.00
E. M. 98,357.00
R+B 483,095*

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 13, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 13th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Marquardt, second by Johnson, to approve the minutes of March 6th, 2012; all present voted aye; motion carried.

WORKFORCE TRAINING CDBG

The Board held a public hearing, as previously advertised, to allow public comment regarding the application by the County for a Community Development Block Grant (CDBG) to provide workforce development training in the areas of welding, machining operators/machinists, electronics and driving jobs requiring CDL certification. The grant funds, if awarded, will be used by Lake Area Technical Institute (LATI) to provide workforce training in the aforementioned employment sectors. Ted Haeder, Economic Development Director with the First Dist. Association of Local Government, was present for this hearing as was Steve Hauck, Corporate Education Director with LATI. Motion by Johnson, second by Hanten, to approve resolution 2012-7, which authorizes the application of the CDBG for workforce training. Chairman Brinkman opened the hearing to the public for comment. No persons were present to offer comments on the proposed resolution. Upon vote of the Board; all present voted aye; motion carried. Motion by Hanten, second by Marquardt, to approve resolution 2012-8, authorizing the chairman to sign all CDBG paperwork for the aforementioned workforce training. Chairman Brinkman asked for any comments from the public present for this hearing. No comments were offered. Motion by Johnson to call the question; all present voted aye; motion carried. Upon vote of the Board, on the motion to approve Resolution 2012-8, all present voted aye; motion carried.

RESOLUTION #2012-7

WHEREAS, Codington County has identified the need to train workers for job placement, and

WHEREAS, Codington County proposes to apply for Community Development Block Grant funding to assist in the financing of this project, and

WHEREAS, Codington County is eligible for Federal assistance for the proposed project, and

WHEREAS, Codington County has held the required public hearing on March 13, 2012, at 9:00 AM, and

WHEREAS, with the submission of the CDBG application Codington County assures and certifies that all CDBG program requirements will be fulfilled, and

March 13, 2012

THEREFORE, BE IT RESOLVED that Codington County Commission duly authorizes the Chairman of Codington County to sign and submit the CDBG application requesting up to \$131,120 of funds.

This resolution is effective immediately upon passage.

Adopted this 13th Day of March 2012.

Elmer P. Brinkman, Chairman
Codington County

Cindy Brugman, Auditor
Codington County

Resolution #2012-8

WHEREAS, Codington County expects to be the recipient of a Community Development Block Grant from the U.S. Department of Housing and Urban Development as administered by the State of South Dakota, and;

WHEREAS, Codington County is required to designate a certifying officer for the purpose of signing required documents pertaining to this grant;

NOW THEREFORE, BE IT RESOLVED, that the Chairman of the Codington County Commission be hereby designated as the County's official for the purpose of signing CDBG grant agreements, contracts, correspondence, pay requests, and other required documents; and.

WHEREAS, Codington County is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this grant;

AND BE IT FURTHER RESOLVED, that the Chairman of the Codington County Commission be hereby designated as the County's environmental certifying officer for the purpose of signing environmental correspondence and other required documents and forms.

This resolution is effective immediately upon passage.

Dated this 13th day of March 2012.

Elmer P. Brinkman, Chairman
Codington County

Cindy Brugman, Auditor
Codington County

911 JOINT POWERS AGREEMENT

Sheriff, Toby Wishard and States Attorney, Dawn Elshere, met with the Board to review a proposed Joint Powers Agreement between Codington County and the City of Watertown relating to Public Safety Communications Services. Sheriff Wishard noted the proposed/amended agreement has been reviewed by State's Attorney Elshere. Discussion was held regarding the changes, to the proposed joint powers agreement, from a similar agreement adopted in 2010. Motion by Heller, second by Johnson, to authorize Chairman Brinkman to sign the proposed

March 13, 2012

agreement and to authorize the Sheriff and/or States Attorney to present the agreement to the City of Watertown for their action; all present voted aye; motion carried.

RIGHT OF WAY ENCROACHMENT ENFORCEMENT

The Board held a discussion regarding the need to address a problem of planting in the right of way on County roads. Commissioner Johnson noted the annual meeting of the Towns and Townships Association will be held at the Codington County Extension Complex on Tuesday, April 3rd, 2012, at 7:00 p.m. and this would be an opportune time to discuss the problem of planting in the road right of ways. States Attorney, Dawn Elshere and Sheriff, Toby Wishard, will attend this meeting and speak to the local officials in attendance regarding enforcement of County Ordinance #13 pertaining to this issue. Commissioner Johnson will contact Highway Supt., Rick Small, to request his attendance at the aforementioned meeting.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the 2011 annual report has been completed; nominating petitions continue to be filed for the June 5th Primary; and there is a possibility of combining several precincts for voting purposes. **Director of Equalization, Shawna Constant**, reported assessment notices have been mailed to property owners; Local Board appeal deadline is March 15th; Consolidated Board appeal deadline is April 3rd; Local Boards meet the week of March 19th through March 23rd, County and Consolidated Boards will meet April 10th and possibly April 17th if needed; and appeals are now being filed in the Director of Equalization's office.

EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 9:18 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 9:34 a.m. Director of Equalization, Shawna Constant, was present for executive session.

DIRECTOR OF EQUALIZATION STAFFING

Motion by Hanten, second by Heller, to authorize the Director of Equalization to begin the hiring process for two full time appraisers. Chairman Brinkman noted the Equalization office has lost two full time appraisers in the last year due to resignations. Upon vote of the Board; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Marquardt, second by Hanten, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of February 2012, all present voted aye; motion carried.

Cash on hand	\$	3,991.76
Checks in Treasurers' possession		
less than 3 days	\$	12,317.36
Credit Card Charges	\$	735.88
Cash Items	\$	201.00
TOTAL CASH ASSETS ON HAND	\$	17,246.00
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	546.61
Reliabank Dakota	\$	9,563,422.72
INVESTMENTS		
SD Public Funds Investment	\$	6,966.57
CERTIFICATES OF DEPOSIT		
Peoples State Bank	\$	400,000.00
Plains Commerce Bank	\$	800,000.00

March 13, 2012

Reliabank	\$ 200,000.00
TOTAL CASH ASSETS	\$10,988,181.90
General Ledger Cash Balance by Funds:	
General	\$ 6,029,554.72
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 3,693,557.33
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 754,658.00
(schools 275,145.31, townships 40,864.01; city/towns 55,125.45)	
TOTAL GENERAL LEDGER CASH	\$10,988,181.90

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in February were in the amount of \$25,345.50; with \$2,930.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS APPROVED

Motion by Heller, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Active Data Systems 342.43 rep, Active Heating 515.32 rep, Advantage RV's 963.92 rep, All States Automotive 11.82 rep, Douglas L Anderson 31.00 reimb, Anderson Engineering 4597.71 svc, Norma Anderson 15.00 svc, AP Auto Pros 574.80 rep, AT&T Mobility 587.50, Avera Queen of Peace 163.80 maint, Batteries Unlimited 301.00 rep, Best Business Prod. 259.99, Aliesha Blais 20.00 witn, Scott A Bohls 57.00 trav, Borns Group 7878.80 post, Boys & Girls Club 1000.00 pmt, Bratland Law 959.40 svc, Brian's Glass & Door Inc. 479.38 rep, Brown Clinic - Main 941.00 svc, Brown & Saenger 205.20 sup, Burns Law Office 2600.00 svc, Butler Machinery 95.17 rep, Carquest Auto Parts 182.66 rep, Cass-Clay Creamery 1086.50 sup, Cedar Shore Resort 467.70 trav, CenturyLink 658.44 util, Chuck's Bike & Lock Shop 21.90 sup, Clark County EM 12876.36 grant, LouAnn Clark 50.74 jury, Christen Clausen 51.48 jury, Clerk of Courts 200.00 pmt, Codington Clark Electric 30.00 util, Codington Clark Equipment 10.21 rep, Codington County Treasurer 1.50 post, Cole Papers, Inc 4498.74 sup, Jeanne Collison 30.00 svc, Computer Forensic Resources 7000.00 svc, Connecting Point Computer Center 2086.25 maint, Shawna Constant 25.00 cell, County Fair Foods 155.91 sup, Credit Bureau of Watertown Inc. 2153.14, Culligan Water Conditioning 112.50 sup, Dakota Fluid Power Inc. 979.25, Dakota Select Wood Products 19.05 sup, Danko Emergency Equipment Co 339.92 sup, Del-Mar Upholstery 150.00 rep, Donna Dietrich 600.55 svc, Dugan Sales & Service 425.00 sup, Sara Lee Bakery Group 722.55 sup, East Dakota Water Dev. 776.10 Feb. collect, Ed Roehr Safety Products 973.05 sup, Emblem Enterprises Inc 178.00 sup, EMC Ins. Co. 3703.17 Ins, Endres Welding 495.50 rep, Engelstad Electric Co 1022.10 rep, ESEind. Inc 480.00 equip, Farnams Genuine Parts 1445.78 sup, First Dist. Assn. Local Govt 5000.00 svc, GCR Tire Center 795.22 rep, Genoa Healthcare Watertown 520.33 svc, Tyler Gilbertson 10.35 reimb, GIS Workshop 4000.00 maint, Glass Products Inc 14.71 rep, Grant County EM 7660.00 grant, Green, Roby, Oviatt, etc 4158.33 svc, Myron Grenz 50.00 jury, Gunderson Law Office 1385.80 svc, Hillyard Floor Care Supply 742.52 sup, David M Hosmer Law Office 156.99 svc, Human Service Agency 240.00 rep, HyVee #1871 Acct. Rec. 47.98 sup, HyVee Pharmacy 777.52 sup, Interlakes Community Action 1134.75 pmt, Anysia Johnson 20.00 witn, Johnson Controls 552.84 rep, Paul Johnson 583.33 svc, Jurgens Printing 522.00 sup, Knology 443.14 util, Lake City Fire Equip. 114.87 maint, J.H. Larson Electrical 44.89 rep, Lawson Products 158.07 sup, Francis Lenards 51.48 jury, Marlaina Lesnar 20.00 witn, Lewis & Clark BHS 149.00 svc, Lincoln Co Treasurer 376.62 svc, Dana Lindner 56.66 jury, Jodi Loehrer 72.18 reimb, M&T Fire and Safety 54.00 sup, Shirley Mack 20.00 witn, Macksteel Warehouse Inc. 1545.36 sup, Mac's Inc. 280.00 sup/rep, Mahowald's 280.46 rep, The Maintenance Shop 359.04 rep, Marco, Inc 286.54 equip, Mark's Auto 38.00 rep, Fredrick Mayes 20.00 witn, McLeod's Printing & Office Sup. 66.83 sup, Stacy

March 13, 2012

Medenwald 20.00 witn, Menards 763.98 sup, Mick's Scuba 1050.78 sup, Midcontinent Communications 55.00 util, Midwest Automotive Inc 275.99 rep, Milbank Communications 2769.00 grant/rep, MOCIC 100.00 dues, Moe Oil Co. 647.35 sup, Jamie Monson 25.00 cell, Municipal Utilities 16211.93 util, Muth Electric 409.82 rep, NAMI-SD 110.00 trng, Kenneth Neuendorf 51.48 jury, Newman Traffic Signs 741.17 sup, NW Energy 506.98 util, Office Peeps, Inc. 1440.71 sup, Olson & Johnson Intl. 2114.07 rep, Ottertail Power Co. 44.49 util, Darla Pagel-Miller 50.74 jury, Michelle Pederson 25.00 cell, Pitney Bowes 210.00 rent, PMB 0112 202.90 util, Prairie Lakes Health Care Center 1580.00 svc, Precision Locker Co. 812.07 sup, Brittany Pribbenow 20.00 witn, Print 'Em Now 224.00 sup, Ray O'Herron Co. Inc. 120.40 sup, Redlinger Bros. 580.52 rep, Cathryn Rehfuss 15.00 svc, Brian Richter 40.00 cell, Ron's Saw Shop 456.10 rep, Marcy Rossow 108.00 svc, Runnings 7.99 sup, Sanford Clinic 175.95 svc, Terrance Satterlee 1500.00 svc, Ross K. Schulte DDS PC 234.00 svc., Timothy Schussler 51.48 jury, SD Attorney General Office 319.00 24/7 fees, SD Dept. of Revenue 879.00 svc, SD Federal Property 77.60 sup, SD State Treasurer 325,274.20 March remit, SDACC 250.00 reg, SDN Communications 1224.97 util/grant, SDSU Extension 16750.00 4H sal, Securus Technologies 2110.00 sup, Sharp Automotive 40.48 rep, Shepherd Reporting LLC 25.00 svc, Sherwin Williams 220.36 rep, Sioux Valley Coop. 32638.93 sup, South Shore Gazette 1259.95 pub, Town of South Shore 36.00 util, Sprint 253.28 util, Star Laundry 154.17 sup, Steve's World 1518.68 rep, Connie Stoebner 6.00 svc, James Sutton 13.94 reimb, Sutton Law Office PC 11357.40 svc, Karen Swanda 60.00 svc, Telvent DTN, Inc. 149.00 rent, Heidi Thorson 25.00 cell, Thurman Law Office 179.86 svc, Titan Machinery 135.37 rep, Toshiba Financial Services 397.46 rent, Trav's Outfitter Inc. 129.99 sup, US Foodservice Inc. 8780.23 sup, Great Western Bank 720.27 pmt, W.A.C.A. 25.00 dues, Tom Walder 40.00 cell, Wal-Mart Community 372.18 sup, Kay Ward 20.00 witn, Watertown Public Opinion 2628.56 pub/sup, Westside Animal Clinic PC 161.19 svc, Willoughby Industries Inc. 328.49 rep, WW Tire Service 21.90 rep, Xerox Corporation 124.11 sup, Yankton Co. Treasurer 518.75 svc, Yankton Co. Sheriff 50.00 svc.

PROPERTY TAX ABATEMENT APPLICATION

Motion by Hanten, second by Heller, to approve the following application for abatement of property taxes as approved by Director of Equalization, Shawna Constant and the Watertown City Council; all present voted aye; motion carried: Property record #10586; property was destroyed by fire on February 13, 2011; taxable value abated \$43,769; tax abated \$661.14.

OPERATING CASH TRANSFERS

Motion by Johnson, second by Hanten, to approve the following operating cash transfers, as previously budgeted; all present voted aye; motion carried:

Debit: General Fund: \$663,303.00

Credit: Victims of Crime Fund: \$67,046.00; WIC Fund \$14,805.00; Emergency Management Fund \$98,357.00; and Road and Bridge Fund \$483,095.00

SURPLUS EQUIPMENT

Motion by Marquardt, second by Heller, to declare the following equipment surplus to be donated to the Town of Wallace; all present voted aye; motion carried: (1) Vulcan Electric Range/Stove. The Board noted this equipment was previously offered for sale by sealed bid and no bids were received.

GOOD FRIDAY CLOSING

The Board noted per previously adopted policy that the Courthouse and all County offices will follow the policy of the State of South Dakota and close at 12:00 noon on Good Friday, April 6th, 2012. Employees will be given 4 hours of administrative leave to use for the office closures.

Essential employees required to work, or on their regularly scheduled day off, will receive 4 hours of administrative leave to use at a later date.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Johnson, to approve an automatic budget supplement, in the amount of \$19,388.17, to the Emergency Management revenue and expenditure budgets, with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Commissioners Brinkman and Johnson; quarterly meeting of the Sioux Valley Commissioners Association; 12:00 P.M., Monday, March 19th, at the First Lutheran Church in Brookings. Correctional Officer, Shawna Carter, Non-violent Crisis Intervention Renewal Program in Yankton.

PERSONNEL CHANGES

Motion by Johnson, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried. Sandi Wegter, Director of Equalization Clerk, step increase from step 1/\$12.06 per hour to step 4/\$13.23 per hour, effective date March 15, 2012, submitted and approved by Director of Equalization, Shawna Constant. Jennifer Guest, Correctional Officer, step increase from step 5/\$16.22 per hour to step 6/\$16.77 per hour, effective date April 15, 2012 and Amy Coon, Correctional Officer, step increase from step 5/\$16.22 per hour to step 6/\$16.77 per hour, effective date April 1, 2012, both submitted and approved by Chief Correctional Officer, Tom Walder.

REGIONAL EXTENSION CENTER

Commissioner Johnson provided the Board with a report of the pre-construction meeting held at the office of Todd Architects on Wednesday, March 7th. Commissioner Johnson noted construction of the Regional Extension Center is scheduled to begin on Monday, March 19th.

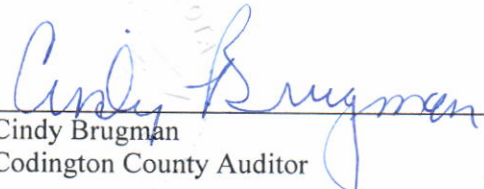
COUNTY ROAD LOAD LIMITS

Commissioner Johnson questioned the possibility of finding ways to accommodate those who apply for an exception to the County's load limit restrictions. Commissioner Johnson discussed the possibility of economic development funds to upgrade County roads to allow heavier loads on County roads during the load limit restrictions or cost sharing funds available to local entities/businesses which would allow them to share in the cost to upgrade County roads in order to reach a State highway. Commissioner Johnson will contact the Highway Supt. to discuss these possibilities.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller to adjourn at 9:57 a.m., until 9:00 a.m., Tuesday, March 20th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

March 13, 2012

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 20, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of March 13th, 2012
4. ✓ Monthly reports
 - a. ✓ Maintenance
 - b. ✓ Highway
5. ✓ Action to declare used highway supplies surplus to be sold
6. ✓ Action to approve a claim for payment
7. ✓ Action to approve annual church services at Memorial Park
8. ✓ Action to approve a memorandum of agreement for fire, law enforcement, and road services between Codington County, the City of Watertown, and the Sisseton-Wahpeton Sioux Tribe
9. ✓ Action to approve a memorandum of agreement between Codington County and the City of Watertown regarding distribution of funds for services provided to the Sisseton-Wahpeton Sioux Tribe
10. ✓ Action to approve a request for computer equipment in the Auditor's office
11. ✓ Action to approve automatic budget supplements
12. ✓ Action to approve travel requests
13. ✓ Action to approve personnel changes
14. ✓ 10:00 a.m., Action on Asphalt Mat Construction bids
15. ✓ Discussion of Extension Complex matters
16. ✓ Old Business
17. ✓ New Business
18. ✓ Open
19. Action to enter into Executive session
20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, March 27th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 20, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 20th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of March 13th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, reviewed the following items: The new motor graders have arrived and are being prepared for usage; literature from the SD DOT regarding recommendations and laws enacted to protect State and Local highways from damage caused by illegally overweight vehicles; the County's policy on replacing mail boxes damaged by County equipment; and recommendations from Safety Benefits following a recent review of the County's loss control procedures. Mr. Small noted some items from the review can be accomplished at minor costs while others, such as a recommendation to install rollover protection systems in County equipment, will come at a much higher cost. Mr. Small will continue to pursue options for the recommendation to install the protection systems. A brief discussion was held regarding the County's policy on spring load limits. **Maintenance Supervisor, Milo Ford**, reported shoreline stabilization is needed at Memorial Park Campground to protect a road in the park. Park employees will be returning to the County payroll on/or about April 1st. The Regional Extension project has started and the annual gun show has taken place with no building operational problems. Mr. Ford informed the Board of several recommendations from Safety Benefits for loss control procedures in the County buildings and noted there is training scheduled for safety committee members and safety coordinators. A brief discussion was held regarding a possible change order concerning the construction at the Regional Extension Center. Mr. Ford noted SDSU representatives expressed a concern that the conduit in the new conference room may need to be larger.

SURPLUS HIGHWAY SUPPLIES

Motion by Marquardt, second by Hanten, to declare used Highway supplies as surplus and to sell such surplus items under the following schedule; all present voted aye; motion carried: Used culverts, bridge supplies, tires, etc., to be sold for 50% of the County Highway inventory cost or 50% of the replacement cost, whichever is higher. Scrap metal will be sold at the current daily scrap prices in Watertown.

CLAIM APPROVED

Motion by Johnson, second by Heller, to approve for payment the following claim; all present voted aye; motion carried: Brookings County 18.00 registration.

LAKESIDE CHURCH SERVICES AT MEMORIAL PARK

Motion by Marquardt, second by Hanten, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park during the 2012 park season, from May 27th through September 2nd; all present voted aye; motion carried.

March 20, 2012

AGREEMENT W/SISSETON-WAHPETON OYATE TRIBE AND WATERTOWN CITY

Motion by Johnson, second by Hanten, to authorize the Chairman to sign a memorandum of agreement, for the time period March 1, 2012 and terminating on March 1, 2014, between the Sisseton-Wahpeton Oyate Tribe, Codington County, and the City of Watertown, for fire, law enforcement, and road services; all present voted aye; motion carried.

FUNDING AGREEMENT BETWEEN CODINGTON CO. AND WATERTOWN CITY

Motion by Hanten, second by Heller, to approve a memorandum of agreement between Codington County and the City of Watertown for the distribution of the funds received under the Memorandum of Agreement between the Sisseton-Wahpeton Oyate Sioux Tribe, Codington County, and the City of Watertown for fire, law enforcement, ambulance, and road services at Dakota Sioux Casino. Upon vote of the Board; all present voted aye; motion carried.

EQUIPMENT REQUEST

Motion by Hanten, second by Heller, to approve a request for a lap top computer for the Auditor's office as previously budgeted; all present voted aye; motion carried.

PUBLIC SAFETY SOFTWARE

Sheriff, Toby Wishard, met with the Board to briefly discuss public safety software which currently allows records sharing between the Codington County Sheriff's Office and the Watertown Police Department. Sheriff Wishard noted the Police Department is exploring new software packages which will directly affect the current records sharing with the Sheriff's Office. Sheriff Wishard invited the Board to the following software demonstrations: Thursday, March 22nd, 2:00 PM, at the Watertown Police Dept. community room, presentation by New World Systems. Friday, March 23rd, 10:00 AM, at the Watertown Police Dept. community room, presentation by Zuercher Technologies. Chairman Brinkman noted there could be three or more Commissioners present for either or both demonstrations.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

Commissioner Johnson reported on the quarterly meeting of the Sioux Valley Commissioners Association held on Monday, March 19th, in Brookings County. Commissioner Johnson is the newly elected Chairman of the association.

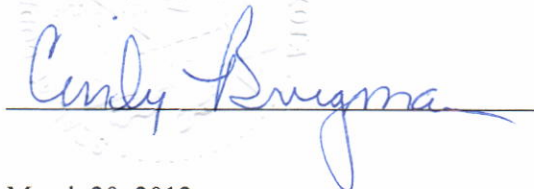
2012 ASPHALT MAT CONSTRUCTION BIDS

The following bid was received, opened and announced by Highway Supt., Rick Small, as previously advertised, for 2012 Asphalt Mat Construction:
McLaughlin & Schulz, Inc.; bid bond included; bid option #1 (virgin material) - \$1,352,320.00 total bid and bid option #2 (recycled material) - \$1,291,200.00 total bid.
Motion by Heller, second by Hanten, to table a bid award for one week to allow the Highway Supt. to review the bid for accuracy; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller to adjourn at 10:06 a.m., until 9:00 a.m., Tuesday, March 27th, 2012; all present voted aye; motion carried.

ATTEST:



March 20, 2012

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 27, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of March 20th, 2012
4. ✓ **Monthly reports**
 - ✓ a. Emergency Management
 - ✓ b. Sheriff
5. ✓ Action to approve plat resolutions
6. ✓ Action to approve payroll claims
7. ✓ Action to approve a claim for motor graders
8. ✓ Action to declare motor graders to be declared surplus
9. ✓ Action to approve a notice to bidders for surplus motor graders
10. ✓ Action to accept an asphalt mat construction bid from March 20th
11. ✓ Discussion/action regarding shoreline stabilization at Memorial Park
12. ✓ Action on a real property abatement application
13. ✓ Action to declare computer equipment surplus to be destroyed
14. ✓ Action on a request to hold a gathering on the Courthouse House in observation of Vietnam Veteran's Day on March 29th
15. ✓ Action to approve automatic budget supplements
16. ✓ Action to approve travel requests
 - a. Emergency Management Director
17. ✗ Action to approve personnel changes
18. ✓ Discussion of Extension Complex matters
19. ✗ Old Business
20. ✗ New Business
21. ✗ Open
22. ✓ Action to enter into Executive session
23. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, April 3rd, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 27, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 27th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, and Brenda Hanten; absent Brinkman; Vice-Chairman Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Heller, to approve the minutes of March 20th, 2012; all present voted aye; motion carried.

PAYROLL CLAIMS

Motion by Hanten, second by Marquardt, to approve the following payroll claims for the month ending March 31, 2012; all present voted aye; motion carried: Commissioners: 9,350.21 total salaries. Auditor: 16,200.97 total salaries. Co. Treasurer: 24,849.41 total salaries. States Attorney: 23,480.36 total salaries. Gov. Buildings: 16,383.54 total salaries Dir. Equalization: 33,082.51 total salaries; Sandra Wegter 1018.94 step increase. Reg. of Deeds: 13,509.26 total salaries. Veterans Service: 8,322.26 total salaries. Sheriff: 64,805.25 total salaries. Co. Jail: 73,804.52 total salaries. Coroner: 161.48 total salaries. Care of the Poor: 3,928.47 total salaries. Co. Nurse: 3,786.97 total salaries. Ag. Bldg.: 8,602.24 total salaries. Co. Extension: 7,930.64 total salaries. Weed Control: 4,707.99 total salaries. Planning Board: 290.32 total salaries. Road & Bridge: 77,249.98 total salaries. Emergency Management: 9,538.26 total salaries. Crime Victim: 5,226.32 total salaries. W.I.C.: 3,768.33 total salaries. Total: 408,979.29. Breakdown of withholding amounts which are included in the above: S.D. Retirement 35,407.44; S.D. Retirement 305.88 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire.; Dakotacare 77,535.88 ins.; Lincoln Financial Group 436.50 life ins.; Delta Dental 5,186.70 ins.; Avesis 453.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,346.16 ins.; Assurity Life Insurance Company 339.05 ins.; U.M.B. Bank 2,017.00 suppl. retire.; AFLAC 406.86 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 9,527.94 employee payments; Cod. Co. Treasurer 33,435.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 522.00 employee union dues; ReliaBank Dakota 27,019.84 federal withholding; ReliaBank Dakota 37,560.82 social security; Barbara Curtis 800.00 employee payment; Hauge Associates 105.77 wage deduction; Washington National Ins. 20.20 ins.

EQUIPMENT CLAIM

Motion by Hanten, second by Heller, to approve for payment the following claim; all present voted aye; motion carried: Butler Machinery 495,166.00 two motor graders.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: the progress of narrow banding 1st Responder radios throughout the County; an award letter from the State of South Dakota regarding funding for salary and administrative costs related to the operation of the Emergency Management Office; the annual weekly siren testing will begin April 13th; severe weather week is April 23rd through April 27th; the Statewide tornado drill will take place on April 25th; ordering additional portable radios for volunteer weathers spotters; a Search and Rescue

March 27, 2012

Team mission in Roberts County; and the Red Cross director position in Codington County. Discussion was held regarding the future funding process for Homeland Security Grant projects. Mr. Sutton advised the Board of a course being offered to local government officials designed and instructed by members of the Emergency Management community within the State of South Dakota and will cover an overview of national Emergency Management guidelines and policy; as well as local practices within the State of South Dakota. Discussion was also held regarding the extremely dry conditions in Codington County at this time. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending February 29th, 2012, for the Detention Center and Sheriff's Office: 58.24 average daily inmate population; 183 bookings; \$8,932.59 collected in out of county prisoner contracts; \$4,235.00 collected in work release; \$4,020.00 collected in fees for the 24/7 program, \$7,463.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 40 individuals testing twice daily and 40 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 377 calls for service; 5 accidents investigated; 90 arrest warrants; 328 sets of civil papers served; and 17 prisoner transports for a total of 3,938 miles. Sheriff Wishard also noted the following: CPR and AED training has been completed by the Deputy Sheriffs and Correctional Officers; inmates have been deployed to the City Street Dept. to assist with garbage clean up throughout Watertown; and the Sheriff's Office will host two training sessions in April at the Codington County Extension Center Complex for Court Security Training and SWAT Training (barricade subject).

PLAT RESOLUTIONS APPROVED

Zoning Officer, Luke Muller, reviewed the following four plats with the Board: Zaug Wolff Addition, AJ Howey Addition, Brink Addition, and Re-Plat of Lot 1, Schneider Addition. The Board took action on the following resolutions:

RESOLUTION #2012-9

A Resolution to approve the platting of the "Zaug Wolff Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Zaug Wolff Addition located in Government Lot 1, of Sec. 3-T116N-R51W of the 5th P.M. in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Heller; whereupon the Vice Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 27th day of March, 2012

March 27, 2012

Myron Johnson
Vice Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA

§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2012-9, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, on this 27th day of March, 2012

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2012-10

A Resolution to approve the platting of the "AJ Howey Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"AJ Howey Addition located in the SE1/4 of Sec. 3-T118N-R51W of the 5th P.M. in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Heller, second by Commissioner Marquardt; upon vote of the Board; Heller, Marquardt, and Johnson voted aye; Hanten voted no; Brinkman absent; whereupon the Vice-Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 27th day of March, 2012

Myron Johnson
Vice-Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

March 27, 2012

NOTICE TO BIDDERS

Motion by Heller, second by Hanten, to authorize the Auditor to advertise a notice to bidders for "Two (2) 2007 Motor graders", to be sold by sealed bid; all present voted aye; motion carried. The opening of bids will take place at 10:00 AM, Tuesday, April 17th, during the meeting of this Board.

2012 ASPHALT MAT CONSTRUCTION BIDS

Highway Supt., Rick Small, met with the Board regarding the Asphalt Mat Construction bid which was recorded at the Board's meeting of March 20th, 2012. Mr. Small reviewed the 2012 budgeted funds allocated for asphalt mat construction and the possibility of cutting back on planned mat construction projects due to the bid projection of \$1,291,200.00. Motion by Hanten, second by Heller, to accept bid option #2, from McLaughlin & Schulz, Inc; in the amount of \$1,291,200; all present voted aye; motion carried.

MEMORIAL PARK SHORELINE STABILIZATION

Maintenance Supervisor, Milo Ford, met with the Board to discuss needed shoreline stabilization at Memorial Park on Lake Kampeska. Mr. Ford presented the Board with two options for stabilization. Option 1 – a stop gap emergency measure would cost approximately \$13,000 to complete and would not completely take care of the problem. Option 2 – a more extensive project would cost approximately \$21,000 and would require contingency funds to be added to the Memorial Park budget. Mr. Ford advised the Board he will also apply for funding, for the stabilization project, which may be available through the Lake Kampeska Water Project District. Motion by Heller, second by Hanten, to authorize the "Option 2" project if a Contractor is available to work on the project in the next 10 days to two weeks and if that is not possible the project will be postponed until later in the season; all present voted aye; motion carried.

PROPERTY TAX ABATEMENT APPLICATION

The Auditor informed the Board that a property tax abatement application was filed on property record #9238 for taxes payable in 2008, 2009 & 2010. The Property owner applied on the grounds that his lot was assessed at a higher value than adjoining property. This abatement application was not recommended for approval by the Director of Equalization based on property assessment appeal procedures. This abatement was denied by the City of Watertown who concurred with the recommendation of the Director of Equalization. Motion by Heller, second by Hanten, to concur with the recommendation of the Director of Equalization and to reject the property tax abatement application on property record #9238; all present voted aye; motion carried.

VIETNAM VETERAN'S DAY

Motion by Hanten, second by Heller, to allow the local Vietnam Veteran's group to hold a gathering on the Courthouse Lawn on Friday, March 30th, 2012, in observance of National Vietnam Veteran's Day; all present voted aye; motion carried.

REGIONAL EXTENSION CENTER

Maintenance Supervisor, Milo Ford, met with the Board to discuss an obstacle which has come up during the construction of the Regional Extension Center Project. Mr. Ford advised the Board that a curb stop line to the barn area has been discovered in the area where the new addition will be constructed. Mr. Ford will bring a change order to the Board on April 3rd for their approval to allow the contractor to address this problem. Discussion was also held regarding a requirement for dedicated wireless internet connections at the facility.

SURPLUS COMPUTER EQUIPMENT

Motion by Hanten, second by Heller, to declare the following computer equipment surplus to be destroyed, per the request of the Treasurer; all present voted aye; motion carried: One (1) HP DC5000 MT CPU, s/n MXL44108FC.

TRAVEL REQUESTS

Motion by Hanten, second by Heller, to approve the following travel requests for the Emergency Management Director; all present voted aye; motion carried: Travel to Pierre for a State Incident Management Assistance Team meeting; travel to Pierre for a State Homeland Security Meeting-Senior Advisory Committee; and travel to Sioux Falls for a State Homeland Security Conference.

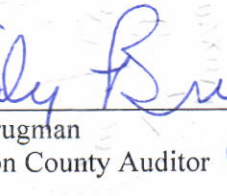
EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 9:56 AM to discuss a contractual matter; all present voted aye; motion carried. The Board returned to regular session at 10:19 AM, no action was taken. Sheriff, Toby Wishard, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller to adjourn at 10:19 a.m., until 9:00 a.m., Tuesday, April 3rd, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 3, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of March 27th, 2012
4. ✓ **Monthly reports**
 - ✓ a. Extension
 - ✓ b. Health
 - ✓ c. Veterans Service
 - ✓ d. Weed
 - ✓ e. Welfare
- ✓ 5. Action to combine voting Precincts for the 2012 Primary Election
- ✓ 6. Action to approve an addendum to the 2012 Emergency Management State and Local Agreement
- ✓ 7. Discussion/action regarding wireless connectivity at the Extension Center Complex
- ✓ 8. Action to approve a change order to the Regional Extension building bid contract
9. ✓ Action on a request to compromise a County lien
10. ✓ Action to approve automatic budget supplements
- ~~11.~~ Action to approve travel requests
- ~~12.~~ Action to approve personnel changes
13. ✓ Discussion of Extension Complex matters
14. ✓ Old Business
15. ✓ New Business
16. ✓ Open
17. ✓ Action to enter into Executive session - Sheriff Wisbard
18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, April 10th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 3, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 3rd, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Johnson, to approve the minutes of March 27th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Extension Office Coordinator, Becky Goens and 4-H/Youth Program Advisor, Jodi Loehrer, were not present for this meeting but submitted the following informational items: Numerous calls are being fielded daily for room rental at the Extension Center Complex; horticultural questions are coming in and Ms. Goens has resumed her Horticulturist column in the local newspaper; with two months remaining for enrollment, 4H enrollment numbers are at 233 as compared to 231 in 2011. Ms. Loehrer is at this time teaching the SDSU/Grow Readers program to K-2 grades in Waverly. This program teaches youth the importance of reading, nutrition and physical activity. Sixteen 4-H members have qualified for State Shooting Sports in Ft. Pierre and thanks was expressed to Skip Meisenheimer and Kevin Halverson for teaching the youth safety techniques; two weeks remain in the Strengthening Families Program at the Watertown Middle School with nine families participating; and scheduling of summer activities is in progress. Discuss was also held on the matter of future use of Classroom A. It was determined that at this time a determination cannot be made as to the future rental availability of that classroom. **Community Health Nurse, Karla Moes**, presented the following quarterly report items, this report was also prepared by Community Health Nurse, Karen Nygaard: meetings attendance; office fees collected and office visits; WIC caseload; immunizations; TB Preventive Therapy; baby care; infant mortality; school athletic physicals; and the fetal alcohol program. **Veterans Service Officer, Al Janzen**, reported 10 trips with 21 riders in the month of March; a mini conference/training meeting will be held for Veteran Service Officers and staff on May 10th in Brookings; Mr. Janzen and his office staff spent a total of 12 hours out of the office in March for home and nursing care facility visits; Mr. Janzen attended a Veterans Council meeting in March and his office continues to process "Agent Orange" claims for Veterans. Discussion was also held on the proper filing of DD214 forms (Military Service Record form.) **Weed Dept. Manager, Paul Johnson and Weed Dept. Supervisor, Steve Molengraaf**, informed the Board the annual Codington Weed and Pest meeting will be held tonight at the Codington County Extension Center Complex. The Board noted three or more Commissioners could be present for this meeting. Mr. Johnson and Mr. Molengraaf reported on the following items: warnings from the National Weather service regarding frost/freeze possibilities; Mr. Molengraaf has resumed his duties in the Weed Dept. after working at the Extension Center Complex during the winter months and will begin scouting out problems weed areas this coming week; trucks are being prepared for the spraying season; 2-4D chemical has been ordered; and a mosquito conference is scheduled for April 18th in Aberdeen. **Welfare Officer, Sarah Petersen**, reported the following statistics for the month beginning March 13th through April 2nd, 2012: 7 applications; with 2 approved for County assistance; 0 other resources utilized; 3 pending; 0 guarantees; 2 denials; and 0 new clients approved. Total Assistance: \$2,686.04 for 1 burial and one utility, with 3

April 3, 2012

active medical cases and 2 medical applications pending decision. Total client payments: \$11,859.54. The Welfare Director noted 311 persons utilized the NACo Prescription Drug Program in Codington County in the month of February with a realized savings of \$5,740.33 and also advised the Board of 18 claims processed through the SDACC Catastrophic Poor Relief Program in 2011 totaling \$418,986.00 with \$30,846.00 received through 7 recoveries.

PRIMARY ELECTION VOTING PRECINCTS

Motion by Hanten, second by Heller, to approve the following combining of precincts for voting purposes as outlined and requested by the Auditor; all present vote aye; motion carried: Ward A precincts will vote as one precinct; Ward B precincts will vote as one precinct; Ward C, Precincts 1 & 2 will vote together; Ward C, Precincts 3 & 4 will vote together; Ward D precincts will vote as one precinct; Ward E, Precincts 1, 2, 4, & 5 will vote as one precinct; Ward E, Precinct 3 will vote alone; and Kampeska and Richland Townships will vote as one precinct.

FY2012 EMERGENCY MANAGEMENT S.L.A. ADDENDUM

Motion by Heller, second by Marquardt, to authorize the Chairman to sign the signature page of the 2012 Emergency Management State and Local Agreement Addendum, allotting Codington County up to \$46,395.08 for essential County Emergency Management Expenses; all present voted aye; motion carried.

REGIONAL EXTENSION CENTER CHANGE ORDER

Maintenance Supervisor, Milo Ford, presented the Board with a change order for replacement of the water main at the construction site of the Regional Extension Center. This change order was previously discussed at the Board's meeting on March 27th. Mr. Ford recommended approval of the change order in the amount of \$32,606.00. Motion by Johnson, second by Hanten, to approve the change order received from Gray Construction to replace the existing 3" cast iron water main with one 4" water main; all present voted aye; motion carried. Discussion was also held regarding a requested time extension from the Contractor because of this change order. No action was taken on the time extension request.

WIRELESS CONNECTIVITY FOR EXTENSION CENTER COMPLEX

The Board held a brief discussion about pursuing information to install wireless internet/data lines at the Extension Center Complex. Maintenance Supervisor, Milo Ford, will meet with interested parties, including a representative of the Ag. Committee, SDSU Extension representatives, and Extension Office staff, on April 9th at 1:15 p.m., to discuss needs and wants for data lines/wireless connectivity and proceed to contact vendors after that meeting.

REGIONAL EXTENSION CENTER PROJECT

Discussion was held regarding the proposed electrical wiring for wall outlets within the Regional Extension Center Project.

COUNTY LIEN COMPROMISE

The Board took the following action on a request to compromise a County lien. Motion by Marquardt, second by Hanten, to compromise a County lien in the amount of \$32,097.78, for a full satisfaction upon payment of \$22,468.45, on case #4055; Brinkman, Marquardt, Johnson, and Hanten vote aye; Heller voted no; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Johnson, to approve an automatic supplement to the Emergency Management expenditure and revenue budgets in the amount of \$28,213.36 with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

KRANZBURG TOWNSHIP

Commissioner Hanten advised the Board that she is working with Kranzburg Township officials regarding the status of the officers elected at their recent annual meeting.

CORRESPONDENCE

The board noted correspondence from Lake Kampeska property owners; David Edison, Clark Hanson, and Bill Thovson; requesting agenda time before this board to voice their concerns and provide factual data supporting their concerns regarding property assessments on and around Lake Kampeska. Commissioner Brinkman noted 15 minutes of agenda time will be scheduled for this group at 9:00 a.m., Tuesday, April 10th.

EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 9:38 a.m. to discuss a contractual matter; all present voted aye; motion carried. The Board returned to regular session at 10:13 a.m. Sheriff, Toby Wishard, was present for executive session.

COMMISSIONER EXCUSED

Chairman Brinkman was excused at 9:38 to attend a SDRS (South Dakota Retirement System) meeting in Pierre. Vice-Chairman Johnson presided for the remainder of this meeting.

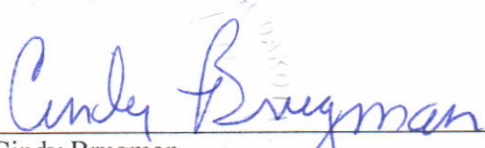
LAW ENFORCEMENT SOFTWARE

Motion by Heller, second by Hanten, to support a joint committee with the City of Watertown to work towards a solution to the law enforcement software problem and to enter into a joint powers agreement for 911 services with the City of Watertown; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller to adjourn at 10:15 a.m., until 9:00 a.m., Tuesday, April 10th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 10, 2012

- 1✓ 9:00 a.m. action to convene as a Board of County Commissioners
- 2✓ Action to approve the agenda and adjust cell phones
- 3✓ Action to approve the minutes of April 3rd, 2012
- 4✓ 9:00 a.m., Discussion with Lake Kampeska property owners
5. 9: 15 a.m., Funding discussion with Dan Miller and Dale Christensen from the Lake Area Zoological Society
- 6✓ Monthly reports
 - a. Auditor
 - b. Director of Equalization
- 7✓ Action to approve the Auditor's Account with the Treasurer and note Register of Deeds monthly statement of fees
- 8✓ Action to approve claims for payment *Govt surplus cash*
- 9✓ Action to approve Delta Dental premiums
- 10✓ Discussion/action with Highway Supt., Rick Small, on a publication regarding planting within the right-of-way
- 11.✓ Discussion/action regarding a public service announcement regarding open burning and responsibility of notification to the proper authorities
- 12.✓ Discussion regarding an amendment to the Joint Cooperative Agreement with the First District Association of Local Governments
- ~~13.~~ Action to approve automatic budget supplements
- 14.✓ Action to approve travel requests
 - a. SDACO spring workshop – Auditor, Treasurer & Register of Deeds
 - b. West Nile Virus Protection conference – Maintenance and Weed Supervisors
 - c. Hillyard Seminar – Maintenance Dept. up to 3 employees
 - d. West Nile Virus meeting & calibration clinic – Maintenance and Weed Supervisors
- 15.✓ Action to approve personnel changes
 - a. Donnie Olson, seasonal Memorial Park employee
 - b. Tom Sauer, seasonal Memorial Park employee
 - c. John Engels, seasonal weed sprayer
 - d. Bill Hoff, seasonal weed sprayer
- 16.✓ Discussion of Extension Complex matters
- ~~17.~~ Old Business
- ~~18.~~ New Business
- 19.✓ Open
20. Action to enter into Executive session
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, April 17th, 2012
22. 1:00 PM, Action to convene as a 2012 County Board of Equalization

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 10, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 10th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of April 3rd, 2012; all present voted aye; motion carried.

LAKE KAMPESKA PROPERTY OWNER

Lake Kampeska property owner, Bill Thovson, appeared before the Board to speak on behalf of a number of Lake Kampeska property owners, but not specifically for any one group, regarding their concerns of the level of assessments of their property at Lake Kampeska. Mr. Thovson expressed concerns including but not limited to the following items: recent sales statistics, assembled by Mr. Thovson, on some lake homes, based on information available through the multiple listings data; the formula used to determine lot valuation; the opinion of a private local appraiser regarding appraisals of lake property; provision of information to property owners appealing their assessments; the scheduling of appointments for each appeal; the availability of an audio system during the appeal process; and the responsibility of the County Commissioners to show support for and take into consideration the information provided by the appellant as well as the information provided by the Director of Equalization during the appeal process. Mr. Thovson suggested that the Consolidated Board take action to roll back the assessment levels on the lake lots to the 2010 year values, roll back the structural values to the 2011 year values; and that the County Commissioners consider assembling a volunteer committee to lead the charge in finding a local qualified third party to comprehensively review the practices within the Director of Equalization Office. Mr. Thovson requested additional time for property owners present for this meeting to ask questions of the Board. Chairman Brinkman advised Mr. Thovson that time permitting questions would be allowed at the end of this meeting in order to allow the Board to continue with the meeting agenda as posted. The Board did not take any action regarding Mr. Thovson's suggestions.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported ballots for the June primary election are being printed and 2013 budget request worksheets have been sent out to all offices. **Director of Equalization, Shawna Constant**, reported County and Consolidated Board appeals are being prepared with the County Board of Equalization meeting today at 1:00 p.m. and again on April 17th at 1:00 p.m.; with appeals scheduled for 27 pieces of property. The Consolidated Board of Equalization will meet tonight at 7:00 p.m., April 17th at 7:00 p.m., and April 24th at 7:00 p.m., at Watertown City Hall, with 44 appeals scheduled. The Appraisal staff is preparing property cards for this year's re-appraisal area. The Director of Equalization provided the Board with a copy of correspondence from the Third Judicial Circuit Court affirming the findings and conclusions of the Office of Hearing Examiners regarding Codington County's property tax assessment of real property owned by Bill and Paula Thovson.

AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

April 10, 2012

Motion by Hanten, second by Heller, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March, 2012, all present voted aye; motion carried.

Cash on hand	\$ 8,680.83
Checks in Treasurers' possession	
less than 3 days	\$ 99,762.18
Credit Card Charges	\$ 2,504.65
Cash Items	\$ 200.50
TOTAL CASH ASSETS ON HAND	\$ 111,148.16
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 535.11
Reliabank Dakota	\$ 9,704,291.23
INVESTMENTS	
SD Public Funds Investment	\$ 6,966.74
CERTIFICATES OF DEPOSIT	
Peoples State Bank	\$ 400,000.00
Plains Commerce Bank	\$ 600,000.00
Reliabank	\$
TOTAL CASH ASSETS	\$10,822,941.24
General Ledger Cash Balance by Funds:	
General	\$ 5,281,334.70
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 3,818,540.39
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,212,654.30
(schools 588,808.86, townships 42,974.75; city/towns 124,133.55)	
TOTAL GENERAL LEDGER CASH	\$10,822,941.24

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in March were in the amount of \$20,901.00; with \$3,470.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund surplus cash as of March 31, 2012: \$2,016,334.70; 24% of the 2012 General Fund budget.

CLAIMS

Motion by Hanten, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: AARMS Security 150.00 Train, Aason Engineering 8177.50 Rep, Melissa Ackerman 39.98 Wit, Active Data Systems, Inc 5923.80 Maint, American Legion 73.00 Sup, American Stamp & Marketing 171.21 Sup, Elizabeth Anderson 50.74 Jury, Norma Anderson 15.00 Svc, AP Auto Pros 143.22 Rep, SD Asphalt Conference 115.00 Dues, Assn Of Weed & Pest Boards 150.00 Dues, AT&T Mobility 509.95 Util, AT&T Mobility 69.06 Util, AT&T Mobility 117.08 Util, Bob Barker Co. 1584.75 Sup, Batteries Unlimited 310.00 Rep, Bauer Law Office Pc 1672.80 Svc, Tammy Bauman 20.00 Wit, Bendix Imaging, Inc 119.99 Sup, Julie Berkey 40.00 Wit, Best Business Products 259.99 Rent, Best Western Ramkota Hotel 357.96 Trav, Kerry Birgholtz 10.00 Jury, Jason Blachford 10.74 Jury, Borns Group 3520.19 Mail, Rhonda Boyle 28.50 Jury, Boys & Girls Club 1000.00 Pmt, Dan Brenden 12.22 Jury, Brian's Glass & Door, Inc. 36.00 Rep, Brown Clinic PLLP 1611.00 Svc, Rodney Brownell 20.00 Wit, Burghardt Radio Repair 115.49 Rep, Burns Law Office 2963.20 Svc, Butler Machinery 3868.34 Sup, California Contractors Sup 134.80 Sup, Carquest Auto Parts 9.78 Rep, Cartney Bearing & Supply 8.52 Rep, Cass-Clay Creamery 966.50 Sup, Centurylink 706.32 Util, Centurylink 37.40

Util, Clark County Emergency Mgmt 124.00 Grant, Clark County Em 128.80 Grant, Clark County Em 3590.00 Grant, Louann Clark 50.74 Jury, Christen Clausen 51.48 Jury, Codington Clark Electric 30.00 Util, Codington County Treasurer 4.00 Fees, Denise Cody 30.00 Svc, Cole Papers, Inc. 1065.91 Sup, Connecting Point Computer Center 14,234.37 grant, rep, maint, Shawna Constant 25.00 Cell, Sherry Cordell 50.74 Jury, Gary Cotten 11.48 Jury, County Fair Foods 151.96 Sup, CPI 679.00 Train, Creative Product Sourcing, Inc 349.11 Dare, Credit Bureau Of Watertown Inc 1884.65 Pmt, Computer Software Associates 65.00 Sup, Culligan Water Conditioning 112.50 Sup, Dakota Fluid Power Inc 439.55 Rep, Day County Emergency Mgmt 883.75 Grant, Delmar Upholstery 65.00 Rep, Deuel County Emergency Mgmt 13322.78 Grant, Donna Dietrich, Chairman 301.40 Svc, Dive Rescue International Inc 107.86 Unif, Michael Donovan 12.22 Jury, Dugan Sales & Service 85.95 Rep, Sara Lee Bakery Group/ 794.78 Sup, East Dakota Water Development 1728.78 March Apportionment, Electric Motors & Moore Inc 8.00 Rep, Mary Elkarmassi 12.22 Jury, EMC Insurance Companies 3800.81 Ins, Engelstad Electric Co. 1148.50 Rep, Farnams Genuine Parts 472.18 Rep, Cheryl Fischer-Sieversen 51.48 Jury, Galls, An Aramark Company 152.29 Sup, Kurt Gassman 68.50 Jury, GCR Tire Center 320.90 Rep, GCR Tire Center 348.90 Rep, Genoa Healthcare/Watertown 590.98 Sup, Faye German 10.00 Jury, Gilbarco Inc 175.00 Rep, Grainger 136.46 Rep, Grant County Emergency Mgmt 2615.00 Grant, Grant County Em 425.00 Grant, Green, Roby, Oviatt, 4158.33 Svc, Myron Grenz 50.00 Jury, Hamlin County Emergency Mgmt 1902.75 Grant, Shawn Hansen 12.22 Jury, Lois Hauck 20.00 Wit, Ryan Heiser 50.74 Jury, Town Of Henry 136.10 Util, Hillyard Floor Care Supply 1542.89 Sup, Horn Law Office 389.20 Svc, Glacial Lakes Humane Society 300.00 Svc, Hurkes Implement Co. 16.50 Rep, Hurney Plumbing Inc 24.74 Rep, HyVee #1871 Accts Receivable 58.46 Sup, HyVee Pharmacy 730.02 Sup, Identifex, Ltd 161.89 Sup, Interlakes Community Action 1134.75 Pmt, Intoximeters 600.00 Sup, Bruce Jahraus 10.74 Jury, Jeffery Janke 24.80 Jury, Jody Janzen 20.00 Wit, Jefferson Partners LP 36.00 Svc, Ashley Johnson 22.58 Jury, Larry Johnson 10.74 Jury, Paul Johnson 583.37 Svc, Adam Jungers 15.18 Jury, Jurgens Printing 48.75 Sup, K & P Pump Repairs & Controls 654.91 Rep, Kent Kennedy 51.48 Jury, Kimball Midwest 897.42 Sup, Kingsbury County Em 1146.75 Grant, Knology 393.59 Util, Knology 49.95 Util, Luke Kohls 61.10 Jury, Josie Koopmans 65.54 Svc, Deanna Krause 11.48 Jury, Pamela Krause 11.48 Jury, Deloris Kruse 11.48 Jury, Lake City Fire Equipment 228.10 Maint, J.H. Larson Electrical Co. 718.36 Rep, Lawson Products 157.34 Sup, Kathy Lefebvre 50.74 Jury, Francis Lenards 51.48 Jury, Lewis & Clark Bhs 596.00 Svc, Lincoln Co Treasurer 22.50 Svc, Dana Lindner 56.66 Jury, Jodi Loehrer 82.72 Reimb, Macksteel Warehouse, Inc. 225.36 Sup, Mac's Inc. 204.64 Sup, Mac's Inc. 32.91 Rep, Mahowald's 11.70 Rep, Mahowald's 56.92 Rep, Marco, Inc 106.90 Rent, Mark's Auto 58.00 Rep, Kathleen McInroy 52.96 Jury, McLeod's Printing & Office Sup 127.09 Sup, MD Products, Inc 549.88 Rep, Menards 43.91 Sup, Menards 611.82 Rep, Verna Messerschmidt 11.48 Jury, Midcontinent Communications 55.00 Util, Mid States Audio, Inc 460.00 Rep, Midwest Medical Services, Inc 30.00 Sup, Mikelson Law Office 210.70 Svc, Milbank Communications 1417.50 Rep, Milbank Communications 545.00 Grant, Bonnie Molengraaf 13.70 Jury, Steve Molengraaf 180.03 Trav, Jamie Monson 25.00 Cell, Mt Hope Cemetery 268.50 Svc, Municipal Utilities 12658.93 Util, Municipal Utilities 111.04 Asst, Municipal Utilities 1001.39 Util, Muth Electric 163.16 Rep, Muth Electric 13.34 Rep, Kenneth Neuendorf 51.48 Jury, Newman Traffic Signs 60.66 Sup, Northern Con-Agg LLP 27.23 Sup, Northwestern Energy 468.31 Util, Office Peeps, Inc. 2589.50 Sup, Office Peeps, Inc. 272.47 Sup, Kathleen Olson 51.48 Jury, Sarah Ortmeier 20.00 Wit, Ottertail Power Co. 42.31 Util, Overhead Door 2495.00 Rep, Darla Pagel-Miller 50.74 Jury, Melissa Passow 12.22 Jury, Travis Paulson 28.50 Jury, Michelle Pederson 25.00 Cell, Pennington County Sheriff 301.35 Trav, Sarah Petersen 237.65 Trav, Keith Peterson 20.00 Wit, Pharmchem Inc 42.00 Sup, PMB 0112 20.00 Util, Prairie Lakes Health Care Cent 788.83 Sup, Print 'Em Now 777.82 Sup, Print 'Em Now 565.00 Sup, Q-Set, Inc 187.50 Svc, John Randall 20.00 Wit, Redlinger Bros. 181.22 Rep, Brian Richter 40.00 Cell, Jerome Ries 50.74 Jury, Don Rowland 990.00 Svc, Runnings

116.43 Rep, Runnings 1674.33 Sup, Amie Rust 12.96 Jury, Sanford Clinic 473.45 Svc, Terrance Satterlee 1500.00 Svc, Robin Schaunaman 42.94 Wit, Pamela Scheid 44.15 Svc, Matthew Schell 52.22 Jury, Beverly Schnackenberg 50.74 Jury, Ross K Schulte DDS Pc 402.00 Svc, Genie Schwartz 40.00 Wit, SD Attorney General's Office 482.00 24/7, SD Department Of Revenue 1241.00 Svc, S.D. Federal Property 101.00 Sup, SD Human Service Center 92.44 Svc, SD State Treasurer 393,145.83 pmt, SDACO 600.00 Reg, SDN Communications 612.00 Grant, SDN Communications 612.97 Util, Securus Technologies 2100.00 Sup, Shepherd Reporting LLC 25.00 Svc, Sherwin Williams 49.07 Rep, Sioux Valley Coop 50.00 Sup, Sioux Valley Coop 1087.29 Sup, S & K Properties 380.00 Rent, Rick Small 23.00 Reimb, South Shore Gazette 1594.26 Pub, Town Of South Shore 36.00 Util, Mercedes Spiering 20.00 Wit, Sprint 256.40 Util, Star Laundry 40.70 Sup, Star Laundry 107.50 Sup, Todd Stark 10.74 Jury, Stern Oil Co. 688.65 Sup, Connie Stoebner 281.20 Svc, Shawn Storm 20.00 Wit, John Strang 28.50 Jury, Streicher's 105.97 Sup, Wanda Struckman 10.00 Jury, Sturdevant's Auto Parts 178.56 Rep, Kayleen Suttan 17.40 Jury, Sutton Law Office Pc 10420.83 Svc, Karen Swanda 15.00 Svc, Taser International 807.00 Rep, Zylar Thompson 20.00 Wit, Heidi Thorson 25.00 Cell, Thurman Law Office 179.90 Svc, Titan Machinery 205.02 Sup, Titan Machinery 422.69 Rep, Donald Todd 12.96 Jury, Toshiba Financial Services 395.67 Rent, Rebecca Trippler 10.74 Jury, Truenorth Steel 16523.92 Sup, Tiffany Tunheim 20.00 Wit, Bradley Ulmer 10.00 Jury, United Laboratories 444.00 Sup, Tyler Urban 20.00 Wit, Us Foodservice Inc 9411.14 Sup, Great Western Bank 2509.52 Pmt, Great Western Bank 448.00 Pmt, Tom Walder 40.00 Cell, Wal-Mart Community 306.08 Sup, Watertown Iron & Metal 201.50 Sup, Watertown Police Department 335.50 Grant, Watertown Public Opinion 232.40 Pub, Watertown Resource Center 1726.00 Pmt, Westside Animal Clinic Pc 294.46 Svc, Wight & Comes Funeral Chapel 2575.00 Svc, Brandon Wik 20.00 Wit, Wiles & Rylance, LLP 1254.60 Svc, Heather Wilkinson 10.74 Jury, WW Tire Service Inc 1857.70 Sup, Yankton Co. Sheriff 125.00 Svc, Zep Sales & Service 334.66 Sup.

DELTA DENTAL INSURANCE RATES

The Board received correspondence from Delta Dental of South Dakota advising of an increase in Codington County Employee's dental insurance rates. Delta Dental informed the Board that based on expenses running 1.4% higher than premiums and the 6% increase trend in dental costs the rate renewal analysis suggests an 8.8% increase in rates. In order to keep group rates as stable as possible Delta Dental is proposing a 2.8% rate increase for the County's 2012-2013 plan year. Motion by Johnson, second by Hanten, to approve the following rates and cost share for employee dental insurance coverage for the time period beginning June 1, 2012 through May 31, 2013, upon vote of the Board, all present vote aye; motion carried:

Single coverage premium: \$36.50 – paid by the County

Two party coverage premium: \$65.70 – County share \$36.50, Employee share \$29.20

Family coverage premium: \$95.66 – County share \$47.83, Employee share \$47.83

RIGHT OF WAY NOTICE

Highway Supt., Rick Small, met with the Board to review a public service announcement which will be published in both County newspapers. The notice will inform the public of violations involved with plowing or cultivating within the right of way of any County road or highway. Mr. Small informed the Board that this notice will be published in a larger type than is required for legal notices. Discussion was held on sending this type of notice out with property assessment notices each year to remind producers of the County's ordinance banning activities within the County's right of way.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, reviewed the following items with the Board: a request to install tiling under a county road has been denied by Mr. Small; load limits are being lifted on County roads; Interstate highway projects are starting up with requests to the County for an over width detour agreement, which was approved by the Highway Supt., and a request for a road haul agreement, which is being reviewed by the Highway Supt.

OPEN BURNING PUBLIC SERVICE ANNOUNCEMENT

The Board held a brief discussion regarding the dry conditions throughout the County and the need to notify the appropriate officials when residents conduct a controlled burn. Commissioner Hanten has been in contact with local fire officials and public service announcement will be published regarding the proper way to report a controlled burn and how to report a fire.

FIRST DISTRICT

The Board held a discussion regarding correspondence from the First Dist. Of Local Governments regarding a proposed amendment to the Districts Joint Cooperative Agreement (bylaws) with member counties. First District is recommending amendments to the agreement which will accurately describe the existing arrangement of the financial support of the District by Municipalities and Counties that has occurred since 2002, change wording in the agreement to add the words "and municipalities within the District", and change the current method for establishing dues for Counties and Municipalities. The Board will take action on April 17th to adopt a resolution supporting these changes.

TRAVEL REQUESTS

Motion by Marquardt, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Auditor, Treasurer and Deputy Treasurer, and Register of Deeds, SDACO Spring Workshop in Pierre; Maintenance Supervisor and Weed Supervisor, West Nile Virus Conference in Aberdeen; Maintenance Supervisor and Weed Supervisor, West Nile Virus Protection meeting and calibration clinic; Maintenance staff (up to three), Hillyard Seminar in Brookings; and Veterans Service Officer and staff, training in Brookings.

PERSONNEL CHANGES

Motion by Hanten, second by Marquardt, to approve the following personnel changes; all present voted aye; motion carried: Donnie Olson and Tom Sauer, seasonal Memorial Park employees, \$12.82 per hour, effective date April 1, 2012, submitted and approved by Maintenance Supervisor, Milo Ford. John Engels and Bill Hoff, seasonal Weed Sprayers, \$12.75 per hour, effective date April 10, 2012, submitted and approved by Weed Supervisor, Steve Molengraaf.

REGIONAL EXTENSION CENTER PROJECT

Commissioner Johnson reported the regional extension center project is moving forward after approval of the change order at the Boards April 3rd meeting. Installation of outlets throughout the construction project area was reviewed by Commissioner Johnson, SDSU Field Specialist Johnson, Maintenance Supervisor Ford, and Architect Todd. Outlet placement was determined by this group and a change order will be coming for this item. Discussion was also held regarding the wiring of the Extension Center Complex to keep pace with technology requests for groups holding events at the facility.

LAW ENFORCEMENT REPORTING SOFTWARE

Chairman Brinkman updated the Board on a meeting held at Watertown City Hall regarding the law enforcement records management software shared between the County and City. Commissioners Brinkman and Hanten were present for this meeting as was Sheriff Wishard, Civil

Process Server, Adam Reeves, and Human Resource Officer, Terry Satterlee. Commissioner Hanten noted the County and City continue to work towards a resolution to the change in software proposed by the City.

LAKE KAMESKA PROPERTY ASSESSMENTS

The Board held a lengthy discussion regarding Bill Thovson's earlier address and requests to the Board at this meeting. Director of Equalization, Shawna Constant, participated in this discussion. The Board was of a general consensus that the Director of Equalization is following assessment procedures and software as prescribed by the State of South Dakota and the SD Dept. of Revenue and Regulation. Commissioner Johnson advised the Board he has had conversations with a number of property owners at Lake Kampeska who have informed him that under no circumstances does the group, represented by Mr. Thovson, represent all Lake Kampeska property owners. Commissioner Heller noted recent correspondence from the SD Dept. of Revenue and Regulation notifying the Board that the Codington County Director of Equalization Office has been audited for sales and compliance reports. This report notes the office appears to be organized and all records are well maintained. There were no problems or irregularities noted by the Property Tax Specialist, from the Dept. of Revenue, within the audit report. There were no questions from property owners present for this portion of the meeting.

COUNTY GOVERNMENT MONTH

The Board held a brief discussion and noted "County Government Month" is observed in the month of April.

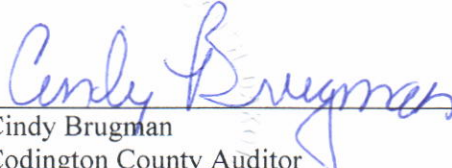
KRANZBURG TOWNSHIP

Commissioner Hanten advised the Board that a resolution to the vacancies on the Kranzburg Township board has been resolved with two elected Board members remaining on the Board who will appoint township residents to fill the vacated positions for the coming year. Commissioner Hanten met with the two remaining Townships officials and Township Attorney, Jay Leibel, to resolve this issue.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller to adjourn at 10:18 a.m., until 9:00 a.m., Tuesday, April 17th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

OFFICIAL PROCEEDINGS

Codington County Board of Equalization

April 10, 2012 – 1:00 p.m.

Commissioners Chambers - Codington County Courthouse

14 1st Ave SE, Watertown, SD 57201

The meeting of the Codington County Board of Equalization convened at 1:00 p.m., Tuesday, April 10, 2012, in the Commissioners Chambers in the Codington County Courthouse. Board members present were George Heller, Lavern Marquardt, Elmer Brinkman, Myron Johnson and Brenda Hanten. Chairman Brinkman, presiding. All Board members signed their County Board of Equalization oath. Director of Equalization, Shawna Constant, gave opening remarks.

REDUCTION OF CERTAIN AG VALUES COUNTY WIDE

Director of Equalization, Shawna Constant, reviewed the process used to determination agricultural land values for 2012 property assessments after the implementation of the new soil survey. The Director recommended that the Board take action to lower all AG-A, AG-C and AG-D land values by 7% of the value which was sent to property owners on their 2012 Assessment notices. The Director based this recommendation on the taxable factor of .810 which was received from the SD Dept. of Revenue and Regulation. The Director noted the taxable factor is higher than anticipated for agricultural property, and the 7% deduction will keep the taxable values under a 10% increase over 2011 taxable values as required by statute. Motion by Johnson, second by Hanten, to lower all 2012 AG-A, AG-C, and AG-D land values by 7% of the value which was reflected on the 2012 Assessment notices; all present voted aye; motion carried.

WETLAND VALUES

Director of Equalization, Shawna Constant, presented the Board with the following list of property owners who applied for wetlands classification. These applications were not acted upon by the Local Board of Equalization and therefore need action by the County Board. Motion by Hanten, second by Johnson, to approve the following wetland values per the applications submitted by the property owners and as recommended by the Director of Equalization; all present voted aye; motion carried.

<u>Name</u>	<u>DOE#</u>	<u>Full and True Value</u>	<u>Wetland Value</u>
Dennis Schmeling	2806	\$111,888	\$101,881
Dennis Schmeling	2808	\$187,704	\$168,166
Dale G & Wilma Z Zemlicka	2868	\$120,626	\$103,018
Dennis Glen Schmeling	2911	\$193,332	\$172,530
Dale G & Wilma Z Zemlicka	2918	\$309,052	\$275,479
Dale G & Wilma Z Zemlicka	2919	\$85,791	\$77,278
Lewis & Patricia A Raderschadt	2929	\$25,687	\$21,797
Daron A & Valerie K Zemlicka	18646	\$152,465	\$134,370
Adelaide C Murphy Trust	1568	\$190,189	\$159,933
Steven T Horning	1575	\$205,123	\$181,228
Steven T Horning	1576	\$415,408	\$377,879
DeBerg Family Limited Ptnshp	1583	\$424,359	\$337,803
Troy DeBerg	1588	\$225,011	\$202,144
Christian P Coplan	1601	\$216,283	\$194,635
Ronald P & Sharon A Burchatz	1631	\$112,417	\$94,893
Michael D & Joyce R Paulsen	1635	\$251,739	\$203,777
Jerry Krause & Gary Krause	1637	\$445,162	\$398,780
Troy DeBerg	1642	\$206,195	\$187,561
John Kittelson	1647	\$119,427	\$98,812
R & J DeBerg Family LTD	1650	\$348,995	\$281,558
Timothy Johnson Etal	1653	\$54,063	\$44,530
John F Kittelson	1655	\$129,033	\$104,539
John L Foley	1656	\$411,483	\$326,046
James H & Janice M Sharp	1660	\$171,761	\$139,804

April 10, 2012

Name	DOE#	Full and True Value	Wetland Value
James H & Janice M Sharp	1661	\$190,004	\$158,663
Calvin D & Lois Schoepp	1662	\$187,536	\$151,660
James H & Janice M Sharp	1663	\$111,714	\$96,566
R & J DeBerg Family LTD	1673	\$202,543	\$171,427
Kittelsohn Farms	1675	\$123,104	\$103,471
Kittelsohn Farms	1684	\$225,039	\$203,319
Christian P & Carla L Coplan	1686	\$214,912	\$187,847
Daniel W & James E Nelson	1687	\$179,121	\$135,779
Christian P & Carla L Coplan	1688	\$192,724	\$167,726
Puhlman Family Living Trust	1689	\$210,584	\$184,898
Richard A Riddle	1692	\$370,686	\$322,576
Eugene & Augusta Krause	1698	\$169,111	\$134,639
Kittelsohn Farms	1701	\$192,380	\$140,517
John Kittelson	1703	\$167,182	\$138,965
Kittelsohn Farms	1705	\$145,923	\$129,246
Kittelsohn Farms	1707	\$183,346	\$157,670
Kittelsohn Farms	1711	\$215,616	\$189,038
Laverne L & Bonney M Bork	1713	\$207,341	\$171,706
Gary Krause & Jerry Krause	1716	\$195,185	\$146,802
Myron & Diane Eidsness	1717	\$219,101	\$196,080
Myron & Diane Eidsness	1718	\$223,630	\$197,907
Myron Eidsness	1721	\$94,015	\$75,383
George Maas	1723	\$180,940	\$125,518
Timothy M Johnson Etal	1724	\$187,503	\$134,809
George Maas	1726	\$221,665	\$169,014
John Kittelson	1727	\$104,088	\$88,702
John Kittelson	1728	\$311,409	\$273,892
John Foley	1730	\$193,129	\$164,953
Lewis & Daniel Raderschadt	1735	\$208,316	\$142,482
John R & Dorothy C DeBerg	1738	\$205,207	\$159,134
Patricia A Raderschadt	16738	\$173,097	\$147,199
Rebecca Barthel L/E Leif N N & Callie Eidsness	18192	\$120,428	\$111,735
Joseph Eidsness L/E Leif N & Callie Eidsness	18193	\$109,170	\$88,125
John Kittelson	18939	\$93,314	\$76,793
Loren Berg	2586	\$18,673	\$16,236
Lewis & Patricia Raderschadt	5	\$177,365	\$154,771
Ted R Horning	10	\$177,453	\$155,188
Ted R Horning	74	\$192,980	\$167,876
Laura Raeder, Trustee			
Julie Raeder Schumacher	110	\$184,330	\$159,134
Michael J & Gregory E Schafer	114	\$159,475	\$137,729
Larry D & Linda M Halse	147	\$226,130	\$201,794
Larry D & Linda M Halse	150	\$212,709	\$191,514
SARACO LLC	155	\$105,478	\$94,164
SARACO LLC	156	\$93,863	\$85,756
Larry D & Linda M Halse	159	\$114,321	\$104,349
SARACO LLC	162	\$400,519	\$349,106
Larry D & Linda M Halse	163	\$96,555	\$79,757

April 10, 2012

<u>Name</u>	<u>DOE#</u>	<u>Full and True Value</u>	<u>Wetland Value</u>
Larry D & Linda M Halse	179	\$228,977	\$210,105
Larry D & Linda M Halse	181	\$111,601	\$96,765
Larry D & Linda M Halse	182	\$115,847	\$101,551
Patricia, Sherri, Joleen, Tim & Tom Grygiel	277	\$209,211	\$170,423
Georgia L Kahnke	291	\$94,686	\$48,724
Lawrence Kahnke	301	\$214,510	\$191,738
Patricia, Sherri, Joleen, Tim & Tom Grygiel	305	\$217,283	\$188,499
Pamela L & Albert E Raeder	16982	\$194,504	\$168,185
Georgia Kahnke & Julie Hintz	18728	\$34,294	\$21,521
William A Roe	3770	\$254,657	\$233,841
William A & Kathleen J Roe	3772	\$102,679	\$91,922
Allan E & Marlys J Roe	3778	\$72,950	\$60,194
William A & Kathleen J Roe	3795	\$137,206	\$122,046
Charles D & Eleanore Cryan	3797	\$165,325	\$145,972
Charles D & Eleanore Cryan	3800	\$140,515	\$123,855
Patricia A Raderschadt	3804	\$209,356	\$143,259
James R & Ardis V Henning	3806	\$151,303	\$130,526
John E & Marilyn J Henning	3813	\$80,501	\$69,810
John E & Marilyn J Henning	3815	\$68,673	\$62,048
John E & Marilyn J Henning	3816	\$20,921	\$18,314
Steven H & Richard M Weber	3828	\$192,374	\$169,598
Steven & Richard Weber	3832	\$147,854	\$134,897
Virgil R & Karyl M Wishard	3844	\$81,155	\$67,453
Virgil R & Karyl M Wishard	3846	\$210,328	\$178,458
Steven & Richard Weber	3857	\$202,642	\$177,596
Stanley F & Donna L Busskohl	3858	\$393,070	\$330,929
Stanley F & Donna L Busskohl	3860	\$203,811	\$180,461
James Weber	3862	\$195,879	\$172,174
Steven, Richard, & James Weber	3863	\$206,942	\$181,298
Steven & Richard Weber	3869	\$211,634	\$187,544
Steven H & Richard Weber	3887	\$188,165	\$163,972
Stanley F & Donna L Busskohl	3903	\$203,963	\$173,127
Roger A & Rosemary K York	3906	\$551,616	\$469,403
Richard E & JoAnn L DeBerg	3926	\$169,121	\$142,156
Stanley F Busskohl	3933	\$47,830	\$35,341
Horning LLC	12992	\$198,730	\$171,020
Troy DeBerg	15963	\$415,641	\$334,364
Jeff D & Tracy S Popham	16123	\$210,157	\$181,607
Richard & JoAnn DeBerg	16887	\$196,089	\$173,585
Allen E & Marlys J Roe	19155	\$111,163	\$102,943
Eugene Frederick Ritz	834	\$128,968	\$102,564
M J Schafer etal L/E Neal Schafer	944	\$14,232	\$3,667
Georgia L Kahnke	949	\$45,396	\$36,821
Delbert & Kay Tschakert	952	\$378,945	\$254,111
Delbert & Kay Tschakert	953	\$151,225	\$120,401
Georgia L Kahnke	956	\$34,965	\$27,278
Daniel A & Patricia M Tschakert	957	\$122,387	\$93,924
Charles W & Darlene K Zirbel	961	\$81,534	\$67,527

<u>Name</u>	<u>DOE#</u>	<u>Full and True Value</u>	<u>Wetland Value</u>
Kevin T & Kathy R Pommier	962	\$30,132	\$18,126
Charles W & Darlene K Zirbel	964	\$103,587	\$63,650
Lyle Tschakert	967	\$46,385	\$31,003
Kevin T & Kathy R Pommier	971	\$16,609	\$6,559
Joan A Marquardt	986	\$230,021	\$203,230
Joan A Marquardt	987	\$198,953	\$166,129
Horning LLC	993	\$249,970	\$226,881
Lavern E Tschakert	1000	\$232,039	\$199,988
William A & Kathleen J Roe	1004	\$173,470	\$123,779
Lawrence Kahnke	1006	\$189,695	\$143,556
Steven L & Rita A Wishard	1009	\$172,529	\$149,855
William A & Kathleen J Roe	1011	\$24,881	\$20,489
Gayla M Anderson	1020	\$147,393	\$116,797
Gayla M Anderson	1021	\$216,109	\$194,224
Lavern A Marquardt	1029	\$201,169	\$178,453
Lavern A Marquardt	1030	\$27,921	\$25,597
Steven L & Rita A Wishard	1057	\$43,892	\$36,250
Steven L & Rita A Wishard	1062	\$27,584	\$25,204
Steven L & Rita A Wishard	1068	\$26,902	\$22,898
Lawrence Kahnke	1071	\$49,644	\$44,026
William A & Kathleen J Roe	1072	\$102,304	\$78,781
William A & Kathleen J Roe	1073	\$206,481	\$165,381
William A & Kathleen J Roe	1076	\$125,684	\$109,566
Mildred J Roe	1077	\$45,716	\$39,651
Mildred J Roe	1078	\$39,586	\$36,260
Allan E & Marlys J Roe	1079	\$6,517	\$5,924
Mildred J Roe	1081	\$51,375	\$41,792
William A & Kathleen J Roe	1087	\$218,003	\$188,355
William A & Kathleen J Roe	1090	\$10,124	\$7,946
Allen E & Marlys J Roe	1092	\$120,120	\$106,309
Allen E & Marlys J Roe	1093	\$114,914	\$104,542
Kevin T & Kathy R Pommier	1140	\$18,918	\$11,864
Leo I & Karen K Klucas	1141	\$35,933	\$26,995
Lyle F & Betty Tschakert	13963	\$159,559	\$140,843
Steven T Horning	15304	\$211,191	\$188,491
Donald A & Sally J Solum	19228	\$24,584	\$15,312
Donald A & Sally J Solum	19227	\$48,098	\$24,171
Lois H Gunderson	1307	\$143,496	\$128,511
Dale G & Wilma J Zemlicka	4341	\$179,792	\$165,404
Dale G & Wilma J Zemlicka	18640	\$603,043	\$527,986

APPEALS

<u>Name</u>	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Lyle & Margaret Page	1555	AG-A \$137,169	n/a	\$ not provided	\$137,169

Tom Page was present for this appeal. Appellant requested 113 non-tillable and CRP acres to be assessed as range/grass property. Director of Equalization Constant noted all properties in Codington were valued using the new soil survey and highest and best use resulting in the recommended value for this property and also record #'s 1553 & 1557. Discussion was held regarding the probability of these properties qualifying for the Wetlands exemption. The appellant stated he was unaware of the Wetlands Program and would be applying for this credit in the 2013 assessment year. Motion by Hanten, second by Heller, to concur with the Director of Equalization's recommended value; all present voted aye; motion carried.

April 10, 2012

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Lyle & Margaret Page	1553	AG-A \$188,524	n/a	\$ not provided	\$ 188,524

Tom Page was present for this appeal. Appellant requested 22 non-tillable acres to be assessed as range/grass property. Motion by Heller, second by Hanten, to concur with the Director of Equalization's recommended value; all present voted aye; motion carried.

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Lyle & Margaret Page	1557	AG-A \$79,429	n/a	\$ not provided	\$ 79,429

Tom Page was present for this appeal. Appellant requested 57 non-tillable acres to be assessed as range/grass property. Motion by Johnson, second by Heller, to concur with the Director of Equalization's recommended value; all present voted aye; motion carried.

BOARD RECESS

Motion by Hanten, second by Johnson, to recess until 1:00 P.M., Tuesday, April 17th, 2012; all present voted aye; motion carried.

OFFICIAL PROCEEDINGS

Codington County Board of Equalization

April 17, 2012 – 1:00 p.m.

Commissioners Chambers - Codington County Courthouse

14 1st Ave SE, Watertown, SD 57201

The Codington County Board of Equalization re-convened at 1:00 p.m., Tuesday, April 17, 2012, in the Commissioners Chambers in the Codington County Courthouse. Board members present were George Heller, Lavern Marquardt, Elmer Brinkman, Myron Johnson and Brenda Hanten. Chairman Brinkman, presiding.

Director of Equalization, Shawna Constant, gave opening comments and reviewed with the Board actions that may be taken by this Board during this meeting.

APPEALS

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Marvin & Maxine Czech	4211	AG-A \$17,901	\$16,446	\$16,446	\$17,901
		AG-A1 \$525	\$0	\$0	\$0

Appellant was present and stated property is over-valued due to the fact that it is old railroad land with a waterway running through it. Director Constant noted the property was appraised using the new soil survey and adjustments are not applicable to this property. Motion by Johnson, second by Heller, to concur with the value as recommended by the Director of Equalization; Heller, Johnson, Brinkman, and Hanten voted aye; Marquardt voted no; motion carried.

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Daniel & Becky Thyen	4360	AG-A1 \$6,136	\$6,136	\$6,136	\$6,136
		AG-A \$98,467	\$73,864	\$73,864	\$98,467

Appellant was present and stated property assessment increased 151% and is a tract of land where the water table is very high and the land is used as a pasture which has been unusable for the past two years due to wet conditions. Appellant noted this property may qualify for wetland exemptions. Director of Equalization Constant noted the appellant has not applied for the Wetlands exemption on this property, which is the only adjustment available on this property after implementation of the new soil survey. Motion by Marquardt, second by Johnson, to concur with the value set by the Local Board of Equalization; Marquardt voted aye; Heller, Johnson, Brinkman, and Hanten voted no; motion failed. Motion by Hanten, second by Heller, to concur with the value recommended by the Director of Equalization; Heller, Johnson, Brinkman, and Hanten voted aye; Marquardt voted no; motion carried.

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Milton & Judy Cordell	557	Exempt \$966	\$966	\$966	\$966
		NA A1-S \$32,939	\$32,939	\$32,939	\$32,939
		AG-A \$140,928	\$119,061	\$119,061	\$140,928

Appellant was present and stated he will be applying for wetland exemption in the future on this property but still felt property valuation increase was too much. Director Constant noted the property was appraised using the new soil survey and adjustments are not applicable to this property. Motion by Hanten, second by Heller, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Milton & Judy Cordell	565	AG-A \$86,995	\$70,471	\$40,000	\$86,995

Appellant was present and stated he will be applying for wetland exemption in the future on this property as the property is under water and cannot be farmed. Director Constant noted the property was appraised using the new soil survey and adjustments are not applicable to this property at this time. Motion by Johnson, second by Heller, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Larry & Deborah Borkhuis	3801	AG-A \$143,277	\$100,000	\$100,000	\$143,277
	3805	Exempt \$10,000	\$ 10,000	\$ 10,000	\$ 10,000
		AG-A1 \$2,978	\$ 2,978	\$ 2,978	\$ 2,978
		NA-A1 \$15,241	\$ 15,241	\$ 15,241	\$ 15,241
		AG-A \$214,041	\$181,781	\$181,781	\$214,041
3849	AG-A \$ 73,463	\$ 60,000	\$ 60,000	\$ 73,463	

Appellants were not present. Appeal notice stated property was valued too high. Director Constant noted the property was appraised using the new soil survey and appellants will apply for wetlands exemption in the future. Motion by Hanten, second by Johnson, to concur with the values as recommended by the Director of Equalization; all present voted aye; motion carried.

	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Barbara Hartley	14967	Exempt \$1,628	\$ 1,628	\$ 1,628	\$ 1,628
		NA-A1 \$17,816	\$17,816	\$17,816	\$17,816
		AG-A \$53,118	\$41,728	\$41,728	\$53,118

Appellant was present and stated the Ag. land portion of valuation increased 174%. A large portion of highest value is where residence, outbuildings and trees are located. Director Constant noted trees and building sites are no longer taken out of the property valuation and comparable sales are showing no reduction per acre due to the presence of trees or buildings on the properties and no adjustments are applicable to this property. Motion by Hanten, second by Heller, to concur with the values as recommended by the Director of Equalization; Heller, Johnson, Brinkman and Hanten voted aye; Marquardt voted no; motion carried.

	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Romagene Rawlins & Virginia Rawlins Skinner	1597	AG-A \$87,682	not available	not available	\$87,682

Appellant Skinner was present and appeal notice stated the wrong percent of wetlands was assessed to property and extreme percentage increase in value from previous assessment. Director Constant noted the property was appraised using the new soil survey, an adjustment was made for water on the property, and the property owner should apply for wetlands exemption in the future. Motion by Hanten, second by Johnson, to concur with the value as recommended by the Director of Equalization; all present voted aye; motion carried.

Commissioner Heller was excused at 1:57 p.m.

	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Romagene Rawlins & Virginia Rawlins Skinner	1602	AG-A \$180,083	not available	not available	\$180,083

Appellant Skinner was present and appeal notice stated the wrong percent of wetlands was assessed to property and extreme percentage increase in value from previous assessment. Director Constant noted this property was valued in the same manner as record #1597. Motion by Johnson, second by Hanten, to concur with the value as recommended by the Director of Equalization; all present voted aye; motion carried.

	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
JMC Properties, LLC	18496	AG-A \$9,153	\$4,350	\$3,340	\$9,153

Appellant was present and stated request for lower valuation was due to non useable right of way and the fact that similar property across the road did not receive the same increase as this property and productivity on this property is zero. Director Constant noted the property was appraised using the new soil survey. Motion by Hanten, second by Johnson, to concur with the value as recommended by the Director of Equalization; all present voted aye; motion carried.

	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
JMC Properties, LLC	18383	AG-A1 \$7,706	not available	\$90,608 total	\$ 7,706
		AG-A \$106,444	not available		\$106,444

Appellant was present and stated measured planted acres are estimated at 68.5 acres and a survey completed by Aason Engineering shows a wetland delineation of 78.8 acres. Appellant indicated he would apply for wetlands exemption during the 2012 assessment year. Director Constant noted a wetland reduction will be applied to this property in the proper assessment year after Appellant files the proper application. Motion by Hanten, second by Johnson, to concur with the value as recommended by the Director of Equalization; all present voted aye; motion carried.

	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Loren Berg	2970	AG-A \$37,863	\$34,268	\$34,268	\$37,863

Appellant was present and questioned why the value on this piece dropped from the 2011 value. It was noted this property received a wetlands exemption. Motion by Johnson, second by Hanten, to concur with value recommended by the Director of Equalization; all present voted aye; motion carried.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Loren Berg	2967	AG-A \$151,284	\$138,987	\$143,442	\$151,284

Appellant was present and stated most of the property is hilly, can become quite dry, and is impossible to farm. Director Constant noted this property was valued using the soil survey. The Appellant agreed with the final value recommended by the Director. Motion by Hanten, second by Johnson, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Loren Berg	2972	AG-A \$68,822	\$56,000	\$56,000	\$68,822

Appellant was present and stated this property is very dry, rocky, and cannot be farmed. Director Constant noted this property was valued using the soil survey. The Appellant agreed with the final value recommended by the Director. Motion by Johnson, second by Hanten, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Emil Wiese	4228	NA-AC2 \$185,269	\$143,518	\$123,518	\$185,269
		AG-C1 \$ 5,851	\$ 5,851	\$ 5,851	\$ 5,851
		NA-CC \$ 25,631	\$ 25,631	\$ 25,631	\$ 25,631

Appellant was present and noted the property is landlocked, located in the flood zone, and the house needs extensive work. The Director noted this property no longer qualifies as Ag. property as a portion of the property was sold. Motion by Hanten, second by Johnson, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Brian Hubert	18250	NA-C1 \$381,577	\$189,160	\$189,160	\$296,328 (includes RER adjustment)
		NA-C \$ 34,993	\$ 34,993	\$ 34,993	\$ 34,993

Appellant was present and noted the property is not 100% complete and provided the Board with comparables he had assembled. The Director of Equalization advised the Board that the appellant will not allow appraisers into the house and the Director's Office is basing their value estimating that the home is 100% complete but have removed the value for the basement finish. Motion by Marquardt, second by Hanten, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Robert Larson	507	AG-A1 \$ 578	\$ n/a	\$ 578	\$ 578
		AG-A \$62,695	\$ n/a	\$28,389	\$62,695

Appellant was not present. Appeal form stated land value jumped and can't be farmed. Motion by Hanten, second by Johnson, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Paul & Amanda Schmig	31	AG-A \$35,197	n/a	\$25,000	\$35,197

Appellants were not present. Appeal form stated income on property cannot be increased due to CRP. Motion by Johnson, second by Marquardt, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Trudy K Paulson	3840	AG-A \$198,158	\$191,916	\$191,916	\$198,158

Appellant was not present. Appeal form stated valuation too high. Motion by Johnson, second by Hanten, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Gary & Cheryl Jongeling	3826	Exempt \$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
		AG-A1 \$ 6,947	\$ 6,947	\$ 6,947	\$ 6,947
		AG-A \$207,168	\$176,000	\$176,000	\$207,168
		NA-A1-S \$52,345	\$ 52,345	\$ 52,345	\$ 52,345

Appellants were not present. Appeal notice stated question the soil rating and appraised value.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Gary & Cheryl Jongeling	3829	AG-A \$156,008	\$128,000	\$128,000	\$156,008

Appellants were not present. Appeal notice stated rocky hills not farmed and slough low areas.

	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Local Board Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Gary & Cheryl Jongeling	3834	AG-A \$166,265	\$160,000	\$160,000	\$166,265

Appellants were not present. Appeal notice stated rocky hills not farmed and slough low areas. Motion by Johnson, second by Marquardt, to concur with the value recommended by the Director of Equalization on parcels 3826, 3829 & 3834; all present voted aye; motion carried.

	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Leif & Callie Eidsness	1709	AG-A \$38,268	\$22,000	\$22,330	\$38,268

Appellants were not present. Appeal notice stated only 12.3 acres of pasture land was useable in 2011 and approximately 8 acres on other side of slough was not accessible. Motion by Johnson, second by Hanten, to concur with the value recommended by the Director of Equalization; all present voted aye; motion carried.

STIPULATIONS

Motion by Hanten, second by Marquardt, to approve the following stipulated changes as recommended by the Director of Equalization; all present voted aye; motion carried:

Name	DOE#	Assessor's Value	Stipulated Value	
Marshall Likness Decedent's Trust	62	AG-A \$150,026	\$53,904	Perpetual grassland easement
Marshall Likness Decedent's Trust	346	AG-A \$114,094	\$63,958	Perpetual grassland easement
Kerwin & Randall Rakness	16621	AG-A \$ 17,083	\$14,320	Perpetual grassland easement
Tyler McElhany	1876	EXEMPT \$10,000	\$ 0	
		AG-A1 \$263,462	\$80,704	
		AG-A \$ 19,109	\$17,771	Reappraisal
Tyler McElhany	3924	EXEMPT \$0	\$ 3,623	
		AG-A1 \$3,623	\$ 0	
		AG-A \$14,083	\$13,097	
		NA-A1-S \$28,841	\$28,841	Change exemptions from record #1876
Alfred Fox & Mark Fox	2255	AG-A1 \$ 924	\$ 0	
		AG-A \$136,245	\$126,708	Building removed
Darin Rislov	16074	NA-AM1 \$29,576	\$17,724	Reappraisal
Gene or Alta Wilson	18267	NA-D1 \$ 557	\$ 557	
		NA-DM1 \$16,363	\$9,443	Purchase Price
Travis & Joann Paulson	415	AG-A \$208,590	\$161,660	Perpetual grassland easement
Travis & Joann Paulson	416	AG-A \$206,819	\$152,605	Perpetual grassland easement
Travis & Joann Paulson	417	AG-A \$205,523	\$170,591	Perpetual grassland easement
Travis & Joann Paulson	424	AG-A \$103,074	\$ 73,012	Perpetual grassland easement
Travis & Joann Paulson	18318	AG-A \$204,722	\$142,257	Perpetual grassland easement
Dale & Kevin Ries	340	AG-A \$148,125	\$ 91,460	Perpetual grassland easement
Dale & Kevin Ries	343	AG-A \$159,349	\$105,761	Perpetual grassland easement

RECOMMENDATIONS

Motion by Hanten, second by Johnson, to approve the following Director of Equalization recommended values; all present voted aye; motion carried:

Name	DOE#	Assessor's Value	Recommended Value	
Kenneth & Karen David	3839	NA-C1-S \$144,935	\$143,341	
		NA-C-S \$ 20,996	20,996	Corrected house sq. footage

OMITTED PROPERTY

Motion by Johnson, second by Hanten, to approve adding the following omitted valuation to the tax assessment rolls, per the recommendation of the Director of Equalization; all present voted aye; motion carried:

<u>Name</u>	<u>DOE#</u>	<u>Assessor's Value</u>	<u>Recommended Value</u>	
Peggy Schlotterbeck	4326	EXEMPT \$ 8,417	\$ 10,000	
		AG-A1 \$ 0	\$ 2,154	
		NA-A1-S \$ 33,273	\$ 33,273	
		NA-DMI \$ 4,463	\$ 4,463	
		AG-A \$206,213	\$191,778	Added pole building & removed other buildings

CERTIFICATIONS OF OWNER OCCUPIED DWELLINGS

Motion by Hanten, second by Marquardt, to approve the certifications of owner occupied dwellings, as recommended by the Director of Equalization, all present voted aye; motion carried.

<u>Name</u>	<u>DOE#</u>
Roger C & Ainslie Zwieg	2432
Paul Henry	19412

ASSESSMENT FREEZE FOR DISABLED AND SENIOR CITIZENS

Motion by Johnson, second by Hanten, to approve the applications for freeze on assessments of dwellings of disabled persons and senior citizens, as recommended by the Director of Equalization, all present voted aye; motion carried.

RENEWABLE ENERGY RESOURCE

Motion by Johnson, second by Hanten, to approve the applications for renewable energy resources, as recommended by the Director of Equalization; upon vote of the Board all present voted aye; motion carried.

DISABLED VETERAN PROPERTY TAX EXEMPTION

Motion by Hanten, second Marquardt, to approve exemption status for properties which qualify for Disabled Veteran Exemption, all present voted aye; motion carried.

TAX EXEMPT PROPERTY APPLICATIONS - ANNUALLY

Motion by Hanten, second by Johnson, to approve the applications for annual tax exempt status of a private organization, as recommended by the Director of Equalization, all present voted aye; motion carried.

TAX EXEMPT PROPERTY APPLICATIONS – 5 YEAR

Motion by Hanten, second by Marquardt, to approve the applications for 5 year tax exempt status of a private organization, as recommended by the Director of Equalization, all present voted aye; motion carried.

BOARD RECESS

There being no further business to come before this Board a motion was made by Hanten, second by Johnson, to recess at 3:24 p.m., until April 24th, 2012; all present voted aye; motion carried.

OFFICIAL PROCEEDINGS

Codington County Board of Equalization

April 24, 2012 – 10:59 a.m.

Commissioners Chambers - Codington County Courthouse

14 1st Ave SE, Watertown, SD 57201

The Codington County Board of Equalization re-convened at 10:59 a.m., Tuesday, April 24, 2012, in the Commissioners Chambers in the Codington County Courthouse. Board members present were George Heller, Elmer Brinkman, Myron Johnson and Brenda Hanten; absent Lavern Marquardt. Chairman Brinkman, presiding.

WETLAND VALUES

Director of Equalization, Shawna Constant, presented the Board with a list property owners who applied for wetlands classification. The following applications were not acted upon by the Local Board of Equalization and therefore need action by the County Board. Motion by Hanten, second by Johnson, to approve the following wetland values per the applications submitted by the property owners and as recommended by the Director of Equalization; all present voted aye; motion carried.


Name	DOE#	Full and True Value	Wetland Value
Sharon L Malcom	3277	\$326,659	\$275,546
Sharon L Malcom	3278	\$ 58,866	\$ 31,278
Lawrence & Rose Kahnke	3279	\$ 68,525	\$ 41,957
Steven & Ted Horning	3298	\$ 95,088	\$ 82,753
Darlene Wagner	3320	\$170,407	\$147,523
Richard Huppler	3326	\$119,080	\$ 98,778
Rose Kahnke	3336	\$ 46,411	\$ 37,266
Rose Kahnke	3337	\$135,279	\$121,724
Darlene Wagner	3340	\$ 51,387	\$ 44,883
Albert & Pam Raeder	3341	\$ 65,812	\$ 49,522
Albert & Pam Raeder	3345	\$188,311	\$147,954
Allan & Marlys Roe	3347	\$344,891	\$271,978
Ted R Horning	3358	\$126,481	\$109,601
Chad & Hollie Kahnke	3360	\$ 88,814	\$ 74,586
STEINCO LLC	3375	\$337,413	\$307,398
STEINCO LLC	3376	\$179,414	\$153,976
Donald L McClung, Trustee	3379	\$123,860	\$101,732
William & Kathleen Roe	3380	\$175,454	\$142,602
Bernard & Marjorie Mason	3382	\$135,266	\$ 97,249
Donald L McClung, Trustee	3387	\$115,587	\$ 94,565
Donald L McClung, Trustee	3390	\$110,655	\$ 85,571
Rose Kahnke	3392	\$345,205	\$304,551
Chad & Hollie Kahnke	3393	\$746,980	\$636,072
Donald L McClung, Trustee	3396	\$110,886	\$ 91,684
Daniel Tschakert	3398	\$ 70,544	\$ 43,859
Glenn & Mary McRoden	3401	\$ 39,754	\$ 21,602
Ronald & Candace Johnson	3407	\$114,856	\$ 87,960
John & Marilyn Henning Trustees	3408	\$132,951	\$110,269
Ronald & Candace Johnson	3414	\$147,320	\$119,401
Dennis & Carolyn Eck	3420	\$ 22,306	\$ 14,319
Ronald & Candace Johnson	3428	\$167,667	\$128,236
John & Marilyn Henning	3432	\$200,273	\$173,327
Jeffrey & Linda M Kuhn	3435	\$109,657	\$ 89,320
Jeffrey & Linda M Kuhn	3438	\$218,731	\$177,847
SARACO LLC	3440	\$294,067	\$235,852
Steven T Horning	3441	\$177,389	\$146,319
Horning LLC	3442	\$ 15,711	\$ 14,215
Allen & Marlys Roe	3443	\$ 51,265	\$ 44,979
Allan & Marlys Roe	3444	\$ 19,606	\$ 15,863
Allan & Marlys Roe	3445	\$ 13,894	\$ 11,890
Allan & Marlys Roe	3447	\$ 38,076	\$ 33,312
Allan & Marlys Roe	3448	\$ 19,010	\$ 16,602
Mildred Roe	3449	\$ 73,535	\$ 56,797
Mildred Roe	3450	\$ 23,974	\$ 21,443

Name	DOE#	Full and True Value	Wetland Value
SARACO LLC	15143	\$494,590	\$448,920
TEDCO LLC	16051	\$ 84,814	\$ 73,608
SARACO LLC	17356	\$ 22,843	\$ 10,025
Steven & Ted Horning	18080	\$ 58,844	\$ 45,401
Joann T Wegner	18620	\$180,512	\$156,286

BOARD ADJOURNS

There being no further business to come before this Board a motion was made by Johnson, second by Heller, to adjourn as a 2012 County Board of Equalization at 11:00 a.m.; all present voted aye; motion carried.

ATTEST:



 Cindy Brugman
 Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

Official Proceedings
 Consolidated Board of Equalization
 Watertown, South Dakota

April 10, 2012

The Codington County/City of Watertown Consolidated Board of Equalization met on April 10, 2012 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Elmer Brinkman presided. Upon roll call the following members were present: Codington County Commissioners: Lavern Marquardt, Myron Johnson, Brenda Hanten, and George Heller; City Council Members: Russ Wilkins, Steve Thorson and Bill Rieffenberger; and Watertown School District Board Member Jan Schull.

The following appeals were heard by the Board:

<u>Name</u>	<u>DOE #</u>	<u>Abstract Code</u>	<u>Assessor's Value</u>	<u>Owner's Value</u>	<u>Assessor's Recommendation</u>
Burton Seifel	6252	NA-D1-S NA-D-S	\$113,415 \$25,840	No Value Given	\$113,415 \$25,840
Burton Seifel presented the appeal on his own behalf. Motion by Wilkins, seconded by Heller, to concur with the assessor's recommended total value of \$139,255. Motion carried with all voting Aye.					
Eldon & Elizabeth Redlin	5625	NA-D1-S NA-D-S	\$152,695 \$26,112	\$138,888 \$26,112	\$151,745 \$26,112
Appellant was not present. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$177,857. Motion carried with all voting Aye.					
Katherine Pavin	8823	NA-D1-S NA-D-S	\$86,349 \$21,266	\$74,234 \$21,266	\$85,234 \$21,266
Katherine Pavin presented the appeal on her own behalf. Motion by Wilkins, seconded by Hanten, to concur with the assessor's recommended total value of \$106,500. Substitute motion by Thorson, seconded by Marquardt to change the value to \$82,000. Motion failed with Thorson, Schull, Marquardt and Rieffenberger voting in Aye and all others voting No. Original motion to concur with the assessor's recommended total value of \$106,500 was voted on with Wilkins, Johnson, Hanten, Heller and Brinkman voting Aye and all others voting No. Motion carried.					
Leander Opitz	8509	NA-D1-S NA-D-S	\$136,692 \$32,196	\$127,304 \$32,196	\$136,692 \$32,196
Leander Opitz presented the appeal on his own behalf. Motion by Wilkins, seconded by Hanten, to concur with the assessor's recommended total value of \$168,888. Motion carried with Marquardt voting No and all others voting Aye.					
Virginia McDaniel	11857	NA-D1-S NA-D-S	\$98,816 \$19,049	\$80,174 \$16,091	\$87,773 \$19,049
Virginia McDaniel presented the appeal on her own behalf. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$106,822. Motion carried with all voting Aye.					
James & Donna Hill	7202	NA-D1-S NA-D-S	\$203,007 \$32,437	\$174,063 \$32,437	\$203,007 \$32,437
James Hill presented the appeal on his own behalf. Motion by Johnson, seconded by Hanten, to concur with the assessor's recommended total value of \$235,444. Motion carried with all voting Aye.					
DLT Development	18513	NA-D	\$80,206	\$50,000	\$80,206
Appellant was not present. Motion by Johnson, seconded by Schull, to concur with the assessor's recommended total value of \$80,206. Motion carried with all voting Aye.					

Arnold Construction	2579	NA-D	\$64,664	\$40,000	\$64,664
---------------------	------	------	----------	----------	----------

Appellant was not present. Motion by Heller, seconded by Schull, to concur with the assessor's recommended total value of \$64,664. Motion carried with all voting Aye.

		NA-D1-S	\$141,581	\$150,000	\$141,581
Gary & Karen Liebl	7903	NA-D-S	\$140,324	\$115,000	\$140,324

Gary Liebl presented the appeal on his own behalf. Motion by Rieffenberger, seconded by Thorson, to reschedule the consideration of this appeal to come before the Board on April 17 after the Equilization staff has inspected the property. Motion carried.

		NA-D1	\$15,903	\$12,500	\$15,903
Gary & Karen Liebl	9238	NA-D	\$3,750	\$3,750	\$3,750

Gary Liebl presented the appeal on his own behalf. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$19,653. Motion carried.

		NA-D1-S	\$295,970	\$276,093	\$295,970
Bill & Paula Thovson	11392	NA-D-S	\$119,427	\$98,700	\$119,427

Bill Thovson presented the appeal on his own behalf. Motion by Wilkins, seconded by Hanten, to concur with the assessor's recommended total value of \$415,397. After further discussion, motion by Johnson, seconded by Heller to call the question. Motion carried on the original motion to concur with the assessor's recommended total value of \$415,397 with all voting Aye.

		NA-D1-S	\$109,105	\$107,400	\$109,105
Clark & Barbara Hanson	7926	NA-D-S	\$145,675	\$127,600	\$145,675

Alderman Thorson excused himself due to a personal conflict on this appeal. Commissioner Marquardt was dismissed to maintain an adequate ratio of Board Members. Clark Hanson presented the appeal on his own behalf. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended total value of \$254,780. Motion carried with all voting Aye.

		NA-D1	\$24,363	\$24,363	\$24,363
Dennis & Kay Solberg	8587	NA-D	\$157,914	\$45,637	\$157,914

Dennis and Kay Solberg presented the appeal on their own behalf. Motion by Rieffenberger, seconded by Hanten, to reschedule the consideration of this appeal to come before the board on April 24 after their shoreline can be measured by a surveyor. Motion carried.

There being no further appeals before the Board for consideration, the meeting adjourned until 7:00 PM on April 17th.

Elmer Brinkman
 Codington County Commissioner

Rochelle M. Ebberts, CPA
 Watertown City Finance Officer

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

Official Proceedings
 Consolidated Board of Equalization
 Watertown, South Dakota

April 10, 2012

The Codington County/City of Watertown Consolidated Board of Equalization met on April 10, 2012 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Elmer Brinkman presided. Upon roll call the following members were present: Codington County Commissioners: Lavern Marquardt, Myron Johnson, Brenda Hanten, and George Heller; City Council Members: Russ Wilkins, Steve Thorson and Bill Rieffenberger; and Watertown School District Board Member Jan Schull.

The following appeals were heard by the Board:

<u>Name</u>	<u>DOE #</u>	<u>Abstract Code</u>	<u>Assessor's Value</u>	<u>Owner's Value</u>	<u>Assessor's Recommendation</u>
Burton Seifel	6252	NA-D1-S NA-D-S	\$113,415 \$25,840	No Value Given	\$113,415 \$25,840
Burton Seifel presented the appeal on his own behalf. Motion by Wilkins, seconded by Heller, to concur with the assessor's recommended total value of \$139,255. Motion carried with all voting Aye.					
Eldon & Elizabeth Redlin	5625	NA-D1-S NA-D-S	\$152,695 \$26,112	\$138,888 \$26,112	\$151,745 \$26,112
Appellant was not present. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$177,857. Motion carried with all voting Aye.					
Katherine Pavin	8823	NA-D1-S NA-D-S	\$86,349 \$21,266	\$74,234 \$21,266	\$85,234 \$21,266
Katherine Pavin presented the appeal on her own behalf. Motion by Wilkins, seconded by Hanten, to concur with the assessor's recommended total value of \$106,500. Substitute motion by Thorson, seconded by Marquardt to change the value to \$82,000. Motion failed with Thorson, Schull, Marquardt and Rieffenberger voting in Aye and all others voting No. Original motion to concur with the assessor's recommended total value of \$106,500 was voted on with Wilkins, Johnson, Hanten, Heller and Brinkman voting Aye and all others voting No. Motion carried.					
Leander Opitz	8509	NA-D1-S NA-D-S	\$136,692 \$32,196	\$127,304 \$32,196	\$136,692 \$32,196
Leander Opitz presented the appeal on his own behalf. Motion by Wilkins, seconded by Hanten, to concur with the assessor's recommended total value of \$168,888. Motion carried with Marquardt voting No and all others voting Aye.					
Virginia McDaniel	11857	NA-D1-S NA-D-S	\$98,816 \$19,049	\$80,174 \$16,091	\$87,773 \$19,049
Virginia McDaniel presented the appeal on her own behalf. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$106,822. Motion carried with all voting Aye.					
James & Donna Hill	7202	NA-D1-S NA-D-S	\$203,007 \$32,437	\$174,063 \$32,437	\$203,007 \$32,437
James Hill presented the appeal on his own behalf. Motion by Johnson, seconded by Hanten, to concur with the assessor's recommended total value of \$235,444. Motion carried with all voting Aye.					
DLT Development	18513	NA-D	\$80,206	\$50,000	\$80,206
Appellant was not present. Motion by Johnson, seconded by Schull, to concur with the assessor's recommended total value of \$80,206. Motion carried with all voting Aye.					

Arnold Construction	2579	NA-D	\$64,664	\$40,000	\$64,664
---------------------	------	------	----------	----------	----------

Appellant was not present. Motion by Heller, seconded by Schull, to concur with the assessor's recommended total value of \$64,664. Motion carried with all voting Aye.

		NA-D1-S	\$141,581	\$150,000	\$141,581
Gary & Karen Liebl	7903	NA-D-S	\$140,324	\$115,000	\$140,324

Gary Liebl presented the appeal on his own behalf. Motion by Rieffenberger, seconded by Thorson, to reschedule the consideration of this appeal to come before the Board on April 17 after the Equilization staff has inspected the property. Motion carried.

		NA-D1	\$15,903	\$12,500	\$15,903
Gary & Karen Liebl	9238	NA-D	\$3,750	\$3,750	\$3,750

Gary Liebl presented the appeal on his own behalf. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$19,653. Motion carried.

		NA-D1-S	\$295,970	\$276,093	\$295,970
Bill & Paula Thovson	11392	NA-D-S	\$119,427	\$98,700	\$119,427

Bill Thovson presented the appeal on his own behalf. Motion by Wilkins, seconded by Hanten, to concur with the assessor's recommended total value of \$415,397. After further discussion, motion by Johnson, seconded by Heller to call the question. Motion carried on the original motion to concur with the assessor's recommended total value of \$415,397 with all voting Aye.

		NA-D1-S	\$109,105	\$107,400	\$109,105
Clark & Barbara Hanson	7926	NA-D-S	\$145,675	\$127,600	\$145,675

Alderman Thorson excused himself due to a personal conflict on this appeal. Commissioner Marquardt was dismissed to maintain an adequate ratio of Board Members. Clark Hanson presented the appeal on his own behalf. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended total value of \$254,780. Motion carried with all voting Aye.

		NA-D1	\$24,363	\$24,363	\$24,363
Dennis & Kay Solberg	8587	NA-D	\$157,914	\$45,637	\$157,914

Dennis and Kay Solberg presented the appeal on their own behalf. Motion by Rieffenberger, seconded by Hanten, to reschedule the consideration of this appeal to come before the board on April 24 after their shoreline can be measured by a surveyor. Motion carried.

There being no further appeals before the Board for consideration, the meeting adjourned until 7:00 PM on April 17th.

Elmer Brinkman
 Codington County Commissioner

Rochelle M. Ebberts, CPA
 Watertown City Finance Officer

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

Official Proceedings
 Consolidated Board of Equalization
 Watertown, South Dakota

April 17, 2012

The Codington County/City of Watertown Consolidated Board of Equalization met on April 17, 2012 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Elmer Brinkman presided. Upon roll call the following members were present: Codington County Commissioners: Lavern Marquardt, Myron Johnson, Brenda Hanten, and George Heller; City Council Members: Russ Wilkins, Steve Thorson and Bill Rieffenberger; and Watertown School District Board Member Jan Schull.

The following appeals were heard by the Board:

<u>Name</u>	<u>DOE #</u>	<u>Abstract Code</u>	<u>Assessor's Value</u>	<u>Owner's Value</u>	<u>Assessor's Recommendation</u>
		NA-D1	\$10,217	\$4,673	\$10,217
Marlis & John Dage	6995	NA-D-S	\$154,894	\$128,012	\$154,894

Appellant was not present. Motion by Johnson, seconded by Hanten, to concur with the assessor's recommended total value of \$165,111. Motion carried with all voting Aye.

		NA-D1-S	\$99,294	\$80,000	\$99,294
Lonnie White & Connie Johnson	8578	NA-D-S	\$91,781	\$75,852	\$91,781

Appellant was not present. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$191,075. Motion carried with all voting Aye.

		NA-D1-S	\$84,422	\$75,000	\$84,422
Ann Melham	7734	NA-D-S	\$105,028	\$90,000	\$105,028

Ann Melham presented the appeal on her own behalf. Motion by Wilkins, seconded by Hanten, to concur with the assessor's recommended total value of \$189,450. Motion carried with all voting Aye.

		NA-D1-S	\$191,718	No Value	\$191,718
Jim & Joan Lohrman	8608	NA-D-S	\$128,237	Given	\$128,237

Appellant was not present. Motion by Wilkins, seconded by Hanten, to concur with the assessor's recommended total value of \$319,955. Motion carried with all voting Aye.

		NA-D1-S	\$106,867	\$112,492	\$106,867
Ruth Kline	12848	NA-D-S	\$138,888	\$114,784	\$138,888

Appellant was not present. Motion by Heller, seconded by Hanten, to concur with the assessor's recommended total value of \$245,755. Motion carried with all voting Aye.

		NA-D1-S	\$212,236	\$168,703	\$212,236
Darwin & Letitia Rindels	7744	NA-D-S	\$114,080	\$94,281	\$114,080

Appellant was not present. Motion by Hanten, seconded by Schull, to concur with the assessor's recommended total value of \$326,316. Motion carried with all voting Aye.

		NA-D1-S	\$77,011	No Value	\$77,011
Rhonda Lorenz	8632	NA-D-S	\$102,905	Given	\$102,905

Rhonda Lorenz presented the appeal on her own behalf. Motion by Johnson, seconded by Rieffenberger, to reconsider the appeal after appellant has requested an assessment freeze. Motion carried with all voting Aye.

		NA-D1-S	\$112,049	\$112,049	\$112,049
Robert & Ramona Jensen	9691	NA-D-S	\$266,710	\$180,000	\$266,710

Appellant was not present. Motion by Heller, seconded by Hanten, to concur with the assessor's recommended total value of \$378,759. Motion carried with all voting Aye.

		NA-D1-S	\$86,127	\$56,164	\$86,127
Kay (Evenson) Lafrenz	9694	NA-D-S	\$128,512	\$100,500	\$128,512

Appellant was not present. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$214,639. Motion carried with all voting Aye.

		NA-D1-S	\$203,298	\$203,000	\$203,298
Duane Jacobson & Deborah Jacobson	7899	NA-D-S	\$149,919	\$125,000	\$149,919

Appellant was not present. Motion by Heller, seconded by Hanten, to concur with the assessor's recommended total value of \$353,217. Motion carried with all voting Aye.

		NA-D1-S	\$142,393	\$141,000	\$142,393
Alan & Linda Hurlbut	12844	NA-D-S	\$138,070	\$114,000	\$138,070

Appellant was not present. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$280,463. Motion carried with Wilkins, Schull and Marquardt voting No and all others voting Aye.

		NA-D1-S	\$141,581	\$150,000	\$113,760
Gary & Karen Liebl	7903	NA-D-S	\$140,324	\$115,000	\$140,324

Gary Liebl presented the appeal on his own behalf. Motion by Hanten, seconded by Marquardt to concur with the assessor's recommended total value of \$254,084. Motion carried with all voting Aye.

		NA-D1-S	\$73,309	No Value	\$73,309
Edwin Tapio	6492	NA-D-S	\$146,150	Given	\$146,150

Edwin Tapio presented the appeal on his own behalf. Motion by Thorson, seconded by Wilkins to change the assessed value to: land - \$73,309 and structure - \$132,864 for a total value of \$206,173. Motion carried with Johnson, Hanten, Heller and Brinkman voting No and all others voting Aye.

Alderman Thorson presented a letter to each Consolidated Board member from Bill Thovson requesting additional reconsideration of the assessment process. Chairman Brinkman granted Mr. Thovson a few minutes to address the board with his concerns. Mr. Thovson expressed overall concern with the equalization process within the entire community not just the lake properties and urged the County to re-evaluate how the process is being done. Chairman Brinkman advised Mr. Thovson to return to the Director of Equalization office to obtain any records he might need to substantiate his property assessment appeal. Mr. Thovson indicated he would not return to the Director of Equalization with out a written statement from the Director of Equalization that he could do so without having to fear being escorted out of the building again. No action was taken.

There being no further appeals before the Board for consideration, the meeting adjourned until 7:00 PM on April 24th.

Elmer P. Brinkman
 Codington County Commissioner

Rochelle M. Ebberts, CPA
 Watertown City Finance Officer

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

The Codington County/City of Watertown Consolidated Board of Equalization met on April 24, 2012 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Elmer Brinkman presided. Upon roll call the following members were present: Codington County Commissioners: Myron Johnson, Brenda Hanten, and George Heller; City Council Members: Steve Thorson and Bill Rieffenberger; and Watertown School District Board Member Jan Schull.

The following appeals were heard by the Board:

<u>Name</u>	<u>DOE #</u>	<u>Abstract Code</u>	<u>Assessor's Value</u>	<u>Appeal Value</u>	<u>Assessor's Recommendation</u>
Dennis & Kay Solberg	8587	NA-D1 NA-D	\$24,363 \$157,914	\$24,363 \$45,637	\$24,363 \$117,967
Dennis and Kay Solberg presented the appeal on their own behalf. Motion by Johnson, seconded by Hanten, to concur with the assessor's recommended value of \$142,330. Motion carried with all voting Aye.					
Rhonda Lorenz	8632	NA-D1-S NA-D-S	\$77,011 \$ 102,905	No Value Given	\$77,011 \$ 102,905
Appellant was not present. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended value of \$99,916. Motion carried with all voting Aye.					
Janice Dunker	8633	NA-D1 NA-D	\$171,993 \$103,673	\$171,993 \$94,248	\$171,993 \$103,673
Janice Dunker presented the appeal on her own behalf. Motion by Johnson, seconded by Hanten, to concur with the assessor's recommended value of \$275,666. Motion carried with all voting Aye.					
Margaret Kolb	16753	NA-D1-S NA-D-S	\$162,945 \$11,956	\$139,044 \$11,956	\$162,945 \$11,956
Appellant was not present. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended value of \$174,901. Motion carried with all voting Aye.					
Boyd Koch	7927	NA-D1-S NA-D-S	\$92,905 \$97,917	\$158,000 Total Value	\$92,905 \$97,917
Boyd Koch presented the appeal on his own behalf. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended value of \$190,822. Motion carried with all voting Aye.					
Delbert Koch	8585	NA-D1-S NA-D-S	\$75,099 \$139,135	No Value Given	\$75,099 \$139,135
Appellant was not present. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended value of \$214,234. Motion carried with all voting Aye.					
Clay & Janelle Freudenthal	12831	NA-D1-S NA-D-S	\$89,601 \$90,661	No Value Given	\$89,601 \$90,661
Appellant was not present. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended value of \$180,262. Motion carried with all voting Aye.					

		NA-D1-S	\$119,632	\$110,000	\$119,632
Janelle & Robert Marx	6505	NA-D-S	\$163,522	\$135,142	\$163,522

Appellant was not present. Motion by Hanten, seconded by Schull, to table the appeal until the May 1 meeting. Motion carried with all voting Aye.

		NA-D1-S	\$84,429	No Value	\$84,429
Leroy & Barbara Nelson	11511	NA-D-S	\$115,951	Given	\$115,951

Appellant was not present. Motion by Hanten, seconded by Schull, to concur with the assessor's recommended value of \$200,380. Motion carried with all voting Aye.

				\$261,000	
		NA-D1-S	\$129,156	Total	\$129,156
Richard & Kathryn Thomas	8618	NA-D-S	\$146,108	Value	\$146,108

School Board Member Jan Schull excused herself on this appeal. Commissioner Hanten was dismissed to maintain an adequate ratio of Board Members. Richard Thomas presented the appeal on his own behalf. Motion by Thorson, seconded by Heller, to change the assessed value to: land - 146,108 and structure - 119,772 for a total value of \$265,880. Motion carried with all voting Aye.

		NA-D1-S	\$70,203	\$70,203	\$70,203
Ronald & Marilyn Kasuske	6496	NA-D-S	\$102,507	\$80,000	\$102,507

Appellant was not present. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended value of \$172,710. Motion carried with all voting Aye.

				\$200,000	
		NA-D1-S	\$122,767	Total	\$122,767
Darin Wieker	8736	NA-D-S	\$120,698	Value	\$120,698

Appellant was not present. Motion by Hanten, seconded by Rieffenberger, to table the appeal until the May 1 meeting. Motion carried with all voting Aye.

		NA-D1-S	\$141,795	\$130,000	\$141,795
James & Lisa Heyn	9698	NA-D-S	\$112,001	\$80,000	\$112,001

Commissioner Hanten excused herself on this appeal. Council member Rieffenberger was dismissed to maintain a majority of County representatives. James Heyn presented the appeal on his own behalf. Motion by Heller, seconded by Schull, to concur with the assessor's recommended value of \$253,796. Motion carried with all voting Aye.

		NA-D1-S	\$187,541	\$180,625	\$187,541
Brian & Karen Pellish	7146	NA-D-S	\$158,813	\$144,375	\$158,813

Brian Pellish presented the appeal on his own behalf. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended value of \$346,354. Motion carried with all voting Aye.

		NA-D1-S	\$101,461	\$74,970	\$101,461
Kenneth & Judith Kubat	11925	NA-D-S	\$165,165	\$136,500	\$165,165

Kenneth Kubat presented the appeal on his own behalf. Motion by Hanten, seconded by Johnson, to table the appeal until the May 1 meeting. Motion carried with all voting Aye.

		NA-D1-S	\$111,464	\$118,000	\$111,464
Anton Schultz & Bethany Pompy	8622	NA-D-S	\$104,181	\$88,000	\$104,181

Appellant was not present. Motion by Johnson, seconded by Schull, to concur with the assessor's recommended value of \$215,645. Motion carried with all voting Aye.

		NA-D1-S	\$212,423	No Value	\$212,423
Linda & Aaron Schmit	7940	NA-D-S	\$104,181	Given	\$104,181

Appellant was not present. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended value of \$316,604. Motion carried with all voting Aye.

		NA-D1-S	\$190,701	\$190,00	\$190,701
Douglas & Mary Modica	7735	NA-D-S	\$157,542	\$100,000	\$157,542

Douglas Modica presented the appeal on his own behalf. Motion by Hanten, seconded by Heller, to concur with the assessor's recommended value of \$348,243. Motion carried with all voting Aye.

Motion by Hanten, seconded by Johnson, to approve the following stipulated changes to the assessed values:

<u>NAME</u>	<u>DOE #</u>	<u>ASSESSED VALUE</u>	<u>STIP. VALUE</u>
Charles A Redlin	9620	\$819,081	\$635,000
Janice V Endres Trustee	7174	\$25,411	\$12,706
First Plains Development Corp	633	\$127,727	\$83,991
First Plains Development Corp	2525	\$298,097	\$18,060
Dennis R & Deborah Arnold	8043	\$76,040	\$20,000
Redlin Family LTD	17191	\$1,094,079	\$850,000
Charles A Redlin	6469	\$381,916	\$300,000
Lawrence Endres & Leallen Endres	6420	\$1,308,823	\$966,155
Britney L. Friedrichsen	13203	\$98,013	\$96,100
Darrin & Carolyn Holien	7623	\$304,903	\$307,335
			Combined with DOE
Darrin & Carolyn Holien	7616	\$20,183	#7623
			Combined with DOE
Darrin & Carolyn Holien	7617	\$10,093	#7623
Janene K. Wilkins	17883	\$208,368	\$195,000
Lavern Bloom Trustee	9711	\$215,761	\$191,804
Dennis J. Murphy	5421	\$115,015	\$106,122
Steve Kerkvliet DBA Siouxland Properties	17537	\$2,424	\$500
Kent & Kath Moeller	8735	\$113,887	\$56,944
Troy Kienast	5729	\$122,932	\$59,500
Christopher & Carol Stein	5965	\$48,722	\$90,000
			Combined with DOE
Christopher & Carol Stein	12518	\$14,148	#5965

Combined with DOE

			#5965
Christopher & Carol Stein	5966	\$119,016	
Shoreview Properties LLC	8009	\$103,768	\$96,400
Shoreview Properties LLC	11123	\$69,732	\$65,000
Hy-Vee Food Stores, Inc.	15093	\$3,765,265	\$3,445,003
DLT Development Inc.	18525	\$24,219	\$12,110
DLT Development Inc.	18526	\$38,368	\$176
Richard & Margaret Snover	14588	\$174,164	\$167,500
Charles & Lynn Langner	17642	\$351,337	\$324,425
David & Angela Eickmeyer	7204	\$236,478	\$165,000
RNR Development Inc.	16465	\$29,340	\$24,025
Robert Packard Revocable Living Trust	11946	\$105,444	\$78,957
Robert & Suzanne Gambill	8890	\$165,020	\$156,500
Correne Chlopkowiak	11398	\$125,051	\$109,559
Donald & Linda Ragels	12824	\$91,117	\$77,000
Mark Stadheim & Elizabeth Lentz	12030	\$98,074	\$52,500
Justin Kramer c/o J & C Rentals LLC	10642	\$24,581	\$20,000
Steven & Jackie Duncan	7129	\$582,178	\$523,950
Leslie Butch Bronson	18343	\$82,695	\$78,900
Harley & Judy Gulbraa	7212	\$218,973	\$142,000
Andrew & Becky Mahowald	12836	\$140,358	\$101,500
JKM Properties LLC	10557	\$603,341	\$500,000
Merle Tschakert	8074	\$73,538	\$39,000
Charles & Janice Valberg Family Trust	12789	\$219,409	\$194,372
Paul Moriarty Trustee	14645	\$584,884	\$460,350
Douglas & Annrae Herr	11905	\$182,594	\$164,692
Brian & Carol Pieper Trustees	8519	\$176,665	\$163,062
Kenneth Kittelson	8859	\$124,830	\$100,000
Ernest & Sharon Ellis	8574	\$251,960	\$192,280
Aaron Borns	9586	\$74,288	\$17,000
Brian & Cindi Boehnke	5691	\$87,929	\$28,500
Thomas Arbach	19238	\$23,518	\$14,417
Natalie Singrey	9235	\$111,465	\$75,400
Heather Kallhoff	8688	\$208,157	\$138,937
CitiMortgage Inc	18220	\$258,229	\$219,000
Melvin & Carmelita Carlson	7719	\$258,729	\$245,000
Dennis & Alice Disbrow	9014	\$169,366	\$149,800
Patrick & Patricia McClemons	9705	\$353,369	\$305,184
Nicholas Merkel	10701	\$84,360	\$70,000
Richard & Doris Wilkey	9653	\$201,535	\$150,207
Glenn & Deloris Haugan & Barbara Milbrandt	7132	\$268,596	\$232,000
Dennis & Kay Solberg	6294	\$175,459	\$164,810

Benjamin Richardson	8631	\$141,303	\$137,908
Donald Roby	7427	\$242,050	\$219,880
Donald Roby	5422	\$262,597	\$239,900
Frank Calkins	9319	\$280,668	\$180,000
Dean & Karen Minnerath	9621	\$932,420	\$674,000
David & Janice Moen Etal	9248	\$229,303	\$214,250
Jeffery & Julie Roe	8648	\$114,478	\$86,500
Doris Wilkey	5584	\$281,827	\$639,280
			Combined with DOE
Doris Wilkey	5582	\$91,228	#5584
			Combined with DOE
Doris Wilkey	5581	\$24,527	#5584
			Combined with DOE
Doris Wilkey	5580	\$291,733	#5584
			Combined with DOE
Doris Wilkey	5583	\$54,478	#5584
Christopher & Carol Stein	10536	\$53,272	\$28,000
Scott & Lavone Nelson	9147	\$151,370	\$138,734
Lynn Engels	16755	\$660,004	\$480,160
Donald Urban Jr. & Lorraine Urban	16704	\$150,888	\$147,150
Ronda & Mark Roby	8606	\$680,679	\$629,764
Paul N Fox	7920	\$206,120	\$180,000
Clay & Connie Hanson	12453	\$300,742	\$227,654
Jeffery & Julie Roe	8647	\$172,219	\$147,400
Thomas David & Sandra H Crawford	8730	\$248,181	\$220,217
Gerald Edgar & Carol Ellen Geiger	8731	\$308,067	\$268,565
Shirley Carter	7428	\$258,309	\$240,000
Loren & Karheryn Pehl	7865	\$518,476	\$493,757

Motion carried with all voting Aye.

Motion by Hanten, seconded by Rieffenberger, to approve the following recommended changes to the assessed value:

<u>NAME</u>	<u>DOE #</u>	<u>ASSESSED VALUE</u>	<u>Recommended Value</u>
Michael & Patty Sheehan	12827	\$99,879	\$88,711
Douglas Kettelson c/o Phyllis Kittelson	9728	\$214,833	\$190,054
Jerry & Kari Krumwiede	9727	\$137,453	\$112,877
Danny Krueger	11502	\$172,550	\$137,071
Faney & Carol Rau	16702	\$185,080	\$181,573
Tim & Linda Fulmer	18610	\$239,671	\$224,158

Motion carried with all voting Aye.

Motion by Heller, seconded by Hanten, to approve the certifications of owner occupied dwellings, as recommended by the Director of Equilization. Motion carried with all voting Aye.

Motion by Hanten, seconded by Johnson, to approve the applicants for freeze on assessments of dwellings of disabled persons and senior citizens, as recommended by the Director of Equilization. Motion carried with all voting Aye.

Motion by Hanten, seconded by Schull, to approve the applicants for renewable energy resources, as recommended by the Director of Equilization. Motion carried with all voting Aye.

Motion by Johnson, seconded by Hanten, to approve tax exemption status for properties which qualifies for Disabled Veteran Exemption. Motion carried with all voting Aye.

Motion by Hanten, seconded by Rieffenberger, to approve the applications for annual tax exempt status of a private organization, as recommended by the Director of Equilization. Motion carried with all voting Aye.

Motion by Hanten, seconded by Schull, to approve the applications for five year tax exempt status as recommended by the Director of Equilization. Motion carried with all voting Aye.

There being no further appeals for the Board to consider, the meeting adjourned until 5:00 PM on Tuesday, May 1, 2012.

Elmer Brinkman

Codington County Commissioner

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

Rochelle M. Ebbers, CPA

Watertown City Finance Officer

Official Proceedings
 Consolidated Board of Equalization
 Watertown, South Dakota

May 1, 2012

Codington County/City of Watertown Consolidated Board of Equalization met on May 1, 2012 at 5:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Elmer Brinkman presided. Upon roll call the following members were present: Codington County Commissioners: Lavern Marquardt, Myron Johnson, Brenda Hanten, and George Heller; City Council Members: Russ Wilkins, Steve Thorson and Bill Rieffenberger; and Watertown School District Board Member Jan Schull.

The following appeals were heard by the Board:

<u>Name</u>	<u>DOE #</u>	<u>Abstract Code</u>	<u>Assessor's Value</u>	<u>Owner's Value</u>	<u>Assessor's Recommendation</u>
Kenneth & Judith Kubat	11925	NA-D1-S	\$101,461	\$74,970	\$86,343
		NA-D-S	\$165,165	\$136,500	\$158,256
Kenneth Kubat presented the appeal on his own behalf. Motion by Johnson, seconded by Hanten, to concur with the assessor's recommended total value of \$244,599. Motion carried with all voting Aye.					
				\$200,000	
Darin Wieker	8736	NA-D1-S	\$122,767	Total Value	\$122,767
		NA-D-S	\$120,698	Given	\$120,698
Appellant was not present. Motion by Hanten, seconded by Rieffenberger, to concur with the assessor's recommended total value of \$243,465. Motion carried with all voting Aye.					

Lorelle & Robert Marx	6505	NA-D1-S	\$119,632	\$110,000	\$119,632
		NA-D-S	\$163,522	\$135,142	\$163,522
Appellant was not present. Motion by Johnson, seconded by Heller, to concur with the assessor's recommended total value of \$283,154. Motion carried with all voting Aye.					

Rhonda Lorenz	8632	NA-D1-S	\$77,011	No Value	\$77,011
		NA-D-S	\$102,905	Given	\$102,905
Appellant was not present. Motion by Thorson, seconded by Rieffenberger, to reconsider the appeal. Motion carried with all voting Aye. Motion by Rieffenberger, seconded by Thorson, to change the assessed value back to the 2011 valuation. Motion by Hanten, seconded by Johnson, to amend the amount from the 2011 valuation amount to the assessed value of: \$102,905 - Land and \$69,095 - Structure for a total value of \$172,000. Motion carried with Heller and Brinkman voting No with all others voting Aye.					

Motion by Hanten, seconded by Rieffenberger, to approve the following recommended changes to the assessed value:

<u>NAME</u>	<u>DOE #</u>	<u>ASSESSED VALUE</u>	<u>Recommended Value</u>
Patrick & Nancy Popowski	9692	\$303,367	\$283,465

Motion passed with all voting Aye.

There being no further appeals before the Board for consideration, the meeting was adjourned.

Elmer Brinkman
 Codington County Commissioner

Rochelle M. Ebberts, CPA
 Watertown City Finance Officer

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 17, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of April 10th, 2012
4. ✓ Monthly reports
 - ✓ a. Maintenance Dept.
 - ✓ b. Highway Dept.
5. ✓ Discussion/action regarding an agreement for bridge inspections in 2012
6. ✓ Action to approve an equipment request for the Veterans Service Office
7. ✓ Action to approve a resolution amending the joint cooperative agreement with First District Association of Local Governments
8. ✓ Discussion/action regarding the appointment of a supervisor for the Extension Office staff
9. ✓ Discussion/action regarding a contract proposal with the SD Dept. of Transportation for noxious weed control along State Highways in Codington County
10. ✗ 9:30 a.m., discussion with Dan Miller and Dale Christensen, Lake Area Zoological, regarding funding
11. ✓ Action to approve automatic budget supplements
12. ✓ Action to approve travel requests
 - a. Director of Equalization, Deputy Director, and Appraisers, SDAAO Conference, in Sioux Falls
13. ✓ Action to approve personnel changes
 - a. Memorial Park Campground managers
14. ✗ Discussion of Extension Complex matters
15. 10:00 a.m., opening of sealed bids for the sale of two surplus motor graders and action to award a bid
16. ✗ Old Business
17. ✗ New Business
18. ✗ Open
19. ✗ Action to enter into Executive session
20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, April 24th, 2012
21. 1:00 PM, Action to convene as a 2012 County Board of Equalization

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 17, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 17th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of April 10th, 2012; all present voted aye; motion carried.

EQUIPMENT REQUEST

Motion by Hanten, second by Johnson, to authorize the purchase of a used copy machine for the Veterans Service Office from Office Peeps in the amount of \$2,300.00; all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, reported damage to County Roads from high winds over the weekend which created wave action on roads where water is still a problem. Mr. Small noted one of the motor graders to be sold by sealed bids later in this meeting is still undergoing repairs at this time. The Highway Dept. assisted with a fencing project at Memorial Park. **Maintenance Supervisor, Milo Ford**, reported on the following items: Information is still being gathered regarding the technology wiring project at the Extension Center Complex; the new water main has been installed at the Regional Extension site and footings have been poured for the new office area; seasonal workers are in place at Memorial Park and camp ground reservations are coming in quickly; the shoreline restoration project should begin soon; the Lake Kampeska Water Project group has notified Mr. Ford that the group is not interested in participating in the project because of the small size of the project; the Highway Dept. assisted with the repair of the dock at Memorial Park which has now been pushed back into the lake; the campground is scheduled to open on May 1st; an Arbor Day tree planting event is scheduled for Friday, April 27th, on the Courthouse grounds, with an estimated 100 First Grade students to assist with tree planting; there have been 4 after hours maintenance call in problems at the Detention Center in the past month; and a mandatory West Nile Virus calibration clinic will be attended by Mr. Ford and Weed Supervisor, Steve Molengraaf, as previously approved by the Board.

BRIDGE INSPECTION WORK ORDER

Motion by Hanten, second by Johnson, to authorize the Chairman to sign a work order, with Aason Engineering, for bridge inspection consultant services. The Board previously adopted Resolution 2012-5, appointing Aason Engineering for this inspection work. Upon vote of the Board, all present voted aye; motion carried. Mr. Small noted there are 28 structures to be inspected with this work order.

FIRST DISTRICT JOINT COOPERATIVE AGREEMENT AMENDMENT

Motion by Hanten, second by Heller, to approve the following resolution; all present voted aye; motion carried:

RESOLUTION 2012-13

April 17, 2012

**AMENDMENT TO THE
JOINT COOPERATIVE AGREEMENT**

ADOPTED JOINT COOPERATIVE AGREEMENT READS:

ARTICLE I - AUTHORITY

Section 2. Duration of the Agreement

The joint agreement represents a voluntary association of counties to finance and promote regional planning and development. This agreement shall not become effective, or will terminate in future years, should less than five (5) counties agree by official resolution to finance the costs of the District planning staff.

**PROPOSED CHANGE TO THE JOINT COOPERATIVE AGREEMENT RECOMMENDED BY
THE GOVERNING BODY:**

Section 2. Duration of the Agreement

The joint agreement represents a voluntary association of counties and municipalities to finance and promote regional planning and development. This agreement shall not become effective, or will terminate in future years, should less than five (5) counties agree by official resolution to finance the costs of the District planning staff.

ADOPTED JOINT COOPERATIVE AGREEMENT READS:

ARTICLE X – FUNDING

The Governing Body shall determine the amount of local matching money that will be requested from the boards of county commissioners for each fiscal year of the District operations. This amount will be determined after the District Director presents the proposed budget to the Governing Body listing the possible sources of Federal and State funds available on a matching basis to operate the District during each specific fiscal year. The prorating of the local match monies shall be the responsibility of the Governing Body. The amount determined above shall consist of a base of \$3,500 per county and a per capita figure based upon the budgetary needs of the District, utilizing population from the U.S. Department of Commerce, Bureau of the Census. A fee schedule shall also be implemented for municipalities based on size.

**PROPOSED CHANGE TO THE JOINT COOPERATIVE AGREEMENT
RECOMMENDED BY THE GOVERNING BODY:**

The Governing Body shall determine the amount of local matching money that will be requested from the boards of county commissioners and municipalities within the District for each fiscal year of the District operations. This amount will be determined after the District Director presents the proposed budget to the Governing Body listing the possible sources of Federal and State funds available on a matching basis to operate the District during each specific fiscal year. The amount determined above shall be based upon a county and municipality fee schedule, approved by the Governing Body.

Adopted this 17th day of April, 2012.

Elmer P. Brinkman
Chairperson, Board of County Commissioners
Codington County

ATTEST:

Cindy Brugman
County Auditor

EXTENSION OFFICE STAFF SUPERVISOR

Human Resource Officer, Terry Satterlee, reviewed the staffing of County employees at the Extension Office and the re-organization of the Extension Office which has left the County employees without a supervisor. Mr. Satterlee recommended 4H/Youth Program Advisor, Jodi Loehrer, be given the functional supervision authority over the two County employees in the Extension Office. Mr. Satterlee based his recommendation primarily on prior experience of Ms. Loehrer. No compensation will be provided for this position. Commissioner Johnson concurred with Mr. Satterlee's recommendation. Motion by Johnson, second by Hanten, to appoint 4H/Youth Program Advisor, Jodi Loehrer, to the position of County Extension Office Supervisor; all present voted aye; motion carried.

SD DOT NOXIOUS WEED CONTROL CONTRACT

Motion by Johnson, second by Hanten, to authorize the Chairman to sign a contract with the SD DOT for the County Weed Dept. to provide noxious weed control within the State highway right of way; all present voted aye; motion carried. Weed Dept. Manager, Paul Johnson and Weed Dept. Supervisor, Steve Molengraaf, reviewed the terms of the contract with the Board and noted the contract proposal submitted to the SD DOT is in the amount of \$24,815.00.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Heller, to approve an automatic budget supplement, in the amount of \$24,750.83, to the Emergency Management revenue and expenditure budgets with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Hanten, to approve the following travel request; all present voted aye; motion carried: Director of Equalization and appraisal staff, SDAAO Conference in Sioux Falls.

PERSONNEL CHANGES

Motion by Marquardt, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Harold Trumm, Memorial Park Campground Manager, \$13,370.16 or \$2,228.36 per month for 6 months, effective date April 1, 2012, submitted and approved by Maintenance Supervisor, Milo Ford.

SURPLUS EQUIPMENT BIDS

County Highway Supt., Rick Small, opened and announced the bids for the following equipment, previously declared surplus on March 27th, 2012, to be sold by sealed bid as previously advertised.

2007 Caterpillar 143H Motor grader; s/n CAT0143HAAPN01054

1. Butler CAT, Sioux Falls, SD; \$130,216.00 bid
2. Iron Planet, Pleasanton, CA; \$125,000.00 bid
3. Richie Bros., Medford, MN; \$128,000.00 bid

2007 Caterpillar 143H Motor grader s/n CAT0143HJPN01082

1. Butler CAT, Sioux Falls, SD; \$140,181.00 bid
2. Iron Planet, Pleasanton, CA; \$130,000.00 bid
3. Richie Bros., Medford, MN; \$136,700.00 bid

Motion by Hanten, second by Johnson, to accept the bids of Butler CAT for the corresponding equipment, per the recommendation of the Highway Supt., all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson to adjourn at 10:11 a.m., until 9:00 a.m., Tuesday, April 24th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 24, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of April 17th, 2012
4. ✓ Monthly reports
 - a. ✓ Emergency Management
 - b. ✓ Sheriff
5. ✓ Action to approve the LMB Addition Plat (Kranzburg Township)
6. ✓ Action to approve a contract with Zuercher Technologies for public safety software
7. ✓ Action to approve salary claims
8. ✓ Action to approve 2013 WIC contract
9. ✓ Action to declare equipment surplus to be destroyed
- ~~10.~~ 9:30 a.m., discussion with Dan Miller and Dale Christensen, Lake Area Zoological, regarding funding
11. ✓ Action to approve automatic budget supplements
12. ✓ Action to approve travel requests
 - a. ✓ Emergency Management Deputy Director, EM Regional Meeting in Aberdeen
- ~~13.~~ Action to approve personnel changes
14. ✓ Discussion of Extension Complex matters
15. ✓ Old Business
16. ✓ New Business
17. ✓ Open
18. ✓ Action to enter into Executive session
 - a. ✓ Sheriff, contractual matters
 - b. ✓ Highway Supt., personnel matters
19. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, May 1st, 2012
20. ✓ Action to convene as a 2012 County Board of Equalization

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 24, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 24th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of April 17th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Toby Wishard, submitted the following statistics for the month ending March 31, 2012, for the Detention Center and Sheriff's Office: 60.19 average daily inmate population; 176 bookings; \$5,414.67 collected in out of county prisoner contracts; \$5,185.00 collected in work release; \$3,641.00 collected in fees for the 24/7 program, \$6,879.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 43 individuals testing twice daily and 29 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 536 calls for service; 10 accidents investigated; 86 arrest warrants; 354 sets of civil papers served; and 11 prisoner transports for a total of 3,202 miles. Sheriff Wishard also noted the following: Since October 1, 2011 there have been a total of 57 persons detained in the crisis room at Serenity Hills, an average of 9 persons per month. The Sheriff's Office recently hosted a statewide Court Security training and S.W.A.T. training. Sheriff Wishard reviewed a new system that will provide mass texting within the County in the case of a public emergency. Sheriff Wishard noted this system, the NIXLE System, is being promoted by his office and the Codington County Emergency Management office. **Emergency Management Director, Jim Sutton**, reported a Statewide Tornado Drill will take place on Wednesday, April 25th and maintenance technicians are currently inspecting sirens in the County. Mr. Sutton noted it is the time of year for maintenance and testing of emergency generators maintained by the County. A load test will be conducted in the near future on the emergency generator located in the Detention Center. Discussion was also held on the programming of weather radios.

PUBLIC SAFETY SOFTWARE

Sheriff, Toby Wishard, reviewed with the Board a contract between Codington County and Zuercher Technologies for public safety software. Sheriff Wishard noted this contract has been reviewed by his staff and the States Attorney's Office. Sheriff Wishard advised the Board that the contract is in the amount of \$78,400.00, for the first year, \$21,818.00 and \$22,909.00 consecutively for the next two years for support and maintenance, with an implementation date of October 18th, 2012, and with the first payment deferred until January 1, 2013, when the County's new budget year will begin. Commissioner Brinkman suggested pursuing the possibility of making a down payment on the contract amount in 2012 using Commissioners Contingency budget funds as funds for this unanticipated software change were not included in the Sheriff's 2012 budget. Sheriff Wishard recommended a year to year contract as the price quoted by Zuercher will not change for the first three years. Motion by Hanten, second by Heller, to authorize the Chairman to sign the proposed contract with Zuercher Technologies, in an amount not to exceed \$78,400.00 and to pursue paying part of the contract with 2012 funds; Commissioner Brinkman offered the Board discussion time for the motion. Commissioner

April 24, 2012

Johnson expressed his dissatisfaction with the City of Watertown and the manner in which they switched software providers which did not allow the County ample time to budget for in the manner prescribed by statute. Commissioners Heller, Marquardt, Brinkman, and Hanten agreed with Commissioner Johnson's sentiments. Upon vote of Commissioner Hanten's motion; all present voted aye; motion carried. Sheriff Wishard expressed his thanks to the Sheriff's Office staff and this Board for their support through the process to change software providers.

LMB ADDITION PLAT RESOLUTION APPROVED

Zoning Officer, Luke Muller, reviewed the LMB Addition plat with the Board and noted this property has access on to a County Road but not Highway 212 and the plat does not approve access directly onto Highway 212. The Board passed the following resolution:

RESOLUTION #2012-14

A Resolution to approve the platting of the "LMB Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"LMB Addition, located in Government Lot 1 of Sec. 5-T116N-R51W of the 5th P.M. in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 24th day of April, 2012

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2012-14, adopted by the Board of County Commissioners of Codington County, South Dakota.

April 24, 2012

Dated at Watertown, Codington County, South Dakota, on this 24th day of April, 2012

Cindy Brugman
County Auditor, Codington County, South Dakota

SALARY CLAIMS

Motion by Heller, second by Marquardt, to approve for payment the following salary claims; all present voted aye; motion carried: Commissioners: 9,505.64 total salaries. Auditor: 17,170.11 total salaries. Co. Treasurer: 24,879.32 total salaries. States Attorney: 24,005.79 total salaries. Gov. Buildings: 15,933.76 total salaries Dir. Equalization: 33,086.16 total salaries. Reg. of Deeds: 13,509.27 total salaries. Veterans Service: 8,322.24 total salaries. Sheriff: 65,751.96 total salaries. Co. Jail: 75,173.76 total salaries; Jennifer Guest 1,461.26 step increase; Amy Coon 1,549.56 step increase. Coroner: 1,453.27 total salaries. Care of the Poor: 4,032.10 total salaries. Co. Nurse: 3,786.97 total salaries. Co. Park: 4,882.96 total salaries; Donnie Olson 1,029.53 part time seasonal; Tom Sauer 961.66 part time seasonal; Lee Trumm 2,010.46 Memorial Park Caretaker. Ag. Bldg.: 7,910.69 total salaries. Co. Extension: 7,930.67 total salaries. Weed Control: 3,984.46 total salaries. Planning Board: 239.14 total salaries. Road & Bridge: 77,185.22 total salaries. Emergency Management: 9,548.47 total salaries. Crime Victim: 5,226.31 total salaries. W.I.C.: 3,768.33 total salaries. Total: 417,286.60. Breakdown of withholding amounts which are included in the above: S.D. Retirement 35,274.70; S.D. Retirement 305.84 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire.; Dakotacare 77,535.88 ins.; Lincoln Financial Group 436.50 life ins.; Delta Dental 5,186.70 ins.; Avesis 453.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,346.16 ins.; Assurity Life Insurance Company 339.05 ins.; U.M.B. Bank 2,017.00 suppl. retire.; AFLAC 406.86 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 10,039.94 employee payments; Cod. Co. Treasurer 33,435.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 522.00 employee union dues; ReliaBank Dakota 27,537.80 federal withholding; ReliaBank Dakota 38,524.69 social security; Barbara Curtis 800.00 employee payment; Hauge Associates 105.77 wage deduction; Washington National Ins. 20.20 ins.

FY2013 WIC CONTRACT

Motion by Hanten, second by Heller, to approve the FY2013 WIC Contract, between the South Dakota Dept. of Health and Codington County, in the amount of \$27,377.00, for the time period June 1, 2012 through May 31, 2013, for the provision of WIC clerical services; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Hanten, second by Marquardt, to declare the following property surplus to be destroyed per the request of the County Treasurer; all present voted aye; motion carried: HP LaserJet 1320 printer s/n CNFC5750HX.

TRAVEL REQUESTS

Motion by Johnson, second by Hanten, to approve the following travel request; all present voted aye; motion carried: Emergency Management Deputy Director; Emergency Management regional meeting in Aberdeen.

April 24, 2012

REGIONAL EXTENSION CENTER PROJECT

Commissioner Johnson updated the Board on the progress of the Regional Extension Center addition and noted the Contractor has poured stub walls as of this date with plumbing to be installed before the floor is poured. All building materials are on site.

MEMORIAL PARK UPDATES

Commissioner Johnson reported the rip rap project has been completed at Memorial Park and the buckthorn removal project will resume on May 5th with the return of the group from SDSU.

COMMISSION CHAMBERS FURNITURE

Commissioner Hanten reported the furniture for the Commission chambers should be finished in about three weeks. Discussion was held regarding the removal of the office furniture currently in place. Commissioner Johnson will contact the Maintenance Supervisor for assistance with the removal of the furniture in use at this time.

TINKERTOWN ROAD

Commissioner Johnson advised the Board he continues to be contacted by property owners along and near the County road north of Tinkertown that was under water. Discussion was held regarding whether or not the County can take legal action to drain the water from the area to keep the road above water. Highway Supt., Rick Small, recommended that the Board discuss the situation with the States Attorney to determine what if any legal action can be taken to drain the water without the consent of adjoining and downstream property owners.

FIRE OPS 101

Commissioner Hanten advised the Board she recently participated in a Fire Ops 101 training session with the Watertown Fire and Rescue. Watertown Fire and Rescue Battalion Chief, Tyler McElhany, addressed the Board and expressed thanks to Commissioner Hanten for her participation.

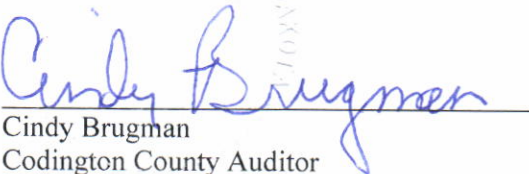
EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 10:02 a.m., to discuss personnel matters and contractual matters; all present voted aye; motion carried. The Board returned to regular session at 10:59 a.m.; no action was taken. The following were present for executive session: Human Resource Director, Terry Satterlee; Highway Supt., Rick Small; and Sheriff, Toby Wishard.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, May 1st, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 1, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of April 24th, 2012
4. ✓ Monthly reports
 - a. ✓ Health
 - b. ✓ Veterans Service
 - c. ✓ Weed
 - d. ✓ Welfare
5. ✓ 9:30 a.m., discussion with Dan Miller and Dale Christensen, Lake Area Zoological, regarding funding
6. ✓ Action to approve an equipment request, carpet extractor, for the Ag. Building
7. ✓ Discussion/action to declare a 2006 Ford Crown Victoria, police vehicle, surplus to be traded for a 2013 Ford Police Interceptor Utility
8. ✓ Action to approve an equipment request, new phone system, for the Sheriff's Office and Detention Center
9. ✓ Action to declare computer server equipment surplus to be destroyed
10. ✓ Action to approve automatic budget supplements
11. ✓ Action to approve travel requests
12. ✓ Action to approve personnel changes
 - a. Deputy Sheriff, Mike Gubka, anniversary step increase
 - b. Deputy Sheriff, Brian Richter, anniversary step increase
 - c. Weed Supervisor, Steve Molengraaf, anniversary step increase
13. ✓ Discussion of Extension Complex matters
14. ✗ Old Business
15. ✗ New Business
16. ✓ Open 1st Dist. Google Earth
17. Action to enter into Executive session
18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, May 8th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 1, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 24th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of April 24th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Community Health Nurse, Karla Moes, appeared before the Board and presented a written monthly report which was prepared by herself and Community Health Nurse, Karen Nygaard, and which contained information on the following items: a Cribs for Kids program; monthly WIC appointments; school services; regional staff meetings; and a state wide training scheduled in Pierre in the month of June. **Weed Dept. Supervisor, Steve Molengraaf**, reported seasonal weed sprayers are back to work and equipment is being prepared for the upcoming spraying season. Mr. Molengraaf reported some pastures are in need of spraying at this time; two additional Townships and three private property owners have been added to the list of contracts for spraying services; the West Nile virus spray equipment will be calibrated this week; and the Weed Board will hold their next meeting on Monday, May 7th, at 8:30 p.m. **Veterans Service Officer, Al Janzen**, reported 12 trips in April with 28 riders. Mr. Janzen reported he attended the following meetings in the past month: Veterans Council, DAV, and American Legion. A training conference will be held in Brookings on May 10th. Mr. Janzen noted the following Memorial Day Schedule: 9:15 a.m. at St. Mary's Cemetery and 10:00 a.m. at Mount Hope Cemetery, with Mike Cartney, Lieutenant Colonel retired, as this year's speaker. **Welfare Director, Sarah Petersen**, reported the following statistics for the month beginning April 11th through May 1st, 2012: 17 applications; with 7 approved for County assistance; 5 denials; 5 pending or referred; 0 other resources utilized; 0 guarantees; and 3 new clients approved. Total Assistance: \$4,844.17 for medical, rent, utilities, and burial assistance; 3 active medical cases; and 3 medical applications pending. Total client payments: not available at this time. The Welfare Director noted 293 persons utilized the NACo Prescription Drug Program in Codington County in the month of March with a realized savings of \$7, 322.69

LAKE AREA ZOOLOGICAL SOCIETY

Dan Miller, Bramble Park Zoo Director and Dale Christensen, representing the Lake Area Zoological Society, met with the Board to request funding from the County in the 2013 budget. Mr. Miller and Mr. Christensen reviewed upcoming expansion projects at the Zoo and current operating procedures. Mr. Christensen noted current funding for the Zoo comes from the Lake Area Zoological Society, the City of Watertown, and gate proceeds. Mr. Miller noted that the Zoo has a yearly operating budget of \$852,000.00 of which 60% comes from the City of Watertown, gate admissions generate about \$150,000.00 and the remainder of the funding comes from the Zoological Society. The Board noted this request will be addressed during preparation of the 2013 budget.

May 1, 2012

EQUIPMENT REQUESTS

Motion by Hanten, second by Johnson, to approve the purchase of a carpet extractor, approximate cost \$2,825.25, for the Ag. Building, per the request of Maintenance Supervisor, Milo Ford, and as budgeted; all present voted aye; motion carried. Motion by Hanten, second by Marquardt, to approve the purchase of a phone system, approximate cost \$4,500.00, for the Sheriff's Office and Detention Center, per the request of Sheriff, Toby Wishard, and as budgeted; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Johnson, second by Hanten, to declare the following vehicle surplus to be traded to Watertown Ford for \$2,300.00 towards the purchase of a new patrol vehicle for the Sheriff's Office; all present voted aye; motion carried: GEN01216, 2006 Ford Crown Victoria, VIN2FAFPP71W56X162711, purchased in 2006 for \$21,210.00. Motion by Hanten, second by Heller, to declare the following equipment surplus to be destroyed; all present voted aye; motion carried: GEN01212, HP Proliant ML350 computer server, s/n USE617N3L4, purchased in 2006 for \$4,690.00. GEN01213, HP Proliant ML350 computer server, s/n USE617N3L3, purchased in 2006 for \$4,690.00.

LAW ENFORCEMENT ISSUES

Commissioner Johnson noted he has been contacted lately regarding the discharge of fireworks that has caused disruption to livestock in the area. Sheriff Wishard noted he is aware of one fireworks incident which occurred outside the County's jurisdiction but will monitor the situation. Commissioner Johnson advised the Board he has been contacted by a local property owner regarding persons involved in Geocaching in Codington County whom have trespassed on private property. Sheriff Wishard advised the Board to advise property owners to report to his office any instances of trespassing on private property occurring during a Geocaching event.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Heller, to approve an automatic budget supplement to the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursement funds in the amount of \$13,727.50; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Marquardt, second by Hanten, to approve the following travel request; all present voted aye; motion carried: States Attorney, States Attorney Association Annual Meeting in Deadwood.

PERSONNEL CHANGES

Motion by Johnson, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Deputy Sheriff, Mike Gubka, anniversary step increase from step 3/\$18.12 per hour to step 4/\$18.74 per hour, effective date April 15, 2012 and Deputy Sheriff, Brian Richter, anniversary step increase from step 5/\$19.50 per hour to step 6/\$20.16 per hour, effective date April 1, 2012, both changes submitted and approved by Sheriff, Toby Wishard. Weed Dept. Supervisor, Steve Molengraaf, anniversary step increase from step 4/\$14.38 per hour to step 5/\$14.87 per hour, effective date May 1, 2012, submitted and approved by Weed Dept. Manager, Paul Johnson.

GOOGLE EARTH MAPPING

Ryan Hartley, First District Association of Local Govts., met with the Board to discuss a project through LATI (Lake Area Technical Institute), which will involve the mapping of the interior of public and business buildings in the City of Watertown through Google Earth mapping. The

Board discussed the merits and possible security risks involved with including County buildings in this project. Motion by Johnson, second by Hanten, to participate in the aforementioned project with regards to County buildings; all present voted aye; motion carried.

DRAINAGE IN GRACELAND TOWNSHIP

Commissioner Johnson advised the Board he has been contacted by a property owner in Graceland Township section 31 with a request to bore under the County road bed to hook up drain tile with existing drain tile across the road. The Board determined the Highway Supt. should be consulted regarding this request. No action was taken.

RISK MANAGEMENT

The Board spent considerable time discussing recommendations from Safety Benefits regarding annual training sessions and review of County policy for employees along with areas of safety concerns within County offices and buildings.

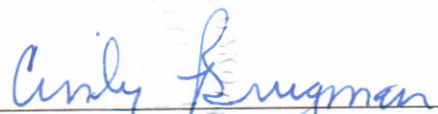
NATIONAL GUARD ARMORY

A brief discussion was held regarding the continued use of the National Guard Armory for the Watertown Area Winter Farm Show.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller to adjourn at 10:22 a.m., until 9:00 a.m., Tuesday, May 8th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 8, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of May 1st, 2012
4. ✓ Monthly reports
 - ✓ a. Extension
 - ✓ b. Auditor
 - ✓ c. Director of Equalization
- ✓ 5. Discussion/action regarding using Ag. Building maintenance staff when using the Ag. Building as an emergency shelter
- ✓ 6. Discussion/action regarding advertising for a part time clerk for the Highway Dept.
- ✓ 7. Discussion regarding 2012 paving project
- ✓ 8. Action to approve the Auditor's Account with the Treasurer and note Register of Deeds monthly fees
- ✓ 9. Action to approve a Commissioners Contingency transfer to the Auditor's budget for computer server equipment
- ✓ 10. Action to approve claims for payment
- ✓ 11. Action to declare a computer monitor surplus to be sold
- ✓ 12. Note Sioux Valley Commissioners Association quarterly meeting at Clark on May 21st
- ✓ 13. Action to approve automatic budget supplements
- ✓ 14. Action to approve travel requests
 - a. Community Health Office, clerical staff, WIC Conference in Pierre
- ✓ 15. Action to approve personnel changes
- ✓ 16. Discussion of Extension Complex matters
- ✓ 17. Old Business
- ✓ 18. New Business
19. Open
20. Action to enter into Executive session *Toby*
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, May 15th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 8, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 8th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of May 1st, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Director of Equalization, Shawna Constant, provided the Board with a copy of a Public Service Announcement, prepared by her office, regarding the area of the residential reappraisal scheduled to begin May 7th in the City of Watertown. Director of Equalization office staff are working on putting values on transfers and 2 new appraiser employees are schedule to begin work on May 15th, 2012. **4-H/Youth Program Advisor, Jodi Loehrer**, reported one more youth is being sought to finalize the Promotion Expansion Committee. Ms. Loehrer also reported on the following items: a bike safety program; 4-H Judging schools; 4-H dog practice; 4-H enrollment period; farm safety camp; Kid Care babysitting clinic; and 4-H camp at Camp Poinsett.

Discussion was held regarding the future rental status of Classroom A at the Extension Center Complex. The Board did not foresee any change to the previous practice of renting this room out for public functions. Discussion was also held on the following items: moving the Digital Distant Network (DDN) from Lake Area Technical Institute to the Codington County Extension Center and liability insurance coverage for persons authorized to expend/handle 4-H activity funds. **Auditor, Cindy Brugman**, reported early voting is very slow; notices have been sent to property owners from County Board of Equalization action; and the SDACO Spring Workshop for County Officials will begin May 9th and end on May 11th of this week.

AG. BUILDING EMERGENCY SHELTER

Emergency Management Director, Jim Sutton, met with the Board to discuss the use of the Extension Center Complex as an emergency shelter and staffing needs when the shelter is required to be in operation. Mr. Sutton noted the Center has been previously used as an Emergency Shelter with local Red Cross representatives assisting with staffing the shelter. Currently the local Red Cross does not have office structure and Mr. Sutton requested that the Lead Maintenance employee at the Extension Center be authorized to assist with opening the center when the need arises for an emergency shelter. Motion by Johnson, second by Hanten, to approve Mr. Sutton's request; all present voted aye; motion carried.

EM 101 COURSE

Emergency Management Director, Jim Sutton, advised the Board of the possibility of an EM 101 Course, specifically for County Commissioners, to be held on June 20th in Watertown. Commissioners from surrounding Counties would be invited to participate in this course. This would be a single evening course and would cover the disaster declaration process and state reporting of different incidents that the State Emergency Management office handles. If Mr. Sutton receives enough interest he will proceed with setting the course up for the 20th of June.

May 8, 2012

PART TIME CLERICAL POSITION

Motion by Hanten, second by Marquardt, to authorize the Highway Supt. to advertise for a part time clerical position at the Highway Dept.; all present voted aye; motion carried.

2012 ASPHALT MAT CONSTRUCTION

The Board received word from Highway Supt., Rick Small that 2012 paving projects should begin the week of May 15th.

AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Hanten, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of April, 2012, all present voted aye; motion carried.

Cash on hand	\$ 19,917.04
Checks in Treasurers' possession	
less than 3 days	\$ 2,140,948.97
Credit Card Charges	\$ 704.90
Cash Items	\$ 401.50
TOTAL CASH ASSETS ON HAND	\$ 2,161,972.41
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 2,350.61
Reliabank Dakota	\$ 17,996,013.82
INVESTMENTS	
SD Public Funds Investment	\$ 6,966.92
CERTIFICATES OF DEPOSIT	
Peoples State Bank	\$ 400,000.00
Plains Commerce Bank	\$ 600,000.00
Reliabank	\$
TOTAL CASH ASSETS	\$21,167,303.76
General Ledger Cash Balance by Funds:	
General	\$ 7,554,565.24
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 3,975,067.62
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 9,127,259.05
(schools 6,940,613.93, townships 100,866.77; city/towns 1,638,800.79)	
TOTAL GENERAL LEDGER CASH	\$21,167,303.76

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in April were in the amount of \$22,371.00; with \$2,740.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS

Motion by Heller, second by Marquardt, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 227.31 Sup, AARMS 150.00 Train, Warren Aas 12.22 Jury, Michael Aason 11.48 Jury, Abra 39.00 Rep, Adamson Industries Corp 224.35 Sup, American Legion 75.00 Sup, American Stamp & Marketing 45.15 Sup, Ashley Anderson 10.74 Jury, Carolyn Anderson 154.44 Jury, Charlotte Anderson 10.74 Jury, Connie Anderson 152.22 Jury, Elizabeth Anderson 50.74 Jury, Norma Anderson 15.00 Svc, Jason Antony 9.00 Ref, AP Auto Pros 406.37 Rep, AT&T Mobility 108.46 Util, AT&T Mobility 505.43 Util, AT&T Mobility 68.52 Util, AT&T Mobility 116.85 Util, Avera Health Plans 338.91 Ins, Eilleen Backman 20.00 Wit, Batteries Unlimited 200.00 Rep, Melynda Bauer 10.00 Jury, Bendix

Imaging Incorporated 429.97 Sup, Benefit Concepts 1328.07 Ins, Best Business Products 259.99 Rent, Stephanie Beynon 15.18 Jury, Alyson Bjerke 11.48 Jury, Michael Blankenship 10.74 Jury, Bruce Bludorn 10.74 Jury, Chris Boettcher 20.00 Wit, Gurine Bonen 12.22 Jury, Borns Group 3935.33 Post, Cassi Bosworth-Frevert 17.40 Jury, Michael Boyd 11.48 Jury, Boys & Girls Club 1000.00 Pmt, Lisa Brandriet 18.88 Jury, Gladys Brandsrud 11.48 Jury, Darwin Brinkman 250.00 Svc, Lynn Bromley 10.74 Jury, Brown Clinic PLLP 2430.00 Svc, Brown Clinic - Main 732.00 Svc, Building Sprinklers Inc 274.26 Rep, Burns Law Office 2600.00 Svc, Randall Busskohl 24.80 Jury, Kelly Byer 10.74 Jury, Jaret Campbell 12.96 Jury, Carquest Auto Parts 18.05 Rep, Carquest Auto Parts 137.38 Sup, Cartney Bearing & Supply 19.79 Sup, Cashway Lumber Inc. 227.25 Rep, Cass-Clay Creamery 1075.00 Sup, Centurylink 613.64 Util, Centurylink 32.95 Util, Jean Chase 154.44 Jury, Clark County Em 124.00 Grant, Codington Clark Electric 140.24 Util, Codington Clark Electric 35.00 Util, Codington Clark Equipment 155.22 Rep, Codington Co. Historical Soc. 4500.00 Pmt, Codington County Sheriff 81.61 Reimb, Cole Papers, Inc. 1764.21 Sup, Jeanne Collison 30.00 Svc, Connecting Point Computer Cent 25675.68 Sup, Shawna Constant 25.00 Cell, Shawna Constant 11.48 Jury, Terry Coon 45.00 Grant, County Fair Foods 75.91 Sup, Creative Visions 111.20 Rep, Credit Bureau Of Watertown Inc 1162.99 Pmt, Culligan Water Conditioning 255.25 Sup, Jon Dahlheimer 45.00 Grant, Dakota Data Shred 509.63 Svc, Danko Emergency Equipment Co 167.50 Sup, Day County Em 16077.60 Grant, Day County Em 353.75 Grant, Day County Em 1124.43 Grant, Kristine DeBerg 21.10 Jury, Deutsch Excavating 20568.30 Rep, Donna Dietrich, Chairman 704.75 Svc, Adam Doerr 113.00 Grant, Doug's Anchor Marine 10.99 Rep, Dressen Custom Trailers, Inc 710.00 Equip, Thomas Drippon 20.00 Wit, DVL Fire & Safety 896.00 Sup, Sara Lee Bakery Group/ 750.11 Sup, East Dakota Water Development 20312.95 April Apportionment, Angela Eickmeyer 10.74 Jury, EMC Insurance Companies 3800.81 Ins, Empire Pizza 55.94 Sup, Engelstad Electric Co. 83.27 Rep, Renae Ennis 10.00 Jury, David Erickson 45.00 Grant, ESE Ind Inc 130.00 Rep, Amanda Falk 11.48 Jury, Farnams Genuine Parts 118.38 Rep, Farnams Genuine Parts 212.39 Rep, Dean Fenenga 10.74 Jury, Bowen Fladland 20.00 Wit, Loren Fleming 18.88 Jury, Kristi Flemming 20.00 Wit, Ryan Folk 10.74 Jury, Fox, Youngberg & Lewno, P.C. 171.16 Svc, Brian Franklin 45.00 Grant, Lori Freese 12.22 Jury, Daniel Gabriel 12.22 Jury, Galls, An Aramark Company 789.77 Sup, Drew Garry 45.00 Grant, Gast Sales, Inc 130.92 Sup, Zachery Gates 10.74 Jury, Samantha Gaukel 20.00 Wit, GCR Tire Center 956.55 Rep, GCR Tire Center 1151.17 Rep, Genoa Healthcare/Watertown 521.26 Sup, Jennifer Givens 52.22 Jury, Darius Glab 11.48 Jury, Jason Goette 243.93 Svc, Samantha Goodhouse 20.36 Jury, Gray Construction 108927.90 Ext, Green, Roby, Oviatt, 4158.33 Svc, Myron Grenz 50.00 Jury, Ashley Griffin 11.48 Jury, Keith Griffin 10.74 Jury, Kelli Grismer 10.74 Jury, Jeffery Gross 172.20 Jury, Tyler Gross 11.48 Jury, Bonnie Gunderson 161.10 Jury, Ryan Hagen 10.74 Jury, John Harms 10.74 Jury, Keith Harms 10.74 Jury, Marilyn Heck 12.96 Jury, David Hedman 10.74 Jury, Hefty Seed Company 10581.45 Sup, Andrea Helwig 10.74 Jury, Hendricks Tractor Parts 110.50 Rep, Hillyard Floor Care Supply 268.58 Sup, Hobart Construction Inc 153.06 Rep, Christin Hogan 20.00 Wit, Kristina Hogan-Tolrud 10.74 Jury, Holiday Inn Express 83.00 Trav, Melissa Holtquist 50.74 Jury, Horiba Instruments Inc 433.15 Sup, Human Service Agency 15332.25 Pmt, HyVee #1871 Accts Receivable 803.09 Sup, Interlakes Community Action 1134.75 Pmt, Interstate 74.75 Sup, Ronalee Isack 51.48 Jury, Phyllis Jacobson 11.48 Jury, Stephanie Jacobson 15.92 Jury, Jeff's Vacuum Center 32.00 Rep, Douglas Jenner 161.10 Jury, Debra Jensen 28.50 Jury, Johnson Controls, Inc. 4057.82 Rep, Paul Johnson 583.33 Pmt, Ronald Johnson 11.48 Jury, Billie Jones 11.48 Jury, Joan Jordan 51.48 Jury, Peggy Juba 10.00 Jury, Daniel Jungen 45.00 Grant, Jurgens Printing 419.00 Sup, Kaeser & Blair Incorporated 256.44 Sup, Gwen Kahre 161.10 Jury, Kevin Keup 10.74 Jury, Kingsbury County Em 315.00 Grant, Joan Kittelson 15.00 Svc, Karla Kleinsasser 55.92 Jury, Alyssa Kluckman 10.74 Jury, Knology 397.61 Util, Knology 49.95 Util, Adam Koll 29.24 Jury, Judith Kos 24.80 Jury, Jeffrey Koval 118.00 Grant, Arvid Kraemer 13.70 Jury, Kriech Construction 996.30 Sup, John Kuehl 10.74 Jury, Lake City Fire Equipment 63.70 Rep, Roland Lambert 11.48 Jury, Lar

Jo's 1126.87 Sup, J.H. Larson Electrical Co. 85.94 Rep, Michael Law 118.00 Grant, Lawson Products 343.93 Sup, Derek Layher 113.00 Grant, Jonathan Lemke 118.00 Grant, Francis Lenards 51.48 Jury, James Lenards 17.40 Jury, Zachary Lenards 20.00 Wit, Lewis & Clark Bhs 447.00 Svc, Lincoln Co Treasurer 132.10 Svc, Dana Lindner 56.66 Jury, Eileen Lindner 20.36 Jury, David Locken 10.74 Jury, Jodi Loehrer 115.82 Trav, Lyle Signs Inc. 1930.53 Sup, M & T Fire And Safety 54.00 Sup, Bryan Maag 189.96 Jury, Randall Maag 10.74 Jury, Vicky Maag 18.88 Jury, Macksteel Warehouse, Inc. 124.32 Rep, Mac's Inc. 61.14 Sup, Mac's Inc. 399.14 Rep, Mahowald's 165.58 Rep, Michele Manthei-Brown 10.74 Jury, Marco, Inc 111.22 Rent, Mark's Auto 576.20 Rep, Lindsay Martenson 11.48 Jury, F.J. McLaughlin Company 541.20 Sup, Wayne Meester 12.96 Jury, Menards 70.03 Rep, Menards 238.57 Rep, Derek Meseberg 17.40 Jury, Kenneth Meyer 22.58 Jury, Midcontinent Communications 55.00 Util, Midwest Medical Services, Inc 55.33 Sup, Milbank Communications 425.00 Sup, Milbank Communications 422.50 Rep, Miller Electric, Inc 135.00 Rep, Colten Mitthun 12.22 Jury, Anthony Monnens 25.54 Jury, Jamie Monson 25.00 Cell, Vernon Mosser 11.48 Jury, Jimb Mulholland 90.00 Sup, James Mulholland 10.74 Jury, Justus Muller 152.22 Jury, Brian Mumm 21.10 Jury, Municipal Utilities 81.95 Util, Municipal Utilities 11491.90 Util, Municipal Utilities 536.39 Util, Myers Enterprises, Inc 990.00 Sup, Emily Nadaud 10.74 Jury, National Tactical Officer Assn 13230.00 Grant, Kenneth Neuendorf 51.48 Jury, New World Systems 19825.00 Maint, David Newman 12.22 Jury, Newman Traffic Signs 1410.00 Sup, Northeast Property Mgmt, LLC 190.00 Rent, Northern Con-Agg LLP 2346.60 Sup, Northern Truck Equipment Corp. 990.46 Rep, Northland Chemical 160.42 Sup, Northwestern Energy 301.71 Util, Yanira Novoa 150.00 Svc, Office Peeps, Inc. 49.81 Grant, Office Peeps, Inc. 15.03 Sup, Office Peeps, Inc. 4790.44 Sup, Renita Oldfield Holida 11.48 Jury, Timothy H Oleson 20.00 Wit, Matthew Olson 118.00 Grant, Ruth Olson 50.74 Jury, Terence O'Neill 27.02 Jury, Timothy Opheim 113.00 Grant, Sara Orthaus 23.32 Jury, Otis Elevator Company 795.61 Rep, Ottertail Power Co. 27.65 Util, Overhead Door Co 410.92 Rep, Darla Pagel-Miller 50.74 Jury, Connie Parliament 57.40 Jury, Darrell Parmley 12.22 Jury, Sandra Patten 53.70 Jury, Michelle Pederson 25.00 Cell, Pennington County Sheriff 73.15 Trav, Gary Peschong 11.48 Jury, Christopher Pester 11.48 Jury, Pharmchem Inc 42.00 Sup, Steven Pickrel 11.48 Jury, Shelly Pieper 13.70 Jury, PMB 0112 20.00 Util, PMB 0112 172.61 Util, Prairie Lakes Health Care Cent 6745.04 Svc, Prairie Lakes Health Care Cent 1666.24 Svc, Print 'Em Now 1573.45 Sup, Probuild 18.95 Rep, Robin Puthoff 12.96 Jury, Redlinger Bros. 271.90 Rep, Redwood Biotech 195.33 Sup, Cathryn Rehfuss 15.00 Svc, Carlee Reinschmidt 11.48 Jury, Michael Richmond 154.44 Jury, Brian Richter 40.00 Cell, Edward Ridgell 11.48 Jury, Lawrence Rieffenberger 11.48 Jury, Thomas Ries 11.48 Jury, Roberto Rojas 10.00 Jury, Ron's Saw Shop 102.24 Rep, Valerie Rubio 11.48 Jury, James Ruby 10.74 Jury, Runnings 117.86 Sup, Dawn Russell 174.80 Svc, Dawn Russell 74.80 Svc, Beth Sasse 12.22 Jury, Terrance Satterlee 1500.00 Svc, Vernon Sattler 10.74 Jury, Michael Sauer 12.22 Jury, Carey Schmahl 11.48 Jury, Schrader's 332.00 Equip, Gary Schumacher 156.66 Jury, Timothy Schussler 51.48 Jury, Jeremy Scott 13.70 Jury, Kathryn Scotting 12.22 Jury, SD Attorney General's Office 363.00 24/7, South Dakota Dept Of Revenue 880.00 Sup, SD Department Of Revenue 1117.00 Svc, S.D. Dept. Of Transportation 6365.10 Rep, SD State Treasurer 294995.90 May Remittance, SDAAO 400.00 Trav, SDACC 7969.32 Pmt, SDN Communications 612.00 Grant, SDN Communications 612.97 Util, Securus Technologies 700.00 Sup, Judith Seefeldt 12.96 Jury, Service Signs, Inc 29.40 Rep, Sharp Automotive 238.84 Rep, Sheehan Cycle 102.86 Rep, Sandra Sheehan 10.74 Jury, Sherman Canvas 40.00 Rep, Sherwin Williams 327.90 Sup, Patrick Shriver 13.70 Jury, Sioux Valley Coop 7020.62 Sup, Sioux Valley Coop 6210.10 Sup, Slowey Court Reporting 137.50 Svc, Joey Sokolosky 10.74 Jury, Terry Sorensen 20.00 Wit, South Shore Gazette 832.74 Pub, South Shore Gazette 50.00 Pub, Bobbie Spieker 24.80 Jury, Sprint 253.82 Util, Michael Stadheim 20.00 Wit, Star Laundry 107.50 Sup, Isaiah Steinbrecher 165.54 Jury, Kyle Stock 10.74 Jury, Connie Stoebner 57.00 Svc, Shawn Storm 20.00 Wit, David Strait 46.64 Wit, Connie Stricherz 50.74 Jury, Jodi Strong 26.28 Jury, Sturdevant's Auto Parts 160.12 Rep, Paige Sullivan 12.22 Jury,

Sutton Law Office Pc 11872.42 Svc, Karen Swanda 45.00 Svc, Leray Swedeen 23.32 Jury, Deborah Sweet 12.22 Jury, Debbra Swenson 17.40 Jury, Technicolor Screen Printing 79.99 Unif, Jacob Tesch 11.48 Jury, Heidi Thorson 25.00 Cell, Nathan Thyen 24.80 Jury, Titan Machinery 47.65 Rep, Toshiba Financial Services 436.07 Copy, Trav's Outfitter Inc 844.96 Unif, The Tree Farm 560.88 Land, Tanya Tschumper 12.22 Jury, Michele Turbak 12.22 Jury, Us Foodservice Inc 8994.65 Sup, Great Western Bank 2016.09 Pmt, Great Western Bank 139.98 Pmt, Great Western Bank 1452.80 Grant, Michael Waba 10.00 Jury, Tom Walder 40.00 Cell, Chad Walkins 10.74 Jury, Wal-Mart Community 50.33 Sup, Wal-Mart Community 286.63 Sup, Cathy Wangen 50.74 Jury, Watertown Ford 941.18 Rep, Watertown Lawn & Garden 240.00 Rep, Watertown Public Opinion 2470.87 Pub, Watertown Public Opinion 1681.20 Pub, Doug Weber 98.44 Wit, Jeremy Wellnitz 20.00 Wit, Elizabeth Werness 53.70 Jury, Ina Wesche 10.74 Jury, Lori West 16.66 Jury, Sharon West 13.70 Jury, Shirley West 169.98 Jury, Wheelco 191.66 Rep, Wight & Comes Funeral Chapel 2375.00 Asst, Ronald Williams 54.44 Jury, Worthington Ag Parts 38.00 Rep, Watertown Landfill 2.42 Rep, WW Tire Service Inc 445.00 Sup, Xerox Corporation 262.93 Sup, Yankton Co Treasurer 207.50 Svc, Yankton Co. Sheriff 25.00 Svc, Shari Yates 20.00 Wit, Zep Sales & Service 523.09 Sup.

SURPLUS EQUIPMENT

Motion by Hanten, second by Johnson, to declare the following computer-monitor surplus to be sold if possible or destroyed if there are no parties interested in purchasing said monitor; all present voted aye; motion carried: Compaq V50 Model 610, s/n 739BC0601149.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted there could be a quorum of this board in attendance at the quarterly meeting of the Sioux Valley Commissioners Association, on Monday, May 21st, at 12:00 noon, at the Time Out in Clark, SD.

TRAVEL REQUESTS

Motion by Hanten, second by Marquardt, to approve the following travel requests; all present voted aye; motion carried: County Nurse Clerical, Jeanie Ochsendorf and WIC Clerical, Deb Hartle, WIC Conference in Pierre, SD.

PERSONNEL CHANGES

Motion by Heller, second by Marquardt, to approve the following personnel changes; all present voted aye; motion carried: Director of Equalization Appraiser, Jamie Monson, move to regular part time, 20 hour or more per week, effective date June 1, 2012. New hires; Director of Equalization appraisers; Allison Forbush and Melissa Sears; step 1/\$13.94 per hour, effective date May 15, 2012. All personnel changes were submitted and approved by Director of Equalization, Shawna Constant.

REGIONAL EXTENSION BUILDING PROJECT

Commissioner Johnson updated the Board on the progress of the Regional Extension Office construction. Commissioner Johnson noted there may be grant funds available with which to wire the Extension Center Complex for online auction sales and internet access for users of the facility. The Board also discussed liability insurance coverage for events/seminars sponsored by SDSU Extension Field Specialists.

EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 9:44 a.m., to discuss contractual negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:12 a.m., no action was taken. Sheriff, Toby Wishard, was present for executive session.

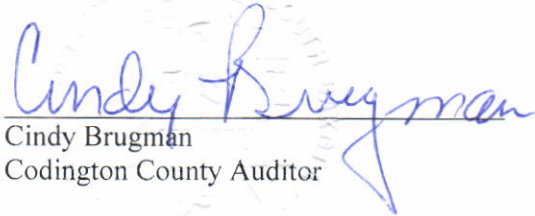
CORRESPONDENCE NOTED

Chairman Brinkman noted this Board received correspondence from Bill Thovson requesting agenda time on May 8th. Chairman Brinkman noted he denied Mr. Thovson's request.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson to adjourn at 10:13 a.m., until 9:00 a.m., Tuesday, May 15th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codyington County Auditor

Codyington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 15, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of May 8th, 2012
4. ✓ 9:00 a.m., Public hearing and action to approve a formal supplement to the Road & Bridge Fund
5. ✓ Discussion with Pam Kwasniewski, Watertown Transit, regarding 2013 funding appropriation
6. ✓ Monthly reports
 - ✓ a. Maintenance
 - ✓ b. Highway
7. ✓ Discussion/action regarding weekly on call schedules for Maintenance employees
8. ✓ Discussion/action regarding replacement of flag poles in front of the Courthouse
9. Action on a request to sell alcohol at an event to be held at the Extension Center Complex
10. ✓ Action to approve abatement applications
11. ✓ Action to approve a claim for payment
12. ✓ Action to declare equipment surplus to be destroyed
13. ✗ Action to approve automatic budget supplements
14. ✓ Action to approve travel requests
 - a. Chief Correctional Officer, Tom Walder, Juvenile Detention training in Oacoma, SD
15. ✗ Action to approve personnel changes
16. ✗ Discussion of Extension Complex matters
17. ✓ Old Business
18. ✗ New Business
19. ✓ Open
20. Action to enter into Executive session
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, May 22nd, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 15, 2012

The Codrington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 15th, 2012, in the Codrington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of May 8th, 2012; all present voted aye; motion carried.

BUDGET SUPPLEMENT PUBLIC HEARING

This being the time and place set for a public hearing to supplement the 2012 Road & Bridge budget for the increased cost of paving projects scheduled in 2012, a motion was made by Johnson, second by Hanten, to approve the following supplement:

Road and Bridge 2012 Budget \$270,397.00, account number 204-314-439.00

The Auditor advised the Board that the \$270,397.00 in funds being used to supplement the Road and Bridge 2012 Budget comes from the sale of two surplus motor graders. Chairman Brinkman asked for comments from those present for this hearing. No persons were present to offer comments. Chairman Brinkman closed the hearing to the public and upon vote of the Board, all present voted aye; motion carried.

WATERTOWN TRANSIT

Pam Kwasniewski, Watertown Area Transit Director, met with the Board to request additional funds in 2012 to be used as local match towards the purchase of two new transit buses. Ms. Kwasniewski reviewed current daily trip statistics of the Watertown Transit program and noted the buses have been ordered as federal funding became available and the cost savings to the Transit budget was anticipated to be significant when considering the cost to run some of the older buses. Ms. Kwasniewski advised the Board that federal funding will cover 80%, \$96,000.00, of the cost of the two buses and the local share will be \$24,000.00 or 20% of the total cost. Watertown Transit is requesting \$12,000.00, over and above the \$7,500.00 budgeted by the County in 2012, for the transit organization. The Board held a discussion regarding this request and scheduled action, on the request, at the Board's meeting scheduled for May 22nd, 2012.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported on the following items: Memorial Park - a chain link fence on the west side of Memorial Park has been replaced with a line of wood posts; water has been turned on at the park with repairs made to a curb stop; guests are utilizing the campground at this time; the shoreline project has been completed; and additional Buckthorn has been removed by SDSU volunteers. Extension Center Complex – steel beams are in place and the floor has been poured at the Regional Extension Office site. Courthouse – the Treasurer's office is being painted; spring floor work is underway; and a contractor has been hired to repair ceilings at the south entrance to the Courthouse. West Nile – the spraying equipment is ready for use. **Highway Supt., Rick Small**, reported the 2012 paving projects are in progress with paving of 4 miles on County Road 9 finished and costing approximately \$94,677.50 per mile for a total cost of \$378,710.00 on that road. Mr. Small advised the Board the paving on County Road 11 will be a stretch of 7 miles, on what is commonly known as the Foley Road, if new revenue funds

May 15, 2012

continue to come in as anticipated. The Highway Dept. is working on shouldering along the "Bureau" road. Discussion was also held regarding the condition of a Township road in Lake Township; the widening of and future work on the Medicine Lake Road, and requests from property owners to bore under the County right of way to install drain tile. The Highway Supt. will contact the States Attorney regarding "hold harmless" agreements the County can use when requests for boring are submitted by property owners.

GOOGLE EARTH

The Board discussed the Google Earth project that will include mapping of County buildings. Maintenance Supervisor, Milo Ford, was appointed as the County's contact person for this project to provide floor plans of the County buildings which will be included in the mapping project.

MAINTENANCE STAFF ON CALL POLICY

Maintenance Supervisor, Milo Ford, presented the Board with a policy for on call status of the personnel within the Maintenance Dept. Mr. Ford noted 4 staff persons are available for on call status, for the Detention Center, Monday through Sunday; on call wages would be \$87.50 per week for the staff member on call; and hourly wages would be paid for the time actually called in with a minimum guarantee of 2 hours paid when called in. Mr. Ford noted this policy is anticipated to save County funds over the course of a year and will allow for more efficient on call coverage. Mr. Ford requested that the aforementioned policy be implemented on June 1, 2012. Motion by Hanten, second by Johnson, to approve the on call policy and implementation date as presented and requested by the Maintenance Supervisor; all present voted aye; motion carried.

FLAG POLES

Maintenance Supervisor, Milo Ford, requested authorization to remove all 18, old and damaged flag poles, that line the north sidewalks of the Courthouse. Mr. Ford has budgeted funds in the amount of \$6,000.00 to remove the old flag poles and install 6 new poles, along the sidewalk directly north, of the 1st Ave SE entrance to the Courthouse. Motion by Hanten, second by Heller, to approve the aforementioned request; all present voted aye; motion carried.

PROPERTY TAX ABATEMENTS

Motion by Hanten, second by Heller, to approve the following abatement applications, which were previously approved by the Watertown City Council and recommended for approval by Director of Equalization, Shawna Constant; all present voted aye; motion carried: Property record #6562, owner qualified for assessment freeze program, abatement amount \$979.48, refund amount \$239.10. Property record #6597, owner qualified for assessment freeze program, abatement amount \$401.10. Property record #12010, owner qualified for assessment freeze program, abatement amount \$757.50. Property record #12177, owner qualified for assessment freeze program, abatement amount \$1,004.06. Tax notice 2012-1-15288, property purchased by tax exempt entity, abatement amount \$206.90. Tax notice 2012-1-15286, property purchased by tax exempt entity, abatement amount \$346.36. Tax notice 2012-1-11250, property purchased by tax exempt entity, abatement amount \$136.58. Tax notice 2012-1-11221, property purchased by tax exempt entity, abatement amount \$172.94

CLAIM APPROVED

Motion by Marquardt, second by Johnson, to approve for payment the following claim; all present voted aye; motion carried: Schrader's Law Enforcement Supply, \$297.00, light bars.

SURPLUS EQUIPMENT

Motion by Marquardt, second by Hanten, to declare the following equipment surplus, to be destroyed; all present voted aye; motion carried: Extension Office – HP Compaq DX200 Micro tower, s/n DR547AV-DX2, purchased December 2004 and Dell Dimension computer, s/n OT7570, purchased November 2005. Emergency Management – GEN01129, Hewlett Packard computer s/n USVA15065M; Compaq Keyboard w/mouse, s/n B55680KGA0TP3C; Compaq Computer, s/n V201KGLZA265; Compaq Keyboard w/mouse, s/n B28850LGAM1950; Motorola Radius CM300 Radio, s/n 159TUG2254; GEN01163, Compaq ML350 Server, monitor and keyboard, s/n M05ULK831C; (2) Motorola Radius SP50 radios, s/n 777FUSH177 & 777FXJB302; and Booster Pac ES5000.

TRAVEL REQUESTS

Motion by Marquardt, second by Hanten, to approve the following travel request all present voted aye; motion carried: Chief Correctional Officer, Tom Walder, Juvenile Detention Training in Oacoma, SD.

GEOCACHING

The Board noted correspondence from Sheriff Toby Wishard, regarding geocache sites in Codington County.

PELICAN TOWNSHIP ROAD

Commissioner Johnson advised the Board he has been contacted by the Pelican Township Board regarding a request from a property owner to bore under a Pelican Township road.

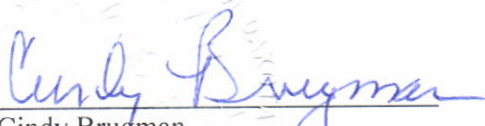
911 ADVISORY BOARD

Motion by Johnson, second by Heller, to appoint Commissioner Hanten as County Commissioner alternate to the 911 Advisory Board; with voting rights in the absence of the primary County Commission board member; all present voted aye; motion carried. Commissioner Hanten provided the Board with a report of the E-911 Center budget summary for the first quarter of 2012 and noted the statewide SD Connect kick off will take place the third week in June 2012.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson to adjourn at 10:08 a.m., until 9:00 a.m., Tuesday, May 22nd, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 22, 2012

- ✓1. 9:00 a.m. action to convene as a Board of County Commissioners
- ✓2. Action to approve the agenda and adjust cell phones
- ✓3. Action to approve the minutes of May 15th, 2012
- ✓4. Action on a request to sell alcohol at an event to be held at the Extension Center Complex
- ✓5. Monthly reports
 - ✓a. Emergency Management
 - ~~b. Sheriff~~
- ✓6. Action to approve the 4H Promotion and Expansion Committee roster
- ✓7. Action to adopt CDBG requirements
- ✓8. Action to adopt Resolution 2012-15 to assure fair housing, a requirement of a CDBG Workforce Development Training Program
- ✓9. Action on a request for additional 2012 funding for Watertown transit
- ✓10. Action to transfer Commissioner Contingency budget funds
- ✓11. Action to approve claims for payment
- ✓12. Action to declare equipment surplus to be destroyed
- ✓13. Action to approve Board of Equalization, County/Consolidated, minutes
- ✓14. Action to change the June 5th meeting date to June 7th
- ~~15.~~ Action to approve automatic budget supplements
- ✓16. Action to approve travel request
 - a. Highway Supt., Rick Small, Superintendent Summer Meeting in Pierre
- ~~17.~~ Action to approve personnel changes
- ✓18. Discussion of Extension Complex matters
- ~~19.~~ Old Business
- ~~20.~~ New Business
- ✓21. Open
- ✓22. Action to enter into Executive session
23. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, May 29th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 22, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 22nd, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

NEW APPRAISAL STAFF

Director of Equalization, Shawna Constant, introduced new appraisal staff members, Melissa Sears and Allison Forbush, to the Board.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of May 15th, 2012; all present voted aye; motion carried.

WAVERLY ALL SCHOOL REUNION

Vergene Comes, representing the Waverly/South Shore All School Reunion Committee, met with the Board to request authorization to sell alcohol at this event scheduled for July 6, 2013 at the Codington County Extension Center Complex. Mrs. Comes noted that 2nd Street Station will be catering this event and will transfer their City liquor license in order to sell alcohol at the event. Motion by Hanten, second by Johnson, to approve the aforementioned request; all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reviewed the status of the County's Pre-Disaster Mitigation Plan, which has been submitted to the State of South Dakota for review. Mr. Sutton advised the Board the plan has not yet been reviewed by the State and a request has been made to the State to directly send the plan to FEMA for their review. The County's HAZMAT plan will be submitted for adoption at the Board's meeting scheduled for June 29th, 2012. Mr. Sutton noted a LEPC meeting has been scheduled for noon on June 5th, at Pizza Ranch.

4-H PROMOTION AND EXPANSION COMMITTEE ROSTER

Jodi Loehrer, 4-H Youth Program Advisor, presented to the Board the names of persons who have been selected to serve on the 4-H Promotion and Expansion Committee Roster. Motion by Johnson, second by Marquardt, to approve the following committee members; all present voted aye; motion carried: 4-H Teens; Kaycee Monnens, Hally Becking, and Sophie Cole. 4-H Adults; Loretta Monnens, Sheila Becking, and Sandee Cole. Non 4-H Teens; Paige Wittrock, Tricia Bierschbach, and Shelby Kluver. Non 4-H Adults; Sue Arnesen, Larry Wasland, and Laurie Johnson. County Commission Designated Agricultural Representatives; Sue Arnesen and Larry Wasland. County Commission Liaison, Myron Johnson.

COMMUNITY DEVELOPMENT BLOCK GRANT DOCUMENTS

Motion by Hanten, second by Heller, to adopt the following policies/plans in conjunction with the Community Development Block Grant (CDBG) Workforce Development Training Program; all present voted aye; motion carried: Equal Employment Opportunity Policy; Relocation, Displacement, and Acquisition Plan; Excessive Force Policy; and Certification Regarding Restrictions on Lobbying.

May 22, 2012

COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION

Motion by Johnson, second by Hanten, to adopt the following resolution; all present voted aye; motion carried:

**RESOLUTION 2012-15
A RESOLUTION ASSURING FAIR HOUSING**

Whereas, it is Codington County's firm belief that discrimination in housing not only threatens the rights and privileges of the citizens of Codington County but also menaces the institutions and foundations of free and democratic society; and

Whereas, this body desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States and to encourage and bring about mutual self-respect and understanding among all citizens and groups in the County; and,

Whereas, under the federal fair housing, (Title VIII of the Civil Rights Act of 1968), it is illegal to deny housing to any person because of race, color, religion, sex or national origin; and, Therefore, be it resolved Codington County, South Dakota, makes a firm commitment to do all within its power to eliminate prejudice, intolerance, disorder and discrimination in housing. Therefore, be it also resolved that the Fair Housing and Equal Opportunity logo will be displayed at the County Courthouse and on all official correspondence.

Therefore, be it also resolved that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The County Commission shall inform all County employees of the County's commitment to equal housing.
2. The County Commission shall direct all employees to forward immediately to the County Chairman any reports they receive of housing discrimination.
3. The County Chairman shall forward such complaints to the South Dakota Division of Human Rights within 10 days of receipt to said complaint.

Elmer P. Brinkman
Chairman, Codington County Commission

May 22, 2012

WATERTOWN TRANSIT FUNDING

Pam Kwasniewski, Watertown Area Transit Director, met with the Board to review her previous request for additional funds in 2012, in the amount of \$12,000.00, to be used as local match towards the purchase of one of two new transit buses. Motion by Hanten, second by Brinkman, to approve the aforementioned request. Commissioner Heller expressed concerns regarding purchasing of equipment not previously budgeted for and the use of Commissioners Contingency for this request. Commissioner Hanten noted the importance of the transit program to the community. Upon roll call vote of the Board; Heller vote no; Marquardt voted no; Johnson voted aye; Hanten voted aye; and Brinkman voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Hanten, second by Johnson, to approve the following Commissioners Contingency budget transfers; Marquardt, Johnson, Brinkman, and Hanten voted aye; Heller voted no; motion carried:

Commissioners Contingency budget debit:	\$22,000.00
Watertown Transit budget credit:	\$12,000.00
Memorial Park budget credit:	\$10,000.00

CLAIMS

Motion by Johnson, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: Clark County \$81.00 registration and Great Western Bank Visa \$360.97 annual weed meeting supplies.

SURPLUS EQUIPMENT

Motion by Hanten, second by Marquardt, to declare the following items surplus to be destroyed; all present voted aye; motion carried: GEN00577, TR Bundle (Phone System) s/n 90966560201; GEN00544 16 Channel Wordnet Recorder; GEN00481, Modems 2240 & 2440 BPS, s/n's 8721803 & 8721805; GEN00848, 40 Watt radio, s/n 682F664319; GEN00847 40 Watt Radio, s/n 682FYY4307; GEN00849, 40 Watt radio, s/n 682FYY4326; GEN00850, 40 Watt radio, s/n 68SFZA0999; GEN00851, 40 Watt Radio, s/n 682FZA1000; GEN00852, 40 Watt radio, s/n 682FZA1002; GEN00894, Base Cab, pass thru wall, mlbx slots; GEN00844, Command PLU 12 channel desktop radio control equipment; GEN00442, Siren controller in Henry; GEN00447, Siren controller in South Shore; GEN00444, Siren controller in Florence; GEN00443, Siren controller in Wallace; GEN00427, Universal resource card carrier.

COUNTY AND CONSOLIDATED BOARD OF EQUALIZATION

Motion by Johnson, second by Hanten, to approve the 2012 County Board of Equalization minutes; all present voted aye; motion carried. Motion by Hanten, second by Johnson, to approve the 2012 Consolidated Board of Equalization minutes. Discussion was held regarding the Consolidated Board of Minutes dated April 17th, 2012. Chairman Brinkman noted the minutes should reflect that the Chairman advised Mr. Bill Thovson to return to the Director of Equalization Office to obtain any records he might need to pursue his 2012 property assessment appeal before the Consolidated Board. Chairman Brinkman noted Mr. Thovson indicated he would not return to the Director of Equalization Office without a statement from the Director indicating he was welcome to do so. Motion by Hanten, second by Johnson, to amend the minutes of April 17th to reflect the Chairman's advice to Mr. Thovson; all present voted aye; motion carried. Upon vote of the original motion to approve the 2012 Consolidated Board of Equalization; all present voted aye; motion carried.

MEETING DATE CHANGE

Motion by Hanten, second by Heller, to change this Board's regularly scheduled meeting from June 5th, 2012 to June 7th, 2012; as requested by the Auditor; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Highway Supt., Rick Small, Superintendent's Summer Meeting in Pierre; Emergency Management Director, Jim Sutton, State Homeland Security Grant Meeting, in Aberdeen; and Welfare Office Clerk, Julie Radach, NACO Rural Health Training, in Pierre.

INTERLAKES COMMUNITY ACTION WEATHERIZATION PROGRAM

Commissioner Hanten advised the Board that there are additional funds available through Interlakes Community Action (ICAP) for persons who qualify for the Weatherization Program. Interested parties should contact the local ICAP office.

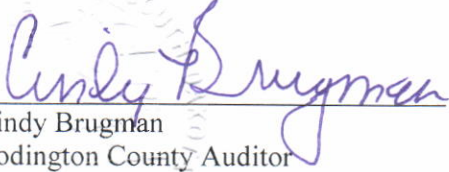
EXECUTIVE SESSION

Motion by Johnson, second by Hanten, to enter into executive session at 9:38 a.m., to discuss contractual matters; all present voted aye; motion carried. The Board returned to regular session at 10:01 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten to adjourn at 10:01 a.m., until 9:00 a.m., Tuesday, May 29th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 29, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of May 22nd, 2012
4. ✓ Action on 2012-2013 Malt Beverage applications
5. ✓ Action on the Denali Addition Plat located in Pelican Township
6. ✓ Monthly reports
 - a. Sheriff
7. ✓ Action on an application to discharge fireworks
8. ✓ Action to adopt the Codington County Hazardous Materials Emergency Response Plan
9. ✓ Discussion/action regarding tiling within the right of way
10. ✓ Action to approve computer equipment purchases for the States Attorney's office
11. ✓ Action to approve salary claims
12. ✓ Action on property tax abatement applications
13. ✓ Action to amend Historical Preservation allocation award to extend grand deadline to June 30, 2012
14. ✓ Action on a request to compromise a county poor lien
15. ✓ Action to approve automatic budget supplements
16. ✓ Action to approve travel request
 - a. Welfare Director, Sarah Petersen, 7th Annual Homeless Summit, in Oacoma, SD
17. ✓ Action to approve personnel changes
18. ✓ Discussion of Extension Complex matters
19. ✗ Old Business
20. ✗ New Business
21. ✓ Open
22. Action to enter into Executive session
23. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Thursday, June 7th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 29, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 29th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Marquardt, to approve the minutes of May 22nd, 2012; all present voted aye; motion carried.

MALT BEVERAGE LICENSE RENEWALS

Motion by Hanten, second by Marquardt, to approve the following Malt Beverage renewal applications as announced by the Auditor: Gordon Kliegel, DBA - Rauville Station; David Bludorn, DBA - Rooster Bar; W.J. Schmitt Enterprise, Inc., DBA-Southfork Lounge; and Sisseton-Wahpeton Sioux Tribe DBA Dakota Sioux Casino. Sheriff Wishard was present for this action and noted his office is not aware of any issues at any of the establishments applying for malt beverage license renewals. Upon vote of the Board; all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Toby Wishard, submitted the following statistics for the month ending April 30, 2012, for the Detention Center and Sheriff's Office: 58.83 average daily inmate population; 224 bookings; \$7,040.00 collected in out of county prisoner contracts; \$5,420.00 collected in work release; \$3,333.00 collected in fees for the 24/7 program, \$4,145.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 44 individuals testing twice daily and 28 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 488 calls for service; 7 accidents investigated; 106 arrest warrants; 327 sets of civil papers served; and 10 prisoner transports for a total of 2,715 miles.

DANALI PLAT RESOLUTION

Zoning Officer, Luke Muller, met with the Board and reviewed the Danali Plat Addition. Mr. Muller noted this plat is a condition of a Board of Adjustment action and has been approved by the Codington County Planning Commission.

RESOLUTION #2012-16

A Resolution to approve the platting of the "Denali Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled: "Denali Addition, located in the SW1/4, Section 14-T116N-R53W of the 5th P.M. in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has

May 29, 2012

in a position to stop any person from installing drain tile beneath the County road right of way; although the County will take action against any persons who do install drain tile beneath the County road right of way which causes any damage to County roads. No action was taken by the Board regarding this matter.

EQUIPMENT REQUEST

State's Attorney, Dawn Elshere, appeared before the Board to request authorization to purchase two new computers for her office. One to replace an older computer and the second to acquire a computer for use by the new Deputy States Attorney scheduled to begin employment with the County at the end of July 2012. Motion by Heller, second by Marquardt, to approve the States Attorney's request; all present vote aye; motion carried.

SALARY CLAIMS

Motion by Johnson, second by Heller, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,354.37 total salaries. Auditor: 16,294.16 total salaries. Co. Treasurer: 25,845.92 total salaries. States Attorney: 24,668.67 total salaries. Gov. Buildings: 16,205.75 total salaries Dir. Equalization: 32,235.02 total salaries; Melissa Sears 962.97 new hire ½ month salary; Allison Forbush 962.97 new hire ½ month salary. Reg. of Deeds: 17,126.56 total salaries. Veterans Service: 8,379.74 total salaries. Sheriff: 65,981.71 total salaries; Brian Richter 2,996.97 step increase; Mike Gubka 2,870.33 step increase. Co. Jail: 77,382.93 total salaries increase. Coroner: 645.90 total salaries. Care of the Poor: 3,946.39 total salaries. Co. Nurse: 3,787.97 total salaries. Co. Park: 8,375.03 total salaries. Ag. Bldg.: 7,912.71 total salaries. Co. Extension: 7,942.26 total salaries. Weed Control: 7,433.79 total salaries; Bill Hoff 1,647.24 step increase; John Engels 1,388.38 step increase. Planning Board: 262.14 total salaries. Road & Bridge: 77,793.42 total salaries. Emergency Management: 10,367.57 total salaries. Crime Victim: 5,227.31 total salaries. W.I.C.: 3,752.77 total salaries. Total: 430,922.09. Breakdown of withholding amounts which are included in the above: S.D. Retirement 35,736.64; S.D. Retirement 306.51 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire.; Dakotacare 77,535.88 ins.; Lincoln Financial Group 436.50 life ins.; Delta Dental 5,331.88 ins.; Avesis 453.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,346.16 ins.; Assurity Life Insurance Company 339.05 ins.; U.M.B. Bank 2,017.00 suppl. retire.; AFLAC 406.86 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 10,039.94 employee payments; Cod. Co. Treasurer 33,435.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 522.00 employee union dues; ReliaBank Dakota 29,003.28 federal withholding; ReliaBank Dakota 40,201.06 social security; Barbara Curtis 800.00 employee payment; Hauge Associates 105.77 wage deduction; Washington National Ins. 20.20 ins.

PROPERTY TAX ABATEMENTS

Motion by Hanten, second by Heller, to approve the following applications for property tax abatement/refunds; all present voted aye; motion carried: Property record #2525; property classification was changed from Ag to NA in error; property tax abated \$2,597.82 and property tax refunded \$2,390.36. Property record #9653; property was assessed for a basement when in fact there was none; property tax abated \$939.34. The aforementioned applications were previously approved by Director of Equalization Shawna Constant and the Watertown City Council.

HISTORICAL PRESERVATION ALLOCATION AWARD AMENDMENT

Motion by Johnson, second by Hanten, to authorize the Chairman to sign Amendment #1 to the State of South Dakota Historical Preservation Allocation Award Project #SD-11-018, to extend the preservation deadline from May 31, 2012 to June 30, 2012; all present voted aye; motion carried.

COUNTY LIEN COMPROMISE

Motion by Heller, second by Brinkman, to approve a request for a compromise payment in full on County Lien account #2890 upon full payment of \$1,649.86; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Marquardt, to approve an automatic budget supplement, in the amount of \$34,420.39, to the Emergency Management revenue and expenditure budgets with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Sheriff, Toby Wishard; Records Manager, Kristi Gast; and Chief Correctional Officer, Tom Walder; travel to Pierre to meet with Hughes County Officials to review their best practices with Zuercher Technology software; on May 30th. Welfare Director, Sarah Petersen, 7th Annual Homeless Summit in Oacoma, SD, June 16th through June 19th, 2012.

PERSONNEL CHANGES

Motion by Hanten, second by Johnson, to approve the following personnel change as submitted and approved by Highway Supt., Rick Small; all present voted aye; motion carried: Lori Deutsch, Highway Dept. Office Coordinator; from full time (40 hours per week) \$15.86 per hour to part time (32 hours per week) \$15.86 per hour; effective date May 7th, 2012.

NATIONAL GUARD ARMORY

The Board held a brief discussion regarding ownership of the National Guard Armory, which appears to be owned by the City of Watertown, and its continued use during the Watertown Winter Farm Show.

AGENDA TIME REQUEST

Chairman Brinkman noted he has denied a request, for June 5th, 2012 agenda time, from Bill Thovson. Chairman Brinkman advised the Board he has informed Mr. Thovson that his issues should be addressed to the Chairman or the Commissioner whom represents Mr. Thovson's district and are not issues that need to be discussed before the entire Board.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 9:46 a.m., until 9:00 a.m., Thursday, June 7th, 2012; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

May 29, 2012

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 7, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of May 29th, 2012
4. ✓ Canvass of 2012 Primary Election
5. ✓ Monthly reports
 - a. ✓ Extension
 - b. ✓ Health
 - c. ✓ Veterans Service
 - d. ✓ Weed
 - e. ✓ Welfare
6. ✓ Action to approve a Highway Clerical job description
7. ✓ Action to authorize the Register of Deeds to hire a clerk from the latest applications pool
8. ✓ Action to add Deloris Anderson to the County's workers compensation volunteer roster
9. ✓ Action to authorize the purchase of a John Deere Gator for Memorial Park
10. ✓ Action to authorize the purchase of a computer for the Maintenance Dept.
11. ✓ Action to authorize concrete work around monument on Courthouse grounds
- ~~12.~~ Action to approve automatic budget supplements
- ~~13.~~ Action to approve travel request
- ~~14.~~ Action to approve personnel changes
15. ✓ Discussion of Extension Complex matters
- ~~16.~~ Old Business
- ~~17.~~ New Business
18. ✓ Open
19. ✓ Action to enter into Executive session
20. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, June 12th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 7, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, June 7, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, and Brenda Hanten; Chairman Elmer Brinkman absent; Vice-Chairman Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Heller, second by Hanten, to approve the minutes of May 29th, 2012; all present voted aye; motion carried.

2012 GENERAL ELECTION CANVASS

The Board conducted the canvass of the 2012 Primary Election, held in Codington County, on Tuesday, the 5th day of June, 2012. Motion by Hanten, second by Heller, to approve the results of the 2012 Primary Election as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS

Community Health Nurses, Karla Moes and Karen Nygaard, submitted a written report to the Board covering the following items: Infant Mortality program; WIC case numbers; a regional staff meeting; blood pressure screenings for a employees at a local office; and the office will be closed on June 19, 20, & 21 to allow staff to attend a conference in Pierre. **Veterans Service Officer, Al Janzen**, reported 28 riders and 12 trips in the month of May. Mr. Janzen reported on a meeting he attended, which was held at the Watertown Police Dept., regarding the "Sea of Goodwill Program", which is a program being organized by the Watertown Chamber of Commerce, the Watertown Community Foundation, and the Watertown Police Dept. This program is a directory of all the services that are available in Watertown to be distributed to members of the military, or their family members, for services which they may need. **Welfare Director, Sarah Petersen**, reported the following statistics for the month beginning May 4th through June 5th, 2012: 16 applications; with 7 approved for County assistance; 8 denials; 1 pending or referred; 0 other resources utilized; 0 guarantees; and 5 new clients approved. Total Assistance: \$1,394.91 for rent and utilities; 3 active medical cases; and 2 medical applications pending. Total client payments: not available at this time. The Welfare Director noted 279 persons utilized the NACo Prescription Drug Program in Codington County in the month of April with a realized savings of \$6,282.48. **Weed Dept. Advisor, Paul Johnson, and Weed Dept. Supervisor, Steve Molengraaf**, reported spring spraying is almost complete due to the ideal weather conditions this past spring and noted spraying remains to be completed along the Interstate and a couple of County roads. The early finish to spring spraying will allow the Weed Dept. to do spot treatment in some areas. The following data was also provided: Spray miles have been completed on 146 miles of State highway, 680 miles of County highway, and 900 miles of Township roads; 1600 gallons of 2-4D has been used along with 160 gallons of Tordon to date. Recycling of clean, triple rinsed, or pressure rinsed chemical containers will take place in July and a leafy spurge beetle collection may take place in the next week.

June 7, 2012

REGISTER OF DEEDS CLERICAL POSITION

Register of Deeds, Ann Rasmussen, requested authorization to hire from a recent pool of applications to fill a clerical position in her office due to the pending retirement of clerk, Karyl Strohfus. Motion by Hanten, second by Heller, to approve the Register of Deed's request; all present voted aye; motion carried.

MEMORIAL PARK VOLUNTEER

Motion by Hanten, second by Heller, to note Deloris Anderson as a volunteer at Memorial Park to comply with requirements of Workers Compensation Insurance; all present voted aye; motion carried.

MEMORIAL PARK EQUIPMENT

Motion by Heller, second by Hanten, to authorize the purchase of a John Deere Gator TS from John Deere, Watertown, in the amount of \$5,709.57 for use at Memorial Park and to declare the following equipment surplus to be traded for \$1,809.57 towards the aforementioned equipment purchase price; net cost \$3,900.00; all present voted aye; motion carried: GEN01079, John Deere Gator utility vehicle, s/n FE2902D5666583, purchased in February 2002 for \$5,284.00. This request was submitted by Maintenance Supervisor, Milo Ford, and was a budgeted item.

MAINTENANCE DEPT. COMPUTER

Motion by Hanten, second by Heller, to authorize the purchase of a computer for the Maintenance Dept., and to declare the following computer equipment surplus to be destroyed; as requested by Maintenance Supervisor, Milo Ford; all present voted aye; motion carried: GEN01169, HP DC5000, s/n 2UB513011D, purchased in April 2005 for \$1,073.00. This was a budgeted item.

MONUMENT CONCRETE WORK

Motion by Heller, second by Hanten, to authorize concrete repair work to the "Company H" monument located on the Courthouse grounds and as requested by Maintenance Supervisor, Milo Ford as a budgeted item; all present voted aye; motion carried.

REGIONAL EXTENSION BUILDING

Discussion was held regarding a pending change order for the addition of outlets for the Regional Extension Building addition project. The Architect has advised Commissioner Johnson this will be a minimal cost change order and has recommended proceeding with the installation of the outlets without formal approval of the change order as there could be additional change orders still coming with the project that could be combined into one order. The Board had no objection to proceeding with the installation of the outlets.

HIGHWAY CLERICAL POSITION

Motion by Hanten, second by Marquardt, to approve the part time clerical position job description, for the Highway Dept; all present voted aye; motion carried.

MEETINGS

Commissioner Hanten, reported on the following meetings she has recently attended: The Volunteer Center will hold their annual fund raiser, Hors D'oeuvres Extravaganza, on June 26th from 6 to 8 p.m. at County Fair Banquet Hall. The LEPC meeting was held on June 5th where discussion was held regarding the FY2012 Homeland Security grant.

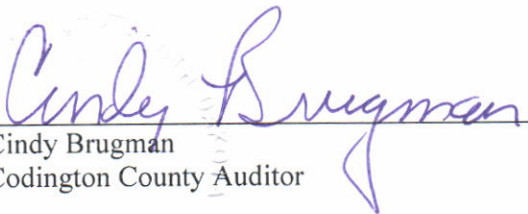
EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 9:46 a.m., to discuss contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:22 a.m.; no action was taken. Sheriff, Toby Wishard and Human Resource Director, Terry Satterlee, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 10:22 a.m., until 9:00 a.m., Tuesday, June 12th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 12, 2012

- ✓1. 9:00 a.m. action to convene as a Board of County Commissioners
- ✓2. Action to approve the agenda and adjust cell phones
- ✓3. Action to approve the minutes of June 7th, 2012
- ✓4. Monthly reports
 - ✓a. Auditor
 - ✓b. Director of Equalization
 - c. Treasurer
- ✓5. Action to approve Auditor's Account with the Treasurer and note Register of Deeds fees
- ✓6. Action to approve claims for payment
- ✓7. Action to authorize the Treasurer to advertise and hire for an open clerk position
- ✓8. Action to authorize exterior painting
9. Consideration of and possible action to approve an intergovernmental agreement with the City for 911 services
- ~~10.~~ Action to approve automatic budget supplements
- ✓11. Action to approve travel request
 - a. Director of Equalization, Deputy, and appraisal staff; SDAAO School in Pierre
- ✓12. Action to approve personnel changes
 - a. Mary Halsey, Treasurer Clerk transfer to Register of Deeds Clerk
- ✓13. Discussion of Extension Complex matters
- ~~14.~~ Old Business
- ~~15.~~ New Business
- ~~16.~~ Open
17. Action to enter into Executive session
18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, June 19th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 12, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 12, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of June 7th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, acknowledged her thanks to Maintenance Supervisor, Milo Ford and Emergency Management Director, Jim Sutton, for delivering election equipment to the outlying polling places and picking up the same equipment after the election. The Auditor also thanked her office staff and all maintenance personnel for their assistance to help the election process run smoothly. The Auditor's office will be working on preparation of the 2013 County budget during the next couple of months. **Director of Equalization, Shawna Constant**, reported the appraisal staff is working in the re-appraisal area and new appraisers are being trained in the appraisal process. The Director is preparing for three O.H.E. (Office of Hearing Examiners) appeals, which are scheduled for hearing on June 25th, 2012, and also preparing for three property appeals to be heard before the Circuit Court. **Treasurer, Carol Maloney**, reported on two properties she has and will be taking for tax deed before the end of July 2012. The Treasurer advised the Board she is changing the credit cards used by Codington County Search and Rescue and the Codington County Sheriff's Office, from Great Western Bank to Reliabank to better accommodate the travel procedures of those departments.

TREASURER'S OFFICE CLERK POSITION

Motion by Johnson, second by Hanten, to authorize the Treasurer to advertise and hire to fill an open clerk position in her office; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Heller, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of May, 2012, all present voted aye; motion carried.

Cash on hand	\$	6,351.68
Checks in Treasurers' possession		
less than 3 days	\$	75,845.18
Credit Card Charges	\$	2,595.81
Cash Items	\$	422.20
TOTAL CASH ASSETS ON HAND	\$	85,214.87
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	1,000.00
Reliabank Dakota	\$	13,252,770.10
INVESTMENTS		
SD Public Funds Investment	\$	6,967.09
CERTIFICATES OF DEPOSIT		

June 12, 2012

Peoples State Bank	\$ 400,000.00
Plains Commerce Bank	\$ 400,000.00
Reliabank	\$
TOTAL CASH ASSETS	\$14,145,952.06
General Ledger Cash Balance by Funds:	
General	\$ 7,502,956.25
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 4,168,713.31
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,963,870.65
(schools 1,224,054.79, townships 68,809.93; city/towns 223,224.12)	
TOTAL GENERAL LEDGER CASH	\$14,145,952.06

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in May were in the amount of \$20,415.00; with \$2,450.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS APPROVED

Motion by Hanten, second by Heller to approve for payment the following claims; all present voted aye; motion carried: 4-H Leaders 297.50 Svc, A-Ox Welding Supply 76.55 Sup, A-Ox Welding Supply 59.00 Rep, AARMS 150.00 Train, Able2 Product Company 414.47 Equip, American Legion 23.00 Sup, AP Auto Pros 477.38 Rep, AT&T Mobility 126.84 Util, AT&T Mobility 613.39 Util, AT&T Mobility 118.97 Util, Eileen Backman 20.00 Wit, Bank Of America 96.77 Svc, Jovollette Basler 20.00 Wit, Batteries Unlimited 310.00 Rep, Bauer Law Office Pc 467.40 Svc, Bendix Imaging Incorporated 114.99 Sup, Benefit Concepts 811.60 Asst, Roger Benthin 82.00 Rep, Best Business Products 259.99 Rent, Best Western Ramkota Hotel 695.92 Trav, Janet Bevers 52.00 Trav, Borns Group 3898.30 Post, Boys & Girls Club 1000.00 Pmt, Bratland Law 4075.40 Svc, Brown Clinic PLLP 540.00 Svc, Brown Clinic - Main 1058.00 Svc, Kara Brown 20.00 Wit, Dan Buffington 20.00 Wit, Bullet Sportswear & Graphics 630.00 Sup, Burns Law Office 2600.00 Svc, Burns Law Office 946.00 Svc, C & R Supply 148.28 Rep, C & S Chemical 75.00 Maint, Carquest Auto Parts 266.04 Rep, Cartney Bearing & Supply 46.89 Rep, Cashway Lumber Inc. 235.43 Rep, Cass-Clay Creamery 1308.50 Sup, Centurylink 83.85 Util, Centurylink 744.77 Util, Chuck's Bike & Lock Shop 34.95 Sup, Clark County Em 124.00 Grant, Louann Clark 101.48 Jury, Christen Clausen 102.96 Jury, Codington Clark Electric 35.00 Util, Codington County Highway Dept. 276.92 Maint, Codington Co. Historical Soc. 489.50 Reimb, Codington County Treasurer 22.20 Reimb, Denise Cody 15.00 Svc, Cole Papers, Inc. 1829.34 Sup, Connecting Point Computer Cent 9703.19 Maint, Shawna Constant 79.00 Reimb, The Coteau Shopper 67.76 Pub, Coteau Shopper 60.00 Pub, County Fair Foods 92.03 Sup, Creative Visions 87.85 Rep, Credit Bureau Of Watertown Inc 1545.01 Svc, Culligan Water Conditioning 127.00 Sup, Dakota Outdoors 43.67 Rep, Dataspec Inc 649.00 Sup, Delyle's South 81 Service, Inc 574.47 Rep, Sean Depauw 20.00 Wit, Lori Deutsch 139.86 Trav, Donna Dietrich, Chairman 195.95 Svc, Ds Solutions, Inc 300.00 Sup, Dugan Sales & Service 1375.00 Equip, Sara Lee Bakery Group/ 939.58 Sup, East Dakota Water Development 3261.74 May Apportionment, Elite Signs & Graphix 135.60 Sup, Ellyson Law Office 15253.69 Svc, Dawn Aman-Elshere 281.20 Trav, EMC Insurance Companies 3685.36 Ins, Danielle Engelbrecht 99.18 Wit, John Engels 40.00 Cell, ESE Ind Inc 490.00 Rep, ESRI 400.00 Maint, Farnams Genuine Parts 83.94 Sup, Farnams Genuine Parts 120.23 Rep, First District Assn Of Lcl Gov 7677.58 Svc, Allison Forbush 37.50 Cell, Fox, Youngberg & Lewno, P.C. 150.66 Svc, Mary Fransen 25.00 Svc, Nathan Gast 53.00 Trav, GCR Tire Center 794.51 Rep, GCR Tire Center 267.54 Rep, Genoa Healthcare/Watertown 538.42 Pharm, Grainger 238.80 Rep, Gray Construction 84770.10 Ext, Green, Roby, Oviatt, 4914.98 Svc, Myron Grenz 100.00 Jury, Michael Gubka 61.00 Trav, Hefty

Seed Company 10581.45 Sup, Hillyard Floor Care Supply 3685.63 Sup, William A Hoff 40.00 Cell, Holiday Inn - City Centre 924.00 Trav, William Holmes 20.00 Wit, Horn Law Office 389.20 Svc, Howard Vet Clinic 78.00 Svc, Human Service Agency 798.50 Svc, Glacial Lakes Humane Society 150.00 Svc, HyVee #1871 Accts Receivable 1449.79 Pmt, Interlakes Community Action 1134.75 Svc, Intoximeters 600.00 Sup, Johnson Controls, Inc. 590.01 Rep, Paul Johnson 583.33 Svc, Jurgens Printing 105.60 Sup, K & L Mechanical Inc 913.27 Rep, Jason Karpinske 20.00 Wit, Candy Kilber 88.00 Reimb, Kimball Midwest 176.54 Sup, Darrel Kittelson 20.00 Wit, Knology 49.95 Util, Knology 345.07 Util, Lance Koester 53.00 Trav, Dennis Kruthoff 20.00 Wit, Melissa Kruthoff 20.00 Wit, Lacroix Law Office 240.85 Svc, Laframboise Construction 1734.00 Rep, Lake City Fire Equipment 206.62 Sup, J.H. Larson Electrical Co. 669.00 Rep, Lawson Products 66.91 Sup, Leads Online 594.00 Rep, Francis Lenards 51.48 Jury, Lewis & Clark Bhs 957.00 Svc, Lincoln Co Treasurer 266.25 Svc, Dana Lindner 113.32 Jury, Loehrer Carpentry 255.00 Rep, Jodi Loehrer 145.99 Trav, Lyle Signs Inc. 107.23 Sup, Macksteel Warehouse, Inc. 401.68 Sup, Macksteel Warehouse, Inc. 10.54 Rep, Mac's Inc. 346.15 Rep, Mac's Inc. 65.64 Sup, Mahowald's 370.67 Rep, Mahowald's 21.79 Sup, Carol Maloney 52.00 Trav, Marco, Inc 85.55 Rent, Mark's Auto 12.00 Rep, Marshall County Em 11234.00 Grant, Marshall County Em 4622.06 Grant, F.J. McLaughlin Company 1030200.72 Sup, Debbie Melville 22.20 Trav, Menards 323.62 Rep, Menards 30.07 Sup, Midcontinent Communications 55.00 Util, Mikelson Law Office 125.50 Svc, Milbank Communications 14.00 Sup, Mivijenic Property 465.00 Asst, Moe Oil Company 1254.70 Sup, Jamie Monson 66.50 Trav, Municipal Utilities 10469.54 Util, Municipal Utilities 380.15 Util, Municipal Utilities 739.91 Asst, Kenneth Neuendorf 102.96 Jury, Ken Nigg 53.00 Trav, Northeast Property Mgmt 240.00 Asst, Northern Con-Agg LLP 2795.44 Sup, Northland Chemical Corp 83.23 Sup, Northwestern Energy 223.26 Util, Yanira Novoa 375.00 Svc, Office Peeps, Inc. 184.63 Sup, Office Peeps, Inc. 2250.24 Sup, Office Peeps, Inc. 128.22 Sup, Ray O'Herron Co, Inc 120.44 Sup, Ottertail Power Co. 28.68 Util, Darla Pagel-Miller 101.48 Jury, Michelle Pederson 79.00 Trav, Pennington County Sheriff 144.00 Trav, Pitney Bowes 210.00 Rent, PMB 0112 165.27 Util, PMB 0112 20.00 Util, Postmaster 265.00 Sup, Powerplan OIB 86.97 Sup, Prairie Lakes Health Care Cent 2449.00 Svc, Print 'Em Now 340.00 Sup, Probuild 15.98 Rep, Ann Rasmussen 25.00 Svc, Ann Rasmussen 30.00 Trav, Redlinger Bros. 473.90 Rep, Redwood Biotech 195.44 Sup, Redwood Toxicology Laboratory 90.00 Svc, Brian Richter 40.00 Cell, RNR Development Inc 350.00 Asst, Roethler Construction Inc 1839.85 Rep, Marcy Rossow 99.00 Rep, Chad Rudebusch 20.00 Wit, Runnings 209.65 Rep, Dawn Russell 518.20 Svc, Terrance Satterlee 1500.00 Svc, Dave Schaefer 429.14 Trav, Timothy Schussler 102.96 Jury, SD Attorney General's Office 286.00 24/7, SD Office Of Homeland Security 150.00 Conf, SD Department Of Revenue 1452.00 Svc, South Dakota Risk Pool 3465.00 Asst, SD State Treasurer 376878.16 June Remittance, SDN Communications 612.97 Util, SDN Communications 612.00 Grant, Melissa Sears 37.50 Cell, Securus Technologies 2110.00 Sup, Service Plus, Inc 426.27 Rep, Sheehan Cycle 263.64 Rep, Sherwin Williams 273.57 Sup, Sioux Valley Coop 9512.74 Fuel, Sioux Valley Coop 33344.94 Fuel, Sioux Valley Greenhouses 492.93 Rep, Ashley Sorensen 20.00 Wit, South Shore Gazette 1344.16 Pub, Town Of South Shore 36.00 Util, Sprint 253.03 Util, Star Laundry 107.50 Sup, Star Laundry 95.18 Sup, Connie Stuebner 116.80 Svc, Streicher's 349.49 Sup, Sturdevant's Auto Parts 117.44 Rep, Sturdevant's Auto Parts 61.67 Rep, Jim Sutton 14.57 Rep, Sutton Law Office Pc 11850.81 Svc, Karen Swanda 15.00 Svc, Technicolor Screen Printing 21.50 Unif, Heidi Thorson 79.00 Trav, Thurman Law Office 318.34 Svc, Brandon Thyne 20.00 Wit, Titan Machinery 721.80 Rep, Tool Time Rental 45.00 Rent, Toshiba Financial Services 450.01 Rent, Trav's Outfitter Inc 197.32 Rep, United Laboratories 157.80 Rep, Us Foodservice Inc 10487.84 Sup, Us Postal Service 86.00 Pmt, Van Diest Supply Company 6516.00 Sup, Great Western Bank 2536.90 Pmt, Tom Walder 40.00 Cell, Wal-Mart Community 728.35 Sup, Wal-Mart Community 62.85 Sup, Watertown Flowers, Inc 36.00 Misc, Watertown Ford 49379.40 Equip, Watertown Ford 170.64 Rep, Watertown Lawn & Garden 282.50 Rep, Watertown Public Opinion 202.96 Pub, Watertown

Public Opinion 2253.95 Pub, Watertown Tire Center, Inc. 18.00 Sup, Westside Animal Clinic Pc 99.80 Svc, Wheelco 174.70 Rep, Watertown Landfill 5.94 Maint, Watertown Now 205.00 Pub, Watertown Area Transit, Inc 12000.00 Pmt, Xerox Corporation 124.11 Sup, Yankton Co Treasurer 415.00 Svc, Yankton Co. Sheriff 50.00 Svc, DJ York 53.00 Trav.

EXTERIOR PAINTING

Maintenance Supervisor, Milo Ford, met with the Board to discuss the painting of the exterior decorative panels, above and below the windows, of the steel lintels on the Courthouse. Mr. Ford advised the Board the estimated cost of this project is \$6,940.00 and is a budgeted item. Motion by Hanten, second by Marquardt, to authorize the contracting of the painting project as described by Mr. Ford; all present voted aye; motion carried.

REGIONAL EXTENSION BUILDING

Discussion was held regarding the need to select a color for the interior walls of the Regional Extension building project. The Board authorized Maintenance Supervisor, Milo Ford, to coordinate with Regional Extension staff to select the interior wall colors.

MEMORIAL PARK SEASONAL POSITION

Maintenance Supervisor, Milo Ford, advised the Board that a seasonal employee at Memorial Park Campground has submitted his resignation, effective June 21st, 2012. Motion by Hanten, second by Johnson, to advertise and hire to fill this position, as requested by Mr. Ford; all present voted aye; motion carried.

TRAVEL REQUEST

Motion by Hanten, second by Johnson, to approve the following travel request; all present voted aye; motion carried: Director of Equalization, Deputy Director of Equalization, and four appraisal staff; SDAO School in Pierre; September 9th through September 14th, 2012.

PERSONNEL CHANGE

Motion by Hanten, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Mary Halsey; Treasurers' office clerk transfer to clerk position in the Register of Deeds office; step 5/\$13.68 per hour; effective date June 18th; submitted and approved by Register of Deeds, Ann Rasmussen.

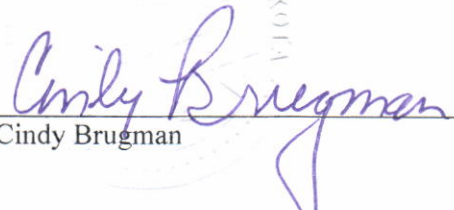
EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 9:29 a.m., to discuss contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:09 a.m.; no action was taken. Sheriff, Toby Wishard and Human Resource Director, Terry Satterlee, were present at various times during executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:09 a.m., until 9:00 a.m., Tuesday, June 19th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman

June 12, 2012

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 19, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of June 12th, 2012
4. ✓ Public hearing and first reading of proposed Ordinance #50, an ordinance to adopt a Code of Conduct in accordance with a CDBG Workforce Development Training program
5. ✓ Action to approve a plat of the Tim Kannas Addition in the SE1/4 of Sec. 34-T119-R52W
6. ✓ Monthly reports
 - a. ✓ Highway
 - b. ✓ Maintenance
7. Action to approve an Intergovernmental Agreement with the City of Watertown for 911 services
8. ✓ Action on a request to discharge fireworks
9. ✓ Action to approve election claims for payment
10. ✓ Action to transfer Commissioner Contingency funds to the Auditor's budget for computer server equipment
11. ✓ 9: 30 a.m. Discussion with Paul Leiseth regarding tiling and boring under County Roads
- ~~12.~~ Action to approve automatic budget supplements
- ~~13.~~ Action to approve travel request
14. ✓ Action to approve personnel changes
15. ✓ Discussion of Extension Complex matters
- ~~16.~~ Old Business
17. ✓ New Business
18. ✓ Open
19. ✓ Action to enter into Executive session
20. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, June 26th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 19, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 19, 2012, in the Codington County Courthouse. Members present were: Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; George Heller absent; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of June 12th, 2012; all present voted aye; motion carried.

PUBLIC HEARING/FIRST READING ORDINANCE #50 CODE OF CONDUCT

The Board held a public hearing and the first reading of proposed Ordinance #50, a "Code of Conduct" Ordinance required per a Community Development Block Grant (CDBG) related to Workforce Development Training. No persons were present to comment during the public hearing portion of the meeting. The Board will take action on the proposed ordinance on June 26th, 2012.

TIM KANNAS PLAT RESOLUTION

Zoning Officer, Luke Muller, presented and reviewed the Kannas Plat Addition. Mr. Muller noted this plat is a requirement of an existing farmstead exemption granted to allow the building of a house on this property.

RESOLUTION #2012-17

A Resolution to approve the platting of the "Tim Kannas Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Tim Kannas Addition, located in the SE1/4, Section 34-T119N-R52W of the 5th P.M. in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

June 19, 2012

Dated at Watertown, Codington County, South Dakota, this 19th day of June, 2012

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2012-17, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, on this 19th day of June, 2012

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Highway Supt., Rick Small, reported three walk in doors at the Watertown shop need replacement at an approximate cost of \$1,000.00 each; proposals are being taken for paint for the main shop building; top cut mowing is underway; chip sealing will begin after July 4th; 80' culverts are being replaced on County Road 20 near Grover; tree damage is being cleaned up due to recent storms; and the South Shore shop has experienced an electrical line break and also a water line break, both of which have been repaired. Mr. Small provided the Board with pictures of planting that has occurred in the County road right of way. Mr. Small will work with Sheriff Wishard to issue a citation to the offending property owner. **Maintenance Supervisor, Milo Ford**, reported a resignation of a seasonal employee at Memorial Park effective June 21st; a state inspection has taken place at the Memorial Park campground and a 100% passing grade was given; vendors for internet service at Memorial Park are being sought and computer equipment has been budgeted for 2013; James Frye, SD Broadband Initiative, has been contacted to conduct a technology planning assessment at the Extension Center Complex to develop services for the building and grant funds are available for this project; an appointment with the "Putting Watertown on the Map" team has been scheduled for Friday, June 22nd, to allow the team to visit the Extension Center Complex before mapping and Memorial Park will be included in the mapping project; construction continues to proceed on the Regional Extension center; new signage for the Extension Center Complex is being investigated; installation of the new furniture for the Commissioners Office is tentatively scheduled for the weekend of June 23rd; ceiling repair at the south entrance of the Courthouse has been completed; the Maintenance Office assisted the Auditor's office with the delivery and set up of election equipment for the 2012 Primary Election; the new on call schedule for Maintenance employees has been implemented; property taken by tax deed is being maintained by the Maintenance Office; and all Maintenance employees attended the mandatory training session conducted by the Human Resource Officer.

FIREWORKS PERMITS

Motion by Hanten, second by Marquardt, to approve the following permits to discharge fireworks; Marquardt, Brinkman, and Hanten voted aye; Johnson voted no; motion carried: July 3rd, 2012, consumer version, 3121 North Serenity Drive, discharged by applicant Jeff Bendix, approved by the Watertown Fire Dept. and Codington County Sheriff. July 27th, 2012, 16328 455

June 19, 2012

Ave, applicant Cindy Kasuske, discharged by Dan Raderschadt, approved by the Watertown Fire Dept. and Codington County Sheriff.

ELECTION CLAIMS

Motion by Johnson, second by Hanten, to approve for payment the following Primary election claims; all present voted aye; motion carried: Dorothy Anderson 145.00 Elec, Marilyn Bach 161.66 Elec, Ardys Berven 145.00 Elec, Mavis Beskow 145.00 Elec, Deanna Bullis 145.00 Elec, Harold Bunde 120.00 Elec, Marjorie Bunde 145.00 Elec, Lisa Cady 145.00 Elec, Marilyn Chapman 145.00 Elec, Carol Comes 120.00 Elec, Ruth Ann Coplan 145.00 Elec, Maxine Czech 145.00 Elec, Cindy Dargatz 145.00 Elec, Joyce Egerstrom 145.00 Elec, Beverly Ewy 145.00 Elec, Town Of Florence 25.00 Rent, Marilyn Frantz 145.00 Elec, Jim Glosimodt 145.00 Elec, Helen Haan 145.00 Elec, Elaine Hanson 145.00 Elec, Margaret Hanson 145.00 Elec, Mavis Hanten 145.00 Elec, Don Heim 120.00 Elec, Joan Hemp 145.00 Elec, Ardis Henning 166.09 Elec, Beverly Henricks 145.00 Elec, Lyle Henricks 145.00 Elec, Town Of Henry 25.00 Rent, Alice Hoff 145.00 Elec, Holy Rosary School 25.00 Rent, Margaret Houck 145.00 Elec, Marcia Jelsma 145.00 Elec, Gertrude Jipp 145.00 Elec, Coletta Johnson 145.00 Elec, Norma Johnson 145.00 Elec, Sherry Jongeling 145.00 Elec, Ardell Jorgenson 145.00 Elec, Joanne Kolden 173.30 Elec, Dixie Korth 145.00 Elec, Judy Kranz 145.00 Elec, Marilyn Kriese 145.00 Elec, Patricia Linngren 120.00 Elec, Lorretta Maass 145.00 Elec, Marilyn Mahanke 145.00 Elec, Beryl McClung 145.00 Elec, Joyce McGillivary 120.00 Elec, Al Meisenheimer 145.00 Elec, Dianna Meisenheimer 145.00 Elec, Kathleen Meyer 172.75 Elec, Judy Miller 145.00 Elec, Diann Moe 145.00 Elec, Julie Moes 150.55 Elec, Joyce Oleson 145.00 Elec, Levka Ostlund 145.00 Elec, Deborah Pieper 145.00 Elec, Darlene Radtke 161.66 Elec, Susan Riley 145.00 Elec, Lorraine Rittmann 145.00 Elec, Sandra Robbins 145.00 Elec, Francis Roby 145.00 Elec, Judy Ronning 50.00 Elec, Marcella Rost 145.00 Elec, Dorothy Schoepp 145.00 Elec, Ruth Schwandt 145.00 Elec, Shirley Schwinger 168.87 Elec, Katherine Simon 145.00 Elec, Town Of South Shore 25.00 Rent, Mary Ann Stahlke 50.00 Elec, Dianne Stark 145.00 Elec, Betty Stoltenburg 145.00 Elec, Joan Strang 159.43 Elec, Dawn Thyen 120.00 Elec, Judy Trzynka 145.00 Elec, Kathy Turbak 120.00 Elec, Janice Waage 145.00 Elec, Patricia Walder 50.00 Elec, Wallace Coffee Shop 25.00 Rent, Deanna Ward 145.00 Elec, Waverly School District 25.00 Rent, Carolyn West 145.00 Elec, Conda Williams 145.00 Elec, Darlene Young 50.00 Elec, Gloria Zirbel 145.00 Elec.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Hanten, second by Johnson, to transfer funds in the amount of \$24,635.00 from the Commissioner Contingency Budget to the Auditor's Budget for the purchase of unanticipated computer server equipment; all present voted aye; motion carried.

PERSONNEL CHANGE

Motion by Hanten, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Gail Wahl; seasonal Memorial Park custodian; step 2/\$11.56 per hour; effective date April 1, 2012; submitted and approved by Maintenance Supervisor, Milo Ford.

REGIONAL EXTENSION CENTER

Commissioner Johnson noted he would be meeting this morning with Dave Todd, Todd Architects; Regional Extension Specialists, Paul Johnson and Don Guthmiller; and Maintenance Supervisor, Milo Ford; to discuss color of the brick and interior colors for the Regional Extension Center project.

AFSCME UNION NEGOTIATIONS

The Board noted correspondence from AFSCME Council 59, representing the Codington County Highway workers, requesting the Board to open contract negotiations for a successor agreement.

TILING/ROAD BORING DISCUSSION

A number of Ag. Producers appeared before the Board to discuss their dissatisfaction with the results of the Board's discussion at their meeting held on May 29th, 2012, regarding right of way tiling requests. The Board met with the States Attorney and Highway Superintendent on May 29th, and did not take action to amend their utility installation permit to add wordage that would absolve the County from any liability regarding the installation of drain tile beneath the County road right of way. The group, present at this meeting of June 19th, made recommendations and requests that the Board adopt some type of drainage permit for property located in Codington County. Chairman Brinkman expressed thanks to those present for this meeting and noted the Board will further discuss this issue with the States Attorney and Highway Supt. Those present for this meeting who addressed the Board were: Highway Supt., Rick Small; First District Association of Local Governments Executive Director, Todd Kays; Advanced Drainage Systems representative, Barry Goodwin; Clark County resident, Paul Fuller; Grant County resident, Jerry Zubke; Hamlin County resident, Paul Leiseth; and Codington County residents, Robert Mack and Robert Endres.

EMERGENCY MANAGEMENT 101

Chairman Brinkman noted there could be a quorum of this Board present at an Emergency Management 101 workshop scheduled for 5:30 p.m. to 9:30 p.m., Wednesday, June 20th, in Classrooms A & B at the Codington County Extension Center Complex.

OTHER MEETINGS

Commissioner Hanten reported on the Watertown Area Transit meeting and 1st District Association of Local Governments meeting she recently attended. Commissioner Johnson noted he and Commissioner Hanten along with Maintenance Supervisor, Milo Ford, attended a "Putting Watertown on the Map" meeting at Lake Area Technical Institute on Monday, June 18th.

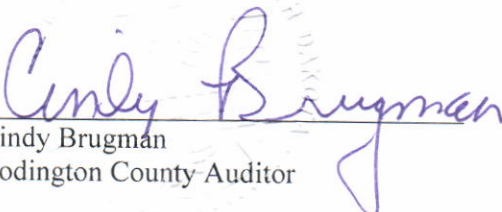
EXECUTIVE SESSION

Motion by Johnson, second by Hanten, to enter into executive session at 10:04 a.m., to discuss contract negotiations, potential litigation, and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:27 a.m.; no action was taken. Highway Supt., Rick Small, Human Resource Director, Terry Satterlee, and Sheriff, Toby Wishard were present at various times during executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 10:27 a.m., until 9:00 a.m., Tuesday, June 26th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

June 19, 2012

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 26, 2012

- 1 ✓ 9:00 a.m. action to convene as a Board of County Commissioners
- 2 ✓ Action to approve the agenda and adjust cell phones
- 3 ✓ Action to approve the minutes of June 19th, 2012
- 4 ✓ Public hearing, second reading, and action on proposed Ordinance #50, an ordinance to adopt a Code of Conduct in accordance with a CDBG Workforce Development Training program
- 5 ✓ Monthly reports
 - ✓ a. Emergency Management
 - ✓ b. Sheriff
- 6 ✓ Action to approve an Intergovernmental Agreement with the City of Watertown for 911 services
- 7 ✓ Action to approve payroll claims
- 8 ✓ Action on a resolution to continue support for the First District Association of Local Government during fiscal year 2013
- 9 ✓ Discussion regarding "Facilities Manager" job description
- 10 ✓ Discussion regarding boring under County roads for tiling purposes
- 11 ✓ Action to approve automatic budget supplements
- 12 ✓ Action to approve travel request
 - a. Auditor, computer software users meeting
- ~~13~~ Action to approve personnel changes
- 14 ✓ Discussion of Extension Complex matters
- 15 ✓ Old Business
- 16 ✓ New Business
- 17 ✓ Open
18. Action to enter into Executive session
19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, July 3rd, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 26, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 26, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of June 19th, 2012; all present voted aye; motion carried.

PUBLIC HEARING/SECOND READING/ACTION ON ORDINANCE #50 CODE OF CONDUCT

The Board held a public hearing and the second reading of proposed Ordinance #50, a "Code of Conduct" Ordinance required per a Community Development Block Grant (CDBG) related to Workforce Development Training. Motion by Hanten, second by Johnson, to adopt Ordinance #50 as presented. Chairman Brinkman asked for public comment at this time; no persons were present to comment during the public hearing portion of the meeting. Upon vote of the Board; all present voted aye; motion carried.

CODE OF CONDUCT

PURPOSE

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with all applicable federal and state standards, regulations, and laws.

APPLICATION

This Code of Conduct applies to all officers, employees, or agents of Codington County engaged in the award or administration of contracts supported by federal grant funds.

REQUIREMENTS

No officer, employee, or agent of Codington County shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
- b. Any member of his/her immediate family;
- c. His/her partner; or
- d. An organization which employs, or is about to employ any of the above has a financial or other interest in the firm selected for award.

Codington County's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

REMEDIES

To the extent permitted by federal, state or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against the County's

June 26, 2012

officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

First Reading: June 19, 2012
Second Reading: June 26, 2012
Adopted: June 26, 2012
Published: July 7, 2012

EFFECTIVE DATE

This ordinance shall be effective upon publication.

Passed this 26th day of June, 2012.

Elmer Brinkman

Codington County Chairman

ATTEST:

Cindy Brugman

Codington County Auditor

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported a county meeting, to decide what projects will be submitted to a regional review committee, will be held on Tuesday, July 17th, at 6:30 p.m., at the West Fire Station meeting room; the Search and Rescue Team will be assisting with Camp Chance on July 11th, 18th, and 25th; and the Search and Rescue Team and the Emergency Management Office will again assist at the Redlin Center event scheduled for August 4th. Discussion was also held regarding how campers at Memorial Park at notified of serious inclement weather. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending May 31, 2012, for the Detention Center and Sheriff's Office: 54.19 average daily inmate population; 217 bookings; \$9,775.78 collected in out of county prisoner contracts; \$9,105.00 collected in work release; \$4,005.00 collected in fees for the 24/7 program, \$6,002.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 46 individuals testing twice daily and 34 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 546 calls for service; 6 accidents investigated; 79 arrest warrants; 330 sets of civil papers served; and 11 prisoner transports for a total of 2,656 miles. Sheriff Wishard reported a new telephone system has been installed in the Detention Center and Sheriff's Office with the old phones going to the Emergency Management and Treasurer's offices as needed. Discussion was also held regarding the possibility of adding an additional part time correctional officer to the current staffing levels.

HOMELAND SECURITY REGIONAL COMMITTEE

Emergency Management Director, Jim Sutton, advised the Board of a change in the regional structure for administering Homeland Security grant projects. In the past Codington County was the lead jurisdiction for a nine county region and administered the grant. The regional structure has changed and there are now six State employees that will be administering the grant. Codington County's new region consists of the ten northeast counties. The regional administrator is Jason Forrest out of Aberdeen and he is also the regional coordinator for the State Office of Emergency Management. Under the new regional concept all of the grant money will be in a pool at the regional level. The regional committee will decide which projects from the region will be submitted to the State for funding. The regional committee will consist of two representatives from each of the ten counties. One of the representatives must be a law

enforcement officer and the second person will be selected by the County Commission. Motion by Hanten, second by Johnson, to appoint Emergency Management Director, Jim Sutton, to the Homeland Security regional planning committee; all present voted aye; motion carried.

EMERGENCY MANAGEMENT TONE REMOTE EQUIPMENT

Emergency Management Director, Jim Sutton, advised the Board that three Motorola DC remote radios in his office need to be replaced due to the removal of telephone lines when the Police Department moved out of the Codington County Detention Center. Milbank Communications has provided a quote of \$1,635.00 for three Motorola Tone remote radios with a trade in allowance of \$700.00 for two of the DC remote radios, and misc. parts, labor and travel for a total quote of \$1,230.00. Motion by Johnson, second by Hanten, to authorize the Emergency Management Director to accept the aforementioned quote and replace the remote radios, which no longer are functional in his office; all present voted aye; motion carried.

DETENTION CENTER REPAIRS

Sheriff Wishard advised the Board that the outside steps, ramp, and retaining wall on the east side of the Detention Center are showing much wear and are in need of replacement. Sheriff Wishard has met with Maintenance Supervisor, Milo Ford regarding this project. Sheriff Wishard and Mr. Ford had originally intended to budget for this project in 2013 but funds, which were budgeted in 2012 for remodeling of the Detention Center, were not completely expended and remain available for this project. An estimate in the amount of just under \$9,000.00 has been received from Endres Construction for the project. Motion by Hanten, second by Marquardt, to authorize Sheriff Wishard to move forward with the aforementioned project; all present voted aye; motion carried.

INTERGOVERNMENTAL AGREEMENT FOR E-911 TELEPHONE SERVICES

Sheriff, Toby Wishard, reviewed with the Board the process to create an intergovernmental agreement between Codington County and the City of Watertown, for the joint provision of enhanced E-911 telephone service. Motion by Hanten, second by Heller, to authorize the Chairman to sign the aforementioned agreement; all present voted aye; motion carried.

PAYROLL CLAIMS APPROVED

Motion by Johnson, second by Hanten, to approve the following payroll claims for the month ending June 30th; all present voted aye; motion carried: Commissioners: 9,354.35 total salaries. Auditor: 16,205.13 total salaries. Co. Treasurer: 23,127.71 total salaries. States Attorney: 24,311.83 total salaries. Gov. Buildings: 16,299.58 total salaries Dir. Equalization: 34,826.84 total salaries. Reg. of Deeds: 18,462.00 total salaries; Mary Halsey 1916.80 transfer; Karyl Strohfus 1514.87 final pay. Veterans Service: 8,324.13 total salaries. Sheriff: 64,959.10 total salaries. Co. Jail: 75,864.52 total salaries increase. Care of the Poor: 4,130.22 total salaries. Co. Nurse: 3,787.96 total salaries. Co. Park: 8,943.59 total salaries. Ag. Bldg.: 8,433.92 total salaries. Co. Extension: 7,951.95 total salaries. Weed Control: 9,941.18 total salaries. Planning Board: 205.42 total salaries. Road & Bridge: 76,314.34 total salaries. Emergency Management: 9,550.14 total salaries. Crime Victim: 5,227.31 total salaries. W.I.C.: 3,769.33 total salaries. Total: 429,990.55. Breakdown of withholding amounts which are included in the above: S.D. Retirement 35,617.68; S.D. Retirement 307.47 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire.; Dakotacare 78,406.99 ins.; Lincoln Financial Group 441.50 life ins.; Delta Dental 5,339.18 ins.; Avesis 453.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,383.76 ins.; Assurity Life Insurance Company 339.05 ins.; U.M.B. Bank 2,017.00 suppl. retire.; AFLAC 439.08 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 10,039.94 employee payments; Cod. Co. Treasurer 33,935.00 employee monthly

draw; New York Life 32.75 ins.; Teamsters Local Union 482.00 employee union dues; ReliaBank Dakota 28,522.27 federal withholding; ReliaBank Dakota 39,985.14 social security; Barbara Curtis 800.00 employee payment; Gunderson, Evenson, Boyd, Knight & Stoltenburg 434.18 wage deduction; AAA Collections 224.32 wage deduction; Washington National Ins. 20.20 ins; SDRS Special Pay Plan 3,452.36 employee payment; SDRS Special Pay Plan 45.00 participation fee.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS

Todd Kays, Executive Director with the First District Association of Local Governments, reviewed a resolution for Codington County's continued support of the First District. Motion by Hanten, second by Marquardt, to approve the following resolution for continued support of the First District Association of Local Governments; all present voted aye; motion carried:

**RESOLUTION #2011-18
RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2013
(October 1, 2012 – September 30, 2013)**

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2013 (October 1, 2012 - September 30, 2013). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide \$34,275.00 to the First District Association of Local Governments during the aforementioned Fiscal Year 2013 period.

Adopted this 26th day of June, 2012.

Elmer P. Brinkman
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

FACILITIES MANAGER JOB DESCRIPTION

Human Resource Officer, Terry Satterlee, presented to the Board a job description for the position of Facilities Manager for Codington County along with a recommended wage level. The Board will take action on the job description and set a wage level for the position at their meeting scheduled for July 3rd, 2012.

ROAD BORING/TILING DISCUSSION

The Board held a discussion regarding requests, to bore under the County roads right of way for the purposes of installing drain tile, by private land owners. Commissioner Hanten suggested forming a committee comprised of the State's Attorney; Highway Supt.; Todd Kays, Executive Director of the First District Association of Local Governments; two County Commissioners; and two Ag. Producers/landowners; to explore the possibility of creating a permit system, for the aforementioned road boring requests, to bring before this Board... The Board entertained comments/questions from the following persons in attendance at this meeting: Todd Kays, Lisa

Tesch, Dustin and Paul Leiseth. Mr. Kays suggested it might be advantageous to include one or two Townships supervisors in the make up the committee. Commissioner Hanten agreed to organize such a committee.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Marquardt, to approve an automatic budget supplement, in the amount of \$16,592.06, to the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Heller, to approve the following travels requests; all present voted aye; motion carried: Auditor and Accounts Payable Clerk; annual computer software users meeting; in Pierre; on August 8th. Director of Equalization Clerical Staff; annual computer software users meeting; in Pierre on August 8th.

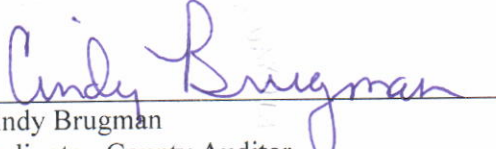
REGIONAL EXTENSION CENTER

Commissioner Johnson updated the Board on the construction progress of the Regional Extension Center.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 9:54 a.m., until 9:00 a.m., Tuesday, July 3rd, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 3, 2012

- 1✓ 9:00 a.m. action to convene as a Board of County Commissioners
- 2✓ Action to approve the agenda and adjust cell phones
- 3✓ Action to approve the minutes of June 26th, 2012
- 4✓ Monthly reports and review of 2013 budget requests
 - ✓a. Extension
 - ✓b. Health
 - ✓c. Veterans Service
 - ✓d. Weed
 - ✓e. Welfare
- 5✓ Action to approve a Facilities Manager job description and set a wage amount
- 6✓ Action to authorize the hiring of a part time correctional officer from the last pool of applicants
- ~~7~~ Action to approve automatic budget supplements
- ~~8~~ Action to approve travel requests
- ~~9~~ Action to approve personnel changes
- 10✓ Discussion of Extension Complex matters
- 11✓ Old Business
- ~~12~~ New Business
- 13✓ Open
- ~~14~~ Action to enter into Executive session
15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, July 10th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 3, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 3, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of June 26th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reviewed and reported on the following items: 4H camp; the Prospect Show; 80 attendees for the Farm Safety Camp; a successful Malt Wagon fund raiser event; a Babysitting Clinic with 100 youth in attendance; the County Horse Show; the last judging school is scheduled for July 10th; the Special Foods contest is scheduled for July 12th & 13th; the Fashion Revue contest is scheduled for July 23rd; the State Horse show is coming up in Huron; and Codington County Achievement Days are scheduled for August 6th, 7th, 8th & 9th. Ms. Loehrer noted she would be submitting a travel request, at a later date, to attend a national convention in Orlando, Florida, scheduled for October. **Community Health Nurses, Karla Moes and Karen Nygaard**, could not be present for this meeting and presented the Board with a written report covering the following items: meetings attended; office fees collected; office visits; immunizations; TB tests; flu shots; WIC caseload; Baby Care clients; a Prenatal Health Review; and School athletic physicals. **Veterans Service Officer, Al Janzen**, reported 10 trips with 20 riders in the month of June. Mr. Janzen attended meetings of the V.F.W., American Legion, and Vietnam Veterans. **Weed Dept. Supervisor, Steve Molengraaf and Weed Dept. Manager, Paul Johnson**, reported all roads have been sprayed along with spot spraying; small parcels are presently being sprayed; 69 volunteer compliance letters have been mailed to date; and the pesticide container recycling collection is scheduled for July 17th from 9:00 a.m. until 2:00 p.m. at the Codington County Weed Building located near the County Highway Dept. Commissioner Johnson noted Weed Dept. Manager, Paul Johnson, will receive a National award at an upcoming National Convention for his work in 2011 as a Codington County Extension Field Specialist. Commissioner Johnson advised the Board he has received word from the SD GF&P and the local Conservation District with information that the Leafy Spurge Beetles distributed at an area near Memorial Park are making inroads to resolve the leafy spurge weed problem on that property. **Welfare Director, Sarah Petersen**, reported the following statistics for the time period June 7th through July 2nd, 2012: 21 applications; with 9 approved for County assistance; 4 denials; 6 pending or referred; 2 other resources utilized; 0 guarantees; and 3 new clients approved. Total Assistance: \$6,074.18, for medical, rent and utilities; 4 active medical cases; and 4 medical applications pending. Total client payments: 4,902.63. The Welfare Director noted 283 persons utilized the NACo Prescription Drug Program in Codington County in the month of May with a realized savings of \$6,961.42. The Welfare Director attended the Homeless Summit on June 18th & 19th in Oacoma. Welfare Director Clerk, Julie Radach, attended a Healthcare meeting in Pierre on June 15th. The Welfare Director noted she will once again participate in the "Stand Down for Veterans" scheduled for September.

July 3, 2012

2013 BUDGET REQUESTS

Extension Officer Coordinator, Becky Goens, reviewed the 2013 Extension budget request. The Auditor reviewed the Community Health Nurse and WIC 2013 budget requests. Veterans Service Officer, Al Janzen, reviewed his 2013 budget request for his office. Weed Dept. Supervisor, Steve Molengraaf and Weed Dept. Manager, Paul Johnson, reviewed the 2013 budget request for the Weed Dept. Welfare Director, Sarah Petersen, reviewed her 2013 budget request for the Welfare Office.

FACILITIES MANAGER JOB DESCRIPTION/WAGE

Human Resource Officer, Terry Satterlee, presented to the Board a job description for the position of Facilities Manager for Codington County along with a recommended wage level for the responsibilities outlined in the job description. This job description will update and replace the job description currently used for Maintenance Supervisor, Milo Ford. Motion by Johnson, second by Heller, to approve the job description for Facilities Manager; all present voted aye; motion carried. Motion by Johnson, second by Hanten, to approve \$4,288.90 as the monthly wage for Facilities Manager, Milo Ford, effective July 1st, 2012; all present voted aye; motion carried.

PART TIME CORRECTIONAL OFFICER

Motion by Hanten, second by Heller, to authorize the hiring of an additional part time Correctional Officer and to hire from the most recent pool of applications for this position. Sheriff, Toby Wishard and Chief Correctional Officer, Tom Walder, met with the Board to discuss this position. Sheriff Wishard advised the Board that an additional part time officer is needed to cover for full time officers using vacation, sick leave, and comp. time. Sheriff Wishard noted an additional part time officer will ultimately cut down on overtime costs. Upon vote of the Board, all present voted aye; motion carried.

REGIONAL EXTENSION CENTER

Commissioner Johnson updated the Board on the construction progress of the Regional Extension Center which includes the spraying of insulation on the inside; selection of the brick color; selection of the color for interior woodwork; keying of locks; and the hanging of sheet rock. Discussion was also held regarding signage for the building after construction is complete.

ROAD BORING STUDY COMMITTEE

Commissioner Hanten reported she has contacted a number of persons to sit on a study committee regarding an application process for boring under County Road right of ways. Commissioner Hanten noted she is still assembling the committee with the following persons agreeing to serve: Larry Cole, Dan Thyen, Robert Endres, Nathan Meland, John West, and Travis Paulson. The first meeting of this committee is tentatively scheduled for the week of July 23rd.

REQUEST FOR AGENDA TIME

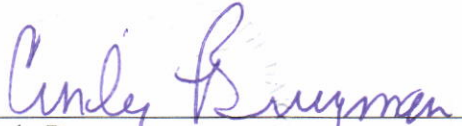
The Board spent considerable time discussing a request for agenda time from Mr. Bill Thovson. Chairman Brinkman will contact Mr. Thovson regarding his request.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Marquardt, second by Hanten, to adjourn at 10:32 a.m., until 9:00 a.m., Tuesday, July 10th, 2012; all present voted aye; motion carried.

ATTEST:

July 3, 2012


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 10, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of July 3rd, 2012
4. ✓ Monthly reports and review of 2013 budget requests
 - ✓ a. Auditor
 - ✓ b. Director of Equalization
 - ✓ c. Register of Deeds
 - ✓ d. Treasurer
5. ✓ Action to approve the Auditor's Account with the Treasurer and note Register of Deeds monthly fees
6. ✓ Action to approve claims for payment
7. ✓ Action to declare equipment surplus
8. ✓ Discussion and action to approve new signage for the Extension Center complex
9. ✓ Action to approve a change order for the Regional Extension Center project
10. ✓ Discussion regarding the use of "Facility Dude" building management software
11. ✓ Action to approve the purchase of a Power Point projector for the E.O.C., approximate cost \$2,040.00
12. ✓ Discussion/possible action to request proposals for employee health insurance coverage
- ~~13.~~ Action to approve automatic budget supplements
- ~~14.~~ Action to approve travel requests
15. ✓ Action to approve personnel changes
16. ✓ Discussion of Extension Complex matters
- ~~17.~~ Old Business
- ~~18.~~ New Business
19. ✓ Open
- ~~20.~~ Action to enter into Executive session
21. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, July 17th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 10, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 10, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of July 3rd, 2012; all present voted aye; motion carried.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported there is a possibility of permanently combining several precincts for voting purposes in the 2012 General Election and future elections. **Director of Equalization, Shawna Constant**, reported her appraisal staff is working in the re-appraisal area and office staff is working on sales, splits, transfers and normal day to day procedures. A brief discussion was held regarding a circuit court hearing date on three property valuation appeals. **Register of Deeds, Ann Rasmussen**, updated the Board on a new fee schedule for her office which began on July 1st and training of new office employees continues. **Treasurer, Carol Maloney**, reported she is conducting interviews for a clerk position in her office with a possible August 1st start date.

2013 BUDGET REQUESTS

Auditor, Cindy Brugman; Director of Equalization, Shawna Constant; Register of Deeds, Ann Rasmussen; and Treasurer, Carol Maloney; reviewed their 2013 budget requests with the Board.

AUDITORS ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Heller, second by Hanten, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2012, all present voted aye; motion carried.

Cash on hand	\$	7,055.33
Checks in Treasurers' possession		
less than 3 days	\$	59,156.19
Credit Card Charges	\$	942.86
Cash Items	\$	401.02
TOTAL CASH ASSETS ON HAND	\$	67,555.40
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	500.00
Reliabank Dakota	\$	10,554,207.33
INVESTMENTS		
SD Public Funds Investment	\$	6,967.27
CERTIFICATES OF DEPOSIT		
Peoples State Bank	\$	400,000.00
Plains Commerce Bank	\$	200,000.00
Reliabank	\$	
TOTAL CASH ASSETS	\$	11,229,230.00
General Ledger Cash Balance by Funds:		

July 10, 2012

General	\$ 7,089,870.99
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 3,021,076.19
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 607,870.97
(schools 105,609.95, townships 39,323.88; city/towns 35,911.72)	
TOTAL GENERAL LEDGER CASH	\$11,229,230.00

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in June were in the amount of \$29,463.00; with \$2,550.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS APPROVED FOR PAYMENT

Motion by Heller, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Accreditation, Audit And 150.00 Sup, Active Heating 525.51 Rep, Jason R Adams 169.69 Svc, Advance Auto Parts 45.98 Rep, Andor, Inc. 142.02 Rep, Aspen Tree Service 3600.00 Rep, AT&T Mobility 69.36 Cell, AT&T Mobility 613.24 Cell, AT&T Mobility 116.85 Util, Austin Law Offices 375.20 Svc, Avon Clarion 48.75 Pub, Katie Bartsch 20.00 Wit, Bendix Imaging Incorporated 314.97 Sup, Best Business Products 259.99 Rent, Borns Group 2895.02 Post, Boys & Girls Club 1000.00 Pmt, Brevik Law Office Prof LLC 192.65 Svc, Brown Clinic PLLP 1260.00 Svc, Burns Law Office 2600.00 Svc, Burns Law Office 273.00 Svc, Butler Machinery 203.14 Rep, Carquest Auto Parts 15.11 Rep, Carquest Auto Parts 126.92 Rep, Cass-Clay Creamery 956.65 Sup, Centurylink 13.37 Util, Centurylink 643.64 Util, Centurylink 85.28 Svc, Clark County Em 124.00 Grant, Codington Clark Electric 35.00 Util, Codington Co. Crop Improvement 31.50 Rep, Codington Co. Register Deeds 20.00 Svc, Codington County Treasurer 1.02 Post, Denise Cody 69.00 Svc, Cole Papers, Inc. 317.92 Sup, William Comes 21.10 Jury, Compass Counseling 1250.00 Svc, Connecting Point Computer Cent 1828.41 Maint, Connecting Point Computer Cent 11157.00 Grant, Shawna Constant 277.83 Trav, The Coteau Shopper 150.00 Pub, County Fair Foods 96.27 Sup, Crawford Funeral Chapel 440.00 Svc, Credit Bureau Of Watertown Inc 1618.40 Pmt, Culligan Water Conditioning 120.75 Sup, Sabrina Daily 50.74 Jury, Day County Em 883.75 Grant, Day County Em 925.00 Grant, Days Inn Pierre 46.50 Trav, Donna Dietrich, Chairman 730.25 Svc, Dugan Sales & Service 442.90 Sup, Steve Or Mary Dunn 400.00 Rent, Sara Lee Bakery Group/ 653.21 Sup, East Dakota Water Development 196.02 June Tax Apportionment, Kenneth Eide 10.74 Jury, Election Systems & Software 6203.13 Sup, Elite Signs & Graphix 1580.00 Equip, Ellyson Law Office 396.06 Svc, EMC Insurance Companies 3685.36 Ins, John Engels 40.00 Cell, Engelstad Electric Co. 4914.44 Rep, Michael Evans 50.74 Jury, Farnams Genuine Parts 123.92 Sup, Fastenal Company 365.42 Sup, Federal High Risk Pool 1788.00 Ins, Town Of Florence 175.00 Util, Focus Watertown 25000.00 Pmt, Allison Forbush 25.00 Cell, Kathryn Frey 57.40 Jury, Robyn Fritze 10.74 Jury, GCR Tire Center 89.95 Rep, GCR Tire Center 338.98 Rep, Genoa Healthcare/Watertown 1268.10 Pharm, Becky Goens 60.05 Trav, Todd Good 51.48 Jury, Grainger 46.92 Rep, Gray Construction 44369.10 Svc, Great Plains Psychological Svc 560.00 Svc, Green, Roby, Oviatt, 6215.40 Svc, Josh Gripentrog 20.00 Wit, Earl Halfaday 60.36 Jury, Hamlin County Em 1902.75 Grant, John Hanten 50.74 Jury, Jill Haug 12.22 Jury, Hefty Seed Company 10581.45 Sup, Leah Hegg 10.74 Jury, Town Of Henry 136.10 Util, Brian Herman, Landlord 240.00 Rent, Hillyard Floor Care Supply 693.44 Sup, Walter Hoch 24.80 Jury, John Hoeke 70.72 Jury, William Hoff 40.00 Cell, Human Service Agency 15869.75 Pmt, Glacial Lakes Humane Society 325.00 Svc, HyVee #1871 Accts Receivable 1566.55 Sup, Interlakes Community Action 1134.75 Svc, Intoximeters 98.90 Sup, Janice Iverson 12.96 Jury, Jefferson Partners LP 37.00 Trav, Kaye Johnson 11.48 Jury, Paul Johnson 583.33 Svc, Kannas Custom Cabinets, Inc 2636.43 Sup, Kingsbury County Em 30538.00 Grant, Brandi Kneebone 51.48 Jury, John D Knight 5895.70 Svc, Knology 49.95 Util, Knology 342.33 Util, Koletzky Law

July 10, 2012

Office, Prof LLC 196.60 Svc, Jacalynn Lake 12.22 Jury, Samuel Langner 50.00 Jury, Lar Jo's 1128.74 Sup, Lawson Products 83.91 Sup, Gary Leighton 20.00 Wit, Lewis & Clark Bhs 149.00 Svc, Lincoln Co Treasurer 125.00 Svc, Loehrer Carpentry LLC 1488.53 Rep, Jodi Loehrer 82.72 Trav, Pam Luckhurst 20.00 Wit, M & T Fire And Safety 46.50 Sup, Richard Maag, Landlord 265.00 Rent, Macksteel Warehouse, Inc. 38.91 Sup, Macksteel Warehouse, Inc. 17.59 Sup, Mac's Inc. 122.93 Sup, Mac's Inc. 83.59 Sup, Ronald Madsen 13.70 Jury, Mahowald's 173.93 Rep, Marco, Inc 96.16 Rent, Mark's Auto 176.95 Rep, Barbara Martenson 9.00 Trav, Debora McElhany 56.66 Jury, Kyle McFarland 11.48 Jury, Chad McMillan 20.00 Wit, Menards 256.60 Rep, Menards 113.78 Rep, Diane Merchant 9.00 Trav, Midcontinent Communications 55.00 Util, Midwest Medical Services, Inc 19.00 Sup, Mikelson Law Office 495.30 Svc, Milbank Communications 142.00 Rep, Laura Miller 13.70 Jury, Mivijenic Properties 590.00 Rent, Jamie Monson 12.50 Cell, Municipal Utilities 217.58 Util, Municipal Utilities 334.29 Util, Municipal Utilities 11758.48 Util, Nada Used Car Guide 98.00 Sup, Chad Nelson 226.01 Trav, Kandra Ness 11.48 Jury, Northern Con-Agg LLP 1244.90 Sup, Northwestern Energy 140.03 Util, Office Peeps, Inc. 1489.16 Sup, Office Peeps, Inc. 25.90 Sup, Kristina Oliverson 16.66 Jury, Ottertail Power Co. 20.18 Util, Overhead Door Co 37.80 Rep, Laura Payne 50.74 Jury, Michelle Pederson 25.00 Cell, Sarah Petersen 83.91 Trav, Joshua Plowman 10.74 Jury, PMB 0112 201.83 Util, PMB 0112 20.00 Util, Prairie Lakes Health Care Cent 4977.00 Svc, Print 'Em Now 741.93 Sup, Psychological Associates Of 500.00 Svc, Julie Radach 246.22 Trav, Best Western Ramkota-Pierre 295.97 Trav, Reserve Account - Extension 29.70 Mail, Brian Richter 40.00 Cell, Evelyn Rivera 52.96 Jury, RNR Development Inc 350.00 Rent, Roberts County Em 11055.37 Grant, Ron's Saw Shop 7.50 Rep, Ron's Saw Shop 88.32 Rep, Runnings 270.96 Rep, Runnings 33.90 Rep, Terrance Satterlee 1500.00 Svc, David Schmidt 17.40 Jury, Schrader's 184.80 Sup, SD Attorney General's Office 338.00 Pmt, SD Department Of Revenue 1287.00 Svc, SD Hwy Supt, Assn 30.00 Trav, SD State Treasurer 366331.69 July Remittance, SDAAO 1850.00 Trav, SDACC 7969.32 CLERP, SDN Communications 612.97 Util, SDN Communications 612.00 Grant, Melissa Sears 25.00 Cell, Securus Technologies 2100.00 Sup, Doug Seehafer 57.59 Wit, Sharp Automotive 99.36 Rep, Sherwin Williams 33.59 Rep, Shreves Law Office 175.24 Svc, Sioux Valley Coop 1154.84 Sup, Sioux Valley Coop 7557.47 Sup, Slowey Court Reporting 275.00 Svc, Calle Sorensen 140.62 Wit, South Shore Gazette 775.70 Pub, Town Of South Shore 36.00 Util, Sprint 253.45 Util, Darwin Stadley 20.00 Wit, Star Laundry 46.74 Sup, Star Laundry 107.50 Rep, Tara Steen 11.48 Jury, April Stiener 13.70 Jury, Stillson Plastering Company 980.00 Rep, Connie Stoebner 38.00 Svc, Stoptech Ltd 882.25 Sup, Sturdevant's Auto Parts 20.34 Rep, Jim Sutton 5.28 Sup, Sutton Law Office Pc 11111.12 Svc, Karen Swanda 69.00 Svc, Kelsey Thompson 20.00 Wit, Heidi Thorson 60.00 Trav, Tyler Thuringer 10.74 Jury, Titan Machinery 1226.65 Rep, Rodney Delbert Tobin 18.88 Jury, Tool Time Rental 45.00 Rep, Toshiba Financial Services 652.34 Rent, Trav's Outfitter Inc 309.98 Unif, Sierra Tvinnereim 20.00 Wit, Ultra, Inc Software Meeting 125.00 Trav, Us Foodservice Inc 9504.58 Sup, Van Diest Supply Company 1303.20 Sup, Great Western Bank 228.25 Pmt, Great Western Bank 3663.69 Pmt, Tom Walder 40.00 Cell, Walgreens 664.80 Asst, Wal-Mart Community 168.27 Sup, Watertown Ford 43.87 Rep, Watertown Ford 428.51 Rep, Watertown Public Opinion 4461.22 Pub, Watertown Public Opinion 47.76 Pub, Watertown Public Opinion 254.40 Sup, Watertown Resource Center 3225.00 Pmt, Watertown School District 2841.94 Sup, Webster Police Dept 353.75 Grant, Sandra Wegter 9.00 Trav, Jordan Weidner 20.00 Wit, Watertown Police Dept 335.50 Grant, Yankton Co Treasurer 415.00 Svc, Yankton Co. Sheriff 100.00 Svc, Kathleen Young 20.00 Wit, Zep Sales & Service 599.60 Sup.

SURPLUS EQUIPMENT

Motion by Heller, second by Hanten, to declare the following equipment surplus to be distributed to the Emergency Management and Treasurer's office; all present voted aye; motion carried: GEN00809; Comdial phone system in the Detention Center; purchased in 1998 for \$1,554.00.

EXTENSION CENTER COMPLEX SIGNAGE

Facilities Manager, Milo Ford and Extension Office Coordinator, Becky Goens, met with the Board to review a proposal for signage at the Extension Center complex. This signage would direct customers to different entrances to the building and indicate where County and Regional offices are located beginning with the new addition and north end of the complex. Estimated cost of the project for two wood signs and one aluminum sign is \$4,900.00. Discussion was held regarding color of signage and wood versus aluminum. Motion by Johnson, second Hanten, to proceed with the signage project as presented; all present voted aye; motion carried.

EXTENSION COMPLEX RENTAL

Commissioner Johnson advised the Board that a complaint has been received from a resident who lives near the Extension Center Complex regarding an event which was held at the Complex on Saturday, July 7th. Commissioner Johnson noted the complaint was regarding the noise level of the event and that the event went beyond the stated time period. Extension Officer Coordinator, Becky Goens, will attempt to contact the renting party to determine what problems, if any, may have occurred during the event. The renting party is scheduled to rent the Extension Center Complex again in August.

REGIONAL EXTENSION CENTER CONSTRUCTION CHANGE ORDER

Motion by Johnson, second by Hanten, to approve a change order to the Regional Extension Center project to add thirteen duplex receptacles at a cost of \$2,728.00; all present voted aye; motion carried.

FACILITY DUDE SOFTWARE

Facilities Manager, Milo Ford, met with the Board to discuss "Facility Dude" software, which is a combination reporting/request system to assist the Facilities Manager with requests from other departments, track repair costs, and to notify the manager when equipment malfunctions occur outside of regular business hours. Mr. Ford advised the Board that Johnson Controls would pick up the initial cost of \$1,600.00 for the first year and the County could renew the software for \$1,000.00 to \$1,200.00 per year after that with the option of dropping the software if they so wish. Motion by Johnson, second by Hanten, to try the software for a year with the option of renewing if applicable; all present voted aye; motion carried.

PRIVATE VEHICLES PARKING ON MEMORIAL PARK GROUNDS

The Board discussed an issue with property owners adjacent to Memorial Park parking their private vehicles on the park property making mowing difficult for employees at Memorial Park.

EMERGENCY MANAGEMENT POWER POINT PROJECTOR

Emergency Management Director, Jim Sutton, met with the Board to request authorization to purchase a Power Point Projector for the Emergency Operations Center located in the Detention Center. Mr. Sutton noted the projector previously used in the E.O.C. belonged to the Watertown Police Dept. and moved with that Dept. to their new building. Mr. Sutton sited a need for like equipment to assist in employee training of the New World System and mandatory web training. Mr. Sutton provided the board with a cost estimate from Connecting Point, in the amount of \$2,040.00, for the projector and mounting bracket. Mr. Sutton noted he has budgeted funds available for this purchase. Motion by Hanten, second by Johnson, to approve the aforementioned equipment request; all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE PROPOSALS

Commissioner Hanten introduced the subject of employee health insurance costs and the possibility of requesting proposals for the same. The Board held a discussion and determined it

has been at least five years since proposals have been taken. Commissioner Johnson stressed the Board is not looking to reduce the current health benefits provided to employees. A motion was made by Johnson, second by Hanten, to request proposals for employee health insurance based on the same benefit plans currently in place; with a September 1st deadline for proposals to be submitted to the Board; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Heller, to approve the following personnel changes; all present voted aye; motion carried: Wesley Jennings; new hire part time Correctional Officer; step 1/\$14.16 per hour; effective date July 9th, 2012; submitted and approved by Chief Correctional Officer, Tom Walder. John Schwandt; new hire seasonal worker at Memorial Park; step 1/\$11.22 per hour; effective date July 5th, 2012; submitted and approved by Facilities Manager, Milo Ford.

ROAD BORING STUDY COMMITTEE

Commissioner Hanten advised the Board she has secured another member for the road boring study committee. Jim Dylla, District Conservationist with the National Resources Conservation Services, will serve on this committee. A first meeting date for this committee is tentatively scheduled for the week of July 23rd.

FOCUS WATERTOWN H2O 20

Commissioners Johnson and Hanten have been invited to a Focus Watertown H2O 20 focus group meeting scheduled for Wednesday, July 11th.

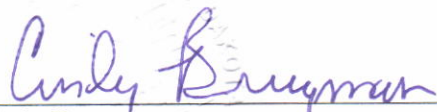
COUNTY WEBSITE

The Board held a discussion on a proposed project to update the County's website. Additional information will be gathered before any action is scheduled for this project.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 10:24 a.m., until 9:00 a.m., Tuesday, July 17th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 17, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of July 10th, 2012
4. ✓ Action on the following plats:
 - ✓a. Erickson-Newman Addition in Elmira Township
 - ✓b. Homola Addition in Kranzburg Township
5. ✓ Monthly reports and review of 2013 budget requests
 - ✓a. Maintenance
 - ✓b. Highway
6. ✓ Action to set a deadline for health insurance proposals
7. ✓ Action to authorize the Chairman to sign an award of allocation for a Historical Preservation grant
8. ✓ Action to approve combining of precincts for voting purposes
9. ✓ Action on a request for unpaid leave
- ~~10.~~ Action to approve automatic budget supplements
- ~~11.~~ Action to approve travel requests
12. ✓ Action to approve personnel changes
 - a. Laura Wieber, new hire, part time Highway secretary
13. ✓ Discussion of Extension Complex matters
- ~~14.~~ Old Business
15. ✓ New Business
16. ✓ Open
17. Action to enter into Executive session
18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, July 24th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 17, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 17, 2012, in the Codington County Courthouse. Members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; absent Lavern Marquardt; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of July 10th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, reported County Road 8-2, west of Kampeska Lodge, is re-opened to traffic after being closed since 2011 due to water covering the road; County Road 23, which has also been underwater, is down to 2.5 inches deep at the edge lines of the road; the Highway Dept. is currently working on chip sealing. Mr. Small noted the 31 miles planned for chip sealing will not be completed due to increases in oil costs. One coat of paint has been applied to the main shop building in Watertown and the shop buildings in Henry and Kranzburg will also be painted as time allows. Discussion was held regarding new registration fees which may cover the costs to complete more chip sealing out of the 2012 budget. **Facilities Manager, Milo Ford**, reported on the following items: damage to trees, doors, etc. at Memorial Park due to a wind storm; replacement of a bath house water heater at Memorial Park; signage ordered for the Extension Center complex; flooding in the barn area due to heavy rainfall at the Extension Center complex; and an electrical outage at the Courthouse on July 17th lasting approximately 5 hours. Mr. Ford noted there have been no requests for spraying of mosquitoes to date.

2013 BUDGET REQUESTS

Highway Superintendent, Rick Small, reviewed his 2013 Road & Bridge budget request with the Board. Facilities Manager, Milo Ford, reviewed his 2013 Government Buildings, West Nile, County Park, and Ag. Building budget requests with the Board.

PLAT RESOLUTIONS

Zoning Officer, Luke Muller, presented and reviewed with the Board the "Erickson-Newman Addition and Homola Addition" plats which were previously approved by the Codington County Planning and Zoning Board. The following plats were approved:

RESOLUTION #2012-19

A Resolution to approve the platting of the "Erickson-Newman Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

July 17, 2012

Highway Office part time clerk; Laura Wieber; step 1/\$12.06 per hour; effective date July 16th; submitted and approved by Highway Supt., Rick Small.

REQUEST FOR UNPAID LEAVE

Motion by Johnson, second by Hanten, to approve approximately 32 hours of unpaid leave for Director of Equalization Appraiser, Melissa Sears, per the request of Director of Equalization, Shawna Constant; all present voted aye; motion carried.

OTHER EVENTS

The Board noted there could be quorum of this Board in attendance at the following events: First District Governing Body Picnic, at Memorial Park, on Thursday, July 26th at 6:00 PM. Homeland Security County meeting, at the Watertown West Fire Station, on Tuesday, July 17th at 6:30 PM.


CODINGTON ROAD BORING STUDY COMMITTEE

Commissioner Hanten advised the Board the first meeting of the Codington County Road Boring Study Committee is scheduled for Monday, July 23rd at 7:00 PM at the offices of the First District Association of Local Governments. Commissioner Hanten noted that committee member, Bob Endres, will be unable to attend this first meeting and Paul Leiseth will act as an alternate member for this meeting.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, July 24th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 24, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of July 17th, 2012
4. ✓ Monthly reports and review of 2013 budget requests
 - a. ✓ Sheriff
 - b. ✓ Emergency Management
5. ✓ Discussion/possible action to pass a resolution to enact a Burn Ban
6. ✓ Action to authorize the purchase of a snow plow for the Maintenance Dept. truck
7. ✓ Action to authorize the purchase of emergency lights for various stairway locations in the Courthouse
8. ✓ Action to authorize a credit card for the Auditor's office
9. ✓ Action to approve automatic budget supplements
10. ✓ Action to approve travel requests
11. ✓ Action to approve personnel changes
 - a. Deputy Sheriff, Dave Curtis, anniversary step increase
12. ✓ Discussion of Extension Complex matters
- ~~13.~~ Old Business
- ~~14.~~ New Business
15. ✓ Open *Approve claims*
- ~~16.~~ Action to enter into Executive session
17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, July 31st, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 24, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 24, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of July 17th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported the Search and Rescue team will assist with the Redlin Event scheduled for August 4th. Mr. Sutton advised the Board that he has received a call from the State Emergency Management Office requesting his assistance in the Rapid City area, the week of July 30th, to assist with tracking resources for the recent fires in the area. Mr. Sutton noted this assistance would be on his personal time and not County time and he would be personally reimbursed for his expenses. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending June 30, 2012, for the Detention Center and Sheriff's Office: 60.7 average daily inmate population; 227 bookings; \$14,488.00 collected in out of county prisoner contracts; \$9,375.00 collected in work release; 2,979.00 collected in fees for the 24/7 program, \$6,752.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 52 individuals testing twice daily and 32 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 563 calls for service; 7 accidents investigated; 106 arrest warrants; 284 sets of civil papers served; and 11 prisoner transports for a total of 2,507 transport miles traveled.

DROUGHT MEETING

Commissioner Johnson advised the Board he attended an "Emergency Drought meeting" along with Emergency Management Director, Jim Sutton, on Friday, July 20th. Discussion at this meeting centered on the drought situation in the County. It was determined at this time that Codington County is near average for precipitation due to a heavy rain in the month of June. The drought situation will continue to be monitored but the County does not currently meet the criteria to request a drought disaster declaration. Mr. Sutton also attended a "Drought meeting" sponsored by SDSU on Monday evening, July 23rd, where information was released that CRP ground will be released for haying/grazing in this area the first week in August.

BURN BAN DISCUSSION

The Board held a discussion regarding the dry conditions in Codington County and the possibility of passing a resolution to enact a Burn Ban. Emergency Management Director, Jim Sutton, advised the Board he has been in contact with the Watertown Fire Chief regarding this matter. Mr. Sutton reported the Watertown Fire Chief has contacted local fire departments for input. It was the general consensus of Fire Departments located in Codington County that while a burn ban is not necessary at this time all fire departments encourage residents to avoid any type of controlled burning until conditions improve and encourage agricultural producers to carry fire extinguishers with them during the upcoming harvest season along with having a chisel plow or disk available to assist in putting out any fires caused by harvest machinery.

July 24, 2012

INMATE CROWDING

The Board held a discussion regarding Governor Daugaard's plan to study incarceration costs of inmates in State run facilities. The Board expressed concern regarding what costs would possibly be passed on to County governments. Sheriff, Toby Wishard and Chief Correctional Officer, Tom Walder were present for this discussion. The Board asked Sheriff Wishard to contact local legislators for more information on what burdens could be placed on Counties while alleviating costs on the State level.

2013 BUDGET REQUESTS

Emergency Management Director, Jim Sutton; Chief Correctional Officer, Tom Walder; and Sheriff, Toby Wishard; reviewed the 2013 budget requests for the following offices/departments: Emergency Management, Detention Center, 24/7, and Sheriff.

EQUIPMENT REQUESTS

Motion by Hanten, second by Johnson, to approve a request from Facilities Manager, Milo Ford, for a snow plow for the maintenance vehicle used at the Courthouse. Mr. Ford noted this is a budgeted item and the lowest proposal received was from Steve's World in the amount of \$5,673.00, which does include installation. Upon vote of the Board; all present voted aye; motion carried. Motion by Marquardt, second by Heller, to approve a request from Facilities Manager, Milo Ford, for the purchase and installation of 5 sets of emergency LED lights for the Courthouse stairwells from Engelstad Electric in the amount of \$1,200.00; all present voted aye; motion carried.

CREDIT CARD APPLICATION

Motion by Hanten, second by Johnson, to authorize a credit card application for the Auditor's Office; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Hanten, second by Johnson, to approve an automatic budget supplement to the Emergency Management revenue and expenditure budgets, with Homeland Security grant reimbursement funds, in the amount of \$57,887.92; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Hanten, to authorize the Emergency Management to travel to Rapid City, to assist with fire recovery procedures, using his personal time; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Deputy Sheriff, Dave Curtis; anniversary step increase from step 4/\$18.74 per hour to step 5/\$19.40 per hour; effective date July 15, 2012; submitted and approved by Sheriff, Toby Wishard.

REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson updated the Board on the progress of the Regional Extension Center construction project. Johnson reported the brick work is complete and steel work should be finished up shortly with electricians waiting to begin the next phase of the project.

CLAIMS APPROVED

Motion by Heller, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: Service Signs Inc. 2,581.73 down payment on Extension Center signs. S.D. DCI 42.35 svc.

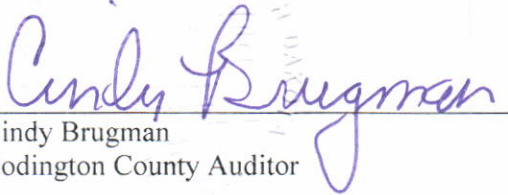
OTHER MEETINGS

Commissioner Hanten reported on the Road Boring Study Committee and ICAP meetings she attended. Hanten noted ICAP still has weatherization funds available for residents who qualify. Commissioner Johnson reported on the Codington County 4H Promotion and Expansion Committee meeting he attended.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Marquardt, to adjourn at 10:29 a.m., until 9:00 a.m., Tuesday, July 31st, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 31, 2012

- 1 ✓ 9:00 a.m. action to convene as a Board of County Commissioners
- 2 ✓ Action to approve the agenda and adjust cell phones
- 3 ✓ Action to approve the minutes of July 24th, 2012
- 4 ✓ Public hearing and action to supplement the E-911 budget
- 5 ✓ Review of 2013 budget requests
 - a. States Attorney
 - 1b ✓ Planning and Zoning
 - c. Misc. budgets
- ✓6. Action to approve payroll claims
- ✓7. Discussion/action to authorize the chairman to sign Utilities Certificate, Letting Authorization, and Right of Way Certificate for resurfacing project scheduled for 2013 on County Road 23-6 south of Tinkertown
- ✓8. Action to declare Weed Dept. equipment surplus and to appoint three real property owners to appraise such equipment
- ✓9. Action to approve automatic budget supplements
10. ✓ Action to approve travel requests
 - a. Auditor, SDACO conference & Total Vote task force meeting
 - b. Treasurer, SDACO conference
 - c. Welfare Director, SDACC conference
11. ✓ Action to approve personnel changes
 - a. Kayla Erickson, PT Correctional Officer, step increase
 - b. Dave Hedding, Highway Maintenance III, anniversary step increase
12. ✓ Discussion of Extension Complex matters
- ~~13.~~ Old Business
- ~~14.~~ New Business
- ~~15.~~ Open
- ~~16.~~ Action to enter into Executive session
17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, August 7th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 31, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 31, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of July 24th, 2012; all present voted aye; motion carried.

E-911 FORMAL BUDGET SUPPLEMENT

The Board held a public hearing, as previously advertised, for a formal supplement to the E-911 budget. Motion by Hanten, second by Heller, to approve a formal supplement to the E-911 expenditure and revenue budgets as funds are received from the State of South Dakota due to a July 1, 2012, change in statute. Chairman Brinkman asked for comments from the public. No persons were present to comment during this hearing. Upon vote of the Board; all present voted aye; motion carried.

2013 BUDGET REQUESTS

Zoning Officer, Luke Muller, and States Attorney, Dawn Elshere; reviewed their 2013 budget requests before the Board. The Board reviewed a number of 2013 budget requests not associated with specific departments such as Court Appointed Attorney, Election, Predatory Animal, non profits, etc.

DEPUTY STATES ATTORNEY

States Attorney, Dawn Elshere, introduced new Deputy States Attorney, Patrick McCann, to the Board.

PAYROLL CLAIMS

Motion by Heller, second by Hanten, to approve the following July payroll claims; all present voted aye; motion carried: Commissioners: 9,354.37 total salaries. Auditor: 16,205.13 total salaries. Co. Treasurer: 21,715.41 total salaries. States Attorney: 24,382.43 total salaries. Gov. Buildings: 16,717.08 total salaries Dir. Equalization: 35,837.49 total salaries. Reg. of Deeds: 16,939.32 total salaries. Veterans Service: 8,354.28 total salaries. Sheriff: 65,054.20 total salaries; Dave Curtis 1,761.38 step increase. Co. Jail: 82,380.53 total salaries; Kayla Erickson 2,475.95 step increase; Wesley Jennings 1,244.30 rehire. Care of the Poor: 3,979.81 total salaries. Co. Nurse: 3,787.97 total salaries. Co. Park: 8,803.95 total salaries; John Schwandt 1,092.90 new hire. Ag. Bldg.: 7,912.69 total salaries. Co. Extension: 7,922.90 total salaries. Weed Control: 6,715.31 total salaries. Planning Board: 313.30 total salaries. Road & Bridge: 76,992.34 total salaries; Laura Wieber 307.22 new hire. Emergency Management: 9,540.46 total salaries. Crime Victim: 5,227.31 total salaries. W.I.C.: 3,769.33 total salaries. Total: 431,905.61. Breakdown of withholding amounts which are included in the above: S.D. Retirement 35,605.34; S.D. Retirement 313.16 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire.; Dakotacare 78,406.99 ins.; Lincoln Financial Group 441.50 life ins.; Delta Dental 5,339.18 ins.; Avesis 453.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,324.72 ins.; Assurity Life Insurance Company 279.82 ins.;

July 31, 2012

U.M.B. Bank 1,957.00 suppl. retire.; AFLAC 416.68 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 11,047.94 employee payments; Cod. Co. Treasurer 33,210.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 482.00 employee union dues; ReliaBank Dakota 29,161.95 federal withholding; ReliaBank Dakota 40,243.69 social security; Barbara Curtis 800.00 employee payment; AAA Collections 224.32 wage deduction; Washington National Ins. 20.20 ins.

COUNTY ROAD 23-6 PROJECT DOCUMENTS

Highway Supt., Rick Small, presented documents to the Board regarding the proposed resurfacing project on County Road 23-6, south of Tinkertown, scheduled for 2013. Mr. Small advised the Board the estimated cost of the 5.5 miles of the project is \$949,000.00 or approximately \$172,545.00 per mile for a 2" asphalt mat overlay, gravel shoulders, and striping. Mr. Small noted STP funds, which he has been banking for the past 4-5 years, and accumulating at approximately \$200,000.00 per year, will be used towards this project. Motion by Marquardt, second by Heller, to authorize the Chairman to sign the following documents in association with the project scheduled on County Road 23-6; all present voted aye; motion carried: Utilities Certificate, Letting Authorization, and Right-of-Way Certificate.

SURPLUS WEED DEPARTMENT EQUIPMENT

Motion by Hanten, second by Johnson, to declare the following Weed Dept. items surplus to sell or destroy as designated; all present voted aye; motion carried: Two (2) five hundred (500) gallon water spray tanks, to be sold; One (1) three hundred (300) gallon water spray tank, to be sold; One (1) three hundred gallon water spray tank, to be destroyed; and One (1) twenty five (25) foot spray boom, to be sold.

APPOINTMENT OF EQUIPMENT APPRAISERS

Motion by Johnson, second by Hanten, to appoint the follow real property owners to appraise the weed spraying equipment declared surplus earlier in the meeting; all present voted aye; motion carried: Rick Borkhuis, John Moes, and Jim Aesoph.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Marquardt, second by Heller, to approve an automatic budget supplement to the Historic Preservation expenditure budget, with History grant reimbursement funds, in the amount of \$489.50; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Auditor and Accounts payable Clerk, software users meeting in Pierre on August 8th; Auditor, Treasurer, and Welfare Director, SDACC/SDACO annual conference in Sioux Falls, September 17-19, 2012.

PERSONNEL CHANGES

Motion by Heller, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Part time Correctional Officer, Kayla Erickson, step increase from step 1/\$14.16 per hour to step 2/\$14.62 per hour, effective date July 16, 2012, submitted and approved by Chief Correctional Officer, Tom Walder. Highway Maintenance III, David Hedding, anniversary step increase, from step 3/\$16.94 per hour to step 4/\$17.52 per hour, effective date August 1, 2012, submitted and approved by Highway Supt., Rick Small. Building Maintenance, Steve DeVille, anniversary step increase, from step 4/\$13.23 per hour to step 5/\$13.68 per hour, effective date August 1, 2012, submitted and approved by Facilities Manager,

Milo Ford. New hire, Deputy States Attorney, Patrick McCann, \$21.47 per hour, effective date July 30, 2012, submitted and approved by States Attorney, Dawn Elshere.

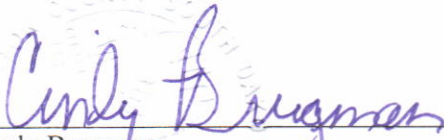
REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson updated the Board on the progress of the Regional Extension Center construction project. Brick work is nearly completed; steel is on; all windows are in with the exception of one used as an access point; repairs are being made to the south parking area which was damaged when used as a sand bag fill area; and work continues on the interior of the building addition. Regional Extension Specialist, Paul Johnson, reported work has begun on the storm sewer inlets. Facilities Manager, Milo Ford, reported the east and west parking areas have been torn up and signage will be in place to direct persons attending Achievement Days the week of August 6th.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:18 a.m., until 9:00 a.m., Tuesday, August 7, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 7, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of July 31st, 2012
4. ✓ Monthly reports
 - ✓ a. Health
 - ✓ b. Veterans Service
 - ✓ c. Welfare
 - ✓ d. Weed
5. ✓ Action to approve appraisal of surplus weed spraying equipment
6. ✓ Action to approve a claim for payment
7. ✓ Discussion/action regarding the County becoming an advertising sponsor on Watertown Transit buses
8. ✓ Consideration of 2013 budget requests
9. ✓ Note upcoming meeting of the Sioux Valley Commissioners Association
10. ✓ Note sick bank request
11. ✗ Action to approve automatic budget supplements
12. ✓ Action to approve travel requests
 - a. Register of Deeds, SDACO conference in Sioux Falls
 - b. Welfare Director, workshop in Aberdeen
13. ✓ Action to approve personnel changes
 - a. Work Release Coordinator, Matthew Blackwelder, anniversary step increase
14. ✓ Discussion of Extension Complex matters
15. Old Business
16. New Business
17. Open
18. Action to enter into Executive session
19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, August 14th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 7, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 7, 2012, in the Codington County Courthouse. Members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; absent Lavern Marquardt; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of July 31st, 2012; all present voted aye; motion carried.

SPECIAL GUESTS

Commissioner Johnson requested that the following special guests be recognized: Calli Hanten and Karli Hanten.

MONTHLY REPORTS

The Board received a written report from **Community Health Nurses, Karla Moes and Karen Nygaard**, containing information on the following items: WIC appointments and caseload; baby care visits and prenatal health reviews; nutrition counseling; baby care program; kindergarten shots; ordering vaccine for flu shots for the school based clinics; school screenings; and a regional staff meeting scheduled for August 20th in Watertown. **Welfare Director, Sarah Petersen**, could not be present for this meeting and submitted a written report of the following statistics for the time period July 2nd through August 6th, 2012: 23 applications; with 13 approved for County assistance; 9 denials; 0 pending or referred; 0 other resources utilized; 1 guarantee; and 6 new clients approved. Total Assistance: \$4,892.05, for medical, pharmacy, rent and utilities; 3 active medical cases; and 0 medical applications pending. Total client payments: 8,592.05. The Welfare Director noted 276 persons utilized the NACo Prescription Drug Program in Codington County in the month of June with a realized savings of \$6,954.72. The "Stand Down" is set for Friday, September 14th, from 10:00 am to 1:00 pm. **Weed Department Supervisor, Steve Molengraaf**, reported the following items: Roadside spraying is complete; rip rap spraying is being finished up; a used air conditioner was purchased for the Weed Dept. office at a cost of \$80.00; 34 volunteer letters have been mailed out in the month of July with possibly many more to follow; the Weed Dept. office bathroom has been re-painted; \$17,394.82 has been collected from invoices sent out for spraying for various property owners and Townships; a collection was held for empty pesticide containers; and a property has been inspected for weed problems. Commissioner Johnson noted there are two Townships who currently do not contract with the County for spraying of noxious weeds who may be considering contracting with the County in the future. **Veterans Service Officer, Al Janzen**, reported 10 trips with 22 riders in the month of July. Mr. Janzen reported that Grant County is currently without a Veterans Service Officer and his office is fielding questions from Grant County residents. Mr. Janzen noted the State office in Pierre is working to temporarily fill that position. Commissioner Johnson advised Mr. Janzen that he has been approached by a Brookings County resident requesting that the Codington County Veteran's Service Office assist him with traveling to Minneapolis for medical appointments. Mr. Janzen noted he could work with the Brookings County resident on this request.

August 7, 2012

SURPLUS WEED DEPARTMENT EQUIPMENT

Motion by Hanten, second by Johnson, to accept the appraisal of surplus weed spraying equipment from the three real property owners appointed by this Board at their meeting held July 31st, 2012; all present voted aye; motion carried. The appraisal form will be filed in the office of the County Auditor and the surplus equipment may be sold by private sale as allowed in SDCL 6-13-4 as the appraisal amounts were all under \$500.00.

CLAIM APPROVED

Motion by Johnson, second by Hanten, to approve for payment the following claim; all present voted aye; motion carried: Visa 202.45 Search and Rescue supplies and travel.

WATERTOWN TRANSIT BUS SPONSORS

Chairman Brinkman advised the Board he had been contacted as to whether the County wants to be noted in print on the Watertown Transit Busses as a sponsor. Commissioner Johnson raised the question of whether or not this sponsorship will cost the County funds above and beyond the amount already budgeted for Watertown Transit within the County's budget. The Board delayed action on this item until that information can be obtained.

LAKE AREA ZOOLOGICAL SOCIETY

Dan Miller, Bramble Park Zoo Director and Dale Christensen, representing the Lake Area Zoological Society, met with the Board to further discuss their previous requesting for funding in the 2012 Codington County budget. Discussion was held regarding the costs to schools, within Codington County, for field trips to the zoo. After further discussion a motion was made by Johnson, second by Hanten, to add \$10,000.00 to the 2013 Codington County provisional budget for the Bramble Park Zoo; all present voted aye; motion carried.

2013 BUDGET REQUESTS

The Board discussed several other 2013 budget requests including the budget request from Focus Watertown. Focus Watertown representatives will be contacted to appear before the Board regarding their budget allocation request of \$25,000.00.

SIoux VALLEY COMMISSIONERS ASSOCIATION

The Board noted there could be a quorum of board members present for the quarterly meeting of the Sioux Valley Commissioners Association to be held on Monday, August 20th, at the Sportsman's Steakhouse and Lounge in Madison, SD at 12:00 noon.

TRAVEL REQUESTS

Motion by Johnson, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Register of Deeds, Ann Rasmussen, SDACO conference in Sioux Falls. Welfare Director, Sarah Petersen, "A Framework for Understanding Poverty" workshop in Aberdeen.

PERSONNEL CHANGES

Motion by Heller, second by Hanten, to approve the following personnel change; all present voted aye; motion carried: Work Release Coordinator, Matthew Blackwell; anniversary step increase; from step 3/\$15.11 per hour to step 4/\$15.60 per hour; effective date September 1, 2011; submitted and approved by Chief Correctional Officer, Tom Walder.

REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson updated the Board on the progress of the Regional Extension Center construction project. Doors have been installed and the building project continues to move forward.

ROAD BORING COMMITTEE

Commissioner Hanten advised the Board she is working towards scheduling another meeting of the "Codington County Road Boring Committee."

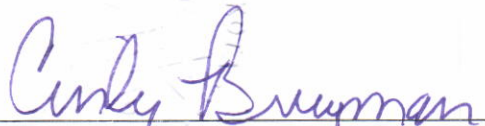
CODINGTON CONSERVATION DISTRICT

Commissioner Johnson will attend the Codington County Conservation District 2012 local work group meeting on August 16th at 8:00 a.m., in the conference room of the USDA/Ag Service Center to help set the conservation priorities for implementing programs within the Farm Bill.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 9:41 a.m., until 9:00 a.m., Tuesday, August 14, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 14, 2012

- 1✓ 9:00 a.m. action to convene as a Board of County Commissioners
- 2✓ Action to approve the agenda and adjust cell phones
- 3✓ Action to approve the minutes of August 7th, 2012
- 4✓ Monthly reports
 - a. Extension
 - b. Auditor
 - ~~c. Director of Equalization~~
- 5✓ Action to approve the Auditor's Account with the Treasurer and note Register of Deeds fees
- 6✓ Action to approve claims for payment
- 7✓ Action on employee cell phone stipends – maintenance dept.
- 8✓ Action on a permit to discharge fireworks
- 9✓ Discussion/action regarding sponsorship advertising on Watertown Transit buses
- 10✓ Sioux Valley Commissioners Association meeting registration
- ~~11. Action to approve automatic budget supplements~~
- ~~12. Action to approve travel requests~~
- ~~13. Action to approve personnel changes~~
- 14✓ Discussion of Extension Complex matters
- ~~15. Old Business~~
- ~~16. New Business~~
- ~~17. Open~~
18. Action to enter into Executive session
19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, August 21st, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 14, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 14, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, and Brenda Hanten; absent Elmer Brinkman; Vice Chairman Myron Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Heller, second by Marquardt, to approve the minutes of August 7th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported on the following items: 4-H Achievement Days; preparations for the State Fair; planning for open houses at schools; and the launching of the Strengthening Families program. **Auditor, Cindy Brugman**, reported on the following items: Preparation of the 2013 Provisional Budget; ballot preparation for the 2012 General Election; and calculating property tax levies for property taxes payable in 2013.

AUDITORS ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Hanten, second by Heller, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July, 2012, all present voted aye; motion carried.

Cash on hand	\$	6,458.75
Checks in Treasurers' possession		
less than 3 days	\$	73,992.26
Credit Card Charges	\$	471.18
Cash Items	\$	400.50
TOTAL CASH ASSETS ON HAND	\$	81,322.69
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	2,581.00
Reliabank Dakota	\$	10,562,969.98
INVESTMENTS		
SD Public Funds Investment	\$	6,967.44
CERTIFICATES OF DEPOSIT		
Peoples State Bank	\$	400,000.00
Plains Commerce Bank	\$	200,000.00
TOTAL CASH ASSETS	\$	11,253,841.11
General Ledger Cash Balance by Funds:		
General	\$	6,768,170.64
General restricted cash	\$	500,000.00
Sp. Revenue	\$	3,219,351.04
Sp. Revenue restricted cash	\$	10,411.85
Trust & Agency	\$	755,907.58
(schools 140,382.71, townships 92,111.10; city/towns 44,481.94)		
TOTAL GENERAL LEDGER CASH	\$	11,253,841.11

August 14, 2012

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in July were in the amount of \$37,348.50; with \$3,080.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS APPROVED

Motion by Heller, second by Marquardt, to approve for payment the following claims; all present voted aye; motion carried: 4-H Activities 85.68 Sup, Accreditation, Audit And 150.00 Sup, American Crane & Tractor 2810.45 Rep, Derek Anderson 11.48 Jury, AP Auto Pros 226.80 Rep, AT&T Mobility 69.90 Util, AT&T Mobility 562.43 Util, 3 Att Plaza 40.00 Svc, AT&T Mobility 117.35 Util, Austin Law Offices 708.40 Svc, Avera Home Medical Equipment 217.80 Asst, Avera Queen Of Peace 61.90 Maint, Bob Barker Co. 693.36 Sup, Batteries Unlimited 40.00 Rep, Batteries Unlimited 60.00 Rep, Bendix Imaging Incorporated 119.99 Sup, Roger Benthin 82.00 Rep, Best Business Products 259.99 Rent, Best Western - Huron 50.00 Trav, Best Western - Pierre 320.97 Trav, Francis Blais 51.48 Jury, Boldt Construction 654.68 Rep, Borns Group 2341.70 Post, Boys & Girls Club 1000.00 Pmt, Brian's Glass & Door, Inc. 223.00 Rep, Brown Clinic PLLP 2520.00 Svc, Brown Clinic - Main 460.00 Svc, Herbert Brown 58.04 Wit, Cindy Brugman 142.45 Trav, Builders Supply Company 423.75 Rep, Burns Law Office 2600.00 Svc, Business Telephone Company 71.50 Util, Butler Machinery 1381.99 Rep, Kay Byer 10.74 Jury, Lennart Carlson 50.74 Jury, Sarah Caron 50.00 Jury, Carquest Auto Parts 201.39 Rep, Carquest Auto Parts 206.52 Rep, Cass-Clay Creamery 1456.75 Sup, Centurylink 13.40 Util, Centurylink 645.04 Util, Centurylink 86.71 Svc, Chuck's Bike & Lock Shop 5.75 Sup, Clark County Em 387.52 Grant, Clark County Em 124.00 Grant, Cm Information Specialists 162.74 Svc, Codington Clark Electric 35.00 Util, Codington Clark Electric 342.43 Asst, Codington County Highway Dept. 3656.83 Maint, Codington County Sheriff 98.75 Reimb, Codington County Sheriff 46.94 Sup, Cole Papers, Inc. 4337.72 Sup, Compass Counseling 3750.00 Svc, Comtronics, Inc 161.99 Sup, Connecting Point Computer Cent 16787.72 Sup, Connecting Point Computer Cent 1250.00 Rep, Shawna Constant 25.00 Cell, Construction Supply Inc 2459.20 Rep, County Fair Foods 47.35 Sup, Creative Visions 86.85 Rep, Credit Bureau Of Watertown Inc 1715.07 Svc, Culligan Water Conditioning 114.00 Sup, Kevin Darling 101.48 Jury, Jennifer Davis 10.00 Jury, Day County Em 1754.00 Grant, Del-Mar Upholstery 142.50 Rep, Diamond Vogel Paints 1327.63 Rep, Doug's Anchor Marine 223.90 Sup, Thomas Drippon 20.00 Wit, Sara Lee Bakery Group/ 1010.56 Sup, East Dakota Water Development 257.02 July Apportionment, Robin Ehlebracht 13.70 Jury, Elite Signs & Graphix 80.00 Sup, EMC Insurance Companies 3685.35 Ins, Empire Pizza 54.79 Meal, John Engels 40.00 Cell, Engelstad Electric Co. 1382.32 Rep, Lindsey Esche 10.74 Jury, ESE Ind Inc 275.00 Rep, Alejandra Estrada 14.44 Jury, Cari Even 119.24 Jury, Farm & Home Publishers, Ltd 395.60 Sup, Farnams Genuine Parts 132.80 Sup, Danny Feuerhelm 122.20 Jury, First Choice Sewer & Septic Co 400.00 Rep, First District Assn Of Lcl Gov 6778.00 Svc, First District Assn Of Lcl Gov 960.00 Grant, Christopher Fischer 21.84 Jury, Kelly Fishbeck 10.74 Jury, Flint Hills Resources 204061.45 Sup, Allison Forbush 25.00 Cell, Kevin Gaikowski 107.40 Jury, Galls, An Aramark Company 173.28 Sup, GCR Tire Center 198.00 Rep, Alan Geier 13.70 Jury, Genoa Healthcare/Watertown 1522.46 Sup, Glass Products Inc. 393.75 Rep, Jessica Godfrey 17.40 Jury, Grainger 437.48 Rep, Grant Co Em 333.65 Grant, Gray Construction 84989.70 Svc, Green, Roby, Oviatt, 4158.33 Svc, Erica Greenfield 11.48 Jury, Sharon Haase 14.44 Jury, Jeff Hagen 20.00 Wit, Jonathan Hallauer 12.96 Jury, Harmelink, Fox & Ravensborg Law 131.00 Svc, Ricky Hartley 100.00 Jury, Ronald Heathcote 10.74 Jury, Kristie Hemiller 35.84 Wit, Kylie Henrichs 24.80 Jury, Henry Fire Dept 1737.18 Pmt, Linda Heyduk 122.20 Jury, Donna Hill 12.22 Jury, Hillyard Floor Care Supply 830.82 Sup, Shirley Hjellming 101.48 Jury, William Hoff 40.00 Cell, William Hoff 80.00 Sup, David M Hosmer Law Office Pc 398.34 Svc, Howard Vet Clinic 222.50 Svc, Marc Huber 10.74 Jury, Glacial Lakes Humane Society 800.00 Svc, Hurkes Implement Co. 73.70 Rep, HyVee #1871 Accts Receivable 1574.63 Sup, Interlakes Community Action 1134.75 Pmt, Intoximeters 600.00

24/7, Roger Jankord 24.80 Jury, Cherie Jans 24.80 Jury, Rodney Jans 24.80 Jury, Johnson Controls, Inc. 4057.82 Rep, Johnson Em Llc 240.00 Asst, Glenn Johnson 10.74 Jury, Paul Johnson 583.33 Svc, Kara Julius 12.96 Jury, Adam Jungers 20.00 Wit, Jurgens Printing 410.00 Sup, Nicole Kannas 55.92 Jury, Kingsbury County Em 2194.27 Grant, Knology 49.95 Util, Knology 346.23 Util, Darrick Koch 11.48 Jury, Laurie Koehn 12.22 Jury, Lake City Fire Equipment 196.50 Rep, J.H. Larson Electrical Co. 1003.06 Rep, Lawson Products 21.80 Sup, Samantha Legg 101.48 Jury, Sheri Lesnar-Raap 10.00 Jury, Lewis & Clark Bhs 1192.00 Svc, Lincoln Co Treasurer 288.62 Svc, Jodi Loehrer 166.90 Reimb, Irvin Lonneman 50.74 Jury, Lutheran Social Services 1336.10 Svc, Lyle Signs Inc. 3544.91 Sup, M & T Fire And Safety 45.00 Sup, Macksteel Warehouse, Inc. 37.96 Sup, Mac's Inc. 83.65 Rep, Mac's Inc. 33.39 Sup, Mahowald's 108.57 Rep, Mahowald's 65.52 Rep, Marco, Inc 110.99 Rent, Mark's Auto 1174.08 Rep, Joshua Martinez 12.22 Jury, F.J. McLaughlin Company 710.35 Sup, McLeod's Printing & Office Sup 464.46 Sup, Cindy McNames 104.44 Jury, Menards 617.78 Rep, Menards 1234.45 Sup, James Meyer 10.74 Jury, Midcontinent Communications 55.00 Util, Mikelson Law Office 495.30 Svc, Milbank Communications 2008.07 Sup, Milbank Communications 525.00 Grant, Mivijenic Properties 350.00 Asst, Moe Oil Company 667.35 Sup, Stacey Moes 11.48 Jury, David Moffatt 12.22 Jury, Jamie Monson 12.50 Cell, Motorola Solutions 1664.00 Grant, Municipal Utilities 12445.84 Util, Municipal Utilities 431.44 Util, Municipal Utilities 434.02 Util, NACRC 55.00 Dues, Crystal Neale 26.09 Trav, New Dawn Technologies Inc 3455.00 Maint, Northern Con-Agg Llp 11538.30 Sup, Northwestern Energy 128.82 Util, Yanira Novoa 100.00 Svc, Terry O'Farrell 11.48 Jury, Office Peeps, Inc. 197.34 Sup, Office Peeps, Inc. 3017.22 Sup, Office Peeps, Inc. 15.84 Sup, Beret Ohm 10.74 Jury, Ottertail Power Co. 30.71 Util, Marion Paulis 10.74 Jury, Joann Paulson 28.50 Jury, Michelle Pederson 25.00 Cell, Performance Towing 144.50 Svc, Stephanie Pickrel 101.48 Jury, Julie Plunkett 18.88 Jury, PMB 0112 210.67 Util, Jenna Polchow 10.74 Jury, Prairie Lakes Health Care Cent 5813.66 Svc, Print 'Em Now 272.47 Sup, Pro-Tec Roofing & Sheet Metal 62.00 Rep, Probuild 11.97 Rep, Amanda Raml 15.18 Jury, Redlinger Bros. 71.95 Rep, Laurie Resick 10.74 Jury, Brian Richter 40.00 Cell, Emily Riley 51.48 Jury, Marvin Rinehart 16.66 Jury, Michael Riter 10.74 Jury, Roberts County Em 440.00 Grant, Brian Robinson 10.00 Jury, Ron's Small Engine Repair 1.21 Sup, Leeannette Ronke 12.96 Jury, Ron's Saw Shop 344.95 Rep, Tierra Roper 10.00 Jury, Bryan Ruml 10.74 Jury, Runnings 315.90 Rep, Dawn Russell 1079.60 Svc, Safe N Secure 2979.62 Grant, Sanford Clinic 119.85 Svc, Terrance Satterlee 1500.00 Svc, Pamela Scheid 69.00 Svc, Brady Schliesman 102.96 Jury, Roxanne Schmeling 10.00 Jury, Sara Schnackenberg 15.00 Reimb, Ross K Schulte DDS Pc 354.00 Svc, Lydia Schulz 10.74 Jury, SD Attorney General's Office 349.00 24/7, SD Counties 1155.00 Reg, SD Department Of Revenue 1741.00 Svc, S.D. Dept. Of Transportation 505.66 Rep, SD State Treasurer 345917.49 August Remittance, SDACO 488.00 July Register Of Deeds Fees, SDEMA 80.00 Trav, SDN Communications 516.12 Grant, SDN Communications 612.97 Util, SDN Communications 612.00 Grant, Melissa Sears 25.00 Cell, Securus Technologies 2800.00 Sup, Gerald Sellers 11.48 Jury, Sharp Automotive 236.12 Rep, Sharp Automotive 104.03 Rep, Sherwin Williams 637.65 Sup, Jeremy Sholes 10.74 Jury, Ted Silkey 15.18 Jury, Sioux Valley Coop 47941.71 Sup, Sioux Valley Coop 11031.54 Sup, Sisseton Courier & Deutsch 17.88 Pub, South Shore Fire Dept 2591.84 Pmt, South Shore Gazette 843.15 Pub, Town Of South Shore 72.00 Util, Sprint 295.29 Util, Star Laundry 161.25 Rep, Star Laundry 47.10 Sup, State Radio Communications 2400.00 Maint, Joshua Steidl 54.44 Jury, Steve's World 5673.00 Equip, Connie Stoebner 53.20 Svc, Brian Stoltenburg 15.18 Jury, Richard Stone 104.44 Jury, Donna Strohfus 20.00 Wit, Josh Strohfus 75.58 Wit, Sturdevant's Auto Parts 24.55 Sup, Sutton Law Office Pc 11015.73 Svc, Dorothy Swenson 10.74 Jury, Team Electronics 74.95 Rep, Technicolor Screen Printing 152.00 Sup, Mark Tetzlaff 12.22 Jury, Gary Thoreson 10.74 Jury, Heidi Thorson 25.00 Cell, Heidi Thorson 18.88 Jury, Lance Thorson 12.96 Jury, Vicky Timm 10.74 Jury, Titan Machinery 163.60 Rep, Tool Time Rental 131.06 Rep, Toshiba Financial Services 504.79 Copy, Trav's Outfitter Inc 124.97 Unif, Merle Tschakert 12.22 Jury, Ultramaxx 498.00 Sup, Lorraine

Urban 10.00 Jury, Us Foodservice Inc 12151.84 Sup, Eleanor Vilhauer 12.22 Jury, Great Western Bank 1511.86 Pmt, Tom Walder 40.00 Cell, Wallace Fire Dept 994.07 Pmt, Wal-Mart Community 896.87 Sup, Joshua Waltz 13.70 Jury, Lyndon Waters 18.14 Jury, Watertown City Finance Office 68153.69 Pmt, Watertown Lawn & Garden 80.00 Rep, Watertown Public Opinion 1122.41 Pub, Kevin Weim 126.00 Reimb, Tamara Weinkauf 52.96 Jury, Wells Fargo Securities, Llc 46068.90 Lease, West Payment Center 830.50 Sup, Westside Animal Clinic Pc 292.98 Svc, Sandy Wiesner 52.96 Jury, Wiles & Rylance, Llp 1467.80 Svc, Kathrine Willis 20.00 Wit, WW Tire Service Inc 24.95 Rep, Xerox Corporation 259.19 Sup, Yankton Co Treasurer 257.95 Svc, Yankton Co. Sheriff 100.00 Svc, Ann York 50.74 Jury,

CELL PHONE STIPENDS

Motion by Hanten, second by Heller, to approve cell phone stipends in the amount of \$25.00 each per month for the following employees; per the request of Facilities Manager, Milo Ford; all present voted aye; motion carried: Jeff Hershman and Scott Swanson.

FIREWORKS PERMIT

Motion by Hanten, second by Marquardt, to approve the following permit to discharge fireworks as previously approved by Watertown Fire Chief, Doug Kranz and Sheriff, Toby Wishard; all present voted aye; motion carried: Sara Tardy; Sept. 8th, 2012; 10:00 p.m.; 17091 446 Ave Henry, SD; personal fireworks.

WATERTOWN TRANSIT BUS SPONSORS

Motion by Hanten, second by Heller, to allow Watertown Transit to list Codington County as a sponsor on the transit buses, at no cost to the County; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Marquardt, to approve the following travel request; all present voted aye; motion carried: 4-H/Youth Program Advisor, Jodi Loehrer; registration fee of \$475.00; for the National Association of 4-H Agents conference in Orlando, Florida.

REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson and Facility Manager, Milo Ford updated the Board on the following progress of the Regional Extension Center construction project: The air conditioning unit is on the pad and the building is in the finishing phase with ceilings and lighting soon to be installed. Sidewalks have been installed on the north and east sides. The parking lot and one sidewalk on the west side are temporarily on hold while the storm sewer work is still being completed. A September 1st completion date is anticipated.

EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 9:26 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 9:43 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 9:44 a.m., until 9:00 a.m., Tuesday, August 21, 2012; all present voted aye; motion carried.

ATTEST:

August 14, 2012

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 21, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of August 7th, 2012
4. ✓ Discussion/action regarding an appeal of a denial for assistance
5. ✓ Discussion with Dawn Sikkink, Watertown Resource Center, regarding a funding request
6. ✓ 9:30 a.m., Discussion with Craig Adkins, Watertown Development Company
7. ✓ Monthly reports
 - ✓ a. Highway
 - ✓ b. Maintenance
8. ✓ Action to approve a claim for payment
9. ✓ Action to declare computer equipment surplus to be destroyed
- ~~10.~~ Action to approve automatic budget supplements
11. ✓ Action to approve travel requests
 - a. Emergency Management Director and Deputy Director, State Emergency Management conference
- ~~12.~~ Action to approve personnel changes
13. ✓ Discussion of Extension Complex matters
- ~~14.~~ Old Business
- ~~15.~~ New Business
16. ✓ Open
- ~~17.~~ Action to enter into Executive session
18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, August 28th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 21, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 21, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman, Elmer Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of August 14th, 2012; all present voted aye; motion carried.

COUNTY ASSISTANCE APPEAL

Britanie Hoffman appeared before the Board to appeal her request for assistance through the Codington County Welfare Office which was recently denied. Ms. Hoffman outlined her request for assistance with COBRA insurance payments. Welfare Director, Sarah Petersen, presented data which supported her determination in denying the assistance applied for by Ms. Hoffman. Motion by Hanten, second by Johnson, to table any action on Ms. Hoffman's appeal for one week until new information can be verified by Welfare Director, Sarah Petersen; all present voted aye; motion carried.

WATERTOWN RESOURCE CENTER FUNDING

Dawn Sikkink, Executive Director and Linda Shroll, Direct Services Coordinator, both with the Watertown Resource Center, along with other representatives from the Center, met with the Board to request additional funding from Codington County due to a reduction in federal funding previously available to the Center. Ms. Sikkink presented the Board with a general outline of services and goals of the Resource Center and noted the Center is facing a \$50,000 reduction in labor costs due to the loss of federal funding for the upcoming year. Ms. Sikkink informed the Board that \$12,000 in additional funding from the County would provided a continuum of care services that help the victims of domestic violence, sexual assault, and stalking, to maintain or work toward obtaining self-sufficiency and to be better equipped to remain safe and productive members of the community. The Board held a brief discussion regarding the current method of funding through the County for the Watertown Resource Center. It was noted the current method of funding is through the Domestic Abuse Fund which receives revenue from several sources based on the collection of fees for the charge of goods and services and has been averaging just under \$11,000 per year for the Resource Center. Welfare Director, Sarah Petersen, spoke in favor of the additional funding based on the services provided by the Watertown Resource Center. Motion by Hanten, second by Johnson, to approve \$6,000.00 in funding from Commissioners Contingency in 2012 and include \$6,000.00 in funding within the 2013 Annual Budget for the Watertown Resource Center; all present voted aye; motion carried.

WATERTOWN DEVELOPMENT CO.

Craig Atkins, Executive Director, of the Watertown Development Co., formerly known as Focus Watertown, met with the Board to review the activities and funding sources for those activities within the Watertown Development Co. Mr. Atkins asked the Board to consider continuing the \$25,000 annual investment the County has previously budgeted for Focus Watertown. The Board expressed their thanks for the services provided by the Watertown Development Co.

August 21, 2012

MONTHLY REPORTS

Highway Supt., Rick Small, reported the Highway Dept. has been renovating the outlying shops and buildings at the main site with new windows, insulation, painting, and ceiling repairs; areas that were recently chip sealed are in the process of being swept and being prepared for striping in several weeks; County Road 23-4 is now 5 inches out of the water and has been widened to allow for a full width asphalt mat possibly next spring; and the north stretch of County Road 21 (Grover road) is still under water by a couple of inches. Commissioner Johnson noted he has received information that Surface Transportation Program (STP) funds will continue to be available to Counties. Mr. Small was also aware of this information. Mr. Small noted STP funds amount to \$170,000 to \$215,000 per year to Codington County for use on County roads. **Facility Manager, Milo Ford**, reported on the following items: The camping season at Memorial Park is winding with two large weekends still anticipated; bathhouses have been painted; the "Facility Dude" maintenance software has been implemented with successful results thus far; an increase in after hour call-ins has been noted at the Detention Center; Watertown Municipal Utilities will be shutting down power at the Detention Center this afternoon in order to work on a new transformer; the new construction at the Extension Center Complex has entered the final phases; a tentative plan is in place to move the Ag. Building maintenance staff into the County office area at the Extension complex; and the Maintenance staff has not been called upon to conduct any spraying in conjunction with the West Nile Virus.

CLAIM APPROVED

Motion by Hanten, second by Johnson, to approve for payment the following claim; all present voted aye; motion carried: Lake County, \$54.00, district meeting registration.

SURPLUS EQUIPMENT

Motion by Marquardt, second by Heller, to declare the following computer equipment surplus to be destroyed per the request of Sheriff, Toby Wishard; all present voted aye; motion carried: GEN01456, HP Computer, Model DC5100, s/n MXL607034R.

TRAVEL REQUESTS

Motion by Heller, second by Marquardt, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director and Deputy Director; State Emergency Management Conference in Lead.

REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson and Facility Manager, Milo Ford updated the Board on the following progress of the Regional Extension Center construction project: The storm sewer hook-up has been completed which will help with the completion of the parking lot and desks, modules, and interior furniture for the new addition are scheduled to arrive the first week in September. Discussion was also held regarding landscaping around the building. Mr. Ford has invited local companies to prepare quotes for landscaping.

DISASTER DECLARATION DISCUSSION

Commissioner Johnson advised the Board he has been in contact with Stan Lamb, Director of the Farm Service Agency office in Codington County, regarding the possibility of Hamlin County requesting a USDA Declaration of Disaster. Commissioner Johnson will continue to keep in contact with Mr. Lamb to determine if Codington County will qualify to apply for any type of disaster declaration.


ROAD BORING COMMITTEE

Commissioner Hanten advised the Board the next meeting of the Codington County Road Boring Committee will be held at the offices of First District Association of Local Governments on Monday, August 27th, at 7:00 PM.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 10:16 a.m., until 9:00 a.m., Tuesday, August 28th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 28, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of August 21st, 2012
4. ✓ Discussion with Stan Lamb, Director of the Codington County Farm Service Agency, and action to request a Secretarial Disaster Declaration
5. ✓ Action to approve a resolution for the Nelson Addition Plat in Graceland Township
6. ✓ Monthly reports
 - a. ✓ Emergency Management
 - b. ✓ Sheriff
7. ✓ Discussion/action regarding an appeal of a denial for assistance
8. ✓ Action to approve payroll claims
9. ✓ Action to approve a landscaping project for the SDSU Regional Extension Office
10. ✓ Action to approve discretionary tax formula for centrally assessed property owned by the North Western Corporation
11. ✓ Action to approve automatic budget supplements
12. ✓ Action to approve travel requests
13. ✗ Action to approve personnel changes
14. ✓ Discussion of Extension Complex matters
15. ✓ Old Business
16. ✓ New Business
17. ✓ Open
18. ✓ Action to enter into Executive session
19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, September 4th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

reported weed problem in Lake Township. **Welfare Director, Sarah Petersen**, submitted a report of the following statistics for the time period August 11th through September 4th, 2012: 7 applications; with 0 approved for County assistance; 4 denials; 3 pending or referred; 0 other resources utilized; 0 guarantees; and 0 new clients approved. Total Assistance: \$0.00; 2 active medical cases; and 0 medical applications pending. Total client payments: not available at this time. NACo Prescription Drug Program: data not available at this time. The “Stand Down” is set for Friday, September 14th, from 10:00 am to 1:00 pm. The Welfare Director attended a workshop on “Understanding Poverty” at NSU in Aberdeen.

SMART ROOM “CLASSROOM A” RENTAL POLICY

The Board held a discussion with SDSU Extension Field Specialist, Paul Johnson; 4-H/Youth Program Advisor, Jodi Loehrer; and Extension Office Coordinator, Becky Goens; regarding a proposed rental policy for the Smart Room “Classroom A” at the Extension Center Complex. Field Specialist Johnson advised the Board that the investment into the Smart Room is approximately \$43,000.00 of which \$20,000.00 of the costs were defrayed by the Ag. Chamber Committee. Upon further discussion the Board determined the proposed policy needs to be modified. The Board will take action on the policy at their meeting scheduled for September 11th, 2012.

REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson advised the press, present for this meeting, that there may be quorum of this Board present for a “Substantial Completion Walk-thru” for the SDSU Regional Center scheduled for this morning at 10:30 a.m. Paving and signage are still to be completed at the construction site. Mr. Johnson also noted the cost to install an underground irrigation system for the new construction area will cost approximately \$3,000.00.

CLAIMS APPROVED

Motion by Heller, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Great Western Bank Visa 67.99 sup; Visa Reliabank 48.16 sup; Great Western Bank Visa 531.03 sup/parts.

ROAD BORING COMMITTEE

The Board held a discussion on the progress of the Codington County Road Boring Committee. First District Association of Local Governments Executive Director, Todd Kays; Zoning Officer, Luke Muller; and Highway Supt., Rick Small; were present for this discussion. The Committee has sent a draft of a “Limited License Agreement for use of road right-of-way” and “Notice of intent to use County right-of-way” to the Codington County State’s Attorney for her review. Discussion was also held regarding the County’s insurance carrier’s reviewing of the aforementioned documents and the County’s liability if the documents are adopted for use. Possible action to adopt one or both of these agreements is scheduled for the Board’s next meeting on September 11th, 2012.

OTHER

Commissioner Johnson noted he will be attending the East River Electric Annual Meeting, in Sioux Falls on September 5th, which the Board was invited to attend.

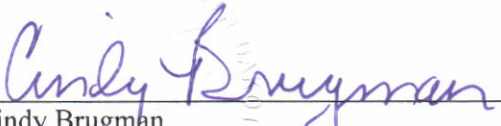
EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 9:45 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 9:57 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 9:57 a.m., until 9:00 a.m., Tuesday, September 11th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 11, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of September 4th, 2012
4. ✓ 9:00 a.m., Public Hearing on 2013 Provisional budget
5. ✓ Monthly reports
 - ✓ a. Auditor
 - ✓ b. Director of Equalization
6. ✓ Discussion with Sheriff Wishard regarding unanticipated repairs at the Detention Center
7. ✓ Action to approve the Auditor's Account with the Treasurer and note Register of Deeds monthly fees
8. ✓ Action to approve claims for payment
9. ✓ Action to approve a rental policy for the Extension Center Smart Room "Classroom A"
10. ✓ Discussion/ possible action to adopt a limited license agreement for use of County Road right-of-way
11. ✓ Note meeting change for September 18th, 2012
12. ✓ Action to approve automatic budget supplements
13. ✗ Action to approve travel requests
14. ✓ Action to approve personnel changes
 - a. Correctional Officer, Jennifer Matejek, anniversary step increase
15. ✓ Discussion of Extension Complex matters
16. ✓ Old Business
17. ✗ New Business
18. ✓ Open
19. ✓ Action to enter into Executive session
20. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, September 25th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 11, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 11th, 2012, in the Codington County Courthouse. Members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; absent was Commissioner Lavern Marquardt; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of September 4th, 2012; all present voted aye; motion carried.

2013 PROVISIONAL BUDGET HEARING

The Board held a public hearing, as required by statute and previously advertised, to allow public comments on the Codington County 2013 Provisional Budget. No persons appeared to address the Board regarding the proposed budget.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported on a "Total Vote" task force meeting she attended; ballot proofs have been submitted for printing; and property tax levy calculations are progressing.

AUDITORS ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Hanten, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August, 2012, all present voted aye; motion carried.

Cash on hand	\$	9,469.77
Checks in Treasurers' possession		
less than 3 days	\$	57,613.20
Credit Card Charges	\$	2,365.42
Cash Items	\$	400.50
TOTAL CASH ASSETS ON HAND	\$	69,848.89
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	500.00
Reliabank Dakota	\$	9,943,784.57
INVESTMENTS		
SD Public Funds Investment	\$	6,967.62
CERTIFICATES OF DEPOSIT		
Peoples State Bank	\$	400,000.00
Plains Commerce Bank	\$	200,000.00
TOTAL CASH ASSETS	\$	10,621,101.08
General Ledger Cash Balance by Funds:		
General	\$	6,373,461.46
General restricted cash	\$	500,000.00
Sp. Revenue	\$	2,842,905.56
Sp. Revenue restricted cash	\$	10,411.85
Trust & Agency	\$	894,322.21
(schools 375,192.60, townships 37,856.13; city/towns 39,251.70)		
TOTAL GENERAL LEDGER CASH	\$	10,621,101.08

September 11, 2012

CLAIMS

Motion by Heller, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: 4-H Activities 109.60 Misc, A-I Computer Solutions 79.99 Svc, Accreditation, Audit And 150.00 Sup, American Stamp & Marketing 173.16 Sup, Andor, Inc. 122.17 Rep, AP Auto Pros 3850.29 Maint, AT&T Mobility 71.02 Util, AT&T Mobility 605.63 Util, AT&T Mobility 117.35 Util, Batteries Unlimited 164.00 Rep, Bendix Imaging Incorporated 314.98 Sup, Best Business Products 259.99 Rent, Best Western Of Huron 294.00 Trav, Francis Blais 51.48 Jury, Borns Group 2810.49 Mail, Boys & Girls Club 1000.00 Pmt, Bratland Law 2115.60 Svc, Brian's Glass & Door, Inc. 105.00 Rep, Brian's Glass & Door, Inc. 234.28 Rep, Brown Clinic Pllp 540.00 Svc, Brown Clinic - Main 941.00 Svc, Cindy Brugman 42.00 Trav, Sharon Burchatz 20.00 Wit, Burns Law Office 2600.00 Svc, Burns Law Office 256.60 Svc, Butler Machinery 296.48 Rep, C & S Chemical 75.00 Rep, Sarah Caron 50.00 Jury, Carquest Auto Parts 62.76 Rep, Carquest Auto Parts 32.25 Rep, Shawna Carter 210.41 Reimb, Cashway Lumber Inc. 12.86 Rep, Cass-Clay Creamery 1196.70 Sup, Centurylink 13.38 Util, Centurylink 644.24 Util, Centurylink 85.28 Util, Chuck's Bike & Lock Shop 5.40 Rep, Chuck's Bike & Lock Shop 4.50 Sup, Clark County Em 124.00 Grant, Codington Clark Electric 35.00 Util, Codington Clark Equipment 1264.88 Rep, Codington Clark Equipment 166.40 Rep, Codington County Weed & Pest 1452.56 Sup, Denise Cody 45.00 Svc, Cole Papers, Inc. 1798.28 Rep, Connecting Point Computer Cent 1542.33 Maint, Connecting Point Computer Cent 100.00 Rep, Shawna Constant 25.00 Cell, County Fair Foods 19.60 Sup, Credit Bureau Of Watertown Inc 1057.37 Pmt, Crescent Electric Supply Co. 59.76 Rep, Laura Croymans 20.00 Wit, Culligan Water Conditioning 132.75 Sup, Del-Mar Upholstery 95.00 Rep, Deuel County Em 15779.94 Grant, Lori Deutsch 93.24 Trav, Diamond Vogel Paints 838.58 Rep, Dive Rescue International Inc 25.00 Svc, Sara Lee Bakery Group/ 918.64 Sup, East Dakota Water Development 376.92 Aug Apportionment, Ellyson Law Office 396.06 Svc, EMC Insurance Companies 3685.36 Ins, John Engels 40.00 Cell, Winge Mufflers 210.01 Rep, Farm & Home Publishers, Ltd 98.90 Sup, Farnams Genuine Parts 627.94 Rep, Fed Ex 18.74 Ship, First District Assn Of Lcl Gov 7500.00 CDBG Trng Grant, Allison Forbush 25.00 Cell, GCR Tire Center 152.39 Rep, Genoa Healthcare/Watertown 20.32 Sup, Glacial Lakes Radiator 77.50 Rep, Grainger 1140.24 Rep, Gray Construction 4045.93 Rep, Gray Construction 121183.20 Svc, Green, Roby, Oviatt, 4158.33 Svc, Michael Gubka 78.00 Trav, Tyler Haider 20.00 Wit, Jill Haug 20.00 Wit, Helena Chemical 190.00 Sup, Hillyard Floor Care Supply 1304.89 Rep, William Hoff 40.00 Cell, Holiday Inn Express 154.00 Trav, Hr Direct 277.61 Sup, HyVee #1871 Accts Receivable 17.01 Sup, HyVee #1871 Accts Receivable 1252.10 Sup, Interlakes Community Action 1134.50 Svc, Intoximeters 600.00 Sup, Jeremy Jenkins 20.00 Wit, John Deere Govt & Natl Sales 3900.00 Equip, Paul Johnson 583.33 Svc, Adam Jungers 20.00 Wit, Jurgens Printing 20.00 Sup, Kabeiseman & Pollard 170.00 Svc, Nicole Kannas 55.92 Jury, Karl's 44.99 Rep, Harriet Keeble 20.00 Wit, Kimball Midwest 225.73 Sup, Kingsbury County Em 1587.55 Grant, Joan Kittelson 15.00 Svc, John D Knight 1139.80 Svc, Knology 49.95 Util, Knology 344.54 Util, Lake Area Child Protection 20.00 Dues, Lake City Fire Equipment 227.00 Sup, Larry's Lumber Inc 216.81 Rep, LATI 25035.00 Workforce Trng Grant CDBG, Lawson Products 71.86 Sup, Lewno Law Office 354.90 Svc, Matthew Bender & Co Inc 406.44 Sup, Lincoln County Sheriff 40.00 Svc, Jodi Loehrer 806.87 Reimb, Logan County Sheriff's Office 35.00 Svc, Irvin Lonneman 50.74 Jury, Lowe's Backhoe & Gravel 360.00 Rep, Lutheran Social Services 668.05 Svc, Mac's Inc. 97.84 Rep, Mac's Inc. 139.20 Rep, Mahowald's 96.80 Rep, Carol Maloney 23.32 Reimb, Marco, Inc 100.69 Rent, Marshall & Swift 1385.70 Maint, Barbara Martenson 17.00 Trav, F.J. McLaughlin Company 691.90 Sup, F.J. McLaughlin Company 32728.16 Maint, Mel Dahle Tire Co 18.80 Rep, Menards 210.36 Rep, Menards 2257.24 Rep, Diane Merchant 17.00 Trav, Mid States Audio, Inc 900.72 Maint, Midcontinent Communications 55.00 Util, Mivijenic Properties 240.00 Asst, Steve Molengraaf 6.96 Reimb, Jamie Monson 12.50 Cell, Motorola Solutions, Inc 9320.00 Equip, Municipal Utilities 11417.50 Util, Municipal Utilities 382.41 Util, Muth Electric

705.31 Rep, Norix Group, Inc 602.85 Furn, Northeast Property Management 200.00 Asst, Northwestern Energy 140.99 Util, Office Peeps, Inc. 1887.15 Sup, Office Peeps, Inc. 55.81 Sup, Ottertail Power Co. 28.37 Util, Michelle Pederson 25.00 Cell, Angel Peiker 54.48 Wit, Pennington County Sheriff 76.45 Trav, Performance Towing 100.00 Svc, Tyler Pickrel 20.00 Wit, Pitney Bowes 210.00 Rent, PMB 0112 238.77 Util, PMB 0112 200.83 Util, Prairie Lakes Health Care Cent 472.73 Svc, Prairie Lakes Health Care Cent 2370.00 Svc, Print 'Em Now 116.00 Sup, Pro-Tec Roofing & Sheet Metal 84.00 Rep, Probuild 69.94 Sup, Pts Of America, Llc 3509.00 Svc, Redlinger Bros. 313.91 Rep, Redwood Biotech 195.27 Sup, Linda Reil 36.00 Sup, Brian Richter 40.00 Cell, Emily Riley 51.48 Jury, Desirae Rodriquez 205.00 Reimb, Roger's 125.00 Svc, Runnings 57.89 Sup, Dawn Russell 312.40 Svc, Safe-N-Secure 3635.72 Grant, Sanford Clinic 180.20 Svc, Terrance Satterlee 1500.00 Svc, Schrader's 234.00 Sup, SD Attorney General's Office 279.00 24/7, Spearfish Police Department 30.00 Dare, SD Department Of Revenue 665.00 Svc, S.D. Dept. Of Transportation 759.14 Rep, SD Human Services Center 159.00 Trav, South Dakota Risk Pool 2864.00 Asst, SD State Treasurer 379040.98 September Remittance, SDACO 1162.00 ROD M&P Fees, SDN Communications 612.97 Util, SDN Communications 1740.12 Grant, Melissa Sears 25.00 Cell, Securus Technologies 2100.00 Sup, Shepherd Reporting Llc 27.50 Svc, Sherwin Williams 531.26 Rep, Sioux County Sheriff's Office 39.42 Svc, Sioux Valley Coop 2484.50 Sup, Sioux Valley Coop 24.27 Sup, Sisseton Courier & Deutsch 18.43 Pub, South Shore Gazette 1346.96 Pub, Mercedes Spiering 20.00 Wit, Sprint 307.88 Util, Star Laundry 107.50 Sup, Star Laundry 58.15 Sup, State Bar Of South Dakota 625.00 Svc, Joshua Steidl 54.44 Jury, Tessa Stoltenburg 20.00 Wit, Sturdevant's Auto Parts 382.95 Rep, Sutton Law Office Pc 11082.03 Svc, Karen Swanda 30.00 Svc, Heidi Thorson 25.00 Cell, Titan Machinery 146.56 Rep, Toshiba Financial Services 434.93 Rent, Trav's Outfitter Inc 244.97 Unif, Us Foodservice Inc 9294.95 Sup, Van Diest Supply Company 5212.80 Sup, Great Western Bank 9.77 Pmt, TCM/Reliabank Dakota 993.45 Pmt, Tom Walder 40.00 Cell, Wal-Mart Community 547.92 Pmt, Wal-Mart Community 32.33 Sup, Wal-Mart 20.00 Wit, Watertown Ford 44.12 Rep, Watertown Public Opinion 1676.17 Pub, Watertown Resource Center 6000.00 Pmt, Watertown Tire Center, Inc. 413.69 Rep, Sandra Wegter 17.00 Trav, Tamara Weinkauf 52.96 Jury, West Payment Center 85.00 Sup, Laura Wieber 4.44 Trav, Sandy Wiesner 52.96 Jury, Watertown Landfill 1.73 Maint, Yankton Co. Sheriff 50.00 Svc, Ann York 50.74 Jury.

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in August were in the amount of \$39,272.00; with \$3,860.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees; and \$1,162.00 remitted to the SDACO for modernization and preservation fees.

DETENTION CENTER BUILDING REPAIRS

Sheriff, Toby Wishard, appeared before the Board to review several unexpected but needed repairs at the Detention Center. Sheriff Wishard advised the Board that during a Municipal Utilities electrical upgrade, a crack in the foundation next to a support pillar in the Detention Center was discovered, the crack was inspected by an engineering firm, and it was determine that repairs should be made as soon as possible. A confinement cell bunk also needed attention as it was regularly pulling away from the wall and a louver hole was bricked up, after the removal of transformers. Sheriff Wishard estimated the cost for these repairs at approximately \$4,000.00.

SMART ROOM "CLASSROOM A" RENTAL POLICY

The Board held a discussion with SDSU Extension Field Specialist, Paul Johnson and 4-H/Youth Program Advisor, Jodi Loehrer; regarding a proposed rental policy for the Smart Room "Classroom A" at the Extension Center Complex. Field Specialist Johnson requested that the SDSU Regional Extension Center Coordinator be listed as the staff member to coordinate with the Codington County Extension Office Coordinator on rental requests for the Smart Room. Motion by Johnson, second by Hanten, to approve the following rental policy:

“RENTAL POLICY FOR SMART ROOM “CLASSROOM A”

The Smart Room can be rented by approval of the Codington County Extension Office Coordinator along with coordination from the SDSU Regional Extension Center Coordinator. If the Smart Room technology is being used a Regional Extension Center employee will need to be present to provide assistance. The room will not be rented to groups that will be conducting activities that may cause damage to the Smart Room technology. The cost to rent the Smart Room will be based on a previously approved Codington County Extension Complex Building Rental Fee Schedule.”

Upon vote of the Board all present voted aye; motion carried.

REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson report the cubicles have been installed in the Regional Extension Center. Field Specialist Johnson noted the phone system has been integrated; and the computer system will be integrated and up and running soon. The move-in process could possibly start soon with wireless connectivity used until the computer system is integrated.

ROAD BORING COMMITTEE

The Board held a lengthy discussion regarding adoption of a “Limited License Agreement for use of road right-of-way” and a “Notice of intent to use County right-of-way.” Commissioner Hanten noted these documents were drafted by the Codington County Road Boring Committee. The aforementioned documents were reviewed by Codington County State’s Attorney, Dawn Elshere, who expressed concerns of possible liability issues to the County and that the County may be construed as acting as a “Drainage Board.” Discussion was held regarding the Regional Watershed Advisory Task Force, which was created by the 2012 SD Legislature to study drainage law and water management, and whether or not there could be acts from the Legislature that would address some of the issues Counties are facing with property owners who wish to install drain tile. State’s Attorney Elshere indicated there is language that could be inserted into the documents that would require the applicant to receive permission from all affected landowners from the start of the project to the next tributary, which could possibly lessen the liability of the County in the granting of the limited license/easement. The Board agreed the draft agreements need to be revised before action can be taken by the County. Highway Supt., Rick Small and Zoning Officer, Luke Muller, contributed to this discussion. This item will appear again on the Board’s September 25th agenda.

MEET DATE CHANGE

The Board noted there will be no meeting of this Board on Tuesday, September 18th, 2012; as a number of Commissioners will be in attendance at the annual SDACC/SDACO conference.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Hanten, second by Johnson, to approve the following automatic budget supplements; all present voted aye; motion carried. Ag. Building expenditure budget; \$24,076.22; FEMA grant reimbursement, from 12/23/2011, for parking lot repairs. Commissioners expenditure budget and General Fund revenue budget; \$32,535.00; CDBG grant reimbursement for Workforce Training grant. Emergency Management expenditure and revenue budgets; \$768.00; Homeland Security grant reimbursement.

PERSONNEL CHANGES

Motion by Johnson, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Correctional Officer, Jennifer Matejek, anniversary step increase from step 5/\$16.12 per hour to step 6/\$16.67 per hour, effective date October 1, 2012, submitted and

approved by Chief Correctional Officer, Tom Walder. Auditor Accounts Payable Clerk, Debbie Melville, anniversary step increase from step 5/\$13.68 per hour to step 6/\$14.11 per hour, effective date October 15, 2012, submitted and approved by Auditor, Cindy Brugman.

CITY/COUNTY COMMITTEE MEETING

Commissioner Hanten reported on a City/County meeting which she recently attended where a discussion was held regarding a dust control issue and the proposed placement of a 2" asphalt mat on a graveled section of 33rd St NW to alleviate these dust problems. This proposed paving project would be 50% funded by property owners along the designated stretch of road; the City of Watertown would fund a portion of the project; and a request was made for the County to fund a portion of the project. Commissioner Johnson noted this is not a County Road but is in fact a Lake Township Road and this request for funding could set precedence for additional requests for other paving projects beyond the County's means of finance and responsibility. Commissioner Johnson also suggested that other dust control practices could be investigated before a paving project is undertaken. Commissioner Hanten will take the Board's comments back to the City/County Committee.

BURN BAN ORDINANCE

Commissioner Johnson noted, that, while the County has not passed a resolution to implement a burn ban at this time, he would urge local Ag. Producers to keep on hand firefighting equipment as they continue with harvest operations during this extremely dry period within the County.

OTHER

It was noted there could be a quorum of this Board present at the second meeting of the Regional Watershed Advisory Task Force, at the McCrory Gardens Education and Visitor Center in Brookings on September 25th, at 9:00 a.m. Commissioner Johnson noted that a candidate forum was discussed at a recent Government Affairs meeting which he attended.

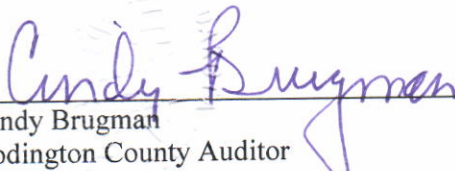
EXECUTIVE SESSION

Motion by Johnson, second by Hanten, to enter into executive session at 10:22 a.m., to discuss a personal issue; all present voted aye; motion carried. The Board returned to regular session at 10:44 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 10:44 a.m., until 9:00 a.m., Tuesday, September 25th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

September 11, 2012

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 25, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of September 11th, 2012
4. ✓ 9:00 a.m., 1st Reading of proposed Ordinance #51, an ordinance to rezone property in Pelican Township from Agricultural to Planned Residential Development
5. ✓ Action to approve a plat resolution of the "Hoffman Addition" located in Lake Township
6. ✓ Action to adopt the 2013 Provisional Budget
7. ✓ Monthly reports
 - a. ✓ Highway
 - b. ✓ Maintenance
 - c. ✓ Emergency Management
 - d. ✓ Sheriff
8. ✓ Board discussion with County Officials and possible action to pass a resolution to enact an open burning ban
9. ✓ Action to approve requests from the Facility Manager for the following items.
 - a. ✓ Permission to enroll up to 2 County employees in a beginning computer course at LATI..estimated cost \$149.00 each
 - b. ✓ Request for window glass replacement on the south side of the Courthouse
 - c. ✓ Request to remove paneling from the east wall of the Extension Center Complex "Echo Chamber" and replace it with sheetrock...estimated cost \$5,000 with budgeted funds available
10. ✓ Action to approve payroll and other claims
11. ✗ Board discussion/possible action to adopt a Limited License Agreement for use of the Road Right-of-Way and/or Notice of Intent to use County Right-of-Way
12. ✓ Action to approve automatic budget supplements
13. ✓ Action to approve travel requests
 - a. Emergency Management Director
14. ✓ Action to approve personnel change
 - a. Correctional Officer, Charlene Kurkowski, anniversary step increase
 - b. Deputy Sheriff, Russell Mathews, anniversary step increase
15. ✓ Discussion of Extension Complex matters
16. ✗ Old Business
17. ✓ New Business
18. ✓ Open
19. ✓ Action to enter into Executive session
20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, October 2nd, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 25, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 25th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Johnson, to approve the minutes of September 11th, 2012; all present voted aye; motion carried.

ORDINANCE #51 FIRST READING

The Board held the first reading of proposed ordinance #51, an ordinance to amend the zoning ordinance of Codington County, to rezone property at: W130' of S1175' of E1/2 of NW1/4 of Section 8-T116N-R53W and W1/2 of NW1/4 of Section 8-T116N-R53W less E321' N530' and less E39' of N1465' less N530'; from "A" Agricultural to "PR" Planned Residential Development and set the second reading and public hearing for Tuesday, October 9th, 2012. Zoning Officer, Luke Muller, was present for this first reading and noted this property is about 75 acres and developers have intentions of creating 1.5 to 2.5 acre lots. Mr. Muller noted the developers are working with the Codington County Planning and Zoning Board to meet all requirements of the County Zoning Ordinance for this proposed project.

HOFFMAN ADDITION PLAT RESOLUTION

Zoning Officer, Luke Muller, presented and reviewed with the Board the "Hoffman Addition" plat which was previously approved by the Codington County Planning and Zoning Board. Mr. Muller noted the Planning Board approved the plat subject to the following conditions: neither Codington County, nor Lake Township, is obligated to maintain the section line to provide access to Lot #2; and Lot #2 will have no building rights unless an easement is dedicated across Lot #1 for the purposes of accessing Lot #2.

The following plat was approved by the Board with the restrictions as so noted by the Planning Board:

RESOLUTION #2012-24

A Resolution to approve the platting of the "Hoffman Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Hoffman Addition located in the NE1/4, the NW1/4 and the SW1/4 Section 9-T117N-R53W of the 5th P.M. in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

September 25, 2012

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Hanten; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 25th day of September, 2012

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2012-24, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, on this 25th day of September, 2012

Cindy Brugman
County Auditor, Codington County, South Dakota

2013 ANNUAL BUDGET ADOPTED

The Board held a public hearing, as previously advertised, to offer public comment on the 2013 Provisional Budget. No persons appeared to address the Board regarding the proposed budget. Motion by Hanten, second by Heller, to approve the 2013 Provisional Budget as the 2013 Annual Budget Resolution 2012-23 with the following adjustments; all present voted aye; motion carried: Appropriate \$6,000.00 for the Watertown Resource Center under the General Fund Domestic Abuse budget; decrease Commissioners Contingency to \$259,155.00; increase Current Property Tax Levy to \$6,963,667.00; and increase 5% (SDCL 7-21-18) to \$450,680.00.

RESOLUTION 2012-23

Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

September 25, 2012

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all its institutions and agencies for calendar year January 1, 2013 and ending December 31, 2013, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 25th day of September, 2012. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2013 through December 31, 2013. The above and foregoing resolution was moved for adoption by Commissioner Heller, second by Commissioner Hanten and upon vote of the Board, all present voted aye; motion carried.

Board of County Commissioners of Codington County, South Dakota.

Elmer P. Brinkman
Chairman

Myron Johnson

Brenda Hanten

Lavern Marquardt

George Heller

ATTEST:

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes \$6,963,667.00, \$3.631 \$'s/1,000.00, total taxes levied by Codington County. As of September 25th, 2012, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

MONTHLY REPORTS

Highway Supt., Rick Small, reported on the following items: road striping is nearly complete; mowing has started; culvert repair is next on the list of projects; screening of asphalt millings is finished; assistance to the City of Watertown will begin shortly on a shouldering project on 4th Ave SW; and the north section of County Road 21-2 which was underwater is now out of the water. Mr. Small is looking for a service truck to replace a 1987 Dodge pickup which needs to be replaced. Chairman Brinkman recognized Mr. Small for his 25 years of service to Codington County with a "Certificate of Appreciation" issued by the SDACC/SDACO at the 98th Annual South Dakota County Convention. **Facility Manager, Milo Ford**, who could not be present for this meeting submitted the following written report: Camping season has ended; the buoys have been removed at Memorial Park; August/September camping receipts are down from previous years; buildings at the park will be winterized this week and the water will also be shut off. The Extension building construction project is essentially finished, including the parking lot; final work will begin in the existing office area to complete the project; landscaping work is underway; the contractor will be adding a handicap ramp from the parking lot to access the original entrance to the building which was omitted during construction; and an underground water leak has been located and repaired in the sale ring area. New emergency lighting on several stairways has been

September 25, 2012

completed in the Courthouse; concrete work around the Company "H" monument has been completed on the Courthouse grounds; and the new software for maintenance requests has seen 75 requests for service. **Emergency Management Director, Jim Sutton**, reported the County's Pre Disaster Mitigation plan has been revised by First District, as requested by FEMA, and resubmitted to the State of South Dakota. A Homeland Security regional grant meeting was recently held in Webster with all regional Counties receiving grant dollars and with Codington County receiving funding for three of seven projects submitted. A Volunteer appreciation dinner will be held on Tuesday, October 9th. Mr. Sutton and Commissioners Johnson and Hanten attended a debriefing on the September 19th fire north of Lake Kampeska. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending August 31st, 2012, for the Detention Center and Sheriff's Office: 65.26 average daily inmate population; 211 bookings; \$11,590.00 collected in out of county prisoner contracts; \$6,210.00 collected in work release; \$3,912.00 collected in fees for the 24/7 program, \$6,595.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 44 individuals testing twice daily and 29 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 743 calls for service; 8 accidents investigated; 102 arrest warrants; 342 sets of civil papers served; and 18 prisoner transports for a total of 4,124 transport miles traveled. Sheriff Wishard advised the Board of the following: The concrete work on the front steps to the Detention Center will begin soon; the Detention Center Staff and Sheriff Wishard are working with Judge Foley to provide Interactive Television (ITV) Court for inmates housed in Codington County from Counties over which Judge Foley has jurisdiction; the Sheriff's Office has conducted drivers safety demonstrations, by use of a driving simulator, at the Florence, Henry, and Waverly/South High Schools; and work is on going with the new software vendor, Zurcher Technologies, with a go live date possibly at the end of January 2013. Discussion was held regarding the number of inmate transport miles since the County has discontinued their partnership with the State Transport system.

ECHO CHAMBERS REMODELING PROJECT

Facility Manager, Milo Ford, requested authorization to remove paneling from the east wall of the Extension Complex "echo chamber" and to replace the paneling with sheetrock. Deputy Maintenance Supervisor, Bob Byer, presented the Board with two quotes for the project. Senske Construction submitted a quote of \$3,609.42 and Roethler Construction submitted a quote of \$4,950.00. Motion by Johnson, second by Marquardt, to accept the quote from Senske Construction in the amount of \$3,609.42 and to authorize the Facility Manager to proceed with the 2012 budgeted project; all present voted aye; motion carried.

OPEN BURNING BAN RESOLUTION

The Board held a discussion with Emergency Management Director, Jim Sutton; regarding the potential for fire hazard in the County due to a lack of measurable precipitation these past months and windy conditions. Mr. Sutton noted this topic was discussed at a recent debriefing of local fire officials and due to the large amount of crops yet to be harvested it was the consensus of this group that a ban on open burning is necessary at this time. Sheriff, Toby Wishard, who was also present for this discussion, agreed with Mr. Sutton on the necessity of banning open burning at this time. Sheriff Wishard noted that if a burning ban was enacted he would begin issuing public service announcements immediately and his office would aggressively enforce the ban. Commissioner Hanten provided the Board with copies of correspondence, from Watertown Fire Chief, Doug Kranz, containing safety tips to practice during a ban on opening burning. Motion by Marquardt, second by Heller, to approve the following resolution to ban open burning, effective immediately; all present voted aye; motion carried:

RESOLUTION #2012-25

A RESOLUTION DECLARING A FIRE DANGER EMERGENCY
IN CODINGTON COUNTY PROHIBITING ANY OPEN BURNING

WHEREAS, due to extremely dry conditions prevalent in Codington County and due to recent above normal temperatures and high winds, a fire danger emergency now exists within Codington County, South Dakota,

NOW THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Codington County Board of Commissioners, all open burning as defined in Codington County Ordinance #13-A is hereby prohibited within the boundaries of Codington County, South Dakota, exclusive of any incorporated municipality within the County, and

BE IT FURTHER RESOLVED, that this Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18-A-8 and is effective immediately and shall continue in force and affect until rescinded by the Codington County Board of Commissioners.

Dated this 25th day of September, 2012

Elmer P. Brinkman Chairman

Myron Johnson Commissioner

Brenda Hanten Commissioner

Lavern Marquardt Commissioner

George Heller Commissioner

ATTEST:

Cindy Brugman Auditor

BEGINNING COMPUTER CLASSES

Facility Manager, Milo Ford, submitted a request to send two of his employees to beginning computer classes at LATI at a cost of \$149.00 each. Motion by Johnson, second by Hanten, to approve beginning computers classes for Maintenance Staff, Bryan Bleeker and the Memorial Park Campground Manager; all present voted aye; motion carried.

CLAIMS

Motion by Heller, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: September salary claims - Commissioners: 9,354.36 total salaries. Auditor: 16,225.13 total salaries. Co. Treasurer: 24,676.49 total salaries. States Attorney: 29,352.55 total salaries. Gov. Buildings: 16,700.74 total salaries. Dir. Equalization: 35,692.01 total salaries. Reg. of Deeds: 16,939.32 total salaries. Veterans Service: 8,329.83 total salaries. Sheriff: 64,322.61 total salaries; Rusty Mathews 1864.69 step increase. Co. Jail: 78,783.91 total salaries; Matt Blackwelder 1686.20 step increase; Charlene Kurkowski 1451.64 step increase. Coroner: 1453.28 total salaries. Care of the Poor: 3,879.05 total salaries. Co. Nurse: 3,787.97 total salaries. Co. Park: 7,164.63 total salaries. Ag. Bldg.: 7,912.70 total salaries. Co. Extension: 7,913.20 total salaries. Weed Control: 8,195.91 total salaries. Planning Board: 313.23 total

September 25, 2012

salaries. Road & Bridge: 77,235.87 total salaries. Emergency Management: 10,353.35 total salaries. Crime Victim: 5,227.32 total salaries. W.I.C.: 3,769.33 total salaries. Total: 437,582.79. Breakdown of withholding amounts which are included in the above: S.D. Retirement 36,389.65; S.D. Retirement 313.24 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire; Dakotacare 80,128.99 ins.; Lincoln Financial Group 451.50 life ins; Delta Dental 5,470.58 ins.; Avesis 495.05 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,425.18 ins.; Assurity Life Insurance Company 279.82 ins.; U.M.B. Bank 2,077.00 suppl. retire.; AFLAC 354.67 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 10,414.94 employee payments; Cod. Co. Treasurer 33,810.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 522.00 employee union dues; ReliaBank Dakota 28,891.36 federal withholding; ReliaBank Dakota 40,555.59 social security; Barbara Curtis 800.00 employee payment; Hauge Associates 210.47 wage deduction; Gentry Finance 329.95 wage deduction; Washington National Ins. 20.20 ins. **Other claims** – Coffee County Sheriff's Office, 50.00, service fee. Watertown City Finance Office, \$22,130.81, 911 surcharge fees from July 1 through September 5, 2012.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Heller, to approve an automatic budget supplement to the E-911 expenditure budget in the amount of \$23,295.59 with surcharge fees collected from 7/1/2012 through 9/5/2012; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Highway Supt., Rick Small; Local Road Conference in Rapid City and Emergency Management Director, Jim Sutton; State Emergency Management Incident Management Assist Team Meeting in Pierre.

PERSONNEL CHANGES

Motion by Heller, second by Marquardt, to approve the following personnel changes; all present voted aye; motion carried: Correctional Officer, Charlene Kurkowski, anniversary step increase from step 2/\$14.62 per hour to step 3/\$15.11 per hour, effective date June 1, 2012, submitted and approved by Chief Correctional Officer, Tom Walder. Deputy Sheriff, Russell Mathews, anniversary step increase from step 3/\$18.22 per hour to step 4/\$18.74 per hour, effective date September 15, 2012, submitted and approved by Sheriff, Toby Wishard.

REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson reported noted that Todd Architects has received the Mechanical Report and Electrical Report from the Associated Consulting Engineer on the Regional Extension Center Construction Project with several items which will need to be addressed before final approval of the completed project.

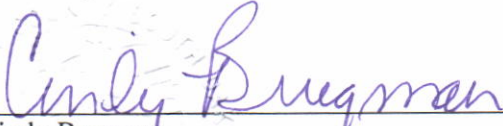
LEGISLATIVE BANQUET

The Board noted a quorum of this Board could be in attendance at the 18th Annual Legislative Banquet at the Galley in Webster on October 15th at 7:00 p.m.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 9:58 a.m., until 9:00 a.m., Tuesday, October 2nd, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 2, 2012

1. ✓ 9:00 a.m. action to convene as a Board of County Commissioners
2. ✓ Action to approve the agenda and adjust cell phones
3. ✓ Action to approve the minutes of September 25th, 2012
4. ✓ Monthly reports
 - ✓ a. Extension
 - ✓ b. Health
 - ✓ c. Veterans Service
 - ✓ d. Weed
 - ✓ e. Welfare
5. ✓ Board discussion/action regarding flu shots for County employees
6. ✓ Board discussion/1st reading to amend an ordinance to adjust speed limits on Sioux Conifer Road
7. ✓ Note Holiday closure Monday, October 8th, 2012
8. ✓ Action to approve automatic budget supplements
- ~~9.~~ Action to approve travel requests
- ~~10.~~ Action to approve personnel change
11. ✓ Discussion of Extension Complex matters
- ~~12.~~ Old Business
- ~~13.~~ New Business
14. ✓ Open
- ~~15.~~ Action to enter into Executive session
16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, October 9th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 2, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 2nd, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of September 25th, 2012; all present voted aye; motion carried.

EMPLOYEE FLU SHOTS

Motion by Hanten, second by Johnson, to authorize payment for flu shots for Codington County employees in the office of the Codington County Community Health Nurse when vaccine becomes available; all present voted aye; motion carried.

HOLIDAY CLOSING

The Board noted the Courthouse and all County Offices will be closed on Monday, October 8th, 2012, in observance of Native Americans' Day.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Heller, second by Marquardt, to approve an automatic budget supplement to the Emergency Management expenditure and revenue budgets in the amount of \$22,867.33 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, advised the Board that National 4-H Week is October 7th through the 13th and the Expansion Committee is looking for former 4-H members to act as 4-H Leaders. Ms. Loehrer will begin an "I Grow Reading" nutrition program at the Kranzburg Elementary School next week; 4-H enrollment is all online this year with an online training scheduled for October 10th; fall conference is in Brookings from October 16th through October 18th; the National Convention is October 21st through October 25th in Florida; and the Strengthening Families Program will be promoted in the Watertown Middle School in October for 7 weeks continuing into November. Commissioner Johnson noted he has completed an evaluation feedback form as required by the SDSU Extension Service to aid in a performance evaluation of the 4-H Youth Program Advisor. Ms. Loehrer noted the "4-H Special Foods Program" has seen great participation and excellent results this year. Ms. Loehrer also provided 4-H enrollment data and noted an increase in enrollment over previous years. **SDSU Regional Field Specialist, Paul Johnson**, introduced SDSU Regional Specialist, Warren Rusche, to the Board. Mr. Rusche, Cow Calf Specialist, was recently appointed as the SDSU Regional Center Coordinator upon the retirement of Specialist Don Guthmiller. Mr. Johnson advised the Board that Pete Bauman recently took the position of Range Specialist in the SDSU Regional Extension Service. Mr. Johnson noted there are four more positions that will be filled in the near future at the Regional office. Mr. Rusche noted there will be a total of 11 positions in the Regional Center located at Watertown. An open house will be scheduled in the future after the regional offices are completely in place. Discussion was also held regarding the process to prepare a lease agreement between Codington County and SDSU for the newly constructed Regional Extension Center.

October 2, 2012

Community Health Nurse, Karla Moes, submitted a written report prepared by herself and Community Health Nurse, Karen Nygaard, which covered the following: Services were provided to Clark County due to a recent resignation in the Community Health Office in that County; school screening was completed at Henry, Florence, Holy Rosary and St. Martins schools; school based flu clinics were completed in Henry, Florence and Holy Rosary schools and have been scheduled for Waverly-South Shore, Watertown Christian, Great Plains Lutheran and the Watertown Middle School, which is for all Watertown students; flu clinics are planned for some area businesses as well as for State employees; there were 88 WIC appointments in the month of September; prenatal health reviews and baby care visits were conducted; nutrition counseling was available for 7 days in September; and the Nurses have been asked to assist with the provision of services in Brookings County in October. **Welfare Director, Sarah Petersen**, submitted a report of the following statistics for the time period September 5th through October 2nd, 2012: 15 applications; with 9 approved for County assistance; 3 denials; 2 pending or referred; 1 other resource utilized; 0 guarantees; and 6 new clients approved. Total Assistance: \$7,838.15, for medical, rent, utilities, and burials. There are 2 active medical cases; and 0 medical applications pending. Total client payments: 4,891.91. NACo Prescription Drug Program: 280 persons utilized the program with a savings of 5,683.08 in July and 279 persons in August with a savings of \$8,095.73. Ms. Petersen reported the "Stand Down for Veterans" attendance was down from previous years; the Statewide Homeless Count was Tuesday, September 25th; and Ms. Petersen is scheduled to speak about poverty at the Cornerstone United Methodist Church on Saturday, October 6th. Ms. Peterson attended the annual SDAWO conference in September where she was inducted as the President of the association for the coming year. The Welfare Director expressed her thanks to Public Opinion reporter, Terry O'Keefe, for his article on the "Veterans Stand Down". **Veterans Service Officer, Al Janzen**, reported 6 medical trips with 15 riders in the month of September and several trips to Minneapolis. Mr. Janzen noted there will be a flu shot clinic, for all enrolled Veterans, at the V.A. clinic in Watertown on October 22nd-23rd, and November 1st from 8:30 a.m. to 4:00 p.m. **Weed Dept. Manager, Paul Johnson**, reported weed spraying for the season is virtually completed with staff completing spot spraying in a few areas. The regional Weed meeting was held in Watertown on September 18th and the district Weed meeting will be held in November.

FIRST READING TO AMEND ORDINANCE #8-96, COUNTY ROAD #13 SPEED LIMIT

The Board held a first reading to amend Ordinance #8-96 which would change the speed limit on County Road #13 as follows: Beginning at the intersection of SD Hwy 20 and County Road 13, then proceeding north approximately 1 mile shall have a posted speed limit of 35 miles per hour, and then starting at a point 1 mile north of SD Hwy 20 and proceeding north approximately 4.7 miles to the intersection with County Road 6 shall be posted at 55 miles per hour. Highway Supt., Rick Small, gave the board an overview of the speed limit history on this road dating back to 1992. Sheriff, Toby Wishard, informed the Board that the largest amount of complaints received by his office is in the 35 miles per hour zone on this road especially the northern end of the road section. Sheriff Wishard also provided the Board with traffic accident data on the entire length of Sioux Conifer Road. Commissioner Johnson advised the Board he has been contacted by drivers using the road regarding signage on the road. Commissioner Hanten, who requested agenda time on this matter, noted she would like to see a more consistent speed limit on this stretch of road and was in favor of the amendment to the ordinance. The 2nd reading, public hearing, and action to adopt the ordinance amendment have been scheduled for Tuesday, October 16th, 2012.

REGIONAL EXTENSION CENTER CONSTRUCTION

Commissioner Johnson reported on the progress of landscaping, signage and work on the old office area at the Extension Center Complex.

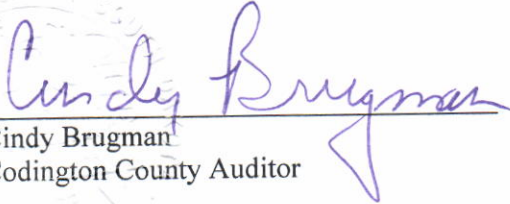
ROAD BORING

Commissioner Hanten reported she has been in contact with States Attorney, Dawn Elshere, regarding the proposed permits for road boring. Work continues on this matter.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Marquardt, to adjourn at 9:46 a.m., until 9:00 a.m., Tuesday, October 9th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 9, 2012

- ✓ 1. 9:00 a.m. action to convene as a Board of County Commissioners
- ✓ 2. Action to approve the agenda and adjust cell phones
- ✓ 3. Action to approve the minutes of October 2nd, 2012
- ✓ 4. ✓ 9:00 a.m., Second reading, public hearing, and action on proposed Ordinance #51, to rezone property
- ✓ 5. Action on a request from HyVee Food Store to serve beer and wine samples at the Extension Center Complex during a showcase event
- ✓ 6. Monthly reports
 - ✓ a. Auditor
 - ✓ b. Director of Equalization
- ✓ 7. Action to approve the Auditor's Account with the Treasurer and note monthly Register of Deeds fees
- ✓ 8. Action to approve claims for payment
9. Board discussion/action regarding the awarding of bids for the paving project on County Road 23-6 south of Tinkertown
- ✓ 10. Action to proceed with a window replacement project at the Courthouse
- ✓ 11. Action to renew the Memorial Park Managers contract for 2013
- ✓ 12. Action to change the Board's regular meeting date from November 6th to November 8th, 2012
- ~~13.~~ Action to approve automatic budget supplements
- ✓ 14. Action to approve travel requests
 - a. Highway Supt., Rick Small; Emergency Management Director, Jim Sutton; and Facilities Manager, Milo Ford; Loss Control Conference in Pierre
- ✓ 15. Action to approve personnel change
 - a. Director of Equalization Clerk, Barb Martenson, anniversary step increase
- ✓ 16. Discussion of Extension Complex matters
- ~~17.~~ Old Business
- ~~18.~~ New Business
19. Open
20. Action to enter into Executive session
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, October 16th, 2012

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 9, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 9th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Johnson, to approve the minutes of October 2nd, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the Auditor's office is busy with absentee voting and levy calculations. **Director of Equalization, Shawna Constant**, reported there has been no word yet on the outcome of the property appeals which were taken to Circuit Court by three property owners in Codington County. The appraisal staff have attended school and passed their tests; work continues to finish up this year's re-appraisal area; the deadline for sales data is November 1st; and work will begin on building permits as time is available.

SECOND READING/PUBLIC HEARING ON PROPOSED ORDINANCE #51

Zoning Officer, Luke Muller, appeared before the Board to request a postponement on the second reading, public hearing, and adoption of proposed Ordinance #51, and ordinance to amend the zoning ordinance to rezone property in Pelican Township from Agricultural to Planned Residential. Mr. Muller informed the Board that clarification is needed regarding the rural water provider for this property and the provision of services for fire protection for the property. Mr. Muller proposed the second reading, public hearing, and action to adopt the proposed ordinance be held at the October 22nd meeting of the Planning and Zoning Board with the Commissioners also convening at this time to act on the proposed ordinance. Motion by Heller, second by Marquardt, to postpone action to adopt proposed ordinance #51 until 7:30 p.m., Monday, October 22nd, during a joint meeting with the Codington County Planning and Zoning Board at the Codington County Extension Center Complex; all present voted aye; motion carried.

JOINT COMMISSION AND PLANNING BOARD MEETING

The Board of County Commissioners will meet jointly, on Monday evening, October 22nd, at 7:30 PM at the Codington County Extension Center Complex, with the Codington County Planning and Zoning Board to adopt the newly revised "Comprehensive Land Use Plan". The Board of County Commissioners will also take care of weekly business at this meeting and will not meet on Tuesday, October 23rd.

HYVEE FOOD STORE HOLIDAY SHOWCASE

Kim Nichols, representing the local HyVee Foods Store, met with the Board to request authorization to sample wine and spirits at Hy-Vee's Holiday Showcase to be held at the Codington County Extension Center Complex on November 1, 2012. Motion by Johnson, second by Hanten, to approve the request as presented by Ms. Nichols; all present vote aye; motion carried.

AUDITORS ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Hanten, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2012, all present voted aye; motion carried.

Cash on hand	\$ 7,456.85
Checks in Treasurers' possession	
less than 3 days	\$ 101,631.71
Credit Card Charges	\$ 1,795.52
Cash Items	\$ 200.50
TOTAL CASH ASSETS ON HAND	\$ 111,084.58
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 500.00
Reliabank Dakota	\$ 9,476,527.96
INVESTMENTS	
SD Public Funds Investment	\$ 6,967.80
CERTIFICATES OF DEPOSIT	
Peoples State Bank	\$ 600,000.00
TOTAL CASH ASSETS	\$10,195,080.34
General Ledger Cash Balance by Funds:	
General	\$ 6,146,840.09
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 2,757,528.20
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 780,300.20
(schools 291,182.63, townships 35,206.02; city/towns 65,216.93)	
TOTAL GENERAL LEDGER CASH	\$10,195,080.34

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in September were in the amount of \$38,658.50; with \$2,350.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS

Motion by Johnson, second by Marquardt, to approve for payment the following claims; all present voted aye; motion carried: 4-H Activities 58.02 Misc, A-1 Portable Toilets 250.00 Rent, A-Ox Welding Supply 44.89 Sup, Accreditation, Audit And 150.00 Train, Aason Engineering 1062.50 Rep, Active Heating 905.31 Rep, The American Law Institute 73.19 Sup, American Legion 33.00 Misc, Andor, Inc. 1426.41 Rep, AP Auto Pros 252.60 Rep, AT&T Mobility 69.64 Util, AT&T Mobility 602.55 Util, AT&T Mobility 117.35 Util, Avera Queen Of Peace 101.90 Maint, Matthew John Bach 20.00 Wit, Best Business Products 259.99 Rent, Best Western Ramkota Hotel 2310.00 Trav, Francis Blais 51.48 Jury, Borns Group 48.57 Post, Borns Group 3187.56 Post, Boys & Girls Club 1000.00 Pmt, Elmer Brinkman 92.66 Trav, Brown Clinic - Main 528.00 Svc, Rodney Brownell 20.00 Wit, Brownells 180.67 Sup, Cindy Brugman 91.92 Trav, Burghardt Radio Repair 154.03 Rep, Burns Law Office 2600.00 Svc, Butler Machinery 563.52 Rep, C & R Supply 891.52 Rep, Captured Moments 280.00 Misc, Sarah Caron 50.00 Jury, Carquest Auto Parts 13.11 Rep, Cartney Bearing & Supply 6.12 Rep, Cass-Clay Creamery 1099.28 Sup, Centurylink 13.38 Util, Centurylink 644.24 Util, Centurylink 85.28 Util, Chuck's Bike & Lock Shop 81.25 Sup, Clark County Em 124.00 Grant, Clark County Em 258.72 Grant, Clerk Of Courts 1250.00 Pmt, Codington Clark Electric 35.00 Util, Codington County Sheriff 110.36 Misc, Codington County Weed & Pest 446.99 Maint, Denise Cody 30.00 Svc, Coester Law Office 1876.50 Svc, Cole Papers, Inc. 233.12 Sup, Compass Counseling 1250.00 Svc, Connecting Point Computer Cent 781.90 Maint, Shawna Constant 387.55 Trav, County Fair

Foods 161.92 Sup, Crawford Funeral Chapel 2575.00 Asst, Credit Bureau Of Watertown Inc 1027.41 Pmt, Laura Croymans 20.00 Wit, Culligan Water Conditioning 127.00 Sup, Day County Em 1301.60 Grant, Day County Em 883.75 Grant, Days Inn Lead 200.00 Trav, Delyle's South 81 Service, Inc 237.94 Rep, Digital-Ally 130.00 Sup, Sara Lee Bakery Group/ 725.61 Sup, East Dakota Water Development 799.53 Sep Tax Apportionment, Election Systems & Software 4976.43 Sup, EMC Insurance Companies 3685.35 Ins, Endres Construction 1784.70 Rep, John Engels 40.00 Cell, Engelstad Electric Co. 1620.20 Rep, Erickson Court Reporting 100.00 Svc, EZ-Liner 589.80 Sup, Farnams Genuine Parts 294.70 Sup, Farnams Genuine Parts 42.66 Rep, First District Assn Of Lcl Gov 8875.45 Maint, Allison Forbush 155.00 Trav, Nathan Ford 20.00 Wit, Galls, An Aramark Company 399.96 Sup, GCR Tire Center 1561.81 Rep, Genoa Healthcare/Watertown 268.07 Sup, Glacial Lakes & Prairies Tour. 450.00 Misc, Glass Products Inc. 62.00 Rep, Grainger 239.11 Rep, Gray Construction 80026.10 Svc, Green, Roby, Oviatt, 4433.67 Svc, Hamlin County Em 1902.75 Grant, Nicole Hanson 20.00 Wit, Brenda Hanten 91.92 Trav, Hefty Seed Company 7054.30 Sup, Town Of Henry 136.10 Util, Jeff Hershman 50.00 Cell, Hillyard Floor Care Supply 1824.80 Rep, William Hoff 40.00 Cell, Howard Johnson Oacoma 123.98 Trav, Human Service Agency 360.00 Maint, Glacial Lakes Humane Society 500.00 Svc, HyVee #1871 Accts Receivable 1112.51 Sup, Jefferson Partners LP 252.00 Svc, Ashley N Jensen 20.00 Wit, Johnson Controls, Inc. 176.06 Rep, Myron Johnson 97.10 Trav, Paul Johnson 583.33 Svc, Jurgens Printing 397.00 Sup, K&R Management 350.00 Asst, Nicole Kannas 55.92 Jury, Marty Karnopp 338.40 Trav, Kingsbury County Em 1114.23 Grant, Kingsbury County Em 9589.09 Grant, Knology 49.95 Util, Knology 358.95 Util, Matt Kranz 86.60 Wit, J.H. Larson Electrical Co. 269.21 Rep, Lawson Products 79.32 Sup, Leads Online, Llc 594.00 Svc, Lewis & Clark Bhs 149.00 Svc, Lewno Law Office 300.90 Svc, Matthew Bender & Co Inc 406.44 Sup, Lincoln Co Treasurer 22.50 Svc, Jodi Loehrer 25.00 Cell, Irvin Lonneman 50.74 Jury, Lyle Signs Inc. 956.75 Sup, M & T Fire And Safety 117.50 Sup, Macksteel Warehouse, Inc. 17.46 Rep, Mac's Inc. 149.36 Sup, Mac's Inc. 4.38 Rep, Mahowald's 23.67 Rep, Nancy McClanahan 376.20 Svc, Taylor McLaughlin 20.00 Wit, McLeod's Printing & Office Sup 363.30 Sup, Menards 94.91 Sup, Menards 222.69 Rep, Midcontinent Communications 55.00 Util, Milbank Communications 578.06 Rep, Mivijenic Properties 350.00 Asst, Moe Oil Company 4387.35 Sup, Jamie Monson 142.50 Trav, Dianne Morrison 32.36 Wit, Municipal Utilities 353.94 Util, Municipal Utilities 11230.43 Util, Municipal Utilities 107.15 Asst, Northwestern Energy 130.17 Util, Office Peeps, Inc. 1.99 Sup, Office Peeps, Inc. 3193.88 Sup, Ottertail Power Co. 24.79 Util, Padgett Sales 300.00 Rep, Michelle Pederson 155.00 Trav, Pennington County Sheriff 445.05 Trav, Sarah Petersen 162.31 Trav, Sarah Phillips 20.00 Wit, PMB 0112 20.00 Util, Prairie Lakes Health Care Cent 1143.00 Svc, Prairie Lakes Health Care Cent 2446.00 Svc, Print 'Em Now 327.00 Sup, Probuild 50.94 Rep, Ann Rasmussen 107.00 Trav, Redlinger Bros. 31.40 Rep, Brian Richter 40.00 Cell, Emily Riley 51.48 Jury, Runnings 49.65 Rep, Runnings 45.98 Sup, Dawn Russell 103.20 Svc, Safety Benefits Inc 195.00 Trav, Terrance Satterlee 1500.00 Svc, SD Attorney General's Office 267.00 Pmt, SD Department Of Revenue 2011.00 Svc, SD State Treasurer 326909.30 October Remittance, SDACO 1224.00 Sep M&P Collections, Melissa Sears 175.01 Trav, Securus Technologies 2800.00 Sup, Service Signs, Inc 2581.72 Equip, Sheraton Sioux Falls 1348.00 Trav, Sherwin Williams 170.52 Rep, Josh Sherwood 20.00 Wit, Sioux Valley Coop 7102.20 Sup, Sioux Valley Coop 5498.89 Sup, South Shore Gazette 997.99 Pub, Town Of South Shore 36.00 Util, Kimberly Spartz 20.00 Wit, Sprint 308.92 Util, Stan Houston Equip Co Inc 51.90 Sup, Star Laundry 107.50 Sup, Star Laundry 49.14 Sup, Joshua Steidl 54.44 Jury, Sturdevant's Auto Parts 3.07 Sup, James Sutton 99.00 Trav, Sutton Law Office Pc 11355.88 Svc, Karen Swanda 30.00 Svc, Scott Swanson 50.00 Cell, T&M Autobody, Inc 178.17 Rep, Technicolor Screen Printing 123.99 Sup, Heidi Thorson 155.00 Trav, Jason Tiesing 27.40 Wit, Titan Machinery 52.66 Rep, Tool Time Rental 190.00 Rep, Toshiba Financial Services 385.17 Rent, Trav's Outfitter Inc 779.86 Sup, True North Steel 63.68 Sup, University Of North Dakota 2000.00 Svc, Us Foodservice Inc 9817.94 Sup, Great Western Bank 537.12 Pmt, TCM/Reliabank

Dakota 381.41 Pmt, Tom Walder 40.00 Cell, Wal-Mart Community 50.00 Sup, Wal-Mart Community 251.20 Sup, Watertown Ford 139.02 Rep, Watertown Lawn & Garden 20.00 Rep, Watertown Public Opinion 1710.55 Pub, Watertown Public Opinion 29.69 Pub, Watertown Resource Center 4253.96 3rd Qtr Collect, Webster Police Department 353.75 Grant, Tamara Weinkauff 52.96 Jury, West Payment Center 85.00 Sup, Wheelco 187.50 Rep, Sandy Wiesner 52.96 Jury, Wtn Optimist Club 130.00 Dues, Watertown Police Department 335.50 Grant, WW Tire Service Inc 25.95 Rep, Xerox Corporation 124.11 Sup, Yankton Co Treasurer 248.50 Svc, Yankton Co. Sheriff 50.00 Svc, Ann York 50.74 Jury.

WINDOW REPLACEMENT PROJECT

Facility Manager, Milo Ford, met with the Board to discuss the replacement of windows at the Courthouse. Mr. Ford presented the Board with several different options for this project and noted there are 2012 budgeted funds available in the amount of approximately \$12,000.00 towards this project. Motion by Johnson, second by Heller, to replace all the windows on the south side of the Courthouse and to utilize Commissioners Contingency funds for the portion of this project not covered by Government Building budgeted funds; all present voted aye; motion carried.

2012 MEMORIAL PARK CAMPGROUND MANAGER CONTRACT

Maintenance Supervisor, Milo Ford, presented the Board with a proposed contract for campground managerial services at Memorial Park during the 2013 camping season. Motion by Johnson, second by Hanten, to authorize the Chairman to sign the "Campground Manager's Contract", between Codington County and H. Lee Trumm and Carolyn Trumm, with wages to be determined after January 1, 2013; and for the time period beginning April 1, 2013 through September 30, 2013; all present voted aye; motion carried.

COUNTY ROAD 23-6 PAVING PROJECT BID AWARD

Highway Supt., Rick Small, advised the Board that the State of South Dakota has received a low bid from McLaughlin & Schulz, Inc., in the amount of \$946,461.64, for a resurfacing project on a section of County Road 23-6, from Highway 212 south of Tinkertown for 5.5 miles on 442 Ave to the southern County line. This bid is 8.9% below the Engineer's estimate of \$1,039,080.40. Mr. Small noted the funds to be used for this project are "STP Funds" which Codington County has been banking for approximately five years. Mr. Small stated the S.D. D.O.T. now requires the County to take action to accept the low bid. Motion by Marquardt, second by Hanten, to accept the bid of McLaughlin Schulz Inc., for project P 6279(05); all present voted aye; motion carried.

MEETING DATE CHANGE

Motion by Hanten, second by Marquardt, to change the Board's regular meeting date from Tuesday, November 6th, to Thursday, November 8th, 2012, as requested by the Auditor; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Heller, second by Marquardt, to approve the following travel requests; all present voted aye; motion carried: Highway Supt., Rick Small; Facilities Manager, Milo Ford; and Emergency Management Director, Jim Sutton; Safety & Loss Control Training Conference; November 14th & 15th, 2012 in Pierre.

PERSONNEL CHANGE

Motion by Hanten, second by Marquardt, to approve the following personnel change; all present voted aye; motion carried: Director of Equalization Clerk, Barb Martenson, anniversary step

increase from step 5/\$13.68 per hour to step 6/\$14.11 per hour, effective date October 15th, 2012, submitted and approved by Director of Equalization Shawna Constant.

REGIONAL EXTENSION CENTER PROJECT

Commissioner Johnson reported on progress of the Extension Center Complex project and noted the original office remodel project is near completion. Commissioner Johnson advised the Board that a request has been received from Gray Construction to allow the use of the Regional Extension Center Project for advertising, sales promotions, future marketing efforts, and public relations by Chief Industries, Inc. Motion by Johnson, second by Hanten, to authorize the Chairman to sign a photo and publicity material release, with Chief Buildings, regarding the Regional Extension Center Project; all present voted aye; motion carried.

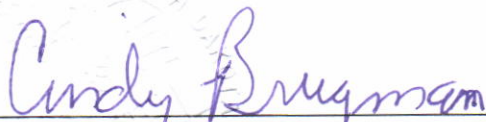
EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 9:47 a.m., to discuss contractual matters and union negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:28 a.m., no action was taken. Human Resource Director, Terry Satterlee and Auditor, Cindy Brugman, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:28 a.m., until 9:00 a.m., Tuesday, October 16th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 16, 2012

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and adjust cell phones
3. Action to approve the minutes of October 9th, 2012
4. 9:00 a.m., Second reading, public hearing, and action to amend Ordinance #8-96, regarding the speed limit on Sioux Conifer Road (County Road 13)
5. Monthly reports
 - a. Highway
 - b. Facilities Manager
6. Action to approve extended hours in the Auditor's Office for the purpose of absentee voting
7. Action to approve the 2013 State and Local Agreement for Emergency Management
8. Note change in Commission meeting from October 23rd to the evening of October 22nd
9. Note General Fund surplus cash balance as of September 30, 2012
10. Action to approve automatic budget supplements
11. Action to approve travel requests
 - a. Weed Dept. Supervisor, Steve Molengraaf, Safety & Loss Control Conference, in Pierre
12. Action to approve personnel changes
13. Discussion of Extension Complex matters
14. Old Business
15. New Business
16. Open *Election*
17. Action to enter into Executive session
18. Board discussion and action to accept an employee health insurance package
19. Action to adjourn as a Board of County Commissioners, until 7:30 p.m., ~~Tuesday~~ *Monday*, October 22nd, 2012, at the Codington County Extension Center Complex

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 16, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 16th, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Johnson, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Marquardt, to approve the minutes of October 9th, 2012; all present voted aye; motion carried.

AMENDMENT TO ORDINANCE #8-96 PUBLIC HEARING, SECOND READING

The Board held the second reading and public hearing to amend Ordinance #8-96 pertaining to the speed limit on a section of Sioux Conifer Road. Highway Supt., Rick Small, advised the Board he has received no formal comments regarding the proposed change in speed limit on the aforementioned road and the informal comments he has received have been in favor of the proposed change. Chairman Brinkman asked for comments from the public present for this meeting. County resident, Terry Satterlee, spoke in favor of the proposed speed limit change. The Chairman then asked for comments from the Board. Motion by Hanten, second by Johnson, to adopt the proposed amendment to Ordinance #8-96. Commissioner Johnson noted the calls he has received are three to one in favor of the proposed change. Commissioner Hanten noted she received one call from a person who was in favor of the proposed change. Upon vote of the Board; Johnson, Hanten, Brinkman, Marquardt, and Heller voted aye; motion carried. The following Ordinance was adopted:

AMENDMENT TO ORDINANCE #8-96

WHEREAS, in the judgment of the Board of Commissioners of Codington County, South Dakota, In the interest of safety for all citizens, It has been determined that Ordinance numbered 8-96 shall be amended to include the following described segment of Codington County Roads number 13:

Codington County Road #13, Beginning at the intersection of SD Hwy 20 and County Road 13, then proceeding north 1 mile shall have a posted speed limit of 35 miles per hour and then starting at a point approximately one mile north of SD Hwy 20 and proceeding north approximately 4.7 miles to the intersection with County Road 6 shall be posted at 55 miles per hour.

THEREFORE, be it ordained that the Codington County Highway Superintendent be ordered to post the above mentioned road segments at the designated speeds, and that the designated speed limits shall be effective upon erection of the signs.

First reading:	October 2, 2012
Second reading:	October 16, 2012
Adopted:	October 16, 2012
Effective:	Upon placement of proper signage

The above and foregoing amendment was moved for adoption by Commissioner Hanten, second by Commissioner Johnson, and upon roll call vote all present voted "aye"; whereupon the Chairman declared the Amendment duly passed and adopted.

Dated at Watertown, South Dakota, this 16th day of October, 2012

ATTEST:

Elmer P. Brinkman
Chairman

ATTEST:

Cindy Brugman
Codington County Auditor

MONTHLY REPORTS

Highway Supt., Rick Small, reported there will be an open position in his office with the pending resignation of one employee; the Highway Dept. is assisting the City with a shouldering project on 4th Ave SW; culverts are being checked for needed repairs; a culvert has been damaged by an agricultural producer who was found to be farming in the right of way; mowing is being finished up as weather conditions allow; and ditches are being cleaned of silt as time and weather permits. Discussion was held regarding the north section of the Tinkertown road and a situation at the new National Guard readiness center regarding a pond and drainage into a ditch where water problems have previously occurred. Discussion was also held regarding the "S" curve on a road which will undergo repaving in 2013 and a comment from an out of County resident who has concerns that the curve needs to be adjusted for safety reasons. **Facilities Manager, Milo Ford**, who could not be present for this meeting submitted a written report covering the following items: One area of Memorial Park remains to be winterized until a contractor can come and fix an underground leak; the last day for park staff is scheduled for October 23rd; and at current lake levels the boat ramp is unusable and will remain unusable in 2013 without significant water inflow next spring. The Regional Extension project is waiting for an electrician to finish up several projects and the last area of carpet to be installed. November will be very busy in the Expo portion of the Extension Center Complex with numerous large events scheduled back to back. The exterior painting at the Courthouse has been completed and the window glass has been ordered for the south side window project. The Courthouse maintenance staff is gearing up to assist the Auditor's office with the equipment involved in the election process. Concrete work to the Company H Monument came as a total expense to the County despite numerous requests to other parties to help fund the repairs. Maintenance staff has been assisting the Sheriff's staff to renovate a room in the basement of the Detention Center for Deputy training exercises and Gray Construction has completed the stabilization project in the basement of the Detention Center.

EXTENDED VOTING HOURS

Motion by Hanten, second by Johnson, to authorize extended hours in the Auditor's office for early/absentee voting. The Auditor has requested authorization to keep her office open until 6:00 p.m. from October 29th through November 2nd. Upon vote of the Board all present voted aye; motion carried.

MEETING CHANGE DATE

The Board noted they will not meet Tuesday, October 23rd, and will instead meet at 7:30 p.m., on Monday, October 22nd at the Codington County Extension Complex. The Board will first meet

jointly with the Codington County Planning and Zoning Board and will then meet separately as a Board of Commissioners to take care of the weekly County agenda.

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund Surplus Analysis is 31%, as of September 30, 2012.

TRAVEL REQUESTS

Motion by Hanten, second by Heller, to approve the following travel request; all present voted aye; motion carried: Weed Supervisor, Steve Molengraaf; Safety & Loss Control Training Conference; November 14th & 15th, 2012 in Pierre.

PERSONNEL CHANGE

Motion by Hanten, second by Heller, to authorize the Highway Supt. to begin the application and hiring process for an open position within the Highway Dept; all present voted aye; motion carried.

ELECTION MATTERS

The Board held a brief discussion regarding election laws dealing with campaign advertising in proximity to the entrance of any polling place and the deadline for voter registration for the upcoming General Election.

EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 9:33 a.m., to discuss union negotiations; all present voted aye; motion carried. The Board returned to regular session at 9:40 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 9:52 a.m. to discuss health insurance contractual matters; all present voted aye; motion carried. The Board returned to regular session at 11:07 a.m., action was taken. Human Resource Director, Terry Satterlee; Auditor, Cindy Brugman; and representatives from Fischer Rounds Insurance Agency; Scott Munger Insurance Agency; and Kranz Insurance; were present for executive session.

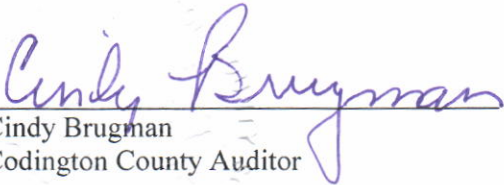
EMPLOYEE HEALTH INSURANCE

Motion by Johnson, second by Hanten, to award the employee health insurance quote to the Scott Munger Insurance Agency with coverage for County employees to commence on January 1, 2013. Commissioner Johnson noted the estimated annual savings to the County, through the quote submitted by the Munger Agency, is \$341,187.60, based on the County's current employee enrollment numbers. Commissioner Johnson also noted that additional savings, of approximately \$100,000, will be realized in the 2013 budget as a 10% insurance increase was budgeted for and will not be needed with the new coverage. Upon vote of the Board; Heller, Marquardt, Brinkman, Hanten, and Johnson voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 11:15 a.m., until 7:30 p.m., Monday, October 22nd, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Extension Center Complex
October 22, 2012

1. ✓ 7:30 p.m. action to convene as a joint Board of County Commissioners and Planning Commission
2. ✓ Action to approve the Planning Commission agenda and adjust cell phones
3. ✓ 7:30 p.m. Ordinance #51, to rezone property – Rolling Hills Ranch Development
 - ✓ a. Planning Commission – Reconsideration of Development Agreement for Rolling Hills Ranch Development
 - ✓ b. County Commissioners – Second reading, public hearing, and action on proposed Ordinance #51, to rezone property
4. ✓ 8:00 p.m. Joint public hearing and action to approve Resolution 2012-26 to adopt the Comprehensive Land Use Plan
 - ✓ a. Planning Commission – Public hearing and Recommendation to the Board of County Commissioners
 - ✓ b. County Commissioners – Public hearing and action to approve proposed Resolution 2012-26 to adopt the Comprehensive Land Use Plan
5. ✓ Planning Commission – Discussion regarding new proposed nuisance ordinance
6. ✓ Planning Commission – Action to Adjourn
7. ✓ County Commission – action to approve agenda
8. ✓ Action to approve the minutes of October 16th, 2012
9. ✓ Monthly reports
 - ✓ a. Emergency Management
10. ✓ Action to approve the FY2013 State and Local Agreement (SLA) for Emergency Management
11. ✓ Action to approve a claim for payment
12. ✓ Note possible Commissioner quorum at the following
 - a. 10/23/2012, Candidate forum 5:30 p.m. at the Watertown Event Center
 - b. 10/24/2012, Public hearing regarding a proposed gaming compact between the State of South Dakota and the Sisseton Wahpeton Oyate Tribe at 2:00 p.m. at the Whitewood Room of the Watertown Event Center
 - c. 11/08/2012, 2012 Farm-Business Appreciation Banquet at 6:30 p.m. at the Codington County Extension Center Complex
13. ✓ Action to approve automatic budget supplements
14. ✓ Action to approve travel requests
 - a. Emergency Management Director, Jim Sutton, State EM Staging Area Manager Course
 - b. Weed Supervisor, Steve Molengraaf, annual district Weed meeting
15. ✓ Action to approve personnel changes
16. ✓ Discussion of Extension Complex matters
17. ✓ Old Business
18. ✓ New Business
19. ✓ Open
20. Action to enter into Executive session
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, October 30th, 2012, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 22, 2012

The Codington County Commissioners met in joint session with the Codington County Planning and Zoning Commission at 7:30 p.m., Monday, October 22nd, 2012, at the Codington County Extension Center Complex. County Commission members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Lavern Marquardt absent; Chairman Brinkman presiding. Planning and Zoning Commission members present were: John Evans; Robert Fox; Dan Thyen; and Charles Rossow; Mark O'Neill absent; Zoning Officer, Luke Muller present; Chairman Fox presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the combined agenda, all present voted aye; motion carried.

PLANNING AND ZONING COMMISSION ACTION

The Planning and Zoning Commission took action to approve the Developers Agreement (letter of assurance), for the Rolling Hills Ranch Development, and to make a recommendation to the County Commissioners for the passage of Ordinance #51. Motions and action can be found in the October 22rd, 2012, minutes of the Codington County Planning and Zoning Commission.

COUNTY COMMISSIONER ACTION ON ORDINANCE #51

The Board held the second reading and public hearing regarding proposed Ordinance #51. Motion by Heller, second by Hanten, to adopt Ordinance #51. Chairman Brinkman asked for public comment on the proposed ordinance at this time. No persons offered comment on proposed Ordinance #51. Chairman Brinkman offered Commissioner Heller's motion up for discussion by the Board of County Commissioners. No discussion was offered. Upon roll call vote of the Board on Commissioner Heller's motion to approve proposed Ordinance #51; Heller, Johnson, Brinkman, and Hanten vote aye; motion carried.

**CODINGTON COUNTY
ORDINANCE #51**

An ordinance to amend Ordinance 30, an Ordinance amending Ordinance 15, an Ordinance establishing zoning regulations for Codington County.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: Regarding Ordinance #51, an Ordinance amending Article I, Section 1.03.02, Amendment of the Official Zoning Map, of Ordinance #30, April 25, 2006, as amended of the Zoning Ordinance of Codington County is amended to rezone the following property:

W130' of S1176' of E1/2 of NW1/4 of Section 8-T116N-R53W and W1/2 of NW1/4 of Section 8-T116N-R53W less E321' of N530' and less E39' of N1465' less N530', Codington County, South Dakota, from "A" Agricultural to "PR" Planned Residential Development.

First Reading: September 25, 2012
Second Reading: October 22, 2012
Adopted: October 22, 2012
Published: November 3, 2012

Passed and adopted this 22nd day of October, 2012.

Elmer P. Brinkman
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

This ordinance shall take effect and be in full force and effect, twenty (20) days after the publication of this notice. All ordinances, in conflict therewith are hereby repealed.

PLANNING AND ZONING COMMISSION ACTION

The Planning and Zoning Commission held a Public Hearing and took action to make a recommendation to the Codington County Commissioners to adopt Resolution 2012-26, a resolution to adopt a Comprehensive Land Use Plan for Codington County. Details of action by the Planning and Zoning Commission can be found in the October 22nd, 2012, minutes of the Codington County Planning and Zoning Commission.

COUNTY COMMISSION ACTION ON RESOLUTION 2012-26

Zoning Officer, Luke Muller, reviewed the requirement for a “Comprehensive Land Use Plan” which is the tool for the use of and the basis of the County Zoning Ordinance. Mr. Muller noted there is a statutory requirement that the County has a Comprehensive Land Use Plan and there is also a statutory requirement that the use plan be updated and that the County’s Zoning Ordinance be based upon the plan. Mr. Muller also noted the current plan was last updated in approximately 1996. Motion by Commissioner Johnson, second by Commissioner Hanten, to approve Resolution 2012-26, a resolution to adopt a Comprehensive Land Use Plan for Codington County. The Board held a public hearing to gather public comment regarding the adoption of Resolution 2012-26. Chairman Brinkman asked for comments from the public. No comments were offered. Chairman Brinkman asked for comments from the Board of County Commissioners. There being no comments offered Chairman Brinkman asked for a roll call vote on Commissioner Johnson’s motion to adopt Resolution 2012-26. Upon roll call vote; Heller, Johnson, Brinkman, and Hanten, voted aye; motion carried.

RESOLUTION 2012-26

A RESOLUTION ADOPTING THE COMPREHENSIVE LAND USE PLAN FOR
CODINGTON COUNTY, AS PROVIDED FOR IN SDCL 11-2

Whereas, Chapter 11-2 of South Dakota Codified Law has empowered the Planning Commission and Board of County Commissioners of Codington County to prepare a Comprehensive Land Use Plan for the development of the unincorporated areas of Codington County; and

Whereas, the Codington County Planning Commission has developed a Comprehensive Land Use Plan has held the required Public Hearing, and has made a recommendation for adoption of the Plan to the Board of County Commissioners; and

Whereas, the Codington County Board of County Commissioners has received the recommendation of the Planning Commission and has held the required Public Hearing; and

Whereas, the adoption of the Comprehensive Land Use Plan would enhance the responsible development of Codington County.

Now therefore, be it resolved by the Codington County Board of County Commissioners, that the Comprehensive Land Use Plan for Codington County be hereby adopted and effective upon 20 days after publication of this resolution.

Elmer P. Brinkman

Chairman Codington County Board of Commissioners

ATTEST:

Cindy Brugman

Codington County Auditor

PLANNING COMMISSION NUISANCE ORDINANCE DISCUSSION

Zoning Officer, Luke Muller, briefly reviewed possible changes to the current nuisance ordinance which will be further addressed by both the Planning Commission and Board of County Commissioners at future meetings.

PLANNING COMMISSION ADJOURNMENT

The Planning Commission adjourned at 9:02 p.m.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of October 16th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the status of the Pre-Disaster Mitigation Plan and the cost of \$25,000.00 to update the plan. Mr. Sutton noted 75% of the cost to update the plan will be paid with federal grant funds and 25% of the cost paid by the County using a soft match which will result in approximately \$1,000.00 or less in cash funds from the County, which, Mr. Sutton advised the Board, he has in his 2012 budget.

BURN BAN

Discussion was held regarding the possibility of lifting the Burn Ban at the Board's next meeting scheduled for October 30th. Watertown Fire Chief, Doug Kranz, requested that the Board leave the ban in place until at least October 30th, in the interest of public safety.

FFY2012 EMERGENCY MANAGEMENT STATE AND LOCAL AGREEMENT

Emergency Management Director, Jim Sutton, presented to the Board, and briefly reviewed the FFY2013 Emergency Management State and Local Agreement (SLA). Motion by Johnson, second by Hanten, to authorize the Chairman to sign the FFY2013, Emergency Management, State and Local Agreement between the State of South Dakota and Codington County, as requested by Emergency Management Director, Jim Sutton, all present voted aye; motion carried.

CLAIM APPROVED

Motion by Hanten, second by Heller, to approve for payment the following claim; all present voted aye; motion carried: Watertown City Finance Officer, \$23,059.70, August 911 surcharge collections.

MISC. MEETINGS

The Board noted there could be a quorum of this Board in attendance at the following events: Candidate Forum, 5:30 p.m., Watertown Event Center, on October 23rd. Public Hearing, 2:00

p.m., Watertown Event Center, on October 24th. Farm-Business Appreciation Banquet, 6:30 p.m., Codington County Extension Center on November 8th.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Heller, to approve an automatic budget supplement to the 911 Expenditure budget with revenue received in the amount of \$24,273.37; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Facility Manager, Milo Ford; RUKUS Wi-Fi Technical Training in Sioux Falls on October 25th. Emergency Management Director, Jim Sutton; State EM Staging Area Manager Course in Aberdeen on October 27th and FEMA Training Session in Pierre on October 30th. Weed Supervisor, Steve Molengraaf; annual district meeting in Stratford on November 9th.

PERSONNEL CHANGE

Motion by Johnson, second by Hanten, to approve the following personnel change; all present voted aye; motion carried: Scott Bohls; Deputy Sheriff; anniversary step increase from step 3/\$18.22 per hour to step 4/\$18.84 per hour; effective date October 15th; submitted and approved by Sheriff, Toby Wishard.

REGIONAL EXTENSION CENTER PROJECT

Commissioner Johnson reported the finishing touches are being applied to the Extension Center project and an open house and ribbon cutting will be scheduled in the near future.

911 ADVISORY BOARD

Commissioner Hanten reported on the 911 Advisory Board meeting she attended on October 11th.

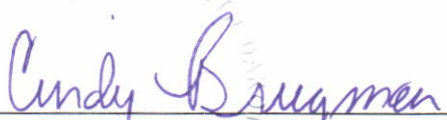
DAKOTA SIOUX CASINO

Commissioner Hanten reported on the meeting she and Chairman Brinkman attended on October 19th at Watertown City Hall regarding the proposed gaming compact between the State of South Dakota and the Sisseton-Wahpeton Oyate and pertaining to the operation of the Dakota Connection Casino and the Dakota Sioux Casino.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 9:18 p.m., until 9:00 a.m., Tuesday, October 30th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.
Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 30, 2012

1. ✓ Action to approve agenda and adjust cell phones
2. ✓ Action to approve the minutes of October 22nd, 2012
3. ✓ Monthly reports
 - ✓ a. Sheriff
4. ✓ Action to authorize equipment purchases for the Sheriff's Office
 - ✓ a. Document shredder
 - ✓ b. Filing cabinet
5. ✓ Discussion/action to develop a Sheriff's Office shooting range on property owned by the County located in Fuller Township
6. ✓ Discussion/action to approve a resolution to lift the Burn Ban
7. ✓ 9:30 a.m., Discussion with Facility Manager, Milo Ford and representatives from Connecting Point regarding Wi-Fi for the Extension Center Complex
8. ✓ Action to approve salary claims for October
9. ✓ Action to approve FY2012 State Homeland Security Grant Reimbursement Agreement \$600,000
10. ✓ Presentation of check from the V.F.W. Post 750 towards the cost of restoration work on the Company "H" Monument
11. ✓ Discussion/action regarding payment to Election night assistants 13.23 hr. or min. \$ 50.00
12. ✓ Action to approve automatic budget supplements
- ~~13.~~ Action to approve travel requests
- ~~14.~~ Action to approve personnel changes
15. ✓ Discussion of Extension Complex matters
16. ✓ Old Business
17. ✓ New Business
18. ✓ Open
19. ✓ Action to enter into Executive session
20. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Thursday, November 8th, 2012, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 30, 2012

The Codington County Commissioners met in regular session 9:00 a.m., Tuesday, October 30th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Lavern Marquardt absent; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of October 22nd, 2012; all present voted aye; motion carried.

BURN BAN LIFTED

Motion by Johnson, second by Hanten, to approve Resolution 2012-27 to lift the ban on opening burning in Codington County, effective immediately. Commissioner Johnson asked that residents notify their local fire department if they plan on conducting a controlled burn anywhere in the county. Upon vote of the Board all present voted aye; motion carried.

**RESOLUTION #2012-27
A RESOLUTION TO LIFT BURNING BAN
ENACTED BY PRIOR RESOLUTION**

WHEREAS, Resolution #2012-25 declared a fire danger emergency and banned open burning in the rural area of Codington County, and

WHEREAS, the Rural Fire Chief's Association has recommended that the ban on open burning be lifted, and

WHEREAS, the National Weather Service has downgraded the fire safety hazard, now

THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that the ban on open burning pursuant to Resolution #2012-25 is hereby rescinded.

Approved this 30th day of October, 2012

Elmer P. Brinkman
Chairman

George Heller

Myron Johnson

Brenda Hanten

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County, October 30, 2012

MONTHLY REPORTS

Sheriff, Toby Wishard, submitted the following statistics for the month ending September 30th, 2012, for the Detention Center and Sheriff's Office: 62.97 average daily inmate population; 194 bookings; \$10,585.00 collected in out of county prisoner contracts; \$6,215.00 collected in work release; \$2,690.00 collected in fees for the 24/7 program, \$4,690.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 40 individuals testing twice daily and 30 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 597 calls for service; 10 accidents investigated; 72 arrest warrants; 298 sets of civil papers served; and 12 prisoner transports for a total of 2,981. Sheriff Wishard advised the Board he attended a symposium on drug and DUI court. The Sheriff also reported the handicapped ramp and stairs at the Detention Center are in the process of being repaired.

SD SHERIFF'S ASSOCIATION

Sheriff Wishard advised the Board that the SD Sheriff's Association fall conference will be hosted in Watertown on November 7th – 9th at the Watertown Event Center and Commission members are invited to attend any of the training sessions scheduled for the conference. The Board noted there could be a quorum of this Board in attendance at the Sheriff's Association conference.

EQUIPMENT PURCHASES

Motion by Hanten, second by Johnson, to approve Sheriff Wishard's request to purchase a document shredder and filing cabinet for the Sheriff's office; all present voted aye; motion carried.

SHERIFF'S SHOOTING RANGE

Sheriff Wishard met with the Board to discuss the development of County owned property, located in Fuller Township, as a shooting range for his law enforcement staff. The Sheriff's office previously has used the National Guard shooting range but because of liability concerns this range is no longer available for use by Sheriff's Office personnel. Discussion was held regarding the County's zoning ordinance on shooting ranges. Motion by Johnson, second by Heller, to authorize the Sheriff to proceed with the proposed shooting range development pending approval by the Codington County Planning and Zoning Board; all present voted aye; motion carried.

EXTENSION CENTER COMPLEX WI-FI

Facilities Manager, Milo Ford, and Connecting Point representative, Greg Richter, met with the Board to discuss the implementation of Wi-Fi for the Extension Center Complex. Mr. Ford noted there have been requests for Wi-Fi at the Extension Center for use by groups renting space at the facility. Discussion was held regarding the most appropriate type of service for the facility and potential costs to implement internet service. Mr. Ford estimated the cost for wiring and hardware at \$14,800 and possibly \$200 to \$600 for monthly service. The Board asked Mr. Ford to procure more information and final costs for implementation of these services before the Board would take action on the project.

SALARY CLAIMS

Motion by Johnson, second by Hanten, to approve for payment the following October payroll claims; all present voted aye; motion carried: Commissioners: 9,354.36 total salaries. Auditor: 16,459.57 total salaries; Debbie Melville 1,283.11 step increase. Co. Treasurer: 23,918.54 total salaries. States Attorney: 29,689.78 total salaries. Gov. Buildings: 16,539.21 total salaries. Dir. Equalization: 35,980.12 total salaries; Barb Martenson 1,119.88 step increase. Reg. of Deeds: 16,939.32 total salaries. Veterans Service: 8,299.39 total salaries. Sheriff: 66,068.75 total

salaries; Scott Bohls 2,974.31 step increase. Co. Jail: 79,410.53 total salaries; Jennifer Matejek 1,290.47 step increase. Care of the Poor: 4,070.06 total salaries. Co. Nurse: 3,787.96 total salaries. Co. Park: 5,017.07 total salaries. Ag. Bldg.: 8,089.01 total salaries. Co. Extension: 7,932.61 total salaries. Weed Control: 6,538.55 total salaries. Planning Board: 551.35 total salaries. Road & Bridge: 77,134.21 total salaries. Emergency Management: 9,550.68 total salaries. Crime Victim: 5,227.31 total salaries. W.I.C.: 3,769.33 total salaries. Total: 434,327.71 Breakdown of withholding amounts which are included in the above: S.D. Retirement 36,474.14; S.D. Retirement 313.48 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire; Dakotacare 79,278.10 ins.; Lincoln Financial Group 446.50 life ins; Delta Dental 5434.08 ins.; Avesis 502.95 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 306.00 employee union dues; AFLAC 2,451.98 ins.; Assurity Life Insurance Company 279.82 ins.; U.M.B. Bank 2,077.00 suppl. retire.; AFLAC 354.67 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 10,414.94 employee payments; Cod. Co. Treasurer 35,935.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 482.00 employee union dues; ReliaBank Dakota 29,163.85 federal withholding; ReliaBank Dakota 40,345.12 social security; Barbara Curtis 800.00 employee payment; Hauge Associates 210.47 wage deduction; Washington National Ins. 20.20 ins.; SDRS Special Pay Plan 1,685.53 payout of vacation leave; SDRS Special Pay Plan 45.00 participation fee.

FY2012 HOMELAND SECURITY GRANT REIMBURSEMENT AGREEMENT

Motion by Hanten, second by Heller, to authorize the Chairman to sign the FY2012 State Homeland Security Grant Program Reimbursement Terms and Conditions Agreement; all present voted aye; motion carried.

COMPANY "H" MONUMENT

Motion by Johnson, second by Hanten, to accept a gift of funds in the amount of \$892.35 from the V.F.W. Post 750 for half the cost to repair the concrete base of the Company "H" Monument. Facilities Manager, Milo Ford, asked that special thanks be given to Veterans Service Officer, Al Janzen, and Maintenance employee, Steve DeVille, for their efforts in procuring this donation. Upon vote of the Board; all present voted aye; motion carried.

ELECTION NIGHT ASSISTANCE

Motion by Hanten, second by Heller, to authorize the Auditor to pay non Auditor employee staff \$13.23 per hour to assist with the counting of ballots on election night; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Heller, second by Johnson, to approve an automatic budget supplement to the Emergency Management expenditure and revenue budgets in the amount of \$15,870.16 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

REGIONAL EXTENSION CENTER PROJECT

Commissioner Johnson reported an open house and ribbon cutting has been scheduled for Thursday, November 15th from 10:00 a.m. to 12:00 p.m. at the Extension Center Complex.

OTHER BUSINESS

Commissioner Johnson noted he is receiving numerous calls regarding tiling and boring under roads for tiling purposes. A brief discussion was held regarding presentations to employees of information regarding the employee health insurance benefit which will change on January 1, 2013.

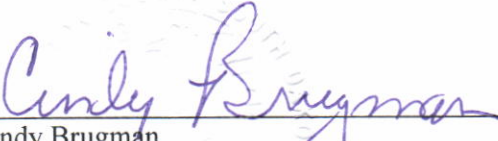
EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 10:17 a.m., to discuss personnel issues and union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 11:47 a.m; no action was taken. Human Resource Director, Terry Satterlee; Welfare Director, Sarah Petersen; and Auditor, Cindy Brugman were present for executive session at varying times.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 11:47 a.m., until 9:00 a.m., Thursday, November 8th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 8, 2012

- ✓1. **9:00 a.m. action to convene as a Board of County Commissioners**
- ✓2. **Action to approve the agenda and adjust cell phones**
- ✓3. **Canvass of the 2012 General Election and action to approve**
- ✓4. **Note observance of Veterans Day and office closures for Monday, November 12th, 2012**
5. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 13, 2012**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 8, 2012

The Codington County Commissioners met at 9:00 a.m., Thursday, November 8th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Lavern Marquardt, Elmer Brinkman, and Brenda Hanten; Myron Johnson absent; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

CANVASS OF THE 2012 GENERAL ELECTION

The Board conducted the canvass of the 2012 General Election, held in Codington County, on Tuesday, the 6th day of November, 2012. Motion by Hanten, second by Marquardt, to approve the results of the 2012 General Election as canvassed; all present voted aye; motion carried.

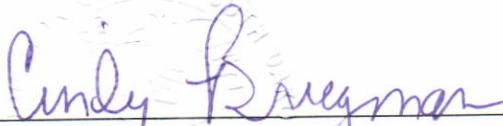
VETERANS' DAY CLOSURE

The Board noted the Courthouse and all County offices will be closed on Monday, November 12th, 2012, in observance of Veterans' Day per previously adopted policy.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Heller, second by Marquardt, to adjourn at 9:20 a.m., until 9:00 a.m., Tuesday, November 13th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 13, 2012

1. ✓ Action to approve agenda and adjust cell phones
2. ✓ Action to approve the minutes of October 30th and November 8th, 2012
3. ✓ 9:00 a.m., first reading of a revised nuisance ordinance
4. ✓ Monthly reports
 - ✓ a. Extension
 - b. Health
 - c. Veterans Service
 - ✓ d. Weed
 - ✓ e. Welfare
 - ✓ f. Auditor
 - ✓ g. Director of Equalization
- ✓ 5. Action to approve the Auditor's Account with the Treasurer for the month ending October 31st and to note Register of Deeds fees collected in October
- ✓ 6. Action to approve claims for payment
- ✓ 7. Action to remit unclaimed property to the State of South Dakota
- ✓ 8. Action to approve change orders for the Extension Center project
- ✓ 9. Action to approve equipment purchases
 - ✓ a. Ag. Building – Advance riding scrubber – budgeted item
 - ✓ b. Director of Equalization – computer equipment
10. ✓ Action to declare computer equipment surplus to be destroyed
11. ✓ Discussion with Facility Manager, Milo Ford, and possibly action regarding Wi-Fi for the Extension Center Complex
 - a. Determine what type of internet package to purchase
 - b. Action to authorize purchase of previously discussed equipment at a cost of approximately \$5,173.00
 - c. Action to accept quote form Engelstad Electric for materials and labor to wire Ag. Building complex for internet access at a cost of \$8,800.00
12. ✓ Note November and December closures
13. ✓ Note Regional Extension Office open house scheduled for November 15th, 2012
14. ✓ Note Sioux Valley Commissioners Association meeting scheduled for Monday, November 19th in DeSmet
- ✓ 15. Recognition of Boy Scout Troop 8 for assisting with election equipment at the Courthouse on Election night
- ✓ 16. Action to approve automatic budget supplements
- ✓ 17. Action to approve travel requests
- ✓ 18. Action to approve personnel changes
- ✓ 19. Discussion of Extension Complex matters
- ✓ 20. Old Business
- ✓ 21. New Business
- ✓ 22. Open
23. Action to enter into Executive session
24. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, November 20th, 2012, at the Codington County Courthouse

November 13, 2012

The Codington County Commissioners met in regular session 9:00 a.m., Tuesday, November 13th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Johnson, to approve the minutes of October 30th and November 8th, 2012; all present voted aye; motion carried.

PUBLIC NUISANCE ORDINANCE

The Board held the first reading of proposed Ordinance #52, an ordinance for the declaration and abatement of public nuisances. Zoning Officer, Luke Muller, briefly reviewed the proposed ordinance which would revise a previous ordinance. The Board set the second reading, public hearing, and action to adopt the proposed ordinance for 9:00 a.m., Tuesday, December 4th, 2012.

MONTHLY REPORTS

Warren Rusche, SDSU Cow/Calf Field Specialist and Regional Center Office Coordinator, reported on the following items: The final walk through of the new Regional Office construction at the County Extension Center complex; four Field Specialist offices yet to be filled; the Regional Office proposed lease agreement between SDSU and Codington County; the Regional Office open house scheduled for Thursday, November 15th; and the punch list of minor items to be taken care before final payment is made on the Regional Office construction project. **Weed Dept. Manager, Paul Johnson and Weed Supervisor, Steve Molengraaf**, discussed the following items: the need for a new truck for the Weed Dept., the spot spraying method used in 2012, the District Weed meeting, grant fund applications, a new cell phone contract with GPS mapping applications, and a Weed Board meeting scheduled for this evening. Supervisor Molengraaf reported the following 2012 statistical data: 3,768.5 miles of roads were sprayed; 122 acres of private property was sprayed; 2,535.88 gallons of 2-4D was used; 318.7 gallons of Tordon was used; and 19 gallons of Round-Up was used. Mr. Molengraaf noted over 3,000 gallons of 2-4D was used in 2011 and the spot spraying method used in 2012 reduced the amount of spray required. Discussion was also held regarding the possible cost of spray in 2012 and the collection on invoices issued in 2012. **Welfare Director, Sarah Petersen**, submitted a report of the following statistics for the time period October 2nd through November 8th, 2012: 17 applications; with 6 approved for County assistance; 6 denials; 4 pending or referred; 1 other resource utilized; 0 guarantees; and 6 new clients approved. Total Assistance: \$3,953.00, for rent, burials, and travel. There are 2 active medical cases; and 3 medical applications pending. Total client payments: not available with this report. NACo Prescription Drug Program: 274 persons utilized the program with a savings of 5,811.26 in September with a realized savings of \$5,811.26. The Welfare Director gave a presentation to the Social Security Office on County Welfare Office services; attended a two hour in-service training regarding Social Security; and gave a presentation on poverty and culture to the Juvenile Community Correction group within the Dept. of Social Services. **Director of Equalization, Shawna Constant**, reported that work has begun on building permits, new plats, and splits. Discussion was held regarding statutory deadlines for annual property appraisal, deadline for wetland applications, the methods used to locate new construction by working with local Boards, and property destruction. **Auditor, Cindy**

Brugman, reported the 2012 General Election is complete with the State canvass taking place today and newly elected officials taking office in January 2013. The Auditor expressed appreciation to her employees; employees from the Maintenance Office, Emergency Management office, Register of Deeds office, Director of Equalization office and the Human Resource Director for their assistance with election work. The Auditor's office will resume normal day to day tasks along with yearend budget work and tax levy preparations.

AUDITORS ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Hanten, second by Heller, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2012, all present voted aye; motion carried.

Cash on hand	\$ 10,072.87
Checks in Treasurers' possession	
less than 3 days	\$ 879,026.47
Credit Card Charges	\$ 179.20
Cash Items	\$ 202.15
TOTAL CASH ASSETS ON HAND	\$ 889,480.69
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 378.41
Reliabank Dakota	\$ 19,585,102.89
INVESTMENTS	
SD Public Funds Investment	\$ 6,967.97
CERTIFICATES OF DEPOSIT	
Peoples State Bank	\$ 600,000.00
TOTAL CASH ASSETS	\$21,081,929.96
General Ledger Cash Balance by Funds:	
General	\$ 8,471,313.07
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 2,907,614.91
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 9,192,590.13
(schools 7,082,835.67, townships 123,542.99; city/towns 1,512,199.34)	
TOTAL GENERAL LEDGER CASH	\$21,081,929.96

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in October were in the amount of \$35,719.00; with \$2,880.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS

Motion by Marquardt, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: 4-H Activities 24.97 Reimb, 4-H Leaders 30.00 Reimb, Accreditation, Audit And 150.00 Maint, Access Elevators & Lifts, Inc 220.00 Rep, The American Law Institute 73.19 Sup, Norma Anderson 30.00 Svc, Andor, Inc. 1044.84 Rep, AT&T Mobility 69.86 Util, AT&T Mobility 61.98 Util, AT&T Mobility 457.10 Util, AT&T Mobility 117.91 Util, Amanda Bachler 20.00 Wit, Bauer Law Office Pc 1279.20 Fees, Beadle County Sheriff 25.00 fees, Bendix Imaging Incorporated 234.98 Rep, Roger Benthin 82.00 Rep, Best Business Products 259.99 Rent, Jaquilline Bishop 20.00 Wit, Donny Blais 20.00 Wit, Frances Blais 51.48 Jury, Borns Group 4635.44 Mail, Boys & Girls Club 1000.00 Pmt, Brian's Glass & Door, Inc. 3150.00 Rep, Brian's Glass & Door, Inc. 120.00 Rep, Elmer Brinkman 161.66 Trav, Brown Clinic PLLP 1350.00 Svc, Brown Clinic PLLP 1530.00 Svc, Brown & Saenger 1350.00 Sup, Burns Law Office 2873.00 Svc, Business Telephone Company 143.00 Rep, Butler Machinery 472.43 Sup, C

& S Chemical 55.00 Rep, Sarah Caron 50.00 Jury, Carquest Auto Parts 24.23 Rep, Carquest Auto Parts 25.34 Rep, Cass-Clay Creamery 1460.40 Sup, Centurylink 85.28 Util, Centurylink 645.04 Util, Centurylink 13.40 Util, Clark County Em 129.15 Grant, Clark County Em 496.00 Grant, Clark County Sheriff 26.72 fees, Codington Clark Electric 35.00 Util, Codington Clark Equipment 238.88 Rep, Codington County Treasurer 3.15 Post, Denise Cody 30.00 Svc, Cole Papers, Inc. 4125.28 Sup, Compass Counseling 2500.00 Svc, Connecting Point Computer Cent 1104.55 Maint, Shawna Constant 25.00 Cell, County Fair Foods 67.50 Sup, Creative Visions 140.00 Rep, Credit Bureau Of Watertown Inc 1473.55 Pmt, CSD 78.00 Svc, Culligan Water Conditioning 165.50 Sup, Sheila Davis 30.29 Wit, Day County Em 883.75 Grant, Del-Mar Upholstery 237.50 Rep, DeSmet Rescue Unit 1847.66 Grant, Detco 431.04 Sup, Deuel County Em 5745.00 Grant, Diagnostic Radiology Associate 76.00 Svc, Ds Solutions, Inc 250.00 Sup, Dugan Sales & Service 175.00 Sup, Sara Lee Bakery Group/ 853.15 Sup, East Dakota Water Development 20719.40 October Apportionment, Electric Motors & Moore Inc 50.00 Rep, Emblem Enterprises Inc 298.85 Sup, EMC Insurance Companies 3685.37 Ins, ESE Ind Inc 515.00 Rep, Farnams Genuine Parts 174.03 Sup, FedEx 36.98 Ship, First District Assn Of Lcl Gov 18750.00 PDM Grant, First District Assn Of Lcl Gov 34275.00 Pmt, Town Of Florence 124.00 Svc, Allison Forbush 25.00 Cell, GCR Tire Center 50.00 Rep, GCR Tire Center 386.49 Svc, Genoa Healthcare/Watertown 367.43 Svc, George Boom Funeral Home 1152.00 Asst, Grainger 973.85 Rep, Grant County Em 10263.08 Grant, Grant County Em 5345.27 Grant, Gray Construction 3585.98 Rep, Green, Roby, Oviatt, 4158.33 Svc, The Guest House Motor Inn 240.00 Rent, Hamlin County Em 1902.75 Grant, Hartwig Heating 450.00 Rep, Hays Companies 200.00 Sup, Town Of Henry 141.00 Svc, Jeff Hershman 50.00 Cell, Hillyard Floor Care Supply 2575.27 Sup, LL Harder, Inc 530.76 Rep, Horn Law Office 389.20 Svc, Howard Vet Clinic 195.50 Svc, Human Service Agency 15869.75 Svc, Glacial Lakes Humane Society 75.00 Svc, HyVee #1871 Accts Receivable 1803.48 Sup, International Blood Training 100.00 Svc, Interlakes Community Action 1134.75 Svc, Interstate All Battery Center 83.18 Sup, Intoximeters 600.00 24/7, Cindy Jastram 20.00 Wit, Jeff's Vacuum Center 69.90 Rep, Johnson Controls, Inc. 5250.46 Rep, Paul Johnson 583.33 Svc, Whitney Jones 20.00 Wit, Jurgens Printing 954.36 Sup, K&L Mechanical Inc 765.31 Rep, Nicole Kannas 55.92 Jury, Kingsbury County Em 2514.00 Grant, Kingsbury County Em 2903.27 Grant, Kingsbury County Em 6223.00 Grant, Joan Kittelson 15.00 Svc, Knology 49.95 Util, Knology 364.26 Util, Town Of Kranzburg 86.00 Svc, Lake City Fire Equipment 107.80 Rep, Greg Lanners 34.95 Wit, Lar Jo's 2386.20 Sup, Lewis & Clark Bhs 745.00 Svc, Lewis Drug Stores 160.71 Sup, Lewno Law Office 646.80 Svc, Lieffort Painting 6940.00 Rep, Larry Lien 20.00 Wit, Lincoln Co Treasurer 100.30 Svc, Jodi Loehrer 164.28 Misc, Irvin Lonneman 50.74 Jury, Macksteel Warehouse, Inc. 55.84 Sup, Mac's Inc. 553.25 Sup, Mac's Inc. 16.34 Sup, Mahowald's 72.32 Rep, Marco, Inc 228.47 Rent, Mark's Auto 160.20 Rep, Marshall County Em 5775.42 Grant, McLeod's Printing & Office Sup 385.00 Sup, Menards 375.71 Rep, Menards 123.28 Sup, Midcontinent Communications 55.00 Util, Midwest Medical Services, Inc 30.00 Sup, Mikelson Law Office 109.50 Svc, Milbank Communications 75.00 Rep, Milbank Communications 156.46 Sup, Minnehaha County Sheriff 25.86 fees, Mivijenic Properties 590.00 Rent, Jamie Monson 12.50 Cell, Municipal Utilities 9769.87 Util, Municipal Utilities 555.65 Util, William H. Neitzel, Landlord 330.00 Rent, Northern Truck Equipment Corp. 525.14 Rep, Northwestern Energy 152.59 Util, Yanira Novoa 200.00 Svc, Office Peeps, Inc. 1247.87 Sup, Office Peeps, Inc. 2304.58 Sup, Office Peeps, Inc. 5.67 Sup, Ottertail Power Co. 27.97 Util, Jordan Paulson 33.76 Wit, Michelle Pederson 25.00 Cell, Pennington County Sheriff 288.00 Trav, Steven Petersen 20.00 Wit, Physio - Control, Inc 300.00 Rep, PMB 0112 216.78 Util, PMB 0112 20.00 Util, Jerry Pollard 170.00 Svc, Postmaster 135.00 Sup, Prairie Lakes Health Care Cent 3735.94 Svc, Print 'Em Now 66.50 Sup, Pro-Tec Roofing & Sheet Metal 142.00 Rep, Probuild 101.88 Sup, Laura Randall 52.04 Wit, Royce Rau 20.00 Wit, Redlinger Bros. 390.23 Rep, Redwood Biotech 225.00 Sup, Reserve Account 3000.00 Sup, Brian Richter 40.00 Cell, Emily Riley 51.48 Jury, Rising Star Web 179.40 Svc, Roberts County Em

6222.17 Grant, Roberts County Em 3165.00 Grant, Roberts County Em 2200.00 Grant, Roberts County Em 9944.87 Grant, Ron's Saw Shop 233.63 Rep, Ron's Saw Shop 254.68 Rep, Marcene Rossow 291.00 Rep, Runnings 7.82 Rep, Runnings 2.97 Rep, Dawn Russell 267.60 Svc, Terrance Satterlee 1500.00 Svc, Eugene Schleusner 20.00 Wit, Wilha Schmeling 20.00 Wit, Ross K Schulte DDS Pc 593.00 Svc, SD Attorney General's Office 307.00 24/7, South Dakota Dept Of Revenue 138.00 Lic, SD Department Of Revenue 1447.00 Svc, S.D. Dept. Of Transportation 10443.30 Rep, South Dakota LTAP 70.00 Trav, SD State Treasurer 312730.05 November Remittance, SDAAO 330.00 Dues, SDACC 7969.32 CLERP, SDACO 1150.00 Oct M&P Collections, SDN Communications 612.97 Util, SDN Communications 612.97 Util, SDN Communications 13729.20 Grant, Melissa Sears 25.00 Cell, Securus Technologies 2800.00 Sup, Service Signs, Inc 75.00 Svc, Shepherd Reporting Llc 165.00 Svc, Sherman Canvas 25.00 Rep, Sherwin Williams 197.90 Rep, Shopko 10.39 Sup, Sioux Valley Coop 11622.87 Sup, Sioux Valley Coop 5474.82 Sup, Sioux Valley Greenhouses 8070.75 Svc, Sisseton Courier 7.54 Publ, Rick Small 21.00 Trav, South Shore Gazette 1974.17 Pub, Town Of South Shore 36.00 Util, Town Of South Shore 187.00 Pmt, Spears Law Office 1984.20 Svc, Donald Springsteen 20.00 Wit, Sprint 287.73 Svc, Star Laundry 107.50 Rep, Star Laundry 34.08 Sup, Joshua Steidl 54.44 Jury, Ron Stern 33.54 Wit, Sturdevant's Auto Parts 26.08 Sup, Sutton Law Office Pc 11988.84 Svc, Karen Swanda 75.00 Svc, Scott Swanson 50.00 Cell, Technicolor Screen Printing 732.96 Sup, Heidi Thorson 25.00 Cell, Toshiba Financial Services 440.24 Rent, Trav's Outfitter Inc 440.80 Sup, Tyler Technologies, Inc 10066.00 Maint, Us Foodservice Inc 10905.43 Sup, Ryan W Vandusseldorp 20.00 Wit, Great Western Bank 319.15 Trav/Sup, Great Western Bank 1221.98 Pmt, TCM/Reliabank Dakota 1980.95 Pmt, Tom Walder 40.00 Cell, Town Of Wallace 57.00 Pmt, Wal-Mart Community 176.25 Sup, Wal-Mart Community 38.85 Pmt, Watertown City Finance Office 23002.00 Pmt, Watertown Ford 39.34 Rep, Watertown Lawn & Garden 108.00 Rep, Watertown Public Opinion 4192.61 Pub, Webster Police Department 353.75 Grant, Tamara Weinkauf 52.96 Jury, Westside Animal Clinic Pc 122.24 Svc, Sandy Wiesner 52.96 Jury, Wight & Comes Funeral Chapel 2575.00 Cremation, Wiles & Rylance, LLP 155.80 Svc, Winner Police Department 69.18 Trav, The Woodshop 1660.00 Rep, Watertown Iron & Metal 200.00 Rep, Watertown Police Department 335.50 Grant, Xerox Corporation 260.44 Sup, Yankton Co. Sheriff 100.00 Svc, Ann York 50.74 Jury, Zuercher Technologies 2661.00 Grant.

UNCLAIMED PROPERTY RESOLUTION

Treasurer, Carol Maloney, presented the Board with Resolution 2012-28, a resolution to cancel out dated checks and send the funds to the State of South Dakota unclaimed property division. Motion by Johnson, second by Hanten, to approve the following resolution; all present voted aye; motion carried:

Resolution #2012-28

The following unclaimed checks and warrants are being presented, for cancellation to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Name	Check Number	Amount
Forbush, Marc	109903	\$ 13.70
Michlitsch, Cynthia	109970	\$10.74
Parker, Kenneth	110940	\$11.48
Soliz, Jaime	110599	\$4.12

Cooper, Ray Jr	111747	\$14.54
Schafer, Gregory	112935	\$15.92
Suntrust Mortgage	113105	\$0.11
Soliz, Jaime	113133	\$2.24
Stricherz, Chad	113417	\$11.48
Saucedo, Abel	113390	\$10.74
Sorensen, Spencer	113662	\$10.74
Total Remitted as Unclaimed Property		\$105.81

Approved by the Board of Codington County Commissioners this 13th day of November 2012.

Elmer P. Brinkman
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

REGIONAL EXTENSION CENTER CONSTRUCTION CHANGE ORDER

Motion by Johnson, second by Heller, to approve change order #3 to the Regional Extension Center project to deduct \$378.00 for testing allowance; deduct \$1,420.00 for a flag pole; and add \$802.00 for concrete at the handicap ramp; net change order credit of \$996.00; all present voted aye; motion carried.

EQUIPMENT PURCHASES

Director of Equalization, Shawna Constant, requested authorization to purchase two computers, budgeted items, from Connecting Point, at a cost of \$2,988.00, to replace two older computers. Motion by Johnson, second by Hanten, to approve the purchase of computers as requested by the Director of Equalization; all present voted aye; motion carried. Facilities Manager, Milo Ford, requested authorization to purchase an Advance Advenger automatic rider scrubber for the Extension Center Complex from Hillyard for \$14,033.00 which includes \$3,500.00 trade in allowance and \$34.00 in freight charges. This item is a budgeted item in 2013 and will not be delivered until after January 1, 2013. Motion by Johnson, second by Hanten, to approve the request for a floor scrubber for the Extension Center Complex; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Hanten, second by Marquardt, to declare GEN01189, an HP computer s/n CNU5451DS1 purchased in 2005, surplus to be destroyed; per the request of Extension Office Coordinator, Becky Goens; all present voted aye; motion carried.

EXTENSION CENTER COMPLEX WI-FI

Facilities Manager, Milo Ford, met with the Board to further discuss the implementation of Wi-Fi at the Extension Center Complex. Discussion was held regarding the most appropriate type of service for the facility and estimated costs to implement internet service as follows: \$400.00 - \$600.00 in monthly fiber optic pricing fees; \$5,179.00 in equipment costs with the Watertown Winter Farm Show contributing \$3,500.00 towards these costs; and \$8,850.00 in costs for materials and labor to wire the Extension Center Complex for internet access. This is a budgeted item for 2013 with budgeted funds in the amount of \$9,000.00 available. Discussion was also held regarding charging for this service when events are held in the Extension Center. Mr. Ford's recommendation was to contract with Midcontinent at \$400.00 per month. Discussion was held regarding the SDN fiber optic lines that are already coming into the building for the SDSU Regional Offices and whether or not the County could access those lines and make a trade of utility services with the SDSU Regional Office. Motion by Heller, second by Hanten, to proceed with the Wi-Fi project and order the installation of the needed equipment and wiring, with the understanding that Midcontinent will be the service provider if the County cannot make a deal with SDSU for the use of the SDN fiber optic lines already in place; all present voted aye; motion carried.

NOVEMBER/DECEMBER CLOSURES

The Board noted the following closures for the Courthouse and all County buildings which will occur in November and December, per previously adopted policy: Thanksgiving Day and all day Friday, November 22nd and 23rd, all day Christmas Eve and Christmas Day, December 24th and 25th. Employees will be given 8 hours of administrative leave to use for the office closures on Friday, November 23rd and Monday, December 24th. Essential employees required to work, or on their regularly scheduled day off, will receive 8 hours of administrative leave, for November 23rd and December 24th, to use at a later date.

SDSU REGIONAL EXTENSION OFFICE OPEN HOUSE

The Board noted there could be a quorum in attendance at the SDSU Regional Extension Office Open House, from 10:00 a.m. to 12:00 p.m., Thursday, November 15th at the Codington County Extension Center Complex. Chairman Brinkman noted there could be a discussion with SDSU Officials, subsequent to the open house, regarding the details of a proposed lease on the new Regional office.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted there could be a quorum in attendance at the Sioux Valley Commissioners Association quarterly meeting in DeSmet, on the 19th of November, at 12:00 noon, at the First United Methodist Church.

BOY SCOUTS TROOP 8

The Board recognized the following members of Boy Scout Troop 8 from Watertown who assisted with the delivery of election supplies to the Auditor's Office at the close of the 2012 General Election: Darrin VanMeter, Evan Alwin, Jon Kerkvliet, Tyler Mutziger, Ethan Maag, Scott Johnson, Jeremy Bies, Dillion Bollinger, and Brady Bollinger. The Auditor expressed her thanks to these Scout members for their community service and assistance with the election process.

ROAD BORING

Commissioner Hanten noted she has received the blue line maps from First District Association of Local Governments for use with the Road Boring study.

NATURAL RESOURCES CONSERVATION SERVICE

Commissioner Johnson noted correspondence received from the Natural Resources Conservation Service regarding their request for assistance in identifying historic properties that may be important to different communities or groups. The NRCS will identify activities which have the potential to affect historic properties/cultural resources and consult with any identified interested public official on a project by project basis. Commissioner Johnson requested authorization to contact NRSC regarding a site in Rauville Township in section 35 which he feels qualifies as such a site. The Board had no objection to Commissioner Johnson's request and also noted a site in Pelican Township which may also be of interest to the NRSC.

EXECUTIVE SESSION

Motion by Hanten, second by Marquardt, to enter into executive session at 10:15 a.m., to discuss labor contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:39 a.m.; no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

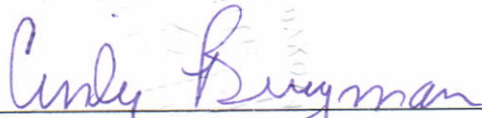
TOWNS AND TOWNSHIPS MEETING

The Board noted there could be a quorum in attendance at a meeting of the Codington County Weed Board and Towns and Townships Association beginning at 6:00 p.m., November 13th, at the Codington County Extension Center Complex.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Marquardt, second by Heller, to adjourn at 10:39 a.m., until 9:00 a.m., Tuesday, November 20th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 20, 2012

1. ✓ Action to approve agenda and adjust cell phones
2. ✓ Action to approve the minutes of November 13th, 2012
3. ✓ 9:00 a.m., public hearing for update on CDBG Workforce Grant project
4. ✓ Monthly reports
 - a. ✓ Extension
 - b. ✓ Highway
 - c. ✓ Maintenance
5. ✓ Safety Benefits award acknowledgment for Maintenance and Highway Depts.
6. ✓ Action to declare floor scrubber surplus to be traded
7. ✓ Action to approve equipment purchases
 - a. ✓ Computer for Ag. Building Maintenance Dept.
 - b. ✓ Computer for Auditor's Office – budgeted item
8. ✓ Action to approve Pre Disaster Mitigation plan resolution
9. ✓ Action to approve cell phone stipend for Deputy Emergency Management Director
10. 9:30 a.m., Applicant appeal of denial for County assistance
11. ✓ Discussion/possible action to approve purchase of Weed Truck and travel to pick up same
12. ✓ Action to waive Planning and Zoning fees for Sheriff's Office shooting range
13. ✓ Action to approve claims for payment
14. ✓ Action to supplement Planning Board budget with Commissioners Contingency
15. ✓ Discussion regarding Commission meetings in December and January
16. ~~✓~~ Action to approve automatic budget supplements
17. ✓ Action to approve travel requests
 - a. ✓ Weed Dept. Supervisor, Steve Molengraaf, 2012 VanDiest year end seminar, December 11th in Sioux Falls
18. ✓ Action to approve personnel changes
 - a. ✓ Director of Equalization Appraisers, Allison Forbush and Melissa Sears, six month step increase
19. ✓ Discussion of Extension Complex matters
20. ✓ Old Business – Extension Wi-Fi
21. ~~✓~~ New Business
22. ~~✓~~ Open
23. Action to enter into Executive session
24. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, November 27th, 2012, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 20, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 20th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Lavern Marquardt absent; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of November 13th, 2012; all present voted aye; motion carried.

CDBG WORKFORCE GRANT UPDATE

This being the time and place, as previously advertised, for a public hearing to conduct a progress hearing on the CDBG Workforce Grant sponsored by Codington County, Ted Haeder, from First District Association of Local Governments, met with the Board. Mr. Haeder noted this public hearing is a requirement of the program to allow any person from the public and allow the Board of Commissioners to express any concerns that may have arisen during the grant project. Chairman Brinkman asked for comments from the public attending this hearing; no comments were offered. Chairman Brinkman asked for comments from the Board; no comments were offered. Chairman Brinkman declared the public hearing complete at this time.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported she recently attended a National 4-H Agents conference in Florida where she was the recipient of a "Distinguished Service Award". Ms. Loehrer also reported on the following items: Wrap up of the 2011-2012 4-H year with a recognition event held on November 4th; a nutrition program presentation at the Holy Rosary school in Kranzburg; Clover Buds meetings in Waverly, Watertown and Florence; 4-H will be decorating a tree to be displayed at the Watertown Regional Library as part of a fundraiser through the Watertown Community Foundation; and the "Jordan Mack Memorial" open calf show will be held the weekend of November 24th. Discussion was also held regarding 4-H enrollment procedures. **Highway Supt., Rick Small**, reported the vouchers are being prepared for the County to receive reimburse for 2011 ER projects. Mr. Small advised the Board that an agreement has been discovered that requires the State of South Dakota to participate in the cost of the first mat overlay on County Road 23-3 (formerly State Highway 22) south of Tinkertown, and to pay 50% of the cost of the mat overlay. This agreement was signed by Codington County officials on May 7, 1991. Mr. Small noted correspondence received from the SD DOT will once again allow Counties the ability to exchange their Surface Transportation Program (STP) allocation funds for State funds for Fiscal Year 2013. Mr. Small noted final work has been completed on the County's 2011 FEMA projects. **Facility Manager, Milo Ford**, reported on the following items: Extension Center Complex – the internet project will proceed using Midcontinent as a service provider as it is not possible to connect to the SDN lines currently in place; SDSU is interested in renting Classroom "A" at the Extension Center Complex; and the complex continues to be busy with scheduled events. Courthouse – the window replacement project on the south side of the Courthouse is 50% completed with work beginning on the second floor at this time and Election supplies and equipment have been stored until 2014. Detention Center – the ramp at the west entrance has been installed, the front steps have been repaired with a temporary railing in place to be replaced in the next week to ten days with a new railing.

Discussion was also held regarding the final inspection of the Regional Extension Center project and items on the punch list to be completed.

LOSS CONTROL/SAFETY ACHIEVEMENT AWARDS

Chairman Brinkman noted and presented the following awards which were recently received by the County: Codington County Highway Dept. and Highway Supt., Rick Small, as the recipient of a Safety and Loss Control Recognition Award. The Highway Department has previously been the recipient of 8 “Bronze” and 5 “Gold” awards for safety and loss control and at this time has received a “Gold” award for a sixth consecutive year which has resulted once again in a “Platinum Level” award for the Highway Dept. Maintenance Supervisor, Milo Ford, as the recipient of a Safety and Loss Control Recognition Award. This is the seventh “Gold” award received by the Maintenance Dept which has once again qualified the Maintenance Dept. for a “Platinum Level” award. These awards are sponsored by the SDML Workers Compensation Fund, SDPAA, and Safety Benefits, Inc., and are awarded based on steps taken by the Departments to improve work safety for their employees and customers.

SURPLUS EQUIPMENT

Motion by Heller, second by Hanten, to declare GEN01041, a 2800c rider floor scrubber, s/n 1449515, surplus to be traded in on a new floor scrubber, \$3,500.00 trade in allowance; all present voted aye; motion carried.

EQUIPMENT PURCHASES

Motion by Hanten, second by Johnson, to approve the purchase of a computer for the Ag. Building Maintenance Dept; as requested by Facilities Manager, Milo Ford; estimated cost \$1,020.00 includes software and installation; and the purchase of a computer for the Auditor’s Office; as requested by Auditor, Cindy Brugman; estimated cost \$2,065.00 includes software and installation; all present voted aye; motion carried.

PRE DISASTER MITIGATION PLAN RESOLUTION

Emergency Management Director, Jim Sutton, submitted to the Board a resolution to adopt the Codington County Pre-Disaster Mitigation Plan 2012-2016. Mr. Sutton advised the Board that FEMA has approved the plan, pending adoption by the municipalities within Codington County, which has also occurred. Motion by Heller, second by Hanten, to approve Resolution 2012-29 adopting the plan; all present voted aye; motion carried.

**RESOLUTION 2012-29
CODINGTON COUNTY COMMISSION**

A Resolution Adopting the Codington County Pre-Disaster Mitigation Plan 2012 – 2016

WHEREAS, Codington County received assistance in the preparation of the Codington County Pre-Disaster Mitigation Plan 2012-2016 from representatives of Codington County and received funding from the South Dakota Department of Emergency Management/FEMA; and

WHEREAS, several public planning meetings were held between January 2011 and March of 2012 regarding the development and review of the Codington County Pre-Disaster Mitigation Plan 2012-2016; and

WHEREAS, the Codington County Pre-Disaster Mitigation Plan 2012-2016 contains several potential future projects to mitigate hazard damage in the City of Watertown; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Codington County All Hazard Mitigation Plan on October 9, 2012; and

WHEREAS, a duly-noticed public hearing was held by the Codington County Pre-Disaster Mitigation Team on March 20, 2012 to solicit public comment on the Codington County Pre-Disaster Mitigation Plan 2012-2016; and

WHEREAS, a duly-noticed public meeting was held by the Codington County Commission on Tuesday, November 20th, 2012, to formally approve and adopt the revised Codington County Pre-Disaster Mitigation Plan 2012-2016.

NOW, THEREFORE BE IT RESOLVED that the Codington County Commission adopts the Codington County Pre-Disaster Mitigation Plan 2012-2016.

Adopted and signed this 20th day of November, 2012

Elmer P. Brinkman
Commission Chairman

ATTEST:

Cindy Brugman
County Auditor

CELL PHONE STIPEND

Motion by Johnson, second by Hanten, to approve a cell phone stipend in the amount of \$40.00 per month, for Deputy Emergency Management Director, Marty Karnopp, for the use of her personal phone for Emergency Management business. The cell phone service currently provided by the County will in turn be cancelled. Upon vote of the Board; all present voted aye; motion carried.

APPEAL ON DENIAL OF COUNTY ASSISTANCE

The Board noted the appellant regarding a denial of County Assistance was briefly present for this meeting but left the Commissioner Chambers before the set appeal time of 9:30 a.m., and did not return before the Board adjourned at 9:56 a.m.

WAIVER OF PLANNING AND ZONING FEES

Motion by Johnson, second by Heller, to waive variance and conditional use permit fees, in the amount of \$217.25, regarding the Sheriff's Office proposed target/shooting range to be located in Fuller Township; all present voted aye; motion carried. Zoning Officer, Luke Muller, was present for this meeting and advised the Board that all requirements have been met in order for the shooting range project to be approved by the Planning and Zoning Board.

CLAIMS

Motion by Heller, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Marie Adams 145.00 Elec, Margaret Alwin 145.00 Elec, Dorothy Anderson 145.00 Elec, Mary Antrim 145.00 Elec, Marilyn Bach 161.65 Elec, Pam Berg 145.00 Elec, Ardys Berven 145.00 Elec, Mavis Beskow 145.00 Elec, Karen Brandriet 145.00 Elec, Cindy Brugman 34.78 Elec, Harvey K Bue 145.00 Elec, Deanna Bullis 145.00 Elec, Marjorie Bunde 145.00 Elec, Kathy Busch 145.00 Elec, Lisa Cady 145.00 Elec, Marilyn Chapman 145.00 Elec, Clerk Of Courts 292.77 Pmt, Carol Comes 145.00 Elec, Vergene Comes 120.00 Elec, Ruth

Ann Coplan 145.00 Elec, Maxine Czech 145.00 Elec, Cindy Dargatz 145.00 Elec, Marilyn Day 145.00 Elec, Michelle Day 52.92 Elec, Sheryl Dean 145.00 Elec, Gerri DeBoer 120.00 Elec, Corolyn K Edison 120.00 Elec, Kathryn Elshere 145.00 Elec, Beverly Ewy 145.00 Elec, Connie Flemming 145.00 Elec, Town Of Florence 50.00 Elec, Allison Forbush 13.23 Elec, Carol Ford 145.00 Elec, Deloris Fox 145.00 Elec, Mary Fransen 52.92 Elec, Marilyn Frantz 145.00 Elec, Jim Glosimodt 120.00 Elec, Ramona Gribble 120.00 Elec, Helen Haan 145.00 Elec, Mary Halsey 52.92 Elec, Elaine Hanson 145.00 Elec, Janis Hanson 120.00 Elec, Mavis Hanten 145.00 Elec, Don Heim 120.00 Elec, Joan Hemp 145.00 Elec, Jim Henning 166.09 Elec, Marilyn Henning 145.00 Elec, Beverly Henricks 120.00 Elec, Lyle Henricks 120.00 Elec, Town Of Henry 50.00 Elec, Sharon Herman 145.00 Elec, Nancy Hlavacek 145.00 Elec, Alice Hoff 145.00 Elec, Holy Rosary School 50.00 Elec, Marlene Holzwarth 145.00 Elec, Margaret Houck 145.00 Elec, Phyllis Jacobson 145.00 Elec, Marcia Jelsma 145.00 Elec, Gert Jipp 145.00 Elec, Coletta Johnson 145.00 Elec, Norma Johnson 145.00 Elec, Sherry Jongeling 145.00 Elec, Ardell Jorgenson 145.00 Elec, Carole Kettwig 120.00 Elec, Kingsbury County 72.00 Trav, Patricia Kitterman 145.00 Elec, Steve Kjellsen 120.00 Elec, Joanne Kolden 171.09 Elec, Dixie Korth 145.00 Elec, Judy Kranz 145.00 Elec, Matthew Kranz 120.00 Elec, Marilyn Kriese 145.00 Elec, Gennie Laframboise 145.00 Elec, Mildred Langenfeld 145.00 Elec, Anne M Larson 120.00 Elec, Marlys Lenning 145.00 Elec, Patricia Linngren 145.00 Elec, Lorretta Maass 145.00 Elec, Myron Maass 145.00 Elec, Jeanette Mack 120.00 Elec, Paula Mack 120.00 Elec, Marilyn Mahanke 145.00 Elec, Sharon Malcom 145.00 Elec, Laurel McElhany 145.00 Elec, Joyce McGillivary 145.00 Elec, Alvin Meisenheimer 145.00 Elec, Dianna Meisenheimer 145.00 Elec, Ruth Meroney 120.00 Elec, Carol Meyer 120.00 Elec, Kathleen Meyer 167.76 Elec, Judith Miller 145.00 Elec, Diann Moe 145.00 Elec, Katie Moes 52.92 Elec, Jim Morgans 145.00 Elec, Lenora Mueller 120.00 Elec, Terry Muller 36.00 Elec, Darlene Murphy 145.00 Elec, Alma Namken 145.00 Elec, Patricia Nordquist 145.00 Elec, Joyce Oleson 145.00 Elec, Lucille Olson 145.00 Elec, Delores O'Neill 145.00 Elec, Levka Ostlund 145.00 Elec, Lila Page 145.00 Elec, Janice Paulson 120.00 Elec, Deborah Pieper 145.00 Elec, Janice Poppen 145.00 Elec, Karen Pulscher 145.00 Elec, Darlene Radtke 161.65 Elec, Ann Rasmussen 52.92 Elec, Judy Rasmussen 120.00 Elec, Susan Riley 145.00 Elec, Lorraine Rittmann 145.00 Elec, Sandra Robbins 145.00 Elec, Frances Roby 145.00 Elec, Joann Roethler 120.00 Elec, Marcella Rost 145.00 Elec, Beth Sasse 12.22 Jury, Dorothy Schoepp 145.00 Elec, Robert Schwandt 145.00 Elec, Ruth Schwandt 145.00 Elec, Janice Schwanke 145.00 Elec, Sheila Willer - Schwanke 145.00 Elec, Shirley Schwinger 163.32 Elec, Kay Solberg 145.00 Elec, Town Of South Shore 50.00 Elec, Mary Ann Stahlke 120.00 Elec, Dianne Stark 145.00 Elec, Betty Stoltenburg 145.00 Elec, Joan M Strang 161.65 Elec, Marlys Stricherz 145.00 Elec, Bonnie Struss 145.00 Elec, Dee Thorson 120.00 Elec, Heidi Thorson 13.23 Elec, Dawn Thyen 145.00 Elec, Judith Trzynka 120.00 Elec, Louise Tupper 145.00 Elec, Kathleen Turbak 131.66 Elec, Joyce Vansickle 145.00 Elec, Janice Waege 145.00 Elec, Patricia Walder 120.00 Elec, Julie Walker 145.00 Elec, Wallace Coffee Shop 50.00 Elec, Deanna Ward 145.00 Elec, Waverly School 50.00 Elec, Barbara Weber 120.00 Elec, Carolyn West 120.00 Elec, Sharon Wettstad 145.00 Elec, Conda Williams 145.00 Elec, Barbara Wing 120.00 Elec, Darlene Young 120.00 Elec, Gloria Zirbel 145.00 Elec, Joan Zwieg 145.00 Elec.

WEED TRUCK

Weed Dept. Manager, Paul Johnson, and Weed Dept. Supervisor, Steve Molengraaf, met with the Board to request authorization to purchase a truck for the Weed Dept. Mr. Johnson provided the Board with information on the following three vehicles which have been identified by the Weed Dept. as potential vehicles for purchase:

2001 truck - \$12,900.00 – 293,265 miles – conventional truck with limited visibility for spraying purposes, located in Spencer, Iowa

2005 Isuzu - \$25,950.00 – 112,000 miles – somewhat light on gross weight - located in Redwood Falls, Minnesota

2006 Ford – tilt cab - \$8,000.00 – 103,515 miles – required weight – tilt bed cab – automatic – located in Moore, Oklahoma

Johnson and Molengraaf recommended the purchase of the 2006 Ford as the vehicle most suited to the needs of the Weed Dept. and for which a satisfactory CARFAX report has been reviewed. Mr. Johnson noted the vehicle is a consignment vehicle and will need tires and windshield repairs after the County takes possession of the vehicle. Motion by Johnson, second by Hanten, to approve the purchase of and issue payment in the amount of \$8,000.00 to Truck-N-Trailer, Inc for the 2006 Ford as recommended by the Weed Dept; all present voted aye; motion carried. The Board noted Mr. Molengraaf will travel to Oklahoma today, to retrieve this vehicle, with Commissioner Brinkman who is traveling that direction on a personal trip.

COMMISSIONER EXCUSED

Chairman Brinkman was excused at 9:40 a.m. and Commissioner Johnson conducted the remainder of the meeting.

PLANNING BOARD BUDGET SUPPLEMENT

Motion by Hanten, second by Heller, to supplement the Planning and Zoning Budget in the amount of \$3,500.00 with Commissioners Contingency funds; all present voted aye; motion carried. The Board noted this supplement is required due to the completion of and payment for the Comprehensive Land Use Plan and update to the Zoning Ordinance for Codington County.

DECEMBER/JANUARY MEETING DATES

Motion by Heller, second by Hanten, to approve the following meeting dates for the last week of December 2012 and first week of January 2013 due to the Christmas and New Year's holidays and as recommended by the Auditor: December 25th – no meeting; December 28th – meeting at 9:00 a.m.; January 1st – no meeting until January 8th at 9:00 a.m.; upon vote of the Board; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Weed Dept. Supervisor, Steve Molengraaf; VanDiest Supply 2012 End User Seminar; December 11th in Sioux Falls. Weed Dept. Supervisor, Steve Molengraaf; travel to Moore, Oklahoma to retrieve a new Weed truck on November 20th with estimated return by November 22nd.

PERSONNEL CHANGES

Motion by Hanten, second by Heller, to approve the following personnel changes as submitted and approved by Director of Equalization, Shawna Constant; all present voted aye; motion carried: Appraisers I; Allison Forbush and Melissa Sears; 6 month step increase each; from step 1/\$13.93 per hour to step 2/\$14.40 per hour; effective date November 15, 2012.

EXTENSION CENTER COMPLEX

Commissioner Johnson noted last minute punch items are being taken care of regarding the Extension Center project and the Open House for the Regional Offices was a success.

ROAD BORING STUDY


Commissioner Hanten noted that on December 4th, Zoning Officer, Luke Muller, will be present to discuss proposals resulting from the Road Boring study and explain the blue line mappings.

The Board held a brief discussion on current land management practices, soil conservation, and tiling/drainage practices.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 9:56 a.m., until 9:00 a.m., Tuesday, November 27th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 27, 2012

1. ✓ Action to approve agenda and adjust cell phones
2. ✓ Action to approve the minutes of November 20th, 2012
3. ✓ Monthly reports
 - a. ✓ Sheriff
 - b. ✓ Emergency Management
4. ✓ Action to continue Rural Information Exchange Model (REIM) Contract with City of Watertown
5. ✓ Action on a request from the Codington County Deputy Sheriff's Association regarding recognition to act as the bargaining representative for eligible members of the Codington County Sheriff's Office
6. ✓ Action to approve salary claims
7. ✓ Action to approve claim – 911 surcharge payment to City of Watertown
8. ✓ Action to approve automatic budget supplements – Homeland Security grant reimbursement and 911 surcharge collections revenue received from the State of South Dakota
9. ✓ Action to approve travel requests
 - a. Auditor, Cindy Brugman, Total Vote training in Sioux Falls
 - b. Facility Manager, Milo Ford, Governors Conference on Tourism in Pierre
 - c. Emergency Management Director, Jim Sutton, Regional EM Meeting in Aberdeen
- ~~10.~~ Action to approve personnel changes
11. ✓ Discussion of Extension Complex matters
12. ✓ Old Business
13. ✓ New Business
14. ✓ Open
15. Action to enter into Executive session
16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, December 4th, 2012, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 27, 2012

The Codington County Commissioners met in regular session 9:00 a.m., Tuesday, November 27th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Myron Johnson, and Brenda Hanten; Lavern Marquardt and Elmer Brinkman absent; Vice Chairman Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Heller, to approve the minutes of November 20th, 2012; all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported the next meeting of the LEPC will be held at 12:00 noon on Tuesday, December 11th, at Pizza Ranch. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending October 31st, 2012, for the Detention Center and Sheriff's Office: 65.52 average daily inmate population; 201 bookings; \$11,315.00 collected in out of county prisoner contracts; \$11,235.00 collected in work release; \$3,440.00 collected in fees for the 24/7 program, \$6,286.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 39 individuals testing twice daily and 29 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 639 calls for service; 13 accidents investigated; 96 arrest warrants; 374 sets of civil papers served; and 8 prisoner transports for a total of 2,208 miles traveled. Codington County's SCRAM allocation from the SD Attorney General's Office was received in the amount of \$2,479.00 for fees collected by Codington County in the third quarter of 2012. Sheriff Wishard reported the steps and ramp project on the front of the Detention Center are complete except for railings to be installed and the Detention Center has seen an upswing in inmate population with numbers as high as 80 on a single day. The use of Court TV inmate hearings with neighboring counties was briefly discussed.

RURAL INFORMATION EXCHANGE MODEL CONTRACT

Emergency Management Director, Jim Sutton, presented the Board with a contract, for software maintenance and upgrades in conjunction with the Northeast South Dakota (NESD) Rural Information Exchange Model (RIEM), between Codington County and the City of Watertown, for the benefit of the Codington County Search and Rescue. Motion by Heller, second by Hanten, to authorize Vice Chairman Johnson to sign the contract. Mr. Sutton noted the contract is for one year, commencing January 1, 2013, in the amount of \$1,342.00. Upon vote of the Board; all present voted aye; motion carried.

CODINGTON COUNTY DEPUTY SHERIFF'S ASSOCIATION

The Board noted correspondence from the Codington County Deputy Sheriff's Associations requesting recognition to act as the bargaining representative for eligible members of the Codington County Sheriff's Office. Recognition by the Board will complete an informal process that satisfies the requirements of the SD Dept. of Labor in order for the Deputy Sheriff's Association to engage in labor negotiations on behalf of eligible members of the bargaining unit. Motion by Hanten; second by Heller; to recognize the Codington County Deputy Sheriff's Association as the bargaining representative for eligible members of the Codington County

Sheriff's Office; per the recommendation of Human Resource Officer, Terry Satterlee; all present voted aye; motion carried.

SALARY CLAIMS

Motion by Heller, second by Hanten, to approve for payment the following payroll claims; all present voted aye; motion carried: Commissioners: 9,354.38 total salaries. Auditor: 17,004.65 total salaries. Co. Treasurer: 25,076.94 total salaries. States Attorney: 29,399.60 total salaries. Gov. Buildings: 16,227.81 total salaries. Director of Equalization: 36,196.75 total salaries; Melissa Sears 1243.17 step increase; Allison Forbush 1281.11 step increase. Reg. of Deeds: 16,939.31 total salaries. Veterans Service: 8,296.56 total salaries. Sheriff: 66,059.46 total salaries. Co. Jail: 77,531.84 total salaries. Care of the Poor: 3,849.45 total salaries. Co. Nurse: 3,787.97 total salaries. Ag. Bldg.: 8,191.94 total salaries. Co. Extension: 7,942.26 total salaries. Weed Control: 4,529.16 total salaries. Planning Board: 262.12 total salaries. Road & Bridge: 73,865.72 total salaries. Emergency Management: 9,560.92 total salaries. Crime Victim: 5,227.31 total salaries. W.I.C.: 3,769.32 total salaries. Total: 423,073.47. Breakdown of withholding amounts which are included in the above: S.D. Retirement 36,239.58; S.D. Retirement 313.15 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire; Dakotacare 79,278.10 ins.; Lincoln Financial Group 446.50 life ins; Delta Dental 5,434.08 ins.; Avesis 495.05 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 306.00 employee union dues; AFLAC 2,428.97 ins.; Assurity Life Insurance Company 279.82 ins.; U.M.B. Bank 2,017.00 suppl. retire.; AFLAC 354.67 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 10,514.94 employee payments; Cod. Co. Treasurer 35,935.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 502.00 employee union dues; ReliaBank Dakota 28,376.43 federal withholding; ReliaBank Dakota 38,973.65 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.

CLAIM

Motion by Hanten, second by Heller, to approve a claim in the amount of \$23,621.47 to the City of Watertown for September 911 surcharge collections; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Heller, second by Hanten, to approve automatic budget supplements to the Emergency Management, expenditure and revenue budgets, in the amount of \$120.00 with Homeland Security Grant reimbursement funds and to the E-911, expenditure budget, with surcharge collections revenue received from the State of South Dakota in the amount of \$24,864.71; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Auditor, Cindy Brugman, Total Vote training class, in Sioux Falls; Facilities Manager, Milo Ford, Governor's Conference on Tourism, in Pierre; and Emergency Management Director, Jim Sutton, Regional Emergency Management meeting, in Aberdeen.

EXTENSION CENTER COMPLEX

Facilities Manager, Milo Ford, advised the Board he has compiled utilities costs to be used in the calculation of the lease agreement between SDSU and Codington County for the Regional Extension offices. Commissioner Johnson noted discussions are being held with SDSU regarding the lease of Classroom "A".

PARKING LOT ISSUES

Facilities Manager, Milo Ford, reported he has received a complaint regarding official County, City, State and American Legion vehicles parking in the 30 minute parking spots in the parking lot on the south side of the Courthouse. The Board requested that Mr. Ford notify the offenders and ask them to refrain from parking in those spots which are primarily for customers doing business in the Courthouse. Discussion was also held regarding the need for a handicapped parking space closer to the entrance of the Sheriff's Office.

WEED DEPT. TRUCK

Commissioner Johnson noted that the weed truck authorized for purchase during the Board's last meeting has been retrieved and is now in the County's possession.

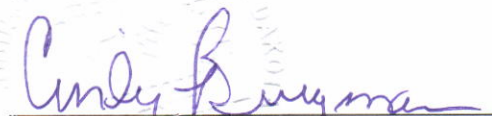
MISC. MEETINGS

Commissioner Hanten reported on the ICAP meeting she recently attended. Notice was given that there could be a quorum of this Board in attendance at the following meetings: LEPC, December 11th, 12:30 p.m., at Pizza Ranch; Watertown Development Corp., Annual meeting, November 27th in Clark; and First District Association of Local Governments meeting, on November 29th, in Brookings.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 9:26 a.m., until 9:00 a.m., Tuesday, December 4th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 4, 2012

1. ✓ Action to approve agenda and adjust cell phones
2. ✓ Action to approve the minutes of November 27th, 2012
3. ✓ 9:00 a.m., 2nd reading, public hearing and action to adopt a public nuisance ordinance
4. ✓ Monthly reports
 - ✓ a. Extension
 - ✓ b. Health
 - ✓ c. Veterans Service
 - ✓ d. Weed
 - ✓ e. Welfare
5. ✓ Action to approve 2013 Liquor License renewals
 - a. Southfork Lounge
 - b. Rooster Bar
 - c. Dakota Sioux Casino – liquor & wine
6. ✓ Action to approve building projects
 - a. Auditor & Treasurer offices – new circuits and power pole installation, estimated cost \$2,850.00
 - b. American Legion office – suspended ceiling and new lighting, estimated cost \$3,235.00
7. ✓ Action to enter into a funding agreement with the US Geological Survey for the operation and maintenance of precipitation gauges, flood monitoring stations, and a stream flow gauge
8. ✓ Action to authorize the Auditor to enter into an agreement with the SD Secretary of State for the development and use of a statewide voter registration filing system utilizing HAVA grant funds
9. ✓ Action to authorize the Chairman to sign a reimbursement agreement for Homeland Security FY10 reallocation funding in the amount of \$11,120
10. ✓ Action to adopt a resolution designating capital outlay accumulations
11. ✓ Action to declare Treasurer's office computer equipment surplus to be destroyed
12. Discussion/possible action to adopt a policy/agreement for boring under the County Highway right of way
13. ✓ Action to approve automatic budget supplements
- ~~14.~~ Action to approve travel requests
- ~~15.~~ Action to approve personnel changes
16. ✓ Discussion of Extension Complex matters
- ~~17.~~ Old Business
- ~~18.~~ New Business
- ~~19.~~ Open
20. Action to enter into Executive session
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, December 11th, 2012, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 4, 2012

The Codington County Commissioners met in regular session 9:00 a.m., Tuesday, December 4th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of November 27th, 2012; all present voted aye; motion carried.

REVISED PUBLIC NUISANCE ORDINANCE

The Board held a second reading and public hearing regarding proposed Ordinance #52, an Ordinance for the declaration and abatement of public nuisances. Motion by Hanten, second by Heller, to adopt proposed Ordinance #52. Zoning Officer, Luke Muller, reviewed the proposed ordinance which replaces a previous ordinance that lacked administrative language for notifying any violators of the previous ordinance and updated language for violators near municipalities and in general cleaned up the previously adopted ordinance. Chairman Brinkman asked for comments, for or against the proposed ordinance, from the public present for this meeting; no comments were offered. Chairman Brinkman then asked the Board for comments on the proposed ordinance; no comments were offered by the Board. Upon vote of Commissioner Hanten's motion to adopt Ordinance #52; all present voted aye; motion carried. Commissioner Johnson commended Mr. Muller and the First District Association of Local Governments for their assistance to the County in matters of zoning compliance.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported on the following items: Clover Buds membership numbers and meetings; an upcoming Northeast 4-H Advisory Board meeting; and continued availability of 911 signs through the 4-H Association. Ms. Loehrer encouraged the Board to drive through the Watertown Optimist Club sponsored "Winter Wonderland" located at Stokes Thomas City Park. SDSU Regional Specialist, Paul Johnson, advised the Board that the 4-H Nutrition Specialist position has been filled with the hiring of Nikki VanDyke and Peter Bauman has been on the job for a couple of months as the Regional Range Field Specialist. **Community Health Nurse, Karla Moes**, submitted a written report on the following items: Flu shots administered; flu clinics; assisting in Clark County; WIC certifications; an upcoming Regional Staff meeting scheduled for December 14th, at which time the Nurses Offices will closed; and a possible POD (point of dispensing) event planned for the spring of 2013. **Veterans Service Officer, Al Janzen**, reported 14 trips with 41 riders for the month of November and approximately 350 persons attended the Veterans Day Program at the Extension Center Complex. Mr. Janzen advised the Board he attended monthly service meetings of the VFW, American Legion, and Vietnam Veterans. Mr. Janzen invited the Board to the annual Christmas luncheon, to be held at the VA clinic in Watertown today, honoring volunteer drivers who transport veterans to various medical appointments in Sioux Falls and out of state. **Welfare Director, Sarah Petersen**, submitted a report of the following statistics for the time period November 9th through December 4th, 2012: 8 applications; with 2 approved for County assistance; 4 denials; 1 pending or referred; 1 other resource utilized; 0 guarantees; and 1 new client approved. Total Assistance: \$259.78, for rent and utilities. There is 1 active medical case; and 4 medical applications

pending. Total client payments in October were: 4,576.00. NACo Prescription Drug Program: 316 persons utilized the program with a savings of 7,885.57 in October. The Welfare Director provided welfare assistance training to the McPherson County Auditor on November 30th. Commissioner Johnson and the Welfare Director will begin the process of reviewing indigent burial rates in Codington County. This rate requires action each year at the Board's first meeting of the year. **Weed Dept. Manager, Paul Johnson and Weed Supervisor, Steve Molengraaf**, met with the Board and reviewed the following items: Potential flat bed repairs to the recently purchased used Weed spray truck, plans to install equipment on the truck yet in 2012, and anticipated fuel cost savings by using the new truck; chemical prices and the plan to purchase another 100 gallons of chemical yet in 2012; progress on updating the departments cell phone plan and phone; a year end VanDiest seminar; and attendance at a Safety Benefits conference. Mr. Johnson advised the Board of an Attorney General's opinion that the control of noxious weeds, within the Township right of way, is the responsibility of the Township.

2013 LIQUOR LICENSE RENEWAL HEARING

Motion by Johnson, second by Heller, to approve the renewal of the following County liquor licenses for the year beginning January 1, 2013; all present voted aye; motion carried:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:

Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; David Bludorn, d.b.a. The Rooster Bar; and W.J. Schmitt Enterprise, d.b.a. Southfork Lounge.

ON SALE WINE:

Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino

A brief discussion was held regarding the availability of County liquor licenses.

GOVERNMENT BUILDINGS PROJECTS

Motion by Hanten, second by Marquardt, to approve a project in the Auditor and Treasurer Offices for new electrical circuits and power poles installation, estimated cost \$2,850.00 and a project in the American Legion Office to install a suspended ceiling and new lighting, estimated cost \$3,235.00; both projects submitted by Facilities Manager, Milo Ford; all present voted aye; motion carried.

U.S. GEOLOGICAL FUNDING AGREEMENT/ FLOOD MONITORING STATIONS

Motion by Johnson, second by Hanten, to authorize the Chairman to sign the Joint Funding Agreement, between Codington County and the USGS (United States Geological Survey), for flood monitoring stations and precipitation gages, for the time period from October 1, 2012 through September 30, 2013, in the amount of \$8,240.00; all present voted aye; motion carried.

TOTALVOTE AGREEMENT

Motion by Hanten, second by Marquardt, to authorize the Auditor to enter into a contract with the South Dakota Secretary of State for the development and usage of a statewide voter filing system, referred to as TotalVote; all present voted aye; motion carried.

HOMELAND SECURITY GRANT FUNDING

Motion by Heller, second by Hanten, to authorize the Chairman to sign a FY2010 reallocation funding agreement for Homeland Security grant funds in the amount of \$11,120.00. Emergency Management Director, Jim Sutton, advised the Board that unused Homeland Security funds from

FY2010 have been made available to Codington County and have been designated for use by the Watertown Fire Dept. and a SCBA Radio project. Upon vote of Commissioner Heller's motion; all present voted aye; motion carried.

CAPITAL OUTLAY ACCUMULATION RESOLUTION

RESOLUTION 2012-30

WHEREAS, Codington County wishes to accumulate funds for the purpose of making future capital expenditures per SDCL 7-21-51; and

WHEREAS, the needs of Codington County have expanded since the adoption of Resolution 2006-40;

NOW THEREFORE BE IT RESOLVED, that funds heretofore accumulated for the sole purpose of providing sufficient space and security for Judicial System procedures shall now also be made available to provide sufficient space and security for the housing of inmates;

BE IT FURTHER RESOLVED, that the sum of \$500,000.00 is accumulated, per SDCL 7-21-51, to provide sufficient space and security for Judicial System procedures and/or sufficient space and security for the housing of inmates;

The above and foregoing resolution was moved for adoption by Commissioner Heller, second by Commissioner Marquardt, all present voted aye; motion carried.

Dated this 4th day of December, 2012

Elmer P. Brinkman
Chairman Codington County Board of Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

SURPLUS EQUIPMENT

Motion by Marquardt, second by Hanten, to declare a HP DC7900 computer, s/n MXL9260RYJ, located in the Treasurer's office, surplus to be destroyed; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Marquardt, second by Hanten, to approve automatic budget supplements to the Emergency Management, expenditure and revenue budgets, in the amount of \$101,389.84 with Homeland Security and Hazard Mitigation Grant reimbursement funds; all present voted aye; motion carried.

EXTENSION CENTER COMPLEX

Commissioner Johnson advised the Board that punch list items continue to be completed and work is being done in the pre-existing kitchen area at the Extension Center Complex.

ROAD BORING STUDY

Zoning Officer, Luke Muller; Highway Supt., Rick Small; and States Attorney, Dawn Elshere; met with the Board to discuss and review a proposed ordinance establishing a limited license agreement for use of the Codington County road right-of-way. The Board set the first reading for the proposed ordinance for 9:00 a.m., Tuesday, December 28, 2012. Mr. Muller noted the proposed ordinance is a work in progress and copies of the final version will be available for public inspection before the first reading is held on December 28th.

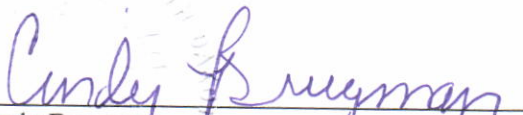
EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 10:16 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:24 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 10:24 a.m., until 9:00 a.m., Tuesday, December 11th, 2012; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 11, 2012

1. ✓ Action to approve agenda and adjust cell phones
2. ✓ Action to approve the minutes of December 4th, 2012
3. ✓ 9:00 a.m., Discussion with Jim Endres regarding a home based business sign for Don Jellis
4. ✓ Monthly reports
 - ✓a. Auditor
 - ✓b. Director of Equalization
5. ✓ Action to approve the Auditor's Account with the Treasurer and note monthly Register of Deeds fees collected
6. ✓ Action to supplement the Public Defender budget with Commissioners Contingency
7. ✓ Action to approve operating cash transfer to Road & Bridge fund as previously budgeted
8. ✓ Action to approve claims for payment
9. ✓ Action to determine County/Employee share of employee health insurance premiums
10. ✓ Action to approve a contract with Brown Clinic for inmate medical services
11. ✓ Action to approve purchase of Weed truck equipment
12. ✓ Action to approve Weed Dept. cell phones upgrade/contract
13. ✓ Action to approve a contract between the SD Dept. of Health and Codington County for Community Health Services
14. ✓ Action to declare Auditor's office computer equipment surplus to be destroyed
15. ✓ Action to approve automatic budget supplements CDBG
- ~~16.~~ Action to approve travel requests
17. ✓ Action to approve personnel changes – sick bank request
18. ✓ Discussion of Extension Complex matters
- ~~19.~~ Old Business
- ~~20.~~ New Business
21. ✓ Open
22. ✓ Action to enter into Executive session
23. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, December 18th, 2012, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 11, 2012

The Codington County Commissioners met in regular session 9:00 a.m., Tuesday, December 11th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of December 4th, 2012; all present voted aye; motion carried.

OFFSITE HOME BASED BUSINESS SIGN

Jim Endres appeared before the Board to question whether or not the County's recently adopted Comprehensive Land Use Plan will affect Ordinance #28 which changed a 50' x 50' area in the extreme SE corner of the E1/2 of the SE1/4 of Section 36-T117N-R52W from "A" agricultural to "C-2" local commercial district. Don Jellis, owner of a home based business sign located at this site, was also present at time. Zoning Officer, Luke Muller, was present for this meeting and noted the adoption of the Comprehensive Land Use Plan would not affect the zoning of property referred to in Ordinance #28 which was adopted on March 28th, 2006. After further discussion the Board advised Mr. Endres that the matter of the nonconforming home based business, the related offsite sign, conditional use permit application, and application for a building permit "after the fact" is in the hands of the Codington County States Attorney.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported on year end budget monitoring, early December payroll, and tax levies yet to be approved by the SD Dept. of Revenue. **Director of Equalization, Shawna Constant**, reported her office is also working on end of the year projects such as, but not limited to: 2013 value intentions; name and address changes; wetlands; and owner occupied certificates. The Director of Equalization Office has been notified, by the SD Dept. of Revenue, that they will be audited on their sale data for the second half of the year.

AUDITORS ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by Hanten, second by Heller, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November, 2012, all present voted aye; motion carried.

Cash on hand	\$	8,785.38
Checks in Treasurers' possession		
less than 3 days	\$	53,106.51
Credit Card Charges	\$	2,591.25
Cash Items	\$	255.50
TOTAL CASH ASSETS ON HAND	\$	64,738.64
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	364.91
Reliabank Dakota	\$	12,544,618.62
INVESTMENTS		
SD Public Funds Investment	\$	6,968.15
CERTIFICATES OF DEPOSIT		

Peoples State Bank	\$ 400,000.00
TOTAL CASH ASSETS	\$13,016,690.32
General Ledger Cash Balance by Funds:	
General	\$ 8,274,284.87
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 2,819,465.14
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,412,528.46
(schools 868,943.20, townships 37,432.10; city/towns 144,913.31)	
TOTAL GENERAL LEDGER CASH	\$13,016,690.32

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in November were in the amount of \$31,288.00; with \$2,320.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Johnson, second by Heller, to supplement the Public Defender Budget in the amount of \$14,071.72 with Commissioners Contingency funds; all present voted aye; motion carried.

OPERATING CASH TRANSFERS

Motion by Marquardt, second by Hanten, to approve an operating cash transfer, in the amount of \$483,095.00, from the General Fund to the Road & Bridge Fund, as previously budgeted; all present voted aye; motion carried.

CLAIMS APPROVED FOR PAYMENT

Motion by Hanten, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: A-1 Cleaning and Restoration 130.00 rep; Accreditation Audit 150.00 svc; Allied Insurance 574.00 ins; Antoine Construction 9588.00 rep; AP Auto Pros 183.32 rep; Assn. SD County Weed & Pest 48.50 sup; AT&T Mobility 588.83 util; AT&T Mobility 117.91 util; Jenny Bach 20.00 witn; Jeffrey M Banks 360.50 trav; Bob Barker Co. 2209.37 sup; Brent Bass 10.74 jury; Bendix Imaging 627.45 sup; Best Western Ramkota Inn 91.99 trav; Anthony Beyer 10.74 jury; Francis Blais 51.48; Borns Group 2939.68 post; Boys & Girls Club 1000.00 pmt; Bradley Brandsrud 11.48 jury; Kathleen Brekke 10.74 jury; Elmer Brinkman 44.40 trav; Chadwell Brown 20.00 witn; Brown Clinic 286.00 svc/sup; Burns Law Office 2600.00 svc; Sarah Caron 50.00 jury; Carquest Auto Parts 128.45 rep/sup; Cartney Bearing & Supply 94.56 rep; Cass-Clay Creamery 1802.80 sup; Centurylink; 743.72 util; Certified Laboratories 354.00 sup; Chuck's Bike & Lock Shop 119.40 sup; Codington Clark Electric 35.00 util; Codington Co. CHS Office 1280.00 shots; Codington Co. Highway 3092.77 fuel; Codington Co. Register of Deeds 20.00 filing; Codington Co. Sheriff 82.52 sup; Codington Co. Treasurer 56.00 fees; Coester Law Office 225.80 svc; Cole Papers 3623.07 sup; Morris Comes 57.40 jury; Compass Counseling 2800.00 svc; Connecting Point Computer Center 5310.75 svc/maint/sup; Shawna Constant 25.00 util; The Coteau Shopper 90.00 adv; County Fair Foods 106.32 sup; Credit Bureau of Watertown 1514.05 comm; Crescent Electric Supply 29.86 sup; Culligan Water Conditioning 133.25 sup; DK Diesel Injection 24.00 rep; Lucas Deutsch 10.74 jury; Virginia DeVille 50.74 jury; Ashley Doty 20.00 jury; Duane's Floor Covering 2368.00 sup; Sara Lee Bakery Group 1146.59 sup; East Dakota Water Development 2250.03 Nov. apport; Election Systems & Software 2597.13 sup; Electric Motors & Moore 40.00 rep; Dawn Aman-Elshere 74.00 trav; EMC Insurance Co. 3685.35 pmt; Engelstad Electric Co. 945.68 rep; Farnams Genuine Parts 239.47 rep; Fastenal Co. 206.36 sup; Lynda Fiebelkorn 13.70 jury; First Dakota Title 300.00 fees; Joey Fitzloff 20.00 witn; Todd Fleming 17.40 jury; Allison Forbush 25.00 util; Milo Ford 18.00 trav; Fox, Youngberg & Lewno 342.40 svc; Galls 80.49 sup; GCR Tire Center 148.45 rep; Genoa

Healthcare 328.46 sup; Grainger 52.77 rep; Gray Construction 2237.45 const; Green, Roby, Oviatt 4158.33 svc; James Griffith 10.74 jury; Jesse Griffith 7.00 refund; Jennifer Guest 113.00 trav; Abby Hall 20.00 witn; Tyler Hall 20.00 witn; Jonathan Hallauer 12.96 jury; Sarah Hamill 20.00 witn; Tayler Hansen 35.00 refund; James Hardee 11.48 jury; Lyle Henrichs 18.14 jury; Jeff Hershman 25.00 util; Linda Hieb 50.74 jury; John Hills 11.48 jury; Hillyards 407.86 sup/rep; Horn Law Office 352.40 svc; David Hosmer Law Office 164.00 svc; Glacial Lakes Humane Society 50.00 svc; Hurkes Implement 50.25 rep; HyVee 1724.40 sup; InterLakes Community Action 2269.75 pmt; Intoximeters 277.50 sup; Rodney Jans 24.80 jury; Johnson Controls 792.04 maint; Paul Johnson 583.33 svc; Jurgens Printing 10.48 sup; Nicole Kannas 55.92 jury; Mary Karnopp 40.00 util; Knology 410.25 util; Jason Koistinen 943.00 svc; Keith Kolden 28.50 jury; Diane Kranz 50.74 jury; Tim Kruse 75.50 witn; Thomas Kuno 11.48 jury; Charlene Kurkowski 51.00 unif; LATI/Corp Ed. 22500.00 CDBG; Lawson Products 125.41 sup; Larry J Lien 20.00 witn; Jodi Loehrer 81.61 trav/util; Darrell Lohnes 18.00 refund; Irvin Loneman 50.74 jury; M&T Fire & Safety 18.00 sup; Mac's Inc. 123.75 sup/rep; Mahowald's 34.99 rep; John Maloney 20.00 witn; Manatron, Inc 10124.68 cont; MARCO 414.33 rent; Mark's Auto 103.95 rep; Menards 172.97 rep; Carol Mendez 20.00 witn; Nicholas Merkel 20.00 witn; Midcontinent Comm. 55.00 util; Moe Oil 647.90 sup; Laurie Moeller 15.92 jury; Steve Molengraaf 98.90 trav; Jamie Monson 12.50 util; Derek Mundt 10.74 jury; Municipal Utilities 13772.60 util; Susan Nealon 50.74 jury; Paul Nebel 20.00 witn; Newman Traffic Signs 141.46 sup; NE Wisconsin Technical College 175.00 cert; NW Energy 275.25 util; Office Peeps 5685.68 sup/maint; Ottertail Power Co. 35.61 util; Christine Owen 57.40 jury; Michelle Pederson 25.00 util; Pennington Co. Sheriff 215.55 transp; PMB 0112 174.90 util; Jenna Polchow 10.74 jury; Prairie Lakes Health Care 3763.92 svc; Print Em Now 528.00 sup; Redlinger Bros. 138.00 rep; Reserve Account 20.20 post; Brian Richter 40.00 util; Emily Riley 51.48 jury; Marsha Ringler 17.40 jury; Jane Rokusek 12.22 jury; Rudy Rudebusch 10.74 jury; Tracy Rumpca 17.40 jury; Runnings 1101.36 equip; Dawn Russell 1157.00 trans; Salisbury Industries 269.50 equip; Leah Sandmeier 20.00 witn; Sanford Clinic 121.55 svc; Terrance Satterlee 1500.00 svc; Karla Schmidt 12.22 jury; Schrader's 21.00 plates; Ross K Schulte DDS PC 530.00 svc; SD Attorney General's Office 367.00 fees; SD Dept. of Revenue 1325.00 test; SD Dept. of Transportation 215.42 rep; SD Federal Property 24.00 sup; SD Sheriff's Assoc. 1166.81 dues; SD State Treasurer 294709.97 Dec. remittance; SD State's Attorney Assoc. 1467.00 due; SDACO 1006.00 fees; SDAE4-HE 105.00 publ; SDML Workers Comp. 77359.00 premium; SDN Communications 612.97 util; SD Safety Council 58.30 trav; Melissa Sears 25.00 util; Securus Technologies 3500.00 sup; Bonita Sharp 64.80 jury; Shepherd Reporting 27.50 svc; Sioux Valley Coop. 37588.37 fuel; Rick Small 18.00 trav; South Shore Gazette 2045.36 publ; Town of South Shore 255.00 util; Joshua Spies 15.92 jury; Sprint 288.97 util; Wendy Stack 54.44 jury; Star Laundry 220.99 sup; State Bar of SD 705.00 dues; Joshua Steidl 54.44 jury; Steves World 101.226 sup; Streicher's 65.98 sup; Sturdevant's Auto 14.98 sup; James Sutton 18.00 trav; Sutton Law Office 12634.75 svc; Scott Swanson 25.00 util; Technicolor Screen Printing 94.50 sup; Heidi Thorson 25.00 util; Titan Machinery 1039.47 rep; Toshiba Financial Services 409.37 rent; Town & County Square 190.00 rent; Trav's Outfitter Inc 179.94; Tyler Technologies 258.72 sup; US Food Service 12359.21 sup; Brady Valberg 11.48 jury; Great Western Bank 745.32 sup/trav/repr; TCM/Reliabank Dakota 404.73 sup/trav; Vogel Traffic Services 200.00 rep; Brittany Walkins 50.74 jury; Walmart Community 535.30 sup; Watertown Ford 545.42 rep; Watertown Public Opinion 1513.91 publ; Weismantel Rent-All 200.00 rent; West Payment Center 261.00 sup; Wheelco 13.00 rep; Sandy Wiesner 52.96 jury; Kathrine Willis 20.00 witn; Scott Wollan 52.96 jury; Edward Woodruff 55.92 jury; Watertown Landfill 22.78 sup; Xerox Corporation 124.11 sup; Yankton Co. Treasurer 663.50 svc; Ann York 50.74 jury; Joseph Yost 53.70 jury; Linda Young 28.00 sup; Zep Sales & Service 780.98 sup.

EMPLOYEE HEALTH INSURANCE

Motion by Johnson, second by Hanten, to continue payment, by the County, of 100% of employee health insurance coverage for single premiums and 50% of employee health insurance coverage for family coverage; all present voted aye; motion carried.

Option #1 - \$572.31 single coverage paid in full by the County

Option #2 - \$530.05 single coverage paid in full by the County

Option #1 - \$1,418.81 family coverage; \$709.40 paid by the employee; and \$709.41 paid by the County

Option #2 - \$1,213.90 family coverage; \$606.95 paid by the employee and \$606.95 paid by the County

2013 INMATE MEDICAL SERVICES AGREEMENT

Motion by Hanten, second by Heller, to authorize the Chairman to sign an agreement with Brown Clinic for the provision of on-site diagnostic and basic medical services for inmates housed at the Codington County Detention Center, for a one year period beginning January 1, 2013; as recommended by Sheriff, Toby Wishard; all present voted aye; motion carried.

WEED DEPARTMENT EQUIPMENT

Weed Dept. Manager, Paul Johnson, presented the Board with two quotes for weed spraying equipment to be purchased and installed on a recently purchased weed truck.

C & R Supply, Sioux Falls, SD - \$15,959.08 (includes installation/misc. costs)

Pro Ag., Aberdeen, SD - \$15,842.63 (includes installation/misc. costs)

Mr. Johnson noted the quote from Pro Ag. is lower than the quote from C & Supply but the Pro Ag. quote does not include three needed equipment items. Discussion was held regarding available budget funds to purchase the equipment and costs for installation/misc. costs of said equipment. Mr. Johnson advised the Board there is insufficient budget funds available in the 2012 Weed Dept. budget for both the purchase of the equipment and the installation/misc. costs.

Motion by Johnson, second by Hanten, to purchase the equipment from C & R Supply and proceed with the entire project in the amount of \$15,959.08, with the intent of transferring Commissioners Contingency funds to the Weed Budget if needed, per the recommendation of the Auditor; all present voted aye; motion carried.

WEED DEPT. CELL PHONE PLAN/PHONES

Weed Dept. Manager, Paul Johnson, presented the Board with two proposals for cellular phone service for the Weed Dept. The Weed Dept. wishes to consolidate its wireless phone system and acquire the ability to have internet availability on the departmental phones. The phones to be purchased would be smart phones with hot spots built in.

Verizon - \$144.38 per month

AT&T - \$142.86 per month

Mr. Johnson advised the Board that AT&T service does not have enough signal strength for reception in the Weed Building for internet access and Verizon coverage will work in the Weed building. Mr. Johnson outlined the basic details of the Verizon plan/contract and cost of phones. Motion by Marquardt, second by Johnson, to approve the Verizon cell phone plan in the amount of \$144.38 per month and purchase of phones in the amount of \$400.00; all present voted aye; motion carried.

2013 COMMUNITY HEALTH SERVICES CONTRACT

Motion by Johnson, second by Heller, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2013 and ending December 31, 2013, in the amount of \$13,390.00; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Hanten, second by Heller, to declare a HP Compaq computer s/n 2UA6500XT8, located in the Auditor's office, surplus to be destroyed; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Marquardt, second by Hanten, to approve an automatic budget supplement to the Commissioners expenditure budget, in the amount of \$22,500.00 with anticipated CDBG reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Heller, second by Marquardt, to approve the following personnel changes; all present voted aye; motion carried: Director of Equalization Appraisers I; Allison Forbush and Melissa Sears; passed certification tests; advance to Appraiser II; from step 2/\$14.40 per hour to step 3/\$14.87 per hour; effective date December 1, 2012; submitted and approved by Director of Equalization, Shawna Constant.

EXTENSION CENTER COMPLEX

The Board held a brief discussion regarding the progress of a lease agreement with the SDSU Regional Extension Service for the new regional offices located at the Codington County Extension Center Complex.

NATIONAL GUARD READINESS CENTER TOUR

The Board noted there could be a quorum, of this Board, in attendance, for a tour at 11:00 a.m., Tuesday, December 11th, 2012, at the new National Guard Readiness Center.

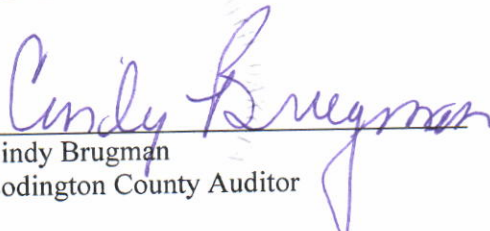
EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 10:01 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:11 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 10:11 a.m., until 9:00 a.m., Tuesday, December 18th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 18, 2012

1. ✓ Action to approve agenda and adjust cell phones
2. ✓ Action to approve the minutes of December 11th, 2012
3. ✓ Action to approve Plat resolutions
 - a. ✓ Bergsbaken Addition located in Pelican Township
 - b. ✓ Corey and Sandra Nelson Addition in Pelican Township
 - c. ✓ Travis Maag Addition located in Fuller Township
4. ✓ Monthly reports
 - a. ✓ Maintenance
 - b. ✓ Highway
5. ✓ Action to amend Resolution 2011-9 regarding funding of the paving project on County Road 23-6
6. ✓ Discussion/action regarding swapping Federal STP fund for State funds
7. ✓ Discussion/action regarding 2013 load limits
8. ✓ Action to approve labor contracts with the Correctional Officers, Deputy Sheriffs, and Highway Dept.
9. ✓ Action to approve payroll claims
- ~~10.~~ Action to approve automatic budget supplements
- ~~11.~~ Action to approve travel requests
- ~~12.~~ Action to approve personnel changes
13. ✓ Discussion of Extension Complex matters
- ~~14.~~ Old Business
- ~~15.~~ New Business
16. ✓ Open
- ~~17.~~ Action to enter into Executive session
18. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, December 28th, 2012, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 18, 2012

The Codington County Commissioners met in regular session 9:00 a.m., Tuesday, December 18th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Commissioner Lavern Marquardt absent; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of December 11th, 2012; all present voted aye; motion carried.

PLAT RESOLUTIONS APPROVED

Zoning Officer, Luke Muller, presented three plats to the Board for their approval. Mr. Muller reviewed each plat and noted each plat was recommended for approval by the Codington County Planning and Zoning Board.

RESOLUTION #2012-32

A Resolution to approve the platting of the "Bergsbaken Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Bergsbaken Addition located in the SW1/4 and Government Lot 2 of Section 8-T116N-R53W of the 5th P.M., in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Hanten; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 18th day of December, 2012

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA

Codington County, December 18, 2012

§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2012-32, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, on this 18th day of December, 2012

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2012-33

A Resolution to approve the platting of the "Corey & Sandra Nelson Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Corey & Sandra Nelson Addition located in the SE1/4 of Section 23-T116N-R53W of the 5th P.M., in the County of Codington, South Dakota, containing 6.70 acres, more or less; F.K.A. the N530' of the East 600' of the SE1/4....., subject to public road right of way; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Heller; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 18th day of December, 2012

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of

County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Facility Manager, Milo Ford, reported on the following: **Extension Center Complex** – sheet rock has been installed in the Exhibit Hall (echo chamber); a new floor sink has been installed in the Maintenance room and the door has been relocated to allow for storage of floor scrubbers and cleaning equipment; the maintenance office has been relocated into the 4-H workroom; wood chips have been ordered for the Winter Farm Show; snow has been removed from the south parking lot to allow for commercial driving tests; and the punch list for the Regional Extension Center project is essentially complete. **Courthouse** – the ceiling and lighting project in the American Legion office has been completed and the window replacement project for the south side of the Courthouse is also complete. **Detention Center** – the new ramp and steps project at the front entrance is complete with the new handrail now installed. **Highway Supt., Rick Small**, reported the work on the shooting range for the Sheriff's Office has been completed at a cost of \$2,871.00 (32 man hours) and a tree pile has been burned at this location; the Highway dept. is currently trimming trees in the smaller towns; and the department was out plowing snow last Saturday, December 15th.

RESOLUTION 2011-9 AMENDED

Highway Supt., Rick Small, presented the Board with an amendment to resolution 2011-9. The amendment is required due to the discovery of Agreement 710172, between the State of South Dakota and Codington County, dated May 22, 1991, calling for the State to share in the cost of the first mat overlay on County Road 23-6. Motion by Johnson, second by Hanten, to revise Resolution 2011-9 to state the following:

The cost of the project will be covered by a combination of 50% State funding as per Agreement 710127 dated May 22, 1991, between Codington County Board of County Commissioners and the South Dakota Department of Transportation; and the other 50% paid for utilizing Codington County's Federal Surface Transportation Program (STP) funds (81.95% of the 50%) and State matching funds (18.05% of the 50%).

Upon vote of the Board; all present voted aye; motion carried.

FEDERAL STP FUNDS FOR STATE FUNDS

Highway Supt., Rick Small, made a recommendation to the Board to exchange Codington County's Federal STP (Surface Transportation Program) allocation funds for state funds for fiscal year 2013. Mr. Small noted that while this exchange will result in a loss of 18.05% of the federal funds this action will allow Codington County to use these funds on any roads and not restrict the funds to FAS (Federal Aid Secondary) roads and allow projects to be bid locally which normally results in a lower cost to the County. Motion by Heller, second by Hanten, to accept the recommendation of the Highway Supt. and authorize the exchange of Codington County's STP funds for State funds; all present voted aye; motion carried.

2013 COUNTY ROAD LOAD LIMITS

Highway Supt., Rick Small, advised the Board that he is required to notify the SD DOT, by the 21st of December, 2012, of the County's intention for road load limits in 2013. Mr. Small recommended to the Board that the road load limits be set as in previous years. Commissioner Johnson led a discussion of the Board regarding the setting of load limits, specifically on County Road 11 and County Road 27-2 from SD Highway 20 to Wallace, that stifle economic growth and development. Commissioner Johnson suggested the Board look at the load limits on certain roads and check into building up County Road 27-2 from SD Highway 20 to Wallace, a one-half mile stretch. Motion by Hanten, second by Heller, to authorize the Highway Supt. to notify the

SD DOT that Codington County will retain the same load limits as adopted in previous years; all present voted aye; motion carried.

LABOR CONTRACTS

Human Resource Officer, Terry Satterlee, presented the Board with the recently negotiated contracts between Codington County and the Codington County Deputy Sheriff's Association; Teamsters Local Union No. 120, representing the Codington County Correctional Officers; and AFSCME Local 2488 A, representing the Codington County Highway Department Employees. Mr. Satterlee noted a change in all three contracts was for a .50 hourly wage increase effective January 1, 2013. Mr. Satterlee advised the Board of an additional change to the Highway Dept. contract which requires the County to provide four (4) safety t-shirts and one (1) safety hooded sweatshirt per employee. Motion by Heller, second by Johnson, to approve and authorize the Chairman to sign the Deputy Sheriffs Association contract; all present voted aye; motion carried. Motion by Hanten, second by Johnson, to approve and authorize the Chairman to sign the Teamsters Local Union No. 120 (Correctional Officers) contract; all present voted aye; motion carried. Motion by Johnson, second by Hanten, to approve and authorize the Board to sign the AFSCME Local 2488 A (Highway Dept. Employees); all present voted aye; motion carried.

SALARY CLAIMS

Motion by Hanten, second by Heller, to approve for payment the following salary claims; all present voted aye; motion carried: Commissioners: 9,354.36 total salaries. Auditor: 17,759.65 total salaries. Co. Treasurer: 23,344.43 total salaries. States Attorney: 28,020.81 total salaries. Gov. Buildings: 16,761.05 total salaries. Dir. Equalization: 33,661.51 total salaries; Melissa Sears 1334.25 step increase; Allison Forbush 1372.20 step increase. Reg. of Deeds: 16,039.60 total salaries. Veterans Service: 8,192.52 total salaries. Sheriff: 65,531.78 total salaries. Co. Jail: 73,582.59 total salaries. Care of the Poor: 3,630.89 total salaries. Co. Nurse: 3,602.82 total salaries. Ag. Bldg.: 8,043.62 total salaries. Co. Extension: 7,470.52 total salaries. Weed Control: 4,519.03 total salaries. Planning Board: 250.25 total salaries. Road & Bridge: 75,815.43 total salaries. Emergency Management: 9,180.37 total salaries. Crime Victim: 5,494.25 total salaries. W.I.C.: 3,604.40 total salaries. Total: 413,859.88. Breakdown of withholding amounts which are included in the above: S.D. Retirement 38,038.72; S.D. Retirement 342.61 spouse option; S.D. Supplemental Retire. 1,935.00 suppl. retire; WellMark 54,279.17 ins.; Lincoln Financial Group 446.50 life ins; Delta Dental 5,374.92 ins.; Avesis 539.29 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 306.00 employee union dues; AFLAC 2,428.97 ins.; Assurity Life Insurance Company 249.45 ins.; U.M.B. Bank 2,017.00 suppl. retire.; AFLAC 354.67 ins.; Watertown United Way 93.50 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 10,604.94 employee payments; Cod. Co. Treasurer 35,935.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 315.00 employee union dues; ReliaBank Dakota 30,661.74 federal withholding; ReliaBank Dakota 40,815.62 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.

EXTENSION CENTER COMPLEX

The Board held a brief discussion regarding the final payment for the Regional Extension Center project. Commissioner Johnson will check with the Architect regarding the final payment to be made.

OLD BUSINESS - OFFSITE HOME BASED BUSINESS SIGN

Chairman Brinkman briefly referred to minutes dated March 28, 2006, which stated the following regarding a home based business sign issue: Mr. Jim Endres asked the Board to consider just the application for rezoning and not the signage issue.

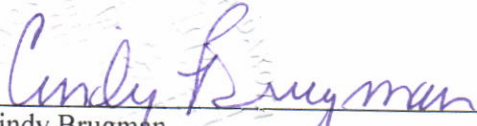
CODINGTON COUNTY VIETNAM VETERANS

The following representatives from the Codington County Vietnam Veterans organization met with the Board: Dave Jerpseth, Gene Tassler, and Doug Modica. Mr. Jerpseth acted as spokesman for the group and asked the Board to consider signing a letter of support for the reinstatement of the 10% salary reimbursement program, for County Veterans Service Offices, which was eliminated by the SD Legislature. Motion by Johnson, second by Heller, to send a letter of support, to the SD Legislature, for the reinstatement of the aforementioned salary reimbursement program; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:01 a.m., until 9:00 a.m., Friday, December 28th, 2012; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 28, 2012

1. ✓ Action to approve agenda and adjust cell phones
2. ✓ Action to approve the minutes of December 18th, 2012
3. ✓ 9:00 a.m., First reading of a proposed ordinance to establish a limited license agreement for use of the Codington County road right-of-way
4. ✓ Monthly reports
 - ✓a. Emergency Management
 - ~~b.~~ Sheriff
5. ✓ Zoning Officer annual report
6. ✓ Action to authorize the Chairman to sign a letter of agreement with the First District Association of Local Governments for zoning and drainage services
7. ✓ Action to supplement budgets with Commissioners Contingency
8. ✓ Action to renew funds for future building projects
9. ✓ Action to approve the purchase of a log splitter for Memorial Park
10. ✓ Action to approve claims for payment
11. ✓ Action to approve automatic budget supplements
12. ✓ Action to approve travel requests
 - a. Welfare Director,
13. ✓ Action to approve personnel changes
 - a. Deputy States Attorney, Patrick McCann, 6 month salary increase
14. ✓ Discussion of Extension Complex matters
15. ✓ Action to approve a resolution in honor of retiring County Commissioner Lavern Marquardt
- ~~16.~~ Old Business
- ~~17.~~ New Business
18. ✓ Open
- ~~19.~~ Action to enter into Executive session
20. ✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, January 8, 2013, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 28, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Friday, December 28th, 2012, at the Codington County Courthouse. County Commission members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of December 18th, 2012; all present voted aye; motion carried.

FIRST READING ORDINANCE FOR THE USE OF COUNTY ROAD RIGHT OF WAY

The Board held the first reading of a proposed ordinance to establish a limited license agreement for the use of the County road right-of-way. Zoning Officer, Luke Muller, was present for this meeting and noted he has received a number of phone calls from County residents regarding the proposed ordinance. Mr. Muller briefly reviewed the articles within the proposed ordinance. The Board set the second reading, public hearing, and action on the proposed ordinance for 9:15 a.m., Tuesday, January 15th, 2013.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported the last of the equipment covered under the 2011 Homeland Security grant has been ordered; equipment for 2 of the 3 projects for the 2012 grant will also be arriving in January; the 3rd project is subject to environmental and historic preservation requirements and will not begin until the spring of 2013; the Search and Rescue team has acquired a new blood hound puppy; and Search and Rescue will be purchasing a new trailer for the unit dogs. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending November 30th, 2012, for the Detention Center and Sheriff's Office: 74.37 average daily inmate population; 189 bookings; \$13,715.00 collected in out of county prisoner contracts; \$5,705.00 collected in work release; \$2,899.00 collected in fees for the 24/7 program, \$4,069.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 43 individuals testing twice daily and 30 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 617 calls for service; 13 accidents investigated; 96 arrest warrants; 368 sets of civil papers served; and 13 prisoner transports for a total of 2,941 miles traveled. Sheriff Wishard informed the Board that his 2013 budgets include wage increases for five non-union staff members based on recent increases in work productivity and activity. Sheriff Wishard provided the Board with statistics showing the additional work load for these staff members and asked for the Board's consideration on wage increases as proposed in the 2013 budget appropriation. A brief discussion was held regarding the amount of fees collected by the Sheriff for various services.

ZONING OFFICER/ANNUAL REPORT

Zoning Officer, Luke Muller, presented and reviewed the Codington County Planning and Zoning Department 2012 Annual Report. Mr. Muller provided the Board with a statistical report showing 143 building permits issued with a construction value estimated at \$9,193,218.00 through December 14th, 2012. Mr. Muller's report also included Board of Adjustment/Planning Commission actions through December 17th, 2012, along with expenditure and revenue totals.

ZONING SERVICES CONTRACT

Zoning Officer, Luke Muller, presented to and reviewed with the Board, a proposed contract, for zoning services in 2013 between Codington County and the First District Association of Local Governments. Mr. Muller noted changes to the 2013 contact include an increase of 50 hours with a maximum of 600 hours for the provision of administrative and technical services at the hourly rate of \$45.00, the sum not to exceed \$27,000.00 for these services and with mileage costs included the total contract maximized at \$27,650.00. Motion by Heller second by Hanten, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2013 through December 31, 2013; all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Johnson, second by Marquardt, to transfer 7,500.00 to the Government Building budget and \$5,000.00 to the Planning and Zoning budget from Commissioners Contingency; all present voted aye; motion carried.

SURPLUS CASH DESIGNATION

Motion by Heller, second by Hanten, to assign General Fund cash, in the amount of \$3,465,000.00, for future building projects; all present voted aye; motion carried.

MEMORIAL PARK EQUIPMENT

Motion by Hanten, second by Heller, to approve the purchase of a log splitter, for Memorial Park, in the amount of \$1,599.00, as requested by Facilities Manager, Milo Ford. Mr. Ford noted there are sufficient budget funds available for this equipment purchase. Upon vote of the Board; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Marquardt, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: Accreditation, Audit And 150.00 Maint, Automatic Building Controls 534.00 Rep, American Legion 30.00 Sup, Elizabeth Anderson 50.74 Jury, AT&T Mobility 427.84 Util, Avera Sacred Heart Hospital 2383.32 Asst, Bendix Imaging Incorporated 114.99 Sup, Francis Blais 51.48 Jury, Brian's Glass & Door, Inc. 21560.00 Rep, Brownlee Construction, Inc. 111971.55 Sup, Bullet Sportswear & Graphics 150.00 Unif, Butler Machinery 1310.28 Rep, C & R Supply 15959.08 Equip, Sarah Caron 50.00 Jury, Carquest Auto Parts 96.40 Rep, Carquest Auto Parts 11.91 Rep, Carrico Law Prof. Llc 172.20 Svc, Cartney Bearing & Supply 23.28 Sup, Cass-Clay Creamery 1027.50 Sup, Centurylink 85.28 Util, Chuck's Bike & Lock Shop 119.40 Sup, Louann Clark 50.74 Jury, Codington Clark Equipment 215.00 Rep, Codington County Highway Dept. 7083.09 Rep, Cole Papers, Inc. 5112.29 Sup, Jeanne Collison 15.00 Svc, Connecting Point Computer Cent 3529.15 Maint, County Fair Foods 357.83 Sup, Dakota Select Wood 2390.00 Sup, Dan's Machine & Specialty Shop 50.00 Sup, Lori Deutsch 117.66 Trav, Diagnostic Radiology Associate 36.00 Svc, Diesel Machinery, Inc 5864.00 Sup, Sara Lee Bakery Group/ 484.55 Sup, Engelstad Electric Co. 4330.00 Sup, Farnams Genuine Parts 521.64 Sup, Fastenal Company 206.36 Rep, Fiberglass Specialties, Inc 210.00 Rep, First District Assn Of Lcl Gov 6515.58 Svc, Galls, An Aramark Company 1138.76 Sup, GCR Tire Center 494.68 Rep, GCR Tire Center 1112.30 Rep, Gemini Acoustical Llc 1735.00 Rep, Genoa Healthcare/Watertown 164.23 Svc, Glass Products Inc. 470.25 Rep, Becky Goens 73.59 Trav, Grainger 220.88 Rep, Gray Construction 24371.90 Svc, Myron Grenz 50.00 Jury, Hillyard Floor Care Supply 1522.64 Sup, Home Federal Bank 233.87 Asst, Glacial Lakes Humane Society 75.00 Svc, HyVee #1871 Accts Receivable 1818.91 Sup, Intoximeters 600.00 Sup, Don Jellis Welding

& Repair 2345.00 Rep, Kahle's Gun Shop 63.24 Sup, Nicole Kannas 55.92 Jury, Kristi Koll 1003.85 Sup, J.H. Larson Electrical Co. 38.95 Sup, Law Enforcement Targets, Inc 57.44 Sup, Lawson Products 115.74 Sup, Francis Lenards 51.48 Jury, Lewis & Clark Bhs 149.00 Svc, Lewno Law Office 150.45 Svc, Dana Lindner 56.66 Jury, Jodi Loehrer 17.76 Trav, Irvin Lonneman 50.74 Jury, M & T Fire And Safety 126.50 Sup, Mac's Inc. 42.66 Rep, Menards 818.24 Rep, Menards 23.27 Sup, James Meyer 20.00 Wit, Moe Oil Company 1206.15 Sup, Muth Electric 853.14 Rep, NACO 536.00 Mem, NAMI-SD 220.00 Train, Nartec Inc 124.20 Grant, Crystal Neale 10.27 Trav, Kenneth Neuendorf 51.48 Jury, Office Peeps, Inc. 3768.75 Sup, Otis Elevator Company 944.08 Rep, Pennington County Sheriff 301.35 Trav, Sarah Petersen 99.00 Reimb, Pheasantland Industries 156.58 Sup, Pitney Bowes 210.00 Rent, PMB 0112 237.33 Util, Prairie Lakes Health Care Cent 2740.54 Svc, Print 'Em Now 155.00 Sup, Redwood Biotech 237.17 24/7, Brian Richter 113.00 Trav, Emily Riley 51.48 Jury, Roger's Auto 150.00 Svc, Ron's Saw Shop 11.99 Sup, Runnings 1599.99 Equip, Runnings 7.99 Rep, Dawn Russell 72.20 Svc, S Record Midwest 651.00 Sup, Schrader's 295.00 Sup, Ross K Schulte DDS Pc 1099.00 Svc, Timothy Schussler 51.48 Jury, SD Dept Of Tourism 175.00 Reg, S.D. Dept. Of Transportation 1486.58 Rep, SD Law Review 33.02 Sup, South Dakota Risk Pool 1432.00 Asst, SDACC 4311.78, SDACO 2430.89 Dues, Securus Technologies 1400.00 Sup, Senske Construction 4915.02 Rep, Service Plus, Inc 1414.58 Rep, Service Signs, Inc 1080.00 Sup, Sheehan Mack Sales And Equip. 893.23 Rep, Shepherd Reporting Llc 55.00 Svc, Sherwin Williams 59.53 Rep, Sioux Valley Coop 5497.61 Sup, Sioux Valley Coop 4060.12 Sup, Sirchie 533.10 Grant, Sisseton Courier 6.98 Svc, Melissa Soderholm 20.00 Wit, Town Of South Shore 36.00 Util, Sprint 287.73 Util, Star Laundry 53.75 Sup, Emalina Steffen 40.00 Wit, Joshua Steidl 54.44 Jury, Ronald Stern 53.54 Wit, Brandi Stevens 20.00 Wit, Sturdevant's Auto Parts 21.70 Rep, Karen Swanda 15.00 Svc, Titan Machinery 266.32 Rep, Dalton Tribitt 40.00 Wit, Ultramax 786.00 Sup, Us Foodservice Inc 7216.41 Sup, Van Diest Supply Company 4344.00 Sup, Great Western Bank 2027.52 Pmt, Walmart Community 277.36 Sup, City Of Watertown 23661.21 911 Collections, Tamara Weinkauff 52.96 Jury, Sandy Wiesner 52.96 Jury, WW Tire Service Inc 424.49 Rep, Yankton Co. Sheriff 50.00 Svc, Ann York 50.74 Jury.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Heller, to approve an automatic budget supplement to the E-911, expenditure budget, with surcharge collections revenue received from the State of South Dakota in the amount of \$24,906.54; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Heller, to approve the following travel request; all present voted aye; motion carried: Welfare Director, Sarah Petersen, Fred Pryor Seminar in Sioux Falls.

PERSONNEL CHANGES

Motion by Heller, second by Hanten, to approve the following personnel change; all present voted aye; motion carried: Deputy States Attorney; Patrick McCann; 6 month increase, from \$21.47 per hour to \$22.97 per hour; effective date January 30th, 2013; submitted and approved by States Attorney, Dawn Elshere.

REGIONAL EXTENSION CENTER

Commissioner Johnson noted the last payment has been made on the Regional Extension Center project and a rental contract can now be pursued with SDSU for the space the project added for the Regional Specialists. Mr. Johnson noted the Wi-Fi project at the Extension Center Complex is nearing completion.

RESOLUTION HONORING COMMISSIONER LAVERN MARQUARDT

Motion by Hanten, second by Johnson, to approve Resolution 2012-31 honoring retiring Commissioner Lavern Marquardt representing District II; all present heartily voted aye; motion carried. Commissioner Hanten presented Commissioner Marquardt with a Resolution plaque containing the following resolution:

RESOLUTION 2012 – 31

WHEREAS, Lavern Marquardt has represented Codington County District II for twenty four years and six weeks; and,

WHEREAS, Lavern Marquardt has provided excellent constituent service to the citizens of District II; and,

WHEREAS, Lavern Marquardt has worked to operate Codington County in a fiscally responsible manner; and,

WHEREAS, Lavern Marquardt has provided leadership to the State of South Dakota in developing the E-911 emergency response network while serving as a commissioner representative to that E-911 taskforce; and,

WHEREAS, Lavern Marquardt has been a champion of the Cooperative Extension Service and the 4H youth programs of the county; and,

WHEREAS, Lavern Marquardt, has been an effective liaison to the County weed and highway departments; and,

WHEREAS, Lavern Marquardt is retiring from public service at the end of this term;

THEREFORE BE IT RESOLVED, that the citizens of Codington County join the Board of County Commissioners in expressing their appreciation to Lavern Marquardt for his leadership to Codington County; and,

BE IT FURTHER RESOLVED, that December 28, 2012 be declared **LAVERN MARQUARDT DAY** in Codington County, and that this action be spread over the minutes of the Board of County Commissioners for Codington County to remain there for all posterity.

Upon vote of the Board this resolution was adopted this 28th day of December, 2012.

Elmer P. Brinkman

Chairman Elmer P. Brinkman, District IV

George Heller

Commissioner George Heller, District I

Myron Johnson

Commissioner Myron Johnson, District III

Brenda Hanten

Commissioner Brenda Hanten, District V

ATTEST:

Cindy Brugman

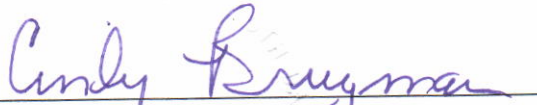
Cindy Brugman, Codington County Auditor

Weed Dept. Supervisor, Steve Molengraaf, presented Commissioner Marquardt with a framed photo of Commissioner Marquardt in the process of demolishing a surplus Weed Dept. computer. Commissioner Johnson expressed his thanks to Commissioner Marquardt for his years of service to the County in the past years and his work to implement the 911 system within the County.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Marquardt, second by Hanten, to adjourn at 9:55 a.m., until 9:00 a.m., Tuesday, January 8th, 2013; all present voted aye; motion carried.

ATTEST:


Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.