AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 6, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of December 30, 2008

4. Old Business – action to approve the AFSCME union contract

5. Action to adjourn sine-die

6. Nominations and action for Chairman and Vice Chairman for 2009

7. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

8. Action to approve a claim to Wegner Auto for a vehicle for the Sheriff's Office

9. Action to designate legal papers for Codington County publications

10. Action to set Commissioners salaries for 2009

11. Action to set compensation for Election judges for 2009

12. Action to set compensation for Coroner

13. Discussion/action to appoint members to Extension, Planning and Weed Boards

14. Action to approve Commissioner Board Appointments

15. Action to approve bank depositories for 2009

16. Action to set indigent burial fees

17. Discussion/action to set the 2009 Employee Wage Schedule

18. Action to appoint Housing and Redevelopment board members & Watertown-Codington County Regional Railroad Authority members

19. Review of delinquent tax lists

20. Action to approve personnel changes
    a. Lynn Solberg, Highway dept., anniversary step increase

21. Action to enter into Executive Session

22. Old Business

23. New Business

24. Open

25. Action to adjourn until 9:00 a.m., Tuesday, January 13th, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 6, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 6th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of December 30th, 2008, as presented by the Auditor, all present voted aye; motion carried.

AFSCME UNION CONTRACT
Union negotiator, Terry Satterlee, presented the Board with the recently negotiated contract between Codington County and AFSCME (Highway Dept.). Mr. Satterlee reviewed changes in the contract, including a $1.00 per hour wage increase and a change to section 15.0 regarding the computation of overtime. Vacation leave, comp time and workers' compensation, will not be considered as hours worked when computing overtime. Mr. Satterlee noted the overtime language was agreed upon during negotiations but the wording was not added into the written contract. Motion by Brinkman, second by Thomas, to approve and authorize the Board to sign the AFSCME contract, including the overtime language as reviewed by Mr. Satterlee; all present voted aye; motion carried. Commissioner Larson requested that Mr. Satterlee work on updating the sick leave bank language in the AFSCME contract, regarding employees being required to deplete all sick and comp. time before applying to the sick leave bank, to correspond with the language in the Teamsters contracts and the Codington County Personnel Policy and Procedures Manual.

BOARD ADJOURNS FOR 2008
There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn sine-die, at 9:15 a.m.; all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN
The Auditor called for nominations for Chairman of the Board for 2009. Motion by Commissioner Larson to nominate Commissioner Marquardt as Chairman for 2009; second by Commissioner Thomas; all present voted aye; motion carried. Chairman Marquardt called for nominations for Vice Chairman for 2009. Motion by Commissioner Larson to nominate Commissioner Thomas as Vice Chairman for 2009, second by Commissioner Marquardt; all present voted aye; motion carried.

MONHTLY REPORTS
Extension Educator, Chuck Langner, reviewed the following items: furnace repair in the Extension office; snow removal at the Ag. Building; the upcoming Farm Show; fertilizer prices and scheduled educational meetings. **The Community Health Office,** submitted a written report reviewing the following quarterly information: flu shots; immunization clinics; WIC caseload; pregnancy assessments; developmental screenings; and school screenings. **Veterans Service Office, Al Janzen,** reported 16 trips in December with 60 riders. Mr. Janzen noted progress on the outpatient clinic for Veterans, to be located in Watertown, has slowed due to a problem with the heating, air conditioning and ventilation set up at the site proposed for the clinic. **Weed Supervisor, Nick Endres,** noted the annual County Weed meeting will be held on January 8th at

the Extension Center Complex. Mr. Endres provided the following statistics for 2008: 328 miles of State highway were sprayed and $28,681.00 has been billed to the State of South Dakota; 290 miles of County Roads were sprayed; 1,201 miles of Township roads were sprayed and $18,501.00 has been billed to the Townships; and a total of $1,421.00 has been billed to the City of Watertown and private individual for spraying services. Mr. Endres requested authorization for himself and his assistant, Doug Cook, to attend the State Weed meeting scheduled for February 18, 19, & 20, in Rapid City. The Board had no objection to this request. Discussion was also held regarding the rental sprayers in the Weed Dept. **Welfare Director, Sarah Elbert,** provided the Board with the following statistics for the time period December 6, 2008 through January 9, 2009: 19 clients were assisted; with 7 denials; 4 pending or referred; 8 approved; and 4 new clients approved. Total Assistance: $8,778.59 for rent, utilities, and medical; no active medical cases, and 15 medical applications pending decision. Total Credits: $23,312.59 with 7 full releases or compromises. The Welfare Director noted the carpeting project in her office has been completed and new computers have been installed.

INDIGENT BURIAL FEES

Welfare Director, Sarah Elbert and Howard Sogn, representing the two local funeral homes, met with the Board to discuss indigent burial fees. The Welfare Director provided the Board with a copy of the latest indigent burial costs per County compiled by the SD Funeral Directors Association. Motion by Larson, second by Brinkman, to allow $3,952.00 for each indigent burial paid for by the County, an increase of 3% over the 2008 allowance; all present voted aye; motion carried. Motion by Larson, second by Thomas, to keep the allowance for indigent cremation costs at the 2008 level of $2,500.00 per individual. Commissioner Larson withdrew his motion. Motion by Johnson, second by Brinkman, to allow $2,575.00 for each indigent cremation paid for by the County, an increase of 3% over the 2008 allowance; upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

SHERIFF'S VEHICLES/CLAIM AND ORDER APPROVED

Motion by Thomas, second by Brinkman, to approve for payment the following claim; all present voted aye; motion carried: Wegner Auto Co. Inc., $21,832.00, Dodge Durango for the Sheriff's Office, purchased from the State of South Dakota bid contract list. Motion by Brinkman, second by Thomas, to authorize the Sheriff to place the order for a 2009 Chevy Impala patrol car, as budgeted for in 2009, at a price of $19,629.00 with options, from the State of South Dakota's bid contract list; all present voted aye; motion carried.

LEGAL PAPERS

Motion by Thomas, second by Larson, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2009, as required by statute, all present voted aye; motion carried.

COMMISSIONERS SALARIES

Motion by Larson, second by Thomas, to set the Commissioners salaries, for 2009, at $1,680.00 per month, a 5% increase over the 2008 wage, and an extra $100.00 per month for the Chairman; upon vote of the Board; Thomas, Johnson, and Larson voted aye; Maquardt and Brinkman voted no; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by Brinkman, second by Thomas, to compensate 2009 Judges of elections at $100.00 per election, plus $20.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION

Motion by Larson, second by Brinkman, to compensate the Coroner and Coroner Deputies, at $150.00 per investigation, plus mileage allowance, beginning January 1, 2009, all present voted aye; motion carried.

COUNTY BOARD APPOINTMENTS

Motion by Brinkman, second by Thomas, to approve the following Planning Board appointments, all present voted aye; motion carried: John Johnson and Harold Bunde, 3 year terms, beginning January 1, 2009. Motion by Thomas, second by Brinkman, to approve the following Weed Board appointments, all present voted aye; motion carried: John G. Moes and Arlen Boehnke, 3 year terms, beginning January 1, 2009. Motion by Johnson, second by Marquardt, to approve the following Extension Board appointments, all present voted aye; motion carried: Sue Arnesen and Larry Wasland, 3 year terms, beginning January 1, 2009.

COMMISSIONERS BOARD APPOINTMENTS

The Board discussed the current board appointments for the Board of County Commissioners. Motion by Thomas, second by Johnson, to approve the following Board appointments, all present voted aye; motion carried:

Ag. Building	Jack Thomas
Aging Council	Elmer Brinkman
Buildings & Grounds	Jack Thomas/Elmer Brinkman
Cod. Co. Home Health	Carol Johnson
Cod. Co. Transportation	Ken Larson
Dive Rescue	Lavern Marquardt
E-911	Lavern Marquardt
Emg. Management	Jack Thomas
Extension	Carol Johnson
First District	Carol Johnson
Glacial Lakes	Jack Thomas
Health & Welfare	Carol Johnson/Jack Thomas
Highway	Ken Larson/Lavern Marquardt
ICAP	Ken Larson
Jail Building	Ken Larson/Lavern Marquardt
Legislative contact	Elmer Brinkman
Mental Health/HSA	Carol Johnson
Planning Board	Elmer Brinkman
Weed Board	Lavern Marquardt
Crime Victim Liaison	Jack Thomas
CCHRC	Elmer Brinkman/Jack Thomas
ADA Coordinator	Carol Johnson

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

BANK DEPOSITORIES

Motion by Thomas, second by Brinkman, to approve the following bank depositories for 2009, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank.

2009 EMPLOYEE WAGE SCHEDULE

Motion by Thomas, second by Johnson, to increase the employee pay series and salary compensation schedule by $1.00 per hour, payable January 1, 2009, for each position classification and step. Commissioner Thomas noted this increase should not be construed as an on going yearly increase and is in fact an attempt to bring salaries of Codington County employees in line with employees of similar size Counties. Commissioner Johnson added with the current economic climate wage increases in future years could be considerably less than the proposed $1.00 per hour increase in 2009. Upon vote of the Board, all present voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION

Motion by Johnson, second by Larson, to authorize the Chairman to sign the following certificate of appointment, all present voted aye; motion carried.

CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE HOUSING AND REDEVELOPMENT COMMISSION OF CODINGTON COUNTY, SOUTH DAKOTA

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve until the expiration date appearing after his or her name.

Gay Turbak, term expires 12/31/2013

Elmer Brinkman, term expires 12/31/2009

Georgia Kahnke, term expires 12/31/2010

Judy Kos, term expires 12/31/2011

John (Jack) Thomas, term expires 12/31/2012

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 6th day of January, 2009.

Lavern Marquardt
(Chairman)

(SEAL)

ATTEST:

Cindy Brugman
(Auditor)

REGIONAL RAILROAD AUTHORITY
The Board passed the following Resolution appointing two Commissioners to the Watertown-Codington County Regional Railroad Authority.

RESOLUTION 2009-1
AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY

BE IT RESOLVED that County of Codington, South Dakota, hereby reaffirms it membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

BE IT FURTHER RESOLVED that Lavern Marquardt and Ken Larson are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 6th day of January, 2009.

The above and foregoing Resolution was moved for adoption by Commissioner Thomas, seconded by Commissioner Brinkman, and upon roll call all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Lavern Marquardt
Chairman

ATTEST:

Cindy Brugman
County Auditor

I hereby certify that Resolution 2009-1 was published in the Watertown Public Opinion, the official newspaper of said County, on the 17th day of January, 2009, and an affidavit of publication is filed in the County Auditor's Office.

Cindy Brugman
Codington County Auditor

PERSONNEL CHANGE
Motion by Larson, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Lynn Solberg; Highway Maintenance II; anniversary step increase; from step 2/$13.03 an hour to step 3/$14.49 per hour; effective date January 1, 2009; submitted and approved by Highway Supt., Rick Small.

DELINQUENT TAX LIST
The Auditor advised the Board that the delinquent tax list is available for their review.

CORRESPONDENCE

The Board noted correspondence from Vince Foley, on behalf of the joint study group of the Watertown Hockey Assoc., Watertown Lion's Club, and the Chamber of Commerce Agriculture Committee. Mr. Foley informed the Board that due to the current economic climate the building project study has been put "on the shelf" until a time deemed more conducive to the plan.

CAMPING FEES

The Board held a brief discussion regarding the current camping fee schedule at Memorial Park. Commissioner Marquardt will contact Maintenance Supervisor, Milo Ford, to review the current fee schedule.

PERSONNEL POLICY RECOMMENDATIONS

Human Resource Director, Terry Satterlee, presented the Board with a recommended change to section 7.13 (compensatory time off) of the Personnel Policy. Mr. Satterlee recommended the following changes:

1. Reduce the maximum number of hour of comp. time that can be accrued by an employee from 90 hour to 80 hours.
2. Any exceptions to this policy would require approval of the Codington County Commissioners.

Mr. Satterlee will work on language regarding this policy change and present the Board with a final draft for their approval at a later date.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session, to discuss personnel issues, at 10:44 a.m.; all present voted aye; motion carried. The Board returned to regular session at 11:00 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, January 13, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 13, ~~2008~~ 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and request cell phones to be adjusted
3. Action to approve the minutes of January 6, 2009
4. Oaths of office, Commissioners Marquardt & Brinkman
5. Action to authorize a notice to bidders for Highway supplies and Weed chemicals
6. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer
7. Action to approve the Auditor's account with the Treasurer
8. Action to declare computer equipment in the Welfare office as surplus
9. Sheriff, Toby Wishard, request authorization to attend 1st Responders Program sponsored by the National Sheriffs Assoc.
10. Action to approve a Mobile Home tax refund
    a. McKinley Court $109.38
11. Action to approve automatic budget supplements w/grant reimbursement funds
12. Action to approve claims for payment
13. Action to revisit the motion setting Commissioners wages for 2009
14. Action to approve personnel changes
    a. Doug Cook, Asst. Weed Supervisor, anniversary step increase
15. Action to enter into executive session
16. Open
17. Old Business
18. New Business
19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 20th, 2009

January 13, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 13th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED

Motion by Thomas, second by Larson, to approve the agenda. Commissioner Larson requested that agenda item #13, to revisit the motion setting the Commissioners salaries for 2009, be removed from the agenda. Upon vote of Commissioner Thomas' motion, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of January 6th, 2009, as presented by the Auditor, all present voted aye; motion carried.

OATHS OF OFFICE

Recently re-elected Commissioners Marquardt and Brinkman took their oaths of office.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the Auditor's office has completed the printing of 2008 real estate tax notices and W2's. The Auditor's office is currently running reports to close out 2008 and preparing the 2009 payroll resolution. **Director of Equalization, Shawna Constant,** reported her office is working on building permits; registering mobile homes; has finished tagging County parcels and is waiting on call backs. The Director of Equalization provided to and reviewed with the Board a "2009 Assessment Plan" for properties in Codington County covering the following items: Ag. properties; small acreage properties; small town properties; residential property in Watertown; commercial property in Watertown; and mobile homes. The Board expressed their thanks to Ms. Constant for the detailed report. **Register of Deeds, Ann Rasmussen,** updated the Board on the schedule for installing new software in her office and noted the system may be down for a day during installation. The Register of Deeds provided the Board with a breakdown of the fee increases for certified copies of birth and death certificates and marriage licenses and noted $1.00 of each fee increase will stay with the County with the remainder of the increase remitted to the State of South Dakota. The Register of Deeds submitted her monthly statement of fees to the Board for the month ending December 31, 2008. Collections totaled $16,119.18, with $1,050.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections are down approximately $5,000.00 from previous years during this time period. **Treasurer, Carol Maloney,** advised the Board that 2008 real estate tax notices are being mailed at this time. The Treasurer reviewed the current outstanding real estate tax dollar amounts and provided the Board with a list of delinquent taxes.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December, 2008, all present voted aye; motion carried.

Cash on hand	$	5,205.84
Checks in Treasurer possess less than 3 days	$	76,177.10
Cash Items	$	201.00
TOTAL CASH ASSETS ON HAND	$	81,583.94
RECONCILED CHECKING		

Great Western Bank Checking	$	2,241.77
Great Western Bank Checking (Memorial Park)	$	45.28
Reliabank Dakota	$	6,694,516.03
INVESTMENTS		
SD Public Funds Investment	$	6,945.10
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	400,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,000,000.00
Peoples State Bank	$	600,000.00
TOTAL CASH ASSETS	$	8,985,332.12
General Ledger Cash Balance by Funds:		
General	$	5,244,114.54
General restricted cash	$	500,000.00
Sp. Revenue	$	2,507,604.08
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,548.37
Trust & Agency	$	719,653.28
(schools 217,460.96, townships 35,947.60; city/towns 43,263.62)		
TOTAL GENERAL LEDGER CASH	$	8,985,332.12

The Board noted the General Fund surplus cash as of December 31, 2008: 2,964,384.54; 36% of the 2009 General Fund budget.

SURPLUS EQUIPMENT

Motion by Thomas, second by Johnson, to declare the following computer equipment, from the Welfare Office, surplus to be destroyed or sold as designated; all present voted aye; motion carried: GEN01056 Compaq Computer s/n V229KRBZA064, to be destroyed. GEN01064 Compaq Computer s/n V248LB4ZA094, destroy hard drive and sell tower for $10.00. Monitors for these computers were transferred to the Auditor's Office and the Maintenance Office.

SHERIFF'S TRAVEL REQUEST

Sheriff, Toby Wishard, requested authorization to attend a Homeland Security First Responders Program in Baltimore, Maryland, January 19th through the 22nd, 2009. Cost to the County will be for travel to Sioux Falls with the remainder of the costs covered by the National Sheriff's Association. The Board had no objection to this request.

REAL ESTATE TAX REFUND

Motion by Brinkman, second by Larson to approve tax refund #2497 on a 1982, Schult, mobile home; owned by McKinley Court; in the amount of $109.38; mobile home was assessed and taxed in Marshall County for the 2008 tax year and was not moved to Codington County until October 2008; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to approve an automatic budget supplement in the amount of $8,640.00 to the Emergency Management Pandemic Flu budget line item; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 23.00 Rep, Active Data Systems, Inc 17946.50 Sup, Active Heating 614.03 Rep, Dan Albertsen 20.00 Witn, Alltel 65.37 Util, Alltel

58.86 Util, Alltel 94.03 Util, The American Law Institute 96.73 Sup, Graciela Barrantes 617.50 Witn, Best Business Products 264.95 Maint, Big Stone Co Sheriff's Office 68.00 Fee, Gary Bowker 300.00 Trav, Boys & Girls Club 833.37 Pymt, Brandi Brandsrud 20.00 Witn, Elmer Brinkman 360.00 Reimb, Brugger Law Office 1618.39 Prof Svc, Burns Law Office 3557.00 Prof Svc, Butler Machinery 532.71 Sup, Chad Carpenter 34.64 Trav, Shawna Carter 240.00 Reimb, Cartney Bearing & Supply 14.91 Rep, Cass-Clay Creamery 755.20 Sup, Chuck's Bike & Lock Shop 3.00 Rep, Codington Clark Electric 18.00 Util, Cole Papers, Inc. 1786.54 Sup, Connecting Point Computer Cent 1052.08 Maint, Connecting Point Computer Cent 1143.00 Eqp, Coteau Shopper 52.00 Publ, County Fair Foods 122.03 Sup, Credit Bureau Of Watertown Inc 549.99 Pymt, Culligan Water Conditioning 140.00 Sup, Dakota Catering 915.75 Recognition Event 1/9/09, Del-Mar Upholstery 225.00 Rep, DOI-USGS 7323.00 Maint, The Earthgrains Company 510.53 Sup, East Dakota Water Development 449.51 December Apportionment, Sarah Elbert 360.00 Reimb, Engelstad Electric Co. 423.16 Rep, Engelstad Electric Co. 106.84 Rep, Express Produce 300.90 Sup, Fastenal Company 263.80 Eqp, FSH Communications LLC 120.00 Util, Valerie Gamber 36.50 Witn, GCR Tire Center 12.50 Rep, Judy Geier 372.36 , Grainger 469.44 Sup, Grant Co Em 4959.97 Eqp, Hamlin Co Em 5828.00 Eqp, Town Of Henry 124.10 Util, Hillyard Floor Care Supply 1519.53 Sup, Howard Vet Clinic 76.15 Sup, Interlakes Community Action 412.25 Pymt, Vicky Janish 372.36 Reimb, Jefferson Partners LP 58.50 Trav, Jeff's Vacuum Center 18.00 Rep, Jurgens Printing 694.00 Sup, Marty Karnopp 100.00 Reimb, Knology 438.52 Util, Bonnie Kor Wrenn 30.00 Refund, Larry's Mac Tools 400.00 Sup, Melissa Magstadt 4515.00 Prof Svc, Mahowald's 32.00 Sup, Marshall Co Em 15927.83 Eqp, Menards 9.79 Rep, Menards 169.00 Eqp, Mid-States Organized Crime Inf 100.00 Dues, Milbank Area Hospital 456.71 Witn, Milbank Communications 5169.52 Eqp, Milbank Communications 90.00 Sup, Moe Oil Company 678.90 Sup, Motorola 47638.00 Eqp, Municipal Utilities 13982.05 Util, Municipal Utilities 404.34 Indg Util, Muth Electric 60.61 Rep, NACO 536.00 Dues, NDAA 165.00 Dues, New Dawn Technologies Inc 2094.75 Maint, Northwestern Public Service 604.31 Util, Office Systems, Inc. 1350.09 Sup, Otis Elevator Company 780.57 Maint, Ottertail Power Co. 32.95 Util, Pack-O-Fun 21.97 Publ, Pitney Bowes 31.37 Sup, PMB 0112 226.66 Util, Postmaster 42.00 Sup, Print 'Em Now 655.50 Sup, Professional Mailing & Market. 2202.97 Sup, Qwest 15.43 Util, Qwest 737.38 Util, R & S Auto Technicians 30.00 Rep, Brian Richter 360.00 Reimb, Rolyan Buoys 678.00 Sup, Don Rowland 4125.00 Prof Svc, Rural Cellular Corporation 106.65 Util, Rural Cellular Corporation 21.38 Util, Dawn Russell 270.40 Prof Svc, Safe-N-Secure 5868.48 Eqp, Sanford Clinic 159.80 Pris Care, Terrance Satterlee 1500.00 Prof Svc, Schrader's 14.00 Sup, Ross K Schulte DDS Pc 137.00 Pris Care, SD Assoc Of Co Weed & Pest 50.00 Dues, SD Dept Of Health & Medical Svc 1206.00 Maint, Sad Law Review 35.00 Sup, SD Sheriffs' Association 1126.91 Dues, SD State Treasurer 269389.76 January Remittance, SD State's Attorney Association 1277.00 Dues, SDACC 3866.61 Dues, SDACO 2337.79 Dues, Sioux Valley Coop 2298.82 Sup, Sioux Valley Coop 52.11 Sup, Sioux Valley Coop 224.96 Sup, Sioux Valley Coop 230.00 Sup, Sioux Valley Coop 3702.60 Sup, South Shore Gazette 574.95 Publ, South Shore Gazette 715.63 Publ, Spears Law Office 4353.90 Prof Svc, Star Laundry 35.14 Sup, Tim Steichen 20.00 Witn, Sutton Law Office Pc 9820.84 Prof Svc, Target Bank 119.19 Sup, Titan Machinery 312.35 Rep, Us Foodservice Inc 4150.98 Sup, Town Of Wallace 11846.40 Eqp, Walmart Community 534.52 Sup, Watertown Public Opinion 2313.90 Publ, Nancy Weber 20.00 Witn, Weed & Pest Conference 400.00 Trav, Wells Fargo Financial Leasing 292.92 Rent, Wells Fargo Brokerage Svcs Llc 46068.90 Pymt, West Group Payment Center 159.50 Sup, Women's Resource Center 1512.00 Pymt, Watertown Park,Rec & Forestry 440.00 Prof Svc, Watertown Volunteer Center 1000.00 Pymt, WW Tire Service Inc 1086.08 Sup, Xerox Corporation 107.30 Sup, Yankton Co Treasurer 202.50 Prof Svc, Yankton Co. Sheriff 50.00 Trav, Kathy Young 360.00 Reimb.

PERSONNEL CHANGE
Motion by Thomas, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Doug Cook, Asst. Weed Supervisor, anniversary step increase, from step 6/$12.45 (2008 rate) per hour to step 7/$13.90 (2009 rate) per hour; effective date January 1, 2009; submitted and approved by Extension Educator, Chuck Langner.

HOLIDAY NOTED
The Board noted the Courthouse and all County offices will be closed, per adopted policy, on Monday, January 19th, 2009, in observance of "Martin Luther King Jr. Day."

NOTICE TO BIDDERS
Motion by Larson, second by Thomas, to authorize the Chairman to sign a notice to bidders, for Highway supplies and Weed chemicals; all present voted aye; motion carried. Bid opening is set for 10:00 a.m., Tuesday, February 24th, 2009, during the regularly scheduled meeting of the Codington County Commissioners. Discussion was also held on how fuel would be bid.

EXECUTIVE SESSION
Motion by Larson, second by Brinkman, to enter into executive session to discuss personnel issues at 10:03 a.m., all present voted aye; motion carried. The Board returned to regular session at 10:33 a.m., no action was taken. Highway Supt., Rick Small and Human Resource Office, Terry Satterlee, were present for executive session.

COMMISSION DIRECTIVES
Human Resource Director, Terry Satterlee, presented the Board, for their review, a procedure for County Commissioner directives. The Board will take action on this matter during their regularly scheduled meeting on January 20th, 2009.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:46 a.m., until 9:00 a.m., Tuesday, January 20th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 20, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of January 13, 2009

4. Monthly reports
   a. Maintenance
   b. Highway

5. Discussion with the Highway Supt., and action to approve a haul road agreement, with the SDDOT, on County Roads 9 & 20

6. Action to approve Commission Directives
   a. 2009-1 to set directives policy
   b. 2009-2 regarding comp. time usage
   c. 2009-3 regarding time off without pay
   d. 2009-4 regarding travel time compensation

7. Action to appoint Luke Muller as Codington County Zoning Officer

8. Action to approve automatic budget supplements w/grant reimbursement funds

9. Action to approve the 2009 payroll resolution

10. Action to approve personnel changes

11. Action to enter into executive session

12. Open

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 27th, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 20, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 20th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of January 13th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported the Highway Dept. has been kept busy moving snow. Mr. Small has submitted two road projects for consideration of funding with economic stimulus funds. The project on County Road #21 from Highway 212 to Grover and the bridge project on County Road #2 north, have both been submitted for consideration of funding. Mr. Small will also submit funding requests for other projects not normally covered by Federal Funds. **Maintenance Supervisor, Milo Ford,** requested that the Board set a date to review and update current camping fees at Memorial Park. The Board set February 10th as the time to update these fees. Mr. Ford reported meeting with U.J.S. officials and architect, Dave Todd, to review the remodeling project scheduled for the 2nd floor of the Courthouse. Discussion was held regarding the availability of stimulus funds to build an administrative building for Codington County. Mr. Ford reported the Extension Center Complex is being prepared for the 2009 Winter Farm Show. Mr. Ford noted the large amount of snowfall received to date may be an issue for parking space during this event.

HAUL ROAD AGREEMENT
Highway Supt., Rick Small, presented the Board with an agreement, between the SD DOT and Codington County, to designate County Road #9 and County Road #20 as detour routes during the project scheduled for the intersection of Hwy's. 212 & 81. This agreement will provide for use and restoration of the designated County Roads during the detour period. Motion by Thomas, second by Brinkman, to authorize the Chairman to sign the agreement; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

ZONING OFFICER APPOINTED
Motion by Brinkman, second by Johnson, to appoint Luke Muller, as the Codington County Planning and Zoning Officer; all present voted aye; motion carried.

COMMISSION DIRECTIVES
Human Resource Director, Terry Satterlee, presented the Board with four directives for their consideration. Motion by Thomas, second by Larson, to approve Commission Directive 2009-1, establishing the Directive process; all present voted aye; motion carried. Motion by Larson, second by Thomas, to approve Commission Directive 2009-2, establishing a policy for comp. time usage; all present voted aye; motion carried. Motion by Thomas, second by Larson, to approve Commission Directive 2009-3, establishing a policy regarding time off without pay; all present voted aye; motion carried. Motion by Thomas, second by Brinkman, to approve Commission Directive 2009-4, established a travel time policy for non-exempt employees; all present voted aye; motion carried. Mr. Satterlee noted any directive approved by the Board will

be sent to all department heads and it will be the responsibility of the department head to provide all employees in their department with a copy of the approved directive.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Larson, to approve an automatic budget supplement, with Homeland Security grant funds reimbursement, in the amount of $60,251.80, to the Emergency Management expenditure and revenue budgets; all present voted aye; motion carried.

PAYROLL RESOLUTION

Motion by Larson, second by Thomas, to approve the following 2009 Payroll Resolution; all present voted aye; motion carried:

RESOLUTION #2009-2

Be it resolved, by the governing body of Codington County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2009 to become effective January 1, 2009

Passed and adopted this 20th day of January, 2009.

Lavern Marquardt

Chairperson, County Commissioners

ATTEST:

Cindy Brugman

County Auditor

NON UNION POSITIONS

Auditor's Department		**Grade**
	Auditor	Attachment H
	Deputy	Attachment G
	Payroll Officer	Attachment A
	Clerk	Attachment A
Emergency Management		**Grade**
	Director	Attachment H
	Deputy	Attachment G
Equalization Department		**Grade**
	Director	Attachment H
	Deputy	Attachment G
	Appraiser I/II	Attachment C
	Office Manager	Attachment A
	Office Coordinator	Attachment A
	Clerk	Attachment A
	Data Base Coordinator	Attachment C
County Extension		**Grade**
	Office Coordinator	Attachment A
	Deputy Office Coordinator	Attachment A
	Extension Secretary	Attachment A
County Health		**Grade**

	Nurse Secretary	Attachment A
	WIC Secretary	Attachment A
Highway Department		**Grade**
	Highway Superintendent	Attachment H
	Assistant Superintendent	Attachment H
	Office Coordinator	Attachment A
Maintenance Department		**Grade**
	Maintenance Supervisor	Attachment H
	Maintenance Supervisor Deputy	Attachment G
	Lead Buildings Maintenance	Attachment B
	Buildings Maintenance	Attachment B
	Custodial	Attachment B
Register of Deeds		**Grade**
	Register of Deeds	Attachment H
	Deputy	Attachment G
	Clerk	Attachment A
Sheriff's Department		**Grade**
	Sheriff	Attachment H
	Chief Deputy Sheriff	Attachment G
	Chief Correctional Officer	Attachment H
	Part Time Deputy	Attachment D
	Part Time Correctional Officer	Attachment D
	Civil Process Server	Attachment D
	Records Management	Attachment F
	Support Coordinator	Attachment F
	Cook	Attachment C
States Attorney		**Grade**
	States Attorney	Attachment H
	Deputy	Attachment H
	Records Manager	Attachment F
	Legal Secretary	Attachment F
Victim Assistance		**Grade**
	Victim Assistance Program Supervisor	Attachment H
	Victim Assistance Coordinator	Attachment F
Treasurer's Department		**Grade**
	Treasurer	Attachment H
	Deputy	Attachment G
	Second Deputy Treasurer	Attachment A
	Clerk	Attachment A
Veteran's Department		**Grade**
	Director	Attachment H
	Secretary	Attachment A
Weed Department	Supervisor	Attachment C

	Assistant Supervisor	Attachment C
Welfare Department		**Grade**
	Director	Attachment H

UNION POSITIONS

Sheriff's Department		**Grade**
	Correctional Officer	Attachment D
	Deputy Sheriff	Attachment D
	Work Release Coordinator	Attachment D
Highway Department		**Grade**
	Maintenance III	Attachment E
	Mechanic	Attachment E
	Maintenance II	Attachment E

** All employees will be placed appropriately in the step accordingly to his/her current hire date or promotion date.

ATTACHMENT A

OFFICIAL PAY SERIES – Office Support (OS)

Nonexempt		**2009**		
Clerk	**Step**	**Wage**		**Monthly**
Secretary	1	$11.27	1st 6 months	$1,960.98
	2	$11.63	2nd 6 months	$2,023.62
	3	$12.02	Annual	$2,091.48
	4	$12.42	Annual	$2,161.08
	5	$12.86	Annual	$2,237.64
	6	$13.28	Annual	$2,310.72
	7	$13.73	Annual	$2,389.02

Nonexempt		**2009**		
2nd Deputy	**Step**	**Wage**		**Monthly**
Administrative Assistant	1	$11.64	1st 6 months	$2,025.36
Deputy Office Coordinator	2	$12.02	2nd 6 months	$2,091.48
	3	$12.42	Annual	$2,161.08
	4	$12.86	Annual	$2,237.64
	5	$13.28	Annual	$2,310.72
	6	$13.73	Annual	$2,389.02
	7	$14.21	Annual	$2,472.54

Nonexempt		**2009**		
Payroll Officer	**Step**	**Wage**		**Monthly**
Office Coordinator	1	$12.28	1st 6 months	$2,136.72
Office Manager	2	$12.68	2nd 6 months	$2,206.32
	3	$13.11	Annual	$2,281.14
	4	$13.57	Annual	$2,361.18
	5	$14.03	Annual	$2,441.22
	6	$14.50	Annual	$2,523.00

	7	$15.00	Annual	$2,610.00

ATTACHMENT B

OFFICIAL PAY SERIES - Maintenance Staff (MS)

Nonexempt		2009		
Custodian	**Step**	**Wage**		**Monthly**
	1	$10.45	1st 6 months	$1,818.30
	2	$10.78	2nd 6 months	$1,875.72
	3	$11.14	Annual	$1,938.36
	4	$11.50	Annual	$2,001.00
	5	$11.87	Annual	$2,065.38
	6	$12.28	Annual	$2,136.72
	7	$12.69	Annual	$2,208.06

Nonexempt		2009		
Buildings Maintenance	**Step**	**Wage**		**Monthly**
	1	$11.27	1st 6 months	$1,960.98
	2	$11.63	2nd 6 months	$2,023.62
	3	$12.02	Annual	$2,091.48
	4	$12.42	Annual	$2,161.08
	5	$12.86	Annual	$2,237.64
	6	$13.28	Annual	$2,310.72
	7	$13.73	Annual	$2,389.02

Nonexempt		2009		
Lead Building Maintenance	**Step**	**Wage**		**Monthly**
	1	$12.69	1st 6 months	$2,208.06
	2	$13.12	2nd 6 months	$2,282.88
	3	$13.57	Annual	$2,361.18
	4	$14.03	Annual	$2,441.22
	5	$14.49	Annual	$2,521.26
	6	$15.00	Annual	$2,610.00
	7	$15.51	Annual	$2,698.74

ATTACHMENT C

OFFICIAL PAY SERIES - Sheriff/Technical Staff (TS)

Nonexempt		2009		
Cook	**Step**	**Wage**		**Monthly**
	1	$11.15	1st 6 months	$1,940.10
	2	$11.51	2nd 6 months	$2,002.74
	3	$11.88	Annual	$2,067.12
	4	$12.29	Annual	$2,138.46
	5	$12.70	Annual	$2,209.80
	6	$13.14	Annual	$2,286.36
	7	$13.58	Annual	$2,362.92

Nonexempt		2009		

Appraiser I	Step	Wage		Monthly
*Need to pass Certification to	1	$13.11	1st 6 months	$2,281.14
to move to Appraiser II Step 3	2	$13.57	2nd 6 months	$2,361.18
Nonexempt		2009		
Appraiser II	Step	Wage		Monthly
Database Coordinator	1	$13.11	1st 6 months	$2,281.14
	2	$13.57	2nd 6 months	$2,361.18
	3	$14.03	Annual	$2,441.22
	4	$14.50	Annual	$2,523.00
	5	$15.02	Annual	$2,613.48
	6	$15.52	Annual	$2,700.48
	7	$16.06	Annual	$2,794.44
Nonexempt		2009		
Weed Supervisor	Step	Wage		Monthly
position established 1/1/06	1	$12.28	Annual	$2,136.72
	2	$12.69	Annual	$2,208.06
	3	$13.11	Annual	$2,281.14
	4	$13.55	Annual	$2,357.70
	5	$14.03	Annual	$2,441.22
	6	$14.49	Annual	$2,521.26
	7	$14.98	Annual	$2,606.52
Nonexempt		2009		
Assistant Weed Supervisor	Step	Wage		Monthly
position established 1/1/06	1	$11.46	Annual	$1,994.04
	2	$11.84	Annual	$2,060.16
	3	$12.22	Annual	$2,126.28
	4	$12.61	Annual	$2,194.14
	5	$13.02	Annual	$2,265.48
	6	$13.45	Annual	$2,340.30
	7	$13.90	Annual	$2,418.60

ATTACHMENT D

OFFICIAL PAY SERIES - Public Safety (Union & Nonunion) (PS)

Nonexempt		2009		
Civil Process Server	Step	Wage		Monthly
	1	$13.14	1st 6 months	$2,286.36
	2	$13.58	2nd 6 months	$2,362.92
	3	$14.04	Annual	$2,442.96
	4	$14.50	Annual	$2,523.00
	5	$15.02	Annual	$2,613.48
	6	$15.52	Annual	$2,700.48
	7	$16.06	Annual	$2,794.44

Nonexempt		2009		
Correctional Officer	**Step**	**Wage**		**Monthly**
	1	$13.33	1st 6 months	$2,319.42
	2	$13.78	2nd 6 months	$2,397.72
	3	$14.26	Annual	$2,481.24
	4	$14.74	Annual	$2,564.76
	5	$15.25	Annual	$2,653.50
	6	$15.79	Annual	$2,747.46
	7	$16.35	Annual	$2,844.90
Nonexempt		**2009**		
Work Release Coordinator.	**Step**	**Wage**		**Monthly**
	1	$13.33	1st 6 months	$2,319.42
	2	$13.78	2nd 6 months	$2,397.72
	3	$14.26	Annual	$2,481.24
	4	$14.74	Annual	$2,564.76
	5	$15.25	Annual	$2,653.50
	6	$15.79	Annual	$2,747.46
	7	$16.35	Annual	$2,844.90
Nonexempt		**2009**		
Deputy Sheriff	**Step**	**Wage**		**Monthly**
	1	$16.06	1st 6 months	$2,794.44
	2	$16.63	2nd 6 months	$2,893.62
	3	$17.21	Annual	$2,994.54
	4	$17.82	Annual	$3,100.68
	5	$18.47	Annual	$3,213.78
	6	$19.12	Annual	$3,326.88
	7	$19.80	Annual	$3,445.20

ATTACHMENT E

OFFICIAL PAY SERIES - Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		2009		
Maintenance III	**Step**	**Wage**		**Monthly**
Mechanic	1	$14.03	1st 6 months	$2,441.22
	2	$14.49	2nd 6 months	$2,521.26
	3	$15.01	Annual	$2,611.74
	4	$15.52	Annual	$2,700.48
	5	$16.06	Annual	$2,794.44
	6	$16.63	Annual	$2,893.62
	7	$17.22	Annual	$2,996.28
Nonexempt		**2009**		
Maintenance II	**Step**	**Wage**		**Monthly**
	1	$13.57	1st 6 months	$2,361.18

2	$14.03	2nd 6 months	$2,441.22
3	$14.49	Annual	$2,521.26
4	$15.01	Annual	$2,611.74
5	$15.52	Annual	$2,700.48
6	$16.06	Annual	$2,794.44
7	$16.63	Annual	$2,893.62

ATTACHMENT F

OFFICIAL PAY SERIES - Law Enforcement Support Series (LS)

Nonexempt		2009		
Legal Secretary	**Step**	**Wage**		**Monthly**
	1	$11.27	1st 6 months	$1,960.98
	2	$11.63	2nd 6 months	$2,023.62
	3	$12.02	Annual	$2,091.48
	4	$12.42	Annual	$2,161.08
	5	$12.86	Annual	$2,237.64
	6	$13.28	Annual	$2,310.72
	7	$13.73	Annual	$2,389.02
Nonexempt		**2009**		
Criminal/Civil Support Coor.	**Step**	**Wage**		**Monthly**
	1	$12.30	1st 6 months	$2,140.20
	2	$12.70	2nd 6 months	$2,209.80
	3	$13.12	Annual	$2,282.88
	4	$13.58	Annual	$2,362.92
	5	$14.03	Annual	$2,441.22
	6	$14.51	Annual	$2,524.74
	7	$15.02	Annual	$2,613.48
Nonexempt		**2009**		
Victims Assistance Coordinator	**Step**	**Wage**		**Monthly**
	1	$12.69	1st 6 months	$2,208.06
	2	$13.12	2nd 6 months	$2,282.88
	3	$13.57	Annual	$2,361.18
	4	$14.03	Annual	$2,441.22
	5	$14.49	Annual	$2,521.26
	6	$15.00	Annual	$2,610.00
	7	$15.51	Annual	$2,698.74
Nonexempt		**2009**		
Criminal/Civil Records Mgmt.	**Step**	**Wage**		**Monthly**
	1	$13.81	1st 6 months	$2,402.94
	2	$14.41	2nd 6 months	$2,507.34
	3	$15.00	Annual	$2,610.00
	4	$15.60	Annual	$2,714.40

	5	$16.18	Annual	$2,815.32
	6	$16.78	Annual	$2,919.72

ATTACHMENT G

OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)

Nonexempt		**2009**		
Deputy Auditor	**Step**	**Wage**		**Monthly**
	1	$14.23	1st 6 months	$2,476.02
	2	$14.84	2nd 6 months	$2,582.16
	3	$15.48	Annual	$2,693.52
	4	$16.16	Annual	$2,811.84
	5	$16.72	Annual	$2,909.28
	6	$17.42	Annual	$3,031.08
Deputy Equalization				
	Step	**2009**		**Monthly**
	1	$13.88	1st 6 months	$2,415.12
	2	$14.47	2nd 6 months	$2,517.78
	3	$15.10	Annual	$2,627.40
	4	$15.76	Annual	$2,742.24
	5	$16.31	Annual	$2,837.94
	6	$17.00	Annual	$2,958.00
Deputy Treasurer		**2009**		
Deputy Register of Deeds	**Step**	**Wage**		**Monthly**
Deputy Maintenance Sup.	1	$13.51	1st 6 months	$2,350.74
(established 1/1/09)	2	$14.07	2nd 6 months	$2,448.18
	3	$14.68	Annual	$2,554.32
	4	$15.33	Annual	$2,667.42
	5	$15.85	Annual	$2,757.90
	6	$16.52	Annual	$2,874.48
Deputy Emergency Mgmt.		**2009**		
established 10/1/06	**Step**	**Wage**		**Monthly**
	1	$13.22	1st 6 months	$2,300.28
	2	$13.77	2nd 6 months	$2,395.98
	3	$14.36	Annual	$2,498.64
	4	$14.99	Annual	$2,608.26
	5	$15.50	Annual	$2,697.00
	6	$16.15	Annual	$2,810.10
Chief Deputy Sheriff		**2009**		
position established 4/1/06	**Step**	**Wage**		**Monthly**
	1	$17.11	1st 6 months	$2,977.14
	2	$17.87	2nd 6 months	$3,109.38
	3	$18.66	Annual	$3,246.84

	4	$19.49	Annual	$3,391.26
	5	$20.35	Annual	$3,540.90
	6	$21.26	Annual	$3,699.24
Assistant Chief		**2009**		
Correctional Officer	**Step**	**Wage**		**Monthly**
position established 5/15/07	1	$13.64	1st 6 months	$2,373.36
	2	$14.26	2nd 6 months	$2,481.24
	3	$14.90	Annual	$2,592.60
	4	$15.58	Annual	$2,710.92
	5	$16.28	Annual	$2,832.72
	6	$17.03	Annual	$2,963.22

based on 2088 hours in 2009

ATTACHMENT H

EXEMPT DEPARTMENT HEAD SALARY RANGES - 2009

Department Heads	**Minimum**	**Monthly**	**Maximum**	**Monthly**
State's Attorney 2009-100% FT	n/a	n/a	38.44	$6,688.56
Sheriff	n/a	n/a	26.08	$4,537.92
Highway Superintendent	21.90	3,810.60	25.41	$4,421.34
Auditor	n/a	n/a	22.56	$3,925.44
Equalization Director	18.00	3,132.00	22.00	$3,828.00
Maintenance Supervisor	17.49	3,043.26	21.36	$3,716.64
Register of Deeds	n/a	n/a	21.36	$3,716.64
Treasurer	n/a	n/a	21.36	$3,716.64
Victim Assistance Supervisor	17.07	2,970.18	20.84	$3,626.16
Emergency Management	17.94	3,121.56	20.80	$3,619.20
Veterans Director	14.28	2,484.72	17.35	$3,018.90
Welfare Director	14.06	2,446.44	17.07	$2,970.18
Assistant Department Heads/Supervisors	**Minimum**	**Monthly**	**Maximum**	**Monthly**
Deputy States Attorney 85% FT	20.50	3,567.00	25.00	$4,350.00
Chief Correctional Officer	17.03	2,963.22	20.79	$3,617.46
Assistant Highway Superintendent	18.01	3,133.74	20.83	$3,624.42

NACO PRESCRIPTION DRUG PROGRAM

Commissioner Thomas reported on the usage of the NACo prescription drug card program for the month of December 2008.

EXECUTIVE SESSION

Motion by Johnson, second by Brinkman, to enter into executive session at 9:56 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:30 a.m., no action was taken.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 10:33 a.m., until 9:00 a.m., Tuesday, January 27th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 27, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of January 20th, 2009

4. Monthly reports
   a. Emergency Management
   b. Sheriff

5. 9:30 a.m., First Dist. Assoc. of Local Govts., activities review with Director, Todd Kays

6. Action to approve the 2009 LEPC membership roster

7. Action to approve a property tax abatement
   a. Kevin & Jenifer Kranz

8. Action to approve automatic budget supplements w/grant reimbursement funds

9. Action to approve salary claims

10. Action to declare equipment surplus

11. Action to approve personnel changes

12. Action to enter into executive session

13. Open

14. Old Business

15. New Business

16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 3rd, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 27th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of January 20th, 2009, as presented by the Auditor, all present voted aye; motion carried.

RECONSIDER MOTION OF JANUARY 20TH, 2009
Motion by Brinkman, second by Larson, to reconsider a motion, made on January 20th, 2009, appointing Luke Muller as Codington County Planning and Zoning Officer; all present voted aye; motion carried. Motion by Brinkman, second by Larson, to amend the motion by adding the words "to be effective January 1, 2009"; all present voted aye; motion carried. Upon vote of the original motion of January 20th, 2009, as amended; all present voted aye; motion carried.

DIRECTOR OF EQUALIZATION COMPUTER EQUIPMENT
Director of Equalization, Shawna Constant, advised the Board that the PROVAL computer server has crashed and is not repairable. The Director, requested authorization to purchase a replacement server from Connecting Point Computer Center at an approximate cost of $4,082.00. Motion by Brinkman, second by Larson, to authorize the purchase of a server for the Director of Equalization Office; all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, presented the Board with the 2009 LEPC membership roster, for their approval and with a list of equipment to be declared surplus. Mr. Sutton informed the Board that he will travel to Pierre, for a one day meeting, on January 29th for a Homeland Security grant meeting. Mr. Sutton noted that there has been discussion regarding the use of all 2009 Homeland Security grant funds to upgrade the state digital radio system. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of December 2008: 69.87 average daily inmate population; 178 bookings; $6,515.00 collected in work release; $12,820.00 collected in out of county prisoner contracts; $2,898.00 collected in fees for the 24/7 program, with 53 individuals testing twice daily and 10 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 354 sets of civil papers served; 212 calls for service; 13 accidents investigated; 60 arrest warrants; and 7 transports for a total 1,504 miles traveled. Sheriff Wishard also submitted to the Board a statistical report showing the difference in the aforementioned numbers from 2007 to 2008. The Sheriff noted the notification system has been installed and protocol procedures are being reviewed before the system is activated. Sheriff Wishard briefly discussed utilizing 24/7 funds for salary purposes. This matter will be discussed at the Board's February 3rd, 2009, meeting.

LEPC ROSTER
Motion by Thomas, second by Brinkman, to approve the 2009 LEPC Membership Roster, as submitted by the Emergency Management Office, all present voted aye; motion carried. A copy of this roster will be kept on file in the office of the County Auditor.

SURPLUS EQUIPMENT

Motion by Larson, second by Thomas, to declare the following equipment surplus, to be destroyed, all present voted aye; motion carried:

GEN01004, PowerEdge 2500SC, server, s/n FJJGT01, purchased by the Director of Equalization 9/11/2001.

Motion by Thomas, second by Johnson, to declare the following Emergency Management equipment, surplus, to be destroyed; all present voted aye; motion carried.

Wood podium; floor lamp; Optiquest computer monitor; HP Office Jet 7110 multi function center; 4 Magellan GPS, gold, handheld radios; Emerson TV-VCR combo; and Delorme GPS, Earthmate PN-20, handheld radio.

Motion by Brinkman, second by Larson, to declare the following equipment surplus, to be appraised and sold after appraisal; all present voted aye; motion carried:

GEN00943, Epson DFX-8500 printer, s/n ADT0009145, purchased by the Treasurers' Office 12/27/1999.
GEN00532, Pitney Bowes tabletop burster, s/n 2252, purchased by the Auditor's office 12/30/1996.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS

Todd Kays, Executive Director with the First Dist. Assoc. of Local Govts., met with the Board to update the Board on economic development activities of the First Dist. in 2008. Mr. Kays provided the Board with a copy of an Economic Development Administration Data Collection report and reviewed its contents. Mr. Kays invited the Board members to a "Meet the District" open house, scheduled for 6:00 p.m., Thursday, January 29th, at the offices of the First District. Chairman Marquardt advised the members of the press, present for this meeting, that there could be three or more Commissioners present for this open house. Mr. Kays noted the First Dist. is working as a coordinating entity to provide information to local entities on the availability of proposed federal economic stimulus funds.

ABATEMENT

Motion by Larson, second by Brinkman, to approve the following abatement; all present voted aye; motion carried: Abatement #2009-1; Kevin and Jennifer Kranz; record #13896, property card was not updated after reappraisal; taxable value abated $6,988.

SALARY CLAIMS APPROVED

Motion by Larson, second by Brinkman, to approve for payment the following salary claims; all present voted aye; motion carried. Commissioners: 9,313.87 total salaries; Elmer Brinkman 1,680.00 reg. salary; Carol Johnson 1,680.00 reg. salary; Ken Larson 1,680.00 reg. salary; Lavern Marquardt 1,780.00 reg. salary; Jack Thomas 1,680.00 reg. salary. Auditor: 16,819.02 total salaries; Cindy Brugman 3,925.44 reg. salary; Lorie Schmidt 3,031.08 reg. salary; Judy Heim 2389.02 reg. salary; Jodi Pearson 2610.00 reg. salary. Co. Treasurer: 23,014.29 total salaries; Carol Maloney 3,716.64 reg. salary; Rita Waba 2,474.54 reg. salary; Janet Bevers 2,874.48 reg. salary; Betty Overlie 2,389.02 reg. salary; Lindee Waba 2,389.02 reg. salary; Carmen Nelson 2,091.48 reg. salary. States Attorney: 23,003.38 total salaries; Dawn Elshere 6,688.56 reg. salary; Linda Young 2,919.72 reg. salary; Barb Maxwell 2,389.02 reg. salary; Ruth Swenson 921.02 part time @ 13.73 hr; Chad Nelson 4,350.00 reg. salary. Gov. Buildings: 15,620.47 total salaries; Milo Ford 3,716.64 reg. salary, 300.00 uniform allowance; Bob Byer 2,757.90 reg. salary, 300.00

uniform allowance; Steve Coyle 2,389.02 reg. salary, 300.00 uniform allowance; Cindy Dargatz 822.12 part time @ 11.50 hr, 150.00 uniform allowance. Dir. Equalization: 30,395.68 total salaries; Shawna Constant 3,828.00 reg. salary; Judy Geier 2,610.00 reg. salary; Diane Merchant 2,523.00 reg. salary; Vicky Janish 2,523.00 reg. salary; Michelle Pederson 2,700.48 reg. salary; Becky Leddy 2,310.72 reg. salary; Heidi Selchert 2,441.22 reg. salary; Heidi Brandriet 2,281.14 reg. salary. Reg. of Deeds: 16,130.79 total salaries; Ann Rasmussen 3,716.64 reg. salary; Karyl Strohfus 2,389.02 reg. salary; Mary Fransen 2,874.48 reg. salary; Sandy Benson 2,389.02 reg. salary. Veterans Service: 7,833.29 total salaries; Al Jansen 3,018.90 reg. salary; Peggy Raml 2,389.02 reg. salary; Jim Hanson 33.25 meals. Sheriff: 51,291.10 total salaries; Toby Wishard 4,537.92 reg. salary, 400.00 uniform allowance; Dave Gibbs 3,445.20 reg. salary, 400.00 uniform allowance; Chuck Kurkosky 3,445.20 reg. salary, 400.00 uniform allowance; Ed Peterson 3,445.20 reg. salary, 400.00 uniform allowance; Jack Weber 218.99 part time & meals @ 18.47 hr.; Chuck Carbonneau 226.20 part time & meals @ 17.21 hr; Adam Reeves 2,794.44 reg. salary, 300.00 uniform allowance; Jim Wollan 135.46 part time & meals @ 17.21; Brian Richter 2,893.62 reg. salary, 400.00 uniform allowance; Brad Howell 2,994.54 reg. salary, 400.00 uniform allowance; Jeremy Wellnitz 3,100.68 reg. salary, 400.00 uniform allowance; Kristi Gast 2,919.72 reg. salary; Kathy Young 2,613.48 reg. salary. Co. Jail: 68,789.44 total salaries; Marie Suman 2,844.90 reg. salary, 300.00 uniform allowance; Tom Walder 3,617.46 reg. salary, 300.00 uniform allowance; Lori Mills 2,844.90 reg. salary, 300.00 uniform allowance; Cindy Olson 2,844.90 reg. salary, 300.00 uniform allowance; Marcy Rossow 2,844.90 reg. salary, 300.00 uniform allowance; Shawna Carter 2,844.90 reg. salary, 300.00 uniform allowance; Lindsey Stricherz 2,747.46 reg. salary, 300.00 uniform allowance; Jeff Morris 2,564.76 reg. salary, 300.00 uniform allowance; Joe Hayashi 2,564.76 reg. salary, 300.00 uniform allowance; Scott Bohls 2,397.72 reg. salary, 300.00 uniform allowance; Jennifer Guest 2,397.72 reg. salary, 300.00 uniform allowance; Amy Coon 1,088.37 part time @ 13.78 hr., 150.00 uniform allowance; Jennifer Matejek 3,236.69 part time @ 13.33, 150.00 uniform allowance; Roseann Burley 2,362.92 reg. salary; Jeff Hershman 2,698.74 reg. salary, 300.00 uniform allowance; Glenn Frentz 2,389.02 reg. salary, 300.00 uniform allowance. Care of the Poor: 3,656.05 total salaries; Sarah Elbert 2,376.14 reg. salary; Julie Radach 141.13 part time @ 11.63 hr. Co. Nurse: 3,500.31 total salaries; Jeanie Ochsendorf 2,389.02 reg. salary. Ag. Bldg.: 7,981.78 total salaries; Bryan Bleeker 2,698.74 reg. salary, 300.00 uniform allowance; Scott Swanson 2,389.02 reg. salary, 300.00 uniform allowance. Co. Extension: 7,411.22 total salaries; Becky Goens 2,610.00 reg. salary; Tammy Jones 2,472.54 reg. salary; Deb Sundem 41.56 meals; Jodi Loehrer 24.94 meals. Weed Control: 7,254.44 total salaries; Nick Endres 2,606.52 reg. salary; Doug Cook 2,418.60 reg. salary. Planning Board: 496.95 total salaries. Road & Bridge: 74,733.75 total salaries; Allen Benck 2,996.28 reg. salary; Greg Benthin 3,624.42 reg. salary; Calvin Engels 2,893.62 reg. salary; Rick Small 4,421.34 reg. salary; Brad Schwinger 2,996.28 reg. salary; Terry Keogan 2,893.62 reg. salary; Eric Dargatz 2,893.62; Jeff Case 2,893.62 reg. salary; Rick Hartley 2,996.28 reg. salary; Richard Maag 2,893.62; Todd Warne 2,996.28 reg. salary; Lori Deutsch 2610.00 reg. salary; Rick Holinka 2,893.62 reg. salary; Dan Busta 2,893.62; Duane Dolen 2,996.28 reg. salary; Lynn Solberg 2,521.26 reg. salary; Dave Hedding 2,441.22 reg. salary. Emergency Management: 9,561.56 total salaries; Jim Sutton 3,619.20 reg. salary; Marty Karnopp 2,810.10 reg. salary. Crime Victim: 4,914.88 total salaries; Jan Steele 3,626.16 reg. salaries. W.I.C.: 3,395.59 total salaries; Deb Hartle 2,310.72 reg. salary. Total: 385,117.86. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,037.58; S.D. Retirement 341.67 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 65,228.72 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,371.10 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,399.68 ins.; U.M.B. Bank 1,927.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 183.67 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 7,690.37 employee payments; Cod. Co. Treasurer 29,350.00 employee monthly draw;

New York Life 85.21 ins.; Gen. Drivers & Helpers Union 370.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 26,103.56 federal withholding; Reliabank Dakota 41,904.48 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 141.46 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

OTHER ITEMS

The following items were also briefly discussed: Payroll direct deposit; a plumbing problem at the Detention Center due to inmate vandalism; appointing a Board of Mental Illness chairman; and a scheduled Dept. Head meeting.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:00 a.m., until 9:00 a.m., Tuesday, February 3rd, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 3, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of January 27th, 2009

4. 9:00 a.m., Marty Stemwedel, Pro Pheasants, action to allow the sale of alcohol at the Ag. Building for the Pro Pheasants Banquet

5. Monthly reports
   a. Extension – request to declare equipment surplus
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

6. Sheriff, Toby Wishard; action to approve 24/7 funds for payroll and action to re-assign correctional officer to 24/7 duties

7. Action to approve a resolution sending unclaimed checks to the State unclaimed property fund

8. Treasurer, Carol Maloney, action to declare equipment surplus

9. Treasurer, Carol Maloney, discussion regarding a Commission directive for payroll direct deposit

10. Discussion regarding the appointment of a Board of Mental Illness Chairman

11. 9:45 a.m., States Attorney, Dawn Elshere, action to approve a contracted payment for Assistant States Attorney, Tom Burns

12. Action to approve automatic budget supplements w/grant reimbursement funds

13. Action to approve personnel changes

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 10th, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 3, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 3rd, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of January 27th, 2009, as presented by the Auditor, all present voted aye; motion carried.

PRO PHEASANTS BANQUET
Marty Stemwedel, President of the Codington County Pro Pheasants organization, met with the Board to request authorization to sell alcohol at the Pro Pheasants banquet which will be held at the Codington County Extension Center Complex on February 20th, 2009. Mr. Stemwedel noted a one day liquor license transfer will allow Pro Pheasants to use the license currently owned by Mr. T's. Motion by Larson, second by Thomas, to allow the Pro Pheasants organization to sell alcohol at their banquet. Commissioner Marquardt questioned whether or not the Pro Pheasant organization had investigated holding this event at other venues that are licensed to sell alcohol. Mr. Stemwedel informed the Board that other venues have been investigated and that the Extension Center Complex best suits the needs of Pro Pheasants at this time. Upon vote of the Board; Thomas, Johnson, Brinkman, and Larson, voted aye; Marquardt, voted no; motion carried.

MONTHLY REPORTS
Extension Educator, Deb Sundem, updated the Board on activities of the Extension Office in assisting clients with Medicare Part "D". Ms. Sundem noted 352 clients have been assisted which is an increase of 200 from the previous year. Ms. Sundem also conducted Medicare Part "D" educational programs in Codington County and other area Counties. Ms. Sundem also informed the Board that the Watertown area has been identified to participate in a "Prosper Study Partnership Program" through Iowa State University looking at how to provide families with communication skills and also looking at how to reduce "risky behavior". **Extension Educator, Chuck Langner,** requested authorization for a credit card for use by, Becky Goens, the Extension Office Coordinator to purchase office supplies. The Board had no objection to this request and directed Mr. Langner to work with the Treasurer in securing the credit card. Mr. Langner also updated the Board on the following: Activities scheduled for the upcoming Farm Show, pesticide applicator training, and crop production costs. A brief discussion was also held regarding the proposed cuts to the State Extension budget. **Community Health Nurse, Karla Moes,** submitted a monthly report to the Board covering the following items: WIC appointments, nutritional counseling, developmental screening, upcoming Kindergarten screening, blood pressure and blood screening held at a local business, and an upcoming regional staff meeting. Mrs. Moes noted over 2000 flu shots were administered by the Codington County Nurses office. **Veterans Service Officer, Al Janzen,** reported 15 trips with 56 riders in the month of January, with several trips canceled due to inclement weather. Mr. Janzen noted there is no news on the progress of the clinic scheduled to open in Watertown. **Welfare Director, Sarah Elbert,** provided the Board with the following statistics for the time period January 9th through February 5th: 16 applications; with 2 denials; 6 pending or referred; 8 approved; and 6 new clients approved. Total Assistance: $3,519.30 for rent, utilities, and one burial; no active medical cases, and 15 medical applications pending decision. Total Credits: $3,467.29, no full releases or

compromises. The Welfare Director also provided the Board with a year end financial summary for 2007 & 2008. Ms. Elbert noted Prairie Lakes Health Care is now allowing inmate patient care at Medicaid rates which has resulted in a savings of $4,406.53 to Codington County in 2008. The Welfare Director requested authorization to attend the SDACC Spring workshop in Pierre on Thursday, March 19th and to a attend a statewide "Homeless Summit" on April 7th & 8th, at Cedar Shores Resort in Oacoma, SD. The Board had no objection to these requests for travel. A brief discussion was held on the following items: A recent Codington County homeless survey count and proposed House Bill 1253, an act to revise certain provisions regarding the administration of the catastrophic county poor relief fund.

UNCLAIMED CHECKS RESOLUTION

Treasurer, Carol Maloney, presented the Board with Resolution 2009-3 to cancel out dated checks and send the funds to the State of South Dakota unclaimed property division. Motion by Brinkman, second by Larson, to approve the following resolution; all present voted aye; motion carried:

RESOLUTION #2009-3

The following unclaimed checks and warrants are being presented, for cancellation, to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Great Western Bank

Check #	Date	Amount	Name of Payee
83265	10/10/06	$51.92	Connie Lundholm
12262	10/16/06	$9.17	Melvin Towe

Reliabank Dakota Bank

Check #	Date	Amount	Name of Payee
12335	11/14/06	$1.02	Robert Barse
12346	11/15/06	$8.75	Three Eagles Communications
12378	11/29/06	$4.95	Janice Anderson
12422	12/29/06	$4.00	Mary Goepfert
12450	01/31/07	$1.60	Bernice Seppanen
12476	03/06/07	$38.85	Haaken Jerome Foss
85891	03/13/07	$20.00	Shannon L Kvislen
86443	04/10/07	$11.28	Gregory Pieschke
12541	04/18/07	$4.00	Richard Waxdahl
12593	05/02/07	$14.99	Emil Wiese
12598	05/02/07	$6.30	Teresa Davis
86880	05/08/07	$10.64	Kellie High Eagle
12651	05/31/07	$54.28	James Larson
12654	06/04/07	$9.98	Austin P. Tran
12663	06/08/07	$1.01	Michael Tangen
87497	06/12/07	$20.00	Tim Peterson

Approved by the Board of Codington County Commissioners this 3rd day of February, 2009.

Lavern Marquardt
Chairman, Codington County Commissioners
ATTEST:
Cindy Brugman
Codington County Auditor

SURPLUS EQUIPMENT
Motion by Thomas, second by Larson, to declare the following Extension Office, inoperable computer equipment, surplus to be destroyed, all present voted aye; motion carried:

GEN00562, Gateway 2000 computer, s/n 5904249
Gateway LP Mini Tower, TB3 Essential 500, s/n 0016899878
Gateway 2000 computer, s/n 3883670
Gateway 2000 computer, s/n 1616172

Motion by Larson, second by Brinkman, to declare the following equipment, from the Treasurers' office, surplus to be disposed of as follows; all present voted aye; motion carried:

Equipment damaged/Nonfunctional/To be destroyed
Sharp VX 1612 calculators, s/n 6301491Y & 6300917X
Sharp CS-1194 calculator, s/n 6D03354
Okidata Microline 320 printers, s/n 706A12640924 & 706A1264092
Okidata Microline 520 printer, s/n 411A0044670
GEN01158, HP DC 5000 computer, s/n 2UB50506HN
HP Vectra VL 400 MT computer, s/n US04502306
HP Vectra VL 400 MT computer, s/n US04502633
Scout batteries, s/n 33747 & 010331
Compaq Prolinea 590 computer, s/n A538HLD62402
Telex terminals, s/n 4281 & 23290
BC44 Office Master Chair, s/n 712952

Equipment to be sold
Sharp VX 2652 calculator, s/n 9B170152
Compaq V-55 monitor, s/n 816BF23AM853
Okidata ML 321 turbo printer, s/n 804B2920477
Compaq S710 monitors, s/n 041CF43HW238 & 042CG43HA536
Okidata ML 320 turbo printers, s/n 706A12640935 & 706A12640913
Okidata ML 520 printers, s/n 503A0053692 & 506A0060765
Compaq keyboard, s/n B55680HBA0J954
Epson LQ 570 printer, s/n 41NE267101
Gateway monitor, s/n L1C11622442

PAYROLL DIRECT DEPOSIT
Treasurer, Carol Maloney, presented the Board with a draft of a proposed Commission directive for mandatory participation in direct deposit for payroll payments. The Treasurer noted information she received from the Dept. of Labor provides for the County to make direct deposit mandatory for all employees who receive payroll checks with the exception of employees who can prove that direct deposit would create an undue personal financial burden. The Treasurer informed the Board that SDCL 60-11-9 also provides for direct deposit of payroll checks. The Treasurer recommended that the Board adopt the directive requiring mandatory direct deposit for payroll. The Board held further discussion regarding employees who are not in favor of mandatory direct deposit, potential savings to taxpayer funds, and efficiency in reconciling the County's funds. The Board will take action on this directive at the February 10th, 2009, meeting.

BOARD OF MENTAL ILLNESS CHAIRMAN The Board noted paper work, signed on December 26th, 2008, by David Gienapp, Presiding Judge of the Third Judicial Circuit Court,

appointing Terry Sutton as Chairman of the Codington County Board of Mental Illness, with Raymond Rylance as the alternate.

STATES ATTORNEY

States Attorney, Dawn Elshere, requested authorization to increase the monthly contract fee, paid to Tom Burns, for duties performed within the States Attorney's office, from $2,333.00 a month to $2,600.00 per month, effective January 1, 2009. The States Attorney advised the Board that this increase was budgeted for in the 2009 budget. Motion by Larson, second by Thomas, to increase the fee paid to Tom Burns to $2,600.00 per month for duties performed on behalf of the States Attorney's office; all present voted aye; motion carried. The States Attorney informed the Board that she has been asked to serve as a specialized prosecutor, on a statewide team, to provide advice/technical assistance, research, etc., to prosecutors in smaller counties who may have a domestic abuse or sexual assault case that would require assistance from attorneys who have previously had experience with these types of cases.

FY2009 HOMELAND SECURITY GRANT FUNDS

Emergency Management Director, Jim Sutton, met with the Board to discuss correspondence from the SD Dept. of Public Safety, received by the Board, regarding the use of the FY2009 Homeland Security Grant funds. The State of South Dakota is formally asking County governments for their support in upgrading the State radio system by releasing County FY2009 Homeland Security Grant funds to the State of South Dakota. The State will then use those funds to upgrade their digital radio system. This request is for the release of local funds for one grant year. The Board did not take action to release the funds at this time.

911 SIGNAGE

Motion by Larson, second by Brinkman, to direct the Auditor to pay an invoice from the Commissioners budget for a project to replace 911 signs on rural properties with incorrect addresses. These properties addresses required correcting due to house numbers becoming out of order when not enough address numbers where left between properties during the initial numbering process. Upon vote of the Board, all present voted aye; motion carried.

OTHER MATTERS

The Board held brief discussions on the following: HB1134 & HB1135; a proposed state wide smoking ban; and the recent Cracker Barrel session held with local legislators.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:29 a.m., until 9:00 a.m., Tuesday, February 10th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 10, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of February 3rd, 2009

4. 9:00 a.m., Discussion with Highway Supt., Rick Small and action to approve a bridge inspection resolution

5. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds

6. Sheriff, Toby Wishard; action to approve 24/7 funds for payroll and action to re-assign correctional officer to 24/7 duties

7. Action on a Commission directive for mandatory payroll direct deposit

8. Discussion with Maintenance Supervisor, Milo Ford, and action regarding Detention Center maintenance issues

9. Action to adopt 2009 camping fees

10. Authorization for Emergency Management Deputy Director to attend EM101 classes

11. Action to approve claims for payment

12. Action to approve the Auditor's Account with the Treasurer for the month ending 1/31/09

13. Action to approve operating cash transfers as previously budgeted

14. Action to approve automatic budget supplements w/grant reimbursement funds

15. Action to approve personnel changes

16. Action to enter into executive session

17. Open

18. Old Business

19. New Business

20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 17th, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 10, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 10th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of February 3rd, 2009, as presented by the Auditor, all present voted aye; motion carried.

BRIDGE REINSPECTION RESOLUTION
Highway Supt., Rick Small, presented the Board with a Bridge Reinspection Resolution. Motion by Larson, second by Brinkman, to authorize the Chairman to sign the following resolution, all present voted aye; motion carried:

RESOLUTION 2009-4

BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.
Codington County requests SDDOT to hire Aason Engineering, Consulting Engineers, for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. Codington County will be responsible for the required 20% matching funds.
There are a total of 16 bridges in Codington County that require inspection.

Dated this 10th day of February, 2009, at Watertown, South Dakota

Board of County Commissioners of Codington County.

Lavern Marquardt
Chairman of the Board

ATTEST:

Cindy Brugman
County Auditor

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the Auditor's office has completed the paperwork to adjust mobile homes paid in 2008, taxes payable in 2009, that were either sold or moved and is working on the 2008 annual report; **Director of Equalization, Shawna Constant,** informed the Board that building permits have been finished, property value increases have been entered, assessments will be printed in the next week, and three meetings have been scheduled for Thursday, February 12th, with owners of commercial properties. **Register of Deeds, Ann Rasmussen,** reported fee collections are up approximately $3,000.00 from this time in 2008. The Register of Deeds submitted her monthly statement of fees to the Board for the month ending January 31, 2009. Collections totaled $22,538.50, with $1,554.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS.

COMMISSION DIRECTIVE – MANDATORY PAYROLL DIRECT DEPOSIT

The Board discussed a proposed Commission Directive to make payroll a mandatory direct deposit for all personnel who receive payroll payments from Codington County. Commissioner Thomas spoke against making this action mandatory and stated he has been contacted by 22 employees who do not want to participate in direct deposit. Commissioner Thomas stated he would like direct deposit to be an option for employees. Commissioners Larson, Johnson and Brinkman spoke in favor of mandatory direct deposit and Commissioner Brinkman noted the majority of employees he had been contacted by were in favor of direct deposit. Commissioner Marquardt spoke in favor of making direct deposit voluntary instead of compulsory. Motion by Larson, second by Brinkman, to require mandatory payroll direct deposit for all persons receiving payroll payments from Codington County. Upon vote of the Board; Johnson, Brinkman, and Larson voted aye; Thomas and Marquardt voted no; motion carried. Commissioner Thomas requested that the minutes reflect his "no" vote was in support of the 22 employees, who he was directly contacted by, who were in opposition to direct deposit.

DETENTION CENTER BUILDING MAINTENANCE

Maintenance Supervisor, Milo Ford, met with the Board to discuss plumbing issues at the Detention Center. Mr. Ford is still waiting to hear from the engineer he contacted regarding these plumbing issues. Mr. Ford reported with the recent rain and thawing snow, water seepage is once again occurring along the north side of the Detention Center. Mr. Ford will report back to the Board after discussing these problems with the engineer.

2009 MEMORIAL PARK CAMPING FEES

Maintenance Supervisor, Milo Ford, met with the Board to discuss proposed 2009 camping fees. Mr. Ford presented the Board with a spreadsheet of current State, City of Watertown, and Codington County camping fees. Mr. Ford's proposal would include a 6% increase in fees at Memorial Park. The Board had no objection to this percentage increase and will take action to approve established fees, to be prepared by the Maintenance Supervisor, at the February 17th meeting.

EMERGENCY MANAGEMENT TRAVEL REQUEST

Emergency Management Director, Jim Sutton, presented the Board with an individual employee travel request form. Mr. Sutton is requesting authorization to send Deputy Emergency Management Director, Marty Karnopp, to EM101 Classes, to be held March 16th and 17th, in Aberdeen. Motion by Thomas, second by Brinkman, to approve the request form and related expenses. Commissioner Brinkman requested that the Deputy use a County vehicle, for this trip, if at all possible. Upon vote of the Board, all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: Alltel 110.75 Util, Alltel 955.92 Eqp, Alltel 78.04 Util, Alltel 95.67 Util, Alltel 67.34 Util, Alltel 60.00 Util, Aurora Co Sheriff's Office 25.00 Fee, Automatic Building Controls 695.85 Rep, Bob Barker Co. 1294.00 Sup, Batteries Unlimited 22.50 Sup, Best Business Products 264.95 Maint, Best Business Products 62.21 Maint, Jordan Bethke 20.00 Witn, Boys & Girls Club 833.33 Pymt, Brown Clinic - Main 240.00 Sup, Brown Clinic Northridge 124.00 Pris Care, Gina Brown 105.92 Jury, Burns Law Office 2600.00 Prof Svc, Butler Machinery 31.50 Maint, Carquest Auto Parts 1.06 Rep, Cartney Bearing & Supply 127.55 Rep, Cass-Clay Creamery 1213.90 Sup, Century Business Products 44.93 Maint, Chuck's Bike & Lock Shop 46.40 Rep, Codington Clark Electric 18.00 Util, Codington Co Clerk Of Courts 290.00 Sup, Codington Co 4-H Premium Fund 2000.00 Sup, Codington Co. Register Deeds 10.00 Fee, Codington County Treasurer 94.00 Sup, Cole Papers, Inc. 2890.40 Sup, James Collins 56.08 Witn, Connecting Point Computer Cent 2488.42 Rep, Connecting Point Computer Cent 7362.00 Eqp, County Fair Foods 149.99 Sup, Crawford Funeral Chapel 2500.00 Prof Svc, Credit Bureau Of Watertown Inc 896.79 Pymt, Crescent Electric Supply Co. 111.15 Rep, Culligan Water Conditioning 84.00 Sup, Danko Emergency Equipment Co 766.52 Sup, Donna Dietrich, Chairman 452.36 Prof Svc, Dive Rescue International Inc 17.93 Sup, DTN Corporation 117.49 Rent, Dugan Sales & Service 575.00 Sup, The Earthgrains Company 702.66 Sup, East Dakota Water Development 995.33 January Apportionment, East Point 220.00 Indg Util, Elite Drain & Sewer 275.00 Rep, Ellyson Law Office 4087.76 Prof Svc, Nick Endres 86.85 Sup, Engelstad Electric Co. 869.00 Rep, Express Produce 187.10 Sup, Farnams Genuine Parts 33.16 Rep, Farnams Genuine Parts 603.65 Sup, Fire Safety USA 521.00 Eqp, First District Assn Of Lcl Gov 1317.71 Pymt, 4-H Leaders 140.00 Maint, Ed Friske 345.00 Sup, FSH Communications Llc 120.00 Util, Galls 278.88 Sup, Gary's Gun Shop 79.99 Sup, Genoa - Watertown 44.60 Pris Med, GIS Workshop 1400.00 Maint, Glacial Lakes Precision 55.00 Rep, Grainger 128.07 Sup, Scott Halling 82.70 Witn, Tayler Hansen 38.70 Witn, Peggy Haugan 108.88 Jury, Hillyard Floor Care Supply 1235.15 Sup, Mitchell Hopper 107.40 Jury, Hr One Stop Inc 6010.00 Eqp, Human Service Agency 1500.00 Prof Svc, Human Service Agency 17168.00 Pymt, Glacial Lakes Humane Society 60.00 Pymt, Hurkes Implement Co. 14.88 Rep, HyVee #1871 Accts Receivable 18.36 Sup, HyVee #1871 Accts Receivable 81.17 Sup, HyVee Pharmacy 1254.53 Sup, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Cory Jans 20.00 Witn, Jefferson Partners Lp 50.00 Trav, Johnson Controls, Inc. 4198.50 Maint, Jurgens Printing 1161.00 Sup, Kimball Midwest 210.91 Sup, Kingsbury Co Sheriff's Dept. 25.00 Fee, Kingsbury County Em 27282.75 Eqp, Joan Kittelson 30.00 Prof Svc, Knology 474.62 Util, Knology 57.95 Util, Nelva Kooistra 60.00 Prof Svc, Daniel Krantz 113.32 Jury, Shane Krueger 101.48 Jury, Lake Area Door 35.04 Rep, Lake City Fire Equipment 215.15 Maint, Chuck Langner 277.95 Trav, Lewis & Clark Bhs 284.00 Prof Svc, Jodi Loehrer 324.50 Trav, Lisa Lounsbrough 100.00 Trav, Lyle Signs Inc. 6984.00 Sup, M & T Fire And Safety 194.85 Maint, M & T Fire And Safety 643.55 Rep, Mac's Inc. 30.34 Sup, Mac's Inc. 145.16 Sup, Mac's Inc. 32.36 Rep, Mahowald's 215.11 Sup, Rebecca Malsam 102.96 Jury, Mark's Auto 754.58 Sup, Marshall County Em 3689.99 Eqp, McLeod's Printing & Office Sup 85.84 Sup, Andrew Meek 50.74 Jury, Menards 452.34 Sup, Menards 568.44 Sup, Mid States Auto 515.00 Rep, Midcontinent Communications 55.00 Util, Midstates Audio & Video 340.00 Rep, Mivijenic Properties 200.00 Indg Util, Moe Oil Company 1181.00 Sup, Mundwiler Funeral Home 3582.00 Prof Svc, Municipal Utilities 534.30 Indg Util, Municipal Utilities 19777.07 Util, Edward Nelson 102.96 Jury, Patrick Nogelmeier 150.00 Prof Svc, Northland Chemical Corp 67.68 Sup, Northwestern Public Service 917.27 Util, Office Systems, Inc. 218.88 Sup, Office Systems, Inc. 3750.99 Sup, Laci Oslund 20.00 Witn, Ottertail Power Co. 41.53 Util, Karen Padgett 20.00 Witn, Pennington County Jail 693.05 Trav, Pitney Bowes 231.00 Rent, Plum Creek Llc 265.00 Indg Util, Pub 0112 14.00 Util, Postmaster 42.00 Sup, Prairie Lakes Health Care Cent 1503.00 Prof Svc, Prairie Lakes Health Care Cent 3081.00

Sup, Prairie Lakes Health Care Cent 2695.07 Pris Care, Print 'Em Now 415.00 Sup, Professional Mailing & Market. 6656.77 Sup, Queen Of Peace Health Services 191.50 Prof Svc, Qwest 82.00 Util, Qwest 736.18 Util, Qwest 15.40 Util, Reserve Account 500.00 Sup, Rising Star Web 25.00 Util, Ron's Small Engine 52.74 Rep, Runnings 9.99 Sup, Runnings 17.40 Sup, Rural Cellular Corporation 103.66 Util, Rural Cellular Corporation 105.95 Util, Dawn Russell 250.80 Prof Svc, Sanford Clinic 219.30 Pris Care, Terrance Satterlee 1500.00 Prof Svc, Schrader's 1716.00 Eqp, SD Dept Of Labor 1490.00 Pymt, S.D. Department Of Revenue 6.00 Fee, SD Department Of Revenue 1696.00 Pymt, S.D. Dept. Of Transportation 11581.12 Rep, SD State Treasurer 267321.69 February Remittance, SDACC 50.00 Trav, SDEMA 60.00 Sup, SDPAA 86579.93 Pymt, SDPAA 466.00 Pymt, Senior Companions 900.00 Pymt, Sheehan Cycle 402.00 Rep, Sheehan Cycle 3800.00 Eqp, Sheehan Mack Sales And Equip. 87.99 Rep, Sherwin Williams 172.88 Sup, Sioux Valley Coop 394.00 Sup, Sioux Valley Coop 219.04 Sup, Sioux Valley Coop 140.96 Rep, Sioux Valley Coop 201.33 Sup, Sioux Valley Coop 201.28 Sup, Sioux Valley Coop 9455.07 Sup, Sioux Valley Coop 2696.56 Sup, Jeffrey Smith 20.00 Witn, South Shore Gazette 1058.00 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4589.64 Prof Svc, April Sprang 42.00 Witn, Sprint 187.09 Util, Star Laundry 24.98 Sup, Star Laundry 82.22 Sup, State Radio Communications 2400.00 Util, Stein's Tool Time Rental 432.00 Rep, Sturdevant's Auto Parts 335.67 Rep, Deb Sundem 18.70 Trav, Sutton Law Office Pc 10541.17 Prof Svc, Target Bank 0.80 Pymt, Richard Theye 102.96 Jury, Thurman Law Office 179.13 Prof Svc, Titan Machinery 188.81 Rep, Ultramax 287.00 Sup, Us Dept Of Justice 858.68 Trav, Us Foodservice Inc 7864.25 Sup, Utne Construction & Roofing 4851.13 Rep, Veterans Administration 270.87 Sup, Visa - C/O Great Western Bank 85.80 Rep, Visa - C/O Great Western Bank 162.96 Sup, Visa - C/O Great Western Bank 953.91 Sup, Visa - C/O Great Western Bank 429.90 Eqp, Visa - C/O Great Western Bank 96.24 Rep, Visa - C/O Great Western Bank 48.13 Sup, Walmart Community 148.23 Sup, Walmart Community 106.12 Sup, Bob Walser 30.00 Prof Svc, Watertown Ford 59.99 Rep, Watertown Lawn & Garden 148.50 Rep, Watertown Public Opinion 25.34 Publ, Lucille Weisenstein-Landlord 50.00 Indg Util, Western Detention 301.01 Rep, Alvin White 53.70 Jury, Willoughby Industries Inc 279.55 Rep, Toby Wishard - Sheriff 163.60 Sup, Paul Woelfle 268.60 Witn, Watertown Parks,Rec & Forestry 244.00 Prof Svc, WW Tire Service Inc 15.00 Rep, Xerox Corporation 94.17 Sup, Yankton Co Treasurer 331.75 Prof Svc, Zep Sales & Service 348.00 Sup.

AUDITORS ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January, 2009, all present voted aye; motion carried.

Cash on hand	$	6,695.15
Checks in Treasurer possess		
less than 3 days	$	33,785.45
Cash Items	$	293.00
TOTAL CASH ASSETS ON HAND	$	40,773.60
RECONCILED CHECKING		
Great Western Bank Checking	$	2,254.80
Great Western Bank Checking (Memorial Park)	$	35.28
Reliabank Dakota	$	5,893,444.85
INVESTMENTS		
SD Public Funds Investment	$	6,950.59
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,000,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,000,000.00

Home Federal Bank	$	200,000.00
Peoples State Bank	$	600,000.00
TOTAL CASH ASSETS	$	8,943,459.12
General Ledger Cash Balance by Funds:		
General	$	4,980,995.00
General restricted cash	$	500,000.00
Sp. Revenue	$	2,620,257.27
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,550.03
Trust & Agency	$	828,244.97
(schools 383,267.22, townships 57,574.82; city/towns 73,679.28)		
TOTAL GENERAL LEDGER CASH	$	8,943,459.12

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Thomas, to approve an automatic budget supplement, to the Emergency Management expenditure and revenue budgets, with Homeland Security grant reimbursement funds in the amount of $38,562.20; all present voted aye; motion carried.

OPERATING CASH TRANSFERS

Motion by Thomas, second by Larson, to approve the following operating cash transfers, as previously budgeted; all present voted aye; motion carried:

Debit General Fund :	$108,776.00
Credit Emergency Management Fund:	$ 43,104.00
Credit Crime Victims Fund:	$ 58,765.00
Credit WIC Fund:	$ 6,907.00

RESOLUTION 2009-5, LATI GOVERNANCE

CODINGTON COUNTY
RESOLUTION 2009-5
Lake Area Technical Institute Governance

Whereas, the Lake Area Technical Institute has demonstrated success and growth over the years since its establishment under the governance of the Watertown School Board, in which, the Watertown School Board is responsible for the financial and management control of LATI,

And Whereas, SB 1269 requests that a new form of governance be created and approved by the State Legislators. This governance would take away the local control that has created a strong workforce for this City, County, Region and State.

And whereas, the local School Board is adamantly opposed to such governance change proposed through SB 1269.

And be it further resolved, that the County Commissioners of Codington County desire that Lake Area Technical Institute stay under the local control of the Watertown School Board.

Dated at Watertown, South Dakota, this 10th day February, 2009.

The above and foregoing Resolution was moved for adoption by Commissioner Thomas, second by Commissioner Johnson, and upon vote of the Board; all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Lavern Marquardt
Chairman

ATTEST:

Cindy Brugman
County Auditor

HOLIDAY CLOSING
The Board noted the Courthouse and all County offices will be closed Monday, February 16th, 2009, in observance of Presidents' Day, per previously adopted policy.

I-29 CORRIDOR INITIATIVE
The Board noted correspondence from Scott Munsterman, Brookings City Mayor, regarding an invitation to Codington County to join the I-29 Corridor Initiative. This correspondence included a request for financial as well as political support for the initiative. The Board will contact First Dist. Assoc. of Local Govts. regarding this initiative. The Board took no action at this time.

LINCOLN COUNTY COURTHOUSE TOUR
The Board noted three or more Commissioners may be touring the Lincoln County Courthouse on Tuesday, February 17th, 2009.

OTHER MATTERS
The Board also discussed the following: ICS classes; House Joint Resolution 1002 (County Consolidation); SB 115 (Initiation of modifications to County Comprehensive Plans); a Public Awareness Campaign on readiness; and resources for the Human Resource Director. Commissioner Johnson noted she would be absent from the Board's February 17th meeting.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 10:46 a.m., until 9:00 a.m., Tuesday, February 17th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 17, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of February 10th, 2009

4. Monthly reports
   a. Highway – Discussion with Elmira Township representatives regarding a possible Willow Creek re-alignment project
   b. Maintenance

5. Action to approve property tax abatements
   a. Watertown School District – tax exempt property
   b. Edwin & Marion Nordquist – assessment freeze
   c. City of Watertown – tax exempt property

6. Action to approve 2009 Memorial Park camping fees

7. Action to approve automatic budget supplements w/grant reimbursement funds

8. Action to approve personnel changes
   a. Appraiser, Heidi Brandriet, step increase
   b. Part Time Transport Deputy Sheriff, David Curtis, new hire

9. Action to enter into executive session

10. Open

11. Old Business – Trip to tour Lincoln County Courthouse on February 17th

12. New Business

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 24th, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 17, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 17th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman, and Larson; Johnson absent; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of February 10th, 2009, as presented by the Auditor, all present voted aye; motion carried.

PROPERTY TAX ABATEMENTS
Motion by Larson, second by Brinkman, to approve the following property tax abatement; all present voted aye; motion carried: Abatement 2009-2; record #10153; Watertown School District; property is tax exempt for 5 months; $299.06 total taxes abated. Motion by Brinkman, second by Larson, to approve the following property tax abatement; all present voted aye; motion carried: Abatement 2009-3; record #11331, Edwin & Marion Nordquist; applicants qualified for elderly assessment freeze; $985.42 total taxes abated. Motion by Thomas, second by Brinkman, to approve the following property tax abatement; all present voted aye; motion carried: Abatement 2009-4; record #17939; City of Watertown; property is tax exempt for 7 months; $390.28 total taxes abated.

CAMPING FEES
Motion by Brinkman, second by Thomas, to approve the following Memorial Park camping fees, as submitted and recommended by Maintenance Supervisor, Milo Ford, to be collected in 2009; all present voted aye; motion carried:

Lake Front Prime: $21.00 per day; $126.00 per week; and $487.00 per 30 day month.
Electric Only: $18.00 per day; $108.00 per week; and $371.00 per 30 day month.
Full Hook-up: $20.00 per day; $120.00 per week; and $419.00 per 30 day month.
Tent Site: $13.00 per day and $78.00 per week.
Building Rental: $53.00 per day
Picnic Shelters: $20.00 reservation fee.
Firewood: $4.00 per bundle.

MONHTLY REPORTS
Maintenance Supervisor, Milo Ford, advised the Board that he has not received, as of this date, the final plans for the second floor remodel project, from Todd Architects. Mr. Ford noted the utility bills, for County buildings, have shown a steep increase over 2008, with natural gas usage for the Courthouse tripled over the same time period in 2008. Mr. Ford informed the Board that two local plumbing contractors and a representative from Roby, Quintal & Everson, have looked into the plumbing issues at the Detention Center. Mr. Ford is waiting for a written recommendation from Roby, Quintal & Everson before moving forward to resolve these issues. Minor seepage into the basement area of the Detention Center has once again occurred and Mr. Ford expressed his opinion that the County has taken all the preventative measures that can be handle privately. Mr. Ford requested authorization to refer this issue to a consulting engineer. The Board had no objection to this request. Mr. Ford reported the Watertown Winter Farm Show has completed its run at the Extension Center Complex with no major problems. Discussion was

held regarding a "Mosquito Control Conference" that Mr. Ford has previously attended. The Board is not requiring Mr. Ford to attend this conference in 2009. **Highway Supt., Rick Small,** held a discussion with the Board regarding an issue in Elmira Township and the erosion of a Township road caused by Willow Creek. Discussion revolved around altering the channel of the creek and also the possibility of closing the road permanently. Mr. Small will prepare a resolution, to bring to the Board at a later date, requesting that this project be considered a protective measure for a bridge the County has replaced downstream from the proposed channel realignment, which would qualify the project for federal funding. The Highway Supt. noted his department is preparing for crack sealing on County roads, weather permitting.

TRAVEL REQUESTS

Maintenance Supervisor, Milo Ford, presented the Board with an employee travel request form. Motion by Larson, second by Thomas, to authorize travel expenses for three maintenance employees to attend a custodial seminar in Brookings on March 10th; all present voted aye; motion carried. Mr. Ford noted there are no registration costs for this seminar. Highway Supt., Rick Small, presented the Board with a travel request form. Motion by Larson, second by Thomas, to authorize travel expenses for the Highway Supt. to attend the "Superintendent's Short Course" scheduled for March 10th -13th, in Oacoma; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel changes; all present voted aye; motion carried: Heidi Brandriet; Appraiser I; 6 month step increase; from step 1/$13.11 per hour to step 2/$13.57 per hour; effective date February 1, 2009; submitted and approved by Director of Equalization, Shawna Constant. David Curtis; part time transport Deputy Sheriff; step 1/$16.06 per hour, effective date February 5, 2009; submitted and approved by Sheriff, Toby Wishard.

HUMAN RESOURCES

Human Resource Director, Terry Satterlee, met with the Board to discuss a possible directive calling for employee evaluations to be completed by the proper Dept. head before step increases are allowed. Mr. Satterlee will prepare and submit this directive to the Board at a future meeting.

TEEN COURT

Maintenance Supervisor, Milo Ford, submitted a request, on behalf of "Teen Court" personnel, for the use of the Commissioners chambers on the evenings that "Teen Court" convenes. The Board had no objection to this request.

OTHER MATTERS

Commissioner Larson reported on a flood meeting he recently attended at Watertown City Hall. Commissioner Marquardt reported on commercial property appraisal meetings he recently attended.

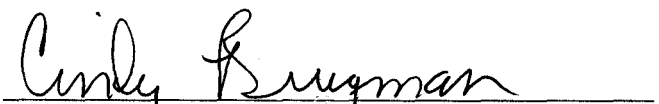
LINCOLN COUNTY ADMINISTRATIVE BUILDING TOUR

The Board noted that Commissioners Thomas, Marquardt, Brinkman, and Larson, will travel to Lincoln County immediately following adjournment of this meeting, to tour the new Lincoln County Administrative Building.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 9:48 a.m., until 9:00 a.m., Tuesday, February 24th, 2009; all present voted aye; motion carried.

ATTEST:



Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 17, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 24, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of February 17th, 2009

4. Action to approve a copier lease for the Extension office

5. Monthly reports
   a. Emergency Management
   b. Sheriff

6. 9:15 a.m., Dave Todd, Todd Architects, review of 2nd floor remodel plans and action to advertise for project bids

7. Discussion with Highway Supt., Rick Small, regarding right of way issues associated with the asphalt overlay project on County Road 21-2

8. 10:00 a.m., Opening of bids for Highway supplies and Weed chemicals, and action to award bids

9. Review of engineers recommendation regarding sanitary waste system at the Detention Center and action to proceed with project to correct existing problems

10. Action to approve the 2009 Memorial Park Campground Manager contract

11. Action to approve payroll claims

12. Review notice of CPI for taxes payable in 2010

13. Action to approve automatic budget supplements w/grant reimbursement funds

14. Action to approve personnel changes
    a. Dave Hedding, Highway Maintenance II, 6 mo. step increase

15. Discussion regarding tour of Lincoln County Administrative building

16. Action to enter into executive session

17. Open

18. Old Business

19. New Business

20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 3rd, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 24, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 24th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman, and Larson; Johnson absent; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of February 17th, 2009, as presented by the Auditor, all present voted aye; motion carried.

EXTENSION COPIER LEASE
Extension Educator, Chuck Langner, appeared before the Board to request authorization to enter into a copier lease for the Extension Office. Mr. Langner noted the last lease has expired and that the proposed lease will come at a lower price than the previous lease which was signed in January 2003 for 63 months. Motion by Thomas, second by Brinkman, to authorize a copier lease for the Extension Office; all present voted aye; motion carried. Discussion was also held regarding a request, from the US Census Bureau, to use facilities at the Extension Center Complex for a three week period. Mr. Langner advised the Board the Census Bureau wishes to use the facility free of charge and the request for the use of the facilities would require shifting previously scheduled events. Mr. Langner will update the Board on this request after further discussion with the Census Bureau.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, updated the Board on the following items: First Dist. Association of Local Govts. will assist with updating the County's pre-disaster mitigation plan; a small table top exercise will be held at Glacial Lakes Energy today; a regional meeting to discuss the use of FY09 Homeland Security grant funds will be held on Wednesday, February 25th, at 2:00 p.m., at the Watertown Event Center; and the next meeting of the LEPC will be held on March 3rd. Mr. Sutton encouraged the Board to attend the regional meeting regarding the use of FY09 Homeland Security grant funds and noted, that Kristi Thurman, Director of the SD Dept. of Emergency Management and Tom Dravland, Secretary of the SD Dept. of Public Safety, are scheduled to be present to explain why the State is requesting all FY09 Homeland Security grant funds to upgrade the State radio system. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of January: 62.29 average daily inmate population; 173 bookings; $10,943.00 collected in work release; $8,155.00 collected in out of county prisoner contracts; $3,419.00 collected in fees for the 24/7 program, with 58 individuals testing twice daily and 10 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 307 sets of civil papers served; 274 calls for service; 18 accidents investigated; 60 arrest warrants; and 14 transports for a total 3,366 miles traveled. Sheriff Wishard noted the average inmate population one year ago was 42 compared to 62 at this time. Sheriff Wishard advised the Board that the "Interview and Interrogation" training, hosted by the Codington County Sheriff's Office for law enforcement officials, was very successful. Sheriff Wishard informed the Board that the training was paid for by a grant through Law Enforcement Training and five deputies from Codington County were able to attend the training. Sheriff Wishard updated the Board on the "Highway Safety Grant", which was applied for last fall. Codington County was awarded funds in the amount of $32,000.00, which reflects

an 80/20 matching grant with the County responsible for 20% of any purchases. Purchases could include digital cameras and radar units for the Sheriffs' Office patrol vehicles.

COURTHOUSE 2ND FLOOR REMODEL PROJECT

Dave Todd, Todd Architects, met with the Board to review the plans for the proposed remodeling project on the 2nd floor of the Courthouse. Connie Hartley, Third Circuit Clerk of Court Magistrate and Tony Benning, Third Circuit Court Administrator, were also present for this meeting. Mr. Todd noted several changes from the plan which was proposed several months ago. Discussion was held regarding including security cameras, which have been added to the project, and whether or not to include those items in the bid process or to use the vendor who installed the current camera system. The Board determined the security camera portion of the project will be handled by the previous vendor per Mr. Todd's recommendation. Mr. Todd noted the project price is in the $150,000.00 range. Motion by Brinkman, second by Larson, to authorize Todd Architects to prepare bid documents and specifications and to authorize the Auditor to advertise a notice to bidders upon completion of such documents; all present voted aye; motion carried.

DETENTION CENTER SANITARY WASTE SYSTEM

Maintenance Supervisor, Milo Ford, presented the Board with a review, of the Detention Center existing sanitary waste system above the basement ceiling and possible solution for leaking pipes, and ways to remove debris plugging the waste pipe, as prepared by Roby, Quintal & Everson, Consulting Engineers, out of Mitchell, SD. Discussion was held regarding hiring an architect or engineer to prepare a plan to upgrade the current system and whether or not this project would need to be bid. The Board directed Mr. Ford to prepare a "request for proposals" to proceed with an upgrade to the existing sanitary waste system in the Detention Center.

CAMPGROUND MANAGER CONTRACT

Motion by Thomas, second by Larson, to authorize the Chairman to sign the "Campground Manager's Contract", between Codington County and H. Lee Trumm and Carolyn Trumm, in the total amount of $12,531.00, or $2088.50 per month, from April 1, 2009 through September 30, 2009; which represents the same wage increase as was received by other employees, all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Thomas, second by Brinkman, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director, Jim Sutton, travel to Pierre for an "All Hazards Safety Officer Training", March 23rd through March 27th; lodging, meals, and registration to be paid by the State of South Dakota. Motion by Larson, second by Thomas, to approve the following travel request; all present voted aye; motion carried: Highway Supt., Rick Small, travel to Pierre for a meeting with the SD Dept. of Transportation Commission, February 25th through February 26th, with costs for lodging and meals.

COUNTY ROAD 21-2 ASPHALT MAT OVERLAY PROJECT

Highway Supt., Rick Small, met with the Board to discuss private fencing in the right of way associated with the asphalt mat overlay project scheduled for County Road 21-2. Mr. Small will contact the appropriate property owners regarding the procedures required regarding the fencing in association with this project.

BIDS FOR HIGHWAY SUPPLIES AND WEED CHEMICALS

This being the time and place set for the opening of bids for 2009 Highway supplies and Weed chemicals, the following bids were received, announced by Highway Supt., Rick Small, and acted upon.

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

1. Cretex Concrete Products West, Inc., Rapid City, SD.
    a. Concrete Pipe: 24" - $25.30 per ft.; 36" - $47.15 per ft.; 60" - $124.94 per ft.
    b. Pre-Stressed Bridge Deck: 40'x23" - $3,623.00 each; 50'x30" – $5,264.00 each
    c. Concrete Box Culverts: 8'x8' $411.00 plf.; 10'x10' $509.00 plf.

Motion by Brinkman, second by Larson, to accept the bid of Cretex, the only bid, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Corrugated Metal Pipe

1. Contech Construction Products, Inc., Sioux Falls, SD.
    a. 2 2/3" x 1/2" corrugation: 18"x16 ga. - $11.58 plf; 24"x16 ga. $15.35 plf; 30"x14 ga. $23.24 plf; 36"x14 ga. $27.97 plf.
    b. 5" x 1" corrugation: 60"x14 ga. $48.73 plf; 72"x12 ga. $81.32 plf; 96"x12 ga. $106.13 plf; 108"x12 ga. $121.50 plf.
    c. 5" x 1" corrugation arch: 60" class 72"x44" 12 ga. $51.17 plf; 72" class 81"x59" 12 ga. $61.75 plf; 108" class 128"x83" 12 ga. $137.79 plf.
2. Huron Culvert & Tank, Huron, SD
    a. 2 2/3" x 1/2" corrugation: 18"x16 ga. $11.85 plf; 24"x16 ga. $15.82 plf; 30"x14 ga. $23.80 plf; 36"x14 ga. $28.43 plf.
    b. 5" x 1" corrugation: 60"x14 ga. $49.47 plf; 72"x12 ga. $82.48 plf; 96"x12 ga. $109.10 plf; 108"x12 ga. $123.26 plf.
    c. 5"x1" corrugation arch: 60" class 72"x44" 12 ga. $72.02 plf; 72" class 81"x59" 12 ga. $87.47 plf; 108" class 128"x83" 12 ga. $131.98 plf.

Motion by Brinkman, second by Larson, to accept both bids, per the recommendation of the Highway Supt. The Highway Supt. explained that delivery times vary between the two bidders. By accepting both bids, in the case of an emergency the bidder with fastest delivery could be used. All present voted aye; motion carried.

Bridge Lumber

1. Huron Culvert & Tank, Huron, SD
a. Plank 3'x12'x20' - $1,450.00 M'BF partial load; $1,350.00 M'BF full load
b. Creosote piling 35' to 40' lengths – no bid
c. Wood posts 4" to 5" x 12' – no bid, 4" to 5" x 14' $25.00 each

Motion by Larson, second by Brinkman, to accept the bid of Huron Culvert & Tank, the only bid, for bridge lumber, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Diesel Fuel and Gasohol

1. Cenex, Watertown, SD
a. #2 diesel – Watertown shop $2.10 gal; #2 diesel – Out shops $2.20 gal; #1 diesel – Watertown shop – no bid; #1 diesel – Out shops – no bid
b. Gasohol E-10 – Watertown shop $2.015 gal; Gasohol E-10 - Out shops $2.115 gal; E-20 no bid; E-30 no bid; E-85 no bid

Motion by Larson, second by Brinkman, to accept the bid of Cenex, the only bid, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Liquid Asphalt

1. Flint Hills Resources, Marshall, MN
a. MC-70 $658.46 per ton; MC-3000 $557.46 per ton; AE-150 – AE-200 $411.48 per ton; MC 3000R – no bid.
2. Jebro, Inc., Sioux City, IA
a. MC-70 $699.25 per ton; MC-3000 $624.25 per ton; AE-150 – AE-200 no bid; MC3000R no bid.

Motion by Brinkman, second by Larson, to accept the bid of Flint Hills, per the recommendation of the Highway Supt., upon vote of the Board, all present voted aye; motion carried.

Pea Gravel

1. Northern Con-Agg, Inc., Plymouth, Minnesota
a. $4.50 per ton, Rauville plant

Motion by Brinkman, second by Larson, to accept the bid of Northern Con-Agg, per the recommendation of the Highway Supt., upon vote of the Board all present voted aye; motion carried.

Gravel Crushing

1. Brownlee Construction, Watertown, SD
a. 1/2" $2.14 per ton; 5/8" $1.89 per ton; 3/4" $1.79 per ton

Motion by Larson, second by Thomas, to accept the bid of Brownlee Construction, the only bid, as recommended by the Highway Supt., all present voted aye; motion carried.

Asphalt Patching Material

1. McLaughlin and Schulz, Marshall, MN
a. Cold Mix $94.00 per ton
b. Hot Mix $60.00 per ton

Motion by Larson, second by Brinkman, to accept the bid from McLaughlin and Schulz, the only bid, as recommended by the Highway Supt., all present voted aye; motion carried.

Weed Chemicals

1. Van Diest Supply Co., Pierre, SD
a. Round up Ultra Max – no bid; Round Up Pro or equivalent $29.97 per gal; Plateau or equivalent $199.96 per gallon; 2-4-D Amine, Aquatic labeled $11.77 per gal; Tordon 22K or equivalent $64.84 per gal Rodeo Aquatic or equivalent $38.85 per gal; Milestone $289.97 per gallon; Forefront $50.93 per gallon; Nonionic Surfactant $13.61 per gallon.
2. Hefty Seed Co., Watertown, SD
a. Round Up Ultra Max or equivalent $60.91 per gal (April bid); Round Up Pro or equivalent $30.46 gal (generic), $44.62 (pro); Plateau or equivalent $257.25 gal; 2-4-D Amine, Aquatic labeled $12.80 gal; Tordon 22K or equivalent $93.05 gal (Tordon), $64.35 gal (Outpost); Rodeo Aquatic or equivalent $57.84 gal.

Motion by Larson, second by Thomas, to accept both bids, per the recommendation of the Weed Supervisor; all present voted aye; motion carried.

COMMISSIONER EXCUSED

Commissioner Larson was excused at 10:40 a.m.

PAYROLL CLAIMS

Motion by Thomas, second by Brinkman, to approve for payment the following payroll claims; all present voted aye; motion carried: Commissioners: 9,370.09 total salaries. Auditor: 16,819.02 total salaries. Co. Treasurer: 23,099.72 total salaries. States Attorney: 22,976.56 total salaries; Ruth Swenson 901.75 part time. Gov. Buildings: 14,617.99 total salaries; Cindy Dargatz 614.43 part time. Dir. Equalization: 30,486.64 total salaries. Reg. of Deeds: 16,130.80 total salaries. Veterans Service: 7,806.40 total salaries. Sheriff: 48,736.44 total salaries; Jack Weber 663.84 part time & meals; Chuck Carbonneau 268.52 part time & meals; Jim Wollan 59.60 part time & meals; David Curtis 393.03 new hire part time & meals; Janelle Nygaard 389.26 new hire part time. Co. Jail: 62,516.32 total salaries; Donna Weber 1031.42 part time matron & meals; Amy Coon 1,409.42 part time; Jennifer Matejek 2421.17 part time. Coroner: 1,076.50 total salaries. Care of the Poor: 3,701.25 total salaries; Julie Radach 179.90 part time. Co. Nurse: 3,500.31 total salaries. Ag. Bldg.: 7,787.14 total salaries. Co. Extension: 7,424.18 total salaries; Chuck Langner 36.01 meals; Deb Sundem 8.31 meals; Jodi Loehrer 33.24 meals. Weed Control: 7,868.17 total salaries; William DeBerg 18.47 meeting; Bill Hoff 55.41 part time; Bret Hendricks 29.47 meeting & mileage; John Moes; 34.97 meeting & mileage; Jim Thyen 38.27 meeting & meals. Road & Bridge: 71,704.68 total salaries. Emergency Management: 8,925.32 total salaries. Crime Victim: 4,914.88 total salaries. W.I.C.: 3,395.58 total salaries. Total: 372,857.99. Breakdown of withholding amounts which are included in the above: S.D. Retirement 32,583.02; S.D. Retirement 346.71 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 65,211.41 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,371.10 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,399.68 ins.; U.M.B. Bank 1,927.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 131.67 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 7,855.37 employee payments; Cod. Co. Treasurer 29,350.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 370.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 24,064.10 federal withholding; Reliabank Dakota 40,207.16 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 141.45 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

NOTICE OF C.P.I. FOR TAXES PAY 2010

The Auditor provided the Board with the following C.P.I., for taxes payable in 2010, as provided by the SD Dept. of Revenue and Regulation: 3.0%

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Thomas, to approve an automatic budget supplement, in the amount of $50,051.56, to the Emergency Management expenditure and revenue budgets, with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Brinkman, to approve the following personnel changes; all present voted aye; motion carried: Dave Hedding, Highway Maint. III, 6 month anniversary step increase, from step 1/$14.03 per hour to step 2/$14.49 per hour, effective date Feb. 1, 2009, submitted and approved by Highway Supt., Rick Small. Janelle Nygaard, Sheriff's Secretary regular part time (20 hours per week), new hire, step 1/$11.27 per hour, effective date Feb. 15, 2009, submitted and approved by Sheriff, Toby Wishard.

LINCOLN COUNTY TOUR

The Board discussed their recent tour of the Lincoln County Courthouse and new Administrative Building. The Board also discussed requesting a needs assessment for the current offices located in the Courthouse. No action was taken at this time.

NACO PRESCRIPTION DRUG PROGRAM

Commissioner Thomas reported 182 individuals used the NACo Prescription Drug program in Codington County in the month of January, with a realized savings of $1,093.25.

LEGISLATIVE BILLS

A brief discussion was held regarding HB1278, a bill to clarify certain statutes prohibiting political subdivisions from restricting firearms

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Thomas, to adjourn at 11:23 a.m., until 9:00 a.m., Tuesday, March 3rd, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 3, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of February 24th, 2009

4. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Welfare
   e. Weed

5. 9:15 a.m., Brad Wilson, SDML, review of workers compensation insurance

6. Discussion/action to approve the 2009 striping contract

7. Discussion/action regarding a request from a Scout Troop to tour the Highway Dept.

8. Action to declare used Highway supplies surplus to be sold

9. Action to approve an office renovation project in the Clerk of Courts Office as budgeted

10. Action to approve 24/7 funds for payroll purposes and to re-assign a current Detention Center employee as a 24/7 Coordinator

11. Action to approve a Commission Directive regarding employee evaluations

12. Action to approve automatic budget supplements w/grant reimbursement funds

13. Action to approve personnel changes
    a. Janelle Nygaard, new hire, Criminal/Civil Support Coordinator

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 10th, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 3rd, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED

Motion by Brinkman, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Brinkman, second by Johnson, to approve the minutes of February 24th, 2009, as resented by the Auditor, all present voted aye; motion carried.

SDML WORKERS COMPENSATION REVIEW

Brad Wilson, Marketing Director with the SDML Workers Compensation Fund, met with the Board to review Codington County's workers compensation insurance coverage and premium for 2009 and previous years. Mr. Wilson noted Codington County is entering its 20th year as a member of the SDML Workers Compensation Fund. Discussion was also held regarding accidental death and dismemberment coverage available to volunteers. Mr. Wilson noted this coverage is not a part of Codington County's current policy.

MONTHLY REPORTS

Extension Educator, Chuck Langner, updated the Board on winter meetings and anticipated spring planting conditions. Mr. Langner informed the Board that the 1993 Chevy Pickup used at the Ag. Building is in need of transmission repairs. The Board authorized the repair to the pickup with a new transmission and cooler. **Community Health Nurse, Karla Moes,** submitted her written monthly report to the Board which covered the following topics: WIC caseload; developmental screening; pregnancy assessments; preschool screening; baby care chart audits; CPR and proficiency testing; and athletic physicals. This written report also included the following information: FY08 WIC reports show $614,082.00 was spent in Codington County by participants using WIC vouchers which is the 4th highest dollar amount in the state for money spent with WIC vouchers. The WIC caseload for that same time period shows Codington County had the 4th highest caseload in the state. Mrs. Moes noted the office has received many phone calls and walk in clients who have lost their jobs. Mrs. Moes also noted the local layoffs appear to have increased the number of WIC appointments. **Welfare Director, Sarah Elbert,** provided the Board with the following statistics for the time period February 6th through March 6th: 16 applications; with 3 denials; 4 pending or referred; 9 approved; and 5 new clients approved. Total Assistance: $1,901.16 for rent and utilities; no active medical cases, and 7 medical applications pending decision. Total Credits: $5,884.63; one full release/compromise. The Welfare Director reported a catastrophic reimbursement in the amount of $3,477.01 and FEMA funds in the amount of $7,985.22 to be expended by November 30th, 2009. **Weed Supervisor, Nick Endres,** reported his department is working on preparing trucks for the spraying season and his department also continues to assist at the Extension Center Complex when needed. Discussion was also held regarding the pull type sprayers the Weed Dept. previously rented out and the County's liability when renting these sprayers to private parties. Chairman Marquardt will speak with the Codington County States Attorney regarding the County's liability if these sprayers would be rented to private citizens.

COUNTY ROAD STRIPING PROGRAM

Highway Supt., Rick Small, presented the Board with the funding agreement for the 2009 County Road Striping Program. Mr. Small advised the Board that Codington County will receive $11,512.55 from the State of South Dakota for the road striping project. Mr. Small estimates a total cost of $35,788.80 for striping approximately 48 miles in Codington County in 2009, with the County's share at an amount of $24,276.25. Motion by Larson, second by Thomas, to authorize the Chairman to sign the funding agreement for the striping project, all present voted aye; motion carried.

HIGHWAY DEPT. TOUR

Highway Supt., Rick Small, advised the Board he has been approached by a local Boy Scout Troop for a walk through tour of the Highway Dept. Shop. Mr. Small informed the Board that approximately 25 scouts and 5-6 leaders will participate in the requested tour. Mr. Small has contacted the County's risk management company and has received their approval for the tour to be held in the evening after normal working hours. Motion by Larson, second by Brinkman, to approve the tour as requested; all present voted aye; motion carried.

SURPLUS HIGHWAY SUPPLIES

Motion by Thomas, second by Brinkman, to declare used Highway supplies as surplus and to sell such surplus items under the following schedule; all present voted aye; motion carried: Used culverts, bridge lumber, bridge supplies, tires, etc., will sell for 50% of the County Highway inventory cost or 50% of the replacement cost which ever is higher. Scrap Metal will be sold at the current daily scrap prices in Watertown.

COMMISSION DIRECTIVE 2009-6

Motion by Larson, second by Thomas, to approve Commission Directive 2009-6, requiring yearly employee performance appraisals and performance appraisals before step increases or promotions are approved; all present voted aye; motion carried.

24/7 SOBRIETY FUNDS DESIGNATED FOR WAGE AND SALARY

Sheriff, Toby Wishard and Chief Correctional Officer, Tom Walder met with the Board to request the use of 24/7 Sobriety funds for salary and wage purposes as allowed and recommended by the State. Sheriff Wishard noted, with an expected increase in inmate population, and the authorized leave of a full time correctional officer, funds could be saved by promoting a part time employee to full time and designating 24/7 Sobriety funds to wage and salary based on participation in the program. Motion by Thomas, second by Larson, to authorize the Sheriff to move a part time correctional officer to full time and to utilize 24/7 Sobriety funds for wage and salary purposes; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Jannelle Nygaard (corrected from February 24th, 2009); new hire Criminal/Civil Support Coordinator; regular part time (20 hours per week); step 1/$12.30 per hour; effective date February 15, 2009; submitted and approved by Sheriff, Toby Wishard. Scott Bohls; Correctional Officer; anniversary step increase from step 2/$13.78 per hour to step 3/$14.26 per hour; effective date April 1, 2009; submitted and approved by Chief Correctional Officer, Tom Walder.

TRAVEL REQUEST
Motion by Thomas, second by Larson, to approve the following travel request as submittted by Emergency Management Director, Jim Sutton; all present voted aye; motion carried: March 9th through March 10th; travel to Chamberlain; work on template for rewriting Codington County LEOP (Local Emergency Operations Plan) and meet with State and County Emergency Management Directors; lodging and meals paid for by the State Office of Emergency Management.

CLERK OF COURTS OFFICE PROJECT
Motion by Larson, second by Thomas, to authorize the Maintenance Supervisor to proceed with a planned project for the Clerk of Courts office, including replacing floor covering, installing a suspended ceiling, and new lighting fixtures; as previously budgeted; all present voted aye; motion carried.

COMMISSIONER EXCUSED
Commissioner Johnson was excused at 10:22 a.m.

EXECUTIVE SESSION
Motion by Thomas, second by Larson, to enter into executive session at 10:27 a.m., to discuss personnel and union issues; all present voted aye; motion carried. The Board returned to regular session at 10:40 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 10:46 a.m., until 9:00 a.m., Tuesday, March 10th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 10, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of March 3rd, 2009**

4. **Discussion/action on a resolution regarding the re-alignment project of Willow Creek in Elmira Township** postpone until 3-17-09

5. **Discussion regarding the removal of old rural fire district numbers in Codington County** post pone until 3-17-09

6. **Action to approve the "Beynon Addition Plat" resolution for property located in Pelican Township Sec. 12-T116N-R53W**

7. **Discussion/action regarding a water seepage problem at the Detention Center**

8. **Action to authorize the Chairman to sign the Designation of Applicant Agent document and Letter of Funding Commitment for updating Codington County's PDM Plan**

9. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**

10. **Action to transfer 24/7 funds from the General Fund to the 24/7 Sobriety Fund as required by statute**

11. **Action to approve the Auditor's Account with the Treasurer for the month ending February 2009**

12. **Action to approve claims for payment**

~~13.~~ **Action to approve automatic budget supplements w/grant reimbursement funds**

14. **Action to approve travel requests for County Commissioner, Auditor and Deputy Auditor, and Detention Center employee**

15. **Action to approve personnel changes**
    a. Correctional Officer, Jennifer Guest, anniversary step increase

16. **Action to enter into executive session**

17. **Open**

18. **Old Business**

19. **New Business** Police Software Contract, Ryan Remmers

20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 17th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 10, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 10th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of March 3rd, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Director of Equalization, Shawna Constant, informed the Board that the 2009 property tax assessment notices have been mailed out and noted the following deadlines for appealing assessed values: Local Boards – March 12th; County Board – April 7th; and Consolidated Board – April 7th. The Director of Equalization's Office is busy answering phone calls from property owners about the assessment notices. The Director of Equalization will host an informational meeting for Local Boards on Thursday, March 12th, at 7:00 p.m., at the Codington County Extension Center Complex. **Register of Deeds, Ann Rasmussen**, submitted her monthly statement of fees to the Board for the month ending February 28, 2009. Collections totaled $18,746.50, down approximately $10,000.00 from 2008 but similar to collections in 2006 during this same time period; with $1,020.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds advised the Board that Active Data Systems representatives have been present in her office to convert present files over to the file director and clerk track software which was recently purchased. **Auditor, Cindy Brugman,** advised the Board that revenues are down approximately 14% from revenues at this same time in 2008 with a large decrease in bank franchise and interest revenue from a year ago. The Auditor recommended that the Board give special attention to any unbudgeted expenditure requests that may be presented in 2009. **Treasurer, Carol Maloney,** reported her office continues to prepare for payroll direct deposit for all employees in March and continues to process Elderly Assessment Freeze applications for Board of Equalization proceedings.

BEYNON ADDITION PLAT RESOLUTION 2009-6
Luke Muller, Zoning Officer, presented the "Beynon Addition" Plat to the Board. Mr. Muller reviewed the plat located in Pelican Township and noted the plat was a requirement of a Board of Adjustment action. Mr. Muller noted the primary reason for the replat was because of the lengthy legal description and the replat is an attempt to "clean up" the legal description. Mr. Muller advised the Board that this plat comes with the recommendation of a "do pass" from the Planning and Zoning Board.

RESOLUTION #2009-6

A Resolution to approve the platting of the "Beynon Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:
"Beynon Addition" in the County of Codington, South Dakota, located in the SW1/4 of the SE1/4 of Section 12-T116N-R53W, of the 5th p.m., Codington County, South Dakota,
and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Thomas; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 10th day of March, 2009.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2009-6, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 10th day of March, 2009

Cindy Brugman
County Auditor, Codington County, South Dakota

PRE DISASTER MITIGATION PLAN UPDATE

Emergency Management Director, Jim Sutton, presented the Board with the following documents relating to the update of the County's Pre Disaster Mitigation: A Letter of Funding Commitment, which guarantees the County's cash/in-kind commitment of up to $6,250.00 for the plan update and the Designation of Applicant Agent form, which designates Jim Sutton as the applicant agent. Mr. Sutton informed the Board the funding commitment does not necessarily mean the County will be required to pay any of the $6,250.00 as the commitment is also "in-kind". Motion by Brinkman, second by Larson, to authorize the Chairman to sign the aforementioned documents; all present voted aye; motion carried.

DETENTION CENTER WATER SEEPAGE

Maintenance Supervisor, Milo Ford, met with the Board to discuss a preliminary investigation, prepared by Aason Engineering, of the water seepage problem into the basement wall of the Codington County Detention Center. Aason Engineering recommended a system of drain tile and inlet grates to correct this problem along with waterproofing the basement wall when the drain

tile is installed. Aason Engineering provided a cost estimate of up to $1,050.00 to prepare plan sheets for the drain tile and inlet system project. Motion by Thomas, second by Larson, to direct Mr. Ford to request that Aason Engineering prepare the aforementioned plan sheets; all present voted aye; motion carried.

LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM SOFTWARE

Sheriff, Toby Wishard, and Ryan Remmers, Watertown Police Dept., met with the Board to discuss a software upgrade to the current RMS (Records Management System) software. Codington County and the City of Watertown currently share a joint records management system through New World Systems. A GIS Data Maintenance Tool is available to existing customers of this software at a cost of $1,500.00. In order for the Police Dept. to obtain the GIS Data Maintenance Tool, at the $1,500.00 price, instead of the non-user cost of $6,700.00, the County is required to co-sign, along with the City of Watertown, the ERSI Embedded Third Party Software and Fees Agreement with New World Systems. Mr. Remmers noted the $1,500.00 cost would be paid for entirely by the City of Watertown. Motion by Brinkman, second by Thomas, to authorize the Chairman to sign the aforementioned software and fees agreement with New World Systems; all present voted aye; motion carried.

24/7 SOBRIETY FUNDS TRANSFER

Motion by Thomas, second by Johnson, to transfer 24/7 sobriety funds, collected and placed in the General Fund in the month of February, from the General Fund to the 24/7 Sobriety Fund, as required by statute; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Thomas, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of February, 2009, all present voted aye; motion carried.

Cash on hand	$	5,934.27
Checks in Treasurer possess		
less than 3 days	$	71,644.96
Cash Items	$	203.50
TOTAL CASH ASSETS ON HAND	$	77,782.73
RECONCILED CHECKING		
Great Western Bank Checking	$	2,307.27
Great Western Bank Checking (Memorial Park)	$	25.28
Reliabank Dakota	$	5,138,593.80
INVESTMENTS		
SD Public Funds Investment	$	6,952.99
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,000,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,400,000.00
Home Federal Bank	$	200,000.00
Peoples State Bank	$	400,000.00
Reliabank	$	200,000.00
TOTAL CASH ASSETS	$	8,625,662.07
General Ledger Cash Balance by Funds:		
General	$	4,587,823.23
General restricted cash	$	500,000.00
Sp. Revenue	$	2,707,902.34
Sp. Revenue restricted cash	$	10,411.85

Internal Service	$	2,060.91
Trust & Agency	$	817,463.74
(schools 413,235.27, townships 26,338.10; city/towns 104,400.53)		
TOTAL GENERAL LEDGER CASH	$	8,625,662.07

CLAIMS APPROVED

Motion by Larson, second by Brinkman, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 67.46 Sup, Ace Hardware 40.99 Rep, Alltel 58.18 Util, Alltel 110.05 Util, Alltel 78.04 Util, Alltel 3823.68 Sup, Alltel 67.34 Util, Alltel 93.56 Util, Richard Amundson - Landlord 440.00 Indg Util, Batteries Unlimited 176.00 Rep, Cindy Bau 62.70 Trav, Best Business Products 215.44 Maint, Best Western Ramkota Hotel 420.00 Trav, Bierschbach Electric Inc 544.57 Eqp, Boys & Girls Club 833.33 Pymt, Bratland Law 1004.40 Prof Svc, Brevik Law Office Prof LLC 240.36 Prof Svc, Gina Brown 52.96 Jury, Dallas Buchholtz 33.00 Trav, Nathan Bunke 40.00 Witn, Burns Law Office 2923.00 Prof Svc, James Campbell 40.00 Witn, Cass-Clay Creamery 987.00 Sup, Century Business Products 42.00 Maint, Chippewa Co Sheriff's Office 97.40 Fees, Clark Co Em 35.20 Trav, Coast To Coast Solutions 194.46 Sup, Codington Clark Electric 18.00 Util, Codington Clark Electric 121.84 Indg Util, Codington Clark Equipment 1128.25 Rep, Codington Clark Equipment 115.75 Rep, Codington Co Clerk Of Courts 150.00 Refund, Codington County Treasurer 2.50 Sup, Cole Papers, Inc. 657.90 Sup, Connecting Point Computer Cent 14260.00 Eqp, Connecting Point Computer Cent 53.00 Maint, Connecting Point Computer Cent 5746.75 Maint, Continental Research Corporation 180.00 Sup, Douglas Cook 33.00 Trav, County Fair Foods 81.31 Sup, Credit Bureau Of Watertown Inc 690.98 Pymt, Crescent Electric Supply Co. 64.51 Rep, Crescent Electric Supply Co. 79.78 Rep, CSD 75.00 Prof Svc, Culligan Water Conditioning 90.00 Sup, Mel Dahle Tire Co. 30.00 Rep, Dakota Forensic Consulting 200.00 Prof Svc, Danko Emergency Equipment 1399.01 Eqp, Deuel Co Em 33.00 Trav, Lori Deutsch 95.20 Trav, Donna Dietrich, Chairman 137.62 Prof Svc, Digital Ally 24185.00 Eqp, DTN Corporation 1584.00 Rent, Dutch Boy 60.00 Maint, The Earthgrains Company 546.96 Sup, Ellyson Law Office 1339.04 Prof Svc, Nick Endres 86.01 Trav, Endres Welding 425.00 Rep, Engelstad Electric Co. 57.16 Sup, Farnams Genuine Parts 46.00 Rep, Farnams Genuine Parts 1684.48 Sup, Fastenal Company 21.46 Rep, Federal Signal Corporation 11846.40 Eqp, FSH Communications LLC 120.00 Util, GCR Tire Center 34.95 Rep, Glacial Lakes & Prairies Tour. 445.00 Sup, Becky Goens 21.71 Trav, Grainger 91.59 Sup, Grand Forks Co Sheriff's Dept 36.00 Fee, Grant Co Em 1579.97 Trav, Green, Schulz, Roby, Etal 707.20 Prof Svc, Gunderson Law Office 317.00 Prof Svc, Peggy Haugan 54.44 Jury, Wayne Heron 20.00 Witn, Hillyard Floor Care Supply 1072.82 Sup, Horn Law Office 196.60 Prof Svc, Howard Vet Clinic 1166.25 Sup, Human Service Agency 1700.00 Prof Svc, Glacial Lakes Humane Society 220.00 Pymt, HyVee #1871 Accts Receivable 43.60 Sup, HyVee Pharmacy 216.69 Pris Meds, Interlakes Community Action 412.25 Pymt, Intoximeters 841.50 Sup, Jefferson Partners LP 50.00 Trav, Jeff's Vacuum Center 9.99 Sup, Jeff's Vacuum Center 42.20 Rep, Kelsey Johnson 20.00 Witn, Jurgens Printing 69.00 Sup, Kingsbury Co Em 125.00 Eqp, Knology 57.95 Util, Knology 475.47 Util, Nelva Kooistra 15.00 Prof Svc, Shane Krueger 50.74 Jury, Lake Area Technical Institute 506.65 Trav, Lake City Fire Equipment 450.95 Maint, Todd Landmark 99.00 Trav, Chuck Langner 268.05 Trav, J.H. Larson Electrical Co. 81.86 Rep, Lawson Products 125.75 Sup, Lewis & Clark Bhs 426.00 Prof Svc, Jodi Loehrer 92.40 Trav, Lutheran Social Services 1929.76 Prof Svc, M & T Fire And Safety 52.25 Rep, Macksteel Warehouse, Inc. 100.47 Sup, Mac's Inc. 146.13 Rep, Mac's Inc. 35.84 Sup, Mahowald's 87.11 Sup, Rebecca Malsam 51.48 Jury, Mark's Auto 17.90 Rep, Mike McKernan 49.50 Trav, Menards 378.10 Rep, Menards 42.70 Rep, Metro Fire 2893.03 Eqp, Midcontinent Communications 55.00 Util, Milbank Communications 135.00 Rep, Milbank Communications 356.50 Sup, Milbank Communications 1067.20 Sup, Mivijenic Properties 400.00 Indg Util, Moe Oil Company 2143.35 Sup, Sheryl Mogard 49.50 Trav, Municipal Utilities 16144.05 Util, Municipal Utilities 1111.16 Indg Util,

National Sheriff's Association 100.00 Dues, Edward Nelson 51.48 Jury, New World Systems 12635.00 Maint, Newman Traffic Signs 365.77 Sup, Northern Plains Omsk 645.00 Pris Care, Northland Chemical Corp 98.79 Sup, Northwestern Public Service 814.47 Util, Office Systems, Inc. 52.19 Sup, Office Systems, Inc. 2805.91 Sup, Lori Ogren 20.00 Witn, Ottertail Power Co. 43.45 Util, Overhead Door 27.00 Rep, Pennington County Jail 111.30 Trav, PMB 0112 246.97 Util, Prairie Lakes Health Care Cent 2607.00 Sup, Prairie Lakes Health Care Cent 1560.00 Pris Care, Prairie Lakes Health Care Cent 277.00 Witn, Print 'Em Now 110.00 Sup, Professional Mailing & Market. 6092.37 Sup, Qwest 82.00 Util, Qwest 736.18 Util, Qwest 15.40 Util, Sabrina Ramynke 20.00 Witn, Wendy Ramynke 20.00 Witn, Rawdon Radiator 77.50 Rep, Redlinger Bros. 767.53 Rep, Cathryn Rehfuss 15.00 Prof Svc, Roberts Co Em 67.10 Trav, Roby Quintal & Everson 500.00 Rep, Ron's Small Engine Repair 2529.95 Eqp, Runnings 40.95 Sup, Runnings 34.99 Rep, Dawn Russell 205.20 Prof Svc, Sanford Clinic 132.60 Pris Care, Terrance Satterlee 1500.00 Prof Svc, Schrader's 136.00 Eqp, SD Department Of Revenue 1084.00 Sup, S.D. Federal Property 158.00 Sup, SD State Treasurer 215328.89 March Remittance, Sheehan Cycle 346.68 Rep, Shepherd Reporting LLC 25.00 Prof Svc, Sioux Valley Coop 10735.35 Sup, Sioux Valley Coop 88.83 Sup, Sioux Valley Coop 57.10 Sup, Sioux Valley Coop 120.32 Sup, Sioux Valley Coop 92.44 Sup, South Shore Gazette 901.13 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 186.64 Util, Star Laundry 14.35 Sup, Star Laundry 82.22 Sup, Wanda Steinberg 40.00 Witn, Doug Stengel 49.50 Trav, Connie Stoebner 115.60 Prof Svc, Sturdevant's Auto Parts 21.95 Rep, Deb Sundem 37.70 Trav, Sutton Law Office Pc 10453.52 Prof Svc, Richard Theye 51.48 Jury, Duane Tillman 49.50 Trav, Titan Machinery 325.13 Rep, Trav's Outfitter Inc 64.65 Sup, Us Foodservice Inc 6976.30 Sup, Ray VanLiere 33.00 Trav, Michael Varns 20.00 Witn, Visa - C/O Great Western Bank 250.00 Rent, Visa - C/O Great Western Bank 89.23 Sup, Visa - C/O Great Western Bank 8.45 Rep, Visa - C/O Great Western Bank 154.06 Sup, Visa - C/O Great Western Bank 113.30 Sup, Walmart Community 58.94 Sup, City Of Watertown 3744.00 Rent, Watertown Public Opinion 2900.45 Publ, Nancy Weber 20.00 Witn, Alvin White 53.70 Jury, Wesley Williams 49.50 Trav, Watertown Event Center 50.00 Rent, WW Tire Service Inc 41.70 Rep, Xerox Corporation 94.17 204, Yankton Co. Sheriff 100.00 Prof Svc, Zep Sales & Service 302.40 Sup.

TRAVEL REQUESTS

Motion by Larson, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Commissioner Thomas, NACo Convention, July 24-28, 2009, in Nashville, Tennessee. Auditor & Deputy Auditor, document scanning demonstration, March 18, 2009, at Best Business in Sioux Falls. Detention Center Cook, US Foodservice Food Show, April 1, 2009, at the Fargodome in Fargo, ND. Emergency Management Director, Applicant briefing for Pre Disaster Mitigation Plan, March 11, 2009, in Huron.

PERSONNEL CHANGES

Motion by Thomas, second by Brinkman, to approve the following personnel change form; all present voted aye; motion carried: Correctional Officer, Jennifer Guest; anniversary step increase from step 2/$13.78 per hour to step 3/$14.26 per hour; effective date April 15, 2009; personnel evaluation completed; submitted and approved by Chief Correctional Officer, Tom Walder.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 10:00 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:37 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:43 a.m., until 9:00 a.m., Tuesday, March 17th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 17, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of March 10th, 2009**
4. **Discussion/action on a resolution regarding the re-alignment project of Willow Creek in Elmira Township**
5. **Discussion regarding the removal of old rural fire district numbers in Codington County**
6. **Action to deposit ARARA (American Recovery and Reinvestment Act) funds into the Highway STP (State Transportation Program) fund**
7. **Action to approve a resolution designating 2009 load limits on County roads**
8. **Monthly reports**
   a. **Highway**
   b. **Maintenance**
9. **Action to authorize the Chairman to sign the 2009 Emergency Management State and Local Agreement funding addendum**
10. **Action to approve the Correctional Officer – 24/7 Sobriety Program Coordinator job description**
11. **Action to approve automatic budget supplements w/grant reimbursement funds**
12. **Action to approve personnel changes**
13. **Action to enter into executive session**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 24th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 17, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 17th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of March 10th, 2009, as presented by the Auditor, all present voted aye; motion carried.

WILLOW CREEK REALIGNMENT
Highway Supt., Rick Small, met with the Board to discuss a proposed project to realign Willow Creek in Elmira Township to prevent further erosion of a Township road. Mr. Small reported this project will be eligible for County Bridge replacement funds through the SD DOT. Mr. Small estimated the cost of the project at $114,000.00 with a federal share of $91,200.00 and county share of $22,800.00. Motion by Larson, second by Thomas, to approve the following resolution; all present voted aye; motion carried:

RESOLUTION 2009-8
FEDERAL AID BRIDGE REPLACEMENT OR REHABILIATION PROGRAM
RESOLUTION FOR COUNTY AND URBAN PROJECTS

WHEREAS, Codington County, desires the rehabilitation of the bridge hereinafter described: STRUCTURE NUMBER AND LOCATION: #15-220-161 located 3.0 East & 1.9 North of Watertown over Willow Creek. Erosion mitigation project. Creek channel and road realignment.

AND WHEREAS, Codington County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with the State and Federal requirements.

AND WHEREAS, Codington County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement/rehabilitation for the following reasons:

1. The sufficiency rating is 99.0.
2. The bridge is not located on a County or Township designated Minimum Maintenance Road.
3. The bridge is located on a field to farm to market route.
4. The load carrying capacity of the existing bridge, can N/A or cannot N/A be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Secondary Road Plan" and the State's

"Standard Specifications for Roads and Bridges," the bridge replacement or rehabilitation project at the above described location. Items to be handled by State forces with the Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 114,000.00 .
Federal Share (80%) $ 91,200.00 .
Local Share (20%) $ 22,800.00 .

Proposed Year of Construction: 2010

Vote of Commissioners: Yes 5 No 0

Dated at Watertown, SD, this 17th day of March, 2009.
ATTEST:

Cindy Brugman
County Auditor

Lavern Marquardt
Chairman, County Commission

OUTDATED FIRE DISTRICT SIGNS

Highway Supt., Rick Small, reported he has been contacted by dispatch personnel with the local E-911 reporting system regarding residents calling in incidents and referring to old fire district signs on their property as addresses. Mr. Small requested authorization to notify property owners, through the local media, that these signs can be removed as they are outdated and do not reflect current E-911 addressing. The Board agreed these signs should be removed by the private property owners and not removed by the Highway Dept. unless the sign is located on a County road or in the County right-of-way.

COUNTY ROAD (ARARA) STIMULUS FUNDS

Highway Supt., Rick Small, met with the Board to discuss the ARARA (American Recover and Reinvestment Act) of 2009 Stimulus Funds awarded to Codington County. Mr. Small reported Codington County will receive $135,622.00 in funds that can be applied to any project which is scheduled to begin or the funds can be placed into the County's STP (State Transportation Program) Fund which removes some of the limitations on how long the County has to spend the funds. Mr. Small recommended that Codington County place the ARARA funds into the STP fund for project use at a later date. Motion by Thomas, second by Larson, to deposit Codington County's ARARA funds into the County's STP Fund for use on future projects, as recommended by the Highway Supt.; all present voted aye; motion carried.

WEIGHT LIMIT RESOLUTION

Highway Supt, Rick Small, appeared before the Board to request passage of a vehicle weight limit resolution for spring load limits. Mr. Small has requested assistance from the SD Highway Patrol in enforcing weight limits on County Roads. This resolution is supported by Ordinance #9, as adopted February 4, 1997.

CODINGTON COUNTY WEIGHT LIMIT RESOLUTION
Resolution No. 2009-7

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Codington County Board of Commissioners desires to protect existing Codington County Highways, ultimately saving tax dollars and,

WHEREAS, the Codington County Board of Commissioners desire the enforcement of weight limitations on Codington County Highways as set forth and posted by the Codington County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

> WHEREAS, the limits on Codington County roads shall be, forty miles per hour truck speed limit, and maximum load limit shall be seven tons per axle on all asphalt surfaced roads during the spring thaw period from March 1, to May 1, 2009 inclusive when limit signs are in place. That The South Dakota Highway Patrol be, and hereby is authorized and requested to enforce weight and speed limitations on Codington County Roads.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55 and 32-22-56.

Motion by Larson, second by Brinkman, to approve the above and foregoing resolution; all present voted aye; motion carried.

Dated this 17th day of March, 2009, at Watertown, South Dakota.

Lavern Marquardt
Chairman of the Board

ATTEST:

Cindy Brugman
Codington County Auditor

MONTHLY REPORT

Maintenance Supervisor, Milo Ford, reported on the status of County buildings under his supervision. Mr. Ford noted there is nothing of significance to report at this time and all operations are proceeding normally. A brief discussion was held regarding the rehire date of the seasonal employees at Memorial Park. Mr. Ford will monitor weather conditions before a rehire date is set for these employees.

2009 EMG. MGMT. STATE AND LOCAL AGREEMENT ADDENDUM

The Board reviewed the 2009 Emergency Management State and Local Agreement Addendum and the requirements the County must follow in order to receive funding. SDOEM has allocated Codington County up to $40,426.09 for essential County Emergency Management expenses. This is a 50% grant; therefore, Codington County must match up to the final amount awarded with non-federal funds. Motion by Larson, second by Brinkman, to authorize the Chairman to sign the 2009 SLA Agreement Addendum between Codington County and the State of South Dakota; all present voted aye; motion carried.

24/7 SOBRIETY PROGRAM COORDINATOR JOB DESCRIPTION

Motion by Thomas, second by Johnson, to approve the job description for a Correctional Officer and 24/7 Sobriety Program Coordinator; all present voted aye; motion carried.

OTHER ITEMS
The Board held a general discussion on recent legislative bills and the pending status of several bills affecting Counties.

EXECUTIVE SESSION
Motion by Thomas, second by Larson, to enter into executive session at 9:34 a.m., to discuss negotiations; all present voted aye; motion carried. The Board returned to regular session at 9:43 a.m., no action was taken.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 9:45 a.m., until 9:00 a.m. Tuesday, March 24th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 24, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of March 10th, 2009**
4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
5. **Annual review of employee assessment notices and tax notices per recommendation of Dept. of Legislative Audits**
6. **Action to approve abatements**
   a. **Peter & Florence Weyer**
   b. **Ronald Crocker**
   c. **L/D Holdings LLC**
   d. **Dennis Holien**
   e. **Leroy Bullis & Duane Bullis**
   f. **Patrick Culhane**
   g. **Douglas & Shelly Root**
   h. **Cole Petroleum Products**
   i. **Dean & Lori Seim**
   j. **T.K. Corporation**
7. **Action to approve a claim**
8. **Action to authorize the Chairman to sign a request for State aid for the salary of the County Veterans Service Officer per SDCL 33-16-28.3**
9. **Proposed drainage ordinance discussion**
10. **Action to approve travel requests**
    a. **Highway Supt.**
    b. **Sheriff deputies**
11. **Action to approve automatic budget supplements w/grant reimbursement funds**
12. **Action to approve personnel changes**
    a. **Action to accept resignation of appraiser in the Director of Equalization Office**
    b. **Action to authorize the Director of Equalization to advertise for the position of Appraiser**
13. **Action to enter into executive session**

14. **Open**

15. **Old Business**

16. **New Business**

17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 31st, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 24th, 2009, in the Codington County Courthouse. Members present were; Marquardt, Johnson, Brinkman, and Larson; absent Thomas; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Johnson, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of March 17th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, reported on the following items: Codington County Emergency Management has submitted the County's PDM application to Pierre and has received word that due to a lack of funds this project has been postponed until July 1st when funding will once again become available. ICS 100, 200, & 700 training is scheduled for March 28th & 29th, and ICS 300 training is scheduled for April 18th & 19th. Weather spotter training classes are scheduled for 3:00 p.m., Tuesday, March 31st and 6:30 p.m., Thursday, April 2nd. Both trainings will take place at the Codington County Extension Center Complex. Mr. Sutton reported the Safety Officers training scheduled for Wednesday, March 25th, in Pierre has been postponed, due to current weather conditions, until a later date. A brief discussion was held regarding the flood monitoring gauges north of Watertown. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of February: 60.1 average daily inmate population; 176 bookings; $5,882.50 collected in work release; $15,485.00 collected in out of county prisoner contracts; $3,912.00 collected in fees for the 24/7 program, with 55 individuals testing twice daily and 12 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 397 sets of civil papers served; 180 calls for service; 14 accidents investigated; 63 arrest warrants; and 11 transports for a total 2,672 miles traveled. Sheriff Wishard noted the Courthouse notification system protocol has been distributed to all departments in the Courthouse with instructions on how the notification system should be used separately from the call alarm system. Commissioner Brinkman initiated a brief discussion on the recent death of an on duty Deputy Sheriff in Turner Counter. Discussion was held regarding the sufficiency of Codington County's Deputy Sheriff staffing levels and preparedness when responding to similar situations. Sheriff Wishard noted with the recent stimulus funding there are COPS grant funds available for staffing in Sheriff's departments and for correctional officers. The Board requested that Sheriff Wishard investigate the use of grant funds to upgrade staffing levels in the Sheriff's Office.

EMPLOYEE ASSESSMENT NOTICES
Commissioner Johnson was delegated to review the 2008 assessment notices and tax notices for personnel in the Director of Equalization and Auditor's Office. This yearly review of properties, owned by staff in the aforementioned offices, comes as an audit recommendation of the SD Dept. of Legislative Audits. This is the third consecutive year that the Board has reviewed these assessment notices.

PROPERTY TAX ABATEMENTS

Motion by Brinkman, second by Larson, to approve the following property tax abatements, as recommended by the Director of Equalization, for adjustments to 2008 values on commercial properties located outside the City of Watertown; all present voted aye; motion carried: Record #2436, Peter & Florence Weyer, $319.62 total tax dollar abatement. Record #2560, Ronald W. Crocker, $34.86 total tax dollar abatement. Record #2618, L/D Holdings LLC, $4,696.94 total tax dollar abatement. Record #2601, Dennis Holien, $1,518.24 total tax dollar abatement. Record #2554, LeRoy V Bullis & Duane Bullis, $203.18 total tax dollar abatement. Record #18419, Patrick Culhane, $238.84 total tax dollar abatement. Record #2563, Douglas & Shelly Root, $2,141.88 total tax dollar abatement. Record #2704, Cole Petroleum Products Inc., $501.40 total tax dollar abatement. Record #17249, Dean & Lori Seim, $2,392.48 total tax dollar abatement. Record #2945, T.K. Corporation, $1,674.74 total tax dollar abatement.

CLAIM APPROVED

Motion by Larson, second by Johnson, to approve the following claim; all present voted aye; motion carried: Hamlin County $59.50 Sioux Valley District meeting registration for 7 officials.

VETERANS SERVICE OFFICERS STATE AID

Motion by Johnson, second by Brinkman, to authorize the Chairman to sign the request for state aid for the salary of the County Veterans Service Officer as authorized by SDCL 33-16-28.3, for the period January 1, 2009 through December 31, 2009 and continued each year thereafter, unless terminated by either the County or State; all present voted aye; motion carried. Upon compliance with SDCL 33-16-28.3, 33-16-28.4, and 33-16-28.5, Codington County will request reimbursement in the amount of $4,375.00 at the end of the calendar year in which the expense occurs.

PROPOSED DRAINAGE ORDINANCE

The Board reviewed a draft of a proposed drainage ordinance. Chairman Marquardt will further investigate the application forms noted in the proposed ordinance. Chairman Marquardt will also contact the Planning and Zoning Officer and the First District Association of Local Governments for their input on the proposed ordinance. Discussion will continue on the proposed ordinance at the Board's next meeting on March 31st.

TRAVEL REQUESTS

Motion by Larson, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Deputy Sheriffs; Brad Howell & Jeremy Wellnitz; Death Investigation Course. Highway Supt., Rick Small, NACE Convention.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Larson, to approve an automatic budget supplement, with Homeland Security grant funds reimbursement, in the amount of $40,729.31, to the Emergency Management expenditure and revenue budgets; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Brinkman, second by Johnson, to accept the resignation of Appraiser II, Victoria Janish, effective March 31, 2009; all present voted aye; motion carried. Motion by Brinkman, second by Larson, to authorize the Director of Equalization to advertise the position of Appraiser, review applications, and fill the aforementioned position upon completion of the application and interview process; all present voted aye; motion carried.

DISCUSSION ITEMS

The Board discussed the following: The quarterly meeting of the Lake Region Commissioners Association will be held on March 26th in Webster. Commissioner Marquardt will plan on attending this meeting. The Board noted correspondence from Latif Lighari, Ph.D., Director of the SD Cooperation Extension Service regarding the discontinuance of allocating funds to County Extension Offices for postage and mailing expenses. Due to the internal audit and present budgetary circumstances effective January 1, 2010 the SD Cooperative Extension Service will no longer provide a postage allocation to Counties. A brief discussion was held regarding the expired memorandum of agreement between the Sisseton-Wahpeton Oyate of the Lake Traverse Reservation, Codington County, and the City of Watertown for fire, law enforcement, and road services. A brief discussion was held regarding a needs study for an administrative building for County offices.

SAND BAGS

Emergency Management Director, Jim Sutton, met with the Board to discuss a request from Watertown City Hall to make sand bags available to residents of Lake Kampeska. The City will provide the sand for the sand bags. The Board authorized the Emergency Management Director to provide sand bags, as needed, to Lake Kampeska residents at no charge to the property owners.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson second by Brinkman, to adjourn at 10:18 a.m., until 9:00 a.m., Tuesday, March 31st, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

meeted Cancelled due to inclement weather

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 31, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of March 24th, 2009**

4. **Discussion with Jim Newcomb, Manager, Summit Wind, LLC regarding wind farm progress in Roberts, Grant, and Codington Counties**

5. **Action to approve abatements**
   a. **Mavis Harrington**
   b. **Connie Masloski**
   c. **Mount Marty College Incorporated**

6. **Action to approve claims**
   a. **Becky Motors, Inc., $19,539.00, Sheriff's vehicle**
   b. **Inside the Tape LLC, Deputy Sheriff's training**

7. **Action to approve payroll claims**

8. **Discussion with Welfare Director, Sarah Elbert, regarding a Welfare Manual Revision Committee**

9. **Proposed drainage ordinance discussion**

10. **10:00 a.m., opening of bids for 2nd floor remodel project, possible action to award bids**

11. **Action to approve automatic budget supplements w/grant reimbursement funds**

12. **Action to approve personnel changes**

13. **Action to enter into executive session**

14. **Open**

15. **Old Business**

16. **New Business**

17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 7th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 7, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of March 24th, 2009**

4. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Welfare**
   e. **Weed**

5. **Action to approve abatements**
   a. **Mavis Harrington**
   b. **Connie Masloski**
   c. **Mount Marty College Incorporated**
   d. **City of Watertown (2 properties)**
   e. **Thomas Aljoe**

6. **Action to approve claims**
   a. **Beck Motors, Inc., $19,539.00, Sheriff's vehicle**
   b. **Inside the Tape LLC, $500.00, Deputy Sheriff's training**
   c. **Reserve Account $3,100.00, Extension postage**

7. **Action to approve March payroll claims**

8. **Action to declare buildings on leased sites property taxes uncollectible**

9. **Action to note the General Fund Surplus cash as of March 31, 2009**

10. **Action to transfer 24/7 Sobriety Funds on a monthly basis**

11. **Action to authorize the Sheriff to make application for COPS Grant Funding**

12. **Action to authorize the Chairman to sign a contract with First Dist. Association of Local Govts. for the development and hosting of the City/County GIS website**

13. **Discussion with Welfare Director, Sarah Elbert, regarding a Welfare Manual Revision Committee**

14. **Proposed drainage ordinance discussion**

15. **Action to approve automatic budget supplements w/grant reimbursement funds**

16. **Action to approve personnel changes**
    a. **Amy Coon, promoted from part time to full time correctional officer**

17. **Note boat fee increases effective May ~~31~~ 1st, 2009**

18. **Note Good Friday closing**

19. **Action to enter into executive session**

20. **Open**

21. **Old Business**

22. **New Business**

23. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 14th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 7, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 7th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of March 24th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, informed the Board that the Ag. Building pickup has been repaired; new "Farm Show" signs will be installed in the sale ring and at the west entrance to the Extension Center complex. Discussion was also held regarding educational meetings, continued Extension funding from the State of South Dakota and preparing for spring planting. **Community Health Nurse, Karla Moes,** submitted a written report which included the following summaries: WIC caseload; upcoming changes to types of food available on WIC checks; immunization clinics; case management for pregnant clients; and school athletic physicals. **Welfare Director, Sarah Elbert,** submitted the following statistics for the time period February 6th through March 6th: 22 applications; with 7 denials; 4 pending or referred; 11 approved; and 6 new clients approved. Total Assistance: $2,073.00 for rent and utilities; no active medical cases, and 7 medical applications pending decision. Total Credits: $5,884.63, one full release or compromise. **Weed Supervisor, Nick Endres,** discussed the following items with the Board: Weed Association dues; a district weed meeting in Webster on April 9th; sprayers and trucks are being prepared for the spraying season; one Township has yet to pay the County for 2008 spaying services; an April 16th meeting with the local F.S.A. to coordinate weed control under the CRP.

EXECUTIVE SESSION
Motion by Larson, second by Brinkman, to enter into executive session at 9:08 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 9:41 a.m., no action was taken. Extension Educator, Chuck Langner, was present for executive session.

ABATEMENTS APPROVED
Motion by Brinkman, second by Larson, to approve the following abatements, as recommended by the Director of Equalization; all present voted aye; motion carried: Record #6632, Mavis Harrington, assessment freeze for the elderly and disabled, $570.36 total tax dollar abated. Record #4727, Connie Masloski, loss due to fire on May 6, 2008, $861.64 total tax dollar abated. Record #14721, Mount Marty College Inc., property is exempt from tax, $898.00 total tax dollar abated. Record #18951, City of Watertown, property is exempt from tax, $97.65 total tax dollar abated. Record #18950, City of Watertown, property is exempt from tax, $133.08 total tax dollar abated. Motion by Brinkman, second by Thomas, to table action on the following abatement application until action has been taken the Watertown City Council; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried. Record #6400, Thomas Aljoe, structures were removed May 29, 2008, total abatement request $829.42.

CLAIMS APPROVED

Motion by Thomas, second by Brinkman, to approve for payment the following claims; all present voted aye; motion carried: Inside the Tape, LLC, $500.00 deputy Sheriff training. Beck Motors, Inc., $19,539.00, Sheriff patrol car. Reserve Account, $3,100.00, Extension office postage.

SALARY CLAIMS

Motion by Brinkman, second by Johnson, to approve the following March payroll claims; all present voted aye; motion carried: Commissioners: 9,418.97 total salaries. Auditor: 16,933.14 total salaries. Co. Treasurer: 23,074.94 total salaries. States Attorney: 23,176.11 total salaries; Ruth Swenson 1082.89 part time. Gov. Buildings: 15,014.63 total salaries; Cindy Dargatz 885.52 part time. Dir. Equalization: 29,695.57 total salaries. Reg. of Deeds: 16,130.79 total salaries. Veterans Service: 7,794.54 total salaries. Sheriff: 51,202.43 total salaries; Jack Weber 644.07 part time & meals; David Curtis 631.97 part time & meals; Janelle Nygaard 715.52 part time. Co. Jail: 65,283.45 total salaries; Amy Coon 1,308.61 part time; Jennifer Matejek 3892.93 part time. Care of the Poor: 3,751.33 total salaries; Julie Radach 222.87 part time. Co. Nurse: 3,500.30 total salaries. Ag. Bldg.: 7,335.90 total salaries. Co. Extension: 7,401.53 total salaries; Chuck Langner 33.25 meals; Deb Sundem 8.31 meals; Jodi Loehrer 16.63 meals. Weed Control: 7,254.45 total salaries. Planning Board 261.62 total salaries. Road & Bridge: 71,868.12 total salaries. Emergency Management: 8,915.66 total salaries. Crime Victim: 4,914.89 total salaries. W.I.C.: 3,395.60 total salaries. Total: 376,323.97. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,261.80; S.D. Retirement 345.00 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 65,228.72 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,422.98 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,399.68 ins.; U.M.B. Bank 1,927.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 131.67 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 7,905.37 employee payments; Cod. Co. Treasurer 29,550.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 370.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 20,897.99 federal withholding; Reliabank Dakota 40,641.80 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 202.31 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

UNCOLLECTIBLE PROPERTY TAX

Motion by Thomas, second by Larson, to declare the property tax on the following buildings on leased sites, uncollectible and to remove from the tax rolls, as recommended by the Treasurer; all present voted aye; motion carried: Record #17965, Larry Dingman, $18.30 pay 2007. Record #16623, Jerry Graham, $12.53 pay 2007.

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund surplus cash as of March 31, 2009: $2,106,424.56; 26% of the 2009 General Fund budget.

24/7 SOBRIETY FUNDS TRANSFER

Motion by Thomas, second by Brinkman, to authorize the Auditor to transfer 24/7 sobriety funds, collected and placed in the General Fund, from the General Fund to the 24/7 Sobriety Fund, as required by statute; on a monthly basis; all present voted aye; motion carried.

COPS GRANT APPLICATION

Sheriff, Toby Wishard, met with the Board to request authorization to apply for COPS (Community Oriented Policing Services) Grant funds to be used to hire additional law enforcement staff for Codington County. Sheriff Wishard noted the grant funds could be used for the salary and benefits of additional law enforcement staff for 36 months. Sheriff Wishard outlined the approximate annual salary and benefits cost for an additional Deputy Sheriff and reviewed the requirements of the grant if funds were awarded to Codington County. Motion by Larson, second by Thomas, to authorize the Sheriff to apply for COPS grant funds for one Deputy Sheriff and to authorize the Chairman to sign the required grant application/paper work; all present voted aye; motion carried.

GIS WEBSITE DEVELOPMENT AND HOSTING

First District Association of Local Governments representatives, Luke Muller and Ryan Hartley, met with the Board to review the proposed contract for services between Codington County and the First District for the provision of services relating to the development and hosting of the City/County Geographic Information System website. Motion by Larson, second by Thomas, to authorize the Chairman to sign a contract, in the amount of $3,100.00, with First District Assoc. of Local Govts., for the continued hosting and development of the GIS website for calendar year 2009; all present voted aye; motion carried.

WELFARE MANUAL REVISION COMMITTEE

Motion by Thomas, second by Larson, to authorize Welfare Director, Sarah Elbert, to serve on a Welfare Director's Association committee, and travel as required, to revise the Welfare manual; all present voted aye; motion carried.

PROPOSED DRAINAGE ORDINANCE

Zoning Officer, Luke Muller and Highway Supt., Rick Small, met with the Board to discuss a proposed drainage ordinance for Codington County. Following a lengthy discussion regarding language needed in such ordinance and the pros and cons of adopting a drainage ordinance, the Board determined that Commissioners Larson and Marquardt, along with Zoning Officer Muller, will meet with Assistant States Attorney, Tom Burns, to review the proposed language/requirements in the current draft ordinance and to make changes as appropriate for potential adoption by Codington County.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Larson, to approve an automatic budget supplement to the Emergency Management, expenditure budget, in the amount of $8,860.00 for Pandemic Flu Community Planning expenses; all present voted aye; motion carried.

PERSONEL CHANGE

Motion by Thomas, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Amy Coon; Correctional Officer; promoted from part time to full time; from step 2/$13.78 per hour to step 3/$14.26 per hour; effective date April 1, 2009; submitted and approved by Chief Correctional Officer, Tom Walder.

TRAVEL REQUESTS

Motion by Thomas, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Weed Supervisor, Nick Endres, District 1 Weed Meeting in Webster. Sheriff, Toby Wishard, Sheriff's Association Spring Convention in Yankton.

BOAT LICENSING FEES INCREASE

Treasurer, Carol Maloney, provided the Board with a copy of the fee increases for Boats which will become effective May 1, 2009. The Treasurer encouraged boat owners to purchase their boat licenses before the April property tax season to avoid long customer lines. The Treasurer will provide public service announcements, regarding the fees increase, to the local newspaper and radio stations.

GOOD FRIDAY CLOSING

Motion by Larson, second by Brinkman, to close the Courthouse and all County offices Good Friday, April 10th, 2009, with the following stipulations, all present voted aye; motion carried: Employees will be given 8 hours of administrative leave to use for the office closures. Essential employees required to work, or on their regularly scheduled day off, will receive 8 hours of administrative leave to use at a later date.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:57 a.m., until 9:00 a.m., Tuesday, April 14, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 14, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of April 7th, 2009**
4. **9:00 a.m., Discussion/action regarding a work order with Aason Engineering for the 2009 County bridge inspection program**
5. **Monthly reports** budgets, Equaliz., direct deposit
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   ~~d. Treasurer~~
6. **Action to declare computer equipment surplus to be destroyed**
7. **Action to approve claims**
8. **Action to approve the Auditor's Account with the Treasurer for the month ending March 31, 2009**
9. **Action to approve Delta Dental insurance premiums**
10. **Action to accept a proposal for the re-sealing of the Courthouse parking lot**
11. ~~**Action to approve automatic budget supplements w/grant reimbursement funds**~~
12. **Action to approve Travel Requests**
    a. **Auditor – SDACO Spring workshop**
    b. **Register of Deeds – SDACO Spring workshop**
    c. **Treasurer – SDACO Spring workshop**
13. **Action to approve personnel changes**
    a. **Marie Benthin, Extension Office part time secretary**
    b. **Tom Sauer, Memorial Park seasonal employee**
    c. **Donnie Olson, Memorial Park seasonal employee**
14. **Action to enter into executive session**
    a. **personnel issues**

15. **Open - the Board will meet as County Board of Equalization at 1:00 p.m., April 14th, 2009 in the Courthouse and Consolidated Board of Equalization at 7:00 p.m., April 14th, 2009 at City Hall and again at 7:00 p.m., April 21st, 2009 at City Hall.**

16. **Old Business**

17. **New Business**

18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 21st, 2009**

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April 14, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 14th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of April 7th, 2009, as presented by the Auditor, all present voted aye; motion carried.

BRIDGE INSPECTION WORK ORDER
Motion by Brinkman, second by Larson, to authorize the Chairman to sign a work order, with Aason Engineering, for bridge inspection consultant services. The Board previously adopted Resolution 2009-4, appointing Aason Engineering for this inspection work. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported 2010 budget request forms have been distributed to all departments. The Auditor's office will be preparing and mailing notices to all property owners who have stipulations, recommendations, appeals, etc. acted upon by the County and Consolidated Boards of Equalization. The Auditor noted the County's first attempt at payroll direct deposit was completed on March 31st with no problems reported. **Director of Equalization, Shawna Constant,** reported her office has been preparing for County and Consolidated Boards of Equalization and upon completion of boards will begin the process of property re-appraisal at Lake Kampeska. The Director noted the closing date for Appraiser I applications is April 15th. **Register of Deeds, Ann Rasmussen,** reported an increase in documents, most likely due to refinancing, this past month. The Register of Deeds submitted her monthly statement of fees to the Board for the month ending March 31, 2009. Collections totaled $17,381.50, with $2,070.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds will schedule a training session, with Active Data Systems, before the live implementation of the new data entry process.

SURPLUS EQUIPMENT
Motion by Thomas, second by Larson, to declare the following computer equipment, located in the Sheriff's Office, surplus, to be destroyed; all present voted aye; motion carried: Compaq refurbished computer, s/n R236JYFZ0302. Compaq computer s/n R249JYFX0041.

CLAIMS APPROVED
Motion by Thomas, second by Larson, to approve, for payment, the following claims; all present voted aye; motion carried: Active Data Systems, Inc 500.00 Pymt, Albany County Sheriff 35.00 Sup, Alltel 59.80 Util, Alltel 110.15 Util, Alltel 96.34 Util, Alltel 78.04 Util, Alltel 58.03 Util, Alltel 6.76 Util, Alltel 65.70 Util, Alltel 110.05 Util, Alltel 67.24 Util, Alltel 58.03 Util, Melissa Angermeier 26.28 Jury, Assn Of SD County Weed & Pest 18.81 Sup, Austin Law Offices 358.91 Prof Svc, Avera Milbank Medical Center 138.00 Witn, Graciela Barrantes 487.50 Interp, Bauer Law Office Pc 304.00 Prof Svc, Donna Beasley 12.22 Jury, John Beasley 12.22 Jury, Best Business Products 529.90 Maint, Best Business Products 67.56 Maint, Cathy Blotzky 11.48 Jury, Thomas Bludorn 152.22 Jury, Janet Boyer-Steuck 11.48 Jury, Boys & Girls Club 833.33 Pymt,

Brian's Glass & Door, Inc. 706.00 Rep, Bonita Briggs 11.48 Jury, Brock White Company 10920.25 Sup, Brown Clinic 120.00 Sup, Gina Brown 52.96 Jury, Sunny Brown 20.00 Witn, Burghardt Amateur Center 150.70 Sup, Burns Law Office 3465.20 Prof Svc, Business Telephone Co Inc Wtn 65.00 Rep, Butler Machinery 88.75 Rep, Iver Campbell Jr 59.60 Witn, Carquest Auto Parts 118.37 Sup, Carquest Auto Parts 126.14 Rep, Cartney Bearing & Supply 14.91 Rep, Cass-Clay Creamery 1430.00 Sup, Cedar Shore 245.85 Trav, Century Business Products 42.00 Maint, Chuck's Bike & Lock Shop 20.20 Sup, City Of Watertown 42391.11 Eqp, Codington Clark Electric 300.00 Indg Util, Codington Clark Electric 18.00 Util, Codington Clark Equipment 254.57 Rep, Codington Co. Historical Soc. 4500.00 Pymt, Codington Co Post 17 75.00 Pymt, Codington County Treasurer 2.00 Sup, Connecting Point Computer Cent 514.58 Maint, County Fair Foods 101.05 Sup, Credit Bureau Of Watertown Inc 491.84 Pymt, Crescent Electric Supply Co. 91.28 Rep, CSD 90.00 Interp, Culligan Water Conditioning 108.00 Sup, Day Co Em 920.98 Eqp, Decatur Electronics Inc 8778.00 Sup, Del Mar Upholstery 60.00 Rep, Deuel County Highway 39.78 Rep, Diagnostic Radiology Associate 76.00 Pris Med, Donna Dietrich, Chairman 174.26 Prof Svc, James Dornbusch 20.00 Witn, Dugan Sales & Service 651.60 Rep/Sup, The Earthgrains Company 642.72 Sup, East Point 341.00 Indg Util, Sarah Elbert 272.60 Trav, EMC Insurance Companies 4039.00 Pymt, Kurt Engel 20.00 Witn, Engelstad Electric Co. 132.65 Rep, Farnams Genuine Parts 237.38 Sup, Farnams Genuine Parts 267.59 Sup, First District Assn Of Lcl Gov 3100.00 Pymt, Courtney Flinn 20.00 Witn, Mary Fox 154.44 Jury, FSH Communications 120.00 Util, G4s Justice Services Inc 108.48 Sup, Wayne Gallipo 154.44 Jury, Denise Garvey 156.66 Jury, GCR Tire Center 129.33 Rep, GCR Tire Center 250.00 Rep, Genoa Healthcare/Watertown 10.32 Pris Med, Gary Goodroad 11.48 Jury, Grainger 277.79 Sup, Grant County Em 4112.99 Eqp, Great Western Insurance 8073.00 Pymt, Zachary Grohs 154.44 Jury, Imelda Haag 12.96 Jury, Shanea Hall 20.00 Witn, D Elizabeth Halverson 15.18 Jury, Tayler Hansen 38.70 Witn, Sheila Hartley 12.22 Jury, Tina Haug 20.00 Witn, Peggy Haugan 54.44 Jury, Town Of Henry 124.10 Util, Hillyard Floor Care Supply 379.64 Sup, Mitchell Hopper 53.70 Jury, Human Service Agency 1633.00 Prof Svc, Glacial Lakes Humane Society 100.00 Pymt, Hurkes Implement Co. 50.92 Rep, Huron Culvert & Tank Co. 7402.68 Sup, HyVee #1871 Accts Receivable 94.49 Sup, HyVee Pharmacy 108.85 Pris Meds, HyVee Pharmacy 136.02 Indg Med, Joyce Ingalls - Landlord 295.00 Indg Util, Intoximeters 600.00 Sup, Al Janzen 26.40 Trav, Jenkins Living Center Inc 412.00 Sup, Johnson Controls, Inc. 613.16 Rep, Johnson Controls, Inc. 4198.50 Maint, Jurgens Printing 381.20 Sup, Donna Kabeiseman 11.48 Jury, Marty Karnopp 35.00 Trav, Kelly Inn 65.00 Trav, Kimball Midwest 117.61 Sup, Knology 524.51 Util, Knology 120.90 Util, Lance Koester 120.00 Reimb, Nelva Kooistra 15.00 Prof Svc, Daniel Krantz 56.66 Jury, Erin Kretzschmar 50.74 Jury, Shane Krueger 50.74 Jury, Nancy Kruse 10.74 Jury, Lake City Fire Equipment 82.80 Rep, Landshark Scuba 257.90 Trg, Chuck Langner 274.65 Trav, Kari Lee 201.06 Jury, Lewis & Clark Bhs 142.00 Prof Svc, LexisNexis Matthew Bender 331.35 Sup, Lincoln Co Auditor 1024.02 Prof Svc, LL Harder Inc 223.15 Rep, Locators & Supplies Inc 160.47 Sup, Jodi Loehrer 202.40 Trav, Cheri Ludwig 10.74 Jury, Lutheran Social Services 827.04 Prof Svc, M & T Fire And Safety 177.50 Sup, Brandon Mack 152.22 Jury, Marc Mack 19.62 Jury, Macksteel Warehouse, Inc. 420.16 Sup, Mac's Inc. 46.27 Sup, Mac's Inc. 101.00 Rep, Melissa Magstadt 4735.00 Prof Svc, Mahowald's 113.76 Sup, Rebecca Malsam 51.48 Jury, Joyce McGillivary 29.98 Jury, McLeod's Printing & Office Sup 171.90 Sup, Menards 260.77 Sup, Menards 190.35 Sup, Julie Michel - Landlord 300.00 Indg Util, Midcontinent Communications 55.00 Util, Midwest Medical Services Inc 8.00 Sup, Mikelson Law Office 41.00 Prof Svc, Milbank Communications 50.00 Sup, Milbank Communications 40.00 Sup, Steve Miller 4888.56 Prof Svc, Minnehaha County Auditor 90.00 Prof Svc, Sarah Mork 20.00 Witn, Municipal Utilities 19356.15 Util, Municipal Utilities 532.97 Indg Util, Muth Electric 152.34 Rep, Edward Nelson 51.48 Jury, Patricia Neuendorf 10.74 Jury, Gregg Noeldner 900.00 Prof Svc, Patrick Nogelmeier 150.00 Prof Svc, Northern Plains Oral Surgery 645.00 Pris Care, Northwestern Public Service 602.37 Util, Travis Nygaard 154.44 Jury, Office Systems, Inc. 40.91 Sup, Office

Systems, Inc. 2641.46 Sup, James Olverson 152.22 Jury, Justin Orthaus 24.80 Jury, Ottertail Power Co. 35.14 Util, P/O Printing & Graphics 30.50 Sup, Holly Paulson 11.48 Jury, Pennington County Sheriff 75.00 Sup, Pennington County Jail 438.65 Trav, Physio-Control Inc 699.55 Sup, Pizza Ranch 85.37 Sup, PMB 0112 249.76 Util, PMB 0112 218.17 Util, Prairie Lakes Health Care Cent 2133.00 Sup, Prairie Lakes Health Care Cent 846.84 Pris Care, Print 'Em Now 389.00 Sup, Pro Line Inc 96.20 Sup, Professional Mailing & Market. 2295.57 Sup, Queen Of Peace Health Services 60.50 Maint, Qwest 82.00 Util, Qwest 736.18 Util, Qwest 15.40 Util, Linda Rakness 11.48 Jury, Redlinger Bros. 85.00 Rep, Cathryn Rehfuss 15.00 Prof Svc, Roberts Co Em 5956.00 Eqp, Don Rowland 900.00 Prof Svc, Don Rowland 4125.00 Prof Svc, Runnings 1.92 Sup, Runnings 34.74 Sup, Rural Cellular Corporation 113.96 Util, Rural Cellular Corporation 218.33 Util, Dawn Russell 458.40 Prof Svc, Sanford 46.25 Sup, Sanford Clinic 330.65 Pris Care, Sanford Occupational Clinic 55.00 Sup, Terrance Satterlee 1500.00 Pymt, Tamela Schamber 24.80 Jury, Allen Schmidt 12.22 Jury, Schrader's 867.46 Eqp, Schrader's 6149.85 Sup, Ross K Schulte DDS Pc 169.00 Pris Care, Scott County Sheriff 70.00 Sup, SD Department Of Revenue 1241.00 Sup, SD Human Service Agency Center 500.00 Prof Svc, South Dakota Hwy Supt Assn 80.00 Trav, South Dakota Sheriff's Association 60.00 Trav, Sad State Treasurer 221763.26 April Remittance, SDAAO 500.00 Trav, SDACO 900.00 Trav, Patricia Sears 10.74 Jury, Eldon Seppanen 17.40 Jury, Service Plus Inc 3897.87 Rep, Sheehan Cycle 103.22 Rep, Shepherd Reporting LLC 8.50 Prof Svc, Shopko 28.92 Sup, Jody Simonton 11.48 Jury, Sioux Valley Coop 1313.15 Sup, Sioux Valley Coop 207.51 Sup, Sioux Valley Coop 207.27 Sup, Sioux Valley Coop 84.73 Sup, Sioux Valley Coop 28.81 Sup, Sioux Valley Coop 1662.39 Sup, Sioux Valley Coop 23233.60 Sup, Karen Skinner 10.74 Jury, Rick Small 40.00 Trav, Sodexo 17.50 Sup, South Shore Gazette 1050.98 Publ, Spears Law Office 4353.90 Prof Svc, Sprint 317.43 Util, Sprint 226.73 Util, Star Laundry 12.74 Sup, Star Laundry 82.22 Maint, Connie Stoebner 1554.20 Prof Svc, Leo Stormo 152.22 Jury, Sturdevant's Auto Parts 34.42 Rep, Deb Sundem 212.63 trav/sup, Sutton Law Office Pc 10219.59 Prof Svc, Anita Taken 10.74 Jury, Technicolor Screen Printing 267.00 Sup, Mary Tesch - Landlord 250.00 Indg Util, Richard Theye 51.48 Jury, Thurman Law Office 409.76 Prof Svc, Toshiba Financial Services 337.53 Rent, Trav's Outfitter Inc 34.99 Sup, Trav's Outfitter Inc 359.82 Sup, Troy's Auto Body 1334.31 Rep, Us Foodservice Inc 9637.65 Sup, Jerome Ustrud 10.74 Jury, Visa - C/O Great Western Bank 9.85 Sup, Visa - C/O Great Western Bank 108.60 Sup, Visa - C/O Great Western Bank 55.30 Sup, Waca 25.00 Dues, Walmart Community 403.90 Sup, Watertown Public Opinion 1203.69 Publ, Watertown Public Opinion 1804.57 Publ, Watertown Public Opinion 127.65 Publ, Dale Weekly 194.40 Jury, Craig Weinkauf 154.44 Jury, West River Inn & Suites 125.98 Trav, Westside Animal Clinic Pc 183.99 Sup, Alvin White 53.70 Jury, Wiles & Rylance, Lip 4736.80 Prof Svc, Richard Wilkey 15.92 Jury, Jerry Willett 10.74 Jury, Jeanette Wise 11.48 Jury, Women's Resource Center 1210.50 Pymt, WW Tire Service Inc 65.70 Rep, Xerox Corporation 117.40 Sup, Yankton Co Treasurer 103.75 Prof Svc, Yankton Co. Sheriff 75.00 Prof Svc, DJ York 14.44 Jury, Zep Sales & Service 284.65 Sup.

AUDITORS ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March, 2009, all present voted aye; motion carried.

Cash on hand	$	6,428.89
Checks in Treasurer possess		
less than 3 days	$	112,046.85
Cash Items	$	203.00
TOTAL CASH ASSETS ON HAND	$	118,678.74
RECONCILED CHECKING		
Great Western Bank Checking	$	2,317.01

Great Western Bank Checking (Memorial Park)	$	15.28
Reliabank Dakota	$	4,559,590.39
INVESTMENTS		
SD Public Funds Investment	$	6,955.33
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	800,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,200,000.00
Home Federal Bank	$	200,000.00
Peoples State Bank	$	400,000.00
Reliabank	$	1,200,000.00
TOTAL CASH ASSETS	$	8,687,556.75
General Ledger Cash Balance by Funds:		
General	$	4,482,776.56
General restricted cash	$	500,000.00
Sp. Revenue	$	2,648,121.37
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	2,061.46
Trust & Agency	$	1,044,185.51
(schools 612,552.02, townships 32,225.05; city/towns 114,261.45)		
TOTAL GENERAL LEDGER CASH	$	8,687,556.75

DENTAL INSURANCE RATES

The Board received correspondence from Delta Dental of South Dakota advising of an increase in Codington County Employee's dental insurance rates. Delta Dental informed the Board that based on expenses running 3.5% higher than premiums and the 6% increase trend in dental costs the rate renewal analysis suggests a 3.4% increase in rates. In order to keep group rates as stable as possible Delta Dental is proposing a 2.5% rate increase for the County's 2009-2010 plan year. Motion by Brinkman, second by Johnson, to approve the following rates and cost share for employee dental insurance coverage for 2009-2010, upon vote of the Board, all present vote aye; motion carried:

Single coverage premium: $32.80 – paid by the County
Two party coverage premium: $59.06 – County share $32.80, Employee share $26.26
Family coverage premium: $85.98 – County share $42.99, Employee share $42.99

COURTHOUSE PARKING LOT

Motion by Thomas, second by Larson, to authorize the Chairman to sign the proposal from M.J. Lang, LLC, for the rejuvenation of the Courthouse parking lot, at a cost of $7,996.00; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Brinkman, second by Thomas, to approve the following travel requests; all present voted aye; motion carried: Auditor, Deputy Auditor, Register of Deeds, Deputy Register of Deeds, Treasurer and Deputy Treasurer, SDACO Spring workshop in Pierre. Codington County Search & Rescue K-9 Unit, Regional K-9 Training seminar in Deadwood. Maintenance Supervisor, Mosquito workshop in Sioux Falls.

PERSONNEL CHANGES

Motion by Johnson, second by Thomas, to approve the following personnel changes; all present voted aye; motion carried: Tom Sauer and Donnie Olson, Memorial Park seasonal maintenance

re-hire, buildings maintenance step 2/$11.63 per hour, effective date April 1, 2009, submitted and approved by Maintenance Supervisor, Milo Ford. Marie Benthin, temporary hire, Extension Secretary, step 1/$11.27 per hour, effective date March 26, 2009, submitted and approved by Extension Educator, Chuck Langner.

BOARD OF EQUALIZATION

The Board noted they will meet as a County Board of Equalization at 1:00 p.m., Tuesday, April 14, 2009 in the Commissioners office and as a Consolidated Board of Equalization at 7:00 p.m., Tuesday, April 14th & 21st; at City Hall.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session, at 9:39 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:22 a.m., no action was taken. Human Resource Director, Terry Satterlee and Extension Educator, Chuck Langner, were present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn as a Board of County Commissioners at 10:22 a.m., until 9:00 a.m., Tuesday, April 21, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

OFFICIAL PROCEEDINGS
Codington County Board of Equalization
April 14, 2009 – 1:00 p.m.
Commissioners Chambers - Codington County Courthouse
14 1st Ave SE, Watertown, SD 57201

The meeting of the Codington County Board of Equalization convened at 1:00 p.m., Tuesday, April 14, 2009, in the Commissioners Chambers in the Codington County Courthouse. Board members present were Thomas, Marquardt, Brinkman, Johnson and Larson. Chairman Marquardt, presiding. All Board members signed their oath. Director of Equalization, Shawna Constant, gave opening remarks.

APPEALS

The Director of Equalization presented the following appeals:

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
				EXEMPT 10,000	
				AG-A1 5,253	
		NA-C1-S 142,332	NA-C1-S 115,858	AG-A 31,961	NA-C1-S 142,332
James & Belynda Weber	15881	NA-C-S 29,258	NA-C-S 29,258	NA-A1-S 82,511	NA-C-S 29,258
Property owner requested AG classification on property. Motion by Thomas, second by Johnson, change property classification from NA to AG; Thomas, Marquardt and Johnson voted aye; Brinkman and Larson noted no; motion carried.					
		NA-C1-S 192,281	NA-C1-S 165,000	NA-C1-S 165,000	NA-C1-S 192,281
James & Linda Young	17021	NA-C-S 18,426	NA-C-S 15,000	NA-C-S 15,000	NA-C-S 18,426
Motion by Brinkman, second by Larson, to table action on this appeal until Tuesday, April 21, 2009; all present voted aye; motion carried.					
		NA-C1-S 131,222	NA-C1-S 108,445	NA-C1-S 108,445	NA-C1-S 131,222
Janice Richards	4223	NA-C-S 2,289	NA-C-S 2,289	NA-C-S 2,289	NA-C-S 2,289
Motion by Larson, second by Thomas, to concur with the Local Board value; all present voted aye; motion carried.					
		EXEMPT 6,190	EXEMPT 6,190	EXEMPT 6,190	EXEMPT 6,190
		AG-A 81,489	AG-A 69,425	AG-A 69,425	AG-A 81,489
Emil Wiese	4095	NA-A1-S 35,675	NA-A1-S 35,675	NA-A1-S 35,675	NA-A1-S 35,675
Motion by Larson, second by Thomas, to concur with the Local Board value; all present voted aye; motion carried.					
Todd & Connie Fuerstenau	3104	AG-A 77,053	AG-A 66,515	AG-A 66,515	AG-A ~~66,515~~ 77,053 CB
Motion by Thomas, second by Johnson, to concur with the Assessor's recommended value; Thomas, Johnson and Larson voted aye; Marquardt and Brinkman voted no; motion carried.					
Dale Zemlicka	4341	AG-A 122,389	AG-A 122,389	N/A	AG-A 122,389
Motion by Larson, second by Brinkman, to remove the value for untillable acres and set value at $103,419; all present voted aye; motion carried.					
		NA-CC2 114,730	NA-CC2 114,730	N/A	NA-CC2 114,730
		NA-CC 155,247	NA-CC 155,247	N/A	NA-CC 20,687
		NA-C1-S 84,093	NA-C1-S 84,093	N/A	NA-C1-S 84,093
Roger & Lois Kouf	4023		AG-C 30,729	N/A	AG-C 30,729
Motion by Larson, second by Brinkman, to concur with the Assessor's recommended values; Marquardt, Brinkman, and Larson voted aye; Thomas and Johnson voted no; motion carried.					
		NA-C1-S 71,451	NA-C1-S 60,000	NA-C1-S 60,000	NA-C1-S 71,451
Donn & Dean Pulfrey	15124	NA-C-S 14,490	NA-C-S 10,000	NA-C-S 10,000	NA-C-S 14,490
Motion by Thomas, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried.					

RAISE VALUATION

Motion by Brinkman, second by Larson, to concur with the Director of Equalization's recommendation to increase the value on record #4758; all present voted aye; motion carried.

Name	DOE#	Current Value	Correct Value	Reason
O'Neill's Drywall Inc.	4758	NA-D1 17,006	NA-D1 42,930	
		NA-D 5,405	NA-D 5,405	total remodel

STIPULATIONS

Motion by Larson, second by Thomas, to approve the following stipulated changes as recommended by the Director of Equalization; all present voted aye; motion carried:

Name	DOE#	Assessor's Value	Local Board Value	Stipulated Value
Marlys Fie	2657	NA-C1 21,187 NA-C 59,409	N/A N/A	AG-C1 7,300 AG-C 18,778
Michael & Brenda Hoium	3547	NA-C1-S 192,500 NA-C-S 23,909	NA-C1-S 160,000 NA-C-S 23,909	NA-C1-S 169,278 NA-C-S 23,909
Georgia Kahnke	956	AG-A 16,443	N/A	AG-A 11,857
Douglas & Shelly Root	18751	NA-CC2 211,474	N/A	NA-CC2 175,501
Ronald & Rita Schliesman	2555	NA-C1-S 220,075 NA-C-S 29,240	NA-C1-S 145,760 NA-C-2 29,240	NA-C1-S 154,053 NA-C-S 29,240

RECOMMENDATIONS

Motion by Thomas, second by Larson, to approve the following Director of Equalization recommended values; all present voted aye; motion carried:

Name	DOE#	Assessor's Value	Recommended Value
Darin & Hally Bach	17891	NA-C1-S 357,590 NA-C-S 47,564	NA-C1-S 266,122 NA-C-S 42,835
Jeffrey & Darcie Bendix	17889	NA-C1-S 277,783 NA-C-S 47,576	NA-C1-S 209,283 NA-C-S 42,835
Rob & Karen Beynon	17905	NA-C 49,544	NA-C 44,620
Wade & Jennifer Brenden	18245	NA-C 49,658	NA-C 44,620
Dustin & Nancy Brinkman	18247	NA-C 49,448	NA-C 44,620
Mary & Tari Burkhart	18238	NA-C1-S 308,201 NA-C-S 49,442	NA-C1-S 240,567 NA-C-S 44,620
Travis Carrico Living Trust	17894	NA-C 45,000	NA-C 42,389
Patrick & Judy Curley	17888	NA-C1-S 257,598 NA-C-S 47,564	NA-C1-S 226,693 NA-C-S 42,835
Austin & Corrine Dahl	17906	NA-C1-S 206,168 NA-C-S 49,628	NA-C1-S 206,168 NA-C-S 44,620
Greg & Ann Endres	18251	NA-C1-S 266,211 NA-C-S 49,448	NA-C1-S 204,880 NA-C-S 44,620
Dale Even & Janet Lamb	17890	NA-C1-S 239,130 NA-C-S 47,612	NA-C1-S 239,130 NA-C-S 43,058
Burdell & Tammy Gauger	18241	NA-C1-S 239,855 NA-C-S 49,442	NA-C1-S 183,276 NA-C-S 44,620
Peggy Haugan & Joy Nelson	17896	NA-C 49,062	NA-C 44,173 (reconsidered 4/21/09)
Peggy Haugan & Joy Nelson	17902	NA-C 49,483	NA-C 44,396
Peggy Haugan & Joy Nelson	17903	NA-C 49,573	NA-C 44,396
Dale & Holly Heilman	18246	NA-C1-S 260,678 NA-C-S 49,442	NA-C1-S 260,678 NA-C-S 44,620

Name	DOE#	Assessor's Value	Recommended Value
[redacted]rian Hubert	18250	NA-C1-S 185,750 NA-C-S 49,448	NA-C1-S 185,750 NA-C-S 44,620
Albert & Cynthia Jacobson	18244	NA-C1-S 225,349 NA-C-S 49,442	NA-C1-S 225,349 NA-C-S 44,620
Mark Kruse	18243	NA-C1-S 228,462 NA-C-S 49,442	NA-C1-S 228,462 NA-C-S 44,620
Donald & Cheryl Lalim	17887	NA-C1-S 309,419 NA-C-S 47,551	NA-C1-S 271,840 NA-C-2 42,835
Bret & Gwen McGillivary	17901	NA-C1-S 186,557 NA-C-S 50,667	NA-C1-S 186,557 NA-C-S 45,735
Eric McNames, etal	17893	NA-C1-S 245,949 NA-C-S 47,358	NA-C1-S 189,923 NA-C-S 42,835
Michael & Michelle Meidinger	18032	NA-C1-S 199,398 NA-C-S 49,448	NA-C1-S 199,398 NA-C-S 44,620
James & Marlys Mercie	18252	NA-C-S 51,911	NA-C-S 46,851
April Meyer	18240	NA-C-S 47,044	NA-C-S 44,620
David & Carol Moshier	17899	NA-C1-S 285,571 NA-C-S 49,126	NA-C1-S 220,388 NA-C-S 44,396
David & Carol Moshier	17900	NA-C-S 49,206	NA-C-S 44,396
[redacted]Carlos Pasara	17904	NA-C1-S 212,773 NA-C-S 49,449	NA-C1-S 212,773 NA-C-S 44,620
Dana & Mega Patten	18030	NA-C1-S 293,568 NA-C-S 66,751	NA-C1-S 221,875 NA-C-S 60,237
Darrell & Renee Pownell	17898	NA-C1-S 239,871 NA-C-S 49,094	NA-C1-S 238,642 NA-C-S 44,396
Richard & Melanie Schroeder	18242	NA-C 46,500	NA-C 44,620
Howard & Linda Sogn	18239	NA-C1-S 325,336 NA-C-S 49,396	NA-C1-S 245,303 NA-C-S 44,620
Pierre Souraty	17885	NA-C1-S 562,045 NA-C-S 113,613	NA-C1-S 471,518 NA-C-S 102,626
Todd & Denise Spies	17886	NA-C 46,854	NA-C 42,389
Michael & Michelle Theisen	18033	NA-C1-S 158,665 NA-C-S 49,442	NA-C1-S 158,665 NA-C-S 44,620
Aaron & Jennifer Tvedt	17897	NA-C1-S 209,682 NA-C-S 49,114	NA-C1-S 166,155 NA-C-S 44,396
Kurt & Denise Voge	17907	NA-C1-S 296,890 NA-C-S 51,367	NA-C1-S 296,890 NA-C-S 46,404
[redacted]immy & Nancy Weber	18031	NA-C1-S 259,732 NA-C-S 49,448	NA-C1-S 205,422 NA-C-S 44,620

Name	DOE#	Assessor's Value	Recommended Value
		NA-C1-S 211,530	NA-C1-S 162,104
Zackie & Heather Wipf	18034	NA-C-S 49,442	NA-C-S 44,620
		NA-C1-S 234,872	NA-C1-S 219,428
Cortland & Lisa Wittenhagen	18248	NA-C-S 49,442	NA-C-S 44,620
		NA-C1-S 282,535	NA-C1-S 226,451
Jeffrey & Judy Zeiger	18035	NA-C-S 49,448	NA-C-S 44,620
		NA-C1-S 238,915	NA-C1-S 238,915
Ryan Zink & Erika Beste	18249	NA-C-S 49,442	NA-C-S 44,620
		NA-C1-S 323,026	NA-C1-S 323,026
Ross & Christine Zwagerman	17892	NA-C-S 47,625	NA-C-S 43,058

OMITTED PROPERTY

Motion by Thomas, second by Brinkman, to approve adding the following omitted valuations to the tax assessment rolls, per the recommendation of the Director of Equalization; all present voted aye; motion carried:

Name	DOE#	Added Value	Reason
David & Lori Hauge	16317	NA-C1 1,188	Add 14x22 detached garage
Eva Regnier	3695	AG-A-1 11,421	buildings moved from record #3696

TAX EXEMPT PROPERTY APPLICATIONS

Motion by Brinkman, second by Larson, to approve the applications for annual tax exempt status of a private organization, as recommended by the Director of Equalization, all present voted aye; motion carried.

ASSESSMENT FREEZES FOR DISABLED AND SENIOR CITIZENS

Motion by Brinkman, second by Thomas, to approve the applications for freeze on assessments of dwellings of disabled persons and senior citizens, as recommended by the Director of Equalization, all present voted aye; motion carried.

RENEWABLE ENERGY RESOURCE

Motion by Brinkman, second by Larson, to approve the applications for renewable energy resources, as recommended by the Director of Equalization, all present voted aye; motion carried.

CERTIFICATIONS OF OWNER OCCUPIED DWELLINGS

Motion by Brinkman, second by Larson, to approve the certifications of owner occupied dwellings, as recommended by the Director of Equalization, all present voted aye; motion carried.

DISABLED VETERAN PROPERTY TAX EXEMPTION

Motion by Larson, second Johnson, to approve tax exemption status for properties which qualify for Disabled Veteran Exemption, all present voted aye; motion carried.

BOARD RECESS

There being no further business to come before this Board, a motion was made by Brinkman, second by Johnson, to recess at 3:00 p.m., until April 21, 2009, all present voted aye; motion carried.

BOARD RECONVENES

The Codington County Board of Equalization reconvened at 11:07 a.m., on Tuesday, April 21, 2009, in the chambers of the County Commissioners. Members present; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt presiding. Director of Equalization, Shawna Constant was also present.

APPEALS

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
		NA-C1-S 192,281	NA-C1-S 165,000	NA-C1-S 165,000	NA-C1-S 192,281
James & Linda Young	17021	NA-C-S 18,426	NA-C-S 15,000	NA-C-S 15,000	NA-C-S 18,426

Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried.

Travis Carrico Living Trust	17895	NA-C 45,000	N/A	N/A	NA-C 57,336

Motion by Thomas, second by Brinkman, to apply a permanent obsolescence factor due to the drainage ditch running through the property and set value at NA-C 44,620; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

RECOMMENDATION

Motion by Brinkman, second by Marquardt, to reconsider action on recommendation record #17896; Marquardt, Johnson, and Brinkman voted aye; Thomas and Larson voted no; motion carried. Motion by Brinkman, second by Marquardt, to apply a permanent obsolescence factor to record #17896, per the recommendation of the Director of Equalization, due to the drainage ditch running through the property and set a value of NA-C $34,367; Marquardt, Johnson, and Brinkman voted aye; Thomas and Larson voted no; motion carried.

Name	DOE#	Assessor's Value	Recommended Value
Peggy Haugan & Joy Nelson	17896	NA-C 49,062	NA-C 34,367

BOARD ADJOURNS

There being no further business to come before this Board a motion was made by Brinkman, second by Larson, to adjourn as a 2009 Codington County Board of Equalization at 11:41 a.m., all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

OFFICIAL PROCEEDINGS
Codington County Consolidated Board of Equalization
April 14, 2009 – 7:00 p.m.
Upstairs Meeting Room, City Hall
23 2nd St. SE, Watertown, SD 57201

The meeting of the Codington County Consolidated Board of Equalization convened at 7:00 p.m., Tuesday, April 14, 2009, in the Upstairs Meeting Room at City Hall, Watertown, SD. Board members present: County Commissioners, John Thomas, Lavern Marquardt, Carol Johnson, Elmer Brinkman, and Ken Larson; City Council members, Al Meisenheimer, Pat Walder, and Russ Wilkins; and School Board member, Patty Wilson. Chairman Marquardt, presiding. All Board members signed their oath of office. Director of Equalization, Shawna Constant, gave opening remarks.

APPEALS
The Director of Equalization presented the following appeals:

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-D1-S 273,953	NA-D1-S 261,600	NA-D1-S 273,953
Roger & Lissa Turbak	18977	NA-D-S 8,400	NA-D-S 8,400	NA-D-S 8,400

Motion by Larson, second by Thomas, to concur with the Assessor's recommended value; all present voted aye; motion carried.

		NA-D1 870	N/A	NA-D1 673
John or Nyla Amundson	17981	NA-DM1 16,976	N/A	NA-DM1 15,995

Motion by Walder, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried.

Dennis & Kay Solberg	6187	NA-D 8,704	NA-D 799	NA-D 4,352

Motion by Larson, second by Johnson, to concur with the Assessor's recommended value; Thomas, Johnson, Brinkman, Larson, Meisenheimer, Walder & Wilkins voted aye; Marquardt and Wilson voted no; motion carried.

Watertown Hospitality	13300	NA-DC 213,672	N/A	NA-DC 213,672

Watertown Hospitality representative, Bill Folkerts, requested the Assessor lower the value on this property to reflect a required 66'-wide public right of way on the property. Motion by Wilkins, second by Wilson, to table action on this appeal until the property owner provides proof of the required public right of way; Marquardt, Johnson, Brinkman, Meisenheimer, Walder, Wilkins, and Wilson voted aye; Thomas and Larson voted no; motion carried.

		NA-DC2 255,274	N/A	NA-DC2 255,274
Roger Albertson, DDS PC	15893	NA-DC 39,201	N/A	NA-DC 39,201

Motion by Thomas, second by Larson to concur with the Assessor's recommended value; all present voted aye; motion carried.

		NA-DC2 92,581	NA-DC2 43,956	NA-DC2 92,581
Town & County Square	11386	NA-DC 9,954	NA-DC 9,954	NA-DC 9,954

Motion by Meisenheimer, second by Brinkman, to table action on this appeal and to request the Director of Equalization to perform an income approach valuation on this property; all present voted aye; motion carried.

		NA-DC2 347,500	NA-DC2 219,900	NA-DC2 317,300
Peace River Resort Inc.	18540	NA-DC 13,068	NA-DC 30,000	NA-DC 13,068

Motion by Thomas, second by Brinkman, to concur with the Assessor's recommended value. Board members Larson and Meisenheimer were excused from voting on this appeal due to Commissioner Larson's family relationship with the appellant. Upon vote of the remaining board members; all present voted aye; motion carried.

		NA-D1 59,620	N/A	NA-D1 59,620
Riddle's Roost & Co. LLC	12851	NA-D 85,132	N/A	NA-D 85,132

Motion by Larson, second by Thomas, to concur with the Assessor's recommended value; all present voted aye; motion carried

		NA-DC2 105,848	NA-DC2 81,800	NA-DC2 105,848
Minn Dak Beverages Inc.	5846	NA-DC 180,180	NA-DC 180,180	NA-DC 180,180

Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried

		NA-D1 1,010	N/A	NA-D1 1,010
Eldon or Berdeva Hemme	16837	NA-DM1 17,784	N/A	NA-DM1 17,784

Motion by Thomas, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-DC2 172,463	NA-DC2 150,000	NA-DC2 161,408
Lyle & Barbara Rossman	6196	NA-DC 25,263	NA-DC 20,263	NA-DC 25,263

Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried

Kevin & Julie Geiger	15700	NA-DC 78,450	NA-DC 45,000	NA-DC 78,450

Motion by Thomas, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried

		NA-DC2 191,291	N/A	NA-DC2 151,221
Wm. & Madonna Howard	6104	NA-DC 29,947	N/A	NA-DC 29,947

Motion by Brinkman, second by Wilson, to concur with the Assessor's recommended value; all present voted aye; motion carried

		NA-DC2 115,550	NA-DC2 91,070	NA-DC2 115,550
Engels Investments LLC	16966	NA-DC 60,293	NA-DC 22,852	NA-DC 60,293

Motion by Thomas, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried

		NA-DC2 39,071	NA-DC2 19,118	NA-DC2 39,071
Engels Investments LLC	9393	NA-DC 12,375	NA-DC 12,375	NA-DC 12,375

Motion by Larson, second by Thomas, to concur with the Assessor's recommended value; all present voted aye; motion carried

		NA-DC2 87,495	NA-DC2 49,566	NA-DC2 87,495
Tim Engels	9391	NA-DC 24,750	NA-DC 24,750	NA-DC 24,750

Motion by Larson, second by Brinkman, to concur with the Assessor's recommended value; all present voted aye; motion carried

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Wilson, to adjourn at 8:50 p.m., until 7:00 p.m., Tuesday, April 21st, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

OFFICIAL PROCEEDINGS
Codington County Consolidated Board of Equalization
April 21, 2009 – 7:00 p.m.
Upstairs Meeting Room, City Hall
23 2nd St. SE, Watertown, SD 57201

The Codington County Consolidated Board of Equalization reconvened at 7:00 p.m., Tuesday, April 21, 2009, in the Upstairs Meeting Room at City Hall, Watertown, SD. Board members present: County Commissioners, John Thomas, Lavern Marquardt, Carol Johnson, Elmer Brinkman, and Ken Larson; City Council members, Al Meisenheimer, Pat Walder, and Russ Wilkins; and School Board member, Patty Wilson. Chairman Marquardt, presiding.

APPEALS

Director of Equalization, Shawna Constant, presented the following appeals for the Board's consideration.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
Watertown Hospitality	13300	NA-DC 213,672	N/A	NA-DC 213,672

Motion by Meisenheimer, second by Brinkman, to reduce the value, on record #13300, to $189,196, due to the required 66' wide public right of way; Thomas, Marquardt, Brinkman, Meisenheimer, Walder, Wilkins, and Wilson voted aye; Johnson and Larson voted no; motion carried.

Motion by Larson, second by Wilson, to reconsider action taken on April 14, 2009, regarding record #16966; all present voted aye; motion carried.

		NA-DC2 115,550	NA-DC2 91,070	NA-DC2 115,550
Engels Investments LLC	16966	NA-DC 60,293	NA-DC 22,852	NA-DC 60,293

Motion by Larson, second by Brinkman, to concur with the Assessor's recommended value; Marquardt voted no; all others present voted aye; motion carried.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
Motion by Brinkman, second by Larson, to reconsider action taken on April 14, 2009, regarding record #9393; all present voted motion carried.				
		NA-DC2 39,071	NA-DC2 19,118	NA-DC2 39,071
Engels Investments LLC	9393	NA-DC 12,375	NA-DC 12,375	NA-DC 12,375
Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried				
Motion by Brinkman, second by Larson, to reconsider action taken on April 14, 2009, regarding record #9391; all present voted aye; motion carried.				
		NA-DC2 87,495	NA-DC2 49,566	NA-DC2 87,495
Tim Engels	9391	NA-DC 24,750	NA-CD 24,750	NA-DC 24,750
Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
		NA-DC2 2,749,778	N/A	NA-DC2 2,749,778
Watertown Lodging Group LLC	7419	NA-DC 186,198	N/A	NA-DC 186,198
Motion by Larson, second by Brinkman, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
		NA-DC2 821,335	NA-DC2 500,000	NA-DC2 590,867
KAM Development Group LLC	7556	NA-DC 346,500	NA-DC 250,000	NA-DC 346,500
Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
		NA-DC2 633,834	N/A	NA-DC2 475,573
Lake Area Apartments LLC	11645	NA-DC 58,306	N/A	NA-DC 58,306
Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
Glacial Lakes Capital Inc.	18739	NA-DC 23,849	AG-D 2,137	AG-D 1,178
Motion by Brinkman, second by Wilson, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
Glacial Lakes Capital Inc.	16380	NA-DC 111,187	AG-D 7,000	AG-D 5,817
Motion by Thomas, second by Wilson, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
Don Endres	15977	NA-DC 200,474	NA-DC 87,549	NA-DC 200,474
Motion by Larson, second by Thomas, to set value at NA-DC 87,549; Thomas, Marquardt, Larson and Walder voted aye; Johnson, Brinkman, Meisenheimer, Wilkins and Wilson voted no; motion failed. Motion by Brinkman, second by Wilkins, to concur with Assessor's recommended value; Johnson, Brinkman, Meisenheimer, Wilkins, and Wilson voted aye; Thomas, Marquardt, Larson and Walder voted no; motion carried.				
		NA-DC2 100,165	NA-DC2 100,165	NA-DC2 100,165
Zimmels Floor Covering	9435	NA-DC 87,672	NA-DC 7,306	NA-DC 87,672
Motion by Larson, second by Brinkman, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
		NA-DC2 112,869	NA-DC2 112,869	NA-DC2 112,869
Larry Endres	9415	NA-DC 49,500	NA-DC 4,125	NA-DC 49,500
Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; Thomas voted no; all others present voted aye; motion carried.				
		NA-DC2 1,853,549	NA-DC2 917,534	NA-DC2 1,853,549
Lawrence & LeAllen Endres	6420	NA-DC 147,366	NA-DC 147,366	NA-DC 147,366
Motion by Larson, second by Brinkman, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
		NA-DC2 325,820	NA-DC2 325,820	NA-DC2 325,820
Janice Endres Etal	8729	NA-DC 302,325	NA-DC 217,000	NA-DC 302,325
Motion by Larson, second by Brinkman, to concur with the Assessor's recommended value; all present voted aye; motion carried.				
Ralph Endres	7174	NA-D 25,411	NA-D 500	NA-D 25,411
Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; Thomas, Marquardt and Walder voted no; all others present voted aye; motion carried.				
Lawrence, LeAllen, Ralph & Janice Endres	18270	NA-DC 2,627	NA-DC 200	NA-DC 2,627
Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; Marquardt voted no; all others present voted aye; motion carried.				

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation

Motion by Brinkman, second by Wilson, to reconsider action taken on April 14, 2009, regarding record #16837; all present voted motion carried.

		NA-DM1 17,784	N/A	NA-DM1 16,824
Elden or Berdeva Hemme	16837	NA-D1 1,010	N/A	NA-D1 672

Motion by Larson, second by Brinkman, to concur with the Assessor's recommended value; all present voted aye; motion carried.

		NA-DC 124,146	4,100,000	NA-DC 124,146
Watertown Development Co.	18170	NA-DC2 632,303		NA-DC2 632,303

Motion by Larson, second by Meisenheimer, to concur with the Assessor's recommended value; Marquardt and Brinkman voted no; all others present voted aye; motion carried.

Motion by Meisenheimer, second by Brinkman, to reconsider action taken on April 14, 2009, regarding record #11386; all present voted motion carried.

		NA-DC2 92,581	NA-DC2 43,956	NA-DC2 92,581
Town & County Square	11386	NA-DC 9,954	NA-DC 9,954	NA-DC 9,954

Motion by Thomas, second by Larson, to concur with the Assessor's recommended value; all present voted aye; motion carried.

Motion by Larson, second by Thomas, to reconsider action taken on April 14, 2009, regarding record #6104; all present voted motion carried.

		NA-DC2 191,291	N/A	NA-DC2 151,221
William Howard	6104	NA-DC 29,947	N/A	NA-DC 29,947

Motion by Brinkman, second by Larson, to concur with the Assessor's recommended value; Johnson voted no; all others present voted aye; motion carried.

		NA-DC2 153,193	NA-DC2 75,000	NA-DC2 153,193
Lads Toy Company	9512	NA-DC 33,375	NA-DC 25,000	NA-DC 33,375

Motion by Larson, second by Brinkman, to concur with the Assessor's recommended value; all present voted aye; motion carried.

RECOMMENDATIONS

Motion by Brinkman, second by Larson, to approve the following recommendations as presented by the Director of Equalization; all present voted aye; motion carried.

Name	DOE#	Assessed Value	Recommended Value
		NA-DC2 12,180	NA-DC2 10,890
Akers Acre	6058	NA-DC 10,116	NA-DC 10,116
		NA-DC2 20,993	NA-DC2 20,763
Rodney & Nancy Borkhuis	9472	NA-DC 18,000	NA-DC 18,000
		NA-DC2 506,620	NA-DC2 374,180
James & Mary Buhler	5984	NA-DC 150,608	NA-DC 150,608
		NA-DC2 8,300	NA-DC2 7,200
James DeBerg	6880	NA-DC 17,216	NA-DC 17,216
		NA-DC2 480,332	NA-DC2 480,202
Dora Inc.	10797	NA-DC 208,760	NA-DC 208,760
		NA-DC2 638,310	NA-DC2 497,440
		NA-DC 309,281	NA-DC 261,142
		NA-D1-S 5,000	NA-D1-S 5,000
Bruce Duba	6073	NA-DM1-S 26,904	NA-DM1-S 26,904
		NA-DC2 18,910	NA-DC2 18,360
F & M Bank Trustee	5844	NA-DC 30,744	NA-DC 30,744
		NA-DC2 699,443	NA-DC2 699,443
Gregory Forsberg Trustee	6958	NA-DC 337,910	NA-DC 89,800
		NA-DC2 641,150	NA-DC2 479,490
Steve & Nicole Kervliet	6035	NA-DC 220,958	NA-DC 220,958
		NA-DC2 99,203	NA-DC2 90,773
Michael B Lantsberger	7477	NA-DC 192,586	NA-DC 96,242

Name	DOE#	Assessed Value	Recommended Value
		NA-DC2 243,559	NA-DC2 221,045
Mei Yao Louis	17869	NA-DC 78,750	NA-DC 78,750
Andrew Mahowald	18319	NA-DC 90,168	NA-DC 45,084
Andrew Mahowald	18320	NA-DC 69,000	NA-DC 34,500
Andrew Mahowald	18324	NA-DC 79,500	NA-DC 39,750
		NA-D1-S 113,728	NA-D1-S 96,394
Tamera Neiland & Jason Urdahl	17923	NA-D-S 18,578	NA-D-S 18,578
		NA-DC2 22,670	NA-DC2 15,540
Michael & Marlene Nogelmeier	6154	NA-DC 623	NA-DC 623
North River View Ct. Assn.	11349	NA-D 22,522	NA-D 11,261
		NA-DC2 21,260	NA-DC2 12,520
Delaine Owen Trustee	7448	NA-DC 28,822	NA-DC 28,822
Pelican View Estates LLC	15113	NA-DC2 116,815	NA-DC2 107,355
		NA-DC 43,777	NA-DC 43,777
	15114	NA-DC2 199,520	NA-DC2 172,090
		NA-DC 61,964	NA-DC 61,964
	15116	NA-DC2 55,040	NA-DC2 47,470
		NA-DC 15,681	NA-DC 15,681
	15117	NA-DC2 110,080	NA-DC2 94,940
		NA-DC 32,561	NA-DC 32,561
	15118	NA-DC2 48,160	NA-DC2 41,540
		NA-DC 20,364	NA-DC 20,364
	15694	NA-DC2 68,800	NA-DC2 59,340
		NA-DC 48,896	NA-DC 48,896
	15695	NA-DC2 55,040	NA-DC2 47,470
		NA-DC 29,838	NA-DC 29,838
	15696	NA-DC2 55,040	NA-DC2 47,470
		NA-DC 20,146	NA-DC 20,146
	15698	NA-DC2 199,520	NA-DC2 172,090
		NA-DC 79,388	NA-DC 79,388
	15699	NA-DC2 110,080	NA-DC2 94,940
		NA-DC 41,817	NA-DC 41,817
		NA-DC2 69,548	NA-DC2 64,988
Preferred Properties Inc.	9534	NA-DC 25,425	NA-DC 25,425
		NA-DC2 16,610	NA-DC2 14,390
Randy & Linda Rakness	6825	NA-DC 30,744	NA-DC 30,744
RNR Development Inc	15276	NA-DC2 48,160	NA-DC2 38,530
		NA-DC 18,948	NA-DC 18,948
	15277	NA-DC2 20,640	NA-DC2 16,510
		NA-DC 8,276	NA-DC 8,276
	15278	NA-DC2 185,760	NA-DC2 148,610
		NA-DC 51,509	NA-DC 51,509
	15279	NA-DC2 213,280	NA-DC2 170,620
		NA-DC 60,439	NA-DC 60,439
	15280	NA-DC2 192,640	NA-DC2 154,110
		NA-DC 58,697	NA-DC 58,697
	15281	NA-DC2 48,160	NA-DC2 38,530
		NA-DC 19,493	NA-DC 19,493
	15282	NA-DC2 55,040	NA-DC2 44,030
		NA-DC 16,841	NA-DC 16,841
	5998	NA-DC2 28,380	NA-DC2 20,120
		NA-DC 5,118	NA-DC 5,118

Name	DOE#	Assessed Value	Recommended Value
RNR Development Inc.	5999	NA-DC2 113,160	NA-DC2 85,640
		NA-DC 32,016	NA-DC 32,016
	14171	NA-DC2 729,280	NA-DC2 583,420
		NA-DC 393,020	NA-DC 393,020
	12333	NA-DC2 135,450	NA-DC2 92,110
		NA-DC 26,789	NA-DC 26,789
	12334	NA-DC2 103,200	NA-DC2 82,560
		NA-DC 39,204	NA-DC 39,204
S & V Enterprise	6909	NA-DC2 11,880	NA-DC2 11,510
		NA-DC 33,733	NA-DC 33,733
	6908	NA-DC2 4,680	NA-DC2 4,140
		NA-DC 24,400	NA-DC 24,400
	6912	NA-DC2 8,910	NA-DC2 8,640
		NA-DC 29,408	NA-DC 29,408
		NA-DC2 26,270	NA-DC2 18,070
Randy Sangl	6149	NA-DC 1,294	NA-DC 1,294
		NA-DC2 8,300	NA-DC2 7,200
Annette Schultz	15939	NA-DC 34,160	NA-DC 34,160
Sixth Street Circle Assoc.	17595	NA-D 19,964	NA-D 9,982
		NA-DC2 5,290	NA-DC2 3,740
Albin Stromseth	7566	NA-DC 15,852	NA-DC 15,852
Albin & Phyllis Stromseth	7567	NA-DC2 8,820	NA-DC2 6,500
		NA-DC 18,690	NA-DC 18,690
	7568	NA-DC2 3,010	NA-DC2 2,240
		NA-DC 11,696	NA-DC 11,696
	7569	NA-DC2 9,890	NA-DC2 5,180
		NA-DC 14,035	NA-DC 14,035
	7573	NA-DC2 35,230	NA-DC2 23,610
		NA-DC 70,994	NA-DC 70,994
Dale & Janice Valberg	7563	NA-DC2 69,230	NA-DC2 62,580
		NA-DC 33,947	NA-DC 32,610
	11326	NA-DC2 19,360	NA-DC2 16,920
		NA-DC 52,184	NA-DC 50,130
		NA-DC2 94,851	NA-DC2 92,321
Alfred & Elaine Vanderlaan	6864	NA-DC 92,300	NA-DC 92,300
Gary & Delores Vanessen	5970	NA-DC2 342,420	NA-DC2 215,570
		NA-DC 46,182	NA-DC 46,182
	5972	NA-DC2 5,870	NA-DC2 3,720
		NA-DC 2,500	NA-DC 2,500
	5961	NA-DC2 33,540	NA-DC2 20,640
		NA-DC 5,859	NA-DC 5,859
	15486	NA-DC2 89,440	NA-DC2 77,140
		NA-DC 28,583	NA-DC 28,583
The Village of Northridge Assoc	17624	NA-D 108,993	NA-D 54,496
	17742	NA-D1 128,507	NA-D1 128,507
		NA-D 36,774	NA-D 18,387
	18105	NA-D 28,356	NA-D 14,178
	18376	NA-D 38,573	NA-D 19,286
	18232	NA-D 22,392	NA-D 11,196
	18974	NA-D 264,216	NA-D 132,108

Name	DOE#	Assessed Value	Recommended Value
		NA-DC2 974,840	NA-DC2 972,140
Villa Apartments	11644	NA-DC 99,921	NA-DC 99,921
		NA-D1-S 65,474	NA-D1-S 59,249
Shannon Yagoda	17926	NA-D-S 19,737	NA-D-S 19,737

STIPULATIONS

Motion by Brinkman, second by Larson, to approve the following stipulations as presented by the Director of Equalization; all present voted aye; motion carried.

Name	DOE#	Assessed Value	Stipulated Value
		NA-DC2 390,168	NA-DC2 319,965
Charles Berner	13489	NA-DC 32,281	NA-DC 32,281
		NA-DC2 46,989	NA-DC2 46,989
Douglas Block	16648	NA-DC 19,509	NA-DC 12,814
		NA-DM1-S 27,152	NA-DM1-S 26,202
Rusty & Heather Block	16204	NA-D1-S 2,510	NA-D1-S 1,974
		NA-D1 51,642	NA-D1 50,802
BNB Housing & Prop. Mgmt.	11210	NA-D 12,810	NA-D 12,810
		NA-DC2 226,487	NA-DC2 143,471
Briar Creek Limited	6359	NA-DC 60,611	NA-DC 60,611
		NA-DC2 467,071	NA-DC2 345,324
CHS Inc	5977	NA-DC 335,724	NA-DC 335,724
		NA-D1 86,819	NA-D1 72,416
[redacted]rank & Geneva Cordell	11012	NA-D 12,200	NA-D 12,200
		NA-DC2 1,602,000	NA-DC2 733,750
Dakota Prairie Pines LLC	15834	NA-DC 98,000	NA-DC 98,000
		NA-D1 68,136	NA-DC 51,483
Rhonda Dargatz	10737	NA-D 12,810	NA-D 12,810
DDR Watertown LLC	12389	NA-DC2 1,135,171	NA-DC2 919,865
		NA-DC 128,050	NA-DC 128,050
	12390	NA-DC2 1,519,850	NA-DC2 1,200,855
		NA-DC 137,572	NA-DC 137,572
	12391	NA-DC2 7,463,664	NA-DC2 6,539,478
		NA-DC 281,152	NA-DC 281,152
		NA-DM1 6,201	NA-DM1 5,421
Todd DeVille	17452	NA-D1 810	NA-D1 221
DHL Family LLP	6116	NA-DC 216,602	NA-DC 150,164
	10298	NA-DC2 199,868	NA-DC2 20,848
		NA-DC 59,152	NA-DC 59,152
Loren & Karen Diekman	18932	NA-D 108,921	NA-D 17,497
		NA-DC2 893,291	NA-DC2 650,514
East Point LLC	14316	NA-DC 60,423	NA-DC 60,423
Lee Ehlebracht	6189	NA-D 27,116	NA-D 13,558
[redacted]obert Endres	17955	NA-DC 431,639	NA-DC 89,189

Name	DOE#	Assessed Value	Stipulated Value
Mark Fiechtner	18321	NA-DC 66,000	NA-DC 33,000
	18322	NA-DC 73,368	NA-DC 36,684
	18323	NA-DC 38,902	NA-DC 19,451
Golf View Estates Inc	15842	NA-DC 141,013	NA-DC 40,814
		NA-DC2 29,633	NA-DC2 29,283
		NA-DC 49,500	NA-CD 49,500
Kevin & Barbara Gribble	10325	NA-DM1 3,834	NA-DM1 1,925
		NA-DC2 7,541	NA-DC2 2,865
James D Haney	9428	NA-DC 37,125	NA-DC 37,125
		NA-D1-S 76,123	NA-D1-S 67,673
Melvin Hanthorn	8781	NA-D-S 19,764	NA-D-S 19,764
Randall Hartley	12929	NA-DC 181,180	NA-DC 0 (combined w/record #12930)
		NA-DC2 268,746	NA-DC2 268,746
Randall Hartley	12930	NA-DC 180,064	NA-DC 193,278
Haugan Nelson Realty	18672	NA-D1 236,147	NA-D1 194,729
		NA-D 48,914	NA-D 43,313
	16799	NA-D1 42,512	NA-D1 35,833
		NA-D 8,167	NA-D 8,167
	18161	NA-DC2 556,036	NA-DC2 484,598
		NA-DC 155,051	NA-DC 93,116
	14590	NA-DC2 484,266	NA-DC2 484,266
		NA-DC 91,339	NA-DC 69,927
	18460	NA-DC2 19,623	NA-DC2 0 (bldg located on Lot 5)
		NA-DC 74,108	NA-DC 3,890
	18459	NA-DC2 109,312	NA-DC2 128,935
		NA-DC 122,284	NA-DC 122,284
		NA-D1 78,186	NA-D1 55,512
Peter Haugan	7063	NA-D 17,202	NA-D 17,202
		NA-D1 38,605	NA-D1 3,526
Jerome & Patricia Heiser	9848	NA-D 25,274	NA-D 25,274
Garry Helland	14788	NA-D 72,201	NA-D 36,100
High Plains Development	17639	NA-D 42,183	NA-D 35,000
	17658	NA-D1 11,760	NA-D1 11,760
		NA-D 33,907	NA-D 24,000
	17659	NA-D 34,680	NA-D 24,000
	17660	NA-D 34,252	NA-D 24,000
	17661	NA-D 35,098	NA-D 32,000
	17667	NA-D 33,482	NA-D 32,000
	17668	NA-D 35,720	NA-D 32,000
	17669	NA-D 35,976	NA-D 32,000
	17672	NA-D 36,002	NA-D 32,000
	17673	NA-D 35,724	NA-D 32,000
	17674	NA-D 33,709	NA-D 5,000
	17676	NA-D 31,909	NA-D 24,000
	17677	NA-D 31,909	NA-D 24,000
	17678	NA-D 33,360	NA-D 24,000
	17679	NA-D 35,082	NA-D 24,000
John & Cynthia Hopper	17576	NA-D 6,893	NA-D 3,446
	14299	NA-D 48,258	NA-D 15,372

Name	DOE#	Assessed Value	Stipulated Value
& C Inc	16605	NA-DC 5,440	NA-DC 2,720
		NA-DC2 261,620	NA-DC2 200,379
J & J Investment Properties	11212	NA-DC 32,281	NA-DC 32,281
		NA-D1-S 9,490	NA-D1-S 9,490
Rick & Marie Jacobson	9677	NA-D-S 170,208	NA-D-S 27,343
Jerry's Aviation	12882	NA-DC2 122,758	NA-DC2 108,445
		NA-D1-S 161,076	NA-D1-S 141,175
Kerry & Donna Jorgenson	12806	NA-D-S 19,464	NA-D-S 19,464
		NA-D1-S 202,481	NA-D1-S 180,744
Randy & Lisa Konald	7646	NA-D-S 23,256	NA-D-2 23,256
L & M Developers	15950	NA-DC 87,337	NA-DC 0 (parcel replatted)
Gerald Lewno	12343	NA-DC 111,200	NA-DC 20,850
	13067	NA-DC 2,580	NA-DC 645
		NA-D1 23,580	NA-D1 23,580
William & Alan Linneman	14277	NA-D 28,628	NA-D 4,794
Nicholle Lohr	7365	NA-D1 39,579	NA-D1 27,696
		NA-D 18,304	NA-D 18,304
	11046	NA-D1 47,620	NA-D1 42,232
		NA-D 9,797	NA-D 9,797
	11047	NA-D1 48,427	NA-D1 43,956
		NA-D 10,015	NA-D 10,015
		NA-D1 65,288	NA-D1 65,288
Rhonda Maag	12486	NA-D 28,873	NA-D 21,000
McKinley Court	16474	NA-DM1 19,342	NA-DM1 18,312
		NA-DM1 25,378	NA-DM1 25,728
Dale McElhany	16475	NA-D1 1,740	NA-D1 0
		NA-DC2 530	NA-DC2 530
Dale & Donna McElhany	5962	NA-DC 4,500	NA-DC 2,250
David & Leslie McElhany	11034	NA-DC2 246,025	NA-DC2 629,003
		NA-DC 24,400	NA-DC 48,044
	11036	NA-DC2 249,975	NA-DC2 0
		NA-DC 24,400	NA-DC 0 (combined w/record #11034)
	15739	NA-DC2 246,795	NA-DC2 0
		NA-DC 24,400	NA-DC 0 (combined w/record #11034)
Wayne & Gloria McFarland	19100	NA-D1 252,710	NA-D1 13,750
		NA-D1 59,246	NA-D1 33,219
Dennis & Yolanda Moyer Etal	10904	NA-D 32,281	NA-D 32,281
		NA-DC2 1,733,613	NA-DC2 1,252,695
Nash Finch Co.	6999	NA-DC 486,087	NA-DC 486,087
New Venture Inc.	15454	NA-DC 266,865	NA-DC 66,716

Name	DOE#	Assessed Value	Stipulated Value
Kay L. Owen	7193	NA-D1-S 285,546	NA-D1-S 219,884
		NA-D-S 73,808	NA-D-S 65,559
	7189	NA-D-S 36,918	NA-D-S 0 (combined w/record #7193)
Pelican View Estates	16441	NA-DM1 19,638	NA-DM1 18,618
		NA-D1 2,740	NA-D1 2,432
	16482	NA-DM1 25,058	NA-DM1 24,228
		NA-D1 2,910	NA-D1 2,456
	16194	NA-DM1 17,486	NA-DM1 16,506
		NA-D1 1,180	NA-D1 390
	16503	NA-DM1 20,088	NA-DM1 19,068
		NA-D1 10,630	NA-D1 5,315
	16508	NA-DM1 20,318	NA-DM1 19,068
	16530	NA-DM1 29,428	NA-DM1 28,398
		NA-D1 930	NA-D1 660
	16660	NA-DM1 37,179	NA-DM1 34,429
		NA-D1 13,920	NA-D1 8,079
	16674	NA-DM1 27,815	NA-DM1 26,715
		NA-D1 1,710	NA-D1 1,622
	16798	NA-DM1 21,020	NA-DM1 20,280
		NA-D1 16,070	NA-D1 8,533
	16823	NA-DM1 25,292	NA-DM1 24,372
		NA-D1 1,100	NA-D1 726
	17154	NA-DM1 18,834	NA-DM1 18,834
		NA-D1 14,470	NA-D1 7,235
	17156	NA-DM1 18,744	NA-DM1 17,724
		NA-D1 1,440	NA-D1 948
	18118	NA-DM1 17,670	NA-DM1 16,710
		NA-D1 1,790	NA-D1 1,194
	18128	NA-DM1 21,990	NA-DM1 20,850
		NA-D1 2,660	NA-D1 2,024
	18264	NA-DM1 18,172	NA-DM1 17,142
		NA-D1 2,000	NA-D1 1,536
	19074	NA-DM1 14,052	NA-DM1 14,052
		NA-D1 930	NA-D1 612
Timothy & Carla Peterson	18924	NA-D 104,404	NA-D-S 43,000
		NA-D1-S 13,780	NA-D1-S 6,490
July Phipps or Shelly Leiblie	18429	NA-DM1-S 28,082	NA-DM1-S 28,642
		NA-D1-S 141,691	NA-D1-S 126,676
Brian & Carol Pieper	8519	NA-D-S 34,324	NA-D-S 34,324
Don & Linda Ragels	9995	NA-D 26,398	NA-D 58,299
	9996	NA-D 29,668	NA-D 0 (combined w/record #9995)
	9997	NA-D 29,668	NA-D 0 (combined w/record #9995)
	12355	NA-DC2 112,014	NA-DC2 112,014
		NA-D1-S 72,390	NA-D1-S 72,390
		NA-D-S 45,942	NA-D-S 44,286
		NA-DC2 7,530	NA-DC2 7,530
Cliff & Loralee Rawdon	6941	NA-DC 27,710	NA-DC 2,037
JW Redemske & Bridget Geerdes	12960	NA-D1-S 58,253	NA-D1-S 58,253
		NA-D-S 39,119	NA-D-S 60,627
	12961	NA-D-S 6,005	NA-D-S 0 (combined w/record #12960)
	12962	NA-D-S 5,602	NA-D-S 0 (combined w/record #12960)
	12970	NA-D-S 24,263	NA-D-S 0 (combined w/record #12960)

Name	DOE#	Assessed Value	Stipulated Value
		NA-D1-S 555,231	NA-D1-S 361,785
Mark & Ronda Roby	8606	NA-D-S 238,866	NA-D-S 238,866
		NA-DC2 292,902	NA-DC2 170,972
James Rokusek	6827	NA-DC 75,180	NA-DC 75,180
		NA-D1-S 196,386	NA-D1-S 173,698
Chad & Kelli Rumpza	16362	NA-D-S 25,966	NA-D-S 25,966
		NA-D1-S 152,053	NA-D1-S 133,806
Scotting Family Trust	14633	NA-D-S 23,184	NA-D-S 23,184
		NA-D1-S 161,235	NA-D1-S 142,973
James & Frances Shaff	16973	NA-D-S 25,727	NA-D-S 25,727
		NA-D1-S 366,101	NA-D1-S 203,624
Patrick & Sharon Shriver	7151	NA-D-S 251,476	NA-D-S 251,476
		NA-D1 29,813	NA-D1 23,642
Kay Stevenson	7249	NA-D 10,169	NA-D 10,169
James & Sandra Stoudt	6155	NA-DC2 22,670	NA-DC2 15,540
		NA-DC 623	NA-DC 623
	6156	NA-DC2 27,230	NA-DC2 18,450
		NA-DC 1,846	NA-DC 1,846
		NA-D1 215,712	NA-D1 181,221
Justin & Tanya Struckman	14524	NA-D 28,779	NA-D 28,779
Summerwood Townhomes	11571	NA-D 64,662	NA-D 32,331
	11572	NA-D 20,956	NA-D 10,478
	13320	NA-D 18,250	NA-D 9,124
	11581	NA-D 71,449	NA-D 35,724
	11590	NA-D 37,526	NA-D 18,763
	18888	NA-D 21,365	NA-D 10,682
	11599	NA-D 38,393	NA-D 19,196
	11605	NA-D 16,910	NA-D 8,455
	18889	NA-D 11,759	NA-D 5,879
	18890	NA-D 9,723	NA-D 4,861
		NA-D1 173,105	NA-D1 131,058
Todd & LeAnn Swenson	7904	NA-D 112,874	NA-D 112,874
Tinson Corp.	6014	NA-DC 210,721	NA-DC 100
Toddco LLC	16200	NA-DM1 27,272	NA-DM1 26,322
		NA-D1 14,090	NA-D1 7,397
	16447	NA-DM1-S 20,384	NA-DM1-S 19,134
		NA-D1-S 10,130	NA-D1-S 5,269
	16579	NA-DM1 18,884	NA-DM1 17,724
		NA-D1 5,880	NA-D1 3,324
	16628	NA-DM1-S 25,112	NA-DM1-S 24,222
		NA-D1-S 15,740	NA-D1-S 8,116
Town & County Square	6096	NA-DC2 51,600	NA-DC2 33,540
		NA-DC 12,741	NA-DC 12,741
	6097	NA-DC2 108,700	NA-DC2 74,390
		NA-DC 48,133	NA-DC 48,133
	11384	NA-DC2 30,960	NA-DC2 20,120
		NA-DC 9,156	NA-DC 9,156

Name	DOE#	Assessed Value	Stipulated Value
Town & County Square	11385	NA-DC2 103,200	NA-DC2 67,080
		NA-DC 8,880	NA-DC 8,880
	11387	NA-DCS 118,680	NA-DC2 77,140
		NA-DC 31,145	NA-DC 31,145
	11388	NA-DC2 56,760	NA-DC2 36,890
		NA-DC 14,810	NA-DC 14,810
	11389	NA-DC2 15,480	NA-DC2 10,060
		NA-DC 4,028	NA-DC 4,028
	11390	NA-DC2 67,080	NA-DC2 43,600
		NA-DC 16,008	NA-DC 16,008
		NA-D1-S 148,206	NA-D1-S 125,970
Donald & Lorraine Urban	16704	NA-D-S 23,731	NA-D-S 23,731
		NA-D1-S 70,967	NA-D1-S 38,210
		NA-D-S 19,215	NA-D-S 19,215
Lisa VanSickle	11309	NA-DM1-S 7,014	NA-DM1-S 9,904
		NA-DM1-S 23,434	NA-DM1-S 22,644
VJ's Brokerage Homes	16459	NA-D1-S 12,530	NA-D1-S 6,659
		NA-D1-S 33,551	NA-D1-S 26,136
Randy & Lori Volheim	10831	NA-D-S 9,428	NA-D-S 9,428
Watertown Development Co.	13096	NA-D 52,716	AG-D 4,759
	13095	NA-D 53,279	AG-D 4,984
	13094	NA-D 53,819	AG-D 5,038
	13087	NA-D 53,164	AG-D 5,280
	13086	NA-D 53,172	AG-D 5,789
	13085	NA-D 53,172	AG-D 5,614
	13084	NA-D 50,856	AG-D 4,975
	13083	NA-D 53,397	AG-D 5,812
	13082	NA-D 53,172	AG-D 5,789
	13081	NA-D 53,172	AG-D 5,417
	13080	NA-D 53,179	AG-D 5,052
	13078	NA-D 45,712	AG-D 4,308
	13077	NA-D 50,099	AG-D 4,865
	13073	NA-D 41,011	AG-D 3,955
	13070	NA-D 31,816	AG-D 3,155
	13069	NA-D 40,454	AG-D 4,009
	14976	NA-D 10,761	AG-D 1,059
		NA-DC2 21,740	NA-DC2 14,610
Carlton & June Whetsel	6152	NA-DC 623	NA-DC 623
Doris Wilkey	5581	NA-D1 18,480	NA-D1 3,456
		NA-DC 14,700	NA-DC 14,700
	5582	NA-D1 17,458	NA-D1 17,458
		NA-DC2 10,610	NA-DC2 10,610
		NA-DC 96,056	NA-DC 48,028
		NA-D1 69,597	NA-D1 10,572
Wanda (Audus) Wilstermann	10253	NA-D 12,810	NA-D 12,810
		NA-DM1 9,238	NA-DM1 8,758
Dallas or Darcy Woertink	17134	NA-D1 1,110	NA-D1 340
		NA-DM1 8,299	NA-DM1 7,309
Dallas N Woertink	17528	NA-D1 4,990	NA-D1 1,887

Name	DOE#	Assessed Value	Stipulated Value
Dallas Woertink	17425	NA-DM1 4,984	NA-DM1 4,394
		NA-DC2 145,496	NA-DC2 145,496
Worthington Tractor Parts Inc	6021	NA-DC 374,641	NA-DC 272,141

ADJOURNMENT

There being no further business to come before this Board, a motion was made by Wilson, second by Meisenheimer, to adjourn at 9:05 p.m., as a 2009 Consolidated Board of Equalization; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 21, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of April 14th, 2009**
4. **1st Reading of proposed ordinance #46 to rezone property from Agricultural to Town District in Sec. 11-T116N-54W**
5. **Monthly reports**
   a. **Maintenance Dept.**
6. **Action to approve a claim**
7. **Action to approve abatements**
   a. **Tom Aljoe**
   b. **Terry & Lisa Sorensen**
   c. **Edward Koslowski**
   d. **Deborah Skogstad**
   e. **Donald Westerman**
   f. **Tyler Gamber**
8. **Action to approve an agreement for fire, law enforcement, and road services between Codington County, the City of Watertown, and the Sisseton-Wahpeton Oyate**
9. **Action to re-organize staffing in the Weed Dept. and set salary levels**
10. **Action to authorize summer church services at Memorial Park for Lutheran Church of our Redeemer**
11. **Discussion/action to authorize mileage reimbursement for removal of Buckthorn at Memorial Park**
12. **10:00 a.m., bid opening for 2nd floor remodel project, possible action to award bid**
13. **Action to approve automatic budget supplements w/grant reimbursement funds**
14. **Action to approve Travel Requests**
    a. **States Attorney**
    b. **Correctional Officer**
    c. **Emergency Management Director**
15. **Action to approve personnel changes**
    a. **Appraiser, Heidi Brandriet**

16. **Action to enter into executive session**
    a. **Welfare Office – litigation**
    b. **States Attorney - litigation**

17. **Open - the Board will meet, briefly, as County Board of Equalization following this meeting, April 21st, 2009 in the Courthouse and Consolidated Board of Equalization at 7:00 p.m., April 21st, 2009 at City Hall.**

18. **Old Business**

19. **New Business**

20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 28th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 21st, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Thomas, to approve the minutes of April 14th, 2009, as presented by the Auditor, all present voted aye; motion carried.

FIRST READING ORDINANCE #46
The Board held the first reading on proposed Ordinance #46. Zoning Officer, Luke Muller, reviewed the proposed ordinance, which, if approved, would rezone a parcel of land in Kampeska Township, Sec. 11-T116N-R54W, from Agricultural to Town District. Mr. Muller noted the Codington County Planning and Zoning Board did recommend a "do pass" on the proposed ordinance. The board set the second reading, public hearing, and action to approve proposed Ordinance #46, for 9:00 a.m., Tuesday, April 28, 2009.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported on the following items: the carpeting, lighting, ceiling and painting in the Clerk of Courts office is currently underway; the Detective Division of the Watertown City Police Dept. has moved out of the Detention Center and the space previously provided is now being utilized by the Sheriff's office; and Memorial Park employees are preparing the campground for the upcoming camping season.

ABATEMENTS
Motion by Larson, second by Brinkman, to approve an abatement on the following property: Record #6400; Thomas Aljoe; property owner removed structures 5/29/08; abatement taxable value 54,725; abatement property tax $829.42. Upon vote of the Board; all present voted no; motion failed; abatement denied. Motion by Larson, second by Thomas, to approve the following abatements; which have been submitted and approved by the Director of Equalization; all present voted aye; motion carried: Record #2944; Terry & Lisa Sorensen; commercial property adjustment; 134,020 abatement value; $2,421.60 property tax abated. Record #18611; Edward Koslowski; elderly assessment freeze; 3,838 abatement value; $58.14 property tax abated. Record 7676; Deborah Skogstad; elderly assessment freeze; 34,643 abatement value; $525.06 property tax abated. Record #16812; Donald Westerman; elderly assessment freeze; 2,148 abatement value; $32.54 property tax abated. Record #13572; Tyler Gamber; owner occupied status applied; $456.48 property tax abated.

DAKOTA SIOUX CASINO CONTRACT
Motion by Thomas, second by Johnson, to authorize the Chairman to sign a memorandum of agreement, for the time period March 1, 2009 and terminating on March 1, 2010, between the Sisseton-Wahpeton Oyate Tribe, Codington County, and the City of Watertown, for fire, law enforcement, and road services; all present voted aye; motion carried.

WEED DEPARTMENT REORGANIZATION

Motion by Larson, second by Thomas, to approve the recommendation for the reorganization of the Codington County Weed and Pest Dept., as submitted by Codington County Extension Educator, Chuck Langner, as follows: Doug Cook, current Assistant Weed Supervisor, will assume the position of Weed Supervisor, step 7, $14.98 per hour, effective May 1, 2009. Nick Endres, current Weed Supervisor, will assume the position of Assistant Weed Supervisor, effective May 1, 2009. Mr. Endres current rate of pay, $14.98 per hour, will remain unchanged until such time as step 7 of the Assistant Weed Supervisor pay scale equals $14.98 per hour. Upon vote of the Board; all present voted aye; motion carried.

LAKESIDE CHURCH SERVICES AT MEMORIAL PARK

Motion by Thomas, second by Johnson, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park during the 2009 park season, from May 24th through September 6th; all present voted aye; motion carried.

IZAAK WALTON LEAGUE/MEMORIAL PARK PROJECT

Motion by Brinkman, second by Larson, to donate $100.00 to the Izaak Walton League to compensate the travel costs of the individual who will be traveling to Memorial Park this summer to continue the Buckthorn removal project; Johnson, Brinkman, and Larson voted aye; Thomas and Marquardt voted no; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Johnson, to supplement the Emergency Management, expenditure and revenue budgets, in the amount of $13,026.83, with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Larson, second by Thomas, to approve the following travel requests; all present voted aye; motion carried: States Attorney, State's Attorney Association meeting in Deadwood. Emergency Management Director, Homeland Security Exercise and Evaluation Program. Correctional Officer, Crisis Prevention Institute – four day instructor certification program.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Heidi Brandriet, Appraiser I promoted to Appraiser II following final certification test achievement, from step 2/$13.57 per hour to step 3/$14.03 per hour, effective date April 15, 2009, submitted and approved by Director of Equalization, Shawna Constant. Brian Richter, Deputy Sheriff, anniversary step increase, from step 2/$16.63 per hour to step 3/$17.21 per hour, effective date April 1, 2009, submitted and approved by Sheriff, Toby Wishard. Bradford Howell, Deputy Sheriff, anniversary step increase, from step 3/$17.21 per hour to step 4/$17.82 per hour effective date April 15, 2009, submitted and approved by Sheriff, Toby Wishard.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session at 9:50 a.m., to discuss litigation; all present voted aye; motion carried. The Board returned to regular session at 10:14 a.m., no action was taken. States Attorney, Dawn Elshere, was present for executive session.

BID OPENING/2ND FLOOR REMODEL PROJECT

The Board held a bid opening, as advertised by statute, for a remodeling project on the 2nd floor of the Courthouse. The following bids were publicly opened and announced:

Contractor - Dallas I. Hanson Construction, $70,800.00 base bid.
Contractor - Gray Construction, $106,000.00 base bid.

The Board requested that Maintenance Supervisor, Milo Ford and Architect, Dave Todd, fully review the offered bids and report to the Board on April 28th, 2009, at which time the Board will award the contract for the remodeling project.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 10:28 a.m., to discuss litigation; all present voted aye; motion carried. The Board returned to regular session at 10:58 a.m., action was taken. Welfare Director, Sarah Elbert, was present for executive session.

CLAIM APPROVED

Motion by Thomas, second by Larson, to approve for payment the following claim; all present voted aye; motion carried: Sanford Health; $56,843.66; indigent medical claim.

NACO PRESCRIPTION DRUG CARD

Commissioner Thomas reported 185 claims, by residents using the NACO prescription drug card in March, for a total savings of $1,604.23 for the month.

EQUALIZATION

The Board noted they will meet briefly as a County Board of Equalization following this meeting and will meet again as a Consolidated Board of Equalization at 7:00 p.m., this evening, April 21st, at City Hall.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:02 a.m., until 9:00 a.m., Tuesday, April 28, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 28, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of April 21st, 2009**
4. **9:00 a.m., 2nd Reading, public hearing, and action to approve proposed ordinance #46 to rezone property from Agricultural to Town District in Sec. 11-T116N-54W**
5. **Monthly reports**
   a. **Highway Dept.**
   b. **Sheriff**
6. **Action to approve claims for Highway Equipment**
7. **Action to declare Highway Equipment surplus to be sold by sealed bids and action to authorize the Auditor to advertise the sale**
   a. **2004 Caterpillar 143H Motor Grader (3 machines)**
8. **Discussion with Highway Supt. regarding a "Jake Brake" (noise) ordinance**
9. **Action to authorize the Sheriff to fill a correctional officer position, with an internal job circulation ~~officer,~~ after due to a recent resignation of a correctional officer**
10. **Action to accept a bid for the 2nd floor remodel project**
11. **Action to approve salary claims**
12. ~~**Action to approve automatic budget supplements w/grant reimbursement funds**~~
13. **Action to approve Travel Requests**
    a. **Deputy Emergency Management Director**
14. **Action to approve personnel changes**
15. **Action to enter into executive session**
    a. **Highway Supt.**
16. **Open**
17. **Old Business**
18. **New Business**
19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 5th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 28, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 28th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of April 21st, 2009, as presented by the Auditor, all present voted aye; motion carried.

SECOND READING/PUBLIC HEARING ORDINANCE #46
The Board held the second reading and public hearing regarding proposed Ordinance #46. Zoning Officer, Luke Muller, provided the Board with a map of the area affected by the proposed Ordinance. Mr. Muller also reviewed the details surrounding the request for the zoning change outlined in Ordinance #46. Motion by Brinkman, to approve Ordinance #46 with the following additional language to be included: BE IT FURTHER ORDAINED that if a plat has not been submitted for the hereinbefore described property within one year of the effective date of this ordinance, the property will automatically revert back to a zoning designation of A-Agricultural with no further action from the Codington County Commissioners. The motion was seconded by Larson; all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported on the following items: three new motor graders have been delivered and are currently in use; culverts are being repaired and cleaned out; door replacement at the Highway shop; minor road repairs; and soft spots on several County roads. Mr. Small reported on his recent trip to attend a national conference in Peoria, Illinois. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of March, 2009: 58.8 average daily inmate population; 240 bookings; $6,855.00 collected in work release; $7,055.00 collected in out of county prisoner contracts; $3,060.00 collected in fees for the 24/7 program, with 65 individuals testing twice daily and 15 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 396 sets of civil papers served; 289 calls for service; 9 accidents investigated; 67 arrest warrants; and 7 transports for a total 1,880 miles traveled. Sheriff Wishard also reported on the following items: an onsite audit of the Sheriff's Office, conducted by the SD Bureau of Information & Telecommunications, to assess compliance with the FBI Criminal Justice Information System along with a wide range of other issues, the Sheriff's Office was found to be in full compliance; the Sheriff's Office will enter into an agreement with the Watertown Police Dept. and the States Attorney's Office regarding an allocation of a Byrne/Justice Allocation Grant (JAG), Codington County's allocation is approximately $35,000.00; Integrity Steel Company is currently on site providing scheduled maintenance and repairs on all cell doors, locks, hinges etc., in the Detention Center; and Court Security grant funds have been applied for in conjunction with the Courthouse 2nd floor remodel project.

WATERTOWN FIRE CHIEF
Chairman Marquardt welcomed, and noted the presence of, Watertown Fire Chief, Nick Swinhart, at this meeting.

CLAIM APPROVED
Motion by Larson, second by Brinkman, to approve a claim, in the amount of $755,790.00, payable to Butler Machinery for the purchase of three motor graders; all present voted aye; motion carried.

SURPLUS EQUIPMENT
Motion by Brinkman, second by Larson, to declare the following equipment surplus, to be sold by sealed bid; all present voted aye; motion carried:

GEN01143 2004 Cat 143H motor grader w/Falls snow wing s/n APN00377
GEN01144 2004 Cat 143H motor grader w/Falls snow wing s/n APN00381
GEN01133 2004 Cat 143H motor grader w/Falls snow wing s/n APN00502
1992 Volvo L90 loader s/n L90V61087

NOTICE TO BIDDERS
Motion by Brinkman, second by Larson, to authorize the Chairman to sign a notice to bidders, for the sale of surplus equipment, by sealed bid, on May 26th, 2009, at 10:00 a.m.; all present voted aye; motion carried.

JAKE BRAKES
Highway Supt., Rick Small, met with the Board to discuss a complaint from a County resident, living south of Watertown, regarding the noise of "Jake Brakes". Mr. Small reviewed procedures enacted in other areas regarding the noise aspect of "Jake Brakes". Discussion was also held regarding adopting an Ordinance to prevent the use of "Jake Brakes" in Codington County or possibly adopting a noise Ordinance. The Highway Supt., will meet with Sheriff, Toby Wishard, to discuss the complaint received and the possibility of the Sheriff's Office assisting with this matter.

CORRECTIONAL OFFICER POSITION
Motion by Brinkman, second by Thomas, to authorize the Sheriff to post, internally only, a job application offer for a correctional officer position, to replace a correctional officer who recently resigned; all present voted aye; motion carried.

BIDS – 2ND FLOOR REMODEL PROJECT
Dave Todd, Todd Architects Ltd, advised the Board that he has reviewed each bid for accuracy and has spoken with both bidders to clarify the $35,000.00 difference between the two bids. Mr. Todd recommended, to the Board, to accept the bid of Dallas I. Hanson Construction for the remodeling project. Motion by Larson, second by Thomas, to accept the bid, received on April 21st, 2009, from Dallas I. Hanson Construction, in the amount of $70,800.00, for the 2nd floor remodeling project; all present voted aye; motion carried.

SALARY CLAIMS
Motion by Brinkman, second by Larson, to approve for payment the following salary claims; all present voted aye; motion carried: Commissioners: 9,386.38 total salaries. Auditor: 16,819.02 total salaries. Co. Treasurer: 22,989.85 total salaries. States Attorney: 22,876.79 total salaries; Ruth Swenson 867.81 part time. Gov. Buildings: 14,417.69 total salaries; Cindy Dargatz 676.42 part time. Dir. Equalization: 29,065.55 total salaries; Vicky Janish 1,441.53 final pay. Reg. of Deeds: 16,130.79 total salaries. Veterans Service: 7,794.56 total salaries. Sheriff: 52,127.84 total salaries; Chuck Carbonneau 185.91 part time & meals; David Curtis 754.32 part time & meals; Janelle Nygaard 810.96 part time. Co. Jail: 67,325.38 total salaries; Jeff Morris 2,599.16 final pay; Amy Coon 2,151.58 part time , full time pay & uniform allowance; Jennifer Matejek

2,915.73 part time. Care of the Poor: 3,741.95 total salaries; Julie Radach 214.80 part time. Co. Nurse: 3,500.32 total salaries. Co.Park: 4,752.21 total salaries; Donnie Olson 1,002.75 part time seasonal; Tom Sauer 1,074.03 part time seasonal; Lee Trumm 1,911.96 Memorial Park Caretaker. Ag. Bldg.: 7,335.89 total salaries. Co. Extension: 7,484.23 total salaries; Chuck Langner 24.94 meals; Deb Sundem 16.63 meals; Jodi Loehrer 27.70 meals; Marie Benthin 59.84 on call part time. Weed Control: 7,306.12 total salaries; Bill Hoff 44.32 part time. Planning Board: 262.69 total salaries. Road & Bridge: 71,294.33 total salaries. Emergency Management: 8,915.65 total salaries. Crime Victim: 4,914.88 total salaries. W.I.C.: 3,395.59 total salaries.
Total: 381,837.71. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,933.86; S.D. Retirement 358.86 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 65,246.03 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,371.10 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,375.08 ins.; U.M.B. Bank 1,867.00 suppl. retire.; AFLAC 432.02 ins.; Watertown United Way 131.67 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 7,955.37 employee payments; Cod. Co. Treasurer 29,550.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 383.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 21,114.14 federal withholding; Reliabank Dakota 41,385.66 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Credit Bureau of Watertown 279.42 garnishment; Pioneer Credit Recovery 148.12 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

TRAVEL REQUEST

Motion by Thomas, second by Brinkman, to approve the following travel request; all present voted aye; motion carried: Marty Karnopp, Emergency Management Deputy Director, Homeland Security Exercise Evaluation Program Training, in Brookings.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session, to discuss personnel, at 9:52 a.m.; all present voted aye; motion carried. The Board returned to regular session at 10:20 a.m. Human Resource Director, Terry Satterlee, Highway Supt., Rick Small, and Director of Equalization, Shawna Constant, were present for executive session.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Part Time Correctional Officer; Jennifer Matejek; employee has completed 1,044 hours of employment; advanced from step 1/$13.33 per hour, to step 2/$13.78 per hour; submitted and approved by Chief Correctional Officer, Tom Walder. Director of Equalization Appraiser II, step 3/$14.03 per hour; Heidi Selchert; promoted to Deputy Director of Equalization, step 5/$16.31 per hour; effective date May 1, 2009; submitted and approved by Director of Equalization, Shawna Constant.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:24 a.m., until 9:00 a.m., Tuesday, May 5, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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April 28, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 5, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of April 28th, 2009**

4. **9:00 a.m., Discussion with Char Torgerson, Watertown Volunteer Center report of activities**

5. **Monthly reports**
   a. **Emergency Management**
   b. **Extension**
   c. **Health**
   d. **Veterans Service**
   e. **Welfare**
   f. **Weed**

6. **Maintenance Dept. items**
   a. **Discussion/possible action regarding Aason Engineering recommendations for water seepage problems at the Detention Center**
   b. **Discussion/possible action regarding Detention Center sewer upgrade project**
   c. **Action to accept a proposal from Electronic Security Equipment for security camera's, recording equipment, monitor's and door locks for 2nd floor remodel project**
   d. **Discussion regarding fire alarm system for the Courthouse**

7. **Action to declare equipment surplus**
   a. **Wrangler floor scrubber s/n 232002B-03N84039**
   b. **Merry Go Round w/Independent slide**

8. **Action to approve automatic budget supplements w/grant reimbursement funds**

9. **Action to approve Travel Requests**

10. **Action to approve personnel changes**
    a. **Dave Curtis, promoted to correctional officer**

11. **Action to enter into executive session**

12. **Open – Sioux Valley Commissioners Association registration**

13. **Old Business** – Spring workshop

14. **New Business**

15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 12th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 5th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED

Motion by Brinkman, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Larson, second by Brinkman, to approve the minutes of April 28th, 2009, as presented by the Auditor, all present voted aye; motion carried.

WATERTOWN VOLUNTEER CENTER

Char Torgerson, Watertown Volunteer Center Executive Director, met with the Board to submit a 2010 budget request for the Volunteer Center. Ms. Torgerson provided the Board with data to support the $2,500.00 budget request. Ms. Torgerson also reviewed the Volunteer Center's past year's projects. The Board will take up this budget request during their 2010 Budget preparation.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: Community siren tests; weather spotter training attendance; and preparing for a possible outbreak of the H1N1 flu. **Extension Educator, Chuck Langner,** reported on the following items: H1N1 flu preparedness, including sending informational fact sheets to area schools and receiving pork consumption reports; the Spring planting season; signage replacement at the Extension Center; and calls regarding home lawn and garden preparations. **Weed Supervisor, Doug Cook,** reported the spraying equipment is ready for the spraying season and the Weed Dept. will begin spraying as weather permits. **Community Health Nurse, Karla Moes,** provided the Board with a copy of a letter from the SD Dept. of Health, Office of the Secretary, Doneen B. Hollingsworth, regarding flu clinics this fall. The Community Health Office has been involved in preparedness for the H1N1 flu and has been offering precautionary advice on how to prevent spreading or contracting this flu. **Veterans Service Office, Al Janzen,** reported 18 trips with 68 riders in the month of April. The Veterans Service Officer was a presenter at the American Legion, District III, spring workshop in Watertown. Mr. Janzen informed the Board that the temporary mobile V.A. Outpatient Clinic will possibly be located at the National Guard Armory. Mr. Janzen continues to assist a local funeral home with a pre-needs seminar regarding V.A. burial benefits and attended the quarterly meeting of the Military and Veterans Affairs. The Codington County Veterans Service Office will host a mini training workshop on May 12th. **Welfare Director, Sarah Elbert,** provided the Board with the following statistics for the time period April 11th through May 5th: 41 applications; with 12 denials; 18 pending or referred; 11 approved; and 6 new clients approved. Total Assistance: $63,328.66 for medical, pharmacy, rent, utilities and burials; no active medical cases, and 8 medical applications pending decision. Total Credits: $14,912.55; 5 full releases/compromises. Ms. Elbert attended a "Homeless Summit" in April and provided the board with a report of the SD Statewide 2009 Homeless Count Results. The Welfare Director reported on the following items: the Welfare Office has expended $2,023.86 in FEMA funds for April and is looking into a homeless prevention and rapid re-housing program grant (HPRP) thru SDHSA and the American Recovery and Reinvestment Act of 2009 (SD is eligible to receive $3,254,060.00). The Welfare Director requested authorization to serve on the SDACC Convention and Planning Committee and authorization to travel as needed for committee meetings. The Board had no objection to this request.

DETENTION CENTER ISSUES

Maintenance Supervisor, Milo Ford, met with the Board to discuss the water seepage problem that seasonally occurs at the Detention Center. Mr. Ford has contacted Aason Engineering who has determined the problem is a surface water problem. Mr. Ford has discussed, with Aason Engineering, possible solutions to the problem. Mr. Ford recommended budgeting in 2010 to take measures to correct these water problems. Mr. Ford also discussed the proposed sewer upgrade project at the Detention Center. Mr. Ford received proposals from two engineering firms to prepare systems designs for this project. Motion by Thomas, second by Brinkman, to accept the proposal from Roby, Quintal, & Everson, Consulting Engineers, to provide Codington County with a system design for upgrades to the Detention Center sewer system; all present voted aye; motion carried.

ELECTRONIC SECURITY EQUIPMENT

Maintenance Supervisor, Milo Ford, presented the Board with a proposal for security equipment associated with the 2nd Floor remodel project at the Courthouse, from Electronic Security Equipment in the amount of $11,225.00 for security cameras, recording equipment, monitors, and door locks. Motion by Larson, second by Thomas, to accept the proposal from Electronic Security Equipment; all present voted aye; motion carried.

COURTHOUSE FIRE ALARM

Maintenance Supervisor, Milo Ford, met with the Board to discuss the possibility of installing a fire alarm system in the Courthouse. Mr. Ford has met with Engelstad Electric and a representative from ABC Fire Control and it has been determined that it is feasible to alarm the Courthouse. Mr. Ford noted this project cost is estimated at between $50,000.00 and $100,000.00. Motion by Johnson, second by Larson, to meet with a representative from ABC Fire Control to further discuss the options available to install a fire alarm system at the Courthouse; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Thomas, second by Johnson, to declare the following items surplus, to be disposed of accordingly, per the request of Maintenance Supervisor, Milo Ford; all present voted aye; motion carried.

GEN00456, a Wrangle FW-208 floor scrubber, s/n 232002B-03N84039, sold at a previous surplus auction sale.
GEN00387, the independent slide portion of this item, to be destroyed, the Merry-Go-Round will remain on the fixed asset list.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel change; all present voted aye; motion carried: David Curtis, new hire, Correctional Officer, step 1/$13.33 per hour, effective date May 1, 2009; submitted and approved by Chief Correctional Officer, Tom Walder.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted three or more members of this Board may be in attendance at the quarterly meeting of the Sioux Valley Commissioners Association, on May 18th, 2009, at the Rivers Bend Country Club in Moody County.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:17 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:51 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Johnson, second by Brinkman, to adjourn at 10:52 a.m., until 9:00 a.m., Tuesday, May 12, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 12, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of May 5th, 2009**
4. **9:00 a.m., Discussion with Watertown City Council members regarding a proposed public safety building**
5. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
6. **Action to approve the Auditor's Account with the Treasurer for the month ending April 30th , 2009**
7. **Action to approve claims for payment**
8. **Action to authorize the Chairman to sign amendment #1 for the Historical Preservation Allocation Award SD-08-020**
9. **Action to approve the FY2010 WIC contract**
10. **Action to approve the 2009 Codington County and Consolidated Board of Equalization minutes**
11. **Action to authorize the Human Resource Director to negotiate with the General Drivers and Helpers Union Local No. 749 representing the Correctional Officers and Deputy Sheriffs**
12. **Action to approve abatements**
    a. **Peace River Resort Inc.**
13. **Action to approve automatic budget supplements w/grant reimbursement funds**
14. **Action to approve Travel Request**
    a. **Welfare Director**
15. **Action to approve personnel changes**
    a. **Diane Merchant, D.O.E. office coordinator, anniversary step increase**
    b. **Jamie Monson, new hire, D.O.E. appraiser I**
    c. **Gerald Goebel, seasonal re-hire, Memorial Park**
16. **Action to enter into executive session**
17. **Open**

18. **Old Business**

19. **New Business – Sale of the Boys & Girls Club, Kid Shift building**

20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 19th, 2009**

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The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 12th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED

Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Thomas, second by Johnson, to approve the minutes of May 5th, 2009, as presented by the Auditor, all present voted aye; motion carried.

WATERTOWN CITY COUNCIL REPRESENTATIVES

Members of the Watertown City Council met with the Board to discuss the proposed new city building for housing of the Watertown Police Dept. Council persons Heller, Solberg, and Wilkins addressed the Board. The Councilmen inquired whether the County would be interested in sharing the proposed new Police Dept. building and placing County Administrative offices in the new building. The Councilmen noted the County would have the option of participating in the funding of the project or could possibly lease space in the new building and asked the Board to notify the Council of their decision in the next few weeks.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board on the SDACO spring workshop held in Pierre. The Auditor's Office will be assisting the City and School District in the preparation of their ballots for the June 16th, combined City/School Election. **Director of Equalization, Shawna Constant,** reported her office is preparing the abstract to send to the Dept. of Revenue and the residential re-appraisal of Lake Kampeska should commence by the end of May. The Director of Equalization also briefly discussed a "Pictometry" project which the County may or may not participate in. **Register of Deeds, Ann Rasmussen,** submitted her monthly statement of fees to the Board for the month ending April 30, 2009. Collections totaled $21,217.00, with $2,620.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds has contacted Active Data Systems to set up a training session for the recently installed new software. The Register of Deeds noted the "Open Records" senate bill was a topic of discussion at the SDACO Spring Workshop. **Treasurer, Carol Maloney,** met with the Board to discuss entering into a contract with "Official Payments Corporation" for software that would allow taxpayers the opportunity to make their property tax payments, payable to Codington County, online by credit card transaction. The Board requested that the Treasurer submit the proposed contract to the States Attorney for her review and report back to the Board after this review.

PROPERTY ASSESSMENT WEBSITE

Director of Equalization, Shawna Constant, requested authorization to proceed with setting up the property assessment website, a previously budgeted item. Motion by Larson, second by Thomas, to authorize the Director of Equalization to proceed with the property assessment website project; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of April, 2009, all present voted aye; motion carried.

Cash on hand	$	8,974.77
Checks in Treasurer possess		
less than 3 days	$	738,875.47
Cash Items	$	401.00
TOTAL CASH ASSETS ON HAND	$	748,251.24
RECONCILED CHECKING		
Great Western Bank Checking	$	2,317.97
Great Western Bank Checking (Memorial Park)	$	3,075.00
Reliabank Dakota	$	10,866,271.25
INVESTMENTS		
SD Public Funds Investment	$	6,956.73
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	800,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	2,000,000.00
Peoples State Bank	$	400,000.00
Reliabank	$	1,200,000.00
Wells Fargo	$	400,000.00
TOTAL CASH ASSETS	$	16,626,871.19
General Ledger Cash Balance by Funds:		
General	$	6,364,700.57
General restricted cash	$	500,000.00
Sp. Revenue	$	1,751,315.17
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	2,062.22
Trust & Agency	$	7,998,382.38
(schools 6,128,783.61, townships 91,258.57; city/towns 1,379,123.03)		
TOTAL GENERAL LEDGER CASH	$	16,626,872.19

CLAIMS APPROVED

Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 212.94 Sup, Aason Engineering 1050.00 Prof Svc, Alltel 44.61 Util, Alltel 78.06 Util, Alltel 67.66 Util, Alltel 94.84 Util, Alltel 61.33 Util, Alltel 58.58 Util, The American Legion 25.00 Sup, American Legion State Head Qtr 23.00 Sup, Chris Arbach 20.00 Witn, Aspen Tree Service 2000.00 Maint, Auto Body Specialties 5.40 Sup, Bob Barker Co. 1789.23 Sup, Best Business Products 264.95 rent, Best Business Products 88.56 Maint, Janet Bevers 24.00 Trav, Boys & Girls Club 833.33 Pymt, Brevik Law Office Prof Loc 192.06 Prof Svc, Brian's Glass & Door, Inc. 163.00 Rep, Brian's Glass & Door, Inc. 164.00 Rep, Gina Brown 52.96 Jury, Brown & Saenger 404.58 Sup, Cindy Brugman 64.00 Trav, Burghardt Amateur Center 254.18 Rep, Burns Law Office 2633.00 Prof Svc, Butler Machinery 5977.09 Sup, C & R Supply 264.84 Rep, California Contractors Supplier 99.60 Sup, James Campbell 20.00 Witn, Carquest Auto Parts 417.48 Sup, Lyle Carter 19.00 Reimb, Cartney Bearing & Supply 84.81 Rep, Cashway Lumber Inc. 1512.25 Sup, Cass-Clay Creamery 1287.00 Sup, Century Business Products 42.00 Maint, Chuck's Bike & Lock Shop 2.80 Sup, City Of Watertown 1046.64 Eqp, Claritus 5975.28 Eqp, Claritus 994.64 Eqp, Claritus 8422.08 Eqp, Codington Clark Electric 25.00 Util, Cole Papers, Inc. 1147.18 Sup, Cole Papers, Inc. 1543.89 Sup, Cole Papers, Inc. 2636.13 Sup, James Collins 56.08 Witn, Connecting Point Computer Cent

10080.00 Eqp, Connecting Point Computer Cent 3604.44 Maint, Connecting Point Computer Cent 626.31 Maint, Coteau Shopper 57.20 Publ, County Fair Foods 103.71 Sup, Crawford Funeral Chapel 2302.00 Prof Svc, Creative Product Sourcing Inc 487.84 Sup, Credit Bureau Of Watertown Inc 679.75 Pymt, Crisis Prevention Institute 1414.00 Trav, Crystal Clean 300.00 Maint, Culligan Water Conditioning 96.00 Sup, Cutting Edgz Inc 160.00 Sup, Mel Dahle Tire Co. 37.10 Rep, Dakota Outdoors Inc 19.53 Maint, Deuel County Cenex 60.28 Sup, Deuel Co Em 12852.49 Eqp, Deuel County Highway 89.76 Maint, Diagnostic Radiology Associate 202.02 Pris Care, Donna Dietrich, Chairman 392.46 Prof Svc, Doug's Anchor Marine 328.14 Sup, Duane's Floor Covering 15.00 Rep, The Earthgrains Company 729.68 Sup, East Dakota Water Development 19184.04 Feb/Mar/Apr Apportionment, Sarah Elbert 299.75 Trav, Electric Motors & Moore Inc 308.00 Rep, EMC Insurance Companies 3466.75 Pymt, EMC Insurance Companies 3466.75 Pymt, Engelstad Electric Co. 4100.00 Eqp, Engelstad Electric Co. 3750.85 Sup, ESRI Inc 400.00 Maint, Farnams Genuine Parts 52.93 Sup, Farnams Genuine Parts 212.99 Sup, Fastenal Company 10.99 Sup, First District Assn Of Lcl Gov 4331.95 Pymt, Town Of Florence 200.00 Util, 4-H Activities 20.97 Sup, Fox & Ravnsborg Law Office 181.12 Prof Svc, FSH Communications 120.00 Util, GCR Tire Center 440.95 Rep, Gempler's 205.85 Sup, Genoa Healthcare/Watertown 238.47 Pris Meds, Glass Products Inc. 938.17 Rep, Grainger 410.33 Sup, Grant Co Em 4403.81 Eqp, Peggy Haugan 54.44 Jury, Hillyard Floor Care Supply 3949.69 Sup, Holiday Inn Express & Suites 700.00 Trav, Howard Vet Clinic 117.25 Sup, Human Service Agency 1075.00 Pymt, Human Service Agency 300.00 Sup, Glacial Lakes Humane Society 220.00 Pymt, HyVee #1871 Accts Receivable 66.19 Sup, HyVee Pharmacy 394.52 Pris Meds, Indy Drysuit Repair Inc 275.00 Sup, Interlakes Community Action 824.50 Pymt, Intoximeters 600.00 Sup, Jefferson Partners LP 50.00 Trav, Johnson Controls, Inc. 519.14 Rep, Jurgens Printing 321.20 Sup, Kampeska Chapter Of The Izaak 100.00 Trav, Darwin Kasperson 20.00 Witn, KEM Pro 392.25 Rep, Kimball Midwest 403.21 Sup, Kristi Knock 20.00 Witn, Knology 476.15 Util, Knology 52.95 Util, Knology 23.51 Util, Nelva Kooistra 45.00 Prof Svc, Daniel Krantz 56.66 Jury, Shane Krueger 50.74 Jury, Chuck Langner 590.15 Trav, J.H. Larson Electrical Co. 184.22 Rep, Lcm Pathologists Pc 2105.95 Prof Svc, Lewis & Clark Bhs 284.00 Prof Svc, LL Harder Inc 223.15 Rep, Jodi Loehrer 90.20 Trav, Samantha Lowe 28.80 Witn, Jerad L Lunsford 20.00 Witn, Jenna Maag 20.00 Witn, Macksteel Warehouse, Inc. 234.61 Sup, Mac's Inc. 65.12 Sup, Mac's Inc. 179.63 Sup, Mahowald's 281.25 Sup, Carol Maloney 24.00 Trav, Rebecca Malsam 51.48 Jury, Mark's Auto 384.34 Maint, MD Products Inc 819.74 Rep, Andrew Meek 50.74 Jury, Menards 40.92 Sup, Menards 317.00 Sup, Midcontinent Communications 55.00 Util, Milbank Communications 397.00 Sup, Moe Oil Company 1576.50 Sup, Municipal Utilities 1106.01 Indg Util, Municipal Utilities 13706.93 Util, Municipal Utilities 35.00 Util, National Trust For Historic Pr 1500.00 Trav, Edward Nelson 51.48 Jury, Newman Traffic Signs 537.50 Sup, Gregg Noeldner 850.00 Prof Svc, Northern Con-Agg LLP 274.30 Sup, Northland Chemical Corp 195.34 Sup, Northwestern Public Service 551.69 Util, Office Systems, Inc. 4261.76 Sup, Ottertail Power Co. 29.67 Util, Overhead Door Co Of Watertown 106.02 Rep, Pennington County Jail 428.40 Trav, Pitney Bowes 478.40 Rent, PMB 0112 14.00 Util, Postmaster 90.00 Sup, Prairie Lakes Health Care Cent 3429.00 Sup, Print 'Em Now 816.80 Sup, Pro Line Inc 116.60 Rep, Professional Mailing & Market. 2780.12 Sup, Qwest 82.00 Util, Qwest 737.38 Util, Qwest 15.43 Util, Ann Rasmussen 24.00 Trav, Redlinger Bros. 1682.48 Rep, Redwood Biotech 103.98 Sup, Cathryn Rehfuss 45.00 Prof Svc, Roberts Co Em 2062.00 Eqp, Roby Agency 300.00 Indg Util, Ron's Saw Shop 142.64 Rep, Don Rowland 850.00 Prof Svc, Runnings 38.48 Rep, Dawn Russell 243.20 Prof Svc, Sanford Clinic 99.45 Pris Care, Terrance Satterlee 1500.00 Prof Svc, Lorie Schmidt 24.00 Trav, Schrader's 460.00 Eqp, Ross K Schulte DDS Pc 518.00 Pris Care, SD Assoc Of County Weed & Pest 50.00 Dues, SD Department Of Labor 1345.00 Benefits, S.D. Department Of Revenue 13.00 Fees, SD Department Of Revenue 489.00 Sup, SD State Treasurer 246946.15 May Remittance, SDAAO 375.00 Trav, SDACC 15967.36 Pymt, Sherwin Williams 538.92 Sup, Sioux Valley Coop 4362.42 Sup, Sioux Valley Coop 243.82 Sup, Sioux Valley Coop

116.32 Sup, Sioux Valley Coop 21.50 Sup, Sioux Valley Coop 136.16 Sup, Sioux Valley Coop 67.09 Rep, Sioux Valley Coop 1798.52 Sup, Slowey Court Reporting 376.00 Prof Svc, Rick Small 188.01 Trav, Sodexo 15.00 Trg, South Shore Gazette 749.36 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4353.90 Prof Svc, Spring Lake Park Fire Dept 900.00 Trg, Sprint 278.07 Util, Sprint 111.30 Util, Stanard & Associates Inc 205.00 Sup, Star Laundry 82.22 Sup, Star Laundry 20.16 Sup, Sturdevant's Auto Parts 219.91 Rep, Deb Sundem 170.75 Trav, Sutton Law Office Pc 10516.85 Prof Svc, Team Electronics 241.14 Rep, Richard Theye 51.48 Jury, Toshiba Financial Services 493.75 Rent, Trav's Outfitter Inc 134.97 Sup, Trav's Outfitter Inc 4174.00 Eqp, Union County Sheriff's Office 48.20 Fee, Us Foodservice Inc 7483.81 Sup, Value Care Pharmacy 31.99 Indg Med, Velvet Uniforms 17.51 Sup, Verizon Wireless 71.19 Util, Visa - C/O Great Western Bank 7.99 Rep, Visa - C/O Great Western Bank 140.00 Trav, Visa - C/O Great Western Bank 21.38 Sup, Visa - C/O Great Western Bank 218.07 Trav, Visa - C/O Great Western Bank 199.00 Sup, Walmart Community 13.52 Sup, Walmart Community 106.32 Sup, Watertown Anesthesia Pc 300.00 Pris Care, Watertown Public Opinion 1499.38 Publ, Western Detention 78.50 Rep, Westside Animal Clinic Pc 131.99 Sup, Wheelco 36.89 Rep, Alvin White 53.70 Jury, Wight & Comes Funeral Chapel 2500.00 Prof Svc, Wiles & Rylance, LLP 533.00 Prof Svc, Toby Wishard, Sheriff 109.45 Reimb, WW Tire Service Inc 546.00 Rep, Xerox Corporation 94.17 Sup, Yankton Co Treasurer 103.75 Prof Svc, Yankton Co. Sheriff 25.00 Trav, Zimmels 1247.47 Maint.

GRANT AGREEMENT EXTENSION

Motion by Thomas, second by Brinkman, to authorize the Chairman to sign an amendment to Historic Preservation Grant Project #SD-08-020, extending the preservation project deadline to the 31st of August, 2009; all present voted aye; motion carried.

FY2010 WIC CONTRACT

Motion by Johnson, second by Larson, to approve the FY2010 WIC Contract, between the South Dakota Dept. of Health and Codington County, in the amount of $23,574.72, for the time period June 1, 2009 through May 31, 2010, for the provision of WIC clerical services; all present voted aye; motion carried.

BOARD OF EQUALIZATION MINUTES

Motion by Thomas, second by Johnson, to approve the minutes of the 2009 Codington County Board of Equalization and Consolidated Board of Equalization; all present voted aye; motion carried.

UNION CONTRACT NEGOTIATOR

Motion by Brinkman, second by Thomas, to authorize Human Resource Director, Terry Satterlee, to represent the County in union contract negotiations with the General Drivers and Helpers Union Local No. 749, representing the Codington County Deputy Sheriffs and Correctional Officers, all present voted aye; motion carried.

ABATEMENT

Motion by Thomas, second by Brinkman, to approve the following abatement; all present voted aye; Commissioner Larson abstained from voting: Peace River Resort Inc., record #18540, $24,119.00 taxable value abated, property should have received commercial roll back for 2008 assessment year, $478.66 property taxes abated payable in 2009. This abatement was also approved by the Codington County Director of Equalization and the Watertown City Council.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Johnson, to approve an automatic budget supplement, in the amount of $46,504.10, to the Emergency Management expenditure and revenue budgets with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Larson, second by Thomas, to authorize the Director of Equalization, appraisal staff, to attend the SDAAO Conference, May 19th – 22nd, 2009, and to additionally authorize the office staff to attend the SDAAO Conference banquet; all present voted aye; motion carried. Motion by Larson, second by Thomas, to authorize the Director of Equalization and two staff members to attend the "USPAP (Uniform Standards of Professional Appraisal Practice) Workshop" June 18th & 19th, 2009, meals, mileage, and rooms; all present voted aye; motion carried. Motion by Brinkman, second by Johnson, to approve the following travel request; all present voted aye; motion carried: Welfare Director; summer workshop; meals, mileage & room; June 23rd – June 25th, 2009.

PERSONNEL CHANGES

Motion by Thomas, second by Brinkman, to approve the following personnel changes; all present voted aye; motion carried: Diane Merchant, Director of Equalization Office Coordinator, anniversary step increase, step 7/$15.00 per hour, effective date May 1, 2009, submitted and approved by Director of Equalization, Shawna Constant. Jamie Monson, new hire, Director of Equalization Appraiser I, step 1/$13.11 per hour, effective date May 15, 2009, submitted and approved by Director of Equalization, Shawna Constant. Gerald Goebel, seasonal re-hire, Memorial Park Custodian, step 1/$10.45 per hour, effective date May 4, 2009, submitted and approved by Maintenance Supervisor, Milo Ford.

KID SHIFT BUILDING

The Board reviewed correspondence from the Watertown Boys & Girls Club regarding the probable sale of the Kid Shift building and the County's involvement as a Grantee in the original funding process for the purchase of the building. The Board will take action, on the County's option as a Grantee, at the May 19th, 2009, meeting.

UNKEMPT PROPERTIES

The Board held a discussion regarding unkempt properties, outside the municipal areas of Codington County, on which Board members have received complaints. The Planning and Zoning Officer will be contacted regarding action the County is allowed to take to have these properties cleaned up.

WATERTOWN PUBLIC SAFETY BUILDING

The Board held a lengthy discussion regarding the City's invitation to the County to participate in the building project of a new public safety building. The Board noted a significant number of reasons the City's building project does not correlate with the direction the County is looking to alleviate stress on the Courthouse building, Detention Center and office spaces within along with Court offices. Motion by Larson, second by Thomas, to notify Watertown City Officials that the County is not interested in participating in the public safety building project; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:36 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 11:27 a.m., no action was taken. Weed Supervisor, Doug Cook and Human Resource Director, Terry Satterlee, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:32 a.m., until 9:00 a.m., Tuesday, May 19, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 19, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of May 12th, 2009**
4. **9:00 a.m., Discussion w/Monte Dumke, ABC Fire Alarm, and possibly action regarding a fire alarm system for the Courthouse**
5. **Monthly reports**
   a. **Maintenance Dept.**
   b. **Highway Dept.**
6. **Action to approve a utilities certificate, right of way certficate, and letting authorization for the Co. Rd. 21-2 resurfacing project scheduled for a letting in February 2010**
7. **Action to declare Highway equipment surplus to be destroyed**
   a. **Regency Model LMV25 radio**
   b. **Vertex Model FTL-2011 radio**
8. **Action to approve a permit to discharge fireworks at Dakota Sioux Casino on June 13th**
9. **Action to notify the Watertown Boys & Girls Club regarding the County's Grantee option on the Kid Shift Division building**
10. **Action to enter into an agreement with Todd Architects for a feasibility study for building addition on Courthouse property**
11. **Meet and greet session with the Kampeska Heritage Museum director**
12. **Action to approve automatic budget supplements w/grant reimbursement funds**
13. **Action to approve Travel Requests**
14. **Action to approve personnel changes**
15. **Action to enter into executive session**
16. **Open – Note Memorial Day Holiday**
17. **Old Business**
18. **New Business**
19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 26th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 19th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of May 12th, 2009, as presented by the Auditor, all present voted aye; motion carried.

FIREWORKS PERMIT
Motion by Larson, second by Brinkman, to approve the following permit to discharge fireworks; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried: June 13th, 2009; location - Dakota Sioux Casino; event – State H.O.G. Rally; 15' display at dusk; discharged by Lew's Fireworks representatives, David Robin and Gordon Stormo; also approved by the Watertown Fire Chief and Codington County Sheriff.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported on the following items: several dead cottonwood trees have been removed at Memorial Park and major trimming of other trees has also been accomplished; a water leak at the campground has been repaired; the pavilion building screened porch, which was damaged by vandals over the winter, has been repaired; Sandy Goebel is once again acting as a campground volunteer; reservations are coming in at a good rate and the campground should be ready by Memorial Day barring any major problems. The park will once again participate in the weekly campground report, broadcast on local radio stations. Mr. Ford will meet, later today, with Dave Todd and Dallas Hanson regarding the second floor remodel project which does not yet have a starting date. Mr. Ford has met with a representative from Roby, Quintal & Everson; along with the Sheriff and Chief Correctional Officer, regarding the sewer upgrade project at the Detention Center. Plans will be drawn up for a possible bid letting for this project. **Highway Supt., Rick Small,** reported on the following: The old overhead steel doors, recently replaced at the main Highway Dept. Shop, will be sold for scrap metal as selling them on a surplus property sale brings in less income than what the County will receive by selling them for scrap; a number of gravel County Roads are in tough shape after frost boils, the Highway Dept. will dig out the bad spots, as they dry out, and will fill with rock and gravel to correct the problem; the Highway Dept. will purchase reflective shirts and vests for Highway Dept. employees, to comply with current statute, additional clothing will be available for purchase by Highway Dept. employees at their own cost; a number of the rights of way, on County Roads, have been planted with crops, Mr. Small will place signs, marking the right of way, and will take appropriate action when mowing in those areas; and the printer for the tank level sensor is getting old and estimates are being collected for a replacement.

COUNTY ROAD 21-2 RESURFACING PROJECT
Motion by Larson, second by Thomas, to authorize the Chairman to sign a utilities certificate, right of way certificate and letting authorization for project number P 6371 (6) PCN 01VW, a resurfacing project scheduled for 2010 on County Road 21-2, from Highway 212 south towards the County line near Grover, all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Brinkman, second by Larson, to declare the following equipment surplus to be destroyed; all present voted aye; motion carried: Regency radio, model LMV25, s/n 631A01025 and Vertex radio, model FTL-2011, s/n 4D470558.

KID SHIFT BUILDING

Motion by Brinkman, second by Larson, to notify the Boys & Girls Club of Watertown that Codington County has chosen to waive their option to purchase the building formerly housing the Kid Shift Division of the Boys and Girls club; all present voted aye; motion carried. The Board noted "option 5" of the original agreement provides for the following: In the event the property is conveyed to a bona fide purchaser, for value, GRANTOR hereby agrees to remit from the proceeds of such future sale, the amount each Grantee conveyed to GRANTOR.

FEASIBILITY STUDY

The Board received a quote, from Todd Architects, for a feasibility study for a proposed building project. The Board will request time with Mr. Todd at their May 26th meeting to further discuss the items to be included in the study.

OTHER MATTERS

The Board discussed using stimulus funds for a ceiling and lighting project in the livestock arena at the Codington County Extension Center Complex. Commissioner Thomas provided the Board with an update of the usage, in Codington County, of the NACo Prescription Drug Discount Card Program. Commissioner Thomas noted savings in the amount of $25,084.47 since the County's involvement in the program began in May of 2006. The Board briefly discussed the demolition project involving the building known as the "Watertown Ice & Cold Storage Building."

COMMISSIONER THOMAS RECOGNIZED

Commissioner Thomas noted he has received a certificate of recognition, from the Department of Veterans Affairs, in appreciation of 1,308 hours and 8 years of volunteer service to veterans through dedicated participation in the Voluntary Service Program.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 9:52 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:42 a.m., no action was taken. Human Resource Director, Terry Satterlee and Weed Supervisor, Doug Cook, were present for executive session.

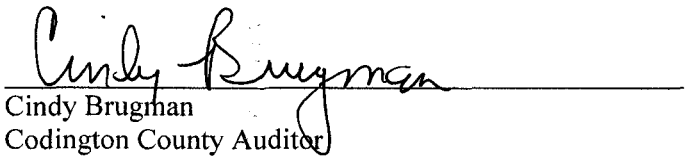
COURTHOUSE FIRE ALARM SYSTEM

The Board met with Maintenance Supervisor, Milo Ford and Automatic Building Controls representative, Mike Dumke, regarding the possible installation of a fire alarm system in the Courthouse. A lengthy discussion was held regarding the County's needs, required codes, and maintaining the integrity of the Courthouse building which is currently on the "National Register of Historic Places." The Board thanked Mr. Dumke for the information he provided. The Board will contact the Watertown Fire Dept. to gather further information regarding building fire code requirements.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:14 a.m., until 9:00 a.m., Tuesday, May 26, 2009; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 19, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 26, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and request cell phones to be adjusted
3. Action to approve the minutes of May 19th, 2009
4. 9:00 a.m., Discussion w/Todd Architects and possible action to proceed with a feasibility study
5. Meeting with Jaclyn Ludowese, Director, Codington County Historical society, and Donus Roberts, Vice President, Codington County Historical Society
6. Action to approve a Plat entitled "Daniel Schleusner 2nd Addn. in Kranzburg Township
7. Discussion with Extension Educator, Chuck Langner and possible action regarding Commission Directive #2009-2, Comp. time accumulation
8. Monthly reports
   a. Emergency Management
   b. Sheriff
9. Action to declare light bars and radio equipment surplus
   a. To be destroyed
   b. To be transferred to the Henry Fire Dept.
10. Action to approve payroll claims
11. Action to approve an abatement for the Town of Florence
12. Action to approve claims for payment
    a. Moody County
    b. EMC Insurance Co.
13. 10:00 a.m., Opening of sealed bids for the sale of three motor graders and a loader
14. Action to approve automatic budget supplements w/grant reimbursement funds
15. Action to approve Travel Requests
    a. Emergency Management Director
    b. Highway Supt.
    c. Welfare Director
16. Action to approve personnel changes
17. Action to enter into executive session
18. Open
19. Old Business
20. New Business
21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 2nd, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 26, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 26th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of May 19th, 2009, as presented by the Auditor, all present voted aye; motion carried.

CODINGTON COUNTY HISTORICAL SOCIETY
Donus Roberts, Vice President of the Codington County Historical Society, was present to introduce, to the Board, Jaclyn Ludowese, the new executive director of the historical society. Ms. Ludowese reported 2,574 persons toured the Kampeska Heritage Museum last year and tours are currently picking up again this season. The Board welcomed Ms. Ludowese to the area.

FEASIBILITY STUDY
The Board met with Dave Todd, of Todd Architects, to discuss a feasibility study for a possible County building project. Discussion was held regarding several types of building possibilities. Motion by Larson, second by Thomas, to authorize Mr. Todd to proceed with the study and to solicit information from the Circuit Court Judges and County Officials. Commissioners Marquardt and Johnson expressed concerns regarding proceeding with the feasibility study at this time. Upon vote of the Board; Thomas, Brinkman, and Larson voted aye; Marquardt and Johnson voted no; motion carried.

DANIEL SCHLEUSNER SECOND ADDITION PLAT
Zoning Officer, Luke Muller, presented the Board with the "Daniel Schleusner Second Addition Plat". Mr. Muller reviewed the proposed plat and advised the Board that the Codington County Planning & Zoning Commission has approved the plat. The Board approved the following resolution:

RESOLUTION #2009-9

A Resolution to approve the platting of the "Daniel Schleusner 2nd Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Daniel Schleusner 2nd Addition" in the County of Codington, South Dakota, located in Government Lot 4 (SW1/4 of the SW1/4) of Section 18-T116N-R51W, of the 5th p.m., Codington County, South Dakota, containing 5.0 acres, more or less, of which .35 acre is section line right of way subject to road right of way. Daniel Schleusner 2nd Addn. replaces and hereby vacates Daniel Schleusner Addn. dated November 5, 2008 and located in the E1/2 of SW1/4 of Section 18-T116N-R51W.

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, second by Commissioner Brinkman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 26th day of May, 2009.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2009-9, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 26th day of May, 2009.

Cindy Brugman
County Auditor, Codington County, South Dakota

COMP TIME DIRECTIVE

Extension Educator, Chuck Langner, met with the Board to discuss establishing an exception, for the Weed Dept., to Commission Directive 2009-2, regarding comp time accumulation. Mr. Langner requested the deadline be changed to April 30th each year, for the Weed Dept as an August 1st deadline does not work with the spraying timeline. The Board will discuss this matter with the Human Resource Director. Motion by Thomas, second by Brinkman to table action on this Directive until June 2nd, 2009, all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: The next meeting of the LEPC will be June 9, 2009, in the conference room at Glacial Lakes Energy. Mr. Sutton presented the Board with a grant agreement for the purpose of Point of Dispensing (POD) development. Mr. Sutton outlined the agreement which, if approved, would provide grant funds to prepare a plan for flu shot clinics, for government employees and students, this fall. The Board will take action on this item June 2nd, 2009. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of April, 2009: 55.47 average daily inmate population; 194 bookings; $2,777.50 collected in work release; $7,291.99 collected in out of county prisoner contracts; $4,262.00 collected in fees for the 24/7 program, with 49 individuals

testing twice daily and 24 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 381 sets of civil papers served; 258 calls for service; 9 accidents investigated; 75 arrest warrants; and 9 transports for a total 2,605 miles traveled. Sheriff Wishard also discussed the following items: repairs and upgrades to locks, hinges, doors, etc. in the Detention Center; an approved Court House security grant in the amount of $5,612.00; and lap top computer consoles, new video cameras, and new radar units have been installed in each patrol car, utilizing Homeland Security Grant Funds and Highway Safety Grant Funds. Sheriff Wishard expressed his thanks to the Highway Dept. for their assistance with the installation of this equipment.

SURPLUS EQUIPMENT

Motion by Thomas, second by Brinkman, to declare the following property surplus to be disposed of as follows; all present voted aye; motion carried:

To be destroyed: Four (4) Motorola low band radios, s/n's 778TXQ0820, 778TUL1008, 778TUL1009, and 778TUN0529, a Motorola Radius radio s/n 778TXQ0804, and a Motorola radio s/n 778TVN0529.

To be transferred to the Henry Fire Dept.: Light bar, MX7000, s/n K68564 and Light bar, System, s/n H81805.

PAYROLL CLAIMS

Motion by Larson, second by Johnson, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,316.97 total salaries. Auditor: 16,842.50 total salaries. Co. Treasurer: 23,041.48 total salaries. States Attorney: 23,072.30 total salaries; Ruth Swenson 1005.89 part time. Gov. Buildings: 14,623.45 total salaries; Cindy Dargatz 806.57 part time. Dir. Equalization: 28,684.31 total salaries; Jamie Monson 927.23 new hire ½ month salary. Reg. of Deeds: 16,134.01 total salaries. Veterans Service: 7,796.03 total salaries. Sheriff: 50,772.31 total salaries; Jack Weber 579.26 part time & meals; Chuck Carbonneau 146.18 part time & meals; Janelle Nygaard 767.48 part time. Co. Jail: 66,862.77 total salaries; David Curtis 1443.54 new hire & uniform allowance; Jennifer Matejek 2,942.64 part time. Care of the Poor: 3,699.56 total salaries; Julie Radach 171.85 part time. Co. Nurse: 3,501.11 total salaries. Co.Park: 6,997.05 total salaries; Donnie Olson 1542.49 part time seasonal; Tom Sauer 1638.61 part time seasonal; Gerald Goebel 636.94 part time seasonal; Lee Trumm 1,911.96 Memorial Park Caretaker. Ag. Bldg.: 7,337.44 total salaries. Co. Extension: 7,432.18 total salaries; Chuck Langner 33.24 meals; Deb Sundem 24.92 meals; Jodi Loehrer 24.93 meals. Weed Control: 7,785.52 total salaries. Planning Board: 249.75 total salaries. Road & Bridge: 71,519.75 total salaries. Emergency Management: 8,917.42 total salaries. Crime Victim: 4,915.68 total salaries. W.I.C.: 3,396.39 total salaries. Total: 382,897.98. Breakdown of withholding amounts which are included in the above: S.D. Retirement 22,297.70; S.D. Retirement 302.99 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 65,981.63 ins.; Standard Insurance Company 526.75 life ins.; Delta Dental 4,645.84 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,386.94 ins.; U.M.B. Bank 1,867.00 suppl. retire.; AFLAC 432.02 ins.; Watertown United Way 131.67 employee contributions; Office of Child Support 698.00 employee payments; Sioux Valley Credit Union 7,955.37 employee payments; Cod. Co. Treasurer 29,150.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 361.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 20,718.74 federal withholding; Reliabank Dakota 33,297.70 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Credit Bureau of Watertown 279.42 garnishment; Pioneer Credit Recovery 176.09 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

ABATEMENT
Motion by Thomas, second by Johnson, to approve the following abatement; all present voted aye; motion carried: Record #15430, Town of Florence, property should be tax exempt for 10 months, $251 taxable value abated, $5.05 property tax abated due in 2009.

CLAIMS APPROVED
Motion by Larson, second by Brinkman, to approve for payment the following claims; all present voted aye; motion carried: EMC Ins. Co., 3,577.32, monthly premium. Moody County, 34.00, 4 district meeting registrations.

SURPLUS EQUIPMENT BIDS
County Highway Supt., Rick Small, opened and announced the bids for the following equipment previously declared surplus to be sold by sealed bid.

1992 Volvo Loader s/n 61087
1. Mitzel & Sons Trucking and Loaders, Aberdeen, SD; $38,666.00 bid
2. Beaver Logging, Old Lyme, CT; $12,500.00 bid
3. Stimson Farms, Watertown, SD; $28,600.00 bid
4. Edlin Excavating, Jackson, MN; $28,551.00 bid
5. Gessner Welding, Salem, SD; $31,000.00 bid

Motion by Thomas, second by Larson, to accept the bid of Mitzel & Sons Trucking and Loaders, in the amount of $38,666.00, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

2004 Caterpillar 143H Motor grader s/n APN00377
1. Butler Machinery, Sioux Falls, SD; $130,000.00 bid

Motion by Larson, second by Thomas, to accept the bid of Butler, per the recommendation of the Highway Supt., all present voted aye; motion carried.

2004 Caterpillar 143H Motor grader s/n APN00381
1. Butler Machinery, Sioux Falls, SD; $130,000.00 bid

Motion by Larson, second by Thomas, to accept the bid of Butler, per the recommendation of the Highway Supt., all present voted aye; motion carried.

2004 Caterpillar 143H Motor grader s/n APN00502
1. Butler Machinery, Sioux Falls, SD; $132,000.00 bid

Motion by Thomas, second by Johnson, to accept the bid of Butler, per the recommendation of the Highway Supt., all present voted aye; motion carried.

TRAVEL REQUESTS
Motion by Larson, second by Brinkman, to approve the following travel request; all present voted aye; motion carried: Highway Supt. Small, Superintendent's Summer Meeting in Pierre, authorization to tow private equipment with County Highway vehicle included. Motion by Larson, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Deputy Sheriff Kurkosky, Investigator Sexual Assault Training in Sioux Falls; Welfare Director Elbert, Homeless Consortium Meeting in Pierre; and Emergency Management Director Sutton, LEOP template re-write Committee and State Emergency Management Meeting in Chamberlain. Complete travel requests are on file in the office of the County Auditor.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:17 a.m., until 9:00 a.m., Tuesday, June 2, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 2, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and request cell phones to be adjusted
3. Action to approve the minutes of May 26th, 2009
4. 9:00 a.m., Malt Beverage license renewal hearing
5. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare
6. Action to approve abatements
   a. Edwin & Catherine Gerrish (2)
7. Action to authorize the Chairman to sign a grant agreement for the purpose of POD (Point of Dispensing) development
8. Action to approve an amendment to Commission Directive 2009-2 regarding comp time accumulation for the Weed Dept.
9. Action to authorize the Human Resource Officer to enter into contract negotiations with AFSCME, representing the Highway Dept. employees
10. Action to approve automatic budget supplements w/grant reimbursement funds
11. ~~Action to approve Travel Request~~
12. Action to approve personnel changes
    a. Correctional Officer Lori Mills, appointed to 24/7 Program Coordinator
    b. Paul German, Seasonal Memorial Park Security Officer, re-hire
13. Action to enter into executive session
14. Open
15. Old Business
16. New Business
17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 9th, 2009

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June 2, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 2nd, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of May 26th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MALT BEVERAGE LICENSE RENEWALS
This being the time and place set for a public hearing and action to renew County issued Malt Beverage licenses, Auditor, Cindy Brugman, announced the following licenses up for renewal: Cloud 9 Golf Course Inc DBA Cloud 9 Golf Course; Randy Jensen DBA Clyde's; Gordon Kleigel, DBA - Rauville Station; David Bludorn, DBA - Rooster Bar; Sisseton-Wahpeton Sioux Tribe D.B.A. Dakota Sioux Casino; and W.J. Schmitt Enterprises, Inc., DBA - Southfork Lounge. Motion by Larson, second by Thomas, to approve the renewal of the aforementioned license applications. Chairman Marquardt asked for comments from any persons present regarding the renewal of these licenses. There were no comments from the public; Chairman Marquardt closed the hearing to the public. Upon vote of the Board; all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, submitted to the Board a letter of resignation from Extension Deputy Office Coordinator, Tammy Jones, effective June 30, 2009. Mr. Langner also discussed the following items: Area crop progress; tree diseases; and a daily work log report, for Weed Dept. employees, will be submitted to Mr. Langner on a weekly basis; **Community Health Nurses, Karla Moes & Karen Nygaard,** submitted a written report to the Board, which included information on the following items: attendance at a May 12th POD meeting; additional nursing assistance will be provided to the Codington County Community Health Office one day per week; attendance at a Worksite Wellness workshop on May 18th and 19th; and attendance at a training on May 28th regarding WIC program changes scheduled to begin in September. **Veterans Service Officer, Al Janzen,** reported 21 trips with 73 riders in the month of May. Mr. Janzen noted there isn't any new information regarding the VA Mobile Clinic. **Weed Supervisor, Doug Cook,** reported on the following items: spraying progress in the Townships, and along County and State roads; tools purchased; inventory updates; and a brake problem with one of the spray trucks. **Welfare Director, Sarah Elbert,** provided the Board with the following statistics for the time period May 5th through June 2nd: 35 applications; with 9 approved; 6 denials; 3 pending or referred; 1 guarantee; 16 FEMA or other forms of assistance; and 4 new clients approved. Total Assistance: $2,620.81 for rent, utilities and burials; no active medical cases, and 7 medical applications pending decision. Total Credits: $8,071.18; 6 full releases/compromises. The Welfare Director noted $3,724.26 in FEMA funds was expended for May.

EXTENSION OFFICE POSITION
Motion by Larson, second by Thomas, to accept the resignation of Extension Deputy Office Coordinator, Tammy Jones, and to authorize the position open for applications; all present voted aye; motion carried.

ABATEMENTS

Motion by Brinkman, second by Larson, to approve the following abatements; all present voted aye; motion carried: Record #11785, Edwin & Catherine Gerrish, property should have received owner occupied tax levy, $2,370.72 property tax abated. Record #11793, Edwin & Catherine Gerrish, property should have received owner occupied levy tax, $164.72 property tax abated. These abatements were also approved by the Codington County Director of Equalization and the Watertown City Council.

POD DEVELOPMENT GRANT AGREEMENT

Motion by Thomas, second by Larson, to authorize the Chairman to sign a grant agreement with the South Dakota Dept. of Health for the purpose of POD development; all present voted aye; motion carried.

HOMELAND SECURITY GRANT FUNDING

Emergency Management Director, Jim Sutton, met with the Board and briefly discussed, a matter previously discussed, to release the County's FY2009 Homeland Security Grant Funds to the State of South Dakota for the purpose of upgrading the South Dakota Interoperable Digital Radio Network. The Board will take action on this item at their June 9th meeting.

AMENDED COMMISSION DIRECTIVE 2009-2

Motion by Brinkman, second by Larson, to amend Commission Directive 2009-2, adopted January 20, 2009, with the addition of the following language, all present voted aye; motion carried:

*Non-exempt employees of the Weed Board may accrue comp time in excess of the 80 hour limit during the spraying season. The hours accrued in excess of the 80 hour limit must be used during the winter months and by April 1st the following year their comp time account must be at 80 hours or less.

UNION CONTRACT NEGOTIATOR

Motion by Larson, second by Thomas, to authorize Human Resource Director, Terry Satterlee, to represent the County in union contract negotiations with the AFSCME Union Local No. 2488A, representing the Codington Highway Employees, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Brinkman, to supplement the General Fund revenue budget and Sheriff's expenditure budget in the amount of $26,370.40, with Highway Safety Grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Lori Mills, Correctional Officer to assume the position of 24/7 Program Coordinator, rate of pay to remain at step 7/$16.35 per hour, effective date June 1, 2009, submitted and approved by Chief Correctional Officer, Tom Walder. Paul German, Memorial Park seasonal rehire, $13.28 per hour, effective date May 22, 2009, submitted and approved by Maintenance Supervisor, Milo Ford.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 9:39 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:10 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:15 a.m., until 9:00 a.m., Tuesday, June 9th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 9, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of June 2nd, 2009**
4. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
5. **Action to authorize the release of FY2009 Homeland Security Grant Funds to the State for the upgrade of the SD Interoperable Digital Radio Network**
6. **Discussion with Zoning Officer, Luke Muller, regarding a proposed Drainage Ordinance**
7. **Action to authorize the Welfare Director to assist with the Homelessness Prevention and Rapid Re-Housing Program (HPRP) and to approve travel expenses**
8. **Action to approve claims for payment**
9. **Action to authorize the Chairman to sign an MOU between Codington County and the City of Watertown for the distribution of funds received for fire, law enforcement, ambulance and road services at Dakota Sioux Casino**
10. **Action to approve the Auditor's Account with the Treasurer for the month ending May 31, 2009**
11. **Action to authorize the Chairman to sign an additional software license agreement for the law enforcement records management system**
12. **Action to adopt a resolution for the continued support of the First District Association of Local Governments**
13. **Action to approve automatic budget supplements w/grant reimbursement funds**
14. **Action to approve Travel Requests**
    a. **Auditor**
    b. **Director of Equalization**
    c. **Treasurer**
15. **Action to approve personnel changes**
    a. **Note correspondence from the SD Dept. of Revenue and Regulation, regarding Deputy Director of Equalization, Heidi Selchert's, professional designation of "Certfied Appraiser Assessor".**
16. **Action to enter into executive session**
17. **Open** Stan Spurre II
18. **Old Business**
19. **New Business**
20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 16th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 9, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 9th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of June 2nd, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported all departmental 2010 budget requests have been submitted and the Auditor's Office is preparing a provisional budget for the Board's review. The Auditor reported revenue collections are down 3.7%, in the General Fund, from this time one year ago **Director of Equalization, Shawna Constant,** reported the Lake Kampeska reappraisal project is currently underway; transfers and sales reports are picking up; and 8 properties are being appealed to OHE from Consolidated Board action. The Director of Equalization, Deputy Director of Equalization, and Deputy States Attorney Nelson will represent Codington County during these appeal hearings. **Register of Deeds, Ann Rasmussen,** reported collections are down in May, approximately $6,000, from May of 2008. Active Data Systems has completed in house training for the new software purchased by the Register of Deeds Office. The Register of Deeds submitted her monthly statement of fees to the Board for the month ending May 31, 2009. Collections totaled $22,446.00, with $1,960.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

FY2009 HOMELAND SECURITY FUNDS
Motion by Larson, second by Thomas, to release FY2009 Homeland Security Grant funds, to the State of South Dakota, to be used in the upgrade of the SD Interoperable Digital Radio Network. Emergency Management Director, Jim Sutton, informed the Board that he has spoken with local "First Responder Agencies" who are in support of this action. Upon vote of the Board, all present voted aye; motion carried.

PROPOSED DRAINAGE ORDINANCE
The Board held a lengthy discussion with Zoning Officer, Luke Muller, regarding a proposed drainage ordinance for Codington County. This ordinance, if approved by the Board, would establish drainage and impediment to drainage by permit. Mr. Muller will submit a draft ordinance to Deputy States Attorney, Tom Burns, for his review of the validity of the proposed ordinance.

HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM
Welfare Director, Sarah Elbert, met with the Board to discuss the announcement of the U.S. Dept. of Housing and Urban Development (HUD) of the availability of $3,254,606 to fund Homelessness Prevention and Rapid Re-Housing (HPRP) efforts in South Dakota. Eligible units of local government and private non-profit organizations are invited to submit proposals to fund HPRP activities. Motion by Thomas, second by Johnson, to authorize the Welfare Director to assist Interlakes Community Action in the preparation of a proposal to fund HPRP activities, to determine participant eligibility, and to authorize travel reimbursement as necessary; all present

voted aye; motion carried. Motion by Johnson, second by Thomas, to authorize the Chairman to sign a contract, between Interlakes Community Action and Codington County, to authorize the Welfare Director to furnish staff time to complete the application process for Weatherization and Community Services Block Grant programs. The Board requested that this contract be reviewed by the States Attorney's Office. Motion by Johnson, second by Thomas, to table action on Commissioner Johnson's original motion for one week; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Thomas, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 140.00 Sup, A-Ox Welding Supply 279.10 Sup, Active Heating 33.67 Rep, Alltel 60.43 Util, Alltel 78.06 Util, Alltel 44.61 Util, Alltel 110.70 Util, Alltel 93.95 Util, Alltel 75.94 Util, Dawn Aman Elshere 290.08 Trav, American Legion State Hdqrtrs 53.00 Sup, Bob Barker Co. 27.74 Sup, Graciela Barrantes 260.00 Interp, Batteries Unlimited 89.00 Rep, Roger Benthin 78.00 Maint, Best Business Products 264.95 Pymt, Best Business Products 83.41 Maint, Best Business Products 145.45 Maint, Boys & Girls Club 833.33 Pymt, Brevik Law Office Prof Loc 179.76 Prof Svc, Brown & Saenger 156.36 Sup, Burghardt Amateur Center 17.90 Rep, Burns Law Office 2905.80 Prof Svc, Business Telephone Company 180.05 Rep, Butler Machinery 472.49 Sup, Carquest Auto Parts 319.44 Rep, Carquest Auto Parts 210.89 Sup, Casey's General 8.83 Sup, Cashway Lumber Inc. 711.10 Rep, Cass-Clay Creamery 1144.00 Sup, Century Business Products 42.00 Maint, Codington Clark Electric 25.00 Util, Codington County Treasurer 1.00 Sup, Cole Papers, Inc. 1428.03 Sup, Connecting Point Computer Cent 2090.25 Maint, Connecting Point Computer Cent 120.00 Trav, County Fair Foods 97.90 Sup, Credit Bureau Of Watertown Inc 1274.57 Pymt, CSD 270.00 Interp, Culligan Water Conditioning 84.00 Sup, Donna Dietrich, Chairman 509.06 Prof Svc, Doug's Anchor Marine 94.01 Sup, The Earthgrains Company 613.68 Sup, East Dakota Water Development 3249.72 May Apportionment, East Point LLC 302.00 Indg Util, Sarah Elbert 35.77 Trav, EMC Insurance Companies 3577.32 Pymt, Engelstad Electric Co. 270.08 Sup, Farnams Genuine Parts 1443.98 Sup, Fastenal Company 42.71 Sup, FSH Communications 120.00 Util, Gemini Acoustical 3275.00 Rep, Genoa Healthcare/Watertown 119.84 Pris Care, Grainger 204.82 Sup, Green, Schulz, Roby, Etal 287.00 Prof Svc, H & B Truck Shop 405.00 Rep, Harmelink, Fox & Ravnsborg Law 356.50 Prof Svc, Peggy Haugan 54.44 Jury, Health Food Center & Klassic 57.89 Sup, Heartland Paper Company 326.61 Sup, Hillyard Floor Care Supply 705.97 Sup, Howard Vet Clinic 208.46 Sup, Human Service Agency 14031.00 Pymt, Glacial Lakes Humane Society 140.00 Pymt, Hurkes Implement Co. 317.67 Rep, Hurkes Implement Co. 5.50 Rep, HyVee #1871 Accts Receivable 100.58 Sup, HyVee Pharmacy 395.21 Pris Meds, Integrity Steel Works Inc 9437.10 Maint, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Tamara Jones 27.28 Trav, Jurgens Printing 431.00 Sup, Kabeiseman & Pollard 170.00 Prof Svc, Kahle's Gun Shop 60.00 Sup, Marty Karnopp 30.00 Trav, Kimball Midwest 164.56 Sup, Knology 485.03 Util, Knology 61.22 Util, Nelva Kooistra 90.00 Prof Svc, Daniel Krantz 56.66 Jury, Shane Krueger 50.74 Jury, Lake Area Door 5501.52 Sup, Chuck Langner 721.69 Trav, J.H. Larson Electrical Co. 175.29 Sup, Lawson Products 353.16 Sup, Lewis & Clark Bhs 426.00 Prof Svc, Jodi Loehrer 289.85 Trav, Lyle Signs Inc. 337.21 Sup, M & T Fire And Safety 68.00 Sup, Macksteel Warehouse, Inc. 214.28 Sup, Mac's Inc. 76.51 Rep, Mac's Inc. 118.76 Sup, Mahowald's 281.50 Sup, Rebecca Malsam 51.48 Jury, Mark's Auto 906.45 Sup, Nancy McClanahan 73.00 Prof Svc, Menards 78.52 Sup, Menards 615.00 Sup, Midcontinent Communications 55.00 Util, Mikelson Law Office 41.00 Prof Svc, Milbank Communications 68.00 Rep, Milbank Communications 70.00 Rep, Moe Oil Company 1645.25 Sup, Municipal Utilities 11450.98 Util, Municipal Utilities 856.63 Indg Util, William Neitzel - Landlord 240.00 Indg Util, Edward Nelson 51.48 Jury, Patrick Nogelmeier 150.00 Prof Svc, Northern Con-Agg Lip 5749.18 Sup, Northern Truck Equipment Corp. 5.00 Sup, Northwestern Public Service 232.74 Util, Office Systems, Inc. 85.65 Sup, Office Systems, Inc. 2395.98 Sup,

OfficeMax #1319 31.79 Sup, Lori Ogren 20.00 Witn, Christopher Olson 46.00 Refund, Ottertail Power Co. 21.06 Util, Padget Sales 35.00 Rep, Pennington County Jail 164.30 Trav, Cindy Pepper 20.00 Witn, Pheasantland Industries 844.07 Sup, Pitney Bowes 210.00 Rent, PMB 0112 289.49 Util, PMB 0112 215.10 Util, Postmaster 70.00 Sup, Postmaster 149.00 Sup, Prairie Lakes Health Care Cent 2624.00 Sup, Prairie Lakes Health Care Cent 870.41 Pris Care, Prairie Lakes Health Care Cent 554.00 Witn, Print 'Em Now 70.00 Sup, Professional Mailing & Market. 2738.19 Sup, Qwest 82.00 Util, Qwest 737.38 Util, Qwest 15.43 Util, Redlinger Bros. 2673.20 Rep, Cathryn Rehfuss 90.00 Prof Svc, Don Rex 700.00 Sup, Brian Richter 15.01 Reimb, Roby Agency 350.00 Indg Util, Rock & Dirt 180.00 Publ, Ron's Small Engine Repair 9.54 Sup, Ron's Saw Shop 196.45 Rep, Runnings 112.15 Sup, Runnings 441.17 Rep, Dawn Russell 319.20 Prof Svc, Sanford Clinic 311.95 Pris Care, Sanford Health Plan 367.79 Indg Med, Terrance Satterlee 1500.00 Prof Svc, Schrader's 274.95 Sup, Ross K Schulte DDS Pc 631.00 Pris Care, SD Continuing Education Inc 500.00 Sup, SD Department Of Revenue 2797.00 Sup, SD Department Of Revenue 13.00 Maint, S.D. Federal Property 30.00 Sup, SD State Treasurer 269180.24 June Remittance, SDAAO 1250.00 Trav, Shepherd Reporting LLC 50.00 Prof Svc, Sherwin Williams 63.87 Sup, Sioux Valley Coop 379.02 sup, Sioux Valley Coop 225.38 Sup, Sioux Valley Coop 304.73 Sup, Sioux Valley Coop 26.80 Sup, Sioux Valley Coop 5.00 Rep, Sioux Valley Coop 6114.73 Sup, Sioux Valley Greenhouses 402.18 Sup, South Shore Gazette 1727.67 Publ, Town Of South Shore 74.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 200.74 Util, Sprint 103.01 Util, Star Laundry 82.22 Sup, Star Laundry 13.52 Sup, Lisa Stern 53.00 Witn, Steve's World 5.00 Sup, Streicher's 52.97 Sup, Sturdevant's Auto Parts 195.28 Rep, Deb Sundem 411.90 Trav, James Sutton 122.00 Trav, Sutton Law Office Pc 9820.83 Prof Svc, Tamperproof Screw Co Inc 54.82 Rep, Troy Terronez 20.00 Witn, Richard Theye 51.48 Jury, Thurman Law Office 179.78 Prof Svc, Todd Architects, Ltd. 17974.80 Prof Svc, Todd Properties 350.00 Indg Util, Tool Time Rental 150.00 Rent, Toshiba Financial Services 531.91 Sup, Tractor Salvage And Welding 347.25 Rep, Trugreen 250.00 Rep, Tufts University 28.00 Sup, Ultramax 464.00 Sup, Uptowne Cleaners 35.43 Maint, Us Foodservice Inc 7121.19 Sup, Van Diest Supply Company 10619.55 Sup, Verizon Wireless 66.33 Util, Kim Victor 20.00 Witn, Visa - C/O Great Western Bank 303.94 Sup, Visa - C/O Great Western Bank 675.04 Sup, Visa - C/O Great Western Bank 40.93 Sup, Visa - C/O Great Western Bank 561.98 Sup, Visa - C/O Great Western Bank 59.88 Sup, Walmart Community 94.92 Sup, Walmart Community 66.88 Sup, Watertown Lawn & Garden 16.00 Rep, Watertown Park & Rec 244.00 Prof Svc, Watertown Public Opinion 3401.47 Publ, Watertown Public Opinion 62.52 Publ, Watertown Transit 2500.00 2009 Budget Allocation, Wells Fargo Home Mortgage 448.34 Indg Util, Westside Animal Clinic Pc 170.74 Sup, Alvin White 53.70 Jury, Wiles & Rylance, LLP 688.80 Prof Svc, Winge's Mufflers 107.34 Rep, WW Tire Service Inc 119.80 Maint, Xerox Corporation 94.17 Sup, Yankton Co Treasurer 103.75 Prof Svc, Yankton Co. Sheriff 100.00 Trav

SISSETON-WAHPETON FUNDING M.O.U.

Motion by Brinkman, second by Johnson, to approve the M.O.U. between Codington County and the City of Watertown for the distribution of the funds received under the Memorandum of Agreement between the Sisseton-Wahpeton Sioux Tribe, Codington County, and the City of Watertown for fire, law enforcement, ambulance, and road services at Dakota Sioux Casino. Upon vote of the Board; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Thomas, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of May, 2009, all present voted aye; motion carried.

Cash on hand	$	7,665.51
Checks in Treasurer possess		
less than 3 days	$	43,042.37
Cash Items	$	401.50
TOTAL CASH ASSETS ON HAND	$	51,109.38
RECONCILED CHECKING		
Great Western Bank Checking	$	2,318.83
Great Western Bank Checking (Memorial Park)	$	8,233.87
Reliabank Dakota	$	6,222,747.64
INVESTMENTS		
SD Public Funds Investment	$	6,957.93
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	800,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,600,000.00
Peoples State Bank	$	400,000.00
Reliabank	$	1,200,000.00
Wells Fargo	$	400,000.00
TOTAL CASH ASSETS	$	10,891,367.65
General Ledger Cash Balance by Funds:		
General	$	6,464,056.56
General restricted cash	$	500,000.00
Sp. Revenue	$	2,024,574.30
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	717.90
Trust & Agency	$	1,891,607.04
(schools 1,240,254.02, townships 47,992.04; city/towns 255,399.23)		
TOTAL GENERAL LEDGER CASH	$	10,891,367.65

LAW ENFORCEMENT RECORDS MANAGEMENT SOFTWARE LICENSE

Motion by Thomas, second by Brinkman, to authorize the Chairman to sign an additional software license agreement, with New World Systems, for the deletion of 10 view/inquiry workstations and the addition of 5 full workstations, per the request and recommendation of Sheriff Toby Wishard; all present voted aye; motion carried. This software agreement is at no cost to Codington County.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS

Motion by Johnson, second by Larson, to approve the following resolution for continued support of the First District Association of Local Governments; all present voted aye; motion carried.

RESOLUTION #2009-10
RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2010
(October 1, 2009 – September 30, 2010)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2010 (October 1, 2009 - September 30, 2010). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide $30,691.85 to the First District Association of Local Governments during the aforementioned Fiscal Year 2010 period.
Adopted this 9th day of June, 2009.

Lavern Marquardt
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

Todd Kays
Chairman
First District Association of Local Governments

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Larson, to approve an automatic supplement to the General Fund revenue budget and Historic Preservation expenditure budget, in the amount of $750.00, with grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS
Motion by Larson, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Auditor, Deputy Auditor, Treasurer, Director of Equalization Office Manager, Office Coordinator, and Clerk – Ultra users meeting in Pierre. Director of Equalization Database Coordinator – Crystal Reports Conference in Sioux Falls. Director of Equalization and Appraisal staff – SDAAO School in Rapid City.

PERSONNEL CHANGES
Motion by Larson, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Michelle Pederson, Director of Equalization Database Coordinator; anniversary step increase, from step 6/$15.52 per hour to step 7/$16.06 per hour; effective date June 15, 2009; submitted and approved by Director of Equalization, Shawna Constant. Correspondence was received from the SD Dept. of Revenue and Regulation notifying the Board that Deputy Director of Equalization, Heidi Selchert, has met all requirements necessary to hold the professional designation of "Certified Appraiser Assessor".

COMMISSIONER EXCUSED
Commissioner Thomas was excused at 10:51 a.m.

WATER ISSUE
Stanley Spurrell approached the Board regarding an excessive water issue on his property located in Lake Township. Commissioner Johnson will contact the Zoning Officer regarding the water on Mr. Spurrell's property and determine what action, if any, the County can take to remedy the problem.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Johnson, to adjourn at 10:59 a.m., until 9:00 a.m., Tuesday, June 16, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 16, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of June 9th, 2009**

4. **9:00 a.m., Action to approve plats**
   a. **Ross Wensing Addition in Fuller Township**
   b. **Spurrell Addition in Sheridan Township**
   c. **Henrichs Addition in Sheridan Township**

5. **Monthly reports**
   a. **Highway**
   b. **Maintenance**

6. **Action to authorize the Chairman to sign a contract between Codington County and Interlakes Community Action regarding training of the Welfare Director on the regulations for the Weatherization and Community Services Block Grant programs**

7. **Discussion regarding the sewer upgrade project proposed for the Detention Center**

8. **Action to approve automatic budget supplements w/grant reimbursement funds**

9. **Action to approve Travel Requests**

10. **Action to approve personnel changes**

11. **Action to enter into executive session**

12. **Open**

13. **Old Business**

14. **New Business**

15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 23rd, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 16, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 16th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of June 9th, 2009, as presented by the Auditor, all present voted aye; motion carried.

PLATS APPROVED
Zoning Officer, Luke Muller, presented and reviewed three plats for the Board's approval. Mr. Muller noted all three plats have been approved by the Codington County Planning and Zoning Commission. The Board approved the following plats.

RESOLUTION #2009-11

A Resolution to approve the platting of the "Ross Wensing Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Ross Wensing Addition" in the County of Codington, South Dakota, located in the NW1/4 of Section 6-T118N-R53W, of the 5th p.m., Codington County, South Dakota, containing 5.00 acres, more or less, of which .67 acre is section line right of way,

AND, it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Thomas; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 16th day of June, 2009.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2009-11, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 16th day of June, 2009

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2009-12

A Resolution to approve the platting of the "Spurrell Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Spurrell Addition" in the County of Codington, South Dakota, located in the SW1/4 of Section 33-T116N-R52W, of the 5th p.m., Codington County, South Dakota, Spurrell Addition is a replat of Lot 1 of Latt Addition in the SW1/4 of Sec. 33-T116N-R52W of the 5th P.M., Codington County, South Dakota. Recorded in Book "I" of Plats on pages 415-419. The area occupied by Spurrell Addition vacates Latt Addition.

AND, it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, second by Commissioner Brinkman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 16th day of June, 2009.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2009-12, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 16th day of June, 2009

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2009-13

A Resolution to approve the platting of the "Henrichs Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Henrichs Addition" in the County of Codington, South Dakota, located in the SW1/4 of Section 33-T116N-R52W, of the 5th p.m., Codington County, South Dakota,
AND, it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, second by Commissioner Brinkman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 16th day of June, 2009.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2009-13, adopted by the Board of County Commissioners of Codington County, South Dakota.

June 16, 2009

Dated at Watertown, Codington County, South Dakota, this 16th day of June, 2009
Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Highway Supt., Rick Small, reviewed the following items with the Board: a recent meeting in Pierre, with the SDDOT, with discussion held regarding the cost of surveying fences on overlay projects and responsibility for maintaining the asphalt up to the main right of way fences along the Interstate Highway; update on the repair of soft spots on County Roads; top cut mowing; and the commencement of a bridge project on County Road 2. Mr. Small reported the bid letting for the paving project on County Road 21-2 could take place in August and the project could be completed this year. **Maintenance Supervisor, Milo Ford,** reported on the following items: Memorial Park – reservations have been steady and the park was full Memorial Day weekend with the remaining summer weekends near to capacity; bathhouse water problems were repaired; vandalism occurred over the weekend of June 6th and 7th, 12 windows, 1 mirror, and 2 sets of security lights were shot out most likely with a BB gun. Courthouse – 2nd floor remodel project is underway; Tony Urevig has been contacted to repair the base of one of the statues located on the Courthouse grounds. Detention Center – business as usual. Ag. Building – remains busy with various functions. West Nile program – one request for spraying in South Shore before the 4th of July weekend.

TRAVEL REQUEST

Motion by Brinkman, second by Johnson, to approve the following travel request; all present voted aye; motion carried: County Highway Supt., Traffic Incident Management Workshop in Pierre.

DETENTION CENTER SEWER UPGRADE PROJECT

Maintenance Supervisor, Milo Ford; Sheriff, Toby Wishard; and Chief Correctional Officer, Tom Walder; met with the Board to discuss an engineering report for the upgrade of the sewer system in the Detention Center. The estimate, provided by the engineer, for the base project and two alternates, is $180,000.00. Mr. Ford noted this was just an engineering estimate and this project will need to be placed up for bids. Sheriff Wishard requested that the floor tiling in two secure areas be removed during the sewer upgrade project. Sheriff Wishard noted the floor project is a safety issue with an estimated cost of $4,000.00. The Auditor advised the Board there are sufficient budgeted funds to complete these projects in 2009. Discussion was also held regarding the timing of the project and the possibility of receiving lower bids if the project were to take place during the late fall/winter season. Motion by Larson, second by Thomas, to proceed with the project and contact the engineer to begin the bid notification process; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Brinkman, to approve an automatic budget supplement, in the amount of $42,158.45, to the Emergency Management expenditure and revenue budgets, with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

PROPOSED DRAINAGE ORDINANCE DISCUSSION

Property owner, John Johnson, met with the Board to ask questions regarding the proposed drainage ordinance and how it will affect property drainage already registered with the Farm Service Agency. The Board noted the proposed ordinance is still a work in progress. Commissioner Marquardt will pose Mr. Johnson's question to the States Attorney's Office.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Brinkman, second by Larson, to adjourn at 10:03 a.m., until 9:00 a.m., Tuesday, June 23rd, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 23, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of June 16th, 2009**

4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**

5. **Action to approve a claim for payment**

6. **Action on an equipment purchase request for the Auditor's office**

7. **Action to approve automatic budget supplements w/grant reimbursement funds**

8. **Action to approve Travel Requests**

9. **Action to approve personnel changes**

10. **Action to review 2010 budget requests**
    a. **Emergency Management**
    b. **Sheriff**
    c. **Detention Center**
    d. **24/7**
    e. **Misc. other mandated & non-profits**

11. **Action to enter into executive session**

12. **Open**

13. **Old Business**

14. **New Business**

15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 30th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 23, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 23rd, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman, and Larson; Johnson absent; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of June 16th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, updated the Board on the following items: the County's Pre Disaster Mitigation Plan has been re-submitted to Pierre; Mr. Sutton will begin his annual meetings with local City Council members, within Codington County, in the next few weeks to discuss any needs their communities may have; an upcoming meeting with JoAnn Paulson, Public Health Regional Manager, to discuss the flu shot clinic scheduled for October 28th at the Codington County Extension Center Complex; participation in a Pandemic Flu tabletop exercise; and required repairs to the weather siren in South Shore. Mr. Sutton will be submitting a repair invoice in July, for this siren, from Engelstad Electric, in the amount of $941.32, for the cost of labor to repair the siren which was not covered by the warranty. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of May, 2009: 54.06 average daily inmate population; 214 bookings; $3,470.00 collected in work release; $8,658.93 collected in out of county prisoner contracts; $2,375.00 collected in fees for the 24/7 program, with 53 individuals testing twice daily and 25 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 353 sets of civil papers served; 326 calls for service; 11 accidents investigated; 54 arrest warrants; and 13 transports, of 18 inmates, for a total 3,650 miles traveled. Sheriff Wishard noted the Deputy Sheriff from his office who has been on National Guard deployment for the past year will remain deployed for another year.

CLAIM APPROVED
Motion by Brinkman, second by Larson, to approve a claim, in the amount of $56.36, to Knology, for monthly wireless internet service for the Law Library; all present voted aye; motion carried.

EQUIPMENT REQUEST
Motion by Larson, second by Brinkman, to authorize the purchase of two computers as budgeted and requested by the Auditor; all present voted aye; motion carried.

2010 BUDGET REVIEW
The Board reviewed the following 2010 budget requests: Emergency Management, Search and Rescue, Sheriff, Detention Center, 24/7, Commissioners, Commissioners Contingency, Election, Judicial System, Auditor, Public Defender, Court Appointed Attorney, Abused/Neglected Child Defense, Catastrophic Legal, Predatory Animal, Watertown Transit, Credit Bureau Pmts., Coroner, Youth at Risk, Humane Society, Public Welfare, Interlakes Community Service Worker, Senior Companion, Domestic Abuse, Watertown Volunteer Center, Mentally Handicapped, Developmentally Disabled, Mental Health Center, Historic Preservation, Memorial Day, Boys & Girls Club, Waterfowl Production, and Flood Station Monitoring.

COUNTY POOR RELIEF CATASTROPHIC PROGRAM

The Board discussed a change to the County Poor Relief Catastrophic Program. Beginning July 1, 2009, this program will no longer be administered by the South Dakota Dept. of Social Services, but will instead be administered by the South Dakota Association of County Commissioners. Due to the State of South Dakota budget shortfall, it was a decision of the Governor that this program will no longer be carried under the SD Dept. of Social Services' umbrella of duties and in order not to lose the program completely, which would be detrimental to Counties, it was decided to bring the program under the supervision of the SDACC.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 11:13 a.m., until 9:00 a.m., Tuesday, June 30th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 30, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of June 23rd, 2009**
4. **9:00 a.m., Public Hearing and action to approve a liquor license transfer from Randy Jensen d.b.a. Clyde's to PALAN Inc.**
5. **9:15 a.m., Public Hearing and first reading of a Codington County Drainage Ordinance**
6. **Action to authorize the Chairman to sign a contract between Codington County and ICAP to authorize the Welfare Director to participate in the application process for the Weatherization and Community Services Block Grant programs**
7. **Action to authorize the Chairman to sign a letter of support for the Watertown Transit Program**
8. **Action to approve June payroll**
9. **9:45 a.m., Public Hearing and first reading to amend Ordinance #13 regulating certain activities within the County Road Right of Way**
10. **Discussion with Highway Supt., Rick Small and action to approve the Tourist Oriented Directional Sign Program**
11. **Discussion with the States Attorney regarding expenses for a pending trial**
12. **Action to approve automatic budget supplements w/grant reimbursement funds**
13. **Action to approve Travel Requests**
    a. Emergency Management
14. **Action to approve personnel changes**
15. **Action to review 2010 budget requests**
    a. States Attorney
    b. Highway
    c. Director of Equalization
    d. Maintenance
    e. Memorial Park
    f. Extension
    g. Ag. Building

16. **Action to enter into executive session**
    a. Welfare Director – personnel issues

17. **Note Independence Day closing, Friday, July 3rd, 2009**

18. **Action to change the July 21st meeting date**

19. **Open**

20. **Old Business**

21. **New Business**

22. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 7th, 2009**

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June 30, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 30th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of June 23rd, 2009, as presented by the Auditor, all present voted aye; motion carried.

LIQUOR LICENSE TRANSFER
The Board held a public hearing, as previously advertised, for the transfer of an on-sale liquor license from Randy Jensen d.b.a. Clyde's to PALAN Inc. No persons were in attendance who wished to comment on this transfer. Motion by Thomas, second by Larson, to approve the transfer; all present voted aye; motion carried.

ICAP CONTRACT
Motion by Larson, second by Thomas, to authorize the Chairman to sign a contract between Codington County and Interlakes Community Action, which will authorize the Welfare Director to furnish staff time to complete the application process for Weatherization and Community Services Block Grant programs; all present voted aye; motion carried.

WATERTOWN TRANSIT LETTER OF SUPPORT
Motion by Larson, second by Johnson, to authorize the Chairman to sign a letter of support for the services of the Watertown Transit program; all present voted aye; motion carried.

JUNE PAYROLL APPROVED
Motion by Thomas, second by Larson, to approve the following June salary claims; all present voted aye; motion carried: Commissioners: 9,454.59 total salaries. Auditor: 16,822.55 total salaries. Co. Treasurer: 23,099.34 total salaries. States Attorney: 22,869.08 total salaries; Ruth Swenson 859.85 part time. Gov. Buildings: 15,237.13 total salaries; Cindy Dargatz 910.44 part time. Dir. Equalization: 31,453.06 total salaries. Reg. of Deeds: 16,134.02 total salaries. Veterans Service: 7,796.06 total salaries. Sheriff: 52,116.69 total salaries; Jack Weber 536.23 part time & meals; Chuck Carbonneau 138.23 part time & meals; James Wollan 276.46 part time & meals; Janelle Nygaard 1,064.90 part time. Co. Jail: 65,692.50 total salaries; Jennifer Matejek 2,779.58 part time. Care of the Poor: 3,930.01 total salaries; Julie Radach 349.06 part time. Co. Nurse: 3,501.11 total salaries. Co.Park: 9,684.86 total salaries; Donnie Olson 1,902.34 part time seasonal; Tom Sauer 2,007.29 part time seasonal; Gerald Goebel 1,882.78 part time seasonal; Paul German 153.42 part time seasonal; Lee Trumm 1,911.96 Memorial Park Caretaker. Ag. Bldg.: 7,337.45 total salaries. Co. Extension: 6,613.25 total salaries; Chuck Langner 24.94 meals; Jodi Loehrer 33.25 meals. Weed Control: 10,786.15 total salaries; William Hoff 1,274.43 part time sprayer. Planning Board: 605.14 total salaries. Road & Bridge: 71,321.72 total salaries. Emergency Management: 8,917.43 total salaries. Crime Victim: 4,915.68 total salaries. W.I.C.: 3,396.38 total salaries. Total: 391,684.20. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,774.60; S.D. Retirement 307.70 spouse option; S.D. Supplemental Retire. 2,945.00 suppl. retire.; Dakotacare 65,964.32 ins.; Standard Insurance Company 526.75 life ins.; Delta Dental 4,619.58 ins.; Nationwide Retire. Sol. 311.29 suppl.

retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,433.09 ins.; U.M.B. Bank 1,867.00 suppl. retire.; AFLAC 432.02 ins.; Watertown United Way 121.67 employee contributions; Office of Child Support 698.00 employee payments; Sioux Valley Credit Union 7,955.37 employee payments; Cod. Co. Treasurer 29,550.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 361.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 64,517.42 federal withholding and social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Credit Bureau of Watertown 279.42 garnishment; Pioneer Credit Recovery 161.52 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Larson, to approve an automatic budget supplement, in the amount of $11,608.44, to the Emergency Management revenue and expenditure budgets, with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Thomas, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, meeting in Chamberlain to rewrite the template for the Local Emergency Operation Plan and State Emergency Management Meeting. Emergency Management Director, regional Emergency Management meeting in Huron.

HOLIDAY NOTED

The Board noted the Courthouse and all County Offices will be closed on Friday, July 3rd, 2009, in observance of the Independence Day holiday, per previously adopted policy.

MEETING DATE CHANGED

Motion by Thomas, second by Brinkman, to cancel the Board's weekly meeting on Tuesday, July 21st, 2009; per a request of the Auditor; all present voted aye; motion carried.

DRAINAGE ORDINANCE

The Board held a public hearing and first reading of a proposed drainage ordinance. Zoning Officer, Luke Muller, reviewed items and language within the proposed ordinance, including the application process. Mike Williams, Project Coordinator with the Upper Big Sioux Watershed Project, and Lake Kampeska property owner, Russ Wilkins, also addressed the Board with their concerns over sections of the proposed drainage ordinance. Todd Kays, Executive Director with the First District Association of Local Governments, addressed the Board regarding the proposed ordinance and the possibility of meeting with local Township officials for input on the wordage of the ordinance. The Zoning Officer, Mr. Williams, and local Township officials will meet to review, update, or change the proposed ordinance and to consider other agencies involved in drainage.

PROSECUTION EXPENSE

States Attorney, Dawn Elshere, met with the Board to discuss prosecution costs involving a pending murder trial in Codington County. The States Attorney requested authorization to contract with WIN Interactive, out of Boston, Massachusetts, for a software program which will compile evidence associated with the pending case for use in the court room. The States Attorney has received a quote in the amount of $12,568.00, which is a 20% discounted price due to the fact that the States Attorney is a member of the National District Attorney's Association (N.D.A.A.). Motion by Thomas, second by Brinkman, to authorize the States Attorney to contract with WIN Interactive for the visuals software; all present voted aye; motion carried.

FIRST READING/PUBLIC HEARING TO AMEND ORDINANCE #13

The Board held a first reading and public hearing to amend Ordinance #13 an ordinance regulating certain activities within the County road right of way. The amendment to this ordinance would allow any person or persons to submit an application to the County Highway Superintendent for the installation of a "Tourist Oriented Directional Sign" within the County right of way, to be installed and maintained by the County Highway Department. Highway Superintendent, Rick Small, presented this amendment to the Board based on his discussions with the SD Dept. of Revenue. The Board set the second reading, public hearing, and action to approve the amendment to Ordinance #13, for 9:00 a.m., Tuesday, July 7, 2009.

COMMISSIONER EXCUSED

Commissioner Brinkman was excused at 10:30 a.m.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:42 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 11:02 a.m., action was not taken. Welfare Director, Sarah Elbert, was present for a portion of executive session.

2010 BUDGET REVIEW

The Board reviewed the following 2010 departmental budget requests: Highway, Extension, Ag. Building, Director of Equalization, States Attorney, Victims of Crime, Government Buildings, and County Park.

NACO PRESCRIPTION DRUG CARD PROGRAM

Commissioner Thomas reported on current usage of the NACo prescription drug card program in Codington County.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 12:12 p.m., until 9:00 a.m., Tuesday, July 7th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 7, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of June 30th, 2009**

4. **Public hearing, 2nd reading, and action to approve an amendment to Ordinance #13 regulating certain activities within the County road right of way**

5. **Action to approve the Tourist Oriented Directional Sign Program**

6. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**

7. **Action to approve a request to discharge fireworks**

8. **Action to approve a change order for the 2nd floor remodel project**

9. **Action to approve automatic budget supplements w/grant reimbursement funds**

10. **Action to approve Travel Requests**

11. **Action to approve personnel changes**

12. **Action to review 2010 budget requests**
    a. **Nurse/WIC**
    b. **Veterans Service**
    c. **Welfare**

13. **Action to enter into executive session**

14. **Open** Focus Wtn

15. **Old Business**

16. **New Business**

17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 14th, 2009**

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July 7, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 7th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Johnson, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of June 30th, 2009, as presented by the Auditor, all present voted aye; motion carried.

2ND READING/PUBLIC HEARING ORDINANCE #13 AMENDMENT
The Board held a second reading and public hearing regarding an amendment to Ordinance #13 an ordinance regulating certain activities within the County road right of way. Chairman Marquardt asked for comments from the public regarding this amendment. No persons where present to comment on the amendment to Ordinance #13. Motion by Thomas, second by Larson, to approve the amendment to Ordinance #13 by adding section 13.4.1 as follows, all present voted aye; motion carried:

13.4.1 Any person or persons may submit an application to the Highway Superintendent for the installation of a *TOURIST ORIENTED DIRECTIONAL SIGN* within the County Right of Way, to be installed and maintained by the County Highway Department according to the rules and regulations as set forth in the adopted regulations for *TOURIST ORIENTED DIRECTIONAL SIGNING REGULATIONS* as approved by the Codington County Commission on July 7th 2009.

TOURIST ORIENTED DIRECTIONAL SIGN PROGRAM
Motion by Thomas, second by Larson, to approve the *Tourist Oriented Directional Sign Program and Application* as prepared by the Highway Supt., all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, reviewed the following items with the Board: crops progress; a "Farm Safety" Camp for 3rd and 6th graders being held at the Extension Center Complex; a proposed new hire in the Extension Office; and crop test plots. **Community Health Nurse, Karla Moes,** submitted a quarterly report to the Board including information on the following items: WIC caseload and training; Dietician staffing; a planning meeting for the POD clinic; a Pandemic Flu table top exercise; additional nursing staff one day per week; and a summer intern assisting in the Community Health Office. **Veterans Service Officer, Al Janzen;** reported 19 trips with 44 riders in the month of June; the CBOC (Community Based Outreach Clinic) is operating in a temporary facility with approximately 5-6 patients per day. The clinic is operating with a temporary physician and nurse with full time staffing expected in August or September. **Weed Supervisor, Doug Cook,** gave the Board a spraying progress report. Township roads & State highways have been sprayed with the exception of State Highway 139 along the west side of Lake Kampeska; the majority of the County roads have been sprayed in the northern and eastern areas of the County; and Leafy Spurge Beetle collection may take place yet this week. The Weed Supervisor made a request for any surplus computer the County may have for use at the Weed Building. A brief discussion was held regarding the County's portable sprayers that are no longer rented to the public. **Welfare Director, Sarah Elbert,** provided the

Board with the following statistics for the time period June 2nd through July 6th, 2009: 32 applications; with 17 approved; 11 denials; 1 pending or referred; 0 guarantees; 3 FEMA or other forms of assistance; and 9 new clients approved. Total Assistance: $5,066.57 for medical, rent, and utilities; no active medical cases, and 6 medical applications pending decision. Total Credits: $8,827.51; 7 full releases/compromises. The Welfare Director noted $1,568.34 in FEMA funds was expended for June with a balance remaining of $192.39. Ms. Elbert reviewed changes to the income guidelines for the expanded ICAP Weatherization Program and other related requirements.

REMODELING PROJECT CHANGE ORDER

Motion by Brinkman, second by Johnson, to approve the following change order for the 2nd floor remodel project; all present voted aye; motion carried: Labor and material to modify installed wall, add additional wall area, install hollow metal door frame, wood door, hardware and related finish work as required per revised sketch dated June 17, 2009; $3,750.00 added total change proposal.

PERSONNEL CHANGE

Motion by Johnson, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Crystal Kruger, Deputy Extension Office Coordinator, new hire, step 5/$13.28 per hour, start date 7/15/2009, submitted and approved by Extension Educator, Chuck Langner.

CORRESPONDENCE

The Board noted correspondence, from the Codington County Conservation District, inviting a Commissioner to be a part of the 2009 local work group meeting scheduled for July 13th at 8:00 p.m., in the conference room of the USDA/Ag Service Center. The purpose of this meeting is to help set the conservation priorities for implementing programs within the 2008 Farm Bill. Chairman Marquardt will plan on attending this meeting.

2010 BUDGET REQUESTS

The Board reviewed the following 2010 departmental budget requests: Veterans Service, Welfare, Nurse and WIC.

FOCUS WATERTOWN

Craig Atkins, President of Focus Watertown, met with the Board to request funding for the Focus III Campaign which is in its second year. Mr. Atkins reviewed the activities and accomplishments of Focus Watertown for the past year. Discussion was also held regarding the status of the Kid Shift building. Mr. Atkins asked the Board to consider budgeting up to $25,000.00 in 2010 for the Focus III Campaign. The Board took no action at this time.

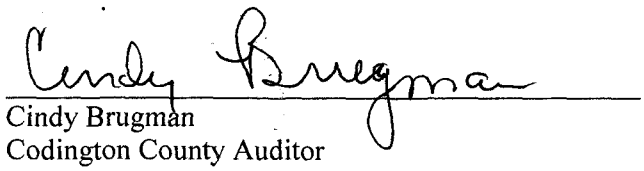
FIRST DISTRICT ASSOCIATION PICNIC

Commissioner Johnson advised the Board that the First District Association of Local Governments will hold their annual picnic on Thursday, July 23rd, at 5:45 p.m. at the Codington County Memorial Park. The Board noted three or more Commissioners may attend this event.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:28 a.m., until 9:00 a.m., Tuesday, July 14th, 2009; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of _____.

July 7, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 14, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of July 7th, 2009**
4. **9:00 a.m., Kristie Hemiller from Glacial Lakes Prairie and Tourism, request for funding**
5. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds – 2010 budget review**
   d. **Treasurer – 2010 budget review**
   e. ~~**Welfare**~~ Weed
6. **Action to approve a permit to discharge fireworks**
7. **Action to approve claims for payment**
8. **Action to approve the Auditor's Account with the Treasurer for the month ending June 30th**
9. **Action to approve automatic budget supplements w/grant reimbursement funds**
10. **Action to approve Travel Requests**
11. **Action to approve personnel changes** – Ems. Mgmt. Jeremy Wellnitz
12. **Note meeting date change for July 21st**
13. **Note First District picnic scheduled for July 23rd, RSVP**
14. **Action to enter into executive session**
15. **Open**
16. **Old Business**
17. **New Business**
18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 28th, 2009**

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The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 14th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Brinkman, to approve the minutes of July 7th, 2009, as presented by the Auditor, all present voted aye; motion carried.

GLACIAL LAKES & PRAIRIES
Kristie Hemiller, Sales & Membership Relations, Glacial Lakes & Prairies Tourism Association of Northeastern South Dakota, met with the Board to review the activities of the Association and presented the Board with a 2008 economic impact report by County. Ms. Hemiller noted it has been 5 years since Glacial Lakes & Prairies has received funding from the County and requested the Boards consideration to resume some type of funding level for the Association. The Board thanked Ms. Hemiller for her presentation and will consider the funding request during provisional budget preparation.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office continues with normal monthly procedures. The Auditor noted the SD Dept. of Legislative Audit and begun their biannual audit of Codington County's financial reports, practices and procedures. **Director of Equalization, Shawna Constant,** report her office continues to work on normal monthly projects along with the reappraisal of property at Lake Kampeska. The Director of Equalization Office is scheduled for their mid year audit of real estate transfers. This Audit is conducted by the SD Dept. of Revenue and Regulation. The Director of Equalization advised the Board that O.H.E. (Office of Hearing Examiners) hearings, between Codington County and local property owners, have been postponed until the 23rd of July. The three persons who have been interning in the Director of Equalization Office have finished their internships. Discussion was held regarding temporary staffing during the reappraisal project at Lake Kampeska. **Register of Deeds, Ann Rasmussen,** who could not be present at this meeting, provided the Board with her monthly statement of fees for the month ending June 30, 2009. Collections totaled $25,577.50, with $1,880.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. **Treasurer, Carol Maloney,** reviewed her 2010 budget request with the Board. The Treasurer noted she is budgeting to replace older computers in 2010. Commissioner Brinkman suggested these computers be replaced in 2009 by utilizing Commissioners Contingency funds if necessary. Discussion was also held regarding continuing issues with the SDCARS licensing system implemented by the State of South Dakota a year ago and the possibility of improving service by purchasing up to date computer equipment before 2010. **Weed Dept. Supervisor, Doug Cook,** reviewed his 2010 budget request with the Board. The Board authorized Mr. Cook to place a computer at the Weed Dept. Building with email access. The Weed Dept. will utilize a used computer from the Auditor's office for use at the Weed Dept. building located near the County Highway Dept. buildings.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 9:48 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 9:59 a.m., no action was taken. Weed Supervisor, Doug Cook and Human Resource Officer, Terry Satterlee, were present for executive session.

TEMPORARY STAFFING

Motion by Brinkman, second by Thomas, to authorize the Director of Equalization to hire two temporary assistants @$10.00 per hour for 25 weeks to assist with the Lake Kampeska property reappraisal project; all present voted aye; motion carried.

COMPUTER EQUIPMENT

Motion by Brinkman, second by Larson, to authorize the Treasurer to purchase four computers to replace older computers and to supplement the Treasurers budget with Commissioners Contingency budget if necessary; all present voted aye; motion carried.

PERMIT TO DISCHARGE FIREWORKS

Motion by Larson, second by Brinkman, to approve the following permit application to discharge fireworks; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried: Chris Noeldner, July 17th, 9:30 p.m., 46383 158th St., South Shore, SD, fireworks for 60th birthday celebration, approved by Greg Wall, South Shore Fire Chief and Sheriff, Toby Wishard.

CLAIMS

Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: A-I Computer Solutions Loc 6816.95 Prof Svc, A-Ox Welding Supply 36.51 Sup, ACS Firehouse Software 6645.00 Eqp, Active Data Systems, Inc 15758.71 Sup, Alltel 58.37 Util, Alltel 93.95 Util, Alltel 111.22 Util, Alltel 78.06 Util, Alltel 38.20 Util, Alltel 67.66 Util, Alltel 60.46 Util, Alltel 86.65 Util, Dawn Aman-Elshere 1400.00 July Midmonth Draw, The American Law Institute 69.45 Sup, American Legion State Headquarters 33.00 Sup, Constance Anderson 10.74 Jury, Andor, Inc. 12.15 Rep, Arrow Truck Line Inc 375.00 Prof Svc, Karen Bartelt 10.74 Jury, Batteries Unlimited 256.00 Maint, Batteries Unlimited 37.50 Maint, Bauer Law Office Pc 541.20 Prof Svc, John Beasley 12.22 Jury, Allen Benck 800.00 July Midmonth Draw, Best Business Products 264.95 Pymt, Best Business Products 78.43 Maint, Best Western Ramkota Hotel 283.17 Witn, Best Western Ramkota Hotel 254.97 Trav, Best Western Ramkota Hotel 508.00 Trav, Big Stone Co Sheriff's Office 46.00 Trav, Jolene Blackbonnet 21.10 Jury, The Blossom Shoppe 40.00 Sup, Thomas Bludorn 10.74 Jury, Robert Bohlmann 20.00 Witn, Stacey Bohlmann 10.74 Jury, Shad Bonen 11.48 Jury, Juvenile Witness 20.00 Witn, Joan Bowers 11.48 Jury, Boys & Girls Club 833.33 Pymt, Heidi Brandriet 600.00 July Midmonth Draw, Bratland Law 1754.80 Prof Svc, Brevik Law Office Prof LLC 162.88 Prof Svc, Brian's Glass & Door, Inc. 39.00 Rep, Gina Brown 52.96 Jury, Brown & Saenger 174.36 Sup, Cindy Brugman 172.39 Trav, Burghardt Amateur Center 264.75 Rep, Dr Robert Buri 600.00 Prof Svc, Tina Buri 11.48 Jury, Roseann Burley 750.00 July Midmonth Draw, Burns Law Office 3146.00 Prof Svc, Business Telephone Company 244.00 Prof Svc, Robert Byer 650.00 July Midmonth Draw, C & R Supply 67.27 Rep, C & S Chemical 75.00 Maint, Carlson Law Office 377.00 Prof Svc, Carquest Auto Parts 136.46 Sup, Carquest Auto Parts 336.10 Rep, Shawna Carter 300.00 July Midmonth Draw, Jeff Case 1000.00 July Midmonth Draw, Cass-Clay Creamery 1430.00 Sup, Childs Voice 2834.00 Prof Svc, Chisago Co Sheriff's Office 32.20 Fee, Chuck's Bike & Lock Shop 11.20 Maint, Codington Clark Electric 25.00 Util, Codington County Sheriff 32.00 Sup, Codington Conservation District 100.00 Rent, Cole Papers, Inc. 1714.22 Sup, Connecting Point Computer Cent 1225.00 Maint, Connecting Point Computer Cent 11287.12 Sup, Connecting Point Computer Cent 135.88 Sup, Connecting Point Computer Cent 12688.00 Eqp, Shawna Constant

61.00 Trav, Shawna Constant 1000.00 July Midmonth Draw, Contech 10631.20 Sup, Douglas Cook 900.00 July Midmonth Draw, Amy Coon 500.00 July Midmonth Draw, Frank Cordell - Landlord 240.00 Indg Util, Coteau Shopper 52.00 Publ, County Fair Foods 8.45 Sup, County Fair Foods 156.61 Sup, Robert Coyle 12.22 Jury, Steven Coyle 600.00 July Midmonth Draw, Rory Creager 11.48 Jury, Credit Bureau Of Watertown Inc 456.61 Pymt, Culligan Water Conditioning 210.00 Sup, Custom Fabricators Inc 187.00 Sup, Dallas Hanson Construction Inc 11695.50 Prof Svc, Danko Emergency Equipment Co 27.95 Sup, Cindy Dargatz 50.00 July Midmonth Draw, Jack Davis 152.22 Jury, Sharon Decker 10.74 Jury, Deuel County Highway 134.64 Maint, Lori Deutsch 300.00 July Midmonth Draw, Lori Deutsch 99.00 Trav, Ed Devries - Landlord 225.00 Indg Util, Donna Dietrich, Chairman 273.28 Prof Svc, Duane A. Dolen 900.00 July Midmonth Draw, Kate Dolen 16.66 Jury, Christine Donovan 12.22 Jury, Megan Dyce 11.48 Jury, Chris Eads 20.00 Witn, The Earthgrains Company 652.21 Sup, East Dakota Water Development 242.63 June Apportionment, Sarah Elbert 291.05 Trav, Election Systems & Software 4187.95 Maint, Brian Ellingson 20.00 Witn, Dawn Elshere 69.89 Sup, Elms Analytical Inc 110.00 Rep, Calvin Engels 700.00 July Midmonth Draw, Engelstad Electric Co. 941.32 Sup, Family Cosmetic & Implant Dent 631.00 Pris Care, Farnams Genuine Parts 243.64 Rep, Farnams Genuine Parts 175.22 Sup, Ranae Favors 40.00 Witn, First Dakota Title 100.00 Pymt, Focus Watertown 25000.00 Pymt, Milo Ford 200.00 July Midmonth Draw, Jonathan Fortin 16.66 Jury, Melinda Foster 158.88 Jury, Debra Fredrickson 10.74 Jury, Glenn Frentz 500.00 July Midmonth Draw, FSH Communications 120.00 Util, Wayne Gallipo 154.44 Jury, Judy Geier 17.00 Trav, Judy K. Geier 700.00 July Midmonth Draw, Genoa Healthcare/Watertown 314.21 Pros Meds, Judith Gloe 20.00 Witn, Becky Goens 500.00 July Midmonth Draw, Becky Goens 44.61 Trav, Gary Goodroad 154.44 Jury, Leah Greeley 13.70 Jury, Green, Schulz, Roby, Etal 221.40 Prof Svc, Rusty Groom 136.60 Witn, Jennifer Guest 500.00 July Midmonth Draw, Imelda Haag 12.96 Jury, D Halverson 15.18 Jury, Hamlin County Em 777.94 Eqp, Rick Hartley 800.00 July Midmonth Draw, Joseph Hayashi 500.00 July Midmonth Draw, Hedahls Parts Plus 32.00 Rep, Maynard Hemp 11.48 Jury, Town Of Henry 124.10 Util, Jeff Hershman 600.00 July Midmonth Draw, Hillyard Floor Care Supply 732.52 Sup, Hillyard Floor Care Supply 224.95 Rep, Michelle Hines 11.48 Jury, Rick Holinka 600.00 July Midmonth Draw, James Hoppe 12.22 Jury, Horn Law Office 196.60 Prof Svc, Howard Johnson Inn & Suites 4.00 Trav, Human Service Agency 212.00 Prof Svc, Glacial Lakes Humane Society 120.00 Pymt, Hurkes Implement Co. 104.84 Rep, Hurkes Implement Co. 390.17 Rep, Huron Culvert & Tank Co. 6630.00 Sup, HyVee #1871 Accts Receivable 104.48 Sup, HyVee #1871 Accts Receivable 27.74 Sup, HyVee Pharmacy 1488.95 Pris Meds, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Shannon Isaacson 12.22 Jury, Jason Jacobson 20.00 Witn, Debora Jants 13.70 Jury, Jeff's Vacuum Center 39.11 Rep, Johnson Controls, Inc. 4198.50 Rep, Vicki Johnson 49.70 Witn, Tamara Jones 550.00 July Midmonth Draw, Jurgens Printing 427.50 Sup, K & L Mechanical Inc 663.27 Rep, Donna Kabeiseman 11.48 Jury, Jonathan Kahnke 194.40 Jury, Mary Keierleber 24.80 Jury, Terence C. Keogan 1250.00 July Midmonth Draw, Klein's 3.59 Sup, Kimberly Kludt 12.22 Jury, Knology 471.32 Util, Knology 47.98 Util, Nelva Kooistra 30.00 Prof Svc, Sandra Krause 20.00 Witn, Shane Krueger 50.74 Jury, Charles Kurkosky 800.00 July Midmonth Draw, Laframboise Construction 2023.79 Rep, Chuck Langner 570.05 Trav, J.H. Larson Electrical Co. 400.18 Rep, Lcm Pathologists Pc 2105.95 Prof Svc, Becky Leddy 17.00 Trav, Rebecca Leddy 650.00 July Midmonth Draw, Kari Lee 27.02 Jury, Lewis & Clark Bhs 568.00 Prof Svc, Lewis & Clark Bhs 284.00 Prof Svc, Lincoln Co Auditor 1359.38 Prof Svc, David Lingrel 154.44 Jury, Locators & Supplies Inc 2208.00 Sup, Jodi Loehrer 311.30 Trav, Carollee Mack 18.88 Jury, Macksteel Warehouse, Inc. 500.63 Sup, Mac's Inc. 196.59 Sup, Mac's Inc. 106.08 Sup, Mac's Inc. 14.38 Sup, Melissa Magstadt 4375.00 Prof Svc, Mahowald's 119.89 Sup, The Maintenance Shop 785.00 Sup, Sharon Malcom 11.48 Jury, Carol Maloney 145.78 Trav, Rebecca Malsam 51.48 Jury, Manatron 1856.56 Sup, Mark's Auto 37.00 Rep, Barbara Maxwell 800.00 July Midmonth Draw, Brenda McKee 11.48 Jury, Austin McNamara 154.44 Jury, Mellette School PTO 30.00

Refund, Menards 778.22 Sup, Diane Merchant 17.00 Trav, Midcontinent Communications 55.00 Util, Mikelson Law Office 173.32 Prof Svc, Milbank Communications 660.00 Rep, Milbank Communications 650.00 Sup, Evelyn Miller 152.22 Jury, Mivijenic Properties 390.00 Indg Util, Jamie Monson 400.00 July Midmonth Draw, Municipal Utilities 998.04 Indg Util, Municipal Utilities 10439.43 Util, Nada Used Car Guide 90.00 Sup, William Nash 154.44 Jury, William Neitzel - Landlord 360.00 Indg Util, Carmen Nelson 800.00 July Midmonth Draw, Chad Nelson 243.80 Trav, Edward Nelson 51.48 Jury, Tanya Nelson 24.80 Jury, Justin Neuhauser 20.00 Witn, Newman Traffic Signs 639.10 Sup, Patrick Nogelmeier 75.00 Prof Svc, Northern Con-Agg LLP 7781.35 Sup, Northwestern Public Service 114.66 Util, Office Systems, Inc. 1452.10 Sup, Lori Ogren 20.00 Witn, Cindy K. Olson 500.00 July Midmonth Draw, James Olverson 10.74 Jury, Ottertail Power Co. 19.74 Util, Overhead Door Company 76.53 Rep, James Patrick 20.00 Witn, Susan Patrick 20.00 Witn, Holly Paulson 154.44 Jury, Jodi Pearson 300.00 July Midmonth Draw, Lafaun Pederson - Landlord 385.00 Indg Util, Michelle Pederson 35.00 Trav, Michelle Pederson 800.00 July Midmonth Draw, Pelican View Estates 558.24 Indg Util, Pennington County Jail 885.30 Trav, Scott N Peters Pc 225.00 Prof Svc, B. Edward Peterson 1200.00 July Midmonth Draw, Peterson Motors 14875.00 Eqp, Nichole Peterson 16.66 Jury, Pheasantland Industries 133.80 Sup, Jason Phillips 11.48 Jury, Pizza Ranch 94.36 Sup, PMB 0112 261.13 Util, Stephanie Dahl Popowski 11.48 Jury, Postmaster 110.00 Rent, Postmaster 44.00 Sup, Darrell Pownell 12.96 Jury, Prairie Lakes Health Care Cent 4108.00 Sup, Prairie Lakes Healthcare 1640.00 Prof Svc, Prairie Lakes Health Care Cent 970.47 Pris Care, Print 'Em Now 253.00 Sup, Pro Line Inc 4.00 Rep, Professional Mailing & Market. 2891.61 Sup, Queen Of Peace Health Services 121.00 Maint, Qwest 82.00 Util, Qwest 737.38 Util, Qwest 15.43 Util, Linda Rakness 11.48 Jury, Peggy Raml 300.00 July Midmonth Draw, Lori Redlinger 15.18 Jury, Redwood Biotech 150.60 Sup, Cathryn Rehfuss 30.00 Prof Svc3, Ruby Reichling 11.48 Jury, Gerald Rieber MD Pc 270.00 Pris Med, Ladawn Robinson 152.22 Jury, Roby Agency 350.00 Indg Util, Christopher Rohde 47.00 Jury, Ron's Small Engine Repair 13.10 Rep, Don Rowland 5125.00 Prof Svc, Runnings 92.18 Sup, Runnings 275.82 Sup, Dawn Russell 121.60 Prof Svc3, Ricky Russman 183.30 Jury, Jeff Salinas 20.00 Witn, Sanford Clinic 128.35 Pris Care, Sanford Health Plan 735.58 Indg Med, Terrance Satterlee 1500.00 Prof Svc, Nicole Schmeling 152.22 Jury, Debra Schoenefeld 11.48 Jury, Samantha Schoenefeld 20.00 Witn, Brad Schwinger 1100.00 July Midmonth Draw, SD Dept Of Revenue 69.00 Sup, SD Department Of Revenue 1207.00 Sup, SD Department Of Revenue 39.00 Maint, S.D. Dept. Of Transportation 2212.64 Maint, SD Office Of Emergency Mgmt 3.00 Ovpmt, SD State Treasurer 325543.58 July Remittance, SDACC 10.00 Sup, SDACC 8516.71 Pymt, Jane Seifel 20.00 Jury, Heidi Selchert 61.00 Trav, Heidi Selchert 450.00 July Midmonth Draw, Eldon Seppanen 17.40 Jury, Anna Sherrill 10.74 Jury, Sherwin Williams 66.07 Sup, Angela Sholes 10.74 Jury, Jody Simonton 11.48 Jury, Sioux Valley Coop 49.30 Sup, Sioux Valley Coop 219.30 Sup, Sioux Valley Coop 259.52 Maint, Sioux Valley Coop 509.71 Sup, Sioux Valley Coop 70.87 Sup, Sioux Valley Coop 55.25 Sup, Sioux Valley Coop 3863.31 Sup, Sioux Valley Coop 32396.35 Sup, Sioux Valley Coop 95.60 Sup, Karen Skinner 10.74 Jury, Josephine Slominski 10.74 Jury, Rick Small 51.51 Trav, Christopher Soderlund 24.80 Jury, Dennis Solberg 10.74 Jury, South Shore Gazette 673.12 Publ, Spears Law Office 4353.90 Prof Svc, Edward Splinter 11.48 Jury, Sprint 200.96 Util, Sprint 92.22 Util, Star Laundry 17.21 Sup, Star Laundry 82.22 Maint, Connie Stoebner 3.60 Prof Svc, Lindsey Stricherz 400.00 July Midmonth Draw, Karyl J. Strohfus 700.00 July Midmonth Draw, Sturdevant's Auto Parts 177.79 Sup, Marie Suman 750.00 July Midmonth Draw, Deb Sundem 253.55 Trav, Sutton Law Office Pc 9820.83 Prof Svc, Sioux Valley Greenhouses 3.94 Maint, Kristine Swanson 11.48 Jury, Synergy 45.00 Eqp, Taecker Rentals 325.00 Indg Util, Anita Taken 10.74 Jury, Kalesha Taken 10.74 Jury, Team Electronics 99.95 Sup, Richard Theye 51.48 Jury, Deborah Thormahlen 12.22 Jury, Titan Machinery 665.79 Rep, Tool Time Rental 35.00 Rep, Toshiba America Info Sys Inc 597.39 Rent, Trav's Outfitter Inc 89.98 Sup, Trav's Outfitter Inc 19.99 Sup, Gloria Trupe 29.57 Witn, Tuffys Pet Foods Inc 1558.31 Sup, Univ Of Missouri-Columbia Ar 7500.00 Trg, Us

Foodservice Inc 11357.18 Sup, Van Diest Supply Company 9004.80 Sup, Vanderlaan Rentals 100.00 Indg Util, Verizon Wireless 59.83 Util, Visa - C/O Great Western Bank 25.45 Rep, Visa - C/O Great Western Bank 692.50 Sup, Visa - C/O Great Western Bank 50.00 Trav, Visa - C/O Great Western Bank 1437.48 Sup, Visa - C/O Great Western Bank 19.83 Sup, Visa - C/O Great Western Bank 238.51 Sup, Marily Waite 28.50 Jury, Walmart Community 281.67 Sup, Amanda Warborg 20.00 Witn, Watertown Ford 782.58 Rep, Watertown Mobile Estates 360.00 Indg Util, Watertown Public Opinion 1904.26 Publ, Watertown School District 3729.52 Sup, Watertown Tire Center, Inc. 141.88 Rep, Watertown Tire Center, Inc. 40.24 Sup, Carol Wellnitz 20.00 Witn, Cassie Wellnitz 69.50 Witn, West Payment Center 170.00 Sup, West Payment Center 314.00 Sup, West Payment Center 61.00 Sup, Westside Animal Clinic Pc 26.60 Sup, Wheelco 70.72 Rep, Alvin White 53.70 Jury, Darrin Whitlock 20.00 Witn, Richard Wilkey 15.92 Jury, Willoughby Industries 324.90 Rep, Toby Wishard 1000.00 July Midmonth Draw, Women's Resource Center 2457.00 2nd Qtr Collections, Watertown Regional Landfill 48.13 Maint, WW Tire Service Inc 133.43 Rep, Xerox Corporation 111.66 Sup, Yankton Co Treasurer 559.75 Prof Svc, Yankton Co Treasurer 207.50 Prof Svc, Yankton Co. Sheriff 75.00 Trav, DJ York 14.44 Jury, Kathy Young 450.00 July Midmonth Draw, Linda Young 1000.00 July Midmonth Draw, Zep Sales & Service 668.90 Sup.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Thomas, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2009, all present voted aye; motion carried.

Cash on hand	$	5,707.02
Checks in Treasurer possess		
less than 3 days	$	71,484.09
Cash Items	$	401.00
TOTAL CASH ASSETS ON HAND	$	77,592.11
RECONCILED CHECKING		
Great Western Bank Checking	$	2,319.56
Great Western Bank Checking (Memorial Park)	$	14,004.03
Reliabank Dakota	$	4,467,480.43
INVESTMENTS		
SD Public Funds Investment	$	6,958.51
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	800,000.00
Great Western Bank	$	2,400,000.00
Peoples State Bank	$	400,000.00
Reliabank	$	1,000,000.00
Wells Fargo	$	600,000.00
TOTAL CASH ASSETS	$	9,768,354.64
General Ledger Cash Balance by Funds:		
General	$	6,208,025.32
General restricted cash	$	500,000.00
Sp. Revenue	$	2,455,141.87
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	718.26
Trust & Agency	$	594,057.34
(schools 143,693.37, townships 32,749.86; city/towns 30,372.56)		
TOTAL GENERAL LEDGER CASH	$	9,768,354.64

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Larson, to approve an automatic budget supplement, in the amount of $9,500.00, to the Emergency Management Budget, with Pandemic Flu Planning grant funds; all present voted aye; motion carried.

TRAVEL REQUEST
Motion by Thomas, second by Larson, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director, travel to Sturgis, per the request of the Training & IMAT Coordinator with the SD Office of Emergency Management, to discuss the roles that IMAT personnel could fill during the Sturgis Motorcycle Rally, all expenses to be paid by the State of South Dakota.

PERSONNEL CHANGES
Motion by Thomas, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Deputy Sheriff, Jeremy Wellnitz, anniversary step increase, from step 4/$17.82 per hour to step 5/$18.47 per hour, effective date July 15, 2009, submitted and approved by Sheriff, Toby Wishard.

MEETING DATE CHANGE
The Board noted they will not meet on July 21, 2009.

D.A.V. VOLUNTEER PICNIC
The Board received an invitation to attend the DAV Van Volunteers appreciation picnic scheduled for 11:00 a.m. to 1:00 p.m., Tuesday, July 21st, at the V.F.W. The Board noted three or more Commissioners may be present at this event.

CONSERVATION DISTRICT MEETING
Commissioner Marquardt reported he attended the local work group meeting with the Codington County Conservation District on July 13th.

LAKE AREA ZOOLOGICAL
The Board requested that the Welfare Director distribute 10 free zoo passes, as she sees fit, which the Board received from the Lake Area Zoological Society.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:17 a.m., until 9:00 a.m., Tuesday, July 28th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 28, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of July 14th, 2009**
4. **9:00 a.m., 1st reading of proposed Ordinance #47 to rezone property located in Elmira Township Sec. 33-T117N-R52W from Agricultural to Industrial**
5. **Action to approve a plat resolution of the "Guthmiller Addition" located in the NW1/4 of Sec. 11-116-54 (Kampeska Township)**
6. **Review 2010 budget requests**
   a. **Planning Board**
   b. **Register of Deeds**
7. **Monthly reports**
   a. **Highway**
   b. **Maintenance**
   c. **Emergency Management**
   d. **Sheriff**
8. **Action to declare Highway Office computer equipment surplus to be destroyed**
9. **Discussion/action to proceed with building renovations to the changing room buildings at Memorial Park**
10. **Discussion/action to proceed with ground floor plumbing renovations in the Courthouse**
11. **Opening audit conference with Glenda Goens, Dept. of Legislative Auditor**
12. **Action to approve salary claims**
13. **Action to supplement the Legal Catastrophic budget w/Commissioners Contingency**
14. **Action to declare printer equipment surplus to be sold** GEN01384
15. **10:00 a.m., Bid opening for Detention Center sewer upgrade project**
16. **Discussion regarding road load limits**
17. **Discussion/possible action regarding funding for the Women's Resource Center**
18. **Action to approve purchase of computer equipment for the States Attorneys Office**

~~19.~~ **Action to approve automatic budget supplements w/grant reimbursement funds**

20. **Action to approve Travel Requests**
    a. **Emergency Management**

21. **Action to approve personnel changes**
    a. **Dave Hedding, annivesary step increase**

22. **Action to enter into executive session**

23. **Open**

24. **Old Business**

25. **New Business**

26. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 4th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 28, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 28th, 2009, in the Codington County Courthouse. Members present were; Marquardt, Johnson, Brinkman, and Larson; Thomas absent; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of July 14th, 2009, as presented by the Auditor, all present voted aye; motion carried.

FIRST READING ORDINANCE #47
The Board held the first reading on proposed Ordinance #47. Zoning Officer, Luke Muller, reviewed the proposed ordinance, which, if approved, would rezone a parcel of land in Elmira Township, Sec. 33-T117N-R52W, from Agricultural to Commercial District. Zoning Officer, Luke Muller, briefly reviewed the request for the rezoning request. Mr. Muller noted the Codington County Planning and Zoning Board did recommend a "do pass" on the proposed ordinance. The board set the second reading, public hearing, and action to approve proposed Ordinance #47, for 9:00 a.m., Tuesday, August 4th, 2009.

GUTHMILLER ADDITION PLAT
Zoning Officer, Luke Muller, presented and reviewed the Guthmiller Addition plat. Mr. Muller noted this plat has been approved by the Codington County Planning and Zoning Commission. The Board approved the following plat.

RESOLUTION #2009-14

A Resolution to approve the platting of the "Guthmiller Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Guthmiller Addition" in the County of Codington, South Dakota, located in the NW1/4 of Section 11-T116N-R54W, of the 5th p.m., Codington County, South Dakota,
AND, it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Larson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 28th day of July, 2009.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2009-14, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 28th day of July, 2009

Cindy Brugman
County Auditor, Codington County, South Dakota

BUDGET REVIEW
The Board reviewed the 2010 Planning and Zoning Board budget request.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported Memorial Park is near to capacity on weekends with no major interruptions in services. A brief discussion was held regarding possible renovations to the Memorial Park changing rooms. This project will be discussed again when additional cost information becomes available. The Courthouse second floor remodel project is progressing with completion estimated in several weeks. The Courthouse parking lot has been resealed and striped. Mr. Ford has been working with the Emergency Management Director and Sheriff to prepare an emergency evacuation plan for the Courthouse. This plan is near completion and will be reviewed at a future department head meeting. Mr. Ford reported the Detention Center inmate population has been high, which has resulted in an increase in the use of necessary supplies. **Emergency Management Director, Jim Sutton,** briefly reviewed a new form of bonding available to public projects through the "American Recovery and Reinvestment Act". Mr. Sutton reported planning for a POD flu shot clinic continues with funding available for expenses incurred while preparing the plan. Mr. Sutton has met with City officials in Henry, Wallace, and Florence to discuss any needs those communities may have that could be provided by the Emergency Management Office. Sutton noted that while preparing the Emergency Management 2010 budget request he did not have the latest costs for property insurance for his department. Mr. Sutton requested that the Board increase the insurance line item to $6,300.00 for the 2010 budget. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of June, 2009: 60.4 average daily inmate population; 195 bookings; $5,315.00 collected in work release; $10,199.06 collected in out of county prisoner contracts; $2,490.00 collected in fees for the 24/7 program, with 60 individuals testing twice daily and 25 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 345 sets of civil papers served; 295 calls for service; 9 accidents investigated; 83 arrest warrants; and 10 transports, for a total 1,984 miles traveled. Sheriff Wishard provided the following Detention

Center statistics for the first six months of 2009: Average daily inmate population: 58.52; average monthly bookings: 198.66; and collections for the following: work release $35,243.00; out of County contracts $57,144.98; 24/7 fees $19,518.00; finger printing fees 1,090.00; and fees forwarded to the Clerk of Courts $99,230.89. **Highway Supt., Rick Small,** updated the Board on activities of the Highway Dept., including the following: chip sealing progress including chip sealing for the town of South Shore for which the County will be reimbursed by the town; the bridge project on County Road #2 will be finished soon; the Grover road project looks to be bid in August; work scheduled for Pelican Township; and gravel hauling.

NATIONAL NIGHT OUT FOR LAW ENFORCEMENT

Sheriff, Toby Wishard, requested authorization to use the south parking lot at the Courthouse on the evening of August 4th for the annual "National Night Out" festivities. Motion by Brinkman, second by Johnson, to allow the use of the south parking as requested by Sheriff Wishard; all present voted aye; motion carried.

SURPLUS COMPUTER EQUIPMENT

Motion by Brinkman, second by Larson, to declare the following equipment surplus to be destroyed; all present voted aye; motion carried: GEN00979, 2001 Compaq Deskpro computer s/n 6106FR4ZD739 and a 2001 Compaq computer monitor s/n 050CG43HL214.

GROUND FLOOR PLUMBING PROJECT

Maintenance Supervisor, Milo Ford, requested authorization to proceed with a budgeted plumbing project on the ground floor of the Courthouse. Mr. Ford advised the Board this is a continuing project to upgrade restrooms in the Courthouse and a low estimate for the project has been received from Redlinger Bros. in the amount of $3,620.00. Motion by Larson, second by Brinkman, to authorize the Maintenance Supervisor to proceed with the aforementioned plumbing renovations; all present voted aye; motion carried.

SALARY CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,373.21 total salaries. Auditor: 16,822.52 total salaries. Co. Treasurer: 23,012.22 total salaries. States Attorney: 22,865.41 total salaries; Ruth Swenson 857.20 part time. Gov. Buildings: 14,736.96 total salaries; Cindy Dargatz 802.42 part time. Dir. Equalization: 30,991.71 total salaries. Reg. of Deeds: 16,134.02 total salaries. Veterans Service: 7,796.05 total salaries. Sheriff: 51,480.95 total salaries; Jack Weber 667.08 part time & meals; Chuck Carbonneau 122.34 part time & meals; Janelle Nygaard 809.99 part time. Co. Jail: 66,597.96 total salaries; Jennifer Matejek 2,291.90 part time. Coroner: 2,422.13 total salaries. Care of the Poor: 3,708.95 total salaries; Julie Radach 179.89 part time. Co. Nurse: 3,501.11 total salaries. Co.Park: 8,397.84 total salaries; Donnie Olson 1542.50 part time seasonal; Tom Sauer 1638.62 part time seasonal; Paul German 294.56 part time security guard; Gerald Goebel 636.94 part time seasonal; Lee Trumm 1,911.96 Memorial Park Caretaker. Ag. Bldg.: 7,337.44 total salaries. Co. Extension: 8,028.18 total salaries; Crystal Kruger 979.31 new hire; Tammy Jones 1570.22 final pay; Chuck Langner 24.94 meals; Deb Sundem 41.56 meals; Jodi Loehrer 24.94 meals. Weed Control: 9,514.89 total salaries. Planning Board: 547.32 total salaries. Road & Bridge: 71,472.46 total salaries. Emergency Management: 8,927.10 total salaries. Crime Victim: 4,915.68 total salaries. W.I.C.: 3,396.39 total salaries. Total: 391,980.50. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,607.52; S.D. Retirement 304.08 spouse option; S.D. Supplemental Retire. 2,945.00 suppl. retire.; Dakotacare 65,964.32 ins.; Standard Insurance Company 526.75 life ins.; Delta Dental 4,619.58 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,433.09 ins.; U.M.B. Bank 1,867.00 suppl. retire.; AFLAC 432.02 ins.;

Watertown United Way 121.67 employee contributions; Office of Child Support 698.00 employee payments; Sioux Valley Credit Union 7,955.37 employee payments; Cod. Co. Treasurer 29,550.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 361.00 employee union dues; Reliabank Dakota 21,785.71 federal withholding; Reliabank Dakota 42,673.36 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Credit Bureau of Watertown 279.42 garnishment; Pioneer Credit Recovery 148.07 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

BUDGET SUPPLEMENT

Motion by Brinkman, second by Larson, to supplement the Legal Catastrophic Budget with Commissioners Contingency in the amount of $4,484.07; all present voted aye; motion carried.

DETENTION CENTER SEWER UPGRADE BID OPENING

This being the time and place advertised to open bids for the Detention Center Sewer Upgrade Project, the Maintenance Supervisor and project engineer, Bob Everson of Roby, Quintal, & Everson, opened and announced the following bids:

#1. Redlinger Bros., Watertown, SD; bid bond included; Addenda received; Base Bid $15,150.00; Alternate #1 $38,100.00; Alternate #2 $18,800.00; Total bid: $72,050.00.

#2. Andor, Inc., Watertown, SD; bid bond included; Addenda received; Base Bid $13,965.00; Alternate #1 $56,376.00; Alternate #2 $31,100.00; Total bid: $101,441.00

Motion by Larson, second by Johnson, to award the bid to Redlinger Bros., including alternates #1 & #2, pending a review of the bids by the Maintenance Supervisor and the Project Engineer. Motion by Brinkman, second by Johnson, to table action to award a bid until the bids can be reviewed by the Maintenance Supervisor and Project Engineer.

ROAD LOAD LIMITS

Dennis Flemming and Clyde Stricherz, representing the LaBolt Farmers Elevator met with the Board and Highway Supt., Rick Small, to discuss the possibility of receiving a special permit to haul on County roads in the Waverly area during the time period of weight limitations on County roads. Highway Supt., Rick Small, advised the Board that he could not guarantee a special permit for any specific day if road conditions are not acceptable. The Board discussed the problems involved in making exceptions to the load limit restrictions. The Board noted the following action was taken on August 12, 2008, "Motion by Larson, second by Thomas, to leave County Ordinance #9 as previously adopted with no special permitting exceptions during the spring load limit timeline; all present voted aye; motion carried." No action was taken at this time to allow the Highway Supt. to issue special permits during the load limit restriction period.

WATERTOWN RESOURCE CENTER

The Board held a discussion regarding funding for the Watertown Resource Center. Welfare Director, Sarah Elbert, also participated in this discussion. Commissioner Brinkman has received correspondence from the Resource Center with information indicating those receiving assistance from the WRC (Watertown Resource Center) have increased dramatically and unfortunately grant amounts are not keeping pace with services needed. The Board will look into possible funding for the Resource Center.

EQUIPMENT REQUEST

States Attorney, Dawn Elshere, met with the Board to request authorization to purchase new computer equipment to replace a server and hard drives that have failed in current equipment. The States Attorney has received a quote in the total amount of $5,395.00 for equipment and labor to replace the current equipment. Motion by Brinkman, second by Larson, to authorize the purchase of the aforementioned computer equipment as requested by the States Attorney; all present voted aye; motion carried.

AWARD OF SEWER UPGRADE BIDS

Motion by Brinkman, second by Larson, to take from the table action to award a bid for the Detention Center Sewer Upgrade Project; all present voted aye; motion carried. Maintenance Supervisor, Milo Ford, advised the Board that the bids have been reviewed by himself and the Project Engineer, for accuracy and the recommendation to the Board is to accept the bid of Redlinger Bros., including alternates #1 & #2. Upon vote of Commissioner Larson's original motion, to accept the bid of Redlinger Bros., including alternates #1 & #2, all present voted aye; motion carried.

OPENING AUDIT CONFERENCE

Glenda Goens, SD Dept. of Legislative Audit, met with the Board to review procedures that will be used during Codington County's regularly scheduled audit. Mrs. Goens advised the Board that an estimated 260 hours has been budgeted for this audit. Motion by Brinkman, second by Larson to authorize the Chairman to sign the audit letter of engagement, all present voted aye; motion carried. Mrs. Goens advised the Board that she would be available for any questions they may have during the audit period.

TRAVEL REQUESTS

Motion by Brinkman, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Deputy Sheriff, Brian Richter, Taser training class. Emergency Management Director, Jim Sutton, State Incident Management Assistance Team, to assist with day to day operations of the Sturgis Motor Cycle Classic..

PERSONNEL CHANGES

Motion by Brinkman, second by Larson, to approve the following personnel change; all present voted aye; motion carried: David Hedding, Highway Maintenance III, anniversary step increase from step 2/$14.49 per hour to step 3/$15.01 per hour, effective date August 1, 2009, submitted and approved by Highway Supt., Rick Small.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session at 11:11 a.m., to discuss personnel issues; all present voted aye; motion carried. Human Resource Director, Terry Satterlee; Extension Educator, Chuck Langner; and Weed Supervisor, Doug Cook; where present at various times during executive session. The Board returned to regular session at 11:53 a.m., no action was taken.

COMMISSIONER EXCUSED

Commissioner Brinkman was excused at 11:40 a.m.

OFFICE CLOSURE

Motion by Larson, second by Johnson, to authorize the closing of the Register of Deeds office from 8:00 a.m. to 1:00 p.m., Thursday, July 30th, 2009; to allow staff members to attend a funeral; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Johnson, to adjourn at 11:58 a.m., until 9:00 a.m., Tuesday, August 4th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 4, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of July 28th, 2009**
4. **9:00 a.m., 2nd reading, public hearing, and action to approve proposed Ordinance #47 to rezone property located in Elmira Township Sec. 33-T117N-R52W from Agricultural to Commercial**
5. **9:15 a.m., action on a request to hold a public gathering on the Courthouse lawn**
6. **Monthly reports**
   a. **Extension**
   b. **Nurse**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**
7. **Action to authorize the Treasurer to enter into a contract with "Official Payments" for the payment of Codington County real estate taxes over the internet**
8. **Action to appoint three real property owners to appraise the value of an EPSON DFX printer previously declared surplus to be sold**
9. **Review 2010 budget requests**
   a. **Register of Deeds**
10. **Discussion/action to appropriate funds from Commissioners Contingency for the Watertown Resource Center**
11. **Action to approve automatic budget supplements w/grant reimbursement funds**
12. ~~**Action to approve Travel Requests**~~
13. ~~**Action to approve personnel changes**~~
14. **Action to enter into executive session**
15. **Open** - accept POD Grant
16. **Old Business**
17. **New Business**
18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 11th, 2009**

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 4th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, and Brinkman; Larson absent; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of July 28th, 2009, as presented by the Auditor, all present voted aye; motion carried.

SECOND READING/PUBLIC HEARING/ADOPTION OF ORDINANCE #47
Zoning Officer, Luke Muller, appeared before the Board and reviewed proposed Ordinance #47, an ordinance to rezone property located in section 33 of Elmira Township from Agricultural to Commercial. Mr. Muller advised the Board that the Codington County Planning and Zoning Board has approved Ordinance #47 provided the following three conditions are met:

1. Property owner must sign a letter of assurance agreeing to the annexation of the property into the City of Watertown at the City's request
2. Any property transfer or change of use will require the property owner to either hook up the property to the City sanitary sewer system or install a holding tank
3. If and when 31st street is improved with a paved surface the property owner at the time will be responsible for those improvements to the stretch of street adjacent to the property

Mr. Muller noted the property owner was agreeable to these terms. Motion by Brinkman, second by Thomas, to approve Ordinance #47, per the recommendation of Mr. Muller and provided the property owner meets the aforementioned three conditions. Chairman Marquardt at this time opened the discussion, regarding the ordinance, to the public. No persons were present at this public hearing to offer comment. Upon vote of Commissioner Brinkman's motion; all present voted aye; motion carried.

PROPOSED DRAINAGE ORDINANCE
The Board held a discussion regarding the proposed drainage ordinance previously submitted by Zoning Officer, Luke Muller. Commissioner Brinkman noted, Mr. Muller and the First District Association of Local Governments will be hard pressed to find time to work on the proposed ordinance at this time or in the coming months due to an arrangement with the City of Watertown to assist with planning and zoning issues for that entity. Mr. Muller also noted a bill, that is currently before the U.S. Senate, may affect the wording in Codington County's proposed drainage ordinance. Commissioner Thomas noted NACO is also addressing the bill before the U.S. Senate. Chairman Marquardt requested further discussion regarding the proposed drainage ordinance to be placed on the Board's agenda for August 11th. No action was taken at this time.

AMERICAN PATRIOT RALLY
Christian Jensen, rural Watertown resident, representing the American Patriot Rally, met with the Board to request authorization to hold a public rally on the grounds of the Courthouse on Thursday, August 27, 2009, from approximately 12:00 p.m. to 7:00 p.m. Mr. Jensen noted this will be an organized event with speakers, a platform, P.A. system and possibly food vendors. Discussion continued regarding the anticipated number of attendees, any interruption to the normal business at the Courthouse, liability to the County for those attending, clean up of the

grounds after the event, and security for the event. Motion by Brinkman, second by Johnson, to allow the aforementioned public rally request; all present voted aye; motion carried.

MONTHLY REPORTS

Extension Educator, Chuck Langner, reported Achievement Days are underway at the Extension Center Complex. Mr. Langner gave a crop progress update and reported soybean mites have been found in Codington, Roberts, and Deuel counties. **Weed Supervisor, Doug Cook,** reported spring spraying is complete and half the County roads have been sprayed with anticipation of spraying the remainder this fall. The Weed Dept. has been preparing documentation for review during the County's audit. **Veterans Service Officer, Al Janzen,** reported 14 trips with 42 riders. The Community Based Outreach Clinic (CBOC) for Veterans continues to remain busy. **Welfare Director, Sarah Elbert,** submitted a written report to the Board including the following statistics for the time period July 6th through August 4th, 2009: 22 applications; with 9 approved; 8 denials; 3 pending or referred, 2 guaranteed; 0 guarantees; 0 FEMA or other forms of assistance; and 5 new clients approved. Total Assistance: $3,437.43 for medical, rent, and utilities; 2 active medical cases, and 6 medical applications pending decision. Total Credits: not reported.

SURPLUS EQUIPMENT

Commissioners Thomas, Johnson, and Brinkman were appointed to appraise a surplus printer in the Auditor's office.

2010 BUDGET REVIEW

The Board reviewed the 2010 Register of Deeds budget request.

OFFICIAL PAYMENTS CONTRACT

Treasurer, Carol Maloney, presented the Board with a contract for the collection of real estate property taxes over the internet. The Treasurer requested authorization to enter into a contract with "Official Payments Corporation" to allow Codington County property owners to pay their real estate property tax, through an Internet interface over the web, through "Official Payments Corporation" who would then remit the payments to Codington County. Their will be no charge to the County for this and the tax payer will pay a "convenience fee" directly to "Official Payments" based on the total dollar amount of their transaction. The Treasurer noted the States Attorney has reviewed this contract and did not find any issues within the contract that would be to the County's detriment. Motion by Brinkman, second by Thomas, to authorize the Chairman to sign the aforementioned contract with "Official Payments", per the request of the Treasurer; all present voted aye; motion carried.

CASH FOR CLUNKERS

Treasurer, Carol Maloney, met with the Board to discuss waiving a $2.00 fee for residents who need their personal ownership history on vehicles to be traded in through the "Cash for Clunkers Program." The Treasurer noted there have been few requests for this information and the allowable $2.00 fee will not generate material revenue for the County. The Board concurred with the Treasurer and agreed to waive the $2.00 allowable fee.

WATERTOWN RESOURCE CENTER

Lisa Fuhrer, Executive Director of the Watertown Resource Center met with the Board and reviewed the services provided by the Center and provided corresponding statistics. The Director noted the Resource Center's grant funding and contributions are not keeping pace with the requests for service. Motion by Brinkman, second by Johnson, to appropriate $5,000.00 from the Commissioners Contingency Budget for the Watertown Resource Center; and to review the

County's financial resources again in December of this year to possibly appropriate an additional amount for the Resource Center in 2009; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Thomas, to approve an automatic budget supplement, in the amount of $41,897.97, to the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursments; all present voted aye; motion carried.

P.O.D. GRANT APPLICATION

Motion by Brinkman, second by Thomas, to authorize the Chairman to sign a grant application agreement between Codington County and the SD Dept. of Health for the purpose of Point of Dispensing (POD) enhancement, in the amount of $15,250.00; all present voted aye; motion carried.

DISINTERMENT NOTICE

The Board received a notice of disinterment, from the SD Dept. of Health Vital Records Dept., pertaining to the disinterment and reinterment of a deceased person, within the Holy Rosary Catholic Cemetery, Kranzburg, SD. The Auditor has forwarded a copy of this notice to the Holy Rosary Catholic Cemetery Board.

NACO CONFERENCE

Commissioner Thomas reported on the NACO conference he recently attended in Nashville.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Brinkman, second by Johnson, to adjourn at 10:43 a.m., until 9:00 a.m., Tuesday, August 11th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 11, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of August 4th, 2009**
4. **9:00 a.m., Action to reconsider a motion to allow a public gathering on the Courthouse grounds, in order to add requirements for a hold harmless agreement and certificate of liability insurance**
5. **Monthly reports**
   a. **Auditor** Audit, purge cards,
   b. **Director of Equalization**
   c. **Treasurer**
   d. **Nurse**
6. **Action to authorize the changing house project at Memorial Park**
7. **Action to authorize a sidewalk replacement project at the Courthouse**
8. **Action to award a bid contract for the Asphalt Concrete Resurfacing project P6371(06)**
9. **Action to authorize a notice to bidders for Asphalt Mat Construction**
10. **Discussion/action regarding a proposed drainage ordinance**
11. **Action to approve claims for payment**
12. **Action to supplement the Coroner budget w/Commissioners Contingency**
13. **Action to approve the Auditor's account w/Treasurer for month ending 7/31/09**
14. **Note quarterly meeting of the Sioux Valley Commissioners Association**
15. **Review 2010 budget requests**
16. **Action to approve automatic budget supplements w/grant reimbursement funds**
17. **Action to approve Travel Requests**
    a. Veterans Service Officer
18. **Action to approve personnel changes**
19. **Action to enter into executive session**
20. **Open**
21. **Old Business**
22. **New Business**
23. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 18th, 2009**

August 11, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 11th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of August 4th, 2009, as presented by the Auditor, all present voted aye; motion carried.

AMERICAN PATRIOT RALLY
Motion by Brinkman, second by Johnson, to reconsider action taken to approve a public rally on the Courthouse grounds on August 27th, 2009; all present voted aye; motion carried. Motion by Brinkman, second by Thomas, to add the following requirements to the approval for the rally; all present voted aye; motion carried: Event promoters must provide an agreement holding Codington County harmless from loss and a certificate of liability insurance which names the County as an additional insured for limits not less than $1,000,000.00. Event promoter, Christian Jensen, assured the Board the required agreement and certificate of insurance would be provided to the County before the rally scheduled for August 25th, 2009, beginning at 5:00 p.m.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office continues to work with representatives from the SD Dept. of Legislative Audit for the County's normal 2 year audit covering 2007 & 2008. The Auditor's Office is preparing a large mailing to registered voters who have not voted at least once in the past four years. **Director of Equalization, Shawna Constant,** reported her office continues to work on sales on a daily basis, and the reappraisal of Lake Kampeska. The Director of Equalization advised the Board of meetings set up by the SD Dept. of Revenue to provide information regarding the decision of the SD Legislature to use the productivity method to appraise agricultural land in South Dakota, how the method will work, and how agricultural property values will change at the County level. O.H.E. hearings have been completed with the County not actually requiring hearings as all appeals where either dropped or stipulated before the scheduled hearings. **Treasurer, Carol Maloney,** presented the Board with an agreement, for their consideration, between Codington County and Wells Fargo Bank N.A. Wells Fargo is offering Codington County employees the opportunity to participate in the "Wells Fargo Membership" program. Discussion was held regarding promoting one local bank over other local banks. The Treasurer noted new computer equipment has been installed in her office. The Treasurers' office is working on tax certificates and taking tax deed on appropriate properties. **Community Health Nurses, Karla Moes and Karen Nygaard,** submitted a written report to the Board which included information on the following: WIC food packages; WIC caseload and certification appointments; POD flu exercise; assisting in the Grant County health office; a live webcast regarding seasonal flu shot and H1N1 immunizations and routine immunizations for children; and training on a new form to be used in the investigation of disease outbreak. **Register of Deeds, Ann Rasmussen,** submitted her monthly statement of fees for the month ending July 31, 2009. Collections totaled $30,575.50, with $2,130.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

MEMORIAL PARK CHANGING HOUSE RENOVATIONS

Maintenance Supervisor, Milo Ford, met with the Board to discuss updating the changing house at Memorial Park in the picnic area next to the pavilion building. Mr. Ford advised the Board he has received a quote, in the amount of $23,000.00, to bring the building up to code, including providing handicapped accessibility to the building. Mr. Ford noted he has budgeted $20,000.00 for this project in the 2009 park budget. Discussion was held regarding how much the building is utilized and what will happen to the building if improvements aren't made. Motion by Thomas, second by Larson, to authorize the improvements to the changing house and to proceed with the project; Thomas, Marquardt, Brinkman, and Larson voted aye; Johnson voted no; motion carried.

COURTHOUSE SIDEWALK PROJECT

Motion by Larson, second by Thomas, to authorize a project to replace sidewalk on the west side of the Courthouse as requested by Maintenance Supervisor, Milo Ford. Mr. Ford advised the Board he has received a quote in the amount of $11,622.00 to complete this project which has been budgeted for in 2009. Upon vote of the Board, all present voted aye; motion carried.

ASPHALT CONCRETE RESURFACING P 6371(06) BID CONTRACT

The Board received notification from the SD DOT regarding a bid letting for Project No. P 6371(06), an asphalt concrete resurfacing project on County Road 21-2, which runs from Grover north to US Hwy 212. The following bids were received:

McLaughlin & Schulz, Inc. - $665,143.66 total bid
Bituminous Paving, Inc. - $794,680.85 total bid

The DOT noted the McLaughlin & Schulz bid is the low bid and is $123,094.14 or 15.6% below the Engineer's Estimate of $788,237.80. Motion by Larson, second by Johnson, to accept the bid of McLaughlin & Schulz, Inc., in the amount of $665,143.66, as recommended by Highway Supt., Rick Small; all present voted aye; motion carried.

ASPHALT MAT CONSTRUCTION NOTICE TO BIDDERS

The Board received a request from Highway Supt., Rick Small, for authorization to publish a notice to bidders for additional paving that would be completed in conjunction with the County Road 21-2 project. Motion by Brinkman, second by Thomas, to authorize the Auditor to publish a notice to bidders for asphalt mat construction bids; all present voted aye; motion carried. The bid opening was scheduled for 10:00 a.m., Tuesday, August 25th, 2009.

DRAINAGE ORDINANCE

Codington County Zoning Officer, Luke Muller, met with the Board to discuss the progress of a proposed drainage ordinance for Codington County. Mr. Muller noted additional entities have expressed interest in working with the County to prepare the ordinance to comply with local, state, and federal requirements with regards to drainage. The Board held the first reading of the proposed ordinance on June 30th, 2009. Mr. Muller requested that the Board allow him additional time to meet with other interested parties regarding language in the proposed ordinance. Motion by Larson, second by Brinkman, to table any further action regarding the proposed ordinance until input from other local, state, and federal parties can be obtained; all present voted aye; motion carried.

CLAIMS

Motion by Thomas, second by Brinkman, to approve for payment the following claims; all present voted aye; motion carried: Chris Abers 216.90 Witn, Alex Air Apparatus Inc 565.00 Maint, Alltel 60.46 Util, Alltel 91.31 Util, Alltel 68.04 Util, Alltel 94.37 Util, Alltel 78.08 Util,

Alltel 112.03 Util, Faye Anderson - Landlord 300.00 Indg Util, Steven Anderson 51.48 Jury, Andor, Inc. 292.94 Rep, Penny Aspelund 20.00 Witn, Austin Law Offices 1414.40 Prof Svc, Bob Barker Co. 31.82 Sup, Juvenile witness 38.70 Witn, Batteries Unlimited 324.85 Maint, Batteries Unlimited 19.95 Maint, Bauer Law Office Pc 3056.80 Prof Svc, Lulabell Becking 14.44 Jury, Best Business Products 264.95 Pymt, Best Business Products 67.59 Maint, Faith Boughton 63.70 Jury, Boys & Girls Club 833.33 Pymt, Phillip Braeger 12.96 Jury, Brian's Glass & Door, Inc. 395.00 Rep, Nancy Brinkman 10.00 Jury, Brown Clinic - Main 130.00 Sup, Bureau Of Information & Telecom 2400.00 Util, Burns Law Office 2600.00 Prof Svc, Business Telephone Company 65.00 Rep, Butler Machinery 331.38 Rep, Michael Butts 61.48 Jury, C & R Supply 78.17 Rep, Captured Moments Photography 32.50 Witn, Carquest Auto Parts 255.88 Rep, Cartney Bearing & Supply 125.72 Rep, Cass-Clay Creamery 1001.00 Sup, Coast To Coast Solutions 186.48 Sup, Codington Clark Electric 25.00 Util, Codington Co. Historical Soc. 372.31 Reimb, Codington Co. Historical Soc. 317.50 Reimb, Cole Papers, Inc. 2545.14 Sup, Connecting Point Computer Cent 4110.17 Rep, Amy Coon 11.48 Jury, John Cormier 60.74 Jury, Costello Property 425.00 Indg Util, County Fair Foods 150.74 Sup, Credit Bureau Of Watertown Inc 356.33 Pymt, Culligan Water Conditioning 108.00 Sup, Custom Fabricators Inc 561.00 Eqp, Dagwood's Subs 35.98 Sup, Dakota Forensic Consulting 600.00 Prof Svc, Decatsro Law Office 8395.60 Prof Svc, Quentin Decker 10.74 Jury, Deuel County Highway 89.76 Maint, Dennis Deville 12.96 Jury, Christine Dewall 60.74 Jury, Duane Dohman 10.74 Jury, Doug's Anchor Marine 6.99 Sup, The Earthgrains Company 703.28 Sup, East Dakota Water Development 166.07 July Apportionment, East Point LLC 652.00 Indg Util, Election Systems & Software 1760.00 Maint, Electronic Security Equipment 130.00 Rep, EMC Insurance Companies 2590.97 Pymt, Todd Enderson 13.70 Jury, Engelstad Electric Co. 159.59 Sup, Farnams Genuine Parts 297.01 Sup, Farnams Genuine Parts 145.03 Rep, First District Assn Of Local Gov 6884.45 Pymt, Anita Fischbach 11.48 Jury, Flint Hills 244295.71 Sup, Florence Fire Dept 2460.24 Pymt, Greg Fransen 12.22 Jury, FSH Communications 120.00 Util, Christopher Gamber 10.00 Jury, Nicholas Gast 12.22 Jury, GCR Tire Center 965.52 Rep, GCR Tire Center 498.28 Rep, GCR Tire Center 239.50 Rep, Gemplers 241.60 Sup, Dean Gertsema 53.70 Jury, Glass Products Inc. 171.10 Rep, Grainger 665.94 Sup, Grant Co Em 10444.61 Reimb, Troy Greenwaldt 158.60 Witn, Tylor Griffith 10.74 Jury, Dorene Hanson 10.74 Jury, Nicole Heathcote 11.48 Jury, Bonnie Hegge 10.74 Jury, Henry Fire Dept 1499.30 Pymt, Hillyard Floor Care Supply 434.88 Sup, Denise Hoff 62.22 Jury, Holiday Inn City Centre 282.00 Trav, Hurkes Implement Co. 2062.12 Rep, HyVee #1871 Accts Receivable 376.09 Sup, HyVee Pharmacy 1761.31 Pris Meds, Jason Ilaug 10.74 Jury, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, David Janssen 74.80 Jury, Jeff's Vacuum Center 44.95 Rep, Brenda Jerde 15.92 Jury, Kimberlee Johnson 10.74 Jury, Nathaniel Johnson 10.74 Jury, Tina Jordon 57.40 Jury, Jurgens Printing 82.00 Sup, Joann Keller 62.96 Jury, Joshua Keller 12.96 Jury, Abby Keyes 51.48 Jury, Kil-Rad Inc 350.00 Indg Util, Kimball Midwest 147.52 Sup, Knology 49.95 Util, Knology 550.90 Util, Judith Konrad 11.48 Jury, L & L Construction 1189.00 Maint, Lake Area Door Inc 305.90 Sup, Jeff Lambrecht 216.90 Witn, Kenneth Lambrecht 218.00 Witn, Chuck Langner 589.60 Trav, J.H. Larson Electrical Co. 265.73 Sup, Danielle Lentz 10.00 Jury, Jacqueline Lingrel 13.70 Jury, Linweld 58.95 Sup, Jodi Loehrer 294.90 Trav, Lutheran Social Service 551.36 Prof Svc, Lyle Signs Inc. 141.26 Sup, M & T Fire And Safety 95.50 Sup, Anne Maag 12.22 Jury, Macksteel Warehouse, Inc. 6.05 Rep, Mac's Inc. 147.52 Sup, Mac's Inc. 21.95 Rep, Mahowald's 79.76 Sup, Mark's Auto 632.45 Rep, McKinley - Bauman Courts 240.00 Indg Util, Meier Tina 51.48 Jury, Menards 455.47 Sup, Menards 12.87 Sup, Midcontinent Communications 55.00 Util, Milbank Communications 433.50 Rep, Miner Co Sheriff's Office 25.76 Fee, Mivijenic Properties 350.00 Indg Util, MJ Lang 7996.00 Maint, Jessie Monnens 28.50 Jury, Municipal Utilities 11335.73 Util, Municipal Utilities 647.17 Indg Util, Natalie Nelson 12.22 Jury, Newman Traffic Signs 322.02 Sup, Patrick Nogelmeier 150.00 Prof Svc, Northern Con-Agg LLP 9420.62 Sup, Northland Chemical Corp 68.98 Sup, Northwestern Public Service 124.33 Util, Office Systems, Inc. 4072.23 Sup, Office Systems, Inc. 89.73 Sup,

Beverly Okoniewski 11.48 Jury, Stephanie Orvis 20.00 Witn, Ottertail Power Co. 23.89 Util, Chad Ottmar 10.74 Jury, Rodney Painter 50.74 Jury, Veirn Pederson 10.74 Jury, Pennington County Jail 317.65 Trav, Kristin Person 10.74 Jury, Tyler Person 12.22 Jury, Peterson Motors Co 760.00 Eqp, Sharon Peyton 10.74 Jury, PMB 0112 254.32 Util, Steven Pollard 11.48 Jury, Prairie Lakes Health Care Cent 426.00 Witn, Print 'Em Now 415.24 Sup, Professional Mailing & Market. 2475.26 Sup, James Quackenbush 12.22 Jury, Qwest 15.44 Util, Qwest 737.78 Util, Qwest 82.00 Util, Qwest 350.00 Maint, Victor Raastad 10.74 Jury, Juvenile witness 38.70 Witn, Vicki Rehder 62.96 Jury, Carolyn Reichling 62.22 Jury, Dean Rinerson 11.48 Jury, Chris Ringler 56.30 Witn, Rising Star Web 179.40 Util, Riverside Co Sheriff 30.00 Fee, Janice Robson 10.00 Jury, Roby,Quintal & Everson 6929.46 Prof Svc, Guy Rolfson 293.90 Witn, Ron's Small Engine Repair 69.95 Rep, Lana Ronning 12.22 Jury, Ron's Saw Shop 20.85 Rep, Ron's Saw Shop 21.98 Sup, Elizabeth Rosendahl 20.00 Witn, Judy Rue 15.92 Jury, Dawn Russell 323.00 Prof Svc, Rhonda Sacrison 21.10 Jury, Sanford Clinic 172.55 Pris Care, Sanford Health 13.00 Pris Prof Svc, Terrance Satterlee 1500.00 Prof Svc, Alice Schaller 51.48 Jury, Tara Schleusner 12.22 Jury, Ann Schmidt 15.18 Jury, SD Dept Of Revenue & Regulation 440.00 Sup, Sad Department Of Revenue 52.00 Maint, SD Department Of Revenue 1849.00 Sup, S.D. Dept. Of Transportation 4960.37 Rep, S.D. Federal Property 2400.00 Maint, S.D. Federal Property 22.00 Sup, SD Risk Pool/Bop 1642.02 Indg Med, SD State Treasurer 268485.47 August Remittance, SDACC 1440.00 Trav, Joseph Sears 50.00 Jury, Aeneva Selwyn 30.00 Reimb, Sheehan Cycle 242.00 Maint, Sheehan Mack Sales And Equip. 695.81 Rep, Shopko 22.97 Sup, Shopko Pharmacy #254 19.99 Pris Med, Jayme Sides 11.48 Jury, Sioux Falls Two-Way Radio 55.94 Sup, Sioux Falls Two-Way Radio 940.00 Sup, Sioux Valley Coop 288.34 Sup, Sioux Valley Coop 3352.10 Sup, Sioux Valley Coop 101.52 Sup, Sioux Valley Coop 441.38 Sup, Sioux Valley Coop 26.30 Maint, Sioux Valley Coop 317.29 Sup, Marion Snell 64.44 Jury, Myrna Snow 10.74 Jury, South Shore Fire Dept 2319.19 Pymt, South Shore Gazette 787.63 Publ, Town Of South Shore 37.00 Util, Jeanette Spartz 60.36 Jury, Spears Law Office 4353.90 Prof Svc, Sprint 55.36 Util, Sprint 212.34 Util, Darwin Stadley 10.74 Jury, Star Laundry 82.22 Sup, Star Laundry 28.54 Sup, Heidi Starzl 50.74 Jury, Steam Brothers 75.00 Maint, Mark Stein 17.40 Jury, Steve's World 97.50 Rep, Connie Stoebner 12.00 Prof Svc, Casey Stormo 20.00 Witn, Sturdevant's Auto Parts 148.06 Rep, Deb Sundem 154.00 Trav, Sutton Law Office Pc 12951.09 Prof Svc, Technicolor Screen Printing 7.00 Sup, John W. Thomas 1934.07 Trav, Titan Machinery 804.23 Rep, TJ Parking Lot Maintenance 357.00 Maint, Tool Time Rental 70.00 Rent, Toshiba Financial Services 588.38 Rent, Trav's Outfitter Inc 412.25 Sup, United Rotary Brush Corporation 869.35 Sup, Unv Of Ca Berkley Wellness 28.00 Publ, Teresa Urban 10.74 Jury, Us Foodservice Inc 7659.78 Sup, Van Diest Supply Company 11362.44 Sup, Verizon Wireless 60.05 Util, Visa - C/O Great Western Bank 70.15 Sup, Visa - C/O Great Western Bank 344.99 Sup, Visa - C/O Great Western Bank 473.27 Sup, Visa - C/O Great Western Bank 136.99 Sup, Sylvester Walkins 17.40 Jury, Wallace Fire Dept 811.26 Pymt, Town Of Wallace 2825.45 Eqp, Walmart Community 652.35 Sup, Watertown Box Corp 100.00 Rep, Watertown City Finance Office 61269.99 Pymt, Watertown Lawn & Garden 50.00 Maint, Watertown Public Opinion 113.85 Publ, Watertown Public Opinion 1335.33 Publ, Watertown Resource Center 5000.00 Pymt, Terry Weaver 51.48 Jury, Weismantel Rent-All 22.00 Rent, Wells Fargo Brokerage Svcs LLC 46068.90 Pymt, West Payment Center 170.00 Sup, Westside Animal Clinic Pc 164.65 Sup, Wheelco 65.96 Rep, Wight & Comes Funeral Chapel 2245.00 Prof Svc, Karri Willhite 50.74 Jury, Win Interactive Inc 12568.00 Eqp, Chad Wojahn 50.00 Reimb, WW Tire Service Inc 15.00 Rep, WW Tire Service Inc 203.26 Rep, Yankton Co. Sheriff 25.00 Trav, Yellow Medicine Co Sheriff's 95.50 Fees.

AG. PRODUCTIVITY MEETINGS

The Board noted three or more members of this Board may be in attendance at a meeting scheduled for August 19th, sponsored by the SD Dept. of Revenue, at the Codington County Extension Center Complex, regarding Ag. Productivity property assessment procedures.

CORONER BUDGET SUPPLEMENT

Motion by Brinkman, second by Larson, to transfer $5,000.00 from the Commissioners Contingency Budget to the Coroner Budget; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July, 2009, all present voted aye; motion carried.

Cash on hand	$	5,819.21
Checks in Treasurer possess		
less than 3 days	$	31,098.33
Cash Items	$	401.00
TOTAL CASH ASSETS ON HAND	$	37,318.54
RECONCILED CHECKING		
Great Western Bank Checking	$	2,320.29
Great Western Bank Checking (Memorial Park)	$	6,281.76
Reliabank Dakota	$	4,619,158.13
INVESTMENTS		
SD Public Funds Investment	$	6,959.22
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	600,000.00
Great Western Bank	$	2,200,000.00
Peoples State Bank	$	400,000.00
Reliabank	$	1,000,000.00
Wells Fargo	$	600,000.00
TOTAL CASH ASSETS	$	9,472,037.94
General Ledger Cash Balance by Funds:		
General	$	5,835,732.21
General restricted cash	$	500,000.00
Sp. Revenue	$	2,526,509.81
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	718.48
Trust & Agency	$	598,665.59
(schools 97,870.42, townships 63,986.53; city/towns 41,079.19)		
TOTAL GENERAL LEDGER CASH	$	9,472,037.94

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted three or more members of this Board may be in attendance at the quarterly meeting of the Sioux Valley Commissioners Association on Monday, August 17th, 2009, in Deuel County.

TRAVEL REQUEST

Motion by Larson, second by Thomas, to approve the following travel request; all present voted aye; motion carried: Al Janzen, Veterans Service Officer, yearly training school in Pierre.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Thomas, to approve an automatic budget supplement to the Emergency Management revenue and expenditure budgets in the amount of $7,500.00 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES

The Board noted correspondence from the SD Dept. of Revenue and Regulation with notification that Director of Equalization employee, Heidi Brandriet, has met all requirements necessary to hold the professional designation of "Certified Appraiser Assessor," effective August 1, 2009.

2010 BUDGET REVIEW

The Board reviewed several non-profit budget requests that have increased from the 2009 budget appropriations including the following: Watertown Transit, ICAP Community Service Worker, Watertown Volunteer Center, and the Watertown Boys and Girls Club.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 10:13 a.m., until 9:00 a.m., Tuesday, August 18th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 18, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of August 11th, 2009**
4. **Monthly reports**
   a. **Highway**
   b. **Maintenance**
5. **Action to approve a change order for the 2nd floor remodel project**
6. **Action to approve claims for payment**
7. **Action to declare used equipment surplus**
8. **Action to renew the 911 emergency surcharge fee**
9. **Action to approve automatic budget supplements w/grant reimbursement funds**
10. **Action to approve Travel Requests**
11. **Action to approve personnel changes**
12. **Action to enter into executive session**
13. **Spouse registration for SDACC/SDACO conference**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 25th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 18, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 18th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Johnson, second by Thomas, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of August 11th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, discussed, with the Board, the possibility of using recycled asphalt on paving projects scheduled for County Roads, which could realize a total savings of $37,000.00. The Highway Dept. has completed chip sealing on County roads. The Bridge project on County Road #2 is complete with the exception of dirt work and fencing.
Maintenance Supervisor, Milo Ford, reported on the progress of the 2nd floor remodel project and the sidewalk project on the west side of the Courthouse. National Night Out was recently held on the Courthouse grounds with a very good attendance. An additional Artificial External Defibrillator (AED) unit has been received and will be installed on the second floor of the Courthouse. Mr. Ford discussed the possibility of having a fund raiser to restore and repair the "Company H" monument which was dedicated in 1902 and is currently in place on the Courthouse grounds. West Nile spraying has taken place in South Shore and twice in Henry this season.

CHANGE ORDER
Motion by Brinkman, second by Larson, to approve the following change order for the 2nd floor remodel project; all present voted aye; motion carried: Labor and material to install a new lockset at door #104, $355.00 added.

CLAIMS APPROVED
Motion by Brinkman, second by Larson, to approve the following claims; all present voted aye; motion carried: Deuel County 42.50 registration; Carol Maloney 16.72 postage; and Postmaster 371.00 postcard stamps.

SURPLUS EQUIPMENT
Motion by Larson, second by Thomas, to declare the following equipment surplus to be traded to Motorola; all present voted aye; motion carried: GEN01234, Printquest AFIS (finger print machine), $25,100.00 purchased in 2005.

911 SURCHARGE RENEWAL
Motion by Larson, second by Thomas, to renew the 911 surcharge rate at $.75 per line, as allowed by statute, effective January 1, 2010, upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Larson, to supplement the Emergency Management revenue budget in the amount of $17,250.00 with POD Grant reimbursement funds.

LIVESTOCK PRODUCERS LAWSUIT

The Board noted correspondence, from Claims Associates, regarding the dismissal of a claim by the Codington County Livestock Producers against Codington County.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 9:43 a.m., until 9:00 a.m., Tuesday, August 25th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 25, 2009

Nurse discuss/out of County help

Sick Bank request

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of August 18th, 2009**
4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
5. **Discussion regarding 2010 budget requests for the Sheriff's office & Detention Center**
6. **Action on an application for a permit to discharge fireworks**
7. **Discussion/possible action to set weed spraying rates per the advice of the SD Dept. of Legislative Audits**
8. **Action to approve a claim for payment**
9. **Action to appoint a board member to the Hamlin-Codington Regional Library Bookmobile Board per the recommendation of the Library Director**
10. **Action to authorize the Chairman to sign as a sub grantee for the Codington County Historic Preservation Commission regarding grant project SD-08-020**
11. **Action to approve payroll claims**
12. **Action to authorize a credit card application for the Highway Dept.**
13. **Discussion/action to allow the Watertown Fire Dept. to conduct training on County Highway Dept. property**
14. **10:00 a.m., Opening of bids and action to award an Asphalt Mat Construction bid**
15. ~~**Action to approve automatic budget supplements w/grant reimbursement funds**~~
16. **Action to approve Travel Requests**
    a. **Sheriff Wishard**
17. ~~**Action to approve personnel changes**~~
18. **Action to enter into executive session**
19. **Spouse registration for SDACC/SDACO conference**

20. **Open**

21. **Old Business**

22. **New Business**

23. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 1st, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 25, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 25th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, and Larson; Commissioner Brinkman was present at 9:15 a.m., Chairman Marquardt, presiding.

AGENDA APPROVED

Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Larson, second by Thomas, to approve the minutes of August 18th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, updated the Board on the following items: the P.O.D. exercise is scheduled for October 28th and additional funding has been provided by the State of South Dakota for this exercise; the project to upgrade the State radio system, by utilizing FY2009 Homeland Security grant funds designated for South Dakota counties, has been dropped due to the fact that only 56% of the counties agreed to fund the upgrade with their grant funds, Mr. Sutton will now be attending a meeting to plan spending for the FY2009 grant funds; a commodity flow study will be conducted in Codington County with funding provided by the State; and the Volunteer Appreciation Dinner will be held the evening of October 20th. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of July, 2009: 71.61 average daily inmate population; 222 bookings; $6,760.00 collected in work release; $19,078.40 collected in out of county prisoner contracts; $3,333.00 collected in fees for the 24/7 program, with 56 individuals testing twice daily and 23 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 418 sets of civil papers served; 359 calls for service; 9 accidents investigated; 97 arrest warrants; and 10 transports, for a total 2,566 miles traveled.

2010 BUDGET REQUESTS

Sheriff Toby Wishard met with the Board to discuss the 2010 budget request for the Detention Center. Sheriff Wishard noted that $115,000.00 was requested for line item 426.20, food supplies. The Sheriff advised the Board that after reviewing current costs within this line item, which are directly related to inmate population, an additional $15,000.00 should be budgeted for 2010 bringing the total line item appropriation to $130,000.00. Sheriff Wishard also held a lengthy discussion with the Board regarding the need for an additional Deputy Sheriff. Codington County was not approved for a COPS grant which the Sheriff had applied for to fund an additional deputy. Sheriff Wishard asked the Board to consider budgeting an additional $84,000.00 for the Sheriff's office in 2010 to provide for an additional full time deputy, including equipment for the deputy. Sheriff Wishard explained that with an additional deputy Codington County would come closer to providing 24 hour coverage. The Board will address these requests during the 2010 Provisional Budget hearings scheduled for September 2009.

FIREWORKS REQUEST

Motion by Brinkman, second by Johnson, to approve an application to discharge fireworks, on August 28th, for a wedding rehearsal dinner, near 1029 43 St NE, Watertown; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried.

CLAIM APPROVED
Motion by Brinkman, second by Larson, to approve payment of the following claim; all present voted aye; motion carried: SDACC $160.00 Welfare Office conference registration.

HAMLIN CODINGTON BOOKMOBILE
Motion by Thomas, second by Johnson, to appoint Mary Kay Black, from the Florence community, to the Library Board of the Hamlin Codington Regional Library Bookmobile, to replace Marvel Newell of Florence, per the recommendation of Teresa Peterson, Library Director, for a three year term beginning October 2009; all present voted aye; motion carried.

HISTORIC PRESERVATION GRANT
Motion by Thomas, second by Larson, to authorize the Chairman to sign Amendment #2, extending the project deadline to September 15, 2009, to the State of South Dakota Historic Preservation Allocation Award Project #SD-08-020; all present voted aye; motion carried.

PAYROLL CLAIMS
Motion by Larson, second by Brinkman, to approve the following payroll claims for the month ending August 31, 2009; all present voted aye; motion carried: Commissioners: 9,382.10 total salaries. Auditor: 16,841.75 total salaries. Co. Treasurer: 23,059.02 total salaries. States Attorney: 22,946.67 total salaries; Ruth Swenson 915.61 part time. Gov. Buildings: 14,506.16 total salaries; Cindy Dargatz 636.60 part time. Dir. Equalization: 32,276.56 total salaries; Paula Block 470.98 part time temporary appraiser assistant; Jennifer Brudwick 634.90 part time temporary appr. assistant. Reg. of Deeds: 16,134.02 total salaries. Veterans Service: 7,796.05 total salaries. Sheriff: 53,345.29 total salaries; Jack Weber 558.33 part time & meals; Chuck Carbonneau 130.28 part time & meals; Janelle Nygaard 852.46 part time. Co. Jail: 64,686.95 total salaries; Donna Weber 414.25 part time matron & meals; Jennifer Matejek 1,944.70 part time. Care of the Poor: 3,749.64 total salaries; Julie Radach 214.81 part time. Co. Nurse: 3,501.10 total salaries. Co.Park: 8,397.86 total salaries; Donnie Olson 1542.49 part time seasonal; Tom Sauer 1638.61 part time seasonal; Paul German 294.56 part time security guard; Gerald Goebel 1538.57 part time seasonal; Lee Trumm 1,911.95 Memorial Park Caretaker. Ag. Bldg.: 7,392.34 total salaries. Co. Extension: 7,232.21 total salaries; Chuck Langner 33.23 meals; Deb Sundem 27.71 meals; Jodi Loehrer 19.39 meals. Weed Control: 9,945.10 total salaries. Planning Board: 204.16 total salaries. Road & Bridge: 71,736.96 total salaries. Emergency Management: 8,917.42 total salaries. Crime Victim: 4,915.68 total salaries. W.I.C.: 2,162.11 total salaries; Deb Hartle 986.45 53% of monthly salary. Total: 389,129.15. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,596.98; S.D. Retirement 304.49 spouse option; S.D. Supplemental Retire. 2,945.00 suppl. retire.; Dakotacare 66,682.61 ins.; Standard Insurance Company 532.90 life ins.; Delta Dental 4,626.12 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,492.81 ins.; U.M.B. Bank 1,867.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 121.67 employee contributions; Office of Child Support 698.00 employee payments; Sioux Valley Credit Union 8,245.37 employee payments; Cod. Co. Treasurer 29,800.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 421.00 employee union dues; Reliabank Dakota 21,448.65 federal withholding; Reliabank Dakota 42,152.92 social security; AAA Collections 200.00 garnishment; Conseco Ins. 20.20 ins; Credit Bureau of Watertown 279.42 garnishment; Pioneer Credit Recovery 148.07 garnishment.

CREDIT CARD APPLICATION
Motion by Larson, second by Thomas, to approve a credit card application for Highway Supt., Rick Small, for purchases for the County Highway Dept., with a credit limit of $2,000.00; all present voted aye; motion carried.

FIRE DEPT. TRAINING

Motion by Larson, second by Brinkman, to allow the Watertown Fire Dept. to conduct training exercises on County owned property at the Codington County Highway Dept.; all present voted aye; motion carried.

ASPHALT MAT CONSTRUCTION BIDS

This being the time and place, as advertised, for the opening and awarding of bids for Asphalt Mat Construction, the following bid was received, opened and announced by Highway Supt., Rick Small:

McLaughlin & Schulz, Inc., Marshall MN, Bid bond provided
Bid A, Class D asphalt: 63.50 per ton; $381,000.00 total bid based on 6,000 tons
Bid B, utilizing asphalt concrete mix design with recycled materials; 56.70 per ton; $340,200.00 total bid based on 6,000 tons

Motion by Thomas, second by Larson, to accept Bid B, within the bid of McLaughlin & Schulz, pending confirmation by the SD Dept. of Legislative Audit as a qualifying bid and the recommendation of the Highway Supt.; all present voted aye; motion carried. Highway Supt., Rick Small, reported back to the Board later in this meeting that this bid was confirmed, by Deene Dayton, SD Dept. of Legislative Audit, as a qualifying bid per the specifications as advertised.

TRAVEL REQUESTS

Motion by Thomas, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried:
Emergency Management Director, Jim Sutton; Homeland Security Grant meeting; Chamberlain, SD; meals and fuel costs.
Sheriff, Toby Wishard; National Sheriff's Institute; Longmont, Colorado; lodging and fuel costs to airport.
Office Manager and Clerk from the Director of Equalization Office; Ag Productivity meeting in Huron; meal cost.

WEED SPRAYING RATES

Weed Dept. Supervisor, Doug Cook, met with the Board to discuss setting weed spraying rates. Mr. Cook advised the Board that while working with the SD Dept. of Legislative Audit it was recommended that the County Commissioners or Weed Board set the rates for weed chemical, operator and equipment costs. The Board requested additional information regarding applicable sales tax for these rates and will take action to set rates at their next meeting on September 1st.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:35 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:56 a.m.; no action was taken. Human Resource Director, Terry Satterlee and Auditor, Cindy Brugman, were present for executive session.

WIC CLERICAL ASSISTANCE

Community Health Nurse, Karla Moes, met with the Board to discuss WIC clerical staffing. Motion by Brinkman, second by Thomas, to authorize payment for out of county WIC clerical assistance as needed during the absence of a Codington County employee currently taking leave under the FMLA; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Johnson, to adjourn at 11:18 a.m., until 9:00 a.m., Tuesday, September 1st, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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August 25, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 1st, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of August 25th, 2009**

4. **9:00 a.m., 2010 Provisional Budget hearing**

5. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**

6. **Discussion regarding 2010 budget requests for the Weed Dept.**

7. **Action to declare portable weed sprayers surplus to sell**

8. **Action to appoint three property owners to appraise portable weed sprayers**

9. **Action to set weed spraying rates**

10. **Action to declare old computer equipment surplus to be destroyed**

11. **Action to transfer operating cash as previously budgeted**

12. **Action to approve automatic budget supplements w/grant reimbursement funds**

13. **Action to approve Travel Requests**
    a. **Emergency Management**
    b. **Correctional Officer**

14. **Action to approve personnel changes**
    a. **Correctional Officer, Lindsey Stricherz, anniversary step increase**

15. **Action to enter into executive session**

16. **Open**

17. **Old Business**

18. **New Business**

19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 8th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 1, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 1st, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of August 25th, 2009, as presented by the Auditor, all present voted aye; motion carried.

2010 PROVISIONAL BUDGET HEARING
This being the time and place set for a hearing to discuss the Codington County 2010 Provisional Budget, as published, Chairman Marquardt asked for comments from those present for this meeting. No persons were present to offer comments on the Provisional Budget, as published. The Board will accept comments and make changes to the 2010 Provisional Budget until its adoption, scheduled for September 29, 2009.

MONTHLY REPORTS
Extension Educator, Chuck Langner, introduced Extension Deputy Office Coordinator, Crystal Neale, to the Board. Mr. Langner reported achievement days have wrapped up for another year and preparations are underway for attending the South Dakota State Fair in Huron this week. Mr. Langner reported on harvest and crop progress. **Extension Educator, Deb Sundem,** reported a Senior Seminar is scheduled for September 22nd, 2009. **Community Health Nurse, Karla Moes,** submitted a written report on the following items: WIC food package changes; WIC caseload; office assistance from neighboring Counties; nursing assistance to other Counties; school screenings scheduled for September; Point of Dispensing meetings; and planning for seasonal flu. Mrs. Moes reported one clerical employee will be on family medical leave until at least the middle of September. **Veterans Service Officer, Al Janzen,** reported 14 trips with 37 riders in the month of August. The Veterans Service Office remains busy assisting with Veterans claims filings. **Weed Supervisor, Doug Cook,** reported the fall spraying season will commence as weather conditions allow. Discussion was held regarding setting up a computer for use by the Weed Dept. at the Weed chemical storage building. **Welfare Director, Sarah Elbert,** submitted a written report to the Board including the following statistics for the time period August 5th through September 1st, 2009: 22 applications; with 10 approved; 8 denials; 2 pending or referred, 1 guarantee; 1 FEMA or other forms of assistance; and 4 new clients approved. Total Assistance: $4,937.00 for rent, utilities, and 1 burial; 2 active medical cases, and 6 medical applications pending decision. Total Credits: not available at this time. The Welfare Director noted an increase in rental assistance requests due to a delay in grant funds designated for ICAP.

2010 WEED DEPT. BUDGET REQUEST
Weed Supervisor, Doug Cook, met with the Board to request an increase to line item 426.00 (supplies) within the 2010 Weed Budget appropriation request. Mr. Cook noted the 2009 cost for weed chemical along with the potential increase of the chemical in 2010 indicate a need to increase the current budget request from $45,000.00 to $55,000.00. The Board will take up this request before the final adoption of the 2010 budget scheduled for September 29, 2009.

SURPLUS EQUIPMENT

Motion by Larson, second by Thomas, to declare the following weed spraying equipment surplus to be sold; Thomas, Marquardt, Johnson, and Larson voted aye; Brinkman voted no; motion carried:

GEN01274, portable weed sprayer
GEN01275, portable weed sprayer
GEN01276, portable weed sprayer
GEN01277, portable weed sprayer

SURPLUS EQUIPMENT APPRAISAL

Motion by Thomas, second by Brinkman, to appoint the following real property owners to appraise four portable weed sprayers previously declared surplus to be sold; all present voted aye; motion carried: Commissioner Larson, Harold Bunde, and Jim Thyen.

WEED SPRAYING RATE SCHEDULE

Motion by Thomas, second by Brinkman, to adopt the following 2009 weed spraying rates and applicable sale tax as recommended by the Weed Supervisor; all present voted aye; motion carried.

STATE RATES

Tordon	$85.00 per gallon
2-4D	$16.00 per gallon
Truck	$60.00 per hour
Operator	$27.50 per hour
4 Wheeler	$45.00 per hour

CITY, COUNTY & PRIVATE RATES

Tordon	$54.84 per gallon
2-4D	$11.77 per gallon
Roundup	$38.85 per gallon
Truck	$50.00 per hour
Operator	$17.50 per hour
4 Wheeler	$35.00 per hour

TOWNSHIP RATES

Tordon	$54.84 per gallon
2-4D	$11.77 per gallon
Truck & Operator	$35.00 per hour

SURPLUS COMPUTER EQUIPMENT

Motion by Thomas, second by Johnson, to declare the following computer equipment surplus to be destroyed; all present voted aye; motion carried:

States Attorney Office: Compaq desk pro computer s/n V052FR3ZB012, Compaq desk pro computer s/n V052FR3ZB011, Compaq desk pro computer s/n V135FR3ZA031, Compaq monitor S720 s/n 128CL43ZJ258, Compaq monitor S720 s/n 042CG43HB154, Compaq monitor S710 s/n 042CG43HL236, Del monitor M780 s/n MX-05322D-47605-05JATK3, Compaq monitor S710 s/n 050CG43HL733, and Gateway monitor EV700 s/n M1ABJ2031230.

Treasurers Office: (4) HPCompaq DC5000 MT CPU's, s/n MXL43807SJ, MXL4400PLM, MXL4400PLN, and MXL4400POW.

OPERATING CASH TRANSFERS

Motion by Brinkman, second by Larson, to approve the following budgeted operating cash transfers; all present voted aye; motion carried:

DEBIT: General Fund $785,411.00

CREDIT: Road & Bridge Fund $735,400.00
Emergency Management Fund $43,104.00
WIC Fund $6,907.00

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Thomas, to approve an automatic budget supplement to the Historic Preservation budget and General Fund revenue budget with grant reimbursement funds in the amount of $689.81; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Brinkman, second by Larson, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, federal grant meeting in Aberdeen; Emergency Management Director and Deputy Director, State Emergency Management Conference in Brookings; Correctional Officer, jail officer training in Sisseton.

PERSONNEL CHANGES

Motion by Thomas, second by Johnson, to approve the following personnel changes; all present voted aye; motion carried: Correctional Officer, Lindsey Stricherz, anniversary step increase, from step 6/$15.79 per hour to step 7/$16.35 per hour, effective date September 1, 2009, submitted and approved by Chief Correctional Officer, Tom Walder. Correctional Officer, Joseph Hayashi Sr., anniversary step increase, from step 4/$14.74 per hour to step 5/$15.25 per hour, effective date July 15, 2009, submitted and approved by Chief Correctional Officer, Tom Walder.

TAX DEED PROPERTY

Commissioner Thomas reported he has negotiated a compromise on a special assessment attached to a parcel of property the County took for tax deed on December 12, 1994. Commissioner Thomas requested authorization to have the property surveyed to determine the exact boundaries of the land parcel. The Board had no objection to the request for the survey.

NACO PRESCRIPTION DRUG CARD PROGRAM

Commissioner Thomas reported 129 persons utilized the NACo prescription drug card in Codington County in the month of July with a realized savings of $2,470.69.

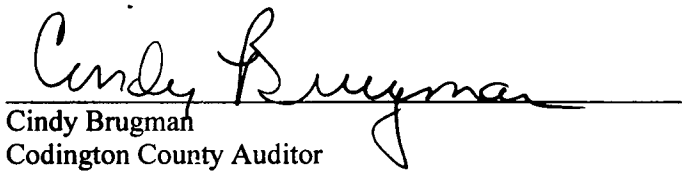
EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:10 a.m., to discuss union negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:42 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:45 a.m., until 9:00 a.m., Tuesday, September 8th, 2009; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

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September 1, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 8th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of September 1st, 2009**
4. **9:00 a.m., 2010 Provisional Budget hearing**
5. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
6. **Action to approve an equipment purchase request for the Register of Deeds Office**
7. **Action to authorize the advertisement of a Director of Equalization Clerk position**
8. **Action to approve the Auditor's Account with the Treasurer for the month ending August 31st**
9. **Action to approve claims for payment**
10. **Note meeting change date for September 22nd, 2009**
11. **Discussion regarding entrances to Courthouse and accessibility for persons with disabilities**
12. **Discussion with Tim Johnson, Gas Rite, regarding budgeting fuel**
13. **Action to approve automatic budget supplements w/grant reimbursement funds**
14. **Action to approve Travel Requests**
15. **Action to approve personnel change**
16. **Action to enter into executive session**
17. **Open**
18. **Old Business**
19. **New Business**
20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 15th, 2009**

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September 8, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 8th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of September 1st, 2009, as presented by the Auditor, all present voted aye; motion carried.

2010 PROVISIONAL BUDGET HEARING
This being the time and place set for a hearing to discuss the Codington County 2010 Provisional Budget, as published, Chairman Marquardt asked for comments from those present for this meeting. No persons were present to offer comments on the Provisional Budget, as published. The Board will accept comments and make changes to the 2010 Provisional Budget until its adoption, scheduled for September 29, 2009.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the County's audit is near completion. The Auditor's Office continues to work on normal monthly procedures and tax levy preparation for taxes payable in 2010. **Director of Equalization, Shawna Constant,** reported the appraisal staff is continuing with the reappraisal of real property on Lake Kampeska while office staff continues to work on transfers, splits, and new plats. The Director of Equalization briefed the Board on the 2010 Ag. property valuations which will be based on Ag. Productivity data as adopted by the South Dakota Legislature. While the appraisal staff is attending their annual schooling a temporary appraisal assistant will be helping in the office. **Register of Deeds, Ann Rasmussen,** provided the Board with her monthly statement of fees for the month ending August 31st, 2009. Collections totaled $28,782.50, with $2,540.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. **Treasurer, Carol Maloney,** reported her office continues with normal monthly procedures and will soon be presenting the Board with a resolution to cancel unclaimed checks.

GIS/PROPERTY PARCELS
Motion by Larson, second by Johnson, to authorize First Dist. Assoc. of Local Govts. to continue with data maintenance on the County's real property parcels and entry into G.I.S software, per the request of the Director of Equalization and as budgeted; all present voted aye; motion carried.

DIRECTOR OF EQUALIZATION CLERK POSITION
Motion by Thomas, second by Larson, to authorize the advertisement of a clerk position in the Director of Equalization office; all present voted aye; motion carried.

EQUIPMENT PURCHASE REQUEST
Motion by Thomas, second by Larson, to authorize the Register of Deeds to purchase a label and receipt printer; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Thomas, to approve the Auditor's Account of cash and cash items in the hands of the County Treasurer as of the last day of August, 2009, all present voted aye; motion carried.

Cash on hand	$	12,344.32
Checks in Treasurer possess		
less than 3 days	$	41,318.30
Cash Items	$	401.50
TOTAL CASH ASSETS ON HAND	$	54,064.12
RECONCILED CHECKING		
Great Western Bank Checking	$	2,321.07
Great Western Bank Checking (Memorial Park)	$	9,633.47
Reliabank Dakota	$	3,370,389.25
INVESTMENTS		
SD Public Funds Investment	$	6,959.80
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	600,000.00
Great Western Bank	$	2,000,000.00
Home Federal Bank	$	600,000.00
Peoples State Bank	$	200,000.00
Reliabank	$	1,000,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	8,843,367.71
General Ledger Cash Balance by Funds:		
General	$	5,474,057.68
General restricted cash	$	500,000.00
Sp. Revenue	$	2,235,127.75
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	718.64
Trust & Agency	$	623,051.79
(schools 256,316.96, townships 23,577.11; city/towns 24,071.24)		
TOTAL GENERAL LEDGER CASH	$	8,843,367.71

CLAIMS

Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: Accurate Machine & Tool 52.00 Rep, Alltel 78.08 Util, Alltel 111.30 Util, Alltel 94.37 Util, Alltel 68.04 Util, Bob Barker Co. 2044.87 Sup, Graciela Barrantes 292.50 Prof Svc, Batteries Unlimited 14.00 Maint, Amanda Bauer 20.00 Witn, Bendix Imaging Incorporated 747.94 Sup, Roger Benthin 78.00 Util, Best Business Products 264.95 Pymt, Best Business Products 79.44 Maint, Best Business Products 145.45 Maint, Jessica Bock 20.00 Witn, Faith Boughton 53.70 Jury, Boys & Girls Club 833.33 Pymt, Bratland Law 1394.02 Prof Svc, Nicholas Briggs 11.48 Jury, Zachary Brist 20.00 Witn, Sylvia Brown 20.00 Witn, Burns Law Office 2914.00 Prof Svc, Milagrosa Burns 11.48 Jury, Business Telephone Company 103.57 Rep, Butler Machinery 54.96 Rep, C & S Chemical 75.00 Rep, C & R Supply 431.08 Rep, Carquest Auto Parts 62.16 Sup, Carquest Auto Parts 35.94 Rep, Shawna Carter 225.00 Trav, Cartney Bearing & Supply 7.12 Rep, Cass-Clay Creamery 1144.00 Sup, Century Business Products 143.83 Maint, Clark Family Dental Center 562.00 Pris Care, Coast To Coast Solutions 318.18 Sup, Codington Clark Equipment 141.40 Rep, Codington County Treasurer 0.50 Sup, Cole Papers, Inc. 2660.52 Sup, Connecting Point Computer Cent 1932.50 Sup, Consumer Reports 44.00 Publ, Contech 3310.42 Sup, John Cormier 50.74 Jury, Gerald Cornelius 52.96 Jury, County Fair Foods 66.15 Sup, Sandra Crane 20.00 Witn, Credit Bureau Of Watertown Inc 442.79 Pymt,

Crisis Prevention Institute In 381.10 Sup, Critical Information Network L 1425.00 Trav, Noplyn Cromwell 11.48 Jury, Culligan Water Conditioning 84.00 Sup, Dallas Hanson Construction Inc 23886.00 Prof Svc, Deuel County Auditor 250.00 Confinement Pmt-Ollerich, Deuel County Highway 44.88 Maint, Leo Devries 28.50 Jury, Christine Dewall 50.74 Jury, Lee Dornbusch 51.48 Jury, Doug's Anchor Marine 237.39 Sup, The Earthgrains Company 612.40 Sup, East Dakota Water Development 248.57 August Apportionment, Elite Signs & Graphix Loc 220.00 Prof Svc, Ellyson Law Office 328.00 Prove Svc, Em Insurance Companies 2590.97 Pymt, Farm & Home Publishers Ltd 826.00 Sup, Farnams Genuine Parts 119.87 Rep, Farnams Genuine Parts 497.93 Sup, First District Assn Of Local Gov 3785.15 Pymt, Flint Hills 170855.92 Sup, Floors And More 1800.00 Rep, 4-H Activities 107.00 Trav, Richard Fox 11.48 Jury, Freeway Automotive 503.92 Rep, G4s Justice Services Inc 74.58 Prof Svc, Christopher Gamber 10.00 Jury, Nicholas Gast 12.22 Jury, Genoa Healthcare/Watertown 60.08 Pris Meds, Glass Products Inc. 26.48 Rep, Becky Goens 22.99 Trav, Grainger 367.48 Sup, Bruce Hall - Landlord 350.00 Indg Util, Julie Hallauer 61.10 Jury, Hefty Seed Company 3729.60 Sup, Chris Helle 28.00 Reimb, Casey Henning 20.00 Witn, Lori Hills 10.74 Jury, Hillyard Floor Care Supply 1064.78 Sup, Denise Hoff 52.22 Jury, Howard Vet Clinic 225.50 Sup, Human Service Agency 450.00 Prof Svc, Human Service Agency 537.50 Pymt, Glacial Lakes Humane Society 310.00 Pymt, Hurkes Implement Co. 26.40 Rep, HyVee #1871 Accts Receivable 556.62 Sup, HyVee #1871 Accts Receivable 27.28 Sup, HyVee Pharmacy 725.53 Pris Med, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Phyllis Jackson 10.74 Jury, Gary "Chris" Jacobson 20.00 Witn, David Janssen 64.80 Jury, Johnson Controls, Inc. 469.81 Maint, Kody Johnson 10.74 Jury, Vicki Johnson 49.70 Witn, Teresa Jungers 220.00 Reimb, Jurgens Printing 91.00 Sup, Keller Hardware 52.11 Rep, Joann Keller 52.96 Jury, Knology 49.95 Util, Knology 528.56 Util, Knology 49.95 Util, Lance Koester 298.85 Trav, Richard Kohn 11.48 Jury, Cynthia Kooistra 14.44 Jury, Lake Area Door 90.00 Rep, Lake City Fire Equipment LLC 106.80 Maint, Landshark Scuba 100.00 Sup, Chuck Langner 603.35 Trav, Audrey Larson 20.00 Witn, Dustin Lindner 20.00 Witn, Nicole Long 20.00 Witn, Lutheran Social Services 514.80 Prof Svc, M & T Fire And Safety 140.00 Sup, Macksteel Warehouse, Inc. 5.72 Rep, Mac's Inc. 80.51 Sup, Mac's Inc. 129.38 Sup, Mahowald's 81.87 Sup, Mahowald's 12.77 Sup, Randy Malterud 54.44 Jury, McLeod's Printing & Office Sup 203.09 Sup, Tina Meier 51.48 Jury, Menards 117.63 Sup, Menards 410.18 Sup, Midcontinent Communications 55.00 Util, Mikes Specialty Concrete Inc 312.00 Rep, Milbank Communications 210.00 Rep, Minnehaha Co Sheriff Dept 19.46 Fees, Mivijenic Properties 200.00 Indg Util, Moe Oil Company 1548.25 Sup, Municipal Utilities 50.00 Indg Util, Municipal Utilities 10581.92 Util, Muth Electric 67.08 Rep, Newman Traffic Signs 46.06 Sup, Patrick Nogelmeier 150.00 Prof Svc, Carolyn Norberg 51.48 Jury, Northeast Wisconsin Tech College 295.00 Trav, Northern Con-Agg LLP 1550.66 Sup, Northwestern Energy 124.95 Util, Office Systems, Inc. 40.68 Sup, Office Systems, Inc. 2345.26 Sup, Olson Biochemistry Labs 84.00 Prof Svc, Ottertail Power Co. 22.53 Util, Owen Rentals 425.00 Indg Util, Collin C Palmquist DDS Pc 244.00 Pris Care, Michael Paulsen 61.10 Jury, Michelle Pederson 26.00 Trav, Pennington County Jail 1148.55 Trav, Renee Plunkett 20.00 Witn, PMB 0112 15.00 Sup, Daniel Polly 13.70 Jury, Phillip Potter 20.00 Witn, Prairie Lakes Health Care Cent 76.00 Prof Svc, Prairie Lakes Hospital/WFR PAD 750.00 Eqp, Prairie Lakes Health Care Cent 2765.00 Sup, Print 'Em Now 199.50 Sup, Print 'Em Now 612.00 Sup, Pro-Build 80.62 Rep, Professional Mailing & Market. 3866.47 Sup, Qwest 82.00 Util, Qwest 737.78 Util, Qwest 15.44 Util, Victor Raastad 10.74 Jury, T Ragels 11.48 Jury, Redlinger Bros. 215.68 Rep, Vicki Rehder 52.96 Jury, Carolyn Reichling 52.22 Jury, Mark Robbins 51.48 Jury, Roby Agency 240.00 Indg Util, Runnings 46.75 Sup, Dawn Russell 38.40 Prof Svc, Randy Sadergaski 20.00 Witn, Kristin Sands 75.00 Maint, Sanford Clinic 278.80 Pris Care, Sanford Health 190.95 Pris Care, Terrance Satterlee 1500.00 Pymt, Joel Schmeling 24.06 Jury, Ann Schmidt 15.18 Jury, Kris Schmidt 20.00 Witn, Schrader's 85.00 Sup, SD Department Of Revenue 1048.00 Sup, SD Department Of Revenue 52.00 Maint, S.D. Dept. Of Transportation 20329.58 Rep, SD Risk Pool 1642.02 Indg Med, SD State Treasurer

252168.50 September Remittance, Nathanael Seelow 51.48 Jury, Dominick Seidell 20.00 Witn, Service Plus Inc 355.20 Rep, Service Signs Inc 66.33 Sup, Sew Convenient 30.00 Sup, Sharp Automotive 166.81 Rep, Sheehan Cycle 53.54 Sup, Sioux Valley Coop 13.23 Sup, Sioux Valley Coop 2237.87 Sup, Sioux Valley Coop 88.50 Sup, Sioux Valley Coop 14700.00 Sup, Sioux Valley Coop 186.62 Sup, Sioux Valley Coop 193.95 Sup, Rick Small 50.00 Trav, Marion Snell 54.44 Jury, Soil Testing Laboratory 11.00 Sup, South Shore Gazette 1383.06 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4353.90 Prof Svc, Dorothy Spieker 15.18 Jury, Jennie Spooner 20.00 Witn, Sprint 201.04 Util, Sprint 95.32 Util, Diane Stanton 10.74 Jury, Star Laundry 82.22 Sup, Heidi Starzl 50.74 Jury, Steves World 278.50 Rep, Chantel Stockton 78.30 Witn, Deb Sundem 66.00 Trav, Sutton Law Office Pc 10488.30 Prof Svc, Technicolor Screen Printing 13.00 Sup, Titan Machinery 359.28 Rep, Toshiba Financial Services 511.42 Pymt, Trav's Outfitter Inc 147.98 Sup, Trav's Outfitter Inc 108.97 Sup, Teresa Urban 10.74 Jury, Linda Urevig 52.22 Jury, Us Foodservice Inc 7484.46 Sup, Verizon Wireless 64.95 Util, Visa - C/O Great Western Bank 237.38 Rep, Visa - C/O Great Western Bank 118.44 Sup, Visa - C/O Great Western Bank 174.51 Sup, Visa - C/O Great Western Bank 214.41 Sup, Visa - C/O Great Western Bank 275.70 Sup, Walmart Community 58.80 Sup, Watertown Lawn & Garden 28.00 Rep, Watertown Public Opinion 2410.37 Publ, Terry Weaver 11.48 Jury, West 76.00 Sup, Wheelco 60.52 Rep, Karri Willhite 50.74 Jury, Kelsey Witham 20.00 Witn, Watertown Police Department 251.31 Reimb, WW Tire Service Inc 1743.47 Sup, Xerox Corporation 99.96 Sup, Zep Sales & Service 297.85 Sup.

MEETING DATE CHANGED

The Board noted they will not meet on Tuesday, September 22nd, 2009, as all Board members will be attending the 2009 SDACO/SDACC conference in Watertown. The Board will hold their regular weekly meeting on Tuesday, September 29th, 2009.

GAS RITE

Tim Johnson, Vice President of Sales and Marketing with Gas Rite, met with the Board to discuss the County's purchase of fuel supplies. Mr. Johnson explained his company is in the business of purchasing large quantities of gasoline from multiple suppliers to negotiate the best possible price for their customers. Mr. Johnson will contact the Highway Superintendent to review the current bid procedures Codington County uses to purchase fuel.

COURTHOUSE ENTRANCE DOORS

Maintenance Supervisor, Milo Ford, met with the Board to discuss replacing the south Courthouse entrance doors with doors that will be accessible to persons with disabilities. Mr. Ford advised the Board to replace the doors, with doors similar in design, with wireless automatic door openers and ADA approved, will cost approximately $4,000.00 to $5,000.00. Mr. Ford was directed to continue research into the replacement of the old doors.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Brinkman, to approve an automatic supplement, in the amount of $14,030.06, to the Emergency Management, revenue and expenditure budgets, with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:15 a.m., until 9:00 a.m., Tuesday, September 15th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

September 8, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 15th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of September 8th, 2009**
4. **9:00 a.m., 2010 Provisional Budget hearing**
5. **Monthly reports**
   a. **Highway**
6. **Discussion/possible action regarding costs of floor tile removal and finish in the Detention Center**
7. **Discussion regarding a Sheriff's Office garden**
8. **Action to approve a resolution canceling unclaimed checks**
9. **Closing Audit comments**
10. **Discussion with Jim Newcomb, SummitWind LLC**
11. **Action to approve automatic budget supplements w/grant reimbursement funds**
12. **Action to approve Travel Requests**
13. **Action to approve personnel change**
14. **Action to enter into executive session**
15. **Open**
16. **Old Business**
17. **New Business**
18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 29th, 2009**

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September 15, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 15th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, and Larson; Johnson and Brinkman absent; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of September 8th, 2009, as presented by the Auditor, all present voted aye; motion carried.

2010 PROVISIONAL BUDGET HEARING
This being the time and place set for a hearing to discuss the Codington County 2010 Provisional Budget, as published, Chairman Marquardt asked for comments from those present for this meeting. No persons were present to offer comments on the Provisional Budget, as published. The Board will accept comments and make changes to the 2010 Provisional Budget until its adoption, scheduled for September 29, 2009.

MONTHLY REPORT
Highway Supt., Rick Small, reported on the following items: progress on the Grover road and Kampeska paving project which is coming in on budget at an estimated cost of $362,800.00; fall mowing progress; a bridge over Willow Creek that will no longer be the responsibility of the County; County road striping progress; and damage to traffic lights at the intersection of County Roads 6 & 11. Mr. Small is checking on purchasing trucks from a state bid before costs go up after the first of the year in 2010.

DETENTION CENTER FLOOR REPAIR
Sheriff, Toby Wishard, met with the Board to discuss needed repairs to floors in the Detention Center which will require tile removal, vinyl tile mastic, grinding and polishing on approximately 2300 sq. ft. of floor space. Sheriff Wishard presented the Board with a quote of approximately $9,750.00 from Terrco Floor Prep for the project. Motion by Larson, second by Thomas, to approve the flooring project at the estimated cost of $9,750.00; all present voted aye; motion carried.

T.A.R. TOUR
Sheriff, Toby Wishard, requested authorization to allow a group of "Codington County Teen Age Republicans" to tour a courtroom on September 20th. The group will also be touring the Detention Center and will be accompanied by Chief Correctional Officer, Tom Walder and the group's advisor. The Board had no objection to this request.

SHERIFF'S OFFICE GARDEN
Sheriff, Toby Wishard, met with the Board to discuss the possibility of having a produce garden, to offset some of the existing food budget costs, which the Detention Center Cook would oversee along with assistance from suitable inmates. Sheriff Wishard has completed research on these types of projects which are being conducted in other areas of the country. The Sheriff requested that the Board notify him of any possible locations for such a garden to further pursue this project.

OUTDATED CHECKS RESOLUTION

Motion by Larson, second by Thomas, to approve the following resolution, as presented by the Treasurer, cancelling unclaimed checks as provided by statute; all present voted aye; motion carried:

RESOLUTION #2009-15

The following unclaimed checks and warrants are being presented, for cancellation, to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Reliabank Dakota Bank

Check #	Date	Amount	Name of Payee
88478	8/14/2007	$ 12.96	Robert Pries
12784	9/17/2007	$ 3.00	Kenny Stiefvater
89449	10/9/2007	$ 26.28	Sandra Paulson
12945	12/11/2007	$ 10.00	James H. Croston
13012	2/26/2008	$ 9.90	Ryan Althoff
13014	2/27/2008	$ 2.00	Mercedes Unger
91823	3/11/2008	$ 20.00	Kimberly Jacobson
92293	4/8/2008	$ 20.00	Craig Miller
13136	5/7/2008	$ 9.99	Jaime Soliz
92825	5/13/2008	$ 12.96	Christopher Robinson
93102	5/27/2008	$ 28.57	Bret N. Henricks
93379	6/10/2008	$ 20.00	Matthew Matthews
93559	6/10/2008	$ 11.48	Tory Vanderesch
13197	6/11/2008	$ 4.50	Ostin Perez

Approved by the Board of Codington County Commissioners this 15th day of September, 2009

Lavern Marquardt
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

CLOSING AUDIT COMMENTS

Glenda Goens, SD Dept. of Legislative Audit, reviewed her audit findings with the Board for the time period January 1, 2006 though December 31, 2008. Mrs. Goens noted there are no written comments on this audit period. Motion by Thomas, second by Larson, to authorize the Chairman to sign the management representation letter pertaining to this audit period, all present voted aye; motion carried.

SUMMITWIND LLC

Jim Newcomb and Dhan James, representatives of SummitWIND LLC and Scot Pulse, Right of Way Specialist II Land Services, with Ulteig Engineering, met with the Board to provide an update on the progress of wind farm development in the area and surrounding counties.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:50 a.m., until 9:00 a.m., Tuesday, September 29th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

September 15, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 29th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of September 15th, 2009**
4. **Monthly reports**
   a. **Sheriff**
   b. **Emergency Management**
5. **Highway Safety Grant report** – Oct 27
6. **Action to approve the FY2010 SD Emergency Management SLA**
7. **Recognition of safety awards for the Maintenance and Highway Departments**
8. **Discussion with representative from Senator Tim Johnson's office**
9. **Discussion with the Watertown Fire Chief and possible action regarding mechanical problems with the water tanker used for fires in the rural areas of Codington County**
10. **Action to approve a resolution for a plat entitled "Stromseth Eastside Addition"**
11. **Discussion/action to replace the south Courthouse entrance doors**
12. **Action to approve payroll claims**
13. **Action to approve claims**
    a. **Codington County Historical Society**
    b. **L & L Construction**
14. **Action to authorize the Chairman to sign a Historical Preservation Grant Award Allocation**
15. **Action to approve flu shots for County employees**
16. **Action to advertise a sale of Tax Deed Property**
17. **Action to advertise a sale of surplus weed spraying equipment**
18. **Action to approve the 2010 Annual budget**
19. ~~**Action to approve automatic budget supplements w/grant reimbursement funds**~~
20. **Action to approve Travel Requests**
21. **Action to approve personnel changes**
    a. Carmen Nelson – anniversary step increase

22. **Action to enter into executive session**

23. **Open**

24. **Old Business**

25. **New Business**

26. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 6th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 29th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, and Brinkman; Larson absent; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of September 15th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, discussed the following items with the Board: Planning for the October 28th flu shot clinic; a Homeland Security Grant planning meeting in Oacoma; a completed Commodity Flow Study; the Volunteer dinner scheduled for October 20th; an October 14th functional exercise; and a sewer lagoon problem in Kranzburg. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of August, 2009: 56.19 average daily inmate population; 171 bookings; $6,190.00 collected in work release; $10,496.38 collected in out of county prisoner contracts; $3,127.00 collected in fees for the 24/7 program, with 42 individuals testing twice daily and 25 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 403 sets of civil papers served; 356 calls for service; 3 accidents investigated; 78 arrest warrants; and 12 transports, for a total 2,375 miles traveled.

FFY2010 EMERGENCY MANAGEMENT SLA
Emergency Management Director, Jim Sutton, presented to the Board, and reviewed the FFY2010 Emergency Management State and Local Agreement (SLA). Motion by Brinkman, second by Thomas, to authorize the Chairman to sign the FFY2010, Emergency Management, State and Local Agreement between the State of South Dakota and Codington County, as recommended by Emergency Management Director, Jim Sutton, all present voted aye; motion carried.

SAFETY AND LOSS CONTROL RECOGNITION AWARDS
The Board recognized the Codington County Highway Dept. and Highway Supt., Rick Small, as the recipient of a Safety and Loss Control Recognition Award. The Highway Department has previously been the recipient of 8 "Bronze" and 3 "Gold" awards for safety and loss control and at this time has received a "Gold" award for a fourth consecutive year which has resulted once again in a "Platinum Level" award for the Highway Dept. Chairman Marquardt presented Maintenance Supervisor, Milo Ford, with a "Gold" Safety and Loss Control Recognition Award. This is the fourth "Gold" award received by the Maintenance Dept which has once again qualified the Maintenance Dept. for a "Platinum Level" award. These awards are sponsored by the SDML Workers Compensation Fund, SDPAA, and Safety Benefits, Inc., and are awarded based on steps taken by the Departments to improve work safety for their employees and customers. The Board congratulated Mr. Small and Mr. Ford, on their accomplishments.

SENATOR TIM JOHNSON'S OFFICE

Matt Astleford, representing Senator Tim Johnson's Office, updated the Board on the progress of a number of bills in Washington. The following items were briefly discussed: scheduled voting on the Defense appropriations bill; continued work on the Health Care bill; a local issue regarding a minimum maintenance road; a pending Senate bill regarding navigable waters; the proposed Cap and Trade Bill; the County of Origin Labeling bill; and appropriation bills.

WATERTOWN FIRE DEPT. WATER TANKER

Watertown Fire Chief, Nick Swinhart and Assistant Chief of Operations, Doug Kranz, met with the Board to request funding from the County to be used for repairs for the pump on the water tanker at the fire department used for response to County fires. The Fire Chief noted the water tanker is a very critical piece of equipment in rural firefighting, is the fire departments only means of water with fires in the rural areas of the fire district, and the engine has fuel supply and carburetor issues. The Chief recommended rebuilding the whole system with a new 18hp pump. Estimates for a new system were received in the amount of $4,500.00. Motion by Thomas, second by Johnson to transfer $4,500.00 from Commissioners Contingency to the Fire Protection Budget. Further discussion continued regarding the need for the taxing districts in the rural Watertown Fire district to increase their funding levels to the Watertown Fire Dept. Upon vote of Commissioner Thomas' motion all present voted aye; motion carried.

STROMSETH EAST SIDE ADDITION PLAT

Zoning Officer, Luke Muller, presented and reviewed the Stromseth East Side Addition plat. Mr. Muller noted this plat has been approved by the Codington County Planning and Zoning Commission. The Board approved the following plat.

RESOLUTION #2009-16

A Resolution to approve the platting of the "Stromseth East Side Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Stromseth East Side Addition" in the County of Codington, South Dakota, located in the S1/2 of the NE1/4 of Section 33-T117N-R52W, of the 5th p.m., Codington County, South Dakota, AND, it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Thomas; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 29th day of September, 2009

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2009-16, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 29th day of September, 2009.

Cindy Brugman
County Auditor, Codington County, South Dakota

COURTHOUSE DOOR REPLACEMENT
Maintenance Supervisor, Milo Ford, met with the Board to provide estimates to remove the south entrance doors to the Courthouse and to replace them with ADA approved handicapped accessible doors and door openers. Motion by Thomas, to approve the door replacement project, provided the changes will not affect the buildings status on the National Register of Historic Places; second by Brinkman; all present voted aye; motion carried.

PAYROLL CLAIMS
Motion by Johnson, second by Brinkman, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,334.21 total salaries. Auditor: 16,822.51 total salaries. Co. Treasurer: 23,497.42 total salaries; Carmen Nelson 938.96 step increase. States Attorney: 23,183.16 total salaries; Ruth Swenson 1,085.54 part time. Gov. Buildings: 14,841.00 total salaries; Cindy Dargatz 864.73 part time. Dir. Equalization: 30,781.90 total salaries; Becky Leddy 723.00 final pay; Paula Block 452.52 part time temporary appraiser. assistant; Jennifer Brudwick 801.25 part time temporary appraiser. assistant. Reg. of Deeds: 16,134.02 total salaries. Veterans Service: 7,796.04 total salaries. Sheriff: 51,168.06 total salaries; Jack Weber 300.84 part time & meals; Jim Wollan 130.28 part time & meals; Janelle Nygaard 894.96 part time. Co. Jail: 68,290.65 total salaries; Donna Weber 222.52 part time matron & meals; Deb Wollan 97.25 part time matron & meals; Julie Peterson 97.25 part time matron & meals; Jennifer Matejek 2,974.13 part time. Care of the Poor: 3,727.73 total salaries; Julie Radach 196.01 part time. Co. Nurse: 3,501.11 total salaries. Co.Park: 9,712.29 total salaries; Donnie Olson 1,902.34 part time seasonal; Tom Sauer 2,007.29 part time seasonal; Paul German 331.38 part time security guard; Gerald Goebel 1,745.10 part time seasonal; Lee Trumm 1,911.97 Memorial Park Caretaker. Ag. Bldg.: 7,339.45 total salaries. Co. Extension: 7,254.23 total salaries; Chuck Langner 33.25 meals; Deb Sundem 16.63 meals; Jodi Loehrer 16.62 meals. Weed Control: 9,012.71 total salaries. Planning Board: 581.95 total salaries. Road & Bridge: 72,478.29 total salaries. Emergency Management: 8,927.65 total salaries. Crime Victim: 4,915.68 total salaries. W.I.C.: 2,529.76 total salaries; Deb Hartle 986.45 67% of monthly salary. Total: 391,829.82. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,459.84; S.D. Retirement 309.27 spouse option; S.D. Supplemental Retire. 2,945.00 suppl. retire.; Dakotacare 65,929.770 ins.; Standard Insurance Company 526.75 life ins.; Delta Dental 4,618.92 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union

dues; AFLAC 2,492.81 ins.; U.M.B. Bank 1,867.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 121.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 8,234.37 employee payments; Cod. Co. Treasurer 29,800.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 421.00 employee union dues; Reliabank Dakota 21,809.62 federal withholding; Reliabank Dakota 42,612.72 social security; AAA Collections 643.60 garnishment. Conseco Ins. 20.20 ins; Credit Bureau of Watertown 279.42 garnishment; Pioneer Credit Recovery 148.07 garnishment.

CLAIMS APPROVED

Motion by Thomas, second by Brinkman, to approve the following claims for payment; all present voted aye; motion carried: L & L Construction 11,622.00 replace sidewalk, Codington County Historical Society 3,439.21 travel & supplies.

HISTORIC PRESERVATION GRANT ALLOCATION

Motion by Thomas, second by Brinkman, to authorize the Chairman to sign a Grant Award Allocation, in an amount not to exceed $4,857.00, for Historical Preservation Grant Project SD-09-022, awarded to the Codington County Historic Preservation Commission; all present voted aye; motion carried.

EMPLOYEE FLU SHOTS

Motion by Brinkman, second by Johnson, to authorize payment of flu shots for County employees with the Community Health Nurse Office when vaccine becomes available; all present voted aye; motion carried.

TAX DEED PROPERTY SALE

Motion by Brinkman, second by Thomas, to appoint themselves, along with the Director of Equalization, to set an appraisal price on a parcel of property known as, Lot 161 Ways Lake Drive Addition to the City of Watertown, which was previously taken for tax deed; all present voted aye; motion carried. Motion by Thomas, second by Brinkman, to authorize the Auditor to advertise a notice of public auction for the aforementioned property and to set a sale date and time as 10:00 a.m., Tuesday, October 27th, 2009, at the front door of the Codington County Courthouse; all present voted aye; motion carried.

SALE OF SURPLUS WEED SPRAYNG EQUIPMENT

Motion by Thomas, second by Brinkman, to authorize the Auditor to advertise a notice of sale, by sealed bid, of surplus weed spraying equipment for October 27th, 2009; all present voted aye; motion carried.

2010 ANNUAL BUDGET ADOPTION

No persons appeared for the final budget hearing of the 2010 Provisional Budget of Codington County. Discussion was held regarding the amount of surplus cash used to fund the 2010 budget, and possible employee health insurance premium increases. Motion by Thomas, second by Johnson, to amend the 2010 Provisional budget and lower the Watertown Transit budget to $2,500.00; Thomas voted aye; Marquardt, Johnson, and Brinkman, voted no; motion failed. Motion by Thomas, second by Johnson, to amend the 2010 Provisional budget and lower the Interlakes Community Action budget request, within the Senior Aid budget line item, to $4,947.00; all present voted aye; motion carried. Motion by Thomas, second by Johnson, to amend the 2010 Provisional budget and lower the Watertown Boys & Girls Club budget to $10,000.00; Thomas and Marquardt voted aye; Johnson and Brinkman, voted no; motion failed. Motion by Brinkman, second by Marquardt, to amend the 2010 Provisional budget and include a budget appropriation for Focus Watertown in the amount of $25,000.00; all present voted aye;

motion carried. Motion by Brinkman, second by Thomas, to amend the 2010 Provisional budget and move $14,000.00 from the States Attorney witness budget line to the Judicial System witness budget line; as recommended by the Dept. of Legislative Audit; all present voted aye; motion carried. Motion by Brinkman, second by Johnson, to amend the 2010 Provisional budget and increase the Detention Center budget food supply line item by $15,000.00; all present voted aye; motion carried. Motion by Brinkman, second by Thomas, to deny the request to increase the Sheriff's budget in the amount of $84,000.00 for an additional full time Deputy Sheriff, due to the downward trend of the County's surplus cash reserves; all present voted aye; motion carried. Motion by Brinkman, second by Johnson, to deny the request to increase the Weed Dept. by $10,000.00 for weed chemical supplies due to the possibility of organizational changes within the department; all present voted aye; motion carried. Motion by Thomas to deny the $750.00 budget request of the Glacial Lakes and Prairies Tourism Association; motion failed for lack of a second. Motion by Brinkman, second by Johnson, to amend the 2010 Provisional budget and budget $750.00 for the Glacial Lakes and Prairies Tourism Association; Marquardt, Johnson, and Brinkman voted aye; Thomas voted no; motion carried. Motion by Brinkman, second by Thomas, to amend the 2010 Provisional budget and lower the Commissioner Contingency budget to $166,494.00 to offset the aforementioned provisional budget adjustments; all present voted aye; motion carried.

RESOLUTION 2009-17

Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all it's institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all it's purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all it's institutions and agencies for calendar year January 1, 2010 and ending December 31, 2010, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 29th day of September, 2009. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2010 through December 31, 2010.
The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Thomas and upon vote of the Board, all present voted aye; motion carried.
Board of County Commissioners of Codington County, South Dakota.

Lavern Marquardt
Chairman

John W. "Jack" Thomas

September 29, 2009

Carol Johnson

Elmer P. Brinkman

Ken Larson - absent

ATTEST:

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes $6,338,928.00, $3.729 $'s/1,000.00, total taxes levied by Codington County. As of September 29th, 2009, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

TRAVEL REQUESTS
Motion by Brinkman, second by Thomas, to approve the following travel requests; all present voted aye; motion carried: Sheriff, Toby Wishard, a meeting in Pierre to prepare for a large scale SWAT training in Watertown, and Highway Supt., Rick Small, Safety & Loss Control Training Conference in Oacoma.

PERSONNEL CHANGES
Motion by Brinkman, second by Thomas to approve the following personnel changes; all present voted aye; motion carried: David Curtis, Correctional Officer, change from full time to part time, effective date October 1, 2009, step 1/$13.33 per hour, submitted and approved by Sheriff Wishard and Chief Correctional Officer Walder. Jennifer Matejek, part time Correctional Officer, change to full time, effective date October 1, 2009, step 3/$14.26 per hour, submitted and approved by Sheriff Wishard and Chief Correctional Officer Walder. Carmen Nelson, Treasurer Officer Clerk, anniversary step increase, from step 3/$12.02 per hour to step 4/$12.42 per hour, effective date September 15, 2009, submitted and approved by Treasurer, Carol Maloney.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session at 11:07 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 11:45 a.m., no action was taken. Highway Supt., Rick Small was present for executive session.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Brinkman, second by Johnson, to adjourn at 11:07 a.m., until 9:00 a.m., Tuesday, October 6th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

September 29, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 6th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of September 29th, 2009**

4. **Monthly reports**
   a. **Extension**
   b. **Health** – Later?
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**

5. **Note Monday, October 12th, Holiday closing**

6. **Action to approve Travel Requests** – NONE

7. **Action to approve personnel changes**

8. **Action to enter into executive session** Jack - personal/Contract 3rd Ken all aye

9. **Open** Neiman Ground for friends of NRA No action taken

10. **Old Business**

11. **New Business**

12. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 13th, 2009**

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Larsen - Thomas
all aye

October 6, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 6th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Brinkman, second by Thomas, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of September 29th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, discussed the following items: Youth Ag Day scheduled for October 6th, 7th, & 8th and crop/harvest progress which has been slowed by recent rainfall. **Community Health Nurse, Karla Moes,** submitted a quarterly report which included the following topics: Food package changes in WIC; WIC caseload; the Reach out and Read program; developmental screenings; pregnancy assessments; vision screening; and preparing a plan for the mass dispensing of flu shots in Codington, Deuel, Hamlin, and Clark counties. Mrs. Moes noted the "Free Flu Vaccination Clinic" scheduled for October 28th at the Codington County Extension Center Complex will be to provide the seasonal flu vaccine to all infants and children 6 months through 18 years of age and the H1N1 vaccine will also be administered if available at that time. **Weed Supervisor, Doug Cook,** reported on the following items: wet and windy weather has slowed fall weed spraying; assisting with the mowing of ditches along County roads; the pull type sprayers are in the shed for viewing by prospective bidders; and the computer is up and running at the weed building. Discussion was also held regarding advertising the sale of the surplus weed sprayers in the Coteau Shopper in addition to the required public notices. **Welfare Director, Sarah Elbert,** submitted a written report to the Board including the following statistics for the time period September 5th through October 5th, 2009: 11 applications; with 2 approved; 7 denials; 2 pending or referred; and 0 new clients approved. Total Assistance: $4,142.02 for medical and 1 burial; 1 active medical case, and 9 medical applications pending decision. Total Credits: 4,358.82 with 3 full releases or compromises. The Welfare Director reported $5,072.79 in FEMA funds has been received through the CBSG-AARA grant. Discussion was also held regarding procedures to apply for catastrophic poor relief on indigent medical claims.

HOLIDAY CLOSING
The Board noted that the Courthouse and all County offices will be closed on Monday, October 12th, 2009, in observance of Native American Day.

FRIENDS OF NRA BANQUET
Hilmer Moen, representing the Friends of the N.R.A. met with the Board to request authorization to sell alcohol at the Extension Center Complex on November 5th, 2009, during the Friends of N.R.A. Banquet. Motion by Brinkman, second by Larson, to allow the Friends of NRA to sell alcohol at their annual banquet scheduled at the Extension Center Complex, provided the proper licenses are obtained; upon vote of the Board; Thomas, Brinkman, Johnson and Larson, voted aye; Marquardt, voted no; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Larson to enter into executive session, at 9:40 a.m., for the purpose of contract negotiation and personnel issues; all present voted aye; motion carried. The Board returned to regular session 10:10 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:12 a.m., until 9:00 a.m., Tuesday, October 13th, 2009; all present voted aye; motion carried.

ATTEST:

Lorie Schmidt
Deputy Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 13th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of October 6th, 2009**
4. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
5. **Action to declare computer equipment as surplus**
6. **Action to approve claims for payment**
7. **Action to approve a request to purchase election equipment**
8. **Action to approve the Auditor's Account with the Treasurer and to note the General Fund surplus cash as of Sept. 30th**
9. **Action on a request from HyVee to serve alcohol at the Ag. Building**
   a. **October 29th, Chamber after five – serve only**
   b. **January 23rd, Employee event – transfer license and sell**
10. **Action to approve Travel Requests**
11. **Action to approve personnel changes**
12. **Action to enter into executive session**
13. **Open**
14. **Old Business** – sprayer ad
15. **New Business**
16. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 20th, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 13, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 13th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of October 6th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on the recent SDACC/SDACO conference. The Auditor's Office continues to perform normal monthly activities along with work on property tax levies for taxes payable in 2010. **Director of Equalization, Shawna Constant,** advised the Board the Clerk position in her office has been filled, Barbara Martenson will start in that position October 15th; wetlands and tax exempt applications are due by November 1st; November 1st is also the cut off for new construction assessments; the re-appraisal of real property at Lake Kampeska continues. **Treasurer, Carol Maloney,** provided the Board with a pie chart report of the County's current deposits by institution; the Treasurer's office is preparing for the 2nd half tax collection season along with November license plate renewals. **Register of Deeds, Ann Rasmussen,** provided the Board with her monthly statement of fees for the month ending September 30th, 2009. Collections totaled $24,258.70, with $1,590.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

EQUIPMENT REQUEST
Treasurer, Carol Maloney, requested authorization to purchase a copy machine for her office as budgeted for in 2009. The Treasurer received a quote for a Toshiba e-Studio 255, total purchase price $3,236.00. Motion by Larson, second by Johnson, to authorize the purchase of the aforementioned office equipment for the Treasurer's office; all present voted aye; motion carried.

SURPLUS EQUIPMENT
Motion by Thomas, second by Larson, to declare the following computers, surplus to be destroyed, as requested by the Treasurer; all present voted aye; motion carried: 4, HP Compaq computers; s/n's MXL43807SJ, MXL4400PLM, MXL4400PLN, & MXL4400POW.

CLAIMS APPROVED
Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 65.81 Sup, Active Data Systems, Inc 620.16 Sup, Alltel 89.64 Util, Alltel 189.70 Util, Alltel 111.61 Util, Alltel 78.08 Util, Alltel 94.36 Util, Alltel 68.02 Util, The American Law Institute 35.74 Sup, Norma Anderson 30.00 Prof Svc, Austin Law Offices 3346.40 Prof Svc, Batteries Unlimited 160.00 Rep, Bauer Law Office Pc 490.40 Prof Svc, Best Business Products 264.95 Maint, Best Business Products 187.90 Maint, Jessica Bock 20.00 Witn, Faith Boughton 53.70 Jury, Boys & Girls Club 833.33 Pymt, Heidi Brandriet 130.00 Trav, Brende & Schroeder Law Office 369.00 Prof Svc, Brevik Law Office Prof Loc 184.58 Prof Svc, Darwin Brinkman 60.00 Prof Svc, Brown Clinic Pharmacy 6.00 Pris Meds, Sylvia Brown 20.00 Witn, Brugger Law Office 1793.02 Prof Svc, Burghardt Amateur Center 150.00 Rep, Burns Law Office 2600.00 Prof Svc, Butler Machinery 636.74 Sup, Carquest Auto

Parts 69.21 Rep, Cartney Bearing & Supply 259.00 Rep, Cashway Lumber Inc. 3737.01 Rep, Cass-Clay Creamery 1434.44 Sup, Century Business Products 42.00 Maint, Clark Co Em 1517.62 Eqp, Codington Clark Electric 60.08 Util, Codington Clark Equipment 134.98 Rep, Codington Co Clerk Of Courts 55.00 Pymt, Codington County Treasurer 0.50 Sup, Denise Cody 66.00 Prof Svc, Cole Papers, Inc. 1646.61 Sup, Connecting Point Computer Cent 6889.66 Maint, Conserv Flag Co 208.45 Rep, Shawna Constant 130.00 Trav, Construction Products & Consul 375.00 Maint, Contech 268.00 Sup, John Cormier 50.74 Jury, Coteau Shopper 26.00 Publ, County Fair Foods 90.29 Sup, Creative Rewards & Specialties 55.00 Prof Svc, Credit Bureau Of Watertown Inc 375.81 Pymt, Culligan Water Conditioning 90.00 Sup, Dallas Hanson Construction Inc 21496.50 Prof Svc, Day Co Em 1864.00 Eqp, Deuel County Highway 44.88 Rep, Donna Dietrich, Chairman 490.41 Prof Svc, Dive Rescue International Inc 60.00 Sup, Dugan Sales & Service 439.95 Rep, The Earthgrains Company 795.57 Sup, East Dakota Water Development 688.52 September Apportionment, K.E. 48.60 Juvenile Witn, Marv Ekeren 42.00 Prof Svc, Elite Signs & Graphix LLC 200.00 Sup, EMC Insurance Companies 3097.64 Pymt, Farnams Genuine Parts 161.38 Sup, Farnams Genuine Parts 271.25 Sup, Town Of Florence 125.00 Util, A Jeffrey Fox 20.00 Witn, Agnis Franzini 20.00 Witn, FSH Communications 240.00 Util, Galls 194.93 Sup, Galls 131.94 Sup, GCR Tire Center 427.75 Sup, Genoa Healthcare/Watertown 277.46 Pris Meds, Veronica Gontowicz 78.30 Witn, Grainger 150.51 Rep, Hamlin Co Auditor 309.38 Prof Svc, Casey Henning 20.00 Witn, Town Of Henry 124.10 Util, Hillyard Floor Care Supply 567.23 Sup, Denise Hoff 52.22 Jury, Horn Law Office 368.60 Prof Svc, David M Hosmer Law Office Pc 114.36 Prof Svc, Human Service Agency 4500.00 Prof Svc, Human Service Agency 14031.00 Pymt, Glacial Lakes Humane Society 200.00 Pymt, HyVee Pharmacy 372.90 Pris Meds, Interlakes Community Action 412.25 Pymt, David Janssen 64.80 Jury, Johnson Controls, Inc. 4198.50 Maint, Whitney Jones 31.00 Witn, Marty Karnopp 63.00 Trav, Darwin Kasperson 20.00 Witn, Tina Kees 20.00 Witn, Joann Keller 52.96 Jury, Knology 562.45 Util, Knology 49.95 Util, L & L Construction 3646.00 Maint, Lake City Fire Equipment 66.00 Maint, Chuck Langner 731.70 Trav, J.H. Larson Electrical Co. 411.66 Rep, Lawson Products 91.36 Sup, Lincoln Co Auditor 534.40 Prof Svc, Jodi Loehrer 832.25 Trav, Lutheran Social Service 1240.56 Prof Svc, Lyle Signs Inc. 472.51 Sup, Macksteel Warehouse, Inc. 97.68 Rep, Mac's Inc. 17.38 Sup, Mac's Inc. 117.18 Sup, Mahowald's 247.43 Sup, Mahowald's 13.49 Sup, Edward Maney 20.00 Witn, Ashleigh Maney 41.12 Witn, Marshall & Swift 2492.88 Sup, F.J. McLaughlin Company 364960.32 Pymts, McLeod's Printing & Office Sup 365.32 Sup, Menards 165.35 Sup, Menards 319.44 Sup, Midcontinent Communications 55.00 Util, Milbank Communications 211.00 Rep, David Lauren Miller 37.60 Witn, Moe Oil Company 1082.20 Sup, Jamie Monson 130.00 Trav, Municipal Utilities 9397.42 Util, Donald Nogelmeier 100.00 Rent, Patrick Nogelmeier 75.00 Prof Svc, Northern Plains Oral And 358.00 Pris Care, Northwestern Energy 129.52 Util, Office Systems, Inc. 24.95 Sup, Office Systems, Inc. 1771.52 Sup, Olson Court Reporting 12.50 Prof Svc, Ottertail Power Co. 23.19 Util, Michelle Pederson 130.00 Trav, Pennington County Jail 629.55 Trav, Pitney Bowes 210.00 Rent, PMB 0112 14.00 Util, PMB 0112 257.30 Util, Jerry Pollard 155.80 Prof Svc, Prairie Lakes Health Care Cent 1226.66 Pris Care, Prairie Lakes Health Care Cent 1817.00 Sup, Prairie Lakes Health Care Cent 1742.00 Prof Svc, Prairie Lakes Health Care Cent 1352.93 Pris Care, Print 'Em Now 257.00 Sup, Pro-Build 101.68 Rep, Professional Mailing & Market. 2674.02 Sup, Qwest 82.00 Util, Qwest 737.78 Util, Qwest 15.44 Util, Redlinger Bros. 4.46 Rep, Redlinger Bros. 399.62 Sup, Redwood Biotech 150.69 Sup, Vicki Rehder 52.96 Jury, Cathryn Rehfuss 39.00 Prof Svc, Reserve Account 2000.00 Sup, Don Rowland 6000.00 Prof Svc, Don Rowland 1000.00 Prof Svc, Royal Flush Sanitation 280.00 Rent, Rushmore Plaza Holiday Inn 1850.00 Trav, Dawn Russell 311.60 Prof Svc, Sanford Clinic 74.80 Pris Med, Terrance Satterlee 1500.00 Prof Svc, Schrader's 72.00 Sup, Ross K Schulte DDS Pc 150.00 Pris Care, SD Department Of Revenue 26.00 Sup, SD Department Of Revenue 1713.00 Sup, S.D. Dept. Of Transportation 8084.96 Maint, SD State Treasurer 294948.32 October Remittance, SDACC 30.00 Sup, SDSU 11500.00 Pymt, SDSU

Extension Service 111.23 Trav, Heidi Selchert 130.00 Trav, Anna Sherman 20.00 Witn, Sherwin Williams 137.45 Sup, Sioux Valley Coop 3813.80 Sup, Sioux Valley Coop 241.05 Sup, Sioux Valley Coop 243.55 Sup, Sioux Valley Coop 40.41 Rep, Sioux Valley Coop 541.25 Sup, Sioux Valley Coop 161.57 Sup, Sioux Valley Coop 174.40 Sup, Sioux Valley Coop 7842.43 Sup, Slowey Court Reporting 137.50 Prof Svc, Rick Small 47.69 Sup, Marion Snell 54.44 Jury, South Shore Gazette 381.19 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4695.70 Prof Svc, Sprint 215.13 Util, Sprint 93.97 Util, Star Laundry 43.32 Sup, Star Laundry 123.33 Sup, Streicher's 78.99 Sup, Deb Sundem 589.17 Trav, James Sutton 63.00 Trav, Sutton Law Office Pc 10228.57 Prof Svc, Karen Swanda 15.00 Prof Svc, Technicolor Screen Printing 96.00 Sup, Troy Terronez 40.00 Witn, Toshiba Financial Services 386.48 Rent, Trav's Outfitter Inc 139.99 Sup, Trugreen 250.00 Maint, H Lee Trumm 72.00 Reimb, Urevig Masonry 595.00 Rep, Us Foodservice Inc 8269.37 Sup, Verizon Wireless 67.51 Util, Visa - C/O Great Western Bank 87.16 Trav, Visa - C/O Great Western Bank 106.48 Sup, Visa - C/O Great Western Bank 387.16 Sup, Visa - C/O Great Western Bank 248.41 Rep, Visa - C/O Great Western Bank 409.75 Sup, Visa - C/O Great Western Bank 7.50 Sup, Walmart Community 622.29 Sup, Walmart Community 169.97 Sup, Watertown Ford 160.61 Rep, Watertown Lawn & Garden 25.00 Rep, Watertown Parks,Rec & Forestry 244.00 Prof Svc, Watertown Public Opinion 1010.61 Publ, Watertown Resource Center 4608.00 Pymt, Johnna Webster 20.00 Witn, West Payment Center 76.00 Sup, Wight & Comes Funeral Chapel 2500.00 Prof Svc, Wiles & Rylance, LLP 1000.40 Prof Svc, Worthington Ag Parts 385.18 Sup, Watertown Iron & Metal 39.48 Sup, Watertown Landfill 7.20 Maint, WW Tire Service Inc 52.45 Rep, WW Tire Service Inc 61.90 Rep, Yankton Co Treasurer 393.25 Prof Svc, Yankton Co. Sheriff 75.00 Trav.

ELECTION EQUIPMENT

Auditor, Cindy Brugman, requested authorization to purchase new voter booths for use at the rural precincts in Codington County. The Auditor noted these booths will qualify for grant reimbursement funds as the booths are accessible to disabled persons. Motion by Larson, second by Brinkman, to authorize the purchase of eleven "4 Station Voter Booths" as requested by the Auditor; all present voted aye; motion carried.

AUDITORS ACCOUNT WITH THE TREASUER

Motion by Thomas, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2009, all present voted aye; motion carried.

Cash on hand	$	6,711.03
Checks in Treasurer possess		
less than 3 days	$	82,706.23
Cash Items	$	201.00
TOTAL CASH ASSETS ON HAND	$	89,618.26
RECONCILED CHECKING		
Great Western Bank Checking	$	2,321.79
Great Western Bank Checking (Memorial Park)	$	12,001.58
Reliabank Dakota	$	2,238,643.56
INVESTMENTS		
SD Public Funds Investment	$	6,960.10
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,000,000.00
Great Western Bank	$	2,000,000.00
Home Federal Bank	$	1,200,000.00
Peoples State Bank	$	200,000.00
Reliabank	$	800,000.00

Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	8,549,545.29
General Ledger Cash Balance by Funds:		
General	$	4,514,295.35
General restricted cash	$	500,000.00
Sp. Revenue	$	2,777,998.35
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	718.79
Trust & Agency	$	746,120.95
(schools 295,751.33, townships 29,213.76; city/towns 61,264.11)		
TOTAL GENERAL LEDGER CASH	$	8,549,545.29

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund Surplus Analysis, at 28%, as of September 30, 2009.

HYVEE FOOD STORE EVENTS AT EXTENSION CENTER COMPLEX

Josh Weyh and Brenda Engels, representing the local HyVee Foods Store, met with the Board to request authorization to sample and sell alcohol at two separate events scheduled at the Codington County Extension Center Complex. Motion by Larson, second by Thomas, to authorize HyVee Foods to sample alcoholic beverages at the HyVee Chamber After 5:00 event scheduled for October 29th, 2009 at the Codington County Extension Center Complex; Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried. Motion by Brinkman, second by Thomas, to authorize the sale of alcoholic beverages, providing the required license is transferred, during a HyVee Foods employee event scheduled for January 23, 2010 at the Codington County Extension Center Complex; Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

TRAVEL REQUESTS

Motion by Larson, second by Thomas, to approve the following travel request; all present voted aye; motion carried: Auditor and Deputy Auditor, attend a 2.5 day election workshop in Pierre. Motion by Thomas, second by Larson, to approve the following travel request; all present voted aye; motion carried: Weed Supervisor and two weed employees, attend a one day defensive driving course sponsored by Safety Benefits, in Milbank.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Brian Hosmer, new hire temporary field appraiser assistant in the Director of Equalization Office, $10.00 per hour.

NOVEMBER 17TH, 2009 MEETING CANCELED

Motion by Brinkman, second by Larson, to cancel the Board's regularly scheduled meeting for November 17th, 2009, to allow the Auditor and Deputy Auditor to attend an election workshop in Pierre; all present voted aye; motion carried.

VETERANS SERVICE OFFICE CLOSURE

Motion by Thomas, second by Brinkman, to authorize the closure of the Veterans Service Office, on Wednesday, October 14th, 2009, until 1:00 p.m. out of respect for Tyler Janzen, son of Veterans Service Officer, Al Janzen; all present voted aye; motion carried.

NACO PRESCRIPTION DRUG PROGRAM

Commissioner Thomas reported savings of $2,533.39 by 145 utilizers of the NACo Prescription Drug Discount Card Program in Codington County in the month of August, 2009. A total savings, in Codington County, of $34,993.26, has been recognized since the programs inception in May of 2006.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 9:42 a.m., until 9:00 a.m., Tuesday, October 20th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 20th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of October 13th, 2009**
4. **Monthly reports**
   a. **Highway**
   b. **Maintenance**
5. **Action to authorize the Chairman to sign the FY09 Homeland Security Grant Reimbursement Agreement between Codington County and the South Dakota Office of Homeland Security**
6. **Action to declare software surplus to be sold**
7. **Action to appoint three property owners to appraise surplus software**
8. **Action to approve change orders for the 2nd floor remodel project**
9. **Action to supplement the Abused and Neglected Child Defense budget with Commissioners Contingency** 3,000.00
10. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
11. **Action to approve travel requests**
12. **Action to approve personnel changes**
    a. **Barbara Martenson, new hire, Director of Equalization office**
13. **Action to enter into executive session**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 27th, 2009**

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October 20, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 20th, 2009, in the Codington County Courthouse. Members present were; Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding. Commissioner Thomas arrived at 9:15 a.m.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of October 13th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported on snow removal expenses incurred since January 1, 2009. The Highway Dept. will use temporary clerical staff during the approved leave of the current office coordinator. The Highway Dept. has purchased a fire proof safe for computer back up media. A brief discussion was held regarding the three way stop at the intersection of County roads 17 & 6. Mr. Small noted weather conditions may prevent the purchase of budgeted gravel crushing in 2009 and a supplement may be required in the 2010 budget for this purpose. **Maintenance Supervisor, Milo Ford,** reported on the following items: The electrical and construction portions of the 2nd floor remodel project, in the Courthouse, are substantially complete, the HVAC portion is not complete at this time and the security projects should be completed this week; the project to replace the south entrance doors to the Courthouse has been approved by the SD State Historical Society; the sewer upgrade project at the Detention Center is in the preliminary stages; Memorial Park revenue is up 19% over 2008; the changing house remodel project at Memorial Park is underway; the furnace in the kitchen of the Extension Center Complex has developed major problems and will be replaced; the staff in the Maintenance Department has been trained in measures to prevent the spread of influenza/colds and a department head meeting was held to inform the various offices, located in the Courthouse, Detention Center and Extension Center Complex, outlining the plan of action that will be taken to prevent these illnesses. A brief discussion was held regarding the use of the parking lot south of the Extension Center Complex for C.D.L. training.

HIGHWAY EQUIPMENT PURCHASE
Highway Supt., Rick Small, requested authorization to purchase two sanding/snow plow trucks, as budgeted for in 2010, from a State of South Dakota bid in the amount of $99,373.51 each plus delivery in the amount of $1,650.00 each. Motion by Larson, second by Johnson, to authorize the Highway Supt. to order the trucks for delivery and payment after January 1, 2010; all present voted aye; motion carried.

FY09 HOMELAND SECURITY GRANT AGREEMENT
Motion by Thomas, second by Johnson, to authorize the chairman to sign the State of South Dakota grant reimbursement agreement for U.S. Dept. of Homeland Security FY2009 Homeland Security Grant Program between Codington County, Region 7 and the SD Office of Homeland Security; all present voted aye; motion carried.

2ND FLOOR REMODEL CHANGE ORDERS

Motion by Brinkman, second by Larson, to approve the following change orders for the 2nd Floor Remodel Project; all present voted aye; motion carried: #003, labor and material to furnish and install keyed locksets and modify door for hardware installation at door 104 and 104A, add $675.00; #004, labor and material to credit 3 electric strikes at doors 104, 105A and 106, deduct $175.00.

BUDGET SUPPLEMENT

Motion by Brinkman, second by Larson, to transfer $3,000.00 from Commissioners Contingency to the Abused and Neglected Child Defense budget; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to approve the following budget supplements with grant reimbursement funds; all present voted aye; motion carried: Historic Preservation expenditure and revenue budgets $3,439.21; Emergency Management expenditure budget $7,000.00; and Emergency Management revenue budget $6,000.00.

TRAVEL REQUEST

Motion by Thomas, second by Brinkman, to approve the following travel request; all present voted aye; motion carried: Maintenance Supervisor, Milo Ford, attend a safety and loss control training conference.

PERSONNEL CHANGE

Motion by Brinkman, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Barbara Martenson, new hire, Director of Equalization Clerk, step 1/$11.27 per hour, effective date October 15, 2009, submitted and approved by Director of Equalization, Shawna Constant.

KID SHIFT BUILDING

The Auditor advised the Board that the County has received revenue in the amount of $40,000.00 from proceeds of the sale of the "Kid Shift Building" as previously contracted.

RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS

The Board discussed correspondence from Deb Shephard, President of the Lake Area Technical Institute, requesting the assignment, of the County 's $3,810,000 allocation of Recovery Zone Economic Development Bonds, to the Watertown School District. These bonds if assigned by Codington County to the School District would be used to finance capital improvements to the LATI campus. The Board will take action regarding this request on Tuesday, October 27th, 2009.

NACO PRESCRIPTION DRUG PROGRAM

Commissioner Thomas reported savings of $2,953.30 by 156 utilizers of the NACo Prescription Drug Discount Card Program in Codington County in the month of September, 2009.

SIOUX VALLEY COMMISSIONERS DISTRICT ASSOCIATION

The Board noted Codington County is the host County for the quarterly meeting, of the Sioux Valley Commissioners Association, scheduled for November 16th, 2009, at the Extension Center Complex. The Board noted three or more members may be present for this meeting.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:56 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:34 a.m., no action was taken. Auditor, Cindy Brugman and Human Resource Director, Terry Satterlee, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 10:43 a.m., until 9:00 a.m., Tuesday, October 27th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 27th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of October 20th, 2009**
4. **Discussion with Mayor Gary Williams regarding Watertown flood control**
5. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff – Highway Safety Grant report**
6. **Action to declare Sheriff's in-car video cameras surplus to be donated to another government entitity**
7. **Action to allocate Recovery Zone Economic Development Bonds to the Watertown School District**
8. **Action to reduce Weed Dept. staffing levels due to lack of work**
9. **Action to approve a Commission Directive regarding a monthly deadline for filing of employee time sheets**
10. **10:00 a.m., Public auction of tax deed property on the front steps of the Courthouse**
11. **Opening of sealed bids for the sale of surplus weed sprayers**
12. **Action to approve a claim for celluar phone service**
13. **Action to approve salary claims** 9652.15 275.00
14. **Action to supplement the Legal Catastrophic Defense budget and Fire Protection budget with Commissioners Contingency**
15. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
16. **Action to approve travel requests**
17. **Action to approve personnel changes**
18. **Action to enter into executive session**
19. **Open**
20. **Old Business**
21. **New Business**
22. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 3rd, 2009**

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October 27, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 27th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of October 20th, 2009, as presented by the Auditor, all present voted aye; motion carried.

WATERTOWN FLOOD CONTROL UPDATE
Watertown Mayor, Gary Williams, gave the Board an update on flood control measures for the City of Watertown. An evaluation study report has been completed by the Army Corp of Engineers. Mayor Williams reported the three following possibilities for flood control after a cost analysis was completed: 1) Mahoney Creek Dam, 2) digging a channel between Lake Kampeska and Lake Pelican and back into the Big Sioux River, and 3) 800 small dams proposed by the Lake Pelican Watershed District. The Mayor noted the next step in the process is to enter into the mediation process with the stake holders in the project, those consisting of the landowners north of the City; two County Commissioners; and City of Watertown officials.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, updated the Board on the Flu Shot Clinic which will be held October 28, 2009, at the Codington County Extension Center Complex. This Clinic is being held to administer seasonal flu vaccine to children from ages 6 months thru 18 years. Mr. Sutton noted a supply of H1N1 vaccine will also be available to children from age 6 months thru the age of 4 while supply lasts. Mr. Sutton advised the Board there will be a County Homeland Security grant meeting on October 29, 2009 at 7:00 p.m. at the Codington County Extension Center Complex to discuss projects and the costs of projects to be covered under the grant program. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of September, 2009: 53.27 average daily inmate population; 171 bookings; $10,275.00 collected in work release; $10,313.38 collected in out of county prisoner contracts; $3,144.00 collected in fees for the 24/7 program, with 47 individuals testing twice daily and 28 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 369 sets of civil papers served; 346 calls for service; 8 accidents investigated; 64 arrest warrants; and 7 transports, for a total 1,862 miles traveled. Sheriff Wishard advised the Board that his office will be providing security for the Flu Shot Clinic to be held on October 28th, 2009, at the Codington County Extension Center Complex. Sheriff Wishard reviewed statistics collected from the traffic enforcement/safety activities conducted by the Sheriff's Office in the past twelve months under an agreement with the SD Dept. of Public Safety. Sheriff Wishard reported the Highway Safety grant funds allowed the Sheriff's office to purchase equipment to aid in these activities. Codington County obtained over $26,000.00 in equipment (digital video cameras and radar units) which were installed in all Sheriff Office vehicles in 2009.

SURPLUS IN-CAR VIDEO CAMERAS
Motion by Thomas, second by Brinkman, to declare the following law enforcement in-car video cameras surplus, to be donated to Roberts County upon the recommendation of Sheriff Toby Wishard; all present voted aye; motion carried: Sony cameras s/n 254251 & 266227; GEN00992

Sony camera s/n 266262; GEN01018 Sony camera s/n 89175; and GEN01019 Sony camera s/n 89192.

WEED DEPT. STAFFING LEVELS

Motion by Larson, second by Thomas, to reduce the staffing level, due to lack of work, in the Weed Dept. to one full time employee, effective December 31, 2009; all present voted aye; motion carried.

COMMISSION DIRECTIVE 2009-7/EMPLOYEE TIME SHEETS

Motion by Larson, second by Brinkman, to approve Codington County Commission Directive 2009-7 regarding the monthly filing of employee time sheets no later than the 10th of each month; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment the following claim; all present voted aye; motion carried: Alltel $65.54 internet service. Motion by Brinkman, second by Larson, to approve for payment the following claim; all present voted aye; motion carried: Dakotacare Cobra Services $537.58 premium.

SALARY CLAIMS

Motion by Thomas, second by Larson, to approve for payment the following payroll claims; all present voted aye; motion carried: Commissioners: 9,420.03 total salaries. Auditor: 16,822.51 total salaries. Co. Treasurer: 23,090.25 total salaries. States Attorney: 22,702.81 total salaries; Ruth Swenson 823.80 part time. Gov. Buildings: 14,620.75 total salaries; Cindy Dargatz 943.00 part time. Dir. Equalization: 28,862.02 total salaries; Paula Block 258.58 part time temporary appr. assistant; Jennifer Brudwick 92.35 part time temporary appr. assistant; Brian Hosmer 447.90 part time temporary assistant; Barb Martenson 846.65 new hire. Reg. of Deeds: 16,134.02 total salaries. Veterans Service: 7,856.33 total salaries; Jim Hanson 51.72 meals. Sheriff: 52,848.37 total salaries; Jack Weber 715.56 part time & meals; Chuck Carbonneau 249.49 part time & meals; Jim Wollan 130.29 part time & meals; Janelle Nygaard 841.85 part time. Co. Jail: 65,652.40 total salaries; Dave Curtis 1,726.53 part time jailer, part time deputy, vac/comp time & meals; Donna Weber 329.31 part time matron & meals; Jennifer Matejek 3,008.45 part time, back pay for step increase, full time salary & uniform allowance. Care of the Poor: 3,724.60 total salaries; Julie Radach 193.33 part time. Co. Nurse: 3,501.11 total salaries. Co.Park: 4,006.30 total salaries; Donnie Olson 1,542.50 part time seasonal; Tom Sauer 1,638.62 part time. Ag. Bldg.: 7,339.46 total salaries. Co. Extension: 7,197.88 total salaries; Chuck Langner 33.25 meals; Deb Sundem 19.39 meals. Weed Control: 7,950.53 total salaries; Bill Hoff 387.87 part time sprayer. Planning Board: 331.09 total salaries. Road & Bridge: 71,401.73 total salaries. Emergency Management: 8,917.41 total salaries. Crime Victim: 4,915.68 total salaries. W.I.C.: 3,396.40 total salaries. Total: 380,691.68. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,381.74; S.D. Retirement 305.56 spouse option; S.D. Supplemental Retire. 2,945.00 suppl. retire.; Dakotacare 65,176.79 ins.; Standard Insurance Company 526.75 life ins.; Delta Dental 4,618.92 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,492.81 ins.; U.M.B. Bank 1,867.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 121.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 8,284.37 employee payments; Cod. Co. Treasurer 29,150.00 employee monthly draw; New York Life 57.75 ins.; Gen. Drivers & Helpers Union 401.00 employee union dues; Reliabank Dakota 21,150.33 federal withholding; Reliabank Dakota 41,187.42 social security; AAA Collections 643.60 garnishment. Conseco Ins. 20.20 ins; Credit Bureau of Watertown 279.42 garnishment; Pioneer Credit Recovery 148.07 garnishment.

COMMISSIONERS CONTINGENCY TRANSFER
Motion by Thomas, second by Brinkman, to transfer $9,652.15 from Commissioners Contingency to the Legal Catastrophic Defense budget; all present voted aye; motion carried. Motion by Brinkman, second by Johnson, to transfer $245.00 from Commissioners Contingency to the Fire Protection budget; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Brinkman, second by Thomas, to approve an automatic supplement to the Emergency Management expenditure budget in the amount of $490.00 with POD Grant funds; all present voted aye; motion carried.

TRAVEL REQUESTS
Motion by Thomas, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, attend a Pre-Disaster Mitigation Plan Workshop in Brookings and Weed Supervisor plus one Weed Board member, attend a District 1 Weed Meeting in Sisseton.

PERSONNEL CHANGES
Motion by Brinkman, second by Johnson, to approve the following personnel changes; all present voted aye; motion carried: Cindy Dargatz, Maintenance Staff, anniversary step increase from step 4/$11.50 per hour to step 5/$11.87 per hour, effective date October 23, 2009, submitted and approved by Maintenance Supervisor, Milo Ford. Marie G. Benthin, temporary/part time, receptionist/secretary at the Codington County Highway Dept., 10.54 per hour, effective date November 2, 2009; submitted and approved by Highway Supt., Rick Small. Debra Hartle, WIC clerical, anniversary step increase from step 6/$13.28 per hour to step 7/$13.73 per hour, effective date October 1, 2009, submitted and approved by Community Health Nurse, Karla Moes.

EXECUTIVE SESSION
Motion by Thomas, second by Larson, to enter into executive session at 9:49 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:00 a.m., no action was taken. Auditor Cindy Brugman, Human Resource Director Terry Satterlee; and Weed Supervisor Doug Cook were present for executive session.

TAX DEED PROPERTY SALE
The Board held a tax deed property sale as previously advertised. The following parcel of property was sold to Dennis Bodine for $1.00 plus $1,500.00 in special assessments, said sale will be approved at the Board's meeting to be held on Tuesday, November 3rd, 2009: Lot 161 Ways Lake Drive Addition to the City of Watertown.

SALE OF SURPLUS SPRAYING EQUIPMENT
This being the time and place set to open bids for surplus spraying equipment, as previously advertised, the Weed Supervisor opened and announced the bids received. Motion by Thomas, second by Larson, to accept the following high bids; all present voted aye; motion carried:
Sprayer #1, high bid of $351.25, received from Kurt Gassman.
Sprayer #2, high bid of $300.00, received from Ron Mueller.
Sprayer #3, high bid of $513.00, received from Greg Benthin.
Sprayer #4, high bid of $256.00, received from John Moes.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session at 10:27 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at

11:09 a.m., no action was taken. Human Resource Director Terry Satterlee and Weed Supervisor Doug Cook were present for executive session; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 11:13 a.m., until 9:00 a.m., Tuesday, November 3rd, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 3rd, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of October 27th, 2009**
4. **9:00 Discussion with BPI representatives regarding spring load limits on County roads**
5. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**
6. **Recognition of Al Janzen, Codington County Veterans Service Officer, as the recipient of the Robert Lindblad Award for 2009 Excellence in Outreach awarded by the SD Dept. of Military and Veterans Affairs, Division of Veterans Affairs**
7. **Action to approve the sale of tax deed property sold by public auction on October 27th, 2009**
8. **Action to approve real estate tax refunds**
9. **Action to correct the 2010 line item number for the Wheel Tax budget per the recommendation of the Dept. of Legislative Audits**
10. **Action to declare radio accessories surplus to be traded for other radio parts and accessories**
11. **Discussion/action to renew a contract for operation and maintenance of one streamflow gage, two real time flood monitoring stations and two real time precipitation gages.**
12. **Note State recognized Holidays in November and December**
13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
14. **Action to approve travel requests**
15. **Action to approve personnel changes**
16. **Action to enter into executive session**
17. **Open**
18. **Old Business**
19. **New Business**
20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 10th, 2009**

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November 3, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 3rd, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of October 27th, 2009, as presented by the Auditor, all present voted aye; motion carried.

COUNTY ROAD LOAD LIMITS
Dave Barrow, representing Building Products Inc., met with the Board to discuss the load limits that are placed on County Roads during the time period March 1st through May 1st annually. Mr. Barrow requested that 3.25 miles of County Road 11 be grandfathered in the spring to allow B.P.I. a permit for their trucks to get in and out of their plant north of Rauville. Mr. Barrow cited adverse economic conditions when B.P.I. is not allowed use of County Road 11 on a year round basis. Highway Supt., Rick Small, provided the Board with a copy of "County Overweight Vehicle Enforcement Semi-Annual Review Criteria", which in accordance with SDCL 32-22-31.3 provides for the secretary of the SD Dept. of Transportation to, not less than semi-annually, review the performance of each County's program of overweight vehicle enforcement by considering certain factors, including the following: If historical practice and geographic and climatic conditions support posting load limits and the County chooses not to post load limits, the failure to do so shall trigger a review by the Enforcement Review. Committee to determine if there was justification for not posting roads. If not, that shall constitute a program deficiency. Violation of these criteria could result in funds being withheld or suspended. After a lengthy discussion Commissioner Larson moved to allow the request from B.P.I. for special permits during the road limit time period; second by Johnson; all present voted no; motion failed.

SURPLUS RADIO EQUIPMENT
Motion by Brinkman, second by Thomas, to declare the following radio accessories surplus to be traded for other radio parts and accessories, as requested by Highway Supt., Rick Small; all present voted aye; motion carried:
Vertex extenders s/n 8K030336, s/n 8K030338, s/n 8K030334, and s/n 8K030322.

MONTHLY REPORTS
Extension Educator, Chuck Langer, discussed the following items: a new furnace in the kitchen area of the Extension Center Complex; new chairs needed for the conference room at the Extension Center; the upcoming Farm Business Banquet scheduled for November 12th, 2009; needed replacement for restroom door openers in the north Expo building; and harvest progress. **Veterans Service Officer, Al Janzen,** reported 18 trips with 50 riders in the month of October. The CBOC clinic opening is slated for late in the first quarter of 2010, February or March. The Veterans Day program is scheduled for Wednesday, November 11th, 2009, at 10:30 a.m., at the Codington County Extension Center Complex with Dr. John Sanden as the guest speaker. **Weed Supervisor, Doug Cook,** advised the Board that inclement weather this fall prevented the Weed Dept. from completing the spraying that was warranted and only 20% was completed. Mr. Cook reported the spraying equipment has been winterized and he will be assisting staff at the Extension Center Complex when not performing duties of the Weed Dept. **Welfare Director,**

Sarah Elbert, submitted the following statistics for the time period October 6th through November 3rd, 2009: 59 applications; with 2 approved for County assistance; 50 FEMA or CBSG-ARRA; 3 denials; 4 pending or referred; and 0 new clients approved. Total Assistance: $4,900.00 for 2 burials; 1 active medical case, and 7 medical applications pending decision. Total Credits: 4,901.53 with 1 full release or compromise. The Welfare Director reported $4,515.25 in FEMA funds was expended and $2,949.66 expended in CBSG-AARA from the Welfare Office. The Welfare Director reported a savings thus far in 2009, in the amount of $15,293.62, for medical bills incurred by inmates, by using the Cost Ratio or Medicaid method of pricing.

VETERANS SERVICE OFFICER RECOGNITION

Commissioner Johnson presented Codington County Veterans Service Officer, Al Janzen, with a plaque recognizing Mr. Janzen as the recipient of the Robert Lindblad Award for 2009 Excellence in Outreach awarded by the SD Dept. of Military and Veterans Affairs, Division of Veterans Affairs. Commissioner Johnson commended Veterans Service Officer Janzen for his dedication to Veterans and as an official representative of Codington County.

TAX DEED SALE RESOLUTION

RESOLUTION 2009-18

APPROVING THE SALE OF COUNTY LAND ACQUIRED BY TAX PROCEEDINGS

WHEREAS, PURSUANT TO DIRECTION FROM The Board of County Commissioners of Codington County, South Dakota, the County Auditor did heretofore offer for sale the hereinafter described real property belonging to said County, which was acquired by said County by tax deed, and

WHEREAS, it now appears from the said County Auditor's report of sale on file herein and from the proof of publication of Notice of Sale attached to said report and on file herein that all the proceedings necessary to a legal sale have been completed with and the following have offered the following price for the following described real property to-wit.

DESCRIPTION	PURCHASER	PRICE
Lot 161 Ways Lake Drive Addition	Dennis Bodine	$1.00
City of Watertown	Watertown, SD	$1,500.00 (Specials)

Which full amount of the purchase price has been deposited with the County Treasurer;

NOW THEREFORE, be it and it hereby is resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 3rd day of November, 2009, that the sale of said premises to the above be and the same is hereby approved and the Chairman of the Board of County Commissioners of said Codington County, South Dakota is hereby authorized and directed to execute and the County Auditor to attest a Quit Claim Deed to said real property in the name of said County, and deliver said Quit Claim Deed to said purchasers conveying to said purchasers all of the right, title, and interest of said County therein.

Dated this 3rd day of November, 2009

Motion by Thomas, second by Brinkman, to approve the above and foregoing resolution, all members present voted aye; motion carried.

Lavern Marquardt
Chairman

ATTEST:

Cindy Brugman
Codington County Auditor

PROPERTY TAX REFUNDS
Motion by Thomas, second by Larson, to approve the following application for refund of real estate property taxes; all present voted aye; motion carried: Record #2272; taxes payable in 2007 & 2008; property owners Mike & Tara Gibson and Greg & Joan Gibson; property owners were taxed for buildings they did not own; refund approved by Director of Equalization, Shawna Constant; total refund $1,341.39.

WHEEL TAX ACCOUNT CLASSIFICATION
Motion by Brinkman, second by Thomas, to change the classification number of the 2010 Wheel Tax budget, within the Road & Bridge Fund, from #316 to #750, per the advice of the Dept. of Legislative Audits; all present voted aye; motion carried.

U.S. GEOLOGICAL FUNDING AGREEMENT/ FLOOD MONITORING STATIONS
Motion by Larson, second by Brinkman, to authorize the Chairman to sign the Joint Funding Agreement, between Codington County and the USGS, for the flood monitoring stations and precipitation gages, for the time period from October 1, 2009 through September 30, 2010, in the amount of $7,768.00. Upon vote of the Board; Johnson, Brinkman, and Larson, voted aye; Thomas and Marquardt voted no; motion carried.

HOLIDAYS NOTED
The Board noted the Courthouse and all County Offices will be closed on the following dates in 2009 per previously adopted policy: Wednesday, November 11th, Veterans' Day; Thursday and Friday, November 26th and 27th, Thanksgiving; and Thursday and Friday, December 24th and 25th, Christmas.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Thomas, to approve the following budget supplements with grant reimbursement funds; all present voted aye; motion carried: Credit: Emergency Management P.O.D. expenditure budget $3,187.66; Emergency Management Homeland Security expenditure and revenue budgets $3,381.62.

PERSONNEL CHANGE
Motion by Larson, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Jamie Monson, Appraiser I, six month anniversary step increase, from step 1/$13.11 per hour to step 2/$13.57 per hour, effective date November 15, 2009, performance appraisal completed, submitted and approved by Director of Equalization, Shawna Constant.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:32 a.m., until 9:00 a.m., Tuesday, November 10th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Bruggman
Codington County Auditor

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Published once at the total approximate cost of $_____.

November 3, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 10th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of November 3rd, 2009**
4. **9:00 Discussion with Laurie Benson, Kinsman Agency and action to approve employee health insurance rates for 2010**
5. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
6. **Action to approve the Auditor's account with the Treasurer for the month ending October 31st**
7. **Action to approve claims for payment**
8. **Action to approve change order #1 for renovations for Court Services**
9. **Note meeting change date for November 17th**
10. **Note Sioux Valley Commissioners Association District meeting for November 16th**
11. **Note appreciation dinner at the VFW for Novemer 10th**
12. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
13. **Action to approve travel requests**
14. **Action to approve personnel changes**
15. **Action to enter into executive session**
16. **Open** drainage
17. **Old Business**
18. **New Business**
19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 24th, 2009**

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November 10, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 10th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of November 3rd, 2009, as presented by the Auditor, all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE COVERAGE
Kinsman Agency representative, Laurie Benson, met with the Board to review the premium increases and changes in coverage for the Employee health insurance coverage with Dakotacare. Mrs. Benson noted minor changes as follows: Co-pay for generic drugs will increase from $7.00 to $10.00 per prescription and emergency room co-pay will increase from $100.00 to $150.00 per visit. The following rates were submitted to the Board:
Plan 001 $784.30 single coverage
Plan 001 $1,912.59 family coverage
Plan 002 $802.81 single coverage
Plan 002 $1,957.70 family coverage
Motion by Brinkman, second by Thomas, to renew the employee health insurance coverage with Dakotacare as presented by Mrs. Benson, with the County paying the full premium for single coverage and half the premium for family coverage; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported she and her deputy will travel to an election workshop in November. The Auditor noted this workshop is held every other year and conducted by the SD Secretary of State to prepare County Auditor's for Primary and General Elections which are held in each even numbered year. The Auditor's Office has submitted proposed levies, for taxes payable in 2010, to the SD Dept. of Revenue. These levies have not been approved at this time.
Director of Equalization, Shawna Constant, reported on the following items: The re-appraisal project at Lake Kampeska is nearing completion with approximately 35 cards to finish. The Equalization office is also working on building permits and transfers with ratio studies to follow.
Register of Deeds, Ann Rasmussen, provided the Board with her monthly statement of fees for the month ending October 31st, 2009. Collections totaled $21,118.50, with $1,770.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2009, all present voted aye; motion carried.

Cash on hand	$	10,111.27
Checks in Treasurer possess less than 3 days	$	1,048,492.86
Cash Items	$	201.00
TOTAL CASH ASSETS ON HAND	$	1,058,805.13
RECONCILED CHECKING		

Great Western Bank Checking	$	2,322.51
Great Western Bank Checking (Memorial Park)	$	11,931.58
Reliabank Dakota	$	9,772,711.25
INVESTMENTS		
SD Public Funds Investment	$	6,960.51
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,400,000.00
Great Western Bank	$	1,800,000.00
Home Federal Bank	$	1,400,000.00
Peoples State Bank	$	200,000.00
Reliabank	$	800,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	17,452,730.98
General Ledger Cash Balance by Funds:		
General	$	6,485,405.52
General restricted cash	$	500,000.00
Sp. Revenue	$	2,540,131.85
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	718.89
Trust & Agency	$	7,916,062.87
(schools 6,197,105.89, townships 93,033.33; city/towns 1,299,826.32)		
TOTAL GENERAL LEDGER CASH	$	17,452,730.98

CLAIMS APPROVED

Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 107.87 Sup, Active Data Systems, Inc 1469.00 Sup, Alltel 78.08 Util, Alltel 21.85 Util, Alltel 94.21 Util, Alltel 111.05 Util, Alltel 67.86 Util, Alltel 103.45 Util, Alltel 60.30 Util, Alltel 111.05 Util, Dennis J Anderson 750.00 Sup, Austin Law Offices 82.00 Prof Svc, Beadle Co Sheriff 130.00 Pries Care, Best Business Products 264.95 Rent, Faith Boughton 53.70 Jury, Boys & Girls Club 833.33 Pymt, Burghardt Amateur Center 150.00 Rep, Burns Law Office 4788.40 Prof Svc, Butler Machinery 283.45 Sup, Michael Butts 51.48 Jury, California Contractors Supplies 79.90 Sup, Carquest Auto Parts 0.99 Rep, Cartney Bearing & Supply 19.88 Rep, Cashway Lumber Inc. 189.44 Sup, Cass-Clay Creamery 981.00 Sup, Center For Education & 124.95 Sup, Century Business Products 42.00 Maint, C E T Fire Pumps Mfg Inc 4745.00 Eqp, Clark Co Em 35.20 Trav, Codington Clark Electric 25.00 Util, Codington Clark Equipment 117.53 Sup, Codington Co Clerk Of Courts 650.00 Refund, Codington Co Extension Svc 490.00 Rent, Codington County Highway Dept. 28851.27 Sup/Rep, Codington Co Sheriff's Office 332.70 Prof Svc, Codington County Treasurer 1.00 Sup, Denise Cody 15.00 Prof Svc, Cole Papers, Inc. 2188.68 Sup, Connecting Point Computer Cent 1320.00 Maint, Doug Cook 12.00 Trav, John Cormier 50.74 Jury, Coteau Shopper 158.15 Publ, County Fair Foods 46.65 Sup, Crawford Funeral Chapel 4900.00 Prof Svc, Credit Bureau Of Watertown Inc 968.18 Pymt, Crescent Electric Supply Co. 12.70 Sup, Culligan Water Conditioning 84.00 Sup, Dakota Fluid Power 77.36 Sup, Dallas Hanson Construction Inc 6642.00 Prof Svc, Deuel County Highway 89.76 Maint, Christine Dewall 50.74 Jury, Donna Dietrich, Chairman 115.15 Prof Svc, Doug's Anchor Marine 101.49 Sup, The Earthgrains Company 514.50 Sup, East Dakota Water Development 17116.78 October Apportionment, Emblem Enterprises Inc 424.10 Sup, EMC Insurance Companies 3097.64 Pymt, Engelstad Electric Co. 152.80 Rep, Farnams Genuine Parts 582.75 Sup, Fastenal Company 26.71 Sup, First District Assn Of LCL Gov 30691.85 Pymt, First District Assn Of LCL Gov 6000.00 Pymt, Flint Hills Resources 8296.60 Sup, Town Of Florence 124.00 Pymt, FSH Communications 120.00 Util, G4s Justice Services Inc 63.28 Sup, Gary's Gun Shop 361.98 Sup, GCR Tire Center 546.00 Sup, Genoa Healthcare/Watertown 129.89

Pris Meds, Grainger 98.76 Sup, Grant Co Auditor 102.88 Prof Svc, Green, Schulz, Roby, Etal 344.40 Prof Svc, Hedahls Parts Plus 33.38 Sup, Town Of Henry 141.00 Pymt, Hillyard Floor Care Supply 354.02 Sup, Hindman Electric 47.32 Rep, Denise Hoff 52.22 Jury, Human Service Agency 537.50 Pymt, Glacial Lakes Humane Society 220.00 Pymt, HyVee #1871 Accts Receivable 46.12 Sup, HyVee #1871 Accts Receivable 1781.12 Sup, HyVee #1871 Accts Receivable 268.75 Sup, HyVee Pharmacy 587.97 Sup, Interlakes Community Action 412.25 Pymt, Interstate All Battery Center 234.91 Sup, David Janssen 64.80 Jury, Jefferson Partners LP 50.00 Trav, Johnson Controls, Inc. 300.00 Rep, Jurgens Printing 560.00 Sup, Jurgens Printing 932.00 Sup, Joann Keller 52.96 Jury, Ken Macks Landscaping/Lawn IRR 175.00 Maint, Kimball Midwest 188.42 Sup, Joan Kittelson 15.00 Prof Svc, Knology 566.69 Util, Knology 49.95 Util, Myrdette R Kramer 20.00 Witn, Town Of Kranzburg 86.00 Pymt, Todd Landmark 108.00 Trav, Chuck Langner 610.55 Trav, Lawson Products 165.34 Sup, Karen Layher 49.50 Trav, Lewis & Clark Bhs 568.00 Prof Svc, Jodi Loehrer 358.72 Trav, Lutheran Social Service 689.20 Prof Svc, M & T Fire And Safety 75.00 Sup, Macksteel Warehouse, Inc. 365.21 Sup, Mac's Inc. 29.45 Sup, Mahowald's 162.92 Sup, Mark's Auto 140.73 Rep, Marsh-Seabury & Smith 320.00 Sup, Marshall & Swift 2492.88 Sup, F.J. McLaughlin Company 4310.59 Sup, Menards 10.93 Sup, Menards 279.06 Sup, Midcontinent Communications 55.00 Util, Mikelson Law Office 41.00 Prof Svc, Milbank Communications 404.46 Sup, K. M. 71.70 Witn, Moe Oil Company 1475.45 Sup, Calvin Mueller 38.70 Witn, Municipal Utilities 11849.87 Util, Muth Electric 185.22 Rep, National Sheriffs Association 178.00 Sup, Newman Traffic Signs 521.98 Sup, Patrick Nogelmeier 75.00 Prof Svc, Northwestern Energy 125.82 Util, Office Systems, Inc. 2772.05 Sup, Ottertail Power Co. 32.11 Util, Jim Pearson 67.10 Trav, Pennington County Jail 520.65 Trav, Cindy Pepper 20.00 Witn, Pub 0112 222.01 Util, Tate Pope 20.00 Witn, Postmaster 44.00 Sup, Postmaster 44.00 Sup, Prairie Lakes Health Care Cent 2607.00 Sup, Print 'Em Now 302.50 Sup, Print 'Em Now 327.00 Sup, Pro-Tec Roofing & Sheet Metal 106.12 Rep, Professional Mailing & Market. 3087.08 Sup, Qwest 82.00 Util, Qwest 737.78 Util, Qwest 15.44 Util, Redlinger Bros. 10800.00 Rep, Redlinger Bros. 64.00 Rep, Vicki Rehder 52.96 Jury, Rising Star Web 155.40 Util, Don Rowland 1000.00 Prof Svc, Runnings 92.28 Rep, Dawn Russell 2034.40 Prof Svc, Melissa Russell 20.00 Witn, Safety Benefits Inc 55.00 Trav, Safety Benefits Inc 55.00 Trav, Terrance Satterlee 1500.00 Pymt, Donna Schoenbeck 20.00 Witn, Ross K Schulte DDS Pc 249.00 Pris Care, SD Department Of Revenue 1050.00 Sup, S.D. Dept. Of Transportation 5811.62 Rep, S.D. Federal Property 94.50 Sup, SD Sheriffs' Association 75.00 Sup, SD State Treasurer 176106.31 November Remittance, SDACC 9652.12 Pymt, SDSU Stores 634.50 Sup, Sherman Canvas 8.48 Rep, Sherwin Williams 57.83 Maint, Sioux Valley Coop 130.70 Sup, Sioux Valley Coop 102.29 Sup, Sioux Valley Coop 46.13 Sup, Sioux Valley Coop 228.80 Sup, Sioux Valley Coop 38.07 Sup, Sioux Valley Coop 97.29 Sup, Sioux Valley Coop 2842.36 Sup, Sioux Valley Coop 1964.85 Sup, Marion Snell 54.44 Jury, South Shore Gazette 728.71 Publ, Town Of South Shore 187.00 Pymt, Town Of South Shore 74.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 201.93 Util, Sprint 94.49 Util, Star Laundry 82.22 Sup, Star Laundry 27.89 Sup, Streicher's 693.75 Sup, Sturdevant's Auto Parts 747.99 Rep, Deb Sundem 317.35 Trav, Sutton Law Office Pc 10678.51 Prof Svc, Technicolor Screen Printing 219.50 Sup, Titan Machinery 55.71 Rep, Toshiba 3236.00 Eqp, Toshiba Financial Services 625.25 Rent, Uptowne Cleaners 20.44 Maint, Us Foodservice Inc 6291.16 Sup, Verizon Wireless 60.30 Util, Visa - C/O Great Western Bank 240.47 Sup, Visa - C/O Great Western Bank 228.56 Util, Visa - C/O Great Western Bank 502.34 Trav, Visa - C/O Great Western Bank 111.84 Sup, Town Of Wallace 57.00 Pymt, Walmart Community 144.41 Sup, Watertown City Finance Office 23002.00 Pymt, City Of Watertown 523.71 Pymt, Watertown Public Opinion 1366.10 Publ, Watertown Tire Center, Inc. 27.50 Rep, Weismantel Rent-All 1400.00 Sup, Westside Animal Clinic Pc 264.37 Sup, Williams Carpet One 2233.90 Maint, Watertown Police Department 90.53 Sup, Watertown Regional Landfill 1.60 Maint, Watertown Regional Landfill 1.80 Sup, WW Tire Service Inc 20.00 Sup,

WW Tire Service Inc 1461.30 Sup, Xerox Corporation 256.10 Sup, Yankton Co. Sheriff 50.00 Trav, Zep Sales & Service 554.20 Sup.

VARIOUS MEETINGS

The Board noted the following: The regular weekly meeting of the Codington County Commissioners will not be held on November 17th; the Board will attend the quarterly meeting of the Sioux Valley Commissioners Association on November 16th at the Codington County Extension Center Complex beginning at 12:00 noon; and the Board will attend an appreciation dinner at the VFW in Watertown at 11:00 a.m. today.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Brinkman, to approve an automatic budget supplement in the amount of $1,000.00 to the Emergency Management expenditure budget with POD grant funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Thomas, second by Larson, to approve the following travel requests; all present voted aye; motion carried: Sheriff, Toby Wishard, Law Enforcement and Coordination Committee Conference; and Deputy Sheriff, Jeremy Wellnitz, SWAT Supervision and Command Training.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:32 a.m., to discuss personnel issues and union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:24 a.m., no action was taken. Human Resource Director, Terry Satterlee and Highway Supt., Rick Small, were present at varying times for executive session.

DRAINAGE DISCUSSION

LeRoy Bergan, Eden Township Chairman, met with the Board to discuss a request to drain in Eden Township. Mr. Bergan questioned who has the authority to grant a drainage request and what procedures need to followed. The Board noted a County drainage ordinance is still in the "discussion" and "planning" stages.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 10:45 a.m., until 9:00 a.m., Tuesday, November 24th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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November 10, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 24th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of November 10th, 2009**
4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
5. **Action to declare a light bar surplus to be transferred from the Sheriff's Office to the South Shore Fire Dept.**
6. **Discussion/possible action to declare two Sheriff's Office vehicles surplus to be traded for a used vehicle for the Civil Process Server**
7. **Action to approve payroll claims for payment**
8. **Action to approve waiver of volume cap allocation for recovery zone bonds**
9. **Note Thanksgiving Holiday closing**
10. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
11. **Action to approve travel requests**
    a. **Deputy Richter, Defensive Tactics Instructor Training**
12. **Action to approve personnel changes**
13. **Action to enter into executive session**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 1st, 2009**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 24, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 24th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, and Larson; absent Brinkman; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of November 10th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, reported on the following items: a flu shot clinic will be held at Jefferson Elementary today beginning at 5:00 p.m.; the next LEPC meeting is scheduled for December 1st at 12:00 p.m. at Pizza Ranch; and the Search and Rescue team will be recognized by the City of Watertown, at the council meeting on December 7th, for their efforts in a successful open water rescue on November 4th on Lake Pelican. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of October, 2009: 45.71 average daily inmate population; 202 bookings; $5,617.50 collected in work release; $5,412.39 collected in out of county prisoner contracts; $2,939.00 collected in fees for the 24/7 program, with 44 individuals testing twice daily and 28 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 301 sets of civil papers served; 287 calls for service; 12 accidents investigated; 84 arrest warrants; and 12 transports, for a total 3,356 miles traveled. Sheriff Wishard reported the basement floor in the area previously know as the "Library Area" of the Detention Center is finished and will be complete after a shower fixture is installed. Redlinger Bros. will begin the other plumbing portion of the project in the near future.

SUPRLUS EQUIPMENT
Motion by Thomas, second by Larson, to declare the following Sheriff's Office equipment surplus, to be donated to the South Shore Fire Dept.; all present voted aye; motion carried: MX Strikeforce lightbar,
s/n LL0092935.

SHERIFF'S OFFICE VEHICLES
Motion by Thomas, second by Larson, to declare the following Sheriff's vehicles surplus, to be traded for a used vehicle to be utilized by the Civil Process Server in the Sheriff's Office; all present voted aye; motion carried: GEN01290, 1998 Ford Crown Victoria,
s/n 2FAF071WS2X174654 and GEN01053, 2003 Ford Crown Victoria,
s/n 2FAF074W83X120481. Motion by Thomas, second by Larson, authorize the purchase of a used vehicle for the Sheriff's Office at a cost of approximately $5,000.00 after previously listed trade ins; all present voted aye; motion carried.

SALARY CLAIMS
Motion by Larson, second by Johnson, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,354.93 total salaries. Auditor: 16,822.52 total salaries. Co. Treasurer: 23,054.74 total salaries. States Attorney: 23,009.51 total salaries; Ruth Swenson 960.74 part time. Gov. Buildings: 14,706.09 total salaries; Cindy Dargatz 721.70 part time. Dir. Equalization: 32,090.17 total salaries; Jamie Monson 1,344.52 step increase; Paula Block 253.96

part time temporary appr. assistant; Brian Hosmer 942.41 part time temporary assistant. Reg. of Deeds: 16,134.00 total salaries. Veterans Service: 7,796.06 total salaries. Sheriff: 52,835.48 total salaries; Jack Weber 289.54 part time & meals; Chuck Carbonneau 677.30 part time & meals; Janelle Nygaard 825.90 part time. Co. Jail: 65,456.45 total salaries; Dave Curtis 831.34 part time jailer, part time deputy; Donna Weber 213.58 part time matron &meals. Care of the Poor: 3,746.52 total salaries; Julie Radach 212.13 part time. Co. Nurse: 3,501.11 total salaries. Ag. Bldg.: 7,339.45 total salaries. Co. Extension: 7,281.78 total salaries; Chuck Langner 16.62 meals; Deb Sundem 8.31 meals; Jodi Loehrer 16.62 meals; Betty Glosimodt 28.37 meeting & mileage; Phil Tesch 74.34 meeting & mileage. Weed Control: 7,469.58 total salaries. Planning Board: 428.68 total salaries. Road & Bridge: 72,201.00 total salaries. Emergency Management: 9,548.96 total salaries. Crime Victim: 4,915.68 total salaries. W.I.C.: 3,574.36 total salaries; Deb Hartle 1,888.05 step increase. Total: 381,267.07. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,781.36; S.D. Retirement 305.22 spouse option; S.D. Supplemental Retire. 2,945.00 suppl. retire.; Dakotacare 66,665.30 ins.; Standard Insurance Company 532.90 life ins.; Delta Dental 4,677.98 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,492.81 ins.; U.M.B. Bank 1,897.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 121.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 8,930.37 employee payments; Cod. Co. Treasurer 31,025.00 employee monthly draw; New York Life 57.75 ins.; Gen. Drivers & Helpers Union 401.00 employee union dues; Reliabank Dakota 21,219.02 federal withholding; Reliabank Dakota 41,036.94 social security; AAA Collections 643.60 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 181.69 garnishment.

RECOVERY ZONE BONDS

Motion by Larson, second by Thomas, to delay action to waive the County's allocation for recovery zone bonds; all present voted aye; motion carried.

THANKSGIVING HOLIDAY

The Board noted the Courthouse and all County offices will be closed on Thursday and Friday, November 26th & 27th, in observance of the Thanksgiving Holiday, per adopted policy.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Johnson, to approve an automatic budget supplement to the Emergency Management expenditure budget, for POD grant expenses, in the amount of $3,003.37; all present voted aye; motion carried.

TRAVEL

Motion by Thomas, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Deputy Sheriff, Brian Richter, Defensive Tactics Instructor Training, in Pierre and Emergency Management Director, Jim Sutton, State Emergency Management Meeting, in Chamberlain.

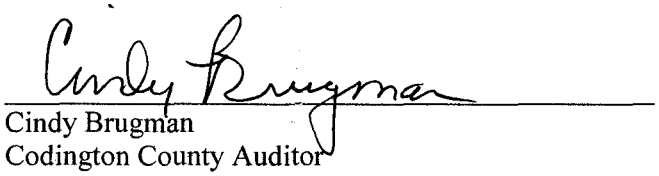
DRAINAGE ORDINANCE

The Board briefly discussed a copy of a draft drainage ordinance which is being considered by Clark County. The Board will discuss this topic again on December 1st.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Johnson, to adjourn at 9:36 a.m., until 9:00 a.m., Tuesday, December 1st, 2009; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

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November 24, 2009

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 1st, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of November 24th, 2009**

4. **9:00 a.m., Public hearing and action to approve renewal of 2010 County liquor licenses**
   a. **Cloud 9 Golf Course**
   b. **Dakota Sioux Casino**
   c. **The Rooster Bar**
   d. **Southfork Lounge**

5. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**

6. **Discussion regarding a drainage ordinance**

7. **Action to approve abatements and refunds**
   a. **Joy Ranch of Lutherans Outdoors in SD**
   b. **Justin Buhler**

8. **Action to approve equipment purchase for the Auditor's Office**

9. **Action to authorize safety elevator tests**
   a. **Five year full load safety test on Courthouse Elevator $2,500.00**
   b. **Annual pressure-relief valve, no load test on Detention Center Elevator $350.00**

10. **Action to add "Anytime Fitness" to the employee's recreation/fitness program**

11. **Discussion regarding additional Domestic Abuse funding**

12. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

13. **Action to approve travel request**

14. **Action to approve personnel changes**

15. **Action to enter into executive session**

16. **Open**

17. **Old Business**

18. **New Business**

19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 8th, 2009**

December 1, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 1st, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of November 24th, 2009, as presented by the Auditor, all present voted aye; motion carried.

2010 LIQUOR LICENSE RENEWAL HEARING
This being the time and place advertised for a public hearing to renew the 2010 Codington County Liquor License applications, Chairman Marquardt, asked for a motion on the following advertised renewals:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality: Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; David Bludorn, d.b.a. The Rooster Bar; W.J. Schmitt Enterprise, d.b.a. Southfork Lounge; Cloud 9 Golf Course, Inc.

ON SALE WINE:

Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino

Motion by Brinkman, second by Larson, to approve the 2010 Liquor License applications as advertised. Chairman Marquardt asked for comments from those present for this hearing. No persons who were present offered comments. Upon vote of Commissioner Brinkman's motion, all present voted aye; motion carried.

MONTHLY REPORTS
Weed Supervisor, Doug Cook, reported on the following: the well has needed attention as the sand point has rusted off; attending a district meeting in Sisseton; and an upcoming State meeting in February. **Veterans Service Officer, Al Janzen,** reported 13 trips with 41 riders in the month of November. The Veterans Service Officer noted his office would be closed on Thursday, December 3rd, from 9:30 until 3:15 to allow staff to attend a mini conference/training at the VFW in Watertown. **Welfare Director, Sarah Elbert,** submitted the following statistics for the time period November 3rd through December 1st, 2009: 16 applications; with 0 approved for County assistance; 10 FEMA or CBSG-ARRA; 4 denials; 4 pending or referred; and 0 new clients approved. Total Assistance: $2,432.00 for 1 burial; 2 active medical cases, and 10 medical applications pending decision. Total Credits: not available at this time. **Community Health Nurse, Karla Moes,** submitted a written report covering the following items: November flu clinics; WIC appointments; and day to day activities.

VIETNAM VETERANS
Veterans Service Officer, Al Janzen, requested authorization to start the process to bring the Vietnam Veterans Memorial Moving Wall to Watertown in September 2010. Mr. Janzen also requested authorization to plan a re-dedication of the Vietnam Veterans Memorial, located on the grounds of the Courthouse, during the same week in September when the Moving Wall would be

in Watertown if approved. Mr. Janzen noted he was approached by Vietnam Veterans on Veterans Day with these requested events. Motion by Brinkman, second by Thomas, to authorize the Veterans Service Officer to begin the process for the two aforementioned events; all present voted aye; motion carried.

DRAINAGE

The Board held a lengthy discussion with Zoning Officer, Luke Muller, regarding a possible drainage ordinance for Codington County. Arlen Boehnke, Graceland Township Clerk, was also present to discuss a Township road that had been repaired, raised up, and is now again under water due to a farming operation in close proximity to the road. Commissioners Marquardt and Thomas will meet with the States Attorney to determine what current statute allows the County in regard to drainage requests.

WATER ISSUE CORRESPONDENCE

The Board noted correspondence from Attorney, Robert Wagner, representing property owner Stanley Spurrell, regarding a drainage problem on Mr. Spurrell's property. The Board noted the correspondence indicated Mr. Spurrell will individually take steps to halt the "unnatural" drainage.

ABATEMENTS/REFUNDS

Motion by Brinkman, second by Larson, to approve the following abatement/refund request; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried: Record #3763; Joy Ranch of Lutherans Outdoors in SD; property is exempt from tax; taxes due in 2009, abatement amount $948.00, refund amount $987.34 (interest included); approved by Director of Equalization, Shawna Constant. Motion by Larson, second by Brinkman, to approve the following abatement/refund request; all present voted aye; motion carried: Record #17472; Justin Buhler; loss occurred due to fire on June 9, 2008; taxes due in 2009, refund amount $92.83; approved by Director of Equalization, Shawna Constant and the City of Watertown.

EQUIPMENT REQUEST

Auditor, Cindy Brugman, requested authorization to replace an older computer in her office. Motion by Larson, second by Brinkman, to approve the Auditor's computer equipment purchase request; all present voted aye; motion carried.

ELEVATOR SAFETY TESTS

Maintenance Supervisor, Milo Ford, requested authorization to proceed with safety elevator tests to be conducted by OTIS Elevator Co. on the elevators in the Courthouse and the Detention Center. OTIS Elevator provided the following quotes for the proposed tests: Five year full load safety test on Courthouse elevator $2,500.00 and Annual pressure-relief valve, no load test on the Detention Center elevator $350.00. Motion by Larson, second by Thomas, to approve the aforementioned elevator tests; all present voted aye; motion carried.

EMPLOYEE RECREATION CENTER PROGRAM

Motion by Larson, second by Brinkman, to include the "Anytime Fitness Center" for employee reimbursement in the County's "Employee Recreation Center Program"; all present voted aye; motion carried.

DOMESTIC ABUSE FUNDING

The Board held a discussion regarding providing additional funding for the Watertown Resource Center in 2009. The Board will discuss this item again on December 22nd.

NACO PRESCRIPTION DRUG PROGRAM

Commissioner Thomas reported 149 persons utilized the NACo Prescription Drug Discount Card Program in Codington County in the month of October with a realized savings of $2,982.40.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session at 10:43 a.m., to discuss union contract negotiations and personnel; all present voted aye; motion carried. The Board returned to regular session at 11:45 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Brinkman, second by Larson, to adjourn at 11:45 a.m., until 9:00 a.m., Tuesday, December 8th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 8th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of December 1st, 2009**
4. **9:00 a.m., Discussion with Larry Bergh regarding water rights**
5. **Monthly reports**
   a. **Auditor** Adv tax, election wkshop, budgets,
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
6. **Action to cancel uncollectible mobile home property taxes**
7. **Action to approve the Auditor's monthly account with the Treasurer**
8. **Action to approve claims for payment**
9. **Action to approve equipment purchase, GPS units, for Search and Rescue**
10. **Action to approve equipment purchase, computer, for the States Attorney**
11. **Action to increase compensation for special Deputy States Attorney**
12. **Action to supplement budgets with Commissioners Contingency funds**
    a. **Public Defender budget** 8,300.00
    b. **WIC budget** 3,900.00
13. **Drainage ordinance discussion**
14. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
15. **Action to approve travel request**
16. **Action to approve personnel changes**
17. **Action to enter into executive session**
18. **Open**
19. **Old Business**
20. **New Business**
21. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 15th, 2009**

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December 8, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 8th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman, and Larson; Johnson absent; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of December 1st, 2009, as presented by the Auditor, all present voted aye; motion carried.

WATER DRAINAGE RIGHTS
Property owner, Larry Bergh, met with the Board to discuss a landowner who has installed drain tile on property adjacent to Mr. Bergh's property, in Eden Township, resulting in flooding on Mr. Bergh's property. Mr. Bergh urged the Board to adopt a "tough" drainage ordinance.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on advance tax preparations; a recently attended election workshop; and monitoring year end budget balances. **Director of Equalization, Shawna Constant,** reported on the progress of transfers and sales; year end deadlines; Lake Kampeska re-appraisal; and building permits, splits, merges and new plats. The Director of Equalization noted 132 hours of comp time has been accumulated by her employees in this last month, one of the busiest months of the year for the Director of Equalization office, and more comp time accumulation is anticipated before the end of the year. **Register of Deeds, Ann Rasmussen,** reported her office has gone live with the Clerk Track and File Director software programs which the Board previously authorized her to purchase. The Register of Deeds provided the Board with her monthly statement of fees for the month ending November 30th, 2009. Collections totaled $17,147.00, with $1,550.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. **Treasurer, Carol Maloney,** reported her office has compiled a tax certificate listing which will be published the week of December 14th; a tax sale will be held on the 21st of December; a delinquent mobile home listing has been compiled; and office staff will work on updates to the tax billing file before tax notices, payable in 2010, are generated. The Treasurer noted this is the first year that commercial licensing has pushed away from the month of December.

DIRECTOR OF EQUALIZATION STAFFING
Director of Equalization, Shawna Constant, requested authorization to hire an additional full time appraiser to meet the workload in her office. Motion by Larson, second by Thomas, to authorize the Director of Equalization to promote a temporary employee to a full time appraiser position effective December 15th, 2009; all present voted aye; motion carried.

UNCOLLECTIBLE MOBILE HOME PROPERTY TAX
Treasurer, Carol Maloney, presented the Board with a list of mobile homes, with property taxes determined to be uncollectible. The Treasurer requested that the Board take action to declare the property tax on these mobile homes uncollectible. Motion by Thomas, second by Larson, to declare the following property taxes as uncollectible and to authorize the Auditor to cancel such tax; all present voted aye; motion carried.

Tax Notice	Record #	Amount
2009-2-294	300414	$ 11.46
2009-2-289	301302	$ 36.98
2008-2-330	301006	$ 91.39
2009-2-293	301006	$ 9.93
2007-2-305	301517	$ 35.99
2008-2-299	301517	$ 15.60
2007-1-3614	13769	$ 48.05
2008-1-13626	13769	$ 40.95
2009-1-3648	13769	$ 39.73

AUDITORS ACCOUNT

Motion by Brinkman, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November 2009, all present voted aye; motion carried.

Cash on hand	$	9,435.03
Checks in Treasurer possess		
less than 3 days	$	214,115.23
Cash Items	$	220.00
TOTAL CASH ASSETS ON HAND	$	223,770.26
RECONCILED CHECKING		
Great Western Bank Checking	$	2,323.18
Great Western Bank Checking (Memorial Park)	$	11,921.58
Reliabank Dakota	$	4,155,247.74
INVESTMENTS		
SD Public Funds Investment	$	6,960.90
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,400,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	2,200,000.00
Home Federal Bank	$	1,200,000.00
Peoples State Bank	$	
Reliabank	$	800,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	11,200,223.66
General Ledger Cash Balance by Funds:		
General	$	6,476,143.51
General restricted cash	$	500,000.00
Sp. Revenue	$	2,485,443.17
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	719.01
Trust & Agency	$	1,727,506.12
(schools 1,212,761.12, townships 39,042.11; city/towns 188,187.30)		
TOTAL GENERAL LEDGER CASH	$	11,200,223.66

CLAIMS

Motion by Larson, second by Thomas, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 37.51 Sup, Active Heating 3124.50 Rep, Marciea L Allen 20.00 Witn, Alltel 78.08 Util, Alltel 67.86 Util, Alltel 94.21 Util, The American Law Institute 102.08 Sup, Batteries Unlimited 152.00 Rep, Roger Benthin 238.50 Rep, Best

Business Products 264.95 Pymt, Best Business Products 145.45 Pymt, Best Western Ramkota Hotel 515.94 Trav, Boundtree Medical Loc 588.30 Sup, Boys & Girls Club 833.33 Pymt, Bratland Law 2712.80 Prof Svc, Brian's Glass & Door, Inc. 335.00 Rep, Brown Clinic - Main 140.00 Sup, Cindy Brugman 99.80 Trav, Daniel Bundy 20.00 Witn, Burns Law Office 2755.80 Prof Svc, Carquest Auto Parts 3.51 Sup, Carquest Auto Parts 4.99 Rep, Cartney Bearing & Supply 35.97 Rep, Cass-Clay Creamery 1126.00 Sup, Cedar Shore 81.95 Trav, Century Business Products 42.00 Maint, City Of Watertown 441.17 Pymt, Clark County Em 35.20 Pymt, Codington Clark Electric 25.00 Util, Codington County Treasurer 8.50 Sup, Codington Co Weed & Pest 506.22 Pymt, Codington Co Weed Board 902.76 Maint, Codington Co Ag Building 219.35 Pymt, Cole Papers, Inc. 2566.85 Sup, Connecting Point Computer Cent 126.00 Sup, Connecting Point Computer Cent 602.92 Prof Svc, Contech Construction Products 268.00 Sup, Contech Construction Products 5963.70 Sup, County Fair Foods 138.02 Sup, Crawford Funeral Chapel 2432.00 Prof Svc, Credit Bureau Of Watertown Inc 1044.78 Pymt, Crescent Electric Supply Co. 139.66 Sup, Culligan Water Conditioning 132.00 Sup, Dakota Catering 495.00 Sup, Dakotacare 998.36 Pymt, Stephanie Davis 20.00 Witn, Day County Em 100.00 Eqp, Decatsro Law Office 4575.99 Prof Svc, Dept Of Legislative Audit 18150.00 Prof Svc, Deuel County Highway 89.76 Maint, Lori Deutsch 110.00 Trav, Donna Dietrich, Chairman 379.68 Prof Svc, Doug's Anchor Marine 8.75 Sup, The Earthgrains Company 525.57 Sup, East Dakota Water Development 3108.23 November Apportionment, Kimberly Eide 48.60 Witn, Elite Signs & Graphix LLC 564.00 Sup, Emblem Enterprises Inc 68.82 Sup, EMC Insurance Companies 3097.64 Pymt, Engelstad Electric Co. 693.26 Rep, Farnams Genuine Parts 532.44 Sup, First District Assn Of LCL Gov 4690.70 Pymt, Flint Hills Resources 132.00 Rep, Floors & More 745.00 Sup, Milo Ford 310.51 Trav, Fox, Youngberg & Lewno, P.C. 127.56 Prof Svc, Freeway Automotive 240.62 Rep, Darcy Frost 20.00 Witn, GCR Tire Center 650.20 Sup, Gilbarco Inc 175.00 Rep, Glass Products Inc. 4920.83 Rep, Becky Goens 40.59 Trav, Ashley Goodwin 20.00 Witn, Grainger 416.28 Sup, Gunderson Law Office 375.76 Prof Svc, Sarah Hanks 440.00 Rfnd, Hartwig Heating 450.00 Rep, Elizabeth Herman 20.00 Witn, Cal Hillesland 20.00 Witn, Larry Howard 106.00 Rep, Human Service Agency 14031.00 Pymt, Glacial Lakes Humane Society 720.00 Pymt, Hurkes Implement Co. 111.74 Rep, HyVee #1871 Accts Receivable 15.98 Sup, HyVee #1871 Accts Receivable 64.10 Sup, HyVee #1871 Accts Receivable 26.00 Sup, HyVee Pharmacy 249.21 Pris Meds, Inclusion Solutions LLC 10339.00 Sup, Interlakes Community Action 412.25 Pymt, Jeff's Vacuum Center 21.95 Sup, Jurgens Printing 22.50 Sup, Kabeiseman & Pollard 252.00 Prof Svc, Knology 70.00 Util, Knology 49.95 Util, Knology 494.32 Util, Nelva Kooistra 60.00 Prof Svc, Sheri Koska 20.00 Witn, Todd Landmark 108.00 Pymt, Chuck Langner 788.90 Trav, J.H. Larson Electrical Co. 19.23 Rep, Karen Layher 49.50 Pymt, Lewis & Clark Bhs 142.00 Prof Svc, Lincoln Co Sheriff 45.64 Prof Svc, Lincoln Co Treasurer 429.77 Prof Svc, Jodi Loehrer 190.50 Trav, Mac's Inc. 35.11 Sup, Mac's Inc. 288.10 Sup, Mahowald's 32.10 Sup, Mahowald's 169.87 Sup, The Maintenance Shop 863.00 Sup, Manatron 9044.71 Maint, Mark's Auto 391.28 Rep, Marshall Co Em 2655.96 Eqp, Pat McClemans 20.00 Witn, Menards 16.76 Sup, Menards 76.77 Sup, Metro Fire 204.25 Eqp, Midcontinent Communications 55.00 Util, Milbank Communications 968.00 Sup, Moe Oil Company 513.15 Sup, James Mosser 350.00 Refnd, Municipal Utilities 11621.65 Util, Newman Traffic Signs 70.05 Sup, Donald Nogelmeier 100.00 Rep, Northwestern Energy 263.42 Util, Office Peeps, Inc. 82.00 Sup, Office Peeps, Inc. 5498.09 Sup, Ottertail Power Co. 33.54 Util, Matthew Paulson 20.00 Witn, Jim Pearson 67.10 Pymt, Pennington County Jail 630.05 Trav, Pheasantland Industries 174.54 Sup, Plastic Works 585.00 Rep, PMB 0112 234.32 Util, Postmaster 110.00 Rent, Prairie Lakes Health Care Cent 2617.00 Sup, Prairie Lakes Health Care Cent 145.56 Pris Care, Print 'Em Now 85.00 Sup, Professional Mailing & Market. 3028.65 Sup, Queen Of Peace Health Services 60.50 Rep, Qwest 82.00 Util, Qwest 742.95 Util, Qwest 15.44 Util, Ray O'Herron Co Inc 962.37 Sup, Redlinger Bros. 6533.90 Rep, Rachel Redwing 20.00 Witn, Redwood Biotech 150.71 Sup, Cathryn Rehfuss 60.00 Prof Svc, Reserve Account 2500.00 Sup, Runnings 119.99 Rep, Dawn Russell 32.60 Prof

Svc, Sanford Clinic 8003.60 Pris Care, Sanford Laboratories 71.28 Pris Care, Terrance Satterlee 1500.00 Prof Svc, Lorie Schmidt 50.00 Trav, Schrader's 160.00 Sup, Ross K Schulte Dads Pc 621.00 Pris Care, SD Department Of Revenue 907.00 Sup, SD Highway Supt Assn 195.00 Trav, SD Risk Pool 1642.02 Indg Ins, SD State Treasurer 204482.02 December Remittance, SDAAO 275.00 Dues, SDML Workers Compensation Fund 31942.99 Pymt, SDML Workers Compensation Fund 38565.01 Pymt, Sherwin Williams 24.19 Sup, Simplex Grinnell 496.00 Rep, Sioux Valley Coop 379.35 Sup, Sioux Valley Coop 107.86 Sup, Sioux Valley Coop 11685.70 Sup, Sioux Valley Coop 207.27 Sup, Sleuth Software 625.00 Maint, Rick Small 43.00 Trav, South Shore Gazette 594.87 Publ, Spears Law Office 4353.90 Prof Svc, Sprint 211.50 Util, Star Laundry 41.11 Sup, Star Laundry 19.40 Sup, The State Bar Of South Dakota 415.00 Dues, Jan Steele 119.00 Trav, Chantel Stockton 20.00 Witn, Connie Stoebner 4.40 Prof Svc, Streicher's 913.99 Sup, Sturdevant's Auto Parts 29.99 Rep, Sturdevant's Auto Parts 90.99 Sup, Deb Sundem 161.70 Trav, Sutton Law Office Pc 10422.97 Prof Svc, Royce Swearingen 20.00 Witn, Technicolor Screen Printing 7.00 Sup, Jack Thomas 12.89 Sup, Thurman Law Office 179.86 Prof Svc, Titan Machinery 334.01 Rep, Toshiba Financial Services 319.11 Rent, Trav's Outfitter Inc 1402.76 Sup, Trav's Outfitter Inc 63.00 Sup, Ultramax 232.00 Sup, Unv Of Illinois 21.50 Sup, Us Foodservice Inc 6178.93 Sup, Michael Vener MD Pc 373.40 Pris Care, Verizon Wireless 59.95 Util, Visa - C/O Great Western Bank 164.93 Sup, Visa - C/O Great Western Bank 412.41 Sup, Visa - C/O Great Western Bank 432.83 Sup, Visa - C/O Great Western Bank 108.86 Trav, Visa - C/O Great Western Bank 287.60 Sup, Walmart Community 22.65 Sup, Walmart Community 246.99 Sup, Watertown Ford 64.37 Rep, Watertown Ford 28.30 Rep, Watertown Lawn & Garden 500.00 Rep, Watertown Public Opinion 829.82 Publ, Watertown Tire Center, Inc. 152.96 Sup, West Payment Center 61.00 Sup, Westside Animal Clinic Pc 17.69 Prof Svc, Wheelco 23.25 Rep, Watertown Police Department 28.83 Sup, Toby Wishard 128.59 Sup, WW Tire Service Inc 194.85 Rep, WW Tire Service Inc 1521.00 Sup, Yankton Co Treasurer 207.50 Prof Svc, Yankton Co. Sheriff 25.00 Trav, Youth Services International 870.00 Prof Svc, Zep Sales & Service 176.85 Sup,

EQUIPMENT REQUESTS

Motion by Larson, second by Brinkman, to authorize the purchase of 6 hand held GPS units for use by the Codington County Search and Rescue team as requested by Emergency Management Director, Jim Sutton, approximate cost $1,800.00; all present voted aye; motion carried. Motion by Brinkman, second by Larson, to authorize the purchase of a lap top computer for the States Attorney's Office, as requested by States Attorney, Dawn Elshere; all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Larson, second by Brinkman, to approve the following Commissioners Contingency budget transfers; all present voted aye; motion carried.

Debit: Commissioners Contingency $12,200.00
Credit: Public Defender $8,300.00
Credit: WIC $3,900.00

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Thomas, second by Brinkman, to approve automatic budget supplements to the General Fund revenue budget and to the Historic Preservation expenditure budget in the amount of $750.00 each and to the Emergency Management revenue and expenditure budgets in the amount of $259.80 each with grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUEST

Motion by Thomas, second by Larson, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director, Jim Sutton; regional flood preparation meeting in Aberdeen.

COMPENSATION FOR DEPUTY STATES ATTORNEYS

States Attorney, Dawn Elshere, requested additional compensation for Deputy States Attorneys, Chad Nelson and Tom Burns, for additional duties during a major criminal case trial. Motion by Thomas, second by Brinkman, to provided an additional $1,500.00 in salary to Chad Nelson in the month of January 2010 and an additional $1,500.00 in compensation to Tom Burns in January, as requested by States Attorney, Dawn Elshere; all present voted aye; motion carried.

DRAINAGE DISCUSSION

The Board held a lengthy discussion regarding the possibility of adopting a drainage ordinance to control draining and water quality in Codington County. Zoning Officer, Luke Muller and Special Deputy States Attorney, Tom Burns, were present for this discussion and presented the Board with options regarding the adoption of a drainage ordinance. Mike William, project coordinator for the Upper Big Sioux River Watershed Project; rural property owners John Johnson and Larry Bergh were also present for this discussion as was Watertown City Councilman, Russ Wilkins and Codington County Highway Supt., Rick Small. These gentlemen were all in favor of Codington County adopting a drainage ordinance. The Board directed Mr. Muller to prepare a draft ordinance, for their review, as soon as possible.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session at 10:53 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 11:31 a.m., no action was taken. Human Resource Director, Terry Satterlee and Highway Supt., Rick Small were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 11:31 a.m., until 9:00 a.m., Tuesday, December 15th, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 15th, 2009

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of December 8th, 2009**
4. **Monthly reports**
   a. **Highway**
   b. **Maintenance**
5. **Action to renew Community Health Services contract with the State of South Dakota**
6. **Action to approve claims for payment**
7. **Action to declare old radio equipment surplus to be traded for new equipment**
8. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
9. **Action to approve travel requests**
10. **Action to approve personnel changes**
    a. **Robert Byer, anniversary step increase**
    b. **Brian Hosmer, new hire**
11. **Action to enter into executive session**
12. **Open**
13. **Old Business**
14. **New Business**
15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 22nd, 2009**

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December 15, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 15th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Thomas, to approve the minutes of December 8th, 2009, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported on the following items: the suspension of graveling due to low temperatures; the replacement of shop lights; two sanders currently in the shop for repairs; and safety clothing for Highway employees.

COMMUNITY HEALTH SERVICES
Motion by Larson, second by Brinkman, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2010 and ending December 31, 2010, in the amount of $12,360.00, as previously budgeted, all present voted aye; motion carried.

SURPLUS RADIO EQUIPMENT
Emergency Management Director, Jim Sutton, met with the Board to discuss the purchase of radios, for the Sheriff and Search and Rescue vehicles, with Homeland Security Grant funds. The company, from which the radios will be purchased, is currently accepting the trade in of old Johnson radios, operational or not, towards the purchase price of the new radios. Motion by Brinkman, second by Thomas, to declare Johnson radios, list to be provided by the Emergency Management Director, surplus to be traded, and to authorize the purchase of new radios as requested by the Emergency Management Director; all present voted aye; motion carried.

CLAIMS APPROVED
Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: Watertown Ford $5,759.00, 2007 Ford Taurus and Codington County Treasurer $10.00, plate reassignment fee.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Larson, to approve an automatic supplement in the amount of $970.89 to the Emergency Management expenditure budget with POD Grant funds; all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Brinkman, second by Thomas, to approve the following personnel change; all present voted aye; motion carried: Brian Hosmer, new hire, Director of Equalization Appraiser I, step 1/$13.11 per hour, effective date December 15, 2009, submitted and approved by Director of Equalization, Shawna Constant. Motion by Thomas, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Robert Byer, Deputy

Maintenance Supervisor, anniversary step increase, from step 5/$15.85 per hour to step 6/2010 hourly wage yet to be determined, effective date January 1, 2010, submitted and approved by Maintenance Supervisor, Milo Ford.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 9:21 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:05 a.m., no action was taken. Human Resource Director, Terry Satterlee and Weed Dept. Supervisor, Doug Cook, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 10:10 a.m., until 9:00 a.m., Tuesday, December 22nd, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 22nd, 2009

No Meeting Lack of Quorum

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of December 15th, 2009**
4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
5. **Action to approve payroll claims**
6. **Action to approve the "Hanson Addition Plat" in Rauville Township**
7. **Action to approve the 2010 and 2011 maintenance agreement renewal with Johnson Controls**
8. **Discussion/action to approve additional funding for the Watertown Resource Center**
9. **Review of draft drainage ordinance**
10. **Action on a request to compromise a County Lien**
11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
12. **Action to approve travel requests**
13. **Action to approve personnel changes**
14. **Action to enter into executive session**
15. **Open**
16. **Old Business**
17. **New Business**
18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 29th, 2009**

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December 22, 2009

The Codington County Commissioners were scheduled to meet in regular session at 9:00 a.m., Tuesday, December 22nd, 2009, in the Codington County Courthouse. Members present were: Marquardt and Larson; absent: Thomas, Johnson, and Brinkman; Chairman Marquardt, presiding. The Board did not hold a formal meeting due to the lack of a quorum.

AGENDA ITEMS

Agenda items, scheduled for December 22nd, 2009, will be re-scheduled for December 29th, 2009.

Dated this 22nd day of December, 2009.

Cindy Brugman

Cindy Brugman
Codington County Auditor

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 29th, 2009

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and request cell phones to be adjusted
3. Action to approve the minutes of December 15th, 2009
4. Monthly reports
   ~~a.~~ Emergency Management
   ~~b.~~ Sheriff
5. Action to approve the installation of a customized jail cell check system, as budgeted for 2010, estimated cost $14,994.45
6. Action to approve the purchase of a Digital Video Recorder unit for the Detention Center, utilizing 24/7 Funds, estimated cost $3,000.00
7. Action to approve payroll claims
8. Action to approve the "Hanson Addition Plat" in Rauville Township
9. Zoning Officer, Luke Muller, Planning and Zoning year end financial report
10. Zoning Officer, Luke Muller, Review Planning and Zoning fee structure
11. Action to approve a contract, with the First District Association of Local Governments, for 2010 Zoning Services
12. Action to approve claims for payment
13. Action to approve budgeted 2009 operating cash transfers 700,000 to R & B Cr. Vict. 1000
14. Action to supplement 2009 budgets with Commissioners Contingency Jail 20,000 Pub Def. 1500 WIC 1000
15. Action to designate surplus cash for future building projects 1,700,000
16. Action to approve the 2010 and ~~2011~~ maintenance agreement renewal with Johnson Controls
17. Discussion/action to approve additional funding for the Watertown Resource Center
18. Review of draft drainage ordinance
19. ~~Action on a request to compromise a County Lien~~
20. ~~Action to approve automatic supplements to budgets w/grant reimbursement funds~~
21. Action to approve travel requests
22. Action to approve personnel changes
    a. Trever Schimmel, new hire, part time correctional officer

23. **Action to enter into executive session**

24. **Open**

25. **Old Business**

26. **New Business**

27. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 5th, 2010**

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December 29, 2009

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 29th, 2009, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of December 15th, 2009, as presented by the Auditor, all present voted aye; motion carried.

WATERTOWN RESOURCE CENTER FUNDING
Motion by Brinkman, second by Larson, to allocate Commissioners Contingency funds, in the amount of $5,000.00, and make payment of such funds to the Watertown Resource Center; all present voted aye; motion carried. Lisa Fuhrer, Director of the Watertown Resource Center, thanked the Board for the additional funding at a time when any additional assistance is greatly appreciated. The Director noted this funding will make a difference in the lives of many children and adults and will continue to impact lives in positive ways.

MONTHLY REPORTS
Sheriff, Toby Wishard, provided the following Sheriff's Office and Detention Center statistics for the month of November, 2009: 51.93 average daily inmate population; 170 bookings; $3,965,99 collected in work release; $3,810.00 collected in out of county prisoner contracts; $2,722.00 collected in fees for the 24/7 program, with 42 individuals testing twice daily and 27 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 305 sets of civil papers served; 306 calls for service; 23 accidents investigated; 80 arrest warrants; and 13 transports, for a total 3,465 miles traveled. Sheriff Wishard also reported on the following items: the hiring of a part time jailer, vehicle replacement for the civil process server, the replacement of two office computers, and progress of the plumbing project in the Detention Center.

DETENTION CENTER EQUIPMENT REQUESTS
Motion by Larson, second by Brinkman, to approve the purchase of a security tracks cell check system, approximate cost $15,000.00, for the Detention Center as requested by Sheriff Toby, Wishard; all present voted aye; motion carried. Sheriff Wishard noted this was a 2010 budget item. Motion by Larson, second by Thomas, to approve the purchase of a Digital Video Recorder, approximate cost $3,000.00, for the Detention Center as requested by Sheriff Toby Wishard; all present voted aye; motion carried. Sheriff Wishard noted the DVR would be purchased with 24/7 Funds.

WARRANT FEES
Sheriff, Toby Wishard, advised the Board that beginning January 1, 2010, his office will now be charging $25.00 for serving an order of arrest with commitment or bail bond and return, per SDCL 7-12-18. Sheriff Wishard noted that charging this fee should offset the increasing costs of paper work involved with processing, filing and serving warrants. These funds will be remitted into the County's General Fund with estimated revenue of $18,000.00 to $22,000.00 per year.

DECEMBER PAYROLL CLAIMS

Motion by Brinkman, second by Larson, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,371.18 total salaries. Auditor: 18,169.97 total salaries. Co. Treasurer: 24,007.92 total salaries. States Attorney: 22,750.05 total salaries; Ruth Swenson 336.03 part time. Gov. Buildings: 15,728.55 total salaries; Cindy Dargatz 846.58 part time. Dir. Equalization: 33,908.47 total salaries; Paula Block 110.82 part time temporary appr. assistant; Brian Hosmer 1689.13 part time temporary assistant &1/2 month full time pay. Reg. of Deeds: 16,866.58 total salaries. Veterans Service: 8,296.58 total salaries; Paul Lenski 84.97 meals. Sheriff: 53,415.16 total salaries; Jack Weber 230.06 part time & meals; Chuck Carbonneau 95.73 part time & meals; Janelle Nygaard 820.61 part time. Co. Jail: 68,610.84 total salaries; Dave Curtis 857.99 part time jailer, part time deputy; Donna Weber 92.33 part time matron & meals. Coroner: 968.85 total salaries. Care of the Poor: 3,824.59 total salaries; Julie Radach 236.30 part time. Co. Nurse: 3,551.02 total salaries. Ag. Bldg.: 8,090.67 total salaries. Co. Extension: 7,602.69 total salaries; Chuck Langner 24.94 meals; Deb Sundem 8.31 meals; Jodi Loehrer 24.94 meals; Larry Wasland 137.91 meeting & mileage; Phil Tesch 37.17 meeting & mileage. Weed Control: 7,553.71 total salaries. Planning Board: 22.73 total salaries. Road & Bridge: 75,882.82 total salaries. Emergency Management: 9,224.82 total salaries. Crime Victim: 5,441.71 total salaries. W.I.C.: 3,534.09 total salaries. Total: 396,823.00. Breakdown of withholding amounts which are included in the above: S.D. Retirement 35,225.30; S.D. Retirement 324.16 spouse option; S.D. Supplemental Retire. 2,885.00 suppl. retire.; Dakotacare 69,411.04 ins.; Standard Insurance Company 528.90 life ins.; Delta Dental 4,618.92 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,529.21 ins.; U.M.B. Bank 1,897.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 121.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 8,982.37 employee payments; Cod. Co. Treasurer 31,025.00 employee monthly draw; New York Life 57.75 ins.; Gen. Drivers & Helpers Union 401.00 employee union dues; Reliabank Dakota 23,031.16 federal withholding; Reliabank Dakota 42,773.76 social security; AAA Collections 643.60 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 170.30 garnishment.

HANSON ADDITION PLAT

Zoning Officer, Luke Muller, presented and reviewed the Hanson Addition Plat located in Rauville Township. Mr. Muller noted this plat has been approved by the Codington County Planning and Zoning Commission. The Board approved the following plat resolution:

RESOLUTION #2009-19

A Resolution to approve the platting of the "Hanson Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Hanson Addition" in the County of Codington, South Dakota, located in Govt. Lot 4 of Section 15-T118N-R52W of the 5th P.M., in the Sisseton Wahpeton Indian Reservation and; in Govt. Lot 4 of Section 26-T118W-R53W of the 5th p.m., all in Codington County, South Dakota,

AND, it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and

survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Larson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 29th day of December, 2009

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2009-19, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 29th day of December, 2009.

Cindy Brugman
County Auditor, Codington County, South Dakota

ZONING OFFICER/ANNUAL REPORT

Zoning Officer, Luke Muller, presented and reviewed the Codington County Planning and Zoning Department 2009 Annual Report. Mr. Muller reported 125 building permits issued with a construction value estimated at $6,554,866.58 through December 9th, 2009. Mr. Muller also reported Board of Adjustment/Planning Commission actions through December 7th, 2009, along with expenditure and revenue totals.

PLANNING AND ZONING FEE STRUCTURE

Zoning Officer, Luke Muller, discussed the current fee structure for planning and zoning applications, excluding building permits. Mr. Muller noted the fees have not increased since 2001 and are lower than fees for comparable services in area counties. The Board asked Mr. Muller to provide them with a proposed fee increase schedule. No action was taken at this time.

ZONING SERVICES CONTRACT

Zoning Officer, Luke Muller, presented to, and reviewed with the Board, a contract, for zoning services in 2010. Mr. Muller noted the Planning and Zoning Board has recommended acceptance of the contract. Motion by Thomas, second by Brinkman, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County

Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2010 and ending on December 31, 2010; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 24.34 Sup, Abra SD Watertown 192.75 Rep, Active Data Systems, Inc 762.50 Sup, Alltel 111.05 Util, Alltel 67.86 Util, Alltel 60.30 Util, Alltel 94.67 Util, Alltel 65.54 Util, Alltel 78.08 Util, Automatic Building Controls 506.00 Rep, Bob Barker Co. 367.54 Sup, Graciela Barrantes 195.00 Prof Svc, Batteries Unlimited 89.95 Maint, Best Business Products 69.09 Rent, Billion Auto 1560.00 Refund, Heidi Boosma 20.00 Witn, Faith Boughton 53.70 Jury, Bound Tree Medical LLC 39.76 Sup, Daniel Bundy 20.00 Witn, Butler Machinery 1107.75 Rep, Michael Butts 102.96 Jury, C & R Supply 161.89 Rep, Carquest Auto Parts 174.16 Sup, Cartney Bearing & Supply 125.76 Maint, Cashway Lumber Inc. 14.30 Rep, Cass-Clay Creamery 949.00 Sup, Century Business Products 42.00 Maint, Keith Christensen 20.00 Witn, Codington County Sheriff 86.00 Sup, Cole Papers, Inc. 157.56 Sup, Connecting Point Computer Cent 4766.75 Sup, Connecting Point Computer Cent 1635.00 Sup, John Cormier 101.48 Jury, County Fair Foods 32.18 Sup, Crescent Electric Supply Co. 3.72 Sup, Crescent Electric Supply Co. 60.84 Rep, D K Diesel Injection Inc. 750.00 Rep, Dakota Fluid Power 157.71 Rep, Dakota Security 5104.56 Eqp, Deuel Co Em 4863.23 Eqp, Deuel County Highway 89.76 Maint, Christine Dewall 101.48 Jury, Donna Dietrich, Chairman 299.88 Prof Svc, Judy Dosch 293.03 Sup, DPMS Firearms LLC 792.63 Sup, The Earthgrains Company 383.07 Sup, Engelstad Electric Co. 956.36 Rep, Eseind Inc 11225.00 Rep, Farnams Genuine Parts 1294.30 Sup, Fastenal Company 21.05 Rep, First District Assn Of Lcl Gov 100.00 Pymt, FSH Communications 120.00 Util, Genoa Healthcare/Watertown 359.93 Pris Meds, Glacial Lakes & Prairies Tour. 445.00 Publ, Glass Products Inc. 2984.00 Rep, Tara Greeley 20.00 Witn, Green, Schulz, Roby, Etal 803.60 Prof Svc, Cal Hillesland 20.00 Witn, Hillyard Floor Care Supply 3743.27 Sup, Hillyard Floor Care Supply 122.62 Rep, Denise Hoff 52.22 Jury, Human Service Agency 200.00 Sup, Huron Culvert & Tank Co. 331.81 Sup, HyVee #1871 Accts Receivable 13.97 Sup, HyVee Pharmacy 279.02 Pris Meds, Jack's Uniforms & Equipment 916.76 Sup, David Janssen 129.60 Jury, Kabeiseman & Pollard 170.00 Prof Svc, Joann Keller 52.96 Jury, Luke Keller 47.50 Witn, Kimball Midwest 71.16 Sup, Nelva Kooistra 39.00 Prof Svc, Town Of Kranzburg 282.00 Util, Chuck Langner 364.50 Trav, Lewis & Clark Bhs 284.00 Prof Svc, Lincoln Co Auditor 657.50 Prof Svc, Linweld 16.20 Sup, Jodi Loehrer 51.70 Trav, M & T Fire And Safety 62.75 Sup, Macksteel Warehouse, Inc. 211.31 Sup, Mac's Inc. 125.62 Sup, Mahowald's 40.03 Sup, Mahowald's 6.29 Rep, Menards 158.08 Sup, Menards 693.50 Sup, Midcontinent Communications 55.00 Util, Milbank Communications 180.26 Sup, Moe Oil Company 513.15 Sup, Muth Electric 322.00 Rep, NACO 536.00 Pymt, National Sheriffs Association 100.00 Dues, Newman Traffic Signs 90.43 Sup, Office Peeps, Inc. 2443.12 Sup, Office Peeps, Inc. 30.60 Sup, Office Peeps, Inc. 289.99 Sup, Otis Elevator Company 2553.87 Maint, Otsego Law Enforcement Supply 394.72 Sup, Pennington County Jail 74.20 Trav, Pitney Bowes 210.00 Rent, PMB 0112 179.47 Util, Brandon Poteat 20.00 Witn, Prairie Lakes Health Care Cent 1965.00 Sup, Print 'Em Now 117.95 Sup, Print 'Em Now 116.00 Sup, Queen Of Peace Health Services 60.50 Maint, Qwest 82.00 Util, Christy Randall 48.82 Witn, Ray O'Herron Co Inc 823.04 Sup, Redlinger Bros. 1120.10 Rep, Vicki Rehder 105.92 Jury, Cathryn Rehfuss 39.00 Prof Svc, Carolyn Reichling 104.44 Jury, Runnings 7.28 Rep, Sanford Clinic Watertown 970.89 Pymt, Sanford Clinic 107.10 Pris Care, Schrader's 910.00 Sup, Ross K Schulte Dads Pc 604.00 Pris Care, SD Dept Of Health 990.00 Sup, SD Dept Of Revenue & Regulation 440.00 Trav, SD Dept Of Revenue 138.00 Lic, SD Department Of Revenue 1150.00 Sup, S.D. Dept. Of Transportation 13132.77 Pymt, SD Sheriffs' Association 1126.91 Dues, SD State's Attorneys Assoc 1277.00 Dues, SDACC 4125.58 Pymt, SDACO 2337.79 Pymt, Service Plus 178.50 Rep, Shepherd Reporting LLC 25.00 Prof Svc, Sherwin Williams 224.88 Sup, Sioux Valley Coop

1711.03 Sup, Sioux Valley Coop 83.67 Sup, Sioux Valley Coop 60.13 Sup, Sioux Valley Coop 10042.51 Sup, Sioux Valley Coop 3588.19 Sup, Sioux Valley Greenhouses 130.00 Prof Svc, Rick Small 80.00 Sup, Marion Snell 54.44 Jury, Town Of South Shore 37.00 Util, Sprint 211.33 Util, Star Laundry 41.11 Sup, Streicher's 837.80 Sup, Sturdevant's Auto Parts 48.30 Rep, Sutton Law Office Pc 1041.80 Prof Svc, Titan Machinery 112.60 Rep, Tool Time Rental 120.00 Rent, Us Foodservice Inc 5904.87 Sup, Verizon Wireless 59.95 Util, Visa - C/O Great Western Bank 419.95 Sup, Visa - C/O Great Western Bank 357.94 Sup, Visa - C/O Great Western Bank 369.88 Sup, Walmart Community 506.65 Sup, Watertown Tire Center, Inc. 432.00 Maint, Wiles & Rylance, LLP 492.00 Prof Svc, WW Tire Service Inc 1417.74 Rep, Xerox Corporation 124.11 Sup, Yankton Co Treasurer 289.50 Prof Svc, Yankton Co. Sheriff 25.00 Trav, Yellow Medicine Co 47.75 Fee, Zimmels 1685.19 Maint.

OPERATING CASH TRANSFER

Motion by Thomas, second by Larson, to approve an operating cash transfer, in the amount of $700,000.00, from the General Fund to the Road & Bridge Fund as previously budgeted; all present vote aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Larson, second by Brinkman, to approve transfers from the Commissioners Contingency Budget in the total amount of $23,500.00 to the following budgets; all present voted aye; motion carried: Public Defender $1,500.00, County Jail $20,000.00, Victims of Crime $1,000.00, and WIC $1,000.00.

SURPLUS CASH DESIGNATION

Motion by Brinkman, second by Larson, to designate General Fund cash, in the amount of $1,700,000.00, for future building projects; all present voted aye; motion carried.

JOHNSON CONTROLS CONTRACT

Motion by Thomas, second by Larson, to authorize the chairman to sign a maintenance renewal agreement with Johnson Controls, in the amount of $15,000.00, beginning January 1st, 2010 through December 31, 2010; for coverage of air conditioning and heating equipment; all present voted aye; motion carried.

DRAFT DRAINAGE ORDINANCE

Zoning Officer, Luke Muller, reviewed a draft drainage ordinance with the Board. First District Association of Local Governments, Executive Director, Todd Kays was present for and assisted with this review. The following Codington County property owners addressed the Board to voice opposition to the draft ordinance: David DeBerg, Paul Leiseth, Richard DeBerg, Bob Endres, and Chris Coplan. Watertown City Alderman, Russ Wilkins, asked the Board to consider an ordinance that would also protect clean water sources and water quantity. The Board will continue to review the draft ordinance at future meetings.

PERSONAL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Trever Schimmel, new hire part time correctional officer, step 1/$13.33 per hour, effective date Dec. 17, 2009, submitted and approved by Chief Correctional Officer, Tom Walder. Jamie Monson, Director of Equalization Appraiser, step increase from Appraiser I to Appraiser II, passed final certification test, step 3/$14.03 per hour, effective date Jan. 1, 2010, submitted and approved by Director of Equalization, Shawna Constant.

COMMISSIONER THOMAS RECOGNIZED

The Board noted Commissioner Thomas has been recognized by the SDACC for his eight years of service on the SDACC Executive Board. The Board congratulated Commissioner Thomas on his accomplishment.

NACO PRESCRIPTION DRUG PROGRAM

Commissioner Thomas provided the Board with the following report of November usage of the NACo Prescription Drug Discount Card Program in Codington County: 141 total utilizers, 313 prescriptions, and 2,712.11 in total recognized savings to persons utilizing the discount drug program.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session, at 11:02 a.m., to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 11:31 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Brinkman, second by Thomas, to adjourn at 11:32 a.m., until 9:00 a.m., Tuesday, January 5, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 5, 2010

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda
3. Action to approve the minutes of December 29, 2009
4. Old Business
5. Action to adjourn sine-die
6. Nominations and action for Chairman and Vice Chairman for 2010
7. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. ~~Welfare~~
8. Action to designate legal papers for Codington County publications
9. Action to set Commissioners salaries for 2010
10. Action to set compensation for Election judges for 2010 120.00 2500
11. Action to set compensation for Coroner $15000 current
12. Action to set compensation for Planning, Weed and Extension Board members
13. Discussion/action to appoint members to Extension, Planning and Weed Boards
14. Action to approve a resolution setting zoning fees
15. Action to approve Commissioner Board Appointments
16. Action to approve bank depositories for 2010
17. Action to set indigent burial fees
18. Action to approve Union contracts
19. Discussion/action to set the 2010 Employee Wage Schedule

20. Action to appoint Housing and Redevelopment board members & Watertown-Codington County Regional Railroad Authority members

21. Review of delinquent tax lists

~~22.~~ Action to approve personnel changes

~~23.~~ Action to enter into Executive Session

24. Old Business

25. New Business

26. Open

27. Action to adjourn until 9:00 a.m., Tuesday, January 12th, 2010

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 5, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 5th, 2010, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of December 29th, 2009, as presented by the Auditor, all present voted aye; motion carried.

BOARD ADJOURNS FOR 2009
There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn sine-die, at 9:03 a.m.; all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN
The Auditor called for nominations for Chairman of the Board for 2010. Commissioner Larson nominated Commissioner Thomas as Chairman for 2010; motion by Brinkman, second by Larson that nominations cease and a unanimous ballot be cast for Commissioner Thomas; all present voted aye; motion carried. Chairman Thomas then called for nominations for Vice Chairman for 2010. Commissioner Larson nominated Commissioner Brinkman as Vice Chairman for 2010; motion by Larson, second by Johnson, that nominations cease and a unanimous ballot be cast for Commissioner Brinkman; all present voted aye; motion carried.

MONTHLY REPORTS
Veterans Service Officer, Al Janzen, reported 63 riders and 21 trips in the month of December 2009. Mr. Janzen reported his office has seen an increase in "walk-in" traffic due to the economy. Mr. Janzen reported the walls in his office are in the process of being re-painted. **Weed Dept. Supervisor, Doug Cook,** reported on the following items: the Weed Dept. files are being moved from the Ag. Building to the Weed Office; a pesticide applicators recertification is scheduled in the month of January in Watertown at the Watertown Event Center; and the State Weed meeting is scheduled for February in Aberdeen. **Extension Educator, Chuck Langner,** reported on the following items: a new furnace has been installed in the Ag. Building kitchen; handicapped openers have been installed on restroom doors in the North Expo Bldg.; phone boosters will be purchased by the Watertown Ag. Chamber for use in the sales ring; the Farm Show will be held February 9th through the 13th; corn samples are being sent to SDSU to create a mold data base; pesticide applicator training, no till, and agronomy meetings will be held in the upcoming weeks; $5,804.44 from the Ag. Building budget and $17,931.26 from the Extension budget was unspent in 2009; and Mr. Langner has submitted his letter of retirement to SDSU effective April 21, 2010. Discussion was also held regarding procedures to initiate an Ag. Disaster declaration and the possibility of submitting an initial flash report. **Community Health Nurse, Karla Moes,** submitted a quarterly report which covered the following items: various meetings attended; office fees collected; office visits; WIC caseload; baby care; immunizations; and upcoming activities.

LEGAL PAPERS
Motion by Brinkman, second by Larson, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2010, as required by statute, all present voted aye; motion carried.

COMMISSIONERS SALARIES
Motion by Marquardt, second by Brinkman, to set the Commissioners salaries, for 2010, at the same rate as was paid in 2009, $1,680.00 per month with an extra $100.00 per month for the Chairman; upon vote of the Board; all present voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS
Motion by Brinkman, second by Larson, to compensate 2010 Judges of elections at $120.00 per election, plus $25.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION
Motion by Marquardt, second by Brinkman, to compensate the Coroner and Coroner Deputies, at the same rate as was paid in 2009, $150.00 per investigation, plus mileage allowance, beginning January 1, 2010, all present voted aye; motion carried.

PLANNING, WEED, AND EXTENSION BOARD COMPENSATION
Motion by Marquardt, second by Johnson to compensate the members of the Planning, Weed, and Extension Boards at the same rate as was paid in 2009; $25.00, $20.00 and $20.00 per meeting respectively; Marquardt voted aye; Thomas, Johnson, Brinkman, and Larson voted no; motion failed. Motion by Brinkman, second by Larson, to compensate each Planning, Weed, and Extension Board member $30.00 per meeting; Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

PLANNING BOARD APPOINTMENTS
Motion by Larson, second by Marquardt, to approve the following Planning Board appointments, all present voted aye; motion carried: John Evans and Mark O'Neill, 3 year terms, beginning January 1, 2010.

WEED AND EXTENSION BOARD APPOINTMENTS
Appointments to the Weed and Extension Boards were postponed one week.

COMMISSIONERS BOARD APPOINTMENTS
The Board discussed the current board appointments for the Board of County Commissioners. Motion by Brinkman, second by Larson, to approve the following Board appointments, all present voted aye; motion carried:

Ag. Building	Jack Thomas
Aging Council	Elmer Brinkman
Buildings & Grounds	Jack Thomas/Elmer Brinkman
Cod. Co. Home Health	Carol Johnson
Watertown Area Transit	Ken Larson
Dive Rescue	Lavern Marquardt
E-911	Lavern Marquardt
Emg. Management	Jack Thomas
Extension	Carol Johnson
First District	Carol Johnson
Glacial Lakes	Jack Thomas

Health & Welfare	Carol Johnson/Lavern Marquardt
Highway	Ken Larson/Lavern Marquardt
ICAP	Ken Larson
Jail Building	Ken Larson/Lavern Marquardt
Legislative contact	Elmer Brinkman
Mental Health/HSA	Carol Johnson
Planning Board	Elmer Brinkman
Weed Board	Lavern Marquardt
Crime Victim Liaison	Jack Thomas
CCHRC	Elmer Brinkman/Jack Thomas
ADA Coordinator	Carol Johnson

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

BANK DEPOSITORIES

Motion by Marquardt, second by Brinkman, to approve the following bank depositories for 2010, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank.

INDIGENT BURIAL FEES

Motion by Larson, second by Marquardt, to pay funeral homes $3,952.00 for each indigent burial paid by the County in 2010 and $2,575.00 for each indigent cremation paid for by the County in 2010, the same rates as allowed in 2009; all present voted aye; motion carried.

AFSCME AND TEAMSTERS UNION CONTRACTS

Union negotiator, Terry Satterlee, presented the Board with the recently negotiated contracts between Codington County and AFSCME (Highway Dept.) and between Codington County and the Teamsters (Deputy Sheriffs and Correctional Officers). Mr. Satterlee noted the only change in the contracts was a $.25 per hour wage increase. Motion by Brinkman, second by Larson, to approve and authorize the Chairman to sign the AFSCME contract; all present voted aye; motion carried. Motion by Brinkman, second by Johnson, to approve and authorize the Chairman to sign the Teamsters (Deputy Sheriffs) contract; all present voted aye; motion carried. Motion by Larson, second by Johnson, to approve and authorize the Chairman to sign the Teamsters (Correctional Officers) contract; all present voted aye; motion carried. Mr. Satterlee advised the Board that the bargaining units covered by these three contracts extended their appreciation to the Board for attempting to keep their wages at a competitive level with comparative Counties in the area.

2010 EMPLOYEE WAGE SCHEDULE

Motion by Thomas, second by Johnson, to increase the Codington County Employee Pay Series and Salary Compensation Schedule by $.25 per hour, payable January 1, 2010, for each position classification and step; upon vote of the Board, all present voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION

Motion by Marquardt, second by Larson, to authorize the Chairman to sign the following certificate of appointment, all present voted aye; motion carried.

CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE HOUSING AND REDEVELOPMENT COMMISSION OF CODINGTON COUNTY, SOUTH DAKOTA

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve until the expiration date appearing after his or her name.

Gay Turbak, term expires 12/31/2013
Elmer Brinkman, term expires 12/31/2014
Georgia Kahnke, term expires 12/31/2010
Judy Kos, term expires 12/31/2011
John (Jack) Thomas, term expires 12/31/2012

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 5th day of January, 2010.

John W. Thomas
(Chairman)

(SEAL)

ATTEST:

Cindy Brugman
(Auditor)

REGIONAL RAILROAD AUTHORITY

RESOLUTION 2010-1

AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY

BE IT RESOLVED that County of Codington, South Dakota, hereby reaffirms it membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

BE IT FURTHER RESOLVED that Lavern Marquardt and Ken Larson are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term

of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 5th day of January, 2010.

The above and foregoing Resolution was moved for adoption by Commissioner Brinkman, seconded by Commissioner Johnson, and upon roll call all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

John W. Thomas
Chairman

ATTEST:

Cindy Brugman
County Auditor

I hereby certify that Resolution 2010-1 was published in the Watertown Public Opinion, the official newspaper of said County, on the 16th day of January, 2010, and an affidavit of publication is filed in the County Auditor's Office.

Cindy Brugman
Codington County Auditor

DELINQUENT TAX LIST
The Auditor advised the Board that the delinquent tax list is available for their review.

DRAINAGE ORDINANCE
The following individuals addressed the Board regarding a proposed Drainage Ordinance for Codington County: Mike Williams, Project Coordinator for the Upper Big Sioux River Watershed Project; and property owners Steve Owen, Delbert Tschakert, Stanley Spurrell and Bob Endres. Commissioner Johnson has arranged for Jay Gilbertson, Manager of the East Dakota Water Development District, to speak to the Board, regarding water drainage and water issues, at their January 12th, 2010, meeting at 10:00 a.m.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 10:03 a.m., until 9:00 a.m., Tuesday, January 12th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

January 5, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 12, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of January 5th, 2010**
4. **Monthly reports** petitions, tax notices, year end, payroll resolution
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
5. **Action to approve the Auditor's Account with the Treasurer and note surplus cash percentage**
6. **Action to approve claims for payment**
7. ***Note change in rate for IRS mileage reimbursement***
8. **Discussion/action to amend Ordinance #4 (piling snow in the ROW)**
9. **Action to approve a resolution adjusting rental rates for Highway Equipment when working for other entities**
10. **Action to authorize a notice to bidders for yearly Road and Bridge supplies and Weed chemicals**
11. **Action to authorize publications of intent to continue mining operations**
12. **Marty Stemwedel, request authorization for the sale of alcohol at the Codington County Pro Pheasant Banquet scheduled at the Codington County Extension Center Complex**
13. **Action to declare surplus property**
14. **Action to appoint Weed Board and Extension Board members**
15. **Action to approve a resolution setting planning and zoning fees**
16. **East Dakota Water Development Manager, Jay Gilbertson, discussion on water drainage and water issues**
17. **Discussion regarding a proposed Water Drainage Ordinance**
18. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
19. **Action to approve travel requests**
20. **Action to approve personnel changes**
21. **Note January 18th holiday closing of County offices**
22. **Action to enter into executive session**

23. **Open**

24. **Old Business**

25. **New Business**

26. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 19th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 12, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 12th, 2010, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas, presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of January 5th, 2010, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on the following items: tax notices payable in 2010 have been prepared; petitions for the 2010 Primary are now available; year end reports are being compiled; and the 2010 payroll resolution is being prepared. **Director of Equalization, Shawna Constant,** reported on the following items: all sales have been entered into the data base for auditing by the Dept. of Revenue; processing of building permits continues; values are being updated on the property cards for Lake Kampeska properties; a meeting will be held for Lake Kampeska property owners regarding the recent changes to property values; and assessment notices are due out March 1st. **Register of Deeds, Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending December 31st, 2009. Collections totaled $22,263.50, with $1,910.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. **Treasurer, Carol Maloney,** presented the Board with a recap of the County's current financial investments. The Treasurer advised the Board that 2009 tax notices have been mailed to property owners.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Larson, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December 2009, all present voted aye; motion carried.

Cash on hand	$	2,929.04
Checks in Treasurer possess		
less than 3 days	$	26,361.64
Cash Items	$	211.50
TOTAL CASH ASSETS ON HAND	$	29,502.18
RECONCILED CHECKING		
Great Western Bank Checking	$	
Great Western Bank Checking (Memorial Park)	$	911.58
Reliabank Dakota	$	3,422,660.75
INVESTMENTS		
SD Public Funds Investment	$	6,961.54
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,200,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,800,000.00
Home Federal Bank	$	1,200,000.00
Reliabank	$	600,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	9,460,036.05

General Ledger Cash Balance by Funds:

General	$	5,368,128.31
General restricted cash	$	500,000.00
Sp. Revenue	$	3,028,606.00
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	904.31
Trust & Agency	$	551,985.58
(schools 174,481.21, townships 12,209.10; city/towns 29,449.00)		
TOTAL GENERAL LEDGER CASH	$	9,460,036.05

The Board noted the General Fund surplus cash as of December 31, 2009: 2,905,858.31; 36% of the 2010 General Fund budget.

CLAIMS APPROVED

Motion by Johnson, second by Marquardt to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 14.82 Sup, Alltel 65.54 Util, Alltel 95.26 Util, Alltel 94.21 Util, Dawn Aman-Elshere 222.00 Trav, AP Auto Pros Inc 90.72 Rep, Beadle Co Sheriff 130.00 Prof Svc, Best Business Products 264.95 Pmt, Boys & Girls Club 1000.00 Pmt, Brevik Law Office Prof LLC 182.18 Prof Svc, Brian's Glass & Door, Inc. 95.00 Rep, Burghardt Amateur Center 150.99 Util, Burns Law Office 3162.40 Prof Svc, Butler Machinery 139.78 Sup, Carquest Auto Parts 13.98 Sup, Carquest Auto Parts 4.00 Rep, Cartney Bearing & Supply 8.87 Rep, Cass-Clay Creamery 505.00 Sup, Codington Co. Register Deeds 10.00 Fee, Cole Papers, Inc. 1994.84 Sup, Connecting Point Computer Cent 220.00 Maint, County Fair Foods 55.22 Sup, Credit Bureau Of Watertown Inc 838.43 Pmt, Crescent Electric Supply Co. 27.90 Sup, Culligan Water Conditioning 102.00 Sup, Connie Cutler 115.71 Sup, Matt Day 20.00 Witn, Donna Dietrich, Chairman 138.14 Prof Svc, Doi-Usgs 7545.00 Pymt, Duane's Floor Covering 282.00 Rep, East Dakota Water Development 329.34 December Apportionment, Eseind Inc 1856.00 Sup, Farnams Genuine Parts 382.52 Sup, Farnams Genuine Parts 8.43 Rep, First District Assn Of LCL Gov 2208.60 Pymt, FSH Communications 120.00 Util, G4s Justice Services Inc 85.88 Sup, GCR Tire Center 486.28 Sup, Town Of Henry 124.10 Util, Hillyard Floor Care Supply 400.90 Sup, Interlakes Community Action 412.25 Pymt, Jurgens Printing 131.60 Sup, Keepers Inc 392.99 Sup, Knology 673.70 Util, Nelva Kooistra 15.00 Prof Svc, Lincoln Co Auditor 933.35 Prof Svc, Mac's Inc. 9.24 Sup, Mac's Inc. 23.87 Sup, Mahowald's 15.96 Sup, Mahowald's 71.92 Rep, The Maintenance Shop 575.97 Sup, Menards 38.96 Sup, Menards 43.10 Sup, Midwest Medical Services Inc 15.00 Sup, Mivijenic Properties 200.00 Indg Util, Moe Oil Company 440.75 Sup, Municipal Utilities 323.60 Indg Util, Municipal Utilities 15524.10 Util, Muth Electric 297.00 Rep, New Dawn Technologies Inc 2199.48 Maint, Newman Traffic Signs 658.16 Sup, Northwestern Energy 316.88 Util, Office Peeps, Inc. 1432.07 Sup, Otis Elevator Company 817.91 Maint, Ottertail Power Co. 28.69 Util, Pond's Oven Gold Bakery 37.08 Sup, Postmaster 88.00 Sup, Print 'Em Now 233.40 Sup, Professional Mailing & Market. 2975.32 Sup, Qwest 742.95 Util, Qwest 15.44 Util, Tonia Ranschau 36.50 Witn, Cathryn Rehfuss 15.00 Prof Svc, Don Rowland 2500.00 Prof Svc, Don Rowland 1500.00 Prof Svc, Terrance Satterlee 1500.00 Prof Svc, Schrader's 85.75 Sup, Ross K Schulte DDS Pc 150.00 Pris Care, SD State Treasurer 173539.97 January Remittance, SDACC 3660.44 Pymt, SSRS Special Pay Plan 1737.68 Pymt, SDRS Special Pay Plan 45.00 Pymt, Rhonda Sederberg 42.00 Witn, Skie Sederberg 20.00 Witn, Sioux Valley Coop 1929.16 Sup, Sioux Valley Coop 3052.26 Sup, Sioux Valley Coop 237.23 Sup, Sioux Valley Coop 345.43 Sup, Sioux Valley Coop 99.00 Sup, Slowey Court Reporting 287.50 Prof Svc, South Shore Gazette 718.44 Publ, Spears Law Office 4353.90 Prof Svc, Star Laundry 18.04 Sup, Star Laundry 82.22 Sup, Streicher's 104.96 Sup, Sutton Law Office Pc 10166.66 Prof Svc, Technicolor Screen Printing 288.00 Sup, Titan Machinery 113.15 Sup, Toshiba Financial Services 365.95 Rent, Us Foodservice Inc 2294.62 Sup, Visa - C/O Great Western Bank 90.00 Trav, Visa - C/O Great Western Bank 1910.55 Sup, Visa - C/O Great Western Bank 86.68 Sup, Visa - C/O Great Western Bank 168.18 Sup, Wal-Mart Community 367.26 Sup, Watertown Public Opinion 113.85 Sup, Watertown Public Opinion 1401.86 Publ, Watertown Resource Center 1905.00

Pymt, Watertown Volunteer Center 2500.00 Pymt, West Payment Center 30.50 Sup, Jim Weyh 20.00 Sup, Jaci Wolfe 103.00 Witn, Yankton Co. Sheriff 50.00 Trav.

I.R.S. MILEAGE RATE

The Board noted, beginning on January 1, 2010, the standard mileage rate for the use of a car, as set by the Internal Revenue Service, will be .50 per mile. Per policy previously adopted by this Board the mileage reimbursement rate for all employees will be .50 per mile when using a private vehicle for work purposes. This rate does not apply to elected officials who will be reimbursed at .37 per mile, the rate allowed by the State of South Dakota.

PRO PHEASANTS BANQUET

Marty Stemwedel, Past President of the Codington County Pro Pheasants organization, met with the Board to request authorization to sell alcohol at the Pro Pheasants banquet which will be held at the Codington County Extension Center Complex on February 19th, 2010. Mr. Stemwedel noted a one day liquor license transfer will allow Pro Pheasants to use the license currently owned by Mr. T's. Motion by Brinkman, second by Larson, to allow the Pro Pheasants organization to sell alcohol at their banquet. Mr. Stemwedel informed the Board that other venues have been investigated and that the Extension Center Complex best suits the needs of Pro Pheasants at this time. Upon vote of the Board; Thomas, Johnson, Brinkman, and Larson, voted aye; Marquardt, voted no; motion carried.

FIRST READING TO AMEND ORDINANCE #4 DUMPING SNOW IN THE ROW

The Board held the first reading to amend Ordinance #4, regarding disposing of snow on a County or Public Highway, road or right of way. Highway Supt., Rick Small, requested that the Board amend the ordinance to increase the cost of removing such snow from $100.00 per hour to $200.00 per hour to keep up with the current cost of equipment operation and employee wages. The Board set 9:00 AM, Tuesday, January 19th, 2010, for the second reading and action to approve Ordinance #4.

EQUIPMENT RENTAL RESOLUTION

Resolution 2010-2

Whereas, Resolution number 765 was adopted to make County road equipment available to cities, towns, and townships on a rental basis.

AND WHEREAS, the County road equipment represents a large investment by the taxpayers, the County Highway Superintendent is hereby ordered to set up equipment rental rates including operators for snow removal and maintenance as follows:

Motor graders with operator, $76.00 per hour
Motor graders with plow/wing & operator, $84.00 per hour
2 ½ ton truck/plow & operator, $72.00 per hour
Loader with rotary plow & operator, $116.00 per hour
Front end loader & operator, $76.00 per hour
Wheeled backhoe & operator, $52.00 per hour
Rotary mower & operator, $78.00 per hour

Minimum charge one hour, additional time in ½ hour increments.

Any other equipment to be billed at County's cost plus 2%.

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, second by Commissioner Larson, and upon vote of the Board all present voted aye; motion carried.

Dated at Watertown, South Dakota, this 12th day of January, 2010.
John W. Thomas
Chairman

ATTEST:

Cindy Brugman
Auditor

NOTICE TO BIDDERS
Motion by Marquardt, second by Johnson, to authorize the Auditor to advertise a notice to bidders for yearly County Highway supplies and Weed chemicals; all present voted aye; motion carried. Bid opening is set for 10:00 a.m., Tuesday, February 23, 2010.

NOTICE OF INTENT TO CONTINUE MINING OPERATIONS
Motion by Larson, second by Marquardt, to authorize the Auditor to publish notices of intent to continue mining operations, per the request of County Highway Supt., Rick Small; all present voted aye; motion carried.

SURPLUS EQUIPMENT
Motion by Brinkman, second by Johnson, to declare the following equipment surplus to be destroyed, per the request of Sheriff Toby Wishard; all present voted aye; motion carried: HP Computer s/n MXL60702QV.

WEED AND EXTENSION BOARD APPOINTMENTS
Motion by Brinkman, second by Marquardt, to re-appoint to the Weed Board, Jim Thyen and Bret Henricks, for three year terms, ending December 31, 2012; and to appoint Jon Kahnke to the unfinished term of John G. Moes, ending December 31, 2011; all present voted aye; motion carried. Motion by Brinkman, second by Johnson, to re-appoint to the Extension Board, Steve Dutenhoffer and Betty Glosimodt, for three year terms, ending December 31, 2012; all present voted aye; motion carried.

ZONING FEES RESOLUTION

Resolution 2010-3

Whereas, The Codington County Planning and Zoning Commission do hereby recommend the following fee structure for the following items:

Variances - $100.00 for 1st; $75 for each additional
Conditional Uses - $100.00
Rezonings - $200.00
Special Meetings - $700.00

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Larson, and upon vote of the Board all present voted aye; motion carried.

Dated at Watertown, South Dakota, this 12th day of January, 2010.
John W. Thomas
January 12, 2010

Chairman

ATTEST:

Cindy Brugman
Auditor

AUTOMATIC BUDGET SUPPLEMENT
Motion by Marquardt, second by Larson, to approve an automatic budget supplement to the Emergency Management expenditure budget, in the amount of $2,500.00 with POD grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGE
Motion by Brinkman, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Lynn Solberg, Highway Maintenance II, anniversary step increase to step 4/$15.26 per hour, effective date January 1, 2010, submitted and approved by Highway Supt., Rick Small.

HOLIDAY CLOSING
The Board noted the Courthouse and all County offices will be closed, per adopted policy, on Monday, January 18th, 2010, in observance of "Martin Luther King Jr. Day."

WATER DRAINAGE DISCUSSION
Jay Gilbertson, Manager of the East Dakota Water Development District, appeared before the Board to discuss the pros and cons of adopting a drainage ordinance and the pros and cons of installing drain tile. Zoning Officer, Luke Muller, was also present for this discussion. The Board also received comments from the following individuals: Brian Hefty (comments received through a telephone conference), Steve Owen, Jim Madsen, Pete Bauman, Delbert Tschakert, Paul Leiseth, and Richard DeBerg. The following items were discussed: SDCL regarding water drainage and it's inconsistency with case law; tiling consequences; water quality; importance of tiling to the agricultural producer; using scientific data when considering the installation of drain tile; and additional restrictions against agricultural producers. The Board thanked all in attendance for their interest, no action was taken.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 10:44 a.m., to discuss a personnel issue; all present voted aye; motion carried. Highway Supt., Rick Small, was present for executive session. The Board returned to regular session at 10:57 a.m., no action was taken.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, January 19th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

January 12, 2010

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

January 12, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 19, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of January 12th, 2010**
4. **2nd Reading and action to amend Ordinance #4 relating to pushing snow in the right of way**
5. **Monthly reports**
   a. **Highway**
   b. **Maintenance**
6. **Action to approve a claim for Highway equipment**
7. **Action to authorize ceiling and lighting project in the Treasurers' office**
8. **Action to declare surplus property**
9. **Action to approve the 2010 payroll resolution**
10. **Action to authorize mileage and lodging for the representative of a "Poverty Simulation" demonstration**
11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
12. **Action to approve travel requests**
13. **Action to approve personnel changes**
14. **Action to enter into executive session**
15. **Open**
16. **Old Business** Resolution 2010-5
17. **New Business**
18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 26th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 19, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 19th, 2010, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas, presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of January 12th, 2010, as presented by the Auditor, all present voted aye; motion carried.

ORDINANCE #4 AMENDED
The Board held a second reading, public hearing and took action to approve Ordinance #4 as amended.

ORDINANCE NO. 4 (amended 2010)

WHEREAS, The Codington County, South Dakota, Board of Commissioners deems it necessary for the purpose of promoting safety and general welfare of the community to adopt an ordinance so no person shall push, pile, dump, or place in any fashion, dispose of snow on any County or Public Highway, Road or Right of Way. A violation of this section shall result in a maximum fine of $100.00.

The party or parties involved shall be responsible for the removal of the snow. If Codington County is required to remove the snow, it will be at a cost of $200.00 per hour. The cost and expense of these protective operations will be billed to the individual responsible. If these costs and expenses are not paid to The Codington County Treasurer on or before October 1st, the sum will be extended onto the tax list against the land owner of the described property.

The foregoing ordinance, as amended, was moved for adoption, effective immediately per SDCL 7-18A-8, by Commissioner Brinkman, second by Commissioner Larson and approved upon a vote of 5 votes for and 0 votes against.

First Reading: January 12, 2010
Second Reading: January 19, 2010
Adopted : January 19, 2010
Published: January 23, 2010

John W. Thomas
Chairman

ATTEST:

Cindy Brugman
Auditor

MONTHLY REPORTS

Highway Supt., Rick Small, reported the Highway Dept. is cleaning up snow piles and windrows with the snow blower and has assisted the City of Watertown with similar activities in exchange for salt/sand. **Maintenance Supervisor, Milo Ford,** reported on the status of various remodeling and plumbing projects in the Courthouse and Detention Center including the installation of a handicapped accessible door at the south entrance of the Courthouse. The Detention Center sewer upgrade project is proceeding and completion of the new bathroom facilities in the basement is expected shortly. Mr. Ford reported the Maintenance staff has been extremely busy with snow and ice removal since the end of December and should be recognized for their efforts in keeping County buildings accessible. Work has continued through most of December on the renovation of the changing rooms located next to the pavilion building at Memorial Park. Ice buildup and water leakage is occurring on the roof at the Extension Center Complex in the area of the "echo chamber". Winter events are currently underway at the Extension Center and are expected to keep staff busy through March.

CLAIM APPROVED

Motion by Larson, second by Brinkman, to approve for payment the following claim; all present voted aye; motion carried: Great Plains International, $202,047.02, two International trucks model 7600 SFA 6x4.

OFFICE RENOVATION

Motion by Larson, second by Brinkman, to authorize the Maintenance Supervisor to proceed with a budgeted project in the Treasurers' office to lower the ceiling and install new lighting; all present voted aye; motion carried. Maintenance Supervisor, Milo Ford, estimated a cost of $8,500.00 for this project.

2010 PAYROLL RESOLUTION

Motion by Brinkman, second by Marquardt, to approve the following 2010 Payroll Resolution; all present voted aye; motion carried:

RESOLUTION #2010-4

Be it resolved, by the governing body of Codington County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2010 to become effective January 1, 2010

Passed and adopted this 19th day of January, 2010

John W. Thomas
Chairperson, County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

NON UNION POSITIONS

Auditor's Department		Grade
	Auditor	Attachment H
	Deputy	Attachment G
	Payroll Officer	Attachment A

	Clerk	Attachment A
Emergency Management		**Grade**
	Director	Attachment H
	Deputy	Attachment G
Equalization Department		**Grade**
	Director	Attachment H
	Deputy	Attachment G
	Appraiser I/II	Attachment C
	Office Manager	Attachment A
	Office Coordinator	Attachment A
	Clerk	Attachment A
	Data Base Coordinator	Attachment C
County Extension		**Grade**
	Office Coordinator	Attachment A
	Deputy Office Coordinator	Attachment A
	Extension Secretary	Attachment A
County Health		**Grade**
	Nurse Secretary	Attachment A
	WIC Secretary	Attachment A
Highway Department		**Grade**
	Highway Superintendent	Attachment H
	Assistant Superintendent	Attachment H
	Office Coordinator	Attachment A
Maintenance Department		**Grade**
	Maintenance Supervisor	Attachment H
	Maintenance Supervisor Deputy	Attachment G
	Lead Buildings Maintenance	Attachment B
	Buildings Maintenance	Attachment B
	Custodial	Attachment B
Register of Deeds		**Grade**
	Register of Deeds	Attachment H
	Deputy	Attachment G
	Clerk	Attachment A
Sheriff's Department		**Grade**
	Sheriff	Attachment H
	Chief Deputy Sheriff	Attachment G
	Chief Correctional Officer	Attachment H
	Part Time Deputy	Attachment D
	Part Time Correctional Officer	Attachment D
	Civil Process Server	Attachment D
	Records Management	Attachment F
	Support Coordinator	Attachment F
	Cook	Attachment C
States Attorney		**Grade**
	States Attorney	Attachment H
	Deputy	Attachment H
	Records Manager	Attachment F
	Legal Secretary	Attachment F
Victim Assistance		**Grade**
	Victim Assistance Program Supervisor	Attachment H

	Victim Assistance Coordinator	Attachment F
Treasurer's Department		**Grade**
	Treasurer	Attachment H
	Deputy	Attachment G
	Second Deputy Treasurer	Attachment A
	Clerk	Attachment A
Veteran's Department		**Grade**
	Director	Attachment H
	Secretary	Attachment A
		Grade
Weed Department	Supervisor	Attachment C
	Assistant Supervisor	Attachment C
Welfare Department		**Grade**
	Director	Attachment H

UNION POSITIONS

Sheriff's Department		**Grade**
	Correctional Officer	Attachment D
	Deputy Sheriff	Attachment D
	Work Release Coordinator	Attachment D
Highway Department		**Grade**
	Maintenance III	Attachment E
	Mechanic	Attachment E
	Maintenance II	Attachment E

** All employees will be placed appropriately in the step accordingly to his/her current hire date or promotion date.

ATTACHMENT A

OFFICIAL PAY SERIES - Office Support (OS)

Nonexempt		**2010**		
Clerk	**Step**	**Wage**		**Monthly**
Secretary	1	$11.52	1st 6 months	$2,004.48
	2	$11.88	2nd 6 months	$2,067.12
	3	$12.27	Annual	$2,134.98
	4	$12.67	Annual	$2,204.58
	5	$13.11	Annual	$2,281.14
	6	$13.53	Annual	$2,354.22
	7	$13.98	Annual	$2,432.52
Nonexempt		**2010**		
2nd Deputy	**Step**	**Wage**		**Monthly**
Administrative Assistant	1	$11.89	1st 6 months	$2,068.86
Deputy Office Coordinator	2	$12.27	2nd 6 months	$2,134.98
	3	$12.67	Annual	$2,204.58
	4	$13.11	Annual	$2,281.14
	5	$13.53	Annual	$2,354.22
	6	$13.98	Annual	$2,432.52
	7	$14.46	Annual	$2,516.04
Nonexempt		**2010**		
Payroll Officer	**Step**	**Wage**		**Monthly**
Office Coordinator	1	$12.53	1st 6 months	$2,180.22
Office Manager	2	$12.93	2nd 6 months	$2,249.82

	3	$13.36	Annual	$2,324.64
	4	$13.82	Annual	$2,404.68
	5	$14.28	Annual	$2,484.72
	6	$14.75	Annual	$2,566.50
	7	$15.25	Annual	$2,653.50

ATTACHMENT B

OFFICIAL PAY SERIES - Maintenance Staff (MS)

Nonexempt		2010		
Custodian	**Step**	**Wage**		**Monthly**
	1	$10.70	1st 6 months	$1,861.80
	2	$11.03	2nd 6 months	$1,919.22
	3	$11.39	Annual	$1,981.86
	4	$11.75	Annual	$2,044.50
	5	$12.12	Annual	$2,108.88
	6	$12.53	Annual	$2,180.22
	7	$12.94	Annual	$2,251.56
Nonexempt		**2010**		
Buildings Maintenance	**Step**	**Wage**		**Monthly**
	1	$11.52	1st 6 months	$2,004.48
	2	$11.88	2nd 6 months	$2,067.12
	3	$12.27	Annual	$2,134.98
	4	$12.67	Annual	$2,204.58
	5	$13.11	Annual	$2,281.14
	6	$13.53	Annual	$2,354.22
	7	$13.98	Annual	$2,432.52
Nonexempt		**2010**		
Lead Building Maintenance	**Step**	**Wage**		**Monthly**
	1	$12.94	1st 6 months	$2,251.56
	2	$13.37	2nd 6 months	$2,326.38
	3	$13.82	Annual	$2,404.68
	4	$14.28	Annual	$2,484.72
	5	$14.74	Annual	$2,564.76
	6	$15.25	Annual	$2,653.50
	7	$15.76	Annual	$2,742.24

ATTACHMENT C

OFFICIAL PAY SERIES - Sheriff/Technical Staff (TS)

Nonexempt		2010		
Cook	**Step**	**Wage**		**Monthly**
	1	$11.40	1st 6 months	$1,983.60
	2	$11.76	2nd 6 months	$2,046.24
	3	$12.13	Annual	$2,110.62
	4	$12.54	Annual	$2,181.96
	5	$12.95	Annual	$2,253.30
	6	$13.39	Annual	$2,329.86
	7	$13.83	Annual	$2,406.42
Nonexempt				
Appraiser I	**Step**	**Wage**		**Monthly**
***Need to pass Certification to**	1	$13.36	1st 6 months	$2,324.64

to move to Appraiser II Step 3	2	$13.82	2nd 6 months	$2,404.68
Nonexempt		**2010**		
Appraiser II	**Step**	**Wage**		**Monthly**
Database Coordinator	1	$13.36	1st 6 months	$2,324.64
	2	$13.82	2nd 6 months	$2,404.68
	3	$14.28	Annual	$2,484.72
	4	$14.75	Annual	$2,566.50
	5	$15.27	Annual	$2,656.98
	6	$15.77	Annual	$2,743.98
	7	$16.31	Annual	$2,837.94
Nonexempt		**2010**		
Weed Supervisor	**Step**	**Wage**		**Monthly**
position established 1/1/06	1	$12.53	Annual	$2,180.22
	2	$12.94	Annual	$2,251.56
	3	$13.36	Annual	$2,324.64
	4	$13.80	Annual	$2,401.20
	5	$14.28	Annual	$2,484.72
	6	$14.74	Annual	$2,564.76
	7	$15.23	Annual	$2,650.02
Nonexempt		**2010**		
Assistant Weed Supervisor	**Step**	**Wage**		**Monthly**
position established 1/1/06	1	$11.71	Annual	$2,037.54
	2	$12.09	Annual	$2,103.66
	3	$12.47	Annual	$2,169.78
	4	$12.86	Annual	$2,237.64
	5	$13.27	Annual	$2,308.98
	6	$13.70	Annual	$2,383.80
	7	$14.15	Annual	$2,462.10

ATTACHMENT D

OFFICIAL PAY SERIES - Public Safety (Union & Nonunion) (PS)

Nonexempt		**2010**		
Civil Process Server	**Step**	**Wage**		**Monthly**
	1	$13.39	1st 6 months	$2,329.86
	2	$13.83	2nd 6 months	$2,406.42
	3	$14.29	Annual	$2,486.46
	4	$14.75	Annual	$2,566.50
	5	$15.27	Annual	$2,656.98
	6	$15.77	Annual	$2,743.98
	7	$16.31	Annual	$2,837.94
Nonexempt		**2010**		
Correctional Officer	**Step**	**Wage**		**Monthly**
	1	$13.58	1st 6 months	$2,362.92
	2	$14.03	2nd 6 months	$2,441.22
	3	$14.51	Annual	$2,524.74
	4	$14.99	Annual	$2,608.26
	5	$15.50	Annual	$2,697.00
	6	$16.04	Annual	$2,790.96
	7	$16.60	Annual	$2,888.40

Nonexempt		2010		
Work Release Coordinator.	Step	Wage		Monthly
	1	$13.58	1st 6 months	$2,362.92
	2	$14.03	2nd 6 months	$2,441.22
	3	$14.51	Annual	$2,524.74
	4	$14.99	Annual	$2,608.26
	5	$15.50	Annual	$2,697.00
	6	$16.04	Annual	$2,790.96
	7	$16.60	Annual	$2,888.40
Nonexempt		2010		
Deputy Sheriff	Step	Wage		Monthly
	1	$16.31	1st 6 months	$2,837.94
	2	$16.88	2nd 6 months	$2,937.12
	3	$17.46	Annual	$3,038.04
	4	$18.07	Annual	$3,144.18
	5	$18.72	Annual	$3,257.28
	6	$19.37	Annual	$3,370.38
	7	$20.05	Annual	$3,488.70

ATTACHMENT E

OFFICIAL PAY SERIES - Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		2010		
Maintenance III	Step	Wage		Monthly
Mechanic	1	$14.28	1st 6 months	$2,484.72
	2	$14.74	2nd 6 months	$2,564.76
	3	$15.26	Annual	$2,655.24
	4	$15.77	Annual	$2,743.98
	5	$16.31	Annual	$2,837.94
	6	$16.88	Annual	$2,937.12
	7	$17.47	Annual	$3,039.78
Nonexempt		2010		
Maintenance II	Step	Wage		Monthly
	1	$13.82	1st 6 months	$2,404.68
	2	$14.28	2nd 6 months	$2,484.72
	3	$14.74	Annual	$2,564.76
	4	$15.26	Annual	$2,655.24
	5	$15.77	Annual	$2,743.98
	6	$16.31	Annual	$2,837.94
	7	$16.88	Annual	$2,937.12

ATTACHMENT F

OFFICIAL PAY SERIES - Law Enforcement Support Series (LS)

Nonexempt		2010		
Legal Secretary	Step	Wage		Monthly
	1	$11.52	1st 6 months	$2,004.48
	2	$11.88	2nd 6 months	$2,067.12
	3	$12.27	Annual	$2,134.98
	4	$12.67	Annual	$2,204.58
	5	$13.11	Annual	$2,281.14
	6	$13.53	Annual	$2,354.22

	7	$13.98	Annual	$2,432.52
Nonexempt		**2010**		
Criminal/Civil Support Coor.	**Step**	**Wage**		**Monthly**
	1	$12.55	1st 6 months	$2,183.70
	2	$12.95	2nd 6 months	$2,253.30
	3	$13.37	Annual	$2,326.38
	4	$13.83	Annual	$2,406.42
	5	$14.28	Annual	$2,484.72
	6	$14.76	Annual	$2,568.24
	7	$15.27	Annual	$2,656.98
Nonexempt		**2010**		
Victims Assistance Coordinator	**Step**	**Wage**		**Monthly**
	1	$12.94	1st 6 months	$2,251.56
	2	$13.37	2nd 6 months	$2,326.38
	3	$13.82	Annual	$2,404.68
	4	$14.28	Annual	$2,484.72
	5	$14.74	Annual	$2,564.76
	6	$15.25	Annual	$2,653.50
	7	$15.76	Annual	$2,742.24
Nonexempt				
Criminal/Civil Records Mgmt.	**Step**	**Wage**		**Monthly**
	1	$14.06	1st 6 months	$2,446.44
	2	$14.66	2nd 6 months	$2,550.84
	3	$15.25	Annual	$2,653.50
	4	$15.85	Annual	$2,757.90
	5	$16.43	Annual	$2,858.82
	6	$17.03	Annual	$2,963.22

ATTACHMENT G

OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)

Nonexempt		**2010**		
Deputy Auditor	**Step**	**Wage**		**Monthly**
	1	$14.48	1st 6 months	$2,519.52
	2	$15.09	2nd 6 months	$2,625.66
	3	$15.73	Annual	$2,737.02
	4	$16.41	Annual	$2,855.34
	5	$16.97	Annual	$2,952.78
	6	$17.67	Annual	$3,074.58
Deputy Equalization				
	Step	**2010**		**Monthly**
	1	$14.13	1st 6 months	$2,458.62
	2	$14.72	2nd 6 months	$2,561.28
	3	$15.35	Annual	$2,670.90
	4	$16.01	Annual	$2,785.74
	5	$16.56	Annual	$2,881.44
	6	$17.25	Annual	$3,001.50
Deputy Treasurer		**2010**		
Deputy Register of Deeds	**Step**	**Wage**		**Monthly**
Deputy Maintenance Sup.	1	$13.76	1st 6 months	$2,394.24

(established 1/1/09)	2	$14.32	2nd 6 months	$2,491.68
	3	$14.93	Annual	$2,597.82
	4	$15.58	Annual	$2,710.92
	5	$16.10	Annual	$2,801.40
	6	$16.77	Annual	$2,917.98
Deputy Emergency Mgmt.		**2010**		
established 10/1/06	**Step**	**Wage**		**Monthly**
	1	$13.47	1st 6 months	$2,343.78
	2	$14.02	2nd 6 months	$2,439.48
	3	$14.61	Annual	$2,542.14
	4	$15.24	Annual	$2,651.76
	5	$15.75	Annual	$2,740.50
	6	$16.40	Annual	$2,853.60
Chief Deputy Sheriff		**2010**		
position established 4/1/06	**Step**	**Wage**		**Monthly**
	1	$17.36	1st 6 months	$3,020.64
	2	$18.12	2nd 6 months	$3,152.88
	3	$18.91	Annual	$3,290.34
	4	$19.74	Annual	$3,434.76
	5	$20.60	Annual	$3,584.40
	6	$21.51	Annual	$3,742.74
Assistant Chief		**2010**		
Correctional Officer	**Step**	**Wage**		**Monthly**
position established 5/15/07	1	$13.89	1st 6 months	$2,416.86
	2	$14.51	2nd 6 months	$2,524.74
	3	$15.15	Annual	$2,636.10
	4	$15.83	Annual	$2,754.42
	5	$16.53	Annual	$2,876.22
	6	$17.28	Annual	$3,006.72

based on 2088 hours in 2010

ATTACHMENT H

EXEMPT DEPARTMENT HEAD SALARY RANGES – 2010

Department Heads	**Minimum**	**Monthly**	**Maximum**	**Monthly**
State's Attorney 2009-100% FT	n/a	n/a	38.69	$6,732.06
Sheriff	n/a	n/a	26.33	$4,581.42
Highway Superintendent	22.15	3,854.10	25.66	$4,464.84
Auditor	n/a	n/a	22.81	$3,968.94
Equalization Director	18.25	3,175.50	22.25	$3,871.50
Maintenance Supervisor	17.74	3,086.76	21.61	$3,760.14
Register of Deeds	n/a	n/a	21.61	$3,760.14
Treasurer	n/a	n/a	21.61	$3,760.14
Victim Assistance Supervisor	17.32	3,013.68	21.09	$3,669.66
Emergency Management	18.19	3,165.06	21.05	$3,662.70
Veterans Director	14.53	2,528.22	17.60	$3,062.40
Welfare Director	14.31	2,489.94	17.32	$3,013.68
Assistant Department Heads/Supervisors	**Minimum**	**Monthly**	**Maximum**	**Monthly**
Deputy States Attorney 85% FT	20.75	3,610.50	25.25	$4,393.50

Chief Correctional Officer	17.28	3,006.72	21.04	$3,660.96
Assistant Highway Superintendent	18.26	3,177.24	21.08	$3,667.92

POVERTY SIMULATION

Motion by Brinkman, second by Johnson, to authorize mileage and hotel reimbursement for a representative associated with a one day workshop on understanding poverty, per the request of Welfare Director, Sarah Petersen; all present voted aye; motion carried.

RESOLUTION 2010-5 RECOVERY ZONE BONDS

Motion by Brinkman, second by Marquardt, to approve the following resolution; all present voted aye; motion carried:

RESOLUTION 2010-5

A RESOLUTION DESIGNATING THE COUNTY AS A RECOVERY ZONE FOR PURPOSES OF THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 AND AUTHORIZING AND REQUESTING THE ISSUANCE OF RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS BY THE SOUTH DAKOTA HEALTH AND EDUCATIONAL FACILITIES AUTHORITY FOR THE BENEFIT OF THE LAKE AREA TECHNICAL INSTITUTE.

RECITALS

WHEREAS, The Congress of the United States has enacted the American Recovery and Reinvestment Act of 2009, Pub. L. No.115-5, 123 Stat. 115 (the "Stimulus Act"), which provides for the issuance of Recovery Zone Economic Development Bonds ("Recovery Zone Bonds") that are entitled to certain benefits under the provisions of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, The County of Codington, South Dakota (the "County") has been allocated the authority to issue up to $3,810,000 in principal amount of Recovery Zone Bonds under the Stimulus Act, the proceeds of which Recovery Zone Bonds may be used to finance various "qualified economic development purposes," including capital expenditures for public facilities, within an area designated by the County as a "recovery zone" (as such terms are defined in the Stimulus Act); and

WHEREAS, A "recovery zone" is defined by the Stimulus Act as an area designated by a governmental unit authorized to issue Recovery Zone Bonds as (i) having significant poverty, unemployment, rate of home foreclosures, or general distress (collectively, "Recovery Zone Conditions"), (ii) economically distressed by reason of the closure or realignment of a military installation pursuant to the Defense Base Closure and Realignment Act of 1990, or (iii) an area previously designated as an "empowerment zone" or "renewal community" under certain existing development programs; and

WHEREAS, As a result of recent disruptions in the national economy, the County has experienced, and is now experiencing, one or more Recovery Zone Conditions; and

WHEREAS, The County has determined that the entire area of the County should be designated as a "recovery zone" under the Stimulus Act, consistent with the policy of the Stimulus Act of alleviating poverty, unemployment, home foreclosures, and economic distress, insofar as public improvements in any part of the County would be likely to improve economic conditions throughout the whole of the County, and inasmuch as the County has determined that it would not be practicable to identify any portion of the County in which such improvements would not ameliorate one or more Recovery Zone Conditions throughout the rest of the County; and

WHEREAS, Lake Area Technical Institute (the "Institute") operated by Watertown School District No. 14-4 (the "District") draws students from all parts of the County and provides valuable vocational skills that are likely to improve the levels of employment and general prosperity throughout the County; and

WHEREAS, The County has accordingly determined that improvements to the educational facilities provided by the Institute would constitute "qualified economic development purposes" within the meaning of the Stimulus Act and would help to alleviate one or more Recovery Zone Conditions throughout the County; and

WHEREAS, The County has determined that it would be beneficial for the health, safety, morals, welfare, and economic condition of the County and its residents for improvements to the educational facilities of the Institute to be financed with Recovery Zone Bonds; and

WHEREAS, Pursuant to Notice 2009-50, the United States Treasury has indicated that the allocation of authority to the County to issue Recovery Zone Bonds up to the principal amount of $3,810,000 may be used by another governmental body having the legal authority to issue debt obligations, provided that the improvements financed with such obligations are within the jurisdiction both of the County and of such other governmental body; and

WHEREAS, Pursuant to Chapter 1-16A, South Dakota Codified Laws, the South Dakota Health and Educational Facilities Authority (the "Authority") is authorized to issue bonds to finance the acquisition, improvement, repairing, and equipping of post-secondary vocational technical education facilities, such as the facilities of the Institute, for lease to and purchase by school districts such as the District for the operation of post-secondary vocational education programs; and

WHEREAS, The County has determined that the issuance of Recovery Zone Bonds to finance facilities of the Institute by the Authority, rather than by the County, would be the most economical and efficient means of financing such facilities;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CODINGTON, SOUTH DAKOTA AS FOLLOWS:

Section 1. Designation of Recovery Zone. The County is hereby designated as a "recovery zone" for purposes of the Stimulus Act, within the meaning of section 1400U-1 of the Code.
Section 2. Issuance of Recovery Zone Bonds. The County hereby authorizes and requests that the Authority issue Recovery Zone Bonds to finance capital improvements to the educational facilities of the Institute within the County and assigns to the Authority for that purpose all of the allocation granted to the County under the Stimulus Act to issue up to $3,810,000 of Recovery Zone Bonds.
Section 3. Further Authorization. The appropriate officers and officials of the County are hereby authorized and directed to certify copies of this Resolution as duly adopted on behalf of the County and to execute and deliver such other documents, and take such other actions, on behalf of the County as may be necessary or appropriate to evidence or to implement the provisions and intent hereof.

Adopted and approved this 19th day of January, 2010

The County Of Codington
South Dakota

John W. Thomas
Commission Chairman

January 19, 2010

ATTEST:

Cindy Brugman
Auditor

COMMISSION DISTRICTS III & V
Ken Larson, Commissioner District V and Carol Johnson, Commissioner District III, both, advised the Board that neither of them would be seeking re-election to their respective offices in the 2010 election year.

EXECUTIVE SESSION
Motion by Johnson, second by Brinkman, to enter into executive session at 9:37 a.m., to discuss a personnel issue; all present voted aye; motion carried. Human Resource Officer, Terry Satterlee, was present for executive session. The Board returned to regular session at 9:50 a.m., no action was taken.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 9:51 a.m., until 9:00 a.m., Tuesday, January 26th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

Board of County Commissioners
Codington County
Codington County Courthouse
January 26, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of January 19th, 2010**
4. **Discussion/Action to approve a traffic sign project resolution with the SDDOT**
5. **Monthly reports**
   a. **Emergency Management** absent
   6. **Sheriff**
6. **Action to approve the 2010 LEPC membership roster**
7. **Action to authorize the purchase of weapons for the Sheriff's Office and authorize trade in of old weapons**
8. **Action to approve payroll claims**
9. **Action to declare surplus property**
   a. **Computer in Auditor's office to be destroyed**
10. **Action to transfer operating cash to the Unemployment Fund**
11. **Action to approve an abatement of real property taxes**
    a. **Travis Carrico Living Trust**
12. **Action to cancel uncollectible mobile home taxes**
13. **Action to approve 2010 camping rates**
14. **Action to approve a letter of agreement between the First Dist. Assoc. of Local Govts. and Codington County for the development and hosting of the City/County GIS website**
15. **10:00 a.m., Human Service Agency update by Chuck Sherman**
16. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
17. **Action to approve travel requests**
    a. **Highway Supt. travel to Pierre**
18. **Action to approve personnel changes**
19. **Action to enter into executive session**
20. **Open** Claim
21. **Old Business**
22. **New Business**
23. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 2nd, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or

January 26, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 26, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Brinkman, to approve the minutes of January 19, 2010, as presented by the Auditor; all present voted aye; motion carried.

TRAFFIC SIGN PROJECT
Highway Supt., Rick Small, submitted a resolution to the Board for their approval, which would allow Codington County to participate in a signing project administered by the SDDOT. The Codington County Signing Project, at this time, will be a 100% federally funded project that will upgrade all the regulatory signs within Codington County, and any cities, towns, or townships interested in this signing project. If SDDOT funding changes between now and when the signing project is let, the project could become 90% federal funds with a 10% match from the local entity. The signing project is planned for the year 2015. Motion by Larson, second by Johnson, to approve Resolution 2010-6; all present voted aye; motion carried.

Resolution 2010-6

FEDERAL AID SURFACE TRANSPORTATION PROGRAM RESOLUTION FOR COUNTY AND URBAN PROJECTS

WHEREAS, Codington County desires the construction and improvement of the road and/or bridge as hereinafter described:

LOCATION, LENGTH, STRUCTURE NUMBER:
Codington County Wide Signing Project

TYPE OF CONSTRUCTION:
Traffic Control Signing
Major Collection Route Number (if applicable) N/A

AND WHEREAS, Codington County is obligated and hereby agrees to provide proper maintenance as required by Federal Highway Act as amended and supplemented thereto for the project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

NOW THEREFORE BE IT RESOLVED:
That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Secondary Road Plan" and the State's "Standard Specifications for Roads and Bridges", the project described.

Estimated Cost of Project Including Engineering:	$ 500,000
STP Funds:	$ N/A
Local Funds (if needed to meet construction year):	$ N/A

Proposed Year of Construction: 2015

Vote of Commissioners/Council: Yes 5 No 0

Dated at Watertown, SD, this 26th day of January, 2010

John W. Thomas
Chairman

ATTEST:

Cindy Brugman
Auditor

MONTHLY REPORTS

Sheriff, Toby Wishard, provided the following Sheriff's Office and Detention Center statistics for the month of December, 2009: 45.32 average daily inmate population; 183 bookings; $2,423.00 collected in work release; $2,796.70 collected in out of county prisoner contracts; $2,449.00 collected in fees for the 24/7 program, with 45 individuals testing twice daily and 29 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 337 sets of civil papers served; 230 calls for service; 7 accidents investigated; 84 arrest warrants; and 10 transports, for a total 2,262 miles traveled. Sheriff Wishard provided the Board with a summary report of 2009 incidents, arrests, fees received, executions collected, mortgage foreclosures, citations issued, average inmate population, total bookings, 24/7 Sobriety Program fees collected, and Detention Center fees collected. Sheriff Wishard reported the bathroom facility project in the basement of the Detention Center is nearly completed and the renovations in the basement will increase inmate bed space from 72 beds to 84 beds.

SHERIFF'S EQUIPMENT

Motion by Brinkman, second by Marquardt, to approve the purchase of weapons for the Sheriff's Office and to approve the trade in of the following weapons towards the purchase price of new, per the request of Sheriff Wishard; all present voted aye; motion carried: 5 Glocks 40 caliber s/n's; BSK560US, BSK564US, BSK562US, BSK563US, BKK561US; 1 Glock MDL .2 caliber s/n DXZ052; and 1 Glock 22C s/n CUN371US.

LEPC ROSTER

Motion by Marquardt, second by Brinkman, to approve the 2010 LEPC Membership Roster, as submitted by the Emergency Management Office, all present voted aye; motion carried. A copy of this roster will be kept on file in the office of the County Auditor.

SALARY CLAIMS

Motion by Brinkman, second by Johnson, to approve for payment the following January salary claims; all present voted aye; motion carried: Commissioners: 9,306.08 total salaries; Elmer Brinkman 1,680.00 reg. salary; Carol Johnson 1,680.00 reg. salary; Ken Larson 1,680.00 reg. salary; Lavern Marquardt 1,680.00 reg. salary; Jack Thomas 1,780.00 reg. salary. Auditor: 17,219.87 total salaries; Cindy Brugman 3,968.94 reg. salary; Lorie Schmidt 3,074.58 reg. salary; Jodi Pearson 2,653.50; Judy Heim 2432.52 reg. salary. Co. Treasurer: 23,821.34 total salaries; Carol Maloney 3,760.14 reg. salary; Rita Waba 2,516.04 reg. salary; Janet Bevers 2,917.98; Betty Overlie 2,432.52 reg. salary; Lindee Waba 2,432.52 reg. salary; Carmen Nelson 2,204.58 reg. salary. States Attorney: 25,964.64 total salaries; Dawn Aman-Elshere 6,732.06 reg. salary; Linda Young 2,963.22 reg. salary; Barb Maxwell 2,432.52 reg. salary; Ruth Swenson 1,572.31 part time @ 13.98 hr.; Chad Nelson 4,393.50 reg. salary, 1,500.00 temp. pay. Gov. Buildings: 16,164.13 total salaries; Milo Ford 3,760.14 reg. salary, 300.00 uniform allowance; Bob Byer

2,917.98 reg. salary, 300.00 uniform allowance; Steve Coyle 2,432.52 reg. salary, 300.00 uniform allowance; Cindy Dargatz 856.86 part time @ 12.12 hr., 150.00 uniform allowance. Dir. Equalization: 35,431.38 total salaries; Judy Geier 2,653.50 reg. salary; Shawna Constant 3,871.50 reg. salary; Diane Merchant 2,653.50 reg. salary; Michelle Pederson 2,837.94 reg. salary; Heidi Selchert 2,881.44 reg. salary; Heidi Brandreit 2,484.72 reg. salary; Jamie Monson 2,484.72 reg. salary; Brian Hosmer 2,324.64 reg. salary; Barb Martenson 2,004.48 reg. salary; Paula Block 325.53 part time temporary appr. assistant. Reg. of Deeds: 16,530.16 total salaries; Ann Rasmussen 3,760.14 reg. salary; Karyl Strohfus 2,432.52 reg. salary; Mary Fransen 2,917.98 reg. salary; Sandy Benson 2,432.52 reg. salary. Veterans Service: 7,967.55 total salaries; Al Janzen 3,062.40 reg. salary; Peggy Raml 2,432.52 reg. salary; Paul Lenski 59.10 meals. Sheriff: 56,096.61 total salaries; Toby Wishard 4,581.42 reg. salary, 400.00 uniform allowance; Dave Gibbs 3,488.70 reg. salary, 400.00 uniform allowance; Chuck Kurkosky 3,488.70 reg. salary, 400.00 uniform allowance; Ed Peterson 3,488.70 reg. salary, 400.00 uniform allowance; Adam Reeves 2,837.94 reg. salary, 300.00 uniform allowance; Brian Richter 3,038.04 reg. salary, 400.00 uniform allowance; Brad Howell 3,144.18 reg. salary, 400.00 uniform allowance; Jeremy Wellnitz 3,257.28 reg. salary, 400.00 uniform allowance; Kristi Gast 2,963.22 reg. salary; Kathy Young 2,656.98 reg. salary; Jack Weber 570.15 part time @ 18.72 & meals; Chuck Carbonneau 96.74 part time @ 17.46 & meals; Janelle Nygaard 1103.46 part time @ 12.55. Co. Jail: 73,831.38 total salaries; Tom Walder 3,660.96 reg. salary, 300.00 uniform allowance; Marie Suman 2,888.40 reg. salary, 300.00 uniform allowance; Lori Mills 2,888.40 reg. salary, 300.00 uniform allowance; Cindy Olson 2,888.40 reg. salary, 300.00 uniform allowance, Marcy Rossow 2,888.40 reg. salary, 300.00 uniform allowance; Shawna Carter 2,888.40 reg. salary, 300.00 uniform allowance; Lindsey Stricherz 2,888.40 reg. salary, 300.00 uniform allowance; Joe Hayashi 2,697.00 reg. salary, 300.00 uniform allowance; Scott Bohls 2,524.74 reg. salary, 300.00 uniform allowance; Jennifer Guest 2,524.74 reg. salary, 300.00 uniform allowance; Amy Coon 2,524.74 reg. salary, 300.00 uniform allowance; Jennifer Matejek 2,524.74 reg. salary, 300.00 uniform allowance; Dave Curtis 1,530.56 part time jailer @ 13.58 hr., part time deputy @ 16.31 hr., 200.00 uniform allowance ; Donna Weber 181.17 part time matron @ 13.58 hr. &meals; Trever Schimmel 2,068.46 new hire part time jailer @ 13.58 hr., 150.00 uniform allowance ; Roseann Burley 2,406.42 reg. salary; Jeff Hershman 2,742.24 reg. salary, 300.00 uniform allowance ; Glenn Frentz 2,432.52 reg. salary, 300.00 uniform allowance. Coroner: 1,291.80 total salaries. Care of the Poor: 3,763.53 total salaries; Sarah Elbert 2,410.94 reg. salary; Julie Radach 149.99 part time @ 11.88 hr. Co. Nurse: 3,600.45 total salaries; Jeanie Ochsendorf 2,432.52 reg. salary. Ag. Bldg.: 8,295.81 total salaries; Bryan Bleeker 2,742.24 reg. salary; 300.00 uniform allowance; Scott Swanson 2,432.52 reg. salary, 300.00 uniform allowance. Co. Extension: 7,378.88 total salaries; Becky Goens 2,653.50 reg. salary; Crystal Neale 2,354.22 reg. salary; Jodi Loehrer 8.31 meals. Weed Control: 3,835.00 total salaries; Doug Cook 2,650.02 reg. salary. Planning Board: 262.69 total salaries. Road & Bridge: 74,380.53 total salaries; Rick Small 4,464.84 reg. salary; Greg Benthin 3,667.92 reg. salary; Allen Benck 3,039.78 reg. salary; Calvin Engels 2,937.12 reg. salary; Terry Keogan 2,937.12 reg. salary; Jeff Case 2,937.12 reg. salary; Rick Hartley 3,039.78 reg. salary; Richard Maag 2,937.12 reg. salary; Todd Warne 3,039.78 reg. salary; Lori Deutsch 1,565.33 partial salary; Rick Holinka 2,937.12 reg. salary; Dan Busta 2,937.12 reg. salary; Dave Hedding 2,655.24 reg. salary; Lynn Solberg 2655.24 reg. salary; Duane Dolen 3,039.78 reg. salary; Eric Dargatz 2,937.12 reg. salary; Brad Schwinger 3,039.78. Emergency Management: 9,762.75 total salaries; Jim Sutton 3,662.70 reg. salary, 300.00 uniform allowance; Marty Karnopp 2,853.60 reg. salary, 300.00 uniform allowance. Crime Victim: 5,013.82 total salaries; Jan Olsen 3,669.66 reg. salary. W.I.C.: 3,583.52 total salaries; Deb Hartle 2,432.52 reg. salary. Total: 403,501.92. Breakdown of withholding amounts which are included in the above: S.D. Retirement 34,377.75; S.D. Retirement 308.47 spouse option; S.D. Supplemental Retire. 2,885.00 suppl. retire.; Dakotacare 70,213.85 ins.; Standard Insurance Company 535.05 life ins.; Delta Dental 4,651.72 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,529.21 ins.; U.M.B. Bank 1,957.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 219.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 9,110.94 employee payments; Cod. Co. Treasurer 32,100.00 employee monthly draw; New York Life 57.75 ins.; Gen.

Drivers & Helpers Union 462.00 employee union dues; Reliabank Dakota 24,750.28 federal withholding; Reliabank Dakota 43,707.38 social security; AAA Collections 643.60 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 149.57 garnishment.

SURPLUS COMPUTER EQUIPMENT
Motion by Marquardt, second by Brinkman, to declare GEN01084, a HP Computer s/n USV35200XS, surplus to be destroyed, per the request of the Auditor; all present voted aye; motion carried.

OPERATING CASH TRANSFER
Motion by Brinkman, second by Johnson, to transfer $10,000.00 in operating cash, from the General Fund to the Unemployment Fund; all present voted aye; motion carried.

ABATEMENT
Motion by Larson, second by Brinkman, to approve the following abatement; all present voted aye; motion carried: Travis Carrico Living Trust, property record #17895, taxes payable in 2010, $11,877 taxable value abated, $216.40 property tax abated, property value was lowered at board level but not keyed into system.

UNCOLLECTIBLE MOBILE HOME TAX
Motion by Larson, second by Johnson, to declare the following mobile home taxes uncollectible, per the recommendation of the Treasurer as the mobile home has been removed to be destroyed and the property owner has abandoned the mobile home; all present voted aye; motion carried: 2007-2-330, $103.86; 2008-2-301, $70.36; and 2009-2-301, $47.89.

2010 CAMPING FEES
Motion by Brinkman, second by Larson, to approve the following 2010 camping fees, which will remain the same as the 2009 fees, per the recommendation of Maintenance Supervisor, Milo Ford; all present voted aye; motion carried:

Lake Front Prime: $21.00 per day; $126.00 per week; and $487.00 per 30 day month.
Electric Only: $18.00 per day; $108.00 per week; and $371.00 per 30 day month.
Full Hook-up: $20.00 per day; $120.00 per week; and $419.00 per 30 day month.
Tent Site: $13.00 per day and $78.00 per week.
Building Rental: $53.00 per day
Picnic Shelters: $20.00 reservation fee.
Firewood: $3.00 per bundle.

GIS WEBSITE DEVELOPMENT AND HOSTING
First District Association of Local Governments representative, Luke Muller, met with the Board to review the proposed contract for services between Codington County and the First District for the provision of services relating to the development and hosting of the City/County Geographic Information System website. Motion by Brinkman, second by Johnson, to authorize the Chairman to sign a contract, in the amount of $3,100.00, with First District Assoc. of Local Govts., for the continued hosting and development of the GIS website for calendar year 2010; all present voted aye; motion carried.

HUMAN SERVICE AGENCY
Dr. Chuck Sherman, President and CEO of the Human Service Agency, met with the Board to report updates on activities at the Human Service Agency. Dr. Sherman informed the Board that H.S.A. is bringing a program to the area called "Mental Health First Aid" to train persons in the proper procedures to respond to individuals suffering a mental health crisis. This program will be offered to the public in February and is a 12 hour training program at a cost of $60.00 per student. Dr. Sherman also provided the

Board with information regarding an organization called the "Northeast Unmet Needs Corporation", which was organized during the flood of 1997 and created to receive donations and funds to distribute to persons who applied for and qualified for assistance with flood damaged property. Dr. Sherman noted this corporation is still in effect and could be of assistance during possible flooding this spring.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Marquardt, second by Larson, to supplement the Emergency Management revenue budget in the amount of $3,500.00 with a POD Grant reimbursement; all present voted aye; motion carried.

TRAVEL REQUEST
Motion by Marquardt, second by Larson, to approve the following travel request; all present voted aye; motion carried: Highway Supt., Rick Small, travel to Pierre to testify at a Legislative Committee hearing.

CLAIM APPROVED
Motion by Brinkman, second by Marquardt, to approve for payment the following claim; all present voted aye; motion carried: Codington Co. Treasurer $20.00 title fees for two new highway trucks.

DRAINAGE ORDINANCE
Property owner, Steve Owen, appeared before the Board to request information on the progress of the County's proposed drainage ordinance. Chairman Thomas advised Mr. Owen that no action has been taken to adopt a drainage ordinance and the matter is ongoing for further discussion between Board members and other entities.

NACO PRESCRIPTION DRUG PROGRAM
Chairman Thomas reported 188 utilizers, in the month of December 2009, of the NACO Prescription Drug Discount Card Program, with a realized savings of $4,280.14.

EXECUTIVE SESSION
Motion by Larson, second by Brinkman, to enter into executive session at 10:10 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:40 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:41 a.m., until 9:00 a.m., Tuesday, February 2nd, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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January 26, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 2, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of January 26th, 2010**
4. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**
5. **Action to declare Extension computer equipment surplus**
6. **Action to approve a 2010 Bridge Inspection Resolution**
7. **Action to authorize a notice to bidders for dump bodies**
8. **Discussion with Clerk of Courts regarding court room painting/repairs and possible grant funding for such project**
9. **Notice of Northeastern Shrine Club intent to participate in a raffle**
10. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
11. **Action to approve travel requests**
12. **Action to approve personnel changes**
13. **Action to enter into executive session**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 9th, 2010**

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February 2, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 2nd, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of January 26th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langer, discussed the following items with the Board: seasonal meetings; Farm Show preparations; and an USDA County Emergency Board meeting to discuss if requesting a disaster is in order based on crop quality. **Community Health Nurse, Karla Moes,** submitted a written report to the Board which included information on the following items: H1N1 flu shots; day to day operations; WIC participation; WIC management evaluation; an employment opening for a breast feeding peer counselor; developmental screenings; Kindergarten screenings; region staff meetings; and an oral health screening at an elementary school. **Weed Supervisor, Doug Cook,** reported he is moving files and cabinets to the Weed Office; has submitted annual and fiscal reports to the State; and will attend the annual State Weed and Pest Conference in Aberdeen in the month of February. **Welfare Director, Sarah Petersen,** submitted the following statistics for the time period December 28th, 2009 through February 1st, 2010: 26 applications; with 16 approved for County assistance; 3 funded with other resources; 6 denials; 1 pending or referred; and 9 new clients approved. Total Assistance: $6,944.77 for 1 burial, rent and utilities; 2 active medical cases, and 6 medical applications pending decision. Total Credits: $4,591.50 with three compromises or full releases.

SURPLUS EQUIPMENT
Motion by Marquardt, second by Brinkman, to declare the following Extension Office equipment, surplus to be destroyed, per the recommendation of Extension Educator, Chuck Langner; all present voted aye; motion carried: GEN00932, GP7 computer s/n 7001580, monitor s/n 700133, and speakers s/n 1510498; GEN00125 LP486133DX 4DX-33 computer system; GEN00966, Gateway Professional V933 computer s/n 0022136062; and a HP Deskjet 6940 printer s/n MY6BA9R3WC.

BRIDGE REINSPECTION RESOLUTION
Highway Supt., Rick Small, presented the Board with a Bridge Reinspection Resolution. Motion by Marquardt, second by Larson, to authorize the Chairman to sign the following resolution, for the inspection of 26 County bridges and possibly a few bridges within the City of Watertown; per the recommendation of the Highway Supt.; all present voted aye; motion carried:

RESOLUTION 2010-7

BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years

with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

Codington County requests SDDOT to hire Aason Engineering, Consulting Engineers, for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. Codington County will be responsible for the required 20% matching funds.

Dated this 2nd day of February, 2010, at Watertown, South Dakota

Board of County Commissioners of Codington County.

John W. Thomas
Chairman of the Board

ATTEST:

Cindy Brugman
County Auditor

NOTICE TO BIDDERS

Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign a notice to bidders, for one or more new 15' gravel dump bodies, per the request of Highway Supt., Rick Small; all present voted aye; motion carried. Bid letting is set for 10:00 a.m., Tuesday, March 2nd, 2010.

REQUEST FOR COURTROOMS REFURBISHING

Codington County Clerk of Courts, Connie Hartley, met with the Board to discuss needed repairs to the ceilings, stained glass, flooring and trim in both courtrooms. The Clerk of Courts noted there are grant funds available for these types of projects considered to be historic preservation measures. The Board will tour the courtrooms at a future date before taking further action on this request.

SHRINERS RAFFLE

The Board noted correspondence, from the Northeastern Shrine Club, of their intent to hold a raffle within Codington County, for which proceeds will benefit the Club and its activities. The Board voiced no objection to the conducting of this raffle.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Johnson, to supplement the Emergency Management expenditure budget, in the amount of $871.22, with POD Grant reimbursement funds; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 9:49 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:11 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

WATER DRAINAGE

The Board held a brief discussion on how and when to proceed with a proposed drainage ordinance for Codington County. Board members were encouraged to individually contact Zoning Officer, Luke Muller, with their opinions on how the drainage ordinance should be worded.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:27 a.m., until 9:00 a.m., Tuesday, February 9th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 9, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of February 2, 2010**
4. **Monthly reports**
   a. **Auditor** Farm Show
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
5. **Action to approve claims for payment**
6. **Action to approve the Auditor's Account with the Treasurer**
7. **Action to transfer operating cash to the Victims of Crime budget as previously budgeted** 63,395
8. **Notice of CPI for taxes payable in 2011**
9. **Notice of holiday and early agenda deadline**
10. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
11. **Action to approve travel requests**
12. **Action to approve personnel changes**
13. **Action to enter into executive session**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 16th, 2010**

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February 9, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 9th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of February 2nd, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office is busy with normal monthly procedures; the annual report is being prepared; and petitions are being filed for various elected positions. **Director of Equalization, Shawna Constant,** advised the Board that a meeting of Lake Kampeska property owners will be held on Monday, February 15th, at the County Fair Banquet Hall. The Director of Equalization informed the Board the purpose of this meeting is to provide Lake Kampeska property owners with an opportunity to see their 2010 assessed value as well as other property values on Lake Kampeska after the recent reappraisal project. The Director of Equalization provided the Board with and reviewed the 2010 Assessment Plan for Codington County and a schedule of the appeal process timeline. **Register of Deeds, Ann Rasmussen,** reported an increase in the sale of certified copies of birth certificates and marriage licenses due to a recent change in the requirements to renew individual driver's licenses. The Register of Deeds informed the Board that the file director system has received the import of records from the old Docstar system and a spot check of records is the next step in the process to implement the new recording system. The Register of Deeds provided the Board with a monthly statement of fees for the month ending January 31st, 2010. Collections totaled $19,671.50, with $3,130.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. **Treasurer, Carol Maloney,** reported her office continues with normal monthly operations. The Treasurer noted her office will need to be closed to the public on February 16th due to a project that includes the installation of a lowered ceiling and new lighting in the office. Office staff will be in the office as normal on the 16th. The Treasurer is tracking two legislative bills that may affect her office. The first bill is regarding shortening the length of time required to wait before beginning to take tax deed and the second bill deals with the requirement of providing a proof of insurance when a customer renews their vehicle license plates.

CLAIMS
Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 237.62 Sup, Jason R Adams 4805.39 Prof Svc, Alltel 112.28 util, Alltel 78.10 Util, Alltel 65.55 Util, Alltel 94.66 Util, Alltel 68.24 Util, Judy Anderson 27.40 Jury, Anthony Anglin 12.96 Jury, Marilyn Arnold 13.70 Jury, Bob Barker Co. 309.19 Sup, Tina Barker 13.70 Jury, Ernest Barse 11.48 Jury, Chad Barton 21.48 Jury, Virgil Bastian 24.80 Jury, Bauer Law Office Pc 2888.32 Prof Svc, Beadle County 1050.00 Pymt, Bendix Imaging Inc 477.95 Sup, Best Business Products 89.24 Sup, Best Western Ramkota Hotel 252.77 Trav, Best Western Ramkota Inn 98.99 Trav, Brian Biddlecome 13.70 Jury, Big Stone Co Sheriff's Office 58.50 Fee, Jessica Billings 21.48 Jury, Birk Funeral Home 3837.00 Prof Svc, Annette Block 12.22 Jury, Devin Blocker 10.74 Jury, Scott Bohls 341.80 Pymt, Benjamin Bolton 21.48 Jury, Boys & Girls Club 1000.00 Pymt, Brian's Glass & Door, Inc. 210.00 Rep, Elmer Brinkman 300.00 Pymt, Ashley Brower 20.00 Witn, Brown & Saenger 93.60 Sup, Brugger Law Office 1793.02 Prof Svc, Burns Law Office 5133.80 Prof Svc, Leslie Busch 11.48 Jury, Butler Machinery 1762.12 Sup, Carquest Auto Parts 32.46 Sup, Cartney Bearing & Supply 40.24 Rep, Cashway Lumber Inc. 11.55 Sup, Cass-Clay Creamery 878.00 Sup, Chuck's Bike & Lock Shop 91.75 Sup, Codington Clark

Electric 50.00 Util, Codington Co Clerk Of Courts 52.10 Pymt, Codington Co Extension 30.60 Sup, Codington County Treasurer 67.50 Sup, Cole Papers, Inc. 1996.65 Sup, Common Ground 70.36 Sup, Connecting Point Computer Cent 7500.00 Eqp, Connecting Point Computer Cent 1852.81 Prof Svc, Connecting Point Computer Cent 133.44 Prof Svc, Marcilyn Cornelius 22.96 Jury, Bonnie Cotton 20.00 Witn, County Fair Foods 188.89 Sup, Kenneth Creamer 282.20 Jury, Creative Rewards & Specialties 117.50 Sup, Credit Bureau Of Watertown Inc 1870.26 Pymt, Crescent Electric Supply Co. 27.90 Sup, Culligan Water Conditioning 84.00 Sup, Suzanne Culver 24.44 Jury, D K Diesel Injection Inc. 725.00 Sup, Jacek Dabek 15.18 Jury, Dagwood's Subs And More 59.07 Sup, Dakota Forensic Consulting 2921.00 Witn, Dakota Select Wood 2639.00 Sup, Irene Deal 10.74 Jury, Delyle's South 81 Service Inc 503.53 Rep, Deuel County Highway 44.88 Maint, Corey Devries 20.00 Witn, Jenni Devries 20.00 Witn, Donna Dietrich, Chairman 513.07 Prof Svc, Val Draper 11.48 Jury, The Earthgrains Company 817.44 Sup, East Dakota Water Development 1884.16 January Apportionment, East Point 770.00 Indg Util, Paul Eitel 10.74 Jury, Electronic Security Inc 3500.00 Maint, Empire Pizza 76.32 Sup, Thomas Endres 11.48 Jury, Engelstad Electric Co. 2630.03 Rep, Expressions Art Gallery & 137.98 Sup, Farnams Genuine Parts 19.86 Rep, Farnams Genuine Parts 289.11 Sup, Wallin Fast 10.74 Jury, Fastenal Company 50.73 Rep, FedEx 15.30 Sup, Arianna Fewkes 20.00 Witn, Aaron Finley 21.48 Jury, First District Assn Of Lcl Gov 3100.00 Pymt, Madonna Fischer 49.60 Jury, Janet Fitzgerald 11.48 Jury, Shirley Foell 11.48 Jury, Barbara Formanek 78.88 Jury, Kenneth Fox 12.96 Jury, Ashley Foyt 13.70 Jury, Britney Friedrichsen 22.96 Jury, Carolyn Friske 17.40 Jury, Glen Friskey 10.74 Jury, Jessica Frost 11.48 Jury, FSH Communications 120.00 Util, Christina Furman 10.74 Jury, G & L Distributing Inc 83.70 Rep, G4s Justice Services Inc 83.62 Prof Svc, Galls An Aramark Company 318.97 Sup, Judy Geier 372.36 Pymt, Jennifer Geiszler 11.48 Jury, Genoa Healthcare/Watertown 63.81 Pris Meds, Lucasta Genzler 21.48 Jury, Chris S Giles 2641.88 Prof Svc, Glacial Lakes & Prairies Tour. 750.00 Pymt, Glacial Lakes Property Mgmt In 240.00 Indg Util, Glass Products Inc. 14.71 Rep, Brenda Glover 11.48 Jury, Patrick Good 22.96 Jury, Amanda Greeley 20.00 Witn, Jamie Hale 12.22 Jury, Tayler Hansen 20.00 Witn, Jennifer Hanten 20.00 Witn, Marty Harmel 268.88 Jury, Hartwig Heating 10.00 Sup, Tina Haug 20.00 Witn, Jamie Heim 10.00 Jury, Lester Heinrich 11.48 Jury, Richard Herr 10.74 Jury, Cory Herzog 17.40 Jury, Hillyard Floor Care Supply 775.68 Sup, Hindman Electric 60.65 Rep, Kelsey Hoff 12.22 Jury, Laurie Hoffman 10.74 Jury, William Holmes 13.70 Jury, Margie Hoppel 124.00 Witn, Glacial Lakes Humane Society 230.00 Pymt, Arthur Hurd 10.00 Jury, Hurkes Implement Co. 13.80 Rep, Huron Culvert & Tank Co. 11600.00 Sup, Hy-Vee #1871 Accts Receivable 633.00 Sup, Hy-Vee #1871 Accts Receivable 160.68 Sup, Hy-Vee #1871 Accts Receivable 23.52 Sup, Hy-Vee Pharmacy 1278.95 Pris Meds, Integrated Imaging Inc 28.92 Sup, Intoximeters 600.00 Sup, J's Allied Const Co & Redimix 440.00 Prof Svc, Laurie Janssen 268.88 Jury, Jeff's Vacuum Center 50.90 Rep, Dr Rick C Jensen 260.00 Witn, Joseph Jipp 17.40 Jury, Marcia Johnson 21.48 Jury, Kenneth Junker 10.74 Jury, Jurgens Printing 165.00 Sup, Jeanette Kannas 268.88 Jury, Taylor Kathman 58.00 Witn, Patrick Kelly 10.74 Jury, Natalie Kirch 10.74 Jury, Knology 570.02 Util, Knology 49.95 Util, Laura Koch 21.48 Jury, Joanne Kolden 28.50 Jury, Nelva Kooistra 45.00 Prof Svc, Troy Korthour 13.70 Jury, Terry Kranzler 10.00 Jury, Michael Krause 10.74 Jury, Ellen Kuhler 386.00 Prof Svc, Brian Kuhlman 20.36 Jury, L & S Properties 250.00 Indg Util, Lacroix Law Office 186.38 Prof Svc, Tony Laframboise 73.00 Witn, Hao Lam 12.22 Jury, Kimberley Lang 21.48 Jury, Chuck Langner 317.50 Trav, Ryan Lappegard 11.48 Jury, Elaine Lesnar 11.48 Jury, Lewis & Clark Bhs 284.00 Prof Svc, Lincoln Co Auditor 670.03 Prof Svc, Nolan Lindner 10.00 Jury, Alan Linneman 282.20 Jury, Jodi Loehrer 242.00 Trav, M & T Fire And Safety 31.50 Maint, M & T Fire And Safety 358.95 Sup, Richard Maag 119.99 Pymt, Jennifer Mack 21.48 Jury, Travis Mack 14.44 Jury, Vicki Mack 11.48 Jury, Mac's Inc. 7.45 Sup, Mac's Inc. 37.73 Sup, Mac's Inc. 304.42 Sup, Mahowald's 117.10 Sup, Mahowald's 37.07 Sup, Manatron 1954.76 Sup, Mark's Auto 482.34 Rep, Pamela Marquardt 11.48 Jury, Karen Mastel 30.72 Jury, Mark Matteson 21.48 Jury, McElhaney Properties 700.00 Indg Util, Linda McElhany 321.80 Jury, Doris McFarlane 10.00 Jury, Michael McGee 12.96 Jury, Daniel McHugh 28.50 Jury, McKinley Mobile Home Rentals 240.00 Indg Util, Mcleod's Printing & Office Sup 473.78 Sup, Menards 293.10 Sup, Menards 73.59 Sup, Donald Meyer 10.74 Jury, Vandy Meyer 114.44 Jury, Midcontinent Communications 55.00 Util, Mikelson Law Office 183.52 Prof Svc, Milbank Communications 3452.00

Eqp, Milbank Communications 2122.32 Eqp, Milbank Communications 227.12 Sup, Cassandra Miller 20.00 Witn, Cheryl Miller 11.48 Jury, Elijah Miller 25.00 Witn, Joseph Miller 15.18 Jury, Michael Miller 61.00 Witn, Kurt Moder 25.92 Jury, Motorola 34457.10 Eqp, Motorola 1864.00 Eqp, Melissa Muller 37.76 Jury, Municipal Utilities 834.17 Indg Util, Municipal Utilities 17187.54 Util, NDAA 165.00 Dues, Crystal M Neale 79.77 Pymt, Ben Nelson 20.00 Witn, Kelly Ness 10.00 Jury, Gina Nichols 11.48 Jury, Ernest Nisich 10.74 Jury, Patrick Nogelmeier 75.00 Prof Svc, Northern Truck Equipment Corp. 25.07 Rep, Northern Truck Equipment Corp. 1392.54 Sup, Northwestern Energy 716.17 Util, Donald Norton 10.74 Jury, Office Of Fire Marshal 180.00 Maint, Office Peeps, Inc. 1980.51 Sup, Office Peeps, Inc. 54.14 Sup, Marilyn Olson 10.74 Jury, Leander Opitz 12.22 Jury, Jill Orthaus 24.80 Jury, Ottertail Power Co. 47.76 Util, Pennington County Jail 388.10 Trav, Donna Petersen 268.88 Jury, Sarah Petersen 239.98 Pymt, Becky J Phyle 20.00 Witn, Meghan Pickrel 264.44 Jury, Nick Pietz 20.00 Witn, Pitney Bowes 203.00 Rent, PMB 0112 204.59 Util, Prairie Lakes Health Care Cent 2212.00 Sup, Print 'Em Now 140.00 Sup, Jennifer Proeber 10.74 Jury, Professional Mailing & Market. 7271.34 Sup, Qwest 82.00 Util, Qwest 743.68 Util, Qwest 15.46 Util, Curtis Raatz 21.48 Jury, Marilyn Randall 11.48 Jury, Rawdon Radiator 122.50 Rep, Redlinger Bros. 55480.00 Pymt, Cathryn Rehfuss 30.00 Prof Svc, Christopher Reidburn 24.44 Jury, Mark Reishus 268.88 Jury, Brian Richter 239.98 Pymt, Jan Rickard 6.00 Rfnd, Diane Ries 22.96 Jury, Lon Roberdeau 10.74 Jury, Jason Roehrich 17.40 Jury, Maryann Roggenbuck 10.74 Jury, Lawrence Romandia 11.48 Jury, Justin Rost 11.48 Jury, Don Rowland 1000.00 Prof Svc, Billie Rudebusch 24.44 Jury, Runnings 71.95 Sup, Dawn Russell 171.00 Prof Svc, Kevan Salisbury 27.40 Jury, Sanford Clinic 582.25 Pris Care, Sanford Watertown 134.00 Sup, Sanitation Products Inc 2482.90 Sup, Terrance Satterlee 1500.00 Pymt, Stephanie Schaefer 264.44 Jury, Schaeffer Manufacturing Co 103.20 Sup, Danny Schmeling 264.44 Jury, Paul Schmig 49.60 Jury, Jeremy Schomaker 11.48 Jury, Schrader's 258.75 Sup, Ross K Schulte DDS Pc 285.00 Pris Care, Rick Schulz 10.74 Jury, Diane Schurrer 12.22 Jury, April Schussler 12.22 Jury, Thomas Schweiger 10.00 Jury, SD Assoc Of Weed & Pest Superv 50.00 Trav, SD Dept Of Labor 3192.00 Pymt, SD Department Of Revenue 1170.00 Pymt, S.D. Dept. Of Transportation 118.46 Rep, SD State Treasurer 211804.51 February Remittance, SD State Treasurer 2583.33 Prior Services, SDACC 13251.00 Pymt, SDEMA 60.00 Dues, SDPAA 89476.18 Liability & Auto Insurance, SD Public Assurance Alliance 224.00 Sup, SDSU Extension Service 79.92 Trav, Burt Seifel 20.00 Witn, Janet Seim 21.48 Jury, Senior Companions Of South Dakota 900.00 Pymt, Sheehan Cycle 149.89 Sup, Sherwin Williams 72.57 Sup, Sioux Valley Coop 194.44 Sup, Sioux Valley Coop 368.15 Sup, Sioux Valley Coop 127.51 Sup, Sioux Valley Coop 11.08 Rep, Sioux Valley Coop 33.84 Sup, Sioux Valley Coop 23596.56 Sup, Sioux Valley Coop 1901.44 Sup, Mark Sjoberg 30.36 Jury, Bobbi Jo Soupir 12.22 Jury, South Shore Gazette 852.63 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 220.62 Util, Sprint 4.75 Util, Dale Spurrell 15.92 Jury, Star Laundry 15.12 Sup, Star Laundry 82.22 Sup, Michelle Stark 12.96 Jury, State Radio Communications 3000.00 Util, John Steiner 28.88 Jury, Kerry Stellinga 12.22 Jury, Daniel Sterry 28.50 Jury, Connie Stoebner 209.00 Prof Svc, Derek Stone 10.74 Jury, Chris Streff 11.48 Jury, Streicher's 52.38 Sup, Jeremy Struckman 21.10 Jury, Sturdevant's Auto Parts 558.92 Rep, Deb Sundem 45.00 Trav, Sutton Law Office Pc 11867.97 Prof Svc, Karen Swanda 15.00 Prof Svc, Susan Taylor 11.48 Jury, Technicolor Screen Printing 231.50 Sup, Amber Tennant 250.00 Witn, Sarah Tesch 273.32 Jury, Richard Thomas 304.40 Jury, Titan Machinery 272.56 Sup, Tool Time Rental 360.00 Rent, Toshiba Financial Services 358.51 Rent, Trav's Outfitter Inc 324.98 Sup, Trav's Outfitter Inc 2451.21 Sup, Tuffys Pet Foods Inc 1522.31 Sup, US Foodservice Inc 7018.33 Sup, Utne Construction & Roofing 297.50 Rep, Trevor Vanconant 11.48 Jury, Gloria Vandykhorst 10.00 Jury, Verizon Wireless 79.42 Util, Vietnam Combat Veterans Ltd 2000.00 Sup, Visa - C/O Great Western Bank 60.00 Trav, Visa - C/O Great Western Bank 100.01 Sup, Visa - C/O Great Western Bank 97.00 Sup, Visa - C/O Great Western Bank 356.42 Sup, Visa - C/O Great Western Bank 24.98 Sup, Visa - C/O Great Western Bank 200.17 Sup, Visa - C/O Great Western Bank 30.00 Trav, Visa - C/O Great Western Bank 331.24 Sup, Tracy Vomacka 24.80 Jury, Wal-Mart Community 451.02 Sup, Doug Walsh-Landlord 350.00 Indg Util, Rebecka Walsh 17.40 Jury, Watertown Ford 251.43 Rep, Watertown Lawn & Garden 193.00 Rep, Cody Weber 22.96 Jury, Weed & Pest Conference 205.00 Trav, Rhonda Wellman 29.24 Jury, Justin Wellnitz 10.00 Jury, Wells Fargo Securities

LLC 46068.90 Pymt, Douglas Wensing 10.74 Jury, Erik Werner 22.96 Jury, Carolyn West 295.90 Jury, Vicki Wheeler 13.70 Jury, Ragena Whittecar 11.48 Jury, Keith Wicks 10.00 Jury, Win Interactive Inc 12568.00 Sup, Larry Wittrock 11.48 Jury, Watertown Police Dept 13.90 Sup, Watertown Police Dept 113.02 Sup, WW Tire Service Inc 1550.00 Sup, Xerox Corporation 266.04 Sup, Yankton Co. Sheriff 100.00 Trav, Kathy Young 360.00 Pymt, Youth Services International 1595.00 Prof Svc, David Zaug 10.74 Jury.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January, 2010, all present voted aye; motion carried.

Cash on hand	$	5,768.05
Checks in Treasurer possess		
less than 3 days	$	55,334.21
Cash Items	$	276.50
TOTAL CASH ASSETS ON HAND	$	61,378.76
RECONCILED CHECKING		
Great Western Bank Checking	$	
Great Western Bank Checking (Memorial Park)	$	901.58
Reliabank Dakota	$	3,829,210.41
INVESTMENTS		
SD Public Funds Investment	$	6,961.97
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,400,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	2,000,000.00
Home Federal Bank	$	1,000,000.00
Reliabank	$	600,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	10,098,452.72
General Ledger Cash Balance by Funds:		
General	$	5,266,013.52
General restricted cash	$	500,000.00
Sp. Revenue	$	2,971,828.33
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	10,904.31
Trust & Agency	$	1,339,294.71
(schools 777,070.55, townships 97,977.94; city/towns 197,774.33)		
TOTAL GENERAL LEDGER CASH	$	10,098,452.72

OPERATING CASH TRANSFER

Motion by Marquardt, second by Larson, to transfer operating cash from the General Fund to the Victims of Crime Fund, in the amount of $63,395.00, as previously budgeted; all present voted aye; motion carried.

NOTICE OF CPI FOR TAXES PAYABLE IN 2011

The Auditor advised the Board that her office has received the notice of CPI for taxes payable in 2011, from the SD Dept. of Revenue. The CPI percentage for taxes payable in 2011 is 0%.

HOLIDAY AND EARLY AGENDA

The Auditor noted the Courthouse and all County offices will be closed on Monday, February 15th, 2010, Presidents' Day, per previously adopted policy. The agenda deadline for the Board's February 16th meeting will be 12:00 PM, Thursday, February 11th.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Larson, to approve an automatic budget supplement in the amount of $1,000.00 to the Emergency Management budget with POD grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUEST

Motion by Marquardt, second by Brinkman, to approve the following travel request; all present voted aye; motion carried: Weed Supervisor, State Weed & Pest Meeting, in Aberdeen.

OTHER MATTERS

The Board noted correspondence regarding House Bill 1060 and Senate Bill 184, no action was taken to support or reject the passage of these bills. Commissioners Thomas and Marquardt attended a meeting at City Hall regarding the potential for flooding this spring. Commissioner Thomas reported on a meeting he attended regarding a possible food program for those in need.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 9:57 a.m., until 9:00 a.m., Tuesday, February 16th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 16, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of February 9, 2010**

4. **Monthly reports**
   a. **Maintenance**
   b. **Highway**
   c. **Emergency Management**

5. **Action to approve a refund of taxes**

6. **Action to renew a contract with the Credit Bureau of Watertown for the collection of liens**

7. **Action to authorize a letter of support for SB 184**

8. **Notice of WACA annual meeting**

9. **Discussion regarding Public Defender Contracts**

10. **Discussion regarding available County liquor licenses**

11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

12. **Action to approve travel requests**
    a. **Emergency Management Director**

13. **Action to approve personnel changes**
    a. **David Curtis, step increase**

14. **Action to enter into executive session**

15. **Open**

16. **Old Business**

17. **New Business**

18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 23rd, 2010**

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February 16, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 16th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of February 9th 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported on office remodeling projects in the Courthouse; assisting the Clerk of Courts office with storage shelving units; the Sewer renovation project in the Detention Center continues; and the Ag. Building once again survived the Farm Show with only minor problems. Mr. Ford will present the Board with information, regarding the needed repairs to the Company H monument located on the Courthouse grounds, on February 23rd. **Highway Supt., Rick Small,** advised the Board the Highway Dept. is moving snow and opening roads on a daily basis. The Highway Dept. currently has one blower in need of repair and is waiting on parts at this time. The Highway Dept. staff will be taking MSHA (mining) training next week at the Codington County Extension Center Complex. A meeting with FEMA officials, to discuss flood preparedness, is scheduled for February 24th from 7-9 PM at the Codington County Extension Center Complex. The Highway Supt. will order additional barricades and road closed signs in anticipation of spring flooding on County roads. Mr. Small informed the Board that the $85,000.00 budgeted for 2010 snow removal will be depleted before spring. **Emergency Management Director, Jim Sutton,** continues to work on pre-flood planning with various agencies and will attend a State Emergency Management meeting in Pierre as a follow up to the recent ice storm crisis in the western part of the State.

PROPERTY TAX REFUND
Motion by Brinkman, second by Johnson, to approve the following refund of property tax; all present voted aye; motion carried: Property record #9715; Michael & Sandra Foss; assessed for building that was removed prior to assessment date; $610.97 refund for taxes payable in 2009.

COLLECTION AGENCY CONTRACT
Motion by Marquardt, second by Larson, to authorize the Chairman to sign a contract with the Credit Bureau of Watertown for the collection of certain claims, accounts or other evidences of indebtedness to Codington County; all present voted aye; motion carried.

SENATE BILL 184
The Board held a tele-conference with East Dakota Water Development Director, Jay Gilbertson, regarding how the passage of Senate Bill 184 would have a major and adverse impact on the East Dakota Water Development District. Mr. Gilbertson noted: The bill, as currently written, would severely hamper the ability of water development districts in general, and the East Dakota Water Development District in particular, to provide the technical and financial assistance that water resource interests across the District have come to expect and rely on. The Board noted they had been contacted by Beadle County Commissioners requesting that the Codington County Commissioners approve a letter of support for the passage of Senate Bill 184 to forward to the legislature. Motion by Brinkman, second by Marquardt, to send a letter of support, for Senate Bill 184, to the appropriate Senate Committee; upon vote of the Board Larson voted aye; Thomas, Marquardt, Johnson, and Brinkman voted no; motion failed.

WACA ANNUAL MEETING
The Board noted three or more members of the Codington County Commission may be present at the WACA annual meeting scheduled for 12:00 on February 16th, 2010, at Godfathers.

PUBLIC DEFENDER CONTRACTS
The Auditor advised the Board that both Public Defender contracts expire at the end of year in 2010. In order to properly budget for Public Defender payments in 2011 the Board will look at advertising these contracts before the 2011 budgeting process begins. Commissioners Thomas and Johnson will review the current contracts before advertising begins for new contracts.

COUNTY LIQUOR LICENSES
The Board discussed the availability of two County liquor licenses, as a result of properties which were annexed into the City of Watertown, and which had County licenses attached to them. The County is allowed a total of six liquor licenses per SDCL 35-4-11.1, and currently four licenses are in use. The Board will take action on March 9th, 2010, to authorize a notice to bidders for the right to apply for one or possibly both licenses.

TRAVEL REQUEST
Motion by Larson, second by Marquardt, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director travel to State Emergency Management meeting in Pierre.

PERSONNEL CHANGE
Motion by Brinkman, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: David Curtis, part time correctional officer, step increase from step 1/$13.58 per hour to step 2/$14.03 per hour after 1044 hours of employment; submitted and approved by Chief Correctional Officer, Tom Walder.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:09 a.m., until 9:00 a.m., Tuesday, February 23rd, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 23, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of February 16, 2010**

4. **Monthly reports**
   a. **Sheriff**

5. **9:00 a.m., First Dist. Assoc. of Local Govts. Executive Director, Todd Kays, yearly review of activities**

6. **Action to authorize the purchase of a lawn mower for Memorial Park**

7. **Action to declare Memorial Park lawn mower surplus to be traded**

8. **Action to approve submitting a grant application to the Watertown Foundation for funding towards the restoration of the Company "H" Monument**

9. **Action to authorize solicitation and direct donations for the Company "H" Monument to the Watertown Community Foundation**

10. **Action to approve payroll claims**

11. **Action to approve abatement for beginning farmers tax freeze**
    a. **Terry Egerstrom**
    b. **Jessie & Lori Monnens**

12. **10:00 a.m., bid opening and action to award bids for yearly Highway supplies and Weed Dept. chemicals**

13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

14. **Action to approve travel requests**
    a. **Highway Supt. – 2010 Short Course**
    b. **Welfare Director – Spring workshop**
    c. **Maintenance Staff – Custodial seminar**

15. **Action to approve personnel changes**

16. **Action to enter into executive session**

17. **Open**

18. **Old Business**

19. **New Business**

20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 2nd, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 23, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 23rd, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of February 16th 2010, as presented by the Auditor; all present voted aye; motion carried.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
Todd Kays, Executive Director with the First Dist. Assoc. of Local Govts., met with the Board to update the Board on economic development activities of the First Dist. in 2009. Mr. Kays provided the Board with a copy of an Economic Development Administration Data Collection report and reviewed its contents.

MONTHLY REPORT
Sheriff, Toby Wishard, provided the following Sheriff's Office and Detention Center statistics for the month of January, 2010: 49.42 average daily inmate population; 172 bookings; $1,262.50 collected in work release; $2,745.00 collected in out of county prisoner contracts; $2,818.00 collected in fees for the 24/7 program, with 47 individuals testing twice daily and 25 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 302 sets of civil papers served; 237 calls for service; 6 accidents investigated; 78 arrest warrants; and 9 transports, for a total 2,601 miles traveled. Sheriff Wishard reported on the following items: A training exercise which will be partially funded by LETTP Homeland Security Grant Funds; the sewer upgrades for the Detention Center; and flood prevention preparedness meetings.

PRISONER CONTRACTS
Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign contracts with Clark and Hamlin counties for housing of adult prisoners at the Codington County Detention Center; all present voted aye; motion carried.

MEMORIAL PARK EQUIPMENT
Motion by Brinkman, second by Johnson, to authorize the purchase of a Great Dane 61" deck 25 HP Kawasaki lawn mower for Memorial Park, per the request of Maintenance Supervisor, Milo Ford; all present voted aye; motion carried. Mower price $6,500.00 including trade in amount of $500.00.

SURPLUS MOWER EQUIPMENT
Motion by Johnson, second by Brinkman, to declare GEN00435, a Grasshopper mower s/n 342546, surplus to be traded; all present voted aye; motion carried.

COMPANY "H" MONUMENT
Motion by Larson, second by Brinkman, to authorize Maintenance Supervisor, Milo Ford, to submit a grant application to the Watertown Community Foundation, for funding towards the restoration of the Company "H" Monument located on the Courthouse grounds; all present voted aye; motion carried. Motion by Brinkman, second by Larson, to authorize the limited solicitation of donations, from area service clubs, for the restoration of the Company "H" monument, to the Watertown Community Foundation; all present voted aye; motion carried.

PAYROLL CLAIMS

Motion by Marquardt, second by Johnson, to approve for payment the following payroll claims; all present voted aye; motion carried: Commissioners: 9,436.30 total salaries. Auditor: 17,219.85 total salaries. Co. Treasurer: 23,647.31 total salaries. States Attorney: 23,452.98 total salaries; Ruth Swenson 992.59 part time. Gov. Buildings: 15,308.53 total salaries; Cindy Dargatz 714.13 part time. Dir. Equalization: 35,051.90 total salaries. Reg. of Deeds: 16,530.18 total salaries. Veterans Service: 7,898.66 total salaries. Sheriff: 54,178.73 total salaries; Chuck Carbonneau 80.63 part time; Jim Wollan 96.74 part time; Janelle Nygaard 827.25 part time. Co. Jail: 65,882.15 total salaries; Dave Curtis 761.66 part time; Trevor Schimmel part time. Care of the Poor: 3,834.89 total salaries; Julie Radach 211.19 part time. Co. Nurse: 3,600.45 total salaries. Ag. Bldg.: 7,535.73 total salaries. Co. Extension: 7,452.29 total salaries; Chuck Langner 44.32 meals; Deb Sundem 24.94 meals; Jodi Loehrer 33.25 meals. Weed Control: 4,224.06 total salaries; Bill Hoff 66.50 part time. Planning Board: 34.61 total salaries. Road & Bridge: 76,769.55 total salaries. Emergency Management: 9,096.37 total salaries. Crime Victim: 5,013.82 total salaries. W.I.C.: 3,583.52 total salaries. Total: 389,751.88. Breakdown of withholding amounts which are included in the above: S.D. Retirement 34,285.22; S.D. Retirement 322.75 spouse option; S.D. Supplemental Retire. 2,885.00 suppl. retire.; Dakotacare 70,213.85 ins.; Standard Insurance Company 535.05 life ins.; Delta Dental 4,651.72 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,529.21 ins.; U.M.B. Bank 1,957.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 169.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 9,260.94 employee payments; Cod. Co. Treasurer 32,100.00 employee monthly draw; New York Life 57.75 ins.; Gen. Drivers & Helpers Union 462.00 employee union dues; Reliabank Dakota 23,117.17 federal withholding; Reliabank Dakota 41,717.20 social security; AAA Collections 597.74 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit 149.57 garnishment.

BEGINNING FARMER TAX FREEZE ABATEMENTS

Motion by Marquardt, second by Brinkman, to approve the following abatement; all present voted aye; motion carried: Terry Egerstrom; property tax record 3079; taxes payable in 2010; property owner qualifies for beginning farmer tax freeze; $139.68 total abatement. Motion by Marquardt, second by Brinkman, to approve the following abatements; all present voted aye; motion carried: Jessie & Lori Ann Monnens; property tax records 1944 & 18692; taxes payable in 2010; property owners qualify for beginning farmer tax freeze; $253.84 total abatement.

TRAVEL REQUESTS

Motion by Larson, second by Marquardt, to approve the following travel requests; all present voted aye; motion carried: Highway Supt., 2010 Short Course in Brookings; Welfare Director, SDACC Spring Workshop in Pierre; and up to three Maintenance personnel, Floor Care Seminar in Brookings.

SENATE BILL 184

Commissioner Johnson updated the Board on the status of Senate Bill 184, which has cleared the Senate floor and is headed to House Taxation Committee.

NACO PRESCRIPTION DRUG PROGRAM

Chairman Thomas reported 188 persons used the NACo Prescription Drug Discount Card Program in Codington County during the month of January with a realized savings of $3,431.35. Total savings realized since the inception of the program in 2006 is $51,304.46.

BIDS FOR HIGHWAY SUPPLIES AND WEED CHEMICALS

This being the time and place set for the opening of bids for 2010 Highway supplies and Weed chemicals, the following bids were received, announced by Highway Supt., Rick Small and Weed Supervisor, Doug Cook, and acted upon by the Board.

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts
1. Cretex Concrete Products West, Inc., Rapid City, SD.
a. Concrete Pipe: 24" - $25.81 per ft.; 36" - $48.09 per ft.; 60" - $127.44 per ft.
b. Pre-Stressed Bridge Deck: 40'x23" - $3,695.00 each; 50'x30" – $5,369.00 each
c. Concrete Box Culverts: 8'x8' $419.00 plf.; 10'x10' $519.00 plf.
Motion by Larson, second by Brinkman, to accept the bid of Cretex, the only bid, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Corrugated Metal Pipe
1. Huron Culvert & Tank, Co., Huron, SD
a. 2 2/3" x 1/2" corrugation: 18"x16 ga. - $10.85 plf; 24"x16 ga. $14.48 plf; 30"x14 ga. $21.78 plf; 36"x14 ga. $26.02 plf.
b. 5" x 1" corrugation: 60"x14 ga. $45.28 plf; 72"x12 ga. $75.49 plf; 96"x12 ga. $99.84 plf; 108"x12 ga. $112.81 plf.
c. 5" x 1" corrugation arch: 60" class 72"x44" 12 ga. $65.91 plf; 72" class 81"x59" 12 ga. $80.05 plf; 108" class 128"x83" 12 ga. $120.79 plf.
Motion by Brinkman, second by Larson, to accept the bid of Huron Culvert and Tank, the only bid, per the recommendation of the Highway Supt; all present voted aye; motion carried.

Bridge Lumber
1. Huron Culvert & Tank, Huron, SD
a. Plank 3'x12'x20' - $1,450.00 M'BF partial load; $1,350.00 M'BF full load
b. Creosote piling 35' to 40' lengths – no bid
c. Wood posts 4" to 5" x 12' – no bid, 4" to 5" x 14' $25.00 each
Motion by Brinkman, second by Johnson, to accept the bid of Huron Culvert & Tank, the only bid, for bridge lumber, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Diesel Fuel and Gasohol
1. Cenex, Watertown, SD
a. #2 diesel – Watertown shop $2.34 gal; #2 diesel – Out shops $2.44 gal; #1 diesel – Watertown shop – no bid; #1 diesel – Out shops – no bid
b. Gasohol E-10 – Watertown shop $2.61 gal; Gasohol E-10 - Out shops $2.71gal; E-20 no bid; E-30 no bid; E-85 no bid
Motion by Larson, second by Johnson, to accept the bid of Cenex, the only bid, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Liquid Asphalt
1. Flint Hills Resources, Marshall, MN
a. MC-70 $678.00 per ton; MC-3000 $586.75 per ton; AE-150 – AE-200 $431.50 per ton; MC 3000R – no bid.
2. Jebro, Inc., Sioux City, IA
a. MC-70 $697.00 per ton; MC-3000 $622.00 per ton; AE-150 – AE-200 no bid; MC3000R no bid.
Motion by Brinkman, second by Larson, to accept the bid of Flint Hills, per the recommendation of the Highway Supt.; upon vote of the Board, all present voted aye; motion carried.

Pea Gravel
1. Northern Con-Agg, Inc., Plymouth, Minnesota
a. $4.50 per ton, Rauville plant
Motion by Larson, second by Johnson, to accept the bid of Northern Con-Agg, the only bid, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

Gravel Crushing
1. Brownlee Construction, Watertown, SD
a. 1/2" $2.14 per ton; 5/8" $1.89 per ton; 3/4" $1.79 per ton
Motion by Larson, second by Marquardt, to accept the bid of Brownlee Construction, the only bid, as recommended by the Highway Supt.; all present voted aye; motion carried.

Asphalt Patching Material
1. McLaughlin and Schulz, Marshall, MN
a. Cold Mix $99.00 per ton
b. Hot Mix $63.00 per ton
Motion by Brinkman, second by Larson, to accept the bid from McLaughlin and Schulz, the only bid, as recommended by the Highway Supt.; all present voted aye; motion carried.

Weed Chemicals
1. Van Diest Supply Co., Pierre, SD
2-4D Amine $11.34 per gal; Tordon 22K $51.77 per gal; Roundup $18.29 per gal; Milestone $289.97 per gal; Surfactant $12.97 per gal.
2. Watertown Coop. Elevator, Watertown, SD
2-4D Amine $12.25 per gal; Tordon 22K $50.00 per gal; Roundup $26.88 per gal; Milestone 295.00 per gal; Surfactant $22.90 per gal.
3. Crop Production Services, Timberland Division, Spearfish, SD
2-4D Amine $10.75 per gal; Tordon 22K $48.20 per gal; Roundup $16.20 per gal; Milestone $273.50 per gal; Surfactant $10.25 per gal.
Motion by Larson, second by Brinkman, to accept all three bids to take advantage of availability, per the recommendation of the Weed Supervisor; all present voted aye; motion carried.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:31 a.m., until 9:00 a.m., Tuesday, March 2nd, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 2, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of February 23, 2010**
4. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**
5. **Action to approve a revised WIC contract for additional funding in FY2010**
6. **Discussion/action regarding dispersal of sandbags during flooding**
7. **Action to approve an abatement of real property taxes for property owned by Terry & Lisa Sorensen**
8. **Action to authorize the Chairman to sign out of County prisoner contracts**
   a. **Grant County**
   b. **Kingsbury County**
9. **Discussion and action to approve the 2010 striping contract with the SDDOT**
10. **10:00 a.m., opening of and action to award bids for dump bodies**
11. **SDACC Spring Workshop registration**
12. **Sioux Valley Commissioners Association quarterly meeting**
13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
14. **Action to approve travel requests**
    a. **Correctional Officer, Lori Mills, 24/7 training conference**
15. **Action to approve personnel changes**
16. **Action to enter into executive session**
17. **Open**
18. **Old Business**
19. **New Business**
20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 9th, 2010**

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March 2, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 2nd, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of February 23rd, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Deb Sundem, reported on the following items: Assisting clients with Medicare Part "D"; an increase in exhibits submitted at the recent Winter Farm Show; interviewing to fill a position for the Family Nutrition Program; and a 7 week program dedicated to strengthening families. **Extension Educator, Chuck Langner,** reported on the following items: Pesticide applicator training; crop improvement meetings; sessions with Ag. Producers to discuss potential flooding of crop land and flooding effects on livestock; various groups currently holding functions at the Extension Center Complex; and the excellent performance of the Maintenance staff during the recent Winter Farm Show. **Community Health Nurses, Karla Moes and Karen Nygaard,** submitted a written report referencing the following items: WIC caseload; Kindergarten screenings; athletic physicals to be conducted in local schools in the month of April; school contracts for the 2010-2011 school year; Fetal Alcohol Syndrome training in Pierre; a Worksite Wellness update in Chamberlain in the month of May; and a WC update scheduled in the month of August. **Veterans Service Officer, Al Janzen,** reported 16 trips in the month of February with 52 riders. The Veterans Clinic is on schedule to open in the month of April. **Weed Supervisor, Doug Cook,** reported on the following items: Attending the State Weed Meeting in Aberdeen; sending out letters to property owners who had weed problems in 2009; the need for a printer in the office; and a seasonal weed spraying position. **Welfare Director, Sara Petersen,** reported the following statistics for the time period January 8th through February 1st: 15 applications; with 4 approved for County assistance; 7 denials; 4 pending or referred; and 3 new clients approved. Total Assistance: $1,917.67 for 1 burial, rent and utilities; 1 active medical case, and 7 medical applications pending decision. Total Credits: $5,203.50 with 5 compromises or full releases. The Welfare Director reported a savings of over $14,000.00 in the payment of inmate medical claims, in 2010, when using a cost ratio or Medicaid rates. A savings of approximately $15,500.00 was realized for inmate medical claims paid in 2009 using these same rates. A "Poverty Simulation" and Town Hall meeting will be held at the Codington County Extension Center Complex on April 8th, and is open to the public with room for 155 applicants.

WIC REVISED CONTRACT
Motion by Johnson, second by Larson, to authorize the Chairman to sign a revised FY2010 WIC contract for additional funding, in the amount of $1,800.00, for a total contract of $25,374.72 from June 1st, 2009 through May 31st, 2010; all present voted aye; motion carried.

SANDBAGS
The Board held a discussion with Emergency Management Director, Jim Sutton, regarding the dispersal of sand bags to Codington County property owners during flooding periods. Motion by Larson, second by Brinkman, to authorize the Emergency Management Director to provide sandbags, at his discretion, to Codington County property owners during flooding periods at no charge to the property owner; all present voted aye; motion carried.

ABATEMENT
Motion by Larson, second by Marquardt, to approve the following abatement request; all present voted aye; motion carried: Terry & Lisa Sorensen; property record #2944; $102,336 taxable value abated; $1,831.18 property tax abated for taxes payable in 2010; property was over assessed; approved by Director of Equalization, Shawna Constant.

PRISONER CONTRACTS
Motion by Marquardt, second by Brinkman, to authorize the Chairman to sign contracts with Grant and Kingsbury counties for housing of adult prisoners at the Codington County Detention Center; all present voted aye; motion carried.

SIOUX VALLEY COMMISSIONERS ASSOCIATION
The Board noted that three or more members may be present at the quarterly meeting of the Sioux Valley Commissioners Association in Brookings on March 15th.

TRAVEL REQUESTS
Motion by Marquardt, second by Larson, to approve the following travel requests; all present voted aye; motion carried: 24/7 Coordinator, Lorie Mills, 24/7 Training Conference in Pierre; Chief Correctional Officer, Tom Walder; National Institute of Corrections Training in Denver, CO; Emergency Management Director, Jim Sutton; regional IMAT flood preparation meeting in Redfield and WEB EOC computer training at the Law Enforcement Training Center in Pierre.

SENATE BILL 65
The Board held a discussion on proposed Senate Bill 65, a bill which would revise the time frame for the design of a new motor vehicle license plate series and the issuance of a new motor vehicle license plate design series and to transfer funds from the license plate special revenue fund to the prison industries license plate fund. Passage of this bill could result in a savings of four million dollars for local governments. The Board was encouraged, by the SDACO, to contact their local legislators to approve passage of this bill.

OTHER MATTERS
Commissioner Johnson noted she would be traveling to Pierre to attend testimony on Senate Bill 184 regarding water development district tax levies. Commissioner Marquardt noted a vacancy on the Codington County Weed Board due to the death of long time Board member William "Bud" DeBerg. Commission Marquardt advised the Board he would bring the name of a replacement board member for their approval at a future meeting.

COUNTY ROAD STRIPING PROGRAM
Highway Supt., Rick Small, presented the Board with the funding agreement for the 2010 County Road Striping Program. Mr. Small advised the Board that Codington County will receive $10,850.49 from the State of South Dakota for the road striping project. Mr. Small estimates a total cost of $35,559.30 for striping approximately 42.5 miles in Codington County in 2010, with the County's share in an amount of $24,708.81. Motion by Marquardt, second by Larson, to authorize the Chairman to sign the funding agreement for the striping project, all present voted aye; motion carried.

HIGHWAY DEPARTMENT
Highway Supt., Rick Small, reported costs for snow removal from the 2010 budget are currently at $108,594.00. Discussion was also held regarding safety procedures used when blowing and removing snow from roadways. The Highway Dept. will provide a list of employees and contact numbers to the flood preparation committee with the note that employees will be available to assist with flood relief only

after flooded County roads have been made secure or barricaded. Mr. Small also noted these employees would be available at the County's cost. Mr. Small will act as the Safety Officer on the flood team.

GRAVEL DUMP BODIES BID LETTING

The Board held a bid letting, as advertised, for one or more new 15' gravel dump bodies. The following bids were received and opened by Highway Supt., Rick Small:
Sanitation Products, Inc., Sioux Falls, SD; bid bond enclosed; $26,147.00 per dump body
Northern Truck Equipment Corp., Sioux Falls, SD; bid bond enclosed; $24,921.00 per dump body
Motion by Larson, second by Brinkman, to approve the bid of Northern Truck Equipment Corp., provided the bid figures submitted are correct; all present voted aye; motion carried. Highway Supt., Rick Small, reported the bid figures were accurate from Northern Truck Equipment Corp. and the bid was accepted.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:05 a.m., until 9:00 a.m., Tuesday, March 9th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 9, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of March 2, 2010** note corrected abatement
4. **9:00 Discussion with Matt Astleford, Staff Assistant with Senator Tim Johnson's office**
5. **Monthly reports**
   a. **Auditor** Election publ, tax splits, abatements, twp reports
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
6. **Action to approve the Auditor's account with the Treasurer for the month ending February 28th**
7. **Action to approve claims for payment**
8. **Action to authorize Lutheran Church of our Redeemer weekend worship services at Memorial Park from May 30th through September 5th.**
9. **Action to authorize advertisement for temporary seasonal worker at Memorial Park**
10. **Action to operating cash from the General Fund to the Emergency Management and Highway funds as budgeted** 632,000 43,000
11. **Action to approve property tax abatements**
    a. **GCC Dacotah Inc.**
    b. **Prairie Lakes Health Care System Inc.**
    c. **Habitat for Humanity of Greater Watertown (2)**
    d. **City of Watertown**
    e. **Immaculate Conception Church**
    f. **City of Watertown Municipal Utilities Dept.**
    g. **Harlan Baxter**
    h. **Larry Fiebelkorn**
    i. **SD Dept. of Transportation**
    j. **Daina Bertsch McKean**
12. **Discussion/action to authorize an advertisement for a notice to bidders for the right to apply for one or more County liquor licenses**
13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
14. **Action to approve travel request**

15. **Action to approve personnel changes**
    a. **Correctional Officer, Jennifer Guest, anniversary step increase**

16. **Action to enter into executive session**

17. **Open**

18. **Old Business**

19. **New Business**

20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 16th, 2010**

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The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 9th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Marquardt, to approve the minutes of March 2nd, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on required election publications, tax splits, abatements, and the filing of Township reports. **Director of Equalization, Shawna Constant,** provided the Board with a timeline of assessment appeals. The Director noted the County Board of Equalization will convene at 1:00 PM, Tuesday, April 13th in the office of the Codington County Commissioners and the Consolidated Board of Equalization will convene at 7:00 PM, Tuesday, April 13th at Watertown City Hall. The Director reported assessment notices have been mailed to property owners and her office is fielding many questions from property owners regarding the new values on their properties. Few appeals have been filed to date. A meeting with the Local Boards of Equalization will be held on Thursday, March 11th, at 7:00 PM in the Codington County Extension Center complex to distribute the assessment books and packets. The Director of Equalization advised the Board that several Local Boards have published their notices of meeting for the equalization process and incorrect dates were published. Discussion was also held regarding proposed HB1202 and its possible impact on the Director of Equalization budget. **Register of Deeds, Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending February 28th, 2010. Collections totaled $15,543.90, with $3,340.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted proposed legislation that would require Register of Deeds offices to redact social security numbers on documents filed in the office. **Treasurer, Carol Maloney,** reported activities in her office are proceeding on a regular basis including processing applications for the elderly assessment freeze of property valuations. Discussion was held regarding the improved lighting in the Treasurers' office.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of February, 2010, all present voted aye; motion carried.

Cash on hand	$	6,339.80
Checks in Treasurer possession		
less than 3 days	$	53,106.53
Cash Items	$	213.00
TOTAL CASH ASSETS ON HAND	$	59,659.33
RECONCILED CHECKING		
Great Western Bank Checking	$	
Great Western Bank Checking (Memorial Park)	$	891.58
Reliabank Dakota	$	2,293,058.00
INVESTMENTS		
SD Public Funds Investment	$	6,962.31
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,800,000.00

First Premier Bank	$	200,000.00
Great Western Bank	$	2,200,000.00
Home Federal Bank	$	800,000.00
Reliabank	$	400,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	8,760,571.22
General Ledger Cash Balance by Funds:		
General	$	4,799,424.63
General restricted cash	$	500,000.00
Sp. Revenue	$	2,821,001.22
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	7,713.67
Trust & Agency	$	622,019.85
(schools 253,157.79, townships 28,052.42; city/towns 49,689.14)		
TOTAL GENERAL LEDGER CASH	$	8,760,571.22

CLAIMS APPROVED

Motion by Brinkman, second by Marquardt, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 460.00 Sup, AASSOCS 527.87 Prof Svc, Accurate Machine & Tool 60.00 Rep, Active Data Systems, Inc 5972.75 Eqp, Active Heating 759.18 Rep, Alltel 65.55 Util, Alltel 110.17 Util, Alltel 111.96 Util, Alltel 78.10 Util, Alltel 1118.55 Sup, Alltel 68.28 Util, Alltel 94.66 Util, Austin Law Offices 547.58 Prof Svc, Avera Queen Of Peace 282.00 Maint, Valerie Barnes 20.00 Witn, Bauer Law Office Pc 915.80 Prof Svc, Best Business Products 345.09 Pymt, Best Business Products 145.45 Pymt, Best Western Ramkota Hotel 266.37 Prof Svc, Angela Boadwine 20.00 Witn, Deanna Boadwine 105.92 Jury, Nicholas Boadwine 20.00 Witn, Boys & Girls Club 1000.00 Pymt, Bratland Law 4149.20 Prof Svc, Suzanne Brook 10.00 Jury, Brown Clinic - Main 113.00 Prof Svc, Burns Law Office 2600.00 Prof Svc, Butler Machinery 1286.74 Sup, California Contractors Supplies 179.60 Sup, Cecilia Carlson 105.92 Jury, Carolina Academic Press 90.00 4th Amendment Case Book, Carquest Auto Parts 50.26 Sup, Cartney Bearing & Supply 10.24 Rep, Cartney Bearing & Supply 205.67 Rep, Cass-Clay Creamery 759.00 Sup, Codington Clark Electric 25.00 Util, Codington Co. Register Deeds 10.00 Fee, Codington County Treasurer 5.00 Sup, Cole Papers, Inc. 2106.72 Sup, Connecting Point Computer Cent 643.75 Maint, County Fair Foods 68.22 Sup, County Wide Directory 280.00 Sup, Credit Bureau Of Watertown Inc 2465.21 Pymt, Culligan Water Conditioning 75.00 Sup, Dakota Riggers 372.00 Rep, Dallas Hanson Construction Inc 11685.00 Prof Svc, Dan's Machine & Specialty Shop 125.00 Rep, Deuel Co EM 3503.14 Eqp, Julia Dew 101.48 Jury, Donna Dietrich, Chairman 233.78 Prof Svc, Kathleen Donelan 20.00 Witn, Jessica Douglass 20.00 Witn, Eachen Refrigeration 180.82 Rep, The Earthgrains Company 448.50 Sup, East Dakota Water Development 1144.56 February Apportionment, Election Systems & Software 4902.00 Maint, Elite Signs & Graphix LLC 179.40 Sup, Emblem Enterprises Inc 208.30 Sup, Engelstad Electric Co. 2972.38 Maint, Farnams Genuine Parts 168.37 Sup, Farnams Genuine Parts 15.58 Rep, Fastenal Company 50.73 Sup, Jennifer Feldmeyer 12.22 Jury, Arianna Fewkes 20.00 Witn, FSH Communications 120.00 Util, Gemini Acoustical LLC 5200.00 Maint, Genoa Healthcare/Watertown 761.19 Pris Meds, Becky Goens 52.79 Trav, Government Training Institute 1475.00 Trg, Sherry Graf 15.92 Jury, Green, Schulz, Roby, Etal 565.80 Prof Svc, Paul Griepp - Landlord 350.00 Indg Util, Gunderson Law Office 1494.21 Prof Svc, Brenda Hansen 20.00 Witn, Diane Hanson 10.00 Jury, Hartwig Heating 10.00 Rep, Haztech Systems Inc 5625.00 Sup, Troy Hemiller 10.74 Jury, Kristin Hemmer 13.70 Jury, Jeremy Hendrickson 107.40 Jury, Hillyard Floor Care Supply 815.02 Sup, Christopher Hinds 13.70 Jury, Horn Law Office 196.60 Prof Svc, Howard Vet Clinic 89.50 Sup, Human Service Agency 2687.50 Prof Svc, Glacial Lakes Humane Society 125.00 Pymt, Hy-Vee #1871 Accts Receivable 95.31 Sup, Hy-Vee #1871 Accts Receivable 112.85 Sup, Hy-Vee #1871 Accts Receivable 31.11 Sup, Hy-Vee Pharmacy 116.80 Pris Meds, Louann Ingle 10.00 Jury, Interlakes Community Action 824.50 Pymt, Interstate All Battery Center 49.80 Sup, Intoximeters 600.00 Sup, Gary Jacobsen 102.96

Jury, Tara Crowder Jacobson 17.40 Jury, Madison Jensen 13.70 Jury, Heidi Jenson 11.48 Jury, Johnson Controls 3825.00 Maint, Johnson, Miner, Marlow 157.43 Prof Svc, Jurgens Printing 74.40 Sup, Terry Kahnke 28.50 Jury, Mavis Kemnitz 17.40 Jury, Kimball Midwest 125.85 Sup, The King Corporation 14994.45 Eqp, Knology 49.95 Util, Knology 500.98 Util, Nelva Kooistra 39.00 Prof Svc, Lacroix Law Office 451.76 Prof Svc, Lake City Fire Equipment 625.05 Maint, Lake Kampeska Water Dist Proj. 3002.95 January Apportionment, Gary Lamb 17.40 Jury, Landshark Scuba 713.36 Sup, Chuck Langner 163.00 Trav, J.H. Larson Electrical Co. 448.96 Sup, LATI/Corp Ed 159.00 Trg, Lewis & Clark Bhs 284.00 Prof Svc, Lincoln Co Auditor 538.77 Prof Svc, Jodi Loehrer 127.00 Trav, Pamela Lorenzen 10.74 Jury, Denise Lundquist 20.00 Witn, Jack Lundquist 20.00 Witn, Macksteel Warehouse, Inc. 50.44 Sup, Macksteel Warehouse, Inc. 1054.57 Sup, Mac's Inc. 42.56 Rep, Mac's Inc. 230.01 Rep, Mahowald's 240.87 Sup, Master Burn 152.00 Rep, Adam McDermaid 11.48 Jury, Paul McDermaid 101.48 Jury, McLeod's Printing & Office Sup 212.90 Sup, Scott McMahon 72.00 Trg, Menards 297.41 Sup, Menards 151.68 Rep, Midcontinent Communications 55.00 Util, Julie Mielitz 10.74 Jury, Mikelson Law Office 65.60 Prof Svc, Milbank Communications 240.00 Sup, Milbank Communications 732.00 Sup, Angela Miles 114.80 Jury, James Miller 10.74 Jury, Tami Milliron 11.48 Jury, Mivijenic Properties 250.00 Indg Util, MOCIC 100.00 Dues, Moe Oil Company 1597.80 Sup, Steven Molengraaf 12.22 Jury, Kathy Mondloch 20.00 Witn, Mandy Mondloch 20.00 Witn, Lenora Mueller 11.48 Jury, Municipal Utilities 92.67 Indg Util, Municipal Utilities 18445.66 Util, Muth Electric 544.13 Rep, Theresa Neilan 122.20 Jury, New World Systems 13300.00 Maint, Patrick Nogelmeier 75.00 Prof Svc, Northland Chemical Corp 98.94 Sup, Northwestern Energy 632.17 Util, Office Peeps, Inc. 188.62 Sup, Office Peeps, Inc. 3030.58 Sup, Ottertail Power Co. 44.03 Util, Jennifer Pendley 10.74 Jury, Pennington County Jail 366.55 Trav, Larry Petersen 11.48 Jury, Pitney Bowes 210.00 Rent, Pizza Ranch 50.96 Sup, PMB 0112 234.09 Util, Darcy Pommer 13.70 Jury, Prairie Lakes Health Care Cent 100.00 Witn, Prairie Lakes Health Care Cent 9771.66 Pris Care, Prairie Lakes Health Care Cent 596.00 Prof Svc, Prairie Lakes Health Care Cent 1975.00 Sup, Print 'Em Now 510.00 Sup, Professional Mailing & Market. 2507.96 Sup, Qwest 82.00 Util, Qwest 740.67 Util, Qwest 15.46 Util, Corey Ragels 107.40 Jury, Rawdon Radiator 80.00 Rep, Jessica Rawlins 101.48 Jury, Redlinger Bros. 16570.00 Prof Svc, Redlinger Bros. 9.35 Rep, Redwood Biotech 150.94 Sup, Cathryn Rehfuss 39.00 Prof Svc, William Rieffenberger 10.74 Jury, Rising Star Web 25.00 Util, Ron's Saw Shop 13.90 Rep, Don Rowland 1000.00 Prof Svc, Runnings 51.97 Sup, Dawn Russell 76.00 Prof Svc, Sanford Clinic 113.05 Pris Med, Sanitation Products Inc 3758.40 Rep, Terrance Satterlee 1500.00 Prof Svc, Julie Schmieg 101.48 Jury, Rick Schmig 23.32 Jury, Schrader's 185.80 Sup, Jason Schroeder 10.74 Jury, Annette Schulz 10.74 Jury, Travis Schulz 100.00 Jury, SD Department Of Revenue 1189.00 Sup, S.D. Federal Property 135.50 Sup, SD Hwy Supt Assn 80.00 Trav, SD Law Review 33.02 Sup, SD Risk Pool 1094.68 Indg Med, SD State Treasurer 240273.23 March Remittance, SDACC 150.00 Trav, SDSU 11500.00 Pymt, Secretary Of State 30.00 Sup, Burt Seifel 40.00 Witn, Sheehan Mack Sales And Equip. 252.39 Rep, Sherwin Williams 493.38 Maint, Shopko 5.48 Sup, Sioux Valley Coop 67.68 Sup, Sioux Valley Coop 5624.79 Sup, Sioux Valley Coop 29.58 Maint, Sioux Valley Coop 114.21 Sup, Sioux Valley Coop 244.22 Sup, Sioux Valley Coop 143.82 Sup, South Shore Gazette 1164.00 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 220.39 Util, Star Laundry 12.46 Sup, Star Laundry 41.11 Sup, Clifford Stoker 10.74 Jury, Streicher's 234.00 Sup, Sturdevant's Auto Parts 125.69 Sup, Marie Suman 53.43 Sup, Deb Sundem 243.00 Trav, Sutton Law Office Pc 11118.22 Prof Svc, Technicolor Screen Printing 23.00 Sup, Telvent Dtn 1584.00 Rent, Terrco Inc 9750.00 Jury, Tammy Thyen 23.32 Jury, Titan Machinery 260.64 Rep, Todd Architects, Ltd. 2850.00 Prof Svc, Tool Time Rental 155.00 Rent, Tim Toomey 1688.11 Trg, Jerry Tordoff 10.74 Jury, Toshiba Financial Services 417.47 Rent, Trav's Outfitter Inc 44.99 Sup, Us Foodservice Inc 6670.08 Sup, Michael Van Stratton 6726.65 Prof Svc, Vander Haags Inc 3150.00 Rep, Kathleen Vandezande 21.10 Jury, Verizon Wireless 60.16 Util, Visa - C/O Great Western Bank 60.67 Util, Visa - C/O Great Western Bank 52.98 Sup, Visa - C/O Great Western Bank 607.32 Sup, Visa - C/O Great Western Bank 182.25 Trav, Visa - C/O Great Western Bank 229.96 Sup, WACA 25.00 Trav, Wal-Mart Community 668.56 Sup, City Of Watertown 376.00 Trg, City Of Watertown 548.50 Trg, City Of Watertown 1989.25 Sup, Watertown Public Opinion 2019.44 Publ, Watertown Public Opinion 234.06 Sup, Watertown Public Opinion 1032.67

Publ, Watertown Area Transit Inc 5000.00 Pymt, West Kemp Surplus 85.00 Sup, Joshua Weyh 102.96 Jury, Wheelco 21.15 Rep, Wight & Comes Funeral Chapel 1575.00 Prof Svc, Wiles & Rylance, LLP 328.00 Prof Svc, Barb Williams 20.00 Witn, Winge's Mufflers 57.60 Rep, Toby Wishard 139.70 Sup, Watertown Iron & Metal 50.15 Sup, Xerox Corporation 124.11 Sup, Yankton Co Treasurer 435.30 Prof Svc, Yankton Co. Sheriff 25.00 Trav, Zep Sales & Service 515.95 Sup

SENATOR TIM JOHNSON'S OFFICE

Matt Astleford, Staff Assistant with Senator Tim Johnson's Office, updated the Board on a number of current issues working through the U.S. Senate and U.S. House of Representatives. The following items were also briefly discussed: continued work on the Health Care bill; FEMA and potential for flooding in the upcoming months; the Watertown airport runway project; the new National Guard Armory scheduled for completion in Watertown; and the new V.A. Clinic scheduled for opening in Watertown in the month of April.

LAKESIDE CHURCH SERVICES AT MEMORIAL PARK

Motion by Marquardt, second by Larson, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park during the 2010 park season, from May 30th through September 5th; all present voted aye; motion carried.

SEASONAL MEMORIAL PARK POSITION

Motion by Brinkman, second by Johnson, to authorize the advertisement for a seasonal campground worker at Memorial Park; all present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Brinkman, second by Marquardt, to approve the following operating cash transfer as previously budgeted; all present voted aye; motion carried:

Debit:	General Fund cash $675,000.00
Credit:	Road & Bridge cash $632,000.00
Credit:	Emergency Management cash $43,000.00

ABATEMENTS

Motion by Larson, second by Brinkman, to approve the following abatement applications for taxes payable in 2010; all present voted aye; motion carried:

Record #16905; GCC Dacotah Inc.; $3,179.28 abated; tax exempt property.
Record #8658; Prairies Lakes Health Care System; $264.54 abated; tax exempt property.
Record #11268; Habitat for Humanity; $345.86 abated; tax exempt property.
Record #11269; Habitat for Humanity; $197.73 abated; tax exempt property.
Record #6288; City of Watertown; $317.70 abated; tax exempt property.
Record #17558; Daina Bertsch McKean; $125.24 abated; property destroyed by fire; pay 2009.
Record #18967; City of Watertown Municipal Utilities Dept.; $57.50 abated: tax exempt property.
Record #9543; Immaculate Conception Church; $385.22 abated; tax exempt property.
Record #8717; Harlan Baxter; $384.94 abated; eligible for elderly assessment freeze.
Record #15112; Larry Fiebelkorn; $304.28 abated; eligible for elderly assessment freeze.
Record #8816; SD Dept. of Transportation; $4,702.80 abated; tax exempt property.
The above abatement applications have been previously approved by the Codington County Director of Equalization and the Watertown City Council.

COUNTY LIQUOR LICENSE

Motion by Larson, second by Brinkman, to authorize the Auditor to advertise for the right to apply for one of two available County liquor licenses; all present voted aye; motion carried. The Board also discussed Watertown City Ordinance #2.0116 regarding limitations on transfer of certain alcoholic beverage licenses.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Johnson, to approve an automatic budget supplement, with Homeland Security Grant reimbursement funds, in the amount of $54,607.41, to the Emergency Management revenue and expenditure budgets; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to approve the following personnel changes; all present voted aye; motion carried: Correctional Officer Jennifer Guest; anniversary step increase from step 3/$14.51 per hour to step 4/$14.99 per hour; effective date April 15, 2010. Correctional Officer Scott Bohls; anniversary step increase from step 3/$14.51 per hour to step 4/$14.99 per hour; effective date April 1, 2010. Correctional Officer Amy Coon; anniversary step increase from step 3/$14.51 per hour to step 4/$14.99 per hour; effective date April 1, 2010. The aforementioned personnel changes were submitted and approved by Chief Correctional Officer, Tom Walder.

ZONING ORDINANCE MINIMUM ACRE RULE

Delbert Tschakert appeared before the Board to request the Boards consideration to decrease the minimum acre rule for the construction of homes in the areas of Codington County which are subject to Codington County Zoning Ordinances. Myron Johnson also spoke in favor of decreasing the minimum acre rule. After a brief discussion Chairman Thomas requested that Commissioner Brinkman, who is also a member of the Codington County Planning and Zoning Commission, bring this matter before that Board.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:06 a.m., until 9:00 a.m., Tuesday, March 16th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 16, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of March 9, 2010**

4. **Monthly reports**
   a. **Highway**
   b. **Maintenance**

5. **Action to supplement the Court Appointed Attorney budget**

6. **Action to approve claims for payment**

7. **Action to approve property tax abatements**
   a. **Wayne & Judy Foster**
   b. **City of Watertown**

8. **Action to approve Out-Of-County contracts for housing inmates**

9. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

10. **Action to approve travel request**

11. **Action to approve personnel changes**

12. **Action to enter into executive session**

13. **Open**

14. **Old Business**

15. **New Business**

16. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 23rd, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 16, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 16th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of March 9th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported on the following items: setting up barricades on County Roads affected by flooding; County Road #4 is still barricaded with water running over it but the water levels dropped overnight by 4 – 6"; County Road #2 did not go under water, though the adjacent water levels were high and also dropped over night; and County Road #13, which previously had flood waters running over it and was barricaded is now dry. The Highway Dept. will perform minor repairs on #13 and the road should be opened by noon today. The Highway Dept. will continue to monitor the roads as water levels are expected to increase again in the next week. Codington County inmates are filling sand bags at the County Highway Shop for use by the Highway Dept. and for residents with the potential for flooding on their property. The Highway Dept. also delivered six loads of gravel to three locations on Lake Pelican for sand bagging use by property owners on that lake. **Maintenance Supervisor, Milo Ford,** reported on the following: Courthouse building – Treasurers' office light and ceiling project is complete; an application for grant funds, through the Watertown Community Foundation, has been denied for the restoration of the "Company H Monument" located on the Courthouse lawn. Mr. Ford will continue to search for funding for this project. Detention Center – the sewer upgrade project is now complete and the medium and maximum security areas were completely reworked as part of that project. Ag. Building – 2 major events have taken place with a third scheduled for this weekend. Staff has removed snow and ice from the roof of the complex to prevent further water damage and a furnace chimney has been destroyed by ice on the roof. The Maintenance staff has been assisting with flood preparations and will continue to assist when needed.

COMMISSIONERS CONTINGENCY TRANSFER
Motion by Larson, second by Johnson, to approve a transfer of $60,000.00 from the Commissioners Contingency budget to the Court Appointed Attorney budget; all present voted aye; motion carried.

CLAIMS APPROVED
Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: Brookings County 68.00 2 regist. SV mtg; DeCastro Law Office 37,748.14 crt app atty; and Jason R. Adams 18,299.47 crt app atty.

ABATEMENTS
Motion by Larson, second by Brinkman, to approve the following abatement applications, for taxes payable in 2010; all present voted aye; motion carried:
Record #16824; Wayne and Jody Foster; $153.90; property owners qualified for owner occupied status.
Record #19114; City of Watertown; $83.18; property owned by a tax exempt entity.

PRISONER CONTRACTS
Motion by Marquardt, second by Larson, to authorize the Chairman to sign a contract with Deuel County for housing of adult prisoners at the Codington County Detention Center; all present voted aye; motion carried.

PERSONNEL CHANGE
Motion by Johnson, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Tammy Jones; temporary secretary at the Extension Office; step 1/$11.52 per hour; submitted and approved by Extension Educator, Chuck Langner.

OTHER MATTERS
Chairman Thomas gave an update on the items discussed at the quarterly meeting of the Sioux Valley Commissioners District. Commissioner Marquardt will attend a water drainage informational meeting conducted by Hamlin County on Thursday, March 18th. A brief discussion was held regarding advertising for proposals for the Public Defender contracts which expire at the end of 2010.

FLOOD BRIEFING
Emergency Management Director, Jim Sutton, updated the Board on the flood meeting held at City Hall earlier today. Mr. Sutton reported on the following items: Water levels north of Watertown dropped 4-6" overnight; the river is expected to crest in the next few days and then rise again possibly over the weekend; and levy build up work should be complete by Saturday, March 20th. Mr. Sutton expressed his appreciation for the assistance and cooperation from County and City employees who have assisted with the flood preparations.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 9:45 a.m., until 9:00 a.m., Tuesday, March 23rd, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 23, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of March 16, 2010**
4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
5. **Discussion/action with Highway Supt., Rick Small, regarding gravel crushing contract with Brownlee Construction**
6. **Discussion/action with Treasurer, Carol Maloney, regarding property taken for Tax Deed in South Shore**
7. **Action to approve an application to discharge fireworks for a training seminar**
8. **Action to approve a claim for payment**
9. **Discussion regarding Public Defender contract renewal process**
10. **Discussion regarding MOA between Codington County, City of Watertown, and Sisseton Wahpeton Oyate Tribe**
11. **Action regarding closure of County Offices on Good Friday, April 2nd.**
12. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
13. **Action to approve travel request**
14. **Action to approve personnel changes**
15. **Action to enter into executive session**
16. **Open**
17. **Old Business**
18. **New Business**
19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 30th, 2010**

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The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 23rd, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of March 16th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, updated the Board on the flooding situation in Codington County. Mr. Sutton advised the Board that the situation is looking better than expected and he foresees no immediate problems unless additional heavy rains or snow would occur. Mr. Sutton expressed his thanks for the excellent cooperation between County Depts., City Depts., and the Army Corp of Engineers in preparing for possible flooding. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of February, 2010: 46.61 average daily inmate population; 176 bookings; $4,067.50 collected in work release; $3,190.00 collected in out of county prisoner contracts; $3,344.00 collected in fees for the 24/7 program, with 46 individuals testing twice daily and 25 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 334 sets of civil papers served; 224 calls for service; 16 accidents investigated; 64 arrest warrants; and 10 transports, for a total 2,797 miles traveled. Sheriff Wishard reported Detention Center and Sheriff's office staff are being recertified in CPR and the Correctional Officers have received training, from Dr. Shaw of the Prairies Lakes Health Care Center, on how to deal with medical issues in correction settings. The Sheriff advised the Board that inmates have assisted in the filling of approximately 10,000 sand bags for flood prevention use.

GRAVEL CRUSHING CONTRACT
Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign a contract with Brownlee Construction, the low bidder at the County's recent bid letting, for gravel crushing; all present voted aye; motion carried.

TAX DEED PROPERTY
The Board held a discussion with Treasurer, Carol Maloney; Highway Supt., Rick Small; and Assistant States Attorney, Tom Burns; regarding property located in the municipality of South Shore which the County has acquired after tax deed proceedings. The Treasurer has been notified by officials from the municipality of South Shore that neighboring land owners have reported the structure located on the property is unsafe. Discussion was held regarding the County's options regarding disposal of the property including the cost for the Highway Dept. to demolish the structure and haul the debris away. Commissioner Larson and Highway Supt. Small will travel to South Shore to inspect the property and report back to the Board at a later meeting. No action was taken at this time.

FIREWORKS APPLICATION
Motion by Brinkman, second by Larson, to approve the following application to discharge fireworks; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried: April 10th, 2010; Display Fireworks Training Session; to be held at 1029 43rd St NE, Watertown, Elmira Township; Dan Raderschadt, discharger; approved by Watertown Fire Dept. and Codington County Sheriff.

CLAIM APPROVED
Motion by Larson, second by Brinkman, to approve for payment the following claim; all present voted aye; motion carried: EMC Ins. Co., $3,822.10., property insurance initial payment.

PUBLIC DEFENDER CONTRACTS
Motion by Marquardt, second by Larson, to send letters of invitation to local attorneys requesting proposals for contract fees for the County's public defender contracts; all present voted aye; motion carried.

DAKOTA SIOUX CASINO M.O.A.
The Board held a discussion regarding the M.O.A. between the Sisseton-Wahpeton Oyate Tribe and Codington County and the City of Watertown, for fire, law enforcement, and road services. Motion by Marquardt, second by Larson, to request the same annual amount of $60,000.00; all present voted aye; motion carried.

GOOD FRIDAY CLOSING
Motion by Larson, second by Johnson, to close the Courthouse and all County offices Good Friday, April 2nd, 2010, with the following stipulations, all present voted aye; motion carried: Employees will be given 8 hours of administrative leave to use for the office closures. Essential employees required to work, or on their regularly scheduled day off, will receive 8 hours of administrative leave to use at a later date.

TRAVEL REQUEST
Motion by Marquardt, second by Johnson, to approve the following travel request; all present voted aye; motion carried: Weed Supervisor, Doug Cook, District 1 weed meeting in Webster on April 1st.

PERSONNEL CHANGE
Motion by Brinkman, second by Marquardt, to approve the following personnel change; all present voted aye; motion carried: William Hoff; Seasonal Weed Sprayer; $12.25 per hour; effective date February 8, 2010; submitted and approved by Weed Supervisor; Doug Cook.

FULLER TOWNSHIP ROAD
Dick Boettcher, Fuller Township property owner, appeared before the Board to discuss a township unimproved road (right of way) south of his property from which a culvert had been removed some years ago and now two culverts have been put back in. Mr. Boettcher has concerns that his property could flood in the next few weeks and would like the culverts removed. Commissioner Marquardt noted the Fuller Township Board should be meeting in the next few weeks. Highway Supt., Rick Small, will monitor the water levels at this site for the next few weeks.

OTHER ITEMS
Commissioner Marquardt reported on the drainage meeting he attended in Hamlin County.

COMMISSIONER EXCUSED
Commissioner Larson was excused, at 9:59 a.m., to travel to South Shore to inspect a structure on property now owned by the County.

EXECUTIVE SESSION
Motion by Marquardt, second by Brinkman, to enter into executive session at 10:00 a.m. to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:40 a.m. No action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn at 10:41 a.m., until 9:00 a.m., Tuesday, March 30th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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March 23, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 30, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of March 23, 2010**
4. **9:00 Discussion with Emil Wiese regarding his property valuations**
5. **Discussion with Highway Supt., Rick Small, and action to approve a resolution designating spring load limits on County highways**
6. **Discussion/action regarding property taken for Tax Deed in South Shore**
7. **Action to approve claims for payment**
8. **Action to approve payroll claims**
9. **Action to approve the 2010 Memorial Park Campground Managers Contract**
10. **Action to approve property tax abatement applications**
    a. **Fremont G Forsberg Revocable Trust (3)**
11. **Action to appoint a Commissioner to review annual employee property valuations**
12. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
13. **Action to approve travel request**
    a. **Auditor's office**
    b. **Register of Deeds office**
    c. **Treasurer's office**
14. **Action to approve personnel changes**
    a. **Barb Martenson, six month step increase**
    b. **Heidi Brandriet, anniversary step increase**
15. **Action to enter into executive session**
16. **Open**
17. **Old Business**
18. **New Business**
19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 6th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 30, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 30th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of March 23rd, 2010, as presented by the Auditor; all present voted aye; motion carried.

PROPERTY TAX DISCUSSION WITH TAX PAYER
Emil Wiese met with the Board to discuss his 2009 property assessment and property taxes payable in 2010. Mr. Wiese indicated he thought his 2009 property assessment was reduced at the 2009 County Board of Equalization to a level of prior years. The Auditor reviewed the minutes of the 2009 County Board of Equalization and advised the Board that action was taken on April 14th, 2009, to concur with the Local Board assessment of $105,100.00 which lowered the property from the Director of Equalization's assessment of $117,164.00.

WEIGHT LIMIT RESOLUTION
Highway Supt, Rick Small, appeared before the Board to request passage of a vehicle weight limit resolution for spring load limits. Mr. Small has requested assistance from the SD Highway Patrol in enforcing weight limits on County Roads. This resolution is supported by Ordinance #9, as adopted February 4, 1997.

CODINGTON COUNTY WEIGHT LIMIT RESOLUTION
Resolution No. 2010-8

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Codington County Board of Commissioners desires to protect existing Codington County Highways, ultimately saving tax dollars and,

WHEREAS, the Codington County Board of Commissioners desire the enforcement of weight limitations on Codington County Highways as set forth and posted by the Codington County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

WHEREAS, the limits on Codington County roads shall be, forty miles per hour truck speed limit and maximum load limit shall be seven tons per axle on all asphalt surfaced roads during the spring thaw period from March 1, to May 1, 2010 inclusive when limit signs are in place. That The South Dakota Highway Patrol be, and hereby is authorized and requested to enforce weight and speed limitations on Codington County Roads.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55 and 32-22-56.

Motion by Larson, second by Brinkman, to approve the above and foregoing resolution; all present voted aye; motion carried.

Dated this 30th day of March, 2010, at Watertown, South Dakota.

John W. "Jack" Thomas
Chairman of the Board

ATTEST:

Cindy Brugman
Codington County Auditor

TAX DEED PROPERTY

Motion by Larson, second by Marquardt to declare property record #5184 surplus to be sold at a Tax Deed Property sale; all present voted aye; motion carried. Motion by Larson, second by Marquardt, to authorize the Auditor to advertise a notice of public auction for the aforementioned property record; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Larson, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: Constable Ron Hickman $65.00 service fees and Hennepin County Sheriff $100.00 service fees.

PAYROLL CLAIMS

Motion by Johnson, second by Larson, to approve the following March payroll claims; all present voted aye; motion carried: Commissioners: 9,306.13 total salaries. Auditor: 17,256.87 total salaries. Co. Treasurer: 23,643.33 total salaries. States Attorney: 23,571.30 total salaries; Ruth Swenson 1079.08 part time. Gov. Buildings: 15,994.01 total salaries; Cindy Dargatz 1272.36 part time. Dir. Equalization: 35,134.28 total salaries. Reg. of Deeds: 16,530.15 total salaries. Veterans Service: 7,958.92 total salaries; Paul Lenski 51.72 meals. Sheriff: 55,775.79 total salaries; Ed Peterson 750.22 net pay plus 1369.56 workers compensation; Jack Weber 945.98 part time; Chuck Carbonneau 530.07 part time; Janelle Nygaard 1151.13 part time. Co. Jail: 68,520.43 total salaries; Dave Curtis 1134.30 part time; Donna Weber 217.27 part time; Trevor Schimmel 2062.19 part time. Care of the Poor: 3,847.67 total salaries; Julie Radach 222.17 part time. Co. Nurse: 3,600.45 total salaries. Ag. Bldg.: 7,535.72 total salaries. Co. Extension: 7,596.32 total salaries; Tamara Jones 159.58 part time; Chuck Langner 24.94 meals; Deb Sundem 24.93 meals; Jodi Loehrer 16.62 meals. Weed Control: 4,987.00 total salaries; Bill Hoff 879.57 part time. Planning Board: 214.02 total salaries. Road & Bridge: 76,122.42 total salaries; Marie Benthin 1133.46 part time. Emergency Management: 10,149.45 total salaries. Crime Victim: 5,013.82 total salaries. W.I.C.: 3,583.51 total salaries. Total: 396,341.59. Breakdown of withholding amounts which are included in the above: S.D. Retirement 34,466.70; S.D. Retirement 318.09 spouse option; S.D. Supplemental Retire. 2,885.00 suppl. retire.; Dakotacare 70,213.85 ins.; Standard Insurance Company 532.90 life ins.; Delta Dental 4,624.80 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,563.41 ins.; U.M.B. Bank 2,262.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 169.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 9,260.94 employee payments; Cod. Co. Treasurer 32,100.00 employee monthly draw; New York Life 57.75 ins.; Gen. Drivers & Helpers Union 446.00 employee union dues; ReliaBank Dakota 23,825.21 federal withholding; ReliaBank Dakota 42,642.64 social security; AAA Collections 413.90 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit 194.86 garnishment.

CAMPGROUND MANAGER CONTRACT

Motion by Marquardt, second by Larson, to authorize the Chairman to sign the "Campground Manager's Contract", between Codington County and H. Lee Trumm and Carolyn Trumm, in the total amount of $12,793.00, or $2,132.17 per month for five months and $2,132.15 for one month, from April 1, 2010 through September 30, 2010; which represents the same wage increase as was received by other employees, all present voted aye; motion carried.

ABATEMENTS

Motion by Brinkman, second by Johnson, to approve the following property tax abatement applications; all present voted aye; motion carried: Three properties owned by Fremont G. Forsberg Revocable Trust; which had portions of each property sold to the SD Dept. of Transportation; Record #11436, $1,640.82 tax abated pay 2010; Record #9942, $607.94 tax abated pay 2010; and Record #9941, $2,327.08 tax abated pay 2010. These abatements were previously approved by Director of Equalization, Shawna and the Watertown City Council.

EMPLOYEE PROPERTY VALUATIONS REVIEWED

Motion by Brinkman, second by Larson, to appoint Commissioner Marquardt to review the 2009 assessment notices and tax notices for personnel in the Director of Equalization and Auditor's Office. This yearly review of properties, owned by staff in the aforementioned offices, comes as an audit recommendation of the SD Dept. of Legislative Audits. This is the fourth consecutive year that the Board has reviewed these assessment notices.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Johnson, to approve an automatic budget supplement in the amount of $1,118.55 to the Emergency Management expenditure and revenue budgets with funds received from the Homeland Security grant reimbursement program; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Brinkman, second by Marquardt, to approve the following travel requests; all present voted aye; motion carried: Auditor & Deputy Auditor; Treasurer and Deputy Treasurer; and Register of Deeds to attend the SDACO Spring Workshop in Pierre.

PERSONNEL CHANGE

Motion by Larson, second by Brinkman, to approve the following personnel changes; all present voted aye; motion carried: Barb Martenson; Director of Equalization Clerk; six month anniversary increase; from step 1/$11.52 per hour to step 2/$11.88 per hour; effective date April 15, 2010. Heidi Brandriet; Director of Equalization Appraiser II; anniversary step increase from step 3/$14.28 per hour to step 4/$14.75 per hour; effective date April 15, 2010. Both personnel changes were submitted and approved by Director of Equalization, Shawna Constant.

COUNTY GOVERNMENT MONTH

Chairman Thomas noted Governor Rounds has declared the month of April as County Government Month. Motion by Brinkman, second by Johnson, to approve the following resolution; all present voted aye; motion carried.

RESOLUTION 2010-9
SOUTH DAKOTA COUNTY GOVERNMENT MONTH
APRIL 2010

WHEREAS, South Dakotas 66 counties provide a variety of essential public services to communities serving all of South Dakota citizens; and

WHEREAS, all South Dakota counties take seriously their responsibility to protect and enhance the health, welfare, and safety of its residents in sensible and cost-effective ways; and

WHEREAS, the National Association of Counties has encouraged counties across the country to actively promote county government programs and services to raise public awareness and understanding about the roles and responsibilities of the nation's counties to meet the needs of the community, and

WHEREAS, the National Association of Counties and South Dakota Counties are working together to restore the partnership among all levels of government to better serve the communities of South Dakota;

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of County Commissioners of Codington County, do hereby proclaim April as County Government Month and encourage all citizens, county officials, employees and schools, to participate in county government celebration activities.

Dated this 30th day of March, 2010.

John W. "Jack" Thomas
Chairman

ATTEST:

Cindy Brugman
Auditor

EXECUTIVE SESSION

Motion by Larson, second by Johnson, to enter into executive session at 9:20 a.m. to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 9:40 a.m. No action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Marquardt, second by Larson, to adjourn at 9:40 a.m., until 9:00 a.m., Tuesday, April 6th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 6, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of March 30, 2010**

4. **9:00 Discussion with Extension Educator, Chuck Langner and Dr. Rosie Nold, North District Extension Supervisor, and possible action regarding Extension budget funding shift**

5. **Monthly reports**
   a. **Extension**
   b. **Health**
   ~~c. Veterans Service~~
   ~~d. Weed~~
   e. **Welfare**

6. **Annual conference with Director of Equalization, Shawna Constant per SDCL 10-3-14**

7. **Action to appoint appraisers for tax deed property located in South Shore**

8. **Action to approve property tax abatement applications**
   a. **Record #17544, Elderly Assessment Freeze**
   b. **SD Dept. Transportation, tax exempt property**

9. **Action to approve a claim for payment**

~~10.~~ **Action to approve automatic supplements to budgets w/grant reimbursement funds**

11. **Action to approve travel requests**
   a. **Director of Equalization staff, SDAAO Conference**

~~12.~~ **Action to approve personnel changes**

13. **Action to enter into executive session**

14. **Open**

15. **Old Business**

16. **New Business**

17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 13th, 2010**

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April 6, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 6th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of March 30th, 2010, as presented by the Auditor; all present voted aye; motion carried.

HORTICULTURIST POSITION
Extension Educator, Chuck Langner and SDSU North District Extension Supervisor, Dr. Rosie Nold, met with the Board to discuss funding for a part time Horticulturist position in Codington County. Currently Codington County partially funds an Extension Educator/Youth Development 4-H position with payment made directly to SDSU. The proposal from Mr. Langner and Dr. Nold is to create a part time County Horticulturist position with funding to come from the amount previously budgeted for the Youth Development position. The Youth Development position would then become fully funded by SDSU with the potential for additional responsibilities. Motion by Brinkman, second by Johnson, to authorize the SDSU Cooperative Extension Service to work with Codington County Human Resource Director, Terry Satterlee, to create a job description and proceed with hiring a part time Codington County Horticulturist with initial funding from SDSU; all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, gave his final monthly report to the Board. Mr. Langner discussed the following items: Spring field work; meeting sessions; damage to an air conditioner at the Extension Center Complex; and the need for ventilation in the kitchen area of the Extension Center Complex. Mr. Langner expressed his thanks to the Board for their support for his position for the last 17 years. The Board expressed their thanks to Mr. Langner for his services as an Extension Educator and wished him well in his retirement. **Community Health Nurse, Karla Moes,** reported on the following items: meetings attended; school screenings; office fees collected; office visit statistics; WIC caseload; immunizations; TB preventative therapy; baby care; and POD clinics. **Welfare Director, Sara Petersen,** reported the following statistics for the time period March 2nd thru April 5th: 24 applications; with 11 approved for County assistance; 7 denials; 5 pending or referred; 1 other resource utilized; and 6 new clients approved. Total Assistance: $9,655.72 for 2 burials, rent, utilities, and medical. No active medical cases and 6 medical applications pending decision. Total Credits: $3,619.69 with 1 compromise or full release. The Welfare Directed attended the South Dakota Welfare Officials spring workshop; FEMA funds have not yet been received; a claim has been filed in the amount of $33,159.29 for catastrophic poor relief reimbursement and the Poverty Simulation Town Hall Meeting will take place this Thursday, April 8th at the Codington County Extension Center Complex.

DIRECTOR OF EQUALIZATION ANNUAL REPORT
Director of Equalization, Shawna Constant, gave her annual report to the Board per the requirement of SDCL 10-3-14. Ms. Constant reviewed the dates and times for the 2010 County Board of Equalization and Consolidated Board of Equalization meetings. The appraisal staff will begin reappraisal of the properties located around Lake Kampeska but not actually located on the lake as well as properties near the golf course and in Derby Downs. The Director of Equalization Appraisal staff will begin wearing uniform shirts, as previously discussed with this Board, in order to properly identify themselves when calling upon property owners for appraisal purposes.

TAX DEED PROPERTY
Motion by Brinkman, second by Marquardt, to appoint Commissioner Larson, Director of Equalization Constant and South Shore Finance Officer, Kathleen Meyer, to appraise Tax Deed property located in South Shore; all present voted aye; motion carried.

ABATEMENTS
Motion by Larson, second by Marquardt, to approve the following applications for abatement of real property taxes payable in 2010; all present voted aye; motion carried: Record #17544; applicant qualified for Elderly Assessment Freeze; $43.17 property tax abated. Record #8816; SD Dept. of Transportation; property is exempt from tax; $470.28 property tax abated. The foregoing abatement applications have been approved by Director of Equalization, Shawna Constant.

CLAIM APPROVED
Motion by Brinkman, second by Marquardt, to approve the following claim for payment; all present voted aye; motion carried: Codington County Treasurer $4.00 license plate renewal.

TRAVEL REQUESTS
Motion by Brinkman, second by Larson, to approve the following travel request; all present voted aye; motion carried: Director of Equalization, Deputy, and Appraisal staff; SDAAO Annual Conference in Mitchell; meals, registration, and lodging.

WEED BOARD APPOINTMENT
Commissioner Marquardt advised the Board he has found a replacement for the position previously held by Wm. DeBerg on the Codington County Weed Board. Action on this position will be added to the April 13th agenda.

OTHER MATTERS
The Board advised the press, present for this meeting, that three or more Commissioners may be in attendance at a LIDAR meeting at the offices of the First Dist. Assoc. of Local Govts., at 1:00 PM on April 15th . Commissioner Thomas advised the Board that the grand opening of the V.A. Clinic located in Watertown is scheduled for April 15th.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 10:02 a.m., until 9:00 a.m., Tuesday, April 13th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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April 6, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 13, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of April 6, 2010**
4. **Monthly reports**
   a. **Auditor**
   b. **Register of Deeds**
   c. **Treasurer**
5. **Action to approve the Auditor's Account with the Treasurer for March**
6. **Action to transfer operating cash from the General Fund to the WIC Fund** 18,391.00
7. **Discussion with Highway Supt., Rick Small, and action regarding Muskrat control on County Roads**
8. **Action to appoint Chris Coplan to the Weed Board**
9. **Action to approve Delta Dental Insurance rates**
10. **Action to approve claims for payment**
11. **Discussion/action regarding Buckthorn removal at Memorial Park**
12. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
13. **Action to approve travel requests**
    a. **Maintenance Supervisor, West Nile Virus Conference**
14. **Action to approve personnel changes**
15. **Action to enter into executive session**
    a. **States Attorney, pending litigation**
16. **Open**
17. **Old Business**
18. **New Business**
19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 20th, 2010**
20. **1:00 PM action to convene as a 2010 County Board of Equalization**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 13th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of April 6th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, discussed the following items: 2011 budget worksheets; 2010 Primary Election ballots; a catastrophic poor relief reimbursement; a catastrophic legal relief application; and viewing Primary Election ballots online. **Register of Deeds Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending March 31st, 2010. Collections totaled $18,566.50, with $3,500.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted an increase of approximately $1,000.00 from previous years at this time primarily due to new requirements for the renewal of driver's licenses in South Dakota. **Treasurer, Carol Maloney,** reported on the following items: Codington County real property owners now have the option of paying real property taxes online, through a program with Official Payments, the Treasurer noted there is a fee charged for this service and the program is not fully functional at this time; April tax payments are being processed; and the Treasurer has had contact with an individual with questions on compromising real property taxes on a property with several years delinquent taxes. The Treasurer noted there is nothing in statute that would allow this Board to compromise real property taxes on property not taken for tax deed.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March, 2010, all present voted aye; motion carried.

Cash on hand	$	6,509.78
Checks in Treasurer possess		
less than 3 days	$	80,143.86
Cash Items	$	212.50
TOTAL CASH ASSETS ON HAND	$	86,866.14
RECONCILED CHECKING		
Great Western Bank Checking	$	
Great Western Bank Checking (Memorial Park)	$	881.58
Reliabank Dakota	$	2,641,419.18
INVESTMENTS		
SD Public Funds Investment	$	6,962.49
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,800,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	2,000,000.00
Home Federal Bank	$	600,000.00
Plains Commerce Bank	$	200,000.00
Reliabank	$	400,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	8,936,129.39

General Ledger Cash Balance by Funds:		
General	$	3,915,747.23
General restricted cash	$	500,000.00
Sp. Revenue	$	3,467,289.62
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	7,714.57
Trust & Agency	$	1,034,966.12
(schools 555,405.35, townships 38,029.06; city/towns 102,175.68)		
TOTAL GENERAL LEDGER CASH	$	8,936,129.39

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund surplus cash as of March 31, 2010: $1,453,477.23; 18% of the 2010 General Fund budget.

OPERATING CASH TRANSFER

Motion by Johnson, second by Larson, to approve an operating cash transfer, in the amount of $18,391.00, from the General Fund to the WIC Fund, as previously budgeted; all present voted aye; motion carried.

MUSKRAT CONTROL

Highway Supt., Rick Small, met with the Board to discuss the problems caused by muskrats digging in along County Roads. The Highway Supt. has received a permit from the SD Game, Fish, & Parks to control muskrats along County roads. Motion by Marquardt, second by Brinkman, to authorize Highway Supt., Rick Small and Assistant Highway Supt., Greg Benthin, to carry 22 rifles for the purpose of controlling muskrats along County Highways; all present voted aye; motion carried.

DISASTER DECLARATION

Emergency Management Director, Jim Sutton, and Highway Supt., Rick Small, met with the Board to discuss spring flood damage to County, Township, and City property within Codington County. Mr. Sutton advised the Board that in order for these entities to recover expenses created by the spring flooding situation this Board must pass a resolution requesting the Governor to declare Codington County an emergency/disaster area. Motion by Larson, second by Marquardt, to authorize the Chairman to sign the following resolution; all present voted aye; motion carried:

RESOLUTION 2010-10
RESOLUTION FOR DECLARATION OF EMERGENCY/DISASTER

WHEREAS, Codington County, South Dakota, has suffered severe damage, brought on by spring flood waters, on the dates of March 13, 2010 through March 23, 2010;

WHEREAS, Codington County has committed all available resources and taken all possible actions within the jurisdictional boundaries to combat and to alleviate the emergency/disaster, local resources are not adequate to cope with the situation;

NOW, THEREFORE, BE IT RESOLVED, by the Codington County Board of Commissioners, at a regular meeting held on April 13, 2010, it is hereby requested that the Governor declare an emergency/disaster to exist in the County of Codington.

Dated this 13th day of April, 2010

John W. "Jack" Thomas

Chairman

ATTEST:

Cindy Brugman
Auditor

WEED BOARD APPOINTMENT
Motion by Marquardt, second by Brinkman, to appoint Chris Coplan to the Weed Board to complete the term of William "Bud" DeBerg which ends December 31, 2010; all present voted aye; motion carried.

DELTA DENTAL INSURANCE RATES
The Board received correspondence from Delta Dental of South Dakota advising of an increase in Codington County Employee's dental insurance rates. Delta Dental informed the Board that based on expenses running 21.7% higher than premiums and the 6% increase trend in dental costs the rate renewal analysis suggests a 26.8% increase in rates. In order to keep group rates as stable as possible Delta Dental is proposing an 8.2% rate increase for the County's 2010-2011 plan year. Motion by Marquardt, second by Larson, to approve the following rates and cost share for employee dental insurance coverage for 2010-2011, upon vote of the Board, all present vote aye; motion carried:

Single coverage premium: $35.50 – paid by the County
Two party coverage premium: $63.92 – County share $35.50, Employee share $28.42
Family coverage premium: $93.06 – County share $46.53, Employee share $46.53

CLAIMS APPROVED
Motion by Brinkman, second by Larson, to approve the following claims for payment; all present voted aye; motion carried: A-Ox Welding Supply 27.29 Sup, Active Data Systems, Inc 500.00 Maint, Active Heating 1886.66 Rep, Alltel 95.31 Util, Alltel 478.20 Sup, Alltel 78.11 Util, Alltel 111.75 Util, Alltel 65.55 Util, Alltel 94.62 Util, Alltel 118.58 Util, Alltel 68.22 Util, Alltel 60.84 Util, Alltel Communications 4.97 Rep, Shelley Amick 67.80 Sup, Cindy Anderson 45.00 Reimb, Assn Of SD Co Weed & Pest Boards 150.00 Dues, Rhonda Aufdencamp 64.80 Jury, Avera McKenna Hospital 698.00 Indg Med, Patrick Bain 12.22 Jury, Graciela Barrantes 97.50 Prof Svc, Juvenile Witness 20.00 Witn, Marie Benthin 61.00 Trav, Best Business Products 259.99 Pymt, Best Business Products 75.92 Sup, Best Business Products 127.09 Sup, Tony Bisbee 118.00 Trav, Doria Block 50.74 Jury, Faith Boughton 107.40 Jury, Boys & Girls Club 1000.00 Pymt, Brian's Glass & Door, Inc. 95.00 Rep, Brown Co Sheriff 26.29 Fee, Cindy Brugman 65.16 Sup, Burns Law Office 3289.00 Prof Svc, Butler Machinery 1185.73 Sup, Michael Butts 102.96 Jury, California Contractors Supplies 185.70 Sup, Jeremey Card 20.00 Witn, Carquest Auto Parts 53.28 Rep, Cartney Bearing & Supply 118.94 Rep, Cass-Clay Creamery 909.00 Sup, Chuck's Bike & Lock Shop 83.00 Sup, Clark Rural Water Systems 54.50 Indg Util, The Clay House 16.00 Sup, CNA Surety 50.00 Sup, Codington Clark Electric 25.00 Sup, Codington County Highway Dept. 3139.09 Oct-Dec Charges, Codington Co. Register Deeds 10.00 Fee, Codington County Sheriff 3040.62 Reimb, Codington County Treasurer 2.00 Sup, Cole Papers, Inc. 2865.16 Sup, Connecting Point Computer Cent 1753.96 Maint, Connecting Point Computer Cent 545.00 Sup, John Cormier 101.48 Jury, Coteau Shopper 88.00 Publ, County Fair Foods 141.22 Sup, Jesse Coyle 113.00 Trav, Crawford Funeral Chapel 3952.00 Prof Svc, Creative Rewards 67.00 Sup, Credit Bureau Of Watertown Inc 3607.01 Pymt, Culligan Water Conditioning 124.50 Sup, Dakota Fluid Power Inc 119.14 Rep, Dakota Outdoors 107.67 Rep, Days Inn 46.50 Trav, Days Inn Pierre SD 64.99 Trav, Delyles South 81 Service Inc 190.08 Rep, Christine Dewall 101.48 Jury, Donna Dietrich, Chairman 624.11 Prof Svc, Krista Dockter 81.60 Witn, Drake Motor Inn 194.00 Indg Util, Sara Lee Bakery Group/ 718.16 Sup, East Dakota Water Development 2988.79 March Apportionment, East Point 230.00 Indg Util, East Point LLC 242.00 Indg Util, Ellyson Law Office 662.56 Prof Svc, EMC Ins. 3822.10 pmt, Engelstad Electric Co. 1800.49 Rep, Megan Enter

20.00 Witn, Arnold Erp 13.70 Jury, Farnams Genuine Parts 942.72 Sup, Fastenal Company 78.30 Rep, First District Assn Of Lcl Gov 4928.00 Pymt, Jessica Frost 11.48 Jury, FSH Communications 120.00 Util, Christina Furman 50.74 Jury, G4s Justice Services Inc 70.06 Prof Svc, Galls 142.82 Sup, Barbara Garcia-Comm Dev Divsn 64.45 Prof Svc, GCR Tire Center 99.95 Rep, Genoa Healthcare/Watertown 34.08 Pris Med, Chris S Giles 1882.02 Prof Svc, Glacial Lakes Title 52.10 Reimb, Glass Products Inc. 291.75 Rep, The Goss Opera House & Gallery 115.00 Trav, Grainger 119.00 Rep, Grand Forks Co Sheriff 36.00 Fee, Whitney Hagen 50.74 Jury, Bruce Hall - Landlord 100.00 Indg Util, Robert Hansen 11.48 Jury, Emily Hanson 20.00 Witn, Hillyard Floor Care Supply 1327.77 Sup, Denise Hoff 104.44 Jury, Kacey Hoftiezer 10.74 Jury, Shawn M Hostler 118.00 Trav, Howard Vet Clinic 507.00 Sup, Human Service Agency 537.50 Pymt, Human Service Agency 17683.00 Pymt, Human Service Agency 1950.00 Prof Svc, Glacial Lakes Humane Society 175.00 Pymt, Huron Culvert & Tank Co. 2363.80 Sup, Hy-Vee #1871 Accts Receivable 39.18 Sup, Hy-Vee #1871 Accts Receivable 46.15 Sup, Hy-Vee Pharmacy 98.56 Pris Meds, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, David Janssen 129.60 Jury, Jefferson Partners LP 212.00 Trav, Jeff's Vacuum Center 37.00 Rep, Amanda Johnson 40.00 Witn, James Jones MD 450.00 Pris Care, Kenneth Junker 10.74 Jury, Jurgens Printing 618.00 Sup, Kabeiseman & Pollard 360.50 Prof Svc, Dan Kaiser 118.00 Trav, Keller Hardware 4.89 Rep, Joann Keller 105.92 Jury, John Killoran 11.48 Jury, Kimball Midwest 461.92 Sup, Curtis Kline 118.00 Trav, Knology 543.32 Util, Knology 96.99 Util, Knology 49.95 Util, Knology 49.95 Util, Laura Koch 50.74 Jury, Nelva Kooistra 60.00 Prof Svc, Terry Kranzler 10.00 Jury, Lacroix Law Office 154.68 Prof Svc, Patricia Lafontaine 10.74 Jury, Lake Area Door 3.50 Rep, Hao Lam 52.22 Jury, Chuck Langner 436.00 Trav, Lar Jo's 1114.35 Sup, J.H. Larson Electrical Co. 22.05 Sup, LATI/Corp Ed 1000.00 Trav, LATI/Corp Ed 300.00 Trav, Mike Law 118.00 Trav, David Lentsch 113.00 Trav, Lewis & Clark Bhs 568.00 Prof Svc, Lincoln Co Treasurer 484.35 Prof Svc, LL Harder Inc 772.59 Rep, Jodi Loehrer 104.00 Trav, Lyle Signs Inc. 272.24 Sup, M & T Fire And Safety 68.00 Sup, Macksteel Warehouse, Inc. 168.22 Rep, Mac's Inc. 145.38 Sup, Mac's Inc. 488.10 Sup, Mahowald's 4.58 Sup, Mahowald's 26.20 Rep, Mark's Auto 75.00 Maint, Blaine Marlow 13.70 Jury, Shona Marshall 20.00 Witn, Elsa Martinez 11.48 Jury, Michael McGee 52.96 Jury, Jake McGrath 113.00 Trav, Medtox Laboratories 289.33 Sup, Menards 337.89 Sup, Menards 192.15 Sup, Midcontinent Communications 55.00 Util, Milbank Communications 1241.42 Rep, Mivijenic Properties 200.00 Indg Util, Moe Oil Company 884.50 Sup, Loni Moen 13.70 Jury, Randen Moser 11.48 Jury, My Hope Cemetery 671.00 Prof Svc, Municipal Utilities 92.54 Indg Util, Municipal Utilities 17543.69 Util, National Tactical Officers Asn 15484.00 Trav, Shelby Nelson 64.00 Witn, Newman Traffic Signs 1619.98 Sup, Northern Con-Agg LLP 105.67 Sup, Northwestern Energy 602.65 Util, Jason O'cilka 142.00 Trav, Office Peeps, Inc. 37.35 Sup, Office Peeps, Inc. 3633.92 Sup, Ottertail Power Co. 30.89 Util, Robert Palmer 142.00 Trav, Don Paulson - Landlord 350.00 Indg Util, Pennington County Jail 599.75 Trav, Sarah Petersen 21.00 Trav, PMB 0112 253.99 Util, PMB 0112 3.41 Util, PMB 0112 186.95 Util, Postmaster 61.00 Sup, Postmaster 112.00 Sup, Prairie Lakes Health Care Cent 1327.82 Pris Care, Prairie Lakes Health Care Cent 1640.00 Prof Svc, Prairie Lakes Health Care Cent 2923.00 Sup, Print 'Em Now 389.00 Sup, Print 'Em Now 240.00 Sup, Pro-Build 120.13 Sup, Jennifer Proeber 10.74 Jury, Professional Mailing & Market. 6943.50 Sup, Psychological Associates Of 500.00 Prof Svc, Qwest 82.00 Util, Qwest 15.46 Util, Qwest 738.68 Util, City Of Rapid City 108.06 Prof Svc, Rawdon Radiator 97.50 Rep, Redlinger Bros. 1009.25 Rep, Vicki Rehder 105.92 Jury, Cathryn Rehfuss 60.00 Prof Svc, Carolyn Reichling 52.22 Jury, Rhoda Rodriguez 51.48 Jury, Lawrence Romandia 11.48 Jury, Chad Rotert 118.00 Trav, Don Rowland 976.00 Prof Svc, Don Rowland 1000.00 Prof Svc, Runnings 453.65 Sup, Runnings 245.16 Rep, Dawn Russell 174.80 Prof Svc, Sanford Clinic 1893.65 Pris Care, Terrance Satterlee 1500.00 Pymt, Somer Schimke 12.22 Jury, Ross K Schulte DDS Pc 390.00 Pris Care, SD Department Of Revenue 776.00 Sup, S.D. Federal Property 5405.00 Sup, SD Hwy Supt Assn 80.00 Trav, SD State Treasurer 288495.34 April Remittance, SDAAO 600.00 Trav, SDACC 4592.16 Pymt, SDACO 750.00 Trav, SDACO 130.00 Trav, SDAE 4-HE 100.00 Fee, SDML 65.00 Trav, Secretary Of State 30.00 Sup, Scott Serie 20.00 Witn, Shepherd Reporting LLC 50.00 Prof Svc, Sherwin Williams 34.63 Maint, Sioux Valley Coop 1892.96 Sup, Sioux Valley Coop 88.92 Sup, Sioux Valley Coop 346.08 Sup, Sioux Valley Coop 384.04 Sup, Sioux Valley Coop 13026.84 Sup, Sioux Valley Coop 145.08 Sup, George

Slama 52.22 Jury, Marion Snell 54.44 Jury, Bobbi Jo Soupir 12.22 Jury, South Shore Gazette 1020.71 Publ, Town Of South Shore 36.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 106.29 Util, Sprint 96.95 Util, Corey Stanley 113.00 Trav, Star Laundry 24.18 Maint, Star Laundry 33.37 Maint, Star Laundry 124.07 Sup, Kerry Stellinga 52.22 Jury, Scott Stevens 37.00 Witn, Josh Stiegelmeier 20.00 Witn, Streicher's 149.99 Sup, Sturdevant's Auto Parts 319.89 Sup, Sturdevant's Auto Parts 246.15 Sup, Deb Sundem 280.90 Trav, Roseann Suter 61.10 Jury, Sutton Law Office Pc 10166.66 Prof Svc, Technicolor Screen Printing 8.00 Sup, Tee's Plus 381.83 Sup, Jeff Thoreson 113.00 Trav, Thurman Law Office 179.86 Prof Svc, Toshiba Financial Services 365.32 Rent, Trav's Outfitter Inc 154.99 Sup, Traveler's Inn 2958.50 Trav, Tractor Supply Co. 37.05 Rep, Michael Tschetter 20.00 Witn, Us Foodservice Inc 7452.22 Sup, Valentine Midland News 11.78 Publ, Verizon Wireless 60.16 Util, Visa - C/O Great Western Bank 60.59 Util, Visa - C/O Great Western Bank 100.92 Sup, Visa - C/O Great Western Bank 230.69 Sup, Visa - C/O Great Western Bank 1073.41 Sup, Visa - C/O Great Western Bank 446.97 Rep, Lindsey Volkart 10.00 Jury, Wal-Mart Community 405.78 Sup, City Of Watertown 3744.00 Rent, City Of Watertown 3640.12 Trav, Watertown Lawn & Garden 6500.00 Rep, Watertown Public Opinion 1708.77 Publ, Watertown Public Opinion 32.60 Publ, Watertown Public Opinion 109.58 Publ, Watertown Resource Center 1340.13 1st Qtr Approp 2010, Watertown Tire Center, Inc. 121.82 Rep, Lucille Weisenstein 150.00 Indg Util, Justin Wellnitz 50.00 Jury, Erik Werner 11.48 Jury, Westside Animal Clinic Pc 503.80 Maint, Wight & Comes Funeral Chapel 2575.00 Prof Svc, Winge's Mufflers 60.23 Rep, Watertown Flowers Inc 85.00 Sup, Watertown Iron & Metal 50.15 Sup, Watertown Regional Landfill 5.31 Maint, WW Tire Service Inc 25.90 Sup, Yankton Co Treasurer 746.75 Prof Svc, Yankton Co. Sheriff 125.00 Trav, Yellow Medicine Co Sheriff 87.00 Fee, Jacob Zajic 118.00 Trav, David Zaug 10.74 Jury.

BUCKTHORN REMOVAL PROJECT

The Board held a brief discussion regarding the Buckthorn removal project, conducted by the local Izaak Walton League, at Codington County Memorial Park. Motion by Larson, second by Brinkman, to authorize the local Izaak Walton League to continue with the Buckthorn removal project at Memorial Park; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Larson, to supplement the Emergency Management expenditure budget in the amount of $1,000.00 with POD Grant funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Brinkman, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Maintenance Supervisor, West Nile Virus Conference in Mitchell, SD; Treasurer's Office staff (2), Deputy workshop in Pierre; and 24/7 Coordinator, 24/7 Conference in Pierre.

OTHER MEETINGS

The Board noted there could be three or more Commissioners in attendance at the following meetings: Weather Spotter training classes at the Codington County Extension Center Complex on Monday, April 19th at 7:00 p.m. and Tuesday, April 20th at 3:00 p.m. Planning and Zoning Board meeting at the Codington County Extension Center Complex on Monday April 19th at 7:30 p.m.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:50 a.m., to discuss pending litigation and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:49 a.m., no action was taken. States Attorney, Dawn Elshere and Human Resource Director, Terry Satterlee were present for executive session at varying times.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 10:52 a.m., until 9:00 a.m., Tuesday, April 20th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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April 13, 2010

OFFICIAL PROCEEDINGS
Codington County Board of Equalization
April 13, 2010 – 1:00 p.m.
Commissioners Chambers - Codington County Courthouse
14 1st Ave SE, Watertown, SD 57201

The meeting of the Codington County Board of Equalization convened at 1:00 p.m., Tuesday, April 13, 2010, in the Commissioners Chambers in the Codington County Courthouse. Board members present were Thomas, Marquardt, Brinkman, Johnson and Larson. Chairman Thomas, presiding. All Board members signed their oath. Director of Equalization, Shawna Constant, gave opening remarks.

APPEALS

The Director of Equalization presented the following appeals:

Name	DOE#	Assessor's Value	Local Board Value	Appeal Value	Assessor's Recommendation
Dale & Wilma Zemlicka	2868	AG-A $108,886	AG –A $70,280	AG –A $70,280	AG –A $98,977

Appellant was present and stated appeal property was valued higher than adjacent properties. Motion by Larson, second by Marquardt, to concur with the local Board value of $70,280; Thomas, Marquardt and Larson voted aye; Brinkman and Johnson voted no; motion carried.

Ray Kerstetter & Marjorie Tesch	2210	AG –A $214,939	AG -A$214,939	AG-A $178,123	AG-A $214,939
Ray Kerstetter & Marjorie Tesch	2215	AG-A $36,673	AG-A $36,673	AG-A $30,422	AG-A $36,673

Appellant was present and reported static income from CRP until 2014 on both properties.
Motion by Larson, second by Marquardt, to concur with the Director of Equalization values of $214,939 and $36,673; Thomas, Marquardt, Brinkman, and Larson voted aye; Johnson voted no; motion carried.

Robert & David Souter	474	AG-A $81,713		AG-A $67,719	AG-A $81,713

Appellant was present and reported only 40 acres are farmable and low CRP payments for another five years. Motion by Larson, second by Brinkman, to concur with the Director of Equalization value of $81,713; all present voted aye; motion carried.

		AG-A1 $836	AG-A1 $836	AG-A1 $5,000	AG-A1 $836
David & Laurie Becking	111	AG-A $84,400	AG-A $84,400	AG-A $25,000	AG-A $84,400
David & Laurie Becking	64	AG-A $81,393	AG-A $81,393	AG-A $32,000	AG-A $81,393

Appellant was not present. Appeal notice stated both properties have perpetual easement restrictions. Motion by Larson, second by Brinkman, to concur with the Director of Equalization values of $85,236 and $81,393; all present voted aye; motion carried.

Rolla & Betty Stolenburg	601	AG-A $38,807	AG-A $32,837	AG-A $32,837	AG-A $38,807

Appellant was not present. Appeal notice stated property is valued higher per acre than similar adjacent property. Motion by Larson, second by Brinkman, to concur with the Director of Equalization value of $38,807; all present voted aye; motion carried.

Dennis & Carolyn Eck	16063	AG-A $2,222	AG-A $1,764	AG-A $1,764	AG-A $2,222
Dennis & Carolyn Eck	3367	AG-A $165	AG-A $131	AG-A $131	AG-A $165

Appellant was not present. Appeal notice stated land is under water on both properties. Motion by Larson, second by Marquardt, to concur with the Director of Equalization values of $2,222 and $165; all present voted aye; motion carried.

Gary & Cheryl Jongeling	3825	AG-A $144,987	AG-A $133,388	AG-A $133,388	AG-A $144,987
Gary & Cheryl Jongeling	3834	AG-A $122,433	AG-A $110,189	AG-A $110,189	AG-A $122,433

Appellant was not present. Appeal notice stated properties are rocky and hilly with sloughs and little top soil. Motion by Larson, second by Brinkman, to concur with the Director of Equalization values of $144,987 and $122,433; all present voted aye; motion carried.

Papio Valley Land Co.	2877	AG-A $600,229			AG-A $600,229

Appellant was not present. Appeal notice stated land value has decreased. Motion by Larson, second by Brinkman, to concur with the Director of Equalization value of $600,229; all present voted aye; motion carried.

Delane Thyen & Kevin & Kathleen Unger	2301	AG-A $48,982			AG-A $48,982
Delane Thyen & Kevin & Kathleen Unger	2297	AG-A $196,023			AG-A $196,023

Appellant was not present. Appeal notice stated increase was unreasonable in today's economy. Motion by Brinkman, second by Larson, to concur with the Director of Equalization values of $48,982 and $196,023; all present voted aye; motion carried.

STIPULATIONS

Motion by Brinkman, second by Larson, to approve the following stipulated changes as recommended by the Director of Equalization; all present voted aye; motion carried:

Name	DOE#	Assessor's Value	Stipulated Value
Dakota Leasing for Telecomm.	18749	NA-CC2 $134,077	NA-CC2 $46,625
Kenneth & Glenda Kittelson	4703	NA-D1 $8,064	NA-D1 $500
		NA-D $8,666	NA-D $8,666
Albert & Cynthia Jacobson	2611	NA-C1 $124,098	NA-C1 $115,878
		NA-C $44,122	NA-C $44,122
Roger, Mary & Mark Mack	15578	NA-CC2 $32,345	NA-CC2 $32,345
		NA-CC $178,172	NA-CC $45,340
Ronald Schneider	2534	NA-C1-S $114,393	NA-C1-S $59,866
		NA-C-S $8,216	NA-C-S $8,216
Roger Stimson	4088	AG-A1 $65,285	AG-A1 $41,047
		AG-A $94,464	AG-A $94,464
		AG-AC $35,200	AG-AC $0.00
		NA-A1-S $37,401	NA-A1-S $37,401
		EXEMPT $10,000	EXEMPT $10,000

RECOMMENDATIONS

Motion by Brinkman, second by Larson, to approve the following Director of Equalization recommended values; all present voted aye; motion carried:

Name	DOE#	Assessor's Value	Recommended Value
Jesse Barthel & Beth Dedeyne	994	NA-C1-S $128,783	NA-C1-S $128,783
		NA-C-S $44,703	NA-C-S $43,874
Jeffery Burns	2578	NA-C1 $40,051	NA-C1 $40,051
		NA-CC2 $140,183	NA-CC2 $140,183
		NA-CC $47,981	NA-CC $47,981
		NA-CM1 $1,848	NA-CM1 $0.00

TAX EXEMPT PROPERTY APPLICATIONS

Motion by Brinkman, second by Larson, to approve the applications for annual tax exempt status of a private organization, as recommended by the Director of Equalization, all present voted aye; motion carried.

DISABLED VETERAN PROPERTY TAX EXEMPTION

Motion by Brinkman, second Larson, to approve tax exemption status for properties which qualify for Disabled Veteran Exemption, all present voted aye; motion carried.

ASSESSMENT FREEZES FOR DISABLED AND SENIOR CITIZENS

Motion by Larson, second by Brinkman, to approve the applications for freeze on assessments of dwellings of disabled persons and senior citizens, as recommended by the Director of Equalization, all present voted aye; motion carried.

RENEWABLE ENERGY RESOURCE

Motion by Larson, second by Marquardt, to approve the applications for renewable energy resources, as recommended by the Director of Equalization, all present voted aye; motion carried.

CERTIFICATIONS OF OWNER OCCUPIED DWELLINGS

Motion by Marquardt, second by Brinkman, to approve the certifications of owner occupied dwellings, as recommended by the Director of Equalization, all present voted aye; motion carried.

BOARD RECESS

There being no further business to come before this Board, a motion was made by Larson, second by Brinkman, to recess at 2:09 p.m., until April 20th, 2010, all present voted aye; motion carried.

BOARD RECONVENES

The Codington County Board of Equalization reconvened at 9:41 a.m., on Tuesday, April 20, 2010, in the chambers of the County Commissioners. Members present; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas presiding. Director of Equalization, Shawna Constant was also present.

BOARD ADJOURNS

There being no further business to come before this Board a motion was made by Marquardt, second by Larson, to adjourn as a 2010 Codington County Board of Equalization at 9:42 a.m., all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota

April 13, 2010

The Codington County/City of Watertown Consolidated Board of Equalization met on April 13, 2010 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Jack Thomas presided. Upon roll call the following members were present: Codington County Commissioners: Lavern Marquardt, Ken Larson, Carol Johnson; City Council Members: Russ Wilkins and Bill Rieffenberger; and Watertown School District Board Member Dave Linngren.

The following appeals were heard by the Board:

Name	DOE #	Abstract Code	Assessor's Value	Owner's Value	Assessor's Recommendation
		NA-D1	$144,174	$185,000	$144,174
Bryan K & Mary Jo Person	9261	NA-D	$123,900	Total Value	$123,900

John Wiles presented the appeal on behalf of the property owner. Motion by Larson, seconded by Johnson, to concur with the assessor's recommended total value of $268,074. Motion carried.

		NA-D1-S	$311,547	$265,135	$311,547
Bill A & Paula J Thovson	11392	NA-D-S	$98,700	$98,700	$98,700

Bill Thovson presented the appeal on his own behalf. Motion by Larson, seconded by Johnson, to concur with the assessor's recommended total value of $410,427. Motion carried.

		NA-D1-S	$399,957	$362,248	$362,248
Mark & Sarah Tetzlaff	17647	NA-D-S	$37,752	$37,752	$37,752

Mark Tetzlaff presented the appeal on his own behalf. Motion by Marquardt, seconded by Johnson, to concur with the assessor's recommended total value of $400,000. Motion carried.

There being no further appeals before the Board for consideration, the meeting adjourned until 7:00 PM on April 20th.

Jack Thomas
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 20, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted** sick bank
3. **Action to approve the minutes of April 13, 2010**
4. **Monthly reports**
   a. **Govt. Bldgs.**
   b. **Highway**
5. **Action to approve a property tax abatement**
   a. **Elderly assessment freeze**
6. **Action to approve Resolution 2010-11, "Chuck Langner Day"**
7. **Discussion/action regarding personal property located on property taken for Tax Deed**
8. **10:00 a.m., Auction for right to apply for an unused County liquor license**
9. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
10. **Action to approve travel requests**
    a. **Maintenance Supervisor, calibration clinic for mosquito sprayer**
11. **Action to approve personnel changes**
    a. **Tom Sauer, Memorial Park seasonal employee**
    b. **Donnie Olson, Memorial Park seasonal employee**
    c. **Gail Wahl, Memorial Park seasonal employee**
12. **Action to enter into executive session**
13. **Open**
14. **Old Business**
15. **New Business**
16. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 27th, 2010**
17. **Convene as a 2010 County Board of Equalization to take any necessary action on appeals and to adjourn for 2010.**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 20th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of April 13th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, discussed the following items: Repairs to soft spots and break up of asphalt on County Roads; water levels in Lake Kampeska, Grass Lake and Dry Lake and on the Sioux River; muskrat control; and the I-29 project will use County Road 11 north of Watertown as an over width detour.

TAX DEED PROPERTY
The Board discussed personal property located on property which the County will sell as Tax Deed on April 27th. The personal property is considered abandoned property which the County may dispose of with the sale of the real property or separately.

PROPERTY TAX ABATEMENT
Motion by Marquardt, second by Larson, to approve the following property tax abatement; all present voted aye; motion carried: Record #11704; property owner qualified for elderly assessment freeze; $1,098.90 property tax abated payable in 2010.

CHUCK LANGNER DAY RESOLUTION
Motion by Johnson, second by Marquardt, to approve the following resolution; all present voted aye; motion carried:

CODINGTON COUNTY
RESOLUTION 2010-11

"CHUCK LANGNER DAY"

WHEREAS, Chuck Langner has provided superior educational service to agricultural producers in Codington County and in surrounding counties in Northeastern South Dakota by providing timely and relevant programs based on research done in the nation's universities, and test plots in the county; and,

WHEREAS, Chuck Langner has been an invaluable resource to home gardeners in Northeastern South Dakota, in Codington County, and the City of Watertown by providing timely advice on the care of shrubs, flowers, trees, vegetables, and lawns; and,

WHEREAS, Chuck Langner has provided invaluable service to the Watertown Winter Farm Show, and

WHEREAS, Chuck Langner has been an avid supporter of the youth of Codington County and Northeastern South Dakota through his efforts to encourage participation in 4-H Clubs, and working with the Chamber of Commerce and area schools to promote a better understanding of farming practices; and,

WHEREAS, Chuck Langner has capably guided the management of facilities used by the Cooperative Extension Service in Codington County, and has provided technical assistance to county personnel in the Weed Department;

THEREFORE BE IT RESOLVED, that Friday, April 16, 2010, be known throughout Codington County as **"CHUCK LANGNER DAY"** in honor of 17 years of service provided in this county and 33 years career service as an educator for the Cooperative Extension Service; and,

BE IT FURTHER RESOLVED, that by means of this resolution, the thanks and appreciation of the Citizens of Codington County and this Board of County Commissioners is hereby extended with our best wishes for a long and happy retirement.

Dated this 16th day of April, 2010

John W. "Jack" Thomas
Chairman

ATTEST:

Cindy Brugman
Codington County Auditor

TRAVEL REQUEST
Motion by Larson, second by Brinkman, to approve the following travel request; all present voted aye; motion carried: Maintenance Supervisor, calibration clinic for mosquito sprayer.

PERSONNEL CHANGES
Motion by Larson, second by Johnson, to approve the following personnel changes; all present voted aye; motion carried: Tom Sauer, rehire temporary seasonal Memorial Park building maintenance, step 3/$12.27 per hour, effective date April 1, 2010. Donnie Olson, rehire temporary seasonal Memorial Park building maintenance, step 3/$12.27 per hour, effective date April 1, 2010. Gail Wahl, new hire temporary seasonal Memorial Park campground worker, Custodial step 1/$10.70 per hour, effective date May 1, 2010.

PLANNING AND ZONING BOARD MEETING REPORT
Commissioner Brinkman updated the Board on a recent meeting of the Codington County Planning and Zoning Board during which a discussion was held regarding the current minimum 35 acre rule for the building of residences outside the municipal areas of the County. No action was taken by the Planning and Zoning Board to change the rule at this time. The Planning and Zoning board will continue to study options for changing the minimum acre rule.

BOARD RECESS
Motion by Brinkman, second by Larson, to recess at 9:38 a.m., in order to conduct business as a 2010 County Board of Equalization; all present voted aye; motion carried. The Board returned to regular session as a Board of County Commissioners at 9:45 a.m.

V.A. OUTPATIENT CLINIC
The Board noted that three or more members of this Board may be in attendance at the dedication of the Dept. of Veterans Affairs Community Based Outpatient Clinic on Wednesday, April 21, 2010 at 1:00 p.m. at the Codington County Extension Center Complex and again at 2:00 p.m. at the Clinic located at 917 29th St. SE in Watertown.

LIQUOR LICENSE AUCTION

The Board held a Liquor License Auction at 10:00 a.m., for the right to apply for an available County Liquor License. Certified funds in the amount of $1,000.00 and a letter of intent was filed by the following: L.E. Enterprises, Inc. Randy Owen and Mike Bergh conducted the auction bid process. Upon completion of the bid process, L.E. Enterprises, Inc. was the only bidder with a bid of $20,237.00. The Board will take action at their April 27th, 2010, meeting to approve this bid.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 10:16 a.m., until 9:00 a.m., Tuesday, April 27th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota

April 20, 2010

The Codington County/City of Watertown Consolidated Board of Equalization met on April 20, 2010 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Jack Thomas presided. Upon roll call the following members were present: Codington County Commissioners: Lavern Marquardt, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins and Al Meisenheimer; and Watertown School District Board Member Dave Linngren.

The following appeals were heard by the Board:

Name	DOE #	Assessed Value/Abstract Code	Owner's Value	Assessor's Recommendation
		NA-D1-S $136,926	NA-D1-S $100,000	NA-D1-S $136,926
		NA-D-S $91,846	NA-D-S $75,000	NA-D-S $91,846
Terry & Carol Blinsman	9699	**TOTAL $228,772**	**TOTAL $175,000**	**TOTAL $228,772**

Terry & Carol Blinsman presented the appeal on their own behalf. Motion by Brinkman, seconded by Larson, to concur with the Assessor's recommended value. Motion carried.

		NA-D1-S $93,625	NA-D1-S $49,210	NA-D1-S $93,625
		NA-D-S $129,790	NA-D-S $129,790	NA-D-S $129,790
David Holtan Sr.	5476	**TOTAL $223,415**	**TOTAL $179,000**	**TOTAL $223,415**

David Holtan presented the appeal on his own behalf. Motion by Larson, seconded by Brinkman, to concur with the Assessor's recommended value. Motion carried.

		NA-D1 $67,470	NA-D1 $39,002	NA-D1 $56,981
		NA-D $65,727	NA-D $54,600	NA-D $65,727
Bibiana & Grant Whitwam	12849	**TOTAL $133,197**	**TOTAL $93,602**	**TOTAL $122,708**

Grant Whitwam presented the appeal on his own behalf. Motion by Wilkins, seconded by Marquardt, to reduce the Assessor's recommended value by $10,000 to an adjusted total value of $112,708. Motion carried.

		NA-D1 $68,210	NA-D1 $33,000	NA-D1 $68,210
		NA-D $98,163	NA-D $98,163	NA-D $98,163
Riddles Roost & Co. LLC	12851	**TOTAL $166,373**	**TOTAL $128,163**	**TOTAL $166,373**

Cindy Riddle presented the appeal on behalf of the owner. Motion by Brinkman, seconded by Larson, to concur with the Assessor's recommended value. Motion carried.

		NA-D1-S $149,675	NA-D1-S $120,000	NA-D1-S $121,070
		NA-D-S $110,053	NA-D-S $71,463	NA-D-S $110,053
Thomas David Crawford	8730	**TOTAL $259,728**	**TOTAL $191,463**	**TOTAL $231,123**

Thomas Crawford presented the appeal on his own behalf. Motion by Brinkman, seconded by Meisenheimer, to concur with the Assessor's recommended value. Motion carried.

		NA-D1-S $68,031	NA-D1-S $50,661	NA-D1-S $58,084
		NA-D-S $112,896	NA-D-S $88,180	NA-D-S $112,896
Gary & Kathryn Hoffman	7708	**TOTAL $180,927**	**TOTAL $138,841**	**TOTAL $170,980**

Gary & Kathryn Hoffman presented the appeal on their own behalf. Motion by Larson, seconded by Brinkman, to concur with the Assessor's recommended value. Motion carried.

		NA-D1 $46,370	NA-D1 $25,774	NA-D1 $46,370
		NA-D $128,335	NA-D $45,000	NA-D $128,335
Kay & Dennis Solberg	8587	**TOTAL $174,705**	**TOTAL $70,774**	**TOTAL $174,705**

Motion by Meisenheimer, seconded by Marquardt, to lower the total value to $100,000. Motion carried.

		NA-DC2 $211,877	NA-DC2 $90,000	NA-DC2 $184,384
		NA-DC $26,190	NA-DC $10,000	NA-DC $26,190
William A. Hinks	9417	**TOTAL $238,067**	**TOTAL $100,000**	**TOTAL $210,574**

Gary Helland presented the appeal on the owner's behalf. Motion by Larson, seconded by Brinkman, to concur with the Assessor's recommended value. Motion carried.

Gulf Region Development Inc.	18010	**NA-D $39,176**	**NA-D $15,000**	**NA-D $19,588**

Commissioner Larson excused himself due to a personal conflict on this appeal. Alderman Meisenheimer was dismissed to maintain a majority of County representatives. Danny Smeins presented the appeal on the owner's behalf. Motion by Marquardt, seconded by Brinkman, to concur with the Assessor's recommended value. Motion carried.

		NA-D1-S $125,928	NA-D1-S $125,928	NA-D1-S $125,928
		NA-D-S $135,142	NA-D-S $76,125	NA-D-S $135,142
Janelle & Robert Marx	6505	**TOTAL $261,070**	**TOTAL $202,053**	**TOTAL $261,070**

Commissioner Larson and Alderman Meisenheimer did not participate in consideration of this appeal. Danny Smeins presented the appeal on the owner's behalf. Motion by Linngren, seconded by Brinkman, to concur with the Assessor's recommended value. Motion carried.

		NA-D1-S $443,550	NA-D1-S $377,050	NA-D1-S $443,550
		NA-D-S $45,375	NA-D-S $45,375	NA-D-S $45,375
RR & Sharon Shimitz	15273	**TOTAL $488,925**	**TOTAL $422,425**	**TOTAL $488,925**

No owner representative was present. Motion by Brinkman, seconded by Larson, to concur with the Assessor's recommended value. Motion carried.

		NA-D1-S $101,936	NA-D1-S $75,000	NA-D1-S $101,936
		NA-D-S $97,515	NA-D-S $60,000	NA-D-S $97,515
Douglas Kittelson	9728	**TOTAL $199,451**	**TOTAL $135,000**	**TOTAL $199,451**

No owner representative was present. Motion by Brinkman, seconded by Larson, to concur with the Assessor's recommended value. Motion carried.

		NA-D1-S $164,426		NA-D1-S $154,695
		NA-D-S $129,150		NA-D-S $129,150
Alan & Andrea Case	7864	**TOTAL $293,576**	**TOTAL $240,000**	**TOTAL $283,845**

No owner representative was present. Motion by Brinkman, seconded by Larson, to concur with the Assessor's recommended value. Motion carried.

The following stipulated values were considered by the Board:

Name	DOE #	Assessed Value	Stipulated Value
Brian Olson	11500	$263,084	$227,444
Patrick D & Sharon K Shriver	7151	$568,682	$508,665
John & Cyndi Schmitz	8038	$28,477	$7,500
Sandra J Martin	10118	$82,563	$67,500
Shirley Ann Krull Etal	12663	$108,770	$107,860
Charles A & Janice M Valberg	12789	$207,015	$183,080
Heather C Kalihoff	8688	$224,094	$195,500
Casey A Lawrence	8525	$10,004	$7,500
Casey A Lawrence	8524	$37,450	$12,000
David & Catherine Eide	9036	$194,927	$175,000
Toddco LLC	17086	$29,500	$15,000
Toddco LLC	16447	$24,403	$23,000
Angela & Timothy LaFramboise	10979	$134,480	$95,000
Tom & Mona Drake	7211	$230,197	$131,079
Thor R & Darcy L Thorvold	9087	$75,409	$50,140
Michael W & Melissa Dargatz	16011	$163,429	$138,276
Stuart C & Crystal T Stein	15564	$290,944	$259,440
Don & Janet Roehrich	6281	$114,318	$59,800
Don Roehrich	7727	$360,041	$266,706
Douglas J & Amber J Olson	14285	$326,555	$265,000
Betty J Meyer Trustee	11794	$694,529	$592,829
Harlan J Hoy & Janice K Hubbart	10133	$67,321	$59,689
Briar Creek Limited Partnership	6359	$326,164	$250,667
Travas Uthe	6924	$42,827	$25,116
Sarah K Elbert	10417	$93,930	$69,750
James & Lindy Reeser	15858	$268,272	$220,000
Larry L & Audra K Kaasa	8513	$171,131	$151,800
Nash Finch Company	6999	$1,738,782	$1,264,900
Susan J Biberdorf	7526	$158,699	$147,487
Amy M Nelson	5545	$100,206	$70,000
Traci R & Thomas J Harkin	14562	$322,943	$284,376
Shane M & Heather Wilkinson	9022	$143,166	$133,305
Stanley J & Janice Winkels	8105	$339,852	$298,854
Michael C & Monica J Wilde	9249	$181,083	$179,115
Thomas J & Linda M Lohr	10887	$14,762	$10,000
Rhonda M Maag(Dargatz)	9588	$112,854	$103,504
Martin L Young & Kathie Manzey	16346	$244,256	$210,600
Clayton O Bale Trust	7750	$114,264	$100,485
Bruce R & Cynthia Jo M Bogart	7751	$208,182	$205,332
Walter L Hammrich	7688	$87,308	$82,500
Barth & Geraldine Adolph	7087	$76,453	$53,000
Skyview Construction Co LLC	8107	$54,495	$42,000
Miracle Group Partnership	6459	$229,979	$118,280
Miracle Group Partnership	6458	$197,190	$118,752
Miracle Group Partnership	6461	$367,855	$269,554
Roger L & Lavonne L Lemmon	7737	$179,255	$166,155
Benchmark Foam Inc	6024	$100,673	$88,178
Derald R & Barbara R Hughes Trustees	9723	$96,556	$0
Derald R & Barbara R Hughes Trustees	9722	$119,765	$160,334
Glenn & Wade Prouty	5874	$43,823	$15,080
Steven A & Tammy L Taecker	10386	$79,049	$48,208
Joann Roti	7576	$122,203	$118,187
Judith S & Lee B Syring	12840	$344,473	$329,644
Ruth A Kline Trustee	12847	$80,803	$0
Ruth A Kline Trustee	12848	$175,170	$227,276
Rob L & Glenda J Goens	7753	$179,359	$179,217
Randy L & Valerie J Lauen	17256	$318,820	$260,000
Charles J Mahowald Etal % Dennis Mahowald	8716	$99,999	$88,089
Glenda Kittelson	8740	$179,778	$161,785
Brian L & Karen L Pellish	7146	$344,381	$328,662
Dustin J & Mckenzie J Padgett	5441	$69,315	$42,984
Richard A & Karyl Jean Boettcher	7743	$375,596	$341,435
Alvin E Meisenheimer, EA	10367	$101,094	$86,969
Alvin E Meisenheimer, EA	11161	$93,138	$76,740
D Duffner % Richard J Reddy EU	8590	$168,629	$163,165
Richard & Nancy Reddy	9255	$76,301	$0
Richard & Nancy Reddy	9254	$97,238	$137,136
Jon A & Pamela J Keszler	11926	$202,462	$170,304
Bart & Paula Christensen Co-Trustees	7704	$581,136	$564,737
Jennifer Buschette	10689	$75,142	$43,976
William J & Joyce A Engelhart	6044	$264,773	$176,006
Loren D & Katheryn G Pehl	7865	$495,245	$484,505
Nicholle M Lohr	8892	$100,066	$67,000
DDR Watertown LLC	12389	$1,054,318	$979,577
DDR Watertown LLC	12390	$1,338,427	$909,641
DDR Watertown LLC	12391	$6,820,630	$5,835,990
Nanette & James Dale Trustees	17670	$687,550	$588,800

Motion by Wilkins, seconded by Marquardt, to accept the stipulated values as presented. Motion carried.

The following recommended increase in value was considered by the Board:

	DOE #	Assessed Value	Corrected Value
DLT Development Inc	17999	$27,572	$35,027

Motion by Larson, seconded by Marquardt, to approve the increase in value as presented. Motion carried.

Motion by Brinkman to adjourn, seconded by Wilkins. Motion carried.

Jack Thomes
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 27, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of April 20, 2010**

4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**

5. **Action regarding a County Rangeland Fire Protection Agreement with the SD Dept. of Ag.**

6. **Discussion w/Sheriff, Toby Wishard, and action to authorize an exploration of possible renovations to the Detention Center as space becomes available**

7. **Action to authorize the hiring of a part time correctional officer**

8. **Action to authorize a project to switch the Detention Center email account to the Courthouse server**

9. **Action to approve claims for the Emergency Management department**

10. **Action to approve 2010 County and Consolidated Board of Equalization minutes**

11. **Action to approve salary claims**

12. **Action on an auction bid for a County liquor license**

13. **Action to approve a property tax abatement**
    a. **Randy & Valerie Lauen**

14. **Action to change the June 8th meeting date**

15. **10:00 a.m., Tax Deed Property Auction**

16. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

17. **Action to approve travel requests**

18. **Action to approve personnel changes**
    a. **Bradford Howell, Deputy Sheriff, anniversary step increase**
    b. **Brian Richter, Deputy Sheriff, anniversary step increase**

19. **Action to enter into executive session**

20. **Open**

21. **Old Business**

22. **New Business**

23. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 4th, 2010**

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April 27, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 27th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of April 20th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, discussed the following items: Severe weather awareness week is this week with a tornado drill scheduled for Wednesday morning, April 28th. Mr. Sutton has reviewed an agreement with the SD Dept. of Ag. which will provide County rangeland fire protection. Mr. Sutton advised the Board that States Attorney, Dawn Elshere, has also reviewed this agreement and has found nothing out of order within the agreement and nothing that would cause a liability to the County. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of March, 2010: 49.58 average daily inmate population; 176 bookings; $1,945.00 collected in work release; $5,245.00 collected in out of county prisoner contracts; $3,143.00 collected in fees for the 24/7 program, with 44 individuals testing twice daily and 23 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 365 sets of civil papers served; 266 calls for service; 4 accidents investigated; 79 arrest warrants; and 11 transports, for a total 2,628 miles traveled. Sheriff Wishard provided the Board with the following 24/7 Fund expenditure statistics: 2009 wages $26,536.06; 2009 supplies $5,682.90; 2010 wages through March 31st $9,151.13; 2010 electronic security equipment $3,500.00; and 2010 supplies $1,368.00. 24/7 Fund, 2010 collections, through April 5th total $9,451.00 with a fund balance of $42,557.36 as of March 31, 2010.

RANGELAND FIRE PROTECTION AGREEMENT
Motion by Larson, second by Johnson, to authorize the Chairman to sign an agreement with the SD Dept. of Agriculture for "County Rangeland Fire Protection"; all present voted aye; motion carried.

PART TIME CORRECTIONAL OFFICER AND TRANSPORT OFFICER
Sheriff Wishard requested authorization to hire a part time correctional officer and part time prisoner transport officer in order to maintain part time staffing levels to cover positions within the Detention Center and Sheriff's Office. Motion by Larson, second by Brinkman, to authorize the hiring of a part time correctional officer from the pool of applications, received six months ago, for that position; all present voted aye; motion carried. Motion by Brinkman, second by Marquardt, to authorize the hiring of Keith Olson as a part time transport deputy; all present voted aye; motion carried.

SHERIFF/DETENTION CENTER EMAIL SERVICE
Sheriff Wishard requested authorization to enter into a contract with Connecting Point Computer Center to transfer the Sheriff's Officer and Detention Center email accounts to the email server in the Courthouse. Motion by Brinkman, second by Johnson, to approve Sheriff Wishard's request to transfer email servers; all present voted aye; motion carried.

DETENTION CENTER RENOVATIONS
Sheriff Wishard presented to the Board a slide show of the recent upgrades and renovations in the Detention Center along with a floor plan of remodeling possibilities as space becomes available when the

Watertown Police Dept. moves out of the building. The Board directed the Sheriff to investigate whether or not an architect's services will be required for the remodeling project or if a contractor could complete the proposed project without architectural services.

ACCESS CONTROL SYSTEM

Sheriff Wishard advised the Board that there are FY08 Homeland Security grant funds available for a project to upgrade to an Access Control System using RFID, keypad access controllers, and electric strikes at the Detention Center. The Sheriff requested quotes from two companies who have previously performed work in the Detention Center with The King Corporation submitting a quote of $19,200.00. This system would replace the key system currently in place for the Detention Center, Sheriff's Office, and Emergency Management staff to gain access to the building. Motion by Larson, second by Brinkman, to authorize the access control system project with The King Corporation as quoted; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Marquardt, to approve for payment the following claims; all present voted aye; motion carried: CEF Safety Services $1,500.00 reg. fees; The Inn on Lake Superior $1,394.55 lodging; Northland Inn $2,536.40 lodging.

COUNTY AND CONSOLIDATED BOARD OF EQUALIZATION MINUTES

Motion by Brinkman, second by Larson, to approve the minutes of the 2010 County Board of Equalization and 2010 Consolidated Board of Equalization; all present voted aye; motion carried.

SALARY CLAIMS

Motion by Marquardt, second by Larson, to approve for payment the following salary claims; all present voted aye; motion carried: Commissioners: 9,484.78 total salaries. Auditor: 17,219.88 total salaries. Co. Treasurer: 23,662.35 total salaries. States Attorney: 23,172.44 total salaries; Ruth Swenson 792.54 part time. Gov. Buildings: 16,037.88 total salaries; Cindy Dargatz 1215.45 part time. Dir. Equalization: 35,216.36 total salaries; Heidi Brandriet 2525.61 step increase; Barb Martenson 2035.80 step increase. Reg. of Deeds: 16,530.17 total salaries. Veterans Service: 7,958.95 total salaries; Paul Lenski 51.72 meals. Sheriff: 53,235.96 total salaries; Jack Weber 914.42 part time; Chuck Carbonneau 132.02 part time; Janelle Nygaard 827.27 part time. Co. Jail: 67,677.75 total salaries; Dave Curtis 589.20 part time; Donna Weber 108.65 part time; Trevor Schimmel 1182.46 part time. Care of the Poor: 3,764.54 total salaries; Julie Radach 150.85 part time. Co. Nurse: 3,600.44 total salaries. Co.Park: 4,937.00 total salaries; Donnie Olson 1052.26 part time seasonal; Tom Sauer 1100.02 part time seasonal; Lee Trumm 1931.26 Memorial Park Caretaker. Ag. Bldg.: 7,588.62 total salaries. Co. Extension: 7,521.65 total salaries; Chuck Langner 58.18 meals; Deb Sundem 24.94 meals; Jodi Loehrer 41.55 meals. Weed Control: 3,912.89 total salaries. Planning Board: 281.61 total salaries. Road & Bridge: 73,375.63 total salaries. Emergency Management: 9,096.38 total salaries. Crime Victim: 5,013.82 total salaries. W.I.C.: 3,583.51 total salaries. Total: 392,872.61. Breakdown of withholding amounts which are included in the above: S.D. Retirement 34,155.82; S.D. Retirement 311.18 spouse option; S.D. Supplemental Retire. 2,885.00 suppl. retire.; Dakotacare 70,213.85 ins.; Standard Insurance Company 532.90 life ins.; Delta Dental 4,624.80 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,563.41 ins.; U.M.B. Bank 2,262.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 169.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 9,260.94 employee payments; Cod. Co. Treasurer 32,450.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union 120 435.00 employee union dues; ReliaBank Dakota 23,223.09 federal withholding; ReliaBank Dakota 42,138.44 social security; AAA Collections 413.90 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit 149.57 garnishment.

LIQUOR LICENSE AUCTION BID

Motion by Brinkman, second by Larson, to approve the bid of L.E. Enterprises, Inc., received at the auction held on April 20th, 2010, in the amount of $20,237.00, for the right to apply for a County liquor license and to authorize the Auditor to advertise a notice of public hearing upon receipt of the bid price and the required paperwork from L.E. Enterprises, Inc., all present voted aye; motion carried.

PROPERTY TAX ABATEMENT

Motion by Brinkman, second by Larson, to approve the following property tax abatement; all present voted aye; motion carried: Record #11704; Randy & Valerie Lauen; 2009 value included improvements made after November 1, 2009; $181.60 property tax abated payable in 2010.

JUNE 8TH MEETING DATE

Motion by Larson, second by Marquardt, to change the Boards regular meeting scheduled for June 8th, 2010 to June 10th, 2010; per the request of the Auditor; all present voted aye; motion carried. Commissioner Brinkman noted he would be absent on June 10th due to an SDRS meeting scheduled for that date.

TAX DEED PROPERTY SALE

The Board held a tax deed property sale, conducted by Sheriff Wishard, as previously advertised. The following parcel of property was sold to Ron Schmeling for $750.00; said sale will be approved at the Board's meeting to be held on Tuesday, May 4th, 2010: Lots 21 & 22, Original Plat Addition, South Shore.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Larson, second by Johnson, to approve automatic budget supplements, with Homeland Security grant reimbursement funds; totaling $40,509.30; to the Emergency Management expenditure and revenue budgets; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Larson, second by Marquardt, to approve the following personnel changes as submitted and approved by Sheriff Wishard; all present voted aye; motion carried: Deputy Sheriff, Bradford Howell, anniversary step increase, from step 4/$18.07 per hour to step 5/$18.72 per hour, effective date April 15, 2010. Deputy Sheriff, Brian Richter, anniversary step increase, from step 3/$17.46 per hour to step 4/$18.07 per hour, effective date April 1, 2010.

NACO PRESCRIPTION DRUG PROGRAM

Chairman Thomas reported 220 persons used the NACo Prescription Drug Discount Card Program in Codington County during the month of March with a realized savings of $4,126.23.

OTHER MATTERS

The Board discussed a request from SDSU to allow them to fully refund the County the $11,500.00 which the County paid to SDSU to supplement the 4-H Youth Development position in Codington County. The County would then use the refund to fund the position of a part time seasonal Horticulturist. Commissioner Thomas will speak to a SDSU representative regarding this matter. The Board discussed the chain of command currently in place at the Extension Center Complex upon the retirement of Extension Educator, Chuck Langner. A meeting will be scheduled to discuss this matter further with Extension staff and the Maintenance supervisor.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:21 a.m., until 9:00 a.m., Tuesday, May 4th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

April 27, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 4, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of April 27, 2010**

4. **Discussion with Char Torgerson, Executive Director with the Watertown Volunteer Center regarding services provided by the center**

5. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**
   f. **Memorial Park**

6. **Discussion/action regarding Ag. Building roof repairs**

7. **Action to approve a tax deed sale resolution**

8. **Action to authorize the Chairman to sign an agreement for fire, law enforcement, and road services for the Dakota Sioux Casino**

9. **Action to approve a property tax abatement**
   a. **Elderly assessment freeze**

~~10.~~ **Action to approve automatic supplements to budgets w/grant reimbursement funds**

~~11.~~ **Action to approve travel requests**

~~12.~~ **Sioux Valley Commissioners District registration**

~~13.~~ **Action to approve personnel changes**
   a. **Heidi Selchert, Deputy Director of Equalization, anniversary step increase**

14. **Action to enter into executive session**

15. **9:45 Discussion/action regarding States Attorney's request to update file room**

16. **Open**

17. **Old Business**

18. **New Business**

19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 11th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 4th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Brinkman, and Larson; Johnson was absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of April 27th, 2010, as presented by the Auditor; all present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 9:02 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 9:07 a.m., no action was taken.

WATERTOWN VOLUNTEER CENTER
Char Torgerson, Watertown Volunteer Center Executive Director, met with the Board to submit a 2011 budget request for the Volunteer Center. Ms. Torgerson provided the Board with data to support the $2,500.00 budget request. Ms. Torgerson also reviewed the Volunteer Center's past year's projects. The Board will take up this budget request during their 2011 Budget preparation.

MONTHLY REPORTS
Extension Educator, Deb Sundem, introduced recently hired Nutrition Assistant, Darbee Fryer, to the Board. Ms. Fryer will be working with the Family Nutrition Program through the Extension Office. Ms. Sundem also discussed the following items: the recently vacated agronomy position may not be filled for several months and agronomy related calls are being redirected through Clark County; a job description has been prepared for the seasonal Horticulturist position at the Extension Center; and summer youth activities will soon be underway. **Community Health Nurse, Karla Moes,** submitted a written report which included information on the following items: the month of April ended the school services for the year; athletic physicals were completed at several schools; training was attended for a fetal alcohol project; the breastfeeding peer counselor is working with women through the WIC caseload; WIC caseload was 872 at the end of April; and baby care case management services continue. **Veterans Service Officer, Al Janzen,** reported 17 trips with 45 riders in the month of April. The VA Clinic is up and running in Watertown at this time. **Weed Supervisor, Doug Cook,** noted weed spraying will begin as weather permits; seasonal sprayers have been hired; and spray trucks are ready for the season. Discussion was also held regarding signs for spraying in sensitive areas and a hydrant for use by the Weed Dept. only. **Welfare Director, Sarah Petersen,** reported the following statistics for the time period April 6th thru May 4th, 2010: 34 applications; with 10 approved for County assistance; 5 denials; 1 pending or referred; 15 other resources; 3 guarantees; and 6 new clients approved. Total Assistance: $5,212.51 for 1 burial, rent, utilities, and medical. No active medical cases and 2 medical applications pending decision. Total Credits: $23,866.25 with 14 compromises or full releases. Catastrophic reimbursement in the amount of $33,159.29 has been deposited into the General Fund. FEMA funds were received April 13th in the amount of $8,466.01 with $3,080.01 expended to date. **Maintenance Supervisor, Milo Ford,** reported on the following items regarding Memorial Park: Flood waters are receding; the seawall has received damage due to wind and wave action; maintenance staff are on duty; sidewalk work to the changing rooms will begin in the near future; seasonal staff have been hired; and a maple tree was planted in memory of James Lee Haigh at no cost to the County. Mr. Ford noted Scott & Gail Wahl will be park volunteers for the 2011 camping season.

TAX DEED SALE RESOLUTION

RESOLUTION 2010-12

APPROVING THE SALE OF COUNTY LAND ACQUIRED BY TAX PROCEEDINGS

WHEREAS, PURSUANT TO DIRECTION FROM The Board of County Commissioners of Codington County, South Dakota, the County Auditor did heretofore offer for sale the hereinafter described real property belonging to said County, which was acquired by said County by tax deed, and

WHEREAS, it now appears from the said County Auditor's report of sale on file herein and from the proof of publication of Notice of Sale attached to said report and on file herein that all the proceedings necessary to a legal sale have been completed with and the following have offered the following price for the following described real property to-wit.

DESCRIPTION	PURCHASER	PRICE
Lots 21 & 22, Blk 7 Original Plat, South Shore	Ron Schmeling PO Box 632 South Shore, SD 57263	$750.00

Which full amount of the purchase price has been deposited with the County Treasurer;

NOW THEREFORE, be it and it hereby is resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 4th day of May, 2010, that the sale of said premises to the above be and the same is hereby approved and the Chairman of the Board of County Commissioners of said Codington County, South Dakota is hereby authorized and directed to execute and the County Auditor to attest a Quit Claim Deed to said real property in the name of said County, and deliver said Quit Claim Deed to said purchasers conveying to said purchasers all of the right, title, and interest of said County therein.

Dated this 4th day of May, 2010

Motion by Larson, second by Marquardt, to approve the above and foregoing resolution, all members present voted aye; motion carried.

John W. Thomas
Chairman

ATTEST:

Cindy Brugman
Codington County Auditor

DAKOTA SIOUX CASINO CONTRACT

Motion by Brinkman, second by Larson, to authorize the Chairman to sign a memorandum of agreement, for the time period March 1, 2010 and terminating on March 1, 2012, between the Sisseton-Wahpeton Oyate Tribe, Codington County, and the City of Watertown, for fire, law enforcement, and road services; all present voted aye; motion carried.

PROPERTY TAX ABATEMENT
Motion by Brinkman, second by Marquardt, to approve the following property tax abatement; all present voted aye; motion carried: Record #5577; applicant qualifies for the assessment freeze for the elderly and disabled; $1,078.66 property tax abated payable in 2010.

SIOUX VALLEY COMMISSIONERS ASSOCIATION
The Board noted the next meeting of the Sioux Valley Commissioners Association will take place on Monday, May 17, 2010 at the "Time Out" in Clark and that three or more members of this board may be present at that meeting.

PERSONNEL CHANGE
Motion by Brinkman, second by Marquardt, to approve the following personnel change; all present voted aye; motion carried: Heidi Selchert; Deputy Director of Equalization; anniversary step increase; from step 5/$16.56 per hour to step 6/$17.25 per hour; effective date May 1, 2010; submitted and approved by Director of Equalization, Shawna Constant.

AG. BUILDING ROOF DAMAGE
Maintenance Supervisor, Milo Ford, met with the Board to discuss the needed roof repairs at the Extension Center Complex in the area of the Exhibit Hall. Mr. Ford noted four distinct areas where the roof is rotting underneath, with repair to those four areas amounting to approximately $4,500.00. Discussion was held regarding a temporary fix to the roof or completely re-doing the entire roof. Motion by Brinkman, second by Larson, to authorize the Maintenance Supervisor to seek bids to re-roof the Exhibit Hall portion of the Extension Center Complex; all present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 9:51 a.m., to discuss pending litigation; all present voted aye; motion carried. The Board returned to regular session at 10:08 a.m., action was taken. Welfare Director, Sarah Petersen and Deputy States Attorney, Tom Burns, were present for executive session.

INDIGENT MEDICAL CLAIM
The Board held a discussion regarding the payment of a medical indigent claim, which, if paid to Avera McKennan, would be considered a settlement of a number of other indigent claims as found on file in the Welfare Office. Motion by Larson, second by Brinkman, to pay an indigent medical claim for case #2317, in the amount of $9,911.17, to Avera McKennan; all present voted aye; motion carried.

STATES ATTORNEY FILE ROOM
States Attorney, Dawn Elshere, requested authorization to purchase a shelving system, in the amount of $3,239.00, from Office Peeps in order to better utilize storage space and ensure file security in the States Attorneys file room. Motion by Brinkman, second by Larson, to authorize the shelving purchase from the States Attorneys budget; all present voted aye; motion carried.

HORTICULTURIST POSITION
Motion by Brinkman, second by Larson, to approve the Seasonal Horticulturist Position job description as presented by Human Resource Director, Terry Satterlee; all present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Larson, second by Marquardt, to enter into executive session at 10:26 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:34 a.m., no action was taken.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:35 a.m., until 9:00 a.m., Tuesday, May 11th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 11, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of May 4, 2010**

4. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**

5. **Action to approve a resolution to cancel unclaimed checks**

6. **Action to approve the Auditor's Account with the Treasurer for the month ending April 30, 2010**

7. **Action to approve claims for payment**

8. **Discussion with Highway Supt., Rick Small, and action to approve the purchase of a trailer from Hamlin County**

9. **Action to approve the 2011 WIC Contract**

10. **Action on a request for a partial release of a County Poor Lien**

11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

12. **Action to approve travel requests**
    a. **Welfare Director, 5th Annual Statewide Homeless Summit**

13. **Action to approve personnel changes**

14. **Action to enter into executive session**

15. **Open**

16. **Old Business**

17. **New Business**

18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 18th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 11th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of May 4th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office is preparing for the 2010 Primary election to be held June 8, 2010 and absentee/early voting is underway. The Auditor's office assisted the Watertown School District in the set up of the ballot for the School election to be held on June 15, 2010. **Director of Equalization, Shawna Constant,** reported her office has started the re-appraisal process for property located near Lake Kampeska, Herzog's, River Ridge, and Chapel Hill additions. One O.H.E. appeal has been filed on a piece of agricultural property located in Eden Township. Two more appeals are expected to be filed with O.H.E. The SDAAO appraisal conference is set for May 25th through the 28th in Mitchell. Notification has been received from the SD Dept. of Revenue that the taxable factors for property located in Codington County are .850 for agricultural property and .945 for non agricultural property for taxes payable in 2011. **Register of Deeds Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending April 30th, 2010. Collections totaled $25,905.00, which is an increase of approximately $4,600.00 over April collections in 2009, with $3,690.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

UNCLAIMED CHECKS RESOLUTION
Treasurer, Carol Maloney, presented the Board with Resolution 2010-13 to cancel out dated checks and send the funds to the State of South Dakota unclaimed property division. Motion by Brinkman, second by Marquardt, to approve the following resolution; all present voted aye; motion carried:

RESOLUTION #2010-13

The following unclaimed checks and warrants are being presented, for cancellation, to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Reliabank Dakota Bank

Check #	Date	Amount	Name of Payee
93845	7-08-08	20.00	Brown, Jacob
13363	10-28-08	.37	C&M Trucking
102549	3-10-09	40.00	Campbell, James
94774	8-26-08	26.28	Evans, John
95199	9-30-08	26.27	Evans, John
103230	5-7-09	45.00	Fleet Express Solutions
103264	6-3-09	91.75	Fleet Express Solutions
100239	1-21-09	1.18	Foley Law Office
102053	4-16-09	1.75	Hauck, Steve
103225	5-4-09	8.00	Home Federal Bank
100228	1-8-09	14.44	Kerper, Bernard

95379	10-14-08	10.00	Kloos, Ryan
101491	12-30-08	12.22	Laurier, Ann
13224	7-11-08	1.10	Leal, Bernardina
95397	10-14-08	70.90	Love, Cleda
93948	7-08-08	40.00	Mikelson Law Office
94459	8-12-08	12.96	Moen, Cassandra
13286	9-11-08	1.20	Morrison, Melissa
102037	4-06-09	2.86	Nordquist, Jason
100213	12-17-08	.91	Pearson, Lisa
13290	9-17-08	6.10	Pompana, Melanie
94483	8-12-08	10.74	Quinn, Chastity
95485	10-14-08	20.00	Saul, Natasha
100177	11-13-08	1.43	Vansickle, Rose
13308	10-02-08	4.45	Verifications
		$469.91	**TOTAL**

Approved by the Board of Codington County Commissioners this 11th day of May, 2010.

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Larson, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of April, 2010, all present voted aye; motion carried.

Cash on hand	$	9,144.44
Checks in Treasurer possess		
less than 3 days	$	945,699.39
Cash Items	$	412.00
TOTAL CASH ASSETS ON HAND	$	955,255.83
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	$	2,474.58
Reliabank Dakota	$	10,940,785.03
INVESTMENTS		
SD Public Funds Investment	$	6,962.68
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,800,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	2,000,000.00
Home Federal Bank	$	600,000.00
Plains Commerce Bank	$	400,000.00
Reliabank	$	400,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	18,305,478.12
General Ledger Cash Balance by Funds:		
General	$	5,981,808.07
General restricted cash	$	500,000.00

Sp. Revenue	$	3,407,085.73
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	7,715.56
Trust & Agency	$	8,398,456.91
(schools 6,376,438.38, townships 92,126.47; city/towns 1,499,334.67)		
TOTAL GENERAL LEDGER CASH	$	18,305,478.12

CLAIMS APPROVED

Motion by Larson, second by Brinkman, to approve for payment the following claims as prepared by the Auditor's Office; all present voted aye; motion carried: A-Ox Welding Supply 68.59 Sup, Alltel 78.12 Util, Alltel 112.20 Util, Alltel 65.56 Util, Alltel 73.47 Util, Alterations By Laurie 96.00 Sup, The American Law Institute 35.74 Sup, AP Auto Pros Inc 113.40 Rep, Avera Heart Hospital 9911.17 Indg Med, Bob Barker Co. 526.41 Sup, Barnes Distribution 522.64 Sup, Roger Benthin 78.00 Maint, Best Business Products 259.99 Pymt, Best Business Products 92.80 Maint, Best Business Products 101.57 Sup, Boys & Girls Club 1000.00 Pymt, Michael Brennan 40.00 Witn, Burghardt Amateur Center 219.95 Sup, Burghardt Amateur Center 0.99 Rep, Burns Law Office 3150.80 Prof Svc, Michael Butts 51.48 Jury, C & R Supply 340.07 Rep, C & S Chemical 75.00 Maint, Carquest Auto Parts 29.94 Rep, Cartney Bearing & Supply 9.94 Rep, Cartney Bearing & Supply 270.53 Rep, Cashway Lumber Inc. 1060.33 Maint, Cass-Clay Creamery 909.00 Sup, Codington Clark Electric 30.00 Util, Codington Clark Equipment 41.25 Rep, Codington County Treasurer 0.50 Sup, Codington Co Clerk Of Courts 7.00 Refund, Cole Papers, Inc. 1854.27 Sup, Comfort Inn 70.00 Trav, Connecting Point Computer Cent 1238.75 Sup, Connecting Point Computer Cent 835.60 Sup, John Cormier 50.74 Jury, Coteau Shopper 192.32 Publ, County Fair Foods 62.76 Sup, Michael Cowart 20.00 Witn, Crawford Funeral Chapel 2575.00 Prof Svc, Louise Crawford 83.00 Witn, Credit Bureau Of Watertown Inc 3112.46 Pymt, Culligan Water Conditioning 137.75 Sup, Dakota Fluid Power Inc 1292.24 Rep, Dan's Machine & Specialty Shop 60.00 Rep, Delyle's South 81 Service Inc 595.59 Rep, Deuel County Highway 44.88 Maint, Christine Dewall 50.74 Jury, Donna Dietrich, Chairman 412.92 Prof Svc, Dive Rescue International Inc 2250.00 Sup, Dive Rescue International Inc 289.88 Sup, Sara Lee Bakery Group/ 539.47 Sup, East Dakota Water Development 35754.94 April Apportionment, Emblem Enterprises Inc 617.00 Sup, EP Properties 350.00 Indg Util, ESRI Inc 400.00 Maint, Farnams Genuine Parts 333.96 Sup, Farnams Genuine Parts 142.09 Rep, Fastenal Company 10.00 Sup, 4-H Activities 80.00 , FSH Communications 120.00 Util, Deanna Gaikowski 59.60 Witn, GCR Tire Center 210.82 Sup, Genoa Healthcare/Watertown 377.18 Pris Care, GIS Workshop 1400.00 Maint, Becky Goens 103.85 Trav, Green, Schulz, Roby, Etal 902.00 Prof Svc, Tiffany Hall 20.00 Witn, Phyllis M Hanson 66.62 Pris Med, HB Truck Shop 601.57 Rep, Tiffany Hennigs 20.00 Witn, Town Of Henry 124.10 Util, Juvenile Witness 20.00 Witn, Hillyard Floor Care Supply 240.82 Sup, Denise Hoff 52.22 Jury, Horn Law Office 196.60 Prof Svc, Howard Vet Clinic 38.00 Sup, Human Service Agency 200.00 Sup, Hurkes Implement Co. 160.41 Rep, Huron Culvert & Tank Co. 6480.00 Sup, Hy-Vee #1871 Accts Receivable 15.96 Sup, Hy-Vee #1871 Accts Receivable 42.85 Sup, Hy-Vee Pharmacy 218.01 Pris Meds, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Jack's Uniforms & Equipment 1471.60 Sup, David Janssen 64.80 Jury, Jefferson Partners LP 136.00 Trav, Jeff's Vacuum Center 23.95 Sup, Johnson Controls, Inc. 4246.50 Maint, Scott Jongbloed 600.00 Prof Svc, Scott Jongbloed 800.00 Prof Svc, Alyssa Jonker 20.00 Witn, Jurgens Printing 424.84 Sup, Kandiyohi Co Sheriff's Office 72.00 Fee, Kem Pro 850.70 Rep, Taylor Knadle 20.00 Witn, Knology 49.95 Util, Knology 585.96 Util, Koll's Service 50.00 Rep, Nelva Kooistra 45.00 Prof Svc, Jeneva Kriz 20.00 Witn, Judy Kubat 20.00 Witn, Landshark Scuba 930.00 Sup, Chuck Langner 197.00 Trav, Lar Jo's 1122.14 Sup, J.H. Larson Electrical Co. 150.65 Sup, Lewis & Clark Bhs 710.00 Prof Svc, Matthew Bender & Co Inc 348.94 Sup, Lincoln Co Treasurer 162.50 Prof Svc, Jodi Loehrer 106.00 Trav, Lutheran Social Services 964.88 Prof Svc, Macksteel Warehouse, Inc. 152.88 Rep, Macksteel Warehouse, Inc. 795.51 Sup, Mac's Inc. 39.92 Rep, Mac's Inc. 52.01 Sup, Mahowald's 13.46 Rep, Mahowald's 160.72 Rep, The Maintenance Shop 495.72 Sup, Mark's Auto 376.15 Rep, Menards 282.24 Sup, Midcontinent Communications 55.00 Util, Mills Property 350.00 Indg Util, Moe Oil Company 1064.45 Sup, Mt Hope Cemetery 244.00 Prof

Svc, Municipal Utilities 367.01 Indg Util, Municipal Utilities 11823.63 Util, Newman Traffic Signs 579.89 Sup, Northern Con-Agg LLP 1730.70 Sup, Northwestern Energy 353.71 Util, Office Peeps, Inc. 1806.63 Sup, Office Peeps, Inc. 268.66 Sup, Olson Court Reporting 25.00 Prof Svc, Otis Elevator Company 2688.68 Rep, Ottertail Power Co. 31.93 Util, Pennington County Jail 37.10 Trav, PMB 0112 15.00 Util, Prairie Lakes Health Care Cent 678.00 Prof Svc, Prairie Lakes Health Care Cent 2686.00 Sup, Prairie Lakes Health Care Cent 1082.25 Pris Med, Print 'Em Now 1400.71 Sup, Professional Mailing & Market. 3620.45 Sup, Qwest 82.00 Util, Qwest 739.08 Util, Qwest 15.47 Util, Redlinger Bros. 37.35 Rep, Vicki Rehder 52.96 Jury, Cathryn Rehfuss 45.00 Prof Svc, Carolyn Reichling 52.22 Jury, Rising Star Web 179.40 Util, Don Rowland 800.00 Prof Svc, Don Rowland 600.00 Prof Svc, Runnings 136.13 Rep, Runnings 269.39 Rep, Dawn Russell 147.00 Prof Svc, Sanford Clinic 107.10 Pris Care, Sanitation Products Inc 378.35 Rep, Terrance Satterlee 1500.00 Pymt, Schrader's 407.13 Sup, SD Dept Of Labor 3458.00 Pymt, SD Department Of Revenue 1363.00 Sup, SD State Treasurer 277916.57 May Remittance, Vivian Sherman 20.00 Witn, Sign Pro 90.00 Rep, Ronnie Silas 20.00 Witn, Sioux Falls Two-Way Radio 769.99 Rep, Sioux Valley Coop 5159.86 Sup, Sioux Valley Coop 120.05 Sup, Sioux Valley Coop 416.20 Sup, Sioux Valley Coop 455.65 Sup, Sioux Valley Coop 9950.48 Sup, Sioux Valley Coop 241.08 Sup, Slowey Court Reporting 269.00 Prof Svc, Marion Snell 54.44 Jury, South Shore Gazette 859.89 Publ, Town Of South Shore 72.00 Util, Spears Law Office 4353.90 Pymt, Sprint 371.27 Util, Sprint 47.37 Util, Star Laundry 28.09 Sup, Star Laundry 82.96 Sup, Connie Stoebner 4525.80 Prof Svc, Sturdevant's Auto Parts 89.95 Sup, Sturdevant's Auto Parts 6.69 Rep, Deb Sundem 495.19 Trav, Sutton Law Office Pc 10939.24 Prof Svc, Synergy Graphics Inc 150.00 Sup, Technicolor Screen Printing 88.00 Sup, Toshiba Financial Services 401.86 Rent, Trav's Outfitter Inc 134.97 Sup, Ultramax 574.00 Sup, Us Foodservice Inc 7824.61 Sup, Valentine Midland News 31.42 Publ, Verizon Wireless 60.28 Util, Visa - C/O Great Western Bank 246.42 Sup, Visa - C/O Great Western Bank 92.63 Sup, Visa - C/O Great Western Bank 11.02 Sup, Visa - C/O Great Western Bank 96.52 Sup, Tom Walder 214.00 Trav, Wal-Mart Community 27.17 Sup, Wal-Mart Community 682.62 Sup, City Of Watertown 8656.13 Trav, Watertown Lawn & Garden 130.00 Rep, Watertown Public Opinion 1863.29 Publ, Watertown Tire Center, Inc. 49.00 Rep, Jeremy Wellnitz 47.00 Trav, Westside Animal Clinic Pc 70.52 Sup, Teresa Whetzel 20.00 Witn, Wiles & Rylance, LLP 1000.40 Prof Svc, Doug Wishard - Landlord 240.00 Indg Util, Toby Wishard 279.72 Trav, Ws Darley & Co 380.99 Sup, Watertown Fire And Ambulance 772.50 Indg Med, Xerox Corporation 267.43 Sup, Yankton Co Treasurer 415.00 Prof Svc, Yankton Co. Sheriff 100.00 Trav.

FY2011 WIC CONTRACT

Motion by Brinkman, second by Johnson, to approve the FY2011 WIC Contract, between the South Dakota Dept. of Health and Codington County, in the amount of $23,947.00, for the time period June 1, 2010 through May 31, 2011, for the provision of WIC clerical services; all present voted aye; motion carried.

PARTIAL RELEASE COUNTY LIEN

Motion by Brinkman, second by Larson, to approve a partial release of County Lien #585, case #1492, only as pertains to property described as: The East 5' of Lot 347 and all of Lot 348 in Fairfax Addition to the City of Watertown; all present voted aye; motion carried.

TRAVEL REQUEST

Motion by Marquardt, second by Larson, to approve the following travel request, all present voted aye; motion carried: Welfare Director, 5th Annual Statewide Homeless Summit, in Oacoma, SD.

HIGHWAY EQUIPMENT PURCHASE

Highway Supt., Rick Small, requested authorization to purchase a used belly dump trailer from Hamlin County. Codington County has previously used this trailer in a trade of equipment with Hamlin County. Hamlin County is now considering offering the trailer up for sale in the amount of $20,000.00. Mr. Small noted this specific trailer has been valued, by a dealer of this equipment, at $19,000 to $22,000 and would

cost $39,000 to $41,000 if purchased new. Motion by Brinkman, second by Larson, to purchase the trailer for $20,000.00 subject to Hamlin County declaring the aforementioned trailer surplus; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Johnson, to enter into executive session at 9:21 a.m. to discuss a policy issue; all present voted aye; motion carried. It was then determined this was not an item for executive session and the Board remained in open session.

WEED DEPARTMENT

The Board held a discussion regarding a possible part time secretarial position for the Weed Department and signage for the Weed Department. Commissioner Marquardt will contact the Weed Supervisor concerning these items and further discussion was scheduled for the May 18th Board meeting.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 9:32 a.m., until 9:00 a.m., Tuesday, May 18th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 18, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of May 11, 2010**

4. **Monthly reports**
   a. **Maintenance**
   b. **Highway**

5. **Action to authorize a notice to bidders for 2010 Asphalt Mat Construction**

6. **Discussion/action regarding a part time secretarial position for the Weed Dept.**

7. **Discussion/action regarding Public Defender proposals**

8. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

9. **Action to approve travel requests**
   a. **Emergency Management Director, Homeland Security Grant meeting**

10. **Action to approve personnel changes**

11. **Action to enter into executive session**

12. **Open**

13. **Old Business**

14. **New Business**

15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 25th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 18th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of May 11th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported the Highway Dept. is keeping busy with road repairs. Mr. Small informed the Board that three of the County's motor graders are having new engines installed as the engines that came with the machines have insufficient horsepower. Mr. Small noted that none of the County roads will qualify for the State emergency road repair funds recently made available.
Maintenance Supervisor, Milo Ford, reported preparations at Memorial Park for the 2010 camping season have been hampered by inclement weather. The sidewalks have been completed for the new restroom areas and early seasonal camping is slow also due to recent weather conditions. Mr. Ford informed the Board there has been little success in securing grant funds or donations for repairs to the Company "H" Monument. Mr. Ford advised the Board he continues to search, with no success, for funding sources to be used for renovations to the court rooms. Maintenance staff have experienced higher than normal after hour call ins at the Detention Center for a variety of issues. Tables have been installed in the basement of the detention center as part of the remodeling of inmate areas. Mr. Ford will provide the Board with draft specifications for the re-roofing project at the Extension Center Complex before a notice to bidders is published. Mr. Ford reported the County's sprayer, used for mosquito spraying, has been calibrated and certified for the 2010 spraying season. Mr. Ford noted there are no state funds available for the West Nile Program this year and pending legislation is in place which could affect how and when communities are allowed to spray for mosquitoes.

NOTICE TO BIDDER ASPHALT MAT CONSTRUCTION 2010
Highway Supt., Rick Small, requested authorization to publish a notice to bidders for 2010 Asphalt Mat Construction. Motion by Larson, second by Marquardt, to authorize the Auditor to publish a notice to bidders for asphalt mat construction bids; all present voted aye; motion carried. The bid opening was scheduled for 10:00 a.m., Tuesday, June 15th, 2010.

PUBLIC DEFENDER CONTRACT PROPOSALS
Chairman Thomas announced the following proposals have been received for Public Defender Contracts beginning January 1, 2011 through December 31, 2014:
Wiles & Rylance; Secondary Contract; $50,000 per year for the next four years.
Green, Roby, Oviatt, Cummings, & Linngren; Secondary Contract; $49,900 per year for the next four years.
Bratland Law; Primary Contract; $114,000 per year for the next four years.
Sutton Law Offices; Primary Contract; 2011 - $123,500; 2012 - $125,050; 2013 - $128,176; 2014 – 131,380.
Spears Law Office; Secondary Contract; 2011 - $52,246.80; 2012 - $52,246.80; 2013 - $53,814.20; 2014 - $55,428.63.
Austin, Hinderaker, Hopper, Strait, and Benson; Primary Contract; 2011 - $110,000; 2012 - $112,000; 2013 - $114,000; 2014 - $116,000.

Austin, Hinderaker, Hopper, Strait and Benson; Secondary Contract; $50,000 per year for the next four years.
The Board did not take action at this time and scheduled action to approve contracts at their May 25th, 2010, meeting.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Marquardt, to approve automatic budget supplements to the Emergency Management expenditure and revenue budgets in the amount of $15,687.08, with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUEST
Motion by Brinkman, second by Larson, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director, statewide Homeland Security Grant meeting in Pierre.

WEED SPRAYING SIGNS
The Board discussed purchasing signs which would aid the Weed Department in spraying of sensitive areas throughout the County. The Board determined a purchase of ten signs would be adequate at this time.

OTHER MATTERS
The Board held general discussions on the following: Sioux Valley Commissioners District meeting held May 17th in Clark; a proposed resolution to increase the 911 surcharge, set by statute at .75 per line, to $1.50 per line; and an invitation to the 2010 local work group meeting of the Codington Conservation District.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:45 a.m., until 9:00 a.m., Tuesday, May 25th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 25, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of May 18, 2010**

4. **Monthly reports**
   a. **Emergency Management**
      1. **Action to approve FEMA paperwork for Disaster Assistance**
   b. **Sheriff**
      1. **Jail & Sheriff's Office statistics**
      2. **Update on previously discussed jail renovations**
      3. **Discussion on SDCL 24-11-8, Special Jail Building Fund**
      4. **Sheriff to attend SD Homeland Security Summit in Sioux Falls**

5. **Discussion with Maintenance Supervisor regarding bid specifications for the Ag. Building roofing project**

6. **Discussion with Veterans Service Officer, Al Janzen, and possible action to set office client appointment hours**

7. **Action to authorize the Chairman to sign a Historic Preservation grant amendment**

8. **Action to approve payroll claims and other claims**

9. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

10. **Action to approve travel requests**
    a. **Deputy Sheriff, National Tactical Officers Assoc., Annondale, MN**
    b. **Deputy Sheriff, Firearms Instructor Training, Pierre, SD**
    c. **Deputy Sheriff, training in Sioux Falls** Teen Violence Juvel +2
    d. **Welfare Director, Minnehaha County Welfare Officer, Sioux Falls**
    e. **Highway Supt, Rick Small, Superintendents Summer Meeting in Pierre**

11. **Action to approve personnel changes**
    a. **Keith Olson, PT Deputy Sheriff**
    b. **Janelle Nygaard, PT Criminal/Civil Support Coordinator, anniversary step increase**

12. **Action to enter into executive session**
    a. **States Attorney, contractual matters**

13. **Open**

14. **Old Business**

15. **New Business**

16. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 1st, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 25th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Brinkman, to approve the minutes of May 18th, 2010, as presented by the Auditor; all present voted aye; motion carried.

HISTORIC PRESERVATION GRANT AMENDMENT
Motion by Brinkman, second by Larson, to authorize the Chairman to sign an amendment to a Historic Preservation Allocation Award, Project SD-09-022, to extend the project deadline to July 31, 2010; all present voted aye; motion carried.

CLAIMS APPROVED
Motion by Larson, second by Johnson, to approve the following claims and payroll claims; all present voted aye; motion carried: Clark County 45.00 regist; EMC Ins. Co. 3,822.10 prem; Commissioners: 9,316.37 total salaries. Auditor: 17,231.65 total salaries. Co. Treasurer: 23,720.46 total salaries. States Attorney: 23,375.71 total salaries; Ruth Swenson 930.40 part time. Gov. Buildings: 12,617.62 total salaries; Cindy Dargatz 1329.29 part time. Dir. Equalization: 35,450.00 total salaries. Reg. of Deeds: 16,541.05 total salaries. Veterans Service: 7,981.24 total salaries; Paul Lenski 66.48 meals. Sheriff: 52,651.49 total salaries; Jack Weber 393.52 part time; Chuck Carbonneau 80.62 part time; Janelle Nygaard 910.20 part time; Keith Olson 204.58 part time. Co. Jail: 67,062.59 total salaries; Donna Weber 117.68 part time; Trevor Schimmel 1803.54 part time. Care of the Poor: 3,847.75 total salaries; Julie Radach 219.43 part time. Co. Nurse: 3,603.14 total salaries. Co.Park: 6,717.88 total salaries; Donnie Olson 1621.70 part time seasonal; Tom Sauer 1706.27 part time seasonal; Gail Wahl 142.98 part time seasonal; Lee Trumm 1931.26 Memorial Park Caretaker. Ag. Bldg.: 7,541.13 total salaries. Co. Extension: 7,805.37 total salaries; Chuck Langner 24.94 meals; Deb Sundem 24.92 meals; Jodi Loehrer 49.88 meals; Larry Wasland 105.41 meeting & mileage; Sue Arnesen 95.41 meeting & mileage; Betty Glosimodt 73.41 meeting & mileage; Phil Tesch 44.70 meeting & mileage. Weed Control: 5,733.03 total salaries; 1057.76 part time. Planning Board: 352.61 total salaries. Road & Bridge: 73,371.38 total salaries. Emergency Management: 9,102.36 total salaries. Crime Victim: 5,016.51 total salaries. W.I.C.: 3,586.22 total salaries. Total: 392,625.56. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,916.72; S.D. Retirement 282.80 spouse option; S.D. Supplemental Retire. 2,865.00 suppl. retire.; Dakotacare 70,213.85 ins.; Standard Insurance Company 532.90 life ins.; Delta Dental 5,033.92.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,563.41 ins.; U.M.B. Bank 2,212.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 169.67 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 9,260.94 employee payments; Cod. Co. Treasurer 31,850.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union 120 497.00 employee union dues; ReliaBank Dakota 23,316.34 federal withholding; ReliaBank

Dakota 42,183.22 social security; Breit Law Office 169.64 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit 193.14 garnishment; Wiles & Rylance 115.71 garnishment.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: a statewide Homeland Security grant fund meeting and disaster declaration paper work which is due by June 2nd. **Sheriff, Toby Wishard,** reported the following statistics for the month ending April 30th: 49.43 average daily inmate population; 204 bookings; $4,562.50 collected in work release; $4,769.31 collected in out of county prisoner contracts; $2,318.00 collected in fees for the 24/7 program, with 45 individuals testing twice daily and 27 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 360 sets of civil papers served; 313 calls for service; 7 accidents investigated; 70 arrest warrants; and 9 transports, for a total 2,248 miles traveled. A $25.00 service fee for all warrants served in Codington which started January 1, 2010 has resulted in $2,700 in revenue through April 30th for the County General Fund. Sheriff Wishard advised the Board that the previously discussed proposed renovations to the Detention Center will more than likely cost less than the $50,000 bid limit. The Sheriff will budget for the proposed renovations in the 2011 budget. The Detention Center is now considered an 84 bed facility with the placement of furniture into the renovated basement area for work release inmates. The Sheriff discussed SDCL 24-11-8 which deals with the confinement of nonlocal prisoners, additional allowances for keeping these prisoners and the deposit of funds into a special jail building fund from revenue collected for the housing of these prisoners. The Sheriff's Association will continue discussion and investigation into SDCL 24-11-8 and Sheriff Wishard will keep this Board apprised of any action taken by the Association. The Sheriff noted he would be attending the SD Homeland Security Summit in Sioux Falls on June 15, 16, & 17, as time permits. A brief discussion was held regarding a possible insurance plan for inmates sponsored by NACo.

FEMA DISASTER APPLICATION

Motion by Larson, second by Johnson, to authorize the Chairman to sign the State/Applicant agreement, State of South Dakota Disaster Contract, DR-1915-SD; all present voted aye; motion carried.

VETERANS SERVICE OFFICE HOURS

The Board authorized Veterans Service Officer, Al Janzen, to designate office hours for set appointments for clients. Monday and Thursday afternoons will be open to walk-ins. This will allow office staff to be more efficient in performing normal office procedures. The Veterans Service Office will be closed on Friday, May 28th, to allow staff to attend a mini conference/training session at the VFW in Watertown.

TRAVEL REQUESTS

Motion by Marquardt, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Jeremy Wellnitz, Deputy Sheriff, SWAT Leadership training, Annandale, MN; Brad Howell, Deputy Sheriff, Firearms Instructor training, Pierre, SD; Chuck Kurkosky, Deputy Sheriff, Teen Violence seminar, Sioux Falls; Sarah Petersen, Welfare Director, Minnehaha County Welfare Office open house, Sioux Falls, SD; and Rick Small, Highway Supt., Superintendents Summer Meeting, Pierre, SD.

PERSONNEL CHANGES

Motion by Johnson, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Janelle Nygaard, PT Criminal/Civil Support Coord., anniversary step increase, from step 1/$12.55 per hour to step 2/$12.95 per hour, effective date February 22, 2010. Keith Olson, PT Deputy Sheriff, step 3/$17.46 per hour, effective date May 1, 2010. Both personnel changes were submitted and approved by Sheriff, Toby Wishard.

AG. BUILDING RE-ROOFING BIDS

Maintenance Supt., Milo Ford, reviewed the bids specifications for the Ag. Building re-roofing project. A date of June 15th, 2010 has been set for the opening of bids for this project.

OTHER

The Board noted an invitation, from the First Dist. Association of Local Govts., to a meeting to discuss the 2011-2015 Tentative State Transportation Improvements Program, at the offices of the First District on Thursday, June 24th, at 10:00 a.m.

EXECUTIVE SESSION

Motion by Larson, second by Johnson, to enter into executive session at 9:45 a.m., to discuss contractual matters with the States Attorney; all present voted aye; motion carried. The Board returned to regular session at 10:20 a.m., no action was taken. States Attorney, Dawn Elshere, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:21 a.m., until 9:00 a.m., Tuesday, June 1st, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 1, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of May 25, 2010**

4. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Weed**
   e. **Welfare**

5. **9:00 a.m., Public Hearing and action to approve malt beverage applications**

6. **9:15 a.m., Discussion with Wells Fargo representatives regarding employee health insurance coverage**

7. **Action to approve Resolution 2010-14 regarding continued support for the First District Association of Local Governments**

8. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

9. **Action to approve travel requests**
   a. **Emergency Management Director, Homeland Security Conference**

10. **Action to approve personnel changes**
    a. **Paul German, Memorial Park seasonal security guard**
    b. **John Engels, Seasonal weed sprayer**

11. **Action to enter into executive session**

12. **Open**

13. **Old Business**

14. **New Business**

15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 10th, 2010**

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The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 1st, 2010, in the Codington County Courthouse. Members present were: Marquardt, Brinkman, and Larson; Thomas and Johnson absent; Vice-Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Marquardt, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of May 25th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MALT BEVERAGE LICENSE RENEWALS
This being the time and place set for a public hearing and action to renew County issued Malt Beverage licenses, Vice-Chairman Brinkman, announced the following license applications have been submitted for renewal: Cloud 9 Golf Course Inc DBA Cloud 9 Golf Course; Gordon Kliegel, DBA - Rauville Station; David Bludorn, DBA - Rooster Bar; and Sisseton-Wahpeton Sioux Tribe DBA Dakota Sioux Casino. Motion by Marquardt, second by Larson, to approve the renewal of the aforementioned license applications. Vice-Chairman Brinkman asked for comments from any persons present regarding the renewal of these licenses. There were no comments from the public; Vice-Chairman Brinkman closed the hearing to the public. Upon vote of the Board; all present voted aye; motion carried.

CHAIRMAN PRESENT
Chairman Thomas was present at 9:10 a.m., and conducted the meeting at this time.

MONTHLY REPORTS
Extension Educator, Deb Sundem, updated the Board on the Horticulturist and Agronomy vacancies within the Extension Dept. Ms. Sundem also reported on the following: The Strengthening Families Program; Youth and 4-H activities; a Kid Care workshop; farm safety camp; 4-H camp; judging schools; livestock prospect show; contacting community partners of the Family Nutrition program; and other summer activities at the Extension Center Complex. **Community Health Nurses, Karla Moes and Karen Nygaard,** submitted a written report including the following items: 125 WIC participants in May; breastfeeding counselor's schedule; dietitian's schedule; participation in a preconception survey conducted by SDSU; and participation in a Fetal Alcohol Spectrum program. **Weed Dept. Supervisor, Doug Cook,** reported weather and road conditions have prevented the progress of spraying by the Weed Dept. The Weed Dept. did begin spraying on May 17th. A seasonal weed sprayer has been certified to work for Codington County. Sensitive spray area signs have been ordered for use in the County. **Veterans Service Officer, Al Janzen,** reported 16 trips with 51 riders in May. The Memorial Day programs were well attended and the projects to the bring the Vietnam Moving Wall to Codington County and the re-dedication of the Vietnam Memorial, located on the Courthouse lawn, are moving forward.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
Motion by Brinkman, second by Marquardt, to approve the following resolution for continued support of the First District Association of Local Governments; all present voted aye; motion carried.

RESOLUTION #2010-14
RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2011
(October 1, 2010 – September 30, 2011)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2011 (October 1, 2010 - September 30, 2011). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide $31,986.70 to the First District Association of Local Governments during the aforementioned Fiscal Year 2011 period.

Adopted this 1st day of June, 2010.

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

Todd A. Kays
First District Association of Local Governments

TRAVEL REQUESTS

Motion by Marquardt, second by Larson, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director, statewide Homeland Security Conference in Sioux Falls.

PERSONNEL CHANGES

Motion by Brinkman, second by Larson, to approve the following changes; all present voted aye; motion carried: Matthew Blackwelder, new hire part time correctional officer, step 1/$13.58 per hour, effective date May 27, 2010, submitted and approved by Chief Correctional Officer, Tom Walder. Paul German, seasonal security guard at Memorial Park, 13.29 per hour, effective date May 1, 2010, submitted and approved by Maintenance Supervisor, Milo Ford. John Engels, new hire seasonal weed sprayer, $12.25 per hour, effective date May 27, 2010, submitted and approved by Weed Dept. Supervisor, Doug Cook.

PLANNING AND ZONING

Commissioner Brinkman advised the Board of a special Planning and Zoning meeting scheduled for 6:00 p.m., Tuesday, June 1, 2010. Discussion was also held regarding a collapsed quonset located on property along Highway 20 which could be subject to zoning laws as a nuisance property.

NACo DRUG DISCOUNT

Chairman Thomas reported 219 persons utilized the NACo Prescription Drug Discount Card Program in Codington County during the month of April with a realized savings of $4,369.42.

WELLS FARGO INSURANCE SERVICES PRESENTATION

Louise Towle, Wells Fargo Business Relationship Manager and Gary Dennison, Wells Fargo Senior Vice President Employee Benefits, met with the Board to review Wells Fargo services relating to their "Employee Benefit Consulting Services". Mr. Dennison outlined the services Wells Fargo could provide to Codington County in the area of employee health insurance coverage, including the following: Strategic Planning, Benefits Audit and Benchmarking, Identify Cost Savings Opportunities, Competitive Bidding, Plan Implementation, Vendor Liaison Services, and Ongoing Services.

LEPC MEETING
The Board noted three or more members of this Board may be present at the LEPC Meeting scheduled for 12:00 pm, Wednesday, June 9th, 2010, at the Pizza Ranch.

EXECUTIVE SESSION
Motion by Brinkman, second by Marquardt, to enter into executive session at 9:44 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:22 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:23 a.m., until 9:00 a.m., Thursday, June 10th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 10, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of June 1, 2010**
4. **Canvass of the 2010 Primary Election**
5. **Discussion with FEMA liaison, Sharon Sanders, regarding the disaster process**
6. **Monthly reports**
   a. **Auditor** , & bst. budget, tax-growth
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
   e. **Welfare**
7. **Action regarding a request for a new hire in the Treasurer's office**
8. **Action to approve the Auditor's Account with the Treasurer for the month ending May 31, 2010**
9. **Action to approve claims for payment**
10. **Action to authorize the Human Resource Officer to enter into union contract negotiations**
11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
12. **Action to approve travel requests**
    a. **Director of Equalization staff, sales ratio workshop**
13. **Action to approve personnel changes**
14. **Action to enter into executive session**
15. **Open**
16. **Old Business**
17. **New Business**
18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 15th, 2010**

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The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 10th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, and Larson; Brinkman absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of June 1st, 2010, as presented by the Auditor; all present voted aye; motion carried.

2010 PRIMARY ELECTION CANVASS
The Board conducted the canvass of the 2010 Primary Election, held in Codington County, on Tuesday, the 8th day of June, 2010.

FEMA LIAISON REPRESENTATIVE
Sharon Sanders, FEMA Assistant External Affairs Officer for Intergovernmental Affairs and Emergency Management Director, Jim Sutton, met with the Board to answer any questions the Board may have regarding the disaster process. The Emergency Management Directed advised the Board that FEMA representatives will hold a "kick off meeting" on Tuesday, June 15th, at 6:30 PM, in the kitchen area of the Codington County Extension Center. The purpose of this meeting is to educate local officials on the FEMA disaster declaration process and to answer any questions regarding the process. Townships officers have been notified of this meeting.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on the Primary Election, 2011 budget progress, and property tax growth percentage for taxes payable in 2011. **Register of Deeds Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending May 31st, 2010. Collections totaled $22,923.30, with $2,780.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds updated the Board on the progress of the transfer of documents from the old DocStar system to the new File Director system. **Treasurer, Carol Maloney,** reported on current activities in her office. **Welfare Director, Sarah Petersen,** reported the following statistics for the time period May 5th thru June 3rd, 2010: 21 applications; with 12 approved for County assistance; 3 denials; 1 pending or referred; 5 other resources; 0 guarantees; and 7 new clients approved. Total Assistance: $25,451.53 for 2 burials, 4 rent, 4 utilities, and 2 medical. No active medical cases and 2 medical applications pending decision. Total Credits: $9,189.63 with 3 compromises or full releases. The Welfare Director provided the Board with written data comparing applicants and assistance from 2007 through May 2010. The Welfare Director discussed the Homeless Consortium she recently attended in Chamberlain.

TREASURERS OFFICE NEW HIRE
Treasurer, Carol Maloney, requested authorization to begin the process to hire a clerk to replace an employee who is retiring, with a start date for the new hire of September 1st. Motion by Larson, second by Johnson, to approve the Treasurers' request for a new hire beginning September 1st, 2010; all present voted aye; motion carried.

AUDITORS ACCOUNT WITH THE TREASURER

Motion by Larson, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of May, 2010, all present voted aye; motion carried.

Cash on hand	$	5,255.36
Checks in Treasurer possess		
less than 3 days	$	49,634.79
Cash Items	$	400.00
TOTAL CASH ASSETS ON HAND	$	55,290.15
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	$	7,109.98
Reliabank Dakota	$	6,584,428.99
INVESTMENTS		
SD Public Funds Investment	$	6,962.86
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,800,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,600,000.00
Home Federal Bank	$	400,000.00
Plains Commerce Bank	$	400,000.00
Reliabank	$	400,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	12,453,791.98
General Ledger Cash Balance by Funds:		
General	$	6,163,307.67
General restricted cash	$	500,000.00
Sp. Revenue	$	3,615,117.63
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	4,259.13
Trust & Agency	$	2,160,695.70
(schools 1,469,403.36, townships 50,092.90; city/towns 271,386.37)		
TOTAL GENERAL LEDGER CASH	$	12,453,791.98

CLAIMS APPROVED

Motion by Larson, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 95.70 Sup, AEL Inc 401.50 Rep, Alltel 65.56 Util, Alltel 95.60 Util, Alltel 78.12 Util, Alltel 112.20 Util, Alltel 68.65 Util, Alltel 60.84 Util, American Legion 238.00 Sup, Anita Bach 20.00 Witn, Bob Barker Co. 428.14 Sup, Katie Barnes 20.00 Witn, Batteries Unlimited 95.00 Rep, Bauer Law Office Pc 451.00 Prof Svc, Bendix Imaging 94.99 Sup, Best Business Products 244.39 Rent, Best Business Products 167.27 Sup, Best Business Products 97.54 Sup, Best Western Ramkota Hotel 973.98 Trav, Janet Bevers 43.00 Trav, Lindsey Bock 20.00 Witn, Boys & Girls Club 1000.00 Pymt, Heidi Brandriet 63.00 Trav, Cindy Brugman 43.00 Trav, Joshua Brunick 20.00 Witn, Burns Law Office 2840.20 Prof Svc, Butler Machinery 939.69 Sup, C & R Supply 266.31 Sep, Carquest Auto Parts 872.68 Rep, Carquest Auto Parts 323.58 Rep, Cartney Bearing & Supply 4.97 Rep, Cashway Lumber Inc. 2888.55 Rep, Cass-Clay Creamery 874.00 Sup, City Of Watertown 225.00 Trav, City Of Watertown 110.78 Reimb, City Of Watertown (WFD) 361.00 Reimb, City Of Watertown 1377.69 Reimb, Clark Co Em 249.00 Reimb, Clark Co Em 423.07 Reimb, Codington Clark Electric 30.00 Util, Codington Clark Equipment 27.96 Rep, Codington Clark Equipment 79.00 Rep, Codington County Highway Dept. 8065.03 Jan-Mar Charges Other Depts, Codington Co Clerk Of Courts 25.00 Refund, Codington Co Sheriff's Office 33.75 Sup, Cole Papers, Inc. 1747.36 Sup, Connecting Point Computer Cent 46.50 Sup, Connecting Point Computer Cent 374.67 144.17, Shawna Constant 225.50 Trav, Chris Coplan 41.70 Witn, Coteau Shopper 77.00 Publ, County Fair Foods 161.69 Sup, Crawford Funeral Chapel 2320.00 Prof

Svc, Credit Bureau Of Watertown Inc 1489.70 Sup, Culligan Water Conditioning 118.75 Sup, Dakota Outdoors Inc 197.24 Maint, DeCastro Law Office 982.50 Prof Svc, Deuel County Highway 134.64 Maint, Lori Deutsch 62.00 Trav, Donna Dietrich, Chairman 428.26 Prof Svc, Dive Rescue International Inc 2836.06 Sup, Sara Lee Bakery Group/ 659.70 Sup, East Dakota Water Development 7325.82 May Apportionment, East Point 120.00 Indg Util, Election Systems & Software 2747.26 Sup, Electric Motors & Moore Inc 189.00 Rep, EMC Insurance Companies 3822.10 Pymt, Engelstad Electric Co. 736.51 Rep, Eseind Inc 485.00 Rep, Express Photo 14.25 Sup, FSH 120.00 Util, Farnams Genuine Parts 153.96 Sup, First District Assn Of Lcl Gov 160.00 Sup, First District Assn Of Lcl Gov 5130.50 Pymt, GCR Tire Center 532.76 Sup, GCR Tire Center 546.00 Rep, Genoa Healthcare/Watertown 34.32 Pris Care, Glass Products Inc. 280.40 Rep, Grainger 62.94 Rep, Edwin Grant 149.05 Sup, HB Truck Shop 275.00 Rep, Berdeva Hemme 53.00 Refund, Hillyard Floor Care Supply 879.88 Rep, Horn Law Office 196.60 Prof Svc, Brian Hosmer 63.00 Trav, Howard Vet Clinic 197.85 Sup, Human Service Agency 14452.00 Pymt, Glacial Lakes Humane Society 100.00 Pymt, Hurkes Implement Co. 263.56 Rep, Hurkes Implement Co. 105.82 Rep, Huron Culvert & Tank Co. 5528.40 Sup, Hy-Vee #1871 Accts Receivable 150.05 Sup, Hy-Vee #1871 Accts Receivable 7.44 Sup, Hy-Vee Pharmacy 168.71 Pris Meds, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Jeff's Vacuum Center 19.00 Rep, Jake Jorgenson 125.00 Trav, Jurgens Printing 390.00 Sup, Kahle's Gun Shop LLC 103.92 Sup, Kennedy, Pier & Knoff LLP 159.80 Prof Svc, Katie Kern 20.00 Witn, Donald Kjornes - Landlord 240.00 Indg Util, Knology 558.26 Util, Knology 49.95 Util, Nelva Kooistra 30.00 Prof Svc, Doug Kranz 92.00 Trav, L & L Construction 5700.00 Maint, Lake City Fire Equipment 93.80 Maint, Lake Superior College/Spo 3300.00 Trav, J.H. Larson Electrical Co. 122.85 Rep, Lawson Products 122.29 Sup, Lewis & Clark Bhs 426.00 Prof Svc, Lincoln Co Treasurer 684.85 Prof Svc, Jodi Loehrer 93.00 Trav, M & T Fire And Safety 135.00 Sup, Macksteel Warehouse, Inc. 44.10 Rep, Mac's Inc. 228.65 Rep, Mac's Inc. 562.08 Sup, Mahowald's 300.11 Sup, Carol Maloney 43.00 Trav, F.J. McLaughlin Company 580.16 Sup, Memorial Day Fund 75.00 Sup, Menards 37.71 Sup, Menards 847.70 Sup, Mid States Audio 191.14 Rep, Midcontinent Communications 55.00 Util, Milbank Communications 925.71 Sup, Savannah Moe 20.00 Witn, Jamie Monson 63.00 Trav, Mt Hope Cemetery 488.00 Prof Svc, Municipal Utilities 9963.01 Util, Municipal Utilities 482.69 Indg Util, Newman Traffic Signs 47.98 Sup, Northern Con-Agg LLP 71.69 Sup, Northland Chemical Corp 70.50 Sup, Northwestern Energy 171.65 Util, Office Peeps, Inc. 54.27 Sup, Office Peeps, Inc. 1338.39 12.00, Lynn Olson 56.15 Sup, Ottertail Power Co. 27.40 Util, Overhead Door Co Of Watertown 313.21 Rep, Betty Overlie 26.00 Trav, Michelle Pederson 63.00 Trav, Pennington County Jail 793.25 Trav, Justin Pietz 92.00 Trav, Pitney Bowes 210.00 Rent, PMB 0112 297.10 Util, PMB 0112 238.55 Util, Polk Govt And Library Division 325.00 Sup, Gavin Pollert 125.00 Trav, Ponds Bakery 37.08 Sup, Postmaster 70.00 Rent, Chris Premus 317.00 Trav, Print 'Em Now 70.00 Sup, Professional Mailing & Market. 100.62 Sup, Professional Mailing & Market. 2653.82 Sup, Qwest 82.00 Util, Qwest 739.08 Util, Qwest 15.47 Util, Radiator Supply House Inc 1350.00 Rep, Ann Rasmussen 43.00 Trav, Redlinger Bros. 753.02 Rep, Redwood Biotech 198.37 Sup, Cathryn Rehfuss 30.00 Prof Svc, CJ Robinson 92.00 Trav, Roby, Quintal & Everson 2503.01 Prof Svc, Ron's Saw Shop 19.98 Sup, Don Rowland 92.00 Trav, Roys Sport Shop 159.97 Sup, Runnings 12.80 Sup, Runnings 46.44 Rep, Dawn Russell 60.80 Prof Svc, Sanford Medical Center 7107.67 Indg Med, Sanford Clinic 828.75 Pris Care, Terrance Satterlee 1500.00 Prof Svc, Lorie Schmidt 43.00 Trav, Ross K Schulte DDS Pc 217.00 Pris Care, SD Department Of Revenue 1154.00 Sup, S.D. Federal Property 2260.00 Sup, SD State Treasurer 295957.59 June Remittance, Heidi Selchert 71.48 Trav, Vivian Sherman 20.00 Witn, Sherwin Williams 61.58 Rep, Shopko 20.99 Sup, Sioux Valley Coop 29.24 Sup, Sioux Valley Coop 16382.34 Sup, Sioux Valley Greenhouses 311.97 Sup, Stacey Smith 20.00 Witn, South Shore Gazette 1221.71 Publ, Spears Law Office 4353.90 Prof Svc, Sprint 294.91 Util, Sprint 47.37 Util, Star Laundry 23.70 Sup, Star Laundry 82.96 Sup, Colleen Steinlicht 20.00 Witn, Stephen Steska MD 676.02 Pris Care, Steve's World 248.80 Rep, Sturdevant's Auto Parts 112.67 Rep, Sturdevant's Auto Parts 75.52 Rep, Deb Sundem 155.00 Trav, Sutton Law Office Pc 10788.74 Prof Svc, Technicolor Screen Printing 227.00 Sup, Thurman Law Office 179.86 Prof Svc, Titan Machinery 22.73 Rep, Tool Time Rental 95.00 Rep, Toshiba Financial Services 513.51 Rent, Trav's Outfitter Inc 333.94 Sup, Trugreen 265.00 Maint, Ultra Inc 60.00 Trav, Univ Of California 28.00 Sup, Uptowne Cleaners 11.08

Maint, Us Foodservice Inc 8186.03 Sup, Van Diest Supply Company 13225.70 Sup, Verizon Wireless 60.67 Util, Visa - C/O Great Western Bank 158.68 Util, Visa - C/O Great Western Bank 1187.60 Sup, Visa - C/O Great Western Bank 229.03 Sup, Visa - C/O Great Western Bank 14.30 Sup, Visa - C/O Great Western Bank 226.28 Rep, Rita Waba 26.00 Trav, Wal-Mart Community 130.76 Sup, Wal-Mart Community 153.00 Sup, Watertown Ford 26.32 Rep, Watertown Lawn & Garden 240.00 Maint, Watertown Now 185.00 Publ, Weismantel Rent-All 105.00 Rent, Westside Animal Clinic Pc 150.67 Sup, Wheelco 265.08 Rep, Aaron Wiechmann 125.00 Trav, Wiles & Rylance, LLP 1001.00 Prof Svc, Xerox Corporation 124.11 Sup, Yankton Co. Sheriff 100.00 Trav, Zep Sales & Service 533.50 Sup,

UNION CONTRACT NEGOTIATIONS

The Auditor advised the Board that correspondence has been received from the Teamsters Local Union 120 requesting that the Board meet and negotiate with the Union for the purpose of changes and modifications for wages and working conditions for the Sheriff's Deputies and Correctional Officers. Motion by Larson, second by Marquardt, to authorize Human Resource Director, Terry Satterlee, to enter into union contract negotiations with the Union representing the Sheriff's Deputies and Correctional Officers; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Larson, second by Marquardt, to approve the following travel requests; all present voted aye; motion carried: Director of Equalization staff, Judy Geier, Diane Merchant, and Barbara Martenson, sales ratio workshop, in Brookings. Auditors staff, 2 staff members to be determined, Ultra software users meeting in Pierre.

PERSONNEL CHANGES

Motion by Marquardt, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Brian Hosmer, Director of Equalization Appraiser I, six month step increase, from step 1/$13.36 to step 2/$13.82 per hour, submitted and approved by Director of Equalization, Shawna Constant.

EXECUTIVE SESSION

Motion by Johnson, second by Larson, to enter into executive session at 9:47 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:09 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:10 a.m., until 9:00 a.m., Tuesday, June 15th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.
Published once at the total approximate cost of $_____.

June 10, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 15, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of June 10, 2010**
4. **9:00 AM Opening of bids and action to award a bid for the Ag. Building re-roofing project**
5. **Monthly reports**
   a. **Maintenance**
   b. **Highway**
6. **Action to approve claims for payment**
7. **Action to supplement the budget for Credit Bureau Collections** /0, 000
8. **Review Planning Board 2011 budget with Luke Muller**

10:00 AM Opening of bids and action to award a bid for Asphalt Mat Consruction

10. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
11. **Action to approve travel requests**
12. **Action to approve personnel changes**
13. **Action to enter into executive session**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 22nd, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 15th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of June 10th, 2010, as presented by the Auditor; all present voted aye; motion carried.

EXTENSION CENTER COMPLEX RE-ROOFING BIDS
The following bids were opened and announced by Maintenance Supervisor, Milo Ford, as previously advertised, for the Extension Center Complex re-roofing project:

1. Stewart Construction Inc.; bid bond enclosed; $32,500.00 total bid; $35.00 per hour per man for spot repairs.
2. Seefeldt Construction; cashier's check enclosed; $41,438.26 total bid; $25.00 per hour per man for spot repairs.
3. Mark Kruse Construction; cashier's check enclosed; $45,923.32 total bid; $22.50 per hour per man for spot repairs.
4. Utne Construction and Roofing; no bid bond; $33,633.73 total bid; $30.00 per hour per man for spot repairs.
5. Weathergard Roofing Co.; bid bond enclosed; $36,900.00 total bid; $40.00 per hour per man for spot repairs.
6. Crick Construction; no bid bond; $24,735.00 total bid; $30.00 per hour per man for spot repairs.

Motion by Brinkman, second by Larson, to award one of the aforementioned bids on Tuesday, June 22, 2010, to allow the Maintenance Supervisor time to review the bids for accuracy; all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported on the following items: the Maintenance Dept. Staff have assisted the Auditor's office with the delivery and retrieval of equipment used in the 2010 Primary Election; the annual paper order for County Offices has been delivered to the various offices; the States Attorney's file room has been cleared in preparation of the new storage system to be installed; the Courthouse parking lot has received its annual clean up; a new leak in the Detention Center has been repaired; intercom problems have occurred in the Detention Center; events continue to increase at the Extension Center complex; partitions are on site for the changing rooms project at Memorial Park and are yet to be installed; traffic at the park is active despite the poor weather conditions; and spraying for mosquitoes has been completed in Henry with spraying scheduled for South Shore later this month. **Highway Supt., Rick Small,** reported he has prepared preliminary reports of gravel road damage, to submit to FEMA, with damage estimated at $400,000.00 to County gravel roads. Discussion was also held regarding the conditions on County Roads #2, #25, #25A and 2010 budgeted road projects. The possible use of Otta Seal, on County Roads, was discussed. Water standing in the ditches along 14th Ave North was discussed.

CLAIMS APPROVED
Motion by Brinkman, second by Marquardt, to approve for payment the following claims; all present voted aye; motion carried: Marie Adams 120.00 Elec, Margaret Alwin 120.00 Elec, Dorothy Anderson 145.00 Elec, Lowell Bach 145.00 Elec, Marilyn Bach 159.50 Elec, Ardys Berven 145.00 Elec, Ladonna

Bierscheid 145.00 Elec, Karen Brandriet 145.00 Elec, Claudia Brunick 145.00 Elec, Harvey Bue 145.00 Elec, Deanna Bullis 145.00 Elec, Harold Bunde 120.00 Elec, Marjorie Bunde 145.00 Elec, Kathy Busch 145.00 Elec, Lisa Cady 145.00 Elec, Margaret Chandler 145.00 Elec, Marilyn Chapman 145.00 Elec, Ruth Ann Coplan 145.00 Elec, Renee Culver 145.00 Elec, Maxine Czech 145.00 Elec, Tom Dagel 120.00 Elec, Cindy Dargatz 145.00 Elec, Karen Darling 145.00 Elec, Susan David 145.00 Elec, Joyce Egerstrom 145.00 Elec, Beverly Ewy 145.00 Elec, Connie Flemming 162.00 Elec, Florence Community Center 25.00 Rent, Mary Fransen 27.96 Elec, Marilyn Frantz 145.00 Elec, Betty Glosimodt 145.00 Elec, James Glosimodt 145.00 Elec, Helen Haan 145.00 Elec, Elaine Hanson 120.00 Elec, Margaret E Hanson 145.00 Elec, Mavis Hanten 145.00 Elec, Deloris Heidenreich 145.00 Elec, Don Heim 120.00 Elec, Ardis Henning 164.00 Elec, Beverly Henricks 120.00 Elec, Lyle Henricks 120.00 Elec, Henry Town Hall 25.00 Rent, Alice Hoff 145.00 Elec, Holy Rosary School 25.00 Elec, Margaret Houck 145.00 Elec, Phyllis A Jacobson 145.00 Elec, Marcia Jelsma 145.00 Elec, Gert Jipp 145.00 Elec, Coletta Johnson 145.00 Elec, Norma Johnson 145.00 Elec, Sherry Jongeling 145.00 Elec, Patricia Kitterman 145.00 Elec, Joanne Kolden 170.00 Elec, Dixie Korth 145.00 Elec, Marilyn Kriese 145.00 Elec, Gennie Laframboise 145.00 Elec, Mildred Langenfeld 120.00 Elec, Marlys Lenning 145.00 Elec, Patricia Linngren 145.00 Elec, Patricia Maag 160.00 Elec, Lorretta Maass 145.00 Elec, Marilyn Mahanke 145.00 Elec, Beryl McClung 145.00 Elec, Joyce McGillivary 120.00 Elec, Lily Meadows 145.00 Elec, Al Meisenheimer 145.00 Elec, Dianna Meisenheimer 145.00 Elec, Carol Meyer 120.00 Elec, Eunice L Meyer 145.00 Elec, Katherine Meyer 120.00 Elec, Kathleen Meyer 170.00 Elec, Judith Miller 145.00 Elec, Wilbert Morlock 145.00 Elec, Patricia Nordquist 145.00 Elec, Joyce Oleson 145.00 Elec, Lucille Olson 145.00 Elec, Levka Ostlund 145.00 Elec, Darlene Radtke 145.00 Elec, Ramada Mitchell 1517.10 Trav, Ann Rasmussen 27.96 Elec, Susan Riley 145.00 Elec, Lorraine Rittmann 120.00 Elec, Sandra Robbins 145.00 Elec, Frances L Roby 145.00 Elec, Carol Roethler 120.00 Elec, Judy Ronning 120.00 Elec, Marcella Rost 145.00 Elec, Dorothy Schoepp 145.00 Elec, Ruth Schwandt 145.00 Elec, Janice Schwanke 145.00 Elec, Shirley Schwinger 145.00 Elec, Katherine Simon 145.00 Elec, Victoria Smith 145.00 Elec, Kay Solberg 145.00 Elec, South Shore Community Center 25.00 Rent, Mary Ann Stahlke 25.00 Elec, Diane Stark 145.00 Elec, Betty Stoltenburg 145.00 Elec, Joan Strang 120.00 Elec, Marlys Stricherz 145.00 Elec, Janet Tapio 145.00 Elec, Dawn Thyen 160.00 Elec, Judith Ann Trzynka 145.00 Elec, Louise Tupper 145.00 Elec, Gay Turbak 155.00 Elec, Larry Turbak 145.00 Elec, Joyce Vansickle 145.00 Elec, Pat Walder 120.00 Elec, Wallace Coffee Shop 25.00 Rent, Deanna Ward 145.00 Elec, Waverly School 25.00 Rent, Joyce Weber 145.00 Elec, Conda Williams 145.00 Elec, Darlene Young 120.00 Elec, Joan Zwieg 120.00 Elec.

BUDGET SUPPLEMENTS

Motion by Brinkman, second by Larson, to transfer $10,000.00 from the Commissioners Contingency budget to the Credit Bureau Payments Budget; all present voted aye; motion carried. Motion by Larson, second by Marquardt, to supplement the Emergency Management expenditure and revenue budgets in the amount of $672.07 with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

PLANNING BOARD BUDGET REVIEW

Zoning Officer, Luke Muller, met with the Board to review the 2011 budget request for the Planning and Zoning Board. Mr. Muller provided the Board with the following revenue statistics as of June 9th 2010. Year 2009 permits issued 37, total construction value $2,154,700, and total building permit revenue $5,876.00. Year 2010 permits issued 63, total construction value $4,357,979, and total building permit revenue $10,220. Discussion was also held regarding the minimum lot size rule now in effect.

EMPLOYEE HEALTH INSURANCE COMMITTEE

Human Resource Officer, Terry Satterlee, advised the Board that an employee health insurance review committee has been formed comprised of employees who are union stewards and an employee who is not a union member. Mr. Satterlee noted a local insurance agent would like to give a presentation, to this employee committee, regarding a different type of insurance program which could be available to the County. Commissioner Larson stated he feels a bidding process should be started for the County's

Employee Health Insurance process rather than meeting with just one company. Mr. Satterlee noted this proposed meeting would not involve a bid for the County's insurance but would merely outline a different type of program now available. Motion by Brinkman, second by Marquardt, to delegate authority to Mr. Satterlee and the employee committee to investigate different configurations of health insurance coverage which might be acceptable to the employees and beneficial to the County from a cost stand point, excluding the procurement of bids for such coverage; upon vote of the Board, Thomas, Marquardt, Johnson and Brinkman voted aye; Larson voted no; motion carried.

COMMISSIONER EXCUSED
Commissioner Johnson was excused at 10:00 a.m.

ASPHALT MAT CONSTRUCTION BIDS
The following bid was received, opened and announced by Highway Supt., Rick Small, as previously advertised, for Asphalt Mat Construction:
McLaughlin & Schulz, Inc.; bid bond included; bid option #1 - $685,780.00 total bid and bid option #2 - $655,325.00 total bid.
The Highway Supt. will review the bid for accuracy and recommended the Board take action on the bid at the Board's June 22nd meeting.

911 SURCHARGE LETTER OF SUPPORT
The Board discussed a request from Bennett County Commissioner, Rolf Kraft, for a letter of support for an increase of the statewide 911 surcharge of $.75 per phone line. Chairman Thomas will send a letter of support from this Board for an increase to the 911 surcharge to which would be used to assist 911 Call Centers with increasing costs of providing these services. There were no objections from Board members present at this time.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 10:14 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:45 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

ZONING
Bud Belk appeared before the Board with a question regarding a zoning issue related to his property. The Board directed Mr. Belk to contact the Zoning Officer.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:52 a.m., until 9:00 a.m., Tuesday, June 22nd, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

June 15, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 22, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of June 15, 2010**
4. **Discussion with Highway Supt., Rick Small, and action on an Asphalt Mat Construction Bid**
5. **Discussion with Maintenance Supervisor, Milo Ford, and action on an Extension Center re-roofing bid**
6. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
7. **Action to authorize a temporary hire in the Director of Equalization Officer**
8. **Action to authorize the Maintenance Supervisor to advertise a Government Buildings maintenance position**
9. **Action to award Public Defender contracts**
10. **Action to approve an annual letter of support for the Watertown Area Transit**
11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
12. **Action to approve travel requests**
    a. **Director of Equalization staff, software users meeting**
13. **Action to approve personnel changes**
14. **Action to enter into executive session**
15. **Open**
16. **Old Business**
17. **New Business**
18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 29th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 22nd, 2010, in the Codington County Courthouse. Members present were: Thomas, Johnson, Brinkman, and Larson; absent Marquardt; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of June 15th, 2010, as presented by the Auditor; all present voted aye; motion carried.

ASPHALT MAT CONSTRUCTION BIDS
Highway Supt., Rick Small, met with the Board to discuss the Asphalt Mat Construction Bid received on June 15th. Mr. Small noted the only bid received came in approximately 8% above the estimated cost. Mr. Small advised the Board that he will cut back on planned projects in order to stay within his budget and recommended the Boards acceptance of Option #2 within the bid received from McLaughlin & Schulz, Inc., in the total amount of $655,325.00. Motion by Larson, second by Johnson, to accept the bid of McLaughlin & Schulz, Inc., Option #2, total bid $655,325.00; all present voted aye; motion carried. Discussion was held regarding the possible use of Commissioners Contingency funds to supplement the Road & Bridge Budget to allow for the completion of all budgeted projects.

EXTENSION CENTER COMPLEX RE-ROOFING BIDS
Maintenance Supervisor, Milo Ford, met with the Board to discussion the bids for the re-roofing project at the Extension Center Complex. Mr. Ford recommended the bid from Stewart Construction Inc., which was the lowest responsible bid. Motion by Larson, second by Johnson, to accept the bid of Stewart Construction, Inc., in the amount of $32,500.00 plus $35.00 per hour per man for spot repairs; all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, reported on the following items: site visits with FEMA; response and assist regarding a fire in Florence; a full scale tornado training exercise scheduled for June 23rd; and a project to replace the dive truck used by the Search and Rescue Team using grant funds and dive rescue donations and contributions. Mr. Sutton noted no County funds will be used in the replacement of this vehicle. Mr. Sutton also informed the Board that one of the blood hounds used by Search and Rescue has recently expired. **Sheriff, Toby Wishard,** reported the following statistics for the month ending May 31st: 58.87 average daily inmate population; 208 bookings; $5,650.50 collected in work release; $8,487.98 collected in out of county prisoner contracts; $3,545.00 collected in fees for the 24/7 program, with 45 individuals testing twice daily and 25 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 343 sets of civil papers served; 292 calls for service; 4 accidents investigated; 104 arrest warrants; and 7 transports, for a total 1,812 miles traveled. Discussion was held regarding the amount charged for out of county prisoners. Commissioner Larson asked about the possibility of charging a fee for City of Watertown inmates. Sheriff Wishard noted this matter has been researched before and most of the crimes committed by these inmates fall under the jurisdiction of the County to provide for incarceration.

MAINTENANCE DEPT. & DIRECTOR OF EQUALIZATION OFFICE STAFFING
Motion by Johnson, second by Larson, to authorize the Maintenance Supervisor to advertise to fill a staffing position in his department; all present voted aye; motion carried. Motion by Larson, second by Brinkman, to authorize the Director of Equalization to hire a temporary office employee for the time period beginning July 1st with an end date of November; all present voted aye; motion carried.

PUBLIC DEFENDER CONTRACTS
Motion by Larson, second by Johnson, to accept the proposal from Sutton Law Offices, P.C., for the Primary Public Defender contact beginning, January 1, 2011 through December 31, 2014; all present voted aye; motion carried. Motion by Johnson, second by Brinkman, to accept the proposal from Green, Roby, Oviatt, Cummings, & Linngren LLP, for the Secondary Public Defender contract beginning January 1, 2011 through December 31, 2014; all present voted aye; motion carried.

WATERTOWN TRANSIT LETTER OF SUPPORT
Motion by Larson, second by Brinkman, to authorize the Chairman to sign a letter of support for the services of the Watertown Transit program; all present voted aye; motion carried.

TRAVEL REQUESTS
Motion by Larson, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Auditor's Office, Payroll Officer, SDRS Authorized Agent Seminar, in Sioux Falls. Director of Equalization Office, Office staff, software users meeting, in Pierre.

HEALTH INUSRANCE SEMINAR
Human Resource Director, Terry Satterlee, reported on a Health Insurance webinar, sponsored by NACo, which he recently observed. The Webinar included advice regarding the grandfathering of benefits included in current health insurance packages.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:02 a.m., until 9:00 a.m., Tuesday, June 29th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 29, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of June 22, 2010**
4. **Action to approve payroll claims**
5. **Action to set the daily rate for housing out of county inmates at $65.00 per day beginning 1/1/2011**
6. **Action to authorize the Human Resource Director to enter into contract negotiations with the AFSCME Council 59 Union representing the Highway Dept. workers**
7. **Review of the Extension budget with Deb Sundem**
8. **Note holiday closing**
9. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
10. **Action to approve travel requests**
    a. **Auditor – SDACO Conference**
    b. **Treasurer – SDACO Conference**
    c. **Register of Deeds – SDACO conference**
    d. **Welfare Director – SDACO Conference**
11. **Action to approve personnel changes**
    a. **Elizabeth Waag, Horticulture Assistant, seasonal new hire**
    b. **Joseph Hayashi, Correctional Officer, anniversary step increase**
    c. **Steve Coyle, Building Maintenance, transfer from Courthouse to Detention Center**
12. **Review of miscellaneous 2011 budget requests**
13. **Action to enter into executive session** -Shawna
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 6, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 29, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 29th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Brinkman, and Larson; absent Johnson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of June 22nd, 2010, as presented by the Auditor; all present voted aye; motion carried.

SALARY CLAIMS
Motion by Larson, second by Brinkman, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,430.31 total salaries. Auditor: 17,231.63 total salaries. Co. Treasurer: 23,702.10 total salaries. States Attorney: 23,661.64 total salaries; Ruth Swenson 1135.85 part time. Gov. Buildings: 15,319.59 total salaries; Cindy Dargatz 1259.24 part time. Dir. Equalization: 35,495.47 total salaries; Brian Hosmer 1168.18 step increase. Reg. of Deeds: 16,541.05 total salaries. Veterans Service: 7,913.42 total salaries; Jim Hanson 8.31 meals. Sheriff: 55,011.26 total salaries; Jack Weber 632.26 part time; Chuck Carbonneau 541.41 part time; Dave Curtis 271.12 part time; Janelle Nygaard 1040.72 part time; Keith Olson 609.41 part time. Co. Jail: 68,080.36 total salaries; Jannelle Olson 211.01 part time; Donna Weber 96.09 part time; Trevor Schimmel 1954.52 part time; Matthew Blackwelder 719.63 part time new hire; Glenn Frentz 1649.19 final pay; Sharon Carbonneau 111.41 part time. Coroner: 1776.23 total salaries. Care of the Poor: 3,844.55 total salaries; Julie Radach 216.67 part time. Co. Nurse: 3,603.15 total salaries. Co. Park: 9,541.15 total salaries; Donnie Olson 2001.34 part time seasonal; Tom Sauer 2089.84 part time seasonal; Gail Wahl 1353.61 part time seasonal; Paul German 300.10 part time security Memorial Park; Lee Trumm 1931.26 Memorial Park Caretaker. Ag. Bldg.: 7,541.14 total salaries. Co. Extension: 7,916.13 total salaries; Elizabeth Waag 274.33 part time new hire; Deb Sundem 33.25 meals; Jodi Loehrer 16.62 meals; Larry Wasland 52.70 meeting & mileage; Sue Arnesen 47.70 meeting & mileage; Betty Glosimodt 36.70 meeting & mileage; Phil Tesch 44.71 meeting & mileage. Weed Control: 7,214.17 total salaries; Bill Hoff 1052.11 part time; John Engels 625.04 part time new hire. Planning Board: 352.61 total salaries. Road & Bridge: 73,457.26 total salaries. Emergency Management: 9,102.36 total salaries. Crime Victim: 5,016.52 total salaries. W.I.C.: 3,586.22 total salaries. Total: 405,338.32. Breakdown of withholding amounts which are included in the above: S.D. Retirement 34,337.46; S.D. Retirement 302.82 spouse option; S.D. Supplemental Retire. 2,865.00 suppl. retire.; Dakotacare 69,411.04 ins.; Standard Insurance Company 526.75 life ins.; Delta Dental 4,998.42; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,563.41 ins.; U.M.B. Bank 2,272.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 159.67 employee contributions; Office of Child Support 371.13 employee payments; Sioux Valley Credit Union 9,410.94 employee payments; Cod. Co. Treasurer 32,450.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union 120 497.00 employee union dues; Reliabank Dakota 23,847.35 federal withholding; Reliabank Dakota 43,948.78 social security; AAA Collections 131.03 garnishment; Breit Law Office 169.64 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit 149.40 garnishment; SDRS Special Pay Plan 2,687.08 enrollment fees & payout of vacation/sick leave.

INMATE HOUSING RATE
Motion by Brinkman, second by Larson, to set the rate, for housing out of county inmates, at $65.00 per day, effective January 1, 2011, per the recommendation of Sheriff Wishard; all present voted aye; motion carried.

AFSCME UNION CONTRACT
Motion by Marquardt, second by Brinkman, to authorize the Human Resource Director to enter into contract negotiations with the AFSCME Council 59 Union representing the Codington County Highway workers; all present voted aye; motion carried.

2011 EXTENSION BUDGET
Extension Educator, Deb Sundem, reviewed the 2011 Extension budget request.

HOLIDAY CLOSING
The Board noted the Courthouse and all County offices will be closed, per policy, on Monday July 5th, in observance of the Independence Day holiday.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Brinkman, second by Marquardt, to approve an automatic budget supplement, in the amount of $6,434.47, to the Emergency Management expenditure and revenue budgets with grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS
Motion by Larson, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Auditor, Treasurer, Register of Deeds, and Welfare Director, 2011 SDACO conference in Pierre.

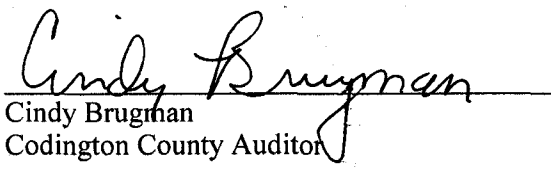
PERSONNEL CHANGES
Motion by Brinkman, second by Marquardt, to approve the following personnel changes; all present voted aye; motion carried: Elizabeth Waag; new hire Horticulturist assistant; $12.25 per hour; effective date June 16, 2010; submitted and approved by Extension Educator, Deb Sundem. Joseph Hayashi; Correctional Officer; anniversary step increase from step 5/$15.50 per hour to step 6/$16.04 per hour; effective date July 15, 2010; submitted and approved by Chief Correctional Officer, Tom Walder. Steve Coyle; Government Building Maintenance transferred to Detention Center Maintenance; effective date July 15, 2010; submitted and approved by Maintenance Supervisor, Milo Ford.

2011 BUDGET REVIEW
The Board reviewed the following 2011 budget requests: Commissioners, Election, Judicial Systems, Credit Bureau Payments, Public Defender, Court Appointed Attorney, Abuse/Neglected Child Defense, Catastrophic Legal, Predatory Animal, Watertown Transit, Coroner, Youth at Risk, Human Society, Public Welfare, Senior Aid, Social Services (Watertown Volunteer Center), Mentally Handicapped, Developmentally Disabled, Mental Health Center, Board of Mental Illness, Historic Preservation, Memorial Day, Recreation (Boys & Girls Club), Waterfowl Production, Water Cons. (Flood Monitoring Stations), Tourism, Economic Development, Capitol Improvement, Victims of Crime Service, Domestic Abuse, and Courthouse Building Fund.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 9:42 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 9:52 a.m., no action was taken. Director of Equalization, Shawna Constant and Human Resource Director, Terry Satterlee, were present for executive session.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:54 a.m., until 9:00 a.m., Tuesday, July 6th, 2010; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

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June 29, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 6, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of June 29, 2010**

4. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   ~~d. Weed~~
   e. **Welfare**

5. **Action to authorize the Chairman to sign 2010 Emergency Management SLA Agreement addendum**

6. **Discussion/Action to authorize the Maintenance Supervisor to apply for a maintenance electrician license for Codington County**

7. **Action to authorize the Chairman to sign a grant agreement with the State of SD, Dept. of Health, to award Codington County financial assistance for the purpose of provision of H1N1 vaccinations**

8. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

9. **Action to approve travel requests**
   a. **Emergency Management Director, State E.M. meeting**

10. **Action to approve personnel changes**
    a. **Debra Melville, temporary hire, Director of Equalization Office**

~~11.~~ **Action to enter into executive session**

12. **Open**

13. **Old Business**

14. **New Business**

15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 13, 2010**

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July 6, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 6th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Brinkman, and Larson; absent Johnson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of June 29th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Deb Sundem, introduced Horticulturist Assistant, Liz Waag, to the Board. Ms. Sundem reported the applications received for the Agronomist position are in the process of being screened at this time and summer activities at the Extension Center are well underway with Achievement Days scheduled for the first week in August. Ms. Sundem discussed travel request protocol for the Horticulturist position. **Community Health Nurse, Karla Moes,** provided the Board with a written quarterly report including information on the following: meetings attended; office fees collected; office visits; immunization numbers; WIC caseload and services; and baby care. **Veterans Service Officer, Al Janzen,** reported 15 trips with 43 riders in the month of June. Mr. Janzen reviewed his 2011 budget request with the Board. **Welfare Director, Sarah Petersen,** reported the following statistics for the time period June 4th thru July 2nd, 2010: 27 applications; with 8 approved for County assistance; 10 denials; 6 pending or referred; 3 other resources; 0 guarantees; and 5 new clients approved. Total Assistance: $5,654.80 for 1 burial, 4 rent, 3 utilities, and 0 medical. No active medical cases and 0 medical applications pending decision. Total Credits: $5,210.79 with 6 compromises or full releases. The Welfare Director reviewed her 2011 budget request with the Board.

EMERGENCY MANAGEMENT SLA AGREEMENT ADDENDUM
Motion by Marquardt, second by Brinkman, to authorize the Chairman to sign the 2010 Emergency Management SLA agreement addendum; all present voted aye; motion carried.

MAINTENANCE ELECTRICIAN LICENSE
Maintenance Supervisor, Milo Ford, met with the Board to discuss changes to the National Electric Code that apply to Codington County. In order to comply, with the Code, Codington County will be required to apply to the State of South Dakota for an Electrical Maintenance License which includes a $40.00 fee. A brief discussion was held regarding insurance liability when employees perform electrical maintenance in County buildings. Motion by Brinkman, second by Larson, to authorize the Maintenance Supervisor to apply to the SD State Electrical Commission for a "Maintenance Electrician's License" and pay any fees which apply; all present voted aye; motion carried.

H1N1 FEDERAL FUNDING
Motion by Larson, second by Brinkman, to authorize the Chairman to sign a grant agreement, with the State of South Dakota, to accept grant reimbursement funds for Community Health Services clerical support expenses spent assisting with public clinics in the providing of H1N1 vaccinations during the 2009-2010 influenza season; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Brinkman, second by Larson, to authorize the Horticulturist Assistant to travel to the SDSU campus in Brookings, when the opportunity arises, for additional training; all present voted aye; motion carried. Motion by Larson, second by Brinkman, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director, State meeting in Hot Springs.

PERSONNEL CHANGES

Motion by Brinkman, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Debra Melville; new hire temporary Director of Equalization clerk; $10.00 per hour, effective date July 1, 2010; submitted and approved by Director of Equalization, Shawna Constant.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:45 a.m., until 9:00 a.m., Tuesday, July 13th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 13, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of July 6, 2010**

4. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**

5. **Action to approve the Auditor's account with the Treasurer for the month ending June 30, 2010**

6. **Action to approve claims for payment**

7. **Action to approve and abatement**
   a. **Record #12548, assessment freeze for the elderly or disabled**

8. **Action to declare Extension Dept. computer equipment surplus to be destroyed**

9. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

10. **Action to approve travel requests**

11. **Action to approve personnel changes**
    a. **Crystal Neale, Extension Deputy Office Coordinator, anniversary step increase**
    b. **Jannelle Olson, part time Detention Center Matron**

~~12.~~ **Action to enter into executive session**
   a. **Contract negotiations**

13. **Open**

14. **Old Business**

15. **New Business**

16. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 20, 2010**

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July 13, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 13th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Marquardt, to approve the minutes of July 6th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on a software users meeting she and her deputy recently attended and reviewed her 2011 budget request with the Board. **Director of Equalization, Shawna Constant,** reported on current activities of her office staff and reviewed her 2011 budget request with the Board. **Treasurer, Carol Maloney,** reviewed her 2011 budget request with the Board. **Register of Deeds, Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending June 30th, 2010. Collections totaled $24,621.50, with $3,740.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds reviewed her 2011 budget request with the Board.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2010, all present voted aye; motion carried.

Cash on hand	$	5,090.85
Checks in Treasurer possess		
less than 3 days	$	45,071.49
Cash Items	$	401.00
TOTAL CASH ASSETS ON HAND	$	50,563.34
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	$	500.00
Reliabank Dakota	$	4,682,872.78
INVESTMENTS		
SD Public Funds Investment	$	6,963.04
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	2,200,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,200,000.00
Home Federal Bank	$	200,000.00
Plains Commerce Bank	$	800,000.00
Reliabank	$	200,000.00
Wells Fargo	$	1,000,000.00
TOTAL CASH ASSETS	$	10,540,899.16
General Ledger Cash Balance by Funds:		
General	$	5,865,231.15
General restricted cash	$	500,000.00
Sp. Revenue	$	3,607,694.31
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	4,261.09
Trust & Agency	$	553,300.76

(schools 113,140.47, townships 31,298.26; city/towns 24,796.77)
TOTAL GENERAL LEDGER CASH $ 10,540,899.16

CLAIMS APPROVED

Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 59.16 Sup, Aason Engineering 325.00 Rep, Active Heating 1699.10 Rep, Advantage Rv's 309.18 Rep, Melissa Ahlers 50.74 Jury, Alltel 60.51 Util, Alltel 78.12 Util, Alltel 190.64 Util, Alltel 65.56 Util, Alltel 224.07 Util, Alltel 68.50 Util, Stacy Andersen Mjoun 10.74 Jury, Gayla M Anderson 53.00 Refund, Judy Anderson 13.70 Jury, Austin Law Offices 630.20 Prof Svc, Avera Queen Of Peace 121.00 Maint, Sharlene Bachman 11.48 Jury, Patrick Bain 12.22 Jury, Batteries Unlimited 83.00 Maint, Bauer Law Office Pc 287.00 Prof Svc, Bendix Imaging Inc 454.96 Sup, Roger Benthin 78.00 Maint, Best Business Products 259.99 Pymt, Billion Buick 380.68 Rep, Dr Mark Bontreger Inc 220.00 Prof Svc, Faith Boughton 53.70 Jury, Boys & Girls Club 1000.00 Pymt, Brevik Law Office Prof LLC 152.88 Prof Svc, Brian's Glass & Door, Inc. 70.00 Rep, Brown & Saenger 411.53 101, Brown & Saenger 25.76 Sup, Cindy Brugman 145.78 Trav, Steven Buchholz 13.70 Jury, Bullet Graphics 1611.00 Sup, Burns Law Office 3402.20 Prof Svc, Business Telephone Company 71.50 Rep, Butler Machinery 483.98 Rep, Michael Butts 102.96 Jury, Care Small Animal Hospital Pc 111.06 Sup, Carquest Auto Parts 548.05 Rep, Cartney Bearing & Supply 77.91 Rep, Cass-Clay Creamery 1174.00 Sup, City Of Watertown 18811.75 Trg, Codington Clark Electric 30.00 Util, Codington Clark Equipment 12.75 Rep, Codington County Sheriff 2080.88 Trav, Codington County Treasurer 6.00 Sup, Cole Papers, Inc. 3057.99 Sup, Connecting Point Computer Cent 3554.56 Sup, John Cormier 101.48 Jury, Marcilyn Cornelius 11.48 Jury, Amanda Corson 20.00 Witn, Coteau Shopper 33.00 Publ, County Fair Foods 181.82 Sup, Barbara Crawford 15.18 Jury, Louise Crawford 83.00 Witn, Credit Bureau Of Watertown Inc 1647.20 Pymt, Crescent Electric Supply Co. 23.70 Sup, Culligan Water Conditioning 156.25 Sup, Dakota Inn 412.30 Trav, Delyle's South 81 Service Inc 195.69 Rep, Deuel Co Em 1987.94 Eqp, Deuel Co Em 5913.88 Sup, Deuel County Highway 44.88 Maint, Christine Dewall 101.48 Jury, Donna Dietrich, Chairman 612.79 Prof Svc, Sara Lee Bakery Group/ 756.26 Sup, East Dakota Water Development 376.33 June Apportionment, Marv Ekeren 15.00 Prof Svc, EMC Insurance Companies 3822.10 Pymt, Lynn Engels 17.40 Jury, Engelstad Electric Co. 3046.78 Rep, Arnold Erp 13.70 Jury, Farnams Genuine Parts 81.62 Rep, Farnams Genuine Parts 449.73 Sup, Fastenal Company 28.20 Rep, Fastenal Company 9.61 Rep, Marette Finley 20.00 Witn, Madonna Fischer 24.80 Jury, Kenneth Fox 12.96 Jury, FSH Communications 120.00 Util, Elissa Fuchs 40.00 Witn, GCR Tire Center 15.00 Rep, GCR Tire Center 476.16 Rep, Genoa Healthcare/Watertown 68.64 Pris Care, Chris S Giles 3190.70 Prof Svc, Glass Products Inc. 7.85 Rep, Becky Goens 32.00 Trav, Grainger 625.80 Sup, Gunderson Law Office 865.02 Prof Svc, Elizabeth Hahn 20.00 Witn, Hamlin County Highway Dept 20000.00 Eqp, Robert Hansen 11.48 Jury, Jim Hanson 106.00 Trav, Lester Heinrich 11.48 Jury, Joey Dee Heminger 20.00 Witn, Town Of Henry 80.00 Util, Hillyard Floor Care Supply 707.42 Sup, Patricia Hlavacek 63.32 Jury, Denise Hoff 104.44 Jury, Kacey Hoftiezer 10.74 Jury, Howard Hopper 11.48 Jury, David M Hosmer Law Office Pc 105.60 Prof Svc, Howard Johnson Oacoma 163.98 Trav, Larry Howard 75.00 Trav, Howard Vet Clinic 93.00 Sup, Brad Howell 197.00 Trav, Human Service Agency 537.50 Pymt, Human Service Agency 1812.50 Pros Svc, Human Service Agency 200.00 Sup, Glacial Lakes Humane Society 350.00 Pymt, Hurkes Implement Co. 53.35 Rep, Hy-Vee #1871 Accts Receivable 42.45 Sup, Hy-Vee Pharmacy 430.38 Pris Meds, IANCICI 100.00 Sup, Indy Drysuit Repair Inc 280.00 Rep, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Neil Jacobsen 11.48 Jury, David Janssen 129.60 Jury, Jefferson Partners LP 32.00 Mi Trvl, Aubry Jelsma 20.00 Witn, Kyle Jensen 10.74 Jury, Jensen's Furniture 250.00 Sup, Johnson Controls, Inc. 442.68 Rep, Whitney Jones 13.00 Rfnd, Alyssa Jonker 20.00 Witn, Kenneth Junker 50.74 Jury, Jurgens Printing 305.00 Sup, Jason Kasuske 13.70 Jury, Joann Keller 52.96 Jury, Kennedy, Pier & Knoff LLP 135.20 Prof Svc, John Killoran 11.48 Jury, Kimball Midwest 147.07 Sup, The King Corporation 3560.37 Eqp, The King Corporation 9639.63 Eqp, Bradley Kirby 10.74 Jury, Julanne Klucas 50.74 Jury, Knology 564.98 Util, Knology 49.95 Util, Nelva Kooistra 45.00 Prof Svc, Terry Kranzler 10.00 Jury, Brian Kuhlman 60.36 Jury, Sandra Kuper 12.00 Refund, Lab Safety Supply

204.17 Sup, Patricia Lafontaine 10.74 Jury, J.H. Larson Electrical Co. 279.20 Rep, Mary Larson 11.48 Jury, Nicole Lavallie 20.00 Witn, Morgan Leddy 20.00 Witn, Lewis & Clark Bhs 426.00 Prof Svc, Lincoln Co Treasurer 225.50 Prof Svc, Sheldon Little 55.18 Jury, Jodi Loehrer 194.50 Trav, Robert Loehrer 11.48 Jury, Ruth Lowery 50.00 Reimb, Mac's Inc. 177.82 Sup, Mac's Inc. 35.75 Rep, Mahowald's 223.22 Rep, Mahowald's 6.37 Sup, Mark's Auto 256.19 Rep, Blaine Marlow 13.70 Jury, Elsa Martinez 11.48 Jury, Karen Mastel 70.72 Jury, Master Burn 555.88 Rep, Nancy McClanahan 83.60 Prof Svc, Michael McGuire 10.74 Jury, Scott McGuire 20.00 Witn, F.J. McLaughlin Company 883.29 Sup, Menards 13.75 Sup, Menards 238.01 Sup, Metro Fire 14310.04 Eqp, Midcontinent Communications 55.00 Util, Midwest Medical Services 9.00 Sup, Milbank Communications 1175.14 Sup, Lori Mills 257.50 Trav, Moe Oil Company 595.65 Sup, Loni Moen 13.70 Jury, Randen Moser 11.48 Jury, Municipal Utilities 348.09 Indg Util, Municipal Utilities 10282.80 Util, Muth Electric 412.42 Rep, Nada Used Car Guide 90.00 Sup, Heather Nelson 20.00 Witn, Newman Traffic Signs 318.62 Sup, Newman Traffic Signs 841.35 Sup, Ken Nigg 75.00 Trav, North Central Rental & Leasing 4972.00 Rep, Northland Chemical Corp 89.94 Sup, Northwestern Energy 154.42 Util, Office Peeps, Inc. 40.77 Sup, Office Peeps, Inc. 5868.04 Sup, Denise Ottenbacher 20.00 Witn, Ottertail Power Co. 23.48 Util, Pennington County Jail 562.65 Trav, Sarah Petersen 283.65 Trav, Darlene Pipeboy 72.00 Witn, PMB 0112 19.00 Util, Postmaster 110.00 Rent, Prairie Lakes Health Care Cent 596.54 Pris Care, Prairie Lakes Health Care Cent 1841.00 Witn, Prairie Lakes Health Care Cent 4503.00 Sup, Prairie Lakes Health Care Cent 589.12 Prof Svc, Premier Rentals & 150.00 Indg Util, Jennifer Proeber 10.74 Jury, Professional Mailing & Market. 54.85 Sup, Professional Mailing & Market. 2281.89 Sup, Qwest 82.00 Util, Qwest 739.08 Util, Qwest 15.47 Util, Ronnie Raasch 20.00 Witn, Redlinger Bros. 339.01 Rep, Vicki Rehder 105.92 Jury, Cathryn Rehfuss 30.00 Prof Svc, Carolyn Reichling 52.22 Jury, Ruby Reis 20.00 Witn, RNR Development 339.71 Indg Util, RNR Development 165.00 Indg Util, Ron's Small Engine Repair 1244.53 Rep, Ron's Saw Shop 36.99 Sup, Royal Flush Sanitation 200.00 Sup, Billie Rudebusch 52.22 Jury, Runnings 240.05 Rep, Runnings 42.94 Sup, Dawn Russell 152.20 Prof Svc, Sanford Watertown Occupational 110.00 Prof Svc, Terrance Satterlee 1500.00 Prof Svc, Somer Schimke 12.22 Jury, Ronald Schmeichel 57.40 Jury, Schrader's 141.00 Rep, Ross K Schulte DDS Pc 302.00 Pris Care, SD Continuing Legal Education 125.00 Sup, SD Dept Of Labor 266.00 Pymt, SD Department Of Revenue 1922.00 Sup, SD Department Of Revenue 87.00 Maint, SD State Electrical Commission 40.00 Maint, SD State Treasurer 336940.65 July Remittance, SDACC 50.00 Sup, SDACC 11809.16 Pymt, SDACC 800.00 Trav, Service Plus Inc 74.45 Rep, Vivian Sherman 20.00 Witn, Sioux Valley Coop 2249.82 Sup, Sioux Valley Coop 482.57 Sup, Sioux Valley Coop 692.88 Sup, Sioux Valley Coop 1184.94 Sup, Sioux Valley Coop 369.80 Sup, Sioux Valley Coop 22176.44 Sup, Marion Snell 108.88 Jury, Bobbi Jo Soupir 12.22 Jury, South Shore Gazette 930.66 Publ, Town Of South Shore 36.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 295.72 Util, Sprint 47.37 Util, Star Laundry 31.31 Sup, Star Laundry 82.96 Sup, Kelly Stavig 10.00 Refund, John Steiner 14.44 Jury, Lisa Stern 53.00 Witn, Allicen Stevens 37.00 Witn, Sturdevant's Auto Parts 29.57 Rep, Deb Sundem 262.00 Trav, Sutton Law Office Pc 10651.29 Prof Svc, Gary Swanson 51.48 Jury, Amanda Tassler 20.00 Witn, Technicolor Screen Printing 14.00 Sup, Titan Machinery 344.18 Rep, Tool Time Rental 55.00 Maint, Tool Time Rental 90.00 Rep, Toshiba America Info Sys Inc 585.18 Rent, Trav's Outfitter Inc 154.99 Sup, Jason Trupe 15.18 Jury, Ultra Inc 60.00 Trav, Us Foodservice Inc 9616.14 Sup, Value Care Pharmacy 22.01 Pris Med, Van Diest Supply Company 5030.60 Sup, Verizon Wireless 60.57 Util, Visa - C/O Great Western Bank 1060.64 Sup, Visa - C/O Great Western Bank 174.77 Sup, Visa - C/O Great Western Bank 141.99 Sup, Visa - C/O Great Western Bank 35.28 Sup, Visa - C/O Great Western Bank 143.10 Rep, Tracy Vomacka 64.80 Jury, Liz Waag 192.50 Trav, Joe Waklee 51.48 Jury, Katrina Wallenstein 20.00 Witn, Wal-Mart Community 72.32 Sup, Wal-Mart Community 141.28 Sup, Watertown Ford 34.78 Rep, Watertown Lawn & Garden 332.00 Rep, Watertown Public Opinion 4082.99 Publ, Watertown Public Opinion 273.90 Publ, Watertown Resource Center 2610.00 2nd Quarter Collections, Dustin Wellman 45.00 Witn, Erik Werner 11.48 Jury, Ragena Whittecar 11.48 Jury, Chris Wieber 75.00 Trav, Wight & Comes Funeral Chapel 4682.00 Prof Svc, Winge's Mufflers 185.40 Rep, Dustin Woertink - Landlord 700.00 Indg Util, Justine Wold 11.48 Jury, Watertown Regional Landfill 41.56 Maint, Watertown School District 4859.04 Sup, WW Tire Service Inc 30.00 Rep, Yankton

Co Treasurer 415.00 Prof Svc, Yankton Co. Sheriff 50.00 Trav, David Zaug 10.74 Jury, Zep Sales & Service 354.00 Sup, Stephanie Zephier 22.58 Jury.

ABATEMENT APPROVED

Motion by Larson, second by Brinkman, to approve the following abatement request; all present voted aye; motion carried: Record #12548; taxes payable in 2010; appellant qualified for Assessment Freeze for the Elderly and Disabled; taxable value abated $69,284; tax dollar abated $899.24; tax dollar refunded $153.82; submitted and approved by Director of Equalization, Shawna Constant.

SURPLUS PROPERTY

Motion by Marquardt, second by Johnson, to declare the following Extension Center equipment surplus to be destroyed; all present voted aye; motion carried: ASUS Terminator hard drive #823-03877.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Johnson, to approve an automatic budget supplement to the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursement funds in the amount of $39,035.67; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Brinkman, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Jannelle Olson; new hire; part time Detention Center matron; step 1/$13.58 per hour; effective date May 22, 2010; submitted and approved by Sheriff Toby Wishard. Crystal Neale; Extension Deputy Office Coordinator; anniversary step increase from step 5/$13.53 per hour to step 6/$13.98 per hour; effective date July 15, 2010; submitted and approved by Extension Educator, Deb Sundem.

TOWNSHIP ROAD

Commissioner Johnson, advised the Board she has been contacted by Phipps Township with a request for authorization by the Codington County Drainage Board to raise the grade on a Township road in Phipps Township. The Board will discuss this request and take action at their meeting scheduled for July 20th, 2010.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:37 a.m., until 9:00 a.m., Tuesday, July 20th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

July 13, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 20, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of July 13, 2010**

4. **9:00 a.m., Public Hearing and 1st Reading of Ordinance #48 to amend the zoning ordinance regarding property located at: E75' of NW1/4 less I-29 ROW, Sec. 27-117N-R52W, from Ag. to Commercial District**

5. **Action to approve a plat resolution for the Ross Wensing 2nd Addition in Fuller Township**

6. **Monthly reports**
   a. **Maintenance Dept.**
   b. **Highway Dept.**
   c. **Emergency Management**

7. **Discussion/ action regarding raising the grade on township roads in Phipps and Henry Township**

8. **Discussion/action to approve two bridge rehabilitation resolutions**

9. **Action to authorize the Chairman to sign a Point of Dispensing (POD) development grant agreement**

10. **First Reading of an Ordinance to allow Codington County to conduct criminal background checks of persons seeking employment with the County per SDCL 7-18A-37**

11. **Action to approve an MOU between Codington County and the City of Watertown regarding the distribution of funds received from Dakota Sioux Casino for fire, law enforcement, ambulance and road services**

12. **Note invitation to governing body meeting of the First Dist. Association of Local Govts., at 5:45 PM, Thursday, July 29th, 2010, at Memorial Park**

13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

14. **Action to approve travel requests**
   a. **Horticultural Assistant, Liz Waag**
   b. **Highway Supt., Rick Small**

15. **Action to approve personnel changes**

16. **Action to enter into executive session**

17. **Open**

18. **Old Business**

19. **New Business**

20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 27, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 20, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 20th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, and Brinkman, Larson absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Brinkman, to approve the minutes of July 13th, 2010, as presented by the Auditor; all present voted aye; motion carried.

TOWNSHIP AND COUNTY ROADS GRADE RAISE
The Board held a discussion with Highway Supt., Rick Small and Emergency Management Director, Jim Sutton, regarding a FEMA requirement before allowing a Township or County to raise the grade on a Township or County Road. FEMA requires an applicant to obtain approval from the County Drainage Board for the grade raise and show proof to the FEMA project officer that it was approved by the Drainage Board. Doug Rislov, Chairman of the Phipps Township Board, was present to request authorization to raise the grade on sections of 441st Ave in sections 14 & 23 in Phipps Township; Motion by Brinkman, second by Marquardt, to affirm the decision of Phipps Township Officials to raise the grade on the aforementioned road in Phipps Township; all present voted aye; motion carried. Highway Supt., Rick Small, advised the Board that two sections of County gravel roads in Henry Township will also need to be raised. Motion by Brinkman, second by Marquardt, to direct the Highway Supt. to appropriately raise the grade on County Road 18 between sections 16 & 21 and on County Road 20-1 between sections 25 & 36, all within Henry Township; all present voted aye; motion carried.

ROSS WENSING SECOND ADDITION PLAT
Zoning Officer, Luke Muller, presented the Board with the "Ross Wensing Second Addition Plat". Mr. Muller reviewed the proposed plat and advised the Board that the Codington County Planning & Zoning Commission has approved this plat. The Board approved the following resolution:

RESOLUTION #2010-15

A Resolution to approve the platting of the "Ross Wensing Second Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

"Ross Wensing Second Addition" in the County of Codington, South Dakota, located in the NW1/4 of Section 6-T118N-R53W, of the 5th p.m., Codington County, South Dakota, containing 5.05 acres, more or less, of which 0.74 acre is section line right of way, Ross Wensing Second Addition replaces and hereby vacates Ross Wensing Addition dated May 24, 2009 and located in the same 1/4 section, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, second by Commissioner Brinkman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 20th day of July, 2010

John W. "Jack" Thomas
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2010-15, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 20th day of July, 2010

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, updated the Board on the following items: West Nile spraying has been completed twice in one community and Mr. Ford requested a key to the chemical building to have access to the spraying supplies for this purpose. Memorial Park is in full operation and suffered storm damage on the evening of July 17th. The Maintenance Dept. has completed the task of moving the States Attorney Office files to the new storage system; one staff member has transferred to the Detention Center; a new employee will start at the Courthouse on August 1st; and National Night Out for Law Enforcement will be held in the Courthouse parking lot on August 3rd. The Detention Center has had maintenance incidents which are inmate related and a 12 year old water heater has been replaced. The Extension Center Complex remains busy with events, workshops, and camps. The roofing project will not begin before Achievement Days have ended. **Highway Supt., Rick Small,** reported on the following items: The Highway Dept. has started their annual chip sealing project; is graveling; and 86 sites have been inspected by FEMA. Federal E.R. projects were discussed with an estimated cost of $235,000.00. County Road 20, south and east of Kranzburg, will need repair due to culverts heaving and causing dips in the roadway. **Emergency Management Director, Jim Sutton,** informed the Board that FEMA has inspected all Township sites affected by flooding; the 2010 Homeland Security grant package has arrived and a regional meeting will be scheduled to discuss the disbursement of these funds. Mr. Sutton discussed loaning sand bags to Hamlin County and storing sand bags for the State of South Dakota. There are currently 43,000 sand bags in storage in Codington County.

BRIDGE REPLACEMENT/REHABILITATION RESOLUTIONS

Highway Supt., Rick Small, presented the following resolutions for the Board's approval. Motion by Johnson, second by Marquardt, to approve the following resolution; all present voted aye; motion carried:

RESOLTUION 2010-16

Federal Aid Bridge Replacement or Rehabilitation Program Resolution for County and Urban Projects

WHEREAS, Codington County desires the rehabilitation of the bridge hereinafter described:
Structure Number and Location: Brg. # 15-166-050 located 11.4 West & 2.0 South of South Shore, length 91 feet, sufficiency rating 68.4

AND WHEREAS, Codington County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with the State and Federal requirements.

AND WHEREAS, Codington County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement/rehabilitation for the following reasons:

1. The sufficiency rating is 68.4
2. The bridge is not located on a County or Township designated Minimum Maintenance Road.
3. The bridge is located on a school bus route, a mail route, and a field to farm to market route.
4. The load carrying capacity of the existing bridge can be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Secondary Road Plan" and the State's "Standard Specifications for Roads and Bridges", the bridge replacement or rehabilitation project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigations (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 198,000.00
Federal Share (80%): $ 158,400.00
Local Share (20%): $ 39,600.00

Proposed Year of Construction: 2011
Vote of Commissioners: Yes 4 No 0

Dated at Watertown, South Dakota, this 20th day of July, 2010.

ATTEST:

Cindy Brugman
County Auditor

John W. "Jack" Thomas
Chairman

Motion by Marquardt, second by Brinkman, to approve the following resolution; all present voted aye; motion carried:

RESOLTUION 2010-17

Federal Aid Bridge Replacement or Rehabilitation Program Resolution for County and Urban Projects

WHEREAS, Codington County desires the rehabilitation of the bridge hereinafter described: Structure Number and Location: Brg. # 15-170-144 located 3.6 North & 2.0 West of Watertown, Length 80 feet, sufficiency rating 61.7

AND WHEREAS, Codington County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with the State and Federal requirements.

AND WHEREAS, Codington County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement/rehabilitation for the following reasons:

1. The sufficiency rating is 61.7
2. The bridge is not located on a County or Township designated Minimum Maintenance Road.
3. The bridge is located on a Federal Aid Route, a school bus route, a mail route, and a field to farm to market route.
4. The load carrying capacity of the existing bridge can be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Secondary Road Plan" and the State's "Standard Specifications for Roads and Bridges", the bridge replacement or rehabilitation project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigations (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering: $ 58,000.00
Federal Share (80%): $ 46,400.00
Local Share (20%): $ 11,600.00

Proposed Year of Construction: 2011
Vote of Commissioners: Yes 4 No 0

Dated at Watertown, South Dakota, this 20th day of July, 2010.

ATTEST:
Cindy Brugman
County Auditor

John W. "Jack" Thomas
Chairman

P.O.D. GRANT AGREEMENT

Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign a grant agreement between Codington County and the SD Dept. of Health for the purpose of Point of Dispensing (POD) development for the time period July 26, 2010 through May 31, 2011; all present voted aye; motion carried.

1ST READING OF ORDINANCE #48 BACK GROUND CHECKS

The Board held the first reading of Ordinance #48 which would allow the County to require any person over eighteen years of age seeking employment with the County to submit to a state and federal criminal background investigation. The Board set the second reading, public hearing, and action to adopt at 9:30 AM, Tuesday, July 27th.

MOU/ DISTRIBUTION OF SISSETON WAHPETON SIOUX TRIBE ANNUAL PAYMENT
Motion by Brinkman, second by Johnson, to authorize the Chairman to sign an MOU between Codington County and the City of Watertown for the annual distribution of funds received from the Sisseton-Wahpeton Sioux Tribe for the provision of fire, law enforcement, ambulance, and road services at Dakota Sioux Casino; all present voted aye; motion carried.

FIRST DISTRICT GOVERNING BODY MEETING
The Board noted that three or more members of this board may be present at the governing body meeting of the First District Association of Local Governments at 5:45 PM, on Thursday, July 29, 2010 at Codington County Memorial Park.

TRAVEL REQUESTS
Motion by Brinkman, second by Johnson, to approve the following travel requests and to request the applicant's use of County owned vehicles for such travel if possible; all present voted aye; motion carried: Liz Waag, Extension Horticulturist Assistant; training in Minnehaha County; July 28th. Rick Small, Highway Supt.; annual SDHSA conference in Pierre.

EXECUTIVE SESSION
Motion by Marquardt, second by Brinkman, to enter into executive session at 10:00 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:34 a.m., action was taken. Human Resource Director, Terry Satterlee and Sheriff, Toby Wishard were present for executive session.

DEPUTY SHERIFF POSITION
Motion by Brinkman, second by Marquardt, to authorize the Sheriff to advertise a full time Deputy Sheriff position; all present voted aye; motion carried.

DITCH CLEANING
The Board was in agreement to allow the use of inmates to clean road ditches supervised by Weed Dept. staff.

NACO PRESCRIPTION DRUG PROGRAM
Chairman Thomas reported 213 persons utilized the NACo Prescription Drug Discount Card Program in Codington County during the month of May with a realized savings of $4,270.75. Chairman Thomas noted that since its inception the drug program has realized a savings of $293,000,000.00 nationwide.

2011 BUDGET REVIEW
The Board reviewed the following 2011 budget requests: Road & Bridge; Emergency Management; Government Buildings; County Park; Ag. Building; and West Nile.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn at 11:13 a.m., until 9:00 a.m., Tuesday, July 27th, 2010; all present voted aye; motion carried.

ATTEST:
Cindy Brugman
Cindy Brugman
Codington County Auditor

July 20, 2010

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

July 20, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 27, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of July 13, 2010**

4. **States Attorney**
   a. **2011 budget review**
   b. **Request for computer equipment**

5. **Action to authorize the Chairman to sign Public Defender Contracts for the time period Jan. 1, 2011 through December 31, 2014**

6. **Monthly reports**
   a. **Sheriff**
   1. **Review 2011 budget requests for Sheriff's Office, Detention Center, and 24/7 Program**

7. **Approve use of the Courthouse parking lot and grounds for August 3rd, National Night Out for Law Enforcement**

8. **2nd Reading, public hearing and action to approve Ordinance #48 relating to background checks**

9. **Action to approve payroll claims**

10. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

11. **Action to approve travel requests**
    a. **Director of Equalization staff, SDAAO School**

12. **Action to approve personnel changes**
    a. **Steven DeVille, new hire, building maintenance**

13. **Action to enter into executive session**

14. **Open**

15. **Old Business**

16. **New Business**

17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 3rd, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 27, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 27th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of July 20th, 2010, as presented by the Auditor; all present voted aye; motion carried.

STATES ATTORNEY EQUIPMENT REQUEST
Motion by Brinkman, second by Johnson, to authorize the purchase of two computers for the States Attorney's Office to replace two older computers; all present voted aye; motion carried.

2011-2014 PUBLIC DEFENDER CONTRACTS
Motion by Brinkman, second by Larson, to authorize the Chairman to sign the following public defender contracts for the time period beginning January 1, 2011 through December 31, 2014; all present voted aye; motion carried: Primary Public Defender with Sutton Law Offices, PC and Secondary Public Defender Contract with Green, Roby, Oviatt, Cummings and Lindgren, LLP.

MONTHLY REPORTS
Sheriff, Toby Wishard, reported the following statistics for the month ending June 30th: 63.07 average daily inmate population; 194 bookings; $5,268.00 collected in work release; $8,635.00 collected in out of county prisoner contracts; $2,474.00 collected in fees for the 24/7 program, with 40 individuals testing twice daily and 26 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 346 sets of civil papers served; 342 calls for service; 11 accidents investigated; 85 arrest warrants; and 12 transports, for a total 4,001 miles traveled.

NATIONAL NIGHT OUT FOR LAW ENFORCEMENT
Sheriff, Toby Wishard, requested authorization to use the south parking lot and grounds at the Courthouse on the evening of August 3rd, 2010, for the annual "National Night Out for Law Enforcement" activities. Motion by Larson, second by Brinkman, to approve Sheriff Wishard's request; all present voted aye; motion carried.

ORDINANCE #48 BACK GROUND CHECKS
The Board held the second reading and public hearing regarding Ordinance #48 which would allow the County to require any person over eighteen years of age, seeking employment with the County, to submit to a state and federal criminal background investigation. Motion by Larson, second by Brinkman, to approve Ordinance #48; all present voted aye; motion carried.

PAYROLL CLAIMS
Motion by Larson, second by Brinkman, to approve the following salary claims for the month of July; all present voted aye; motion carried: Commissioners: 9,365.24 total salaries. Auditor: 17,231.65 total salaries. Co. Treasurer: 23,736.74 total salaries. States Attorney: 23,270.35 total salaries; Ruth Swenson 854.70 part time. Gov. Buildings: 15,266.14 total salaries; Cindy Dargatz 891.45 part time. Dir. Equalization: 36,469.68 total salaries; Debra Melville 782.66 part time temp. Reg. of Deeds: 16,541.03 total salaries. Veterans Service: 7,986.60 total salaries; Paul Lenski 25.87 meals; Jim Hanson 45.25 meals. Sheriff: 57,031.44 total salaries; Chuck Kurkosky 4408.57 final pay; Jim Wollan 371.86 part time;

Dave Curtis 662.04 part time; Janelle Nygaard 964.43 part time; Keith Olson 125.22 part time. Co. Jail: 63,287.99 total salaries; Joe Hayashi 1927.39 step increase; Jannelle Olson 211.01 part time; Donna Weber 96.09 part time; Trevor Schimmel 1242.86 part time; Matthew Blackwelder 675.42 part time; Sharon Carbonneau 111.41 part time. Coroner: 968.85 total salaries. Care of the Poor: 3,691.07 total salaries; Julie Radach 85.03 part time. Co. Nurse: 3,603.15 total salaries. Co. Park: 8,712.50 total salaries; Donnie Olson 1621.70 part time seasonal; Tom Sauer 1706.27 part time seasonal; Gail Wahl 1495.59 part time seasonal; Paul German 337.62 part time security Memorial Park; Lee Trumm 1931.25 Memorial Park Caretaker. Ag. Bldg.: 7,541.12 total salaries. Co. Extension: 8,623.23 total salaries; Crystal Neale 1256.02 step increase; Elizabeth Waag 944.12 part time; Deb Sundem 8.31 meals; Jodi Loehrer 16.62 meals; Betty Glosimodt 36.71 meeting & mileage. Weed Control: 7,380.56 total salaries; Bill Hoff 1176.55 part time; John Engels 718.37 part time. Planning Board: 655.93 total salaries. Road & Bridge: 73,409.61 total salaries. Emergency Management: 9,102.33 total salaries. Crime Victim: 5,016.52 total salaries. W.I.C.: 3,586.22 total salaries. Total: 402,477.95. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,842.48; S.D. Retirement 385.26 spouse option; S.D. Supplemental Retire. 2,865.00 suppl. retire.; Dakotacare 68,626.74 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,934.50; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,563.41 ins.; U.M.B. Bank 2,212.00 suppl. retire.; AFLAC 407.42 ins.; Watertown United Way 159.67 employee contributions; Office of Child Support 658.00 employee payments; Sioux Valley Credit Union 9,700.94 employee payments; Cod.Co.Treasurer 32,450.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union 120 452.00 employee union dues; ReliaBank Dakota 23,974.51 federal withholding; ReliaBank Dakota 43,706.56 social security; AAA Collections 300.67 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit 149.40 garnishment.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Johnson, to approve an automatic budget supplement, with Homeland Security grant reimbursement funds, to the Emergency Management expenditure and revenue budgets in the amount of $4,265.82; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Brinkman, second by Johnson, to approve the following travel request; all present voted aye; motion carried: Director of Equalization and 4 staff members; 2010 SDAAO School in Pierre.

PERSONNEL CHANGE

Motion by Marquardt, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Steven DeVille; Building Maintenance new hire; step 3/$12.27 per hour; effective date August 1, 2010; submitted and approved by Maintenance Supervisor, Milo Ford.

2011 BUDGET REVIEW

The Board reviewed the following 2011 budget requests: States Attorney, Sheriff, Detention Center, and 24/7 Sobriety Program.

COUNTY ROAD 15

The Board discussed a request from a property owner, owning property near County Road 15, to lower the speed limit on a section of the road which approaches Golf Course Road. The Board placed this item on the agenda, for possible action, on August 3rd, 2010.

SENIOR COMPANION EVENT

The Board noted an invitation from Senior Companions of South Dakota to attend an event recognizing the Senior Companions that serve eastern South Dakota. The Board opted to send a letter, as this event takes place during the Board's regular weekly meeting, recognizing and thanking the volunteers for their dedication to the program and the community.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:09 a.m., until 9:00 a.m., Tuesday, August 3rd, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 3, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of July 27, 2010**

4. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Welfare**
   e. **Weed**

5. **Action to authorize the Chairman to sign an amendment to a grant agreement between the Codington County Historic Preservation Commission and the State Hist. Presv. Office**

6. **Discussion/action regarding the speed limit on County Road 15 near Golf Course Road**

7. **2011 Provisional Budget discussion**

8. **2010 SDACC convention registration**

9. **Action to declare printer equipment surplus**

10. **Note quarterly meeting of the Sioux Valley Commissioners Association**

11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

12. **Action to approve travel requests**
    a. **Community Health Office clerical staff, WIC all staff meeting in Pierre**
    b. **Director of Equalization & Deputy Director of Equalization, Ag Land Assessment Advisory Task Force Meeting in Pierre**

~~13.~~ **Action to approve personnel changes**

~~14.~~ **Action to enter into executive session**

15. **Open** – CRP Class

16. **Old Business**

17. **New Business**

18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 10th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 3, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 3rd, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of July 27th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Deb Sundem, reported the following: 4-H Achievement Days started Monday, August 2nd and will run through Thursday, August 5th; interviews for the Agronomy position will be conducted in the next two weeks with three candidates being interviewed; the Extension Educators will be attending the South Dakota State Fair in early September; a local "Unmet Needs Group", of which Ms. Sundem is a member, will meet to discuss help for flooded home owners in the area; informational meetings on HB1222, regarding home processing of goods sold at farmers market venues, will take place in early September; and the Senior Seminar has been scheduled for September 14th. **Community Health Nurse, Karla Moes,** reported on the following items: WIC training for all Staff in August which will result in the close of the Community Health Office from August 24th through August 26th; 128 WIC appointments in July; caseload at the end of July was 864; Nutrition counseling 8 days in July; World Breastfeeding Week is August 1st through August 7th; training for all staff, at LATI, on a client access portal; work continues on the Fetal Alcohol Spectrum Disorder project; and preparations are under way for screenings in schools in Codington County. **Welfare Director, Sarah Petersen,** submitted the following statistics for the time period July 6th thru August 3rd, 2010: 30 applications; with 14 approved for County assistance; 6 denials; 2 pending or referred; 7 other resources; 1 guarantee; and 10 new clients approved. Total Assistance: $10,233.01 for 2 burials, 5 rent, 7 utilities, and 0 medical. No active medical cases and 2 medical applications pending decision. Total Credits: $5,468.04 with 7 compromises or full releases. **Weed Dept. Supervisor, Doug Cook,** reported the following: spraying is taking place on the roads that have been mowed and now have a re-growth of weeds; July saw little spraying completed due to weather conditions; letters have been sent to property owners notifying them of weeds that need to be removed; picking trash from road ditches has started; and spot spraying is taking place.

HISTORIC PRESERVATION GRANT AMENDMENT
Motion by Larson, second by Brinkman, to authorize the Chairman to sign an amendment to a Historic Preservation Allocation Award, Project SD-09-022, to extend the project deadline to September 15th, 2010; all present voted aye; motion carried.

2011 PROVISIONAL BUDGET
The Board discussed the 2011 Provisional Budget and timeline to make changes to such budget.

FIRST READING TO AMEND ORDINANCE #8-96, COUNTY ROAD #15 SPEED LIMIT
The Board held a first reading to amend Ordinance #8-96 which would lower the speed limit on County Road #15 as follows: Beginning approximately 1.3 miles north of US Highway 212 and proceeding North approximately 1000 feet, shall have a posted speed limit of 25 miles per hour. Mark Ziegler, property owner along 42nd Street NW, was present and requested the lowering of the speed limit along this section of County Road 15 as it nears the intersection of Golf Course Road, primarily for the safety of

children living in the area. Highway Supt., Rick Small, was present and provided a diagram of current speed limits in this vicinity and noted he is not opposed to lowering the aforementioned section of County Road #15 to 25 miles per hour. The 2nd reading, public hearing, and action to adopt the ordinance amendment has been scheduled for Tuesday, August 10th, 2010.

SURPLUS EQUIPMENT
Motion by Marquardt, second by Larson, to declare the following equipment, located at the Extension Officer, surplus to be destroyed per the request of Extension Educator, Deb Sundem; all present voted aye; motion carried: HP DeskJet printer 712c, s/n Mx9351V202.

SIOUX VALLEY COMMISSIONERS ASSOCIATION
The Board noted the quarterly meeting of the Sioux Valley Commissioners Association will be held at 12:00 noon, on August 16th, 2010, at the Sportsman's Steakhouse & Lounge in Madison, SD and noted a quorum of this Board may be present for this meeting.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Brinkman, second by Larson, to approve an automatic budget supplement, with Homeland Security grant reimbursement funds, to the Emergency Management expenditure and revenue budgets in the amount of $9,639.63; all present voted aye; motion carried.

TRAVEL REQUESTS
Motion by Larson, second by Brinkman, to approve the following travel requests; all present voted aye; motion carried: Director of Equalization and Deputy Director of Equalization; Ag. Land Assessment Advisory Task Force Meeting in Pierre. Community Health clerical personnel; WIC All Staff Meeting in Pierre.

NACO PRESCRIPTION DRUG PROGRAM
Chairman Thomas reported 212 persons utilized the NACo Prescription Drug Discount Card Program in Codington County during the month of June with a realized savings of $4,162.69.

CPR CLASS
Motion by Larson, second by Brinkman, to authorize the Maintenance Supervisor to schedule a CPR Class for 15 County employees; all present voted aye; motion carried.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 9:48 a.m., until 9:00 a.m., Tuesday, August 10th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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August 3, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 10, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of August 3, 2010**
4. **2nd Reading, Public Hearing and action to adopt an amendment to Ordinance #8-96 regarding the speed limit on a section of County Road #15**
5. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
6. **Action to approve the sale of a tax certificate to an adjoining property owner**
7. **Action to approve the Auditor's Account with the Treasurer for the month ending July 31st**
8. **Action to approve claims for payment**
9. **Action to renew the 911 Emergency Surcharge rate of $.75 per line**
10. **Action to approve an abatement application for Assessment Freeze for the Elderly and Disabled**
11. **Sioux Valley Commissioners Association Registration**
12. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
13. ~~**Action to approve travel requests**~~
14. **Action to approve personnel changes**
    a. **Trever Schimmel, PT Correctional Officer, step increase**
    b. **Jeremy Wellnitz, Deputy Sheriff, anniversary step increase**
15. **Action to enter into executive session** DOE
16. **Open**
17. **Old Business**
18. **New Business**
19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 17th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 10, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 10th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of August 3rd, 2010, as presented by the Auditor; all present voted aye; motion carried.

2ND READING TO AMEND ORDINANCE #8-96
Commissioner Thomas advised the Board that he has been contacted by a member of the Watertown City Council regarding the County's proposed amendment to Ordinance #8-96 which would change the speed limit on a section of County Road #15 in an area where it intersects with Golf Course Road. The Council member would like the City's Street Dept. to meet with Highway Supt., Rick Small, to study the current speed limits in this area and come up with a uniform speed limit for the entire residential area. Motion by Brinkman, second by Johnson, to postpone, for two weeks, the second reading and action to adopt the proposed change to Ordinance #8-96; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the General Election ballot preparation will begin this week with absentee/early voting scheduled to begin on September 21st. **Director of Equalization, Shawna Constant,** reported on the outcome of O.H.E. property value appeals. The website to provide property valuation information on properties within Codington County will be up and running soon. Access to this website will be on a fee basis and will provide revenue to the County for necessary updates and maintenance to the site. Re-appraisals continue, sales are steady, and a sales and compliance audit is scheduled for the near future. **Register of Deeds, Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending July 31st, 2010. Collections totaled $16,044.50, with $4,150.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted these collections are comparable to other months after adding in a payment that came in after the report deadline. A brief discussion was held on the current cost of a marriage license. The Register of Deeds advised the Board that the current fee for a marriage license is $40.00 and the license is valid for 20 days before it has be used. **Treasurer, Carol Maloney,** reported she received 190 applications for an open clerk position in her office. Daily operations in the Treasurers' office continue as routine for this time of year.

TAX CERTIFICATE
Treasurer, Carol Maloney, submitted to the Board a request for the sale of a tax certificate, on property record #954, to an adjoining property owner. The Board discussed the pros and cons of selling this certificate or eventually taking the property as tax deed. Motion by Larson, second by Brinkman, to sell the certificate on property record #954; all present voted no; motion failed.

AUDITORS ACCOUNT WITH THE TREASURER
Motion by Marquardt, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July, 2010, all present voted aye; motion carried.

Cash on hand	$	7,646.28
Checks in Treasurer possess		

less than 3 days	$	43,222.60
Cash Items	$	400.00
TOTAL CASH ASSETS ON HAND	$	51,268.88
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	$	6,019.48
Reliabank Dakota	$	4,476,324.11
INVESTMENTS		
SD Public Funds Investment	$	6,963.23
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	2,000,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	800,000.00
Home Federal Bank	$	1,000,000.00
Plains Commerce Bank	$	800,000.00
Reliabank	$	200,000.00
Wells Fargo	$	800,000.00
TOTAL CASH ASSETS	$	10,340,575.70
General Ledger Cash Balance by Funds:		
General	$	5,522,546.30
General restricted cash	$	500,000.00
Sp. Revenue	$	3,688,108.43
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,996.14
Trust & Agency	$	615,512.98
(schools 101,603.43, townships 63,705.14; city/towns 40,860.48)		
TOTAL GENERAL LEDGER CASH	$	10,340,575.70

CLAIMS APPROVED

Motion by Larson, second by Brinkman, to approve for payment the following claims; all present voted aye; motion carried: A-I Computer Solutions LLC 159.98 Rep, ABRA SD Watertown 241.20 Rep, Advantage Rv's 267.18 Sup, Alltel 78.10 Util, Alltel 65.55 Util, Alltel 68.10 Util, The American Law Institute 69.45 Sup, Aspen Tree Service 1000.00 Maint, Austin Law Offices 495.40 Prof Svc, Bob Barker Co. 373.75 Sup, Batteries Unlimited 92.50 Rep, Todd Battest 151.00 Trav, Best Business Products 259.99 Pymt, Best Business Products 158.70 Sup, Best Western Of Huron 37.98 Trav, Best Western Ramkota Hotel 762.93 Trav, Tony Bisbee 118.00 Trav, Boys & Girls Club 1000.00 Pymt, Mason Braun 113.00 Trav, Brown Clinic 131.00 Sup, Brown & Saenger 81.32 Sup, Brownlee Construction, Inc. 196349.14 Sup, Bullet Graphics 136.00 Sup, Burns Law Office 2723.00 Prof Svc, Craig Butler 113.00 Trav, Butler Machinery 324.85 Sup, Michael Butts 51.48 Jury, C & S Chemical 75.00 Maint, Cartney Bearing & Supply 20.00 Rep, Cartney Bearing & Supply 4.74 Rep, Cass-Clay Creamery 948.00 Sup, Clark Co Em 637.36 Trav, Codington Clark Electric 157.15 Indg Util, Codington Clark Electric 30.00 Util, Denise Cody 15.00 Prof Svc, Jason Coenen 134.00 Trav, Cole Papers, Inc. 1659.99 Sup, Connecting Point Computer Cent 1420.00 Pros Svc, Connecting Point Computer Cent 9876.65 Prof Svc, Shawna Constant 271.50 Trav, John Cormier 50.74 Jury, Coteau Shopper 99.00 Publ, Country Inn & Suites 2958.50 Trav, County Fair Foods 216.81 Sup, Credit Bureau Of Watertown Inc 1907.09 Pymt, Culligan Water Conditioning 112.00 Sup, Jon Dalen 130.00 Trav, Days Inn Pierre 418.50 Trav, Deuel County Highway 134.64 Maint, Christine Dewall 50.74 Jury, Donna Dietrich, Chairman 411.34 Prof Svc, Dive Rescue International Inc 234.73 Sup, Doug's Anchor Marine 772.31 Sup, Sara Lee Bakery Group/ 643.09 Sup, East Dakota Water Development 298.45 July Apportionment, 81 Welding Inc (Landlord) 450.00 Indg Util, Marv Ekeren 15.00 Prof Svc, Election Systems & Software 1761.89 Sup, EMC Insurance Companies 3748.44 Pymt, Emlogic LLC 600.00 Pymt, Engelstad Electric Co. 106.12 Rep, Farnams Genuine Parts 384.76 Sup, First District Assn Of Lcl Gov 2571.50 Pymt, Flint Hills Resources 228122.55

Sup, Florence Fire Dept 2675.37 Pymt, Town Of Florence 150.00 Util, Fox, Youngberg & Lewno, P.C. 195.76 Prof Svc, Brian Franklin 118.00 Trav, FSH Communications 120.00 Util, Gast Sales Inc 114.79 Sup, GCR Tire Center 100.00 Rep, Jason Gearman 130.00 Trav, Judy Geier 17.00 Trav, Genoa Healthcare/Watertown 16.00 Pris Meds, GIS Workshop 7500.00 Prof Svc, Grainger 295.64 Sup, Green, Roby, Oviatt, 1828.60 Prof Svc, Hamlin Co Em 18111.00 Sup, HB Truck Shop 1442.67 Rep, Henry Fire Dept 1573.83 Pymt, Hillyard Floor Care Supply 668.72 Sup, Human Service Agency 14452.00 Pymt, Human Service Agency 537.50 Pymt, Hurkes Implement Co. 61.70 Rep, Hurkes Implement Co. 17.77 Rep, HyVee #1871 Accts Receivable 31.68 Sup, HyVee Pharmacy 204.51 Pris Meds, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, David Janssen 64.80 Jury, Jeff's Vacuum Center 20.00 Rep, Ashley Jensen 20.00 Witn, Jurgens Printing 234.25 Sup, Joann Keller 52.96 Jury, Joan Kittelson 15.00 Prof Svc, Knology 561.95 Util, Knology 49.95 Util, Nelva Kooistra 15.00 Prof Svc, Lacal Equipment 1909.74 Sup, Lacroix Law Office 199.78 Prof Svc, Lake City Fire Equipment 358.15 Maint, LATI/Corp Ed 1100.00 Rent, Lewis & Clark Bhs 426.00 Prof Svc, Lincoln Co Treasurer 618.67 Prof Svc, Jodi Loehrer 324.11 Trav, Lyle Signs Inc. 767.42 Sup, Mac's Inc. 93.76 Sup, Mahowald's 212.16 Sup, Barbara Martenson 17.00 Trav, Mason's Rental 400.00 Indg Util, Menards 229.48 Sup, Diane Merchant 17.00 Trav, Midcontinent Communications 55.00 Util, Milbank Communications 200.00 Sup, Moe Oil Company 561.55 Sup, Mt Hope Cemetery 488.00 Prof Svc, Municipal Utilities 11254.49 Util, Municipal Utilities 774.75 Indg Util, National Tactical Officers Asn 12900.00 Fee, Chad Nelson 469.00 Trav, Northern Con-Agg LLP 776.95 Sup, Northern Truck Equipment Corp. 106.15 Rep, Northland Chemical Corp 74.98 Sup, Northwestern Energy 129.49 Util, Jason O'cilka 151.00 Trav, Office Peeps, Inc. 32.65 Sup, Office Peeps, Inc. 1881.93 Sup, Shaun Olson 118.00 Trav, Olson's Motor Co 215.00 Sup, Ottertail Power Co. 22.95 Util, Collin C Palmquist DDS Pc 460.00 Pris Care, Pennington County Jail 375.40 Trav, Shawn Peterson 118.00 Trav, Plum Creek Apartments 450.00 Indg Util, PMB 0112 325.26 Util, Prairie Lakes Health Care Cent 1879.00 Prof Svc, Prairie Lakes Health Care Cent 529.00 Witn, Prairie Lakes Health Care Cent 551.53 Pris Care, Premier Rentals & McKinley 150.00 Indg Util, Print 'Em Now 369.66 Sup, Professional Mailing & Market. 2587.35 Sup, Psychological Associates Of 500.00 Prof Svc, Qwest 82.00 Util, Qwest 737.88 Util, Qwest 15.44 Util, Redlinger Bros. 1114.95 Rep, Redwood Biotech 198.42 Sup, Dallas Reeve 50.00 Witn, Vicki Rehder 52.96 Jury, Cathryn Rehfuss 30.00 Prof Svc, Ron's Saw Shop 94.07 Rep, Ron's Saw Shop 402.97 Rep, Runnings 52.86 Rep, Dawn Russell 10.00 Prof Svc, Sanford Clinic 510.85 Pris Care, Sanford Watertown Occupational 110.00 Sup, Terrance Satterlee 1500.00 Pymt, SD Department Of Revenue 996.00 Sup, SD Department Of Revenue 13.00 Maint, SD Human Services Center 600.00 Prof Svc, SD State Treasurer 288635.07 August Remittance, SDAAO 1250.00 Trav, SDACC 320.00 Trav, Heidi Selchert 288.50 Trav, Service Plus Inc 95.59 Rep, Sharp Automotive 271.78 Rep, Nicholas Shedd 130.00 Trav, Sherwin Williams 49.58 Sup, Sioux Valley Coop 2418.99 Sup, Sioux Valley Coop 18.00 Sup, Sioux Valley Coop 121.50 Sup, Sioux Valley Coop 21858.10 Sup, Sioux Valley Coop 693.98 Sup, Sioux Valley Coop 344.57 Sup, Slowey Court Reporting 192.50 Prof Svc, Marion Snell 54.44 Jury, South Shore Fire Dept 2554.39 Pymt, South Shore Gazette 649.34 Publ, Town Of South Shore 36.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 267.97 Util, Sprint 47.25 Util, Corey Stanley 130.00 Trav, Star Laundry 82.96 Sup, Star Laundry 30.59 Sup, State Radio Communications 1800.00 Util, Sturdevant's Auto Parts 123.20 Rep, Deb Sundem 60.00 Trav, James Sutton 35.00 Trav, Sutton Law Office Pc 10805.07 Prof Svc, T&M Autobody Inc 160.15 Rep, Jenna Thompson 20.00 Witn, Jeff Thoreson 113.00 Trav, Titan Machinery 202.26 Rep, Toshiba Financial Services 565.11 Rent, Trav's Outfitter Inc 209.98 Sup, Us Foodservice Inc 8852.66 Sup, Van Diest Supply Company 10321.20 Sup, Visa - C/O Great Western Bank 422.60 Pymt, Visa - C/O Great Western Bank 265.89 Sup, Visa - C/O Great Western Bank 281.26 Trav, Visa - C/O Great Western Bank 406.63 Sup, Liz Waag 102.00 Trav, Wallace Fire Dept 880.67 Pymt, Wal-Mart Community 325.91 Sup, Watertown City Finance Office 61328.29 Pymt, Watertown Public Opinion 117.02 Sup, Watertown Public Opinion 1606.77 Publ, Wells Fargo Brokerage Svcs LLC 46068.90 Pymt, West Payment Center 805.00 Sup, Wheelco 4.55 Rep, Lois Wiarda 39.00 Witn, Wight & Comes Funeral Chapel 6527.00 Prof Svc, Watertown Regional Landfill 11.80 Maint, Xerox Corporation 259.14 Sup, Yankton Co. Sheriff 75.00 Trav, Zahrbock Funeral Home Inc 3952.00 Prof Svc, Zep Sales & Service 156.00 Sup.

911 SURCHARGE RENEWAL
Motion by Larson, second by Marquardt, to renew the 911 surcharge rate at $.75 per line, as allowed by statute, effective January 1, 2011, upon vote of the Board, all present voted aye; motion carried.

ABATEMENT
Motion by Larson, second by Marquardt, to approve the following abatement request; all present voted aye; motion carried: Property record #8154; appellant qualified for a property tax relief program; taxable value abated $65,741; abatement $770.32; and refund $228.87.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Marquardt, second by Brinkman, to approve an automatic budget supplement, with Homeland Security grant reimbursement funds, to the Emergency Management expenditure and revenue budgets in the amount of $3,560.37 and with P.O.D. grant funds to the Emergency Management revenue budget in the amount of $8,500.00; all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Brinkman, second by Johnson, to approve the following personnel changes; all present voted aye; motion carried: Trever Schimmel; part time correctional officer; step increase from step 1/$13.58 per hour to step 2/$14.03 per hour; effective after 1044 hours of employment; submitted and approved by Chief Correctional Officer, Tom Walder. Jeremy Wellnitz; Deputy Sheriff; anniversary step increase from step 5/$18.47 per hour to step 6/$19.37 per hour; effective date July 15, 2010; submitted and approved by Sheriff, Toby Wishard.

ROAD REPAIRS
Highway Supt., Rick Small, has been informed that the County's asphalt patching will not qualify for ER (emergency repair) funding. These damaged roads are on the County's FAS (federal aid secondary) road system. Mr. Small should receive word, on August 13th, whether or not the rip rap project on County 21-2 at Goose Lake will qualify. FEMA does not fund any projects on County FAS roads.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 9:31 a.m., to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:14 a.m.; action was taken. Human Resource Director, Terry Satterlee and Director of Equalization, Shawna Constant were present for executive session.

UNPAID LEAVE
Motion by Brinkman, second by Larson, to authorize 4 weeks of unpaid leave for Employee #162.57; all present voted aye; motion carried.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 10:16 a.m., until 9:00 a.m., Tuesday, August 17th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

August 10, 2010

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Published once at the total approximate cost of $_____.

August 10, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 17, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of August 10, 2010**
4. **Monthly reports**
   a. **Government Buildings**
   b. **Highway**
5. ***Discussion with Maintenance Supervisor, Milo Ford, and action to repair or replace an air conditioning unit at the Ag. Building***
6. **Action to authorize the Chairman to sign a 2010 State Homeland Security Grant Program, Conditional Grant Award, in the amount of $531,550.75**
7. **Action to approve claims for payment**
   a. **Lake County $24.00 registration**
   b. **Northern Truck Equipment $49,842.00 2 Crysteel dump bodies**
8. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
9. **Action to approve travel requests**
10. **Action to approve personnel changes**
11. **Action to enter into executive session**
12. **Open** Mics
13. **Old Business**
14. **New Business**
15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 24th, 2010**

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August 17, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 17th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of August 10th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, introduced new maintenance employee, Steve DeVille, to the Board. Mr. Ford reported there were no major problems in any of the County buildings in the past month. The roofing repairs will start at the Extension Center Complex on August 23rd and should take approximately two weeks to complete. **Highway Supt., Rick Small,** reported the asphalt overlay project on County Road 13 is nearing completion with shouldering yet to finish. Spot graveling continues in the western area of the County near Florence, with a considerable amount of graveling to complete in the County. The rip rap repairs needed on the Goose Lake Road should be covered by E.R. (emergency repair) funding.

EXTENSION CENTER COMPLEX AIR CONDITIONER
Maintenance Supervisor, Milo Ford, reported an air conditioning unit at the Extension Center Complex kitchen meeting area, is in need of repair or replacement. Mr. Ford noted repairs are estimated at $2,350.00 and replacement of the unit is estimated at $4,200.00. Mr. Ford recommended replacing the unit, for which budget funds are available. Motion by Larson, second by Marquardt, to authorize the purchase of a new air conditioning unit for the Extension Center Complex; all present voted aye; motion carried.

EMERGENCY ROAD REPAIR
Highway Supt., Rick Small, met with the Board to discuss a section of County road 21-2, south of Hwy 212, which is sustaining damage each time the wind blows and wave action erodes the roadway. Mr. Small advised the Board that in his estimation this is a public safety emergency situation as the County could lose part of the road which is a main artery of travel in the area. Motion by Larson, second by Marquardt, upon the recommendation of the Highway Supt., to declare, in the interest of public safety, an emergency, pertaining to the aforementioned road and repairs needed to preserve the road; all present voted aye; motion carried. According to SDCL 58-18A-9 a purchasing agency may make or authorize others to make an emergency procurement without advertising the procurement if there exists a threat to public health, welfare, or safety or for other urgent and compelling reasons. An emergency procurement shall be made with such competition as is practical under the circumstances. Mr. Small advised the Board that he has estimated $176,000.00 for this repair project and the project needs to be completed by the middle of September to qualify for 100% federal funding. Mr. Small will ask for proposals from a number of contractors for this project.

CLAIMS APPROVED
Motion by Marquardt, second by Larson, to approve payment of the following claims; all present voted aye; motion carried: Lake County $24.00 registration and Northern Truck Equipment Corp. $49,842.00 two dump bodies.

2010 HOMELAND SECURITY GRANT

Motion by Larson, second by Marquardt, to authorize the Chairman to sign the 2010 State Homeland Security Grant Program Conditional Grant Award; all present voted aye; motion carried. Emergency Management Director, Jim Sutton, advised the Board the grant award is in the amount of $531,550.75 for the time period October 1, 2010 to September 30, 2012, and will be available to Counties in Region 7.

NACO PRESCRIPTION DRUG PROGRAM

Chairman Thomas reported 214 persons utilized the NACo Prescription Drug Discount Card Program in Codington County during the month of July with a realized savings of $4,491.53 for the month.

SIOUX VALLY COMMISSIONERS DISTRICT

The Board briefly discussed the Sioux Valley Commissioners District meeting which was held on August 16th in Lake County.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:35 a.m., until 9:00 a.m., Tuesday, August 24th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 24, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of August 17, 2010**
4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
5. **Action to authorize the purchase of a server for the Sheriff's Office using Homeland Security Grant funds**
6. **Action to approve a quote for Emergency Road Repairs to County Road 21-2**
7. **2nd Reading and action to approve an amendment to Ordinance #8-96 regarding the speed limit on a section of County Road 15**
8. **Action to approve plat Resolutions**
   a. **Jay and Mary's Addition in the SE1/4 of Sec. 21-119-55 (Eden Township)**
   b. **Ducker Addition in the NW1/4 of Sec. 9-116-55 (Henry Township)**
9. **Action to approve claims for payment**
   a. **Hampton Inn and Suites – Watertown $233.85 moving wall expense**
   b. **F. J. McLaughlin Company $549,819.16 paving County Road 13**
10. **Discussion/action regarding an invitation from the Sisseton Wahpeton Oyate Tribe for Codington County to participate in the "Revision of the Lake Traverse Zoning Ordinance and Enforced Building Standards" project**
11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
12. **Action to approve travel requests**
    a. **Veterans Service Officer, annual training**
    b. **Emergency Management staff, fall conference**
13. ~~**Action to approve personnel changes**~~
14. **Action to enter into executive session** Sheriff - personnel
15. **Open** Sick Bank
16. **Old Business**
17. **New Business**
18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 31st, 2010**

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August 24, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 24th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of August 17th, 2010, as presented by the Auditor; all present voted aye; motion carried.

PLAT RESOLUTIONS APPROVED
Zoning Officer, Luke Muller, presented and reviewed the following plats both of which have been recommended for approval by the Codington County Planning and Zoning Board.

RESOLUTION #2010-18

A Resolution to approve the platting of the "Jay & Mary's Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

"Jay & Mary's Addition" in the County of Codington, South Dakota, located in the SE 1/4 of Section 21-T119N-R55W, of the 5th p.m., Codington County, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Marquardt; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 24th day of August, 2010

John W. Thomas
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2010-18, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 24th day of August, 2010

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2010-19

A Resolution to approve the platting of the "Ducker Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

"Ducker Addition" in the County of Codington, South Dakota, located in the NW 1/4 of Section 9-T116N-R55W, of the 5th p.m., Codington County, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, second by Commissioner Brinkman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 24th day of August, 2010

John W. Thomas
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2010-19, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 24th day of August, 2010

Cindy Brugman
County Auditor, Codington County, South Dakota

SISSETON WAHPETON GRANT PROJECT

The Board discussed an invitation from the Sisseton Wahpeton Oyate Tribe inviting Codington County to participate in the "Revision of the Lake Traverse Zoning and Enforced Building Standards" project. Luke Muller, representing the First District Association of Local Govt's. was present for this discussion and provided the Board with the First District's interpretation of this project. The First District provided the Board with a draft letter of support, from Codington County to the Tribe, applauding the efforts of the Tribe to secure funding to "review existing transportation and land use policies and to develop new plans, policies and ordinances which will promote mixed use development, affordable housing, and the reuse of older buildings and structures for new purposes, with the overall goal of promoting sustainability and promotion of the Dept. of Housing and Urban Development's six livability principles." Commissioner Marquardt questioned the authority of Codington County to participate in decisions regarding zoning changes in Roberts County. Motion by Brinkman, second by Larson, to authorize Chairman Thomas to sign the letter of support after review by the State's Attorney, of the documents from the Tribe and the letter drafted by First District; Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: Members from the Search and Rescue Team will travel to Wisconsin this week to select a young bloodhound pup to replace a bloodhound which passed away this past summer; all the paperwork for the 2010 Homeland Security grant has been received with an annual County Homeland Security grant meeting set for 7:00 PM, Monday, August 30th at the Codington County Extension Center Complex; and the State Emergency Management Conference will be held in Hot Springs on September 14th, 15th, and 16th. **Sheriff, Toby Wishard**, reported the following statistics for the month ending July 31st: 64.29 average daily inmate population; 240 bookings; $6,662.50 collected in work release; $10,800.00 collected in out of county prisoner contracts; $3,479.00 collected in fees for the 24/7 program, with 46 individuals testing twice daily and 27 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 291 sets of civil papers served; 320 calls for service; 10 accidents investigated; 77 arrest warrants; and 9 transports, for a total 2,327 miles traveled. Sheriff Wishard also noted $4,950.00 has been collected, year to date, in warrant fees.

SHERIFF'S OFFICE EQUIPMENT

Sheriff Wishard advised the Board that Homeland Security grant funds are available for the purchase of a new computer server for which his office is in need. Motion by Marquardt, second by Johnson, to authorize the purchase of a new computer server for the Sheriff's Office; all present voted aye; motion carried.

EMERGENCY ROAD REPAIRS

Highway Supt., Rick Small, met with the Board to review proposals received for Emergency Road repairs. The Board previously declared an emergency at their August 17th meeting to be allowed to bypass the bidding process for emergency repairs to County Road 21-2 in the vicinity of Goose Lake. Mr. Small requested repair proposals from seven area companies and received the following two quotes for the required repairs:

Stimson Construction of Watertown with a quote for repairs in the amount of $175,010.00.

Deutsch Excavating of Watertown with a quote for repairs in the amount of $178,020.00.

Motion by Marquardt, second by Johnson, to accept the quote of Stimson Construction, in the amount of $175,010.00, as recommended by the Highway Supt.; Thomas, Marquardt, Johnson and Brinkman voted aye; Larson abstained; motion carried.

ORDINANCE #8-96
Highway Supt., Rick Small, advised the Board that he has met with Watertown City officials regarding the speed limits in place on Golf Course Road near its intersection with County Road #15. Mr. Small noted the City will not take action to amend the speed limits, on Golf Course Road until after a meeting of the Watertown City Safety Council scheduled for September 21st. Motion by Marquardt, second by Larson, to delay the 2nd reading and action to amend Ordinance #8-96, regarding the speed limit on County Road #15, until after the City Safety Council takes action on the speed limits on Golf Course Road; all present voted aye; motion carried.

CLAIMS APPROVED
Motion by Larson, second by Brinkman, to approve payment of the following claims; all present voted aye; motion carried: Hampton Inn & Suites – Watertown $233.85 moving wall expense and F. J. McLaughlin Company $549,819.16 paving County Road #13.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Brinkman, to approve an automatic supplement to the Emergency Management revenue and expenditure budgets with Homeland Security grant reimbursements in the amount of $38,496.46; all present voted aye; motion carried.

TRAVEL REQUESTS
Motion by Brinkman, second by Johnson, to approve the following travel requests: Emergency Management Director and Deputy Director, 2010 State EM Conference in Hot Springs. Veterans Service Officer, annual training workshop in Pierre.

EXECUTIVE SESSION
Motion by Brinkman, second by Marquardt, to enter into executive session at 9:46 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:22 a.m., action was taken. Human Resource Director, Terry Satterlee and Sheriff Wishard were present for executive session.

COMMISSIONER EXCUSED
Commissioner Brinkman was excused at 10:15 a.m.

DEPUTY SHERIFF POSITION
The Board held a discussion with Sheriff Wishard regarding the hiring of a full time Deputy Sheriff to replace a former Deputy who is taking full time employment with the National Guard. Motion by Larson, second by Johnson, to authorize the hiring of a full time Deputy Sheriff, and to utilize the most current pool of deputy applications for the position; all present voted aye; motion carried.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:52 a.m., until 9:00 a.m., Tuesday, August 31st, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

August 24, 2010

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or Disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

August 24, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 31, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of August 24, 2010**

4. **9:00 a.m., discussion with Watertown Fire Dept. officials and action on a request to provide funding for the repair of Tender 1, used for fight fires outside the city limits**

5. **Action on a request from the Maintenance Supervisor to purchase a floor scrubber in the amount of $5,233.52**

6. **Action to approve payroll claims**

7. **Action to approve claims**
   a. **American Pride Entertainment – moving wall speaker expense**
   b. **SD Div. Criminal Investigation – new employee background check**

8. **Action to supplement the Coroner's budget with Commissioners Contingency** 10,000

9. **Action regarding the regular Commission meeting scheduled for Sept. 21st**

10. **Note upcoming holiday closing**

11. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

12. **Action to approve travel requests**
    a. **Highway Supt., Annual Road Advisors Conference**

13. **Action to approve personnel changes**
    a. **Mary Halsey, new hire, Treasurer's office**
    b. **Dave Hedding, Highway Dept., anniversary step increase**

14. **Action to enter into executive session** Luke Muller

15. **Open**

16. **Old Business**

17. **New Business**

18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Sept. 7, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 31, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 31st, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Marquardt, to approve the minutes of August 24th, 2010, as presented by the Auditor; all present voted aye; motion carried.

RURAL FIRE EQUIPMENT
Watertown Fire Chief, Nick Swinhart and Assistant Fire Chief, Doug Kranz, met with the Board to request funding to repair Tender 1. The Fire Chief informed the Board that Tender 1 is used only for County fires. Tender 1 was recently inspected whereupon a severe structural instability was discovered which compromises the structural frame of the vehicle. Tender 1 was immediately removed from service and County Fire Departments were notified that they may be called upon for mutual aid until Tender 1 can be repaired. Chief Swinhart provided the Board with an estimate of $16,900.00 to rebuild the frame, install emergency lighting, and safety reflecting. The Board discussed the amount of funds the Watertown Fire Department receives from Townships in the Watertown Fire District. Discussion was also held regarding creating a Fire District for the purpose of levying property taxes to provide for fire protection in the rural area of Codington County. Motion by Larson, second by Johnson, to transfer $13,500.00 from the Commissioners Contingency budget to the Fire Protection for the frame rebuild for Tender 1; Thomas, Marquardt, Johnson, and Larson voted aye; Brinkman voted no; motion carried.

EXECUTIVE SESSION
Motion by Marquardt, second by Thomas, to enter into executive session at 9:26 a.m., to discuss potential litigation; all present voted aye; motion carried. The Board returned to regular session at 9:52 a.m. Action was taken.

WATER TILING/DRAINAGE
Motion by Brinkman, second by Larson, to direct Assistant State's Attorney, Tom Burns, to draft correspondence to parties bringing a complaint of drainage between Codington and Hamlin counties indicating that Codington County does not acknowledge any liability or participation in whatever action was taken to drain and to further suggest those parties pursue whatever remedies *are available to those parties under law*; all present voted aye; motion carried.

MAINTENANCE EQUIPMENT
Motion by Larson, second by Johnson, to authorize the Maintenance Supervisor to purchase a floor scrubber, estimated cost $5,240.00, as previously budgeted; all present voted aye; motion carried.

PAYROLL CLAIMS
Motion by Brinkman, second by Johnson, to approve for payment the following payroll claims; all present voted aye; motion carried: Commissioners: 9,406.69 total salaries. Auditor: 17,229.69 total salaries. Co. Treasurer: 23,695.09 total salaries. States Attorney: 23,672.93 total salaries; Ruth Swenson 1143.98 part time. Gov. Buildings: 15,629.53 total salaries; Cindy Dargatz 1000.91 part time; Steven DeVille 2018.15 new hire & uniform allowance. Dir. Equalization: 36,611.51 total salaries; Debra Melville 858.15 part time temp. Reg. of Deeds: 16,541.04 total salaries. Veterans Service: 7,984.47 salaries; Paul Lenski 69.26 meals. Sheriff: 50,095.08 total salaries; Jack Weber 777.97 part time; Chuck

Carbonneau 274.61part time; Jeremy Wellnitz 1636.97 step increase; Dave Curtis 333.40 part time; Janelle Nygaard 1097.69 part time; Keith Olson 104.81 part time. Co. Jail: 68,719.84 total salaries; Donna Weber 436.74 part time; Deb Wollan 98.87; Trevor Schimmel 1912.26 part time; Matthew Blackwelder 426.40 part time; Sharon Carbonneau 64.74 part time. Coroner: 807.37 total salaries. Care of the Poor: 3,822.18 total salaries; Julie Radach 197.48 part time. Co. Nurse: 3,603.15 total salaries. Co. Park: 9,921.96 total salaries; Donnie Olson 2001.34 part time seasonal; Tom Sauer 2184.75 part time seasonal; Gail Wahl 1476.95 part time seasonal; Paul German 375.12 part time security Memorial Park; Lee Trumm 1931.27 Memorial Park Caretaker. Ag. Bldg.: 7,719.81 total salaries. Co. Extension: 8,932.58 total salaries; Elizabeth Waag 1154.77 part time; Deb Sundem 16.63 meals; Jodi Loehrer 19.39 meals. Weed Control: 6,957.04 total salaries; Bill Hoff 938.96 part time; John Engels 667.46 part time. Planning Board: 303.32 total salaries. Road & Bridge: 73,877.26 total salaries. Emergency Management: 9,098.62 total salaries. Crime Victim: 5,016.52 total salaries. W.I.C.: 3,586.22 total salaries. Total: 403,231.90. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,769.76; S.D. Retirement 388.34 spouse option; S.D. Supplemental Retire. 2,865.00 suppl. retire.; Dakotacare 69,411.04 ins.; Standard Insurance Company 524.60 life ins.; Delta Dental 4,970.00; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,822.23 ins.; U.M.B. Bank 2,212.00 suppl. retire.; AFLAC 402.31 ins.; Watertown United Way 159.67 employee contributions; Office of Child Support 708.00 employee payments; Sioux Valley Credit Union 9,300.94 employee payments; Cod.Co.Treasurer 31,550.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union 120 412.00 employee union dues; ReliaBank Dakota 23,783.35 federal withholding; ReliaBank Dakota 43,681.74 social security; AAA Collections 285.36 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit 181.76 garnishment.

CLAIMS APPROVED

Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: American Pride Entertainment $1,000.00 moving wall expense and SD D.C.I. $43.25 prof. svc.

CORONER BUDGET SUPPLEMENT

Motion by Brinkman, second by Larson, to transfer $10,000.00 from the Commissioners Contingency Budget to the Coroner Budget; all present voted aye; motion carried.

MEETING DATE

Motion by Larson, second by Johnson, to cancel the Board's weekly of September 21st due to the SDACO/SDACC annual conference; all present voted aye; motion carried.

HOLIDAY NOTED

The Board noted the Courthouse and all County Offices will be closed on Monday, September 6th, in observance of the Labor Day Holiday.

TRAVEL REQUESTS

Motion by Marquardt, second by Brinkman, to approve the following travel requests: Highway Supt., Region 8 Road Conference in Rapid City. Weed Dept. Supervisor, Weed & Pest Control Commission Tour in Aberdeen.

PERSONNEL

Motion by Larson, second by Brinkman, to approve the following personnel changes; all present voted aye; motion carried: Mary Halsey, new hire Treasurer Clerk, step 4/$12.67 per hour, effective date September 15th, 2010, submitted and approved by Treasurer Carol Maloney. David Hedding, Highway Maintenance III, anniversary step increase, from step 3/$15.26 per hour to step 4/$15.77 per hour, effective date August 1, 2010, submitted and approved by Highway Supt. Rick Small.

NACO INMATE MEDICAL PROGRAM

Chairman Thomas advised the Board that he has received information, from NACo, regarding a program to help counties contain the costs of medical care for county inmates. Chairman Thomas will forward this information to Sheriff Wishard for his review.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:08 a.m., until 9:00 a.m., Tuesday, Sept. 6th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 7, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of August 31, 2010**

4. **9:00 a.m., Public hearing 2011 Provisional Budget**

5. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Welfare**
   e. **Weed**

6. **Presentation by Doug Tonnemacher representative from Pictometry Intelligent Images**

7. **Discussion/first reading to amend Ordinance #8-96 regarding the speed limit on County Road #8-5 near the Waverly School**

8. **Action to approve a claim to Stimson Construction for a progress payment on the rip rap project on County Road #21-2 - $76,646.72**

9. **Action to authorize the Auditor to advertise for an open position in the Auditor's office**

10. **Action to supplement the Abused/Neglected Child Defense budget with Commissioners Contingency funds** 1,000.00

~~11.~~ **Action to approve automatic supplements to budgets w/grant reimbursement funds**

~~12.~~ **Action to approve travel requests**

13. **Action to approve personnel changes**
    a. **Jennifer Matejek, Correctional Officer, anniversary step increase**

~~14.~~ **Action to enter into executive session**

15. **Open**

16. **Old Business**

17. **New Business**

18. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Sept. 14, 2010**

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September 7, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 7th 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of August 31st, 2010, as presented by the Auditor; all present voted aye; motion carried.

2011 PROVISIONAL BUDGET HEARING
The Board held a public hearing, as previously advertised, to offer public comment on the 2011 Provisional Budget. No persons appeared to address the Board regarding the proposed budget. The Board held a discussion on amounts budgeted for wages payable in 2011.

MONTHLY REPORTS
Extension Educator, Deb Sundem, reported on the following items: Progress on the hiring of an Agronomist; State Fair success; a meeting scheduled for Thursday, Sept. 9th to discuss HB1222 regarding home processed foods; a Senior Seminar scheduled for Tuesday, Sept. 14th; and Ag. Youth Day scheduled for October 5th, 6th, & 7th. **Community Health Nurses, Karla Moes and Karen Nygaard,** submitted a written report containing information on the following: WIC updates meeting; WIC appointments in August; new baby appointments; pregnancy outcomes; F.A.S.D. interventions; National Breastfeeding Week; school screenings; flu clinics; and scheduling for a P.O.D. exercise. **Veterans Service Officer, Al Janzen,** reported 21 trips in August with a total of 42 riders. Preparations for the Moving Wall exhibit are underway. Mr. Janzen requested authorization for County Employees to assist at the exhibit, on four hour shifts during working hours, with approval from individual Department Heads. The Board had no objection to this request. Mr. Janzen noted the guest speaker at the Veteran's Day program will be former SD Governor, William Janklow. **Welfare Director, Sarah Petersen,** submitted the following statistics for the time period August 4th thru September 3rd, 2010: 29 applications; with 13 approved for County assistance; 11 denials; 3 pending or referred; 2 other resources; 0 guarantees; and 8 new clients approved. Total Assistance: $7,890.23 for 2 burials, 5 rent, 6 utilities, and 0 medical. No active medical cases and 3 medical applications pending decision. Total Credits: $16,370.08 with 2 compromises or full releases. The Welfare Director noted the Watertown Park and Recreation Dept. will increase the cost to open and close a grave by 10% on January 1, 2011, which will bring the cost to $537.00 per burial. The Welfare Director advised the Board that she will have a booth at the upcoming "Veterans Stand Down, Veterans Helping Veterans," scheduled for Thursday, October 7th, from 10:00 am to 12:00 pm, at the Watertown Salvation Army. **Weed Dept. Supervisor, Doug Cook,** reported fall weed spraying has started with limited progress due to weather conditions. Voluntary compliance letters have been sent with spot checking of properties involved. Mr. Cook noted little compliance from property owners who have been notified of problem weed areas. Discussion was held regarding the cleaning of road ditches and the anticipated use of Milestone on most County Roads as the use of the chemical last year has been successful in the cleanup of thistles.

FIRST READING TO AMEND ORDINANCE #8-96
The Board held a first reading to amend Ordinance #8-96 as follows:
Codington County Road #8-5, beginning approximately 1030 feet west of 462 Ave and proceeding west approximately 930 feet, shall have a posted "School Zone speed limit of 15 miles per hour when children are present.

Highway Supt., Rick Small, noted this section of County Road 8-5 is near the Waverly School. Mr. Small has been in contact with Sheriff, Toby Wishard, to discuss the current speed limit in place. Mr. Small noted with the Waverly and South Shore School consolidation traffic has increased in this area which has necessitated the need for a reduced speed limit when children are present in the area. The Board set the second reading and action to amend the ordinance for Tuesday, Sept. 14th, 2010.

CLAIM APPROVED

Motion by Marquardt, second by Brinkman, to approve for payment the following claim; all present voted aye; motion carried: Stimson Construction $76,646.72 emergency rip rap project on County Road 21-2. Mr. Small noted as of Sept. 1st approximately 2,400 ton of the total of 5,160 ton of rip rap was in place with considerably more rip rap in place as of today's date, Sept. 7th.

AUDITOR'S OFFICE CLERK POSITION

Motion by Larson, second by Johnson, to authorize the Auditor to advertise an open clerk position in her office; all present voted aye; motion carried. The Auditor noted this advertisement will be to fill a recent resignation in the Auditor's Office and not to add additional staff.

ABUSED AND NEGLECTED CHILD DEFENSE BUDGET SUPPLEMENT

Motion by Brinkman, second by Marquardt, to transfer $1,000.00 from the Commissioners Contingency Budget to the Abused and Neglected Child Defense Budget; all present voted aye; motion carried.

PERSONNEL

Motion by Marquardt, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Jennifer Matejek, Correctional Officer, anniversary step increase from step 3/$14.51 per hour to step 4/$14.99 per hour, effective date October 1, 2010, submitted and approved by Chief Correctional Officer Walder.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 9:36 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:03 a.m.; no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

PICTOMETRY PRESENTATION

Doug Tonnemacher, representing Pictometry Intelligent Images, gave a presentation to the Board on Pictometry. Mr. Tonnemacher informed the Board that Pictometry is an aerial imagery tool used by Directors of Equalization, Law Enforcement/911 Centers, and for Disaster imagery, among other uses.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:36 a.m., until 9:00 a.m., Tuesday, Sept. 14th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 14, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of September 7th, 2010**

4. **9:00 a.m., presentation by Tom Holmes regarding State Farm Group Life Insurance**

5. **Public hearing 2011 Provisional Budget**

6. **Public Hearing, 2nd Reading and action to approve an amendment to Ordinance #8-96 pertaining to the speed limit near Waverly School**

7. **Monthly reports**
   - a. **Auditor**
   - b. **Register of Deeds**
   - c. **Treasurer**

8. **Action to approve the Auditor's account with the Treasurer for the month ending August 31st**

9. **Action to authorize the purchase of a vehicle for the Sheriff's office as previously budgeted**

10. **Action to approve claims for payment**

11. **Action to authorize flu shots for County employees**

12. **Note meeting cancellation for the week of Sept. 20th**

13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

14. **Action to approve travel requests**

15. **Action to approve personnel changes**
   - a. **Scott Bohls, promotion from Correctional Officer to Deputy Sheriff**
   - b. **Trever Schimmel, part time Correctional Officer promoted to full time Correctional Officer**
   - c. **Action to approve the hire of a part time Correctional Officer**
   - d. **Action to authorize the Auditor to hire part time Election help**

16. **Action to enter into executive session**

17. **Open**

18. **Old Business**

19. **New Business**

20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Sept. 28, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 14th 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of September 7th, 2010, as presented by the Auditor; all present voted aye; motion carried.

EMPLOYEE LIFE INSURANCE
Tom Holmes and Kathy Witte Holmes, representatives of State Farm Insurance, met with the Board to request permission to provide the County with a group life insurance quote for Codington County employees covered per the County's personnel policy. County employees currently receive a life insurance benefit of $25,000.00 and AD&D benefit of $25,000.00 for which said premium is paid by the County. Discussion was held regarding a recent change to the SD Retirement spouse option benefit which is no longer available to new participants. Motion by Larson, second by Brinkman, to advertise a request for proposals for group life insurance coverage for County employees, currently covered, using the current benefit plan, with a closing date for proposals of November 1, 2010; all present voted aye; motion carried.

2011 PROVISIONAL BUDGET HEARING
The Board held a public hearing, as previously advertised, to offer public comment on the 2011 Provisional Budget. No persons appeared to address the Board regarding the proposed budget.

ORDINANCE #8-96 AMENDED
The Board held a public hearing and second reading to amend Ordinance #8-96 pertaining to the speed limit in the vicinity of the Waverly School. No persons appeared for the public hearing. Motion by Larson, second by Brinkman, to amend Ordinance #8-96 as follows; all present voted aye; motion carried:

Codington County Road #8-5, Beginning approximately 1030 feet West 462nd Ave and proceeding West approximately 930 feet, shall have a posted School Zone speed limit of **15 MILES PER HOUR WHEN CHILDREN ARE PRESENT.**

THEREFORE, be it ordained that the Highway Superintendent be ordered to post the above mentioned road segment at the designated speed, and that the designated speed shall be in effect when the signs are in place during the school year.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office is busy with tax levy preparations, election publications, ballot preparation, and preparations for early/absentee voting which officially begins on September 18th. **Register of Deeds, Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending August 31st, 2010. Collections totaled $36,940.00, with $4,340.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds office remains busy with customer traffic.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August, 2010, all present voted aye; motion carried.

Cash on hand	$	5,590.28
Checks in Treasurer possess		
less than 3 days	$	74,393.50
Cash Items	$	401.50
TOTAL CASH ASSETS ON HAND	$	80,385.28
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	$	1,178.00
Reliabank Dakota	$	3,160,293.82
INVESTMENTS		
SD Public Funds Investment	$	6,963.41
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	2,000,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	400,000.00
Home Federal Bank	$	1,600,000.00
Plains Commerce Bank	$	800,000.00
Reliabank	$	200,000.00
Wells Fargo	$	600,000.00
TOTAL CASH ASSETS	$	9,048,820.51
General Ledger Cash Balance by Funds:		
General	$	5,177,417.47
General restricted cash	$	500,000.00
Sp. Revenue	$	2,663,419.34
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,996.85
Trust & Agency	$	693,575.00
(schools 285,984.19, townships 26,859.19; city/towns 28,122.35)		
TOTAL GENERAL LEDGER CASH	$	9,048,820.51

SHERIFF'S OFFICE VEHICLE

Sheriff, Toby Wishard, met with the Board to request authorization to purchase a patrol vehicle for his office as previously budgeted. The Sheriff noted he is working with a local dealership to purchase a patrol vehicle for his office under $25,000.00. Motion by Brinkman, second by Johnson, to authorize the Sheriff to purchase a vehicle for his office and to keep the cost under $25,000.00; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Johnson to approve for payment the following claims; all present voted aye; motion carried: A-1 Computer Solutions LLC 159.98 Rep, A-Ox Welding Supply 9.91 Sup, Active Data Systems, Inc 599.89 Maint, Active Towing 165.50 Svc, Alltel 78.10 Util, Alltel 65.55 Util, Alltel 414.24 Util, Alltel 68.25 Util, Alltel 60.51 Util, Alterations By Laurie 150.00 Sup, Jared & Jordan Amdahl 100.00 Moving Wall, AP Auto Pros, Inc. 76.90 Rep, Austin Law Offices 2681.39 Fees, Bob Barker Co. 281.52 Sup, Graciela Barrantes 585.00 Svc, Cindy Bau 53.40 Trav, Roger Benthin 78.00 Maint, Best Business Products 259.99 Rent, Best Business Products 259.93 Sup, Best Western Ramkota Inn 2279.50 Trav, Sharolyn Beutow 52.96 Jury, Heidi Bierscheid 51.48 Jury, Big Stone County Sheriff's Off 51.00 Svc, Bindertek 321.55 Sup, Boys & Girls Club 1000.00 Pmt, Bratland Law 4103.22 Fees, Ann Brown 50.74 Jury, Brown Clinic - Main 428.00 Prof Svc, Brown & Saenger 89.92 Sup, Burns Law Office

3185.20 Svc, David A Butler 90.00 Trav, Butler Machinery 613.62 Sup/Rep, California Contractors Sup Inc 239.20 Sup, Carquest Auto Parts 12.61 Rep, Carquest Auto Parts 85.94 Rep, Carquest Auto Parts 25.50 Parts, Cartney Bearing & Supply 117.43 Parts, Cass-Clay Creamery 957.50 Sup, Chuck's Bike & Lock Shop 1420.80 Sup, Clark Family Dental Center 2170.00 Svc, Codington Clark Electric 30.00 Util, Codington County Treasurer 1.50 Sup, Denise Cody 15.00 Svc, Cole Papers, Inc. 6987.76 Sup, Connecting Point Computer Cent 972.92 Maint, Shawna Constant 38.00 Trav, Frank Cordell, Landlord 200.00 Rent, The Coteau Shopper 33.00 Publ, County Fair Foods 55.93 Sup, Credit Bureau Of Watertown Inc 1970.20 Svc, Critical Information Network 2565.00 Fees, Culligan Water Conditioning 295.80 Sup/Rep, DeCastro Law Office 4153.62 Prof Svc, Sean DePauw 10.74 Jury, Detco 204.88 Sup, Deuel County Cenex 40.00 Sup, Deuel County Highway 44.88 Rep, Terry L Deuter 99.00 Trav, Steven Deville 13.70 Jury, Donna Dietrich, Chairman 275.28 Svc, Vernie Driver 11.48 Jury, Ds Solutions, Inc. 50.00 Sup, Sara Lee Bakery Group/ 836.34 Sup, East Dakota Water Development 526.53 August Apportionment, Wayne Ellingson 61.00 Trav, EMC Insurance Companies 3676.54 Pmt, Engelstad Electric Co. 64.07 Rep, Engelstad Electric Co. 750.00 Service, David Erickson 27.00 Trav, Farnams Genuine Parts 600.84 Parts/Sup, First District Assn Of Local Gov 3081.00 Pmt, Cole Fischer 51.48 Jury, Shirley Flemming 193.11 Refund, Linda Florey 20.00 Witn, Fly By Night 500.00 Moving Wall, Marc Forbush 13.70 Jury, 4-H Activities 52.00 Trav, Donald Fryslie, Landlord 425.00 Rent, FSH Communications 120.00 Util, G4s Justice Services Inc 27.12 Sup, G4s Justice Services Inc 85.88 Sup, GCR Tire Center 26.90 Rep, GCR Tire Center 89.40 Rep, GCR Tire Center 282.00 Parts, Genoa Healthcare/Watertown 140.33 Med, Robin Givens 19.62 Jury, Glass Products Inc. 7.85 Rep, Becky Goens 42.65 Trav, Grainger 236.40 Rep, Grant County Em 2594.50 Trav, Fees, Roylin Hall 10.74 Jury, Tyler Hall 11.48 Jury, Hamlin County Em 4987.99 Equip, Debra Hartle 161.90 Trav, Connie Hartley 47.36 Witn, Hillyard Floor Care Supply 670.00 Sup, Horn Law Office 467.40 Svc, Howard Vet Clinic 122.50 Prof Svc, Dennis Hoyles 400.00 Burial, Human Service Agency 450.00 Prof Svc, Human Service Agency 4500.00 Svc, Glacial Lakes Humane Society 75.00 Pmt, HyVee #1871 Accts Receivable 487.94 Sup, HyVee #1871 Accts Receivable 36.95 Sup, HyVee Pharmacy 467.41 Pris Meds, Interlakes Community Action 412.25 Pmt, Intoximeters 600.00 Sup, Al Janzen 77.00 Trav, Jefferson Partners LP 50.00 Trav, Johnson Controls, Inc. 3825.00 Pmt, Jurgens Printing 151.00 Sup, Tim Kacena 66.00 Trav, Randy Kadlec 50.74 Jury, Kaeser Blair Inc 200.42 Sup, Kahles Gun Shop 258.00 Sup, Michael Kane 78.00 Trav, Kennedy, Pier & Knoff LLP 135.20 Svc, Knology 561.53 Util, Knology 49.95 Util, Nelva Kooistra 15.00 Svc, Lake City Fire Equipment 191.25 Maint, Todd Landmark 75.60 Trav, Lar Jo's 1137.50 Sup, Jason Larsen 66.00 Trav, J.H. Larson Electrical Co. 119.08 Sup, LATI/Corp Ed 600.00 Trav, Lcm Pathologists Pc 5121.89 Svc, Lincoln Co Treasurer 85.40 Svc, Tavis Little 90.00 Trav, Jodi Loehrer 282.00 Trav, Lutheran Social Services 137.84 Svc, Macksteel Warehouse, Inc. 474.78 Parts/Sup, Mac's Inc. 109.07 Parts/Sup, Mac's Inc. 104.77 Sup, Mahowald's 14.66 Sup, Mahowald's 219.58 Sup, William Manger 78.00 Trav, Mark's Auto 75.00 Sup, Marshall County Em 1601.99 Trng, F.J. McLaughlin Company 29736.38 Rep, Menards 22.92 Parts, Menards 154.67 Sup, Cynthia Michlitsch 10.74 Jury, Midcontinent Communications 55.00 Util, Milbank Communications 16.64 Sup, Mivijenic Properties 425.00 Rent, Moe Oil Company 2737.55 Sup, Sheryl Mogard 42.30 Trav, Darin W Moke 78.00 Trav, Municipal Utilities 889.34 Util, Municipal Utilities 35.00 Util, Municipal Utilities 10703.93 Util, National Tactical Officers Asn 9275.00 Fees, Josh Nei, Landlord 350.00 Rent, Chad Nelson 75.95 Trav, Northwestern Energy 124.33 Util, Jeanie Ochsendorf 161.90 Trav, Office Peeps, Inc. 41.49 Sup, Office Peeps, Inc. 3170.10 Sup, Lynn Olson 49.41 Sup, Michael Olson 66.00 Trav, Shaun Olson 66.00 Trav, Ottertail Power Co. 22.37 Util, Overhead Door 164.28 Rep, Jim Pearson 53.40 Trav, Pennington County Jail 670.55 Trav, Adam Petersen 66.00 Trav, Pitney Bowes 210.00 Rent, PMB 0112 282.76 Util, PMB 0112 259.31 Util, Postmaster 105.00 Sup, Prairie Lakes Health Care Cent 891.70 Pris Care, Prairie Lakes Health Care Cent 1896.00 Sup, Prairie Lakes Health Care Cent 2675.00 Svc, Prairie Lakes Health Care Cent 482.00 Svc, Print 'Em Now 134.00 Sup, Professional Mailing & Market. 2686.01 Sup, Project Lifesaver International 84.00 Sup, Project Lifesaver Intl 28.00 Sup, Pro-Tec Roofing & Sheet Metal 120.00 Rep, Qwest 737.87 Util, Qwest 15.45 Util, Qwest 164.00 Util, Cathryn Rehfuss 30.00 Svc, Resource Data Services, Inc 570.00 Sup, Ron's Saw Shop 6.50 Rep, Ron's Saw Shop 93.65 Rep, Tim

Roose 14.00 Refund, Don Rowland 450.00 Svc, Runnings 284.24 Sup, Dawn Russell 171.00 Publ, Safe-N-Secure 22541.54 Equip, Sanford Clinic 1552.95 Svc, Terrance Satterlee 1500.00 Pmt, Warren Schlesinger 78.00 Trav, Valerie Schulz 15.18 Jury, SD Continuing Legal Education 500.00 Sup, SD Department Of Revenue 87.00 pmt, SD Department Of Revenue 52.00 Svc, SD Department Of Revenue 979.00 Svc, SD Department Of Revenue 39.00 Svc, S.D. Dept. Of Transportation 1680.22 Rep, SD State Treasurer 301369.36 Sept Remittance, SDACC 1178.00 Pmt, Heidi Selchert 233.00 Trav, Kathryn Selchert 52.96 Jury, Sheehan Mack Sales And Equip. 339.15 Parts, Shepherd Reporting LLC 25.00 Prof Svc, Wanda Shepherd 3.00 Refund, Sioux Valley Coop 39.30 Rep, Sioux Valley Coop 811.73 Sup, Sioux Valley Coop 7399.06 Sup, Sioux Valley Coop 996.21 Sup, Sioux Valley Coop 4763.88 Sup, South Shore Gazette 1007.35 Publ, Spears Law Office 4353.90 Prof Svc, Jessica Speck 20.00 Witn, Sprint 47.27 Util, Sprint 252.79 Util, Star Laundry 124.44 Sup, Star Laundry 31.73 Sup, Stewart Construction Inc 34547.10 Rep, Stimson Construction 98,531.38 rep, Streicher's 117.98 Sup, Sturdevant's Auto Parts 99.96 Rep, Sturdevant's Auto Parts 297.77 Parts, Deb Sundem 60.00 Trav, Sutton Law Office Pc 10819.32 Prof Svc, Synergy Graphics 150.00 Sup, Tammy Taecker, Landlord 240.00 Rent, Team Wendy, LLC 166.93 Sup, Technicolor Screen Printing 175.00 Sup, Jessica Tesch 50.74 Jury, Mary Tesch, Landlord 275.00 Rent, Thurman Law Office 179.86 Svc, Titan Machinery 29.51 Parts, Tool Time Rental 137.50 Rent, Tool Time Rental 139.50 Parts, Toshiba Financial Services 505.03 Rent, Jeffrey Tschakert 61.10 Jury, Us Foodservice Inc 9204.02 Sup, Lois Vanderfeen 10.74 Jury, Cindy Vanderleest 55.92 Jury, Verizon Wireless 19.43 Util, Vietnam Combat Veterans Ltd 2500.00 Moving Wall, Visa - C/O Great Western Bank 595.59 Sup, Visa - C/O Great Western Bank 52.40 Sup, Visa - C/O Great Western Bank 131.80 Sup, Visa - C/O Great Western Bank 774.90 Sup, Visa - C/O Great Western Bank 254.22 Sup, Leanne Vosberg 20.00 Witn, James W Walker 78.00 Trav, Wal-Mart Community 147.85 Sup, Watertown Public Opinion 1613.56 Publ, Jamison Weidenbach 12.22 Jury, Jerami West 78.00 Trav, Jillian White 10.74 Jury, Darren Wiekamp 34.80 Witn, Wight & Comes Funeral Chapel 2320.00 Svc, Andrew Williams 66.00 Trav, Wesley D Williams 31.08 Trav, Winge's Mufflers 13.16 Parts, Judy Wolff 55.18 Jury, WW Tire Service Inc 132.97 Sup, Xerox Corporation 124.11 Sup, Yankton Co Treasurer 311.25 Prof Svc, Yankton Co. Sheriff 25.00 Svc, Zep Sales & Service 299.50 Sup.

EMPLOYEE FLU SHOTS

Motion by Brinkman, second by Johnson, to authorize payment of flu shots for County employees with the Community Health Nurse Office when vaccine becomes available; all present voted aye; motion carried.

PERSONNEL

Motion by Larson, second by Marquardt, to authorize the Auditor to hire two part time employees, as needed, to assist with election duties and early/absentee voting; all present voted aye; motion carried. Motion by Larson, second by Johnson, to approve the following personnel changes and the hiring of a part time correctional officer; all present voted aye; motion carried: Scott Bohls, Correctional Officer promoted to Deputy Sheriff, step 1/$16.31 per hour, effective date October 15, 2010; submitted and approved by Sheriff Wishard. Russell Matthews, new hire Deputy Sheriff, step 2/$16.88 per hour, effective date September 15, 2010; submitted and approved by Sheriff Wishard. Trever Schimmel, part time Correctional Officer promoted to full time Correctional Officer, effective date October 15, 2010, step 2/$14.30 per hour with an increase to step 3/$14.51 per hour after employee reaches 2088 total hours of employment including previous hours worked; submitted and approved by Chief Correctional Officer Walder.

BUILDING STUDY

The Board held a discussion regarding a previous project which instructed Todd Architects to conduct a study of space needs of County offices and Judicial Systems space needs. Due to a commitment on another project Todd Architects has not been able to begin the County's study project. Motion by Larson,

second by Marquardt, to delay the study project until a new Commission board is seated after January 1, 2011; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 9:39 a.m., to discuss contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:01 a.m.; no action was taken.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, Sept. 28th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or Disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 28, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of September 14th, 2010**

4. **9:00 a.m., Public hearing 2011 Provisional Budget and action to adopt as 2011 Annual Budget**
   a. **Focus Watertown 2011 budget request**

5. **Action to approve Plat Resolutions**
   a. **Lots A1 & A2 in NE1/4 of Sec. 24-T117N-R52W by SDDOT**
   b. **Lot 3, Watertown Improvement Addn., in the SW1/4 of NE1/4 of Sec. 31-T118N-R52W by Watertown Municipal Utilities**

6. **Monthly reports**
   ~~a.~~ **Maintenance**
   b. **Highway**
   c. **Emergency Management**
   d. **Sheriff**

7. **Action to approve payroll claims**

8. **Action to approve Historic Preservation Grant claims**

9. **Action to approve operating cash transfers as budgeted** 632,545 ~~43,000~~ 41,707

~~10.~~ **Action to supplement the Abused/Neglected Child Defense budget**

11. **Discussion regarding correspondence from Mayor Williams and action to respond**

12. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

13. **Action to approve travel requests**
    a. **Emergency Management Director, Regional Emergency Management Meeting**
    b. **Emergency Management State Director, State Homeland Security Meeting**

~~14.~~ **Action to approve personnel changes**

~~15.~~ **Action to enter into executive session**

16. **Open**

17. **Old Business**

18. **New Business**

19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Oct. 5th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 28, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 28th 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of September 14th, 2010, as presented by the Auditor; all present voted aye; motion carried.

2011 ANNUAL BUDGET ADOPTED
The Board held a public hearing, as previously advertised, to offer public comment on the 2011 Provisional Budget. Craig Atkins, Focus Watertown, appeared before the Board to request a $25,000.00 budget appropriation for Focus Watertown from the 2011 Codington County Annual Budget. No other persons appeared to address the Board regarding the proposed budget. Motion by Larson, second by Brinkman, to approve the 2011 Provisional Budget as the 2011 Annual Budget with the following adjustments; all present voted aye; motion carried: Appropriate $25,000.00 for Focus Watertown; increase cash applied to $912,150.00; decrease current property tax to $6,447,310.00; increase other taxes to $97,874; and increase 5% (SDCL 7-21-18) to $436,871.

RESOLUTION 2010-20

Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all its institutions and agencies for calendar year January 1, 2011 and ending December 31, 2011, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 28th day of September, 2010. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2011 through December 31, 2011.

The above and foregoing resolution was moved for adoption by Commissioner Larson, second by Commissioner Brinkman and upon vote of the Board, all present voted aye; motion carried.
Board of County Commissioners of Codington County, South Dakota.

John W. "Jack" Thomas
Chairman

Lavern Marquardt

Carol Johnson

Elmer P. Brinkman

Ken Larson

ATTEST:

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes $6,447,310.00, $3.660 $'s/1,000.00, total taxes levied by Codington County. As of September 28th, 2010, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

SD DOT PLAT
Zoning Officer, Luke Muller, presented and reviewed a Plat of Lots A1 & A2 in the NE1/4 of Sec. 24-T117N-R53W by SD DOT. Motion by Brinkman, second by Johnson, to approve Resolution 2010-21, a Plat of Lots A1 & A2; all present voted aye; motion carried.

WATER IMPROVEMENT ADDITION PLAT
Zoning Officer, Luke Muller, presented and reviewed the Water Improvement Addition Plat. Motion by Brinkman, second by Larson, to approve Resolution 2010-22, a Plat of Lot 3, the Water Improvement Addition; all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported on the following items: several County roads are once again under water after recent heavy rains in the last ten days; signs are in place for the new speed limit near the Waverly School; a recommendation by the City of Watertown Safety Committee to set a speed limit of 30 mph on Golf Course Road; a first reading set for October 5th to amend Ordinance 8-96 with regards to County Road #15 in the area of Golf Course Road; and completed striping projects. The Highway Dept. continues with flood repair and mowing along County roads. **Emergency Management Director, Jim Sutton,** reported he will attend a regional Emergency Management Meeting and a State Homeland Security Meeting in the next week. The 2010 Homeland Security grant work continues with scheduled submission to the State at the end of this week. Mr. Sutton briefly discussed which officials should attend ICS 300 classes. **Sheriff, Toby Wishard,** introduced Russell Matthews and Scott Bohls to the Board. Mr. Matthews began employment as a Codington County Deputy Sheriff on September 15th and Mr. Bohls will begin employment as a Deputy Sheriff on October 15th. Sheriff Wishard submitted the following statistics for the month ending August 2010: 60.87 average daily inmate population; 203 bookings; 8,572.50 collected in work release; 12,375.00 collected in out of county prisoner contracts; 2,578 collected in fees for the 24/7 program, with 47 individuals testing twice daily and 24 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 322 sets of civil papers served; 322 calls for service; 8 accidents investigated; 73 arrest warrants; and 11 transports, for a total 2,744 miles traveled. Sheriff Wishard is waiting on delivery of a patrol vehicle for his office which was previously approved for purchase by the Board.

LOSS CONTROL/SAFETY ACHIEVEMENT AWARDS

The following awards were recently received by the County: Codington County Highway Dept. and Highway Supt., Rick Small, as the recipient of a Safety and Loss Control Recognition Award. The Highway Department has previously been the recipient of 8 "Bronze" and 4 "Gold" awards for safety and loss control and at this time has received a "Gold" award for a fifth consecutive year which has resulted once again in a "Platinum Level" award for the Highway Dept. Maintenance Supervisor, Milo Ford, as the recipient of a Safety and Loss Control Recognition Award. This is the fifth "Gold" award received by the Maintenance Dept which has once again qualified the Maintenance Dept. for a "Platinum Level" award. These awards are sponsored by the SDML Workers Compensation Fund, SDPAA, and Safety Benefits, Inc., and are awarded based on steps taken by the Departments to improve work safety for their employees and customers.

PAYROLL CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following September salary claims; all present voted aye; motion carried: Commissioners: 9,341.55 total salaries. Auditor: 12,874.17 total salaries. Co. Treasurer: 25,200.22 total salaries; Mary Halsey 921.83 new hire ½ month salary. States Attorney: 23,240.24 total salaries; Ruth Swenson 833.08 part time. Gov. Buildings: 14,834.54 total salaries; Cindy Dargatz 725.08 part time. Dir. Equalization: 34,906.00 total salaries; Debra Melville 988.15 part time temp. Reg. of Deeds: 16,541.03 total salaries. Veterans Service: 7,903.72 salaries. Sheriff: 50,122.27 total salaries; Jack Weber 631.50 part time; Chuck Carbonneau 140.08 part time; Dave Curtis 145.11 part time; Janelle Nygaard 1142.52 part time; Keith Olson 123.94 part time; Russell Matthews 1571.62 new hire ½ month salary & uniform allowance. Co. Jail: 67,377.49 total salaries; Jannelle Olson 98.87 part time; Donna Weber 353.78 part time; Trevor Schimmel 1948.05 part time; Matthew Blackwelder 641.36 part time; Sharon Carbonneau 111.41 part time. Care of the Poor: 3,771.00 total salaries; Julie Radach 153.60 part time. Co. Nurse: 3,603.15 total salaries. Co. Park: 7,271.23 total salaries; Donnie Olson 1621.70 part time seasonal; Tom Sauer 1805.10 part time seasonal; Gail Wahl 241.81 part time seasonal; Paul German 262.58 part time security Memorial Park; Lee Trumm 1931.23 Memorial Park Caretaker. Ag. Bldg.: 7,541.12 total salaries. Co. Extension: 8,694.14 total salaries; Elizabeth Waag 828.05 part time; Deb Sundem 16.62 meals; Jodi Loehrer 33.25 meals. Weed Control: 5,511.69 total salaries; Bill Hoff 531.71 part time; John Engels 503.42 part time. Planning Board: 303.31 total salaries. Road & Bridge: 73,662.06 total salaries. Emergency Management: 9,098.60 total salaries. Crime Victim: 5,016.52 total salaries. W.I.C.: 3,586.21 total salaries. Total: 390,400.26. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,436.63 retire.; S.D. Retirement 387.57 spouse option; S.D. Supplemental Retire. 2,865.00 suppl. retire.; Dakotacare 69,763.12 ins.; Standard Insurance Company 518.45 life ins.; Delta Dental 4876.94 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,682.87 ins.; U.M.B. Bank 2,152.00 suppl. retire.; AFLAC 402.31 ins.; Watertown United Way 159.67 employee contributions; Office of Child Support 708.00 employee payments; Sioux Valley Credit Union 8,973.94 employee payments; Cod.Co.Treasurer 30,950.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union 120 432.00 employee union dues; Reliabank Dakota 22,437.85 federal withholding; Reliabank Dakota 41,892.14 social security; Breit Law Office 285.36 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit 149.40 garnishment.

CLAIM APPROVED

Motion by Larson, second by Johnson to approve for payment the following claim; all present voted aye; motion carried: Codington County Historical Society $ 3,947.48 reimbursement for expenditures covered under Grant SD-09-022.

OPERATING CASH TRANSFERS

Motion by Larson, second by Brinkman, to approve the following operating cash transfers as previously budgeted; all present voted aye; motion carried:

Debit:	General Fund cash $674,252.00
Credit:	Road & Bridge cash $632,545.00
Credit:	Emergency Management cash $41,707.00

FLOOD CONTROL CORRESPONDENCE

The Board noted correspondence received from Mayor Gary Williams regarding responsibility for maintaining roadways used as dams. Chairman Thomas also provided the Board with copies of correspondence he received from Vicky Maag, President of the Lake Pelican Water Project District, regarding maintenance responsibility for roadways affected by water quality projects contributing to flood control for Watertown and vicinity. After discussion it was the consensus of the Board that the County is not in a position to accept the additional maintenance responsibility associated with using roadways as dams in Codington County. Chairman Thomas will notify Mayor Williams of the Board's decision. Highway Supt., Rick Small, provided comment for this discussion.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Larson, to approve an automatic budget supplement in the amount of $45,612.32 to the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Larson, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, Regional Emergency Management meeting in Aberdeen. Emergency Management Director, State Homeland Security Meeting in Pierre.

PETITION TO VACATE A PLAT

Motion by Marquardt, second by Larson, to authorize the Auditor to advertise a public hearing on a petition to vacate a plat; all present voted aye; motion carried.

NACO PRESCRIPTION DRUG PROGRAM

Chairman Thomas reported 225 persons utilized the NACo Prescription Drug Discount Card Program in Codington County during the month of August with a realized savings of $4,749.70. To date the program has saved users a total of $80,485.07 in Codington County and $320.4 million saved nationwide.

CONSERVATION DISTRICT BANQUET

The Board received an invitation, from the Codington Conservation District, to the 16th Annual Legislative Banquet, scheduled for October 18th at 7:00 p.m. at the Galley in Webster. This banquet is sponsored by 12 Northeast South Dakota Conservation Districts. The Board noted three or more members of this Board may be present at the banquet.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Marquardt, second by Brinkman, to adjourn at 10:14 a.m., until 9:00 a.m., Tuesday, October 5th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

September 28, 2010

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Published once at the total approximate cost of $_____.

September 28, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 5, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of September 28th, 2010**

4. **9:00 a.m., 1st reading to amend Ordinance #8-96 with regards to County Highway #15 south of Golf Course Road**

5. **Action to authorize the Chairman to sign a Force Account Agreement for the 2010 Spring flood even (rip rap project)**

6. **Discussion with Waverly Township officials and possible action regarding the replacement of a culvert in Waverly Township** postponed

7. **Action on a zoning enforcement issue relating to removal of a structure at Lot 5 of Kahnke Subdivision**

8. **Action on a zoning enforcement issue regarding terms of letter of assurance for Variance #2008-44 granted to Courtney Livingston**

9. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Welfare**
   e. **Weed**

10. **Discussion with Sheriff Wishard regarding a COPS Grant award**

11. **Action to approve a claim for payment**

12. **Action to declare a computer in the States Attorney's office surplus to be destroyed**

13. **Note October 11th Monday Holiday closure**

14. **Note Commissioners attendance at the 2010 Farm-Business Appreciation Banquet**

15. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

16. **Action to approve travel requests**
   a. **Greg Benthin, Asst. Highway Supt., Safety & Loss Control Conference**
   b. **Rick Small, Highway Supt., Region Local Road Conference**

17. **Action to approve personnel changes**

18. **Action to enter into executive session**

19. **Open** EMG. MGMT. Letter of Agreement

20. **Old Business**

21. **New Business**

22. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Oct. 12th, 2010**

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October 5, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 5th 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of September 28th, 2010, as presented by the Auditor; all present voted aye; motion carried.

FIRST READING TO AMEND ORDINANCE #8-96, COUNTY ROAD #15 SPEED LIMIT
The Board held a first reading to amend Ordinance #8-96 which would lower the speed limit on County Road #15 as follows: Beginning approximately 1.3 miles north of US Highway 212 and proceeding North approximately 350 feet to a point approximately 650 feet South of Golf Course Road, shall have a posted speed limit of 30 miles per hour. The 2nd reading, public hearing, and action to adopt the ordinance amendment has been scheduled for Tuesday, October 12th, 2010.

FORCE ACCOUNT AGREEMENT
Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign a Force Account Agreement by and between the South Dakota Dept. of Transportation and Codington County in the amount of $176,014.00 for an emergency road repair project ER 6371(07) on County Highway 21-2; all present voted aye; motion carried.

PLANNING AND ZONING ENFORCEMENT MATTERS
Zoning Officer, Luke Muller, met with the Board to discuss two enforcement matters which the Planning and Zoning Board has been working on. The first enforcement matter involves property known as Lot 5 of the Kahnke Addition located in Lake Township and owned by several Arthur family members. Chairman Thomas advised the Board that he has been contacted by the property owner and the structure in question will be removed by a construction company as their schedule permits. The property owner requested additional time for the construction company to finish up a prior project before removing the structure in question. Commissioner Brinkman suggested that the Zoning Officer monitor this matter and report to the Auditor next week with a progress report. The second enforcement matter involves property located in Pelican Township owned by Courtney Livingston. The Zoning Officer presented the Board with a timeline of enforcement proceedings initiated by the Planning and Zoning Board. Mrs. Livingston was present to request an extension of the deadline to clean up the property due to a serious injury recently incurred by Mr. Livingston. Dale Strege, adjoining property owner, was also present and agreed to an extension of the deadline. Motion by Brinkman, second by Marquardt, to extend the deadline for the cleanup of Mr. Livingston's property to July 1, 2011 and to ask the Zoning Officer to follow up with this matter in late June 2011 and report back to this Board at that time; all present voted aye; motion carried.

AGRONOMIST
Extension Educator, Deb Sundem, introduced new Codington County Educator Agronomist, Paul Johnson, to the Board. Mr. Johnson comes to Codington County with 20 years experience with SDSU and most recently with Moody County.

MONTHLY REPORTS

Extension Educator, Deb Sundem, reported on the following activities: Youth Ag. Day underway at this time; Extension Service annual conference scheduled for the end of October, 4-H Recognition event on November 7th; and preparations for Medicare Part D beginning November 15th. **Extension Educator, Paul Johnson;** will begin meeting with area farmers during the harvest season. **Community Health Nurse, Karla Moes,** presented the Board with a written monthly report covering the following items: meetings scheduled; school screenings; office fees collected; and office visits. The Nurses office will be busy with vaccinations and vaccination clinics for the next two months. **Veterans Service Officer, Al Janzen,** reported 15 trips with 42 riders in the month of September. Mr. Janzen noted the Moving Wall exhibit and "25th" rededication of the Vietnam Veterans Memorial were successful despite weather conditions. Mr. Janzen will participate in the *Homeless Veterans Stand Down* scheduled for October 7th at the Watertown Salvation Army. **Welfare Director, Sarah Petersen,** submitted the following statistics for the time period September 10th thru October 5th, 2010: 18 applications; with 6 approved for County assistance; 7 denials; 3 pending or referred; 1 other resource utilized; 1 guarantee; and 4 new clients approved. Total Assistance: $1,711.12 for 1 grave opening, 3 rent, 2 utilities, and 1 pharmacy. No active medical cases and 1 medical application pending decision. Total Credits: $5,381.57 with 4 compromises or full releases. Ms. Petersen informed the Board she was recently elected as the Secretary for the South Dakota County Welfare Association. The Welfare Director advised the Board that she will have a booth at the upcoming *Veterans Stand Down,* scheduled for Thursday, October 7th, from 10:00 am to 12:00 pm, at the Watertown Salvation Army. Ms. Peterson noted she is involved in gathering homeless numbers in Codington County. **Weed Supervisor, Doug Cook,** reported little spraying progress due to weather conditions. The Weed Dept. has performed more spot spraying this year than in recent years. Mr. Cook is working on sending out invoices to landowners where spraying has been performed.

CELL PHONES

Commissioner Johnson noted a cell phone was provided for the previous Agronomist and Mr. Johnson has requested a cell for his use on the job. The Board had no objection to this request. Discussion was also held regarding providing cell phones for Extension Educators, Deb Sundem and Jodi Loehrer. Chairman Thomas requested that Mr. Johnson research cell phone plans that could possibly include all the Extension Educators and report back to the Board.

COPS GRANT AWARD

Sheriff Wishard met with the Board to discuss a COPS Grant recently awarded to his office. This grant was originally applied for 2009 and was rolled over to 2010 in the amount of $185,870.00. This grant would allow the hiring of an additional officer for the Sheriff's Office. Sheriff Wishard reviewed the requirements of the grant and the benefits to his office if the grant is accepted. The Board will take action at their October 12th on this grant award.

CLAIM APPROVED

Motion by Brinkman, second by Marquardt to approve for payment the following claim; all present voted aye; motion carried: South Dakota D.C.I. $43.25 employee background check.

SURPLUS EQUIPMENT

Motion by Brinkman, second by Johnson, to declare the following equipment, from the States Attorney's Office, surplus to be destroyed; all present voted aye; motion carried: GEN01256, an HP Business DC5800 computer, s/n USW433OH3Q.

HOLIDAY NOTED

The Board noted the Courthouse and all County offices will be closed on Monday, October 11th, 2010, in observance of Native American Day.

FARM-BUSINESS APPRECIATION BANQUET

The Board noted and advised members of the press, present for this meeting, that three or more members of this Board may be present at the 2010 Farm-Business Appreciation Banquet scheduled for 6:30 p.m., Thursday, November 18th, 2010, at the Codington County Extension Center complex.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Brinkman, to approve the following automatic budget supplements, with grant reimbursement funds; all present voted aye; motion carried: $3,947.48 to the General Fund Revenue budget and Historic Preservation Budget; $823.41 to the Emergency Management Expenditure Budget; and $1,601.99 to the Emergency Management Revenue and Expenditure Budgets.

TRAVEL REQUESTS

Motion by Marquardt, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Highway Supt., Rick Small, Region Local Road Conference in Rapid City. Asst. Highway Supt., Greg Benthin, Safety and Loss Control Conference in Pierre.

EMERGENCY MANAGEMENT PDM PLAN

Emergency Management Director, Jim Sutton, met with the Board to review a letter of agreement between First District Association of Local Governments and Codington County for the performance of work activities as described in "First District Association of Local Governments Proposed Scope of Work for Codington County Emergency Management Pre-Disaster Mitigation (PDM) Plan." This letter of agreement will be acted upon at the Board's meeting on October 12th, 2010.

LOSS CONTROL SAVINGS

Commissioner Brinkman noted correspondence from Doug Kirkus, Loss Control Administrator for the South Dakota Public Assurance Alliance and SDML Workers' Compensation Fund. Mr. Kirkus indicated a savings to the County in the amount of $19,807.00 for the time period October 2007 through September 2010 for the County's participation in the Safety and Loss Control program administered through the SDPAA.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session at 10:20 a.m., to discuss personnel and union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:49 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

COMMISSIONER EXCUSED

Commissioner Larson was excused at 10:49 a.m.

DRAINAGE

Codington County property owners, Dennis & Carol Eck, visited with the Board regarding their concerns with the drainage systems in Codington County and their concerns with Townships who do not levy adequate taxes to maintain Township roads. The Board advised the Eck's that an official complaint must be filed before the Board can address any concerns the Eck's may have regarding drainage in the County.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn at 10:57 a.m., until 9:00 a.m., Tuesday, October 12th, 2010; all present voted aye; motion carried.

ATTEST:

October 5, 2010

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or Disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

October 5, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 12, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of October 5th, 2010**

4. **9:00 a.m., Public Hearing and action to vacate the Ross Wensing Addition Plat**

5. **2nd Reading, public hearing and action to adopt Ordinance #8-96 as amended**

6. **9:30 a.m., Public Hearing and action to approve a Malt Beverage License application for W.J. Schmitt Enterprise, Inc., d.b.a. Southfork Lounge**

7. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**

8. **Action to approve the Auditor's account with the Treasurer for the month ending September 30th and note General Fund surplus cash as of September 30th.**

9. **Action to approve claims for payment**

10. **Action to authorize the Chairman to sign a letter of agreement regarding the preparation of a Pre Disaster Mitigation Plan**

11. **Action to accept a COPS Grant award**

12. **Action to authorize the Sheriff to hire a Deputy Sheriff utilizing COPS grant funds**

13. **Discussion with the Veterans Service Officer and action to approve the use of a volunteer in the Veterans Service Office**

14. **Discussion with Waverly Township officials and possible action regarding the replacement of a culvert in Waverly Township**

15. **Action to change the Board's November 2nd meeting date**

16. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

17. **Action to approve travel requests**
   a. **Maintenance Supervisor, Safety & Loss Control Training Conference in Pierre**
   b. **Welfare Director, Seminar Training on Emotional Manipulation in Sioux Falls**

18. **Action to approve personnel changes**
   a. **Barbara Martenson, Director of Equalization Clerk, anniversary step increase**
   b. **Debra Melville, Auditor Accounts Payable Clerk, new hire**

19. **Action to enter into executive session**

20. **Open**

21. **Old Business**

22. **New Business**

23. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Oct. 19th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 12, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 12th 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Brinkman and Larson; absent: Johnson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of October 5th, 2010, as presented by the Auditor; all present voted aye; motion carried.

RESOLUTION 2010-23 AND ORDER TO VACATE ROSS WENSING PLAT
The Board held a public hearing and took action to vacate the Ross Wensing Addition Plat. Zoning Officer, Luke Muller, reviewed the circumstances which led to the request for the vacation of this plat. Mr. Muller noted the Planning and Zoning Board has taken action to vacate this plat.

RESOLUTION 2010-23
RESOLUTION AND ORDER

WHEREAS, a Petition was filed with the Board of County Commissioners of Codington County by David J. Wensing and Jodi L. Wensing requesting that the Board vacate the plat of the Ross Wensing Addition in the County of Codington, South Dakota (located in the NW1/4 of Sec. 6-T118N-R53W of the 5th P.M., Codington County, South Dakota).

WHEREAS, The Board of County Commissioners did conduct a public hearing at 9:00 a.m., October 12th, 2010; on such Petition, and it appearing that due and legal notice of the hearing has been given as required by law, and

WHEREAS, the Board of County Commissioners has determined that the granting of the Petition will not abridge or destroy any of the rights and privileges of other proprietors of such plat and will not authorize the closing or obstruction of any public highway laid out according to law, and that all property taxes on such plat have been paid,

NOW, THEREFORE BE IT RESOLVED AND ORDERED, that the plat hereinbefore described be and hereby is vacated.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Marquardt, whereupon the Chairman of the Board of County Commissioners of Codington County, South Dakota, declared the same to be duly passed and adopted.

Dated this 12th day of October, 2010.

John W. "Jack" Thomas
Chairman

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2010-23, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 12th day of October, 2010

Cindy Brugman
County Auditor, Codington County, South Dakota

SECOND READING/PUBLIC HEARING TO AMEND ORDINANCE #8-96

The Board held a second reading and public hearing to amend Ordinance #8-96 which would lower the speed limit on County Road #15 as follows: Beginning approximately 1.3 miles north of US Highway 212 and proceeding North approximately 350 feet to a point approximately 650 feet South of Golf Course Road, shall have a posted speed limit of 30 miles per hour. Motion by Brinkman, second by Marquardt, to approve the amendment to Ordinance #8-96 as it pertains to the aforementioned section of County Road #15. Chairman Thomas asked for public comment and none was given. Upon vote of the Board; all present voted aye; motion carried.

WAVERLY TOWNSHIP CULVERT

Highway Supt., Rick Small, met with the Board to pass along information received from Waverly Township Officers regarding the need to replace a culvert in Waverly Township. Waverly Township is requesting assistance from the County for the replacement of a 66" concrete pipe on one of their Township roads. FEMA will pay for a portion of this project. The Township did not provide a dollar amount of their request for assistance from the County. Motion by Larson, second by Marquardt, to table action to assist Waverly Township until the Township can provide the Board with cost estimates for the project; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the Auditor's office is busy with absentee voting and tax levy preparation. The Auditor's office staff recently attended a Customer Service Workshop sponsored by the SDPPA and SDML Workers' Compensation Fund. **Director of Equalization, Shawna Constant,** reported the website, which provides real estate information on Codington County property from a personal computer, is up and running. The Director of Equalization noted all appraisers in her office will be certified after the completion of testing by the last hired appraiser. The Equalization Office has a November 1st deadline for Wetland and Tax Exempt applications and sales data; the reappraisal project for 2010 is near completion; and work will then begin on building permits. **Treasurer, Carol Maloney,** reported her office is busy with the second half property tax collection season. The Treasurer has notified local press of the property tax deadline. **Register of Deeds, Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending September 30th, 2010. Collections totaled $26,909.00, with $1,140.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections are up approximately $5,000.00 from the two previous years.

WEBSITE ACCESS FEE SCHEDULE

Motion by Brinkman, second by Larson, to adopt the following fee schedule for access to the Director of Equalization's website for real estate information; all present voted aye; motion carried.

Number of Users	Quarterly Fee	Annual Fee	Setup Fee
1 to 5	$75	$300	$25
6 to 10	$120	$480	$25
11 or more	$180	$720	$25

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2010, all present voted aye; motion carried.

Cash on hand	$	6,570.68
Checks in Treasurer possess		
less than 3 days	$	65,930.87
Cash Items	$	400.00
TOTAL CASH ASSETS ON HAND	$	72,901.55
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	$	3,298.48
Reliabank Dakota	$	3,019,390.81
INVESTMENTS		
SD Public Funds Investment	$	6,963.59
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,800,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,000,000.00
Home Federal Bank	$	1,400,000.00
Plains Commerce Bank	$	600,000.00
Wells Fargo	$	600,000.00
TOTAL CASH ASSETS	$	8,702,554.43
General Ledger Cash Balance by Funds:		
General	$	4,385,222.47
General restricted cash	$	500,000.00
Sp. Revenue	$	3,059,170.66
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,997.55
Trust & Agency	$	743,751.90
(schools 305,073.88, townships 31,608.46; city/towns 58,823.25)		
TOTAL GENERAL LEDGER CASH	$	8,702,554.43

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund Surplus Analysis, at 19%, as of September 30, 2010.

CLAIMS APPROVED

Motion by Larson, second by Brinkman, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 192.59 Sup, Active Heating 4845.65 Rep, Alltel 95.33 Util, Alltel 78.10 Util, Alltel 60.34 Util, Alltel 65.55 Util, Alltel 68.10 Util, Dylan Altfillisch 20.00 Witn, American Legion State Headqtrs 66.00 Sup, American Legion 33.00 Sup, Harold Anderson 13.70 Jury, Bob Barker Co. 1218.57 Sup, Kyle Barlow 13.70 Jury, James Barnes 20.00 Witn, James Barnes 20.00 Witn, Christopher Bauer 10.74 Jury, Bauer Law Office Pc 418.20 Svc, Barbara Bergh 28.50 Jury, Ashli Bertsch 50.74 Jury, Best Business Products 259.99 Pmt, Best Western Of Huron 186.00 Trav, Sharolyn Beutow 52.96 Jury, Heidi Bierscheid 51.48 Jury, Boys & Girls Club 1000.00 Pmt, Heidi Brandriet 121.00 Trav, Brian's Glass & Door, Inc. 1330.00 Rep, Brian's Glass & Door, Inc. 31.00 Rep, Elmer Brinkman 153.30 Trav, Ann Brown 50.74 Jury, Brown Clinic - Main 222.00 Vac, Brown Clinic Pharmacy 157.16 Meds, Cindy Brugman 33.00 Trav, Deven Burgher 20.00 Witn, Burns Law Office 3517.60 Svc, Butler Machinery 159.97 Rep/Sup, Carquest Auto Parts 231.74 Rep/Sup, Cashway Lumber Inc. 71.89 Sup, Cass-Clay Creamery 942.00 Sup, Codington Clark Electric 30.00 Util, Codington Clark Equipment 76.24 Rep, Codington Co. Historical Soc. 4500.00 Pmt, Codington County Sheriff 140.37 Sup, Codington County Treasurer 1.00 Post, Cole Papers, Inc. 2173.57 Sup, Connecting Point Computer Cent 3764.58

Rep/Sup, Shawna Constant 121.00 Trav, The Coteau Shopper 93.50 Publ, County Fair Foods 163.56 Sup, Creative Rewards 12.00 Sup, Credit Bureau Of Watertown Inc 2371.00 Pmts, Culligan Water Conditioning 112.00 Sup, Michael Dahl 12.96 Jury, Dakota Outdoors 227.66 Rep, Ashley Davis 96.22 Witn, Douglas Davis 50.74 Jury, David Deville 20.00 Witn, Katie Dewall 20.00 Witn, Diamond Vogel Paints 100.89 Sup, Donna Dolen 68.50 Jury, Sara Lee Bakery Group/ 624.64 Sup, East Dakota Water Development 1449.12 Sep Apportionment, East Point LLC 365.00 Rent, Election Systems & Software 6042.76 Sup, EMC Insurance Companies 3678.28 Pmt, Engelstad Electric Co. 40.00 Sup, Farnams Genuine Parts 3.28 Parts, Farnams Genuine Parts 410.89 Rep/Sup, First District Assn Of LCL Gov 3019.50 Svc, First District Assn Of LCL Gov 1500.00 Cont, First District Assn Of LCL Gov 31986.70 Cont, First District Assn Of LCL Gov 2747.50 Cont, Cole Fischer 51.48 Jury, Focus Watertown 25000.00 Pmt, Lyle Freese 20.00 Witn, FCH Communications 120.00 Util, Genoa Healthcare/Watertown 465.64 Meds, Genoa Pharmacy 8.00 Presc, Elizabeth Goff 20.00 Witn, Sam Goff 45.90 Witn, Grainger 173.52 Sup, Green, Roby, Oviatt, 106.60 Fees, H & B Truck Shop 397.70 Repr, Hamlin County Emergency Mgmt 1959.00 Grant, Jeffrey Hansen 11.48 Jury, Jason Hanson 52.22 Jury, Hillyard Floor Care Supply 1255.37 Sup, Holiday Inn Express & Suites 840.00 Trav, Ashley Homan 73.43 Witn, Home Town Building Center 115.48 Moving Wall, Brian Hosmer 121.00 Trav, David M Hosmer Law Office Pc 151.99 Svc, Human Service Agency 14452.00 Pmts, Human Service Agency 1500.00 Eval, Glacial Lakes Humane Society 250.00 Pmt, HyVee #1871 Accts Receivable 38.23 Sup, HyVee Floral Shop 25.00 Sup, HyVee Pharmacy 608.44 Meds, Interlakes Community Action 412.25 Pmt, Al Janzen 54.00 Sup, Shelly Jones 70.72 Jury, Jurgens Printing 519.00 Sup, Randy Kadlec 50.74 Jury, Christopher Kannas 50.74 Jury, Marty Karnopp 342.00 Trav, Allison "Al" Keeler 20.00 Witn, Kingsbury County Emg Mgmt 5935.80 Grant, Knology 144.95 Util, Knology 70.00 Util, Knology 353.52 Util, Knology 49.95 Util, Maria Krause 52.22 Jury, Michael Lappegard 17.00 Refund, Lawson Products 215.39 Sup, Lcm Pathologists Pc 874.50 Svc, Goldie Leininger 50.74 Jury, Lewis & Clark Bhs 284.00 Svc, Erica Lewno 11.48 Jury, Lincoln Co Treasurer 454.00 Svc, Lindner Music 146.00 Sup, Jodi Loehrer 91.00 Trav, M & T Fire And Safety 87.00 Sup, Mac's Inc. 27.49 Rep/Sup, Mahowald's 15.92 Sup, Mahowald's 97.75 Sup, Carol Maloney 12.48 Sup, Mark's Auto 148.34 Rep, Mary Marquardt 10.74 Jury, Marsh-Seabury & Smith 320.00 Ins, F.J. McLaughlin Company 20718.81 Paving, McLeod's Printing & Office Sup 372.04 Sup, Menards 5.58 Sup, Menards 273.80 Sup, Metro Fire 7984.00 Grant, Midcontinent Communications 55.00 Util, Milbank Communications 90.00 Rep, Milbank Communications 1572.96 Grant, Karen Miller 51.48 Jury, Joy Miller Sabinash 10.00 Jury, Moe Oil Company 1148.20 Sup, Municipal Utilities 10736.31 Util, Municipal Utilities 449.66 Util, Chad Nelson 64.50 Trav, Brian Norberg 11.48 Jury, Northwestern Energy 145.00 Util, Office Peeps, Inc. 9.96 Sup, Office Peeps, Inc. 1636.67 Sup, Ottertail Power Co. 25.51 Util, Michelle Pederson 121.00 Trav, Pennington County Jail 211.65 Trav, Ella Perkins 10.74 Jury, Keaton Perman 50.74 Jury, Sarah Petersen 33.00 Trav, PMB 0112 19.00 Util, Prairie Lakes Health Care Cent 1659.00 Svc, Prairie Lakes Health Care Cent 775.73 Svc, Print 'Em Now 143.00 Sup, Print 'Em Now 40.00 Sup, Pro-Build 21.86 Parts, Pro-Tech Roofing & Sheet Metal 62.00 Rep, Professional Mailing & Market. 2804.14 Mail, Qwest 738.69 Svc, Qwest 15.45 Svc, Best Western Ramkota Inn 1932.00 Trav, Peggy Raml 88.50 Sup, Rawdon Radiator 112.50 Repair, Redlin Art Center 1316.00 Moving Wall, Redlinger Bros. 99.95 Rep, Sandra Risseeuw 50.74 Jury, Tyrone Ronke 18.00 Refund, Victor Routh 10.74 Jury, Royal Flush Sanitation 140.00 Rent, Runnings 18.97 Parts, Safety Benefits Inc 60.00 Trav, Sanford Wtn Occupational Med 134.00 Svc, Terrance Satterlee 1500.00 Pmt, Jacob Schaller 12.22 Jury, SD Department Of Revenue 1185.00 Svc, SD State Treasurer 297772.34 October Remittance, SDN Communications 10068.00 Grant, SDSU CES 270.00 Trav, Ginger Selchert 10.74 Jury, Heidi Selchert 121.00 Trav, Wade Severson 11.48 Jury, Shepherd Reporting LLC 25.00 Svc, Sherwin Williams 62.58 Sup, Sioux Valley Coop 14040.00 Sup, Sioux Valley Coop 212.58 Sup, South Shore Gazette 699.09 Publ, Town Of South Shore 36.00 Util, Spears Law Office 4353.90 Pmt, Sprint 262.51 Util, Sprint 47.27 Util, Star Laundry 82.96 Sup, Star Laundry 43.93 Sup, Roger Stark 12.22 Jury, Dustin Starzl 96.96 Witn, Daisha Steinberg 72.47 Witn, Steve's World 37.34 Sup, Crystal Stoner 20.00 Witn, Streicher's 73.99 Sup, Streicher's 784.84 Equip, Sturdevant's Auto Parts 61.57 Rep, Deb Sundem 443.88 Trav, Super 8 Pierre 186.00 Conf, James Sutton 93.00 Trav, Sutton Law Office Pc 11090.69 Svc, Alyssa Swearingen 50.74

Jury, Craig Tempel 45.00 Refund, Jessica Tesch 50.74 Jury, Mary Tesch, Landlord 275.00 Rent, Caitlin Thyne 139.14 Witn, Michael Tomlinson 13.70 Jury, Tool Time Rental 45.00 Rep, Toshiba Financial Services 509.24 Rent, Us Foodservice Inc 8361.13 Sup, Van Diest Supply Company 5273.10 Sup, Cindy Vanderleest 55.92 Jury, Verizon Wireless 53.09 Util, Visa - C/O Great Western Bank 221.09 Pmt, Visa - C/O Great Western Bank 823.41 Sup, Visa - C/O Great Western Bank 414.41 Sup, Visa - C/O Great Western Bank 55.10 Sup, Visa - C/O Great Western Bank 110.60 Pub, Visa - C/O Great Western Bank 9.95 Sup, Visa - C/O Great Western Bank 38.50 Rep, Wal-Mart Community 9.74 Sup, Wal-Mart Community 272.10 Sup, Doug Walsh, Landlord 350.00 Rent, Watertown Flowers 100.00 Moving Wall, Watertown Public Opinion 1464.77 Publ, Watertown Public Opinion 60.98 Pub, Watertown Resource Center 4434.87 Pmt, Westside Animal Clinic Pc 293.53 Svc, Judy Wolff 55.18 Jury, WW Tire Service Inc 59.50 Rep, WW Tire Service Inc 65.00 Rep, Xerox Corporation 139.72 Sup, Yankton Co Treasurer 415.00 Svc, Yankton Co. Sheriff 50.00 Svc

MALT BEVERAGE LICENSE APPLICATION

The Board held a public hearing, as previously advertised, to renew a County issued Malt Beverage license, for W.J. Schmitt Enterprise, Inc., DBA Southfork Lounge. Motion by Brinkman, second by Marquardt to approve the renewal of the aforementioned license application. Chairman Thomas asked for comments from any persons present regarding the renewal of this license, no comments were offered. Upon vote of the Board; all present voted aye; motion carried.

EMERGENCY MANAGEMENT PDM PLAN

Emergency Management Director, Jim Sutton and First District Association of Local Governments Executive Director, Todd Kays, met with the Board to review the details of a letter of agreement between First District Association of Local Governments and Codington County for the performance of work activities as described in "First District Association of Local Governments Proposed Scope of Work for Codington County Emergency Management Pre-Disaster Mitigation (PDM) Plan." Motion by Brinkman, second by Larson, to authorize the Chairman to sign the aforementioned letter of agreement; all present voted aye; motion carried.

VETERANS SERVICE VOLUNTEER

Motion by Marquardt, second by Brinkman, to allow a volunteer to work in the Veterans Service Office and to add such volunteer to the County's Workers' Compensation Insurance; all present voted aye; motion carried. Chairman Thomas will contact the Veterans Service Office to discuss possible confidentiality issues when allowing a volunteer to work with files in the office.

MEETING DATE CHANGE

The Board noted they will not meet on Tuesday, November 2nd, 2010 and will instead meet on Thursday, November 4th, 2010.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Larson, to approve the following automatic budget supplements, with grant reimbursement funds; all present voted aye; motion carried: $3,095.99 to the Emergency Management Expenditure Budget; and $2,667.99 to the Emergency Management Revenue Budget.

TRAVEL REQUESTS

Motion by Brinkman, second by Larson, to approve the following travel requests; all present voted aye; motion carried: Maintenance Supervisor, Milo Ford, Safety & Loss Control Training Conference, in Pierre. Welfare Director, Sarah Petersen, Seminar Training – Emotional Manipulation, in Sioux Falls.

PERSONNEL CHANGES

Motion by Marquardt, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Barbara Martenson, Director of Equalization Clerk, anniversary step increase from step 2/$11.88 per hour to step 3/$12.27 per hour, effective date October 15th, 2010, submitted and approved by Director of Equalization, Shawna Constant. Debra Melville, new hire Auditor's Accounts Payable Clerk, step 4/$12.67 per hour, effective date October 15th, 2010, submitted and approved by Auditor, Cindy Brugman.

EXTENSION CELL PHONES

Extension Educators, Paul Johnson and Deb Sundem, met with the Board to review a cell phone plan for the Educators. The proposed plan is with Alltel. Commissioner Larson questioned the benefits to the County when providing cell phones for the Extension Educators. Mr. Johnson noted accessibility of the Educators, to the public, is the primary reason for providing cell phones for office use. Motion by Brinkman, second by Marquardt, to authorize a cell phone plan, with up to three phones, for the Extension Educators; Thomas, Marquardt, and Brinkman voted aye; Larson voted no; motion carried.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 9:50 a.m., until 9:00 a.m., Tuesday, October 19th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 19, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of October 12th, 2010**
4. **Monthly reports**
   a. **Highway Dept.**
   b. **Maintenance Dept.**
5. **Discussion and action to proceed with a bathhouse renovation project at Memorial Park, a 2011 budgeted item**
6. **Discussion with HyVee representatives, Kim Nichols and Brenda Engels, and action to authorize the serving of wine samples at a Chamber event at the Extension Center Complex on Nov. 4th**
7. **Action to accept a COPS Grant award**
8. **Action to authorize the Sheriff to hire a Deputy Sheriff utilizing COPS grant funds**
9. **Action to approve claims for payment**
10. **Action regarding the extension of Delta Dental Insurance coverage for County employee**
11. **Discussion regarding 30 minute parking places in the Courthouse parking lot**
12. **Note Emergency Management annual volunteer appreciation dinner scheduled for October 19th at the Extension Center Complex**
13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
14. **Action to approve travel requests**
    a. **Doug Cook, Weed Supervisor, District 1 Weed & Pest Meeting in Redfield**
15. **Action to approve personnel changes**
    a. **Carmen Nelson, Treasurer Clerk, anniversary step increase**
16. **Action to enter into executive session**
17. **Open**
18. **Old Business**
19. **New Business**
20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Oct. 26th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 19th 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Marquardt, to approve the minutes of October 12th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, updated the Board on the FEMA sites throughout the County. Of the 86 sites, three were declared ineligible due to minimal damage, and on the small sites, gravel or pit run was put on at a cost of $277,124.64 approximately. Discussion was also held on a possible grade raise at one site four miles south and west of Tinkertown. Mr. Small noted a proposed rip rap project proposed for Kings Lake. The Highway Dept. will continue with mowing and the departments 10 hour days may be extended past the normal end date if weather is favorable for graveling. Mr. Small is anticipating a needed replacement of a sander and is searching for this equipment at this time. **Maintenance Supervisor, Milo Ford,** reported the new air conditioning unit in the meeting room area of the Ag. Building has been installed; the roofing project has been completed at the Ag. Building with two additional areas developing leaking problems which have now been repaired. Many events are scheduled at the Ag. Bldg. in the month of November in addition to voting for the 2010 General Election. The Courthouse has seen repairs to the roof in September; the rededication of the Vietnam Veterans memorial was completed; and the Maintenance staff is assisting the Auditor's Office with preparing election equipment for transport. The Detention Center required roof repairs for a couple spots that were leaking and there have been numerous after hour calls for Maintenance staff. Memorial park is closed for the season. Total revenue for the 2010 season was $64,026.00 which is down by 9% from the 2009 season. A seasonal employee will be kept on staff in October and possibly November, to finish up various projects, weather permitting.

MEMORIAL PARK BATH HOUSE PROJECT
Motion by Marquardt, second by Johnson, to authorize the Maintenance Supervisor to proceed with a 2011 budgeted project to renovate the bath house in the main area of the campground at Memorial Park; all present voted aye; motion carried.

HYVEE FOOD STORE EVENTS AT EXTENSION CENTER COMPLEX
Kim Nichols and Brenda Engels, representing the local HyVee Foods Store, met with the Board to request authorization to sample wine and sell alcohol at two separate events scheduled at the Codington County Extension Center Complex. Motion by Brinkman, second by Johnson, to authorize HyVee Foods to serve wine samples at the HyVee Chamber After 5:00 event scheduled for November 4th, 2010, at the Codington County Extension Center Complex; all present vote aye; motion carried. Motion by Brinkman, second by Johnson, to authorize the sale of alcoholic beverages, providing the required license is transferred, during a HyVee Foods employee event scheduled for January 8th, 2011 at the Codington County Extension Center Complex; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.

COPS GRANT AWARD

Sheriff Wishard met with the Board to request authorization to accept a COPS Grant recently awarded to Codington County. A lengthy discussion ensued regarding the terms and obligations of the County when accepting such a grant. Sheriff Wishard noted if this grant is accepted, by the County, the Sheriff's office does not anticipate changing Deputy Sheriff staffing levels until the grant obligations are met, four years from the start of the grant period. Motion by Larson, second by Brinkman, to authorize the Chairman to sign the COPS Grant Acceptance paperwork with an effective date of January 1, 2011; all present voted aye; motion carried.

DEPUTY SHERIFF POSITION

Motion by Larson, second by Brinkman, to authorize the Sheriff to hire a Deputy Sheriff utilizing COPS Grant funds with a start date of January 1, 2011; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Marquardt, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: Codington Co. Treasurer $14.00 title fees; Nelson Auto Center $23,569.00 2010 Dodge Charger; and Whites Welding $13,000.00 Tender One frame rebuild.

DELTA DENTAL INSURANCE

Motion by Brinkman, second by Larson, to extend Delta Dental insurance coverage to employees that have dependents under the age of 26 that are currently not covered under the dental insurance plan (regardless of student, marital, or dependent status) effective January 1, 2011; all present voted aye; motion carried. It was noted this extension would not incur additional costs to the County.

EMERGENCY MANAGEMENT ANNUAL VOLUNTEER APPRECIATION DINNER

The Board noted that three or more members of this Board may be present at the Annual Volunteer Appreciation Dinner sponsored by the Emergency Management Office at the Codington County Extension Center Complex on October 19th at 6:30 P.M.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Larson, to approve the following automatic budget supplements, with grant reimbursement funds; all present voted aye; motion carried: $5,935.80 to the Emergency Management Expenditure and Revenue Budgets.

TRAVEL REQUESTS

Motion by Marquardt, second by Larson, to approve the following travel request; all present voted aye; motion carried: Doug Cook, Weed Supervisor, District 1 Weed & Pest Meeting, at Fischer's Grove on November 5th, 2010.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to approve the following personnel changes; all present voted aye; motion carried: Carmen Nelson; Treasurers Office Clerk; anniversary step increase from step 4/$12.67 per hour to step 5/$13.11 per hour; effective date September 15, 2010; submitted and approved by Treasurer, Carol Maloney. Brian Hosmer; Director of Equalization Appraiser; final certification test passed; advancement from Appraiser I to Appraiser II; from step 2/$13.82 per hour to step 3/$14.28 per hour; effective date October 15th, 2010, submitted and approved by Director of Equalization, Shawna Constant.

FEMA REQUEST FOR CONFIRMATION

Highway Supt., Rick Small, advised the Board he has been contacted by FEMA Officials who are seeking confirmation that it is the County's intent to proceed with a grade raise project on a County Road damaged by flood waters. Motion by Brinkman, second by Marquardt, to affirm this Board's previous decision to proceed with a grade raise project on the subject road, which lies south and west of Tinkertown; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Marquardt, to enter into executive session at 10:00 a.m., to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:35 a.m., no action was taken. The following were present for executive session: Human Resource Director, Terry Satterlee; Maintenance Supervisor, Milo Ford; and Weed Supervisor, Doug Cook.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:37 a.m., until 9:00 a.m., Tuesday, October 26th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 26, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of October 19th, 2010**
4. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
5. **Action to approve the updated Local Emergency Operations Plan**
6. **Action to approve the updated Hazardous Materials Emergency Response Plan**
7. **9:30 a.m., Presentation by Mike Fitzgerald, Hahn Financial Group, regarding Critical Illness Ins.**
8. **Action to approve payroll claims** 5,000.00
9. **Action to supplement the Credit Bureau and Coroner budgets** 4,000.00
10. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
11. **Action to approve travel requests**
12. **Action to approve personnel changes**
    a. **Jerrod Olson, new hire, part time Correctional Officer**
13. **Action to enter into executive session**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Nov. 4th, 2010**

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October 26, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 26th 2010, in the Codington County Courthouse. Members present were: Thomas, Johnson, Brinkman and Larson; Marquardt was absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of October 19th, 2010, as presented by the Auditor; all present voted aye; motion carried.

PAYROLL CLAIMS
Motion by Larson, second by Brinkman, to approve the following October payroll claims; all present voted aye; motion carried: Commissioners: 9,316.36 total salaries. Auditor: 13,482.95 total salaries; Debbie Melville 1765.98 new hire. Co. Treasurer: 27,358.35 total salaries. States Attorney: 23,345.62 total salaries; Ruth Swenson 908.78 part time. Gov. Buildings: 14,772.55 total salaries; Cindy Dargatz 684.81 part time. Dir. Equalization: 36,665.94 total salaries. Reg. of Deeds: 16,541.05 total salaries. Veterans Service: 7,993.07 salaries; Paul Lenski 76.65 meals. Sheriff: 54,197.45 total salaries; Dave Curtis 141.61 part time; Janelle Nygaard 1267.10 part time; Keith Olson 181.66 part time. Co. Jail: 66,692.52 total salaries; Trevor Schimmel 2423.39 part time/ full time & uniform allownace; Matthew Blackwelder 1355.79 part time. Coroner 322.95 total salaries. Care of the Poor: 3,799.78 total salaries; Julie Radach 317.09 part time. Co. Nurse: 3,603.14 total salaries. Co. Park: 4,094.66 total salaries; Donnie Olson 1621.72 part time seasonal; Tom Sauer 1605.24 part time seasonal. Ag. Bldg.: 7,541.14 total salaries. Co. Extension: 8,213.32 total salaries; Elizabeth Waag 602.06 part time; Deb Sundem 24.94 meals; Jodi Loehrer 41.56 meals. Weed Control: 6,073.42 total salaries; Bill Hoff 786.26 part time; John Engels 972.92 part time. Planning Board: 230.49 total salaries. Road & Bridge: 73,634.03 total salaries. Emergency Management: 9,108.84 total salaries. Crime Victim: 5,016.52 total salaries. W.I.C.: 3,586.22 total salaries. Total: 395,590.37. Breakdown of withholding amounts which are included in the above: S.D. Retirement 34,110.92; S.D. Retirement 387.48 spouse option; S.D. Supplemental Retire. 2,865.00 suppl. retire.; Dakotacare 70,565.93 ins.; Standard Insurance Company 530.75 life ins.; Delta Dental 4,947.94; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,682.87 ins.; U.M.B. Bank 2,152.00 suppl. retire.; AFLAC 402.31 ins.; Watertown United Way 159.67 employee contributions; Office of Child Support 267.18 employee payments; Sioux Valley Credit Union 9,257.94 employee payments; Cod.Co.Treasurer 32,550.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union 120 432.00 employee union dues; ReliaBank Dakota 23,417.18 federal withholding; ReliaBank Dakota 42,445.02 social security; Breit Law Office 285.36 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit 149.40 garnishment.

COMMISSIONERS CONTINGENCY TRANSFER
Motion by Brinkman, second by Johnson, to approve the following Commissioners Contingency transfer; all present voted aye; motion carried:

Debit:	Commissioners Contingency Budget $9,000.00
Credit:	Credit Bureau Budget $5,000.00
Credit:	Coroner Budget $4,000.00

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Johnson, to approve the following automatic budget supplement with grant reimbursement funds; all present voted aye; motion carried: Credit Emergency Management expenditure and revenue budget in the amount of $11,640.96.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Jerrod Olson; new hire; part time correctional officer; step 1/$13.58 per hour; effective date October 18, 2010; submitted and approved by Chief Correctional Officer, Tom Walder.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported maintenance on the emergency generators at the Detention Center and Extension Center Complex will be performed on November 1st; a full scale Point of Dispensing (POD) exercise will take place at Watertown High School, utilizing 150 to 160 students from the High School, for the exercise on October 27th; Mr. Sutton will travel to Pierre for a Homeland Security grant meeting on October 28th; and will assist the Maintenance Supervisor with delivering election equipment for the Auditor's Officer on October 29th. **Sheriff, Toby Wishard,** submitted the following statistics for the month ending September 2010: 66.77 average daily inmate population; 203 bookings; $7,745.00 collected in work release; 10,867.04 collected in out of county prisoner contracts; $2,258.00 collected in fees for the 24/7 program, with 47 individuals testing twice daily and 25 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 334 sets of civil papers served; 314 calls for service; 9 accidents investigated; 103 arrest warrants; and 10 transports, for a total 1,994 miles traveled. The Sheriff and Chief Correctional Officer will pursue more tiling in the Detention Center before the end of the year if current budget funds remain available.

LOCAL EMERGENCY OPERATIONS PLAN

Emergency Management Director, Jim Sutton, presented the Board with a certificate of adoption for the updated Local Emergency Operation Plan (LEOP) for Codington County, as the official document of emergency operations during disaster situations. Motion by Brinkman, second by Johnson, to approve the updated LEOP as presented by Mr. Sutton; all present voted aye; motion carried.

HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN

Emergency Management Director, Jim Sutton, presented the Board with a certificate of adoption for the updated Hazardous Materials Emergency Response Plan for Codington County, as the official document for all hazardous materials responses within Codington County. Motion by Brinkman, second by Johnson, to approve the updated HAZMAT Response Plan as presented by Mr. Sutton; all present voted aye; motion carried.

CRITICAL ILLNESS INSURANCE

Mike Fitzgerald, representing Hahn Financial Group, Sioux Falls, SD, presented information to the Board on critical illness insurance. Mr. Fitzgerald requested authorization to present the plan to interested County employees. Motion by Brinkman, second by Johnson, to authorize Mr. Fitzgerald to contact County employees who may be interested in participating in the plan, at their own cost, and to authorize payroll deductions for the plan; all present voted aye; motion carried.

EMPLOYEE VACATION POLICY

Human Resource Director, Terry Satterlee, met with the Board to discuss the County's current policy regarding vacation leave for new employees. The County's current policy allows a new employee to earn vacation time but not use accrued time until after 6 months of employment. This item will come before the Board, for action to change the policy, at the Board's next meeting on November 4th.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:34 a.m., to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 9:56 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

BOARD APPOINTMENTS

The Board held a brief discussion regarding possible conflicts of interest when a Commissioner is serving on a non-profit Board which receives funding from Codington County. The Board will contact the States Attorney for a legal opinion on this matter.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:11 a.m., until 9:00 a.m., Thursday, November 4th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 4, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of October 26th, 2010**
4. **Canvass of votes for the 2010 General Election**
5. **Monthly reports**
   a. **Extension**
   b. **Health**
   c. **Veterans Service**
   d. **Welfare**
   e. **Weed**
6. **Action to approve the Emergency Management FFY2011 State and Local Agreement between the State of South Dakota and Codington County**
7. **Action to amend the current employee vacation leave policy**
8. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
9. **Action to approve travel requests**
10. **Action to approve personnel changes**
11. **Action to enter into executive session**
12. **Open**
13. **Old Business**
14. **New Business**
15. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Nov. 9th, 2010**

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The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, November 4th 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Brinkman and Larson; Johnson was absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of October 26th, 2010, as presented by the Auditor; all present voted aye; motion carried.

2010 GENERAL ELECTION CANVASS
The Board conducted the canvass of the 2010 General Election, held in Codington County, on Tuesday, the 2nd day of November, 2010. Motion by Larson, second by Brinkman, to approve the results of the 2010 General Election; all present voted aye; motion carried.

BOY SCOUT TROOP 209
The Board recognized the following members, of Boy Scout Troop 209, who assisted with carrying election supplies to the Auditor's Office on Election night: Mark Christensen, Paul Christianson, Cameron Lindberg, Tomas Brist, Nathan Devore, and David Devore.

MONTHLY REPORTS
Extension Educator, Deb Sundem, reported on the following items: preparations for the annual Winter Farm Show are underway; end enrollment period for the Medicare Part D program; preparations for agricultural meetings; 4-H recognition event; and the Clover Buds program through 4-H. **Community Health Nurses, Karla Moes and Karen Nygaard,** submitted a written report regarding the following items: Flu shot clinics, WIC appointments, dietician services, breastfeeding counseling, and participation in a POD exercise. **Veterans Service Officer, Al Janzen,** reported 6 trips with 20 riders in the month of October. The Veterans Day Program is scheduled for 10:30 a.m., Thursday, November 11th, at the Extension Center Complex, with former Governor William Janklow as guest speaker. Mr. Janzen noted plans are underway to hold a Christmas Volunteer appreciation luncheon at the new VA Clinic located in Watertown. **Welfare Director, Sarah Petersen,** submitted the following statistics for the time period October 5th through November 3rd, 2010: 16 applications; with 7 approved for County assistance; 3 denials; 4 pending or referred; 1 other resource utilized; 1 guarantee; and 3 new clients approved. Total Assistance: $10,453.22 for 2 rent, 3 utilities, 1 medical, and 1 pharmacy. 1 active medical case and 1 medical application pending decision. Total Credits: $8,337.19 with 4 compromises or full releases. The Welfare Director requested authorization to participate in Home of Hope – Hope Project, November 15th from 4:00 p.m. to 8:00 p.m., at Grace Lutheran Church. The Board had no objection to this request. The Welfare Director also submitted a report of year to date medical expenses. The County has assisted clients in the amount of $27,812.82 for medical bills incurred.

VETERANS AFFAIRS
Motion by Brinkman, second by Marquardt, to authorize Veteran Service Officer, Al Janzen, to sign a Business Associate Agreement with the Sioux Falls VA Medical Center. This agreement will serve as official authorization to receive patient lists for facilitating transportation of Veteran patients to VA Medical Centers. Upon vote of the Board; all present voted aye; motion carried.

FFY2011 EMERGENCY MANAGEMENT STATE AND LOCAL AGREEMENT
Emergency Management Director, Jim Sutton, presented to the Board, and reviewed the FFY2011 Emergency Management State and Local Agreement (SLA). Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign the FFY2011, Emergency Management, State and Local Agreement between the State of South Dakota and Codington County, as recommended by Emergency Management Director, Jim Sutton, all present voted aye; motion carried.

EMPLOYEE VACATION LEAVE DIRECTIVE 2010-1
Motion by Brinkman, second by Thomas, to approve the following Commission Directive; all present voted aye; motion carried:

Effective immediately, the following changes will take effect in reference to Article 8.2.1. section A (accruing vacation) of the Codington County Policy Manual. Employees will be allowed to use their accrued vacation at the discretion of their department head during the first six months of employment with the County.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Brinkman, second by Larson, to approve the following automatic budget supplement with HLS grant reimbursement funds; all present voted aye; motion carried: Credit Emergency Management expenditure and revenue budget in the amount of $1,200.00.

EXECUTIVE SESSION
Motion by Marquardt, second by Larson, to enter into executive session at 9:33 a.m., to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:14 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:18 a.m., until 9:00 a.m., Tuesday, November 9th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 9, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of November 4th, 2010**
4. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Register of Deeds**
   d. **Treasurer**
5. **Action to approve the Auditor's Account with the Treasurer for the month ending October 31st**
6. **Action to declare two Highway dump trucks surplus to be sold**
7. **Action to authorize a notice to bidders for surplus dump trucks**
8. **Discussion with Highway Supt., Rick Small, and action regarding the grade raise project on County road 20-1**
9. **Action to approve claims for payment**
10. **Sioux Valley Commissioners District Association meeting registration**
11. **Action to change Commission meeting dates for November 30th and December 7th**
12. **Note November holidays**
13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
14. **Action to approve travel requests**
    a. **Emergency Management Director, State Homeland Security Senior Advisory Committee Meeting in Pierre**
15. **Action to approve personnel changes**
16. **Action to enter into executive session**
17. **Open**
18. **Old Business**
19. **New Business**
20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Nov. 16th, 2010**

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The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, November 9th 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of November 4th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Register of Deeds, Ann Rasmussen, provided the Board with a monthly statement of fees for the month ending October 31st, 2010. Collections totaled $26,929.51, with $3,020.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections are up approximately $5,800.00 from the previous year. **Director of Equalization, Shawna Constant,** reported her office is on schedule for this time of the appraisal year. All reappraisal field work is complete with new values data being entered. Work continues on new building permits and sales. Ratio studies and year end work will begin when all sales data has been completed. **Auditor, Cindy Brugman,** reported her office is catching up on normal office duties after the completion of the General Election including tax levy preparations and year end budget monitoring. **Treasurer, Carol Maloney,** reported her office is finishing up the second half tax collection season and have sent out delinquency notices. **Highway Supt., Rick Small,** reported his office continues to work on FEMA projects with 42 sites completed of the 86 sites designated. Discussion was also held on monitoring of flood stations in the area and a channel possibly being cut in Day County.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Larson, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2010, all present voted aye; motion carried.

Cash on hand	$	15,442.23
Checks in Treasurer possess		
less than 3 days	$	767,882.59
Cash Items	$	200.44
TOTAL CASH ASSETS ON HAND	$	783,525.26
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	$	3,298.48
Reliabank Dakota	$	11,682,478.60
INVESTMENTS		
SD Public Funds Investment	$	6,963.76
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,400,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	1,600,000.00
Home Federal Bank	$	1,200,000.00
Plains Commerce Bank	$	600,000.00
Wells Fargo	$	400,000.00
TOTAL CASH ASSETS	$	17,876,266.10

General Ledger Cash Balance by Funds:

General	$	6,276,394.82
General restricted cash	$	500,000.00
Sp. Revenue	$	3,184,485.54
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,998.21
Trust & Agency	$	7,900,975.68
(schools 6,151,638.74, townships 94,530.14; city/towns 1,243,762.09)		
TOTAL GENERAL LEDGER CASH	$	17,876,266.10

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: AARMS 850.00 Maint, Active Data Systems, Inc 58.64 Maint, Jason R Adams 2292.72 Svc, Marie Adams 145.00 Elec, Alltel 78.08 Pmt, Alltel 111.30 Pmt, Alltel 65.54 Pmt, Alltel 67.96 Util, ALS Technologies Inc 972.55 Sup, Margaret Alwin 145.00 Elec, American Stamp & Marketing Pro 18.34 Sup, Dorothy Anderson 145.00 Elec, Mary Antrim 145.00 Elec, AP Auto Pros Inc 277.98 Rep, Page Ashby 11.48 Jury, Aspen Tree Service 1000.00 Svc, Avera Queen Of Peace 543.50 Maint, Marilyn Bach 156.10 Elec, Ballyhoo Banners 26.50 Sup, Bob Barker Co. 455.12 Sup, Bob Barker Co. 43.62 Sup, Bob Barker Co. 109.29 Svc, Michael Barnes 30.00 Ref, Graciela Barrantes 260.00 Svc, Alesha Barse 20.00 Wit, Emily Bastian 24.80 Jury, Roger Benthin 78.00 Svc, Pamela Berg 145.00 Elec, Marty Bertsch 11.48 Jury, Susan Bertsch 15.18 Jury, Ardys Berven 145.00 Elec, Best Business Products 259.99 Sup, Best Business Products 104.56 Cop, Best Western Ramkota Hotel 154.00 Trav, Dana Bevers 11.48 Jury, Heidi Bierscheid 51.48 Jury, Ladonna Bierscheid 145.00 Elec, Kelan Birnbaum 23.32 Jury, Wayne Bluhm 10.74 Jury, Angela Boadwine 10.74 Jury, Tara Bohlmann 20.00 Wit, Brian Boyd 10.74 Jury, Amber Boyle 10.74 Jury, Boys & Girls Club 1000.00 Pmt, Karly Branch-Stimson 20.00 , Karen Brandriet 145.00 Elec, Brian's Glass & Door, Inc. 20.00 Rep, Lois Brinkman 11.48 Jury, Brown Clinic - Main 131.00 Svc, Brown Clinic Pharmacy 528.30 Phar, Cindy Brugman 37.74 Trav, Gloria Brugman 10.74 Jury, Claudia Brunick 145.00 Elec, Harvey Bue 145.00 Elec, Sharolyn Buetow 52.96 Jury, Deanna Bullis 145.00 Elec, Harold Bunde 120.00 Elec, Marjorie Bunde 145.00 Elec, Marty Burkhart 13.70 Jury, Burns Law Office 3031.96 Svc, Kathy Busch 145.00 Elec, Brianna Bush 20.00 Wit, Butler Machinery 79.65 Rep, C & R Supply 71.51 Rep, Lisa Cady 145.00 Elec, Sharon Carbonneau 10.00 Jury, Carquest Auto Parts 76.97 Rep, Carquest Auto Parts 32.24 Sup, Cartney Bearing & Supply 62.11 Rep, Cass-Clay Creamery 1163.00 Sup, Shirley Cates 145.00 Elec, Margaret Chandler 145.00 Elec, Marilyn Chapman 145.00 Elec, Codington Clark Electric 30.00 Util, Codington County Sheriff 445.95 Grant, Denise Cody 39.00 Svc, Cole Papers, Inc. 44.20 Sup, Cole Papers, Inc. 1757.45 Sup, Vergene Comes 120.00 Elec, Connecting Point Computer Cent 958.42 Maint, Ruth Ann Coplan 145.00 Elec, County Fair Foods 61.67 Sup, Creative Rewards & Specialties 65.00 Svc, Creative Rewards 125.00 Sup, Credit Bureau Of Watertown Inc 1319.38 Pmt, Culligan Water Conditioning 100.00 Sup, Renee Culver 145.00 Elec, John Cunningham 12.22 Jury, Maxine Czech 145.00 Elec, Dakota Security Systems Inc 2669.07 Equip, Cindy Dargatz 145.00 Elec, Karen Darling 145.00 Elec, Susan David 145.00 Elec, Delyle's South 81 Service Inc 818.44 Maint, Delyle's South 81 Service Inc 425.00 Rep, Lori Deutsch 120.00 Trav, Doug Deville 20.00 Wit, Peter Deville 17.40 Jury, Julia Dew 20.00 Wit, Alterations By Laurie Dewall 84.00 Svc, Donna Dietrich, Chairman 192.78 Svc, Digital Ally 77.50 Sup, Digital-Ally 3360.00 Equip, Jeremy Dornbusch 11.48 Jury, Jean Doyen 145.00 Elec, Dugan Sales & Service 425.00 Sup, Sara Lee Bakery Group/ 604.81 Sup, East Dakota Water Development 34784.99 October Apportionment, Corolyn Edison 120.00 Elec, Joyce Egerstrom 145.00 Elec, Emblem Enterprises Inc 375.17 Sup, EMC Insurance Companies 3751.95 Ins, Barbara Endres 12.22 Jury, Pearl Engels 145.00 Elec, Engelstad Electric Co. 56.14 Sup, Beverly Ewy 145.00 Elec, Farnams Genuine Parts 15.12 Maint, Farnams Genuine Parts 181.88 Sup, Farnams Genuine Parts 63.54 Sup, Cole Fischer 51.48 Jury, Connie Flemming 157.95 Elec, Flint Hills Resources 7641.06 Sup, Town Of Florence 50.00 Rent, John Foley 10.74 Jury, Andrew Foster 10.00 Jury, Deloris Fox 120.00 Elec, Mary Fransen 57.60 Elec, Marilyn Frantz 145.00 Elec, Michele Freese 24.80 Jury, GCR Tire Center 421.40 Rep, GCR Tire Center 280.95 Maint, GCR Tire Center 35.00 Rep, GCR Tire Center

198.00 Maint, GCR Tire Center 266.00 Rep, Gempler's 165.45 Sup, Genoa Healthcare/Watertown 334.00 Sup, Lucasta Genzler 20.00 Wit, Steve Gill 20.00 Wit, GIS Workshop 7500.00 Svc, Betty Glosimodt 145.00 Elec, James Glosimodt 145.00 Elec, Mary Goldade 120.00 Elec, Linda Gorder 10.74 Jury, Grainger 36.22 Sup, Grainger 407.96 Sup, Grainger 119.00 Sup, Grant County Emergency Mgmt 9888.20 Grant, Gray Construction 670.82 Rep, Green, Roby, Oviatt, 625.80 Ct Appt, Gunderson Law Office 385.40 Svc, Helen Haan 145.00 Elec, Stephen Hageman 12.96 Jury, William Hagen 31.92 Wit, Eugene Hakenson 11.48 Jury, Traci Hanes 21.10 Jury, Elaine Hanson 145.00 Elec, Margaret Hanson 145.00 Elec, Mavis Hanten 145.00 Elec, Hefty Seed Company 4209.45 Sup, Deloris Heidenreich 145.00 , Merle Heidenreich 145.00 Elec, Don Heim 120.00 Elec, Ardis Henning 159.06 Elec, Beverly Henricks 145.00 Elec, Lyle Henricks 145.00 Elec, Town Of Henry 124.10 Util, Town Of Henry 50.00 Elec, Hillyard Floor Care Supply 276.11 Sup, Hillyard Floor Care Supply 1193.55 Sup, Alice Hoff 145.00 Elec, Bill Hoff 145.00 Elec, Holy Rosary School 50.00 Rent, Marlene Holzwarth 145.00 Elec, Horn Law Office 196.60 Svc, Margaret Houck 145.00 Elec, Howard Vet Clinic 174.40 Svc, Glacial Lakes Humane Society 150.00 Svc, Glacial Lakes Humane Society 150.00 Svc, Hurkes Implement Co. 25.69 Rep, HyVee #1871 Accts Receivable 124.40 Sup, HyVee #1871 Accts Receivable 430.89 Sup, HyVee Pharmacy 349.94 meds, Interlakes Community Action 412.25 Svc, Interstate All Battery Center 67.96 Sup, Phyllis Jacobson 145.00 Elec, Jeff's Vacuum Center 23.95 Sup, Marcia Jelsma 145.00 Elec, Ashley Jensen 300.46 Wit, Gert Jipp 145.00 Elec, Anthony Johnson 20.00 Wit, Coletta Johnson 145.00 Elec, Johnson Controls, Inc. 3825.00 Svc, Norma Johnson 145.00 Elec, Paul Johnson 288.16 Trav, Scott Jongbloed 250.00 Grant, Sherry Jongeling 145.00 Elec, Alexander Jordan 11.48 Jury, Ardell Jorgenson 145.00 Elec, Jurgens Printing 656.80 Sup, Joan Kaaz 120.00 Elec, Ken Mack's Landscaping 175.00 Svc, Kennedy, Pier & Knoff LLP 329.80 Svc, Carole Kettwig 120.00 Elec, The King Corporation 13530.00 Equip, Dan Kirschmeier 51.60 Wit, Patricia Kitterman 145.00 Elec, Sherry Kleinsasser 11.48 Jury, Marlys Knight 10.00 Jury, Knology 144.95 Pmt, Knology 70.00 Svc, Knology 356.69 Pmt, Knology 49.95 Pmt, Joanne Kolden 163.50 Elec, Dixie Korth 145.00 Elec, Judy K Kranz 145.00 Elec, Marilyn Kriese 145.00 Elec, Gennie Laframboise 145.00 Elec, Mildred Langenfeld 120.00 Elec, Robert Lantgen 10.74 Jury, Lar Jo's 565.30 Sup, Lar-Jo's Specialties 1198.00 Sup, Ann Larson 120.00 Elec, J.H. Larson Electrical Co. 102.90 Sup, Lawson Products 21.67 Sup, Marlys Lenning 145.00 Elec, Lewis & Clark Bhs 284.00 Svc, Douglas Lindner 11.48 Jury, Patricia Linngren 145.00 Elec, Jodi Loehrer 477.83 Trav, Delores Lowell 12.96 Jury, Patricia Luken 10.74 Jury, Nicole Maag 10.74 Jury, Pat Maag 156.10 Elec, Lorretta Maass 145.00 Elec, Myron Maass 145.00 Elec, Jeanette Mack 120.00 Elec, Paula Mack 120.00 Elec, Mac's Inc. 18.00 Grant, Mac's Inc. 87.73 Sup, Mac's Inc. 125.28 Sup, Melissa Magstadt 512.92 Grant, Marilyn Mahanke 145.00 Elec, Mahowald's 4.32 Sup, Mahowald's 150.18 Sup, Sharon Malcom 145.00 Elec, Mark's Auto 119.50 Rep, Mark's Auto 134.51 Rep, Nancy McClanahan 52.40 Svc, Beryl McClung 145.00 Elec, Joyce McGillivary 120.00 Elec, Rhonda Mckeever 13.70 Jury, Taylor Mclaughlin 20.00 Wit, Lily Meadows 145.00 Elec, Al Meisenheimer 145.00 Elec, Dianna Meisenheimer 145.00 Elec, Menards 10.74 Sup, Menards 250.46 Sup, Dennis Mendenhall 11.48 Jury, Carol Meyer 120.00 Elec, Eunice L Meyer 145.00 Elec, Peggy Meyer 145.00 Elec, Kathleen Meyer 163.50 Elec, Mick's Scuba 248.20 Misc, Midcontinent Communications 55.00 Util, Mikelson Law Office 41.00 Svc, Milbank Communications 10.00 Rep, Milbank Communications 62.86 Rep, Judith Miller 145.00 Elec, Mivijenic Properties 325.00 Asst, Diann Moe 145.00 Elec, Julie Moes 152.40 Elec, Wilbert Morlock 145.00 Elec, Lenora Mueller 120.00 Elec, Municipal Utilities 9374.92 Util, Municipal Utilities 161.04 Util, Darlene Murphy 145.00 Elec, Seth Murray 10.00 Jury, Alma Namken 145.00 Elec, Newman Traffic Signs 31.13 Sup, Patricia Nordquist 145.00 Elec, Northwestern Energy 113.09 Util, Delores O'Neill 145.00 Elec, Office Peeps, Inc. 110.31 Sup, Office Peeps, Inc. 3394.36 Sup, Joyce Oleson 145.00 Elec, Olson Court Reporting 25.00 Svc, Lucille Olson 145.00 Elec, Levka Ostlund 145.00 Elec, Ottertail Power Co. 24.67 Util, Kenneth Parker 11.48 Jury, Janice Paulson 120.00 Elec, Pennington County Jail 948.40 Trav, Mary Peters 13.70 Jury, Sarah Peterson 159.00 Trav, Louise Pieper 145.00 Elec, Krystin Pletten 20.00 Wit, PMB 0112 19.00 Util, PMB 0112 258.51 Util, Jerry Pollard 65.60 Svc, Janice Poppen 145.00 Elec, Prairie Lakes Health Care Cent 2370.00 Svc, Prairie Lakes Health Care Cent 364.00 Svc, Prairie Lakes Health Care Cent 1549.89 Svc, Angela Pries 12.22 Jury, Print 'Em Now 425.00 Sup, Pro Tech Roofing &

Sheet Metal 142.00 Rep, Professional Mailing & Market. 3466.13 Svc, Professional Mailing & Market. 102.46 Svc, Karen Pulscher 145.00 Elec, Qwest 85.28 Svc, Qwest 762.66 Pmt, Qwest 16.06 Pmt, Darlene Radtke 145.00 Elec, Ann Rasmussen 57.60 Elec, Judy Rasmussen 120.00 Elec, Redlinger Bros. 621.94 Rep, Redwood Biotech 151.71 Sup, Cathryn Rehfuss 39.00 Svc, Reserve Account 2500.00 Misc, Resource Data Services, Inc 855.00 Sup, Rhomar Industries, Inc 721.23 Sup, Susan Riley 145.00 Elec, Rising Star Web 155.40 Pmt, Lorraine Rittmann 145.00 Elec, Jerry Robbins 11.48 Jury, Laura Robertson 12.00 Ref, Frances Roby 145.00 Elec, Carol Roethler 145.00 Elec, Joann Roethler 120.00 Elec, Judy Ronning 120.00 Elec, Ron's Saw Shop 11.99 Sup, Ron's Saw Shop 20.85 Rep, Marcella Rost 145.00 Elec, Don Rowland 1750.00 Grant, Runnings 10.72 Sup, Dawn Russell 6.80 Svc, Dawn Russell 41.80 Svc, Kris Sands 50.00 Svc, Sanford Clinic 9323.48 Svc, Sanford Clinic 362.95 Ins, Terrance Satterlee 1500.00 Pmt, Schaeffer Oil, Jerry Krumwiede 108.00 Sup, Terri Lembcke Schildhauer 44.95 Svc, Dorothy Schoepp 145.00 Elec, Jennifer Schomaker 39.84 Wit, Schrader's 906.70 Sup, Schrader's 478.24 Equip, Ross K Schulte DDS Pc 87.00 Svc, Robert Schwandt 145.00 Elec, Ruth Schwandt 145.00 Elec, Janice Schwanke 145.00 Elec, Shirley Schwinger 145.00 Elec, SD Department Of Revenue 647.00 Svc, SD Department Of Revenue 630.00 Svc, SD Secretary Of State 30.00 Sup, South Dakota Sheriffs' Conference 75.00 Trav, SD State Treasurer 256276.13 November Remittance, Sdltap/SDSU 70.00 Trav, SD Veterans Service Officers 50.00 Fee, Kathryn Selchert 52.96 Jury, Sheehan Cycle 164.12 Rep, Shepherd Reporting LLC 25.00 Svc, Brian Shock 34.80 Wit, Katherine Simon 145.00 Elec, Sioux Valley Coop 2643.56 Sup, Sioux Valley Coop 229.03 Sup, Sioux Valley Coop 6303.81 Sup, Sioux Valley Coop 439.15 Sup, Lorraine Skogstad 145.00 Elec, Rick Small 26.00 Trav, Victoria Smith 145.00 Elec, Kay Solberg 145.00 Elec, Matthew Solberg 10.74 Jury, Denise Sotka 145.00 Elec, South Dakota Sheriffs' Conference 1126.91 Dues, South Shore Gazette 1838.99 Svc, Town Of South Shore 36.00 Util, Town Of South Shore 50.00 Elec, Dustin Spaniol 10.74 Jury, Spears Law Office 4353.90 Pmt, Jessica Speck 81.40 Trav, Sprint 250.09 Pmt, Sprint 47.22 Pmt, Mary Ann Stahlke 120.00 Elec, Star Laundry 82.96 Sup, Star Laundry 41.11 Sup, Dianne Stark 145.00 Elec, Joel Stimson 24.00 Ref, Betty Stoltenburg 145.00 Elec, Joan Strang 145.00 Elec, Streicher's 230.94 Sup, Marlys Stricherz 145.00 Elec, Tami Stricherz 120.00 Elec, Faith Struckman 21.10 Jury, Bonnie Struss 120.00 Elec, Sturdevant's Auto Parts 207.19 Maint, Deb Sundem 314.84 Trav, Sutton Law Office Pc 11043.38 Pmt, Sutton Law Office Pc 787.95 Svc, Myrtle Swenson 11.48 Jury, T & M Autobody Inc 724.10 Rep, Janet Tapio 145.00 Elec, Jessica Tesch 50.74 Jury, Dawn Thyen 156.10 Elec, Titan Machinery 18.68 Maint, Cheri Toomey 11.48 Jury, Toshiba Financial Services 340.98 Rent, Trav's Outfitter Inc 842.90 Unif, Trav's Outfitter Inc 22.35 Sup, Trugreen 265.00 Maint, Judith Trzynka 145.00 Elec, Jeffrey Tschakert 61.10 Jury, Melissa Tschakert 24.80 Jury, Louise Tupper 145.00 Elec, Larry Turbak 145.00 Elec, Tonya Turner 10.74 Jury, University Of North Dakota 1500.00 Svc, Us Foodservice Inc 8978.62 Sup, Janice Valberg 120.00 Elec, Van Diest Supply Company 6893.05 Sup, Van Diest Supply Company 3902.40 Sup, Cindy Vanderleest 55.92 Jury, Joyce Vansickle 145.00 Elec, Visa - C/O Great Western Bank 103.76 Pmt, Visa - C/O Great Western Bank 745.05 Sup, Visa - C/O Great Western Bank 336.05 Pmt, Visa - C/O Great Western Bank 707.89 Pmt, Visa - C/O Great Western Bank 56.49 Pmt, Patricia Walder 120.00 Elec, Wallace Coffee 50.00 Rent, Wal-Mart Community 948.55 Sup, Deanna Ward 145.00 Elec, Watertown Lawn & Garden 85.00 Rep, City Of Wtn Police Department 387.08 Grant, Watertown Public Opinion 3645.17 Pub, Watertown Tire Center, Inc. 176.90 Rep, Waverly School District 50.00 Rent, Barb Weber 120.00 Elec, Joyce Weber 145.00 Elec, Carolyn West 120.00 Elec, Wheelco 260.24 Rep, Wight & Comes Funeral Chapel 430.00 Svc, Wiles & Rylance, LLP 3714.60 Svc, Conda Williams 145.00 Elec, Judy Wolff 55.18 Jury, Watertown Flowers, Inc. 55.00 Sup, Watertown Landfill 24.07 Svc, Watertown Optimist Club 130.00 Dues, Xerox Corporation 124.11 Sup, Yankton Co. Sheriff 50.00 Svc, Darlene Young 120.00 Elec, Zep Sales & Service 175.00 Sup, Joan Zwieg 145.00 Elec.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted that a quorum of this board may be in attendance at the Sioux Valley Commissioners Association quarterly district meeting schedule for 12:00 noon on Monday, November 15th, in DeSmet.

SURPLUS PROPERTY

Motion by Larson, second by Marquardt to declare the following items surplus to be sold by sealed bids at 10:00 AM, Tuesday, December 14th, 2010; all present voted aye; motion carried: GEN00464, 1996 International 2554 truck with dump body s/n IHTGCAATOTH267166 and GEN00465, 1996 International 2554 truck with dump body s/n IHTGCAAT4TH267168.

NOTICE TO BIDDERS

Motion by Brinkman, second by Larson, to authorize a notice to bidders for two 1996 International trucks with dump bodies, to be sold by sealed bid at 10:00 a.m., Tuesday, December 14, 2010; all present voted aye; motion carried.

COUNTY ROAD 20-1 GRADE RAISE PROJECT

Highway Supt., Rick Small, met with the Board to discuss the grade raise project on County Road 20-1. Mr. Small advised the Board that after inspection by FEMA the project is estimated to cost $75,339.00 with the County responsible for 15% of the estimated cost. Mr. Small noted FEMA will only pay for a twenty-one foot top and 2 to1 slopes while Codington normally builds a road with a thirty foot top and a minimum of 3 to 1 or 4 to 1 slopes for mowing purposes. Mr. Small informed the Board that FEMA will pay for 75% of the cost of the project using the County's standards which will increase the County's 15% share from $11,300.00 to $19,000.00. The consensus of the Board was to proceed with the project using the County's standards which has resulted in an estimate of $126,945.00 for the project as prepared by Aason Engineering Company, Inc. Mr. Small has sent and received back a request for proposal to Aason Engineering for the engineering services for this project. Mr. Small will notify Aason Engineering to proceed with the engineering services required for this project.

MEETING DATE CHANGES

Motion by Larson, second by Marquardt, to meet on Monday, November 29th instead of the normal Tuesday meeting and to forego meeting the week of December 6th, to accommodate scheduling in the Auditor's office; all present voted aye; motion carried.

NOVEMBER HOLIDAYS

The Board noted the Courthouse and all County offices will be closed on the following dates per previous County policy: Veterans Day, Thursday, November 11, 2010 and for the Thanksgiving holiday on Thursday and Friday, November 25th and 26th, 2010.

TRAVEL REQUEST

Motion by Brinkman, second by Johnson, to approve the following travel request; all present voted aye; motion carried: Emergency Management Director; Jim Sutton; State Homeland Security Senior Advisory Committee meeting in Pierre.

DAY COUNTY NOTICE OF HEARING

The Board noted receipt of a notice of hearing of the Day County Commission regarding an amendment to Day County Ordinance, Article 8, regarding Concentrated Animal Feeding Operation Regulations.

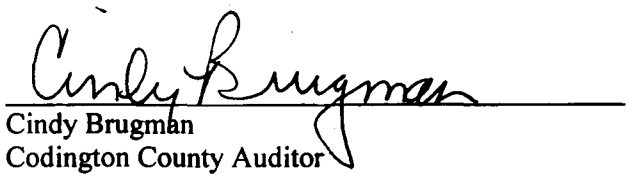
NEW BUSINESS

The Board held a discussion regarding the reorganization of this Board with new Commissioners taking office in January 2011.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:42 a.m., until 9:00 a.m., Tuesday, November 16th, 2010; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or Disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

November 9, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 16, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of November 11th, 2010**
4. **Monthly reports**
   a. **Maintenance**
5. **Action to approve equipment purchases for the Director of Equalization Office**
6. **Action to approve claims for payment**
7. **Action to approve an abatement/refund of property tax for Assessment Freeze for the Elderly and Disabled**
8. **Action to authorize the Chairman to sign an Engineering Services agreement for the grade raise project on County Road 20-1**
9. **Review/action on requests for proposals for employee life insurance coverage**
10. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
11. **Action to approve travel requests**
12. **Action to approve personnel changes**
13. **Action to enter into executive session**
14. **Open**
15. **Old Business**
16. **New Business**
17. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Nov. 23rd, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 16, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 16th 2010, in the Codington County Courthouse. Members present were: Thomas, Johnson, Brinkman and Larson; Marquardt was absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of November 9th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported Memorial Park is closed for the season and all seasonal Park employees are off the payroll until next spring. Work continues on the bathhouse reconstruction project. Courthouse maintenance staff were busy in the months of October and November assisting the Auditor's Office with moving and assembling election equipment. The Detention Center has experienced plumbing problems, broken windows, and other damages caused by inmates. The Extension Center Complex is being prepared for the Winter Farm show with proposed changes to the picture stage and lighting in the barn. The Extension Center Complex continues to see extremely heavy use this month and Maintenance staff from the Courthouse and the Detention Center will be utilized for these events as needed. Mr. Ford will attend the SDML Safety & Loss Control Conference in Pierre as previously authorized by this Board. A brief discussion was held regarding the energy savings as a result of the design build project undertaken by the County with Johnson Controls. Mr. Ford noted utility bills have remained fairly constant despite the increase in the cost of service.

REQUEST TO PURCHASE EQUIPMENT
Director of Equalization, Shawna Constant, requested authorization to purchase two computers for her office to replace two older models, estimated cost for both computers is $2,430.00 and the computers have been budgeted for in 2010. Ms. Constant noted she is implementing a six to seven year rotation for the updating of computers in her office. Motion by Larson, second by Brinkman, to approve the purchase of two computers for the Director of Equalization Office; all present voted aye; motion carried.

CLAIMS APPROVED
Motion by Brinkman, second by Larson, to approve for payment the following claims as presented by the Auditor's Office; all present voted aye; motion carried: Brown Clinic 2,553.45 inmate services; EMC Insurance Co. 7,577.29 final pmt. 2010 property ins. premium; Kingsbury County 76.50 registration SV Comm. Dist. Mtg.

REAL PROPERTY TAX ABATEMENT/REFUND
Motion by Larson, second by Brinkman, to approve the following application for abatement or refund or real property taxes; all present voted aye; motion carried: Property tax record #7675; taxable value abated $61,876; tax abated $883.11; tax refunded $57.35; approved by the Director of Equalization and the City of Watertown.

ENGINEERING SERVICES CONTRACT
Motion by Brinkman, second by Johnson, to authorize the Chairman to sign an agreement for professional engineering services between Codington County and Aason Engineering Co. Inc., for rebuilding or repairing identified flood damaged road sites; all present voted aye; motion carried.

EMPLOYEE LIFE INSURANCE PROPOSALS

Human Resource Director, Terry Satterlee, met with the Board and reviewed the proposals received for employee life insurance coverage. Motion by Larson, second by Brinkman, to accept the following low proposal from Lincoln National Life Ins. Co., submitted by Mike Fitzgerald, Hahn Financial Group, Sioux Falls, SD; all present voted aye; motion carried: Life Insurance $.170/ per $1,000 of benefit and AD&D $.30/per $1,000 of benefit.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Johnson, to approve an automatic budget supplement to the Emergency Management Expenditure budget in the amount of $2,018.00 with POD Grant funds; all present voted aye; motion carried.

NEW BUSINESS

The Board held a discussion regarding inmate medical bills. Chairman Thomas noted the Welfare Director is working with the Chief Correctional Officer and Sheriff to obtain the best pricing, for inmate bills, for which the County is responsible.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session at 9:26 a.m., to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 9:38 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:38 a.m., until 9:00 a.m., Tuesday, November 23rd, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of $_____.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 23, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of November 16th, 2010**
4. **9:00 a.m., Action to approve 2011 Liquor License renewal applications**
5. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**
6. **Discussion regarding an appointment to the Pre-Disaster Mitigation Planning Team**
7. **Action to approve a Sergeant Sheriff job description and pay scale**
8. **Discussion/action regarding a floor tiling project in the Detention Center**
9. **Action to authorize the Chairman to sign an intergovernmental agreement between Codington County and the City of Watertown for the provision of enhanced E-911 telephone service**
10. **Action to approve a Plat of the Dale Addition in Govt. Lot 4, Sec. 3T119N-R55W**
11. **Discussion with Veteran Service Officer, Al Janzen, and action to approve the trade in of a DAV van at no expense to the County**
12. **Discussion/action regarding bleacher repair at the Extension Center Complex**
13. **Action to approve an equipment purchase request for the Extension Office**
14. **Action to approve a renewal service agreement with Johnson Controls for a 5 year period for the maintenance of heating, cooling, lighting etc. in the Courthouse and Detention Center**
15. **Action to authorize the Chairman to sign a contract between Codington County and the SD Dept. of Health for the provision of Community Health Services**
16. **Action to renew health insurance premiums for coverage for County employees with Dakotacare for the coverage year beginning January 1, 2011**
17. **Action to transfer budget funds from Commissioners Contingency to the Catastrophic Legal Budget**
18. **Action to approve a real property tax refund**
19. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
20. **Action to approve travel requests**
21. **Action to approve personnel changes**

22. **Action to enter into executive session**

23. **Open**

24. **Old Business**

25. **New Business**

26. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Monday, Nov. 29th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 23, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 23rd, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, and Larson; Johnson and Brinkman were absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Marquardt, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of November 16th, 2010, as presented by the Auditor; all present voted aye; motion carried.

2011 LIQUOR LICENSE RENEWAL HEARING
This being the time and place advertised for a public hearing to renew the 2011 Codington County Liquor License applications, Chairman Thomas, asked for a motion on the following advertised renewals:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:
Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; David Bludorn, d.b.a. The Rooster Bar; W.J. Schmitt Enterprise, d.b.a. Southfork Lounge; Cloud 9 Golf Course, Inc.

ON SALE WINE:
Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino

Motion by Larson, second by Marquardt, to approve the 2011 Liquor License applications as advertised. Chairman Thomas asked for comments from those present for this hearing. No one offered comment. Upon vote of Commissioner Larson's motion, all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE COVERAGE
Kinsman Agency representative, Laurie Benson, met with the Board to review the premium increases and changes to the contract, based on new Federal Health Care Reform, for the Employee health insurance coverage with Dakotacare. The following rates were submitted to the Board:

Plan 001 $850.91 single coverage
Plan 001 $2,075.02 family coverage
Plan 002 $871.08 single coverage
Plan 002 $2,124.19 family coverage
Motion by Larson, second by Marquardt, to renew the employee health insurance coverage with Dakotacare as presented by Mrs. Benson; all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, discussed the LEPC Membership and the Board's appointment to that committee and the appointment of a Board member or members to the PDM Board. **Sheriff, Toby Wishard,** submitted the following statistics for the month ending October 2010: 58.35 average daily inmate population; 221 bookings; $6,875.00 collected in work release; 10,771.99 collected in out of county prisoner contracts; $3,300.00 collected in fees for the 24/7 program, with 42 individuals testing twice daily and 26 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 331 sets of civil papers served; 451 calls for service; 13 accidents investigated; 118 arrest warrants; and 6 transports, for a total 1,151 miles traveled. Sheriff Wishard updated the Board on medical calls for inmates. The Sheriff and Chief Correctional Officer have been working on a plan to secure in house medical visits for inmates rather than transporting inmates to a medical clinic for services. Two

local clinics were approached with Brown Clinic offering the best rate for providing in house weekly medical attention for inmates. Brown Clinic's billing rate, for these visits, is 25% less than the previous costs for inmate clinic visits. Sheriff Wishard note the following benefits to this new procedure: 2 outside clinic visits since the middle of September; costs savings per inmate visit; provision of an exam bed from Brown Clinic at no cost to the County; no vehicle transport expense and no officer time lost expense; increased public safety by keeping inmates in the Detention Center; and consistency in medical care with the two physicians dedicated to this project. **Extension Educator, Paul Johnson,** reported meetings have been set and publicity on the meetings will be forthcoming. Thursday, December 2nd, a cost of production of crops meeting will be held at the Extension Center complex.

DETENTION CENTER FLOORING

Sheriff Wishard, presented the Board with proposals, from Midwest Grinding, to replace tiling in the Detention Center. Sheriff Wishard noted priority areas are the 2 east cells and the red tile hallway with an estimated cost of $9,260.00 to complete those two areas. Motion by Marquardt, second by Larson, to authorize the Sheriff to proceed with the aforementioned project; all present voted aye; motion carried.

SHERIFF SERGEANT POSITION

Sheriff, Toby Wishard, presented the Board with a Sergeant Sheriff job description and pay scale for their approval. Commissioner Larson suggested this item should not be approved until the new Board members are seated in January 2011. Sheriff Wishard advised the Board he would like this position filled before the end of the year to assist him with supervisory matters. Motion by Marquardt, second by Thomas, to approve the Sergeant Sheriff job description and following pay scale as presented by the Sheriff; Thomas and Marquardt voted aye; Larson voted no; motion carried.

Sergeant Sheriff position established 11/23/10

	2010		
Step	Wage		Monthly
1	$17.50	1st 6 months	$3,045.00
2	$18.11	2nd 6 months	$3,151.14
3	$18.73	Annual	$3,259.02
4	$19.38	Annual	$3,372.12
5	$20.08	Annual	$3,493.92
6	$20.78	Annual	$3,615.72

E-911 ENHANCED TELEPHONE INTERGOVERNMENTAL AGREEMENT

Motion by Marquardt, second by Larson, to authorize the Chairman to sign an intergovernmental agreement, which supersedes the intergovernmental agreements entered into on April 5, 1993 and October 21, 1999, between Codington County and the City of Watertown for the provision of enhanced E-911 telephone services; all present voted aye; motion carried.

DALE ADDITION PLAT APPROVAL

Zoning Officer, Luke Muller, presented to the Board the "Dale Addition" plat. Mr. Muller reviewed the plat which has been approved by the Codington County Planning and Zoning Commission. The Board adopted the following resolution:

RESOLUTION #2010-24

A Resolution to approve the platting of the "Dale Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:
"Dale Addition" in the County of Codington, South Dakota, located in Government Lot 4 of Section 3-T119N-R55W, of the 5th p.m., Codington County, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, second by Commissioner Larson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 23rd day of November, 2010

John W. Thomas
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2010-24, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 23rd day of November, 2010

Cindy Brugman
County Auditor, Codington County, South Dakota

D.A.V. VAN TRADE IN

Veterans Service Officer, Al Janzen, met with the Board to request authorization to trade in a van, currently provided to the County by the D.A.V., for a 2008 or 2009 Ford vehicle. Mr. Janzen noted the new vehicle, which is a station wagon type vehicle, would be more suitable to the County needs for transporting veterans to medical appointments in Sioux Falls and out of state facilities. The van currently used by the County would then be sent to another government entity. Mr. Janzen noted this trade would be at no cost to the County. Motion by Larson, second by Marquardt, to authorize the trade in of a 2007 E150 XL Ford Wagon for a 2008 or 2009 Ford provided by the VA Medical Center; all present voted aye; motion carried.

BLEACHER REPAIR

Maintenance Supervisor, Milo Ford, presented the Board with a quote, from Combined Building Specialties, to repair bleachers located at the Extension center complex. Mr. Ford advised the Board that the bleachers need brakes and locks to keep them safe for public use and there are budgeted funds available for the needed repairs. Motion by Larson, second by Marquardt, to accept the quote of $5,290.00 from Combined Building Specialties for the repair to bleachers at the Extension center complex; all present voted aye; motion carried.

REQUEST TO PURCHASE EQUIPMENT
Extension Educator, Paul Johnson, met with the Board to request authorization to purchase three new computers for Extension center office staff. Mr. Johnson noted there are budgeted funds for the purchase of new computers. Motion by Larson, second by Marquardt, to approve the purchase of three computers, not to exceed $1,200.00 per computer, for the Extension office; all present voted aye; motion carried.

JOHNSON CONTROLS SERVICE AGREEMENT
Motion by Marquardt, second by Larson, to authorize the Chairman to sign a five year service agreement with Johnson Controls, for preventative maintenance services, as presented by Maintenance Supervisor, Milo Ford; all present voted aye; motion carried.

COMMUNITY HEALTH SERVICES
Motion by Marquardt, second by Larson, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2011 and ending December 31, 2011, in the amount of $13,390.00; all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER
Motion by Larson, second by Marquardt, to transfer $14,095.85 from Commissioners Contingency to the Catastrophic Legal budget in order to make payment on a CLERP claim; all present voted aye; motion carried.

REAL PROPERTY TAX REFUND
Motion by Larson, second by Marquardt, to approve the following application for abatement or refund of real property taxes; all present voted aye; motion carried: Property tax record #6654; property qualifies for a property tax reduction program; taxable value abated $28,492; tax refunded $433.05; approved by the Director of Equalization and the City of Watertown.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Marquardt, to approve an automatic budget supplement to the Emergency Management expenditure and revenue budgets in the amount of $11,234.15 with Homeland Security grant fund reimbursements; all present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Marquardt, second by Larson, to enter into executive session at 9:48 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:20 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:21a.m., until 9:00 a.m., Monday, November 29th, 2010; all present voted aye; motion carried.
ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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November 23, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 29, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of November 23rd, 2010**
4. **Action to determine health insurance premiums split between Employees and the County**
5. **Action to approve payroll claims**
6. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
7. **Action to approve travel requests**
8. **Action to approve personnel changes**
9. **Action to enter into executive session**
10. **Open**
11. **Old Business**
12. **New Business**
13. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, December 14th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 29, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 29th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson and Larson; Brinkman was absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Marquardt, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of November 23rd, 2010, as presented by the Auditor; all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE PREMIUMS
The Board discussed the premium splits for employee health insurance premiums. Motion by Larson, second by Johnson, to split the employee health insurance premiums as follows; all present voted aye; motion carried:
Plan 001 $850.91 single coverage, to be paid entirely by the County
Plan 002 $871.08 single coverage, to be paid entirely by the County
Plan 001 $2,075.02 family coverage; $1,037.51 employee responsibility, $1,037.51 to be paid by the County
Plan 002 $2,124.19 family coverage; $1,062.09 employee responsibility, $1,062.10 to be paid by the County

PAYROLL CLAIMS
Motion by Marquardt, second by Johnson, to approve for payment the following salary claims; all present voted aye; motion carried: Commissioners: 9,430.33 total salaries. Auditor: 13,286.91 total salaries. Co. Treasurer: 27,216.79 total salaries. States Attorney: 23,281.63 total salaries; Ruth Swenson 862.82 part time. Gov. Buildings: 15,074.00 total salaries; Cindy Dargatz 865.19 part time. Dir. Equalization: 39,047.02 total salaries. Reg. of Deeds: 16,541.03 total salaries. Veterans Service: 7,942.49 salaries; Paul Lenski 33.24 meals. Sheriff: 54,265.80 total salaries; Jack Weber 445.39 part time & meals; Chuck Carbonneau 621.11 part time & meals; Dave Curtis 242.32 part time; Janelle Nygaard 1152.48 part time; Keith Olson 199.53 part time. Co. Jail: 74,181.62 total salaries; Donna Weber 102.37 part time matron & meals; Matthew Blackwelder 2146.21 part time; Jerrod Olson 2094.37 part time new hire; Sharon Carbonneau 117.69 part time matron & meals. Care of the Poor: 4,175.35 total salaries; Julie Radach 492.15 part time. Co. Nurse: 3,603.15 total salaries. Co. Park: 1,155.77 total salaries; Donnie Olson 933.61 part time seasonal. Ag. Bldg.: 7,541.12 total salaries. Co. Extension: 7,998.24 total salaries; Elizabeth Waag 390.30 part time; Deb Sundem 33.25 meals; Paul Johnson 33.25 meals; Jodi Loehrer 33.25 meals. Weed Control: 6,249.60 total salaries; Bill Hoff 899.38 part time; John Engels 910.69 part time. Road & Bridge: 73,469.31 total salaries. Emergency Management: 9,961.20 total salaries. Crime Victim: 5,016.52 total salaries. W.I.C.: 3,586.22 total salaries. Total: 403,024.10. Breakdown of withholding amounts which are included in the above: S.D. Retirement 34,862.00; S.D. Retirement 387.89 ins.; S.D. Supplemental Retirement 2,865.00 suppl. ins; Dakotacare 72,974.36 ins.; Standard Insurance Company 543.05 life ins.; Delta Dental 5,018.94; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,682.87 ins.; U.M.B. Bank 2,152.00 suppl. retire.; AFLAC 402.31 ins.; Watertown United Way 159.67 employee contributions; Office of Child Support 342.32 employee payments; Sioux Valley Credit Union 8,936.94 employee payments; Cod.Co.Treasurer 32,550.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union 120 432.00 employee union dues; Reliabank Dakota 23,737.13 federal withholding; Reliabank Dakota 43,081.68 social security; Breit Law Office 231.36 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit 183.56 garnishment.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Johnson, second by Larson, to approve an automatic budget supplement to the Emergency Management expenditure and revenue budgets in the amount of $16,199.07 with Homeland Security grant fund reimbursements; all present voted aye; motion carried.

TRAVEL REQUEST
Motion by Larson, second by Johnson, to approve the following travel request; all present voted aye; motion carried: Veterans Service Office staff; mini conference training; December 2nd, 2010; in Brookings.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 9:11 a.m., until 9:00 a.m., Tuesday, December 14th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 14, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of November 29th, 2010**
4. **Monthly reports**
   a. **Auditor**
   b. **Director of Equalization**
   c. **Welfare**
5. **Action to approve the Auditor's Account with the Treasurer of the month ending November 30th**
6. **Note Register of Deeds monthly statement of fees**
7. **Action to supplement budgets with Commissioners Contingency**
   a. **Court Appointed Attorney** 6,294.69
   b. **Public Defender** 3773.94
   c. **Predatory Animal** 1,809.00
8. **Action to approve claims for payment**
9. **Action to approve property tax abatement/refund applications**
10. **Action to approve Teamsters Union Contract with the Deputy Sheriffs and Correctional Officers**
11. **Discussion/action to set employee wages for 2011**
12. **Action to authorize the Chairman to sign a FY2011 WIC Contract Amendment**
13. **Action to authorize the Chairman to sign the FY2010 State Homeland Security Grant Program Reimbursement Agreement**
14. **Action to declare equipment surplus to be destroyed or sold**
15. **Discussion/action regarding the spring load limit resolution for County roads**
16. **10:00 a.m., Opening of sealed bids for two surplus dump trucks and action to award bids**
17. **Discussion/action regarding compromises of County Poor liens under account with the Credit Bureau of Watertown**
18. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
19. **Action to approve travel requests**
20. **Action to approve personnel changes**
21. **Action to enter into executive session**

22. **Open**

23. **Old Business**

24. **New Business**

25. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, December 21st, 2010**

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December 14, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 14th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Marquardt, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Brinkman, to approve the minutes of November 29th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's Office is busy with advance tax requests, monitoring year end budget balances, preparing year end reports, paying claims twice in December, early payroll, and other normal office procedures. **Welfare Director, Sarah Petersen,** submitted the following statistics for the time period November 6th through December 10th, 2010: 16 applications; with 5 approved for County assistance; 8 denials; 0 pending or referred; 3 other resources utilized; 0 guarantees; and 3 new clients approved. Total Assistance: $1,440.32 for 4 rentals, 0 utilities, 0 medical, and 1 pharmacy. 0 active medical cases and 0 medical applications pending decision. Total Credits: not available with this report. The Welfare Director discussed an ongoing case with the Board. The Board advised the Welfare Director to provided assistance as reasonable. **Register of Deeds, Ann Rasmussen,** provided the Board with a monthly statement of fees for the month ending November 30th, 2010. Collections totaled $22,936.10 with $2,500.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November, 2010, all present voted aye; motion carried.

Cash on hand	$	4,962.47
Checks in Treasurer possess		
less than 3 days	$	193,344.77
Cash Items	$	221.94
TOTAL CASH ASSETS ON HAND	$	198,529.18
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	$	3,288.48
Reliabank Dakota	$	6,538,035.16
INVESTMENTS		
SD Public Funds Investment	$	6,963.94
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	1,200,000.00
Great Western Bank	$	2,400,000.00
Home Federal Bank	$	1,200,000.00
Plains Commerce Bank	$	600,000.00
Wells Fargo	$	200,000.00
TOTAL CASH ASSETS	$	12,346,816.76
General Ledger Cash Balance by Funds:		
General	$	6,423,478.71
General restricted cash	$	500,000.00
Sp. Revenue	$	3,150,150.83

Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,999.20
Trust & Agency	$	2,258,776.17
(schools 1,592,194.78, townships 44,185.62; city/towns 321,474.91)		
TOTAL GENERAL LEDGER CASH	$	12,346,816.76

COMMISSIONERS CONTINGENCY

Motion by Brinkman, second by Johnson, to supplement the following budgets with Commissioners Contingency funds; all present voted aye; motion carried. Court Appointed Attorney $6,294.69; Public Defender $3,773.96; and Predatory Animal $1,809.90.

CLAIMS APPROVED

Motion by Johnson, second by Brinkman, to approve for payment the following claims as presented by the Auditor's Office; all present voted aye; motion carried: 4-H Activities 35.00 Meet, AARMS 850.00 Maint, Aason Engineering 1530.00 Maint, Alltel 206.53 Svc, Alltel 78.08 Svc, Alltel 33.68 Svc, Alltel 67.96 Pmt, Alltel 156.30 Pmt, Alltel 65.54 Pmt, The American Law Institute 102.08 Sup, AP Auto Pros, Inc 183.52 Rep, Austin Law Offices 2463.00 Svc, Austin Law Offices 1483.10 Svc, Austin Law Offices 820.00 Svc, Avera McKennan Hospital 698.00 Svc, Avera Queen Of Peace 185.70 Maint, Avera University Psych Assoc 166.32 Svc, Bob Barker Co. 1181.37 Sup, Sean Bartels 20.00 Wit, Bendix Imaging Incorporated 454.96 Maint, Best Business Products 259.99 Sup, Best Business Products 243.22 Svc, Best Business Products 69.81 Svc, Best Western Ramkota Inn 87.00 Trav, Sharolyn Beutow 52.96 Jury, Heidi Bierscheid 51.48 Jury, Tara Bohlmann 20.00 Wit, Tom Boldt 6.00 Pmt, Boys & Girls Club 1000.00 Pmt, Bratland Law 235.80 Svc, Brian's Glass & Door, Inc. 850.00 Maint, Ann Brown 50.74 Jury, Brown Clinic PLLP 264.15 Svc, Brown Clinic Pharmacy 332.82 Asst, Brown & Saenger 56.00 Sup, Brownlee Construction 2984.80 Sup, Burghardt Amateur Center 49.90 Rep, Burns Law Office 2600.00 Svc, Butler Machinery 394.37 Sup, David L Carlson 34.13 Wit, Carquest Auto Parts 25.28 Sup, Cartney Bearing & Supply 140.85 Sup, Cashway Lumber Inc. 61.22 Maint, Cass-Clay Creamery 1053.11 Sup, Certification Programs 75.00 Dues, Chuck's Bike & Lock Shop 402.00 Rep, Clark County Em 5613.00 Grant, Cod County Clerk Of Courts 200.00 Pmt, Codington Clark Electric 30.00 Util, Cod County CHS Office 1480.00 Svc, Codington County Treasurer 6.44 Post, Denise Cody 15.00 Svc, Cole Papers, Inc. 297.47 Sup, Cole Papers, Inc. 145.80 Sup, Cole Papers, Inc. 1601.90 Sup, Cole Papers, Inc. 467.74 Sup, Connecting Point Computer Cent 2501.33 Maint, Douglas Cook 15.00 Pmt, County Fair Foods 413.31 Sup, Credit Bureau Of Watertown Inc 3710.82 Svc, Culligan Water Conditioning 150.00 Sup, D K Diesel Injection Inc. 68.88 Rep, D K Diesel Injection Inc. 1595.00 Rep, D K Diesel Injection Inc. 33.60 Maint, Dakota Fluid Power Inc 137.41 Sup, Dakota Outdoors 107.95 Rep, Dorothy Dargatz, Landlord 337.50 Asst, Ted Davenport, Landlord 340.00 Asst, Days Inn Pierre 46.50 Room, David Decker 20.00 Wit, Doug Deville 20.00 Wit, Donna Dietrich, Chairman 136.14 Svc, Dive Rescue International Inc 272.84 Sup, Doug's Anchor Marine 434.51 Maint, Sara Lee Bakery Group/ 700.41 Sup, East Dakota Water Development 8002.72 November Apportionment, Ed Roehr Safety Products 2663.40 Sup, Election Systems & Software 2306.01 Sup, Emblem Enterprises Inc 258.13 Sup, Engelstad Electric Co. 106.12 Svc, Farnams Genuine Parts 574.26 Sup, First District Assn Of Local Gov 1507.50 Svc, Cole Fischer 51.48 Jury, Bradley Fisher 20.00 Wit, Floors & More 1705.00 Sup, Town Of Florence 125.00 Util, Milo Ford 18.00 Trav, FSH Communications 120.00 Util, FSH Communications 120.00 Svc, GCR Tire Center 23.45 Maint, GCE Tire Center 15.00 Rep, GCR Tire Center 12.38 Maint, Genoa Healthcare/Watertown 135.34 Pharm, Genoa Healthcare/Watertown 210.03 Svc, Genoa Healthcare/Watertown 217.65 Sup, Glass Products Inc. 37.93 Sup, Becky Goens 25.40 Trav, Grainger 396.46 Sup, Green, Roby, Oviatt, 5469.40 Svc, Hartwig Heating 85.00 Rep, Heartland Services Inc 1072.00 Grant, Chris Helle 20.00 Wit, Hillyard Floor Care Supply 394.84 Sup, Hillyard Floor Care Supply 1252.68 Sup, Hillyard Floor Care Supply 528.23 Sup, Human Service Agency 537.50 Svc, Glacial Lakes Humane Society 250.00 Svc, HyVee #1871 Accts Receivable 67.53 Sup, HyVee #1871 Accts Receivable 13.28 Sup, HyVee Pharmacy 510.60 Pharm, Interlakes Community Action 412.25 Svc, Jefferson Partners LP 50.00 Trav, Jefferson

Partners LP 49.00 Trav, Chad Johnson 12.00 Ref, Johnson Controls, Inc. 758.59 Sup, Henry Johnson 139.00 Grant, Paul Johnson 472.00 Trav, Scott Jongbloed 200.00 Grant, Scott Jongbloed 700.00 Grant, Jurgens Printing 666.00 Sup, Randy Kadlec 50.74 Jury, Kingsbury County Em 1239.04 Grant, Knology 347.26 Svc, Knology 94.84 Svc, Knology 144.95 Svc, Knology 49.95 Pmt, Stephanie Kranz 10.00 Ref, Lake City Fire Equipment 135.80 Sup, Lake City Fire Equipment 25.45 Maint, Lake Superior College/Spo 2200.00 Grant, Dale Lang 20.00 Wit, Lar Jo's 297.42 Sup, J.H. Larson Electrical Co. 260.76 Sup, J.H. Larson Electrical Co. 972.94 Rep, Lawson Products 16.50 Sup, Lewis & Clark Bhs 142.00 Svc, Lincoln Co Treasurer 276.50 Svc, Lincoln Co Treasurer 812.15 Svc, Jodi Loehrer 43.00 Trav, Lyle Signs Inc. 648.02 Sup, M&T Fire And Safety 105.00 Sup, Richard Maag 32.68 Trav, Mac's Inc. 324.92 Sup, Mac's Inc. 118.62 Sup, Mahowald's 78.13 Sup, The Maintenance Shop 725.34 Svc, Manatron 9316.05 Maint, Mark's Auto 62.11 Svc, Marshall County Em 8157.72 Grant, Marshall County Em 263.16 Grant, Medtox Laboratories, Inc 340.77 Svc, Menards 111.32 Sup, Menards 101.60 Sup, Metro Fire 24935.31 Grant, Midcontinent Communications 55.00 Svc, Milbank Communications 240.80 Sup, Milbank Communications 220.00 Maint, Moe Oil Company 584.10 Sup, Municipal Utilities 230.75 Svc, Municipal Utilities 809.80 Util, Municipal Utilities 11820.78 Util, Nat. District Attorneys Assoc. 165.00 Dues, Crystal Neale 11.50 Trav, NESD Board Of Realtors 185.00 Dues, Newman Traffic Signs 2262.25 Sup, Chris Noeldner 252.59 Grant, Northwestern Energy 189.69 Util, Office Peeps, Inc. 295.31 Sup, Office Peeps, Inc. 3069.59 Sup, Ottertail Power Co. 30.70 Util, Pennington County Jail 1210.75 Trav, Brooke Peterson 20.00 Wit, Pheasantland Industries 170.85 Sup, Justin Pietz 85.00 Grant, Pitney Bowes 210.00 Rent, Prairie Lakes Hospital/Wfr Pad 650.00 Sup, PMB 0112 19.00 Util, PMB 0112 243.58 Util, Prairie Lakes Health Care Cent 2528.00 Svc, Chris Premus 252.59 Grant, Print 'Em Now 130.00 Sup, Professional Mailing & Market. 21.29 Svc, Professional Mailing & Market. 3058.78 Svc, Proud Angler 54.00 Sup, Qwest 85.28 Util, Qwest 763.06 Svc, Qwest 16.07 Svc, Qwest 85.28 Pmt, Redlinger Bros. 852.70 Svc, Redlinger Bros. 4000.00 Rep, Cathryn Rehfuss 15.00 Svc, Reserve Account 3000.00 Post, Reserve Account 89.69 Misc, Christopher Ringler 20.00 Wit, RLR Properties 190.00 Asst, Ron's Saw Shop 130.58 Sup, Ron's Saw Shop 73.98 Sup, Don Rowland 700.00 Grant, Runnings 33.43 Sup, Dawn Russell 10.00 Svc, Michael Rye 15.00 Pmt, Sanford Clinic 170.85 Ins, Sanford Watertown Occupational 134.00 Svc, Terrance Satterlee 1500.00 Pmt, Schrader's 1450.00 Equip, Schrader's 40.00 Maint, Ross K Schulte DDS Pc 130.00 Svc, Tim Schussler 30.00 Pmt, SD Assoc Of Assessing Officers 330.00 Dues, The State Bar Of South Dakota 415.00 Dues, SD Department Of Revenue 138.00 Lic, SD Department Of Revenue 997.00 Svc, S.D. Dept. Of Transportation 6177.06 Maint, SD Division Of Motor Vehicles 14.00 Reg, S.D. Federal Property 1543.00 Sup, SD State Treasurer 225254.20 December Remittance, SDACC 14856.09 Pmt, Jessica Eikmeier 105.00 Dues, SDCCA 90.00 Dues, SD Hwy Supt Assn. 195.00 Dues, SDML Workers Compensation Fund 41037.72 Ins, SDML Workers Compensation Fund 31107.28 Ins, Kathryn Selchert 52.96 Jury, Sherman Canvas 40.00 Svc, Sherman Canvas 7.00 Rep, Sherwin Williams 21.49 Maint, Sioux Equipment 482.45 Rep, Sioux Valley Coop 2940.64 Sup, Sioux Valley Coop 312.98 Sup, Sioux Valley Coop 3383.00 Sup, Sioux Valley Coop 18865.24 Sup, Sleuth Software 625.00 Maint, Rick Small 10.00 Maint, South Shore Gazette 661.43 Svc, Town Of South Shore 36.00 Util, Spears Law Office 4353.90 Pmt, Sprint 255.70 Svc, Star Laundry 32.55 Sup, Star Laundry 41.48 Maint, Staybridge Suites 1540.00 Grant, Steel Crow LLC 240.00 Asst, Kyle Steffensen 85.00 Grant, Connie Stoebner 216.60 Svc, Streicher's 553.90 Sup, Streicher's 339.91 Sup, Streicher's 603.89 Sup, Sturdevant's Auto Parts 51.64 Sup, Deb Sundem 235.00 Trav, James Sutton 30.00 Trav, Sutton Law Office Pc 10166.67 Pmt, Jessica Tesch 50.74 Jury, Tool Time Rental 90.00 Rep, Toshiba Financial Services 538.33 Rent, Trav's Outfitter Inc 1082.84 Sup, Jeffrey Tschakert 61.10 Jury, Tuffy's Pet Foods, Inc 1642.49 Sup, Us Foodservice Inc 9329.46 Sup, Cindy Vanderleest 55.92 Jury, Visa - C/O Great Western Bank 129.95 Pmt, Visa - C/O Great Western Bank 871.40 Pmt, Visa - C/O Great Western Bank 601.48 Pmt, Visa - C/O Great Western Bank 20.00 Pmt, Visa - C/O Great Western Bank 1001.00 Grant, Visa - C/O Great Western Bank 129.92 Pmt, Wal-Mart Community 179.59 Sup, Watertown City Finance Office 1094.54 Grant, Watertown Ford 16.10 Rep, Watertown Lawn & Garden 10.00 Sup, Watertown Public Opinion 1016.29 Pub, Erick Weintjes 139.00 Grant, Weismantel Rent-All 180.00 Sup, West Payment Center

140.00 Sup, Wheelco 18.75 Rep, Judy Wolff 55.18 Jury, Watertown Area Chamber Of Commerce 50.00 Dues, Watertown Landfill 6.88 Svc, Xerox Corporation 124.11 Sup,

ABATEMENTS/REFUNDS

Motion by Brinkman, second by Marquardt, to approve the following abatement/refund applications; all present voted aye; motion carried: Property tax record #2829; taxes payable in 2010; property is exempt from tax; taxable value abated $113,651; tax abated $1,318.92; approved by the Director of Equalization and the City of Watertown. Property tax record #10679; taxes payable in 2010; property qualifies for a property tax reduction program; taxable value abated $40,235; tax refunded $611.53; approved by the Director of Equalization and the City of Watertown. Property tax record #9740; taxes payable in 2009 and 2010; an error was made when the property was re-platted; taxable values abated $1,676 and $1,595; taxes abated $33.26 and $31.64; approved by the Director of Equalization and the City of Watertown. Property tax record #18426; taxes payable in 2009 and 2010; an error was made when the property was split from parcel; taxable values abated $3,608 and $5,920; taxes abated $71.59 and $117.40; approved by the Director of Equalization and the City of Watertown. Property tax record #9734; taxes payable in 2009 and 2010; an error was made when the property was re-platted; taxable values abated $7,135 and $6,775; taxes abated $141.60 and $134.36; approved by the Director of Equalization and the City of Watertown.

TEAMSTERS UNION CONTRACT

Union negotiator, Terry Satterlee, presented the Board with the recently negotiated contracts between Codington County and the Teamsters (Deputy Sheriffs and Correctional Officers). Mr. Satterlee noted changes in the Deputy Sheriff contract were a $.30 per hour wage increase and a uniform allowance increase of $100.00 annually. Changes to the Correctional Officers contract were a $.30 per hour wage increase and a uniform allowance increase of $100.00 annually. Mr. Satterlee noted both contracts are one year contracts. Motion by Larson, second by Johnson, to approve and authorize the Chairman to sign the Teamsters (Deputy Sheriffs) contract; all present voted aye; motion carried. Motion by Larson, second by Johnson, to approve and authorize the Chairman to sign the Teamsters (Correctional Officers) contract; all present voted aye; motion carried.

2011 EMPLOYEE WAGES

Motion by Larson, second by Thomas, to approve a $.30 per hour wage increase, beginning January 1, 2011, for all pay classifications in the County's Pay Series and Management Compensation policy, with the exception of the classifications covered by the AFSCME (Highway Dept.) Union contract, which is still under negotiation; all present voted aye; motion carried.

FY2011 WIC CONTRACT AMENDMENT

Motion by Brinkman, second by Larson, to authorize the Chairman to sign an amended FY2011 WIC Contract, with the State of South Dakota, in an amount not to exceed $28,522.00; all present voted aye; motion carried.

FY 2010 STATE HOMELAND SECURITY GRANT REIMBURSEMENT AGREEMENT

Emergency Management Director, Jim Sutton, reviewed with the Board the proposed FY2010 State Homeland Security Grant Program Reimbursement Agreement between Codington County and the SD Dept. of Public Safety, in the amount of $537,606.00 beginning October 1, 2010 through July 31, 2012. Motion by Larson, second by Brinkman, to authorize the Chairman to sign the aforementioned agreement; all present voted aye; motion carried.

SURPLUS PROPERTY DECLARATION

Motion by Larson, second by Brinkman, to declare the following equipment surplus to be destroyed, per the request of the Sheriff's Office; all present voted aye; motion carried: GEN01457, HP Computer, Model #DC5100, s/n MX160703BH.

WEIGHT LIMIT RESOLUTION

Highway Supt, Rick Small, appeared before the Board to request passage of a vehicle weight limit resolution for spring load limits. Mr. Small has requested assistance from the SD Highway Patrol in enforcing weight limits on County Roads. This resolution is supported by Ordinance #9, as adopted February 4, 1997.

Resolution No. 2010-25

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Codington County Board of Commissioners desires to protect existing Codington County Highways, ultimately saving tax dollars and,

WHEREAS, the Codington County Board of Commissioners desire the enforcement of weight limitations on Codington County Highways as set forth and posted by the Codington County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

WHEREAS, the limits on Codington County roads shall be, forty miles per hour truck speed limit and maximum load limit shall be seven tons per axle on all asphalt surfaced roads during the spring thaw period from February 15, to May 1, 2011 inclusive, when limit signs are in place. That The South Dakota Highway Patrol be, and hereby is authorized and requested to enforce weight and speed limitations on Codington County Roads.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55 and 32-22-56.

Motion by Larson, second by Marquardt, to approve the above and foregoing resolution; all present voted aye; motion carried.

Dated this 14th day of December, 2010, at Watertown, South Dakota.

John W. Thomas
Chairman of the Board

ATTEST:

Cindy Brugman
Codington County Auditor

POOR LIEN COMPROMISES

The Board held a discussion regarding compromises of County Liens under account with the Credit Bureau of Watertown during a limited time period. No action was taken at this time.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Larson, to approve an automatic budget supplement to the Emergency Management expenditure budget in the amount of $10,037.00 with Homeland Security and P.O.D. grant fund reimbursements; and the Emergency Management revenue budget in the amount of $9,943.00 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGE

Motion by Larson, second by Marquardt, to approve the following personnel change; all present voted aye; motion carried: Deputy Sheriff, Bradford Howell, promoted to Sergeant Deputy Sheriff; step 6/$20.78 per hour; effective date December 15, 2010; submitted and approved by Sheriff Toby Wishard.

EXECUTIVE SESSION

Motion by Larson, second by Johnson, to enter into executive session at 9:46 a.m., to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:15 a.m., no action was taken. Human Resource Director, Terry Satterlee was present for executive session.

SURPLUS EQUIPMENT SALE

This being the time and place set, as previously advertised, for the opening of sealed bids for the sale of two, Highway Dept. International trucks with dump bodies, the following bids were opened and announced by Highway Supt., Rick Small:

Truck serial #267166	Bidder	Bid Amount
	Robert Endres	$11,700.00
	Raml Trucking	$15,501.99
	Stimson Construction	$ 8,760.00

Truck serial #267168	Bidder	Bid Amount
	Robert Endres	$ 8,600.00
	Raml Trucking	$15,501.99
	Stimson Construction	$ 8,111.00

Motion by Larson, second by Brinkman, to accept the bids of Raml Trucking, per the recommendation of the Highway Supt.; all present voted aye; motion carried.

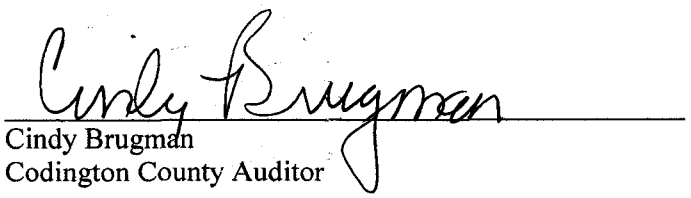
OTHER EVENTS

The Board noted an invitation to attend the FY2011 first quarter Governing Body meeting of the First Dist. Association of Local Governments to be held December 15, 2010, at the Avera Health and Sciences Center on the SDSU Campus beginning with a tour at 3:00 p.m. The Board noted an invitation from the U.S. Dept. of Energy to attend a public open house at the Watertown Regional Library Community Room on December 15, 2010, from 5:00 pm to 8:00 pm. The purpose of this open house is to provide interested parties the opportunity to ask questions and offer comments on the Environmental Impact Statement as prepared by Western Area Power Adm. (WAPA) on a proposal to interconnect the Crowned Ridge Wind Energy Center (located in Codington County) with WAPA's existing Watertown Substation. Highway Supt., Rick Small, will attend this meeting to provide his comments on over width permits for vehicles traveling on County highways and utility installation when working within the County highway right of way.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:33 a.m., until 9:00 a.m., Tuesday, December 21st, 2010; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____.

December 14, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 21, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**
2. **Action to approve the agenda and request cell phones to be adjusted**
3. **Action to approve the minutes of December 14th, 2010**
4. **Monthly reports**
   a. **Highway**
   b. **Maintenance**
5. **Action to supplement budgets with Commissioners Contingency**
6. **Action to approve payroll claims for payment**
7. **Action to approve the plat of the Keltgen Subdivision**
8. **Action to approve the plat of the Mack Addition**
9. **Year End Financial report by Zoning Officer, Luke Muller**
10. **Action to approve a contract with First District Association of Local Government for 2011 Zoning Officer services**
11. **Discussion/action regarding compromises of County Poor liens under account with the Credit Bureau of Watertown**
12. **Note holiday closing schedule**
13. **Action to approve automatic supplements to budgets w/grant reimbursement funds**
14. **Action to approve travel requests**
15. **Action to approve personnel changes**
16. **Action to enter into executive session**
17. **Open**
18. **Old Business**
19. **New Business**
20. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, December 28th, 2010**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 21st, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, and Brinkman; Larson absent; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of December 14th, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported his department is busy with moving snow at this time. Mr. Small reported attending a seminar on sign retro-reflectivity. The Federal Government is going to require certain standards for reflectivity on road signs. Codington County has partially addressed this requirement by submitting Resolution 2010-6, to the SDDOT, requesting a survey of all of the County's signs. 2015 is the deadline to have all of the County's signs changed over to the higher reflectivity material with reinspection every one to two years. Mr. Small submitted a comment to WAPA regarding permits that the County will require with regards to their wind tower project. **Maintenance Supervisor, Milo Ford,** reported the bleacher repair project at the Ag. Building has been completed and the picture stage has been relocated per the request of the Winter Farm Show committee. An A.E.D. has also been installed at the Extension Center Complex in the North Expo building. Representatives of S.D.N. have installed fiber optic cable in the Courthouse and Detention Center. The Highway Dept. has removed snow from the Courthouse parking lot.

PAYROLL CLAIMS
Motion by Brinkman, second by Marquardt, to approve for payment the following payroll claims; all present voted aye; motion carried: Commissioners: 9,446.62 total salaries. Auditor: 17,637.97 total salaries. Co. Treasurer: 28,686.12 total salaries. States Attorney: 23,679.21 total salaries; Ruth Swenson 701.65 part time. Gov. Buildings: 15,748.76 total salaries; Cindy Dargatz 684.81 part time. Dir. Equalization: 36,659.68 total salaries. Reg. of Deeds: 17,367.33 total salaries. Veterans Service: 8,464.80 salaries. Sheriff: 60,708.67 total salaries; Brad Howell 2451.91 promotion; Dave Curtis 221.03 part time; Janelle Nygaard 1147.51 part time; Keith Olson 64.50 part time. Co. Jail: 73,825.54 total salaries; Matthew Blackwelder 1938.77 part time; Jerrod Olson 1285.46 part time. Coroner 2,099.18 total salaries. Care of the Poor: 3,752.96 total salaries; Julie Radach 79.54 part time. Co. Nurse: 3,671.42 total salaries. Ag. Bldg.: 7,810.73 total salaries. Co. Extension: 8,144.32 total salaries; Elizabeth Waag 192.32 part time; Deb Sundem 8.31 meals; Paul Johnson 63.72 meals; Jodi Loehrer 16.62 meals; Sue Arnesen 47.70 meeting & mileage; Betty Glosimodt 36.71 meeting & mileage; Phil Tesch 44.71 meeting & mileage. Weed Control: 3,904.31 total salaries. Planning Board: 421.50 total salaries. Road & Bridge: 79,787.52 total salaries. Emergency Management: 9,499.47 total salaries. Crime Victim: 5,583.19 total salaries. W.I.C.: 3,652.82 total salaries. Total: 420,552.12. Breakdown of withholding amounts which are included in the above: S.D. Retirement 36,790.58; S.D. Retirement 418.71; S.D. Supplemental Retirement 2,865.00 suppl. ins; Dakotacare 79,136.03 ins.; Standard Insurance Company 543.05 life ins.; Delta Dental 5,018.94; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 340.00 employee union dues; AFLAC 2,803.75 ins.; Assurity Life Insurance 432.22; U.M.B. Bank 2,212.00 suppl. retire.; AFLAC 402.31 ins.; Watertown United Way 159.67 employee contributions; Office of Child Support 360.96 employee payments; Sioux Valley Credit Union 9,495.94 employee payments; Cod.Co.Treasurer 32,550.00 employee monthly draw; New York Life 57.75 ins.; Teamsters Local Union

120 486.00 employee union dues; Reliabank 25,748.50 federal withholding; Reliabank 44,459.90 social security; Conseco Ins. 20.20 ins; Pioneer Credit 156.63 garnishment.

PLAT RESOLUTIONS APPROVED

Zoning Officer, Luke Muller, submitted to and reviewed with the Board, the following plat resolutions, which were previously approved by the Codington County Planning Commission:

RESOLUTION #2010-29

A Resolution to approve the platting of the "Keltgen Subdivision Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Keltgen Subdivision Addition" in the County of Codington, South Dakota, located in the N1/2 of Section 9-T116N-R54W, of the 5th p.m., First known as the N355' of the East 1428.2' of the West 3102.2' of the N1/2 and Lot 2 of McFarlands Second Addition in the N1/2 of Section 9-T116N-R54W of the 5th P.M., Codington County, South Dakota, Lot 2 of McFarlands Second Addition is hereby vacated, Keltgen Subdivision contains 41.4 acres, more or less; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Marquardt; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 21st day of December, 2010

John W. Thomas
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2010-29, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 21st day of December, 2010

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2010-30

A Resolution to approve the platting of the "Mack Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Mack Addition" in the County of Codington, South Dakota, located in the SW1/4 of Section 27-T117N-R51W, of the 5th p.m., Codington County, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 21st day of December, 2010

John W. Thomas
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2010-30, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 21st day of December, 2010

Cindy Brugman
County Auditor, Codington County, South Dakota

ZONING OFFICER/ANNUAL REPORT

Zoning Officer, Luke Muller, presented and reviewed the Codington County Planning and Zoning Department 2010 Annual Report. Mr. Muller reported 129 building permits issued with a construction value estimated at $7,580,153.00 through December 9th, 2010. Mr. Muller also reported Board of Adjustment/Planning Commission actions through December 20th, 2010, along with expenditure and revenue totals.

ZONING SERVICES CONTRACT

Zoning Officer, Luke Muller, presented to and reviewed with the Board, a proposed contract, for zoning services in 2011, between Codington County and the First District Association of Local Governments.

Commissioner Brinkman noted the Planning and Zoning Board has recommended acceptance of this contract with Mr. Muller acting as Zoning Officer for Codington County. Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2011 and ending on December 31, 2011; all present voted aye; motion carried. First District Executive Director, Todd Kays, expressed his thanks to the Board for the continuation of this relationship and to Commissioner Johnson for her many years of service on the board of the First District Association of Local Governments.

CREDIT BUREAU LIEN ACCOUNTS

Motion by Brinkman, second by Johnson, to authorize the Credit Bureau of Watertown to offer a 10% discount to clients whose County liens have been turned over to the Credit Bureau for collection. This discount would apply to those clients who will make a one time, full payment, less 10% of the current balance due, during the time period beginning January 1, 2011 through April 15, 2011. Upon vote of Commissioner Brinkman's motion; all those present voted aye; motion carried.

HOLIDAY CLOSING SCHEDULE

The Board noted, the Courthouse and all County Offices, will be closed, per previously adopted policy, on Friday, December 24th, 2010 and Friday, December 31st, 2010; in observance of the Christmas and New Year's holidays.

OTHER MATTERS

The Board noted there will be an informal meeting, after the Boards adjournment on Tuesday, December 28th, 2010, with the three Commissioners elect and Commissioners Brinkman and Marquardt. The Board noted cake and coffee will be served following the Board's meeting on December 28th in honor of Commissioners Thomas, Johnson, and Larson who will be leaving the Board at the end of 2010.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session at 9:37 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 9:49 a.m.; no action was taken.

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Brinkman, second by Johnson, to adjourn at 9:50 a.m., until 9:00 a.m., Tuesday, December 28th, 2010; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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December 21, 2010

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 28, 2010

1. **9:00 a.m. action to convene as a Board of County Commissioners**

2. **Action to approve the agenda and request cell phones to be adjusted**

3. **Action to approve the minutes of December 21st, 2010**

4. **9:00 a.m., Public hearing and action to supplement the General Fund, if required**

5. **Monthly reports**
   a. **Emergency Management**
   b. **Sheriff**

6. **Action to authorize the hiring of a full time correctional officer as budgeted for in 2011**

7. **Action to authorize the hiring of two part time correctional officers**

8. **Action to authorize the Chairman to sign a maintenance agreement with New World Software**

9. **Action to approve the AFSCME union contract** Pub Def. 13,159.68 CAA 1,747.87

10. **Action to supplement budgets with Commissioners Contingency** Surplus Cash 1,250,000

11. **Action to approve claims for payment**

12. **Action to approve automatic supplements to budgets w/grant reimbursement funds**

13. **Action to approve travel requests**

14. **Action to approve personnel changes**
    a. **Matthew Blackwelder, part time correctional officer promoted to full time 1/1/2011**
    b. **Jerrod Olson, part time correctional officer promoted to Deputy Sheriff under COPS grant 1/1/2011**

15. **Action to enter into executive session**

16. **Open**

17. **Old Business – informal orientation to follow adjournment of this meeting with Commissioners Brinkman and Marquardt and Commissioners elect Hanten, Johnson, and Heller**

18. **New Business**

19. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, January 4th, 2011**

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December 28, 2010

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 28th, 2010, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Thomas presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of December 21st, 2010, as presented by the Auditor; all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, advised the Board he will be hosting a meeting, on January 4th, of the local fire chiefs, in his office, to discuss mutual aid and the new HAZMAT Plan along with a few other business matters. Mr. Sutton noted a Pre Disaster Mitigation (PDM) grant meeting will be held on January 11th at the Codington County Extension Center Complex. Mr. Sutton thanked Commissioners Thomas, Johnson and Larson for their years of service on the Commission Board. **Sheriff, Toby Wishard,** submitted the following statistics for the month ending November 2010 for the Detention Center and Sheriff's Office: 56.43 average daily inmate population; 221 bookings; $6,397.50 collected in work release; $7,788.57 collected in out of county prisoner contracts; $2,797.00 collected in fees for the 24/7 program, with 40 individuals testing twice daily and 27 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 392 sets of civil papers served; 350 calls for service; 25 accidents investigated; 69 arrest warrants; and 11 transports, for a total 2,636 miles traveled. Sheriff Wishard advised the Board that the recent tiling project in the Detention Center has been completed and the more secure areas of the Detention Center are now clear of the old tile. Sheriff Wishard reviewed several requested staffing changes in the Detention Center and Sheriff's Office. The Sheriff thanked Commissioners Thomas, Johnson, and Larson for the opportunity to work with them over the years.

CORRECTIONAL OFFICERS STAFFING
Motion by Larson, second by Johnson, to authorize the hiring of an additional full time correctional officer as budgeted for in 2011; all present voted aye; motion carried. Motion by Larson, second by Johnson, to hire two part time correctional officers from the most recent applications received in the last six months; all present voted aye; motion carried.

NEW WORLD SOFTWARE AGREEMENT
Sheriff Wishard submitted to the Board an agreement for software maintenance support services. Motion by Brinkman, second by Marquardt to authorize the Chairman to sign an agreement with New World Systems for software maintenance support services for a three year period beginning April 1, 2011 and ending March 31, 2014; all present voted aye; motion carried.

AFSCME UNION CONTRACT
Union negotiator, Terry Satterlee, presented the Board with the recently negotiated contract between Codington County and AFSCME (Highway Dept.). Mr. Satterlee noted two changes to the contract are a wage increase of $.30 per hour, effective January 1, 2011 and that the County shall purchase four safety t-shirts and one safety hooded sweatshirt for each employee. Motion by Marquardt, second by Larson, to approve and authorize the Chairman to sign the AFSCME contract; all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Brinkman, second by Larson to transfer the following amounts from the Commissioners Budget; all present voted aye; motion carried. $13,159.68 to the Public Defender budget and $1,747.87 to the Court Appointed Attorney budget.

SURPLUS CASH DESIGNATION

Motion by Brinkman, second by Marquardt, to designate General Fund cash, in the amount of $1,950,000.00, for future building projects; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: Automatic Building Controls 447.00 Maint, Alltel 1050.00 Grant, Alltel 655.49 Grant, Alltel 67.96 Util, Alltel 111.30 Pmt, Alltel 117.82 Pmt, Alltel 118.85 Util, The American Law Institute 102.08 Sup, AP Auto Pros, Inc 1705.79 Maint, Avera McKennan 59.00 Svc, Bob Barker Co. 69.70 Sup, Graciela Barrantes 195.00 Svc, Billion Buick 415.00 Maint, Brown Clinic PLLP 149.00 Phys, Brown Clinic PLLP 260.36 Svc, Bullet Graphics 262.00 Unif, Carquest Auto Parts 21.80 Maint, Cartney Bearing & Supply 101.62 Rep, Cashway Lumber Inc. 1491.24 Maint, Cass-Clay Creamery 407.89 Sup, Combined Building Specialties 5290.00 Rep, Connecting Point Computer Cent 130.00 Sup, Connecting Point Computer Cent 3003.17 Sup, County Fair Foods 27.22 Sup, Crescent Electric Supply Co 40.02 Sup, Crocker's Collision Center 4928.05 Rep, D K Diesel Injection Inc. 1475.00 Rep, Dakota Select Wood Products 2775.00 Sup, Dan's Machine & Specialty Shop 60.00 Maint, Day County Em 4505.70 Grant, Days Inn Pierre 46.50 Trav, DeCastro Law Office, PLLC 1747.87 Svc, Deuel County Em 15259.86 Grant, Dugan Sales & Service 419.95 Maint, Sara Lee Bakery Group/ 152.94 Sup, Elite Signs & Graphix, Inc 504.00 Maint, Engelstad Electric Co. 527.78 Rep, Farnams Genuine Parts 164.10 Sup, Fox, Youngberg & Lewno, P.C. 195.76 Svc, Genoa Healthcare/Watertown 10.56 Svc, Tiffany Hall 20.00 Wit, Hanson-Moran Eye Clinic, Pc 140.00 Svc, Hillyard Floor Care Supply 198.77 Sup, Hillyard Floor Care Supply 596.50 Sup, Horn Law Office 262.20 Svc, Human Service Agency 120.00 Svc, HyVee #1871 Accts Receivable 112.65 Sup, HyVee Pharmacy 624.87 Pharm, Integrated Imaging , Inc 28.92 Svc, Paul Johnson 206.50 Mile, Town Of Kranzburg 282.00 Util, J.H. Larson Electrical Co. 131.47 Rep, Lewis & Clark Bhs 142.00 Svc, Jodi Loehrer 71.00 Mile, M & T Fire And Safety 91.50 Sup, Mac's Inc. 85.28 Sup, Mark's Auto 38.00 Svc, Menards 45.05 Sup, Menards 301.16 Sup, Midcontinent Communications 55.00 Svc, Midwest Grinding Inc 9445.20 Rep, Municipal Utilities 47.92 Asst, Office Peeps, Inc. 4127.67 Sup, Lynn Olson 712.51 Sup, Overhead Door Co Of Watertown 66.33 Rep, Pennington County Jail 675.85 Svc, David Pillatzki 54.64 Wit, PMB 0112 19.00 Svc, Prairie Lakes Health Care Cent 2194.00 Svc, Prairie Lakes Health Care Cent 153.85 Svc, Print 'Em Now 60.00 Sup, Print 'Em Now 39.60 Sup, Redlinger Bros. 222.40 Rep, Dillon Riter 20.00 Wit, Roberts County Em 5015.00 Grant, Ron's Saw Shop 34.75 Sup, Runnings 34.88 Sup, Dawn Russell 76.00 Svc, Sanford Clinic 32.30 Ins, Sanford Watertown Occupational 244.00 Svc, Schrader's 900.95 Equip, S.D. Dept. Of Transportation 378.93 Rep, SD Assoc Co Weed&Pest Sup 50.00 Dues, Extension Service 233.20 Trav, Sioux Equipment 527.76 Rep, Slowey Court Reporting 55.00 Svc, Town Of South Shore 36.00 Util, Spears Law Office 592.41 Svc, Spears Law Office 12000.00 Pmt, Sprint 47.22 Pmt, Star Laundry 41.48 Sup, Steve's World 24.02 Maint, Stop Tech Ltd. 978.50 Sup, Sturdevant's Auto Parts 34.60 Sup, Deb Sundem 90.00 Mile, Sutton Law Office Pc 567.27 Svc, Taecker Plumbing & Heating 24.58 Sup, Titan Machinery 44.33 Rep, Tool Time Rental 223.00 Rent, Trav's Outfitter Inc 3600.00 Grant, Travelers Inn Motel 272.93 Asst, University Of North Dakota 178.98 Svc, Us Foodservice Inc 2472.62 Sup, Visa - C/O Great Western Bank 319.51 Pmt, Wal-Mart Community 532.78 Sup, Watertown Ford 19.80 Maint, Wheelco 116.02 Maint, Yankton Co Treasurer 25.00 Svc.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Brinkman, second by Marquardt, to supplement the Emergency Management revenue and expenditure budgets in the amount of $79,661.00 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Marquardt, second by Johnson, to approve the following personnel changes; all present voted aye; motion carried: Matthew Blackwelder, part time Correctional officer promoted to full time Correctional Officer, step 1/2011 wage schedule; effective date January 1, 2011; submitted and approved by Chief Correctional Officer Tom Walder. Jerrod Olson, part time Correctional officer promoted to full time Deputy Sheriff; step 1/2011 wage schedule; effective date January 1, 2011; submitted and approved by Sheriff Toby Wishard. Janelle Nygaard, regular part time promoted to full time Criminal Civil Support Coordinator, step 2/2011 wage schedule; effective date January 1, 2011; submitted and approved by Sheriff Toby Wishard.

CAROL JOHNSON RESOLUTION

Motion by Marquardt, second by Larson, to approve the following resolution honoring Commissioner Carol Johnson; all present voted aye; motion carried.

RESOLUTION 2010-26

WHEREAS, Carol Johnson has represented District III as Codington County Commissioner for twenty years; and

WHEREAS, Carol Johnson has served as liaison to the Codington County Home Health, Extension, First District Association of Local Governments, Welfare, County Nurse, Human Service Agency Board, Veteran Service Office and served on occasion as Commission Chair; and

WHEREAS, Carol Johnson has provided sound leadership while providing good service to the citizens of District III; and

WHEREAS, Carol Johnson's distinguished service on the Board of County Commissioners for Codington County will end on January 4, 2011;

THEREFORE, BE IT RESOLVED, that Carol Johnson be thanked and recognized for her service to Codington County; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of the Board of County Commissioners for Codington County to remain there for all posterity.

Upon vote of the Board this resolution was unanimously adopted.

Dated this 28th day of December, 2010 at Watertown, SD

Attest: Cindy Brugman
County Auditor

Chairperson John W. Thomas, District I
Lavern Marquardt, District II
Ken Larson, District IV
Elmer P Brinkman, District V

KEN LARSON RESOLUTION

Motion by Johnson, second by Marquardt, to approve the following resolution honoring Commissioner Ken Larson; all present voted aye; motion carried.

RESOLUTION 2010-27

WHEREAS, Kenneth Larson has represented District V as Codington County Commissioner for twelve years; and

WHEREAS, Kenneth Larson has served as liaison to the Watertown Transit, County Highway, Inter Lakes Community Action Program, County Jail, Auditor's Office, and Register of Deeds Office; and

WHEREAS, Kenneth Larson has provided sound leadership while providing good service to the citizens of District V; and

WHEREAS, Kenneth Larson's distinguished service on the Board of County Commissioners for Codington County will end on January 4, 2011;

THEREFORE, BE IT RESOLVED, that Kenneth Larson be thanked and recognized for his service to Codington County; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of the Board of County Commissioners for Codington County to remain there for all posterity.

Upon vote of the Board this resolution was unanimously adopted.

Dated this 28th day of December, 2010 at Watertown, SD

Attest: Cindy Brugman, County Auditor

Chairperson John W. Thomas, District I
Lavern Marquardt, District II
Carol Johnson, District III
Elmer P Brinkman, District IV

JOHN W. "JACK" THOMAS RESOLUTION

Motion by Marquardt, second by Larson, to approve the following resolution honoring Commissioner John W. "Jack" Thomas; all present voted aye; motion carried:

RESOLUTION 2010-28

WHEREAS, Jack Thomas has represented District I as Codington County Commissioner for twelve years; and

WHEREAS, Jack Thomas has served as liaison to the Extension Center Buildings, Court House Buildings and Grounds, Emergency Management, Glacial Lakes Tourism, Crime Victim Office, Codington County Human Resource Coordinator, States Attorney Office, Sheriff's Office, served as Commission Chair and also served the South Dakota Association of County Commissioners as Chair and Treasurer; and

WHEREAS, Jack Thomas has provided sound leadership while providing good service to the citizens of District I; and

WHEREAS, Jack Thomas's distinguished service on the Board of County Commissioners for Codington County will end on January 4, 2011;

THEREFORE, BE IT RESOLVED, that Jack Thomas be thanked and recognized for his service to Codington County; and

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of the Board of County Commissioners for Codington County to remain there for all posterity.

Upon vote of the Board this resolution was unanimously adopted.

Dated this 28th day of December, 2010 at Watertown, SD

Attest: Cindy Brugman, Auditor

Vice Chair Elmer P Brinkman, District IV
Lavern Marquardt, District II
Carol Johnson, District III
Ken Larson, District V

ADJOURNMENT

There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 9:44 a.m., until 9:00 a.m., Tuesday, January 4th, 2011; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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