January 3, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Wednesday, January 03, 2007, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, and Brinkman; Larson absent; Chairman Brinkman presiding.

EXECUTIVE SESSION

Motion by Johnson, second by Thomas, to enter into executive session at 9:00 a.m., to address personnel issues and conduct interviews for the position of Welfare Director, all present voted aye; motion carried. The Board returned to regular session at 11:10 a.m., no action was taken as a result of the executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Johnson, second by Thomas, to adjourn at 11:15 a.m., until 9:00 a.m., Thursday, January 4, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, January 04, 2007, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding.

AGENDA
Motion by Thomas, second by Johnson, to approve the agenda, as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of December 28th, 2006, as presented by the Auditor, all present voted aye; motion carried.

BOARD ADJOURNS FOR 2006
There being no further business to come before the Board, a motion was made by Thomas, second by Johnson, to adjourn sine-die, at 9:05 a.m.; all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN
The Auditor called for nominations for Chairman of the Board for 2007. Motion by Commissioner Thomas to nominate Commissioner Brinkman as Chairman for 2006; second by Commissioner Marquardt, all present voted aye. Chairman Brinkman called for nominations for Vice Chairman for 2007. Commissioner Larson nominated Commissioner Marquardt as Vice Chairman for 2007. Motion by Commissioner Johnson, second by Commissioner Thomas, to cease nominations and cast a unanimous ballot for Commissioner Marquardt, all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, met with the Board and held a discussion on the approaching 2007 Winter Farm Show, the schedule of winter meetings, and activities at the Extension Center Complex. **Community Health Nurse, Karla Moes,** submitted her quarterly report, which covered: office staffing, school screenings, immunization clinics, prenatal assessments, WIC clinics, and staff meetings. **Veterans Service Office, Al Janzen,** reported 20 trips with 69 riders for the month of December. Discussion was also held regarding a proposed V.A. clinic to be located in Watertown. **Weed Supervisor, Nick Endres,** requested authorization for Weed Dept. staff to attend the annual Weed & Pest Conference, scheduled for Feb. 21, 22, and 23, 2007, in Oacoma. The Board had no objection to this travel request and authorized travel reimbursement for Weed Dept. personnel attending the conference. Mr. Endres noted the Weed Dept. staff would be assisting the Extension Center Complex staff, beginning January 20th, for preparations associated with the Farm Show. Mr. Endres reported work on sprayer equipment continues. **Commissioner Thomas** reported on activities of the Welfare Office.

OATHS OF OFFICE
Commissioners Thomas, Johnson, and Larson, signed their oaths of office for terms beginning January 1, 2007 and ending December 31, 2010.

LEGAL PAPERS
Motion by Thomas, second by Larson, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2007, as required by statute, all present voted aye; motion carried.

COMMISSIONERS SALARIES

Motion by Larson, second by Thomas, to set the Commissioners salaries, for 2007, at $895.52 per month, a 3% over the 2006 base rate, plus an extra $50.00 for the Chairman, all present voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by Marquardt, second by Larson, to compensate Judges of elections at $100.00 per election, plus $20.00 for attending election schools, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION

Motion by Marquardt, second by Larson, to compensate the Coroner and Coroner Deputies, at $75.00 per investigation, beginning January 1, 2007, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session, at 9:30 a.m., to discuss personnel matters regarding Board appointments, all present voted aye; motion carried. The Board returned to regular session at 9:39 a.m.

COUNTY BOARD APPOINTMENTS

Motion by Johnson, second by Marquardt, to approve the following Extension Board appointments, all present voted aye; motion carried: Steven Dutenhoffer and Betty Glosimodt, 3 year terms, beginning January 1, 2007, and Larry Wasland, 2 year term beginning January 1, 2007. Motion by Larson, second by Marquardt, to approve the following Planning Board appointment, all present voted aye; motion carried: John Evans, 3 year term, beginning January 1, 2007. The Planning Board position, formerly held by Harold LaQua, will be filled at a later date. Commissioner Marquardt will attempt to find a person, who resides in the southwest portion of Codington County, to fill this position. Motion by Marquardt, second by Thomas, to approve the following Weed Board appointments, all present voted aye; motion carried: Jim Thyen and Bret Henricks, 3 year terms, beginning January 1, 2007.

COMMISSIONERS BOARD APPOINTMENTS

The Board discussed the current board appointments for the Board of County Commissioners. Motion by Larson, second by Johnson, to approve the following Board appointments, all present voted aye; motion carried:

Ag. Building	Jack Thomas
Aging Council	Elmer Brinkman
Buildings & Grounds	Jack Thomas/Elmer Brinkman
Cod. Co. Home Health	Carol Johnson
Cod. Co. Transportation	Ken Larson
Dive Rescue	Lavern Marquardt
E-911	Lavern Marquardt
Emg. Management	Jack Thomas
Extension	Carol Johnson
First District	Carol Johnson
Glacial Lakes	Jack Thomas
Health & Welfare	Carol Johnson/Jack Thomas
Highway	Ken Larson/Lavern Marquardt
ICAP	Ken Larson
Jail Building	Ken Larson/Lavern Marquardt
Legislative contact	Elmer Brinkman

Mental Health/HSA	Carol Johnson
Planning Board	Elmer Brinkman
Weed Board	Lavern Marquardt
Crime Victim Liaison	Jack Thomas
CCHRC	Elmer Brinkman/Jack Thomas
ADA Coordinator	Carol Johnson

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

BANK DEPOSITORIES

Motion by Thomas, second by Marquardt, to approve the following bank depositories for 2007, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried. Reliabank Dakota will be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First American Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank. Upon vote of the Board, all present voted aye; motion carried.

INDIGENT BURIAL FEES

Motion by Thomas, second by Johnson, to increase 3% the County's allowance, to Funeral Homes, for indigent burial fees, from $3,725.00 to $3,837.00 per burial, effective January 1, 2007. The Board discussed the amount Codington County pays for indigent burials in comparison to what other Counties allow and the amount a Funeral Home writes off with each indigent burial. Upon vote of the Board, Thomas, Johnson, and Brinkman, voted aye; Marquardt and Larson, voted no; motion carried.

UNION CONTRACTS

Union negotiator, Terry Satterlee, presented the Board with the recently negotiated contract between Codington County and AFSCME (Highway Dept.). Mr. Satterlee reviewed the changes in the contract including a 3% wage increase and a provision for reimbursing Highway Dept. employees who choose to join the Watertown Recreation Center. Motion by Marquardt, second by Larson, to approve and authorize the Board to sign the AFSCME contract, all present voted aye; motion carried. Terry Satterlee presented the Board with the recently negotiated contract, between Codington County and the General Drivers and Helpers Union, representing the Codington County Correctional Officers. Mr. Satterlee reviewed the changes in the contract including a 3% wage increase, a sick leave bank for all correctional officers, a change in the hours of sick leave earned per month, and a change in pay for working at Easter. Motion by Thomas, second by Johnson, to authorize the Chairman to sign the Correctional Officers union contract, all present voted aye; motion carried. Terry Satterlee presented the Board with the recently negotiated contract, between Codington County and the General Drivers and Helpers Union, representing the Codington County Deputy Sheriffs. Mr. Satterlee reviewed the changes in the contract including a 3% wage increase, a change in the shift differential hours, and a sick leave bank for all employees in the Sheriff's office. Motion by Larson, second by Marquardt, to authorize the Chairman to sign the Deputy Sheriffs union contract, all present voted aye; motion carried. The Board expressed their thanks to Mr. Satterlee for his time and efforts to negotiate these contracts on behalf of the County.

2007 EMPLOYEE WAGE SCHEDULE

Motion by Marquardt, second by Larson, to approve a 3% wage increase, effective January 1, 2007, for all employees, other than those employees already covered by bargaining units, all present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Marquardt, second by Larson, to enter into executive session, at 10:15 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:30 a.m.

WELFARE DIRECTOR
Motion by Johnson, second by Thomas, to appoint Sarah Elbert, to the position of part time Welfare Director, $15.00 per hour, and approximately 15 hours per week, all present voted aye; motion carried.

DELINQUENT TAX LIST
The Board noted the yearly delinquent tax list was provided to them by Treasurer, Carol Maloney. The Board will review this list in detail on January 9th.

REGISTER OF DEEDS TRAINING REQUEST
Register of Deeds, Ann Seifel, requested authorization to attend a training session regarding easements and land titles. The Board had no objection to this request and authorized reimbursement for registration and travel costs associated with the classes, scheduled for January 23, 24, and 25, in Sioux Falls.

EXECUTIVE SESSION
Motion by Thomas, second by Larson, to enter into executive session, at 10:40 a.m., to discuss personnel issues, contract negotiations, and potential litigation, all present voted aye; motion carried. The Board returned to regular session at 11:06 a.m. No action was taken as a result of executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 11:10 a.m., until 9:00 a.m., Tuesday, January 9, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 09, 2007, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, and Larson; absent: Brinkman. Vice Chairman Marquardt, presiding.

AGENDA
Motion by Larson, second by Thomas, to approve the agenda, as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of January 3rd and January 4th, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office has printed tax notices and is working on end of the year reports. **Treasurer, Carol Maloney,** reported tax notices are being prepared for mailing. The Treasurer reviewed the annual list of depositories for County Funds and also reviewed the delinquent tax list, with the Board. **Director of Equalization, Russ Ronke,** reported his office is working on sales ratio reports, building permits and registered mobile homes. Mr. Ronke reported his staff attended the District 8 meeting in Webster where discussion was held regarding property assessment percentages. Mr. Ronke also discussed the Rec Center Program that was recently included in union contracts. **Register of Deeds, Ann Seifel,** reviewed the previous year's collections for services in her office. The Board noted the Register of Deeds monthly statement of fees for the month ending December 31, 2006. $21,916.00 was collected in fees with $1,254.00 remitted to the State of South Dakota for certified births, deaths, and the EVRSS fund.

TREASUERS' OFFICE CLOSING
Treasurer, Carol Maloney, requested authorization to close her office on Friday, January 12, 2007, for the installation of new flooring. The Treasurer advised the Board that it will be necessary to power down computer work stations during this process. The Treasurer also informed the Board that her staff would be utilizing another room, in the Courthouse, to prepare tax notices for mailing, during the closure of her office. Motion by Larson, second by Thomas, to authorize the Treasurers' office to close for one day, Friday, January 12, 2007, with staff present during normal working hours, all present voted aye; motion carried.

LOADER PAYMENT
Highway Supt., Rick Small, made a recommendation to the Board to buy out the lease, in the amount of $136,609.00, on a wheel loader that was delivered to the Highway Dept. at the end of December 2006. Motion by Larson, second by Johnson, to buy out the lease on the wheel loader, all present voted aye; motion carried.

RURAL FIRE DISTRICT
Mike Jungemann, Watertown Fire Chief and Greg Wall, South Shore Fire Chief, met with the Board to discuss the need to create a rural fire district and to request that the Board pass a resolution to initiate the formation of the district. Mr. Jungemann reported that a needs study was done, for the Watertown Fire Dept., with a recommendation to create a rural fire district to provide additional funding for rural fire fighting within the Watertown Fire District. Mr. Wall reported that the smaller fire districts are spending considerable time holding fund raisers to provide additional funding with less time being spent on necessary training sessions for the

volunteer fire fighters. Discussion was held regarding: the necessary steps to create a rural fire district, including a required election, voted on by registered voters residing within the proposed district; the impact of an additional levy on rural property; the need to maintain equipment and training for volunteer fire fighters; the lack of information being supplied to the rural residents and township boards regarding a rural fire district; and the need to provide budgetary information before a tax levy is requested. The Board also heard testimony from Kenny Bunde, Vincent Flemming, and Dale Zemlicka, regarding the need for further study and information before a rural fire district is created. Motion by Thomas, second by Marquardt, to pass a resolution initiating the formation of a rural fire district. Commissioner Johnson suggested waiting until a full Board was present to vote on this matter. Subsequent motion by Johnson, second by Larson, to table Commissioner Thomas' motion for one week, all present voted aye; motion carried.

CLAIMS

Motion by Thomas, second by Johnson, to approve the following claims for payment, all present voted aye; motion carried: Alltel 34.35 util, Amendt Rentals 400.00 indg util, ASA 75.00 cert, Ashland Apts 210.00 indg util, Phyllis Bergan 129.20 jury, Best Business Products 77.60 maint, Diane Black 12.56 jury, Burns Law Office 2333.00 prof svc, Butler Machinery 11569.00 equip, C & R Supply 918.34 rep, Kami Canfield 11.92 jury, Carquest Auto Parts 6.98 sup, Cass-Clay Creamery 133.00 sup, Codington Clark Electric 18.00 util, Cole Papers, Inc. 1044.05 sup, Connecting Point Computer Cent 1111.25 maint, Constance Cornelius 10.64 jury, Barbara Crawford 123.44 jury, Credit Bureau of Watertown Inc 1077.33 pymt, Culligan Water Conditioning 20.00 sup, Trenton Deville 10.64 jury, Dirt Track Supply/Ron's Specialties 125.00 rep, DOI - USGS 7016.00 pymt, Doug's Anchor Marine 641.72 rep, The Earthgrains Company 165.98 sup, East Dakota Water Development 366.89 December apportionment, David Edison 123.44 jury, Elite Drain & Sewer 65.00 rep, Nick Endres 10.00 trav, Farnams Genuine Parts 7.41 rep, Farnams Genuine Parts 51.44 sup, First District Assn of Lcl Gov 3660.00 pymt, Regina Fitzgibbon 13.20 jury, FSH Communications LLC 110.00 util, Gilbarco Inc 175.00 rep, Grainger 785.16 sup, Mary Greve 113.84 jury, Dennis Hauger 10.64 jury, Beverly Heathcote 134.96 jury, Derek Hlavacek 148.40 jury, Robert Hollis 13.20 jury, Pamela Hornig 111.92 jury, Human Service Agency 7688.57 pymt, HyVee #1871 94.01 sup, HyVee Pharmacy 124.05 meds, Jurgens Printing 410.00 sup, Mitch Kallhoff 772.32 reimb, Keller Hardware 4.00 rep, Dean Kieso 11.28 jury, Charlene Kurkowski 10.64 jury, Rusty Larkins 20.00 witn, Larry's Lumber 88.28 sup, William Lindner 16.40 jury, Macksteel Warehouse, Inc. 63.11 rep, Mac's Inc. 121.93 sup, Mac's Inc. 22.57 sup, Mahowald's 59.84 rep, Pamela Marquardt 10.64 jury, McFleeg Inc 249.21 sup, McLeod's Printing & Office Sup 387.03 sup, Menards 905.48 sup, Roger Merriam 10.64 jury, Kimberly Michalski 10.64 jury, Midcontinent Communications 55.00 util, Midstates Organized Crime Info 100.00 dues, Milbank Communications 495.00 sup, Valerie Miller 14.48 jury, Motorola Printrak Int'l Inc 9762.00 maint, Municipal Utilities 12830.67 util, Municipal Utilities 119.87 indg util, NACO 536.00 dues, Nat'l District Attorneys Assoc 155.00 dues, Darin Noeldner 13.84 jury, North Central Rental & Leasing 136609.00 equip, Northwestern Public Service 740.21 util, Jesse Nygaard 10.00 jury, Alan Oberlander 10.64 jury, Wendy Odegaard 121.52 jury, Office Systems, Inc. 1534.27 sup, Rochelle Olson 85.28 witn, Howard Ostlund 113.84 jury, Otis Elevator Company 2880.13 maint, Ottertail Power Co. 167.89 indg util, Overhead Door CO of WTN 105.05 rep, PRAIRIEWAVE 493.67 util, Print 'Em Now 88.00 sup, Professional Mailing & Market. 2108.45 sup, Quality Presort Services, Inc 686.81 sup, Redlinger Bros. 13.45 rep, Jennifer Ries 13.20 jury, Russ Ronke 83.21 trav, Ronald Ronshaugen 119.60 jury, Michele Rorvick 111.92 jury, Runnings 46.97 sup, Rural Cellular Corporation 111.45 util, Dawn Russell 1430.80 prof svc, Jacqueline Saeger 17.04 jury, Terrance Satterlee 1925.00 prof svc, Tanya Sattler 32.40 jury, Timothy Schussler 11.28 jury, SD Dept of Labor 4185.00 pymt, S.D. Department of Revenue 13.00 fee, S.D. Dept. of Transportation 76856.16 rep, SD State Treasurer 294300.28 January remittance, SD States Attorneys Association 550.00 dues, SDACC 3348.67

pymt, SDACO 1928.82 pymt, SDVSOA 50.00 pymt, Shepherd Reporting LLC 50.00 prof svc, Shirts in The Works 86.00 sup, Sioux Valley Coop 45.50 sup, Sioux Valley Coop 2020.50 sup, Slowey Court Reporting 162.50 prof svc, Bethany Sneeden 10.64 jury, Snow Sales 367.60 sup, South Shore Gazette 1111.84 publ, Spears Law Office 4353.90 prof svc, Sprint 164.84 util, Star Laundry 51.53 sup, Star Laundry 39.34 sup, Steam Brothers 115.45 maint, Sturdevant's Auto Parts 16.32 rep, Sutton and Bauer Law Offices 9500.23 prof svc, Team Electronics 13.90 rep, Victoria Timm 111.92 jury, US Foodservice - Grand Forks 381.35 sup, Value Care Pharmacy 32.57 indg med, Robyn Vanmeter 11.28 jury, Walmart Community 5.97 sup, Watertown Area Paging 20.00 util, Watertown Public Opinion 2053.46 publ, Wells Fargo Financial Leasing 292.92 rent, Laurel Wiggs 10.64 jury, Wiles & Rylance, LLP 372.40 prof svc, Xerox Corporation 113.23 sup, Xerox Corporation 201.00 pymt, Yankton Co Treasurer 288.15 prof svc, Aric Zubke 10.00 jury.

AUDITOR'S ACCOUNT WITH THE TREASUER

Motion by Thomas, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December, 2006, all present voted aye; motion carried.

Cash on hand	$ 5,724.22
Checks in Treasurer possession	
less than 3 days	$ 101,096.49
Cash Items	$ 200.00
TOTAL CASH ASSETS ON HAND	$ 107,020.71
RECONCILED CHECKING	
Great Western Bank Checking	$ 18,152.41
Great Western Bank Checking (Memorial Park)	$ 3,453.94
Reliabank Dakota	$ 5,138,345.09
INVESTMENTS	
SD Public Funds Investment	$ 6,498.84
CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 1,400,000.00
Great Western Bank	$ 200,000.00
Peoples State Bank	$ 200,000.00
First Premier Bank	$ 200,000.00
TOTAL CASH ASSETS	$ 7,273,470.99
General Ledger Cash Balance by Funds:	
General	$ 4,102,642.68
General restricted cash	$ 500,000.00
Sp. Revenue	$ 1,964,892.08
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 2,102.25
Trust & Agency	$ 693,422.13
(schools 162,914.99; townships 75,572.74; city/towns 36,388.83)	
TOTAL GENERAL LEDGER CASH	$ 7,273,470.99

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel change, all present voted aye; motion carried: Lorie Schmidt, Deputy Auditor, anniversary step increase, from step 5 to step 6, salary to be determined by the 2007 Payroll Resolution, effective date 1/15/07, submitted and approved by Auditor, Cindy Brugman.

HOLIDAY CLOSING
The Board noted the Courthouse and all County offices would be closed on Monday, January 15, 2007, in observance of Martin Luther King Jr. Day.

EMPLOYEE BENEFITS
Maintenance Supervisor, Milo Ford, met with the Board to discuss employee benefits included in recently approved union contracts. The Board advised Mr. Ford that their intention was to provide the Rec Center Program and sick leave bank to all employees. These items will be placed on the next agenda for formal approval.

EXECUTIVE SESSION
Motion by Thomas, second by Johnson, to enter into executive session, to discuss personnel and contract negotiations, at 10:17 a.m., all present voted aye; motion carried. The Board returned to regular session at 10:41 a.m., no action was taken as a result of executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:42 a.m., until 9:00 a.m., Tuesday, January 16, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

January 16, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 16, 2007, in the Codington County Courthouse. Members present were: Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA
Motion by Thomas, second by Marquardt, to approve the agenda, with the addition of action to appoint a Zoning Board member, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Marquardt, to approve the minutes of January 9th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, provided the Board with a 2006 County Roads cost accumulation report. Mr. Small reported on a meeting, with the Sisseton Wahpeton Oyate Tribe and the B.I.A., he attended at Old Agency regarding a request to allow the tribe to use County road miles on their inventory of roads. The M.O.U. that was sent to Mr. Small also included Township roads. Mr. Small will notify the Tribe that the County can not sign an M.O.U. that includes Township roads. Mr. Small will also invite the Tribe to give their presentation, to the Board, at a future meeting of the Codington County Commissioners. **Maintenance Supervisor, Milo Ford,** reported the carpeting has been installed in the Treasurers office and the ceiling and lighting project in the Auditor's office will be completed today. The Extension Center Complex is being prepared for the 2007 Winter Farm Show including barn set up.

NOTICE TO BIDDERS
Motion by Marquardt, second by Larson, to authorize the Auditor, to advertise a notice to bidders, for Highway Dept. supplies and Weed chemicals, for 2007, all present voted aye; motion carried. Bid letting is set for 10:00 a.m., Tuesday, February 27, 2007.

HIGHWAY EQUIPMENT
Motion by Marquardt, second by Larson, to authorize the purchase of an air compressor from SD Surplus Property, in the amount of $3,450.00, for the Highway Dept. Supt., Rick Small, recommended purchasing this compressor to replace a 1960 compressor that is no longer working properly with parts no longer available. Upon vote of the Board, all present voted aye; motion carried.

MEMORIAL PARK CAMPGROUND CONTRACT
Motion by Thomas, second by Johnson, to authorize the Chairman to sign the "Campground Manager's Contract", between Codington County and H. Lee Trumm and Carolyn Trumm, for 2007, in the amount of $10,439.26, representing a 3% increase over 2006, all present voted aye; motion carried.

MEMORIAL PARK CAMPGROUND RATES
Maintenance Supervisor, Milo Ford, presented the Board with the following rates, for camping fees, at Memorial Park for 2007:
New 50 amp pull through site: $20.00 per night; $120.00 per week; $460.00 per month.
30 amp full service site: $18.50 per night; $111.00 per week; $395.00 per month.
Electric only site: $17.00 per night; $102.00 per week; $350.00 per month.
Tent site: $12.00 per night.

Building rates: $50.00 per day.

Motion by Thomas, second by Johnson, to approve the rates as submitted by Mr. Ford, all present voted aye; motion carried.

CLAIM APPROVED

Motion by Larson, second by Marquardt, to approve the following claim, all present voted aye; motion carried: International Right of Way Association, $425.00, registration for title and easement courses for the Register of Deeds.

OPERATING CASH TRANSFER

Motion by Larson, second by Thomas, to transfer operating cash, in the amount of $10,000.00, from the General Fund to the Unemployment Insurance Fund, all present voted aye; motion carried.

RECREATION CENTER PROGRAM

Motion by Larson, second Thomas, to authorize the following program, for County Employees, including Commissioners and Elected Officials, all present voted aye; motion carried: Codington County will pay for the single membership to the Watertown Recreation Center for those employees who choose to participate based upon the following individual attendance record of the employee.

1. The employee will pay the up front membership costs upon joining the Rec. Center.
2. The County will reimburse one third (1/3) of the membership costs for an average attendance of once a week (52 times) during the time period February 1, 2007 through January 31, 2008.
3. The County will reimburse two thirds (2/3) membership costs for an average of twice weekly attendance (104 times).
4. The County will reimburse one hundred percent (100%) of the membership costs for an average of three times weekly attendance (156 times).
5. Employees who qualify will be reimbursed at the end of the twelve month period beginning February 1, 2007.

PERSONNEL CHANGES

Motion by Larson, second by Johnson, to approve the following personnel changes, all present voted aye; motion carried: Richard Hauge, Correctional Officer, anniversary step increase, from step 5/$13.25 to step 6/$13.70 per hour, effective date January 1, 2007, submitted and approved by interim Chief Correctional Officer, Tom Walder. Jim Norton, Appraiser II, anniversary step increase, from step 6/$13.52 per hour to step 7/$14.06 per hour, effective date February 1, 2007, submitted and approved by Director of Equalization, Russ Ronke.

EXECUTIVE SESSION

Motion by Marquardt, second by Thomas, to enter into executive session at 9:35 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 9:45 a.m.

RURAL FIRE DISTRICT

Motion by Johnson, second by Marquardt, to take from the table a motion to pass a resolution to initiate a rural fire district. Subsequent motion by Thomas, second by Larson, to table action on Commissioner Johnson's motion until after the Townships hold their annual meetings and have an opportunity to supply Township residents with more information regarding tax increases from the formation of a rural fire district, all present voted aye; motion carried.

PLANNING BOARD APPOINTMENT
Motion by Marquardt, second by Johnson, to appoint Mark O'Neill, to the Codington County Planning Board for a term of three years, beginning January 1, 2007 through December 31, 2009, all present voted aye; motion carried.

PRO PHEASANTS BANQUET
Motion by Larson, second by Thomas, to allow the Pro Pheasants organization to sell alcohol at their banquet scheduled for February 16, 2007, at the Codington County Extension Center Complex, pending the required liquor license transfer to be approved by the City of Watertown. Upon vote of the Board; Thomas, Brinkman, and Larson, voted aye; Marquardt and Johnson, voted no; motion carried.

EMPLOYEE APPRECIATION DINNER
The Board noted the Employee appreciation dinner scheduled for 6:30 p.m., Friday, January 19, 2007, at Hunters Haven. The Board also noted that three or more Commissioners could be present for this dinner.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:09 a.m., until 10:00 a.m., Tuesday, January 23, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

January 23, 2007

The Codington County Commissioners met in regular session at 10:00 a.m., Tuesday, January 23, 2007, in the Codington County Courthouse. Members present were, Marquardt, Johnson, Brinkman, and Larson; absent, Thomas; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Larson, second by Johnson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Marquardt, to approve the minutes of January 16th, 2007, as presented by the Auditor, all present voted aye; motion carried.

RENVILLE ALLOTMENT ADDITION PLAT
Zoning Officer, Todd Kays, presented the Board with the Renville Allotment Addition Plat, for their approval. Mr. Kays reviewed the proposed plat with the Board and advised the Board that the Planning Commission has approved this plat and recommended its approval by the Board of County Commissioners.

RESOLUTION #2007-2

A Resolution approving the platting of the "Renville Allotment Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Renville Allotment Addition" located in Government Lot 4 in Section 8-T118N-R52W of the 5th p.m., in Codington County, South Dakota.

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, seconded by Commissioner Larson, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 23rd day of January, 2007

Elmer P. Brinkman

Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-2, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 23rd day of January, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, updated the Board on the following: Removal of the old generator from the basement of the Detention Center; the proposed purchase of a truck for Search and Rescue, with a request to publish bids set for January 30th; progress with the Homeland Security Grant, including ordering radios for the region; completion of the security camera system for the Watertown High School; updating the HazMat Plan; ICS 300 classes scheduled for February 14th and 15th at the Codington County Extension Center Complex; a Homeland Security meeting scheduled for February 5th in Pierre; and legislation that would clarify the definition of an emergency vehicle to include Emergency Management vehicles. **States Attorney, Dawn Elshere,** updated the Board on the search for a Deputy States Attorney. Interviews have been scheduled for February 9th, for this position. **Sheriff, Keith Olson,** provided the following statistics for the month of December 2006: 45.65 average daily inmate population; 198 bookings; $4,839.00 collected in work release; $5,499.85 collected in out of county prisoner contracts; $1,190.00 collected in costs of confinement; 330 sets of civil papers served; 257 calls for service; 11 accidents checked; 65 arrest warrants; and 9 transports for a total 1,361 miles traveled. Sheriff Olson also reviewed fees collected in 2006 for services rendered by the Sheriff's Office. Sheriff Olson advised the Board that the inmate video conferencing equipment will be in use by the first week in February.

SURPLUS EQUIPMENT

Emergency Management Director, Jim Sutton, requested that GPS units, purchased in November by the Search and Rescue Department, be declared surplus to be sold. The units are no longer compatible with the software currently in use. A private organization has offered to purchase these units at the price paid by Search and Rescue. Motion by Marquardt, second by Johnson, to declare the GPS units, purchased from Buy.com, in December 2006, surplus to be sold, all present voted aye; motion carried. Sheriff, Keith Olson, requested that GEN00967, a 2001 Ford Crown Victoria, be declared surplus. Motion by Marquardt, second by Larson, to declare GEN00967 surplus to sold at a future surplus sale, all present voted aye; motion carried.

LEPC ROSTER

Motion by Marquardt, second by Larson, to approve the 2007 LEPC Membership Roster, as submitted, all present voted aye; motion carried. A copy of this roster will be kept on file in the office of the County Auditor.

AIRCRAFT INDEMNIFICATION WAIVER

The Board reviewed an aircraft indemnification waiver for the use of Watertown School District aircraft in Search and Rescue operations. Commissioner Marquardt questioned the County's liability for any damage incurred to the aircraft. Mr. Sutton will contact the insurance company to determine if damage to the aircraft would be covered under the County's current insurance policy. No action was taken on the waiver at this time.

EQUIPMENT REQUEST

States Attorney, Dawn Elshere, requested authorization to purchase two computers, for use in the Victims Assistant office and States Attorney's office. The new computers would replace computers purchased in 1999 and 2001, at a cost of approximately $1,400.00 each. Motion by Larson, second by Marquardt, to approve the States Attorney's request, all present voted aye; motion carried.

AGREEMENT FOR FIRE, LAW ENFORCEMENT, AND ROAD SERVICES

States Attorney, Dawn Elshere, met with the Board to discuss the expired agreement, between Codington County, the City of Watertown, and the Sisseton Wahpeton Oyate Tribe, for fire, law enforcement, and road services. Discussion was held regarding the past financial obligation of the agreement and the apportionment of the funds collected from the Tribe. The Board authorized the States Attorney to correspond with the Tribe regarding the drafting of a new agreement.

OUT OF COUNTY PRISONER CONTRACTS

Sheriff, Keith Olson, discussed out of county prisoner contract fees with the Board. Sheriff Olson informed the Board that Codington County is currently charging, other Counties, $50.00 per day to house their prisoners. Sheriff Olson advised the Board that this fee has not been increased for a number of years and with the rising cost of inmate supplies his recommendation is to increase the fee to $55.00 per day. Motion by Marquardt, second by Larson, to increase the fee, to house out of county prisoners, to $55.00 per day, effective February 1, 2007, all present voted aye; motion carried.

REC CENTER PROGRAM

The Board held a discussion on the rec. center program offered to employees and the two different programs available at the rec. center. Motion by Johnson to include the fitness plus membership in the reimbursement program offered to employees. Johnson's motion died for lack of a second. The Board determined that reimbursement to participating employees will be based on the basic membership only.

2007 PAYROLL RESOLUTION

Motion by Johnson, second by Marquardt, to approve the following resolution, all present voted aye; motion carried.

RESOLUTION

RESOLUTION #2007-1

Be it resolved, by the governing body of Codington County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2007 to become effective January 1, 2007

Passed and adopted this 23rd day of January, 2007

Elmer P. Brinkman

Chairperson, County Commissioners
ATTEST:
Cindy Brugman
County Auditor

NON UNION POSITIONS

Auditor's Department		**Grade**
	Auditor	Attachment H
	Deputy	Attachment G
	Payroll Officer	Attachment A
	Clerk	Attachment A
Emergency Management		**Grade**
	Director	Attachment H
	Deputy	Attachment G
Equalization Department		**Grade**
	Director	Attachment H
	Deputy	Attachment G
	Appraiser I/II	Attachment C
	Office Manager	Attachment A
	Office Coordinator	Attachment A
	Clerk	Attachment A
	Data Base Coordinator	Attachment C
County Extension		**Grade**
	Office Coordinator	Attachment A
	Deputy Office Coordinator	Attachment A
	Extension Secretary	Attachment A
County Health		**Grade**
	Nurse Secretary	Attachment A
	WIC Secretary	Attachment A
Highway Department		**Grade**

	Highway Superintendent	Attachment H
	Assistant Superintendent	Attachment H
	Office Coordinator	Attachment A
Maintenance Department		**Grade**
	Maintenance Supervisor	Attachment H
	Lead Buildings Maintenance	Attachment B
	Buildings Maintenance	Attachment B
	Custodial	Attachment B
Register of Deeds		**Grade**
	Register of Deeds	Attachment H
	Deputy	Attachment G
	Clerk	Attachment A
Sheriff's Department		**Grade**
	Sheriff	Attachment H
	Chief Deputy Sheriff	Attachment G
	Chief Correctional Officer	Attachment H
	Part Time Deputy	Attachment D
	Part Time Correctional Officer	Attachment D
	Civil Process Server	Attachment D
	Records Management	Attachment F
	Support Coordinator	Attachment F
	Cook	Attachment C
States Attorney		**Grade**
	States Attorney	Attachment H
	Deputy	Attachment H
	Records Manager	Attachment F
	Legal Secretary	Attachment F

Victim Assistance		**Grade**
	Victim Assistance Program Supervisor	Attachment H
	Victim Assistance Coordinator	Attachment F
Treasurer's Department		**Grade**
	Treasurer	Attachment H
	Deputy	Attachment G
	Second Deputy Treasurer	Attachment A
	Clerk	Attachment A
Veteran's Department		**Grade**
	Director	Attachment H
	Secretary	Attachment A
Weed Department	Supervisor	Attachment C
	Assistant Supervisor	Attachment C
Welfare Department		**Grade**
	Director	Attachment H

UNION POSITIONS

Sheriff's Department		**Grade**
	Correctional Officer	Attachment D
	Deputy Sheriff	Attachment D
	Work Release Coordinator	Attachment D
Highway Department		**Grade**
	Maintenance III	Attachment E
	Mechanic	Attachment E
	Maintenance II	Attachment E

** All employees will be placed appropriately in the step accordingly to his/her current hire date or promotion date.

ATTACHMENT A

OFFICIAL PAY SERIES - Office Support (OS)

Nonexempt		**2007**	
Clerk	**Step**	**Wage**	
Secretary	1	$9.27	1st 6 months

	2	$9.63	2nd 6 months
	3	$10.02	Annual
	4	$10.42	Annual
	5	$10.86	Annual
	6	$11.28	Annual
	7	$11.73	Annual
Nonexempt		**2007**	
2nd Deputy	**Step**	**Wage**	
Administrative Assistant	1	$9.64	1st 6 months
Deputy Office Coordinator	2	$10.02	2nd 6 months
	3	$10.42	Annual
	4	$10.86	Annual
	5	$11.28	Annual
	6	$11.73	Annual
	7	$12.21	Annual
Nonexempt		**2007**	
Payroll Officer	**Step**	**Wage**	
Office Coordinator	1	$10.28	1st 6 months
Office Manager	2	$10.68	2nd 6 months
	3	$11.11	Annual
	4	$11.57	Annual
	5	$12.03	Annual
	6	$12.50	Annual
	7	$13.00	Annual

ATTACHMENT B
OFFICIAL PAY SERIES - Maintenance Staff (MS)

Nonexempt		**2007**	
Custodian	**Step**	**Wage**	
	1	$8.45	1st 6 months
	2	$8.78	2nd 6 months
	3	$9.14	Annual
	4	$9.50	Annual
	5	$9.87	Annual
	6	$10.28	Annual
	7	$10.69	Annual
Nonexempt		**2007**	
Buildings Maintenance	**Step**	**Wage**	
	1	$9.27	1st 6 months
	2	$9.63	2nd 6 months
	3	$10.02	Annual
	4	$10.42	Annual

	5	$10.86	Annual
	6	$11.28	Annual
	7	$11.73	Annual
Nonexempt		**2007**	
Lead Building Maintenance	**Step**	**Wage**	
	1	$10.69	1st 6 months
	2	$11.12	2nd 6 months
	3	$11.57	Annual
	4	$12.03	Annual
	5	$12.49	Annual
	6	$13.00	Annual
	7	$13.51	Annual

ATTACHMENT C

OFFICIAL PAY SERIES - Sheriff/Technical Staff (TS)

Nonexempt		**2007**	
Cook	**Step**	**Wage**	
	1	$9.15	1st 6 months
	2	$9.51	2nd 6 months
	3	$9.88	Annual
	4	$10.29	Annual
	5	$10.70	Annual
	6	$11.14	Annual
	7	$11.58	Annual
Nonexempt		**2007**	
Appraiser I	**Step**	**Wage**	
***Need to pass Certification to**	1	$11.11	1st 6 months
to move to Appraiser II Step 3	2	$11.57	2nd 6 months
Nonexempt		**2007**	
Appraiser II	**Step**	**Wage**	
Database Coordinator	1	$11.11	1st 6 months
	2	$11.57	2nd 6 months
	3	$12.03	Annual
	4	$12.50	Annual
	5	$13.02	Annual
	6	$13.52	Annual
	7	$14.06	Annual
Nonexempt		**2007**	
Weed Supervisor	**Step**	**Wage**	
position established 1/1/06	1	$10.28	Annual
	2	$10.69	Annual
	3	$11.11	Annual

	4	$11.55	Annual
	5	$12.03	Annual
	6	$12.49	Annual
	7	$12.98	Annual
Nonexempt		**2007**	
Assistant Weed Supervisor	**Step**	**Wage**	
position established 1/1/06	1	$9.46	Annual
	2	$9.84	Annual
	3	$10.22	Annual
	4	$10.61	Annual
	5	$11.02	Annual
	6	$11.45	Annual
	7	$11.90	Annual

ATTACHMENT D

OFFICIAL PAY SERIES - Public Safety (Union & Nonunion) (PS)

Nonexempt		**2007**	
Civil Process Server	**Step**	**Wage**	
	1	$11.14	1st 6 months
	2	$11.58	2nd 6 months
	3	$12.04	Annual
	4	$12.50	Annual
	5	$13.02	Annual
	6	$13.52	Annual
	7	$14.06	Annual
Nonexempt		**2007**	
Correctional Officer	**Step**	**Wage**	
	1	$11.33	1st 6 months
	2	$11.78	2nd 6 months
	3	$12.26	Annual
	4	$12.74	Annual
	5	$13.25	Annual
	6	$13.79	Annual
	7	$14.35	Annual
Nonexempt		**2007**	
Work Release Coordinator.	**Step**	**Wage**	
	1	$11.33	1st 6 months
	2	$11.78	2nd 6 months
	3	$12.26	Annual
	4	$12.74	Annual
	5	$13.25	Annual
	6	$13.79	Annual

	7	$14.35	Annual
Nonexempt		**2007**	
Deputy Sheriff	**Step**	**Wage**	
	1	$14.06	1st 6 months
	2	$14.63	2nd 6 months
	3	$15.21	Annual
	4	$15.82	Annual
	5	$16.47	Annual
	6	$17.12	Annual
	7	$17.80	Annual

ATTACHMENT E

OFFICIAL PAY SERIES - Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		**2007**	
Maintenance III	**Step**	**Wage**	
Mechanic	1	$12.03	1st 6 months
	2	$12.49	2nd 6 months
	3	$13.01	Annual
	4	$13.52	Annual
	5	$14.06	Annual
	6	$14.63	Annual
	7	$15.22	Annual
Nonexempt		**2007**	
Maintenance II	**Step**	**Wage**	
	1	$11.57	1st 6 months
	2	$12.03	2nd 6 months
	3	$12.49	Annual
	4	$13.01	Annual
	5	$13.52	Annual
	6	$14.06	Annual
	7	$14.63	Annual

ATTACHMENT F

OFFICIAL PAY SERIES - Law Enforcement Support Series (LS)

Nonexempt		**2007**	
Legal Secretary	**Step**	**Wage**	
	1	$9.27	1st 6 months
	2	$9.63	2nd 6 months
	3	$10.02	Annual
	4	$10.42	Annual
	5	$10.86	Annual
	6	$11.28	Annual
	7	$11.73	Annual
Nonexempt		**2007**	

Criminal/Civil Support Coor.	Step	Wage	
	1	$10.30	1st 6 months
	2	$10.70	2nd 6 months
	3	$11.12	Annual
	4	$11.58	Annual
	5	$12.03	Annual
	6	$12.51	Annual
	7	$13.02	Annual
Nonexempt		**2007**	
Victims Assistance Coordinator	**Step**	**Wage**	
	1	$10.69	1st 6 months
	2	$11.12	2nd 6 months
	3	$11.57	Annual
	4	$12.03	Annual
	5	$12.49	Annual
	6	$13.00	Annual
	7	$13.51	Annual
Nonexempt		**2007**	
Criminal/Civil Records Mgmt.	**Step**	**Wage**	
	1	$11.81	1st 6 months
	2	$12.41	2nd 6 months
	3	$13.00	Annual
	4	$13.60	Annual
	5	$14.18	Annual
	6	$14.78	Annual

ATTACHMENT G

OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)

Nonexempt		2007	
Deputy Auditor	**Step**	**Wage**	
	1	$12.23	1st 6 months
	2	$12.84	2nd 6 months
	3	$13.48	Annual
	4	$14.16	Annual
	5	$14.72	Annual
	6	$15.42	Annual
Deputy Equalization			
	Step	**2007**	
	1	$11.88	1st 6 months
	2	$12.47	2nd 6 months
	3	$13.10	Annual
	4	$13.76	Annual

	5	$14.31	Annual
	6	$15.00	Annual
Deputy Treasurer		**2007**	
Deputy Register of Deeds	**Step**	**Wage**	
	1	$11.51	1st 6 months
	2	$12.07	2nd 6 months
	3	$12.68	Annual
	4	$13.33	Annual
	5	$13.85	Annual
	6	$14.52	Annual
Deputy Emergency Mgmt.		**2007**	
established 10/1/06	**Step**	**Wage**	
	1	$11.22	1st 6 months
	2	$11.77	2nd 6 months
	3	$12.36	Annual
	4	$12.99	Annual
	5	$13.50	Annual
	6	$14.15	Annual
Chief Deputy Sheriff		**2007**	
position established 4/1/06	**Step**	**Wage**	
	1	$15.11	1st 6 months
	2	$15.87	2nd 6 months
	3	$16.66	Annual
	4	$17.49	Annual
	5	$18.35	Annual
	6	$19.26	Annual

ATTACHMENT H
EXEMPT DEPARTMENT HEAD SALARY RANGES - 2007

Department Heads	**Minimum**	**Maximum**	**Monthly**
State's Attorney	n/a	$64,043	$5,336.92
Sheriff	n/a	$50,274	$4,189.50
Highway Superintendent	$41,554	$48,886	$4,073.83
Auditor	n/a	$42,920	$3,576.67
Equalization Director	$33,412	$41,764	$3,480.34
Maintenance Supervisor	$32,345	$40,429	$3,369.09
Register of Deeds	n/a	$40,429	$3,369.09
Treasurer	n/a	$40,429	$3,369.09
Victim Assistance Supervisor	$31,469	$39,336	$3,278.00
Emergency Management	$33,276	$39,251	$3,270.92
Veterans Director	$25,637	$32,047	$2,670.59
Welfare Director	$25,171	$31,463	$2,621.92
Assistant Department			

Heads/Supervisors	Minimum	Maximum	Monthly
Deputy States Attorney	$38,629	$48,033	$4,002.75
Chief Correctional Officer	$31,383	$39,229	$3,269.09
Assistant Highway Superintendent	$33,437	$39,336	$3,278.00

ANNUAL REVIEW OF PROPERTY ASSESSMENTS

The Auditor presented the Board with a list of properties owned by personnel of the Auditor, Director of Equalization, and Treasurers office. Per recommendation of the Dept. of Legislative Audits the Board is to review the property assessment cards with the computer records of properties belonging to employees in the aforementioned offices. Chairman Brinkman will review these records and submit a written report to the Auditor's office.

PERSONNEL CHANGES

Motion by Marquardt, second by Johnson, to approve the following personnel changes, all present voted aye; motion carried: Michelle Pederson, Appraiser II, anniversary step increase, from step 3/$12.03 per hour to step 4/$12.50 per hour, effective date February 15, 2007, submitted and approved by Director of Equalization, Russ Ronke; Nick Endres, Weed Supervisor, anniversary step increase, from step 5/$12.03 per hour to step 6/$12.49 per hour, effective date January 1, 2007, submitted and approved by Extension Educator, Chuck Langner; and Doug Cook, Assistant Weed Supervisor, anniversary step increase, from step 4/$10.61 per hour to step 5/$11.02 per hour, effective date January 1, 2007, submitted and approved by Extension Educator, Chuck Langner.

EXECUTIVE SESSION

Motion by Larson, second by Johnson, to enter into executive session, to discuss personnel issues, at 11:06 a.m., all present voted aye; motion carried. The Board returned to regular session at 11:12 a.m. No action was taken as a result of the executive session.

CLAIM APPROVED

Motion by Larson, second by Johnson, to approve, for payment, the following claim, all present voted aye; motion carried: SDACC, $160.00, 4 registrations for County Day at the Legislature.

LAW ENFORCEMENT NEEDS STUDY

Chairman Brinkman informed the Board that he has met with Mayor Fox regarding the formation of an Ad Hoc Committee for the proposed needs study of a Public Safety building. Commissioners Brinkman and Larson will sit on this committee. Discussion was also held regarding County funds to assist in the payment of the needs study.

BROOKINGS COUNTY COMMISSIONERS ASSISTANT

Brookings County Commissioners Assistant, Stephanie Vogel, met with the Board. Ms. Vogel gave the Board an overview of the responsibilities and job duties in her position as assistant to the Brookings County Commission. Ms. Vogel noted that some of her duties include, acting as the Human Resource Consultant, Coordinator for technology needs, and Supervisor of the buildings and grounds staff. The Board expressed their thanks to the Brookings County Commission and Ms. Vogel for her presentation.

LEGISLATIVE BILL

The Board discussed a proposed property tax assessment bill and the manner in which County offices would implement the bill. The Board will discuss this proposed bill again at their January 30th meeting.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 12:27 p.m., until 9:00 a.m., Tuesday, January 30, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 20, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Marquardt, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Marquardt, to approve the minutes of January 23rd, 2007, as presented by the Auditor, all present voted aye; motion carried.

NOTICE TO BIDDERS
Emergency Management Director, Jim Sutton, requested action, to authorize the Auditor to publish a notice to bidders for a vehicle for the Codington County Search and Rescue Team. Motion by Marquardt, second by Johnson, to authorize the Auditor to publish a notice to bidders for a 1 ton diesel 4x4 crew cab short box truck, for the Search and Rescue Team. Discussion was held regarding the merits of buying a new or used vehicle. Upon vote of the Board, on Commissioner Marquardt's motion, all present voted aye; motion carried. The opening of bids has been scheduled for 9:15 A.M., Tuesday, February 20, 2007.

AIRCRAFT INDEMNIFICATION AGREEMENT
Emergency Management Director, Jim Sutton, advised the Board that the States Attorney is working with the attorney for the Watertown School District regarding an indemnification agreement, between the County and the School, for the use of School District aircraft for Search and Rescue missions. This item will be continued until sufficient information regarding insurance liability has been determined.

SENATE BILL 173
The Board held a lengthy discussion regarding SB173 which would revise certain provisions concerning the assessment of real property, to revise certain levy limitation for schools, to determine the deferred value and taxes of agricultural land that is changed to another classification of property, and to repeal the nonagricultural acreage classification. Director of Equalization, Russ Ronke, was present for this discussion. The Board asked Mr. Ronke to keep them informed on the progress of this bill.

JANUARY SALARY CLAIMS
Motion by Thomas, second by Marquardt, to approve, for payment, the following salary claims, all present voted aye; motion carried: Commissioners: 8,696.34 total salaries; Elmer Brinkman 945.52 reg. salary plus 633.82 insurance payment; Carol Johnson 895.52 reg.salary; Ken Larson 895.52 reg. salary plus 633.82 insurance payment; Lavern Marquardt 895.52 reg. salary plus 633.82 insurance payment; 895.52 reg. salary plus 633.82 insurance payment. Auditor: 14,561.33 total salaries; Cindy Brugman 3,576.67 reg. salary; Judy Heim 2,041.02 reg. salary; Lorie Schmidt 2,683.08 step raise reg. salary, pro-rated for January; Jodi Pearson 2,175.00 reg. salary. Co. Treasurer: 17,154.37 total salaries; Carol Maloney 3,369.09 reg. salary; Rita Waba 2,124.54 reg. salary; Janet Bevers 2,526.48 reg. salary; Betty Overlie 2,041.02 reg. salary; Lindee Waba 2,041.02 reg. salary. States Attorney: 14,554.19 total salaries; Dawn Elshere 5,336.92 reg. salary; Linda Young 2,571.72 reg. salary; Barb Maxwell reg. salary; Ruth Swenson 942.36 part time @ 11.28 hr. Gov. Buildings: 13,687.17 total salaries; Milo Ford 3,369.09 reg. salary, 250.00

uniform allowance; Bob Byer 2,350.74 reg. salary, 250.00 uniform allowance; Duane Christofferson 2,041.02 reg. salary, 250.00 uniform allowance; Bev Gramberg 694.62 part time @ 9.14 hr., 125.00 uniform allowance. Dir. Equalization: 26,719.77 total salaries; Russ Ronke 3,480.34 reg. salary; Judy Geier 2,262.00 reg. salary; Shawna Constant 2,489.94 reg. salary; Jim Norton 2,352.48 reg. salary; Diane Merchant 2,013.18 reg. salary; Vicky Janish 1,933.14 reg. salary; Stacey Schwab 2,175.00 reg. salary; Michelle Pederson 2,093.22 reg. salary. Reg. of Deeds: 14,080.21 total salaries; Ann Seifel 3,369.09 reg. salary; Karyl Strohfus 2,041.02 reg. salary; Mary Fransen 2,526.48 reg. salary; Sandy Benson 2,041.02 reg. salary. Veterans Service: 6,786.63 total salaries; Al Janzen 2,670.59; Peggy Raml 2,041.02 reg. salary. Sheriff: 50,984.54 total salaries; Keith Olson 4,189.50 reg. salary, 400.00 uniform allowance; Ken DeWall 3,097.20 reg. salary, 400.00 uniform allowance; Dave Gibbs 3,097.20 reg. salary, 400.00 uniform allowance; Chuck Kurkosky 3,097.20 reg. salary, 400.00 uniform allowance; Toby Wishard 3,351.24 reg. salary, 400.00 uniform allowance; Ed Peterson 3,097.20 reg. salary, 400.00 uniform allowance; Adam Reeves 2,446.44 reg. salary, 250.00 uniform allowance; Kristi Gast 2,571.72 reg. salary, 250.00 uniform allowance; Kathy Young 2,265.48 reg. salary, 250.00 uniform allowance; John Weber 760.48 part time @ 16.47 hr., 150.00 uniform allowance; Chuck Carbonneau 262.78 part time @ 15.21 hr., 150.00 uniform allowance; Mike Day 2,978.88 reg. salary, 400.00 uniform allowance; Jim Wollan 479.33 part time @ 15.21 hr., 150.00 uniform allowance Lori Hassing 586.84 part time @ 12.03 hr. Co. Jail: 56,081.85 total salaries; Mark Raasch 3,269.09 reg. salary, 300.00 uniform allowance; Marie Suman 2,496.90 reg. salary, 300.00 uniform allowance; Tom Walder 2,496.90 reg. salary, 300.00 uniform allowance; Lori Mills 2,496.90 reg. salary, 300.00 uniform allowance; Cindy Olson 2,496.90 reg. salary, 300.00 uniform allowance; Marcy Rossow 2,496.90 reg. salary, 300.00 uniform allowance; Shawna Harrington 2,305.50 reg. salary, 300.00 uniform allowance; Rich Hauge 2,305.50 step raise reg. salary, 300.00 uniform allowance; Lindsey Stricherz 2,216.76 reg. salary, 300.00 uniform allowance; Laura Olson 2,014.92 reg. salary; Donna Weber 120.98 part time @ 11.33; Jeff Hershman 2,173.26 reg. salary, 250.00 uniform allowance; Glenn Frentz 1,889.64 reg. salary, 250.00 uniform allowance; Nick Jacobson 2,487.04 part time @ 11.78 hr., 150.00 uniform allowance; Jeff Morris 1,971.42 reg. salary, 300.00 uniform allowance; Joe Hayashi 1,505.07 part time @ 11.78 hr., 150.00 uniform allowance; Deb Wollan 89.56 part time @ 11.33 hr. Coroner: 749.24 total salaries. Care of the Poor: 712.10 total salaries; Sarah Elbert 610.90 new hire @ 15.00 hr. Co. Nurse: 2,892.92 total salaries: Jeanie Ochsendorf 1,962.72 reg. salary. Ag. Bldg.: 6,912.86 total salaries; Bryan Bleeker 2,041.02 reg. salary, 250.00 uniform allowance; Harold West 2,350.74 reg. salary, 250.00 uniform allowance. Co. Extension: 6,373.84 total salaries; Becky Goens 2,262.00 reg. salary; Tammy Jones 2,124.54 reg. salary; Charles Langner 24.94 meals; Deb Sundem 8.31 meals; Jodi Loehrer 16.62 meals. Weed Control: 6,080.69 total salaries; Nick Endres 2,173.26 step raise reg. salary; Doug Cook 1,917.48 step raise reg. salary. Planning Board: 174.64 total salaries. Road & Bridge: 64,082.21 total salaries; Rick Small 4,073.84 reg. salary; Greg Benthin 3,278.00 reg. salary; Allen Benck 2,648.28 reg. salary; Calvin Engels 2,545.62 reg. salary; Terry Keogan 2,545.62 reg. salary; Jeff Case 2,545.62 reg. salary; Rick Hartley 2,648.28 reg. salary; Rick Maag 2,545.62 reg. salary; Todd Warne 2,545.62 reg. salary; Lori Deutsch 2,648.28 reg. salary; Rick Holinka 2,545.62 reg. salary; Dan Busta 2,545.62 reg. salary; Andy Mack 2,545.62 reg. salary; Mitch Kallhoff 2,648.28 reg. salary; Duane Dolen 2,545.62 reg. salary; Eric Dargatz 2,545.62 reg. salary; Brad Schwinger 2,545.62 reg. salary. Emergency Management: 8,421.95 total salaries; Jim Sutton 3,270.92 reg. salary, 250.00 uniform allowance; Marty Karnopp 2,452.67 reg. salary, 250.00 uniform allowance. Crime Victim: 4,413.07 total salaries; Jan Olsen 3,278.00 reg. salary. W.I.C.: 2,724.43 total salaries; Deb Hartle 1,813.08 reg. salary; Total: 326,844.35. Breakdown of withholding amounts which are included in the above S. D. Retirement 27,568.10 retire; S.D. Retirement 323.75 spouse option; S. D. Supplemental Retire. 2540.00 suppl. retire.; Dakotacare 55,567.03 ins.; Fort Dearborn Life Insurance 274.72 ins.; Delta Dental 4,182.66 ins.; Nationwide Retire. Sol. 341.29

suppl. retire.; AFSCME Local #2488 364.00 union dues; AFLAC 1914.40 ins.; U.M.B. Bank 1,697.00 suppl. retire.; AFLAC 343.08 ins.; Watertown United Way 130.83 united way; Office of Child Support 100.00 child support; Sioux Valley Credit Union 8,759.00 credit union; Cod. Co. Treasurer 23,700.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 307.00 union dues; S.D. Retirement System 361.19 prior service; Reliabank Dakota 21,322.63 federal withholding; Reliabank Dakota 35,531.80 social security; Conseco Ins. 20.20 ins.; Hauge Associates 156.32 garnishment; Johnson, Rodenburg Etc. 225.00 garnishment; Pioneer Credit Recovery 112.14 garnishment; Codington County Treasurer 25.00.

EMPLOYEE HEALTH INSURANCE

Commissioner Johnson introduced a discussion regarding the need to address employee health insurance coverage. The Board discussed creating an ad hoc committee, comprised of County employees, appointed department heads, and elected officials. This Committee would study and address problems with the current health insurance coverage, including deductibles and rising premium costs. Discussion was also held regarding a Health Savings Account and the distinct possibility of employees becoming responsible for a larger share of the premiums. The Board determined that staff would be contacted to sit on a committee to study these issues and directed the Auditor to contact interested parties.

CONVENTION ROTATION

The Board discussed the current rotation for hosting the SDACC/SDACO annual convention. The two associations are requesting feed back from County Officials based on the following options.

1. Keep the current rotation schedule in place.
2. Rotate between Sioux Falls, Pierre, and Rapid City
3. Permanently place the convention in Pierre.

Commissioner Thomas noted that Watertown is currently in the rotation for the year 2009.

COUNTY DAY AT THE LEGISLATURE

The Board noted the following will be attending County Day at the Legislature, February 1st and 2nd, in Pierre: Director of Equalization, Russ Ronke; Deputy Director of Equalization, Shawna Constant; and Commissioners Brinkman and Thomas.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, February 6, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 6, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 6, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Thomas, second by Johnson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Marquardt, to approve the minutes of January 30th, 2007, as presented by the Auditor, all present voted aye; motion carried.

REQUEST FOR FACILITIES
Dan Leveque, representing the Terex activities committee, met with the Board to discuss renting the Extension Center Complex for the December 8th, 2007, Terex employee Christmas party. Mr. Leveque reported that the facility previously used by Terex is not handicapped accessible or large enough for the number of employees that attend this event. Mr. Leveque informed the Board that this request also includes a request to sell alcoholic beverages at the event and a liquor license is available for a one day transfer. Motion by Larson, second by Johnson, to approve the request to sell alcoholic beverages at the Terex Christmas party, provided the proper licensing is approved, upon vote of the Board, Thomas, Brinkman, Johnson, and Larson voted aye; Marquardt voted no; motion carried.

MONTHLY REPORTS
Community Health Nurse, Karla Moes, submitted a written report to the Board including the following: January WIC caseload, pregnancy assessments, staff meeting and training, HPV vaccinations for girls from ages 11-18, and pre school screening. **Veterans Service Officer, Al Janzen,** reported 23 trips in January with 92 riders. The Veterans Service Office is busy with home visits due to the recent cold weather. **Welfare Director, Sarah Elbert,** reported 14 clients were assisted in January. Codington County has received the 2007 Catastrophic County Poor Relief assessment in the amount of $15,126.00. The Welfare Director advised the Board that her office is in need of a fax machine and printer. The Board had no objection to the purchase of the needed equipment. Discussion was held regarding office hours in the Welfare Office. Discussion was also held regarding changing the Welfare Director position to a full time position.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Marquardt, second by Larson, to approve an automatic budget supplement, to the Emergency Management revenue and expenditure budgets, with grant reimbursement funds in the amount of $91,692.36, all present voted aye; motion carried.

EMPLOYEE SICK LEAVE BANK
Motion by Larson, second by Marquardt, to add the following sick leave bank language to the "Personnel Policy and Procedures Manual", all present voted aye; motion carried.

D. Sick Leave Bank (Added January 2007) – During the term of this agreement there shall be established a sick leave bank which will be administered as follows:

(a) Participation in the sick leave bank shall be voluntary.

(b) Only those people who contributed to the bank may draw from the bank.
(c) That no employee may become a member of the bank until they have completed one (1) month of employment at which time they may draw a maximum of two (2) days from the bank. After one (1) year's employment an employee may draw the maximum.
(d) Each Codington County employee will contribute one (1) day to the bank each year.
(e) No one individual may receive more than eighty (80) hours from the bank in any calendar year.
(f) All time granted from the bank must be approved by a panel made up of two Codington County employees and two (2) County Commissioners or their designees. A physician's statement may be requested.
(g) Before any employee may draw from the bank, he must use up all of his sick leave.
(h) Once an employee contributes a day to the bank, that day will be removed from his record and become the property of the sick leave bank.
(i) Sick leave bank total shall accumulate to eight hundred (800) hours. No more hours shall be added until the bank is depleted to four hundred (400) hours except for new participants who shall contribute for four years regardless of the total number of hours in the bank.

SURPLUS EQUIPMENT

Motion by Thomas, second by Johnson, to declare the following equipment surplus, to be destroyed, all present voted aye; motion carried: GEN00479 Compaq computer s/n 6642BB acquired in 1996; GEN00863 Compaq computer s/n 6912CCK4A674 acquired in 1999, and GEN00921 Compaq computer s/n 6948CV26K418 acquired in 1999.

EQUIPMENT REQUEST

Sheriff, Keith Olson, requested authorization to purchase a new copy machine for the Sheriff's Office. Sheriff Olson advised the Board that the old copier would move to the Emergency Management office. The new copier would be in the price range of $5,000.00 and has been budgeted for in 2007. Motion by Thomas, second by Johnson, to authorize the purchase of a copy machine for the Sheriff's office, all present voted aye; motion carried.

OTHER BUSINESS

The Board discussed the recent County day at the Legislature. Chairman Brinkman updated the Board on the process to receive requests for proposals to hire a consultant to explore the need for a Public Safety Center for City, County and State departments. The Board noted that several Commissioners may be present, at various times this week, at the Watertown Winter Farm Show.

EXECUTIVE SESSION

Motion by Thomas, second by Johnson, to enter into executive session, at 9:51 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:00 a.m., no action was taken as a result of the executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 10:00 a.m., until 9:00 a.m., Tuesday, February 13, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 6, 2007

February 13, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 13, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Thomas, to approve the minutes of February 6th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office is working on annual reports and tracking legislative bills pertaining to elections and other items pertaining to County government. The Auditor's office has been notified of the County's regularly scheduled audit, to begin in March, to be performed by the Dept. of Legislative Audits. **Director of Equalization, Russ Ronke,** reported on reappraisal progress, printing assessment notices, and County Day at the Legislature. Mr. Ronke also discussed pending Legislative bills pertaining to agricultural assessments and land valuations. **Register of Deeds, Ann Seifel,** presented her monthly statement of fees to the Board. $24,349.00 was collected with $1,398.00 remitted to the state for certified copies of birth and death certificates and EVRSS. Mrs. Seifel presented the Board with a Register of Deeds retention manual for their inspection prior to approval. Discussion was also held regarding a plat that was misplaced in 1998 and the steps needed to correct this matter. The Register of Deeds will notify the appropriate parties in order to file the correct plat. **Treasurer, Carol Maloney,** reported that tax notices have been mailed. The Treasurer informed the Board that personnel, in her office, will attend upcoming ICS classes. These classes require attendance by key County personnel for future grant allocations per Presidential decree.

PHONE EQUIPMENT
Director of Equalization, Russ Ronke, discussed the need to replace the phone system in his office. Mr. Ronke informed the Board of problems with the old system which was purchased in 1986. Mr. Ronke has obtained a quote, which includes voice mail functions, from Business Telephone Co., in the amount of $5,613.79. Motion by Marquardt, second by Thomas, to authorize the purchase of a new phone system for the Director of Equalization office. Upon vote of the Board, Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Thomas, to approve an automatic supplement to the Emergency Management revenue and expenditure budgets, with grant reimbursement funds in the amount of $52,508.97, all present voted aye; motion carried.

AUDITORS ACCOUNT WITH THE TREASURER
Motion by Marquardt, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January 2007, all present voted aye; motion carried.

Cash on hand	$	4,199.34
Checks in Treasurer possession		

less than 3 days	$ 40,315.14
Cash Items	$ 287.00
TOTAL CASH ASSETS ON HAND	$ 44,801.48
RECONCILED CHECKING	
Great Western Bank Checking	$ 18,177.66
Great Western Bank Checking (Memorial Park)	$ 3,453.94
Reliabank Dakota	$ 5,224,646.68
INVESTMENTS	
SD Public Funds Investment	$ 6,498.84
CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 1,400,000.00
Great Western Bank	$ 200,000.00
Peoples State Bank	$ 200,000.00
First Premier Bank	$ 200,000.00
TOTAL CASH ASSETS	$ 7,297,578.60
General Ledger Cash Balance by Funds:	
General	$ 3,963,718.25
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,001,460.89
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 7,917.25
Trust & Agency	$ 814,070.36
(schools 375,362.92; townships 56,845.22; city/towns 84,748.67)	
TOTAL GENERAL LEDGER CASH	$ 7,297,578.60

INDEMNIFICATION and WAIVER

Motion by Marquardt, second by Larson, to authorize the Chairman to sign the following indemnification and waiver, all present vote aye; motion carried.

INDEMIFICATION AND WAIVER

For and in consideration of the benefit of inuring from the Watertown School District 14-4(hereafter "District) for the use of aircraft in search and rescue training, and for actual search and rescue use, Codington County, South Dakota, for the benefit of its Codington County Search and Dive Rescue organization, hereby, executes this indemnification and waiver, and does hereby agree to indemnify and hold harmless the District, a school district under the laws of the State of South Dakota, its employees, officers and agents, in whole or in part, from any claim, loss, damages, or expenses, including workers compensation claims, arising out of any activity relating or in any way connected to the activities described herein, whether direct or indirect, whether to person or property, and including any damage or injury to person or property resulting from or arising out exposure to any hazardous material or substance. However, Codington County is not responsible or liable for the loss or damages to the airplane as result of the use described herein, as the District has in place insurance coverage for such losses.

The District and Codington County further agree that the aircraft to be provided under Exhibit "A" herein shall be provided on an as available basis only and that this agreement does not require the District to provide the aircraft or a pilot.

The District and Codington County further agree that any actual expenses incurred are the responsibility of Codington County and shall be reimbursed upon the written request of the District.

OPERATING CASH TRANSFER

Motion by Thomas, second by Johnson, to transfer quarterly operating cash, as budgeted, in the amount of $14,000.00, from the General Fund to the Victims of Crime Fund, all present voted aye; motion carried.

HUMANE SOCIETY

Motion by Larson, second by Marquardt, to allow $20.00 per stray animal picked up in the rural area of Codington County and dropped off at the Human Society in addition to fees charged by the Humane Society for traveling into the rural area to pick up stray animals, with a maximum yearly pay out of $2,500.00, all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Johnson, second by Larson, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 105.70 sup, Access Data Corporation 1691.25 maint, Ace Hardware 80.97 sup, Allied Capital Lease Adm. 485.50 rent, Alltel 66.39 util, Alltel 231.21 util, Valerie Amador 124.46 witn, The American Law Institute 84.96 sup, Auto Body Specialties 54.97 rep, Automatic Building Controls 393.72 rep, Barkley Truck Lines Inc 166.00 sup, Best Business Products 314.45 rent, Best Business Products 47.06 maint, Best Western Ramkota Inn 171.98 trav, Best Western Ramkota Hotel 179.98 trav, BND 24 Hour Towing 160.00 maint, CynthiaJo Bogart 55.12 jury, Brian's Glass & Door, Inc. 60.00 rep, Bureau of Information & 1800.00 util, Burghardt Amateur Center 59.95 rep, Burns Law Office 2901.45 prof svc, Butler Machinery 782.23 sup, Carquest Auto Parts 11.46 rep, Carquest Auto Parts 195.83 rep, Thomas Carston 20.00 witn, Cartney Bearing & Supply 47.32 rep, Cashway Lumber Inc. 176.87 rep, Cass-Clay Creamery 601.80 sup, Caterpillar Financial Svc Corp 27364.84 pymt, Century Business Products 40.00 maint, Chuck's Bike & Lock Shop 3.90 sup, Coastal Environmental Systems 6691.00 equip, Codington Clark Electric 291.05 indg util, Codington Clark Equipment 18.00 util, Codington Co. Register Deeds 50.00 sup, Codington County Treasurer 96.75 sup, Cole Papers, Inc. 1931.82 sup, Connecting Point Computer Cent 6400.15 maint, Shawna Constant 23.00 trav, County Fair Foods 30.96 sup, Meghan Cowan 20.00 witn, Credit Bureau of Watertown Inc 48.00 sup, D K Diesel Injection Inc. 145.00 sup, DailyPost.Com Services 35.00 util, DakBev LLC 112.00 sup, Dakota Electronics 105.20 rep, Deuel County Highway 34.68 maint, Dialnet 552.04 maint, Donna Dietrich, Chairman 771.04 prof svc, Dive Rescue International Inc 80.00 sup, The Earthgrains Company 476.97 sup, East Dakota Water Development 968.28 January apportionment, Econo Foods #484 81.58 indg med, Edwards & Cromwell Mfg 4110.00 equip, Emblem Enterprises Inc 1050.62 sup, EMC Insurance Companies 82.00 maint, Empire Safety & Supply Co 3342.00 equip, Endres Welding 40.00 rep, Engelstad Electric Co. 4081.29 REP, John Evans 6.78 trav, Farnams Genuine Parts 15.48 rep, Farnams Genuine Parts 986.49 sup, Fastenal Company 64.12 rep, Fox, Youngberg & Lewno, P.C. 183.64 prof svc, Galls 3889.99 sup, Gemini Accoustical 5150.00 maint, Glacial Lakes & Prairies Tour. 420.00 sup, Glass Products Inc. 80.10 rep, Becky Goens 30.02 trav, Roger Good - Landlord 400.00 indg util, Harmelink & Fox Law Office 437.88 pro svc, Harold's Camera Shop 85.03 sup, Kelli Ann Heiser 20.00 witn, Town of Henry 110.10 util, Hillyard Floor Care Supply 1929.08 sup, Holiday Inn Express Sioux Fall 225.00 trav, Horn Law Office 184.20 prof svc, Human Service Agency 4280.08 pymt, Hunter's Inn 1047.15 pymt, Huron Culvert & Tank Co. 2776.68 sup, Blaine Hyde 20.00 witn, HyVee #1871 327.68 sup, Indy Drysuit Repair Inc 294.37 rep, Interlakes Community Action 824.50 pymt, Intoximeters 113.50 sup, Vicki Janish 26.00 trav, Cindy Jewell 51.92 jury, John H. Johnson 21.30 trav, Jurgens Printing 64.00 sup, KAR Products 141.27 sup, Kimball Midwest 350.79 sup, Nelva Kooistra 84.00 prof svc, Town of Kranzburg 198.00 util, Chuck Kurkosky 61.00 trav, Lake City Fire Equipment 280.55 maint, Chuck Langner 501.88 trav, J.H. Larson Electrical Co. 434.08 rep, J.H. Larson Electrical Co. 561.04 rep, Dave Lau - Landlord 400.00 indg util, Lawson Products 104.17 sup, LCM Pathologists PC SIL

1530.00 prof svc, Cory Leaf 20.00 witn, Nichole Lentsch 50.64 jury, Lewis & Clark BHS 390.00 prof svc, Lincoln County Auditor 20.00 prof svc, Linweld 20.81 sup, Jodi Loehrer 217.77 trav, Todd Lueck 225.00 witn, Lyle Signs Inc. 455.48 sup, M & T Fire and Safety 34.00 sup, M & T Fire and Safety 552.00 maint, Macksteel Warehouse, Inc. 168.29 rep, Macksteel Warehouse, Inc. 525.15 rep, Mac's Inc. 64.30 rep, Mac's Inc. 109.20 sup, Mahowald's 89.76 rep, Amy Malimanek 66.56 witn, Manatron 956.68 sup, Mark's Auto 240.92 sup, Ray Mastel 20.00 witn, Nancy McClanahan 167.35 prof svc, McFleeg Inc 176.46 sup, F.J. McLaughlin Company 6011.33 sup, McLeod's Printing & Office Sup 416.15 sup, Menards 90.34 sup, Menards 454.10 sup, Mick's Scuba 317.56 sup, Milbank Communications 27307.00 equip, Milbank Communications 210.00 util, Milbank Communications 290.00 sup, Lynne Miller 50.64 jury, Milwaukee CO Sheriff 213.00 fee, Minnehaha County Auditor 90.00 prof svc, Minnehaha Co. Treasurer 78.23 sup, Mivijenic Management 370.00 indg util, Moe Oil Company 1319.10 sup, Motorola 117450.60 equip, Municipal Utilities 1612.05 indg util, Municipal Utilities 14293.90 util, Heather Nawroth 51.92 jury, Nelson Law Office 4000.00 prof svc, Newman Traffic Signs 314.50 sup, Northland Chemical Corp 92.79 sup, Northwestern Energy 272.61 indg util, Northwestern Public Service 908.71 util, Office Systems, Inc. 168.05 sup, Office Systems, Inc. 3719.31 sup, Olson & Johnson International 377.34 sup, Jane Olson 51.28 jury, Megan Olson 52.56 jury, Ottertail Power Co. 14.63 util, Overhead Door 91.84 rep, Pennington County Jail 375.95 trav, PMB 0112 288.71 util, PMB 0112 1.05 util, Polk City Directories 308.50 sup, Postmaster 39.00 sup, Prairie Lakes Health Care Cent 4823.00 prof svc, PRAIRIEWAVE 502.46 util, Professional Mailing & Market. 6192.91 sup, Purchase Power 512.48 sup, Qwest Communications 200.00 witn, Qwest 984.35 util, Qwest 16.30 util, R & S Auto Technicians 65.80 rep, Eric Raasch 27.68 witn, Radio Shack 49.99 sup, Rawdon Radiator 239.00 rep, Redlinger Bros. 1045.65 rep, Cathryn Rehfuss 84.00 prof svc, Barbara Rex 50.64 jury, Roby Management 215.00 indg util, Russ Ronke 23.00 trav, Runnings 198.60 rep, Rural Cellular Corporation 189.53 util, Dawn Russell 246.80 prof svc, Safe N Secure 35110.97 equip, Ross K Schulte DDS PC 202.00 prof svc, Stacey Schwab 26.00 trav, Schwan Welding & Boiler Repair 1085.00 rep, SD Department of Revenue 595.00 sup, S.D. Federal Property 1152.00 sup, S.D. Federal Property 3662.00 sup, SD State Treasurer 268565.65 February remittance, SDACC 4177.99 pymt, SDEMA 60.00 dues, SDPAA 87478.79 pymt, Ann Seifel 133.40 trav, Sioux Falls Two Way Radio 4559.98 equip, Sherwin Williams 37.80 rep, Sarah Sichmeller 20.00 witn, Sioux Valley Clinic Watertown 1739.00 prof svc, Sioux Valley Coop 123.50 sup, Sioux Valley Coop 21546.20 sup, Snow Sales 514.90 sup, South Shore Gazette 1580.64 publ, Town of South Shore 108.00 util, Emily Sovell Attorney at Law 2765.11 prof svc, Spears Law Office 4353.90 prof svc, Sprint 165.24 util, Star Laundry 38.43 sup, Star Laundry 78.68 sup, Tyler Stassen 20.00 witn, State Court Administrator 9312.90 equip, Debra Stone 51.28 jury, Sturdevant's Auto Parts 263.54 rep, Deb Sundem 291.30 trav, Sutton and Bauer Law Offices 9166.65 prof svc, Sysco Food Services of ND 4966.84 sup, Target Stores Division 123.43 sup, John W. Thomas 167.00 trav, Dan Thyen 17.42 trav, Titan Machinery 809.73 rep, Toshiba America Info Sys Inc 332.38 rent, Townplace Suites/MSPTS 1021.86 indg trav, United Building Center 1137.78 sup, United Building Center 23.67 rep, US Foodservice - Grand Forks 1566.36 sup, VISA - C/O Great Western Bank 0.06 sup, VISA - C/O Great Western Bank 24.75 sup, VISA - C/O Great Western Bank 310.48 sup, WACA 25.00 dues, Walmart Community 208.36 sup, Watertown Ford 213.50 sup, Watertown Public Opinion 1131.41 publ, Weed & Pest Conference 230.00 trav, Wells Fargo Brokerage Svcs LLC 46068.90 pymt, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 1167.00 sup, Wiles & Rylance, LLP 863.60 prof svc, Winge's Mufflers 120.41 rep, Women's Resource Center 1764.60 pymt, Xerox Corporation 94.17 util, Yankton Co Treasurer 197.10 prof svc, Yankton Co. Sheriff 66.00 trav.

WELFARE DIRECTOR

The Board discussed changing the Welfare Director position from a part time 15 hour per week position to a full time part time 32 hour per week position. Discussion was also held regarding

the number of hours the Welfare Office would be open for appointments and client drop ins. Welfare Director, Sarah Elbert, who was present for this discussion stressed the need for operating hours, when the Welfare Office would not be open to the public, to protect client confidentiality. Discussion was also held regarding making the Welfare Office available to the public with the same operating hours as currently followed by other Codington County Offices. Motion by Johnson, second by Thomas, to authorize the Welfare Director to work 32 hours per week with office hours to accommodate clients and office hours to complete paper work. Upon vote of the board, Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

PERSONNEL CHANGES

Motion by Marquardt, second by Johnson, to approve the following personnel change, all present voted aye; motion carried: Shawna Constant, Deputy Director of Equalization, anniversary step increase, from step 5/$14.31 per hour to step 6/$15.00 per hour, effective date 3/1/2007, submitted and approved by Director of Equalization, Russ Ronke.

INSURANCE ADVISORY COMMITTEE

Motion by Johnson, second by Thomas, to approve the following list of personnel to participate on an advisory study committee to study Codington County employee health insurance needs, all present voted aye; motion carried: Duane Dolen, Chuck Kurkosky, Marie Suman, Lori Deutsch, Becky Goens, and Al Janzen. Human Resource Manager, Dick Edenstrom, will also serve on this committee.

HOLIDAY

The Board noted that all County offices and departments would be closed on Monday, February 19th, 2007, in observance of Presidents' Day.

WEED AND PEST CONFERENCE

Motion by Marquardt, second by Thomas, to appoint Doug Cook, Assistant Weed Supervisor, as the representative of the Codington County Commissioners at the annual Weed and Pest Conference, scheduled for February 22nd and 23rd. Commissioner Marquardt explained this appointment will assure Codington County of the right to continue applying for Weed and Pest grant allocations. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Thomas, to enter into executive session at 10:33 a.m., to discuss contract negotiations and personnel issues, all present voted aye; motion carried. The following were present for executive session: Russ Ronke, Milo Ford, Jim Sutton, Keith Olson, Ann Seifel, and Cindy Brugman. The Board returned to regular session at 11:31 a.m., no action was taken as a result of executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:34 a.m., until 9:00 a.m., Tuesday, February 20th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 13, 2007

February 20, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 20, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Larson, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of February 13th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported that Highway personnel have completed mine training, per the requirement of Risk Services. The Highway Dept. put in overtime to move snow on February 17th and is currently hauling salt sand in preparation of the next weather system scheduled to move through in the coming week. Mr. Small is preparing a striping agreement for the Board's approval. Discussion was also held regarding the effects of SB10. **Maintenance Supervisor, Milo Ford,** reported the remodeling project in the Auditor's office is complete with the exception of moving filing cabinets and other furniture back into the office. Discussion was held regarding energy savings and the schedule to remodel other offices. Mr. Ford advised the Board that other remodeling projects would take place as budget will allow. Mr. Ford reported sewer problems in the Detention Center caused by inmate vandalism. Sidewalk repairs are tentatively scheduled for areas around the Detention Center. Discussion was held regarding upcoming large events scheduled for the Extension Center Complex and the recently ended Watertown Winter Farm Show. The status of the boat ramp at Memorial Park was discussed regarding the possible low water levels this spring.

REGISTER OF DEEDS RETENTION MANUAL
Motion by Thomas, second by Johnson, to adopt the Records Retention and Destruction Schedule, for the Register of Deeds Office, all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Larson, second by Marquardt, to approve the following personnel change, all present voted aye; motion carried: Jeffrey Morris, Correctional Officer, 6 month anniversary step increase, from step 1/$11.33 per hour to step 2/$11.78 per hour, effective date March 1, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch. Motion by Thomas, second by Johnson, to approve the following personnel change, all present voted aye; motion carried: Sarah Elbert, Welfare Director, from part time $15.00 per hour to 80% full time, $1,879.20 per mo./$13.50 per hour, effective March 1, 2007, submitted and approved by Commissioners Johnson and Thomas.

SEARCH AND RESCUE TRUCK BIDS
This being the time and place set for the opening of bids for a 1 ton diesel 4x4 crew cab short box truck for the Search and Rescue Department, Emergency Management Director, Jim Sutton, opened and announced the following bids: Watertown Ford $32,216.00 and Sharp Automotive $36,990.00. Upon review of the bids, Emergency Management Director, Jim Sutton, recommended acceptance of the low bid from Watertown Ford. Motion by Thomas, second by Johnson, to accept the bid of Watertown Ford in the amount of $32,216.00, all present voted aye;

motion carried. Mr. Sutton advised the Board that the funds used to purchase this truck would come from grant funds and donations.

SECURITY DOOR

Maintenance Supervisor, Milo Ford, requested authorization to replace a security door in the Detention Center. The current security door access' the holding cell and has been damaged beyond repair. Mr. Ford has received approval, from Sheriff Olson, to replace this door at an approximated cost of $5,345.00. Motion by Marquardt, second by Larson, to authorize Mr. Ford to replace the security door, all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Thomas, second by Marquardt, to approve the following claims for payment, all present voted aye; motion carried: DAV Colorado Trust $11,500.00 transport van, Dive Rescue International $8.00 freight, Empire Safety & Supply $60.00 freight, and Minnehaha County Treasurer $81.30 January license renewals.

OTHER ITEMS

The Board discussed the following: SDACC Scholarship applications, NACO Scholarship applications, WACA meeting scheduled for February 20th, scheduling a meeting for the Health Insurance Study Committee, Planning & Zoning meeting scheduled for February 20th, and NACO prescription drug card savings.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 9:48 a.m., until 9:00 a.m., Tuesday, February 27, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 27, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 27, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Thomas, to approve the minutes of February 20th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, advised the Board of an estimate to remove the old generator from the basement of the Detention Center. Mr. Sutton has received an estimate of $6,170.00 to remove this equipment. Action to have the generator removed will be placed on the agenda for March 6th, 2007. Mr. Sutton also reported on the GPS units recently declared surplus and sold; 2005 Homeland Security grant funds that are available for reallocation; water leaking in the Emergency Management office; and the National CERT conference scheduled for June 10 through June 13, 2007. **Sheriff, Keith Olson,** provided the following statistics for the month of January 2007: Average daily inmate population 51.93; work release and out of county prisoner collections in the amount of $10,484.06; cost of confinement collections in the amount of $250.00; 250 persons booked; 201 calls for service; 172 incidents recorded; 11 accidents checked; 79 arrest warrants served; 352 set of civil warrants processed; and 11 trips for a total of 2,311 miles traveled.

FIRST READING ORDINANCE #36
The Board held the first reading on proposed Ordinance #36. Zoning Officer, Todd Kays, reviewed the following proposed ordinance: Be it ordained by the Board of County Commissioners of Codington County, South Dakota: that Section 6.3 adopted by Chapter 1.03 adopted by Ordinance #30, April 25, 2006, as amended of the Zoning Ordinance of Codington County is amended to classify the following property: S242' N451.4' of SE1/4 lying North of abandoned railway, Section 23-T117N-R53W, Codington County, South Dakota, from "I" Industrial to "C" Commercial. Mr. Kays advised the Board that the Zoning Commission has recommended a "do pass" to the County Commissioners. This property is located in Lake Township and is commonly knows as the Sioux Valley Greenhouse. The Board scheduled the second reading, public hearing, and action to approve the proposed ordinance, for 9:00 a.m., Tuesday, March 6, 2007.

TARBOX SECOND ADDITION PLAT
Zoning Officer, Todd Kays, presented the Board with the "Tarbox Second Addition" Plat, for their approval. Mr. Kays reviewed the proposed plat with the Board and advised the Board that the Planning Commission has approved this plat and has recommended its approval by the Board of County Commissioners.

RESOLUTION #2007-3

A Resolution approving the platting of the "Tarbox Second Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Tarbox Second Addition" located in the NE1/4 Section 9-T119N-R55W of the 5th p.m., Codington County, South Dakota.

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, seconded by Commissioner Marquardt, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 27th day of February, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-3, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 27th day of February, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

FIRST DISTRICT ECONOMIC DEVELOPMENT REPORT

Dick Edenstrom, Executive Director of the First District Association of Local Government, appeared before the Board. Mr. Edenstrom provided the Board with an Economic Development Administration GPRA Data Collection report. Mr. Edenstrom reviewed the report which provided information pertaining to grant awards for communities in the First District region and also reviewed activities of the First District in the past year.

SOUTH DAKOTA DEPARTMENT OF LABOR

Darla Bockorny, Workforce Services, South Dakota Dept. of Labor, appeared before the Board. Ms. Bockorny reviewed services available through the Dept. of Labor, including services available through the local Career Center. Ms. Bockorny advised the Board that the following are samples of information available through the Dept. of Labor: labor market information, Dakota Roots, rapid response program, labor exchange, recruitment, training, workers compensation, labor and employment laws, human rights and unemployment insurance. Ms. Bockorny encouraged the Board to take advantage of these and other services offered by the Dept. of Labor.

OUT OF COUNTY PRISONER CONTRACTS

Sheriff, Keith Olson, presented the Board with contracts for the housing of out of county prisoners. These contracts are with the following Counties and contain agreements for the housing of adult prisoners at the Codington County Detention Center: Clark County, Deuel County, Grant County, Hamlin County, and Kingsbury County. These agreements provided housing of adult inmates at the rate of $55.00 each day for each inmate. Motion by Thomas, second by Marquardt, to authorize the Chairman to sign the contracts with the aforementioned Counties, all present voted aye; motion carried.

BRIDGE DECK REPLACEMENT

Highway Supt., Rick Small, presented the Board with documents to begin the bridge deck replacement project on a bridge located in Sheridan Township. Motion by Larson, second by Marquardt, to authorize the Chairman to sign the following documents: Letting authorization for project number BRO 8015(31), Utilities Certificate for project number BRO 8015(31), and Right-of-Way Certificate for project number BRO 8015(31), upon vote of the Board, all present voted aye; motion carried.

COUNTY ROAD STRIPING PROGRAM

Highway Supt., Rick Small, presented the Board with the funding agreement and copy of the final plans for the 2007 County Road Striping Program. Mr. Small advised the Board that the County will receive a maximum of $12,536.86 from the State of South Dakota for the road striping project. Mr. Small estimates a total cost of $16,000.00 for the striping project in Codington County in 2007. Motion by Marquardt, second by Larson, to authorize the Chairman to sign the funding agreement for the striping project, all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Larson, second by Marquardt, to declare the following property surplus, to be destroyed, all present voted aye; motion carried: GEN00235, an AT&T Merlin Phone System, from the Director of Equalization office, purchased in 1986, at a cost of $1,912.72.

CLAIM APPROVED

Motion by Larson, second by Thomas, to approve for payment, the following claim, all present voted aye; motion carried: Billion Auto Center of Salem, $41,756.00, two Dodge Durango's for the Sheriff's Office.

SALARY CLAIMS APPROVED

Motion by Marquardt, second by Thomas, to approve for payment, the following salary claims, all present voted aye; motion carried: Commissioners: 8540.43 total salaries. Auditor: 14,630.54 total salaries. Co. Treasurer: 17,154.42 total salaries. States Attorney: 14,305.01 total salaries; Ruth Swenson 647.99 part time. Gov. Buildings: 12,566.64 total salaries; Bev Gramberg 431.39 part time. Dir. Equalization: 26,844.01 total salaries; Jim Norton 1,101.80 step increase. Michelle Pederson 1,046.23 pro rated step increase. Reg. of Deeds: 14,080.23 total salaries.

Veterans Service: 6,786.63 total salaries. Sheriff: 47,393.10 total salaries; John Weber 411.16 part time & meals; Chuck Carbonneau 364.83 part time & meals; Jim Wollan 255.42 part time & meals; Lori Hassing 898.24 part time. Co. Jail: 50,763.05 total salaries; Donna Weber 168.35 part time & meals; Nick Jacobson 601.72 part time final pay; Joe Hayashi 1,883.82 part time; Care of the Poor: 1,146.47 total salaries; Sarah Elbert 983.53 part time. Co. Nurse: 2,892.91 total salaries. Ag. Bldg.: 7,242.75 total salaries. Co. Extension: 6,466.42 total salaries; Charles Langner 46.17 meals; Deb Sundem 33.25 meals; Jodi Loehrer 49.88 meals. Weed Control: 6,434.02 total salaries. Planning Board; 131.87 total salaries. Road & Bridge: 64,628.23 total salaries. Emergency Management: 7,883.69 total salaries. Crime Victim: 4,413.06 total salaries. W.I.C.: 2,724.43 total salaries. Total: 317,027.91. Breakdown of withholding amounts which are included in the above: S.D. Retirement 27,954.68 retire; S.D. Retirement 320.89 spouse option; S.D. Supplemental Retire. 2595.00 suppl. retire.; Dakotacare 55,567.03 ins.; Fort Dearborn Life Insurance 273.02 ins.; Delta Dental 4,262.32 ins.; Nationwide Retire. Sol. 341.29 suppl. retire.; AFSCME Local #2488 364.00 union dues; AFLAC 1914.40 ins.; U.M.B. Bank 1,697.00 suppl. retire.; AFLAC 343.08 ins.; Watertown United Way 130.83 united way; Office of Child Support 100.00 child support; Sioux Valley Credit Union 8,834.00 credit union; Cod. Co. Treasurer 23,700.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 307.00 union dues; S.D. Retirement System 361.19 prior service; Reliabank Dakota 20,154.79 federal withholding; Reliabank Dakota 34,130.28 social security; Conseco Ins. 20.20 ins.; Hauge Associates 111.71 garnishment; Johnson, Rodenburg Etc. 225.00 garnishment; Pioneer Credit Recovery 112.14 garnishment; Codington County Treasurer 25.00

MAINTENANCE WORKSHOP

Commissioner Marquardt requested authorization for the Maintenance Supervisor to send two Maintenance employees to a Custodial seminar. Commissioner Marquardt informed the Board that there would be no cost for attending the seminar other than mileage to travel to Brookings. The Board had no objection to the request to send two maintenance employees to this seminar.

BIDS FOR HIGHWAY SUPPLIES AND WEED CHEMICALS

This being the time and place set for the opening of 2007 Highway supplies and Weed chemicals, the following bids were received, recorded and acted upon.

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

1. Cretex Concrete Products West, Inc., Rapid City, SD.
    a. Concrete Pipe: 24" - $23.39 per ft.; 36" - $43.37 per ft.; 60" - $114.82 per ft.
    b. Pre-Stressed Bridge Deck: 40'x23" - $3,041.00 each; 50'x30" – $4,385.00 each
    c. Concrete Box Culverts: 8'x8' $380.00 per ft.; 10'x10' $470.00 per ft.

Motion by Larson, second by Marquardt, to accept the bid of Cretex, the only bid, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Corrugated Metal Pipe

1. Contech Construction Products, Inc., Sioux Falls, SD.
    a. 2 2/3" x 1/2" corrugation: 18"x16 ga. - $10.72 ft; 24"x14 ga. $17.65 ft; 30"x14 ga. $21.52 ft; 36"x14 ga. $25.90 ft.
    b. 3" x 1" corrugation: 60"x14 ga. $45.12 ft; 72"x12 ga. $75.30 ft; 96"x12 ga. $98.27 ft; 108"x12 ga. $112.50 ft.
    c. 3" x 1" corrugation arch: 60" class 72"x44" 12 ga. $65.51; 72" class 81"x59" 12 ga. $79.07; 108" class 128"x82" 12 ga. $118.13.
2. Huron Culvert & Tank, Huron, SD
    a. 2 2/3" x 1/2" corrugation: 18"x16 ga. $10.86 ft; 24"x14 ga. $17.80 ft; 30"x14 ga. $21.81 ft; 36"x14 ga. $26.05 ft.
    b. 3" x 1" corrugation: 60"x14 ga. $45.34 ft; 72"x12 ga. $75.59 ft; 96"x12 ga. $99.98 ft; 108"x12 ga. $112.96 ft.

c. 3"x1" corrugation arch: 60" class 72"x44" 12 ga. $66.00; 81"x59" 12 ga. $80.16; 108" class 128"x83" 12 ga. $120.95.

Motion by Marquardt, second by Larson, to accept both bids, per the recommendation of the Highway Supt. The Highway Supt. explained that delivery times vary between the two bidders. By accepting both bids, in the case of an emergency the bidder with fastest delivery could be used. All present voted aye; motion carried.

Bridge Lumber

1. Huron Culvert & Tank, Huron, SD

a. Plank 3'x12'x20' - $1,280.00 M'BF partial load; $1,250.00 M'BF full load
b. Creosote piling 35' to 40' lengths – no bid
c. Wood posts 4" to 5" x 12' - $13.80 each

Motion by Larson, second by Thomas, to accept the bid of Huron Culvert & Tank, the only bid, for bridge lumber, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Diesel Fuel and Gasohol

1. Cenex, Watertown, SD

a. #2 diesel – Watertown shop $2.14 gal; #2 diesel – Out shops $2.24 gal; #1 diesel – Watertown shop – no bid; #1 diesel – Out shops – no bid
b. Gasohol $2.29 gal

Motion by Marquardt, second by Larson, to accept the bid of Cenex, the only bid, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Liquid Asphalt

1. Jebro, Inc., Sioux City, IA

a. MC-3000 - $471.00 per ton

Motion by Larson, second by Marquardt, to accept the bid of Jebro, the only bid, per the recommendation of the Highway Supt. Mr. Small noted that according to South Dakota bid laws the County can purchase this material on the open market at the time of a project if the price is lower than the accepted bid price. Upon vote of the Board, all present voted aye; motion carried.

Pea Gravel

1. McLaughlin and Schulz, Watertown, SD

a. $7.75 per ton, Watertown plant

Motion by Marquardt, second by Larson, to accept the bid of McLaughlin Schulz, the only bid, per the recommendation of the Highway Supt. Mr. Small noted that according to South Dakota bid laws the County can purchase this material on the open market at the time of a project if the price is lower than the accepted bid price. Upon vote of the Board all present voted aye; motion carried.

Gravel Crushing

1. Brownlee Construction, Watertown, SD

a. 1/2" $1.82 per ton; 5/8" $1.63 per ton; 3/4" $1.49 per ton

Motion by Johnson, second by Larson, to accept the bid of Brownlee Construction, the only bid, as recommended by the Highway Supt., all present voted aye; motion carried.

Asphalt Patching Material

1. McLaughlin and Schulz, Watertown, SD

a. Cold Mix $73.00 per ton – Watertown pit
b. Hot Mix $46.75 per ton – Watertown pit

Motion by Thomas, second by Johnson, to accept the bid from McLaughlin and Schulz, the only bid, as recommended by the Highway Supt., all present voted aye; motion carried.

Weed Chemicals

1. Hefty Seed Co.

a. Round Up Generic 15.75 per gal; Round Up Pro $44.00 per gal; Plateau – no bid; 2-4-D Amine $10.68 per gal; Tordon 22K $86.65 per gal; Rodeo $62.85 per gal.

2. Muskrat Farm Supply, Eden SD
   a. Round Up Ultra Max $17.50 per gal; Round Up Pro $42.50 per gal; Plateau $309.00 per gal; 2-4-D Amine $11.40 per gal; Tordon 22K $79.90 gal; Rodeo $25.00 gal.
3. UAP Ag. Products, Spearfish, SD
   a. Round Up Ultra Max or equivalent $14.50 per gal; Round Up Pro – $15.80 gal; Plateau – $277.00 gal; 2-4-D Amine $9.80 gal; Tordon 22K $82.30 gal; Rodeo – $21.10 gal.
4. Van Diest Supply, Pierre, SD
   a. Round Up Ultra Max or equivalent $12.34 per gal; Round Up Pro $12.85 gal; Plateau $277.00 per gal; 2-4-D Amine $9.44 gal; Tordon 22K $80.97 gal; Rodeo $22.16 per gal.

Motion by Marquardt, second by Johnson, to table the awarding of the weed chemical bids until March 13, 2007, to allow the Weed Supervisor to fully examine and calculate the bids submitted, all present voted aye; motion carried.

ABATEMENT/REFUND REQUESTS

Property owner, Lynn Engels, appeared before the Board to request an abatement on his property located in Lake Township. Mr. Engels informed the Board that he recently discovered that this property was eligible for owner occupied status and has been taxed at non agricultural status. Mr. Engels requested refunds and abatements for taxes due in 2004, 2005, 2006 and 2007, totaling $2,761.93. Chairman Brinkman advised Mr. Engels that before the Board would take action on this request the States Attorney would be asked to research South Dakota statute to determine what statutory authority the Board has pertaining to the request. No action was taken at this time.

FRIENDS OF NRA BANQUET

Motion by Larson, second by Brinkman, to allow the Friends of NRA to sell alcohol at their annual banquet scheduled at the Extension Center Complex, provided the proper licenses are obtained. Upon vote of the Board, Thomas, Brinkman, and Larson, voted aye; Marquardt and Johnson, voted no; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Larson, to enter into executive at 11:00 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:23 a.m., no action was taken as a result of the executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:28 a.m., until 9:00 a.m., Tuesday, March 6, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 6th, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Thomas, second by Johnson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of February 27th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Veterans Service Officer, Al Janzen, reported his office has been busy with period ending pension recordings and assisting Operation Iraqi Freedom veterans to medical appointments. The Veterans Service office had 17 trips with 70 riders for the month of February. **Welfare Director, Sarah Elbert,** advised the Board that Codington County has received $7,099.51 in FEMA funds that need to be expended by November 30, 2007. The Welfare Director also provided the following information for the month ending February 28th: 15 clients were assisted for a total assistance of $8,760.82, including one burial, with total collections of $3,696.40.

ORDINANCE #36 SECOND READING, PUBLIC HEARING AND ADOPTION
The Board held a public hearing regarding the adoption of proposed Ordinance #36. An ordinance to amend Section 1.03 Adopted by Ordinance #30, April 25, 2006, as amended, of the Zoning Ordinance of Codington County pertaining to the following property: S242' N451.4' of SE1/4 lying North of abandoned railway, Section 23-T117N-R53W, Codington County, South Dakota, from "I" Industrial to "C" Commercial. Zoning Officer, Todd Kays, reviewed the details regarding the request for a change in classification on the property involved. Motion by Larson, second by Thomas, to adopt Ordinance #36, as presented. Chairman Brinkman asked for comments from the public. No persons were present to offer comments. Upon vote of the Board, all present voted aye; motion carried.

LYNN ENGELS ABATEMENT
The Board discussed the abatement and refund request from Lynn Engels pertaining to property record #2693. Mr. Engels has requested an abatement and refund for tax years 2003 through 2006. This discussion is a continuance of a discussion held at the February 27th meeting of the Codington County Commissioners. The Board reviewed correspondence from the SD Dept. of Revenue and Regulation pertaining to statutory authority of the Board with regards to abatements and refunds. Motion by Larson, second by Marquardt to deny Mr. Engels' abatement and refund request. Commissioner Larson withdrew his motion. Motion by Larson, second by Marquardt to approve Mr. Engels' abatement and refund request. Motion by Thomas, second by Johnson, to amend Commissioner Larson's motion to approve only the portion of the abatement request for taxes payable in 2007. Upon vote of the Board, to approve Commissioner Thomas' motion to amend, Thomas, Johnson and Brinkman, voted aye; Marquardt and Larson, voted no; motion to amend carried. Upon vote of the Board on Commissioner Larson's motion, as amended, Thomas, Johnson and Brinkman, voted aye; Marquardt and Larson, voted no; motion, as amended, carried. Abatement #2007-2, DOE #2693, property owner did not apply for owner occupied status, $661.76 abated.

RURAL FIRE DISTRICT

Rauville Township officer, Dale Lindner, appeared before the Board to discuss the rural fire district that has been proposed to the Board. Commissioner Marquardt supplied Mr. Lindner with preliminary tax levy information regarding the proposed district and advised Mr. Lindner to discuss this subject at the annual meeting of the individual Townships and to report to the Board of County Commissioners the consensus of the Township Board members and residents of Rauville Township.

BRIDGE REINSPECTION RESOLUTION

Highway Supt., Rick Small, presented the Board with a Bridge Reinspection Resolution. Motion by Marquardt, second by Thomas, to authorize the Chairman to sign the following resolution, all present voted aye; motion carried:

RESOLUTION 2007-4
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.
Codington County requests SDDOT to hire Aason Engineering, Consulting Engineers, for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. Codington County will be responsible for the required 20% matching funds.

There are a total of 15 bridges in Codington County that require inspection.

Dated this 6th day of March, 2007, at Watertown, South Dakota.
Board of County Commissioners of Codington County.

Elmer P. Brinkman
Chairman of the Board

ATTEST:

Cindy Brugman
County Auditor

SURPLUS PROPERTY

Motion by Thomas, second by Marquardt, to declare a generator, located in the basement of the Detention Center, surplus as a trade in on the cost to remove the generator from its present location. Emergency Management Director, Jim Sutton, has received a quote of $6,170.00, from The Maintenance Shop in Huron, SD, to remove the generator. Per information received from the SD Dept. of Legislative Audit, Codington County can declare the generator surplus to be traded for a removal service. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Marquardt, to approve an automatic supplement, in the amount of $62,652.99, to the Emergency Management, revenue and expenditure budgets, with Homeland Security grant reimbursements, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Johnson, second by Thomas, to enter into executive session, at 9:40 a.m., to discuss a personnel issue, all present voted aye; motion carried. The Board returned to regular session at 9:54 a.m. Auditor, Cindy Brugman, was present for executive session. No action was taken as a result of executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 9:55 a.m., until 9:00 a.m., Tuesday, March 13, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 13, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 13th, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of March 6th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Director of Equalization, Russ Ronke, updated the Board on several meetings he will be attending in the next week. Mr. Ronke advised the Board that he and his appraisal staff will be attending the SDAAO conference, pursuant to SDCL 10-1-16, scheduled for May 8th through May 11th, 2007, in Aberdeen, South Dakota. The Director of Equalization informed the Board of a customer disturbance that occurred in his office on March 9th. Mr. Ronke advised the Board that County Board of Equalization and Consolidated Board of Equalization will begin on Tuesday, April 17th, with afternoon and evening sessions. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. February collections were in the amount of $22,324.50 with $1,464.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. **Treasurer, Carol Maloney,** updated the Board on activities in the Treasurers' office including taking applications for the elderly tax assessment freeze. **Auditor, Cindy Brugman,** advised the Board that the County is currently undergoing it's regularly scheduled audit by the SD Dept. of Legislative Audit.

RECONSIDERATION OF ABATEMENT FOR LYNN ENGELS
Treasurer, Carol Maloney, met with the Board to discuss the recent abatement approved on property owned by Lynn Engels. The Treasurer expressed concern that the deadline, to apply for owner occupied status, was not being observed, by allowing the abatement. Commissioner Brinkman stated that after discussions with the Treasurer, Auditor, States Attorney, and Director of Equalization, that the Board should consider the possibility of reconsidering the motion to approve the abatement on Mr. Engels' property. Motion by Johnson, second by Brinkman, to reconsider the motion to approve abatement #2007-2. Upon vote of the Board, Marquardt, Johnson, Brinkman, and Larson, voted aye; Thomas, voted no; motion carried. The Board then held a lengthy discussion on the responsibility of property owners to file for owner occupied status, previous action to deny similar requests, and annual efforts of the Director of Equalization to advise property owners of the deadline to file for owner occupied status. The Board also noted that this abatement request would not affect taxes receivable for any taxing districts other than the Watertown School District. Upon vote of the original motion to approve the abatement for taxes payable in 2007, Thomas, voted aye; Marquardt, Johnson, Brinkman, and Larson, voted no; motion failed.

WEED CHEMICAL BIDS
Weed Supervisor, Nick Endres, reported to the Board after his review of the Weed chemical bids received on February 27th, 2007. Motion by Thomas, second by Marquardt, to accept the bid of Van Diest Supply Co., as recommended by the Weed Supervisor, all present voted aye; motion carried.

ABATEMENTS

Motion by Marquardt, second by Larson, to approve abatement #2007-3, all present voted aye; motion carried. Abatement 2007-3: Brian Wilson and Teralynn Clark, property record #18036, property owner applied for owner occupied on two adjoining lots and only received owner occupied on one lot, $284.16 property tax abated. Motion by Larson, second by Johnson, to approve abatement 2007-4, all present voted aye; motion carried. Abatement 2007-4: Delia Noess, property record #5886, appellant filed for elderly assessment freeze after deadline and due to change in statute appellant can petition Board of County Commissioners and qualify, $32.08 property tax abated.

QUIT CLAIM DEED

John Wiles, Wiles & Rylance, representing the City of Watertown, appeared before the Board to request approval of a quit claim deed pertaining to the following legal property description: All that portion of Abandoned Chicago & Northwestern Railway right of way lying in the NE1/4 of the SE1/4 of Section 33 Township 117 North, Range 52 West of the 5th P.M., Codington County, South Dakota. Mr. Wiles explained the quit claim is needed to clear the title to a small piece of railroad property which will be included in the street right of way for the First Avenue North Extension. Motion by Larson, second by Thomas, to authorize the Chairman to sign the quit claim deed and certificate of real estate value, all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Thomas, second by Marquardt, to declare the following property surplus, to be sold at a future County surplus property sale, all present voted aye; motion carried: GEN00219, Panasonic Fax Machine s/n 01920600088, purchased in 1992 currently located in the Welfare Office.

STORM POLICY AMENDED

Motion by Thomas, second by Marquardt, to delete the last paragraph of the storm policy. Commissioner Thomas withdrew his motion. Motion by Larson, second by Thomas, to change the wording of the last paragraph of the storm policy as follows, all present voted aye; motion carried:

> Exempt and nonexempt employees on sick leave on a day when a closing occurs are **not** charged with sick leave for that day. Exempt and nonexempt employees already on personal leave or vacation during emergency closings are **not** charged with such leave as was scheduled.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of February 2007, all present voted aye; motion carried.

Cash on hand	$	4,209.60
Checks in Treasurer possession		
less than 3 days	$	27,367.72
Cash Items	$	205.25
TOTAL CASH ASSETS ON HAND	$	31,782.57
RECONCILED CHECKING		
Great Western Bank Checking	$	980.27
Great Western Bank Checking (Memorial Park)	$	453.94
Reliabank Dakota	$	4,614,834.74
INVESTMENTS		
SD Public Funds Investment	$	6,525.11

CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 1,200,000.00
Great Western Bank	$
Peoples State Bank	$ 600,000.00
First Premier Bank	$ 200,000.00
TOTAL CASH ASSETS	$ 6,654,576.63
General Ledger Cash Balance by Funds:	
General	$ 3,749,949.66
General restricted cash	$ 500,000.00
Sp. Revenue	$ 1,831,275.86
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 7,948.31
Trust & Agency	$ 554,990.95
(schools 265,079.34; townships 19,746.15; city/towns 50,524.21)	
TOTAL GENERAL LEDGER CASH	$ 6,654,576.63

CLAIMS APPROVED

Motion by Johnson, second by Thomas, to approve, for payment, the following claims, all present voted aye; motion carried. A-OX Welding Supply 29.01 sup, A-OX Welding Supply 203.35 sup, Ace Hardware 26.99 sup, Allied Capital Lease Adm. 242.75 pymt, Alltel 271.84 util, Alltel 67.58 util, Andor, Inc. 972.70 rep, Bob Barker Co. 1683.71 sup, Cindy Bau 64.29 reimb, Best Business Products 264.95 maint, Best Business Products 168.19 MAINT, Best Western Ramkota Inn 171.98 trav, Boys & Girls Club 2499.99 pymt, Bratland Law 1098.80 prof svc, Brevik Law Office Prof LLC 473.80 prof svc, Brian's Glass & Door, Inc. 300.00 rep, Bridgestone/Firestone, Inc 419.59 maint, Chad Broz 68.17 reimb, Harold R. Bunde 16.49 trav, Burghardt Amateur Center 76.95 rep, Burghardt Amateur Center 79.78 sup, Burns Law Office 2477.40 prof svc, Business Telephone Company 5692.95 sup, Business Telephone CO of WTN 60.00 util, Butler Machinery 385053.80 equip, Care Small Animal Hospital PC 37.96 Emg Mgmt Hunz 2/12/07, Carquest Auto Parts 170.49 rep, Carquest Auto Parts 207.01 rep, Cartney Bearing & Supply 5.50 rep, Monica Casey 20.00 witn, Cass-Clay Creamery 503.50 SUP, Century Business Products 56.15 sup, Clark County 30.56 reimb, Codington CO Weed Board 2590.84 pymt, Codington Clark Electric 36.00 util, Codington Clark Equipment 115.86 rep, Codington CO 4-H Premium Fund 1823.12 pymt, Codington Co. Historical Soc. 2500.00 pymt, Codington County Sheriff 25.50 sup, Codington County Treasurer 31.74 sup, Denise Cody 30.00 prof svc, Cole Papers, Inc. 1678.38 sup, Connecting Point Computer Cent 5037.25 maint, Consolidated Ready Mix 132.50 rep, Douglas Cook 75.00 trav, Brad Cordell 20.00 witn, Crawford Funeral Chapel 3837.00 prof svc, Credit Bureau of Watertown Inc 3240.81 pymt, Crescent Electric Supply Co. 2.13 sup, Dakota Electronics 128.75 rep, Dakota Fluid Power Inc 31.16 sup, Dakota Pump & Control 114.80 rep, Deuel County 26.68 reimb, Lori Deutsch 78.76 trav, Donna Dietrich, Chairman 863.73 prof svc, DTN Corporation 911.40 pymt, The Earthgrains Company 481.64 sup, East Dakota Water Development 651.02 February apportionment, Election Systems & Software 4641.00 maint, Elite Drain & Sewer 400.00 rep, Ellyson Law Office 1479.24 prof svc, EMC Insurance Companies 34.00 maint, Nick Endres 24.00 trav, John Evans 6.79 trav, Farnams Genuine Parts 444.85 sup, Farnams Genuine Parts 224.27 rep, Fastenal Company 64.12 sup, Fire & Ice 81.63 rep, Fox, Youngberg & Lewno, P.C. 382.88 prof svc, FSH Communications LLC 110.00 util, Grainger 95.44 rep, Grant County 47.05 reimb, Amanda Halvorson 40.00 witn, Hamlin County 20.86 reimb, Laurie Harrington 51.28 jury, Patricia J. Hartsel 623.20 prof svc, Dawn Herker 36.64 witn, Robert Herr 20.00 witn, Hillyard Floor Care Supply 942.81 sup, Adam Hopkins 30.00 refund, Horn Law Office 184.20 prof svc, Human Service Agency 4280.09 pymt, Glacial Lakes Humane Society 830.00 pymt, HyVee #1871 77.12 sup, HyVee #1871 172.72 sup, HyVee Pharmacy 449.10 sup, Interlakes Community Action 412.25 pymt, IOD Incorporated

43.48 St Atty State vs Calvert, Al Janzen 66.00 trav, Jefferson Partners LP 79.40 trav, Cindy Jewell 51.92 jury, John H. Johnson 21.34 trav, Jurgens Printing 373.50 sup, K & R Management 475.00 indg util, Kabeiseman & Pollard 160.80 prof svc, KAR Products 177.15 sup, Kimball Midwest 14.31 sup, Nelva Kooistra 102.00 prof svc, Shannon L. Kvislen 20.00 witn, Lake Area Pistol & Rifle Club 180.00 fees, Todd Landmark 96.03 reimb, Chuck Langner 190.61 trav, J.H. Larson Electrical Co. 561.04 rep, Elizabeth Lee 20.00 witn, Nichole Lentsch 50.64 jury, Lewis & Clark BHS 1560.00 prof svc, Eileen Lindner 30.00 sup, Lindner Music 74.75 sup, Little River City 59.00 rep, Jodi Loehrer 123.99 trav, Todd Lueck 100.00 witn, Lyle Signs Inc. 583.67 sup, M & T Fire and Safety 95.50 sup, Macksteel Warehouse, Inc. 91.40 sup, Macksteel Warehouse, Inc. 49.25 rep, Mac's Inc. 18.22 sup, Mac's Inc. 178.83 sup, Magic Mile travel 482.50 witn, Mahowald's 84.28 rep, DeAnn Martwick 29.60 witn, McFleeg Inc 185.23 sup, F.J. McLaughlin Company 6573.96 sup, McLeod's Printing & Office Sup 47.80 sup, Menards 219.36 sup, Menards 103.81 sup, Midcontinent Communications 55.00 util, Lynne Miller 50.64 jury, Mills & Miller Inc 1261.00 sup, Minnehaha Co. Treasurer 73.64 sup, Moe Oil Company 1331.75 sup, Sheryl Mogard 9.00 reimb, Paula Moody 40.00 witn, Municipal Utilities 16155.68 util, Municipal Utilities 962.20 indg util, Muth Electric 936.02 REP, National Sheriffs Association 100.00 dues, Heather Nawroth 51.92 jury, New World Systems 103200.00 Em Mgmt FY2006 LAW ENF GRANT, Nick of Time 6000.00 sup, Gregg Noeldner 800.00 prof svc, Northern Truck Equipment Corp. 59.04 rep, Northwestern Public Service 987.46 util, James Norton 225.00 reimb, Oasis Inn 282.00 trav, Office Systems, Inc. 2752.62 sup, Kelly Olsen 9.00 reimb, Olson & Johnson International 705.98 sup, Olson Court Reporting 50.00 Ment Ill - T.H. & C.Y., Jane Olson 51.28 jury, Laura Olson 294.00 rep, Megan Olson 52.56 jury, Mark O'Neill 8.25 trav, Otis Elevator Company 980.20 rep, Ottertail Power Co. 34.71 util, Pennington County Jail 322.95 trav, Emmett Peterson 30.00 sup, PMB 0112 290.56 util, Jerry Pollard 124.80 prof svc, Prairie Lakes Health Care Cent 4762.92 sup, PRAIRIEWAVE 494.31 util, Print 'Em Now 16.20 sup, Professional Mailing & Market. 4790.48 sup, Purchase Power 318.99 sup, Quality Presort Services, Inc 609.29 sup, Qwest 870.61 util, Qwest 16.30 util, R & S Auto Technicians 525.34 sup, Radio Shack 4.22 sup, Brad Randall MD 200.00 witn, Redlinger Bros. 14.95 rep, Cathryn Rehfuss 132.00 prof svc, Barbara Rex 50.64 jury, Russ Ronke 26.00 trav, Don Rowland 800.00 prof svc, Runnings 44.98 sup, Rural Cellular Corporation 201.45 util, Dawn Russell 670.20 prof svc, Dave Schaefer 9.00 reimb, Schrader's Law Enforcement Sup 3776.14 sup, SD Department of Revenue 2533.00 sup, SD HWY Supt Assn 65.00 trav, SD State Treasurer 211665.09 March remittance, SDACC 150.00 trav, SDCA 90.00 trav, Shepherd Reporting LLC 12.50 prof svc, Sherwin Williams 492.43 sup, Sioux Valley Coop 5.50 util, Sioux Valley Coop 4488.62 sup, Snow Sales 352.65 sup, South Shore Gazette 495.97 publ, Spears Law Office 4353.90 prof svc, Sprint 175.83 util, Star Laundry 78.68 sup, Star Laundry 42.65 sup, Steam Brothers 89.95 sup, Debra Stone 51.28 jury, Deb Sundem 124.00 reimb, Sutton and Bauer Law Offices 9605.64 prof svc, Sysco Food Services of ND 3945.37 sup, Target Stores Division 29.98 sup, Thurman Law Office 622.94 prof svc, Titan Machinery 1.20 rep, Toshiba 4868.00 sup, Toshiba America Info Sys Inc 166.19 pymt, Townplace Suites/MSPTS 1085.14 indg util, United Building Center 25.95 sup, US Foodservice - Grand Forks 2224.28 sup, Value Care Pharmacy 32.57 indg med, Vilas CO Sheriff Dept 740.00 trav, VISA - C/O Great Western Bank 60.00 sup, VISA - C/O Great Western Bank 19.94 sup, VISA - C/O Great Western Bank 119.24 sup, VISA - C/O Great Western Bank 190.15 Emg Mgmt supplies, VISA - C/O Great Western Bank 226.27 Search Rescue supplies, VISA - C/O Great Western Bank 7.94 rep, Walgreens 295.01 indg med, Walmart Community 57.06 sup, Walmart Community 214.67 sup, Watertown Public Opinion 1848.37 publ, Watertown Tire Center, Inc. 111.52 rep, Wells Fargo Financial Leasing 292.92 pymt, Bryan Wientjes 9.00 reimb, Wes Williams 52.17 reimb, Woodbury CO Sheriff 20.84 trav, WTN Parks, Recreation & Forestry 440.00 prof svc, Watertown School District 760.20 indg ins pymt, Xerox Corporation 94.17 sup, Yankton Co. Sheriff 168.00 trav, Zep Manufacturing Co. 247.90 sup, Zimmels Furniture & Floor Cove 3566.42 sup.

WATER DAMAGE

Tom Burns met with the Board to advise them of a water damage situation in the evidence room in the Codington County Detention Center. Mr. Burns informed the Board that water is leaking into the evidence room from snow melt run off. Mr. Burns stressed the importance of correcting this problem due to the importance of materials stored in this room. The Board will keep in contact with the Maintenance Supervisor to find a solution to the problem of water leaking into the room.

MEMORIAL PARK

Discussion was held regarding church services that were previously held at Memorial Park during the summer months. Due to recent renovations at the park the space previously available for these services and parking for those attending is no longer sufficient.

OTHER BUSINESS

Commissioner Thomas reported on the Legislative review, sponsored by Senator Turbak, that he recently attended along with Director of Equalization, Russ Ronke. Commissioner Marquardt reported on Township annual meetings he recently attended and the lack of interest, from Township residents, in creating a rural fire district.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:15 a.m., until 9:00 a.m., Tuesday, March 20th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 20, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 20th, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman presiding. Commissioner Marquardt was excused at 9:35 a.m.

AGENDA APPROVED
Motion by Thomas, second by Johnson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of March 13th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reviewed the following items with the Board: The temperature control situation on the ground floor of the Courthouse; indoor air testing; thawing snow and water problems at the Detention Center; the numerous events scheduled at the Codington County Extension Center Complex; and the schedule for projects to begin at Memorial Park. **Highway Supt., Rick Small,** advised the Board of plugged culverts and temporary minor flooding on County Roads #8 and #13. Mr. Small also discussed declaring two motor graders and a wheel loader surplus to be sold by sealed bid auction. The Highway department enacted the County Road Load Limits on March 13th, 2007.

ROAD MILES INVENTORY
Commissioner Marquardt reviewed discussion from the Lake Region District meeting he recently attended. Also in attendance at the Lake Region District meeting were County officials from Day, Grant, Marshall, and Roberts Counties A topic of discussion at this meeting was the request of the Sisseton-Wahpeton Oyate of the Lake Traverse Reservation to include County and Township road miles in the Tribe's road inventory to receive federal Indian Reservation Roads funds. Several Codington County Township officers were present for the discussion at this meeting of the Codington County Commissioners, including Jack Kays and Val Jaspers who contributed to the discussion. One concern that surfaced during today's discussion is the possible loss of funding to Counties and Townships when the Tribe receives I.R.R. funds. Commissioner Marquardt advised the Townships Officer present that they would each most likely be approached by the Tribe to sign a M.O.U. allowing the tribe to use their road miles in their inventory.

WELFARE CASE
Welfare Director, Sarah Elbert, appeared before the Board to discuss an application for indigent rental and utilities assistance. Mrs. Elbert advised the Board that it was her determination that the clients were indigent by design. The Board agreed with the Welfare Director regarding this case. Discussion was also held regarding another application for indigent medical assistance.

ABATEMENTS APPROVED
Motion by Larson, second by Johnson, to approve the following abatements, for taxes payable in 2007, as recommended by Director of Equalization, Russ Ronke, and approved by the City of Watertown, all present voted aye; motion carried: Abatement 2007-5, record #15416, Codington County, tax exempt entity, $9.96 total abatement; abatement 2007-6, record #7887, Watertown School Dist., tax exempt for 5 months, $156.38 total abatement; abatement 2007-7, record #7892, Watertown School Dist., tax exempt for 5 months, $209.46 total abatement; abatement 2007-8,

record #8541, Charles Paulis, assessed full value for an unbuildable lot, $252.34 total abatement; abatement 2007-9, record #8542, Charles Paulis, assessed full value for an unbuildable lot, $180.45 total abatement; abatement 2007-10, record #8673, Prairie Lakes Health Care Systems, tax exempt for 2 months, $278.06 total abatement; abatement 2007-11, record #11119, Watertown School Dist., tax exempt for 9 months, $1,350.86 total abatement; abatement 2007-12, record #12956, Charles Paulis, assessed full value for an unbuildable lot, $89.72 total abatement; abatement 2007-13, record #14584, Prairie Lakes Baptist Church, tax exempt for 3 months, $4,013.44 total abatement; abatement 2007-14, record #17926, Habitat for Humanity, tax exempt for 7 months; $7.12 total abatement; abatement 2007-15, record #17936, Habitat for Humanity, tax exempt for 7 months, $11.13 total abatement; abatement 2007-16, record #17940, City of Watertown, tax exempt for 3 months, $3.10 total abatement; abatement #2007-17, record #18011, City of Watertown, tax exempt, $6.83 total abatement; abatement #2007-18, record #18222, City of Watertown, tax exempt for 7 months, $12.19 total abatement; abatement #2007-19, record #18381, City of Watertown, tax exempt, $10.02 total abatement.

CLAIMS APPROVED

Motion by Thomas, second by Larson, to approve for payment the following claims, all present voted aye; motion carried: The Cattail $26.00 registration, Hamlin County $85.00 registration, Rising Star Hydraulics $511.71 for 3 months COBRA payments.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Johnson, to approve a supplement to the Emergency Management expenditure and revenue budgets, in the amount of $103,200.00, with homeland security grant reimbursement funds, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes: Vicky Janish, Director of Equalization Appraiser, passed CAA Certification, increase from Appraiser step 1/$11.11 per hour to Appraiser II step 3/$12.03 per hour, effective date March 15, 2007, submitted and approved by Director of Equalization, Russ Ronke. Glenn Frentz, Building Maintenance, anniversary step increase from step 5/$10.86 per hour to step 6/$11.28 per hour, effective date April 1, 2007, submitted and approved by Maintenance Supervisor, Milo Ford. Jeffrey Hershman, Building Lead Maintenance, anniversary step increase from step 5/$12.40 per hour to step 6/$13.00 per hour, effective date April 1, 2007, submitted and approved by Maintenance Supervisor, Milo Ford.

OPENING AUDIT CONFERENCE

Glenda Goens, SD Dept. of Legislative Audit, met with the Board to review procedures that will be used during Codington County's regularly scheduled audit. Mrs. Goens advised the Board that the County will be a federal grant audit due to the amount of grant funds the County has received and that an estimated 280 hours, at $51.55 per hour, has been budgeted for this audit. Motion by Larson, second by Thomas to authorize the Chairman to sign the audit letter of engagement, all present voted aye; motion carried. Mrs. Goens advised the Board that she would be available for any questions they may have during the audit period.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 10:22 a.m., until 9:00 a.m., Tuesday, March 27, 2007, all present voted aye; motion carried.

ATTEST:
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 27, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 27th, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, and Larson; absent, Brinkman; Vice Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of March 20th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, reported on the following items: the possibility of purchasing an additional A.E.D. unit for the Courthouse; testing of the emergency generator; Pandemic Flu meetings and table top exercise scheduled for March 29th, April 3rd, and May 9th; planning of a full scale emergency exercise; and updating the HAZMAT plan with assistance from the First District Association of Local Government. Mr. Sutton requested authorization to attend an E.O.C. class, April 10th through April 14th, in Spearfish. The State will cover expenses 100% for this class. The Board had no objection to this request. Mr. Sutton advised the Board that he has been asked to serve on a State Incident Management Team for this region. Motion by Thomas, second by Johnson, to authorize the Chairman to sign the Acceptance Certificate for ICS Position on SD IMT, allowing Mr. Sutton to serve on this team, all present voted aye; motion carried. Mr. Sutton requested authority to raise the credit limit on the credit card used by the Emergency Management Office. Mr. Sutton advised the Board that due to major Homeland Security equipment purchases and travel expenses the credit limit on the credit card used by Emergency Management is no longer sufficient. Mr. Sutton requested authorization to have the credit limit increased. Motion by Johnson, second by Larson, to increase the limit on the Emergency Management credit card from $2,500.00 to $5,000.00, all present voted aye; motion carried. **Sheriff, Keith Olson,** provided the following statistics for the month of February 2007: Average daily inmate population 55.21; work release and out of county prisoner collections in the amount of $11,400.00; cost of confinement collections in the amount of $1,035.00; 193 persons booked; 224 calls for service; 111 incidents recorded; 3 accidents checked; 72 arrest warrants processed; 277 set of civil warrants processed; and 10 trips for a total of 2,428 miles traveled.

SURPLUS EQUIPMENT
Motion by Larson, second by Thomas, to declare the following property surplus to be sold by sealed bid, all present voted aye; motion carried: GEN01059 a 2002 John Deere 772CH motor grader s/n DW772CH584692; GEN01063 a 2003 Caterpillar 143H motor grader s/n CAT0143HTAPN00235; and GEN00059 a 1992 Volvo L90 wheel loader, s/n L-90V61062.

NOTICE TO BIDDERS
Motion by Larson, second by Thomas, to authorize a notice to bidders for the sale of equipment declared surplus. Sale to include a 2002 John Deere motor grader, 2003 Caterpillar motor grader and 1992 Volvo wheel loader. Sale date 10:00 a.m., April 24, 2007. Upon vote of the Board, all present voted aye; motion carried.

OPERATING CASH TRANSFERS

Motion by Larson, second by Thomas, to transfer the following operating cash, as previously budgeted, all present voted aye; motion carried. Debit: General Fund $640,193.50. Credit: Road & Bridge Fund $561,961.00, Emergency Management Fund $37,727.50, and Victims of Crime Fund $40,505.00.

PERSONNEL CHANGES

Motion by Thomas, second by Johnson, to approve the following personnel change, all present voted aye; motion carried: Mike Day, Deputy Sheriff, anniversary step increase, from step 6/$17.12 per hour to step 7/$17.80 per hour, effective date February 15, 2007, submitted and approved by Sheriff, Keith Olson.

SALARY CLAIMS

Motion by Johnson, second by Larson, to approve for payment the following salary claims, all present voted aye; motion carried: Commissioners: 8,385.56 total salaries. Auditor: 14,630.53 total salaries. Co. Treasurer: 17,154.38 total salaries. States Attorney: 14,216.97 total salaries; Ruth Swenson 581.06 part time. Gov. Buildings: 12,950.51 total salaries; Bev Gramberg 431.39 part time. Dir. Equalization: 27,146.92 total salaries; Shawna Constant 1606.12 step increase; Vicky Janish 1457.09 pro rated step increase. Reg. of Deeds: 14,080.22 total salaries. Veterans Service: 6,786.62 total salaries. Sheriff: 46,153.00 total salaries; Mike Day 2369.76 step increase; John Weber 424.09 part time & meals; Chuck Carbonneau 165.61 part time & meals; Jim Wollan 165.60 part time & meals; Lori Hassing 498.31 part time. Co. Jail: 48,717.80 total salaries; Jeff Morris 947.99 step increase; Donna Weber 199.73 part time & meals; Joe Hayashi 1,807.50 part time; Care of the Poor: 3,263.62 total salaries; Sarah Elbert 1966.02 hours & salary increase. Co. Nurse: 2,892.92 total salaries. Ag. Bldg.: 6,416.75 total salaries. Co. Extension: 6,393.24 total salaries; Charles Langner 33.24 meals; Jodi Loehrer 33.23 meals. Weed Control: 6,057.59 total salaries. Planning Board; 131.90 total salaries. Road & Bridge: 67,850.03 total salaries. Emergency Management: 7,903.08 total salaries. Crime Victim: 4,413.07 total salaries. W.I.C.: 2,724.43 total salaries. Total: 318,269.14. Breakdown of withholding amounts which are included in the above: S.D. Retirement 28,230.22 retire; S.D. Retirement 327.71 spouse option; S.D. Supplemental Retire. 2595.00 suppl. retire.; Dakotacare 56,200.85 ins.; Fort Dearborn Life Insurance 276.42 ins.; Delta Dental 4182.66 ins.; Nationwide Retire. Sol. 341.29 suppl. retire.; AFSCME Local #2488 364.00 union dues; AFLAC 1914.40 ins.; U.M.B. Bank 1,697.00 suppl. retire.; AFLAC 343.08 ins.; Watertown United Way 130.83 united way; Office of Child Support 100.00 child support; Sioux Valley Credit Union 8,884.00 credit union; Cod. Co. Treasurer 23,700.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 328.00 union dues; S.D. Retirement System 361.19 prior service; Reliabank Dakota 20,243.02 federal withholding; Reliabank Dakota 34,214.28 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 112.14 garnishment; Codington County Treasurer 25.00.

REGIONAL RAIL AUTHORITY

Discussion was held regarding the re-appointment of two Commissioners to the Codington County Regional Railroad Authority. A Resolution regarding this matter will be place on the April 3rd agenda.

OTHER BUSINESS

In other business the Board discussed the new official's workshop that was recently held in Pierre and attended by Commissioners Johnson and Thomas and Welfare Director, Sarah Elbert. Discussion was also held regarding the annual NACo conference scheduled in the month of July in Virginia. Commissioner Johnson would like the Board to consider her request to attend this conference. Commissioner Johnson will report additional details regarding this conference at a future board meeting.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:00 a.m., until 9:00 a.m., Tuesday, April 3, 2006, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 3, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of March 27th, 2007

4. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

5. Action to approve a Resolution appointing Commissioners Larson and Marquardt to the Watertown Codington County Regional Rail Authority

6. Action to approve an automatic supplement to the Emergency Management budget with Homeland Security grant reimbursement

7. Action to approve personnel changes
   a. Jessica Stavig – part time correctional officer

8. Note – Good Friday closing (County Offices will close at 12:00 noon on Good Friday, April 6th, 2007)

9. Action to enter into executive session – Dawn

10. Open

11. Old Business

12. New Business

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 10th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

Elmer mgmt. inquiry w/ Glenda

Avery Pierce Watertown

April 3, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 3rd, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Brinkman, and Larson; absent, Johnson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of March 27th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Veterans Service Office, Al Janzen, reported 23 trips with 71 riders for the month of March. The Veterans Service Office continues to assist veterans with claim forms. **Welfare Director, Sarah Elbert,** reported $14,775.52 in total assistance paid for the month of March with $6,085.73 collected in repayment. 23 clients were assisted in March. Discussion was held regarding the cost to provide voice mail on the Welfare Office phone. The Board determined that voice mail was too costly to consider at this time. **Extension Educator, Chuck Langner,** discussed winter meetings, spring field work, and the need to clean a sewer line at the Extension Center Complex. Mr. Langner requested that the Board approve or disapprove a request to allow the use of a "Mechanical Bull" at a fund raiser for Habitat for Humanity scheduled for the Extension Center Complex, with half the proceeds being directed to Habitat for Humanity. Motion by Thomas, second by Brinkman, to allow the use of the "Mechanical Bull" during the Habitat for Humanity fund raiser. Discussion was held regarding liability insurance for this apparatus. Upon vote of the Board, Thomas and Brinkman, voted aye; Marquardt and Larson, voted no; motion failed for lack of a majority vote. **Community Health Nurse, Karla Moes,** submitted her quarterly report to the Board for their review. Included in the report were the following topics: WIC caseload, pregnancy assessments, immunization clinics, worksite wellness, training and regional staff meetings, preschool screenings, athletic physicals, Pandemic flu planning meetings, services provided to the community and developmental screenings for children. Mrs. Moes recommended moving the AED from her office to a central location on the ground floor of the Courthouse. Mrs. Moes will work with the Emergency Management Director and Maintenance Supervisor regarding this matter.

REGIONAL RAILROAD AUTHORITY
The Board passed the following Resolution appointing two Commissioners to the Watertown-Codington County Regional Railroad Authority.

RESOLUTION 2007-5
AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY

BE IT RESOLVED that County of Codington, South Dakota, hereby reaffirms its membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

BE IT FURTHER RESOLVED that Lavern Marquardt and Ken Larson are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 3rd day of April, 2007.

The above and foregoing Resolution was moved for adoption by Commissioner Thomas, seconded by Commissioner Larson, and upon roll call all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Elmer P. Brinkman
Chairman

ATTEST:

Cindy Brugman
County Auditor

I hereby certify that Resolution 2007-5 was published in the Watertown Public Opinion, the official newspaper of said County, on the 14th day of April, 2007 and an affidavit of publication is filed in the County Auditor's Office.

Cindy Brugman
Codington County Auditor

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Marquardt, to approve an automatic budget supplement, in the amount of $2,041.81, to the Emergency Management expenditure and revenue budgets, with Homeland Security Grant reimbursement funds, all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Thomas, second by Larson, to approve the following personnel change, all present voted aye; motion carried: Jessica Stavig, part time Correctional Officer new hire, step 1/$11.33 per hour, effective date March 26, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch.

GOOD FRIDAY CLOSING
The Board noted all Codington County offices and the Courthouse will close at 12:00 noon on Good Friday, April 6th, 2007, per the policy of following State closures.

EXECUTIVE SESSION
Motion by Marquardt, second by Larson, to enter into executive session at 9:29 a.m., to discuss a personnel issue, all present voted aye; motion carried. The Board returned to regular session at 10:18 a.m. States Attorney, Dawn Elshere, was present for executive session. No action was taken as a result of the executive session.

GENERATOR REPAIRS
Emergency Management Director, Jim Sutton, met with the Board to discuss repair costs for the County's emergency generators. Emergency generators located at the Extension Center Complex

and Detention Center recently required repairs. It was the consensus of the Board to take payment, for these repairs, from the Emergency Management budget and to budget for these repairs in the future in the Emergency Management budget.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:30 a.m., until 9:00 a.m., Tuesday, April 10th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 10, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of March 27th, 2007

4. Action to approve the appointment of a Deputy States Attorney and set a salary

5. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

6. Director of Equalization annual report to the County Commissioners

7. Discussion with Joanne Paulson, SD Dept. of Health, regarding WIC funding

8. Action to approve the Auditor's Account with the Treasurer for the month ending March 31, 2007 and record of General Fund surplus cash as of March 31, 2007

9. Action to automatic budget supplements with grant reimbursement funds

10. Action to approve a Commissioners Contingency transfer to the Flood Monitoring budget

11. Action to approve claims for payment

12. Discussion and action to approve summer services for the Lutheran Church of our Redeemer at Memorial Park

13. Discussion with Maintenance Supervisor, Milo Ford, regarding a West Nile Workshop and a Maintenance Seminar

14. Action to approve electrical work order for Memorial Park

15. Action to approve personnel changes
   a. Donnie Olson – Memorial Park seasonal employee
   b. Tom Sauer – Memorial Park seasonal employee
   c. Diane Merchant, Director of Equalization Office Coordinator – step increase

16. Action to enter into executive session

17. Open

18. Old Business

19. New Business

20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 17th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 10th, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Brinkman, and Larson; absent, Johnson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Marquardt, second by Thomas, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of April 3rd, 2007, as presented by the Auditor, all present voted aye; motion carried.

DEPUTY STATES ATTORNEY APPOINTMENT
Motion by Thomas, second by Larson, to appoint Chad Nelson as Codington County Deputy States Attorney, at a salary of $3,750.00 per month, effective May 1, 2007, as recommended by States Attorney, Dawn Elshere. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, requested authorization for herself and the Deputy Auditor to attend the 2007 SDACO spring workshop. The Board had no objection to this request and approved the same request pertaining to the Register of Deeds and Treasurers' offices. **Director of Equalization, Russ Ronke,** reported his office is preparing for County and Consolidated Board of Equalization. The Equalization office will again have an intern, a student from Lake Area Tech., working in the office during the summer months, at no cost to the County. Mr. Ronke requested authorization to send two to three employees, from his office, to the 2007 Proval Users Conference. The Board had no objection to this request. **Register of Deeds, Ann Seifel,** submitted a monthly statement of fees to the Board for the month ending March 31, 2007. Total collections: $19,738.50, with $1,812.00 submitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds has closed the checking account, previously used by the office, and deposited the funds with the County Treasurer in the amount of $4,318.06. **Treasurer, Carol Maloney,** advised the Board that her office is preparing for tax collection season and will employ part time office help from April 23rd through May 4th. The Treasurers' office is also taking applications for the elderly tax assessment freeze.

DIRECTOR OF EQUALIZATION ANNUAL REPORT
Director of Equalization, Russ Ronke, gave his annual report to the Board per the requirement of SDCL 10-3-14. Mr. Ronke advised the Board that in 2006 his office worked on the following projects: commercial reappraisals, 700 building permits, and preparing to transfer GIS data into the Proval program. Mr. Ronke reported approximately $5,000.00 in savings from the purchase of vehicles for his office compared to the cost of mileage reimbursement for using employee's private vehicles while appraising property. Mr. Ronke will budget for an additional vehicle in his 2008 budget request. The Director's office will work this summer to incorporate the new soil survey into the GIS program.

EMPLOYMENT ADVERTISEMENT
Director of Equalization, Russ Ronke, requested authorization to advertise for a clerk position in his office, to fill a position that has been vacant since October 2006. Mr. Ronke advised the Board that this position is a budgeted item in 2007. Motion by Thomas, second by Brinkman, to

authorize the Director of Equalization to advertise a job opening for a clerk position, all present voted aye; motion carried.

WIC FUNDING

JoAnn Paulson, Public Health Regional Manager, Community Health Services, for the State of South Dakota, met with the Board to discuss WIC funding. Mrs. Paulson explained to the Board that due to service delivery changes made at the local level and level funding changes the WIC clerical hours, funded by the State, will be reduced to 1,752 hours per year. The Board and Mrs. Paulson held a lengthy discussion regarding clerical hours between the WIC and Community Health Nurse clerical positions. Currently the Community Health Nurse clerical position and WIC clerical position each assist in both departments. The Board did not take action at this time and will address the possibility of the County funding part of the WIC clerical position during 2008 budget sessions.

AUDITOR'S ACCOUNT WITH TREASURER

Motion by Larson, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March 2007, all present voted aye; motion carried.

Cash on hand	$ 6,773.50
Checks in Treasurer possession	
less than 3 days	$ 65,890.74
Cash Items	$ 207.50
TOTAL CASH ASSETS ON HAND	$ 72,871.74
RECONCILED CHECKING	
Great Western Bank Checking	$ 977.70
Great Western Bank Checking (Memorial Park)	$ 443.59
Reliabank Dakota	$ 5,176,578.81
INVESTMENTS	
SD Public Funds Investment	$ 6,549.46
CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 600,000.00
Great Western Bank	$
Peoples State Bank	$ 600,000.00
First Premier Bank	$ 200,000.00
TOTAL CASH ASSETS	$ 6,657,421.30
General Ledger Cash Balance by Funds:	
General	$ 3,042,390.20
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,070,776.76
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 7,981.74
Trust & Agency	$ 1,025,860.75
(schools 523,192.77; townships 28,535.60; city/towns 170,853.78)	
TOTAL GENERAL LEDGER CASH	$ 6,657,421.30

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund surplus cash as of March 31, 2007: $2,387,941.09; 35% of the 2007 General Fund budget.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Thomas, to approve automatic budget supplements to the following budgets, with grant reimbursements, all present voted aye; motion carried: Extension expenditure budget, $2,956.12 postage grant reimbursement; Emergency Management expenditure and revenue budgets, $6,000.00 Pandemic Flu expenditure grant reimbursement, $7,500.00 Pandemic Flu revenue grant reimbursement and $75,299.35 Homeland Security grant reimbursement.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Larson, second by Brinkman, to transfer $316.00 from Commissioner's Contingency to the Flood Monitoring budget, Marquardt, Brinkman, and Larson voted aye; Thomas voted no; motion carried.

CLAIMS APPROVED FOR PAYMENT

Motion by Larson, second by Brinkman, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 3.33 rent, A-OX Welding Supply 38.29 sup, Gabriel Aberle 13.20 jury, Ace Hardware 103.46 sup, Active Data Systems, Inc 500.00 maint, Active Heating 11.17 rep, Casey Allen 20.00 witn, Alltel 67.58 util, Alltel 77.88 util, American Legion State Hdqrtrs 85.00 sup, American Legion/Mem Day fund 50.00 pymt, Christine Anderson 11.28 jury, Nicholas Anderson 14.48 jury, Norma Anderson 15.00 prof svc, Ryan Arnold 16.40 jury, Amy Austad 19.60 jury, Mark Baatz 50.64 jury, Bob Barker Co. 337.19 sup, Cynthia Bartelt 10.64 jury, Roger Becking 13.84 jury, Agnieszka Bednarczyk 50.64 jury, Anne Beebe 50.64 jury, Charles Berner - Landlord 310.00 indg util, Best Business Products 69.18 maint, Dorianne Beynon 10.00 jury, Cynthia Bogart 55.12 jury, Catherine Boyda 11.28 jury, Boys & Girls Club 833.33 pymt, Bridgestone/Firestone, Inc 69.95 rep, Dale Brinkman 11.28 jury, Brugger Law Office 3105.03 prof svc, Cindy Brugman 30.00 trav, Shannon Bruns 10.64 jury, Burghardt Amateur Center 101.85 sup, Burghardt Amateur Center 132.65 rep, Burns Law Office 2333.00 prof svc, Thomas Bush 16.40 jury, Michelle Bushee 10.00 jury, Business Telephone Company 714.00 sup, Butler Machinery 89.46 sup, Sarah Cameron 10.64 jury, Barry Carpenter 20.00 witn, Cartney Bearing & Supply 53.04 rep, Cass-Clay Creamery 537.00 sup, Doug Caulfield 55.12 jury, Cenex C Store 82.80 sup, Central Power 114.36 rep, Century Business Products 40.00 maint, Betty Chadwell 11.28 jury, Chuck's Bike & Lock Shop 26.45 sup, Codington Clark Electric 18.00 util, Codington Clark Equipment 134.94 rep, Codington Co 4-H Premium Fund 3.00 pymt, Codington County Treasurer 8.25 sup, Cole Papers, Inc. 780.08 sup, Connecting Point Computer Cent 325.00 sup, Connecting Point Computer Cent 4120.00 maint, Conterra 610.50 sup, Credit Bureau of Watertown Inc 1270.73 pymt, Mary Cypher 61.52 jury, D K Diesel Injection Inc. 145.00 sup, Dakota Electronics 99.75 rep, Dakota Police & Sporting Suppl 339.50 sup, Dakota Riggers 481.28 rep, Dan's Machine & Specialty Shop 75.00 rep, Days Inn 118.00 trav, Days Inn Pierre 155.97 trav, Jayson Deknikker 10.64 jury, Deuel County Highway 34.68 maint, Diagnostic Radiology Associate 1887.99 indg med, Donna Dietrich, Chairman 596.71 prof svc, Robert Dirose 11.92 jury, Travis Dobberpuhl 50.64 jury, Douglas County Court 2.50 sup, Doug's Anchor Marine 36.98 sup, E & D Properties 235.00 indg util, The Earthgrains Company 393.08 sup, East Dakota Water Development 1446.83 March apportionment, Ed M Feld Equipment Company 695.00 sup, Marv Ekeren 30.00 prof svc, Sarah Elbert 38.00 trav, Electronic Security Equipment 9087.11 equip, Electronic Security Equipment 2566.24 equip, Elite Drain & Sewer 160.00 rep, EMC Insurance Companies 6932.60 pymt, Sam Enderson 20.00 witn, Endres Welding 1512.00 sup, Engelstad Electric Co. 55.10 maint, ESRI Inc 400.00 maint, Virginia Even 10.64 jury, Farnams Genuine Parts 300.95 sup, Farnams Genuine Parts 224.39 rep, Rosemary Femrite 10.00 jury, Michael Fitzgerald 16.40 jury, Mary Jane Foster 19.60 jury, Bob Fox 20.00 witn, Fox, Youngberg & Lewno, P.C. 347.78 prof svc, FSH Communications LLC 120.00 util, William Fuerstenau 15.76 jury, Galls 3284.93 sup, Ray Gerber

11.28 jury, Margie Gertsen 11.28 jury, Marion Goos 13.20 jury, Grainger 549.24 sup, Green, Schulz, Roby, etal 1334.40 prof svc, Paul Griepp - Landlord 300.00 indg util, Leland Gronau 11.92 jury, Traci Hanes 20.00 witn, Randy Hanson 10.64 jury, Laurie Harrington 51.28 jury, Amanda Hauck 10.00 jury, John Haugan 10.64 jury, Ronald Heathcote 10.64 jury, Hedahls Parts Plus 1.50 rep, Elta Helgelien 10.00 jury, Donald Helwig 11.28 jury, Town of Henry 110.10 util, Dr Kevin Hericks 415.00 prof svc, Clifford Herzog 13.20 jury, Hillyard Floor Care Supply 3120.20 sup, James Hoffman 11.92 jury, Donlyn Hoftiezer 27.28 jury, Horn Law Office 207.60 prof svc, Howard Veterinary Clinic 77.95 sup, Human Service Agency 4817.57 pymt, Human Service Agency 175.00 sup, Huron Culvert & Tank Co. 4370.40 sup, Joanne Hutt 10.64 jury, HyVee #1871 162.79 sup, HyVee Pharmacy 589.68 pris med, Interlakes Community Action 412.25 pymt, Robert Jaskulka 10.64 jury, Jefferson Partners LP 258.80 trav, Cindy Jewell 51.92 jury, Corrine Johnson 10.00 jury, Jeana Johnson 10.00 jury, Ronald Johnson 11.28 jury, Roger Jones 11.28 jury, Jurgens Printing 1.58 sup, Kabeiseman & Pollard 160.80 prof svc, KAR Products 342.39 sup, Kennedy, Rokahr, Pier & Knoff 103.40 prof svc, Larry Keyes 12.56 jury, Clay Kistler 20.00 witn, Brian Kleindl 10.64 jury, Gene Kluck 40.00 refund, Keith Kolden 29.20 jury, Mary Beth Konstant 51.28 jury, Nelva Kooistra 15.00 prof svc, Patrick Kratochvil 50.64 jury, Brandon Krause 20.00 witn, Shannon Kuemper 10.00 jury, Roxanne Kukuk 50.64 jury, M.K. 20.00 witn, Roland Lambert 11.28 jury, Chuck Langner 291.00 trav, Audrey Larson 52.56 jury, J.H. Larson Electrical Co. 18.51 rep, Kay Larson 50.00 jury, Lawson Products 176.13 sup, Nichole Lentsch 50.64 jury, Lincoln Co Auditor 40.00 prof svc, Little Falls Machine Inc 576.86 rep, Jodi Loehrer 273.24 trav, Larry Longstreet 50.64 jury, Todd Lueck 100.00 witn, Richard Maag/Merle Tschakert 200.00 indg util, Neal Mack 20.00 witn, Terri Mack 20.00 witn, Macksteel Warehouse, Inc. 56.34 rep, Macksteel Warehouse, Inc. 594.93 sup, Mac's Inc. 86.79 rep, Mac's Inc. 250.66 sup, Mahowald's 83.03 rep, Mark's Auto 722.24 rep, Bernard Mason 10.64 jury, Heidi Mayo 13.20 jury, Nancy McClanahan 245.10 prof svc, Dale McElhaney - Landlord 580.00 indg util, Avera McKennan Hospital 580.00 prof svc, McLeod's Printing & Office Sup 88.43 sup, Medical XRay Center 504.61 indg med, Menards 411.47 sup, Menards 189.67 sup, Metro Fire 11374.60 equip, Kari Meyer 10.00 jury, Mick's Scuba 649.28 sup, Midcontinent Communications 55.00 util, Mary Migge 11.28 jury, Milbank Communications 4750.00 equip, Milbank Communications 2480.00 equip, Barbara Miller 10.00 jury, Lynne Miller 50.64 jury, Minnehaha County Auditor 112.50 prof svc, Moe Oil Company 1717.30 sup, Kimberly Moeller 10.00 jury, Jeanette Moes 20.00 witn, Amy Moyer 11.28 jury, Municipal Utilities 16516.62 util, Municipal Utilities 2582.47 indg util, Muth Electric 830.00 rep, NADASC 126.00 sup, Tina Nelson 13.20 jury, Douglas Nelson - Landlord 200.00 indg util, Nelson Law Office 2122.40 prof svc, Neurology Associates 328.76 indg med, New World Systems 10667.50 maint, New World Systems 55721.00 equip, Northwestern Public Service 957.19 util, NWPS 131.05 indg util, Mellissa Ochsner 50.64 jury, Office Systems, Inc. 56.58 sup, Office Systems, Inc. 2678.37 sup, Jan Olsen 51.41 trav, Olson & Johnson International 31.03 rep, Jane Olson 51.28 jury, Megan Olson 52.56 jury, Ottertail Power Co. 32.42 util, Quetin Owen 129.56 witn, Sally Paulsen 15.76 jury, Pennington County Jail 834.65 trav, Gregory Pieschke 11.28 jury, J. P. 20.00 witn, Pitney Bowes 222.00 rent, Pitney Bowes 98.48 sup, Pizza Ranch 45.96 sup, PMB 0112 306.01 util, PMB 0112 3.06 util, Prairie Lakes Health Care Cent 3335.00 prof svc, PRAIRIEWAVE 495.38 util, Print 'Em Now 57.42 sup, Professional Mailing & Market. 2219.17 sup, Purchase Power 56.02 pymt, Quality Presort Services, Inc 669.67 sup, Qwest 15.40 util, Qwest 751.71 util, Qwest 15.42 pymt, Qwest 82.00 util, Radio Shack 2.99 sup, Rick Raml 20.00 witn, RC Technologies 16.62 util, Carla Rehfeld 10.64 jury, Cathryn Rehfuss 60.00 prof svc, Eunice Reichling 15.12 jury, Nancy Reisch 13.20 jury, Reserve Account 2956.12 sup, Barbara Rex 50.64 jury, Keith Rieffenberger 11.28 jury, Thomas Ries 11.28 jury, Rising Star Hydraulics 170.57 indg pymt, Roby Agency 260.00 indg util, Carla Roby 13.20 jury, Robert Rosseau 11.28 jury, Runnings 203.91 rep, Runnings 84.14 sup, Rural Cellular Corporation 224.56 util, Janet Russell 13.84 jury, Sanford Clinic Watertown 1200.00 prof svc, Sanford Health System 868.14 indg med, Dawnitta

Sattler 11.92 jury, Amber Schleusner 13.84 jury, Lorie Schmidt 32.00 trav, Richard Schmidt 52.56 jury, Schraders Law Enforc Supply 312.00 sup, Denise Schwinger 26.00 jury, SD County Weed & Pest Assoc 100.00 publ, SD Dept of Agriculture 80.00 trav, SD Dept of Labor 4897.00 pymt, S.D. Department of Revenue 26.00 sup, SD Department of Revenue 960.00 sup, S.D. Federal Property 125.25 sup, SD Sheriffs Association 70.18 sup, SD State Treasurer 274798.64 April remittance, SDAAO 450.00 trav, SDACO 750.00 trav, SDSU West River Ag Center 42.00 trav, Wayne Sell 10.64 jury, Sharp Chevrolet Pontiac Cadi. 65.81 sup, Sheehan Mack Sales and Equip. 819.09 rep, Jessie Shepherd 51.28 jury, Shepherd Reporting LLC 25.00 prof svc, Sherwin Williams 30.30 sup, Douglas Sietsema 53.20 jury, Cully Simon 10.00 jury, Sioux Valley Coop 57.76 rep, Sioux Valley Coop 1070.00 sup, Slowey Court Reporting 317.50 prof svc, Snow Sales 346.90 sup, Lisbeth Solum 11.92 jury, South Shore Gazette 1244.67 publ, Span Publishing Inc 125.10 sup, Warren Spanton 11.28 jury, Spears Law Office 4497.80 prof svc, Sprint 163.55 util, Star Laundry 57.77 sup, Star Laundry 78.68 sup, Todd Stark 15.76 jury, Joyce Stefferud 50.64 jury, Telmer Stefferud 10.64 jury, Stein's Tool Time Rental 129.50 rent, Marisa Stonebarger 11.28 jury, Stoudts Insurance Agency Inc 75.00 sup, Sturdevant's Auto Parts 134.10 sup, Deb Sundem 259.93 trav, Sutton and Bauer Law Offices 9978.10 prof svc, Sioux Valley Heart Partners 188.56 indg med, Sysco Food Services of ND 1776.12 sup, Target Stores Division 170.97 sup, Technicolor Screen Printing & 195.00 prof svc, Johannes Theron 51.28 jury, John W. Thomas 178.80 trav, Thurman Law Office 255.38 prof svc, James Thyen 62.80 jury, Becky Tilberg 11.92 jury, Townplace Suites/MSPTS 1032.00 indg med, Nicole Truman 53.20 jury, US Foodservice - Grand Forks 1884.29 sup, Travas Uthe 11.28 jury, Value Care Pharmacy 51.44 indg med, Dawn Vazquez 50.00 jury, Robbie Veflin 11.28 jury, VISA - C/O Great Western Bank 104.65 sup, VISA - C/O Great Western Bank 2081.79 sup, VISA - C/O Great Western Bank 182.49 sup, VISA - C/O Great Western Bank 438.00 sup, VISA - C/O Great Western Bank 40.86 sup, VISA - C/O Great Western Bank 42.36 sup, Charlie Waldner 16.40 jury, Walgreens 56.92 indg med, Walmart Community 568.92 rep, Walmart Community 153.66 sup, Joshua Waltz 11.28 jury, Luke Warkenthien 10.64 jury, Steve Wartenbee 24.72 jury, Watertown Public Opinion 1522.02 publ, Wells Fargo Financial Leasing 292.92 rent, Ina Wesche 10.00 jury, West Group Payment Center 401.50 sup, Carolyn Westby 50.64 jury, Kryn Whitlock 50.00 jury, Nicholas Wiese 52.56 jury, Wight & Comes Funeral Chapel 6912.00 prof svc, Women's Resource Center 1975.00 pymt, Christie Wookey 10.64 jury, WTN Community Foundation 114.00 gift, WTN School District #14-4 380.10 indg med, Xerox Corporation 112.96 sup, Xerox Corporation 201.00 pymt, Yankton Co Treasurer 1044.00 prof svc, Yankton Co. Sheriff 82.50 trav.

LAKESIDE CHURCH SERVICES AT MEMORIAL PARK

Robbyn Givens, Lutheran Church of our Redeemer and Codington County Maintenance Supervisor, Milo Ford, met with the Board to discuss the arrangements for lakeside worship services at Memorial Park for the 2007 summer season. Mr. Ford advised the Board that after a change to parking arrangements there will be sufficient space to accommodate the worship services as in previous summers. Mrs. Givens explained that Church members will assist with the directing of traffic for parking availability. Motion by Thomas, second by Marquardt, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park for the 2007 park season, all present voted aye; motion carried.

WEST NILE AND MAINTNENACE SEMINARS

Maintenance Supervisor, Milo Ford, requested authorization to attend the following workshop/seminar: West Nile prevention workshop scheduled for April 19th in Sioux Falls with calibration of spraying equipment included at no cost to the County. Facility maintenance seminar scheduled for April 17th in Aberdeen with no cost to the County. The Board had no objection to these requests. Motion by Larson, second by Thomas to authorize the Chairman to

sign a grant application for 2007 Mosquito Prevention and Control Program grant funds through the Public Health Preparedness and Response, South Dakota Dept. of Health, all present voted aye; motion carried.

MEMORIAL PARK ELECTRICAL

Maintenance Supervisor, Milo Ford, requested authorization to begin the project of rewiring and upgrading the electrical in the east portion of Memorial Park as budgeted for 2007. Mr. Ford advised the Board that he has received several quotes for this project with a low quote, from Engelstad Electric, of approximately $14,590.00 and estimated date of Memorial Day 2007 for the completion of this project. Motion by Thomas, second Marquardt, to authorize the rewiring and electrical upgrade project at Memorial Park, as presented by the Maintenance Supervisor, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes, all present voted aye; motion carried: Donnie Olson, seasonal re-hire Memorial Park maintenance, step 3/$9.14 per hour, effective April 2, 2007, submitted and approved by Maintenance Supervisor, Milo Ford; Tom Sauer, seasonal re-hire Memorial Park maintenance, step 3/$9.14 per hour, effective April 2, 2007, submitted and approved by Maintenance Supervisor, Milo Ford; Diane Merchant, Director of Equalization, Office Coordinator, anniversary step increase, from step 4/$11.57 per hour to step 5/$12.03 per hour, effective May 1, 2007, submitted and approved by Director of Equalization, Russ Ronke.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 10:26 a.m., for the purpose of discussing personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:42 a.m. No action was taken as a result of the executive session. Maintenance Supervisor, Milo Ford and Extension Educator, Chuck Langner, were present for executive session.

OTHER BUSINESS

In other business the Board noted correspondence from the following: 1) SD Dept. of Game, Fish and Parks, regarding action taken by the U.S. Congress to remove all funds going through the U.S. Dept. of Agriculture to non-federal entities, resulting in the elimination of all funds in the 2007 federal budget for the Animal Damage Control (ADC) program. 2) First District Association of Local Governments, regarding a dues schedule for counties and communities for fiscal years 2008 through 2012. 3) Sisseton-Wahpeton Oyate, regarding a memorandum of agreement between Codington County, the City of Watertown, and the Sisseton-Wahpeton Oyate of the Lake Travers Reservation, for the provision of fire, law enforcement, and road services. The Board also discussed increasing costs to the Road & Bridge budget and the need to look at increasing the current wheel tax ordinance to cover these increased costs for fuel, machinery replacement, and operating costs.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, April 17, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

April 10, 2007

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 17, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of April 10th, 2007

4. Monthly reports
   a. Maintenance
   b. Highway

5. Action to authorize an internal posting of the Ag. Building lead maintenance position

6. Action to approve a notice to bidders for 2007 Asphalt Mat Construction

7. Authorization for States Attorney staff to attend the States Attorney's Conference scheduled for May 9-11th in Deadwood

8. Discussion and action to approve a contract between the Sisseton-Wahpeton Oyate, Codington County, and the City of Watertown for fire, law enforcement, and road services

9. Action to designate a NIMS coordinator

10. Action to approve a contract for services between Codington County and the First District for the provision of services relating to the development and hosting of the City/County GIS website

11. Action to designate the Human Service Agency as the Core Service Agency (to provide drug and alcohol assessments and treatments) for Codington County residents

12. Action to approve automatic budget supplements with grant reimbursement funds

13. Action to approve Resolution 2007-6 authorizing a property tax freeze for beginning farmers who so qualify

14. Action to approve a request to compromise a County lien

15. Action to approve personnel changes

16. Action to enter into executive session

17. Open

18. Old Business

19. New Business

20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 17th, 2007

21. 1:00 p.m., convene as 2007 County Board of Equalization

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 17, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 17th, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Brinkman, and Larson; absent, Johnson; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Marquardt, to approve the minutes of April 10th, 2007, as presented by the Auditor, all present voted aye; motion carried.

AG. BUILDING LEAD MAINTENANCE
Motion by Thomas, second by Marquardt, to advertise the Ag. Building lead maintenance job position internally through April 25th, 2007, all present voted aye; motion carried.

STATES ATTORNEY'S CONFERENCE
States Attorney, Dawn Elshere, requested authorization for herself and the deputy States Attorney to attend the States Attorney conference scheduled for May 9th – May 11th, 2007, in Deadwood. The States Attorney advised the Board that all costs will be paid by the Attorney General's Office with the exception of mileage reimbursement. The Board had no objection to this request.

DAKOTA SIOUX CASINO CONTRACT
Motion by Marquardt, second by Larson, to authorize the Chairman to sign a memorandum of agreement, for the time period March 1, 2007 and terminating on March 1, 2009, between the Sisseton-Wahpeton Oyate Tribe, Codington County, and the City of Watertown, for fire, law enforcement, and road services, with the exception of #3 in section 5, regarding SD Highway 20, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, presented the Board with data, collected by the SD Dept. of Public Safety, pertaining to motor vehicle accidents on roads in Codington County other than State highways. This data covers the time period from January 1, 2004 through December 31, 2006. Data included in the report includes driver contributing circumstances, road surface conditions, weather conditions, road alignment, driver impairment, accident severity – injury totals, etc. Mr. Small advised the Board that by tracking these accidents the County will have information on hand to apply for safety issues grant funding if available. Mr. Small pointed out that the information on these reports includes data from County and Township roads within Codington County.

BRIDGE INSPECTION WORK ORDER
Motion by Marquardt, second by Larson, to authorize the Chairman to sign a work order, with Aason Engineering, for bridge inspection work. The Board previously adopted Resolution 2007-4, requested the appointment of Aason Engineering for this inspection work. Upon vote of the Board, all present voted aye; motion carried.

2007 ASPHALT MAT CONSTRUCTION BID NOTICE
Highway Supt., Rick Small, presented the Board with a notice to bidders for 2007 Asphalt Mat Construction. Mr. Small advised the Board that the Highway will use this bid notice for work on

County Road 11 (Old Highway 81 north) from the Watertown City limits to the Codington/Grant county line at an estimated cost of $1,080,000.00. Motion by Larson, second by Marquardt to authorize the Auditor to public a notice to bidders for 2007 Asphalt Mat Construction with bid opening scheduled for 10:00 a.m., Tuesday, May 22, 2007, all present voted aye; motion carried.

NIMS COORDINATOR AND COMPLIANCE

Motion by Marquardt, second by Larson, to appoint Emergency Management Director, Jim Sutton, as the NIMS coordinator for Codington County, all present voted aye; motion carried. Motion by Thomas, second by Larson, to authorize the Chairman to sign the jurisdiction self-certification for progress made towards the NIMS compliance template as distributed by the SD Office of Emergency Management, all present voted aye; motion carried.

HOMELAND SECURITY GRANT

Motion by Larson, second by Marquardt, to authorize the Chairman to sign the grant reimbursement agreement, for the reallocation of Homeland Security grants funds, in the amount of $28,580.00. Emergency Management Director, Jim Sutton, advised the Board that these funds will be used for the construction of a trailer for the Watertown Hazmat team. Upon vote of the Board, all present voted aye; motion carried.

GIS WEBSITE CONTRACT

Ryan Hartley, GIS Coordinator, with the First District Association of Local Governments was present to answer any questions regarding the approval of a letter of agreement, between Codington County and First Dist., for the provision of services in the development and hosting of a Geographic Information System website. Motion by Marquardt, second by Thomas, to authorize the Chairman to sign the aforementioned letter of agreement, for the time period January 1, 2007 through December 31, 2007, in the amount of $4,275.00, payable by Codington County to the First District. Codington County is responsible for approximately 30.5% of the cost of this system with the City of Watertown, Watertown Municipal Utilities and Focus Watertown also sharing in the cost. Upon vote of the Board, all present voted aye; motion carried.

HUMAN SERVICE AGENCY/CORE SERVICE AGENCY

Motion by Larson, second by Marquardt, to authorize the Chairman to sign an agreement designating the Human Service Agency, Watertown, SD, as the "Core Service Agency," an agency designated by the Division of Alcohol and Drug Abuse to provide prevention services, early intervention services, and outpatient services in Codington County, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Thomas, second by Marquardt, to approve an automatic budget supplement to the Emergency Management revenue and expenditure budgets with grant reimbursements in the amount of $11,699.60, all present voted aye; motion carried.

BEGINNING FARMERS RESOLTUION

Motion by Marquardt, second by Larson, to approve the following resolution as submitted by Director of Equalization, Russ Ronke, in accordance with allowed statutes, all present voted aye; motion carried:

RESOLUTION 2007-6

PROPERTY TAX FREEZE AUTHORIZED FOR BEGINNING FARMER

Agricultural property classified pursuant to SDCL 10-6-31 shall be valued for taxation purposes in the usual manner. However, the board of county commissioners of Codington County for the

benefit of a beginning farmer hereby freeze the property taxes levied for a period of five years immediately following the purchase of the agricultural property by a beginning farmer. Property which can be valued according to this resolution shall meet each of the following conditions:

1. The owner of the property is a beginning farmer who has never before owned agricultural land;
2. The property does not exceed one hundred sixty acres or one – half of the median-sized farm in the county as determined by the board of commissioners, whichever is greater;
3. The beginning farmer works on and operates the farm;
4. At least half of the beginning farmer's gross income is derived from agriculture;
5. The property has not been subject to a beginning farmer's tax freeze for at least twenty years prior to purchase date.

Nothing in this resolution is intended to allow any refund or abatement of tax of taxes levied prior to its passage.
Dated this 17th day of April, 2007
Elmer P. Brinkman
Chairman
Attest:
Cindy Brugman
Auditor

COUNTY LIEN COMPROMISE
Motion by Thomas, second by Larson, to accept $203.00 as payment in full on a County lien in the amount of $290.00, filed against case #3153, B.H., all present voted aye; motion carried.

OTHER BUSINESS
Commissioner Thomas gave a NACo prescription drug card usage update for usage in Codington County. Codington County had ninety six users of the prescription drug card in the past month for a savings of $2,973.09.

BOARD RECESS
Motion by Larson, second by Marquardt, to recess at 9:50 a.m., until 1:00 p.m., all present voted aye; motion carried.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn as a Board of County Commissioners at 1:00 p.m., until 9:00 a.m., Tuesday, April 24, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

OFFICIAL PROCEEDINGS
Codington County Board of Equalization
April 17, 2007 – 1:00 p.m.
Commissioners Chambers - Codington County Courthouse
14 1st Ave SE, Watertown, SD 57201

The meeting of the Codington County Board of Equalization convened at 1:00 p.m., Tuesday, April 17, 2007, in the Commissioners Chambers in the Codington County Courthouse. Board members present were Thomas, Marquardt, Brinkman and Larson; absent, Johnson. Chairman Brinkman, presiding. All Board members signed their oath. Director of Equalization, Russ Ronke, gave opening remarks. Also present were: Deputy Director of Equalization, Shawna Constant; Appraisers, Jim Norton, , Michelle Pederson, and Vicky Janish; and, Office Coordinator, Diane Merchant.

STIPULATIONS

Motion by Larson, second by Thomas, to approve the following stipulations, as presented and recommended by, Director of Equalization, Russ Ronke, all present voted aye; motion carried:

1. Edwin Flemming, record #4568, property owner declared property valuation not comparable to other property of same type, value lowered from $166,938 to $140,076
2. Scotie & Judy Bellefy, record #15358, property owner stated mobile home on property was 13 years old and assessed too high, Director of Equalization determined garage value was too low, value lowered from $69,009 to $58,711.

RECOMMENDATIONS

Motion by Thomas, second by Larson, to approve the following recommendations of the Director of Equalization, all present voted aye; motion carried:

1. Steven & Beverly Mack, record #4024, Director recommends lowering value from $905,085 to $872,740, due to incorrect building information
2. David Lindner Jr., record #844, Director recommends lowering NA-Z value from $47,004 to $42,684, due to additional building value not calculated in NA-Z value.
3. Chad & Linda Kranz, record #2250, Director recommends adding $6,304 exempt value.

RENEWABLE ENERGY RESOURCE

Motion by Larson, second by Thomas, to approve the applications for renewable resources, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

TAX EXEMPT PROPERTY APPLICATIONS

Motion by Thomas, second by Larson, to approve the applications for annual tax exempt status of a private organization, as presented and recommended by Director of Equalization, Russ Ronke, all present voted aye; motion carried.

ASSESSMENT FREEZES FOR DISABLED AND SENIOR CITIZENS

Motion by Larson, second by Thomas, to approve the applications for freeze on assessments of dwellings of disabled and senior citizens, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

CERTIFICATIONS OF OWNER OCCUPIED DWELLINGS

Motion by Thomas, second by Larson, to approve the certifications of owner occupied dwellings, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

OMITTED PROPERTY

Motion by Thomas, second by Larson, to approve the addition of the following omitted properties, as presented and recommended by the Director of Equalization, all present voted aye; motion carried:

1. Holterich Meyer, record #54, building value was omitted when switched from Ag to Commercial, added value $56,618.
2. Kathy Minatra, record #15416, property bought from Codington County at tax deed sale, added value $403.
3. Dale Tesch, record #16682, added value of detached garage and storage shed, added value $13,090
4. Ray Hjermstad & Patricia Heim, record #4700, added value of detached garage moved to property site, added value $2,312.
5. Keller Mechanical Inc., record #5262, added value for concrete for of new building, added value $4,145.
6. Jeff Anderson, record # to be determined, record was deleted when removing mobile home, value added for garage and land, added value $1,294.
7. David Lindner Jr., record #844, added value for grain bin & pole building, concrete floor and pad, added value $10,810.

RAISE VALUATIONS

Motion by Larson, second by Marquardt, to raise the following valuations, as recommended by the Director of Equalization, all present voted aye; motion carried:

1. Dennis & Barbara Martenson, record #4772, property did not receive market increase as other adjacent properties, correct value $955.
2. Dennis & Barbara Martenson, record #4764, property did not receive market increase as other adjacent properties, correct value $874.
3. Donald & Sally Solum, record #18511, Ag building values were omitted when updated 2007 values, correct value $61,005
4. Lowell & Marilyn Bach, record #872, added three grain bin values as discretionary value, correct value $82,643.
5. Sidney Owen & James Owen, record #187, added grain bin value as discretionary value, correct value $17,684.
6. Jeff Fox, record #17335, corrected number of acres, correct value $51,223.

Motion by Larson, second by Thomas, to raise the following valuation as recommended by the Director of Equalization. Property owner was present and did not feel valuation was in line with like properties. Upon vote of the Board, Thomas, Brinkman, and Larson, voted aye; Marquardt, voted no; motion carried.

7. Edwin Flemming, record #994, added basement finish and corrected house value, correct value $100,859.

APPEALS

1. Larry & Collette Redlin, record #2679, property owners were present. Property owner stated that the value placed on this property was out of sync with similar properties in Lake Township. Assessed value $153,214, Appeal value $149,306, Director of Equalization recommends value of $158,964. Motion by Thomas, second by Larson, to concur with the value recommended by the Director of Equalization, all present voted aye; motion carried.
2. Engels Investments LLC, record #3199, property owner representative was present. Property owner feels lot value is higher than similar lots. Assessed value $28,463, Appeal value $15,000, Director of Equalization recommends value of $28,463. Motion

by Larson, second by Thomas, to lower the value to $24,750; Thomas, Marquardt, and Larson, voted aye; Brinkman, voted no; motion carried.

3. Albert & Doris Schamens, record #1955, property owners were present. Property owner missed the wetlands application deadline due to illness and is asking for wetlands value on this property. Assessed value $148,603, Local Board lowered to $72,726, Director of Equalization recommends value of $148,603. Motion by Larson, second by Marquardt to concur with the value recommended by the Director of Equalization, all present voted aye; motion carried.
4. Ray Hjermstad & Patricia Heim, record #4701, property owner was not present. Property owner indicated the property has a value for a structure that does not exist and property is too low to receive city sewer services. Assessed value $5,859, appeal value $3,500, Director of Equalization recommended value $3,547. Motion by Larson, second by Thomas, to concur with the value recommended by the Director of Equalization, all present voted aye; motion carried.
5. JMC Properties LLC, record #18294, property owner was present. Property owner felt the value set by the Director of Equalization exceeds the value of the property and is higher than that of similar properties in the same classification of NA-C. Property owner would like this land classified as agricultural. Assessed classification NA-C, appeal classification AG-C, Director of Equalization recommended value and classification NA-C $558,492. Motion by Larson, second by Marquardt, to concur with the value and classification recommended by the Director of Equalization, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the 2007 County Board of Equalization, a motion was made by Larson, second by Thomas, to adjourn at 2:35 p.m., all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA CONSOLIDATED BOARDS
April 17, 2007

7:00 – 7:15 P.M. Opening, Recommendations, Stipulations

7:15 P.M. - Finish Add Omitted Property, Raise Valuations, Appeals

OFFICIAL PROCEEDINGS
Codington County Consolidated Board of Equalization
April 17, 2007 – 7:00 p.m.
Upstairs Meeting Room, City Hall
23 2nd St. SE, Watertown, SD 57201

The meeting of the Codington County Consolidated Board of Equalization convened at 7:00 p.m., Tuesday, April 17, 2007, in the Upstairs Meeting Room at City Hall, Watertown, SD. Board members present: County Commissioners, John Thomas, Lavern Marquardt, Elmer Brinkman, and Ken Larson; City Council members, Dennis Solberg and Larry Wilson; School Board member, Brad Fishman; absent: County Commissioner, Carol Johnson; and City Council member, Lowell Gisselbeck; Chairman Brinkman, presiding. Also present were: Director of Equalization, Russ Ronke; Deputy Director of Equalization, Shawna Beasley; Appraisers, Jim Norton, Michelle Pederson, and Vicky Janish; Office Manager, Judy Geier; and Office Coordinator, Diane Merchant. All Board members signed their oath of office. Director of Equalization, Russ Ronke, gave opening remarks.

RECOMMENDATIONS

Motion by Larson, second by Thomas, to concur with the Director of Equalization on the following recommendations, all present voted aye; motion carried.

NAME	RECORD	CURRENT VALUE	RECOMMENDED VALUE	REASON
Wyatt & Lindsey Keever	18349	174,041	169,320	should not have received residential increase
Peggy Haugan & Joy Nelson	18350	228	198	should not have received residential increase
Michael Ness(Ness Const.)	18351	156,476	152,541	should not have received residential increase
Michael Ness (Ness Const.)	18352	43,089	39,151	should not have received residential increase
Peggy Haugen & Joy Nelson	18353	228	198	should not have received residential increase
Peggy Haugen & Joy Nelson	18354	253	220	should not have received residential increase
Anthony & Tammy LaFramboise	18355	33,730	29,330	should not have received residential increase
Peggy Haugan & Joy Nelson	18356	54,853	54,820	should not have received residential increase
Peggy Haugan & Joy Nelson	18357	202	176	should not have received residential increase
Peggy Haugan & Joy Nelson	18358	215	187	should not have received residential increase
Peggy Haugan & Joy Nelson	18359	253	220	should not have received residential increase
Dennis Kriech	18360	42,609	38,734	should not have received residential increase
Dennis Kriech	18361	45,689	41,412	should not have received residential increase
Carlos Pasara	18362	92,389	88,112	should not have received residential increase
Douglas Maag	18363	46,053	46,020	should not have received residential increase
Jeffrey & Jennifer Niemann	18364	151,954	146,929	should not have received residential increase
Steven & Rebecca Pieper	18365	196,079	191,580	should not have received residential increase
Anita Ornes	11361	120,418	111,756	should not have received building increase
Darwin & Gina Keltgen	11362	120,418	111,756	should not have received building increase
Jeff Jenson etal	11363	120,418	111,756	should not have received building increase
Merlaine & Carol Perry etal	11364	120,418	111,756	should not have received building increase
Dale & Elsie Bevers	11365	120,418	111,756	should not have received building increase
Shirlee Valnes	11366	120,418	111,756	should not have received building increase
Jack & June Snow	11367	120,418	111,756	should not have received building increase
Virginia Tracy	11368	120,418	111,756	should not have received building increase
Sharon Rishoi	11369	120,418	111,756	should not have received building increase
J Lynn & Grace Hedin	11370	120,418	111,756	should not have received building increase
John & Sharon Stephenson	11371	120,418	111,756	should not have received building increase
Ronald & Sharlee Kjellsen	11372	120,418	111,756	should not have received building increase
Mardell Johnson	14467	124,097	114,993	should not have received building increase
Jerry & Marilyn Sour	14466	124,097	114,993	should not have received building increase
Bonnie Hayes & Melissa Hayes-Intermill	13953	124,097	114,993	should not have received building increase
William & Mary Mickelson	13947	124,097	114,993	should not have received building increase
James & Maxine Cook	14024	124,097	114,993	should not have received building increase
Dean Wheaton	13945	124,097	114,993	should not have received building increase

Julius & Mildred Tronvold	13949	124,097	114,993	should not have received building increase
Seth Skogen	14464	124,097	114,993	should not have received building increase
Matt & Lorrie Kranz	13959	124,907	114,993	should not have received building increase
S.W. & Virginia Allen	13944	124,907	114,993	should not have received building increase
Penny & Richard Tibke	14465	124,907	114,993	should not have received building increase
Orrion Johnson	14172	124,907	114,993	should not have received building increase
Betty Hart	15462	138,167	128,190	should not have received building increase
Violet Rue	15463	138,167	128,190	should not have received building increase
John Pederson	15464	138,167	128,190	should not have received building increase
JE Meidinger & JL Hilderbrand	15465	138,167	128,190	should not have received building increase
Orville & Avis Schultz	15466	146,008	135,450	should not have received building increase
Cheryl Gorman	15467	143,146	132,800	should not have received building increase
Paul Cordell	15468	141,029	130,840	should not have received building increase
Lena Hartford	15469	138,167	128,190	should not have received building increase
Esther Ness	15470	138,167	128,190	should not have received building increase
Glenn & Millicent Tilly	1571	138,167	128,190	should not have received building increase
Donna Sumner	15472	143,146	132,800	should not have received building increase
Arvis & M Dorett Raml	15473	143,146	132,800	should not have received building increase
J & J Investment Properties	18407	28,280	24,590	should not have received land increase
Chad Schwede	16974	155,874	151,460	basement square footage verified
Mildred Olson, Sharon Brown & Debra Olson	5610	18,975	15,180	received incorrect classification increase
Robert Endres	16988	1,364,065	1,114,412	building information incorrect
Menards, Inc.	14648	13,978,062	7,242,469	building information incorrect
Benchmark Foam Inc	6024	1,350,641	1,044,249	building information incorrect
Charles Berner	13489	399,421	362,462	incorrect building value
Charles Berner	5959	42,241	25,000	property for sale for $25,000
John Reichling eu	6080	50,430	41,575	incorrect land value
Steve & Beverly Mack	17265	1,263,322	1,074,075	building information incorrect
Enercept Inc.	6027	2,112,534	1,980,785	building information incorrect
Premier Bankcard Inc.	13089	6,095,258	5,105,011	building information incorrect
Watertown Coop Elev. Assn	5925 + 18334	90,799	80,598	combine record #'s & add building value
David Schmidt & Dennis Kriech	18456	263,810	228,105	appraisal done by private party
Patrick & Sharon Shriver	15014	948,585	803,067	building information incorrect
Larry Dingman	16216	22,462	16,374	incorrect value
Jeff Fox	18167	472,488	23,547	property qualifies for AG classification
Jeff Fox	18168	238,713	9,826	property qualifies for AG classification
Jeff Fox	18169	159,961	6,585	property qualifies for AG classification
Jeff Fox	18170	255,446	8,862	property qualifies for AG classification
Jeff Fox	18171	190,231	6,178	property qualifies for AG classification
Jeff Fox	18172	157,255	5,637	property qualifies for AG classification
Kenneth Sherrill	10352	77,866	61,739	received 25% obs.
Gayle Brooks	10025	139,999	110,332	received 25% obs.
Joseph & Shirley Amendt Jr.	10034	139,660	120,745	received 25% obs.
Joseph & Shirley Amendt Jr.	10057	132,780	107,398	received 25% obs.
Brian Bak	10056	172,510	146,665	received 25% obs.
Outdoor Enterprises LLC	10560	110,914	86,809	received 25% obs.

STIPULATIONS

Motion by Fishman, second by Larson, to concur with the following stipulations as presented and recommended by Director of Equalization, Russ Ronke, all present voted aye; motion carried.

NAME	RECORD	CURRENT VALUE	RECOMMENDED VALUE	REASON
Alan & Andrea Case	7864	264,091	221,500	purchase price lower than assessed value
Frank & Geneva Cordell	11086	66,059	62,000	purchase price lower than assessed value
Gerald & Emma Murphy	17171	34,850	28,685	owner requested reappraisal
Jayson Maguire	5838	340,444	296,199	purchase price lower than assessed value
Maxine Endres	12109	78,665	67,049	property information incorrect
MBK Properties	15646	627,623	425,026	fee appraisal less than assessed value
Travis & Amy Tschakert	6129	97,005	70,500	purchase price lower than assessed value

Terry & Cindy Huus	6481	251,349	159,426	house has been gutted
Melissa & Jeremy McBride	14800	165,830	150,000	purchase price lower than assessed value
Daniel Kraemer	17743	28,540	25,000	purchase price $25,000
Douglas & Nancy Wirt	6955	371,000	286,443	building information incorrect
Mina Bull	16212	36,340	29,488	owner requested reappraisal
Mark & Ronda Roby	18402	23,536	13,600	purchase price $13,600, reappraised 7/20/06
Stone Bridge Limited	10942	922,533	628,181	value is excessive
Shopko SPE Real Estate	6949	3,500,959	2,525,407	market comparables support lower value
Carl & Marvel Carlson	15490	443,660	286,885	cannot generate income to warrant value
Paul Griepp	10060	156,519	129,069	market analysis & comparable properties warrant lower value
Rhonda Dargatz	10112	146,449	121,822	building information incorrect
Suzanne Steinmetz	15766	157,977	111,603	valued higher than replacement value
Hy-Vee Food Stores	15093	2,345,873	1,964,059	value does not reflect current market
Timothy & Carla Peterson	15484	724,994	561,928	valuation too high
Howard & Neva Morrison	8214	392,227	279,162	building information incorrect
Nash Finch Company	6999	2,926,655	2,479,028	valued in excess of fair market value

OMITTED PROPERTY

Motion by Solberg, second by Larson, to add the following omitted property, to the assessment rolls, as presented and recommended by Director of Equalization, Russ Ronke. All present voted aye; motion carried. Todd & Vicki Good and Marlene Good, record #18121, added value $11,010, property was previously tax exempt.

RAISE VALUATIONS

Motion by Larson, second by Thomas, to approve the following raise in valuations as presented and recommended by Director of Equalization, Russ Ronke.

NAME	RECORD	CURRENT VALUE	CORRECT VALUE	REASON
Allen & Roberta Engstrom	18285	3,280	3,936	incorrect neighborhood, did not receive increase
Barbara Cramer	18291	222,614	240,644	common wall obsolescence not removed
Cynthia Bartelt	18230	158,235	170,371	common wall obsolescence not removed
David & Patricia Wicks	17879	20,660	26,121	incorrect neighborhood, did not receive increase
Dennis Larson	14795	105,840	132,300	did not receive commercial land increase
Gregory & Denise Chandler	7085	53,946	63,785	garage completed and house partially remodeled
Johanna Schull	18288	155,771	167,374	common wall obsolescence not removed
John & Patricia Lunde	17878	188,827	192,473	incorrect neighborhood, did not receive increase
Kent & Susie Kennedy	18231	156,896	168,898	common wall obsolescence not removed
Marvin & Joyce Moen	18289	155,752	167,355	common wall obsolescence not removed
Rodney & Sandra Nelson	18290	222,615	240,645	common wall obsolescence not removed
Roger or Patty Dreher	18415	13,167	28,336	new value not added
Thomas & Robin Branhan	17671	354	35,520	developers discount was not removed
Victor & Barbara Brownell	17880	232,789	234,231	incorrect neighborhood, did not receive increase
Howard & Clarice Mather	16553	24,633	26,322	value for storage shed omitted
Rodney & Kimber Woodford	15561	150,430	169,957	incorrect neighborhood, did not receive increase
Lisa Wittenhagen	18060	143,712	157,782	incorrect quality applied
Brian & Janel Sandvig	18053	144,236	184,975	building value set at 70%
David & Jacquelyn Longworth	17610	12,240	14,076	incorrect neighborhood land value increase
Lee & Paula Fortin	18052	156,125	164,976	did not receive neighborhood value increase
Cheryl Retterath	15477	1,002,714	1,191,997	building value not increase for completed percentage
James & Michele Engels	15989	2,218	62,388	property not removed from developers resolution
Brian & Jardy Day	17653	199	30,268	property not removed from developers resolution
Dexter Forsberg, Trustee	11643	70,500	207,550	building value omitted
Michael Luken	16606	79,931	82,350	should have received commercial land increase
Jeff Fox	16234	7,307	9,691	changed land to AG & applied AG increase

APPEALS

1. Sixth Street Circle Assoc., record #17595, property representative present. Property representative believes property should qualify as owner occupied. Director of Equalization

stated according to statute common area does not qualify for owner occupied status. Motion by Larson, second by Thomas, to concur with the Director of Equalization's value of NA-D $96,915, all present voted aye; motion carried.

2. David McElhany, record #8310, property owner was present. Assessed value $223,641; appeal value $160,000. Mr. McElhany appealed on the grounds that this property was valued too high compared to other property and location, and that moratorium should be applied. Director of Equalization, stated this property did not qualify for moratorium and was assessed as comparable properties. The Board then held a discussion regarding statutes applicable to similar type property. Mr. McElhany then interrupted the Boards discussion. At this time Chairman Brinkman declared Mr. McElhany to be out of order. Mr. McElhany was then asked to vacate the premises. Motion by Larson, second by Thomas, to concur with the assessed value set by the Director of Equalization, all present voted aye; motion carried.
3. David McElhany, record #18038, property owner was not present. Assessed value $158,578. Property owner requesting moratorium on this property. Motion by Larson, second by Fishman, to concur with the assessed value set by the Director of Equalization, all present voted aye; motion carried.
4. David McElhany, record #17631, property owner was not present. Assessed value $76,812. Property owner requesting moratorium on this property. Motion by Larson, second by Fishman to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.
5. David McElhany, record #17632, property owner was not present. Assessed value $88,362. Property owner requesting moratorium on this property. Motion by Larson, second by Fishman, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.
6. Ronda Roby, record #8606, property owner was present. Assessed value $794,097, appeal value $728,866. Property owner believes taxes were higher than comparable properties. Director stated this property had additional structures that added to the total value. Motion by Larson, second by Wilson, to concur with the assessed value set by the Director of Equalization, all present voted aye; motion carried.
7. Thomas Riddle, record #12851, property representative was present. Assessed value $130,563, appeal value $80,000. Property owner believes there was an inaccurate structure assessment on this property and that the structure was originally a grain bin. Director stated this was a year round property with a garage that contributed to over half of the total value. Motion by Larson, second by Fishman, to concur with the assessed value set by the Director of Equalization, all present voted aye; motion carried.
8. William & Judy Kingsley, record #8743, property owner was present. Assessed value $259,852, appeal value not stated. Property owner believes valuation increase was too extreme for one year. Director stated property should have been valued as lake front property for the last fourteen years. Motion by Larson, second by Wilson, to concur with the assessed value set by the Director of Equalization, all present voted aye; motion carried.
9. Dennis & Paula Newman, record #17654, property owner was present. Assessed value $300,940, appeal value $260,000. Property owner believes structure value too high compared to other structures in the neighborhood. Director stated neighbors may be under assessed. Motion by Larson, second by Thomas, to concur with the assessed value set by the Director of Equalization, upon vote of the Board, Thomas, Brinkman, Larson, Solberg, Wilson, and Fishman, voted aye; Marquardt, voted no; motion carried.
10. Judy Snow, record #8675, property owner was present. Assessed value $157,363, appeal value 143,200. Property owner believes property value should be lower due to location of property (next to hospital). Director stated comparable properties have sold for amounts higher than the assessed value of this property. The Board then held a discussion regarding this property. Motion by Solberg to call the question, all present voted aye. Motion by Larson, second by

Wilson, to set value of this property at the 2006 assessment level of $142,046. Upon vote of the Board, Thomas, Marquardt, Larson, Solberg, and Wilson, voted aye; Brinkman and Fishman, voted no; motion carried.

11. Paul & Diane Wichmann, record #8742, property owner was present. Assessed value $225,013, appeal value $153,257. Property owner believes increase was unreasonable and should be prorated over a number of years. Director stated property should have been assessed as lake front property for the last fourteen years. Motion by Marquardt, second by Solberg to postpone action on this appeal. Upon vote of the Board, Thomas, Marquardt, Solberg, Wilson, and Fishman, voted aye; Brinkman and Larson, voted no; motion carried.
12. Jason Redemske & Bridge Geerdes, record #12970, property owners were present. Assessed value $24,588, appeal value $15,000. Property owners stated this property has no sewer or water and is over assessed for a vacant lot. Director stated this lot was comparable to lots in Eastwoods and Northridge. Motion by Thomas, second by Fishman, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.
13. Carol Evelyn Morris, record #13136, property owner representative present. Assessed value $138,822, appeal value not listed. Property owner not eligible for elderly assessment freeze. Motion by Larson, second by Thomas, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.
14. Eldon and Elizabeth Redlin, record #5625, property owner not present. Assessed value $150,433, appeal value $135,433. Property owner believes value too high for no improvements and partially finished basement. Director stated property assessed as similar properties. Motion by Solberg, second by Marquardt to set a value $149,990 on this property. Upon vote of the Board, Marquardt and Solberg, voted aye; Thomas, Brinkman, Larson, Wilson, and Fishman, voted no; motion failed. Motion by Larson, second by Thomas, to concur with the assessed value as set by the Director of Equalization. Upon vote of the Board, Thomas, Brinkman, Larson, Wilson, and Fishman, voted aye; Marquardt and Solberg, voted no; motion carried.

Motion by Solberg, second by Marquardt, to table action on the appeals of Jeff Geiser. Upon vote of the Board, Thomas, Marquardt, Brinkman, Solberg, Wilson, and Fishman, voted aye; Larson, voted no; motion carried.

15. Bibiana & Grant Whitwam, record #12849, property owner was not present. Assessed value $79,690, appeal value $69,000. Property owner believes structure can only be used for three seasons. Motion by Larson, second by Wilson, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.
16. Cheri Ludwig, record #7472, property owner was not present. Assessed value $62,290, appeal value $59,000. Property owner believes property would not sell for the assessed value as it is surrounded by businesses and house was purchased 1.5 years ago for $56,500 with no improvements made since that time. Motion by Larson, second by Wilson, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.

Motion by Larson, second by Thomas, to recess at 9:35 p.m., until 1:30 p.m., Wednesday, April 18th, 2007, all present voted aye; motion carried.

The 2007 Codington County Consolidated Board of Equalization reconvened at 1:30 p.m., Wednesday, April 18, 2007, in the Upstairs Meeting Room, at Watertown City Hall, Watertown, SD. Board members present: County Commissioners, Thomas, Marquardt, Brinkman, and Larson; City Council, Solberg and Wilson. Absent: County Commissioner, Carol Johnson, City Councilman, Lowell Gisselbeck, and School Board member, Brad Fishman. Also present: Director of Equalization, Russ Ronke; Deputy Director of Equalization, Shawna Constant; Appraisers, Jim

Norton, Michelle Pederson, and Vicky Janish; Office Coordinator, Diane Merchant; and Data Base Coordinator, Stacey Schwab. Chairman Brinkman, presiding.

17. DDR Watertown LLC, record #12390, property owner was not present. Assessed value $3,380,578, appeal value $2,500,000. Property owner believes value is in excess of market value based on comparable sales and income information.
18. DDR, Watertown LLC, record #12391, property owner was not present. Assessed value $10,025,312, appeal value $9,000,000. Property owner believes value is in excess of market value based on comparable sales and income information.
19. DDR, Watertown LLC, record #12389, property owner was not present. Assessed value $1,580,301, appeal value $1,200,000. Property owner believes value is in excess of market value based on comparable sales and income information. Director recommends value of $1,357,507. Motion by Thomas, second by Larson, to concur with the assessed values as set by the Director of Equalization on appeals 17, 18, and 19, all present voted aye; motion carried.
20. Univest Covington, record #13241, property renter was present. Assessed value $5,691,294, appeal value $1,357,805. Property renter believes value is high compared to similar structures in South Dakota and North Dakota communities. Director recommends assessed value of 3,964,031. Motion by Larson, second by Thomas, to concur with the recommended value as set by the Director of Equalization, all present voted aye; motion carried.
11. Paul & Diane Wichmann, record #8742, property owner was not present. This appeal was postponed from April 17, 2007. Motion by Thomas, second by Larson, to concur with the assessed value, $225,013, as set by the Director of Equalization, all present voted aye; motion carried.
21. Michael & Margaret Hulscher, record #7013, property owner was present. Assessed value $385,081, appeal value $249,425. Property owner believes this value is too high as property sat for 1.5 years without selling at the listed price and is higher than comparable properties. Director recommends value of $271,123 after correcting value to the lot. Motion by Larson, second by Wilson, to concur with the recommended value set by the Director of Equalization, all present voted aye; motion carried.
22. Alvin & Dianna Meisenheimer, record #11161, property owner was present. Assessed value $128,041, appeal value $70,000. Property owner can not rent property, can not receive a variance to build on the property, and received a high offer of $90,000 for this property. Director recommends a value of $115,184, after adjustments for a shallow basement. Motion by Larson, second by Solberg, to set the value for structure at $50,000 and $40,781 for the land, all present voted aye; motion carried.
23. Randall & Shirley Hansen, record #7007 & record #7008, property representative was present. Assessed values #7007, $741,814 & #7008, $725,978, appeal values #7007, $575,000 and #7008, $575,000. Property owner believes assessed values are excessively high as tried to sell earlier in the year but could not find an interested buyer. Realtor felt 1.1 to 1.2 million realistic for both properties. Property owner would like income approach for assessing these properties. Director stated the income approach is not reliable at this time and comparable properties recently sold for $1,200,000. Motion by Larson, second by Wilson, to concur with the assessed values as set by the Director of Equalization, all present voted aye; motion carried.
24. Jeff Geiser, record #11630, property owner was present. Assessed value $222,410, appeal value no stated. Property owner objects to 30% increase in assessment since 2005. Motion by Larson, second by Thomas, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.
25. Jeff Geiser, record #9527, property owner was present. Assessed value $73,081, appeal value $40,000. Property owner believes uptown property is less valuable than other properties due to location. Motion by Larson, second by Wilson, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.

26. Engels Investments LLC, record #16966, property owner representative was present. Assessed value $170,133, appeal value $130,748.75. Property owner believes comparable properties are assessed for less than this property. Director of Equalization stated this property does not qualify for discretionary value as do comparable properties. Motion by Larson, second by Thomas, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.
27. Tim Engels, record #9391 & #9392, property owner representative was present. Assessed values $48,056 & $30,808, appeal values $30,778 & 25,241. Property owner believes comparable properties are valued at less per square foot than this property. Director stated the appellant's comparables were not the same type of property as appellants. Motion by Larson, second by Thomas to concur with the assessed values as set by the Director of Equalization, all present voted aye; motion carried.
28. JBT LLC, record #6454, property owner was present. Assessed value $221,448, appeal value $154,250. Property owner believes comparable properties are assessed less that this property per square foot. Director of Equalization stated this property has been included in the reappraisal process and the comparables offered by the appellant have not been reappraised as of this date. Motion by Larson, second by Wilson, to concur with the assessed value as set by the Director of Equalization. Upon vote of the Board, Thomas, Larson, and Wilson, voted aye; Marquardt, Brinkman, and Solberg, voted no; motion failed for lack of a majority. Motion by Marquardt second by Wilson, to set the building value at $107,190 and the land value at $91,406. Upon vote of the Board, Thomas, Marquardt, Brinkman, Solberg, and Wilson, voted aye; Larson, voted no; motion carried.

STIPULATIONS

Motion by Thomas, second by Marquardt, to concur with the following stipulations as presented and recommended by Director of Equalization, Russ Ronke, all present voted aye; motion carried.

NAME	RECORD	CURRENT VALUE	RECOMMENDED VALUE	REASON
E & P Financing LP	8217	1,225,394	1,074,815	incorrect land value
Marquette Bank	7490	817,526	645,563	valued in excess of fair market value
Andrew Mahowald	7284	97,801	75,488	owner requested reappraisal
Deferred Properties	9780	407,082	336,988	building value too high

APPEAL

29. Maag Properties LLC, record #18405, property was not present. Assessed value $43,000, appeal value $15,625. Property owner submitted that this property was purchased for $12,500 in April of 2006 and is also appealing on the grounds of zoning of said property. Motion by Larson, second by Wilson, to concur with the assessed value as set by the Director of Equalization, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the 2007 Codington County Consolidated Board of Equalization, a motion was made by Larson, second by Thomas, to adjourn at 3:15 p.m. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 24, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of April 17th, 2007

4. Discussion with Marty Lukonen regarding four-wheeler traffic and applicable statutes

5. Monthly reports
   a. Sheriff
   b. Emergency Management
   c. States Attorney

6. Action on a resolution approving the Bertrang Plat

7. Action to authorize the Chairman to sign a grant application for the STOP/VAWA grant program

8. 10:00 opening of bids for the sale of County surplus equipment

9. Action to approve personnel changes
   a. Nila Davis – Treasurer seasonal clerk

10. Action to approve payroll claims

11. Action to approve abatements for elderly assessment freezes

12. Action to approve an automatic supplement with grant reimbursement funds

13. Action to enter into executive session

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 1st, 2007

18. Action to reconvene as a County Board of Equalization if needed.

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 24th, 2007, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, and Larson; absent, Brinkman; Vice Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Johnson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Thomas, to approve the minutes of April 17th, 2007, as presented by the Auditor, all present voted aye; motion carried.

ATV TRAFFIC
The Board held a discussion with area property owners on the destruction of property caused by ATV's operating in road ditches. The Board heard testimony from the following property owners: Marty Lukonen, Lake Township; Mike and Andrea Rudebusch, Lake Township; Bob Moes, Sheridan Township; and John Evans, Sheridan Township. Sheriff, Keith Olson, advised the Board that his office has received numerous complaints from property owners who have had ATV's tearing up the road ditches on their property. Sheriff Olson advised the Board that SDCL 32-20-12.1 allows County Commissioners to adopt an ordinance restricting the operation of off-road vehicles in any County highway ditch along any section of County highway. The Board will consult with the States Attorney and Highway Supt. regarding the adoption of such an ordinance. It was noted that several other Counties have already addressed this issue and taken steps to adopt ordinances as allowed by SDCL 32-20-12.1. The Board expressed their appreciation for the input provided by those property owners present for this meeting.

MONTHLY REPORTS
Sheriff, Keith Olson, provided the following statistics for the month of March 2007: Average daily inmate population 49.80; work release and out of county prisoner collections in the amount of $7,332.50; cost of confinement collections in the amount of $2,035.00; 207 persons booked; 232 calls for service; 115 incidents recorded; 3 accidents checked; 60 arrest warrants processed; 426 set of civil warrants processed; and 6 trips for a total of 1,949 miles traveled. Sheriff Olson praised the video equipment that is being used to conduct hearings for defendants currently incarcerated and reported that the process is working well. Discussion was also held regarding the 24-7 program that will become effective July 1, 2007. Sheriff Olson advised the Board that an additional jailer position has been budgeted for 2007 to handle the PBT (portable breath test) procedures that accompany the 24-7 program for defendants currently on parole.

BERTRANG PLAT
Planning Officer, Todd Kays, presented the Board with a plat of the Bertrang Addition. Mr. Kays reviewed the proposed plat and advised the Board that the Planning Board has approved and do recommend that the Commissioners approve this plat. The Planning Board applied the following conditions to the approval of the plat: (1) on the Plat note the access to this property will be from 461st Avenue, (2) because of the odd shape of the plat a letter of understanding should be drafted between Codington County and the property owner requiring the creation of two lots of record for the Bertrang Plat Addition. The Board approved the following plat providing the preceding conditions are met.

RESOLUTION #2007-7

A Resolution approving the platting of the "Bertrang Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Bertrang Addition" located in the SW1/4 Section 5-T117N-R51W of the 5th p.m., Codington County, South Dakota.

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Johnson, and upon roll call vote: all present voted "aye"; whereupon the Vice Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 24th day of April, 2007

Lavern Marquardt
Vice Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-7, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 24th day of April, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

STOP/VAWA GRANT

Motion by Larson, second by Thomas, to authorize the Chairman to sign the STOP/VAWA Grant application as submitted by States Attorney, Dawn Elshere, all present voted aye, motion carried.

PERSONNEL CHANGE

Motion by Larson, second by Johnson, to approve the following personnel change, all present voted aye; motion carried: Nila Davis, Treasurer temporary seasonal clerk, step 7/$11.73 per hour, effective April 23, 2007, submitted and approved by Treasurer, Carol Maloney.

PAYROLL CLAIMS

Motion by Thomas, second by Larson, to approve the following salary claims, all present voted aye; motion carried: Commissioners: 8,385.53 total salaries. Auditor: 14,649.91 total salaries. Co. Treasurer: 17,154.39 total salaries. States Attorney: 14,301.97 total salaries; Ruth Swenson 645.83 part time. Gov. Buildings: 12,596.88 total salaries; Bev Gramberg 407.71 part time. Dir. Equalization: 27,208.81 total salaries. Reg. of Deeds: 14,080.22 total salaries. Veterans Service: 6,799.14 total salaries. Sheriff: 48,409.36 total salaries; John Weber 83.91 part time & meals; Lori Hassing 916.42 part time. Co. Jail: 49,164.75 total salaries; Donna Weber 218.20 part time & meals; Joe Hayashi 1182.27 part time; Jessica Stavig new hire 824.52 part time. Care of the Poor: 2,803.32 total salaries. Co. Nurse: 2,892.91 total salaries County Park: 3,840.82 salaries; Donnie Olson seasonal part time 803.10; Tom Sauer seasonal part time 771.23; Harold Trumm seasonal caregiver 1556.12. Ag. Bldg.: 6,393.73 total salaries. Co. Extension: 6,441.63 total salaries; Charles Langner 49.88 meals; Deb Sundem 33.25 meals; Jodi Loehrer 24.94 meals. Weed Control: 5,973.04 total salaries. Road & Bridge: 63,728.43 total salaries. Emergency Management: 7,883.68 total salaries. Crime Victim: 4,413.06 total salaries. W.I.C.: 2,724.42 total salaries. Total: 319,846.00. Breakdown of withholding amounts which are included in the above: S.D. Retirement 28,022.02 retire; S.D. Retirement 322.02 spouse option; S.D. Supplemental Retire. 2610.00 suppl. retire.; Dakotacare 56,200.85 ins.; Fort Dearborn Life Insurance 276.42 ins.; Delta Dental 4213.06 ins.; Nationwide Retire. Sol. 341.29 suppl. retire.; AFSCME Local #2488 364.00 union dues; AFLAC 1914.40 ins.; U.M.B. Bank 1,697.00 suppl. retire.; AFLAC 343.08 ins.; Watertown United Way 130.83 united way; Office of Child Support 100.00 child support; Sioux Valley Credit Union 8,914.00 credit union; Cod. Co. Treasurer 23,700.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 328.00 union dues; S.D. Retirement System 361.19 prior service; Reliabank Dakota 20,290.76 federal withholding; Reliabank Dakota 34,452.20 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 garnishment; Codington County Treasurer 25.00 ins. premium.

SURPLUS EQUIPMENT SALE

This being the time and place set for the opening of bids for the sale of surplus County property, Highway Supt., Rick Small, opened and announced the following bids:

1992 Volvo Loader, s/n L-90V61062

1. Mitzel and Sons, $38,666.00
2. Hurkes Implement, $30,510.00
3. Nathan Reichling, $30,005.00
4. Butler Machinery, $24,000.00
5. Iron Planet, $22,100.00

Motion by Thomas, second by Larson, to accept the bid of Mitzel and Sons, per the recommendation of the Highway Supt., all present voted aye; motion carried.

2002 John Deere motor grader, s/n DW772CH584692
1. Iron Planet, $85,100.00
2. Butler Machinery, $100,000.00

Motion by Larson, second by Thomas, to accept the bid of Butler Machinery, per the recommendation of the Highway Supt., all present voted aye; motion carried.

2003 Caterpillar motor grader, s/n CAT0143HTAPN00235
1. Iron Planet, $134,600.00
2. Butler Machinery, $155,000.00

Motion by Thomas, second by Johnson, to accept the bid of Butler Machinery, as recommended by the Highway Supt., all present voted aye; motion carried.

ABATEMENTS

Motion by Larson, second by Johnson, to approve the following abatements, totaling $2,425.32, as approved by Director of Equalization, Russ Ronke, and approved by the City of Watertown, all present voted aye; motion carried. The following abatements were approved based on the appellants ability to qualify for the elderly/disabled assessment freeze: 2007-20, record #5592, $797.06; 2007-21, record #6916, $174.82; 2007-22, record #15779, $333.98; 2007-23, record #11592, $151.42; 2007-24, record #12504, $278.32; and #2007-25, record #10511, $689.72.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Johnson, to approve an automatic budget supplement, in the amount of $610.50, to the Emergency Management, revenue and expenditure budgets, with Homeland Security grant reimbursement funds, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Johnson, to enter into executive session at 10:19 a.m., to discuss potential litigation, all present voted aye; motion carried. The Board returned to regular session at 11:01 a.m. No action was taken as a result of the executive session.

OTHER BUSINESS

The Board met with Director of Equalization, Russ Ronke, to determine if there was a need to reconvene as a 2007 County Board of Equalization. It was determined that all appeal matters were final and there was no need to reconvene. The Board asked Mr. Ronke to look into different advertising methods when notifying the public of property assessment deadlines.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:16 a.m., until 9:00 a.m., Tuesday, May 1, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 1, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of April 24th, 2007

4. Report from Larry Martin, regarding a land exchange between the Waubay National Wildlife Refuge and the SDGFP

5. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

6. Action to sign an agreement with SD GF&P to authorize the County Highway Dept. to seal coat roads at Sandy Shores

7. Review of a proposed ordinance relating to the operation of ATVs in ditches along County Highways

8. Action to approve personnel changes
   a. Authorize the Maintenance Supervisor to advertise for a seasonal worker at Memorial Park

9. Action to approve an automatic supplement with grant reimbursement funds

10. Action to enter into executive session
    a. Personnel issues

11. Open

12. Old Business

13. New Business

14. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 8th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 1, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 1st, 2007, in the Codington County Courthouse. Members present were, Marquardt, Johnson, Brinkman and Larson; absent, Thomas; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Marquardt, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of April 24th, 2007, as presented by the Auditor, all present voted aye; motion carried.

GAME AND WATERFOWL PRODUCTION AREAS
Larry Martin, Waubay National Wildlife Refuge, and Mary Clawson, Regional Habitat Manager, SD GFP, met with the Board to apprise them of a future land exchange between the Refuge and the GFP. Mr. Martin informed the Board that this exchange will take place in the next year to year and a half. The Board was provided with legal descriptions of the areas to be divested. Ms. Clawson informed the Board that this land exchange will consolidate land parcels and make it more economical for the agencies involved to maintain these areas. Ms. Clawson noted weed control will be managed more efficiently by these consolidations. The Board asked to be kept up to date on the progress of the land exchange.

MONTHLY REPORTS
Extension Educator, Deb Sundem, reviewed her current activities with the Board, including working with Medicare Part B clients. Ms. Sundem reported on a recent Child Care Providers Conference, upcoming Kid Care and Babysitting workshops, and summer activities. Ms. Sundem has secured funding to cover some of the expenditures associated with these projects. **Extension Educator, Chuck Langner,** reviewed the current crop assessment and livestock activity with the Board. Mr. Langner informed the Board of a project, through SDSU, that would involve volunteers across the County monitoring daily precipitation. This project would require the purchase of 10 rain gauges, at an estimated cost of $20 to $25 each, from the Extension budget. The Board had no objection to the purchase of the rain gauges. **Community Health Nurse, Karla Moes,** reported on the following: WIC caseload, assisting with clinics in Roberts County, orientation of a new nurse in Deuel County, Department of Health policies on immunizations, training as a worksite wellness consultant, completed athletic physicals, a regional staff meeting, and the closing of the Nurses' to allow the staff to attend a training on May 25th. **Veterans Service Officer, Al Janzen,** reported a total of 20 trips with 73 riders in the month of April. Mr. Janzen will attend ICS 100, 200 & 700 training May 16th and 17th. The new DAV van will be ready for pickup on May 16th and volunteer drivers will travel to take delivery of the new van. **Weed Supervisor, Nick Endres,** reported weed spraying will begin soon and equipment has been readied for the upcoming spraying season. **Welfare Director, Sarah Elbert,** reported the following statistics for the month of April: 21 clients were assisted for a total assistance of $11,247.44, with one burial expense. Mrs. Elbert requested authorization to have voice mail installed, through the State of South Dakota, at a cost of $16.00 per month and a one time installation fee of $17.00. The Board had no objection to this request. Mrs. Elbert requested authorization to attend a training session with the Welfare Director's Office in Minnehaha County on May 17th. The Board had no objection to this request.

SEAL COATING AGREEMENT

Highway Supt., Rick Small, presented the Board with an agreement between the SD GFP and Codington County for road work at the Sandy Shores recreation area. Motion by Larson, second by Marquardt, to authorize the Chairman to sign agreement #2007-05-1, between the GFP and Codington County for asphalt surface treatment on .3 miles of road and parking lots at the Sandy Shore Recreation Area, all present voted aye; motion carried.

OFF ROAD VEHICLE OPERATION

The Board held a discussion regarding the operation of off road vehicles in road ditches along County Highways. Hwy. Supt., Rick Small, advised the Board that passing an ordinance regulating the operation of these vehicles would require signage by the County. Mr. Small advised the Board that the statute regarding this signage is vague when referring to intersections that will require to be signed. Mr. Small also questioned how the determination would be made as to which sections of road ditches would be signed. Mr. Small presented the Board with a draft ordinance which has been reviewed by the States Attorney. Codington County currently has an ordinance, Ordinance #13, in place that prohibits the destruction or damage to road ditches. Sheriff, Keith Olson, advised the Board that enforcing Ordinance #13 is difficult as policing the damage or destruction, caused by off road vehicles, is virtually impossible unless actually witnessed by law enforcement and many property owners decline to press charges against violators. The following property owners addressed the Board and were not in favor an ordinance banning off road vehicles from all County Highway road ditches: Todd Deville, 5514 7 Ave SW; Tom and Angela Engebretson, 5510 4 Ave SW; and Bob and Kimberlie Snell, 5424 4 Ave SW. The following property owners addressed the Board in support of the proposed ordinance: Mike and Andrea Rudebusch, 532 60 St SW; and Marty Lukonen, 5724 4 Ave SW. The Board advised those present that a first reading of the ordinance could take place with out an ordinance actually being approved. Motion by Larson, second by Marquardt, to authorize the Auditor to publish a notice of hearing/first reading of a proposed ordinance regulating the operation of off road vehicles in road ditches along County Highways, all present voted aye; motion carried. The first reading of the proposed ordinance was set for 9:00 a.m., Tuesday, May 15th, 2007, in the chambers of the Codington County Commissioners.

PERSONNEL CHANGES

Motion by Johnson, second by Marquardt, to authorize the Maintenance Supervisor to advertise for a seasonal Memorial Park campground worker, all present voted aye; motion carried. Motion by Marquardt, second by Johnson, to accept, with regret, the letter of retirement from Ag. Building Lead Maintenance, Harold West, effective July 14, 2007, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Johnson, second by Marquardt, to approve budget supplements, with grant reimbursement funds, in the amount of 4,210.76, to the Emergency Management expenditure and revenue budgets, all present voted aye; motion carried.

OTHER BUSINESS

Commissioner Marquardt reported on the hog confinement meeting he recently attended in Milbank.

EXECUTIVE SESSION

Motion by Marquardt, second by Larson, to enter into executive session, at 10:15 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:22 a.m., no action was taken as a result of the executive session. Auditor, Cindy Brugman, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Marquardt, to adjourn at 10:30 a.m., until 9:00 a.m., Tuesday, May 8, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 8, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of May 1, 2007

4. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

5. Action to approve the Auditor's account with the Treasurer for the month ending April 30th, 2007

6. Action to approve a job description for a Memorial Park maintenance worker

7. Action to approve an automatic budget supplement with grant reimbursement funds

8. Action to approve claims for payment

9. Glenda Goens, Dept. Leg. Audits, closing audit comments

10. Action to approve personnel changes
    a. Action to add Curves for Women to the County's Recreation Program

11. Action to enter into executive session

12. Open

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 15th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 8, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 8th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Larson, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of May 1st, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported 2008 budget worksheets have been sent out to all departments and entities currently receiving budgets funds through Codington County. The Auditor and Deputy Auditor will attend the SDACO spring workshop May 9th and 10th. **Director of Equalization, Russ Ronke,** reported his appraisal staff will be attending a workshop in Aberdeen, May 8th through May 11th. The appraisers are continuing with the commercial reappraisal. One Consolidated Board of Equalization appeal intends to continue on to the Office of Hearing Examiners. Becky Leddy has been hired for the Clerk position in the Director of Equalization Office with a start day of May 15, 2007. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees, for the month ending April, 2007, to the Board. Mrs. Seifel noted this statement is comparable to the statement submitted for the Month of March. Collections in April were in the amount of $22,319.50, with $2,064.00 remitted to the State of South Dakota for the State Children's Fund, State EVRSS Fund, and State General Fund, for the sale of certified birth and death certificates. The Register of Deeds is working with Active Data Systems to replace a computer, purchased in 2001, that handles a large workload in the office.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Johnson, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of April, 2007, all present voted aye; motion carried.

Cash on hand	$ 11,537.56
Checks in Treasurer possession	
less than 3 days	$ 1,430,682.45
Cash Items	$ 400.00
TOTAL CASH ASSETS ON HAND	$ 1,442,620.01
RECONCILED CHECKING	
Great Western Bank Checking	$ 1,069.24
Great Western Bank Checking (Memorial Park)	$ 4,322.09
Reliabank Dakota	$ 11,901,829.87
INVESTMENTS	
SD Public Funds Investment	$ 6,575.83
CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 600,000.00
Great Western Bank	$
Peoples State Bank	$ 600,000.00
First Premier Bank	$ 200,000.00
TOTAL CASH ASSETS	$14,756,417.04

General Ledger Cash Balance by Funds:

General	$ 4,690,263.81
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,155,686.03
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 3,119.22
Trust & Agency	$ 7,396,936.13
(schools 5,729,792.58; townships 73,916.77; city/towns 1,207,260.40)	
TOTAL GENERAL LEDGER CASH	$ 14,756,417.04

MEMORIAL PARK JOB DESCRIPTION

Motion by Marquardt, second by Larson, to approve a job description for a Memorial Park Campground Worker, as submitted by Maintenance Supervisor, Milo Ford, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Marquardt, to approve an automatic budget supplement, in the amount of $167.42, to the Historic Preservation expenditure budget and General Fund revenue budget, with grant reimbursement funds, all present voted aye; motion carried.

CLAIMS

Motion by Thomas, second by Larson, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 13.86 rep, A-OX Welding Supply 187.71 sup, Ace Hardware 122.32 sup, All American Door Hardware 4265.00 equip, Allied Capital Lease Adm. 242.75 pymt, Alltel 274.44 util, Alltel 68.04 util, AM Publications 33.00 sup, Andor, Inc. 582.15 rep, Batteries Unlimited 48.00 maint, Batteries Unlimited 99.00 maint, Vickie Beebe 16.40 jury, Bridgette Bendel 10.64 jury, Roger Benthin 78.00 prof svc, Best Business Products 529.90 pymt, Best Business Products 65.41 rent, Alan Bludorn 51.92 jury, Michael Boerger 11.28 jury, Cynthia Jo Bogart 55.12 jury, Boys & Girls Club 833.33 pymt, Bratland Law 327.60 prof svc, Tommy Brenden 22.80 jury, Brevik Law Office Prof LLC 166.70 prof svc, Brian's Glass & Door, Inc. 225.00 rep, Brian's Glass & Door, Inc. 10.00 rep, Bridgestone/Firestone, Inc 292.50 Maint, James Brimus 22.80 jury, Brown Clinic 93.56 prof svc, Brown Clinic 460.66 indg med, Jennifer Brudwick 11.28 jury, Harold R. Bunde 16.49 trav, Burghardt Amateur Center 7.82 rep, Burghardt Amateur Center 53.00 rep, Burns Law Office 3288.22 prof svc, Butler Machinery 794.50 rep, Butler Machinery 1478.78 sup, C & S Chemical 70.00 rep, California Contractors supplies 173.75 sup, Louis Canfield 12.56 jury, John Carlson 101.28 jury, Carquest Auto Parts 188.35 rep, Carquest Auto Parts 136.11 rep, Cass-Clay Creamery 609.00 sup, Center Inn 385.20 indg med, Century Business Products 52.10 maint, Chuck's Bike & Lock Shop 36.00 sup, William Clark 10.64 jury, Codington Clark Electric 256.51 indg util, Codington Clark Equipment 215.00 rep, Codington Co. Historical Soc. 167.42 reimb, Codington CO Weed & Pest 278.50 sup, Codington CO Weed Board 369.00 sup, Cole Papers, Inc. 1683.63 sup, Connecting Point Computer Cent 450.00 maint, Contech 8702.67 sup, Amy Cook 20.00 witn, County Fair Foods 45.73 sup, Credit Bureau of Watertown Inc 978.51 pymt, Crescent Electric Supply Co. 57.77 rep, CSD 715.70 jury, Mary Darrington 10.64 jury, Margaret Demory 13.20 jury, Kelly Diersen 101.28 jury, Donna Dietrich, Chairman 285.28 prof svc, Cathleen Doucette 11.28 jury, Doug's Anchor Marine 147.98 sup, Eugene Doutt 11.28 jury, Rose Anne Draeger 10.64 jury, Norma Drake 12.56 jury, Dueco Inc 39.72 sup, The Earthgrains Company 419.74 sup, East Dakota Water Development 15945.08 April apportionment, Econofoods Pharmacy 31.20 indg med, Marv Ekeren 24.00 prof svc, Electric Motors & Moore Inc 110.00 rep, Electronic Security Equipment 94.50 rep, EMC Insurance Companies 3468.80 pymt, Ryan Engels 108.96 jury, Travis Engels 51.28 jury, Engelstad Electric Co. 525.74 rep, Larry Erickson 10.64 jury, John Evans 6.79 trav,

Beth Falak 101.28 jury, Farnams Genuine Parts 148.79 rep, Farnams Genuine Parts 531.56 sup, First District Assn of Lcl Gov 4275.00 pymt, Gary Fischer Do All Insulation 788.00 rep, Town of Florence 57.00 util, Milo Ford 89.00 trav, Julie Fox 10.64 jury, Robert Fox 5.82 trav, Kathryn Frey 16.40 jury, Ed Friske 175.50 sup, FSH Communications LLC 120.00 util, Darlene Gilman 101.28 jury, John Gilman 10.00 jury, GIS Workshop 6000.00 sup3, Giles Godes 102.56 jury, Stephanie Godfrey 10.64 jury, Cary Goehring 11.92 jury, Becky Goens 20.08 trav, Grainger 194.00 sup, Brian Griffin 103.84 jury, Tyler Gross 54.48 jury, Helen Gruba 10.00 jury, Lisa Gusso 22.80 jury, Mary Hall 11.28 jury, Thomas Harkin 10.64 jury, Laurie Harrington 51.28 jury, juvenile 20.00 witn, Dawn Herker 36.64 witn, Sharon Herman 10.64 jury, Kellie High Eagle 10.64 jury, Hillyard Floor Care Supply 992.37 sup, Hjermstad Trucking 240.00 indg util, Human Service Agency 4280.09 pymt, Human Service Agency 20.25 indg med, Hurkes Implement Co. 5900.00 equip, Hurkes Implement Co. 5.38 rep, HyVee #1871 23.74 sup, HyVee #1871 153.04 sup, Jeff's Vacuum Center 50.90 rep, Cindy Jewell 51.92 jury, Amy Johnson-Barse 10.64 jury, Johnson Controls, Inc. 1500.00 pymt, Eugene Johnson 51.28 jury, Jena Johnson 20.00 witn, John H. Johnson 21.34 trav, Tamara Jones 24.16 trav, Jurgens Printing 279.00 sup, Judy Kanzenbach 10.64 jury, John Kasdorf 11.28 jury, Rebecca Kennedy 11.28 jury, Kennedy, Rokahr, Pier & Knoff 876.60 prof svc, Kimball Midwest 540.06 sup, Nelva Kooistra 15.00 prof svc, Julie Kucker 10.64 jury, Lake City Fire Equipment 352.95 maint, Chuck Langner 419.81 trav, J.H. Larson Electrical Co. 42.00 rep, Nichole Lentsch 50.64 jury, Lewis & Clark BHS 1110.00 prof svc, LexisNexis Matthew Bender 282.45 sup, Jolene Liedberg 10.64 jury, Lincoln Co Auditor 292.50 prof svc, Colleen Lindberg 10.64 jury, Eric Lindgren 21.52 jury, Jodi Loehrer 216.51 trav, Todd Lueck 100.00 prof svc, M & T Fire and Safety 76.75 sup, Josephine Maag 62.80 jury, Niccole Mack 107.68 jury, Roger Mack 10.64 jury, Macksteel Warehouse, Inc. 115.16 rep, Macksteel Warehouse, Inc. 271.25 sup, Mac's Inc. 237.33 rep, Mac's Inc. 47.94 rep, Mahowald's 155.42 sup, Mark's Auto 119.10 maint, Lavern Marquardt 7.68 trav, Dale McElhaney - Landlord 175.00 indg util, McFleeg Inc 163.62 sup, Kathleen McInroy 12.56 jury, Avera McKennan Hospital 7225.27 indg med, Damon Mead 51.28 jury, Menards 88.50 sup, Menards 491.16 sup, David Meseberg 102.56 jury, Ruth Meyer 10.00 jury, Cynthia Michlitsch 10.64 jury, Midcontinent Communications 55.00 util, Milbank Communications 97.00 rep, Lynne Miller 50.64 jury, Marcella Miller 50.64 jury, Teresa Milliron 50.00 jury, Laura Morrow 11.92 jury, Motorola 1864.00 sup, Municipal Utilities 12163.74 util, Municipal Utilities 971.14 indg util, Vincent Murphy 15.12 jury, Heather Nawroth 51.92 jury, Nelson Law Office 2000.00 prof svc, New World Systems 395.00 sup, New World Systems 240.00 sup, Nick of Time 4000.00 sup, Gregg Noeldner 1150.00 prof svc, Northern Con-Agg Inc. 946.44 sup, Northwestern Public Service 658.33 util, Office Systems, Inc. 55.48 sup, Office Systems, Inc. 2955.11 sup, Jan Olsen 110.58 witn, Olson & Johnson International 262.85 sup, Jane Olson 51.28 jury, Megan Olson 52.56 jury, Mark O'Neill 8.25 trav, Ottertail Power Co. 29.54 util, Overhead Door Co of WTN 21.60 rep, Padgett Sales 100.00 rep, Rob Pederson - Landlord 240.00 indg util, Pennington CO Sheriff 20.30 trav, Pennington County Jail 942.75 trav, Lucinda Pieschke 260.00 elec, PMB 0112 242.36 util, Postmaster 83.74 sup, Prairie Lakes Health Care Cent 7728.33 prof svc, Prairie Lakes Health Care Cent 103.09 indg med, PRAIRIEWAVE 494.88 util, Print 'Em Now 76.00 sup, Print 'Em Now 359.00 sup, Print 'Em Now 259.80 sup, Professional Mailing & Market. 2473.88 sup, Purchase Power 401.97 sup, Qwest 82.00 util, Qwest 752.62 util, Qwest 15.42 util, Jessica Rawlins 22.80 jury, RC Technologies 16.62 util, Redlinger Bros. 66.95 rep, James Reeser 102.56 jury, Cathryn Rehfuss 39.00 prof svc, Jason Reitz 84.00 witn, Rescobie Associates 2201.20 prof svc, Barbara Rex 50.64 jury, Amy Rieffenberger 20.00 witn, Darin Rislov 62.80 jury, John Robel 10.64 jury, Robert G Watts 189.00 sup, Roger's Salvage 75.00 prof svc, John Rohrbach 11.28 jury, Ron's Saw Shop Two 166.80 rep, Don Rowland 1150.00 prof svc, Laverne Rueschenberg 111.52 jury, Runnings 269.61 rep, Rural Cellular Corporation 180.31 util, Russ Standard Service 4.00 rep, Dawn Russell 197.60 prof svc, Tyler Schaack 22.80 jury, Imogene Schmahl 10.00 jury, Lorie Schmidt 32.00 trav, Tamara Schmidt 11.28 jury, Joyce Schoenbeck 11.28 jury, Christina

Schomaker 10.64 jury, Steven Schwinger 62.80 jury, SD Department of Revenue 2343.00 sup, SD State Treasurer 266170.20 May remittance, SD State University 11500.00 pymt, Francis Sehnert 10.00 jury, Burton Seifel 10.64 jury, Shepherd Reporting LLC 25.00 prof svc, Sioux Valley Coop 52.45 sup, Sioux Valley Coop 22929.91 sup, Sioux Valley Regional Health 96.70 indg med, Keith Skogstad 13.20 jury, Snow Sales 461.25 sup, Stacy Solum 10.00 jury, Terry Sorensen 4.38 sup, South Shore Gazette 781.04 publ, Town of South Shore 108.00 util, Spears Law Office 4353.90 prof svc, Spill 911 Inc 3689.00 eqp, Sprint 167.89 util, Star Laundry 78.68 sup, Todd Stark 10.64 jury, Stein's Tool Time Rental 320.00 rent, Sharon Stephenson 11.92 jury, Steve Sterud 13.20 jury, Dawn Stevenson 11.28 jury, Connie Stoebner 485.80 prof svc, Debra Stone 51.28 jury, Sturdevant's Auto Parts 20.49 rep, Sturdevant's Auto Parts 221.08 rep, Timothy Sumner 22.80 jury, Deb Sundem 331.70 trav, Superior Lamp Inc 166.58 sup, Sutton and Bauer Law Offices 9708.65 prof svc, Ardis Sweezo 11.28 jury, Veronica Swenson 10.64 jury, Angela Syhre 50.00 jury, Dorothy Synstad 13.20 jury, Sysco Food Services of ND 1759.98 sup, Tara Thompson 20.00 witn, Dan Thyen 17.46 trav, Titan Machinery 23.06 rep, Darwin Torstenson 13.20 jury, Toshiba America Info Sys Inc 166.19 maint, Travel & Recreation Directory 325.00 publ, Troy's Auto Body 140.00 rep, Union County Dir of Equalization 1000.00 trav, US Foodservice - Grand Forks 3203.95 sup, Value Care Pharmacy 51.54 indg med, VISA - C/O Great Western Bank 66.30 sup, VISA - C/O Great Western Bank 581.78 sup, VISA - C/O Great Western Bank 100.72 sup, VISA - C/O Great Western Bank 30.00 publ, Michael Waba 100.00 jury, Susan Wagner 10.00 jury, Walgreens 306.00 indg med, Dixie Walkins 102.56 jury, Walmart Community 107.64 sup, Watertown Lawn & Garden 428.00 rep, Wells Fargo Financial Leasing 292.92 rent, Mariah White 11.28 jury, Wiles & Rylance, LLP 562.40 prof svc, Barbara Wing 104.76 indg trav, Catherine Wolff 18.32 jury, Jeanne Woodruff 53.84 jury, Worthington Ag Parts 30.00 rep, WTN School District 380.10 indg med, WW Tire Service Inc 395.00 sup, Xerox Corporation 94.17 sup, Yankton Co Treasurer 492.75 prof svc, Yankton Co. Sheriff 34.50 trav, Linda Young 105.99 sup, Travis Young 11.28 jury, Zep Manufacturing Co. 472.15 sup, Richelle Zupfer 12.56 jury.

ABATEMENT

Motion by Marquardt, second by Larson, to approve the following abatement as submitted and approved by Director of Equalization, Russ Ronke, all present voted aye; motion carried: Abatement 2007-26, record #5278, mobile home assessed as both registered and real estate. Taxes payable in 2005 $78.83 abated; payable in 2006 $60.76 abated; and payable in 2007 $75.51 abated.

EMPLOYEE RECREATION POLICY

Motion by Larson, second by Thomas, to add the following business' to the employees recreation policy, with reimbursement to employees to follow the same schedule as Watertown Rec. Center reimbursements, all present voted aye; motion carried: Curves for Women and The Gym.

CLOSING AUDIT COMMENTS

Glenda Goens, SD Dept. of Legislative Audit, reviewed her audit findings with the Board for the time period January 1, 2005 though December 31, 2006. Mrs. Goens noted problems with internal control of invoices in the Weed Dept., an overage of the surplus cash allowed to the General Fund as of December 31, 2006, and items relating to the Codington County Housing and Redevelopment Commissioner and the need to bring this commission into compliance. A lengthy discussion was held regarding the 40% rule pertaining to the surplus cash of the General Fund in South Dakota counties. Chairman Brinkman noted a need to change this statute and the statute regarding the tax cap currently in place. Motion by Thomas, second by Johnson, to authorize the Chairman to sign the management representation letter pertaining to this audit period, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:08 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:36 a.m., with no action taken as a result of the executive session. Maintenance Supervisor, Milo Ford, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:40 a.m., until 9:00 a.m., Tuesday, May 15th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 15, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of May 8, 2007

4. 9:00 a.m., First reading of an ordinance to regulate the use of off-road vehicles in Codington County Highway rights of way

5. Monthly reports
   a. Maintenance Dept.

6. Discussion with Sheriff, Keith Olson, and action regarding his request to add a full time correctional officer to the current staff in the Detention Center

7. Action to approve a job description for an Assistant Chief Correctional Officer

8. Discussion and action to increase the insurance coverage on the Detention Center, Ag. Building, and Highway Dept., per a recommendation by EMC Insurance

9. Action to approve a contract between Codington County and the SD Dept. of Health for the provision of WIC services

10. Action to approve the minutes of the 2007 County Board and Consolidated Board of Equalization

11. Action to approve personnel changes
    a. Becky Leddy
    b. Bryan Bleeker
    c. Tom Walder

12. Action regarding a request to compromise a County lien

13. Action to enter into executive session

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 22nd, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 15th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Thomas, to approve the minutes of May 8th, 2007, as presented by the Auditor, all present voted aye; motion carried.

FIRST READING – OFF ROAD VEHICLE OPERATION ORDINANCE
The Board held the first reading of a proposed ordinance regarding the operation, in Codington County highway rights of way, of off-road vehicles. Motion by Johnson, second by Larson, to set the second reading and action to adopt the proposed ordinance for 9:00 a.m., Tuesday, June 5th, 2007. Several property owners were present for this reading and discussion was held regarding the need to educate persons currently operating off road vehicles before the passage of such an ordinance. Sheriff, Keith Olson, was also present for this discussion and observed that without an ordinance in place the County can not successfully prosecute those persons destroying the road ditches. Upon vote of Commissioner Johnsons' motion all present voted aye; motion carried.

CORRECTIONAL OFFICER
Sheriff, Keith Olson, met with the Board to request authorization to hire an additional full time correctional officer. Sheriff Olson advised the Board that another officer has been budgeted for in the 2007 budget. The Sheriff also noted that with the start of the 24-7 program, scheduled to start July 1st, 2007, there is a need to increase the correctional officers staffing. Motion by Larson, second by Thomas, to authorize the Sheriff to hire an additional full time correctional officer, all present voted aye; motion carried.

CHIEF CORRECTIONAL OFFICER ASSISTANT
Sheriff, Keith Olson, presented the Board with a Chief Correctional Officer Assistant job description and wage scale for their approval. Motion by Larson, second by Thomas, to approve the job description as presented by the Sheriff and the following wage scale for this position, all present voted aye; motion carried:

Assistant Chief		**2007**		
Correctional Officer	**Step**	**Wage**		**Monthly**
	1	$11.64	1st 6 mos	$2,025.36
	2	$12.26	2nd 6 mos	$2,133.24
	3	$12.90	Annual	$2,244.60
	4	$13.58	Annual	$2,362.92
	5	$14.28	Annual	$2,484.72
	6	$15.03	Annual	$2,615.22

MONTHLY REPORT

Maintenance Supervisor, Milo Ford, gave his monthly report to the Board. Mr. Ford reported problems preparing the new camping pads at Memorial Park for the upcoming camping season. Milling and packing materials are needed on the new pads and grass has yet to be seeded in between the pads. A total of eighteen pads are currently not completed finished. Mr. Ford requested authorization to drop the cost of renting these pads by 25% until they can be properly finished. Motion by Thomas, second by Johnson, to reduce the cost of renting the aforementioned camping pads by 25% until such time as the Maintenance Supervisor deems they are ready for full time use, all present voted aye; motion carried. Mr. Ford also reported the replacement of two water heaters at the Park this spring. Courthouse issues: sidewalk replacement as requested by the County's Risk Management Service. Detention Center issues: Concrete work has been completed at the Detention Center which should prevent further water damage due to melting snow and heavy rain.

PROPERTY INSURANCE

The Board reviewed a recommendation from the County's property insurance carrier to increase the coverage on the following buildings: Detention Center from $3,500,000 to $4,352,327; Extension Center Complex from $1,489,856 to $2,666,771; and Highway Shop from $451,554 to $627,152, with an estimated increase in premium of $2,800.00. Motion by Marquardt, second by Larson, to approve the recommendations as recommended by EMC Insurance Company, all present voted aye; motion carried.

FY2008 WIC COUNTY CONTRACT

Motion by Johnson, second by Brinkman, to approve the FY2008 WIC Contract, between the South Dakota Dept. of Health and Codington County, in the amount of $30,793.21, for the time period June 1, 2007 through May 31, 2008, for the provision of WIC clerical services. The Board held a discussion on the reduction of reimbursement funds from the State of South Dakota from 2,353 hours in FY2007 to 1,752 hours in FY2008. The Board also noted that in order to keep a full time staff person in the WIC department an estimate of $6,000 in County funds will need to be budgeted. Upon vote of the Board, Marquardt, Johnson, and Brinkman; voted aye, Thomas and Larson; voted no; motion carried.

EQUALIZATION BOARD MINUTES

Motion by Thomas, second by Larson, to approve the minutes of the 2007 County Board of Equalization and 2007 Consolidated Board of Equalization, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 9:56 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:10 a.m. The States Attorney was present for executive session. A personnel change was approved as a result of executive session.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel changes, all present voted aye; motion carried: Chad Nelson, Deputy States Attorney, initial salary changed from $45,000 per year to $44,500 per year, effective May 1, 2007, submitted and approved by States Attorney, Dawn Elshere. The Board noted this reduction was not in any manner related to performance of duties and was based on the request of the employee. Becky Leddy, new hire, Director of Equalization Clerk, step 5/$10.86 per hour, effective date May 1, 2007, submitted and approved by Director of Equalization, Russ Ronke. Bryan Bleeker, Building Maintenance, step 7/$11.73 per hour, promoted to Building Lead Maintenance, step 6/$13.00 per hour, effective

date July 15, 2007, submitted and approved by Maintenance Supervisor, Milo Ford. Thomas Walder, Work Release Coordinator, step 7/$14.35 per hour, promoted to Chief Correctional Officer Assistant, step 6/$15.03 per hour, effective date June 1, 2006, submitted and approved by Chief Correctional Officer, Mark Raasch.

COUNTY LIEN COMPROMISE

Motion by Johnson, second by Marquardt, to compromise a County lien, in the amount of $310.67, for a lump sum payment of $233.00, filed against case #4332, J.H., all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Larson, to enter into executive session at 10:21 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:04 a.m. No action was taken as a result of the executive session. The Auditor and Extension Educator, Chuck Langner, were present, at individual times, for executive session.

NACO PRESCRIPTION DRUG PROGRAM

Commissioner Thomas provided the following data regarding the NACo prescription drug card program: 110 individuals have participated in the program at the completion of the first year of the program through Codington County for a savings of 28%, amounting to $4,299.00 in savings to those participating in the program.

PROPOSED SWINE PRODUCTION FACILITY – GRANT COUNTY

Chuck Sherman appeared before the Board to provide information, received by the Lake Kampeska Water Project District, regarding the nutrient management plan field summary for the proposed swine production facility to be located in Grant County. Mr. Sherman noted that approximately 700 acres of property, located in Codington County, are targeted for dispersion of the manure from the swine production facility proposed for Grant County. Mr. Sherman noted that one site, located in section 28 of Dexter Township, in Codington County is in close proximity to the Big Sioux River. Mr. Sherman expressed a concern that drain off from this property will enter into the Big Sioux River and eventually into Lake Kampeska. Mr. Sherman questioned whether or not this Board of Commissioners has any jurisdictional authority regarding the approval of the swine facility. The Board will place this topic on the agenda for their next scheduled meeting to be held May 22nd, 2007.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 11:35 a.m., until 9:00 a.m., Tuesday, May 22, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 22, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of May 15, 2007

4. 9:00 a.m., First reading of an ordinance to change the property classification from Commercial to Agricultural on property owned by the Benedictine Sisters of the Mother of God Priory located in Sheridan Township

5. Discussion regarding the proposed swine production facility to be located in Grant County

6. Monthly reports
   a. Highway Dept.
   b. Emergency Management
   c. Sheriff
   d. States Attorney

7. Discussion with Highway Supt., Rick Small, regarding a residents' request to lower the speed limit on County Road #8

8. Action to authorize the Maintenance Supervisor to replace sidewalk on Courthouse grounds

9. Action to approve a claim

10. Action to approve an automatic supplement with grant reimbursement funds

11. Action to declare a 1999 computer surplus to be destroyed

12. 10:00 a.m., opening of bids received for asphalt mat construction

13. Discussion with Jim Holiway, Senior Companions of South Dakota

14. Drainage complaint discussion (tentative)

15. Action to approve personnel changes

16. Action to enter into executive session

17. Open

18. Old Business

19. New Business

20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 23rd, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 22, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 22nd, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Marquardt, second by Johnson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of May 15th, 2007, as presented by the Auditor, all present voted aye; motion carried.

FIRST READING ORDINANCE #37/BENEDICTINE SISTERS PROPERTY
Zoning Officer, Todd Kays, reviewed a proposed ordinance to change the land classification from Commercial to Agricultural on the following property owned by the Benedictine Sisters of the Mother of God Monastery: S422' N2178' E214' and S60' N1925' W60' E274' NE1/4, Section 7-T116N-R52W, Codington County, South Dakota. Mr. Kays advised the Board that the Planning & Zoning Commission have recommended a do pass on this ordinance. Mr. Kays explained this zoning change is needed to allow the Sisters to develop a facility that will be used to educate persons of opportunities in the community and to provide transitional housing to those persons in need of such housing. The Board set the second reading and action to adopt this ordinance for May 29, 2007.

PROPOSED GRANT COUNTY SWINE PRODUCTION FACILITY
The Board held a discussion regarding a proposed swine production facility to be located in Grant County just across the Codington/Grant county line. Zoning Officer, Todd Kays, was also present for this discussion. The main topic of the Boards concern was the Nutrient Management Plan Field Summary which shows approximately 700 acres in Codington County as manure distribution sites, several of which sites are in close proximity to the Big Sioux River. Upon further discussion the Chairman will draft a letter to the appropriate Grant County officials stating this Board's concerns regarding the manure distribution locations in Codington County. The Board will review this draft at their meeting scheduled for May 29th, 2007. Discussion was also held regarding the rights of agricultural producers to engage in these types of projects and at the same time the need to protect local aquifers.

BUILDING PERMIT FEE SCHEDULES
Zoning Officer, Todd Kays, advised the Board of a change in the current practice of charging for building permits in Codington County. In the past, before Mr. Kays began his duties as the Zoning Officer, it had been the policy of Codington County not to collect building permits fees for agricultural structures, such as barns, quonsets, grains bins, etc. In a resolution passed by the Board in October of 2001 there was no provision for this practice. Mr. Kays advised the Board that after consulting with the Planning & Zoning Board and the States Attorney that in order to provide equal treatment under the law it is appropriate to apply the fee structure to all structures, regardless of use. The Planning and Zoning Board has requested that Mr. Kays begin charging building permit fees according to the resolution adopted in 2001 which does not allow for agricultural exemptions. This Board will take similar action at their regular meeting on May 29th, 2007.

MONTHLY REPORTS

Rick Small, Highway Supt., reported Highway crews are at this time opening up culverts that previously were blocked with silt. Mr. Small also discussed opening up a culvert south of Tinkertown to even out water levels on the east and west sides of the road. Mr. Small is hesitant to open up the culvert at this time as it could possibly flood out a township road one half mile down stream. Mr. Small will continue to monitor this situation. The Highway Supt. requested authorization to send Office Coordinator, Lori Deutsch, to a computer software workshop in Pierre on July 17th. The Board had no objection to this request. **Emergency Management Director, Jim Sutton,** reported on the following: the 2007 Homeland Security Grant proposed equipment list is due by July 13th; most of the 2006 Homeland Security Grant projects have been completed with the exception of one generator project scheduled for the Town of Florence which will need to be bid out; several fertilizer spills have occurred in the County this spring; a fire in uptown Watertown on May 20th involved hazardous materials that were removed by a clean up crew from Iowa; updates are being made to the County's HAZMAT Plan; and updates to the PDM plan are being completed as required. **Chairman Brinkman** advised the Board that a request has been made, by JoAnn Paulson, SD Dept. of Health, to send clerical assistance, from the Codington County Community Health Nurse Office, to Brown County to assist with clerical duties during the flood relief effort. The Community Health Nurses from Codington County are also assisting in Brown County.

COUNTY ROAD 8

Highway Supt., Rick Small, advised the Board of a request, by a property owner along County Road 8, to lower the speed limit on a section of this road that runs by the property owners' driveway. The speed limit is currently 55 mph on this road and the property owner would like the speed limit lowered to 35 mph for the safety of children and dust control. Mr. Small recommended leaving the speed limit at 55 mph as this area is only 620' from the stop sign on County Road 11 and drivers normally would be slowing down for the railroad tracks and stop sign. The Board did not take action on this matter.

WEED TRUCK TANK

Weed Supervisor, Nick Endres, met with the Board to determine how to dispose of a clear water tank, for one of the weed trucks, that has ruptured. The Board instructed Mr. Endres to contact the Emergency Management Director and determine the best way to dispose of the tank.

SIDEWALK REPLACEMENT

Maintenance Supervisor, Milo Ford, requested authorization to begin side walk replacement, as recommended by Risk Services. The sidewalk to be replaced runs east and west on the north end of the Courthouse property. Mr. Small has received a low quote of $10,287.51 from L & L Construction to complete this project. Motion by Thomas, second by Johnson, to proceed with the sidewalk replacement project, all present voted aye; motion carried.

CLAIM APPROVED

Motion by Thomas, second by Marquardt, to approve the following claim, all present voted aye; motion carried: Walmart Pharmacy $209.10 indigent medical supplies.

ASPHALT MAT CONSTRUCTION BIDS

This being the time and place set for the opening of bids for Asphalt Mat Construction, the Highway Supt. opened and announced the following bids:
Serocki Excavation, Browns Valley, MN. Bid A $52.08, Bid B $55.10, Bid C $39.50; Total bid $1,191,775.00.
McLaughlin & Schulz, Inc., Marshall, MN. Bid A $42.70, Bid B $52.00, Bid C $37.00; Total bid $979,250.00.
Bituminous Paving, Ortonville, MN. Bid A - no bid, Bid B $49.90, Bid C 35.50; Total bid $1,140,500.00. (corrected calculation)
Mr. Small recommended tabling the bids until he can review the tabulations for accuracy.
Motion by Marquardt, second by Larson, to table the bids to allow the Highway Supt. to review the tabulations, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Marquardt, to approve an automatic supplement to the Emergency Management expenditure and revenue budgets with Pandemic Flu and Homeland Security grant funds, in the amount of $13,319.56, all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Johnson, second by Marquardt, to declare the following property surplus to be destroyed per the recommendation of the Auditor, all present voted aye; motion carried:
GEN00863, a 1999 Compaq computer s/n 6912CCK4A674.

SENIOR COMPANIONS OF SOUTH DAKOTA

Jim Holiway, Executive Director of the Senior Companions of South Dakota, appeared before the Board to express his thanks for the previous budget allocation the County has made to Senior Companions of South Dakota. Mr. Holiway explained the funds budgeted by the County are used as a partial match to the III-B Grant from the South Dakota Adult Services and Aging. Mr. Holiway expressed his appreciation for any consideration the Board could give to continuing to budget for this program.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 10:24 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:39 a.m., no action was taken as a result of the executive session. Welfare Director, Sarah Elbert and Auditor, Cindy Brugman, were present for executive session.

ASPHALT MAT CONSTRUCTION BID AWARD

Motion by Marquardt, second by Larson, to take from the table the motion to award a bid for Asphalt Mat Construction, all present voted aye; motion carried. Motion by Johnson, second by Larson, to accept the bid of McLaughlin & Schulz, the low bid of $979,250.00, as recommended by Highway Supt., Rick Small, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:53 a.m., until 9:00 a.m., Tuesday, May 29th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 29, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of May 22, 2007

4. 9:00 a.m., Public Hearing and action to renew 2007-2008 Malt Beverage Licenses
   a. Hunters Haven
   b. Rauville Station
   c. Tip Top Service
   d. Rooster Bar
   e. Dakota Sioux Casino
   f. South Fork Bar and Grill
   g. Dakota Express

5. Second reading and action to approve an ordinance to change the property classification from Commercial to Agricultural on property owned by the Benedictine Sisters of the Mother of God Priory located in Sheridan Township

6. Action to approve Plats
   a. Brandriet First Addition (Elmira Twp.)
   b. Sioux Rural Water Addition (Sheridan Twp.)
   c. Stricherz Addition (Waverly Twp.)

7. Action to approve an automatic supplement with PILT funds (US Fish & Wildlife)

8. Discussion with Veterans Service Office, Al Janzen, regarding the CBOC (Community Based Outpatient Clinic) proposed for location in Watertown

9. Action to declare equipment surplus
   a. Memorial Park lawn mower
   b. Veterans Service computers

10. Action to approve Memorial Park volunteers to the workers compensation insurance

11. Action to concur with the Planning and Zoning Board regarded the building permit fee schedule

12. Action to authorize the Chairman to sign an agreement between Codington County and the City of Watertown regarding the disbursement of the annual payment provided for under the MOU between the Sisseton-Wahpeton Sioux Tribe, Codington County, and the City of Watertown for fire, law enforcement, ambulance and road services at Dakota Sioux Casino

13. Note the state mileage reimbursement increase effective July 1, 2007, from .32 per mile to .37 per mile

14. Action to approve personnel changes
   a. Jacob Buri – Memorial Park seasonal maintenance

15. Action to enter into executive session

16. Open

17. Old Business

18. New Business

19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 5, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 29, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 29th 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Marquardt, second by Johnson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of May 22nd, 2007, as presented by the Auditor, all present voted aye; motion carried.

MALT BEVERAGE LICENSE RENEWALS
This being the time and place set for a public hearing and action to renew County issued Malt Beverage licenses, Chairman Brinkman announced the following licenses up for renewal: T-K Corporation, D.B.A. – Hunters Haven; Gordon Kleigel, DBA - Rauville Station; Dale Plunkett, DBA - Tip Top Service, Inc.; David Bludorn, DBA - Rooster Bar; Sisseton-Wahpeton Sioux Tribe D.B.A. Dakota Sioux Casino; and W.J. Schmitt Enterprises, Inc., DBA - South Fork Bar & Grill. Motion by Larson, second by Marquardt, to approve the renewal of the aforementioned license applications. Chairman Brinkman asked for comments from any persons present regarding the renewal of these licenses. There being no comments from the public, Chairman Brinkman closed the hearing to the public. Upon vote of the Board; all present voted aye; motion carried.

SECOND READING/ADOPTION OF ORDINANCE #37
Zoning Officer, Todd Kays, reviewed proposed Ordinance #37, an ordinance to amend Section 1.03.02 adopted by Ordinance #30, April 25, 2006, as amended by the Zoning Ordinance of Codington County. Chairman Brinkman then asked for comments from the public in attendance at this hearing. No persons were present to offer comments. Motion by Larson, second by Marquardt, to adopt ordinance #37, upon vote of the Board, all present voted aye; motion carried.

BRANDRIET FIRST ADDITION PLAT
Zoning Officer, Todd Kays, reviewed the Brandriet First Addition Plat, with the Board. Mr. Kays advised the Board that this plat has been approved by the Planning and Zoning Commission with the following restriction: Lot 2 of this plat, as currently platted, will not receive residential building rights. The Board took action as follows:

RESOLUTION #2007-8

A Resolution approving the platting of the "Brandriet First Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Brandriet First Addition" located in the SE1/4 Section 13-T117N-R52W of the 5th p.m., Codington County, South Dakota,

Part of Lot 1 and all of Lot 2 were formerly Cordell's First Addition in Codington County, containing 2.00 acres

Cordell's First Addition in Codington County is hereby vacated

Lot 1 contains 2.79 acres, more or less, of which 0.38 acre is section line and perpetual highway (easement) right of way

Lot 2 contains 0.56 acre, more or less, of which 0.08 acre is section line and perpetual highway (easement) right of way

Note: lots H-1, H-2, & H-3, are perpetual easements for construction, operation & maintenance of a Codington County highway

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Marquardt, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 29th day of May, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-8, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 29th day of May, 2007.

Cindy Brugman
Auditor, Codington County, South Dakota

SIOUX RURAL WATER ADDITION PLAT

Zoning Officer, Todd Kays, reviewed the Sioux Rural Water Addition Plat and the Board took the following action:

RESOLUTION #2007-9

A Resolution approving the platting of the "Sioux Rural Water Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Sioux Rural Water Addition" located in the NW1/4 Section 27-T116N-R52W of the 5th p.m., in the County of Codington, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Thomas, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 29th day of May, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-9, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 29th day of May, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

STRICHERZ ADDITION PLAT
Zoning Officer, Todd Kays, reviewed the Stricherz Addition Plat and the Board took the following action:

RESOLUTION #2007-10

A Resolution approving the platting of the "Stricherz Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Stricherz Addition" located in the N1/2 of Section 5-T117N-R51W of the 5th p.m., lying north and west of the Minneapolis and St. Louis Railway Company right of way as the same crosses the said N1/2, in the County of Codington, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Thomas, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 29th day of May, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-10, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 29th day of May, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

BUILDING PERMIT FEES
Motion by Larson, second by Thomas, to concur with the action taken by the Planning and Zoning Board to charge building permit fees, for all new property regardless of classification, including Agricultural classifications, as provided for in the Codington County Zoning Ordinance, all present voted aye; motion carried.

SWINE PRODUCTION FACILITY
The Board held a brief discussion on the status of an application for a proposed swine production facility to be located in Grant County. Zoning Officer, Todd Kays, noted this matter is now in the hands of the Third Judicial Circuit Court as the Grant County Planning and Zoning Commission has been sued, by the applicant, over the Grant County Zoning Commission's rejection of the applicants building permit application.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Johnson, to approve an automatic supplement to the General Fund revenue budget and Waterfowl Production budget, in the amount of $11,530.00, with PILT funds received by the U.S. Fish and Wildlife Service, all present voted aye; motion carried.

COMMUNITY BASED OUTPATIENT CLINIC
Veterans Service Officer, Al Janzen, advised the Board that Watertown has been selected as the site for a Veterans Community Based Outpatient Clinic. Mr. Janzen informed the Board that a site search will be conducted and the clinic could be up and running any where from nine months to one year from this date. The Board thanked Mr. Janzen for his efforts to bring this clinic to Codington County for the use of area veterans.

SURPLUS PROPERTY
Motion by Thomas, second by Larson, to declare the following property surplus, to be disposed of as designated, all present voted aye; motion carried: GEN01047, 718 Grasshopper Mower s/n 5211643, to be traded for newer model; GEN00748, Compaq Computer s/n 6748BK723752, purchased in 1998, to be destroyed; and GEN00931, Compaq Computer s/n A003CHGZE002, purchased in 2000, to be destroyed.

VOLUNTEERS
Motion by Marquardt, second by Larson, to add Orville and Muriel Jorgenson, volunteers at Memorial Park campground, to the Codington County volunteer list for workers' compensation insurance purposes, all present voted aye; motion carried.

SISSETON-WAHPETON FUNDING M.O.U.
Motion by Johnson, second by Thomas, to approve the M.O.U. between Codington County and the City of Watertown for the distribution of the funds received under the Memorandum of Agreement between the Sisseton-Wahpeton Sioux Tribe, Codington County, and the City of Watertown for fire, law enforcement, ambulance, and road services at Dakota Sioux Casino. Upon vote of the Board, Thomas, Marquardt, Johnson and Brinkman, voted aye; Larson, voted no; motion carried.

MILEAGE RATE
The Board noted the mileage rate, allowed to elected officials, will change from .32 per mile to .37 per mile, effective July 1, 2007, per action taken by the South Dakota State Board of Finance.

PERSONNEL CHANGES

Motion by Thomas, second by Johnson, to approve the following personnel change, all present voted aye; motion carried: Jacob Buri, new hire, seasonal maintenance at Memorial Park campground, step 1/$8.45 per hour, effective date May 21, 2007, submitted and approved by Maintenance Supervisor, Milo Ford.

SALARY CLAIMS

Motion by Marquardt, second by Johnson, to approve for payment the following salary claims, all present voted aye; motion carried: Commissioners: 8,526.35 total salaries. Auditor: 14,650.52 total salaries. Co. Treasurer: 18,170.90 total salaries; Nila Davis 794.65 part time seasonal. States Attorney: 19,412.33 total salaries; Ruth Swenson 781.04 part time; Chad Nelson 2,670.10 new hire. Gov. Buildings: 12,760.60 total salaries; Bev Gramberg 557.13 part time. Dir. Equalization: 28,373.57 total salaries; Becky Leddy 777.45 ½ month salary new hire. Reg. of Deeds: 14,080.22 total salaries. Veterans Service: 6,778.39 total salaries. Sheriff: 48,220.87 total salaries; John Weber 700.29 part time & meals; Chuck Carbonneau 504.95 part time & meals; Jim Wollan 109.41 part time & meals; Lori Hassing 939.78 part time. Co. Jail: 49,833.29 total salaries; Donna Weber 234.50 part time & meals; Joe Hayashi 1,669.69 part time; Jessica Stavig 635.45 part time & uniform allowance. Care of the Poor: 2,825.95 total salaries. Co. Nurse: 2,892.91 total salaries. Co. Park 5,945.12 total salaries; 1,520.71 part time seasonal; 1,688.16 part time seasonal; 117.05 part time seasonal; 1,556.11 Memorial Park Caretaker. Ag. Bldg.: 6,394.62 total salaries. Co. Extension: 6,425.54 total salaries; Charles Langner 33.24 meals; Deb Sundem 16.61 meals; Jodi Loehrer 44.33 meals. Weed Control: 6,362.61 total salaries. Planning Board 185.71 total salaries. Road & Bridge: 63,776.11 total salaries. Emergency Management: 7,883.70 total salaries. Crime Victim: 4,413.08 total salaries. W.I.C.: 2,724.43 total salaries. Total: 330,636.82. Breakdown of withholding amounts which are included in the above: S.D. Retirement 28,565.86 retire; S.D. Retirement 320.80 spouse option; S.D. Supplemental Retire. 2610.00 suppl. retire.; Dakotacare 56,834.67 ins.; Fort Dearborn Life Insurance 279.82 ins.; Delta Dental 4,194.20 ins.; Nationwide Retire. Sol. 341.29 suppl. retire.; AFSCME Local #2488 364.00 union dues; AFLAC 1,914.40 ins.; U.M.B. Bank 1,947.00 suppl. retire.; AFLAC 343.08 ins.; Watertown United Way 130.83 united way; Office of Child Support 100.00 child support; Sioux Valley Credit Union 8,914.00 credit union; Cod. Co. Treasurer 23,700.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 328.00 union dues; S.D. Retirement System 361.19 prior service; Reliabank Dakota 20,983.58 federal withholding; Reliabank Dakota 35,828.34 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 garnishment; Codington County Treasurer 25.00 insurance premium..

LAW ENFORCEMENT CENTER

Chairman Brinkman, reported on a recent meeting, attended by himself, Commissioner Larson, Mayor Paul Fox, and other area officials, regarding the recommendation of a local committee to explore the City's and County's needs for facilities to house the Judicial System, Sheriff's Office, inmates, States Attorney's Office, Dispatch Services, Police Department, Emergency Management office, etc. It was the consensus of this group to have the County explore facilities for Court Services and the City to address the needs of the Police and Dispatch Services.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 9:45 a.m., until 9:00 a.m., Tuesday, June 5th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 29, 2007

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June ~~1~~ 5, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of May 29, 2007

4. 9:00 a.m., Public Hearing, second reading and action to approve an ordinance to regulate the operation of off-road vehicle in right of ways along County Highways

5. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

6. Action to declare equipment surplus
   a. States Attorneys computers
   b. Weed Dept. 1972 Chevy Pickup

7. Action to approve personnel changes
   a. Jodi Pearson, Payroll Officer

8. Action regarding a request to discharge fireworks for a wedding celebration

9. Action to enter into executive session

10. Open

11. Old Business

12. New Business

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 12, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 5th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Marquardt, second by Johnson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of May 29th, 2007, as presented by the Auditor, all present voted aye; motion carried.

OFF ROAD VEHICLE ORDINANCE, SECOND READING/ACTION
This being the time and place for the second reading and action regarding a proposed ordinance to regulate the operation of off road vehicles in Codington County highway rights of way, Chairman Brinkman asked for comments from County Officials present for this hearing. Highway Supt., Rick Small, advised the Board that with out an ordinance in place the County has no way to regulate the operation of off road vehicles. Mr. Small has received comments from persons who currently use the right of way and are against the ordinance. Mr. Small noted enforcement of the ordinance could be problematic. States Attorney, Dawn Elshere, advised the Board that in her opinion the ordinance would need to be enforced county wide, not only in current problem areas, for the ordinance to be effective. The States Attorney expressed concern that the cost to sign all County road rights of way would be cost prohibitive. The States Attorney also advised the Board that prosecuting a person, operating an off road vehicle, for intentional damage to property, with regards to the rights of way, would be difficult. Chairman Brinkman then opened the hearing to those citizens present. Tom and Angela Engebretson noted that they were not in favor of banning these vehicles county wide but only in problem areas and also questioned how violators would be identified. Michael and Andrea Rudebusch noted that all though they have suffered property damage they were not entirely in favor of an all out ban of the vehicles from the public right of way. Marty Lukonen informed the Board that he has suffered property damage and considers the right of way as part of his lawn. Sam Tyree informed the Board that in his opinion this ordinance would cause a serious safety issue, for persons operating these vehicles in a responsible manner, as it would force operators to travel on the actual road bed. Mr. Tyree noted that trails are provided for persons walking, bicycling and snowmobiling but not for off road vehicles. Kim Snell questioned whether or not property owners could put up their own signage. Highway Supt., Rick Small, advised Mrs. Snell that property owners are not allowed, by statute, to place signs in the public right of way. Chairman Brinkman then closed the hearing to the public. Motion by Larson, second by Thomas, to adopt the proposed ordinance. Several Board members noted that they have had calls both for and against the ordinance. Commissioner Marquardt noted that as this was not an emergency situation an ordinance would be premature. Commissioner Johnson noted foreseeable problems with enforcement and ongoing costs of signage. Commissioner Johnson felt that the situation of persons causing damage by riding in the road ditches was not a situation that County government should take control of and felt there was a need to educate off road vehicle operators to respect the property of others. Commissioner Larson noted that adopting this ordinance would be a tool to allow law enforcement officer to restrict operators in problem areas in the same manner as a speed limit is enforced. Commissioner Thomas noted that damage is most likely being caused by operators local to the problem areas. The following roll call vote was taken on Commissioner Larson's motion to approve the proposed ordinance:

Thomas, no; Marquardt no; Johnson no; Brinkman no; Larson; aye. The motion to approve failed on a 4 to 1 vote.

MONTHLY REPORTS

Extension Educator, Chuck Langner, reported on crop progress including a report of frost damage from May 26th, 2007. Mr. Langner noted a research plot of wormwood sage is being prepared. Mr. Langner requested authorization to replace carpet in the office areas of the Extension Center Complex, as budgeted for in 2007. Motion by Johnson, second by Thomas, to authorize the replacement of carpeting in the office areas of the Extension Center Complex as previously budgeted, all present voted aye; motion carried. Mr. Langner also reported on the progress of the rain gauge project. **Community Health Nurse, Karla Moes,** who could not be present for this meeting, presented a written report for the following activities which occurred in the month of May: Codington County staff was asked to assist at a disaster recovery center in Redfield, the nurses also assisted in Roberts County and will continue to assist until staff can be hired and trained, the nurses attended a table top exercise of the Pandemic Flu Plan, WIC caseload at the end of May was 809, and both nurses will travel to Pierre in June for the Public Health Conference. **Veterans Service Officer, Al Janzen,** who could not be present for this meeting, reported 24 trips with 92 riders for the month of May. **Welfare Director, Sarah Elbert,** reported total assistance given, from May 1st through June 4th, in the amount of $15,145.47 and total collections in April of $10,102.25. The Welfare Director also updated the Board on pending indigent medical claims with potential liability to the County in the amount of $108,688.28. **Weed Supervisor, Nick Endres,** advised the Board that spraying progress is lagging due to weather conditions. Mr. Endres noted that an additional part time employee may be needed in the future to allow spraying as weather conditions warrant.

COMMISSIONER EXCUSED

Chairman Brinkman was excused at this time to attend to business of the SD Retirement System.

SURPLUS PROPERTY

Motion by Thomas, second by Johnson, to declare the following computer equipment surplus to be destroyed, all present voted aye; motion carried. GEN00871 a Gateway computer, s/n EV700, purchased in 1999; GEN00993 a Compaq computer, s/n V118FR3ZA155, purchased in 2001; GEN01033, a Compaq computer s/n V135FR3ZA031, purchased in 2001; and GEN00507 a Deico computer, s/n 00801HYUNDAI, purchased in 1992. Motion by Johnson, second by Larson, to declare the following vehicle surplus to be sold after appraisal, all present voted aye; motion carried: GEN00053, a 1972 Chevy pickup, vin #CCS332J139818, purchased in 1986.

PERSONNEL CHANGE

Motion by Thomas, second by Larson, to approve the following personnel change, all present voted aye; motion carried: Jodi Pearson, Payroll Officer, anniversary step increase, from step 6/$12.50 per hour to step 7/$13.00 per hour, effective June 6, 2007, submitted and approved by County Auditor, Cindy Brugman.

REQUEST TO DISCHARGE FIREWORKS

Motion by Johnson, second by Marquardt, to approve the following request to discharge fireworks: Jason Roehrich, 44532 West Highway 212, 9:00 p.m., Friday, June 8th, 2007. This permit was previously approved by Watertown Fire Chief, Mike Jungemann and Deputy Sheriff, Toby Wishard. Several Board members questioned the discharge of fireworks by anyone other than a professional. Commissioner Johnson noted that previous requests were not denied based on the individual discharging the fireworks. Upon vote of the Board: Thomas, Marquardt, and Larson, voted no; Johnson, voted aye; motion failed. Commissioner Larson asked that Ordinance

#16, a Fireworks Ordinance, as unanimously approved on September 10, 2002, be placed on the June 12th agenda for discussion.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:13 a.m., until 9:00 a.m., Tuesday, June 12, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 12, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of June 5, 2007

4. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer
   e. Highway

5. Action to declare equipment surplus
   a. 1988 VCR – to be destroyed

6. Action to authorize the Chairman to sign the Asphalt Mat Construction contract with McLaughlin & Schulz, Inc.

7. Discussion/action regarding a haul road agreement on County Road 8-2A

8. Action to approve claims for payment

9. Action to approve the Auditor's Account with the Treasurer for the month ending May 31, 2007

10. Discussion regarding the County's fireworks ordinance

11. Discussion regarding Sheridan Road

12. Action to approve personnel changes

13. Action to enter into executive session
   a. Welfare Director
   b. States Attorney

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 19, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 12th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of June 5th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on 2008 budget work. The Auditor's office assisted Watertown School and the City of Watertown with the set up of the ballot for the upcoming school/city election. **Highway Supt., Rick Small,** reported the Highway will begin the top cut along County asphalt highways on June 25th. The Highway department is also working on County Road 8, with materials donated by Steve Kittelson and Tom Henning. In return for the donated materials the Highway Dept. will push out some tree stumps and bury some concrete on the Kittelson property and will re-claim the pit site on Henning's property when work on County Road 8 is complete. **Director of Equalization, Russ Ronke,** reported his office is preparing for 4 OHE appeals. The schedule for the OHE hearing has been set for July 11 & 12, 2007, in Pierre. The Equalization office is also continuing the commercial reappraisal, completing reports for the Dept. of Revenue, continues to work on property transfers and has received GIS information, from First Dist. Association of Local Govts., on two townships. Mr. Ronke discussed making the Proval program available on all computers in his office at a cost of $7,900.00. Mr. Ronke requested authorization to replace a computer, in his office, that has had the hard drive crash and was schedule for replacement. Motion by Thomas, second by Larson, to authorize the Director of Equalization to purchase a new computer, all present voted aye; motion carried. **Register of Deeds, Ann Seifel,** submitted a monthly statement of fees for the month ending May 31, 2007. A total of $26,605.50 was collected with $1,380.00 of this amount submitted to the State of South Dakota for the sale of certified birth and death certificates and the EVRSS fund. The Register of deeds requested authorization to purchase a computer to replace a computer purchased in 2002. Motion by Larson, second by Marquardt, to authorize the Register of Deeds to purchase a new computer, all present voted aye; motion carried. **Treasurer, Carol Maloney,** reported the Treasurers' office continues to process elderly assessment freeze applications as they are submitted. Treasurers' office personnel will attend a training session, provided by Connecting Point, on July 19th. The Treasurer will meet with the Board at a future meeting to discuss the sale of Tax Certificates.

SURPLUS PROPERTY
Motion by Marquardt, second by Thomas, to declare a Sylvania VCR s/n 5857218 purchased in 1988, in the possession of the Highway Dept., as surplus, to be destroyed, as requested by Highway Supt., Rick Small, all present voted aye; motion carried. Motion by Thomas, second by Larson, to declare the following surplus to be destroyed, as requested by the Director of Equalization, all present voted aye; motion carried: GEN00774, a Compaq computer s/n 6838BYT2J500, purchased in 1998. Motion by Larson, second by Thomas, to declare the following property surplus, to be destroyed, as requested by the Register of Deeds, all present voted aye; motion carried: a Docstar computer C3000, purchased in 2001. Motion by Larson,

second by Johnson, to declare the following property surplus to be traded for new equipment, as requested by Emergency Management Director, Jim Sutton, all present voted aye; motion carried: A 2001 Kawasaki jet ski s/n KAW11522B101 and a 2002 Kawasaki jet ski s/n KAW21202I102.

2007 ASPHALT MAT CONSTRUCTION

Motion by Marquardt, second by Johnson, to authorize the Chairman to sign the 2007 Asphalt Mat Construction Contract, as previously awarded by bid to McLaughlin & Schulz, all present voted aye; motion carried.

HAUL ROAD REQUEST

Highway Supt., Rick Small, and Watertown Public Works Director, Herb Bloomquist, met with the Board to discuss the possible use of County Road 19-3 as a haul road for Midland Contracting. Midland Contracting is the contractor for a project at the Watertown Airport and is currently using County Road 8-2A as a haul road. Residents along North Lake Drive have registered complaints with the County and City regarding the increased traffic associated with the haul trucks on this road. Midland Contracting requested authorization to use County Road 19-3 as a haul road to relieve the traffic along road 8-2A. Mr. Small advised the Board that using road 19-3 as a haul road will cause the same problems for residents along that road as those living on road 8-2A and that road 19-3 will not stand up to the heavy loads in the haul trucks. Mr. Small also advised the Board that he believes road 19-3 could be used by empty return trucks. Mr. Small will provide a haul road agreement for 19-3 for empty trucks if requested by the contractors.

CLAIMS APPROVED

Motion by Larson, second the Thomas, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 68.25 rep, Aason Engineering 867.50 rep, Ace Hardware 251.91 sup, Ace Hardware 43.98 rep, Active Data Systems, Inc 3873.50 maint, Active Data Systems, Inc 651.96 SUP, Alex Air Apparatus Inc 570.00 rep, All States Automotive 9.58 rep, Allied Capital Lease Adm. 242.75 pymt, Allied Capital Lease Adm. 1.00 sup, Alltel 68.04 util, Alltel 274.24 util, The American Legion State Hqtr 23.00 sup, The American Law Institute 78.54 sup, Maureen Anderson 11.28 jury, Andor, Inc. 330.56 rep, Tim Arneson 36.64 witn, Richard Asper 11.28 jury, Auto Body Specialties 55.00 sup, Bob Barker Co. 779.53 sup, Christine Barse 13.20 jury, Batteries Unlimited 49.00 maint, Batteries Unlimited 229.25 maint, Verne Bergan 26.00 jury, Best Business Products 264.95 maint, Best Business Products 193.07 maint, Best Western Ramkota Inn 150.00 trav, Best Western Ramkota Inn 405.00 trav, Janet Bevers 24.00 trav, Cynthia Jo Bogart 55.12 jury, Boys & Girls Club 833.33 pymt, Brevik Law Office Prof LLC 151.11 pro svc, Brian's Glass & Door, Inc. 157.00 rep, Bridgestone/Firestone, Inc 573.95 rep, Bridgestone/Firestone, Inc 105.00 rep, Tamara Brossart 102.56 jury, Brown Clinic 450.12 prof svc, Brown Clinic 137.94 indg med, Russell Brown 107.68 jury, Brown & Saenger 127.20 sup, Cindy Brugman 33.72 trav, Joshua Bucklin 100.00 jury, Mary Bulher - Landlord 350.00 indg util, Burns Law Office 2333.00 prof svc, Brad Burrell 20.00 witn, Business Telephone Company 120.00 prof svc, Vicki Buus 12.56 jury, C & R Supply 380.23 rep/sup, Byron Callies II 573.81 trav, Charles Carbonneau 47.00 trav, Care Small Animal Hospital PC 87.84 maint, Carquest Auto Parts 36.83 rep, Carquest Auto Parts 9.42 rep, Cashway Lumber Inc. 108.09 rep, Cass-Clay Creamery 921.00 sup, Century Business Products 42.93 maint, Allen Chase 20.00 witn, Chuck's Bike & Lock Shop 13.75 sup, Codington Clark Electric 36.00 util, Codington Clark Equipment 243.26 rep, Codington Co. Historical Soc. 211.63 reimb, Codington Co. Register Deeds 10.00 fee, Codington County Treasurer 4.56 sup, Cole Papers, Inc. 1481.43 SUP, Collins Music CO 87.75 rep, Connecting Point Computer Cent 1158.75 maint & rep, Connecting Point Computer Cent 18.00 trav, Shawna Constant 63.00 trav, Contech 5157.28 sup, Shirley Cordell 13.20 jury, Coteau Shopper 37.50 publ, Desiree Craig 20.00 witn, Florinda

Crawford 20.00 witn, Credit Bureau of Watertown Inc 899.73 pymt, Crescent Electric Supply Co. 94.21 rep, Dan Crocker 11.28 jury, Dagwood's Subs 411.35 sup, Dagwood's Subs 317.40 sup, Dakota Disc 500.00 sup, D A R E American Merchandise 96.89 sup, Brian DeJong 10.64 jury, Deuel County Highway 79.56 maint, Lori Deutsch 67.90 trav, Donna Dietrich, Chairman 222.89 prof svc, Timothy Drake 20.00 witn, Dugan Sales & Service 20.95 rep, The Earthgrains Company 471.64 sup, East Dakota Water Development 3282.23 May apportionment, Econofoods Pharmacy 149.92 indg med, Ellyson Law Office 253.50 prof svc, Dawn Elshere 308.80 trav, EMC Insurance Companies 3468.80 pymt, Endres Welding 82.00 rep, Engelstad Electric Co. 14968.52 rep, Erickson Court Reporting 69.50 prof svc, Farnams Genuine Parts 12.78 rep, Farnams Genuine Parts 472.06 sup, Farnams Genuine Parts 10.49 rep, Scott Ferguson 11.92 jury, Sherry Finnesand 32.80 witn, Mary Fransen 24.00 trav, FSH Communications LLC 240.00 util, Lori Godfrey 16.40 jury, Grainger 115.66 sup, Green, Schulz, Roby, etal 2073.80 prof svc3, Greentree Psychological service 160.00 prof svc, Janet Gregersen 10.64 jury, Patricia Harmel 114.08 jury, Laurie Harrington 51.28 jury, Hennepin County Sheriff's Off. 37.20 svc, juvenile witness 20.00 witn, Hillyard Floor Care Supply 470.40 sup, Eula Hinderaker 11.28 jury, Holiday Inn Express Hotels 600.00 trav, Human Service Agency 4280.09 pymt, Human Service Agency 187.50 prof svc, Hurkes Implement Co. 16.11 rep, HyVee #1871 276.20 sup, HyVee Pharmacy 218.51 sup, Independent Tabulation Inc 406.24 sup, Interlakes Community Action 824.50 pymt, Vicky Janish 69.28 trav, Jefferson Partners LP 125.90 trav, Cindy Jewell 51.92 jury, JR Construction 3657.00 prof svc, Jurgens Printing 378.00 sup3, Kabeiseman & Pollard 3001.40 prof svc, KAR Products 85.46 sup, Tamara Kastner 10.64 jury, Kimball Midwest 90.31 sup, Tammy Koistinen 20.00 witn, Nelva Kooistra 30.00 prof svc, Wendi Kranz 17.68 jury, LaFramboise Construction 5267.92 rep, Lake City Fire Equipment 115.40 maint, Lake Nicol Inc 190.90 sup, Chuck Langner 677.63 trav, David Leddy 20.00 witn, Jennifer Lee 102.56 jury, Lee's Stump Removal 35.00 maint, Nichole Lentsch 50.64 jury, Lewis & Clark BHS 1440.00 prof svc, LexisNexis Matthew Bender 282.45 sup, Lincoln Co Auditor 225.00 prof svc, Little Falls Machine Inc 129.90 rep, Jodi Loehrer 129.01 trav, Todd Lueck 225.00 witn, Lutheran Social Service 3027.00 prof svc, Lyle Signs Inc. 751.24 sup, M & T Fire and Safety 18.50 sup, Alice Mack 15.76 jury, Macksteel Warehouse, Inc. 207.21 rep, Macksteel Warehouse, Inc. 22.81 rep, Mac's Inc. 104.89 sup, Mac's Inc. 246.15 sup, Mac's Inc. 122.63 rep, Mahowald's 1.29 rep, Mahowald's 167.72 rep, Mahowald's 31.68 rep, Mark's Auto 396.18 rep, Barb Maxwell 8.99 sup, Nancy McClanahan 230.70 prof svc, Dale McElhany - Landlord 360.00 indg util, McFleeg Inc 227.48 sup, Avera McKennan Hospital 1549.16 indg med, Medical X-Ray Center PC 82.09 indg med, juvenile witness 20.00 witn, Meidinger Properties 550.00 indg util, Menards 412.07 rep, Menards 1676.69 sup, Sara Michalski 110.24 jury, Midcontinent Communications 55.00 util, Milbank Communications 90.00 rep, Milbank Communications 1614.00 equip, Connie Miller 15.12 jury, Lynne Miller 50.64 jury, Robert Miller 103.84 jury, Minnehaha Co. Treasurer 73.44 sup, Minnehaha Co. Treasurer 73.43 sup, Moe Oil Company 454.30 sup, Municipal Utilities 9832.44 util, Municipal Utilities 1097.54 indg util, Heather Nawroth 51.92 jury, New Dawn Technologies Inc 1995.00 maint, New World Systems 7607.55 pymt, Nick of Time 2109.73 sup, Gregg Noeldner 800.00 prof svc, Northern Con-Agg Inc. 349.98 sup, Northwestern Public Service 283.92 util, Anthony Norton 20.00 witn, Jim Norton 63.00 trav, Steven Nygaard 21.52 jury, Kristina Nyvold 20.00 witn, Sue Oberlander 11.92 jury, Office Systems, Inc. 2927.62 rep & sup, Michael Oleson 415.72 trav, Olson & Johnson International 40.89 rep, Megan Olson 52.56 jury, Ottertail Power Co. 20.03 util, Overall Supply Inc 156.35 sup, Michelle Pederson 63.00 trav, Pennington County Jail 200.00 trav, Pennington County Jail 945.25 trav, Fred Peshman - Landlord 225.00 indg util, Tim Petersen 20.00 witn, Pitney Bowes 207.00 rent, PMB 0112 293.22 util, PMB 0112 8.79 util, Jerry Pollard 39.00 prof svc, Postmaster 1.65 sup, Postmaster 68.00 sup, Postmaster 164.00 sup, Postmaster 42.40 sup, Prairie Lakes Health Care Cent 3277.00 prof svc, PRAIRIEWAVE 499.62 util, Print 'Em Now 159.00 sup, Print 'Em Now 19.80 rep, Pro-Tech Roofing 182.00 rep, Professional Mailing & Market. 2372.04 sup, Prosthetic Labs of

Rochester 458.27 indg med, ProVal International Users Grp 1440.00 trav, Quality Presort Services, Inc 606.01 sup, Quality Presort Services, Inc 620.35 sup, Queen of Peace Health Services 58.50 maint, Qwest 82.00 util, Qwest 752.62 util, Qwest 15.42 util, Arnell Raastad - landlord 275.00 rent, Burton Rademacher 10.64 jury, Sheila Raml 11.92 jury, RC Technologies 16.62 util, Redlinger Bros. 66.95 sup, Redlinger Bros. 57.59 rep, James Reeser 102.56 jury, Cathryn Rehfuss 30.00 prof svc, Barbara Rex 50.64 jury, Nick Rice 20.00 witn, Russ Ronke 63.00 trav, Don Rowland 800.00 prof svc, Runnings 69.99 rep, Runnings 173.83 rep, Runnings 103.14 rep, Rural Cellular Corporation 96.06 util, Rural Cellular Corporation 108.20 util, Dawn Russell 148.20 prof svc, Safe N Secure 11667.86 sup, Safe N Secure 7610.91 sup, Michelle Schmeling 138.40 jury, Lorie Schmidt 24.00 trav, SD Department of Revenue 1713.00 sup, SD State Treasurer 317249.75 June remittance, SDAAO 1500.00 trav, SDAAO 180.00 trav, SDACC 1625.08 pymt, Ann Seifel 24.00 trav, Burton Seifel 101.28 jury, Service Plus/Ryan's Auto 89.04 rep, Sharp Chevrolet Pontiac Cadi. 131.88 rep, Sheehan Cycle 15.35 rep, Sandra Sheehan 10.64 jury, Sherwin Williams 181.55 rep, Shirts in The Works 184.32 sup, Sioux Valley Coop 20010.83 sup, Sioux Valley Coop 124.65 sup, Sioux Valley Coop 23.90 rep, Keith Skogstad 106.40 jury, Snow Sales 258.80 sup, juvenile witness 20.00 witn, South Shore Gazette 1527.82 publ, Spears Law Office 4353.90 prof svc, Sprint 165.92 util, Christina Stadheim 20.00 witn, Star Laundry 87.55 sup, Star Laundry 78.68 sup, Stewart Rentals 224.01 indg util, Debra Stone 51.28 jury, Streicher's 320.98 sup, Kimberly Stroschein 20.00 witn, Sturdevant's Auto Parts 107.25 sup, Tina Sturm 22.80 jury, Deb Sundem 515.49 trav, Sutton and Bauer Law Offices 9632.79 prof svc, Sioux Valley Greenhouses 250.82 sup, Swiftel Communications 180.00 prof svc, Sysco Food Services of ND 4253.36 sup, Mike Tassler 20.00 witn, Team Electronics 238.80 rep, Troy Terronez 20.00 witn, Harold Thompson 15.00 ref, 3D Specialties 537.97 sup, Amanda Tinney 20.00 witn, Titan Machinery 276.98 rep, Toshiba America Info Sys Inc 332.38 rent, TownPlace Suites MSPTS 3268.00 rent, Trav's Outfitter Inc 39.99 sup, Ultra Inc 198.00 trav, United Building Center 695.31 rep, University of California 28.00 publ, US Foodservice - Grand Forks 3031.09 sup, Value Care Pharmacy 252.52 indg med, Martha VanLith 20.00 witn, VISA - C/O Great Western Bank 1920.24 trav, VISA - C/O Great Western Bank 291.20 trav, VISA - C/O Great Western Bank 452.19 sup, VISA - C/O Great Western Bank 1975.17 sup, VISA - C/O Great Western Bank 267.60 sup, Walgreens 91.07 indg med, Dixie Walkins 11.28 jury, Walmart Community 47.13 sup, Walmart Community 277.77 sup, Randy Ward 102.56 jury6, Watertown Coop Elevator Assn. 58.75 sup, Watertown Public Opinion 1568.70 publ, Watertown Public Opinion 2789.14 publ, Troy Watson 24.08 jury, John Weber 47.00 trav, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 287.00 sup, Western Detention 1676.68 rep, Wight & Comes Funeral Chapel 3837.00 prof svc, Winner Police Department 135.00 pris care, Watertown Iron & Metal 12.74 rep, Watertown Lawn & Garden 30.00 rep, Watertown Regional Landfill 15.31 maint, WW Tire Service Inc 676.80 sup, Xerox Corporation 94.17 util, Yankton Co Treasurer 413.70 prof svc, Yankton Co. Sheriff 33.00 trav, Linda Young 5.61 reimb.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of May, 2007, all present voted aye; motion carried.

Cash on hand	$	6,023.00
Checks in Treasurer possession		
less than 3 days	$	28,956.32
Cash Items	$	404.56
TOTAL CASH ASSETS ON HAND	$	35,383.88
RECONCILED CHECKING		
Great Western Bank Checking	$	1,216.70
Great Western Bank Checking (Memorial Park)	$	7,890.45

Reliabank Dakota	$ 8,649,038.89
INVESTMENTS	
SD Public Funds Investment	$ 6,601.58
CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 600,000.00
Great Western Bank	$
Peoples State Bank	$ 400,000.00
First Premier Bank	$ 200,000.00
TOTAL CASH ASSETS	$ 9,900,131.50
General Ledger Cash Balance by Funds:	
General	$ 4,821,107.05
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,672,073.89
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 3,132.83
Trust & Agency	$ 1,893,405.88
(schools 1,290,080.48; townships 54,286.62; city/towns 185,187.31)	
TOTAL GENERAL LEDGER CASH	$ 9,900,131.50

FIREWORKS ORDINANCE

The Board discussed the County's current fireworks ordinance. Commissioner Larson would like the permit, associated with the ordinance, to include information regarding the experience of the person handling the discharge of fireworks. Commissioner Larson would also like the permit to state whether or not adjoining property owners are agreeable to the discharge of fireworks on neighboring property. Chairman Brinkman noted the current ordinance allows the Board to make an administrative decision with regards to the permit application. Commissioner Johnson stated that she is satisfied with the current ordinance and permit. Discussion was also held regarding concerns for livestock located in the vicinity of the fireworks being discharged. Commissioner Larson will contact a local fireworks business to gather information on the types of fireworks that are allowed to be discharged on private property. The Board did not take action, regarding the current ordinance, at this time.

SHERIDAN ROAD

The Board held a discussion on the status of Sheridan Road and whether or not this road is open to the General Public. Matt Kranz, Chairman of the Sheridan Township Board was present for this discussion. Mr. Kranz informed the Board that Sheridan Township currently maintains this road and the Township has not received any complaints regarding the road. Commissioner Larson would like the States Attorney to research the file kept on this road to make a final determination on the rights of the public to use the road. States Attorney, Dawn Elshere, was present for this discussion and advised the Board that she would review the file and report back to them at a later date.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 10:02 a.m., to discuss potential litigation and personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:34 a.m. No action was taken as a result of the executive session. States Attorney, Dawn Elshere, and Welfare Director, Sarah Elbert, were present for executive session at separate times.

UNION NEGOTIATIONS

The Board noted correspondence from the General Drivers and Helpers Union Local No. 749, notifying the Codington County Commissioners that the Codington County Correctional Officers request a meeting for the purpose of changes and modifications for wages and working conditions in accordance with the current collective bargaining agreement.

WEST NILE SPRAYER

Maintenance Supervisor, Milo Ford, advised the Board that Harold West is willing to continue as the operator of the County's West Nile spraying equipment. The Board was agreeable to this offer. Mr. Ford will prepare the necessary paper work to allow Mr. West to continue in this capacity after his retirement as a full time employee of Codington County.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 11:43 a.m., until 9:00 a.m., Tuesday, June 19, 2007, all present voted aye; motion carried.

ATTEST:
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 19, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of June 12, 2007

4. Action to approve plats
   a. ATY Feeder Pigs Addition, located in Elmira Township
   b. Dexter #58 Addition, located in Dexter Township

5. Monthly reports
   a. Maintenance Dept.

6. Action to approve a notice to bidders for a generator project for the city of Florence

7. Action to approve carpeting for the EOC

8. Discussion and action to renew an agreement for a negotiator for union contracts

9. Action to approve personnel changes
   a. Accept the resignation of Correctional Officer, Richard Hauge

10. Action to enter into executive session

11. Open

12. Old Business

13. New Business

14. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 26, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 19, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 19th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of June 12th, 2007, as presented by the Auditor, all present voted aye; motion carried.

PLATS APPROVED
Zoning Officer, Todd Kays, presented the Board with two plats for their approval. Mr. Kays reviewed each plat and informed the Board that the Planning and Zoning Board has approved a do pass on each plat.

RESOLUTION #2007-11

A Resolution approving the platting of the "ATY Feeder Pigs Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "ATY Feeder Pigs Addition" located in the N1/2 of the NE1/4 Section 24-T117N-R52W of the 5th p.m., Codington County, South Dakota, containing 5.3 acres, more or less
and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Marquardt, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 19th day of June, 2007

Elmer Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-11, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 19th day of June, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2007-12

A Resolution approving the platting of the "Dexter #58 Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Dexter #58 Addition" located in the SW corner of the SW1/4 Section 9-T119N-R54W of the 5th p.m., Codington County, South Dakota, containing 5.0 acres, more or less, of which .08 acre is section line and County Highway right of way,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, seconded by Commissioner Thomas, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 19th day of June, 2007

Elmer Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

June 19, 2007

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-11, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 19th day of June, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported the new door for the holding area in the Detention Center is being installed at this time. Mr. Ford reported a recent blockage to the main sewer line in the Detention Center has been repaired. Mr. Ford noted this blockage was not caused by inmate vandalism as in previous occasions and no major damage occurred with this blockage. Mr. Ford advised the Board that steps are in place to replace Lead Building Maintenance, Harold West, as Mr. West will be retiring July 15th, 2007.

E.O.C. CARPETING

Maintenance Supervisor, Milo Ford, advised the Board that a quote of $1,621.95 has been received to replace the carpeting in the E.O.C. Motion by Thomas, second by Johnson, to proceed with replacing the carpeting in the E.O.C., all present voted aye; motion carried.

NOTICE TO BIDDERS – FLORENCE GENERATOR PROJECT

Emergency Management Director, Jim Sutton, submitted paper work to proceed with a notice to bidders for a generator project in the City of Florence. Motion by Marquardt, second by Larson, to authorize the Auditor to publish a notice to bidders for a 30kw 240 Volt three phase generator and automatic transfer switch to be installed at the water supply pump station in the City of Florence. This project will be paid for with Homeland Security grant funds with a bid opening set for Tuesday, July 3, 2007. Upon vote of the Board all present voted aye; motion carried.

UNION CONTRACT NEGOTIATOR

Motion by Thomas, second by Larson, to contract with Terry Satterlee, at $50.00 per hour, for union negotiator services, for the duration of the current union negotiations, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to accept the resignation of correctional officer, Richard Hauge, effective June 22, 2007, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 9:17 a.m., to discuss potential litigation, all present voted aye; motion carried. The Board returned to regular session at 10:44 a.m. No action was taken as a result of executive session.

OTHER BUSINESS

The Board noted correspondence from the unions, representing the Codington County Deputy Sheriffs and Codington County Highway employees, requesting contract negotiations. The Board noted correspondence from the Brown County Emergency Management Office, thanking the Board for allowing Codington County employees to come to Brown County to assist with the flooding issues and to take part as key players in the Incident Management Team. The Board

noted correspondence from Chief Court Services Officer, Perry Danforth, advising the Board of his FY2009 budget request to include an additional 1.5 FTE for the Watertown office. This would be in addition to the two officers and one secretary presently occupying offices in the Codington County Courthouse. Mr. Danforth noted that there is no guarantee this request will be approved.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:47 a.m., until 9:00 a.m., Tuesday, June 26, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 26, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of June 19, 2007

4. Monthly reports
   a. Emergency Management
   b. Sheriff
   c. States Attorney

5. Action to supplement the Emergency Management budget with Homeland Security grant fund reimbursement

6. Action to declare equipment surplus
   a. 4 law enforcement vehicles

7. Action to approve personnel changes
   a. Harold West – West Nile prevention sprayer

8. Action to approve salary claims

9. Action to enter into executive session

10. Open

11. Old Business

12. New Business

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 3, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 26th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Thomas, to approve the minutes of June 19th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Sheriff, Keith Olson, reported the following statistics for the months of April & May: Average daily inmate population 46 & 56; work release and out of county prisoner collections in the amount of $16,205.00 & $16,250.00; cost of confinement collections in the amount of $490.00 & $410.00; 193 & 258 persons booked; 302 & 300 calls for service; 18 & 9 accidents checked; 50 & 82 arrest warrants processed; 314 & 407 set of civil warrants processed; and 5 & 15 trips for a total of 1,180 & 4,446 miles traveled. Sheriff Olson, informed the Board that several Correctional Officers have attended a training for the 24/7 Sobriety program. This training was sponsored by the Codington County Sheriffs' Officer for surrounding Counties and Agencies.
Emergency Management Director, Jim Sutton, reported on the following: A regional Homeland Security grant meeting was recently held with an equipment request list prepared that will need to be submitted by August 1, 2007; new carpet will be installed in the EOC on July 24th; Mr. Sutton will travel to Chamberlain for a state Emergency Management meeting and will also attend Incident Management Training in Watertown on July 9-13; Search and Rescue will assist at Camp Chance; and the jet ski purchases have been completed.

SURPLUS PROPERTY
Motion by Marquardt, second by Thomas, to declare the following property surplus to be sold at a future County surplus sale, all present voted aye; motion carried:
GEN00736, 1998 Ford Crown Victoria, VIN #2FAFP71WOWX110838;
GEN00754, 1998 Ford Crown Victoria, VIN #2FAFP71W2WX174654;
GEN00918, 2000 Chevrolet S10 Blazer, VIN #1GNDT13W3YSS16933; and
GEN00045, 1993 Ford Crown Victoria, VIN #2FACP71W7X145607.

COURT SECURITY GRANT AWARD
Sheriff, Keith Olson, advised the Board that Codington County has been awarded a Court Security grant, in the amount of $1,319.98. This award represents a 50% match on the amount Codington County spends to improve court security.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Marquardt, to approve an automatic budget supplement to the Emergency Management budget, in the amount of $3,510.61, with Pandemic Flu grant funds, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes, as submitted and approved by Maintenance Supervisor, Milo Ford, all present voted aye; motion carried: Harold West, temporary seasonal west nile sprayer, $25.00 per hour, effective July 16, 2007 and Scott Swanson, new hire, Ag. Building maintenance, step 7/$11.73 per hour, effective date July 1, 2007.

SALARY CLAIMS

Motion by Thomas, second by Johnson, to approve for payment the following salary claims including the reduction to the salary reimbursement of Commissioners Thomas and Marquardt. Chairman Brinkman noted that under Federal law employers who offer an employee health insurance plan can not entice employees, eligible for Medicare, to take Medicare instead of participating in the health plan offered by the employer. Codington County currently includes the amount of the County's single health insurance premium in the salary of County Commissioners who choose not to participate in the County's health insurance plan. Chairman Brinkman noted that States Attorney, Dawn Elshere, recently brought this matter to the attention of the Board and noted the County would be subject to penalties if this procedure was not corrected with regards to employees eligible for Medicare. Discussion was also held regarding increases in Commissioners salaries for 2008. Upon vote of the Board, all present voted aye; motion carried: Commissioners: Jack Thomas $1,529.34 – 633.82 (ins. pmt.) = 895.52 (new mo. salary), Lavern Marquardt $1,529.34 – 633.82 (ins. pmt.) = 895.52 (new mo. salary), 7020.94 total salaries. Auditor: 14,749.42 total salaries; Jodi Pearson 1457.80 step increase. Co. Treasurer: 17,154.39 total salaries. States Attorney: 19,184.62 total salaries; Ruth Swenson 615.91 part time. Gov. Buildings: 12,491.40 total salaries; Bev Gramberg 399.29 part time. Dir. Equalization: 30,114.99 total salaries. Reg. of Deeds: 14,080.21 total salaries. Veterans Service: 6,778.39 total salaries. Sheriff: 46,565.15 total salaries; John Weber 633.73 part time & meals; Chuck Carbonneau 226.03 part time & meals; Lori Hassing 739.84 part time. Co. Jail: 49,380.09 total salaries; Tom Walder 2073.85 promotion; Joe Hayashi 1,347.18 part time; Jessica Stavig 577.23 part time final pay; Donna Weber 268.37 part time & meals; Richie Hauge 1,653.53 final pay; Sharon Carbonneau 78.48 part time & meals. Coroner 1,174.46 total salaries. Care of the Poor: 2,803.32 total salaries. Co. Nurse: 2,892.92 total salaries. Co. Park 6,418.33 total salaries; Donnie Olson 1,237.92 part time seasonal; Tom Sauer 1,266.11 part time seasonal; Jacob Buri 920.48 part time seasonal; Paul German 260.43 Memorial Park security guard; Lee Trumm 1,556.13 Memorial Park Caretaker. Ag. Bldg.: 6,324.61 total salaries. Co. Extension: 6,383.52 total salaries; Charles Langner 8.32 meals; Deb Sundem 16.63 meals; Jodi Loehrer 33.24 meals. Weed Control: 7,625.63 total salaries. Planning Board 334.80 total salaries. Road & Bridge: 63,863.99 total salaries. Emergency Management: 7,883.70 total salaries. Crime Victim: 4,413.07 total salaries. W.I.C.: 2,724.43 total salaries. Total: 330,362.38. Breakdown of withholding amounts which are included in the above: S.D. Retirement 28,729.02 retire; S.D. Retirement 319.88 spouse option; S.D. Supplemental Retire. 32780.00 suppl. retire.; Dakotacare 56,834.67 ins.; Fort Dearborn Life Insurance 279.82 ins.; Delta Dental 4,194.20 ins.; Nationwide Retire. Sol. 341.29 suppl. retire.; AFSCME Local #2488 364.00 employee dues; AFLAC 1,914.40 ins.; U.M.B. Bank 2,007.00 suppl. retire.; AFLAC 343.08 ins.; Watertown United Way 120.83 employees share; Office of Child Support 100.00 employee share; Sioux Valley Credit Union 8,914.00 employees share; Cod. Co. Treasurer 24,350.00 employees monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 296.00 employee dues; S.D. Retirement System 361.19 prior service; Reliabank Dakota 20,779.23 federal withholding; Reliabank Dakota 35,781.14 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 employee garnishment; Codington County Treasurer 25.00 employee back pay insurance premium.

EXECUTIVE SESSION

Motion by Thomas, second by Johnson, to enter into executive session at 9:37 a.m., to discuss potential litigation, all present voted aye; motion carried. The Board returned to regular session at 10:08 a.m. No action was taken as a result of the executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:10 a.m., until 9:00 a.m., Tuesday, July 3rd, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 3, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of June 26, 2007

4. 9:00 a.m., Bid opening for generator project

5. Monthly reports and review 2008 budget request
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

6. Action to supplement the Emergency Management budget and Historic Preservation budget with grant reimbursement funds

7. Action to approve abatements and refunds
   a. Rosalie Horner – elderly assessment freeze
   b. Shirley Krull – elderly assessment freeze
   c. Dorothy Moyer – elderly assessment freeze
   d. Harriet Ruby – elderly assessment freeze

8. Discussion with States Attorney, Dawn Elshere, and action to approve Class B retirement status for the States Attorney and Deputy States Attorney

9. Action to adopt a policy authorizing non-County employees (city and state employees) to operate County vehicles

10. Action to approve personnel changes

11. Action to enter into executive session

12. Open

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 10, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 3, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 3rd, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of June 26th, 2007, as presented by the Auditor, all present voted aye; motion carried.

GENERATOR BIDS
This being the time and place set for the opening of bids for a 30kw 240 volt three phase generator and automatic transfer switch to be installed at the water supply pump station in the City of Florence, Emergency Management Director, Jim Sutton, opened announced the following bids:

1. Flemming Electric & Repair, Florence, SD; $18,873.01 total bid
2. Engelstad Electric, Watertown, SD; $26,172.00 total bid.

After reviewing the bid enclosures, Emergency Management Director, Jim Sutton, recommended accepting the bid of Flemming Electric & Repair. Motion by Marquardt, second by Johnson, to accept the bid of Flemming Electric & Repair, as recommended by the Emergency Management Director, upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS
Veterans Service Officer, Al Janzen, reported 21 trips with 77 riders for the month of June. Mr. Janzen informed the Board that officials, with the Veterans Administration, will meet with two members of the Codington County Commission at 3:00 p.m., Tuesday, July 10th, to discuss plans for the Veterans out patient clinic to be opened in Watertown. A Town Hall meeting, for the general public, will be held with Veterans Administration officials, at 6:00 PM, Tuesday, July 10th at the Elks facility on West Kemp in Watertown. The Board noted that a quorum of Commissioners may be present for the Town Hall meeting. Mr. Janzen also reviewed his 2008 budget request with the Board. **Community Health Nurse, Karla Moes,** submitted her quarterly report to the Board which included information on the following: reports on assisting in other Counties; WIC caseloads; School services; Public Health Conference; Pandemic Flu exercise; SDSU Nursing students; immunizations audit; and worksite wellness training. Mrs. Moes reviewed the 2008 County Nurse and WIC budget requests with the Board. **Extension Educator, Chuck Langner,** discussed crop progress and the need for rainfall in the area. Mr. Langner reviewed the 2008 Extension and Ag. Building budget requests with the Board. **Weed Supervisor, Nick Endres,** reported spraying by the County Weed Dept. is behind schedule due to recent weather conditions. Mr. Endres reviewed the 2008 Weed Dept. budget request with the Board. **Welfare Director, Sarah Elbert,** reported client activity in the month of June. A total of $11,066.41 in assistance was paid out in June and a total of $4,775.51 was collected in repayment for the same time period. The Welfare Director advised the Board that approximately $64,000 in medical claims, which the County will most likely be liable for, are pending at this time. The Welfare Director reviewed her 2008 budget request with the Board.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to approve the following automatic budget supplements with grant reimbursement funds, all present voted aye; motion carried: $211.63 in Historic Preservation grant funds to the Historic Preservation budget and General Fund revenue budget; $93.00 for Pandemic Flu grant to the Emergency Management expenditure budget; and $22,492.77 in Homeland Security grant funds to the Emergency Management expenditure and revenue budget.

ABATEMENTS AND REFUNDS

Motion by Larson, second by Thomas, to approve abatements and refunds for the following persons who have qualified for the Elderly/Disabled Property Assessment Freeze, all present voted aye; motion carried.

1. Rosalie Horner, record #11970, refund in the amount of $4.82 and abatement in the amount of $544.66 for taxes due and payable in 2007.
2. Shirley Krull, record #12662, abatement in the amount of $332.04 for taxes due and payable in 2007.
3. Dorothy Moyer, record #9273, abatement in the amount of $93.62 for taxes due and payable in 2007.
4. Harriet Day, record #7082, refund in the amount of $114.36 and abatement in the amount of $285.17 for taxes due and payable in 2007.

SDRS CLASSIFICATION FOR STATES ATTORNEYS

States Attorney, Dawn Elshere, met with the Board to discuss the classification of States Attorneys in the South Dakota Retirement System. Mrs. Elshere advised the Board that the South Dakota States Attorney Association is pursuing support to petition the South Dakota Legislature for a legislative change to include States Attorney's as Class B, law enforcement personnel, for purposes of the South Dakota Retirement System. The States Attorney advised the Board that the 2005 Legislature amended SDCL 22-1-2 (22) to include prosecutors in the definition of law enforcement officers for the purposes of the criminal code. Currently States Attorneys are classified as the same as all non-law enforcement employees of the County for the purposes of South Dakota Retirement. Currently non-law enforcement employees are classified as Class A (6%) employees and law enforcement employees are classified as Class B (8%) for purposes of South Dakota Retirement benefits. The States Attorney advised the Board that changing the classification to Class B would cost the County approximately $2,200.00 in matching retirement contributions per year based on the current salaries of the attorneys in her office. Motion by Larson, second by Johnson, to support the South Dakota States Attorneys Association in their petition of the Legislature for a legislative change to include States Attorneys as Class B employees for purposes of South Dakota Retirement benefits, all present voted aye; motion carried.

COUNTY COMMISSIONER COMPENSATION

Chairman Brinkman requested that the States Attorney meet with the County's health insurance carrier to discuss the compensation allowed to Commissioners who choose not to participate in the County's health insurance plan. Chairman Brinkman also requested the States Attorneys presence at a future meeting with this Board and the County's health insurance carrier to further discuss and act upon the compensation still provided to Commissioners Brinkman and Larson and the insurance coverage provided for Commissioner Johnson.

AUTO LIABILITY INSURANCE

The Board has received correspondence regarding auto liability coverage through the SDPAA. SDPAA is encouraging Counties, who allow state employees, who provide services in the County, to name the individuals or the positions authorized to use a County vehicle. This coverage is available through SDPAA at no additional cost to the County. Motion by Larson, second by Thomas, to authorize employees of the Codington County Extension Office, employees of the City of Watertown, who have West Nile applicator licenses, and State and City law enforcement employees, who respond to County law enforcement incidents, to operate County owned vehicles as necessary, all present voted aye; motion carried.

NACO CONFERENCE

Discussion was held regarding Commissioner Johnson's travel arrangements to the NACo Conference. The County will reimburse Commissioner Johnson for the price of a round trip airline ticket to the conference as mileage reimbursement to drive to the conference would be more costly than flying.

CORRESPONDENCE

The Board noted correspondence from the SD Dept. of Revenue to the Sisseton-Wahpeton Sioux Tribe regarding the Tribe's application for the renewal of the malt beverage license at the Dakota Sioux Casino. The correspondence notified the Tribe that the application for renewal of the license was denied for the Tribe's failure to comply with SDCL Title 35, Alcoholic Beverages.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:40 a.m., until 9:00 a.m., Tuesday, July 10, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 10, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of July 10, 2007

4. 9:00 a.m., Monthly reports and review 2008 budget request
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

5. 9:30 a.m., Discussion with Harold Laqua regarding vacation of a section line in Elmira Townships

6. Action to approve the Auditor's account with the Treasurer for the month ending June 30, 2007

7. Action to approve claims for payment

8. Action to authorize the Chairman to sign a letter of support for the Watertown Transit

9. Discussion regarding water dispensers for use in the Courthouse

10. Action to approve personnel changes
    a. Joseph Hayashi – full time correctional officer
    b. Anthony Smith – part time correctional officer
    c. Amy Coon – part time correctional officer

11. Action to enter into executive session

12. Open

13. Old Business

14. New Business

15. ****Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 17, 2007

**** A quorum of Codington County Commissioners may be present for the Town Hall meeting with officials of the Veterans Administration to be held at the Watertown Elks Club at 6:00 p.m., Tuesday, July 10, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 10th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman and Larson; absent: Johnson, Chairman Brinkman, presiding. Commissioner Johnson was present at 9:30 a.m.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of July 3rd, 2007, as presented by the Auditor, all present voted aye; motion carried.

ELMIRA TOWNSHIP VACATED SECTION LINE
Elmira Township property owner, Harold Laqua, met with the Board to discuss a fence placed along a vacated section line in Elmira Township. The section line, in section 7 of Elmira Township, was vacated in 1975 by the passage of Resolution #1030, approved by the Codington County Commissioners. Previously Mr. Laqua had access to his property in section 7 along this vacated section line. A fence, erected by another property owner in section 7, now obstructs Mr. Laqua from reaching his property in this same section. Chairman Brinkman advised Mr. Laqua that there is a statute that allows the County Commissioners to create a means to allow access to land locked property. Commissioner Larson will contact the States Attorney to send a notice to the property owner, who erected the fence, regarding permitting Mr. Laqua access to his property.

MONTHLY REPORTS
Register of Deeds, Ann Seifel, presented the Board with her monthly statement of fees for the month ending June 30th, 2007. Fees were collected in the amount of $33,190.80 with $1,884.00 remitted to the State of South Dakota for certified births and deaths, and the EVRSS fund. The Register of Deeds requested authorization for herself and an employee to travel to an Ultra Users meeting in Pierre. The Board had no objection to this request. The Register of Deeds also reviewed her 2008 budget request. **Director of Equalization, Russ Ronke,** advised the Board that his office continues to work on reappraisal of property in Codington County. Mr. Ronke and his appraisers attended the NCRAAO conference. Mr. Ronke and his deputy will travel to Pierre for O.H.E. hearings and Legislative meetings scheduled for July 11 & 12, 2007. Currently the Director of Equalization will defend the County on two property appeals at O.H.E. Mr. Ronke reviewed his 2008 budget request. **Treasurer, Carol Maloney,** discussed tax certificate sales with the Board. Currently tax certificates are not available for sale to the General Public. A change in statute, effective July 1, 2007, now allows Counties to make the certificates available for sale to the Public by action of the County Commissioners. The Board will place this item on the July 17th agenda. The Treasurer reviewed her 2008 budget request. **Auditor, Cindy Brugman,** informed the Board that additional court appointed attorney liens have been turned over to the Credit Bureau of Watertown for collection. The liens that are being turned over to the Credit Bureau are for defendants who have made no attempt to repay the County for court appointed attorney services. The Auditor reviewed her 2008 budget request.

EQUIPMENT REQUESTS
Register of Deeds, Ann Seifel, requested authorization to buy out the lease on a copier on which the lease has expired. Buy out of this copier is $1,482.85. Motion by Larson, second by Thomas, to authorize the Register of Deeds to purchase the Toshiba Studio 350 copier, all present voted

aye; motion carried. Motion by Larson, second by Thomas, to authorize the purchase of two computers and one monitor for the Register of Deeds Office, all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2007, all present voted aye; motion carried.

Cash on hand	$	6,084.30
Checks in Treasurer possession		
less than 3 days	$	40,954.85
Cash Items	$	400.00
TOTAL CASH ASSETS ON HAND	$	47,439.15
RECONCILED CHECKING		
Great Western Bank Checking	$	1,224.92
Great Western Bank Checking (Memorial Park)	$	12,729.85
Reliabank Dakota	$	6,650,845.17
INVESTMENTS		
SD Public Funds Investment	$	6,628.04
CERTIFICATES OF DEPOSIT		
First American Bank and Trust	$	600,000.00
Dacotah Bank	$	400,000.00
Peoples State Bank	$	400,000.00
First Premier Bank	$	200,000.00
TOTAL CASH ASSETS	$	8,318,867.13
General Ledger Cash Balance by Funds:		
General	$	4,635,216.32
General restricted cash	$	500,000.00
Sp. Revenue	$	2,660,482.57
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,156.45
Trust & Agency	$	509,599.94
(schools 138,505.80; townships 22,148.14; city/towns 26,038.89)		
TOTAL GENERAL LEDGER CASH	$	8,318,867.13

CLAIMS APPROVED

Motion by Johnson, second by Thomas, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 172.73 sup, Ace Hardware 16.45 sup, Active Heating 90.82 rep, Advantage RV's & Conversions 986.42 rep, Alex Air Apparatus Inc 1253.70 rep, Alltel 287.30 util, Alltel 68.04 util, American Stamp & Marking Prod 129.19 sup, Janelle Anderson 20.00 witn, Graciela Barrantes 50.00 witn, Batteries Unlimited 60.00 maint, Batteries Unlimited 153.90 maint, Pat Beck, Court Reporter 44.15 prof. svc., Betty Benthin 200.00 reimb, Best Business Products 264.95 rent, Best Business Products 85.59 rent, Cynthia Jo Bogart 55.12 jury, David Boring 20.00 refund, Boys & Girls Club 833.33 pymt, Brian's Glass & Door, Inc. 160.00 rep, Bridgestone/Firestone, Inc 367.88 rep, Mike Briggs - Landlord 190.00 indg util, Brown Clinic 118.53 indg med, Brown Clinic Pharmacy 93.56 prof svc, Brownlee Construction, Inc. 672.00 sup, Brugger Law Office 2199.14 prof. svc., Burghardt Amateur Center 716.95 rep, Burns Law Office 2618.89 prof svc, Butler Machinery 64.62 rep, C & R Supply 6.40 rep, C & S Chemical 70.00 maint, Carquest Auto Parts 108.07 rep, Carquest Auto Parts 51.05 sup, Cartney Bearing & Supply 18.74 rep, Cartney Bearing & Supply 105.28 rep, Cass Clay 648.00, Century Business Products 65.49 maint, Chippewa County Sheriff 101.00 fees, Codington Clark Electric

18.00 util, Codington Clark Equipment 130.00 rep, Codington Clark Equipment 15.50 rep, Codington Co. Register Deeds 10.00 sup, Codington County Treasurer 1.50 sup, Cole Papers, Inc. 1906.77 sup, Connecting Point Computer Center 948.75 maint., Shawna Constant 58.70 trav, Contech 7955.20 sup, County Fair Foods 22.07 sup, Credit Bureau of Watertown Inc 669.50 pymt, Crescent Electric Supply Co. 6.28 sup, Mel Dahle Tire Co. 25.00 rep, DailyPost.Com Services 119.40 util, Dallas I Hanson Construction 5345.00 prof svc, Douglas Deem 20.00 witn, Deuel County Highway 119.34 maint, Deutsch Excavating 255.00 maint, Lori Deutsch 2.49 trav, Donna Dietrich, Chairman 332.87 prof svc, Dive Rescue International Inc 1120.47 sup, Emily Drexler 20.00 witn, Dutch Boy 70.00 maint, The Earthgrains Company 511.76 sup, East Dakota Water Development 197.07 June apportionment, East Point 190.00 indg util, Electronic Security Equipment 344.29 rep, Elite Drain & Sewer 465.00 rep, EMC Insurance Companies 6925.94 pymt, Engelstad Electric Co. 48.98 rep, Engelstad Electric Co. 647.87 svc., Anna Esparza 20.00 witn, Farnams Genuine Parts 386.17 sup, Federal Signal Corp. 4464.00 sup, Genoa Healthcare 137.95 indg med, Becky Goens 50.68 trav, Sarah Goodwin 20.00 witn, Grainger 466.91 sup, Greentree Psychological service 200.00 prof svc, Tylor Griffith 268.71 reimb, Patti J Thompson 20.00 witn, Harold's Camera Shop 90.00 sup, Patricia J. Hartsel 57.00 prof svc, Hillyard Floor Care Supply 2011.71 sup, Horiba Jobin 13305.00 equip, Howard Vet Clinic 281.20 maint, Human Service Agency 537.50 pymt, Human Service Agency 4280.07 pymt, Glacial Lakes Humane Society 120.00 pymt, HyVee #1871 83.42 sup, HyVee Pharmacy 577.95 sup, Interlakes Community Action 412.25 pymt, Al Janzen 97.00 trav, Brandy Jenner 20.00 witn, Cindy Jewell 51.92 jury, Johnson Controls, Inc. 472.60 rep, Steve Johnson 218.00 reimb, Jurgens Printing 71.00 sup, Kabeiseman & Pollard 160.80 prof svc, KAR Products 307.70 sup, Ken Mack Landscaping 240.15 maint, Nelva Kooistra 30.00 prof svc, Chuck Langner 663.96 trav, J.H. Larson Electrical Co. 130.39 sup, Law Enforcement Targets Inc 53.38 sup, LCM Pathologists PC SIL 1643.71 prof svc, Nichole Lentsch 50.64 jury, Lewis & Clark BHS 390.00 prof svc, Lillie Suburban Newspapers Inc 60.00 publ, Lincoln Co Auditor 202.82 prof svc, Jodi Loehrer 200.84 trav, Lutheran Social Services 645.15 prof svc, Lyle Signs Inc. 738.93 sup, Mac's Inc. 147.51 rep, Mac's Inc. 25.55 rep, Mahowald's 94.87 rep, Mahowald's 9.99 sup, Nancy McClanahan 51.40 prof svc, McLeod's Printing & Office Sup 39.24 sup, Meade CO Sheriff 90.00 trav, Menards 6.44 sup, Menards 374.29 sup, Midcontinent Communications 55.00 util, Mikelson Law Office 157.23 prof svc, Milbank Communications 348.00 rep, Lynne Miller 50.64 jury, Mivijenic Properties 220.00 indg util, Mobile Electronic Service Inc 135.00 rep, Moe Oil Company 1423.45 sup, Municipal Utilities 7461.27 util, Municipal Utilities 671.97 indg util, Northern Truck Equipment Corp. 313.64 sup, Northwestern Public Service 153.12 util, Office Systems, Inc. 32.99 sup, Office Systems 3275.33 sup, Jane Olson 51.28 jury, Megan Olson 52.56 jury, Ottertail Power Co. 20.36 util, Padgett Sales 10.00 rep, Pennington County Jail 1522.40 trav, Pitney Bowes 222.00 rent, PMB 0112 314.71 util, Postmaster 104.00 rent, Prairie Lakes Health Care Cent 3556.07 indg med, Prairie Lakes Health Care Cent 4585.00 prof svc, Prairiewave 490.18 util, Print 'Em Now 12.25 sup, Print 'Em Now 93.00 sup, Professional Mailing & Market. 2048.41 sup, Purdue University 46.50 pub, Quality Presort Services, Inc. 681.16 sup, Qwest 97.42 util, Qwest 752.62 util, Qwest 15.42 util, R & S Auto Technicians 55.00 maint, RC Technologies 16.62 util, Redlinger Bros. 426.63 rep, Cathryn Rehfuss 30.00 prof svc, Barbara Rex 50.64 jury, Ron's Saw Shop Two 50.36 sup, Runnings 23.77 sup, Rural Cellular Corporation 224.80 util, Dawn Russell 132.40 prof svc, Sanford Health 5472.46 indg util, Sanford Health 240.00 prof svc, SD Department of Revenue 1696.00 sup, S.D. Department of Revenue 18.00 fee, SD Department of Revenue 78.00 sup, S.D. Dept. of Transportation 471.37 rep, SD Sheriffs' Association 12.56 sup, SD State Treasurer 293027.25 remittance, SD Urban Indian Health 423.90 prof svc, SDACC 15.00 sup, Sears Welding & Fabrication 97.50 rep, Senior Companions of SD 700.00 pymt, Sheehan Cycle 91.15 rep, Sherwin Williams 114.25 maint, David Sinner 42.98 witn, Sioux Valley Coop 42.35 sup, Sioux Valley Coop 4335.89 sup, Snow Sales 358.80 sup, SDRS 5361.96 class B amt due Oct 02-Jun 07, South Shore Gazette 754.30 publ, Spears Law Office 4353.90

prof svc, Sprint 165.92 util, Star Laundry 39.81 maint, Star Laundry 78.68 sup, Debra Stone 51.28 jury, Streicher's 226.97 sup, Studio 66 Custom Design 12.39 rep, Sturdevant's Auto Parts 29.29 rep, Sturdevant's Auto Parts 62.20 rep, Deb Sundem 87.30 trav, Sutton and Bauer Law Offices 9847.48 prof svc, Sysco Food Service 2993.65 sup, Patti J Thompson 20.00 witn, Titan Machinery 478.97 rep, T & J Parking Lot Maintenance 262.94 maint, TownPlace Suites/MSPTS 1247.00 indg. housing, The Tree Farm 161.78 rep, Troy's Body Shop 35.00 rep, Ultra Inc 36.00 trav, Ultramax 348.00 sup, United Building Center 53.98 rep, US Foodservice – Grand Forks 2476.84 sup, Value Care Pharmacy 46.46 indg med, VISA - C/O Great Western Bank 87.62 trav, VISA - C/O Great Western Bank 1493.11 sup, VISA - C/O Great Western Bank 1532.06 sup, VISA - C/O Great Western Bank 28.85 sup, VISA - C/O Great Western Bank 7.59 sup, Walgreens 382.43 indg med, Walmart Community 5.81 sup, Watertown City Finance Office 1629.25 wages, Watertown Public Opinion 1665.73 publ, Watertown Tire Center 25.00 rep, Wells Fargo Brokerage Svcs LLC 46068.90 pymt, Wells Fargo Financial Leasing 292.92 rent, Wendell Law Office 3988.26 prof svc, West Group Payment Center 170.00 sup, West Group Payment Center 305.00 sup, Wight & Comes Funeral Chapel 400.00 prof svc, Women's Resource Center 3078.00 pymt, Watertown Radiator Works 151.68 rep, Watertown School District 2711.64 sup, Xerox Corporation 113.76 sup, Xerox Corp. 201.00 maint, Yankton Co. Sheriff 49.50 trav, Zep Manufacturing Co. 104.60 sup.

WATERTOWN TRANSIT

Motion by Larson, second by Thomas, to authorize the Chairman to sign a letter of support for the services of the Watertown Area Transit, all present voted aye; motion carried.

WATER DISPENSERS

The Board held a discussion regarding putting water dispensers on the Ground, 1st, and 2nd floors of the Courthouse. Motion by Thomas, second by Larson, to authorize the purchase of three water dispensers, from Culligan, and to order water supplies as needed, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Johnson, to approve the following personnel changes, all present voted aye; motion carried: Joseph E. Hayashi, promoted from part time correctional officer to full time correctional officer, step 3/$12.26 per hour, effective date July 15, 2007; Anthony J. Smith, new hire part time correctional officer, step 1/$11.33 per hour, effective date June 15, 2007; Amy L. Coon, new hire part time correctional officer, step 1/$11.33 per hour, effective date June 15, 2007. All personnel changes were submitted and approved by Chief Correctional Officer, Mark Raasch.

EXECUTIVE SESSION

Motion by Thomas, second by Johnson, to enter into executive session at 10:33 a.m., to discuss personnel issues, all present voted aye; motion carried. Welfare Director, Sarah Elbert, was present for a portion of the executive session. The Board returned to regular session at 11:03 a.m., no action was taken.

OTHER BUSINESS

Commissioner Johnson noted she would be absent from the next two regularly scheduled meeting of the Commissioners. The Board noted that a quorum of the Codington County Commissioners may be present for the July 10th, 6:00 p.m., Town Hall meeting, with officials of the Veterans Administration, at the Watertown Elks Club and on July 12th, at 7:30 p.m., at the Watertown Event Center for a Wind Farm meeting.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 11:04 a.m., until 9:00 a.m., Tuesday, July 17, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 17, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of July 10, 2007

4. 9:00 a.m., First reading of ordinance #38 to amend the County's zoning ordinance pertaining to religious conference facilities

5. Action to approve the "A & M First Addition Plat" located in Kranzburg Township

6. Discussion with Dick Edenstrom regarding the insurance committee findings

7. Discussion with Roger Adams, Watertown Park & Rec, regarding a possible recreational trail through Memorial Park

8. Monthly reports and review 2008 budget request
   a. Maintenance
   b. Highway

9. Action regarding the sale of tax certificates to the general public

10. Action to transfer Commissioners Contingency to the 24/7 Sobriety Fund

11. Action to approve an automatic supplement to the Emergency Management budget with grant reimbursements

12. Action to approve personnel changes
    a. Betty Gill – part time secretary in the Extension Office

13. Review of an indigent case with the Welfare Director

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 24, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 17th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman and Larson; absent: Johnson, Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Thomas, to approve the minutes of July 10th, 2007, as presented by the Auditor, all present voted aye; motion carried.

INSURANCE COMMITTEE UPDATE
Dick Edenstrom updated the Board on the progress and findings of the committee appointed to research ways to better manage the County's Employee health insurance premiums. Mr. Edenstrom reported the committee has had discussions on coverage options, rates, health savings accounts, rating tiers, health screenings, etc. Sanford Health has provided the committee with a quote for health insurance coverage for County employees. The Committee is scheduled to meet again on July 19th and possibly once or twice more before submitting their findings to the Board.

FIRST READING ORDINANCE #38
The Board held a first reading of proposed ordinance #38, an ordinance to change the County's Zoning Ordinance regarding religious conference facilities. Zoning Officer, Todd Kays, reviewed the proposed ordinance with the Board. Mr. Kays advised the Board that this ordinance was precipitated by a request from the Joy Ranch facility. Mr. Kays advised the Board that the Planning and Zoning Commission held a public hearing on July 16th regarding this proposed ordinance. The Zoning Commission did not receive any negative comments regarding this ordinance and did unanimously recommend a do pass to the Codington County Board of Commissioners. The second reading, public hearing, and action on the proposed ordinance is scheduled for 9:00 a.m., Tuesday, July 31st, 2007.

A & M FIRST ADDITION PLAT
Zoning Officer, Todd Kays, advised the Board that a plat entitled "The A & M First Addition Plat" that was scheduled for approval at this meeting has been withdrawn pending the engineers re-drawing of the proposed plat.

MONTHLY REPORTS
Highway Supt., Rick Small, informed the Board that the Highway Dept. is chip sealing at this time and will be making repairs to a damaged bridge on 14th Ave Northwest as soon as parts for the repairs arrive. Discussion was also held regarding the haul road being used by the company involved with the airport renovation project. Mr. Small advised the Board that the current haul road is the still the safest road to use for this project. Mr. Small reviewed his 2008 budget request with the Board. **Maintenance Supervisor, Milo Ford,** reported on the following facilities: Memorial Park revenue is comparable to previous years revenue at this time in the camping season; a major sewer problem has been repaired at the park; extending the bike trail through Memorial Park is being researched by the City of Watertown; water quality reports at the lake continue to pass standards; and mosquito spraying at the park continues on a schedule set by the City of Watertown. A chiller leak has been repaired at the Courthouse; problems have occurred with the north entrance doors to the building; and water coolers have been installed on the

ground, first and second floors of the Courthouse. A minor plumbing failure occurred at the Detention Center with damage confined to a lower level hallway and the new holding cell door has been installed. The maintenance staff at the Ag. Building are preparing for 4-H Achievement days to be held in August. The West Nile department has sprayed for mosquitoes in South Shore and continues to work closely with the City of Watertown and spraying within the Watertown City limits continues as needed. Mr. Ford reviewed the 2008 budget requests for the following budgets: Government Buildings, County Park, and West Nile.

MEMORIAL PARK/CITY RECREATIONAL TRAIL EXTENSION

Roger Adams, Director of the Watertown Park and Recreation Dept., met with the Board to request the Board's consideration of the possibility of extending the recreational trail through Memorial Park as a part of the City's 2008 expansion of the trail around North Lake Drive. The City proposes to extend the bike trail, through Memorial Park, at no cost to the County, using budgeted and grant funds. Mr. Adams provided the Board with copies of aerial photos of the proposed trail. Mr. Adams advised the Board that they need not make a decision today and there is time for further study if the Board does not approve of the trail running completely through Memorial Park. Discussion was held regarding the privacy of campers and the nature trail currently running through the Park. Russ Wilkins was also present for this discussion. The Board had no objection to a further study of the proposed route and suggested that the Isaack Walton League be brought into the discussion considering the amount of time and effort the League has put into the nature trail. Chairman Brinkman suggested that Maintenance Supervisor, Milo Ford, meet with the project engineers to work through issues of problem areas in the Park.

TAX CERTIFICATE SALES

Motion by Larson, second by Thomas, to deny the sale of tax certificates to the general public. The Board previously discussed this issue with Treasurer, Carol Maloney, and after further consideration the Board determined this was the direction Codington County wanted to take regarding the sale of tax certificates. Upon vote of the Board, all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Thomas, second by Larson, to transfer Commissioners Contingency and Operating Cash in the amount of $5,000.00 from the General Fund to the 24/7 Sobriety Fund, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Thomas, to approve an automatic supplement in the amount of $5,113.97, to the Emergency Management Homeland Security expenditure and revenue budget, with grant reimbursement funds, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Marquardt, to approve the following personnel change, all present voted aye; motion carried: Betty J. Gill, new hire, temporary part time secretary at the Extension office, step 1/$9.27 per hour, effective July 9, 2007, submitted and approved by Extension Educator, Chuck Langner.

O.H.E. HEARING
Director of Equalization, Russ Ronke, advised the Board that one of the appeals scheduled for the Officer of Hearing Examiners has been postponed until August 2nd, 2007, at 1:00 p.m. Mr. Ronke was advised, by the Office of Hearing Examiners, to bring legal representation, for the County, to ask questions of the appealing entity. Deputy States Attorney, Chad Nelson, will accompany Mr. Ronke to the hearing in August.

INDIGENT MEDICAL CASE
Welfare Director, Sarah Elbert, met with the Board to discuss an indigent medical case concerning possible nursing home care. The Board directed the Welfare Director to proceed in the manner she determines best for the situation.

EXECUTIVE SESSION
Motion by Thomas, second by Marquardt, to enter into executive session, to discuss personnel issues, at 10:52 a.m., all present voted aye; motion carried. The Board returned to regular session at 11:31 a.m., no action was taken.

MANURE PILE IN HENRY TOWNSHIP
The Board discussed a manure pile located in Section 1 of Henry Township. Commissioner Marquardt has received complaints from landowners in Graceland Township regarding the smell from this manure pile. Motion by Larson, second by Thomas, to authorize Commissioner Marquardt to send correspondence to the South Dakota D.E.N.R. requesting an investigation regarding the legality of dumping manure at this site one mile north of Tinkertown and directly to the west in Henry Township, all present voted aye; motion carried.

BOARD ADJOURNS
There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 11:38 a.m., until 9:00 a.m., Tuesday, July 24th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 24, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of July 17, 2007

4. Monthly reports and review 2008 budget requests
   a. Sheriff
   b. Emergency Management

5. Action to approve the renewal of the 911 surcharge

6. Action to approve an automatic budget supplement with grant reimbursement funds

7. Discussion regarding the employees sick leave bank policy

8. Action to approve personnel changes

9. Action to enter into executive session

10. Open

11. Old Business

12. New Business

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 31, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 24th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, and Brinkman; absent: Johnson and Larson, Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Thomas, to approve the minutes of July 17th, 2007, as presented by the Auditor, all present voted aye; motion carried.

911 SURCHARGE RENEWAL
Motion by Marquardt, second by Thomas, to renew the 911 surcharge rate at $.75 per line, as allowed by statute, effective January 1, 2008, upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Marquardt, to approve an automatic budget supplement to the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursements in the amount of $17,769.00, all present voted aye; motion carried.

NIGHT OUT FOR LAW ENFORCEMENT
Maintenance Supervisor, Milo Ford, met with the Board on behalf of Sheriff, Keith Olson, to advise them of an event that will be held at the Detention Center and in the Courthouse parking lot on the evening of Tuesday, August 7, 2007. The event is a nationwide program called "Night Out for Law Enforcement". The event will be sponsored by the Sheriff's Dept. Police Dept., Highway Patrol, and Game, Fish, and Parks Dept. The Board had no objection to holding this event in the parking lot and Courthouse lawn.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, requested authorization for himself and his deputy to attend the annual Emergency Management Conference scheduled for September 10th through the 13th, in Spearfish. The Board had no objection to this request. Mr. Sutton will attend a final Emergency Management training session scheduled for October 8th through the 11th, in Sioux Falls. The carpeting project in the E.O.C. is currently underway. Mr. Sutton reviewed the 2008 budget requests for the Emergency Management and Search and Rescue departments.

BURN BAN
Emergency Management Director, Jim Sutton, discussed the possibility of placing action to approve a county wide burn on the agenda for July 31st. Mr. Sutton advised the Board that conditions are becoming very dry with high temperatures forecast for the remainder of this week. Chairman Brinkman suggested declaring an emergency and enacting the burn ban today instead of waiting a week with no forecast of moisture for this area. Motion by Marquardt, second by Thomas, to declare an emergency and to approve a resolution enacting the County's burn ban ordinance, with the exception of areas considered to be State campgrounds, all present voted aye; motion carried.

RESOLUTION #2007-13

A RESOLUTION DECLARING A FIRE DANGER EMERGENCY
IN CODINGTON COUNTY PROHIBITING ANY OPEN BURNING

WHEREAS, due to extreme drought conditions prevalent in Codington County and due to recent high temperatures, a fire danger emergency now exists within Codington County, South Dakota,

NOW THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Codington County Board of Commissioners, all open burning as defined in Codington County Ordinance #13-A is hereby prohibited within the boundaries of Codington County, South Dakota, exclusive of any incorporated municipality within the County, and

BE IT FURTHER RESOLVED, that this Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18-A-8 and is effective immediately and shall continue in force and affect until rescinded by the Codington County Board of Commissioners.

Dated this 24th day of July, 2007

Elmer P. Brinkman, Chairman
Lavern Marquardt, Commissioner
John W. "Jack" Thomas, Commissioner

ATTEST:

Cindy Brugman
Codington County Auditor

SICK LEAVE BANK
The Board discussed making changes to the employee sick leave bank policy. No changes were made and no action was taken at this time.

PERSONNEL CHANGES
Motion by Thomas, second by Marquardt, to approve the following personnel change, all present voted aye; motion carried: Brian Richter, new hire, full time correctional officer, step 1/$11.33 per hour, effective date July 15, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch.

EXECUTIVE SESSION
Motion by Thomas, second by Marquardt, to enter into executive session at 9:27 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 9:45 a.m., no action was taken.

JULY 31ST BOARD MEETING CHANGE
The Board will meet at 10:00 a.m., on Tuesday, July 31st, to accommodate departments wishing to review 2008 budget requests.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Marquardt, to adjourn at 9:52 a.m., until 10:00 a.m., Tuesday, July 31, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 31, 2007

1. 10:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of July 24, 2007

4. Second reading and action to approve Ordinance #38 regarding religious conference facilities

5. Discussion with Highway Supt., Rick Small, regarding a radio system and possible action to replace a repeater

6. Monthly report and review 2008 budget request
   a. States Attorney

7. Action to approve salary claims

8. Action to approve personnel changes

9. Action to enter into executive session

10. Open

11. Old Business

12. New Business

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 7th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 31, 2007

The Codington County Commissioners met in regular session at 10:00 a.m., Tuesday, July 31st, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of July 24th, 2007, as presented by the Auditor, all present voted aye; motion carried.

AG. BUILDING PERSONNEL
Extension Educator, Chuck Langner, introduced newly hired Extension Center Complex employee, Scott Swanson, to the Board.

SECOND READING/ADOPTION OF ORDINANCE #38
Zoning Officer, Todd Kays, reviewed proposed Ordinance #38, an ordinance to amend the Codington Zoning Ordinance to allow for Religious Conference Facilities. Lutheran Outdoors has offered the proposed amendments in Ordinance #38 which would allow for their religious conference facility. Lutheran Outdoors representative, Neil Sorensen was present for this hearing as was Joy Nelson, of Joy Ranch. Motion by Marquardt, second by Thomas, to adopt ordinance #38, as approved by the Codington County Planning and Zoning Commission. Chairman Brinkman then asked for comments from the public in attendance at this hearing. No persons' present offered comments. Chairman Brinkman then opened the discussion to the Board. After a brief discussion the Chairman called for a roll call vote which was recorded as follows: Thomas, aye; Marquardt, aye; Johnson, aye; Brinkman, aye; and Larson, aye; motion carried.

WIND ENGERY
Commissioner Marquardt, who recently attended a wind energy meeting, requested verification from Zoning Officer, Todd Kays, regarding provisions in the County's zoning ordinance for the allowance of wind towers. Mr. Kays advised the Board that the current Codington County Zoning Ordinance does include provisions for permits for wind towers.

HIGHWAY EQUIPMENT
Highway Supt., Rick Small, requested authorization to replace an old radio repeater that has been causing intermittent service for the Highway Dept. for the last three months. This repeater was originally purchased in 1976 and is now obsolete with new replacement parts unavailable. Mr. Small obtained two quotes to replace this repeater.

1. Analog that will not convert to digital for a price of $8,515.00
2. Analog that is capable of handling digital for a price of $13,825.44.

Mr. Small recommended option #2 for the Board's approval. Motion by Larson, second by Marquardt to authorize the Highway Supt. to purchase a new repeater using option #2, all present voted aye; motion carried. Mr. Small advised the Board that the fluorescent lights in the office area of the Highway Dept. building are in need of replacement. The old wiring is causing ballasts' to burn out and creating a fire hazard. Mr. Small has received a quote of $1,386.00 to replace the office lighting and has sufficient budget to complete this office maintenance project. Commissioner Larson introduced the subject of ground work that needs attention at the rodeo grounds. Mr. Small informed the Board that the County's loader will be used by Assistant

Highway Supt., Greg Benthin, to assist the 4-H Rodeo organization with a small project at the rodeo grounds. The Board had no objection.

SALARY CLAIMS

Motion by Johnson, second by Larson, to approve the following salary claims for payment, all present voted aye; motion carried: Commissioners: 7,020.95 total salaries. Auditor: 14,749.40 total salaries. Co. Treasurer: 17,154.38 total salaries. States Attorney: 19,263.58 total salaries; Ruth Swenson 674.17 part time. Gov. Buildings: 12,761.74 total salaries; Bev Gramberg 549.24 part time. Dir. Equalization: 30,176.24 total salaries. Reg. of Deeds: 14,080.23 total salaries. Veterans Service: 6,775.24 total salaries. Sheriff: 48,120.84 total salaries; John Weber 580.49 part time & meals; Chuck Carbonneau 251.17 part time & meals; Jim Wollan 176.87 part time & meals; Lori Hassing 1,072.24 part time. Co. Jail: 51,481.41 total salaries; Joe Hayashi 1,738.57 ½ month salary @ part time and O.T., ½ month salary @ full time and uniform allowance; Donna Weber 94.78 part time & meals; Brian Richter 1108.50 full time new hire ½ month salary and uniform allowance; Amy Coon 975.22 part time new hire and uniform allowance; Anthony Smith 1,113.62 part time new hire and uniform allowance; Becky Morlock Reeves 52.94 part time & meals. Care of the Poor: 2,803.33 total salaries. Co. Nurse: 2,892.92 total salaries. West Niles 30.71 total salaries. Co. Park 7,525.45 total salaries; Donnie Olson 1,520.70 part time seasonal; Tom Sauer 1,603.75 part time seasonal; Jacob Buri 1,106.76 part time seasonal; Paul German 312.51 Memorial Park security guard; Lee Trumm 1,556.12 Memorial Park Caretaker. Ag. Bldg.: 7,769.39 total salaries; Brian Bleeker 1642.40 promotion; Scott Swanson 1,732.27 new hire; Harold West 962.08 final pay. Co. Extension: 7,171.03 total salaries; Betty Gill 630.59 part time new hire; Charles Langner 49.86 meals; Deb Sundem 16.62 meals; Jodi Loehrer 16.63 meals. Weed Control: 8,232.07 total salaries. Planning Board 308.83 total salaries. Road & Bridge: 64,213.29 total salaries. Emergency Management: 7,883.70 total salaries. Crime Victim: 4,413.06 total salaries. W.I.C.: 2,724.43 total salaries. SDSR Special Pay Plan $3,439.65, Harold West vacation and sick leave pay out. Total: 340,991.87. Breakdown of withholding amounts which are included in the above: S.D. Retirement 29,473.34 retire; S.D. Retirement 322.55 spouse option; S.D. Supplemental Retire. 2780.00 suppl. retire.; Dakotacare 56,834.67 ins.; Fort Dearborn Life Insurance 279.82 ins.; Delta Dental 4,194.20 ins.; Nationwide Retire. Sol. 341.29 suppl. retire.; AFSCME Local #2488 364.00 union dues; AFLAC 1,914.39 ins.; U.M.B. Bank 2,007.00 suppl. retire.; AFLAC 343.08 ins.; Watertown United Way 120.83 united way; Office of Child Support 525.00 child support; Sioux Valley Credit Union 8,614.00 credit union; Cod. Co. Treasurer 23,850.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 296.00 union dues; S.D. Retirement System 139.73 prior service; Reliabank Dakota 21,312.89 federal withholding; Reliabank Dakota 36,748.82 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 garnishment; Codington County Treasurer 34.27 insurance premium.

PERSONNEL CHANGE

Motion by Thomas, second by Johnson, to approve the following personnel change, all present voted aye; motion carried: Orville Jorgenson, Memorial Park temporary seasonal hire, custodial position, step 1/$8.45 per hour, effective August 13, 2007, submitted and approved by Maintenance Supervisor, Milo Ford.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:41 a.m., to discuss contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 10:45 a.m., no action was taken. Auditor, Cindy Brugman, was present for executive session.

STATES ATTORNEY
States Attorney, Dawn Elshere, reviewed her 2008 budget request with the Board. Discussion was held regarding passing a resolution to declare the States Attorney position as a full time position and the possibility of changing a temporary employee to full time status. Discussion was also held regarding the increasing costs of blood alcohol testing and the need for a new telephone system in the States Attorney's office to replace a system purchased in 1998.

EXECUTIVE SESSION
Motion by Larson, second by Thomas, to enter into executive session at 11:01 a.m., to discuss potential litigation, all present voted aye; motion carried. States Attorney, Dawn Elshere; Dakotacare representative, Laurie Benson; and Auditor, Cindy Brugman, were present for executive session. The Board returned to regular session at 12:11 p.m., no action was taken.

OTHER BUSINESS
The Board spent time reviewing 2008 budget requests. Chairman Brinkman informed the Board of an open house, hosted by Ag United and the Midwest Dairy Association, at Drumgoon Dairy located near Lake Norden, South Dakota, on August 4th from 10:00 a.m. to 1:00 p.m. Drumgoon Dairy is a 1200 cow diary, owned and operated by Rodney and Dorothy Elliott. It was noted that three or more Commissioners may attend this open house. Commissioner Marquardt informed the Board of a meeting he attended in Florence on July 31st, regarding the need for a cell tower in the rural Florence area. This meeting was sponsored by the South Dakota PUC. Commissioner Marquardt urged the other Board members to begin a letter writing campaign requesting a tower in the Florence area. The PUC will then forward these letters to the cell companies. Discussion was also held regarding a meeting in Florence, scheduled for Friday night, August 3rd, 2007, to discuss the possible demolition of the old town hall. It was noted that three or more Board members may be present for this meeting.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 12:20 p.m., until 9:00 a.m., Tuesday, August 7, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 7, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of July 31, 2007

4. Sheriff, Keith Olson, 2008 budget request review for Sheriff's Office and Detention Center

5. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

6. Action to approve a claim for payment

7. Action to approve an automatic budget supplement with grant reimbursement funds

8. Action to approve personnel changes

9. Action to enter into executive session
   a. 10:00 a.m., Terry Satterlee, negotiator for the County during union contract negotiations

10. Open
    a. review burn ban situation

11. Old Business
    a. SDACC convention registration

12. New Business
    a. Registration for the quarterly meeting of the Sioux Valley Commissioners Association

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 14th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 7, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 7th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Marquardt, to approve the minutes of July 31st, 2007, as presented by the Auditor, all present voted aye; motion carried.

BUDGET REVIEW
Sheriff, Keith Olson, reviewed the 2008 budget request for the Sheriff's department. Sheriff Olson has requested an increase in budget to add an additional deputy to the current staff. Discussion was also held regarding law enforcement vehicles that have been declared surplus and the possibility of offering these vehicles up for sale. Chief Correctional Officer, Mark Raasch, and Assistant Chief Correctional Officer, Tom Walder, met with the Board to review the 2008 budget request for the Detention Center. Discussion was held regarding lock maintenance and repairs to cell doors.

MONTHLY REPORTS
Extension Educator, Chuck Langner, reviewed crop conditions with the Board. Mr. Langner reminded the Board about the 4-H Achievement Days barbeque scheduled for Wednesday, August 8th. New carpeting will be installed at the Extension office on August 16th and 17th and the office staff will be moved to the kitchen area during this time period. Discussion was also held regarding a computer for the Weed Dept. **Community Health Nurse, Karla Moes,** could not be present for this meeting and submitted a written report to the Board which included information on the following: Assisting in Community Health offices in other counties; WIC caseload; WIC management evaluation; student immunizations; and worksite wellness programs. **Veterans Service Officer, Al Janzen,** could not be present for this meeting and provided the following written report: 20 trips for the month of July with a total of 86 riders and a volunteer driver appreciation picnic was held on Thursday, August 2nd, at the VFW. **Weed Supervisor, Nick Endres,** reported that fall weed spraying will begin shortly. The Weed Dept. is working to enter spraying data into a computer data base. Discussion was also held regarding noxious weeds along railroad lines in Codington County. **Welfare Director, Sarah Elbert,** provided the Board with the following client statistics for the month of July: 27 clients assisted; 13 denials; 6 pending or referred, 8 approved, and 4 new clients approved. Total assistance for July in the amount $15,884.47 with collections in the amount of $5,567.31, including 3 full releases.

CLAIM APPROVED
Motion by Larson, second by Marquardt, to approve the following claim, all present voted aye; motion carried: SDRS Special Pay Plan, $45.00, H.West-vac/sick pay out.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Marquardt, to approve an automatic budget supplement to the Emergency Management expenditure budget in the amount of $103.00 with Pandemic Flu grant reimbursement, all present voted aye; motion carried.

PERSONNEL CHANGE
Motion by Thomas, second by Larson, to approve the following personnel change, all present voted aye; motion carried: New hire, Julie Radach, temporary part time clerical in the Welfare Office, step 2/$9.63 per hour, approximately 12 hours per week, effective date Sept. 4, 2007, submitted and approved by Welfare Director, Sarah Elbert.

BURN BAN
Emergency Management Director, Jim Sutton, appeared before the Board to discuss the burn ban currently in place in Codington County. Mr. Sutton has had discussions with rural Fire Chiefs in the County and the consensus is that some areas in the County are still extremely dry. Therefore the Board did not take action to lift the burn ban and will review the situation again in one week.

EXECUTIVE SESSION
Motion by Larson, second by Thomas, to enter into executive session at 9:57 a.m., to discuss union contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 10:59 a.m. No action was taken. Terry Satterlee, representative for the County during union negotiations, was present for executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, August 14, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 14, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of August 7th, 2007

4. Discussion with Employee Insurance Committee and review of findings and recommendations

5. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

6. Review of the burn ban situation

7. Action to authorize the Chairman to sign the grant reimbursement agreement for FY2007 Homeland Security grant funds

8. Action to approve claims for payment

9. Action to cancel taxes on property taken for Tax Deed in previous years

10. Action to approve an automatic budget supplement with grant reimbursement funds

11. 2008 Provisional budget discussions

12. Action to approve personnel changes

13. Action to enter into executive session

14. Open

15. Old Business
   a. registration for the quarterly meeting of the Sioux Valley Commissioners Association

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 21st, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 14, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 14th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of August 7th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office is proceeding with the process of moving voters from the active file to the inactive file for failing to vote once in the past four years. This process takes place in every odd numbered year. **Treasurer, Carol Maloney,** advised the Board that her office continues to process tax collections, boat licenses and motor vehicle licenses at the pace normal for this time of year. The Treasurer, submitted to the Board, a report which shows the comparisons of Codington County employees' wages to the wages of employees in other Counties and asked the Board to consider this report when determining wages for Codington County employees for 2008. The Treasurers' report included data from the 2007 Brookings County Salary Study. Commissioner Larson requested that the Treasurer add to her report the data regarding County Commissioner's salaries. The Treasurer provided this data to the Board later in this meeting. **Director of Equalization, Russ Ronke,** discussed the following: the current reappraisal progress, the OHE ruling regarding the appeal of the Running's building, cycle time for reappraisals, staffing compared to other Counties, and the recent salary survey prepared by Brookings County. **Deputy Register of Deeds, Mary Fransen,** reviewed the Register of Deeds monthly statement of fees. $28,878.50 was collected in July with $1,662.00 of this amount remitted to the State of South Dakota for certified births, deaths, and the EVRSS fund. The Deputy Register of Deeds noted the total collections were down approximately $4,400.00 from one year ago.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Larson, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July, 2007, all present voted aye; motion carried.

Cash on hand	$	5,339.93
Checks in Treasurer possession		
less than 3 days	$	45,042.07
Cash Items	$	400.00
TOTAL CASH ASSETS ON HAND	$	50,782.00
RECONCILED CHECKING		
Great Western Bank Checking	$	2,207.25
Great Western Bank Checking (Memorial Park)	$	17,771.82
Reliabank Dakota	$	6,498,048.22
INVESTMENTS		
SD Public Funds Investment	$	6,654.08
CERTIFICATES OF DEPOSIT		
First American Bank and Trust	$	600,000.00

Dacotah Bank	$ 400,000.00
Peoples State Bank	$ 400,000.00
First Premier Bank	$ 200,000.00
TOTAL CASH ASSETS	$ 8,175,463.37
General Ledger Cash Balance by Funds:	
General	$ 4,332,897.87
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,768,913.67
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 3,170.02
Trust & Agency	$ 560,069.96
(schools 105,038.47; townships 51,709.42; city/towns 24,635.78)	
TOTAL GENERAL LEDGER CASH	$ 8,175,463.37

BURN BAN

Emergency Management Director, Jim Sutton, met with the Board to discuss the burn ban implemented by the Board on July 24th, 2007. Mr. Sutton advised the Board that despite recent spotty rains and high humidity, dry conditions still exist in the County. Mr. Sutton recommended leaving the burn ban in place at this time. The Board did not take any action regarding the burn ban now in enforcement.

GRANT REIMBURSEMENT AGREEMENT

Motion by Marquardt, second by Larson, to authorize the Chairman to sign the FY2007 Homeland Security Grant reimbursement agreement between SD Dept. of Public Safety and Codington County, all present voted aye; motion carried. Funding available under the FY2007 grant is $464,722.36

CLAIMS APPROVED

Motion by Thomas, second by Johnson, to approve the following claims for payment, all present voted aye; motion carried: Alltel 67.96 util, Alltel 117.07 util, Alltel 139.83 June & July services, Alltel 560.90 Jun & Jul svc, new phones, Alltel 82.29 Jun 24-Jul 17 service, Lynn Aman 20.00 witn, American Jail Association 48.00 dues, The American Law Institute 62.49 sup, Andor, Inc. 235.71 rep, Austin Law Offices 535.91 prof svc, Bob Barker Co. 2029.56 sup, Graciela Barrantes 25.00 witn, Roger Benthin 502.00 maint, Christine Berger 50.74 jury, Jennifer Bertsch 20.00 witn, Best Business Products 264.95 pymt, Best Business Products 44.41 maint, Best Western Ramkota 319.00 trav, Bierschbach Equipment & Supply 359.05 rep, CynthiaJo Bogart 55.92 jury, Alyssa Borns 20.00 witn, Boys & Girls Club 833.33 pymt, Brevik Law Office Prof LLC 166.71 prof svc, Bridgestone/Firestone, Inc 55.95 rep, Brookings CO Reg of Deeds 6.00 sup, Burghardt Amateur Center 58.70 sup, Burns Law Office 2333.00 prof svc, C & R Supply 44.10 rep, C & S Chemical 70.00 maint, James Campbell 20.00 witn, Carquest Auto Parts 26.62 rep, Carquest Auto Parts 35.60 sup, Cartney Bearing & Supply 10.56 rep, Cartney Bearing & Supply 36.96 rep, Cashway Lumber Inc. 519.41 rep, Cass-Clay Creamery 955.50 sup, Century Business Products 43.36 maint, Codington Clark Electric 18.00 util, Codington Clark Equipment 120.00 rep, Codington Clark Equipment 115.96 rep, Codington Co. Historical Soc. 601.65 sup, Cole Papers, Inc. 1618.69 sup, Connecting Point Computer Cent 1050.00 prof svc, Connecting Point Computer Cent 10018.33 maint, Connecting Point Computer Cent 171.12 maint, Shawna Constant 52.00 trav, Construction Products & consul 250.00 rep, Contech 10157.01 sup, County Fair Foods 90.05 sup, Crawford Funeral Chapel 3837.00 prof svc, Credit Bureau of Watertown Inc 2184.30 pymt, Crescent Electric Supply Co. 53.40 rep, CSD 880.00 svc, Culligan Water Conditioning 981.00 sup, Dakota Clutch & Transmission 198.36 rep, Dakota CO Sheriff 9.10 fee, Dakota Fluid Power Inc 20.43 rep, Dakota Security Systems Inc 357.42 eqp, David Dargatz 10.74 jury,

Darwin's Appliance Repair 125.70 rep, Deuel County Highway 159.12 maint, Lori Deutsch 230.74 trav, Diagnostic Radiology Associate 557.00 prof svc, Diagnostic Radiology Associate 262.39 prof svc, Donna Dietrich, Chairman 394.63 prof svc, Dive Rescue International Inc 326.34 sup, Dive Rescue International Inc 129.00 recrt, Doug's Anchor Marine 79.50 rep, The Earthgrains Company 493.66 sup, East Dakota Water Development 112.48 July apportionment, Electric Motors & Moore Inc 200.00 rep, Elite Drain & Sewer 85.00 rep, EMC Insurance Companies 3469.22 pymt, Engelstad Electric Co. 99.51 rep, Anna Esparza 20.00 witn, Farnams Genuine Parts 456.26 sup, Farnams Genuine Parts 71.31 rep, Fastenal Company 47.32 rep, Carrie Finley 20.00 witn, Fire & Ice 91.84 rep, First District Assn of Lcl Gov 8844.93 pymt, Terence Fleming 51.48 jury, Florence Fire Dept 2377.67 pymt, FSH Communications LLC 120.00 util, Jasen Gamber 10.00 refund, Nathan Gast 11.48 jury, Gemplers 45.45 sup, Ashley Geyer 20.00 witn, Glass Products Inc. 512.15 rep, Christine Goette 29.12 sup, Grainger 206.40 sup, Harold's Camera Shop 13.19 sup, Laurie Harrington 51.48 jury, Mark Henderson 62.58 jury, Henry Fire Dept 1444.65 pymt, Town of Henry 110.10 util, Cory Herzog 345.89 trav, Hillyard Floor Care Supply 783.17 sup, Hindman Electric 58.23 rep, Horiba Jobin Yvon Inc 52.04 sup, Howard Vet Clinic 138.20 sup, William Howard 17.40 jury, Human Service Agency 4330.09 pymt, Glacial Lakes Humane Society 280.00 pymt, Hurkes Implement Co. 137.61 sup, Huron Culvert & Tank Co. 963.69 eqp, Huron Culvert & Tank Co. 168.00 sup, HyVee #1871 188.07 sup, HyVee Pharmacy 1583.15 pris med, Interlakes Community Action 412.25 pymt, Interstate Telecom Coop 11700.00 equip, Intoximeters 222.50 sup, Al Janzen 40.42 sup, Keith Janzen 20.00 witn, Jebro Inc 251320.89 sup, Jefferson Partners LP 133.40 trav, Jamie Jensen 51.48 jury, Cindy Jewell 52.22 jury, Carol Johnson 1996.88 trav, Johnson Controls, Inc. 3957.50 maint, Denise Johnson 20.00 witn, Theresa Jones 10.74 jury, Opal Jordan 10.74 jury, Jurgens Printing 69.00 sup, K & L Mechanical 3238.50 rep, Kelvin Kendell 157.64 witn, Kym Kennedy 50.74 jury, Kennedy, Rokahr, Pier & Knoff 426.20 prof svc, Nelva Kooistra 45.00 prof svc, Sandra Krause 20.00 witn, L & L Construction 10736.50 rep, Lakeland Nursery & Nicol Floral 190.90 sup, Chuck Langner 710.70 trav, Michael Lantsberger 52.22 jury, J.H. Larson Electrical Co. 75.69 sup, Lawson Products 110.14 sup, Michelle LeBlanc 20.00 witn, Nichole Lentsch 50.74 jury, LexisNexis Matthew Bender 90.50 sup, Sara Lichty 24.80 jury, Lincoln Co Auditor 682.72 prof svc, Little Falls Machine Inc 94.74 rep, Locators & Supplies Inc 217.02 sup, Jodi Loehrer 182.36 trav, Sara Longstreet 20.00 wtn, Lutheran Social Services 4.50 prof svc, Lutheran Social Service 2208.81 prof svc, Lyle Signs Inc. 513.68 sup, M & T Fire and Safety 154.25 sup, Macksteel Warehouse, Inc. 186.90 rep, Macksteel Warehouse, Inc. 48.37 rep, Mac's Inc. 157.41 sup, Mac's Inc. 204.61 sup, Mac's Inc. 26.80 sup, Jayson Maguire 51.48 jury, Mahowald's 136.40 sup, Mark's Auto 139.83 rep, Barbara Martenson 24.80 jury, Loretta Mattern 50.00 jury, McFleeg Inc 73.16 sup, Steve Mead 20.00 witn, Menards 281.17 sup, Mick's Scuba 130.00 trav, Midcontinent Communications 55.00 util, Mike' Specialty Concrete Inc 108.00 rep, Milbank Communications 1492.50 sup, Lynne Miller 50.74 jury, Steve Miller 2060.97 prof svc, Minnehaha Co. Auditor 15.00 prof svc, Minnehaha Co. Treasurer 154.19 sup, Moe Oil Company 463.10 sup, Alan Morris 10.74 jury, Municipal Utilities 9888.83 util, Municipal Utilities 189.27 indg util, Muth Electric 54.49 rep, Heather Nawroth 52.22 jury, Neurology Associates PC 153.00 pris med, Darci Nichols 10.74 jury, Northern Con-Agg Inc. 16617.29 sup, Northwestern Public Service 152.62 util, Office Systems, Inc. 129.04 sup, Office Systems, Inc. 3605.04 sup, Office Systems, Inc. 99.00 sup, Jessica Ogren 20.00 witn, Christian Oien 50.00 jury, The Old Dominion Brush 924.00 sup, Olson & Johnson International 183.51 rep, Laura Olson 144.00 prof svc, Ottertail Power Co. 16.36 util, Overhead Door 13.00 rep, Padgett Sales 140.00 rep, Nichole Painter 21.84 jury, Past Times 58.70 sup, Dana Patten 52.22 jury, Thaniel Paulson 20.00 witn, Pennington County Jail 180.20 trav, Tyler Pickrel 20.00 witn, PMB 0112 288.94 util, Jenna Polchow 34.68 sup, Prairie Lakes Health Care Cent 3502.77 indg med, Prairie Lakes Health Care Cent 11992.00 prof svc, PRAIRIEWAVE 454.96 util, PRAIRIEWAVE 34.95 util, Robert Pries 12.96 jury, Print 'Em Now 103.00 sup, Print 'Em Now 70.00 sup, Print 'Em Now 138.00 sup, Professional Mailing &

Market. 2443.09 sup, Qwest 82.00 util, Qwest 752.46 util, Qwest 15.42 util, Peg Raml 25.78 reimb, Mary Rasmussen 10.74 jury, RC Technologies 16.62 util, Redlinger Bros. 183.68 rep, Cathryn Rehfuss 45.00 prof svc, Clinton Reid 20.00 witn, Carlee Reinschmidt 50.74 jury, Barbara Rex 50.74 jury, Gwendolyn Roberts 10.74 jury, Roger's Auto Sales 200.00 tow, Russell A. Ronke 52.00 trav, Ron's Saw Shop Two 15.00 rep, Runnings 136.75 sup, Rural Cellular Corporation 397.45 util, Dawn Russell 87.60 prof svc, Melissa Salzer 20.00 witn, Sanford Health 6447.93 indg med, Terrance Satterlee 375.00 prof svc, Tammy Schuchard 25.78 sup, Adam Schweitzer 10.00 jury, SD Dept of Labor 1136.53 pymt, S.D. Department of Revenue 13.00 fee, SD Department of Revenue 1347.00 sup, SD State Treasurer 281427.58 August remittance, SDACC 1280.00 trav, Ann Seifel 15.02 trav, Michael Shea 10.74 jury, Megan Sigaty 20.00 witn, Sioux Valley Coop 31.20 sup, Sioux Valley Coop 17457.66 sup, Slowey Court Reporting 212.50 prof svc, Neil Smith 425.80 rep, Snow Sales 515.20 sup, South Shore Fire Dept 2268.24 pymt, South Shore Gazette 880.21 publ, Town of South Shore 74.00 util, Spears Law Office 4423.84 prof svc, Patricia Spieker 15.18 jury, Sprint 166.14 util, Star Laundry 118.02 maint, Star Laundry 40.53 sup, State Radio Communications 1800.00 util, Stein's Tool Time Rental 492.71 sup, Stein's Tool Time Rental 195.00 rent, Steve's World 16.75 rep, Stimson Construction 306.00 maint, Debra Stone 51.48 jury, Streicher's 426.98 sup, Chelsi Strong 20.00 witn, Sturdevant's Auto Parts 36.23 rep, Karen Stusiak 10.74 jury, Deb Sundem 290.33 trav, Sutton and Bauer Law Offices 9600.19 prof svc, Sysco Food Services of ND 1917.50 sup, Target Stores Division 158.96 sup, Titan Machinery 93.20 rep, Toshiba America Info Sys Inc 1482.45 rent, Townplace Suites/MSPTS 1376.00 indg med, Unicel 14.99 sup, Unicel 359.98 sup, Union County Sheriff 47.40 fee, University of Missouri 18552.18 fees, US Foodservice - Grand Forks 4064.77 sup, Value Care Pharmacy 117.65 indg med, Van Diest Supply Company 21938.70 sup, Vanderlaan Rentals 350.00 indg util, Rene Vinella 51.48 jury, VISA - C/O Great Western Bank 58.79 trav, VISA - C/O Great Western Bank 1403.59 trav, VISA - C/O Great Western Bank 273.03 sup, VISA - C/O Great Western Bank 189.99 sup, Walgreens 244.92 indg med, Wallace Fire Dept 774.35 pymt, Walmart Community 194.70 sup, Watertown City Finance Office 58917.41 pymt, Watertown City Finance Office 9000.00 trng, Watertown City Finance Office 3108.87 pymt, Watertown Coop Elevator Assn. 145.00 maint, Watertown Ford 10.04 sup, Watertown Ford 4266.30 sup, Watertown Ford 32216.00 equip, Watertown Public Opinion 1356.07 publ, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 1215.50 sup, Western Detention 1448.80 equip, White's Welding 335.00 rep, Wiles & Rylance, LLP 3590.96 prof svc, Willoughby Industries Inc 382.80 rep, Joanne Wirt 20.00 witn, Watertown Animal Clinic 12.00 maint, Watertown Box Corp 20.00 sup, Wtn Fire & Ambulance 508.54 prof svc, WTN Radiator Works 249.99 rep, Watertown Regional Land fill 58.75 rep, WW Tire Service Inc 2176.00 sup, Xerox Corporation 94.17 sup, Xerox Corporation 19.20 maint, Yankton Co Treasurer 492.75 prof svc, Yankton Co. Sheriff 75.00 prof svc, Zimmel's Furniture 1398.63 sup.

TAX DEED PROPERTY

Motion by Marquardt, second by Larson, to cancel the taxes on two pieces of property the County has previously taken for Tax Deed. Both parcels have been previously offered for sale with no bids received. Property described as: S5' of Lot 18, Block 2, Haans First Addn., taxes due in 1996 through 2003, total $156.85 and Lot 161, Ways Lake Drive Addn., taxes due in 1989 through 1995, total $250.15. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC SUPPLEMENT

Motion by Thomas, second by Johnson, to approve the following budget supplements with grant reimbursement funds, all present voted aye; motion carried: Government Buildings budget with Courthouse Security grant funds $350.27, and the General Fund revenue budget and Historic Preservation budget with $601.65 in history grant funds.

PROVISONAL BUDGET
The Board reviewed the proposed provisional budget. Discussion was held regarding additional staffing of a Sheriffs Deputy and half time Commissioners Assistant. Chairman Brinkman requested data regarding pay increases of 3.5%, 4%, 4.5% and 5%.

PERSONNEL CHANGE
Motion by Thomas, second by Larson, to approve the following personnel change, all present voted aye; motion carried: Wendy J. Schulz, new hire, regular part time (20 hours per week), Criminal/Civil Support in the Sheriff's office, step 5/$12.03 per hour, effective date September 4, 2007, submitted and approved by Sheriff, Keith Olson.

SIOUX VALLEY COMMISSIONERS ASSOCIATION
The Board noted the following Codington County personnel will attend the quarterly meeting of the Sioux Valley Commissioners Association on Monday, August 20, 2007, 12:00 noon in Clear Lake: County Commissioners - Jack Thomas, Lavern Marquardt, Elmer Brinkman, and Ken Larson; and the Auditor, Register of Deeds, Director of Equalization, Highway Supt., and Highway Dept. Office Coordinator.

EXECUTIVE SESSION
Motion by Larson, second by Marquardt, to enter into executive session at 10:03 a.m., to discuss union contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 11:03 a.m. No action was taken. Terry Satterlee, representative of the County during contract negotiations, was present for executive session.

OTHER MATTERS
The Board discussed sending a letter to the P.U.C. regarding cell phone service in the Florence area; a tax increment district proposed by the City of Watertown, and the proposal by the City of Watertown to run the bike trail through Memorial Park.

BOARD ADJOURNS
There being no further business to come before the Board a motion was made by Larson, second by Johnson, to adjourn at 11:18 a.m., until 9:00 a.m., Tuesday, August 21, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 21, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of August 14th, 2007

4. 9:00 a.m., Discussion with Employee Insurance Committee and review of findings and recommendations

5. Monthly reports
   a. Highway Dept.
   b. Maintenance Dept.

6. Review of the burn ban situation

7. Action to approve a change to the "Civil Process Server" job title

8. Action to correct a surplus property declaration from June 26th, 2007, pertaining to law enforcement vehicles

9. Action to approve personnel changes
   a. Correctional officer, Jeff Morris – anniversary step increase
   b. Deputy States Attorney, Chad Nelson, step increase

10. Action to enter into executive session

11. Open

12. Old Business

13. New Business

14. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 28th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 21, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 21st, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Larson, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of August 14th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported the air conditioning in the Detention Center has not been working since last week due to the failure of two compressors. New compressors have been installed and the air conditioning may be operating again later today. Mr. Ford requested authorization to hire a firm to conduct air quality testing in the Courthouse. This request has been made to Mr. Ford by personnel working in the Courthouse. The Board had no objection to Mr. Ford's request. Mr. Ford also reported the sidewalk project on the north side of the Courthouse has been completed and replacement of the front sidewalk may be pushed up due to continued deterioration. Commissioners Thomas and Johnson along with Maintenance Supervisor, Ford, will meet with members of the Watertown City Council, the afternoon of August 21st, to discuss the bike trail's proposed route near Memorial Park. Mr. Ford advised the Board that repairs have been made to the roof and shingles on building #4 at Memorial Park and the single picnic shelter has been moved to its new location and is ready for use. The carpeting replacement for the Extension office has been partially completed with the remainder of the carpeting to be replaced while the Extension Educator's are out of their offices to attend the State Fair. **Highway Supt., Rick Small,** advised the Board that the Highway Dept. has completed culvert repairs on County Road 11, and are preparing chip sealed roads for striping. Mr. Small also discussed the anticipated wear and tear on County Road 1 if a proposed dairy expansion project is approved.

CONSULTANT SERVICES WORK ORDER
Motion by Marquardt, second by Johnson, to authorize the Chairman to sign a work order for consultant services. This work order was submitted by Highway Supt., Rick Small, to allow Aason Engineering to begin the design work to replace a bridge on County Road 2 over Soo Creek. Upon vote of the Board, all present voted aye; motion carried.

INSURANCE COMMITTEE
The Committee, appointed by the Commissioners, to review health insurance coverage for County employees, presented the Board with their findings. Committee members present were: Lori Deutsch, Duane Dolen, Becky Goens, and Dick Edenstrom. Committee member Chuck Kurkosky could not be present for this meeting. Laurie Benson, Kinsman Insurance and Dakotacare representative was also present and participated in this discussion. Lori Deutsch and Becky Goens spoke on behalf of the committee and reviewed the following information with the Board: Coverage options, deductible options, tier options, the need to educate employees to manage their own health care, prescription care savings, employees awareness to help in reducing claims, negotiating lowered administrative costs, bids from other insurance providers, and distribution/sharing of possible premium savings. Commissioner Thomas commended the Committee for their efforts. Chairman Brinkman advised the Committee that their findings

would be taken under advisement during union contract negotiations and thanked the Committee for their time and efforts in researching options for health insurance for Codington County Employees.

BURN BAN LIFTED

Emergency Management Director, Jim Sutton, met with the Board to discuss the County's current open burning ban. Mr. Sutton has been in contact with all Rural Fire Chiefs and is now recommending lifting the open burning ban as the fire chiefs have all reported an improvement in the dry conditions after receiving recent rain fall amounts up to 1.5 inches. Motion by Thomas, second by Johnson, to approve Resolution 2007-14, lifting the burn ban, all present voted aye; motion carried.

RESOLUTION #2007 - 14
A RESOLUTION TO LIFT BURNING BAN
ENACTED BY PRIOR RESOLUTION

WHEREAS, Resolution #2007-13 declared a fire danger emergency and banned open burning in the rural area of Codington County, and

WHEREAS, recent rainfall has improved dry conditions in Codington County, and
WHEREAS, the Rural Fire Chief's Association has recommended that the ban on open burning be lifted,

NOW THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that the ban on open burning pursuant to Resolution #2007-13 is hereby rescinded.

Approved this 21st, day of August, 2007

Elmer P. Brinkman
Chairman

John W. "Jack" Thomas

Lavern Marquardt

Carol Johnson

Ken Larson

ATTEST:

Cindy Brugman
Codington County Auditor

JOB TITLE CHANGE

Sheriff, Keith Olson, requested a change in the job title of the Civil Process Server/Transport Officer. Sheriff Olson explained that in order for SDRS to accept this position as a Class B retirement classification the job title needs to reflect this positions work with inmates. Motion by Thomas, second by Johnson, to change this job title as follows, all present voted aye; motion carried: Civil Process Server/Inmate Transport Officer.

SURPLUS PROPERTY
Sheriff, Keith Olson, advised the Board that a recent declaration of surplus property included a law enforcement vehicle currently in use. The Sheriff asked that his vehicle be removed from the surplus property list. Motion by Thomas, second by Larson, to remove GEN00754 from the surplus property list, and to add the vehicle back into the fixed asset system, all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Thomas, second by Larson, to approve the following personnel changes, all present voted aye; motion carried: Chad Nelson, Deputy States Attorney, increase from $3,708.33 per month to $3,750.00 per month, effective date August 1, 2007, submitted and approved by States Attorney, Dawn Elshere. Jeff Morris, Correctional Officer, anniversary step increase, from step 2/$11.78 per hour to step 3/$12.26 per hour, effective date September 1, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch.

CLAIM
Motion by Marquardt, second by Johnson, to approve for payment the following claim, all present voted aye; motion carried: Deuel County, $72.00, Sioux Valley Commissioners registration for 9 officials and employees.

EXECUTIVE SESSION
Motion by Marquardt, second by Larson, to enter into executive session at 9:58 a.m., to discuss union contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 10:40 a.m. No action was taken. County Union Negotiator, Terry Satterlee, was present for executive session.

COUNTY LIEN
Attorney, Tom Burns, met with the Board regarding a County lien in the amount of $17,000.00. Mr. Burns advised the Board to accept the $800.00 offered by the client's attorney as settlement of this lien. Motion by Larson, second by Marquardt, to table this matter one week, all present voted aye; motion carried.

OTHER BUSINESS
The Board discussed the Sioux Valley Commissioner Association meeting and NACO conference.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:10 a.m., until 9:00 a.m., Tuesday, August 28th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 28, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of August 21st, 2007

4. 9:00 a.m., Discussion with Tom Burns and action to compromise a County Lien

5. Action to approve plats
   a. A & M First Addition Plat
   b. Hintz Addition Plat
   c. Replat of Meadow Lake Estates Subdivision Plat

6. 9:30 a.m., Discussion with Don Walder, Watertown Transit, regarding 2008 budget appropriation

7. Monthly reports
   a. Emergency Management
   b. Sheriff
   c. States Attorney

8. Action to approve personnel changes
   a. Correctional officer, Shawna Harrington – anniversary step increase
   b. Correctional Officer, Lindsey Stricherz – anniversary step increase

9. Action to approve salary claims

10. Action to approve a resolution for continued support of the First District Association of Local Governments

11. Action to enter into executive session

12. Open

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 4th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 28, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 28th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Larson, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of August 21st, 2007, as presented by the Auditor, all present voted aye; motion carried.

PLATS APPROVED
Zoning Officer, Todd Kays, and Steve Solum, Scott Engineering, reviewed, with the Board, the "Hintz Addition Plat", located in Dexter Township. Mr. Kays advised the Board that the Planning and Zoning Board has recommended a "do pass" on this plat subject to a letter of assurance from the property owner. Discussion was held with regards to keeping the integrity of the "35 acre rule". The following resolution was presented to the Board:

RESOLUTION #2007-16

A Resolution approving the platting of the "Hintz Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Hintz Addition" located in the NE1/4 of the SE1/4 of Section 31-T119N-R54W of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, second by Commissioner Johnson, and upon roll call vote: Marquardt, Johnson, and Brinkman voted "aye", Thomas and Larson voted "no"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 28th day of August, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-16, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 28th day of August, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

Zoning Officer, Todd Kays, presented the Board with the "Replat of the Meadow Lake Estates Subdivision Plat" located in Sheridan Township and the "A & M First Addition Plat" located in Kranzburg Township. Mr. Kays reviewed the aforementioned plats and advised the Board that the Planning and Zoning Board has recommended a "do pass" on both plats. The following resolutions were presented for the Board's action:

RESOLUTION #2007-15

A Resolution approving the platting of the "A & M First Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "A & M First Addition" located in the S1/2 of NE 1/4 and the N1/2 of SE 1/4 Section 10-T116N-R51W of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, second by Commissioner Thomas, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 28th day of August, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-15, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 28th day of August, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2007-17

A Resolution approving the platting of the "Replat of the Meadow Lake Estates Subdivision Addn." in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Replat of the Meadow Lake Estates Subdivision Addn" located in the N1/2 of Section 15-T116N-R52W of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Thomas, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 28th day of August, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-17, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 28th day of August, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

COUNTY LIEN

Attorney, Tom Burns, met with the Board to discuss a county lien that was included in a bankruptcy filing, in 1998, as an unsecured debt. This lien was filed, by the County, in 1997 against case #3977, in the amount of $17,000.00. Welfare Director, Sarah Elbert, also addressed the Board regarding this lien. A lengthy discussion followed regarding the definition of unsecured debt, liens not perfected prior to bankruptcy, the County's normal practice of compromising liens for 70% of the original total, and the offer of $800.00 from client #3977 to release and satisfy this lien. Motion by Larson, second by Thomas, to deny a release and satisfaction of this lien. Upon vote of the Board, Thomas and Larson voted aye; Marquardt, Johnson, and Brinkman voted no; motion failed. Motion by Marquardt, second by Johnson, to accept $800.00 as satisfaction and to issue a full release on this lien. Motion by Larson, second by Thomas, to table action on Commissioner Marquardt's motion until bankruptcy documents can be reviewed, all present voted aye; motion carried. Mr. Burns returned to the Board later in this meeting and presented the Board with paper work regarding the bankruptcy discharge of the client in whose name this lien appears. Discussion was again held on the status of County liens listed in bankruptcy. Motion by Johnson, second by Marquardt, to take from the table Commissioner Marquardt's previous motion, all present voted aye; motion carried. Upon vote of Commissioner Marquardt's original motion, all present voted no; motion failed. Motion by Larson, second by Thomas, to approve a partial release as pertains to property described as: Lot 11, Block 28, of the Second Railway Addition to the City of Watertown. Upon vote of the Board; Thomas, Johnson, Brinkman, and Larson, voted aye; Marquardt, voted no; motion carried.

WATERTOWN TRANSIT

Donald Walder, Watertown Area Transit, met with the Board to request a 2008 budget appropriation from Codington County for the Watertown Area Transit service. Mr. Walder reviewed recent cuts in funding previously received by Watertown Area Transit. Commissioner Larson, who is a Watertown Area Transit board member, recommended a 2008 budget appropriation for the Transit service in the amount of $5,000.00. No objections were voiced to this recommendation. Chairman Brinkman advised Mr. Walder that action regarding Commissioner Larson's recommendation will take place during 2008 Provisional Budget hearings scheduled for September 4th through September 25th, 2007.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reminded the Board that his office will be closed September 10th through September 14th, to allow Mr. Sutton and his deputy to attend the annual Emergency Management conference in Spearfish. Mr. Sutton advised the Board that he is investigating applying for federal grant funds that may be available for radio communications

projects. These grant funds would be administered in the same manner as the regional Homeland Security grant funds. Mr. Sutton advised the Board that removal of the old generator in the basement of the Detention Center, that was declared surplus, could begin as soon as September 17th. Commissioner Larson asked Mr. Sutton to procure a liability contract from the company that will be removing the generator. Mr. Sutton will report back to the Board regarding the liability contract. **Sheriff, Keith Olson,** reported the following statistics for the month of July: Average daily inmate population 51.10; work release and out of county prisoner collections in the amount of $17,729.94; cost of confinement collections in the amount of $1,265.00; 223 persons booked; 326 calls for service; 9 accidents checked; 53 arrest warrants processed; 346 set of civil warrants processed; and 17 transports for a total of 3,197 miles traveled.

PERSONNEL CHANGES

Motion by Larson, second by Marquardt, to approve the following personnel changes, all present voted aye; motion carried: Shawna Harrington, Correctional Officer, anniversary step increase from step 5/$13.25 per hour to step 6/$13.79 per hour, effective date Sept. 1, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch. Lindsey Stricherz, Correctional Officer, anniversary step increase from step 4/$12.74 per hour to step 5/$13.25 per hour, effective date Sept. 1, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch. Resignation of Duane Christofferson, Building Maintenance, effective date August 27, 2007.

BUILDING MAINTENANCE POSITION

Motion by Marquardt, second by Thomas, to authorize the Maintenance Supervisor to advertise the opening of a Building Maintenance position, full time, all present voted aye; motion carried.

SALARY CLAIMS

Motion by Johnson, second by Larson, to approve for payment the following salary claims, all present voted aye; motion carried: Commissioners: 7,029.80 total salaries. Auditor: 14,749.41 total salaries. Co. Treasurer: 17,154.42 total salaries. States Attorney: 19,341.30 total salaries; Ruth Swenson 695.98 part time; Chad Nelson 2,696.29 pay increase. Gov. Buildings: 12,688.35 total salaries; Bev Gramberg 391.39 part time. Dir. Equalization: 30,070.55 total salaries; Michelle Pederson 1,047.20 regular salary less unpaid leave. Reg. of Deeds: 14,080.21 total salaries. Veterans Service: 6,778.38 total salaries. Sheriff: 46,731.85 total salaries; John Weber 978.92 part time & meals; Chuck Carbonneau 109.40 part time & meals; Jim Wollan 113.67 part time & meals; Lori Hassing 515.57 part time/final pay. Co. Jail: 51,722.19 total salaries; Donna Weber 377.32 part time & meals; Amy Coon 735.52 part time; Anthony Smith 870.51 part time; Sharon Carbonneau 84.32 part time & meals. Care of the Poor: 2,803.33 total salaries. Co. Nurse: 2,892.91 total salaries. Co. Park 6,730.34 total salaries; Donnie Olson 1,237.92 part time seasonal; Tom Sauer 1,434.94 part time seasonal; Orville Jorgenson 397.98 part time seasonal; Jacob Buri 676.19 part time seasonal; Paul German 250.01 Memorial Park security guard; Lee Trumm 1,556.12 Memorial Park Caretaker. Ag. Bldg.: 6,221.88 total salaries; Co. Extension: 7,314.25 total salaries; Betty Gill 722.20 part time; Charles Langner 49.87 meals; Deb Sundem 27.71 meals; Jodi Loehrer 27.71 meals. Weed Control: 6,757.59 total salaries. Planning Board 436.66 total salaries. Road & Bridge: 63,994.60 total salaries. Emergency Management: 7,883.68 total salaries. Crime Victim: 4,413.07 total salaries. W.I.C.: 2,724.43 total salaries. Total: 332,519.20. Breakdown of withholding amounts which are included in the above: S.D. Retirement 28,959.36 retire; S.D. Retirement 321.54 spouse option; S.D. Supplemental Retire. 2,780.00 suppl. retire.; Dakotacare 57,468.49 ins.; Fort Dearborn Life Insurance 283.22 ins.; Delta Dental 4,224.60 ins.; Nationwide Retire. Sol. 341.29 suppl. retire.; AFSCME Local #2488 364.00 union dues; AFLAC 1,899.19 ins.; U.M.B. Bank 2,007.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 120.83 united way; Office of Child Support 525.00 child support; Sioux Valley Credit Union 8,974.00 credit union; Cod. Co. Treasurer 24,650.00.00 employee

monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 296.00 union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 20,603.62 federal withholding; Reliabank Dakota 35,951.82 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 garnishment; Codington County Treasurer 25.00 insurance premium repayment and 125.00 retirement reclassification repayment.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS

Motion by Johnson, second by Marquardt, to approve the following resolution for continued support of the First District Association of Local Governments. Discussion was held regarding Codington County's contract amount compared to the contracts of the other Counties in the area who also contract with First District. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION #2007-18
RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2008
(October 1, 2007 – September 30, 2008)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2008 (October 1, 2007 - September 30, 2008). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide $28,102.15 to the First District Association of Local Governments during the aforementioned Fiscal Year 2008 period.
Adopted this 28th day of August, 2007

Elmer P. Brinkman
Chairman, Codington County Commissioners

ATTEST:
Cindy Brugman
Codington County Auditor

Dick Edenstrom
Chairman
First District Association of Local Governments

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:09 a.m., to discuss personnel conduct/performance and union contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 11:44 a.m. No action was taken. Union contract negotiator, Terry Satterlee, was present for a portion of executive session.

WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY

Mark Rodvold, Director of Business Development with Focus Watertown, met with the Board to discuss setting a meeting of the Watertown-Codington Regional Railroad Authority. Commissioners Marquardt and Larson are members of this Board and will be notified of a future meeting date.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Marquardt, to adjourn at 12:04 p.m., until 9:00 a.m., Tuesday, September 4, 2007, all present voted aye; motion carried.

ATTEST:
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 4, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of August 28th, 2007

4. 9:00 a.m., 2008 Provisional Budget public hearing

5. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

6. Action to approve an automatic supplement with grant reimbursement funds

7. Action to approve personnel changes

8. Action to enter into executive session

9. Open

10. Old Business

11. New Business

12. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 11th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 4, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 4th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of August 28th, 2007, as presented by the Auditor, all present voted aye; motion carried.

2008 PROVISIONAL BUDGET HEARING
This being the time and place set for a hearing to discuss the Codington County 2008 Provisional Budget, as published, Chairman Brinkman asked for comments from those present for this meeting. No persons were present to offer comments on the Provisional Budget, as published. The Board will accept comments and make changes to the 2008 Provisional Budget until it's adoption, scheduled for September 25, 2007.

MONTHLY REPORTS
Extension Educator, Deb Sundem, reported on the following: the State Fair; Kid Care babysitting workshops; the annual Senior Seminar scheduled for September 11th; a fall Child Care Conference; Youth Ag. Day; Medicare Part D; and the carpeting project in the Extension offices. **Community Health Nurse, Karla Moes,** submitted a written report that included information on the following: a continued increase in the WIC caseload; developmental screenings; management evaluations; regional staff meeting; assisting in Roberts County; school screenings; and an immunization awards luncheon that office personnel will attend on September 26th in Pierre. Discussion was also held regarding promoting employee "Worksite Wellness". **Veterans Service Officer, Al Janzen,** reported the following: 17 trips in the month of August with 72 riders; property tax exemptions for permanently and totally disabled veterans are available under a new statute 10-4-40; geographic distribution of VA expenditures for FY2006; and VA guaranteed home loans in Codington County. Mr. Janzen requested authorization to attend "Trip Training" October 29th through November 2nd, in Sioux Falls. The Board had no objection to this request. **Welfare Director, Sarah Elbert,** submitted a written report for the previous months activities in the Welfare Office, including the following: 15 clients assisted, 5 denials, 6 pending or referred, 4 approved, total payments of $5,362.13, and repayment collections of $9,515.99. Discussion was also held regarding case #4276.+

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Thomas, to approve an automatic supplement to the Emergency Management expenditure and revenue budgets, in the amount of $54,364.80, with Homeland Security grant reimbursements, all present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Thomas, second by Marquardt, to enter into executive session at 9:28 a.m., to discuss personnel performance/behavior and union contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 10:57 a.m. No action was taken. Union contract negotiator, Terry Satterlee, was present for a portion of executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:58 a.m., until 9:00 a.m., Tuesday, September 11, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 11, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of September 4th, 2007

4. 9:00 a.m., Discussion/action, with John Wiles, Roger McFarland, and Director of Equalization, Russ Ronke, regarding property assessments and a request for an abatement on property owned by Roger McFarland

5. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

6. Action to approve the Auditor's account with the Treasurer for the month ending August 31, 2007

7. Action to declare property surplus
   a. Register of Deeds computers
   b. Highway Dept. phones

8. Action to authorize a notice to bidders for a HAZMAT trailer for the Watertown Fire Department to be purchased with Homeland Security grant funds

9. Action to approve claims for payment

10. Action to approve personnel changes
    a. Debra Hartle – WIC clerical
    b. Jeanie Ochsendorf – Community Health Nurse clerical
    c. Stacy Schwab - Director of Equalization data entry coordinator

11. Action to authorize the Chairman to sign an indemnification and waiver form to allow a private contractor to remove an old generator from the Detention Center

12. 2008 Provisional Budget discussion

13. Action to cancel the regularly scheduled meeting, of Sept. 18th, of the County Commissioners, due to the SDACO/SDACC annual conference

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 25th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 11, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 11th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of September 4th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MCFARLAND ASSESSMENTS
Attorney, John Wiles, representing Roger McFarland, and Director of Equalization, Russ Ronke, met with the Board to discuss a situation involving property, sold by Roger McFarland, on contract for deed to Bella Vista Homes, Inc. Upon filing of the contract the Director of Equalization's office followed statute to raise the assessed value and classification of the property to reflect the purchase price contained in the contract for deed and the assessment notices were then mailed to Bella Vista. The McFarland's are now attempting to clear title to these properties as Bella Vista's proposed development on these properties was rejected by the Codington County Planning & Zoning Commission and development does not appear probable. Mr. Wiles noted the character and use of the property has not changed and has requested the following:

1. The assessed value of the property be returned to the value established prior to the filing of the Bella Vista certificate of value dated October 5, 2007,
2. Codington County abate any increase in taxes which resulted from the increased assessment,
3. Notice of any adjustment in assessed value be addressed to the McFarland's, and
4. Codington County forego any penalty caused by the late filing of 2006 real estate taxes due and payable in 2007.

Commissioner Marquardt suggested clarifying, what action, statute actually allows this Board to take regarding Mr. Wiles requests. No action was taken at this time.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office is working on tax levies and purging the voter registration files of persons who have not voted in a number of years. **Director of Equalization, Russ Ronke,** reported his office is finishing up commercial reappraisal in the City of Watertown in order to begin working on building permits. Mr. Ronke will travel to Pierre for the Legislative summer study of Agricultural property. The annual SDAAO school is set for September 30th through October 5th, in Pierre, and will be attended by the appraisers from Mr. Ronke's office. Deadlines for wetlands applications, owner occupied status, etc. have been published in the newspaper as a clip and save ad and have also been aired on local radio stations. Mr. Ronke also reviewed procedures for mailing assessment notices to property owners purchasing property by contract for deed. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Mrs. Seifel noted collections are down approximately $8,000.00 from a year ago. Fees collected in August 2007 were in the amount of $22,417.20 with $1,848.00 submitted to the State of South Dakota for certified copies of births, deaths, and EVRSS. Mrs. Seifel reported that the new computers, for the Register of Deeds office, have been received and installed. **Treasurer, Carol Maloney,** informed the Board that the Treasurers' office is preparing for the second half of the tax collection season and temporary office assistance has

been lined up. The Treasurer asked the Board if any consideration had been given to the salary figures which she submitted several weeks ago and if the Board intends to change any budget amounts to accommodate a salary increase larger than the 3% percent which was included in the 2008 Provisional budget. Chairman Brinkman advised the Treasurer that budgets have not changed since the 2008 Provisional budget was submitted to the Board.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Thomas, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August, 2007, all present voted aye; motion carried.

Cash on hand	$ 6,567.77
Checks in Treasurer possession	
less than 3 days	$ 28,727.89
Cash Items	$ 400.00
TOTAL CASH ASSETS ON HAND	$ 35,695.66
RECONCILED CHECKING	
Great Western Bank Checking	$ 2,228.72
Great Western Bank Checking (Memorial Park)	$ 3,127.69
Reliabank Dakota	$ 6,258,791.32
INVESTMENTS	
SD Public Funds Investment	$ 6,680.97
CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 600,000.00
Dacotah Bank	$ 400,000.00
Peoples State Bank	$ 400,000.00
TOTAL CASH ASSETS	$ 7,706,524.36
General Ledger Cash Balance by Funds:	
General	$ 4,055,364.38
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,447,335.37
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 2,046.03
Trust & Agency	$ 691,366.73
(schools 321,092.42; townships 20,914.16; city/towns 31,484.59)	
TOTAL GENERAL LEDGER CASH	$ 7,706,524.36

SURPLUS PROPERTY

Motion by Marquardt, second by Larson, to declare the following property surplus, to be destroyed, all present voted aye; motion carried: GEN:01072, a Compaq computer s/n USV31601ND; a Compaq computer s/n MXL44108FC; a 1996 Motorola flip phone s/n 76444N; and a 1996 Motorola bag phone s/n HQX32.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small advised the Board that he should have word from the SDDOT approving the emergency bridge deck replacement, on a bridge located in Sheridan Township, by the end of this month. This emergency request was submitted to the SDDOT approximately three years ago. Discussion was also held regarding Ag. Producers farming land in the road ditch right of way and action the County may take. Mr. Small also informed the Board that the County has received a refund, in the amount of $126.00, from the US Treasury for overcharges by oil companies for road oil purchased between August of 1973 and January of 1981. Mr. Small had submitted paper work for this refund and submitted documentation for oil used by the County in

2004 that may also be eligible for a refund. Mr. Small requested authorization to take his spouse with him, in a County vehicle, to the SDACO conference. The Board had no objection to this request.

NOTICE TO BIDDERS – HAZMAT TRAILER

Motion by Marquardt, second by Larson, to authorize the Auditor to advertise a notice to bidders for an 8.5' x 32' triple axle trailer with added equipment and finished interior for the Watertown Fire Department, all present voted aye; motion carried. This HAZMAT trailer will be purchased with Homeland Security grant funds. Bids will be opened at the September 25th, 2007, meeting of the County Commissioners.

CLAIMS APPROVED

Motion by Thomas, second by Johnson, to approve for payment the following claims as presented by the Auditor's office, all present voted aye; motion carried: A-OX Welding Supply 31.41 sup, Diane Aadland 14.44 jury, Active Data Systems, Inc 1837.57 eqp, Active Heating 496.94 rep, Alltel 67.86 util, Alltel 94.06 util, Alltel 60.53 util, Alltel 58.67 util, The American Law Institute 62.49 sup, Brian Anderson 20.00 witn, Melvin Appel 11.48 jury, Aspen Tree Service 600.00 maint, Batteries Unlimited 46.00 maint, Batteries Unlimited 64.25 sup, Bauer Law Office PC 834.82 prof svc, Tyler Benthin 32.20 jury, Best Business Products 264.95 maint, Best Business Products 209.35 maint, Mike Borns 20.00 witn, Bridgestone/Firestone, Inc 46.45 rep, Kara Brown 10.74 jury, Jeffrey Brundell 10.00 jury, Harold Bunde 60.63 trav, Leslee Bundy 20.00 witn, Lynnette Bundy 20.00 witn, Burghardt Amateur Center 39.95 sup, Burns Law Office 2510.00 prof svc, Business Telephone Co 70.00 rep, Teresa Carlson 14.44 jury, Carquest Auto Parts 147.82 sup, Carquest Auto Parts 51.22 rep, Cartney Bearing & Supply 403.71 rep, Cartney Bearing & Supply 20.60 rep, Cass-Clay Creamery 754.00 sup, Century Business Products 40.00 maint, Christy Ching 20.00 witn, Codington County Highway Dept. 22853.33 Jan-Jun departmental charges, Denise Cody 15.00 prof svc, Cole Papers, Inc. 725.05 sup, Cole Papers, Inc. 1033.44 sup, Kevin Conley 20.00 witn, Connecting Point Computer Cent 3242.08 maint, Shawna Constant 14.00 trav, County Fair Foods 22.04 sup, Crawford Funeral Chapel 4706.24 prof svc, Credit Bureau of Watertown Inc 1982.88 pymt, Crescent Electric Supply Co. 84.36 rep, The Crossroads Hotel/Cnv Ctr 46.50 trav, Culligan Water Conditioning 81.00 sup, Darwin's Appliance Repair 22.40 rep, Donna Dietrich, Chairman 294.62 prof svc, Holly Dodson 20.00 witn, Doug's Anchor Marine 103.94 sup, Pamela Drake 10.00 jury, Emily Drexler 20.00 witn, The Earthgrains Company 351.23 sup, East Dakota Water Development 351.59 August apportionment, Electric Motors & Moore Inc 204.00 rep, Elite Drain & Sewer 135.00 rep, EMC Insurance Companies 3469.22 pymt, Engelstad Electric Co. 257.85 rep, Matthew Erlandson 10.74 jury, Farnams Genuine Parts 689.14 sup, Fastenal Company 329.54 rep, Carrie Finley 20.00 witn, Fox, Youngberg & Lewno, P.C. 183.72 prof svc, Olga Freed 12.96 jury, FSH Communications LLC 120.00 util, Gempler's 185.35 rep, Connie Gertsen 11.48 jury, Glass Products Inc. 137.60 rep, Brenda Glover 11.48 jury, Dana Graf 12.22 jury, Green, Schulz, Roby, etal 1027.48 prof svc, Patrick Greenwell 20.00 witn, Keri Guy 142.14 witn, H & B Truck Shop 1337.69 rep, Megan Hakeman 11.48 jury, Alice Hall 10.00 jury, Emily Hanson 20.00 witn, Christa Harper 10.74 jury, Laurie Harrington 51.48 jury, Harry's Septic & Sewer Service 75.00 maint, Hartwig Heating 36.00 rep, Sarah Hill 11.48 jury, Hillyard Floor Care Supply 179.06 sup, Hillyard Floor Care Supply 666.61 sup, Hindman Electric 206.85 rep, Kacey Hoftiezer 20.00 witn, Horn Law Office 184.20 prof svc, Howard Vet Clinic 30.95 sup, Human Service Agency 4280.09 pymt, Glacial Lakes Humane Society 430.00 pymt, Hurkes Implement Co. 57.31 rep, HyVee #1871 30.71 sup, HyVee #1871 554.26 sup, Interlakes Community Action 412.25 pymt, Al Janzen 69.00 trav, Jebro Inc 23691.30 sup, Jefferson Partners LP 69.10 trav, Cindy Jewell 52.22 jury, Johnson Controls, Inc. 9523.86 rep, Jurgens Printing 393.70 sup, KAR Products 56.85 sup, Kimball Midwest 143.82 sup, Julie Kludt 10.00 jury, Lana Knebel 11.48 jury, Marcy Kohl

20.00 witn, Nelva Kooistra 30.00 prof svc, Sandra Krause 20.00 witn, Lake City Fire Equipment 149.95 sup, Chuck Langner 918.53 trav, Lawson Products 69.78 sup, Nichole Lentsch 50.74 witn, Jodi Loehrer 538.83 trav, Tammy Lowe 16.66 jury, Travis Lusk 10.74 jury, M & T Fire and Safety 77.00 sup, Robert Maag 22.58 jury, Macksteel Warehouse, Inc. 56.03 sup, Macksteel Warehouse, Inc. 1.20 rep, Macksteel Warehouse, Inc. 12.91 rep, Mac's Inc. 90.35 sup, Mac's Inc. 346.40 rep, Mahowald's 180.79 rep, Mark's Auto 593.83 sup, Mark's Auto 128.74 maint, Marshall & Swift 2222.85 sup, Menards 26.86 sup, Menards 206.20 sup, Metro Fire 24155.00 eqp, Michaels Fence & Supply 3878.00 eqp, Midcontinent Communications 55.00 util, Milbank Communications 131.00 rep, Milbank Communications 540.00 rep, Lynne Miller 50.74 jury, Jana Mills 12.96 jury, Moe Oil Company 423.10 sup, Brad Moeller 20.00 witn, Motorola 13084.74 sup, Motorola 10948.00 eqp, Mower Co Civil Process Invoice 65.00 prof svc, Michael Mullin 10.74 jury, Municipal Utilities 188.80 indg util, Municipal Utilities 9333.76 util, Muth Electric 1489.81 rep, Heather Nawroth 52.22 jury, Laci Nichols 10.74 jury, Gregory Nielsen 28.50 jury, Rodney Noeldner 10.74 jury, Northern Con-Agg Inc. 1878.35 sup, Northwest Energy 282.61 indg util, Northwestern Public Service 156.74 util, Mark O'Neill 62.20 witn, Office Systems, Inc. 3306.80 sup, Olson & Johnson International 156.37 rep, Carol Olson 12.22 jury, Megan Olson 52.96 jury, Ross Olson 12.22 jury, Carol O'Neill 24.80 jury, Ottertail Power Co. 15.34 util, Pennington County Jail 361.95 trav, William Peyton 12.96 jury, Dan Pickering 12.22 jury, Sandra Pierson 11.48 jury, Phillip Pies 10.74 jury, Florian Pischke 10.74 jury, PMB 0112 311.65 util, Janice Porter 11.48 jury, Postmaster 135.20 sup, Postmaster 99.00 sup, Prairie Lakes Health Care Cent 1496.48 witn, PRAIRIEWAVE 504.32 util, Print 'Em Now 141.50 sup, Professional Mailing & Market. 2910.35 sup, Quality Presort Services, Inc 731.95 sup, Qwest 82.00 util, Qwest 752.53 util, Qwest 15.42 util, Stephanie Raasch 28.50 jury., Arlie Raastad 260.00 indg util, RC Technologies 16.62 util, Amber Redlin 15.92 jury, Redlinger Bros. 4650.00 rep, Cathryn Rehfuss 15.00 prof svc, Barbara Rex 50.74 jury, Daniel Rinehart 17.40 jury, Ron's Saw Shop Two 800.15 sup, Shelly Root 13.70 jury, Runnings 424.07 rep, Rural Cellular Corporation 253.08 util, Dawn Russell 378.40 prof svc, Safe N Secure 9034.70 equip, Sanford Clinic 279.00 witn, Sanford Health 113.00 prof svc, Sanford Laboratories 102.29 prof svc, Dale Schoenefeld 11.48 jury, Jody Schulz 10.00 jury, SD Department of Revenue 1708.00 sup, SD State Treasurer 283534.17 September remittance, SDACC 11717.90 pymt, SDACC 20.00 sup, Service Signs Inc 40.80 maint, Shepherd Reporting LLC 10.00 prof svc, Wade Simonton 65.16 witn, Sioux Valley Coop 833.28 sup, Sioux Valley Coop 134.90 sup, Joey Sokolosky 11.48 jury, Rosa Sosa 50.00 prof svc, South Shore Gazette 891.88 publ, Spears Law Office 4353.90 prof svc, Joshua Spies 14.44 jury, Sprint 204.72 util, Star Laundry 78.68 sup, Stein's Tool Time Rental 90.00 rent, Connie Stoebner 764.00 prof svc, Debra Stone 51.48 jury, Stoudts Insurance Agency 50.00 sup, Streicher's 485.00 sup, Toby Strohfus 20.00 witn, Sturdevant's Auto Parts 5.76 rep, Deb Sundem 359.90 trav, Superior Diving Repair Inc 346.00 sup, Sutton Law Office PC 9166.65 prof svc, Mary Swanz 10.74 jury, Lukasz Swierczynski 12.22 jury, Sysco Food Services of ND 3736.93 sup, Technicolor Screen Printing 120.00 sup, Terry Thue 11.48 jury, Titan Machinery 223.69 rep, Trav's Outfitter Inc 99.99 sup, Dalton Tribbit 20.00 witn, Jeanette True 14.44 jury, Tufts University Health & 28.00 sup, TWL Knowledge Group Inc 1425.00 sup, United Building Center 60.00 sup, United Building Center 63.68 rep, Uptowne Cleaners 22.84 sup, US Foodservice - Grand Forks 3208.04 sup, Value Care Pharmacy 75.23 indg med, Van Diest Supply Company 6083.70 sup, Van Diest Supply Company 177.28 fee, Stephanie VanWell 13.70 jury, VISA - C/O Great Western Bank 85.20 sup, VISA - C/O Great Western Bank 17.93 sup, VISA - C/O Great Western Bank 83.60 trav, VISA - C/O Great Western Bank 378.80 sup, Walmart Community 462.56 sup, Jody Walsh 11.48 jury, Watertown Lawn & Garden 35.00 sup, Watertown Public Opinion 1614.75 publ, Watertown Tire Center, Inc. 14.00 rep, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 1299.50 sup, Patrick Willaby 20.00 witn, Winston Salem Journal 207.44 sup, Watertown Landfill 13.44 maint, WTN Parks, Rec &

Forestry 440.00 prof svc, WW Tire Service Inc 1120.00 sup, Yankton Co. Sheriff 75.00 trav, Evelyn Zaug 10.74 jury.

PERSONNEL CHANGES

Motion by Marquardt, second by Johnson, to approve the following personnel changes, all present voted aye; motion carried: Debra Hartle, WIC clerical, anniversary step increase, from step 4/$10.42 per hour to step 5/$10.86 per hour, effective date October 1, 2007, submitted and approved by Community Health Nurse, Karla Moes. Jeanie Ochsendorf, County Health Nurse clerical, anniversary step increase, from step 6/$11.28 per hour to step 7/$11.73 per hour, effective date October 1, 2007, submitted and approved by Community Health Nurse, Karla Moes. Stacy Schwab, Director of Equalization Data Entry Coordinator, anniversary step increase, from step 4/$12.50 per hour to step 5/$13.02 per hour, effective date September 15, 2007, submitted and approved by Director of Equalization, Russ Ronke.

GENERATOR REMOVAL

Motion by Thomas, second by Larson, to authorize the Chairman to sign an indemnification and waiver for the removal of the old generator from the basement of the Detention Center. Commissioner Marquardt voiced his opinion that the waiver should not be signed until a certificate of insurance, from the company removing the generator, is filed with the County stating a specified amount of liability insurance. Upon vote of Commissioner Thomas motion, Thomas, Johnson, Brinkman, and Larson, voted aye; Marquardt, voted no; motion carried.

2008 PROVISIONAL BUDGET

No persons appeared to discuss the 2008 Provisional Budget.

MEETING DATE CHANGE

The Board noted that there will not be a meeting of the Codington County Commissioners on Tuesday, September 18th, 2007, due to the SDACO/SDACC annual conference. It was also noted that Commissioners Thomas, Johnson, and Brinkman will be in attendance at this conference from Sept. 17th through Sept. 19th, in Spearfish.

LICENSE FEES DISPUTE

Clifford Welch appeared before the Board to request a refund on license plate tags he purchased. Mr. Welch was issued tags for a vehicle no longer in his possession and was refunded a portion of the cost by the State of South Dakota. Mr. Welch is seeking the remainder of what he paid for the tags, in the amount of $9.00, from the County. Treasurer, Carol Maloney, advised the Board that the County has no statute authority to refund the County portion of the license fees. Motion by Larson, second by Thomas, to issue a refund check, payable to Mr. Welch in the amount of $9.00, for the County wheel tax fee and waste fee, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 10:14 a.m., to discuss a personnel issue, performance/behavior of one or more employees, and pending litigation, all present voted aye; motion carried. The Board returned to regular session at 12:05 p.m. No action was taken. Dick Edenstrom was present for a portion of executive session as was States Attorney, Dawn Elshere.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 12:07 p.m., until 9:00 a.m., Tuesday, September 25, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 25, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of September 11th, 2007

4. 9:00 a.m., Review of indigent assistance denial

5. Action to approve a resolution for a plat the "Maag Addition" in the NE1/4 of Sec. 10 & NW1/4 of Sec. 11-T118N-R55W

6. Monthly reports
   a. Maintenance
   b. Highway
   c. Emergency Management
   d. Sheriff

7. Opening of bids and action to award a bid for a HAZMAT trailer for the Watertown Fire Dept. purchased with Homeland Security grant funds

8. Action regarding a request for a tax refund – Endres Investment

9. Action regarding a request for a tax abatement – Roger McFarland

10. Action to approve transfers of operating cash from the General Fund to the Road & Bridge Fund and the Emergency Management Fund

11. Action to approve an automatic supplement to the Emergency Management budget with Homeland Security grant reimbursements

12. Action to approve salary claims

13. Action to approve personnel changes
    a. Laura Olson, Detention Center Cook – letter of resignation

14. Action to adopt the 2008 Provisional Budget as the 2008 Annual Budget

15. Action to enter into executive session

16. Open

17. Old Business

18. New Business

19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 2nd, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 25, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 25th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of September 11th, 2007, as presented by the Auditor, all present voted aye; motion carried.

WELFARE CASE
Welfare Director, Sarah Elbert, met with the Board regarding case #4276. The Welfare Director notified this client, on June 5, 2007, that medical housing assistance, from the County, would end on September 7, 2007. The client requested a review, by the Board of County Commissioners, of the Welfare Director's determination. The Welfare Director submitted, to the Board, the case notes for this client and the notice of action, delivered to the client, stating that County assistance would end on September 7th. The Board was given time to review these case notes and agreed to sustain the Welfare Director's notice of action. The Board determined there was no medical necessity, at this time, for the client to remain in the housing previously paid for by the County. Motion by Larson, second by Thomas, to sustain the determination of the Welfare Director to end the housing assistance as of September 7, 2007, all present voted aye; motion carried.

MAAG ADDITION PLAT
Zoning Officer, Todd Kays, presented the Board with the Maag Addition Plat. Mr. Kays advised the Board that this plat, located in Phipps Township, was recommended for approval by the Planning and Zoning Commission at their meeting held on September 20, 2007. Mr. Kays advised the Board that this Plat would clean up the legal description of the property involved and would vacate the plat entitled "Hogstad's Addition in the County of Codington". Derek Hlavacek, Scott Engineering, was present for this item. The following resolution was approved:

RESOLUTION #2007-20

A Resolution to approve the platting of the "Maag Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Maag Addition" located in the NE1/4 of Section 10 and the NW1/4 of Section 11-T118N-R55W of the 5th p.m., Codington County, South Dakota,
and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, seconded by Commissioner Johnson, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 25th day of September, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-20, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 25th day of September, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, advised the Board that the 2006 Homeland Security emergency generator project for the Town of Florence is nearing completion; the 2007 Homeland Security grant paperwork has been submitted to State agencies for review; the HAZMAT plan has been re-written and submitted to Pierre for approval; and Mr. Sutton will attend training in Sioux Falls from October 7th through the 11th. Mr. Sutton requested authorization to attend a meeting with State Emergency Management staff in Chamberlain on October 16th and 17th. The Board had no objection to this request. **Sheriff, Keith Olson,** reported the following statistics for the month of August: Average daily inmate population 62; work release and out of county prisoner collections in the amount of $16,972.62; cost of confinement collections in the amount of $1,582.50; 176 persons booked; 403 calls for service; 10 accidents checked; 56 arrest warrants processed; 409 set of civil warrants processed; and 12 transports for a total of 3,490 miles traveled. **Highway Department:** Commissioner Marquardt reported that resurfacing, of County Road #11 (Old Highway 81) could begin later this week.

HAZMAT TRAILER BIDS

This being the time and place set for the opening of bids, as advertised, for an 8.5' x 32' triple axle trailer with added equipment and finished interior for the Watertown Fire Department, the following bid was opened and announced by Emergency Management Director, Jim Sutton:

Advantage RV'S & Conversions, Watertown, SD
Total Bid: $28,580.00

Mr. Sutton advised the Board that funds for the purchase of this trailer will come from 2005 reallocated Homeland Security grant funds and his recommendation is to accept the aforementioned bid, the only bid received. Motion by Thomas, second by Larson, to accept the bid of Advantage RV'S & Conversions, in the amount of $28,580.00, all present voted aye; motion carried.

ENDRES INVESTMENT TAX REFUND

Motion by Larson, second by Thomas, to approve the following tax refund as recommended by the Director of Equalization, all present voted aye; motion carried:

> Record #18270, property use limited by road that runs through this property, taxable value lowered to $189.00, property taxes refunded to Larry Endres, Endres Investments, in the amount of $401.78 for pay 2007.

MCFARLAND ABATEMENT REQUEST

John Wiles, representing Roger McFarland, met with the Board to discuss a request for an abatement of taxes on property owned by Mr. McFarland. The Board previously discussed, at their meeting held on September 11, 2007, the situation of several parcels of land owned by Mr. McFarland and "sold contract for deed" to Bella Vista Homes, Inc. Mr. Wiles contacted Michael Kenyon, director of the property tax division of the South Dakota Department of Revenue, after the meeting held on September 11th. Mr. Kenyon advised Mr. Wiles that an abatement request could be considered by the Board at any time. Mr. Wiles submitted an abatement request based on the following subsection of Statute 10-18-1 which refers to property tax abatements and refunds:

1. If an error has been made in any identifying entry or description of the real property, in entering the valuation of the real property, or in the extension of the tax, to the injury of the complainant.

Commissioner Larson objected to the wording "if an error has been made" and stated that he felt the action taken by the Director of Equalization to raise the property values at the time the contract was filed was correct. The Director of Equalization does not recommend the approval of this abatement as evidenced on the abatement application. Motion by Larson, second by Thomas, to table action on the abatement request until the Director of Equalization can provide abatement values to allow the Auditor to calculate tax abatement dollars, all present voted aye; motion carried.

OPERATING CASH TRANSFERS

Motion by Marquardt, second by Larson, to approve the following operating cash transfers as previously budgeted, all present voted aye; motion carried: Debit General Fund cash $599,688.50, credit Road & Bridge cash $561,961.00 and credit Emergency Management cash $37,727.50.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Johnson, second by Thomas, to approve an automatic budget supplement to the Emergency Management revenue and expenditure budgets, in the amount of $48,015.70, with Homeland Security grant reimbursements, all present voted aye; motion carried.

SALARY CLAIMS

Motion by Larson, second by Marquardt, to approve for payment the following salary claims, all present voted aye; motion carried: September 25, 2007. Commissioners: 7,020.91 total salaries. Auditor: 14,749.42 total salaries. Co. Treasurer: 18,250.91 total salaries. States Attorney: 19,195.58 total salaries; Ruth Swenson 588.02 part time. Gov. Buildings: 12,920.92 total salaries; Duane Christofferson 2,055.94 final pay; Bev Gramberg 643.95 part time. Dir. Equalization: 30,194.99 total salaries; Stacey Schwab 1,310.89 step increase. Reg. of Deeds: 14,080.24 total salaries. Veterans Service: 6,778.39 total salaries. Sheriff: 46,031.29 total salaries; Wendy Schulz 335.69 part time new hire; John Weber 311.27 part time & meals; Jim Wollan 193.70 part time & meals. Co. Jail: 48,665.00 total salaries; Shawna Harrington 1298.46 step increase; Lindsey Stricherz 1460.50 step increase; Jeff Morris 686.15 step increase; Donna Weber 92.01 part time & meals; Deb Wollan 68.02 part time & meals; Amy Coon 602.56 part time; Shane Hardie 322.88 part time new hire & uniform allowance. Care of the Poor: 3,057.32 total salaries; Julie Radach 217.89 part time new hire; Co. Nurse: 2,892.92 total salaries. Co. Park 6,345.21 total salaries; Donnie Olson 1,237.91 part time seasonal; Tom Sauer 1,434.93 part time seasonal; Orville Jorgenson 842.79 part time seasonal; Paul German 208.34 Memorial Park security guard; Lee Trumm 1,556.11 Memorial Park Caretaker. Ag. Bldg.: 6,221.88 total salaries; Co. Extension: 6,607.53 total salaries; Betty Gill 196.89 part time; Charles Langner 24.94 meals; Deb Sundem 19.39 meals; Jodi Loehrer 11.07 meals. Weed Control: 6,518.58 total salaries. Planning Board 237.61 total salaries. Road & Bridge: 63,794.29 total salaries. Emergency Management: 8,726.06 total salaries. Crime Victim: 4,413.06 total salaries. W.I.C.: 2,724.43 total salaries. Total: 329,426.54. Breakdown of withholding amounts which are included in the above: S.D. Retirement 29,352.64 retire; S.D. Retirement 323.50 spouse option; S.D. Supplemental Retire. 2,780.00 suppl. retire.; Dakotacare 56,834.67 ins.; Fort Dearborn Life Insurance 281.52 ins.; Delta Dental 4,219.14 ins.; Nationwide Retire. Sol. 341.29 suppl. retire.; AFSCME Local #2488 364.00 union dues; AFLAC 1,870.45 ins.; U.M.B. Bank 2,137.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 120.83 united way; Office of Child Support 437.00 child support; Sioux Valley Credit Union 8,992.00 credit union; Cod. Co. Treasurer 24,250.00.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 296.00 union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 20,343.63 federal withholding; Reliabank Dakota 35,3613.32 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 garnishment; Codington County Treasurer 25.00 insurance premium repayment and 120.00 retirement reclassification repayment; SDRS Special Pay Plan 2232.15 payout of vacation and sick leave for Laura Olson; SDRS Special Pay Plan 45.00 participant fees for special pay plan.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes, all present voted aye; motion carried: Laura Olson, Detention Center Cook, retirement effective September 28, 2007. Shane Hardie, new hire, part time correctional officer, step 1/$11.33 per hour, effective September 14, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch.

2008 BUDGET APPROVAL

No persons appeared for the final budget hearing of the 2008 Provisional Budget of Codington County. Discussion was held regarding increasing departmental budgets for possible salary increases. No action was taken as union contract negotiations, including salary negotiations, are on going. Motion by Larson, second by Thomas, to amend the 2008 Provisional budget and to decrease the Commissioners Contingency budget by $2,500.00 to provide $2,500.00 to the Watertown Transit budget due to loss of other funding, all present voted aye; motion carried. Commissioner Larson also requested the consideration of additional funds from the 2008 Commissioners Contingency for the Watertown Transit budget if needed. Motion by Larson,

second by Thomas, to amend the 2008 Provisional budget and increase the Commissioners Contingency Budget by $66,405.00 and decrease the Sheriff's budget by $66,405.00, budgeted for an additional deputy and vehicle due to the possible retirement of a current Deputy, all present voted aye; motion carried. Motion by Thomas, second by Johnson, to adopt the 2008 Provisional budget as the 2008 Annual budget, all present voted aye; motion carried.

RESOLUTION 2007-19

Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all it's institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all it's purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all it's institutions and agencies for calendar year January 1, 2008 and ending December 31, 2008, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 25th day of September, 2007. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2008 through December 31, 2008.

The above and foregoing resolution was moved for adoption by Commissioner Thomas, second by Commissioner Johnson and upon vote of the Board, all present voted aye; motion carried. Board of County Commissioners of Codington County, South Dakota.

Elmer P. Brinkman
Chairman

John W. "Jack" Thomas

Lavern Marquardt

Carol Johnson

Ken Larson

ATTEST:

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes $5,471,811.00, $3.499 $'s/1,000. County tax levy outside limited levy: $265,043.00, $.170 $'s/1,000. $5,736,854.00, $3.669 $'s/1000, total taxes levied by Codington County. As of September 25th, 2007, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

SDACC CONVENTION REVIEW

The Board reviewed topics from the 2007 SDACC Convention recently held in Spearfish. Discussion was held regarding supplemental retirement plans and the need to have those companies, offering services to County employees, give the Board an annual review of their practices and procedures with regards to employee investments; tribal road inventories; the 2008 Legislative session; and continued efforts to pass a drink tax for Counties use in law enforcement.

EXECUTIVE SESSION

Motion by Marquardt, second by Thomas, to enter into executive session at 10:44 a.m. to discuss personnel performance, all present voted aye; motion carried. The Board returned to regular session at 11:57 a.m., no action was taken.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:58 a.m., until 9:00 a.m., Tuesday, October 2, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 2, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of September 25th, 2007

4. 9:00 a.m., Closing audit conference with Glenda Goens, SD Dept. of Legislative Audits

5. Safety awards presented to the Highway Dept. and Maintenance Dept.

6. Discussion with Maintenance Supervisor, Milo Ford, regarding indoor air quality monitoring results within the Courthouse

7. Action to authorize the Highway Supt. to advertise a job notice to fill a recently vacated position in the Highway Dept.

8. Discussion with Highway Supt., Rick Small, regarding a paving project

9. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

10. Action regarding a request for a tax abatement – Roger and David McFarland property located in Pelican Township

11. Note holiday closing, Native Americans Day, Monday, October 8, 2007

12. Action to approve personnel changes
    a. Sarah Elbert, Welfare Director, 6 month pay increase
    b. Steven Coyle, Building Maintenance new hire

13. Action to enter into executive session

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 9th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 2nd, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Larson, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of September 25th, 2007, as presented by the Auditor, all present voted aye; motion carried.

SECOND CLOSING AUDIT CONFERENCE
Glenda Goens, Dept. of Legislative Audits, met with the Board to review new auditing standards, Auditing Standard 112, which will require two closing audit conferences from this time forward. Mrs. Goens advised the Board that the County will receive a written comment regarding the County's design build project, which expenditures should have been placed on the County's financial statements, despite the fact that the County did not expend the funds directly but instead the funds were expended by the County's escrow agent. Mrs. Goens asked the Board if they wished to respond to this new audit report. Chairman Brinkman spoke on behalf of the Board to accept the audit report as presented and to comply with the auditing standards in the future. Motion by Larson, second by Thomas, to authorize Chairman Brinkman to sign the audit management letter dated October 2, 2007, all present voted aye; motion carried.

MONTHLY REPORTS
Community Health Nurse, Karla Moes, submitted her quarterly report to the Board. Community Health Nurse, Office Secretary, Jeanie Ochsendorf, was also present. The Nurses are nearing the end of assisting in Roberts County. Information in the quarterly report included the following: School screenings, Kindergarten immunizations, VENA training, WIC caseload, and flu shots. **Weed Dept. Supervisor, Nick Endres,** reported windy conditions have prevented spraying in recent days. Mr. Endres reported spraying has been completed in several townships and on County Road 11. Spraying on State highways is taking place as weather permits. Discussion was also held regarding the weed enforcement process and progress with computer data entries. **Veterans Service Officer, Al Janzen,** reported 17 trips with 73 riders for the month of September. The new van was picked up on the 18th and is ready for use. The VFW has approached Mr. Janzen regarding the placement of a historical marker at the Watertown Airport, which was built during WWII as an Army Air corps training site. The VFW donated $1,500.00 towards the marker. No County funds will be expended for this project. **Welfare Director, Sarah Elbert,** submitted a written report for September 11th through October 4th. Twenty clients were assisted, with six denials, seven pending or referred, and seven approved, including three new clients. Total assistance: $15,193.04. Total collections: $19,727.77, including catastrophic poor relief. The Welfare Director noted the County has paid for seven indigent burials, for a total of $24,833.24, in 2007.

EXECUTIVE SESSION
Motion by Johnson, second by Thomas, to enter into executive session, at 9:40 a.m., to discuss a welfare case involving HIPAA issues, all present voted aye; motion carried. Welfare Director, Sarah Elbert, was present for executive session. The Board returned to regular session at 9:58 a.m. No action was taken as a result of the executive session.

RECOGNITION/AWARDS

Commissioner Marquardt presented Highway Supt., Rick Small, with a Safety and Loss Control Recognition Award. The Highway Department has previously been the recipient of 8 "Bronze" and 1 "Gold" award for safety and loss control and at this time has received a "Gold" award for a second consecutive year. Commissioner Marquardt also presented Maintenance Supervisor, Milo Ford, with a "Gold" Safety and Loss Control Recognition Award. This is the second award received by the Maintenance Dept. These awards are sponsored by the SDML Workers Compensation Fund, SDPAA, and Safety Benefits, Inc., and are awarded based on steps taken by the Departments to improve work safety for their employees and customers. The Board congratulated Mr. Small and Mr. Ford, on their accomplishments.

AIR QUALITY TESTING

Maintenance Supervisor, Milo Ford, presented the Board with findings from recent indoor air quality monitoring testing conducted in offices in the Courthouse. No detectable measurement of volatile organic compounds was obtained during the testing. No detectable concentrations of carbon monoxide were identified. Carbon dioxide concentrations were within or slightly above the normal range for fresh air and concentrations of oxygen levels were relatively low compared to the normal concentration of oxygen in the earth's atmosphere. The testing company recommends additional monitoring or additional ventilation of fresh "outdoor" air be provided in the Courthouse. The Maintenance Supervisor will meet with a contractor to determine the most appropriate and economical solution to bring additional fresh air into the office areas of the Courthouse.

HIGHWAY DEPT.

Highway Supt., Rick Small, requested authorization to advertise an open job position in the Highway Dept. due to the recent resignation of a Highway Maintenance II employee. Motion by Marquardt, second by Larson, to authorize the Highway Supt. to advertise and fill the aforementioned position, all present voted aye; motion carried. Mr. Small reported that the paving project, with an original deadline of September 14, 2007, will begin soon and should be complete by October 15th, 2007. The contractor who was awarded the bid for this project has been unavoidably delayed due to the progress of other projects. The Highway Dept. has also received the go ahead, from the SDDOT, to begin an emergency bridge deck replacement project in Sheridan Township. Mr. Small advised the Board that he has been elected First Vice President of the SDACHS and will budget funds to allow him to attend the NACE conference in 2009 if so approved.

MCFARLAND ABATEMENT REQUEST

John Wiles, representing Roger and David McFarland, appeared before the Board to request an abatement, on six parcels of land owned by the McFarlands, that were sold contract for deed. Motion by Johnson, second by Marquardt, to approve abatements, totaling $26,534.06, on the following parcel record numbers: 2977, 2978, 2979, 2981, 2982 & 2983. Mr. Wiles submitted that the contract for deed, on these parcels, was never fulfilled and a sale did not take place that would result in the re-classification and assessment of the six parcels as NA-Z property. Mr. Wiles stated the failed contract for deed has resulted in direct hardship to the McFarlands, with regards to the property taxes due on the parcels involved. Mr. Wiles stated the Board has the discretion to approve abatements on these parcels and abatements on these parcels would be in everyone's best interest. The Board's discussion included: the issue of equity, the determination that this was a good sale, the McFarlands right to pay the taxes under protest and appeal to the Circuit Court, the timing of the mailing of assessment notices and the collapse of the contract for deed purchase. Chairman Brinkman also read a statement from the Codington County States Attorney recommending denial of the abatement request as there is no legal basis to abate taxes in

this matter. Upon vote of Commissioner Johnson's motion; Johnson voted aye; Thomas, Marquardt, Brinkman, and Larson voted no; motion failed.

HOLIDAY CLOSING

The Board noted that the Courthouse and all County offices will be closed on Monday, October 8th, 2007, in observance of Native Americans' Day.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel changes, all present voted aye; motion carried: Sarah Elbert, Welfare Director, six month pay increase, from $13.50 per hour to $14.28 per hour, effective date September 1, 2007, submitted and approved by Commissioner liaison, Carol Johnson. Steven Coyle, new hire Building Maintenance, step 6/$11.28 per hour, effective date October 1, 2007, submitted and approved by Maintenance Supervisor, Milo Ford. Motion by Larson, second by Marquardt, to accept the resignation, of Highway Maintenance II, Mitch Kallhoff, subject to receiving the required resignation written notice, effective September 28th, 2007, all present voted aye; motion carried. The Welfare Director requested authorization to retain her temporary part time employee for a longer period than first approved, to assist in resolving the discrepancies between the lien records in the Auditor's Office and the lien records entered into the Welfare software. Motion by Johnson, second by Thomas, to increase the temporary part time employee's hours, in the Welfare Office, to no more than nineteen hours per week through December 31, 2007, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session, at 10:45 a.m., to discuss personnel performance/behavior, of one or more employees, all present voted aye; motion carried. Auditor, Cindy Brugman, was present for a portion of the executive session. The Board returned to regular session at 11:28 a.m. No action was taken as a result of the executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:29 a.m., until 9:00 a.m., Tuesday, October 9th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 9, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of October 2nd, 2007

4. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

5. Action to authorize the Chairman to sign the Emergency Management FFY2008 State and Local Agreement between the State of South Dakota and Codington County

6. Action to authorize the Chairman to sign a liability release to allow the Watertown Fire Dept. to enter the Courthouse via use of a Public Safety Key Box System in the case of an emergency

7. Action to approve flu shots for County employees

8. Action to approve the Auditor's account with the Treasurer for the month ending September 30th and notation of the General Fund surplus cash as of September 30th

9. Action to transfer Commissioners Contingency to the Board of Mental Illness budget - $7,500.00

10. Action to approve claims for payment

11. Action to approve personnel changes

12. Action to enter into executive session
    a. Terry Satterlee, contract negotiations
    b. Personnel performance/behavior of one or more employees

13. Open

14. Old Business

15. New Business

16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 16th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 9, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 9th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Thomas, to approve the minutes of October 2nd, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on items from the recent SDACO convention. The Auditor's office continues to work on tax levies. The 2008 budget has been submitted to the SD Dept. of Revenue. **Director of Equalization, Russ Ronke,** reported on items from the SDAAO schooling attended by himself and members of his staff. The Equalization office continues to work on commercial reappraisal, regular reports, and transfers. The Equalization office is working with First District Association of Local Governments to wrap up the PROVAL/GIS mapping project. Mr. Ronke and two staff members will attend the PROVAL Conference scheduled in Tuscan, Arizona, at the end of this month. **Register of Deeds, Ann Seifel,** reported on items from the recent SDACO convention. The Register of Deeds' association will look into changing the current document fees to flat rates for items such as mortgages, deeds, etc. Mrs. Seifel has been appointed to the SDACO Public Relations Committee. The Board noted the Register of Deeds statement of fees for the month ending September 30th. Collections totaled $27,803.00 with $1,494.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. **Treasurer, Carol Maloney,** reported the 2nd half tax season has begun and tax payments are coming in at this time. The Treasurers' office will employ temporary clerical assistance to aid current staff with the processing of tax payments.

HOUSING REQUEST
Mary Ann Keierleber met with the Board to request assistance with a balloon payment on a contract for deed purchase and for the Board to intervene on her behalf regarding a notice to vacate. Mr. & Mrs. Keierleber have been notified to vacate their current premises for failure to make a balloon payment on a property they were purchasing contract for deed. Mrs. Keierleber requested that the Board purchase the property, for approximately $94,000.00, and then allow the Keierlebers to make payments to the County. Chairman Brinkman advised Mrs. Keierleber that the County does not offer this type of resource. Mrs. Keierleber has previously contacted the Codington County Welfare Director but has not made application for housing assistance at this time. Chairman Brinkman advised Mrs. Keierleber to contact East River Legal Services for any legal assistance they may offer regarding the eviction notice and to apply to the County Welfare Director for housing assistance.

FFY2008 EMERGENCY MANAGEMENT SLA
Motion by Thomas, second by Larson, to authorize the Chairman to sign the FFY2008, Emergency Management, State and Local Agreement between the State of South Dakota and Codington County, as recommended by Emergency Management Director, Jim Sutton, all present voted aye; motion carried.

PUBLIC SAFETY KEY SYSTEM

Motion by Larson, second by Johnson, to authorize the Chairman to sign a "Liability Release Form for Private and Public Buildings Public Safety Key System". This release form would allow the Watertown Fire Dept. to enter the Courthouse by use of the Public Safety Key Box System in the event of an alarm malfunction, fire, or other emergency. Upon vote of Commissioner Larson's motion, all present voted aye; motion carried.

EMPLOYEE FLU SHOTS

Motion by Larson, second by Marquardt, to authorize payment for flu shots, for Codington County employees, at the Codington County Community Health Office, when vaccine is available, all present voted aye; motion carried.

AUDITORS ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September 2007, all present voted aye; motion carried.

Cash on hand	$ 6,663.01
Checks in Treasurer possession	
less than 3 days	$ 49,357.61
Cash Items	$ 400.50
TOTAL CASH ASSETS ON HAND	$ 56,421.12
RECONCILED CHECKING	
Great Western Bank Checking	$ 2,237.76
Great Western Bank Checking (Memorial Park)	$ 4,035.91
Reliabank Dakota	$ 5,662,832.40
INVESTMENTS	
SD Public Funds Investment	$ 6,707.63
CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 400,000.00
Dacotah Bank	$ 200,000.00
Peoples State Bank	$ 1,200,000.00
TOTAL CASH ASSETS	$ 7,532,234.82
General Ledger Cash Balance by Funds:	
General	$ 3,317,179.08
General restricted cash	$ 500,000.00
Sp. Revenue	$ 3,045,685.27
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 2,054.78
Trust & Agency	$ 656,903.84
(schools 222,629.84; townships 21,142.22; city/towns 107,040.11)	
TOTAL GENERAL LEDGER CASH	$ 7,532,234.82

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund Surplus Analysis, for the quarter ending September 30, 2007, at 30%.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Thomas, second by Larson, to transfer $7,500.00 from Commissioners Contingency to the Board of Mental Illness budget, all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Johnson, second by Marquardt, to approve the following claims for payment, all present voted aye; motion carried: City of Aberdeen 635.81 trg, Active Data Systems, Inc 440.00 pymt, Advantage RV's 28580.00 eqp, Alltel 133.05 util, Alltel 183.05 util, Alltel 94.06 util, Lynn Aman 20.00 witn, Appraisalsupplies 647.69 sup, Avera Heart Hospital 10962.79 indg med, Bob Barker Co. 210.46 sup, Batteries Unlimited 51.00 sup, Best Business Products 264.95 rent, Best Business Products 57.36 maint, Sylvester Block 12.22 jury, Kathy Boettcher 20.00 witn, Cynthia Jo Bogart 55.92 jury, Boys & Girls Club 1666.66 pymt, Bratland Law 304.20 prof svc, Lynnette Brenden 16.66 jury, Brian's Glass & Door, Inc. 210.00 rep, Bridgestone/Firestone, Inc 581.04 rep, Elmer Brinkman 354.28 trav, Brown & Saenger 151.19 sup, Cindy Brugman 360.20 trav, Steve Brunette 92.00 trg, Dawn Bruns 15.18 jury, Burns Law Office 2333.00 prof svc, Butler Machinery 628.83 sup, Mike J Carpenter 39.98 witn, Carquest Auto Parts 183.11 rep, Carquest Auto Parts 11.28 rep, Cartney Bearing & Supply 16.68 rep, Cartney Bearing & Supply 111.30 rep, Cashway Lumber Inc. 11.02 rep, Cass-Clay Creamery 942.00 sup, Caterpillar Financial Svc Corp 31593.25 pymt, Carol Caux 11.48 jury, Century Business Products 52.60 maint, Channing Bete Company 1701.00 sup, Christy Ching 20.00 witn, Chuck's Bike & Lock Shop 8.40 sup, Codington Clark Electric 18.00 util, Codington Clark Equipment 276.24 rep, Codington County Treasurer 0.50 reimb, Cole Papers, Inc. 2047.14 sup, Connecting Point Computer Cent 921.95 maint, Delores Cook 11.48 jury, Coteau Environmental 485.50 maint, County Fair Foods 3.92 sup, Credit Bureau of Watertown Inc 1207.84 pymt, Crescent Electric Supply Co. 32.95 sup, CSD 155.00 prof svc, Culligan Water Conditioning 54.00 sup, Corrine Dahl 13.70 jury, Misty Dailey 24.80 jury, DailyPost.Com Services 155.40 util, Leslie DeBoer 10.00 jury, Deuel County Highway 159.12 maint, Lori Deutsch 73.72 trav, Dialnet 33.75 sup, Donna Dietrich, Chairman 203.32 prof svc, Dugan Sales & Service 38.90 rep, Lance Dunwoody 20.00 witn, The Earthgrains Company 626.85 sup, East Dakota Water Development 505.03 September apportionment, Sarah Elbert 52.00 trav, Election Data Direct Inc 2516.33 eqp, Elite Drain & Sewer 150.00 rep, EMC Insurance Companies 5983.15 pymt, Engelstad Electric Co. 24.89 rep, Farm & Home Publishers, LTD 1537.50 2007 directories, Farnams Genuine Parts 35.78 rep, Farnams Genuine Parts 654.76 sup, Fastenal Company 73.19 rep, 1ST Dist Assoc of Local Govmnt 4500.00 sup, First District Assn of Lcl Gov 5021.88 pymt, First District Assn of Lcl Gov 27649.24 prof svc, Nina Fisher 20.00 witn, Flemming Electric & Repair 18873.01 eqp, Town of Florence 114.00 util, Ed Friske 117.00 sup, FSH Communications LLC 120.00 util, FSH Communications LLC 120.00 util, Grainger 652.62 sup, Emily Lynn Hanson 20.00 witn, Heath Hanson 11.48 jury, Laurie Harrington 51.48 jury, Betty Hart 11.48 jury, Marla Hauck 14.44 jury, Michael Havlovic 92.00 trg, Haztech Systems Inc 14808.96 trg, Town of Henry 110.10 util, Hillyard Floor Care Supply 975.23 sup, Holiday Inn & Convention Ctr 702.00 trav, Judith Homan 39.98 witn, Houseman Funeral Home 3996.00 prof svc, Howard Vet Clinic 123.80 sup, Dennis Hoyles 375.00 prof svc, Roger Hoyme 11.48 jury, Veryl Hoftiezer 11.48 jury, J R Huebner 169.33 trg, Human Service Agency 4280.09 pymt, Human Service Agency 537.50 pymt, Glacial Lakes Humane Society 270.00 pymt, Mary Hupf 21.10 jury, Hurkes Implement Co. 16.29 rep, HyVee #1871 33.57 sup, HyVee Pharmacy 839.71 pris med, HyVee Pharmacy 122.96 sup, Interlakes Community Action 412.25 pymt, Jebro Inc 618.75 sup, Joshua Jenkins 10.74 jury, Cindy Jewell 52.22 jury, Tamara Jones 43.95 trav, David Jungers 17.40 jury, Jurgens Printing 188.00 sup, Jane Kannas 12.22 jury, Jon Karli 10.74 jury, Marty Karnopp 329.26 trav, Keller Hardware 43.50 rep, Ken Mack's Landscaping/Lawn Irr 175.00 maint, Kimball Midwest 93.97 sup, Marcella Kohl 18.88 jury, Kolman 455.81 rep, Nelva Kooistra 15.00 prof svc, Lake City Fire Equipment 18.40 maint, Chuck Langner 469.01 trav, Raymond Lantgen 10.74 jury, J.H. Larson Electrical Co. 29.35 sup, Nichole Lentsch 50.74 jury, Lewis Drug Stores 64.19 pris med, Lincoln Co Auditor 866.81 prof svc, Jeffrey Lindgren 20.00 witn, Jodi Loehrer 176.07 trav, M & T Fire and Safety 44.25 sup, Mac's Inc. 96.18 sup, Mac's Inc. 43.71 sup, Mahowald's 55.47 sup, Mahowald's 40.48 sup, Gail Marchand 10.74 jury, Mark's Auto 31.25 rep, Denise Mayer 20.00 witn, Joseph McCabe 10.74

jury, McKinley Court 380.00 indg util, McLeod's Printing & Office Sup 634.07 sup, Menards 51.64 rep, Menards 267.15 sup, Verna Messerschmidt 10.74 jury, Midcontinent Communications 55.00 util, Milbank Communications 1542.86 eqp, Milbank Communications 365.00 sup, Milbank Communications 210.00 sup, Milbank Communications 1860.00 rep, Julie Miller 10.00 jury, Kathrine Miller 21.84 jury, Minnehaha Co. Treasurer 79.69 sup, Moe Oil Company 866.20 sup, Meagan Moses 20.00 witn, Municipal Utilities 8795.81 util, Municipal Utilities 318.90 indg util, Yvonne Nigg 11.48 jury, Gregg Noeldner 700.00 prof svc, Devon Nogelmeier 10.74 jury, Eden Nogelmeier 59.22 witn, Northwestern Public Service 133.18 util, Office Systems, Inc. 42.28 sup, Office Systems, Inc. 1766.40 sup, Olson & Johnson International 115.33 rep, Olson Court Reporting 25.00 prof svc, Jane Olson 51.48 jury, Ottertail Power Co. 19.50 util, Sandra Paulson 26.28 witn, Pennington CO Sheriff 39.19 trav, Pennington County Jail 635.35 trav, Pitney Bowes 188.97 util, Plains Commerce Bank 494.03 indg util, PMB 0112 6.75 util, PMB 0112 478.73 util, Prairie Lakes Health Care Cent 1434.23 indg med, Prairie Lakes Health Care Cent 2291.00 prof svc, PRAIRIEWAVE 497.02 util, Print 'Em Now 40.00 sup, Professional Mailing & Market. 2216.40 sup, Glenn or Wade Prouty-Landlords 250.00 indg util, Qwest 82.00 util, Qwest 752.49 util, Qwest 15.42 util, Radio Shack 54.99 sup, Ramkota Inn 2332.80 trg, RC Technologies 16.62 util, Cathryn Rehfuss 15.00 prof svc, Barbara Rex 50.74 jury, Sierra Ries 20.00 witn, Michael Roemmich 92.00 trg, Roger's Auto Sales 100.00 prof svc, Brenda Ronke 20.00 witn, Ron's Small Engine 6.54 rep, Matthew Routh 10.74 jury, Don Rowland 330.00 prof svc, Don Rowland 600.00 prof svc, Runnings 325.98 rep, Rural Cellular Corporation 258.18 util, Dawn Russell 17.00 prof svc, Sanford Health 438.00 pris med, Sanford Health 5886.67 indg med, Dave Schaefer 18.90 reimb, David Schenkel 37.76 witn, Tim Schillerstrom 92.00 trg, Randal Schmeichel 16.66 jury, Lorie Schmidt 25.00 sup, Darcy Schock 92.00 trg, Ruben Schulz 12.96 jury, Tiffany Schulz 10.74 jury, Ryan Scriver - Landlord 300.00 indg util, SD Dept of Labor 1242.00 pymt, SD Department of Revenue 1468.00 sup, SD State Treasurer 269062.76 October remittance, SDACO 30.00 sup, Ann Seifel 42.00 trav, Keith Sharisky 169.33 trg, Dean Shultz 11.48 witn, City of Sioux Falls 2142.00 trg, Sioux Falls Two Way Radio SVC 392.94 sup, Sioux Valley Coop 10.00 rep, Sioux Valley Coop 31710.87 sup, Chris Skoglund 92.00 trg, Rick Small 115.00 trav, Robert Dean Small 92.00 trg, Snow Sales 787.35 sup, South Shore Gazette 628.72 publ, Spears Law Office 4353.90 prof svc, Sprint 166.14 util, Star Laundry 40.55 sup, Star Laundry 33.67 SUP, Star Laundry 78.68 sup, Connie Stoebner 31.00 prof svc, Debra Stone 51.48 jury, Marlys Stricherz 10.00 jury, Deb Sundem 394.96 trav, Jack Sundet 92.00 trg, Super 8 Motel - Spearfish 600.00 trav, Amber Suter 20.00 witn, James Sutton 107.00 trav, Sutton Law Office PC 10146.25 prof svc, Sysco Food Services of ND 1886.93 sup, Technicolor Screen Printing 32.00 sup, John W. Thomas 227.50 trav, Thurman Law Office 154.69 prof svc, Titan Machinery 706.20 rep, Town Place Suites/MSPTS 1376.00 indg med, Tractor Supply Co. 86.85 rep, Chad Twiss 10.74 jury, Unicel 620.00 sup, United Medical Resources Inc 1209.00 indg med, US Foodservice - Grand Forks 4418.95 sup, Value Care Pharmacy 191.18 indg med, Curtis Vavruska 15.92 jury, Darla Vilhauer 11.48 jury, VISA - C/O Great Western Bank 8.83 sup, VISA - C/O Great Western Bank 55.00 sup, VISA - C/O Great Western Bank 122.43 sup, VISA - C/O Great Western Bank 268.75 sup, VISA - C/O Great Western Bank 19.97 sup, Kendall Ward 92.00 trg, City of Watertown 1001.80 trg, Watertown Lawn & Garden 58.00 sup, Watertown Public Opinion 1424.66 publ, Watertown Tire Center, Inc. 123.98 sup, Scott Weitbrecht 92.00 trg, Wells Fargo Financial Leasing 292.92 sup, WheelCo 76.58 rep, Wiles & Rylance, LLP 429.00 prof svc, Women's Resource Center 3244.50 Jul-Sep fees, Watertown Landfill 22.81 maint, WW Tire Service Inc 1563.54 sup, Xerox Corporation 207.62 sup, Yankton Co Treasurer 197.10 prof svc, Yankton Co. Sheriff 25.00 trav, Zep Manufacturing Co. 218.10 sup, Zimmels Furniture 3821.32 maint.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 9:54 a.m. to discuss union contract negotiations and personnel behavior/performance of one or more employees, all present voted aye; motion carried. The Board returned to regular session at 12:36 p.m., no action was taken. Auditor, Cindy Brugman; Union negotiator, Terry Satterlee; and Human Resource Officer, Dick Edenstrom; were present for portions of the executive session.

WATERTOWN TRANSIT OPEN HOUSE

The Board noted three or more Commissioners may be present for the Watertown Transit Open House, scheduled for Wednesday, October 10th, from 2:00 PM to 4:00 PM, at 205 1st Ave NE.

EMPLOYEE HEALTH INSURANCE

The Board requested time on the October 16th agenda to discuss drafting a request for proposals for employee health insurance coverage.

BOARD ADJOURNS

Motion by Larson, second by Thomas, to adjourn at 12:42 PM, until 9:00 AM, Tuesday, October 16th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 16, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of October 9th, 2007

4. Monthly reports
   a. Highway Dept.
   b. Maintenance Dept.

5. Action to approve an automatic supplement to the Emergency Management budget with grant reimbursement funds

6. Discussion/action to draft a request for proposals for employee health insurance coverage

7. Action to approve personnel changes

8. Action to enter into executive session
   a. Terry Satterlee

9. Open

10. Old Business

11. New Business

12. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 23rd, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 16th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Marquardt, to approve the minutes of October 9th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, updated the Board on the recent paving project which is complete with the exception of shoulder work and striping. Mr. Small advised the Board that the project is expected to come in under the bid price of $979,250.00. Mr. Small continues to work with suppliers for the bridge replacement project with steel estimated to arrive in several weeks. The Highway Dept. continues mowing when weather permits. Mr. Small requested authorization for an employee from his department to attend a safety benefits conference in Mitchell on November 14th and 15th. The Board had no objection to this request. Discussion was also held regarding the county/city status of a road which runs along the south side of Lake Kampeska east of the Sandy Shore recreation area. **Maintenance Supervisor, Milo Ford,** introduced new Maintenance employee, Steven Coyle, to the Board. Mr. Ford will attend the safety benefits conference in Mitchell on November 14th and 15th. Memorial Park will close at the end of this week. Income from the campground is up 11% from 2006 and is estimated at over $60,000.00. Mr. Ford will continue to monitor the area where two sewer lift stations were replaced by the City at Memorial Park. A representative from Southern Folger will evaluate the locks and doors at the Detention Center. Two roof leaks have been repaired at the Detention Center. The Extension Center Complex is currently experiencing sewer problems and roof leaks. Due to a maintenance personnel shortage at the Extension Center Complex some events held at the complex will not be staffed by maintenance personnel. These events will be reviewed on a case by case basis. Employees will be on call if a situation arises that requires the attention of maintenance personnel. Mr. Ford will draft a policy, for the Board's approval, for on call pay for these situations.

EQUIPMENT REQUEST
Maintenance Supervisor, Milo Ford, requested authorization to purchase a Dixon lawn mower to replace the mower currently used at the Courthouse. Motion by Thomas, second by Larson, to authorize the purchase of a Dixon mower and to declare GEN01046, a Dixon lawn mower, s/n 98454, surplus to be traded in on the new mower, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS
Motion by Larson, second by Thomas, to approve the following supplements to the Emergency Management revenue and expenditure budgets, with grant reimbursement funds, all present voted aye; motion carried: $1,701.00 to the Pandemic Flu Grant expenditure line item. $30,122.86 to the Homeland Security Grant revenue and expenditure line items.

EMPLOYEE HEALTH INSURANCE COVERAGE

The Board discussed accepting proposals for health insurance coverage for County employees. Chairman Brinkman advised the Board that due to major health issues, of two current employees, the County may not receive competitive quotes from providers other than the County's current provider. The Board delayed action on this matter for one week to allow Board members to gather additional information from Dakotacare, the County's current provider, regarding premium renewal increases and possible changes to the current policy that would lower renewal premiums.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 9:35 a.m., to discuss personnel behavior/performance and contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 10:50 a.m. Terry Satterlee was present for executive session.

MANAGEMENT CONSULTANT

Motion by Thomas, second by Larson, to appoint Terry Satterlee as Management Consultant to the Director of Equalization's Office, for a period of three months, at $30.00 per hour, effective immediately, all present voted aye; motion carried.

FLOOD MONITORING STATIONS

The Board discussed flood monitoring stations, currently budgeted for, and the possibility of continued funding for these stations. The Board will be receiving additional information from the U.S. Geological Survey office regarding a slight increase in the future funding request.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:54 a.m., until 9:00 a.m., Tuesday, October 23, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 23, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of October 16th, 2007

4. Monthly reports
   a. Emergency Management
   b. Sheriff

5. Discussion with Highway Supt., Rick Small, regarding payment for the asphalt contract

6. Discussion with Highway Supt., Rick Small, regarding purchasing pickups

7. Action to approve an automatic supplement to the Emergency Management budget with grant reimbursement funds

8. Discussion/action regarding renewal of employee health insurance coverage

9. Action to approve personnel changes
   a. Laura Olson, temporary Detention Center cook

10. Action to enter into executive session

11. Open

12. Old Business

13. New Business

14. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 30th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 23, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 23rd, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of October 16th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, reported the final revised draft of the update to the Hazardous Materials Plan has been sent to Pierre for approval. Upon approval of the State of South Dakota Mr. Sutton will bring the plan to this Board for adoption. Mr. Sutton advised the Board that a donation of a 2000 Arctic Bearcat snowmobile and rescue sled has been made by the Poinsett Pounders Snowmobile Club to the Codington County Search and Rescue Team, and these items have been added to the County's insurance policies. Mr. Sutton noted that the Volunteer Appreciation Dinner is schedule for 6:30 pm, tonight, October 23rd, at the Codington County Extension Center Complex. This dinner is to recognize those who serve as volunteers to the Search and Rescue team, Police Reserve and weather spotters in Codington County.

EQUIPMENT TRANSFER
Motion by Marquardt, second by Larson, to approve the following equipment transfer, per the recommendation of Emergency Management Director, Jim Sutton, all present voted aye; motion carried: E.F. Johnson Mobile radios, purchased by the State, for different entities, when the State went to a digital radio system. Some of these radios have now been replaced with Motorola radios in Codington County and three of the E.F. Johnson radios will be reassigned to the Wallace Fire Dept. s/n 53176F481A14662 (SRC 06399), s/n 53176F371A13516 (SRC 06396), and s/n 53176F371A13355 (SRC 06202).

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Johnson, to supplement the following budgets with grant reimbursement funds, all present voted aye; motion carried: Emergency Management Pandemic Flu expenditure budget line item: $274.51; Emergency Management Homeland Security expenditure and revenue budget line items: $63,627.25.

PERSONNEL CHANGE
Motion by Larson, second by Johnson, to approve the following personnel change, all present voted aye; motion carried: Laura Olson, temporary Detention Center Cook, step 7/$11.58 per hour, effective date October 1, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch.

EMPLOYEE HEALTH INSURANCE COVERAGE
The Board held a discussion regarding requesting proposals for the County's employee health insurance coverage. Commissioner Johnson expressed a desire to request proposals stating a lack of personal contact from the current provider when employees have medical issues and claims. Becky Goens, Insurance Committee Member, noted it was the committee's intent to seek

proposals from other providers in addition to the current provider. Motion by Johnson, second by Marquardt, to authorize the Auditor to advertise a request for proposals for employee health insurance coverage based on the current plan in addition to several different options as submitted by the Insurance Committee. Proposals will be required to be submitted to the Auditor's office by 9:00 a.m., Monday, November 26th, 2007.

HIGHWAY ASPHALT MAT CONSTRUCTION

Highway Supt., Rick Small, met with the Board to discuss the asphalt mat construction contract for the recently completed project on County Road 11 (old Highway 81). Mr. Small reported the cost for this project has come in at $975,662.55. A penalty will be applied for the project going past the completion date by fifteen days @$300.00 per day per bid specs.

HIGHWAY VEHICLES

Highway Supt., Rick Small, requested authorization to order three pickups, from the State bid list, for delivery in 2008. Mr. Small has budgeted for this equipment in the 2008 budget. Motion by Larson, second by Thomas, to order the following equipment, from the bid specs of the State of South Dakota, all present voted aye; motion carried:

070-42ACH1 #41. 2008 Ford F150 1/2 ton extended cab, flex fuel, $20,511.00
070-42ACH3 #42. 2008 Ford F150 1/2 ton crew cab, flex fuel, $23,801.00
070-42BCJ5 #48. 2008 Ford F150 3/4 ton crew cab, diesel, $26,468.00

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 9:30 a.m., to discuss union contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 10:02 a.m., no action was taken. Terry Satterlee was present for executive session.

EMPLOYEE HEALTH INSURANCE COVERAGE

The Board discussed preparing a document for insurance agents advising of the County's request for employee health insurance coverage. The Board determined the insurance committee should prepare this document based on their prior recommendations to the Board.

EMPLOYEE SICK LEAVE BANK

The Board discussed the current employee sick leave bank policy and the possibility of making changes to the policy in the future.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:20 a.m., until 9:00 a.m., Tuesday, October 30th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 30, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of October 23rd, 2007

4. Action to approve an on-call designation policy

5. Monthly reports
   a. Sheriff

6. Action to approve salary claims

7. Action to approve personnel changes

8. Action to enter into executive session

9. Open

10. Old Business

11. New Business

12. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 6th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 30, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 30th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Thomas, to approve the minutes of October 23rd, 2007, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Sheriff, Keith Olson, submitted the following statistics, for the month of September, for the Detention Center and Sheriff's Office: Average daily inmate population 60; work release and out of county prisoner collections in the amount of $20,665.00; cost of confinement collections in the amount of $59.00; 200 persons booked; 269 calls for service; 6 accidents checked; 43 arrest warrants processed; 308 set of civil warrants processed; and 5 transports for a total of 1,211 miles traveled. Discussion was also held regarding the 24/7 program. Sheriff Olson advised the Board that the Brookings County Sheriff will observe the I.T.V. system in Codington County.

ON CALL POLICY
Maintenance Supervisor, Milo Ford, submitted, to the Board, the following on call policy:

POLICY 7.9.1

ON CALL DESIGNATION
In place of scheduling an 8 hour shift on Saturday, Sunday or Holiday, the Department Head will have the discretion of designating an employee to be on-call for that day. This will require the employee to be available by telephone, available to report to work within a 15 minute time frame, and capable to perform work functions. In return for this commitment, the employee designated as "on-call", will receive credit for two hours worked. This will be considered overtime if the 40 hour work week has been met. In the event that the employee works more than two hours on the call-in, these hours will be reflected as actual hours worked on the time sheet.
Mr. Ford requested that the Board adopt this policy and add the policy to the " Codington County Personnel and Procedures Manual". Discussion was held regarding the policy and the Board delayed action to adopt the policy until a determination is made regarding this policy conflicting with any current union contract.

SALARY CLAIMS
Motion by Marquardt, second by Johnson, to approve for payment the following October salary claims, all present voted aye; motion carried: Commissioners: 7,029.80 total salaries. Auditor: 14,749.41 total salaries. Co. Treasurer: 17,174.42 total salaries. States Attorney: 19,465.74 total salaries; Ruth Swenson 785.42 part time. Gov. Buildings: 13,269.12 total salaries; Steven Coyle 1793.46 new hire & uniform allowance; Bev Gramberg 759.25 part time. Dir. Equalization: 30,168.70 total salaries; Michelle Pederson 1044.03 excused leave. Reg. of Deeds: 14,080.19 total salaries. Veterans Service: 6,778.38 total salaries. Sheriff: 48,081.92 total salaries; Wendy Schulz 845.78 part time; John Weber 479.60 part time & meals; Chuck Carbonneau 392.92 part time & meals: Jim Wollan 192.20 part time & meals; Kristi Gast

1723.55 regular salary & OT worked. Co. Jail: 50,739.46 total salaries; Amy Coon 530.26 part time; Anthony Smith 395.29; Shane Hardie 1278.04 part time; Laura Olson 1257.01 part time cook & pro rated longevity. Care of the Poor: 3,931.30 total salaries; Sarah Elbert 1764.82 step increase & back pay for increase; Julie Radach 740.74 part time. Co. Nurse: 2,981.90 total salaries; Jeanie Ochsendorf 1484.98 step increase. Co. Park 3,837.28 total salaries; Donnie Olson 1485.36 part time seasonal; Tom Sauer 1645.96 part time seasonal. Ag. Bldg.: 6,221.87 total salaries; Co. Extension: 6,371.50 total salaries; Charles Langner 24.93 meals; Jodi Loehrer 24.94 meals. Weed Control: 6,238.27 total salaries. Planning Board 159.06 total salaries. Road & Bridge: 61,094.37 total salaries. Emergency Management: 7,883.69 total salaries. Crime Victim: 4,413.07 total salaries. W.I.C.: 2,811.44 total salaries; Deb Hartle 1434.08 step increase. Total: 327,480.89. Breakdown of withholding amounts which are included in the above: S.D. Retirement 28,654.32 retire; S.D. Retirement 321.61 spouse option; S.D. Supplemental Retire. 2,780.00 suppl. retire.; Dakotacare 55,567.03 ins.; Fort Dearborn Life Insurance 274.72 ins.; Delta Dental 4,035.50 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 336.00 union dues; AFLAC 1,925.53 ins.; U.M.B. Bank 2,137.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 120.83 united way; Office of Child Support 437.00 child support; Sioux Valley Credit Union 8,992.00 credit union; Cod. Co. Treasurer 23,450.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 296.00 union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 20,236.70 federal withholding; Reliabank Dakota 35,360.54 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 garnishment; Codington County Treasurer 25.00 insurance premium repayment and 120.00 retirement reclassification repayment.

PERSONNEL CHANGES

Motion by Thomas, second by Marquardt, to approve the following personnel change, all present voted aye; motion carried: Roseann Burley, new hire full time, Detention Center Cook, step 6/$11.14 per hour, effective date November 1, 2007, submitted and approved by Chief Correctional Officer, Mark Raasch.

LIFE INSURANCE COVERAGE

Motion by Thomas, second by Johnson, to request proposals for Employee Life Insurance from those companies submitting Employee Health Insurance proposals, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Johnson, to enter into executive session at 9:30 a.m., to discuss union contract negotiations and personnel performance/behavior, all present voted aye; motion carried. The Board returned to regular session at 10:06 a.m., no action was taken. Terry Satterlee was present for executive session.

OTHER MATTERS

The Board noted a change in the "Drought Declaration Process", from information provided by Jason Bauder, SD Dept. of Emergency Management. The Board discussed the agenda for the Sioux Valley Commissioners Association meeting scheduled for November 19th at the Codington County Extension Center Complex. The Board discussed scheduling a meeting with representatives from the Third Circuit Court regarding future needs of the Court System. The Board also discussed contracting for a facility needs assessment for the Courthouse and Detention Center.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:22 a.m., until 9:00 a.m., Tuesday, November 6, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 6, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of October 30th, 2007

4. Action on a petition, submitted by John Wiles, to reconsider Board action from October 2nd, 2007, at which time an abatement, applied for by Roger & David McFarland, regarding property sold by contract for deed to Bella Vista Homes, Inc., was denied by the Board

5. Action to approve a plat, located in Rauville Township, entitled "Lot 1 Water Improvement Addition" in the NE1/4 of NW1/4 in Sec. 31-T118N-R52W, (proprietor is Hiko D. Henrichs Trust)

6. Discussion with Matt Johnson from Senator Tim Johnson's office

7. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Welfare
   e. Weed

8. Action to approve a tax refund for a property owner who qualifies for the elderly tax assessment freeze

9. Further discussion and possible action to approve an on-call designation policy

10. Action to approve travel time for non-exempt employees of the Director of Equalization Office

11. Action to approve personnel changes

12. Note Veterans Day closing of the Courthouse on Monday, November 12, 2007

13. Discussion with States Attorney, Dawn Elshere, regarding using the Courthouse for a teen court program

14. Action to enter into executive session

15. Open – Bud DeBerg appointed as representative to Dist. Weed meeting w/Nick Endres

16. Old Business – Sioux Valley Commissioners District meeting scheduled for November 19th at the Codington County Extension Center Complex

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 13th, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 6, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 6th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Marquardt, to approve the minutes of October 30th, 2007, as presented by the Auditor, all present voted aye; motion carried.

MCFARLAND ABATEMENT REQUEST
John Wiles, representing Roger McFarland and David McFarland, met with the Board to request the Boards reconsideration of their action, taken on October 2, 2007, to deny an abatement request, from the McFarlands pertaining to property sold by tax deed contract to Bella Vista Homes, Inc. Mr. Wiles informed the Board that he has filed an appeal with the Circuit Court regarding the Board's previous decision to deny the abatement request. Mr. Wiles, at this time, would like the Board to reconsider their action of October 2nd, 2007, and to allow the abatement, based on additional information provided to the Board at this time including the following: Copies of statutes defining "contracts for sale", "transfer of property", and "deed." Mr. Wiles also provided the Board with copies of the "Contract for Deed" and "Short Form Contract for Deed" between the McFarlands and Bella Vista Homes. Mr. Wiles stated that in his opinion the notice to the tax payer, regarding the increase in the assessed value of the property, was not properly filed and should have been filed with McFarlands instead of Bella Vista Homes Inc. Chairman Brinkman observed that other County Officials should have been allowed to be present for Mr. Wiles presentation at this meeting considering the new information provided regarding the property transaction. The Board did not take action at this time and will take this matter up again on November 13th allowing for input from other Codington County Officials.

LOT 1, WATER IMPROVEMENT ADDITION PLAT
Geoff Heig, Watertown Municipal Utilities General Manager, appeared before the Board to show support for the approval of the plat presented to the Board entitled, "Lot 1, Water Improvement Addition Plat." Mr. Heig gave a brief overview that the property would be used for a water treatment plant project that will be worked on in the next couple of years. Chairman Brinkman advised the Board that this plat, located in Rauville Township, was recommended for approval by the Codington Planning and Zoning Commission at a special meeting held October 29th, 2007. The following resolution was approved:

RESOLUTION #2007-21

A Resolution to approve the platting of the "Lot 1, Water Improvement Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Lot 1, Water Improvement Addition" located in the NE1/4 of the NW1/4 in Section 31-T118N-R52W of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Thomas, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 6th day of November, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-21, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 6th day of November, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Extension Educator, Chuck Langner, reported on repair projects completed at the Extension Center Complex, including sewer repairs and partial sidewalk replacement. Mr. Langner advised the Board that an SDSU Extension Supervisor is stationed in Watertown as of November 1, 2007. Mr. Langner reported harvest is progressing rapidly. Weed Supervisor, Nick Endres, could not be present at this meeting as he was required to attending a District Weed meeting. Mr. Langner advised the Board that spraying has been completed for the season and inventory will be taken on the remaining chemical supplies. Mr. Endres is also preparing the 2008 Weed and Pest Grant application. **Community Health Nurse, Karla Moes,** could not be present at this meeting and submitted a written report to the Board which included information on the following: Flu shot clinics; WIC caseload; assisting in Roberts County; and a regional staff meeting held on October 25th in Watertown. **Veterans Service Officer, Al Janzen,** reported 22 trips with 77 Veteran riders to medical appointments in Sioux Falls for the month of October. Mr. Janzen has completed TRIPS training and is now accredited, with the SD Division of Veterans Affairs and

the National V.F.W., to track claims, submitted by his office, to the V.A., on behalf of local Veterans. Mr. Janzen invited the Board to attend the volunteer driver Christmas Party which will take place at the V.F.W. on December 4th from 11:00 a.m. until 1:00 p.m. Discussion was also held regarding the new D.A.V. van. **Welfare Director, Sarah Elbert,** submitted a written report for October 5th through November 8th. Twenty Eight clients were assisted, with seven denials, ten pending or referred, and eleven approved, including six new clients. Assistance with two burials was provided. Total assistance: $14,030.54. Total collections: $7,983.07 with 4 full releases or compromises. Letters have been sent from the Welfare Office to those clients who used energy assistance in the last few years advising them to once again apply for this assistance. The Welfare Director noted a change in the rental deposit assistance through Interlakes Community Action.

EQUIPMENT REQUEST

Extension Educator, Chuck Langner, requested authorization to purchase a lap top computer for the Extension Educators use. Mr. Langner noted funds have been budgeted in 2007 for this purchase. Motion by Marquardt, second by Thomas, to authorize the purchase of a lap top computer for the Extension Center, all present voted aye; motion carried.

SENATOR TIM JOHNSON'S REPRESENTATIVE

Matt Astleford, Staff Assistant with the office of Senator Tim Johnson, met with the Board to discuss local and federal issues. The following topics were discussed: The Farm Bill; water bills; pipeline issues; FSA criteria for County Commissioners to request drought disaster declarations; federal control of local right of ways; payments to Township Officers subject to federal withholding; funding for new voting regulations; gas prices affecting local road maintenance, and wind energy production.

TAX REFUND

Motion by Marquardt, second by Johnson, to approve the following tax refund, based on the applicants eligibility for the "Assessment Freeze for the Elderly and Disabled", as provided for by SDCL 10-6A-4, all present voted aye; motion carried: Gladys Walburg, property record #10652, taxable value lowered from $45,630 to $23,219.00, refund of $360.04 for taxes payable in 2007.

ON CALL POLICY

The Board continued their discussion regarding an "On Call Designation" as submitted by Maintenance Supervisor, Milo Ford. The Board determined the policy could be applicable to the Emergency Management Office. The Maintenance Supervisor was directed to contact Emergency Management Director, Jim Sutton, to determine if the policy should apply to his department also. The Board will discuss this item again on November 13th.

NON EXEMPT EMPLOYEE TRAVEL TIME

Motion by Johnson, second by Brinkman, to authorize travel time off, hour for hour, for Director of Equalization employees, Shawna Constant and Stacey Schwab, for travel dates on Saturday, October 20th and Thursday, October 25th, upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman, voted aye; Larson, voted no; motion carried.

VETERANS' DAY CLOSING

The Board noted, per County policy, the Courthouse and all County Offices will be closed on Monday, November 12th, 2007, in observance of Veterans' Day which falls on Sunday, November 11th.

TEEN COURT

States Attorney, Dawn Elshere, and Teen Court Coordinator, Stephanie Olson, met with the Board to request authorization to use the Court Room on the second and fourth Monday of each month to hold "Teen Court". The "Teen Court Program" is used through out the State of South Dakota and is used as a diversion program for some first time juvenile offenders who will appear before a panel of their peers. This program is sponsored by the Boys & Girls Club and Boy Scouts of America. Adult volunteers will be present to monitor this program. Motion by Thomas, second by Larson, to authorize the use of the Court Room as requested, all present voted aye; motion carried. The Board asked the States Attorney to contact the Maintenance Supervisor for coordinating access to the Courthouse on the requested dates.

WEED MEETING

Motion by Marquardt, second by Larson, to appoint Bud DeBerg as Codington County's second representative to the District Weed meeting. Assistant Weed Supervisor, Doug Cook, could not attend this meeting and two representatives are required to attend in order to qualify for grant funds. Upon vote of the Board, all present voted aye; motion carried.

CLERP FUNDS DISTRIBUTION

Commissioner Thomas reported on the recent distribution of CLERP funds.

EXECUTIVE SESSION

Motion by Marquardt, second by Thomas, to enter into executive session at 10:27 a.m., to discuss performance/conduct of an employee and union contract negotiations, all present voted aye; motion carried. The Board returned to regular session at 11:08 a.m., no action was taken. Director of Equalization, Russ Ronke, and Terry Satterlee were present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:09 a.m., until 9:00 a.m., Tuesday, November 13th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 13, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of November 6th, 2007

4. Action to authorize the Chairman to sign renewal contracts for E-911 services between Codington County and Day, Grant, Hamlin and Roberts Counties

5. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds

6. Action to approve the Auditor's Account with the Treasurer for the month ending October 31, 2007

7. Action to approve claims for payment

8. Action to approve an "On Call Designation" policy

9. Action to approve a minor adjustment to the current property tax levy line on the 2008 Annual Budget

10. Action to declare Search and Rescue property surplus to be traded for new equipment to be purchased by Search and Rescue Support Inc.

11. Action to supplement the Emergency Management budget with grant funds

12. Action to authorize the Maintenance Supervisor to proceed with equipment purchases and window treatments

13. Action to approve personnel changes
   a. Janet Bevers – temporary salary increase
   b. Ruth Swenson – classification change from temporary to full time part time

14. Note the Sioux Valley Commissioners District meeting scheduled for November 19th

15. Note Thanksgiving Holiday closing

16. Discussion/possible action to approve a joint funding agreement for operation of flood monitoring stations

17. Action on a petition, submitted by John Wiles, to reconsider Board action from October 2nd, 2007, at which time an abatement, applied for by Roger & David McFarland, regarding property sold by contract for deed to Bella Vista Homes, Inc., was denied by the Board

18. Action to enter into executive session

19. Open

20. Old Business

21. New Business

22. Action to adjourn as a Board of County Commissioners, until 9:00 a.m, November 20, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 13, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 13th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Marquardt, to approve the minutes of November 6th, 2007, as presented by the Auditor, all present voted aye; motion carried.

E-911 CONTRACTS FOR SERVICE RENEWAL
Tracy Schaefer, Captain with the Watertown Police Dept., presented the Board with renewal contracts for E-911 services in Day, Grant, Hamlin and Roberts County. Captain Schaefer informed the Board that language in the contracts remains the same as in previous years with the exception of a fee increase. Negotiations were previously held with representatives from each county and the fee increases were agreed upon by each county. Motion by Larson, second by Thomas, to authorize the Chairman to sign the Contracts for E-911 Service, for Day, Grant, Hamlin and Roberts Counties, beginning January 1, 2008 and ending at midnight on December 31, 2008, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, updated the Board on activities in the Auditor's office. The Auditor's office will be closely monitoring budgets in November and December. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $19,916.40, with $1,428.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted a decrease in fees collected from previous years during this same time period. **Director of Equalization, Russ Ronke,** advised the Board that the appraisers have completed the onsite re-appraisal of Watertown commercial property. The appraisers are currently working on building permits. The remaining office staff continues to work on the G.I.S. program, property transfers, and applications for wetlands, owner occupied and tax exempt status. Mr. Ronke reported the Proval Users Conference, which was recently held in Tucson, AZ, was a valuable source of information for the three staff members who attended from Codington County.

EXECUTIVE SESSION
Motion by Marquardt, second by Thomas, to enter into executive session at 9:13 a.m., to discuss the performance of a single employee, all present voted aye; motion carried. The Board returned to regular session at 9:24 a.m., with no action taken. Director of Equalization, Russ Ronke and Terry Satterlee, were present for executive session.

AUDITOR'S ACCOUNT WITH THE TREASURER
Motion by Thomas, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October 2007, all present voted aye; motion carried.

Cash on hand	$	11,050.30
Checks in Treasurer possession		
less than 3 days	$	978,242.23
Cash Items	$	400.00

TOTAL CASH ASSETS ON HAND	$ 989,692.53
RECONCILED CHECKING	
Great Western Bank Checking	$ 2,244.23
Great Western Bank Checking (Memorial Park)	$ 4,528.33
Reliabank Dakota	$ 13,067,319.34
INVESTMENTS	
SD Public Funds Investment	$ 6,733.00
CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 400,000.00
Dacotah Bank	$ 200,000.00
Peoples State Bank	$ 1,200,000.00
TOTAL CASH ASSETS	$ 15,870,517.43
General Ledger Cash Balance by Funds:	
General	$ 4,903,150.94
General restricted cash	$ 500,000.00
Sp. Revenue	$ 3,256,157.53
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 819.24
Trust & Agency	$ 7,199,977.87
(schools 5,716,755.25; townships 81,221.28; city/towns 1,061,607.82)	
TOTAL GENERAL LEDGER CASH	$ 15,870,517.43

CLAIMS APPROVED

Motion by Thomas, second by Marquardt, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 88.60 sup, Ace Hardware 124.09 sup, Acuity Specialty Products Grou 424.00 sup, Alltel 62.36 util, Alltel 58.60 util, Alltel 115.65 util, Alltel 93.99 util, Alltel 67.78 uti;, Andor, Inc. 215.05 rep, Aspen Tree Service 750.00 prof svc, Austin Law Offices 102.40 prof svc, Bob Barker Co. 853.29 sup, Graciela Barrantes 292.50 prof svc, Batteries Unlimited 54.95 maint, Best Business Products 304.69 maint, Best Business Products 74.75 maint, Best Western Ramkota Inn 1980.00 trav, Big Stone CO Sheriff's Office 68.00 trav, Katie Block 20.00 witn, Katherine Boetcher 20.00 witn, Cynthia Jo Bogart 55.92 jury, Boys & Girls Club 833.33 pymt, Bridgestone/Firestone, Inc 148.90 rep, Brown Clinic Pharmacy 73.56 sup, Brown & Saenger 22.15 sup, Burghardt Amateur Center 57.70 rep, Burns Law Office 3609.30 prof svc, Butler Machinery 226.84 sup, C & S Chemical 70.00 maint, Carquest Auto Parts 338.51 rep, Carquest Auto Parts 13.63 sup, Cartney Bearing & Supply 32.34 rep, Cartney Bearing & Supply 363.15 rep, Cashway Lumber Inc. 1258.95 sup, Cass-Clay Creamery 1131.00 sup, Century Business Products 40.00 maint, Chuck's Bike & Lock Shop 5.00 sup, Clark CO Extension Office 24.63 sup, Codington Clark Electric 36.00 util, Codington Conservation Dist 45.49 rep, Codington Co. Register Deeds 10.00 fee, Cole Papers, Inc. 2214.02 sup, Connecting Point Computer Cent 1168.17 maint, Shawna Constant 118.00 trav, Shawna Constant 163.00 trav, Crawford Funeral Chapel 3837.00 prof svc, Creative Rewards & Specialties 100.00 sup, Credit Bureau of Watertown Inc 1234.75 pymt, CSD 70.00 prof svc, Culligan Water Conditioning 72.00 sup, D K Diesel Injection Inc. 700.00 sup, Dakotacare Cobra services 1533.07 pymts, Days Inn 186.00 trav, Deuel CO Extension Office 17.63 sup, Deuel CO Good Samaritan Center 4531.27 indg med, Deuel County Highway 79.56 maint, Donna Dietrich, Chairman 132.71 prof svc, Doug's Anchor Marine 334.28 sup, Drake 35.00 indg util, Dugan Sales & Service 700.29 sup, The Earthgrains Company 630.41 sup, East Dakota Water Development 15833.61 October apportionment, Elite Drain & Sewer 250.00 rep, EMC Insurance Companies 2507.27 pymt, Erickson Court Reporting 210.20 prof svc, Jerome Even - Landlord 300.00 indg util, Farnams Genuine Parts 39.47 rep, Farnams Genuine Parts 663.95 sup, First District Assn of Lcl Gov 28102.15 pymt, Town of Florence 124.00 pymt, Ashley Florey 20.00

witn, 4-H Activities 135.00 publ, FSH Communications LLC 120.00 util, Ashley Geyer 67.36 witn, Thomas Givens 20.00 witn, Glass Products Inc. 131.20 rep, Darren Goble 50.00 prof svc, Grainger 60.09 rep, Green, Schulz, Roby, etal 400.40 prof svc, Green, Schulz, Roby, etal 382.20 prof svc, Mark Greenwood 20.00 witn, Harold's Camera Shop 12.74 sup, Laurie Harrington 51.48 jury, Debra Hartle 93.12 trav, Joseph Hauck 20.00 witn, Town of Henry 141.00 pymt, Pamela Heustess 20.00 witn, Hillyard Floor Care Supply 725.70 sup, Judith Homan 39.98 witn, Howard Vet Clinic 94.95 sup, Human Service Agency 4280.09 pymt, Glacial Lakes Humane Society 380.00 pymt, Hurkes Implement Co. 62.29 sup, HyVee #1871 263.26 sup, HyVee Pharmacy 601.39 pris meds, Interlakes Community Action 412.25 pymt, Vicky Janish 118.00 trav, Al Janzen 380.11 trav, Jeff's Vacuum Center 78.50 rep, Cindy Jewell 52.22 jury, Carol Johnson 414.40 trav, Johnson Controls, Inc. 3957.50 maint, Johnson Controls, Inc. 1534.73 pymt, Johnson Controls, Inc. 602.12 rep, Jurgens Printing 229.35 sup, Jurgens Printing 858.00 sup, KAR Products 83.25 sup, Kendall & Son LTD 283.41 sup, Kimball Midwest 107.06 sup, Nelva Kooistra 15.00 prof svc, Town of Kranzburg 86.00 pymt, L & L Construction 2244.27 rep, Lake Kampeska Water Dist Proj. 26628.06 October apportionment, Chuck Langner 418.41 trav, Tiffany Lantgen 37.76 witn, J.H. Larson Electrical Co. 130.52 sup, Nichole Lentsch 50.74 jury, LexisNexis Matthew Bender 48.10 sup, Lincoln CO Sheriff 46.50 trav, Jodi Loehrer 365.93 trav, Penny Long 40.00 witn, Lyle Signs Inc. 299.01 sup, Macksteel Warehouse, Inc. 7.72 rep, Macksteel Warehouse, Inc. 41.93 sup, Mac's Inc. 30.98 rep, Mac's Inc. 128.67 sup, Mahowald's 206.29 rep, Mark's Auto 204.59 maint, Marsh-Seabury & Smith 320.00 pymt, Denise Mayer 20.00 witn, F.J. McLaughlin Company 971783.17 sup, McLeod's Printing & Office Sup 156.68 sup, Menards 58.90 sup, Menards 358.42 sup, Diane Merchant 130.00 trav, Midcontinent Communications 55.00 util, Mikelson Law Office 176.67 prof svc, Milbank Communications 169.64 sup, Milbank Glass & More 795.21 eqp, Lynne Miller 50.74 jury, Kelsey Mitzel 40.00 witn, Moe Oil Company 484.00 sup, Morton Building Inc 27.10 rep, Municipal Utilities 8061.26 util, Municipal Utilities 152.08 indg util, Heather Nawroth 52.22 jury, Newman Traffic Signs 529.50 sup, Nick of Time 4000.00 sup, Northwestern Public Service 130.81 util, James Norton 130.00 trav, Office Systems, Inc. 48.23 sup, Office Systems, Inc. 3052.47 sup, Lisa Ohman 20.00 witn, Mechelle Ohman 20.00 witn, Olson & Johnson International 62.06 rep, Jane Olson 51.48 jury, Laura Olson 189.00 prof svc, Megan Olson 52.96 jury, Ottertail Power Co. 19.84 util, Padgett Sales 140.00 rep, Makaygan Pearson 20.00 witn, Morgan Pearson 20.00 witn, Michelle Pederson 130.00 trav, Pennington County Jail 870.25 trav, Pitney Bowes 134.51 rent, PMB 0112 263.76 util, PO 16.20 sup, Prairie Lakes Health Care Cent 589.20 witn, Prairie Lakes Health Care Cent 4848.00 sup, PRAIRIEWAVE 488.57 util, Print 'Em Now 461.00 sup, Print 'Em Now 116.00 sup, Professional Mailing & Market. 2552.14 sup, Proline Inc 68.08 rep, Quality Presort Services, Inc 767.64 sup, Qwest 82.00 util, Qwest 752.37 util, Qwest 15.42 util, RC Technologies 16.62 util, Redlinger Bros. 6.14 rep, Cathryn Rehfuss 15.00 prof svc, Barbara Rex 50.74 jury, Rhomar Industries Inc 676.83 sup, Roberts CO Auditor 5701.96 eqp, Roberts CO Auditor 5900.00 eqp, Amanda Robin 20.00 witn, Paul Robson 20.00 witn, Russell A. Ronke 118.00 trav, Russell A. Ronke 224.25 trav, Ron's Saw Shop Two 80.02 rep, Ron's Saw Shop Two 673.06 rep, Runnings 57.87 sup, Runnings 3.99 sup, Rural Cellular Corporation 251.23 util, Safety Benefits Inc 55.00 trav, Sanford Health 176.13 indg med, Terrance Satterlee 1900.00 prof svc, Stacey Schwab 163.00 trav, Schwan Welding & Broiler Repr 600.00 rep, S.D. Department of Revenue 9.00 fee, SD Department of Revenue 1399.00 sup, S.D. Dept. of Transportation 1437.93 rep, S.D. Federal Property 493.13 sup, SD State Treasurer 226008.54 November remittance, SDML Workers' Comp. Fund 32193.55 2007 premium, SDML Workers' Comp. Fund 24246.45 2007 premium, Yolanda Seaboy 40.00 witn, Sheehan Cycle 43.50 sup, Sioux Falls Two Way Radio Svc 547.99 sup, Sioux Valley Coop 162.00 rep, Sioux Valley Coop 10578.97 sup, Snow Sales 565.00 sup, South Shore Gazette 757.60 publ, Town of South Shore 187.00 pymt, Town of South Shore 74.00 util, Southwestern Youth Services 155.34 prof svc, Spears Law Office 4353.90 prof svc, Sprint 166.06 util, Star Laundry 35.18 sup, Star Laundry 78.68 sup, Stein's Tool Time Rental

500.00 prof svc, Steve's Tire & Service Inc 415.97 rep, Connie Stoebner 173.40 prof svc, Debra Stone 51.48 jury, Deb Sundem 390.15 trav, Sutton Law Office PC 9166.65 prof svc, Sysco Food Services of ND 2729.70 sup, Mike Thiel 20.00 witn, Thurman Law Office 170.29 prof svc, Titan Machinery 207.98 rep, David Traufler 40.00 witn, Trav's Outfitter Inc 1099.98 sup, United Building Center 56.75 rep, US Foodservice - Grand Forks 5461.94 sup, Value Care Pharmacy 132.47 indg med, Van Diest Supply Company 5061.80 sup, VISA - C/O Great Western Bank 543.14 sup, VISA - C/O Great Western Bank 52.13 trav, VISA - C/O Great Western Bank 152.30 trav, VISA - C/O Great Western Bank 45.85 sup, VISA - C/O Great Western Bank 80.34 trav, Tom Walder 35.00 trav, Walgreens 81.71 indg med, Town of Wallace 57.00 pymt, Walmart Community 65.82 sup, Walmart Community 39.33 sup, Watertown City Finance Office 23002.00 pymt, Watertown Lawn & Garden 3235.00 equip, Watertown Public Opinion 1226.83 publ, Watertown Tire Center, Inc. 95.00 rep, Melissa Weeks 20.00 witn, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 745.00 sup, Wheelco 28.10 rep, Wight & Comes Funeral Chapel 3837.00 prof svc, Barry Wilfarht 1206.13 trav, Jim Wollan 84.00 trav, Debi Wollen 84.00 trav, Watertown Landfill 29.07 maint, WW Tire Service Inc 523.45 rep, Xerox Corporation 94.17 util, Xerox Corporation 15.27 maint, Yankton Co Treasurer 98.55 prof svc, Yankton Co. Sheriff 25.00 trav.

2008 PROVISIONAL BUDGET ADJUSTMENTS

Motion by Larson, second by Thomas, to approve the adjustments to the following line items in the 2008 provisional budget, all present voted aye; motion carried. General Fund: current property tax levy $5,471,811.00, cash applied $877,803.10 and Less 5% 395,540.10. Courthouse Building Fund: current property tax levy $265,043.00, cash applied $550,963.45, and Less 5% 38,876.45.

EQUIPMENT REQUEST

Emergency Management Director, Jim Sutton, advised the Board that the Search and Rescue Support Organization would like to purchase two four-wheelers for use by the Codington County Search and Rescue Team. The Search and Rescue Support Organization will expend funds from the proceeds of their raffle to purchase the four-wheelers. Motion by Larson, second by Johnson, to declare a 2000 Kawasaki KVF300 ATV Vin#3252, surplus to be traded in towards the purchase of a new ATV, all present voted aye; motion carried. Motion by Larson, second by Thomas, to trade in GEN00879, a 1998 Black Yacht Club 4x8 utility trailer, declared surplus on July 26, 2006, towards the purchase of a new ATV, all present voted aye; motion carried.

ON CALL POLICY

Maintenance Supervisor, Milo Ford, met with the Board to further discuss the proposed "On Call Designation Policy", which Mr. Ford prepared for adoption. Sheriff, Keith Olson and Emergency Management Director, Jim Sutton, also participated in this discussion. Motion by Marquardt, second by Johnson, to approve the following "On Call Designation Policy" and to add such policy to the Codington County Personnel and Procedures Manual as policy #7.9.1, all present voted aye; motion carried:

POLICY 7.9.1
ON CALL DESIGNATION

In place of scheduling an 8 hour shift on Saturday, Sunday or Holiday, the Department Head will have the discretion of designating an employee to be on-call for that day.

This will require the employee to be available by telephone, available to report to work, and capable to perform work functions.

In return for this commitment, the employee designated as "on-call", will receive credit for two hours worked. This will be considered overtime if the 40 hour work week has been met. In the event that the employee works more than two hours on the call-in, these hours will be reflected as actual hours worked on the time sheet.

This policy applies to the Maintenance Department and the Emergency Management Department and will become effective January 1, 2008.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Marquardt, to approve an automatic budget supplement, in the amount of $4,002.00, to the Emergency Management expenditure budget line item 429.40, Pandemic Flu Grant, with grant reimbursement funds, all present voted aye; motion carried.

MAINTENANCE DEPARTMENT EQUIPMENT/WINDOW TREATMENTS

Maintenance Supervisor, Milo Ford, requested authorization to purchase 15 galvanized steel picnic table frames and authorization to replace vertical blinds in the stairwells between 1st and 2nd floors and between 2nd and 3rd floors, in the Courthouse. Mr. Ford advised the Board that funds have been budgeted for both projects in 2007. Motion by Johnson, second by Marquardt, to approve the projects as requested by the Maintenance Supervisor, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Marquardt, second by Johnson, to approve the following personnel changes, all present voted aye; motion carried: Janet Bevers, Deputy Treasurer, temporary salary increase due to anticipated absence of the Treasurer for approximately 8 weeks, from $14.52 per hour to $19.36 per hour, effective date November 13, 2007, submitted and approved by Treasurer, Carol Maloney. Ruth Swenson, change from a temporary Clerk in the States Attorney's Office to a regular part time Clerk in the States Attorney's Office, from step 6 to step 7, effective date January 1, 2008, submitted and approved by States Attorney, Dawn Elshere.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted that three or more members of this Board will attend the Sioux Valley Commissioners Association meeting scheduled for November 19th at the Codington County Extension Center Complex.

THANKSGIVING HOLIDAY

The Board noted the Courthouse will be closed for the Thanksgiving Holiday, Thursday and Friday, November 22nd and 23rd, 2007.

MCFARLAND ABATEMENT REQUEST

Attorney John Wiles, representing Roger McFarland and David McFarland, met with the Board to continue the discussion of an abatement previously requested by McFarlands. This abatement request was denied by the Board on October 2, 2007. Mr. Wiles asked the Board to reconsider their denial of the abatement pertaining to property sold contract for deed, by McFarlands, to Bella Vista Homes Inc. Mr. Wiles gave the Board an overview of statutes and administrative rules that he believes should apply to the transaction between McFarlands and Bella Vista Homes and that in his opinion an actual sale did not take place. Mr. Wiles stated the assessment notices were improperly mailed to Bella Vista Homes and should have been mailed to McFarlands. States Attorney, Dawn Elshere, stated that she disagreed with Mr. Wiles and that case law, dating back to 1913, refers to a contract for deed as a sale. The States Attorney noted a certificate of value was filed with the short form contract for deed allowing the Director of Equalization office

to determine the value of the property based on the sale. Treasurer, Carol Maloney, advised the Board that 2006 tax notices were sent to Bella Vista Homes, as the owner of record, in January 2007, and copies of the 2006 tax notices were also sent to the McFarlands in January 2007 as a courtesy after the 2005 taxes became delinquent in November of 2006. Motion by Marquardt, second by Johnson, to reconsider the abatement of October 2nd, 2007. Mr. Wiles then reiterated that the contract for deed did not transfer title to the property and was not an actual sale. Director of Equalization, Russ Ronke, advised the Board that per instruction from the SD Dept. of Revenue a contract for deed is treated as a sale and all legal notices are mailed to the buyer, including tax assessment notices. The Director of Equalization office did verify the sale, of the properties involved, with Bella Vista Homes. Upon vote of Commissioner Marquardt's motion, Johnson, voted aye; Thomas, Marquardt, Brinkman, and Larson, voted no; motion failed.

U.S. GEOLOGICAL SURVEY JOINT FUNDING AGREEMENT

The Board reviewed the Joint Funding Agreement between Codington County and the U.S. Geological Survey for flood and precipitation monitoring equipment. Motion by Thomas, second Larson, to table further discussion and action on this agreement until representatives of the U.S. Geological Survey can meet with the Board. Commissioner Larson requested that Emergency Management Director, Jim Sutton, be present for future discussion on this agreement. Upon vote of the Board all present voted aye; motion carried.

OTHER BUSINESS

Chairman Brinkman requested agenda time, on November 20th, for discussion and action regarding the Christmas and New Years Holidays schedule of Commissioner board meetings and possible closing of County offices.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 10:38 a.m., until 9:00 a.m., Tuesday, November 20th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 20, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of November 13th, 2007

4. 9:00 a.m., First reading of proposed ordinance #29 regarding Manufactured Home Parks

5. 9:15 a.m., Public hearing on a petition to vacate a public right-of-way known as "West Holiday Road"

6. Monthly reports
   a. Highway Dept.
   b. Maintenance Dept.

7. Action to approve a resolution to cancel unclaimed checks and warrants per SDCL7-22-17

8. Action to approve personnel changes

9. Discussion of proposal for court space needs study

10. Discussion and action regarding meeting dates of the County Commissioners during the Christmas holidays

11. Discussion and action regarding possible closure of County Offices during the Christmas holidays

12. Action to enter into executive session

13. Open

14. Old Business

15. New Business

16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 27, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 20, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 20th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of November 13th, 2007, as presented by the Auditor, all present voted aye; motion carried.

ORDINANCE #39
The Board held a first reading of proposed ordinance #39, an ordinance to change the County's Zoning Ordinance regarding Manufactured Home Parks. Zoning Officer, Todd Kays, reviewed the proposed ordinance with the Board. Mr. Kays advised the Board that this ordinance would add language to the County Zoning Ordinance to provide an exception for manufactured home parks, existing prior to June 18, 1974, to be allowed in a commercial zoning district subject to meeting certain requirements. The Board set the second reading and action to adopt proposed Ordinance #39, for 9:15 a.m., Tuesday, December 4th 2007.

MONTHLY REPORTS
Highway Supt., Rick Small, reported notification from the SD DOT informing Counties of the DOT's intention to suspend entering into further 90/10 swap agreements at this time. The DOT intends to fully comply with all existing agreements that have been executed; however execution of additional agreements cannot occur until the DOT's State Highway Fund financial situation improves. Mr. Small advised the Board that this suspension of funding, will affect Codington County's striping projects along with 90/10 funded programs. Estimated total dollar loss to Codington County, based on recent projects and banked funds of $500,000.00, could be between $105,000.00 and $109,100.00. Mr. Small will attend a meeting, of the SDACHS, in Pierre on Monday, November 26th, to discuss ways that Counties can recover the suspended funding dollars. Mr. Small informed the Board that the metal bridge deck, for the bridge replacement project in Sheridan Township has arrived and that the price of $23,970.00, received from Huron Culver and Tank approximately two years ago, will still be honored at this time. Discussion was also held regarding graveling of roads in the NW part of Codington County. **Maintenance Supervisor, Milo Ford,** reported on the Safety and Loss Control Conference he recently attended. Mr. Ford advised the Board that projects, budgeted for in 2008, include: new carpeting, lighting, and lowered ceiling in the Director of Equalization Office with the same projects scheduled for the Court Systems offices. Mr. Ford requested authorization to secure pricing for these projects that will be completed after the first of the year. Motion by Larson, second by Marquardt, to authorize Mr. Ford to proceed with the aforementioned projects. Mr. Ford reported on a meeting with a representative of the Southern Folger Co. regarding the replacement of locks and doors in the Detention Center and the steps that can and should be taken for improvements. The old generator, previously located in the basement of the Detention Center, has been removed. Mr. Ford reported minor improvements at the Extension Center Complex may be paid for by the Farm Show Committee. Discussion was held regarding acoustical problems in an area of the Extension Center Complex informally known as the "Echo Chamber." Discussion was held regarding the County's "West Nile Prevention" spraying equipment. Mr. Ford reported the equipment is used very infrequently by other local government

entities, other than the City of Watertown. Commissioner Marquardt stated he would recommend keeping the equipment in the control of the County for use at Memorial Park.

PUBLIC HEARING TO VACATE "WEST HOLIDAY ROAD"

Zoning Officer, Todd Kays, reviewed with the Board a petition to vacate a public right of way, commonly known as the "West Holiday Road." A petition was filed by Lynn Engels to have Codington County vacate approximately 208 feet of the aforementioned public right of way in order to build a garage, on property currently owned by Mr. Engels, which abuts the public right of way. Mr. Kays advised the Board that the Codington County Planning and Zoning Commission recommended approval of the vacation of the public right of way subject to the following conditions. 1) Mr. Engels would be required to replat his property into a single lot, 2) Mr. Engels would be responsible for maintenance to the turn around which would be labeled and described in the Plat, and 3) Mr. Engels would provide an access easement to adjacent property owners Bob & Elizabeth Hanson and also to the Watertown Municipal Utilities for a gas line located in the right of way. Bob Hanson was present for this hearing and indicated his property, adjacent to the right of way, is an unbuildable lot and he has no objection to the vacation of the right of way. Mr. Hanson did raise the question of the easement being transferable. Pelican Township property owner, Don Heim, was also present for this hearing and expressed his opinion that a "property swap" would be preferable to the vacation of the right of way. Motion by Marquardt, second by Johnson, to approve the petition as requested by Lynn Engels. Motion by Marquardt, second by Larson, to table action on the petition until November 27th, all present voted aye; motion carried. Mr. Kays will work with Mr. Engels on a land exchange approach instead of vacating the public right of way.

UNCLAIMED CHECK RESOLUTION

Motion by Johnson, second by Thomas, to approve the following resolution to cancel out-dated checks and warrants, as prepared by the Treasurer's office, all present voted aye; motion carried:

RESOLUTION #2007-22

The following unclaimed checks and warrants are being presented, for cancellation, to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Great Western Bank

Check #	Date	Amount	Name of Payee
76360	08/10/2005	10.64	Jessica Frost
76446	08/10/2005	11.92	Steve Pollard
76916	09/13/2005	51.28	Faith Struckman
11605	09/22/2005	.94	Jack Lundquist
77208	10/11/2005	20.00	Kristie Dagel
77292	10/11/2005	26.00	Karlie Maag
11648	10/13/2005	14.50	Todd McElhany
11806	12/22/2005	3.87	Marcus Jundt
11849	02/08/2006	10.00	Panther Properties
11915	03/29/2006	25.08	HSBC
11934	04/07/2006	4.00	Tiffany Walker
80138	04/11/2006	17.04	Kevin Plantenburg
11941	04/17/2006	4.82	Clayton Coles
11960	04/25/2006	1.00	Wendell or Marjorie Lund
11987	05/02/2006	5.93	Estate of Ruth Johnson

11989	05/02/2006	1.67	Teresa Davis
11997	05/05/2006	1.04	Jerry Winge
12108	06/28/2006	4.00	Carlos Juarez - Rubio
12110	06/29/2006	1.01	Chandler Grant

Approved by the Board of Codington County Commissioners this 20th day of November, 2007

Elmer P. Brinkman
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

COURT SPACE NEEDS STUDY

The Board held a lengthy discussion on how best to proceed with, much needed and requested, improvements to the space currently occupied by the Judicial Systems in the Courthouse. Chairman Brinkman stressed the necessity of a systematic approach to determine the needs of the Judicial System in conjunction with the type of professional assistance the County will need to begin such a large project. The Board determined the first step would be to contact the Court Administrator for input on the needs of the Judicial System. Chairman Brinkman will contact Court Administrator, for the Third Judicial Circuit, Pat Garcia Duggan, to set up a meeting date for further discussion on this matter.

COMMISSIONERS HOLIDAY MEETING SCHEDULE

Motion by Larson, second by Marquardt, to set the following schedule of meetings of the Codington County Commissioners during the holiday season, all present voted aye; motion carried: December 18th and 31st, 2007 and January 8th, 2008. The Board will not meet on December 25th, 2007 or January 1st, 2008.

CHRISTMAS EVE CLOSING

Motion by Thomas, second by Johnson, to close County offices on December 24th, 2007, with the following stipulations, all present voted aye; motion carried: Employees will be given 8 hours of administrative leave (separate from vacation) to use for the office closures. Essential employees required to work, or on their regularly scheduled day off, will receive 8 hours of administrative leave to use at a later date.

NACO PRESCRIPTION DRUG CARD

Commissioner Thomas reported 104 persons were approved to use the Codington County NACO prescription drug card in the month of October with a generated savings of $6,235.68 or an average of $38.97 per prescription.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:40 a.m., until 9:00 a.m., Tuesday, November 27, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 20, 2007

November 27, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 27th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of November 20th, 2007, as presented by the Auditor, all present voted aye; motion carried.

PUBLIC HEARING TO VACATE "WEST HOLIDAY ROAD"
Motion by Marquardt, second by Johnson, to take from the table, a motion to approve a petition, filed by Lynn Engels, to vacate a public right of way, commonly know as the "West Holiday Road" located in Pelican Township, all present voted aye; motion carried. Zoning Officer, Todd Kays, reported that he has not been in contact with Mr. Engels since the previous meeting of November 27th, 2007. Mr. Kays advised the Board that due to the Thanksgiving Holiday it may have been difficult for Mr. Engels to gather the information needed to perform a land swap in place of the petitioned request to vacate the public right of way. Mr. Kays advised the Board that according to SDCL action must be taken today on Mr. Engels petition to vacate and if the Board does not take action at this meeting the process to vacate must be started over from the beginning with the petition to the County Commissioners and publications of a notice of public hearing. Geoff Heig, Watertown Municipal Utilities General Manager, requested the Board consider a provision for the Utilities Dept. natural gas line, in their final determination of the request to vacate. The Board held a brief discussion regarding the request to vacate and the consequences of vacating a public right of way. Upon vote of Commissioner Marquardt's motion, of November 20th, to approve the petition to vacate as requested by Lynn Engels, the following roll call vote was taken: Thomas voted no; Marquardt voted no; Johnson voted yes; Brinkman voted no; and Larson voted no; motion failed.

PLAT RESOLUTIONS
Zoning Officer, Todd Kays, reviewed the "Bush Addition" plat with the Board. This plat if approved by the Board will allow for the subdivision of an existing farmstead owned by Tom and Jody Bush. This plat was previously approved by the Codington County Planning and Zoning Commission. The following resolution was approved by the Board:

RESOLUTION #2007-23

A Resolution to approve the platting of the "Bush Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Bush Addition" located in the W 1/2 of the SW 1/4 in
Section 3-T116N-R51W of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Thomas, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 27th day of November, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-23, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 27th day of November, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

Zoning Officer, Todd Kays, reviewed the "Lot 2, Water Improvement Addition" plat, with the Board. If approved this plat would allow the Watertown Municipal Utilities to use this land for new well fields. This plat and a permit for a new well building were previously approved by the Codington County Planning and Zoning Commission. The following plat was approved by the Board:

RESOLUTION #2007-24

A Resolution to approve the platting of the "Lot 2, Water Improvement Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

The "Lot 2, Water Improvement Addition" located in the NW 1/4 of the NE 1/4 in Section 31-T118N-R52W of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Thomas, seconded by Commissioner Larson, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 27th day of November, 2007

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2007-24, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 27th day of November, 2007.

Cindy Brugman
County Auditor, Codington County, South Dakota

MOBILE HOMES DISPOSAL

Dale McElhany scheduled agenda time to appear before the Board to discuss the disposal of old mobile homes. Mr. McElhany did not appear at this meeting.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, advised the Board that he will be meeting with all the town councils, in Codington County, in the next few months to discuss any needs or concerns they would have that the Emergency Management Department could assist them with. Mr. Sutton reported equipment is being ordered under the 2007 Homeland Security Grant fund and the 2006 grant is being finished up at this time. Additional administrative grant funds are available from the 2006 grant and Mr. Sutton will apply for these funds to be used for the purchase of a "mass casualty trailer" for the Watertown Fire Department. Chairman Brinkman requested that Mr. Sutton assist the Maintenance Supervisor in developing an emergency procedure plan for the Courthouse in the event that an emergency evacuation is called for.

Sheriff, Keith Olson, reported the following statistics for the month of October for the Detention Center and Sheriff's Office: Average daily inmate population 67.5; work release collections in the amount of $9,323.50; out of county prisoner collections in the amount of $12,415.00; cost of confinement collections in the amount of $615.00; 200 persons booked; 268 calls for service; 16 accidents checked; 63 arrest warrants processed; 396 sets of civil warrants processed; and 12 transports for a total of 3,512 miles traveled. Discussion was also held regarding the replacement of cell doors and locks. Sheriff Olson would like to proceed with this project in phases, replacing locks and doors each year for a number of years.

COMMUNITY HEALTH SERVICES

Motion by Marquardt, second by Larson, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2008 and ending December 31, 2008, in the amount of $12,360.00, as previously budgeted, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Marquardt, to approve an automatic budget supplement, in the amount of $17,697.17, to the Emergency Management expenditure and revenue budgets with Homeland Security grant funds, all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE PROPOSALS

The Auditor advised the Board that employee health insurance proposals were received from three companies, by the deadline of November 26th, 2007. The Auditor briefly reviewed the proposed rates from Dakotacare, Dick Jurgens Insurance, and Howalt-McDowell Insurance. The Board turned the proposals over to members of the Employee Health Insurance committee for their review and asked the committee to be prepared to make a recommendation to the Board at the Commissioners meeting scheduled for December 4th, 2007. The Chairman advised the Insurance Committee that the Board would consider their recommendations and that the final decision, regarding employee health insurance, would be made by the Commissioners.

SALARY CLAIMS

Motion by Larson, second by Thomas, to approve for payment the following salary claims, all present voted aye; motion carried: Commissioners: 7,029.85 total salaries. Auditor: 14,749.42 total salaries. Co. Treasurer: 18,655.06 total salaries; Janet Bevers 2,028.24 partial month salary increase; Nila Davis 686.18 part time. States Attorney: 19,238.07 total salaries; Ruth Swenson 620.53 part time. Gov. Buildings: 12,531.76 total salaries; Bev Gramberg 399.28 part time. Dir. Equalization: 30,809.63 total salaries; Jim Norton 1,702.67 final pay. Reg. of Deeds: 14,080.23 total salaries. Veterans Service: 6,851.62 total salaries; Bill Cunningham 71.85 meals & mileage. Sheriff: 47,051.25 total salaries; Wendy Schulz 1,021.05 part time; Chuck Carbonneau 154.52 part time & meals: Jim Wollan 358.19 part time & meals. Co. Jail: 52,399.23 total salaries; Deb Wollan 266.82 part time matron; Amy Coon 614.24 part time; Shane Hardie 1089.61 part time; Laura Olson 411.72 part time cook; Roseann Burley 1592.21 new hire cook. Care of the Poor: 3,556.50 total salaries; Julie Radach 540.27 part time. Co. Nurse: 2,981.92 total salaries. Ag. Bldg.: 6,221.89 total salaries; Co. Extension: 6,432.87 total salaries; Charles Langner 24.94 meals; Deb Sundem 16.62 meals; Jodi Loehrer 60.96 meals. Weed Control: 6,066.94 total salaries. Planning Board 407.36 total salaries. Road & Bridge: 60,140.08 total salaries. Emergency Management: 7,906.30 total salaries. Crime Victim: 4,413.07 total salaries. W.I.C.: 2,811.44 total salaries. Total: 324,334.49. Breakdown of withholding amounts which are included in the above: S.D. Retirement 28,798.30 retire; S.D. Retirement 324.50 spouse option; S.D. Supplemental Retire. 2,780.00 suppl. retire.; Dakotacare 57,468.49 ins.; Fort Dearborn Life

Insurance 284.92 ins.; Delta Dental 4,200.28 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 336.00 union dues; AFLAC 1,925.53 ins.; U.M.B. Bank 2,197.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 120.83 united way; Office of Child Support 437.00 child support; Sioux Valley Credit Union 9,127.00 credit union; Cod. Co. Treasurer 23,450.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 296.00 union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 19,940.89 federal withholding; Reliabank Dakota 34,756.02 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 garnishment; Codington County Treasurer 45.92 insurance premium repayment and 120.00 retirement reclassification repayment; Wiles & Rylance 351.56 garnishment.

OLD BUSINESS
Chairman Brinkman advised the Board that he has contacted Third Circuit Court Administrator, Patricia Garcia Duggan, regarding the needs of the Judicial System.

NEW BUSINESS
Chairman Brinkman advised the Board that a future agenda item will be to consider changing the position of States Attorney from a part time to full time position.

COMMISSIONER EXCUSED
Commissioner Marquardt was excused at 10:00 a.m.

EXECUTIVE SESSION
Motion by Thomas, second by Larson, to enter into executive session at 10:00 a.m., to discuss a personnel issue, all present voted aye; motion carried. The Board returned to regular session at 10:48 a.m., no action was taken. Sheriff, Keith Olson and Auditor, Cindy Brugman, were present for executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:50 a.m., all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 4, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 4th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of November 27th, 2007, as presented by the Auditor, all present voted aye; motion carried.

2008 LIQUOR LICENSE RENEWAL HEARING
This being the time and place advertised for a public hearing to renew the 2008 Codington County Liquor License applications, Chairman Brinkman, asked for a motion on the following advertised renewals:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:
Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; David Bludorn, d.b.a. The Rooster Bar; W.J.Schmitt Enterprise, d.b.a. Southfork Lounge; T-K Corporation, Inc., d.b.a. Hunter's Haven;

CLASS C – On-sale Liquor & Sunday liquor located nearest a class three municipality:
Tip Top Inc., d.b.a. Tip Top Service.

ON SALE WINE:
Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino

Motion by Larson, second by Thomas, to approve the 2008 Liquor License applications as advertised. Chairman Brinkman asked for comments from those present for this hearing. No persons who were present offered comments. Upon vote of Commissioner Larson's motion, all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, reported excellent yields from the fall harvest. Mr. Langner advised the Board that Ag. programs have been scheduled regarding the following: CPR land, wheat production, and fertilizer application. The Extension Center Complex staff are beginning preparations for the Winter Farm Show including rewiring updates. **Weed Supervisor, Nick Endres,** advised the Board that a roof will be placed on the weed chemical building. Mr. Endres requested authorization to attend a weed meeting in Huron in December 12th. This meeting will focus on applying for grant funds. The Board had no objection to the request for travel. Mr. Endres reported a broken windshield in one of the Weed Dept. vehicles that will be replaced as soon as possible. **Community Health Nurse, Karla Moes,** reported on the following: The Nurses' office remains extremely busy administering flu shots with a flu shot clinic scheduled for Friday, December 7th and Tuesday, December 11th, from 4-7 pm at the Watertown Middle School. This free clinic is for children from 6 months through 18 years of age. Mrs. Moes reported the WIC caseload for November was at 849. Immunizations for HPV continue as part of the Governors free HPV directive. Immunization certificates have been completed for all schools in Codington County with the exception of the Watertown School

District which will be completed in December. **Welfare Director, Sarah Elbert,** reported the following statistics for the past month: 22 clients assisted; 7 denials; 4 pending or referred; 11 approved; with 4 new clients approved. Total assistance: 19,810.07. Total collections: 8,660.50, with one full release. The Welfare Director requested authorization to travel to Aberdeen to attend a deposition, regarding a former Codington County client, scheduled for December 14, 2007. The Board had no objection to this request.

SECOND READING/ADOPTION OF ORDINANCE #39

Zoning Officer, Todd Kays, reviewed proposed Ordinance #39, an ordinance to amend the Codington Zoning Ordinance which would allow manufactured home parks existing prior to June 18, 1974 to be allowed in a commercial zoning district subject to meeting certain requirements. Mr. Kays informed the Board that the main purpose of this ordinance is to allow proprietors of the Pelican Plaza Manufactured Home Park to make improvements in the park. Chairman Brinkman then asked for comments from those present for this hearing. No persons who were present offered comments and no comments were previously received. Motion by Marquardt, second by Johnson, to approve the final draft of Ordinance #39 as presented by Zoning Officer Kays. The Zoning Officer elaborated that there is a maximum age limitation for manufactured homes in this court. The following roll call vote was recorded: Thomas, aye; Marquardt, aye; Johnson, aye; Brinkman, aye; and Larson, aye; motion carried.

APPOINTMENT OF VETERANS SERVICE OFFICER

The Board was notified, by the SD Dept. of Military and Veterans Affairs, that the appointment of Al Janzen, to the position of Codington County Veterans Service Officer, is soon to expire. Motion by Johnson, second by Marquardt, to re-appoint Al Janzen to the position of Codington County Veterans Service Officer, for a period of four years, through the first Monday in January, 2012, in accordance with SDCL 33-16-24. The Board noted they had received nothing but positive comments from the public regarding Mr. Janzen's office. Upon vote of the Board, all present voted aye; motion carried.

HIGHWAY DEPARTMENT VEHICLES

Highway Supt., Rick Small, advised the Board that one of the pickups the Highway Dept. intended to purchase from the State of South Dakota bid list is unavailable with the flex fuel option. This vehicle was previously referred to as:

070-42ACH3 #42. 2008 Ford F150 1/2 ton crew cab, flex fuel, $23,801.00

Mr. Small at this time requested authorization to purchase a similar vehicle from the State bid list. Motion by Larson, second by Marquardt, to authorize the purchase of the following vehicle for payment and delivery in 2008, all present voted aye; motion carried:

070-42ACH3 #42. 2008 Chevrolet Silverado 1/2 ton 4x4 crew/quad cab, flex fuel, $23,717.00

HIGHWAY FUNDING

Highway Supt., Rick Small, reviewed with the Board the results of a meeting between the SDACHS and the SD DOT with regards to the 90/10 program and the State's participation in County striping programs. Mr. Small advised the Board that the State will attempt to find funding, for the 2008 striping program, as 2008 County budgets were prepared with assurance of State funding for these projects. Mr. Small advised the Board that the Road & Bridge Budget will more than likely need a formal supplement before the end of 2007. Mr. Small reminded the Board that the asphalt construction project bids came in higher than expected, due to increased fuel costs, and the County did not receive a firm bid for #1 fuel for winter mix. Mr. Small

reported that without the recent snow storm a supplement would not have been necessary. The Auditor will publish the required notice of public hearing, as required by statute, to supplement the Road & Bridge Budget if needed.

UNIFORM ALLOWANCE CHANGE

Maintenance Supervisor, Milo Ford, met with the Board to discuss changing the uniform allowance policy in the Codington County Personnel and Procedures Manual, section 3.13. Mr. Ford advised the Board that due to changes in the procedures for providing uniform allowances, per Internal Revenue Service regulations, employees are now subject to withholding and sales taxes on their uniform allowance which has resulted in a near 20% decrease in the purchasing power for employee uniforms. Mr. Ford is requesting an additional $50.00 uniform allowance per employee to replace this loss, which would increase the uniform allowance from $250.00 to $300.00 per employee per year. Motion by Thomas, second by Johnson, to change the uniform allowance policy as follows, all present voted aye; motion carried.

3.13 Uniform Allowance

It will be the policy of Codington County to allow $400.00 per year for the Sheriff; $300.00 per year for the Chief Jailer; and $300.00 for the Janitorial/Maintenance staff, Sheriff support s taff, and Emergency Management staff. This allowance will be paid to the employee directly in January payroll of each year. The employee shall be responsible for all upkeep. Regular part-time employees (after 90 days of part-time work and working more than 20 hours a week) will receive 1/2 of uniform allowance.

COURTHOUSE DUCT WORK

Maintenance Supervisor, Milo Ford, reported a problem heating the ground floor in the rotunda area. Mr. Ford requested authorization to proceed with Phase 1 of a project to redirect the heat source on the ground floor. Mr. Ford estimates this project to cost less than $3,000.00 and advised the Board that Phase 2 of this project would involve new doors on the ground floor which has been budgeted for in 2008. Motion by Marquardt, second by Thomas, to authorize the Maintenance Supervisor to proceed with the duct work project.

COURTHOUSE FIRE ALARM

Maintenance Supervisor, Milo Ford, reported that during a recent malfunction of the fire alarm in the Courthouse it has become obvious that the current alarm system does not adequately reach all offices in the Courthouse. Mr. Ford requested authorization to install an additional fire alarm enunciator on the second floor of the Courthouse. Motion by Marquardt, second by Johnson, to authorize the Maintenance Supervisor to proceed with the requested project, all present voted aye; motion carried. Mr. Ford also advised the Board of the need to adopt a policy for emergency evacuation procedures.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to approve an automatic budget supplement to the following budgets, all present voted aye; motion carried:
226-222-429.40 Emergency Management Pandemic Flu line item - $39.90
101-512-427.00 Historic Preservation travel line item - $1,206.13
101-331.92 Historic Preservation grant revenue - $1,206.13

EMPLOYEE HEALTH INSURANCE

Becky Goens and Chuck Kurkosky, members of the Employee Health Insurance Committee, met with the Board to review the proposals received for Codington County Employees health insurance coverage. Kinsman Insurance representative, Laurie Benson, was also present. Chairman Brinkman informed the Board that a proposal for Avera Health Plans through Kranz Insurance was received

after the published notice of deadline for receiving proposals. The Board held a brief discussion on whether or not the proposal should be accepted for review. Commissioners, Thomas, Marquardt, and Larson expressed the need to honor the deadline for proposals as published and not allow the proposal from Kranz Insurance. Chairman Brinkman also advised the Board that he received a letter from insurance agent, Vince Brueggeman, indicating his inability to submit a proposal due to insufficient information of the County's current claims. Becky Goens, with the Insurance Committee, advised the Board that the Committee has recommended accepting an option from the Dakotacare proposal, which included 11 options. The Committee submitted four options, from the Dakotacare proposal, to the Board, with the request that the Board narrow those down to two or three for employees to make a selection. The Committee members stressed to the Board the need for employees to become aware of the wellness benefits available to them included in the insurance policy and to improve their health by educating themselves on healthy lifestyles. Discussion was also held regarding employee incentive programs. The Committee also requested the Boards consideration in not passing along additional premiums to employees. Discussion was also held regarding the possibility of negotiating a lower administrative fee with Dakotacare. The Board requested that Mrs. Benson work up the premium costs for two of the submitted options increasing the family deductibles from $2,000.00 to $3,000.00 and report back to the Board later in this meeting.

PERSONNEL CHANGES

Motion by Larson, second by Marquardt, to approve the following personnel change, all present voted aye; motion carried: Thomas Walder, Assistant Chief Correctional Officer, appointed as acting Chief Correctional Officer, during the absence of Mark Raasch, Chief Correctional Officer, from $2,615.22 per mo. to $3,269.09 per mo., effective date November 1, 2007, submitted and approved by Sheriff, Keith Olson.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 11:06 a.m., to discuss a personnel issue, possible litigation, and union contract negotiation, all present voted aye; motion carried. The Board returned to regular session at 11:55 a.m., no action was taken. Welfare Director, Sarah Elbert and Terry Satterlee were present for executive session.

EMPLOYEE HEALTH INSURANCE

Kinsman Insurance representative, Laurie Benson, returned to the meeting with calculations for Option 1 – Choice and Option 2 – Ultra, as proposed by Dakotacare after increasing the family deductible from $2,000.00 to $3,000.00.

Motion by Larson, second by Thomas, to renew employee health insurance coverage with Dakotacare at the following rates, additionally when an employee with family coverage meets $2,000.00 of the $3,000.00 deductible the County will pay the final $1,000.00 deductible on behalf of said employee with family coverage. Upon vote of the Board, all present voted aye; motion carried:

Choice – Option 1, Single premium $684.98 paid entirely by Codington County.
Choice – Option 1, Family premium $1,669.33, $834.66 paid by the employee and $834.67 paid by Codington County.
Ultra – Option 2, Single premium $689.41 paid entirely by Codington County.
Ultra – Option 2, Family premium $1,680.12, $840.06 paid by the employee and $840.06 paid by Codington County.

Chairman Brinkman thanked the Insurance Committee for their extensive efforts in studying different health care proposals for County employees and researching ideas to reduce insurance

premiums and to promote healthier employees. The Board also thanked Mrs. Benson for her efforts in creating ways to lower insurance premium increases.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 12:28 p.m., until 9:00 a.m., Tuesday, December 11th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 11, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of December 4th, 2007

4. 9:00 a.m., Discussion with Jay Gilbertson, East Dakota Water Dist., regarding water resource issues

5. Discussion with Michael Burr, U.S. Geological Survey, regarding flood monitoring stations and precipitation gages in Codington County

6. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds

7. Discussion with Maintenance Supervisor, Milo Ford, regarding the proposed bike trail through Memorial Park

8. Discussion with States Attorney, Dawn Elshere, regarding changing the States Attorney's position to full time

9. Action to approve the Auditor's Account with the Treasurer for the month ending November 30, 2007

10. Action to approve claims for payment

11. Action to approve a tax refund in the amount of $81.89 to S & V Enterprises for double assessment of a mobile home

12. Action to approve tax abatements, in the amount of $157.10 and $153.58, to the SD Dept. of School and Public Lands for property that was tax exempt

13. Action to amend the County's capitalization per recommendation of the Dept. of Legislative Audits

14. Action to accept a compromise payment on a county lien in the amount of $3,604.07

15. Action to approve an automatic budget supplement to the Emergency Management budget with grant reimbursement funds

16. Action to approve personnel changes
   a. Julie Radach, Welfare Office clerk, temporary part time to regular part time

17. Action to enter into executive session

18. Open

19. Old Business

20. New Business

21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 18, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 11, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 11th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of December 4th, 2007, as presented by the Auditor, all present voted aye; motion carried.

EAST DAKOTA WATER DEVELOPMENT DISTRICT
Jay Gilbertson, Manager with the East Dakota Water Development District, met with the Board to discuss current and developing water resource topics within the water district. Topics of discussion included the following: Watershed assessments; implementation projects; volunteer monitoring; groundwater protection; Dakota Water Watch; water quality regulations and enforcement; ground water protection ordinances; and watershed scale work.

U.S. GEOLOGICAL SURVEY JOINT FUNDING AGREEMENT
Michael Burr, Supervisory Hydrological Tech. with the U.S. Geological Survey within the U.S. Dept. of the Interior, met with the Board to discuss the joint funding agreement for one stream flow gage, two real-time flood monitoring stations and two real-time precipitation gages, located in Codington County. Mr. Burr reviewed the total annual cost, of $78,200.00, to maintain the gages and station. Mr. Burr advised the Board that the U.S. Geological Survey pays $39,100.00, City of Watertown pays $17,280.00, East Dakota Water District pays $6,125.00, Lake Kampeska Water Project District pays $5,022.00, Dept. of Environment and Natural Resources pays $3,350.00 and Codington County pays $7,323.00 of the total annual cost. Mr. Burr informed the board that data from these devices is available online. Chairman Brinkman requested agenda time on December 18th, 2007, to approve the joint funding agreement.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported staff from the Auditor's office will attend an election workshop in Pierre on Thursday and Friday, December 13th & 14th, 2007. The Auditor's office is monitoring budgets that will need supplementing before the end of 2007. Codington County's property tax levies have been approved by the S.D. Dept. of Revenue for taxes payable in 2008. The Auditor's office is collecting health insurance election forms from all eligible employees. **Director of Equalization, Russ Ronke,** informed the Board that the appraisers are working in the rural area at this time. Director of Equalization employees are working with the First District Assoc. of Local Govts. to clean up legal descriptions and acre counts for entry into the G.I.S. program. Mr. Ronke is preparing a manual, for use by his office, when encountering special situations of property appraisal in Codington County. This manual will ensure that uniform procedures are followed when appraising real estate property. Mr. Ronke, because of his position within the SDAAO, will be required to attend Legislative sessions, in Pierre, at short notice, during the upcoming Legislative year. The Board asked Mr. Ronke to notify the Auditor's office when it is necessary for him to travel to particular sessions of the Legislature. Mr. Ronke advised the Board of an upcoming meeting at 12:00 p.m., on Monday December 17th, 2007, at the office of the First District Association of Local Govts., regarding "fly over" technology tools in photographing property parcels. **Register of Deeds, Ann Seifel,** reported her monthly statement

of fees for November is up over October collections but down from previous years collections. The Register of Deeds submitted her monthly statement of fees to the Board. Collections totaled $21,003.00, with $1,182.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. Mrs. Seifel advised the Board that the cost, for a microfilm backup of the County's documents, which is provided to the title company, is averaging $20.00 per month. Motion by Larson, second by Thomas to charge the title company $20.00 per month for the microfilm backup tape of documents filed, all present voted aye; motion carried. The Register of Deeds advised the Board of new software available through DOC Star that would allow for the entering of documents in one step. The Board asked Mrs. Seifel to keep them informed on the new software and estimated associated costs.

BIKE TRAIL

Maintenance Supervisor, Milo Ford, presented the Board with the latest plans for the City bike path which will follow the contour of North Lake Drive around the perimeter of Memorial Park. The proposed trail will only run through Memorial Park for a short distance to circumvent the wetlands in a particular area along North Lake Drive. This is a non-used area of Memorial Park. Action by the Board is not required at this time.

STATES ATTORNEY STATUS

States Attorney, Dawn Elshere, met with the Board to discuss changing the status of the States Attorney's position from 85% to 100% full time. Currently the status of this position, in Codington County, is 85% of full time, which allowed previous States Attorneys to also conduct private practices. The States Attorney advised the Board that action to change the status of the States Attorney position should be taken by January 1, 2008, which is when nominating petitions for the position are allowed to be circulated. Statistics from the SD Attorney Generals Office show eleven counties in South Dakota have full time States Attorneys and the remainder of the counties have part time or contracted positions. Commissioner Thomas advised the Board of a prior conversation with SD Attorney General, Larry Long, and it was Mr. Long's opinion that Codington County should have a full time States Attorney. The States Attorney presented the Board with statistics that show Codington County has the fourth largest criminal case filings in South Dakota, behind Minnehaha, Pennington, and Brown County. It was noted that if the Board changed this position to a full time position it would not take affect until January 1, 2009. Chairman Brinkman requested agenda time on December 18th, 2007, to take action on this matter.

AUDITORS ACCOUNT WITH THE TREASURER

Motion by Thomas, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November 2007, all present voted aye; motion carried.

Cash on hand	$	6,982.47
Checks in Treasurer possession		
less than 3 days	$	110,768.31
Cash Items	$	419.50
TOTAL CASH ASSETS ON HAND	$	118,170.28
RECONCILED CHECKING		
Great Western Bank Checking	$	2,466.42
Great Western Bank Checking (Memorial Park)	$	4,516.73
Reliabank Dakota	$	7,885,531.71
INVESTMENTS		
SD Public Funds Investment	$	6,758.27
CERTIFICATES OF DEPOSIT		
First American Bank and Trust	$	400,000.00

Dacotah Bank	$ 200,000.00
Peoples State Bank	$ 1,000,000.00
TOTAL CASH ASSETS	$ 9,617,443.41
General Ledger Cash Balance by Funds:	
General	$ 4,972,663.54
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,273,829.97
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 821.97
Trust & Agency	$ 1,859,716.08
(schools 1,348,548.89; townships 41,335.26; city/towns 195,039.53)	
TOTAL GENERAL LEDGER CASH	$ 9,617,443.41

CLAIMS APPROVED FOR PAYMENT

Motion by Marquardt, second by Larson, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 117.02 sup, City of Aberdeen 2249.29 pymt, Acuity Specialty Products Grp 398.71 sup, Thomas Adams 80.00 prof svc, All states Automotive 61.33 sup, Alltel 42.51 util, Alltel 314.08 util, Alltel 138.60 util, Alltel 67.78 util, The American Law Institute 84.96 sup, American Stamp & Marketing Pro 64.60 sup, Andor, Inc. 499.64 rep, Avera St Lukes 4119.35 indg med, Pat Beck, Court Reporter 49.65 prof svc, Best Business Products 264.95 pymt, Best Business Products 203.27 maint, Cynthia Jo Bogart 55.92 jury, Boys & Girls Club 833.33 pymt, Bridgestone/Firestone, Inc 633.50 sup, Brown Clinic 304.24 maint, Burghardt Amateur Center 209.95 sup, Burns Law Office 2333.00 prof svc, Butler Machinery 620.02 sup, Carquest Auto Parts 152.87 sup, Carquest Auto Parts 116.78 rep, Cass-Clay Creamery 819.00 sup, Century Business Products 40.23 maint, Chuck's Bike & Lock Shop 10.10 sup, Codington Clark Electric 18.00 util, Codington Clark Equipment 288.65 rep, Codington County CHS Office 1116.00 maint, Codington County Treasurer 19.50 sup, Codington CO Weed & Pest 57.50 sup, Codington CO Weed & Pest BD 1914.15 rep, Cole Papers, Inc. 2236.96 sup, Connecting Point Computer Cent 645.75 sup, County Fair Foods 250.25 sup, County Fair Foods 13.22 indg sup, County Fair Foods 31.50 sup, Credit Bureau of Watertown Inc 956.96 pymt, Crescent Electric Supply Co. 62.12 rep, Culligan Water Conditioning 60.00 sup, Dakotacare Cobra Services 407.37 indg med, Dakota Fluid Power 222.54 rep, Dakota Outdoors 68.96 sup, Wm. DeBerg 10.00 trav, Deuel County Pharmacy 291.48 indg med, Diagnostic Radiology Associate 653.00 prof svc, Donna Dietrich, Chairman 57.01 prof svc, Disabled American Veterans 8.00 pymt, Doug's Anchor Marine 97.95 sup, The Earthgrains Company 503.02 sup, East Dakota Water Development 3532.26 November apportionment, Nick Endres 10.00 trav, Farnams Genuine Parts 796.82 sup, FedEx 50.86 sup, First District Assn of Lcl Gov 4716.40 pymt, Floors & Moore 1985.00 maint, Milo Ford 148.95 trav, Ronald Frankfurth Jr 26.00 reimb, FSH Communications LLC 120.00 util, Galls 404.98 sup, Becky Goens 32.93 trav, Grainger 85.28 rep, Grant CO 2748.79 eqp, Jessica Gronke 20.00 witn, Gunderson Law Office 156.00 prof svc, Laurie Harrington 51.48 jury, Hartwig Heating 400.00 rep, S.H.(confidential witness) 20.00 witn, Hillyard Floor Care Supply 392.76 sup, Holiday Inn Mitchell 69.95 trav, Holiday Inn 69.95 trav, Howard Vet Clinic 172.00 sup, Human Service Agency 4280.07 pymt, Glacial Lakes Humane Society 190.00 pymt, Hunters Haven 527.28 SV Comm. Dist. Meeting Nov. 19, Hurkes Implement Co. 752.33 rep, Huron Culvert & Tank Co. 23970.00 rep, HyVee #1871 72.72 sup, HyVee Pharmacy 656.44 sup, Indy Drysuit Repair Inc 139.50 rep, Interlakes Community Action 412.25 pymt, Victoria Janish 16.02 trav, Jefferson Partners LP 48.50 MI trav, Jefferson Partners LP 203.60 indg trav, Cindy Jewell 52.22 jury, Vicky Johnson 39.98 witn, Tammy Jones 19.45 trav, Jurgens Printing 52.00 sup, K & L Mechanical Inc 1989.00 rep, Klein's 15.27 sup, Joanne Kolden 37.00 jury, Town of Kranzburg 222.00 util, Chuck Langner 465.48 trav, Lawson Products 133.53 sup, Nichole Lentsch 50.74 jury, Lewis & Clark BHS 450.00 prof svc, Lincoln Co

Auditor 128.47 prof svc, Jodi Loehrer 40.52 trav, Lutheran Social Services 129.93 prof svc, M & T Fire and Safety 13.00 sup, Brian Maag 10.10 rep, Doug Maag - Landlord 76.00 indg util, Richard Maag 30.00 trav, Macksteel Warehouse, Inc. 14.29 rep, Mac's Inc. 116.61 sup, Mahowald's 126.15 rep, The Maintenance Shop 1107.85 sup, Markstaar 2549.26 sup, McKinley Court 115.00 indg util, McLeod's Printing & Office Sup 109.33 sup, Menards 429.31 rep, Midcontinent Communications 55.00 util, Midwest Automotive Inc 786.93 sup, Milbank Communications 240.00 sup, Steve Miller 1310.52 prof svc, Minnehaha Co. Treasurer 81.84 sup, Minnehaha Co. Treasurer 76.62 sup, Kelsey Mitzel 20.00 witn, Mivijenic Properties 150.00 indg util, Mivijenic Properties 142.73 indg util, Mivijenic Properties 195.00 indg util, Moe Oil Company 967.10 oil, Moffatt Products inc 20.00 sup, Municipal Utilities 342.57 indg util, Municipal Utilities 11042.23 util, Municipal Utilities 1970.00 prof svc, Muth Electric 835.96 rep, Heather Nawroth 52.22 jury, New World Systems 62.50 pymt, Northern Truck Equipment Corp. 10.57 rep, Northwestern Public Service 316.96 util, Office of Fire Marshall 180.00 maint, Office Systems, Inc. 4281.28 sup, Jane Olson 51.48 jury, Keith Olson 148.07 reimb, Megan Olson 52.96 jury, Ottertail Power Co. 24.93 util, Overhead Door CO of WTN Inc 97.45 rep, PJ's sanitary Units Inc 70.00 rent, PMB 0112 237.27 util, PMB 0112 5.58 util, Postmaster 41.00 sup, Prairie Lakes Health Care Cent 4142.76 pris care, PRAIRIEWAVE 496.00 util, Print 'Em Now 39.90 sup, Print 'Em Now 275.00 sup, Professional Mailing & Market. 2909.03 sup, Quality Presort Services, Inc 678.08 sup, Qwest 82.00 util, Qwest 751.98 util, Qwest 30.83 util, Peg Raml 26.69 reimb, RC Technologies 16.62 util, Redlinger Bros. 1626.50 REP, Reserve Account 1000.00 sup, Barbara Rex 50.74 jury, Ron's Small Engine 4.90 rep, Runnings 13.98 sup, Rural Cellular Corporation 299.98 util, Dawn Russell 64.60 prof svc, Sanford Health 14394.09 indg med, Sanford Health 2234.00 pris med, Sanford Laboratories 102.29 pris care, Angie Schliesman - Landlord 240.00 indg util, Ross K Schulte DDS PC 1471.00 pris care, SD Association of Weed & Pest 50.00 dues, SD Dept of Revenue 14721.45 pymt, SD Department of Revenue 1574.00 sup, S.D. Department of Revenue 26.00 fee, S.D. Dept. of Transportation 17487.03 rep, SD HWY Supt Assn 195.00 trav, SD State Treasurer 221036.06 December remittance, SDACC 2031.84 pymt, SDSU Stores 453.80 sup, Pay Sears 20.00 witn, Sharp Chevrolet Pontiac Cadi. 101.67 rep, Sheehan Mack Sales and Equip. 351.53 rep, Sioux Valley Coop 271.03 sup, Sioux Valley Coop 14572.80 sup, Rick Small 10.00 trav, Snow Sales 366.85 sup, South Shore Gazette 759.13 publ, Spears Law Office 4396.48 prof svc, Sprint 165.80 util, St Louis CO Sheriff's Office 270.00 fee, Star Laundry 28.57 sup, Star Laundry 78.68 sup, Debra Stone 51.48 jury, Steve Stone 20.00 witn, Streicher's 58.97 sup, Sturdevant's Auto Parts 264.48 rep, Mark Suda 14.00 24/7, Deb Sundem 115.00 trav, Sutton Law Office PC 9166.65 prof svc, Sysco Food Services of ND 1797.64 SUP, Technicolor/TSP 20.00 sup, Mike Thiel 20.00 witn, 3D Specialties 383.53 sup, Titan Machinery 34.06 rep, Dave Traufler 20.00 witn, United Building Center 35.60 rep, Univ of Missouri-Columbia AR 8521.65 pymt, US Foodservice - Grand Forks 4912.26 sup, Value Care Pharmacy 148.33 indg med, VISA - C/O Great Western Bank 1973.27 trav, VISA - C/O Great Western Bank 198.76 trav, Walmart Community 477.70 sup, City of Watertown 1577.52 pymt, Watertown Coop Elevator Assn. 15.88 sup, Watertown Public Opinion 1546.17 publ, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 485.50 sup, White's Welding 90.00 sup, Toby Wishard 17.00 trav, Watertown Landfill 4.40 maint, Watertown Pathology PC 112.00 prof svc, Xerox Corporation 94.17 sup, Yankton Co Treasurer 98.55 prof svc.

PROPERTY TAX ABATEMENTS AND REFUND

Motion by Larson, second by Marquardt to approve a tax refund, in the amount of $81.89, to S&V Enterprises for the following mobile home which was assessed and taxed twice, all present voted aye; motion carried: Record #300388, 1965 Great Lakes Mobile Home, tax notice 2007-2-31. Motion by Larson, second by Thomas, to approve the following tax abatement for property owned by the SD Office of School and Public Lands which was exempt from property taxes, all

present voted aye; motion carried: Record #14676, taxes payable in 2006, $157.10 and record #14676, taxes payable in 2007, $153.58

AMENDED CAPITILIZATION POLICY
Motion by Larson, second by Marquardt to amend the Codington County Capitalization Policy as follows, all present voted aye; motion carried:

CAPITALIZATION POLICY (adopted May 31, 2005)

Land – all amounts to be reported; Building/New Construction $25,000.00 and above; Equipment $5,000.00 and above; and Improvements other than buildings $15,000.00 and above; **with the exception of road projects. The only road projects which will be capitalized are major overlay projects, bridge replacements, and widening of roads, as determined by the Highway Superintendent.**

COUNTY LIEN COMPROMISE
Motion by Larson, second by Marquardt, to accept payment in the amount of $3,604.07, as payment in full on a County Poor Lien, in the amount of $5,148.67, as filed against client #3050, and to authorize the Auditor to issue a compromise full release, all present voted aye motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Johnson, to approve an automatic budget supplement, in the amount of $12,348.46, to the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursement funds, all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Marquardt, second by Johnson, to approve the following personnel change, all present voted aye; motion carried: Julie Radach, temporary clerk in the Welfare Office, changed to regular part time, 20-25 hours per month, step 2 on the pay scale, effective date January 1, 2008, submitted and approved by Welfare Director, Sarah Elbert.
The Board noted correspondence from the SD Dept. of Revenue notifying them that Codington County Director of Equalization Appraiser, Vicky Janish, has met all requirements necessary to hold the professional designation of "Certified Appraiser Assessor" effective December 1, 2007.

OTHER BUSINESS
Commissioner Johnson inquired about the County's ordinance on adult entertainment. Commissioner Johnson will contact the Zoning Officer for additional information on the current ordinance applicable to this subject.

COMMISSIONER EXCUSED
Commissioner Johnson was excused at 10:35 a.m. to attend a funeral.

EXECUTIVE SESSION
Motion by Larson, second by Thomas, to enter into executive session at 10:35 a.m. to discuss personnel performance, union negotiations, and personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:35 a.m. Auditor, Cindy Brugman; Maintenance Supervisor, Milo Ford; and Terry Satterlee were present for executive session. Motion by Marquardt, second by Thomas, to authorize the Maintenance Supervisor to advertise the position of part time Maintenance worker, all present voted aye; motion carried.

OTHER BUSINESS
The Board held a brief discussion regarding rural fire protection.

BOARD ADJOURNS
There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 11:57 a.m., until 9:00 a.m., Tuesday, December 18th, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 18, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of December 11th, 2007

4. 9:00 a.m., Discussion with Watertown Fire Chief, Mike Jungemann, and action regarding funding for a chassis for a grass fire rig

5. Discussion with Zoning Officer, Todd Kays, and action to renew the contract for zoning services with the First District Association of Local Governments

6. Monthly reports
   a. Highway Dept.
   b. Maintenance Dept.

7. Action to authorize the Chairman to sign a funding agreement with the US Geological Survey for precipitation and stream flow gages and flood monitoring stations for FY2008

8. Action to change the States Attorney's position from and 85% to 100% full time position

9. Action to approve December payroll

10. Discussion regarding pay out to Employees participating in the recreation center program

11. Action to approve personnel changes
    a. Julie Drevecky, new part time hire, Correctional Officer

12. Action to enter into executive session

13. Open

14. Old Business

15. New Business

16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 31, 2007

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 18, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 18th, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Marquardt, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of December 11th, 2007, as presented by the Auditor, all present voted aye; motion carried.

ZONING OFFICER/ANNUAL REPORT
Zoning Officer, Todd Kays, presented and reviewed the Codington County Planning and Zoning Department 2007 Annual Report. Mr. Kays reported 131 building permits issued with a construction value estimated at $10,374,559.00.

ZONING SERVICES CONTRACT
Mr. Kays advised the Board that he has been authorized, by First District Association of Local Governments, to offer the County a contract, for zoning services in 2008. This contract has been approved by the Planning and Zoning Commission. Mr. Kays reviewed the contract with the Board and noted changes from 2007 include an increase from $40.00 per hour to $42.50 per hour not to exceed $21,250.00. Motion by Marquardt, second by Johnson, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2008 and ending on December 31, 2008, all present voted aye; motion carried.

WATERTOWN FIRE DEPARTMENT
Watertown Fire Chief, Mike Jungemann; and Captain, Mike Oletzke; met with the Board to discuss the need for a grass fire rig for the rural area of the Watertown Fire District. The Watertown Fire Depts. hazardous materials prime mover has been modified to become a mini-rescue truck, and as a result the Fire Dept. has a service body available. The Fire Chief requested that the County purchase a new chassis and 300 gallon water tank which would be assembled into a new grass fire rig. State bid pricing for the needed equipment was submitted by the Fire Chief as follows:

2008 Ford F350 1 Ton 4x4 Regular Cab Diesel Chassis	$28,444.00
300 Gallon Tank and Built-in Foam Tank	$ 2,499.00
Light Bar	$ 1,600.00
Motorola Radio	$ 1,864.00
Light Bar, Radio and Service Body installation	$ 1,000.00

Motion by Larson, second by Thomas, to approve a Commissioners Contingency transfer to the Fire Protection Budget, in the amount of $35,407.00, to make payment to the City of Watertown for the purchase of the previously listed equipment and installation costs. The Board held a lengthy discussion regarding the need for the Townships, covered by the Watertown Fire Department, to provided increased funding to the Fire Dept. for rural fire protection. Commissioner Larson felt the Townships, not currently included in the Watertown Fire District,

should also provide funding to the Watertown Fire Dept. as the Fire Dept. will also respond in those Townships if the local Fire Dept. is unavailable or detained. Fire Chief Jungemann informed the Board that a previous effort to create a rural fire district and tax levy was met with major opposition from rural property owners. Upon vote of Commissioner Larson's motion; Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

DETOXIFICATION COSTS

Chuck Sherman, President/CEO of the Human Service Agency, met with the Board to discuss a short fall of funding, from the State of South Dakota, for detoxification services at Serenity Hills. Dr. Sherman reminded the Board that Counties are mandated by statute to provide funding for detoxification services for their citizens. Dr. Sherman noted that Codington County has had 18 detox admits since July 1, 2007. Dr. Sherman advised the Board that if the County would provide an additional $3,000.00 in funding, in 2007, for detoxification admits in Codington County, the Human Service Agency would accept this amount as payment in full for remaining admits through June 30, 2008. Motion by Johnson, second by Marquardt, to transfer $3,000.00 from Commissioners Contingency to the Mental Health Center Budget, line item 429.20, all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, informed the Board that Lynn Solberg has been offered a position in the Codington County Highway Dept., to replace an employee who resigned in October 2007. Mr. Small advised the Board that Mr. Solberg will begin employment with the Highway Dept. on January 1, 2007. Mr. Small will submit the annual load limit resolution for the Board's approval on December 31st. Highway Dept. personnel are currently working on crack sealing.
Maintenance Supervisor, Milo Ford, reported maintenance operations are running satisfactorily at this time. Mr. Ford advised the Board that the part time maintenance position is being advertised and applications are being taken through the One Stop Career Center (Job Service).

FLOOD MONITORING STATIONS

Motion by Larson, second by Marquardt, to authorize the Chairman to sign the Joint Funding Agreement, between Codington County and the USGS, for the flood monitoring stations and precipitation gages, for the time period from October 1, 2007 through September 30, 2008, in the amount of $7,323.00. Upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson, voted aye; Thomas, voted no; motion carried.

STATES ATTORNEY POSITION

Motion by Larson, second by Marquardt, to approve the following resolution, all present voted aye; motion carried.

RESOLUTION 2007-25

A Resolution to Designate the Position of Codington County States Attorney as Full Time

Whereas, the position of Codington County States Attorney is currently considered a part time (85%) position, and

Whereas, pursuant to SDCL 7-7-12, the board of a County Commissioners with less than a population of 50,000 may designate the position as full time prior to the first day of January in the year of the General Election, and

Whereas, Codington County has the fourth largest numbers of criminal filings in the state with those numbers continuing to rise;

Therefore, it is hereby resolved, that the Codington County Commissioners on this 18th day of December 2007 have voted to make the Codington County States Attorney Position Full Time commencing January 1, 2009.

Dated this 18th day of December 2007,

Elmer P. Brinkman
Commission Chairman

ATTEST:

Cindy Brugman
Auditor

DECEMBER PAYROLL CLAIMS

Motion by Larson, second by Marquardt, to approve the following salary claims and longevity payments, all present voted aye; motion carried: Commissioners: 8,001.08 total salaries. Auditor: 16,085.52 total salaries; Cindy Brugman 625.00 longevity; Lorie Schmidt 100.00 longevity; Judy Heim 255.00 longevity. Co. Treasurer: 19,097.93 total salaries; Carol Maloney 100.00 longevity; Rita Waba 130.00 longevity; Janet Bevers 2475.04 regular pay, longevity, over time worked. States Attorney: 19,955.41 total salaries; Ruth Swenson 457.98 part time. Gov. Buildings: 12,409.99 total salaries; Milo Ford 255.00 longevity; Bob Byer 100.00 longevity; Bev Gramberg 178.30 final pay. Dir. Equalization: 27,584.34 total salaries; Russ Ronke 225.00; Judy Geier 100.00 longevity. Reg. of Deeds: 14,779.83 total salaries; Ann Seifel 100.00 longevity; Karyl Strohfus 110.00 longevity; Mary Fransen 100.00 longevity; Sandy Benson 110.00 longevity. Veterans Service: 7,159.88 total salaries; Al Janzen 100.00 longevity; Peggy Raml 140.00 longevity. Sheriff: 49,748.68 total salaries; Keith Olson 625.00 longevity; Ken DeWall 440.00 longevity; Dave Gibbs 120.00 longevity; Chuck Kurkosky 120.00 longevity; Ed Peterson 100.00 longevity; Toby Wishard 110.00 longevity; Kristi Gast 120.00 longevity; Kathy Young 100.00 longevity; Wendy Schulz 344.65 part time; Jack Weber 610.92 part time & meals. Co. Jail: 62,158.82 total salaries; Mark Raasch 285.00 longevity; Marie Suman 225.00 longevity; Tom Walder 130.00 longevity; Cindy Olson110.00 longevity; Marcy Rossow 100.00 longevity; Lori Mills 110.00 longevity; Donna Weber 97.27 part time matron; Amy Coon 936.11 part time; Shane Hardie 1880.63 part time; Julie Drevecky 107.25 new hire part time. Care of the Poor: 3,619.89 total salaries; Julie Radach 546.94 part time. Co. Nurse: 3,037.49 total salaries. Ag. Bldg.: 6,733.33 total salaries; Bryan Bleeker 100.00 longevity. Co. Extension: 6,673.13 total salaries; Charles Langner 27.70 meals; Deb Sundem 16.63 meals; Jodi Loehrer 16.61 meals; Betty Glosimodt 27.20 meeting & mileage; Phil Tesch 34.96 meeting & mileage. Weed Control: 6,105.16 total salaries; William DeBerg 18.47 meeting. Planning Board 211.66 total salaries; Becky Goens 38.86 meeting & mileage; Harold Bunde 39.57 meeting & mileage; John Evans 24.88 meeting & mileage; Mark O'Neill 31.34 meeting & mileage; John Johnson 44.43 meeting & mileage. Road & Bridge: 66,586.40 total salaries; Allen Benck 140.00 longevity; Greg Benthin 440.00 longevity; Calvin Engels 420.00 longevity; Rick Small 400.00 longevity; Brad Schwinger 100.00 longevity; Terry Keogan 625.00 longevity; Eric Dargatz 100.00 longevity; Jeff Case 255.00 longevity; Rick Hartley 285.00 longevity; Richard Maag 100.00 longevity; Todd Warne 240.00 longevity; Lori Deutsch 130.00 longevity; Rick Holinka 120.00 longevity; Dan Busta 110.00 longevity; Duane Dolen 100.00 longevity; Andy Mack 100.00 longevity. Emergency Management: 7,990.45 total salaries. Crime Victim: 4,788.12 total salaries; Jan Olsen 285.00

longevity. W.I.C.: 2,862.61 total salaries. Total: 345,589.72. Breakdown of withholding amounts which are included in the above: S.D. Retirement 30,926.10 retire; S.D. Retirement 348.00 spouse option; S.D. Supplemental Retire. 2,780.00 suppl. retire.; Dakotacare 60,003.74 ins.; Fort Dearborn Life Insurance 281.52 ins.; Delta Dental 4,139.48 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 336.00 union dues; AFLAC 1,996.73 ins.; U.M.B. Bank 2,197.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 115.83 united way; Office of Child Support 437.00 child support; Sioux Valley Credit Union 9,181.00 credit union; Cod. Co. Treasurer 23,450.00 employee monthly draw; New York Life 101.85 ins.; Gen. Drivers & Helpers Union 296.00 union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 22,598.60 federal withholding; Reliabank Dakota 37,113.86 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 118.55 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment; Wiles & Rylance 351.56 garnishment, SDRS Special Pay Plan 696.13 B.Gramberg sick/vac. pay out.

EMPLOYEE RECREATION CENTER PROGRAM

The Board held a discussion regarding paying employees who are participating in the Employee Recreation Center Program. The Board determined employees would receive their reimbursement for participating in the program at the employee appreciation dinner scheduled for January 18, 2007.

PERSONNEL CHANGES

Motion by Thomas, second by Marquardt, to approve the following personnel change, all present voted aye; motion carried: Julie Drevecky, new hire, part time correctional officer, step 1/$11.32 per hour, effective date December 8, 2007, submitted and approved by acting Chief Correctional Officer, Thomas Walder.

SDACC UPDATES

Commissioner Thomas updated the Board on information from recent SDACC executive board meetings which he attended. Mr. Thomas advised the Board that County Commission Boards are being advised to request local media to air/publish a Public Service Announcement urging the Public to have a conscientious and informed understanding of the contents of any measure for which they sign a petition to place such measures on the ballot. Motion by Marquardt, second by Thomas, to request local media to air/publish the aforementioned P.S.A. Commissioner Thomas advised the Board that an initiative petition is being circulated in South Dakota entitled "South Dakota Open and Clean Government Act". Commissioner Thomas informed the Board that the initiative is severely detrimental to local government organizations and if passed would prevent Counties from submitting dues to the SDACC and SDACO for lobbying efforts at the Legislative level. Upon vote of Commissioner Marquardt's motion, all present voted aye; motion carried. Discussion was also held regarding the appointment of Dean Wink, Meade County, to the NACo Board.

COMMISSIONER EXCUSED

Commissioner Johnson was excused at 10:17 to attend a funeral. Commissioner Johnson noted she would not be present for the December 31st meeting of the Board.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:17 a.m., to discuss union contract negotiations and personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:47 a.m., with no action taken. Terry Satterlee was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:47 a.m., until 9:00 a.m., Monday, December 31, 2007, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 31, 2007

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of December 18th, 2007

4. 9:00 a.m., Public Hearing to supplement the Road & Bridge budget

5. Monthly reports
   a. Sheriff
   b. Emergency Management

6. Action to authorize the Chairman to sign a County/City conditional letter of map revision regarding a flood plain area

7. Discussion and action to authorize the Chairman to send a letter to the Townships in the Watertown Fire District and urge them to review and update the agreement on fire protection provided by the Watertown Fire Dept. Townships include: Elmira, Kampeska, Kranzburg, Lake, Pelican, Rauville, Richland, Sheridan, and the town of Kranzburg.

8. Action to authorize a project to renovate the existing floor in the Detention Center garage

9. Action to approve a resolution setting road weight limits on County highways

10. Action to approve the purchase of an A.T.V. for the Weed Dept.

11. Action to approve claims for payment

12. Action to revise the sick leave bank policies for County Employees to provide for one bank for all employees

13. Action to supplement budgets with Commissioners Contingency funds

14. Action to approve automatic budget supplements with grant reimbursement funds

15. Action to designate surplus cash for future building projects

16. Action to approve contracts with the three County employee bargaining units

17. Action to exempt County Commissioners from the County's group major medical coverage effective January 1, 2008

18. Action to approve personnel changes
   a. Lynn Solberg, new hire County Highway dept.

19. Action to enter into executive session

20. Open

21. Old Business

22. New Business

23. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 8, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 31, 2007

The Codington County Commissioners met in regular session at 9:00 a.m., Monday, December 31st, 2007, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman, and Larson; absent; Johnson, Chairman Brinkman, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Marquardt, second by Larson, to approve the minutes of December 18th, 2007, as presented by the Auditor, all present voted aye; motion carried.

BUDGET SUPPLEMENT PUBLIC HEARING
This being the time and place advertised for a public hearing to supplement the Road and Bridge, budget, Chairman Brinkman asked for comments from any persons present. There being no persons present to offer comment, Chairman Brinkman turned to the Board for discussion. The Auditor then advised the Board that due to sufficient funds in the Commissioners Contingency Budget there would be no need for a formal budget supplement.

MONTHLY REPORTS
Sheriff, Keith Olson, reported the following statistics for the month of November for the Detention Center and Sheriff's Office: Average daily inmate population 26.8; work release collections in the amount of $6,062.00; out of county prisoner collections in the amount of $11,494.39; cost of confinement collections in the amount of $1,175.00; 174 persons booked; 277 calls for service; 32 accidents checked; 55 arrest warrants processed; 358 sets of civil warrants processed; and 10 transports for a total of 2,267 miles traveled.

SHERIFF, KEITH OSLON, RETIREMENT ANNOUNCEMENT
Sheriff, Keith Olson, submitted to the Board, a notice of his retirement, from the position of Codington County Sheriff, effective January 31, 2008. Motion by Thomas, second by Larson, to accept, with extreme regret, Sheriff Olson's letter of retirement, effective January 31, 2008, all present voted aye; motion carried.

WEIGHT LIMIT RESOLUTION
Highway Supt, Rick Small, appeared before the Board to request passage of a vehicle weight limit resolution for spring load limits. Mr. Small has requested assistance from the SD Highway Patrol in enforcing weight limits on County Roads. This resolution is supported by Ordinance #9, as adopted February 4, 1997.

CODINGTON COUNTY WEIGHT LIMIT RESOLUTION

Resolution No. 2007-26

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Codington County Board of Commissioners desires to protect existing Codington County Highways, ultimately saving tax dollars and,

WHEREAS, the Codington County Board of Commissioners desire the enforcement of weight limitations on Codington County Highways as set forth and posted by the Codington County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

WHEREAS, the limits on Codington County roads shall be, forty miles per hour truck speed limit, and maximum load limit shall be seven tons per axle on all asphalt surfaced roads during the Spring thaw period from March 1, to May 1, 2008 inclusive, when limit signs are in place. That The South Dakota Highway Patrol be, and hereby is authorized and requested to enforce weight and speed limitations on Codington County Roads.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55 and 32-22-56.

Motion by Larson, second by Marquardt, to approve the above and foregoing resolution; all present voted aye; motion carried.

Dated this 31st day of December, 2007, at Watertown, South Dakota.

Elmer P. Brinkman
Chairman of the Board

ATTEST:

Cindy Brugman
Codington County Auditor

FLOOD PLAIN AREA MAP REVISION

Dave Peterson, Watertown City Engineer, met with the Board to discuss a bridge construction project that will be part of the City's proposed south connector route. Motion by Larson, second by Thomas, to authorize City of Watertown and Codington County submission of a Conditional Letter of Map Revision for the Big Sioux River flood plain vicinity 20th Avenue South area around the bridge site, all present voted aye; motion carried.

RURAL FIRE PROTECTION

The Board held a lengthy discussion regarding funds, currently remitted by Townships, within the Watertown Fire District, to the Watertown Fire Dept. for fire protection. The Board discussed where the responsibility lies, for re-negotiations, to increase the amounts the Townships pay for rural fire protection. The majority of the Board members present were of the opinion that this Board should not be involved in a matter between the Watertown Fire Dept. and the Townships within the Watertown Fire District. Motion by Thomas, second by Larson, to table further discussion regarding this matter until January 15, 2008, all present voted aye; motion carried. Commissioner Larson will update the Watertown Fire Chief on the Boards recent discussion.

DETENTION CENTER GARAGE FLOOR

Motion by Thomas, second by Larson, to authorize the Chairman to sign a contract with Dallas Hanson Construction, in the amount of $4,675.00, for a project to renovate the existing floor in the Detention Center garage, all present voted aye; motion carried.

WEED DEPT. ATV

Weed Dept. Supervisor, Nick Endres, presented the Board with a proposal, in the amount of $5,417.00, for the purchase of an ATV from Dakota Outdoors Yamaha. Mr. Endres advised the Board that this price will be honored through December 31st, 2007. Motion by Larson, second by Marquardt, to authorize the Weed Dept. Supervisor to order the 2008 Yamaha Grizzly 700 ATV, for the Weed Dept., as proposed, all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Thomas, second by Marquardt, to approve, for payment, the following claims, all present voted aye; motion carried: Thomas Adams 10.00 fee, Alltel 112.11 util, Alltel 67.78 util, Alltel 58.60 util, Karen Appel 10.74 jury, Automatic Building Controls 447.00 rep, Graciela Barrantes 390.00 witn, Best Leasing Inc 68.74 maint, Breanne Bjerke 24.80 jury, Blakewood Business Products 313.10 sup, Sylvester Block 104.44 jury, Judy Blumke 61.10 jury, Bratland Law 2441.40 prof svc, Daniel Brekke 11.48 jury, Brian's Glass & Door, Inc. 200.00 rep, Brugger Law Office 674.40 prof svc, Cindy Brugman 186.96 trav, Burghardt Amateur Center 37.50 sup, Burns Law Office 626.40 prof svc, Carquest Auto Parts 50.67 rep, Carquest Auto Parts 105.85 rep, Timothy Carston 101.48 jury, Cass-Clay Creamery 416.00 sup, Century Business Products 43.58 maint, Codington County Treasurer 0.50 sup, Cole Papers, Inc. 245.38 sup, Connecting Point Computer Cent 6393.25 maint, Delores Cook 102.96 jury, Marian Coplan 55.92 jury, Constance Cornelius 101.48 jury, Costello's 50.00 indg util, County Fair Foods 22.22 sup, CSD 25.00 witn, Donna Dietrich, Chairman 130.21 prof svc, Pamala Dornbusch 61.84 jury, Pamela Dorneman 15.18 jury, The Earthgrains Company 225.53 sup, East Point LLC 240.00 indg util, Electronic Security Eqp 1179.69 eqp, Deborah Ellston 11.48 jury, Ellyson Law Office 305.76 prof svc, EMC Insurance Companies 183.00 pymts, Stella Engebretson 10.74 jury, Lee Engelhart 20.00 witn, Engelstad Electric Co. 291.01 rep, ETS Development Group LLC 500.00 sup, Farnams Genuine Parts 146.40 rep, Farnams Genuine Parts 99.82 sup, Fastenal Company 574.21 eqp, First District Assn of Lcl Gov 1223.05 pymt, Daryl Fish 55.00 sup, Nathan Graf 10.74 jury, Graybar 8971.78 eqp, Green, Schulz, Roby, etal 258.30 prof svc, Wayne Greve 105.92 jury, David CJ Gruby 20.00 witn, Kathleen Hansen 12.22 jury, Betty Hart 11.48 jury, Geoffrey Heig 12.96 jury, Hennepin CO Sheriff's Office 49.40 fee, Emily Highsmith 10.74 jury, Hillyard Floor Care Supply 667.00 eqp, Nancy Hoffman 51.48 jury, Holiday Inn Express Hotel 186.00 trav, Rosalie Horner 10.74 jury, David M Hosmer Law Office PC 667.37 prof svc, Human Service Agency 1627.01 pymt, Human Service Agency 3000.00 pymt, Hurkes Implement Co. 6.38 rep, Huron Culvert & Tank Co. 3596.32 sup, Intoximeters 615.00 sup, Bruce Johnson 12.22 jury, Johnson Controls, Inc. 78.46 rep, Phillip Johnson 50.00 jury, Crystal Jurgens 50.00 jury, Jurgens Printing 184.00 sup, Jane Kannas 12.22 jury, Jack Kennedy 27.02 jury, Larayne Koehn 11.48 jury, Joanne Kolden 100.00 jury, Nelva Kooistra 15.00 prof svc, Jeanne Koster 12.96 jury, Michael Kranz 10.00 jury, Lab Safety Supply 10253.16 eqp, Willard Lamb 51.48 jury, Tonya Landers 10.74 jury, Chuck Langner 236.34 trav, Kimberly Lantgen 10.74 jury, Derek Larson 20.00 witn, Stuart Lewno 11.48 jury, Judie Lien 101.48 jury, Lincoln Co Auditor 216.30 prof svc, Jodi Loehrer 211.46 trav, Arlene Lukonen 13.70 jury, Mac's Inc. 698.50 eqp, Mac's Inc. 5.25 sup, Mac's Inc. 134.68 sup, Mahowald's 31.54 sup, Mahowald's 29.30 rep, Robert Markel 51.48 jury, Lori McClung 62.58 jury, Paul McLaughlin 10.74 jury, Carol Mead 12.22 jury, Ryan Meadors 15.92 jury, Menards 1227.51 eqp, Menards 17.99 rep, Menards 313.30 sup, Denise Merrigan 12.96 jury, Midcontinent Communications 55.00 util, Milbank Communications 94.64 rep, Milbank Communications 526.00 rep, Sharon Miller 10.74 jury, Matthew Mundt 10.74 jury, Municipal Utilities 102.12 indg util, Muth Electric 2235.00 rep, Thomas Myers 32.20 jury, Judith Nyberg 102.96 jury, Office Systems, Inc. 3384.43 sup, Cynthia Oja 114.80 jury, Kris Oliverson 56.66 jury, Jan Olsen 100.88 witn, Olson & Johnson International 135.91 rep, Otis Elevator Company 3046.78 maint, Dorothy Overas 105.92 jury, Pennington County Jail 552.95 trav, Elaine Peterson 92.50 sup, Pheasantland Industries 184.63 sup, Pitney Bowes Postage By Phone

83.99 sup, Pitney Bowes 227.65 rent, Angela Pitzl 10.74 jury, PMB 0112 274.68 util, Polk City Directories 308.50 sup, Postmaster 104.00 rent, Prairie Lakes Health Care Cent 580.00 witn, Prairie Lakes Health Care Cent 2765.00 sup, PRAIRIEWAVE 347.99 util, Print 'Em Now 240.00 sup, Queen of Peace Health Services 58.50 prof svc, Qwest 82.00 util, Qwest 752.39 util, Qwest 15.41 util, Arnell Raastad - Landlord 240.00 indg util, Justin Radtke 120.72 jury, Cathryn Rehfuss 15.00 prof svc, Nellie Richardson 10.74 jury, Marlene Rider 11.48 jury, Karen Riter 10.74 jury, Michael Riter 10.74 jury, Dawn Russell 411.20 prof svc, Jeff Salinas Jr 20.00 witn, Sanford Clinic 430.00 pris care, Terrance Satterlee 2220.00 prof svc, Curtis Schmeling 10.74 jury, Lorie Schmidt 36.00 trav, SD Department of Revenue 997.00 sup, SD Law Review 33.02 sup, SD Sheriffs' Association 1126.91 dues, Fawn Sederberg 24.80 jury, Sharp Electric LLC 101.67 rep, Joseph Sharp 24.80 jury, Linda Schriver 20.00 witn, Dean Shultz 11.48 jury, Jeffrey Sime 10.74 jury, Sioux Valley Coop 21161.83 sup, Slowey Court Reporting 150.00 prof svc, Stacy Smith 102.96 jury, Snow Sales 101.20 sup, Town of South Shore 37.00 util, Sprint 165.36 util, Star Laundry 78.68 sup, Karla Strege 13.70 jury, Sturdevant's Auto Parts 66.67 sup, Carolyn Sumner 12.22 jury, Sutton Law Office PC 887.46 prof svc, Sysco Food Services of ND 1376.45 sup, Bradley Thorson 10.74 jury, Dennis Thyen 23.32 jury, United Building Center 506.71 rep, US Foodservice - Grand Forks 1690.36 sup, Hubert Valberg 10.74 jury, Darla Vilhauer 11.48 jury, VISA - C/O Great Western Bank 152.11 trav, VISA - C/O Great Western Bank 1318.52 sup, VISA - C/O Great Western Bank 720.45 eqp, VISA - C/O Great Western Bank 60.00 trav, VISA - C/O Great Western Bank 74.13 trav, Walmart Community 4.97 sup, Walmart Community 8.11 publ, Ryan Walsh 102.96 jury, Watertown City Finance Office 35407.00 pymt, Watertown Ford 78.00 rep, Watertown Tire Center, Inc. 259.00 sup, Lucille Weisenstein - Landlord 200.00 indg util, Wheelco 56.20 rep, Megan Whittecar 10.74 jury, Austin Wiarda 10.74 jury, Arlene Wiley 12.22 jury, Ronald Woitte 12.22 jury, Bradley Woldt PHD 2825.00 prof svc, Watertown Regional Landfill 4.40 rep, WW Tire Service Inc 1924.12 sup, Yankton Co. Sheriff 50.00 trav.

SICK LEAVE BANK POLICY REVISED

Motion by Thomas, second by Larson, to revise the Sick Leave Bank Policy as follows:
A Sick Leave Bank is established to cover all Codington County Employees except the employees of the County Highway Department, who have a separate sick leave bank as provided for in their labor agreement for 2008.
The Sick Leave Bank shall be administered as follows:

1. Participation in the Sick Leave Bank shall be voluntary.
2. Only those employees who contribute to the bank may draw from the bank.
3. No employee may become a member of the bank until they have completed one (1) month of employment at which time they may draw a maximum of two (2) days from the bank. After one (1) year of employment an employee may draw the maximum.
4. Each participating employee will contribute one (1) day to the bank each year.
5. An employee who wishes to participate in the bank must register with the Auditor's office and donate eight (8) hours of sick leave by January 31st of that year. The only exception would be employees hired during the year. It is the employee's responsibility to notify the Auditor's office of their intent to participate in the bank each January.
6. Before an employee can draw from the bank, the employee must have used up all of his/her leave (vacation, sick leave, comp time, etc.).
7. No one individual may receive more than eighty (80) hours from the bank in any calendar year.
8. All time granted from the bank must be approved by a panel made up of two (2) Codington County Employees (one Union member and one non-union member) and two (2) Codington County Commissioners or their designee. A physician's statement may be requested. If a requesting employee has a history of sick leave abuse, that fact

may be taken into consideration by the panel when considering the employees request.

9. Once an employee contributes a day to the sick bank, that day will be removed from his or her record and become property of the Sick Leave Bank.
10. The Sick Leave Bank total shall accumulate to eight hundred (800) hours. No More hours shall be added until the bank is depleted to four hundred (400) hours except for new participants who shall contribute for four (4) years regardless of the total number of hours in the bank.

County Extension Office Coordinator, Becky Goens, addressed the Board regarding the revised Sick Leave Bank policy. Mrs. Goens asked the Board to consider allowing an employee to carry a maximum of forty (40) hours of annual leave while still being eligible to draw from the sick leave bank. Mrs. Goens also requested the Board set a minimum request of eight (8) hours from the sick leave bank. Discussion was also held regarding the make up of the panel approving the requests for time from the sick bank and whether or not this panel would be made up of different employees each time a request for sick leave is made. Commissioner Larson felt the policy could be adjusted on a case by case basis. Upon vote of Commissioner Thomas' motion to approve the Sick Leave Bank as presented, all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Larson, second by Thomas, to transfer funds from the Commissioners Contingency budget to the following budgets as designated, all present voted aye; motion carried.

DEBIT: Commissioners Contingency $174,854.11

CREDIT: Public Defender $9,867.41
County Jail $9,654.11
Planning Board $4,278.32
Operating Transfers Out $15,000.00
Road & Bridge $136,054.27

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Marquardt, to approve an automatic budget supplement, in the amount of $26,374.09, to the Emergency Management revenue and expenditure budgets, with anticipated and received grant reimbursement funds, all present voted aye; motion carried.

SURPLUS CASH DESIGNATION

The Board discussed designating General Fund surplus cash for future building projects. The Auditor advised the Board that she is waiting for information from the Dept. of Legislative Audit as to whether action needs to be taken before the end of 2007 or can be taken at the first meeting of 2008 when the cash balance of the General Fund will not be based on an estimate. If the Dept. of Legislative Audits does not contact the Auditor before the end of this meeting this action will take place during the first Board meeting of 2008.

COUNTY COMMISSIONERS GROUP HEALTH INSURANCE

Motion by Larson, second by Thomas, to exempt Codington County Commissioners from the County's employee group medical coverage, effective January 1, 2008, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Marquardt, second by Larson, to approve the following personnel changes, with hourly wages to be determined by the 2008 Payroll Resolution, all present voted aye; motion carried: Lynn Solberg, Highway Dept. new hire, Maintenance II, step 1, effective date 1/1/08, submitted and approved by Highway Supt., Rick Small. Cindy Dargatz, Maintenance Dept. new hire, regular part time (20 hours per week), Custodian, step 4, effective date 1/1/08, submitted and approved by Maintenance Supervisor, Milo Ford. Nick Endres, Weed Supervisor, anniversary step increase, from step 6 to step 7, effective date 1/1/08, submitted and approved by Extension Educator, Chuck Langner. Doug Cook, Asst. Weed Supervisor, anniversary step increase from step 5 to step 6, effective date 1/1/08, submitted and approved by Extension Educator, Chuck Langner.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 10:25 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:58 a.m., no action was taken. The Auditor and Sheriff were present for executive session.

EXTENSION CENTER COMPLEX DOORS

Commissioner Thomas brought before the Board an estimate to supply and install doors, where doors have currently rusted off and are in need of replacement, at the Codington County Extension Center Complex. This estimate was submitted by Glass Products Inc. and is in the amount of $7,228.00. Commissioner Thomas advised the Board that the cost will be shared 50/50 between Codington County and the Watertown Chamber Ag. Committee. Motion by Thomas, second by Brinkman, to proceed with the project to replace doors at the Extension Center Complex, all present voted aye; motion carried.

COUNTY FLOOD PLAIN MAP MEETING

Commissioner Marquardt advised the Board that a meeting will be held on February 4th for local input regarding the Codington County flood plain map.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:11 a.m., until 9:00 a.m., Tuesday, January 8, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 8, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of December 31, 2007

4. Old Business – action to designate surplus cash for future building projects

5. Action to adjourn sine-die

6. Nominations and action for Chairman and Vice Chairman for 2008

7. Discussion with Marty Stemwedel and action to authorize the use of alcohol at the Codington County Extension Center complex for the "Pro Pheasants Banquet"

8. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare
   f. Auditor
   g. Director of Equalization
   h. Register of Deeds

9. Action to designate legal papers for Codington County publications

10. Action to set Commissioners salaries for 2008

11. Action to set compensation for Election judges for 2008

12. Action to set compensation for Coroner

13. Discussion/action to appoint members to Extension, Planning and Weed Boards

14. Action to approve Commissioner Board Appointments

15. Action to approve bank depositories for 2008

16. Action to set indigent burial fees

17. Action to approve contracts with the three County employee bargaining units

18. Discussion/action to set the 2008 Employee Wage Schedule

19. Action to authorize the advertising of a bid request for Highway supplies and Weed chemicals

20. Action to appoint Housing and Redevelopment board members & Watertown-Codington County Regional Railroad Authority members

21. Reviewal of delinquent tax lists

22. Review and action to approve fee schedules not set by statute
    a. Copy fees
    b. Voter registration list fees
    c. Finger printing fees

23. Action to approve personnel changes

24. Action to enter into Executive Session

25. Old Business

26. New Business

27. Open

28. Action to adjourn until 9:00 a.m., Tuesday, January 15th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 8, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 8th, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, and Larson; absent; Brinkman, Vice Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of December 31st, 2007, as presented by the Auditor, all present voted aye; motion carried.

SURPLUS CASH DESIGNATION
Motion by Larson, second by Thomas, to designate 2007 surplus cash, in the amount of $923,000.00, for future building projects. Upon roll call vote of the Board; Thomas, Marquardt, Johnson, and Larson, voted aye; motion carried. The Board noted the General Fund surplus cash as of December 31, 2007: $3,002,111.67; 40% of the 2008 General Fund budget.

BOARD ADJOURNS FOR 2007
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn sine-die, at 9:05 a.m.; all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN
The Auditor called for nominations for Chairman of the Board for 2008. Motion by Commissioner Larson to nominate Commissioner Marquardt as Chairman for 2008; second by Commissioner Thomas. Upon roll call vote, Thomas, Marquardt, Johnson, and Larson, voted aye. Chairman Marquardt called for nominations for Vice Chairman for 2008. Motion by Commissioner Larson to nominate Commissioner Thomas as Vice Chairman for 2008. Upon roll call vote of the Board, Thomas, Marquardt, Johnson and Larson, voted aye; motion carried.

PRO PHEASANTS BANQUET
Marty Stemwedel and Jim Zeck, representing the Pro Pheasants organization, met with the Board to request authorization to sell alcohol at their banquet which will be held in the Codington County Extension Center Complex. Motion by Thomas, second by Larson, to allow the Pro Pheasants organization to sell alcohol at their banquet scheduled for February 15, 2008, at the Codington County Extension Center Complex, pending the required liquor license transfer to be approved by the City of Watertown. Commissioner Marquardt questioned whether or not this action should be delayed until a full board is present. Mr. Stemwedel explained that by delaying the Board's action the Pro Pheasants organization could not proceed with the printing of tickets for the banquet. Commissioner Thomas also noted that a full board would not be present until January 22nd. Upon vote of the Board; Thomas, Johnson, and Larson, voted aye; Marquardt, voted no; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, reported pesticide applicator training will start in January. Educational meetings are also scheduled regarding no till farming, nitrogen usage and wheat production. Mr. Langner advised the Board that the snow cover has been good for winter grain. Mr. Langner reported the new doors ordered for the Extension Center Complex should be installed by the time of the Winter Farm Show. Mr. Langner noted the Winter Farm Show is

scheduled for February 5th through February 9th. Discussion was also held regarding 2007 budget balances for the Ag. Building and Extension budgets. **Extension Educator, Deb Sundem,** reported November and December were busy months for assisting persons with the Medicare Part D program. Ms. Sundem estimated that over 200 persons were assisted in Codington and surrounding counties. **Community Health Nurses, Karla Moes and Karen Nygaard,** submitted a quarterly written report to the Board. The fourth quarter of 2007 was busy with flu shots and clinics. A large increase was noticed in the number of flu shots administered to children, due mainly to the free flu vaccine offered to children from 6 months to 18 years of age. The WIC caseload, in Codington County, has been at about 850 for the past two months. Assistance with WIC appointments was received from nurses in Grant, Hamlin, and Brookings Counties. Upcoming events include additional flu clinics and pre school screenings. **Veterans Service Officer, Al Janzen,** reported 18 trips in December with 74 riders. Mr. Janzen noted three more drivers have volunteered to drive the DAV van due in part to the recent news article in the Watertown Public Opinion regarding the DAV Transportation Program operated in Codington County. Mr. Janzen expressed his thank to reporter, Terry Okeefe, for the news article. Chairman Marquardt asked about the possibility of reimbursing volunteer drivers, who live outside the City of Watertown, for their mileage into Watertown to drive the DAV van. Mr. Janzen will discuss this matter with the current volunteer drivers living outside the City of Watertown. **Weed Supervisor, Nick Endres,** reported the new ATV ordered for the Weed Dept. has arrived and is too large to fit into the trailer currently used by the Weed Dept. Discussion was held regarding re-building the current trailer, building a new trailer, or purchasing a trailer. Mr. Endres will check on pricing and report back to the Board at a later date. **Welfare Director, Sarah Elbert,** reported the following statistics from the time period of December 10th, 2007, through January 7th, 2008: 27 Clients assisted, 11 denials, 6 pending or referred, 10 approved including 4 new clients. Assistance was approved as follows: Pharmacy $113.50, rent $1,150.00, utilities $215.73. Total assistance: $1,479.23. Active medical cases 6 and medical applications pending decision 9. Total collections: $6,987.40. The Welfare Director reported a denial of costs to a local funeral home, per SDCL 34-26-8, for an indigent clients remains that were donated to science. **Auditor, Cindy Brugman,** reported the Auditor's office has printed 2007 tax notices. The Auditor's office will begin working on new software, through the Secretary of State's Office, for 2008 elections. The Auditor's officer is preparing numerous end of the year reports to close out 2007 business and begin 2008 business. The Auditor's office will host a regional training session regarding ST25 (ballot layout and programming), conducted by the Secretary of State's Office, on March 13th at the Codington County Extension Center Complex. **Director of Equalization, Russ Ronke,** informed the Board that his office will register Mobile Homes during the month of January, rural building permits are completed, and the appraisers are now working on property in the City of Watertown. Mr. Ronke advised the Board that due to renovations scheduled in his office for the week of January 14th access to his office, by the public, will be limited. Mr. Ronke estimated that the GIS system will be ready by the summer of 2008. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $20,673.00, with $1,110.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

OFFICE RENOVATIONS

Veterans Service Officer, Al Janzen, requested authorization to proceed with a project in his office to lower the ceilings and install new lighting. Motion by Johnson, second by Thomas, to authorize the office renovations, as budgeted by the Veterans Service Office, all present voted aye; motion carried.

NOTICE TO BIDDERS

Motion by Larson, second by Thomas, to authorize the Auditor, to advertise a notice to bidders, as presented by Highway Supt., Rick Small, for Highway Dept. supplies and Weed chemicals, for 2008, all present voted aye; motion carried. Bid letting is set for 10:00 a.m., Tuesday, February 26, 2008. Mr. Small noted changes to the bid specifications for 2008, regarding ethanol. Mr. Small requested bids for E10, E20, E30 and E85. Mr. Small also changed the required weight of the steel on some of the culverts up for bids in an attempt to entice additional bidders.

LEGAL PAPERS

Motion by Johnson, second by Larson, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2008, as required by statute, all present voted aye; motion carried.

COMMISSIONERS SALARIES

Motion by Larson, second by Thomas, to set the Commissioners salaries, for 2008, at $1,600.00 per month. Commissioner Thomas advised the Board that he received salary information, for County Commissioners, from the following Counties: Brookings $1,618.32 per month; Beadle $1,478.00 per mo.; and Brown $1,727.06 per mo. Commissioner Thomas also noted that in Beadle County the Chairman receives an additional $3,000.00 per year. Upon vote of Commissioner Larson's motion, all present voted aye; motion carried. Motion by Larson, second by Thomas, to approve an additional sum of $100.00, per month for the Chairman of the Board, all present voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by Marquardt, second by Larson, to compensate 2008 Judges of elections at $100.00 per election, plus $20.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION

Motion by Marquardt, second by Larson, to compensate the Coroner and Coroner Deputies, at $100.00 per investigation, beginning January 1, 2008, all present voted aye; motion carried.

COUNTY BOARD APPOINTMENTS

Motion by Johnson, second by Thomas, to approve the following Extension Board appointments, all present voted aye; motion carried: Phil Tesch and Kathy DeJong, 3 year terms, beginning January 1, 2008. Motion by Larson, second by Thomas, to approve the following Planning Board appointments, all present voted aye; motion carried: Robert Fox and Dan Thyen, 3 year terms, beginning January 1, 2008. Motion by Larson, second by Thomas, to approve the following Weed Board appointments, all present voted aye; motion carried: William DeBerg and Mike Rye, 3 year terms, beginning January 1, 2008.

COMMISSIONERS BOARD APPOINTMENTS

The Board discussed the current board appointments for the Board of County Commissioners. Motion by Larson, second by Thomas, to approve the following Board appointments, all present voted aye; motion carried:

Ag. Building	Jack Thomas
Aging Council	Elmer Brinkman
Buildings & Grounds	Jack Thomas/Elmer Brinkman
Cod. Co. Home Health	Carol Johnson
Cod. Co. Transportation	Ken Larson
Dive Rescue	Lavern Marquardt

E-911	Lavern Marquardt
Emg. Management	Jack Thomas
Extension	Carol Johnson
First District	Carol Johnson
Glacial Lakes	Jack Thomas
Health & Welfare	Carol Johnson/Jack Thomas
Highway	Ken Larson/Lavern Marquardt
ICAP	Ken Larson
Jail Building	Ken Larson/Lavern Marquardt
Legislative contact	Elmer Brinkman
Mental Health/HSA	Carol Johnson
Planning Board	Elmer Brinkman
Weed Board	Lavern Marquardt
Crime Victim Liaison	Jack Thomas
CCHRC	Elmer Brinkman/Jack Thomas
ADA Coordinator	Carol Johnson

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

BANK DEPOSITORIES

Motion by Larson, second by Johnson, to approve the following bank depositories for 2008, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried. Reliabank Dakota will be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank. Upon vote of the Board, all present voted aye; motion carried.

INDIGENT BURIAL FEES

The Board held a lengthy discussion regarding indigent burial rates. Welfare Director, Sarah Elbert, recommended updating the County's policy on indigent burials and stressed the importance of clarifying the definition of an indigent burial. The Welfare Director provided the Board with a schedule of indigent burial fees from Counties in South Dakota comparable to and of a larger size than Codington County. Counties included in this schedule included: Beadle, Brookings, Brown, Hughes, Lawrence, Lincoln, Minnehaha, Pennington, and Yankton. Ms. Elbert noted that Codington County currently pays funeral homes the highest rate, of Counties in South Dakota, for an indigent burial. Codington County's current fee, paid for indigent burials, is $3,837.00, not including the cost to open and close a grave. Codington County also pays the same amount for a cremation as a burial. Motion by Larson, second by Thomas, to leave the burial rate at the same amount as paid in 2007 and to further discuss the fee charged for cremation. Commissioner Johnson expressed a concern that the County needs to determine an indigent burial policy before setting the 2008 burial rates and to notify the funeral homes of such policy. Commissioner Larson withdrew his motion. Commissioner Johnson asked the Welfare Director to research and to revise the County's policy on indigent burials and to report back to the Board two weeks from this date. Motion by Johnson, second by Thomas, to leave indigent burial fees at the 2007 rate until a policy can be approved by the Board, all present voted aye; motion carried.

UNION CONTRACTS

Union negotiator, Terry Satterlee, presented the Board with the recently negotiated contract between Codington County and AFSCME (Highway Dept.). Mr. Satterlee reviewed minor changes in the contract, including a $1.00 per hour wage increase and a change to section 6.0 of the funeral leave policy. Motion by Larson, second by Thomas, to approve and authorize the Board to sign the AFSCME contract, all present voted aye; motion carried. Terry Satterlee presented the Board with the recently negotiated contract, between Codington County and the General Drivers and Helpers Union, representing the Codington County Deputy Sheriffs. Mr. Satterlee reviewed minor changes in the contract, including a $1.00 per hour wage increase and combining the Deputy's sick leave bank with the sick leave bank of County employees not currently members of a bargaining unit. Motion by Thomas, second by Johnson, to authorize the Chairman to sign the Deputy Sheriff's union contract, all present voted aye; motion carried. Terry Satterlee presented the Board with the recently negotiated contract, between Codington County and the General Drivers and Helpers Union, representing the Codington County Correctional Officers. Mr. Satterlee reviewed minor changes in the contract, including a $1.00 per hour wage increase and combining the Correctional Officers sick leave bank with the sick leave bank of County employees not currently members of a bargaining unit. Motion by Larson, second by Marquardt, to authorize the Chairman to sign the Correctional Officers union contract, all present voted aye; motion carried. The Board expressed their thanks to Mr. Satterlee for his time and efforts to negotiate these contracts on behalf of the County.

2008 EMPLOYEE WAGE SCHEDULE

Motion by Thomas, second by Larson, to approve a $1.00 per hour wage increase, effective January 1, 2008, for all employees who are not members of bargaining units, all present voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION OF CODINGTON COUNTY

The Board held a discussion regarding a resolution approving the appointment of Board members to the Housing and Redevelopment Commission of Codington County. The Board delayed action on this resolution until January 15th to allow Commissioner Thomas to contact previous Board members regarding their reappointments.

REGIONAL RAILROAD AUTHORITY

The Board passed the following Resolution appointing two Commissioners to the Watertown-Codington County Regional Railroad Authority.

RESOLUTION 2008-1

AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY

BE IT RESOLVED that County of Codington, South Dakota, hereby reaffirms its membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

BE IT FURTHER RESOLVED that Lavern Marquardt and Ken Larson are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 8th day of January, 2008.

The above and foregoing Resolution was moved for adoption by Commissioner Thomas, seconded by Commissioner Johnson, and upon roll call all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Lavern Marquardt
Chairman

ATTEST:

Cindy Brugman
County Auditor

I hereby certify that Resolution 2008-1 was published in the Watertown Public Opinion, the official newspaper of said County, on the 19th day of January, 2008, and an affidavit of publication is filed in the County Auditor's Office.
Cindy Brugman
Codington County Auditor

DELINQUENT TAX LIST
The Board noted the yearly delinquent tax list as provided to them by Treasurer, Carol Maloney. The Treasurer also provided the Board with a report of total tax dollars uncollected, in the amount of $304,858.16, for the time period beginning January 1, 2001 through December 31, 2007. This amount reflects a 99% collection rate. Discussion was also held regarding properties the Treasurer is in the process of taking for tax deed.

SCHEDULE OF FEES
The Board discussed setting a schedule of fees, for services and supplies, not set by statute, provided by County offices. The Dept. of Legislative Audit has recommended that the County set fees for finger printing, copies, faxes, reports, record searches, etc. The Board delayed taking action on this matter until additional information is received from County departments.

PERSONNEL CHANGES
Motion by Larson, second by Thomas, to approve the following personnel change, all present voted aye; motion carried: Brian Richter, Correctional Officer, 6 month step increase, from step 1 to step 2, effective date January 15th, 2008, submitted and approved by acting Chief Correctional Officer, Tom Walder.

CORRECTIONAL OFFICER POSITION
Sheriff, Keith Olson, requested authorization to advertise for the position of a full time Correctional Officer. Motion by Thomas, second by Larson, to authorize the advertisement and hiring of a full time correctional officer, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:41 a.m., until 9:00 a.m., Tuesday, January 15, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 15, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of January 8, 2008

4. 9:00 a.m., Discussion with Dave Todd, Todd Architects, regarding Judicial Building needs

5. Monthly reports
   a. Maintenance
   b. Highway

6. Action to declare a Honda ATV as surplus to be traded

7. Action to approve a certificate of appointment of Commissioners of the Housing and Redevelopment Commission of Codington County

8. Action to approve the Auditor's Account with the Treasurer for the month ending December 31, 2007

9. Action to authorize the purchase of a phone system for the States Attorney's office

10. Action to temporarily increase the contract amount for attorney, Tom Burns

11. Action to approve claims for payment

12. Discussion regarding a fee schedule for County Offices

13. Action to approve personnel changes
    a. Tom Walder, promotion to Chief Correctional Officer

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 22, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 15, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 15th, 2008, in the Codington County Courthouse. Members present were; Marquardt, Johnson, Brinkman, and Larson; absent; Thomas. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of January 8th, 2008, as presented by the Auditor, all present voted aye; motion carried.

TODD ARCHITECTS
Dave Todd, representing Todd Architects, met with the Board. Mr. Todd informed the Board that his firm is interested in providing services for any future County building projects. The Board advised Mr. Todd that until a determination can be made on the amount of square footage the Judicial System will require, action will not be taken to proceed with a needs assessment study. The Board thanked Mr. Todd for his interest.

SURPLUS PROPERTY
Motion by Larson, second by Brinkman, to declare GEN00753, a 1998 Honda four wheeler, surplus, to be traded in on the purchase price of a 2008 Yamaha ATV, purchased from Dakota Outdoors, all present voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION
Motion by Johnson, second by Brinkman, to authorize the Chairman to sign the following certificate of appointment, all present voted aye; motion carried.

CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE HOUSING AND REDEVELOPMENT COMMISSION OF CODINGTON COUNTY, SOUTH DAKOTA

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve for the number of years from the date of this certificate appearing after his or her name.

Gay Turbak, 1 year

Elmer Brinkman, 2 years

Georgia Kahnke, 3 years

Judy Kos, 4 years

John (Jack) Thomas, 5 years

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 15th day of January, 2008.

Lavern Marquardt
(Chairman)

ATTEST:

Cindy Brugman
(Auditor)

AUDITORS ACCOUNT WITH THE TREASURER

Motion by Larson, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December 2007, all present voted aye; motion carried.

Cash on hand	$	4,749.79
Checks in Treasurer possession		
less than 3 days	$	79,431.42
Cash Items	$	400.00
TOTAL CASH ASSETS ON HAND	$	84,581.21
RECONCILED CHECKING		
Great Western Bank Checking	$	2,474.55
Great Western Bank Checking (Memorial Park)	$	4,506.73
Reliabank Dakota	$	5,910,248.62
INVESTMENTS		
SD Public Funds Investment	$	6,781.91
CERTIFICATES OF DEPOSIT		
First American Bank and Trust	$	400,000.00
Dacotah Bank	$	200,000.00
Peoples State Bank	$	800,000.00
Home Federal Bank	$	200,000.00
Wells Fargo	$	400,000.00
TOTAL CASH ASSETS	$	8,008,593.02
General Ledger Cash Balance by Funds:		
General	$	4,802,914.77
General restricted cash	$	500,000.00
Sp. Revenue	$	2,039,787.11
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	641.72
Trust & Agency	$	654,837.57
(schools 129,421.88; townships 73,239.75; city/towns 30,317.16)		
TOTAL GENERAL LEDGER CASH	$	8,008,593.02

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment, the following claims, all present voted aye; motion carried: Alltel 58.45 util, Alltel 70.59 util, Alltel 58.44 util, Alltel 110.25 util, Auto Body Specialties 39.60 rep, Best Business Products 264.95 maint, Boys & Girls Club 833.37 pymt, Burns Law Office 2625.17 prof svc, Carquest Auto Parts 105.91 rep, Cartney Bearing & Supply 12.81 rep, Cass-Clay Creamery 579.00 sup, Caterpillar Financial Svc Corp 27364.84 pymt, CDW Government Inc 3491.74 eqp, Codington Clark Electric 18.00 util, Codington Co. Register Deeds 10.00 sup, Codington County Sheriff 75.85 sup, Codington County Treasurer 1.50 sup, Codington County Treasurer 55.00 title fee, Cole Papers, Inc. 1694.73 sup, Connecting Point Computer Cent 732.00 maint, County Fair Foods 52.29 sup, Credit Bureau of Watertown Inc 1721.47 pymt, Crescent Electric Supply Co. 243.74 sup, Culligan Water Conditioning 122.00 sup, Dakota Fluid Power Inc 108.47 rep, Dakota Outdoors 5537.00 eqp, Dakota Select Wood Products 2639.00 maint, Dakotacare Cobra Services 407.37 indg ins, Datamation 1398.14 eqp, Deuel County Highway 39.78 maint, Donna Dietrich, Chairman 203.82 prof svc, DOI-USGS 7223.00 pymt, Dugan Sales & Service 380.00 sup, The Earthgrains Company 282.99 sup, Ellis Manufacturing 219.49 eqp, Ellyson Law Office 11881.74 prof svc, Farnams Genuine Parts 288.78 sup, Farnams Genuine Parts 22.68 rep, Fire & Ice 171.08 rep, FSH Communications LLC 120.00 util, Grainger 97.10 rep, Pam Heustess 20.00 witn, Home Federal Bank 914.20 indg util, Horn Law Office 190.00 prof svc, Howard Vet Clinic 208.00 sup, Hughes CO Sheriff's Office 5.00 fee, Human Service Agency 16668.25 pymt, Glacial Lakes Humane Society 260.00 pymt, HyVee #1871 50.00 sup, HyVee Pharmacy 1757.48 pris meds, IAAO 175.00 dues, Interlakes Community Action 412.25 pymt, Johnson Controls, Inc. 4076.25 maint, Gina Johnson 73.53 witn, Nelva Kooistra 15.00 prof svc, J.H. Larson Electrical Co. 22.72 rep, Lewis & Clark BHS 260.00 prof svc, Lincoln Co Auditor 197.74 prof svc, Jodi Loehrer 25.00 trav, Macksteel Warehouse, Inc. 40.21 rep, Mac's Inc. 16.78 rep, Mahowald's 64.63 rep, Master Burn 16.21 rep, McLeod's Printing & Office Sup 272.56 sup, Menards 20.47 rep, Menards 495.01 sup, Metro Fire 5478.26 eqp, Mid-States Org Crime Info 100.00 dues, Moe Oil Company 364.00 sup, Municipal Utilities 13401.61 util, Municipal Utilities 113.61 indg util, Natl Dist Attorneys Association 165.00 dues, Nelson Electric Inc 600.00 eqp, Northwest HazMat Inc 2265.00 eqp, Northwestern Public Service 718.22 util, Office Systems, Inc. 2313.31 sup, Jan Olsen 105.04 witn, Ottertail Power Co. 32.44 util, Overhead Door Company 183.67 rep, Pack-O-Fun 21.97 subsc, Pennington County Jail 1336.90 trav, Prairie Lakes Health Care Cent 1220.00 witn, Prairie Lakes Health Care Cent 2607.00 sup, PRAIRIEWAVE 30.45 util, Print 'Em Now 240.00 sup, Professional Mailing & Market. 2137.93 sup, Quality Presort Services, Inc 709.51 sup, Qwest 82.00 util, RC Technologies 16.62 util, Redlinger Bros. 960.23 rep, Redlinger Bros. 76.50 sup, Roby Agency 590.00 indg util, Rural Cellular Corporation 241.62 util, Dawn Russell 38.00 prof svc, Safety Benefits Inc 55.00 trav, Sanford Clinic 113.00 pris med, SD Dept of Ag Services 80.00 cert, SD Dept of Labor 240.00 pymt, S.D. Dept. of Transportation 1086.88 rep, SD Emergency Management Assoc 60.00 dues, SD States Attorney Association 550.00 dues, SDAAO 220.00 dues, SDACC 3607.64 dues, SDACO 2337.79 dues, Sherwin Williams 192.22 sup, Sioux Valley Coop 40.12 rep, Sioux Valley Coop 4457.87 sup, Snow Sales 359.75 sup, South Shore Gazette 1842.80 publ, Town of South Shore 37.00 util, Spears Law Office 4353.90 prof svc, Senior Companions of SD 800.00 pymt, Stan Houston Equip CO Inc 89.90 sup, Star Laundry 39.34 sup, Star Laundry 22.72 sup, Connie Stoebner 9.60 prof svc, Sutton Law Office PC 9487.50 prof svc, Sysco Food Services of ND 243.35 sup, Technicolor Screen Printing 47.70 sup, Thurman Law Office 170.21 prof svc, Trugreen Chemlawn 498.53 sup, Merle Tschakert-Landlord 250.00 indg util, United Building Center 29.11 rep, US Foodservice - Grand Forks 3370.46 sup, Value Care Pharmacy 113.50 indg med, VISA - C/O Great Western Bank 6.94 sup, Volunteers of America, 1068.70 prof svc, Walmart Community 10.07 sup, Bob Walser 15.00 prof svc, Watertown Ford 513.66 rep, Watertown Ford 27.92 rep, Watertown Public Opinion 110.67 publ, Watertown Public Opinion 1863.97 publ, Weed & Pest Conference 310.00 trav, Lucille

Weisenstein 14.00 indg util, Wells Fargo Financial Leasing 292.92 rent, Women's Resource Center 1545.75 pymt, Watertown Mobile Estates 180.00 indg util, Xerox Corporation 111.42 util, Xerox Corporation 7.60 sup, Yankton Co Treasurer 197.10 prof svc, Yankton Co. Sheriff 50.00 trav.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported office renovations will soon begin in the offices of the Director of Equalization and Veterans Service Officer. Operations in all County buildings are proceeding without incidence at this time. **Highway Supt., Rick Small,** reported on repairs taking place at the Kranzburg shop. Windows are being insulated and will be removed in the future to promote utility savings. The walls at the Kranzburg shop will also be reinsulated when it is advisable to do so. Mr. Small requested authorization to attend the NACE Convention scheduled for April 20-24, 2008, in Portland, Oregon. Mr. Small advised the Board that due to the resignation of another County Highway Supt., Mr. Small has moved up in position, from 1st Vice President to President Election of the SDACHS. Motion by Brinkman, second by Larson, to authorize the Highway Supt., to attend the NACE Convention and authorize reimbursement for travel expenses associated with the NACE Convention, all present voted aye; motion carried.

COUNTY OFFICE FEES SCHEDULE

The Auditor requested that the Board continue this item until further notice, when additional data from County offices and information from the Dept. of Legislative Audit can be obtained.

PERSONNEL CHANGE

Motion by Larson, second by Brinkman, to approve the following personnel change, all present voted aye; motion carried: Thomas Walder, Assistant Chief Correctional Officer promoted to Chief Correctional Officer, effective date January 1, 2008, $19.79 per hour/$3,456.72 per mo., submitted and approved by Sheriff, Keith Olson.

EXECUTIVE SESSION

Motion by Larson, second by Johnson, to enter into executive session, at 9:45 a.m., to discuss a personnel grievance, all present voted aye; motion carried. The Board returned to regular session at 9:56 a.m., no action was taken. Terry Satterlee and Russ Ronke were present for executive session.

STATES ATTORNEY EQUIPMENT REQUEST

Motion by Larson, second by Brinkman, to authorize the purchase of a new phone system for the States Attorney's office as budgeted for and requested by States Attorney, Dawn Elshere, all present voted aye; motion carried.

STATES ATTORNEY CONTRACT FEE

Motion by Larson, second by Brinkman, to approve an additional $1,000.00, per month, over and above the current payment, to Tom Burns, for legal assistance in the States Attorney's office during the maternity leave of the States Attorney. This request was submitted by States Attorney, Dawn Elshere. Upon vote of the Board, all present voted aye; motion carried.

OTHER MATTERS

The Board noted that a quorum of Board members may be present at the employee appreciation banquet, scheduled for January 18th, at Hunter's Haven and the retirement party for Sheriff, Keith Olson, scheduled for January 22nd, in the office of the County Commissioners. The Board noted the Courthouse and all County offices will be closed, per adopted policy, on Monday, January 21st, 2008, in observance of Martin Luther King Jr. Day. The Board noted the rescheduled

hearing, for the McFarland abatement appeal, has been set for Wednesday, February 13th, 2008, at 1:15 p.m., before Circuit Court Judge, Ronald Roehr. The Board discussed setting up an Audit Committee per recommendation of the SDACC. Commissioner Brinkman requested that a registration for County Day at the Legislature be remitted on his behalf before the deadline of January 18th.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:25 a.m., until 9:00 a.m., Tuesday, January 22, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
January 22, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of January 15, 2008

4. Monthly reports
   a. Sheriff
   b. Emergency Management

5. Action to appoint a Sheriff effective February 1, 2008

6. Action to approve the LEPC membership list

7. Action to declare Emergency Management and Search Rescue equipment surplus

8. Action to appoint Terry Satterlee as the Human Resource Officer for Codington County

9. Action to approve travel reimbursement for an employee of the Treasurer's office

10. Action to approve abatements for property sold to the SD DOT and to persons who qualify for the assessment freeze of the elderly or disabled
    a. James & Betty Glosimodt – property sold
    b. Dianne Bohls – assessment freeze
    c. Larry Stahlke – assessment freeze
    d. Helen Stavick – assessment freeze
    e. Dorothy Moyer – assessment freeze
    f. Shirley Krull – assessment freeze
    g. Gladys Walburg – assessment freeze
    h. Merlaine Perry – assessment freeze

11. Action to authorize the Director of Equalization to advertise a job opening to hire an Appraiser

12. Action to authorize travel reimbursement for the Director of Equalization and Deputy Director of Equalization to attend supervisory training

13. Discussion with Director of Equalization regarding Pictometry

14. Action to approve the 2008 Payroll Resolution

15. Action to approve claims for payment

16. Discussion regarding appointing an Audit Committee

17. Discussion regarding the current life insurance benefit provided to employees

18. Discussion/action regarding the County's indigent burial policy and fees paid to Funeral Homes

19. Action to approve personnel changes

20. Action to enter into executive session

21. Open

22. Old Business

23. New Business

24. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 29, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 22, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 22nd, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of January 15th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Sheriff, Keith Olson, provided the following statistics for the month of December 2007: 48.16 average daily inmate population; 165 bookings; $4,830.00 collected in work release; $11,464.43 collected in out of county prisoner contracts; $3,034.00 collected for the 24/7 program; 310 sets of civil papers served; 214 calls for service; 8 accidents checked; 17 arrest warrants; and 13 transports for a total 3,286 miles traveled. Sheriff Olson also reviewed fees collected in 2007 for services rendered by the Sheriff's Office.

KEITH OLSON RESOLUTION
Motion by Thomas, second by Larson, to approve the following resolution, all present voted aye; motion carried. Chairman Marquardt presented the following resolution to Sheriff, Keith Olson.

Resolution Number 2008-2

Whereas, Keith Olson has devoted 27 years to enforcement of the law in Codington County as deputy sheriff and sheriff; and,

Whereas, Keith Olson has safely and humanely directed the operation of the Codington County Detention Center keeping occupants safe from others and themselves; and,

Whereas, Keith Olson has operated the sheriff's department of Codington County in a fiscally responsible manner during his term of service; and,

Whereas, Keith Olson has served capably as an officer of the court during his tenure as sheriff: and,

Whereas, Keith Olson has elected to retire from his office of Sheriff for Codington County effective January 31, 2008;

Therefore, be it hereby resolved, by the board of county commissioners for Codington County, and in behalf of all the citizens of Codington County, that Keith Olson be recognized for exemplary service in the line of duty, and that he be rightfully recognized for his dedication to the public he served.

Be it further resolved that January 31, 2008 be designated as "Keith Olson Day" in Codington County, and that record of this act be spread upon the official minutes of this county commission.

The above and foregoing resolution was adopted January 22, 2008 at Watertown, Codington County, South Dakota.

Lavern Marquardt, Chairman

John W. "Jack" Thomas, Commissioner

Carol Johnson, Commissioner

Elmer P. Brinkman, Commissioner

Ken Larson, Commissioner

ATTEST:

Cindy Brugman, Auditor

SHERIFF APPOINTED

Motion by Thomas, second by Larson, to promote and appoint Chief Deputy Sheriff, Toby Wishard, to the position of Codington County Sheriff, from February 1, 2008, through the canvas of the 2008 General Election. Chairman Marquardt advised the Board that he has received and reviewed a list of Deputy Wishard's accomplishments and credentials in law enforcement. Sheriff, Keith Olson, advised the Board that his recommendation, for the appointment to the office of Codington County Sheriff, is Toby Wishard. Upon vote of Commissioner Thomas' motion, all present voted aye; motion carried.

LEPC ROSTER

Motion by Thomas, second by Brinkman, to approve the 2008 LEPC Membership Roster, as submitted by the Emergency Management Office, all present voted aye; motion carried. A copy of this roster will be kept on file in the office of the County Auditor. Commissioner Thomas suggested that Toby Wishard's name be added to the LEPC Roster.

SURPLUS EQUIPMENT

The Board reviewed a list of Emergency Management equipment to be declared surplus at the request of the Emergency Management Director, Jim Sutton. Motion by Thomas, second by Larson, to table action to declare such equipment surplus until additional information can be provided regarding items not to be destroyed.

HUMAN RESOURCE OFFICER

Motion by Larson, second by Thomas, to appoint Terry Satterlee as the Human Resource Officer for Codington County; Thomas, Marquardt, Brinkman, and Larson, voted aye; Johnson, voted no; motion carried. Discussion was held regarding the need for a contract between Mr. Satterlee and Codington County to determine Mr. Satterlee's hourly fee and responsibilities.

TRAVEL REIMBURSEMENT

Treasurer, Carol Maloney, informed the Board that personnel from her office will be required to attend training for the new motor vehicle licensing system. Motion by Larson, second by Thomas, to authorize travel reimbursement for Treasurer's office personnel who will attend various training sessions, all present voted aye; motion carried.

ABATEMENTS

Motion by Thomas, second by Larson, to approve the following abatements, all present voted aye; motion carried: 2008-1, record #17250, James and Betty Glosimodt, property was sold to a tax exempt entity on 1/3/2007, amount abated $213.26. 2008-2, record #16821, Dianne J. Bohls, property owner qualified for assessment freeze, amount abated $60.32. 2008-3, record #10098, Larry & Mary Ann Stahlke, property owners qualified for assessment freeze, amount abated $599.44. 2008-4, record # 12663, Shirley Krull, property owner qualified for assessment freeze, amount abated $333.22. 2008-5, record #9273, Dorothy Moyer, property owner qualified for assessment freeze, amount abated $151.08. 2008-6, record #11364, Merlaine Perry, property owner qualified for assessment freeze, amount abated $134.02. 2008-7, record #12504, Helen Stavick, property owner qualified for assessment freeze, amount abated $262.64. 2008-8, record #10652, Gladys Walburg, property owner qualified for assessment freeze, amount abated $37.48.

APPRAISER JOB OPENING

Motion by Brinkman, second by Johnson, to authorize the Director of Equalization to advertise and accept applications for the position of Appraiser, all present voted aye; motion carried.

SUPERVISORY TRAINING

Motion by Brinkman, second by Larson, to authorize Director of Equalization, Russ Ronke; Deputy Director of Equalization, Shawna Constant; Maintenance Supervisor, Milo Ford; and one additional employee to attend a one day supervisory training seminar on February 8th, in Sioux Falls, all present voted aye; motion carried.

PICTOMETRY

Director of Equalization, Russ Ronke, met with the Board to discuss a Pictometry project, anticipated to be used with the real property appraisal process in Codington County. Mr. Ronke informed the Board that several other entities are interested in using Pictometry but do not have the budget funds this year to contribute to the cost of the project. Mr. Ronke reported an estimated cost of $54,000 for a fly over of Codington County not including the City of Watertown. Discussion was held regarding proceeding with the Pictometry now or waiting until other entities can share in the cost. Mr. Ronke will contact other interested entities to determine if an agreement on shared costs can be reached to begin this project in 2008.

SHERIFF APPOINTMENT

Sheriff, Keith Olson, presented Chief Deputy Sheriff, Toby Wishard, to the Board. Chief Deputy Wishard advised the Board that he would accept the appointment of Codington County Sheriff, effective February 1, 2008.

2008 PAYROLL RESOLUTION

Motion by Thomas, second by Brinkman, to approve the following 2008 Payroll Resolution, all present voted aye; motion carried:

RESOLUTION #2008-3

Be it resolved, by the governing body of Codington County, South Dakota:
That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2008 to become effective January 1, 2008

Passed and adopted this 22nd day of January, 2008

Lavern Marquardt

Chairperson, County Commissioners

ATTEST:

Cindy Brugman
County Auditor

NON UNION POSITIONS

Auditor's Department		**Grade**
	Auditor	Attachment H
	Deputy	Attachment G
	Payroll Officer	Attachment A
	Clerk	Attachment A
Emergency Management		**Grade**
	Director	Attachment H
	Deputy	Attachment G
Equalization Department		**Grade**
	Director	Attachment H
	Deputy	Attachment G
	Appraiser I/II	Attachment C
	Office Manager	Attachment A
	Office Coordinator	Attachment A
	Clerk	Attachment A
	Data Base Coordinator	Attachment C
County Extension		**Grade**
	Office Coordinator	Attachment A
	Deputy Office Coordinator	Attachment A
	Extension Secretary	Attachment A
County Health		**Grade**
	Nurse Secretary	Attachment A
	WIC Secretary	Attachment A
Highway Department		**Grade**
	Highway Superintendent	Attachment H
	Assistant Superintendent	Attachment H
	Office Coordinator	Attachment A
Maintenance Department		**Grade**
	Maintenance Supervisor	Attachment H
	Lead Buildings Maintenance	Attachment B
	Buildings Maintenance	Attachment B
	Custodial	Attachment B
Register of Deeds		**Grade**
	Register of Deeds	Attachment H
	Deputy	Attachment G
	Clerk	Attachment A
Sheriff's Department		**Grade**
	Sheriff	Attachment H
	Chief Deputy Sheriff	Attachment G
	Chief Correctional Officer	Attachment H
	Part Time Deputy	Attachment D
	Part Time Correctional Officer	Attachment D
	Civil Process Server	Attachment D
	Records Management	Attachment F
	Support Coordinator	Attachment F
	Cook	Attachment C
States Attorney		**Grade**

	States Attorney	Attachment H
	Deputy	Attachment H
	Records Manager	Attachment F
	Legal Secretary	Attachment F
Victim Assistance		**Grade**
	Victim Assistance Program Supervisor	Attachment H
	Victim Assistance Coordinator	Attachment F
Treasurer's Department		**Grade**
	Treasurer	Attachment H
	Deputy	Attachment G
	Second Deputy Treasurer	Attachment A
	Clerk	Attachment A
Veteran's Department		**Grade**
	Director	Attachment H
	Secretary	Attachment A
		Grade
Weed Department	Supervisor	Attachment C
	Assistant Supervisor	Attachment C
Welfare Department		**Grade**
	Director	Attachment H

UNION POSITIONS

Sheriff's Department		**Grade**
	Correctional Officer	Attachment D
	Deputy Sheriff	Attachment D
	Work Release Coordinator	Attachment D
Highway Department		**Grade**
	Maintenance III	Attachment E
	Mechanic	Attachment E
	Maintenance II	Attachment E

** All employees will be placed appropriately in the step accordingly to his/her current hire date or promotion date.

ATTACHMENT A

OFFICIAL PAY SERIES - Office Support (OS)

Nonexempt		**2008**		
Clerk	**Step**	**Wage**		**Monthly**
Secretary	1	$10.27	1st 6 months	$1,793.86
	2	$10.63	2nd 6 months	$1,856.74
	3	$11.02	Annual	$1,924.86
	4	$11.42	Annual	$1,994.73
	5	$11.86	Annual	$2,071.59
	6	$12.28	Annual	$2,144.95
	7	$12.73	Annual	$2,223.55

Nonexempt		**2008**		
2nd Deputy	**Step**	**Wage**		**Monthly**
Administrative Assistant	1	$10.64	1st 6 months	$1,858.49
Deputy Office Coordinator	2	$11.02	2nd 6 months	$1,924.86
	3	$11.42	Annual	$1,994.73
	4	$11.86	Annual	$2,071.59
	5	$12.28	Annual	$2,144.95

	6	$12.73	Annual	$2,223.55
	7	$13.21	Annual	$2,307.39
Nonexempt		**2008**		
Payroll Officer	**Step**	**Wage**		**Monthly**
Office Coordinator	1	$11.28	1st 6 months	$1,970.28
Office Manager	2	$11.68	2nd 6 months	$2,040.15
	3	$12.11	Annual	$2,115.25
	4	$12.57	Annual	$2,195.60
	5	$13.03	Annual	$2,275.95
	6	$13.50	Annual	$2,358.05
	7	$14.00	Annual	$2,445.38

ATTACHMENT B

OFFICIAL PAY SERIES - Maintenance Staff (MS)

Nonexempt		**2008**		
Custodian	**Step**	**Wage**		**Monthly**
	1	$9.45	1st 6 months	$1,650.63
	2	$9.78	2nd 6 months	$1,708.27
	3	$10.14	Annual	$1,771.15
	4	$10.50	Annual	$1,834.04
	5	$10.87	Annual	$1,898.66
	6	$11.28	Annual	$1,970.28
	7	$11.69	Annual	$2,041.89
Nonexempt		**2008**		
Buildings Maintenance	**Step**	**Wage**		**Monthly**
	1	$10.27	1st 6 months	$1,793.86
	2	$10.63	2nd 6 months	$1,856.74
	3	$11.02	Annual	$1,924.86
	4	$11.42	Annual	$1,994.73
	5	$11.86	Annual	$2,071.59
	6	$12.28	Annual	$2,144.95
	7	$12.73	Annual	$2,223.55
Nonexempt		**2008**		
Lead Building Maintenance	**Step**	**Wage**		**Monthly**
	1	$11.69	1st 6 months	$2,041.89
	2	$12.12	2nd 6 months	$2,117.00
	3	$12.57	Annual	$2,195.60
	4	$13.03	Annual	$2,275.95
	5	$13.49	Annual	$2,356.30
	6	$14.00	Annual	$2,445.38
	7	$14.51	Annual	$2,534.46

ATTACHMENT C

OFFICIAL PAY SERIES - Sheriff/Technical Staff (TS)

Nonexempt		**2008**		
Cook	**Step**	**Wage**		**Monthly**
	1	$10.15	1st 6 months	$1,772.90
	2	$10.51	2nd 6 months	$1,835.78
	3	$10.88	Annual	$1,900.41
	4	$11.29	Annual	$1,972.02

	5	$11.70	Annual	$2,043.64
	6	$12.14	Annual	$2,120.49
	7	$12.58	Annual	$2,197.35
Nonexempt		**2008**		
Appraiser I	**Step**	**Wage**		**Monthly**
*Need to pass Certification to	1	$12.11	1st 6 months	$2,115.25
to move to Appraiser II Step 3	2	$12.57	2nd 6 months	$2,195.60
Nonexempt		**2008**		
Appraiser II	**Step**	**Wage**		**Monthly**
Database Coordinator	1	$12.11	1st 6 months	$2,115.25
	2	$12.57	2nd 6 months	$2,195.60
	3	$13.03	Annual	$2,275.95
	4	$13.50	Annual	$2,358.05
	5	$14.02	Annual	$2,448.87
	6	$14.52	Annual	$2,536.21
	7	$15.06	Annual	$2,630.53
Nonexempt		**2008**		
Weed Supervisor	**Step**	**Wage**		**Monthly**
position established 1/1/06	1	$11.28	Annual	$1,970.28
	2	$11.69	Annual	$2,041.89
	3	$12.11	Annual	$2,115.25
	4	$12.55	Annual	$2,192.11
	5	$13.03	Annual	$2,275.95
	6	$13.49	Annual	$2,356.30
	7	$13.98	Annual	$2,441.89
Nonexempt		**2008**		
Assistant Weed Supervisor	**Step**	**Wage**		**Monthly**
position established 1/1/06	1	$10.46	Annual	$1,827.05
	2	$10.84	Annual	$1,893.42
	3	$11.22	Annual	$1,959.80
	4	$11.61	Annual	$2,027.92
	5	$12.02	Annual	$2,099.53
	6	$12.45	Annual	$2,174.64
	7	$12.90	Annual	$2,253.24

ATTACHMENT D
OFFICIAL PAY SERIES - Public Safety (Union & Nonunion) (PS)

Nonexempt		**2008**		
Civil Process Server	**Step**	**Wage**		**Monthly**
	1	$12.14	1st 6 months	$2,120.49
	2	$12.58	2nd 6 months	$2,197.35
	3	$13.04	Annual	$2,277.70
	4	$13.50	Annual	$2,358.05
	5	$14.02	Annual	$2,448.87
	6	$14.52	Annual	$2,536.21
	7	$15.06	Annual	$2,630.53
Nonexempt		**2008**		
Correctional Officer	**Step**	**Wage**		**Monthly**
	1	$12.33	1st 6 months	$2,153.68

	2	$12.78	2nd 6 months	$2,232.28
	3	$13.26	Annual	$2,316.12
	4	$13.74	Annual	$2,399.97
	5	$14.25	Annual	$2,489.05
	6	$14.79	Annual	$2,583.37
	7	$15.35	Annual	$2,681.18
Nonexempt		**2008**		
Work Release Coordinator	**Step**	**Wage**		**Monthly**
	1	$12.33	1st 6 months	$2,153.68
	2	$12.78	2nd 6 months	$2,232.28
	3	$13.26	Annual	$2,316.12
	4	$13.74	Annual	$2,399.97
	5	$14.25	Annual	$2,489.05
	6	$14.79	Annual	$2,583.37
	7	$15.35	Annual	$2,681.18
Nonexempt		**2008**		
Deputy Sheriff	**Step**	**Wage**		**Monthly**
	1	$15.06	1st 6 months	$2,630.53
	2	$15.63	2nd 6 months	$2,730.09
	3	$16.21	Annual	$2,831.40
	4	$16.82	Annual	$2,937.95
	5	$17.47	Annual	$3,051.48
	6	$18.12	Annual	$3,165.02
	7	$18.80	Annual	$3,283.80

ATTACHMENT E

OFFICIAL PAY SERIES - Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		**2008**		
Maintenance III	**Step**	**Wage**		**Monthly**
Mechanic	1	$13.03	1st 6 months	$2,275.95
	2	$13.49	2nd 6 months	$2,356.30
	3	$14.01	Annual	$2,447.13
	4	$14.52	Annual	$2,536.21
	5	$15.06	Annual	$2,630.53
	6	$15.63	Annual	$2,730.09
	7	$16.22	Annual	$2,833.15
Nonexempt		**2008**		
Maintenance II	**Step**	**Wage**		**Monthly**
	1	$12.57	1st 6 months	$2,195.60
	2	$13.03	2nd 6 months	$2,275.95
	3	$13.49	Annual	$2,356.30
	4	$14.01	Annual	$2,447.13
	5	$14.52	Annual	$2,536.21
	6	$15.06	Annual	$2,630.53
	7	$15.63	Annual	$2,730.09

ATTACHMENT F

OFFICIAL PAY SERIES - Law Enforcement Support Series (LS)

Nonexempt		**2008**		
Legal Secretary	**Step**	**Wage**		**Monthly**

	1	$10.27	1st 6 months	$1,793.86
	2	$10.63	2nd 6 months	$1,856.74
	3	$11.02	Annual	$1,924.86
	4	$11.42	Annual	$1,994.73
	5	$11.86	Annual	$2,071.59
	6	$12.28	Annual	$2,144.95
	7	$12.73	Annual	$2,223.55
Nonexempt		**2008**		
Criminal/Civil Support Coor.	**Step**	**Wage**		**Monthly**
	1	$11.30	1st 6 months	$1,973.77
	2	$11.70	2nd 6 months	$2,043.64
	3	$12.12	Annual	$2,117.00
	4	$12.58	Annual	$2,197.35
	5	$13.03	Annual	$2,275.95
	6	$13.51	Annual	$2,359.79
	7	$14.02	Annual	$2,448.87
Nonexempt		**2008**		
Victims Assistance Coordinator	**Step**	**Wage**		**Monthly**
	1	$11.69	1st 6 months	$2,041.89
	2	$12.12	2nd 6 months	$2,117.00
	3	$12.57	Annual	$2,195.60
	4	$13.03	Annual	$2,275.95
	5	$13.49	Annual	$2,356.30
	6	$14.00	Annual	$2,445.38
	7	$14.51	Annual	$2,534.46
Nonexempt		**2008**		
Criminal/Civil Records Mgmt.	**Step**	**Wage**		**Monthly**
	1	$12.81	1st 6 months	$2,237.52
	2	$13.41	2nd 6 months	$2,342.32
	3	$14.00	Annual	$2,445.38
	4	$14.60	Annual	$2,550.18
	5	$15.18	Annual	$2,651.49
	6	$15.78	Annual	$2,756.29

ATTACHMENT G

OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)

Nonexempt		**2008**		
Deputy Auditor	**Step**	**Wage**		**Monthly**
	1	$13.23	1st 6 months	$2,310.88
	2	$13.84	2nd 6 months	$2,417.43
	3	$14.48	Annual	$2,529.22
	4	$15.16	Annual	$2,648.00
	5	$15.72	Annual	$2,745.81
	6	$16.42	Annual	$2,868.08
Deputy Equalization				
	Step	**2008**		**Monthly**
	1	$12.88	1st 6 months	$2,249.75
	2	$13.47	2nd 6 months	$2,352.80
	3	$14.10	Annual	$2,462.85

	4	$14.76	Annual	$2,578.13
	5	$15.31	Annual	$2,674.20
	6	$16.00	Annual	$2,794.72
Deputy Treasurer		**2008**		
Deputy Register of Deeds	**Step**	**Wage**		**Monthly**
	1	$12.51	1st 6 months	$2,185.12
	2	$13.07	2nd 6 months	$2,282.94
	3	$13.68	Annual	$2,389.49
	4	$14.33	Annual	$2,503.02
	5	$14.85	Annual	$2,593.85
	6	$15.52	Annual	$2,710.88
Deputy Emergency Mgmt.		**2008**		
established 10/1/06	**Step**	**Wage**		**Monthly**
	1	$12.22	1st 6 months	$2,134.47
	2	$12.77	2nd 6 months	$2,230.54
	3	$13.36	Annual	$2,333.59
	4	$13.99	Annual	$2,443.63
	5	$14.50	Annual	$2,532.72
	6	$15.15	Annual	$2,646.25
Chief Deputy Sheriff		**2008**		
position established 4/1/06	**Step**	**Wage**		**Monthly**
	1	$16.11	1st 6 months	$2,813.93
	2	$16.87	2nd 6 months	$2,946.68
	3	$17.66	Annual	$3,084.67
	4	$18.49	Annual	$3,229.65
	5	$19.35	Annual	$3,379.86
	6	$20.26	Annual	$3,538.81
Assistant Chief		**2088**		
Correctional Officer	**Step**	**Wage**		**Monthly**
position established 5/15/07	1	$12.64	1st 6 months	$2,207.83
	2	$13.26	2nd 6 months	$2,316.12
	3	$13.90	Annual	$2,427.91
	4	$14.58	Annual	$2,546.69
	5	$15.28	Annual	$2,668.96
	6	$16.03	Annual	$2,799.96
based on 2096 hours in 2008				

ATTACHMENT H

EXEMPT DEPARTMENT HEAD SALARY RANGES - 2008

Department Heads	Minimum	Monthly	Maximum	Monthly
State's Attorney	n/a	n/a	31.67	$5,531.80
Sheriff	n/a	n/a	25.08	$4,380.72
Highway Superintendent	20.90	3,650.60	24.41	$4,263.69
Auditor	n/a	n/a	21.56	$3,765.89
Equalization Director	17.00	2,969.39	21.00	$3,668.07
Maintenance Supervisor	16.49	2,880.31	20.36	$3,556.28
Register of Deeds	n/a	n/a	20.36	$3,556.28
Treasurer	n/a	n/a	20.36	$3,556.28
Victim Assistance Supervisor	16.07	2,806.95	19.84	$3,465.45

Emergency Management	16.94	2,958.91	19.80	$3,458.47
Veterans Director	13.28	2,319.62	16.35	$2,855.85
Welfare Director	13.06	2,281.19	16.07	$2,806.95
Assistant Department Heads/Supervisors	**Minimum**	**Monthly**	**Maximum**	**Monthly**
Deputy States Attorney	19.50	3,406.07	24.00	$4,192.08
Chief Correctional Officer	16.03	2,799.96	19.79	$3,456.72
Assistant Highway Superintendent	17.01	2,971.14	19.83	$3,463.71

CLAIMS APPROVED

Motion by Larson, second by Thomas, to approve for payment the following claims, all present voted aye; motion carried: SDACC 80.00 regist, Elmer Brinkman 224.16 reimb, Shawna Carter 219.18 reimb, Judy Geier 279.27 reimb, Victoria Janish 186.16 reimb, Marty Karnopp 261.40 reimb, Lori Mills 112.82 reimb, Kathy Young 338.48 reimb.

AUDIT COMMITTEE

The Board held a discussion regarding appointing an audit committee per information received in a recent issue of the SDACC County Comment. The Auditor will request additional information regarding this issue.

EMPLOYEE LIFE INSURANCE BENEFIT

The Board discussed increasing the life insurance benefit for employees, from $10,000.00 to $25,000.00. Discussion was also held regarding adding the Commissioners to the policy. Motion by Thomas, second by Larson, to authorize Chairman Brinkman to contact the County's health insurance provider for a quote on a life insurance benefit of $25,000.00, all present voted aye; motion carried.

INDIGENT BURIAL POLICY

Welfare Director, Sarah Elbert, presented the Board with an Indigent Burial and Funeral Assistance Policy, which she reviewed with the Board. The Welfare Director made a recommendation to make no change to the current fee paid by Codington County to funeral homes for indigent burials with the exception of fees for the burial of a child (age 5 or less) and for the costs of cremation. The Welfare Director recommended $960.00 for the burial of a child and cremation costs of $3,837.00 or 55% of billed charges which ever would be less. Chairman Marquardt will review the policy presented by the Welfare Director. Commissioner Thomas suggested the policy be reviewed by the States Attorney before adoption by the Board.

FIRST DISTRICT SURVEY

The Board discussed a request from First Dist. Association of Local Govts. to complete a survey which would serve two purposes. 1. Trying to identify future regional concerns in support of the Governor's 2010 Initiative, and 2. Aiding the First District in regional planning for Comprehensive Economic Development Strategy for the Economic Development Administration. First District would like the survey completed by February 15, 2008. Each Board member was given a copy of the survey to review.

FEMA FLOOD INSURANCE STUDY

The Board received correspondence from the U.S. Dept. of Homeland Security regarding flood hazard information for the entire geographic area of the County. Included in the correspondence from the Dept. of Homeland Security was the appeal process for the proposed Base Flood Elevations for any owner or lessee of real property in Codington County who believes his or her property rights would be adversely affected by the BFE determinations. Chairman Marquardt will ask Zoning Officer, Todd Kays, to review this correspondence. Each Board member was also provided with a copy of the correspondence.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, January 29, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 29th, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of January 22nd, 2008, as presented by the Auditor, all present voted aye; motion carried.

PARTIAL LIEN RELEASE
Motion by Larson, second by Thomas, to approve a partial lien release as pertains to the following legal descriptions. The Auditor advised the Board that a county lien, filed against Jack DeBerg in 1981, is being applied to John R. DeBerg. The Auditor explained that the county lien does not belong to John R. DeBerg and is being picked up by the title company because of the similarity between the two names. Upon vote of the Board, all present voted aye; motion carried: Lot 2, Water Improvement Addn. in the NW1/4 of the NE1/4 in Sec. 31-T118N-52W; the NE1/4 of Sec. 31-T118N-52W less Lot 2, Water Improvement Addn. in the NW1/4 of the NE1/4 in Sec. 31-T118N-52W; the NE1/4 of Sec. 1-T117N-53W; the NE1/4 of Sec. 36-T116N-55W; the SE1/4 of Sec. 17-T116N-54W, less the S660' of the W1250' of the E2170'; the NE1/4 of Sec. 20-T116N-54W; the SW1/4 of Sec. 17-T116N-54W; Lots 9 & 10 in Pactola Beach, located in Sec. 25-T117N-54W; and the S660' of the W1250' of the E2170' of the SE1/4 of Sec. 17-T116N-54W.

CERT ARTICLES OF AGREEMENT
Motion by Marquardt, second by Larson, to authorize the Chairman to sign the CERT Articles of Agreement, as presented by Emergency Management Director, Jim Sutton. This agreement is an acknowledgment by the County that Citizens Corps is a county resource and will be maintained and utilized by the County. Upon vote of the Board, all present voted aye; motion carried.

SURPLUS PROPERTY
Motion by Larson, second by Thomas, to declare Emergency Management equipment, surplus to be sold, at a future County surplus sale, or destroyed, including GEN00897, a Compaq computer s/n 6926CVW0101 and 17" monitor s/n 924CD61SM580, all present voted aye; motion carried. The Emergency Management Director supplied the Board with the equipment list, which contains equipment under the fixed asset price, to be kept on file in the Auditor's office. Motion by Larson, second by Thomas, to declare the following equipment, located in the Treasurer's office, as surplus to be destroyed, all present voted aye; motion carried: GEN00960 Hewlett Packard Vectra VL400 computer s/n USO4502306.

TRAVEL REQUESTS
Emergency Management Director, Jim Sutton, requested authorization to attend a meeting, to be held in Madison, regarding a course of instruction for new Emergency Management Directors. The Board had no objection to this request. Maintenance Supervisor, Milo Ford, requested authorization to attend a recertification class, to be held in Brookings, to renew his commercial applicators license. The Board had no objection to this request.

SHERIFF OLSON RECOGNIZED BY THE GOVERNOR

Commissioner Brinkman presented Sheriff, Keith Olson, with an executive proclamation from Governor, Michael Rounds. Governor Round's proclamation congratulated Sheriff Olson on his upcoming retirement and thanked him for his 28 years of public service. The Governor's proclamation also declared January 31, 2008, as "Sheriff Keith Olson day" in South Dakota.

DIRECTOR OF EQUALIZATION

Director of Equalization, Russ Ronke, met with the Board to discuss the Pictometry project the County plans to use in the appraisal of real property. Mr. Ronke advised the Board that in his opinion it would be prudent to delay the project until 2009. Mr. Ronke informed the Board that the Appraisers will not be fully into agricultural land reappraisal until that time and other entities who wish to participate will have adequate time to budget funds for the project. Mr. Ronke and the Board held a lengthy discussion regarding HB1005 and HB1252. Both bills address provisions to revise certain procedures regarding real property assessment and taxation. Mr. Ronke noted that HB1252 was referred, by the State Affairs Committee, to the 36th legislative day. Mr. Ronke will keep the Board apprised of the progress of HB1005.

2008 GENERAL LIABILITY AND AUTO INSURANCE

Motion by Brinkman, second by Thomas, to approve the 2008 statement for the renewal certificates for Codington County's General Liability, Government Officials, Auto Liability, Auto Damage, and Law Enforcement insurance coverage, with the SDPAA as administered by Hagen Benefits, all present voted aye; motion carried. Total 2008 premium is $84,742.37 which is down from the 2007 renewal cost of $87,478.79.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Thomas, to approve the following automatic budget supplements with Homeland Security grant reimbursement funds, all present voted aye; motion carried. Credit Emergency Management expenditure budget $41,865.16. Credit Emergency Management revenue budget $64,310.77.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 9:45 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:33 a.m., no action was taken. Highway Supt., Rick Small and Human Resource Director, Terry Satterlee, were present for executive session.

SALARY CLAIMS

Motion by Brinkman, second by Johnson, to approve for payment the following salary claims, all present voted aye; motion carried: Commissioners: 9,227.09 total salaries; Elmer Brinkman 1600.00 reg. salary; Carol Johnson 1600.00 reg. salary; Ken Larson 1600.00 reg. salary; Lavern Marquardt 1700.00 reg. salary. Auditor: 15,812.93 total salaries; Cindy Brugman 3765.89 reg. salary; Lorie Schmidt 2868.08 reg. salary; Jodi Pearson 2445.38 reg. salary; Judy Heim 2223.55 reg. salary. Co. Treasurer: 19,449.28 total salaries; Carol Maloney 3556.28 reg. salary; Rita Waba 2307.39 reg. salary; Janet Bevers 3556.28 pro rated pay as Treasurer and reg. salary; Betty Overlie 2223.55 reg. salary; Lindee Waba 2223.55 reg. salary. States Attorney: 21,635.02 total salaries; Dawn Aman-Elshere 5531.80 reg. salary; Linda Young 2756.29 reg. salary; Barb Maxwell 2223.55 reg. salary; Ruth Swenson 1297.14 part time @ 12.73 hr.; Chad Nelson 3938.81 reg. salary. Gov. Buildings: 14,256.28 total salaries; Milo Ford 3556.28 reg. salary, 300.00 uniform allowance; Bob Byer 2534.46 reg. salary, 300.00 uniform allowance; Steve Coyle 2144.95 reg. salary, 300.00 uniform allowance; Cindy Dargatz 677.25 new hire @ 10.50 hr., 150.00 uniform allowance. Dir. Equalization: 28,885.28 total salaries; Russ Ronke 3668.07 reg.

salary; Judy Geier 2445.38 reg. salary; Shawna Constant 2794.72 reg. salary; Diane Merchant 2275.95 reg. salary; Vicky Janish 2275.95 reg. salary; Stacey Schwab 2448.87; Michelle Pederson 2358.05 reg. salary; Becky Leddy 2071.59 reg. salary. Reg. of Deeds: 15,139.70 total salaries; Ann Seifel 3556.28 reg. salary; Karyl Strohfus 2223.55 reg. salary; Mary Fransen 2710.88 reg. salary; Sandy Benson 2223.55 reg. salary. Veterans Service: 7,355.72 total salaries; Al Janzen 2855.85 reg. salary; Peggy Raml 2223.55 reg. salary; William Cunningham 28.00 meals. Sheriff: 54,071.00 total salaries; Keith Olson 4380.72 reg. salary, 200.00 uniform allowance; Ken DeWall 3283.80 reg. salary, 400.00 uniform allowance; Dave Gibbs 3283.80 reg. salary, 400.00 uniform allowance; Chuck Kurkosky 3283.80 reg. salary, 400.00 uniform allowance; Ed Peterson 3283.80 reg. salary, uniform allowance; Toby Wishard 3538.81 reg. salary, 400.00 uniform allowance; Mike Day 3283.80 reg. salary, 400.00 uniform allowance; Adam Reeves 2630.53 reg. salary, 300.00 uniform allowance; Kristi Gast 2756.29 reg. salary, 300.00 uniform allowance; Kathy Young 2448.87 reg. salary 300.00 uniform allowance; Wendy Schulz 1568.77 part time @ 13.03 hr, 200.00 uniform allowance; Jack Weber 838.01 part time @ 17.47 & meals; Chuck Carbonneau 121.58 part time @ 16.21 & meals; Jim Wollan 350.23 part time @ 16.21 & meals. Co. Jail: 60,829.13 total salaries; Mark Raasch 474.96 final pay; Marie Suman 2681.18 reg. salary, 300.00 uniform allowance; Tom Walder 3456.72 reg. salary, 300.00 uniform allowance; Cindy Olson 2681.18 reg. salary, 300.00 uniform allowance; Marcy Rossow 2681.18 reg. salary, 300.00 uniform allowance; Lori Mills 2681.18 reg. salary, uniform allowance; Shawna Carter 2583.37 reg. salary, 300.00 uniform allowance; Brian Richter 2232.28 reg. salary, 300.00 uniform allowance; Lindsey Stricherz 2489.05 reg. salary, 300.00 uniform allowance; Jeff Morris 2316.12 reg. salary, 300.00 uniform allowance; Joseph Hayashi 2316.12 reg. salary, 300.00 uniform allowance; Donna Weber 334.24 part time matron @ 12.33 hr. & meals; Deb Wollan 79.31 part time matron @ 12.33 hr. & meals; Amy Coon 1486.25 part time @ 12.33 hr. 150.00 uniform allowance; Shane Hardie 2626.20 part time @ 12.33 hr.; Julie Drevecky 1097.36 part time @ 12.33 hr., 150.00 uniform allowance; Jeff Hershman 2445.38 reg. salary, 300.00 uniform allowance; Glenn Frentz 2144.95 reg. salary, 300.00 uniform allowance. Coroner: 1803.14 total salaries. Care of the Poor: 3,479.56 total salaries; Sarah Elbert 2135.23 reg. salary; Julie Radach 306.25 part time @ 10.63 hr. Co. Nurse: 3,244.94 total salaries; Jeanie Ochsendorf 2223.55 reg. salary. Ag. Bldg.: 7,395.95 total salaries; Bryan Bleeker 2445.38 reg. salary, 300.00 uniform allowance; Scott Swanson 2223.55 reg. salary, 300.00 uniform allowance. Co. Extension: 7,013.38 total salaries; Becky Goens 2445.38 reg. salary; Tammy Jones 2307.39 reg. salary; Charles Langner 24.94 meals; Jodi Loehrer 33.25 meals; Susan Arnesen 37.87 meeting & mileage; Betty Glosimodt 27.20 meeting & mileage; Phil Tesch 34.96 meeting & mileage. Weed Control: 6,681.19 total salaries; Nick Endres 2441.89 reg. salary; Doug Cook reg. salary. Planning Board 253.59 total salaries; Becky Goens 38.86 meeting & mileage; Harold Bunde 39.58 meeting & mileage; John Evans 24.88 meeting & mileage; Robert Fox 28.91 meeting & mileage; John Johnson 44.43 meeting & mileage; Daniel Thyen 40.55 meeting & mileage. Road & Bridge: 67,900.32 total salaries; Rick Small 4263.69 reg. salary; Greg Benthin 3463.71 reg. salary; Allen Benck 2833.15 reg. salary; Calvin Engels 2730.09 reg. salary; Terry Keogan 2730.09 reg. salary; Jeff Case 2730.09 reg. salary; Rick Hartley 2833.15 reg. salary; Rick Maag 2730.09 reg. salary; Todd Warne 2833.15 reg. salary; Lori Deutsch 2211.38 excused leave; Rick Holinka 2730.09 reg. salary; Dan Busta 2730.09 reg. salary; Andy Mack 2833.15 reg. salary; Lynn Solberg 2195.60 new hire reg. salary; Duane Dolen 2833.15 reg. salary; Eric Dargatz 2730.09 reg. salary; Brad Schwinger 2833.15 reg. salary. Emergency Management: 9,079.19 total salaries; Jim Sutton 3458.47 reg. salary, 300.00 uniform allowance; Marty Karnopp 2646.25 reg. salary, 300.00 uniform allowance. Crime Victim: 4,677.27 total salaries; Jan Olsen 3465.45 reg. salary. W.I.C.: 3,069.40 total salaries; Deb Hartle 2071.59 reg. salary.
Total: 361,259.36. Breakdown of withholding amounts which are included in the above: S.D. Retirement 30,549.22 retire; S.D. Retirement 342.35 spouse option; S.D. Supplemental Retire. 2,710.00 suppl. retire.; Dakotacare 61,326.97 ins.; Fort Dearborn Life Insurance 286.62 ins.;

Delta Dental 4,200.28 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 280.00 employee union dues; AFLAC 1,996.73 ins.; U.M.B. Bank 2,267.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 133.33 employee contributions; Office of Child Support 437.00 employee pmts; Sioux Valley Credit Union 8,936.00 employee pmts; Cod. Co. Treasurer 25,300.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 296.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 22,598.60 federal withholding; Reliabank Dakota 37,113.86 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 120.08 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment; Wiles & Rylance 351.56 garnishment; Brian Richter 300.00 midmonth draw.

NACO PRESCRIPTION DRUG CARD

Commissioner Thomas updated the Board on the NACO prescription drug card program. Commissioner Thomas reported that nationwide 928 Counties are participating with 6 million prescriptions filed and a savings of $66 million.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 10:45 a.m., until 9:00 a.m., Tuesday, February 5th, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 5, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of January 29, 2008

4. Monthly Reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

5. 9:30 a.m., Discussion with FEMA representatives regarding the flood plain within Codington County

6. Action to declare equipment surplus
   a. States Attorney computer

7. Discussion with and action to authorize the Sheriff to advertise for deputy positions

8. Action to approve personnel changes

9. Action to enter into executive session

10. Open

11. Old Business

12. New Business

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 12th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 5, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 5th 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Brinkman, second by Thomas, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of January 29th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Welfare Director, Sarah Elbert, submitted the following statistics, for the previous month, to the Board: 30 clients assisted, 10 denials, 9 pending or referred, 11 approved with 5 new clients. Total assistance: $6,259.59. Total collections: $8,612.51 with 4 full releases or compromises. The Welfare Director advised the Board that Codington County's share of the 2008 Catastrophic Poor Relief Program is $12,358.00. Ms. Elbert requested authorization to attend the SDACC Spring Workshop, scheduled for Thursday, March 27th, in Pierre. The Board had no objection to this request. Ms. Elbert also requested authorization to attend local workshops and presentations that could provide beneficial information to the Welfare Office. The Board had no objection to this request. The Welfare Director attended a training session, regarding poverty, on Friday, January 18th, which was sponsored by the Watertown School Dist. and has been asked to speak to employees of the Dept. of Social Services at 9:00 a.m., on Friday, February 15th. **Community Health Nurse, Karla Moes,** met with the Board. Debra Hartle, secretary for the W.I.C. office, was also present. Mrs. Moes submitted a written report to the Board which included information regarding the following: Flu shots and flu shot clinics, orientation of new nurses in Roberts County, WIC appointments and participant numbers, and Pre-School screening days. **Veterans Service Officer, Al Janzen,** reported 26 trips in January with 93 riders. Mr. Janzen noted a September 2008 time frame for the opening of the V.A. Clinic to be operated in Watertown. Mr. Janzen advised the Board that the ceiling and lighting project in his office has been completed. Mr. Janzen expressed his thanks to the Maintenance Office for their assistance in moving furniture and equipment from his office during this project.

DEPUTY SHERIFF POSITIONS
Sheriff, Toby Wishard, requested authorization to advertise two openings for Deputy Sheriff's job positions in his office. Sheriff Wishard advised the Board that he needs to hire a deputy to fill the position he recently vacated and to replace a current Deputy who will retire in April. Motion by Larson, second by Thomas, to authorize the Sheriff to advertise two openings for Deputy Sheriff job positions, all present voted aye; motion carried.

SURPLUS EQUIPMENT
Motion by Thomas, second by Larson, to declare the following equipment surplus to be destroyed, all present voted aye; motion carried: GEN:01200 an ASUS computer, s/n BHPVOO41540-05, placed in storage by the States Attorney's office.

FLOOD PLAIN MEETING

Todd Kays, Codington County Zoning Officer; Barbara Fitzpatrick, FEMA NFIP Specialist; C. Gregg Thielman, Principal/Project Manager with Houston Engineering, Inc.; Herb Blomquist, Watertown Public Works Director; and Rick Schlechter, Watertown Planning and Zoning Official, met with the Board to discuss the new base elevation flood plain guidelines for property owners in Codington County including the City of Watertown, the process to adopt the new flood plain maps and how property owners become eligible for flood insurance. Codington County Highway Supt., Rick Small, was also present for this discussion. Mr. Kays advised the Board that Codington County is a participating member in the National Flood Insurance Program, which then allows property owners to be eligible for flood plain insurance. Mr. Kays noted that Codington County must adopt the flood plain updates in order to remain a member of the insurance program. The Zoning Officer advised those present that flood plain maps will be available for inspection at his office in the Codington County Extension Center Complex. Ms. Fitzpatrick informed the Board that the County's flood plain maps have not been updated since 1986 and that updates are long over due. Mr. Thielman provided details of the engineering behind the updated maps. Mr. Blomquist informed the Board that an open house will be held today, from 4-6 p.m., at the community room of the Watertown Regional Library for all property owners who live in or suspect they live in the flood plain. Property owners will have the opportunity to visit with FEMA and City officials to determine if they will be affected by the new base elevation guidelines.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 9:58 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:54 a.m., no action was taken. Terry Satterlee was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, February 12, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 12, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda

3. Action to approve the minutes of February 5, 2008

4. Monthly Reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

5. Action to approve the Auditors account with the Treasurer for the month ending January 31st

6. Action to approve a previously budgeted operating cash transfer to the Victims of Crime fund

7. Action to authorize the Chairman to sign a M.O.U. between Codington County and the Cooperative Extension Service

8. Action to approve a contract and to set a contract fee between Codington County and Terry Satterlee for Human Resource services

9. Action to transfer radio equipment between entities

10. Action to approve claims for payment

11. Discussion regarding life insurance coverage for employees

12. Action to approve an abatement
    a. Leona Gully – assessment freeze

13. Action to approve personnel changes
    a. Michelle Pederson, Appraiser – anniversary step increase

14. **Action to approve the indigent burial policy**

15. **Discussion with Sheriff, Toby Wishard, and action regarding hiring policies/process**

16. Action to enter into executive session
    a. Indigent medical claim – HIPAA confidentiality
    b. Personnel issues

17. Open

18. Old Business
    a. complete surveys received from FEMA & First District

19. New Business

20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 19th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 12, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 12th 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman, and Larson; absent Johnson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of February 5th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office is working on the annual report and preparing for 2008 elections. The Auditor informed the Board that the Dept. of Revenue has reported a CPI of 2.9% for tax requests payable in 2009. **Director of Equalization, Russ Ronke,** reported his staff is preparing for the March 1st deadline to mail out 2008 property valuation notices. Mr. Ronke reported the remodeling project in his office has been completed and he expressed his thanks to the Maintenance office for their assistance with the project. Mr. Ronke advised the Board that his office has received a compliment, from a property owner, on the professionalism of appraiser Michelle Pederson, during a recent appraisal of property. Mr. Ronke noted the Supervisor Training workshop, he recently attended, was well worth the time to attend. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $19,517.00, with $1,680.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. Ann provided the Board with a quote from Active Data Systems for converting Codington County's existing DocStar System to a File Director SBE and also provided a quote for a ClerkTrack Solution that would allow for entering documents in one step. The Register of Deeds requested authorization, for herself and her deputy, to travel to Lincoln County to observe that county's File Director system. The Board had no objection to this request. **Treasurer, Carol Maloney,** reported her deputy recently attended a workshop in Aberdeen regarding the procedures for motor vehicle licensing that will be implemented by the State on July 1, 2008. The Deputy Treasurer will also attending a training session in April. The Treasurer reported activity in her office is proceeding as usual for this time of year.

AUDITORS ACCOUNT WITH THE TREASURER
Motion by Brinkman, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January, 2008, all present voted aye; motion carried.

Cash on hand	$	5,622.86
Checks in Treasurer possession		
less than 3 days	$	31,207.32
Cash Items	$	278.50
TOTAL CASH ASSETS ON HAND	$	37,108.68
RECONCILED CHECKING		
Great Western Bank Checking	$	2,482.03
Great Western Bank Checking (Memorial Park)	$	4,496.73
Reliabank Dakota	$	6,103,340.10
INVESTMENTS		
SD Public Funds Investment	$	6,805.97

CERTIFICATES OF DEPOSIT	
First American Bank and Trust	$ 400,000.00
Dacotah Bank	$ 200,000.00
Peoples State Bank	$ 800,000.00
Home Federal Bank	$ 200,000.00
Wells Fargo	$ 400,000.00
TOTAL CASH ASSETS	$ 8,154,233.51
General Ledger Cash Balance by Funds:	
General	$ 4,600,758.22
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,224,803.99
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 403.74
Trust & Agency	$ 817,855.71
(schools 343,188.44; townships 41,232.05; city/towns 64,248.97)	
TOTAL GENERAL LEDGER CASH	$ 8,154,233.51

OPERATING CASH TRANSFER

Motion by Thomas, second by Brinkman, to approve an operating cash transfer from the General Fund to the Victims of Crime Fund, in the amount of $56,760.00, as previously budgeted, all present voted aye; motion carried.

M.O.U. WITH THE COOPERATIVE EXTENSION SERVICE

Motion by Thomas, second by Larson, to authorize the Chairman to sign a M.O.U. between Codington County, the Codington County Extension Board, and the SDSU Cooperative Extension Service, in accordance with Chapter 4.05, Section 4.0504, Revised Code of 1939 and as subsequently amended to conduct Extension educational programs in Agriculture and Nature Resources, Family and Consumer Sciences and Youth Development/4-H, all present voted aye; motion carried.

HUMAN RESOURCE DIRECTOR

Motion by Larson, second by Thomas, to pay Terry Satterlee $1,500.00, per month, beginning February 1, 2008, for Human Resource services, all present voted aye; motion carried. The Board asked Mr. Satterlee to prepare a document outlining the services he will provide to Codington County in the matter of Human Resources.

RADIO EQUIPMENT TRANSFERS

Emergency Management Director, Jim Sutton, informed the Board that Johnson mobile radios, purchased a number of years ago, by the State of South Dakota, for use in the vehicles operated by the Sheriff's office, have been replaced. Mr. Sutton advised the Board that the State would like to see these radios kept in use. Mr. Sutton will contact local agencies that may be able to use the radios. Motion by Thomas, second by Larson, to approve the following transfer of equipment, all present voted aye; motion carried: E. F. Johnson Mobile Radios, s/n 53170F253A19657 (SRC 08945); 53170F242A16790 (SRC None); 53176F371A13514 (SRC 06865); 53176F381A13662 (SRC 06270) – not working; and 53176F371A13356 (SRC 06206); transfer from the Sheriff's office to the Emergency Management office; and 53170F242A16794 (SRC 06258) transfer from the Sheriff's office to the Henry Fire Dept.

INCIDENT MANAGEMENT ASSISTANCE TRAINING

Emergency Management Director, Jim Sutton, advised the Board that he will attend Incident Management Assistance Training in Oacoma, South Dakota, on February 13th and 14th, with all expenses paid by the State.

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 391.13 eqp, A-OX Welding Supply 129.17 sup, Ace Hardware 20.00 rep, Active Heating 2793.88 rep, Acuity Specialty Products Group 253.60 sup, Aha Process Inc 26.50 sup, Alex Air Apparatus Inc 656.60 rep, Alltel 93.77 util, Alltel 67.56 util, Lowell Aman 10.74 jury, Andor, Inc. 142.56 rep, Aurora County sheriff's Office 25.00 fee, Austin Law Offices 3774.60 prof svc, Batteries Unlimited 70.50 rep, Cindy Bau 134.40 pymt, Bauer Law Office PC 1200.29 prof svc, Cynthia Bergsbaken 15.92 jury, Best Business Products 264.95 pymt, Best Business Products 77.53 maint, Karyl Jean Boettcher 24.80 jury, Adam Born 83.63 witn, Boys & Girls Club 833.33 pymt, Phil Bramer - Landlord 240.00 indg util, Brian's Glass & Door, Inc. 80.00 rep, Bridgestone/Firestone, Inc 189.45 sup, Bridgestone/Firestone, Inc 417.00 sup, Brock White Company 7041.25 sup, Brown Clinic 2577.00 witn, Builder Mngmt & Investment CO 300.00 indg util, Merlin Bunde 61.10 jury, Burghardt Amateur Center 47.45 rep, Burns Law Office 2726.60 prof svc, Sharyl Buse 10.74 jury, Business Telephone Company 5540.57 sup, Butler Machinery 144.00 sup, Carquest Auto Parts 80.99 rep, Carquest Auto Parts 84.56 rep, Cashway Lumber Inc. 31.99 rep, Cass-Clay Creamery 1008.00 sup, Century Business Products 44.46 sup, Laura Chapman 50.74 jury, Chuck's Bike & Lock Shop 65.20 sup, Luvina Clendenin 12.22 jury, Codington Clark Electric 166.93 indg util, Codington Clark Electric 18.00 util, Codington Co. Historical Soc. 446.52 util, Codington County Treasurer 81.50 sup, Cole Papers, Inc. 1232.60 sup, Connecting Point Computer Cent 871.32 maint, Linda Corbett 47.27 witn, Coteau Shopper 37.50 publ, County Fair Foods 74.14 sup, County Fair Foods 74.11 sup, Credit Bureau of Watertown Inc 1130.03 pymt, Crescent Electric Supply Co. 128.46 rep, Culligan Water Conditioning 74.00 sup, D K Diesel Injection Inc. 93.06 rep, DailyPost.Com Services 35.00 util, Dakotacare Cobra Services 407.37 indg med, Dallas Hanson Construction Inc 4675.00 rep, Beth Decker 101.48 jury, Deuel County 5852.00 eqp, Deuel County 7524.00 eqp, Dialnet 127.00 rep, Donna Dietrich, Chairman 530.52 prof svc, Rodney Dilley 12.22 jury, The Earthgrains Company 371.04 sup, East Dakota Water Development 1164.96 Dec 07 & Jan 08 apportionment, Ellyson Law Office 2739.66 prof svc, Lee Engelhart 20.00 witn, Engelstad Electric Co. 1692.53 prof svc, Engelstad Electric Co. 3950.47 rep, Erickson Court Reporting 53.35 prof svc, Farnams Genuine Parts 166.20 rep, Farnams Genuine Parts 46.73 rep, Federal Signal Corporation 22868.76 eqp, Penny Fisher 63.32 jury, Charlene Fleming 50.74 jury, Collin Franzky 70.00 reimb, FSH Communications LLC 120.00 util, Gemini Acoustical 6806.00 maint, Stacey Gerber 12.22 jury, Lucinda Gergen 18.88 jury, GIS Workshop 1400.00 maint, Jennifer Givens 100.00 jury, Godfather's 48.78 sup, Governors Inn 70.00 trav, Raymond Graber 20.00 witn, John Graf 50.74 jury, Grainger 92.68 sup, Skylar Grant 10.74 jury, Green, Schulz, Roby, etal 1030.60 prof svc, Todd Griffith 11.48 jury, Gunderson Law Office 773.60 prof svc, Joyce Gusso 24.80 jury, Gary Hamann 26.28 jury, Hamlin CO Auditor 2090.00 eqp, Hamlin CO Auditor 2960.00 eqp, Jeanette Hansen 50.74 jury, Harmelink & Fox Law Office 688.50 prof svc, Lacey Head 50.60 witn, Town of Henry 117.60 util, Valerie Heron 40.00 witn, Hillyard Floor Care Supply 1964.02 sup, David M Hosmer Law Office PC 97.86 prof svc, Howard Vet Clinic 590.75 sup, Hunters Haven 891.00 pymt, HyVee #1871 91.94 sup, Tanya Iler 11.48 jury, Indy Drysuit Repair Inc 316.32 sup, Intoximeters 615.00 sup, Al Janzen 19.00 trav, Jefferson Partners LP 139.38 trav, Jeff's Vacuum Center 3.95 maint, Marcia Jenson 10.74 jury, Brenda Johnson 12.22 jury, Daniel Johnson 14.44 jury, Katelyn R Johnson 20.00 witn, Verakay Johnson 13.70 jury, Carol Judd McIntyre 10.00 jury, Jurgens Printing 324.00 sup, Kayla Jutting 11.48 jury, KAR Products 60.16 sup, KCI USA Incorporated

4914.00 indg med, Charles Kettering 102.96 jury, Kingsbury CO Sheriff's Office 41.34 fee, Joan Kittelson 15.00 prof svc, Michael Kludt 11.48 jury, Kristi Knock 20.00 witn, Nelva Kooistra 30.00 prof svc, Lake Area Door 328.11 rep, Lake City Fire Equipment 228.49 maint, Lamb Chevrolet 23717.00 eqp, Todd Landmark 105.30 pymt, Chantel Larson 20.00 witn, Lynda Lawrence 11.48 jury, Rodney Lawrence 102.96 jury, Leah Le 20.00 witn, Charles Lenards 101.48 jury, Lindner Music 19.00 rep, David Linngren 10.74 jury, David Little 20.00 witn, Jodi Loehrer 196.95 trav, Lawrence Lowe JR 13.70 jury, Ruth Lowe 27.76 jury, Shirley Lundy 12.22 jury, M & T Fire and Safety 21.00 sup, M & T Fire and Safety 516.15 rep, Macksteel Warehouse, Inc. 21.40 rep, Macksteel Warehouse, Inc. 39.94 sup, Mac's Inc. 89.30 sup, Mac's Inc. 90.42 rep, William MaGee 10.74 jury, Mahowald's 296.06 sup, Mahowald's 6.47 sup, Manatron 7900.00 sup, Marshall County 87.30 pymt, Mark Maynard 24.80 jury, Nancy McClanahan 335.80 prof svc, Jennifer McElroy 12.22 jury, McLeod's Printing & Office Sup 990.82 sup, Darlene Meester 11.48 jury, Menards 1306.96 rep, Menards 287.76 sup, Midcontinent Communications 55.00 util, Emily Miller 104.44 jury, Minnehaha Co. Treasurer 78.41 sup, Robert Moeller 10.74 jury, Gregory Moes 17.40 jury, Jamie Monson 101.48 jury, Sonia Morris 17.40 jury, Tyler Morrison 23.32 jury, Motorola 5646.00 eqp, Motorola 16938.00 eqp, Municipal Utilities 16890.09 util, Municipal Utilities 506.33 indg util, Nasco 65.27 sup, Layle Nawroth 10.74 jury, William Neitzel 20.00 witn, Jayne Nelson 13.70 jury, New Dawn Technologies Inc 1995.00 maint, Gregg Noeldner 800.00 prof svc, Northwestern Public Service 1018.38 util, Office Systems, Inc. 3117.34 sup, Scott Olson 20.00 witn, Ottertail Power Co. 34.08 util, Janis Peterson 12.96 jury, Shelly Pieper 12.96 jury, Leonard Pies 10.74 jury, Pizza Ranch 31.99 sup, PMB 0112 3.27 util, PMB 0112 250.39 util, PMB 0112 230.25 util, Prairie Lakes Health Care Cent 1068.00 witn, Prairie Lakes Health Care Cent 2291.00 sup, PRAIRIEWAVE 503.01 util, Print 'Em Now 11.50 sup, Produce For Better Health 27.90 sup, Professional Mailing & Market. 6081.72 sup, Qwest 752.09 util, Qwest 15.41 util, Rawdon Radiator 130.00 rep, RC Technologies 16.62 util, Redlinger Bros. 245.06 rep, Cathryn Rehfuss 15.00 prof svc, Angela Reiser 10.74 jury, Linda Resmen 12.22 jury, Lawrence Rieffenberger 11.48 jury, Daniel Ripperger 51.48 jury, Johnny Roberts 10.74 jury, Darin Roehr 9.00 pymt, Todd Rorvick 10.74 jury, Barbara Rossman 54.44 jury, Don Rowland 800.00 prof svc, Chad Rudebusch 50.74 jury, Rural Cellular Corporation 230.43 util, Dawn Russell 142.80 prof svc, Lisa Ryan 11.48 jury, Safe-N-Secure 36967.52 eqp, Sanford Clinic 339.00 prof svc, Sanford Laboratories 67.66 prof svc, Terrance Satterlee 90.00 prof svc, Ross K Schulte DDS PC 1172.00 prof svc, Mark Schwitters 15.92 jury, SD Department of Revenue 805.00 pymt, S.D. Dept. of Transportation 2268.18 rep, S.D. Federal Property 245.00 sup, S.D. Federal Property 10.00 sup, SD State Treasurer 312527.27 February remittance, SDACC 2030.29 pymt, SDACC 100.00 trav, SDPAA 84742.37 pymt, Rene Severson - Landlord 480.00 indg util, Danny Sharp 23.32 jury, Sheehan Cycle 48.00 rep, Sheehan Mack Sales and Equip. 524.90 rep, Sue Sheehan 50.74 jury, Sherwin Williams 184.47 rep, Jeffrey Sime 101.48 jury, Jennifer Simonton 11.48 jury, Sioux Valley Coop 219.05 sup, Sioux Valley Coop 37.73 rep, Sioux Valley Coop 5573.38 sup, Sirchie Finger Print Labs 54.88 sup, Rick Small 1351.50 trav, Snow Sales 222.45 sup, Donald Sorensen 10.74 jury, South Shore Gazette 1046.30 publ, Spears Law Office 4353.90 prof svc, Sprint 179.84 util, Angela Stanley 12.22 jury, Star Laundry 18.93 sup, Star Laundry 78.68 sup, State Radio Communications 1800.00 sup, Kimberly Steen 10.74 jury, Steffen 22971.40 eqp, Timothy Steichen 11.48 jury, Stein's Tool Time Rental 450.00 rent, Thomas Stricherz 18.88 jury, Amanda Strote 11.48 jury, Sturdevant's Auto Parts 197.04 rep, Richard Sturm 17.40 jury, Deb Sundem 106.05 trav, James Sutton 52.00 trav, Sutton Law Office PC 9487.50 prof svc, Eric Swanson 14.44 jury, Gary Swier 51.48 jury, Technicolor Screen Printing 132.00 sup, Rodney Tobin 21.10 jury, TruGreen Chemlawn 115.00 maint, United Building Center 332.30 rep, US Foodservice - Grand Forks 4997.65 sup, Value Care Pharmacy 372.33 indg med, Ryan VanDusseldorp 12.22 jury, Candace Verdino 107.40 jury, VISA - C/O Great Western Bank 33.27 trav, VISA - C/O Great Western Bank 507.66 sup, VISA - C/O Great Western Bank 151.30 sup, VISA - C/O Great Western Bank 1165.00 eqp, VISA - C/O Great

Western Bank 385.79 eqp, VISA - C/O Great Western Bank 732.47 sup, VISA - C/O Great Western Bank 30.98 sup, VISA - C/O Great Western Bank 750.49 sup, WACA 25.00 dues, Kenneth Waege 52.22 jury, Walmart Community 311.19 sup, Scott Ward 105.92 jury, Neil Warne 108.88 jury, Betty Waterman 24.06 jury, Watertown Iron & Metal 14.50 rep, Watertown Public Opinion 1611.65 publ, Wells Fargo Brokerage Svcs LLC 46068.90 pymt, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 287.00 sup, White's Welding 389.67 prof svc, Wiles & Rylance, LLP 1588.20 prof svc, David Williams 102.96 jury, W.S. Darley & Co 380.71 sup, Watertown Landfill 9.20 maint, WW Tire Service Inc 99.00 rep, Xerox Corporation 94.17 sup, Yankton Co. Sheriff 25.00 trav, Margaret Yerdon 10.74 jury, Yellow Med CO Sheriff's Office 120.60 fees, Zimmels Furniture 3169.37 maint.

EMPLOYEE LIFE INSURANCE BENEFIT

The Board held a discussion regarding increase the life insurance benefit, for employees, from $10,000.00 to $25,000.00. The Board took no action on this matter and will request the presence of a representative from Kinsman Agency at the Board's next meeting to determine how the County can make the change in benefits and provider.

ABATEMENT

Motion by Larson, second by Brinkman, to approve the following abatement, all present voted aye; motion carried: #2008-9, record #11342, Leona Gully, property owner qualified for elderly assessment freeze, total abatement $533.84.

PERSONNEL CHANGE

Motion by Thomas, second by Brinkman, to approve the following personnel change, all present voted aye; motion carried: Michelle Pederson, Appraiser II, anniversary step increase, from step 4/$13.50 per hour to step 5/$14.02 per hour, effective, February 15th, 2008, submitted and approved by Director of Equalization, Russ Ronke.

INDIGENT BURIAL POLICY

Motion by Larson to approve the indigent burial policy as presented by the Welfare Director and to set burial and cremation rates at $3,837.00 per case. Subsequent motion by Thomas, second by Brinkman, to approve the indigent burial policy and to set burial rates at $3,837.00 and cremation rates at $2,500.00 per case. The Board discussed burial rates for children and cremation costs. Upon vote of the Board, on Commissioner Thomas' motion, all present voted aye; motion carried. The Board asked the Welfare Director to send copies of the indigent burial policy to the local funeral homes.

LAW ENFORCEMENT HIRING PROCEDURE

Motion by Thomas, second by Brinkman, to approve the following hiring procedures, as requested by Sheriff, Toby Wishard, for law enforcement personnel, all present voted aye; motion carried:

Codington County Sheriff's Office Hiring Procedure

Open Position

Review/Score Applications

Written Test
- -Police Officer Test
- -Corrections Officer Test

Interview

Conditional Offer of Probationary Employment

Background Investigation
-Personal History Statement

Psychological Examination
-Employee Assistance Program with HSA

Medical Examination

Drug Test

Hire

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session, at 10:22 a.m., to discuss an indigent medical bill and personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:35 a.m., no action was taken. Sheriff, Toby Wishard; Human Resource Director, Terry Satterlee; Welfare Director, Sarah Elbert; and Maintenance Supervisor, Milo Ford; were present for executive session.

HOLIDAY CLOSING
The Board noted the Courthouse and all County offices will be closed on Monday, February 18th, 2008, per policy, in observance of Presidents' Day.

SURVEYS
The Board discussed surveys from FEMA and 1st Dist. that need to be completed. It was the consensus of the Board that the Chairman is the appropriate person to complete the surveys.

MCFARLAND APPEAL
Commissioner Brinkman advised the Board that a hearing will be held at 1:15 p.m., Wednesday, February 13, 2008, before Judge Roehr, regarding the McFarland appeal of an abatement request previously denied by the Board.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 11:49 a.m., until 9:00 a.m., Tuesday, February 19th, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 19, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of February 12, 2008

4. Monthly Reports
   a. Highway
   b. Maintenance

5. Action to approve a claim for payment

6. Discussion/possible action regarding a culvert issue in Leola Townships

7. Action to approve changes to the Deputy Sheriff job description

8. Discussion with Director of Equalization, Russ Ronke, regarding costs of the PROVAL software

9. Action to approve a "Beginning Farmers" Resolution

10. Action to approve automatic budget supplements with grant reimbursement funds

11. Action to approve personnel changes
    a. Vicky Janish, Appraiser II, anniversary step increase

12. Discussion with Laurie Benson, Kinsman Agency, regarding employee life insurance benefits

13. Action to enter into executive session

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., February 26th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 19, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 19th 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Brinkman, second by Thomas, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of February 12th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, advised the Board that due to the loss of the 90/10 funding, from the State of South Dakota, procedures will change for work projects on County roads. Mr. Small noted that County funds, previously used for asphalt surfacing, will now be used for grading and the 90/10 funds, which can only be used for the County's FAS roads, will be used for projects on asphalt roads. Mr. Small anticipates these changes will take place in the 2009 budget year. The Highway Dept. spent portions of the last three days (Saturday, Sunday, and Monday) scraping ice and slush from County roads and then sanding the roads. **Maintenance Supervisor, Milo Ford,** reported on the following: Remodeling and heating projects in the Courthouse; disposal of one ton of old papers from the States Attorney's office; assisting the Auditor's office with preparing voting booths for the 2008 Election year; Detention Center garage floor repairs; and the return of regular scheduling following the Farm Show recently held at the Extension Center Complex. Discussion was also held regarding parking availability for events scheduled at the Extension Center Complex when hockey events are also taking place at the ice arena adjacent to the Expo buildings. Mr. Ford requested authorization to send several employees to a maintenance seminar in Brookings on March 18th. The Board had no objection to this request.

CLAIM APPROVED
Motion by Brinkman, second by Larson, to approve the following claim, all present voted aye; motion carried: Lamb Motor Co., $20,511.00, 2008 Ford F150 pickup for the Highway Dept.

ELMIRA TOWNSHIP ROAD PROBLEM
Highway Supt., Rick Small, met with the Board to discuss a problem with an eroding road shoulder, in Elmira Township. Eroding is occurring where Willow Creek runs along the Township road. Mr. Small informed the Board that Elmira Township officials are in contact with the Corp of Engineers and are attempting to obtain a permit to move the creek channel away from the road. Mr. Small advised the Commissioners that with Board approval, an engineers drawing, and procurement of the proper permit, the Highway Dept. would provide the drag line and operator to dig a new channel. Motion by Larson, second by Brinkman, to table action on this matter until the Township contacts Mr. Small with final details and confirmation of the project.

DEPUTY SHERIFF JOB DESCRIPTION

Motion by Thomas, second by Brinkman, to approve the following changes to the Deputy Sheriff's job description, as submitted and requested by Sheriff, Toby Wishard, all present voted aye; motion carried: Under the **Minimum Qualifications** section, items #3 and #4 will read as follows:

3. Must be 21 years of age or older at the time of appointment.
4. Must be able to obtain extensive knowledge of principles, policies, codes, laws, and statutes relating to law enforcement operations.

PROVAL SOFTWARE

Director of Equalization, Russ Ronke, met with the Board to discuss costs associated with the PROVAL computer software, used by his office since 1999. Mr. Ronke noted the recent claim paid for this software, in the amount of $7,900.00, was to provide the software for this program on each individual computer station in the Director's office as previously approved by the Board during the 2008 budget process. Mr. Ronke noted this upgrade will improve efficiency in his office when reviewing individual parcels of property. Discussion was also held regarding costs associated with the proposed County-wide fly over for appraisal purposes.

BEGINNING FARMERS RESOLUTION

Director of Equalization, Russ Ronke, presented the Board with a resolution, along with an application, to provide for a tax assessment freeze for agricultural property of beginning farmers as provided for in SDCL 10-6-31.4. Mr. Ronke informed the Board that this statute has been in effect since 1994 but has seen infrequent if any use. The Board questioned median-sized farms in Codington County and when this size was adopted by the Board. Motion by Larson, second by Brinkman, to table action to approve the proposed resolution until the median-size farm issue is determined. Mr. Ronke reported back to the Board, later in this meeting, with information regarding median-size farms in Codington County.

BUDGET SUPPLEMENT

Motion by Larson, second by Johnson, to approve an automatic budget supplement to the Emergency Management revenue and expenditure budgets in the amount of $40,454.31 with Homeland Security grant reimbursement funds, all present voted aye; motion carried.

PERSONNEL ISSUES

Motion by Thomas, second by Larson, to approve the following personnel changes, all present voted aye; motion carried. Vicky Janish, Appraiser II, anniversary step increase, from step 3/$13.03 per hour to step 4/$13.50 per hour, effective date March 15, 2008, submitted and approved by Director of Equalization, Russ Ronke. Harold West, temporary hire for the Farm Show, Building Maintenance, step 7/$12.73 per hour, effective date February 8th, 2008, submitted and approved by Maintenance Supervisor, Milo Ford.

EMPLOYEE LIFE INSURANCE BENEFIT

Kinsman Agency representative, Laurie Benson, met with the Board to discuss a proposal to increase life insurance benefits for Codington County employees from $10,000.00 to $25,000.00. Ms. Benson presented the Board with two proposals, one which included the County Commissioners and one which excluded the Board from the coverage. The Board will review the proposals, which were presented, and did not take action at this time.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session at 10:21 a.m. to discuss the performance of one or more employees, all present voted aye; motion carried. The Board returned to regular session at 11:23 a.m., no action was taken. Human Resource Director, Terry Satterlee and Wendy Schulz were present for executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:26 a.m., until 9:00 a.m., Tuesday, February 26th, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
February 26, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of February 19, 2008

4. Monthly Reports
   a. Sheriff
   b. Emergency Management

5. Action to approve a "Beginning Farmers" Resolution and application form

6. Action to approve employee life insurance increase in benefits and change in provider

7. Action to approve salary claims

8. Discussion regarding an available liquor license in Codington County

9. Action to approve personnel changes

10. 10:00 a.m., Opening of yearly Highway supply and Weed chemical bids and action to award bids

11. Action to enter into executive session

12. Open

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 4th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

February 26, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 26th 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of February 19th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, reported that he will attend an Emergency Management regional meeting in Huron on February 27th and a Pandemic Flu table top exercise in Brookings on February 28th. Mr. Sutton notified the Board of the quarterly LEPC meeting scheduled for March 4th, at 12:00 noon, at the Pizza Ranch in Watertown. Mr. Sutton informed the Board that the "mass casualty trailer" purchased with Homeland Security grant funds for the Watertown Fire Dept. has arrived and is ready for use. **Sheriff, Toby Wishard,** provided the following statistics for the month of January 2008: 42.19 average daily inmate population; 184 bookings; $3,955.00 collected in work release; $7,045.98 collected in out of county prisoner contracts; $2,773.00 collected for the 24/7 program; 395 sets of civil papers served; 176 calls for service; 5 accidents checked; 52 arrest warrants; and 15 transports for a total 2,576 miles traveled. Sheriff Wishard advised the Board that the Deputy Sheriff position has been posted with the Watertown Career Center and applications will close at 5:00 p.m., Thursday, February 28th, 2008.

BEGINNING FARMERS RESOLUTION
The Board discussed a resolution providing for a property tax freeze for beginning farmers who qualify according to conditions set by statutes. The Board also discussed the number of acres in a median-sized farm in Codington County. Chairman Marquardt voiced his opposition to the 557 acre designation for median-sized farms in Codington and expressed his opinion that the acreage amount should be set at a more practical size. Motion by Thomas, second by Larson, to approve the "Beginning Farmers" tax freeze application and Resolution 2008-4, as presented, upon vote of the Board; Thomas, Brinkman, and Larson, voted aye; Marquardt and Johnson, voted no; motion carried.

RESOLUTION 2008-4

BEGINNING FARMERS'S RESOLUTION

Be it resolved by the board of County Commissioners of Codington County, South Dakota as follows:

For the taxes due for certain agricultural property as described in South Dakota Codified Law section 10-6-31.4 & 10-6-31.5.

The tax freeze in SDCL 10-6-31.4 may be applied to agricultural property classified pursuant to SDCL 10-6-31 if the following criteria are met, and defined, as in SDCL 10-6-31.5:

(1) The owner of the property is a beginning farmer who has never before owned agricultural land;
(2) The property does not exceed one hundred sixty acres or one-half of the median-sized farm in Codington County, currently 557 acres, as determined by the board of County Commissioners, whichever is greater;
(3) The beginning farmer works on and operates the farm;
(4) At least half of the beginning farmer's gross income is derived from agriculture;
(5) The property has not been subject to a beginning farmer's tax freeze for at least twenty years prior to the purchase date.

The board of County Commissioners hereby adopts the following formula under the authority of South Dakota Codified Laws section 10-6-31.4.

Agricultural property classified pursuant to SDCL 10-6-31 shall be valued for the taxation purposes in the usual manner. However, the board of County Commissioners of the county where such property is located may, in its discretion, freeze the property taxes for a period of 5 years immediately following the purchase of agricultural property by a beginning farmer.

Nothing in this resolution is intended to allow any refund or abatement of taxes prior to its passage.

The above and foregoing resolution was approved for adoption this 26th day of February, 2008.

Lavern Marquardt
Chairman

ATTEST:

Cindy Brugman
Auditor

SALARY CLAIMS APPROVED

Motion by Thomas, second by Johnson, to approve the following salary claims, all present voted aye; motion carried: Commissioners: 9,025.84 total salaries. Auditor: 15,822.59 total salaries. Co. Treasurer: 18,972.25 total salaries. States Attorney: 21,321.83 total salaries; Ruth Swenson 735.10 part time. Gov. Buildings: 13,582.54 total salaries; Cindy Dargatz 618.26 part time. Dir. Equalization: 28,956.26 total salaries; Michelle Pederson 1154.34 step increase. Reg. of Deeds: 15,139.68 total salaries. Veterans Service: 7,335.22 total salaries; William Cunningham 25.87 meals. Sheriff: 44,060.52 total salaries; Wendy Schulz 462.68 part time final pay; Jack Weber 781.85 part time & meals. Co. Jail: 53,159.81 total salaries; Donna Weber 336.99 part time matron & meals; Amy Coon 957.63 part time; Shane Hardie 590.69 part time final pay; Julie Drevecky 1066.57 part time; Care of the Poor: 3,401.65 total salaries; Julie Radach 306.25 part time @ 10.63 hr. Co. Nurse: 3,244.94 total salaries. Ag. Bldg.: 7,553.58 total salaries; Harold West 105.81 part time temporary maintenance. Co. Extension: 6,894.48 total salaries; Deb Sundem 16.62; Jodi Loehrer 33.25 meals. Weed Control: 7,169.48 total salaries. Planning Board 223.47 total salaries. Road & Bridge: 68,106.08 total salaries. Emergency Management: 8,433.29 total salaries. Crime Victim: 4,677.27 total salaries. W.I.C.: 3,069.38 total salaries. Total: 340,150.16. Breakdown of withholding amounts which are included in the above: S.D. Retirement 29,901.48 retire; S.D. Retirement 289.82 spouse option; S.D. Supplemental Retire. 2,760.00 suppl. retire.; Dakotacare 60,641.99 ins.; Fort Dearborn Life Insurance 283.22 ins.; Delta Dental 4,145.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488

280.00 employee union dues; AFLAC 2,110.14 ins.; U.M.B. Bank 2,257.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 133.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,386.00 employee payments; Cod. Co. Treasurer 25,000.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 394.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 21,591.99 federal withholding; Reliabank Dakota 36,493.32 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 120.08 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment; Wiles & Rylance 306.55 garnishment; Wendy Schulz 39.83 dental reimbursement.

COUNTY LIQUOR LICENSE

The Auditor advised the Board that the County has a liquor license available due to the annexation, into the City of Watertown, of a piece of property to which a County liquor license was attached. The Board discussed, advertising at this time, that a liquor license was available in the County or waiting to advertise until after the end of the 2008 Legislative session. Motion by Larson, second by Brinkman, to advertise for the right to apply for an available County liquor license as soon as possible and to dispose of the license in the manner used in 2006, a public bid process, upon vote of the Board; Thomas, Johnson, Brinkman, and Larson, voted aye; Marquardt, voted no; motion carried.

MEMORIAL PARK CAMPGROUND

Maintenance Supervisor, Milo Ford, advised the Board that he has discovered information that requires the County to apply for a "campground license or registration" through the SD Dept. of Health. Mr. Ford advised the Board that this registration/license is required annually at a fee of $75.00 per year. Mr. Ford requested action, on this item, to be placed on the March 4th agenda.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 9:40 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:08 a.m., no action was taken. Human Resource Director, Terry Satterlee; Auditor, Cindy Brugman; and Highway Supt., Rick Small, were present for executive session.

BIDS FOR HIGHWAY SUPPLIES AND WEED CHEMICALS

This being the time and place set for the opening of 2008 Highway supplies and Weed chemicals, the following bids were received, announced by Highway Supt., Rick Small, and acted upon.

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

1. Cretex Concrete Products West, Inc., Rapid City, SD.
    a. Concrete Pipe: 24" - $24.56 per ft.; 36" - $45.78 per ft.; 60" - $121.30 per ft.
    b. Pre-Stressed Bridge Deck: 40'x23" - $3,517.00 each; 50'x30" – $5,111.00 each
    c. Concrete Box Culverts: 8'x8' $399.00 per ft.; 10'x10' $494.00 per ft.

Motion by Brinkman, second by Larson, to accept the bid of Cretex, the only bid, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Corrugated Metal Pipe

1. Contech Construction Products, Inc., Sioux Falls, SD.
    a. 2 2/3" x 1/2" corrugation: 18"x16 ga. - $10.72 ft; 24"x16 ga. $14.21 ft; 30"x14 ga. $21.52 ft; 36"x14 ga. $25.90 ft.
    b. 5" x 1" corrugation: 60"x14 ga. $45.12 ft; 72"x12 ga. $75.30 ft; 96"x12 ga. $98.27 ft; 108"x12 ga. $112.50 ft.

c. 5" x 1" corrugation arch: 60" class 72"x44" 12 ga. $65.51; 72" class 81"x59" 12 ga. $79.07; 108" class 128"x83" 12 ga. $118.13.

2. Huron Culvert & Tank, Huron, SD
   a. 2 2/3" x 1/2" corrugation: 18"x16 ga. $10.86 ft; 24"x16 ga. $14.50 ft; 30"x14 ga. $21.81 ft; 36"x14 ga. $26.05 ft.
   b. 5" x 1" corrugation: 60"x14 ga. $45.34 ft; 72"x12 ga. $75.59 ft; 96"x12 ga. $99.98 ft; 108"x12 ga. $112.96 ft.
   c. 5"x1" corrugation arch: 60" class 72"x44" 12 ga. $66.00; 72" class 81"x59" 12 ga. $80.16; 108" class 128"x83" 12 ga. $120.95.

Motion by Brinkman, second by Larson, to accept both bids, per the recommendation of the Highway Supt. The Highway Supt. explained that delivery times vary between the two bidders. By accepting both bids, in the case of an emergency the bidder with fastest delivery could be used. All present voted aye; motion carried.

Bridge Lumber

1. Huron Culvert & Tank, Huron, SD
   a. Plank 3'x12'x20' - $1,450.00 M'BF partial load; $1,350.00 M'BF full load
   b. Creosote piling 35' to 40' lengths – no bid
   c. Wood posts 4" to 5" x 12' – no bid, 4" to 5" x 14' $25.00 each

Motion by Thomas, second by Brinkman, to accept the bid of Huron Culvert & Tank, the only bid, for bridge lumber, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Diesel Fuel and Gasohol

1. Cenex, Watertown, SD
   a. #2 diesel – Watertown shop $2.96 gal; #2 diesel – Out shops $3.06 gal; #1 diesel – Watertown shop – no bid; #1 diesel – Out shops – no bid
   b. Gasohol E-10 $2.86 gal; E-20 no bid; E-30 no bid; E-85 no bid

Motion by Larson, second by Thomas, to accept the bid of Cenex, the only bid, per the recommendation of the Highway Supt., all present voted aye; motion carried.

Liquid Asphalt

1. Flint Hills Resources, Marshall, MN
   a. MC-70 $548.15 per ton; MC-3000 $462.15 per ton; AE-150 – AE-200 $314.84 per ton; MC 3000R – no bid.
2. Jebro, Inc., Sioux City, IA
   a. MC-70 $558.40 per ton; MC-3000 $455.40 per ton; AE-150 – AE-200 no bid; MC3000R no bid.

Motion by Larson, second by Brinkman, to accept the bid of Flint Hills, per the recommendation of the Highway Supt., upon vote of the Board, all present voted aye; motion carried.

Pea Gravel

1. McLaughlin and Schulz, Watertown, SD
   a. $8.15 per ton, Watertown plant
2. Northern Con-Agg, Inc., Plymouth, Minnesota
   a. $4.40 per ton, Rauville plant

Motion by Thomas, second by Brinkman, to accept both bids, per the recommendation of the Highway Supt., in order to purchase from the plant closed to a project, upon vote of the Board all present voted aye; motion carried.

Gravel Crushing

1. Brownlee Construction, Watertown, SD
   a. 1/2" $2.14 per ton; 5/8" $1.89 per ton; 3/4" $1.69 per ton

Motion by Larson, second by Brinkman, to accept the bid of Brownlee Construction, the only bid, as recommended by the Highway Supt., all present voted aye; motion carried.

Asphalt Patching Material

1. McLaughlin and Schulz, Watertown, SD
a. Cold Mix $76.00 per ton
b. Hot Mix $46.75 per ton

Motion by Thomas, second by Larson, to accept the bid from McLaughlin and Schulz, the only bid, as recommended by the Highway Supt., all present voted aye; motion carried.

Weed Chemicals

1. Van Diest Supply Co., Pierre, SD
a. Round Up Pro or equivalent $38.75 per gal; Plateau or equivalent $256.47 per gallon; 2-4-D Amine $10.09 per gal; Tordon 22K $83.17 per gal or Outpost 22K $61.17 per gallon; Rodeo Aquatic or equivalent $32.97 per gal; Surfactant Premier 90 $15.34 or Pure and Simple $11.34
2. UAP Ag. Products, Spearfish, SD
a. Round Up Ultra Max or equivalent $31.00 per gal; Round Up Pro or equivalent $31.00 gal; Plateau or equivalent $230.00 gal; 2-4-D Amine $10.30 gal; Tordon 22K or equivalent (Out Post 22K) $59.65 gal; Rodeo Aquatic or equivalent $32.90 gal; Surfactant Spreader 90 $9.50 per gal.

Motion by Brinkman, second by Larson, to table the awarding of the weed chemical bids until March 4, 2008, to allow the Weed Supervisor to fully examine and calculate the bids submitted, all present voted aye; motion carried.

OTHER BUSINESS

The Board held a brief discussion regarding the SDACC petition drive to place a drink tax on the 2008 General Election ballot.

EMPLOYEE LIFE INSURANCE BENEFIT

Motion by Larson, second by Thomas, to accept the proposal from Kinsman Insurance, through the Standard Insurance Co., for a $25,000.00 life insurance benefit for each employee, excluding County Commissioners, premium to be paid by the County, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:55 a.m., to discuss a personnel issue, all present voted aye; motion carried. The Board returned to regular session at 11:37 a.m., no action was taken. Maintenance Supervisor, Milo Ford, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:39 a.m., until 9:00 a.m., Tuesday, March 4th, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 4, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of February 26, 2008

4. Monthly Reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

5. Action to authorize a notice to bidders for 2008 gravel stockpiles

6. Discussion and action to approve right of way, utility, and easement documents for bridge project #BRO8015(7) located in Germantown Township

7. Action to approve the selection of a consulting firm for 2008 bridge inspections

8. Action to award a weed chemical bid from bids received on March 4th

9. Action to authorize the Chairman to sign the license application for Memorial Park campground

10. Action to approve a claim for property insurance

11. Action to approve an automatic budget supplement with grant reimbursement funds

12. Action to approve personnel changes
    a. Sarah Elbert, Welfare Director

13. Action to enter into executive session

14. Open

15. Old Business – Sioux Valley Commissioners Association meeting scheduled for March 10th in Brookings

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 11th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 4th 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of February 26th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, reported numerous educational meetings are taking place in Codington County and he is also traveling to other counties. Mr. Langner noted new doors have been installed at the Extension Center Complex, in the barn area, with half of the cost being paid by the Ag. Chamber Committee. **Community Health Nurse, Karla Moes,** accompanied by Community Health Nurse Secretary, Jeanie Ochsendorf, met with the Board and submitted a written report to the Board which included the following: Flu shot administrations were down in February, Kindergarten screening was completed in South Shore, Florence and Henry schools at which time Kindergarten immunizations were also offered. WIC caseload for February was 845. Mrs. Moes advised the Board that scheduling changes, regarding open access scheduling, may take place in the Health office as soon as time becomes available to review the current scheduling. **Veterans Service Officer, Al Janzen,** reported 22 trips with 75 riders in the month of February. The Veterans Service Office remains busy with new claims and answering questions regarding the new clinic to be opened in Watertown in the fall of 2008. **Weed Supervisor, Nick Endres,** discussed weed chemical bids with the Board. Mr. Endres also discussed, with the Board, a charge for services sent from the Weed Dept. to Elmira Township for 2007 weed spraying services. Mr. Endres advised the Board that Elmira Township officers are disputing this bill as to the chemical that was used in the spraying process. Mr. Endres presented the Board with a copy of the form he received from Elmira Township designating preferred spraying times. Mr. Endres informed the Board that Elmira Township has requested an adjustment on the chemical charge portion of the bill. Motion by Thomas, to table action on this matter for one week. Commissioner Thomas' motion died for lack of a second. The Board determined Elmira Township must provide written evidence that the Township requested a difference chemical than was used by the Weed Dept. **Welfare Director, Sarah Elbert,** submitted the following statistics, for the previous month, to the Board: 30 clients assisted, 11 denials (including one burial denial), 4 pending or referred, 15 approved with 4 new clients. Total assistance: $2,122.20. Total collections: $10,139.19 with 2 full releases or compromises. The Welfare Director reported that the recently adopted indigent burial policy has been forwarded to the local Funeral Homes. Ms. Elbert requested authorization to close the Welfare Office on March 10, 11, and 12, 2008, in order to use vacation time. The Welfare Director advised the Board that there will be a message on the Welfare Office answering machine advising applicants of an emergency contact number in her absence. The Board had no objection to this request. Discussion was also held regarding the new reconnect fee policy of the Watertown Municipal Utilities.

WEED CHEMICAL BIDS

The Board held a discussion with Weed Supervisor, Nick Endres, regarding the 2008 weed chemical bids. Mr. Endres expressed a preference for the bid from VanDiest Supply Co. Upon further review of the bids received, the Board determined that VanDiest Supply Co. was low bidder on several bids and U.A.P. was low on several bids. Motion by Thomas, second by Johnson, to accept both bids, all present voted aye; motion carried.

NOTICE TO BIDDERS

Motion by Brinkman, second by Larson, to authorize the Auditor, to publish a "Notice to Bidders" for Gravel Stockpiles, as submitted by Highway Supt., Rick Small, all present voted aye; motion carried. Bid opening was set for, 10:00 a.m., Tuesday, April 8, 2008.

BRIDGE PROJECT BRO 8015(7) (GERMANTOWN TOWNSHIP)

Motion by Brinkman, second by Thomas, to authorize the Chairman to sign the following documents, as submitted by Highway Supt., Rick Small, and associated with Bridge Project BRO 8015(7), located in Germantown Township, all present voted aye; motion carried: agreements for voluntary right of way donations from, Roger Lee Amdahl and Rick L. Schmig; and a right of way certificate, utilities certificate, and letting authorization, to submit to the Secondary Roads Engineer, Local Transportation Programs SD DOT.

BRIDGE REINSPECTION RESOLUTION

Highway Supt., Rick Small, presented the Board with a Bridge Reinspection Resolution. Motion by Larson, second by Brinkman, to authorize the Chairman to sign the following resolution, all present voted aye; motion carried:

RESOLUTION 2008-5

BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

Codington County requests SDDOT to hire Aason Engineering, Consulting Engineers, for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. Codington County will be responsible for the required 20% matching funds.

There are a total of 28 bridges in Codington County that require inspection.

Dated this 4th day of March, 2008, at Watertown, South Dakota

Board of County Commissioners of Codington County.

Lavern Marquardt
Chairman of the Board

ATTEST:

Cindy Brugman
County Auditor

CAMPGROUND LICENSE APPLICATION
Motion by Thomas, second by Larson, to authorize the Chairman to sign a license application for Memorial Park Campground. This application was recommended by and provided to the Board by Maintenance Supervisor, Milo Ford. Mr. Ford previously advised the Board that the County is annually required, by the SD Dept. of Health, to apply for a license to operate Memorial Park Campground. Upon vote of Commissioner Thomas' motion, all present voted aye; motion carried.

CLAIM APPROVED
Motion by Larson, second by Brinkman, to approve for payment the following claim, as requested by the Auditor, all present voted aye; motion carried: EMC Insurance Co. $7,162.60, 2008 property insurance coverage down payment.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Larson, to approve an automatic budget supplement to the General Fund revenue budget and Historic Preservation budget, in the amount of $446.52, with grant reimbursement funds, all present voted aye; motion carried.

PERSONNEL CHANGE
Motion by Larson, second by Brinkman, to approve the following personnel change, all present voted aye; motion carried: Sarah Elbert, Welfare Director, 1 year review, from $15.28 per hour to $16.07 per hour, effective date March 1, 2008, submitted and approved by Commissioner liaison Johnson. Commissioner Larson requested that the annual personnel review be conducted for this Dept. head.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session at 10:22 a.m., to discuss the performance of one or more employees, all present voted aye; motion carried. The Board returned to regular session at 10:46 a.m., no action was taken. Auditor, Cindy Brugman, was present for executive session.

COUNTY ROAD 23-3
Chairman Marquardt advised the Board that due to the co-op of extra curricular activities between the Florence and Henry School Districts, the Board may hear an increase in requests to raise County Road 23-3 out of the flood waters. Chairman Marquardt advised the Board that Highway Supt., Rick Small, estimated this project at a cost of over $1,000,000.00.

SIOUX VALLEY COMMISSIONERS ASSOCIATION
It was noted by the Board that Commissioners, Thomas, Marquardt, Brinkman, and Larson will be in attendance at the quarterly meeting of the Sioux Valley Commissioners Association, on Monday, March 10, 2008, in Brookings, SD.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:53 a.m., until 9:00 a.m., Tuesday, March 11, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 11, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of March 4, 2008

4. Monthly Reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

5. Discussion with the Sheriff and Emergency Management Director and action to approve the application for Sioux Valley Coop. fuel cards

6. Discussion with Highway Supt., Rick Small, and action to approve a resolution for the resurfacing of County Road 21-2 in the southwest portion of Kampeska Township utilizing STP funds

7. Action to approve a notice to bidders for 2008 asphalt mat construction

8. Action to approve a striping agreement with the SD DOT

9. Action to approve the Auditor's account with the Treasurer for the month ending February 29th

10. Action to approve claims for payment

11. Action to approve automatic budget supplements with grant reimbursement funds

12. Discussion and action regarding Good Friday office closings

13. Discussion regarding draft Codington County Digital Flood Insurance Rate Maps

14. Action to approve personnel changes

15. Action to enter into executive session

16. Open

17. Old Business

18. New Business

19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 18th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

March 11, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 11th 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of March 4th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported that she and her deputy attended ICS-400 Advanced ICS for Complex Incidents on Saturday, March 8th, 2008. The Auditor advised the Board to check on the requirements for County Commissioners to attend ICS sessions. The Auditor updated the Board on a future web site that will allow registered voters to enter their name and birth date and then receive information on their polling place and precinct. Sample ballot information will also be available when ballots are ready. The Auditor's office will host a ST25 ballot creation training session, presented by the Secretary of State's Office, for area County Auditors, on Thursday, March 13th, from 1:00 p.m. until 4:00 p.m., at the Codington County Extension Center Complex. **Director of Equalization, Russ Ronke,** advised the Board of the upcoming SDAAO conference and schooling, at which attendance by his appraisal and office staff is required. Mr. Ronke requested authorization for himself and two staff members to attend the 2008 PROVAL Users Conference, in New Orleans, and authorization for himself, to attend the IAAO Conference scheduled for Reno, Nevada, at which time Mr. Ronke will be President of the SDAAO. Motion by Brinkman, second by Thomas, to approve the Director of Equalization's travel requests to attend the PROVAL Users Conference and IAAO Conference, all present voted aye; motion carried. The Director of Equalization advised the Board that his office is preparing the assessment books for the Local Boards of Equalization. The Director of Equalization and his staff will meet with the Local Boards on Thursday evening, March 13th, at the Codington County Extension Center Complex at which time the assessment books will be provided and information will be given to the Township and Municipal officers on their responsibilities as a Local Board of Equalization. Mr. Ronke informed the Board that County Board of Equalization will begin after the Board's regular meeting on April 15th with any follow up action to take place after the regular meeting on April 22nd. Mr. Ronke has set the evening of April 15th for Consolidated Board of Equalization with any follow up action to take place on the evening of April 22nd. Discussion was held regarding appealing property assessments based on soil surveys. Mr. Ronke advised the Board that soil surveys are not used in assessing property at this time. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $27,703.00, with $1,272.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted that the collections in February 2008 were up approximately $5,000.00, over February 2007 collections, due to several large deed transfers and up approximately $15,000.00 from 2004. The Register of Deeds noted that Ultra Inc. is working on computer program updates for entering recordings. **Treasurer, Carol Maloney,** reported her office is studying the new Motor Vehicle licensing process which will be customer based rather than vehicle based and will become effective July 1, 2008. The Treasurer's office continues to process PT38 applications, Assessment Freeze for the Elderly & Disabled (SDCL 10-6A), which are then presented to the Director of Equalization for base year assessment information.

Highway Supt., Rick Small, noted that he may be unable to attend the next meeting of the Board when his monthly report is normally submitted. Mr. Small advised the Board that the County's load limits have been posted, on all County asphalt roads, as of March 10th; the Highway employees are sealing cracks and will start hauling barricade material to close the road where the bridge deck replacement will begin in Sheridan Township. The Highway Supt., informed the Board of sign vandalism on County Road 11 (old Highway 81 north) at the intersection of County Road #6. Vandals shot out the lights and housing at that intersection sometime between the evening of Sunday, March 9th and the morning of Monday, March 10th. Estimated damages are $400.00 to $500.00. Mr. Small noted .22 caliber shell casings were found about 50' from the lights.

REQUEST FOR FUEL CARDS

Emergency Management Director, Jim Sutton and Sheriff, Toby Wishard, appeared before the Board to request authorization to apply for fuel credit cards, through Sioux Valley Cooperative, which would allow Codington County offices/departments to charge fuel directly at the pump for the 2008 bid price recently awarded to Sioux Valley Cooperative through a bidding process. Highway Supt., Rick Small and Maintenance Supervisor, Milo Ford, were also present for this discussion. Motion by Johnson, second by Thomas, to authorize Codington County offices to apply for Sioux Valley Cooperative fuel cards for fuel purchases directly from the pump, all present voted aye; motion carried.

RESOLUTION 2008-6 FEDERAL AID SURFACE TRANSPORTATION PROGRAM

Motion by Brinkman, second by Johnson, to approve Resolution 2008-6, to authorize the use of STP Funds for an asphalt mat overlay project on County Road #21-2 from the intersection with Highway 212 proceeding south 5.3 miles in Kampeska Township, all present voted aye; motion carried. Highway Supt., Rick Small estimated the cost of this project at $451,000.00. The following resolution was presented to the Board by Highway Supt., Rick Small:

RESOLUTION 2008-6

FEDERAL AID SURFACE TRANSPORTATION PROGRAM RESOLUTION FOR COUNTY AND URBAN PROJECTS

WHEREAS, the Codington County Board of Commissioners desire the construction and improvement of the road and/or bridge hereinafter described:

LOCATION, LENGTH, STRUCTURE NUMBER: Codington County road #21-2, beginning near the SE corner of section 34-T116N-R54W and proceeding north approximately 5.3 miles to the junction of Highway 212 near the NE corner of section 10-T116N-R54W

TYPE OF CONSTRUCTION: Placing of a 2 inch (2") asphalt mat overlay, gravel shoulders, gravel approaches, and intersecting gravel roads to the ROW, and pavement markings.

Major Collector Rout Number (if applicable) 6371

AND WHEREAS, Codington County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for the project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right of way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Codington County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Surface Transportation Program (STP) Funds and associated State matching funds.

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Secondary and Road Plan" and the State's "Standard Specifications for Roads and Bridges" the project described

NOW THEREFORE BE IT RESOLVED:

Estimated Cost of Project Including Engineering: $ 451,000.00
STP Funds : $ 451,000.00
Local Funds (if needed to meet construction year): $

Proposed year of Construction 2009

Vote of Commissioners: Yes 5 No 0

Dated at Watertown, SD, this 11th day of March, 2008.

Lavern Marquardt
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
County Auditor

2008 ASPHALT MAT CONSTRUCTION BID NOTICE

Highway Supt., Rick Small, presented the Board with a notice to bidders for 2008 Asphalt Mat Construction. Mr. Small advised the Board that the Highway will use this bid notice for a 2" mat overlay on County Road #6 from Highway 20 over to County Road #11 (old Highway 81) and a section of County Road #3-1 on the east side of South Shore from Highway 20 to the County line. The Highway Supt. noted that completion of these projects will be based on the bids that are received. Motion by Thomas, second by Larson to authorize the Auditor to publish a notice to bidders for 2008 Asphalt Mat Construction with bid opening scheduled for 10:00 a.m., Tuesday, April 29th, 2008, all present voted aye; motion carried.

COUNTY ROAD STRIPING PROGRAM

Highway Supt., Rick Small, presented the Board with the funding agreement and copy of the final plans for the 2008 County Road Striping Program. Mr. Small advised the Board that Codington County will receive a maximum of $17,083.74 from the State of South Dakota for the road striping project. Mr. Small estimates a total cost of $29,289.00 for striping approximately 42.00 miles in Codington County in 2008. Motion by Larson, second by Johnson, to authorize the Chairman to sign the funding agreement for the striping project, all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of February 2008, all present voted aye; motion carried.

Cash on hand	$	6,037.39
Checks in Treasurer possession		
less than 3 days	$	51,654.41
Cash Items	$	200.50
TOTAL CASH ASSETS ON HAND	$	57,892.30
RECONCILED CHECKING		
Great Western Bank Checking	$	2,488.39
Great Western Bank Checking (Memorial Park)	$	4,486.73
Reliabank Dakota	$	5,757,649.22
INVESTMENTS		
SD Public Funds Investment	$	6,828.34
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	200,000.00
Great Western Bank	$	200,000.00
Home Federal Bank	$	200,000.00
First American Bank & Trust	$	400,000.00
Peoples State Bank	$	1,200,000.00
Wells Fargo	$	400,000.00
TOTAL CASH ASSETS	$	8,429,344.98
General Ledger Cash Balance by Funds:		
General	$	4,366,280.84
General restricted cash	$	500,000.00
Sp. Revenue	$	2,095,082.49
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	404.74
Trust & Agency	$	1,457,165.06
(schools 866,540.78; townships 53,026.49; city/towns 254,424.96)		
TOTAL GENERAL LEDGER CASH	$	8,429,344.98

CLAIMS APPROVED

Motion by Brinkman, second by Johnson, to approve for payment the following claims, all present voted aye; motion carried: Active Heating 850.00 rep, Acuity Specialty Products 150.00 sup, Alltel 60.32 util, Alltel 58.44 util, Alltel 93.77 util, Alltel 110.66 util, Alltel 60.24 util, Alltel 58.38 util, Alltel 67.56 util, Alltel 110.25 util, Auto Body Specialties 55.00 sup, Bob Barker Co. 844.58 sup, Best Business Products 264.95 pymt, Best Business Products 192.17 maint, Best Western Ramkota Inn 46.50 trav, Janet Bevers 132.05 trav, Boundtree Medical 5970.24 eqp, Boys & Girls Club 833.33 pymt, Brevik Law Office Prof LLC 176.31 prof svc, Brian's Glass & Door, Inc. 51.00 rep, Bridgestone/Firestone, Inc 10.50 rep, Brookings County 56.00 reg, Shana LG Brownell 20.00 witn, Cindy Brugman 37.37 trav, Burghardt Amateur Center 253.45 sup, Burns Law Office 4645.00 prof svc, Business Telephone Co 155.00 rep, Carquest Auto Parts 5.98 rep, Carquest Auto Parts 468.72 rep, Cartney Bearing & Supply 585.71 rep, Cass-Clay Creamery 865.00 sup, Century Business Products 49.80 maint, Chuck's Bike & Lock Shop 132.00 sup, Daniel Churchill 12.00 rfnd, Codington Clark Electric 18.00 util, Codington County Highway Dept. 22781.04 Jul-Dec 2008 charges, Codington County Treasurer 0.50 sup, Cole Papers, Inc. 659.49 sup, Connecting Point Computer Cent 4270.58 maint, County Fair Foods 70.20 sup, Creative Rewards Specialties 45.00 sup, Credit Bureau of Watertown Inc 569.00 pris care, Credit Bureau of Watertown Inc 824.70 pymt, Crescent Electric Supply Co. 96.42 rep, Crescent Electric Supply Co. 161.28 sup, CSD 70.00 prof svc, Culligan Water Conditioning 74.00 sup, Dakota Care Cobra Services 407.37 indg med, Dakota Data Shred 592.10 maint, Dell Marketing LP 638.00 sup, Deuel County Highway 39.78 rep, Donna Dietrich, Chairman 134.41 prof svc, Dive Rescue International Inc 1479.00 sup, DTN Corporation 947.40 pymt, Dugan Sales & Service

154.90 rep, The Earthgrains Company 349.72 sup, East Dakota Water Development 620.96 February apportionment, East Point LLC 240.00 indg util, Electric Motors & Moore Inc 25.00 rep, EMC Insurance Companies 3583.80 pymt, Lee Engelhart 20.00 witn, Engelstad Electric Co. 1342.93 prof svc, Engelstad Electric Co. 1950.00 maint, Erickson Court Reporting 53.35 prof svc, Farnams Genuine Parts 734.29 rep, Farnams Genuine Parts 45.36 rep, Walter Foltz 20.00 witn, Ed Friske 165.00 sup, FSH Communications LLC 120.00 util, Gemini Accoustical 2211.00 maint, Glacial Lakes & Prairies Tour. 430.00 adv, Glass Products Inc. 6077.00 rep, Thomas Gonnelly 20.00 witn, Grainger 10.38 rep, Green, Schulz, Roby, etal 8106.40 prof svc, Jessica Gronke 20.00 witn, Gunderson Law Office 234.00 prof svc, Hillyard Floor Care Supply 27.00 rep, Rick Holinka 8.67 sup, Holland NAPA Auto Parts 4200.00 eqp, Human Service Agency 437.50 prof svc, Glacial Lakes Humane Society 40.00 pymt, Huron Culvert & Tank Co. 1958.08 sup, HyVee #1871 41.59 sup, HyVee #1871 85.50 sup, HyVee Pharmacy 424.47 pris meds, Insight Public Sector 18206.81 sup, Interlakes Community Action 824.50 pymt, Kimberly Jacobson 20.00 witn, Jefferson Partners LP 48.50 trav, Jeff's Vacuum Center 43.94 sup, Johnson Controls, Inc. 414.75 rep, Jurgens Printing 312.00 sup, K & M Reporting 29.77 prof svc, Ron Kalsbeck 20.00 witn, KAR Products 54.44 sup, Justin Kaska 20.00 witn, Kimball Midwest 113.34 sup, Klein's 4.03 sup, Knology 501.88 util, Nelva Kooistra 15.00 prof svc, Lauri Krein 20.00 witn, Dana Kucker 20.00 witn, Chuck Langner 467.94 trav, LCM Pathologists 1818.15 prof svc, Lewis & Clark BHS 260.00 prof svc, Liewer Enterprises Inc 141.65 sup, Lindner Music 308.00 sup, Linweld 33.08 sup, Jodi Loehrer 215.13 trav, Lyle Signs Inc. 256.74 sup, Macksteel Warehouse, Inc. 19.88 rep, Mac's Inc. 40.28 rep, Mac's Inc. 187.96 rep, Tyler Mahoney 20.00 witn, Mahowald's 263.52 sup, Mahowald's 22.68 204, Manatron 1369.02 sup, McGowen & Hensley Law Office 128.70 prof svc, McLeod's Printing & Office Sup 636.12 sup, McLeod's Printing & Office Sup 26.63 sup, Menards 168.35 sup, Menards 81.74 rep, Metro Fire 611.41 eqp, Midcontinent Communications 55.00 util, Midwest Automotive Inc 139.80 rep, Milbank Communications 156.00 rep, Minnehaha Co. Treasurer 75.21 sup, Moe Oil Company 80.00 sup, Daniel Mortenson 52.63 witn, Municipal Utilities 15791.35 util, Municipal Utilities 930.61 indg util, Muth Electric 79.57 rep, NACo 536.00 dues, New World Systems 11970.00 maint, Newman Traffic Signs 334.74 sup, Gregg Noeldner 650.00 prof svc, Northland Chemical Corp 92.79 sup, Northwestern Public Service 822.38 util, Office Systems, Inc. 287.55 sup, Office Systems, Inc. 1948.90 sup, Scott Olson 20.00 witn, Ottertail Power Co. 35.27 util, Overhead Door CO 209.13 rep, Pennington County Jail 567.80 trav, PharmChem Inc 80.00 sup, Prairie Lakes Health Care Cent 1375.00 witn, Professional Computer Services 300.00 eqp, Professional Mailing & Market. 2203.82 sup, Brian Prouty DDS 105.66 pris med, Quality Presort Services, Inc 653.76 sup, Queen of Peace Health Services 58.50 maint, Qwest 82.00 util, Qwest 741.05 util, Qwest 15.41 util, Arlie Raastad - Landlord 400.00 indg util, Arnell Raastad 240.00 indg util, RC Technologies 16.62 util, Cathryn Rehfuss 15.00 prof svc, Elisha Rendon 20.00 witn, Reserve Account 3100.00 sup, Roby Agency 195.00 indg util, Roger's Electric Motor Service 2794.77 eqp, Russell A. Ronke 23.00 trav, Don Rowland 650.00 prof svc, Runnings 38.99 sup, Runnings 17.99 sup, Rural Cellular Corporation 205.61 util, Dawn Russell 163.40 prof svc, Safe-N-Secure 5571.69 sup, Safe-N-Secure 14977.56 eqp, Sanford Clinic 130.00 pris care, Lorie Schmidt 39.30 trav, Ross K Schulte DDS PC 115.00 prof svc, S.D. Department of Revenue 13.00 fee, SD Department of Revenue 1556.00 sup, SD Department of Revenue 75.00 sup, S.D. Department of Revenue 26.00 maint, S.D. Dept. of Transportation 3143.19 proj, SD State Treasurer 238918.58 March remittance, SDHSA 65.00 trav, SDACC 50.00 regist, SDVSOA 50.00 dues, Rene Severson - Landlord 240.00 indg util, Shepherd Reporting LLC 37.50 prof svc, Sherwin Williams 195.93 maint, Sherwin Williams 74.36 maint, Sioux Falls Two-Way Radio 685.00 sup, Sioux Falls Two-Way Radio 1200.00 eqp, Sioux Valley Coop 38.00 maint, Sioux Valley Coop 21587.81 sup, Snow Sales 301.70 sup, South Shore Gazette 1328.82 publ, Shannon Spanton 20.00 witn, Spears Law Office 4696.99 prof svc, Sprint 167.70 util, Star Laundry 22.79 sup, Star Laundry 78.68 sup, Steve's World 55.00 maint, Connie Stoebner 302.00 prof svc, Streicher's 127.99 sup, Sturdevant's

Auto Parts 109.99 rep, Deb Sundem 55.22 sup, Sutton Law Office PC 9487.50 prof svc, Wes Torke 20.00 witn, Traffic Technologies New 585.00 rep, Treasurer's Office 3165.00 eqp, Tractor Supply Co. 490.14 rep, United Building Center 332.30 rep, US Foodservice - Grand Forks 5799.76 sup, Value Care Pharmacy 92.22 indg util, VISA - C/O Great Western Bank 662.15 sup, VISA - C/O Great Western Bank 140.24 trav, VISA - C/O Great Western Bank 106.40 trav, VISA - C/O Great Western Bank 127.77 sup, VISA - C/O Great Western Bank 195.51 sup, VISA - C/O Great Western Bank 157.49 sup, VISA - C/O Great Western Bank 144.53 sup, Walmart Community 23.68 sup, Walmart Community 30.41 sup, Watertown Ford 14.70 rep, Watertown Public Opinion 1985.71 publ, Wells Fargo Financial Leasing 292.92 sup, White's Welding 12489.59 eqp, Winge's Mufflers 11.25 rep, Watertown Landfill 7.19 maint, Watertown Landfill 14.98 maint, Xerox Corporation 94.17 sup, Yankton Co Treasurer 199.80 prof svc, Yankton Co. Sheriff 50.00 trav, Zimmels 1619.60 maint.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Thomas, second by Larson, to approve the following automatic budget supplements with grant reimbursement funds, all present voted aye; motion carried: Extension expenditure budget $3,100.00; Emergency Management expenditure and revenue budget $71,475.84.

GOOD FRIDAY CLOSING

Motion by Larson, second by Thomas, to close the Courthouse and all County offices at 12:00 noon on Good Friday, March 21st, 2008, with the following stipulations, all present voted aye; motion carried: Employees will be given 4 hours of administrative leave (separate from vacation) to use for the office closures. Essential employees required to work, or on their regularly scheduled day off, will receive 4 hours of administrative leave to use at a later date.

DIGITAL FLOOD INSURANCE RATE MAP

The Board held a brief discussion regarding the Codington County Digital Flood Insurance Rate Map project. The Board expressed dissatisfaction with the lack of information available regarding the properties that have been designated in the flood plain.

2008 NACO CONFERENCE

The Board discussed sending a representative or representatives to the NACO Conference in Kansas City, July 11- 15, 2008. The Board will place action on this item on the March 18th agenda.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:14 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 10:45 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 10:55 a.m., until 9:00 a.m., Tuesday, March 18th, 2008, all present voted aye; motion carried.

ATTEST:
Cindy Brugman
Codington County Auditor
Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 18, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of March 11, 2008

4. 9:00 a.m., Discussion with Don Walder, Watertown Transit, regarding use of the Ag. Building parking lot

5. Monthly Reports
   a. Maintenance

6. Action to approve a petition annexing property located in Codington County into the City of Watertown

7. Action to approve previously budgeted operating cash transfers

8. Action to approve NACO annual conference registration(s)

9. 11:00 a.m., Dick Edenstrom, First District Association of Local Governments, overview of 2007 activities of the First. Dist.

10. Action to approve personnel changes

11. Action to enter into executive session

12. Open

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., March 25th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 18th 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman, and Larson; absent Johnson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of March 11th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported on the following items: Memorial Park staff will return to seasonal employment on April 1, 2008. The Extension Center Complex will be finished up with large events after the gun show scheduled for the weekend of March 29th and 30th. The Court Services offices have received new carpeting, paint, lowered ceilings, and new lighting. The Welfare office has been painted. Problems have occurred with the heat controllers in the Courthouse after recent computer equipment upgrades. The Maintenance Office has received several after hour calls for problems in the Detention Center with a plugged sewer line and broken door window. Recent rain and thawing ice have once again caused minor water leakage in offices in the basement of the Detention Center. Mr. Ford has called in a contractor to look at the problem area. Mr. Ford requested authorization to attend a West Nile Conference scheduled for March 28th, in Aberdeen. The Board had no objection to this request for travel reimbursement. Discussion was also held regarding parking space availability in the Courthouse south parking lot.

ANNEXATION PETITION FOR 33RD STREET WEST
Motion by Brinkman, second by Thomas, to authorize the Chairman to sign a petition for annexation of property to the City of Watertown, upon verification of the correct legal description as follows:
"all of the street right-of-way, known as 33rd Street W, in the SW1/4 of Section 2-T116N-R53W;" and the "west 33 feet of the NW1/4 of Section 2-T116N-R53W, less the north 1035 feet of Gov't Lot 4 and less the SD Hwy 212 right-of-way,"
Upon vote of the Board, all present voted aye; motion carried.

OPERATING CASH TRANSFERS
Motion by Larson, second by Brinkman, to transfer operating cash, as previously budgeted, all present voted aye; motion carried. Debit: General Fund $721,577.00. Credit: Road & Bridge Fund $689,228.00 and Emergency Management Fund $32,349.00.

NACO CONFERENCE
Motion by Thomas, second by Brinkman, to table action for one week on authorizing NACO Conference registration(s), all present voted aye; motion carried.

PROPERTY ASSESSMENTS

Director of Equalization, Russ Ronke, held a lengthy discussion with the Board regarding the recent increase in assessed values of Mobile Home Courts and uptown property. Mr. Ronke advised the Board that after further review of the Mobile Home Court assessments he does not foresee any change to the 2008 assessments and also noted the courts are currently assessed for less than their last selling price. Mr. Ronke informed the Board that an informal meeting, hosted by the Codington County Director of Equalization and Urban Renewal Board, will be held at 8:30 a.m., Monday, March 24th, 2008, at the County Fair Banquet hall regarding the appeals process on the uptown property valuations. Mr. Ronke advised the Board that an obsolescence factor was omitted on the uptown property assessments. The Director of Equalization office is currently reviewing those uptown properties that should have received the factor and will make adjustments to the property assessments lowering them from 10% to 50%.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:02 a.m., to discuss personnel issues of one or more employees, all present voted aye; motion carried. The Board returned to regular session at 10:23 a.m., no action was taken.

LARGE SCALE DAIRY OPERATION

Commissioner Brinkman gave the Board a brief recap of an application for a Class 1 Concentrated Animal Feeding Operation that was submitted to the Codington County Planning and Zoning Commission at their regularly scheduled meeting on Monday, March 17th, 2008. Commissioner Brinkman informed the Board that a decision by the Planning and Zoning Commission was postponed until April 7th to allow the Zoning Officer to work with Township officials and project officials on details of the proposed operation.

OTHER MATTERS

Chairman Marquardt informed the Board that he received correspondence regarding grant funds available through the SD Unified Judicial System for security projects. Chairman Marquardt will forward this information to Sheriff, Toby Wishard. The Board noted correspondence from the Florence and Henry School Districts. Both school districts have requested the County's consideration to include the rebuilding of County Road #23 in their long-term construction schedule. Commissioner Thomas informed the Board that a savings of $709.00 was recorded in Codington County in the month of February for persons using the NACO prescription drug card. The Board briefly discussed spring road conditions.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:36 a.m., until 9:00 a.m., Tuesday, March 25th, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
March 25, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of March 18, 2008

4. 9:00 a.m., Discussion with Circuit Court Administrator, Pat Garcia Duggan, regarding court space needs

5. 9:30 a.m., Discussion with Darlene Bergeleen & Kayla Tinker, representatives from the SD Dept. of Health, regarding the WIC clerical contract

6. Monthly Reports
   a. Jim Sutton, Emergency Management Director
   b. Toby Wishard, Sheriff

7. Discussion with Focus Watertown representatives, Barry Wilfahrt and Craig Atkins

8. Discussion with Dick Edenstrom, First Dist. Association of Local Governments, 2007 year review

9. Discussion with Wallace Redlin regarding a proposed large scale dairy operation

10. Action to approve a claim for a Highway vehicle

11. Action to approve salary claims

12. Action to approve NACO annual conference registration(s)

13. Action to approve personnel changes

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 1st, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 25th 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of March 18th, 2008, as presented by the Auditor, all present voted aye; motion carried.

COURT SPACE NEEDS
The Board met with Circuit Court Administrator, Pat Garcia Duggan, to discuss space needs for the Third Circuit Court located in the Codington County Courthouse. The Court Administrator provided the Board with a list of immediate court needs, short-term needs, ongoing longer-term needs, and additional needs. Mrs. Duggan expressed her thanks to the Board for the recent renovations in the Court Service offices. Further discussion addressed office location, room placements, traffic patterns, security issues, building access, courtroom space, equipment storage, Clerk of Courts office and file space and storage needs, jury assembly and deliberation areas, judge's chambers, Court Services office space, and parking availability. The Board suggested Mrs. Duggan tour the current facilities with Maintenance Supervisor, Milo Ford, to address short terms needs.

WIC CLERICAL CONTRACT
Kayla Tinker, RN, SD Dept. of Health, WIC Program specialist, and Darlene Bergeleen, RN, SD Dept. of Health, Nursing services specialist, met with the Board to discuss the FY2009 WIC Clerical Contracts. Currently Counties are reimbursed for WIC Clerical services at different rates based on the hourly wage of the clerical employee and the benefits provided by each individual County. The State is adopting a standardized rate of reimbursement for each WIC contract with a set amount paid for each client served each month. Contracts will be established based on the number of clients served in each County. The State anticipates a rate of $3.86 per client served for the FY2009 WIC contract. Commissioner Brinkman observed that this procedure will cause a shift, in cost, for the WIC program, to the local taxpayer. Ms. Bergeleen noted, currently the time spent to assist WIC clients, by the Community Health Nurse clerical staff, is provided by the Community Health Nurse Office at no extra charge to the County. The Dept. of Health representatives informed the Board that FY2009 WIC contracts will be sent to Counties in the near future for Boards to approve and the decision to continue current staffing levels will rest with the County.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, provided the SLA Quarterly Activity Report to the Chairman for his signature. Mr. Sutton will attend the West Nile Conference, schedule for March 28th, in Aberdeen. Mr. Sutton informed the Board that weekly siren testing is scheduled to begin, in the City of Watertown, on Friday, April 4th. Brief discussions were held regarding the siren in Florence and ICS Training participation for County Commissioners. **Sheriff, Toby Wishard,** provided the following statistics for the month of February 2008: 43.5 average daily inmate population; 162 bookings; $2,955.60 collected in work release; $7,692.09 collected in out of county prisoner contracts; $2,609.00 collected for the 24/7 program; $1,170.00 collected in

confinement costs, 309 sets of civil papers served; 202 calls for service; 7 accidents checked; 67 arrest warrants; and 11 transports for a total 2,992 miles traveled. Sheriff Wishard noted there are 52 persons currently testing twice daily with PBT's in the 24/7 program and 6 persons wearing the ankle bracelet monitors. Sheriff Wishard advised the Board that he will attend the Sheriff's conference scheduled for April 23 – April 25, 2008, in Sioux Falls.

FOCUS WATERTOWN

The Board met with Focus Watertown representatives, Craig Atkins and Barry Wilfahrt. Mr. Atkins reviewed the goals and accomplishments of the Focus Impact project including jobs created, the quality of salaries, capital investment assistance and value added to the local economy. Mr. Atkins informed the Board that the new project is referred to as "Developing Impact, Focus III". Mr. Atkins outlined the goals of the Focus III project including creating or retaining 700 jobs, attracting or developing $60 million in capital construction/equipment, attracting or developing higher quality jobs, recruiting one "New Knowledge" based industry, and developing a larger more skilled workforce. Mr. Wilfahrt expressed his thanks for the County's participation in the previous fund drive and asked the Board to consider budgeting funds for the new project. Commissioner Brinkman noted the previous project brought additional revenue into County funds by means of tax base growth.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS

Dick Edenstrom, First Dist. Assoc. of Local Govts., met with the Board to update the Board on economic activities of the First Dist. in 2007. Mr. Edenstrom reviewed the following grants: Community Development Block Grants, SD DENR Grants, SD DOT Industrial Park Grants, SD DOT Community Access Road Grants, Dept. of Homeland Security Fire Dept. Grants, and Rural Development Water & Sewer Loans/Grants. Mr. Edenstrom also provided information regarding specific projects in the following areas: Infrastructure improvements, assistance to business with financial packaging and information, management assistance to local units of government, and information center and technical assistance to assist the private and public sectors. Mr. Edenstrom noted available CDBG funding continues to decrease.

PROPOSED DAIRY OPERATION

Wallace Redlin met with the Board to discuss a proposed large scale dairy operation that would be located in Germantown Township. Zoning Officer, Todd Kays, was present and was asked to provide Mr. Redlin with the definition of a conditional use permit. Mr. Redlin had questions regarding Township roads near the proposed dairy. Chairman Marquardt directed Mr. Redlin to contact Germantown Township officials regarding township roads in the proposed dairy site area. Discussion was also held regarding the property appraisal process for this type of operation and the possible increase in taxable valuation in Germantown Township. Mr. Redlin invited the Board to attend a tour of a similar dairy located near Estelline on Saturday, March 29th.

CLAIM APPROVED

Motion by Larson, second by Thomas, to approve for payment the following claim, all present voted aye; motion carried: Lamb Chevrolet, $26,468.00, 2008 Ford F250.

SALARY CLAIMS

Motion by Larson, second by Johnson, to approve the following salary claims, all present voted aye; motion carried: Commissioners: 9,047.31 total salaries. Auditor: 15,823.61 total salaries. Co. Treasurer: 18,501.82 total salaries. States Attorney: 21,331.59 total salaries; Ruth Swenson 732.80 part time. Gov. Buildings: 13,663.90 total salaries; Cindy Dargatz 654.61 part time. Dir. Equalization: 28,953.29 total salaries; Vicky Janish 1676.52 step increase. Reg. of Deeds: 15,150.38 total salaries. Veterans Service: 7,310.45 total salaries. Sheriff: 42,805.53 total

salaries; Jack Weber 748.07 part time & meals; Chuck Carbonneau 97.32 part time & meals; Jim Wollan 108.39 part time & meals. Co. Jail: 51,595.10 total salaries; Donna Weber 510.11 part time matron & meals; Amy Coon 825.64 part time; Julie Drevecky 1048.82 part time; Care of the Poor: 3,525.15 total salaries; Sarah Elbert 1889.59 salary increase & meals; Julie Radach 203.70 part time. Co. Nurse: 3,247.61 total salaries. Ag. Bldg.: 6,755.37 total salaries. Co. Extension: 6,928.90 total salaries; Chuck Langner 41.56 meals; Jodi Loehrer 33.23 meals. Weed Control: 6,793.87 total salaries. Planning Board 246.81 total salaries. Road & Bridge: 67,655.58 total salaries. Emergency Management: 8,428.93 total salaries. Crime Victim: 4,679.93 total salaries. W.I.C.: 3,072.07 total salaries. Total: 335,517.20. Breakdown of withholding amounts which are included in the above: S.D. Retirement 29,503.46 retire; S.D. Retirement 290.17 spouse option; S.D. Supplemental Retire. 2,760.00 suppl. retire.; Dakotacare 59,272.03 ins.; Standard Insurance Company 503.81employee life ins.; Delta Dental 4,026.07 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 280.00 employee union dues; AFLAC 1,984.86 ins.; U.M.B. Bank 2,197.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 133.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,446.00 employee payments; Cod. Co. Treasurer 25,000.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 347.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 21,243.67 federal withholding; Reliabank Dakota 35,952.80 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 150.28 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

NACO CONFERENCE

The Board discussed sending representatives to the 2008 NACO conference. Commissioner Johnson requested authorization to attend the conference. Commissioner Thomas noted the SDACC would not be paying for his conference registration and he does not feel Codington County should pay for more than one Board member to attend the conference as this was not a budgeted item. Commissioner Johnson disagreed and noted Codington County was a member of NACO and payment of two registrations was appropriate. Motion by Larson, second by Brinkman, to authorize NACO conference registrations for up to two Board members, upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson, voted aye; Thomas, voted no; motion carried.

ATM PROPOSAL

The Auditor advised the Board that Great American Bancservices, Inc. has expressed an interest in placing an ATM in the Courthouse. The Auditor noted that several offices have clients who would be receptive to such a service. Commissioner Marquardt expressed reservations regarding allowing the place of an ATM in the Courthouse. The Auditor was asked to contact a Great American representative to appear before the Board and provide additional details.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 11:30 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session as 12:45 p.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 12:45 p.m., until 9:00 a.m., Tuesday, April 1, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 25, 2008

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 1, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of March 25, 2008

4. 9:00 a.m. discussion with Shane Jibben, Great American Bancservices, Inc., regarding the placement of an ATM in the Courthouse and action to approve such placement

5. Monthly Reports
   a. Chuck Langner, Extension Educator
   b. Karla Moes, Community Health Nurse
   c. Al Janzen, Veterans Service Officer
   d. Sarah Elbert, Welfare Director
   e. Nick Endres, Weed Supervisor

6. Action to approve the Memorial Park Campground Manager contract for the 2008 camping season

7. Action to authorize the Lutheran Church of our Redeemer to hold weekly worship services at Memorial Park from May 25th through August 31st, 2008

8. Action to approve an automatic budget supplement with grant reimbursement funds

9. Action to authorize a notice for a public hearing for the application of a Malt Beverage License

10. Discussion with Maintenance Supervisor, Milo Ford, and possible action to authorize remodeling for office space of Circuit Court personnel

11. Action to approve personnel changes
    a. Acceptance of retirement notice from Andrew Mack, Highway Dept.
    b. Discussion and action to accept the resignation of Russ Ronke, as Director of Equalization
    c. Approve salary change for Shawna Beasley, current Deputy Director of Equalization

12. Action to enter into executive session

13. Open

14. Old Business

15. New Business

16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 8th, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 1st, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of March 25th, 2008, as presented by the Auditor, all present voted aye; motion carried.

ATM PLACEMENT
Shane Jibben, Great American Bancservices, Inc., met with the Board to discuss placing an ATM, at no cost to the County, in the Courthouse. Mr. Jibben noted his company has placed ATM's in the Courthouses in Lawrence, Pennington and Brown County. The Board directed Mr. Jibben to tour the Courthouse with Maintenance Supervisor, Milo Ford, to determine if there is an appropriate location within the Courthouse for an ATM. Mr. Jibben and Mr. Ford reported back later in the meeting and informed the Board that a suitable location had been secured. Motion by Brinkman, second by Thomas to authorize Great American Bancservices, Inc., to place an ATM in the Courthouse at no cost to the County and to preserve the historical integrity of the Courthouse during install of such ATM, all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, reported a busy past month at the Extension Center Complex and winter meetings have been completed. Mr. Langner reported winter wheat samples are good with more inches of frost in the ground than in previous years. **Community Health Nurse, Karla Moes,** submitted a written quarterly report, some of which, included the following: The Health Office continues to administer flu shots and second flu shots; WIC caseload at the end of March is 861 with a slow but steady increase in clients; the office continues to provide immunizations with a Hepatitis B immunization clinic held at the Multi District on March 25th to administer the third in the series to students there; school screenings have been completed for the year; athletic physicals will take place in April; and baby care services continue. **Veterans Service Officer, Al Janzen,** submitted the following written report: The Veterans Service Office had 19 trips in the month of March with 70 riders and 1 trip to the Minneapolis V.A. Mr. Janzen advised the Board that there is still no word on where the Watertown VA clinic will be located. Mr. Janzen informed the Board that on March 28th his office accepted delivery of a historic marker that will be placed at the Watertown Regional Airport. The Airport was used as a WWII training base. Total cost of the marker is $2,770.00 and with the combined efforts of Mr. Janzen's office, the VFW, American Legion, DAV and the City of Watertown, this marker will be paid in full. Mr. Janzen requested that all funding be run through the County for convenience in paying for the marker. Each entity will make their portion payable to Codington County with the County issuing one check for the marker for the full amount. **Welfare Director, Sarah Elbert,** submitted the following statistics, for the previous month, to the Board: 34 clients assisted, 8 denials, 8 pending or referred, 18 approved with 6 new clients. Total assistance: $7,474.72. Collections information was unavailable at this time. The Welfare Director requested scheduled vacation time for June 16-20, 2008; the Board had no objection to this request. **Weed Office Supervisor, Nick Endres,** invited the Board to the annual oyster feed scheduled for April 9th at 6:30 p.m., at the Extension Center Complex. Mr. Endres informed the Board that the

chemical storage building has been insulated, sheeted and roofed at a cost of approximately $1,100.00. Mr. Endres has revised the form that will be sent to Township officials for summer and fall spraying.

MEMORIAL PARK CAMPGROUND CONTRACT

Motion by Thomas, second by Larson, to authorize the Chairman to sign the "Campground Manager's Contract", between Codington County and H. Lee Trumm and Carolyn Trumm, for 2008, in the amount of $11,487.00, representing the same wage increase as other employees received in 2008, all present voted aye; motion carried.

LAKESIDE CHURCH SERVICES AT MEMORIAL PARK

Motion by Larson, second by Brinkman, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park for the 2008 park season, from May 25th through August 31st, 2008, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Johnson, to approve the following automatic budget supplement with grant reimbursement funds, all present voted aye; motion carried: Emergency Management expenditure and revenue budgets $7,449.24.

MALT BEVERAGE LICENSE APPLICATION

The Auditor advised the Board that an application for a malt beverage license has been filed with her office. The Auditor requested authorization to publish a notice of public hearing for this application. Zoning Officer, Todd Kays, advised the Board he has had contact with the applicant of the malt beverage license, Brian Harms, d.b.a. Cloud 9 Golf Course Inc. Mr. Kays noted that while the property, the applicant will attach the license to, is appraised as commercial property for taxation purposes, the property is not zoned for commercial use. Mr. Kays advised the Board that even with a malt beverage license approved and attached, to the property in question, the sale of alcoholic beverages can not legally be allowed as the property is located in an agriculturally zoned area. Mr. Kays outlined several options available to the property owner to change the zoning classification of the property. Mr. Kays stated he was not discouraging the Board from setting a public hearing or approving the application but simply advising them of current legalities. Motion by Brinkman, second by Johnson, to authorize the Auditor to advertise a notice of public hearing for the application of a malt beverage license, all present voted aye; motion carried. The Board noted the following time and date set for the public hearing: 9:00 a.m., Tuesday, April 22, 2008.

COURT SPACE NEEDS

Maintenance Supervisor, Milo Ford, met with the Board to discuss possible remodeling for immediate office space needs of the Third Judicial Circuit Court. Mr. Ford outlined possibilities for remodeling the Law Library into possibly six individual offices and using the old Court Service offices as holding rooms, drug testing rooms, client conference rooms, etc. Motion by Larson, second by Thomas, to authorize the Maintenance Supervisor to contact Todd Architects to study the proposed area and provide the Board with possible remodeling plans and an estimated cost of the project, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to accept the retirement notice of Andrew Mack, County Highway employee, effective July 31, 2008, all present voted aye; motion carried. Motion by Thomas, second by Larson, to rehire seasonal Memorial Park Employees, Donnie Olson and Tom

Sauer, Building Maintenance step 2/$10.63 per hour, effective date April 1, 2008, all present voted aye; motion carried.

PROPOSED LARGE SCALE DAIRY OPERATION

Zoning Officer, Todd Kays, briefly met with the Board to discuss the large scale dairy operation that has been proposed in Germantown Township. Mr. Kays advised the Board that the Planning and Zoning Board will meet on April 9th to further discuss this proposal. Mr. Kays has been in contact with Township Officials in Lura Township located in Grant County and Germantown Township located in Codington County regarding Township roads and road maintenance in the area of the proposed dairy. Mr. Kays also informed the Board the individuals proposing the dairy operation may ask the Board to create a T.I.F. (Tax Increment Financing) district to provide funding for road improvements in the proposed area. Discussion was also held regarding the slight chance of grant funding for road improvements.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:08 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:21 a.m. Those present for executive session were: Russ Ronke, John Wiles, and Human Resource Director, Terry Satterlee.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to accept the resignation of Russ Ronke, as the Codington County Director of Equalization, effective April 1, 2008, all present voted aye; motion carried. Motion by Larson, second by Brinkman, to hire Russ Ronke as an Appraiser II, step 6/$15.06 per hour, effective date April 1, 2008, Thomas, Marquardt, Brinkman, and Larson vote aye; Johnson voted no; motion carried. Motion by Larson, second by Brinkman, to appoint Shawna Constant as the interim Director of Equalization, $21.00 per hour, effective date April 1, 2008, all present voted aye; motion carried. Motion by Larson, second by Brinkman, to approve the following personnel change, all present voted aye; motion carried: Heidi Selchert, new hire, Appraiser I, step 1/$12.11 per hour, effective date April 1, 2008, submitted and approved by interim Director of Equalization, Shawna Constant.

FOCUS WATERTOWN

The Board discussed a request, from Focus Watertown, to set a date to take action on their request for the County to participate in funding the "Developing Impact, Focus III" campaign. It was the general consensus of the Board that this request would be addressed during 2009 budget planning sessions that will take place in June and July.

OTHER MATTERS

The Board briefly discussed the following items: The Liquor License auction scheduled for April 15th and the possibility of using a professional auctioneer; an invitation to attend the Spring meeting of the Lake Region Commissioners and County Officials on Thursday, April 17th, in the Grant County Courthouse Community Room; a request from Rolf Kraft, Chairman of the Bennett County Commissioners, for support from this Board to request U.S. Government funding to offset the cost for County services caused by population growth on tax-exempt Indian trust lands in sparsely populated counties in South Dakota; the lack of enough petition signatures to place the drink tax measure on the 2008 General Election ballot; and the SD Open & Clean Government initiated measure which could appear on the 2008 General Election ballot statewide. Commissioner Thomas informed the Board the "SD Open & Clean Government" measure will be extremely detrimental to local government entities including school boards organizations.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:39 a.m., until 9:00 a.m., Tuesday, April 8, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 8, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of April 1, 2008

4. 10:00 a.m., opening of bids for gravel stockpiles and action to award a bid

5. Monthly Reports
   a. Auditor, Cindy Brugman
   b. Director of Equalization, Shawna Constant
   c. Register of Deeds, Ann Seifel
   d. Treasurer, Carol Maloney

6. Action to approve the Auditor's account with the Treasurer for the month ending March 31st

7. Action to approve abatement applications

8. Action to approve advertisement for Director of Equalization position

9. ~~Action to authorize the Weed Dept. to hire seasonal weed sprayer/s~~ struck

10. Action to approve claims for payment

11. Discussion/action to use a professional auctioneer for the Liquor License auction scheduled for April 15th

12. Discussion/action to authorize the Isaack Walton to proceed with a controlled burn in an area of Memorial Park

13. ~~Discussion regarding a request to discharge/test fireworks in Elmira Township~~ struck

14. Discussion/action to approve the 2008-2009 Delta Dental insurance rates for employees

15. Action to approve personnel changes
   a. Scott Bohls, Correctional Officer new hire
   b. Brian A. Richter, Deputy Sheriff new hire
   c. Bradford J. Howell, Deputy Sheriff new hire

16. Action to enter into executive session

17. Open

18. Old Business

19. New Business

20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 15th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 8th, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as revised, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Thomas, to approve the minutes of April 1st, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, requested authorization for herself and her deputy to attend the SDACO spring workshop in Pierre on May 7th & 8th, 2008. Motion by Larson, second by Brinkman, to approve this travel request, all present voted aye; motion carried. The Auditor reviewed the 1st quarter budget balances with the Board and noted the Court Appointed Attorney budget is 44% spent and the Coroners budget is 40% spent. The Auditor informed the Board that due to an East Dakota Water Conservancy race in the Municipal 2 area, the County's primary election ballot will have five different faces. Voters registered in the Municipal Area 2 will be allowed to cast a ballot in the Water District portion of the ballot regardless of their political party affiliation. The Municipal Area 2 includes the municipalities of Florence, Henry, Kranzburg, South Shore, Wallace and Watertown, including the extraterritorial jurisdiction of Watertown. The Auditor displayed the polling place sign, required by SDCL 12-14-14, which will be displayed outside the entrance to each polling place in Codington County on Election Day. This sign is required to clearly identify a building as a polling place. The sample ballot for Codington County voters will be displayed on a voter portal web site by the end of this day or by Wednesday, April 9th, 2008. **Director of Equalization, Shawna Constant,** informed the Board that the Director of Equalization office staff is currently working on appeals and the paper work involved with rolling back commercial property values to the 2007 level. The Director of Equalization reported 21 appeals for County Board of Equalization and approximately 207 appeals for Consolidated Board. Ms. Constant released the following tentative dates for Equalization proceedings: County Board of Equalization, Tuesday, April 15th at 1:00 p.m., in the County Commissioners office; Consolidated Board of Equalization, April 15th 7:00 p.m., April 17th 1:00-5:00 p.m. and 7:00 p.m.; April 22nd 1:00-5:00 p.m. and 7:00 p.m.; and April 24th at 1:00 p.m. for finish up work. Consolidated Board meetings will take place at Watertown City Hall. Discussion was also held regarding procedural items of the Consolidated Board of Equalization including being prohibited to make a blanket motion on the stipulations that will roll back commercial property values to the 2007 level. This information was provided to the Director of Equalization by Colleen Skinner, Property Tax Specialist, South Dakota Dept. of Revenue. Ms. Skinner has advised the Director of Equalization that approval of each stipulation will require a separate motion. Ms. Constant advised the Board that this procedure could possibly result in 1,000 – 1,200 motions. Commissioner Brinkman noted this procedure will place a huge burden on the Clerk of the Consolidated Board. The Board directed Ms. Constant to contact Ms. Skinner for alternatives to making this large number of motions to approve the stipulations. Commissioner Larson advised the Director of Equalization to request an Attorney General's opinion regarding this matter. Ms. Constant requested authorization to send Appraiser II, Vicky Janish, to a conference of the NCRAAO (North Central Region Association of Assessing Officers), in Green Bay, Wisconsin, on June 14-18, 2008. Ms. Constant advised the Board that

Ms. Janish has received a registration scholarship to attend this conference and costs to the County will be for meals not included with the registration, motel accommodations and approximately $100.00 for shared fuel costs. Motion by Larson, second by Brinkman, to approve this request for travel, all present voted aye; motion carried. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $17,903.50, with $1,506.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted that collections in March 2008 were lower by approximately $1,800.00, than March 2007 collections. Mrs. Seifel informed the Board that the Active Data System is up and running in Lincoln County and Mrs. Seifel and her deputy will travel to Lincoln County to observe the system as previously authorized by this Board. The Register of Deeds requested authorization for herself and her deputy to attend the SDACO Spring Workshop in Pierre on May 7th & 8th. Motion by Larson, second by Thomas, to approve this request for travel, all present voted aye; motion carried. **Treasurer, Carol Maloney,** advised the Board that her office is preparing for the first half tax collection season. The Treasurer's office will employ temporary staff from approximately April 21st into the first part of May. The Deputy Treasurer will attend a training session, on April 9th, in Aberdeen, for the new motor vehicle licensing procedures that will begin July 1st, 2008. Applications for the Assessment Freeze for the Elderly and Disabled have been submitted to the Director of Equalization for action during Board of Equalization meetings. The Treasurer requested authorization for herself and her deputy to attend the SDACO Spring Workshop scheduled for May 7th & 8th, in Pierre. Motion by Larson, second by Thomas, to approve this request for travel, all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Larson, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March 2008, all present voted aye; motion carried.

Cash on hand	$	7,267.48
Checks in Treasurer possession		
less than 3 days	$	61,061.95
Cash Items	$	201.00
TOTAL CASH ASSETS ON HAND	$	68,530.43
RECONCILED CHECKING		
Great Western Bank Checking	$	2,494.71
Great Western Bank Checking (Memorial Park)	$	4,476.73
Reliabank Dakota	$	5,689,910.77
INVESTMENTS		
SD Public Funds Investment	$	6,845.87
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	200,000.00
Great Western Bank	$	200,000.00
Home Federal Bank	$	200,000.00
First American Bank & Trust	$	200,000.00
Peoples State Bank	$	1,000,000.00
Wells Fargo	$	200,000.00
TOTAL CASH ASSETS	$	7,772,258.51
General Ledger Cash Balance by Funds:		
General	$	3,542,405.94
General restricted cash	$	500,000.00
Sp. Revenue	$	2,789,106.47
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	405.71

Trust & Agency	$ 929,928.54
(schools 502,465.44 townships 26,681.65; city/towns 90,339.79)	
TOTAL GENERAL LEDGER CASH	$ 7,772,258.51

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund surplus cash as of March 31, 2008: $1,961,053.61; 26% of the 2008 General Fund budget.

ABATEMENTS/REFUNDS

Motion by Larson, second by Brinkman, to approve the following abatement/refund applications, all present voted aye; motion carried:

Property Number	Applicant	Qualification	Abatement Amount
7888	Watertown School Dist.	tax exempt	$170.38
8255	Danny G. Schmeling	assessment freeze	$502.28
9450	Gary Veeder	fire damage	$1,582.44
9477	Betty Harte	smoke damage	$169.16
9478	Betty Harte	smoke damage	$152.30
9479	Carolyn Burns	fire damage	$234.22
9480	Betty Harte	fire damage	$136.54
9802	Lois Fink	assessment freeze	$233.06
10151	Watertown School Dist.	tax exempt	$393.88
10686	Watertown F.O.P.	tax exempt	$1,799.38
10687	Watertown F.O.P.	tax exempt	$192.86
11942	Laura Borns	fire damage	$361.52
12591	Watertown School Dist.	tax exempt	$748.00
17558	Daina Bertsch McKean	fire damage	$126.68
16779	Glacial Lakes Prop. Mgmt.	fire damage	(refund) $356.62
4880	Roberta T. Berg	assessment freeze	$180.54
8986	Willard L. Lamb	assessment freeze	$713.16
9276	Jesse Lamp	assessment freeze	$293.96
15789	Mildred A. Quinn	assessment freeze	$291.78
6609	Charles D. Wicks	assessment freeze	$409.14
11127	Ollie M. Benson	assessment freeze	(refund) $459.84
8005	Mary J. Skallerud	assessment freeze	$690.40
2578	Jeffery A. Burns	fire damage	$1,936.82

COMMISSIONER EXCUSED

Commissioner Larson was excused at 9:45 a.m., to attend a funeral.

DIRECTOR OF EQUALIZATION POSITION

Motion by Thomas, second by Brinkman, to advertise and accept applications for the position of Codington County Director of Equalization, a discussion was held regarding the motion before the Board. Commissioner Brinkman suggested delaying action to advertise the Director of Equalization position until after the Board can meet with the Human Resource Director, Terry Satterlee, to discuss such as items as: required management qualities, a possible salary package, etc. Commissioner Brinkman also noted the County may explore the advantages of hiring an outside firm to do a complete commercial reappraisal in Codington County which could possible

change the County's requirements for a Director of Equalization. Motion by Thomas, second by Brinkman, to table action on this matter, at this time, all present voted aye; motion carried.

TRIBAL IMPACT FUNDING

The Board held a discussion on a request from Bennett County for information regarding tribal land in Codington County. Commissioner Thomas will gather this information with the assistance of the Director of Equalization office after the Board of Equalization process has been completed.

CLAIMS APPROVED

Motion by Brinkman, second by Thomas, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 323.80 sup, Accurate Machine & Tool 300.00 rep, Active Heating 153.06 rep, Acuity Specialty Products Gr 108.00 sup, Alltel 93.74 util, Alltel 67.52 util, American News 178.80 publ, Andor, Inc. 185.12 rep, Victoria Backman 20.00 witn, Bob Barker Co. 457.71 sup, Graciela Barrantes 357.50 prof svc, Batteries Unlimited 165.90 maint, Best Business Products 264.95 pymt, Best Business Products 69.44 maint, Best Western Ramkota Hotel 77.00 trav, Judy Blumke 61.10 jury, Boys & Girls Club 833.33 pymt, Bratland Law 320.00 prof svc, Bridgestone/Firestone, Inc 61.00 maint, Brock White Company 8333.40 sup, Brookings Register 110.00 publ, Brown Clinic-Northridge 157.12 sup, Cindy Brugman 25.00 sup, Brooke Bruns 20.00 witn, Burghardt Amateur Center 172.45 rep, Burns Law Office 4283.86 prof svc, California Contractors Supplies 227.10 sup, Carquest Auto Parts 111.56 rep, Carquest Auto Parts 168.11 maint, Cashway Lumber Inc. 344.86 rep, Cass-Clay Creamery 796.00 sup, Century Business Products 42.00 maint, Chamber of Commerce 650.00 sup, Citi Residential Lending 722.51 indg util, Codington Clark Electric 18.00 util, Codington Co. Historical Soc. 2500.00 reimb, Codington County Treasurer 1.50 sup, Cole Papers, Inc. 2534.66 sup, Connecting Point Computer Cent 962.25 maint, Marian Coplan 55.92 jury, County Fair Foods 44.51 sup, Crawford Funeral Chapel 125.00 prof svc, Credit Bureau of Watertown Inc 1307.65 pymt, Crescent Electric Supply Co. 62.18 rep, Culligan Water Conditioning 92.00 sup, Dakota Care Cobra Services 407.37 indg med, Dakota Embalming & Transport 157.50 prof svc, Days Inn Pierre SD 50.99 trav, Del Mar Upholstery 60.00 rep, Lori Deutsch 105.22 trav, Donna Dietrich, Chairman 426.48 prof svc, Pam Dornbusch 61.84 jury, The Earthgrains Company 372.92 sup, East Dakota Water Development 1337.84 March apportionment, East Point 341.00 indg util, Sarah Elbert 12.00 trav, Electronic Security Equipment 101.08 rep, Elite Drain & Sewer 150.00 rep, Ellis Manufacturing CO 441.72 eqp, Ellyson Law Office 431.10 prof svc, EMC Insurance Companies 3583.80 pymt, Lee Engelhardt 20.00 witn, Jeremy Evenson 20.00 witn, Fastenal Company 24.54 rep, Fox, Youngberg & Lewno, P.C. 188.52 prof svc, Becky Goens 25.33 trav, Golden Law Office 152.00 prof svc, Thomas Gonnelly 20.00 witn, Grainger 503.26 sup, Green, Schulz, Roby, etal 686.40 prof svc, Minyata Hill 72.52 witn, Hillyard Floor Care Supply 621.34 sup, Bolton Hoffman 20.00 witn, Horn Law Office 233.00 prof svc, Howard Vet Clinic 743.25 sup, Hughes County Sheriff's Office 10.00 fee, Human Service Agency 13622.25 pymt, Glacial Lakes Humane Society 60.00 pymt, Hurkes Implement Co. 332.09 sup, Huron Plainsman 114.80 publ, HyVee #1871 2.66 sup, HyVee #1871 59.87 sup, HyVee Pharmacy 431.88 pris med, Interlakes Community Action 412.25 pymt, Intoximeters 600.00 sup, Anthony Jacobson 20.00 witn, Kimberly Jacobson 20.00 witn, Jefferson Partners LP 21.32 trav, Phillip Johnson 50.00 jury, Crystal Jurgens 50.00 jury, Jurgens Printing 388.00 sup, Kabeiseman & Pollard 166.00 prof svc, Ron Kalsbeck 20.00 witn, KAR Products 84.30 sup, Kennedy, Rokahr, Pier & Knoff 148.00 prof svc, Kingsbury County 2518.00 eqp, Klein's 20.34 sup, Knology 501.08 util, Nelva Kooistra 54.00 prof svc, Jarrod Koustrup 37.17 witn, Jessica Kuhart 20.00 witn, Lab Safety Supply Inc 64.07 sup, Lake City Fire Equipment 323.45 maint, Willard Lamb 51.48 jury, Chuck Langner 371.74 trav, J.H. Larson Electrical Co. 110.64 rep, LATI Food Service 179.70 sup, Lewis & Clark BHS 130.00 prof svc, Amanda Lewno 20.00 witn, Jesse

Lindner 123.02 witn, LL Harder Inc 856.33 rep, Jodi Loehrer 85.88 trav, Lyle Signs Inc. 395.12 sup, Macksteel Warehouse, Inc. 228.58 sup, Mac's Inc. 66.92 sup, Mac's Inc. 7.76 rep, Mahowald's 86.24 sup, Manatron 713.34 pymt, Mark's Auto 356.12 rep, Mark's Auto 236.25 rep, Lori McClung 62.58 jury, McLeod's Printing & Office Sup 216.66 sup, Menards 85.03 sup, Menards 285.71 sup, Metro Fire 442.30 eqp, Midcontinent Communications 55.00 util, Midwest Automotive Inc 69.90 rep, Craig Miller 20.00 witn, Minnehaha Co. Treasurer 77.56 sup, Moe Oil Company 480.70 sup, Municipal Utilities 2176.33 indg util, Municipal Utilities 15404.63 util, MV Deisz Consulting 109.00 trav, New Dawn Technologies Inc 1600.00 trav, Northern Truck Equipment Corp. 184.77 rep, Northwestern Public Service 769.77 util, Office Systems, Inc. 1002.95 sup, Office Systems, Inc. 12.02 sup, Office Systems, Inc. 2361.58 sup, Kris Oliverson 56.66 jury, Ottertail Power Co. 31.37 util, Kay Owen - Landlord 240.00 indg util, Owen Rentals 160.00 indg util, Pennington County Jail 425.20 trav, Keith Peterson 20.00 witn, Robert Peterson 20.00 witn, Pharmchem Inc 80.00 prof svc, PMB 0112 271.91 util, Ponds Bakery 24.96 sup, Prairie Lakes Health Care Cent 67.50 sup, Prairie Lakes Health Care Cent 2212.00 sup, Print 'Em Now 163.00 sup, Professional Mailing & Market. 7164.72 sup, Public Safety Information 134.10 sup, Quality Presort Services, Inc 682.27 sup, Qwest 82.00 util, Qwest 736.67 util, Qwest 15.41 util, Heidi Randall 20.00 witn, RC Technologies 16.62 util, Redlinger Bros. 79.95 rep, Cathryn Rehfuss 54.00 prof svc, Roberts County 7251.64 eqp, Roberts County 12061.70 eqp, Rural Cellular Corporation 208.31 util, Dawn Russell 371.20 prof svc, Safe-N-Secure 5508.26 sup, Safe-N-Secure 11646.68 eqp, Sanford Clinic 226.00 pris care, Terrance Satterlee 3000.00 prof svc, SD Department of Revenue 1451.00 sup, S.D. Dept. of Transportation 4858.81 rep, SD Police Chiefs Association 132.50 sup, SD Sheriffs' Association 50.00 trav, SD State Treasurer 269249.49 April remittance, SDACO 900.00 trav, Sharp Chevrolet Pontiac Cadi. 2095.46 rep, Sherwin Williams 58.94 sup, Sioux Valley Coop 153.92 sup, Slowey Court Reporting 100.00 prof svc, Rick Small 155.44 trav, Smitty's Graphics Inc 230.00 prof svc, Snow Sales 381.55 sup, South Shore Gazette 1185.44 publ, Spears Law Office 4353.90 prof svc, Sprint 159.54 util, Star Laundry 78.68 sup, Star Laundry 21.11 sup, Stein's Tool Time Rental 225.00 rep, Lisa Stern 20.00 witn, Stern Oil Company 566.97 rep, Connie Stoebner 13.60 prof svc, Rick Stone 20.00 witn, Stoudt's Insurance Agency 50.00 sup, Mark Strohfus 20.00 witn, Sturdevant's Auto Parts 7.70 rep, Deb Sundem 113.12 trav, Sutton Law Office PC 11003.72 prof svc, Target Stores Division 34.99 sup, Technicolor Screen Printing 15.00 sup, Technicolor Screen Printing 83.00 sup, John W. Thomas 203.48 trav, Devin Thompson 20.00 witn, Traffic Parts 231.41 sup, Tractor Supply Co. 215.55 rep, Unicel 65.96 sup, Uptowne Cleaners 16.58 maint, US Foodservice - Grand Forks 6103.05 sup, Value Care Pharmacy 138.20 indg med, VISA - C/O Great Western Bank 509.00 sup, VISA - C/O Great Western Bank 124.99 sup, VISA - C/O Great Western Bank 817.85 eqp, VISA - C/O Great Western Bank 204.18 sup, VISA - C/O Great Western Bank 200.65 sup, Walmart Community 15.43 sup, Walmart Community 129.64 sup, Watertown Ford 689.62 rep, Watertown Mobile Estates 180.00 indg util, Watertown Park,Rec & Forestry 440.00 prof svc, Watertown Public Opinion 2511.51 publ, Larry Weelborg 438.14 witn, Wells Fargo Financial Leasing 292.92 pymt, West Group Payment Center 1589.50 sup, WheelCo 45.24 rep, Wight & Comes Funeral Chapel 3837.00 prof svc, Women's Resource Center 1696.50 pymt, Xerox Corporation 115.37 sup, Yankton Co Treasurer 445.00 prof svc, Linda Young 25.00 sup.

GRAVEL STOCKPILE BIDS

This being the time and place advertised for the opening of bids received for 3/4 inch gravel stockpiles, the following bid was received and opened by Highway Supt., Rick Small: Brownlee Construction, Inc., Watertown, SD; bid bond and certificate of liability insurance enclosed; Bid A: Popham Pit $3.49 per ton for 30,000 tons more or less; Bid A: Haugan Pit $3.77 per ton for 30,000 tons more or less; Bid B: Evans Pit $3.64 per ton for 30,000 tons more or less. Motion by Thomas, second by Brinkman, to accept the

bid of Brownlee Construction, the only bid, as recommended by Highway Supt., Rick Small, all present voted aye; motion carried.

LIQUOR LICENSE AUCTION

The Board held a discussion regarding using a professional auctioneering service for the "Liquor License Auction" scheduled for 10:00 a.m., Tuesday, April 15th, 2008. Motion by Thomas, second by Johnson, to conduct the auction in the same manner as the auction held in 2006, where the Chairman of the Board conducting the bidding process. Commissioner Brinkman stressed the need to conduct the auction in as professional a manner as possible. Upon vote of the Board, Thomas voted aye; Marquardt, Johnson, and Brinkman voted no; motion failed. Commissioner Johnson noted the County has received offers from more than one auctioneer to conduct the auction at no cost to the County. Motion by Johnson, second by Thomas, to accept the offer of the Owen Bergh Auction Service to conduct the "Liquor License Auction" at no cost to the County, on April 15th. Chairman Marquardt suggested the Board use the "luck of the draw" process to choose between the two auction services who have offered their services. Upon vote of Commissioner Johnson's motion, Thomas, Johnson, and Brinkman voted aye; Marquardt voted no; motion carried.

MEMORIAL PARK CONTROLLED BURN

The Board noted a request from the Isaac Walton League to conduct a controlled burn in the area of the "Butterfly Garden" in Memorial Park. Maintenance Supervisor, Milo Ford, has notified Commissioner Thomas that Memorial Park is within the city limits of the City of Watertown and any request to burn must be made of the Watertown Fire Dept. The general consensus of the Board will be to deny this request regardless of the ruling of the Watertown Fire Dept. The Board requested that the Maintenance Supervisor notify the Isaac Walton League of the Board's decision.

DENTAL INSURANCE RATES

The Board received correspondence from Delta Dental of South Dakota advising of an increase in Codington County Employee's dental insurance rates. Delta Dental informed the Board that based on expenses running 7.4% higher than premiums and the 6% increase trend in dental costs the rate renewal analysis suggests a 12.4% increase in rates. In order to keep group rates as stable as possible Delta Dental is proposing only a 5.3% rate increase for the County's 2008-2009 plan year. Motion by Johnson, second by Brinkman, to approve the following rates and cost share for employee dental insurance coverage for 2008-2009, upon vote of the Board, all present vote aye; motion carried:

Single coverage premium: $32.00 – paid by the County
Two party coverage premium: $57.62 – County share $32.00, Employee share $25.62
Family coverage premium: $83.88 – County share $41.94, Employee share $41.94

PERSONNEL CHANGES

Motion by Thomas, second by Brinkman, to approve the following personnel changes, all present voted aye; motion carried: Scott Bohls, new hire Correctional Officer, step 1/$12.33 per hour, effective date April 1, 2008, submitted and approved by Chief

Correctional Officer, Thomas Walder. Brian Richter, transfer from Correctional Officer to Deputy Sheriff, step 1/$15.06 per hour, effective date April 1, 2008, submitted and approved by Sheriff, Toby Wishard. Bradford J. Howell, new hire Deputy Sheriff, step 3/$16.21 per hour, effective date April 15, 2008, submitted and approved by Sheriff, Toby Wishard.

EXECUTIVE SESSION

Motion by Johnson, second by Brinkman, to enter into executive session at 10:20 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:10 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

OTHER MATTERS

Commissioner Thomas notified the Board that due to other commitments he will be unable to continue serving on the Watertown Chamber Government Affairs Committee. Commissioner Thomas noted it is important to keep a County Commissioner on this Board. The Board will take action on April 15th to appoint a new member to this committee.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Johnson, to adjourn at 11:21 a.m., until 9:00 a.m., Tuesday, April 15th, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 15, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and adjust cell phones
3. Action to approve the minutes of April 8, 2008
4. Monthly Reports
   a. Rick Small, Highway Superintendent
   b. Milo Ford, Maintenance Supervisor
5. Discussion and action to approve the purchase of a loader for the Highway Dept.
6. Discussion/action regarding a right-of-way encroachment
7. Action to declare used Highway supplies surplus to be sold
8. Action to authorize the purchase of a transport vehicle for the Sheriff's office
9. Action to approve an operating cash transfer to the Unemployment Fund as previously budgeted
10. Action to approve claims for payment
11. Action to approve an automatic budget supplement with grant reimbursement funds
12. 10:00 a.m., Liquor license auction
13. 10:30 a.m., Discussion and action regarding a request to discharge/test fireworks in Elmira Township
14. Action to approve the hiring of seasonal weed sprayers
15. Discussion/action to approve a resolution regarding removing wolves from the Federal Endangered Species List
16. Discussion/action regarding a request from Focus Watertown for funding
17. Discussion/action to approve cleaning of ditches
18. Action to approve personnel changes
    a. Diane Merchant, Director of Equalization, office coordinator, anniversary step increase
    b. Jennifer Guest, new hire, Correctional Officer
19. Action to enter into executive session
20. Open
21. Old Business
22. New Business
23. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 15th, 2008
24. 1:00 p.m., Action to convene as a County Board of Equalization and sign oaths
25. Action on appeals, stipulations, recommendations, etc.
26. Action to adjourn as a County Board of Equalization
27. 7:00 p.m., Action to convene as a Consolidated Board of Equalization at City Hall

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 15th, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as presented, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Thomas, to approve the minutes of April 8th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported on the following: Memorial Park – picnic tables are being built and repaired and the boat ramp has suffered ice damage. Motion by Thomas, second by Johnson, to authorize the hiring of one additional seasonal employee at Memorial Park, from a list applicants already on hand, per Mr. Ford's request, all present voted aye; motion carried. Courthouse – the recycling area on the south side of the Courthouse has been destroyed by strong winds, Mr. Ford will investigate building a small shed to contain recycling products before pickup. Mr. Ford provided the Board with a Performance Value Report – Year 2, presented by Johnson Controls for the time period January 2007 through December 2007. Space is being partitioned off in the basement of the Courthouse for storage needs of the Clerk of Courts Office. Four, thirty drawer, metal cabinets have been removed from the Court Service offices. Mr. Ford will determine the value of the cabinets for a proper disposal method. Mr. Ford will meet with an architect and the third circuit court administrator, on April 18th, to review the possibility of turning the Law Library into offices for court service employees. Detention Center – three water heaters, purchased in 1988, have been replaced as they have been leaking or showing wear. **Highway Supt., Rick Small,** reported the Highway Dept. worked Friday, Saturday, and Sunday, April 11th, 12th, & 13th, plowing snow and removing slush build on County Roads due to the blizzard/inclement weather on those dates. The Highway Dept. continues to crack seal roads, weather permitting, and the bridge deck replacement project, in Sheridan Township, is scheduled to begin on April 28th, weather permitting.

HIGHWAY LOADER
Motion by Brinkman, second by Johnson, to authorize the purchase of a four-wheel drive loader for the Highway Dept., from the bid of the City of Yankton, as requested by Highway Supt., Rick Small, all present voted aye; motion carried. Cost to Codington will be $149,261.00 after deducting a multi purpose bucket which Codington County does not require.

RIGHT OF WAY ENCROACHMENT
Motion by Brinkman, second by Thomas, to authorize the Highway Supt. to publish a notice advising property owners the Highway Dept. will mow any rights of way to the right of way line that are tilled and/or planted within, all present voted aye; motion carried. The County has previously adopted Ordinance #13 to provide for prosecution of violators. Mr. Small advised the Board that mowing will begin in July and continue throughout the growing season. Property owners with any questions are directed to contact the Codington County Superintendent of Highways.

USED HIGHWAY SUPPLIES
Motion by Brinkman, second by Johnson, to authorize the Highway Supt. to sell or dispose of used supplies, bridge plank, tires, culverts, etc., on a schedule set by the Highway Supt., all present voted aye; motion carried.

DEPUTY SHERIFFS
Sheriff, Toby Wishard, introduced new Deputy Sheriffs, Brian Richter and Bradford Howell, to the Board.

SHERIFF'S TRANSPORT VEHICLE
Sheriff, Toby Wishard, requested authorization to purchase a vehicle to replace an older transport vehicle. Sheriff Wishard noted this was not a budgeted item in 2008 but the vehicle currently being used, a 1997 Chevy Suburban, is experiencing mechanical problems and has over 140,000 miles on it's odometer. The Sheriff informed the Board that there is a mini van on the State's bid list, for a price of $15,600.00 that could be modified with partitions to use for the transport of prisoners. The Sheriff has checked with South Dakota Surplus Property and local dealers and nothing suitable is available at this time. Motion by Brinkman, second by Johnson, to authorize the Sheriff to purchase a front wheel drive mini van from the State of South Dakota bid list, all present voted aye; motion carried.

DITCH CLEANING
Commissioner Larson led a discussion, regarding the cleaning of ditches in his district. Discussion was also held regarding the use of prisoners for this job and adequate clothing/shoes for the prisoners to wear while cleaning the ditches. Commissioner Larson advised the Board that Asst. Weed Supervisor, Doug Cook, will assist with this project.

CASH TRANSFER
Motion by Brinkman, second by Thomas, to transfer operating cash, in the amount of $10,000.00, from the General Fund to the Unemployment Fund, as previously budgeted, all present voted aye; motion carried.

CLAIMS APPROVED
Motion by Brinkman, second by Thomas, to approve for payment the following claims, all present voted aye; motion carried: Electronic Survey Equip. $103.00 equip. and SD Dept. of Labor $2,942.00 unemployment ins. claim.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Johnson, to approve the following budget supplements, with grant reimbursement funds, all present voted aye; motion carried: Credit: $72,452.68 to the Emergency Management Homeland Security expenditure and revenue budgets; and $829.70 to the Emergency Management Pandemic Flu expenditure budget.

LIQUOR LICENSE AUCTION
The Board held a Liquor License Auction at 10:00 a.m., for the right to apply for an available County Liquor License. Certified funds in the amount of $1,000.00 each and letters of intent were filed by the following: Cloud 9 Golf Course, Inc., Brian and Hank Harms; Palan, Inc.; and Roger Meyer. Randy Owen and Mike Bergh conducted the auction bid process at no cost to the County. Upon completion of the bid process, Cloud 9 Golf Course, Inc., Brian and Hank Harms, were the top bidders with a bid of $92,000.00. The Board will take action at their April 22nd, 2008, meeting to approve the high bid and provide the Harms with the appropriate paper work to apply for the license.

FOCUS WATERTOWN FUNDING

Craig Atkins, Focus Watertown, appeared before the Board to discuss a funding request for the "Developing Impact, Focus III" campaign. Focus Watertown would like the Board to take action on this funding request at this time. Mr. Atkins informed the Board that Focus Watertown would like action taken at this time to allow for planning of future projects. Focus Watertown has requested a total of $250,000.00 over a five year period beginning in 2008. Commissioner Larson was opposed to spending funds in 2008 that were not budgeted. Commissioner Larson stated the County has a commitment to the Third Circuit Court for space needs and security issues. Commissioner Brinkman noted the County is facing increasing costs due to the escalating cost of petroleum products and funding cut backs from the South Dakota Department of Transportation for highway projects. Commissioner Brinkman stated the County has failed in attempts to raise revenues through a Property Tax Opt Out, Wheel Tax increase, and Liquor tax revenues. Commissioner Brinkman stated the main source of increased revenue, for the County, is the CPI and growth factor for new property construction. Commissioner Brinkman noted efforts, of Focus Watertown, have brought growth to the County. Motion by Brinkman, second by Johnson, to appropriate $42,000.00 from Commissioners Contingency, payable in 2008 and to appropriate $42,000.00 in 2009, 2010, 2011, 2012, and 2013, for the "Developing Impact, Focus III", campaign. Upon vote of the Board; Johnson and Brinkman, voted aye; Thomas, Marquardt, and Larson, voted no; motion failed. Motion by Thomas, second by Larson, to table funding discussions until 2009 budget planning sessions. Upon vote of the Board; Thomas, Marquardt, Johnson, and Larson voted aye; Brinkman voted no; motion carried.

FIREWORKS DISCHARGE

Mike Jungemann, Watertown Fire Chief; Pat Smith, Asst. Fire Chief; and Mark Kapelle from Lew's Fireworks; met with the Board to discuss allowing Lew's Fireworks to test discharge new display fireworks at a designated site in Elmira Township. The Fire Chief informed the Board that he had no objection to the Board approving a blanket permit, to Lew's Fireworks, allowing for the discharge of fireworks for testing purposes covering different time periods through out the year, providing weather conditions are favorable. Motion by Larson, second by Brinkman, to approve the following permits, provided a professional handles the actual discharging, upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried: Location: Hunters Haven, May 10th, 2008, at 9:30 p.m., for 5 to 10 minutes, for a wedding reception. Location: 45864 169 St, Watertown, April 18th, 2008 with a rain date of April 21st, 2008, between 8:30 and 10:00 p.m., to test shoot new display fireworks one at a time.

SEASONAL WEED SPRAYERS

Weed Supervisor, Nick Endres, met with the Board to request authorization to hire two seasonal weed sprayers for the 2008 weed spraying season. After a lengthy discussion a motion was made by Commissioner Brinkman, second by Commissioner Johnson, to approve the hiring of up to, two seasonal weed sprayers with a starting wage of $11.00 per hour, all present voted aye; motion carried. Mr. Endres was instructed to work with the Human Resource Officer to prepare a job description and listing for these positions.

WEED DEPARTMENT TRAILER

The Board held a discussion regarding the need for a trailer to transport four wheeler sprayers. The Board took no action as this item was not agendized.

PERSONNEL CHANGES

Motion by Larson, second by Johnson, to approve the following personnel changes, all present voted aye; motion carried: Diane Merchant, Director of Equalization Office Coordinator, anniversary step increase, from step 5/$13.03 per hour to step 6/$13.50 per hour, effective date

April 1, 2008, submitted and approved by Director of Equalization, Shawna Constant. Jennifer Guest, new hire, correctional officer, step 1/$12.33 per hour, effective date April 15, 2008, submitted and approved by Chief Correctional Officer, Thomas Walder.

ENDANGERED SPECIES RESOLUTION

The Board discussed a request from the Meade County Natural Resource Committee for this Board to pass a resolution regarding removing wolves from the federal endangered species list. The Board discussed the need for more information regarding this request and agreed to continue this discussion at the April 22nd, 2008, meeting.

OTHER MATTERS

Commissioner Thomas provided the Board with a report of the usage, in Codington County, of the NACo prescription drug discount card program. Commissioner Thomas noted a price savings of $12,023.45 for the time period May 2006 through March 2008.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 11:22 a.m., to discuss a personnel issue, all present voted aye; motion carried. The Board returned to regular session at 11:33 a.m., no action was taken. Highway Supt., Rick Small, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Johnson, second by Brinkman, to adjourn, as a Board of County Commissioners, at 11:33 a.m., until 9:00 a.m., Tuesday, April 22, 2008, all present voted aye; motion carried. It was noted that the Board will meet at 1:00 p.m., Tuesday, April 15th 2008, as a County Board of Equalization in the Commissioners chambers and at 7:00 p.m., as a Consolidated Board of Equalization at Watertown City Hall.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

OFFICIAL PROCEEDINGS
Codington County Board of Equalization
April 15, 2008 – 1:00 p.m.
Commissioners Chambers - Codington County Courthouse
14 1st Ave SE, Watertown, SD 57201

The meeting of the Codington County Board of Equalization convened at 1:00 p.m., Tuesday, April 15, 2008, in the Commissioners Chambers in the Codington County Courthouse. Board members present were Thomas, Marquardt, Johnson, Brinkman and Larson. Chairman Marquardt presiding. All Board members signed their oath. Director of Equalization, Shawna Constant, gave opening remarks. Also present were: Appraiser, Michelle Pederson and Clerk, Becky Leddy.

STIPULATIONS

Motion by Brinkman, second by Thomas, to approve the following stipulations, as presented and recommended by, Director of Equalization, Shawna Constant, all present voted aye; motion carried:

1. Heath Kittelson; record #4874; property 85% complete; value lowered from $157,231 to $134,451.
2. Lewis Raderschadt; record #14026; value adjusted to 2007 assessment rate; value lowered from $328,895 to $277,220.
3. Mary Suttor Mack, Mark Mack, & R. Mack; record #15578; value adjusted to 2007 assessment rate; value lowered from $204,598 to $83,001.
4. Peggy M. Haugan; record #3820; 50% back lot adjustment; value lowered from $14,490 to $7,245.
5. Carolyn Evelyn Morris; record #728; value adjusted to 2007 assessment rate; value lowered from $506,267 to $117,012.00.
6. Ina C. Kahnke c/o Mark Kienast; record #2943; value adjusted to 2007 assessment rate; value lowered from $357,825 to $267,031.
7. Watertown Co-op. Elevator; record #16103; Elevator and land were sold; value lowered from $154,986 to $40,400.
8. James & Jessica Langdeaux; record #4730; property purchased for $12,500 in 2006 and value of mobile home has depreciated; value lowered from $18,614 to $12,000.
9. Kenneth & Glenda Kittelson; record #4908; purchase price lower than assessed value; value lowered from $31,906 to $11,000.
10. Donna Cordie; record #5161; property recently sold for $8,000; value lowered from $17,349 to $8,000.
11. Deborah J & Stanley S Peterson; record #2441; no driveway, city sewer, or water; value lowered from $106,797 to $47,298.

RECOMMENDATIONS

Motion by Johnson, second by Brinkman, to approve the following recommendations of the Director of Equalization, all present voted aye; motion carried:

1. Robert & Marilyn Day; record #18041; value adjusted to 2007 assessment rate; value lowered from $136,838 to $98,928.
2. Lewis Raderschadt; record #2942; value adjusted to 2007 assessment rate; value lowered from $56,310 to $41,240.

TAX EXEMPT PROPERTY APPLICATIONS

Motion by Thomas, second by Larson, to approve the applications for annual tax exempt status of a private organization, as presented and recommended by Director of Equalization, Shawna Constant, all present voted aye; motion carried.

ASSESSMENT FREEZES FOR DISABLED AND SENIOR CITIZENS

Motion by Thomas, second by Larson, to approve the applications for freeze on assessments of dwellings of disabled persons and senior citizens, located within the City of Watertown, as presented and recommended by the Director of Equalization, all present voted aye; motion carried. Motion by Thomas, second by Larson, to approve the applications for freeze on assessments of dwellings of disabled persons and senior citizens, located in Codington County outside the City of Watertown, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

RENEWABLE ENERGY RESOURCE

Motion by Johnson, second by Brinkman, to approve the applications for renewable energy resources, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

CERTIFICATIONS OF OWNER OCCUPIED DWELLINGS

Motion by Thomas, second by Brinkman, to approve the certifications of owner occupied dwellings, located within the City of Watertown, as presented and recommended by the Director of Equalization, all present voted aye; motion carried. Motion by Brinkman, second by Thomas, to approve the certifications of owner occupied dwellings, located in Codington County outside the City of Watertown, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

DISABLED VETERAN PROPERTY TAX EXEMPTION

Motion by Thomas, second Brinkman, to approve tax exemption status for all properties in the City of Watertown which qualify for Disabled Veteran Exemption, all present voted aye; motion carried. Motion by Thomas, second Larson, to approve tax exemption status for all properties in Codington County outside the City of Watertown which qualify for Disabled Veteran Exemption, all present voted aye; motion carried.

RAISE VALUATIONS

The Director of Equalization presented the Board with the following recommendations to raise valuations.

1. Motion by Larson, second by Brinkman, to approve the following raise in valuation, all present voted aye; motion carried: Lawrence J & Rose Kahnke; record #3279; room was added to house; NA-A1-S value increased from $31,493 to $39,468.
2. Motion by Johnson, second by Larson, to approve the following raise in valuation, all present voted aye; motion carried: Donald A & Sally J Solum; record #18511; building values were omitted; AG-A1 value raised from $0 to $20,622.
3. Motion by Larson, second by Johnson, to approve the following raise in valuation, all present voted aye; motion carried: Bruce Mack; record #2344; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $62,031 to NA-Z $176,130.
4. Motion by Larson, second by Brinkman, to approve the following raise in valuation, all present voted aye; motion carried: James Steiger; record #2638; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $51,989 to NA-Z $89,410.
5. Motion by Johnson, second by Thomas, to approve the following raise in valuation. Upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried: Ryan & Kim Bergh; record #3368; Ag. Property purchased for 150%

of assessed value requires NA-Z classification for one year; values raised from AG-A $60,763 and AG-A1 $1,780 to NA-Z $136,307 and NA-Z1 $500.

6. Motion by Brinkman, second by Larson, to approve the following raise in valuation, all present voted aye; motion carried: Mark & Laurie Maag; record #18713; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $30,550 to NA-Z $60,081.
7. Motion by Johnson, second by Brinkman, to approve the following raise in valuation, all present voted aye; motion carried: Myron & Twila Kemp; record #4325; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; values raised from AG-A $141,917 and AG-A1 $1,460 to NA-Z $256,838 and NA-Z1 $1,460.
8. Motion by Brinkman, second by Johnson, to approve the following raise in valuation, all present voted aye; motion carried: Amber Christenson; record #14728; property was receiving $690 exempt value for buildings and small acreage properties are not allowed exemptions; NA-C1-S value raised from $46,816 to $47,506.
9. Motion by Brinkman, second Thomas, to approve the following raise in valuation, all present voted aye; motion carried: Roger Weber; record #3888; property received $10,000 exemption in error; AG-A1 value raised from $0 to $2,645.
10. Motion by Larson, second by Brinkman, to approve the following raise in valuation, all present voted aye; motion carried: Ronald & Gayle Lindner; record #2273; added omitted buildings; AG-A value raised from $0 to $6,081.
11. Motion by Brinkman, second by Johnson, to approve the following raise in valuation, all present voted aye; motion carried: James Steiger; record #18738; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $23,177 to NA-Z $33,440.
12. Motion by Brinkman, second by Thomas, to approve the following raise in valuation, all present voted aye; motion carried: Gregory Hough; record #18667; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $90,594 to NA-Z $141,778.

APPEALS

1. Mark D & Renee O'Neill; record #4709; property owner was present and stated he felt his property was assessed at a higher value than similar property in the area; appeal value $84,000; Local Board value $84,000; Director of Equalization recommends value of $94,880. Motion by Larson, second by Thomas, to concur with Directors value. Upon vote of the Board; Thomas, Johnson, and Larson voted aye; Marquardt and Brinkman voted no; motion carried.
2. Heath R, Travis L and Matthew S Kittelson; record #3836, property owners were not present; property owners did not list appeal valuation on appeal form; Local Board value $102,804 AG-A; Director of Equalization recommends NA-Z value of $150,150. Motion by Brinkman, second by Larson, to concur with the Directors value, all present voted aye; motion carried.
3. Vic & Clarice VanWell; record #3226; property owners did not appear; property owners listed old buildings in need of repair; appeal value $115,00; Director of Equalization recommends value of $134,965. Motion by Brinkman, second by Larson, to concur with Directors value; all present voted aye; motion carried.
4. Robert & Ava Jo Holmes; record #2774; property owners did not appear; property owners felt taxes went up too much; appeal value $95,000; Director of Equalization recommends value of $108,934. Motion by Brinkman, second by Thomas, to concur with Directors value; all present voted aye; motion carried.
5. Edwin Flemming; record #994; property owner was present; property owner felt value was high compared to like properties; appeal value $78,586. Fuller Township Supervisor and Local Board of Equalization member, John Moes, was also present for this appeal to support the local board's recommended value of $78,586. Director of Equalization recommends value of $103,088. Motion by Larson, second by Brinkman, to concur with

Directors value; upon vote of the Board; Thomas, Brinkman, and Larson voted aye; Marquardt and Johnson voted no; motion carried.

6. Rodger L & Diann R Redmond; record #3424; property owners were present; property owner stated the property has a Federal B-type easement resulting in use of only 49.4 acres out of a total of 158.49 acres; appeal value $40,000. Director of Equalization stated easement was appraised to be consistent with other properties in the County; Director recommends value of $117,324. Motion by Thomas, second by Marquardt, to set a value of $47,821; upon vote of the Board; Thomas and Marquardt voted aye; Johnson, Brinkman, and Larson voted no; motion failed. Motion by Larson to concur with the value recommended by the Director; motion failed for lack of a second. Motion by Brinkman, second by Thomas, to value the easement acres as marshland with a total value of $72,854; upon vote of the Board; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.
7. Lake City Dairy Farm, Inc.; record #3001; property owner was present; property owner appealed due to raise in valuation after requested re-appraisal and a discretionary raise of milking parlor value; appeal value $416,384; Local Board value $437,219; Director of Equalization recommends value of $466,274; motion by Brinkman, second by Johnson, to concur with Directors value; upon vote of the Board; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.
8. Todd Fuerstenau; record #3104; property owner was present; property owner stated his farmland was valued at $250.00 higher per acre than surrounding farmland; appeal value $57,112; Local Board value $62,750; Director of Equalization recommends value of $72,750. Motion by Larson, second by Thomas, to concur with the value set by the Local Board; upon vote of the Board; Thomas, Marquardt, Johnson and Larson voted aye; Brinkman voted no; motion carried.
9. Dale Zemlicka; record #2918; property owner was present; property owner lists 45 acres of wet pasture, rocks, and property across the road is valued less than this property; appeal value $180,650. Local Board value $180,650. Director of Equalization recommends value of $229,781; motion by Thomas, second by Johnson, to apply 22 acres of wetland value and set value at $218,707; upon vote of the Board; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.
10. Dale Zemlicka, record #2919; property owner was present; property owner wants value lowered due to soil test, rocks, and creek running full length of property; appeal value $94,998; Local Board value $94,998; Director of Equalization recommends value of $118,218; motion by Larson, second by Thomas, to apply 45 acres of wetland value and set value at $95,153; upon vote of the Board all present voted aye; motion carried.
11. Dale Zemlicka; record #2868; property owner was present; property owner indicates value on this property is too high compared to other land in the area and compared to the soil test; appeal value $46,836; Local Board value $46,836; Director of Equalization recommends value of $58,524 and noted wetlands have been applied to this property along with a 30% reduction for the lake; motion by Larson, second by Marquardt to concur with the Local Board value; upon vote of the Board, Marquardt and Larson voted aye; Thomas, Johnson, and Brinkman voted no; motion failed; motion by Thomas, second by Brinkman, to concur with Directors value; upon vote of the Board; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.
12. Jim Endres; record #4712; property owner was present; property owner indicated house sits empty most of the time and has little or no value and requested a reappraisal; appeal value $12,000; Director of Equalization recommends value of $20,894. No action was taken at this time. Director will set up time for re-appraisal and action will be taken on April 22, 2008.
13. Endres Family Trust, Record #2062; Jim Endres was present; Mr. Endres objected to the 10% increase on Ag. property; appeal value $144,644; Director of Equalization recommends value of $195,964; motion by Brinkman, second by Johnson, to concur with Directors value; all present voted aye; motion carried.

14. Endres Family Trust, Record #756; Jim Endres was present; Mr. Endres objected to the 10% increase on Ag. property; appeal value $62,421; Director of Equalization recommends value of $68,645; motion by Brinkman, second by Johnson, to concur with Directors value; all present voted aye; motion carried.
15. Robert Endres; record #4271; property owner was present and indicated the lot is currently vacant with no income and should be treated as Ag. property until it is developed; appeal value $16,625; Director of Equalization recommends value of $36,909; motion by Larson, second by Thomas, to set a value of $25,000; upon vote of the Board; Thomas and Larson voted aye; Marquardt, Johnson, and Brinkman voted no; motion failed; motion by Brinkman, second by Johnson, to concur with Directors value; upon vote of the Board; Marquardt, Johnson, and Brinkman, voted aye; Thomas and Larson voted no; motion carried.
16. Richard A & Terri R Steen; record #16881; property owner was present and indicated the property does not meet the required 35 acres for a building site and property is pasture land; appeal value $10,000; Director of Equalization recommends a value of $31,733; motion by Larson, second by Brinkman, to set a value of $10,000; all present voted aye; motion carried.
17. Burdell R Gauger; record #18241; property owner was not present and indicated on appeal form that this property is value higher than similar property; appeal value $270,000; Local Board value $270,045; Director of Equalization recommends value of $289,297; motion by Larson, second by Brinkman, to concur with Directors value; all present voted aye; motion carried.
18. James R & Betty L Glosimodt; record #14665; property owner was not present; appeal value $215,000; Local Board value $215,000; Director of Equalization recommended value $226,210; motion by Larson, second by Brinkman, to concur with Directors value; all present voted aye; motion carried.
19. Lewis & Patricia Raderschadt; record #4754; property owner was not present and indicated on appeal form that land located in the city limits is valued higher than adjoining land; appeal value $159,612; Local Board value $190,518; Director of Equalization recommends value of $199,872, motion by Larson, second by Brinkman, to concur with Directors value; all present voted aye; motion carried.
20. Milton P & Judy K Cordell; record #557; property owner was not present and indicated on appeal form that the assessment was too high compared to like property; appeal value $159,696; Local Board value $159,696; Director of Equalization recommends value of $170,626; motion by Thomas, second by Larson, to concur with the Directors value; all present voted aye; motion carried.
21. Milton P & Judy K Cordell; record #15263; property owner was not present and indicated on appeal form that the assessment was too high compared to like property; appeal value $4,500; Local Board value $4,500; Director of Equalization recommends value of $6,971; motion by Thomas, second by Larson, to concur with the Directors value; all present voted aye; motion carried.
22. John D Gebhart; record #2526; property owner was not present and indicated on appeal form that overall building valuation is too high, land is all in flood plain & not suitable for crops; appeal value $75,197; Local Board value $75,197; Director of Equalization recommends value of $84,120; motion by Larson, second by Thomas, to concur with the Directors value; all present voted aye; motion carried.
23. Virgil R & Karyl M Wishard; record #3844; property owner was not present and indicated wetlands were not applied for due to family illness; Local Board value $30,772; Director of Equalization recommends value of $48,160 but will stipulate to allow wetland acres; motion by Brinkman, second by Larson, to allow wetland acres and apply value of $30,764; upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas abstained; motion carried.

BOARD RECESS

There being no further business to come before this Board, a motion was made by Brinkman, second by Johnson, to recess at 3:55 p.m., until April 22, 2008, all present voted aye; motion carried.

BOARD RECONVENES

The Codington County Board of Equalization reconvened at 10:47 a.m., on Tuesday, April 22, 2008, in the chambers of the County Commissioners. Members present; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt presiding. Director of Equalization, Shawna Constant and Clerk, Becky Leddy, were also present.

STIPULATIONS

1. Jim Endres; record #4712; Director of Equalization completed re-appraisal and determined the house was in poor condition; valuation lowered from $20,894 to $16,160; motion by Brinkman, second by Larson, to concur with the Directors value of $16,160; all present voted aye; motion carried.
2. Arnold Construction; record #2579; property undeveloped, pasture land and slough; Director of Equalization lowered value from $47,440 to $15,814; motion by Thomas, second by Brinkman, to concur with the Directors value of $15,814; all present voted aye; motion carried.

RAISE VALUATION

Motion by Larson, second by Thomas, to raise the following valuation as recommended by the Director of Equalization; all present voted aye; motion carried: Mark & Laurie Maag; record #18712; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from $8,287 AG-A to $10,351 NA-Z.

BOARD ADJOURNS

There being no further business to come before this Board, a motion was made by Brinkman, second by Larson, to adjourn as a 2008 County Board of Equalization; all present voted aye; motion carried.

ATTEST:

Lavern Marquardt
Chairman, Codington County Commissioners

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota April 15, 2008

The Codington County/City of Watertown Consolidated Board of Equalization met on April 15, 2008 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

Name	DOE #	Abstract Code	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-D1	$60,870		$60,870
LeRoy Hallauer	12104	NA-D	$13,110	NA	$13,110

The Board directed the Ms. Constant to inspect the subject property and report back to the Board before final adjournment. No action was taken.

		NA-D1	$66,836	$40,000	$66,836
Kenneth D & Sandra L Sherrill	9270	NA-D	$16,891	$16,891	$16,891

Motion by Kludt, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Kludt, Larson, Thomas, Walder and Wilkins voting Aye and Brinkman, Johnson, Marquardt and Solberg voting No.

		NA-D1	$48,180	$35,000	$48,180
Kenneth D & Sandra L Sherrill	10313	NA-D	$10,291	$10,291	$10,291

Motion by Johnson, seconded by Kludt, to concur with the assessor's recommended value. Motion failed with Johnson and Kludt voting Aye, all others voting No. Motion was then made by Larson, seconded by Thomas, to change the assessed value to: $43,800 - structure and $10,291 - land for a total of $54,091. Motion carried with all voting Aye.

		NA-D1-S	$77,315	Total Value	$77,315
Boyd E Koch	7927	NA-D-S	$97,530	$130,000	$97,530

Motion by Solberg, seconded by Larson, to change the assessed value to: $81,275 - land and $77,315 - structure for a total of $158,590 and to place an obsolescence status on the land value. Motion carried with all voting Aye.

		NA-D1-S	$97,125		$97,125
Ronald Malsam	8514	NA-D-S	$32,141	$25,000	$32,141

Motion by Brinkman, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Larson and Solberg voting No and all others voting Aye.

		NA-D1-S	$23,686	$23,686	$19,470
John K Sheldon	7143	NA-D-S	$71,850	$64,000	$71,850

Motion by Larson, seconded by Solberg, to change the assessed value to: $59,875 - land and $19,470 - structure for a total of $79,345 and to place an obsolescence status on the land value. Motion carried with all voting Aye.

		NA-D1-S	$147,170	$140,000	$147,170
John K Sheldon	7169	NA-D-S	$143,700	$130,000	$143,700

Motion by Larson, seconded by Solberg, to change the assessed value to: $119,750 - land and $147,170 - structure for a total of $266,920 and to place an obsolescence status on the land value. Motion carried with all voting Aye.

		NA-D1-S	$158,472		$158,472
Gene J & Donna J Gast	7613	NA-D-S	$22,647		$22,647

Motion by Brinkman, seconded by Kludt, to concur with the assessor's recommended value. Upon debate, a motion by Brinkman, seconded by Larson, to table this appeal to allow assessor to reconsider this property and to report back to the Board prior to final adjournment. Motion to table carried with all voting Aye.

		NA-D1-S	$133,058	$124,000	$133,058
John A & Jeanette B Endres	13347	NA-D-S	$16,716	$12,000	$16,716

Motion by Brinkman, seconded by Johnson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$160,018	$143,000	$160,018
Susan Koob	6791	NA-D-S	$38,252	$32,000	$38,252

Motion by Solberg, seconded by Larson, to change the assessed value to: $160,018 - structure and $31,877 - land for a total value of $191,895. Motion carried with Kludt, Larson, Marquardt, Solberg and Thomas voting Aye and all others voting No.

		NA-D1-S	$82,602	$70,000	$82,602
Nancy LaFramboise	8971	NA-D-S	$35,647	$18,000	$35,647

Motion by Kludt, seconded by Solberg, to change the assessed value to: $82,602 - structure and $29,706 - land for a total value of $112,308. Motion carried with Brinkman, Johnson and Walder voting No and all others voting Aye.

		NA-D1-S	$107,336	$103,536	$107,336
Douglas & Ann Rae Herr	11905	NA-D-S	$35,294	$25,000	$35,294

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others voting Aye.

		NA-D1-S	$51,855		$32,180 EAF
Vernon Keairnes	10999	NA-D-S	$13,880	NA	$3,030 EAF

Property owner did not qualify for the elderly assessment freeze. No action was taken by the Board.

		NA-D1-S	$108,855	$108,855	$108,855
Leander M Optiz	8509	NA-D-S	$36,067	$26,136	$36,067

Motion by Brinkman, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$85,775	$68,900	$85,775
Bethany Gabel	12172	NA-D-S	$13,110	$7,100	$13,110

Motion by Larson, seconded by Solberg, to table this appeal to allow assessor to reconsider value and report back to the Board prior to final adjournment. Motion carried with all voting Aye.

		NA-D1	$53,149	$46,000	$53,149
Jeffrey N Rymerson	8029	NA-D	$13,778	$11,500	$13,778

Motion by Brinkman, seconded by Larson to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$66,525	Total Value	$57,964
Glenda Kittelson	8740	NA-D-S	$125,136	$160,000	$125,136

Motion by Walder, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Virgil & Suzanne Borns	7130	NA-D-S	$130,202	NA	$130,202

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$322,754		$322,754
Virgil & Suzanne Borns	7131	NA-D-S	$200,310	NA	$200,310

Motion by Wilkins, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

There being no further appeals before the Board for consideration, the meeting adjourned until 1:00 PM on April 17th.

Lavern Marquardt
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota

April 17, 2008

The Codington County/City of Watertown Consolidated Board of Equalization met on April 17, 2008 at 1:00 PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

Name	DOE #	Abstract Code	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-D1	$44,093	$44,093	$44,093
Mary Goepfert	11046	NA-D	$9,362	$7,802	$9,362

Motion by Brinkman, seconded by Johnson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$44,840	$44,840	$44,840
Mary Goepfert	11047	NA-D	$9,580	$7,983	$9,580

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$67,321	$61,201	$67,321
Mary Goepfert	11650	NA-D	$14,845	$14,845	$14,845

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with Thomas voting No and all others voting Aye.

		NA-D1	$48,582	$46,269	$48,582
Mary Goepfert	12115	NA-D	$14,753	$12,294	$14,753

Motion by Thomas, seconded by Solberg, to change the value to: $12,294 - land and $46,269 - structure for a total value of $58,563. Motion failed with Kludt, Solberg, Thomas and Wilkins voting Aye and all others voting No. Motion was then made by Brinkman, seconded by Larson, to concur with the assessor's value. Motion carried with Solberg and Thomas voting No and all others voting Aye.

		NA-D1	$67,888	$64,655	$67,888
Mary Goepfert	8692	NA-D	$15,352	$12,793	$15,352

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with Brinkman, Johnson, Kludt, Larson and Wilkins voting Aye and all others voting No.

		NA-D1	$44,260	$44,260	$44,260
Mary Goepfert	8836	NA-D	$23,003	$19,169	$23,003

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$176,257	$167,864	$176,257
Mary Goepfert	8139	NA-D	$20,923	$19,927	$20,923

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$52,487	$52,487	$52,487
Mary Goepfert	8849	NA-D	$23,003	$19,169	$23,003

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with Marquardt and Thomas voting No and all others voting Aye.

		NA-D1	$65,064	$65,064	$65,064
Mary Goepfert	9812	NA-D	$12,806	$12,806	$12,806

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$153,374	$146,070	$153,374
Mary Goepfert	5732	NA-D	$26,248	$24,998	$26,248

Motion by Thomas, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$58,575	$53,250	$58,575
Mary Goepfert	10122	NA-D	$7,796	$7,425	$7,796

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$80,686	$80,686	$80,686
Mary Goepfert	8973	NA-D	$24,626	$20,522	$24,626

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$48,090	$48,090	$48,090
Mary Goepfert	11824	NA-D	$22,871	$19,059	$22,871

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$155,007		$155,007
Mary Goepfert	7716	NA-D-S	$188,117		$188,117

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with Thomas voting No and all others voting Aye.

		NA-D1-S	$268,795		$268,795
Kay & Dennis Solberg	8414	NA-D-S	$26,154	N/A	$26,154

Motion by Kludt, seconded by Thomas, to change the value to: $26,154 - land and $256,795 for a total value of $282,949. Motion carried with Larson and Solberg abstaining and all others voting Aye.

		NA-D1	$169,556	$143,330	$169,556
David McElhany	8242	NA-D	$16,670	$16,670	$16,670

Motion by Solberg, seconded by Johnson, to change the value to: $15,876 - land and $161,482 - structure for a total value of $177,358. Motion carried with Johnson, Marquardt, Thomas, Solberg, Walder voting Aye and all others voting No.

		NA-D1	$215,755	$160,932	$215,755
David McElhany	8310	NA-D	$19,068	$19,068	$19,068

Motion by Larson, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others voting Aye.

At this point in the meeting Commissioner Brinkman and School Board Member Kludt left the meeting and were not present for any more proceedings at this session.

		NA-DC-2	$85,490	Total Value	$85,490
Leslie H & David E McElhany	18587	NA-DC	$29,937	$50,000	$29,937

Motion by Larson, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others present voting Aye.

		NA-DC-2	$85,389	Total Value	$85,389
Leslie H & David E McElhany	18588	NA-DC	$29,937	$50,000	$29,937

Motion by Larson, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with all present voting Aye. Motion by Wilkins, seconded by Thomas, to reconsider the appeals on the previous two items acted upon (DOE #18587 and #18588). Motion to reconsider carried with Larson voting No and all others present voting Aye. Motion was then made by Wilkins, seconded by Johnson, to concur with the assessor's recommended value on the parcels identified as DOE #18587 and DOE #18588. Motion carried with Marquardt and Solberg voting No and all others present voting Aye.

		NA-D1	$190,050	$159,210	$190,050
Leslie H & David E McElhany	16745	NA-D	$20,790	$20,790	$20,790

Motion by Larson, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others present voting Aye.

		NA-D1-S	$128,123	$121,000	$128,123
Tim LaFramboise	8501	NA-D-S	$35,906	$15,000	$35,906

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all present voting Aye.

		NA-D1-S	$108,997	$110,000	$108,997
Joanne Andersen	8504	NA-D-S	$35,706	$30,000	$35,706

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others present voting Aye.

Joanne Andersen & Joyce Lagge L/E Art		NA-D1-S	$85,832	$76,000	$85,832
& Doris Schimke	7520	NA-D-S	$26,672	$22,000	$26,672

Motion by Larson, seconded by Thomas, to table consideration of this appeal. Motion carried with all present voting Aye.

		NA-D1-S	$286,312	$260,284	$286,312
Kelly J Roby	11783	NA-D-S	$27,831	$27,831	$27,831

Consideration of this appeal was rescheduled to come before the Board on April 24th. No action was taken.

Motion by Thomas, seconded by Larson, to recess until 7:00 PM this evening. Motion carried with all present voting Aye.

The Board reconvened on April 17, 2008 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

		NA-D1-S	$98,489	$88,489	$98,489
Steven & Sheri Lindner	12681	NA-D-S	$20,012	$16,677	$20,012

Motion by Brinkman, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$203,381	$169,395	$203,381
Adam Spies	7598	NA-D-S	$20,605	$20,605	$20,605

Ms. Constant was directed to reconsider the recommended value on this property and to report back to the Board prior to the final adjournment. No action was taken.

		NA-D1-S	$82,548	$64,310	$82,548
Tony & Gloria Fischer	5619	NA-D-S	$35,690	$35,690	$35,690

Motion by Brinkman, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with Kludt voting No and all others voting Aye.

		NA-D1-S	$31,753	$28,500	$31,753
Craig W Watkins	17855	NA-D-S	$7,484	$7,500	$7,484

Motion by Kludt, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$86,863	TOTAL VALUE	$86,863
Edwin A Tapio EA	6492	NA-D-S	$113,284	$140,000	$113,284

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Upon debate, a substitute motion was made by Solberg, seconded by Brinkman, to direct the Interim Director to inspect the property and report back to the Board prior to final adjournment. The substitute motion carried with Kludt and Larson voting No and all others voting Aye.

		NA-D1-S	$555,231	$460,000	$555,231
Mark & Ronda Roby	8606	NA-D-S	$286,639	$240,000	$238,866

Motion by Larson, seconded by Thomas, to change the assessed value to: $238,866 - land and $555,231 - structure for a total value of $794,097. Motion carried with Johnson, Kludt, Larson, Thomas and Wilkins voting Aye and all others voting No.

		NA-D1	$8,524	$8,000	$8,524
Marlis E & John F Dagel	6995	NA-D	$136,514	$113,000	$136,514

Motion by Larson, seconded by Solberg, to change the assessed value to: $94,802 - land and $8,524 - structure for a total value of $103,326. Motion carried with Brinkman, Kludt and Wilkins voting No and all others voting Aye.

		NA-D1-S	$150,090	$150,000	$150,090
Jeffrey & Leslie Determan	13399	NA-D-S	$24,879	$25,000	$24,879

Motion by Kludt, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC-2	$365,101	$249,258	$365,101
Lynn Engels	13297	NA-DC	$202,286	$161,829	$202,286

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Marquardt, Solberg and Wilkins voting No and all others voting Aye.

		NA-D1-S	$229,953	$195,367	$229,953
Wendy M & Kenneth C Fransen	13397	NA-D-S	$24,879	$24,879	$24,879

Motion by Larson, seconded by Thomas, to change the assessed value to: $24,879 - land and $209,048 - structure for a total value of $233,927. Motion carried with all voting Aye.

		NA-D1-S	$101,052	$96,991	$101,052
Janelle Marx	6505	NA-D-S	$178,402	$118,544	$178,402

Motion by Wilkins, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Larson and Solberg abstaining and all others voting Aye.

		NA-D1-S	$103,660	TOTAL VALUE	$103,660
Edith M Noeldner	12721	NA-D-S	$34,546	$128,893	$34,546

Motion by Larson, seconded by Thomas, to table this appeal until the property can be inspected and the Interim Director reports back to the Board. Motion carried with all voting Aye.

		$163,680	$142,330	$163,680
Carl J & Marvel J Carlson	11619	$25,661	$23,328	$25,661

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

There being no further appeals before the Board for consideration, the meeting adjourned.

Lavern Marquardt
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 22, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of April 15, 2008

4. 9:00 a.m., Public Hearing and action to approve an application for a Malt Beverage License for Cloud 9 Golf Course Inc.

5. Action to approve the bid of Cloud 9 Golf Course Inc., received at the Liquor License auction held on April 15th and to authorize the Auditor to publish a notice of public hearing upon receipt of the required application

6. Monthly reports
   a. Jim Sutton, Emergency Management
   b. Toby Wishard, Sheriff

7. Action to approve an automatic budget supplement with grant reimbursement funds

8. Action to approve the purchase of a trailer for the Weed Dept.

9. Action to approve travel request for Weed Dept. staff

10. Action to declare property surplus to be destroyed
    a. 3 water heaters

11. Discussion/action to approve a resolution regarding removing wolves from the Federal Endangered Species List

12. 10:00 a.m., Discussion with a delegation from the Watertown Chamber Ag. Committee, Watertown Hockey Association and Lions Club regarding building/rink location

13. Action to approve personnel changes
    a. action to approve hiring a part time correctional officer

14. Action to enter into executive session
    a. Welfare Director, Sarah Elbert - Indigent client medical issue
    b. Sheriff, Toby Wishard – personnel issues

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 29th, 2008

19. Action to convene as a County Board of Equalization

20. Action on appeals, stipulations, recommendations, etc.

21. Action to adjourn as a County Board of Equalization

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 22, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 22nd, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED

Motion by Larson, second by Brinkman, to approve the agenda as submitted, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of April 15th, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

MALT BEVERAGE LICENSE PUBLIC HEARING

The Board held a public hearing regarding the application of a Retail (on-off sale) Malt Beverage License for Brian J. Harms, d.b.a. Cloud 9 Golf Course, Inc. Zoning Officer, Todd Kays, was present to review the steps required to change the zoning classification, upon which property this license is applied. Mr. Kays reminded the Board that until the property is zoned commercially the malt beverage license cannot be used for the sale of malt beverages at this location. Motion by Brinkman, second by Thomas, to approve the application for a Retail (on-off sale) Malt Beverage License, submitted by Cloud 9 Golf Course, Inc., subject to subsequent zoning changes to support such use. Commissioner Larson inquired as to how long the change in zoning process could take. Mr. Kays advised the Board that he had a previous conversation with Mr. Brian Harms, before application for the license was made, and at that time Mr. Harms was advised as to the steps that need to be taken to apply for a commercial zoning classification for the subject property. Upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

LIQUOR LICENSE AUCTION

Motion by Brinkman, second by Thomas, to approve the bid of Brian and Hank Harms d.b.a. Cloud 9 Golf Course, Inc., received at the auction held on April 15th, 2008, in the amount of $92,000.00, for the right to apply for a County liquor license and to authorize the Auditor to advertise a notice of public hearing upon receipt of the bid price and the required paperwork from Cloud 9 Golf Course, Inc., all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, advised the Board that a "Statewide Tornado Warning Drill" will take place at 10:15 a.m., Wednesday, April 23rd, 2008. Mr. Sutton noted the following dates and times for "Weather Spotter Training": Wednesday, April 23rd, 2008, 3:00 p.m. and Thursday, April 24th, 2008, 6:30 p.m. Weather spotter training will take place at the Codington County Extension Center Complex. Mr. Sutton noted a need for additional volunteer spotters in rural communities. Mr. Sutton has been in contact with the State of South Dakota regarding 2008 Homeland Security grant funding. Information, on the availability of grant funds, will not be received until some time in August 2008. Mr. Sutton advised the Board that grant funds will most likely be approximately $500,000.00 less, statewide, than the previous year. Mr. Sutton informed the Board that S.L.A. (State and Local agreement) funding will possibly be increased, by approximately 10%, for Codington County, with the increase designated for travel expenses of the office. **Sheriff, Toby Wishard,** provided the following statistics for the month of March 2008: 47.26 average daily inmate population; 201 bookings; $7,075.00 collected in work release; $6,013.00 collected in out of county prisoner contracts; $2,359.00 collected for the 24/7 program, with 41 individuals testing twice daily and 5

increased, by approximately 10%, for Codington County, with the increase designated for travel expenses of the office. **Sheriff, Toby Wishard,** provided the following statistics for the month of March 2008: 47.26 average daily inmate population; 201 bookings; $7,075.00 collected in work release; $6,013.00 collected in out of county prisoner contracts; $2,359.00 collected for the 24/7 program, with 41 individuals testing twice daily and 5 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; $610.00 collected in confinement costs, 365 sets of civil papers served; 180 calls for service; 7 accidents checked; 44 arrest warrants; and 15 transports for a total 3,154 miles traveled. Sheriff Wishard reported the vehicle his office is purchasing, from the State bid list, is an estimated 45 days from delivery. Commissioner Larson requested that the Sheriff investigate dead cattle in a stock dam located in Sheridan Township.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Thomas, to approve an automatic budget supplement, with grant reimbursement funds, in the amount of $22,018.16, to the Emergency Management expenditure and revenue budgets, all present voted aye; motion carried.

WEED DEPT. TRAILER

Weed Supervisor, Nick Endres, requested authorization to purchase a trailer that will accommodate the new four wheeler spraying equipment. Mr. Endres noted this was not a budgeted item in 2008. Motion by Brinkman, second by Thomas, to authorize the purchase of a trailer, not to exceed $1,500.00 in purchase price, all present voted aye; motion carried. The Extension office will use the old trailer on a trial basis before a permanent equipment transfer is approved.

WEED DEPT. TRAVEL REQUEST

Weed Supervisor, Nick Endres, requested authorization to travel to Pierre for meetings beginning at 1:00 p.m., Monday, April 28th and ending at 11:30 a.m., Tuesday, April 29th. Mr. Endres also requested authorization to allow his spouse to travel in a County vehicle to the aforementioned meetings. Motion by Brinkman, second by Johnson, to approve both requests, all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Thomas, second by Brinkman, to declare GEN00155, three 120 gallon water heaters, surplus to be destroyed, all present voted aye; motion carried.

ENDANGERED SPECIES RESOLUTION

Motion by Brinkman, second by Johnson, to continue for one week the request from the Meade County Natural Resource Committee for Codington County to pass a resolution regarding removing wolves from the federal endangered species list; all present voted aye; motion carried.

PERSONNEL CHANGES

Sheriff, Toby Wishard, requested authorization to hire an additional part time correctional officer. Sheriff Wishard advised the Board of a need to add the additional officer to cover the heavy traffic during the late evening hours due to the 24/7 program, serving inmates the evening meal, the return of work release inmates and to replace a

correctional officer who recently transferred to the Watertown Police Dept. The Sheriff advised the Board that if his request is approved a suitable candidate could possible be selected from applications received during the last application process. Motion by Thomas, second by Brinkman, to authorize the Sheriff to hire a part time correctional officer; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:46 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 9:56 a.m. Sheriff, Toby Wishard, was present for executive session.

DEPUTY SHERIFF POSITION

Motion by Thomas, second by Johnson, to authorize the Sheriff to advertise for and hire a Deputy Sheriff; all present voted aye; motion carried.

HOCKEY BUILDING/RINK LOCATION

A delegation, from the Watertown Hockey Association, the Watertown Chamber Ag. Committee, and the Watertown Lions Club, met with the Board to request the Boards blessing to move forward with studying the concept of adding onto the current ice arena to the east of the current ice arena and attaching to the south end of the Codington County Extension Center Complex. John Foley, spokesman for the Hockey Association, informed the Board that the concept is to connect the ice arena to the Extension Center Complex which would allow the County to use the ice arena for events such as the Watertown Winter Farm Show. Mr. Foley informed the Board that the demands on the ice arena have outgrown the size of the building. Mr. Foley noted financing was not being requested at this time but rather the general approval of the County Commissioners to allow the committee to prepare a plan for the proposed addition. Gary Mack, spokesman for the Watertown Chamber Ag. Committee, informed the Board that there is a waiting list for booth holders for the farm show and the extra space allowed by the ice arena would benefit the farm show event. Mr. Mack also noted the National Guard Armory may not be available to the farm show at some point in the future. Extension Educator, Chuck Langner, noted the connecting of the ice arena to the Extension Center Complex would possibly make it easier for loading and unloading of trailers as public parking would no longer be available close to the barn area. Mr. Langner informed the Board there are currently a couple of other events being held at the complex that need more room and the joint venture would be positive for the Extension Center Complex. Mr. Foley noted it could be up to a year until the concept/plan could be completed. Commissioner Larson questioned who would have control of the addition connecting the Extension complex to the ice arena. Mr. Foley noted it could be a joint venture and that the committee will also meet with the Watertown Park and Rec. Dept. regarding the proposed concept. Commissioner Thomas questioned who would be in charge of maintenance in the new building. Mr. Langner noted there could be occasions when the Ag. Building maintenance staff would assist with cleaning if the new building was being used for events also being held in the Extension Center Complex. Commissioner Thomas noted this project is a proactive step with the probability, at some point, that the National Guard Armory will no longer be available for the farm show. Motion by Brinkman,

second by Thomas, that the Board of Codington County Commissioners go on record as being supportive of the effort to have the Chamber Ag. Committee, The Watertown Hockey Association, and other interested parties, bring a specific proposal for construction of a new facility to the south and west of the Codington County Extension Complex that would meet the needs of the Hockey Association and Watertown Winter Farm Show and report back to this Board at such time when they have a viable project. Commissioner Larson suggested that Commissioner Thomas act as liaison between this Board and the ice arena building project committee. Upon vote of the Board, on Commissioner Brinkman's motion, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session to consider an indigent medical issue presented by the Welfare Director; all present voted aye; motion carried. The Board returned to regular session at 10:31 a.m., no action was taken. Welfare Director, Sarah Elbert, was present for executive session.

BOARD ADJOURNS

The Board noted they would meet as a County Board of Equalization immediately following adjournment of this meeting. There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn as a Board of County Commissioners at 10:44 a.m., until 9:00 a.m., Tuesday, April 29, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota April 22, 2008

The Codington County/City of Watertown Consolidated Board of Equalization met on April 22, 2008 at 1:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

Name	DOE #	Abstract Code	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-DC2	$97,558	$57,097	$97,558
Robert & Sherry Graf	10925	NA-DC	$12,993	$34,981	$12,993

Motion by Brinkman, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with Solberg abstaining and all others voting Aye.

		NA-DC2	$316,275		$316,275
Karl Limited Liability Partnership	13242	NA-DC	$241,852		$241,852

Motion by Brinkman, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Indian Creek Crossing	18071	NA-DC	$14,676	$1,500	$2,201

Motion by Brinkman, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	$65,663	$20,000	$31,658
Duke's Land Ministry	6301	NA-DC	$133,503	$58,616	$52,511

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Terrazzo Machine & Supply		NA-DC2	$31,670	0	$21,032
Company	10299	NA-DC	$39,966	$19,500	$39,966

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Solberg voting No and all others voting Aye.

		NA-DC2	$266,617	$170,212	$266,617
Brent & Jennifer Burns	6967	NA-DC	$102,000	$101,571	$102,000

Motion by Brinkman, seconded by Walder, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	$314,508	$220,000	$314,508
Barkley Truck Lines Inc.	10684	NA-DC	$44,550	$30,000	$44,550

Motion by Kludt, seconded by Marquardt, to change the value to: $44,550 - land and $304,508 - structure for a total value of $349,058. Motion carried with Brinkman, Johnson, Kludt, Marquardt and Walder voting Aye and all others voting No.

		NA-DC2	$382,781	$224,000	$294,823
Michael & Lola Nelson	16248	NA-DC	$108,399	$55,000	$52,383

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	$2,776,975		$2,728,748
Watertown Co-op Elevator	5931	NA-DC	$294,030		$133,960

Motion by Wilkins, seconded by Solberg, to table consideration of this appeal. Motion carried with all voting Aye.

		NA-DC2	NA-	$1,230,858	$418,708	$297,583
East Point LLC	14316	DC		$306,772	$185,000	$306,125

Motion by Thomas, seconded by Solberg, to table consideration of this appeal. Motion carried with Brinkman abstaining and all others voting Aye.

		NA-DC2	NA-	$549,536		$464,616
Paul Moriarty Trustee	14645	DC		$303,240		$72,200

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion failed with Johnson, Kludt, Larson and Thomas voting Aye and all others voting No. Motion was then made by Brinkman, seconded by Walder, to change the assessed value to: $72,200 - land and $425,000 - structure for a total value of $497,200. Motion carried with Larson and Thomas voting No and all others voting Aye.

Paul Moriarty Trustee	14282	NA-DC	$70,200	$10,530

Motion by Brinkman, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with Thomas voting No and all others voting Aye.

Paul Moriarty Trustee	6047	NA-DC	$493,186	$292,130

Motion by Wilkins, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	NA-	$335,506	$335,506
Thors Inc.	6050	DC		$931,560	$371,515

Motion by Brinkman, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	NA-	$449,198	$449,198
Pierre & Audrey Forrette Trustee	5893	DC		$375,858	$375,858

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Marquardt, Solberg and Walder voting No and all others voting Aye.

		NA-DC2	NA-	$12,000	$1,882
Karen Livingston	6906	DC		$22,848	$22,848

Motion by Larson, seconded by Brinkman, to table consideration of this appeal until April 24th. Motion carried with all voting Aye.

		NA-DC2	NA-	$403,370	$403,370
		DC	NA-	$556,705	$470,056
Bruce Duba	6073	DM1-S		$39,800	$39,800

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion failed with Larson and Thomas voting Aye and all others voting No. Motion was then made by Brinkman, seconded by Walder, to change the assessed value to a total of $665,000. Motion failed with Brinkman, Johnson and Walder voting Aye and all others voting No. Motion was then made by Solberg, seconded by Johnson, to change the assessed value to: $345,630 - land and $443,370 - structure for a total value of $789,000. Motion carried with Brinkman and Thomas voting No and all others voting Aye.

		NA-DC2 NA-	$713,722	$431,792	$713,722
Steve & Nicole Kerkvliet	6035	DC	$397,724	$206,500	$283,131

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion failed with Larson and Thomas voting Aye and all others voting No. Motion was then made by Wilkins, seconded by Larson, to change the assessed value to a total of $1,018,072. Motion failed with Larson, Thomas and Wilkins voting Aye and all others voting No. Motion was then made by Thomas, seconded by Larson, to change the assessed value to: $304,350 - land and $692,503 - structure for a total value of $996,853. Motion failed with Johnson, Larson, Thomas and Wilkins voting Aye and all others voting No. Motion was then made by Kludt, seconded by Brinkman, to direct the Interim Director to confer with the property owner and report back to the Board on April 24th. Motion failed with Brinkman, Kludt and Walder voting Aye and all others voting No. Motion was then made by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Kludt, Larson, Marquardt, Thomas and Wilkins voting Aye and all others voting No.

		NA-DC2	$173,761		$173,761
Robert & Cindy McNames	12344	NA-DC	$63,971		$63,971

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	$236,350	$196,123	$214,056
KZ Properties LLC	7532	NA-DC	$25,410	$24,720	$25,410

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Marquardt voting No and all others voting Aye.

Donald & Linda Ragels	12355	NA-DC2	$105,370		$105,370

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Chairman Marquardt announced the Board would be in recess until 7:00 that same evening.

The Codington County/City of Watertown Consolidated Board of Equalization reconvened at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

		NA-D1-S	$54,370	$45,000	$54,370
Roger Oyan	#12408	NA-D-S	$25,969	$15,000	$25,969

Motion by Larson, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$63,355	$63,355	$63,355
Richard C Butala	#11332	NA-D-S	$36,521	$24,464	$36,521

Motion by Kludt, seconded by Solberg, to change the assessed value to: $30,434 - land and $63,355 - structure for a total of $93,789. Motion carried with Johnson and Wilkins voting No and all others voting Aye.

		NA-D1-S	$146,062	$124,329	$146,062
Adam Karst	#12281	NA-D-S	$26,234	$20,000	$26,234

Motion by Wilkins, seconded by Thomas, to concur with the assessor's recommended value. Motion failed with Brinkman, Johnson, Thomas and Wilkins voting Aye and all others voting No. Motion was then made by Larson, seconded by Solberg, to change the assessed value to: $21,862 - land and $139,107 - structure for a total value of $160,969. Motion carried with Johnson and Wilkins voting No and all others voting Aye

		NA-D1	$69,679	$65,000	$69,679
Jolene Meier/Trustee	#8323	NA-D	$19,003	$18,000	$19,003

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$280,162	$237,000	$280,162
Daniel A & Arlet J Magstadt	#8384	NA-D-S	$23,562	$23,000	$23,562

Motion by Solberg, seconded by Brinkman, to change the assessed value to: $23,562 - land and $254,693 - structure for a total value of $278,255. Motion carried with Larson, Marquardt and Wilkins voting No and all others voting Aye.

		NA-D1-S	$142,703	$142,703	$142,703
Steven & Catherine Foster	#8345	NA-D-S	$21,913	$21,913	$21,913

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Brinkman and Solberg voting No and all others voting Aye.

		NA-D1-S	$81,236	$75,000	$81,236
Virginia Mattern	#6380	NA-D-S	$9,508	$5,500	$9,508

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Brinkman and Solberg voting No and all others voting Aye.

		NA-D1-S	$352,084	No appeal	$352,084
Daniel L Bergan Trustee	#13287	NA-D-S	$25,186	value	$25,186

Motion by Larson, seconded by Thomas, to change the assessed value to: $22,896 - land and $306,160 - structure for a total value of $329,056. Motion carried with Kludt and Wilkins voting No and all others voting Aye.

		NA-D1-S	$166,764	$166,764	$166,764
R. Keith & E. Geraldine McMillan	#7163	NA-D-S	$71,850	$62,870	$71,850

Motion by Solberg, seconded by Walder, to change the assessed value to: $59,875 - land and $166,764 - structure for a total value of $226,639. Motion failed Brinkman, Marquardt, Solberg and Walder voting Aye and all others voting No. Motion was then made by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Johnson, Kludt, Larson, Thomas and Wilkins voting Aye and all others voting No.

				Total	
		NA-D1-S	$92,806	Value	$92,806
Joyce Amdahl	#11348	NA-D-S	$25,648	$102,986	$25,648

Motion by Thomas, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with Solberg abstaining, Brinkman voting No and all others voting Aye.

				No appeal	
		NA-D1	$8,016	value	$8,016
Dick J Reddy	#8590	NA-D	$130,637	listed	$130,637

Motion by Johnson, seconded by Thomas, to change the assessed value to: $130,637 - land and $6,940 - structure for a total value of $137,577. Motion carried with Kludt voting No and all others voting Aye.

		NA-D1	$16,905	No appeal	$16,905
Dick J Reddy	#9254	NA-D	$52,255	value	$52,255

Motion by Larson, seconded by Thomas, to table this appeal until April 24th. Motion failed with all voting No. Motion was then made by Brinkman, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Kludt, Marquardt, Solberg and Wilkins voting No and all others voting Aye.

		NA-D1-S	$174,973	$159,065	$174,973
Richard J & Vergene Comes	#14571	NA-D-S	$25,281	$25,281	$25,281

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Solberg voting No and all others voting Aye.

		NA-D1-S	$123,790	$123,790	$123,790
Donald E Redlin	#11878	NA-D-S	$32,767	$27,306	$32,767

Motion by Wilkins, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$86,934	$79,306	$86,934
Howard D & Doris Gunderson	#9735	NA-D-S	$25,613	$23,364	$25,613

Motion by Wilkins, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

				No appeal	
		NA-D1	$55,506	value	$55,506
Verla M Berner	#10934	NA-D	$8,926	listed	$8,926

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

				No appeal	
		NA-D1-S	$74,439	value	$74,439
Verla M Berner	#10923	NA-D-S	$13,735	listed	$13,735

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$104,239	$80,000	$104,239
Carl W Tesch	#11788	NA-D-S	$21,428	$21,428	$21,428

Motion by Solberg, seconded by Larson, to table this appeal until April 24th. Motion carried with all voting Aye.

		NA-DC-2	$444,780	$206,640	$444,780
James or Mary Buhler	#5984	NA-DC	$125,811	$100,649	$125,811

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

There being no further appeals before the Board for consideration, the meeting adjourned until 1:00 PM on April 24th.

Lavern Marquardt
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota April 24, 2008

The Codington County/City of Watertown Consolidated Board of Equalization met on April 24, 2008 at 1:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

Name	DOE #	Abstract Code	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-D1-S	$203,381	$169,395	$203,381
Adam Spies	#7598	NA-D-S	$ 20,605	$ 20,605	$ 20,605

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Marquardt, Solberg and Walder voting No and all others voting Aye.

		NA-D1-S	$286,312	$260,284	$286,312
Kelly Roby	#11783	NA-D-S	$ 27,831	$ 27,831	$ 27,831

Motion by Walder, seconded by Kludt, to change the assessed value to: $27,831 - land and $260,284 - structure for a total value of $288,115. Motion failed with Brinkman, Kludt, Solberg and Walder voting Aye and all others voting No. Motion was then made by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Kludt, Solberg and Walder voting No and all others voting Aye.

		NA-DC-2	$200,682	$100,000	$151,242
Lynn Morris	#6943	NA-DC	$189,000	$150,000	$189,000

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Johnson, Marquardt, Solberg and Walder voting No and all others voting Aye.

		NA-D1-S	$201,935	$120,000	$254,059
Derrick Wensel	#8738	NA-D-S	$125,136	$100,000	$125,136

Motion by Wilkins, seconded by Larson, to change the assessed value to: $104,280 - land and $201,935 - structure for a total value of $306,215. Upon debate, a substitute motion was made by Solberg, seconded by Brinkman, to change the assessed value to $125,136 - land and $154,059 - structure for a total value of $279,195. Motion carried with Larson voting No and all others voting Aye.

				$140,000	
		NA-D1-S	$86,863	Total	$84,853
Edward Tapio	#6492	NA-D-S	$113,284	Value	$113,284

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Larson voting No and all others voting Aye.

		NA-D1-S	$104,239	$80,000	$93,577
Carl Tesch	#11788	NA-D-S	$21,428	$21,428	$21,428

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Motion by Larson, seconded by Kludt, to approve the following stipulated changes to the assessed values:

NAME	DOE #	ASSESSED VALUE	STIP. VALUE
Bethany Gabel	12172	NA-D1-S $85,775 NS-D-S $13,110	NA-D1-S $85,775 NA-D-S $13,110
Edith Noeldner	12721	NA-D1-S $103,660 NA-D-S $34,546	NA-D1-S $97,381 NA-D-S $34,546
Gene & Donna Gast	7613	NA-D1-S $157,472 NA-D-S $22,647	NA-D1-S $150,813 NA-D-S $22,647
Karen Livingston	6909	NA-DC-2 $12,000 NA-DC $22,848	NA-DC-2 $1,882 NA-DC $19,068
LeRoy & Linda Hallauer	12104	NA-D1 $60,870 NA-D $13,110	NA-D1 $42,927 NA-D $13,110
Watertown Cooperative Elevator Association	5931	NA-DC-2 $2,776,975 NA-DC $284,030	NA-DC-2 $1,344,489 NA-DC $133,960
Danial W. Crocker	8437	NA-D1-S $169.407 NA-D-S $25,391	NA-D1-S $154,247 NA-D-S $25,391

Motion carried with all voting Aye.

Motion by Larson, seconded by Thomas, to approve the following recommended change to the assessed value:

NAME	DOE #	ASSESSED VALUE	Recommended Value
East Point LLC	14316	NA-DC-2 $1,230,858 NA-DC $306,772	NA-DC-2 $527,015 NA-DC $76,693

Motion carried with all voting Aye.

Motion by Larson, seconded by Thomas, to approve the following recommended changes to the assessed value:

NAME	DOE #	ASSESSED VALUE	Recommended Value
Russell Arendsee	15650	NA-DC2 $67,844 NA-DC $41,025	NA-DC2 $67,844 NA-DC $11,530
Arthur W & Patricia A Wensing	6776	N-D1-S $78,199 NA-D-S $29,536	N-D1-S $78,199 NA-D-S $28,519
Phyllis E Carlson	14554	N-D1-S $161,190 NA-D-S $25,128	N-D1-S $160,783 NA-D-S $25,128
Harlan Konrad	6718	N-D1-S $79,130 NA-D-S $25,168	N-D1-S $76,867 NA-D-S $25,168
Carole Stein-Holien Trustees	12004	N-D1-S $387,345 NA-D-S $33,438	N-D1-S $262,135 NA-D-S $27,865

Motion carried with all voting Aye.

Motion by Larson, seconded by Thomas, to approve the following increase to the assessed value:

NAME	DOE #	ABSTRACT CODE	PRESENT VALUE	CORRECT VALUE
Pelican View Estates LLC	15117	NA-DC NA-DC2	$28,088 $0	$28,088 $144,060

Motion carried with all voting Aye.

Motion by Larson, seconded by Thomas, to approve the following resolution of the Board:

Whereas, errors were found on a substantial number of properties in the non-ag class in the 2008 assessment roll; and, Whereas, there was not sufficient time for the Consolidated Board of Equalization to correct these errors; and, Whereas, the properties that are subject of this action are not all properties in the non-ag class; and, Whereas, the adjustments to values of the subject properties were not uniform as to amount or percentage; and, Whereas, each property that is subject of this action was individually reviewed and recommended by the staff of the Director of Equalization; Therefore, be it resolved that all properties subject to this action be adjusted per recommendation of the Acting Director of Equalization.

Motion carried with Solberg abstaining and all others voting Aye. (Note: Lists of these adjustments are on file in the City Finance Office and the County Auditor's Office.)

There being no further appeals for the Board to consider, the meeting was adjourned.

Lavern Marquardt
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 29, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and adjust cell phones
3. Action to approve the minutes of April 22, 2008
4. Action to approve April salary claims
5. Discussion/action regarding Cloud 9 Golf Course malt beverage license
6. Discussion/action to use the City of Watertown's program to dispose of "dead" electronics
7. Action to declare property surplus to be sold
   a. 4 old metal cabinets
8. Discussion/action to approve a resolution regarding removing wolves from the Federal Endangered Species List
9. Action to approve personnel changes
10. Action to enter into executive session
11. 10:00 a.m., Asphalt mat construction bid opening and action to award a bid
12. Open
13. Old Business
14. New Business
15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 6, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 29, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 29th, 2008, in the Codington County Courthouse. Members present were; Thomas, Johnson, Brinkman, and Larson; absent Marquardt; Vice-Chairman Thomas, presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda as submitted, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of April 22nd, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

SALARY CLAIMS
Motion by Brinkman, second by Johnson, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 8,868.18 total salaries. Auditor: 15,823.91 total salaries. Co. Treasurer: 18,502.26 total salaries. States Attorney: 21,563.45 total salaries; Ruth Swenson 879.96 part time. Gov. Buildings: 13,799.70 total salaries; Cindy Dargatz 776.47 part time. Dir. Equalization: 31,846.16 total salaries; Heidi Selchert 1637.01 new hire. Reg. of Deeds: 15,150.70 total salaries. Veterans Service: 7,310.59 total salaries. Sheriff: 50,023.67 total salaries; Ken DeWall 2565.55 final pay; Jack Weber 571.90 part time & meals; Chuck Carbonneau 412.20 part time & meals; Jim Wollan 83.17 part time & meals Bradford Howell 1450.52 new hire & uniform allowance. Co. Jail: 54,726.52 total salaries; Scott Bohls 2178.44 new hire & uniform allowance; Jennifer Guest new hire & uniform allowance; Donna Weber 93.72 part time matron & meals; Amy Coon 1171.68 part time; Julie Drevecky 1047.34 part time; Care of the Poor: 3,664.32 total salaries; Julie Radach 331.32 part time. Co. Nurse: 3,247.68 total salaries. Co. Park: 5265.06 Donnie Olson 1216.12 part time seasonal; Tom Sauer 1292.20 part time seasonal; Lee Trumm 1701.59 Memorial Park caretaker. Ag. Bldg.: 6,755.57 total salaries. Co. Extension: 6,977.48 total salaries; Chuck Langner 41.55 meals; Deb Sundem 33.25 meals; Jodi Loehrer 41.56 meals. Weed Control: 6,861.78 total salaries. Planning Board 291.90 total salaries. Road & Bridge: 69,574.95 total salaries. Emergency Management: 8,438.80 total salaries. Crime Victim: 4,680.02 total salaries. W.I.C.: 3,072.15 total salaries. Total: 356,444.85. Breakdown of withholding amounts which are included in the above: S.D. Retirement 31,451.44 retire; S.D. Retirement 303.10 spouse option; S.D. Supplemental Retire. 2,760.00 suppl. retire.; Dakotacare 60,641.99 ins.; Standard Insurance Company 512.30 life ins.; Delta Dental 4,096.30 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 1,984.86 ins.; U.M.B. Bank 2,197.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 133.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,785.37 employee payments; Cod. Co. Treasurer 25,000.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 304.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 22,847.09 federal withholding; Reliabank Dakota 38,723.74 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 121.88 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

CLOUD 9 GOLF COURSE MALT BEVERAGE LICENSE

Motion by Larson, second by Brinkman, to designate the malt beverage license, awarded to Cloud 9 Golf Course, Inc., on April 22nd, 2008, as a 2008-2009 malt beverage license; all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Brinkman, second by Larson, to declare four metal filing cabinets, surplus to be sold for $5.00 each or sold for scrap metal by May 31, 2008; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session, to discuss pending litigation and personnel issues, at 9:12 a.m.; all present voted aye; motion carried. The Board returned to regular session at 10:02 a.m., no action was taken. Auditor, Cindy Brugman; Director of Equalization, Shawna Constant; and Human Resource Director, Terry Satterlee were present for executive session.

ASPHALT MAT CONSTRUCTION BIDS

This being the time and place set for the opening of bids for Asphalt Mat Construction, the Highway Supt. opened and announced the following bids:
McLaughlin & Schulz, Inc., Marshall, MN. Bid A: $49.20; Bid B $53.00; Bid C $40.50; Total bid: $941,400.00.
Bituminous Paving, Ortonville, MN. Bid A – 54.00; Bid B $59.00; Bid C 45.50; Total bid: $1,037,500.00.
Mr. Small recommended tabling the bids until he can review the tabulations for accuracy. Motion by Johnson, second by Larson, to table the bids, for one week, to allow the Highway Supt. to review the tabulations, all present voted aye; motion carried.

VETERANS SERVICE OFFICE PARTIAL DAY CLOSURE

Veterans Service Officer, Al Janzen, requested authorization to close his office on Friday, May 2, 2008, from 9:00 a.m. until 3:30 p.m., to allow office staff to attend a training session. The Board had no objection to this request.

MEMORIAL PARK SEASONAL POSITION

Motion by Johnson, second by Larson, to authorize Maintenance Supervisor, Milo Ford, to advertise a seasonal custodial position at Memorial Park; all present voted aye; motion carried.

CORRESPONDENCE

The Board noted correspondence from the following: SD Public Utilities Commission, notifying the Board of a recently activated new wireless site near Florence. SD Dept. of Health, notifying the Board of a disinterment permit affecting Codington County.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:26 a.m., until 9:00 a.m., Tuesday, May 6th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 1, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of March 25, 2008

4. 9:00 a.m. discussion with Shane Jibben, Great American Bancservices, Inc., regarding the placement of an ATM in the Courthouse and action to approve such placement

5. Monthly Reports
   a. Chuck Langner, Extension Educator
   b. Karla Moes, Community Health Nurse
   c. Al Janzen, Veterans Service Officer
   d. Sarah Elbert, Welfare Director
   e. Nick Endres, Weed Supervisor

6. Action to approve the Memorial Park Campground Manager contract for the 2008 camping season

7. Action to authorize the Lutheran Church of our Redeemer to hold weekly worship services at Memorial Park from May 25th through August 31st, 2008

8. Action to approve an automatic budget supplement with grant reimbursement funds

9. Action to authorize a notice for a public hearing for the application of a Malt Beverage License

10. Discussion with Maintenance Supervisor, Milo Ford, and possible action to authorize remodeling for office space of Circuit Court personnel

11. Action to approve personnel changes
    a. Acceptance of retirement notice from Andrew Mack, Highway Dept.
    b. Discussion and action to accept the resignation of Russ Ronke, as Director of Equalization
    c. Approve salary change for Shawna Beasley, current Deputy Director of Equalization

12. Action to enter into executive session

13. Open

14. Old Business

15. New Business

16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 8th, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 1st, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda as printed, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of March 25th, 2008, as presented by the Auditor, all present voted aye; motion carried.

ATM PLACEMENT
Shane Jibben, Great American Bancservices, Inc., met with the Board to discuss placing an ATM, at no cost to the County, in the Courthouse. Mr. Jibben noted his company has placed ATM's in the Courthouses in Lawrence, Pennington and Brown County. The Board directed Mr. Jibben to tour the Courthouse with Maintenance Supervisor, Milo Ford, to determine if there is an appropriate location within the Courthouse for an ATM. Mr. Jibben and Mr. Ford reported back later in the meeting and informed the Board that a suitable location had been secured. Motion by Brinkman, second by Thomas to authorize Great American Bancservices, Inc., to place an ATM in the Courthouse at no cost to the County and to preserve the historical integrity of the Courthouse during install of such ATM, all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, reported a busy past month at the Extension Center Complex and winter meetings have been completed. Mr. Langner reported winter wheat samples are good with more inches of frost in the ground than in previous years. **Community Health Nurse, Karla Moes,** submitted a written quarterly report, some of which, included the following: The Health Office continues to administer flu shots and second flu shots; WIC caseload at the end of March is 861 with a slow but steady increase in clients; the office continues to provide immunizations with a Hepatitis B immunization clinic held at the Multi District on March 25th to administer the third in the series to students there; school screenings have been completed for the year; athletic physicals will take place in April; and baby care services continue. **Veterans Service Officer, Al Janzen,** submitted the following written report: The Veterans Service Office had 19 trips in the month of March with 70 riders and 1 trip to the Minneapolis V.A. Mr. Janzen advised the Board that there is still no word on where the Watertown VA clinic will be located. Mr. Janzen informed the Board that on March 28th his office accepted delivery of a historic marker that will be placed at the Watertown Regional Airport. The Airport was used as a WWII training base. Total cost of the marker is $2,770.00 and with the combined efforts of Mr. Janzen's office, the VFW, American Legion, DAV and the City of Watertown, this marker will be paid in full. Mr. Janzen requested that all funding be run through the County for convenience in paying for the marker. Each entity will make their portion payable to Codington County with the County issuing one check for the marker for the full amount. **Welfare Director, Sarah Elbert,** submitted the following statistics, for the previous month, to the Board: 34 clients assisted, 8 denials, 8 pending or referred, 18 approved with 6 new clients. Total assistance: $7,474.72. Collections information was unavailable at this time. The Welfare Director requested scheduled vacation time for June 16-20, 2008; the Board had no objection to this request. **Weed Office Supervisor, Nick Endres,** invited the Board to the annual oyster feed scheduled for April 9th at 6:30 p.m., at the Extension Center Complex. Mr. Endres informed the Board that the

chemical storage building has been insulated, sheeted and roofed at a cost of approximately $1,100.00. Mr. Endres has revised the form that will be sent to Township officials for summer and fall spraying.

MEMORIAL PARK CAMPGROUND CONTRACT

Motion by Thomas, second by Larson, to authorize the Chairman to sign the "Campground Manager's Contract", between Codington County and H. Lee Trumm and Carolyn Trumm, for 2008, in the amount of $11,487.00, representing the same wage increase as other employees received in 2008, all present voted aye; motion carried.

LAKESIDE CHURCH SERVICES AT MEMORIAL PARK

Motion by Larson, second by Brinkman, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park for the 2008 park season, from May 25th through August 31st, 2008, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Johnson, to approve the following automatic budget supplement with grant reimbursement funds, all present voted aye; motion carried: Emergency Management expenditure and revenue budgets $7,449.24.

MALT BEVERAGE LICENSE APPLICATION

The Auditor advised the Board that an application for a malt beverage license has been filed with her office. The Auditor requested authorization to publish a notice of public hearing for this application. Zoning Officer, Todd Kays, advised the Board he has had contact with the applicant of the malt beverage license, Brian Harms, d.b.a. Cloud 9 Golf Course Inc. Mr. Kays noted that while the property, the applicant will attach the license to, is appraised as commercial property for taxation purposes, the property is not zoned for commercial use. Mr. Kays advised the Board that even with a malt beverage license approved and attached, to the property in question, the sale of alcoholic beverages can not legally be allowed as the property is located in an agriculturally zoned area. Mr. Kays outlined several options available to the property owner to change the zoning classification of the property. Mr. Kays stated he was not discouraging the Board from setting a public hearing or approving the application but simply advising them of current legalities. Motion by Brinkman, second by Johnson, to authorize the Auditor to advertise a notice of public hearing for the application of a malt beverage license, all present voted aye; motion carried. The Board noted the following time and date set for the public hearing: 9:00 a.m., Tuesday, April 22, 2008.

COURT SPACE NEEDS

Maintenance Supervisor, Milo Ford, met with the Board to discuss possible remodeling for immediate office space needs of the Third Judicial Circuit Court. Mr. Ford outlined possibilities for remodeling the Law Library into possibly six individual offices and using the old Court Service offices as holding rooms, drug testing rooms, client conference rooms, etc. Motion by Larson, second by Thomas, to authorize the Maintenance Supervisor to contact Todd Architects to study the proposed area and provide the Board with possible remodeling plans and an estimated cost of the project, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to accept the retirement notice of Andrew Mack, County Highway employee, effective July 31, 2008, all present voted aye; motion carried. Motion by Thomas, second by Larson, to rehire seasonal Memorial Park Employees, Donnie Olson and Tom

Sauer, Building Maintenance step 2/$10.63 per hour, effective date April 1, 2008, all present voted aye; motion carried.

PROPOSED LARGE SCALE DAIRY OPERATION

Zoning Officer, Todd Kays, briefly met with the Board to discuss the large scale dairy operation that has been proposed in Germantown Township. Mr. Kays advised the Board that the Planning and Zoning Board will meet on April 9th to further discuss this proposal. Mr. Kays has been in contact with Township Officials in Lura Township located in Grant County and Germantown Township located in Codington County regarding Township roads and road maintenance in the area of the proposed dairy. Mr. Kays also informed the Board the individuals proposing the dairy operation may ask the Board to create a T.I.F. (Tax Increment Financing) district to provide funding for road improvements in the proposed area. Discussion was also held regarding the slight chance of grant funding for road improvements.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:08 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:21 a.m. Those present for executive session were: Russ Ronke, John Wiles, and Human Resource Director, Terry Satterlee.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to accept the resignation of Russ Ronke, as the Codington County Director of Equalization, effective April 1, 2008, all present voted aye; motion carried. Motion by Larson, second by Brinkman, to hire Russ Ronke as an Appraiser II, step 6/$15.06 per hour, effective date April 1, 2008, Thomas, Marquardt, Brinkman, and Larson vote aye; Johnson voted no; motion carried. Motion by Larson, second by Brinkman, to appoint Shawna Constant as the interim Director of Equalization, $21.00 per hour, effective date April 1, 2008, all present voted aye; motion carried. Motion by Larson, second by Brinkman, to approve the following personnel change, all present voted aye; motion carried: Heidi Selchert, new hire, Appraiser I, step 1/$12.11 per hour, effective date April 1, 2008, submitted and approved by interim Director of Equalization, Shawna Constant.

FOCUS WATERTOWN

The Board discussed a request, from Focus Watertown, to set a date to take action on their request for the County to participate in funding the "Developing Impact, Focus III" campaign. It was the general consensus of the Board that this request would be addressed during 2009 budget planning sessions that will take place in June and July.

OTHER MATTERS

The Board briefly discussed the following items: The Liquor License auction scheduled for April 15th and the possibility of using a professional auctioneer; an invitation to attend the Spring meeting of the Lake Region Commissioners and County Officials on Thursday, April 17th, in the Grant County Courthouse Community Room; a request from Rolf Kraft, Chairman of the Bennett County Commissioners, for support from this Board to request U.S. Government funding to offset the cost for County services caused by population growth on tax-exempt Indian trust lands in sparsely populated counties in South Dakota; the lack of enough petition signatures to place the drink tax measure on the 2008 General Election ballot; and the SD Open & Clean Government initiated measure which could appear on the 2008 General Election ballot statewide. Commissioner Thomas informed the Board the "SD Open & Clean Government" measure will be extremely detrimental to local government entities including school boards organizations.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:39 a.m., until 9:00 a.m., Tuesday, April 8, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 8, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of April 1, 2008

4. 10:00 a.m., opening of bids for gravel stockpiles and action to award a bid

5. Monthly Reports
   a. Auditor, Cindy Brugman
   b. Director of Equalization, Shawna Constant
   c. Register of Deeds, Ann Seifel
   d. Treasurer, Carol Maloney

6. Action to approve the Auditor's account with the Treasurer for the month ending March 31st

7. Action to approve abatement applications

8. Action to approve advertisement for Director of Equalization position

9. ~~Action to authorize the Weed Dept. to hire seasonal weed sprayer/s~~ struck

10. Action to approve claims for payment

11. Discussion/action to use a professional auctioneer for the Liquor License auction scheduled for April 15th

12. Discussion/action to authorize the Isaack Walton to proceed with a controlled burn in an area of Memorial Park

13. ~~Discussion regarding a request to discharge/test fireworks in Elmira Township~~ struck

14. Discussion/action to approve the 2008-2009 Delta Dental insurance rates for employees

15. Action to approve personnel changes
   a. Scott Bohls, Correctional Officer new hire
   b. Brian A. Richter, Deputy Sheriff new hire
   c. Bradford J. Howell, Deputy Sheriff new hire

16. Action to enter into executive session

17. Open

18. Old Business

19. New Business

20. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 15th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 8th, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as revised, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Thomas, to approve the minutes of April 1st, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, requested authorization for herself and her deputy to attend the SDACO spring workshop in Pierre on May 7th & 8th, 2008. Motion by Larson, second by Brinkman, to approve this travel request, all present voted aye; motion carried. The Auditor reviewed the 1st quarter budget balances with the Board and noted the Court Appointed Attorney budget is 44% spent and the Coroners budget is 40% spent. The Auditor informed the Board that due to an East Dakota Water Conservancy race in the Municipal 2 area, the County's primary election ballot will have five different faces. Voters registered in the Municipal Area 2 will be allowed to cast a ballot in the Water District portion of the ballot regardless of their political party affiliation. The Municipal Area 2 includes the municipalities of Florence, Henry, Kranzburg, South Shore, Wallace and Watertown, including the extraterritorial jurisdiction of Watertown. The Auditor displayed the polling place sign, required by SDCL 12-14-14, which will be displayed outside the entrance to each polling place in Codington County on Election Day. This sign is required to clearly identify a building as a polling place. The sample ballot for Codington County voters will be displayed on a voter portal web site by the end of this day or by Wednesday, April 9th, 2008. **Director of Equalization, Shawna Constant,** informed the Board that the Director of Equalization office staff is currently working on appeals and the paper work involved with rolling back commercial property values to the 2007 level. The Director of Equalization reported 21 appeals for County Board of Equalization and approximately 207 appeals for Consolidated Board. Ms. Constant released the following tentative dates for Equalization proceedings: County Board of Equalization, Tuesday, April 15th at 1:00 p.m., in the County Commissioners office; Consolidated Board of Equalization, April 15th 7:00 p.m., April 17th 1:00-5:00 p.m. and 7:00 p.m.; April 22nd 1:00-5:00 p.m. and 7:00 p.m.; and April 24th at 1:00 p.m. for finish up work. Consolidated Board meetings will take place at Watertown City Hall. Discussion was also held regarding procedural items of the Consolidated Board of Equalization including being prohibited to make a blanket motion on the stipulations that will roll back commercial property values to the 2007 level. This information was provided to the Director of Equalization by Colleen Skinner, Property Tax Specialist, South Dakota Dept. of Revenue. Ms. Skinner has advised the Director of Equalization that approval of each stipulation will require a separate motion. Ms. Constant advised the Board that this procedure could possibly result in 1,000 – 1,200 motions. Commissioner Brinkman noted this procedure will place a huge burden on the Clerk of the Consolidated Board. The Board directed Ms. Constant to contact Ms. Skinner for alternatives to making this large number of motions to approve the stipulations. Commissioner Larson advised the Director of Equalization to request an Attorney General's opinion regarding this matter. Ms. Constant requested authorization to send Appraiser II, Vicky Janish, to a conference of the NCRAAO (North Central Region Association of Assessing Officers), in Green Bay, Wisconsin, on June 14-18, 2008. Ms. Constant advised the Board that

Ms. Janish has received a registration scholarship to attend this conference and costs to the County will be for meals not included with the registration, motel accommodations and approximately $100.00 for shared fuel costs. Motion by Larson, second by Brinkman, to approve this request for travel, all present voted aye; motion carried. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $17,903.50, with $1,506.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted that collections in March 2008 were lower by approximately $1,800.00, than March 2007 collections. Mrs. Seifel informed the Board that the Active Data System is up and running in Lincoln County and Mrs. Seifel and her deputy will travel to Lincoln County to observe the system as previously authorized by this Board. The Register of Deeds requested authorization for herself and her deputy to attend the SDACO Spring Workshop in Pierre on May 7th & 8th. Motion by Larson, second by Thomas, to approve this request for travel, all present voted aye; motion carried. **Treasurer, Carol Maloney,** advised the Board that her office is preparing for the first half tax collection season. The Treasurer's office will employ temporary staff from approximately April 21st into the first part of May. The Deputy Treasurer will attend a training session, on April 9th, in Aberdeen, for the new motor vehicle licensing procedures that will begin July 1st, 2008. Applications for the Assessment Freeze for the Elderly and Disabled have been submitted to the Director of Equalization for action during Board of Equalization meetings. The Treasurer requested authorization for herself and her deputy to attend the SDACO Spring Workshop scheduled for May 7th & 8th, in Pierre. Motion by Larson, second by Thomas, to approve this request for travel, all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Larson, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March 2008, all present voted aye; motion carried.

Cash on hand	$	7,267.48
Checks in Treasurer possession		
less than 3 days	$	61,061.95
Cash Items	$	201.00
TOTAL CASH ASSETS ON HAND	$	68,530.43
RECONCILED CHECKING		
Great Western Bank Checking	$	2,494.71
Great Western Bank Checking (Memorial Park)	$	4,476.73
Reliabank Dakota	$	5,689,910.77
INVESTMENTS		
SD Public Funds Investment	$	6,845.87
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	200,000.00
Great Western Bank	$	200,000.00
Home Federal Bank	$	200,000.00
First American Bank & Trust	$	200,000.00
Peoples State Bank	$	1,000,000.00
Wells Fargo	$	200,000.00
TOTAL CASH ASSETS	$	7,772,258.51
General Ledger Cash Balance by Funds:		
General	$	3,542,405.94
General restricted cash	$	500,000.00
Sp. Revenue	$	2,789,106.47
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	405.71

Trust & Agency	$ 929,928.54
(schools 502,465.44 townships 26,681.65; city/towns 90,339.79)	
TOTAL GENERAL LEDGER CASH	$ 7,772,258.51

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund surplus cash as of March 31, 2008: $1,961,053.61; 26% of the 2008 General Fund budget.

ABATEMENTS/REFUNDS

Motion by Larson, second by Brinkman, to approve the following abatement/refund applications, all present voted aye; motion carried:

Property Number	Applicant	Qualification	Abatement Amount
7888	Watertown School Dist.	tax exempt	$170.38
8255	Danny G. Schmeling	assessment freeze	$502.28
9450	Gary Veeder	fire damage	$1,582.44
9477	Betty Harte	smoke damage	$169.16
9478	Betty Harte	smoke damage	$152.30
9479	Carolyn Burns	fire damage	$234.22
9480	Betty Harte	fire damage	$136.54
9802	Lois Fink	assessment freeze	$233.06
10151	Watertown School Dist.	tax exempt	$393.88
10686	Watertown F.O.P.	tax exempt	$1,799.38
10687	Watertown F.O.P.	tax exempt	$192.86
11942	Laura Borns	fire damage	$361.52
12591	Watertown School Dist.	tax exempt	$748.00
17558	Daina Bertsch McKean	fire damage	$126.68
16779	Glacial Lakes Prop. Mgmt.	fire damage	(refund) $356.62
4880	Roberta T. Berg	assessment freeze	$180.54
8986	Willard L. Lamb	assessment freeze	$713.16
9276	Jesse Lamp	assessment freeze	$293.96
15789	Mildred A. Quinn	assessment freeze	$291.78
6609	Charles D. Wicks	assessment freeze	$409.14
11127	Ollie M. Benson	assessment freeze	(refund) $459.84
8005	Mary J. Skallerud	assessment freeze	$690.40
2578	Jeffery A. Burns	fire damage	$1,936.82

COMMISSIONER EXCUSED

Commissioner Larson was excused at 9:45 a.m., to attend a funeral.

DIRECTOR OF EQUALIZATION POSITION

Motion by Thomas, second by Brinkman, to advertise and accept applications for the position of Codington County Director of Equalization, a discussion was held regarding the motion before the Board. Commissioner Brinkman suggested delaying action to advertise the Director of Equalization position until after the Board can meet with the Human Resource Director, Terry Satterlee, to discuss such as items as: required management qualities, a possible salary package, etc. Commissioner Brinkman also noted the County may explore the advantages of hiring an outside firm to do a complete commercial reappraisal in Codington County which could possible

change the County's requirements for a Director of Equalization. Motion by Thomas, second by Brinkman, to table action on this matter, at this time, all present voted aye; motion carried.

TRIBAL IMPACT FUNDING

The Board held a discussion on a request from Bennett County for information regarding tribal land in Codington County. Commissioner Thomas will gather this information with the assistance of the Director of Equalization office after the Board of Equalization process has been completed.

CLAIMS APPROVED

Motion by Brinkman, second by Thomas, to approve for payment the following claims, all present voted aye; motion carried: A-OX Welding Supply 323.80 sup, Accurate Machine & Tool 300.00 rep, Active Heating 153.06 rep, Acuity Specialty Products Gr 108.00 sup, Alltel 93.74 util, Alltel 67.52 util, American News 178.80 publ, Andor, Inc. 185.12 rep, Victoria Backman 20.00 witn, Bob Barker Co. 457.71 sup, Graciela Barrantes 357.50 prof svc, Batteries Unlimited 165.90 maint, Best Business Products 264.95 pymt, Best Business Products 69.44 maint, Best Western Ramkota Hotel 77.00 trav, Judy Blumke 61.10 jury, Boys & Girls Club 833.33 pymt, Bratland Law 320.00 prof svc, Bridgestone/Firestone, Inc 61.00 maint, Brock White Company 8333.40 sup, Brookings Register 110.00 publ, Brown Clinic-Northridge 157.12 sup, Cindy Brugman 25.00 sup, Brooke Bruns 20.00 witn, Burghardt Amateur Center 172.45 rep, Burns Law Office 4283.86 prof svc, California Contractors Supplies 227.10 sup, Carquest Auto Parts 111.56 rep, Carquest Auto Parts 168.11 maint, Cashway Lumber Inc. 344.86 rep, Cass-Clay Creamery 796.00 sup, Century Business Products 42.00 maint, Chamber of Commerce 650.00 sup, Citi Residential Lending 722.51 indg util, Codington Clark Electric 18.00 util, Codington Co. Historical Soc. 2500.00 reimb, Codington County Treasurer 1.50 sup, Cole Papers, Inc. 2534.66 sup, Connecting Point Computer Cent 962.25 maint, Marian Coplan 55.92 jury, County Fair Foods 44.51 sup, Crawford Funeral Chapel 125.00 prof svc, Credit Bureau of Watertown Inc 1307.65 pymt, Crescent Electric Supply Co. 62.18 rep, Culligan Water Conditioning 92.00 sup, Dakota Care Cobra Services 407.37 indg med, Dakota Embalming & Transport 157.50 prof svc, Days Inn Pierre SD 50.99 trav, Del Mar Upholstery 60.00 rep, Lori Deutsch 105.22 trav, Donna Dietrich, Chairman 426.48 prof svc, Pam Dornbusch 61.84 jury, The Earthgrains Company 372.92 sup, East Dakota Water Development 1337.84 March apportionment, East Point 341.00 indg util, Sarah Elbert 12.00 trav, Electronic Security Equipment 101.08 rep, Elite Drain & Sewer 150.00 rep, Ellis Manufacturing CO 441.72 eqp, Ellyson Law Office 431.10 prof svc, EMC Insurance Companies 3583.80 pymt, Lee Engelhardt 20.00 witn, Jeremy Evenson 20.00 witn, Fastenal Company 24.54 rep, Fox, Youngberg & Lewno, P.C. 188.52 prof svc, Becky Goens 25.33 trav, Golden Law Office 152.00 prof svc, Thomas Gonnelly 20.00 witn, Grainger 503.26 sup, Green, Schulz, Roby, etal 686.40 prof svc, Minyata Hill 72.52 witn, Hillyard Floor Care Supply 621.34 sup, Bolton Hoffman 20.00 witn, Horn Law Office 233.00 prof svc, Howard Vet Clinic 743.25 sup, Hughes County Sheriff's Office 10.00 fee, Human Service Agency 13622.25 pymt, Glacial Lakes Humane Society 60.00 pymt, Hurkes Implement Co. 332.09 sup, Huron Plainsman 114.80 publ, HyVee #1871 2.66 sup, HyVee #1871 59.87 sup, HyVee Pharmacy 431.88 pris med, Interlakes Community Action 412.25 pymt, Intoximeters 600.00 sup, Anthony Jacobson 20.00 witn, Kimberly Jacobson 20.00 witn, Jefferson Partners LP 21.32 trav, Phillip Johnson 50.00 jury, Crystal Jurgens 50.00 jury, Jurgens Printing 388.00 sup, Kabeiseman & Pollard 166.00 prof svc, Ron Kalsbeck 20.00 witn, KAR Products 84.30 sup, Kennedy, Rokahr, Pier & Knoff 148.00 prof svc, Kingsbury County 2518.00 eqp, Klein's 20.34 sup, Knology 501.08 util, Nelva Kooistra 54.00 prof svc, Jarrod Koustrup 37.17 witn, Jessica Kuhart 20.00 witn, Lab Safety Supply Inc 64.07 sup, Lake City Fire Equipment 323.45 maint, Willard Lamb 51.48 jury, Chuck Langner 371.74 trav, J.H. Larson Electrical Co. 110.64 rep, LATI Food Service 179.70 sup, Lewis & Clark BHS 130.00 prof svc, Amanda Lewno 20.00 witn, Jesse

Lindner 123.02 witn, LL Harder Inc 856.33 rep, Jodi Loehrer 85.88 trav, Lyle Signs Inc. 395.12 sup, Macksteel Warehouse, Inc. 228.58 sup, Mac's Inc. 66.92 sup, Mac's Inc. 7.76 rep, Mahowald's 86.24 sup, Manatron 713.34 pymt, Mark's Auto 356.12 rep, Mark's Auto 236.25 rep, Lori McClung 62.58 jury, McLeod's Printing & Office Sup 216.66 sup, Menards 85.03 sup, Menards 285.71 sup, Metro Fire 442.30 eqp, Midcontinent Communications 55.00 util, Midwest Automotive Inc 69.90 rep, Craig Miller 20.00 witn, Minnehaha Co. Treasurer 77.56 sup, Moe Oil Company 480.70 sup, Municipal Utilities 2176.33 indg util, Municipal Utilities 15404.63 util, MV Deisz Consulting 109.00 trav, New Dawn Technologies Inc 1600.00 trav, Northern Truck Equipment Corp. 184.77 rep, Northwestern Public Service 769.77 util, Office Systems, Inc. 1002.95 sup, Office Systems, Inc. 12.02 sup, Office Systems, Inc. 2361.58 sup, Kris Oliverson 56.66 jury, Ottertail Power Co. 31.37 util, Kay Owen - Landlord 240.00 indg util, Owen Rentals 160.00 indg util, Pennington County Jail 425.20 trav, Keith Peterson 20.00 witn, Robert Peterson 20.00 witn, Pharmchem Inc 80.00 prof svc, PMB 0112 271.91 util, Ponds Bakery 24.96 sup, Prairie Lakes Health Care Cent 67.50 sup, Prairie Lakes Health Care Cent 2212.00 sup, Print 'Em Now 163.00 sup, Professional Mailing & Market. 7164.72 sup, Public Safety Information 134.10 sup, Quality Presort Services, Inc 682.27 sup, Qwest 82.00 util, Qwest 736.67 util, Qwest 15.41 util, Heidi Randall 20.00 witn, RC Technologies 16.62 util, Redlinger Bros. 79.95 rep, Cathryn Rehfuss 54.00 prof svc, Roberts County 7251.64 eqp, Roberts County 12061.70 eqp, Rural Cellular Corporation 208.31 util, Dawn Russell 371.20 prof svc, Safe-N-Secure 5508.26 sup, Safe-N-Secure 11646.68 eqp, Sanford Clinic 226.00 pris care, Terrance Satterlee 3000.00 prof svc, SD Department of Revenue 1451.00 sup, S.D. Dept. of Transportation 4858.81 rep, SD Police Chiefs Association 132.50 sup, SD Sheriffs' Association 50.00 trav, SD State Treasurer 269249.49 April remittance, SDACO 900.00 trav, Sharp Chevrolet Pontiac Cadi. 2095.46 rep, Sherwin Williams 58.94 sup, Sioux Valley Coop 153.92 sup, Slowey Court Reporting 100.00 prof svc, Rick Small 155.44 trav, Smitty's Graphics Inc 230.00 prof svc, Snow Sales 381.55 sup, South Shore Gazette 1185.44 publ, Spears Law Office 4353.90 prof svc, Sprint 159.54 util, Star Laundry 78.68 sup, Star Laundry 21.11 sup, Stein's Tool Time Rental 225.00 rep, Lisa Stern 20.00 witn, Stern Oil Company 566.97 rep, Connie Stoebner 13.60 prof svc, Rick Stone 20.00 witn, Stoudt's Insurance Agency 50.00 sup, Mark Strohfus 20.00 witn, Sturdevant's Auto Parts 7.70 rep, Deb Sundem 113.12 trav, Sutton Law Office PC 11003.72 prof svc, Target Stores Division 34.99 sup, Technicolor Screen Printing 15.00 sup, Technicolor Screen Printing 83.00 sup, John W. Thomas 203.48 trav, Devin Thompson 20.00 witn, Traffic Parts 231.41 sup, Tractor Supply Co. 215.55 rep, Unicel 65.96 sup, Uptowne Cleaners 16.58 maint, US Foodservice - Grand Forks 6103.05 sup, Value Care Pharmacy 138.20 indg med, VISA - C/O Great Western Bank 509.00 sup, VISA - C/O Great Western Bank 124.99 sup, VISA - C/O Great Western Bank 817.85 eqp, VISA - C/O Great Western Bank 204.18 sup, VISA - C/O Great Western Bank 200.65 sup, Walmart Community 15.43 sup, Walmart Community 129.64 sup, Watertown Ford 689.62 rep, Watertown Mobile Estates 180.00 indg util, Watertown Park,Rec & Forestry 440.00 prof svc, Watertown Public Opinion 2511.51 publ, Larry Weelborg 438.14 witn, Wells Fargo Financial Leasing 292.92 pymt, West Group Payment Center 1589.50 sup, WheelCo 45.24 rep, Wight & Comes Funeral Chapel 3837.00 prof svc, Women's Resource Center 1696.50 pymt, Xerox Corporation 115.37 sup, Yankton Co Treasurer 445.00 prof svc, Linda Young 25.00 sup.

GRAVEL STOCKPILE BIDS

This being the time and place advertised for the opening of bids received for 3/4 inch gravel stockpiles, the following bid was received and opened by Highway Supt., Rick Small: Brownlee Construction, Inc., Watertown, SD; bid bond and certificate of liability insurance enclosed; Bid A: Popham Pit $3.49 per ton for 30,000 tons more or less; Bid A: Haugan Pit $3.77 per ton for 30,000 tons more or less; Bid B: Evans Pit $3.64 per ton for 30,000 tons more or less. Motion by Thomas, second by Brinkman, to accept the

bid of Brownlee Construction, the only bid, as recommended by Highway Supt., Rick Small, all present voted aye; motion carried.

LIQUOR LICENSE AUCTION

The Board held a discussion regarding using a professional auctioneering service for the "Liquor License Auction" scheduled for 10:00 a.m., Tuesday, April 15th, 2008. Motion by Thomas, second by Johnson, to conduct the auction in the same manner as the auction held in 2006, where the Chairman of the Board conducting the bidding process. Commissioner Brinkman stressed the need to conduct the auction in as professional a manner as possible. Upon vote of the Board, Thomas voted aye; Marquardt, Johnson, and Brinkman voted no; motion failed. Commissioner Johnson noted the County has received offers from more than one auctioneer to conduct the auction at no cost to the County. Motion by Johnson, second by Thomas, to accept the offer of the Owen Bergh Auction Service to conduct the "Liquor License Auction" at no cost to the County, on April 15th. Chairman Marquardt suggested the Board use the "luck of the draw" process to choose between the two auction services who have offered their services. Upon vote of Commissioner Johnson's motion, Thomas, Johnson, and Brinkman voted aye; Marquardt voted no; motion carried.

MEMORIAL PARK CONTROLLED BURN

The Board noted a request from the Isaac Walton League to conduct a controlled burn in the area of the "Butterfly Garden" in Memorial Park. Maintenance Supervisor, Milo Ford, has notified Commissioner Thomas that Memorial Park is within the city limits of the City of Watertown and any request to burn must be made of the Watertown Fire Dept. The general consensus of the Board will be to deny this request regardless of the ruling of the Watertown Fire Dept. The Board requested that the Maintenance Supervisor notify the Isaac Walton League of the Board's decision.

DENTAL INSURANCE RATES

The Board received correspondence from Delta Dental of South Dakota advising of an increase in Codington County Employee's dental insurance rates. Delta Dental informed the Board that based on expenses running 7.4% higher than premiums and the 6% increase trend in dental costs the rate renewal analysis suggests a 12.4% increase in rates. In order to keep group rates as stable as possible Delta Dental is proposing only a 5.3% rate increase for the County's 2008-2009 plan year. Motion by Johnson, second by Brinkman, to approve the following rates and cost share for employee dental insurance coverage for 2008-2009, upon vote of the Board, all present vote aye; motion carried:

Single coverage premium: $32.00 – paid by the County
Two party coverage premium: $57.62 – County share $32.00, Employee share $25.62
Family coverage premium: $83.88 – County share $41.94, Employee share $41.94

PERSONNEL CHANGES

Motion by Thomas, second by Brinkman, to approve the following personnel changes, all present voted aye; motion carried: Scott Bohls, new hire Correctional Officer, step 1/$12.33 per hour, effective date April 1, 2008, submitted and approved by Chief

Correctional Officer, Thomas Walder. Brian Richter, transfer from Correctional Officer to Deputy Sheriff, step 1/$15.06 per hour, effective date April 1, 2008, submitted and approved by Sheriff, Toby Wishard. Bradford J. Howell, new hire Deputy Sheriff, step 3/$16.21 per hour, effective date April 15, 2008, submitted and approved by Sheriff, Toby Wishard.

EXECUTIVE SESSION

Motion by Johnson, second by Brinkman, to enter into executive session at 10:20 a.m., to discuss personnel issues, all present voted aye; motion carried. The Board returned to regular session at 11:10 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

OTHER MATTERS

Commissioner Thomas notified the Board that due to other commitments he will be unable to continue serving on the Watertown Chamber Government Affairs Committee. Commissioner Thomas noted it is important to keep a County Commissioner on this Board. The Board will take action on April 15th to appoint a new member to this committee.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Johnson, to adjourn at 11:21 a.m., until 9:00 a.m., Tuesday, April 15th, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 15, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and adjust cell phones
3. Action to approve the minutes of April 8, 2008
4. Monthly Reports
   a. Rick Small, Highway Superintendent
   b. Milo Ford, Maintenance Supervisor
5. Discussion and action to approve the purchase of a loader for the Highway Dept.
6. Discussion/action regarding a right-of-way encroachment
7. Action to declare used Highway supplies surplus to be sold
8. Action to authorize the purchase of a transport vehicle for the Sheriff's office
9. Action to approve an operating cash transfer to the Unemployment Fund as previously budgeted
10. Action to approve claims for payment
11. Action to approve an automatic budget supplement with grant reimbursement funds
12. 10:00 a.m., Liquor license auction
13. 10:30 a.m., Discussion and action regarding a request to discharge/test fireworks in Elmira Township
14. Action to approve the hiring of seasonal weed sprayers
15. Discussion/action to approve a resolution regarding removing wolves from the Federal Endangered Species List
16. Discussion/action regarding a request from Focus Watertown for funding
17. Discussion/action to approve cleaning of ditches
18. Action to approve personnel changes
    a. Diane Merchant, Director of Equalization, office coordinator, anniversary step increase
    b. Jennifer Guest, new hire, Correctional Officer
19. Action to enter into executive session
20. Open
21. Old Business
22. New Business
23. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 15th, 2008
24. 1:00 p.m., Action to convene as a County Board of Equalization and sign oaths
25. Action on appeals, stipulations, recommendations, etc.
26. Action to adjourn as a County Board of Equalization
27. 7:00 p.m., Action to convene as a Consolidated Board of Equalization at City Hall

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 15th, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda as presented, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Thomas, to approve the minutes of April 8th, 2008, as presented by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported on the following: Memorial Park – picnic tables are being built and repaired and the boat ramp has suffered ice damage. Motion by Thomas, second by Johnson, to authorize the hiring of one additional seasonal employee at Memorial Park, from a list applicants already on hand, per Mr. Ford's request, all present voted aye; motion carried. Courthouse – the recycling area on the south side of the Courthouse has been destroyed by strong winds, Mr. Ford will investigate building a small shed to contain recycling products before pickup. Mr. Ford provided the Board with a Performance Value Report – Year 2, presented by Johnson Controls for the time period January 2007 through December 2007. Space is being partitioned off in the basement of the Courthouse for storage needs of the Clerk of Courts Office. Four, thirty drawer, metal cabinets have been removed from the Court Service offices. Mr. Ford will determine the value of the cabinets for a proper disposal method. Mr. Ford will meet with an architect and the third circuit court administrator, on April 18th, to review the possibility of turning the Law Library into offices for court service employees. Detention Center – three water heaters, purchased in 1988, have been replaced as they have been leaking or showing wear. **Highway Supt., Rick Small,** reported the Highway Dept. worked Friday, Saturday, and Sunday, April 11th, 12th, & 13th, plowing snow and removing slush build on County Roads due to the blizzard/inclement weather on those dates. The Highway Dept. continues to crack seal roads, weather permitting, and the bridge deck replacement project, in Sheridan Township, is scheduled to begin on April 28th, weather permitting.

HIGHWAY LOADER
Motion by Brinkman, second by Johnson, to authorize the purchase of a four-wheel drive loader for the Highway Dept., from the bid of the City of Yankton, as requested by Highway Supt., Rick Small, all present voted aye; motion carried. Cost to Codington will be $149,261.00 after deducting a multi purpose bucket which Codington County does not require.

RIGHT OF WAY ENCROACHMENT
Motion by Brinkman, second by Thomas, to authorize the Highway Supt. to publish a notice advising property owners the Highway Dept. will mow any rights of way to the right of way line that are tilled and/or planted within, all present voted aye; motion carried. The County has previously adopted Ordinance #13 to provide for prosecution of violators. Mr. Small advised the Board that mowing will begin in July and continue throughout the growing season. Property owners with any questions are directed to contact the Codington County Superintendent of Highways.

USED HIGHWAY SUPPLIES
Motion by Brinkman, second by Johnson, to authorize the Highway Supt. to sell or dispose of used supplies, bridge plank, tires, culverts, etc., on a schedule set by the Highway Supt., all present voted aye; motion carried.

DEPUTY SHERIFFS
Sheriff, Toby Wishard, introduced new Deputy Sheriffs, Brian Richter and Bradford Howell, to the Board.

SHERIFF'S TRANSPORT VEHICLE
Sheriff, Toby Wishard, requested authorization to purchase a vehicle to replace an older transport vehicle. Sheriff Wishard noted this was not a budgeted item in 2008 but the vehicle currently being used, a 1997 Chevy Suburban, is experiencing mechanical problems and has over 140,000 miles on it's odometer. The Sheriff informed the Board that there is a mini van on the State's bid list, for a price of $15,600.00 that could be modified with partitions to use for the transport of prisoners. The Sheriff has checked with South Dakota Surplus Property and local dealers and nothing suitable is available at this time. Motion by Brinkman, second by Johnson, to authorize the Sheriff to purchase a front wheel drive mini van from the State of South Dakota bid list, all present voted aye; motion carried.

DITCH CLEANING
Commissioner Larson led a discussion, regarding the cleaning of ditches in his district. Discussion was also held regarding the use of prisoners for this job and adequate clothing/shoes for the prisoners to wear while cleaning the ditches. Commissioner Larson advised the Board that Asst. Weed Supervisor, Doug Cook, will assist with this project.

CASH TRANSFER
Motion by Brinkman, second by Thomas, to transfer operating cash, in the amount of $10,000.00, from the General Fund to the Unemployment Fund, as previously budgeted, all present voted aye; motion carried.

CLAIMS APPROVED
Motion by Brinkman, second by Thomas, to approve for payment the following claims, all present voted aye; motion carried: Electronic Survey Equip. $103.00 equip. and SD Dept. of Labor $2,942.00 unemployment ins. claim.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Johnson, to approve the following budget supplements, with grant reimbursement funds, all present voted aye; motion carried: Credit: $72,452.68 to the Emergency Management Homeland Security expenditure and revenue budgets; and $829.70 to the Emergency Management Pandemic Flu expenditure budget.

LIQUOR LICENSE AUCTION
The Board held a Liquor License Auction at 10:00 a.m., for the right to apply for an available County Liquor License. Certified funds in the amount of $1,000.00 each and letters of intent were filed by the following: Cloud 9 Golf Course, Inc., Brian and Hank Harms; Palan, Inc.; and Roger Meyer. Randy Owen and Mike Bergh conducted the auction bid process at no cost to the County. Upon completion of the bid process, Cloud 9 Golf Course, Inc., Brian and Hank Harms, were the top bidders with a bid of $92,000.00. The Board will take action at their April 22nd, 2008, meeting to approve the high bid and provide the Harms with the appropriate paper work to apply for the license.

FOCUS WATERTOWN FUNDING

Craig Atkins, Focus Watertown, appeared before the Board to discuss a funding request for the "Developing Impact, Focus III" campaign. Focus Watertown would like the Board to take action on this funding request at this time. Mr. Atkins informed the Board that Focus Watertown would like action taken at this time to allow for planning of future projects. Focus Watertown has requested a total of $250,000.00 over a five year period beginning in 2008. Commissioner Larson was opposed to spending funds in 2008 that were not budgeted. Commissioner Larson stated the County has a commitment to the Third Circuit Court for space needs and security issues. Commissioner Brinkman noted the County is facing increasing costs due to the escalating cost of petroleum products and funding cut backs from the South Dakota Department of Transportation for highway projects. Commissioner Brinkman stated the County has failed in attempts to raise revenues through a Property Tax Opt Out, Wheel Tax increase, and Liquor tax revenues. Commissioner Brinkman stated the main source of increased revenue, for the County, is the CPI and growth factor for new property construction. Commissioner Brinkman noted efforts, of Focus Watertown, have brought growth to the County. Motion by Brinkman, second by Johnson, to appropriate $42,000.00 from Commissioners Contingency, payable in 2008 and to appropriate $42,000.00 in 2009, 2010, 2011, 2012, and 2013, for the "Developing Impact, Focus III", campaign. Upon vote of the Board; Johnson and Brinkman, voted aye; Thomas, Marquardt, and Larson, voted no; motion failed. Motion by Thomas, second by Larson, to table funding discussions until 2009 budget planning sessions. Upon vote of the Board; Thomas, Marquardt, Johnson, and Larson voted aye; Brinkman voted no; motion carried.

FIREWORKS DISCHARGE

Mike Jungemann, Watertown Fire Chief; Pat Smith, Asst. Fire Chief; and Mark Kapelle from Lew's Fireworks; met with the Board to discuss allowing Lew's Fireworks to test discharge new display fireworks at a designated site in Elmira Township. The Fire Chief informed the Board that he had no objection to the Board approving a blanket permit, to Lew's Fireworks, allowing for the discharge of fireworks for testing purposes covering different time periods through out the year, providing weather conditions are favorable. Motion by Larson, second by Brinkman, to approve the following permits, provided a professional handles the actual discharging, upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried: Location: Hunters Haven, May 10th, 2008, at 9:30 p.m., for 5 to 10 minutes, for a wedding reception. Location: 45864 169 St, Watertown, April 18th, 2008 with a rain date of April 21st, 2008, between 8:30 and 10:00 p.m., to test shoot new display fireworks one at a time.

SEASONAL WEED SPRAYERS

Weed Supervisor, Nick Endres, met with the Board to request authorization to hire two seasonal weed sprayers for the 2008 weed spraying season. After a lengthy discussion a motion was made by Commissioner Brinkman, second by Commissioner Johnson, to approve the hiring of up to, two seasonal weed sprayers with a starting wage of $11.00 per hour, all present voted aye; motion carried. Mr. Endres was instructed to work with the Human Resource Officer to prepare a job description and listing for these positions.

WEED DEPARTMENT TRAILER

The Board held a discussion regarding the need for a trailer to transport four wheeler sprayers. The Board took no action as this item was not agendized.

PERSONNEL CHANGES

Motion by Larson, second by Johnson, to approve the following personnel changes, all present voted aye; motion carried: Diane Merchant, Director of Equalization Office Coordinator, anniversary step increase, from step 5/$13.03 per hour to step 6/$13.50 per hour, effective date

April 1, 2008, submitted and approved by Director of Equalization, Shawna Constant. Jennifer Guest, new hire, correctional officer, step 1/$12.33 per hour, effective date April 15, 2008, submitted and approved by Chief Correctional Officer, Thomas Walder.

ENDANGERED SPECIES RESOLUTION

The Board discussed a request from the Meade County Natural Resource Committee for this Board to pass a resolution regarding removing wolves from the federal endangered species list. The Board discussed the need for more information regarding this request and agreed to continue this discussion at the April 22nd, 2008, meeting.

OTHER MATTERS

Commissioner Thomas provided the Board with a report of the usage, in Codington County, of the NACo prescription drug discount card program. Commissioner Thomas noted a price savings of $12,023.45 for the time period May 2006 through March 2008.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 11:22 a.m., to discuss a personnel issue, all present voted aye; motion carried. The Board returned to regular session at 11:33 a.m., no action was taken. Highway Supt., Rick Small, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Johnson, second by Brinkman, to adjourn, as a Board of County Commissioners, at 11:33 a.m., until 9:00 a.m., Tuesday, April 22, 2008, all present voted aye; motion carried. It was noted that the Board will meet at 1:00 p.m., Tuesday, April 15th 2008, as a County Board of Equalization in the Commissioners chambers and at 7:00 p.m., as a Consolidated Board of Equalization at Watertown City Hall.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

OFFICIAL PROCEEDINGS
Codington County Board of Equalization
April 15, 2008 – 1:00 p.m.
Commissioners Chambers - Codington County Courthouse
14 1st Ave SE, Watertown, SD 57201

The meeting of the Codington County Board of Equalization convened at 1:00 p.m., Tuesday, April 15, 2008, in the Commissioners Chambers in the Codington County Courthouse. Board members present were Thomas, Marquardt, Johnson, Brinkman and Larson. Chairman Marquardt presiding. All Board members signed their oath. Director of Equalization, Shawna Constant, gave opening remarks. Also present were: Appraiser, Michelle Pederson and Clerk, Becky Leddy.

STIPULATIONS

Motion by Brinkman, second by Thomas, to approve the following stipulations, as presented and recommended by, Director of Equalization, Shawna Constant, all present voted aye; motion carried:

1. Heath Kittelson; record #4874; property 85% complete; value lowered from $157,231 to $134,451.
2. Lewis Raderschadt; record #14026; value adjusted to 2007 assessment rate; value lowered from $328,895 to $277,220.
3. Mary Suttor Mack, Mark Mack, & R. Mack; record #15578; value adjusted to 2007 assessment rate; value lowered from $204,598 to $83,001.
4. Peggy M. Haugan; record #3820; 50% back lot adjustment; value lowered from $14,490 to $7,245.
5. Carolyn Evelyn Morris; record #728; value adjusted to 2007 assessment rate; value lowered from $506,267 to $117,012.00.
6. Ina C. Kahnke c/o Mark Kienast; record #2943; value adjusted to 2007 assessment rate; value lowered from $357,825 to $267,031.
7. Watertown Co-op. Elevator; record #16103; Elevator and land were sold; value lowered from $154,986 to $40,400.
8. James & Jessica Langdeaux; record #4730; property purchased for $12,500 in 2006 and value of mobile home has depreciated; value lowered from $18,614 to $12,000.
9. Kenneth & Glenda Kittelson; record #4908; purchase price lower than assessed value; value lowered from $31,906 to $11,000.
10. Donna Cordie; record #5161; property recently sold for $8,000; value lowered from $17,349 to $8,000.
11. Deborah J & Stanley S Peterson; record #2441; no driveway, city sewer, or water; value lowered from $106,797 to $47,298.

RECOMMENDATIONS

Motion by Johnson, second by Brinkman, to approve the following recommendations of the Director of Equalization, all present voted aye; motion carried:

1. Robert & Marilyn Day; record #18041; value adjusted to 2007 assessment rate; value lowered from $136,838 to $98,928.
2. Lewis Raderschadt; record #2942; value adjusted to 2007 assessment rate; value lowered from $56,310 to $41,240.

TAX EXEMPT PROPERTY APPLICATIONS

Motion by Thomas, second by Larson, to approve the applications for annual tax exempt status of a private organization, as presented and recommended by Director of Equalization, Shawna Constant, all present voted aye; motion carried.

ASSESSMENT FREEZES FOR DISABLED AND SENIOR CITIZENS

Motion by Thomas, second by Larson, to approve the applications for freeze on assessments of dwellings of disabled persons and senior citizens, located within the City of Watertown, as presented and recommended by the Director of Equalization, all present voted aye; motion carried. Motion by Thomas, second by Larson, to approve the applications for freeze on assessments of dwellings of disabled persons and senior citizens, located in Codington County outside the City of Watertown, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

RENEWABLE ENERGY RESOURCE

Motion by Johnson, second by Brinkman, to approve the applications for renewable energy resources, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

CERTIFICATIONS OF OWNER OCCUPIED DWELLINGS

Motion by Thomas, second by Brinkman, to approve the certifications of owner occupied dwellings, located within the City of Watertown, as presented and recommended by the Director of Equalization, all present voted aye; motion carried. Motion by Brinkman, second by Thomas, to approve the certifications of owner occupied dwellings, located in Codington County outside the City of Watertown, as presented and recommended by the Director of Equalization, all present voted aye; motion carried.

DISABLED VETERAN PROPERTY TAX EXEMPTION

Motion by Thomas, second Brinkman, to approve tax exemption status for all properties in the City of Watertown which qualify for Disabled Veteran Exemption, all present voted aye; motion carried. Motion by Thomas, second Larson, to approve tax exemption status for all properties in Codington County outside the City of Watertown which qualify for Disabled Veteran Exemption, all present voted aye; motion carried.

RAISE VALUATIONS

The Director of Equalization presented the Board with the following recommendations to raise valuations.

1. Motion by Larson, second by Brinkman, to approve the following raise in valuation, all present voted aye; motion carried: Lawrence J & Rose Kahnke; record #3279; room was added to house; NA-A1-S value increased from $31,493 to $39,468.
2. Motion by Johnson, second by Larson, to approve the following raise in valuation, all present voted aye; motion carried: Donald A & Sally J Solum; record #18511; building values were omitted; AG-A1 value raised from $0 to $20,622.
3. Motion by Larson, second by Johnson, to approve the following raise in valuation, all present voted aye; motion carried: Bruce Mack; record #2344; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $62,031 to NA-Z $176,130.
4. Motion by Larson, second by Brinkman, to approve the following raise in valuation, all present voted aye; motion carried: James Steiger; record #2638; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $51,989 to NA-Z $89,410.
5. Motion by Johnson, second by Thomas, to approve the following raise in valuation. Upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried: Ryan & Kim Bergh; record #3368; Ag. Property purchased for 150%

of assessed value requires NA-Z classification for one year; values raised from AG-A $60,763 and AG-A1 $1,780 to NA-Z $136,307 and NA-Z1 $500.

6. Motion by Brinkman, second by Larson, to approve the following raise in valuation, all present voted aye; motion carried: Mark & Laurie Maag; record #18713; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $30,550 to NA-Z $60,081.
7. Motion by Johnson, second by Brinkman, to approve the following raise in valuation, all present voted aye; motion carried: Myron & Twila Kemp; record #4325; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; values raised from AG-A $141,917 and AG-A1 $1,460 to NA-Z $256,838 and NA-Z1 $1,460.
8. Motion by Brinkman, second by Johnson, to approve the following raise in valuation, all present voted aye; motion carried: Amber Christenson; record #14728; property was receiving $690 exempt value for buildings and small acreage properties are not allowed exemptions; NA-C1-S value raised from $46,816 to $47,506.
9. Motion by Brinkman, second Thomas, to approve the following raise in valuation, all present voted aye; motion carried: Roger Weber; record #3888; property received $10,000 exemption in error; AG-A1 value raised from $0 to $2,645.
10. Motion by Larson, second by Brinkman, to approve the following raise in valuation, all present voted aye; motion carried: Ronald & Gayle Lindner; record #2273; added omitted buildings; AG-A value raised from $0 to $6,081.
11. Motion by Brinkman, second by Johnson, to approve the following raise in valuation, all present voted aye; motion carried: James Steiger; record #18738; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $23,177 to NA-Z $33,440.
12. Motion by Brinkman, second by Thomas, to approve the following raise in valuation, all present voted aye; motion carried: Gregory Hough; record #18667; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from AG-A $90,594 to NA-Z $141,778.

APPEALS

1. Mark D & Renee O'Neill; record #4709; property owner was present and stated he felt his property was assessed at a higher value than similar property in the area; appeal value $84,000; Local Board value $84,000; Director of Equalization recommends value of $94,880. Motion by Larson, second by Thomas, to concur with Directors value. Upon vote of the Board; Thomas, Johnson, and Larson voted aye; Marquardt and Brinkman voted no; motion carried.
2. Heath R, Travis L and Matthew S Kittelson; record #3836, property owners were not present; property owners did not list appeal valuation on appeal form; Local Board value $102,804 AG-A; Director of Equalization recommends NA-Z value of $150,150. Motion by Brinkman, second by Larson, to concur with the Directors value, all present voted aye; motion carried.
3. Vic & Clarice VanWell; record #3226; property owners did not appear; property owners listed old buildings in need of repair; appeal value $115,00; Director of Equalization recommends value of $134,965. Motion by Brinkman, second by Larson, to concur with Directors value; all present voted aye; motion carried.
4. Robert & Ava Jo Holmes; record #2774; property owners did not appear; property owners felt taxes went up too much; appeal value $95,000; Director of Equalization recommends value of $108,934. Motion by Brinkman, second by Thomas, to concur with Directors value; all present voted aye; motion carried.
5. Edwin Flemming; record #994; property owner was present; property owner felt value was high compared to like properties; appeal value $78,586. Fuller Township Supervisor and Local Board of Equalization member, John Moes, was also present for this appeal to support the local board's recommended value of $78,586. Director of Equalization recommends value of $103,088. Motion by Larson, second by Brinkman, to concur with

Directors value; upon vote of the Board; Thomas, Brinkman, and Larson voted aye; Marquardt and Johnson voted no; motion carried.

6. Rodger L & Diann R Redmond; record #3424; property owners were present; property owner stated the property has a Federal B-type easement resulting in use of only 49.4 acres out of a total of 158.49 acres; appeal value $40,000. Director of Equalization stated easement was appraised to be consistent with other properties in the County; Director recommends value of $117,324. Motion by Thomas, second by Marquardt, to set a value of $47,821; upon vote of the Board; Thomas and Marquardt voted aye; Johnson, Brinkman, and Larson voted no; motion failed. Motion by Larson to concur with the value recommended by the Director; motion failed for lack of a second. Motion by Brinkman, second by Thomas, to value the easement acres as marshland with a total value of $72,854; upon vote of the Board; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.
7. Lake City Dairy Farm, Inc.; record #3001; property owner was present; property owner appealed due to raise in valuation after requested re-appraisal and a discretionary raise of milking parlor value; appeal value $416,384; Local Board value $437,219; Director of Equalization recommends value of $466,274; motion by Brinkman, second by Johnson, to concur with Directors value; upon vote of the Board; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.
8. Todd Fuerstenau; record #3104; property owner was present; property owner stated his farmland was valued at $250.00 higher per acre than surrounding farmland; appeal value $57,112; Local Board value $62,750; Director of Equalization recommends value of $72,750. Motion by Larson, second by Thomas, to concur with the value set by the Local Board; upon vote of the Board; Thomas, Marquardt, Johnson and Larson voted aye; Brinkman voted no; motion carried.
9. Dale Zemlicka; record #2918; property owner was present; property owner lists 45 acres of wet pasture, rocks, and property across the road is valued less than this property; appeal value $180,650. Local Board value $180,650. Director of Equalization recommends value of $229,781; motion by Thomas, second by Johnson, to apply 22 acres of wetland value and set value at $218,707; upon vote of the Board; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.
10. Dale Zemlicka, record #2919; property owner was present; property owner wants value lowered due to soil test, rocks, and creek running full length of property; appeal value $94,998; Local Board value $94,998; Director of Equalization recommends value of $118,218; motion by Larson, second by Thomas, to apply 45 acres of wetland value and set value at $95,153; upon vote of the Board all present voted aye; motion carried.
11. Dale Zemlicka; record #2868; property owner was present; property owner indicates value on this property is too high compared to other land in the area and compared to the soil test; appeal value $46,836; Local Board value $46,836; Director of Equalization recommends value of $58,524 and noted wetlands have been applied to this property along with a 30% reduction for the lake; motion by Larson, second by Marquardt to concur with the Local Board value; upon vote of the Board, Marquardt and Larson voted aye; Thomas, Johnson, and Brinkman voted no; motion failed; motion by Thomas, second by Brinkman, to concur with Directors value; upon vote of the Board; Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.
12. Jim Endres; record #4712; property owner was present; property owner indicated house sits empty most of the time and has little or no value and requested a reappraisal; appeal value $12,000; Director of Equalization recommends value of $20,894. No action was taken at this time. Director will set up time for re-appraisal and action will be taken on April 22, 2008.
13. Endres Family Trust, Record #2062; Jim Endres was present; Mr. Endres objected to the 10% increase on Ag. property; appeal value $144,644; Director of Equalization recommends value of $195,964; motion by Brinkman, second by Johnson, to concur with Directors value; all present voted aye; motion carried.

14. Endres Family Trust, Record #756; Jim Endres was present; Mr. Endres objected to the 10% increase on Ag. property; appeal value $62,421; Director of Equalization recommends value of $68,645; motion by Brinkman, second by Johnson, to concur with Directors value; all present voted aye; motion carried.
15. Robert Endres; record #4271; property owner was present and indicated the lot is currently vacant with no income and should be treated as Ag. property until it is developed; appeal value $16,625; Director of Equalization recommends value of $36,909; motion by Larson, second by Thomas, to set a value of $25,000; upon vote of the Board; Thomas and Larson voted aye; Marquardt, Johnson, and Brinkman voted no; motion failed; motion by Brinkman, second by Johnson, to concur with Directors value; upon vote of the Board; Marquardt, Johnson, and Brinkman, voted aye; Thomas and Larson voted no; motion carried.
16. Richard A & Terri R Steen; record #16881; property owner was present and indicated the property does not meet the required 35 acres for a building site and property is pasture land; appeal value $10,000; Director of Equalization recommends a value of $31,733; motion by Larson, second by Brinkman, to set a value of $10,000; all present voted aye; motion carried.
17. Burdell R Gauger; record #18241; property owner was not present and indicated on appeal form that this property is value higher than similar property; appeal value $270,000; Local Board value $270,045; Director of Equalization recommends value of $289,297; motion by Larson, second by Brinkman, to concur with Directors value; all present voted aye; motion carried.
18. James R & Betty L Glosimodt; record #14665; property owner was not present; appeal value $215,000; Local Board value $215,000; Director of Equalization recommended value $226,210; motion by Larson, second by Brinkman, to concur with Directors value; all present voted aye; motion carried.
19. Lewis & Patricia Raderschadt; record #4754; property owner was not present and indicated on appeal form that land located in the city limits is valued higher than adjoining land; appeal value $159,612; Local Board value $190,518; Director of Equalization recommends value of $199,872, motion by Larson, second by Brinkman, to concur with Directors value; all present voted aye; motion carried.
20. Milton P & Judy K Cordell; record #557; property owner was not present and indicated on appeal form that the assessment was too high compared to like property; appeal value $159,696; Local Board value $159,696; Director of Equalization recommends value of $170,626; motion by Thomas, second by Larson, to concur with the Directors value; all present voted aye; motion carried.
21. Milton P & Judy K Cordell; record #15263; property owner was not present and indicated on appeal form that the assessment was too high compared to like property; appeal value $4,500; Local Board value $4,500; Director of Equalization recommends value of $6,971; motion by Thomas, second by Larson, to concur with the Directors value; all present voted aye; motion carried.
22. John D Gebhart; record #2526; property owner was not present and indicated on appeal form that overall building valuation is too high, land is all in flood plain & not suitable for crops; appeal value $75,197; Local Board value $75,197; Director of Equalization recommends value of $84,120; motion by Larson, second by Thomas, to concur with the Directors value; all present voted aye; motion carried.
23. Virgil R & Karyl M Wishard; record #3844; property owner was not present and indicated wetlands were not applied for due to family illness; Local Board value $30,772; Director of Equalization recommends value of $48,160 but will stipulate to allow wetland acres; motion by Brinkman, second by Larson, to allow wetland acres and apply value of $30,764; upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas abstained; motion carried.

BOARD RECESS

There being no further business to come before this Board, a motion was made by Brinkman, second by Johnson, to recess at 3:55 p.m., until April 22, 2008, all present voted aye; motion carried.

BOARD RECONVENES

The Codington County Board of Equalization reconvened at 10:47 a.m., on Tuesday, April 22, 2008, in the chambers of the County Commissioners. Members present; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt presiding. Director of Equalization, Shawna Constant and Clerk, Becky Leddy, were also present.

STIPULATIONS

1. Jim Endres; record #4712; Director of Equalization completed re-appraisal and determined the house was in poor condition; valuation lowered from $20,894 to $16,160; motion by Brinkman, second by Larson, to concur with the Directors value of $16,160; all present voted aye; motion carried.
2. Arnold Construction; record #2579; property undeveloped, pasture land and slough; Director of Equalization lowered value from $47,440 to $15,814; motion by Thomas, second by Brinkman, to concur with the Directors value of $15,814; all present voted aye; motion carried.

RAISE VALUATION

Motion by Larson, second by Thomas, to raise the following valuation as recommended by the Director of Equalization; all present voted aye; motion carried: Mark & Laurie Maag; record #18712; Ag. Property purchased for 150% of assessed value requires NA-Z classification for one year; value raised from $8,287 AG-A to $10,351 NA-Z.

BOARD ADJOURNS

There being no further business to come before this Board, a motion was made by Brinkman, second by Larson, to adjourn as a 2008 County Board of Equalization; all present voted aye; motion carried.

ATTEST:

Lavern Marquardt
Chairman, Codington County Commissioners

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota April 15, 2008

The Codington County/City of Watertown Consolidated Board of Equalization met on April 15, 2008 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

Name	DOE #	Abstract Code	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-D1	$60,870		$60,870
LeRoy Hallauer	12104	NA-D	$13,110	NA	$13,110

The Board directed the Ms. Constant to inspect the subject property and report back to the Board before final adjournment. No action was taken.

		NA-D1	$66,836	$40,000	$66,836
Kenneth D & Sandra L Sherrill	9270	NA-D	$16,891	$16,891	$16,891

Motion by Kludt, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Kludt, Larson, Thomas, Walder and Wilkins voting Aye and Brinkman, Johnson, Marquardt and Solberg voting No.

		NA-D1	$48,180	$35,000	$48,180
Kenneth D & Sandra L Sherrill	10313	NA-D	$10,291	$10,291	$10,291

Motion by Johnson, seconded by Kludt, to concur with the assessor's recommended value. Motion failed with Johnson and Kludt voting Aye, all others voting No. Motion was then made by Larson, seconded by Thomas, to change the assessed value to: $43,800 - structure and $10,291 - land for a total of $54,091. Motion carried with all voting Aye.

		NA-D1-S	$77,315	Total Value	$77,315
Boyd E Koch	7927	NA-D-S	$97,530	$130,000	$97,530

Motion by Solberg, seconded by Larson, to change the assessed value to: $81,275 - land and $77,315 - structure for a total of $158,590 and to place an obsolescence status on the land value. Motion carried with all voting Aye.

		NA-D1-S	$97,125		$97,125
Ronald Malsam	8514	NA-D-S	$32,141	$25,000	$32,141

Motion by Brinkman, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Larson and Solberg voting No and all others voting Aye.

		NA-D1-S	$23,686	$23,686	$19,470
John K Sheldon	7143	NA-D-S	$71,850	$64,000	$71,850

Motion by Larson, seconded by Solberg, to change the assessed value to: $59,875 - land and $19,470 - structure for a total of $79,345 and to place an obsolescence status on the land value. Motion carried with all voting Aye.

		NA-D1-S	$147,170	$140,000	$147,170
John K Sheldon	7169	NA-D-S	$143,700	$130,000	$143,700

Motion by Larson, seconded by Solberg, to change the assessed value to: $119,750 - land and $147,170 - structure for a total of $266,920 and to place an obsolescence status on the land value. Motion carried with all voting Aye.

		NA-D1-S	$158,472		$158,472
Gene J & Donna J Gast	7613	NA-D-S	$22,647		$22,647

Motion by Brinkman, seconded by Kludt, to concur with the assessor's recommended value. Upon debate, a motion by Brinkman, seconded by Larson, to table this appeal to allow assessor to reconsider this property and to report back to the Board prior to final adjournment. Motion to table carried with all voting Aye.

		NA-D1-S	$133,058	$124,000	$133,058
John A & Jeanette B Endres	13347	NA-D-S	$16,716	$12,000	$16,716

Motion by Brinkman, seconded by Johnson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$160,018	$143,000	$160,018
Susan Koob	6791	NA-D-S	$38,252	$32,000	$38,252

Motion by Solberg, seconded by Larson, to change the assessed value to: $160,018 - structure and $31,877 - land for a total value of $191,895. Motion carried with Kludt, Larson, Marquardt, Solberg and Thomas voting Aye and all others voting No.

		NA-D1-S	$82,602	$70,000	$82,602
Nancy LaFramboise	8971	NA-D-S	$35,647	$18,000	$35,647

Motion by Kludt, seconded by Solberg, to change the assessed value to: $82,602 - structure and $29,706 - land for a total value of $112,308. Motion carried with Brinkman, Johnson and Walder voting No and all others voting Aye.

		NA-D1-S	$107,336	$103,536	$107,336
Douglas & Ann Rae Herr	11905	NA-D-S	$35,294	$25,000	$35,294

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others voting Aye.

		NA-D1-S	$51,855		$32,180 EAF
Vernon Keairnes	10999	NA-D-S	$13,880	NA	$3,030 EAF

Property owner did not qualify for the elderly assessment freeze. No action was taken by the Board.

		NA-D1-S	$108,855	$108,855	$108,855
Leander M Optiz	8509	NA-D-S	$36,067	$26,136	$36,067

Motion by Brinkman, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$85,775	$68,900	$85,775
Bethany Gabel	12172	NA-D-S	$13,110	$7,100	$13,110

Motion by Larson, seconded by Solberg, to table this appeal to allow assessor to reconsider value and report back to the Board prior to final adjournment. Motion carried with all voting Aye.

		NA-D1	$53,149	$46,000	$53,149
Jeffrey N Rymerson	8029	NA-D	$13,778	$11,500	$13,778

Motion by Brinkman, seconded by Larson to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$66,525	Total Value	$57,964
Glenda Kittelson	8740	NA-D-S	$125,136	$160,000	$125,136

Motion by Walder, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Virgil & Suzanne Borns	7130	NA-D-S	$130,202	NA	$130,202

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$322,754		$322,754
Virgil & Suzanne Borns	7131	NA-D-S	$200,310	NA	$200,310

Motion by Wilkins, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

There being no further appeals before the Board for consideration, the meeting adjourned until 1:00 PM on April 17th.

Lavern Marquardt
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota

April 17, 2008

The Codington County/City of Watertown Consolidated Board of Equalization met on April 17, 2008 at 1:00 PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

Name	DOE #	Abstract Code	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-D1	$44,093	$44,093	$44,093
Mary Goepfert	11046	NA-D	$9,362	$7,802	$9,362

Motion by Brinkman, seconded by Johnson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$44,840	$44,840	$44,840
Mary Goepfert	11047	NA-D	$9,580	$7,983	$9,580

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$67,321	$61,201	$67,321
Mary Goepfert	11650	NA-D	$14,845	$14,845	$14,845

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with Thomas voting No and all others voting Aye.

		NA-D1	$48,582	$46,269	$48,582
Mary Goepfert	12115	NA-D	$14,753	$12,294	$14,753

Motion by Thomas, seconded by Solberg, to change the value to: $12,294 - land and $46,269 - structure for a total value of $58,563. Motion failed with Kludt, Solberg, Thomas and Wilkins voting Aye and all others voting No. Motion was then made by Brinkman, seconded by Larson, to concur with the assessor's value. Motion carried with Solberg and Thomas voting No and all others voting Aye.

		NA-D1	$67,888	$64,655	$67,888
Mary Goepfert	8692	NA-D	$15,352	$12,793	$15,352

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with Brinkman, Johnson, Kludt, Larson and Wilkins voting Aye and all others voting No.

		NA-D1	$44,260	$44,260	$44,260
Mary Goepfert	8836	NA-D	$23,003	$19,169	$23,003

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$176,257	$167,864	$176,257
Mary Goepfert	8139	NA-D	$20,923	$19,927	$20,923

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$52,487	$52,487	$52,487
Mary Goepfert	8849	NA-D	$23,003	$19,169	$23,003

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with Marquardt and Thomas voting No and all others voting Aye.

		NA-D1	$65,064	$65,064	$65,064
Mary Goepfert	9812	NA-D	$12,806	$12,806	$12,806

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$153,374	$146,070	$153,374
Mary Goepfert	5732	NA-D	$26,248	$24,998	$26,248

Motion by Thomas, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$58,575	$53,250	$58,575
Mary Goepfert	10122	NA-D	$7,796	$7,425	$7,796

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$80,686	$80,686	$80,686
Mary Goepfert	8973	NA-D	$24,626	$20,522	$24,626

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1	$48,090	$48,090	$48,090
Mary Goepfert	11824	NA-D	$22,871	$19,059	$22,871

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$155,007		$155,007
Mary Goepfert	7716	NA-D-S	$188,117		$188,117

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with Thomas voting No and all others voting Aye.

		NA-D1-S	$268,795		$268,795
Kay & Dennis Solberg	8414	NA-D-S	$26,154	N/A	$26,154

Motion by Kludt, seconded by Thomas, to change the value to: $26,154 - land and $256,795 for a total value of $282,949. Motion carried with Larson and Solberg abstaining and all others voting Aye.

		NA-D1	$169,556	$143,330	$169,556
David McElhany	8242	NA-D	$16,670	$16,670	$16,670

Motion by Solberg, seconded by Johnson, to change the value to: $15,876 - land and $161,482 - structure for a total value of $177,358. Motion carried with Johnson, Marquardt, Thomas, Solberg, Walder voting Aye and all others voting No.

		NA-D1	$215,755	$160,932	$215,755
David McElhany	8310	NA-D	$19,068	$19,068	$19,068

Motion by Larson, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others voting Aye.

At this point in the meeting Commissioner Brinkman and School Board Member Kludt left the meeting and were not present for any more proceedings at this session.

		NA-DC-2	$85,490	Total Value	$85,490
Leslie H & David E McElhany	18587	NA-DC	$29,937	$50,000	$29,937

Motion by Larson, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others present voting Aye.

		NA-DC-2	$85,389	Total Value	$85,389
Leslie H & David E McElhany	18588	NA-DC	$29,937	$50,000	$29,937

Motion by Larson, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with all present voting Aye. Motion by Wilkins, seconded by Thomas, to reconsider the appeals on the previous two items acted upon (DOE #18587 and #18588). Motion to reconsider carried with Larson voting No and all others present voting Aye. Motion was then made by Wilkins, seconded by Johnson, to concur with the assessor's recommended value on the parcels identified as DOE #18587 and DOE #18588. Motion carried with Marquardt and Solberg voting No and all others present voting Aye.

		NA-D1	$190,050	$159,210	$190,050
Leslie H & David E McElhany	16745	NA-D	$20,790	$20,790	$20,790

Motion by Larson, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others present voting Aye.

		NA-D1-S	$128,123	$121,000	$128,123
Tim LaFramboise	8501	NA-D-S	$35,906	$15,000	$35,906

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all present voting Aye.

		NA-D1-S	$108,997	$110,000	$108,997
Joanne Andersen	8504	NA-D-S	$35,706	$30,000	$35,706

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Marquardt and Solberg voting No and all others present voting Aye.

Joanne Andersen & Joyce Lagge L/E Art		NA-D1-S	$85,832	$76,000	$85,832
& Doris Schimke	7520	NA-D-S	$26,672	$22,000	$26,672

Motion by Larson, seconded by Thomas, to table consideration of this appeal. Motion carried with all present voting Aye.

		NA-D1-S	$286,312	$260,284	$286,312
Kelly J Roby	11783	NA-D-S	$27,831	$27,831	$27,831

Consideration of this appeal was rescheduled to come before the Board on April 24th. No action was taken.

Motion by Thomas, seconded by Larson, to recess until 7:00 PM this evening. Motion carried with all present voting Aye.

The Board reconvened on April 17, 2008 at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

		NA-D1-S	$98,489	$88,489	$98,489
Steven & Sheri Lindner	12681	NA-D-S	$20,012	$16,677	$20,012

Motion by Brinkman, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$203,381	$169,395	$203,381
Adam Spies	7598	NA-D-S	$20,605	$20,605	$20,605

Ms. Constant was directed to reconsider the recommended value on this property and to report back to the Board prior to the final adjournment. No action was taken.

		NA-D1-S	$82,548	$64,310	$82,548
Tony & Gloria Fischer	5619	NA-D-S	$35,690	$35,690	$35,690

Motion by Brinkman, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with Kludt voting No and all others voting Aye.

		NA-D1-S	$31,753	$28,500	$31,753
Craig W Watkins	17855	NA-D-S	$7,484	$7,500	$7,484

Motion by Kludt, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$86,863	TOTAL VALUE	$86,863
Edwin A Tapio EA	6492	NA-D-S	$113,284	$140,000	$113,284

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Upon debate, a substitute motion was made by Solberg, seconded by Brinkman, to direct the Interim Director to inspect the property and report back to the Board prior to final adjournment. The substitute motion carried with Kludt and Larson voting No and all others voting Aye.

		NA-D1-S	$555,231	$460,000	$555,231
Mark & Ronda Roby	8606	NA-D-S	$286,639	$240,000	$238,866

Motion by Larson, seconded by Thomas, to change the assessed value to: $238,866 - land and $555,231 - structure for a total value of $794,097. Motion carried with Johnson, Kludt, Larson, Thomas and Wilkins voting Aye and all others voting No.

		NA-D1	$8,524	$8,000	$8,524
Marlis E & John F Dagel	6995	NA-D	$136,514	$113,000	$136,514

Motion by Larson, seconded by Solberg, to change the assessed value to: $94,802 - land and $8,524 - structure for a total value of $103,326. Motion carried with Brinkman, Kludt and Wilkins voting No and all others voting Aye.

		NA-D1-S	$150,090	$150,000	$150,090
Jeffrey & Leslie Determan	13399	NA-D-S	$24,879	$25,000	$24,879

Motion by Kludt, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC-2	$365,101	$249,258	$365,101
Lynn Engels	13297	NA-DC	$202,286	$161,829	$202,286

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Marquardt, Solberg and Wilkins voting No and all others voting Aye.

		NA-D1-S	$229,953	$195,367	$229,953
Wendy M & Kenneth C Fransen	13397	NA-D-S	$24,879	$24,879	$24,879

Motion by Larson, seconded by Thomas, to change the assessed value to: $24,879 - land and $209,048 - structure for a total value of $233,927. Motion carried with all voting Aye.

		NA-D1-S	$101,052	$96,991	$101,052
Janelle Marx	6505	NA-D-S	$178,402	$118,544	$178,402

Motion by Wilkins, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Larson and Solberg abstaining and all others voting Aye.

		NA-D1-S	$103,660	TOTAL VALUE	$103,660
Edith M Noeldner	12721	NA-D-S	$34,546	$128,893	$34,546

Motion by Larson, seconded by Thomas, to table this appeal until the property can be inspected and the Interim Director reports back to the Board. Motion carried with all voting Aye.

		$163,680	$142,330	$163,680
Carl J & Marvel J Carlson	11619	$25,661	$23,328	$25,661

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

There being no further appeals before the Board for consideration, the meeting adjourned.

Lavern Marquardt
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 22, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of April 15, 2008

4. 9:00 a.m., Public Hearing and action to approve an application for a Malt Beverage License for Cloud 9 Golf Course Inc.

5. Action to approve the bid of Cloud 9 Golf Course Inc., received at the Liquor License auction held on April 15th and to authorize the Auditor to publish a notice of public hearing upon receipt of the required application

6. Monthly reports
   a. Jim Sutton, Emergency Management
   b. Toby Wishard, Sheriff

7. Action to approve an automatic budget supplement with grant reimbursement funds

8. Action to approve the purchase of a trailer for the Weed Dept.

9. Action to approve travel request for Weed Dept. staff

10. Action to declare property surplus to be destroyed
    a. 3 water heaters

11. Discussion/action to approve a resolution regarding removing wolves from the Federal Endangered Species List

12. 10:00 a.m., Discussion with a delegation from the Watertown Chamber Ag. Committee, Watertown Hockey Association and Lions Club regarding building/rink location

13. Action to approve personnel changes
    a. action to approve hiring a part time correctional officer

14. Action to enter into executive session
    a. Welfare Director, Sarah Elbert - Indigent client medical issue
    b. Sheriff, Toby Wishard – personnel issues

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., April 29th, 2008

19. Action to convene as a County Board of Equalization

20. Action on appeals, stipulations, recommendations, etc.

21. Action to adjourn as a County Board of Equalization

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 22, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 22nd, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Marquardt, presiding.

AGENDA APPROVED

Motion by Larson, second by Brinkman, to approve the agenda as submitted, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of April 15th, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

MALT BEVERAGE LICENSE PUBLIC HEARING

The Board held a public hearing regarding the application of a Retail (on-off sale) Malt Beverage License for Brian J. Harms, d.b.a. Cloud 9 Golf Course, Inc. Zoning Officer, Todd Kays, was present to review the steps required to change the zoning classification, upon which property this license is applied. Mr. Kays reminded the Board that until the property is zoned commercially the malt beverage license cannot be used for the sale of malt beverages at this location. Motion by Brinkman, second by Thomas, to approve the application for a Retail (on-off sale) Malt Beverage License, submitted by Cloud 9 Golf Course, Inc., subject to subsequent zoning changes to support such use. Commissioner Larson inquired as to how long the change in zoning process could take. Mr. Kays advised the Board that he had a previous conversation with Mr. Brian Harms, before application for the license was made, and at that time Mr. Harms was advised as to the steps that need to be taken to apply for a commercial zoning classification for the subject property. Upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

LIQUOR LICENSE AUCTION

Motion by Brinkman, second by Thomas, to approve the bid of Brian and Hank Harms d.b.a. Cloud 9 Golf Course, Inc., received at the auction held on April 15th, 2008, in the amount of $92,000.00, for the right to apply for a County liquor license and to authorize the Auditor to advertise a notice of public hearing upon receipt of the bid price and the required paperwork from Cloud 9 Golf Course, Inc., all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, advised the Board that a "Statewide Tornado Warning Drill" will take place at 10:15 a.m., Wednesday, April 23rd, 2008. Mr. Sutton noted the following dates and times for "Weather Spotter Training": Wednesday, April 23rd, 2008, 3:00 p.m. and Thursday, April 24th, 2008, 6:30 p.m. Weather spotter training will take place at the Codington County Extension Center Complex. Mr. Sutton noted a need for additional volunteer spotters in rural communities. Mr. Sutton has been in contact with the State of South Dakota regarding 2008 Homeland Security grant funding. Information, on the availability of grant funds, will not be received until some time in August 2008. Mr. Sutton advised the Board that grant funds will most likely be approximately $500,000.00 less, statewide, than the previous year. Mr. Sutton informed the Board that S.L.A. (State and Local agreement) funding will possibly be increased, by approximately 10%, for Codington County, with the increase designated for travel expenses of the office. **Sheriff, Toby Wishard,** provided the following statistics for the month of March 2008: 47.26 average daily inmate population; 201 bookings; $7,075.00 collected in work release; $6,013.00 collected in out of county prisoner contracts; $2,359.00 collected for the 24/7 program, with 41 individuals testing twice daily and 5

increased, by approximately 10%, for Codington County, with the increase designated for travel expenses of the office. **Sheriff, Toby Wishard,** provided the following statistics for the month of March 2008: 47.26 average daily inmate population; 201 bookings; $7,075.00 collected in work release; $6,013.00 collected in out of county prisoner contracts; $2,359.00 collected for the 24/7 program, with 41 individuals testing twice daily and 5 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; $610.00 collected in confinement costs, 365 sets of civil papers served; 180 calls for service; 7 accidents checked; 44 arrest warrants; and 15 transports for a total 3,154 miles traveled. Sheriff Wishard reported the vehicle his office is purchasing, from the State bid list, is an estimated 45 days from delivery. Commissioner Larson requested that the Sheriff investigate dead cattle in a stock dam located in Sheridan Township.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Thomas, to approve an automatic budget supplement, with grant reimbursement funds, in the amount of $22,018.16, to the Emergency Management expenditure and revenue budgets, all present voted aye; motion carried.

WEED DEPT. TRAILER

Weed Supervisor, Nick Endres, requested authorization to purchase a trailer that will accommodate the new four wheeler spraying equipment. Mr. Endres noted this was not a budgeted item in 2008. Motion by Brinkman, second by Thomas, to authorize the purchase of a trailer, not to exceed $1,500.00 in purchase price, all present voted aye; motion carried. The Extension office will use the old trailer on a trial basis before a permanent equipment transfer is approved.

WEED DEPT. TRAVEL REQUEST

Weed Supervisor, Nick Endres, requested authorization to travel to Pierre for meetings beginning at 1:00 p.m., Monday, April 28th and ending at 11:30 a.m., Tuesday, April 29th. Mr. Endres also requested authorization to allow his spouse to travel in a County vehicle to the aforementioned meetings. Motion by Brinkman, second by Johnson, to approve both requests, all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Thomas, second by Brinkman, to declare GEN00155, three 120 gallon water heaters, surplus to be destroyed, all present voted aye; motion carried.

ENDANGERED SPECIES RESOLUTION

Motion by Brinkman, second by Johnson, to continue for one week the request from the Meade County Natural Resource Committee for Codington County to pass a resolution regarding removing wolves from the federal endangered species list; all present voted aye; motion carried.

PERSONNEL CHANGES

Sheriff, Toby Wishard, requested authorization to hire an additional part time correctional officer. Sheriff Wishard advised the Board of a need to add the additional officer to cover the heavy traffic during the late evening hours due to the 24/7 program, serving inmates the evening meal, the return of work release inmates and to replace a

correctional officer who recently transferred to the Watertown Police Dept. The Sheriff advised the Board that if his request is approved a suitable candidate could possible be selected from applications received during the last application process. Motion by Thomas, second by Brinkman, to authorize the Sheriff to hire a part time correctional officer; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:46 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 9:56 a.m. Sheriff, Toby Wishard, was present for executive session.

DEPUTY SHERIFF POSITION

Motion by Thomas, second by Johnson, to authorize the Sheriff to advertise for and hire a Deputy Sheriff; all present voted aye; motion carried.

HOCKEY BUILDING/RINK LOCATION

A delegation, from the Watertown Hockey Association, the Watertown Chamber Ag. Committee, and the Watertown Lions Club, met with the Board to request the Boards blessing to move forward with studying the concept of adding onto the current ice arena to the east of the current ice arena and attaching to the south end of the Codington County Extension Center Complex. John Foley, spokesman for the Hockey Association, informed the Board that the concept is to connect the ice arena to the Extension Center Complex which would allow the County to use the ice arena for events such as the Watertown Winter Farm Show. Mr. Foley informed the Board that the demands on the ice arena have outgrown the size of the building. Mr. Foley noted financing was not being requested at this time but rather the general approval of the County Commissioners to allow the committee to prepare a plan for the proposed addition. Gary Mack, spokesman for the Watertown Chamber Ag. Committee, informed the Board that there is a waiting list for booth holders for the farm show and the extra space allowed by the ice arena would benefit the farm show event. Mr. Mack also noted the National Guard Armory may not be available to the farm show at some point in the future. Extension Educator, Chuck Langner, noted the connecting of the ice arena to the Extension Center Complex would possibly make it easier for loading and unloading of trailers as public parking would no longer be available close to the barn area. Mr. Langner informed the Board there are currently a couple of other events being held at the complex that need more room and the joint venture would be positive for the Extension Center Complex. Mr. Foley noted it could be up to a year until the concept/plan could be completed. Commissioner Larson questioned who would have control of the addition connecting the Extension complex to the ice arena. Mr. Foley noted it could be a joint venture and that the committee will also meet with the Watertown Park and Rec. Dept. regarding the proposed concept. Commissioner Thomas questioned who would be in charge of maintenance in the new building. Mr. Langner noted there could be occasions when the Ag. Building maintenance staff would assist with cleaning if the new building was being used for events also being held in the Extension Center Complex. Commissioner Thomas noted this project is a proactive step with the probability, at some point, that the National Guard Armory will no longer be available for the farm show. Motion by Brinkman,

second by Thomas, that the Board of Codington County Commissioners go on record as being supportive of the effort to have the Chamber Ag. Committee, The Watertown Hockey Association, and other interested parties, bring a specific proposal for construction of a new facility to the south and west of the Codington County Extension Complex that would meet the needs of the Hockey Association and Watertown Winter Farm Show and report back to this Board at such time when they have a viable project. Commissioner Larson suggested that Commissioner Thomas act as liaison between this Board and the ice arena building project committee. Upon vote of the Board, on Commissioner Brinkman's motion, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session to consider an indigent medical issue presented by the Welfare Director; all present voted aye; motion carried. The Board returned to regular session at 10:31 a.m., no action was taken. Welfare Director, Sarah Elbert, was present for executive session.

BOARD ADJOURNS

The Board noted they would meet as a County Board of Equalization immediately following adjournment of this meeting. There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn as a Board of County Commissioners at 10:44 a.m., until 9:00 a.m., Tuesday, April 29, 2008, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota April 22, 2008

The Codington County/City of Watertown Consolidated Board of Equalization met on April 22, 2008 at 1:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

Name	DOE #	Abstract Code	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-DC2	$97,558	$57,097	$97,558
Robert & Sherry Graf	10925	NA-DC	$12,993	$34,981	$12,993

Motion by Brinkman, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with Solberg abstaining and all others voting Aye.

		NA-DC2	$316,275		$316,275
Karl Limited Liability Partnership	13242	NA-DC	$241,852		$241,852

Motion by Brinkman, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Indian Creek Crossing	18071	NA-DC	$14,676	$1,500	$2,201

Motion by Brinkman, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	$65,663	$20,000	$31,658
Duke's Land Ministry	6301	NA-DC	$133,503	$58,616	$52,511

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Terrazzo Machine & Supply		NA-DC2	$31,670	0	$21,032
Company	10299	NA-DC	$39,966	$19,500	$39,966

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Solberg voting No and all others voting Aye.

		NA-DC2	$266,617	$170,212	$266,617
Brent & Jennifer Burns	6967	NA-DC	$102,000	$101,571	$102,000

Motion by Brinkman, seconded by Walder, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	$314,508	$220,000	$314,508
Barkley Truck Lines Inc.	10684	NA-DC	$44,550	$30,000	$44,550

Motion by Kludt, seconded by Marquardt, to change the value to: $44,550 - land and $304,508 - structure for a total value of $349,058. Motion carried with Brinkman, Johnson, Kludt, Marquardt and Walder voting Aye and all others voting No.

		NA-DC2	$382,781	$224,000	$294,823
Michael & Lola Nelson	16248	NA-DC	$108,399	$55,000	$52,383

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	$2,776,975		$2,728,748
Watertown Co-op Elevator	5931	NA-DC	$294,030		$133,960

Motion by Wilkins, seconded by Solberg, to table consideration of this appeal. Motion carried with all voting Aye.

		NA-DC2	NA-	$1,230,858	$418,708	$297,583
East Point LLC	14316	DC		$306,772	$185,000	$306,125

Motion by Thomas, seconded by Solberg, to table consideration of this appeal. Motion carried with Brinkman abstaining and all others voting Aye.

		NA-DC2	NA-	$549,536		$464,616
Paul Moriarty Trustee	14645	DC		$303,240		$72,200

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion failed with Johnson, Kludt, Larson and Thomas voting Aye and all others voting No. Motion was then made by Brinkman, seconded by Walder, to change the assessed value to: $72,200 - land and $425,000 - structure for a total value of $497,200. Motion carried with Larson and Thomas voting No and all others voting Aye.

Paul Moriarty Trustee	14282	NA-DC	$70,200	$10,530

Motion by Brinkman, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with Thomas voting No and all others voting Aye.

Paul Moriarty Trustee	6047	NA-DC	$493,186	$292,130

Motion by Wilkins, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	NA-	$335,506	$335,506
Thors Inc.	6050	DC		$931,560	$371,515

Motion by Brinkman, seconded by Wilkins, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	NA-	$449,198	$449,198
Pierre & Audrey Forrette Trustee	5893	DC		$375,858	$375,858

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Marquardt, Solberg and Walder voting No and all others voting Aye.

		NA-DC2	NA-	$12,000	$1,882
Karen Livingston	6906	DC		$22,848	$22,848

Motion by Larson, seconded by Brinkman, to table consideration of this appeal until April 24th. Motion carried with all voting Aye.

		NA-DC2	NA-	$403,370	$403,370
		DC	NA-	$556,705	$470,056
Bruce Duba	6073	DM1-S		$39,800	$39,800

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion failed with Larson and Thomas voting Aye and all others voting No. Motion was then made by Brinkman, seconded by Walder, to change the assessed value to a total of $665,000. Motion failed with Brinkman, Johnson and Walder voting Aye and all others voting No. Motion was then made by Solberg, seconded by Johnson, to change the assessed value to: $345,630 - land and $443,370 - structure for a total value of $789,000. Motion carried with Brinkman and Thomas voting No and all others voting Aye.

		NA-DC2 NA-	$713,722	$431,792	$713,722
Steve & Nicole Kerkvliet	6035	DC	$397,724	$206,500	$283,131

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion failed with Larson and Thomas voting Aye and all others voting No. Motion was then made by Wilkins, seconded by Larson, to change the assessed value to a total of $1,018,072. Motion failed with Larson, Thomas and Wilkins voting Aye and all others voting No. Motion was then made by Thomas, seconded by Larson, to change the assessed value to: $304,350 - land and $692,503 - structure for a total value of $996,853. Motion failed with Johnson, Larson, Thomas and Wilkins voting Aye and all others voting No. Motion was then made by Kludt, seconded by Brinkman, to direct the Interim Director to confer with the property owner and report back to the Board on April 24th. Motion failed with Brinkman, Kludt and Walder voting Aye and all others voting No. Motion was then made by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Kludt, Larson, Marquardt, Thomas and Wilkins voting Aye and all others voting No.

		NA-DC2	$173,761		$173,761
Robert & Cindy McNames	12344	NA-DC	$63,971		$63,971

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-DC2	$236,350	$196,123	$214,056
KZ Properties LLC	7532	NA-DC	$25,410	$24,720	$25,410

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Marquardt voting No and all others voting Aye.

Donald & Linda Ragels	12355	NA-DC2	$105,370		$105,370

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Chairman Marquardt announced the Board would be in recess until 7:00 that same evening.

The Codington County/City of Watertown Consolidated Board of Equalization reconvened at 7:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

		NA-D1-S	$54,370	$45,000	$54,370
Roger Oyan	#12408	NA-D-S	$25,969	$15,000	$25,969

Motion by Larson, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$63,355	$63,355	$63,355
Richard C Butala	#11332	NA-D-S	$36,521	$24,464	$36,521

Motion by Kludt, seconded by Solberg, to change the assessed value to: $30,434 - land and $63,355 - structure for a total of $93,789. Motion carried with Johnson and Wilkins voting No and all others voting Aye.

		NA-D1-S	$146,062	$124,329	$146,062
Adam Karst	#12281	NA-D-S	$26,234	$20,000	$26,234

Motion by Wilkins, seconded by Thomas, to concur with the assessor's recommended value. Motion failed with Brinkman, Johnson, Thomas and Wilkins voting Aye and all others voting No. Motion was then made by Larson, seconded by Solberg, to change the assessed value to: $21,862 - land and $139,107 - structure for a total value of $160,969. Motion carried with Johnson and Wilkins voting No and all others voting Aye

		NA-D1	$69,679	$65,000	$69,679
Jolene Meier/Trustee	#8323	NA-D	$19,003	$18,000	$19,003

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$280,162	$237,000	$280,162
Daniel A & Arlet J Magstadt	#8384	NA-D-S	$23,562	$23,000	$23,562

Motion by Solberg, seconded by Brinkman, to change the assessed value to: $23,562 - land and $254,693 - structure for a total value of $278,255. Motion carried with Larson, Marquardt and Wilkins voting No and all others voting Aye.

		NA-D1-S	$142,703	$142,703	$142,703
Steven & Catherine Foster	#8345	NA-D-S	$21,913	$21,913	$21,913

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Brinkman and Solberg voting No and all others voting Aye.

		NA-D1-S	$81,236	$75,000	$81,236
Virginia Mattern	#6380	NA-D-S	$9,508	$5,500	$9,508

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Brinkman and Solberg voting No and all others voting Aye.

		NA-D1-S	$352,084	No appeal	$352,084
Daniel L Bergan Trustee	#13287	NA-D-S	$25,186	value	$25,186

Motion by Larson, seconded by Thomas, to change the assessed value to: $22,896 - land and $306,160 - structure for a total value of $329,056. Motion carried with Kludt and Wilkins voting No and all others voting Aye.

		NA-D1-S	$166,764	$166,764	$166,764
R. Keith & E. Geraldine McMillan	#7163	NA-D-S	$71,850	$62,870	$71,850

Motion by Solberg, seconded by Walder, to change the assessed value to: $59,875 - land and $166,764 - structure for a total value of $226,639. Motion failed Brinkman, Marquardt, Solberg and Walder voting Aye and all others voting No. Motion was then made by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Johnson, Kludt, Larson, Thomas and Wilkins voting Aye and all others voting No.

				Total	
		NA-D1-S	$92,806	Value	$92,806
Joyce Amdahl	#11348	NA-D-S	$25,648	$102,986	$25,648

Motion by Thomas, seconded by Kludt, to concur with the assessor's recommended value. Motion carried with Solberg abstaining, Brinkman voting No and all others voting Aye.

				No appeal	
		NA-D1	$8,016	value	$8,016
Dick J Reddy	#8590	NA-D	$130,637	listed	$130,637

Motion by Johnson, seconded by Thomas, to change the assessed value to: $130,637 - land and $6,940 - structure for a total value of $137,577. Motion carried with Kludt voting No and all others voting Aye.

		NA-D1	$16,905	No appeal	$16,905
Dick J Reddy	#9254	NA-D	$52,255	value	$52,255

Motion by Larson, seconded by Thomas, to table this appeal until April 24th. Motion failed with all voting No. Motion was then made by Brinkman, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Kludt, Marquardt, Solberg and Wilkins voting No and all others voting Aye.

		NA-D1-S	$174,973	$159,065	$174,973
Richard J & Vergene Comes	#14571	NA-D-S	$25,281	$25,281	$25,281

Motion by Kludt, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Solberg voting No and all others voting Aye.

		NA-D1-S	$123,790	$123,790	$123,790
Donald E Redlin	#11878	NA-D-S	$32,767	$27,306	$32,767

Motion by Wilkins, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$86,934	$79,306	$86,934
Howard D & Doris Gunderson	#9735	NA-D-S	$25,613	$23,364	$25,613

Motion by Wilkins, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

				No appeal	
		NA-D1	$55,506	value	$55,506
Verla M Berner	#10934	NA-D	$8,926	listed	$8,926

Motion by Larson, seconded by Brinkman, to concur with the assessor's recommended value. Motion carried with all voting Aye.

				No appeal	
		NA-D1-S	$74,439	value	$74,439
Verla M Berner	#10923	NA-D-S	$13,735	listed	$13,735

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with all voting Aye.

		NA-D1-S	$104,239	$80,000	$104,239
Carl W Tesch	#11788	NA-D-S	$21,428	$21,428	$21,428

Motion by Solberg, seconded by Larson, to table this appeal until April 24th. Motion carried with all voting Aye.

		NA-DC-2	$444,780	$206,640	$444,780
James or Mary Buhler	#5984	NA-DC	$125,811	$100,649	$125,811

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

There being no further appeals before the Board for consideration, the meeting adjourned until 1:00 PM on April 24th.

Lavern Marquardt
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

Official Proceedings
Consolidated Board of Equalization
Watertown, South Dakota April 24, 2008

The Codington County/City of Watertown Consolidated Board of Equalization met on April 24, 2008 at 1:00PM in the Upstairs Meeting Room, City Hall, 23 2nd St NE. Chairman Lavern Marquardt presided. Upon roll call the following members were present: Codington County Commissioners: Jack Thomas, Carol Johnson, Ken Larson, Elmer Brinkman; City Council Members: Russ Wilkins, Dennis Solberg and Pat Walder; and Watertown School District Board Member Mark Kludt.

Ms. Shawna Constant, Interim Director of Equalization, presented the following appeals:

Name	DOE #	Abstract Code	Assessor's Value	Appeal Value	Assessor's Recommendation
		NA-D1-S	$203,381	$169,395	$203,381
Adam Spies	#7598	NA-D-S	$ 20,605	$ 20,605	$ 20,605

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Marquardt, Solberg and Walder voting No and all others voting Aye.

		NA-D1-S	$286,312	$260,284	$286,312
Kelly Roby	#11783	NA-D-S	$ 27,831	$ 27,831	$ 27,831

Motion by Walder, seconded by Kludt, to change the assessed value to: $27,831 - land and $260,284 - structure for a total value of $288,115. Motion failed with Brinkman, Kludt, Solberg and Walder voting Aye and all others voting No. Motion was then made by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Kludt, Solberg and Walder voting No and all others voting Aye.

		NA-DC-2	$200,682	$100,000	$151,242
Lynn Morris	#6943	NA-DC	$189,000	$150,000	$189,000

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with Johnson, Marquardt, Solberg and Walder voting No and all others voting Aye.

		NA-D1-S	$201,935	$120,000	$254,059
Derrick Wensel	#8738	NA-D-S	$125,136	$100,000	$125,136

Motion by Wilkins, seconded by Larson, to change the assessed value to: $104,280 - land and $201,935 - structure for a total value of $306,215. Upon debate, a substitute motion was made by Solberg, seconded by Brinkman, to change the assessed value to $125,136 - land and $154,059 - structure for a total value of $279,195. Motion carried with Larson voting No and all others voting Aye.

				$140,000	
		NA-D1-S	$86,863	Total	$84,853
Edward Tapio	#6492	NA-D-S	$113,284	Value	$113,284

Motion by Thomas, seconded by Larson, to concur with the assessor's recommended value. Motion carried with Larson voting No and all others voting Aye.

		NA-D1-S	$104,239	$80,000	$93,577
Carl Tesch	#11788	NA-D-S	$21,428	$21,428	$21,428

Motion by Larson, seconded by Thomas, to concur with the assessor's recommended value. Motion carried with all voting Aye.

Motion by Larson, seconded by Kludt, to approve the following stipulated changes to the assessed values:

NAME	DOE #	ASSESSED VALUE	STIP. VALUE
Bethany Gabel	12172	NA-D1-S $85,775 NS-D-S $13,110	NA-D1-S $85,775 NA-D-S $13,110
Edith Noeldner	12721	NA-D1-S $103,660 NA-D-S $34,546	NA-D1-S $97,381 NA-D-S $34,546
Gene & Donna Gast	7613	NA-D1-S $157,472 NA-D-S $22,647	NA-D1-S $150,813 NA-D-S $22,647
Karen Livingston	6909	NA-DC-2 $12,000 NA-DC $22,848	NA-DC-2 $1,882 NA-DC $19,068
LeRoy & Linda Hallauer	12104	NA-D1 $60,870 NA-D $13,110	NA-D1 $42,927 NA-D $13,110
Watertown Cooperative Elevator Association	5931	NA-DC-2 $2,776,975 NA-DC $284,030	NA-DC-2 $1,344,489 NA-DC $133,960
Danial W. Crocker	8437	NA-D1-S $169.407 NA-D-S $25,391	NA-D1-S $154,247 NA-D-S $25,391

Motion carried with all voting Aye.

Motion by Larson, seconded by Thomas, to approve the following recommended change to the assessed value:

NAME	DOE #	ASSESSED VALUE	Recommended Value
East Point LLC	14316	NA-DC-2 $1,230,858 NA-DC $306,772	NA-DC-2 $527,015 NA-DC $76,693

Motion carried with all voting Aye.

Motion by Larson, seconded by Thomas, to approve the following recommended changes to the assessed value:

NAME	DOE #	ASSESSED VALUE	Recommended Value
Russell Arendsee	15650	NA-DC2 $67,844 NA-DC $41,025	NA-DC2 $67,844 NA-DC $11,530
Arthur W & Patricia A Wensing	6776	N-D1-S $78,199 NA-D-S $29,536	N-D1-S $78,199 NA-D-S $28,519
Phyllis E Carlson	14554	N-D1-S $161,190 NA-D-S $25,128	N-D1-S $160,783 NA-D-S $25,128
Harlan Konrad	6718	N-D1-S $79,130 NA-D-S $25,168	N-D1-S $76,867 NA-D-S $25,168
Carole Stein-Holien Trustees	12004	N-D1-S $387,345 NA-D-S $33,438	N-D1-S $262,135 NA-D-S $27,865

Motion carried with all voting Aye.

Motion by Larson, seconded by Thomas, to approve the following increase to the assessed value:

NAME	DOE #	ABSTRACT CODE	PRESENT VALUE	CORRECT VALUE
Pelican View Estates LLC	15117	NA-DC NA-DC2	$28,088 $0	$28,088 $144,060

Motion carried with all voting Aye.

Motion by Larson, seconded by Thomas, to approve the following resolution of the Board:

Whereas, errors were found on a substantial number of properties in the non-ag class in the 2008 assessment roll; and, Whereas, there was not sufficient time for the Consolidated Board of Equalization to correct these errors; and, Whereas, the properties that are subject of this action are not all properties in the non-ag class; and, Whereas, the adjustments to values of the subject properties were not uniform as to amount or percentage; and, Whereas, each property that is subject of this action was individually reviewed and recommended by the staff of the Director of Equalization; Therefore, be it resolved that all properties subject to this action be adjusted per recommendation of the Acting Director of Equalization.

Motion carried with Solberg abstaining and all others voting Aye. (Note: Lists of these adjustments are on file in the City Finance Office and the County Auditor's Office.)

There being no further appeals for the Board to consider, the meeting was adjourned.

Lavern Marquardt
Codington County Commissioner

Tracy D. Turbak, CPA
Watertown City Finance Officer

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
April 29, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and adjust cell phones
3. Action to approve the minutes of April 22, 2008
4. Action to approve April salary claims
5. Discussion/action regarding Cloud 9 Golf Course malt beverage license
6. Discussion/action to use the City of Watertown's program to dispose of "dead" electronics
7. Action to declare property surplus to be sold
   a. 4 old metal cabinets
8. Discussion/action to approve a resolution regarding removing wolves from the Federal Endangered Species List
9. Action to approve personnel changes
10. Action to enter into executive session
11. 10:00 a.m., Asphalt mat construction bid opening and action to award a bid
12. Open
13. Old Business
14. New Business
15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 6, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

April 29, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 29th, 2008, in the Codington County Courthouse. Members present were; Thomas, Johnson, Brinkman, and Larson; absent Marquardt; Vice-Chairman Thomas, presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda as submitted, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of April 22nd, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

SALARY CLAIMS
Motion by Brinkman, second by Johnson, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 8,868.18 total salaries. Auditor: 15,823.91 total salaries. Co. Treasurer: 18,502.26 total salaries. States Attorney: 21,563.45 total salaries; Ruth Swenson 879.96 part time. Gov. Buildings: 13,799.70 total salaries; Cindy Dargatz 776.47 part time. Dir. Equalization: 31,846.16 total salaries; Heidi Selchert 1637.01 new hire. Reg. of Deeds: 15,150.70 total salaries. Veterans Service: 7,310.59 total salaries. Sheriff: 50,023.67 total salaries; Ken DeWall 2565.55 final pay; Jack Weber 571.90 part time & meals; Chuck Carbonneau 412.20 part time & meals; Jim Wollan 83.17 part time & meals Bradford Howell 1450.52 new hire & uniform allowance. Co. Jail: 54,726.52 total salaries; Scott Bohls 2178.44 new hire & uniform allowance; Jennifer Guest new hire & uniform allowance; Donna Weber 93.72 part time matron & meals; Amy Coon 1171.68 part time; Julie Drevecky 1047.34 part time; Care of the Poor: 3,664.32 total salaries; Julie Radach 331.32 part time. Co. Nurse: 3,247.68 total salaries. Co. Park: 5265.06 Donnie Olson 1216.12 part time seasonal; Tom Sauer 1292.20 part time seasonal; Lee Trumm 1701.59 Memorial Park caretaker. Ag. Bldg.: 6,755.57 total salaries. Co. Extension: 6,977.48 total salaries; Chuck Langner 41.55 meals; Deb Sundem 33.25 meals; Jodi Loehrer 41.56 meals. Weed Control: 6,861.78 total salaries. Planning Board 291.90 total salaries. Road & Bridge: 69,574.95 total salaries. Emergency Management: 8,438.80 total salaries. Crime Victim: 4,680.02 total salaries. W.I.C.: 3,072.15 total salaries. Total: 356,444.85. Breakdown of withholding amounts which are included in the above: S.D. Retirement 31,451.44 retire; S.D. Retirement 303.10 spouse option; S.D. Supplemental Retire. 2,760.00 suppl. retire.; Dakotacare 60,641.99 ins.; Standard Insurance Company 512.30 life ins.; Delta Dental 4,096.30 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 1,984.86 ins.; U.M.B. Bank 2,197.00 suppl. retire.; AFLAC 384.30 ins.; Watertown United Way 133.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,785.37 employee payments; Cod. Co. Treasurer 25,000.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 304.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 22,847.09 federal withholding; Reliabank Dakota 38,723.74 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 121.88 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

CLOUD 9 GOLF COURSE MALT BEVERAGE LICENSE

Motion by Larson, second by Brinkman, to designate the malt beverage license, awarded to Cloud 9 Golf Course, Inc., on April 22nd, 2008, as a 2008-2009 malt beverage license; all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Brinkman, second by Larson, to declare four metal filing cabinets, surplus to be sold for $5.00 each or sold for scrap metal by May 31, 2008; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session, to discuss pending litigation and personnel issues, at 9:12 a.m.; all present voted aye; motion carried. The Board returned to regular session at 10:02 a.m., no action was taken. Auditor, Cindy Brugman; Director of Equalization, Shawna Constant; and Human Resource Director, Terry Satterlee were present for executive session.

ASPHALT MAT CONSTRUCTION BIDS

This being the time and place set for the opening of bids for Asphalt Mat Construction, the Highway Supt. opened and announced the following bids:
McLaughlin & Schulz, Inc., Marshall, MN. Bid A: $49.20; Bid B $53.00; Bid C $40.50; Total bid: $941,400.00.
Bituminous Paving, Ortonville, MN. Bid A – 54.00; Bid B $59.00; Bid C 45.50; Total bid: $1,037,500.00.
Mr. Small recommended tabling the bids until he can review the tabulations for accuracy. Motion by Johnson, second by Larson, to table the bids, for one week, to allow the Highway Supt. to review the tabulations, all present voted aye; motion carried.

VETERANS SERVICE OFFICE PARTIAL DAY CLOSURE

Veterans Service Officer, Al Janzen, requested authorization to close his office on Friday, May 2, 2008, from 9:00 a.m. until 3:30 p.m., to allow office staff to attend a training session. The Board had no objection to this request.

MEMORIAL PARK SEASONAL POSITION

Motion by Johnson, second by Larson, to authorize Maintenance Supervisor, Milo Ford, to advertise a seasonal custodial position at Memorial Park; all present voted aye; motion carried.

CORRESPONDENCE

The Board noted correspondence from the following: SD Public Utilities Commission, notifying the Board of a recently activated new wireless site near Florence. SD Dept. of Health, notifying the Board of a disinterment permit affecting Codington County.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:26 a.m., until 9:00 a.m., Tuesday, May 6th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 6, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of April 29, 2008

4. 9:00 a.m., Discussion/action with Ray Hjermstad, Florence Fire Chief and Greg Wall, South Shore Fire Chief, requesting County funds assistance with fire fighting training costs

5. 9:15 a.m., Action regarding a petition to vacate a public right-of-way and action to approve a plat in Lake Township, both items requested by Todd Breske

6. 9:30 a.m., Action to allow the Zoning Officer and the Planning Commission to utilize the study entitled "PEL-01 Drainage" as a planning tool regarding future development in the areas contained within the study

7. Action to award an Asphalt Mat Construction bid

8. Monthly reports
   a. Chuck Langner, Extension Educator
   b. Karla Moes, Community Health Nurse
   c. Al Janzen, Veterans Service Officer
   d. Sarah Elbert, Welfare Director
   e. Nick Endres, Weed Supervisor

9. Discussion/action to accept a proposal from Todd Architects regarding a building study

10. Discussion/action with Milo Ford regarding remodeling to build an office within the Clerk of Courts Office

11. Action on an abatement request from Joy Ranch of Lutheran Outdoors In S.D. Inc.

12. Action to approve the 2008 County Board of Equalization minutes

13. Discussion/action to approve a resolution regarding removing wolves from the Federal Endangered Species List

14. Action to approve personnel changes
    a. Becky Leddy, Director of Equalization Clerk, anniversary step increase

15. Action to enter into executive session

16. Open

17. Old Business

18. New Business

19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 13, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 6, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 8th, 2008, in the Codington County Courthouse. Members present were; Thomas, Marquardt Johnson, Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda as submitted. Chairman Marquardt requested the addition, to the agenda, of a discussion and action to approve a fireworks permit; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of April 29th, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

FIRE FIGHTING TRAINING FUNDS
Florence Fire Chief, Ray Hjermstad and South Shore Fire Chief, Greg Wall, appeared before the Board to request funding for Firefighter I and Firefighter II training. Mr. Hjermstad noted that upon completion of these training classes, on April 5th, 2008, the South Shore and Florence Fire Depts. now have a combined total of 22 State certified fire fighters. Motion by Thomas, second by Larson, to transfer $7,274.62 from the Commissioners Contingency budget to the Fire Protection budget; all present voted aye; motion carried.

PERMIT TO DISCHARGE FIREWORKS
A permit to discharge fireworks was submitted by Lew's Fireworks in conjunction with a PGI training class to be held at Dakota Sioux Casino on May 10th, 2008. A training shoot is scheduled to take place at 4:00 p.m. with a 25' minute public display scheduled for 9:30 p.m. Motion by Brinkman, second by Larson, to approve the aforementioned permit, as requested by Lew's Fireworks, subject to receipt of the proper paperwork signed by the Codington County Sheriff and Watertown Fire Dept. Upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried. This permit was approved by the Watertown Fire Dept. and Codington County Sheriff.

PERSONNEL CHANGE
Motion by Larson, second by Brinkman, to approve the following personnel change, all present voted aye; motion carried: Becky Leddy, Director of Equalization Clerk, anniversary step increase, from step 5/$11.86 per hour to step 6/$12.28 per hour, effective date May 15, 2008, submitted and approved by Director of Equalization, Shawna Constant. Commissioner Brinkman informed the Board he has reviewed Ms. Leddy's annual performance appraisal, and noted the appraisal was quite favorable.

PUBLIC HEARING TO VACATE A PUBLIC RIGHT OF WAY
The Board held a public hearing, as legally advertised, regarding a petition to vacate a public right of way submitted by Todd & Michelle Breske, 2700 Stadheim Drive, Watertown, SD. Zoning Officer, Todd Kays, reviewed the circumstances which have led to this petition to vacate, including the issuance of a building permit, approved by the prior County Zoning Administration, which resulted in the construction of a barn on the public right of way which now prohibits the current owners from obtaining a clear title to their property. Chairman Marquardt asked for comment, from the public present for this hearing, no persons were present to offer testimony. Motion by Brinkman, second by Johnson, to approve the petition and Resolution 2008-7 to vacate

approximately 400' of unnamed public right of way located adjacent to lots 10 & 11 of Green Acres Addition in the NE1/4 of Section 23-117-53, all present voted aye; motion carried.

GREEN ACRES ADDITION PLAT

RESOLUTION #2008-8

A Resolution to approve the platting of "Lots 10A & 11A of Green Acres Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Lots 10A & 11A of Green Acres Addition in the County of Codington, South Dakota, formerly lots 10 & 11 and vacated road right of way in Green Acres Addition in the NE1/4 of Section 27-T117N-R53W, of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, seconded by Commissioner Johnson, subject to the legal culmination of Resolution 2008-7, also passed on this date, to vacate a street public right of way, and upon roll call vote: all present voted "aye"; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 6th day of May, 2008.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-8, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 6th day of May, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

ASPHALT MAT CONSTRUCTION BIDS

Highway Supt., Rick Small, reviewed the 2008 Asphalt Mat Construction bids with the Board. Mr. Small noted the 2008 low bid is 15.22% more than the 2007 bid. Motion by Brinkman, second by Johnson, to accept the Asphalt Mat Construction bid of McLaughlin Schulz, Inc., as previously recorded in the minutes of April 29th, 2008, and as recommended by Highway Supt., Rick Small; all present voted aye; motion carried. Mr. Small informed the Board that he has budgeted $900,000.00 for the eleven (11) mile asphalt mat project on County road #6 between County road #11 and State Highway #20. and the bid that was accepted came in at $941,400.00 Mr. Small is considering scaling the project back on the inches of mat in sections of the project or cutting back on other purchases to make up the difference in what was budgeted and the estimated cost of the project. Commissioner Brinkman requested that Mr. Small check with this Board and the Auditor regarding surplus funds that may be available to complete the project as originally planned. Motion by Johnson, second by Thomas, to authorize the Chairman to sign the 2008 Asphalt Mat Construction Contract between Codington County and McLaughlin & Schulz, Inc.; all present voted aye; motion carried.

PEL-01 DRAINAGE STUDY

Rick Schlechter, City of Watertown Planning and Zoning Official and Dave Petersen, Watertown City Engineer, met with the Board to review the master plan of the "PEL-01 Drainage Study", a drainage study that the City has adopted for future development outside the City limits. The City officials then requested the Board adopt the drainage plan. Motion by Brinkman, second by Johnson, to adopt the "PEL-01 Drainage Study" and to allow the Zoning Officer and Planning Commission to utilize the study as a planning tool regarding future development in the area contained in the study; all present voted aye; motion carried.

COMMISSIONER EXCUSED

Commissioner Brinkman was excused at 10:15 a.m., to attend a funeral.

MONTHLY REPORTS

Community Health Nurse, Karla Moes, could not be present for this meeting and submitted a written report which included the following: School services have been completed for the year including athletic physicals; WIC caseload for April was 857; WIC dollars spent in Codington County in 2007 were $529,340; kindergarten shots continue to be administered; flu shots for children will again be offered this fall. Community Health Nurse, Karen Nygaard, provided services in Roberts County for one day in the month of April. **Welfare Director, Sarah Elbert,** submitted the following statistics for April 7th through May 5th: 47 clients were assisted; with 14 denials; 9 pending or referred; 24 approved; with 11 new clients approved. Total Assistance: $9,837.33 for medical, pharmacy, rent, utilities, and one burial. Total Credits: $7,334.51 with 7 full releases. The Welfare Director noted the County received $8,130.01 in catastrophic poor relief reimbursement and $1,188.12 received for retroactive Medicaid reimbursement.

CLERK OF COURTS OFFICE REMODELING

Maintenance Supervisor, Milo Ford, met with the Board to request authorization to hire a contractor to build an office within the Clerk of Courts for use of the Clerk of Court as previously requested by the Third Circuit Court Administrator. Mr. Ford advised the Board that the office would be a 12' x 12' enclosed space and estimated the cost to construct such office at $5,000.00. Commissioner Larson suggested an estimate should be requested, by a contractor, before proceeding with the project. Motion by Larson, second by Thomas, to authorize the Maintenance

Supervisor to proceed with the project and to report back to the Board if said project estimate is in excess of $5,000.00; all present voted aye; motion carried.

BUILDING STUDY

Motion by Thomas, second by Larson, to approve a building study, conducted by Todd Architects, at a cost of $3,400.00, for the following three options; all present voted aye; motion carried:

Option 1 – County Office Building Annex
Option 2 – Court Building Annex
Option 3 – Renovation of existing Courthouse into a Court Building

ABATEMENT REQUEST

Motion by Larson, second by Johnson, to approve the following abatement request: Property record #18572; Joy Ranch of Lutheran Outdoors of South Dakota, Inc.; appellant states property is exempt from property tax and rent is not charged for the donor living in the home. Director of Equalization, Shawna Constant, advised the Board that the property is not directly being used in carrying out the primary objective of the benevolent organization at the current time and recommended denial of the abatement request. Upon vote of the Board, all present voted no; motion failed.

COUNTY BOARD OF EQUALIZATION MINUTES

Motion by Thomas, second by Larson, to approve the minutes of the 2008 County Board of Equalization. Judy Kos, Town of Henry Finance Officer, met with the Board to discuss the actions of the County Board regarding properties in the Town of Henry. Mrs. Kos noted the Henry Town Board thoroughly investigated each appeal that came before them as the Local Board and based their decisions on the information gathered when researching each appealed property. Mrs. Kos noted the County Board then either approved a stipulation on these properties or voted to concur with the Director of Equalization which nullified the actions of the Local Board. Mrs. Kos informed the Board that she was present at this meeting to pass along the message from the Henry Town Board that the Local Board may be a waste of time if the County Board never agrees with the actions of the Local Board. The Board directed Mrs. Kos to discuss the actions taken, by the County Board, on the properties located in the Town of Henry, with staff in the Director of Equalization office as the Board based their decisions on information supplied by the certified assessors in that office. Upon vote of the Board to approve the County Board of Equalization minutes; Thomas, Johnson, and Larson voted aye; Marquardt voted no; Brinkman absent; motion carried.

ENDANGERED SPECIES RESOLUTION

Motion by Thomas, second by Marquardt, to send a letter to the Meade County Natural Resource Committee, advising the committee that the Codington County Commissioners support the Meade County Wolf Resolution; Thomas, Marquardt, and Johnson voted aye; Larson voted no; Brinkman absent; motion carried.

ATV OPERATORS

Commissioner Thomas advised the Board that he had several complaint calls over the previous week regarding the operation of four wheelers in the road ditch right of way in Lake Township.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 11:03 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at

11:17 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

OTHER MATTERS

Commissioner Marquardt noted he would be absent from Commissioners meetings scheduled for May 13th and May 20th, 2008. Commissioner Johnson noted she would be absent from the Commissioners meeting scheduled for May 13th, 2008.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:20 a.m., until 9:00 a.m., Tuesday, May 13th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 13th, 2008, in the Codington County Courthouse. Members present were Thomas, Brinkman, and Larson; absent Marquardt and Johnson; Vice Chairman Thomas presiding.

AGENDA APPROVED

Motion by Brinkman, second by Larson, to approve the agenda with the addition of action to authorize the Auditor to publish a notice of public hearing for alcoholic beverage license transfers. Upon vote of the Board all present voted aye; motion carried.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of May 6th, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

WATERTOWN VOLUNTEER CENTER

Char Torgerson, Executive Director, Watertown Volunteer Center and Tracey Ronke, Assistant to the Executive Director, met with the Board to request funding from the County. Ms. Torgerson noted the County previously budgeted $1,000.00 annually for the Volunteer Center. This funding was discontinued after the County's failed attempt to opt of the property tax freeze in 2003. Ms. Torgerson also noted the Volunteer Center's funding from the City of Watertown has been cut by 33%. Ms. Torgerson and Ms. Ronke provided the Board with a copy of the Volunteer Center's 2008-2009 budget and pointed out the budget did decrease by 1.35%. Ms. Torgerson informed the Board that the Volunteer Center does hold numerous fund raisers through out the year. The Board was also provided with a summary report of projects and volunteer hours from the period April 1, 2007 through April 1, 2008. Ms. Torgerson respectfully requested that the Board budget at least $1,000.00 annually for the Volunteer Center beginning with the County's 2009 Budget. The Board advised Ms. Torgerson that this request will be addressed during 2009 budget planning sessions.

MONTHLY REPORTS

Shawna Constant, Director of Equalization (interim), advised the Board that the D.O.E. office is currently starting planned summer projects. The D.O.E. office has received the 2008 taxable factors for Codington County from the S.D. Dept. of Revenue. Abstracts will now be prepared and sent to the SD Dept. of Revenue by the third Monday in May. Ms. Constant has received information that the County parcel layer programming in G.I.S. will be completed in the next three months and may be available to use with the soil survey for splits, merges of property descriptions and setting the values of Agricultural property. Ms. Constant noted the appraisers from the D.O.E. office will attend the annual SDAAO conference scheduled for May 19th through May 23rd in Deadwood. Discussion was held regarding staffing levels in the D.O.E. office; LATI interns; total increase in property values from 2007 to 2008 are unavailable at this time; and the possibility of sending appraisers to the meetings of the Local Board of Equalization. Commissioner Brinkman advised the Board that Ms. Constant has provided him with a general list of the areas in the County which have been reappraised in recent years. Commissioner Brinkman will share this information with the rest of the Board after reviewing the compiled data with the Director of Equalization. Ms. Constant noted the County currently has approximately 20,000 property parcels. Discussion was also held regarding the possibility of using an outside firm to complete commercial reappraisals every five years. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $22,812.30, with $1,680.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections in April are comparable with the preceding four years for this

month. The Register of Deeds and her Deputy attended the SDACO Spring Workshop in Pierre where web based programs were discussed. **County Auditor, Cindy Brugman,** reported a total of 106 absentee ballots have been cast through May 12th for the 2008 June Primary Election. The Auditor's office will be preparing precinct supplies for the Primary and conducting an Election School on May 29th for precinct workers. The Auditor's office has sent 2009 budget request forms to individual offices and departments with a file request date of June 1st. The Auditor and her Deputy attended the 2008 SDACO Spring Workshop in Pierre. **County Treasurer, Carol Maloney,** reported the first half property tax collection season has been completed. Office personnel in the Treasurers' office will divide into two groups to attend training on the new motor vehicle software in Aberdeen on May 21st and May 22nd. The Treasurer advised the Board that on June 28th and June 29th the S.D. Dept. of Motor Vehicle will make the switch to new software and this will prevent the Treasurers office from processing any vehicle licensing or titling on June 30th. The Treasurer will provide local media with a P.S.A. regarding this matter and will encourage customers with decals and plates expiring in June or July, including boat decals, to get their new decals, plates, and titling done before June 28th.

WIND ENGERGY GENERATION

Ted Weissman and Jason Utton, representatives with Florida Power and Light, met with the Board to discuss the possibility of a wind farm in Codington County and in several adjoining Counties. Codington County Zoning Officer, Todd Kays, was present for this meeting and will meet with the Florida Power and Light representatives later today to review Codington County's Planning and Zoning Ordinance with regards to installing wind turbines. Mr. Weissman and Mr. Utton gave the Board a brief review of their company, which is the largest owner/operator of wind farms in the United States, with 55 current wind projects in 16 different states and approximately 7,500 turbines in the ground. The representatives also reviewed the steps their company takes when selecting an area to place wind turbines, including, but not limited to, contacting local land owners, performing environmental studies, and meeting with State and Local officials. Mr. Utton estimated a timeline of late 2009 or early 2010 for completion of a wind farm in Codington and surrounding Counties.

FIREWORKS PERMIT

Mark Kapelle, Lew's Fireworks presented the Board with a permit to request authorization to discharge fireworks in Codington County. Motion by Brinkman, second by Larson, to approve the following permit to discharge fireworks pending subsequent approval by the Watertown Fire Dept. and the Codington County Sheriff's office: May 25, 2008, Stromseth Farm in Lake Township at 16736 449th Ave, between 9:30 p.m. and 10:00 p.m., a small consumer fireworks display lasting 5-10 minutes, discharged by David Robin with Lew's Fireworks, for a graduation celebration. Upon vote of the Board, Brinkman and Larson voted aye; Thomas voted no; Marquardt and Johnson absent; motion carried.

PUBLIC SAFETY INTEROPERABLE COMMUNICATIONS GRANT

Emergency Management Director, Jim Sutton, met with the Board to review the steps required to apply for and receive FY2007 Public Safety Interoperable Communications grant funding. Mr. Sutton advised the Board that this funding is for the purchase of digital radios. Mr. Sutton will contact local entities, who may be interested in purchasing radios, and who will have the required 20% in matching funds. Mr. Sutton will bring the grant application before the Board when a determination is reached on the number of radios needed and the required funding amount.

HOME OCCUPATION BUSINESS SIGNS

Highway Supt., Rick Small and Zoning Officer, Todd Kays, met with the Board to discuss placing signs in the County right-of-way for persons operating a business out of their home in

Codington County. Mr. Small advised the Board that the County will be required to adopt a policy and procedures for the placement of these signs similar to the method currently used by the SDDOT for these types of signs placed along the State highway system. Mr. Small will draft a policy for the Board to review and approve, including the cost and maintenance of the signs.

BRIDGE INSPECTION WORK ORDER

Motion by Brinkman, second by Larson, to authorize the Vice-Chairman to sign a work order, with Aason Engineering, for bridge inspection consultant services. The Board previously adopted Resolution 2008-5, appointing Aason Engineering for this inspection work. Upon vote of the Board, all present voted aye; motion carried.

NACE CONFERENCE REIMBURSEMENT

Highway Supt., Rick Small, presented the Board with a reimbursement check, from the SD Highway Supt. Assoc., in the amount of $1,351.50, for Mr. Small's expenses at the NACE convention which he recently attended in Portland, Oregon. This reimbursement was provided to Codington County as the President of the SDHSA, from Day County, was unable to attend the conference.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 10:28 a.m., to discuss potential litigation, all present voted aye; motion carried. The Board returned to regular session at 10:51 a.m., no action was taken. Zoning Officer, Todd Kays, was present for executive session.

CLERK OF COURTS OFFICE REMODELING PROJECT

Maintenance Supervisor, Milo Ford, met with the Board to discuss a remodeling project for the Clerk of Courts office. Mr. Ford advised the Board that he has received an estimate from Gray Construction in the amount of $7,977.00, which does not include the price of carpeting, but does include additional wiring for a new office area for Court Services. Mr. Ford noted this was not a budgeted item for 2008. Commissioner Larson suggested a blue print should be provided for this project. The Board discussed proceeding with a costly project that was not included in the 2008 budget and with only one estimate obtained. Motion by Larson, second by Brinkman, to authorize the Maintenance Supervisor to proceed with the project to build an office within the Clerk of Courts office. Upon vote of the Board, Thomas and Brinkman voted aye; Larson voted no; Marquardt and Johnson absent; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of April, 2008, all present voted aye; motion carried.

Cash on hand	$ 13,536.08
Checks in Treasurer possession	
less than 3 days	$ 2,226,125.11
Cash Items	$ 401.00
TOTAL CASH ASSETS ON HAND	$ 2,240,062.19
RECONCILED CHECKING	
Great Western Bank Checking	$ 2,499.07
Great Western Bank Checking (Memorial Park)	$ 6,230.23
Reliabank Dakota	$ 12,188,202.63
INVESTMENTS	
SD Public Funds Investment	$ 6,862.10

CERTIFICATES OF DEPOSIT	
Dacotah Bank	$ 200,000.00
Great Western Bank	$ 200,000.00
Home Federal Bank	$ 200,000.00
First American Bank & Trust	$ 200,000.00
Peoples State Bank	$ 1,000,000.00
Wells Fargo	$ 200,000.00
TOTAL CASH ASSETS	$ 16,443,856.22
General Ledger Cash Balance by Funds:	
General	$ 5,324,714.54
General restricted cash	$ 500,000.00
Sp. Revenue	$ 2,873,777.73
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 7,464.81
Trust & Agency	$ 7,727,487.29
(schools 5,953,312.44, townships 79,577.23; city/towns 1,319,027.73)	
TOTAL GENERAL LEDGER CASH	$ 16,443,856.22

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment the following claims, all present voted aye; motion carried. A-OX Welding Supply 218.00 maint, Active Data Systems, Inc 500.00 maint, Acuity Specialty Products 370.30 sup, Advantage RV's & Conversions 135.00 sup, Alex Air Apparatus Inc 83.19 sup, Alltel 62.67 util, Alltel 110.70 util, Alltel 60.45 util, Alltel 59.03 util, Alltel 94.03 util, Alltel 60.45 util, Alltel 67.82 util, Alpha Omega Computer Electronics 29.50 rep, The American Law Institute 33.07 sup, American News 178.80 publ, Andor, Inc. 469.38 rep, Assn of SD County W & P Boards 47.90 sup, Scott Bartholomew 27.02 jury, Roger Batien 48.47 trav, Eugene Benshoof 51.48 jury, Roger Benthin 72.00 maint, Best Business Products 264.95 maint, Best Business Products 75.25 maint, Janet Bevers 136.02 trav, Judy Blumke 61.10 jury, Boys & Girls Club 833.33 pymt, Bratland Law 548.80 prof svc, Brian's Glass & Door, Inc. 39.00 rep, Bridgestone/Firestone, Inc 183.00 sup, Bridgestone/Firestone, Inc 13.95 rep, Brock White Company 5310.50 sup, Brookings Register 110.00 publ, Brown Clinic Northridge 157.12 sup, Brown & Saenger 197.47 sup, Cindy Brugman 36.00 trav, Burghardt Amateur Center 18.75 rep, Burns Law Office 3422.19 prof svc, Business Telephone Company 65.00 prof svc, Butler Machinery 271.70 rep, C & R Supply 223.90 rep, California Contractors Supplies 230.51 sup, Brian Cameron 60.00 refund, Carquest Auto Parts 122.47 rep, Carquest Auto Parts 284.92 rep, Shawna Carter 145.92 reimb, Cartney Bearing & Supply 23.56 rep, Cashway Lumber Inc. 395.02 sup, Cashway Lumber Inc. 426.64 sup, Cass-Clay Creamery 1120.00 sup, Cenex C Store 12.00 sup, Century Business Products 52.35 maint, Chuck's Bike & Lock Shop 24.00 sup, City of Wauwatosa 200.00 trav, Classroom Connection 3.75 sup, Codington Clark Electric 262.66 indg util, Codington Clark Electric 18.00 util, Codington County Highway Dept. 9572.53 sup/repr, Codington County Treasurer 1.00 sup, Cole Papers, Inc. 1904.07 sup, Connecting Point Computer Cent 7174.72 sup, Connecting Point Computer Cent 1260.10 eqp, Connecting Point Computer Cent 1236.50 maint, Connecting Point Computer Cent 40.00 rep, Marian Coplan 55.92 jury, Coteau Shopper 14.30 publ, County Fair Foods 80.77 sup, Creative Product Sourcing Inc 95.50 sup, Credit Bureau of Watertown Inc 673.24 pymt, Crockers Collision Center 100.00 sup, CSD 70.00 witn, Culligan Water Conditioning 140.00 sup, Dakota Care Cobra Services 407.37 indg med, Dakota Electronics 2260.00 sup, Dakota Electronics 4360.00 eqp, Daytona Beach News Journal 75.81 publ, Dell Marketing LP 828.00 sup, Deuel County Highway 79.56 rep, Dive Rescue International Inc 730.00 sup, Pamala Dornbusch 61.84 jury, Doug's Anchor Marine 143.44 sup, Rose Draeger 10.74 jury, The Earthgrains Company 535.75 sup, East Dakota Water Development 16531.28 April apportionment, East Point LLC

240.00 indg util, Ellyson Law Office 900.00 prof svc, EMC Insurance Companies 3583.80 pymt, Nick Endres 82.00 trav, Engelstad Electric Co. 53.06 rep, Express Produce 304.50 sup, Farnams Genuine Parts 112.06 rep, Farnams Genuine Parts 519.08 sup, Federal Signal Corp 360.00 sup, First District Assn of Local Gov 9265.19 pymt, Kjersten Fisk 10.74 jury, Mary Fransen 36.00 trav, FSH Communications LLC 120.00 util, FSH Communications LLC 120.00 util, James Gabert 52.96 jury, Gordon Garnos 37.10 rep, Gilbarco Inc 175.00 trav, Glass Products Inc. 277.69 rep, Grainger 74.36 sup, Grant County 10500.00 eqp, Dorothy Halajian 10.74 jury, Hamlin County Publishing 92.00 sup, Town of Henry 111.00 indg util, Town of Henry 117.60 util, Hillyard Floor Care Supply 1931.41 sup, Nancy Hoffman 51.48 jury, Holiday Inn Express Aberdeen 85.00 trav, Holiday Inn Express Hotel & Su 840.00 trav, Howard Vet Clinic 579.15 sup, Human Service Agency 55.00 sup, Glacial Lakes Humane Society 210.00 pymt, Hurkes Implement Co. 39.72 sup, Huron Culvert & Tank Co. 4555.04 sup, Huron Plainsman 114.80 publ, HyVee #1871 85.90 sup, HyVee #1871 51.33 sup, HyVee #1871 448.72 sup, HyVee Pharmacy 712.29 pris meds, Interlakes Community Action 412.25 pymt, Al Janzen 53.17 trav, Johnson Controls, Inc. 4076.25 maint, Daryl Johnson 50.74 jury, Grant Johnson 10.74 jury, Mary C Johnson 35.00 prof svc, Phillip Johnson 50.00 jury, Teresa Jungers 17.40 jury, Jurgens Printing 827.00 sup, Larry Kaasa 51.48 jury, KAR Products 234.79 sup, Kimball Midwest 521.73 sup, Kingsbury County 3410.00 eqp, Mistey Knecht 52.96 jury, Knology 496.17 util, Joyce Koska 20.00 witn, Loretta Kranz-Landlord 240.00 indg util, Jeffrey Kuehn 57.40 jury, Jessica Kuhart 20.00 witn, Willard Lamb 51.48 jury, Chuck Langner 575.52 trav, Lar Jo's 1779.68 sup, Lewis & Clark BHS 260.00 prof svc, Amanda Lewno 10.74 jury, LexisNexis Matthew Bender 24.10 sup, Rory Lindner 20.00 witn, Jodi Loehrer 311.54 trav, Lutheran Social Services 4287.69 prof svc, M & T Fire and Safety 112.75 sup, Doug Maag - Landlord 350.00 indg util, Tanya Maag 21.10 jury, Macksteel Warehouse, Inc. 19.70 rep, Mac's Inc. 105.50 sup, Mac's Inc. 103.83 sup, Magnum Lighting Supply 105.60 sup, Mahowald's 380.73 sup, Carol Maloney 169.78 trav, Sandra Matejek 10.74 jury, Don May 11.48 jury, Lori McClung 62.58 jury, Landon McElroy 13.70 jury, McLeod's Printing & Office Sup 493.55 sup, Medtox Laboratories 302.82 prof svc, Menards 175.18 sup, Metro Fire 24580.20 eqp, Delores Meyer 10.74 jury, Midcontinent Communications 55.00 util, Milbank Communications 510.00 sup, Milbank Communications 147.14 sup, Milbank Communications 1562.14 rep, Milbank Communications 45.00 prof svc, Minnehaha Co. Treasurer 74.31 sup, Mivijenic Properties 300.00 indg util, Mivijenic Properties 270.00 indg util, Moe Oil Company 1944.05 sup, Bonita Morris 11.48 jury, Municipal Utilities 2134.29 indg util, Municipal Utilities 12691.46 util, Newman Traffic Signs 420.84 sup, Gregg Noeldner 750.00 prof svc, Kevin Norman 3.00 reimb, Northern Con-Agg Inc. 397.02 sup, Northwestern Public Service 701.67 util, Anthony Norton 10.74 jury, Steve Nygaard 59.00 rfnd, Office Systems, Inc. 49.95 sup, Office Systems, Inc. 4312.12 sup, Kris Oliverson 56.66 jury, Olson & Johnson International 398.20 sup, Ottertail Power Co. 32.04 util, Overhead Door 23.95 rep, Pennington County Jail 319.20 trav, Carl Persinger 53.70 jury, Pharmchem Inc 80.00 sup, PMB 0112 210.73 util, PO Printing & Graphics 421.00 sup, PO Printing & Graphics 16.20 sup, Cory PocHop 95.75 witn, Nancy Post 10.74 jury, Postmaster 269.00 sup, Prairie Lakes Health Care Cent 2923.00 sup, Prairie Lakes Health Care Cent 641.39 indg med, Prairie Lakes Health Care Cent 770.00 witn, Print 'Em Now 988.50 sup, Professional Mailing & Market. 3076.54 sup, Purdue University 28.50 sup, Quality Presort Services, Inc 10.00 sup, Quality Presort Services, Inc 637.52 sup, Queen of Peace Health Services 271.00 maint, Qwest 82.00 util, Qwest 736.99 util, Qwest 15.41 util, Ray O'Herron Co Inc 1012.58 sup, RC Technologies 16.62 util, Robert G Watts 189.00 sup, Redlinger Bros. 46.43 rep, Travis Rethke 20.00 witn, Rhomar Industries Inc 1103.89 sup, Christopher Robinson 12.96 jury, Ron's Saw Shop Two 154.98 rep, Don Rowland 855.00 prof svc, Don Rowland 750.00 prof svc, Runnings 18.43 rep, Runnings 11.05 sup, Rural Cellular Corporation 297.77 util, Dawn Russell 470.40 prof svc, Miranda Russell 50.74 jury, Terrance Satterlee 1500.00 prof svc, Brandon Schlepp 29.00 reimb, Lorie Schmidt 36.00 trav, Schrader's Law Enforcement Sup 91.00 sup, Traci Schroeder 68.50 jury, Beverly Schultz 11.48 jury, Jeffrey

Schwebke 12.22 jury, SD Assoc of Weed & Pest Supervisors 50.00 dues, SD Department of Revenue 1240.00 sup, S.D. Department of Revenue 13.00 sup, S.D. Department of Revenue 13.00 rep, S.D. Dept. of Transportation 1745.69 rep, S.D. Federal Property 1800.00 sup, S.D. Federal Property 75.00 sup, SD State Treasurer 250044.22 May remittance, SDAAO 100.00 trav, SDAAO 1500.00 trav, SDACC 5518.75 pymt, Ann Seifel 36.00 trav, Rene Severson-Landlord 240.00 indg util, Sewah Studios Inc 2770.00 sup, Sioux Falls Two-Way Radio 285.00 eqp, Sioux Valley Coop 521.12 sup, Sioux Valley Coop 2311.70 sup, Sioux Valley Coop 414.40 sup, Sioux Valley Coop 6459.82 sup, Ryan Smith 10.74 jury, South Shore Fire Dept 7274.62 training, Barry Soine 17.40 jury, Sarah Sorensen 20.00 witn, South Shore Gazette 727.33 publ, Town of South Shore 111.00 util, Spears Law Office 4552.97 prof svc, Lee Spooner 50.74 jury, Sprint 159.78 util, Star Laundry 21.53 sup, Star Laundry 78.68 sup, Steffen 169.00 eqp, Dustin Steiner 20.00 witn, Connie Stoebner 105.20 prof svc, Robin Stone 13.70 jury, Dennis Storm 20.00 witn, Streicher's 871.22 sup, Streicher's 153.98 sup, Jeremy Stuckey 13.70 jury, Sturdevant's Auto Parts 131.21 rep, Deb Sundem 482.19 trav, Super 8 Motel - Pierre 53.99 trav, James Sutton 35.00 trav, Sutton Law Office PC 10060.23 prof svc, Technicolor Screen Printing 9.50 sup, Tara Thompson 125.04 witn, Titan Machinery 421.25 rep, Town Place Suites/MSPTS 1370.00 indg hsg, TSC 1000.00 sup, Jessica Ucker 52.22 jury, Uptowne Cleaners 22.92 sup, US Foodservice - Grand Forks 6319.14 sup, VISA - C/O Great Western Bank 201.35 sup, VISA - C/O Great Western Bank 52.22 trav, VISA - C/O Great Western Bank 599.90 eqp, VISA - C/O Great Western Bank 899.85 eqp, VISA - C/O Great Western Bank 818.47 sup, VISA - C/O Great Western Bank 53.80 sup, Walgreens 210.99 indg meds, Walmart Community 99.20 sup, Watertown Clinic 476.00 prof svc, Watertown Public Opinion 1958.53 publ, Watertown Public Opinion 265.16 publ, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 462.50 sup, Kathleen Weyh 50.00 jury, Wheelco 101.63 rep, Wight & Comes Funeral Chapel 3737.00 prof svc, Wiles & Rylance, LLP 2194.80 prof svc, Tricia Winge 11.48 jury, Watertown Landfill 8.13 maint, Watertown Landfill 28.12 maint, WW Tire Service Inc 1190.70 sup, Xerox Corporation 94.17 sup, Yankton Co. Sheriff 50.00 trav.

FY2009 WIC CONTRACT

Motion by Brinkman, second by Larson, to approve the FY2009 WIC Contract, between the South Dakota Dept. of Health and Codington County, in the amount of $27,743.99, for the time period June 1, 2008 through May 31, 2009, for the provision of WIC clerical services. The Board held a discussion on the reduction of reimbursement funds from the State of South Dakota. The Board also noted that in order to keep a full time staff person in the WIC department an estimate of $9,200.00 in County funds will need to be budgeted. Upon vote of the Board, all present voted aye; motion carried.

CONSOLIDATED BOARD OF EQUALIZATION MINUTES

Motion by Brinkman, second by Larson, to approve the 2008 minutes of the Codington County Consolidated Board of Equalization, all present voted aye; motion carried.

MEETING DATES

Motion by Brinkman, second by Larson, to approve the following change in meeting dates as requested by the Auditor, all present voted aye; motion carried: June 3, 2008 – no meeting; June 5, 2008 – canvass of the 2008 Primary Election; and July 1, 2008 – no meeting.

ALCOHOLIC BEVERAGE PUBLIC HEARING

Motion by Larson, second by Brinkman, to authorize the Auditor to publish a notice of public hearing for a malt beverage and liquor license transfer, all present voted aye; motion carried. The following transfer will be scheduled for a public hearing and Board approval at 9:00 a.m.,

Tuesday, May 27, 2008: From: T-K Corporation, d.b.a. Hunters Haven. To: Randy Jensen d.b.a. Clyde's.

CORRESPONDENCE

The Board noted correspondence informing them that the U.S. Board on Geographic Names, at its April 10th, 2008 meeting, approved the proposal to officially change the name of Squaw Lake in Codington County to Serenity Lake. The change has been entered into the Geographic Names Information System, the nation's official geographic names repository, which is available and searchable online at http://geonames.usgs.gov . The entry reads as follows:
Serenity Lake: lake, 60 acres in Richland Township, 3.2 km (2 mi) NW of Lake Kampeska, 2.4 km (1.5 mi) ENE of McKillicans Lake; Codington County, South Dakota; Secs 1 & 12, T117N, R54W, Fifth Principal Mer.; 44° 57' 54" N, 97° 15' 17" W; USGS map – Kampeska 1:24,000; Not: Squaw Lake.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:24 a.m., until 9:00 a.m., Tuesday, May 20, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 20, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of May 13, 2008

4. 9:00 a.m., Public Hearing/First Reading of proposed ordinance #40 to rezone Cloud Nine Golf Course property from Agricultural to Commercial

5. Monthly reports
   a. Rick Small, Highway Superintendent
   b. Milo Ford, Maintenance Supervisor

6. Action to authorize a remodeling project in the Court Service Office area

7. Action to authorize the Auditor to publish a notice of public hearing for a liquor license application

8. Action to compromise a poor lien

9. Action to approve directives regarding the South Shore School District per SDCL 3-6-78

10. Action to approve personnel changes

11. Action to enter into executive session

12. Open – Note Memorial Day closing

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., May 27, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 20, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 20th, 2008, in the Codington County Courthouse. Members present were Thomas, Johnson, Brinkman, and Larson; absent Marquardt; Vice Chairman Thomas presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda with the addition of action to approve the DeBerg Addition Plat and action to approve a claim for payment. Upon vote of the Board all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of May 13th, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

PUBLIC HEARING/1ST READING OF PROPOSED ORDINANCE #40
Zoning Officer, Todd Kays, reviewed a proposed ordinance to change the land classification from "A" Agricultural to "C" Commercial on the following property owned by Cloud Nine Golf Course Inc: OL 6 of SW 1/4, Section 5-T116N-R52W, Codington County, South Dakota. Mr. Kays advised the Board that the Planning & Zoning Commission have recommended a "do pass" on this ordinance provided the owners of the property apply to the Planning and Zoning Board for a conditional use permit to allow the sale of alcoholic beverages on the property. The Board set the second reading and action to adopt this ordinance for May 27th, 2008.

DEBERG ADDITION PLAT RESOLUTION
Zoning Officer, Todd Kays, presented the Board with a Plat of the DeBerg Addition. Mr. Kays advised the Board that the Planning and Zoning Board has approved the plat and recommended a "do pass" to the Board of County Commissioners.

RESOLUTION #2008-9

A Resolution to approve the platting of the "DeBerg Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"DeBerg Addition" in the County of Codington, South Dakota, in the NW 1/4 of Section 5-T117N-R53W, of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, seconded by Commissioner Brinkman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 20th day of May, 2008.

John W. Thomas
Vice-Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-9, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 20th day of May, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported the remodeling project in the Clerk of Courts Office is underway at this time. Mr. Ford reported operations at Memorial Park are running slightly behind for this time of year and the boat ramp has been repaired and approved for use by Game, Fish & Parks. Mr. Ford noted one camping reservation has been canceled due to the high price of fuel. Mr. Ford complimented his maintenance staff for their efforts in preparing for the Barack Obama town meeting event which was held at the Extension Center Complex on May 16th. Mr. Ford requested authorization to take the West Nile sprayer equipment to Sioux Falls on Friday, May 23rd, for calibration. The Board had no objection to this request. **Highway Supt., Rick Small,** requested authorization to advertise a blade operator position to replace a current employee who will retire July 31, 2008. Motion by Larson, second by Johnson, to authorize the advertisement for a blade operator position for the Highway Dept.; all present voted aye; motion carried. Mr. Small presented the Board with a draft of the regulations, requirements, and fee schedule for the placement of "Tourist Oriented Directional Signs" within the right-of-way on County roads. No action was taken on the draft at this time. Mr. Small reported on the progress of the bridge deck replacement project in Sheridan Township. Mr. Small advised the Board that approximately 50% of the steel portion of this project has been completed. Mr. Small reported the paving project may begin the end of this week. Mr. Small noted considerable sign theft this month with an excess of 10 signs taken from posts in the last two weeks. Mr. Small requested authorization to attend the summer meeting of the SD Highway Supts., June 18th and 19th, at Lighthouse Pointe north of Pierre. Mr. Small also requested authorization to tow his personnel watercraft with a County vehicle to this meeting. Mr. Small advised the Board that a fishing derby is a planned activity at this meeting and Mr. Small's boat expenses would be covered by himself. The Board had no objection to these requests.

COURT SERVICE OFFICE AREA

Maintenance Supervisor, Milo Ford, advised the Board that he has had a request from the Third Circuit Court Administrator for an alteration of office space, in the Court Service Office area in

the Courthouse on the second floor, for privacy issue accommodations between two existing offices. The change that was requested includes building a 10' wall with one door placed in the wall to separate the two office areas. The Board directed Mr. Ford to request price quotes for this project and report back to the Board after receiving the quotes.

NOTICE OF PUBLIC HEARING
Motion by Brinkman, second by Larson, to authorize the Auditor to publish a notice of public hearing for the application of a "Retail On-Sale Liquor" license for Cloud 9 Golf Course Inc; all present voted aye; motion carried. The public hearing was set for 9:00 a.m., Tuesday, June 10th, 2008.

COUNTY LIEN COMPROMISE
Motion by Larson, second by Brinkman, to compromise a county lien, account #2403, for a lump sum payment of $2,594.56, and to issue a full release upon receipt of approved payment; all present voted aye; motion carried.

SOUTH SHORE SCHOOL DIRECTIVES
Motion by Larson, second by Brinkman, to authorize the Chairman to sign directives in the matter of the dissolution of the South Shore School District No. 14-3 and the attachment of the South Shore School District to the Waverly School District No. 14-5 of Codington County, as recommended by the Auditor; all present voted aye; motion carried.

CLAIM APPROVED
Motion by Brinkman, second by Larson, to approve for payment the following claim; all present voted aye; motion carried: Clark County, $34.00, 4 registrations.

MEMORIAL DAY HOLIDAY
The Board noted the Courthouse and all County offices will be closed, per adopted policy, on Monday, May 27th, 2008, in observance of Memorial Day.

EXECUTIVE SESSION
Motion by Larson, second by Brinkman, to enter into executive session at 9:34 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:13 a.m., no action was taken. Human Resource Director, Terry Satterlee; Auditor, Cindy Brugman; and Extension Educator, Chuck Langner were present for executive session.

ADJOURNMENT
There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 10:21 a.m., until 9:00 a.m., Tuesday, May 27th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
May 27, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of May 20, 2008

4. 9:00 a.m., Public Hearing and action to approve 2008-2009 Malt Beverage renewal licenses

5. 9:00 a.m., Public Hearing and action to approve transfers of a malt beverage license and liquor license from T-K Corp., d.b.a. Hunters Haven to Randy Jensen, d.b.a. Clyde's

6. 9:15 a.m., Public Hearing/Second reading and action to approve proposed Ordinance #40, to rezone Cloud Nine Golf Course, Inc., property from Agricultural to Commercial

7. Monthly reports
   a. Jim Sutton, Emergency Management Director
   b. Toby Wishard, Sheriff

8. Action to supplement budgets with grant reimbursement funds

9. Action to approve personnel changes
   a. Ben Meyers, Memorial Park seasonal hire
   b. Chad Nelson, Deputy States Attorney, anniversary increase

10. Action to approve payroll claims

11. Action to enter into executive session

12. Open – Note June 3rd meeting date change

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 5th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

May 27, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 27th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of May 20th, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

MALT BEVERAGE LICENSE RENEWALS
This being the time and place set for a public hearing and action to renew County issued Malt Beverage licenses, Chairman Marquardt announced the following licenses up for renewal: T-K Corporation, D.B.A. – Hunters Haven; Gordon Kleigel, DBA - Rauville Station; Dale Plunkett, DBA - Tip Top Service, Inc.; David Bludorn, DBA - Rooster Bar; Sisseton-Wahpeton Sioux Tribe D.B.A. Dakota Sioux Casino; and W.J. Schmitt Enterprises, Inc., DBA - South Fork Bar & Grill. Motion by Thomas, second by Brinkman, to approve the renewal of the aforementioned license applications. Chairman Marquardt asked for comments from any persons present regarding the renewal of these licenses. There were no comments from the public; Chairman Marquardt closed the hearing to the public. Upon vote of the Board; all present voted aye; motion carried.

MALT BEVERAGE/LIQUOR LICENSE TRANSFER
The Board held a public hearing, as previously advertised, to consider the transfer of an on-sale liquor license and on-off sale malt beverage license, from T-K Corporation, Inc. d.b.a. Hunters Haven to Randy Jensen d.b.a. Clyde's. Chairman Marquardt asked for comments from the audience. There were no comments from the public regarding this transfer request. Ted Moe, John Knight, representing T-K Corporation, Inc., and Randy Jensen were present for this hearing. Chairman Marquardt then turned to the Board for further discussion and action. Motion by Thomas, second by Larson, to approve the requested transfers, all present voted aye; motion carried.

FLOOD PLAIN DOCUMENTS
Zoning Officer, Todd Kays, requested authorization to sign a document pertaining to the revision of flood plain maps in the Big Sioux River 20th Ave South area. The Board previously approved a Conditional Letter of Map Revision for this area. Motion by Thomas, second by Brinkman, to authorize Zoning Officer, Todd Kays, to sign FEMA O.M.B. form #30670148, the overview and concurrence form, which states the City and County are applying for a conditional letter of map revision, all present voted aye; motion carried.

SECOND READING/ADOPTION OF ORDINANCE #40
A second reading and public hearing on proposed ordinance #40 was held. Zoning Officer, Todd Kays, reviewed proposed Ordinance #40, an ordinance to amend the Codington Zoning Ordinance which would allow a change, of the Cloud Nine Golf Course Inc. property, from "A" agricultural to "C" commercial. Mr. Kays also reviewed the property ownership history, zoning permits previously applied to this property, and the options of this Board with regard to the request for the zoning change. Chairman Marquardt asked for public comments from those

present for this hearing. There were no comments from the public regarding the proposed ordinance. Motion by Larson, second by Thomas, to approve Ordinance #40 as reviewed by Zoning Officer Kays. The Zoning Officer elaborated that the owners of this property will be required to apply to the Codington County Planning and Zoning Board for a conditional use permit to allow the sale of alcohol and malt beverages on this property if Ordinance #40 is approved by this Board. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Toby Wishard, expressed his thanks to the Codington County Emergency Management Office and the Codington County Search and Rescue Team for their assistance in parking cars and directing foot traffic for the Barack Obama event held at the Codington County Extension Center Complex on May 16th. Sheriff Wishard advised the Board that he and Chief Correctional Officer, Tom Walder, who was in attendance at this meeting, have applied for State grant funding for surveillance and security equipment improvements at the Detention Center and if the grant application is approved the equipment will be budgeted for in the County's 2009 budget. Sheriff Wishard provided the following statistics for the month of April 2008: 48.46 average daily inmate population; 171 bookings; $8,495.00 collected in work release; $7,260.00 collected in out of county prisoner contracts; $2,002.00 collected in fees for the 24/7 program, with 36 individuals testing twice daily and 8 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; $2,815.00 collected in confinement costs, 366 sets of civil papers served; 268 calls for service; 9 accidents checked; 42 arrest warrants; and 12 transports for a total 2,773 miles traveled. Chief Correctional Officer, Tom Walder, reviewed the participant procedures associated with the 24/7 program. The Chief Correctional Officer indicated the program is working well and appears to be reducing inmate population. Mr. Walder noted the hiring of an additional correctional officer has helped to cover the additional workload associated with the program and the fees collected are retained by the County. **Emergency Management Director, Jim Sutton,** informed the Board that in addition to the Obama event the Search and Rescue Team has been called twice in the past month, to Ivanhoe, Minnesota, to assist with the search for a missing person. The County Sheriff from that area agreed to reimburse the Search and Rescue Team for their expenses during this search. Mr. Sutton reported weather sirens placed in Florence and South Shore have been installed and tested and are at this time operational. Mr. Sutton will attend a regional Emergency Management meeting in Aberdeen on June 4th, and will attend state Emergency Management meetings in Huron on June 17th and 18th.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Thomas, to approve the following automatic budget supplements with Homeland Security grant reimbursements; all present voted aye; motion carried: Credit General Fund revenue and Detention Center expenditure budgets in the amount of $1,654.00. Credit Emergency Management revenue and expenditure budgets in the amount of $12,453.75.

PERSONNEL CHANGES

Motion by Thomas, second by Johnson, to approve the following personnel changes; all present voted aye; motion carried: Ben Myers, new seasonal hire at Memorial Park, step 1/$9.45 per hour, effective date May 19, 2008, submitted and approved by Maintenance Supervisor, Milo Ford. Chad Nelson, Deputy States Attorney, anniversary increase, from $22.55 per hour to $24.00 per hour, effective date June 1, 2008, submitted and approved by States Attorney, Dawn Elshere.

MAY SALARY CLAIMS

Motion by Larson, second by Johnson, to approve the following May salary claims; all present voted aye; motion carried: Commissioners: 8,883.27 total salaries. Auditor: 15,830.93 total salaries. Co. Treasurer: 19,349.84 total salaries; Nila Davis 664.18 part time seasonal. States Attorney: 21,455.62 total salaries; Ruth Swenson 806.38 part time. Gov. Buildings: 13,572.76 total salaries; Cindy Dargatz 598.05 part time. Dir. Equalization: 32,180.51 total salaries; Diane Merchant 1528.88 step increase; Vicky Janish 1765.48 back pay from April 2008; Becky Leddy 981.97 step increase. Reg. of Deeds: 15,157.59 total salaries. Veterans Service: 7,313.61 total salaries. Sheriff: 45,650.52 total salaries; Chuck Carbonneau 513.84 part time & meals; Jim Wollan 113.10 part time & meals. Co. Jail: 56,448.47 total salaries; Deb Wollan 88.03 part time matron & meals; Amy Coon 1145.47 part time; Julie Drevecky 963.62 part time; Sharon Carbonneau 126.65 part time & meals. Care of the Poor: 3,488.55 total salaries; Julie Radach 179.16 part time. Co. Nurse: 3,249.29 total salaries. Co. Park: 5,875.38 Donnie Olson 1380.57 part time seasonal; Tom Sauer 1467.28 part time seasonal; Ben Meyer 130.90 part time seasonal; Lee Trumm 1701.59 Memorial Park caretaker. Ag. Bldg.: 6,909.79 total salaries. Co. Extension: 6,987.64 total salaries; Deb Sundem 41.55 meals; Jodi Loehrer 41.56 meals. Weed Control: 7,467.09 total salaries. Planning Board 524.14 total salaries. Road & Bridge: 69,904.98 total salaries. Emergency Management: 8,432.66 total salaries. Crime Victim: 4,681.62 total salaries. W.I.C.: 3,073.74 total salaries. Total: 356,438.00. Breakdown of withholding amounts which are included in the above: S.D. Retirement 31,001.54 retire; S.D. Retirement 298.04 spouse option; S.D. Supplemental Retire. 2,830.00 suppl. retire.; Dakotacare 62,016.38 ins.; Standard Insurance Company 524.60 life ins.; Delta Dental 4,282.80 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,014.50 ins.; U.M.B. Bank 2,027.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 133.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,785.37 employee payments; Cod. Co. Treasurer 26,800.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 304.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 22,795.56 federal withholding; Reliabank Dakota 38,473.56 social security; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 121.88 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

HISTORIC PRESERVATION GRANT AMENDMENT

Motion by Brinkman, second by Larson, to authorize the Chairman to sign Amendment #2 to a Historic Preservation grant agreement to extend the project completion date from May 31, 2008 to July 31, 2008. This grant agreement covers Project #SD-07-25. Upon vote of the Board, all present voted aye; motion carried.

PARKING REQUEST

The Board reviewed a request of the Watertown Area Chamber of Commerce regarding the parking of County owned vehicles in the parking lot north of the City Auditorium. The Chamber is requesting the use of this parking lot for the "Mighty Thomas Carnival" to park their vehicles and trailers while they are in Watertown. The Chamber requests that County owned vehicles and County employees park elsewhere from May 28th through June 2nd. The Board had no objection to this request.

MEETING DATE CHANGE

The Board noted they will not meet on Tuesday, June 3rd, 2008, but will instead meet at 9:00 a.m., on Thursday, June 5th, 2008, to canvass the 2008 Primary Election.

OTHER MATTERS

The Board discussed two minor bills that were incurred during the recent Obama event held at the Codington County Extension Center Complex. The Board determined that as this event was held at the Ag. Building these bills should be paid for from the Ag. Building budget and that this budget will be supplemented at the end of 2008 should a supplement be needed.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session, at 10:03 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:42 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 10:49 a.m., until 9:00 a.m., Thursday, June 5th, 2008 at which time the Board will conduct the canvass of the 2008 Primary Election.

ATTEST:

Cindy Brugman

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 5, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Canvass of the 2008 Primary Election

4. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 10th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 5, 2008

The Codington County Commissioners met as a canvassing board at 9:00 a.m., Thursday, June 5, 2008, in the Codington County Courthouse. Members present were: Marquardt, Johnson, Gerald Thompson representing Commissioner Brinkman, and Larson; Chairman Marquardt, presiding.

AGENDA

Motion by Larson, second by Johnson, to approve the agenda, as submitted, all present voted aye; motion carried.

2008 PRIMARY ELECTION CANVASS

The Board conducted the canvass of the 2008 Primary Election, held in Codington County, on Tuesday, the 3rd day of June, 2008.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 9:26 a.m., until 9:00 a.m., Tuesday, June 10, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 10, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of May 27th & June 5th, 2008

4. 9:00 a.m., Public Hearing and action to approve a liquor license application for Cloud Nine Golf Course, Inc.

5. Highway Supt., Rick Small, discussion/action regarding a paving project for 2009 and a 2008 bridge project

6. 9:15 a.m., Discussion with Brian Robertson, Robertson Crop Insurance, and action regarding a request to serve alcohol at the Codington County Extension Center Complex for a customer appreciation event

7. 9:30 a.m., Todd Architect, discussion/action regarding 2nd floor renovations

8. Circuit Court Administrator, Pat Garcia Duggan, update on court space needs

9. Maintenance Supervisor, Milo Ford, discussion/action regarding construction of a wall in the court services area and action to authorize replacement of the front sidewalk from the main entrance of the Courthouse to 1st Avenue

10. Monthly reports
    a. Chuck Langner, Extension Educator
    b. Al Janzen, Veterans Service Officer
    c. Sarah Elbert, Welfare Director
    d. Nick Endres, Weed Dept. Supervisor
    e. Cindy Brugman, Auditor
    f. Shawna Constant, Director of Equalization (interim)
    g. Ann Seifel, Register of Deeds
    h. Carol Maloney, Treasurer

11. Action to declare taxes uncollectible on two mobile home due to completion of the abandonment process

12. Action to authorize the purchase of computers for the Auditor and Treasurers office

13. Action to declare a copy machine surplus to be destroyed

14. SDRS Authorized Agent Seminar, Thursday, June 12, 2008, authorize the Payroll Clerk to attend seminar in Sioux Falls

15. Action to approve a resolution for continuing support of the First District Association of Local Governments for fiscal year 2009

16. Action to approve the Auditor's Account with the Treasurer for the month ending May 31, 2008

17. Action to approve claims for payment

18. Action to supplement budgets with grant reimbursement funds

19. Action to authorize the Chairman to sign a grant agreement on behalf of the Codington County Historic Preservation Commission

20. Action to approve personnel changes
    a. Accept the resignation of Director of Equalization, Data Base Coordinator, Stacey Schwab
    b. Jason Moe, new hire, part time correctional officer
    c. Action to authorize the Director of Equalization to advertise for an Appraiser
    d. William Hoff, new hire, seasonal weed sprayer

21. Discussion/action regarding Sheridan Road

22. Action to enter into executive session
    a. Sarah Elbert, Welfare Director, case discussion

23. Open

24. Old Business

25. New Business
    a. Note correspondence from the SD Dept. of Education regarding the dissolution of the South Shore School District

26. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 17th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 10, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 10th, 2008, in the Codington County Courthouse. Members present were Marquardt, Johnson, Brinkman, and Larson; Thomas absent; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of May 27th and June 5th, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

LIQUOR LICENSE APPLICATION
The Board held a public hearing on an application from Cloud 9 Golf Course, Inc. for a liquor license. Chairman Marquardt asked for comments from those present for this hearing. There were no comments from the public. Zoning Officer, Todd Kays, outlined how the property, to which the liquor license is attached, could be annexed into the Watertown city limits. Mr. Kays also advised the Board that a conditional use permit will need to be approved by the Codington County Planning and Zoning Commission before alcohol can be sold on the property described in the Liquor License application. Motion by Larson, second by Brinkman, to approve the liquor license application of Cloud 9 Golf Course, Inc. attached to property described as: OL6 of the SW1/4 of Sec. 5-116-52, Sheridan Township; all present voted aye; motion carried.

HIGHWAY PROJECTS
Highway Supt., Rick Small, met with the Board to discuss a bridge project and a 2009 paving project. Mr. Small informed the Board that the bid for Bridge Project 8015(07) has come in at $313,430.35 or 31.7% above the engineers estimate of $237,920.00. The bid letting for this project took place on June 4th in the office of the SD DOT. This project is a structure abutment replacement project on a bridge located on County Road 2 in Germantown Township, scheduled for later this summer. After a brief discussion a motion was made by Larson, second by Brinkman, to accept the bid of $313,430.35; all present voted no; motion failed. Mr. Small advised the Board that the project now rejected, by the action taken to reject the bid, will be re-bid at another time for construction in 2009. Mr. Small informed the Board that a paving project scheduled for construction in 2009 using STP funds for a mat overlay project on County Road 21-2 in Kampeska Township has been delayed for one year by the SD DOT and construction will begin in 2010.

ROBERTSON CROP INSURANCE
Brian Robertson, Robertson Crop Insurance, met with the Board to request authorization to serve alcohol at the Extension Center Complex for his customer appreciation event. Mr. Robertson informed the Board that the facility he normally uses for this event is unavailable this year. Mr. Robertson noted that he hires two bartenders for this "invitation only" event and alcohol would be served not sold. Maintenance Supervisor, Milo Ford, and Extension Educator, Chuck Langner, offered no objection to Mr. Robertson's request. Motion by Brinkman, second by Johnson, to authorize Mr. Robertson to serve alcohol at the Codington County Extension Center for an employee appreciation event on August 16th, 2008, with the event to conclude by 12:00 a.m. Commissioner Larson expressed concerns that a liquor license should be transferred for this event. Commissioner Brinkman noted a license was not required for this type of event. Mr. Robertson informed the Board that he did have a license available for transfer if so required by

the Board. Motion by Johnson, second by Brinkman, to amend Commissioner Brinkman's original motion to include the requirement to transfer a liquor license for the event; upon vote of the Board; Johnson, Brinkman, and Larson voted aye; Marquardt voted no; Thomas absent; motion carried. Upon vote of Commissioner Brinkman's original motion, as so amended; Johnson, Brinkman, and Larson voted aye; Marquardt voted no; Thomas absent; motion carried.

COURT SPACE NEEDS/RENOVATIONS

Dave Todd, Todd Architect; Pat Garcia Duggan, Third Circuit Court Administrator; and Maintenance Supervisor, Milo Ford; met with the Board to discuss renovations needed to address court space needs on the 2nd floor of the Courthouse. Mr. Todd presented the Board with a study of the existing second floor and possible renovation plans to create additional space for current and new staffing of the Third Circuit Court. After a lengthy discussion the Board requested that Ms. Duggan review the proposed plan with Judges Timm, Roehr, and Pierce. The Board requested that Mr. Todd report back to this Board with a final plan after receiving approval of the Circuit Court Judges. Ms. Duggan requested new blinds in the office space proposed for Judge Pierce. The Board determined this would be a maintenance project and deferred the request to the Maintenance Supervisor. Maintenance Supervisor, Milo Ford, presented the Board with two proposals for constructing a wall in the area of the Court Service offices. Motion by Larson, second by Brinkman, to accept the proposal from Gray Construction, in the amount of $2,267.00, for the construction of a wall in the Court Service office area; all present voted aye; motion carried. Ms. Duggan expressed her thanks to the Board for the actions they have taken to accommodate the needs of the Third Circuit Court.

SIDEWALK REPLACEMENT

Maintenance Supervisor, Milo Ford, requested authorization to replace the front sidewalk of the Courthouse. Mr. Ford advised the Board that he has received a proposal for removing and replacing the sidewalk from L & L Construction in the amount of $6,281.64. Commissioner Larson questioned who the contractor was that had put the sidewalk in and how long it has been since the sidewalk was replaced. It was determined that the sidewalk was previously replaced in 1999 and the contractor was L & L Construction. Motion by Johnson, second by Brinkman, to authorize the replacement of the front sidewalk and accept the proposal of L & L Construction, upon vote of the Board; Marquardt, Johnson, and Brinkman voted aye; Larson voted no; Thomas absent; motion carried.

MONTHLY REPORTS

Extension Educator, Chuck Langner, discussed the following items with the Board: farm visits; insects in beans put into CRP; alfalfa fields with spray drift; plot tours; crop progress; possible wheat tan spot; and lack of haying progress due to weather conditions. Mr. Langner expressed his thanks to the Extension Center office and maintenance staff for their efforts during the recent Presidential candidate events held at the Extension Center Complex. Mr. Langner noted that Governor Rounds has requested a disaster declaration for the entire state due to recent wet weather. Mr. Langner indicated a local disaster meeting would not be required but a flash report may need to be written. Mr. Langner informed the Board that an oven in the Extension Center kitchen area needs to be replaced at an estimated cost of $400.00. **Veterans Service Officer, Al Janzen,** submitted a written report as he could not be present for this meeting. The Veterans Service office had 26 trips with 93 riders for the month of May. The Veterans Service office is still waiting for word from the V.A. concerning the location of the Community Based Outpatient Clinic scheduled to open in Watertown in October 2008. The pole for the Historical marker at the Watertown airport has been placed and is ready for the marker. The Veterans Service Volunteer Drivers picnic has been scheduled for Tuesday, June 24th, from 11:00 a.m. until 1:00 p.m., at the VFW Post 750 meeting room, 808 South Broadway. **Welfare Director,**

Sarah Elbert, reported the following statistics for the time period of May 6th through June 6th, 2008: 42 clients were assisted; with 12 denials; 11 pending or referred; 19 approved; with 4 new clients approved. Total Assistance: $25,415.34 for medical, pharmacy, rent, utilities, and one burial. Total Credits: $12,367.58 with 9 full releases or compromises. The Welfare Director noted the County received $203.63 in retroactive Medicaid reimbursement. The Welfare Director will apply for catastrophic relief funds for a medical claim paid in excess of $20,000.00. Ms. Elbert noted she was asked to speak at the Multi-Cultural Center and gave a presentation on County Assistance. The Welfare Director advised the Board that the Welfare Office Hours, for walk in clients, from June 16th through June 19th, 2008, will be 1:00 PM – 3:00 PM. **Auditor, Cindy Brugman,** reported there were no problems with the tabulation of ballots for the 2008 Primary Election and all ballots were tabulated by 9:30 P.M. on election night. The Auditor expressed her thanks to the maintenance department for retrieving election equipment from the precincts the day after the election. The Auditor's office is currently working on 2009 budget requests. **Director of Equalization (interim), Shawna Constant,** discussed shifting an appraiser in her office to a different position due to the resignation of the Data Base Coordinator. Ms. Constant proposed moving an Appraiser to the Data Base Coordinator position and still using the Appraiser for part time appraising. Ms. Constant provided the Board with a re-appraisal time line using different rotations with four, five or six appraisers. The Director reported four property appraisal appeals have been scheduled with the Office of Hearing Examiners on June 26th, 2008, in Pierre. Deputy States Attorney, Chad Nelson, will accompany the Director to these hearings. Discussion was held regarding hiring a firm to appraise commercial property in Codington County every five years. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $28,739.00, with $1,656.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections in May are in excess of collections for this month in prior years. **Treasurer, Carol Maloney,** advised the Board that due to the conversion of all motor vehicle records over the weekend of June 28th all County Treasurer's offices will be closed for boat and vehicle title and registration purposes on June 30, 2008. The Treasurer will be publishing notices in the County news papers notifying the public of this procedure. The Treasurer also noted that persons who wish to license boats, before the 4th of July weekend, should do so by June 27th, 2008 and that processing problems may occur the first ten days in July, because of the computer program conversion.

WEED SPRAY DAMAGE

Property owners, Don and Lisa Tesch, appeared before the Board to discuss damage to shrubs located on their property. A lengthy discussion followed regarding wind speeds at the time of the spraying and testing for weed chemical residue following the date of spraying. Extension Educator, Chuck Langner, was present for this discussion. Mr. & Mrs. Tesch, at this time, were provided with insurance claim forms and instructed to file the completed forms with the County Auditor who will then forward the claims to the County's insurance agent for investigation.

MOBILE HOME TAXES CANCELLED

Treasurer, Carol Maloney, requested that the Board declare taxes on two mobiles homes uncollectible under the authorization of SDCL 21-54-17. The Treasurer noted these taxes are now considered uncollectible as the real property owner, where the mobile homes were located, has completed the requirements of SDCL 21-54-17 and the mobile homes have been declared abandoned. Motion by Larson, second by Johnson, to declare the taxes on the following tax notices uncollectible and to authorize the Auditor to cancel the taxes due; all present voted aye; motion carried: Tax notice 2008-2 #300 in the amount of $82.44; 2008-2 #302 in the amount of $109.75; and 2007-2 #317 in the amount of $114.91.

COMPUTER EQUIPMENT

Director of Equalization, Shawna Constant, requested authorization to purchase four computers for her office. Ms. Constant noted that with a change in staffing in her office all appraisers will require computers to enter data into the PROVAL program and because of the conversion to windows this summer the current look up computers will no longer be usable. Motion by Brinkman, second by Larson, to authorize the Director of Equalization to purchase four computers, including software and installation costs; all present voted aye; motion carried. Treasurer, Carol Maloney and Auditor, Cindy Brugman, requested authorization to purchase a computer for each of their offices. The Auditor's office will replace a computer, received from the State of South Dakota in 2001, for use with the State voter registration file. The Treasurer will shift computers in her office to replace an old look up computer. Motion by Larson, second by Brinkman, to authorize the purchase of computers for the Auditor's and Treasurers' Office, including required software and installation costs; all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Larson, second by Johnson, to declare a Xerox 5034 copier, purchased in 1995, surplus, to be destroyed, as requested by the Auditor; all present voted aye; motion carried.

SDRS AGENT SEMINAR

The Auditor requested authorization to send the Payroll Officer to a SDRS Authorized Agent Seminar, on June 12th, in Sioux Falls. The Board had no objection to this request.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS

Motion by Johnson, second by Larson, to approve the following resolution for continued support of the First District Association of Local Governments; all present voted aye; motion carried.

RESOLUTION #2008-10

RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2009
(October 1, 2008 – September 30, 2009)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2009 (October 1, 2008 - September 30, 2009). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide $29,397.00 to the First District Association of Local Governments during the aforementioned Fiscal Year 2009 period.

Adopted this 10th day of June, 2008.

Lavern Marquardt
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

Dick Edenstrom
Chairman, First District Association of Local Governments

AUDITOR'S ACCOUNT WITH THE TREASUER

Motion by Larson, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of May, 2008, all present voted aye; motion carried.

Cash on hand	$ 6,311.88
Checks in Treasurer possession	
less than 3 days	$ 43,858.51
Cash Items	$ 401.00
TOTAL CASH ASSETS ON HAND	$ 50,571.39
RECONCILED CHECKING	
Great Western Bank Checking	$ 2,503.19
Great Western Bank Checking (Memorial Park)	$ 9,087.94
Reliabank Dakota	$ 9,665,261.44
INVESTMENTS	
SD Public Funds Investment	$ 6,873.64
CERTIFICATES OF DEPOSIT	
Dacotah Bank	$ 200,000.00
Home Federal Bank	$ 200,000.00
First American Bank & Trust	$ 200,000.00
Peoples State Bank	$ 1,000,000.00
Wells Fargo	$ 200,000.00
TOTAL CASH ASSETS	$ 11,534,297.60
General Ledger Cash Balance by Funds:	
General	$ 5,553,184.31
General restricted cash	$ 500,000.00
Sp. Revenue	$ 3,091,270.12
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 7,473.73
Trust & Agency	$ 2,371,957.59
(schools 1,703,610.19, townships 58,506,54; city/towns 268,784.14)	
TOTAL GENERAL LEDGER CASH	$ 11,534,297.60

CLAIMS APPROVED

Motion by Johnson, second by Brinkman, to approve for payment the following claims; all present voted aye; motion carried: A-OX Welding Supply 497.64 sup, A-OX Welding Supply 34.98 sup, Active Data Systems, Inc 4083.70 maint, Active Towing 25.00 maint, Marie Adams 120.00 elec, Advance Auto Parts 2.31 maint, Advantage RV's 262.43 sup, Advantage RV's 31.95 rep, Alltel 110.70 util, Alltel 67.82 util, Alltel 94.03 util, American Legion State Hdqrts 52.00 sup, Dorothy Anderson 140.00 elec, Norma Anderson 15.00 prof svc, Rosanne Anderson 13.70 jury, Ryan Anderson 10.74 jury, Andor, Inc. 34.83 rep, Michael Ashby 10.74 jury, Marilyn Bach 155.15 elec, Bob Barker Co. 1352.16 sup, Kim Bergh 32.20 jury, Ardys Berven 120.00 elec, Best Business Products 264.95 pymt, Best Business Products 131.04 maint, Best Business Products 80.24 maint, Janet Bevers 108.58 trav, LaDonna Bierscheid 120.00 elec, Kevin Bleeker 20.00 witn, Judy Blumke 61.10 jury, Nancy Borkhuis 12.22 jury, Harland Borns 102.96 jury, Boys & Girls Club 833.33 pymt, Karen Brandriet 100.00 elec, Larry Brandsrud 10.74 jury, Paula Briggs 101.48 jury, Gayle K Brooks 120.00 elec, Jana Brooks 13.70 jury, Gwenlyn Brophy 10.74 jury, Ashley Brower 10.74 jury, Brown Clinic 8.55 indg med, Brown Clinic 187.12 prof svc, Brown & Saenger 208.92 sup, Claudia Brunick 120.00 elec, Brooke Bruns 20.00 witn, Harvey Bue 120.00

elec, Deanna Bullis 120.00 elec, Darlis Bunde 21.10 jury, Marjorie Bunde 140.00 elec, Burns Law Office 3160.00 prof svc, Business Telephone Co 65.00 rep, Butler Machinery 1681.62 sup, C & R Supply 224.14 rep, Lisa Cady 120.00 elec, Scott Calvert 10.74 jury, Carquest Auto Parts 103.47 rep, Carquest Auto Parts 45.68 rep, Cartney Bearing & Supply 10.36 rep, Cashway Lumber Inc. 14.76 sup, Cass-Clay Creamery 886.50 sup, Century Business Products 43.53 maint, Margaret Chandler 120.00 elec, Marilyn Chapman 120.00 elec, City of Watertown-Engineering 65.00 sup, Clark County Courier 115.50 sup, Codington Clark Electric 18.00 util, Codington County Treasurer 1.00 sup, Cole Papers, Inc. 2030.34 sup, Kevin Compaan 101.48 jury, Connecting Point Computer Cent 1195.42 maint, Shawna Constant 101.00 trav, Marian Coplan 55.92 jury, Ruth Ann Coplan 140.00 elec, County Fair Foods 63.87 sup, County Fair Foods 95.79 sup, Aaron Cram 20.00 witn, Credit Bureau of Watertown Inc 1591.00 pymt, Culligan Water Conditioning 102.00 sup, Renee Culver 120.00 elec, Cummins Central Power LLC 63.25 sup, Custom Fabricating Inc 51.50 sup, Maxine Czech 120.00 elec, D K Diesel Injection Inc. 6.75 rep, Dakota Outdoors 74.76 maint, Dakotacare Cobra 899.76 indg med, Dakotacare Cobra Services 407.37 indg med, Sister Mary Dapporn 10.74 jury, Cindy Dargatz 120.00 elec, Karen Darling 120.00 elec, Susan David 120.00 elec, Beth Davis 12.96 jury, Christen Dean 101.48 jury, Aaron DeCoteau 35.15 witn, Deborah Deis 11.48 jury, Deuel School District 79.56 maint, Deutsch Excavating 471.75 rep, Kathryn DeWall 10.74 jury, Donna Dietrich, Chairman 401.76 prof svc, Dive Rescue International Inc 482.95 sup, Pamala Dornbusch 61.84 jury, Doug's Anchor Marine 143.74 maint, Dugan Sales & Service 122.95 rep, The Earthgrains Company 449.10 sup, East Dakota Water Development 4218.65 May apportionment, Corolyn Edison 100.00 elec, Joyce Egerstrom 120.00 elec, Election Systems & Software 4671.00 maint, Electronic Security Equipment 2797.34 eqp, EMC Insurance Companies 3583.80 pymt, Jodi Endres 101.48 jury, Endres Welding 454.92 rep, Jessica Engels 13.70 jury, Engelstad Electric Co. 53.06 rep, Beverly Ewy 120.00 elec, Express Produce 314.30 sup, Farnams Genuine Parts 120.29 sup, Fastenal Company 110.14 sup, Richard Felberg 102.96 jury, Brenda Feyereisen 22.58 jury, Penny Fisher 37.17 witn, Connie Flemming 157.17 elec, Flemming Electric & Repair 4072.78 eqp, Andrew Flisrand 21.10 jury, Town of Florence 25.00 rent, Mary Fransen 30.81 elec, Marilyn Frantz 120.00 elec, Deb Fritz 120.00 elec, FSH Communications LLC 120.00 util, Mary Fylling 12.22 jury, Galls 2778.19 sup, GCR Tire Center 25.00 REP, Gemplers 249.95 rep, Glass Products Inc. 17.19 rep, Betty Glosimodt 120.00 elec, James Glosimodt 100.00 elec, Mary Goldade 120.00 elec, Daniel Gonzales 10.74 jury, Grainger 159.76 rep, Michael Graves 11.48 jury, Green, Schulz, Roby, etal 1176.00 prof svc, Hilda Grewing 100.00 elec, Ramona Gribble 10.74 jury, Ramona Gribble 100.00 elec, Karen Gross 50.00 prof svc, H & B Truck Shop 222.00 rep, Helen P Haan 140.00 elec, Joan Hakeman 11.48 jury, Nicholas Halling 10.74 jury, Elaine Hanson 120.00 elec, Betty Hanten 120.00 elec, Mavis Hanten 120.00 elec, Patricia J. Hartsel 41.80 prof svc, DeLoris Heidenreich 120.00 elec, Don Heim 100.00 elect, Judy Heim 12.63 trav, Ardis Henning 159.19 elec, Beverly Henricks 120.00 elec, Lyle Henricks 120.00 elec, Town of Henry 25.00 rent, Henry Herrick 10.74 jury, Hillyard Floor Care Supply 642.63 112.20, Kimberly Hoffman 11.48 jury, Marc Hoffman 12.22 jury, Nancy Hoffman 51.48 jury, Holy Rosary School 25.00 rent, Frank Hoss 20.00 witn, Hotel Sierra Green Bay 476.72 trav, Margaret Houck 120.00 elec, House of Glass Inc 4000.00 eqp, Howard Vet Clinic 94.25 sup, Human Service Agency 500.00 prof svc, Human Service Agency 537.50 pymt, Glacial Lakes Humane Society 120.00 pymt, HyVee 17.45 sup, HyVee #1871 113.90 sup, HyVee #1871 44.08 sup, HyVee #1871 86.56 sup, HyVee Pharmacy 214.57 indg med, HyVee Pharmacy 778.60 pris med, Interlakes Community Action 412.25 pymt, Intoximeters 600.00 sup, Sharona Iverson 20.00 witn, Anthony Jacobson 20.00 witn, Laura Jacobson 21.10 jury, Vicky Janish 101.00 trav, Jefferson Partners LP 103.00 trav, Marcia Jelsma 140.00 elec, Barty Jensen 12.22 jury, Gert Jipp 120.00 elec, Coletta Johnson 140.00 elec, Juanita Johnson 10.74 jury, Mildred Johnson 12.22 jury, Phillip Johnson 50.00 jury, Cheryl Jongeling 15.92 jury, Sherry Jongeling 120.00 elec, Crystal Jurgens 50.00 jury, Jurgens Printing 7.02 sup, Timothy Kaaz 15.92 jury, Gregory Kaiser 36.00 rfnd, Karl's

849.96 sup, Kingsbury County 10305.65 eqp, Patricia Kitterman 120.00 elec, Barbara Klein 100.00 elec, Katie Klucas 20.00 witn, Knology 493.81 util, Lance Koester 10.74 jury, Robert Kohlhoff 12.96 jury, Joanne Kolden 165.25 elec, Harlan Konrad 11.48 jury, Nelva Kooistra 45.00 prof svc, Dixie Korth 140.00 elec, Chad Kranz 117.76 jury, Judy Kranz 140.00 elec, Marilyn Kriese 120.00 elec, Tracy Kuno 101.48 jury, Raven LaFromboise 11.48 jury, Lakeland Nursery-Garden Center 19.90 sup, Willard Lamb 51.48 jury, Chuck Langner 688.48 trav, Lar Jo's 445.18 sup, J.H. Larson Electrical Co. 72.00 rep, Ann Lauseng 13.70 jury, Lawson Products 82.56 sup, LCM Pathologists PC 2039.00 prof svc, Marilyn Lenning 120.00 elec, Paul Lenski 101.00 trav, Lincoln Co Auditor 234.94 prof svc, Patricia Linngren 120.00 elec, Linweld 117.60 sup, Jodi Loehrer 538.30 trav, Lyle Signs Inc. 123.39 sup, Lyle Signs Inc. 168.94 sup, Karlie Maag 137.00 jury, Patricia Maag 155.15 elec, Loretta Maass 120.00 elec, Macksteel Warehouse, Inc. 321.41 sup, Macksteel Warehouse, Inc. 39.60 rep, Mac's Inc. 33.47 sup, Mac's Inc. 16.00 sup, Mac's Inc. 79.63 rep, Marilyn Mahanke 120.00 elec, Mahowald's 358.08 rep, Sharon Malcom 120.00 elec, Jason Marko 10.74 jury, Matthew Matthews 20.00 witn, Nancy McClanahan 155.40 prof svc, Beryl McClung 140.00 elec, Lori McClung 62.58 jury, Joyce McGillivary 120.00 elec, Avera McKennan Hospital 21563.91 indg med, F.J. McLaughlin Company 21316.27 sup, Alvin Meisenheimer 100.00 elec, Menards 57.53 sup, Menards 347.87 sup, Candis Meroney 100.00 jury, Dianna Meisenheimer 120.00 elec, Billy Meyer 20.00 witn, Eunice Meyer 140.00 elec, Katherine Meyer 140.00 elec, Kathleen Meyer 163.23 elec, Midcontinent Communications 55.00 util, Mikelson Law Office 169.23 prof svc, Milbank Communications 210.00 sup, Alvin Miller 13.70 jury, Judith Miller 120.00 elec, Laura Miller 11.48 jury, Darla Pagel Miller 120.00 elec, Rebecca Miller 102.96 jury, Minnehaha Co. Treasurer 74.91 sup, Mivijenic Properties 415.00 indg util, Mobile Electronic Service Inc 72.50 sup, Julie Moes 149.09 elec, Wilbert Morlock 120.00 elec, Municipal Utilities 686.61 indg util, Municipal Utilities 10600.34 util, Lily Namken 120.00 elec, Donna Neale 101.48 jury, William Neitzel 11.48 jury, Chadwick Nell 101.48 jury, David Newman 11.48 jury, News-Journal Corporation 78.73 publ, juvenile witness 20.00 witn, Patricia Nordquist 120.00 elec, Northern Con-Agg Inc. 458.59 maint, Northwestern Public Service 449.81 util, Office Systems, Inc. 2822.31 sup, Joyce Oleson 120.00 elec, Kris Oliverson 56.66 jury, Curtis Olson 102.96 jury, Lucille Olson 120.00 elec, Orthopedic Surgery Specialists 28.57 indg med, Levka Ostlund 120.00 elec, Ottertail Power Co. 26.89 util, Carole Owen 20.00 witn, James Papka 10.74 jury, Janice Paulsen 120.00 elec, Jodi Pearson 21.21 trav, Michelle Pederson 101.00 trav, Pennington County Jail 106.00 trav, Michael Pesek 12.22 jury, Pharmchem Inc 100.00 sup, Marjorie Phillips 102.96 jury, Louise Pieper 140.00 elec, Darlene Pierce 55.35 witn, Jordan Pierce 20.00 witn, Pitney Bowes 237.15 rent, Pitney Bowes 248.00 rent, Pizza Ranch 51.97 sup, P-J's Sanitary Units Inc 80.00 sup, PMB 0112 319.94 util, Tanya Poppen 101.48 jury, Postmaster 70.00 sup, Prairie Lakes Health Care Cent 1817.00 sup, Prairie Lakes Health Care Cent 92.00 indg med, Prairie Lakes Health Care Cent 171.26 pris med, Mary Price 16.66 jury, Print 'Em Now 289.72 sup, Professional Mailing & Market. 3029.72 sup, Donn Pulfrey 13.70 jury, Quality Presort Services, Inc 667.41 sup, Qwest 82.00 util, Qwest 737.39 util, Qwest 15.42 util, Darlene Radtke 140.00 elec, Julia Rausch 21.10 jury, Amy Raymer 23.32 jury, RC Technologies 16.62 util, Lana Redlin 13.70 jury, Redlinger Bros. 41.41 rep, Cathryn Rehfuss 30.00 prof svc Mark Reierson 11.48 jury, Devin Reuer 24.80 jury, Susan Riley 120.00 elec, Felicitas Riter 10.00 jury, Lorraine Rittman 140.00 elec, RLR Properties 350.00 indg util, Sandi Robbins 120.00 elec, Frances Roby 120.00 elec, Carol Roethler 120.00 elec, Lillian Rogness 120.00 elec, Russ Ronke 157.90 trav, Judy Ronning 100.00 trav, Gerald Rook 101.48 jury, Norma Roti 17.40 jury, Runnings 150.35 sup, Runnings 39.04 rep, Rural Cellular Corporation 251.89 util, Dawn Russell 95.20 prof svc, Rhet Russell 12.22 jury, Sanford Clinic 456.00 pris med, Terrance Satterlee 1500.00 prof svc, Karen Schliesman 21.10 jury, Becky Schlotterbeck 21.10 jury, Lorie Schmidt 48.83 trav, Dorothy Schoepp 120.00 elec, Ross K Schulte DDS PC 96.00 pris med, Janice Schwanke 120.00 elec, Marvin Schwanke 100.00 elect, Shirley Schwinger 140.00 elec, Kristin Scofield 104.44 jury, SD Department of Revenue 1276.00 sup, S.D.

Department of Revenue 13.00 sup, SD Department of Revenue 13.00 sup, SD State Treasurer 281045.40 June remittance, SDAAO 675.00 trav, Minnehaha Equalization Office 400.00 trav, Ann Seifel 30.81 elec, Heidi Selchert 101.00 trav, Rene Severson - Landlord 240.00 jury, Sharp Chevrolet Pontiac Cadi. 450.00 rep, Sheehan Cycle 37.18 maint, Shepherd Reporting LLC 25.00 prof svc, Katherine Simon 140.00 elec, Sioux Valley Coop 66.48 sup, Sioux Valley Coop 10227.11 rep, Sioux Valley Coop 100.00 rep, Sioux Valley Coop 833.33 sup, Sioux Valley Greenhouses 172.20 sup, Lorraine Skogstad 120.00 elec, Victoria Smith 120.00 elec, James Soderholm 10.74 jury, Kay Solberg 120.00 elec, South Shore Gazette 2050.54 publ, Town of South Shore 37.00 util, Town of South Shore 25.00 elec, Spears Law Office 4575.36 prof svc, Sprint 186.71 util, Star Laundry 38.20 sup, Star Laundry 78.68 sup, Dianne Stark 100.00 elec, Suzanne Steinmetz 14.44 jury, Stein's Tool Time Rental 200.00 rep, Connie Stoebner 125.40 prof svc, Betty Stoltenburg 140.00 elec, Joyce Stone 108.88 jury, Crystal Stoner 10.74 jury, Matthew Stormo 11.48 jury, Joan Strang 120.00 elec, Streicher's 339.91 sup, Mary Stromseth 120.00 elec, Sturdevant's Auto Parts 96.12 sup, Sturdevant's Auto Parts 149.65 rep, Della Sulzle 120.00 elec, Deb Sundem 462.49 trav, Amber Suter 24.80 jury, Sutton Law Office PC 9487.50 prof svc, T & J Parking Lot Maintenance 306.00 maint, Jan Tapio 120.00 elec, Ronald Tesch 107.40 jury, Matthew Thill 23.32 jury, Mark Thorson 102.96 jury, Dawn Thyen 155.15 elec, Townplace Suites/MSPTS 72.00 indg util, Trav's Outfitter Inc 549.94 sup, Trav's Outfitter Inc 483.91 sup, The Tree Farm 160.00 sup, Judith Trzynka 120.00 elec, Louise Tupper 100.00 elec, Dorothy Turbak 140.00 elec, Gay Turbak 120.00 elec, UAP Distributing Inc 2982.50 sup, United Building Center 166.20 rep, University of CA Berkley Welln 28.00 pub, US Foodservice - Grand Forks 5540.29 sup, Van Diest Supply Company 5486.67 sup, Tory Vanderesch 11.48 jury, Eleanore Vansickle 100.00 elec, VISA - C/O Great Western Bank 192.42 sup, VISA - C/O Great Western Bank 233.21 sup, VISA - C/O Great Western Bank 129.98 sup, VISA - C/O Great Western Bank 632.35 sup, VISA - C/O Great Western Bank 138.00 sup, Elizabeth Waag 15.18 jury, Rita Waba 102.01 trav, Scott Wahl 12.22 jury, Luetta Walford 101.48 jury, Wallace Coffee Shop 25.00 elec, Walmart Community 50.87 sup, Walmart Community 252.52 sup, Deanna Ward 120.00 elec, Watertown Ford 31.12 maint, Watertown Lawn & Garden 376.00 REP, Watertown Motor Co 127.23 rep, Watertown Public Opinion 302.25 sup, Watertown Public Opinion 22.43 publ, Watertown Public Opinion 5309.51 publ, Waverly School 25.00 elec, Feather Webb 11.48 jury, Joyce Weber 120.00 elec, Karen Weber 114.80 jury, Weismantel Rent-All and Stor-A 150.00 sup, Wells Fargo Financial Leasing 292.92 rent, Bryan Wientjes 11.48 jury, Florence Wilde 100.00 jury, Doris Wilkey 120.00 elec, Joel Willette 17.40 jury, Conda Williams 120.00 elec, Stacy Wirtjes 104.44 jury, Watertown Parks,Rec & Forestry 440.00 prof svc, WW Tire Service Inc 363.00 maint, Xerox Corporation 94.17 sup, Yankton Co Treasurer 25.00 trav, Darlene Young 100.00 elec, Cynthia Zent 12.22 jury, Zimmels Furniture 1308.02 maint.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Johnson, to approve the following budget supplements with grant reimbursement funds; all present voted aye; motion carried: Emergency Management Homeland Security and Pandemic Flu line items expenditure budget $47,635.77 and Emergency Management revenue budget $44,905.02.

HISTORIC PRESERVATION GRANT

Motion by Brinkman, second by Larson, to authorize the Chairman to sign as the sub grantee for the Codington County Historic Preservation Commission for grant project #SD-08-020, through the State of South Dakota in an amount not to exceed $4,879.02; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to accept the resignation of Director of Equalization, Data Base Coordinator, Stacey Schwab; all present voted aye; motion carried. Motion by Larson, second by Brinkman, to approve the following personnel changes; all present voted aye; motion carried: New Hire, Jason Moe, part time correctional officer, step 1/$12.33 per hour, effective date June 4, 2008, submitted and approved by Chief Correctional Officer, Tom Walder. New Hire, Bill Hoff, seasonal weed sprayer, $11.00 per hour, effective date June 4, 2008, submitted and approved by Extension Educator, Chuck Langner. Motion by Larson, second by Brinkman, to authorize the Director of Equalization to advertise the position of Appraiser; all present voted aye motion carried.

SHERIDAN ROAD

Commissioner Larson requested authorization to meet with the States Attorney and to bring back to this Board some resolution to the Sheridan Road issue. The Board had no objection to this request.

CORRESPONDENCE

The Board noted correspondence from Rick Melmer, Secretary of the SD Dept. of Education, regarding the dissolution of the South Shore School District effective July 1, 2008.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 11:40 a.m., to discuss the case of an indigent client and also to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 12:39 p.m., no action was taken. Welfare Director, Sarah Elbert and Human Resource Director, Terry Satterlee were present at various times for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 12:39 p.m., until 9:00 a.m., Tuesday, June 17, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 17, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of June 10th, 2008

4. Monthly reports
   a. Rick Small, Highway Supt.
   b. Milo Ford, Maintenance Supervisor

5. Action to approve a paving project claim in the amount of $929,359.24

6. Action to approve a request from Mike Jungemann to discharge fireworks on June 20th, on his property in Elmira Township

7. Action to approve an automatic budget supplement w/grant reimbursement funds

8. Consideration of a request to send the Detention Center Cook to a food service training

9. Note a quorum of Commissioners may possibly attend the Veterans Service Volunteer Driver picnic

10. Action to approve personnel changes
    a. Lynn Solberg, Highway Dept., anniversary step increase
    b. Michelle Pederson, D.O.E. appraiser, promotion to step 6, Database Coordinator

11. 10:00 a.m., Action to enter into executive session
    a. Discussion with Mayor, Paul Fox, regarding the Director of Equalization position

12. Open

13. Old Business

14. New Business
    a. note correspondence from SD DENR regarding the Lake City Dairy/South View Dair

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., June 24th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 17, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 17th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Brinkman, second by Thomas, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of June 10th, 2008, as prepared, by the Auditor, all present voted aye; motion carried.

MONTHLY REPORTS
Highway Supt., Rick Small, reported the recently completed paving project came at a cost of $75,557.00 per mile as compared to $65,044.00 per mile in 2007. Mr. Small noted a change in projects scheduled for 2009. Due to the postponement of a SD DOT road project scheduled for 2009, Mr. Small will instead use funds budgeted for a County road project, in Kampeska Township, for gravel production. The Kampeska Township project will take place in conjunction with the State project in 2010. The Highway Supt. reported the SD DOT will continue to participate in the striping project in 2009. Mr. Small will attend a traffic incident management seminar, sponsored by the SDACC, in Mitchell, on June 24th. **Maintenance Supervisor, Milo Ford,** reported Memorial Park is fully prepared for the summer and most camping spots are reserved for the summer. Mr. Ford advised the Board that $21,000.00 had been budgeted for chip sealing at the Park in 2008. Increased costs have now placed that project at a cost of $38,000.00. Discussion was held regarding completing a portion of the project in 2008 and the remainder in 2009. The Highway Dept. will be doing the chip sealing. Motion by Larson, second by Brinkman, to complete the entire project in 2008 with the use of Commissioners Contingency funds if needed; all present voted aye; motion carried. Mr. Ford reported the sidewalk project has begun and Circuit Court renovations continue along with shelving built for Clerk of Courts storage needs in the basement. Mr. Ford noted there was minor water leakage in the Detention Center during heavy rain the week of June 10th.

CLAIM APPROVED
Motion by Brinkman, second by Larson, to approve the following claim per the recommendation of the Highway Supt. for a recently completed paving project; all present voted aye; motion carried: F.J. McLaughlin Company $929,359.24 overlay paving project.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Brinkman, to approve the following budget supplement with Homeland Security grant reimbursement funds; all present voted aye; motion carried: Emergency Management expenditure and revenue budgets $21,175.77.

FOODSERVICE TRAINING
The Board authorized a Foodservice training recertification registration for Detention Center employee, Roseann Burley. This training is provided by the South Dakota Retailers Association and will be held in Watertown on Tuesday, November 4th, 2008.

VETERANS SERVICE VOLUNTEER DRIVERS PICNIC

The Board noted that one or more of the Codington County Commissioners may be present at the volunteer driver picnic, sponsored by the Codington County Veterans Service Office, on Tuesday, June 24th, at the VFW Post 750 meeting room, from 11:00 a.m. until 1:00 p.m.

PERSONNEL CHANGE

Motion by Thomas, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Lynn Solberg, Highway Maint. II, 6 months step increase, from step 1/$12.57 per hour to step 2/$13.03 per hour, effective date July 1, 2008, submitted and approved by Highway Supt., Rick Small. Motion by Larson, second by Thomas, to approve the following personnel change; all present voted aye; motion carried: Michelle Pederson, Director of Equalization Appraiser II, promoted to Data Base Coordinator, step 6/$14.52 per hour, effective date June 15, 2008, submitted and approved by Director of Equalization, Shawna Constant.

WATERTOWN REC CENTER PROGRAM

The Board discussed a request to allow part time employees to participate in the County's recreation center program. The consensus of the Board was that as part time employees are not eligible for benefits the recreation center program is not reimbursable to part time employees.

PLANNING AND ZONING COMMISSION UPDATE

Commissioner Brinkman updated the Board on two items that have come to the attention of the Codington County Planning and Zoning Commission. These items could come before the County Commissioners at some time in the future and pertain to the following: LATI signage along SD Highway 20 and a dairy operation located in Pelican Township.

CORRESPONDENCE

The Board noted a copy of correspondence from the SD DENR to the Lake City Dairy Farm, Inc. and the South View Dairy, Inc.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session at 9:44 a.m., with Mayor Paul Fox, to discuss personnel matters pertaining to the appointment of a Director of Equalization; all present voted aye; motion carried. The Board returned to regular session at 10:45 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:46 a.m., until 9:00 a.m., Tuesday, June 24, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
June 24, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of June 17th, 2008

4. Monthly reports
   a. Jim Sutton, Emergency Management Director

5. Action to approve an automatic budget supplement w/grant reimbursement funds

6. Action to approve personnel changes
   a. Joe Hayashi, Correctional Officer, step increase
   b. Paul German, Memorial Park Security Guard, seasonal re-hire

7. Action to approve payroll claims

8. Note meeting change for July 1st

9. Action to enter into executive session

10. Open

11. Old Business

12. New Business

13. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 8th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

June 24, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 24th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of June 17th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

MONTHLY REPORT
Emergency Management Director, Jim Sutton, discussed the possibility of using Public Safety Interoperable Communications grant funds to replace fourteen digital portable radios used through the Emergency Management Office. Mr. Sutton advised the Board of problems experienced while using these radios. Mr. Sutton will research the possibility of this project and the matching dollar amount that will come from the Emergency Management budget. No action was taken at this time.

2008 EMERGENCY MANAGEMENT STATE AND LOCAL AGREEMENT
Emergency Management Director, Jim Sutton, reviewed the 2008 Emergency Management State and Local Agreement Addendum. SDOEM has allocated Codington County up to $39,503.74 for essential County Emergency Management expenses. This is a 50% grant; therefore, Codington County must match up to the final amount awarded with non-federal funds. Mr. Sutton briefly outlined the requirements the County must follow in order to receive this funding. Motion by Brinkman, second by Thomas, to authorize the Chairman to sign the 2008 SLA Agreement between Codington County and the State of South Dakota; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Johnson, second by Larson, to approve the following budget supplement with Homeland Security grant reimbursement funds; all present voted aye; motion carried: Emergency Management expenditure and revenue budgets $10,820.31.

PERSONNEL CHANGES
Motion by Johnson, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Joseph Hayashi; Correctional Officer; anniversary step increase from step 3/$13.26 per hour to step 4/$13.74 per hour; effective date July 15, 2008; submitted and approved by Chief Correctional Officer, Thomas Walder. Paul German; Memorial Park Security Officer; seasonal rehire; $12.28 per hour; effective date May 1, 2008; submitted and approved by Maintenance Supervisor, Milo Ford.

PAYROLL CLAIMS
Motion by Thomas, second by Johnson, to approve the following June payroll claims; all present voted aye; motion carried: Commissioners: 8,874.37 total salaries. Auditor: 15,966.84 total salaries. Co. Treasurer: 18,774.76 total salaries; Nila Davis 185.17 part time seasonal. States Attorney: 21,584.85 total salaries; Ruth Swenson 694.56 part time. Gov. Buildings: 13,749.61 total salaries; Cindy Dargatz 606.12 part time. Dir. Equalization: 32,475.82 total salaries; Stacey Schwab 1392.47 final pay; Michelle Pedersen 1417.03 promotion. Reg. of Deeds: 15,157.59 total

salaries. Veterans Service: 7,325.44 total salaries; Roger Batien 10.16 meals. Sheriff: 46,367.21 total salaries; Jack Weber 1232.84 part time & meals; Chuck Carbonneau 82.35 part time & meals. Co. Jail: 56,805.60 total salaries; Amy Coon 1319.53 part time; Julie Drevecky 1464.12 part time. Coroner: 861.20 total salaries; Dr. Alan Lawrence 554.10 coroner calls; Dr. Cathy Gerrish 184.70 coroner calls. Care of the Poor: 3,482.83 total salaries; Julie Radach 174.24 part time. Co. Nurse: 3,249.29 total salaries. Co. Park: 7,281.13 Donnie Olson 1380.57 part time seasonal; Tom Sauer 1467.28 part time seasonal; Ben Meyer 1000.52 part time seasonal; Paul German 272.18 Memorial Park security guard; Lee Trumm 1701.59 Memorial Park caretaker. Ag. Bldg.: 6,758.67 total salaries. Co. Extension: 7,031.61 total salaries; Chuck Langner 58.18 meals; Deb Sundem 8.31 meals; Jodi Loehrer 24.94 meals; Marie Benthin 68.72 on call secretary. Weed Control: 8,404.19 total salaries; Bill Hoff 375.87 part time seasonal weed sprayer. Planning Board: 233.23 total salaries. Road & Bridge: 68,131.09 total salaries. Emergency Management: 8,432.65 total salaries. Crime Victim: 4,681.61 total salaries. W.I.C.: 3,073.74 total salaries. Total: 358,703.33. Breakdown of withholding amounts which are included in the above: S.D. Retirement 30,997.74 retire; S.D. Retirement 293.23 spouse option; S.D. Supplemental Retire. 2,830.00 suppl. retire.; Dakotacare 60,637.56 ins.; Standard Insurance Company 512.30 life ins.; Delta Dental 4333.56 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,014.50 ins.; U.M.B. Bank 2,027.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 118.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,785.37 employee payments; Cod. Co. Treasurer 25,800.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 304.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 23,489.18 federal withholding; Reliabank Dakota 39,011.88 social security; AAA Collections 379.60 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 162.86 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

MEETING CHANGE DATE

The Board noted they would not meet on Tuesday, July 1, 2008 and the next meeting of this Board will occur on Tuesday, July 8, 2008.

HOLIDAY NOTED

The Board noted the Courthouse and all County Offices will be closed on Friday, July 4th, 2008, per policy.

CLAIM APPROVED

Motion by Brinkman, second by Thomas, to approve the following claim from the budget of the States Attorney; all present voted aye; motion carried: News Journal Corporation $81.64 publication.

NACO PRESCRIPTION DRUG PROGRAM

Commissioner Thomas reported on the savings to Codington County residents who opt to use the NACo Prescription Drug discount card. Commissioner Thomas noted a savings of $13,011.37 to residents who have used the card in the last 24 month period.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session, at 9:21 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 9:55 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Brinkman, to adjourn at 9:56 a.m., until 9:00 a.m., Tuesday, July 8, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 8, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of June 24th, 2008

4. 9:00 a.m., Discussion with Pat Garcia Duggan and Dave Todd, and possible action regarding Law Library remodeling project

5. Discussion with Hilda Grewing regarding funds for the South Shore Ambulance service

6. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Welfare
   e. Weed
   f. Auditor
   g. Director of Equalization
   h. Register of Deeds
   i. Treasurer
   j. Sheriff

7. Action to approve claims for payment

8. Discussion/action to authorize the advertisement of the position of Director of Equalization

9. Action to approve personnel changes
   a. Deputy Sheriff, new hire, Jeremy Wellnitz

10. Note audit of employee tax assessments

11. Action to authorize the Chairman to sign a letter of support for the Watertown Transit Program

12. Action to declare a Ruger rifle surplus to be traded

13. Action to set a date for a public auction of surplus vehicles

14. Note a change in the federal mileage reimbursement rate as of July 1, 2008

15. Action to enter into executive session
   a. Highway Supt., Rick Small, discussion on Maintenance III personnel position

16. Open

17. Old Business

18. New Business

19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 15th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 8, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 8th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Thomas, to approve the minutes of June 24th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

COURT SYSTEMS RENOVATIONS
Third Circuit Court Administrator, Pat Garcia Duggan and Dave Todd, Todd Architects, met with the Board to review plans for renovating the Law Library into office space on the Circuit Court Floor. Ms. Duggan informed the Board that Judges Timm, Roehr, and Pierce have approved the renovation plan. Ms. Duggan noted the Judges still have concerns regarding the need for an additional courtroom that will accommodate a jury. Mr. Todd estimated cost for the renovations of the Law Library at $68,000.00 - $73,600.00 with an additional maximum fee of $14,500.00 for architectural fees. Motion by Johnson, second by Brinkman, to authorize Todd Architects to proceed with preparing the proposed renovation plans and bid documents; all present voted aye; motion carried. Ms. Duggan informed the Board that she has accepted a new position as South Dakota State Court Administrator beginning September 1, 2008. Ms. Duggan thanked the Board for their cooperation in serving the needs of the Third Judicial Circuit Court during her administration.

SOUTH SHORE AMBULANCE SERVICE
Hilda Grewing, representing the South Shore Ambulance Service met with the Board to request County funding to assist with the replacement of the ambulance currently in service. Mrs. Grewing informed the Board that the ambulance currently being used is a 1986 model and the intent is to purchase a 1997 model at an approximate cost of $29,000.00. Mrs. Grewing informed the Board that the ambulance service has certificates of deposit set aside to partially cover the cost of the new ambulance. Mrs. Grewing requested funding from the County in the amount of $10,000.00. Commissioner Brinkman requested that the ambulance service provide the County with a copy of the ambulance services most recent financial statement. Motion by Larson, second by Thomas, to transfer $10,000.00 from Commissioners Contingency to provide funding for the purchase of a new ambulance for the South Shore Ambulance Service; all present voted aye; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, reported on the following: the purchase of a new mower for the Ag. Building to replace a mower that quit working; farm visits; crop moisture status; plot tours; and tree diseases. **The Community Health Nurses** submitted a written report covering the following: school contracts for athletic physicals; June WIC caseload 861; developmental screenings; immunizations; office services for persons requiring monthly injections. The Community Health Office will be closed on July 15th and 16th, 2008, to allow the staff to attend a WIC meeting in Pierre. **Veterans Service Officer, Al Janzen,** reported 23 trips with 79 riders for the month of June. The World War II historical marker was unveiled on June 20th at the airport. Mr. Janzen noted a potential site for the Watertown Community Based Outpatient Clinic

has been located but is not available for public notification at this time. **Welfare Director, Sarah Elbert,** reported the following statistics for the time period of June 7th through July 2nd, 2008: 33 clients were assisted; with 6 denials; 8 pending or referred; 19 approved; with 8 new clients approved. Total Assistance: $30,486.93 for medical, pharmacy, rent, utilities, and two burials. Two active medical cases and seven medical applications pending decision. Total Credits: $14,074.44 with 8 full releases or compromises. **Weed Supervisor, Nick Endres,** reported spraying progress has been halted for two weeks to allow property owners to put up hay. Mr. Endres reported a Leafy Spurge Beetle collection has taken place with another collection scheduled for sometime in the next week. A successful chemical container collection was recently held at the Ag. Building. **Auditor, Cindy Brugman,** will schedule 2009 departmental budget request reviews for July 15th, 22nd, and 29th. **Sheriff, Toby Wishard,** provided the following statistics for the month of May 2008: 52.45 average daily inmate population; 175 bookings; $9,630.00 collected in work release; $5,975.00 collected in out of county prisoner contracts; $2,643.00 collected in fees for the 24/7 program, with 45 individuals testing twice daily and 10 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; $135.00 collected in confinement costs, 383 sets of civil papers served; 263 calls for service; 10 accidents checked; 74 arrest warrants; and 14 transports for a total 3,453 miles traveled. Sheriff Wishard reported he and his officers along with two officers from Grant County attended Low Light Firearms qualification training on June 26th in Watertown. Sheriff Wishard reviewed the U.J.S. Grant which he applied for in April which is a 50% matching Grant. The County has received funding in the amount of $10,122.50 through this grant. An intercom system for the Clerk of Courts Office, estimated cost $4,587.00, will be partially covered under this grant and this project is currently underway. The Sheriff requested authorization to further study the options of a "Notification System", estimated cost $15,358.00, which would also be partially funded by the U.J.S. Grant. This system could possibly be integrated into a fire alarm and potentially integrated into the existing panic alarm system. Motion by Thomas, second by Larson, to authorize the Sheriff to move forward with the Notification System project and the possibility of integrating it with a fire alarm system and the existing panic alarm system; all present voted aye; motion carried. Sheriff Wishard informed the Board that Homeland Security Grant funds were used to replace the aging Courthouse digital video recorder, put two new color cameras at the entrances to the Courthouse, two color cameras at the ground and 1st floor elevators, and integrated the 2nd floor cameras which were previously not being recorded into the DVR unit. This project will also allow remote viewing at secure sites and allows instant viewing in the Sheriff's Office in an emergency situation. The Sheriff's office has applied for a Highway Safety Grant through the SD Dept. of Public Safety which would, if approved, provide 80% funding for updated equipment (radar and cameras) for use in traffic enforcement. **Director of Equalization, Shawna Constant,** reported that O.H.E. appeal hearings have concluded and final determination by the O.H.E. Board may take from seven to thirty days. The Director of Equalization is conducting interviews for the recently advertised Appraiser position. The Equalization Office staff continues with routine office procedures including tax exempt reappraisal and is waiting on the delivery and installation of new computers for the appraisers to begin PROVAL data entry training. VanGuard Appraisal is currently looking at records in the Director of Equalization office to provide the County with a quote for a County-wide commercial re-appraisal project. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board. Collections totaled $28,342.50, with $1,512.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections in June are comparable with collections for this month in prior years. **Treasurer, Carol Maloney,** reported her office is adjusting to the new "Keep Your Plate" licensing system, which went live on July 1st. The Treasurer noted the SD D.M.V. continues to work on programming/fixing this system and customers can expect delays for an indefinite time when licensing/titling vehicles, boats, trailers, etc.

SURPLUS FIREARM

Sheriff, Toby Wishard, requested authorization to trade in a Ruger AC-556 rifle for 7 patrol rifles for use by his officers. The Sheriff's Office purchased this rifle in 1992 at a cost of $350.00. The rifle is now worth $5,000.00 to $6,000.00. Teton River Traders of Ft. Pierre will take the Ruger in on trade for 7 patrol rifles valued at $900.00 each. This transaction will result in a net cost to the Sheriff's office in the amount of $700.00 for the patrol rifles. Motion by Thomas, second by Brinkman, to declare the Ruger rifle surplus to be traded in on patrol rifles; all present voted aye; motion carried. The Board asked the Sheriff to determine whether or not there were any conditions attached to the original purchase of the Ruger rifle in 1992 before completing the trade transaction with Teton River Traders.

NATIONAL NIGHT OUT FOR LAW ENFORCEMENT

Sheriff, Toby Wishard, requested authorization to use the south parking lot at the Courthouse on the evening of August 5th for the third annual "National Night Out" festivities. Motion by Johnson, second by Thomas, to allow the use of the south parking as requested by Sheriff Wishard; all present voted aye; motion carried. Sheriff Wishard expressed the possibility of bringing in inflatable childrens playground equipment for this event. The Sheriff will check with the County's liability insurance carrier, before approving the use of such equipment on County property.

SURPLUS AUCTION SALE

Discussion was held regarding holding an auction for surplus County vehicles and equipment. The Sheriff will determine if there are sufficient surplus equipment items to include with the sale of vehicles previously declared surplus and will report back to the Board at a later date. A date was not set for the auction at this time.

CLAIMS APPROVED

Motion by Thomas, second by Brinkman, to approve for payment the following claims as submitted by the Auditor's office; all present voted aye; motion carried: A-OX WELDING SUPPLY 241.71 REP, A-OX WELDING SUPPLY 221.42 SUP, A-OX WELDING SUPPLY 140.00 RENT, ALLTEL 60.45 UTIL, ALLTEL 58.61 UTIL, ALLTEL 166.86 UTIL, ALLTEL 94.03 UTIL, ALLTEL 67.82 UTIL, ANDOR, INC. 76.33 REP, ARLINGTON HIGH SCHOOL 7114.48 EQP, AUSTIN LAW OFFICES 848.00 PROF SVC, B'S RENTAL 240.00 INDG UTIL, BECK MOTORS INC. 15586.00 VAN, ROGER BENTHIN 74.00 REP, BEST BUSINESS PRODUCTS 264.95 PYMT, BEST BUSINESS PRODUCTS 63.68 MAINT, BEST WESTERN RAMKOTA HOTEL 163.98 TRAV, AMANDA BLACKTHUNDER 20.00 WITN, ZACHERY BLAVER 20.00 WITN, BOYS & GIRLS CLUB 833.33 PYMT, BRIAN'S GLASS & DOOR, INC. 243.00 REP, BROWN CLINIC 93.56 SUP, BROWN CLINIC 93.56 SUP, JACOB BROWN 20.00 WITN, BRUGGER LAW OFFICE 1510.72 PROF SVC, BURNS LAW OFFICE 2790.00 PROF SVC, BUTLER MACHINERY 51.49 SUP, C & R SUPPLY 284.41 REP, C & S CHEMICAL 70.00 REP, CARQUEST AUTO PARTS 227.02 REP, CARQUEST AUTO PARTS 109.60 SUP, LYLE CARTER 20.00 WITN, CARTNEY BEARING & SUPPLY 18.10 REP, CARTNEY BEARING & SUPPLY 36.29 REP, CASS-CLAY CREAMERY 998.88 SUP, CENTURY BUSINESS PRODUCTS 50.68 MAINT, CHILD'S VOICE/DIANE MITCHELL 211.10 WITN, CHUCK'S BIKE & LOCK SHOP 98.70 SUP, COLE PAPERS, INC. 1334.29 SUP, COLE PAPERS, INC. 134.11 SUP, CONNECTING POINT COMPUTER CENT 92.50 UTIL, CONNECTING POINT COMPUTER CENT 2477.08 MAINT, CONNECTING POINT COMPUTER CENT 140.00 TRAV, SHAWNA CONSTANT 29.00 TRAV, THE COTEAU SHOPPER 67.60 PUBL, COUNTY FAIR FOODS 86.05 SUP, COUNTY FAIR FOODS 96.50 SUP, CRAWFORD FUNERAL CHAPEL 6337.00 PROF SVC, CREDIT BUREAU OF WATERTOWN INC 589.54 PYMT, CULLIGAN WATER CONDITIONING 117.00 SUP, D K

DIESEL INJECTION INC. 387.27 REP, DAGWOOD'S SUBS 35.98 SUP, NELSON DAHLGREN 20.00 WITN, DAKOTA DISC 500.00 SUP, DAKOTA SECURITY SYSTEMS INC 734.12 SUP, DAKOTACARE COBRA SERVICES 407.37 INDG MED, DAKOTACARE COBRA 299.92 INDG MED, DEUEL COUNTY HIGHWAY 238.68 MAINT, LORI DEUTSCH 50.50 TRAV, DONNA DIETRICH, CHAIRMAN 227.84 PROF SVC, THE EARTHGRAINS COMPANY 501.72 SUP, EAST POINT LLC 202.00 INDG UTIL, ELECTION SYSTEMS & SOFTWARE 4579.17 SUP, ELECTION SYSTEMS & SOFTWARE 1723.69 SUP, EMC INSURANCE COMPANIES 3583.80 PYMT, ENGELSTAD ELECTRIC CO. 573.06 REP, EXPRESS PHOTO 8.13 SUP, EXPRESS PRODUCE 418.60 SUP, FARNAMS GENUINE PARTS 601.95 SUP, FLOORS & MORE 1015.00 REP, TOWN OF FLORENCE 180.00 UTIL, JESSICA FRENTZ 20.00 WITN, FSH COMMUNICATIONS LLC 120.00 UTIL, GALLS 104.42 SUP, GCR TIRE CENTER 445.00 REP, GARY GEIER - LANDLORD 350.00 INDG UTIL, GRAINGER 80.22 REP, GRAY CONSTRUCTION 7877.00 MAINT, GUNDERSON LAW OFFICE 120.00 PROF SVC, H&B TRUCK SHOP 707.28 REP, HAMLIN COUNTY 108.09 TRAV, HILLYARD FLOOR CARE SUPPLY 1594.00 SUP, HOWARD VET CLINIC 851.50 SUP, HUMAN SERVICE AGENCY 13622.25 PYMT, GLACIAL LAKES HUMANE SOCIETY 180.00 PYMT, HYVEE #1871 30.85 SUP, HYVEE PHARMACY 443.99 PRIS MED, GARY JACOBSON 15.00 OVPMT, DUSTIN JAMISON 102.00 REFUND, VICTORIA JANISH 114.91 TRAV, AL JANZEN 98.81 SUP, JEFF'S VACUUM CENTER 31.98 SUP, JOHNSON CONTROLS, INC. 400.00 MAINT, JOHNSON, MINER, MARLOW 305.28 PROF SVC, JURGENS PRINTING 626.58 SUP, JOE KALLHOFF 20.00 WITN, GORDON KANGAS 142.27 WITN, TAYLOR KARPINSKE 20.00 WITN, MICHAEL KELLIHER 20.00 WITN, KENNEDY, ROKAHR, PIER & KNOFF 156.00 PROF SVC, KETTERING LAW OFFICE 146.00 PROF SVC, KNOLOGY 491.92 UTIL, NELVA KOOISTRA 30.00 PROF SVC, L & L CONSTRUCTION 1871.18 REP, L & L CONSTRUCTION 6860.29 REP, L & L CONSTRUCTION 2000.00 REP, CHUCK LANGNER 512.57 TRAV, J.H. LARSON ELECTRICAL CO. 17.12 REP, LAW ENFORCEMENT TARGETS INC 83.77 SUP, LEWIS & CLARK BHS 390.00 PROF SVC, JODI LOEHRER 198.97 TRAV, LINDA LOHR 20.00 WITN, MACKSTEEL WAREHOUSE, INC. 240.93 SUP, MAC'S INC. 38.89 SUP, MAC'S INC. 109.06 REP, MAHOWALD'S 68.11 SUP, MAHOWALD'S 22.97 SUP, MAHOWALD'S 45.84 REP, THE MAINTENANCE SHOP 1153.96 SUP, MANATRON USER CONFERENCE 1545.00 TRAV, EDWARD MANEY 20.00 WITN, MENARDS 19.92 SUP, MENARDS 322.22 SUP, CHARLES MEYER 154.33 WITN, MIDCONTINENT COMMUNICATIONS 55.00 UTIL, MIDWEST MEDICAL SERVICES INC 6.00 PRIS MED, MIKELSON LAW OFFICE 40.00 PROF SVC, MINNEHAHA CO. TREASURER 77.32 SUP, MISSOULA CO CLERK OF COURTS 21.76 PROF SVC, MIVIJENIC PROPERTIES 240.00 INDG UTIL, MOBILE ELECTRONIC SERVICES INC 379.32 REP, MUNICIPAL UTILITIES 1288.25 INDG UTIL, MUNICIPAL UTILITIES 8860.01 UTIL, MUNICIPAL EMERGENCY SERVICES 616.66 EQP, CHAD NELSON 248.20 TRAV, NEWMAN TRAFFIC SIGNS 2106.00 SUP, PATRICK NOGELMEIER 150.00 PROF SVC, NORTHWESTERN PUBLIC SERVICE 195.21 UTIL, OFFICE SYSTEMS, INC. 2184.98 SUP, JAN OLSEN 105.04 WITN, OLSON & JOHNSON INTERNATIONAL 407.48 REP, OTTERTAIL POWER CO. 16.22 UTIL, OVERHEAD DOOR 60.00 REP, PENNINGTON COUNTY JAIL 106.00 TRAV, LUCAS PESTER 20.00 WITN, PHARMCHEM INC 80.00 SUP, PHEASANTLAND INDUSTRIES 264.97 SUP, PITNEY BOWES 227.65 RENT, PMB 0112 263.99 UTIL, POSTMASTER 84.00 SUP, POSTMASTER 106.00 RENT, PRAIRIE LAKES HEALTHCARE 16599.09 INDG MED, PRAIRIE LAKES HEALTHCARE 2355.30 INDG MED, PRAIRIE LAKES HEALTH CARE CENT 1249.00 WITN, PRAIRIE LAKES HEALTH CARE CENT 2004.00 SUP, PRINT 'EM NOW 40.00 SUP, PRINT 'EM NOW 70.00 SUP, PROFESSIONAL MAILING & MARKET. 2272.94 SUP, QUALITY PRESORT SERVICES, INC 710.21 SUP, QWEST 82.00 UTIL, QWEST 737.38 UTIL, QWEST 15.43 UTIL, R & S AUTO TECHNICIANS 345.18 REP, TAMMY RADER

20.00 WITN, PEGGY RAML 61.96 REIMB, RC TECHNOLOGIES 16.62 UTIL, REDLINGER BROS. 56.76 REP, REDLINGER BROS. 6362.90 REP, CATHRYN REHFUSS 30.00 PROF SVC, RUSSELL A. RONKE 35.00 TRAV, RON'S SAW SHOP TWO 29.99 SUP, RON'S SAW SHOP TWO 62.55 REP, RON'S SMALL ENGINE 133.75 REP, RUNNINGS 198.90 SUP, RUNNINGS 1370.33 REP, RURAL CELLULAR CORPORATION 236.94 UTIL, DAWN RUSSELL 206.40 PROF SVC, SANFORD CLINIC 1023.00 PRIS CARE, SANFORD WTN OCCUPATIONAL MEDIC 134.00 PROF SVC, TERRANCE SATTERLEE 1500.00 PROF SVC, KARLA SCHMIDT 20.00 WITN, SCHRADERS LAW ENFORCEMENT SUPP 162.00 SUP, ROSS K SCHULTE DDS PC 345.00 PRIS MED, SD DEPT OF REVENUE 75.00 LIC, SD DEPT OF REVENUE & REGULATION 440.00 TRAV, SD DEPARTMENT OF REVENUE 984.00 SUP, SD DEPARTMENT OF REVENUE 39.00 MAINT, SD POLICE CHIEFS' ASSOCIATION 197.50 SUP, SOUTH DAKOTA RETAILERS ASSOC 50.00 TRAV, SD RETIREMENT SPECIAL PAY PLAN 45.00 PYMT, SD URBAN INDIAN HEALTH 16.45 SUP, SHEEHAN MACK SALES AND EQUIP. 149075.65 EQP, SHERWIN WILLIAMS 45.00 SUP, RICHARD SIMONTON 35.15 WITN, SIOUX VALLEY COOP 2733.24 SUP, SIOUX VALLEY COOP 25388.64 SUP, SIOUX VALLEY COOP 173.76 SUP, SIOUX VALLEY COOP 186.48 SUP, SOUTH SHORE GAZETTE 662.42 PUBL, TOWN OF SOUTH SHORE 37.00 UTIL, CHRISTINE SPANGELO PESTER 20.00 WITN, SPEARS LAW OFFICE 4353.90 PROF SVC, SPRINT 186.94 UTIL, STAR LAUNDRY 80.45 SUP, JUVENILE WITNESS 46.26 WITN, CONNIE STOEBNER 60.80 PROF SVC, STREICHER'S 543.94 SUP, STURDEVANT'S AUTO PARTS 2.25 REP, DEB SUNDEM 173.72 TRAV, SUTTON LAW OFFICE PC 10476.91 PROF SVC, T&J PARKING LOT MAINTENANCE 163.20 REP, TASER INTERNATIONAL 275.00 SUP, TITAN MACHINERY 35.02 REP, TITAN MACHINERY 2194.50 REP, TOWNPLACE SUITES/MSPTS 1728.00 INDG UTIL, AARON TOWNSEND 123.02 WITN, TRAV'S OUTFITTER INC 62.98 SUP, TRAV'S OUTFITTER INC 6.99 SUP, TRAV'S OUTFITTER INC 1979.97 EQP, UAP DISTRIBUTION INC 2982.50 SUP, US FOODSERVICE - GRAND FORKS 5865.28 SUP, VISA - C/O GREAT WESTERN BANK 438.50 SUP, VISA - C/O GREAT WESTERN BANK 34.56 SUP, VISA - C/O GREAT WESTERN BANK 200.33 , VISA - C/O GREAT WESTERN BANK 168.78 SUP, WADE WALL 20.00 WITN, WALMART COMMUNITY 40.70 SUP, WATERTOWN LAWN & GARDEN 97.00 REP, WATERTOWN LAWN & GARDEN 178.00 MAINT, WATERTOWN PUBLIC OPINION 21.48 PUBL, WATERTOWN PUBLIC OPINION 221.34 SUP, WATERTOWN PUBLIC OPINION 1855.56 PUBL, WELLS FARGO BROKERAGE SVCS LLC 46068.90 PYMT, WELLS FARGO FINANCIAL LEASING 292.92 RENT, WEST GROUP PAYMENT CENTER 159.50 SUP, WESTSIDE IMPLEMENT 109.40 SUP, TOBY WISHARD - SHERIFF 140.43 REIMB, WATERTOWN AREA TRANSIT INC 2500.00 PYMT, WATERTOWN LANDFILL 62.50 MAINT, WATERTOWN PARK & REC 440.00 PROF SVC, WATERTOWN SCHOOL DISTRICT 3846.06 SUP, YANKTON CO TREASURER 303.75 PROF SVC, YANKTON CO. SHERIFF 75.00 TRAV.

DIRECTOR OF EQUALIZATION POSITION

The Board discussed advertising for the position of Director of Equalization. Commissioner Marquardt suggested an application deadline of September 1st to allow potential candidates time to find adequate housing in Codington County. Motion by Larson, second by Thomas, to advertise the position of Director of Equalization with an application deadline of August 15th, 2008; upon vote of the Board; Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Jeremy Wellnitz, new hire Deputy Sheriff, step 4/$16.82 per hour, effective date July 15, 2008, submitted and approved by Sheriff, Toby Wishard. Motion by Thomas, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Amy Coon, part time Correctional Officer, step increase from step 1/$12.33 per hour to step 2/$12.78 per hour; effective after 1044 hours of employment; submitted and approved by Chief Correctional Officer, Tom Walder.

ANNUAL REVIEW OF PROPERTY ASSESSMENTS

The Auditor presented the Board with a list of properties owned by personnel of the Auditor, Director of Equalization, and Treasurers office. Per recommendation of the Dept. of Legislative Audits the Board is to review the property assessment cards, found on file in the Director of Equalization Office, with the computer records, transferred to the Auditor's Office, of properties belonging to employees in the aforementioned offices. Commissioner Larson has reviewed and signed off on these records as of June 24th, 2008.

WATERTOWN TRANSIT LETTER OF SUPPORT

Motion by Larson, second by Brinkman, to authorize the Chairman to sign a letter of support for the services offered by the Watertown Area Transit, all present voted aye; motion carried.

MILEAGE REIMBURSEMENT RATE CHANGE

The Board noted a change in the federal mileage reimbursement rate effective as of July 1, 2008. Per previously adopted policy the County will reimburse all employees/staff for the use of his/her private vehicle for approved travel at the 2008 IRS mileage rate of .585 cents per mile, effective July 1, 2008. The Board noted this reimbursement rate does not apply to elected officials who are reimbursed at the rate set by the State of South Dakota.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:50 a.m., to discuss personnel issues; all present voted aye; motion carried. Highway Supt., Rick Small and Human Resource Director, Terry Satterlee were present for executive session. The Board returned to regular session at 11:38 a.m., no action was taken as a result of the executive session.

COMMISSIONERS ABSENT

Commissioner Johnson noted she would be absent from the July 15th meeting as she will be attending the NACo conference on that date. Commissioner Thomas noted he could possibly be absent from the July 15th meeting due to a prior commitment.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:44 a.m., until 9:00 a.m., Tuesday, July 15, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman, Auditor
Codington County

July 8, 2008

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 8, 2008

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 15, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of July 8th , 2008

4. Sheriff, Toby Wishard and Deputy Sheriff, Jeremy Wellnitz

5. Discussion with Derek Moe, Snap Fitness and possible action to add to vendors listed in the County's recreation program policy

6. Discussion with a representative from Senator Tim Johnson's office

7. Monthly reports
   a. Highway Dept.

8. Action to approve the Auditor's account with the Treasurer for the month ending June 30, 2008

9. Note disinterment notice

10. Action to adopt a resolution to oppose moving the Plum Island Animal Research Facility

11. Action to approve personnel changes
    a. Glenn Frentz, Building Maintenance, anniversary step increase
    b. Jeff Hershman, Lead Building Maintenance, anniversary step increase

12. Review 2009 Budget requests
    a. Highway
    b. States Attorney
    c. Extension
    d. Ag. Building

13. Action to enter into executive session

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 22nd, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 15, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 15th, 2008, in the Codington County Courthouse. Members present were Marquardt, Brinkman, and Larson; Commissioner Thomas was present at 10:19 a.m.; Commissioner Johnson was absent; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Larson, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of July 8th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

DEPUTY SHERIFF
Sheriff, Toby Wishard, introduced new Deputy Sheriff, Jeremy Wellnitz, to the Board. Sheriff Wishard advised the Board that Deputy Wellnitz took his oath of office and reported for his first day of employment with Codington County earlier today. Sheriff Wishard noted that Deputy Sheriff, Brian Richter, has recently passed his reciprocity exam and will need to pass a one day skills test in order to be come fully certified.

EMPLOYEE RECREATION REIMBURSMENT PROGRAM
Snap Fitness representative, Derek Moe, met with the Board to request that the Board add "Snap Fitness" to the list of recreation centers which allows a County employee to receive reimbursement for an entry level single membership fee based on their average attendance. Mr. Moe informed the Board that "Snap Fitness" is a 24 hour facility which would allow employees with varying shifts to take advantage of the recreation reimbursement program. Mr. Moe outlined the type and number of machines available at the facility and how an employees' attendance would be recorded and sent to the Auditor's office. Mr. Moe noted the single entry level membership offered to County employees would be $29.95 per month and this membership would allow an employee to use any "Snap Fitness" center nationwide. Motion by Brinkman, second by Larson, to add "Snap Fitness" to the list of businesses currently listed in Appendix E of the Codington County Personnel Policy and Procedures Manual; all present voted aye; motion carried.

MONTHLY REPORT
Highway Supt., Rick Small, updated the Board on the following activities of the Highway Dept.: chip sealing, completed top cut and mowing, and shouldering progress. Mr. Small noted the Highway Dept. would start chip sealing on roads within the jurisdictions of: South Shore, Henry, Florence (County road), Pelican Township, and near Lake Kampeska (County roads). Mr. Small reported that typically the Highway dept. will complete 40+ miles of chip sealing in a year but this year will do 25 miles plus the towns and townships who have requested this service. The Highway Dept. will then start graveling approximately the second week in August. Discussion was held regarding chip sealing materials used by the City which Mr. Small advised the Board are cleaner but more costly.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2008, all present voted aye; motion carried.

Cash on hand	$	3,589.86
Checks in Treasurer possession		
less than 3 days	$	13,927.92
Cash Items	$	400.50
TOTAL CASH ASSETS ON HAND	$	17,918.28
RECONCILED CHECKING		
Great Western Bank Checking	$	2,506.24
Great Western Bank Checking (Memorial Park)	$	14,653.41
Reliabank Dakota	$	6,487,142.08
INVESTMENTS		
SD Public Funds Investment	$	6,884.38
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	400,000.00
First American Bank & Trust	$	400,000.00
First Premier Bank	$	200,000.00
Home Federal Bank	$	200,000.00
Peoples State Bank	$	800,000.00
TOTAL CASH ASSETS	$	8,529,104.39
General Ledger Cash Balance by Funds:		
General	$	5,343,191.95
General restricted cash	$	500,000.00
Sp. Revenue	$	2,170,438.92
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	7,489.84
Trust & Agency	$	497,571.83
(schools 103,665.56, townships 22,929.24; city/towns 19,023.24)		
TOTAL GENERAL LEDGER CASH	$	8,529,104.39

DISINTERMENT NOTICE

The Board noted correspondence from the SD Dept. of Health, Vital Statistics, regarding a disinterment permit affecting Codington County.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to approve the following personnel changes; all present voted aye; motion carried: Glenn Frentz, Building Maintenance, anniversary step increase, from step 6/$12.28 per hour to step 7/$12.73 per hour, effective date April 1, 2008, submitted and approved by Maintenance Supervisor, Milo Ford. Jeffrey Hershman, Lead Building Maintenance, anniversary step increase, from step 6/$14.00 per hour to step 7/$14.51 per hour, effective date April 1, 2008, submitted and approved by Maintenance Supervisor, Milo Ford. Heidi Brandriet, new hire, Director of Equalization Appraiser I, step 1/$12.11 per hour, effective date August 1, 2008, submitted and approved by Director of Equalization, Shawna Constant.

SENATOR TIM JOHNSON

Matt Astleford, staff assistant with the office of Senator Tim Johnson, met with the Board to discuss any concerns the Board may have that Senator Johnson could assist them with. Discussion was held regarding: fuel prices, County road maintenance costs, Medicare reimbursement, and flooding studies.

TREASURERS' OFFICE HOURS

Treasurer, Carol Maloney, met with the Board to request authorization to close the Treasurers' office, to the public, on Wednesdays, until further notice. The Treasurer advised the Board that due to the new motor vehicle licensing system implemented by the State of South Dakota on July 1, 2008, the Treasurers' office is unable to complete daily reports and keep up with other normal office work while attending to customers with licensing and titling requests. The Treasurer requested the Wednesday closures on a temporary basis until improvements are seen in the new licensing system which is not working as proposed and is causing long waiting times for customers. The Treasurer noted Wednesday is usually the least busy day for the office with regards to customer traffic. Motion by Brinkman, second by Larson, to pass the following resolution to accommodate the Treasurers' request; all present voted aye; motion carried:

RESOLUTION 2008-12

WHEREAS, motor vehicle registration is slowed due to technology changes; and

WHEREAS, employees in the Codington County Treasurers' office cannot fulfill all duties and tasks in a timely manner;

NOW THEREFORE, BE IT RESOLVED, pursuant to SDCL 7-7-2, the office of the Codington County Treasurer, will be closed to the public on Wednesdays of each week until further notice.

Adopted this 15th day of July, 2008.

Lavern Marquardt
Chairman
Codington County Commission

ATTEST:

Cindy Brugman
Auditor, Codington County

COMMISSIONER PRESENT

Commissioner Thomas was present at this point during the meeting.

2009 BUDGET REQUESTS

The Board spent time reviewing the following budgets with Department Heads and Elected Officials: Highway Dept., States Attorney's office, Extension Dept., and Ag. Building.

PLUM ISLAND RESOLUTION

The Board received correspondence from the Meade County Natural Resource Committee. The Meade County Committee informed the Board that the Meade County Commission has adopted a resolution against moving the Plum Island Animal Research Facility. The Meade County Committee would like the Board of Codington County Commissioners to consider adopting the same resolution and forwarding such resolution to the "National Bio and Agro-Defense Facility". Motion by Thomas, second by Brinkman, to adopt the following resolution; all present voted aye; motion carried:

Resolution 2008-11
Against moving the Plum Island
Animal Research Facility

Whereas, foot and mouth disease is deadly to cattle, sheep, goats, deer, elk, antelope, and bison, and

Whereas, foot and mouth virus can be carried on a worker's breath or clothes, or vehicles leaving a lab, and is so contagious it has been confined to Plum Island, New York, for over 50 years—far from commercial livestock. The existing lab is 100 miles northeast of New York City, accessible only by ferry or helicopter. Researchers there who work with live viruses are not permitted to own animals, and they must wait at least a week before attending events where animals might perform, and

Whereas, an epidemic in 2001 devastated Britain's livestock industry when the government slaughtered 6 million sheep, cows, and pigs. In 2006, Britain's health and safety agency concluded that another outbreak of the virus probably escaped from a site shared by a government research center and a vaccine maker, and

Whereas, in Surrey, England, in 2007, there was a release of foot and mouth disease from a lab which was discovered only after cattle were found to be infected. The outbreak was traced to cracked sewer lines, which leaked material, creating mud, which was carried off the site by automobiles, and

Whereas, wildlife is a part of the custom and culture of all states and the numbers greatly surpass the wildlife population in England, and

Whereas, cleanup of a foot and mouth outbreak includes preemptive slaughter of all susceptible animals, and animals and insects which carry the virus. Buildings which cannot be adequately decontaminated must be burned, and travel in the contaminated area must be controlled, and

Whereas, A 2002 Purdue University study estimated an outbreak of Foot-and- Mouth disease would cost the US livestock industry 10 to 33 billion dollars. The cost in worldwide food shortages and increased food prices is immeasurable, and

Whereas, animals can be vaccinated against foot and mouth but this action would remove the United States from the "Foot and Mouth Free" list and prohibit beef export, and

Whereas, Control of the Research facility was transferred from the Department of Agriculture to the Department of Homeland Security in 2003. The DHS wants to move the facility to a site in Georgia, Texas, Kansas, North Carolina, or Mississippi. The new lab will also study diseases that can be transferred from animals to humans, and

Whereas, if one of these diseases is released, the consequences to the community may be very grave. These diseases can be transmitted, variously, by air, mosquitoes, ticks, and other parasitic insects, and by contact with a person or surface material bearing the disease. Incubation periods vary considerably, which means that by the time an outbreak is discovered, the disease may have spread considerably. Because there are no treatments for these diseases, infected animals must be quarantined and destroyed. As to those diseases to be studied at the site which can also affect humans, it remains to be seen how Homeland Security will choose to deal with infected humans, or those suspected of carrying the infection, and

Whereas, the lab at Plum Island has had at least one accidental pathogen release within the facility, and

Whereas, The Department of Homeland Security is currently investing money to improve and upgrade the Plum Island facility, and

Whereas, Plum Island is on the list of possible sites for the new National Bio-and Agro-Defense Facility which is planned to replace the existing facility, and

Whereas, over half of the 50 largest pharmaceutical companies, including Bayer, GlaxoSmithKline, Novartis, Hoffman-LaRoche, Astra Zeneca, and Merck, are foreign companies.

Therefore be it resolved that the facility remain on Plum Island New York, where it can be isolated from both domestic and wild animals.

Be it further resolved that if the present facility at Plum Island must be closed, we rely on the expertise at all the existing laboratories in other countries to develop treatments or vaccines for these diseases.

Moved, passed, and adopted this 15th day of July, 2008.

Lavern Marquardt
Chairman
Codington County Commission

ATTEST:

Cindy Brugman
Auditor

CAMPING REFUND REQUEST

Tim Brenden appeared before the Board to request the Board's consideration of a refund of camping fees paid at Memorial Park. Mr. Brenden informed the Board that due to various circumstances he and his family members, after making and paying for reservations, were unable to use their reservations at Memorial Park. Commissioner Thomas will meet with the campground manager to determine if a refund is applicable as requested by Mr. Brenden. Action was not taken at this time.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:07 a.m., until 9:00 a.m., Tuesday, July 22nd, 2008; all present voted aye; motion carried.

ATTEST:
Cindy Brugman
Cindy Brugman, Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 22, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of July 15th, 2008

4. 9:00 a.m., 1st reading of Ordinance #41, to rezone property located in Fie Addition in Lake Township

5. Action to approve resolutions for two plats
   a. Modak Addition
   b. Schnetzer Addition

6. Discussion with Raymond James representatives Travis Krueger and Dustin Padgett, and possible action to allow another supplemental retirement deduction for County employees

7. Monthly reports
   a. Maintenance Dept.
   b. Emergency Management
   c. Sheriff

8. Action to authorize the Maintenance Supervisor to proceed with a plumbing project in a restroom on the ground floor of the Courthouse

9. Discussion/action regarding chip sealing a road in a private subdivision in Pelican Township

10. Action to approve an automatic supplement with grant reimbursement funds

11. Action to declare equipment surplus to be destroyed

12. Action to approve personnel changes
    a. Ruth Swenson, States Attorney clerical, from regular part time (20 hours per week) to 19 hours per week

13. Review 2009 Budget requests
    a. Planning Board
    b. Maintenance
    c. Memorial Park
    d. Sheriff
    e. Detention Center
    f. Emergency Management
    g. Nurse/WIC
    h. Welfare

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., July 29th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 22, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 22nd, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of July 15th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

FIRST READING ORDINANCE #41
The Board held the first reading on proposed Ordinance #41. Zoning Officer, Todd Kays, reviewed the following proposed ordinance: Be it ordained by the Board of County Commissioners of Codington County, South Dakota: that Section 6.3 adopted by Chapter 1.03 adopted by Ordinance #30, April 25, 2006, as amended of the Zoning Ordinance of Codington County is amended to classify the following property: Fie Addition in the SE1/4, Section 5-T117N-R53W, Codington County, South Dakota, from "A" Agricultural to "C" Commercial. This property is located in Lake Township, owned by David Fie and used by Lake Area Technical Institute for some of their Ag. related functions. Lake Area would like to place a sign on the property advertising Lake Area Technical Institute and some of the activities of the school. Lake Area has received a preliminary permit from the SD DOT as the sign placement would be adjacent to SD Highway 20 but Codington County's zoning ordinance requires a commercial rezoning for an off premise sign. Mr. Kays advised the Board that the Zoning Commission has recommended to the County Commissioners a "do pass" on proposed Ordinance #41 subject to the caveat that this rezoning is only for the Lake Area Technical Institute and will not be available down the road for any other commercial signs. The Board scheduled the second reading, public hearing, and action to approve the proposed ordinance, for 9:00 a.m., Tuesday, August 5, 2008.

MODAK ADDITION PLAT
Zoning Officer, Todd Kays, presented the "Modak Addition" Plat to the Board for their approval. Mr. Kays advised the Board that the Planning and Zoning Board has recommended a "do pass" on the resolution for this plat as the plat meets all the requirements of the zoning regulations.

RESOLUTION #2008-13

A Resolution to approve the platting of the "Modak Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Modak Addition" in the County of Codington, South Dakota, in the SW 1/4 of Section 25-T117N-R51W, of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, seconded by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 22nd day of July, 2008.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-13, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 22nd day of July, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

SCHNETZER ADDITION PLAT

Zoning Officer, Todd Kays, presented the "Schnetzer Addition" Plat to the Board for their approval. Mr. Kays advised the Board that the Planning and Zoning has recommended a "do pass" on the resolution for this plat, subject to approval by the City of Watertown and subject to any City requirements that may be placed upon the plat.

RESOLUTION #2008-14

A Resolution to approve the platting of the "Schnetzer Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Schnetzer Addition" in the County of Codington, South Dakota, in the SE 1/4 of Section 5-T116N-R53W, of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, seconded by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 22nd day of July, 2008.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-14, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 22nd day of July, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

E-911 ADDRESSING

Zoning Officer, Todd Kays, informed the Board of problems with the E-911 Addressing System. Mr. Kays advised the Board that the company who originally developed the addressing system did not leave enough room between addresses to allow for growth and new construction. In order to address properties in a manner that would allow emergency response vehicles to quickly find a property some properties will need to be re-addressed. Property owners who have purchased E-911 signs to properly identify their property, per County Ordinance #29 adopted by this Board, will then be left with signs that incorrectly identify the address of their property. Mr. Kays asked the Board if he had the authority to issue correct addresses for new properties which would follow the 911 dispatching and at the same time correct a prior property address to also following 911 dispatching schemes. Mr. Kays also questioned who would bear the cost to replace the green 911 signs when a property owner has his address corrected. Commissioner Larson questioned the need for signs with availability of GPS units. Commissioner Larson also noted there will be other costs to property owners who will have their addresses change in order to fix the addressing problems. Motion by Brinkman, second by Johnson, to authorize the Zoning officer to correct 911 addresses as needed and to authorize the replacement of the E-911 signs mandated by the County at the County's cost. Upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, updated the Board on remodeling projects and tree removal at the Courthouse. Mr. Ford anticipates replacing trees, in the Spring of 2009, which were recently removed by the City on the boulevards surrounding the Courthouse. Mr. Ford recommended a refund in the amount of $100.00 to the Brenden family for camping spots they were unable to use at Memorial Park. Mr. Ford informed the Board that the camping spots were rented out to other parties upon the Brenden family's cancellation. Mr. Ford reported maintenance staff was called into the Detention Center on the evening of July 2nd to deal with a plugged sewer main. Charges may be pending against an inmate in this incident. **Emergency Management Director, Jim Sutton,** updated the Board that projects of the current Homeland Security Grant funding are coming to an end. Mr. Sutton proposed using leftover personnel and administrative grant money to fund a siren project at the Lake Pelican recreation area. Mr. Sutton noted this project would require a bidding process. The Board had no objection to the proposed project. Mr. Sutton advised the Board that he will attend a meeting on July 30th, in Pierre, regarding 2009 Homeland Security grant funds. Mr. Sutton will also attend a State Emergency Management meeting in Pierre on July 31st. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of June 2008: 54.9 average daily inmate population; 185 bookings; $6,247.50 collected in work release; $8,275.00 collected in out of county prisoner contracts; $2,193.00 collected in fees for the 24/7 program, with 49 individuals testing twice daily and 11 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; $220.00 collected in confinement costs, 370 sets of civil papers served; 266 calls for service; 7 accidents checked; 53 arrest warrants; and 11 transports for a total 2,031 miles traveled. Sheriff Wishard requested authorization to proceed with a project in the Detention Center that will be partially covered by a P.R.E.A. (prison rape elimination act) Federal Grant. This grant will cover the cost of equipment to alleviate surveillance problem areas in the Detention Center. Sheriff Wishard advised the Board that the cost to the County would be approximately $10,000.00 and funds are available in the 2008 budget to complete the project. The Board had no objection to proceeding with this project and authorized Sheriff Wishard to do so. Sheriff Wishard requested authorization to attend a training session in Pierre on July 29th. The Board had no objection to this request. Commissioner Johnson made a request of the Sheriff to set up traffic surveillance on Sioux Conifer Road in Lake Township. Commissioner Johnson has had complaints from property owners along that road about vehicles traveling at speeds above the posted limits. Sheriff Wishard will set up surveillance on the road at varying times of the day.

PLUMBING PROJECT

Maintenance Supervisor, Milo Ford, requested authorization to proceed with a planned plumbing project in the men's restroom on the ground floor of the Courthouse. Mr. Ford advised the Board that this has been an on going project for three years to replace old piping, brackets, and fixtures in the restroom areas in the building. Mr. Ford obtained two proposals for this project with the low proposal coming from Andor, Inc., in the amount of $5,660.00. Mr. Ford informed the Board that this project is a 2008 budgeted item. Motion by Thomas, second by Larson, to authorize Mr. Ford to proceed with this project accepting the proposal of Andor, Inc., all present voted aye; motion carried.

ROAD CONSTRUCTION REQUEST

Highway Supt., Rick Small, met with the Board to discuss a request, from a property owner, for the Highway Dept. to put an asphalt surface on a private road, within a subdivision, in Pelican Township. Mr. Small advised the Board of an Attorney General's Opinion that prohibits using or employing County Highway equipment for the construction or repair of a private road. Mr. Small informed the Board that if Pelican Township were to take over this road the Township, at that

time, could contract with the County to perform construction or maintenance work on the road. This would be at a cost to the Township not the County.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Thomas, to approve an automatic budget supplement in the amount of $2,597.23, to the Emergency Management expenditure and revenue budgets, with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Thomas, second by Brinkman, to declare the following computer, located in the Treasurers' office, surplus to be destroyed; all present voted aye; motion carried: GEN00959 HP Vectra VL400 s/n US04502633.

PERSONNEL CHANGE

Motion by Thomas, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Ruth Swenson, regular part time clerical, States Attorney's office, change from regular part time 20 hours per week with benefits to 19 hours per week with out benefits, effective date August 1, 2008, submitted and approved by States Attorney, Dawn Elshere.

SUPPLEMENTAL RETIREMENT

The Board held a discussion regarding providers of supplemental retirement programs for County Employees. Commissioner Brinkman would like to set up procedures that a provider must comply with before the Board would allow the provider to approach employees of the County and set up supplemental retirement payroll deductions. The Board will further discuss this matter on July 29th.

2009 BUDGET REQUESTS

The Board spent a considerable amount of time with various Department Heads and Elected Officials reviewing the following 2009 budget requests: Planning Board, Detention Center, Sheriff, Welfare, Nurse, WIC, Emergency Management, Maintenance, Memorial Park, and West Nile.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Brinkman, second by Thomas, to adjourn at 12:27 p.m., until 9:00 a.m., Tuesday, July 29th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
July 29, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of July 22nd, 2008

4. Action to approve the renewal of the 911 surcharge @.75 per line

5. Action to approve real estate tax abatements and refunds
   a. Rodney & Cherie Jans
   b. Lonnie & Pam Davis (2)
   c. Terry & Elaine Ingalls
   d. Roger & Lois Kouf

6. Action to renew a lease agreement with the State of South Dakota for Highway Patrol office rent in the Detention Center

7. Action to authorize the Chairman to sign a grant extension for the Codington County Historic Preservation Commission

8. Action to approve July salary claims

9. Action to declare equipment surplus to be sold on a surplus sale or destroyed
   a. copy machine
   b. computers
   c. closed circuit TV systems

10. Action to approve personnel changes
    a. David Hedding, new hire, Highway Maintenance III

11. Review 2009 Budget requests
    a. Auditor
    b. Treasurer
    c. Director of Equalization
    d. Veterans Service
    e. Weed Dept.
    f. Misc. non profits
    g. Court App. Attorney & Public Defender
    h. Mental Health

12. Discussion/possible action regarding requirements of providers of supplement retirement investments

13. Action to enter into executive session

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 5th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

July 29, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 29th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of July 22nd, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

911 SURCHARGE RENEWAL
Motion by Larson, second by Thomas, to renew the 911 surcharge rate at $.75 per line, as allowed by statute, effective January 1, 2009, upon vote of the Board, all present voted aye; motion carried.

REAL ESTATE TAX ABATEMENTS/REFUNDS
Motion by Larson, second by Brinkman, to approve the following real estate property tax abatements and refunds; all present voted aye; motion carried: Record #1604, Rodney & Cherie Jans, incorrect assessment, total abatement $614.49. Record #1761, Lonnie & Pamela Davis, incorrect assessment, total abatement $18.93. Record #2010, Lonnie & Pamela Davis, incorrect assessment, total abatement $171.49, total refund $122.07. Record #3896, Terry & Elaine Ingalls, incorrect assessment, total abatement $102.19. Record #4023, Roger & Lois Kouf, incorrect property classification; total abatement $3,076.16.

HIGHWAY PATROL OFFICE LEASE
The Board held a discussion regarding renewing a lease agreement with the State of South Dakota, Dept. of Public Safety, for office space for the SD Highway Patrol located in the basement of the Detention Center. The Auditor will contact the Dept. of Public Safety requesting additional information on their calculations used to determine the lease rate of $1.24 per square foot, $60.00 per month, which the Dept. of Public Safety is offering in the lease agreement.

HISTORICAL PRESERVATION GRANT
Motion by Thomas, second by Larson, to authorize the Chairman to sign Amendment #3 to the Historic Preservation Grant Project SD-07-25, which will extend the project deadline to August 31, 2008; all present voted aye; motion carried.

JULY SALARY CLAIMS
Motion by Thomas, second by Larson, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 9,118.57 total salaries. Auditor: 15,830.93 total salaries. Co. Treasurer: 18,510.49 total salaries. States Attorney: 21,821.11 total salaries; Ruth Swenson 1,309.93 part time. Gov. Buildings: 13,857.03 total salaries; Cindy Dargatz 825.77 part time. Dir. Equalization: 28,820.68 total salaries. Reg. of Deeds: 15,157.60 total salaries. Veterans Service: 7,369.60 total salaries; Michael Risch 22.16 meals; Paul Lenski 25.85 meals. Sheriff: 44,266.27 total salaries; Chuck Carbonneau 623.86 part time & meals; Jim Wollan 165.50 part time & meals; Jeremy Wellnitz 1488.11 new hire & uniform allowance. Co. Jail: 61,953.47 total salaries; Jason Moe 1308.51 part time new hire & uniform allowance; Joe Hayashi 1544.51 step increase; Amy Coon 1484.86 part time & step increase; Julie Drevecky 2346.04 part time &

meals; Jeff Hershman 1333.32 step increase & back pay for step increase; Glenn Frentz 1407.67 step increase & back pay for step increase; Sharon Carbonneau 232.89 part time matron & meals. Care of the Poor: 3,485.69 total salaries; Julie Radach 176.70 part time. Co. Nurse: 3,249.30 total salaries. Co. Park: 8,832.90 Donnie Olson 1709.46 part time seasonal; Tom Sauer 1809.25 part time seasonal; Ben Meyer 1400.72 part time seasonal; Paul German 340.21 Memorial Park security guard; Lee Trumm 1701.59 Memorial Park caretaker. Ag. Bldg.: 6,758.64 total salaries. Co. Extension: 6,903.09 total salaries; Chuck Langner 24.94 meals; Deb Sundem 24.94 meals. Weed Control: 10,446.46 total salaries; William DeBerg 18.47 meeting; Bill Hoff 1462.81 part time seasonal weed sprayer; John Moes 33.63 meeting & mileage; Mike Rye meeting & mileage; Jim Thyen meeting & mileage. Planning Board: 205.26 total salaries. Road & Bridge: 66,640.28 total salaries; Lynn Solberg 1760.86 step increase. Emergency Management: 8,453.10 total salaries. Crime Victim: 4,681.62 total salaries. W.I.C.: 3,073.75 total salaries. Total: 359,435.84. Breakdown of withholding amounts which are included in the above: S.D. Retirement 30,705.48 retire; S.D. Retirement 292.74 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire. contributions; Dakotacare 59,263.17 ins.; Standard Insurance Company 502.15 life ins.; Delta Dental 4,223.22 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,014.50 ins.; U.M.B. Bank 2,027.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 118.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,785.37 employee payments; Cod. Co. Treasurer 25,200.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 304.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 23,669.90 federal withholding; Reliabank Dakota 39,339.04 social security; AAA Collections 379.60 garnishment, Conseco Ins. 20.20 ins; Pioneer Credit Recovery 148.15 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment; South Dakota Retirement Special Pay Plan 4,705.54 (Andrew Mack).

SURPLUS EQUIPMENT

Motion by Thomas, second by Larson, to declare the following property surplus to be disposed of as designated; all present voted aye; motion carried: GEN01054, a closed circuit television system, to be sold at a future surplus property sale; a Konica copier, model #1112, s/n 585230236, located in the Maintenance Officer, to be destroyed; GEN01015, a Gateway E-3400 computer, s/n 24276415, to be destroyed; and a Compaq EVO computer, s/n USV31601ND, originally purchased by the Register of Deeds office, to be destroyed.

PERSONNEL CHANGE

Motion by Larson, second by Thomas, to approve the following personnel change; all present voted aye; motion carried: David Hedding, new hire, Highway Maintenance III, step 1/$13.03 per hour, effective date August 1, 2008; submitted and approved by Highway Supt., Rick Small.

SUPPLEMENTAL RETIREMENT PROVIDER REQUIREMENTS

The Board held a discussion regarding their responsibility to employees when authorizing providers to approach employees with supplemental retirement plans. Commissioner Brinkman has contacted the SDRS (South Dakota Retirement System) for assistance in preparing a fiduciary checklist to ensure that the Board is fulfilling their responsibility to employees. The Board will address this subject again after receiving additional information from the SDRS.

MEMORIAL PARK

Commissioner Thomas advised the Board of a situation at Memorial Park where trees were being removed, without authorization of this Board, by a non-profit organization. Commissioner Thomas has spoken with a member of the non-profit organization and ordered a halt to the

removal of the trees. Commissioner Thomas noted the removal and piling of these trees has created an unsightly area at the park.

HIGHWAY DEPARTMENT

The Board held a brief discussion with Highway Supt., Rick Small, regarding the planting of crops in County Highway right of ways. Mr. Small provided the board with pictures of such farming practices along a County Highway in Codington County. Codington County Ordinance #13 was previously adopted to prevent these situations and provide for enforcement procedures.

FEMA CORRESPONDENCE

The Board noted correspondence from FEMA advising that a Final Summary Of Map Actions (SOMA), previously sent to this Board, was incorrect. FEMA enclosed a corrected Final SOMA.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session, at 9:40 a.m., to discus union contract negotiations and to hear a report from interim Director of Equalization, Shawna Constant, regarding possible reorganization and reassignment of duties of personnel in that office; all present voted aye; motion carried. The Board returned to regular session at 10:46 a.m., no action was taken. Human Resource Director, Terry Satterlee and interim Director of Equalization, Shawna Constant, were present for executive session.

2009 BUDGET REVIEW

The Board spent considerable time reviewing 2009 budget requests including the following office requests: Commissioners, Auditor, Treasurer, Director of Equalization, and Veterans Service. Non-profit requests and State mandated budgets were also reviewed at this meeting.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 12:25 p.m., until 9:00 a.m., Tuesday, August 5, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 5, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of July 29th, 2008

4. 9:00 a.m., Public Hearing, 2nd reading, and action to approve Ordinance #41, to amend the zoning ordinance

5. Discussion with Hilmer Moen, Friends of NRA, and action on a request to sell alcohol at the NRA Banquet at the Codington County Extension Center Complex

6. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

7. Action to declare equipment surplus to be destroyed
   a. States Attorneys old computers
   b. States Attorneys old telephone system

8. Discussion/possible action to approve a road maintenance agreement between Codington County and Fuller Township

9. Discussion and approval to send Correctional Officers to a "Suicide Prevention in Custody" seminar provided by Safety Benefits, Inc.

10. Discussion with the Maintenance Supervisor, Sheriff, and Emergency Management Director to discuss the need for an alarm system in the Courthouse

11. Discussion with Maintenance Supervisor, Milo Ford and action to authorize CPR, AED, and First Aid training classes for Courthouse/County personnel

12. Action to approve personnel changes

13. Review 2009 Budget requests
   a. Weed
   b. Register of Deeds
   c. Victims of Crime
   d. Domestic Abuse
   e. W.I.C.
   f. Search and Rescue

g. Misc. non profits

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 12th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 5, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 5th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of July 29th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

ORDINANCE #41 PUBLIC HEARING/SECOND READING
The Board held a public hearing and second reading on proposed Ordinance #41. An ordinance to amend Section 1.03 Adopted by Ordinance #30, April 25, 2006, as amended, of the Zoning Ordinance of Codington County pertaining to the following property: Fie Addition in the SE1/4, Section 5-T117N-R53W, Codington County, South Dakota, from "A" Agricultural to "C" Commercial. Zoning Officer, Todd Kays, reviewed the details regarding the request for a change in classification on the property involved. Mr. Kays noted approval of this ordinance would accommodate a sign for advertising of events of the Lake Area Technical Institute. Mr. Kays advised the Board that a conditional use permit has been issued, by the Planning and Zoning Board for the signage pending adoption of Ordinance #41 by this Board. Motion by Brinkman, second by Larson, to adopt Ordinance #41, as presented. Chairman Marquardt asked for comments from the public. No persons were present to offer comments. Upon vote of the Board, all present voted aye; motion carried.

FRIENDS OF NRA BANQUET
Hilmer Moen, representing the Friends of the N.R.A. met with the Board to request authorization to sell alcohol at the Extension Center Complex on September 11, 2008, at the Friends of N.R.A. Banquet. Motion by Brinkman, second by Thomas, to allow the Friends of NRA to sell alcohol at their annual banquet scheduled at the Extension Center Complex, provided the proper licenses are obtained. Upon vote of the Board; Thomas, Brinkman, Johnson and Larson, voted aye; Marquardt, voted no; motion carried.

MONTHLY REPORTS
Extension Educator, Chuck Langner, informed the Board that 4-H Achievement Days is currently underway at the Extension Center Complex and invited all Board members to the 4-H Barbeque scheduled for Wednesday evening, August 6th. Mr. Langner also updated the Board on area crop damage due to two recent storms and recent high humidity. **Community Health Nurses, Karla Moes and Karen Nygaard,** submitted a written report to the Board which included information on the following: WIC caseload; assisting in Roberts County and receiving assistance from Brookings and Hamlin county; daily office activities; and participating in a flu conference call for information on the upcoming flu season and pandemic flu. **Veterans Service Officer, Al Janzen,** reported 23 trips in the month of July with 78 riders. Mr. Janzen will attend a yearly training for Veterans Service officers on August 25th through the 28th, in Pierre. Mr. Janzen reported there has been no official word on the location of the Watertown Community Based Outpatient Clinic. **Welfare Director, Sarah Elbert,** submitted a written report to the Board which included the following statistics for the Welfare Office for the time period July 3rd through August 7th: 16 clients were assisted; with 12 denials; 3 pending or referred; 1approved;

with 1 new client approved. Total Assistance: $124.14 for utilities; two active medical cases and seven medical applications pending decision. Total Credits: $3,789.62 with 2 full releases or compromises.

SURPLUS EQUIPMENT

Motion by Brinkman, second by Larson, to declare the following equipment surplus to be destroyed; all present voted aye; motion carried: GEN00772, an Executone IDS 42 4x8 telephone system purchased in 1998; GEN00964, a Compaq S710 computer, s/n V052RF3ZB011, and monitor, purchased in 2001; and GEN00965, a Compaq S710 computer, s/n V052FR3ZB012, and monitor, purchased in 2001.

ROAD MAINTENANCE AGREEMENT

Highway Supt., Rick Small, presented the Board with a maintenance agreement for the following segment of road in Fuller Township: Beginning at the SW corner of Sec. 16-T118N-R54W and proceeding east approximately 1.4 miles to the junction of South Dakota Highway 20. Mr. Small noted this segment of road is a Fuller Township road and the agreement, if approved by this Board, would require the County to furnish the necessary equipment and labor for the purpose of blading the gravel surface and providing snow removal under certain conditions. Commissioner Marquardt advised the Board that this agreement would accommodate busing services for the Florence and Henry School Districts which will be combining into one team for sports activities beginning with the 2008-2009 school year. Mr. Small noted this agreement does not designate an ending date. Motion by Larson, second by Thomas, to authorize the Chairman to sign the aforementioned road maintenance agreement between Codington County and Fuller Township. Fuller Township Chairman, Steve Maag, who was also present for this meeting, informed the Board that the Township Board has approved this agreement. Subsequent motion by Thomas, second by Johnson, to amend the agreement to be reviewed annually each year before July 31st; and to authorize the Chairman to sign the agreement; all present voted aye; motion carried.

CORRECTIONAL OFFICERS SEMINAR

Chief Correctional Officer, Tom Walder, advised the Board that the South Dakota Public Assurance Alliance and the SDML Workers' Compensation Fund are presenting, free of charge to current members, a "Suicide Prevention in Custody" seminar, in Mitchell on August 13th and in Huron on August 18th. Mr. Walder requested authorization to send Correctional Officers to this seminar utilizing both dates and locations. Motion by Larson, second by Thomas, to authorize Mr. Walder to send the appropriate Correctional Officers to the seminars; all present voted aye; motion carried.

FIRE ALARM/NOTIFICATION SYSTEM

Maintenance Supervisor, Milo Ford, and Sheriff, Toby Wishard, met with the Board to discuss their progress in finding a system that would combine a fire alarm system and panic alarm/notification system for offices in the Courthouse. Mr. Ford advised the Board that after contacting a number of companies it has been determined there is not a system available that will integrate a fire alarm system with any type of notification system due to insurance reasons. Sheriff Wishard advised the Board that to upgrade the current panic alarm/notification system the County would have to match approximately $7,500.00 in grant funds. Motion by Thomas, second by Johnson, to authorize the Sheriff to proceed with the upgrade to the current panic alarm system and to authorize the Maintenance Supervisor to continue the search for a fire alarm system; all present voted aye; motion carried.

SAFETY TRAINING

Maintenance Supervisor, Milo Ford, requested authorization to coordinate safety training classes, including training in C.P.R., A.E.D., and first aid, for Courthouse personnel and employees. Mr. Ford advised the Board that he would like to set up two different training sessions, with 10 participants at each session, at a cost of $450.00 per session. Discussion was held regarding the need to also place A.E.D. units at the Extension Center Complex. Motion by Johnson, second by Brinkman, to authorize the aforementioned training sessions for Courthouse personnel and or employees; all present voted aye; motion carried.

4-H BARBEQUE

The Board noted there could possibly be a quorum of this Board in attendance at the 4-H Barbeque on Wednesday, August 6th, 2008.

INITIATED MEASURE #10

Commissioner Thomas briefed the Board on "Initiated Ballot Measure #10" which will appear on the 2008 General Election Ballot statewide. This initiated measure was the major agenda item of a recent SDACO Executive Board meeting which Commissioner Thomas attended. Commissioner Thomas recommended adopting a resolution in opposition to this ballot measure. The Board will take action to approve or disapprove such a resolution at the August 12th meeting of this Board.

BUCKTHORN REMOVAL

The Board held a lengthy discussion regarding actions of the local Izaak Walton League to remove Buckthorn at Memorial Park. Testimony regarding the need to continue with this project at Memorial Park was given by the following: Craig Brown, State Forrester and Izaak Walton League representatives, Margaret Schulz and Don Crouse. Commissioners Thomas and Marquardt expressed the need to clean up the area where Buckthorn has been recently removed at the Park before continuing with this project. It was the consensus of the Board to halt the removal of Buckthorn at Memorial Park until clean up issues has been resolved. The Board will revisit this issue at their regularly scheduled meeting on August 19th, 2008.

PUBLIC SAFETY BUILDING

Bill Rieffenberger, Chairman of the Watertown Public Safety Building Committee, met with the Board to discuss options available for the construction of a Public Safety Building in the vicinity of the Courthouse. Discussion was held regarding the use of County offices and employees to park vehicles in the parking lot across the street west of the Courthouse which is a considered site for the proposed safety building. The Board advised Mr. Rieffenberger that the County has no legal interest in the site but did contribute $43,000.00, in July of the year 2000, for the purchase of the Plaza Theatre which was then demolished and the site then made available for parking. Mr. Rieffenberger thanked the Board for the information and informed the Commissioners that the committee will keep the Board informed as plans for the safety building progress.

WEED DEPARTMENT

Weed Department Supervisor, Nick Endres and Extension Educator, Chuck Langner, met with the Board to review the 2009 budget request of the Weed Department. Mr. Endres described a need for the construction of a building for the Weed Department to allow for the clean up of sprayers that are rented out to the public. Mr. Endres noted the current Weed Dept. storage building is not suitable for this purpose as a drain is needed during the removal of unused chemical in the sprayers as they are returned. Discussion was held regarding the cost of a building, the availability of sprayers to the general public, and current rental fees of the sprayers. Commissioner Larson suggested placing a non refundable deposit fee on the rental of sprayers

that are returned in unsatisfactory condition, i.e. with chemical residue still in the sprayers. Mr. Endres proposed a 30' x 60' pole shed building with an estimated cost of $29,000.00. Further discussion was held regarding discontinuing the rental of and disposing of the sprayers over the cost of constructing a building.

TREASURERS' OFFICE STAFFING

Treasurer, Carol Maloney, met with the Board to discuss staffing levels in the Treasurers' office. The Treasurer noted in the month of July that staff in her office were paid $3,300.00 (157) hours of over time and are still unable to keep up with daily reports and office activities due to the SDCARS system that went into effect on July 1st. The Treasurer informed the Board that with the upcoming tax season her office will fall farther behind in daily reports and routine office procedures. Discussion was also held regarding a four day 10 hours per day work week for the Treasurers' office. Ms. Maloney requested authorization to hire an additional F.T.E. which could cut down on the amount of required paid over time. Motion by Brinkman, second by Johnson, to authorize the Treasurer to advertise and hire an additional F.T.E. as soon as possible; all present voted aye; motion carried.

FOCUS WATERTOWN BUDGET REQUEST

Craig Atkins, Focus Watertown, met with the Board to discuss a Budget request filed with the County by Focus Watertown. Focus Watertown has asked the County to consider $250,000.00 in funding over the next five years for Focus Watertown. Mr. Atkins indicated that Focus Watertown would like the County to be involved at some level with funding for Focus Watertown projects and noted that Codington County is one of the only large counties that does not help fund economic development activities in the County and that the projects of Focus Watertown do have a positive effect on County tax dollars.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 11:59 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 12:02 p.m., no action was taken. Auditor, Cindy Brugman, was present for executive session.

2009 BUDGET REVIEWS

The Board reviewed the following budgets: Register of Deeds, Victims of Crime, Domestic Abuse, W.I.C., and Search and Rescue.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Thomas, to adjourn at 12:32 p.m., until 9:00 a.m., Tuesday, August 12th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 12, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of August 5th, 2008

4. Discussion with Highway Supt., Rick Small, regarding spring load limits

5. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

6. Action to cancel taxes on mobile homes abandoned per SDCL 21-54-17
   a. Happy Homes c/o Rick Haakinson
   b. Teresa Trepanier

7. Discussion/action to approve a five year lease for the Highway Patrol office in the basement of the Detention Center

8. Action to authorize the Chairman to sign a FY07 Public Safety Interoperable Communications grant agreement

9. Action to approve the Auditor's Account with the Treasurer for the month ending July 31st

10. Action to approve claims for payment

11. Action to approve Resolution 2008-15 opposing General Election Ballot issue, Initiated Measure #10

12. Action to approve personnel changes
    a. Approve hiring of temporary seasonal custodian at Memorial park

13. Review 2009 Budget requests

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 19th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 12th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, and Larson; Brinkman absent; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of August 5th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

SPRING ROAD LIMITS
Highway Supt., Rick Small, met with the Board to discuss a request for "at will" or daily permits to be issued during spring load limit restrictions on County highways. Mr. Small indicated to the Board that County Ordinance #9 would require extensive amending and a fee schedule implemented if such permits were to be issued. The Board discussed the potential damage to County highways if permits for increased load limits were allowed during the spring thawing period. Motion by Larson, second by Thomas, to leave County Ordinance #9 as previously adopted with no special permitting exceptions during the spring load limit timeline; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, requested authorization to attend a computer program users meeting with two additional employees on Monday, August 18th, 2008, in Pierre. The Board had no objection to this request. The Auditor requested authorization to hire additional staff, if needed, to assist with absentee and early voting. The Auditor will monitor the situation and will update the Board if the need for additional staffing is indicated. The Auditor noted the Democratic candidate for County Commissioner in District IV, who filed for office before the 2008 June Primary has withdrawn from that race. The Auditor's office is presently preparing data for the 2008 General Election ballots. **Director of Equalization, Shawna Constant,** requested authorization to send three employees to a computer program users meeting to be held on Tuesday, August 19th, 2008, in Pierre. Ms. Constant noted this meeting begins at 10:00 a.m. and will require travel the evening before the meeting and an overnight stay for the employees with reimbursement for meals and lodging. The Board had no objection to this request. Ms. Constant advised the Board of the upcoming SDAAO School to be held in Sioux Falls, September 15th through September 19th, 2008. The Director of Equalization requested authorization to send all appraisers to this schooling. The Board had no objection to this request. Ms. Constant reported the appraisers are currently entering mobile homes into PROVAL. Ms. Constant requested authorization to purchase a laser jet printer, approximate cost $1,422.00, to replace a dot matrix printer that will no longer be compatible with the windows programming to be implemented in the near future. Motion by Larson, second by Thomas, to authorize the purchase of a laser jet printer for the Director of Equalization office; all present voted aye; motion carried. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board for the month ending July 31, 2008. Collections totaled $36,132.50, with $1,686.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections in July are considerably above collections for this month in recent prior years. **Treasurer, Carol Maloney,** reported her office is working with the South Dakota Dept. of Motor Vehicles to balance collections in the month of July. The Treasurer noted the remittance of monthly fees is

required, by the State, by the 15th of each month. The Treasurers' office will continue to be closed to the public on Wednesdays until further notice to allow staff to complete necessary daily duties. The Treasurers' clerk position has been advertised and the Treasurer is working towards a September 15, 2008, hire date. The Treasurer requested authorization to send her Deputy to a computer program users meeting, scheduled for Monday, August 18th, 2008, in Pierre. Ms. Maloney noted this meeting begins at 10:00 a.m. and will require travel the evening before the meeting and an overnight stay for her employee with reimbursement for meals and lodging. The Board had no objection to this request.

MOBILE HOME TAXES CANCELED

Treasurer, Carol Maloney, requested that the Board declare taxes on two mobiles homes uncollectible under the authorization of SDCL 21-54-17. The Treasurer noted these taxes are now considered uncollectible as the real property owner, where the mobile homes were located, has completed the requirements of SDCL 21-54-17 and the mobile homes have been declared abandoned. Motion by Larson, second by Johnson, to declare the taxes on the following tax notices uncollectible and to authorize the Auditor to cancel the taxes, interest and penalty due; all present voted aye; motion carried: Tax notice 2007-2 #343 in the amount of $87.91; 2008-2 #308 in the amount of $46.39; 2006-2 #331 in the amount of $123.11; 2007-2 #185 in the amount of $93.57; and 2008-2 #303 in the amount of $41.99; total abated: $392.97.

HIGHWAY PATROL OFFICE LEASE AGREEMENT

The Board discussed the current lease agreement between Codington County and the SD Dept. of Public Safety for the office space leased to the Highway Patrol in the basement of the Detention Center. Motion by Larson to authorize the Chairman to sign the proposed lease agreement for $60.00 per month for a period of 5 years; Larson's motion failed due to a lack of a second. Motion by Johnson to authorize the Chairman to sign a proposed lease agreement for $75.00 per month for a period of 5 years; Johnson's motion failed due to a lack of a second. Motion by Thomas, second by Marquardt, to contact the SD Dept. of Public Safety to negotiate a lease agreement at a better rate than the current offer of $60.00 per month; all present voted aye; motion carried.

PUBLIC SAFETY INTEROPERABLE COMMUNICATIONS GRANT

Emergency Management Director, Jim Sutton, presented the Board with a grant agreement reimbursement for a FY2007 Public Safety Interoperable Communications Grant Program. Mr. Sutton reviewed the grant agreement cash match requirements and indicated the required matching funds from the County are in the amount of $3,988.55. Motion by Thomas, second by Larson, to authorize the Chair to sign the aforementioned grant agreement reimbursement; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Larson, second by Thomas, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 102.85 Sup, Alex Air Apparatus Inc 674.60 Sup, Alltel 113.88 Util, Alltel 60.49 Util, Alltel 58.64 Util, Alltel 94.06 Util, Alltel 67.84 Util, Alltel 60.49 Util, Alltel 60.52 Util, Alterations By Laurie 15.00 Sup, The American Law Institute 65.70 Sup, American Signal Corp 11205.00 Eqp, Austin Law Offices 225.60 Prof Svc, Balloons Banners Etc 36.00 Sup, Jennifer Bertsch 40.00 Witn, Best Business Products 264.95 Pymt, Best Leasing Inc 72.92 Maint, Gail Binde 11.48 Jury, Block Excavating Co 1173.47 Rep, Judy Blumke 122.20 Jury, Boldt Construction 200.00 Rep, Lee Bowar 10.74 Jury, Boys & Girls Club 833.33 Pymt, Joanne Bradshaw 13.70 Jury, Bratland Law 1149.05 Prof Svc, Timothy Brenden 100.00 Refund, Brevik Law Office Prof Llc 188.35 Prof Svc, Brown Clinic Main 105.00 Sup, Brugger Law Office 1031.34 Prof Svc, Burghardt Amateur Center 99.90 Rep, Burns Law Office

2811.00 Prof Svc, Butler Machinery 152.77 Rep, C & R Supply 457.49 Rep, C & R Supply 208.08 Rep, California Contractors Supplies 239.40 Sup, Carquest Auto Parts 146.66 Rep, Carquest Auto Parts 197.54 Rep, Cartney Bearing & Supply 19.28 Rep, Cartney Bearing & Supply 23.24 Rep, Cass-Clay Creamery 1505.00 Sup, Century Business Products 50.39 Maint, Chippewa Co Sheriff's Office 61.10 Fees, Chuck's Bike & Lock Shop 67.35 Sup, Chuck's Bike & Lock Shop 299.95 Rep, City Engineer's Office 77.25 Sup, Dean Clark 51.48 Jury, Codington Clark Electric 36.00 Util, Codington Clark Equipment 82.94 Rep, Codington Co. Historical Soc. 273.26 Util, Codington County Sheriff 29.25 Sup, Codington County Treasurer 0.50 Sup, Cole Papers, Inc. 1876.18 Sup, Connecting Point Computer Cent 15322.50 Prof Svc, Connecting Point Computer Cent 1175.00 Rep, Consumer Reports 26.00 Publ, Contech 1929.60 Sup, Douglas Cook 56.66 Jury, Marian Coplan 111.84 Jury, Coteau Shopper 72.80 Publ, County Fair Foods 106.15 Sup, Credit Bureau Of Watertown Inc 647.31 Pymt, Culligan Water Conditioning 74.00 Sup, Ronald Currey 10.74 Jury, Steven Dailey 10.00 Jury, Day County Auditor 3335.00 Eqp, Days Inn Pierre SD 55.99 Trav, Deadwood Gulch Resort 1280.00 Trav, Del-Mar Upholstery 400.00 Sup, Joshua Delvo 20.00 Witn, Deuel County Highway 198.90 Maint, Donna Dietrich, Chairman 627.27 Prof Svc, Abby Dolen 50.00 Jury, Pamala Dornbusch 123.68 Jury, Robert Drevecky 10.74 Jury, Dugan Sales & Service 486.95 Rep, Dugan Sales & Service 400.00 Sup, The Earthgrains Company 690.06 Sup, East Dakota Water Development 149.44 July Apportionment, Marv Ekeren 9.00 Prof Svc, Electronic Security Equipment 16012.15 Grt, Elite Drain & Sewer 300.00 Rep, Emblem Enterprises Inc 466.90 Sup, EMC Insurance Companies 3928.80 Pymt, Endres Welding 353.52 Rep, Engelstad Electric Co. 342.67 Rep, Esri Inc 400.00 Maint, Express Produce 670.20 Sup, Farnams Genuine Parts 724.04 Sup, Farnams Genuine Parts 116.59 Rep, Fastenal Company 705.40 Grt, Fastenal Company 110.14 Rep, Flint Hills Resources 152587.26 Sup, Florence Fire Dept 2746.16 Pymt, Fox, Youngberg & Lewno, P.C. 184.56 Prof Svc, Fsh Communications Llc 122.52 Util, Julie Fuerstenau 51.48 Jury, GCR Tire Center 182.70 Rep, Gemini Accoustical 660.00 Rep, Glass Products Inc. 760.16 Rep, Bonnie Glines 20.00 Witn, Gary Goble 15.92 Jury, Jesse Goodwin 20.00 Witn, Grainger 497.76 Sup, Adam Graves 13.70 Jury, Gray Construction 2267.00 Prof Svc, Jeanna Gulbraa 50.00 Jury, Virginia Haight 24.80 Jury, Bernie Hanson 16.66 Jury, Geraldine Hawkins 11.48 Jury, Hedahls Parts Plus 61.94 Rep, Henry Fire Dept 1673.54 Pymt, Town Of Henry 117.60 Util, Hillyard Floor Care Supply 555.55 Sup, Leona Horn-Hendrickson 10.74 Jury, Howard Vet Clinic 133.50 Sup, Roger Hoyme 11.48 Jury, Human Service Agency 537.50 Pymt, Glacial Lakes Humane Society 190.00 Pymt, Glacial Lakes Humane Society 100.00 Pymt, Hurkes Implement Co. 25.50 Rep, Huron Culvert & Tank Co. 145.50 Sup, HyVee #1871 33.83 Sup, HyVee #1871 62.68 Sup, HyVee #1871 69.19 Sup, HyVee Pharmacy 673.89 Pris Med, Insight Public Sector 1472.22 Grt, Interlakes Community Action 412.25 Pymt, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Linda Jackson 50.74 Jury, Victoria Janish 52.00 Trav, Al Janzen 36.00 Trav, Jefferson Partners Lp 58.50 Trav, Carol Johnson 1411.22 Trav, Johnson Controls, Inc. 4076.25 Pymt, Phillip Johnson 100.00 Jury, Vicki Johnson 51.59 Witn, Jurgens Printing 316.20 Sup, Jurgens Printing 12.50 Sup, Gregory Kaiser 12.96 Jury, Tim Kannas 12.22 Jury, KAR Products 64.81 Sup, Kimball Midwest 76.55 Sup, Paula Klebsch 53.70 Jury, Knology 494.91 Util, Knology 142.67 Util, Daniel Koehn 11.48 Jury, Luke Kohls 18.88 Jury, Nelva Kooistra 54.00 Prof Svc, Nathan Kuno 10.74 Jury, Willard Lamb 102.96 Jury, Chuck Langner 755.24 Trav, J.H. Larson Electrical Co. 109.23 Rep, Donna Lenning 20.00 Witn, Lewis & Clark Bhs 284.00 Prof Svc, Lewis & Clark Bhs 426.00 Prof Svc, Stacy Lindner 12.22 Jury, Torrie Lindner 20.00 Witn, Jodi Loehrer 394.88 Trav, Glen Long 10.74 Jury, Monty Lunde 10.74 Jury, Lyle Signs Inc. 874.48 Sup, M & T Fire And Safety 102.50 Sup, Macksteel Warehouse, Inc. 132.19 Sup, Mac's Inc. 114.77 Rep, Mac's Inc. 29.31 Sup, Mahowald's 316.30 Rep, Robert Markel 51.48 Jury, Lori McClung 125.16 Jury, Gwen McGillivary 12.22 Jury, Menards 158.03 Sup, Metro Fire 744.17 Grt, Sara Meyer 10.74 Jury, Midcontinent Communications 55.00 Util, Milbank Communications 79.00 Sup, Moe Oil Company 1970.65 Sup, Cassandra Moen 12.96 Jury, Municipal Utilities

10475.76 Util, Municipal Utilities 124.14 Indg Util, Patrick Nogelmeier 225.00 Prof Svc, Northern Con-Agg Inc. 18891.70 Sup, Northern Truck Equipment Corp. 19.98 Rep, Northland Chemical Corp 67.68 Sup, Northwest Hazmat 740.00 Grt, Northwestern Public Service 135.46 Util, Office Systems, Inc. 4604.06 Sup, Kris Oliverson 113.32 Jury, Ottertail Power Co. 11.20 Util, Michelle Pederson 52.00 Trav, Pennington County Jail 680.20 Trav, Elaine Peterson 10.00 Sup, Pharmchem Inc 40.00 Sup, Tyler Pickrel 20.00 Witn, Virgil Plunkett 20.36 Jury, PMB 0112 245.95 Util, Postmaster 101.00 Sup, Prairie Lakes Health Care Cent 1360.00 Sup, Prairie Lakes Health Care Cent 974.94 Pris Med, Print 'Em Now 537.25 Sup, Professional Mailing & Market. 2448.07 Sup, Chasity Quinn 10.74 Jury, Qwest 82.00 Util, Qwest 737.38 Util, Qwest 15.43 Util, Ray O'Herron Co Inc 97.38 Sup, Amy Redlin 57.40 Jury, Redlinger Bros. 151.28 Rep, Cathryn Rehfuss 63.00 Prof Svc, Mark Reuer 12.22 Jury, Rising Star Web 119.40 Util, Virgincita Roberts 50.74 Jury, Brian Robertson 240.00 Refund, Helen Robson 13.70 Jury, Ron's Saw Shop Two 57.17 Rep, Ron's Small Engine 70.23 Rep, Runnings 18.46 Rep, Runnings 117.98 Rep, Rural Cellular Corporation 330.51 Util, Russ's Standard Service 155.50 Maint, Dawn Russell 433.20 Prof Svc, Sanford Clinic 1376.00 Pris Care, Sanford Occupational Med & 134.00 Prof Svc, Terrance Satterlee 1500.00 Prof Svc, Troy Sauer 11.48 Jury, Tasha Schanbeck 20.00 Witn, Schrader's 183.00 Sup, Ross K Schulte DDS PC 82.00 Prof Svc, SD Dept Of Labor 3164.00 Pymt, SD Dept Of Revenue & Regulation 440.00 Sup, SD Department Of Revenue 892.00 Sup, SD Department Of Revenue 39.00 Maint, S.D. Department Of Revenue 13.00 Fees, SD Sheriffs Association 48.55 Sup, SD State Treasurer 5792.55 August Remittance, SDACC 1280.00 Trav, SDACC 4523.05 Pymt, Jane Seifel 40.00 Witn, Mark Selberg 11.48 Jury, Bonita Sharp 24.80 Jury, Sheehan Cycle 4.75 Rep, Sheehan Mack Sales And Equip. 493.41 Rep, Sherman Canvas 120.00 Sup, Mary Shervey 10.74 Jury, Sherwin Williams 27.99 Sup, Kristopher Sikkink 20.00 Witn, Sioux Valley Coop 112.77 Sup, Sioux Valley Coop 398.26 Rep, Sioux Valley Coop 232.25 Sup, Sioux Valley Coop 7607.42 Rep, Sioux Valley Coop 1071.03 Sup, Sioux Valley Coop 5134.24 Sup, Slowey Court Reporting 227.50 Prof Svc, South Shore Ambulance 10000.00 Pymt, South Shore Fire Dept 2588.70 Pymt, South Shore Gazette 534.91 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4614.82 Prof Svc, Sprint 186.58 Util, Star Laundry 64.71 Sup, Star Laundry 123.33 Sup, Bureau Of Info & Telecommunication 2400.00 Util, Steve's World 508.88 Rep, Connie Stoebner 26.60 Prof Svc, Stoudts Insurance Agency 75.00 Sup, Streicher's 55.01 Sup, Mark Strohfus 13.70 Jury, Sturdevant's Auto Parts 39.58 Rep, Deb Sundem 211.77 Trav, Sutton Law Office Pc 9487.50 Prof Svc, Technicolor Screen Printing 21.00 Sup, Titan Machinery 47.93 Rep, Trav's Outfitter Inc 1199.98 Sup, Tractor Supply Co. 105.98 Rep, Tuft University 28.00 Sup, University Psychiatry Associates 6494.49 Witn, Brent Urban 50.74 Jury, Us Foodservice - Grand Forks 8729.31 Sup, Van Diest Supply Company 8236.05 Sup, Visa - C/O Great Western Bank 84.00 Sup, Visa - C/O Great Western Bank 146.78 Sup, Visa - C/O Great Western Bank 1713.02 Trav, Wade Wall 40.00 Witn, Wallace Fire Dept 905.54 Pymt, Walmart Community 320.60 Sup, Kenneth Wartenbee 64.06 Jury, Watertown City Finance Office 68390.36 Pymt, Watertown Lawn & Garden 20.00 Rep, Watertown Public Opinion 21.48 Pub, Watertown Public Opinion 110.67 Sup, Watertown Public Opinion 1393.91 Publ, Charles Watkins 12.22 Jury, Wells Fargo Financial Leasing 292.92 Rent, West Group Payment Center 327.00 Sup, West Group Payment Center 1003.50 Sup, West Group Payment Center 183.00 Sup, West Group Payment Center 183.00 Sup, West Group Payment Center 319.00 Sup, Wheelco 74.96 Sup, Andrew Whittecar 20.00 Witn, Wiles & Rylance, Llp 368.00 Prof Svc, Kevin Wirkus 12.22 Jury, Ashley Woodring 50.74 Jury, Watertown Landfill 28.13 Maint, WW Tire Service Inc 200.95 Rep, Xerox Corporation 207.07 Sup, Xerox Corporation 10.65 Sup, Yankton Co Treasurer 526.25 Prof Svc, Yankton Co. Sheriff 100.00 Fee, Yellow Medicine Co Sheriff's 87.00 Fees.

INITIATED MEASURE #10

Motion by Thomas, second by Larson, to approve Resolution 2008-15, as follows; all present voted aye; motion carried:

RESOLUTION 2008-15

Whereas, Initiated Measure #10 would prohibit any county from paying dues to any association that lobbies;

Whereas, it is far more efficient and cost effective to join together with our fellow counties through the South Dakota Association of County Commissioners for coordinated communication with the Legislature than to have each county stand alone;

Whereas, the costs to the taxpayers to require each county to monitor, report, and travel to Pierre to participate in the Legislative Session would be much greater than any dues to the South Dakota Association of County Commissioners;

Whereas, coordinated communication with Legislators leads to more efficiency in the Legislative process and has saved millions of dollars in taxpayer funds;

Whereas, restricting the ability of South Dakotans to support candidates and communicate with their elected public officials is a violation of their right to freedom of speech;

Whereas, the measure will be challenged in court and will most likely be found to be unconstitutional, costing millions of dollars in taxpayer money;

Whereas, Initiated Measure #10 does not limit State government-paid lobbyists, out-of-state lobbyists, or corporate lobbyists, but only stifles coordinated voices for local control;

Whereas, Codington County finds that county officials throughout South Dakota are dedicated, honest and ethical people with the best interests of their counties in mind and that counties take great pride in providing open, honest government to our citizens;

Whereas, the thousands and thousands of South Dakotans who do business with the State, Cities, Counties, and other governmental entities should not be penalized for providing such services;

Whereas, civic groups who work to better their community, and often require local funding to provide their services should not be prohibited from communicating their needs to local public servants;

Whereas, the forces supporting Initiated Measure #10 will not reveal the source of their funding, leaving the reasonable assumption that out of state special interests are once again attempting to hijack the South Dakota ballot and abuse our initiative process;

Now, therefore let it be resolved, that Codington County strongly opposes Initiated Measure #10 and urges the citizens of South Dakota to vote "NO" on the measure.

Moved for adoption this 12th day of August, 2008.

Lavern Marquardt, Chairman
John W. "Jack" Thomas, Vice Chairman

August 12, 2008

Carol Johnson, District III
Ken Larson, District V

ATTEST:

Cindy Brugman, Auditor

PERSONNEL CHANGES

Maintenance Supervisor, Milo Ford, informed the Board that a seasonal employee at Memorial Park has submitted his resignation as of August 15th due to school activities. Mr. Ford requested authorization to hire campers Sandy & Jerry Gobel for the remainder of the camping season. Motion by Thomas, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Sandy & Jerry Gobel, Memorial Park temporary seasonal maintenance, $9.45 per hour, effective August 16, 2008, submitted and approved by Maintenance Supervisor, Milo Ford.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted there may be a quorum of this Board present at the quarterly meeting of the Sioux Valley Commissioners Association, scheduled for August 25, 2008, at "Nicky's" in Madison, SD.

2009 BUDGET REVIEW

The Board spent time reviewing 2009 budget requests. Discussion was also held regarding the SDSU Family Nutritionist position at the Codington County Extension Center Complex.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Thomas, second by Larson, to adjourn at 10:44 a.m., until 9:00 a.m., Tuesday, August 19th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 19, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of August 12th, 2008

4. Discussion with Roger Adams, Watertown Park and Rec., and action to approve the engineers final plan for the bike/walking trail around Memorial Park

5. Action to approve Plats
   a. Vockrodt Addition in NE1/4 Sec. 15-116-53, Pelican Township
   b. Bush Addition in NW1/4 & N1/ of SW1/4 Sec. 11-116-51, Kranzburg Township
   c. Bach Addition in N1/2 of NW1/4 Sec. 17-117-52, Elmira Township

6. Discussion with Public Safety Task Force regarding consideration of a public safety building located in the area of the old Elks building on Broadway

7. Monthly reports
   a. Maintenance
   b. Highway

8. Action to approve the Auditor's Account with the Treasurer for the month ending July 31st

9. Action to approve abatements and refunds
   a. Jerry or Donna Cordie
   b. Hesco Inc.
   c. Holdgrafer & Okerson South Dakota Investments – 3 properties
   d. James Hardee – 2 properties
   e. Redlin Arts Center – 4 properties
   f. V. J. Julius – 2 mobile homes
   g. Lawrence Endres – 2 properties
   h. Peggy Haugen & Joy Nelson – 5 properties

10. Action to approve an automatic supplement to the Emergency Management budget with grant reimbursement funds

11. Action to send notification to Director of Equalization applicants regarding timeline of interviews

12. Discussion/action regarding removal of Buckthorn at Memorial Park

13. Action to approve personnel changes
   a. Approve hiring of part time correctional officer to replace employee who resigned
   b. Jeff Morris, Correctional Officer, Anniversary step increase

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., August 26th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 19, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 19th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of August 12th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

RECREATION TRAIL
Roger Adams, Director of the Watertown Park and Recreation Dept., and Rod DeJong, Aason Engineering, met with the Board to review the final plan for the Watertown City Recreation trail which will be extended around Memorial Park. Mr. DeJong noted the trail will be completed as far as funding will allow and the project may not reach Memorial Park. Motion by Thomas, second by Larson, to authorize the Park and Recreation Dept. to proceed with the recreation trail around Memorial Park per the plan reviewed at this meeting; all present voted aye; motion carried.

PLATS APPROVED
Zoning Officer, Todd Kays, presented and reviewed three plats that were previously approved by the Codington County Planning and Zoning Commission. The following plat resolutions were approved by the Board.

RESOLUTION #2008-16

A Resolution to approve the platting of the "Vockrodt Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Vockrodt Addition" in the County of Codington, South Dakota, in the NE1/4 of Section 15-T116N-R53W, of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption, subject to any requirements that the City of Watertown may have as the property is in their platting authority, by Commissioner Brinkman, seconded by Commissioner Larson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 19th day of August, 2008.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-16, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 19th day of August, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2008-17

A Resolution to approve the platting of the "Bush Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:
"Bush Addition" in the County of Codington, South Dakota, in the NW1/4 and the N1/2 of SW1/4 of Section 11-T116N-R51W, of the 5th p.m., Codington County, South Dakota,
and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, seconded by Commissioner Larson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 19th day of August, 2008.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-17, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 19th day of August, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2008-18

A Resolution to approve the platting of the "Bach Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:
"Bach Addition" in the County of Codington, South Dakota, in the N1/2 of the NW1/4 of Section 17-T117N-R52W, of the 5th p.m., Codington County, South Dakota,
and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, seconded by Commissioner Larson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 19th day of August, 2008.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-18, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 19th day of August, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

PUBLIC SAFETY TASK FORCE

Bill Rieffenberger, Chairman of the Public Safety Task Force recently created by the Watertown City Council, met with the Board to discuss the property co-owned by Codington County and the City of Watertown known as the "S1/2 of Lot 3 and all of Lot 4, in Block 17, Original Plat". Mr. Rieffenberger informed the Board that this site is being considered, along with the site of the former "Elks" building, for a new Police Dept. building. Mr. Rieffenberger requested that before the Task Force gives further consideration to this site the Board of County Commissioners hold a formal discussion on the following: Is the County interested in conveying their interest in the property and entering into an agreement with the City allowing the site to be used by the City for a building project; is the County opposed to this land being used for a future project; and is the County interested in co-locating certain County or Court offices in any new building. Discussion was held regarding parking availability for customers doing business in the Courthouse and parking for County employees. The Board will further discuss these issues and take action on the matter at their August 26th meeting.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, updated the Board on water testing at Memorial Park which has shown very low fecal coliform levels all summer. Mr. Ford has received calls in appreciation for the hiring of a security officer at Memorial Park. Mr. Ford also updated the Board on the following items: a restroom project in the Courthouse; fire extinguisher training; CPR and First Aid training classes; repair of a leaking roof in the Detention Center; and the completion of 4-H Achievement Days at the Extension Center Complex. Mr. Ford informed the Board that the manufacturer of the elevator car in the Detention Center is no longer in business. Technical support and parts are no longer available for repairs if the elevator car should malfunction. Mr. Ford has contacted another elevator company to discuss this situation and the possibility of obtaining service if needed. Further information is unavailable at this time.
Highway Supt., Rick Small, advised the Board that he is working on a project coordinated by the SD DOT to establish a method to gather information on road inventories of Counties, Townships, Towns, etc. The following data is being collected for this project: number of miles of roads; condition of roads; future financial needs of local governments; etc. This information, when compiled, will be relayed to a Legislative Committee which was appointed to study transportation needs in the State of South Dakota. Mr. Small advised the Board that the Highway Dept. is continuing with graveling projects and picking up storm damaged trees. The Highway Dept. has chip sealing projects scheduled in the Town of South Shore and Memorial Park. Mr. Small noted these projects may not be fully completed in 2008 depending on the supply of oil on hand. These projects would then be completed in 2009 when a full tanker of oil would be purchased.

TREASURERS' OFFICE PROJECT

Maintenance Supervisor, Milo Ford, presented the Board with a proposal for the extension of the customer counter space in the Treasurers' office. To accommodate customers an additional

employee will be hired in the Treasurers' office thus the need for an additional customer window. Mr. Ford obtained a proposal from LaFramboise Woodworking Inc. in the amount of $2,020.41 for this project which includes building and installing a 55" counter top with a paneled and free-standing cabinet with one drawer. Motion by Larson, second by Brinkman, to proceed with the counter project in the Treasurers' office; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Larson, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July, 2008, all present voted aye; motion carried.

Cash on hand	$	4,890.90
Checks in Treasurer possession		
less than 3 days	$	27,349.71
Cash Items	$	401.00
TOTAL CASH ASSETS ON HAND	$	32,641.61
RECONCILED CHECKING		
Great Western Bank Checking	$	2,506.24
Great Western Bank Checking (Memorial Park)	$	19,782.14
Reliabank Dakota	$	6,145,485.34
INVESTMENTS		
SD Public Funds Investment	$	6,894.59
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	400,000.00
First American Bank & Trust	$	400,000.00
First Premier Bank	$	200,000.00
Home Federal Bank	$	200,000.00
Peoples State Bank	$	800,000.00
TOTAL CASH ASSETS	$	8,207,309.92
General Ledger Cash Balance by Funds:		
General	$	4,946,017.95
General restricted cash	$	500,000.00
Sp. Revenue	$	2,129,365.42
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	7,489.84
Trust & Agency	$	614,024.86
(schools 91,190.78, townships 58,283.67; city/towns 42,286.13)		
TOTAL GENERAL LEDGER CASH	$	8,207,309.92

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to supplement the Emergency Management revenue and expenditure budgets, in the amount of $34,213.94 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES

Chief Correctional Officer, Tom Walder, requested authorization to hire a part time correctional officer to replace an officer who recently submitted her resignation. Motion by Larson, second by Brinkman, to accept the resignation of part time correctional officer, Julie Drevecky, and to advertise the position of part time correctional officer; all present voted aye; motion carried. Motion by Thomas, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Correctional Officer, Jeff Morris; anniversary step increase; from step 3/$13.26 per hour to step 4/$13.74 per hour, effective date September 1, 2008; submitted and

approved by Chief Correctional Officer, Tom Walder. Correctional Officer, Lindsey Stricherz; anniversary step increase; from step 5/$14.25 per hour to step 6/$14.79 per hour, effective date September 1, 2008; submitted and approved by Chief Correctional Officer, Tom Walder.

PROPERTY TAX ABATEMENTS AND REFUNDS

Director of Equalization, Shawna Constant, reviewed a number of applications for property tax abatements and refunds. Motion by Brinkman, second by Larson, to approve the following tax refund; all present voted aye; motion carried: Record #5161, Jerry or Donna Cordie, mobile home was sold for less than assessed value, tax refund in the amount of $145.22 on tax notice 2009-1 #38. Motion by Brinkman, second by Larson, to approve the following abatement; all present voted aye; motion carried: Record #6065, Hesco Inc., assessed for bins which were personal property, tax abatement $2,655.20 for taxes due in 2008. Motion by Larson, second by Brinkman, to approve the following abatements; all present voted aye; motion carried: Record #14858, Holdgrafer & Okerson South Dakota Investments, commercial property assessed at higher than market value, abatement $4,012.81 for taxes due in 2008. Record #15828, Holdgrafer & Okerson South Dakota Investments, commercial property assessed at higher than market value, abatement $8,621.56 for taxes due in 2008. Record #6979, Holdgrafer & Okerson South Dakota Investments, commercial property assessed at higher than market value, abatement $4,096.76 for taxes due in 2008. Motion by Larson, second by Thomas, to approve the following abatements; all present voted aye; motion carried: Record #8794, James F. Hardee, commercial property assessed at a quality higher than other office buildings, abatement $1,771.88 for taxes due in 2008. Record #8795, James F. Hardee, commercial property assessed at a quality higher than other office buildings, abatement $1,994.48 for taxes due in 2008. Motion by Brinkman, second by Johnson, to approve the following tax refunds; upon vote of the Board, Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried: Record #13074, Redlin Art Center, property is tax exempt, $258.24 refunded for taxes due in 2006, 2007, & 2008. Record #13091, Redlin Art Center, property is tax exempt, $475.92 refunded for taxes due in 2006, 2007, & 2008. Record #13092, Redlin Art Center, property is tax exempt, $583.56 refunded for taxes due in 2006, 2007, & 2008. Record #13093, Redlin Art Center, property is tax exempt, $1,549.02 refunded for taxes due in 2006, 2007, & 2008. Motion by Larson, second by Thomas, to approve the following abatements; all present voted no; motion failed, abatements denied: Record #16155, V. J. Julius, mobile home was damaged by renter. Record #16459, V. J. Julius, mobile home was damaged by renter. Motion by Thomas, second by Larson, to approve the following abatements and refunds; all present voted aye; motion carried: Record #18270, Lawrence Endres, lots are unbuildable, abatement $236.06 and refund $232.27 for taxes payable in 2008. Record #18271, Lawrence Endres, lots are unbuildable, abatement $1,039.97 and refund $645.88 for taxes payable in 2008. Motion by Larson, second by Brinkman, to approve the following tax refunds; all present voted aye; motion carried: Record #18455, Peggy Haugen & Joy Nelson, property not given developers resolution for platted lots; refund $3,141.46 for taxes payable in 2008. Record #18459, Peggy Haugen & Joy Nelson, property not given developer's resolution for platted lots; refund $3,492.26 for taxes payable in 2008. Record #18460, Peggy Haugen & Joy Nelson, property not given developer's resolution for platted lots; refund $2,116.44 for taxes payable in 2008. Record #18461, Peggy Haugen & Joy Nelson, property not given developer's resolution for platted lots; refund $2,111.65 for taxes payable in 2008. Record #18462, Peggy Haugen & Joy Nelson, property not given developer's resolution for platted lots; refund $2,106.84 for taxes payable in 2008.

BUCKTHORN REMOVAL PROJECT

The Board held a discussion regarding a project for the removal of Buckthorn at Memorial Park. Maintenance Supervisor, Milo Ford, expressed his appreciation to the local chapter of the Izaak Walton League for their efforts the past several years to remove the Buckthorn infestation at

Memorial Park. Mr. Ford advised the Board that this was not a project he wished to pursue using Memorial Park budgeted funds. Mr. Ford also noted there have been problems with the clean up of the debris where the Buckthorn has been removed. Margaret Schulz, President of the local Izaak Walton League, addressed the Board regarding this project and noted the County Highway Dept. has assured the League that the debris will be cleaned up and hauled away by the Highway Dept. as time permits. Mrs. Schulz requested authorization from the Board to immediately resume the Buckthorn removal project. Codington County resident, Larry Bergh, expressed his appreciation to the local Izaak League Walton and their efforts to remove the Buckthorn from Memorial Park. The Board discussed the pros and cons related to the continuance of this project including the process to destroy and dispose of the Buckthorn without further spreading this invasive plant. Motion by Larson, second by Brinkman, to authorize the immediate continuance of the project and to authorize the Highway Dept. to remove the debris after the first freeze. Upon vote of the Board; Johnson, Brinkman, and Larson voted aye; Thomas and Marquardt voted no; motion carried.

DIRECTOR OF EQUALIZATION APPLICATIONS

The Board discussed the process with which to review the applications received for the position of Director of Equalization. Commissioners Marquardt and Brinkman will review the applications received and report back to the Board at the August 26th meeting at which time the Board will take action on how and when to proceed with the interview process.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:48 a.m., to discuss contract negotiations regarding a contract with the State of South Dakota; all present voted aye; motion carried. The Board returned to regular session at 11:06 a.m., no action was taken.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 11:11 a.m., until 9:00 a.m., Tuesday, August 26, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
August 26, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of August 19th, 2008

4. Action on a request for a partial release of County liens

5. Monthly reports
   a. Emergency Management
   b. Sheriff

6. Action on a request to purchase a laser printer for the Auditor's office

7. Action to declare calculators surplus to be sold

8. Action to approve August payroll claims and a claim for registrations

9. Action to approve personnel changes
   a. Correctional Officer, Shawna Carter, anniversary step increase

10. Discussion/action regarding a proposed site for the Watertown Public Safety Building

11. Discussion/action regarding interview process for Director of Equalization applications

12. Action to authorize a gathering on the Courthouse lawn on September 11, 2008

13. Discussion regarding scheduling an auction sale of surplus County equipment

14. Action to enter into executive session

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 2nd, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

August 26, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 26th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Brinkman, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of August 19th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

COUNTY LIEN PARTIAL RELEASE
Motion by Brinkman, second Larson, to approve a partial release of a County Lien pertaining to the following property owned by Jere & Nancy Volkart and also to a residential property the Volkarts intend to purchase in the near future: 1994 Medallion mobile home s/n 4586M, t/n 10830139. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, updated the Board on the following items: The Volunteer Appreciation Dinner has been scheduled for September 30th at the Codington County Extension Center Complex. Mr. Sutton invited all Board members to attend this dinner. Mr. Sutton and Deputy Emergency Management Director, Marty Karnopp, will attend as required, the state Emergency Management conference scheduled for September 8th – 11th, in Huron. The Emergency Management office will be making arrangements for response to severe weather or other incidents during this time period. The Emergency Vehicle Operations Course training, which Mr. Sutton previously discussed with the Board, will have a first class scheduled for September 12th – 16th, in Pierre. Mr. Sutton will attend this training along with members of the Codington County Search and Rescue team. The next LEPC meeting is scheduled for September 16th. Mr. Sutton will attend the final class in a series of Incident Command System training classes, a Situation Leader Class, in Sioux Falls at the end of September. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of July 2008: 63.45 average daily inmate population; 196 bookings; $6,092.50 collected in work release; $12,890.98 collected in out of county prisoner contracts; $2,859.00 collected in fees for the 24/7 program, with 42 individuals testing twice daily and 10 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; $360.00 collected in confinement costs; 404 sets of civil papers served; 326 calls for service; 10 accidents checked; 95 arrest warrants; and 17 transports for a total 3,806 miles traveled. Sheriff Wishard, requested authorization to send two deputy Sheriffs to a 40 hour SWAT training course in Rapid City. This course would come at no cost to the County except for transportation to and from the training site. The Board had no objection to this request.

COUNTY SURPLUS EQUIPMENT AUCTION
The Board discussed setting a sale date for an auction of surplus County equipment. Sheriff Wishard was authorized to contact Bergh & Owen Auction Service and line up a date for the auction.

EQUIPMENT PURCHASE REQUEST

The Auditor requested authorization to purchase a laser printer to accommodate the printing of daily, weekly, and monthly reports after updates to a windows based computer system are installed. Anticipated updates are scheduled for September or October. The Auditor noted this item was budgeted for in 2008 and the estimated cost is $2,084.00. Motion by Larson, second by Brinkman, to authorize the purchase of a laser printer for the Auditor's office; all present voted aye; motion carried. The Auditor requested authorization to proceed with a project to upgrade the County's internet firewall and purchase a small gigabit core switch to improve the County's internet and email service. Approximate cost of this project $1,000.00 which will be spread among the eight offices that currently have internet/email service. Motion by Brinkman, second by Thomas, to proceed with the project as requested by the Auditor; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Brinkman, second by Thomas, to declare four calculators in the Auditor's office as surplus to be sold outright for $20.00 each, as is, while supplies last; all present voted aye; motion carried.

PAYROLL CLAIMS

Motion by Thomas, second by Larson, to approve for payment the following August payroll claims; all present voted aye; motion carried: Commissioners: 8,874.40 total salaries. Auditor: 16,014.74 total salaries. Co. Treasurer: 22,302.68 total salaries. States Attorney: 20,311.43 total salaries; Ruth Swenson 462.38 part time. Gov. Buildings: 13,448.19 total salaries; Cindy Dargatz 564.22 part time. Dir. Equalization: 31,948.55 total salaries. Reg. of Deeds: 15,151.84 total salaries. Veterans Service: 7,313.60 total salaries. Sheriff: 46,599.91 total salaries; Jack Weber 582.00 part time & meals; Chuck Carbonneau 175.75 part time & meals; Jim Wollan 226.21 part time & meals. Co. Jail: 58,543.73 total salaries; Jason Moe 645.29 part time; Donna Weber 334.85 part time matron; Amy Coon 935.82 part time; Julie Drevecky 1995.11 part time. Care of the Poor: 3,448.49 total salaries; Julie Radach 144.80 part time. Co. Nurse: 3,248.74 total salaries. Co. Park: 7,359.99 Donnie Olson 1,380.57 part time seasonal; Tom Sauer 1467.28 part time seasonal; Ben Meyer 1057.17 part time seasonal; Paul German 272.17 Memorial Park security guard; Lee Trumm 1701.59 Memorial Park caretaker. Ag. Bldg.: 6,806.39 total salaries. Co. Extension: 6,922.32 total salaries; Chuck Langner 24.93 meals; Deb Sundem 8.31 meals; Jodi Loehrer 33.25 meals. Weed Control: 7,669.06 total salaries. Planning Board: 280.70 total salaries. Road & Bridge: 67,093.74 total salaries. Emergency Management: 8,432.66 total salaries. Crime Victim: 4,681.61 total salaries. W.I.C.: 3,073.20 total salaries. Total: 359,525.97. Breakdown of withholding amounts which are included in the above: S.D. Retirement 31,026.14; S.D. Retirement 293.40 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 61,326.97 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,319.22 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,421.71 ins.; U.M.B. Bank 1927.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 118.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,790.37 employee payments; Cod. Co. Treasurer 25,250.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 356.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 23,723.94 federal withholding; Reliabank Dakota 38,959.94 social security; AAA Collections 379.60 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 129.42 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

CLAIM APPROVED
Motion by Brinkman, second by Larson, to approve for payment the following claim; all present voted aye; motion carried: Lake County Treasurer, $51.00, 6 registrations.

PERSONNEL CHANGE
Motion by Thomas, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Correctional Officer, Shawna Carter; anniversary step increase; from step 6/$14.79 per hour to step 7/$15.35 per hour; effective date September 1, 2008; submitted and approved by Chief Correctional Officer, Tom Walder.

PUBLIC SAFETY BUILDING
Motion by Larson, second by Brinkman, to turn over the County's interest in property co-owned by the City and County, known as the "S1/2 of Lot 3 and all of Lot 4, in Block 17, Original Plat" at no cost to the City provided the site is used as the location for a "Public Safety Building"; all present voted aye; motion carried. Commissioner Brinkman will notify the Public Safety Task Force Committee regarding the Board's action. The Board also discussed the possibility of locating County offices in the new building.

DIRECTOR OF EQUALIZATION APPLICATIONS
The Board received eight (8) applications for the position of Director of Equalization. Motion by Thomas, second by Larson, to authorize Director of Equalization Commissioner liaison, Brinkman, and Commissioner Marquardt, along with Mayor Paul Fox and Human Resource Director, Terry Satterlee, to review the applications and determine which applicants will receive interviews; all present voted aye; motion carried.

9/11 SERVICE
Motion by Brinkman, second by Thomas, to allow a prayer gathering on the Courthouse lawn on September 11th, approximately between the hours of 11:00 a.m. and 1:00 p.m.; all present voted aye; motion carried.

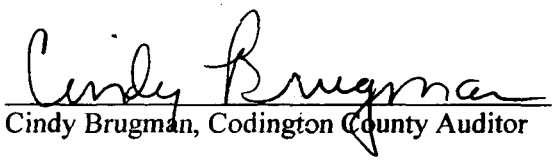
GRANT AGREEMENT EXTENSION
Motion by Thomas, second by Larson, to authorize the Chairman to sign an amendment to Historic Preservation Grant Project #SD-07-05, extending the preservation project deadline to the 15th of September, 2008; all present voted aye; motion carried.

NACO PRESCRIPTION DRUG PROGRAM
Commissioner Thomas updated the Board on the amount saved by County residents who have used the NACo prescription drug card from the time period May 2006 through July 2008. Commissioner Thomas noted a savings of $14,315.57 has been realized.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session at 10:10 a.m., to review applications for the position of Director of Equalization; all present voted aye; motion carried. The Board returned to regular session at 10:43 a.m., action was not taken. Human Resource Director, Terry Satterlee, was present for executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 10:43 a.m., until 9:00 a.m., Tuesday, September 2, 2008; all present voted aye; motion carried.

ATTEST:



Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

August 26, 2008

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 2, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of August 26th, 2008

4. 9:00 a.m., 2009 Provisional Budget hearing

5. Action to approve a bridge repair quote for a County bridge damaged in an automobile accident

6. Monthly reports
   a. Extension
   b. Weed Dept.
   c. Health Nurse
   d. Veterans Service
   e. Welfare

7. Discussion/action on an indigent claim reimbursement

8. Action to declare equipment surplus to be sold at the County surplus property auction scheduled for 5:30 PM on Tuesday, October 7th, 2008

9. Action to declare West Nile Prevention chemicals surplus to be given to the City of Watertown

10. Discussion with the Sheriff & the Chief Correctional officer and action regarding a request to hire a correctional officer as permanent full time (20 hours or more per week), with benefits

11. Action to approve a claim

12. Action to approve personnel changes
    a. Community Health Nurse clerical, Debra Hartle, anniversary step increase

13. Action to enter into executive session
    a. Director of Equalization applicant interviews

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 9th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 2, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 2nd, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of August 26th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

2009 PROVISIONAL BUDGET HEARING
This being the time and place set for a hearing to discuss the Codington County 2009 Provisional Budget, as published, Chairman Marquardt asked for comments from those present for this meeting. No persons were present to offer comments on the Provisional Budget, as published. The Board will accept comments and make changes to the 2009 Provisional Budget until its adoption, scheduled for September 30, 2008.

BRIDGE REPAIR
Highway Supt., Rick Small, advised the Board he has received a quote to repair a County bridge in Sheridan Township that was damaged in a fatality automobile accident on August 24th, 2008. Mr. Small received a quote, for the bridge repair, from Holloway Construction in the amount of $13,250.00. Mr. Small noted Holloway Construction could possibly start the repair job as soon as September 8th. A bridge damage estimate has been given to the SD Highway Patrol and part of the damage could be covered under the automobile owner's insurance policy. Mr. Small noted additional guard rail repairs may be needed at some time with an estimated cost of $20,000.00.

MONTHLY REPORTS
Extension Educator, Chuck Langner, updated the Board on the conclusion of the South Dakota State Fair and the progress of row crops. Mr. Langer requested authorization to purchase a lap top computer to replace a laptop that no longer is working properly. Motion by Brinkman, second by Johnson, to authorize the purchase of a laptop computer for the Extension service; all present voted aye; motion carried. **Community Health Nurse, Karla Moes,** reported on the WIC caseload; scheduled school screenings; and upcoming flu clinics. **Veterans Service Officer, Al Janzen,** reported 22 trips in the month of August with 88 riders. **Welfare Director, Sarah Elbert,** submitted a written report to the Board which included the following statistics for the Welfare Office for the time period August 8th through September 4th. 29 clients were assisted; with 14 denials; 10 pending or referred; 5 approved; with 1 new client approved. Total Assistance: $753.24 for rent and utilities; one active medical case and five medical applications pending decision. Total Credits: $4,856.04 with 3 full releases or compromises. Ms. Elbert requested authorization to attend a "Fred Pryor Seminar" with special instruction on handling unexpected difficult situations and how to manage people in difficult situations, on October 10th in Sioux Falls, at a cost of $80.00. The Board had no objection to this request. **Weed Dept. Supervisor, Nick Endres,** reported fall spraying is behind schedule due to the progress of row crops and weather conditions.

WELARE CLAIM REIMBURSEMENT

Welfare Director, Sarah Elbert, reported a reimbursement is pending on a case in which the County provided assistance, to a client, for pharmaceuticals. The client in question was represented by an attorney in a workers compensation matter. The client's attorney has secured a reimbursement in the amount of $425.56 from the clients employer through workers compensation and is requesting a 25% attorneys fee from this amount. Ms. Elbert requested that the Board accept $319.17 as payment in full toward the client's lien with $106.39 retained by his attorney. Motion by Brinkman, second by Thomas, to accept $319.17 as payment in full on a lien in the amount of $425.56 on case #5160; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Thomas, second by Larson, to declare the following equipment surplus to be destroyed or sold at a surplus equipment auction scheduled for 5:30 pm, Tuesday, October 7th, 2008, at the Codington County Extension Center Complex; all present voted aye; motion carried: GEN00556, a 1997 Chevrolet Suburban, VIN #3GNFK16R0VG168165; GEN00903, a Compaq Proliant 800 server, s/n D936CNL1A313 (to be destroyed); GEN00102, a 1984 Ford F-150, VIN #1FTEF14F2EPA30656; a 1979 Dodge crew cab VIN#D26JE95254997; a Sharp camcorder s/n 402372093; a Ricoh camera s/n 100954; and the following dive gear: 1 Décor Buoyancy compensator; 7 Sea Quest Buoyancy compensators; 2 pair of fins; 6 weight belts; 1 deep sea weight pouch; 2 masks; 1 snorkel; and 2 pair deep sea gloves.

SURPLUS WEST NILE PREVENTION CHEMICALS

Motion by Larson, second by Brinkman, to declare the following chemicals surplus to be given to the City of Watertown; all present voted aye; motion carried: 120# Vectolex mosquito larvacide and 7.5 gallons of anvil 10/10 adulticide. Maintenance Supervisor, Milo Ford, advised the Board that these chemicals were purchased in 2004 & 2005 and according to the manufacturer should be used within a four year period. Mr. Ford also noted in the event Codington County is called upon to spray an area community in the future, chemical could be obtained from the City at that time.

CLAIM APPROVED

Motion by Thomas, second by Brinkman, to approve for payment the following claim; all present voted aye; motion carried: SDACC $160.00 convention registration.

PERSONNEL CHANGE

Motion by Johnson, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Debra Hartle, WIC clerical, anniversary step increase, from step 5/$11.86 per hour to step 6/$12.28 per hour, effective date October 1, 2008, submitted and approved by Community Health Nurse, Karla Moes, RN.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 9:44 a.m., to discuss contract and union negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:27 a.m. Human Resource Director, Terry Satterlee, was present for executive session.

HIGHWAY PATROL OFFICE SPACE LEASE

Motion by Thomas, second by Johnson, to authorize the Chairman to sign a 5 year lease contract with the SD Dept. of Public Safety for 583 square feet of Highway Patrol Office space, in the Detention Center at a rate of $2.24 per square foot beginning January 1, 2009, $3.24 per square foot beginning January 1 ,2010; $4.24 per square foot beginning January 1, 2011, $5.24 per square foot beginning January 1 2012, and $6.24 per square foot beginning January 1, 2013; upon

vote of the Board; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

BOARD RECESS AND RECONVENE
The Board recessed at 10:35 a.m. and reconvened at 11:00 a.m.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 11:00 a.m. to conduct applicant interviews for the position of Codington County Director of Equalization; all present voted aye; motion carried. Human Resource Director, Terry Satterlee and Watertown City Mayor, Paul Fox, were present for executive session.

BOARD RECESS AND RECONVENE
The Board returned to regular session, recessed at 11:51 a.m., and reconvened at 1:00 p.m.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 1:00 p.m. to conduct applicant interviews for the position of Codington County Director of Equalization; all present voted aye; motion carried. Human Resource Director, Terry Satterlee and Watertown City Mayor, Paul Fox, were present for executive session. The Board returned to regular session at 3:13 p.m.

DIRECTOR OF EQUALIZATION APPOINTED
Motion by Brinkman, second by Thomas, to appoint Shawna Constant to the position of Codington County Director of Equalization, effective immediately; Commissioner Brinkman also requested a roll call vote on his motion. Upon roll call vote; Commissioner Thomas voted aye; Commissioner Marquardt voted no; Commissioner Johnson voted aye; Commissioner Brinkman voted aye; Commissioner Larson voted aye; and Mayor Paul Fox voted aye; motion carried.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 3:40 p.m., until 9:00 a.m., Tuesday, September 9, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

September 9, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 9th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of September 2nd, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

2009 PROVISIONAL BUDGET HEARING
No persons appeared to discuss the 2009 Provisional Budget.

ROAD PROJECT CONSULTANT SERVI CES
Highway Supt., Rick Small, presented the Board with a work order for consultant services regarding Highway project #P 6371 (00), from Grover north 5.3 miles on 446 Avenue between 178th St. and the Jct. of US Highway 212 & 173 St. (Co. Rd. 21-2), scheduled for construction in 2010, Aason Engineering, consultant. Motion by Johnson, second by Brinkman, to authorize the Chairman to sign the work order for consultant services; all present voted aye; motion carried. Discussion was also held regarding the halt of federal funding reimbursement to states for federal highway and bridge projects until Congress can find more money to make up the difference caused by a short fall in gas taxes caused by drivers cutting back due to high gas prices. Mr. Small noted Codington County has $803,635.00 in STP funds, which includes the State match. The County has projects estimated at $894,000.00 for the aforementioned road project and a bridge replacement project scheduled for 2009.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported ballot proofs for the General Election have been approved and are in the process of being printed; early/absentee voting will begin Sept. 23rd; voters can view their sample ballot on the Secretary of State Voter Information Portal website; election precinct workers are being contacted to work the General Election; and levy calculation preparations continue. **Director of Equalization, Shawna Constant,** reported her office continues to work on transfers, splits, PROVAL mobile home entries, lake neighborhoods, and equalizing all land values within neighborhoods throughout Watertown. All Appraisers will attend the annual SDAAO School in Sioux Falls from September 15th through the 19th. The Director of Equalization and two staff members will attend the PROVAL Users Conference in New Orleans, September 29th through October 2nd, weather permitting. **Register of Deeds, Ann Seifel,** submitted her monthly statement of fees to the Board for the month ending August 31, 2008. Collections totaled $31,159.00, with $1,554.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections in August 2008 are above collections for this month 2007 by an amount of $8,741.80. **Treasurer, Carol Maloney,** reported the clerk position in the Treasurers' office has been filled and a new employee will start September 15th, 2008. The Treasurer reported the counter extension project in her office has been completed. The Treasurer requested authorization to purchase a new computer work station to accommodate her new employee. Motion by Brinkman, second by Johnson, to authorize the Treasurer to purchase a computer; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASUER

Motion by Brinkman, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August, 2008, all present voted aye; motion carried.

Cash on hand	$	7,213.83
Checks in Treasurer possession		
less than 3 days	$	35,084.97
Cash Items	$	401.00
TOTAL CASH ASSETS ON HAND	$	42,699.80
RECONCILED CHECKING		
Great Western Bank Checking	$	2,513.67
Great Western Bank Checking (Memorial Park)	$	24,155.99
Reliabank Dakota	$	5,838,668.37
INVESTMENTS		
SD Public Funds Investment	$	6,905.29
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	400,000.00
First American Bank & Trust	$	400,000.00
First Premier Bank	$	200,000.00
Home Federal Bank	$	200,000.00
Peoples State Bank	$	600,000.00
TOTAL CASH ASSETS	$	7,714,943.12
General Ledger Cash Balance by Funds:		
General	$	4,636,197.26
General restricted cash	$	500,000.00
Sp. Revenue	$	1,949,272.36
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	4,325.84
Trust & Agency	$	614,735.81
(schools 242,458.09, townships 20,616.95; city/towns 20,650.92)		
TOTAL GENERAL LEDGER CASH	$	7,714,943.12

SURPLUS EQUIPMENT

Motion by Thomas, second by Brinkman, to declare the following equipment surplus to be sold on a County surplus equipment auction scheduled for 5:30 p.m., Tuesday, October 7th, at the Codington County Extension Center Complex; all present voted aye; motion carried: Dive gear – 3 sets of regulators, 1 regulator w/dive computer, and 2 AGA masks; 5 CERT storage buildings 6'x6'; and a typewriter desk.

CLAIMS APPROVED

Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: Advantage RV's & Conv. 99.23 sup, Alltel 274.21 util, Alterations by Laurie 22.50 sup, Andor, Inc., 5660.00 rep, Argus Leader 174.17 publ, Bob Barker Co. 1490.69 sup, Kurt Basler 20.00 witn, Batteries Unlimited 50.00 rep, Best Business Products 218.15 maint, Best Business Products 264.95 pmt, Best Western Ramkota Hotel 210.00 trav, Boys & Girls Club 833.33 pmt, Bratland Law 352.00 prof svc, Brian's Glass & Door, Inc. 1625.00 eqp, Brown Clinic Northridge 50.00 sup, Gina Brown 52.96 jury, Brown & Saenger 1357.00 sup, Burns Law Office 2333.00 prof svc, C&R Supply 34.43 rep, C&S Chemical 70.00 rep, Carquest Auto Parts 396.76 rep, Cartney Bearing & Supply 35.00 rep, Cass-Clay Creamery 154.00 sup, Century Business Products 43.99 maint, Chuck's Bike & Lock Shop 24.70 sup, Cole Papers, Inc. 3143.29 sup, Connecting Point Computer Center 4139.50 sup/maint/svc, Contech

6879.30 sup, County Fair Foods 176.29 sup, Ellen Cramer 60.00 witn, Creative Rewards & Specialties 25.00 sup, Credit Bureau of Watertown 554.96 pmt, Culligan Water Conditioning 62.00 sup, Dive Rescue Intl. 365.00 sup, Dunham's Sports 9137 119.96 sup, The Earthgrains Co. 610.77 sup, East Dakota Water Development 224.91 August apport, EMC Ins. Co. 3583.80 ins, Engelstad Electric Co. 53.06 rep, Exhaust Pros 55.00 rep, Express Produce 485.10 sup, Farnams Genuine Parts 367.08 sup, Fastenal Co. 2.87 rep, First Dist. Assn. Local Govt. 8933.08 svc, Four H Activities 105.00 trav, Jessica Frentz 20.00 witn, G4S Justice Services 88.14 sup, Galls 90.89 sup, Judy Geier 17.00 trav, Genoa Healthcare/Watertown 391.61 pris meds, Becky Goens 36.68 trav, Grand Slam Computers 1316.00 sup, Ruth Groves 20.00 witn, Gunderson Law Office 418.68 prof svc, Hamlin Count 4-H Fund 43.00 trav, Peggy Haugan 54.44 jury, April Hieb 20.00 witn, Hillyard Floor Care Supply 1389.89 sup, Mitchell Hopper 53.70 jury, House of Glass 5000.00, Karen Houseman 39.89 witn, Howard Vet Clinic 120.00 sup, Glacial Lakes Humane Society 260.00 pmt, HyVee #1871 766.19 sup, HyVee Pharmacy 578.35 pris meds, Interlakes Community Action 412.25 pmt, Jeff's Vacuum Center 19.99 sup, Scott Jensen 11.48 jury, Gene Johnson 20.00 witn, Kerry Jorgenson 11.48 jury, Jurgens Printing 176.90 sup, K&R Management 240.00 indg rent, KAR products 49.31 sup, Knology 498.26 util, Kones Korner 345.00 sup, Daniel Krantz 56.66 jury, Shane Krueger 50.74 jury, Leigh Kuecker 11.48 jury, LaFramboise Woodworking 2020.41 sup, Joshua Landmark 15.00 reimb, Chuck Langner 779.61 trav, Lar Jo's 1129.17 sup, J.H. Larson Electrical 290.18 rep, Becky Leddy 17.00 trav, Delores LeVake 15.18 jury, Jolene Lieffort 14.44 jury, Jodi Loehrer 665.13 trav, Nancy Lukonen 10.74 jury, Lyle Signs 431.56 sup, M&T Fire & Safety 23.25 sup, Bryan Maag 24.80 jury, Richard Maag-landlord 200.00 indg. rent, Macksteel Warehouse 203.86 sup, Mac's Inc. 73.30 sup, Mahowald's 54.49 sup, Rebecca Malsam 51.48 jury, Marshall & Swift 2397.48 sup, Remus Martinez 10.74 jury, McLeod's Printing & Office 147.80 sup, Andrew Meek 50.74 jury, Menards 266.48 sup, Diane Merchant 17.00 trav, Midcontinent Communications 55.00 util, Milbank Communications 558.80 sup/rep, Mivijenic Properties 432.80 indg rent, Mobile Electronic Service 212.49 rep, Moe Oil Co. 1109.00 sup, Municipal Utilities 10807.68 util & indg. util, Muth Electric 126.12 rep, Edward Nelson 51.48 jury, Patrick Nogelmeier 75.00 prof svc, Northern Con-Agg 3101.38 sup, Office Systems 3786.50 sup, Ottertail Power 11.60 util, Padgett Sales 25.00 rep, Raymond Pakul 12.22 jury, Pennington County Jail 90.10 trav, Physio Control 277.95 rep, PMB 315.52 util, Prairie Lakes Health Care 2229.00 prof svc/witn, Print Em Now 101.36 sup, Pro 1 Rental Management 240.00 indg rent, Professional Mailing & Marketing 2748.18 sup, Queen of Peace Health Services 282.00 maint, Qwest 834.81 util, R & S Auto Tech. 53.95 rep, Tonia Ranschaw 37.55 witn, Redlinger Bros. 174.42 rep, Lori Reichling 11.48 jury, Lois Roberts 20.00 witn, Michael Roberts 20.00 witn, Ron's Saw Shop Two 9.99 sup, Rural Cellular Corp. 262.93 util, Dawn Russell 515.60 prof svc, Sanford Clinic 2271.50 pris med, Terrance Satterlee 1500.00 prof svc, Denton Schaefer 12.22 jury, SD Dept. of Revenue 1307.00 sup, SD State Treasurer 282778.73 Sept. remittance, Sherwin Williams 26.40 sup, Sharon Schmitz 15.92 jury, Sioux Valley Coop. 22331.48 sup, Sodexo Benefit Adm. 311.00 indg ins, South Shore Gazette 1323.53 publ, Spears Law Office 4353.90 prof svc, Sprint 186.80 util, Star Laundry 111.23 sup, Sturdevant's Auto Parts 309.96 rep, Deb Sundem 363.30 trav, Sutton Law Office 9487.50 prof svc, Target Stores Div. 27.48 sup, Technicolor Screen Printing 370.25 sup, Teton River Traders 700.00 sup, Richard Theye 51.48 jury, Titan Machinery 394.76 rep, Trav's Outfitters 260.96 sup, TWL Knowledge Group 1425.00 sup, US Foodservice – Grand Forks 6956.48 sup, VanDiest Supply co. 185.00 sup, Visa – c/o Great Western Bank 1627.51 sup/trav, Walmart Community 111.68 sup, Jessica Waltz 20.00 witn, Watertown Public Opinion 3424.05 publ, Wells Fargo Financial Leasing 292.92 rent, Alvin White 53.70 jury, WW Tire Service 153.95 rep, Xerox Corp. 59.30 sup, Yankton Co. Sheriff 25.00 trav, Roberta Zubke 12.22 jury.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Marquardt, to approve the following automatic budget supplement with grant reimbursement funds; all present voted aye; motion carried: Historic Preservation Grant CFDA 15.904, revenue and expenditure budgets, $273.26.

GRANT FUNDS REALLOCATION
Motion by Brinkman, second by Larson, to authorize the Chairman to sign amendment #5 to the Historical Preservation Allocation Award between the State Historical Preservation Office and the Codington County Historic Preservation Commission, Project SD-07-05, to reallocate grant funds from one line item to another; all present voted aye; motion carried.

EMPLOYEE FLU SHOTS
Motion by Brinkman, second by Johnson, to authorize payment of flu shots for County employees with the Community Health Nurse Office when vaccine becomes available; all present voted aye; motion carried.

GIS WEBSITE DEVELOPMENT AND HOSTING
Motion by Brinkman, second by Johnson, to authorize the Chairman to sign a contract, in the amount of $3,100.00, with First District Assoc. of Local Govts., for the continued hosting and development of the GIS website for calendar year 2008. Commissioner Brinkman noted this website is a tool that can be used by several County departments, including the Director of Equalization Office and Highway Supt. Office. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGE
Motion by Brinkman, second by Thomas, to approve the following personnel change; all present voted aye; motion carried: Bryan Bleeker, Building Maintenance Lead, anniversary step increase, from step 6/$14.00 per hour to step 7/$14.51 per hour, effective date July 15, 2008, submitted and approved by Maintenance Supervisor, Milo Ford.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:51 a.m., until 9:00 a.m., Tuesday, September 16, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 16, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of September 9th, 2008

4. Discussion with Sheriff, Toby Wishard, and action to accept a Highway Safety grant

5. 2009 Provisional Budget hearing

6. Monthly reports
   a. Highway Dept.
   b. Maintenance Dept.
   c. Emergency Management

7. Action to approve a lease contract with the SD Dept. of Public Safety for Highway Patrol office space in the Detention Center

8. Discussion with Historical Society representatives, Kevin Bailey & Donus Roberts, regarding funding

9. Action to approve an abatement
   a. Lynn Engels

10. Action to approve a Commissioners Contingency transfer of budget funds

11. Action to approve personnel changes
    a. Carmen Nelson, Treasurers' office new hire
    b. Jennifer Guest, Correctional officer, anniversary step increase
    c. Scott Bohls, Correctional officer, anniversary step increase

12. Discussion on Initiated Measure #10

13. Action to enter into executive session

14. Note cancellation of weekly meeting on September 23rd, due to the annual SDACO/SDACC conference

15. Open

16. Old Business

17. New Business

18. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., September 30th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 16, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 16th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED

Motion by Johnson, second by Thomas, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Thomas, second by Larson, to approve the minutes of September 9th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

HIGHWAY SAFETY GRANT

Sheriff, Toby Wishard, met with the Board to request authorization to accept a Federal Highway Safety Project grant, administered by the SD Dept. of Public Safety, in the amount of $31,908.00 with a required match from the County of $6,381.00, which Sheriff Wishard advised the Board is included in his 2009 budget. Sheriff Wishard briefly outlined the reporting requirements of the grant and advised the Board that equipment such as cameras and radar equipment would be purchased for the patrol cars. Motion by Thomas, second by Johnson, to authorize the Sheriff to accept Highway Safety Project grant #2009-05-01, in the amount of $31,908.00; all present voted aye; motion carried.

2009 PROVISIONAL BUDGET HEARING

No persons appeared to discuss the 2009 Provisional Budget. Commissioner Brinkman brought to the Board a request from the Director of Equalization for additional 2009 budget funds in the amount of $3,500.00 for salary purposes in the case of a deputy appointment in that office. Motion by Brinkman, second by Larson, to increase the Director of Equalization 2009 budget request by $3,500.00; all present voted aye; motion carried. The 2009 Provisional Budget will be adopted on Tuesday, September 30th, 2008.

MONTHLY REPORTS

Highway Supt., Rick Small, reported on the following: chip sealing at Memorial Park, road striping, bridge rail repairs, and top cut mowing. Mr. Small requested authorization to attend the Region 8 Road Conference in Rapid City, October 28th through the 30th. The Board had no objection to this request. **Emergency Management Director, Jim Sutton,** noted the following events/meetings: Emergency Vehicle Operations Course training currently taking place in Pierre; Sept. 16th LEPC meeting; Sept. 17th County Homeland Security grant meeting; Sept. 18th Fire Fighter training in Florence; Sept. 23rd -25th Public Information Officer Class; Sept. 30th volunteer appreciation dinner; October 1st Situation Unit Leader Class; and Oct. 6th Regional Homeland Security grant meeting.

HIGHWAY PATROL OFFICE SPACE CONTRACT

Motion by Thomas, second by Brinkman, to authorize the Chairman to sign an amended lease contract for Highway Patrol Office Space in the Detention Center. The contract was amended to include the following payments beginning January 1, 2009: $108.83 per mo.; $157.41 per mo. in 2010; $206.00 per mo. in 2011; $254.58 per mo. in 2012; and $303.16 per mo. in 2013. Upon vote of the Board; all present voted aye; motion carried.

CODINGTON COUNTY HISTORICAL SOCIETY

Kevin Bailey and Darrin Holien, representing the Codington County Historical Society, met with the Board to discuss a funding request. Mr. Bailey expressed his thanks to the Board for the funding the Historical Society has received in 2008 from Codington County. Mr. Bailey asked the Board to consider appropriating $4,500.00 for the Historical Society in 2009. The Board noted an appropriation of $3,000.00 has been included in the 2009 Provisional Budget for the Historical Society. Mr. Bailey informed the Board that the Historical Society does receive revenue from a small trust fund which has suffered due to the downturn in the business market in recent months and has previously provided approximately 25% of the Historical Society's funding. Mr. Bailey listed other funding sources as follows: $13,000.00 from the City of Watertown; revenue from memberships; some grant funding for specific projects; $3,000.00 - $4,000.00 from a small book store at the Kampeska Heritage Museum; and other fund raisers that could raise approximately $12,000.00 to $15,000.00. Mr. Bailey asked the Board for any consideration they could give to the request for $4,500.00 in funding for 2009. Motion by Brinkman, second by Larson, to appropriate an additional $1,500.00 in the 2009 Historical Society budget; all present voted aye; motion carried.

ABATEMENT

Motion by Brinkman, second by Larson, to approve the following abatement; all present voted aye; motion carried: Property record #16755; Lynn Engels; building assessed over market value; abatement $2,195.74 for taxes payable in 2008.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Larson, second by Brinkman, to transfer $6,000.00 to a line item in the Financial Administration portion of the County's budget, to comply with requirements of the SD Dept. of Legislative Audits; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Carmen Nelson, Treasurers' office clerk, new hire, step 3/$11.02 per hour, effective date September 15, 2008, submitted and approved by Treasurer, Carol Maloney; Jennifer Guest, Correctional Officer, 6 month anniversary step increase, from step 1/$12.33 per hour to step 2/$12.78 per hour, effective date October 15, 2008, submitted and approved by Chief Correctional Officer, Tom Walder; and Scott Bohls, Correctional Officer, 6 month anniversary step increase, from step 1/$12.33 per hour to step 2/$12.78 per hour, effective date October 1, 2008, submitted and approved by Chief Correctional Officer, Tom Walder.

INITIATED MEASURE #10

The Board held a discussion on the problems local governments could face if Initiated Measure #10 is approved at the 2008 General Election.

MEETING DATE CHANGED

The Board noted there will be no meeting on Tuesday, September 23rd, as a majority of the Board will be attending the 2008 SDACO/SDACC conference in Sioux Falls. The Board will hold a regular meeting on Tuesday, September 30th.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session at 10:10 a.m. to discuss union contract negotiations, personnel issues, and litigation; all present voted aye; motion carried. The Board returned to regular session at 11:17 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:18 a.m., until 9:00 a.m., Tuesday, September 30th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
September 30, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of September 16th, 2008

4. 9:00 a.m., Action to approve a resolution to vacate a public right of way in Sec. 12-T116N-R53W in Pelican Township

5. 9:15 a.m., Discussion with Dave Traufler from HyVee, and possible action regarding sampling at a Chamber After 5 scheduled at the Codington County Extension Center Complex

6. Presentation of safety benefit awards
   a. Maintenance Dept.
   b. Highway Dept.

7. Monthly reports
   a. Sheriff
      1. request authorization to send correctional officers to a "South Dakota Correctional Officer Training"
      2. request authorization to send Chief correctional officer to the 24/7 Conference

8. Action to authorize the Chairman to sign the FY2008 Homeland Security Grant reimbursement agreement

9. Action to declare equipment surplus to be sold at the County auction
   a. Advance Sweeper s/n 1026014, original price $390.00, purchased in 1996

10. Action to approve claims for payment

11. Action to approve salary claims

12. Action to approve an automatic budget supplement w/grant reimbursement funds

13. Action to approve operating cash transfers previously budgeted

14. Action to approve tax abatements and refunds
   a. Kirby Gardner
   b. John G. VanDykhorst

15. Action to approve personnel changes
   a. Deputy Sheriff, Brian Richter, 6 month step increase

16. Action to adopt the 2009 Annual Budget

17. Action to enter into executive session

18. Open

19. Old Business

20. New Business

21. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 7th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

September 30, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 30th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, and Larson; Chairman Marquardt presiding. Commissioner Brinkman arrived at 9:30 a.m.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Johnson, to approve the minutes of September 16th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

HYVEE CHAMBER AFTER 5
HyVee Foods representatives, Brenda Engels and Lori Godfrey, met with the Board to discuss a "Chamber Showcase" which HyVee Foods will host at the Codington County Extension Center Complex on November 6th, 2008. Motion by Larson, second by Thomas, to authorize HyVee Foods to sample wine at the aforementioned "Chamber Showcase"; upon vote of the board; Thomas, Johnson, and Larson voted aye; Marquardt voted no; motion carried.

VACATION OF PUBLIC RIGHT OF WAY
Zoning Officer, Todd Kays, presented the Board with a request to vacate approximately 500' of public right of way in Sec. 12-T116N-53W of the 5th P.M., Codington County, (Pelican Township). Mr. Kays informed the Board this request was generated by property owners adjacent to the right of way, Mr. & Mrs. John Beasley and Mrs. Edith Noeldner. Mr. Kays also informed the Board the public right of way was dedicated in a plat approved in 1975. John Foley, representing the property owners addressed the Board regarding the request for the vacation. Property owner, John Beasley, was also present and informed the Board the right of way has been mowed and maintained by the adjacent property owners for some time. Mr. Kays advised the Board the Codington County Planning and Zoning Commission has recommended approval of the vacation to the Board of County Commissioners subject to easements as requested by the Watertown Municipal Utilities Dept. Watertown Mayor, Paul Fox, asked the Board's consideration to deny the vacation request to allow room for economic development in the area. Watertown Public Works Director, Herb Bloomquist, informed the Board that if the Board was considering approving the vacation it would be best to vacate the entire length of right of way instead of just the 500' requested. Highway Supt., Rick Small, was also present for this public hearing. Motion by Brinkman, second by Johnson, to approve the request for the vacation of the aforementioned public right of way subject to easements as prescribed by the Watertown Municipal Utilities Dept. Upon vote of the Board; Marquardt voted aye; Thomas, Johnson, Brinkman, and Larson voted no; motion failed.

FIRST DISTRICT EXECUTIVE DIRECTOR
Codington County Zoning Officer, and First District employee, Todd Kays advised the Board that he has been appointed to the position of Executive Director of the First District Association of Local Governments, effective December 1, 2008. Mr. Kays informed the Board that he will continue in his capacity as Codington County Zoning Officer through December 31, 2008 and would like, sometime in November, to discuss continuing the County's working relationship with the First Dist. for zoning services.

SAFETY AND LOSS CONTROL RECOGNITION AWARDS

Commissioner Thomas presented Highway Supt., Rick Small, with a Safety and Loss Control Recognition Award. The Highway Department has previously been the recipient of 8 "Bronze" and 2 "Gold" awards for safety and loss control and at this time has received a "Gold" award for a third consecutive year which resulted in a "Platinum Level" award for the Highway Dept. Commissioner Marquardt presented Maintenance Supervisor, Milo Ford, with a "Gold" Safety and Loss Control Recognition Award. This is the second "Gold" award received by the Maintenance Dept which also resulted in a "Platinum Level" award for the Maintenance Dept. These awards are sponsored by the SDML Workers Compensation Fund, SDPAA, and Safety Benefits, Inc., and are awarded based on steps taken by the Departments to improve work safety for their employees and customers. The Board congratulated Mr. Small and Mr. Ford, on their accomplishments.

MONTHLY REPORTS

Sheriff, Toby Wishard, provided the following Sheriff's Office and Detention Center statistics for the month of August 2008: 61.32 average daily inmate population; 200 bookings; $5,165.00 collected in work release; $505.00 collected in court ordered confinement costs; $10,265.00 collected in out of county prisoner contracts; $3,120.00 collected in fees for the 24/7 program, with 53 individuals testing twice daily and 10 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 360 sets of civil papers served; 292 calls for service; 10 accidents checked; 77 arrest warrants; and 13 transports for a total 3,156 miles traveled. Chief Correctional Officer, Tom Walder, requested authorization to send four correctional officers to a training session, for correctional officers, hosted by Brookings County, October 27th through October 31st. Approximate cost for each officer will be $150.00, including meal reimbursement, training manuals and instructor fees. The Board had no objection to this request. Mr. Walder also requested authorization to attend a 24/7 Conference, hosted by the SD Attorney General, November 4th – 6th, in Pierre. Meals and lodging will be provided by the Attorney General's office. The Board had no objection to this request.

GRANT REIMBURSEMENT AGREEMENT

Motion by Brinkman, second by Larson, to authorize the Chairman to sign the FY2008 Homeland Security Grant reimbursement agreement between SD Dept. of Public Safety and Codington County, all present voted aye; motion carried. The total amount of funding under the FY2008 Homeland Security Grant is $524,352.63.

SURPLUS EQUIPMENT

Motion by Brinkman, second by Thomas, to declare an Advance Sweeper s/n 1026014, surplus to be sold at the County surplus auction on October 7, 2008; all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: Fred Pryor Seminars $79.00 reg, Missoula Co. Clerk of Dist. Court $7.42 sup, Simtek Corporation $152.04 sup.

SALARY CLAIMS

Motion by Thomas, second by Larson, to approve for payment the following Sept. salary claims; all present voted aye; motion carried: Commissioners: 8,874.40 total salaries. Auditor: 15,943.35 total salaries. Co. Treasurer: 23,165.44 total salaries; Carmen Nelson 807.25 new hire ½ month salary. States Attorney: 20,934.95 total salaries; Ruth Swenson 926.59 part time. Gov. Buildings: 13,576.00 total salaries; Cindy Dargatz 715.08 part time. Dir. Equalization: 31,945.69 total salaries. Reg. of Deeds: 15,151.84 total salaries. Veterans Service: 7,343.76 total salaries; Jim

Hanson 25.85 meals. Sheriff: 45,775.84 total salaries; Jack Weber 445.11 part time & meals. Co. Jail: 58,766.10 total salaries; Donna Weber 167.42 part time matron & meals; Amy Coon 1,341.84 part time; Julie Drevecky 981.77 part time final pay. Coroner: 1,104.25 total salary. Care of the Poor: 3,673.10 total salaries; Julie Radach 225.80 part time. Co. Nurse: 3,248.76 total salaries. Co. Park: 9,305.99 total salaries; Donnie Olson 1,709.46 part time seasonal; Tom Sauer 1,891.48 part time seasonal; Paul German 170.11 Memorial Park security guard; Gerald Goebel 1,897.38 part time seasonal; Lee Trumm 1701.60 Memorial Park caretaker. Ag. Bldg.: 7,011.74 total salaries. Co. Extension: 7,052.89 total salaries; Deb Sundem 19.40 meals; Larry Wasland 47.72 meeting & mileage; Sue Arnesen 41.87 meals & mileage; Betty Glosimodt meeting & mileage; Phillip Tesch 38.36 meeting & mileage. Weed Control: 8,562.69 total salaries; William DeBerg 18.47 meeting; William Hoff 721.25 part time sprayer; John Moes 36.02 meeting & mileage; Michael Rye 18.47 meeting; Jim Thyen 39.53 meeting & mileage. Planning Board: 338.63 total salaries. Road & Bridge: 66,896.23 total salaries. Emergency Management: 8,432.65 total salaries. Crime Victim: 4,681.62 total salaries. W.I.C.: 3,073.21 total salaries.
Total: 364,859.13. Breakdown of withholding amounts which are included in the above: S.D. Retirement 31,402.40; S.D. Retirement 289.61 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 60,342.62 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,319.22 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,459.21 ins.; U.M.B. Bank 1,927.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 118.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 8,590.37 employee payments; Cod. Co. Treasurer 25,250.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 356.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 24,113.54 federal withholding; Reliabank Dakota 39,782.96 social security; AAA Collections 379.60 garnishment; Conseco Ins. 20.20 ins; Pioneer Credit Recovery 150.39 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to approve an automatic budget supplement, in the amount of $7,941.00, to the Emergency Management revenue and expenditure budgets with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

OPERATING CASH TRANSFERS

Motion by Brinkman, second by Johnson, to approve the following operating cash transfers, as previously budgeted; all present voted aye; motion carried: Debit: General Fund $721,577.00; credit Road & Bridge Fund $689,228.00, credit Emergency Management Fund $32,349.00.

ABATEMENTS

Motion by Thomas, second by Larson, to approve the following abatements; all present voted aye; motion carried: Kirby Gardner, record #10928, property assessed above market value; $1,841.68 total abatement for taxes payable in 2008. John G. VanDykhorst, record #9914, applicant qualified for assessment freeze for the elderly and disabled, $705.94 total abatement for taxes payable in 2008.

PERSONNEL CHANGES

Motion by Johnson, second by Larson, to approve the following personnel change; all present voted aye; motion carried: Brian Richter, Deputy Sheriff, 6 mo. anniversary step increase, from step 1/$15.06 per hour to step 2/$15.63 per hour, effective date October 1, 2008, submitted and approved by Sheriff, Toby Wishard.

VOLUNTEER APPRECIATION RESOLUTION

Motion by Thomas, second by Larson, to approve the following resolution; all present voted aye; motion carried:

RESOLUTION 2008-20
Codington County Resolution of Appreciation for Volunteers

Whereas, Codington County Search and Rescue has forty one members who are on call 24/7 with human resources, specialized equipment, and canine handlers who give thousands of hours for training and response to calls for assistance; and,

Whereas, surrounding counties: Clark, Day, Deuel, and Hamlin, plus the City of Watertown, the Watertown Community Foundation, Watertown United Way, and many individuals and area businesses have donated money and resources to the Codington County Search and Rescue team; and,

Whereas, Lake Area Radio Klub has eight persons who assist the citizens of Codington County and area communities with communication assistance in emergency or weather event situations by operating privately owned equipment for public benefit; and,

Whereas, ten individuals risk life and personal vehicles to be weather spotters stationed strategically throughout the county to give early warning of approaching severe weather; and,

Whereas, twenty one individuals have completed training as Community Emergency Response Team members thus adding to the County and area inventory of persons capable of knowing what to do and how to do in most any emergency situation; and,

Whereas, the American Red Cross has a cadre of seven persons who are trained and ready to manage emergency shelters in time of need;

Therefore be it resolved that the Board of County Commissioners for Codington County, on behalf of all the citizens of the county and of all northeastern South Dakota, thank the volunteers and leaders of these organizations for their gifts of time and talent for the safety and betterment of our community, our county, and our state.

Dated this 30th, day of September, 2008

Lavern Marquardt
Chairman

ATTEST:

Cindy Brugman
County Auditor

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session at 10:02 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:23 a.m. Human Resource Director, Terry Satterlee, was present for executive session. No action was taken.

2009 ANNUAL BUDGET APPROVED

No persons appeared for the final budget hearing of the 2009 Provisional Budget of Codington County. Discussion was held regarding the amount of surplus cash used to fund the 2009 budget, possible health insurance premium increases, estimated wage increases and staffing levels of different departments. Motion by Brinkman, second by Thomas, to amend the 2009 Provisional budget as follows and adopt as the 2009 Annual Budget; all present voted aye; motion carried: Commissioners Contingency $183,000.00; Director of Equalization $575,963.00; Credit Bureau Payments $12,000.00; Historical Museum $4,500.00; Cash applied $1,056,730.00; Current Property Tax Levy $6,036,535.00.

RESOLUTION 2008-21

Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all it's institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all it's purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all it's institutions and agencies for calendar year January 1, 2009 and ending December 31, 2009, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 30th day of September, 2008. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2009 through December 31, 2009.
The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Thomas and upon vote of the Board, all present voted aye; motion carried.
Board of County Commissioners of Codington County, South Dakota.

Lavern Marquardt
Chairman

John W. "Jack" Thomas

Carol Johnson

Elmer P. Brinkman

Ken Larson

ATTEST:

September 30, 2008

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes $6,036,535.00, $3.726 $'s/1,000.00, total taxes levied by Codington County. As of September 30th, 2008, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:34 a.m., until 9:00 a.m., Tuesday, October 7th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 7, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of September 30th, 2008

4. 9:00 a.m., Discussion with Highway Supt., Rick Small, and action regarding a request from the SDDOT to use County Roads 9-4 & 20-5 as detours during a construction project scheduled from May thru August, 2009

5. Monthly reports
   a. Extension
   b. Health
   c. Veterans Service
   d. Welfare
   e. Weed

6. Action to authorize the Chairman to sign the Emergency Management FY2009 State and Local Agreement between the State of South Dakota and Codington County

7. Action regarding a request to compromise a County lien

8. Action to approve an automatic budget supplement w/grant reimbursement funds

9. Note Holiday closing on Monday, October 13th, Native Americans' Day

10. Discussion regarding meeting date on November 11th

11. Note County surplus equipment auction scheduled for 5:30 PM, October 7th, at the Codington County Extension Center Complex

12. Action to approve personnel changes
    a. Cindy Dargatz, Maintenance Dept., temporary change in hours

13. Action to enter into executive session
    a. Welfare Director, possible litigation

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 14th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 7, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 7th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Larson, second by Thomas, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of September 30th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

ROAD CONSTRUCTION DETOUR
Highway Supt., Rick Small, advised the Board of a possible detour, beginning in the spring of 2009, which could affect County Roads 9-4 & 20-5. Mr. Small informed the Board that when the construction project begins, at the intersection of Highways 212 & 81, a detour will be set up for all vehicles which need to make left turns at the intersection and limited right turns. Mr. Small noted the SDDOT has not requested an agreement with the County at this time.

MONTHLY REPORTS
Extension Educator, Chuck Langner, updated the Board on harvest progress and crop production, nematodes found in Codington County, and new lighting and electrical upgrades at the Extension Center Complex. **Community Health Nurse, Karla Moes,** provided the Board with a quarterly written report covering the following: Immunizations, school screenings, flu shot clinics, Hepatitis B injections, WIC caseload, developmental screenings, and a completed office audit. **Veterans Service Officer, Al Janzen,** reported 21 trips with 88 riders for the month of September. Mr. Janzen updated the Board on the progress of the "Community Based Outpatient Clinic" tentatively scheduled for opening in the first quarter of 2009. **Welfare Director, Sarah Elbert,** submitted a written report to the Board which included the following statistics for the Welfare Office for the time period September 5th through October 9th. 27 clients were assisted; with 15 denials; 5 pending or referred; 7 approved; and 4 new clients approved. Total Assistance: $1,019.74 for rent and utilities; one active medical case, two medical applications pending decision, and seven hospital requests for application received. Total Credits: $11,567.45 with 4 full releases or compromises. Ms. Elbert has been requested to speak to the Child Protection Team at a noon luncheon on Thursday, October 9th. **Weed Supervisor, Nick Endres,** updated the Board on spraying progress in ditches along County roads.

FFY2009 EMERGENCY MANAGEMENT SLA
Emergency Management Director, Jim Sutton, presented to the Board and reviewed the FFY2009 Emergency Management State and Local Agreement (SLA). Motion by Thomas, second by Brinkman, to authorize the Chairman to sign the FFY2009, Emergency Management, State and Local Agreement between the State of South Dakota and Codington County, as recommended by Emergency Management Director, Jim Sutton, all present voted aye; motion carried.

COUNTY LIEN COMPROMISE RELEASE
Motion by Larson, second by Brinkman, to accept $20,000.00 as payment in full on a County lien filed against Donald Myrick; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Brinkman, to supplement the Historic Preservation Budget and General Fund revenue budget, with grant reimbursement funds, in the amount of $595.30; all present voted aye; motion carried.

HOLIDAY CLOSING
The Board noted that the Courthouse and all County offices will be closed on Monday, October 13th, 2008, in observance of Native American Day.

MEETING DATE CHANGE
Motion by Thomas, second by Johnson, to meet on Wednesday, November 12th, instead of Tuesday, November 11th, Veterans Day; all present voted aye; motion carried.

COUNTY SURPLUS EQUIPMENT SALE
The Board noted that one or more of this Board may be present at the Codington County surplus equipment sale, scheduled for 5:30 p.m., Tuesday, October 07, 2008.

PERSONNEL CHANGE
Motion by Brinkman, second by Thomas, to approve the following personnel change; all present voted aye; motion carried: Cindy Dargatz, Building Maintenance custodian, increase from 20 per hours week to 40 hours per week during the time period of the medical leave of another Building Maintenance employee, submitted and approved by Maintenance Supervisor, Milo Ford.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session, at 9:55 a.m., for the purpose of discussing union contract negotiations and potential litigation; all present voted aye; motion carried. The Board returned to regular session at 10:39 a.m., no action was taken. Human Resource Director, Terry Satterlee and Welfare Director, Sarah Elbert were present for executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:40 a.m., until 9:00 a.m., Tuesday, October 14, 2008; all present voted aye motion carried.

ATTEST:
Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 14th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Brinkman, to approve the minutes of October 7th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

REQUEST TO LOWER SPEED LIMIT
Highway Supt., Rick Small, presented the Board with a petition, signed by residents of 42nd St NW, requesting a lower speed limit on County Road #15 from Golf Course Road south towards 4th Ave. Mr. Small advised the Board that the speed limit in that area varies at 25, 30 & 45 miles per hour. Motion by Larson, second by Thomas, to lower the speed limit on County Road #15 from Golf Course Road to 4th Avenue SW, to 25 miles per hour. Mr. Small suggested lowering the speed limit to 25 miles per hour on County Road #15 from Golf Course Road to 1000' south of the intersection. Upon vote of the Board; Thomas and Larson voted aye; Marquardt, Johnson, and Brinkman voted no; motion failed. Discussion was held regarding working with the City of Watertown to set a uniform speed limit in the area of Golf Course Road, 42nd St NW, and County Road #15. The Board did not take action at this time.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office is busy with early voters, tax levy calculations, and monitoring budgets in the last quarter of the year. The Auditor provided the Board with third quarter revenue and expenditure budget reports. The Auditor's office will be open extended hours in October to accommodate early voters. **Director of Equalization, Shawna Constant,** reported all appraisers have completed the yearly required schooling. The Director also reported on the following: a new version of PROVAL will be available in the next year; Ultra windows upgrades will be installed this week; the mobile home project will be finished the end of this week; work will begin on building permits for 829 parcels including 72 commercial properties; and staff will be working overtime during this busy time of the assessment year. The Director noted the deadline to apply for wetlands is November 1, 2008. **Register of Deeds, Ann Rasmussen,** submitted her monthly statement of fees to the Board for the month ending September 30, 2008. Collections totaled $24,909.30, with $1,326.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections in September 2008 are down from collections for this month in 2007. The Register of Deeds discussed anticipated equipment changes in her office that have been included in the 2009 budget. **Treasurer, Carol Maloney,** reported her office is working on the property tax collections and November motor vehicle registration renewal notices have been mailed. Discussion was held regarding the new method of staggered commercial vehicle licensing.

DOOR PROJECT
Maintenance Supervisor, Milo Ford, requested authorization to proceed with a project to install new inside doors at the south entrance to the Courthouse. Mr. Ford advised the Board that installing new doors would be an attempt to prevent cold air from circulating on the ground floor of the Courthouse during the winter months. Mr. Ford provided the Board with estimates of

$7,000.00 and $3,908.00 for two different types of doors and opening systems. Motion by Thomas, second by Larson to delay this project until the County can determine future building needs; upon vote of the Board; Thomas, Marquardt, Johnson, and Larson voted aye; Brinkman voted no; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September 2008, all present voted aye; motion carried.

Cash on hand	$	4,979.91
Checks in Treasurer possession		
less than 3 days	$	103,913.46
Cash Items	$	202.00
TOTAL CASH ASSETS ON HAND	$	109,095.37
RECONCILED CHECKING		
Great Western Bank Checking	$	2,517.53
Great Western Bank Checking (Memorial Park)	$	25,618.58
Reliabank Dakota	$	6,315,680.92
INVESTMENTS		
SD Public Funds Investment	$	6,916.11
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	400,000.00
First American Bank & Trust	$	200,000.00
First Premier Bank	$	200,000.00
Peoples State Bank	$	400,000.00
TOTAL CASH ASSETS	$	7,659,828.51
General Ledger Cash Balance by Funds:		
General	$	3,777,949.23
General restricted cash	$	500,000.00
Sp. Revenue	$	2,625,096.05
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	4,358.86
Trust & Agency	$	742,012.52
(schools 306,767.70, townships 21,934.20; city/towns 87,934.12)		
TOTAL GENERAL LEDGER CASH	$	7,659,828.51

GENERAL FUND SURPLUS ANALYSIS

The Board noted the General Fund Surplus Analysis, at 19%, as of September 30, 2008.

CLAIMS

Motion by Brinkman, second by Thomas, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 23.86 Sup, A-Ox Welding Supply 119.27 Sup, Absolute Mobile Shredding 132.00 Maint, Active Data Systems, Inc 440.00 Maint, Acuity Specialty Products Grps 498.23 Sup, Airport Sleep Inn 649.90 Trav, Alltel 58.64 Util, Alltel 60.49 Util, Alltel 110.75 Util, Alltel 94.03 Util, Alltel 58.55 Util, Alltel 67.78 Util, Alltel 60.37 Util, American Legion State Headquarters 77.00 Sup, Kari Anderson 52.96 Jury, Austin Law Offices 730.20 Prof Svc, Denes Barabas 38.00 Trav, Bob Barker Co. 263.88 Sup, Graciela Barrantes 227.50 Interp, Batteries Unlimited 170.00 Rep, Batteries Unlimited 134.00 Rep, Steven Bayles 17.40 Jury, Roger Benthin 78.00 Maint, Jeff & Patty Bergan-Landlords 240.00 Indg Util, Darrell Berning 11.48 Jury, Best Business Products 264.95 Pymt, Best Business Products 83.27 Maint, Best Western Ramkota Hotel 519.92 Trav, Jerry Biewer 38.00 Trav, Joseph Blotsky 10.00

Jury, Bound Tree Medical Llc 90.00 Sup, Heidi Brandriet 118.00 Trav, Misty Brenden 12.22 Jury, Gina Brown 105.92 Jury, Brown & Saenger 476.07 Sup, Anthony Bucholz 50.74 Jury, Burghardt Amateur Center 779.85 Rep, Anita Buri 10.74 Jury, Burns Law Office 2333.00 Prof Svc, Business Telephone Company 456.89 Prof Svc, Della Butcher 10.74 Jury, Butler Machinery 582.98 Sup, C & R Supply 173.02 Sup, Carquest Auto Parts 195.91 Sup, Carquest Auto Parts 75.72 Rep, Jeremy Carroll 55.10 Witn, Cartney Bearing & Supply 84.42 Rep, Cashway Lumber Inc. 42.23 Rep, Cass-Clay Creamery 2552.00 Sup, Caterpillar Financial Svc Corp 31593.25 Pymt, Century Business Products 42.00 Maint, J Deann Chase 12.22 Jury, Dorette Clark 11.48 Jury, Codington Clark Electric 36.00 Util, Codington Clark Equipment 67.05 Rep, Codington Co. Clerk of Court 1500.00 bond, Codington Co. Historical Soc. 595.30 Sup, Codington County Treasurer 1.00 Sup, Codington County Clerk Of Court 175.00 Ovpmt, Cole Papers, Inc. 1953.94 Sup, Collins Music Co 369.00 Sup, Connecting Point Computer Cent 6339.17 Sup, Shawna Constant 230.00 Trav, Construction Products & Consul 138.90 Sup, County Fair Foods 263.90 Sup, Credit Bureau Of Watertown Inc 743.24 Pymt, Crescent Electric Supply Co. 30.51 Sup, Daniel Crouse 13.70 Jury, Pat Culhane 38.00 Trav, Culligan Water Conditioning 74.00 Sup, Sharmell Dahl 38.00 Trav, Dakota Inn 410.00 Trav, Lori Deutsch 1.37 Sup, Donna Dietrich, Chairman 134.42 Prof Svc, The Earthgrains Company 723.66 Sup, East Dakota Water Development 752.28 Sep Apportionment, Marv Ekeren 15.00 Prof Svc, Election Systems & Software 16.12 Sup, Election Systems & Software 5343.13 Sup, David Elliott 55.18 Jury, EMC Insurance Companies 3583.80 Pymt, Jaime Endres 10.00 Jury, Engelstad Electric Co. 785.33 Rep, Express Produce 449.00 Sup, Farm & Home Publishers Ltd 1144.00 Sup, Farnams Genuine Parts 818.48 Sup, Fastenal Company 24.28 Rep, Fedex 16.95 Sup, Kari Feuerhelm 20.36 Jury, First District Assn Of Lcl Gov 3100.00 Pymt, Mychel Fligge 11.48 Jury, Flint Hills 10653.75 Rep, Town Of Florence 60.00 Util, Walter Foltz 10.74 Jury, Fox, Youngberg & Lewno, P.C. 188.56 Prof Svc, Karin Freiwald 50.74 Jury, Denise Froke 10.74 Jury, FSH Communications Llc 119.72 Util, FSH Communications Llc 121.82 Util, Donald Gass 26.00 Ovpmt, Nathan Gast 38.00 Trav, Gcr Tire Center 15.00 Rep, Gcr Tire Center 66.38 Rep, Marci Gebers 82.01 Witn, Kevin Geiger 17.40 Jury, Genoa Healthcare/Watertown 19.24 Pris Med, Jesse Goodwin 20.00 Witn, Green, Schulz, Roby, Etal 4083.87 Prof Svc, Gunderson Law Office 641.80 Prof Svc, Karen Gunn 10.74 Jury, Melinda Halfaday 24.80 Jury, Christie Hanson 11.48 Jury, Joseph Hauck 38.00 Trav, Peggy Haugan 54.44 Jury, Cory Herzog 38.00 Trav, Hillyard Floor Care Supply 764.24 Sup, Lance Hoeke 82.01 Witn, Holloway Construction Co 13250.00 Rep, Mitchell Hopper 107.40 Jury, Horn Law Office 192.00 Prof Svc, Rosemary Hoverstadt 23.32 Jury, Larry Howard 38.00 Trav, Howard Vet Clinic 747.95 Sup, Lori Hubsch 11.48 Jury, Glacial Lakes Humane Society 220.00 Pymt, Nikki Hunter 11.48 Jury, Hurkes Implement Co. 18.59 Rep, Hurkes Implement Co. 350.94 Rep, HyVee #1871 7.11 Sup, HyVee Pharmacy 360.61 Pris Meds, Indy Drysuit Repair Inc 350.00 Sup, Interlakes Community Action 412.25 Pymt, Intoximeters 695.00 Sup, Vicky Janish 118.00 Trav, Jefferson Partners Lp 32.00 Trav, Jeff's Vacuum Center 23.95 Rep, Johnson Controls, Inc. 4076.25 Maint, Lynn Johnson 51.48 Jury, Christina Julian 11.48 Jury, Jurgens Printing 9.00 Publ, Marty Karnopp 131.82 Trav, Darren Kastein 38.00 Trav, Joshua Keller 13.70 Jury, Ken Mack's Landscaping/Lawn Ir 175.00 Rep, Francis Kick 11.48 Jury, Kimball Midwest 121.98 Sup, Leonard Kirchmeier 20.00 Witn, Robert Klebsch 55.18 Jury, Ryan Kloos 10.00 Jury, Knology 470.25 Util, Knology 34.95 Util, Knology 110.90 Util, Lance Koester 38.00 Trav, Nelva Kooistra 15.00 Prof Svc, Daniel Krantz 113.32 Jury, Shane Krueger 101.48 Jury, Carna Kruse 10.00 Jury, Joyce Kwasniewski 24.80 Jury, Lake City Fire Equipment Llc 63.00 Maint, Theodore Lane 13.70 Jury, Chuck Langner 519.34 Trav, Lar Jo's 1137.74 Sup, J.H. Larson Electrical Co. 198.80 Rep, Lexisnexis Matthew Bender 47.40 Sup, Bruce Lien 11.48 Jury, Jodi Loehrer 318.55 Trav, Cleda Love 70.90 Witn, Lutheran Social Services 2205.44 Prof Svc, Lutheran Social Services 1929.76 Prof Svc, M V Deisz Consulting 218.00 Trav, Macksteel Warehouse, Inc. 153.48 Rep, Mac's Inc. 60.58 Rep, Mac's Inc. 37.47 Sup, Mac's Inc. 67.12 Rep, Melissa Magstadt 4375.00 Prof Svc, Mahowald's 150.30 Sup, Rebecca Malsam 51.48 Jury,

Mark's Auto 722.07 Rep, Lavern Marquardt 9.00 Trav, Marsh-Seabury & Smith 320.00 Sup, Andrew Meek 101.48 Jury, Menards 52.74 Sup, Menards 713.41 Sup, Diane Merchant 112.00 Trav, Metro Fire 3139.80 Eqp, Amanda Meyer 32.87 Witn, Jason Meyer 32.87 Witn, Midcontinent Communications 55.00 Util, Milbank Communications 39.00 Rep, Milbank Communications 531.79 Sup, Milbank Communications 904.07 Sup, Milbank Communications 3616.27 Sup, Moe Oil Company 2581.50 Sup, Kathleen Moes 61.10 Jury, Joel Montgomery 38.00 Trav, Aloysius Moszer 12.22 Jury, Motorola 3084.48 Sup, Motorola 90096.92 Eqp, Motorola 50812.80 Eqp, Motorola 12337.92 Sup, Municipal Utilities 374.74 Indg Util, Municipal Utilities 8053.79 Util, Edward Nelson 102.96 Jury, Jessie Nelson 20.00 Witn, Kenneth Nigg 38.00 Trav, Marilyn Nipe 14.44 Jury, Patrick Nogelmeier 150.00 Prof Svc, Northwestern Public Service 278.42 Util, Office Systems, Inc. 90.28 Sup, Office Systems, Inc. 3636.88 Sup, Jan Olsen 269.53 Trav, Olson & Johnson International 60.64 Rep, Charmaine Olson 10.00 Jury, Ottertail Power Co. 13.57 Util, Michelle Pederson 230.00 Trav, Pennington County Jail 458.30 Trav, Joel Perry 82.01 Witn, Julian Pischke 51.48 Jury, Pitney Bowes 218.15 Rent, Janice Plagens 10.74 Jury, Marjorie Plunkett 32.87 Witn, PMB 0112 372.16 Util, PMB 0112 314.09 Util, Postmaster 84.00 Sup, Prairie Lakes Health Care Cent 251.31 Pris Care, Prairie Lakes Health Care Cent 2301.00 Sup, Prairie Lakes Health Care Cent 1690.22 Pris Med, Print 'Em Now 135.10 Sup, Print 'Em Now 23.12 Sup, Pro Line Inc 77.50 Rep, Professional Mailing & Market. 2944.25 Sup, Protect Roofing & Sheet Metal 47.94 Rep, Queen Of Peace Health Services 60.50 Maint, Qwest 82.00 Util, Qwest 737.38 Util, Qwest 15.43 Util, Qwest 82.00 Util, Murray Rauscher 11.48 Jury, Rawdon Radiator 115.00 Rep, Redlinger Bros. 35.45 Rep, Brenda Reynolds 38.00 Trav, RLR Properties 225.00 Indg Util, Roger's Auto Sales 100.00 Prof Svc, Russell A. Ronke 118.00 Trav, Ron's Saw Shop Two 86.24 Sup, Don Rowland 450.00 Prof Svc, Don Rowland 4125.00 Prof Svc, Runnings 35.01 Sup, Rural Cellular Corporation 167.50 Util, Rural Cellular Corporation 106.65 Util, Dawn Russell 283.40 Prof Svc, Kristin K Sands 75.00 Prof Svc, Sanford Clinic 484.00 Pris Med, Terrance Satterlee 1500.00 Prof Svc, Natasha Saul 20.00 Witn, Thomas Schaeffer 50.00 Jury, Michael Schliesman 52.96 Jury, Schrader's 49.00 Sup, Tammy Schuchard 38.00 Trav, Ross K Schulte DDS Pc 145.00 Pris Care, SD Department Of Revenue 1137.00 Sup, SD Department Of Revenue 52.00 Sup, S.D. Dept. Of Transportation 2230.10 Rep, SD Human Services Center 113.10 Trav, SD State Treasurer 272194.79 October Payment, SD State University 11500.00 Pymt, Ann Seifel 70.00 Trav, Heidi Selchert 118.00 Trav, Scott Serie 38.00 Trav, Service Signs Inc 66.33 Maint, Ricky Severson 10.74 Jury, Sheraton Sioux Falls 2100.00 Trav, Sherwin Williams 617.24 Sup, Sioux Falls Two-Way Radio 1279.20 Eqp, Sioux Valley Coop 105.00 Rep, Sioux Valley Coop 2815.43 Sup, Sioux Valley Coop 293.11 Sup, Sioux Valley Coop 119.25 Sup, Sioux Valley Coop 23695.29 Sup, Sioux Valley Coop 266.87 Sup, Sioux Valley Coop 209.73 Sup, Rick Small 39.99 Trav, Terry Sorensen 38.00 Trav, South Shore Gazette 770.62 Publ, Town Of South Shore 74.00 Util, Spears Law Office 4353.90 Prof Svc, Margaret Spears-Pederson 13.70 Jury, Sprint 187.87 Util, Allen Stanton 12.22 Jury, Stacie Stanton 20.00 Witn, Star Laundry 82.22 Sup, Star Laundry 27.95 Sup, Connie Stoebner 197.60 Prof Svc, Streicher's 156.93 Sup, Sturdevant's Auto Parts 81.85 Rep, James Sutton 125.00 Trav, Sutton Law Office Pc 10611.42 Prof Svc, Richard Theye 102.96 Jury, John W. Thomas 81.08 Trav, Titan Machinery 648.92 Rep, Doug Tomschin 75.00 Rep, James Torstenson 38.00 Trav, Trav's Outfitter Inc 176.98 Sup, Trav's Outfitter Inc 459.99 Trav, Ultramax 249.00 Sup, United Building Center 89.09 Sup, Clea Urevig 52.96 Jury, Us Foodservice - Grand Forks 8886.67 Sup, Van Diest Supply Company 5062.80 Sup, Travis Vanwell 20.00 Witn, Visa - C/O Great Western Bank 183.45 Rep, Visa - C/O Great Western Bank 67.41 Sup, Visa - C/O Great Western Bank 433.57 Sup, Visa - C/O Great Western Bank 877.05 Sup, Visa - C/O Great Western Bank 38.50 Rep, Visa - C/O Great Western Bank 891.00 Sup, Wade Wall 20.00 Witn, Angela Walker 11.48 Jury, Walmart Community 75.89 Sup, Watertown Mobile Estate 180.00 Indg Util, Watertown Public Opinion 1002.25 Publ, Watertown Public Opinion 29.69 Publ, Watertown Tire Center, Inc. 47.50 Rep, Dustin Wellman 20.00 Witn, Wells Fargo Financial Leasing 292.92 Rent, West Group Payment Center 2097.50 Sup, West

Group Payment Center 638.00 Sup, Wheelco 51.20 Rep, Alvin White 107.40 Jury, Wiles & Rylance, Llp 1000.00 Prof Svc, Women's Resource Center 3307.50 Pymt, Helen Woods 51.48 Jury, Watertown Landfill 4.38 Maint, Xerox Corporation 94.17 Sup, Yankton Co Treasurer 182.50 Prof Svc, Yankton Co. Sheriff 50.00 Trav, Zimmels Furniture 1401.10 Rep.

SURPLUS EQUIPMENT

Motion by Larson, second by Brinkman, to declare the following items surplus; all present voted aye; motion carried: GEN01279, a 1988 Chevy S10 pickup, from the Weed Dept., sold at the surplus auction sale. GEN00965, a Compaq computer, from the States Attorney's office, to be destroyed.

ABATEMENTS

Motion by Larson, second by Johnson, to approve the following abatements as approved by the Director of Equalization and the City of Watertown; all present voted aye; motion carried: Record #8794, James F. Hardee, previous abatement based on incorrect values, $1,104.08 tax dollars abated for pay 2008. Record #8795, James F. Hardee, previous abatement based on incorrect values, $1,178.06 tax dollars abated for pay 2008. Record #7676, Deborah A. Skogstad, applicant qualified for assessment freeze for elderly and disabled, $463.92 tax dollars abated for pay 2008.

SOFTWARE UPGRADES

States Attorney, Dawn Elshere, requested authorization to purchase software upgrades for the Justware program currently used in her office. The States Attorney noted the cost for the software upgrade will be $3,000.00. Motion by Thomas, second by Brinkman, to approve the software upgrades as requested by the States Attorney; all present voted aye; motion carried.

DRAINAGE REQUEST

Henry Township property owner, Joseph Waldner, met with the Board to request authorization to drain water from one area of his property, located in section 29 of Henry Township, to another area, owned by Mr. Waldner, in the same section. Adjacent property renter, Myron Eidsness and adjacent property owner, Paul Johnson were present for this discussion and voiced opposition to Mr. Waldner's request as the draining process could send more water onto the property rented by Mr. Eidsness and owned by Mr. Johnson, all in Henry Township. Mr. Eidsness informed the Board that the owner of the property, from whom he rents, is also opposed to any drainage by Mr. Waldner. Motion by Larson, second by Brinkman, to approve Mr. Waldner's drainage request; upon vote of the Board; Brinkman voted aye; Thomas, Marquardt, Johnson, and Larson voted no; motion failed.

ELECTION DAY MEETING

Motion by Thomas, second by Brinkman, to cancel the regular meeting scheduled for Tuesday, November 4th, 2008, and to meet on Thursday, November 6th, 2008, to canvass the votes of the 2008 General Election; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel changes; all present voted aye; motion carried: Heidi Selchert, Director of Equalization Appraiser, 6 mo. step increase from step 1/$12.11 per hour to step 2/$12.57 per hour, effective date October 1, 2008, submitted and approved by Director of Equalization, Shawna Constant. Steven Coyle, Building Maintenance, anniversary step increase from step 6/$12.28 per hour to step 7/$12.73, effective date October 1, 2008, submitted and approved by Maintenance Supervisor, Milo Ford. Motion by

Thomas, second by Larson, to allow the Auditor to hire a temporary employee during the period of early/absentee voting for the 2008 General Election; all present voted aye; motion carried.

FOCUS WATERTOWN ANNUAL MEETING

The Board discussed sending a representative to the annual meeting of Focus Watertown. Commissioner Thomas will attend this meeting, representing Codington County as a stakeholder, scheduled for 4:30 p.m., Wednesday, October 15th at Lunkers Restaurant.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session, at 10:30 a.m., to discuss union contract negotiations, personnel issues, and future negotiations in Sheridan Township; all present voted aye; motion carried. The Board returned to regular session at 11:20 a.m., action was not taken. Sheriff, Toby Wishard and Human Resource Director, Terry Satterlee were present for executive session.

FEMA CORRESPONDENCE

The Board discussed correspondence from FEMA regarding flood plain management measures in Codington County. Chairman Marquardt will contact Zoning Officer, Todd Kays, regarding this correspondence.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:31 a.m., until 9:00 a.m., Tuesday, October 21, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 21, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of October 14th, 2008

4. 9:00 a.m., 1st reading on proposed ordinance #42 – Storage of Fireworks in Temporary Structures

5. Monthly reports
   a. Highway Dept.
   b. Maintenance Dept. – action to award a bid contract for BRO 8015 (07), a structure abutment replacement

6. Action on a request to discharge fireworks in Pelican Township

7. Action to approve property tax refunds
   a. Enercept Inc. (2 properties)
   b. Benchmark Foam Inc.

8. Action to approve automatic supplements with grant reimbursement funds

9. Action to approve personnel changes

10. Action to enter into executive session

11. Open

12. Old Business

13. New Business

14. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., October 28th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 21, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 21st, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of October 14th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

FIRST READING ORDINANCE #42
The Board held the first reading on proposed Ordinance #42. Zoning Officer, Todd Kays, reviewed the following proposed ordinance: Be it ordained by the board of County Commissioners of Codington County, South Dakota: that Article III, Chapter 3.04, Section 3.04.02 Conditional Uses, adopted by Ordinance #30, April 25, 2006, as amended of the Zoning Ordinance of Codington County is amended to add the following language: 38. Storage of Fireworks in temporary structures. Mr. Kays informed the Board that the Codington County Planning Commission held a public hearing on Monday, October 20th, regarding proposed Ordinance #42, an ordinance which would allow for the storage of fireworks in temporary structures. Mr. Kays advised the Board that this ordinance change was requested by Mr. Lewis Raderschadt, of "Lew's Fireworks". The board set the second reading and action to approve proposed Ordinance #42 for 9:00 a.m., Tuesday, October 28th, 2008.

MONTHLY REPORTS
Highway Supt., Rick Small, reported on the following items: the traffic count on County Road 23 is approximately 20 vehicles per day for the time period October 9th through the 16th; 2008 paving costs average out to $75,559.66 per mile compared to 2007 costs of $65,044.00 per mile; winter mowing; 6 weeks leave for the Asst. Highway Supt.; the Highway Course in Rapid City from October 28th through the 30th; the Highway will return to 8 hour work days on November 3rd; the SPCC (spill prevention control and countermeasures) plan walk through was completed per the five year review requirement; the waste oil furnace; and City speed limits around Lake Kampeska. **Maintenance Supervisor, Milo Ford,** reported on the following items: Memorial Park is closed to the public for the season; the park pavilion building sustained $500.00 in damage due to vandalism; 2008 Park income approximately $59,770.00 which is down 14% from 2007 primarily due to early season weather conditions; the Courthouse Maintenance staff is assisting the Auditor's office with General Election set up preparations; a meeting, on Sept. 4th, with Dave Todd and two engineers from West Plains Engineering regarding gathering information for heating, cooling, lighting, etc., for the second floor remodel project; a Safety Benefits meeting with Doug Kirkus; an electrical failure at the Detention Center, which has been repaired; temporary partitions installed in the basement of the Detention Center to accommodate increased inmate population; many scheduled upcoming events at the Extension Center; and an abandoned vehicle, noticed by an Extension Maintenance employee, in the parking lot at the Extension Center Complex, was reported to the Sheriffs' office and was found to be a stolen vehicle. Mr. Ford requested authorization to attend the annual Safety and Loss Control Training Conference scheduled for November 12th & 13th, in Pierre. The Board had no objections to this request.

STRUCTURE ABUTMENT REPLACEMENT PROJECT

Highway Supt., Rick Small, presented the Board with a copy of the Abstract of Bids for a project referenced as BRO 8015(07), PCN 00JK, Codington County Structure Abutment Replacement. Mr. Small explained this is a bridge abutment replacement project for a bridge over Soo Creek on County Road #2 (a/k/a Cottonwood Street), located in Germantown Township. This project was previously bid in June 2008 with only one bidder, which the County rejected, as the bid came in at $313,430.00. The latest bid letting received five bids ranging from $212,877.50 to $340,842.75. Mr. Small noted this is an 80/20 project with County responsible for 20% of the final cost of the project and 80% paid by the Federal Bridge Replacement Fund. Motion by Larson, second by Thomas, to accept the low bid, per the recommendation of Mr. Small, from Grangaard Construction in the amount of $212,877.50; all present voted aye; motion carried.

FIREWORKS PERMIT

Motion by Brinkman, second by Johnson, to approve a request to discharge fireworks on November 1st, between 8:00 p.m. and 9:00 p.m., at 2725 7 St SW, in Pelican Township; upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried.

PROPERTY TAX REFUNDS

Motion by Larson, second by Brinkman, to approve the following property tax refunds, as recommended by the Director of Equalization, and approved by the City of Watertown, for portions of properties which where incorrectly taxed in the City of Watertown and should have been taxed in Sheridan Township for taxes payable in 2004, 2005, 2006, 2007 & 2008; all present voted aye; motion carried: Record #6027, Enercept Inc., $1,357.16 total refund. Record #6024, Benchmark Foam Inc., $269.72 total refund. Record #4268, Enercept, Inc., $2,970.65 total refund.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Brinkman, second by Larson, to approve the following budget supplements with grant reimbursement funds; all present voted aye; motion carried: Emergency Management Pandemic Flu grant expenditure budget $8,500.00, revenue budget $35,500.00, and Homeland Security grant expenditure and revenue budgets $3,139.80.

WETLANDS FILING DEADLINE

Chairman Marquardt noted the wetlands exemption filing deadline is November 1st.

NACO PRESCRIPTION DRUG CARD

Commissioner Thomas updated the Board on the savings for persons using the NACO prescription drug card in Codington County and savings for persons using the card statewide.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Johnson, to adjourn at 9:44 a.m., until 9:00 a.m., Tuesday, October 28th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

October 21, 2008

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

October 21, 2008

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
October 28, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of October 21st, 2008

4. 9:00 a.m., 2nd reading and action to approve proposed ordinance #42 – Storage of Fireworks in Temporary Structures

5. Action to approve Resolution 2008-22, the "Dahl Addition" Plat located in the SW1/4 of Sec. 24-T118N-R53W (Rauville Township)

6. Monthly reports
   a. Emergency Management
   b. Sheriff

7. Action to approve automatic supplements with grant reimbursement funds

8. Action to approve salary claims

9. Request for travel reimbursement for States Attorney to attend a Law Enforcement Coordinating Committee

10. Action to approve personnel changes
    a. Julie Radach, temporary election clerk in the Auditor's office

11. Action to enter into executive session

12. Open

13. Old Business

14. New Business

15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 6th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

October 28, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 28th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Brinkman, and Larson; Johnson was absent; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Thomas, to approve the minutes of October 21st, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

ORDINANCE #42 PUBLIC HEARING/SECOND READING
The Board held a public hearing and second reading on proposed Ordinance #42, an ordinance pertaining to the storage of fireworks in temporary structures. Zoning Officer, Todd Kays, reviewed the details regarding the request for this ordinance and further permits which will require action by the Planning and Zoning Board based on individual requests. Lewis Raderschadt was present for this hearing and provided the Board with details regarding his request for the passage of the proposed ordinance. Mr. Kays advised the Board that the Planning and Zoning Board has recommended a do pass on this ordinance. Motion by Brinkman, second by Larson, to adopt Ordinance #42, as presented. Chairman Marquardt asked for comments from the public. No persons were present to offer comments. Upon vote of the Board, all present voted aye; motion carried.

DAHL PLAT APPROVED
Zoning Officer, Todd Kays, presented and reviewed a plat that was previously approved by the Codington County Planning and Zoning Commission. The following plat resolution was approved by the Board.

RESOLUTION #2008-22

A Resolution to approve the platting of the "Dahl Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:
"Dahl Addition" in the County of Codington, South Dakota, in the SW1/4 of Section 24-T118N-R53W, of the 5th p.m., Codington County, South Dakota,
and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption, by Commissioner Brinkman, seconded by Commissioner Thomas; and upon vote of the Board all present voted aye; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 28th day of October, 2008

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
SS
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-22, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 28th day of October, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: Pandemic flu supplies, for the community, will be stored at City Hall; the 2008 Homeland Security Grant application has been approved; Mr. Sutton will travel to Pierre on October 30th to meet with Governor Rounds and the Incident Management Assistant Team and will travel to Chamberlain on Nov. 12th & 13th, for a required State Emergency Management meeting. Mr. Sutton informed the Board that the Search and Rescue canine unit, cadaver dog, was recently asked to assist the F.B.I. with a case, that the F.B.I. is working on the Pine Ridge Indian Reservation. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of September 2008: 65.63 average daily inmate population; 193 bookings; $12,117.50 collected in work release; $850.00 collected in court ordered confinement costs; $9,289.15 collected in out of county prisoner contracts; $2,912.00 collected in fees for the 24/7 program, with 61 individuals testing twice daily and 10 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 359 sets of civil papers served; 271 calls for service; 7 accidents checked; 76 arrest warrants; and 13 transports for a total 2,645 miles traveled.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Thomas, to approve an automatic budget supplement to the Emergency Management expenditure and revenue budgets in the amount of $158,143.11 with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

SALARY CLAIMS

Motion by Larson, second by Brinkman, to approve the following salary claims; all present voted aye; motion carried: Commissioners: 8,874.38 total salaries. Auditor: 15,822.76 total salaries. Co. Treasurer: 20,843.23 total salaries. States Attorney: 20,681.43 total salaries; Ruth Swenson 744.41 part time. Gov. Buildings: 13,927.10 total salaries; Cindy Dargatz 794.73 part time. Dir. Equalization: 32,576.17 total salaries. Reg. of Deeds: 15,148.00 total salaries. Veterans Service:

7,382.48 total salaries; Jim Hanson 25.87 meals; Roger Batien 33.25 meals. Sheriff: 47,109.13 total salaries; Jack Weber 531.64 part time & meals; Chuck Carbonneau 128.08 part time & meals; Jim Wollan 120.59 part time & meals. Co. Jail: 58,667.67 total salaries; Jason Moe 973.58 part time; Donna Weber 198.81 part time matron & meals; Amy Coon 1,102.10 part time. Care of the Poor: 3,608.38 total salaries; Julie Radach 164.43 part time. Co. Nurse: 3,248.75 total salaries. Co. Park: 3,661.82 total salaries; Donnie Olson 1,380.57 part time seasonal; Tom Sauer 1,467.28 part time seasonal. Ag. Bldg.: 7,019.02 total salaries. Co. Extension: 6,912.66 total salaries; Chuck Langner 33.24 meals; Jodi Loehrer 24.92 meals. Weed Control: 8,155.06 total salaries; William Hoff 711.10 part time sprayer. Planning Board: 401.81 total salaries. Road & Bridge: 66,827.93 total salaries. Emergency Management: 9,422.68 total salaries. Crime Victim: 4,681.62 total salaries. W.I.C.: 3,156.58 total salaries. Total: 358,128.66. Breakdown of withholding amounts which are included in the above: S.D. Retirement 31,769.16; S.D. Retirement 322.84 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 60,342.62 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,292.96 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,406.01 ins.; U.M.B. Bank 1,927.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 118.33 employee contributions; Office of Child Support 462.00 employee payments; Sioux Valley Credit Union 8,590.37 employee payments; Cod. Co. Treasurer 26,600.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 370.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 23,681.29 federal withholding; Reliabank Dakota 38,857.88 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 126.92 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

TRAVEL REQUEST

States Attorney, Dawn Elshere, requested authorization to attend a Law Enforcement Coordinating Committee meeting, in Sioux Falls, on Nov. 12th & 13th. The Board had no objection to this request.

PERSONNEL CHANGES

Motion by Thomas, second by Brinkman, to approve the following personnel change; all present voted aye; motion carried: Julie Radach, temporary election assistant in the Auditor's office, step 3/$11.02 per hour, effective date October 22, 2008, submitted and approved by County Auditor, Cindy Brugman.

BOARD OF MENTAL ILLNESS CHAIRMAN

The Board noted correspondence, from the Codington County Board of Mental Illness Chairman, Robert Wagner, notifying this Board that Mr. Wagner intends to resign as the Chairman of the Codington County Board of Mental Illness, effective December 31st, 2008.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session at 9:39 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:10 a.m. Human Resource Officer, Terry Satterlee, was present for executive session. No action was taken.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:15 a.m., until 9:00 a.m., Thursday, November 6, 2008; all present voted aye; motion carried.

ATTEST:



Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 6, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and adjust cell phones
3. Action to approve the minutes of October 28th, 2008
4. 2008 General Election canvass of results
5. Action on a drainage request
6. Action to authorize repairs to the Courthouse freight elevator
7. Action to approve personnel changes
8. Action to enter into executive session
9. Open
10. Old Business
11. New Business
12. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 12th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 6, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, November 6th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Brinkman, and Larson; Johnson was absent; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of October 28th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

L.A.T.I. STUDENTS PRESENT
Civil Drafting Instructor, from L.A.T.I., Terry Beynon, and his students attended this meeting to observe the canvass of the 2008 General Election.

2008 GENERAL ELECTION CANVASS
The Board conducted the canvass of the 2008 General Election, held in Codington County, on Tuesday, the 4th day of November, 2008.

FREIGHT ELEVATOR REPAIR
Maintenance Supervisor, Milo Ford, advised the Board that the freight elevator in the Courthouse is in need of repair. Mr. Ford requested authorization to replace the hydraulics and operator controls with a possible cost of $4,000.00 - $5,000.00. Discussion was held regarding the cost of a new freight elevator. Mr. Ford noted a new freight elevator could run as high as $50,000.00. Motion by Thomas, second by Brinkman, to authorize the Maintenance Supervisor to proceed with the repair project; all present voted aye; motion carried.

DRAINAGE REQUEST
Jesse Street, hired by Kranzburg Township property owner, Thomas Kranz, to install drainage tile on his property located in the E1/2 of the NW1/4 & W1/2 of NE1/4 of Sec. 28-117-54, appeared before the Board to request authorization for the drainage project. Mr. Street was accompanied by Attorney, George Boos of Milbank. Mr. Street provided the Board with copies of the tile setback map and copies of letters from adjacent property owners, Greg Gibson and Eileen Lindner, who have no objection to the drainage plan. Mr. Street outlined the drainage plan to the Board. Richard Sturm and Mike Sturm, adjoining property owners were also present for this meeting accompanied by their attorney John Wiles. Mr. Street noted the drainage plan needs to be modified as some of the water from Mr. Kranz' property is inadvertently draining onto property owned by the Sturms. Discussion was held regarding another adjacent property owner, Robert Sturm, who will need to be notified before the project can proceed. Richard Sturm noted he has no objection to the project provided the drainage plan is modified to prevent water from draining onto his land. Highway Supt., Rick Small, advised the Board that the drainage should not have an adverse effect on the County Road in that area. Motion by Brinkman, second by Thomas, to postpone any action on the drainage project request until compliance is reached on the following two items: #1. Mr. Street must properly notify downstream property owner Robert Sturm and receive his approval to the plan and #2. The apparent direction of the current water flow, onto the Sturm's property, must be corrected. Upon vote of the Board; all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 10:42 a.m., until 9:00 a.m., Wednesday, November 12, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November ~~13~~ 12, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of November 6th, 2008

4. Discussion/action with Highway Supt., Rick Small, regarding the Highway Dept. removing Buckthorn debris from Memorial Park

5. Monthly reports
   a. Auditor
   b. Director of Equalization
   c. Register of Deeds
   d. Treasurer

6. Action to approve claims for payment

7. Action to approve the Auditor's Account with the Treasurer for the month ending October 31st

8. Action to approve automatic budget supplements with grant reimbursement funds

9. Action to approve personnel changes
   a. Accept employee resignation
   b. Heidi Selchert step increase to Appraiser II, step 3
   c. Roseann Burley, Detention Center Cook, anniversary step increase
   d. Jennifer Matejek, part time correctional officer new hire

10. Action to enter into executive session
    a. 11:00 a.m., Indigent medical appeal hearing

11. Open

12. Old Business

13. New Business

14. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 18th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 12, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Wednesday, November 12th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Brinkman, and Larson; Johnson was absent; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of November 6th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

BUCKTHORN DEBRIS
The Board held a discussion regarding the proper disposal of Buckthorn debris at Memorial Park. Kevin Bach, Fuller Township Supervisor and Loren Fleming, Fuller Township property owner, both spoke in opposition to the County hauling the debris through Fuller Township and also disposing of the Buckthorn debris in a pit located in Fuller Township. Motion by Thomas, second by Brinkman, to postpone action on this matter for one week until the Highway Supt. can be present and more information is available on a grant the Izaak Walton League may have been awarded for the removal of the debris; upon vote of the Board; Thomas, Brinkman, and Larson voted aye; Marquardt voted no; Johnson absent; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported the Auditor's office has sent 2008 tax levy information to the SD Dept. of Revenue, is clearing up reports and supplies from the 2008 General Election, and is working on weed and mowing property tax assessments. **Register of Deeds, Ann Rasmussen,** submitted her monthly statement of fees to the Board for the month ending October 31, 2008. Collections totaled $22,624.00, with $1,572.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections in October 2008 are up, approximately $3,000.00, from collections for this month in 2007. **Treasurer, Carol Maloney,** reported the Treasurers' office has processed all second half property tax collections received in the office and by mail as of the October 31st deadline and property tax delinquency notices have been mailed to property owners. Commercial motor vehicle licensing, delinquent taxes, and property to be taken for tax deed were also discussed. **Director of Equalization, Shawna Constant,** reported on the following: 75% of the County issued building permits have been completed; new homes in Watertown and new commercial properties have been measured; work continues on sales and sales ratio reports; in January the Board will be provided with an updated list of all property value adjustments in neighborhoods and to commercial properties; and mobile homes information has been entered into PROVAL.

CLAIMS APPROVED
Motion by Brinkman, second by Thomas, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 190.74 Sup, A-Ox Welding Supply 10.23 Rent, Aberdeen Fire Rescue 1639.58 Trg, Active Heating 75.51 Rep, Acuity Specialty Products Grps 171.60 Sup, Advantage Rvs 65.00 Sup, Alltel 128.26 Util, Alltel 94.03 Util, Alltel 67.78 Util, Kelley Anderson 10.74 Jury, Andor, Inc. 100.76 Rep, Bob Barker Co. 521.40 Sup, Barkley Truck Lines Inc 158.00 Maint, James Barnes 20.00 Witn, Batteries Unlimited 132.00 Maint, Cindy Bau 151.38 Trav, Mark Bauer 20.00 Witn, Kayla Beauvais 52.22 Jury, Joseph Benthin 20.00 Witn, Best Business Products 264.95 Pymt, Best Business Products 73.66 Maint,

Mary Blackmore 11.48 Jury, Blue Earth Co Sheriff's Office 36.00 Fees, Barbara Bostelmann 11.48 Jury, Boys & Girls Club 1666.66 Pymts, Bratland Law 2565.40 Prof Svc, Elmer Brinkman 74.00 Trav, Brown Clinic Northridge 240.00 Sup, Brown & Saenger 451.48 , Brown & Saenger 592.20 Sup, Anthony Bucholz 10.74 Jury, Jane Buhler 50.74 Jury, Ken Bundy 20.00 Witn, Burghardt Amateur Center 89.95 Sup, Burns Law Office 2882.00 Prof Svc, Delphine Butala 100.00 Elec, Butler Machinery 53.23 Rep, C & S Chemical 70.00 Maint, Carquest Auto Parts 6.27 Rep, Carquest Auto Parts 13.62 Sup, Cartney Bearing & Supply 29.88 Rep, Cashway Lumber Inc. 179.14 Sup, Cass-Clay Creamery 1315.00 Sup, Century Business Products 42.00 Maint, Chuck's Bike & Lock Shop 122.40 Sup, Clark County Em 74.88 Trav, Clark County So 37.44 Trav, Codington Clark Electric 23.00 Util, Codington Clark Equipment 3.10 Sup, Codington Co. Register Deeds 10.00 Fee, Codington Conservation Dist 48.76 Sup, Jason Coenen 18.00 Trav, Vergene Comes 100.00 Elec, Connecting Point Computer Cent 11046.25 Prof Svc, Continental Research Corp 172.97 Rep, Curtis Corbin 30.72 Witn, Gary Cotten 12.96 Jury, Country Inn & Suites 139.50 Sup, County Fair Foods 82.22 Sup, County Fair Foods 169.68 Sup, Jeremy Crapson 28.50 Jury, Credit Bureau Of Watertown Inc 797.59 Pymt, Crescent Electric Supply Co. 61.20 Rep, Culligan Water Conditioning 74.00 Sup, D K Diesel Injection Inc. 16.51 Rep, Marlis Dagel 107.40 Jury, Dakota Fluid Power 3310.91 Rep, Angie Davis 74.80 Jury, Day County Em 105.30 Trav, Dempseys Pub & Restaurant 340.40 Sup, Deuel County Em 70.20 Trav, Deuel County Highway 39.78 Maint, Deuel County So 35.10 Trav, Lori Deutsch 91.26 Trav, Diamond Vogel Paints 25.25 Rep, Donna Dietrich, Chairman 308.34 Prof Svc, Dive Rescue International Inc 253.69 Sup, Daryl Dockter 11.48 Jury, The Earthgrains Company 510.30 Sup, East Dakota Water Development 17090.45 October Apportionment, Election Systems & Software 142.74 Sup, Electronic Security Equipment 22450.00 Eqp, Electronic Security Equipment 4587.00 Eqp, Lucas Elkins 10.74 Jury, Dale Elsen 9.00 Trav, Kimberly Engelhart 57.40 Jury, Beth Engels 114.44 Jury, Engelstad Electric Co. 465.55 Rep, Daniel Enstad 12.22 Jury, Mike Erlandson 10.74 Jury, Express Produce 571.80 Sup, Farnams Genuine Parts 178.06 Rep, Farnams Genuine Parts 478.32 Rep, Fastenal Company 192.74 Sup, Kari Feuerhelm 20.36 Jury, First District Assn Of Lcl Gov 29397.00 Pymt, Shawn Fischer 13.70 Jury, Jaime Fitzgerald 12.22 Jury, Donald Fjerstad 51.48 Jury, Flint Hills 6209.26 Sup, Town Of Florence 124.00 Pymt, Mary Fransen 51.35 Elec, Garrold Friese 12.22 Jury, Fsh Communications Llc 121.82 Util, Gcr Tire Center 686.50 Rep, Geotek Engineering 285.00 Rep, Glass Products Inc. 203.50 Rep, Becky Goens 146.45 Trav, Mary Goldade 100.00 Elec, Grainger 64.90 Sup, Grant County 8726.38 Eqp, Grant County 6000.00 Eqp, Grant County Em 105.30 Trav, Grant County So 52.65 Trav, Ramona Gribble 100.00 Jury, Judy Gulbraa 11.48 Jury, Larry Gusso 23.32 Jury, Greg Hammerstrom 55.92 Jury, Loren Hanson 10.74 Jury, Hanson Moran Eye Clinic 113.00 Pris Care, Matthew Harmel 101.48 Jury, Donald Heim 100.00 Elec, Judy Heim 17.55 Trav, Sean Helwig 10.74 Jury, Jack Henning 40.00 Other, Town Of Henry 141.00 Pymt, Town Of Henry 117.60 Util, Hillyard Floor Care Supply 1604.31 Sup, Rosemary Hoverstadt 63.32 Jury, Linda Hoosier 40.00 Witn, David M Hosmer Law Office Pc 336.70 Prof Svc, Dennis Hoyles 400.00 Prof Svc, Human Service Agency 537.50 Pymt, Human Service Agency 13622.25 Pymt, Hurkes Implement Co. 16.50 Rep, Hyvee #1871 282.45 Sup, Hyvee #1871 151.40 Sup, Hyvee Pharmacy 899.05 Pris Meds, Indy Drysuit Repair 239.00 Sup, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Jeff's Vacuum Center 74.40 Rep, Amanda Johnson 51.59 Jury, Lynn Johnson 11.48 Jury, Penny Johnson 101.48 Jury, Scott Johnson 11.48 Jury, Vicki Johnson 51.59 Witn, Gary Jordan 10.74 Jury, Ardell Jorgenson 100.00 Elec, Christina Julian 11.48 Jury, Jurgens Printing 232.40 Sup, Mitchell Kallhoff 18.88 Jury, Kelly Kannas 20.00 Witn, Marty Karnopp 20.54 Elec, Ralph Karpinske 10.74 Jury, Carole Kettwig 100.00 Elec, Jeffery Kienow 102.96 Jury, Kimball Midwest 71.25 Sup, Kingsbury County So 66.69 Trav, Robert Klebsch 15.18 Jury, Knology 460.14 Util, Knology 34.95 Util, James Knudsen 14.44 Jury, Lance Koester 125.00 Trav, Nelva Kooistra 30.00 Prof Svc, Lynette Korbel 10.74 Jury, Julianne Kranz 17.40 Jury, Town Of Kranzburg 86.00 Pymt, Lake City Fire Equipment 60.00 Maint, Todd Landmark 228.60

Trav, Brandy Landon 22.58 Jury, Chuck Langner 581.61 Trav, Cully Lantgen 11.48 Jury, Anne Larson 100.00 Elec, Ann Laurier 12.22 Jury, Donna Lauseng 100.00 Elec, Lawson Products 77.92 Sup, Jean Lenning 10.74 Jury, Lewis & Clark Bhs 142.00 Prof Svc, Timothy Lindgren 129.60 Jury, Jodi Loehrer 218.07 Trav, Irvan Lonneman 10.74 Jury, M & T Fire And Safety 53.00 Sup, Jeanette Mack 100.00 Elec, Paula Mack 100.00 Elec, Macksteel Warehouse, Inc. 266.00 Sup, Mac's Inc. 118.46 Sup, Mac's Inc. 33.95 Rep, Mac's Inc. 60.40 Sup, Mahowald's 2.04 Sup, Mahowald's 113.15 Sup, Ashleigh Dawn Helene Maney 20.00 Witn, Edward Maney 43.40 Witn, Mark's Auto 36.00 Rep, Marshall County So 105.30 Trav, F.J. McLaughlin Company 6.00 Sup, Louise McPeek 10.74 Jury, Menards 37.58 Sup, Menards 172.94 Sup, Diane Merchant 10.74 Jury, Carol Meyer 100.00 Elec, Midcontinent Communications 55.00 Util, Mikelson Law Office 169.26 Prof Svc, Milbank Communications 93.00 Rep, Marjorie Miller 105.92 Jury, Minnehaha Co. Treasurer 68.47 Sup, Moe Oil Company 678.90 Sup, Sheryl Mogard 18.00 Trav, Aloysius Moszer 52.22 Jury, Lenora Mueller 100.00 Elec, Terry Muller 45.00 Elec, Municipal Utilities 273.00 Indg Util, Municipal Utilities 9769.72 Util, Muth Electric 559.00 Rep, Carol Nesheim 10.74 Jury, New Dawn Technologies Inc 3000.00 Maint, Newman Traffic Signs 735.32 Sup, Marilyn Nipe 14.44 Jury, Patrick Nogelmeier 150.00 Prof Svc, Northwestern Public Service 128.06 Util, Harold O'Donnell 105.92 Jury, Office Systems, Inc. 4.75 Sup, Office Systems, Inc. 2622.38 Sup, Thomas Olson 10.00 Jury, Leland OToole 18.88 Jury, Ottertail Power Co. 12.08 Util, Janice Paulson 100.00 Elec, Jim Pearson 80.37 Trav, Margaret Pederson-Spears 13.70 Jury, Pennington County Jail 196.70 Trav, Randy Petrick 18.00 Trav, Nicole Phillips 20.00 Witn, Justin Pietz - Landlord 220.00 Indg Util, Pitney Bowes 209.97 Sup, Pmb 0112 14.00 Fees, Polk City Directories 310.00 Sup, Prairie Lakes Health Care Cent 2054.00 Prof Svc, Print 'Em Now 133.00 Sup, Print 'Em Now 180.00 Sup, Professional Mailing & Market. 2973.72 Sup, Quality Presort Services, Inc 553.75 Sup, Qwest 737.38 Util, Qwest 15.43 Util, Bridget Raml 24.44 Jury, Rapid City Fire & Emergency Sv 2503.90 Trav, Ann Rasmussen 51.35 Elec, Judy Rasmussen 100.00 Elec, Rawdon Radiator Service 180.00 Rep, Monica Redlinger 12.22 Jury, Redlinger Bros. 50.00 Rep, Cathryn Rehfuss 30.00 Prof Svc, Rick's Welding And Repair 225.00 Rep, Ambrose Riley 102.96 Jury, Rising Star Web 174.32 Sup, Darin Roehr 9.00 Trav, Joann Roethler 100.00 Elec, Judy Ronning 100.00 Elec, Ron's Small Engine 194.71 Rep, Carla Rossow 37.55 Witn, Runnings 46.99 Sup, Rural Cellular Corporation 106.65 Util, Rural Cellular Corporation 79.20 Util, Dawn Russell 100.00 Prof Svc, Safety Benefits Inc. 60.00 Trav, Sanford Clinic 563.00 Pris Med, Terrance Satterlee 1500.00 Prof Svc, Scott Schamens 51.48 Jury, Lorie Schmidt 18.72 Trav, Ross K Schulte Dds Pc 137.00 Pris Med, Marvin Schwanke 100.00 Elec, Kevin Scotting 9.00 Trav, Beverly Scriver 21.48 Jury, SD Dept Of Labor 747.35 Pymt, SD Department Of Revenue 587.00 Sup, SD Department Of Revenue 954.00 Sup, SD State Treasurer 215135.46 November Remittance, SDACC 2173.16 Pymt, SDLTAP/SDSU 70.00 Trav, Secretary Of State 25.00 Sup, Ricky Severson 50.74 Jury, Sheehan Cycle 89.00 Sup, Shopko 14.99 Sup, Sarah Sichmeller 20.00 Witn, Sioux Equipment 279.62 Rep, Sioux Falls Fire Rescue 1114.79 Trav, Sioux Falls Two-Way Radio 97.89 Rep, Sioux Valley Coop 2988.95 Sup, Sioux Valley Coop 271.97 Sup, Sioux Valley Coop 206.73 Sup, Sioux Valley Coop 216.51 Sup, Rick Small 61.97 Trav, Gail A Smith 9.00 Trav, South Shore Gazette 1644.79 Publ, Town Of South Shore 187.00 Pymt, Spears Law Office 4353.90 Prof Svc, Dean Spooner 13.70 Jury, Sprint 196.79 Util, Star Laundry 82.22 Sup, Star Laundry 24.42 Sup, Steffen 1369.16 Sup, Colleen Steinlicht 104.44 Jury, Stein's Tool Time Rental 35.00 Rep, Doug Stengel 65.16 Trav, Connie Stoebner 75.40 Prof Svc, Sturdevant's Auto Parts 99.70 Sup, Sturdevant's Auto Parts 115.46 Rep, Carolyn Sumner 24.80 Jury, Marcus Sumner 24.80 Jury, Deb Sundem 221.99 Trav, Ashley Suter 61.84 Jury, Sutton Law Office Pc 9487.50 Prof Svc, Taecker Plumbing & Heating 77.94 Rep, Douglas Taken 12.22 Jury, Louise Tastad 100.00 Elec, Titan Machinery 132.95 Rep, Trav's Outfitter Inc 121.49 Sup, Randy Tupper 10.74 Jury, Jennifer Tvedt 13.70 Jury, United Building Center 14.95 Rep, Us Foodservice - Grand Forks 7476.46 Sup, Van Diest Supply Company 8290.50 Sup, Michael Varns 28.88 Jury, Veolia Environmental Services 867.00 Sup, Visa - C/O Great Western Bank

54.00 Sup, Visa - C/O Great Western Bank 849.89 Trav, Visa - C/O Great Western Bank 37.24 Sup, Visa - C/O Great Western Bank 2744.25 Trav, Visa - C/O Great Western Bank 45.85 Sup, Marlyn Waege 10.00 Jury, Patricia Walder 100.00 Elec, Angela Walker 11.48 Jury, Town Of Wallace 57.00 Pymt, Walmart Community 405.57 Sup, Walmart Community 292.18 Sup, Teresa Waters 20.00 Witn, Watertown City Finance Office 23002.00 Pymt, Watertown City Finance Office 694.34 Sup, Watertown City Finance Office 2279.37 Trav, Watertown Ford 854.68 Rep, Watertown Public Opinion 4180.35 Publ, Watertown Public Opinion 71.00 Publ, Cordell Watt 17.40 Jury, Lucille Weisentein - Landlord 214.00 Indg Util, Wells Fargo Financial Leasing 292.92 Rent, Carolyn West 100.00 Elec, Susann West 21.48 Jury, Wheelco 51.20 Rep, Ardis White 71.84 Jury, Roberta Whitlock 126.64 Jury, Adrian Wickherst 101.48 Jury, Barbara Wiedman 11.48 Jury, Wight & Comes Funeral Chapel 3488.28 Prof Svc, Wes Williams 9.00 Trav, Fred Wiswall 16.66 Jury, Dustin Woertink - Landlord 200.00 Indg Util, Helen Woods 11.48 Jury, Watertown Landfill 54.07 Maint, WW Tire Service Inc 869.00 Rep, Xerox Corporation 207.59 Sup, Yankton Co. Sheriff 25.00 Trav, Darlene Young 100.00 Elec, Wanda Zwieg 18.88 Jury

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Thomas, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2008, all present voted aye; motion carried.

Cash on hand	$	10,690.89
Checks in Treasurer possess		
less than 3 days	$	1,718,331.63
Cash Items	$	201.00
TOTAL CASH ASSETS ON HAND	$	1,729,223.52
RECONCILED CHECKING		
Great Western Bank Checking	$	2,236.46
Great Western Bank Checking (Memorial Park)	$	25,565.28
Reliabank Dakota	$	13,755,021.68
INVESTMENTS		
SD Public Funds Investment	$	6,927.35
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	400,000.00
First American Bank & Trust	$	200,000.00
First Premier Bank	$	200,000.00
Peoples State Bank	$	400,000.00
TOTAL CASH ASSETS	$	16,718,974.29
General Ledger Cash Balance by Funds:		
General	$	5,546,167.13
General restricted cash	$	500,000.00
Sp. Revenue	$	2,811,212.49
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	4,366.18
Trust & Agency	$	7,846,197.91
(schools 6,175,655.53, townships 92,638.99; city/towns 1,230,464.98)		
TOTAL GENERAL LEDGER CASH	$	16,718,355.56 (618.73 NSF check)

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Thomas, second by Larson, to approve the following automatic budget supplements with grant reimbursement funds; all present voted aye; motion carried: Credit: Judicial Systems

expenditure budget, $2,293.50, 50% Court Security Grant; Credit: Emergency Management, expenditure and revenue budgets, $14,726.38; Homeland Security Grant.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to accept the resignation of Appraiser, Russ Ronke, effective 12:00 p.m., Monday, November 3, 2008; all present voted aye; motion carried. Motion by Brinkman, second by Larson, to approve the following personnel changes; all present voted aye; motion carried: Heidi Selchert, Appraiser; step increase due to completing and passing certification courses and exam; from Appraiser I, step 2/$12.57 per hour to Appraiser II, step 3/$13.03 per hour, effective date November 1, 2008; submitted and approved by Director of Equalization, Shawna Constant. Roseann Burley, Detention Center cook; anniversary step increase from step 6/$12.14 per hour to step 7/$12.58 per hour; effective date November 1, 2008; submitted and approved by Chief Correctional Officer, Tom Walder. Jennifer Matejek, part time Correctional Officer; step 1/$12.33 per hour; effective date November 3, 2008; submitted and approved by Chief Correctional Officer, Tom Walder.

OTHER BUSINESS

The Board discussed complaints, from residents of Commissioner District I, regarding the condition of the Temple Apartments property. Commissioner Thomas will contact the City Planning and Zoning Office regarding these complaints. Commissioner Thomas advised the Board that he had authorized the Welfare Director to work on files at home while on sick leave.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:54 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:43 a.m., no action was taken. Sheriff, Toby Wishard, and Human Resource Director, Terry Satterlee, were present for executive session.

COMMISSIONER EXCUSED

Commissioner Larson was excused at 10:30 a.m.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session at 11:00 a.m., to hear an appeal regarding a denial for payment of an indigent medical bill; all present voted aye; motion carried. The following were present for this hearing: Dave Hinderaker, CFO, Prairie Lakes Hospital; Tracy Rabine, Prairie Lakes Billing Office; Lynette Barse and Ranee Nieman, Prairie Lakes Business Office; Codington County Commissioners, Jack Thomas, Lavern Marquardt, and Elmer Brinkman; Codington County Auditor, Cindy Brugman; Codington County Welfare Director, Sarah Elbert; and Codington County Deputy States Attorney, Tom Burns. Commissioner Brinkman recused himself from this hearing due to a possible conflict of interest. This left the Board without a quorum. The Board returned to regular session at 11:06 a.m., no action was taken. This appeal will be addressed at 11:30 a.m., Tuesday, November 18th, 2008.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Brinkman, to adjourn at 11:10 a.m., until 9:00 a.m., Tuesday, November 18th, 2008; all present voted aye; motion carried.

ATTEST:



Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 12, 2008

November 18, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 18th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of November 12th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

BUCKTHORN DEBRIS
Highway Supt., Rick Small, met with the Board to discuss a request, from the Izaak Walton League, for the Highway Dept. to remove Buckthorn debris from Memorial Park. Commissioner Larson advised the Board that he has met with the Watertown Public Safety Committee and has received authorization to push the debris into a pile and burn as soon as weather and ground conditions permit. Commissioner Larson expressed his thanks to the Izaak Walton League for their efforts to remove Buckthorn from Memorial Park.

MONTHLY REPORTS
Highway Supt., Rick Small, advised the Board that a large home in Watertown will be moved out of the County and that County Roads #20 & #3 will be utilized during the move if the County bridges involved are determined to be capable of handling the 250,000 pound load of the main portion of the home. Commissioner Marquardt supplied Mr. Small with location information regarding a missing yield sign on a County Road. Mr. Small noted the County has three motor graders that are scheduled for replacement in 2009. Mr. Small is gathering information on the value of these machines which would be sold by sealed bids. Discussion was also held regarding purchasing new motor graders from another government subdivision's bid contract. Mr. Small noted the cost of new motor graders is higher than was anticipated in the 2009 budget and purchasing from the aforementioned bid contract would result in a savings to Codington County over conducting a bid letting for Codington County alone. The Highway Dept. is currently doing spot graveling. **Maintenance Supervisor, Milo Ford,** advised the Board that he will be meeting today with Todd Architects to review the Courthouse 2nd floor remodeling project. Mr. Ford will also meet with Anthony Benning, Circuit Court Administrator for the 3rd Judicial Circuit Court, to review the proposed plans. Mr. Ford expressed his appreciation to Boy Scout Troop 209; specifically to scouts Nick Sperry, Billy Anderson, and Tim Caron; for their assistance on election night helping the precinct workers carry their ballot boxes and supplies up to the Auditor's office. Mr. Ford reported two different vendors have inspected the freight elevator, which is in need of repairs, and will proceed with the repair project after receiving further information from both vendors. Mr. Ford also reported on the following items: A plugged sewer line in the Detention Center has been remedied and further repairs are being pursued; a water main break occurred at the Extension Center Complex on November 1st and was repaired before the end of the day on November 3rd; the Extension Center Complex continues to host many large events at this time.

REQUEST FOR FACILITIES

Dan Leveque, representing the Terex activities committee, met with the Board to discuss renting the Extension Center Complex for the December 13th, 2008, Terex employee Christmas party. Mr. Leveque reported that Terex previously used the Extension Center Complex for their 2007 Christmas Party with very favorable results. Mr. Leveque informed the Board that this request also includes a request to sell alcoholic beverages at the event and a liquor license is available for a one day transfer. Motion by Larson, second by Brinkman, to approve the request to sell alcoholic beverages at the Terex Christmas party, provided the proper licensing is approved; upon vote of the Board; Thomas, Brinkman, Johnson, and Larson voted aye; Marquardt voted no; motion carried.

CLAIMS APPROVED

Motion by Thomas, second by Larson, to approve for payment, the following claims; all present voted aye; motion carried: Marie Adams 120.00 elec, Margaret Alwin 120.00 elec, Dorothy Anderson 120.00 elec, Marilyn Bach 138.72 elec, Pamela Berg 120.00 elec, Ardys Berven 120.00 elec, LaDonna Bierscheid 120.00 elec, Karen Brandriet 120.00 elec, Claudia Brunick 120.00 elec, Harvey Bue 120.00 elec, Deanna Bullis 120.00 elec, Marjorie Bunde 120.00 elec, Kathy Busch 120.00 elec, Lisa Cady 120.00 elec, Margaret Chandler 120.00 elec, Marilyn Chapman 120.00 elec, Donna Cook 120.00 elec, Ruth Ann Coplan 120.00 elec, Renee Culver 120.00 elec, Maxine Czech 20.00 elec, Cindy Dargatz 100.00 elec, Karen Darling 100.00 elec, Susan David 120.00 elec, Gerri DeBoer 120.00 elec, Margaret Jean Doyen 120.00 elec, Corolyn Edison 100.00 elec, Joyce Egerstrom 120.00 elec, Emblem Enterprises Inc. 83.47 flags, Pearl Engels 120.00 elec, Beverly Ewy 100.00 elec, Connie Flemming 139.89 elec, Town of Florence 50.00 elec, Marilyn Frantz 120.00 elec, Bruce Fritz 100.00 elec, James Glosimodt 120.00 elec, Helen Haan 120.00 elec, Elaine Hanson 100.00 elec, Margaret Hanson 120.00 elec, Mavis Hanten 120.00 elec, Deloris Heidenreich 120.00 elec, Merle Heidenreich 120.00 elec, Ardis Henning 137.55 elec, Beverly Henricks 120.00 elec, Lyle Henricks 120.00 elec, Town of Henry 50.00 elec, Holy Rosary School 50.00 elec, Marlene Holzwarth 120.00 elec, Margaret Houck 120.00 elec, Marcia Jelsma 120.00 elec, Gert Jipp 120.00 elec, Coletta Johnson 120.00 elec, Norma Johnson 120.00 elec, Sherry Jongeling 120.00 elec, Kingsbury County 34.00 registrations, Patricia Kitterman 120.00 elec, Joanne Kolden 139.89 elec, Dixie Korth 120.00 elec, Judy Kranz 120.00 elec, Marilyn Kriese 120.00 elec, Gennie Laframboise 120.00 elec, Mildred Langenfeld 120.00 elec, Marlys Lenning 120.00 elec, Luella Leonard 120.00 elec, Patricia Linngren 120.00 elec, Pat Maag 136.38 elec, Loretta Maass 120.00 elec, Myron Maass 120.00 elec, Marilyn Mahanke 120.00 elec, Sharon Malcom 120.00 elec, Joyce McGillivary 120.00 elec, Nancy McNamara 100.00 elec, Alvin Meisenheimer 120.00 elec, Dianna Meisenheimer 120.00 elec, Eunice Meyer 120.00 elec, Katherine Peggy Meyer 120.00 elec, Kathleen Meyer 150.42 elec, Judith Miller 120.00 elec, Diann Moe 120.00 elec, Julie Moes 131.70 elec, Wilbert Morlock 120.00 elec, Lily Namken 120.00 elec, Patricia Nordquist 120.00 elec, Joyce Oleson 120.00 elec, Lucille Olson 120.00 elec, Levka Ostlund 120.00 elec, Louise Pieper 120.00 elec, Janice Poppen 120.00 elec, Karen Pulscher 120.00 elec, Darlene Radtke 120.00 elec, Virginia Redlin 120.00 elec, Susan Riley 120.00 elec, Lorraine Rittmann 120.00 elec, Sandi Robbins 120.00 elec, Frances Roby 120.00 elec, Carol Roethler 120.00 elec, Eugene Ronke 120.00 elec, Larry Roskam 100.00 elec, Marcella Rost 120.00 elec, Dorothy Schoepp 120.00 elec, Robert Schwandt 100.00 elec, Ruth Schwandt 120.00 elec, Janice Schwanke 120.00 elec, Shirley Schwinger 120.00 elec, Katherine Simon 120.00 elec, Lorraine Skogstad 120.00 elec, Victoria Smith 120.00 elec, Kay Solberg 120.00 elec, Denise Sotka 120.00 elec, Town of South Shore 50.00 elec, Dianne Stark 120.00 elec, Darlene Stemwedel 120.00 elec, Betty Stoltenburg 120.00 elec, Joan Strang 100.00 elec, Marlys Stricherz 100.00 elec, Tami Stricherz 100.00 elec, Mary Stromseth 120.00 elec, Bonnie Struss 100.00 elec, Della Sulzle 120.00 elec, Janet Tapio 120.00 elec, Lucille Theye 120.00 elec, Dawn Thyen 139.89 elec, Judy Trzynka 120.00 elec, Louise Tupper 120.00 elec, Dorothy Turbak

120.00 elec, Janice Valberg 120.00 elec, Joyce VanSickle 120.00 elec, Wallace Coffee Shop 50.00 elec, Deanna Ward 120.00 elec, Waverly School 50.00 elec, Barbara Weber 100.00 elec, Joyce Weber 120.00 elec, Conda Williams 120.00 elec.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Thomas, second by Brinkman, to approve the following automatic budget supplements with Homeland Security grant reimbursement funds; all present voted aye; motion carried: Credit Emergency Management revenue and expenditure budgets in the amount of $12,136.70.

U.S. GEOLOGICAL SURVEY JOINT FUNDING AGREEMENT/ FLOOD MONITORING STATIONS

Motion by Larson, second by Brinkman, to authorize the Chairman to sign the Joint Funding Agreement, between Codington County and the USGS, for the flood monitoring stations and precipitation gages, for the time period from October 1, 2008 through September 30, 2009, in the amount of $7,545.00. Upon vote of the Board; Marquardt, Johnson, Brinkman, and Larson, voted aye; Thomas, voted no; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Johnson, to enter into executive session at 9:41 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:37 a.m., no action was taken. Human Resource Director, Terry Satterlee; Maintenance Supervisor, Milo Ford; and Auditor, Cindy Brugman; were present for executive session.

COMMISSIONERS EXCUSED

Commissioners Johnson and Brinkman were excused at 10:37 a.m.

BOARD RECESS

Motion by Larson, second by Thomas, to recess at 10:38 a.m., until 11:30 a.m.; all present voted aye; motion carried. The Board reconvened at 11:30 a.m.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 11:30 a.m., to hear an appeal of a denial of an indigent medical case; all present voted aye; motion carried. The Board returned to regular session at 11:44 a.m., no action was taken. The following representatives from Prairie Lakes Hospital were present for this appeal: Dave Hinderaker, Tracy Rabine, Lynette Barse and Ranee Nieman. Human Resource Director, Terry Satterlee; Welfare Director, Sarah Elbert; Deputy States Attorney, Tom Burns; and Auditor, Cindy Brugman, were also present for executive session. This appeal will continue in Executive Session at 9:30 a.m., Tuesday, December 2nd, 2008.

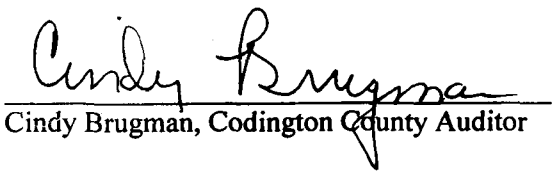
INDIGENT APPLICATION/ASSISTANCE PROCEDURES

The Board met with representatives of Prairie Lakes Hospital and held a lengthy discussion regarding the County's procedure and information requirements to process indigent cases. Deputy States Attorney, Tom Burns and Welfare Director, Sarah Elbert also participated in this discussion. Prairie Lakes will meet with the Welfare Director to review the County's requirements for information, income, etc., regarding assistance to the indigent.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 12:36 p.m., until 9:00 a.m., Tuesday, November 25th, 2008; all present voted aye; motion carried.

ATTEST:



Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 18, 2008

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 18, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and adjust cell phones

3. Action to approve the minutes of November 12th, 2008

4. Discussion/action with Highway Supt., Rick Small, regarding the Highway Dept. removing Buckthorn debris from Memorial Park

5. Discussion/action with Highway Supt. Rick Small regarding the purchase of motor graders budgeted for in 2009

6. Discussion/action regarding a request to serve alcohol at the Ag. Building for the Telelect holiday party

7. Monthly reports
   a. Highway
   b. Maintenance

8. Action to approve election claims for payment

9. Action to approve automatic budget supplements with grant reimbursement funds

10. Discussion/action to renew a joint funding agreement for flood monitoring stations

11. Action to approve personnel changes

12. Action to enter into executive session
    a. 11:30 a.m., Indigent medical appeal hearing

13. Discussion with representatives of Prairie Lakes Hospital regarding the status of Codinton County's indigent medical care program

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., November 25th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

November 25, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 25th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, and Larson; absent Brinkman; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Larson, to approve the minutes of November 18th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

FIRST READING ORDINANCE #43 & #44
The Board held the first reading on proposed Ordinance #43. Zoning Officer, Todd Kays, reviewed the proposed ordinance, which, if approved, would comprehensively amend the zoning ordinance regarding Wind Energy System Requirements. The Board also held the first reading on proposed Ordinance #44, which, if approved, would rezone a 10 acre parcel in Sec. 33-T117N-R52W, from Agricultural to Industrial. The board set the second reading, public hearing, and action to approve proposed Ordinances #43 & #44, for 10:00 a.m., Tuesday, December 2nd, 2008.

SCHLEUSNER PLAT
Zoning Officer, Todd Kays, presented and reviewed the "Daniel Schleusner Addition" Plat. The Board passed the following resolution:

RESOLUTION #2008-23

A Resolution to approve the platting of the "Daniel Schleusner Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Daniel Schleusner Addition" in the County of Codington, South Dakota, located in the E 1/2 of SW 1/4 of Section 18-T116N-R51W, of the 5th p.m., Codington County, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Larson, second by Commissioner Thomas; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 25th day of November,2008

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-23, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 25th day of November, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

FIRST DISTRICT PLANNER
Zoning Officer, Todd Kays, introduced Luke Muller to the Board. Mr. Muller will begin duties as a "Planner" with the First District Association of Local Governments on December 1st.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, updated the Board on the following items: The State Emergency Management meeting was postponed from November 11th & 12th until December 3rd and 4th; the LEPC meeting is scheduled for December 2nd; and all emergency generators have received fall maintenance. **Sheriff, Toby Wishard,** provided the following Sheriff's Office and Detention Center statistics for the month of October 2008: 67.68 average daily inmate population; 189 bookings; $9,995.00 collected in work release; $340.00 collected in court ordered confinement costs; $12,688.00 collected in out of county prisoner contracts; $2,644.00 collected in fees for the 24/7 program, with 46 individuals testing twice daily and 10 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 411 sets of civil papers served; 353 calls for service; 23 accidents checked; 54 arrest warrants; and 13 transports for a total 2,545 miles traveled. Sheriff Wishard advised the Board that one the of patrol cars, a 2006 Crown Victoria, will need a new transmission at an approximate cost of $2,700.00, The Sheriff noted he has applied for and a received a "Law Enforcement Training Grant", in the amount of approximately $6,300.00, and will host an "Interview and Interrogation Class" free of charge for area law enforcement, February 4th through the 6th, 2009.

LIQUOR LICENSE TRANSFER
The Board held a public hearing, as previously advertised, to consider the transfer of an on-sale liquor license, from "The Tip Top, Inc." to "Palan, Inc.". Chairman Marquardt asked for comments from the audience. There were no comments from the public regarding this transfer request. Larry Endres, representing "Palan Inc.", was present for this hearing. Chairman Marquardt then turned to the Board for further discussion and action. Motion by Larson, second by Thomas, to approve the requested transfer, all present voted aye; motion carried.

COMPUTER EQUIPMENT REQUEST

Motion by Thomas, second by Larson, to authorize the purchase of two computers for the Welfare Office, as requested by Welfare Director, Sarah Elbert. The Welfare Director noted both computers in her office were purchased in 2002 and are in need of extensive upgrades. Upon vote of the Board; all present voted aye; motion carried.

SALARY CLAIMS

Motion by Larson, second by Thomas, to approve for payment the following salary claims; all present voted aye; motion carried: Commissioners: 9,251.05 total salaries. Auditor: 16,600.33 total salaries; Julie Radach 721.82 temporary election assistant. Co. Treasurer: 21,646.04. States Attorney: 20,791.06 total salaries; Ruth Swenson 823.20 part time. Gov. Buildings: 14,210.68 total salaries; Cindy Dargatz 946.46 part time. Dir. Equalization: 30,493.32 total salaries; Russ Ronke 1,474.69 final pay. Reg. of Deeds: 15,145.37 total salaries. Veterans Service: 7,326.51 total salaries; Mike Risch 11.09 meals. Sheriff: 48,896.07 total salaries; Toby Wishard 3,465.97 payout of vacation leave; Jack Weber 727.13 part time & meals; Chuck Carbonneau 90.65 part time & meals. Co. Jail: 61,121.92 total salaries; Donna Weber 289.29 part time matron & meals; Cheryl Gibbs part time matron & meals; Amy Coon 1,042.80 part time; Jennifer Matejek 1,210.21 part time new hire. Care of the Poor: 3,522.53 total salaries; Julie Radach 186.03 part time. Co. Nurse: 3,248.75 total salaries. Co. Park: 480.61 total salaries; Donnie Olson 389.75 part time seasonal. Ag. Bldg.: 7,194.02 total salaries. Co. Extension: 6,888.96 total salaries; Chuck Langner 21.24 meals; Deb Sundem 8.31 meals; Jodi Loehrer 8.32 meals. Weed Control: 6,754.37 total salaries. Planning Board: 256.72 total salaries. Road & Bridge: 67,144.56 total salaries. Emergency Management: 8,452.02 total salaries. Crime Victim: 4,681.62 total salaries. W.I.C.: 3,156.57 total salaries. Total: 357,263.08. Breakdown of withholding amounts which are included in the above: S.D. Retirement 31,806.50; S.D. Retirement 334.84 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 60,342.62 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,267.34 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,399.68 ins.; U.M.B. Bank 1,927.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 108.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 7,240.37 employee payments; Cod. Co. Treasurer 26,600.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 390.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 23,607.55 federal withholding; Reliabank Dakota 38,694.94 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 129.42 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Johnson, to approve the following automatic budget supplement, with PREA grant reimbursement funds; all present voted aye; motion carried: Credit Detention Center expenditure budget and General Fund revenue budget in the amount of $11,225.00.

COMMUNITY HEALTH SERVICES

Motion by Larson, second by Johnson, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2009 and ending December 31, 2009, in the amount of $12,360.00, as previously budgeted, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Johnson, to authorize the advertisement of a part time, with benefits, office personnel position in the Sheriff's office, as requested by Sheriff, Toby Wishard; all present voted aye; motion carried. Motion by Larson, second by Thomas, to appoint Lead Building Maintenance employee, Bob Byer, to the position of Deputy Maintenance Supervisor, effective January 1st, 2009; as requested by Maintenance Supervisor, Milo Ford; all present voted aye; motion carried. The Board appointed Commissioners, Marquardt and Larson, to review an employee request for sick bank hours.

HOLIDAY SCHEDULE

The Board noted the closure of State offices on Friday, November 28th and Friday, December 26th. Per Codington County's adopted policy County offices and the Courthouse will also be closed those days. Motion by Larson, second by Thomas, to close the Courthouse and all County offices at 12:00 noon on Wednesday, December 24th, 2008; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:04 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:42 a.m., no action was taken. The Welfare Director was present for executive session.

DRAINAGE

The Board held a brief discussion regarding the need for a "Drainage Ordinance". No action was taken at this time.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 10:52 a.m., until 9:00 a.m., Tuesday, December 2nd, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of services.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
November 25, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of November 18th, 2008

4. 9:00 a.m., First reading of Ordinances #43 – regarding Wind Energy System requirments and #44 – regarding rezoning property located in the SW1/4 of NW1/4 of Sec. 33-T117N-R52W

5. Action to approve a Plat entitled "The Daniel Schleusner Addition" located in the E1/2 of the SW1/4 Sec. 18-116-51.

6. 9:15 a.m., Public Hearing to transfer a liquor license from the "Tip Top Inc"., to "Palan Inc."

7. Monthly reports
   a. Emergency Management
   b. Sheriff

8. Action to approve a request for computer equipment for the Welfare Office

9. Action to approve salary claims

10. Action to approve an automatic budget supplements w/grant reimbursement funds

11. Action to authorize the Chairman to sign the contract for community health nursing services for the time period January 1, 2009 through December 31, 2009, between Codington County and the SD Dept. of Health

12. Discuss drainage policy

13. Action to approve personnel changes
    a. Action on a request to appoint a deputy maintenance supervisor
    b. Sick bank request
    c. Action on a request to fill a part time secretarial position in the Sheriff's office

14. Action to enter into executive session
    a. Personnel issues – Welfare Office

15. Note Thanksgiving and Christmas Holiday closings

16. Open

17. Old Business

18. New Business

19. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 2nd, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 2, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of November 25th, 2008

4. 9:00 a.m., Public Hearing and action to approve the renewal of County liquor licenses for 2009

5. Discussion with Highway Supt., Rick Small, and action to purchase motor graders

6. 9:30 a.m., Executive session with Prairie Lakes Hospital representatives to hear an appeal of an indigent medical claim denied by the Welfare Office

7. 10:00 a.m., Second reading/Public Hearing/Action regarding Ordinance #43 – regarding Wind Energy System requirements and Ordinance #44 – regarding rezoning property located in the SW1/4 of NW1/4 of Sec. 33-T117N-R52W

8. Discussion with Laurie Benson, Kinsman Ins. Agency regarding County employee health insurance policy renewal

9. Monthly reports
   a. Extension - Equipment purchase request
   b. Health
   c. Veterans Service
   d. Weed
   e. Welfare

10. Action to approve the "Deputy Maintenance Supervisor" job description and set a wage scale

11. Action to approve personnel changes

12. Action to enter into executive session

13. Open

14. Old Business

15. New Business

16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 9th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 2, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 2nd, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Larson, to approve the agenda. Chairman Marquardt noted Agenda item #6 – Executive session with Prairie Lakes Hospital to hear an appeal of a denial by the Welfare office has been canceled as the hospital has withdrawn their appeal. Upon vote of the Board all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of November 25th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

2009 LIQUOR LICENSE RENEWAL HEARING
This being the time and place advertised for a public hearing to renew the 2009 Codington County Liquor License applications, Chairman Marquardt, asked for a motion on the following advertised renewals:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality: Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; David Bludorn, d.b.a. The Rooster Bar; W.J. Schmitt Enterprise, d.b.a. Southfork Lounge; Randy Jensen, d.b.a. Clyde's; Cloud 9 Golf Course, Inc.; Palan, Inc.

ON SALE WINE:
Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino
Motion by Larson, second by Thomas, to approve the 2009 Liquor License applications as advertised. Chairman Marquardt asked for comments from those present for this hearing. No persons who were present offered comments. Upon vote of Commissioner Larson's motion, all present voted aye; motion carried.

MOTOR GRADERS
Highway Supt., Rick Small, met with the Board to discuss the motor graders budgeted for in 2009. Mr. Small advised the Board that the County can purchase three motor graders from the bid of Haakon County at a cost of $251,930.00 each. Mr. Small estimated the County could receive $150,000.00 for each of the three current motor graders which could be sold by sealed bid. Mr. Small proposed to advertise and sell the current motor graders by sealed bid sometime in March 2009. Mr. Small noted that signing purchase agreements, before January 1, 2009, for the motor graders from the Haakon County bid will save County tax dollars as the price of the equipment will increase by 6% after January 1st. Mr. Small advised the Board that he has budgeted $600,000.00 in the 2009 Road & Bridge budget for the purchase of this equipment and approximate net cost of the motor graders, after selling the current equipment by sealed bid, estimating receiving $150,000.00 for each motor grader, would be $305,790.00. Motion by Brinkman, second by Larson, to purchase three motor graders from the Haakon County bid, dated September 2, 2008, with Butler Machinery; all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE COVERAGE

Kinsman Agency representative, Laurie Benson, met with the Board to review the increases in the Employee health insurance coverage with Dakotacare. Mrs. Benson noted the only change to the current coverage is to Plan 001 that will increase the physician office visit copay from $20.00 to $25.00. The following rates were submitted to the Board:

Plan 001 $735.60 single coverage
Plan 001 $1,792.69 family coverage
Plan 002 $752.91 single coverage
Plan 002 $1,834.87 family coverage

Mrs. Benson looked to the Board for suggestions to changes in coverage that would lower the current premium costs. Discussion was held regarding what amount was budgeted in 2009 for health insurance. The Auditor noted individual departments generally budgeted for a 15% increase in health insurance and the 2009 increase submitted by Dakotacare is less than 9%. Motion by Brinkman, second by Larson, to renew the employee health insurance coverage with Dakotacare as presented by Mrs. Benson. Veterans Service Officer, Al Janzen, expressed his appreciation for the assistance he personally has received from Dakotacare in the past year. Upon vote of the Board; all present voted aye; motion carried. Discussion was also held regarding passing along the difference in premium between Plan 001 and Plan 002 to employees. Upon further discussion it was noted that if the County were to pass along a portion of the single premium to employees this matter would necessitate opening negotiations with the County bargaining units. It was also noted the County currently pays the full premium for all employees choosing single coverage regardless of which plan each employee chooses. No action was taken to determine the premium costs which will be the responsibility of each employee.

EQUIPMENT REQUEST

Extension Educator, Chuck Langner, who could not be present for this meeting, submitted a written request to purchase a LCD projector for the Extension Office. The Extension office currently has one projector, which is in great demand between the current Extension Educators due to an increase in the number of educational meetings held during the winter months. Mr. Langner estimated a purchase price of $1,000.00 to $1,200.00, and noted sufficient budget funds in the 2008 Extension budget. Motion by Thomas, second by Johnson, to authorize the purchase of a LCD projector for the Extension Office; all present voted aye; motion carried.

MONTHLY REPORTS

Community Health Nurse, Karla Moes, reported on the following items: flu clinics, WIC caseload, and nursing students working with the Nurses' office. **Veterans Service Officer, Al Janzen,** reported 18 trips with 70 riders in November. Mr. Janzen noted his office is a drop off location for the "Toys for Tots Program". Mr. Janzen invited the Board to the volunteer appreciation dinner scheduled for today, December 2nd, at the VFW from 11:00 a.m. to 12:30 p.m. **Weed Supervisor, Nick Endres,** reported the spraying equipment has been cleaned up and stored for the winter months. Mr. Endres advised the Board that repairs are needed on one of the spray trucks. Mr. Endres noted there were no enforcements this year and he has prepared an inventory of chemicals received and used for the 2008 season. Discussion was also held regarding the status of the portable sprayers currently in the possession of the Weed Dept. The Weed Dept. employees will assist with activities at the Extension Center Complex during the winter months. **Welfare Director, Sarah Elbert,** submitted written reports to the Board which included the following statistics for the Welfare Office for the time period October 10th through December 5th. 35 clients were assisted; with 16 denials; 6 pending or referred; 13 approved; and 5 new clients approved. Total Assistance: $5,833.63 for rent, utilities, and one burial; no active

medical cases, and 22 medical applications pending decision. Total Credits: $9,033.66 with 10 full releases or compromises. Ms. Elbert advised the Board that on October 10th she attended a "Fred Pryor Seminar" regarding time management and dealing with difficult people. The Welfare Director, Human Resource Director, Commissioner Johnson, and Deputy States Attorney, Tom Burns, met with representatives of Prairie Lakes Hospital, on December 1st, to discuss procedures used by the Welfare office to determine client eligibility.

DEPUTY MAINTENANCE SUPERVISOR

Motion by Larson, second by Thomas, to approve the Deputy Maintenance Supervisor job description, as reviewed by the Maintenance Supervisor and Human Resource Director; all present voted aye; motion carried. Motion by Thomas, second by Larson, to add the Deputy Maintenance Supervisor wage scale to Attachment G of the Official pay series under the same category as Deputy Treasurer and Deputy Register of Deeds; all present voted aye; motion carried.

ORDINANCE #44 SECOND READING/PUBLIC HEARING/ACTION

Zoning Officer, Todd Kays, reviewed circumstances regarding the request to change the zoning of a 10 acre parcel in Elmira Township Sec. 33-T117N-R52W, owned by Albin Stromseth, from "A" agricultural to "I" industrial, including a plan to facilitate a trucking company on the property. Motion by Larson, second by Brinkman, to approve Ordinance #44. Chairman Marquardt opened the hearing to the public at this time. Mark Stromseth, representing Stromseth Construction, was present for this hearing and outlined the reasons for the request including the goal to get more use out of the property when the gravel pit portion of the property is finished. Rick Schlechter, Watertown City Planning and Zoning Officer and Herb Bloomquist, Watertown Public Works Director also addressed the Board with the City's concerns that the property remain agricultural until future master development plans are in place. Mr. Schlechter and Mr. Bloomquist both noted the City is not opposed to the Stromseths' plans for the property but feel the zoning change is premature at this time. The City representatives also requested that the Board deny the zoning change at this time until a master plan is developed for the area. Chairman Marquardt then closed the hearing to the public and turned to the Board for further discussion. Mr. Kays outlined the Board's options regarding the passage or denial of Ordinance #44. Motion by Brinkman, second by Johnson, to table action on this ordinance until Mr. Stromseth goes through the master planning and platting process with the City and the County; upon vote of the Board, Brinkman, and Johnson voted aye; Thomas, Marquardt and Larson voted no; motion failed. Commissioner Larson withdrew his original motion. Substitute motion by Thomas, second by Johnson, to approve the Ordinance for rezoning contingent upon the applicant completing the master planning and platting process', with the City and the County, within one year and prior to issuance of Board of Adjustment conditional use permits and building permits; Thomas, Johnson, and Larson voted aye; Marquardt and Brinkman voted no; motion carried. This ordinance will not be published until the aforementioned conditions have been met.

ORDINANCE #43 SECOND READING/PUBLIC HEARING/ACTION

The Board held the second reading and public hearing on Ordinance #43, an ordinance to amend Chapter 5.22 of the Codington County Zoning Ordinance regarding Wind Energy Systems. There were no persons present to offer public testimony on this ordinance. Zoning Officer, Todd Kays, advised the Board that the Planning and Zoning Board recommended a do pass of the changes to the ordinance, which primarily deal with issues of height of the towers in relation to setback/separation distances. Motion by Brinkman, second by Thomas, to approve Ordinance #43 subject to the addition of haul road agreement language as follows: Haul road agreements will state that collector and feeder lines will not be trenched across public roads or public road right-of-ways. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session at 11:29 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 11:35 a.m., no action was taken. Sheriff, Toby Wishard and Human Resource Director, Terry Satterlee were present for executive session.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:36 a.m., until 9:00 a.m., Tuesday, December 9th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 9, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of December 2nd, 2008

4. 9:00 a.m., Discussion with Zoning Officer, Todd Kays, and action to authorize the Chairman to sign a contract with the 1st Dist. Assoc. of Local Govts. for continued planning and zoning services

5. Report from Zoning Officer, Todd Kays, regarding 2008 Planning and Zoning activities

6. Monthly reports
   a. Auditor – equipment request
   b. Director of Equalization – surplus property request
   c. Register of Deeds
   d. Treasurer – discuss investment policy draft

7. Action to approve the Auditor's Account with the Treasurer for the month ending November 31, 2008

8. Action to approve claims for payment

9. Action to approve an automatic budget supplement w/grant reimbursement funds

10. Action to determine County payment applicable to employee health insurance premiums

11. Action to approve personnel changes

12. Action to enter into executive session

13. Open

14. Old Business

15. New Business

16. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 16th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 9, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 9th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Brinkman, and Larson; Commissioner Johnson arrived at 9:20 a.m.; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Brinkman, second by Thomas, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of December 2nd, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

ZONING OFFICER/ANNUAL REPORT
Zoning Officer, Todd Kays, presented and reviewed the Codington County Planning and Zoning Department 2008 Annual Report. Mr. Kays reported 159 building permits issued with a construction value estimated at $22,072,922.35. Mr. Kays also reported Board of Adjustment/Planning Commission actions through December 15th, 2008, along with expenditure and revenue totals. Mr. Kays also reviewed an item scheduled to come before the Codington County Planning and Zoning Board at their meeting on Monday, December 15th, regarding a request for a conditional use permit for a group home in Lake Township. Mr. Kays noted this would be his last meeting with the Board as Zoning Officer and thanked the Board for the opportunity to work with the Codington County Commissioners and the Codington County Planning and Zoning Board members. Mr. Kays also extended his thanks to the staff of the Extension Office. Chairman Marquardt thanked Mr. Kays for his services and professionalism while serving as the Codington County Zoning Officer.

ZONING SERVICES CONTRACT
First District Association of Local Governments, Executive Director, Todd Kays, presented the Board with a contract, for zoning services in 2009. Motion by Brinkman, second by Thomas, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2009 and ending on December 31, 2009; all present voted aye; motion carried.

MONTHLY REPORTS
Treasurer, Carol Maloney, presented the Board with an investment policy for their review. The Board will take action to adopt the policy on December 16th, 2008. The Treasurer noted her 2008 budget will need a supplement due to unanticipated employee expense in 2008. **Director of Equalization, Shawna Constant,** reported on building permits, mobile home values, sales ratio studies, updating commercial cards, scheduling public meetings with commercial property owners, working on reports of neighborhood increases and Ag. land value changes, and working on office inventory. **Register of Deeds, Ann Rasmussen,** submitted her monthly statement of fees to the Board for the month ending November 30, 2008. Collections totaled $21,199.50, with $984.00, remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections are comparable with previous years. **Auditor, Cindy Brugman,** reported the Auditor's Office is working on end of the year reports, monitoring budget balances, advance tax requests, and entering 2008 General Election history into the voter history

program. The Auditor requested authorization to purchase a filing system for storage of voter registration cards. Commissioner Brinkman suggested investigating a scanning system before purchasing a filing system for paper copies. The Auditor will check on types of scanning systems and prices.

SURPLUS EQUIPMENT

Director of Equalization, Shawna Constant, submitted a list of equipment to be declared surplus to be destroyed or sold on a first come first served basis. Motion by Thomas, second by Larson, to declare the following property surplus to be disposed of as noted; all present voted aye; motion carried. To be sold: HP monitor s/n 936CG43HF676; Dell computer tower s/n 8WVJW01; Compaq monitor s/n 238CP28KD114; and GEN01028 Compaq computer tower s/n 201KGLZA098. To be destroyed: GEN00727 HP printer (rugged writer) s/n 3116A17789; D-4160 printer s/n TH6CED32M6; Okidata 320T printer s/n 606A1036630; Okidata 320T printer s/n 912B586458; Epson DFX 8000 printer s/n 0VZ0007300; and Epson LQ 2170 printer s/n 2NJY040091.

EQUIPMENT REQUEST

Motion by Brinkman, second by Larson, to approve the purchase of "File Director" software, as budgeted for in 2008, for the Register of Deeds office; all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Thomas, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November, 2008, all present voted aye; motion carried.

Cash on hand	$	5,330.64
Checks in Treasurer possess		
less than 3 days	$	75,228.03
Cash Items	$	227.50
TOTAL CASH ASSETS ON HAND	$	80,786.17
RECONCILED CHECKING		
Great Western Bank Checking	$	2,239.92
Great Western Bank Checking (Memorial Park)	$	55.28
Reliabank Dakota	$	8,419,683.45
INVESTMENTS		
SD Public Funds Investment	$	6,937.64
CERTIFICATES OF DEPOSIT		
Dacotah Bank	$	400,000.00
First American Bank & Trust	$	200,000.00
First Premier Bank	$	200,000.00
Great Western Bank	$	400,000.00
Peoples State Bank	$	600,000.00
TOTAL CASH ASSETS	$	10,309,702.46
General Ledger Cash Balance by Funds:		
General	$	5,485,601.84
General restricted cash	$	500,000.00
Sp. Revenue	$	2,807,946.74
Sp. Revenue restricted cash	$	10,411.85
Internal Service	$	3,624.03
Trust & Agency	$	1,502,118.00
(schools 1,057,231.01, townships 15,259.05; city/towns 149,676.90)		
TOTAL GENERAL LEDGER CASH	$	10,309,702.46

CLAIMS APPROVED

Motion by Brinkman, second by Johnson, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 140.00 Rent, Devon Aberle 224.75 Witn, Allied Insurance 574.00 Pymt, Alltel 60.37 Util, Alltel 110.85 Util, Alltel 58.55 Util, Alltel 94.03 Util, Alltel 67.78 Util, Antifreeze Recycling Inc 40.00 Sup, Bob Barker Co. 387.00 Sup, Kyle Barlow 20.00 Witn, Bauer Law Office Pc 784.00 Prof Svc, Best Business Products 264.95 Rent, Best Business Products 96.58 Maint, Best Business Products 131.04 Maint, Best Western Ramkota Hotel 81.00 Trav, Best Western Ramkota 81.00 Trav, Best Western Ramkota Hotel 146.00 Trav, Boys & Girls Club 833.33 Pymt, Brown & Saenger 53.23 Sup, Burns Law Office 2643.00 Prof Svc, Butler Machinery 340.70 Rep, Kim E Callies 23.80 Prof Svc, Marlene Carl 17.95 Refund, Carquest Auto Parts 166.63 Rep, Cass-Clay Creamery 1048.00 Sup, Century Business Products 42.00 Maint, Chad Christianson 38.00 Trav, Chuck's Bike & Lock Shop 3.00 Sup, Clark Co Em 3499.00 Eqp, Clark Co Em 12200.00 Eqp, Clark Stainless Shop 112.80 Rep, Codington Clark Electric 18.00 Util, Codington Clark Equipment 435.00 Rep, Codington County Highway Dept. 6649.06 Rep, Codington County Highway Dept. 9201.36 Mar-Oct Fuel, Repair, Etc., Codington Co. Register Deeds 10.00 Fee, Codington County Treasurer 26.50 Sup, Codington Co Weed Board 2865.83 Maint, Cole Papers, Inc. 2614.08 Sup, Collins Music Co 275.00 Sup, Connecting Point Computer Cent 1865.25 Sup, Connecting Point Computer Cent 1044.16 Sup, Doug Cook 10.00 Trav, County Fair Foods 251.88 Sup, Credit Bureau Of Watertown Inc 6451.82 Pymt, Crescent Electric Supply Co. 31.84 Sup, Culligan Water Conditioning 74.00 Sup, D K Diesel Injection Inc. 435.00 Sup, Dakota Fluid Power 436.00 Rep, Day Co Em 19787.60 Eqp, Day Co Em 3903.34 Eqp, Donna Dietrich, Chairman 268.84 Prof Svc, Judy Dosch 414.88 Reimb, Doug's Anchor Marine 102.39 Maint, The Earthgrains Company 626.48 Sup, East Dakota Water Development 2670.08 November Apportionment, Electronic Security Equipment 95.00 Rep, Elite Drain & Sewer 150.00 Rep, David Elliott 20.00 Witn, Express Produce 331.80 Sup, Farnams Genuine Parts 770.73 Sup, Fastenal Company 48.00 Rep, First District Assn Of Lcl Gov 4482.63 Pymt, Milo Ford 18.00 Trav, 4h Activities 15.88 Sup, Fox & Ravnsborg Law Office 144.00 Prof Svc, Galls 70.89 Sup, GCR Tire Center 40.00 Sup, Genoa Healthcare\Watertown 104.68 Sup, Glass Products Inc. 7.89 Rep, Grant Co Em 8600.00 Eqp, Green, Schulz, Roby, Etal 960.00 Prof Svc, Lonnie Greenfield 38.00 Trav, Robert Hagen 20.00 Witn, Hamlin Co Em 2833.68 Eqp, Hamlin County 14363.60 Eqp, Peggy Haugan 54.44 Jury, Hillyard Floor Care Supply 715.18 Sup, Hindman Electric 23.91 Rep, Linda Hoosier 40.00 Witn, Mitchell Hopper 53.70 Jury, Howard Vet Clinic 10.00 Sup, Glacial Lakes Humane Society 400.00 Pymt, Huron Culvert & Tank Co. 130.32 Sup, HyVee #1871 42.34 Sup, HyVee Pharmacy 1203.17 Pris Meds, Interlakes Community Action 412.25 Pymt, Intoximeters 600.00 Sup, Jefferson Partners Lp 107.56 Trav, Brandon Johnson 50.42 Witn, Johnson Controls, Inc. 323.30 Rep, Jeff Jungers 20.00 Witn, Jurgens Printing 418.44 Sup, K & L Mechanical Inc 2330.47 Rep, Knology 492.14 Util, Knology 52.95 Util, Nelva Kooistra 30.00 Prof Svc, Nelva Kooistra 30.00 Prof Svc, Daniel Krantz 56.66 Jury, Kreisers Inc 24.55 Sup, Shane Krueger 50.74 Jury, Shell Kurkosky 20.00 Witn, Lab Safety Supply 1435.34 Eqp, Chuck Langner 622.78 Trav, Lewis & Clark Bhs 284.00 Prof Svc, Jodi Loehrer 224.60 Trav, Lyle Signs Inc. 738.80 Sup, Mac's Inc. 63.60 Rep, Mac's Inc. 230.36 Sup, Mahowald's 23.34 Sup, Mahowald's 3.40 Rep, The Maintenance Shop 785.00 Rep, Rebecca Malsam 51.48 Jury, Mark's Auto 43.92 Sup, Marshall County 767.92 Eqp, Md Products Inc 398.82 Rep, Andrew Meek 50.74 Jury, Menards 88.89 Sup, Metro Fire 2092.76 Eqp, Jon Meyer 49.25 Witn, Midcontinent Communications 55.00 Util, Midwest Medical Services Inc 10.00 Sup, Mikelson Law Office 670.52 Prof Svc, Milbank Communications 100.00 Rep, Milbank Communications 16684.32 Util, Minnehaha Co. Treasurer 70.36 Sup, Moe Oil Company 9815.16 Sup, Municipal Utilities 307.19 Indg Util, Municipal Utilities 10914.15 Util, Muth Electric 1952.00 Rep, Edward Nelson 51.48 Jury, Jayme Neubauer 40.00 Witn, Northwestern Energy 211.16 Indg Util, Northwestern Public Service 218.31 Util, Office Systems, Inc. 2415.23 Sup, Jenny Olson 20.00 Witn, Ottertail Power Co. 27.63 Util,

Pennington County Jail 217.30 Trav, Pheasantland Industries 174.98 Sup, Physio Control Inc 349.92 Sup, Plastic Works 520.00 Rep, Prairie Lakes Healthcare 7264.25 Indg Med, PMB 0112 272.01 Util, Ponds Bakery 30.90 Sup, Postmaster 59.00 Sup, Postmaster 106.00 Sup, Prairie Lakes Health Care Cent 2528.00 Sup, Print 'Em Now 84.10 Sup, Print 'Em Now 240.00 Sup, Professional Mailing & Market. 2813.52 Sup, Quality Presort Services, Inc 586.40 Sup, Qwest 700.00 Sup, Qwest 15.43 Util, Qwest 737.38 Util, Radio Shack 19.99 Sup, Redlinger Bros. 90.00 Rep, Redwood Biotech 158.75 Sup, Cathryn Rehfuss 15.00 Prof Svc, Cathryn Rehfuss 30.00 Prof Svc, Roberts County Em 13291.42 Eqp, Roby Agency Property Mgt 225.00 Indg Util, Runnings 14.99 Sup, Runnings 38.47 Rep, Rural Cellular Corporation 75.29 Util, Rural Cellular Corporation 108.08 Util, Dawn Russell 110.20 Prof Svc, Safe N Secure 9946.00 Eqp, Sanford Clinic 904.00 Pris Care, Sanford Occupational Med & 55.00 Prof Svc, Terrance Satterlee 1500.00 Prof Svc, Ross K Schulte DDS Pc 197.00 Pris Care, SD Department Of Revenue 1416.00 Sup, SD Hwy Supt Assn 195.00 Trav, SD State Treasurer 179662.53 December Remittance, SDACC 6545.37 Pymt, SDML Workers' Compensation Fund 28144.22 Pymt, SDML Workers' Compensation Fund 38553.78 Pymt, SDSU Stores 596.20 Sup, Fawn Sederberg 49.25 Witn, Shepherd Reporting Llc 25.00 Prof Svc, Sioux Valley Coop 130.56 Sup, Sioux Valley Coop 2620.41 Sup, Sioux Valley Coop 26.30 Rep, Sioux Valley Coop 24805.65 Sup, Sleuth Software 500.00 Maint, Rick Small 18.00 Trav, Andrea Smith - Landlord 240.00 Indg Util, South Shore Gazette 630.93 Publ, Town Of South Shore 37.00 Util, Spears Law Office 4353.90 Prof Svc, Sprint 187.21 Util, Sprint 89.99 Sup, Star Laundry 23.14 Sup, Star Laundry 123.33 Sup, The State Bar Of South Dakota 415.00 Dues, Steves World 3821.00 Rep, Connie Stoebner 20.40 Prof Svc, Kayela Stulken 20.00 Witn, Sturdevant's Auto Parts 26.14 Rep, Sutton Law Office Pc 10870.06 Prof Svc, Richard Theye 51.48 Jury, Thurman Law Office 174.93 Prof Svc, Titan Machinery 76.67 Rep, Trav's Outfitter Inc 52.99 Sup, Trav's Outfitter Inc 399.96 Sup, Us Foodservice - Grand Forks 8174.31 Sup, Visa - C/O Great Western Bank 59.00 Trg, Visa - C/O Great Western Bank 653.97 Sup, Visa - C/O Great Western Bank 16.44 Sup, Visa - C/O Great Western Bank 68.47 Rep, Visa - C/O Great Western Bank 316.99 Trav, Visa - C/O Great Western Bank 0.40 Pymt, Tom Walder 75.00 Sup, Walmart Community 292.45 Sup, Watertown Ford 471.29 Rep, Watertown Motor Co 2792.10 Rep, Watertown Public Opinion 1467.38 Publ, Watertown Tire Center, Inc. 10.42 Rep, Weismantel Rent All And Storage 150.00 Rent, Wells Fargo Financial Leasing 292.92 Rent, Alvin White 53.70 Jury, Wiles & Rylance, Llp 128.00 Prof Svc, Watertown Mobile Estates 30.00 Indg Util, WW Tire Service Inc 1565.50 Rep, Xerox Corporation 94.17 Sup, Yankton Co Treasurer 506.25 Prof Svc, Yankton Co. Sheriff 50.00 Trav, Duane A York 38.00 Trav, John Young - Seller 250.00 Indg Util.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Thomas, to approve an automatic budget supplement in the amount of $16,684.32, to the Emergency Management revenue and expenditure budgets, with Public Safety Interoperable Communication grant reimbursement funds; all present voted aye; motion carried.

BUCKTHORN DEBRIS

Commissioner Larson advised the Board that the Buckthorn debris at Memorial Park has been burned.

EMPLOYEE HEALTH INSURANCE PREMIUMS

The Board discussed the premium splits for employee health insurance premiums. Motion by Larson, second by Thomas, to split the employee health insurance premiums as follows; all present voted aye; motion carried:

Plan 001 $735.60 single coverage, to be paid entirely by the County

Plan 002 $752.91 single coverage, to be paid entirely by the County

Plan 001 $1,792.69 family coverage; $896.34 employee responsibility, $896.35 to be paid by the County
Plan 002 $1,834.87 family coverage; $917.43 employee responsibility, $917.44 to be paid by the County

Commissioner Larson requested that the Board give consideration to bidding the employee health insurance coverage each year with the process starting in July so as to include any cost increase in the appropriate budget year.

BOARD APPOINTMENTS
The Board held a brief discussion on appointments to the Weed, Planning, and Extension Boards, which expire on December 31, 2008.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:09 a.m., until 9:00 a.m., Tuesday, December 16th, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 16, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 16th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Larson, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of December 9th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

FIRST READING OF ORDINANCE #45 FLOOD PROTECTION OVERLAY DISTRICT
The Board held the first reading, as advertised, of proposed Ordinance #45, an ordinance which proposes a comprehensive amendment to Article III, Chapter 3.11 Flood Protection Overlay District, of the Codington County Planning and Zoning Ordinance. Luke Muller, acting Zoning Officer, reviewed the proposed ordinance with the Board. Mr. Muller advised the Board that the proposed ordinance requires adoption in order to comply with FEMA requirements due to revisions which were made to the Flood Plain map. Mr. Muller noted the Codington County Planning and Zoning Board has recommended a do pass on the proposed ordinance. The Board set 9:00 a.m., Tuesday, December 23rd, 2008, for the second reading, public hearing, and action to adopt Ordinance #45.

MONTHLY REPORTS
Highway Supt., Rick Small, reported he will be submitting a resolution to the Board, in the near future, for spring load limits on County Roads. Mr. Small will recommend the same restrictions as adopted in previous years. Mr. Small has prepared and submitted paper work to purchase three motor graders from the Haakon County bid with estimated delivery in March of 2009. The Highway Dept. has completed the task of burning the "Buckthorn debris" at Memorial Park. The billing has been completed for the 2008 striping project. Mr. Small noted 32 miles were striped at a total cost of $20,895.00 with the County's share of that amount at $10,645.00. Mr. Small informed the Board that the State plans to participate in the striping project again in 2009. Discussion was held regarding County residents who are piling snow, from their own driveways, into the County right of way, which is in violation of County Ordinance #4. The Highway Supt. will follow up on these alleged violations. Mr. Small advised the Board he has received correspondence from Tina Titze, Assistant Director of the SD Dept. of Emergency Management alerting Highway Depts. in South Dakota of a possible shortage of #1 & #2 diesel fuels this winter. Currently the Highway Dept. has a full supply of diesel fuel on hand and the Highway Supt. will monitor the situation during the next few months. **Maintenance Supervisor, Milo Ford,** reported electricians are currently on site, at the Courthouse, and are running cable for the notification system. Mr. Ford has met with Third Circuit Court Administrator, Tony Benning and other personnel of the Third Judicial Circuit, regarding the Courthouse second floor remodel project. The plan proposed did not meet the requirements of the Third Judicial Circuit. Dave Todd, of Todd Architects, was provided with the required changes to the original plan. Mr. Todd has prepared a new plan document with the required changes and this document has been forwarded to Mr. Benning for his review. Courthouse maintenance staff has been kept busy with snow removal in the last month. The caretaker's house at the Memorial Park Campground has received an emergency replacement of the furnace which quit working last week and has not been

working properly for the past couple of years. Mr. Ford reported inmate related repair issues have been substantial during the last month at the Detention Center.

ENERGY SAVING MEASURES

Maintenance Supervisor, Milo Ford, advised the Board that he has been approached by Tim Schryver, Business Development Manager, for Energy Services Group, out of Bloomington, Minnesota, who has offered the County a free preliminary comprehensive energy and facilities assessment. Energy Services Group is currently working with the City of Watertown and looking at current City facilities. Mr. Schryver addressed the Board and briefly outlined the services provided by his company. Motion by Johnson, second by Brinkman, to allow Energy Services Group to proceed with the free assessment of County buildings; all present voted aye; motion carried.

INVESTMENT POLICY

Motion by Thomas, second by Brinkman, to adopt the "Codington County South Dakota Investment Policy" as prepared by the Codington County Treasurer; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to approve an automatic budget supplement, to the Emergency Management expenditure and revenue budgets, in the amount of $18,659.62, with Homeland Security grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel change; all present voted aye; motion carried: Robert Byer, Lead Building Maintenance, promoted to Deputy Maintenance Supervisor, step 5, effective date January 1, 2009, submitted and approved by Maintenance Supervisor, Milo Ford.

OTHER BUSINESS

Commissioner Thomas reported on the SDACC board meeting he recently attended. The Board discussed the distinct possibility of a measure, similar to the 2008 Initiated Measure 10, appearing on the 2010 General Election ballot. Discussion was held regarding the possibility of this Board meeting with area Legislators before the 2009 Legislative Session begins. Commissioner Thomas will make arrangements for such a meeting.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:59 a.m., until 9:00 a.m., Tuesday, December 23rd, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 23, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners

2. Action to approve the agenda and request cell phones to be adjusted

3. Action to approve the minutes of December 16, 2008

4. 9:00 a.m., Second reading, public hearing and action to adopt Ordinance #45, a comprehensive amendment to the Flood Protection Overlay District

5. Action to approve plats
   a. Solum Addition in Fuller Township
   b. Hanten Addition in Kranzburg Township
   c. Lutheran Outdoors Addition in Richland Township

6. Monthly reports
   a. Emergency Management
   b. Sheriff

7. Action to authorize the sale of a single outstanding tax certificate

8. Discussion/action to purchase a bobcat for use at various department sites

9. Action to approve labor contracts

10. Review travel policy and comp. time policy

11. Action to approve payroll claims

12. Action to approve personnel changes

13. Action to enter into executive session

14. Open

15. Old Business

16. New Business

17. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., December 30th, 2008

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 23, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 23rd, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Brinkman, second by Thomas, to approve the minutes of December 16th, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

ORDINANCE #45/ SECOND READING/PUBLIC HEARING/ADOPTION
The Board held the second reading and public hearing regarding Ordinance #45, an ordinance which proposes a comprehensive amendment to Article III, Chapter 3.11 Flood Protection Overlay District, of the Codington County Planning and Zoning Ordinance. Luke Muller, acting Zoning Officer, advised the Board adoption of this ordinance is necessary for Codington County to be considered in compliance with FEMA due to previous updates of the flood map for Codington County properties. Mr. Muller noted if the County does not approve the ordinance problems would occur for property owners applying for benefits through the National Flood Insurance Program. Mr. Muller informed the Board that the Codington County Planning and Zoning Board has recommended approval of Ordinance #45. Mr. Muller noted an update since the first reading of Ordinance #45 as follows: In the "Variance Procedures" the word "Board" shall be changed to "Board of Adjustment". Motion by Brinkman, second by Thomas, to adopt Ordinance #45, with the change of the wording in the "Variance Procedure" portion of the ordinance as outlined by the Zoning Officer; all present voted aye; motion carried.

SOLUM, HANTEN, AND LUTHERAN OUTDOORS PLATS
Luke Muller, acting Zoning Officer, presented the following plats to the Board: The Solum Addition. Mr. Muller reviewed the Solum Addition Plat located in Fuller Township and noted the Planning and Zoning Board has recommened a do pass on this plat. Mr. Muller informed the Board that approval of this plat is subject to a letter of assurance and re-drawing of the plat map to show an existing easement. Commissioner Larson questioned whether or not the Highway Supt. had signed off on this plat.

RESOLUTION #2008-24

A Resolution to approve the platting of the "Solum Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Solum Addition" in the County of Codington, South Dakota, located in the SE 1/4 of Section 11-T118N-R51W, of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Johnson; subject to the filing of a letter of assurance and a plat map showing an existing easement; upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 23rd day of December, 2008

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-24, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 23rd day of December, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

Mr. Muller reviewed the Hanten Addition Plat located in Kranzburg Township and noted the Planning Board has recommended a do pass on this plat.

RESOLUTION #2008-25

A Resolution to approve the platting of the "Hanten Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Hanten Addition" in the County of Codington, South Dakota, located in the E 1/2 of Section 24-T116N-R51W, of the 5th p.m., Codington County, South Dakota,

and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Larson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 23rd day of December, 2008

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-25, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 23rd day of December, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

Mr. Muller reviewed the Lutheran Outdoors Plat Addition located in Richland Township. Mr. Muller noted a letter of assurance is required before this plat is filed, if approved by this Board. Commissioner Thomas questioned the accuracy of the plat map submitted for this addition. Motion by Brinkman, second by Larson, to table action on this plat until the accuracy of the plat map can be verified; all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Toby Wishard, provided the following Sheriff's Office and Detention Center statistics for the month of November 2008: 70.96 average daily inmate population; 169 bookings; $5,875.00 collected in work release; $330.00 collected in court ordered confinement costs; $11,356.26 collected in out of county prisoner contracts; $2,536.00 collected in fees for the 24/7 program, with 48 individuals testing twice daily and 11 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 318 sets of civil papers served; 324 calls for service; 27 accidents checked; 56 arrest warrants; and 12 transports for a total 3,355 miles traveled.

TAX CERTIFCATE SALE APPROVED

Treasurer, Carol Maloney, met with the Board to discuss selling a tax certificate to an individual that had previously purchased tax certificates on a single piece of property located in Florence. The Treasurer noted the County's current policy is to not sell tax certificates to the Public. The Treasurer noted that by allowing the sale of a tax certificate, on property record #4589, the individual who purchased the previous tax certificates could then take the property for tax deed and would eliminate the need for the County to commence tax deed proceedings on this small piece of property. Motion by Brinkman, second by Johnson, to allow the Treasurer to sell a tax certificate on record #4589, all present voted aye; motion carried.

BOBCAT PURCHASE

Maintenance Supervisor, Milo Ford and Highway Supt., Rick Small, met with the Board to discuss the possible purchase of a "Bobcat" for use by a number of County departments. The Board determined the purchase of a "Bobcat" was not appropriate at this time for the amount of proposed usage.

UNION CONTRACTS

Human Resource Director, Terry Satterlee, presented the Board with the recently negotiated labor contracts between Codington County and the General Drivers and Helpers Union, representing the Codington County Deputy Sheriffs and Codington County Correctional Officers. Mr. Satterlee noted the only change in the contracts, from the previous contracts, is a $1.00 per hour wage increase beginning January 1, 2009, and that the contracts will cover the time period January 1, 2009 through December 31, 2009. Motion by Brinkman, second by Thomas, to authorize the Chairman to sign the Deputy Sheriff's and Correctional Officer's labor contracts, all present voted aye; motion carried. The Board expressed their thanks to Mr. Satterlee for his time and efforts to negotiate these contracts on behalf of the County.

TRAVEL AND COMP. TIME POLICY

Human Resource Director, Terry Satterlee, informed the Board that he has been reviewing the County's travel policy and comp. time policy and will be recommending changes in both policies at a future meeting of this Board.

DECEMBER PAYROLL CLAIMS

Motion by Thomas, second by Larson, to approve for payment the following salary claims, including 2008 longevity for all employees who qualify; all present voted aye; motion carried: Commissioners: 9,431.59 total salaries. Auditor: 19,136.63 total salaries; Cindy Brugman 625.00 longevity; Lorie Schmidt 100.00 longevity; Judy Heim 270.00 longevity. Co. Treasurer: 22,443.58 total salaries; Carol Maloney 110.00 longevity; Rita Waba 140.00 longevity; Janet Bevers 100.00 longevity; Betty Overlie 100.00 longevity. States Attorney: 21,231.20 total salaries; Dawn Aman-Elshere 100.00 longevity; Linda Young 100.00 longevity; Barb Maxwell 100.00 longevity; Ruth Swenson 744.41 part time. Gov. Buildings: 14,832.78 total salaries; Milo Ford 270.00 longevity; Bob Byer 100.00 longevity; Cindy Dargatz 790.93 part time. Dir. Equalization: 29,241.39 total salaries; Shawna Constant 100.00 longevity; Judy Geier 100.00 longevity; Diane Merchant 100.00 longevity. Reg. of Deeds: 15,886.56 total salaries; Ann Rasmussen 100.00 longevity; Karyl Strohfus 120.00 longevity; Mary Fransen 100.00 longevity; Sandy Benson 120.00 longevity. Veterans Service: 7,930.15 total salaries; Al Jansen 100.00 longevity; Peggy Raml 225.00 longevity; Irv Binde125.31 meals & mileage; Dick Stricherz 11.09 meals. Sheriff: 50,060.63 total salaries; Dave Gibbs 130.00 longevity; Chuck Kurkosky 130.00 longevity; Toby Wishard 120.00 longevity; Ed Peterson 100.00 longevity; Jack Weber 423.31 part time & meals; Chuck Carbonneau 150.53 part time & meals; Adam Reeves 100.00 longevity; Kristi Gast 130.00 longevity; Kathy Young 100.00 longevity. Co. Jail: 67,244.18 total salaries;

Marie Suman 240.00 longevity; Tom Walder 140.00 longevity; Lori Mills 120.00 longevity; Cindy Olson 120.00 longevity; Marcy Rossow 100.00 longevity; Donna Weber 210.06 part time matron & meals; Amy Coon 1,032.94 part time; Jennifer Matejek 2,375.07 part time new hire & uniform allowance; Jeff Hershman 100.00 longevity. Care of the Poor: 3,517.72 total salaries; Julie Radach 149.71 part time. Co. Nurse: 3,312.25 total salaries. Ag. Bldg.: 7,408.92 total salaries; Brian Bleeker 100.00 longevity. Co. Extension: 7,250.63 total salaries; Becky Goens 100.00 longevity; Jodi Loehrer 16.62 meals; Larry Wasland 47.72 meeting & mileage; Sue Arnesen 41.87 meeting & mileage; Kathy DeJong 18.47 meeting; Phil Tesch 38.36 meeting & mileage. Weed Control: 6,903.74 total salaries; Nick Endres 100.00 longevity. Planning Board: 280.46 total salaries. Road & Bridge: 72,665.27 total salaries; Allan Benck 225.00 longevity; Greg Benthin 460.00 longevity; Calvin Engels 440.00 longevity; Rick Small 420.00 longevity; Brad Schwinger 100.00 longevity; Terry Keogan 625.00 longevity; Eric Dargatz 100.00 longevity; Jeff Case 285.00 longevity; Rick Hartley 400.00 longevity; Richard Maag 100.00 longevity; Todd Warne 255.00 longevity; Lori Deutsch 140.00 longevity; Rick Holinka 130.00 longevity; Dan Busta 120.00 longevity; Duane Dolen 100.00 longevity. Emergency Management: 8,660.42 total salaries; Marty Karnopp 100.00 longevity. Crime Victim: 5,186.83 total salaries; Jan Steele 400.00 longevity. W.I.C.: 3,207.20 total salaries. Total: 375,832.13. Breakdown of withholding amounts which are included in the above: S.D. Retirement 33,407.46; S.D. Retirement 346.26 spouse option; S.D. Supplemental Retire. 2,730.00 suppl. retire.; Dakotacare 65,246.03 ins.; Standard Insurance Company 520.60 life ins.; Delta Dental 4,371.10 ins.; Nationwide Retire. Sol. 311.29 suppl. retire.; AFSCME Local #2488 305.00 employee union dues; AFLAC 2,399.68 ins.; U.M.B. Bank 1,927.00 suppl. retire.; AFLAC 463.86 ins.; Watertown United Way 108.33 employee contributions; Office of Child Support 437.00 employee payments; Sioux Valley Credit Union 7,240.37 employee payments; Cod. Co. Treasurer 26,600.00 employee monthly draw; New York Life 85.21 ins.; Gen. Drivers & Helpers Union 390.00 employee union dues; S.D. Retirement System 250.46 prior service; Reliabank Dakota 25,446.56 federal withholding; Reliabank Dakota 40,462.76 social security; AAA Collections 200.00 garnishment. Conseco Ins. 20.20 ins; Pioneer Credit Recovery 173.34 garnishment; Codington County Treasurer 120.00 retirement reclassification repayment.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, December 30, 2008; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

AGENDA
Board of County Commissioners
Codington County
Codington County Courthouse
December 30, 2008

1. 9:00 a.m. action to convene as a Board of County Commissioners
2. Action to approve the agenda and request cell phones to be adjusted
3. Action to approve the minutes of December 23, 2008
4. Action to approve AFSCME labor contract
5. Action to supplement budgets with Commissioners Contingency
6. Action to designate surplus cash for future building projects
7. Action to approve automatic budget supplements w/grant reimbursement funds
8. Action to approve claims for payment
9. Discussion regarding "Buckthorn debris" clean up
10. Action to approve personnel changes
11. Action to enter into executive session
12. Open
13. Old Business
14. New Business
15. Action to adjourn as a Board of County Commissioners, until 9:00 a.m., January 6th, 2009

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

December 30, 2008

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 30th, 2008, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson; Chairman Marquardt presiding.

AGENDA APPROVED
Motion by Thomas, second by Brinkman, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of December 23rd, 2008, as prepared, by the Auditor; all present voted aye; motion carried.

AFSCME UNION CONTRACT
Human Resource Director, Terry Satterlee, reviewed the changes to the contract between Codington County and AFSCME, representing the Codington County Highway Department Employees. Mr. Satterlee noted a $1.00 wage increase for 2009 and added language relative to overtime policies. Commissioner Larson questioned the language of the sick bank policy included in this contract. Mr. Satterlee will review the sick bank policy before the Board approves the AFSCME contract.

LUTHERANS OUTDOORS PLAT
Acting Zoning Officer, Luke Muller, presented the Board with a revised plat map of the "Lutherans Outdoors Addition". Motion by Brinkman, second by Thomas, to take from the table action to approve the "Lutherans Outdoors Addition Plat"; all present voted aye; motion carried. Motion by Brinkman, second by Thomas, to accept the revised plat map and addition title; all present voted aye; motion carried.

RESOLUTION #2008-26

A Resolution to approve the platting of the "Lutherans Outdoors Addition" in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

"Lutherans Outdoors Addition" in the County of Codington, South Dakota, located in Govt. Lots 4, 5, & 7, in Section 1-T117N-R54W, of the 5th p.m., Codington County, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Brinkman, second by Commissioner Thomas; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated at Watertown, Codington County, South Dakota, this 30th day of December, 2008.

Lavern Marquardt
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2008-26, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated at Watertown, Codington County, South Dakota, this 30th day of December, 2008.

Cindy Brugman
County Auditor, Codington County, South Dakota

COMMISSIONERS CONTINGENCY TRANSFER
Motion by Larson, second by Brinkman, to approve transfers from the Commissioners Contingency Budget in the total amount of $82,059.07 to the following budgets; all present voted aye; motion carried: Commissioners $1,802.25, Election $1,942.14, Treasurer $18,536.21, Credit Bureau Payments $1,992.65, Public Defender $8,632.47, Catastrophic Legal $790.62, County Jail $31,863.19, Planning Board $4,818.40, Operating Transfers Out $10,000.00, Victims of Crime $33.75, and W.I.C. $1,647.39.

SURPLUS CASH DESIGNATION
Motion by Larson, second by Thomas, to transfer $300,000.00 in General Fund Undesignated Cash to cash designated for Future Building Projects; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Thomas, second by Larson, to supplement the Emergency Management revenue and expenditure budgets in the amount of $119,516.81 with Homeland Security Grant reimbursement funds and anticipated grant reimbursement funds; all present voted aye; motion carried.

CLAIMS APPROVED
Motion by Thomas, second by Larson, to approve for payment the following claims; all present voted aye; motion carried: Aason Engineering 1260.00 Rep, Active Heating 94.90 Rep, Advance Auto Parts 31.48 Sup, Alltel 65.37 Util, Alltel 110.75 Util, Alltel 58.55 Util, Alltel 29.32 Util, Alltel 67.78 Util, Kelley Anderson 10.74 Jury, Andor, Inc. 1765.00 Rep, Aurora Co Sheriffs Office 30.00 Fee, Kathy Baker-Vinella 11.48 Jury, Melynda Bauer 50.00 Jury, Best Business Products 68.01 Maint, Rodney Borkhuis 11.48 Jury, Boundtree Medical 230.00 Eqp, Gina Brown 52.96 Jury, Brownlee Construction, Inc. 127472.80 Sup, Cabela's Mktg & Brand Mgt Inc 883.04 Sup, Cabela's Mktg & Brand Mgmt 2046.70 Eqp, Carquest Auto Parts 29.31 Rep, Carquest Auto Parts 184.92 Rep, Heather Carter 50.74 Jury, Cartney Bearing & Supply 10.62 Rep, Cass-Clay Creamery 931.50 Sup, Century Business Products 74.56 Maint, Lyle Chenoweth 59.62 Jury,

Chuck's Bike & Lock Shop 58.95 Rep, Clark Co Em 7997.00 Eqp, Codington County Treasurer 0.76 Sup, Cole Papers, Inc. 4141.73 Sup, Doug Conklin 11.48 Jury, Connecting Point Computer Cent 2977.34 Maint, County Fair Foods 138.37 Sup, D K Diesel Injection Inc. 84.00 Rep, Marlis Dagel 13.70 Jury, Dept Of Corrections 71.28 Sup, Deuel County Highway 39.78 Maint, Donna Dietrich, Chairman 386.26 Prof Svc, Daryl Dockter 11.48 Jury, Eachen Refrigeration Inc 303.16 Rep, The Earthgrains Company 319.02 Sup, East Point LLC 310.00 Indg Util, Election Systems & Software 2644.71 Sup, Electronic Security Equipment 15358.00 Eqp, Daniel Enstad 12.22 Jury, Express Produce 314.10 Sup, Farnams Genuine Parts 640.61 Sup, Farnams Genuine Parts 181.24 Rep, Fastenal Company 48.00 Rep, Fire Safety USA 263.00 Eqp, Garrold Friese 12.22 Jury, FSH Communications Loc 120.42 Util, G4s Justice Services 494.94 Sup, Genoa Healthcare/Watertown 38.00 Pris Med, Gilbarco Inc 175.00 Rep, Glass Products Inc. 32.93 Rep, Glass Products Inc. 94.25 Rep, Becky Goens 104.78 Trav, Grainger 176.70 Sup, Green, Schulz, Roby, Etal 368.00 Prof Svc, Judy Gulbraa 51.48 Jury, Gunderson Law Office 360.00 Prof Svc, H & B Truck Shop 1014.00 Rep, James Hardee 12.22 Jury, Peggy Haugan 54.44 Jury, Sean Helwig 10.74 Jury, James Hemmer 52.96 Jury, Hillyard Floor Care Supply 517.72 Sup, Horn Law Office 192.00 Prof Svc, David M Hosmer Law Office Pc 111.94 Prof Svc, Howard Vet Clinic 693.00 Sup, Glacial Lakes Humane Society 300.00 Pymt, Heather Huppler 24.80 Jury, Huron Culvert & Tank Co. 6604.28 Sup, HyVee #1871 Accts Receivable 54.40 Sup, HyVee #1871 Accts Receivable 11.98 Sup, HyVee Pharmacy 1186.84 Pris Meds, Jefferson Partners LP 39.00 Trav, Jeff's Vacuum Center 53.90 Rep, Penny Johnson 10.74 Jury, Tammy Jones 20.13 Trav, Mitchell Kallhoff 18.88 Jury, Darwin Kasperson 20.00 Witn, Michelle Kays Lenning 10.74 Jury, Kimball Midwest 190.40 Sup, Phillip Kirk 20.00 Witn, Phyllis Kittelson 15.18 Jury, Knology 52.95 Util, Nelva Kooistra 30.00 Prof Svc, Lynette Korbel 10.74 Jury, Julianne Kranz 57.40 Jury, Sally Kranz 13.70 Jury, Town Of Kranzburg 222.00 Util, Brandy Landon 22.58 Jury, Chuck Langner 459.49 Trav, Constance Larson 52.22 Jury, J.H. Larson Electrical Co. 1655.70 Rep, Ann Laurier 12.22 Jury, Lawson Products 50.20 Sup, Lewis & Clark Bhs 284.00 Prof Svc, Jodi Loehrer 38.61 Trav, Scott Long 10.74 Jury, Irvin Lonneman 10.74 Jury, Cleda Love 70.90 Witn, Jerad Lunsford 20.00 Witn, Lutheran Social Services 1369.00 Prof Svc, Doug Maag - Landlord 350.00 Indg Util, Jeremy Maag 18.14 Jury, Macksteel Warehouse, Inc. 21.58 Sup, Mac's Inc. 189.83 Sup, Mac's Inc. 34.50 Rep, Magnum Lighting 309.40 Sup, Mahowald's 2.29 Rep, Rebecca Malsam 51.48 Jury, Manatron 8453.00 Maint, Mark Starr 1782.55 Sup, Nancy McClanahan 43.95 Prof Svc, McKinley & Barman Courts 450.00 Indg Util, McLeod's Printing & Office Sup 476.20 Sup, Andrew Meek 50.74 Jury, Todd Meester 11.48 Jury, Emily Meisel 52.22 Jury, Menards 311.06 Sup, Menards 469.80 Sup, Diane Merchant 10.74 Jury, Metro Fire 13835.86 Eqp, Midcontinent Communications 55.00 Util, Midwest Medical Services Inc 15.90 Sup, Milbank Communications 199.00 Rep, Marjorie Miller 12.96 Jury, Minnehaha Co. Treasurer 64.92 Sup, Moe Oil Company 1092.85 Sup, Jill Moss 189.65 Witn, Alyssa Mushitz 52.22 Jury, Edward Nelson 51.48 Jury, Jayme Neubauer 20.00 Witn, Office Systems, Inc. 3193.79 Sup, Mavis Ohnstad 135.00 Rep, Olson & Johnson International 230.45 Rep, Amanda Olson 39.89 Witn, Thomas Olson 10.00 Jury, Otis Elevator Company 2425.65 Maint, Leland OToole 18.88 Jury, Pennington County Jail 174.55 Trav, Lori Petersen 18.88 Jury, Donna Pieschke 10.74 Jury, PMB 0112 269.13 Util, Prairie Lakes Health Care Cent 2449.00 Sup, Prairie Lakes Health Care Cent 1605.20 Witn, Print 'Em Now 602.50 Sup, Qualified Presort Service LLC 487.68 Sup, Qwest 82.00 Util, Radio Shack 76.99 Sup, Cathryn Rehfuss 30.00 Prof Svc, Melvin Ries 19.62 Jury, Sierra Ries 20.00 Witn, Ambrose Riley 11.48 Jury, Roberts Co Em 10697.18 Eqp, Roslyn School District 1250.00 Eqp, Sheila Ross 20.00 Witn, Runnings 109.99 Sup, Runnings 43.99 Maint, Dawn Russell 22.80 Prof Svc, Safety Benefits Inc 60.00 Trav, Sanford Clinic 153.00 Pris Care, Terrance Satterlee 1500.00 Prof Svc, Gary Schickedanz 17.40 Jury, Samantha Schoenefeld 20.00 Witn, Schrader's 75.00 Sup, Schrader's 1428.04 Sup, Ross K Schulte DDS Pc 496.00 Pris Care, Bonnie Schwinger 11.48 Jury, SD Department Of Revenue 1207.00 Sup, S.D. Dept. Of Transportation 11103.81 Maint, S.D. Federal Property 127.00 Sup, SDAAO 275.00 Dues, Service Plus/Ryan's Auto 461.76 Rep,

Setcom 1260.00 Eqp, Sheehan Cycle 2600.00 Eqp, Shopko 34.99 Sup, Sioux Valley Coop 2367.88 Sup, Sioux Valley Coop 225.54 Sup, Slowey Court Reporting 175.00 Prof Svc, Town Of South Shore 37.00 Util, Rodney Spartz 17.40 Jury, Sprint 186.99 Util, Star Laundry 41.11 Sup, Steffen 2616.65 Eqp, Colleen Steinlicht 12.22 Jury, Steins Inc 483.00 Sup, Steve's World 47.80 Rep, Streicher's 48.97 Sup, Streicher's 594.14 Eqp, Stanley Strohfus 12.22 Jury, Carolyn Sumner 64.80 Jury, Deb Sundem 163.62 Trav, Ashley Suter 21.84 Jury, James Sutton 40.00 Trav, Douglas Taken 52.22 Jury, Technicolor Screen Printing 16.00 Sup, Richard Theye 51.48 Jury, Titan Machinery 249.29 Rep, Trav's Outfitter Inc 181.99 Sup, Tractor Supply Co. 164.98 Rep, Jennifer Tvedt 13.70 Jury, Us Foodservice Inc 6412.77 Sup, Vanessa Vaughn 20.00 Witn, Visa - C/O Great Western Bank 60.06 Sup, Visa - C/O Great Western Bank 1285.24 Trav, Visa - C/O Great Western Bank 199.99 Eqp, Visa - C/O Great Western Bank 1103.40 Util, Visa - C/O Great Western Bank 527.08 Sup, Visa - C/O Great Western Bank 58.20 Sup, Marlyn Waege 50.00 Jury, Walmart Community 147.96 Sup, Teresa Waters 20.00 Witn, Watertown Public Opinion 31.15 Publ, West Group Payment Center 478.50 Sup, Wheelco 114.48 Rep, Alvin White 53.70 Jury, Roberta Whitlock 23.32 Jury, Adrian Wickherst 10.74 Jury, Wiles & Rylance, LLP 872.00 Prof Svc, Woods Edge Shop 425.00 Sup, WW Tire Service Inc 144.00 Rep, Yankton Co. Sheriff 25.00 Trav, Zimmels Furniture 765.77 Sup.

BUCKTHORN CLEAN UP COSTS

The Board held a discussion regarding the costs to clean up the "Buckthorn" debris at Memorial Park. Motion by Larson, second by Johnson, to authorize the Local Isaack Walton League to continue with the removal of Buckthorn from Memorial Park, following recommended removal techniques; Marquardt, Johnson, Brinkman and Larson voted aye; Thomas voted no; motion carried. Motion by Larson, second by Brinkman, to pay Buckthorn removal costs from the Memorial Park budget and to supplement the Memorial Park budget if needed; all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, January 6, 2009; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.