January 7, 2003

The Codington County Commissioners met in regular session on Tuesday, January 07, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Brinkman presiding.

MINTUES APPROVED
Motion by Larson, second by Thomas, to approve the minutes of December 30, 2002, as presented. Upon vote of the Board all present voted aye; motion carried.

MEMORANDUM OF UNDERSTANDING
Motion by Larson, second by Thomas to authorize the Chairman to sign a memorandum of understanding, effective date January 1, 2003, with the Teamsters, Local 749, Codington County Correctional Officers. Upon vote of the Board all present voted aye; motion carried. Motion by Larson, Second by Thomas, to authorize the Chairman to sign a memorandum of understanding, effective January 1, 2003, with the Teamsters, Local 749, Codington County Sheriff Deputies. Upon vote of the Board all present voted aye; motion carried. Motion by Marquardt, second by Thomas, to authorize the Chairman to sign a memorandum of understanding, effective January 1, 2003, with the AFSCME, Council 59, Codington County Highway Department. Upon vote of the board the following roll call vote was recorded. Thomas, aye; Marquardt, aye; Johnson, aye; Brinkman, aye; Larson, no; motion carried.

BOARD ADJOURNS FOR 2002
There being no other old business to come before the Board, Commissioner Thomas moved to adjourn sine-die for the 2002 year. Second by Larson. Upon vote of the Board all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN
The Auditor called for nominations for Chairman of the Board for 2003. Motion by Thomas, second, by Larson to nominate Commissioner Johnson. Motion by Brinkman, second by Marquardt, to cease nominations and cast a unanimous ballot for Johnson. Upon vote of the Board all present voted aye; motion carried.

NOMINATIONS FOR VICE CHAIRMAN
Chairman Johnson called for nominations for Vice Chairman. Motion by Larson, second by Johnson, to nominate Thomas. Motion by Brinkman, second by Larson to cease nominations and cast a unanimous ballot for Thomas. Upon vote of the Board all present voted aye; motion carried.

OATHS OF OFFICE
The Auditor administered the oaths of office for Commissioners Thomas, Johnson, and Larson.

LEGAL NEWSPAPERS FOR 2003
Motion by Brinkman, second by Larson, to approve the Watertown Public Opinion and the South Shore Gazette as the legal newspapers for 2003. Upon vote of the Board all present voted aye; motion carried.

COMMISSIONER SALARIES SET
Motion by Marquardt, second by Brinkman, to set the 2003 salaries of County Commissioners at the same amount that was paid in 2002, plus the single health insurance premium ($305.21), if the Commissioner chooses not to be covered by the health plan provided by the County. Base salary

$823.53, plus an additional $50.00 for the Chairman. Chairman Johnson asked for any discussion on the motion. Commissioner Marquardt felt the salary should be frozen as the budget was prepared for those amounts. Commissioner Thomas felt the Commissioners salary increase should reflect the same increase as the other County employees based on the amount of travel required of the Commissioners. Upon vote of the Board the following roll call vote was recorded: Thomas, yes; Marquardt, yes; Johnson, yes; Brinkman yes; Larson; no; motion carried.

ELECTION JUDGES AND CLERK COMPENSATION

Motion by Larson, second by Thomas, to compensate judges and clerks of elections at a rate of $100.00 per day plus $20.00 for attending the election school presented by the Auditor prior to an election. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

County Health Nurse, Karla Moes, reported on the following: Diabetes screening, flu shots, vision screening for area schools, office remodeling and WIC.

Extension, Chuck Langner, Extension Educator, reported on progress of events scheduled for the Farm Show and the kitchen remodeling at the Ag. Building.

Veterans Service officer, Al Janzen, reported on the following: A Hamlin County Commissioner has approached Mr. Janzen about applying for the Veterans Service Officer position in Hamlin County. The position would require Mr. Janzen to spend a couple of days a month in Hamlin County. The Board discussed the possibility of a joint powers agreement between Codington and Hamlin County to share a Veterans Service Officer. Mike Holzhauser, Field Officer with the S.D. Dept. of Military and Veterans Affairs, appeared before the Board and gave information on other counties who have joined together to combine their Veterans Service Offices. Mr. Holzhauser reported, the S.D. Dept. of Military and Veterans Affairs does not promote or discourage such cooperation between counties and prefers the Counties involved to make such decisions. The Board requested the Auditor to obtain a copy of the agreement between Hughes and Sully County.

MAINTENANCE EQUIPMENT

Milo Ford, Maintenance Supervisor, appeared before the Board with a request to purchase a self contained cleaning machine for heavy duty deep cleaning in restrooms. The cost and the machine itself would be shared among several departments. Estimated cost of such a machine would be $3,500.00 - $3,700.00. The Board requested Mr. Ford obtain several quotes to bring to the Board before they approve his request.

HIGHWAY DEPARTMENT

Rick Small, Highway Supt., appeared before the Board to discuss E.P.A. codes and violations concerning petroleum spill prevention and developing a plan for Codington County. Mr. Small will contact Greg Maag at the First District Assoc. on developing a spill prevention plan.

BOARD APPOINTMENTS

The Planning and Zoning Board, Extension Board and Weed Board appointments were postponed until a current list of board members can be reviewed.

COUNTY COMMISSIONER BOARDS

Motion by Thomas, second by Larson to approve the following board appointments. Upon vote of the Board all present voted aye; motion carried.

Ag. Building	Jack Thomas
Aging Council	Elmer Brinkman
Buildings & Grounds	Jack Thomas/Elmer Brinkman

Cod. Co. Home Health	Carol Johnson
Cod. Co. Transportation	Ken Larson
Dive Rescue	Lavern Marquardt
E-911	Lavern Marquardt
Emg. Management	Jack Thomas
Extension	Carol Johnson
First District	Carol Johnson
Glacial Lakes	Jack Thomas
Health & Welfare	Carol Johnson
Highway	Ken Larson/Lavern Marquardt
ICAP	Ken Larson
Jail Building	Ken Larson/Lavern Marquardt
Legislative contact	Elmer Brinkman
Mental Health/HSA	Carol Johnson
Planning Board	Elmer Brinkman
Weed Board	Lavern Marquardt
Crime Victim Liaison	Jack Thomas
CCHRC	Elmer Brinkman/Jack Thomas

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

BANK DEPOSITORIES

The following bank depositories were submitted by County Treasurer, Carol Maloney: F & M Bank will continue to be used for checking and the depositing of cash. The following will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, F&M Bank, First American Bank & Trust, First Premier Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank. Motion by Thomas, second by Brinkman, to approve the bank depositories as presented. Upon vote of the Board all present voted aye; motion carried.

ABATEMENT

Motion by Brinkman, second by Larson to approve the following abatement: Tax Bill 2655 for taxes payable in 2003, previously owned by Lisa Rudebusch now c/o American Family Insurance, a 1999 Patriot Mobile Home was burned. Taxable Value was reduced to $2,322.00. Abatement amount asked for is $500.10. This abatement was approved by the City of Watertown on January 6, 2003. This abatement has been recommended by the Director of Equalization. Upon vote of the Board all present voted aye; motion carried.

Commissioner Marquardt was excused at 10:40 a.m.

INTENT TO CONDUCT A RAFFLE

Motion by Larson, second by Thomas to acknowledge a Notice of Intent to Conduct a Lottery by the South Dakota Ducks Unlimited Watertown Chapter for a fund raising event to be held on January 18, 2003, at Dempsey's. Upon vote of the Board all present voted aye; motion carried

2003 PAY SERIES AND MANAGEMENT SALARY COMPENSATION

Motion by Thomas, second by Brinkman to approve the following resolution. Upon vote of the Board all present voted aye; motion carried.

RESOLUTION NO. 2003-1

Be it resolved, by the governing body of Codington County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2003 to become effective January 1, 2003.

Passed and approved this 7th, day of January, 2003.

Carol Johnson
Chairperson, County Commissioner

ATTEST:

Cindy Brugman
County Auditor

NONUNION POSITIONS

Auditor's Department	**Grade**
Auditor	Attachment H
Deputy	Attachment G
Payroll Officer	Attachment A
Clerk	Attachment A
Emergency Management	**Grade**
Emergency Management Director	Attachment H
Emergency Management Secretary	Attachment A
Equalization Department	**Grade**
Director	Attachment H
Deputy	Attachment G
Appraiser I/II	Attachment C
Office Coordinator	Attachment A
Clerk	Attachment A
County Extension	**Grade**
Office Coordinator	Attachment A
Extension Secretary	Attachment A
Weed Sprayer Supervisor	Attachment C
Zoning Officer	Attachment H
County Health	**Grade**
Nurse Secretary	Attachment A
WIC Secretary	Attachment A
Highway Department	**Grade**
Highway Superintendent	Attachment H
Assistant Superintendent	Attachment H
Office Coordinator	Attachment A
Maintenance Department	**Grade**
Maintenance Supervisor	Attachment H
Lead Buildings Maintenance	Attachment B
Buildings Maintenance	Attachment B
Custodial	Attachment B
Register of Deeds	**Grade**
Register of Deeds	Attachment H
Deputy	Attachment G

Clerk	Attachment A
Sheriff's Department	**Grade**
Sheriff	Attachment H
Chief Correctional Officer	Attachment H
P-T Deputy	Attachment D
P-T Correctional Officer	Attachment D
Civil Process Server	Attachment D
Work Release Coordinator	Attachment D
Records Management	Attachment F
Support Coordinator	Attachment F
Cook	Attachment C
State's Attorney	**Grade**
State's Attorney	Attachment H
Deputy	Attachment H
Records Manager	Attachment F
Legal Secretary	Attachment F
Victim Assistance	**Grade**
Victim Assistance Program Supervisor	Attachment H
Victim Assistance Coordinator	Attachment F
Treasurer's Department	**Grade**
Treasurer	Attachment H
Deputy	Attachment G
Second Deputy Treasurer	Attachment A
Clerk	Attachment A
Veteran's Department	**Grade**
Veteran Services Director	Attachment H
Veteran Secretary	Attachment A
Welfare Department	**Grade**
Welfare Director	Attachment H

UNION POSITIONS

Sheriff's Department	**Grade**
Correctional Officer	Attachment D
Deputy Sheriff	Attachment D
Highway Department	**Grade**
Maintenance III	Attachment E
Mechanic	Attachment E
Maintenance II	Attachment E

** All employees will be placed appropriately in the step accordingly to his/her current hire date or promotion date.

ATTACHMENT A
OFFICIAL PAY SERIES—Office Support (OS)

Nonexempt		2003	
Clerk	Step	Wage	
Secretary	1	$8.36	1st 6 months
	2	$8.69	2nd 6 months
	3	$9.04	Annual
	4	$9.40	Annual
	5	$9.78	Annual
	6	$10.17	Annual

	7	$10.58	Annual

Nonexempt		2003	
2nd Deputy	Step	Wage	
Administrative Assistant	1	$8.69	1st 6 months
	2	$9.04	2nd 6 months
	3	$9.40	Annual
	4	$9.78	Annual
	5	$10.17	Annual
	6	$10.58	Annual
	7	$11.00	Annual

Nonexempt		2003	
Payroll Officer	Step	Wage	
Office Coordinator	1	$9.26	1st 6 months
Office Manager	2	$9.63	2nd 6 months
	3	$10.02	Annual
	4	$10.42	Annual
	5	$10.84	Annual
	6	$11.27	Annual
	7	$11.72	Annual

ATTACHMENT B
OFFICIAL PAY SERIES—Maintenance Staff (MS)

Nonexempt		2003	
Custodian	Step	Wage	
	1	$7.62	1st 6 months
	2	$7.91	2nd 6 months
	3	$8.23	Annual
	4	$8.56	Annual
	5	$8.89	Annual
	6	$9.26	Annual
	7	$9.64	Annual

Nonexempt		2003	
Buildings Maintenance	Step	Wage	
	1	$8.36	1st 6 months
	2	$8.69	2nd 6 months
	3	$9.04	Annual
	4	$9.40	Annual
	5	$9.78	Annual
	6	$10.17	Annual
	7	$10.58	Annual

Nonexempt		2003	
Lead Building Maintenance	Step	Wage	

	1	$9.64	1st 6 months
	2	$10.03	2nd 6 months
	3	$10.42	Annual
	4	$10.84	Annual
	5	$11.26	Annual
	6	$11.72	Annual
	7	$12.19	Annual

ATTACHMENT C
OFFICIAL PAY SERIES—Sheriff/Technical Staff (TS)

Nonexempt		**2003**	
Cook	**Step**	**Wage**	
	1	$8.24	1st 6 months
	2	$8.57	2nd 6 months
	3	$8.90	Annual
	4	$9.27	Annual
	5	$9.65	Annual
	6	$10.04	Annual
	7	$10.43	Annual

Nonexempt		**2003**	
Appraiser I	**Step**	**Wage**	
*Need to pass Certification	1	$10.02	1st 6 months
to move to Appraiser II Step 3	2	$10.42	2nd 6 months

Nonexempt		**2003**	
Appraiser II	**Step**	**Wage**	
	1	$10.02	1st 6 months
	2	$10.42	2nd 6 months
	3	$10.84	Annual
	4	$11.27	Annual
	5	$11.73	Annual
	6	$12.20	Annual
	7	$12.68	Annual

Nonexempt		**2003**	
Weed Supervisor	**Step**	**Wage**	
	1	$10.84	Annual

ATTACHMENT D
OFFICIAL PAY SERIES—Public Safety (Union & Nonunion) (PS)

Nonexempt		**2003**	
Civil Process Server	**Step**	**Wage**	
	1	$10.04	1st 6 months

	2	$10.43	2nd 6 months
	3	$10.85	Annual
	4	$11.27	Annual
	5	$11.73	Annual
	6	$12.20	Annual
	7	$12.68	Annual

Nonexempt		2003	
Correctional Officer	Step	Wage	
	1	$10.22	1st 6 months
	2	$10.63	2nd 6 months
	3	$11.05	Annual
	4	$11.49	Annual
	5	$11.95	Annual
	6	$12.43	Annual
	7	$12.93	Annual

Nonexempt		2003	
Work Release Coord	Step	Wage	
	1	$10.22	1st 6 months
	2	$10.63	2nd 6 months
	3	$11.05	Annual
	4	$11.48	Annual
	5	$11.94	Annual
	6	$12.43	Annual
	7	$12.93	Annual

Nonexempt		2003	
Deputy Sheriff	Step	Wage	
	1	$12.68	1st 6 months
	2	$13.19	2nd 6 months
	3	$13.72	Annual
	4	$14.26	Annual
	5	$14.84	Annual
	6	$15.44	Annual
	7	$16.05	Annual

ATTACHMENT E

OFFICIAL PAY SERIES—Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		2003	
Maintenance III	Step	Wage	
Mechanic	1	$10.84	1st 6 months
	2	$11.26	2nd 6 months
	3	$11.72	Annual
	4	$12.19	Annual
	5	$12.68	Annual

6	$13.19	Annual
7	$13.72	Annual

Nonexempt		2003	
Maintenance II	Step	Wage	
	1	$10.42	1st 6 months
	2	$10.84	2nd 6 months
	3	$11.26	Annual
	4	$11.72	Annual
	5	$12.19	Annual
	6	$12.68	Annual
	7	$13.19	Annual

ATTACHMENT F
OFFICIAL PAY SERIES—Law Enforcement Support Series (LS)

Nonexempt		2003	
Legal Secretary	Step	Wage	
	1	$8.36	1st 6 months
	2	$8.69	2nd 6 months
	3	$9.04	Annual
	4	$9.40	Annual
	5	$9.78	Annual
	6	$10.17	Annual
	7	$10.58	Annual

Nonexempt		2003	
Criminal/Civil Support Coord.	Step	Wage	
	1	$9.28	1st 6 months
	2	$9.65	2nd 6 months
	3	$10.03	Annual
	4	$10.43	Annual
	5	$10.84	Annual
	6	$11.28	Annual
	7	$11.73	Annual

Nonexempt		2003	
Victim Assistance Coordinator	Step	Wage	
	1	$9.64	1st 6 months
	2	$10.03	2nd 6 months
	3	$10.42	Annual
	4	$10.84	Annual
	5	$11.26	Annual
	6	$11.72	Annual
	7	$12.19	Annual

Nonexempt		2003	

Criminal/Civil Records Mngt	Step	Wage	
	1	$10.54	1st 6 months
	2	$10.96	2nd 6 months
	3	$11.39	Annual
	4	$11.85	Annual
	5	$12.31	Annual
	6	$12.81	Annual
	7	$13.32	Annual

ATTACHMENT G
OFFICIAL PAY SERIES—Assistant to the Supervisor (AS)

Nonexempt		2003	
Deputy Auditor	Step	Wage	
	1	$11.31	1st 6 months
	2	$11.88	2nd 6 months
	3	$12.44	Annual
	4	$13.01	Annual
	5	$13.57	Annual
	6	$14.14	Annual

Deputy Equalization		2003	
	Step	Wage	
	1	$11.01	1st 6 months
	2	$11.56	2nd 6 months
	3	$12.11	Annual
	4	$12.66	Annual
	5	$13.21	Annual
	6	$13.76	Annual

Deputy Treasurer		2003	
Deputy ROD	Step	Wage	
	1	$10.66	1st 6 months
	2	$11.19	2nd 6 months
	3	$11.72	Annual
	4	$12.25	Annual
	5	$12.79	Annual
	6	$13.32	Annual

Hourly rate based on 2088 hours
of exempt position at 75%.

ATTACHMENT H
EXEMPT DEPARTMENT HEAD SALARY RANGES – 2003

Department Heads	Minimum	Maximum Monthly

State's Attorney	n/a	$58,747	$4,741.50
Sheriff	n/a	$46,116	$3,843.00
Highway Superintendent	$38,117	$44,844	$3,737.00
Auditor	n/a	$39,370	$3,280.83
95% Equalization Director	$30,648	$38,310	$3,032.92
Maintenance Supervisor	$29,669	$37,086	$3,090.50
Register of Deeds	n/a	$37,086	$3,090.50
Treasurer	n/a	$37,086	$3,090.50
Victim Assistance Supervisor	$28,867	$36,084	$2,856.67
Emergency Management	$25,152	$31,440	$2,620.00
Veteran's Director	$23,517	$29,396	$2,449.67
Welfare Director	$23,089	$28,861	$2,405.08

Assistant Department Heads/Supervisors	**Minimum**	**Maximum**	**Monthly**
Deputy States Attorney	$35,434	$44,293	$3,506.50
Chief Correctional Officer	$28,788	$35,985	$2,998.75
Assistant Highway Superintendent	$30,671	$36,084	$3,007.00
Zoning Officer*	$18,552	$23,190	$637.73

*Current position is considered 33% of full-time position.

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel change. Upon vote of the Board all present voted aye; motion carried. Lindy Reeser, WIC Secretary. New hire, step 3/$9.04 per hour, effective date January 1, 2003.

PRIMARY RESPONDER

The Board appointed Commissioner Johnson as the Primary Responder for Codington County in the event of emergencies that would warrant the County's response. Commissioner Thomas was appointed as the Second Responder.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 11:00 a.m. until 9:00 a.m., Tuesday, January 14, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

January 14, 2003

The Codington County Commissioners met in regular session on Tuesday, January 14, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Johnson, Brinkman, and Larson. Marquardt absent. Chairman Johnson presiding.

MINTUES APPROVED

Motion by Thomas, second by Larson to approve the minutes of January 7, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

County Treasurer, Carol Maloney, gave her monthly report to the Board. The Treasurer reported the amount of unpaid 2001 taxes as of December 31, 2002. The Treasurer also presented the Board, for their inspection, a list of Mobile Homes with outstanding taxes, that distress warrants have been issued on. The Treasurer's office is preparing current tax bills for mailing.
Register of Deeds, Ruth Pope, reported her office is using the new system connected with the State for birth, marriage, and death records. The Board noted the Register of Deeds monthly report for December, 2002.
Director of Equalization, Russ Ronke, gave his monthly report to the board. Mr. Ronke discussed an employee wishing to drop his AFLAC insurance and that he would send a letter to AFLAC on behalf of his employees request. Mr. Ronke reported his staff are working on registering mobile homes, updating wetland values, new construction, small acreage reappraisals, and sales ratios. Mr. Ronke requested permission to hire an intern for the three days a week that the intern currently working cannot work. The Board gave their approval. Mr. Ronke discussed the possibility of appointing Karleen Bailey as deputy Director of Equalization on a probationary period. The board requested Mr. Ronke meet with the Commissioner Liaison for his department to further discuss the possible appointment. Mr. Ronke gave a summary of the Ethanol appraisal report completed by Mike Amo, St. Cloud Appraisal, Inc. Commissioner Brinkman asked Mr. Ronke if appraisal notices were on schedule to be sent out by the March 1st, deadline. Mr. Ronke said his staff may have to work a few Saturdays to get the notices out by the deadline.
County Auditor, Cindy Brugman, gave her monthly report to the Board. The Auditor's office is working on closing out the year 2002 and new reports for 2003. The Auditor pointed out the difference in the General Fund Balance as of December 31st, in 2000, 2001 and 2002. The Auditor's office will be changing the way payments are made to entities with 2003 budget appropriations through the County. Payments previously made in lump sums will be paid out either monthly or quarterly to prevent cash flow problems the County may face.

FRIENDS OF N.R.A.

Hilmer Moen, representing Friends of N.R.A., appeared before the Board to request permission to serve alcohol at the Expo Center on March 27th, 2003. The Friends of N.R.A. are holding a fund raiser and will be transferring the liquor license, currently held by the Sunnyside Inn, for the day of the event. Motion by Thomas, second by Brinkman, to approve Mr. Moen's request. Upon vote of the Board, Thomas voted aye; Johnson vote no; Brinkman voted aye; and Larson voted aye; motion carried.

HIGHWAY SUPT.

Highway Supt., Rick Small, appeared before the Board with an Agreement for Engineering services with Aason Engineering. The agreement is for the performance of required field work, surveys, staking, plans development, and includes Construction Engineering to place base and asphalt surface on approximately 4.0 miles of Codington County Road #7-5 and approximately 1.3 miles of Codington County Road #10-4. Motion by Larson, second by Thomas, to authorize

the Chairman to sign the Agreement for Engineering. Upon vote of the Board all present voted aye; motion carried. Mr. Small also requested approval to attend the Highway Superintendents Short Course, in Chamberlain, on March 12th and 13th, 2003. The board gave their approval.

SURPLUS HIGHWAY ITEMS

Motion by Brinkman, second by Larson, to declare used Highway supplies such as culverts, bridge planks, and scrap metal, valued at $500.00 or less, to be declared surplus and sold as they accumulate throughout the year. Upon vote of the Board all present voted aye; motion carried.

INDIGENT MEDICAL CLAIM

Denise Sotka, Welfare Director, presented the Board with an indigent medical claim filed by Avera McKennan. The claim dates back to 1998 and at that time the Welfare Director sent a registered letter to the person involved requesting them to complete an application for assistance. The person involved never responded to the Welfare Director's request. The claim is in the amount of $45,488.28. Motion by Brinkman, second by Larson, to deny the claim based on the lack of evidence that the person involved is indigent. Upon vote of the Board all present, voted aye; motion carried.

BURIAL FEES

Commissioner Brinkman reported on his conversation with Roger Adams, Watertown City Parks, Recreation & Forestry Director. Mr. Adams agreed to direct bill the County for opening and closing of graves for indigent burials. Mr. Adams also stated Mt. Hope Cemetery provides burial plots for indigent burials at no cost and will be providing permanent markers for indigent burials to prevent unmarked grave sites. The Board discussed the difference charged by the mortuaries for cremations and burial fees. Commissioner Brinkman will contact the funeral homes for more information before the Board sets the burial fees for 2003.

VERIFIED CLAIMS

Motion by Brinkman, second by Larson to approve the following verified claims as presented. Upon vote of the Board all present voted aye; motion carried. A-OX Welding Supply 6.00 rent, A-OX Welding Supply 26.58 sup, Austin Law Offices 10037.60 prof svc, Automatic Building Controls 411.06 rep, Karleen Bailey 34.22 trav, Bob Barker Co. 814.10 sup, Best Business Products 226.99 rent, Larry Bjerke - Landlord 310.00 indg util, Mahlon Boughton 52.90 jury, Bridgestone/Firestone, Inc 229.92 rep, Burghardt Amateur Center 315.90 sup, Cellular One - Watertown 19.99 sup, Center for Independence 180.00 pymt, Central Business Supply Inc 83.45 sup, Codington Clark Electric 20.69 util, Cole Papers, Inc. 637.01 sup, Connecting Point Computer Cent 777.08 maint, Cook's, Inc. 863.44 rent, Cook's Inc. 27.47 sup, Credit Bureau of Watertown Inc 431.99 prof svc, Credit Bureau of Watertown Inc 84.00 sup, Culligan Water Conditioning 50.00 sup, Dakota Electronics 30.00 util, Dakota Elevator 195.00 maint, Dakota Sioux Casino 50.00 pymt, Dakota Tobacco 4.38 pymt, DakotAbilities 540.00 pymt, DecisionQuest - Casesoft Div 577.20 sup, Lori Deutsch 44.08 trav, DIALNET 30.00 rep, Donna Dietrich, Chairman 74.60 prof svc, DTN Corporation 49.47 rent, Marv Ekeren 15.00 prof svc, Farnams Genuine Parts 11.10 sup, Fastenal Company 81.95 sup, First Dist Assoc of Local Gov 7000.00 pymt, G.F.G. Food Service 1732.80 sup, Glass Products Inc. 177.15 sup, Guest House 40.00 pymt, Harold's Camera Shop 123.75 sup, Heinz Home Dairy Delivery 623.27 sup, George Heller 100.00 prof svc, Hillyard Floor Care Supply 533.17 sup, Greg Hulscher 62.76 jury, Human Service Agency 7574.75 pymt, Interlakes Community Action 412.25 pymt, J & B Screen Printing 18.00 sup, Jensen Investigations 562.95 prof svc, Jurgens Printing 53.00 sup, David Kennedy 51.16 jury, Kerry's Standard 15.00 rep, Kettering Law Office 123.95 prof svc, Frank Kitterman 50.58 jury, Julia or Tom Kjinstead-Landlord 240.00 indg util, Kyocera Mita America, Inc. 241.46 rent, Lake Area Zoological 2500.00 pymt, J.H. Larson Electrical Co. 167.86 rep, Lutheran Social

Services 505.65 prof svc, Mac's Inc. 5.71 rep, Mahowald's 215.05 sup, The Maintenance Shop 416.67 rep, Barb Maxwell 10.00 reimb, Nancy McClanahan 45.00 prof svc, McKinley Court 320.00 indg util, McLeod's Printing & Office Sup 612.50 sup, Medicine Shoppe #1182 408.85 sup, Menards 9.97 rep, Menards 212.46 sup, Mid States Organized Crime 100.00 dues, Mikelson Law Office 33.50 prof svc, Minnehaha County Sheriff Dept 37.20 prof svc, Amanda Mooney 51.16 jury, Municipal Utilities 10253.49 util, Municipal Utilities 160.98 indg util, NACo 446.00 dues, NACVSO 30.00 dues, National Dist Atty Assoc 155.00 dues, National Pawn 90.00 pymt, Nat'l Institute for Trial Law 19.95 sup, Northwestern Public Service 467.98 util, Jim Norton 320.15 reimb, Office Systems, Inc. 811.28 sup, Alice Olson 50.00 jury, Oster Consulting, Inc. 1500.00 prof svc, Ottertail Power Co. 23.73 util, The Outfitter 186.92 sup, Pegler-Sysco Food Services Co. 1207.82 sup, Pennington County Jail 36.04 trav, Teresa Peterson 30.90 witn, PMB 0112 157.80 util, Ruth Pope 6.50 trav, Prairie Lakes Health Care Cent 1903.00 prof svc, PRAIRIEWAVE 426.05 util, Print 'Em Now 244.00 sup, Professional Mailing & Market. 1919.63 sup, Karen Plusher 33.75 reimb, Qualified Presort Service Inc 400.00 sup, Qwest 992.79 util, Qwest 39.96 util, RC Technologies 16.62 util, RC Technologies 16.62 util, Cathryn Rehfuss 15.00 prof svc, Ron's Saw Shop Two 9.40 rep, Rural Cellular Corporation 162.78 util, Dawn Russell 25.20 prof svc, SD Counties 37.50 trav, SD Dept of Health 500.00 sup, SD Dept of Labor Unemployment 2665.00 pymt, SD Sheriff's Association 450.00 dues, SD States Atty Association 525.00 dues, SDAAO 220.00 dues, SDACC 3348.67 dues, SDACC 2500.00 pymt, SDACO 1928.82 dues, SDSU Stores 337.50 sup, SDVSOA 50.00 dues, Sherman Shoe Shop 12.00 rep, Sherwin Williams 10.00 sup, Shopko Pharmacy #254 47.98 indg med, Sioux Falls Tower & Communications 316.33 equip, Sioux Valley Coop 7550.77 sup, Sioux Vocational Services Inc. 60.00 pymt, Slowey Court Reporting 40.00 prof svc, Snow Sales 411.25 sup, South Shore Gazette 1853.64 publ, Spears Law Office 4254.75 prof svc, Star Laundry 38.51 sup, Sutton and Bauer Law Offices 6041.63 prof svc, Tammy or Steve Taecker Landlord 760.00 indg util, Dennis Thyen 58.70 jury, Tractor Supply Co. 3.29 sup, Kay Tschakert 61.60 jury, United Camera & Binocular Repair 138.00 rep, USA Symantec Order Services 37.05 sup, Value Care Pharmacy 69.37 indg med, Pamela Vohlken 50.58 jury, Walmart Community 280.15 sup, WATERTOWN AREA PAGING 20.00 util, Watertown Boys & Girls Club 2666.67 pymt, Watertown Ford 180.44 rep, Watertown Public Opinion 87.75 sup, Watertown Public Opinion 1373.27 pub, Watertown Tire Center, Inc. 221.80 rep, Watertown Tire Center, Inc. 38.05 sup, West Group Payment Center 412.50 sup, Winner Police Dept 72.00 reimb, Xerox Corporation 116.04 sup, XEROX Corporation 174.00 maint, Yankton Co. Sheriff 16.50 trav, Linda Young 24.38 reimb, Zimmels Furniture 103.87 sup.

AUDITOR'S REPORT

Motion by Thomas, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December, 2002. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 2,391.25
Checks in Treasurer possession	
less than 3 days	$67,753.61
more than 3 days	
Cash Items	$ 200.00
TOTAL CASH ASSETS ON HAND	$70,344.86
RECONCILED	
CHECKING	
F&M Checking	$2,879,525.73
SAVINGS ACCOUNT	
Wells Fargo/Class Plus	$ 17,071.48
INVESTMENTS	

SD Public Funds Investment	$ 5,966.60
CERTIFICATES OF DEPOSIT	
Dacotah Bank	
F & M Bank	$ 100,000.00
Plains Commerce Bank	$ 200,000.00
Reliabank Dakota	$ 100,000.00
First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 300,000.00
TOTAL CASH ASSETS	$3,772,908.67
General Ledger Cash Balance by Funds:	
General	$2,008,045.46
Sp. Revenue	$1,171,698.76
Internal Service	$ 13,031.58
Trust & Agency	$ 580,132.87
(schools $150,152.31, twps. $35,194.53, city/towns $27,254.73)	
TOTAL GENERAL LEDGER CASH	$3,772,908.67

PERSONNEL CHANGES

Motion by Larson, second by Thomas, to approve the following personnel change. Lorie Schmidt, Clerk Step 6/$10.17 per hour to Deputy Auditor step 1/$11.31 per hour, effective date January 15, 2003. Upon vote of the Board all present voted aye; motion carried.

PLANNING & ZONING MEETING CHANGE

The Board noted the change in Planning & Zoning Board meeting times. The Planning & Zoning Board will now meet on the 2nd Monday of the month. The time for the meetings will be set according to the season.

BOARD APPOINTMENTS

The board discussed the following Boards, term expiration dates, and appointments needed for each. The Commissioners serving on the various boards will check on appointments for the board members whose terms expire.

Planning Board: John Johnson 12/31/02, Harold Bunde, reappointed through 12/31/05, Marvin Czech 12/31/03, Harold LaQua 12/31/03, Robert Fox 12/31/04, Dan Thyen 12/31/04.

Weed Board: John Moes 12/31/02, Steve Paulson 12/31/02, Jim Thyen 12/31/03, Bret Henricks 12/31/03, Bud DeBerg 12/31/04, Mike Rye 12/31/04.

Extension Board: Steve Dutenhoffer 12/31/03, Betty Glosimodt 12/31/03, Julie Moes 12/31/04, Phil Tesch 12/31/04, Chris Coplan 12/31/05, Sue Arnesen 12/31/05.

VETERANS SERVICE CONTRACT

The Board reviewed the agreement between Hughes County and Sully County for combining services of the Veterans Service Office in those counties.

SURPLUS PROPERTY

Maintenance Supervisor, Milo Ford, presented the Board with several items to be declared surplus and removed from the fixed asset list. Motion by Thomas, second by Brinkman, to declare the following surplus. GEN00527 an IBM Computer s/n 2323TRX7N, to be destroyed due to minimal value, an IBM 14" color monitor s/n 2305413 to be sold at the next County surplus sale. GEN00145 a Toro lawn mower s/n 1003807 to be destroyed due to unrepairable condition. Upon vote of the Board all present voted aye; motion carried. Russ Ronke requested GEN00237 an Adler SE 1020/C typewriter s/n 54035880 be removed from the Director of Equalization fixed asset list as it has possibly been sold at a previous surplus sale and is not found

in his office. Motion by Larson, second by Thomas to remove GEN00237 from the fixed assets list. Upon vote of the Board all present voted aye; motion carried. The Board discussed declaring a 1980 Mobile Home, GEN00563, used at the County Park, as surplus to be sold on sealed bids. The Auditor will check with the Dept. of Legislative Audits and determine if the Director of Equalization office can set the appraised value for the sale of the Mobile Home.

PRAIRIEWAVE CABLE GARAGE

Milo Ford, Maintenance Supervisor, informed the Board that PrairieWave had requested permission to place a cable garage on property at Memorial Park. Mr. Ford will check with the States Attorney on what legalities are involved and report back to the Board at a later date.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 11:15 a.m. to discuss a personnel issue. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 11:40 a.m.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Brinkman, to adjourn at 11:45 a.m., until 9:00 a.m., January 21, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

January 21, 2003

The Codington County Commissioners met in regular session on Tuesday, January 21, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED
Motion by Brinkman, second by Larson to approve the minutes of January 14, 2003. Upon vote of the Board all present voted aye; motion carried.

AUTOMATIC SUPPLEMENT
Motion by Thomas, second by Larson to approve an automatic supplement to the Sheriff's budget with funds received from the State of South Dakota, in the amount of $7,316.33, for the first CDBG reimbursement request for the emergency communications equipment. Upon vote of the Board all present voted aye; motion carried.

SURPLUS PROPERTY
Motion by Thomas, second by Brinkman, to declare a 1980 Blair mobile home, located at the County Park, as surplus to be sold. Property will be appraised by the Director of Equalization Department and sold by sealed bids per SDCL 6-13-4. Upon vote of the Board all present voted aye; motion carried.

BOARD APPOINTMENTS
Motion by Brinkman, second by Marquardt to approve the following board appointments: Planning Board: Harold Bunde for a 3 year term and John H. Johnson for a 3 year term. Both terms to expire December 31, 2005. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, gave his monthly report to the Board. Mr. Ford reported the shoreline restoration project, at Memorial Park, is progressing.
States Attorney, Vince Foley, reported on zoning violations involving a Codington County resident. Mr. Foley also reported that he participated in a public meeting on January 18th, 2003, at the County Expo Center, regarding recent motor vehicle issues involving a used car dealership in Watertown.

HEALTH RISK APPRAISALS
Motion by Marquardt, second by Larson, to allow the SDSU Student Health Nurses to offer health risk appraisals to Codington County employees and to pay the $6.00 fee for any employee who wishes to have the cholesterol appraisal. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL ISSUES
Vicki Folkerts, Oster Consulting, Inc., met with the Board to review several personnel issues. The Board discussed clarifying the language in Section 7.5 of the AFSCME contract. The County's contribution will be based on the employee's total contribution. The Board also discussed amending the language in Section 8.0.1 of the County Personnel Policy. Motion by Marquardt, second by Thomas to amend the Personnel Policy, Section 8.0.5 Supplemental Retirement System, as follows: All regular full-time and regular part-time employees have the option to participate in an additional savings investment. To promote and encourage savings for retirement, Codington County agrees that if an employee desires to participate in the SDRS

Supplement Retirement Fund and/or Nationwide Plan, the County will make a contribution as follows:

Employee Contribution	County Contribution
$20.00 or more	$10.00
$30.00 or more	$15.00
$40.00 or more	$20.00 (effective 1-1-2003)

If an employee contributes less than $20.00 the County will not participate. Upon vote of the Board all present voted aye; motion carried. Motion by Brinkman, second by Thomas, to authorize the Chairman to sign an M.O.U. ratifying the General Drivers and Helpers Union Contract dated from January 1, 2003 through December 31, 2004. Upon vote of the Board all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:25 a.m., to discuss personnel. Upon vote of the Board all present voted aye; motion carried. Vicki Folkerts, Oster Consulting, Inc., was present for executive session. The Board returned to regular session at 10:50 a.m.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Thomas, second by Larson, to adjourn at 11:00 a.m., until 9:00 a.m., January 28, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

January 28, 2003

The Codington County Commissioners met in regular session on Tuesday, January 28, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, and Larson. Brinkman absent. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Larson, second by Thomas to approve the minutes of January 21, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

States Attorney, Vince Foley, gave his monthly report to the Board. Mr. Foley reported on a recent stipulation with a property owner concerning his 2002 tax assessment.

Emergency Management Director, Ron Souter reported on the following items: The generator has been repaired and is now working at 100% capacity. The siren maintenance contract will be paid for by the City of Watertown in the amount of $3,485.00. Mr. Souter presented the Board with a possible map of County grid lines and a sectoring plan. A Hydrologic outlook, from the National Weather Service in Aberdeen, for the next 90 days was presented to the Board. The County will be receiving two Automatic External Defibulators (AEDs) from the State of South Dakota and could possibly receive more Defibulators in the future. The Governor's plan for a new Department of Safety that would have the Division of Emergency Management under it's authority was also noted by the Board.

Weed Supervisor, Nick Endres, approached the Board about the possibility of purchasing a new pickup, off State bids, for the Weed Dept. The Board discussed the problem of finding the funds in the 2003 Weed Budget. The Board took no action at this time.

2003 HIGHWAY SUPPLIES & WEED CHEMICAL BIDS

This being the time and place for the opening and reading of 2003 Highway supplies and Weed chemicals the following bids were received and awarded:

Concrete Pipe, Stressed Bridge Deck, and Concrete Box Culverts

1. South Dakota Concrete Products, Co. – Pierre, S.D.
   a. Concrete Pipe: 24" 17.85 per ft.
      36" 37.16 per ft.
      60" 98.39 per ft.
   b. Pre-Stressed Bridge Deck: 40'x23" 2,627.00 each
      50'x30" 3,784.00 each
   c. Concrete Box Culverts: 8'x8' 328.00 per ft.
      10'x10' 407.00 per ft.

Motion by Thomas, second by Larson, to accept the bids of S.D. Concrete Products, they being the only bidder. Upon vote of the Board all present voted aye; motion carried.

Corrugated Metal Pipe

1. Contech Construction Products, Inc. – Sioux Falls, S.D.
   a. 2 2/3' x ½" corrugation 18"x16 ga. 6.60 ft.
      24"x14 ga. 10.90 ft.
      30"x14 ga. 13.10 ft.
      36"x14 ga. 15.80 ft.
   b. 3"x1" corrugation 60"x14 ga. 28.50 ft.
      72"x12 ga. 47.40 ft.
      96"x12 ga. 63.70 ft.

108"x12 ga. 72.70 ft.

c. 3"x1" corrugated arch 60" class 72"x44" 12 ga. 42.10 ft.
72" class 81"x59" 12 ga. 50.95 ft.
108" class 128"x83" 12 ga. 77.90 ft.

2. Huron Culvert & Tank Co. – Huron, S.D.
   a. 2 2/3" x ½" corrugation 18"x16 ga. 6.55 ft.
   24"x14 ga. 10.74 ft.
   30"x14 ga. 13.16 ft.
   36"x14 ga. 15.72 ft.
   b. 3"x1" corrugation 60"x14 ga. 28.79 ft.
   72"x12 ga. 48.01 ft.
   96"x12 ga. 63.50 ft.
   108"x12 ga. 71.74 ft.
   c. 3"x1" corrugation arch 60" class 72"x44" 12 ga. 41.91 ft.
   72" class 81"x59" 12 ga. 50.91 ft.
   108" class 128"x83" 12 ga. 76.82 ft.

Motion by Thomas, second by Marquardt, to accept both bids upon the recommendation of the Highway Supt, based on availability. Upon vote of the Board all present voted aye; motion carried.

Bridge Lumber

1. Huron Culvert & Tank Co. – Huron, S.D.
   a. Plank 3"x12'x20' 1,100.00 partial load
   990.00 full load
   b. Creosote Piling 35' to 40' lengths 8.60 per linear ft.
   c. Wood Posts 4" to 5"x12' 12.49 each

Motion by Thomas, second by Larson, to accept the bid of Huron Culvert & Tank, they being the only bidder. Upon vote of the Board all present voted aye; motion carried.

Diesel Fuel & Gasohol

1. Cenex Sioux Valley Coop. – Watertown, S.D.
   a. No. 2 diesel fuel – Watertown .871 per gallon
   No. 2 diesel fuel – Out shops .971 per gallon
   No. 1 diesel fuel – Watertown .921 per gallon
   No. 1 diesel fuel – Out shops 1.021 per gallon
   Gasohol 1.113 per gallon

Motion by Larson, second by Thomas, to accept the bid of Cenex Sioux Valley Coop., they being the only bidder. Upon vote of the Board all present voted aye; motion carried.

Liquid Asphalt

1. Jebro, Inc. – Sioux City, IA
   a. All MC 70 1.0200 per gallon
   All MC 800 thru 3000 .9998 per gallon
   All AE 150 thru 200 .8200 per gallon
   MC 3000R 1.12 per gallon
2. Koch Materials – Marshall, MN
   a. All MC 70 thru 3000 .9858 per gallon
   All AE 150 thru 200 .7895 per gallon
   MC 3000R 1.1358 per gallon

Motion by Thomas, second by Larson, to accept the bid of Koch Materials. Upon vote of the Board all present voted aye; motion carried.

Pea Gravel

1. Northern Con-Agg, Inc. – Plymouth, MN
   a. 3.65 per ton from the Rauville plant
2. McLaughlin Schulz, Inc. – Watertown, S.D.
   a. 5.10 per ton from the Watertown plant

Motion by Marquardt, second by Larson, to accept both bids based on location of plants in relation to projects. Upon vote of the Board all present voted aye; motion carried.

Gravel Crushing

1. Brownlee Construction – Watertown, S.D.
   a. 1/2" per ton 1.41 per ton
   b. 5/8" per ton 1.21 per ton
   c. 3/4" per ton 1.09 per ton

Motion by Thomas, second by Larson, to accept the bid of Brownlee Construction they being the only bidder. Upon vote of the Board all present voted aye; motion carried.

Asphalt Patching Material

1. McLaughlin Schulz, Inc. – Watertown, S.D.
   a. Cold mix 53.50 FOB per ton
   b. Hot mix 37.50 FOB per ton

Motion by Thomas, second by Larson, to accept the bid of McLaughlin Schulz they being the only bidder. Upon vote of the Board all present voted aye; motion carried.

Weed Chemicals

All bids were requested in 2 1/2 gallon containers.

1. Hefty Seed Co. – Baltic, S.D.
   a. Roundup Ultramax or equivalent 44.61 per gallon
   b. Roundup Pro or equivalent 4# no surfactant 18.00 per gallon
   c. Plateau or equivalent 289.58 per gallon
   d. 2-4D Amine, Aquatic labeled 10.49 per gallon
   c. Tordon 22K or equivalent 73.50 per gallon
2. VanDiest Supply Co. – Webster City, IA
   a. Roundup Ultra Max 48.71 per gallon
   b. Roundup Pro 40.34 per gallon
   c. Plateau 271.65 per gallon
   d. CB 2, 4-D Amine Aquatic Label 9.07 per gallon
   e. Tordon 22K 77.91 per gallon
   f. CB Soy-Stik 10.48 per gallon
3. UAP Timberland, LLC – Spearfish, S.D.
   a. Roundup Ultra Max or equivalent 48.71 per gallon
   b. Roundup Pro or equivalent 34.00 per gallon
   c. Plateau or equivalent 260.00 per gallon
   d. 2-4D Amine, Aquatic labeled 9.25 per gallon
   e. Tordon 22K or equivalent 76.55 per gallon

Motion by Thomas, second by Larson, to accept all three bids. Upon vote of the Board all present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Larson, second by Thomas to transfer operating cash from the General Fund in the amount of $15,000.00 to the Crime Victims Fund in the amount of $10,000.00 and to the Law

Library Fund in the amount of $5,000.00 as budgeted. Upon vote of the Board all present voted aye; motion carried.

SALARY CLAIMS

Motion by Marquardt, second by Larson, to approve January salary claims. Upon vote of the Board all present voted aye; motion carried. Commissioners: 6,310.93 total salaries; 38.28 travel; Elmer Brinkman 823.53 reg. salary plus 305.21 ins. pmt.; Carol Johnson 873.53 reg. salary; Ken Larson 823.53 reg. salary plus 305.21 ins. pmt.; Jack Thomas 823.53 reg. salary plus 305.21 ins. pmt.; Lavern Marquardt 823.53 reg. salary. Auditor: 11,753.07 total salaries; Cindy Brugman 3280.83 reg. salary; Lori Hassing 2039.28 reg. salary; Judy Heim 1840.92 reg. salary; Lorie Schmidt 1868.76 reg. salary. Treasurer: 14,244.96 total salaries; Carol Maloney 3090.50 reg. salary; Judi DeZeeuw 2317.68 reg. salary; Rita Waba 1914.00 reg. salary; Janet Bevers 1914.00 reg. salary; Betty Overlie 1769.58 reg. salary. States Attorney: 14,697.89 total salaries; Vince Foley 4741.50 reg. salary; Linda Young 1833.96 reg. salary; Barbara Maxwell 1572.96 reg. salary; Dawn Aman-Elshere 3506.50 reg. salary. Gov. Bldgs: 9,041.47 total salaries; Milo Ford 3090.50 reg. salary; Robert Byer 2121.06 reg. salary; Duane Christofferson 1635.60 reg. salary. Dir. of Equal: 18,335.22 total salaries; Russ Ronke 3032.92 reg. salary; Karleen Bailey 2041.02 reg. salary; Judy Geier 1769.58 reg. salary; Steve Waege 1886.16 reg. salary; Shawna Beasley 1572.96 reg. salary; Ray Eggena 1512.06 reg. salary; Jim Norton 1743.48 reg. salary; Diane Merchant 424.00 part time @ 8.00 per hr. Register of Deeds: 11,926.11 total salaries; Ruth Pope 3090.50 reg. salary; Ann Korbel 2317.68 reg. salary; Karyl Strohfus 1840.92 reg. salary; Mary Fransen 1840.92 reg. salary. Veterans Service: 5,684.36 total salaries; Al Janzen 2449.67 reg. salary; Peggy Raml 1840.92 reg. salary. Sheriff: 33,261.41 total salaries; Keith Olson 3843.00 reg. salary; Ken DeWall 2792.70 reg. salary; Dave Gibbs 2792.70 reg. salary; Chuck Kurkosky 2792.70 reg. salary; Toby Wishard 2792.70 reg. salary; Ed Peterson 2792.70 reg. salary; Jack Weber 140.56 part time @ 14.84 per hr.; Chuck Carbonneau 116.76 part time @ 13.72 per hr.; Adam Reeves 2122.80 reg. salary; Kristie Gast 2317.68 reg. salary; Kathy Young 1962.72 reg. salary. Co. Jail: 43,511.87 total salaries; Mark Raasch 2998.75 reg. salary; Sarah Deslauriers 2249.82 reg. salary; Marie Suman 2249.82 reg. salary; Tom Walder 2249.82 reg. salary; Brian Berger 2249.82 reg. salary; Mary Cordell 2249.82 reg. salary; Lori Mills 2249.82 reg. salary; Bruce Kittelson 2249.82 reg. salary; Cindy Olson 2249.82 reg. salary; Marcy Rossow 2079.30 reg. salary; Gary Wadsworth 1946.54 part time @ 10.22 per hr.; Kristine Hastings 330.77 part time @ 10.63 per hr.; Richard Hauge 673.20 part time @ 10.22 per hr.; Laura Olson 1814.82 reg. salary; John Namken 1886.16 reg. salary; Jeff Hershman 1635.60 reg. salary. Care of the Poor: 3,077.68 total salaries; Denise Sotka 2405.08 reg. salary. Co. Nurse: 2,426.82 total salaries; Sandy Benson 1840.92 reg. salary. Co. Park: 2,316.12 total salaries; Tom Sauer 1745.22 reg. salary. Ag. Bldg.: 5,499.26 total salaries; Bryan Bleeker 1840.92 reg. salary; Harold West 2121.06 reg. salary; Julian Gaikowski 255.04 part time @ 7.97 per hr. Co. Extension: 5,003.42 total salaries; Jodi Loehrer 2039.28 reg. salary; Becky Wettestad 1769.58 reg. salary. Weed Control: 1,874.13 total salaries; Nick Endres 1282.46 part time @ 10.84 per hr. Planning Board: 686.54 total salaries; Bud DeBerg 637.75 reg. salary. ROAD & BRIDGE: 52,557.64 total salaries; Richard Maag 2295.06 reg. salary; Todd Warne 2387.28 reg. salary; Lori Deutsch 2039.28 reg. salary; Rick Holinka 2295.06 reg. salary; Dan Busta 2295.06 reg. salary; Andy Mack 2387.28 reg. salary; Allen Benck 2387.28 reg. salary; Calvin Engels 2295.06 reg. salary; Terry Keogan 2295.06 reg. salary, Jeff Case 2295.06 reg. salary, Ricky Hartley 2387.28 reg. salary, Mitchell Kallhoff 2121.06 reg. salary, Duane Dolen 2206.32 reg. salary, Eric Dargatz 2039.28 reg. salary, Brad Schwinger 2121.06 reg. salary, Greg Benthin 3007.00 reg. salary, Rick Small 3737.00 reg. salary. EMERGENCY MANAGEMENT: 5,505.72 total salaries; Ron Souter 2620.00 reg. salary; Marty Karnopp 1635.60 reg. salary. CRIME VICTIM: 3,762.06 total salaries; Jan Schnaser 3007.00 reg. salary. W.I.C. 3,255.55 total salaries; Lisa McPeek 1533.24 part time @ 9.78 per hr.; Linda Reeser new hire part time 737.66 @ 9.04 per hr. Total:

254,732.23. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,321.26 retirement; S. D. Retirement 234.84 spouse option; S.D. Supplemental Retire. 2,038.00 supplemental retire.; Dakotacare 35,889.23 ins.; Wellmark 274.21 ins.; Delta Dental of SD 3,759.08 ins.; Colonial Life 26.17 ins.; Nationwide Supplemental Retire. 1,185.94 supplemental retire.; AFSCME 275.00 union dues; AFLAC 1384.40 ins.; Conseco Health Ins. 20.20 ins.; US Dept. of Educ. 81.30 garnishment; Watertown Area United Way 111.50 united way; Office of Child Support 256.00 child support; Sioux Valley Credit Union 7876.00 credit union; Codington Co. Treasurer 18,405.00 employee monthly draw; New York Life 219.20 ins.; Gen. Drivers & Helpers Union 381.00 union dues; S.D. Retirement 28.28 prior service; F&M Bank 16,028.83 federal withholding; F&M Bank 29,167.58 social security.

SURPLUS PROPERTY

Motion by Thomas, second by Marquardt, to authorize the Auditor to advertise the sale of the 1980 Blair Mobile Home, recently declared surplus, at Memorial Park and to set the date of sale for Tuesday, February 25, 2002, at 10:00 a.m., by sealed bids. Upon vote of the Board all present voted aye; motion carried.

WEED BOARD APPOINTMENTS

Motion by Marquardt, second by Larson, to appoint John G. Moes and Thomas Cypher to the Weed Board for terms expiring December 31, 2005. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGE

Motion by Thomas, second by Larson to approve the following personnel change. Jim Norton Appraiser I/Step 1, $10.02 per hour to Appraiser II/Step 3, $10.84 per hour, effective February 1, 2003. Employee has passed his C.A.A. certification. Upon vote of the Board all present voted aye; motion carried.

OTHER BUSINESS

Commissioner Johnson has had an employee approach her on the County's longevity schedule and why there was a maximum set after employees had been employed for 25 years or more. Commissioner Marquardt stated the County's longevity schedule was patterned after the schedule used for State employees and felt there was no need to change the schedule.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 11:40 a.m. to discuss a personnel issue. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 12:00 p.m.

BOARD ADJOURNS

There being no further business to come before the board a motion was made by Thomas, second by Larson to adjourn at 12:05 p.m., until 9:00 a.m., Tuesday, February 4th, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 4, 2003

The Codington County Commissioners met in regular session on Tuesday, February 04, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, and Larson. Brinkman absent. Chairman Johnson presiding.

MINUTES APPROVED
Motion by Marquardt, second by Larson to approve the minutes of January 28, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS
Health Nurse, Karla Moes, gave her monthly report to the Board.
Welfare Director, Denise Sotka gave her monthly report to the Board.
Veterans Service Director, Al Janzen, submitted his monthly report in writing, as he was transporting a veteran to a medical facility.
Extension Educator, Chuck Langner and Weed Supervisor, Nick Endres, appeared before the Board to discuss the purchase of a pickup for the Weed Dept. Mr. Langner and Mr. Endres suggested the vehicle could be purchased from the Ag. Building and Weed Budgets and shared by the departments. Commissioner Larson mentioned the purchase of a new pickup was not budgeted for 2003. The Board took no action at this time.

VERIFIED CLAIM
Motion by Thomas, second by Larson to approve a verified claim in the amount of $72.50, payable to Nick Endres for an overcharge on his health insurance premium. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Larson, second by Thomas to approve the following personnel changes. Bryan Denke and Diane Merchant, part time interns, in the Director Equalization office @ $8.00 per hour. Upon vote of the Board all present voted aye; motion carried.

LIEN COLLECTIONS
Jim Larson, Credit Collections Bureau, Sioux Falls, gave a presentation to the Board regarding collections on County poor and legal liens. Mr. Larson asked the Board to consider his firm as a collection agency for Codington County liens. Codington County currently is using the Watertown Credit Bureau for lien collections. The Board thanked Mr. Larson for his time and took no action at this time.

PERSONNEL POLICY UPDATES
Vicki Folkerts, Oster Consulting Inc., met with the Board to discuss updating personnel policy language and additions to the current personnel policy.

COUNTY LIEN DISCUSSION
Laren Thome, representing Rhonda Arndt, met with the Board to discuss property owned by Mrs. Arndt. County liens against Mrs. Arndt's former spouse are preventing the sale of real estate property, located in Watertown, owned by Mrs. Arndt. The Board asked the States Attorney for his opinion on this matter. The States Attorney advised Mr. Thome to have Mrs. Arndt's attorney work with the title company to resolve the matter. The Board took no action in regards to releasing any portion of the lien.

EXECUTIVE SESSION
Motion by Thomas, second by Larson, to enter into executive session, at 12:00 p.m., with Vicki Folkerts, Oster Consulting, to discuss personnel issues. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 12:15 p.m.

MEMORIAL PARK SHORELINE
The Board noted the Memorial Park Shoreline project, bid on November 7th, 2002, has been completed and a bill has been submitted for payment.

QUARTERLY MEETING
The Board noted some Commissioners may be attending the Sioux Valley Commissioners Association, quarterly meeting, on Monday, February 10, 2003, in Flandreau, SD.

OTHER BUSINESS
The Board discussed the following: Security grants available to Counties and a bill before the Legislature relating to County levies.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 12:25 p.m., until 9:00 a.m., Tuesday, February 11, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 11, 2003

The Codington County Commissioners met in regular session on Tuesday, February 11, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Thomas, Second by Marquardt, to approve the minutes of February 4, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

County Treasurer, Carol Maloney gave her monthly report to the Board. The Treasurer discussed purchasing equipment to allow credit card payments through the Treasurer's Office. Payments would be limited to payments made by mail or over the phone with a 5% administration fee. There would be no over the counter credit card transactions. Motion by Larson, second by Brinkman to authorize the Treasurer to purchase equipment needed for the operation of allowing certain payments by credit card.

Register of Deeds, Ruth Pope, gave her monthly report to the Board. The Board noted the Register of Deeds monthly collection of fees report for January, 2003. The book refurbishing project in the Register of Deeds office is on hold due to the death of a person, associated with the Company, who was to complete the work on the books.

Director of Equalization, Russ Ronke, gave his monthly report to the Board. Mr. Ronke reported he has an employee who will be gone on sick leave, covered by Workers' Comp., for another month. Mr. Ronke reported on building permits, Proval, and adjustments sent to Pierre. Mr. Ronke reviewed the abatements on the agenda for February 11th. The Director will be requesting quotes for computer equipment.

County Auditor, Cindy Brugman, reported on the following: Oster Consulting has scheduled a sexual harassment seminar for all County employees on March 17, 2003, in the E.O.C. room of the Detention Center. The Auditor also reported on the change of carriers for the County's Boiler and Machinery Insurance Policy. The Fire Underwriters Board has found a policy with Hartford Steam Boiler that will lower the premium the County has paid previously and retain the same type of coverage.

2003 BRIDGE INSPECTION

Highway Supt., Rick Small, presented the Board with a resolution to allow him to hire a consulting engineer to inspect 18 bridges in Codington County. Motion by Larson, second by Marquardt to approve the following resolution. All present voted aye; motion carried.

RESOLUTION #2003-2

BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Paragraph 124 of Title 23, United States Code (USC), requires initial inspection of all bridges and re-inspection at intervals not to exceed two years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

Codington County requests SDDOT to hire Aason Engineering (Consulting Engineers)

for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. Codington County will be responsible for the required 20% matching funds.

There are a total of 18 bridges in Codington County that require inspection.

Dated this 11th day of February, 2003, at Watertown, South Dakota.

Board of County Commissioners
Of Codington County

ATTEST:

Cindy Brugman
County Auditor

Carol Johnson
Chairman of the Board

SPILL PREVENTION CONTROL AND COUNTERMEASURES

Rick Small, Highway Supt., discussed EPA inspections of above ground fuel and storage tanks. Supt. Small is working on a Spill Prevention Control and Countermeasures Plan for Codington County sites. Mr. Small also discussed the possibility of discontinuing the use of certain storage tanks and having the tanks removed.

MEMORIAL PARK FEES

The Board held a discussion on Memorial Park Campground fees. Milo Ford, Maintenance Supervisor, has prepared a new fee schedule for camping and building rental at Memorial Park. Commissioner Brinkman spoke against allowing seasonal campers and seasonal fees. The Board took no action on the proposed fee schedule and will re-address the issue during a future meeting. The Board also discussed moving the Church services, currently being held during the summer at Memorial Park campground, to the Picnic area of the Park. Commissioner Brinkman will contact the Church involved and get their reaction to the proposed move.

VERIFIED CLAIMS

Motion by Brinkman, second by Larson to approve the following verified claims for payment. Upon vote of the Board all present voted aye; motion carried.

A-OX Welding Supply 167.00 sup, A-OX Welding Supply 6.20 rent, Access Data Corporation 3382.49 sup, Accu Weather 104.70 util, Allied Capital Lease Adm. 871.63 pymt, Lisa Amy 100.00 jury, Linda Austad 12.90 jury, Karleen Bailey 18.27 trav, Batteries Unlimited 106.00 maint, Jeff or Patty Bergan-Landlord 450.00 indg util, Charles Berner-Landlord 310.00 indg util, Best Business Products 226.99 rent, Best Business Products 49.78 rent, Best Western Ramkota Inn 76.00 trav, Carol Bonnell 20.00 witn, Jenny Bonnell 20.00 witn, Mahlon Boughton 52.90 jury, Brian's Glass & Door, Inc. 36.00 rep, Brian's Glass & Door, Inc. 215.00 rep, Bridgestone/Firestone, Inc 273.83 maint, Brown Clinic 423.26 indg meds, Kara Brown 20.00 witn, Karen Buckley 11.16 jury, Burghardt Amateur Center 56.00 sup, Burns Law Office 408.75 prof svc, Butler Machinery 1154.87 sup, Lee Anne Bymers 10.00 jury, Corey Byrne 20.00 witn, Carquest Auto Parts 23.70 rep, Carquest Auto Parts 1036.18 rep, Cartney Bearing & Supply 490.77 rep, Cashway Lumber Inc. 115.67 rep, Cave Supply 174.67 maint, Cellular One 302.89 util, Cellular One 63.13 util, Center for Independence 180.00 pymt, Central Business Supply Inc 651.74 sup, Chuck's Bike & Lock Shop 5.00 sup, Codington Clark Electric 25.13 util, Codington County Treasurer 123.90 sup, Cole Papers, Inc. 655.76 sup, Cole Petroleum 293.35 sup, Connecting Point Computer Cent 160.00 rep, Connecting Point Computer Cent 2577.08 maint, ConServ Flag Company 576.27 sup, Cook's, Inc. 115.20 sup, Cook's, Inc. 321.34 rent, Cook's

Inc. 562.85 sup, Mary Cordell 354.21 reimb, County Fair Foods 13.37 sup, Deborah Cox 102.32 jury, Credit Bureau of Watertown Inc 191.64 prof svc, Crescent Electric Supply Co. 286.80 sup, Crescent Electric Supply Co. 70.77 sup, Culligan Water Conditioning 80.00 util, Barbara Curtis 10.58 jury, D K Diesel Injection Inc. 251.51 rep, Laura Dahle 52.90 jury, Dakota Elevator 195.00 rep, Dakota Riggers 43.81 rep, Del-Mar Upholstery 145.00 rep, Deuel County Auditor 175.00 reimb, Deutsch Excavating 25941.41 rep, Lori Deutsch 15.85 sup, Paulette DeVille 11.16 jury, Diagnostic Radiology Assoc LLC 76.00 prof svc, Diamond Vogel Paints 31.20 sup, Dive Rescue International 80.27 sup, Doyle, Kennedy & Rokahr 124.20 prof svc, Jodi Driscoll 11.16 jury, The Earthgrains Company 74.50 sup, Econo Foods Pharmacy 1749.43 indg meds, Engelstad Electric Co. 3711.90 rep, Farnams Genuine Parts 26.25 sup, Farnams Genuine Parts 17.52 rep, Jesse Felton 10.58 jury, Fire Underwriters Board 39.00 rep, Codington Co 4-H Premium Fund 592.00 sup, Ed Friske 78.00 sup, Nickela Gaukel 10.58 jury, Carol Geringer 102.32 jury, Henry German 100.00 jury, G.F.G. Food Service 2331.74 sup, Glacial Lakes & Prairies Tour. 400.00 pub, Glass Products Inc. 99.21 rep, GlaxoSmithKline Financial Inc 145.50 sup, Grant County Sheriffs Office 17.20 trav, Green, Schulz, Roby, etal 655.50 prof svc, Susan Grode 21.60 jury, Jesse Haagensen 10.58 jury, Vikki Hammer 14.06 jury, Haney's Transmission Shop 542.78 rep, Harold's Camera Shop 83.11 sup, Heinz Home Dairy Delivery 781.55 sup, George Heller 100.00 prof svc, Town of Henry 58.50 util, Hillyard Floor Care Supply 1971.71 sup, Sandra Hoftiezer 101.16 jury, Lane Hogstad 11.16 jury, Greg Hulscher 62.76 jury, Human Service Agency 3581.75 pymt, Hurkes Implement Co. 2.11 sup, HyVee Pharmacy 66.96 indg med, HyVee Pharmacy 316.23 indg med, Interlakes Community Action 412.25 pymt, Stephanie Jacobson 20.00 witn, Al Janzen 100.70 trav, Aubry Jellsma 20.00 witn, Johnson Controls, Inc. 3060.00 maint, Gary or Denise Johnson Landlord 180.00 indg util, Lynn Johnson 530.00 pymt, Jena Johnson-Hall 101.16 jury, Jurgens Printing 896.70 sup, Maurice Keller 11.16 jury, David Kennedy 51.16 jury, Rita Kettering 11.16 jury, Kimball Midwest 143.32 sup, Frank Kitterman 50.58 jury, Jeffrey Kranz 10.00 jury, Maxine Krause 12.32 jury, Kyocera Mita America, Inc. 241.46 rent, Lake Area Pistol & Rifle Club 180.00 fee, Lake Area Zoological 2500.00 pymt, Lake City Fire Equipment 455.81 maint, Margie Lambert 10.00 trav, Chuck Langner 273.50 trav, J.H. Larson Electrical Co. 1006.28 rep, LCM Pathologists PC SIL 1300.00 prof svc, Lewis & Clark BHS 125.00 prof svc, Jodi Loehrer 19.80 trav, Lutheran Social Services 1011.30 prof svc, M.D. Products Inc 291.06 rep, M & T Fire and Safety 233.00 sup, Jeff Maag 18.70 jury, Andrew Mack 10.00 jury, Mac's Inc. 114.16 sup, Renee Maguire 102.32 jury, Mahowald's 24.37 rep, Mahowald's 150.15 sup, Elaine Mason 102.32 jury, Nancy McClanahan 33.00 prof svc, Calvin McLaughlin 10.58 jury, McLeod's Printing & Office Sup 392.11 sup, Lisa McPeek 20.99 sup, Medicine Shoppe #1182 295.63 meds, Menards 101.04 sup, Menards 692.13 sup, Meteorlogix 1056.00 sup, Minnehaha County Treasurer 152.87 sup, Amanda Mooney 51.16 jury, Motorola 8034.00 svc, Municipal Utilities 885.03 indg util, Municipal Utilities 10770.03 util, Thomas Myers 132.48 jury, Dustin Nebel 20.00 witn, William Neitzel - Landlord 375.00 indg util, Northern Con-Agg Inc. 29.70 sup, Northwestern Public Service 697.30 util, Jim Norton 87.65 trav, Office Systems, Inc. 2074.90 sup, Olson & Johnson International 545.35 rep, Alice Olson 50.00 jury, Oster Consulting, Inc. 1500.00 prof svc, Ottertail Power Co. 30.42 util, The Outfitter 595.69 sup, Paramount Reporting Inc 25.45 prof svc, Parks Limited Inc 210.00 indg util, Pathology Consultants 242.00 prof svc, Pederson Rentals Inc 8.00 sup, Pegler-Sysco Food Services Co. 2212.94 sup, Gwen Peshman - Landlord 345.00 indg util, NPC International 38.71 sup, PMB 0112 280.61 util, Postmaster 74.00 sup, Postmaster 1000.00 sup, Prairie Lakes Health Care Cent 151.00 prof svc, Prairie Lakes Health Care Cent 1361.21 indg med, PRAIRIEWAVE 425.70 util, Print 'Em Now 424.00 sup, Professional Mailing & Market. 5891.44 sup, Qualified Presort Service 639.32 sup, Qwest 924.54 util, Qwest 39.96 util, RC Technologies 16.62 util, RC Technologies 16.62 util, Redlinger Bros. 116.10 rep, Terrance Reed 24.50 jury, Michael Risch 26.00 trav, Roby Agency Property Mgmt 160.00 indg util, Ron's Professional Tree Maint 2675.00 maint, Ron's Saw Shop Two 28.30 maint, Robert Rousseau 9.25 sup, Runnings 52.98 rep, Runnings 92.87 rep, Rural Cellular Corporation 189.78

util, Russ Standard Service 20.75 maint, Dawn Russell 45.90 prof svc, Gary Saathoff 13.48 jury, Randal Sangl 11.74 jury, Lloyd Schaeffer 11.16 jury, Scott County Sheriffs Dept 32.80 trav, SD Dept of Agriculture 240.00 trav, SD Department of Revenue 867.00 prof svc, SD HWY SUPT ASSN 175.00 trav, Sharp Chevrolet Pontiac Cadi. 54.85 rep, Sheehan Cycle 3985.06 sup, Sherwin Williams 638.32 sup, Shopko Pharmacy #254 227.95 indg meds, Sioux Equipment 224.00 rep, Sioux Valley Coop 2281.96 sup, Sioux Valley Clinic Watertown 356.00 prof svc, Sioux Vocational Services Inc. 60.00 pymt, Suzanne Skiple 20.00 witn, Ann Slettedahl 20.00 witn, Rick Small 15.85 sup, MB Smith, Chemist 26.50 prof svc, Snow Sales 326.60 sup, South Shore Gazette 1662.85 pub, Town of South Shore 99.00 util, Spears Law Office 4228.75 prof svc, Star Laundry 44.50 sup, Star Laundry 113.73 sup, State Radio Communications 1800.00 util, Stein's Tool Time Rental 174.00 rent, Steve's World 7.34 rep, Connie Stoebner 56.70 prof svc, Sturdevant's Auto Parts 151.29 rep, Deb Sundem 162.78 trav, Lindsey Sutten 11.16 jury, Sutton and Bauer Law Offices 6041.67 prof svc, Thesenvitz & Mickelson LLP 4677.01 prof svc, John W. Thomas 322.64 trav, Becky Thyen 119.72 jury, Dennis Thyen 58.70 jury, Titan Machinery 649.30 sup, Tractor Supply Co. 2.38 sup, Tractor Supply Co. 6.99 sup, Kay Tschakert 61.60 jury, Tracy Turbak 11.16 jury, Ultr-Chem INC 233.41 sup, United Building Center 13.67 sup, US Geological Survey 5710.00 pymt, Dale Valberg - Landlord 250.00 indg util, Value Care Pharmacy 386.98 indg meds, VISA 10.51 sup, Pamela Vohlken 50.58 jury, Volunteers of America, 2548.26 prof svc, Steve H.C. Waege 28.71 trav, Patricia Walker 102.32 jury, Walmart Community 26.79 sup, WATERTOWN AREA PAGING 20.00 util, Watertown Boys & Girls Club 2666.67 pymt, Watertown Ford 60.00 rep, Watertown Public Opinion 1510.69 pub, Watertown Tire Center, Inc. 28.98 rep, Watertown Volunteer Center 1000.00 pymt, Robert Weaver 18.70 jury, Jeanie Weekly 20.00 witn, Vivian Westgard 101.16 jury, Wiles & Rylance, LLP 878.80 prof svc, Willoughby Industries Inc 792.36 rep, Marjorie Wirt 10.00 jury, Linda Woods 11.16 jury, Xerox Corporation 139.19 sup, Zep Manufacturing Co. 425.80 sup, Zimmel's Furniture 10.00 sup.

AUDITOR'S ACCOUNT

Motion by Brinkman, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 6,437.21
Checks in Treasurer possession	
less than 3 days	$31,745.42
more than 3 days	
Cash Items	$ 121.80
TOTAL CASH ASSETS ON HAND	$38,304.43
RECONCILED	
CHECKING	
F&M Checking	$3,271,331.82
SAVINGS ACCOUNT	
Wells Fargo/Class Plus	$ 17,071.48
INVESTMENTS	
SD Public Funds Investment	$ 5,966.60
CERTIFICATES OF DEPOSIT	
Dacotah Bank	
F & M Bank	$ 100,000.00
Plains Commerce Bank	$ 200,000.00
Reliabank Dakota	$ 100,000.00
First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 300,000.00

TOTAL CASH ASSETS	$4,132,674.33
General Ledger Cash Balance by Funds:	
General	$1,905,145.81
Sp. Revenue	$1,344,576.88
Internal Service	$ 10,366.58
Trust & Agency	$ 872,585.06
(schools $402,280.39, twps. $95,668.65, city/towns $108,066.28)	
TOTAL GENERAL LEDGER CASH	$4,132,674.33

ABATEMENTS

Motion by Marquardt, second by Brinkman, to approve the following abatements. Upon vote of the Board all present voted aye; motion carried. Abatement 2003-2, requested by the City of Watertown. Property described as W93.3' Lot 5 Turbes Addn., tax bill 2002-14015, was transferred to the City on September 30, 2002. Abatement amount pro-rated for 3 months in the amount of $159.00. Abatement 2003-3, requested by the City of Watertown. Property described as Lot 4 of Turbes Addn., tax bill 2002-1920, was transferred to the City on September 30, 2002. Abatement amount pro-rated for 3 months in the amount of $583.14. Abatement 2003-4, for property owned by LeeAnn Schilder. Property described as E1/2 NW1/4 NE1/4 SW1/4 less W125' & less E140' W265' N175' & W1/2 NE1/4 NE1/4 SW1/4 Less E102.5' Sec. 27-117-53, Lake Township, tax bill 2002-11009, property value should have remained as Ag. value until sewer has been installed. Abatement amount $383.50. Abatement 2003-5, for property owned by Clarence & Iona Tschakert, described as the SE1/4 & S1/2 NW1/4 less rd & less strip along W side, Sec. 8-118-55, Phipps Township, tax bill 2002-12756, wetlands were miscalculated. Abatement amount $125.98.

HUMAN SERVICE AGENCY

Chuck Sherman, Human Service Agency, gave updates to the Board on services and operations of the Human Service Agency, ATCO, and Serenity Hills. The Human Service Agency continues to be busy with Child & Adolescent services, ATCO will possibly be receiving a large contract and Serenity Hills is showing a small profit. The Board thanked Mr. Sherman for the information.

NEW BUSINESS

The Board spent some time discussing legislative bills affecting County government and the Sioux Valley Commissioner District meeting held in Moody County on Monday, February 10th.

BOARD ADJOURNS

There being no further business to come before the board, a motion was made by Brinkman, second by Larson, to adjourn at 11:30 a.m., until 9:00 a.m., Tuesday, February 18, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 18, 2003

The Codington County Commissioners met in regular session on Tuesday, February 18, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt to approve the minutes of February 11, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, gave his monthly report to the Board. Mr. Ford reported on the following: The diseased trees on the Courthouse grounds have been removed, and there was a melting ice and snow problem in the garage of the Detention Center that has been resolved. **Highway Supt.,** Rick Small, gave his monthly report to the Board. Mr. Small discussed the Spill Prevention and Countermeasures Plan the County will need to implement to avoid fines levied by the EPA concerning above ground fuel storage tanks. Mr. Small also reported because of the ice on roads this winter his department has gone through a larger number of blades, sand, and salt than used in previous winters.

MEMORIAL PARK FEES

Maintenance Supervisor, Milo Ford, presented the Board with a proposed schedule of fees for camping and building rentals at Memorial Park. Mr. Ford noted the costs of maintaining and upgrading facilities at Memorial Park have become very costly and proposed the rate changes to help with the increased costs. Commissioner Marquardt suggested the fee schedule be used for a season and re-evaluated after the camping season has ended. Motion by Thomas, second by Larson to approve the schedule of fees as presented by Mr. Ford. Upon vote of the Board all present voted aye; motion carried. The following rates were adopted.

Camping pad w/full hook up	17.00 per day
Camping pad w/elec. and/or water	15.00 per day
Tent camping	12.00 per day
Cabin rental	20.00 per day
Bldg #5 (chapel)	50.00 per day
Bldg #4	50.00 per day
Bldg #5	50.00 per day
Bldg #6 (removed from rental status)	
Camping pad w/full hook up	300.00 per mo.
Camping pad elec. only	250.00 per mo.
Cabin rental	250.00 per mo.
Camping pad w/full hook up (seasonal rate)	275.00 per mo.
Camping pad w/elec. only (seasonal rate)	225.00 per mo.
Cabin rental (seasonal rate)	225.00 per mo.

Weekly rates for Camping pads w/full hook up, camping pads w/elec. only, tent area, and cabins would be: Stay seven consecutive days pay daily rate with one day free.

WEED TRUCK

Weed Dept. Supervisor, Nick Endres, and Extension Educator, Chuck Langner, appeared before the board to discuss the purchase of a new pickup for the Weed Dept. and Ag. Building to share. Motion by Marquardt, second by Johnson to approve the purchase of a pickup for the Weed Dept. and Ag. Bldg. Commissioner Thomas would like to wait with this decision pending the outcome of HB 1242. Motion by Thomas, second by Brinkman to table the decision to purchase a pickup

for the two aforementioned depts. for two weeks. Upon vote of the Board, on the motion made by Commissioner Thomas, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Brinkman, second by Thomas to approve the following personnel changes. Gary Wadsworth, correctional officer, promoted from part time to full time. Pay change from Step 1/$10.22 per hour to Step 2/$10.63 per hour, effective date March 1, 2003. Shawna Carter, correctional officer, new hire. Starting pay: step 1/$10.22 per hour, effective date February 12, 2003. Becky Wettestad, Extension Office Secretary promoted to Extension Office Coordinator. Pay change from step 6/$10.17 per hour to step 7/$11.72 per hour, effective date March 1, 2003. Lori Marscheider, Extension Office Secretary, new hire. Starting pay: step 6/$10.17 per hour, effective date March 1, 2003. Upon vote of the Board all present voted aye; motion carried.

NEW BUSINESS

Commissioners Brinkman, Marquardt, and Thomas will be traveling to Pierre this week to attend hearings on Legislative bills concerning Counties. The Board noted a letter from the U.S.D.A. in response to a request for information, from Commissioner Brinkman, concerning drought related programs for farmers and ranchers who have experienced agricultural disasters.

BOARD ADJOURNS

There being no further business to come before the board, a motion by was made by Brinkman, second by Larson, to adjourn at 10:45 a.m. until 9:00 a.m., Tuesday, February 25, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 25, 2003

The Codington County Commissioners met in regular session on Tuesday, February 25, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Thomas, second by Brinkman, to approve the minutes of February 18, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, gave his monthly report to the Board. Sheriff Olson gave some statistics from 2002. The average daily inmate population for 2002 was 50.59 inmates per day. The average daily inmate population for January 2003 was 59.48 inmates per day. The Sheriff also reported on work release collections, papers served and miles logged for January 2003. Sheriff Olson is applying for grant monies to improve security in the courtrooms.

Emergency Management Director, Ron Souter, reported on the following: The Emergency Management Department will try to complete their portion of the Codington County Mitigation Plan by May 15, 2002. First District Association of Local Governments will be assisting the Emergency Management in the completion of the Mitigation Plan with an August 1, 2002, projected completion date. Public alerts and warnings will now be updated and distributed to the proper authorities through the Watertown City Police Dispatch Center. Preparedness Packets relating to National Security Emergencies have been prepared and distributed to various agencies. The Packets can be picked up in the Auditor's Office in the Courthouse. Mr. Souter has made application to the National Weather Service to have Codington County declared a Storm Ready Community. Mr. Souter distributed the latest hydrologic outlook forecast by the National Weather Service.

States Attorney, Vince Foley, has applied for Juvenile Grant funding for providing education, in the form of presentations, in the schools in Codington County. The funding could possibly be used to purchase computer equipment to aid in the presentations.

FUTURE FEMA DISASTER AID

Codington County is currently reviewing local mitigation plan requirements for future FEMA disaster aid. Input or suggestions on the plan can be submitted to the Codington County Commissioners at their regularly scheduled meetings.

COMPUTER EQUIPMENT

Russ Ronke, Director of Equalization, presented quotes for new computer equipment for his department. Several of the computers in the Director of Equalization department are outdated and will not accommodate the windows software needed for the Proval program. The Board authorized Mr. Ronke to purchase the computer equipment needed, but not until the actual time the software is updated and to try and use any monitors, currently in use, that would be adaptable with the new computers.

DISCRETIONARY RESOLUTION

Russ Ronke, Director of Equalization, presented the board with a resolution for their approval. The resolution addresses SDCL 10-6-35.21, therefore Codington County must act on the following resolution to be in compliance with State law.

RESOLUTION NO. 2003-3
(Revision of Resolution 13-96)

WHEREAS SDCL 10-6-35.1 et secq. provides for a discretionary formula for reduced taxation of new structures and additions, and

WHEREAS SDCL 10-12-44 provides that the County Auditor in each school district shall raise additional revenue for the general fund and special education funds from property taxes to compensate for loss in revenue due to discretionary formula, and

WHEREAS SDCL 13-13-20.4 limits the application for discretionary formula when calculating state aide to education as provided therein,

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Codington County, South Dakota, that:

1. Any non-residential agricultural structures completed after June 30, 1996, which have a true value of $10,000 or more are entitled to taxation classification of said value as set forth by SDCL 10-6-35.21.

2. Any, non-residential industrial and non-residential commercial structures completed after June 30, 1996, or additions thereto completed after June 30, 1996, which have a true value of $30,000 or more are entitled to taxation classification of said value as set forth by SDCL 10-6-35.24.

3. Any, industrial residential or commercial residential structures completed after June 30, 1996, or additions thereto completed after June 30, 1996, which have a true value of $30,000 or more are entitled to taxation classification of said value as set forth by SDCL 10-6-35.25.

4. Taxation classifications are subject to the limitation that the actual assessed valuation shall in the first year not be less than 20% of the true and full value, and in the second year not less than 40% of the true and full value, and in the third year not less than 60% of the true and full value, and in the fourth year not less than 80% of the true and full value, and in the fifth year and each year thereafter not less than 100% of the true and full value.

Upon vote of the board on the 25th day of February, 2002, five Commissioners voted "aye" and none voted "nay." Motion carried.

Dated at Watertown, South Dakota this 25th day of February, 2003.

Carol Johnson
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
County Auditor

STATE AUDIT

Glenda Goens, an Auditor with the SD Dept. of Legislative Audits, met with the Board and presented an Audit Engagement Letter for the Board to review and sign. Goens will begin an audit, for the years 2001 and 2002, on county offices and departments. Motion by Brinkman, second by Thomas, to authorize the Chairman to sign the Audit Engagement Letter. Upon vote of the Board all present voted aye; motion carried.

SALE OF SURPLUS PROPERTY

This being the time and place set for the opening of sealed bids, received for a 1980 Blair Mobile Home, declared surplus, the following bids were recorded.

$2,100.00	Arlene Norton, PO Box 25, Gary, SD
$3,210.00	Ehren Grupe, 474 8 Ave NE, Watertown, SD
$4,551.00	McKinley Court, Dale McElhany, PO Box 126, Watertown, SD ($500.00 deposit enclosed)
$2,395.00	Jack Weeks, 923 1 Ave SE, Watertown, SD
$1,116.00	Larry Schmeling, 16709 451 Ave, Watertown, SD
$1,515.20	H. Rollin Foster, RR 1, Box 28A, Garden City, SD

Motion by Thomas, Second by Larson, to accept the bid of McKinley Court, Dale McElhany, in the amount of $4,551.00. Upon vote of the Board all present voted aye; motion carried.

PETITION TO ERECT FENCES ACROSS A SECTION LINE

The Board reviewed a petition by landowners, requesting the Board to authorize, landowners or their tenants, to erect and maintain fences across said section line for convenience of moving cattle across the section line for purposes of grazing. The Section line involved is described as located immediately west of South Dakota Highway 20, and between section 31 of Fuller Township and section 6 of Lake Township. The Board set a hearing date, on this petition, for Tuesday, March 18, 2003, at 10:00 a.m. in the Codington County Commissioner's office. The Board authorized the Auditor to notify all adjacent landowners and Township clerks for Lake and Fuller Townships, as to the time and date of the hearing.

SALARY CLAIMS

Verified salary claims were approved on a motion made by Brinkman, second by Larson. Upon vote of the Board all present voted aye; motion carried.

Commissioners: 6,289.30 total salaries. Auditor: 11,867.87 total salaries; Lorie Schmidt 1967.94 reg. salary, step change. Treasurer: 14,244.94 total salaries. St. Attorney: 14,697.90 total salaries. Gov. Bldgs. 9,041.48 total salaries. Dir. of Equal.: 18,962.19 total salaries; Jim Norton 1886.16 reg. salary, step change; Bryan Denke 388.00 new hire part time @ 8.00 per hr.; Diane Merchant 408.00 part time @ 8.00 per hr. Register of Deeds: 11,942.73 total salaries. Veterans Service: 5,684.35 total salaries. Sheriff: 32,862.70 total salaries. Co. Jail: 38,752.61 total salaries; Gary Wadsworth 1482.68 part time @ 10.22 per hr.; Shawna Carter 332.15 new hire part time @ 10.22 per hr.; Kristin Hastings 127.56 part time @ 10.63 per hr.; Richard Hauge 367.92 part time @ 10.22 per hr.; Care of the Poor: 3,077.68 total salaries. Co. Nurse: 1,618.18 total salaries. Co. Park: 2,316.12 total salaries. Ag. Bldg. 5,630.18 total salaries. Co. Extension: 5003.41 total salaries. Weed Control: 2,468.00 total salaries. Planning Board: 686.53 total salaries. ROAD & BRIDGE: 54,084.40 total salaries. EMERGENCY MANAGEMENT: 5,505.70 total salaries. CRIME VICTIM: 3,762.07 total salaries. W.I.C.: 3,446.46 total salaries; Lisa McPeek 1555.02 part time @ 9.78 per hr.; Lindy Reeser 875.07 part time @ 9.04 per hr. Total: 251,944.80. Breakdown of withholding amounts which are included in the above totals: S.D. Retirement System 24,097.84 retirement; S.D. Retirement 234.96 spouse option; S.D. Suppl. Retire. 2038.00 suppl. retire.; Dakotacare 33277.67 ins; Wellmark 270.81.; Delta Dental of SD 3622.84 ins.; Colonial Life 26.17 ins.; Nationwide Retire. Sol. 1220.94 suppl. retire.; AFSCME 275.00 union dues; AFLAC 1415.20 ins.; Conseco Ins. 20.20 ins.; US Dept. of Education 86.99 garnishment; Wtn. United Way 111.50 united way; Office of Child Support 256.00 child support; S.Valley Credit Union 7979.00 cr. union; Cod.Co. Treas. 18305.00 mo. draw; NY Life 219.20 ins.; Gen. Drivers 352.00 union dues; SD Retire. 28.28 prior service; F&M Bank 16133.22 federal withholding; F&M Bank 29040.18 social security.

VERIFIED CLAIM

Motion by Brinkman, second by Larson, to approve the following verified claim. South Dakota Public Assurance Alliance $66,8955.35, officials liability and auto insurance premium. Upon vote of the Board all present voted aye; motion carried.

COUNTY LIEN COLLECTIONS

Ray Russell, Watertown Credit Bureau, met with the Board and presented an overview of the collections the Credit Bureau has made for Codington County since 1996. The Board discussed turning over liens filed since 1996. Mr. Russell asked the Board if they were still opposed to placing the lien amounts on the credit records of the persons involved. The Board would like to discuss the matter with the States Attorney. Mr. Russell stated the current agreement between Codington County and the Credit Bureau is 33.33%, of the collections, is remitted to the Credit Bureau. Mr. Russell stated the Credit Bureau would agree to 30% of any new accounts turned over to them by the County. The Board took no action at this time and thanked Mr. Russell for the updates.

OLD BUSINESS

The Board discussed the purchase of a lap top computer for the Extension Office. Extension Educator, Chuck Langner, had requested permission to purchase a lap top computer for his department in 2002. The Board, at that time, denied his request, based on spending cut backs. The County presently has one lap top that is shared by all departments. The Board discussed the possibility of housing the lap top at the Extension Office and if other departments need the equipment they would contact the Extension Office. The Board took no action at this time. Commissioner Marquardt has received a letter from Spruce Up South Dakota inquiring whether or not Codington County is interested in continuing projects through Spruce Up South Dakota. The Board has one project left that they are committed to and felt they did not wish to take on any additional projects at this time.

NEW BUSINESS

Commissioner Thomas reported on his latest trip to Pierre and his attendance at the Legislative sessions concerned with bills pertaining to Counties. Commissioner Thomas also toured the Juvenile Detention Center in Hyde County.

Commissioner Johnson reported on the Human Service Agency board meeting she recently attended. The Humans Service Agency has computer software which has eliminated the need for time cards for employees.

The Board noted the Bio-terrorism/community preparedness meeting to be held on Wednesday, February 26th from 11:30 a.m. to 1:00 p.m. in the E.O.C. room.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, March 4, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 4, 2003

The Codington County Commissioners met in regular session on Tuesday, March 04, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, and Johnson. Brinkman and Larson absent. Chairman Johnson presiding.

MINTUES APPROVED

Motion by Thomas, second by Marquardt, to approve the minutes of February 25, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

Welfare Director, Denise Sotka gave her monthly report to the Board. Mrs. Sotka has not received word on the amount of FEMA funds that will be granted to Codington County, for shelter and utilities. The Board discussed the Children's Health Insurance Program (CHIP). Mrs. Sotka does make clients aware of the program when a request for assistance is filed with the Welfare Office.

Extension Educator, Chuck Langner, gave his monthly report to the Board. Mr. Langner, introduced Lori Marscheider as the new Extension Secretary. The Board discussed the lap top computer Mr. Langner has requested permission to purchase. Mr. Langner reported he has presented twenty-nine classes in the six county area since mid January. No action was taken on the request to purchase a lap top for the Extension department.

Veterans Service Officer, Al Janzen gave his monthly report to the Board. Mr. Janzen has received the yearly report generated by the Veterans Administration. Codington County veterans presently bring over $2,650,000.00 in revenue into Codington County through various programs. Commissioner Marquardt asked if those numbers could be broken down by the number of veterans having served in previous wars. Mr. Janzen will attempt to retrieve those numbers. Mr. Janzen reported he would be attending a "Support our Troops Rally" to be held on Saturday, March 15th, at 2:00 p.m., at the Redlin Art Center. The Veterans Service Office has added four more drivers to their current list of volunteers.

ABATEMENTS

The following abatements, for taxes payable in 2003, were presented to the Board. Abatement #2003-06 to the Florence School District. Property was purchased by the school district and pro-rated for time exempt from tax. Abatement request is $26.66 on property described as, record #4563, Lots 12-17, Blk 9, Florence Village. Abatement #2003-07 to the Florence School District. Property was purchased by the school district and pro-rated for time exempt from tax. Abatement request $5.69 on property described as, record #4580, Lots 11 & 12, Blk 13, Florence Village. Abatement #2003-08 to McLeod USA (PrairieWave). Property is centrally assessed. Abatement request is $1,135.50 on property described as, record #16759, Blk 8, Hornings 1st Addn. less sw'ly 25' Smedley Farm OL#1 less W120' Smedley Farm OL #2 Horning Addn. to the City of Watertown. Abatement #2003-09 to McLeod USA (PrairieWave). Property is centrally assessed. Abatement request is $1,566.82 on property described as record #9521, Lot 9 Blk 11, Original Plat Addn. to the City of Watertown. Abatement #2003-10 to Prairie Lakes Hospital. The house has been removed from the property and the property is exempt. Abatement request is $2,297.64 on property described as, record #8680, N20' Lot 17 & S40' Lot 18, Blk 3, Lakeview Addn. to the City of Watertown. All abatements have been recommended for approval by Russ Ronke, Director of Equalization, and have been approved by the Florence Town Board and Watertown City Council respectively. Motion by Marquardt to allow the abatements in the amounts requested, second by Thomas. Upon vote of the Board all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Thomas, to enter into executive session at 9:40 a.m., to discuss pending litigation. Upon vote of the Board all present voted aye; motion carried. Present for executive session were, States Attorney, Vince Foley and Auditor, Cindy Brugman. The Board returned to regular session at 10:00 a.m.

RESOLUTION TO CANCEL CHECKS

RESOLUTION #2003-4

The following out-dated checks and warrants are being presented, for cancellation, to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Farmers & Merchants Bank

Check #	Date	Amount	Name of Payee
8171	04/06/2000	29.40	Milton Engels
8355	07/06/2000	32.50	Tracy Hurney

Motion by Thomas, second by Marquardt to approve the above and foregoing resolution. Upon vote of the Board all present voted aye; motion carried.

Approved by the Board of Codington County Commissioners this 4th day of March, 2003.

Carol Johnson
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

COUNTY HIGHWAY

Rick Small, County Highway Supt., met with the Board to discuss a notice the Highway Department received from the E.P.A., regarding SPCC Measures found to be deficient in certain areas. Mr. Small is scheduled for a conference call on Monday, March 17, 2003, to offer the Highway Department an opportunity to present any relevant information in reference to the allegations of SPCC deficiency. Supt. Small is recommending the County contract with GeoTek Engineering & Testing Services, Inc., to create a SPCC Plan for Codington County. Mr. Small also discussed the proposal that the City of Watertown adjust it's urban boundary area to receive federal monies for projects on roads currently maintained by the County. Mr. Small foresaw no problems to the County by the adjustments unless County zoning issues would arise. Mr. Small will attempt to discuss the matter with the County Zoning Officer. The new fuel system for the Highway Dept. is currently being installed.

CERTIFIED APPRAISER ASSESSOR

The Board noted a letter from, Gary Viken, Secretary Department of Revenue. Secretary Viken has advised the Board that Steve Waege, Director of Equalization employee, has met all the requirements necessary to hold the professional designation of, "Certified Appraiser Assessor," effective March 1, 2003.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Marquardt, to adjourn at 10:25 a.m., until 9:00 a.m., Tuesday, March 11, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 11, 2003

The Codington County Commissioners met in regular session on Tuesday, March 11, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Larson, second by Marquardt, to approve the minutes of March 4, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

Register of Deeds, Ruth Pope, presented her monthly report of fees to the Board. Mrs. Pope also discussed current document copying fees charged by her office and the possibility of changing those fees. The Register of Deeds office will be working with the local title companies to determine if there is a need to change the current fee schedule.

County Treasurer, Carol Maloney, requested authorization to update the County's license for filtering software, for the County's internet connection. The renewal fee is $195.00 plus installation. The Board gave their approval for the cost to update the license. The Treasurer asked the Board if they would be in favor of listening to presentations from two companies offering credit card services to Codington County. The Board had no objection, and the Treasurer will contact the companies involved and set a time for the presentations. The Treasurer will also check with B.I.T. on the cost of refurbished lap top computers.

Director of Equalization, Russ Ronke, reported on the recent meeting, with Township officials, conducted by his department. The meeting was to give Township officials instruction on the assessment appeal process and was presented in power point format. Commissioner Brinkman asked the Director if property adjustments in Codington County were more severe in certain areas than others.

County Auditor, Cindy Brugman, reported the Lake Kampeska Water Project Dist., had donated $14,456.06, towards the Memorial Park shoreline stabilization project. The Auditor also discussed grand jury costs and determining from which budget, such costs should be deducted. Commissioner Brinkman felt the budgets were set up for 2003 and the grand jury should continue to come from the Judicial Systems budget. The Auditor has checked with the Dept. of Legislative Audits and the Judicial Systems budget has been determined to be the correct budget for grand jury expenditures. The Auditor's annual report has been completed and will be published in March 2003.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 9:25 a.m., to discuss pending litigation and union negotiations. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 9:50 a.m. States Attorney, Vince Foley, was present during executive session.

EMERGENCY MANAGEMENT

Emergency Management Director, Ron Souter, presented the Board with a personnel change for an employee in his department. Mr. Souter also requested authorization to attend a FEMA Mitigation workshop in Hankinson, North Dakota, on March 18th and 19th, 2003. The Board gave their approval for the travel request.

COUNTY HIGHWAY

Rick Small, Highway Supt., presented Urban Area Adjustment maps for the Board's approval. The D.O.T. is recommending approval of the maps to make federal dollars available for urban

routes. The Commissioner's approval is necessary as some County roads may be involved in the adjustments. Motion by Brinkman, second by Thomas, to authorize the Chairman to sign off on the maps. Upon vote of the Board all present voted aye; motion carried. The Highway Supt. presented the Chairman with a bridge inspection work order for her signature. Mr. Small informed the Board the teleconference with FEMA in regards to above ground tank violations has been postponed. Mr. Small has been in touch with GEOTek and has determined GEOTek's services will not be required pending the results of the conference call with FEMA. Supt. Small will have his department empty the aging tanks, cut them up and sell them for scrap metal as soon as possible. The Highway Supt. requested authorization to send Assistant Highway Supt., Greg Benthin, to an above ground storage tank workshop in Pierre on March 21, 2003. The workshop is being presented by FEMA representatives. The Board authorized the request for travel.

Chairman, Carol Johnson, was excused at 10:15 a.m., Vice-Chairman Thomas conducted the remainder of the meeting.

BURIAL FEES

Denise Sotka, Welfare Director, appeared before the Board to discuss burial fees. Mrs. Sotka has a burial request that involves transportation to another county. The Board determined that transportation costs are not allowable in the County's burial costs. Motion by Brinkman, second by Larson, to set the 2003 County burial costs as follows: Opening and closing of graves maximum allowed $300.00, burial fees maximum allowed $3,030.00. Rates are for in and out of County burials. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGE

The following personnel change was presented to the Board. Marty Karnopp, Emergency Management Secretary, end of six month probation period. The request was as follows: Currently step 4/$9.40 per hour, raise to; step 6/$10.17 per hour. The Board felt the current official pay series, with steps included, should be followed. Motion by Marquardt, second by Brinkman, to allow current step 4/$9.40 per hour to be raised to step 5/$9.78 per hour. Upon vote of the Board all present voted aye; motion carried.

AUDITOR'S ACCOUNT W/COUNTY TREASURER

Motion by Marquardt, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of February 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 4,196.46
Checks in Treasurer possession	
less than 3 days	$40,480.10
more than 3 days	
Cash Items	$ 202.10
TOTAL CASH ASSETS ON HAND	$44,878.66
RECONCILED	
CHECKING	
F&M Checking	$2,651,136.91
SAVINGS ACCOUNT	
Wells Fargo/Class Plus	$ 17,093.95
INVESTMENTS	
SD Public Funds Investment	$ 5,971.54
CERTIFICATES OF DEPOSIT	
Dacotah Bank	
F & M Bank	$ 100,000.00

Plains Commerce Bank	$ 200,000.00
Reliabank Dakota	$ 100,000.00
First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 300,000.00
TOTAL CASH ASSETS	$3,519,081.06
General Ledger Cash Balance by Funds:	
General	$1,664,879.79
Sp. Revenue	$1,313,516.27
Internal Service	$ 10,379.11
Trust & Agency	$ 530,305.89
(schools $231,395.87, twps. $21,187.56, city/towns $70,359.87)	
TOTAL GENERAL LEDGER CASH	$3,519,081.06

VERIFIED CLAIMS

Motion by Brinkman, second by Larson, to approve the following verified claims as presented. Upon vote of the Board all present voted aye; motion carried. A-OX Welding Supply 17.47 sup, A-OX Welding Supply 6.20 rent, Jay Albert 10.58 jury, Allied Capital Lease Adm. 871.63 pymt, Argus Leader 49.87 sup, Sue Arnesen 31.60 trav, Linda Austad 52.90 jury, Batteries Unlimited 180.00 sup, Best Business Products 43.80 rent, Best Business Products 226.99 rent, Kaylene Bird 20.00 witn, Elva Bjerke 11.16 jury, Amylynn Block 11.74 jury, Laura Borns 10.00 jury, Brian's Glass & Door, Inc. 138.25 rep, Brian's Glass & Door, Inc. 38.00 rep, Elmer Brinkman 7.00 trav, Brown Clinic Pharmacy 88.99 indg med, Valerie Brownell 10.58 jury, Karen Buckley 11.16 jury, Harold R. Bunde 29.86 trav, Burns Law Office 2333.00 prof svc, Butler Machinery 91.07 sup, Don Carlson 15.00 prof svc, Carquest Auto Parts 455.49 rep, Cartney Bearing & Supply 194.71 sup, Cashway Lumber Inc. 138.72 sup, Cave Supply 10.92 sup, Cave Supply 368.30 sup, Cellular One 252.24 util, Cellular One 63.13 util, Center for Independence 180.00 pymt, Central Business Supply Inc 34.36 sup, Classroom Connections 256.41 sup, Codington Clark Electric 24.64 util, Codington Co. Historical Soc. 4500.00 pymt, Codington County Treasurer 2.10 sup, Cole Papers, Inc. 920.82 sup, Collins Music 119.00 sup, Computers@WebTite.com 653.40 sup, Sharon Conley 10.58 jury, Connecting Point Computer Cent 797.08 maint, Cook's, Inc. 319.65 rent, Cook's Inc. 919.39 sup, Susan Copeland 50.58 jury, Chris Coplan 24.93 trav, County Fair Foods 9.68 sup, Deborah Cox 11.16 jury, Credit Bureau of Watertown Inc 111.65 prof svc, Culligan Water Conditioning 80.00 sup, Marv Czech 25.80 trav, D K Diesel Injection Inc. 158.90 rep, D.A.R.E. American Merchandise 123.15 sup, Julie Dahl 11.16 jury, Darcy Dahlgren 50.58 jury, Dakota Elevator 195.00 maint, Dakota Fluid Power Inc 250.00 rep, Dakota Fluid Power Inc 424.35 sup, Wm. DeBerg 49.13 trav, Craig Dejager 10.58 jury, Deuel County Highway 34.68 maint, Diagnostic Radiology Associate 207.60 indg med, Donna Dietrich, Chairman 119.22 prof svc, Kacey Dockter 50.58 jury, Allen Dougherty 55.80 jury, Jodi Driscoll 51.16 jury, Marilyn Durham 11.74 jury, Econo Foods Pharmacy 2174.63 indg med, Gail Eidsness 21.60 jury, Larry Eischens 10.58 jury, Marv Ekeren 15.00 prof svc, Nick Endres 405.14 trav, Kristie Engelmeyer 10.58 jury, Peggy Engels 11.16 jury, Jeff Erickson 11.16 jury, Joan Even 15.80 jury, Exemplar International, Inc. 67.50 prof svc, Jesse Felton 10.58 jury, Cynthia Filipek 10.58 jury, Fire Underwriters Board of WTN 1559.00 pymt, Fire Underwriters Board 16942.50 ins, Melanie Fish 18.70 jury, Linda Florey 20.00 witn, Focus Watertown 2500.00 pymt, Vincent A. Foley 327.00 trav, Brent Ford 10.58 jury, Robert Fox 23.48 trav, Jill Fuller 11.74 jury, Nickela Gaukel 10.58 jury, Henry German 10.00 jury, Dean Gertsema 10.58 jury, G.F.G. Food Service 1730.03 sup, Glacial Lakes & Prairies Tour. 647.25 pymt, Melvin Glanzer 10.00 jury, Susan Glines 51.16 jury, Julie Golas 11.16 jury, Marlene Good 51.16 jury, Green, Schulz, Roby, etal 369.20 prof svc, Joanne Gubka 10.58 jury, Jesse Haagensen 50.58 jury, Jane Haan 10.58 jury, Leon Hackbart 112.76 jury, Linda Halse 126.68 jury, Gary Hamann 22.18 jury, Vikki Hammer 14.06 jury, Melody Hansen 20.00 witn, Elizabeth Hanten 10.58 jury, Harold's Camera Shop 94.67 sup,

Orville Hartwig 12.32 jury, Debra Hathaway 20.00 witn, Donald Hegg 11.74 jury, Michael Heim 100.00 jury, Heinz Home Dairy Delivery 566.81 sup, George Heller 240.00 prof svc, Diane Herman 51.16 jury, Hillyard Floor Care Supply 1323.69 sup, Rita Hoch 63.34 jury, Teri Hoffman 21.60 jury, Sandra Hoftiezer 50.58 jury, Hogg Restaurant Service 35.00 sup, Lane Hogstad 51.16 jury, Cindy Holm 10.00 jury, Regina Horne 20.00 witn, Human Service Agency 3581.75 pymt, Human Service Agency 1075.00 pymt, Huron Culvert & Tank Co. 1035.33 sup, HyVee Pharmacy 304.72 indg med, Interlakes Community Action 412.25 pymt, Al Janzen 87.00 trav, Johnson Controls, Inc. 699.68 maint, Harold Johnson 20.00 witn, John H. Johnson 32.76 trav, Carrol Jorgenson 50.58 jury, Jurgens Printing 91.20 sup, Lori Kaiser 10.00 jury, KAR Products 128.71 sup, Michelle Kays Lenning 10.58 jury, Keller Hardware 16.53 sup, Maurice Keller 11.16 jury, Rita Kettering 11.16 jury, Kimball Midwest 234.95 sup, Monica Kirsch 51.16 jury, Tom or Julie Kjenstad-Landlord 375.00 indg util, Lyell Klemm 11.16 jury, Rebecca Koch 51.74 jury, Kelvin Korth 19.86 jury, Alvin Krause 10.58 jury, Maxine Krause 12.32 jury, Diane Kriech 102.32 jury, Kyocera Mita America, Inc. 241.46 rent, Lake Area Zoological 2500.00 pymt, Lake City Fire Equipment 307.23 maint, Marge Lambert 10.00 trav, Tina Lamere 10.00 jury, Beverly Landon 10.00 jury, Chuck Langner 275.85 trav, Harry LaQua 22.90 trav, J.H. Larson Electrical Co. 99.20 sup, Ken Larson 53.48 trav, Robert Larson 11.74 jury, Jo Ann Lauseng 10.58 jury, Casey Lawrence - Landlord 275.00 indg util, Lawson Products 121.08 sup, Tuongvy Thuy Le 10.00 jury, Lewis & Clark BHS 125.00 prof svc, Jodi Loehrer 20.00 trav, Robert Luken 51.16 jury, Lutheran Social Services 5663.28 prof svc, Lyle Signs Inc. NW 6165 993.93 sup, M & T Fire and Safety 63.45 sup, Alice Mack 54.06 jury, Andrew Mack 50.00 jury, Macksteel Warehouse, Inc. 162.48 sup, Mac's Inc. 281.71 sup, Mac's Inc. 15.75 sup, Renee Maguire 11.16 jury, Mahowald's 13.76 sup, Mahowald's 170.82 sup, LeeAnn Manke 157.54 jury, Lavern Marquardt 124.71 trav, Elaine Mason 51.16 jury, Nancy McClanahan 3.60 prof svc, McFleegs Seeds 31.50 rep, Calvin McLaughlin 10.58 jury, McLeod's Printing & Office Sup 161.87 sup, Medicine Shoppe #1182 600.01 sup, Todd Meester 51.74 jury, Menards 115.94 sup, Menards 159.28 sup, Eric Meyer 11.74 jury, Keith Meyer 10.58 jury, Mick's Scuba 247.21 sup, Milbank Communications 667.00 sup, Rochelle Miller 54.64 jury, Minnehaha Co Sheriff Dept 7.50 trav, Moe Oil Company 72.00 sup, Julie Moes 31.60 trav, Motors & Moore Inc 140.00 rep, Greg Muellerleile 50.58 jury, Municipal Utilities 421.46 indg util, Municipal Utilities 12819.11 util, Thomas Myers 26.24 jury, Travis Nelsen 58.70 jury, Teresa Nelson 20.00 witn, Brad Nelson - Landlord 550.00 indg util, Esther Ness 102.32 jury, Gregory Nielsen 64.50 jury, Northwestern Public Service 597.07 util, Jim Norton 14.37 trav, Jennifer Novy 11.16 jury, Douglas Oelrich 11.74 jury, Office Systems, Inc. 423.44 sup, Gerald Oleson 15.80 jury, Charmaine Olson 10.58 jury, Tom Olson 20.00 witn, Wendy Olson 15.80 jury, Orthopedic Institute 38.83 indg med, Oster Consulting, Inc. 1500.00 prof svc, Josephine Oswald 10.58 jury, Ottertail Power Co. 30.46 util, The Outfitter 363.93 sup, Overhead Door Company 63.20 rep, Wayne Owen 10.00 jury, Hope Pederson 51.16 jury, Pegler-Sysco Food Services Co. 1835.79 sup, Pennington County Jail 291.74 trav, Laurie Pickthorn 11.16 jury, Stacey Pierce 274.77 witn, PMB 0112 260.52 util, Ruth Pope 6.50 trav, Postmaster 1862.96 sup, PowerPlan 3290.98 sup, Prairie Lakes Health Care Cent 1064.00 prof svc, PRAIRIEWAVE 426.20 util, Print 'Em Now 4.95 sup, Print 'Em Now 148.00 sup, Professional Mailing & Market. 4458.59 sup, Qualified Presort Service Inc 663.13 sup, Qwest 989.01 util, Qwest 39.96 util, Radio Shack 2.49 sup, Ramkota Hotel 144.87 trav, Roger Randall 10.58 jury, Todd Randall 104.64 jury, RC Technologies 199.44 util, RC Technologies 26.57 util, Charles Rector 14.06 jury, Redlinger Bros. 1661.58 rep, Terrance Reed 24.50 jury, Paula Reindl 20.00 witn, Larry Rieffenberger 11.74 jury, Marilyn Riley 52.90 jury, Mary Riley 109.28 jury, Russell A. Ronke 29.58 trav, Ron's Small Engine 47.70 rep, Runnings 6.58 sup, Runnings 73.46 sup, Rural Cellular Corporation 193.31 util, Dawn Russell 143.70 prof svc, Gary Saathoff 13.48 jury, Randal Sangl 51.74 jury, Jessica Santema 15.80 jury, Lloyd Schaeffer 11.16 jury, Troy Schmeling 10.58 jury, Ross Schulte DDS PC 924.00 prof svc, SD Department of Revenue 665.00 sup, S.D. Dept. of Transportation 14185.72 maint, SD Urban Indian Health

130.00 prof svc, SDAAO 180.00 sup, SDSU Print Lab 75.00 sup, Sherwin Williams 686.62 sup, Shopko Pharmacy #254 155.14 indg med, Sioux Valley Clinic WTN 101.00 prof svc, Sioux Valley Coop 4011.89 sup, Sioux Valley Clinic 163.00 prof svc, Sioux Vocational Services Inc. 60.00 pymt, Kimberlie Snell 52.32 jury, Snow Sales 309.30 sup, South Shore Gazette 955.25 publ, Spears Law Office 4338.81 prof svc, Star Laundry 39.45 sup, Star Laundry 75.82 sup, Michael Steffen 12.32 jury, John Stephenson 51.16 jury, Connie Stoebner 119.40 prof svc, Lloyd Strain 102.32 jury, Kim Strandberg 11.16 jury, Streicher's 180.95 sup, Sturdevant's Auto Parts 117.55 sup, Deb Sundem 171.20 trav, Lindsey Sutten 11.16 jury, Sutton and Bauer Law Offices 6252.35 prof svc, David Taecker 50.00 witn, Taecker Plumbing & Heating 8.10 sup, Douglas Taken 11.74 jury, Target Stores Division 53.45 sup, Team Electronics 14.95 rep, Phil Tesch 29.86 trav, John W. Thomas 137.50 trav, Michael B. Thompson, P.C. 2904.16 prof svc, Steven Thorson 10.58 jury, Becky Thyen 19.86 jury, Dan Thyen 30.44 trav, Titan Machinery 427.17 rep, Michael Todd & Company 313.53 sup, Michelle Tomlinson 52.90 jury, Richard Troska 10.00 jury, Tractor Supply Co. 3.29 sup, Tracy Turbak 11.16 jury, Jennifer Tvedt 11.74 jury, United Building Center 35.08 sup, United States Marshals Service 1289.00 trav, Value Care Pharmacy 503.62 indg med, Walter Vangilder 15.80 jury, Leon Vargas - Landlord 350.00 indg util, VISA 592.44 sup, Petrus Visser 20.00 witn, Valerie Voelsch 102.32 jury, Steve H.C. Waege 6.09 trav, Walmart Community 492.88 sup, Walmart Pharmacy 191.36 indg med, Annie Wangen 51.16 jury, WATERTOWN AREA PAGING 20.00 util, Watertown Boys & Girls Club 2666.67 pymt, Watertown Ford 67.58 maint, Watertown Public Opinion 1008.19 publ, Sandra Webb 10.00 jury, Heidi Weinkauf 20.00 witn, Wells Fargo Leasing 342.42 rent, Jodi Wensing 61.60 jury, Vivian Westgard 10.58 jury, Jolene Weyand 53.48 jury, Lana Whetsel 11.16 jury, Russ Wilkins 10.00 trav, Rod Wipf 11.16 jury, WW TIRE SERVICE INC 124.70 rep, Xerox Corporation 139.19 sup, Yankton Co. Sheriff 16.50 trav, Linda Young 4.64 sup, Rodney Zemlicka 56.38 jury, Zep Manufacturing Co. 220.25 sup, Jim Zwieg 54.64 jury; Total Claims: $152,272.74.

AUTOMATIC SUPPLEMENT

Motion by Larson, second by Marquardt, to supplement the County Extension budget in the amount of $1,862.96, with funds received by the State of South Dakota. The funds are the 1st installment of the 2003 Federal Mail Allocation for the County. Upon vote of the Board all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 10:45 a.m. to discuss union negotiations. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 11:15 a.m. States Attorney, Vince Foley, was present during executive session.

OTHER BUSINESS

The Board noted Commissioner Brinkman's, unopposed re-election, to the SD Retirement System Board of Trustees, for a three year term.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Marquardt, second by Larson, to adjourn at 11:30 a.m., until 9:00 a.m., Tuesday, March 18, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 18, 2003

The Codington County Commissioners met in regular session on Tuesday, March 18, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINTUES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of March 11, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, gave his monthly report to the Board. Mr. Ford will be advertising for part time employees for the operation of the Memorial Park Campground for the 2003 season. Commissioner Brinkman and Mr. Ford will make arrangements for moving the church services, held in previous years at the campground, to an alternate location at the park for the 2003 season. Mr. Ford reported, the sidewalk areas that were disturbed in November, 2002, due to the sewer problem, have been temporarily bridged and signed. Mr. Ford reported on water problems in the Detention Center due to the recent warm weather and melting snow. The Maintenance staff has also repaired a portion of the sewer located in the Detention Center. The Board asked Mr. Ford to contact Mike Williams, with the Upper Big Sioux River Watershed Project, and get an estimate on remaining shoreline restoration projects at Memorial Park.

WEED DEPT.

Weed Dept. Supervisor, Nick Endres, requested authorization to travel to Pierre, to attend a Weed Supervisor's Weed & Pest workshop, to be held on April 2 & 3, 2003. The Board approved Mr. Endres travel request. The Auditor mentioned recent courses the seasonal weed sprayers were required to attend. Motion by Larson, second by Marquardt, to pay seasonal weed sprayers a flat $20.00 for each of the following courses they were required to attend: The defensive driving course and sexual harassment course. Upon vote of the Board all present voted aye; motion carried.

MOBILE HOME ADJUSTMENTS

County Treasurer, Carol Maloney, presented to the Board a list of mobile homes that were assessed as real estate in 2002, taxes payable in 2003 and then were sold or moved in the year 2002. The current taxes had to be paid in full prior to transfer, per SDCL 10-21-38. The tax, on the properties assessed as real estate, is on the current taxes receivable list and needs to be removed. Total amount of tax to be adjusted is $48,084.62. Motion by Thomas, second by Marquardt, to approve an accounting adjustment of the current taxes receivable account and to reduce the receivables for all taxing districts affected by the transfers. Upon vote of the Board all present voted aye; motion carried.

2003 BURIAL FEES

Motion by Brinkman, second by Thomas to reconsider the motion passed March 11, 2003, pertaining to burial fees. Upon vote of the Board all present voted aye; motion carried. Motion by Brinkman, second by Thomas, to amend the maximum opening and closing of graves fee, to $400.00. Upon vote of the Board all present voted aye; motion carried.

PUBLIC HEARING/FENCING PETITION

This being the time and place set for a public hearing on a fencing petition filed with the Codington County Commissioners, Commissioner Larson read aloud the petition for the benefit of those attending the hearing. The Chairman asked if there were any persons present who wished

to speak in favor of the petition. Tom Linngren, tenant, spoke in favor of the petition and provided a rough map of the area. Mr. Linngren stated he had no desire to close the section line but would like to use temporary fencing for moving and grazing cattle. Wayne Pietz, adjacent landowner, also spoke in favor of the fencing petition. Steve Maag, Fuller Township Chairman, spoke on behalf of Fuller Township. Fuller Township has no objection to temporary fencing on the section line shared by Fuller and Lake Townships. The Chairman asked for those opposed to the fencing petition to voice their objections. Lake Township supervisors, Val Jaspers and John Hanten, voiced concern about the liability to the Townships if fencing was allowed. The Chairman opened the discussion to the Board. The Commissioners discussed the County's jurisdiction over the Township on this matter, whether or not the Townships have the authority to allow fencing, and hunting issues that may arise concerning access to the section line. States Attorney, Vince Foley, recommended the Board table any decision until the statutes are fully explored and interpreted. Motion by Marquardt, second by Larson, to table any action on the fencing petition until 10:30 a.m., Tuesday, March 25, 2003. Upon vote of the Board all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 10:45 a.m., to discuss litigation. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 11:30 a.m. Vicki Folkerts, Oster Consulting and States Attorney, Vince Foley, were present for executive session.

PERSONNEL POLICY AND PROCEDURES MANUAL

Vicki Folkerts, Oster Consulting, went over policy changes with the Board. The updated Personnel Policy and Procedures Manual should be ready for final approval on March 25, 2003.

EASEMENT REQUEST

Motion by Marquardt, second by Larson, to authorize the Chairman to sign an easement agreement with PrairieWave Communications, Inc. The Easement pertains to property described as the S47' of the N 80' of the E20' of the W53' of Govt. Lot 3 in Sec. 30-117-53, for placing a structure at Memorial Park. Upon vote of the Board all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 12:10 p.m., until 9:00 a.m., Tuesday, March 25, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 25, 2003

The Codington County Commissioners met in regular session on Tuesday, March 25, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Brinkman, second by Thomas, to approve the minutes of March 18, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported on the following statistics for February: Inmate population, bookings, work release and confinement collections, arrest warrants and civil papers served, calls logged, incident reports, accidents checked, and miles traveled. The Sheriff also discussed sharing budget information with Davison County, concerning juvenile detention costs.
Emergency Management Director, Ron Souter, reviewed the following items with the Board. Two Automatic External Defibulators, Codington County has been awarded, will be arriving in the near future. The placement of the Defibulators was discussed. Mr. Souter recently attended a FEMA Mitigation seminar and gave an update on the mitigation progress and timeline. There are surplus Mitigation funds available as not all counties have applied for the funds and they will be distributed to counties that make a second application. The Emergency Management Dept. currently has two interns, from Mount Marty, assisting the department with the mitigation plan. The interns are at no cost to the County. Mr. Souter gave a final hydrological prediction information report from the National Weather Service, an update on the Medical Community plans, and airport disaster drill scheduled for May 2003.

FUTURE FEMA DISASTER AID

Codington County is currently reviewing local mitigation plan requirements for future FEMA disaster aid. Input or suggestions on the plan can be submitted to the Codington County Commissioners at their regularly scheduled meetings.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 9:15 a.m. to discuss pending litigation. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 9:55 a.m. The States' Attorney, County Auditor, and Highway Supt. were present for executive session.

CREDIT CARD PROCESSING

Carol Maloney, County Treasurer, along with Louise Towle, Terry Johnson and Vladimir Mirkovic, representatives of Wells Fargo, went over several options for credit card processing of real estate tax and license payments. A discussion was held on fees that would need to be charged and who would be eligible to make credit card payments. Motion by Larson, second by Thomas to deny the Treasurers' request to implement credit card processing. Commissioner Brinkman questioned the Boards authority to deny or grant the Treasurers' request, Commissioner Johnson felt more information should be provided before the Board denied the Treasurers' request, and Commissioner Marquardt felt the County needed to study the matter in greater length before approving the Treasurers' request. Upon vote, of Commissioner Larson's motion, Thomas, Larson, and Marquardt voted aye; Johnson and Brinkman voted nay; motion carried.

FENCING PETITION

Motion by Thomas, second by Larson, to take from the table the fencing petition request from March 18, 2003. Upon vote of the Board all present voted aye; motion carried. Chairman Johnson asked the States' Attorney to open the discussion. States Attorney, Vince Foley, made

several suggestions one of which was to appoint a subcommittee to investigate the proposed fence design the petitioners were proposing. Tom Linngren presented a specific plan for fencing the section line, on behalf of himself and Al Raeder. The States Attorney did not feel the plan met the requirements of SDCL 31-25-1. Val Jaspers, representing Lake Township, read a letter from the Lake Township Supervisors, stating they were not opposed to the use of stockade panels and were only concerned with the Township's liability. John Moes, Fuller Township Supervisor, stated he felt the petitioners were trying to make current operations legal and had no objection to the petition. Vincent Flemming, Fuller Township Supervisor, stated he felt the Board would be setting a precident by approving the fencing petition. Motion by Thomas, second by Marquardt, to approve the fencing petition based on the following Specific Fencing Plan.

1. Authorization revocable at any time in future upon notice and hearing by County Commissioners.
2. Automatically revoked at any time in future when some portion of both sides of section line described as, the section line shared by Sec. 31-118-53 and Sec. 6-117-53, is not controlled by Raeder or Linngren.
3. Stockade panels will only be up from June 1st through September 1st of each year. Other times, section line will be cleared of obstructions.
4. No wooden posts, only steel posts.
5. Openings between panels will be at least twenty feet.
6. Openings will not be closed while unattended more than three weekends per year, and will not be closed while unattended after September 1st.
7. Openings will not be closed from sunset to sunrise at any time or for any reason.

Upon vote of Commissioner Thomas' motion, Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted nay; motion carried. Mick Stanton spoke, after the vote on the petition, and asked the Board to give careful consideration to future proposals that would be unfriendly to hunters.

WEED DEPARMENT

Weed Dept. Supervisor, Nick Endres, appeared and asked the Board what their decision was going to be concerning the purchase of a vehicle he had previously requested permission to purchase. Mr. Endres stated the current vehicle, used by the Weed Dept., could possibly cost $4,000.00 to repair. Motion by Larson, second by Thomas, to authorize the purchase of a pick up off the current State of South Dakota bid contract. Purchase price not to exceed $16,000.00 and the cost of the vehicle to be split between the Weed and Ag. Building budgets. Upon vote of the Board all present voted aye; motion carried.

MAINTENANCE SUPERVISOR

Maintenance Supervisor, Milo Ford, notified the Board he is on the list for possible jury duty from April through June.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 11:30 a.m. to discuss pending litigation. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 12:05 p.m. Vicki Folkerts, Vince Foley, and Rick Small were present for executive session.

PERSONNEL AND POLICY PROCEDURE MANUAL

Vicki Folkerts, Oster Consulting Inc., reviewed changes to the County's Personnel Policy and Procedures Manual and recommended the Board accept and approve the manual. Motion by Thomas, second by Larson, to approve the updated Codington County Personnel Policy and Procedures Manual. Upon vote of the Board all present voted aye; motion carried. Ms. Folkerts discussed performance appraisals and job descriptions for the Memorial Park Campground Assistant and Reservations Assistant.

APPLEBY ELEVATOR

Motion by Larson, second by Marquardt, to authorize the Board to sign and send a letter to Steve Rogers, requesting the Appleby Elevator be removed from the historical registry. The letter states, the elevator has become a safety concern for the owner and should be demolished. Upon vote of the Board all present voted aye; motion carried.

SALARY CLAIMS

Motion by Thomas, second by Larson, to approve the following salary claims. Upon vote of the Board all present voted aye; motion carried. Commissioners: 6,283.76 total salaries. Auditor: 11,867.90 total salaries. Treasurer: 14,244.97 total salaries. St. Attorney: 14,697.90 total salaries. Gov. Buildings: 9,041.49 total salaries. Dir. of Equalization: 19,144.66 total salaries. Register of Deeds: 11,437.66 total salaries. Veterans Service: 5,684.36 total salaries. Sheriff: 33,215.34 total salaries; Jack Weber 473.78 part time @ 14.84 hr.; Chuck Carbonneau 107.04 part time @ 13.72 hr. Co. Jail: 41,078.72 total salaries; Gary Wadsworth new hire 1849.62 per month; Shawna Carter 873.81 part time @ 10.22 hr.; Julie Peterson 82.54 part time @ 10.22 hr.; Kristine Hastings 465.06 part time @ 10.63 hr.; Richard Hauge 194.18 part time @ 10.22 hr. Care of the Poor: 3,077.69 total salaries. County Nurse: 2,426.82 total salaries. Co. Park: 2,316.12 total salaries. Ag. Building: 5,409.72 total salaries. Co. Extension: 7,655.67 total salaries; Lori Marscheider new hire 1769.58 per month; Becky Wettestad , new position, 2,039.28 reg. salary. Weed Control: 2,035.49 total salaries; William DeBerg 63.00 part time @ 9.00 hr. Nick Endres 1355.00 part time @ 10.84 hr. Planning Board: 686.54 total salaries. ROAD & BRIDGE: 52,698.18 total salaries. EMERGENCY MANAGEMENT: 5,524.51 total salaries, Marty Karnopp step raise 1701.72 reg.salary. CRIME VICTIM: 3,762.06 total salaries. W.I.C.: 2,936.80 total salaries; Lisa McPeek 1249.40 part time @ 9.78 hr.; Lindy Reeser 732.24 part time @ 9.04 hr. Total: 255,226.36. Breakdown of withholding amounts which are included in the above totals: S.D. Retirement 24,326.94 retirement; S.D. Retirement 234.13 spouse option; S.D. Suppl. Retire. 2238.00 supplemental retire.; Dakotacare 34,993.62 health ins.; Wellmark 277.61 ins.; Delta Dental 3742.96 ins; Colonial Ins. 26.17 ins.; Nationwide Retirement Sol. 1220.94 suppl. retire.; AFSCME Local 2488 275.00 union dues; AFLAC 1415.20 ins.; Conseco Health Ins. 20.20 ins.; U.S. Dept. of Education 90.60 garnishment; Watertown United Way 111.50 united way; Office of Child Support 256.00 child support; Sioux Valley Credit Union 8029.00 credit union; Cod. Co. Treasurer 18,305.00 employee monthly draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 365.00 union dues; S.D. Retirement 28.28 prior service; Great Western Bank 29,187.92 social security; Great Western Bank 16,256.28 federal withholding.

ABATEMENTS

Motion by Brinkman, second by Larson to approve the following three abatements. Upon vote of the Board all present voted aye; motion carried. Abatement #2003-11, to the SD D.O.T., in the amount of $241.22, property described as, SW1/4 less ROW & RD less PT lying S HWY 20 & less E363' N1468' & less W219' E852' & less Wilkeys Subd. Sec. 24-117-53, Lake Township, Tax bill 2002-11316, property was purchased by a tax exempt entity on June 7, 2002 and the abatement was prorated for the time it was owned by the SD D.O.T. Abatement #2003-12, to Emil Wiese, in the amount of $224.44, property described as SE1/4 less Tesch's OL's, includes abandoned RR, Sec.15-116-52, Sheridan Township. Tax bill 2002-13605, valuation was higher than set forth by the court, stipulation was reached on January 17, 2003. Abatement #2003-13, to Emil Wiese and Janice Richards, in the amount of $294.84, property described as Lots 5, 7, 7A, 8, & 8A, including abandoned RR, Bruns Sub., Sec. 15-116-52, Sheridan Township. Tax bill 2002-13605, valuation was higher than set forth by the court, stipulation was reached January 17, 2003.

WAVERLY SANITARY SEWER DISTRICT

The Auditor's office has been notified by the Waverly Sanitary Sewer District that the tax levied for the Sewer District, payable in 2003, will not be needed. The Sewer District did not receive grant funds that would enable them to proceed with their project and the amount they levied

through tax collections would not be enough to fund their project in a reasonable amount of time. The Sewer District asked the legislators in District Six to draft legislation allowing the County Commissioners to abate the portion of Sewer District tax on the tax notices for the persons residing in the Sewer District. HB1237 was passed by the Legislature and signed by the Governor. Motion by Marquardt, second by Thomas, to abate the Waverly Sanitary Sewer District portion of tax from the tax notices issued to residents of the Sewer District. Upon vote of the Board all present voted aye; motion carried.

HIGHWAY DEPT.

Highway Supt. Rick Small presented to the Board an agreement to provide for striping of County roads within Codington County and provide for their continuing maintenance. Motion by Marquardt, second by Larson, to authorize the Chairman to sign the agreement with the SD DOT for project #000S(00)231. Upon vote of the Board all present voted aye; motion carried. A copy of the signed agreement can be found at the County Highway Supt. Office or the County Auditor's Office. Supt. Small filed a copy of the Certification and Approval of the Watertown Area Urban Boundary map with the County Auditor's Office. The Highway Supt. will draft a notice to bidders for the removal of the above ground storage tanks at the Highway Dept. and present it to the Board on April 1st. The Highway Dept. will be patching and seal coating a portion of road on the south side of Lake Pelican. The County will be reimbursed by the Game, Fish, and Parks for the costs of the road work.

DEXTER TOWNSHIP

Representatives from Dexter Township appeared before the Board to request that the County Highway Dept. do the blading on their Township roads. Supt. Small stated the County roads would take priority and the Highway Dept. would work on Township roads when possible. The Township officials would like to contract with the County and see if the situation would be better than experienced with private contractors in the past. Dexter Township will need to sign the agreement form the Highway Dept. has for contracting with Townships.

HIPAA

The Board noted a HIPAA Privacy Implementation Roundtable conference call scheduled for Wednesday, March 26, 2003 at 1:00 p.m. Commissioner Johnson suggested talking to First Dist. Assoc. of Local Govts. about participating in the conference call.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 1:40 p.m., until 9:00 a.m., Tuesday, April 1, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

April 1, 2003

The Codington County Commissioners met in regular session on Tuesday, April 1, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Marquardt, second by Thomas, to approve the minutes of March 25, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

County Health Nurse, Karla Moes, reported on the following: WIC caseload, Baby Care, Immunizations, Kindergarten Screenings, Athletic Physicals, and Small Pox Vaccinations.
Extension Educator, Deb Sundem, reported on the following: the Senior Fraud Patrol Seminar is scheduled for Tuesday, April 29, 2003, at the Codington County Extension Complex. The Seminar is free and open to the Public and will include workshops pertaining to prescription costs, Medicare questions, local scams, long term insurance, funeral planning, identity theft, etc. A Child Care Providers Conference is scheduled for Saturday, April 5, 2003, at the Extension Complex. Applications are being taken, through S.D.S.U. for the position recently vacated by Marie Benthin, EFNEP Nutritionist Assistant.
Welfare Director, Denise Sotka, gave her monthly report to the Board. The Board asked Mrs. Sotka to contact the First Dist. Assoc. of Local Governments to inquire about the County adopting a Privacy Disclosure Statement in regards to HIPAA. Commissioners Marquardt and Johnson participated in the HIPAA conference call held on Wednesday, March 26, 2003. The Board also discussed joining a group of Counties to address the deadline to come into HIPAA compliance.
Veterans Service Director, Al Janzen, gave the Board some monthly statistics for March concerning transporting Veterans to various appointments. Volunteer drivers for the Veterans Service Office are required to fill out a HIPAA questionnaire. Janzen reported on the "Support Our Troops Rally" recently held in Watertown and the County is now flying a "We Support Our Troops" flag on the roof of the Courthouse along with the American flag.

ABATEMENTS

A request for, one abatement and two refunds, was presented to the Board by the County Auditor, upon recommendation of the Director of Equalization. Motion by Larson, second by Brinkman, to approve the following abatement and refunds. Upon vote of the Board all present voted aye; motion carried. The following refunds and abatement were issued to Al Meisenheimer c/o Norwest Inv. Mgmt. & Trust, for property described as, the SE1/4 of Sec. 26-117-54, Richland Township. The value of a building on such property was incorrectly assessed at $64,730 and should have been assessed at $6,473. Refund #2453 for taxes payable in 2001, in the amount of $589.88. Refund #2454 for taxes payable in 2002, in the amount of $682.92. Abatement #2003-45 for taxes payable in 2003, in the amount of $651.26.

MEMORIAL PARK

Maintenance Supervisor, Milo Ford, gave the board an estimate of $4,400.00 for electrical wiring updates needed at Memorial Park. The Board authorized the Maintenance Supervisor to proceed with the wiring updates. Mr. Ford also reviewed two job descriptions for positions at Memorial Park. Commissioner Brinkman questioned the minimum age qualification, used in the job descriptions. Mr. Ford contacted Risk Services, who gave the opinion that the age qualifications used in the job descriptions were satisfactory for the duties listed. Motion by Marquardt, second by Brinkman, to approve the following job descriptions and authorize their advertisement:

Campground Reservation Assistant and Campground Assistant. Upon vote of the Board all present voted aye; motion carried. The job descriptions will be kept on file in the Auditor's Office.

DIRECTOR OF EQUALIZATION ANNUAL REPORT

This being the time and place for an annual report from the Director of Equalization, Russ Ronke, reported to the Board. Mr. Ronke reviewed the staff changes in his department in the past year. The Director touched on several projects his office staff is working on. Mr. Ronke went over some of the action that will be taken during the Board of Equalization, which will convene at 1:30 p.m., Tuesday, April 8, 2003.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 10:30 a.m., to discuss potential litigation. Upon vote of the Board all present voted aye; motion carried. The States Attorney, County Highway Supt., and County Auditor were present for executive session. The Board returned to regular session at 10:45 a.m.

NOTICE TO BIDDERS

The Board authorized the Auditor to advertise for bids, for Asphalt Tank Removal. The bid letting will take place at 10:00 a.m. on Tuesday, April 22, 2003, in the Commissioners office.

LETTER OF SUPPORT

Motion by Thomas, second by Larson, to send a letter of support to the SDACC, for a Resolution passed by the James River Valley Commissioners Association. The resolution is asking the Legislative Research Council Executive Board to select a study on tax exempt property. Upon vote of the Board all present voted aye; motion carried.

OTHER BUSINESS

Commissioner Johnson noted a letter received by First Dist. Assoc. of Local Governments notifying the County of a GIS informational meeting to be held in Mitchell, in May 2003. The Board also responded to a request from Pennington County for a letter of support for their resolution requesting the U.S. Senators of the State of South Dakota to support the floor vote and nomination of judicial nominee Miguel Estrada.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 11:05 a.m., until 9:00 a.m., Tuesday, April 8, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

April 8, 2003

The Codington County Commissioners met in regular session on Tuesday, April 8, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Brinkman, second by Thomas, to approve the minutes of April 1, 2003. Upon vote of the Board all present voted aye; motion carried.

HIPAA PRESENTATION

Kristi Osthus, Prairie Lakes Hospital, gave a presentation to the Board and Department Heads on HIPAA purposes, rules, and regulations. Dick Edenstrom, First Dist. Assoc. of Local Govts. was also present. Ms. Osthus answered questions of the Department Heads on how HIPAA would affect various County procedures.

MONTHLY REPORTS

Register of Deeds, Ruth Pope, presented her monthly statement of fees for the Boards inspection. Mrs. Pope reported on programming updates that will allow quicker filing of real estate documents in her office. The Register of Deeds also reported that documents are now being emailed to title companies replacing the need for paper copies.

Treasurer, Carol Maloney, informed the Board that she will be using part time help in her office for the real estate tax payment season. Ms. Maloney will have part time help from April 24, 2003 through May 9, 2003. The Treasurer and her deputy will be attending the spring/summer workshops, for County Officials, scheduled for May 8th and 9th, 2003, in Pierre.

Director of Equalization, Russ Ronke, reported his department is currently working on appeals and stipulations for County and Consolidated Boards of Equalization. Mr. Ronke and appraiser, Karleen Bailey, will be attending a workshop in Pierre, on May 7th and 8th, 2003, as required for CAA certification. Mr. Ronke's department is working with the Register of Deeds on shared programming.

County Auditor, Cindy Brugman, reported on the biannual voter purge the Auditor's office is currently working on. East Dakota Water Development has contributed $5,000.00 to the Memorial Park shoreline restoration project. The Auditor will be attending the spring/summer workshops for County Officials to be held in Pierre on May 7th and 8th,2003.

PARTITION ACTION

States Attorney, Vince Foley, requested authorization to proceed with a partition action and negotiate on behalf of Codington County. Motion by Brinkman, second by Johnson, to authorize the States Attorney to negotiate on behalf of Codington County. Upon vote of the Board all present voted aye; motion carried.

AUDITORS ACCOUNT

Motion by Thomas, second by Brinkman , to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 6,811.48
Checks in Treasurer possession	
less than 3 days	$74,575.18
more than 3 days	
Cash Items	$ 200.70
TOTAL CASH ASSETS ON HAND	$81,587.36

RECONCILED	
CHECKING	
Great Western Bank Checking	$2,916,003.37
SAVINGS ACCOUNT	
Wells Fargo/Class Plus	$ 17,098.54
INVESTMENTS	
SD Public Funds Investment	$ 5,975.61
CERTIFICATES OF DEPOSIT	
Dacotah Bank	
Great Western Bank	
Plains Commerce Bank	$ 100,000.00
Reliabank Dakota	$ 100,000.00
First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 301,743.29
TOTAL CASH ASSETS	$3,622,408.17
General Ledger Cash Balance by Funds:	
General	$1,530,965.46
Sp. Revenue	$1,290,001.79
Internal Service	$ 10,407.70
Trust & Agency	$ 791,033.22
(schools $439,811.47; twps. $22,953.25; city/towns $75,348.27)	
TOTAL GENERAL LEDGER CASH	$3,622,408.17

VERIFIED CLAIMS

Motion by Brinkman, second by Larson to approve the following claims for payment. Upon vote of the Board all present voted aye; motion carried.

A-OX Welding Supply 187.24 sup, ABC Lock & Key 45.00 rep, Active Data Systems, Inc 238.77 sup, Al's Camper Sales 729.00 maint, Allied Capital Lease Adm. 1743.26 pymt, The American Law Institute 28.25 sup, Avera Home Medical Equipment 502.50 indg med, Karleen Bailey 19.76 trav, Batteries Unlimited 60.00 sup, Batteries Unlimited 47.00 rep, Best Business Products 226.99 rent, Best Business Products 51.89 rent, BMI Incorporated 385.00 indg util, Brown Clinic Pharmacy 323.27 indg med, Burghardt Amateur Center 831.99 rep, Burns Law Office 2333.00 prof svc, C & R Supply 198.61 sup, C & S Chemical 50.00 maint, Don Carlson 30.00 prof svc, Jennifer Carlson 20.00 witn, Carquest Auto Parts 33.57 sup, Carquest Auto Parts 512.71 sup, Carroll Institute 750.00 prof svc, Cashway Lumber Inc. 2.99 rep, Cedar Shore 133.90 trav, Cellular One 309.35 util, Cellular One 63.13 util, Center for Independence 180.00 pymt, Central Business Supply Inc 151.19 sup, Chuck's Bike & Lock Shop 23.75 sup, City of Watertown 75.00 sup, Codington Clark Electric 831.44 indg util, Codington Clark Electric 358.04 util, Codington Clark Equipment 105.97 rep, Codington Co. Historical Soc. 759.72 reimb, Codington Co. Register Deeds 20.00 sup, Codington County Treasurer 6.00 sup, Codington County Post #17 75.00 sup, Cole Papers, Inc. 1183.42 sup, Cole Petroleum 541.75 sup, Comeau Plumbing & Heating 283.02 prof svc, Connecting Point Computer Cent 4114.83 sup, Cook's Inc. 309.80 rent, Cook's Inc. 35.97 sup, Cook's Inc. 275.34 sup, Correctional Services Corp 1210.00 prof svc, County Fair Foods 8.16 sup, Credit Bureau of Watertown Inc 205.62 pymt, Crescent Electric Supply Co. 2.23 rep, Crescent Electric Supply Co. 67.42 rep, Dakota Electronics 30.00 util, Dakota Elevator 195.00 maint, DakotAbilities 540.00 pymt, Days Inn of Pierre 140.00 trav, Wm. DeBerg 80.00 trav, Del Mar Upholstery 125.00 rep, Lori Deutsch 67.28 trav, Diamond Vogel Paints 69.92 maint, Diamond Vogel Paints 213.43 sup, Donna Dietrich, Chairman 236.94 prof svc, Doug's Auto 294.06 rep, The Drain Man 115.00 rep, Eachen Refrigeration Inc 243.00 rep, Econo Foods Pharmacy 2008.25 indg med, Marv Ekeren 30.00 prof svc, Nick Endres 290.62 trav, Elaine Fairchild 20.00 witn, Farnams Genuine Parts 46.93 sup, Faultless-Nutting DIV/G&H

Dist 104.62 sup, Ed Friske 58.50 sup, Valerie Gamber 20.00 witn, G.F.G. Food Service 1671.58 sup., Grant County Sheriff's Office 58.20 trav, Angela Griffith-Bosworth 31.60 witn, Leon Hackbart 56.38 jury, Dustin Hallauer 20.00 witn, Linda Halse 63.34 jury, Harts Auto Supply 63.68 rep, Michael Heim 50.00 jury, Heinz Home Dairy Delivery 663.00 sup, George Heller 237.00 prof svc, Jennifer Henman 20.00 witn, Hillyard Floor Care Supply 1738.18 sup, Hogg Restaurant Service 35.00 sup, Stephanie Hollatz 20.00 witn, Human Service Agency 4881.75 pymt, HyVee #1871 327.51 sup, HyVee Pharmacy 1149.20 indg med, James & Associates, P.C. 166.10 prof svc, Jeanette's Upholstery 20.00 rep, Jurgens Printing 91.20 sup, Kampeska Lodge & Marine 165.88 sup, Kristina Kampman 49.00 witn, Richard Kaplan MD USD School 577.76 witn, KAR Products 314.01 sup, Kimball Midwest 159.84 sup, Kyocera Mita America, Inc. 241.46 pymt, Lake Area Zoological 2500.00 pymt, Lamb Chevrolet & Implement 16072.00 equip, Margie Lambert 10.00 trav, Chuck Langner 279.47 trav, J.H. Larson Electrical Co. 287.46 sup, Lutheran Social Services 4753.11 prof svc, Macksteel Warehouse, Inc. 208.04 rep, Mac's Inc. 213.58 rep, Mac's Inc. 35.39 rep, Magnum Lighting Supply 99.40 sup, Mahowald's 23.28 sup, Mahowald's 130.12 sup, LeaAnn Manke 50.58 jury, Marshall & Swift 1339.85 sup, Marshall & Swift 687.95 sup, McKinley Court 70.00 indg util, McLeod's Printing & Office Sup 110.42 sup, Medicine Shoppe #1182 284.24 med, Menards 1488.42 sup, Milbank Communications 640.00 util, Minnehaha Co Auditor 100.00 prof svc, Municipal Utilities 172.47 indg util, Municipal Utilities 1178.61 indg util, Municipal Utilities 15583.46 util, NADSC 104.40 sup, Nat'l Alliance of Preservation 50.00 dues, National Sheriffs' Association 100.00 dues, Esther Ness 51.16 jury, Neurology Associates PC 315.22 indg med, Northland Building Center 36.89 rep, Northwestern Public Service 729.55 util, Northwestern Public Service 496.75 indg util, Office Systems, Inc. 1225.42 sup, Olson & Johnson International 129.56 rep, Gary or Cindy Olson - Landlord 270.00 indg util, Oster Consulting, Inc. 1500.00 prof svc, Ottertail Power Co. 24.83 util, The Outfitter 446.42 sup, Parks Limited Inc 210.00 indg util, Pegler-Sysco Food Services Co. 1724.87 sup, Pennington County Jail 230.93 trav, B. Edward Peterson 320.15 reimb, Pitney Bowes 1343.00 maint, Pitney Bowes 222.00 rent, PMB 0112 241.86 util, Postmaster 74.00 sup, Prairie Lakes Health Care Cent 2141.72 prof svc, PRAIRIEWAVE 581.50 util, Professional Mailing & Market. 2172.90 svc, John Prokop - Landlord 350.00 indg util, Qwest 993.08 util, Qwest 39.96 util, Radio Shack 2.49 sup, Todd Randall 52.32 jury, Rhonda Redday 20.00 witn, Mary Riley 54.64 jury, Ron's Professional Tree Maint 375.00 maint, Runnings 24.99 rep, Runnings 22.42 rep, Rural Cellular Corporation 99.56 util, Dawn Russell 43.20 prof svc, Noah Lewis Russell 20.00 witn, Salsbury Industries 125.00 sup, Clint Sargent 248.50 prof svc, Ross K Schulte DDS PC 40.00 prof svc, SD Dept of Labor 1435.00 pymt, S.D. Department of Revenue 4.00 sup, SD Department of Revenue 770.00 sup, S.D. Dept. of Transportation 1300.09 maint, SDAAO 260.00 trav, SD HWY Supt, Assn. 65.00 trav, Sherwin Williams 370.37 sup, SHIRTS IN THE WORKS 108.80 sup, Shopko Pharmacy #254 72.83 indg med, Sioux Valley Coop 621.71 sup, Sioux Valley Coop 10.64 sup, Sioux Valley Clinic Watertown 61.00 prof svc, Sioux Vocational Services Inc. 60.00 pymt, Rick Small 45.00 trav, Snow Sales 364.35 sup, Ron Souter 56.53 trav, South Shore Gazette 1610.79 publ, Spears Law Office 4228.75 prof svc, Star Laundry 75.81 sup, Star Laundry 33.40 sup, Stewart Rentals 245.00 indg util, Connie Stoebner 27.00 prof svc, Lloyd Strain 51.16 jury, Deb Sundem 236.20 trav, Sutton and Bauer Law Offices 6861.53 prof svc, Sioux Valley Hospital 40.00 trav, David Taecker 50.00 prof svc, John W. Thomas 143.58 trav, 3 J'S Auto Repair & Towing 2.12 rep, Timmerman WoodWorking 46.00 rep, Titan Machinery 41.07 rep, Total Security Concepts Inc 600.00, Tractor Supply Co. 1.98 sup, Tractor Supply Co. 20.42 sup, Tractor Supply Co. 203.85 sup, Value Care Pharmacy 215.92 indg med, Al Vanderlaan - Landlord 325.00 indg util, VISA 649.55 sup, Valerie Voelsch 51.16 jury, WACA 25.00 dues, Walmart Community 3.97 sup, Walmart Community 213.62 sup, WATERTOWN AREA PAGING 20.00 util, Watertown Boys & Girls Club 2666.67 pymt, Watertown Ford 119.64 rep, Watertown Iron & Metal 33.90 sup, Watertown Public Opinion 1599.22 pub, Wegman Oil Inc 150.00 indg util, Wells Fargo Financial Leasing 585.84 rent, West Group

Payment Center 695.25 sup, Vivian Westgard 10.58 jury, Wight & Fox Funeral Chapel 3030.00 prof svc, Joel Willette - Landlord 350.00 indg util, Anthony E Williamson 111.06 witn, Willoughby Industries Inc 792.36 rep, Women's Resource Center 3999.99 pymt, Worthington Ag Parts 103.50 rep, Watertown Fire & Ambulance Svc 270.22 indg med, WW TIRE SERVICE INC 153.90 rep, Xerox Corporation 174.00 rent, Xerox Corporation 139.19 sup, Yankton County Treasurer 179.60 prof svc, Yankton Medical Clinic 1776.22 prof svc, Yankton Co. Sheriff 49.50 trav, Zep Manufacturing Co. 75.90 sup, Total $140,747.98.

OPERATING CASH TRANSFERS

Motion by Thomas, second by Brinkman, to make operating cash transfers from the General Fund in the amount of $21,000.00 to the Emergency Management Fund in the amount of $11,000.00 and to the Victims of Crime Fund in the amount of $10,000.00, as budgeted. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGES

The following personnel changes were presented to the Board. Shawna Beasley, Clerk in Director of Equalization office, anniversary increase from Clerk step 3/$9.04 hr to Clerk step 4/ $9.40 per hour, effective date May 1, 2003. Kathy Young, Criminal Civil Support Coordinator in the Sheriff's office, anniversary increase from step 6/$11.28 per hour to step 7/$11.73 per hour, effective date March 1, 2003. Donnie Olson, seasonal custodian at Memorial Park, $8.23 per hour for 2003 season. Motion by Thomas, second by Brinkman, to approve the personnel changes as presented. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL AND POLICY PROCEDURE MANUAL

Motion by Marquardt, second by Larson, to approve drafted changes to the sexual harassment policy sections 2.4 and 2.4.3. Upon vote of the Board all present voted aye; motion carried.

SPILL PREVENTION PLAN

Highway Supt., Rick Small, notified the Board that the process for creating a Spill Prevention Plan, for Codington County, would begin at 1:00 p.m. on Wednesday, April 9, 2003.

OTHER BUSINESS

Commissioner Marquardt reported on the Towns and Townships Association meeting he attended. Sheriff, Keith Olson, was the featured speaker at the meeting. Commissioner Johnson distributed a Law Enforcement and Court Related Expenditures Study from 1995-2001. The study was compiled by the SDACC. The Board discussed an asbestos evaluation in conjunction with possible remodeling projects in the Courthouse.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 10:45 a.m., as a Board of County Commissioners, until 9:00 a.m., Tuesday, April 15, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

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OFFICIAL PROCEEDINGS
Codington County Board of Equalization
April 8, 2003 – 1:30 p.m.
Commissioners Chambers – Codington County Courthouse
14 1st Ave SE, Watertown, SD 57201

The meeting of the Codington County Board of Equalization convened at 1:30 p.m., Tuesday, April 8, 2003, in the Commissioners Chambers, in the Codington County Courthouse. Board members present were Thomas, Johnson, Marquardt, Brinkman, and Larson. Chairman Johnson presiding. All Board members signed their oath.

ELDERLY ASSESSMENT FREEZES
Motion by Brinkman, second by Larson, to approve the applications for freeze on assessments of dwellings of disabled and senior citizens, as filed and recommended by the Director of Equalization. Upon vote of the Board all present voted aye; motion carried.

RENEWABLE RESOURCE APPLICATIONS
Motion by Brinkman, second by Larson, to approve the applications for renewable resources, as filed and recommended by the Director of Equalization. Upon vote of the Board all present voted aye; motion carried.

TAX EXEMPT PROPERTY
Motion by Brinkman, second by Thomas, to approve the applications for exempt status as filed and recommended by the Director of Equalization. Upon vote of the Board all present voted aye; motion carried.

CERTIFICATION OF OWNER OCCUPIED DWELLINGS
Motion by Marquardt, second by Brinkman, to approve the certifications of owner occupied dwellings as filed and recommended by the Director of Equalization. Upon vote of the Board all present voted aye; motion carried.

RECOMMENDED CHANGES
Director of Equalization, Russ, Ronke, recommended the following changes to the current assessment rolls.

1. Steven M. & LeeAnn Maag – record #842, buildings reappraised, Ag-A1 changed from $1610 to $1066, NA-A1 changed from $6804 to $3286.
2. John & Donita N. Moes, record #16112, building reappraised, Ag-A1 changed from $12720 to $9089
3. Ricky Holinka – record #2500, Director stipulated to Local Board who did not complete forms properly, Ag-C $4118 changed to Ag-A $270, NA-C1-S changed from $75990 to $63325. Record #15498, Director stipulated to Local Board, Ag-C $22804 changed to Ag-A $7235.
4. Leslie H. McElhany – record #12991, Director stipulated to Local Board who did not complete forms properly, NA-C1-S changed from $284656 to $263570.
5. Robert P. Lehman – record #5089, Local board removed value for building but did not fill out an objection form, Director concurs with the change. NA-D1 changed from $105 to $0.
6. John H. Johnson – record #'s148, #149, & #185, Local board recommended changes but did not fill out objection forms, the Director concurs with the Local board's recommendations. Record #148 Ag-A changed from $86132 to $82350, record #149 Ag-A changed from $82646 to $80160, record #185 Ag-A changed from $44474 to $42329.

7. Mark Schmidt – record #2434, Director of Equalization thought property was small acreage. Property used as a dump ground. Director recommends lowering value from $30852 to $7700.

Motion by Brinkman, second by Thomas to approve the Director's recommendations excluding record #'s 148, 149, & 185. Upon vote of the Board all present voted aye; motion carried.

Motion by Brinkman, second by Thomas to approve the Director's recommendations on record #'s 148, 149, & 185. Upon vote of the Board, Thomas, Marquardt, Brinkman, and Larson voted aye; Johnson abstained; motion carried.

STIPULATIONS

Motion by Thomas, second by Brinkman, to approve the following stipulations filed and recommended by the Director. Upon vote of the Board all present voted aye; motion carried.

1. City of Watertown – record #2487, property should be tax exempt, value changed from $33873 to $0.
2. S.D.D.O.T. – record #2538, property should be tax exempt, value changed from $39701 to $0.

OMITTED PROPERTY

Motion by Larson, second by Marquardt, to approve the following list of omitted property as filed and recommended by the Director. Upon vote of the Board all present voted aye: motion carried.

1. Don Sorensen – record #4536, property was purchased from the County at a tax deed sale in October 2001. Value added $2321.
2. Mark & Debbie Southwick – property was purchased from the County at a tax deed sale in October 2001. Record #5205, value added $1575. Record #5208, value added $1586.

APPEALS

The following appeals were filed and acted upon.

2003-1. Neal & Frances Schafer – record #4689. Appellant did not appear. Local Board lowered value from $18468 to $14046. Appellant felt 17 acres should have been marked as wetland, 10 acres were estimated as wetlands on application. Director recommended value at $18468. Motion by Marquardt, second by Larson to concur w/Director. Upon vote of the Board all present voted aye; motion carried.

2003-2. Martin & Carmen Tschakert – record #130. Appellant did not appear. Local Board added omitted grain bin. Value added Ag-A1 $2677. Motion by Brinkman, second by Larson to concur w/Local Board. Upon vote of the Board all present voted aye; motion carried.

2003-3. Timothy & Monica Greenfield – record #5307. Appellant did not appear. Local Board changed property from tax exempt to non-exempt status. Value added NA-D1 $24063. Motion by Marquardt, second by Larson, to concur w/Local Board. Upon vote of the Board all present voted aye; motion carried.

2003-4. Ordean & Susan Stern – record #1161. Local Board lowered value from $73407 to $63023. The Director recommends value of $73407. Mr. Stern felt the soil samples that were used to value property were incorrect and that the property was not producing according to current values. Motion by Thomas, second by Brinkman, to concur w/Director. Upon vote of the Board, Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted nay; motion carried. If Mr. Stern can produce certified soil samples the Board will reconsider this appeal at a later date.

2003-5. Ordean & Susan Stern – record #1174. Local Board lowered value from $75418 to 64297. The Director recommends value of $75418. Mr. Stern felt the soil samples that

were used were incorrect and that the property was not producing according to current values. Motion by Thomas, second by Brinkman, to concur w/Director. Upon vote of the Board, Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted nay; motion carried. If Mr. Stern can produce certified soil samples the Board will reconsidered this appeal at a later date.

2003-6. June Dodgen – record #1048. Appellant did not appear. Local Board lowered value from $94453 to $86400. Director recommends value at $94453. Motion by Larson, second by Brinkman, to concur w/Director. Upon vote of the Board all present voted aye; motion carried.

2003-7. Ronald & Peggy Bastian – record #4878. Appellant did not appear. Local Board lowered value from $54206 to $49500. Appellant stated on appeal form that part of property can't be hooked up to city water or sewer and no improvements have been done to the house for a number of years. Director recommends value at $54206. Motion by Marquardt, second by Brinkman, to concur w/Local Board. Upon vote of the Board, Marquardt and Brinkman voted aye; Thomas, Johnson, and Larson, voted nay; motion failed. Motion by Larson, second by Thomas, to concur w/the Director. Upon vote of the Board, Thomas, Johnson, and Larson voted aye; Marquardt and Brinkman voted nay; motion carried.

2003-8. Virgil Bastian – record #4888. Appellant did not appear. Local Board lowered value from $7254 to $6400. Appellant stated on appeal form that valuation was too high for a small town. No documentation for appeal was presented. Director recommends value at $7254. Motion by Thomas, second by Larson, to concur w/Director. Upon vote of the Board all present voted aye; motion carried.

2003-9. Thomas & Sandra Jungers – record #4257. Local Board lowered value from $173808 to $160000. Director recommends value at $173808. Mr. Jungers has placed his property on the market for $169000. Motion by Larson, second by Thomas to set the following values: NA-C1-S $145,968, NA-C-S $19032. Upon vote of the Board all voted aye; motion carried.

2003-10. George & Betty Nelson – record #1687. Appellant did not appear. Local Board lowered value from $74444 to $65641. Appellant states on appeal form that only 95 acres of this property are tillable. Director recommends value at $74444. Motion by Larson, second by Thomas, to concur w/Director. Upon vote of the Board all present voted aye; motion carried.

2003-11. Lisa Moeller – record #4107. Appellant did not appear. Local Board lowered value from $100538 to $83782. Appellant stated on appeal form that property was assessed higher than the insurance value on the property. Director recommends value at $100538. Motion by Brinkman, second by Larson, to concur w/Director. Upon vote of the Board all present voted aye; motion carried.

2003-12. Todd Pieper – record #1132. Appellant did not appear. Local Board lowered value from $33076 to $20000. Director recommends value at $28950. Motion by Marquardt, second by Brinkman, to concur w/Director. Upon vote of the Board all present voted aye; motion carried.

2003-13. Lawrence Schultz – record #3920. Appellant did not appear. Local Board lowered value from $33437 to $13547. Appellant stated on appeal form that only 25 acres were not under water. Director recommends value at $33437. Motion by Marquardt, second by Brinkman, to set the value at $24,000. Upon vote of the Board, Thomas, Johnson, Marquardt, and Brinkman voted aye; Larson voted nay; motion carried.

2003-14. Gary & Cheryl Jongeling – record #3829. Appellant did not appear. Local Board lowered value from $55156 to $49000. Appellant stated on appeal form that value was too high for the type of land. Director recommends value at $55156. Motion by

Marquardt, second by Thomas, to concur w/Director. Upon vote of the Board all present voted aye; motion carried.

2003-15. Gary & Cheryl Jongeling – record #3834. Appellant did not appear. Local Board lowered value from $72422 to $67000. Appellant stated on appeal form that the value was too high for this type of land and 10 acres are under water. Director recommends value at $72422. Motion by Thomas, second by Marquardt, to concur w/Local Board. Upon vote of the Board all present voted aye; motion carried.

Commissioner Thomas was excused at 3:45 p.m.

2003-16. Virgil & Karyl Wishard – record #3847. Appellant did not appear. Local Board lowered value from $125065 to $109000. Appellant's reason for appealing – 100 acres underwater. Wetlands application listed only 6 acres. Director recommends value at $125065. Motion by Marquardt, second by Brinkman, to concur w/Director. Upon vote of the Board all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Brinkman, second by Larson, to adjourn at 4:05 p.m. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion age, or disability in employment or the provision of service.

April 15, 2003

The Codington County Board of Equalization reconvened at 11:00 a.m., on Tuesday, April 15, 2003, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson present. Chairman Johnson presiding.

RECOMMENDATIONS, OMITTED PROPERTY, AND VALUATION CORRECTIONS

Motion by Brinkman, second by Larson, to approve the following recommendations, omitted properties, and raise in valuation as recommended and filed by the Director of Equalization. Upon vote of the Board all present voted aye; motion carried.

RECOMMENDATIONS

1. Ilah Holst – record #1164, mined acres were incorrectly reported by the State to the County. Mined acres recounted and value changed from $43,506 to $26,006.
2. Cordell Family Farm Inc. – record #640, local board was to correct classification but did not correctly fill out objection form. Value changed from NA-C $31,584 to AG-A $19032.
3. Chad Lammers – record #17167, house was removed from property. Value changed from $26438 to $16000.
4. A & M Farms, Inc. – record #4271, house was removed from property. Value changed from $121212 to $31680.

5. Grass Lake Farms – record #3285, land value was incorrect. Value changed from $94296 to $73226

OMITTED PROPERTY

1. Clark Ringsaker – record #17360, building did not get increase, value added $1864.
2. William Krejchi – record #2488, building did not get increase and land was removed from NA-Z, value added $35029.
3. Randall Sutten – record #2395, building did not get increase, value added $11288.
4. Lee Quale – record #3881, building did not get increase, value added $20153.
5. James Patrick – record #17270, building did not get increase, value added $7451.
6. Nick Kranz – record #4053, garage was not assessed, value added $8732.
7. Nick Kranz – record #4054, garage was not assessed, value added $9519.

VALUATION RAISE

1. Gary Byer – record #275, date entry error in the Director of Equalization office, value raised from $15,101 to $25,101.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Thomas, second by Brinkman, to adjourn as a County Board of Equalization for 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

OFFICIAL PROCEEDINGS
Codington County Board of Equalization
April 13, 2004 – 1:00 p.m.
Commissioners Chambers - Codington County Courthouse
14 1st Ave SE, Watertown, SD 57201

The meeting of the Codington County Board of Equalization convened at 1:00 p.m., Tuesday, April 13, 2004, in the Commissioners Chambers in the Codington County Courthouse. Board members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding. All Board members signed their oath. Director of Equalization, Russ Ronke, gave opening remarks, stressing tax payers are required to provide documentation to appeal their property assessments.

ELDERLY ASSESSMENT FREEZES

Motion by Brinkman, second by Larson, to approve the applications for freeze on assessments of dwellings of disabled and senior citizens, as recommended by the Director of Equalization. Upon vote of the Board, all present voted aye; motion carried.

RENEWABLE RESOURCE APPLICATIONS

Motion by Brinkman, second by Larson, to approve the applications for renewable resources, as recommended by the Director of Equalization. Upon vote of the Board, all present voted aye; motion carried.

TAX EXEMPT PROPERTY APPLICATIONS

Motion by Brinkman, second by Johnson, to approve the applications for continuing tax exempt status of a private organization, as filed and recommended by the Director of Equalization. Upon vote of the Board, all present voted aye; motion carried.

CERTIFICATIONS OF OWNER OCCUPIED DWELLINGS

Motion by Brinkman, second by Marquardt, to approve the certifications of owner occupied dwellings as filed and recommended by the Director of Equalization. Upon vote of the Board, all present voted aye; motion carried.

RECOMMENDATIONS

Director of Equalization, Russ Ronke, recommended the following changes to the current assessment rolls.

1. Shawn & Misty Comes, record #17303, reworked using Marshall & Swift instead of Proval, NA-A1-S lowered from $101,871 to $78,162.
2. Mark & Jill Comes, record #4476, reworked using Marshall & Swift instead of Proval, NA-A1-S lowered from $147,414 to $94,113

Motion by Larson, second by Brinkman, to approve the recommendations as presented by the Director of Equalization. Upon vote of the Board, all present voted aye; motion carried.

STIPULATIONS

Motion by Brinkman, second by Larson, to approve the following stipulations as presented by the Director of Equalization. Commissioner Marquardt questioned the source of the recent sales study used in some of the stipulations. Director of Equalization, Ronke, informed the Board that the some of the parcels that were stipulated should have been trended back. Upon vote of the Board, all present voted aye; motion carried.

1. Ted Davenport, record #17964, purchase price was less than assessed value, value changed from $5,969 to $5,122.
2. Dakota Commons LLC, record #17803, value was already assessed on another parcel, value changed from $695 to $0.
3. Dakota Commons LLC, record #17782, value was already assessed on another parcel, value changed from $4,579 to $0.
4. Dakota Commons, LLC, record #17316, value was already assessed on another parcel, value changed from $20,180 to $0.
5. Dakota Commons, LLC, record #16939 & #16945, combining these 2 parcels and deleting record #16945, value changed from $62,400 to $30,200.
6. John & Sharon Irish, record #1234, did reappraisal, NA-C1-S value changed from $66,440 to $35,930.
7. Eric Turbak, record #2045, did reappraisal, Ag-A1 value changed from $52,940 to $11,812.
8. Paul & Mary Lou Griepp, record #2506, changed value of house due to recent sales study, NA-A1-S value changed from $137,330 to $109,864.
9. Stephanie Bienn & Michael Schaefer, record #17637, changed value of house due to recent sales study, NA-A1-S value changed from $78,790 to $65,988.
10. Michael & Kathleen Lindner, record #821, changed value of house due to recent sales study, NA-A1-S value changed from $268,848 to $207,941.
11. Shirley Cordell, record #15764, changed value of house due to recent sales study, NA-A1-S value changed from $118,400 to $73,184.
12. Leon & Paula Mack, record #2205, changed value of house due to recent sales study, NA-A1-S value changed from $175,147 to $108,108.
13. Dee Thorson, record #912, changed value of house due to recent sales study, NA-A1-S value changed from $78,776 to $59,646.
14. Myron & Diane Eidsness, record #17602, changed value of house due to recent sales study, NA-A1-S value changed from $66,167 to $36,543.
15. Rodney Hanson, record #4457, did reappraisal, NA-C1 value changed from $13,700 to 1,440, NA-C1-S value changed from $54,270 to $37,760.
16. David & Jeannie Hedding, record #13882, did reappraisal, NA-C1-S value changed from $141,240 to $91,970.
17. Emil Wiese, record #4095, was stipulation and order in 2003, AG-A value changed from $64,675 to $33,750.

OMITTED PROPERTY

Motion by Brinkman, second by Johnson, to approve the following omitted properties, as recommended by the local boards and filed by the Director of Equalization. Upon vote of the Board, all present voted aye; motion carried.

1. Lawrence & Rose Kahnke, record #3279, added value of 2 pole buildings, value added $6,225.
2. Marlyn Taecker, record #578, added 1st year discretionary value of new grain bin, value added $3,843.
3. Kurt & Mary Hoines, record #3275, value raised to be in line with adjacent land, value added $11,040.
4. Matt Siebrands, record #4629, value added for addition and remodeling, value added $20,967.
5. Chris & Carol Stein, record #682, added house addition, garage, porch, patio, asphalt and concrete driveways, value added $59,240.
6. Thomas Darrington, record #157, added $6,941 value of pole building to Ag exemption, total assessed will not increase.

7. Merlin & Kaye Heathcote, record #14066, added pole building, value added $23,285.
8. Harold & Sharon Laqua, record #195, raised to full small acreage, value added $10,200.
9. Randall & Susan Schuchard, record #780, added 50% of value for new pole building, value added $19,384.
10. Mark & Nancy Lueck, record #890, local board requested re-evaluation due to removal of trees, value added $3,689.
11. Laverne & Rose Schmig, record #1305, added new house built in 2003, value added $28,790.
12. Robert & Deborah Raml, record #4094, added value from building permit, value added $43,152.
13. Christopher & Tamara Stricherz, record #4416, added value for pole building, some basement finish, concrete drive & concrete patio, AG-A1 value added $537, NA-A1 value added $5,770.

APPEALS

Motion by Larson, second by Marquardt, to set all residential lots in Waverly Village at the 2003 assessment levels for lack of input from the Local Board of Equalization. Commissioner Brinkman felt this does not follow the letter of the law regarding the duties of the County Board of Equalization. Upon vote of the Board; Thomas, Marquardt, Johnson, and Larson, voted aye; Brinkman voted no; motion carried.

2004-1 Dale & Wilma Zemlicka, record #4356, appellant felt pole building should be appraised at same value as previous year, local board lowered AG-A1 value from $4,322 to $4,165. Director recommends a value of $4,322. Motion by Brinkman, second by Marquardt, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-2 Timothy Nelson, record #3569, appellant felt land was not comparable to tillable land and was assessed to high, local board lowered AG-A value from $217,879 to $167,475. Director recommends a value of $217,879. Motion by Johnson, second by Larson, to concur with the local board. Upon vote of the Board, Johnson voted aye; Thomas, Marquardt, Brinkman, and Larson voted no; motion failed. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-3 Gregory & Kathleen Wall, record #4427, appellant felt property was over assessed taking into consideration production and rental rates. Appellant feels cash rent should be based on regions, local board lowered AG-A from $112,804 to $102,560. Director recommends a value of $112,804. Motion by Marquardt, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-4 Daniel & Becky Thyen and James & Penny Thyen, record #4452, appellants feel assessment is too high based on production, local board lowered AG-A value from $61,086 to $56,572. Director recommends a value of $61,086. Record #4399, appellants feel assessment is too high based on production, local board lowered AG-A value from $122,088 to $112,890. Director recommends a value of $122,088. Motion by Brinkman, second by Johnson, to concur with the Director, on both parcels. Upon vote of the Board, Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

2004-5 Timothy Nelson, record #4391, motion by Larson, second by Marquardt, to table any action until April 20th, 2004. The Director will check for any other factors that may affect the value of this parcel. Upon vote of the Board, all present voted aye; motion carried.

2004-6 David Strang & Greg Wall, record #4425, motion by Brinkman, second by Larson, to table any action on this parcel until April 20th, 2004. The Director will check certified

acres form when submitted by Mr. Wall. Upon vote of the Board, all present voted aye; motion carried.

2004-7 David & Joan Strang, record #4372 & #14666, motion by Brinkman, second by Larson, to table any action on this parcel until April 20th, 2004. The Director will check for any other factors that may affect the value of these parcels. Upon vote of the Board, all present voted aye; motion carried.

2004-8 Dennis & Dawn Thyen, record #15267, appellant felt assessment was too high based on productivity, local board lowered AG-A value from $50,620 to $46,720. Director recommends a value of $50,620. Motion by Larson, second by Brinkman, to concur with the local board. Upon vote of the Board, Marquardt and Larson voted aye; Thomas, Johnson, and Brinkman voted no; motion failed. Motion by Brinkman, second by Johnson, to concur with the Director. Upon vote of the Board, Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

2004-9 Mark & Jill Comes, record #4289, 4479 & 4482, motion by Brinkman, second by Larson, to table any action on these parcels until April 20th, 2004. The Director will check for any other factors that may affect the values on these parcels. Upon vote of the Board, all present voted aye; motion carried.

2004-10 Brian & Lisa Comes, record #4471, appellant felt assessment was too high based on productivity, local board lowered AG-1 value from $94,582 to $93,732. Director recommends a value of $94,582. Motion by Brinkman, second by Johnson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-11 Kenny Comes, record # 4388, appellant did not appear, local board lowered AG-1 value from $210,291 to 197,760. Director recommends a value of $210,091. Motion by Brinkman, second by Larson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-12 William & Carol Comes, record #4295, #4296, #4392, & #4401, appellants felt values were too high based on productivity and wet land, local board lowered the AG-A values from $107,847 to $100,595 on #4295, from $41,407 to $35,393 on #4296, from $99,840 to $88,347 on #4392, and from $58,327 to $52,747 on #4401. The Director recommends values of $107,847 on #4295, $41,407 on #4296, $99,840 on #4392, and $58,327 on #4401. Motion by Brinkman, second by Johnson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-13 James Comes, record #4420, #4443, #4447, #4448, #4450, #4451, #4453, #4454, & #4465, appellant felt values were too high based on productivity, local board lowered AG-A values from $74,130 to $67,808 on #4420, from $78,514 to $74,135 on #4443, from $4,487 to $4,205 on #4447, from $10,552 to $8,004 on #4448, from $91,208 to $84,360 on #4450, from $23,675 to $22,768 on #4451, from $11,816 to $10,138 on #4453, from $27,215 to $23,160 on #4454, and from $97,184 to $93,058 on #4465. Director recommends values of $74,130 on #4420; $78,514 on #4443; $4,487 on #4447; $10,552 on #4448; $91,208 on #4450; $23,675 on #4451; $11,816 on #4453; $27,215 on #4454; and $97,184 on #4465. Motion by Larson, second by Marquardt, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-14 Robert & Anna Mae Comes, record #4417, #4431, & #4428, appellant did not appear, local board lowered AG-A values from $106,733 to $91,441 on #4417; from $92,635 to $87,126 on #4431; and from $112,643 to $96,099 on #4428. Director recommends values of $106,733 on #4417; $92,635 on #4431; and $112,643 on #4428. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-15 Mark Zemlicka, record #4342, #4397, & #16121, Leon Zemlicka, record #4340 & #16120, Gene Zemlicka, record #4343, Cleo Brandenburger, record #13098 & #4407, and Jane Hanten, record #13099 & #16119, appellants were represented by Clayton

Zemlicka who felt values were too high based on productivity, local board lowered the AG-A values from $107,822 to $102,900 on #4342; from $34,416 to $33,337 on #4397; from $40,405 to $37,864 on #16121; from $91,154 to $87,450 on #4340; from $39,312 to $37,331 on #16120; from $108,956 to $100,000 on #4343; from $52,040 to $50,000 on #13098; from $55,050 to $54,165 on #4407; from $56,371 to $54,000 on #13099; and from $56,908 to $54,564 on #16119. The Director recommends values of $107,822 on #4342; $34,416 on #4397; $40,405 on #16121; $91,154 on #4340; $39,312 on #16120; $108,956 on #4343; $52,040 on #13098; $55,050 on #4407; $56,371 on #13099; and $56,908 on #16119. Motion by Larson, second by Brinkman to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-16 Dale Zemlicka, record #4329, #4336, #4341, #4356, #4362, & #4363, motion by Brinkman, second by Larson, to table any action on theses parcels until April 20th, 2004. The Director will check for any other factors that may affect the values on the parcels. Upon vote of the Board, all present voted aye; motion carried.

2004-17 Jerry Whitney, record #4435 & #4436, appellant did not appear, local board lowered AG-A value from $104,494 to $89,369 on #4435, from $95,734 to $85,566 on #4436. Director recommends a value of $104,494 on #4435 and $95,734 on #4436. Motion by Brinkman, second by Larson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-18 Maynard & Beverly Stormo, record #4386, #4393, #17302 & #4395, appellant felt values were too high based on productivity, local board lowered AG-A values from $120,942 to $113,600 #4386; from $50,224 to $45,500 #4393; from $62,579 to $54,2350 #17302; and from $76,115 to $63,498 #4395. Director recommends values of $120,942 on #4386; $50,224 on #4393; $62,579 on #17302; and $76,115 on #4395. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-19 Doug & David Stormo, record #15572, appellants felt the value was too high based on the dugout and trees on the property and productivity, local board lowered AG-A value from $58,013 to $54,325. Director recommends a value of $58,013. Motion by Brinkman, second by Larson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-20 Christopher & Tamara Stricherz, record #4409, appellant did not appear, local board lowered the AG-A value from $23,896 to $19,100. Director recommends a value of $23,896. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-21 Lavern Stricherz, record #4410, appellant did not appear, local board lowered AG-A values from $53,222 to $30,480. Director recommends a value of $53,222. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-22 Clyde Stricherz, record #4429, appellant did not appear, local board lowered AG-A value from $91,250 to $72,455 and recommends a re-assessment of NA-A1-S value. Director recommends AG-A value of $91,250 and NA-A1-S value of $82,940. Motion by Brinkman, second by Larson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-23 Lester Hanson, record #1380, appellant did not appear, local board made no changes. Director recommends AG-A value of $52,882. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-24 Maecille Schull, record #1213, #1387, #1381, & #1328, motion by Brinkman, second by Marquardt, to table any action on these parcels until April 20th, 2004. The Director

will check for any other factors that may affect the values on these parcels. Upon vote of the Board, all present voted aye; motion carried.

2004-25 Falk Farms, record #1378, #16733 & #2866, Warren Falk, appellant, felt values were to high based on waste land and an unoccupied house, local board lowered NA-A1 value from $14,148 to $500, AG-A from $182,787 to $172,800, record #1378; AG-A from $99,029 to $80,751, record #16711; AG-A from $120,199 to $91,256, record #2866. Director recommends NA-A1 value of $500, AG-A value of $182,787, record #1378; AG-A value of $99,029, record #16711; AG-A value of $120,199, record #2866. Motion by Marquardt, second by Brinkman to concur with the Director. Upon vote of the Board all present voted aye; motion carried.

2004-26 Dale & Isabelle Schmeling, record #1244, appellant felt 5 acres of cropland should be valued as marsh. Motion by Marquardt, second by Brinkman, to table any action on this parcel until April 20th, 2004. The Director will check for any other factors that may affect the values on these parcels. Upon vote of the Board, all present voted aye; motion carried.

2004-27 Roger Mohr, record #3498, appellant did not appear, local board lowered AG-A value from $83,093 to $79,593. Director recommends a value of $83,093. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-28 Frances Mohr, record #3496, appellant did not appear, local board lowered AG-A value from $88,106 to $86,530. Director recommends a value of $88,106. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-29 H. Philip & Minerva Hansen, record #1341, appellant did not appear, local board lowered AG-A value from $82,666 to $81,500. Director recommends a value of $81,500. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-30 Kenneth & Alaine Bunde, record #13891, appellant did not appear, local board lowered AG-A value from $32,880 to $25,966. Director recommends a value of $32,880. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the County Board of Equalization, a motion was made by Brinkman, second by Larson, to adjourn at 3:55 p.m., until 1:00 p.m., Tuesday, April 20th, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

April 20, 2004

The Codington County Board of Equalization convened at 1:00 p.m., on Tuesday, April 20, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

APPEALS TABLED FROM APRIL 13TH, 2004

2004-5 Timothy Nelson, record #4391. Appellant feels the area, where trees are located, needs to be reappraised; also watershed dams on the land have created a marshland. Local

Board recommended a revaluation. Director removed value for trees and recommends the following value: AG-A $81,596, NA-A1 $10,340. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-6 David Strang & Greg Wall, record #4425. Appellants reported property has had a building removed, more trees planted, and more pasture. Appellants did not submit certified acres form. Local Board lowered AG-A from $151,510 to $130,000; AG-A1 from $105,061 to $97,173. Director recommends a value of $AG-A $151,510 and AG-A1 $101,370. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-7 David & Joan Strang, record #4372 & #14666. Local Board lowered #4372 from AG-A $81,557 to $76,755; #14666 from AG-A $90,103 to $72,964. Appellants did not submit new maps. Director recommends the following values: #4372 AG-A $81,557; #14666 AG-A $90,103. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-9 Mark & Jill Comes, record #4289, #4479, & #4482. Appellants felt property values should be lowered because of productivity and trees on property. Local Board lowered #4289 AG-A from $55,375 to $51,723; #4479 AG-A from $111,471 to $103,945; #4482 AG-A from $83,285 to $76,517. Director recommends the following values: #4289 AG-A $55,375; #4479 AG-A $111,471; & #4482 AG-A 80,753 (allowed for trees). Motion by Larson, second by Johnson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-16 Dale & Wilma Zemlicka, record #4329, #4336, #4341, #4346, #4362, & #4363. Appellants felt values were too high. Local Board lowered values on #4329 AG-A from $70,079 to $68,690; #4336 no change; #4341 AG-A from $87,724 to $86,175; #4356 AG-A from $56,577 to $54,880; #4362 AG-A from $216,616 to $209,902; and #4363 AG-A from $168,206 to $164,724. Director recommends the following values: #4329 $70,079; #4336 670; #4341 $87,724; #4356 $56,125 (allowed for trees); #4362 $216,616; #4363 $168,206. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-24 Maecille Schull, record #1213, #1387, #1381, & #1328. Appellant felt tree acres and marshland acres were understated. Local Board lowered value on #1213 from $71,860 to $69,397; #1387 from $213,544 to $207,111; #1381 from $78,649 to $72,834; and #1328 from $245,038 to $239,705. Director recommends the following values: #1213 AG-A $52,320, AG-A1 $2,150, & NA-A1 $17,390; #1387 AG-A $210,302 (marshland allowed); #1381 AG-A $77,266 (marshland allowed); and #1328 AG-A $237,415, NA-A1 $7,623. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-26 Dale & Isabelle Schmeling, record #1244. Appellant felt marshland acres were understated. Local Board lowered value AG-A from $67,010 to $65495. Director allowed for additional marshland acres and recommends the following value: AG-A $66,035 (marshland allowed). Motion by Larson, second by Brinkman, to concur with The Director. Upon vote of the Board, all present voted aye; motion carried.

STIPULATIONS

Motion by Larson, second by Brinkman, to approve the following stipulations as presented by the Director. Upon vote of the Board, all present voted aye; motion carried.

1. Kevin & Julie Geiger, record #16646, purchase price was less than assessed value, value changed from $220,760 to $195,500.
2. Western Wireless, record #17195, 17194, 15827, & 17192, property is centrally assessed, values reduced to $0.00 on all pieces.

3. Kelly & Darla Thompson, record #16794, purchase price was less than assessed value, value changed from $18,605 to $9,000.
4. James & Lou Ann Riley, record #4510, parcel combined with record #4509. Record #4510 changed from $37,004 to $39,000; record #4509 changed from $24,092 to $0.00.
5. Ronald & Dianne Thyen, record #1289, changed crop acres to non crop, value changed from $35,967 to $30,368; record #2917, changed crop acres to non crop, value changed from $41,004 to $30,290.
6. Jerry Whitney, record #4436, added in $10,000 exemption, value changed from $136,014 to $126,014.
7. Janice Richards & Emil Wiese, record #4223, did reappraisal, value changed from NA-C1-S $135,560 to NA-C1-S $108,448; record #4228, brought back to Local Board 2003 value, value changed from NA-C $4,830 to NA-C $4,025.
8. Venard Cordell, record #3644, changed crop acres to non crop, value changed from AG-C $51,816 t AG-C $46,941.
9. Alfred & Mark Fox, record #2255, changed crop acres to non crop, value changed from AG-A $62,088 to AG-A $56,661.
10. Eric & Kathleen Turbak, record #4986, did reappraisal, value changed from NA-D1-S $83,880 to NA-D1-S $71,854.
11. Dennis & Dawn Thyen, record #4511, appellant produced copy of CFD, value changed from NA-C1 $59,728 to NA-C1 $45,000.

RECOMMENDATIONS

1. H. Thomas Hemstock, record #1626, property was reappraised. Director recommends changing value from $91,380 to $66,570. Motion by Johnson to set building values at $38,000, second by Marquardt. Upon vote of the Board, Johnson and Marquardt voted aye; Thomas, Brinkman, and Larson voted no; motion failed. Motion by Larson to concur with the Director, second by Brinkman. Upon vote of the Board, Thomas, Brinkman, and Larson voted aye; Johnson and Marquardt voted no; motion carried.
2. Donald Riley, record #3323, $6,000 added value was taken off at Local Boards and Director states AG-A value should remain at $58,229. Motion by Larson, second by Johnson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

CORRECTIONS

Motion by Larson, second by Marquardt, to approve the following correction. Upon vote of the Board, all present voted aye; motion carried.

1. Falk Farms, Inc., record #1378, AG-A value on appeal notice was the total parcel value. AG-A should be $164,979.

APPEALS

2004-31 Dennis & Dawn Thyen, record #4290, appellants felt criteria was met for property to be valued as Ag. land. Local Board requested reappraisal. Director determined property does not qualify for Ag. status and recommends value NA-C1-S $47,090 & NA-C-S $17,592. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-32 Milton Cordell, record #557 & 15263, appellant requested parcels to be valued with comparable parcels. Local Board lowered #557 AG-A from $135,598 to $109,306; #15263 AG-A from $5,238 to $3,600. Director recommends the following values: #557 AG-A $135,598; #15263 $5,238. Motion by Larson, second by Brinkman, to concur with the Director on #557. Upon vote of the Board, Thomas, Marquardt, Brinkman, and Larson, voted aye; Johnson voted

no; motion carried. Motion by Larson, second by Marquardt, to concur with the Local Board on #15263. Upon vote of the Board, Thomas, Marquardt, Brinkman, and Larson, voted aye; Johnson voted no; motion carried.

2004-33 Daniel Huntimer, record #2403 & 2401, appellant missed Local Board and felt acreage was not measured correctly. Director recommends the following values: #2403 zero value combine with record #2410; #2410 NA-C1-S $81,020, NA-C-S $22,627. Motion by Marquardt, second by Brinkman to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-34 James & Georgia Kahnke, record #276 & #298, appellants did not appear. Local Board lowered #276 value AG-A from $115,665 to $89,807; #298 value AG-A from $109,690 to $87,423. Director recommends the following values: #276 AG-A $115,665; #298 AG-A $109,690. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, Thomas, Marquardt, Brinkman, and Larson, voted aye; Johnson voted no; motion carried.

2004-35 LeRay & Andrea Swedeen, record #15691, appellants felt valuation increase was too great for the number of times their home has been inspected. Local Board lowered NA-C1-S value from $196,640 to $79,910; NA-C-S from $11,290 to $6,770. Director recommends the following values: NA-C1-S $196,640; NA-C-S $11,290. Motion by Brinkman, second by Larson to concur with the Director. Subsequent motion by Marquardt, second by Johnson, to set NA-C1-S value at $175,000, NA-C-S value $11,290. Upon vote of the Board on Commissioner Marquardt's motion, Thomas, Marquardt, Johnson, and Brinkman, voted aye; Larson voted no; motion carried.

2004-36 Larry & Collette Redlin, record #2679, appellant stated 30-40% of property has been unusable due to wet conditions and property is located on a private road with no services. Local Board lowered value from $154,306 to $140,097. Director recommends the following values: NA-C1-S $123,250 & NA-C-S $31,056. Motion by Brinkman, second by Marquardt, to concur with the Director on the NA-C1-S valuation and lower NA-C-S to $26,056. Upon vote of the Board, Thomas, Marquardt, and Brinkman, voted aye; Johnson and Larson voted no; motion carried.

2004-37 George & Betty Nelson, record #1687, appellant stated large part of property was wetlands. Director stated wetlands were not applied for by the deadline. Motion by Larson, second by Johnson, to allow the valuation for wetland and change AG-A value from $91,717 to $80,093. Upon vote of the Board, all present voted aye; motion carried.

2004-38 Toni Hible, record #15817, appellant felt valuation exceeded market value. Local Board lowered NA-C1-S from $99,652 to $39,312. Director recommends the following values: NA-C1-S $67,150; NA-C-S $14,872. Motion by Larson, second by Johnson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-39 Frances Berg, record #2971 & 2970. Appellant felt valuation was too high. Local Board lowered #2971 AG-G from $12,409 to $11,044, #2970 AG-A from $23,999 to $16,995. Director recommends the following values: #2971 AG-A $12,409, #2970 AG-A $23,999. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, Thomas, Marquardt, Brinkman, and Larson voted aye; Johnson voted no; motion carried.

2004-40 Doris Nelson, record #1648. Appellant asked for reappraisal. Local Board lowered NA-C1-S value from $138,360 to $53,996. Director recommends the following value: NA-C1-S $107,320. Motion by Brinkman, second by Larson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-41 Devon Reeve, record #13777. Appellant asked for a reappraisal. Local Board lowered value NA-C1 from $36,320 to $12,000, NA-C from $31,368 to $27,950. Director recommends the following values: NA-C1 $25,050, NA-C $31,368. Motion by Larson, second by Marquardt, to concur with the Local Board. Upon vote of the Board, all present voted aye; motion carried.

2004-42 Terrance Harkin, record #762. Appellant did not appear. Local Board lowered NA-C1-S value from $75,690 to $56,250. Director recommends the following value: NA-C1-S $75,690, NA-C-S $32,640. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-43 Christopher & Michele Lee, record #4126. Appellant did not appear. Local Board lowered NA-C value from $37,740 to $33,600. Director recommends the following value: NA-C $37,740. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-44 Darrell & Rhonda Boyle, record #5106. Appellant did not appear. Local Board lowered NA-D1-S from $61,047 to $54,047. Director recommends the following value: NA-D1-S $61,047. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-45 M.K. Olson & M.J. Gade, record #460. Appellants did not appear. Local Board lowered AG-A value from $59,616 to $54,800. Director recommends the following value: $59,616. Motion by Larson, second by Brinkman, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-46 Chad & Lisa Kranz, record #2250. Appellant stated some buildings had been removed prior to the November 1st, assessment year. Local Board lowered NA-C1-S value from $225,040 to $147,640. Director recommends the following value: NA-C1-S $225,040. Motion by Brinkman, second by Larson, to value property with the following amounts and classifications: NA-C1-S $171,691; NA-C-S $32,640. Upon vote of the Board, all present voted aye; motion carried.

2004-47 Northern Con-Agg, Inc., record #3531. Appellant appeared to inquire if this property was being assessed in a similar manner as other like properties. Director Ronke stated this property was assessed using the soil survey used on other similar property. Director recommends the following value: AG-A $42,522. Motion by Brinkman, second by Larson, to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-48 Callen & Rene Morrisette, record #224. Appellant did not appear. Local Board lowered NA-C1-S value from $91,330 to $70,000. Director recommends the following value: NA-C1-S $91,330. Motion by Brinkman, second by Larson to concur with the Director. Upon vote of the Board, all present voted aye; motion carried.

2004-49 Larry Helle, record #1987. Appellant did not appear. Local Board lowered NA-C1-S value from $53,380 to $43,000. Director recommend the following value: NA-C1-S $53,380.

Motion by Brinkman, second by Larson, to concur with the Director. Upon vote of the Board, all present vote aye; motion carried.

WAVERLY VILLAGE RESIDENTIAL LOTS

The following changes were made to reflect a motion, made on April 13th, 2004, regarding residential lots in Waverly Village:

1. Record #4487, Pamela Hurkes, value change from $3,576 to $400.
2. Record #15810, John Sacrison, value change from $2,124 to $400.
3. Record #4488, James, Joyce, William, & Carol Comes, value change from $4,968 to $1,200.
4. Record #4489, Thomas Akim, value change from $2,124 to $400.
5. Record #4490, Thomas Akin, value change from $3,550 to $1,000.
6. Record #4491, Stanley Schmitt, value change from $2,124 to $400.
7. Record #4497, Gary & Karen Houseman, value change from $4,260 to $1,000.
8. Record #4499, Richard Riley, value change from $2,124 to $400.
9. Record #4500, Anthony & Nancy Ryland, value change from $3,576 to $800.
10. Record #4501, Harriet Chancellor, value changed from $2,844 to $600.
11. Record #4505, Randene Brandriet, value changed from $2,844 to $600.
12. Record #4495, Daniel & Becky Thyen, value changed from $2,124 to $400.
13. Record #4504, Labolt Farmers Grain Co., value changed from $1,416 to $200.
14. Record #4442, Victor & Constance Erlacher, value changed from $1,512 to $280.
15. Record #4503, James & Joyce Comes, value changed from $720 to $600.
16. Record #4512, Daryl & Dawn Bailey, value changed from $720 to $600.
17. Record #15354, Aaron Moshier, value changed from $480 to $400.
18. Record #14039, Terry & Deborah Isack, value changed from $480 to $400.
19. Record #15738, Bernard & Rebecca Stone, value changed from $480 to $400.
20. Record #4511, Dennis & Dawn Thyen, value changed from $3,576 to $800.

BOARD ADJOURNS

There being no further business to come before this Board, a motion was made by Brinkman, second by Larson, to adjourn at 4:35 p.m., as a 2004 County Board of Equalization. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

April 15, 2003

The Codington County Commissioners met in regular session on Tuesday, April 15, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of April 8, 2003. Upon vote of the Board all present voted aye; motion carried.

AUDIT CLOSING
Glenda Goens, Auditor with the S.D. Dept. of Legislative Audits, reviewed the results of her audit of the County's financial records. Mrs. Goens reported there were only oral comments, no written comments, and the final audit report will be forthcoming. Mrs. Goens expressed her thanks to the Board for the cooperation of all the County departments she worked with during the audit period.

BURNING BAN RESOLUTION
The Board discussed enacting the County's Burning Ban Ordinance #13A, due to dry conditions in the County. Motion by Thomas, second by Marquardt, to approve the following resolution. Upon vote of the Board all present voted aye; motion carried.

RESOLUTION #2003-5

A RESOLUTION DECLARING A FIRE DANGER EMERGENCY
IN CODINGTON COUNTY PROHIBITING ANY OPEN BURNING

WHEREAS, due to extreme drought conditions prevalent in Codington County and due to recent high temperatures, a fire danger emergency now exists within Codington County, South Dakota,

NOW THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Codington County Board of Commissioners, all open burning as defined in Codington County Ordinance #13-A is hereby prohibited within the boundaries of Codington County, South Dakota, exclusive of any incorporated municipality with the County, and

BE IT FURTHER RESOLVED, that this Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18-A-8 and is effective immediately and shall continue in force and affect until rescinded by the Codington County Board of Commissioners.

Dated this 15th day of April, 2003

Carol Johnson, Chairman County Commissioners
John W. Thomas
Lavern Marquardt
Elmer Brinkman
Ken Larson

ATTEST:

Cindy Brugman
Codington County Auditor

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford gave his monthly report to the Board. Mr. Ford discussed the dump station project at Memorial Park. The estimated cost to Codington County is $3237.00, with the Girl Scouts sharing the cost of the project. Mr. Ford asked for and received the Board's approval to begin the dump station project. Mr. Ford reported the church services held annually at Memorial Park have been moved to the west side of the park and the mobile home sold by sealed bids has been removed. The Courthouse maintenance staff, is presently painting in the hallways of the Courthouse and have been cleaning office carpets. Mr. Ford reported on a recent flooding problem in the detention center caused by an inmate. Damage estimates are $2,000.00, which have been turned in to the County's insurance agent.

Highway Superintendent, Rick Small, reported on the progress of draining the above ground storage tanks the County will be removing in the near future. Mr. Small also reported the load limits are still being enforced on County roads. Mr. Small presented the Board with two resolutions pertaining to bridge replacement and rehabilitation.

BRIDGE REPLACEMENT OR REHABILITATION PROGRAM RESOLUTIONS

Motion by Larson, second by Marquardt, to approve the following resolution. Upon vote of the Board all present voted aye; motion carried.

RESOLUTION #2003-6
County Federal Aid Bridge Replacement or Rehabilitation Program Resolution.

WHEREAS, the Codington County Board of Commissioners desire the rehabilitation of the bridge hereinafter described as: Bridge #15-283-230 located 5 miles south of Kranzburg, length 80.0',

AND WHEREAS, Codington County is obligated and hereby agrees to satisfactorily maintain the project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements,

AND WHEREAS, Codington County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Special Bridge Replacement Funds,

AND WHEREAS, the bridge is in need of rehabilitation for the following reasons:

1. The sufficiency rating is 51.8.
2. The bridge is not located on a County or Township designated Minimum Maintenance Road.
3. The bridge is located on a school bus route, a mail route, and a field to farm to market route.
4. The load carrying capacity of the existing bridge can be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED, that the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the approved Secondary and Off-System Road Plan Agreement and the State's "Standard Specifications for Road and Bridges" the bridge rehabilitation project at the above described location. Consultant services are to be with Federal Participation. Preliminary Engineering

Services by State Forces with Federal Participation are the Hydraulic Study and the Foundations Investigation (if necessary). Construction administration is to be handled by State forces with Federal Participation.

Codington County will have $20,000.00 available during calendar year 2004 to match available Special Bridge Replacement Funds.

Dated at Watertown, SD, this 15 day of April, 2003.

ATTEST:

Cindy Brugman	Carol Johnson
County Auditor	Chairman County Commissioners

Motion by Larson, second by Marquardt, to approve the following resolution. Upon vote of the Board all present voted aye; motion carried.

RESOLUTION #2003-7
County Federal Aid Bridge Replacement or Rehabilitation Program Resolution.

WHEREAS, the Codington County Board of Commissioners desire the replacement of the bridge hereinafter described as: Bridge #15-230-166 located 4.0 miles east and 1.4 miles north of Watertown, length 47.8',

AND WHEREAS, Codington County is obligated and hereby agrees to satisfactorily maintain the project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements,

AND WHEREAS, Codington County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Special Bridge Replacement Funds,

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The sufficiency rating is 43.0
2. The bridge is not located on a County or Township designated Minimum Maintenance Road.
3. The bridge is located on a school bus route, a mail route, and a field to farm to market route.
4. The load carrying capacity of the existing bridge cannot be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED, that the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the approved Secondary and Off-System Road Plan Agreement and the State's "Standard Specifications for Road and Bridges" the bridge rehabilitation project at the above described location. Consultant services are to be with Federal Participation. Preliminary Engineering Services by State Forces with Federal Participation are the Hydraulic Study and the Foundations Investigation (if necessary). Construction administration is to be handled by State forces with Federal Participation.

Codington County will have $40,000.00 available during calendar year 2004 to match available Special Bridge Replacement Funds.

Dated at Watertown, SD, this 15 day of April, 2003.

ATTEST:

Cindy Brugman	Carol Johnson
County Auditor	Chairman County Commissioners

GRIEVANCE POLICY PROCEDURES

The Board discussed procedures for a County employee to file a grievance. The Board felt current procedures needed updating. The States Attorney has been appointed to contact Oster Consulting to have the grievance policy updated in the Personnel Policy and Procedures Manual.

CIRCUIT COURT ADMINISTRATOR

Patricia Dugan, Third District Circuit Court Administrator, appeared before the Board to discuss Circuit and Clerk of Court needs. Mrs. Dugan expressed her thanks to the Codington County Maintenance Dept. for their assistance in maintenance updates and moving of equipment and files for the Court offices. Mrs. Dugan presented the Board with a list of concerns relating to security, jury trials, office space for staff, including the condition of walls and ceilings. Mrs. Dugan would like to see a committee formed to address the long term needs of the Court Systems. The Board authorized States Attorney, Vince Foley, to form an Ad Hoc Committee to address these long term needs. Mrs. Dugan also asked the Board to address some short term needs such as: plaster and ceiling repairs, ceiling fans and a security room for the Clerk of Courts office. The Board asked the Maintenance Supervisor to determine what could be done to address the short term needs presented by Mrs. Dugan.

BOARD OF EQUALIZATION

Motion by Thomas, second by Larson, to convene at 11:00 a.m. to finish County Board of Equalization business. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 11:15 a.m.

PERSONNEL CHANGES

Motion by Thomas, second by Brinkman, to approve the following personnel change. Sharon Sauer, Seasonal Reservation Assistant at Memorial Park. New hire, rate of pay to be set at $6.50 per hour. Effective date April 21, 2003. Upon vote of the Board all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session, at 11:20 a.m., to discuss a personnel matter. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 11:30 a.m.

CONSOLIDATED BOARD OF EQUALIZATION

The Board noted they would be convening as a Consolidated Board of Equalization, at 7:00 p.m., Tuesday, April 15, 2003, at City Hall.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Brinkman, to adjourn at 11:40 a.m., as a Board of County Commissioners, until 9:00 a.m., Tuesday, April 22, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

April 22, 2003

The Codington County Commissioners met in regular session on Tuesday, April 22, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Larson, second by Brinkman, to approve the minutes of April 15, 2003. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, gave his monthly report to the Board. Sheriff Olson reported on the following: Daily inmate population, prisoner bookings, work release and costs of confinement collected, calls logged, warrants served, incident reports, accidents checked, civil papers served, and miles traveled transporting prisoners.

Emergency Management Director, Ron Souter, appeared before the Board along with Jim Urban, representing the South Shore Fire Department. Mr. Urban made a request, on behalf of the South Shore Fire Dept., to the Board for funds to complete a communications project. Mr. Urban stated the fire dept. needs $3500.00 to $5600.00 to make the project compatible with the system currently used by the County. The project has received $22,600.00 in grant monies and needs the additional funding to complete the project. The Board suggested Mr. Urban contact the E-911 Board and inquire if funds would be available for the South Shore Fire Dept. to complete their project. Mr. Souter reported on the following: Mitigation plan progress, student interns, a mission statement, weapons of mass destruction grant, statewide tornado drill, weather spotter classes, and local siren warning system. The statewide tornado drill will be held on Wednesday, April 23, 2003, between 10:00 a.m. and 10:30 a.m. Weather Spotter classes will be offered on April 30, 2003 at the County Extension Complex, at 2:00 p.m. and again at 7:00 p.m.

States Attorney, Vince Foley, gave a report to the Board. The States Attorney mentioned this is the time of year that the switch of Judges takes place and double scheduling problems could arise. Mr. Foley and Deputy States Attorney, Dawn Aman-Elshere, will be attending the annual States Attorneys Association conference in Spearfish on May 7th and 8th. Mr. Foley's expenses will be covered by the LEOTF and Ms. Aman-Elshere's expenses will be covered under the States Attorney travel budget.

QUIET TITLE ACTION

States Attorney, Vince Foley, presented the Board with a Quiet Title Action for Lots 13 and 14, Block 8, in Florence Village. Motion by Marquardt, second by Brinkman, to authorize the States Attorney to answer the proceedings on behalf of the County. Upon vote of the Board all present voted aye; motion carried.

FEMA DISASTER AID

Codington County is currently reviewing local mitigation plan requirements for future FEMA disaster aid. Input or suggestions on the plan can be submitted to the Codington County Commissioners at their regularly scheduled meetings.

EMERGENCY MANAGEMENT MISSION STATEMENT

Motion by Thomas, second by Marquardt, to adopt the following Mission Statement, for the Emergency Management Department, as presented to the Board by Ron Souter, Emergency Management Director. Upon vote of the Board all present voted aye; motion carried.

MISSION STATEMENT

CODINGTON COUNTY EMERGENCY MANAGEMENT

It is the mission of Codington County Emergency Management to provide service, education and utilization of local, county, state and federal resources to all residents of Codington County in the event of natural disaster, environmental and other emergency situations.

SURPLUS PROPERTY

Sheriff, Keith Olson, requested the following fixed asset be declared surplus to be destroyed. Motion by Thomas, second by Brinkman, to declare Fixed Asset #GEN000765, a Compaq Deskpro computer, surplus to be destroyed. Upon vote of the Board all present voted aye; motion carried.

NOTICE OF INTENT TO CONDUCT A RAFFLE

The Board noted the Watertown Chapter of the Ducks Unlimited intent to conduct a raffle at Lakeshore on May 12, 2003.

VERIFIED CLAIMS

Motion by Marquardt, second by Larson, to approve the following claims as presented for payment. Postmaster $155.25 postage, SDACC $187.50 reg., SDACO $300.00 reg., Upon vote of the Board all present voted aye; motion carried.

BUDGET SUPPLEMENT

Motion by Thomas, second by Marquardt, to supplement the Youth at Risk revenue and expenditure budgets with unexpected grant reimbursement monies in the amount of $3,156.62. Upon vote of the Board all present voted aye; motion carried.

MAINTENANCE DEPT.

Milo Ford, Maintenance Supervisor, met with the Board to discuss ceiling fans for the Clerk of Courts office and lighting for another Court office. The Board authorized Mr. Ford to proceed with the purchase and installation of the ceiling fans and to collect more information on the lighting before proceeding with the project.

STORAGE TANKS REMOVAL BIDS

This being the time and place set for the opening and reading of bids for the removal of Asphalt Storage Tanks, the following bid was received. LaFramboise Construction, Inc. $3,000.00, along with a bid bond money order in the amount of $300.00. The Highway Supt. recommended the Board accept the bid of LaFramboise Construction, Inc. Motion by Marquardt, second by Larson, to accept the bid of LaFramboise Construction, Inc. in the amount of $3,000.00. Upon vote of the Board all present voted aye; motion carried. The Highway Dept. will remove one foot of top soil after the removal of the tanks and contact the D.E.N.R. to determine if borings will be needed.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 10:25 a.m. to discuss pending litigation. Upon vote of the Board all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session at 10:55 a.m.

BURN BAN

The Board discussed the County burning ban. Motion by Brinkman, second by Thomas to lift the burning ban. Commissioner Larson felt the rain the County recently received still wasn't enough to reduce the dry conditions in Codington County. The Auditor's office has received numerous

calls from residents inquiring if the ban is still in effect. Larson made a subsequent motion to table lifting the burning ban for one week, second by Marquardt. Upon vote of the Board all present voted aye; motion carried.

JUDICIAL PLANNING COMMITTEE

The Board discussed which departments should have representatives on the Ad Hoc Judicial Planning Committee. Commissioners Thomas and Marquardt will serve on the committee.

PUBLIC HEARING ON TRANSFER OF LIQUOR LICENSES

This being the time and place set for a public hearing on the transfer of a malt beverage license and liquor license from Stanley and Grace Schmitt, d.b.a. Southfork Bar and Grill to W.J. Schmitt Enterprises, Inc. d.b.a. Southfork Lounge. No persons appeared to object to such transfer. Motion by Marquardt, second by Larson, to table any action on the transfer pending a background check on the applicant. Upon vote of the Board, Thomas, Marquardt, Johnson, and Larson, voted aye; Brinkman vote no; motion carried. Motion by Marquardt, second by Larson, to take from the table the approval of the transfer of aforementioned liquor and malt beverage licenses. Upon vote of the Board all present voted aye; motion carried. Motion by Larson, second by Brinkman, to approve the transfer of liquor and malt beverage licenses from Stanley and Grace Schmitt to W.J. Schmitt Enterprises, Inc. Upon vote of the Board all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Larson, to enter into executive session at 11:35 a.m. to discuss pending litigation. Upon vote of the Board all present voted aye; motion carried. A conference call with Oster Consulting was held during executive session. The Board returned to regular session at 11:52 a.m.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn at 11:55 a.m. until Tuesday, April 29, 2003, at 9:00 a.m. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

April 29, 2003

The Codington County Commissioners met in regular session on Tuesday, April 29, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of April 22, 2003. Upon vote of the Board all present voted aye; motion carried.

SALARY CLAIMS

Motion by Thomas, second by Brinkman, to approve the following salary claims. Upon vote of the Board all present voted aye; motion carried. Commissioners: 6,283.75 total salaries. Auditor: 11,547.70 total salaries. Treasurer: 14,242.86 total salaries. St. Attorney: 14,697.88 total salaries. Gov. Bldgs: 9,041.47 total salaries. Dir. of Equal.: 19,139.74; Diane Merchant 386.00 part time @ 8.00 hr.; Bryan Denke 544.00 part time @ 8.00 per hr. Reg. of Deeds 11,937.17 total salaries. Veterans Service: 5,684.35 total salaries. Sheriff: 33,140.17 total salaries; Kathy Young 2041.02 reg. salary step raise pro rated back to March 2003; Jack Weber 702.96 part time @ 14.84 hr. Co. Jail: 40,540.10 total salaries; Shawna Carter 1272.39 part time @ 10.22 hr.; Kristine Hastings 446.46 part time @ 10.63 hr.Care of the Poor: 3,077.68 total salaries. Co. Nurse: 2,426.82 total salaries. Co. Park: 3,590.09 total salaries; Donnie Olson 1053.44 part time @ 8.23 hr.; Sharon Sauer 130.00 new hire part time @ 6.50 per hr. Ag. Bldg.: 5,461.07 total salaries. Co. Extension: 7,549.22 total salaries. Weed Control: 4,195.33 total salaries; William DeBerg 94.50 part time @ 9.00 hr.; Donald Brinkman 220.50 part time @ 9.00 hr.; Harold Bunde 819.00 part time @ 9.00 hr.; Howard Cordell 243.00 part time @ 9.00 hr.; Nick Endres 2010.82 part time @ 10.84 hr.Planning Board: 686.54 total salaries; William DeBerg 637.75 reg. salary. ROAD & BRIDGE: 52,450.95 total salaries. EMERGENCY MANAGEMENT: 5,580.84 total salaries. CRIME VICTIM: 3,762.08 total salaries. W.I.C.: 3,408.28 total salaries; Lisa McPeek 1564.80 part time @ 9.78 hr.; Lindy Reeser 831.68 part time @ 9.04 hr; Totals: 258,444.09

AGRICULTURAL LAND RESOLUTION

Director of Equalization, Russ Ronke, informed the Board that the Dept. of Revenue has requested a Resolution stating the minimum acres needed for land to be classified as agricultural for taxation purposes. The Board had previously passed a motion, concerning this issue, on January 6, 1998. Mr. Ronke will draft a resolution, if needed, and present it to the Board in the near future for their approval.

APPROVAL FOR PURCHASE OF EQUIPMENT

Director of Equalization, Russ Ronke, requested the Board's approval to purchase a new printer for his department to replace a printer that can not be repaired. Mr. Ronke has a quote for a used printer and stand for $800.00. Motion by Larson, second by Brinkman, to authorize the purchase of the printer. Upon vote of the Board all present voted aye; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, presented the Chairman with a contract, for her signature, for the Asphalt Storage Tank removal bid, recently awarded to LaFramboise Construction. Mr. Small announced he received, on April 28th, 2003, the draft of Codington County's Spill Prevention Plan. Mr. Small also discussed the Florence street project with the Board.

MAINTENANCE DEPARTMENT

Maintenance Supervisor, Milo Ford, appeared before the Board to discuss a problem in the Veterans Service office. The Veteran Service office had to be closed for four hours recently due to an odor in the office causing employees to feel ill. The Maintenance Dept. have installed fans to draw the odor out of the office and will continue to monitor the situation. The Maintenance Dept. also took carpet and ceiling samples with no results as to where the odor is coming from. Mr. Ford also discussed the lighting project for an office on the second floor of the Courthouse. Commissioner Marquardt will determine whether or not the proposed lighting will be appropriate for the office in question, before the Board gives Mr. Ford approval to continue with the project.

MEMORIAL PARK

Maintenance Supervisor, Milo Ford, requested approval to begin the next stage of re-wiring at Memorial Park. Motion by Larson, second by Thomas, to approve the Maintenance Supervisor's request. Upon vote of the Board all present voted aye; motion carried. Mr. Ford reported that all the seasonal positions at Memorial Park have been filled.

OSTER CONSULTING

Vicki Folkerts, Oster Consulting, Inc., met with the Board to discuss the County's Sexual Harassment Policy & Procedures. Ms. Folkerts also discussed Courthouse closings. Ms. Folkerts will discuss the Courthouse closing policy with the States Attorney.

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:30 a.m. to discuss personnel issues. Upon vote of the Board all present voted aye; motion carried. Vicki Folkerts, Oster Consulting, was present for executive session. The Board returned to regular session at 10:40 a.m.

GREEN THUMB CONTRIBUTION

Motion by Thomas, second by Brinkman, to make a contribution in the amount of $500.00, to Experience Works – SD, for the persons currently working for Codington County. Upon vote of the Board, Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried.

REQUEST FOR GRAVEL

Chairman Johnson presented a request to the Board, from the Cornerstone United Methodist Church, for permission to haul gravel from the Comes Pit. The gravel is being donated by Martin Comes for the parking lot at the Church. Motion by Brinkman, second by Marquardt, to approve the request for gravel, per the previous stipulations agreed upon and pending approval of the Codington County States Attorney. Upon vote of the Board, Thomas, Johnson, Marquardt, and Brinkman, voted aye; Larson voted no; motion carried.

COUNTY LIEN COMPROMISE

Roy & Bernadine Walsh appeared before the Board to request a compromise on a county lien filed against them. Motion by Marquardt, second by Brinkman, to accept a lump sum payment of $5,122.00, as payment in full. Payment to be made to the Watertown Credit Bureau. The lien will be released when the Credit Bureau notifies the County Auditor that payment has been made. Upon vote of the Board all present voted aye; motion carried.

BURNING BAN LIFTED

Motion by Marquardt, second by Brinkman, to take from the table Commissioner Brinkman's motion to lift the burning ban enacted by Resolution #2003-5. Upon vote of the Board all present

voted aye; motion carried. Commissioner Marquardt has been in contact with several rural Fire Chiefs, who would like to see the Burning Ban Ordinance amended to allow for special exceptions. Commissioner Marquardt will attempt to collect burning ban ordinances from other Counties for the Board to review and possibly consider an amendment to Codington County's ordinance. Upon vote of the Board on Commissioner Brinkman's motion to lift the burning ban, Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 11:50 a.m. to discuss a personnel issue. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 12:05 p.m.

AUTOMATIC EXTERNAL DEFIBRILLATORS

The Board noted a letter of thanks from Governor Rounds, thanking the Board for their participation in securing funding for AEDs for law enforcement and other first responders in rural areas. At this time Codington County can expect to receive two AEDs.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Thomas, to adjourn at 12:05 p.m., until 9:00 a.m., Tuesday, May 6th, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 6, 2003

The Codington County Commissioners met in regular session on Tuesday, May 6, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MONTHLY REPORTS

The following departments gave their monthly reports to the Board.

Veterans Service Officer, Al Janzen, reported the odor in his office is still present but not quite as strong as it was two weeks ago. The DAV vans made twenty eight trips in April, with fifty eight riders, for medical appointments. Mr. Janzen's office continues to be busy assisting veterans with paperwork for filing health claims.

County Health Nurse, Karla Moes, reported the nurses have completed the Oral Health Screenings in the schools. The Nurses are working in Roberts County three days a week. Karla attended a Bio Terrorism meeting in Aberdeen recently and will attend a similar meeting in Pierre in the future. Karla informed the Board of a decision by the SD Dept. of Health concerning employee performance reviews. The Nurses have been asked to have a County Official present when conducting employee reviews for those employees that are paid a salary by the County. Commissioner Johnson was appointed to sit in on the reviews.

Welfare Director, Denise Sotka, presented the Board with the April statistics for her office. Mrs. Sotka also presented the Board with a letter from an attorney, representing a medical facility, with a claim against Codington County for an indigent patient. Mrs. Sotka will obtain Medicaid pricing for the claim and determine the amount Codington County will be required to pay for the indigent client.

Extension Educator, Chuck Langner, introduced the new Extension Educator Youth Development/4-H, Jodi Loehrer, to the Board. Mrs. Loehrer reported she has been working with 4-H members and will be working on projects such as, Character Counts and 4-H After School.

Weed Supervisor, Nick Endres, appraised the Board of the seasonal sprayer positions. The sprayers have been hired for this season and are waiting for the results of their certification tests. Mr. Endres discussed employees and liability to the County. Mr. Endres expressed his appreciation to the Board for their decision to purchase a new vehicle for the Weed and Ag. Depts.

BURNING BAN ORDINANCE

Commissioner Marquardt has obtained copies of burning ban ordinances from several neighboring counties. Commissioner Marquardt would like to implement some provisions for special burning exceptions to Codington County's current burning ban ordinance. States Attorney, Vince Foley, suggested the Board compile a list of changes, that would amend the burning ban ordinance, an turn them over to the States Attorney's Office for his review.

MINUTES APPROVED

Motion by Marquardt, second by Brinkman, to approve the minutes of April 29, 2003, as corrected. Upon vote of the Board all present voted aye; motion carried.

BOARD OF EQUALIZATION MINUTES APPROVED

Motion by Brinkman, second by Thomas, to approve the 2003 County Board of Equalization and Codington County/City of Watertown Consolidated Board of Equalization minutes. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Brinkman, second by Marquardt, to approve the following personnel changes. Upon vote of the Board all present voted aye; motion carried. Linda Young, States Attorney Criminal/Civil Records Mngt., six months step increase. Currently step 1/$10.54 per hour to step 2/$11.19 per hour, effective April 1, 2003. Casey Hershman, seasonal Campground Assistant, new hire at $6.00 per hour, effective date May 12, 2003. Mike Gubka, seasonal Campground Assistant, new hire at $6.00 per hour, effective date May 12, 2003. The appropriate Department Supervisors have approved these personnel changes.

SURPLUS PROPERTY

Motion by Thomas, second by Brinkman, to declare the following property surplus to be disposed of as stated. Upon vote of the Board all present voted aye; motion carried. Highway items: Inventory #209 Fuel System, including inventory items S12, S14, and S18, to be destroyed, no longer usable. Inventory #S12, card troll system s/n 3967, to be destroyed, no longer usable. Inventory #S14, Panasonic Printer s/n OCKARQ48193, to be sold at a future surplus sale. GEN00165 & GEN00166, asphalt tanks, to be removed per bid. Extension item: Gateway computer monitor s/n17004A888551 m/n700, to be destroyed, no longer usable. Weed item: GEN00051, 1988 Chevrolet S-10 pick up, s/n1GCCT14R6J2127392, to be sold. Commissioner Larson was excused at 10:10 a.m.

HIGHWAY DEPT.

Highway Supt., Rick Small, reported to the Board on a S.P.C.C. Plan meeting, he recently attended in Sioux Falls, which was sponsored by the EPA. Mr. Small commented that the plan Codington County is working on, with GEO-Tech, will have some alterations after he learned of different requirements at the meeting sponsored by the EPA.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session at 10:30 a.m. to discuss a personnel issue. Upon vote of the Board all present voted aye; motion carried. The Board returned to executive session at 10:55 a.m.

MOTION TO ADJOURN

Motion by Thomas, second by Brinkman, to adjourn at 11:10 a.m. until 9:00 a.m., Tuesday, May 13, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 13, 2003

The Codington County Commissioners met in regular session on Tuesday, May 13, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, and Larson. Johnson and Brinkman absent. Vice-Chairman Thomas presiding.

EXECUTIVE SESSION

Motion by Marquardt, second by Larson, to enter into executive session, at 9:05 a.m., to discuss pending litigation. Upon vote of the Board all present voted aye; motion carried. Special Deputy States Attorney, Tom Burns, and Auditor, Cindy Brugman, were present for executive session. The Board returned to regular session at 9:10 a.m.
Commissioner Brinkman arrived at 9:15 a.m.

MONTHLY REPORTS

Register of Deeds, Ruth Pope, noted the new computer in her office is up and running. The Board noted the Register of Deeds Statement of Fees collected during the month of April, 2003, in the amount of $26,207.65.
Treasurer, Carol Maloney, reported her office was almost finished with the spring tax season with just a few late payments to deal with. The Treasurer reported on the workshops she attended in Pierre the previous week.
Auditor, Cindy Brugman, reported on the workshops she recently attended in Pierre. Issues concerning voter registration, absentee voting and HIPAA, were addressed. Election laws will be changing July 1, 2003, and significant changes will occur regarding procedures of voter registration, absentee voting, and voting at the polls. The Auditor reported on an insurance claim, the County had filed for damages in the Detention Center, caused by an inmate. The County has received an insurance reimbursement in the amount of $704.01. The Auditor's office has also received the first half payment from the City of Watertown, for the sales tax shared revenue, in the amount of $105,000.00.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, appeared before and presented to the Board a letter from the City of Watertown Parks, Recreation & Forest, requesting permission to construct a new section of recreational trail within the road right of way on 7th St. West and 14th Ave. North. These two streets are the City limit boundaries with the County. States Attorney, Vince Foley, recommended the Board request an indemnification agreement before approving the request from the City. Supt. Small will obtain the agreement from the City and present it to the Board at a later meeting. Supt. Small extended an invitation to the Board, from Caterpillar and Butler Machinery Co., for a free tour of their plant in Decatur, Illinois. The County will incur no expense for the tour. The Board had no objection to the Highway Supt. participating in the tour on June 4th and 5th, 2003. Mr. Small also submitted his 2004 budget request to the Auditor's office.

EXECUTIVE SESSION

Motion by Brinkman, second by Marquardt, to enter into executive session, to discuss pending litigation, at 9:35 a.m. Upon vote of the Board all present voted aye; motion carried. The States Attorney, Highway Supt., and Auditor, were present for executive session. The Board returned to regular session at 9:45 a.m.
Motion by Marquardt, second by Brinkman, to enter into executive session, to discuss a personnel issue, at 9:45 a.m. Upon vote of the Board all present voted aye; motion carried. The States Attorney was present for executive session. The Board returned to regular session at 9:50 a.m.

STATES ATTORNEY

States Attorney, Vince Foley, reported to the Board on the new Public Defender contract. Mr. Foley feels the new contractors are doing a good job and he is pleased with their efficiency. Mr. Foley has been re-elected to the S.D. States Attorney Association Board and requested permission to attend the National District Attorney's Association conference in Colorado to be held July 21st through 23rd, 2003. Early registrants for this conference could possibly have their registration paid for by the L.E.O.T.F. Mr. Foley's mileage and board will come out of his County budget. The Board approved the request for travel. Mr. Foley also reported he is on the Attorney General's Task Force Enforcement Committee.

ELMIRA TOWNSHIP ROAD

Harry LaQua met with the Board in regards to 38th Ave in Elmira Township. Pending the results of using Mag. Water on a road in another township, Mr. LaQua may return to the Commissioners with a request for monies to use Mag. Water on 38th Ave. Mr. LaQua also made a request for a scheduled maintenance of this road. The Highway Supt. will try to set up a regular schedule of maintenance on 38th Ave, if possible, with his departments current workload.

MINUTES APPROVED

Motion by Larson, second by Brinkman, to approve the minutes of May 6, 2003. Upon vote of the Board all present voted aye; motion carried.

VERIFIED CLAIMS

Motion by Larson, second by Brinkman, to approve the following verified claims as presented for payment. Upon vote of the Board all present voted aye; motion carried.

A-OX Welding Supply 62.80 sup, A-OX Welding Supply 37.67 rep, ABC Enterprises 20.00 rep, ABC Lock & Key 32.22 sup, Access Data Corporation 1850.00 sup, Accu Weather 104.70 util, Active Data Systems, Inc 500.00 maint, Advance Auto Parts 18.99 rep, Bryan Althoff 20.00 witn, American Legion Auxiliary #17 45.00 sup, Alterations by Carla 32.00 sup, Auto Body Specialties 319.95 rep, Avera Home Medical Equipment 167.50 indg med, Avera McKennan Hospital 24234.32 indg med, Karleen Bailey 138.94 trav, Bob Barker Co. 143.89 sup, Angela Barrick 10.58 jury, Batteries Unlimited 136.00 sup, Batteries Unlimited 120.00 maint, Bradley Bekaert 216.24 jury, Best Business Products 226.99 rent, Best Business Products 52.40 rent, Block Excavating 2609.69 sup, Ellen Botts 10.58 jury, Brian's Glass & Door, Inc. 110.00 rep, Don Brinkman 40.00 trav, Brown Clinic 220.95 indg med, Brown Clinic Pharmacy 302.27 indg med, Kara Brown 20.00 witn, Pamela Brown 51.16 jury, Timothy Brown 206.96 jury, Phillip Brugger 12.32 jury, Linda Bublitz 10.58 jury, Harold R. Bunde 89.86 trav, Burghardt Amateur Center 125.00 rent, Burns Law Office 4666.00 prof svc, Kim E. Callies 44.35 prof svc, Don Carlson 45.00 prof svc, Carquest Auto Parts 318.11 sup, Carquest Auto Parts 576.45 sup, Cartney Bearing & Supply 21.16 sup, Cashway Lumber Inc. 19.52 maint, Cave Supply 17.53 rep, Cave Supply 155.35 sup, Cellular One 304.72 util, Cellular One 65.27 util, Center for Independence 180.00 pymt, Classroom Connections 5.96 sup, Clay County Sheriff 56.20 trav, ClueFinders Inc 46.95 sup, Codington Clark Electric 390.88 indg util, Codington Clark Electric 27.18 util, Codington Co. Historical Soc. 5237.51 pymt, Codington Co. Register Deeds 20.00 fees, Codington County Treasurer 6.30 pro svc, William E Coester 3154.42 prof svc, Cole Papers, Inc. 1097.67 sup, Cole Petroleum 1127.85 sup, Connecting Point Computer Cent 4666.58 sup, Cook's, Inc. 313.59 rent, Cook's Inc. 103.56 sup, Cook's Inc. 556.21 sup, Copy Med Inc 32.98 witn, Howard Cordell 60.00 trav, Laurie Cordell 11.16 jury, Correctional Services Corp 2530.00 prof svc, Shawna Costello 12.90 jury, County Fair Foods 24.92 sup, Crawford Funeral Chapel 3030.00 indg svc, Credit Bureau of Watertown Inc 87.32 pymt, Crescent Electric Supply Co. 64.05 sup, Crescent Electric Supply Co. 113.07 rep, Culligan Water Conditioning 135.00 sup, Wallace Dahl 15.80 jury, Dakota Elevator 195.00 maint, Chuck Decker 20.00 svc, Deuel County Highway 52.02 maint,

Diamond Vogel Paints 241.29 maint, Diamond Vogel Paints 434.26 sup, Donna Dietrich, Chairman 319.41 prof svc, Direct Safety Company 346.00 sup, Shannon Dorsett 12.32 jury, Jane Dugan 10.00 jury, Dupont Electric Inc 1356.00 rep, Econo Foods Pharmacy 1843.06 indg med, Marv Ekeren 15.00 prof svc, Ellyson Law Office 1096.50 prof svc, Endres Welding 208.00 sup, Engelstad Electric Co. 35.00 rep, John Evans 53.48 jury, Experience Works 500.00 pymt, Vici Faehnrich 16.96 jury, Bert Falak 204.64 jury, Farnams Genuine Parts 41.39 sup, Fastenal Company 10.75 sup, Luke Fawcitt 36.24 witn, Lois Fink 200.00 jury, Fire Underwriters Board 190.00 maint, Flemming Electric & Repair 229.73 rep, Milo Ford 11.74 jury, Caroline Foss 10.00 jury, Robert Fox 23.48 trav, Linda Fulmer 11.16 jury, Galls Incorporated 122.65 sup, Orlyn Gapp 22.18 jury, G.F.G. Food Service 1882.47 sup, Glass Products Inc. 71.54 rep, Everett Goodenough 10.00 jury, Gary Goodroad 52.32 jury, Ann Grassel 10.00 jury, Green, Schulz, Roby, etal 4914.90 prof svc, Harley Gulbraa 25.66 jury, Delos Gulden 10.00 jury, Bonnie Gutzmer 11.16 jury, Leon Hackbart 56.38 jury, Joy Halling 202.32 jury, Linda Halse 63.34 jury, Michael Hansen 10.58 jury, Harold's Camera Shop 133.06 sup, Jennie Hatton 20.00 witn, Hedahls Auto parts 49.00 maint, Hefty Seed Company 5944.95 sup, Delores Hegg 202.32 jury, Michael Heim 50.00 jury, Heinz Home Dairy Delivery 531.25 sup, George Heller 200.00 prof svc, Town of Henry 58.50 util, Bernice Herzog 202.32 jury, Hillyard Floor Care Supply 689.45 sup, Douglas Hilmore 13.48 jury, Randall Hoppe 12.32 jury, David Hosmer 318.87 prof svc, Human Service Agency 4119.25 pymt, Human Service Agency 100.00 sup, Hurkes Implement Co. 293.58 maint, Michael Hurkes 17.54 jury, Hurley City Cemetery 338.00 indg svc, Huron Culvert & Tank Co. 2953.20 sup, HyVee Pharmacy 485.38 indg med, Patrick Ingel 11.16 jury, Interlakes Community Action 824.50 pymt, Intoximeters 112.25 sup, Al Janzen 82.25 trav, Jefferson Lines 32.50 trav, Jensen Investigations 500.00 prof svc, Johnson Controls, Inc. 3060.00 maint, John Johnson 32.76 trav, Karen Johnson 10.58 jury, Melissa Johnson 21.60 jury, Jurgens Printing 781.30 sup, KAR Products 299.38 sup, Marty Karnopp 30.00 reimb, Terence Keogan 11.16 jury, Kettering Law Office 129.05 prof svc, Rick Kieso 20.00 witn, Kimball Midwest 284.95 sup, Joan Kittelson 15.00 prof svc, Brenda Kolb 50.00 prof svc, Clyde Kraemer 50.58 jury, Kevin Kranz 54.06 jury, Diane Kriech 102.32 jury, Kyocera Mita America, Inc. 241.46 rent, Lake Area Zoological 2500.00 pymt, Lake Pelican Watershed 3750.00 pymt, Lakeland Nursery-Garden Center 64.76 sup, Margie Lambert 17.00 trav, Chuck Langner 316.25 trav, Harry LaQua 22.90 trav, J.H. Larson Electrical Co. 571.86 sup, Lawrence Co Sheriff's Office 22.26 trav, Lawson Products 121.47 sup, Tamara D. Lee 116.78 prof svc, Lewis & Clark BHS 625.00 prof svc, LexisNexis Matthew Bender 216.55 sup, Jean Lindner 10.58 jury, Jodi Loehrer 136.78 trav, Jessica Long 16.96 jury, Nancy Lukonen 52.90 jury, Lutheran Social Services 2022.60 prof svc, Lutheran Social Service 2500.00 pymt, Lyle Signs Inc. NW 6165 786.65 sup, M & T Fire & Safety 47.65 sup, Macksteel Warehouse, Inc. 93.01 rep, Mac's Inc. 103.47 maint, Mac's Inc. 207.08 sup, Renae Madison 10.58 jury, Mahowald's 6.29 sup, Mahowald's 749.20 sup, LeaAnn Manke 50.58 jury, Jodie Marotz 10.58 jury, Laverne Marotz 10.00 jury, McFleeg Inc 6.39 rep, Jeff McGinley 11.16 jury, F.J. McLaughlin 72.94 sup, Lisa McPeek 9.00 sup, Medicine Shoppe #1182 305.84 sup, Menards 538.04 sup, Menards 1391.95 sup, Mikelson Law Office 35.50 prof svc, Milbank Communications 60.00 rep, Kevin Miller 11.16 jury, Minnehaha County Auditor 80.00 prof svc, Minnehaha Co. Treasurer 74.16 sup, Stephanie Moen & Associates 46.67 prof svc, Edward Morris 10.00 jury, Dale Mowbray 33.00 trav, Municipal Utilities 788.29 indg util, Municipal Utilities 10414.02 util, Municipal Utilities 207.98 indg util, NACM 8.00 sup, John Namken 125.00 rent, National Center for State Cts 63.00 sup, Esther Ness 51.16 jury, Verlyn Nordseth 12.32 jury, Northern Con-Agg Inc. 1609.82 sup, Northwestern Energy 250.85 indg util, Northwestern Public Service 562.41 util, O&P Specialties 3085.80 indg med, Corey O'Byrne 20.00 witn, Janice Oaks 11.16 jury, ODay Equipment Inc 8275.05 sup, Office Systems, Inc. 1393.63 sup, Eunice Olivier 11.16 jury, Olson & Johnson International 4.14 rep, Jason Ostby 51.16 jury, Oster Consulting, Inc. 1500.00 pymt, Ottertail Power Co. 22.52 util, The Outfitter 655.76 sup, Pegler-Sysco Food Services Co. 1620.72 sup, Pennington County Jail 175.96 trav,

Aron Petersen 12.32 jury, Elaine Peterson 4.18 sup, Pamela Peterson 10.00 jury, Ryan Peterson 11.16 jury, Tyler Pickrel 20.00 witn, Florian Pischke 10.00 jury, NPC International 52.67 sup, PMB 0112 303.56 util, Postmaster 74.00 sup, Postmaster 74.00 sup, Prairie Lakes Health Care Cent 4007.07 indg med, PRAIRIEWAVE 469.22 util, Professional Mailing & Market. 2811.03 svc, Karen Pulscher 4.02 sup, Qualified Presort Service Inc 611.81 svc, Qwest 988.22 util, Qwest 39.91 util, Radio Shack 109.98 sup, Edward Raml 25.66 jury, Todd Randall 52.32 jury, Rawdon Radiator 297.50 rep, Joan Raymond 10.58 jury, RC Technologies 33.24 util, Redlinger Bros. 99.52 rep, Vicki Reeve 31.60 witn, Holly Rehder 51.16 jury, Bruce Reindl 11.00 trav, Mary Riley 54.64 jury, Bonnie Rislov 21.60 jury, Kathryn Roethler 11.16 jury, Ron's Small Engine 1.50 rep, Steve Rondell 20.00 witn, Russell A. Ronke 27.00 trav, Ron's Saw Shop Two 48.95 sup, Ron's Small Engines 9.95 rep, Jay Roths 216.24 jury, Roy's Sport Shop 84.99 sup, L C Rueschenberg 59.28 jury, Runnings 127.91 sup, Runnings 370.78 sup, Rural Cellular Corporation 168.03 util, Dawn Russell 60.30 prof svc, Noah Russell 20.00 witn, Donald Sackreiter 202.32 jury, Kiko Salisbury 20.00 witn, Salsbury Industries 19.00 sup, Tina Sasser 20.00 witn, Tina Sattler 12.90 jury, Ross K Schulte DDS PC 145.00 prof svc, SD Anesthesia Service 144.00 indg med, S.D. Department of Revenue 26.00 fees, SD Department of Revenue 961.00 sup, SDACC 90.00 trav, Lori Seim 11.16 jury, Joseph Sharp 24.50 jury, Sharp Chevrolet Pontiac Cadi. 496.85 maint, Sheehan Cycle 282.22 sup, Sheehan Mack Sales and Equip. 1099.00 sup, Sherman Canvas 30.00 rep, Sherwin Williams 844.96 sup, Arlene Sherwood 50.00 jury, SHIRTS IN THE WORKS 185.50 sup, Shopko Pharmacy #254 390.60 indg med, Sioux Valley Coop 25.24 sup, Sioux Valley Coop 10325.24 sup, Sioux Vocational Services Inc. 60.00 pymt, Sirchie Finger Print Lab Inc 337.33 sup, Slowey Court Reporting 95.00 prof svc, Snow Sales 411.60 sup, Karen Sonneberg - Landlord 240.00 indg util, Terry Sorensen 20.00 witn, Linda Soupir 10.58 jury, South Shore Gazette 1110.06 pub, Town of South Shore 99.00 util, Spears Law Office 4270.56 prof svc, Mary Stahlke 200.00 jury, Star Laundry 48.33 sup, Star Laundry 75.82 sup, Theresa Steen 20.00 witn, Stein's Tool Time Rental 90.00 rent, Stein's Tool Time Rental 25.00 sup, Connie Stoebner 38.70 prof svc, Lloyd Strain 51.16 jury, Streicher's 6.95 sup, Sturdevant's Auto Parts 10.23 rep, Sturdevant's Auto Parts 31.78 sup, Marie Suman 15.80 jury, James Sumner 10.58 jury, Deb Sundem 743.57 trav, Sutton and Bauer Law Offices 9249.49 prof svc, Jolene Sutton 11.16 jury, Sioux Valley Clinic Watertown 586.00 prof svc, Ardis Sweezo 10.80 sup, Vicki Sykora 50.00 jury, Julie Taecker 10.58 jury, Taecker Plumbing & Heating 11.84 rep, Team Electronics 3.99 sup, Richard Tenold 11.16 jury, John W. Thomas 173.34 trav, Dan Thyen 30.44 trav, Doris Toepke 10.00 jury, Eugenio Matos Toral MD 108.15 prof svc, Gina Torres 51.16 jury, Patricia Troll 542.00 witn, Tru Green Chem Lawn 154.50 maint, Tractor Supply Co. 301.95 sup, Tractor Supply Co. 37.96 sup, Merle Tschakert 11.16 jury, United Building Center 17.63 sup, Value Care Pharmacy 442.38 indg med, Van Diest Supply Company 6802.50 sup, Al Vanderlaan 350.00 indg util, VISA 301.80 sup, Lynn Waege 24.50 jury, Walmart Community 10.72 sup, Walmart Community 202.59 sup, Bob Walser 15.00 prof svc, WATERTOWN AREA PAGING 20.00 util, Watertown Boys & Girls Club 2666.67 pymt, Watertown Coop Elevator Assn. 114.90 sup, Watertown Ford 70.69 rep, Watertown Public Opinion 1036.29 publ, Watertown Tire Center, Inc. 432.94 maint, Watertown Tire Center, Inc. 471.62 rep, Ryan Webb 202.32 jury, Jeanie Weekly 20.00 witn, Weismantel Rent-All 55.00 maint, Wells Fargo Financial Leasing 585.84 rent, Sandra Welter 136.00 witn, West Group Payment Center 94.25 sup, Jamie West 20.00 witn, Randy West 11.74 jury, Westside Apts 325.00 indg util, Becky Wettestad 20.00 trav, Lois White 223.20 jury, Jerry Williams 204.64 jury, WW TIRE SERVICE INC 185.80 maint, Xerox Corporation 139.19 sup, Yankton Co Treasurer 179.60 prof svc, Yankton Co. Sheriff 49.50 trav, Young's Primetime Sports 148.00 sup, Zep Manufacturing Co. 138.30 sup.

AUDITOR'S ACCOUNT

Motion by Larson, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of April, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 14,815.33
Checks in Treasurer possession	
less than 3 days	$641,624.60
more than 3 days	
Cash Items	$ 206.30
TOTAL CASH ASSETS ON HAND	$656,646.23
RECONCILED	
CHECKING	
Great Western Bank Checking	$7,712,800.53
SAVINGS ACCOUNT	
Wells Fargo/Class Plus	$
INVESTMENTS	
SD Public Funds Investment	$ 5,979.75
CERTIFICATES OF DEPOSIT	
Dacotah Bank	
Great Western Bank	
Plains Commerce Bank	$ 100,000.00
Reliabank Dakota	$ 100,000.00
First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 301,743.29
TOTAL CASH ASSETS	$8,977,169.80
General Ledger Cash Balance by Funds:	
General	$2,195,437.85
Sp. Revenue	$1,284,687.89
Internal Service	$ 8,984.93
Trust & Agency	$5,488,059.13
(schools $4,270,293.70; twps. $61,118.62; city/towns $824,625.19)	
TOTAL GENERAL LEDGER CASH	$8,977,169.80

FY 2004 WIC CONTRACT

Motion by Larson, second by Brinkman, to authorize Vice-Chairman Thomas to sign the FY2004 WIC contract, in the amount of $42,066.00, with the South Dakota Dept. of Health WIC Program. FY2004 contract will run from June 1, 2003 through May 31, 2004. Upon vote of the Board all present voted aye; motion carried.

SECURITY GRANT

Motion by Marquardt, second by Brinkman, to authorize Vice-Chairman Thomas, to sign a voucher requesting payment of security grant monies awarded to Codington County by the State of South Dakota Unified Judicial System. Sheriff, Keith Olson, has applied for the grant to be used to improve court security. The amount of the grant is $1,101.56, and represents a 55% match on the amount spent to improve court security. Upon vote of the Board all present voted aye; motion carried.

OTHER BUSINESS

Discussion was held on the following items: The Board noted a request from the General Drivers and Helpers Union Local No. 749 to open the current collective bargaining agreement for changes and modifications for wages covering the Codington County Deputies and Correctional Officers. The Board will relay the request to Oster Consulting, Inc. The Board also discussed the

split of the SDACO and SDACC. Commissioner Marquardt has had calls concerning the Comes Pit. Commissioner Marquardt has inspected the sidewalks located around the Courthouse, with Maintenance Supervisor, Milo Ford. Mr. Ford is asking for estimates of repair on several of the worst sections of sidewalk. The Courthouse Building Fund, with a balance of approximately $12,000.00, could be used to pay for these repairs. Commissioner Brinkman reported on several Ag. Development issues that may be taken up at the Codington County Planning and Zoning Board meeting on Monday, May 19, 2003. The Board noted, some Commissioners will be attending the quarterly meeting of the Sioux Valley Commissioners Association, on Monday May 19, 2003. The meeting is being hosted by Hamlin County and will include a tour of the DAVISCO cheese plant The Board also noted a letter from Governor Rounds concerning his approval of House Bill 1242.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman to adjourn at 11:15 a.m. until 9:00 a.m., Tuesday, May 20, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 20, 2003

The Codington County Commissioners met in regular session on Tuesday, May 20, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MONTHLY REPORTS

Director of Equalization, Russ Ronke, reported on the recent workshop and conference he and his staff attended in the last two weeks. The Director's office is also working on sales and transfers, a preliminary abstract has been sent to Pierre, and Proval training for each employee is progressing. Mr. Ronke requested permission for his staff to travel to and attend the SDAAO School, being held in Pierre, September 29th through October 3rd, 2003. The Board approved the request for travel and registration. Mr. Ronke also discussed the Soil Survey agreement and implementing the survey into the County's computer system. The Director's office is working with First Dist. Assoc. of Local Govts., to apply for grant monies to help with the purchase of software for the soil survey data. Mr. Ronke requested permission to obtain air travel quotes for attending the Proval Users Conference to be held in Florida in November. The Board had no objection to getting price quotes for air travel. Mr. Ronke reported on one appeal the County will defend to the O.H.E. from the 2003 Consolidated Board of Equalization.

Maintenance Supervisor, Milo Ford, reported his department is repairing the boulevard South of the Courthouse to allow for better drainage from the sidewalk. Mr. Ford has obtained quotes for repairing sections of the sidewalk on the East side of the Courthouse. The low quote was from L & L Construction, in the amount of $4,855.00. The Board gave their approval to repair the damaged sections of sidewalk. Mr. Ford requested permission to obtain quotes for repair to the section of sidewalk North of the Courthouse. The Board had no objection to Mr. Ford's request. The Board approved the purchase of a Self Contained Cleaning Machine, in the amount of $3,500.00, per a previous request by Mr. Ford. The cleaning machine will be cost shared by four departments that will utilize the equipment. Mr. Ford reported on the progress of the upper bathhouse repair and sewer dump project at Memorial Park. Reservation for Memorial Day weekend, at Memorial Park, are at 99% full. The Board also discussed West Nile Virus literature displayed at Memorial Park.

Highway Superintendent, Rick Small, presented the Board with a request for letting authorization. Motion by Larson, second by Marquardt, to authorize the Chairman to sign the letting authorization for project number P 6720 (00). Upon vote of the Board all present voted aye; motion carried. The Highway Supt. reported his department is currently working on culvert repairs and spot gravelling.

MINUTES APPROVED

Motion by Thomas, second by Brinkman, to approve the minutes of May 13, 2003, as presented. Upon vote of the Board all present voted aye; motion carried.

HAMLIN CODINGTON BOOKMOBILE

Teresa Peterson, Library Director/Secretary for the Hamlin Codington Bookmobile, met with the Board to discuss the operating contract needed for levying funds for the operation of the Bookmobile. Ms. Peterson will work with States Attorney, Vince Foley, to draft a new contract between Hamlin County, Codington County, and the Hamlin Codington Bookmobile.

REQUEST TO DISCHARGE FIREWORKS

Motion by Brinkman, second by Marquardt, to approve the request, from Larry Keyes, to discharge fireworks on Monday, May 26, 2003. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session, at 10:00 a.m., to discuss personnel issues. Upon vote of the Board all present voted aye; motion carried. The Highway Supt., States Attorney, and Auditor, were present for executive session. The Board returned to regular session at 10:05 a.m.

LAP TOP COMPUTER PURCHASE
Chuck Langner, Extension Educator, appeared before the Board with information received from the SDSU Extension Service. A one time cost share offer is available to the Codington County Extension Department for the purchase of a lap top computer and LCD projector through the SDSU Extension Service. The cost to Codington County will be $1,000.00 and the equipment will then belong to the County. Motion by Thomas, second by Johnson, to approve the purchase of the lap top computer and LCD projector. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Marquardt, second by Brinkman, to approve the following personnel change. Upon vote of the Board all present voted aye; motion carried. Nila Davis, seasonal clerk position in the Treasurer's Office. Current wage $10.25 per hour, new pay rate $10.58 per hour, effective April 24, 2003.

GRANT APPLICATION
Ron Souter, Emergency Management Director, presented a grant application to the Board for the Chairman to sign. Motion by Marquardt, second by Thomas, to authorize the Chairman to sign the grant application for the Weapons of Mass Destruction, Dept. of Justice grant in the amount of $173,000. Grant monies are to be used for Emergency Management, Law Enforcement, and Public Works. Upon vote of the Board, all present voted aye; motion carried.

AUDIT REPORT
The Board has received a copy of the annual audit conducted by the SD Dept. of Legislative Audit for the two years ending December 31, 2002.

HIPAA
Commissioner Thomas has contacted the HIPAA Director from Pennington County. Terri Phelps, Pennington County HIPAA Director, will contract with counties and train employees on HIPAA requirements and what procedures individual departments will need to implement. Commissioner Thomas will contact Brookings County after their session with Ms. Phelps and determine if Codington County will take the same route to become HIPAA compliant.

OSTER CONSULTING
The Board noted Vicki Folkerts resignation from Oster Consulting, Inc. Commissioner Johnson will contact Oster to inquire about a replacement for Ms. Folkerts.

OTHER BUSINESS
Commissioner Thomas reported on the following meetings he has attended in the past week: The S.A.G. meeting for the Coalition for Children in Pierre, the N.E. Glacial Lakes meeting in Groton, and the Sioux Valley Commissioners Association meeting in Hamlin County.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Marquardt, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, May 27, 2003. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 27, 2003
The Codington County Commissioners met in re
gular session on Tuesday, May 27, 2003, at 9:00 a.m., in the Codington County Courthouse. Members present were, Thomas, Marquardt, Brinkman, and Larson. Johnson absent. Vice Chairman Thomas presiding.

MONTHLY REPORTS

Sheriff, Keith Olson, reported on the following April statistics: average daily inmate population, work release collected, confinement collected, arrest warrants served, civil papers served, called logged, incident reports, and accidents investigated. The Sheriff's department also assisted in the search for a missing aircraft the week of May 18th. Olson discussed replacing a vehicle in the Sheriff's department fleet of vehicles, in 2004.

Emergency Management Director, Ron Souter, gave an update on the Dept. of Justice, Weapons of Mass Destruction Grant. Mr. Souter will be traveling to Pierre on May 30th, representing Codington County, to insure future grant monies will be available to Codington County. A mandatory training session, for recipients of A.E.D.'s, will be held on June 26th at 7:00 p.m. at the Career Learning Center. Representatives from the Sheriff's Department and the Search and Dive Rescue will be in attendance. The Emergency Management Department assisted in the search for a missing aircraft in Codington County the week of May 18th. Mr. Souter commended the press for their assistance with news releases that aided in the search for the missing aircraft. Fifty four persons attended the weather spotter training sessions held on April 30th. Mr. Souter reported the N.W.S. will attempt to provide early personal contact to weather spotters in the area in the case of severe weather.

States Attorney, Vince Foley, gave his monthly report to the Board. The States Attorneys staff remains busy with various cases and defendants.

FEMA DISASTER AID

Codington County is currently reviewing local mitigation plan requirements for future FEMA disaster aid. Input or suggestions on the plan can be submitted to the Codington County Commissioners at their regularly scheduled meetings.

MINUTES APPROVED

Motion by Larson, second by Marquardt, to approve the minutes of May 20, 2003. Upon vote of the Board all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 9:30 a.m., to discuss pending litigation. Upon vote of the Board all present voted aye; motion carried. States Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 10:20 a.m.

WEED DEPARMENT

Nick Endres, Weed Supervisor, appeared before the Board to discuss the ditch cleaning project. Mr. Endres feels the salaries of weed sprayers, who supervise inmates cleaning road ditches, should be taken from the Sheriff's budget. The Board explained that the Weed Budget was estimated for the weed sprayers expenses for all hours of work and not limited to weed spraying. Mr. Endres reported the City of Watertown is not charging the County for dumping of materials taken from the road ditches. The Weed Department is fully staffed at this time. Mr. Endres reported weed spraying along County roads would be completed by the 27th of May and spraying along Township roads would follow.

MEMORIAL PARK

Maintenance Supervisor, Milo Ford, reported on the Memorial Day camping at Memorial Park. Mr. Ford reported the park was near 100% full for the weekend. The traffic counter placed at Memorial Park received over 4000 hits for the Memorial Day weekend. Mr. Ford reported there were no major problems with the big camping weekend and asked the Board if they wanted to revisit the Security Gate Attendant position, used briefly during the 2003 camping season. Commissioner Thomas commented on the excellent condition of the campground and the exceptional job performance of the park attendants. Mr. Ford reported moving the Church services to the west side of the campground is working very well.

RESIGNATION ACCEPTED

Motion by Larson, second by Brinkman, to accept the resignation of Emergency Management Director, Ron Souter, effective July 16, 2003. Upon vote of the Board all present voted aye; motion carried. The Board expressed their regret in Mr. Souter's resignation and thanked him for all his efforts in the past year.

PERSONNEL CHANGES

Motion by Brinkman, second by Larson, to approve the following personnel changes. Upon vote of the Board all present voted aye; motion carried. Imogene Schmahl, Director of Equalization, part time work study, $8.00 per hour, effective date May 8, 2003. Douglas Cook, new hire seasonal Weed Sprayer, $8.00 per hour, effective date May 13, 2003.

SALARY CLAIMS

Verified salary claims were approved on a motion made by Brinkman, seconded by Marquardt. Upon vote of the Board all present voted aye; motion carried. Commissioners: 6644.89 total salaries; 354.96 mileage. Auditor: 11,876.95 total salaries. Treasurer: 15,252.57 total salaries; Nila Davis 928.40 part time @ 10.58 hr. St. Attorney: 15,034.61 total salaries; Linda Young 1947.06 reg. salary, new step increase. Gov. Bldgs.: 9,261.42 total salaries. Dir. of Equalization: 19,909.08 total salaries; Shawna Beasley 1635.60 reg. salary new step increase; Diane Merchant 758.00 part time @ 8.00 hr.; Bryan Denke 444.00 part time @ 8.00 hr.; Imogene Schmahl 372.00 part time @ 8.00 hr. Register of Deeds: 11,945.71 total salaries. Veterans Service: 5,689.42 total salaries. Sheriff: 34,000.61 total salaries; Jack Weber 279.44 part time @ 14.84 hr.; Chuck Carbonneau 245.52 part time @ 13.72 hr. Co. Jail: 39,340.65 total salaries; Shawna Carter 978.57 part time @ 10.22 hr.; Kristine Hastings 260.44 part time @ 10.63 hr.; Silvia Berger 71.54 part time @ 10.22 hr. Care of the Poor: 3,079.68 total salaries. Co. Nurse: 2,428.82 total salaries. Historic Sites: 444.07 total salaries; Dorothy Chase 75.00 part time @ 6.25 hr.; Charlotte Cole 75.00 part time @ 6.25 hr.; Rita Chase 75.00 part time @ 6.25 hr.; Merle Heidenreich 50.00 part time 2 6.25 hr.; Christy Lickei 137.50 part time @ 6.25 hr. Co. Park: 4,607.09 total salaries; Donnie Olson 1316.80 part time @ 8.23 hr.; Sharon Sauer 500.50 part time @ 6.50 hr.; Casey Hershman 165.00 part time @ 6.00 hr.; Michael Gubka 144.00 part time @ 6.00 hr. Ag. Bldg.: 5,173.25 total salaries. Co. Extension: 4,999.01 total salaries. Weed Control: 6,307.46 total salaries; Donald Brinkman 445.50 part time @ 9.00 hr.; Harold Bunde 1053.00 part time @ 9.00 hr.; Howard Cordell 1099.13 part time @ 9.00 hr.; Nick Endres 1831.96 part time @ 10.84 hr.; Richard Whitlock 656.00 part time@ 8.00 hr.; Douglas Cook 272.00 part time @ 8.00 hr.Planning Board: 686.54 total salaries. ROAD & BRIDGE: 52,194.13 total salaries. EMERGENCY MANAGEMENT: 5,584.86 total salaries. CRIME VICTIM: 3,764.06 total salaries. W.I.C.: 2,916.74 total salaries; Lisa McPeek 1173.60 part time @ 9.78 hr.; Lindy Reeser 786.48 part time @ 9.04 hr. Total: 261,141.62. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,150.88 retirement; S. D. Retirement 235.20 spouse option; S. D. Suppl. Retire. 2208.00 suppl. retirement; Dakotacare 33,945.38 ins.; Wellmark 270.81 ins.; Delta Dental 3797.45 ins.; Colonial

Life 26.17 ins.; Nationwide Retire. Sol. 1032.99 suppl. ins.; AFSCME Local 275.00 union dues; AFLAC 1394.20 ins.; Conseco Health Ins. 20.20 ins.; U.S. Dept. of Education 90.60 garnishment; Watertown United Way 111.50 united way; Office of Child Support 256.00 child support; Sioux Valley Credit Union 8385.00 credit union; Cod. Co. Treasurer 18,705.00 employee mo. draw; New York Life 197.20 ins.; Gen.Drivers 365.00 union dues; S.D. Retire. 28.28 prior service; Great Western 16,642.97 federal withholding; Great Western 30,136.98 soc. security.

OTHER BUSINESS

The Board noted the following letters of correspondence:

1. A letter from Dick Howard requesting counties to send a copy of their zoning regulations, concerning animal feeding operations, to S.D. Secretary of Agriculture, Larry Gabriel. Information from South Dakota Counties zoning regulations will be used to set up a web site to promote the Agricultural industry in South Dakota.
2. A letter from Statewide E-911 Coordinator, Gordon Vanauken, requesting input to the 9-1-1 project that the SDACC has undertaken. Mr. Vanauken also requested input on the County and it's current systems.
3. A letter from Dick Howard listing the S.D. Legislature's 2003 interim study topics and committee members.

Commissioner Larson questioned Codington County's contract with Oster Consulting, Inc. and whether representatives would be available when the County needed human resources support. Commissioner Larson also suggested Codington County start the process for filling the Emergency Management position being vacated by Ron Souter.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:55 a.m., until 9:00 a.m., Tuesday, June 3, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

June 3, 2003

The Codington County Commissioners met in regular session on Tuesday, June 3, 2003, at 9:00 a.m., in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MONTHLY REPORTS

Weed Supervisor, Nick Endres, reported on the following: The Weed Dept. has finished spraying weeds on County roads, has started on Township roads, and will proceed to State Highways after finishing with the Township roads. Mr. Endres reported several weed sprayers will attend an A.T.V. training course at the County Extension complex on Wednesday, June 4th. Mr. Endres would like to retain the Weed Departments S10 pickup, for trips within the City.
County Health Nurse, Karla Moes, introduced W.I.C. secretary, Lindy Reeser, to the Board. Mrs. Reeser started in the W.I.C. office on January 2nd. Mrs. Moes commented on the experience Mrs. Reeser brought to her position and the excellent job she has done since joining the W.I.C. staff. Mrs. Moes attended the Bio-Terrorism training in Pierre and chemical suits will be distributed to the Codington County Nurse's Office staff members. Mrs. Moes will attend a conference in Pierre the end of June. The Nurse's office continues to work in Roberts County several days a month.
Veterans Service Officer, Al Janzen, reported his office made 19 trips, transporting Veterans to medical appointments, in May, with a total of 66 riders. Mr. Janzen reported his 2004 budget is ready to be reviewed by his department liaison.

MAINTENANCE POSITION

Milo Ford, Maintenance Supervisor, made a request to the Board to create a part time position in the Maintenance Dept., effective January 1, 2004. The contract for the current Experience Works employee, working for the Maintenance Dept., will be ending in two weeks. Mr. Ford feels the work load in the Courthouse has increased significantly and the loss of the Experience Works employee will overload the current maintenance staff. Mr. Ford estimates the cost of a 20 hour per week part time employee would be $13,500.00 per year. Experience Works will allow the current employee to remain with the County until January 1, 2004, if the County intends to create a new part time position. The Board told Mr. Ford to notify Experience Works that the County does intend to create the part time position pending 2004 budget availability.

SURPLUS PROPERTY

Motion by Thomas, second by Brinkman, to declare the water softener, located in the Detention Center, surplus to be destroyed. Milo Ford, maintenance supervisor, stated the water softener is not functional and is not listed on the County's fixed asset list. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGES

Highway Superintendent, Rick Small, presented the following personnel changes to the Board for their approval: Mitch Kallhoff, Highway Maint. II, anniversary increase, currently step 5/$12.41 per hour, new step 6/$12.90 per hour, effective date June 1, 2003. Eric Dargatz, Highway Maint. II, anniversary increase, currently step 4/$11.94, new step 5/$12.41 per hour, effective date June 1, 2003. Motion by Marquardt, second by Brinkman, to approve the personnel changes as recommended by the Highway Supt. Upon vote of the Board all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Larson, to enter into executive session, at 9:35 a.m., to discuss pending litigation and contract negotiations. Upon vote of the Board all present voted aye; motion carried. States Attorney, Vince Foley and Auditor, Cindy Brugman, were present for executive session. The Board returned to regular session at 10:00 a.m.

ZONING ACTION

Motion by Larson, second by Brinkman, to authorize the States Attorney, based on the previous investigation and formal complaint of adjoining landowners, to seek to join the previously authorized zoning action against the Emil Mack property with the now pending matter of Robinson v. Mack. Upon vote of the Board all present voted aye; motion carried.

MALT BEVERAGE LICENSES RENEWED

This being the time and place set for a public hearing to renew Malt Beverage licenses, Chairman Johnson called for any objections or comments on the licenses previously advertised for renewal. Their being no comments from any persons present, motion by Thomas, second by Brinkman, to approve the renewal of the following Malt Beverage Licenses for July 1, 2003 through June 30, 2004. Upon vote of the Board all present voted aye; motion carried. Kampeska Aerie No. 1326, d.b.a. Eagles Lodge; Gordon Kliegel, d.b.a. Rauville Station; Dale Plunkett, d.b.a. Tip Top Service, Inc.; David Bludorn, d.b.a. Rooster Bar; Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; and W.J. Schmitt Enterprise, Inc., d.b.a. Southfork Lounge.

OTHER BUSINESS

In other business the Board noted the following: Commissioner Thomas asked for permission to attend a meeting in Sully County, on Tuesday, June 10, 2003, to discuss the division of the South Dakota Association of County Commissioners and the South Dakota Association of County Officials. The Board had no objection. The Board noted correspondence concerning the cost of Court Appointed Attorneys, to Counties, and several Public Defender Contracts, currently held by different Counties. Commissioner Brinkman reported he had received a letter from Richard Benda, Focus Watertown, and that he may be approached for the Board's opinion on the hiring of a Professional Fund Raising Firm, by the Focus Watertown organization. Commissioner Thomas reminded the Board members they should be working on any resolutions they would like presented at the County Commissioners and Officials convention, to be held in September, 2003.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:40 a.m., until 9:00 a.m., Tuesday, June 10, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

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June 10, 2003

The Codington County Commissioners met in regular session on Tuesday, June 10, 2003, at 9:00 a.m., in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:00 a.m. to discuss litigation. Upon vote of the Board all present voted aye; motion carried. Special Deputy States Attorney, Tom Burns, and Auditor, Cindy Brugman, were present for executive session. The Board returned to regular session at 9:10 a.m.

INDIGENT MEDICAL CLAIM

Motion by Brinkman, second by Marquardt, to authorize the States Attorney's office to offer a settlement to Sioux Valley Hospital, regarding Civil Case 03-77, in the amount of $14,786.98, on behalf of Codington County and an indigent resident. Upon vote of the Board all present voted aye; motion carried.

MINUTES APPROVED

Motion by Thomas, second by Larson, to approve the minutes of June 3, 2003, as presented. Upon vote of the Board all present voted aye; motion carried.

MONTHLY REPORTS

Register of Deeds, Ruth Pope, presented her monthly statement of fees, in the amount of $39,522.60, collected during the month of May, 2003, to the Board for their review.

Director of Equalization, Russ Ronke, reported on the following activities in his department: The appraisers are working on reappraisals in East Watertown and Lake Township, the final abstract has been sent to the Dept. of Revenue, transfers are continually being completed, 25% of the parcels in the City of Watertown have been entered into the Proval system, work space cubicles in the Director's office have been re-arranged, an intern from Lake Area Tech. is currently working in the Director's office, the O.H.E. appeal has been stipulated, and on June 17th several office staff will be attending the State Sales Ratio meeting in Brookings. Mr. Ronke extended an invitation, on behalf of the S.D. Dept. of Revenue, to the Board. County Commissioners are invited to attend the SDAAO school, free of charge, in Pierre, from September 29th through October 3rd. Mr. Ronke will be meeting with the G.I.S. committee on June 12th. Ray Eggena, Director of Equalization Clerk, presented the Board with several proposals for the office staff to attend the Proval Users Conference, in Clearwater, Florida, to be held in November, 2003. The Board did not take any action at this time and will review Mr. Eggena's proposals after reviewing the 2004 provisional budget.

Treasurer, Carol Maloney, expressed her concern over the possibility of the Board withholding Codington Counties SDACO dues. The Board expressed to the Treasurer there was no intent to withhold dues at this time.

Auditor, Cindy Brugman, reported seven 2004 budget requests are still unreturned at this time. The 2004 Provisional Budget will be submitted to the Board upon the receipt of the outstanding budget requests.

SHERIDAN TOWNSHIP ZONING ISSUE

Floyd Tubandt, Sheridan Township property owner, appeared before the Board with concerns of possible zoning violations in Sheridan Township, near his home. Mr. Tubandt reports Marvin Czech, a neighboring property owner, is constructing a large feed lot very close to Tubandt's property and well. Mr. Tubandt is concerned that a zoning permit would be issued for such

construction so close to another property owner. Commissioner Brinkman and the Zoning Officer will conduct an inspection of the construction site.

SENIOR COMPANIONS OF SOUTH DAKOTA

Lynne Willemssen, Senior Companions Executive Director, and Mary Antrim, District Supervisor for Adult Services and Aging, with the S.D. Dept. of Social Services, gave a brief overview of what the Senior Companions program does for Codington County residents. Senior Companions Program serves the homebound elderly and benefits Senior Companions who are living on a limited income. The Program works with the Dept. of Social Services to reduce duplicate services. Senior Companions 2004 budget request is $1,000.00. The Board thanked Willemssen and Antrim for their presentation.

LAWSUIT DISMISSED

States Attorney, Vince Foley, informed the Board that the lawsuit filed by James Harrington, against Codington County, has been dismissed.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 10:10 a.m. to discuss a personnel issue and litigation. Upon vote of the Board all present voted aye; motion carried. Highway Supt., Rick Small, States Attorney, Vince Foley, and Auditor, Cindy Brugman, were present for executive session. The Board returned to regular session at 10:40 a.m.

GLACIAL LAKES AND PRAIRIES TOURISM

Rosie Smith, Executive Director with Glacial Lakes & Prairies, gave a presentation to the Board. Ms. Smith outlined facts and benefits of the Glacial Lakes and Prairies Tourism Association. Ms. Smith reported on a birding trail, new in 2003; a brochure rack placed at Memorial Park; and gave the Board a report on the Association's 2002-2003 budget. The Association's 2004 budget request remains the same as the 2003 request at $2,589.00. Commissioner Thomas commended Smith on the excellent job she has done in the past year and the Board thanked her for the report.

ADVERTISEMENT FOR BIDS

Motion by Marquardt, second by Larson, to authorize the Auditor to advertise for bids, for Project No. P 6720 (00), Asphalt Concrete Surfacing, and to schedule bid opening for Tuesday, June 24, 2003 at 10:00 a.m. in the Commissioners Office. Upon vote of the Board all present voted aye; motion carried.

BIKE TRAIL ANNEXATION

Watertown City Attorney, Stanton Fox; Parks, Recreation & Forestry Director, Roger Adams; and City Engineer, Dave Peterson; presented the Board with a proposal to annex County property, into the City, to add to the bike trail project. The Board expressed concerns for the land owners with property adjacent to the proposed trail. The annexation would involve the west half of seventh street west between tenth avenue north and fourteenth avenue north and the north half of fourteenth avenue north between seventh street west and fourth street west. The City representatives assured the Board all paper work would be prepared by the City of Watertown. Motion by Larson, second by Brinkman, to approve the annexation proposal as presented by the City of Watertown. Upon vote of the Board, Johnson, Marquardt, Brinkman, and Larson voted aye; Thomas voted nay; motion carried.

SENATOR JOHNSON STAFF ASSISTANT

Craig Moser, Staff Assistant for the Sioux Falls office of Senator Tim Johnson, met with the Board. Mr. Moser and the Board discussed a list of proposed projects the Board had previously

submitted to the Senator's office. Memorial Park improvements and providing more space for the Third Judicial System were among the proposed projects. Commissioner Thomas compared the funding for the bike trail in Watertown and needed funding for improvements at Memorial Park. The Board also expressed their concern about the recent actions taken by the E.P.A. The Board would like to see the E.P.A. become more concerned with assisting, rather than policing, local governments. Mr. Moser assured the Board he would relay their comments to the Senator.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Brinkman, to supplement the Youth at Risk budget with grant monies applied for and received from the S.D. Coalition for Children, for reimbursement of costs for juveniles in custody. $1,091.58 has been received in month of June for costs incurred in April and May. Upon vote of the Board all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Marquardt, second by Larson, to approve the verified claims as presented by the Auditor's Office. Upon vote of the Board all present voted aye; motion carried.
A-OX Welding Supply 15.60 rent, Allied Capital Lease Adm. 871.63 pymt, American Legion 23.00 sup, Andor, Inc. 396.37 rep, Aspen Tree Service 40.00 maint, Auto Body Specialties 12.00 rep, Avera Home Medical Equipment 167.50 indg med, Avera McKennan Hospital 11965.14 indg med, Karleen Bailey 65.00 trav, Batteries Unlimited 59.95 maint, Batteries Unlimited 29.00 maint, Jami Beebe 50.00 prof svc, Best Business Products 226.99 rent, Best Business Products 51.46 rent, Blakewood Business Products 143.75 sup, Brian's Glass & Door, Inc. 50.00 sup, Brown Clinic Pharmacy 599.78 indg med, Harold R. Bunde 29.86 trav, Burghardt Amateur Center 79.95 sup, Burns Law Office 2333.00 prof svc, Business Telephone Company 437.25 sup, C & R Supply 22.10 rep, Don Carlson 30.00 prof svc, Carquest Auto Parts 431.57 sup, Carquest Auto Parts 132.47 rep, Cartney Bearing & Supply 42.70 rep, Cashway Lumber Inc. 298.81 rep, Cave Supply 272.32 rep, Cave Supply 69.83 sup, Cellular One 339.98 util, Cellular One 63.89 util, Cellular One 89.98 sup, Center for Independence 180.00 pymt, Chuck's Bike & Lock Shop 91.90 sup, Classroom Connection 26.94 sup, Codington Clark Electric 27.51 util, Codington Clark Equipment 107.50 sup, Codington Co. Register Deeds 10.00 sup, Codington County Treasurer 3.50 sup, Cole Papers, Inc. 930.48 sup, Cole Petroleum 273.35 sup, Concrete Dakota Redi-Mix 627.50 sup, Connecting Point Computer Cent 117.00 trav, Connecting Point Computer Cent 869.58 maint, Cook's, Inc. 287.84 rent, Cook's Inc. 670.45 sup, Credit Bureau of Watertown Inc 116.65 pymt, Crescent Electric Supply Co. 69.03 sup, Crescent Electric Supply Co. 21.09 sup, Crossroads Hotel & Convention 70.00 trav, Culligan Water Conditioning 92.40 sup, Marv Czech 25.80 trav, Mel Dahle Tire Co. 11.00 rep, Dakota Disc 500.00 sup, Dakota Elevator 195.00 maint, Days Inn of Pierre 300.00 trav, Dep of Legislative Audit 8212.75 prof svc, DIALNET 26.00 sup, Diamond Vogel Paints 223.50 sup, Donna Dietrich, Chairman 237.69 prof svc, DJV Properties 250.00 indg util, Doug's Anchor Marine 644.53 rep, Eachen Refrigeration Inc 50.00 maint, The Earthgrains Company 1350.26 sup, Marv Ekeren 30.00 prof svc, Endres Welding 96.00 sup, Engelstad Electric Co. 1200.23 sup, Robin Erickson 20.00 witn, Fastenal 47.15 rep, Florence Farmers Elevator 5.00 sup, Focus Watertown 2500.00 pymt, Fox, Youngberg & Lewno, P.C. 146.28 prof svc, Gemini Acoustical 400.00 maint, G.F.G. Food Service 2611.96 sup, Glacial Lakes & Prairies Tour. 647.25 pymt, Glass Products Inc. 5.85 rep, Governors Inn 110.00 trav, Grainger 614.16 maint, Leon Hackbart 112.76 jury, Linda Halse 126.68 jury, Harold's Camera Shop 92.63 sup, Health & Nutrition Letter 28.00 sup, Hedahls Parts Plus 40.80 rep, Michael Heim 100.00 jury, Heinz Home Dairy Delivery 631.75 sup, George Heller 220.00 prof svc, Hillyard Floor Care Supply 4347.41 sup, David Hosmer 133.37 prof svc, Karen Houseman 45.80 witn, Human Service Agency 3581.75 pymt, Hurkes Implement Co. 270.00 sup, Hurkes Implement Co. 144.39 rep, Huron Culvert & Tank Co. 3300.76 sup, HyVee #1871 99.60 indg sup, HyVee Pharmacy 67.88 indg med, Interlakes Community Action 412.25 pymt, Al

Janzen 27.00 trav, Carol Johnson 132.00 trav, John H. Johnson 32.76 trav, Kristi Johnson 20.00 witn, Carol Julius 20.00 witn, Jurgens Printing 406.94 sup, KAR Products 118.22 sup, Diane Kriech 51.16 jury, Kyocera Mita America, Inc. 241.46 rent, Lake Area Zoological 2500.00 pymt, Lake City Directory 52.00 sup, Lake City Fire Dept 69.30 maint, Lakeland Nursery-Garden Center 235.50 sup, Chuck Langner 343.48 trav, Harry LaQua 22.90 trav, J.H. Larson Electrical Co. 151.74 sup, Dr. Alan Lawrence 406.00 prof svc, Lawson Products 109.36 sup, LCM Pathologists 18.88 indg med, Lewis & Clark BHS 250.00 prof svc, LexisNexis Matthew Bender 148.80 sup, Jodi Loehrer 167.16 trav, Lutheran Social Service 2500.00 pymt, Lutheran Social Services 3135.03 prof svc, Macksteel Warehouse, Inc. 104.13 sup, Macksteel Warehouse, Inc. 54.15 sup, Mac's Inc. 269.46 sup, Mac's Inc. 9.78 rep, Mahowald's 12.34 sup, Mahowald's 356.56 sup, Carol Maloney 135.00 reimb, LeeAnn Manke 50.58 jury, Lavern Marquardt 170.81 trav, Nancy McClanahan 44.10 prof svc, McKinley Court 360.00 indg util, Medicine Shoppe #1182 194.31 sup, Menards 90.78 sup, Menards 967.38 sup, Sara Meyer 20.00 witn, Mick's Scuba 400.26 rep, Midcontinent Communications 86.67 util, Mikelson Law Office 229.42 prof svc, Milbank Communications 125.00 sup, Dale Mowbray 17.00 trav, Jeanette Mundt 20.00 witn, Municipal Utilities 599.34 indg util, Municipal Utilities 7826.04 util, Municipal Utilities 192.48 indg util, Esther Ness 102.32 jury, Northern Truck Equipment Corp. 25.94 rep, Northwestern Public Service 278.39 util, James Norton 122.55 trav, Office Systems, Inc. 1071.86 sup, Olson & Johnson International 225.13 rep, Keith Olson 40.00 sup, Ort's Tire 14.09 rep, Oster Consulting, Inc. 1500.00 pymt, Ottertail Power Co. 16.58 util, The Outfitter 203.91 sup, Pathology Consultants 84.16 indg med, Pegler-Sysco Food Services Co. 1936.60 sup, B. Edward Peterson 41.60 refund, Tyler Pickrel 20.00 witn, Piotter's Dep/Transcript Svc 45.10 prof svc, Pitney Bowes 178.00 rent, PMB 0112 263.94 util, Postmaster 68.00 sup, Prairie Lakes Health Care Cent 1476.00 witn, PRAIRIEWAVE 462.56 util, Print 'Em Now 170.00 sup, Professional Mailing & Market. 1865.38 svc, Qualified Presort Service Inc 629.72 prof svc, Quality Inn 420.00 trav, Qwest 984.47 util, Qwest 39.91 util, Radio Shack 44.36 rep, Todd Randall 52.32 jury, Redlinger Bros. 257.75 rep, Mary Riley 109.28 jury, Michael Risch 11.00 trav, Russell A. Ronke 291.53 trav, Ron's Saw Shop Two 197.45 rep, Ron's Small Engines 2.25 rep, Kayela Rossow 28.70 witn, Runnings 144.02 sup, Runnings 197.48 sup, Rural Cellular Corporation 90.15 util, Dawn Russell 186.40 prof svc, Paul Salverson 22.75 sup, Schmidt's 50.00 witn, Jan Schnaser 60.32 witn, SD Department of Revenue 634.00 sup, SD Sheriffs' Association 57.50 sup, SDAAO 600.00 trav, SDACC 5796.70 trav, SDSU Stores 41.86 sup, Service Plus 101.65 rep, Cathy Shepherd 37.11 witn, Sherwin Williams 72.45 sup, Shopko Pharmacy #254 95.96 indg meds, Sigler Fire Equipment Company 111.18 maint, Sioux City Wintronic Co 130.00 rep, Sioux Valley Coop 30.00 rep, Sioux Valley Coop 1762.36 sup, Sioux Valley Clinic 121.00 prof svc, Sioux Vocational Services Inc. 60.00 pymt, Snow Sales 378.95 sup, South Shore Gazette 1507.15 pub, Spears Law Office 4228.75 prof svc, Star Laundry 72.26 sup, Star Laundry 75.82 sup, Stein's Tool Time Rental 25.00 sup, Stein's Tool Time Rental 10.00 rent, Steve's Auto Inc 200.00 rep, Steve's World 19.00 rep, Connie Stoebner 27.00 prof svc, Lloyd Strain 102.32 jury, Sturdevant's Auto Parts 21.53 rep, Deb Sundem 91.00 trav, Sutton and Bauer Law Offices 6414.90 prof svc, Sioux Valley Clinic WTN 192.00 prof svc, Sioux Valley Green House 171.85 sup, Target Stores Division 29.98 sup, Team Electronics 45.00 maint, John W. Thomas 109.24 trav, Michael B. Thompson, P.C. 2173.05 prof svc, Dan Thyen 30.44 trav, Titan Machinery 92.04 rep, Town Players 1000.00 pymt, Tractor Supply Co. 358.27 sup, Tractor Supply Co. 7.98 sup, University of Missouri 7.50 sup, University of California 28.00 sup, Utne Construction Co 159.46 rep, Value Care Pharmacy 114.55 indg med, Velvet Uniforms 395.66 sup, VISA 125.97 sup, Valerie Voelsch 51.16 jury, Steve H.C. Waege 334.83 trav, Heather Walker 40.00 witn, Walmart Community 239.25 sup, Watertown Anesthesia 224.00 indg med, WATERTOWN AREA PAGING 20.00 util, Watertown Boys & Girls Club 2666.67 pymt, Watertown City Finance Office 30.00 maint, Watertown Coop Elevator Assn. 71.90 maint, Watertown Lawn & Garden 32.00 maint, Watertown Public Opinion 81.45 pub, Watertown School District 1701.84 sup,

Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 377.00 sup, Kelly Whisman 20.00 witn, Richard Whitlock 60.00 trav, Wight & Fox Funeral Chapel 1900.00 indg med, Watertown Iron & Metal 4.70 rep, Xerox Corporation 23.15 sup, Yankton County Treasurer 269.50 prof svc, Yankton Co. Sheriff 16.50 trav, Young's Primetime Sports 422.00 sup.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of May, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 5,812.05
Checks in Treasurer possession	
less than 3 days	$ 55,698.84
more than 3 days	
Cash Items	$ 403.50
TOTAL CASH ASSETS ON HAND	$ 61,914.39
RECONCILED	
CHECKING	
Great Western Bank Checking	$5,766,441.56
SAVINGS ACCOUNT	
Wells Fargo/Class Plus	$ 0.00
INVESTMENTS	
SD Public Funds Investment	$ 5,983.41
CERTIFICATES OF DEPOSIT	
Dacotah Bank	
Great Western Bank	
Plains Commerce Bank	$ 100,000.00
Reliabank Dakota	$ 100,000.00
First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 301,743.29
TOTAL CASH ASSETS	$6,436,082.65
General Ledger Cash Balance by Funds:	
General	$2,280,334.90
Sp. Revenue	$1,627,480.88
Internal Service	$ 8,995.19
Trust & Agency	$2,519,271.68
(schools $1,824,435.44; twps. $52,248.94; city/towns $356,149.12)	
TOTAL GENERAL LEDGER CASH	$6,436,082.65

PERSONNEL CHANGES

Motion by Brinkman, second by Marquardt, to approve the following personnel changes within the Director of Equalization office: Karleen Bailey, Appraiser II, currently step 5/$11.73 per hour, anniversary increase to step 6/$12.20 per hour, effective date June 1, 2003. Steve Waege, Appraiser, currently step 3/$10.84 per hour, anniversary increase to step 4/$11.27 per hour, effective date July 1, 2003. Ray Eggena, Clerk, currently step 2/$8.69 per hour, anniversary increase to step 3/$9.04 per hour, effective date July 15, 2003. Upon vote of the Board all present voted aye; motion carried.

OLD BUSINESS

Maintenance Supervisor, Milo Ford, discussed with the Board, the reoccurring odor in the Veterans Service Office. No action was taken at this time and the Board instructed Mr. Ford to continue to monitor the situation.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 12:10 p.m., until 9:00 a.m., Tuesday, June 17, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

June 17, 2003

The Codington County Commissioners met in regular session on Tuesday, June 17, 2003, at 9:00 a.m. in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Larson, second by Marquardt, to approve the minutes of June 10, 2003, as presented. Upon vote of the Board all present voted aye; motion carried.

ABATEMENTS

Motion by Marquardt, second by Thomas, to approve the following abatements: Abatement 2003-46, requested by Florence School District, in the amount of $11.21, property described as record #4580, Lots 11 & 12, Blk 13, Florence Village and abatement 2003-47, requested by Florence School District, in the amount of $53.24, property described as record #4563, Lots 12-17, Blk 9, Florence Village. Properties were partially abated on March 4th, 2003, but should have been abated in full as the properties were owned by a tax exempt entity for the entire tax year. Upon vote of the Board all present voted aye; motion carried.

HIPAA COMPLIANCE

The Board held a discussion on hiring a consultant to aid them in becoming HIPAA compliant. Motion by Thomas, second by Brinkman, to contract with Terri Phelps, Pennington County HIPAA Coordinator. Commissioner Thomas has contacted Ms. Phelps and received a cost estimate of $3,400.00, to Codington County, for Ms. Phelps to train County employees on HIPAA regulations. Commissioner Larson questioned Ms. Phelps credentials. Upon vote of the Board, Thomas, Johnson, and Brinkman voted aye; Marquardt and Larson voted no; motion carried.

FIRST DISTRICT ASSOCIATION

Motion by Brinkman, second by Thomas, to approve the following resolution for continued support for the First District Association of Local Governments. Upon vote of the Board all present voted aye; motion carried.

RESOLUTION #2003-8

RESOLUTION TO CONTINUE SUPPORT FOR THE FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS DURING FISCAL YEAR 2004 (October 1, 2003 - September 30, 2004)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2004 (October 1, 2003 - September 30, 2004). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide $22,922.75 to the First District Association of Local Governments during the aforementioned Fiscal Year 2004 period.

ADOPTION:

Adopted this 17th day of June, 2003.

Carol Johnson
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

Dick Edenstrom
Chair
First District Association of Local Governments

COUNTY LIENS

The Board held a conference call with Charlotte Coyle, representing a member of her family who has a County lien filed against them. Ms. Coyle made a request to the Board to release the lien, in the amount of $3,226.65. Motion by Brinkman, second by Larson, to authorize a partial release of the lien as pertains to property described as: Lot 9, Blk 24, Second Railway Addition to the City of Watertown. The lien will remain in the name of the client, case #4592. Upon vote of the Board, Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, reported on the County's SPCC Plan. The County needs to address the situation of waste oil. Currently the County is contracting with JEBRO to pick up the County's waste oil. The County is liable for the waste oil until the recycling process is completed and will need to build a confinement if current procedures are continued. Supt. Small presented the Board with another option for waste oil in the form of an Oil Burning Furnace for the shop area at the Highway Dept which would eliminate the need for a confinement. The E.P.A. has approved Oil Burning Furnaces as a means of disposing of waste oil and this would be a supplement to the current heating system in the shop. Mr. Small will continue to investigate the options open to the County and apprise the Board of his findings. The Highway Dept. is currently gravelling in the Florence and Henry areas and will begin the top cut mowing, due to visibility problems along County roads, on June 23rd. The Highway Dept. won't be mowing in ditches, along County roads, until the July timeline per State Law. The Highway Dept. will start chip sealing after July 4th.

Maintenance Supervisor, Milo Ford, reported on the traffic counter placed at Memorial Park. May traffic hits at the Park were over 3,400 and over 3123 since June 1st. The new sewer dump station is operational. Weekend reservations at Memorial Park are filling fast. The Board discussed installing sliding glass doors in the County owned home, provided for the Campground Manager, but did not take any action at this time.

VERIFIED CLAIM

Motion by Larson, second by Brinkman, to approve the following claim: $14,612.45, payable to Bates Construction, pay request three for a grading and gravel surfacing project. Upon vote of the Board all present voted aye; motion carried.

S.D. DEPT. OF HEALTH

Lisa Boeke, Regional Manager with the S.D. Dept. of Health, met with the Board to discuss space for a Nutritionist in the Nurse's office. The remodeling project in the Nurse's office has led to an open room for the Nutritionist to use. Ms. Boeke asked the Board if there was a rental arrangement they could set up to use the extra space for the Nutritionist on a permanent basis.

Motion by Larson, second by Thomas, to provide the office space at no cost to the S.D. Dept. of Health. Upon vote of the Board, all present voted aye; motion carried.

"ENERCEPT & BENCHMARK FOAM" PLAT

RESOLUTION 2003-9

BE IT RESOLVED by the Board of County Commissioners of Codington County, South Dakota, that the plat entitled: "Enercept & Benchmark Foam Addition to the Municipality of Watertown, in the County of Codington, South Dakota," which has been submitted for examination pursuant to law, and having been previously approved for platting by the Municipality of Watertown, with all taxes and special assessments paid at that time and the plat recorded in Plat Book N on Page 981 in the office of the Register of Deeds, Codington County, South Dakota, and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Motion by Brinkman, second by Larson, to approve the above and foregoing resolution. Upon vote of the Board all present voted aye; motion carried.

Dated this 17th day of June, 2003.

Carol Johnson
Chairman
Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

EXECUTIVE SESSION

Motion by Larson, second by Thomas, to enter into executive session at 10:17 a.m., to discuss litigation and a personnel issue. Upon vote of the Board all present voted aye; motion carried. States Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 11:30 a.m.

2004 PROVISIONAL BUDGET

The Board discussed the 2004 provisional budget and set 1:00 p.m., Tuesday, June 24th, as the time to review and discuss budget requests.

OTHER BUSINESS

Commissioner Marquardt reported he had been approached by a landowner about a permit to drain water from his property. Mr. Marquardt informed the landowner he would need to submit a plan to the Board before a permit could be issued.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 12:00 p.m., until 9:00 a.m., Tuesday, June 24, 2003.

ATTEST:

6/17/2003

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

6/17/2003

June 24, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 24, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Marquardt, second by Brinkman, to approve the minutes of June 17, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported on the following Detention Center statistics for May: average daily inmate population 47.87, 177 bookings, $14,132.50 collected for work release and out of County prisoner contracts, and $580.00 in costs of confinement collected for the Auditor's office. The following statistics were reported for the Sheriff's Department: 292 Civil papers served, 269 calls logged, 136 incident reports, 12 accidents checked, 1807 miles traveled and 49 arrest warrants served. Doug Herman, from the D.O.C., inspected the Detention Center for Juvenile Justice compliance. A minor structural change may have to be made to become completely sight and sound compliant and several changes to current procedures and policy may need to be incorporated. The Sheriff has also been approached to designate the Codington County Detention Center as a regional facility. Sheriff Olson declined the request based on the high inmate population Codington County averages. Sheriff Olson reported Codington County has been awarded a COPS grant in the amount of $16,500.00, to be used for equipment & technology.
Emergency Management Director, Ron Souter, reported on the following: AED training will take place Thursday, June 26th, at the Career Learning Center. Codington County will initially have two AEDs (automatic external defibultors), with five more scheduled for purchase with grant monies. Codington County has been designated a Jurisdictional "Lead County" for handling requests and ordering of equipment through the 2004 WMD grant. Mr. Souter presented information to the Board concerning U.S. Small Business Administration Pre-Disaster Mitigation loans to cover the costs of protecting business property from damages caused by future disasters. Jason Forrest has been appointed as the Regional Emergency Management Director, replacing Cole Hendry, based out of Aberdeen. Mr. Souter thanked the Board for their assistance the past year and noted this would be his last monthly report as Codington County Emergency Management Director.
States Attorney, Vince Foley, reported the change over for Circuit Court Judges will take place July 1st. Mr. Foley will attend a training session sponsored by Missing and Exploited Children Commission, scheduled for September 21-25, 2003, in Rhode Island. There will be no expense to the County for Mr. Foley's attendance at this training session.

HIGHWAY UNION WAGE SETTLEMENT

Motion by Marquardt, second by Thomas, to approve the wage agreement between, the Highway Union and Codington County, in principal, pending the review and approval of the States Attorney. Upon vote of the Board all present voted aye; motion carried. Motion by Larson, second by Thomas, to adjust the salary, of the Highway Dept. Office Coordinator, in the same manner as the agreement for the Highway employees covered under the Union contract. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes: Linda Roe, new hire Weed Sprayer @$8.00 per hour, effective date May 20, 2003. Lorie Schmidt, Deputy

Auditor, 6 month step increase, from step 1/$11.31 per hour to step 2/$11.88 per hour, effective date July 15, 2003. Upon vote of the Board all present voted aye; motion carried.

AMENDMENT TO 2003 PAYROLL RESOLUTION

Motion by Larson, second by Thomas, to amend attachment E, to the 2003 payroll resolution, as follows:

ATTACHMENT E

OFFICIAL PAY SERIES—Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		2003	
Maintenance III	Step	Wage	
Mechanic	1	$11.03	1st 6 months
	2	$11.46	2nd 6 months
	3	$11.93	Annual
	4	$12.41	Annual
	5	$12.90	Annual
	6	$13.42	Annual
	7	$13.96	Annual

Nonexempt		2003	
Maintenance II	Step	Wage	
	1	$10.60	1st 6 months
	2	$11.03	2nd 6 months
	3	$11.46	Annual
	4	$11.93	Annual
	5	$12.41	Annual
	6	$12.90	Annual
	7	$13.42	Annual

Upon vote of the Board all present voted aye; motion carried.

SALARY CLAIMS

Verified salary claims were approved on a motion by Thomas, second by Larson. Upon vote of the Board, all present voted aye; motion carried. Commissioners: 6,289.94 total salaries. Auditor: 11,876.94 total salaries. Treasurer: 14,253.16 total salaries. St. Attorney: 14,834.85 total salaries. Gov. Bldgs. 9,277.04 total salaries. Dir. of Equal. 20,471.36 total salaries; Karleen Bailey 2122.80 step raise reg. salary; Diane Merchant 1050.00 part time @ 8.00 hr.; Imogene Schmahl 960.00 part time @ 8.00 hr.Reg. of Deeds: 11,945.70 total salaries. Veterans Service: 5,689.42 total salaries. Sheriff: 32,896.30 total salaries; Jack Weber 29.68 part time @ 14.84 hr.; Chuck Carbonneau 61.74 part time @ 13.72 hr. Co. Jail: 38,257.65 total salaries; Shawna Harrington 1934.14 part time @ 10.22 hr.; Kristine Hastings 1031.11 part time @ 10.63 hr. Care of the Poor: 3,079.68 total salaries. Co. Nurse: 2,428.82 total salaries. Historic Sites: 674.47 total salaries; Dorothy Chase 50.00 part time @ 6.25 hr; Charlotte Cole 150.00 part time @ 6.25 hr.; Rita Chase 100.00 part time @ 6.25 hr.; Merle Heidenreich 75.00 part time @ 6.215 hr.; Christi Lickei 251.56 part time @ 6.25 hr. Co. Park: 5,613.07 total salaries; Donnie Olson 1316.80 part time @ 8.23 hr.; Sharon Sauer 520.00 part time @ 6.50 hr.; Casey Hershman 651.00 part time @ 6.00 hr.; Mike Gubka 573.00 part time @ 6.00 hr. Ag. Building: 5,173.26 total salaries. Co. Extension: 4,999.03 total salaries. Weed Control: 9,199.22 total salaries; Harold

Bunde 1307.25 part time @ 9.00 hr.; Howard Cordell 1328.63 part time @ 9.00 hr.; Nick Endres 2203.23 part time sup. @ 10.84 hr.; Richard Whitlock 1078.00 part time @ 8.00 hr.; Doug Cook 1054.00 new hire part time @ 8.00 hr.; Linda Roe 1052.00 new hire part time @ 8.00 hr. Planning Board: 686.53 total salaries; Bud DeBerg 637.75 part time. Road & Bridge: 63,451.19 total salaries; Allen Benck 2429.04 reg. salary plus 707.98 settlement; Mitch Kallhoff 2244.60 reg. salary, step increase plus 618.08 settlement, plus 9.95 other reimb.; Calvin Engels 2335.08 reg. salary plus 663.68 settlement plus .54 other reimb.; Brad Schwinger 2159.34 reg. salary plus 619.43 settlement; Terry Keogan 2335.08 reg. salary plus 659.46 settlement; Eric Dargatz 2159.34 reg. salary, step increase plus 593.26 settlement, plus 1.47 other reimb.; Jeff Case 2335.08 reg. salary plus 687.01 settlement plus 6.48 reimb.; Rick Hartley 2429.04 reg. salary plus 698.44 settlement; Richard Maag 2335.08 reg. salary plus 656.92 settlement plus 8.04 reimb.; Todd Warne 2429.04 reg. salary plus 692.59 settlement; Rick Holinka 2335.08 reg. salary plus 663.11 settlement; Dan Busta 2335.08 reg. salary plus 659.48 settlement plus 4.82 reimb.; Duane Dolen 2244.60 reg. salary plus 643.73 settlement; Andy Mack 2429.04 reg. salary plus 692.37 settlement. Emergency Management: 5,584.85 total salaries. Crime Service: 3,764.06 total salaries. W.I.C.: 2,787.42 total salaries; Lisa McPeek 1079.71 part time @ 9.78 hr.; Lindy Reeser 766.59 part time @ 9.04 hr. Total: 273,233.96. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,877.24 retirement; S. D. Retirement 250.46 spouse option; S. D. Suppl. Retire. 2208.00 suppl. retire.; Dakotacare 33,945.38 ins.; Wellmark 270.81 ins.; Delta Dental 3839.05 ins.; Colonial Life 26.17 ins.; Nationwide Retire. 1032.99 suppl. retire.; AFSCME 275.00 union dues; AFLAC 1394.20 ins.; Conseco 20.20 ins.; U. S. Dept. of Education 91.68 garnishment; Pioneer Credit Recovery 80.26 garnishment; Watertown United Way 101.50 united way; Office of Child Support 498.00 child support; Sioux Valley Credit Union 8040.00 credit union; Cod. County Treasurer 18,205.00 empl. mo. draw; New York Life 197.20 ins.; General Drivers & Helpers Union 335.00 union dues; S.D. Retire. 28.28 prior service; Great Western Bank 18,361.87 federal withholding; Great Western Bank 31,848.42 social security.

VETERANS SERVICE OFFICE

The Board discussed the reoccurring odor in the Veterans Service Office. Al Janzen, Veterans Service Officer, stated he had completed a questionnaire for GEO Tech to attempt to determine the origination of the odor. The Board authorized the Maintenance Supervisor to contact GEO Tech and use their services to find the source of the odor problem.

ASPHALT CONCRETE SURFACING BID LETTING

This being the time and place set for the opening of bids for Project No. P 6720 (00) County Roads 7 & 10, the following bids were received and opened:

Bituminous Paving, Ortonville, MN	$453,427.70 (with bid bond)
McLaughlin and Schulz, Inc., Marshall, MN	$419,268.12 (with bid bond)

Upon the recommendation of the Highway Supt., a motion was made by Thomas, second by Johnson, to table the award of the bid until the Highway Supt. can retabulate and review the bids for omissions and errors. Upon vote of the Board all present voted aye; motion carried.

CULVERT REQUEST

Don Ries, Kranzburg Township landowner, appeared before the Board requesting a culvert in the area of his property. Mr. Ries felt a culvert would alleviate the problem of water coming into the basement of his home. Commissioner Larson and the Highway Supt. will set up a time to inspect the area with Mr. Ries.

REVENUE SHARING CORRESPONDENCE

Commissioner Thomas has received correspondence from Craig Moser, Senator Tim Johnson's office, concerning possible revenues available to Codington County, to be used for essential government services and unfunded federal mandates. Commissioner Thomas asked the Boards permission to further investigate the revenues available and contact First Dist. Assoc. of Local Govt. for their assistance in obtaining such revenues. The Board authorized Commissioner Thomas to follow up on Mr. Moser's correspondence.

COURT ROOM REMODELLING

Commissioner Brinkman reported on a meeting with Hughes County Sheriff, Mike Leidholt, to discuss Hughes County's solution to over crowded court related offices and court rooms. Hughes County has the ability to use facilities in Sully County to help with some of their space problems and have not done any remodeling at this time.

BOARD RECESS

Motion by Thomas, second by Brinkman, to recess at 11:15 a.m. until 1:00 p.m.

BOARD RECONVENES

The Board reconvened at 1:15 p.m., with all members present.

2004 BUDGET REQUESTS

The Board met with Sheriff, Keith Olson, to review the Sheriff, County Jail, and Youth at Risk, 2004 budget requests. Sheriff Olson would like to add a regular part time secretary and a regular part time deputy to his current staff. Highway Supt., Rick Small, reviewed his 2004 budget request with the Board. The Board discussed cutting back on road projects estimated in the 2004 budget. Emergency Management Director, Ron Souter, reviewed his department's 2004 budget request. Mr. Souter stated his 2003 budget could have approximately $20,000.00 in cash carry over, due to fewer expenditures than anticipated. The Board also discussed a hiring freeze and looking at possible current staff reduction.

BID AWARD

Motion by Larson, second by Brinkman, to take from the table the awarding of Highway Project No. P 6720 (00). Upon vote of the Board, all present voted aye; motion carried. Highway Supt., Rick Small, recommended the Board accept the low bid of $419,268.12. Motion by Larson, second by Brinkman, to accept the bid of McLaughlin and Schulz, Inc., in the amount of $419,268.12. Upon vote of the Board, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 3:15 p.m., until 9:00 a.m., Tuesday, July 1, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 1, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 1, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

EXECUTIVE SESSION
Motion by Larson, second by Brinkman, to enter into executive session at 9:05 a.m., to discuss union negotiations and personnel issues. Upon vote of the Board, all present voted aye; motion carried. Mike Oster, Oster Consulting, Inc., was present for executive session. The Board returned to regular session at 9:40 a.m.

MINUTES APPROVED
Motion by Marquardt, second by Brinkman, to approve the minutes of June 24, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

NOTICE TO BIDDERS
Highway Supt., Rick Small, presented a bid notice to the Board. Motion by Marquardt, second by Brinkman, to authorize the Auditor to advertise the notice to bidders for, Asphalt Mat Construction. Upon vote of the Board, all present voted aye; motion carried.
Notice is hereby given that the Board of Commissioners of Codington County, South Dakota, will receive bids up to 10:00 AM in the morning, on Tuesday, July 22, 2003 at The Codington County Auditor's Office at 14 First Avenue SE, Watertown SD 57201. All bids will be opened and read aloud in the Commission Chamber at above noted time and date for the following:

ASPHALT MAT CONSTRUCTION at any location or facility maintained by Codington County.

Plans and specification details can be obtained at:
The Office of the Superintendent of Highways
1201 Tenth Street NW
Watertown SD 57201

GENERAL NOTES: All materials shall meet the *Standard Specifications for Roads and Bridges* of the SDDOT. Certification shall be provided on all bid items stating that they meet specifications when Codington County Highway Department requests such certificates.

ALL BIDS shall be accompanied by a certified check or cashiers check for 5% of the amount bid, based on the estimated quantities stated in the specifications, drawn on a solvent bank domiciled within the state of South Dakota, or in lieu thereof, a bid bond for 10% of the amount of the bid. The Board reserves the right to reject any or all bids and to waive any defects therein, and to buy in the best interest of the County. Bids shall be submitted on Codington County bid forms, in a sealed envelope labeled as to the contents and delivered to The Codington County Auditor's Office prior to the time of the bid opening.

Dated this 1st day of July, 2003

Carol Johnson
Chairman, Board of Commissioners

ATTEST:

July 1, 2003

Cindy Brugman
Codington County Auditor

MONTHLY REPORTS

Welfare Director, Denise Sotka, gave her monthly report to the Board. Mrs. Sotka reported on the increase in hospital notices to the County for indigent patients. Mrs. Sotka noted the County will be making payment on three hospital bills for indigent patients in the amount of $32,082.49. The Welfare Director also noted, she has been notified of two more hospital bills the County may have a liability to pay. The Welfare office assisted 18 clients in June. Seven new clients, four were in need of assistance with medical bills, two for rental assistance, six for assistance with pharmacy bills, and six in need of assistance with utility bills. The County received $2,697.43 in repayments from clients and $350.00 was collected by the Credit Bureau.

Community Health Nurse, Karla Moes, reported on activities in her department. Mrs. Moes submitted the annual report of WIC vouchers, redeemed in South Dakota, by individual Counties. Codington County has the fourth highest amount in the State at $408,542.00. The Nurse's Office will be working to make residents aware of Governor Rounds' Senior Prescription Discount Card Program.

Veterans Service Officer, Al Janzen, reported the maintenance staff may have located the source of the reoccurring odor that has been present in his office. A plumbing project completed some time ago may not have been properly capped and may be causing the odor. The Veterans Office had 56 riders in June and made 18 trips to medical facilities. Mr. Janzen will be working a Veterans booth at the State Fair on the 30th of July. Mr. Janzen has been approached by a Veteran from Potter County in need of transportation to Minneapolis for medical treatment. The Board gave their approval and authorized Mr. Janzen to attempt to collect reimbursement from Potter County for the volunteer driver's meal allowance.

Extension Educator, Deb Sundem and Extension Educator Youth Development/4-H, Jodi Loehrer, appeared before the Board to update them on activities at the Extension Complex. Karen Weber has been hired to replace Marie Benthin as the Family Nutrition Program. The Family Nutrition Program works with various agencies to educate people on making better food choices and preparing healthy foods. This program is a joint effort between the S.D. State University Coop. Extension Service, S.D. Dept. of Social Services, and local counties. Deb has been busy with Kid Care Clinics and has conducted seven clinics in the six county area. Jodi touched briefly on the 2003 Achievement Days Schedule.

HAMLIN CODINGTON BOOKMOBILE

Teresa Peterson, with the Hamlin Codington Bookmobile, appeared before the Board to discuss a recent law change that authorizes the Board of Commissioners to set salaries of Bookmobile employees. Commissioners Thomas and Johnson will meet with Commissioners from Hamlin County to work out the details of setting up a salary and benefits schedule for Bookmobile employees.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Thomas, to supplement the Historic Preservation budget, in the amount of $787.51, with grant reimbursement money. Upon vote of the Board, all present voted aye; motion carried.

ANNEXATION PETITION

Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign the Petition for Annexation, submitted by the City of Watertown, concerning 7th street northwest and the bike trail. The Board voted, on June 10, 2003, to allow the annexation of the property described in

the petition. Upon vote of the Board, Marquardt, Johnson, Brinkman, and Larson voted aye; Thomas voted no; motion carried.

PERSONNEL CHANGES

Motion by Brinkman, second by Thomas, to approve the following personnel changes as submitted and recommended by the corresponding department head. Richard Hauge, Correctional Officer part time to full time. Currently step 1/$10.22 per hour to step 2/$10.63 per hour, effective date July 1, 2003. Dawn Aman Elshere, Deputy States Attorney, 6 months step increase. Currently $3,506.50 per month to $3,671.79 per month, effective date July 1, 2003. Upon vote of the Board, all present voted aye; motion carried.

LETTER OF SUPPORT

Motion by Larson, second by Thomas, to authorize the Chairman to sign a letter supporting the Watertown Area Transit and their services to the Citizens of Codington County. Upon vote of the Board all present voted aye; motion carried.

LAKE PELICAN ACCESS

Marvin Schwanke and Bruce Egerstrom, Pelican Township Officers, and Kelly Thompson and Don Heim, Pelican Township landowners, appeared before the Board to discuss an access to Lake Pelican that has recently been blocked off by a private landowner. The delegation from Pelican Township asked the Board to determine if the access is an unimproved public access, township section line, or privately owned land. The Board authorized the States Attorney to do a chain of title search to determine who has authority over the access. The States Attorney will report back to the Board at their July 8th meeting.

2004 BUDGET REQUESTS

The Board reviewed the following 2004 budget requests: Government Buildings, County Park, States Attorney, and Director of Equalization.

EMPLOYMENT APPLICATIONS

The Board reviewed the application for the Emergency Management Director position.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 2:50 p.m., until 9:00 a.m. Monday, July 7, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 7, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Monday, July 07, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

2004 BUDGET REQUESTS

The Board reviewed 2004 budget requests and the cuts made to each department. The Board cut $452,197.00 from the original 2004 departmental requests.

OPT OUT RESOLUTION

Motion by Larson, second by Brinkman, to pass an Opt Out Resolution, for taxes payable in 2004, in the amount of $897,000.00. The Board held a discussion on the County's options other than passing an Opt Out Resolution. The Board recognized the cuts that would need to be made without an Opt Out would greatly reduce public services and eliminate budget provisions to the not for profit organizations currently receiving funds through the County's General Fund Budget. Upon vote of the Board, Thomas, Johnson, Brinkman, and Larson, voted aye; Marquardt voted no; motion carried.

RESOLUTION #2003-10
ATTENTION TAXPAYERS:
NOTICE OF PROPERTY TAX INCREASE
OF $897,000.00
RESOLUTION FOR OPT OUT

THE GOVERNING BOARD OF CODINGTON COUNTY do state that the above said Board is unable to operate under the tax limitation measure currently in statute. We therefore OPT OUT of such tax limitation in the amount of $897,000 starting with calendar year 2003 taxes payable in the calendar year 2004. This opt out will be for 3 years, which will be thru taxes payable in the calendar year 2006. This action has been taken by the Board and approved by at least two-thirds vote of the Board.

This decision may be referred to a vote of the people upon a petition signed by at least 5 percent of the registered voters in the district and filed with the governing body within twenty days of the first publication of this decision.

Unless this action is referred to a vote of the people and reversed by such vote, this resolution authorizes the County Auditor to spread an excess levy to raise tax dollars in the above stated amount.

The above and foregoing resolution was moved for adoption by Larson, second by Brinkman. Upon vote of the Board, Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

Dated this 7th of July, 2003.

Carol Johnson
Chairman Codington County Commissioners

John Thomas
Board Member

Lavern Marquardt
Board Member

Elmer Brinkman
Board Member

Ken Larson
Board Member

ATTEST:

Cindy Brugman
County Auditor

BOARD RECESS
Motion by Brinkman to recess until 1:00 p.m., second by Thomas.

BOARD RECONVENES
The Board reconvened at 1:00 p.m. to conduct Emergency Management Director interviews.

EXECUTIVE SESSION
Motion by Brinkman, second by Marquardt, to enter into executive session at 1:10 p.m., to conduct interviews for the Emergency Management Director position. Upon vote of the Board all present voted aye; motion carried. The Board returned to regular session at 2:45 p.m.

BOARD AJOURNS
There being no further business to come before the Board a motion was made by Thomas, second by Brinkman, to adjourn at 3:00 p.m., until 9:00 a.m., Tuesday, July 8, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor
Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 8, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Brinkman, and Larson. Johnson absent. Vice Chairman Thomas presiding.

LAKE PELICAN PRESERVATION SOCIETY

Skinny Krull, representing the Lake Pelican Preservation Society, appeared before the Board to express his thanks to the Board for their support. Mr. Krull reported the Society has progressed to a solid organization, thanks to committee members and their efforts to create a broad base, sell new memberships, and fund raising efforts. The Society has made contact with each bank in Watertown in the last six weeks to update them on the Society's activities and progress.

MONTHLY REPORTS

Treasurer, Carol Maloney, reported to the Board on the changes in applying for duplicate titles and lien notations that took effect July 1, 2003, due to recent legislation. These procedures had been completed in the Register of Deeds Office prior to July 1. Commissioner Thomas asked the Treasurer about the two receipt book procedure recently implemented at Memorial Park. Maloney hasn't experienced any problems with the new system.

Register of Deeds, Ruth Pope, presented her monthly statement of fees to the Board. The Register of Deeds collected $33,983.35 in fees during the month of June. Pope noted, for the first six months of 2001 her office recorded 2923 documents compared to 4811 for the first six months of 2003.

Director of Equalization, Russ Ronke, presented several options available concerning the Proval Conference. Ray Eggena, Director of Equalization Clerk, was present to give details on proposals he had prepared for one to four numbers of registrants. The Board gave their approval for two employees to attend the Proval conference at an estimated cost of $2,622.34. Mr. Ronke also discussed the G.I.S. software the Director of Equalization office will need to implement the soil survey project. The Board authorized the Director to purchase the needed software for the G.I.S.

Auditor, Cindy Brugman, presented the Auditor's Account with the Treasurer for the month ending June 30, 2003. The Auditor's office is implementing the new rules for voter registration that went into effect July 2, 2003. The Auditor's staff is busy with requests from school districts for taxes receivable balances, cleaning votomatics and inspecting them for damage before the next election, and working on the 2004 provisional budget.

LAKE PELICAN ACCESS

Bob Day Jr. appeared before the Board to discuss the Lake Pelican public access adjoining his private property and presented the Board with materials showing the current access'. Mr. Day also presented pictures of the trash that has been left on the beach near his home. States Attorney, Vince Foley, conducted a chain of title search and reported the access is not a section line but is a publicly dedicated road by plat. Mr. Day acknowledged the road as a public access and stated his objective is to see the public access' at Lake Pelican all treated similarly. The question was raised as to whether or not a curfew could be implemented. The State's Attorney informed the Board that they could not place a curfew on the access or beach.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, updated the Board on damages to traffic signs in Codington County over the Fourth of July weekend. Small reported stop signs, county marker signs, and speed limit signs were stolen or damaged in various areas. Mr. Small gave the Board a report on the oil burning furnace discussed at a previous meeting. A furnace with a 290 gallon tank would cost

approximately $7564.00 and a 1000 gallon tank estimated cost would be $8964.00. Mr. Small recommended the larger tank as it would more appropriately meet the County's needs regarding disposal of waste oil. The furnace would be thermostatically controlled and used primarily during working hours to supplement the current heating system. The Highway Dept. will be chip sealing for the next four to five weeks. Discussion was also held on trees growing in the right of way on County Roads.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of July1 and July 7, as presented. Upon vote of the Board all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Marquardt, to supplement the Youth at Risk budget with grant reimbursement monies in the amount if $687.12. Upon vote of the Board all present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Brinkman, second by Marquardt, to approve an operating cash transfer from the General Fund to the Victims of Crime Fund, as previously budgeted, in the amount of $10,000.00. Upon vote of the Board all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Brinkman, second by Thomas, to approve the following personnel changes. Richard Whitlock, seasonal weed sprayer, anniversary pay increase from $8.00 per hour to $8.50 per hour effective January 1, 2003. Duane Dolen, Highway Maint. III, anniversary increase from step 5/$12.90 per hour to step 6/$13.42 per hour, effective date July 1, 2003. Upon vote of the Board all present voted aye; motion carried. The Board also noted the resignation of Lindy Reeser, WIC secretary, effective July 22, 2003.

AUDITOR'S ACCOUNT

Motion by Marquardt, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 7,864.97
Checks in Treasurer possession	
less than 3 days	$ 35,940.31
more than 3 days	
Cash Items	$ 400.00
TOTAL CASH ASSETS ON HAND	$ 44,205.28
RECONCILED	
CHECKING	
Great Western Bank Checking	$3,833,746.89
SAVINGS ACCOUNT	
Wells Fargo/Class Plus	$ 0.00
INVESTMENTS	
SD Public Funds Investment	$ 5,986.93
CERTIFICATES OF DEPOSIT	
Dacotah Bank	$ 0.00
Great Western Bank	$ 0.00
Plains Commerce Bank	$ 0.00
Reliabank Dakota	$ 0.00

First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 202,546.09
TOTAL CASH ASSETS	$4,186,485.19
General Ledger Cash Balance by Funds:	
General	$2,110,970.66
Sp. Revenue	$1,613,445.90
Internal Service	$ 9,005.91
Trust & Agency	$ 453,062.72
(schools $133,080.70; twps. $19,298.16; city/towns $26,636.90)	
TOTAL GENERAL LEDGER CASH	$4,186,485.19

VERIFIED CLAIMS

Motion by Brinkman, second by Thomas, to approve the following verified claims as presented by the Auditor's Office. Upon vote of the Board all present voted aye; motion carried.
A-Ox Welding 26.60 sup, Aason Eng. 4982.00 rep, Allied Capital Lease Adm.871.63 rent, American News 66.48 pub, Argus Leader 734.78 pub, Auto Body Specialties 263.14 rep, Avera Home Medical Equipment 167.50 indg. med, Karleen Bailey 14.79 trav, Bob Barker 636.81 sup, Jovolette Basler 20.00 witn, Batteries Unlimited 58.00 maint; Shawna Beasley 7.00 trav, Best Business Products 226.99 rent, Best Business Products 65.16 rent, John Billion 570.20 prof svc, Boone's 159.98 sup, Mahlon Boughton 52.90 jury, Brian's Glass 114.00 rep, Bridgestone/Firestone, Inc. 238.88 sup, Brown & Saenger 90.35 sup, Harold Bunde 29.86 trav, Burghardt Amateur Center 621.61 sup, Burns Law Office 2875.80 prof svc, C & R Supply 340.80 sup, Don Carlson 18.00 prof svc, Carquest Auto Parts 52.90 rep, Carquest Auto Parts 178.31, Cartney Bearing & Supply 45.23 rep, Cartney Bearing & Supply 47.79 rep, Cashway Lumber Inc. 52.76 rep, Cassel Court Reporting 25.00 prof svc, Cave Supply 98.57 rep, Cellular One 342.06 util, Cellular One 63.89 util, Center for Independence 180.00 pmt, Chuck's Bike & Lock Shop 218.75 sup, Jim Clendenin 84.00 refund, Clinnet Sol. LLC 67.50 prof svc, Cod. Co. Treas. 37.00 sup, Cole Papers 1195.61 sup, Cole Petroleum 860.05 sup, Connecting Point 217.50 rep, Connecting Point 52.50 rep, Cook's 287.84 rent, Cook's 468.29 sup, Credit Bureau of Wtn. 108.32 pmt, Credit Bureau 84.00 sup, Crescent Electric 64.14 sup, Crescent Electric .99 rep, Culligan Water 495.00 rent, Laura Dahle 52.90 jury, Dakota Electronics 30.00 util, Dakota Elevator 195.00 maint, Dakota Fluid Power 499.63 sup, DakotAbilities 540.00 prof svc, Deuel Co. Hwy. 34.68 maint, Diagnostic Radiology Assoc. 93.52 indg. med, Diamond Vogel Paints 82.91 maint, Donna Dietrich, Chmn. 245.29 prof svc, Drain Man 100.00 rep, Drake Motor Inn 136.95 indg util, The Earthgrains Co. 304.52 sup, East Point 430.00 indg. util, Econo Foods RX 2393.79 indg. med, Ray Eggena 7.00 trav, Marv Ekeren 33.00 prof svc, Farm & Home Pub. 1137.50 sup, Robert Fox 23.48 trav, Ed Friske 87.75 sup, Judy Geier 7.00 trav, GeoTek Engineering 1600.00 rep, G.F.G. Food Service 2075.95 sup, Glass Products 15.45 rep, GlaxoSmithKline Fin. 145.50 sup, Green, Schulz, Roby 681.60 prof svc, Leon Hackbart 56.38 jury, Linda Halse 63.34 jury, Amanda Hansen 29.86 witn, Harold's Camera 67.64 sup, Michael Heim 50.00 jury, Heinz Home Dairy 704.48 sup, George Heller 120.00 prof svc, Hillyard Floor Care Supply 713.67 sup, Stephanie Hollatz 37.40 witn, Amber Hoss 20.00 witn, Karen Houseman 29.86 witn, Greg Hulscher 62.76 jury, Hurkes Implement 151.75 rep, Hurkes Implement 633.81 rep, Hy-Vee RX 896.35 indg med, Infinity Composites 2377.73 equip, Interlakes Comm. Action 412.25 pmt, James & Assoc. 166.10 prof svc, Jefferson Lines 121.45 trav, Jenkins Living Center 20.00 sup, Kristene Jensen 20.00 witn, Jody Johnson 20.00 witn, John H. Johnson 32.76 trav, Kristin Johnson 20.00 witn, Raymond Johnson 20.00 witn, Johnstone Supply 40.29 rep, Ina Kahnke Estate-Landlord 200.00 indg util, Karl's TV 229.96 equip, Kari Kattke 20.00 witn, David Kennedy 51.16 jury, Kennedy Rokahr Pier & Knoff 191.70 prof svc, Kettering Law Office 293.60 prof svc, Kimball Midwest 251.49 sup, Frank Kitterman 50.58 jury, Jared Kolb 20.00 witn, Kyocera Mita America 241.46 rent, L & L Const. 4976.85 maint,

LaFramboise Const. 3000.00 rep, Lake Area Zoo 2500.00 pmt, Lake City Directory 26.00 sup, Lake Pelican Watershed 3750.00 pmt, Lakeland Nursery 5.97 sup, Sue Ann Lang 24.20 pub, Chuck Langner 358.75 trav, J.H.Larson 404.92 maint, Lawson Products 169.94 sup, Lee's Stump Removal 50.00 maint, LexisNexis Matthew Bender 692.55 sup, Linweld 16.96 sup, Lutheran Soc. Serv. 1516.95 prof svc, Macksteel Warehouse 12.30 rep, Macksteel Warehouse 210.82 sup, Mac's Inc 34.10 rep, Mac's Inc 82.44 sup, Mahowald's 5.68 rep, Mahowald's 326.79 sup, LeaAnn Manke 50.58 jury, FJ McLaughlin 809.26 sup, Medicine Shoppe 433.87 sup, Menards 108.23 sup, Menards 376.36 sup, Mid-continent Communications 65.00 util, Midwest Truck Parts 116.14 rep, Mikelson Law Office 160.86 prof svc, Milbank Communications 154.00 sup, Kevin Miller 20.00 witn, Minnehaha Co Treasurer 132.60 sup, Myrna Moes 20.00 witn, Amanda Mooney 51.16 jury, Municipal Utilities 1235.45 ind util, Municipal Utilities 75.00 util, Municipal Utilities 7668.13 util, Nat'l 4-H Supply Service 27.45 sup, NDAA 375.00 trav, Esther Ness 51.16 jury, Northwestern Public Service 190.64 util, Office Systems 737.03 sup, Olson & Johnson International 184.93 rep, Alice Olson 50.00 jury, Oster Consulting 1500.00 pyt, Ottertail Power Co 16.22 util, The Outfitter 350.93 sup, Pegler-Sysco Food Services 2458.30 sup, Pennington Co Jail 287.79 trav, Pitney Bowes 70.20 sup, Pitney Bowes 222.00 rent, PMB 0112 274.10 util, Postmaster 126.00 sup, Prairie Lakes Health Care Cent 15742.69 witn, Prairiewave 492.63 util, Karen Pratt 20.00 witn, Print'em Now 57.96 sup, Professional Mailing & Market 2127.62 sup, Karen Pulscher 6.00 sup, Quality Presort Services 610.82 prof svc, Qwest 990.72 util, Qwest 39.91 util, Radio Shack 29.99 sup, Todd Randall 52.32 jury, RC Technologies 16.62 util, Redlinger Bros 17.75 sup, Mary Riley 54.64 jury, Jennifer Roberts 80.32 witn, Runnings 25.72 rep, Rural Cellular Corp 149.28 util, Sakakawea Medical Center 297.88 prof svc, Jan Schnaser 28.70 witn, SD Dept Revenue 1085.00 prof svc, SD Federal Property 9.00 sup, SDACO 15.00 rent, Service Signs Inc 38.00 sup, Sharp Chevrolet 254.32 maint, Sheehan Cycle 161.92 sup, Sherwin Williams 117.64 sup, Shirts in the Works 20.95 sup, Shopko Pharmacy #254 167.08 med ,Sign Pro 168.00 sup, Sioux Valley Coop 7617.59 sup, Sioux Valley Coop 18.00 util, Sioux Valley Hospital 14786.98 indg med, Slowey Court Reporting 105.00 prof svc, Snow Sales 330.80 sup, Sogn Messer Funeral Home 214.00 trav, So Shore Gazette 909.09 pub, Spears Law Office 4242.25 prof svc, St Alexius Missouri Slope Cln 94.00 prof svc, Star Laundry 75.82 sup, Star Laundry 39.74 sup, steam Brothers 54.95 sup, Steins Tool Time Rental 15.00 rent, Lloyd Strain 51.16 jury, Deb Sundem 187.04 trav, Superwash 100.00 sup, Sutton & Bauer Law Offices 6246.47 prof svc, Sioux Valley Clinic 394.00 prof svc, Dave Taecker 50.00 witn, Dan Thyen 30.44 trav, Dennis Thyen 58.70 jury, Titian Machinery 55.68 rep, Tractor Supply 115.39 rep, Kay Tschakert 61.60 jury, United Building Center 3.55 rep, Value Care Pharmacy 147.05 indg med, Van Diest Supply Co 6802.50 sup, Visa 35.81 sup, Pam Vohlken 50.58 jury, Steve HC Waege 38.61 trav, Walmart Community 606.00 sup, Bob Walser 15.00 prof svc, Watertown Area Paging 20.00 util, Watertown Boys & Girls Club 2666.67 pyt, Watertown Public Opinion 2675.35 pub, Watertown Tire Center 7.50 rep, Watertown Tire Center Inc 86.46 rep, Wells Fargo Financial Leasing 292.92 rent, Becky Wettestad 20.00 trav, Wiles & Rylance LLP 1260.00 prof svc, Women's Resource Center 3999.99 pyt, WW Tire Service 3635.45 sup, Xerox Capitol LLC 174.00 sup, Xerox Corporation 139.19 sup, Yankton Co Treasurer 179.60 prof svc, Yankton Co Sheriff 33.00 trav; Total $156,157.53.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 11:00 a.m. to discuss personnel. Upon vote of the Board all present voted aye; motion carried. The Auditor was present for executive session. The Board returned to regular session at 11:05 a.m.

EMERGENCY MANAGEMENT DIRECTOR

Motion by Brinkman, second by Thomas, to offer the position of Emergency Management Director to James Sutton, starting salary to be set at $28,026.00. Upon vote of the Board, all present voted aye; motion carried.

OPT OUT RESOLUTION

Motion by Brinkman, second by Larson, to reconsider Opt Out Resolution #2003-10. Upon vote of the Board, all present voted aye; motion carried. Commissioner Thomas discussed adding the $160,000.00, cut from the 2004 Highway Budget, for proposed road projects in 2004, to the Opt Out amount passed in Resolution #2003-10. Commissioner Brinkman discussed the obligation of the Board to continue to provide the current level of services to the residents of Codington County. States Attorney, Vince Foley, acknowledged the Board for their efforts to reduce the budget and maintain the current level of services. The Board discussed the cuts to the 2003 budget, in the area of $500,000.00 and to the 2004 budget requests, for approximately $400,000.00. The following amendment to Resolution 2003-10 was acted upon.

ATTENTION TAXPAYERS:
NOTICE OF PROPERTY TAX INCREASE
OF $1,057,000
RESOLUTION 2003-10 FOR OPT OUT (amended)

THE GOVERNING BOARD OF CODINGTON COUNTY do state that the above said Board is unable to operate under the tax limitation measure currently in statute. We therefore OPT OUT of such tax limitation in the amount of $1,057,000.00 starting with calendar year 2003 taxes payable in the calendar year 2004. This opt out will be for 3 years, which will be thru taxes payable in the calendar year 2006. This action has been taken by the Board and approved by at least two-thirds vote of the Board.

This decision may be referred to a vote of the people upon a petition signed by at least 5 percent of the registered voters in the district and filed with the governing body within twenty days of the first publication of this decision.

Unless this action is referred to a vote of the people and reversed by such vote, this resolution authorizes the County Auditor to spread an excess levy to raise tax dollars in the above stated amount.

The above and foregoing resolution was moved for adoption by Brinkman, second by Larson. Upon vote of the Board, Thomas, Marquardt, Brinkman, and Larson voted aye; Johnson absent. Motion carried.

Dated this 8th day of July, 2003.

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Chairman Codington County Commissioners

John Thomas
Vice Chairman Codington County Commissioners

Ken Larson
Board Member

Lavern Marquardt

Board Member

Elmer Brinkman
Board Member

ATTEST:

Cindy Brugman
County Auditor

LAW ENFORCEMENT BLOCK GRANT
The Board discussed the possible need to apply for disparate certification. Motion by Brinkman, second by Larson, to authorize Vice Chairman Thomas to execute a letter to the S.D. Attorney General applying for disparate certification. Vice Chairman Thomas will meet with the States Attorney and Sheriff before determining if the County needs to make application.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 12:00 p.m., until 9:00 a.m., Tuesday, July 15, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 15, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 15, 2003, in the Codington County Courthouse. Members present were, Marquardt, Johnson, Brinkman, and Larson; absent, Thomas. Chairman Johnson presiding.

MINTUES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of July 8, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

VERIFIED CLAIM
Motion by Brinkman, second by Marquardt, to approve the following verified claim: ProVal Users Group $650.00 registration. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported there have been 13,485 vehicles pass through Memorial Park, from June 22nd through July 13th. These numbers have been tracked by the hits on the traffic counter placed at the Park. Recent wind storms have caused damage to shingles on a building in the picnic area and a tree was uprooted, which then fell onto a vehicle. The campground was 100% full for the July 4th weekend. Commissioner Marquardt questioned accessibility to the swimming area at the campground. Commissioner Brinkman asked Mr. Ford about poor air quality in the campground office area and Mr. Ford stated the problem had been resolved. The sidewalk replacement along the east side of the Courthouse has been completed and recent problems with the freight elevator, due to an electrical storm, have been repaired. **Highway Supt., Rick Small,** presented the Board with a copy of a letter from the SDDOT, concurring with the awarding of the bid to McLaughlin & Schultz, Inc., for project P67200(00). The project will be funded, in part, by STP funds accumulated by Codington County. The cost of this project will be approximately $44,900.00 to Codington County. Supt. Small is currently working on a bid notice for Bridge repairs. The clean burn furnace, previously discussed, has been ordered and will be installed by the Highway Dept., which will save approximately $400.00 in costs. Mr. Small is also investigating the 2002 Motor Grader bid with the possibility of the County using the 2002, bid before it expires, to order Motor Graders for the Kranzburg and Watertown areas, which would not be delivered or paid for until 2004.

AUTOMATIC BUDGET SUPPLEMENTS
Motion by Brinkman, second by Marquardt, to supplement the Waterfowl Budget, in the amount of $218.00, with PILT funds received from the U.S. Treasury. Upon vote of the Board, all present voted aye; motion carried. Motion by Marquardt, second by Brinkman, to supplement the Sheriff's budget in the amount of $1,101.56, with grant monies received from a court security grant award. The Sheriff has purchased three ballistic panels to be used in the court room. Upon vote of the Board, all present voted aye; motion carried.

ABATEMENT
Motion by Marquardt, second by Brinkman, to approve the request for abatement on property owned by Clay Schuchard and described as: Abatement #2003-48, DOE record #2444, tax bill #2003-1-11187, N400' Lot 3, Sec. 10-117-53, Lake Township. The Director of Equalization office inadvertently removed the owner occupied and agricultural status from the property. The abatement requested is $614.33. Commissioner Marquardt questioned if this property qualified to be considered as agricultural land. Director of Equalization, Russ Ronke, stated the property did qualify as agricultural land. Upon vote of the Board, Marquardt, Johnson, and Brinkman, voted aye; Larson, voted no; motion carried.

NEW BUSINESS
The Board discussed sending a memo, concerning possible budget cuts, to County departments and other agencies, who have 2004 budget requests through Codington County.

EMERGENCY MANAGEMENT
Motion by Marquardt, second by Brinkman, to appoint Ron Souter as the acting on call Codington County Emergency Management Director, until the new Director starts on August 1st, 2003. Upon vote of the Board, all present voted aye; motion carried.

OTHER BUSINESS
The Board noted correspondence received concerning, Counties share of the 4% gross receipts tax and the SDDOT 2004-2008 Statewide Transportation Improvement Program.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:50 a.m., until 9:00 a.m., Tuesday, July 22, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 22, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 22, 2003, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Brinkman, second by Thomas, to approve the minutes of July 15, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Commissioner Thomas, reported on damage to the phone system in the Emergency Management Office. A lightening storm in the early hours of July 20th damaged phones and office equipment in the Emergency Management office. The Board will wait until hearing from the insurance company on whether to repair or replace the damaged phone system. The Emergency Management office will be staffed by an intern on July 28th with Commissioner Thomas available in case of an emergency.

Sheriff, Keith Olson, reported the following Detention Center statistics for June: Daily inmate population 56.6, 204 bookings, $16,087.50 collected for work release and out of county prisoners, and $1,380.00 collected for confinement costs. Statistics for the Sheriff's Dept. for June: 258 civil papers filed, 50 warrants served, 260 calls logged, 125 incident reports, 9 accidents checked, and 10 transports for 2319 miles traveled. Commissioner Brinkman questioned if the Sheriff's department was required, by statute, to serve civil papers. Sheriff Olson stated the fee schedule is set by statute and collections more than cover the cost of the salary of the Process Server. Fees collected through June 2003 are in the amount of $20,955.00. Sheriff Olson reported the Codington County Detention Center has been approved as a certified Co-Located facility for juvenile and adult inmates. The Detention Center will need to install one additional door in the juvenile section to sound separate the juvenile and adult sections. The approximate cost to install the door will be $1,334.00. Commissioner Thomas will investigate the possibility of the County being reimbursed, for the cost of installing the door, through Juvenile Justice grant funds. The Board and Sheriff also discussed zoning regulations, pertaining to shooting ranges.

PERSONNEL CHANGES

Motion by Brinkman, second by Thomas, to approve the following personnel change: Betty Overlie, Clerk in the Treasurer's Office. Anniversary increase from step 6/$10.17 per hour to step 7/$10.58 per hour. Effective date August 15, 2003. Upon vote of the Board, all present voted aye; motion carried.

VERIFIED CLAIM

Motion by Marquardt, second by Brinkman, to approve the following verified claim, as presented: Bates Construction $28,826.44 road project. Upon vote of the Board all present voted aye; motion carried.

ASPHALT MAT CONSTRUCTION BID LETTING

This being the time and place set for the opening of bids for Asphalt Mat Construction, the following bids were received and opened:
Bituminous Paving, Inc., Ortonville, Mn. Bid Bond for 10% included.
Bid A $33.0 per ton
Bid B $47.00 per ton
Bid C $28.00 per ton
Total Bid: $311,000.00

McLaughlin Schulz, Inc., Marshall, Mn. Bid Bond for 10% included.
Bid A $26.90 per ton
Bid B $28.65 per ton
Bid C $23.00 per ton
Total Bid $241,900.00
Total Bids were based on plant location. Motion by Thomas, second by Larson, to award the bid to McLaughlin Schulz, Inc. Upon vote of the Board, all present voted aye; motion carried.

HAMLIN CODINGTON BOOKMOBILE

Commissioners Johnson and Thomas reported on the meeting they attended with Commissioners from Hamlin County, Hamlin County Library Board members, and Teresa Peterson, library director. Commissioner Thomas will contact the States Attorney to have a new contract prepared between the Bookmobile, Hamlin and Codington counties.

SPRUCE UP SOUTH DAKOTA

The Board noted a letter from the Codington County Historic Preservation Commission in regards to the Appleby Elevator. The Commission has examined photographs of the Appleby Elevator's current condition and as such is aware of the considerable damage to the structure. The Commission feels the building appears to have suffered "substantial loss of integrity" and could be removed from the National Register of Historic Places. The removal of the elevator from the National Register will allow the destruction and removal of the elevator.

INDIGENT BURIAL REQUEST

Welfare Director, Denise Sotka, appeared before the Board to discuss a request for the burial costs of an indigent client. Mrs. Sotka noted the request was not preauthorized but the client did meet the guidelines of indigent status. The Board recommended payment of the burial costs for the indigent client.

OTHER BUSINESS

Commissioner Brinkman reported on a communication he had, with a recent customer in the Treasurer's Office. The customer commented on the excellent service he received from a staff member in the Treasurer's office, while trying to settle an estate matter. The Board spent considerable time discussing the opt out resolution and the drastic cuts that would be made to County personnel and services if the opt out was referred to a vote and was voted down. Commissioner Thomas reported on the recent NACO convention he attended in Milwaukee. Commissioner Thomas felt it was a good convention and some of the topics covered were: Handling developmentally disabled victims, child health technology, highway issues, working with the media, and Proval training and information. Commissioner Thomas, as the SDACC 1st Vice President, had his trip paid for by the SDACC.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 11:45 a.m., until 9:00 a.m., Tuesday, July 29, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 29, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 22, 2003, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, and Larson. Brinkman absent. Chairman Johnson presiding.

HAMLIN CODINGTON REGIONAL LIBRARY

The Board discussed the need for a meeting between the County Auditors and State Attorneys from Hamlin and Codington Counties, in order to draft an agreement pertaining to the Hamlin Codington Bookmobile.

MINUTES APPROVED

Motion by Thomas, second by Larson, to approve the minutes of July 22, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Marquardt, second by Larson, to accept the resignation of Steve Waege, Director of Equalization Appraiser. Upon vote of the Board all present voted aye; motion carried.

VERIFIED SALARY CLAIMS

Motion by Larson, second by Thomas, to approve the following verified salary claims, as presented. Upon vote of the Board, all present voted aye; motion carried.
Commissioners: 6,289.95 total salaries. Auditor: 11,933.31 total salaries; Lorie Schmidt step raise 2067.12 reg . salary. Treasurer: 14,253.17 total salaries. St. Attorney: 15,022.60 total salaries; Dawn Aman-Elshere 3671.69 step raise reg. salary. Gov. Bldgs: 9,151.57 total salaries. Dir. of Equal.: 20,234.50 reg. salaries; Steve Waege 1960.98 step raise reg. salary pro-rated plus 391.63 vacation pay; Ray Eggena 1572.96 step raise reg. salary pro-rated for July; Diane Merchant 842.00 part time @ 8.00 hr; Imogene Schmahl 1088.00 part time @ 8.00 hr. Reg. of Deeds: 11,945.70 reg. salaries. Veterans Service: 5,689.40 reg. salaries. Sheriff: 34,502.98 reg. salaries; Jack Weber 834.68 part time @ 14.84 hr.; Chuck Carbonneau 409.30 part time @ 13.72 hr. Co. Jail: 42,760.51 total salaries; Rich Hauge 1849.62 new hire reg. salary; Kristine Hastings 1275.60 part time @ 10.63 hr.; Shawna Harrington 2248.40 part time @ 10.22 hr.Care of the Poor: 3,079.68 total salaries. Co. Nurse: 2,428.83 total salaries. Historic Sites: 761.98 total salaries; Dorothy Chase 175.00 p.t. @ 6.25 hr.; Charlotte Cole 75.00 p.t. @ 6.25 hr.; Rita Chase 100.00 p.t. @ 6.25 hr.; Merle Heidenreich 125.00 p.t. @ 6.25 hr.; Christi Lickei p.t. @ 6.25 hr. Co. Park: 6,436.82 total salaries; Donnie Olson 1646.00 p.t. @ 8.23 hr.; Sharon Sauer 650.00 p.t. @6.50 hr.; Casey Hershman 633.00 p.t. @ 6.00 hr.; Mike Gubka 897.00 p.t. @6.00 hr. Ag. Bldg: 5,644.55 total salaries. Co. Extension: 4,999.01 total salaries. Weed Control: 8,279.09 total salaries; William DeBerg 468.00 p.t. @ 9.00 hr.; Harold Bunde 1539.00 p.t. @ 9.00 hr.; Howard Cordell 805.50 p.t. @ 9.00 hr.; Nick Endres 2197.81 p.t. @ 10.84 hr.; Richard Whitlock 1094.38 p.t. @ 8.50 hr.; Doug Cook 564.00 p.t. @ 8.00 hr.; Linda Roe 500.00 p.t. @ 8.00 hr. Planning Board: 686.54 total salaries; William DeBerg 637.75 part time. ROAD & BRIDGE: 54,887.56 total salaries; Duane Dolen 2335.08 step raise reg. salary, Lori Deutsch 2077.56 reg. salary pro rated plus 606.70 union settlement. EMERGENCY MANAGEMENT: 4,615.21 total salaries; Ron Souter 1310.00 pro rated salary plus 753.00 vacation pay. CRIME VICTIM: 3,764.07 total salaries. W.I.C.: 3,081.79 total salaries; Lisa McPeek 1314.43 p.t. @ 9.78 hr.; Lindy Reeser 940.61 p.t. @ 9.04 hr. plus 146.45 vacation pay. Total: 270,448.82. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,597.82 retirement; S. D. Retirement 261.20 spouse option; S. D. Supplemental Retire. 2208.00 suppl. retirement; Dakotacare 33,334.96 ins.; Wellmark 264.01 ins.; Delta Dental 3,783.05 ins.; Colonial Life 26.17 ins.; Nationwide Retirement 1032.99 suppl. retire.; AFSCME Local #2488 325.00 union dues;

AFLAC 1,394.20 ins.; Conseco Ins. 20.20 ins.; U. S. Dept. of Education 93.01 garnishment; Pioneer Credit Recovery 81.68 garnishment; United Way 101.50 united way pledges; Child Support 498.00 child support; Sioux Valley Credit Union 8,020.00 credit union; Cod. Co. Treasurer 18,005.00 employee monthly draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 335.00 union dues; S. D. Retirement 28.28 prior service; Great Western Bank 16,409.46 federal withholding; Great Western Bank 31,568.38 social security.

VERIFIED CLAIMS

Motion by Thomas, second by Marquardt, to approve the following verified claims, as presented, for payment. The following claims have been fully reimbursed to Codington County with federal grant monies. Upon vote of the Board, all present voted aye; motion carried. Binoculars.com $18,140.00 equip; DTC Communications $12,500.00 equip; Galls Inc. $22,828.58 equip; Medtronic Physio-Control $9,086.08 equip; Streicher's $10,240.40 equip.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Marquardt, to supplement the Emergency Management revenue and expenditure budgets, in the amount of $72,794.98. Codington County has been awarded monies through the U.S.D.O.J. FY2003 equipment grant program. Upon vote of the Board, all present voted aye; motion carried.

I.C.A.P. OFFICES

The Board noted correspondence from Cindy Dannenbring, I.C.A.P. Executive Director. Ms. Dannenbring provided the information that the I.C.A.P. staff would be vacating the office space they currently occupy in the Courthouse and moving to 311 7th Ave SW, Watertown, by September 1, 2003. Ms. Dannenbring requested permission to post notices in the Courthouse explaining how I.C.A.P. customers can find their new facility. Ms. Dannenbring expressed her thanks to the Board for the use of space in the Courthouse over the years and thanks for the Board's efforts on behalf of low-income and elderly persons in Watertown and Codington County.

SOUTH DAKOTA STATE HISTORICAL SOCIETY

The Board noted correspondence, from the S.D. State Historical Society, designating properties that will be considered by the State Historical Society Board of Trustees for nomination to the National Register of Historic Places. The properties that will be considered are: The Puhlman Farm, 44350 176th St., Hazel, Codington Co., S.D. and The Beskow Barn, 15689 456th Ave, South Shore, Codington County, S.D.

W.I.C. INTERVIEWS

Commissioner Johnson, reported on the W.I.C. clerk interviews that were held on Monday, July 28th. The W.I.C. clerk position has been offered to one of the persons interviewed.

EXECUTIVE SESSION

Motion by Larson, second by Marquardt, to enter into executive session, as requested by the States Attorney, at 9:50 a.m. to discuss personnel. Upon vote of the Board, all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session at 10:00 a.m.

Commissioner Brinkman was present at 10:00 a.m.

Motion by Marquardt, second by Thomas, to enter into executive session at 10:00 a.m., to discuss pending litigation. Upon vote of the Board, all present voted aye; motion carried. The States

Attorney and Auditor were present for executive session. The Board returned to regular session at 10:05 a.m.

VETERANS SERVICE OFFICE

Al Janzen, Veterans Service Officer, gave the Board a brief update on the odor that had previously been a problem in his office. Mr. Janzen reported an air purifier is currently being used in his office and the odor is not detectable at this time.

MOTOR GRADERS TO BE REPLACED

Highway Supt., Rick Small, and Ron Bannworth, Customer Account Tech. with Butler Machinery, Sioux Falls, met with the Board to discuss the motor graders scheduled to be replaced in the coming year. Butler Machinery Co. would agree to sell to Codington County one or more Caterpillar Model 143H Motor Graders as bid to Codington County, on July 16, 2002. These machines would be as per Codington County bid specifications. The Board will need to make a decision by August 5, 2003, in order to purchase off the 2002 bid. The Board took no action at this time.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to discuss personnel, as requested by the States Attorney, at 10:55 a.m. Upon vote of the Board, all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session at 11:05 a.m.

BUDGET REVIEW

Louise Tastad appeared before the Board with questions on the 2004 Provisional Budget. The Board reviewed certain line items in the Provisional Budget with Mrs. Tastad.

FEMA DISASTER AID

Codington County is currently reviewing local mitigation plan requirements for future FEMA disaster aid. Input or suggestions on the plan can be submitted to the Codington County Commissioners at their regularly scheduled meetings.

OTHER BUSINESS

Commissioner Brinkman reported on his meeting with local realtors and their discussion on current land values and assessments. Commissioner Thomas reported on the Glacial Lakes budget meeting he attended. Commissioner Johnson signed the contract with McLaughlin & Schulz, Inc., for the recent bid awarded to them for the Asphalt Concrete Surfacing project on County Roads 7 & 10.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:55 a.m., until 9:00 a.m., Tuesday, August 5, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

August 5, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 05, 2003, in the Codington County Courthouse. Members present were Thomas, Marquardt, Brinkman, and Larson. Johnson absent. Vice Chairman Thomas presiding.

MONTHLY REPORTS

Welfare Director, Denise Sotka, was absent and submitted her report in writing. The Welfare office had 30 clients in July with 10 of the clients being new applicants. The Welfare Director had the following requests for assistance: 6 for medical, 5 for rental, 9 for pharmaceutical and 10 for utilities, for a total of $34,146.36.

County Health Nurse, Karla Moes, reported a clerk has been hired for the W.I.C. department. Alice Moyer has been hired to replace Lindy Reeser, who recently resigned. Day and Hamlin counties will provided temporary help in the Codington County W.I.C. office during Mrs. Moyer's orientation. The Nurse's office will see an increase in immunizations in the next month before the new school year begins.

Veterans Service Officer, Al Janzen, reported that his office made 17 trips to Sioux Falls with veterans for medical appointments in July. A total of fifty riders were transported. The Service officer will be in Pierre August 25th through the 28th to attend an annual training school. Mr. Janzen will also be in Minneapolis on September 3rd to give testimony, before a VISN 23 Health Care Committee, that will be approving a new site for a Veterans Clinic, possibly in Watertown. Commissioner Brinkman asked if Mr. Janzen had contacted other organizations in the community for information to be used in his testimony. Mr. Janzen said he would do so. Mr. Janzen asked the Board if they would be meeting with department heads as to what type of cuts would be required in each department if the Opt Out referral failed. The Board said they would be meeting with department heads in the future for such discussions.

Extension Educator, Deb Sundem, introduced Nutrition Assistant, Karen Weber, to the Board. Karen has been busy contacting 60's Plus Dining, the Salvation Army, Senior Nutrition sites, etc., providing information on nutrition. Ms. Sundem reported she had recently attended the State Fair. Chuck Langner, Extension Educator, reported on his trip to the State Fair and invited the Board members to the upcoming Ag. Industry Tour. Mr. Langner reported harvest is currently underway. Commissioner Brinkman asked Mr. Langner if Codington County is in a drought situation. Mr. Langner reported there are some spots in Codington County that are dryer than others but overall the County is not in a drought situation at this time. Mr. Langner delivered a reimbursement check to the Board for a postage grant.

Weed Supervisor, Nick Endres, reported the Weed Dept. has started the fall spraying operations on State and County roads.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of July 29, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Brinkman, to supplement the Extension Budget in the amount of $1,862.96 with postage grant monies received through SDSU. Upon vote of the Board, all present voted aye; motion carried.

MOTOR GRADER BID PURCHASE

The Board held a discussion on purchasing two motor graders under the bid letting conducted July 16, 2002. Highway Supt. Small has contacted Deene Dayton, S.D. Dept. of Legislative Audits and Accounts, as to the legality of such a purchase. Mr. Dayton verified Supt. Small's

data for purchasing off the previous year's bid. Motion by Marquardt, second by Larson, to purchase two motor graders from Butler Machinery Co., Sioux Falls, SD, off the 2002 bid, with awarding of the bid based on the out come of the Opt Out Referral Election. Upon vote of the Board, all present voted aye; motion carried.

PUBLIC HEARING

Motion by Larson, second by Brinkman, to set 10:30 a.m., August 19, 2003, as the time for a public hearing on the transfer of liquor licenses from Kampeska Aerie No. 1361 d.b.a. Eagles Lodge to Theodore D. Moe, T-K Corporation. Upon vote of the Board, all present voted aye; motion carried.

REFERRAL PETITIONS

The Board noted the petitions filed, referring Opt Out Resolution #2003-10, to a county wide vote. Motion by Marquardt, second by Larson, to set the election date for September 16, 2003. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION TO COMBINE PRECINCTS

RESOLUTION 2003-11

WHEREAS, the Board of County Commissioners of Codington County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

WHEREAS, a County-wide Special Election is to held on September 16, 2003, and where the Board of County Commissioners may change the boundaries of election precincts already established and where it has been determined that for the anticipated cost of said election it would be in the best interest of County taxpayers to combine some of the current precincts for said election.

THEREFORE BE IT RESOLVED, that the following precincts are established for the County-wide Special Election to be held on September 16, 2003.
WARD A – boundaries as described on the Wards & Precincts Map of Watertown, SD
WARD B – boundaries as described on the Wards & Precincts Map of Watertown, SD
WARD C – boundaries as described on the Wards & Precincts Map of Watertown, SD
WARD D – boundaries as described on the Wards & Precincts Map of Watertown, SD
WARD E – boundaries as described on the Wards & Precincts Map of Watertown, SD
Dexter Twp-Fuller Twp- Florence Village – all residents within the legal boundaries
Eden Twp-Phipps Twp-Wallace Village – all residents within the legal boundaries
Elmira Twp-Lake Twp-Rauville Twp-Richland Twp – all residents within the legal boundaries
Germantown Twp-Leola Twp-South Shore Village – all residents within the legal boundaries
Graceland Twp-Henry Twp-Henry Village – all residents within the legal boundaries
Kampeska Twp – Pelican Twp – Sheridan Twp – all residents within the legal boundaries
Kranzburg Twp – Waverly Twp – Kranzburg Village – all residents within the legal boundaries

The above and foregoing resolution was moved for adoption by Larson, second by Marquardt. Upon vote of the Board, all present voted aye; motion carried.

Dated this 5th day of August, 2003, at Watertown, South Dakota.

_____

Chairman

John W. Thomas
Vice Chairman

Lavern Marquardt

Elmer Brinkman

Ken Larson

ATTEST:

Cindy Brugman
County Auditor

EMPLOYEE'S MEETING
States Attorney, Vince Foley, proposed the Board allow him to conduct a meeting with all Codington County employees to inform them of the rules applicable to their status as employees, and their rights to voice their opinions. The Commission approved scheduling such a meeting.

SERENITY LAKE ACCESS
Fuller Township resident, Carrie Bach, appeared before the Board to discuss a blocked section line that would allow access to Lake Serenity. Ms. Bach asked the Board if a gate could be put in to allow access to the lake and if anything could be done to remove the trees blocking the section line. Commissioner Larson will contact the Game, Fish, and Parks to determine what action can be taken to open the section line to allow access to the lake and relay the information to Ms. Bach.

OPT OUT DISCUSSION
The Board spent considerable time discussing the public reaction to the Opt Out Resolution and the ramifications to County Departments and residents of Codington County if the Opt Out fails to pass. The Board discussed the misconceptions of the public in regards to projects that are not a part of the County tax request, such as the bike trail, convention center, and school computer purchases. Government Affairs Committee members, Barry Wilfahrt and Joel Vockrodt, and Craig Atkins from Focus Watertown met with the Board to discuss options available to the County to provide information to the public before the election.

NOTICE TO BIDDERS
Motion by Marquardt, second by Larson, to authorize the Auditor to advertise for bids for Bridge Rehabilitation Project-2003. Commissioner Brinkman asked Supt. Small where the funds for this project are budgeted. Supt. Small informed the Board that approximately $13,000.00 in FEMA funds has been received to return the bridges to pre-flood condition and the rest of the cost has been budgeted through the Road & Bridge budget. Supt. Small reported if the money FEMA money is not used it may have to be returned to FEMA and reapplied for when the project will actually begin. The funds may not be available at that time and the County would incur the total cost of the bridge project. Upon vote of Commissioner Marquardt's motion, all present voted aye; motion carried. The bid letting is set for August 19th at 10:00 a.m.

MEMORIAL PARK

Commissioner Thomas brought questions to the Board in regards to operations at Memorial Park. The Campground manager has inquired about taking reservations for the 2004 camping season. Operations at Memorial Park for 2004 will be based on the outcome of the Opt Out Referral election. Commissioner Thomas also reported the ventilation system in the storm shelter at Memorial Park does not appear to be adequate when a large group of people need to take shelter during storms. The Board delayed any action on taking caring of the ventilation system pending the outcome of the election to be held on September 16th.

OTHER BUSINESS

Commissioner Thomas reported on the Glacial Lakes meeting he attended in Wessington Springs. Commissioner Thomas informed the Glacial Lakes board that future funding from Codington County may be cut due to budget constraints. County departments are scheduled for HIPAA training starting August 18th and running through August 20th. The Board has asked the States Attorney to request information from all departments regarding the duties of their offices by statute in order to possibly cut services not required to be provided by law. The Board noted a meeting in Aberdeen on September 15th that will address the Tax Freeze legislation. This is a meeting that will be open to the public.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:35 a.m. until 9:00 a.m., Tuesday, August 12th, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

August 12, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 12, 2003, in the Codington County Courthouse. Members present were Thomas, Marquardt, Brinkman, and Larson. Johnson absent. Vice Chairman Thomas presiding.

MONTHLY REPORTS

Treasurer, Carol Maloney, asked the Board if it would be possible to set up a meeting for employees to ask questions of the Board as to why the County needs to opt out of the tax freeze. Commissioner Brinkman will hold a question and answer session for employees in the Commissioner's office on Friday, August 15th at 8:00 a.m.

Register of Deeds, Ruth Pope, presented her monthly report of fees collected for July 2003. $33,820.47 in fees were collected of which $1,212.00 were remitted to the South Dakota State Treasurer. Mrs. Pope reported 665 documents were recorded in July 2002 and 1,071 were recorded in July 2003.

Director of Equalization, Russ Ronke reported his department is working on re-appraisals, wetlands, transfers, Proval, property splits and new construction appraisals. Mr. Ronke requested permission, for himself and employee, Ray Eggena, to travel to a GIS seminar sponsored by ProMap Corp. The seminar is free of charge and mileage would be the only cost incurred by the County. The Board gave their approval for travel to the seminar. The Board also approved the transfer of SDAAO school registration for former appraiser, Steve Waege to clerk, Ray Eggena. Mr. Eggena gave a progress report on the ProVal system being implemented in the Director's Office.

Auditor, Cindy Brugman, reported her office has gone through all the votomatics currently in the County's possession and eighteen of them are in need of repair or replacement. The County currently has 125 votomatics. The Auditor's office is contacting precinct workers for the special election to be held September 16th and also reserving available polling places.

DRAINAGE PERMITS

Property owner, Tyler McElhany, appeared before the Board to question the laws governing drainage and placing drain tile on property. Mr. McElhany owns a hog barn that could be affected by a neighbor reportedly putting in drain tile. States Attorney, Vince Foley, advised Mr. McElhany to contact his personal attorney for direction.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, presented correspondence, to the Board, from Butler Machinery, regarding the Board's recent decision to purchase two Motor Graders from the 2002 bid notice. The correspondence also reflected the Board's right to cancel their decision up until September 30, 2003. Mr. Small reported the bid notice, concerning the Bridge project, from the previous week had been cancelled and would need to be re-advertised in the future. Mr. Small recommended bridge repair instead of bridge replacement because of the difference in costs and the fact that one bridge may be affected by a possible dam project in the future. The Highway Supt. has a request from Hamlin County in regards to borrowing some of Codington County's equipment to finish a project in Hamlin County. Mr. Small recommended sending a Codington County employee to operate the borrowed equipment. The Board gave their approval to Mr. Small's suggestion. Codington and Clark counties have used a similar arrangement previously. The Board recommended sharing resources with other Counties whenever possible.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of August 5, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

AUDITOR'S ACCOUNT

Motion by Brinkman, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 4,720.50
Checks in Treasurer possession	
less than 3 days	$ 33,514.04
more than 3 days	
Cash Items	$ 400.70
TOTAL CASH ASSETS ON HAND	$ 38,635.24
RECONCILED	
CHECKING	
Great Western Bank Checking	$3,737,883.89
SAVINGS ACCOUNT	
Wells Fargo/Class Plus	$ 0.00
INVESTMENTS	
SD Public Funds Investment	$ 5,990.10
CERTIFICATES OF DEPOSIT	
Dacotah Bank	$ 0.00
Great Western Bank	$ 0.00
Plains Commerce Bank	$ 0.00
Reliabank Dakota	$ 0.00
First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 202,546.09
TOTAL CASH ASSETS	$4,085,055.32
General Ledger Cash Balance by Funds:	
General	$1,887,894.84
Sp. Revenue	$1,672,571.61
Internal Service	$ 9,016.12
Trust & Agency	$ 515,572.75
(schools $96,829.14; twps. $46,887.67; city/towns $27,768.54)	
TOTAL GENERAL LEDGER CASH	$4,085,055.32

PERSONNEL CHANGES

Motion by Marquardt, second by Brinkman, to approve the following personnel change. Alice Moyer, new hire, part time WIC clerk, step 1/$8.36 per hour, effective date August 1, 2003. Upon vote of the Board, all present voted aye; motion carried.

E.P.A. SETTLEMENT

Highway Supt., Rick Small and States Attorney, Vince Foley, presented the Board with a complaint and expedited settlement agreement between Codington County and the U.S. Environment Protection Agency. The settlement is in regards to alleged violations concerning owning/operating a bulk fuel storage facility located at 1201 10th St. N.W., Watertown, SD. The settlement sets out the following schedule of payments. First payment, in the amount of $632.00, due and received by not later than thirty days after the receipt of the Final Order. Second payment of $6,500.00 due and received not later than June 1, 2004. Third payment of $6,500.00 due and received by not later than November 1, 2004. States Attorney Foley reported the total fine was reflective upon the Highway Depts. proactive response to the alleged violation. Motion by Larson, second by Brinkman, to authorize the Vice Chairman to sign, on behalf of the Chairman, the Complaint and Expedited Settlement Agreement. Upon vote of the Board, all present voted aye; motion carried.

QUIET TITLE ACTION

Motion by Brinkman, second by Larson, to authorize the Vice Chairman, Jack Thomas and States Attorney, Vince Foley, to sign the stipulation and such other documents as are necessary and required to complete the Crapo matter. Upon vote of the Board, all present voted aye; motion carried.

911 SURCHARGE

Motion by Marquardt, second by Brinkman, to renew the 911 monthly emergency surcharge, at the current rate of .75, for the year beginning January 1, 2004, per Codington County Ordinance #5. Upon vote of the Board, all present voted aye; motion carried.

ZONING CHANGE PUBLIC HEARING/FIRST READING

This being the time and place set for the First reading of Ordinance #17, an ordinance to amend Ordinance #15, those parties present were given an opportunity to speak. Ardell Aason, Aason Engineering; Todd Keyes, First Dist. Assoc. of Local Govts.; Peggy Haugan, and Joy Nelson, were present for the public hearing. Ordinance #17 would change the zoning map regarding the SW1/4 of Sec. 16-T117N-R52, West of the 5th P.M., less the South 50 rods thereof to "PR" Planned Residential District from "A" Agricultural District. Mr. Aason gave the Board a brief review of the steps taken thus far to comply with City and County zoning regulations. The proposed change has been approved by the Watertown City Council. The Codington County Zoning and Planning Commission have also approved the change, pending the completion of two items listed in that Board's minutes. Mr. Aason also explained the planned development to the Board. Motion by Brinkman, second by Larson, to approve the First reading of Ordinance #17 and set the second reading for 10:00 a.m., Tuesday, August 26, 2003. Upon vote of the Board, all present voted aye; motion carried.

COUNTY LIEN

Vickie Peterson appeared before the Board to discuss a County lien filed against her property. Mrs. Peterson requested the Board release the lien to allow her to refinance her home mortgage. Upon the advice of the States Attorney the following motion was made. Motion by Larson, second by Marquardt, to authorize the Chairman to sign a subordination agreement with Mrs. Peterson. The States Attorney will review and approve, before the Chairman signs, the agreement. Upon vote of the Board, all present voted aye; motion carried.

VERIFIED CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following verified claims. Upon vote of the Board, all present voted aye; motion carried. A-OX Welding Supply 13.42 rent, A-OX Welding Supply 11.00 sup, Accu Weather 104.70 util, Active Data Systems, Inc 2889.00 maint, Adamski & Brugger LLP 3570.57 prof svc, Allied Capital Lease Adm. 871.63 pymt, American Law Institute 51.26 sup, Andor, Inc. 1439.70 sup, Karleen Bailey 24.40 trav, Bob Barker Co. 844.64 sup, Batteries Unlimited 120.00 rep, Best Business Products 514.83 rent, Best Business Products 71.64 rent, Bernice Bevers 100.00 refund, Boulder Co Sheriff's Dept 29.68 trav, Brian's Glass & Door, Inc. 310.00 rep, Brown Clinic 3353.14 indg med, Brown Clinic Pharmacy 865.54 indg med, Kevin Brown 20.00 witn, Alex Bullene 280.00 rep, Harold R. Bunde 59.72 trav, Bureau of Information & Telecom. 1800.00 util, Burghardt Amateur Center 325.43 sup, Burns Law Office 2804.35 prof svc, Bus Systems Inc 45.00 trav, Butler Machinery 54.52 rep, C & R Supply 110.74 rep, C & S Chemical 50.00 maint, Don Carlson 45.00 prof svc, Carquest Auto Parts 570.52 sup, Carquest Auto Parts 287.58 rep, Cartney Bearing & Supply 18.94 rep, Cave Supply 67.02 rep, Cellular One 339.65 util, Cellular One 63.89 util, Center for Independence 180.00 pymt, Charles Mix Co Sheriff 44.70 trav, Clinical Labs Of The Midwest 381.94 prof svc, Codington Clark Electric 353.59 indg util, Codington Clark Electric 54.29 util, Codington County

Highway Dept. 141.30 trav, Codington Co. Historical Soc. 4500.00 pymt, Codington Co. Register Deeds 10.00 fees, Codington County Treasurer 74.70 sup, Cole Papers, Inc. 1124.08 sup, Connecting Point Computer Cent 6066.66 prof svc, Cook's Inc. 101.91 sup, Cook's Inc. 768.78 sup, Angela Cooper 54.22 witn, County Fair Foods 2.59 sup, Crafts 'N More 21.97 pub, Crawford Funeral Chapel 3030.00 indg prof svc, Credit Bureau of Watertown Inc 69.98 pymt, Culligan Water Conditioning 122.50 sup, Marv Czech 51.60 trav, Mel Dahle Tire Co. 18.00 rep, Dakota Elevator 195.00 maint, Jamie L Damon 1694.93 prof svc, Pamela Davis 14.06 jury, Norman Dessonville 51.16 jury, Deuel County Highway 104.04 maint, DIALNET 326.53 rep, Diamond Vogel Paints 5.10 maint, Donna Dietrich, Chairman 287.16 prof svc, Doug's Anchor Marine 896.25 rep, Doug's Auto Repair 340.65 rep, The Earthgrains Company 399.00 sup, Eastern Dakota 4-H Rodeo 2000.00 pymt, Econo Foods Pharmacy 963.87 indg med, Marv Ekeren 30.00 prof svc, Electric Motor's & More 40.00 rep, Larry Endres - Landlord 500.00 indg util, Engelstad Electric Co. 3537.86 rep, ESRI 1222.41 sup, Farnams Genuine Parts 17.98 sup, Farnams Genuine Parts 26.04 sup, Fire Underwriters Board 16942.50 pymt, Florence Fire Dept 1855.96 premium, 4-H Activities 120.00 trav, Robert Fox 46.96 trav, Britney Friedrichsen 20.00 witn, Galls Incorporated 132.98 sup, Roger Gasper 11.16 jury, G.F.G. Food Service 2197.33 sup, Cheryl Gibbs 51.74 , Gerald Geiger 15.80 jury, Glass Products Inc. 45.00 rep, Goetz, & Klimisch 108.10 prof svc, Green, Schulz, Roby, etal 1008.20 prof svc, Kevin Hall 11.16 jury, John Hanten - Landlord 300.00 indg util, Harold's Camera Shop 96.85 sup, Patricia J. Hartsel 53.20 prof svc, Hazel Fire Dept 216.75 premium, Heinz Home Dairy Delivery 679.03 sup, George Heller 240.00 prof svc, Henry Fire Dept 1292.02 premium, Town of Henry 58.50 util, Hillyard Floor Care Supply 808.99 sup, Hughes Co Sheriff's Office 19.50 trav, Sandra Hulscher 10.58 jury, Human Service Agency 9001.00 pymt, Glacial Lakes Humane Society 2050.00 pymt, Hurkes Implement Co. 358.53 rep, HyVee Pharmacy 369.50 indg med, Interlakes Community Action 412.25 pymt, Al Janzen 68.48 trav, Jenkins Living Center, Inc. 168.00 sup, Jensen Investigations 286.50 prof svc, The John Hopkins Medical Letter 28.00 pub, Bobbie Johnson 20.00 witn, Johnson Controls, Inc. 3060.00 maint, Ethel Johnson 52.90 jury, John H. Johnson 65.52 trav, Lynn Johnson 419.41 maint, Dawn Johnson 9.51 sup, Jurgens Printing 409.55 sup, Kabeiseman & Pollard 146.80 prof svc, Kimball Midwest 163.87 sup, Shauna Kimball 11.16 jury, Koch Materials Co 137705.76 sup, Nelva Kooistra 15.00 prof svc, Gregory Kurkowski 11.74 jury, Kyocera Mita America, Inc. 241.46 pymt, LQP Co Sheriff's Office 41.25 trav, Lake Area Zoological 2500.00 pymt, James Lambert 52.90 jury, Monica Lammle 14.06 jury, Chuck Langner 446.13 trav, Harry LaQua 45.80 trav, Lar Jo's 125.00 sup, J.H. Larson Electrical Co. 29.00 rep, Lawson Products 29.90 sup, Kari Lee 20.44 jury, Lewis & Clark BHS 250.00 prof svc, LexisNexis Matthew Bender 526.00 sup, Lincoln Co Sheriff 13.20 trav, Lloyd's Heating/AC 257.98 rep, Jodi Loehrer 380.41 trav, Renae Lombaard 10.58 jury, Ruth Lowe 63.92 jury, Lyle Signs Inc. NW 6165 93.81 sup, M & T Fire and Safety 32.10 sup, Macksteel Warehouse, Inc. 12.53 sup, Mac's Inc. 59.20 rep, Mahowald's 3.89 sup, Mahowald's 236.30 sup, David Manning 20.00 witn, Gary Marble 11.16 jury, Avera McKennan Hospital 8777.42 indg med, F.J. McLaughlin 729.76 sup, McLeod's Printing & Office Sup 439.02 sup, Medicine Shoppe #1182 410.01 sup, Tracy Meikle 10.58 jury, Menards 347.33 sup, Mercer Co Ambulance Serv Inc 543.25 trav, Midcontinent Communications 65.00 util, Mikelson Law Office 71.00 prof svc, Minnehaha Co. Treasurer 72.42 sup, Alison Mitzel 20.00 witn, Mivijenic Properties 330.00 indg util, Ramona Moe 58.00 trav, Rebecca Morlock-Reeves 20.00 witn, Motorola 31625.00 equip, Daniel Mullin 11.16 jury, Municipal Utilities 8555.10 util, Municipal Utilities 673.78 indg util, Muth Electric 4409.00 sup, Robert Newman 20.00 witn, Northern Con-Agg Inc. 4823.76 sup, Northwestern Energy 413.99 indg util, Northwestern Public Service 126.44 util, Office Systems, Inc. 1290.94 sup, Olson & Johnson International 248.38 rep, Oster Consulting, Inc. 1500.00 pymt, Kristi Osthus 11.16 jury, Ottertail Power Co. 15.39 util, The Outfitter 51.99 sup, Parenting Press 19.95 pub, David Patek 12.90 jury, Jeanne Paulson 20.00 witn, Pegler-Sysco Food Services Co. 2145.39 sup, Pennington Co Commissioners 2500.00 prof svc, Pennington County Jail 932.36 trav, Michelle Pieper 20.00 witn, Aletha Pieschke 11.16 jury,

PMB 0112 288.64 util, Prairie Lakes Health Care Cent 3687.00 prof svc, PRAIRIEWAVE 487.03 util, Preserve South Dakota 60.00 trav, Print 'Em Now 68.00 sup, Print 'Em Now 98.00 sup, Professional Mailing & Market. 2359.94 sup, Quality Presort Services, Inc 910.04 sup, Qwest 983.53 util, Qwest 39.91 util, Ronnie Raasch 51.16 jury, Redlinger Bros. 88.13 rep, Nancy Reishus 51.16 jury, Research Attorneys Inc 210.00 prof svc, Reserve Account 1862.96 sup, Robert Ries 16.00 trav, Roby Property Management 245.00 indg util, Dean Roe 11.74 jury, Russell A. Ronke 7.00 trav, Ron's Saw Shop Two 18.80 rep, Stacey Rost 11.16 jury, Runnings 113.22 rep, Rural Cellular Corporation 201.82 util, Richard Sandburg 50.58 jury, Christie Sattler 20.00 witn, Lorie Schmidt 5.30 sup, Ross K Schulte DDS PC 140.00 prof svc, S.D. Department of Revenue 20.00 sup, SD Department of Revenue 979.00 prof svc, SD Department of Revenue 200.00 prof svc, SDACC 75.00 sup, SDCES #376420 1000.00 sup, SDSU Workstudy Account 363.15 wage, Sheehan Mack Sales and Equip. 127.32 rep, Sherwin Williams 210.17 sup, Shopko Pharmacy #254 334.22 indg med, Deanna Simonton 10.00 jury, Sioux Valley Clinic Watertown 361.00 prof svc, Sioux Valley Coop 7171.50 sup, Sioux Vocational Services Inc. 120.00 pymt, Snow Sales 402.40 sup, South Shore Fire Dept 1927.88 premium, South Shore Gazette 1365.88 pub, Town of South Shore 99.00 util, Spears Law Office 4228.75 prof svc, St Mary's Cemetery 325.00 indg prof svc, Star Laundry 71.07 sup, Star Laundry 113.73 sup, Debby Steichen 20.00 witn, Steve's World 2349.50 rep, Stevens Co Sheriff's Office 16.80 trav, Matthew Stiener 11.16 jury, Connie Stoebner 312.80 prof svc, Sturdevant's Auto Parts 103.51 rep, Deb Sundem 160.05 trav, Sutton and Bauer Law Offices 6557.82 prof svc, Sioux Valley Hospital 25934.15 indg med, Target Stores Division 66.95 sup, Matthew Thill 50.00 jury, Dan Thyen 60.88 trav, Titan Machinery 36.16 rep, Tractor Supply Co. 7.47 sup, United Building Center 96.45 rep, Law School Foundation 30.00 sup, Value Care Pharmacy 95.97 indg med, VISA 76.36 sup, Volunteers of America, 689.36 prof svc, Wallace Fire Dept 626.06 premium, Walmart Community 114.48 sup, Watertown Boys & Girls Club 2666.67 pymt, Watertown City Finance Office 49277.15 premium, Watertown Coop Elevator Assn. 118.50 sup, Watertown Ford 185.90 rep, Watertown Landfill 3.80 maint, Watertown Area Paging 20.00 util, Watertown Public Opinion 1198.04 pub, Watertown Tire Center, Inc. 15.45 rep, Watertown Transit 6875.00 pymt, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 188.50 sup, West Group Payment Center 560.25 sup, Becky Wettestad 40.00 trav, Roberta Whitlock 67.40 jury, Wiles & Rylance, LLP 166.20 prof svc, Women's Resource Center 10989.00 pymt, WW TIRE SERVICE INC 339.65 rep, WW TIRE SERVICE INC 55.00 rep, Xerox Corporation 255.23 sup, Yankton Co Treasurer 269.40 trav, Yankton Co. Sheriff 49.50 trav, Linda Young 3.95 sup, Zep Manufacturing Co. 303.15 sup, Zimmel's Furniture 653.97 sup.

AUTOMATIC SUPPLEMENT

Motion by Brinkman, second by Larson, to supplement the Youth at Risk budget, in the amount of $178.61, with grant monies received from the S.D. Coalition for Children. Upon vote of the Board, all present voted aye; motion carried.

OTHER BUSINESS

The Board noted correspondence from Attorney General, Larry Long, notifying the Board that Codington County has been certified as a disparate jurisdiction under the Local Law Enforcement Block Grant. The Board also noted correspondence from AFSCME regarding opening wage negotiations. Commissioner Thomas will be participating in a conference call with other County officials to set the location for the 2004 SDACC-SDACO Convention. Commissioner Thomas asked the other Board members if he should pursue booking the convention in Watertown. The Board felt it would promote the local economy to hold such a convention in Watertown and told Commissioner Thomas to book the convention for Watertown if possible.

RESOLUTION 2003-12

RESOLUTION 2003-12

WHEREAS, the S.D. Dept. of Agriculture has offered Counties assistance from the Wildland Fire Coordinator pursuant to SDCL 41-20-8.1, and

WHEREAS, the Codington County Commissioners feel it is in the best interest of the residents of Codington County to accept, if necessary, this offer of assistance, and

WHEREAS, the S.D. Dept. of Agriculture request the name, address, and phone number, of a representative from Codington County authorized to request assistance from the Wildland Fire Coordinator,

NOW THEREFORE BE IT RESOLVED, that Jim Sutton, Emergency Management Director, PO Box 12, Watertown, SD 57201, Phone #605-882-6272, be appointed as the authorized representative from Codington County.

The above and foregoing resolution was moved for adoption by Brinkman, second by Larson. Upon vote of the Board, all present voted aye; motion carried.

Dated this 12th day of August, 2003.

John W. Thomas
Vice Chairman

ATTEST:

Cindy Brugman
Auditor

NON PROFIT AGENCIES

Charles Sherman, Human Service Agency and Dan Miller, Lake Area Zoological, appeared before the Board to request a list of the non profit agencies currently receiving appropriations through the County budgeting process. Mr. Sherman asked for the Board's approval to draft a statement highlighting what services these budgeted monies support in the Codington County community. The Board gave their approval and asked that all statements be coordinated through Commissioner Brinkman.

OLD BUSINESS

The Board set Friday, August 15th at 8:30 a.m. as the time to work on cuts to the Provisional Budget, in the case of the referral election voting down the Commissioner's resolution to opt out of the tax freeze. The Board asked States Attorney, Vince Foley, to review the union contracts as pertains to reducing staff. The Board also discussed the employee's meeting held August 11th. The Board asked that all department heads gather information on their departments and what is required by statute for the operations currently in place in these departments.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session, to discuss possible litigation, at 11:48 a.m. Upon vote of the Board all present voted aye; motion carried. States

Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 12:10 a.m.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 12:10 p.m. until 8:30 a.m., Friday, August 15, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

August 15, 2003

The Codington County Commissioners met in special session at 8:30 a.m., Friday, August 15, 2003, in the Codington County Courthouse. Members present were Thomas, Marquardt, Brinkman, and Larson. Johnson arrived at 10:00 a.m. Vice Chairman Thomas presiding.

WATERTOWN TRANSIT

Keith Harding and Randy Tupper, Watertown Transit board members, appeared before the Board to discuss current funding from the County. Mr. Harding reported the Transit operates on an eighty/twenty match and the loss of County funds would amount to a total loss of funds in the area of $110,000.00. Commissioner Marquardt explained, that while the Board does not want to see the Transit program suffer by removing the funds that have been previously budgeted, the County's primary obligations are to provide services required by statute.

HUMAN SERVICE AGENCY

Chuck Sherman, Human Service Agency, appeared before the Board to discuss current funding from the County to the H.S.A. Mr. Sherman told the Board that Codington County provides one-half of the funding from the seven surrounding participating Counties. Mr. Sherman told the Board that the funds provided by the County are used for items such as subsidizing the sliding fees offered to low income clients, emergency services for after hours and weekends, and commitment evaluations.

BUDGET WORK

The Board spent the remainder of the meeting working on potential budget cuts in the course of the failure of the opt out referral.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 12:30 p.m., until 9:00 a.m., Tuesday, August 19, 2003. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

August 19, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 19, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, and Larson. Brinkman absent. Chairman Johnson presiding.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session, at 9:00 a.m., to discuss potential litigation. Upon vote of the Board, all present voted aye; motion carried. Robert Fox, Todd Keyes, and Vince Foley were present for executive session. The Board returned to regular session at 10:05 a.m.

MONTHLY REPORTS

Highway Supt., Rick Small, presented the Board with a report on the chip sealing project for 2003. The Highway completed chip sealing on approximately forty four miles of County highway and used approximately 204,880 gallons of oil @.9588 per gallon, and 8,448 tons of aggregate @3.05 per ton.

Maintenance Supervisor, Milo Ford, reported Memorial Park is approximately 230 site rentals up from a year ago. Mr. Ford also reported the Park has had some vandalism problems. Commissioner Marquardt questioned the Maintenance Supervisor as to whether or not the revenues taken in from camping rentals are enough to support the costs of operating Memorial Park. Mr. Ford reported the revenues collected may cover the costs incurred for salaries of employees at the park but do not cover utilities, supplies and costs of improvements. Commissioner Johnson turned a letter over to Mr. Ford from a dissatisfied customer of the campground. Mr. Ford informed the Board that he has worked with the HIPAA coordinator to bring his departments into compliance.

NOTICE TO BIDDERS

Rick Small, Highway Superintendent, presented the Board with an advertisement to bidders. Motion by Marquardt, second by Larson, to authorize the Auditor to advertise for bids for the Codington County Bridge Rehabilitation Project-2003, with bids to be opened at 10:30 a.m., September 2, 3003, in the office of the Codington County Commissioners. Commissioner Thomas asked for an estimate of the total cost of the project. Mr. Small stated the approximate cost of the project would be $23,000.00. The County has received some funds from FEMA to apply to this project. Upon vote of the Board all present voted aye; motion carried.

OSTER CONSULTING CONTRACT

The Board discussed the current contract with Oster Consulting, Inc. and what steps would need to be taken to end the contract. The Board took no action at this time.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of August 12th and August 15th, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Johnson, to approve the following personnel change, submitted by Extension Educator, Chuck Langner: Sara Arneson, part time seasonal help in the Extension office, rate of pay $6.50 per hour, effective date July 7, 2003. Upon vote of the Board, all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Thomas, second by Marquardt to approve the following claims for payment: Galls Incorporated $13,994.35 WMD grant supplies, Dive Rescue International $13,181.67 WMD grant supplies, Dawn Aman Elshere $125.90 travel, Cass Co. Sheriff's Office $150.00 svc. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Marquardt, second by Larson, to supplement the Sheriff's budget with CDBG grant monies in the amount of $31,625.00, and the States Attorney's budget with VAWA grant monies in the amount of $125.90. Upon vote of the Board, all present voted aye; motion carried.

LIQUOR LICENSE TRANSFER

This being the time and place set for a public hearing on the transfer of alcoholic beverage licenses, no persons appeared to voice any objections to the transfer. Motion by Larson, second by Marquardt, to approve the transfer of the alcoholic beverage licenses currently held by the Kampeska Aerie d.b.a. Eagles Lodge to T-K Corporation, Inc. d.b.a. Rounders. Upon vote of the Board, all present voted aye; motion carried.

HIPAA TRAINING

Terri Phelps, HIPAA coordinator from Pennington County, met with the Board to discuss the department heads meeting held on Monday, August 19, 2003, in the E.O.C. Mrs. Phelps reported she will be finished with the individual training in each department earlier than planned as most of the departments she has worked with have already implemented procedures to comply with HIPAA. Mrs. Phelps recommended the Board appoint a Privacy Officer and Security Officer before a steering committee is formed. The Board appointed County Treasurer, Carol Maloney, as the Privacy and Security Officer. Mrs. Phelps will meet with the Privacy and Security Officer to discuss changes that will need to be made in certain areas to comply with HIPAA.

WIC PERSONNEL

Motion by Thomas, second by Larson, to approve the part time hire of Lindy Reeser in the W.I.C. department. Mrs. Reeser will fill in for current employees during their absence due to the use of vacation or sick leave. Rate of pay for Mrs. Reeser will be $9.04 per hour, effective date August 4, 2003. This request was submitted by County Health Nurse, Karla Moes. Upon vote of the Board, all present voted aye; motion carried.

SDSU STUDENT NURSING

The Board received a request from nursing instructor, Cheryl Fischer-Severson, on the availability of space in the Courthouse for the nursing students classroom on Wednesdays during the school year. The students had previously used the Commissioners office every Wednesday as their classroom.

CORRESPONDENCE

The Board noted correspondence, from the Watertown Area Chamber of Commerce, inviting the Commissioners to participate in a Codington County Property Tax Opt Out forum on Tuesday, September 2, 2003. The Board will designate two persons to represent the County for the forum. The Board also noted correspondence from Watertown Public Opinion editor, Jerry Steinley, inviting the County to write a guest editorial on the Opt Out.

2004 COUNTY CONVENTION

Commissioner Thomas reported on his recent conference call with the SDACC and the awarding of the SDACC/SDACO annual convention to Codington County for the 2004 convention. The

convention will be held at the Watertown Convention Center on September 20th, 21st, and 22nd, 2004.

OPT OUT INFORMATION

The Board discussed the need to supply information to the public regarding the opt out election and the County's decision to opt out of the tax freeze. The Board discussed holding a public meeting at the Ag. Building.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:35 a.m., until 9:00 a.m., Tuesday, August 26, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

August 26, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 26, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, and Larson. Brinkman absent. Chairman Johnson presiding.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for the Detention Center for July: Average daily inmate population 51.2, 180 bookings, $14,646.14 collected in work release and out of county contracts, and $1,525.00 collected in confinement costs. The following statistics were reported for the Sheriff's Dept. for July: 310 sets of civil papers were served, 53 arrest warrants served, 306 calls logged, 166 incidents reported, 11 accidents attended, 10 transports, and 2439 miles traveled. Commissioner Marquardt asked if the County was charging a sufficient fee for inmates allowed work release and fees charged to other counties for housing their inmates. The Sheriff stated, the fees Codington County is currently charging are comparable to fees being charged by other counties for inmates on work release and fees charged for housing inmates from out of county. Sheriff Olson reported the radio systems building, covered under the C.D.B.G. Communications grant, has been moved into place. The Sheriff also reported, the door to separate juvenile and adult inmates has been installed in the detention center and the cost will be submitted for possible reimbursement through grant monies.

Emergency Management Director, Jim Sutton, met with the Board for his monthly report. Mr. Sutton discussed the following items: There are remaining D.O.J. grant funds, from the first grant made available to Codington County, that may be used to purchase A.E.D. units, to place in Sheriffs' Dept. vehicles, in the County Nurses' office and in the local fire depts. located in Codington County. Additional D.O.J. funds are available in the amount of $178,000.00 to be used for the purchase of personal protective equipment for law enforcement and local fire departments. Mr. Sutton has been in contact with the South Shore fire department regarding the progress of their communication system updates. The Emergency Management Office has received the L.E.O.P. rough draft from the 1st Dist. Assoc. of Local Govts. and is in the process of editing the draft. The HAZMAT Plan has been sent to Pierre, is being reviewed and will need some restructuring. The Pre-Disaster Mitigation Plan final draft has also been received and will be sent to Pierre for review. K.S.D.R. radio has invited Mr. Sutton to participate in their early morning talk show, to discuss the Emergency Management Depts. role in the community. Mr. Sutton has accepted this invitation.

MINUTES APPROVED

Motion by Thomas, second by Larson, to approve the minutes of August 19, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Larson, second by Thomas, to approve the following supplements to the Emergency Management Budget. $1,200.00 from Hartford Steam Boiler Ins. Co. for an insurance claim and $27,176.20 from the State of South Dakota for D.O.J. FY 2002 equipment grant reimbursement. Upon vote of the Board, all present voted aye; motion carried.

SALARY CLAIMS

Motion by Thomas, second by Marquardt, to approve the following salary claims as presented for payment. Upon vote of the Board, all present voted aye; motion carried. Commissioners: 6,392.01 total salaries; 102.08 mileage. Auditor: 11,955.41 total salaries. Treasurer: 14,313.71 total salaries; Betty Overlie 1840.92 reg. salary step raise, pro-rated for August. St. Atty.: 15,022.58 total salaries. Gov. Bldgs.: 9,167.04 total salaries. Dir. of Equal.: 17,434.31

total salaries; Diane Merchant 632.00 part time @ 8.00 hr.; Imogene Schmahl 832.00 part time @ 8.00 hr.Register of Deeds: 11,905.43 total salaries. Veterans Service: 5,662.13 total salaries. Sheriff: 34,517.65 total salaries; Jack Weber 607.76 part time @ 14.84 hr.; Chuck Carbonneau 264.96 part time @ 13.72 hr. Co. Jail: 40,167.89 reg. salaries; Shawna Harrington 1800.61 part time @ 10.22 hr.; Care of the Poor: 3,079.69 total salaries. Co. Nurse: 2,427.10 total salaries. Historic Sites: 654.30 total salaries; Dorothy Chase 106.25 p.t. @ 6.25 hr; Charlotte Cole 125.00 p.t. @ 6.25 hr.; Rita Chase 131.25 p. t. @ 6.25 hr.; Merle Heidenreich 75.00 p.t. @ 6.25 hr.; Christi Lickei170.31 p.t. @ 6.25 hr. Co. Park: 5,591.07 total salaries; Donnie Olson 1316.80 p.t. @ 8.23 hr.; Sharon Sauer 520.00 p.t. @ 6.50 hr.; Casey Hershman 795.00 p.t. @ 6.00 hr.; Michael Gubka 417.00 p.t. @ 6.00 hr. Ag. Bldg. 5,171.54 total salaries. Co. Extension: 6,293.51 total salaries; Sara Arnesen 1202.50 p.t. @ 6.50 per hr.Weed Control: 6,123.80 total salaries; Harold Bunde 1345.50 p.t. @ 9.00 hr.; Howard Cordell 348.75 p.t. @ 9.00 hr.; Nick Endres 2170.71 p.t. @ 10.84 hr.; Richard Whitlock 801.13 p.t. @ 8.50 hr.; Doug Cook 502.00 p.t. @ 8.00 hr.Planning Board: 686.54 total salaries; William DeBerg 637.75 reg. salary part time. ROAD & BRIDGE: 52,879.49 total salaries. EMERGENCY MANAGEMENT: 5,387.87 total salaries; Jim Sutton 2335.50 new hire reg. salary. CRIME VICTIM: 3,764.06 total salaries. W.IC.: 2,589.05 total salaries; Lisa McPeek 1085.58 p.t. @ 9.78 hr.; Lindy Reeser 63.28 p. t. @ 9.04 hr.; Alice Moyer new hire 535.04 p.t. @ 8.36 per hr. Total: 261,186.18. Breakdown of withholding amounts which are included in the above totals: S.D. Retirement 24,019.60 retirement; S. D. Retirement 212.67 spouse option; S. D. Supplemental Retire. 2428.00 supplemental retire.; Dakotacare 34,483.13 ins.; Wellmark 270.81 ins.; Delta Dental 3,884.42 ins.; Colonial Ins. 26.17 ins.; Nationwide Retire. Sol. 997.99 supplemental retire.; AFSCME Local #2488 325.00 union dues; AFLAC 1,751.82 ins.; Conseco 20.20 ins.; U.S. Dept. of Educ. 93.01 garnishment; Pioneer Credit Recovery 81.68 garnishment; Watertown United Way 101.50 united way; Office of Child Support 498.00 child support; S. Valley Credit Union 8270.00 credit union; Cod. Co. Treasurer 18,105.00 employee monthly draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 335.00 union dues; S.D. Retirement 28.28 prior service; Great Western Bank 14,981.66 federal withholding; Great Western Bank 29,591.00 social security.

PERSONNEL CHANGES

Motion by Marquardt, second by Thomas, to approve the following personnel change: Marcene Rossow, Correctional Officer, currently step 5/$11.95 per hour, anniversary increase to step 6/$12.43 per hour, effective date September 1, 2003. This personnel change has been submitted by Chief Correctional Officer, Mark Raasch. Upon vote of the Board, all present voted aye; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, presented the Chairman with a contract, for her signature, between McLaughlin & Schulz, Inc. and Codington County, for Asphalt Mat Construction 2003. McLaughlin & Schulz was awarded the bid on July 22, 2002, for such construction.

PUBLIC HEARING – ORDINANCE #17

This being the time and place set for the second reading of proposed Ordinance #17, Ardell Aason and Joy Nelson appeared before the Board an gave a brief over view of the proposed project that requires the zoning change involved with Ordinance #17. No other persons appeared to voice an opinion on the passage of Ordinance #17.

ORDINANCE #17

AN ORDINANCE ENTITLED, an ordinance to amend Section 6.3 adopted by Ordinance 15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 6.3 adopted by Ordinance 15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County be amended to classify the following property:

The Southwest 1/4 of Section 16-T117N-R52, West of the 5th P.M., less the South 50 rods thereof, Codington County, South Dakota

To "PR" Planned Residential from "A" Agricultural

First Reading 08/12/03
Second Reading 08/26/03

Therefore be it ordained by the Commissioners of Codington County upon a motion by Larson, second by Marquardt. Upon vote of the board all present voted aye; motion carried.

Passed and adopted this 26th day of August, 2003.

Carol Johnson
Chairperson

ATTEST:

Cindy Brugman
Auditor

MASTER PLAN APPROVAL
Motion by Larson, second by Marquardt to approve the Master Plan of the proposed development, referred to in Ordinance #17, in the Southwest 1/4 of Section 16 less the South 50 rods all of which is located in T117N R52W. Upon vote of the Board, all present voted aye; motion carried.

SUPPLEMENTAL RETIREMENT
Merle Tschakert, Investment Representative with Edward Jones, appeared before the Board to request permission to offer County employees a supplement retirement plan with his company. Mr. Tschakert stated there would be no cost to the County or employees who chose to participate in the plan. The Board had no objections provided the County's present payroll deduction program will accommodate the additional deduction. Motion by Thomas, second by Marquardt, to allow Mr. Tschakert to offer County employees the opportunity to participate in the supplement retirement plan offered by his company. Upon vote of the Board, all present voted aye; motion carried.

MEMORIAL PARK
Commissioner Thomas reviewed the conditions upon which Memorial Park was deeded to Codington County. Commissioner Thomas reported on the amount of expenditures charged against the Memorial Park budget through July of this year. Commissioner Thomas also reported revenues at Memorial Park are up approximately $8,000.00 over last year at this time.

OTHER BUSINESS
Commissioners Marquardt and Thomas, as members of the Judicial Planning Committee, gave a brief report on their tour of court facilities in Clay County Minnesota. Commissioner Thomas

conveyed an invitation to the Board to attend an open house, on Sept. 8th at the Waverly School. The invitation was from Loren McKinney, Supt. of Waverly School District. Commissioner Johnson reported the monthly meeting of the First District Assoc. of Local Govts. would be held in the new Florence Community Center. The Board will send two representatives from the County to the City of Watertown budget hearings, concerning the sharing of the second penny sales tax, on Aug. 28th at 7:00 p.m.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session, at 11:00 a.m., to discuss contract negotiations. Upon vote of the Board, all present voted aye; motion carried. States Attorney, Vince Foley, and Dick Edenstrom, Executive Director of the First Dist. Assoc. of Local Govts., were present for executive session. The Board returned to regular session at 11:30 a.m.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 12:00 p.m., until 9:00 a.m., Tuesday, September 2, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

September 2, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 2, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

2004 PROVISIONAL BUDGET HEARING

This being the time and place set for a public hearing on the Codington County 2004 Provisional Budget, no persons appeared to offer any comments on the budget as published.

MINUTES APPROVED

Motion by Thomas, second by Larson, to approve the minutes of August 26, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Community Health Nurse, Karla Moes, gave a monthly report on the County Nurse's Office. Community Health Nurse, Karen Nygaard, will be attending bio-terrorism training in Pierre, in September. The Nurse's office will start screenings, for general health and vision, in the public schools in September.

Veterans Service Officer, Al Janzen, reported his department and volunteer drivers made twenty trips with forty veterans to various medical appointments during August. Mr. Janzen will be speaking to a Senior group concerning V.A. benefits later this month.

Extension Educator, Chuck Langner, discussed the change in moisture conditions that has occurred in Codington County in the last two and a half weeks. Mr. Langner reported the maintenance staff is installing vents in the Ag. Building to improve air circulation and prevent condensation from building up on ceiling tile in the sale ring.

Weed Supervisor, Nick Endres, reported the Weed Dept. has three townships left to spray and will begin spraying on the interstate next. The Weed Dept. halted spraying operations for two days due to extreme heat conditions.

Welfare Director, Denise Sotka, reported assistance with twenty five clients. Five clients were new, seven needed medical assistance, four needed rental assistance, eight for pharmacy, seven for utilities, and one burial. Total amount of assistance was $46,865.17. Mrs. Sotka reported she had a request for assistance from an individual that did not meet the requirements for County aid.

COUNTY MOISTURE SITUATION

Emergency Management Director, Jim Sutton, reported his department has received correspondence from the Dept. of Public Safety, Emergency Management Division, regarding County Drought Disaster Declarations. Mr. Sutton reported he will attend a meeting of the County Emergency Board, on September 4th, to discuss the moisture conditions in Codington County. Commissioner Marquardt will attend this meeting to represent the Board of Commissioners.

PUBLIC HEARING/PROGRESS ON EMERGENCY RADIO COMM. GRANT

This being the time and place set for a public hearing on the progress of C.D.G.B. #9902-125, Emergency Radio Communications Equipment, the following persons were in attendance: Elmer Brinkman, Lavern Marquardt, Carol Johnson, Ken Larson, Jack Thomas, Cindy Brugman, John Craig, David Law, Keith Olson, Marlene Knutson, Jeffrey Pierce, and Dennis Nincehelser. Jeffrey Pierce, Director – BIT Engineering, gave a radio system status report for Codington County. Mr. Pierce also answered questions of the Board regarding the radio system coverage area. Commissioner Brinkman questioned the matter of insurance to the building and equipment connected with this project. Mr. Pierce will check on the issue insurance to determine if the State

of South Dakota or Codington County is liable for insurance coverage. A copy of Mr. Pierces report is on file in the County Auditor's office.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to supplement the Sheriff's budget with anticipated grant monies, in the amount of $196,501.67. Codington County will receive grant reimbursement for two claims relating to the Emergency Radio Comm. Equipment project. Upon vote of the Board, all present voted aye; motion carried.

BID LETTING/BRIDGE REHABILITATION PROJECT

This being the time and place set for the opening of sealed bids for the Codington County Bridge Rehabilitation Project-2003, the following bids were received, opened, and publicly announced by Highway Supt., Rick Small:

Industrial Builders, Fargo N.D. $57,636.10
Jerke Construction, Sioux Falls S.D. $35,766.25
Grangaard Construction, Watertown S.D. $26,952.40
A-P & Sons Construction, Summit S.D. $69,716.28
Hawkeye Enterprises, Watertown S.D. $64,091.20.

Motion by Larson, second by Brinkman to accept the bid of Grangaard Construction, in the amount of $26,952.40, as recommended by Highway Supt., Rick Small. Upon vote of the Board, all present voted aye; motion carried.

2004 PROVISIONAL BUDGET

The Board spent a considerable amount of time discussing possible cuts to the 2004 provisional budget. The Board received estimated cuts from Sheriff, Keith Olson, in regards to the Sheriff and Jail budgets. The Board discussed options for budget cuts relating to road projects, the closing of Memorial Park, cutting non-mandated appropriations, and staff reduction.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session at 11:40 a.m., for the purpose of union negotiations and an indigent medical claim. Upon vote of the Board, all present voted aye; motion carried. Special States Attorney Deputy, Tom Burns, was present for executive session. The Board returned to regular session at 12:35 p.m.

PUBLIC INFORMATION MEETING

The Board set September 9, 2003 at 7:00 p.m. in the south Expo Building at the County Ag. Building, as the time and place for a public meeting to discuss the County's need for a property tax opt out. The Board asked the Auditor to notify all department heads and request their presence at this public meeting.

BOARD ADJOURNS

There being no further business to come before the Board a motion was made by Brinkman, second by Larson, to adjourn at 12:45 p.m., until 9:00 a.m., Tuesday, September 9, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

September 2, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 09, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MONTHLY REPORTS

Director of Equalization, Russ Ronke, reported on the G.I.S. informational meeting he recently attended. The Director's office has had their midyear audit, conducted by the Dept. of Revenue, with no major problems reported.

Register of Deeds, Ruth Pope, submitted her monthly statement of fees, for August, to the Board. Total fees collected were $39,015.71, of which $1,350.00 are submitted to the State of South Dakota. The Register of Deeds office will be sharing their scanner equipment with the States Attorney's office as soon as programming is completed.

County Auditor, Cindy Brugman, reported her office is preparing for the Countywide Special Election to be held on September 16th. Absentee ballots are available in the Auditor's Office at this time.

MINUTES APPROVED

Motion by Thomas, second by Marquardt, to approve the minutes of September 2, 2003. Upon vote of the Board all present voted aye; motion carried.

VERIFIED CLAIMS

Motion by Thomas, second by Brinkman, to approve, for payment, the following claims as presented: A-OX Welding Supply 6.82 rent, A-OX Welding Supply 169.10 sup, Allied Capital Lease Adm. 1743.26 pmt, American Jail Association 36.00 sup, Avera Home Medical Equipment 335.00 prof svc, Karleen Bailey 31.03 trav, Best Business Products 226.99 rent, Best Business Products 87.26 rent, Best Western Ramkota Inn 177.00 trav, Craig Boetel 100.00 witn, Craig Boetel 60.32 witn, Brevik & Thurman, LLC 156.10 prof svc, Brown Clinic Pharmacy 119.98 indg med, Brown & Saenger 348.45 sup, Harold R. Bunde 29.86 trav, Burghardt Amateur Center 65.00 sup, Burns Law Office 2333.00 prof svc, Butler Machinery 465.39 rep, Don Carlson 75.00 prof svc, Carquest Auto Parts 184.21 sup, Carquest Auto Parts 645.84 sup, Cartney Bearing & Supply 9.94 rep, Cartney Bearing & Supply 34.54 rep, Cave Supply 60.16 sup, Cellular One 348.13 util, Cellular One 66.29 util, Center for Independence 180.00 pmt, Eric Christians 20.00 witn, Chuck's Bike & Lock Shop 17.00 sup, Codington Clark Electric 29.64 util, Codington Clark Equipment 63.38 sup, Codington Co. Register Deeds 40.00 fees, Cole Papers, Inc. 601.53 sup, Cole Petroleum 233.35 sup, Connecting Point Computer Cent 3205.91 maint, Cook's, Inc. 287.84 rent, Cook's Inc. 431.92 sup, Angela Cooper 54.22 witn, Credit Bureau of Watertown Inc 68.32 prof svc, Culligan Water Conditioning 90.00 sup, Marv Czech 25.80 trav, Dakota Elevator 195.00 rep, Dakota Food Equipment 83.72 sup, Deere Credit Inc Leasing Dept 21613.00 equip, Del-Mar Upholstery 42.00 rep, Norman Dessonville 102.32 jury, Lori Deutsch 96.28 trav, Diamond Vogel Paints 16.95 sup, Donna Dietrich, Chairman 595.48 prof svc, Dugan Sales & Service 43.70 rep, The Earthgrains Company 265.24 sup, Econo Foods Pharmacy 1808.00 indg med, Raymond Eggena 841.00 trav, Marv Ekeren 60.00 prof svc, Election Systems & Software 1657.50 sup, Fire Underwriters Board 318.00 prem, Jacalyn Fjelland 20.00 witn, Florence Farmers Elevator 15.00 sup, Focus Watertown 2500.00 pmt, Milo Ford 1.75 reimb, Robert Fox 23.48 trav, Douglas Fraasch 20.00 witn, Ed Friske 87.75 sup, G.F.G. Food Service 2291.77 sup, Cheryl Gibbs 103.48 jury, Green, Schulz, Roby, etal 426.00 prof svc, Harold's Camera Shop 378.99 sup, Patricia J. Hartsel 326.40 prof svc, Richard Hauge 31.60 witn, Peggy Haugen 6.30 sup, Hedahls Parts Plus 49.84 rep, Hefty Seed Company 6610.60 sup, Heinz Home Dairy Delivery 591.82 sup, George Heller 480.00 prof svc, Hillyard Floor Care Supply 479.50 sup,

Stephanie Hollatz 37.40 witn, David Hosmer 134.63 prof svc, Human Service Agency 3581.75 pmt, Hurkes Implement Co. 242.56 rep, Hurkes Implement Co. 92.54 rep, Huron Culvert & Tank Co. 5678.60 sup, HyVee Pharmacy 514.11 indg med, Al Janzen 32.00 trav, Jeanette's Upholstery 22.50 rep, Aubrey Jellsma 31.60 witn, Ethel Johnson 105.80 jury, John H. Johnson 32.76 trav, Kirsten Johnson 20.00 witn, Jurgens Printing 111.00 sup, KAR Products 143.62 sup, Kimball Midwest 65.44 rep, Koch Materials Co 36932.75 sup, Kyocera Mita America, Inc. 241.46 rent, LaFramboise Construction 494.70 rep, Lake Area Zoological 2500.00 pmt, James Lambert 105.80 jury, Chuck Langner 183.60 trav, J.H. Larson Electrical Co. 213.19 rep, Lewis & Clark BHS 375.00 prof svc, LexisNexis Matthew Bender 33.90 sup, LL Harder Inc 194.96 rep, Jodi Loehrer 107.69 trav, Ruth Lowe 127.84 jury, Lutheran Social Service 2500.00 pmt, M & T Fire and Safety 36.00 sup, Macksteel Warehouse, Inc. 34.12 rep, Mac's Inc. 8.56 rep, Mac's Inc. 118.75 rep, Mahowald's 84.15 sup, Master Burn 7894.92 equip, Medicine Shoppe #1182 1153.17 sup, Menards 62.16 rep, Menards 49.51 sup, Midcontinent Communications 65.00 util, Minnehaha Co. Treasurer 76.37 sup, Colleen Misterek 75.25 prof svc, Mobile Binders 2300.00 sup, Motorola 196000.00 equip, Municipal Utilities 262.77 indg util, Municipal Utilities 8858.29 util, Northern Con-Agg Inc. 10691.00 sup, Northwestern Public Service 123.23 util, James Norton 35.69 trav, Office Systems, Inc. 640.82 sup, Ort's Tire 19.15 rep, Oster Consulting, Inc. 1500.00 prof svc, Ottertail Power Co. 15.91 util, The Outfitter 184.45 sup, Padgett Sales 45.00 rep, Jodi Pearson 20.00 witn, Pegler-Sysco Food Services Co. 1838.20 sup, Pennington County Jail 144.16 trav, Marilyn Pickrel 75.00 refund, PMB 0112 240.67 util, ProMap Corporation 1500.00 sup, Postmaster 111.00 sup, Postmaster 74.00 sup, PRAIRIEWAVE 485.06 util, Professional Mailing & Market. 2074.69 sup, Karen Pulscher 37.05 reimb, Quality Presort Services, Inc 324.33 sup, Qwest 39.91 util, Qwest 986.83 util, Ronnie Raasch 102.32 jury, Redlinger Bros. 31.88 rep, Redlinger Bros. 372.48 rep, James Reed 20.00 witn, Jeanette Reed 20.00 witn, Cathryn Rehfuss 15.00 prof svc, Nancy Reishus 102.32 jury, Richland County Sheriff 26.00 trav, Russell A. Ronke 157.52 trav, Ron's Saw Shop Two 148.65 rep, Runnings 27.15 rep, Runnings 109.95 rep, Rural Cellular Corporation 376.97 util, Noah Russell 20.00 witn, Richard Sandburg 101.16 jury, SD Department of Revenue 594.00 test, SD Law Review 28.30 sup, SDACC 960.00 trav, SDSU Workstudy Account 259.84 pmt, Shopko Pharmacy #254 56.92 indg med, Sioux Valley Clinic Watertown 296.00 prof svc, Sioux Valley Coop 83.17 util, Sioux Valley Coop 8225.02 sup, Sioux Valley Hospital 24545.34 pmt, Sioux Vocational Services Inc. 60.00 prof svc, Slowey Court Reporting 145.00 prof svc, Snow Sales 269.45 sup, South Shore Gazette 1807.96 pub, Emily Sovell Attorney at Law 3404.76 prof svc, Spears Law Office 4228.75 prof svc, Star Laundry 75.82 sup, Star Laundry 56.14 sup, Stevens Co Sheriff's Office 16.80 trav, Connie Stoebner 116.80 prof svc, Deb Sundem 79.25 trav, Sutton and Bauer Law Offices 6926.85 prof svc, Target Stores Division 144.49 sup, Team Electronics 13.05 rep, Tesco Technologies 501.67 sup, Matthew Thill 50.00 jury, John W. Thomas 92.22 trav, Dan Thyen 30.44 trav, Titan Machinery 296.36 rep, Titan Machinery 36.16 rep, Tractor Supply Co. 72.36 rep, United Building Center 158.65 rep, United Building Center 29.90 rep, Value Care Pharmacy 119.09 indg med, VISA 82.81 sup, Walmart Community 45.71 sup, WATERTOWN AREA PAGING 20.00 util, Watertown Boys & Girls Club 2666.67 pmt, Watertown Coop Elevator Assn. 11.75 sup, Watertown Lawn & Garden 45.00 maint, Watertown Pathology PC 857.00 prof svc, Watertown Public Opinion 1966.96 pub, Watertown Tire Center, Inc. 7.50 rep, Watertown Tire Center, Inc. 6.30 sup, Watertown Transit 6875.00 pmt, Wells Fargo Financial Leasing 292.92 rent, Roberta Whitlock 134.80 jury, Wight & Comes Funeral Chapel 3380.00 prof svc, Worthington Ag Parts 20.00 rep, WW TIRE SERVICE INC 1254.80 sup, Xerox Corporation 139.88 sup, Yankton Co. Sheriff 82.50 trav, Zep Manufacturing Co. 270.96 rep.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 6750.10
Checks in Treasurer possession	
less than 3 days	$ 44,946.93
Cash Items	$ 400.22
TOTAL CASH ASSETS ON HAND	$ 52,097.25
RECONCILED CHECKING	
Great Western Bank Checking	$3,357,942.68
INVESTMENTS	
SD Public Funds Investment	$ 5,993.01
CERTIFICATES OF DEPOSIT	
First American Bank & Trust	$ 100,000.00
Peoples State Bank	$ 203,176.36
TOTAL CASH ASSETS	$3,719,209.30
General Ledger Cash Balance by Funds:	
General	$1,605,113.62
Sp. Revenue	$1,509,139.65
Internal Service	$ 9,025.09
Trust & Agency	$ 595,930.94
(schools $255,096.38; twps. $19,215.98; city/towns $29,143.67)	
TOTAL GENERAL LEDGER CASH	$3,719,209.30

PERSONNEL CHANGE

Motion by Thomas, second by Larson, to approve the following personnel change: Marty Karnopp, Emergency Management secretary, anniversary increase from Step 5/$9.78 per hour to step 6/$10.17 per hour, effective September 23, 2003. This personnel change was submitted by Emergency Management Director, Jim Sutton. Upon vote of the Board, all present voted aye; motion carried.

BURNING BAN

Commissioner Marquardt commented that he had recently been questioned about the County implementing it's burning ban ordinance. The following resolution, to enact the burning ban ordinance, was moved for adoption by Commissioner Marquardt, second by Commissioner Brinkman. Commissioner Larson asked if the burning ban would be enforced. Commissioner Marquardt commented that in order for the burning ban to be enforced a person needs to file a complaint with the Sheriff's Dept. Upon vote of Commissioner Marquardt's motion, all present voted aye; motion carried.

RESOLUTION #2003-13
A RESOLUTION DECLARING A FIRE DANGER EMERGENCY
IN CODINGTON COUNTY PROHIBITING ANY OPEN BURNING

WHEREAS, due to extreme drought conditions prevalent in Codington County and due to recent high temperatures, a fire danger emergency now exists within Codington County, South Dakota,

NOW THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Codington County Board of Commissioners, all open burning as defined in Codington

County Ordinance #13-A is hereby prohibited within the boundaries of Codington County, South Dakota, exclusive of any incorporated municipality with the County, and

BE IT FURTHER RESOLVED, that this Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18-A-8 and is effective immediately and shall continue in force and affect until rescinded by the Codington County Board of Commissioners.

Dated this 9th day of September, 2003

Carol Johnson
Chairman

John W. Thomas

Lavern Marquardt

Elmer Brinkman

Kenneth Larson

ATTEST:

Cindy Brugman
Codington County Auditor

DROUGHT CONDITIONS

Commissioner Brinkman inquired as to the outcome of the Emergency Board meeting held September 4, 2003. Commissioner Marquardt attended this meeting and reported no action was taken in declaring Codington County a disaster due to drought conditions.

MEMORIAL PARK

Commissioner Brinkman requested an update on the expenditures and revenues associated with Memorial Park. The Auditor reported expenditures in the amount of $67,170.48, through August 31st from the General Fund, and revenues in the amount of $47,828.67 through August 31st.

CORRESPONDENCE NOTED

The Board noted the following correspondence: The City of Watertown sent the board notification of a public hearing on the creation of a Tax Increment Finance District, and its proposed boundaries, in and around the Mallard Pointe Industrial Park. The Board received an invitation, from Governor, Mike Rounds, in regards to regional economic development summits. The Board noted correspondence from the SD Dept. of Public Safety, Emergency Management Division, regarding Homeland Security Assessment Training. The Board was informed that Emergency Management Director, Jim Sutton, would be handling this matter for Codington County.

NATIONAL REGISTER OF HISTORIC PLACES

The Board received notification from the SD State Historical Society approving the nominations of the following properties to the National Register of Historic Places: Puhlman Farm, 44350 176 St., Hazel vicinity, Codington County and Beskow Barn, 15689 456 Ave, South Shore,

Codington County. The documentation will now be forwarded to the National Park Service in Washington D.C., for review and possible listing on the National Register.

OTHER BUSINESS

The Board discussed the informational meetings regarding the County's need to opt out of the property tax limit. Commissioners Johnson and Marquardt have conducted informational meetings in Wallace and Florence, with another meeting scheduled for Henry. The Board discussed the section line issue at Serenity Lake and will place this topic on the agenda for September 16th. Commissioners Thomas and Marquardt reported on the open house they recently attended at the Waverly School and the impressive maintenance and up keep applied to the school building. Commissioner Thomas asked the other board members to review the proposed SDACC resolutions and policy statements, that will be considered at the 89th Annual SDACC Convention.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, September 16, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 16, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MONTHLY REPORTS

Highway Supt., Rick Small, presented contracts, for the recent Bridge repair bid letting, to the Chairman. Motion by Marquardt, second by Larson, to authorize the Chairman to sign the Bridge Repair Contracts with Grangaard Construction. Upon vote of the Board, all present voted aye; motion carried. Mr. Small reported on the progress of current road projects. Striping of roads that have been chip sealed will begin in the next two weeks. The Highway department has also started the full cut mowing on County roads.

Maintenance Supervisor, Milo Ford, reported the camping season at Memorial Park is coming to a close and the campground is presently two-thirds shut down for the season. The maintenance department is working on winterizing the campground. Mr. Ford reported no major problems at the Courthouse in the past month. Commissioner Marquardt asked Mr. Ford if there had ever been any testing for lead in the drinking water in the Courthouse. Mr. Ford was not aware of any testing of the water in the drinking fountains. The maintenance dept. currently provides bottled drinking water on several floors in the Courthouse. Mr. Ford reported there had been no major problems at the Detention Center in the last month. The Board discussed opening up part of the picnic side of Memorial Park to tent camping. Mr. Ford questioned the County's liability concerning security to persons putting up tents on the picnic side of the park.

States Attorney, Vince Foley, requested a per diem allowance for deputy States Attorney, Dawn Aman-Elshere, who will be attending a Missing and Exploited Children seminar. Mrs. Aman-Elshere's expenses will be paid for by the Center of Missing & Exploited Children, with the exception of several meals that will be charged to the States Attorneys budget.

MINUTES APPROVED

Motion by Thomas, second by Marquardt, to approve the minutes of September 9, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

BUDGET SUPPLEMENT

Motion by Thomas, second by Larson, to approve an automatic supplement to the Youth at Risk Budget, in the amount of $519.83, with grant reimbursement money received from the South Dakota Coalition for Children, for July expenditures. Upon vote of the Board, all present voted aye; motion carried.

NORTH WOODS FIRST ADDITION PLAT

Motion by Larson, second by Marquardt to approve the following resolution as presented to the Board and approved by the Codington County Planning Commission. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION #2003-14

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, that the plat entitled: "North Woods First Addition in the Southwest Quarter of Section 16, T117N, R52W of the Fifth P.M., in the County of Codington, South Dakota." Which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof having been made and executed according to law,

the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated at Watertown, South Dakota this 16th day of September, 2003.

Carol Johnson
Chairman, Board of County Commissioners
Codington County, South Dakota

I, Cindy Brugman, do hereby certify that I am the duly elected, qualified, and acting County Auditor in and for Codington County, South Dakota, and that the above and foregoing is a true, correct, and complete copy of the Resolution adopted by the Board of County Commissioners of Codington County, South Dakota, at a regular meeting on September 16, 2003, approving the above named plat by a vote of said commission and the whole thereof.

IN WITNESS WHEREOF, I hereunto set my hand as an official of Codington County, South Dakota, this 16th day of September, 2003.

Cindy Brugman
County Auditor, Codington County, South Dakota

PERSONNEL CHANGE
The following personnel change was submitted for approval by Director of Equalization, Russ Ronke: Judy Geier, Director of Equalization Clerk, currently step 6/$10.17 per hour, recommended promotion to Director of Equalization Office Manager, step 6/$11.27 per hour, effective date October 1, 2003. Motion by Brinkman, second by Larson, to approve the foregoing personnel change as submitted. Upon vote of the Board, all present vote aye; motion carried.

OPERATING CASH TRANSFER
Motion by Thomas, second by Brinkman, to transfer $11,000.00 operating cash from the General Fund to the Emergency Management Fund, as previously budgeted. Upon vote of the Board, all present voted aye; motion carried.

BURNING BAN
Commissioner Johnson reported on a request she received, from a resident, to be allowed permission to conduct an open burn. Commissioners Marquardt and Larson voiced the opinion that it was still very dry in certain areas of the County and at this time Codington County's burning ban ordinance has no provisions for allowing any burning while the ban is in place. The Board did not take any action at this time to lift the burning ban.

PUBLIC HEARING ORDINANCE #18/FIRST READING
This being the time and place set for the first reading of Ordinance #18, an ordinance to amend Ordinance #15, adopted July 31, 2001, as amended, of the Zoning Ordinance of Codington County, the following persons were present for the hearing: Dave Miller, Hilmer Moen, Elvira Moen, and Dennis Hettrick. Mr. Miller spoke on behalf of the proposed ordinance and informed the Board that his group is attempting to create a target/shooting range appropriate for statewide competition. Motion by Larson, second by Brinkman, to approve the first reading and set the second reading, and act to approve or disapprove Ordinance #18, for 10:00 a.m., Tuesday, September 23, 2003. Upon vote of the Board, all present voted aye; motion carried.

CANVASS OF VOTES

Motion by Brinkman, second by Larson, to set 8:00 a.m., Thursday, September 18, 2003, as the time to canvass the votes of the County-wide Special Election held on September 16, 2003. Upon vote of the Board, all present voted aye; motion carried.

SPEEDING COMPLAINTS

Commissioner Johnson has received a complaint from a resident on the speed of vehicles traveling on Fourth Ave S.W. Sheriff Olson reported to the Board that Deputies have been monitoring various areas in the County where complaints have been received. Sheriff Olson reported citations have been issued to persons traveling above the speed limit in these areas.

CORRESPONDENCE

The Board noted the following correspondence: 1. Interlakes Community Action requesting a letter of support from Codington County for a grant application to acquire funding to provide housing rehabilitation services for eligible households. Motion by Brinkman, second by Larson, to authorize the Chairman to sign the requested letter of support for I.C.A.P. Upon vote of the Board, all present voted aye; motion carried. 2. A letter informing the Board of the Focus Watertown Annual Meeting to be held on Wednesday, October 15, 2003. 3. A notice from South Dakota Assurance Alliance, Health Pool of South Dakota, and SDML Workers' Compensation Fund informing the Board of their annual meeting to be held Wednesday, October 8, 2003.

OTHER BUSINESS

The Board discussed sending a representative to the Governor's Regional Economic Summit meeting scheduled for Monday, September 22nd, at the Ramkota in Watertown. Commissioner Johnson was appointed to attend this meeting. The Board discussed the County's Employee Health Insurance that will be up for renewal at the end of December. Commissioner Thomas reported on the Juvenile Coalition he recently attended.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:45 p.m. until Tuesday, September 23, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

September 18, 2003

The Codington County Commissioners met to canvass the County-wide Special Election, held September 16, 2003, at 8:00 a.m., Thursday, September 18, 2003, in the Codington County Courthouse. Members present were Thomas, Brinkman, and Larson.

CANVASS OF SPECIAL ELECTION

Commissioners, Thomas, Brinkman, and Larson, conducted the canvass of the County-wide Special Election, held on September 16, 2003.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 8:25 a.m., until 9:00 a.m., Tuesday, September 23, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

September 23, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 23, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Thomas, second by Larson, to approve the minutes of September 16, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for the Sheriff's Dept. for August: 64 arrest warrants served, 306 sets of civil papers served, 255 calls logged, 116 incidents reported, 9 accidents checked and 3147 miles traveled including 8 trips for mental commitments. The following statistics were reported for the Detention Center for August: Average daily inmate population was 48.48, 135 bookings, $16,032.38 collected for work release and out of county prisoner contracts, and $727.50 collected in confinement costs. The Sheriff reported the State Radio system is up and operating. The County will be required to insure and maintain title to the building and equipment, involved in the radio system, for a period of five years, according to Jeff Pierce, Director of BIT Engineering.

Emergency Management Director, Jim Sutton, reporting on a training session he recently attended in Aberdeen. The training received will allow Mr. Sutton to do a county wide assessment of vulnerable areas regarding Homeland Security. Counties are required to complete Homeland Security Assessments by November 7, 2003. Mr. Sutton and Commissioner Brinkman also attended a GIS information meeting regarding computer systems that will allow agencies to access a data base with County information such as flood zones, county roads, land appraisals, etc. Mr. Sutton attended a meeting of the County Emergency Board concerning the drought situation in Codington County. The Emergency Board has recommended that the Codington County Commissioners seek a drought disaster declaration for Codington County. Mr. Sutton outlined the steps needed to seek the disaster declaration. Commissioner Brinkman suggested Mr. Sutton work with States Attorney, Vince Foley, on the wording of the required resolution.

BUDGET SUPPLEMENT

Motion by Larson, second by Brinkman, to transfer $4,110.10 from the Commissioners Contingency Budget to the H.I.P.A.A. Budget, as recommended by the S.D. Dept. of Legislative Audits. Upon vote of the Board, all present voted aye; motion carried.

BURNING BAN

Motion by Marquardt, second by Larson, to lift the Burning Ban enacted on September 9th, 2003 by resolution #2003-13, effective immediately. Upon vote of the Board, all present voted aye; motion carried.

PUBLIC HEARING/SECOND READING

This being the time and place set for the second reading of Ordinance #18, Commissioner Johnson asked for any comments from those persons present. Doug Alvin, G.F.P., asked the Board to make an allowance for State operated shooting/target ranges. Motion by Thomas, second by Larson, to approve Ordinance #18. Motion by Larson, second by Thomas, to amend Ordinance #18, in that, Section 5.19 and sub-particles shall not apply to ranges operated or maintained by the State of South Dakota and it's agencies. Motion by Brinkman, second by Larson, to include the U.S. Federal Government and it's agencies in the amendment to Ordinance #13, section 5.19 and sub-particles. Upon vote of Commissioner Brinkman's motion, all those

present voted aye; motion carried. Upon vote of Commissioner Larson's motion, all those present voted aye; motion carried. Upon vote of Commissioner Thomas' motion, all those present voted aye; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, discussed Resolution #2002-33 concerning Highway equipment rental, with the Board. Supt. Small will be presenting the Board with a revised schedule of equipment rental and operating costs to allow the County to charge for actual cost of such rentals and operations. Commissioner Marquardt asked that Mr. Small notify any political subdivisions, currently charged for equipment rental, before a resolution is passed with the revised schedule of costs. Commissioner Larson asked that the revised schedule of costs be implemented immediately upon the passage of any resolution addressing these costs. Supt. Small discussed the agreements his department has with the following Townships, for road maintenance: **Dexter Township** – 156th St. beginning at 453rd Ave. and proceeding West approximately .5 mile; **Elmira Township** – 43rd St. E. between 169th St. and Hwy 212, 38th Ave N. between 7th St. W. and 455th Ave; **Lake Township** – 38th Ave N. beginning at 7th St. W. and proceeding west approximately .5 mile; **Fuller Township** – 442nd Ave. between 161st and 162nd St., 162nd St. between 442nd and 444th Ave., and 163rd St. between 444th Ave. and Hwy. 20. Small requested permission to terminate these agreements as they are added costs to the Highway Dept. budget. Motion by Brinkman, second by Thomas, to allow Mr. Small to contact the Townships, involved in these written and oral agreements, and terminate such agreements. Upon vote of the Board, all present voted aye; motion carried. Commissioner Johnson reported on a call she recently received concerning the Henry patrol operator. Commissioner Marquardt inquired as to the quality of work on a recent County road project on 4th Ave. West of Watertown. Supt. Small is working with the construction company, responsible for the project, concerning the unacceptable quality of the completed road project.

DROUGHT DISASTER DECLARATION

Motion by Marquardt, second by Larson, to approve Resolution #2003-15, a resolution for declaration of emergency/disaster. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION #2003-15
RESOLUTION FOR DECLARATION OF EMERGENCY/DISASTER

WHEREAS, Codington County, South Dakota, has suffered severe damage, brought on by a lack of precipitation, high temperatures, and wind causing drought type conditions on the date of January 1, 2002 to present time,

WHEREAS, CODINGTON County has committed all available resources and taken all possible actions within the jurisdictional boundaries to combat and to alleviate the emergency/disaster, local resources are not adequate to cope with the situation.

NOW, THEREFORE, BE IT RESOLVED by the Codington County Commission at a regular meeting held on September 23, 2003, it is hereby requested that the Governor declare an emergency/disaster to exist in the County of Codington.

Date: 9/23/03

Carol Johnson
Chairperson of the Board
Codington County Commissioners

OTHER BUSINESS
Commissioner Thomas reported on the Governor's Regional Economic Summit he attended, in Watertown, on Sept. 21st.

2004 PROVISIONAL BUDGET WORK
The Board spent the remainder of the meeting working on balancing the 2004 Provisional Budget.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session at 11:30 a.m. to discuss contract negotiations. Upon vote of the Board, all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session at 11:37 a.m.

The Board resumed discussion on the 2004 Provisional Budget.

BOARD RECESS
Motion by Brinkman to recess at 12:00 p.m., until 1:00 p.m. The Board reconvened at 1:00 p.m., with all members present and continued discussion on the 2004 Provisional Budget.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session at 1:26 p.m., to discuss personnel. Upon vote of the Board, all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session at 1:45 p.m.

S.D.S.U. NURSING STUDENTS
Motion by Larson, second by Thomas, to approve a request, from S.D.S.U. nursing students, to allow the doors of the Courthouse to remain open until 6:30 p.m. on Wednesday, October 8th, 2003. The nursing students will be conducting community health assessments for County employees and to allow more employees to participate the assessments will take place from 3:00 p.m. to 6:30 p.m. Upon vote of the Board, all present voted aye; motion carried.
The Board resumed discussion on the 2004 Provisional Budget.

EXECUTIVE SESSION
Motion by Brinkman, second by Marquardt to enter into executive session at 2:22 p.m., to discuss personnel. Upon vote of the Board, all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session and resumed discussion of the 2004 Provisional Budget at 2:27 p.m.

EXECUTIVE SESSION
Motion by Thomas, second by Brinkman, to enter into executive session at 2:47 p.m. to discuss personnel. Upon vote of the Board all present voted aye; motion carried. The States Attorney, Auditor, Sheriff, and Chief Correctional Officer were present for executive session. The Board returned to regular session and resumed discussion of the 2004 Provisional Budget at 3:30 p.m.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Thomas, second by Marquardt, to adjourn at 4:45 p.m., until 1:00 p.m., Friday, September 26, 2003.

ATTEST:

September 23, 2003

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

September 23, 2003

September 26, 2003

The Codington County Commissioners met in special session at 1:00 p.m., Friday, September 26, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

2004 PROVISIONAL BUDGET

The Board resumed balancing the 2004 Provisional Budget with discussions held on Memorial Park, Care of the Poor, and Road & Bridge budgets.

EXECUTIVE SESSION

Motion by Brinkman, second by Thomas, to enter into executive session at 1:40 p.m. to discuss personnel issues. Upon vote of the Board; all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session at 2:05 p.m.

INDIGENT EXPENSES

States Attorney, Vince Foley, briefed the Board on the legal responsibilities of County governments to provide relief for indigent persons.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 2:55 p.m., until 9:00 a.m., Tuesday, September 30, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 30, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

EMERGENCY MANAGEMENT

Emergency Management Director, Jim Sutton, presented the Emergency Management FY2004 State and Local Agreement to the Board for approval. Motion by Thomas, second by Larson, to authorize the Chairman to sign the FY2004 agreement. Upon vote of the Board, all present voted aye; motion carried. Mr. Sutton presented the Board with a letter of intent, in regards to a grant application for an emergency management exercise. Motion by Thomas, second by Brinkman, to authorize the Chairman to sign the letter of intent. Mr. Sutton explained the grant money will be used for Codington County to participate in the 2002 SHSGP for an approved emergency management exercise. Upon vote of the Board, all present voted aye; motion carried.

DROUGHT DISASTER DECLARATION UPDATE

Jim Sutton, Emergency Management Director, gave the Board an update on the Drought Disaster Declaration passed by the Board on September 23, 2003. The request for disaster declaration and supporting paperwork was sent to officials in Pierre, on Thursday, September 25, 2003, and is being reviewed by the Governor's office.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of September 23rd and 26th, 2003. Upon vote of the Board, all present voted aye; motion carried.

SALARY CLAIMS

Motion by Marquardt, second by Thomas, to approve September salary claims. Upon vote of the Board, all present voted aye; motion carried. Commissioners: 6,289.91 total salaries. Auditor: 11,955.44 total salaries. Treasurer: 14,354.25 total salaries. St. Attorney: 15,022.59 total salaries. Gov. Buildings: 9,029.08 total salaries. Dir. of Equal.: 16,934.16 total salaries; Diane Merchant 792.00 part time @ 8.00 hr.; Imogene Schmahl 256.00 part time @ 8.00 hr. Reg. of Deeds: 11,905.44 total salaries. Veterans Service: 5,662.12 total salaries. Sheriff: 34,380.87 total salaries; Jack Weber 666.70 p.t.deputy @ 14.84 hr.; Chuck Carbonneau 113.90 p.t. deputy @ 13.72 hr. Co. Jail: 39,778.21 total salaries; Marcy Rossow 2162.82 new step raise reg. salary; Shawna Harrington 1607.10 p.t. jailer @ 10.22 hr.
Care of the Poor: 3,079.68 total salaries. Co. Nurse: 2,321.88 total salaries. Historic Sites: 706.45 total salaries; Dorothy Chase 100.00 hostess @ 6.25 hr.; Charlotte Cole 100.00 hostess @ 6.25 hr.; Rita Chase 100.00 hostess @ 6.25 hr.; Merle Heidenreich 125.00 host @ 6.25 hr.; Christi Lickei 231.25 hostess @ 6.25 hr. Co. Park: 9,084.56 total salaries; Donnie Olson 1646.00 p.t. @ 8.23 hr.; Tom Sauer 1745.22 reg. salary, 1,802.89 comp. time; 1,785.34 vacation pay; Sharon Sauer 780.00 p.t. @ 6.50 hr.; Casey Hershman 405.00 p.t. @ 6.00 hr. Ag. Bldg. 5,171.55 total salaries. Co. Extension: 4,999.03 total salaries. Weed Control: 6,409.84 total salaries; Harold Bunde 1003.50 p.t. @ 9.00 hr.; Howard Cordell 708.75 p.t. @ 9.00 hr.; Nick Endres 2330.60 p.t. @ 10.84 hr.; Richard Whitlock 646.00 p.t. @ 8.00 hr.; Douglas Cook 736.00 p.t. @ 8.00 hr. Planning Board: 686.54 total salaries; William DeBerg 637.75 reg. salary. ROAD & BRIDGE: 53,873.85 total salaries. EMERGENCY MANAGEMENT: 5,404.38 total salaries; Marty Karnopp 1769.58 new step reg. salary. CRIME VICTIM: 3,764.07 total salaries. W.I.C.: 3,780.79 total salaries; Lisa McPeek 1,475.80 part time @ 9.78 hr.; Lindy Reeser 45.20 p.t. @ 9.04 hr.; Alice Moyer 1210.53 p.t. @ 8.36 hr; Totals: 264,594.69. Breakdown of

withholding checks which are included in the above totals: S. D. Retirement 24,649.46 retirement; S. D. Retirement 235.68 spouse option; S. D. Supplemental Retire. 2408.00 suppl. retire.; Dakotacare 34,177.92 ins.; Wellmark 267.41 ins.; Delta Dental 3834.02 ins.; Colonial Life 26.17 ins.; Nationwide Retirement 997.00 suppl. retire.; AFSCME #2488 325.00 union dues; AFLAC 1,749.12 ins.; Conseco Health Co. 20.20 ins.; U.S.Dept. Educ. 89.92 garnishment; Pioneer Credit Recovery 81.68 garnishment; Wtn. United Way 101.50 united way; Office of Child Support 498.00 child support; Sioux Valley Credit Union 8,270.00 credit union; Cod. Co. Treas. 18,105.00 employees mo. draw; New York Life 197.20 ins.; Gen. Drivers Union 335.00 union dues; S.D.Retirement 28.28 prior service; Great Western Bank 15,663.62 federal withholding; Great Western Bank 30,062.10 social security.

OPERATING CASH TRANSFER

Motion by Larson, second by Marquardt, to approve an operating cash transfer from the General Fund to the Victims of Crime Fund, in the amount of $10,000.00, as budgeted. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Marquardt, to supplement the Care of Poor budget with Catastrophic Poor Relief reimbursement, in the amount of $5,094.40. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL

Motion by Brinkman, second by Thomas, to accept the resignation of Zoning Officer, William DeBerg, effective December 31, 2003. Upon vote of the Board, all present voted aye; motion carried. Commissioner Marquardt suggested a letter of thanks to Mr. DeBerg for his many years of service to Codington County in various capacities.

CORRESPONDENCE NOTED

The Board noted the following correspondence: A letter from the S.D. P.U.C. inviting the Board to attend an informational wind energy meeting in Huron on October 14th and 15th. A letter from the SDSU Nursing students offering health assessment screenings to County employees, on October 8th from 3:00 p.m. to 6:30 p.m.

FLU SHOTS/HEALTH ASSESSMENTS

Motion by Brinkman, second by Marquardt, authorizing payment, for claims, for health assessment screenings and flu shots for County employees. Upon vote of the Board, all present voted aye; motion carried.

TREASURERS' OFFICE

Commissioner Brinkman reported on a request from Treasurer, Carol Maloney, for authorization to hire part time help in her office during the fall tax season. The Board had no objections as the part time help had been budgeted for.

REGULAR MEETING DATES CHANGED

The Board noted there would be no meeting on Tuesday, October 7th, as Board members, Thomas, Marquardt, and Brinkman, will be attending the annual SDACC/SDACO convention in Sioux Falls. Department heads who normally report on the first Tuesday of the month will report on the second Tuesday. Commissioner Thomas asked that the regular meeting date scheduled for Tuesday, November 11th, be changed to Monday, November 10th, as the 11th falls on Veterans' Day. The Board agreed to meet on November 10th.

HEALTH INSURANCE PREMIUMS

The Board communicated with Lori Benson, Dakotacare representative, by speaker phone. Ms. Benson provided information to the Board regarding renewal of the County's health insurance premiums covering County employees. Ms. Benson reported the increase, to Codington County, for health insurance premiums would be in the area of 10% over the current premiums, with an exact quote available within the next week.

VERIFIED CLAIM

Motion by Marquardt, second by Larson, to approve payment to Great Western Bank in the amount of $632.00, for the purchase of a cashiers check payable to the Oil Spill Liability Trust Fund. This is the first payment of the civil penalty assessed to Codington County for E.P.A. violations at the County Highway Dept. Upon vote of the Board, all present vote aye; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, reported on the progress of his negotiations with McLaughlin & Schulz Inc., concerning the quality of work on a recent County road project on 4th Ave West of Watertown. McLaughlin & Schulz have offered to flush seal the paving project at their cost. This would be at a cost to the County of $3,163. Supt. Small would also have County Road 15 flush sealed, at a cost of $2,000 - $2,300, at this time. Supt. Small has sent letters to the local political subdivisions with the proposed increases for equipment rental through the Highway Department. Motion by Marquardt, second by Larson, to approve the increase of the equipment rental rates with an effective date of January 1, 2004. Subsequent motion by Thomas, second by Marquardt, to amend the effective date, in Commissioner Marquardt's motion, to December 1, 2003. Commissioner Larson would like the effective date to remain January 1, 2004, to allow the subdivisions adequate time to prepare their budgets for the increase in rates. Upon vote of Commissioner Thomas' motion, Thomas, Marquardt, Johnson, and Brinkman, voted aye; Larson voted no; motion carried. Upon vote of Commissioner Marquardt's motion, as amended, all present voted aye; motion carried.

RESOLUTION NO. 2003-16

WHEREAS, Resolution #765 was adopted to make County road equipment available to cities, towns, and townships on a rental basis.

AND WHEREAS, the County road equipment represents a large investment by the taxpayers, the County Highway Superintendent is hereby ordered to set up equipment rental rates including operators for snow removal and maintenance as follows:

	Per hour
Motor graders with operator	$ 67.00
Motor graders with, plow/wing & operator	76.00
2 1/2 ton truck/plow & operator	68.00
Loader with Rotary plow & operator	102.00
Front end loaders & operator	68.00
Backhoe & operator	44.00
Rotary mowers & operator	74.00

Minimum charge one (1) hour, additional time in 1/2 hour increments.
Any other equipment to be billed at County's cost plus 2%

Motion by Marquardt, second by Larson, to approve the above and foregoing resolution. Upon vote of the Board, all present voted aye; motion carried.

Dated at Watertown, South Dakota this 30th day of September, 2003.

Carol Johnson
Chairman of the Board

ATTEST:

Cindy Brugman
County Auditor

PUBLIC HEARING/1ST READING OF ORDINANCE #19

This being the time and place set for the first reading of Ordinance #19, an ordinance to amend the Zoning Ordinance map, Commissioner Johnson asked for any comments from the Public. Todd Keyes, First Dist. Assoc. of Local Govt., reviewed the request for the amendment to the Zoning map and reported the Codington County Planning Commission's recommendation to pass Ordinance #19. There being no further comments from any persons present, Chairman Johnson set the 2nd reading and action to approve or disapprove Ordinance #19, for 10:00 a.m., Tuesday, October 14, 2003.

2004 PROVISIONAL BUDGET

The Board reviewed the 2004 provisional budget and discussed health insurance savings and re-allocating those savings to other budgets. Chairman Johnson offered the floor to any persons wishing to discuss the 2004 provisional budget. The Board took comments from the following persons: John Craig, Shirley Amendt, Joe Amendt, Jay Johnson, Tracy Niemann, Floyd Tubandt, Dan Miller, Dale Christensen, and Chuck Sherman. Motion by Marquardt, second by Larson, to approve the 2004 Provisional Budget as the 2004 Annual Budget with the following changes: These amounts were deducted from the following budgets: Commissioners 17,000, Elections 8,000, Auditor 5,000, Treasurer 4,000, States Attorney 11,000, Public Defender 2,000, Abuse/Neglected Child Defense 3,000, Catastrophic Legal 25,000, Government Buildings 29,935, Director of Equalization 39,550, Register of Deeds 4,500, Veterans Service 6,800, Other General Government (Humane Society, Watertown Transit, Sr. Companion, Volunteer Center) 37,700, Sheriff 32,200, County Jail 40,100, Eastern Dakota 4-H Rodeo 2,000, Extension 10,500, Rodent Control 1,000, Weed 39,765, Water Districts (Lake Pelican, Upper Big Sioux) 40,000, Planning & Zoning 5,900, Tourism 2,589, General Fund operating transfers out 664,985 General Fund cash balance 54,879, Current Property Tax Levy 1,057,000, Road & Bridge 257,885, Emergency Management 20,250, Victims of Crime 850, Road & Bridge Capitol Outlay Accum. 150,000, Road & Bridge transfers in 643,885, Emergency Management transfers in 20,250, Victims of Crime transfers in 850, and General Fund 5% (SDCL 7-21-18) 54,218. These amounts were added/increased to the following budgets: Support of Poor 739, Road & Bridge Fund cash applied 236,000, and General Fund intergovernmental revenue 27,600.

RESOLUTION 2003-17

ADOPTION OF ANNUAL BUDGET FOR CODINGTON COUNTY, SOUTH DAKOTA

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners each year shall prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all it's institutions and agencies for such fiscal year, and

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all it's purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all it's institutions and agencies for calendar year beginning January 1, 2004 and ending December 31, 2004, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota this 30th day of September, 2003. the Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2004 through December 31, 2004.

The above and foregoing resolution was moved for adoption by Marquardt, second by Larson. Upon vote of the Board, all present voted aye; motion carried.

Board of County Commissioners of Codington County, South Dakota

Carol Johnson
Chairman

John Thomas

Lavern Marquardt

Elmer Brinkman

Ken Larson

ATTEST:

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes $4,551,443.00, $4.158 $'s/1,000, total taxes levied by Codington County. As of September 30, 2003, these levies are not approved by the S.D. Department of Revenue.

OTHER BUSINESS

Commissioner Brinkman expressed the need to begin preliminary work on the 2005 budget and determine where the County will be in regards to expected tax revenues and expenditures for 2005. Milo Ford, Maintenance Supervisor, informed the Board that Memorial Park has officially closed for the season and the park manager has resigned effective September 30, 2003. Mr. Ford will be winterizing the County owned home at the park in the next few weeks. Commissioner Brinkman discussed the remaining payments to the Lake Pelican Watershed District and the possibility of with holding those payments. Commissioner Marquardt stated the payments to the

water district were committed payments through the 2003 budget. The two remaining payments are scheduled for November and December. No action was taken at this time.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 12:15 p.m., until 9:00 a.m., Tuesday, October 14, 2003.

ATTEST:

Cindy Brugman
County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

October 14, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 14, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Thomas, second by Brinkman, to approve the minutes of September 30, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Welfare Director, Denise Sotka, reported September assistance for the following: Two clients for medical assistance, eight for pharmacy, three for utilities, and one burial. Total amount of assistance paid $31,141.21. A total of $1,686.05 was collected for repayment of liens. Mrs. Sotka discussed one application for assistance with the Board.

Register of Deeds, Ruth Pope, presented, to the Board, her September statement of fees, in the amount of $37,996.36, of which $37,141.36 is retained by the County and $852.00 is remitted to the State of South Dakota. Mrs. Pope also reported on the SDACO convention she attended. Mrs. Pope informed the Board that funeral homes and physicians will be online with the State of South Dakota, beginning November 1, 2003, and death certificates will be available from any County in the State as of January 1, 2004, for any person who dies in South Dakota regardless of the County of death.

Extension Educator, Chuck Langner, presented the Board with the Youth Ag Day station and rotation schedule. Youth Ag Day is set up for area third graders and will take place October 15th, 16th, and 17th, at the Ag. Building. Mr. Langner reported the Ag Building is now being charged picking up garbage and these costs will be passed along in the charge for those renting the Ag. Building. The annual Legislative luncheon sponsored by the Extension Dept. will be scheduled for the 24th or 25th of November. Mr. Langner discussed the new dates set for the S.D. State Fair and the effects these dates could have on Codington County Achievement Days.

Director of Equalization, Russ Ronke, reported on the SDAAO school attended by himself and staff members. The Director's office is currently working on contacting landowners who may have wetlands to declare for the 2004 assessment year.

Veterans Service Office, Al Janzen, submitted a written report to the Board. The Veteran's office reported seventeen trips, with veterans, in September, with a total of fifty-nine riders. A total of eight, home/nursing home visits, were conducted in September and on Sept. 23rd Mr. Janzen spoke at a pre-planning funeral seminar hosted by Crawford Funeral Chapel. The Veterans office will be hosting an appreciation luncheon for the department's volunteer drivers in November.

Auditor, Cindy Brugman, reported on the SDACO convention she attended. The Auditor will be attending workshops in Aberdeen on October 15th and 16th, and in Pierre on December 4th and 5th. The Auditor's office is currently working on calculating tax levies for taxes payable in 2004.

Health Nurse, Karla Moes, reported a sufficient amount of flu vaccine is now on hand to begin administering flu shots. The Nurses have completed the fall school screenings in Codington County and may assist the Health department in Hamlin County with screenings. The Nurses Dept. and WIC Dept. are receiving new computers through the State of South Dakota.

Treasurer, Carol Maloney, reported her office is busy with fall tax season and part time help will begin in her office the end of October through the first week in November.

Weed Supervisor, Nick Endres, reported the fall spray season is about at an end. Mr. Endres discussed plans for next years spraying season and unused chemical that can be returned to the

vendor. Mr. Endres also discussed portable sprayers that individuals will be allowed to rent to conduct their own spraying.

PERSONNEL CHANGES

Motion by Marquardt, second by Larson to approve the following personnel changes: Duane Christofferson, anniversary increase, building maintenance - from step 4/$9.40 per hour to step 5/$9.78 per hour, effective November 1, 2003; Jeff Hershman, anniversary increase, building maintenance – from step 4/$9.40 per hour to step 5/$9.78, effective October 15, 2003; John Namken, anniversary increase, lead building maintenance – from step 4/$10.84 per hour to step 5/$11.26 per hour, effective October 1, 2003. These personnel changes were submitted by Maintenance Supervisor, Milo Ford. Upon vote of the Board, all present voted aye; motion carried.

VERIFIED CLAIMS

Motion by Larson, second by Brinkman, to approve the following claims, for payment, as submitted by the Auditor's Office. Upon vote of the Board, all present voted aye; motion carried. A-OX Welding Supply 6.82 rent, A-OX Welding Supply 114.68 sup, Dawn Aman-Elshere 188.00 trav, Dorothy Anderson 100.00 elec, Janet Athey 100.00 ele, Avera Home Medical Equipment 335.00 indg med, Karleen Bailey 227.52 trav, Bob Barker Co. 45.29 sup, Barkley Truck Lines Inc 104.00 sup, Batteries Unlimited 50.95 rep, Ardys Berven 100.00 ele, Best Business Products 226.99 rent, Best Business Products 146.91 rent, Best Western Inn 990.00 trav, LaDonna Bierscheid 100.00 ele, Mildred Born 100.00 ele, Clyde Bratton 40.00 prof svc, Brian's Glass & Door, Inc. 41.34 rep, Bridgestone/Firestone, Inc 250.32 sup, Elmer Brinkman 58.00 trav, Marilynn Britzman 100.00 ele, Gayle Brooks 120.00 ele, Brown Clinic Pharmacy 20.99 indg med, Harold R. Bunde 59.72 trav, Marjorie Bunde 100.00 ele, Burghardt Amateur Center 265.00 rent, Burns Law Office 2333.00 prof svc, Butler Machinery 542.12 rep, C & S Chemical 50.00 maint, C & R Supply 3800.29 rep, Cabinet Concepts Inc 20.00 sup, Don Carlson 15.00 prof svc, Carquest Auto Parts 360.96 rep, Carquest Auto Parts 22.23 rep, Cartney Bearing & Supply 71.14 rep, Cave Supply 179.42 rep, Cellular One 391.47 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, City of Worthington/ 109.32 witn, Classroom Connection 34.25 sup, Clinical Labs of the Midwest 256.93 prof svc, Codington Clark Electric 27.18 util, Codington Clark Equipment 6.20 rep, Codington Co. Historical Soc. 4500.00 pymt, Codington Co. Historical Soc. 1505.00 grant, Codington Co. Register Deeds 10.00 fees, Codington County Treasurer 4.42 sup, Codington County Weed Board 704.74 maint, Cole Papers, Inc. 1157.50 sup, Cole Petroleum 912.85 sup, Connecting Point Computer Cent 875.33 maint, Cook's, Inc. 287.84 rent, Cook's Inc. 697.35 sup, Ruth Ann Coplan 100.00 ele, County Fair Foods 13.73 sup, Credit Bureau of Watertown Inc 170.65 dues, Crescent Electric Supply Co. 6.11 sup, Crescent Electric Supply Co. 2.88 rep, Culligan Water Conditioning 71.50 sup, Marv Czech 51.60 trav, Dakota Electronics 30.00 util, Dakota Elevator 195.00 maint, DakotAbilities 540.00 pymt, Ann Dalton 100.00 ele, Deuel County Highway 104.04 maint, Diamond Vogel Paints 16.95 sup, Kathy DiCarlo 100.00 ele, Donna Dietrich, Chairman 119.97 prof svc, Drake Motor Inn 36.95 indg util, Sandie Drake 100.00 ele, The Earthgrains Company 360.58 sup, East Point 230.00 indg util, Econo Foods Pharmacy 883.31 indg med, Corolyn Edison 100.00 ele, Beverly Eggen 100.00 ele, Raymond Eggena 115.00 trav, Marv Ekeren 15.00 prof svc, Election Systems & Software 495.73 sup, Electric Motors & Moore Inc 72.00 rep, Electric Motors & Moore Inc 71.00 rep, Ruth Erickson 100.00 ele, Farnams Genuine Parts 40.27 rep, Florence Community Center 25.00 ele, Robert Fox 23.48 trav, Mavis Fransen 100.00 ele, Marilyn Frantz 120.00 ele, Galls Incorporated 18836.97 equip, Galls Incorporated 24.97 sup, G.F.G. Food Service 2714.62 sup, Cheryl Gibbs 51.74 jury, Glass Products Inc. 1334.00 rep, James Glosimodt 100.00 ele, Jeanette Hansen 131.02 ele, Mavis Hanten 100.00 ele, Harold's Camera Shop 120.47 sup, Hedahls Parts Plus 55.47 rep, Heinz Home Dairy Delivery 588.40 sup, Joan Hemstock 100.00 ele, Town of Henry 25.00 ele,

Town of Henry 58.50 util, Hillyard Floor Care Supply 893.73 sup, Becky Hogstad 20.00 witn, Stephanie Hollatz 37.40 witn, Human Service Agency 537.50 pymt, Glacial Lakes Humane Society 2050.00 pymt, Hurkes Implement Co. 57.08 rep, HyVee #1871 164.45 sup, HyVee Pharmacy 1192.95 indg med, Interlakes Community Action 824.50 pymt, Al Janzen 33.00 trav, Jefferson Lines 42.55 trav, Marcia Jelsma 120.00 ele, Gertrude Jipp 100.00 ele, Johnson Controls, Inc. 3060.00 maint, Ethel Johnson 52.90 jury, Harlan Johnson 129.86 ele, John H. Johnson 65.52 trav, Hazel Jordanger 100.00 ele, Ardell Jorgenson 100.00 ele, Jurgens Printing 267.75 sup, Avonelle Kahnke 100.00 ele, Kennedy, Rokahr, Pier & Knoff 127.80 prof svc, Kimball Midwest 150.30 sup, Joanne Kolden 134.50 ele, Town of Kranzburg 25.00 ele, Kyocera Mita America, Inc. 241.46 rent, Lake Area Zoological 2500.00 pymt, James Lambert 52.90 jury, Scott Lane 20.00 witn, Chuck Langner 190.32 trav, Harry LaQua 22.90 trav, Lar Jo's 360.27 sup, Constance Larson 120.00 ele, J.H. Larson Electrical Co. 35.31 rep, J.H. Larson Electrical Co. 15.23 rep, Marlys C Lenning 100.00 ele, Lewis & Clark BHS 875.00 prof svc, LexisNexis Matthew Bender 93.82 sup, Patricia Linngren 100.00 ele, L.L. Harder Inc 121.53 rep, Jodi Loehrer 211.79 trav, Ruth Lowe 63.92 jury, Lyle Signs Inc. NW 6165 506.01 sup, M&T Fire & Safety 72.85 sup, Patricia Maag 100.00 ele, Loretta Maas 120.00 ele, Florence Making 25.00 witn, Corrine Mack 100.00 ele, Macksteel Warehouse, Inc. 88.05 sup, Mac's Inc. 9.70 rep, Mahowald's 2.75 sup, Mahowald's 43.88 sup, Joan Mandery 100.00 ele, Lavern Marquardt 146.78 trav, Joyce McGillivary 100.00 ele, F.J. McLaughlin 86946.19 sup, Medicine Shoppe #1182 641.52 sup, Menards 179.52 rep, Menards 293.57 sup, Midcontinent Communications 65.00 util, Mikelson Law Office 185.71 prof svc, Minnehaha County Auditor 247.50 prof svc, Mivijenic Properties 700.00 indg util, Raeleen Mundhenke 100.00 ele, Municipal Utilities 7861.47 util, Municipal Utilities 1151.19 indg util, Muth Electric 57.40 rep, Northern Con-Agg Inc. 112.56 sup, Northwestern Public Service 200.00 indg util, Northwestern Public Service 121.60 util, James Norton 429.67 trav, Office Systems, Inc. 2383.91 sup, Joyce Oleson 100.00 ele, Oster Consulting, Inc. 1500.00 prof svc, Levka Ostlund 100.00 ele, Ottertail Power Co. 16.21 util, Overhead Door Company of WTN 44.75 rep, Maxine Owens 134.50 ele, Arthur Parsons 100.00 ele, Pegler-Sysco Food Services Co. 2082.59 sup, Pelican Multi Media 25.00 sup, Pennington County Jail 552.71 trav, Terri Phelps 1433.10 prof svc, Louise Pieper 100.00 ele, Pitney Bowes 222.00 rent, PMB 0112 257.31 util, Prairie Lakes Health Care Cent 5188.72 ind med, PRAIRIEWAVE 482.66 util, Print 'Em Now 726.00 sup, Professional Mailing & Market. 2082.36 sup, Quality Presort Services, Inc 721.34 svc, Qwest 986.83 util, Qwest 39.91 util, Ronnie Raasch 51.16 jury, Mary Ratajczak 45.00 refund, Virginia Redlin 100.00 ele, Redlinger Bros. 447.74 rep, Nancy Reishus 51.16 jury, Richland County Sheriff 20.00 fees, Robert Ries 10.00 trav, Shirley Rivera 20.00 witn, Frances Roby 100.00 ele, Roby Property Management 425.00 indg util, Carol Roethler 120.00 ele, Russell A. Ronke 136.00 trav, Runnings 28.48 rep, Runnings 22.38 sup, Rural Cellular Corporation 211.60 util, Richard Sandburg 50.58 jury, Ross K Schulte DDS PC 240.00 pro svc, Janice Schwanke 100.00 ele, Scott Engineering Company 995.00 rep, SD Department of Revenue 516.00 prof svc, SDACC 5810.97 pymt, Senior Companions of SD 1000.00 pymt, Service Sign's 24.80 rep, Sioux Falls Tower & Comm 13233.26 equip, Sioux Falls Two Way Radio SVC 1900.00 equip, Sharp Chevrolet Pontiac Cadi. 297.13 rep, Sheehan Mack Sales and Equip. 991.40 sup, Sherwin Williams 37.66 maint, Shopko Pharmacy #254 75.55 indg med, Sioux Valley Clinic Watertown 205.89 indg med, Sioux Valley Clinic Watertown 114.00 prof svc, Sioux Valley Clinic Watertown 1043.00 prof svc, Sioux Valley Coop 1821.58 sup, Sioux Valley Coop 22.70 maint, Sioux Valley Hospital 5010.74 indg med, Sioux Vocational Services Inc. 60.00 pymt, Snow Sales 327.10 sup, Kay Solberg 100.00 ele, South Shore Sr Citizens 25.00 ele, South Shore Gazette 1501.48 publ, Spears Law Office 4274.05 prof svc, Frank Spiegel 9.00 reimb, Star Laundry 31.69 sup, Star Laundry 75.82 sup, State Remittance Center 3090.00 pymt, Steve's World 365.05 rep, Streicher's 317.90 equip, Deb Sundem 297.92 trav, Sutton and Bauer Law Offices 6402.65 prof svc, Brandon Swenson 20.00 witn, Todd Swenson 20.00 witn, Tracey Swenson 20.00 witn, Target Stores Division 14.99 sup, Matthew Thill 50.00 jury, John W.

Thomas 14.25 trav, Dan Thyen 60.88 trav, Timmerman Woodworking 6.00 sup, Tru Green Chem Lawn 154.50 maint, Judy Trzynka 120.00 ele, Gay Turbak 125.80 ele, United Building Center 19.93 rep, University of Nebraska 17.75 publ, Value Care Pharmacy 337.78 indg med, Van Diest Supply Company 2267.50 sup, VISA 139.64 sup, Heather Walker 20.00 witn, Wallace Coffee Shop 25.00 ele, Walmart Community 356.14 sup, Watertown Boys & Girls Club 2666.67 pymt, Watertown Coop Elevator Assn. 330.00 sup, Watertown Landfill 48.44 maint, Watertown Area Paging 20.00 util, Watertown Public Opinion 1349.27 publ, Watertown Tire Center, Inc. 162.21 rep, Watertown Transit 6875.00 pymt, Joyce Weber 100.00 ele, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 1036.75 sup, Becky Wettestad 40.00 trav, Kelly Whisman 20.00 witn, Roberta Whitlock 67.40 jury, Winner Police Dept 156.00 prof svc, Worthington Ag Parts 13.00 rep, WW TIRE SERVICE INC 313.50 rep, WW TIRE SERVICE INC 45.95 rep, Xerox Corporation 180.00 maint, Xerox Corporation 139.88 sup, Yankton Co Treasurer 538.80 prof svc, Yankton Radiology 218.80 indg med, Yankton Co. Sheriff 33.00 prof svc, Linda Young 50.82 sup.

PUBLIC HEARING/SECOND READING - ORDINANCE #19

This being the time and place set for the second reading of Ordinance #19, Commissioner Johnson asked for any comments from those persons present. The Board listened to comments from Todd Keyes, First Dist. Assoc. of Local Govts., Herb Bloomquist, City of Watertown Public Works Director, and property owner Mike Davis. Motion by Brinkman to approve the passage of Ordinance #19 as recommended by the Codington County Planning and Zoning Commission, second by Marquardt. Upon vote of the Board, all present voted aye; motion carried.

MAINTENANCE SUPERVISOR

Maintenance Supervisor, Milo Ford, met with the Board to discuss recommendations from Terri Phelps, Pennington County HIPAA Coordinator. Ms. Phelps recommended a key pad locking system for the outside entrance doors to the Courthouse and also the basement area. A key pad locking system would track those persons entering the Courthouse after business hours and those persons accessing the basement area. Estimated cost to implement a new locking systems would be over $5,000.00. The Board advised Mr. Ford to wait until the HIPAA steering committee meets and bring this issue up at that time. The Board also discussed 2004 Memorial Park operations. The Board directed Mr. Ford to proceed with business as usual for the 2004 camping season.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, requested permission to buy out the lease for a Motor Grader purchased through a lease agreement in 2002. Mr. Small reported there are sufficient funds in the 2003 Road & Bridge budget to buy out the current lease with a savings of $5,308.00 in interest. Motion by Larson, second by Marquardt to approve payment in the amount of $59,619.93, to John Deere Credit . Upon vote of the Board, all present voted aye; motion carried. Mr. Small informed the Board he had recently rejected a request for a permit to install an approach, by a property owner, along County Road #11. Mr. Small informed the Board that the property owner did install the approach. The Board authorized the Highway Supt. to notify the property owner that the approach must be removed immediately.

AUDITOR'S ACCOUNT W/TREASURER

Motion by Brinkman, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 8,979.19
Checks in Treasurer possession	

less than 3 days	$ 58,431.70
Cash Items	$ 200.22
TOTAL CASH ASSETS ON HAND	$ 67,611.11
RECONCILED CHECKING	
Great Western Bank Checking	$3,105,744.39
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 201,886.33
INVESTMENTS	
SD Public Funds Investment	$ 5,995.65
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 201,979.72
TOTAL CASH ASSETS	$3,583,217.20
General Ledger Cash Balance by Funds:	
General	$1,434,821.13
Sp. Revenue	$1,532,255.17
Internal Service	$ 9,033.69
Trust & Agency	$ 607,107.21
(schools $259,272.70; twps. $19,603.34; city/towns $47,474.65)	
TOTAL GENERAL LEDGER CASH	$3,583,217.20

HIPAA STEERING COMMITTEE

Commissioner Johnson will be the Board's liaison to the HIPAA Steering Committee, along with the following personnel: Carol Maloney, Cindy Brugman, Lori Deutsch, Vince Foley, Al Janzen, Keith Olson, and Denise Sotka.

BUDGET SUPPLEMENTS

Motion by Thomas, second by Brinkman, to supplement the following budgets with grant reimbursement and anticipated grant reimbursement funds. Historic Preservation $1,565.00, Sheriff $15,133.26, and Emergency Management $18,836.97. Upon vote of the Board, all present voted aye; motion carried.

CORRESPONDENCE

The Board noted correspondence from the following: Michael J. Meyers, concerning limitations on health insurance coverage of Chiropractic Care; Mrs. DuWayne Stevens concerning the funding of the Human Service Agency and non-funding of Watertown Transit; William Richardson, Chair of Political Science at U.S.D., introducing the new political science faculty member; Focus Watertown inviting the Board to become a part of their Campaign Support Council; Kinsman Agency with the renewal rates for Codington County's group health insurance plan; and the S.D. Dept. of Public Safety concerning the funding formula allocating SLA dollars to South Dakota counties.

OTHER BUSINESS

Commissioner Thomas reported on the recent SDACC convention. Commissioner Thomas has assumed the responsibilities and title of SDACC President for the next year. The next SDACC/SDACO convention will be held in Watertown, September 20th, 21st and 22nd, 2004, at the Convention Center currently under construction. Commissioner Thomas reported on the S.D. Coalition for Children Conference he attended. Commissioner Brinkman will attend the S.D. Planners Association Planning and Zoning Conference in Sioux Falls at the end of October, if his schedule permits.

BOARD ADJOURNS

10/14/2003

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 11:30 a.m., until 9:00 a.m., Tuesday, October 21, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

October 21, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 21, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Marquardt, second by Brinkman, to approve the minutes of October 14, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported on the following: Memorial Park is for the most part closed and winterized for the season. Mr. Ford presented the Board with a list of policy changes concerning camping rates, reservation refunds, reservations, payment schedules etc. The Board reviewed the proposed policy changes and requested adjustments to several of the proposals. Mr. Ford reported a wiring project and plumbing project in the Courthouse have been completed. The underground fuel tank for the emergency generator at the Detention Center has been repaired and the garbage pickup issue has been resolved at all County operated facilities. **Highway Superintendent, Rick Small,** discussed a request to lower the speed limit on a County Road northeast of Watertown. The road currently has a speed limit of 55 mph and the property owner who lives on this road would like the speed limit lowered. Mr. Small recommends leaving the speed limit at 55 mph as the road is within safety requirements at that speed. Don Walder, Watertown Transit, has requested space in one of the Highway Department buildings for overnight housing of a transit bus from mid November through spring. The Board had no objections provided the Highway Department could find room for the bus. Mr. Small provided the following costs associated with a recent road project on County Roads 7 & 10: 2002 re-grading costs $343,913, 2003 re-grading costs $65,175, 2003 paving costs $418,104.00, for a total cost of $827,192.00. S.T.P. funds will be used to cover $418,104.00 of these costs. Striping on a road in Rauville Township was discussed. Mr. Small reported six tenths of a mile in Rauville Township had been chip sealed and the striping had not been replaced as this stretch of road was in a flat stretch with good visibility. The Highway Supt. extended an invitation to the Board, from Butler and Caterpillar, to participate in an informational factory tour. Mr. Small will be attending the Region 8 meeting in Rapid City on October 15th & 16th. The Highway Supt. and Sheriff delivered a letter to a landowner requesting the immediate removal of an approach the landowner put in on his property along County Road #11.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to pay the following claim as presented for payment by the Highway Supt.: Grangaard Construction $22,640.16 bridge rehab. project. Upon vote of the Board, all present voted aye; motion carried.

PUBLIC HEARING/1ST READING ORDINANCE #20

This being the time and place set for a public hearing on the first reading of ordinance #20, an ordinance to change the Zoning Ordinance of Codington County pertaining to the following legal description: E75' of the SW1/4 of Section 27-T117-R52. The ordinance would change this property from "A" agricultural classification to "C-2" Local Commercial District for the sole purpose of off site sign placement. Commissioner Johnson asked for comments from any persons present. Commissioner Brinkman reported this ordinance had been recommended by the Planning and Zoning Commission on a vote of six yes and one no. States Attorney Foley asked if a survey map had been provided concerning the legal description involved in the zoning change.

Motion by Larson, second by Thomas, to set the second reading of Ordinance #20 for 10:00 a.m., Tuesday, October 28, 2003. Upon vote of the Board, all present voted aye; motion carried.

LOCAL LAW ENFORCEMENT BLOCK GRANT

Motion by Marquardt, second by Brinkman to authorize the States Attorney to proceed with the procedures necessary to comply with the Local Law Enforcement Block Grant application.

ABATEMENT

Motion by Larson, second by Brinkman, to approve abatement #2003-49, DOE #8308 in the name of Allen W. Benck, etal. Owner Occupied status was mistakenly removed from tax record. Amount to be abated $272.66. This abatement has been approved by the Director of Equalization and the City of Watertown. Upon vote of the Board, all present voted aye; motion carried.

HEALTH INSURANCE PROPOSAL

The Board received a health insurance proposal, for County employees, from David Sexton, Mutual of Omaha rep. and Dave Nelson, Nelson Insurance. The Board took no action on this proposal at this time. Mr. Sexton requested permission to approach County employees with the offer of voluntary insurance plans. The Board had no objection.

MEMORIAL PARK POLICY CHANGES

Motion by Thomas, second by Brinkman, to accept the following policy changes for Memorial Park as presented by Maintenance Supervisor, Milo Ford.

1. Reservations continue to be accepted with the following rules
   a. no reservations accepted for less than three days
   b. payment required at time of reservation or within 5 days by mail, reservations will be canceled if payment is not received
   c. no refunds on reservations canceled less than 30 days prior to reservation date

2. Require $20.00 fee to reserve any picnic shelter.
   no refunds on reservations canceled less than 30 days prior to reservation date

3. Raise all camping fees by $1.00 nightly

DAILY RATE	
Electric hook up 20-30 amp	$16.00
Full hook up 30 amp	$18.00
Full hook up 50 amp	$19.00
Tent site	$12.00
Tympca (cabin)	$20.00

WEEKLY RATE	
Electric hook up 20-30 amp	$ 96.00
Full hook up 30 amp	$108.00
Full hook up 50 amp	$114.00
Tent site	$ 72.00
Tympca (cabin)	$120.00

MONTHLY RATE	
Electric hook up 20-30 amp	$280.00
Full hook up 30 amp	$330.00

Full hook up 50 amp	$360.00
Tympca (cabin)	$225.00

Upon vote of the Board, all present voted aye; motion carried.

OTHER BUSINESS

Commissioner Marquardt reported on the Legislative Dinner he attended in Webster. Commissioner Brinkman reported on testimony he submitted to the L.R.C. concerning the SDCL which was passed to regulate the cap on real property taxes. Commissioner Brinkman also attended an executive board meeting of the Boys and Girls Club, where the discussed centered around the County funds that will no longer be available to the Youth Diversion program.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:10 p.m., until 9:00 a.m., Tuesday, October 28, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

October 28, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 28, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Larson, second by Brinkman, to approve the minutes of October 21, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for the Detention Center for the month of September: Average daily inmate population was 47, collections for out of county prisoner contracts and work release were $15,137.50, collections for costs of confinement were $2,975.00, and 169 persons were booked. The following statistics were reported for the month of September, for the Sheriff's department: 283 sets of civil papers served, 253 called logged, 142 incidents checked, 38 warrants served and 1167 miles traveled. The State Radio System is working better since the tower has gone online. Some local fire departments are using the system. The equipment and building, purchased through C.D.B.G. funds for the State Radio System, have been added to the County's insurance policy. The Sheriff's department incurred expenses for repair of the back up systems used with the department's computers. Repairs to one patrol car have been made with part of the cost covered under a warranty agreement.
Emergency Management Director, Jim Sutton, reported on the following: The Johnson Co. has given a radio operator class instruction for those entities using the new State radio system. The Emergency Management department was involved in the full scale training exercise, recently held at the Magellan Pipeline terminal. The Emergency Dive Rescue also participated in the exercise. The Emergency Management Department has recently taken possession of six Automatic External Defibulators to be distributed to the fire departments in Henry, Wallace, Florence, and South Shore, and to the County Nurse's office. Mr. Sutton will schedule training sessions for those entities that will be receiving the A.E.D. A new computer will be installed in the E.O.C. The Local Emergency Operations Plan has been reviewed by the State Emergency Management Office and received approval. Mr. Sutton left the plan with the Board, to review and adopt at a future meeting. A list of personal protection equipment, to be purchased with D.O.J. grant money, has been sent to the State for approval. Codington County has been declared a Storm Ready Community and will be presented with certification at the December 2nd meeting of the County Commissioners. Mr. Sutton reported on the semi-annual inspection of the emergency generator and problems that have been discovered. Repairs have been made to the generator but water and contaminated fuel still need to be removed, from the underground tank, at an estimated cost of $575.00. Mr. Sutton will be attending an orientation session for new Emergency Management Directors, on November 4th and 5th, in Pierre.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session, at 9:23 a.m., for contract negotiations/personnel issues. Upon vote of the Board, all present voted aye; motion carried. Maintenance supervisor Milo Ford was present for executive session. The Board returned to regular session at 9:50 a.m.

PERSONNEL CHANGES

Motion by Marquardt, second by Larson, to approve the following personnel changes: Shawna Harrington, Correctional Officer, 1044 hour step increase, currently step 1/$10.22 per hour promoted to step 2/$10.63 per hour, effective date 10/21/03, approved by Chief Correctional

Officer, Mark Raasch. Brad Schwinger, Highway Maintenance III, anniversary pay increase, currently step 4/$12.41 per hour to step 5/$12.90 per hour, effective date 11/1/03, approved by Highway Supt., Rick Small. Upon vote of the Board, all present voted aye; motion carried.

HIGHWAY DEPT.

Highway Supt., Rick Small, requested permission to attend a Risk Service Safety and Control Workshop in Mitchell on November 19th & 20th. The workshop has a registration fee of $45.00. The Board approved the request for travel.

PUBLIC HEARING/SECOND READING PROPOSED ORDINANCE #20

This being the time and place set for a public hearing and second reading of proposed ordinance #20, an ordinance to amend the Zoning map adopted by Ordinance #15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County, Commissioner Johnson asked for comments from any person present. Herb Bloomquist, City of Watertown Public Works Director, informed the Board that the City requests the County table any action on this ordinance as the City is in the process of updating it's land use plan for the peripheral area of Watertown. The City is also concerned about strip zoning. Mr. Bloomquist reported the City could possibly have their land use plan completed by early January 2004. Rick Schlechter, Watertown City and Planning Official, also spoke on behalf of the City regarding sign regulations and conformity. Todd Keyes, First Dist. Assoc. of Local Govt., informed the Board that the State will not issue a permit for signage unless the property is zoned commercial or industrial. Mr. Keyes also explained that the planned signage, for the area referred to in proposed ordinance #20, would be non-conforming under the City's proposed plan. Motion by Brinkman, second by Thomas to adopt ordinance #20. Commissioner Brinkman reported the vote of the Planning Board on this proposed ordinance was six yes and one no. Commissioner Brinkman would like to see a County/City agreement in place before approving the proposed ordinance. Upon vote of the Board, all present voted no; motion failed.

MEMORIAL PARK CONTRACT

Motion by Thomas, second by Larson, to enter into a contract with Harold and Carolyn Trumm to over see and reside in the County owned residence at Memorial Park until December 1, 2003. Upon vote of the Board, all present voted aye; motion carried.

U.S. GEOLOGICAL SURVEY

The Board reviewed the proposed joint funding agreement between Codington County and the U.S. Geological Survey for the operation and maintenance of one stream flow gage, two real-time flood monitoring stations, and two real-time precipitation gages. Motion by Larson, second by Brinkman to authorize the Chairman to sign Joint Funding Agreement No. 04C4SD000000015 for the time period October 1, 2003 to September 30, 2004. Upon vote of the Board, Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

EMERGENCY MANAGEMENT EXERCISE

Motion by Brinkman, second by Larson, to authorize the Chairman to sign a letter of intent allowing the County to participate in a grant for reimbursement of costs associated with an approved emergency management exercise. Upon vote of the Board, all present voted aye; motion carried.

MEMORIAL PARK OPERATIONS

The Board met with representatives of the State Park System, Doug Hofer, Jay DeLange, Lee Kratochvil, and Matt Snyder, in a lengthy discussion on the future of operations at Memorial Park. Commissioner Larson asked the representatives what kind of timeline the State follows

when working on budgets. Mr. Hofer explained the budgeting process and timeline for State funded budgets. Mr. Hofer noted the State is not looking to take over operations at Memorial Park and were involved in this discussion at the County's invitation. Mr. Hofer and his associates requested permission to tour the Park, the Board had no objections and thanked them for their time. The Board took no action at this time.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman to enter into executive session at 11:15 a.m., to discuss contract negotiations. Upon vote of the Board all present voted aye; motion carried. Todd Keyes, Dick Edenstrom, and Herb Bloomquist were present for executive session. The Board returned to regular session at 11:40 a.m.

PLANNING & ZONING DEPARTMENT

Motion by Brinkman, second by Thomas, to enter into a contract with the First District Association of Local Governments for administrative services in areas of Planning and Zoning, contingent on First District obtaining a grant for $10,000.00 to be used for economic development. Upon vote of the Board, all present voted aye; motion carried.

SALARY CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following October salary claims. Upon vote of the board, all present voted aye; motion carried. Commissioners: 6,200.24 total salaries. Auditor: 11,955.42 total salaries. Treasurer: 14,354.24 total salaries. States Attorney: 15,022.60 total salaries. Gov. Buildings: 9,029.07 total salaries. Dir. of Equal.: 16,932.74 total salaries; Judy Geier 1,960.98 reg. salary, new job description. Reg. of Deeds: 11,905.43 total salaries. Veterans Service: 5,662.11 total salaries. Sheriff: 32,866.01 total salaries. Co. Jail: 40,241.91 total salaries; Shawna Harrington 1622.65 part time ,step increase to 10.63 per hr.; John Namken 1,959.24 reg. salary step increase; Jeff Harrington 1,701.72 reg. salary step increase, pro-rated for October. Care of the Poor: 3,079.68 total salaries. Co. Nurse: 2,427.11 total salaries. Historic Sites: 296.04 total salaries; Dorothy Chase 50.00 p.time @ 6.25 hr.; Charlotte Cole 75.00 p.t. @ 6.25 hr; Rita Chase 25.00 p.t. @ 6.25 hr.; Merle Heidenreich 50.00 p.t. @ 6.25 hr.; Christi Lickei 75.00 p.t. @ 6.25 hr. Co. Park: 1,272.38 total salaries; Donnie Olson 1185.12 p. time @ 8.23 hr. Ag. Building: 5,199.96 total salaries. Co. Extension: 4,999.01 total salaries. Weed Control: 2,659.92 total salaries; William DeBerg 130.50 p. time @ 9.00 hr.; Harold Bunde 270.00 p. time @ 9.00 hr.; Nick Endres 1,582.64 p. time @ 10.84 hr.. Planning Board: 686.54 total salaries; William DeBerg 637.75 part time. ROAD & BRIDGE: 53,257.85 total salaries. EMERGENCY MANAGEMENT: 5,462.21 total salaries. CRIME VICTIM: 3,764.07 total salaries. W.I.C.: 2,992.15 total salaries; Lisa McPeek 1,236.19 p. time @ 9.78 hr.; Alice Moyer 800.89 p. time @ 8.36 per hr. Totals: 250,266.69. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 23,789.00 retirement; S. D. Retirement 234.98 spouse option; S. D. Supplemental Retirement 2,413.00 suppl. retire.; Dakotacare 33,695.03 ins.; Wellmark 264.01 ins.; Delta Dental of SD 3,834.02 ins.; Colonial Life 26.17 ins.; Nationwide Retirement 997.99 suppl. retire.; AFSCME Local 2488-325.00 union dues. AFLAC 1749.12 ins.; Conseco Ins. 20.20 ins.; U. S. Dept. of Education 93.46 garnishment; Pioneer Credit 82.95 garnishment; Watertown United Way 101.50 united way; Office of Child Support 498.00 child support; Sioux Valley Credit Union 8,224.00 credit union; Codington Co. Treas. 17,805.00 emp. mo. draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 335.00 union dues; S. D. Retire. 28.28 prior service; Great Western Bank 28,198.26 social security; Great Western Bank 14,317.48 federal withholding.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 11:50 a.m., to discuss current litigation. Upon vote of the Board, all present voted aye; motion carried. Todd Keyes, Vince Foley, and Jack Hieb, were present for executive session. The Board returned to regular session at 12:30 p.m.

OSTER CONSULTING

The Board held a conference call with Mike Oster, Oster Consulting, to discuss the status of union negotiations and confirm previous discussions.

OTHER BUSINESS

The Board noted Commissioners, Johnson & Marquardt, would be absent from the November 4th meeting.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 12:35 p.m., until 9:00 a.m., Tuesday, November 4, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 4, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 04, 2003, in the Codington County Courthouse. Members present, Thomas, Brinkman, and Larson; absent, Marquardt and Johnson. Vice Chairman Thomas presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of October 28, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Veterans' Service Officer, Al Janzen, reported on the following: The Veterans' office made twenty-two trips in October with a total of seventy-three riders. Two new volunteer drivers have been added to the driver roster. A Veterans' Day program will be held at the Codington County Extension Complex on, Tuesday, November 11, 2003, at 10:00 a.m. **Welfare Director, Denise Sotka,** submitted a written report to the Board. The following October statistics were included: Twenty-Seven clients assisted, eleven new clients, five assisted with medical claims, six assisted with rent, five assisted with pharmacy claims, and eleven assisted with utility bills. Total assistance $15,249.92. October collections were $1,651.56 in office and $260.00 collected through the Credit Bureau. **Chuck Langner, Extension Educator,** reported the Legislative Luncheon has been scheduled for Tuesday, November 25, 2003, at the Codington County Extension Complex. Mr. Langner submitted a revised schedule of Extension Complex Building Rental Fees for the Board's consideration. The Board took no action on the revised schedule until all Commissioners can review the proposed changes. Commissioner Thomas approved the cost to repair Mr. Langner's computer, which had crashed the previous week. **Karla Moes, Community Health Nurse,** reported the Nurses' office has been busy primarily with the administering of flu shots. Mrs. Moes also assisted the Emergency Management Dept. with a Bio Terrorism Survey. **Weed Supervisor, Nick Endres,** has been moving snow at the Extension Complex. The Board discussed putting a plow on the pickup recently purchased by the Weed Dept., no action was taken at this time.

CORRESPONDENCE NOTED

The Board noted the following correspondence: Notification, from the S.D. State Historical Society, of the Puhlman Farm and Beskow Barn, now listed on the National Register of Historic Places; the S.D. Dept. of Public Safety, Emergency Management Div., thanking the County for participating in the State Homeland Security Assessment; the SDSU student nurses reporting on the health assessments of County employees who participated in the recent screenings and health risk appraisals.

COUNTY WEB PAGE

Commissioner Brinkman introduced the topic of creating an internet web site to provide informational data on County departments. Estimates for a web site would be $1,000.00 for software and $300.00 to $400.00 per year for the host site. Motion by Brinkman, second by Larson, to allow the L.A.T.I. student intern, currently employed by the Director of Equalization Dept., to create a web site for Codington County if the cost for such web site will be within the previously mentioned costs. Upon vote of the Board, all present voted aye; motion carried.

SUNDAY LIQUOR APPLICATION

This being the time and place set for a public hearing on the application of T-K Corporation, d.b.a. "Rounders", for the approval of Sunday, Retail (on sale) Liquor, no persons appeared to express their approval or disapproval. Motion by Brinkman, second by Larson, to approve the

request for the sale of Sunday, Retail (on sale) Liquor for T-K Corporation, d.b.a. "Rounders". Upon vote of the Board, all present voted aye; motion carried.

LIEN COMPROMISE

Karolyn Skoglund, Watertown Credit Bureau, appeared before the Board representing an individual with a County lien that had been turned over to the Credit Bureau. The individual whom the lien was filed against is requesting a compromise full release, on a $155.77 lien. Motion by Brinkman, second by Larson, to accept $109.04 as payment in full of a county lien against case #3533. Upon vote of the Board, all present voted aye; motion carried.

LLEBG PUBLIC HEARING

This being the time and place set for a public hearing on LLEBG funds, States Attorney, Vince Foley, reported the grant funds would be used to purchase surveillance equipment. No other persons appeared to question or comment on the proposed grant funds. Motion by Brinkman, second by Larson, to approve the application for grant funds. Upon vote of the Board, all present voted aye; motion carried.

COUNTY HIGHWAY EQUIPMENT

Highway Supt., Rick Small, appeared before the board with a request to purchase equipment. The Highway dept. has a sander spreader 1994 model that needs to be replaced. The Highway dept. also has a 1975 Ford pickup, used by the Kranzburg patrol operator, with 240,000 miles on it, that is no longer a reliable vehicle. Mr. Small has checked South Dakota Surplus Property and the cost of purchasing a used vehicle will run almost as high as buying a 2004 vehicle off the State bid. Mr. Small would propose to rotate current vehicles and purchase a new vehicle off the State bid for use at the Watertown office. Approximate cost for the spreader is $9,000.00 and $18,888.00 for a 2004 Chevrolet Silverado K1500 with 5.3 liter engine, cruise control & tilt. The funds to pay for this equipment will come from monies designated for gravel crushing in the 2003 Road & Bridge budget. The gravel crushing is no longer an option as the vendor has discontinued operations for the winter. Motion by Brinkman, second by Larson, to authorize the Highway Supt. to purchase one sander spreader, approximate cost $9,000.00 and 2004 truck off the current State bid. Upon vote of the Board, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:50 a.m., until 9:00 a.m., Monday, November 10, 2003.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 10, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 10, 2003, in the Codington County Courthouse. Members present were Thomas, Marquardt, and Johnson. Commissioner Larson arrived at 9:45 a.m. and Commissioner Brinkman arrived at 10:30 a.m. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Thomas, second by Larson, to approve the minutes of November 4, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Treasurer, Carol Maloney, reported her office is working on tax delinquency notices. The fall tax season went smoothly, in part due to the early notices to tax payers published in the area digest section of the Watertown Public Opinion. The Treasurer informed the Board of the resignation of the Treasurer's Office First Deputy, Judi DeZeeuw, effective November 14th, 2003. Ms. Maloney requested permission to advertise for a clerical position opening. The Board took no action at this time and will wait until a full Board is present to make a decision on filling the vacancy. **Director of Equalization, Russ Ronke,** reported the Proval Users Conference, he recently attended, provided very useful information. The Director of Equalization Office is currently working on building permits, new construction, wetlands reporting, tax exempt property applications and renewable energy resource applications. **Register of Deeds, Ruth Pope,** presented her October statement of fees to the Board. The Register of Deeds collected $27,937.03 in October with $1,500.00 of that amount to be remitted to the State of South Dakota for birth and death certificates, and electronic records fees. Mrs. Pope reported her office had 7,157 documents recorded in October 2002 and 8,820 documents recorded in October 2003. **Auditor, Cindy Brugman,** presented the Board with the Auditor's account with the Treasurer as of the last day of October, 2003. Mrs. Brugman reported the County's 2004 annual budget has been approved by the Department of Revenue. The Auditor's office is currently waiting for approval, from the Department or Revenue on the school levies submitted, to calculate tax levies for taxes payable in 2004. The Auditor's office is also reviewing the weed assessments, submitted by townships and municipalities, to be placed on property tax bills payable in 2004.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Thomas, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 17,063.91
Checks in Treasurer possession	
less than 3 days	$762,638.81
Cash Items	$ 200.00
TOTAL CASH ASSETS ON HAND	$779,902.72
RECONCILED CHECKING	
Great Western Bank Checking	$8,983,510.80
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 202,339.60
INVESTMENTS	
SD Public Funds Investment	$ 5,998.21
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 201,979.72
TOTAL CASH ASSETS	$10,173,731.05

General Ledger Cash Balance by Funds:

General	$2,334,575.75
Sp. Revenue	$1,466,072.52
Internal Service	$ 9,042.67
Trust & Agency	$6,364,040.11
(schools $5,090,750.89; twps. $77,891.68; city/towns $896,473.70)	
TOTAL GENERAL LEDGER CASH	$10,173,731.05

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Larson, to supplement the Welfare budget, in the amount of $4,090.81, with funds received from the State of South Dakota through the catastrophic poor relief program. Upon vote of the Board, all present voted aye; motion carried.

RAFFLE INTENT

Motion by Marquardt, second by Larson, to allow the Watertown Hockey Association to sell calendars, as a fund raiser, with weekly prizes awarded to those persons who purchase calendars. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Thomas, second by Larson, to approve the following personnel changes. Judi DeZeeuw, resignation as first deputy in Treasurer's office, effective November 14th, 2003; Adam Reeves, Civil Process Server in Sheriff's Dept., anniversary step increase, currently step 6/$12.20 per hour promoted to step 7/$12.68 per hour, effective October 15, 2003. These personnel changes were submitted by Sheriff, Keith Olson and Treasurer, Carol Maloney. Upon vote of the Board, all present vote aye; motion carried.

CLAIMS APPROVED

Motion by Thomas, second by Marquardt, to approve payment of the following claims, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.
A-OX Welding Supply 6.60 rent, Accu Weather 104.70 util, Allied Capital Lease Adm. 871.63 pmt, Doug Althoff - Landlord 250.00 indg util, Ryan Althoff 16.96 jury, Austin Law Offices 778.50 prof svc, Karleen Bailey 10.44 trav, Bob Barker Co. 292.43 sup, Best Business Products 226.99 rent, Best Business Products 53.69 rent, Colleen Binsfeld 51.74 jury, Bridgestone/Firestone, Inc 10.00 rep, Brown Clinic Pharmacy 122.98 indg med, Harold R. Bunde 29.86 trav, Burghardt Amateur Center 36.50 REP, Gerald Burns 50.58 jury, Artie Bush 56.96 jury, Don Carlson 30.00 prof svc, Carquest Auto Parts 40.73 rep, Carquest Auto Parts 10.22 rep, Cashway Lumber Inc. 11.96 rep, Cave Supply 81.48 rep, Cellular One - Watertown 20.99 sup, Cellular One 350.06 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, Deborah Christiani 11.74 jury, Codington Clark Electric 30.14 util, Codington Clark Equipment 6.24 rep, Codington Co. Register Deeds 10.00 fee, Cole Papers, Inc. 992.03 sup, Cole Petroleum 588.90 sup, Nancy Conlon 11.16 jury, Connecting Point Computer Cent 250.00 rep, Connecting Point Computer Cent 3409.76 rep, Cook's, Inc. 287.84 rent, Cook's Inc. 1038.63 sup, County Fair Foods 14.24 sup, Credit Bureau of Watertown Inc 413.29 pymt, Crescent Electric Supply Co. 165.60 rep, Crescent Electric Supply Co. 28.02 rep, Culligan Water Conditioning 65.00 sup, Marv Czech 25.80 trav, Dakota Elevator 195.00 maint, Jake Dally 12.32 jury, Eugene Day 12.90 jury, Robert Day 13.48 jury, Tammy DeLange 11.74 jury, Sarah Deslauriers 29.00 trav, Donna Dietrich, Chairman 239.69 prof svc, The Earthgrains Company 253.04 sup, East Point 360.00 indg util, Econo Foods Pharmacy 1422.18 indg med, Herman Eggena 10.00 jury, Marv Ekeren 15.00 prof svc, Election Systems & Software 2100.00 maint, Teresa Endres 20.00 witn, Engelstad Electric Co. 998.69 rep, Farnams Genuine Parts 11.10 rep, Farnams Genuine Parts 11.60 rep, FedEx 5.71 sup, Cassie Fischer 10.00 jury, Jerry Fisher 11.74 jury, Michael Fitzgerald 10.00 jury,

Stephanie Flemming 11.16 jury, Evan Fletcher 15.22 jury, Town of Florence 124.00 pymt, Focus Watertown 2500.00 pymt, Mercedes Fox 10.00 jury, Robert Fox 23.48 trav, Jamie Frost 10.58 jury, Fuller Township 18.00 bounty, Shirley Gabert 55.80 jury, Gem Star Association 570.00 rep, G.F.G. Food Service 1270.43 sup, Cheryl Gibbs 51.74 jury, GRAINGER 462.50 rep, Grant Co Highway Dept 267.00 sup, Grant Co Sheriff's Office 29.10 fees, Ruth Griffin 11.16 jury, Diane Gruba 51.16 jury, Bernie Hanson 14.64 jury, Norlyn Hanson 11.16 jury, Harold's Camera Shop 104.65 sup, Kevin Harrington 13.48 jury, Patricia J. Hartsel 30.40 prof svc, Heinz Home Dairy Delivery 632.75 sup, Bruce Hestad 18.70 jury, Hillyard Floor Care Supply 495.66 sup, Gabriel Hopper 11.16 jury, Donna Horsman 11.74 jury, Human Service Agency 8030.16 pymt, Glacial Lakes Humane Society 2050.00 pymt, Nathan Hunke 11.16 jury, Hurkes Implement Co. 80.96 rep, Hurkes Implement Co. 77.66 rep, HyVee Pharmacy 225.15 indg med, Interlakes Community Action 412.25 pymt, Ilene Jacobson 10.00 jury, Al Janzen 21.00 trav, Jefferson Lines 39.90 trav, Linda Jenkins 10.58 jury, Alice Johnson 10.00 jury, Ethel Johnson 52.90 jury, John H. Johnson 32.76 trav, Tara Johnson 10.58 jury, Kabeiseman & Pollard 293.60 prov svc, Kampeska Township 46.75 bounty, KAR Products 229.10 sup, Marty Karnopp 42.06 sup, Sunny Karst 10.58 jury, Ken Mack Landscaping 165.00 maint, Kimball Midwest 28.48 sup, Joan Kittelson 15.00 prof svc, Doreen Kludt 11.74 jury, Carla Klug 11.16 jury, Town of Kranzburg 86.00 pymt, Jennifer Kwasniewski 11.16 jury, Kyocera Mita America, Inc. 241.46 rent, Lake Area Zoological 2500.00 pymt, Lake Pelican Watershed 3750.00 pymt, Lake Township 53.50 bounty, Marlin Lamb 12.90 jury, James Lambert 52.90 jury, Jennifer Landon 50.58 jury, Chuck Langner 433.95 trav, Harry LaQua 22.90 trav, J.H. Larson Electrical Co. 11.78 rep, J.H. Larson Electrical Co. 123.24 rep, Casey Lawrence - Landlord 400.00 indg util, Danielle Lentz 20.00 witn, Leroy Lentz 11.16 jury, Kip Lewno 10.00 jury, Jodi Loehrer 307.40 trav, Ruth Lowe 63.92 jury, Alvin Ludens 10.58 jury, Frieda MaGee 50.58 jury, Mahowald's 30.65 sup, Mahowald's 138.27 sup, Manatron 1920.00 sup, Mark's Auto 166.64 rep, Nancy McClanahan 249.15 prof svc, F.J. McLaughlin 158710.64 rep, Paul McLaughlin 10.00 jury, Medicine Shoppe #1182 926.21 med, Menards 43.35 sup, Menards 138.28 sup, Midcontinent Communications 65.00 util, Midwest Medical Service Inc 6.00 sup, Milbank Communications 92.50 util, Neil Miller 10.58 jury, Minnehaha County Auditor 135.00 prof svc, Minnehaha Co. Treasurer 80.57 sup, MT Hope Cemetery 400.00 indg svc, Municipal Utilities 286.12 indg util, Municipal Utilities 7001.66 util, NC State University 27.00 pub, Karen Nelson 10.00 jury, Douglas Niemann 23.34 jury, Jennifer Niemann 55.80 jury, Northwestern Public Service 205.68 util, Randy Nygaard 10.58 jury, Office Systems, Inc. 502.54 sup, George or Carla Ohman-Landlord 500.00 indg util, Terry Okeefe 23.92 jury, Olson & Johnson International 532.00 rep, Betty Olson 50.58 jury, Donald Oneill 11.16 jury, Oster Consulting, Inc. 1500.00 pymt, Ottertail Power Co. 20.16 util, Melvin Otto 11.16 jury, The Outfitter 1442.81 sup, Joyce Paulsen 19.28 jury, Pegler-Sysco Food Services Co. 1428.81 sup, Pennington County Jail 662.63 trav, Donna Petersen 11.74 jury, Orlynn Piehl 50.00 jury, Gary Ploof 10.58 jury, PMB 0112 226.61 util, Leroy Poor 14.64 jury, PowerPlan 102.75 sup, Prairie Lakes Health Care Cent 2967.00 prof svc, PRAIRIEWAVE 486.04 util, Print 'Em Now 299.00 sup, Professional Mailing & Market. 2791.74 sup, Carl Pulscher 10.00 jury, Qwest 973.96 util, Qwest 39.42 util, Radio Shack 12.58 sup, Ramkota 213.00 trav, Robin Ramsey 11.16 jury, Gay Redlinger 12.90 jury, Redlinger Bros. 8.23 rep, Nancy Reishus 51.16 jury, Sara Roe 21.60 jury, Lillian Rogness 10.58 jury, Runnings 53.15 rep, Runnings 46.45 rep, Rural Cellular Corporation 196.84 util, Richard Sandburg 50.58 jury, Barbara Schaefer 10.00 jury, Loren Schick 14.64 jury, Russell Schoenfeld 12.90 jury, Michael Schulte 13.48 jury, Robert Schwandt 50.00 jury, S.D. Department of Revenue 22.00 fees, SD Department of Revenue 1155.00 prof svc, SDML Workers Compensation Fund 23938.00 pymt, SDML Workers Compensation Fund 19537.00 pymt, Seabury & Smith 325.00 sup, Sharp Chevrolet Pontiac Cadi. 9.70 rep, Sherwin Williams 16.98 sup, Shirts in the Works 69.40 sup, Shopko Pharmacy #254 200.28 indg med, Sioux Valley Clinic Watertown 674.00 prof svc, Sioux Valley Coop 10606.38 sup, Sioux Vocational Services Inc. 60.00 pymt, Sirchie 67.40 sup, Sleep Inn 380.00 trav, Rick Small 144.00 trav, Neil Smith

10.58 jury, Snow Sales 285.65 sup, South Shore Gazette 1190.22 pub, Town of South Shore 187.00 pymt, Town of South Shore 99.00 util, Spears Law Office 4238.00 prof svc, Star Laundry 52.90 sup, Star Laundry 75.82 sup, Jeffrey Stark 14.64 jury, Kay Stevenson - Landlord 240.00 indg util, James Stewart 11.16 jury, John Strang 18.70 jury, Streicher's 65.80 equip, Mark Strohfus 11.16 jury, Jerrin Stulken 20.00 witn, Deb Sundem 347.96 trav, Sutton and Bauer Law Offices 6289.71 prof svc, Peter Tauer 10.00 jury, Timothy Tesch 11.16 jury, John W. Thomas 102.00 trav, Dan Thyen 30.44 trav, Gaylen Tierney 11.16 jury, Titan Machinery 36.20 rep, Blair Titze 10.58 jury, Town of Henry 141.00 pymt, Town Players 1000.00 pymt, Clarence Tschakert 21.60 jury, George Tubbs 51.16 jury, Turner Co Sheriff 12.60 fees, United Building Center 96.12 rep, United Building Center 53.39 rep, United Rotary Brush Corp 954.52 sup, Upper Big Sioux Watershed Proj 25000.00 pymt, Value Care Pharmacy 101.95 indg med, VISA 57.80 sup, Gene Voelsch 13.48 jury, Robert Wakeman 10.00 jury, Pauline Waldner 11.16 jury, Karen Walker 10.58 jury, Town of Wallace 57.00 pymt, Walmart Community 86.12 sup, Harlan Waterman 19.86 jury, Teresa Waters 24.06 witn, Watertown Boys & Girls Club 2666.67 pymt, Watertown City Finance Office 23002.00 pymt, Watertown Coop Elevator Assn. 526.50 sup, Watertown Ford 3.71 rep, Watertown Public Opinion 988.24 pub, Watertown Transit 6875.00 pymt, Rebecca Weismantel 10.00 jury, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 94.25 sup, Becky Wettestad 20.00 trav, Roberta Whitlock 67.40 jury, Joan Whittle 10.00 jury, Wight & Comes Funeral Chapel 2930.00 indg svc, Winge's Mufflers 6.00 rep, Johnnylee Wohlleber 10.58 jury, Mary Wrage 10.58 jury, Xerox Corporation 139.88 sup, Yankton Co Treasurer 179.60 prof svc, Yankton Co. Sheriff 16.50 trav, Duane York 11.16 jury, Linda Young 85.33 sup, Zep Manufacturing Co. 236.35 sup.

HIGHWAY DEPARTMENT

Motion by Marquardt, second by Larson, to authorize the Chairman to sign work orders for Highway Bridge replacement contracts, presented by the Highway Superintendent. The contracts were previously awarded through a bid letting on September 2, 2003. Upon vote of the Board, all present voted aye; motion carried.

EMPLOYEES HEALTH INSURANCE

Laurie Benson, Kinsman Agency, representing Dakotacare, appeared before the Board to review the renewal rates for health insurance coverage currently offered to County employees. Mrs. Benson explained now is the period for open enrollment, for employees wishing to change their current insurance option. Mrs. Benson explained there are no changes to the current plans and an increase of 11% in the premiums. Motion by Thomas, second by Larson, to renew the County employee's health insurance coverage, with Dakotacare, and to offer the same plan options currently in place. Upon vote of the Board, all present voted aye; motion carried. Motion by Larson, second by Thomas, to authorize the following premium rates for health insurance coverage for employees.

1. Option 1, single coverage, employer pays $338.54
2. Option 2, single coverage, employer pays $338.54, employee pays $30.21
3. Option 1, family coverage, employer pays $470.28, employee pays $354.77
4. Option 2, family coverage, employer pays $470.28, employee pays $434.62.

Upon vote of the Board, all present voted aye; motion carried.

WEED DEPARTMENT

Weed Supervisor, Nick Endres, appeared before the Board to discuss the purchase of a snow plow for the Weed Dept. pick up. Mr. Endres had contacted several vendors for prices of used and new snow plows. Motion by Brinkman, second by Larson, to purchase a used snow plow for

no more than $2,000.00 and to authorize the Auditor's Office to make payment at such time as necessary. Upon vote of the Board, all present voted aye; motion carried.

CORRESPONDENCE

The Board noted the following correspondence:

1. An invitation from the Veterans' Service office to attend a holiday appreciation luncheon for volunteer drivers on Tuesday, November 18th.
2. A copy of the minutes, of the SDACC, from the annual convention held in October.
3. A letter from the U.S. Dept. of Agriculture concerning funding for conservation programs and program activities that could cause effects to significant cultural resources.
4. An application for a computer grant through the South Dakota Department of Health to supply a computer for County Commissioners. The computer will be given to the Auditor's office and remain in the Auditor's office at all times for use by the Commissioners. The computer will be used for receiving correspondence from the State via e-mails during emergency situations and for normal day-to-day operations. The Board authorized the Chairman to apply for such grant.
5. A memo from SDML concerning proposed amendments to the by-laws of workers' compensation insurance

OTHER BUSINESS

Commissioner Marquardt reported on the 4-H recognition banquet he recently attended. Commissioner Marquardt noted 4-H memberships were down but the local clubs are performing well on the State level. The Board discussed the impact the new State Fair dates could have on local clubs. The Board noted the quarterly meeting of the Sioux Valley Commissioners Association to be held on Monday, November 17, 2003, in Clark, South Dakota. Commissioners Marquardt, Johnson and Larson will attend this meeting.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 10:45 a.m., until 9:00 a.m., Tuesday, November 18, 2003. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision or service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 18, 2003, in the Codington County Courthouse. Members present were, Marquardt, Johnson, Brinkman, and Larson; absent, Thomas. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of November 10, 2003. Upon vote of the Board, all present voted aye; motion carried.

SURVEY OF NATURAL RESOURCE ISSUES

The Board completed a survey of natural resource issues and asked the Auditor to forward the completed survey to the Codington County Conservation District.

STATES ATTORNEY

States Attorney, Vince Foley, introduced Kyle Logadinski to the Board. Kyle is a sixth grade student from Jefferson Elementary, who was shadowing the States Attorney for a portion of the day.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported that letters had been sent to all persons with reservations for 2004 at Memorial Park. The letters were informational with the new schedule of fees and payment procedures. The Board discussed implementing a credit card system for collection of fees at Memorial Park. Mr. Ford will gather more information on this procedure and report to the Board at a later date. Mr. Ford commented on the assistance of the Weed Department in moving snow at the Ag. Building and expressed his appreciation for the extra help. **Highway Superintendent, Rick Small,** reported the oil burning furnace purchased by the Highway Department has been installed and is operational. Mr. Small reported the furnace is currently using approximately 7 gallons of used oil per day and when the weather turns colder 15 gallons per day could be used. Mr. Small also reported on the following: Changes are being made to the County's S.P.C.C. Plan; the Highway Dept. is graveling in two areas in the County; the motor grader in Henry is in Sioux Falls for transmission repairs, which are covered under warranty; and February 5, 2004, has been set as the date of M.S.H.A.W. training, for highway employees. The Board approved the renewal of the Highway Superintendents notary seal, at the County's expense of approximately $75.00. Mr. Small reported the Highway Dept. had to remove an approach installed by a landowner. This approach was previously discussed in Commissioner meetings held on October 14th & 21st, 2003. Mr. Small asked the Sheriff's Department to serve a citation on the landowner involved in the illegal approach.

EXTENSION COMPLEX RENTAL FEES

Extension Educator, Chuck Langner, reviewed the proposed increases for the building rental fees at the Extension Complex. Motion by Larson, second by Marquardt, to approve the building rental fees as proposed by Mr. Langner. Upon vote of the Board, all present voted aye; motion carried. A schedule of the new fees is on file in the Auditor's Office and at the Extension Office. The new fee schedule will begin January 1, 2004. Those persons and organizations who have already made a deposit for building rental in 2004 will be charged the 2003 rates.

CODINGTON COUNTY HISTORICAL SOCIETY

Kevin Bailey, Codington County Historical Society, asked the Board to consider a 75th anniversary celebration of the dedication of the Courthouse. Mr. Bailey outlined several ideas for planning an anniversary celebration in June 2004. The celebration would also be used as a fund

raiser for the Historical Society. Mr. Bailey will contact the Board at a later date, to discuss in more detail, the possibility of holding this proposed celebration on the Courthouse grounds.

SDSU STUDENT NURSING

Nursing students, from SDSU, gave the board an overview, findings, and recommendations of their recent health assessment of Codington County employees. Twenty Eight County employees also participated in cholesterol, blood pressure, height, and weight screenings. The nursing students thanked the Board for allowing the County employees to participate in this study. The Board thanked the nursing students for their services.

TREASURER STAFFING

Treasurer, Carol Maloney, appeared before the Board requesting permission to advertise for a clerk position opening in her office. The Treasurer's first deputy recently resigned and that position will be filled with a promotion of a current employee. The Treasurer also requested permission to use a current part time employee, as needed, until a full time clerk can be hired. Motion by Larson, second by Brinkman, to allow the Treasurer to promote a current employee to the first deputy position, to advertise the clerk position through the appropriate channels externally and internally, and to allow the Treasurer to hire part time help, as needed, until a new clerk can be hired. Commissioner Johnson asked if other County departments would be allowed to fill vacancies in their departments. Commissioner Brinkman discussed the difference in services rendered by the Treasurer's office and other departments that have had recent resignation of employees. Upon vote of the Board, all present voted aye; motion carried.

HAMLIN COUNTY E-911 CONTRACT

Randy Resick, Administrative Assistant Chief, Watertown Police Dept., presented the Board with a renewal contract for Hamlin County E-911 service. Motion by Marquardt, second by Brinkman, to authorize the Chairman to sign the E-911 Contract for Service agreement, between Hamlin County, Codington County, and the City of Watertown for the year beginning January 1, 2004 and ending at midnight December 31, 2004, pending review and approval by States Attorney, Vince Foley. Upon vote of the Board, all present voted aye; motion carried.

L.E.O.P. CERTIFICATE OF ADOPTION

Motion by Brinkman, second by Larson, to approve the updated Local Emergency Operations Plan for Codington County, as previously presented by Emergency Management Director, Jim Sutton. Upon vote of the Board, all present voted aye; motion carried.

REQUEST FOR ASSISTANCE

The Board reviewed a request for rental assistance. The Board referred the client to the Welfare Director for the proper steps in applying for assistance from Codington County.

INDIGENT DEFENDANT COSTS

States Attorney, Vince Foley, presented the Board with a request from Rebecca L. Spence, Tribal Public Defender for the Sisseton Wahpeton Oyate Public Defender Office, for reimbursement for collect phone calls from defendants represented by Ms. Spence office. Motion by Brinkman, second by Marquardt, to reimburse the Tribal Public Defender's Office, for collect calls from defendants represented by such office, at the rate allowed in the Codington County Public Defender contract. The Tribal Public Defender will represent such defendants at no cost to Codington County except for the collect phone calls. Upon vote of the Board, all present voted aye; motion carried.

THANKSGIVING HOLIDAY
The Board discussed the upcoming Thanksgiving Holiday. In past years, County employees have followed the State procedures for the day after Thanksgiving, but in light of a SDCL 7-7-2, the Board declared all departments will be open on Friday, November 28, 2003. The level of staffing will be at the discretion of the department head and all employees not in attendance will be charged for leave taken.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Brinkman, second by Marquardt, to approve an automatic supplement to the Emergency Management budget, in the amount of $13,609.12, with anticipated grant reimbursement. Upon vote of the Board, all present voted aye; motion carried.

CLAIM APPROVED
Motion by Marquardt, second by Brinkman, to approve a claim in the amount of $13,609.12, payable to Medtronic Physio-Control for six A.E.D. units. Upon vote of the Board, all present voted aye; motion carried.

ABATEMENT
Motion by Brinkman, second by Larson, to approve abatement #2003-50, taxes payable in 2003, in the amount of $281.34, applying to property described as DOE #16997, Kenneth B & Cheri M Peterson, N25' Lot A & N25' Lot B, Sylvan Heights Roadway Addn. to the City of Watertown. Property was assessed on two different parcels. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL
Motion by Marquardt, second by Brinkman, to approve the following personnel change: John Henning, seasonal weed sprayer new hire, $8.00 per hour, effective date July 1, 2003. This personnel change was submitted by Weed Supervisor, Nick Endres. Upon vote of the Board, all present voted aye; motion carried.

OTHER BUSINESS
The Board discussed an employee recognition event to be scheduled in January, 2004. Commissioner Marquardt reported on the quarterly 911 meeting he attended. Commissioner Marquardt will contact Emergency Management Director, Jim Sutton, about communication problems between the dispatch center and the South Shore area.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, November 25, 2003. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 25, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 25, 2003, in the Codington County Courthouse. Members present were, Marquardt, Johnson, Brinkman, and Larson; absent, Thomas. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of November 18, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported his department is waiting for a reply, from the State, on the status of the FY2003 Dept. of Justice Grant award. Equipment to be purchased through this grant is pending on the approval of the grant. The E.O.C. computer system is installed and operating. The E.O.C. is in need of a locked storage system for the computers and telephones used during emergency situations. Mr. Sutton has applied for special project grant money to install a storage system. The grant money would cover 50% of the costs involved, the City of Watertown has been approached to provide 25% and the County would pay 25% of the cost for the storage cabinets. Motion by Brinkman, second by Larson, to authorize the Emergency Management Director to proceed with the E.O.C. computer storage project. Upon vote of the Board, all present voted aye; motion carried. Director Sutton reported his department has been awarded grant funds, in the amount of $2,372.14, for the timely filing of the Homeland Security Assessment. Mr. Sutton proposes to use these funds to purchase a Johnson radio, for the weather spotter from the Henry area and to purchase a cabinet for the E.O.C. printer. The Board had no objection to the proposed purchases. The water in the emergency generator fuel tank has been removed with a loss of 80-100 gallons of diesel fuel. Mr. Sutton has applied for and received award of a special project grant, in the amount of $500.00, to apply towards the cost of replacing the phone system in the Emergency Management Dept., which was damaged by lightning.

States Attorney, Vince Foley, requested authorization to secure pricing for the upgrade of the copier in his office. The States Attorneys' office is in need of a copier with a scanning function for the electronic transmission of data. The Board authorized Mr. Foley to secure pricing and report back to them at a later date. Commissioner Brinkman made a request of the States Attorney to investigate the statutes involving the purchase of prior credited service by a County employee participating in the S.D.R.S.

DRIVERS EXAM STATION

Extension Educator, Chuck Langner, appeared before the Board to discuss a request, from the S.D. Drivers Exam Station, to use space in the Extension complex. The National Guard will need the space currently occupied by the Driver Exam staff, in the Armory, for approximately three weeks. Mr. Langner proposed providing space at the Extension complex for the Drivers Exam Station, for several weeks, at no cost. The Drivers Exam will pay for the hook up of the necessary phone line to conduct their business. The Board agreed with Mr. Langner's proposal.

SALARY CLAIMS

Motion by Marquardt, second by Larson, to approve the following November salary claims. Upon vote of the Board, all presented voted aye; motion carried. Commissioners: 6,200.17 total salaries. Auditor: 11,955.43 total salaries. Treasurer: 15,577.24 total salaries; Judi DeZeeuw 959.04 salary, 1158.84 vacation pay, 7.06 comp. time, 894.44 sick leave pay out, 121.92 longevity.St. Attorney; 15,022.58 total salaries. Gov. Buildings: 9,262.90 total salaries; Duane Christofferson step raise 1701.72 reg. salary. Dir. of Equal.: 16,790.65 total salaries; Diane

Merchant 568.00 p.t. @ 8.00 hr.; Imogene Schmahl 96.00 p.t. @ 8.00 hr. Register of Deeds: 11,905.43 total salaries. Veterans Service: 5,722.41 total salaries. Sheriff: 34,007.91 total salaries; Chuck Carbonneau 133.48 p.t.deputy @ 13.72 hr.; Jack Weber 254.86 p.t. deputy @ 14.84 hr.; Adam Reeves 2206.32 step raise reg. salary. Co. Jail: 40,780.51 total salaries; Shawna Harrington 1312.81 p.t. jailer @ 10.63 hr.Care of the Poor: 3,079.68 total salaries. Co. Nurse: 2,427.11 total salaries. Ag. Building: 5,248.03 total salaries 5,248.03. Co. Extension: 4,999.03 total salaries. Weed Control: 2,244.76 total salaries; Nick Endres 1566.38 p.t. supervisor @ 10.84 hr.; Doug Cook 32.00 p.t. @ 8.00 hr.; Jack Henning 56.00 p.t. @ 8.00 hr. Planning Board: 686.54 total salaries; William DeBerg 637.75 p.t. ROAD & BRIDGE: 54,044.08 total salaries; Brad Schwinger 2244.60 step raise reg. salary. EMERGENCY MANAGEMENT: 5,462.21 total salaries. CRIME VICTIM: 3,764.06 total salaries. W.I.C.: 3,183.74 total salaries; Lisa McPeek 1231.30 p.t. @ 9.78 hr.; Alice Moyer 974.36 p.t. @ 8.36 hr. Total: 252,364.47. Breakdown of withholding checks which are included in the above totals: S.D. Retirement 24,233.26 retirement; S.D. Retirement 241.30 spouse option; S. D. Supplemental Retirement 2,423.00 suppl. retire.; Dakotacare 33,389.82 ins.; Wellmark 264.01 ins.; Delta Dental 3,806.02 ins.; Colonial Ins. 26.17 ins.; Nationwide Retirement 997.99 suppl. retire.; AFSCME Local 2488 325.00 union dues; AFLAC 1,749.12 ins.; Conseco Ins. 20.20 ins.; U. S. Dept. of Education 93.27 garnishment; Pioneer Credit Recovery 86.77 garnishment; Watertown United Way 101.50 united way; Office of Child Support 498.00 child support; Sioux Valley Credit Union 8,299.00 credit union; Cod. Co. Treasurer 17,805.00 employee mo. draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 335.00 union dues; S.D. Retirement 28.28 prior service; Great Western Bank 14,662.75 federal withholding; Great Western Bank 28,507.86 social security.

PERSONNEL CHANGES

The following personnel changes were submitted for approval: Janet Bevers, Treasurer's office, promoted from second deputy - step 6/$11.00 per hour to first deputy - step 5/$12.79 per hour, effective date November 18, 2003, submitted by Treasurer, Carol Maloney. Lindsey Stricherz, County Jail new hire - part time correctional officer, step 1/$10.22 per hour, effective date November 17, 2003, submitted by Chief Correctional Officer, Mark Raasch, Motion by Marquardt, second by Brinkman, to approve the submitted personnel changes. Upon vote of the Board, all present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Brinkman, second by Marquardt, to transfer cash from the General Fund, in the amount of $10,000.00, to the Emergency Management Fund, as budgeted for 2003. Upon vote of the Board, all present voted aye; motion carried.

G.I.S. TRAINING

Russ Ronke, Director of Equalization, appeared before the Board to request authorization to send two employees to a G.I.S. training program, conducted by ProMap Corporation, Ames, Iowa. The training program is scheduled for December 2 – 4, 2003 at a cost of $2,200.00 for two participants. Mr. Ronke explained this training is needed to use the equipment recently purchased to implement a Geographic Information System. Motion by Larson, second by Brinkman, to authorize two employees, from the Director of Equalization office, to attend the G.I.S. training and to approve payment of a claim, in the amount of $2,200.00, to ProMap Corp., for registration. Upon vote of the Board, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:15 a.m., until 9:00 a.m., Tuesday, December 2, 2003. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 2, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 02, 2003, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Larson, second by Thomas, to approve the minutes of November 25, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Welfare Director, Denise Sotka, reported the following statistics for her department for the month of November: Nineteen clients were assisted, four were new clients, six required rental assistance, nine required pharmacy assistance, and three required utility assistance. The Welfare Dept. approved payment for one burial in November. Total amount of assistance was $7,438.66. $1,130.70 was collected by the County for payment on liens with an additional $1,239.92 collected by the Credit Bureau. The Welfare Dept. will begin using a new application for assistance form on January 2, 2004. **County Health Nurse, Karla Moes,** reported the Health Department has been busy administering flu shots per an initiative by Governor Rounds authorizing free flu shots for children of the ages six to twenty three months. The Health Dept. has received an A.E.D. unit from the Emergency Management Dept. Mrs. Moes recommends other County employees be trained in the use of the A.E.D. in the event a nurse is not available in the Courthouse if the unit is needed. **Extension Educator, Chuck Langner,** reported the Driver's Exam station will be operating from the Extension Complex starting the 15th of December until the National Guard Armory is once again available to them. Mr. Langner informed the Board that the water heater in the sale ring will need to be replaced as it has quit working. **Nick Endres, Weed Supervisor,** discussed problems with equipment caused by using inexpensive weed chemicals.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Brinkman, second by Marquardt, to supplement the Emergency Management Budget, in the amount of $40,240.95, with anticipated D.O.J. FY2002 grant monies, and the Historic Preservation Budget in the amount of $50.00, with anticipated grant funds. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session at 9:25 a.m. to discuss contract negotiations. Upon vote of the Board, all present voted aye; motion carried. States Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 9:50 a.m.

SHERIDAN ROAD

Sheridan Township resident, Brian Robinson, appeared before the Board to discuss the unsatisfactory condition of Sheridan Road and receive an update on litigation involving this road. States Attorney, Vince Foley, assured Mr. Robinson that legal channels are being pursued to resolve the problems associated with Sheridan Road.

ALCOHOLIC BEVERAGE LICENSE RENEWALS

This being the time and place set for a hearing to renew liquor licenses outside of a municipality, Commissioner Johnson asked for testimony from any persons present for this hearing. There being no persons present with objections to the licenses up for renewal, a motion was made by

Thomas, second by Brinkman, to renew the following liquor license applications for 2004: On Sale and Sunday liquor – Rauville Station, Dakota Sioux Casino, Rooster Bar, Southfork Lounge, Rounders, and Tip Top Inc. On-Sale Wine – Dakota Sioux Casino. Upon vote of the Board, all present voted aye; motion carried.

COUNTY HIGHWAY

County Highway Supt., Rick Small, appeared before the Board to discuss a construction project at Dakota Sioux Casino. The Casino is building a convenience store and would propose to place light poles that would be in the County road right of way. The Board instructed Mr. Small to contact the construction company involved and deny the placing of the poles in the County right of way. Mr. Small presented the Board with a copy of the completed S.P.C.C. Plan for Codington County. Mr. Small informed the Board that amendments may need to be made to the plan if technical changes are made to the Highway facility. The Highway Supt. will be presenting the Board with an amendment to Ordinance #4 pertaining to the disposal of snow on a County road or right of way. Mr. Small requested the Board set the date, for the opening of bids for Highway supplies and Weed chemicals, on January 27, 2004 at 10:00 a.m. in the Commissioner's office. Motion by Brinkman, second by Thomas, to authorize the Auditor to advertise for bids for concrete pipe, corrugated metal pipe, bridge lumber, diesel & ethanol, liquid asphalt, pea gravel, gravel crushing, asphalt patching material, and weed chemicals for 2004. Upon vote of the Board, all present voted aye; motion carried.

STORM READY COMMUNITY PRESENTATION

George Marshall, Warning Coordination Meteorologist and William Tallman, Meteorologist In Charge, both with the National Weather Service out of Aberdeen, presented Emergency Management Director, Jim Sutton, with a certificate of recognition for Codington County. The certificate recognizes Codington County, including the City of Watertown, as a Severe Weather and Storm Ready Community. Watertown Mayor, Brenda Barger, and City officials, Larry Anderson, Randy Resick, and Pat Culhane were also present for this ceremony. The Mayor thanked the Board for their support of the Emergency Management Department in their efforts to become a storm ready community.

DIVERSION PROGRAM CONTRACT

Representatives of the Watertown Boys and Girls Club, Randy Tupper, Linda Schoepp, and Lynda Shriver, appeared before the Board to propose a contract to provide Juvenile Diversion programming services for Codington County. The Boys and Girls Club 90 Day Diversion program operates at a cost of approximately $30.00 per hour. Currently juvenile first time offenders are referred to the Diversion Program by Court Services. The Boys and Girls Club representatives propose a flat fee contract of $20,000.00 for 2004 that would save the County funds in the long run as opposed to the hourly fee. Juvenile prosecutor, Tom Burns, and Gail Ramynke, Court Services, were present and offered testimony as to the benefits of the Diversion Program and juveniles that do not appear in the Court System again. Motion by Larson, second by Thomas, to enter into a contract with the Watertown Boys & Girls Club to provide Juvenile Diversion programming services for Codington County and to have the States Attorney approve such contract. Motion by Marquardt, second by Johnson, to table any action on the proposed contract. Upon vote of the Board, on Commissioner Marquardt's motion, Marquardt and Johnson voted aye; Thomas, Brinkman, and Larson voted no; motion failed. Upon vote of Commissioner Larson's motion, Thomas, Brinkman, and Larson voted aye; Marquardt and Johnson voted no; motion carried.

SOUTH DAKOTA RETIREMENT

Codington County employee, Bruce Kittelson, appeared before the Board with questions on buying back years of service through South Dakota Retirement. Codington County passed Resolution 10-2001 to allow the County to become a tax-qualifying purchase unit of the S.D.R.S. This resolution will not allow an employee to purchase unaccredited service with a cash buyout and only through pre-tax salary deductions. Mr. Kittelson stated his plan was to do a cash purchase but he will pursue other options as this plan is not available through Codington County.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Marquardt, second by Larson, to adjourn at 12:10 p.m., until 9:00 a.m., Tuesday, December 9, 2003. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 9, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 09, 2003, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of December 2, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Treasurer, Carol Maloney, gave the Board an update on HIPAA security procedures and the need for locks on filing cabinets containing P.H.I. The Treasurer has narrowed the applicants for the clerk position, in her department, to five and will interview with the possibility of offering the position to one of the persons scheduled for interviews by Monday, December 15th. **Register of Deeds, Ruth Pope,** presented her monthly statement of fees collected to the Board for their review. Total fees collected for November were $18,609.57 with 1,080.00 of those fees remitted to the State of South Dakota. Mrs. Pope asked the Board if the County offices would close early on Christmas Eve. The Board advised Mrs. Pope the same procedure, for office hours, would be followed for Christmas Eve as was used for the day after Thanksgiving. The Courthouse will be open from 8:00 a.m. until 5:00 p.m., on Christmas Eve, December 24, 2003. The Register of Deeds asked for the Boards approval of payment for her employee's notary seal renewal. The Board had no objections to her request. **Director of Equalization, Russ Ronke,** reported his department is working on transfers and sales updates, 50% of the City of Watertown property has been entered into the Proval system, the Appraisers are working on new construction and building permits. Mr. Ronke has received a report of 112 new homes in Watertown this year. The Director has delivered Public Service announcements to the local media for the notification of the deadline for filing of owner occupied status and mobile home registration. Commissioner Thomas asked Mr. Ronke to check on the status of houses, owned by Prairie Lakes Hospital, that are being used as rental property and to ensure those properties are on the tax rolls. **Veterans Service Officer, Al Janzen,** reported travel statistics, for his department, for the month of November and the travel schedule for the week of Christmas. **Auditor, Cindy Brugman,** submitted her monthly account with the County Treasurer for the month ending November 30, 2003, for the Board's review. The Auditor requested approval to purchase a computer, keyboard, 2 flat panel monitors, and software, to replace a computer that is approaching five years of use and is experiencing technical difficulties daily. Total purchase will be under $5,000.00. Motion by Marquardt, second by Larson, to approve the request purchase. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGES

Director of Equalization presented two personnel changes to the Board for their consideration. The Board will refer the changes to Oster, Inc. to determine if the changes follow County policy.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small presented the following resolution to the Board. Motion by Marquardt, second by Thomas, to approve Resolution #2003-18 as follows. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION #2003-18
CODINGTON COUNTY WEIGHT LIMIT RESOLUTION

WHEREAS, seasonal climactic changes can be detrimental to our highways, and

WHEREAS, the Codington County Board of Commissioners desires to protect existing Codington County Highways, ultimately saving tax dollars, and

WHEREAS, the Codington County Board of Commissioners desire the enforcement of weight limitations on Codington County Highways as set forth and posted by the Codington County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

> **WHEREAS,** the limits on Codington County roads shall be, forty miles per hour truck speed limit, and maximum load limit shall be seven tons per axle on all asphalt surfaced roads during the Spring thaw period from March 1, to May 1, 2004, inclusive when limit signs are in place. That the South Dakota Highway Patrol be, and hereby is authorized and requested to enforce weight and speed limitations on Codington County Roads.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55 and 32-22-56.

Vote of Codington County Commission:

Aye 5 Nay 0

Dated this 9th day of December, 2003, at Watertown, South Dakota.

ATTEST:

Cindy Brugman
Auditor

Carol Johnson
Chairman of the Board

Mr. Small presented the Board with a copy of Ordinance #4 as amended for the first reading. The Board asked Mr. Small to work with the States Attorney on the language of the amendment to Ordinance #4, pertaining to penalties, before the second reading and adoption, scheduled for December 23rd at 10:00 a.m. The Highway Department has twelve used loader tires that are not suitable for trade in on new tires. Mr. Small has been contacted by parties that would use the old tires for agricultural purposes and as the County has a policy of selling property deemed surplus and no longer useable, the tires will be sold as surplus property to parties interested in purchasing them.

EXECUTIVE SESSION

Motion by Thomas, second by Marquardt, to enter into executive session at 9:45 a.m., to discuss contract negotiations. Upon vote of the Board, all present voted aye; motion carried. Todd Kays and Dick Edenstrom, First Dist. Assoc. of Local Governments and States Attorney, Vince Foley, were present for executive session. The Board returned to regular session at 10:00 a.m.

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS

Motion by Brinkman, second by Marquardt, to enter into contracts with the First District Association of Local for the following:

1. Provide administrative and technical assistance to the Codington County Planning

and County Commission in the area of zoning for an amount of $8,000.00 for the time period beginning January 1, 2004 and ending December 31, 2004.

2. Provide services in the development and hosting of a Geographic Information System (GIS) website for an amount not to exceed $10,000.00 for the time period beginning January 1, 2004 and ending December 31, 2004.

Commissioner Thomas recommended payment for these contracts be made quarterly. Upon vote of Commissioner Brinkman's motion, all present voted aye; motion carried.

STATES ATTORNEY COPIER LEASE

Motion by Thomas, second by Brinkman, to authorize the States Attorney's office to enter into a three year lease agreement with Best Business Products for lease of a copier with scanning capabilities. Upon vote of the Board, all present voted aye; motion carried.

MAINTENANCE DEPARTMENT

Maintenance Supervisor, Milo Ford, reported that two hanging heaters at the Ag. Building need to be replaced. Mr. Ford presented the Board with a proposal from Active Heating for total cost to replace the heaters at $4,100.00. Motion by Thomas, second by Marquardt, to authorize Mr. Ford to proceed with replacing the heaters with the proposal from Active Heating. Upon vote of the Board, all present voted aye; motion carried. Mr. Ford also presented the Board with a renewal three year maintenance agreement with Johnson Controls for maintenance of the Courthouse and Detention Center heating and cooling systems. The renewal contract is $12,700.00 for three years, an increase of 4% over the previous contract. Motion by Marquardt, second by Larson, to approve the renewal of the maintenance contract with Johnson Controls. Upon vote of the Board, all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Thomas, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 3,971.96
Checks in Treasurer possession	
less than 3 days	$ 84,819.70
Cash Items	$ 229.40
TOTAL CASH ASSETS ON HAND	$ 89,021.06
RECONCILED CHECKING	
Great Western Bank Checking	$4,274,480.61
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 202,650.04
INVESTMENTS	
SD Public Funds Investment	$ 6,001.02
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 201,979.72
TOTAL CASH ASSETS	$4,774,132.45
General Ledger Cash Balance by Funds:	
General	$2,231,405.42
Sp. Revenue	$1,264,095.25
Internal Service	$ 9,051.81
Trust & Agency	$1,269,579.97

(schools $906,199.27; twps. $29,497.12; city/towns $114,988.13)

TOTAL GENERAL LEDGER CASH $4,774,132.45

CLAIMS PAID

A-OX Welding Supply 11.04 sup, A-OX Welding Supply 6.82 rent, Allied Capital Lease Adm. 871.63 rent, Ryan Althoff 16.96 jury, American Law Institute 90.31 sup, AmericInn Lodge & Suites 40.00 trav, Andor, Inc. 112.47 rep, Argus Leader 99.74 renew, Arneson, Issenhuth, &Parent LLP 6879.97 prof svc, Assn of SD Co Weed & Pest Bd 100.00 dues, Avera Home Medical Equipment 167.50 indg med, B's Rentals 270.00 indg util, Karleen Bailey 417.32 trav, Bob Barker Co. 45.10 sup, Batteries Unlimited 60.00 maint, Best Business Products 74.62 rent, Michael Bornitz 9424.11 prof svc, Bridgestone/Firestone, Inc 3665.80 sup, Bridgestone/Firestone, Inc 130.08 maint, Brown Clinic 648.27 indg med, Brown Clinic Pharmacy 56.99 indg med, Cindy Brugman 309.22 trav, Marjorie Bunde 19.86 jury, Burghardt Amateur Center 2641.95 sup, Burghardt Amateur Center 15.95 sup, Artie Bush 16.96 jury, Michael J Butler Law Office 3521.77 prof svc, Don Carlson 15.00 prof svc, Carquest Auto Parts 554.11 sup, Carquest Auto Parts 139.72 rep, Cartney Bearing & Supply 5.54 sup, Cartney Bearing & Supply 14.91 rep, Cave Supply 4.61 rep, Cave Supply 130.30 rep, Cellular One - Watertown 69.99 sup, Cellular One 365.70 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, Leisha Ceneunwald 20.00 witn, Character Counts 13.95 publ, Trevor Chipps 20.00 witn, Vincent Chipps 20.00 witn, Deborah Christiani 11.74 jury, Clinnet Solutions LLC 22.50 prof svc, Codington Clark Electric 29.64 util, Codington Clark Equipment 111.90 sup, Codington County Sheriff 60.50 sup, Codington County Treasurer 29.40 sup, Cole Papers, Inc. 580.05 sup, Cole Petroleum 548.90 sup, Nancy Conlon 11.16 jury, Connecting Point Computer Cent 5506.00 sup, Connecting Point Computer Cent 1365.25 maint, Consumer Reports 98.00 sup, Cook's, Inc. 287.84 rent, Cook's Inc. 93.96 sup, Cook's Inc. 500.87 sup, Cathy Cordell 12.90 jury, Florinda Crawford 54.22 witn, Credit Bureau of Watertown Inc 109.65 pymt, Culligan Water Conditioning 75.00 sup, Dakota Elevator 195.00 maint, Dakota Plains Inn 462.00 trav, Michael Danforth 11.74 jury, Eugene Day 12.90 jury, Robert Day 13.48 jury, Wm. DeBerg 31.00 trav, Del-Mar Upholstery 60.00 rep, Tammy DeLange 11.74 jury, Deuel County Highway 34.68 maint, Scarlett DeVries-Landlord 325.00 indg util, Donna Dietrich, Chairman 237.19 prof svc, Doug's Anchor Marine 448.22 sup, The Earthgrains Company 277.48 sup, East Point 240.00 indg util, Econo Foods Pharmacy 2021.11 indg med, Herman Eggena 10.00 jury, Raymond Eggena 1318.12 trav, Marv Ekeren 15.00 prof svc, Electric Motors & Moore 105.80 rep, Nick Endres 11.00 trav, David Even 20.00 witn, Farnams Genuine Parts 54.02 rep, Fire Underwriters Board 113.00 ins, First Dist Assoc of Local Govt 22922.75 pymt, Cassie Fischer 10.00 jury, Jerry Fisher 11.74 jury, Michael Fitzgerald 10.00 jury, Jaci Fjelland - Landlord 240.00 indg util, Stephanie Flemming 51.16 jury, Evan Fletcher 15.22 jury, Mercedes Fox 10.00 jury, Gasboy International LLC 175.00 sup, GeoTek Engineering 300.00 rep, G.F.G. Food Service 2250.74 sup, Cheryl Gibbs 51.74 jury, Glass Products Inc. 40.24 rep, GRAINGER 181.92 rep, Grainger Inc 45.59 rep, Grant Co Sheriff's Office 17.20 trav, Ruth Griffin 11.16 jury, Diane Gruba 11.16 jury, Gunderson Law Office 8810.50 prof svc, Roberta Guse 11.16 jury, Kerry Gusso 21.02 jury, James Haney 14.64 jury, Harmelink & Fox Law Office 109.37 prof svc, Harold's Camera Shop 66.16 sup, Kevin Harrington 13.48 jury, Allison Harte 10.00 jury, Diane Hartley 22.76 jury, Heinz Home Dairy Delivery 579.30 sup, Bruce Hestad 58.70 jury, Hewlitt Packard Co-Pub Sector 32093.00 sup, Hillyard Floor Care Supply 1305.47 sup, Julie Holgate 11.16 jury, Holiday Inn 64.95 trav, Bruce Holte 11.16 jury, Gabriel Hopper 11.16 jury, Donna Horsman 51.74 jury, Human Service Agency 4015.09 pymt, Glacial Lakes Humane Society 2050.00 pymt, Nathan Hunke 11.16 jury, Hurkes Implement Co. 15.69 rep, Hurkes Implement Co. 105.17 rep, Huron Culvert & Tank Co. 60.00 sup, Elizabeth Hustad 15.80 jury, HyVee #1871 12.22 sup, HyVee Pharmacy 574.49 indg med, Icenator Liquid Deicer 382.44 sup, Interlakes Community Action 412.25 pymt, Janice Iverson 11.74 jury, J & B Screen Printing 78.42 sup, Ilene Jacobsen 10.00 jury, James & Associates, P.C. 166.10 prof svc, Al Janzen 67.00 trav, Linda Jenkins 50.58 jury, Jenkins Living Center, Inc.

308.00 sup, Robert Jenson 11.16 jury, Brenda Johnson 15.80 jury, Ethel Johnson 52.90 jury, Jessica Johnson 12.90 jury, Kristy Johnson 10.58 jury, Tara Johnson 10.58 jury, Joseph Jordan 11.16 jury, Jurgens Printing 3.50 sup, Kabeiseman & Pollard 146.80 prof svc, Kampeska Township 124.75 bounty, KAR Products 107.80 sup, Ralph Kellogg 14.06 jury, Kil-Rad Inc-Landlord 300.00 indg util, Joan Kittelson 15.00 prof svc, Carla Klug 51.16 jury, Traci Knight 12.90 jury, Nelva Kooistra 15.00 prof svc, William Krejchi 12.32 jury, Charles Kurkosky 59.00 trav, Lake Area Zoological 2500.00 pymt, Lake Pelican Watershed 3750.00 pymt, Marlin Lamb 12.90 jury, James Lambert 52.90 jury, Jennifer Landon 10.58 jury, Chuck Langner 111.58 trav, J.H. Larson Electrical Co. 135.05 sup, Lewis & Clark BHS 625.00 prof svc, Kip Lewno 50.00 jury, LexisNexis Matthew Bender 18.60 sup, Jodi Loehrer 120.18 trav, Lutheran Social Service 2500.00 pymt, Macksteel Warehouse, Inc. 15.87 rep, Macksteel Warehouse, Inc. 5.32 rep, Mac's Inc. 73.69 rep, Mac's Inc. 47.28 rep, Mahowald's 2.39 sup, Mahowald's 125.23 rep, The Maintenance Shop 300.00 maint, Lori Marscheider 7.00 trav, Barb Maxwell 10.70 sup, Erin May 12.32 jury, McKinley Court 1,430.00 indg rent, Paul McLaughlin 10.00 jury, McLeod's Printing & Office Sup 121.56 sup, Medicine Shoppe #1182 593.06 sup, Mellette Memorial Association 2700.14 reimb, Menards 859.37 sup, Midcontinent Communications 65.00 rent, Mikelson Law Office 328.82 prof svc, David Miller 15.80 jury, Neil Miller 10.58 jury, Karen Minnerath 14.06 jury, James Mischke 11.16 jury, Kenneth Morse 11.16 jury, Municipal Utilities 9272.73 util, Municipal Utilities 59.99 indg util, Margo Nelson 19.28 jury, Linda Neuendorf 15.22 jury, Jennifer Niemann 15.80 jury, Northwestern Public Service 321.35 util, Randy Nygaard 50.58 jury, Office Systems, Inc. 905.31 sup, Olson & Johnson International 174.30 sup, Donald O'Neill 11.16 jury, Oster Consulting, Inc. 1500.00 pymt, Ottertail Power Co. 23.20 util, Melvin Otto 51.16 jury, The Outfitter 563.84 sup, Pegler-Sysco Food Services Co. 2206.69 sup, Pennington County Jail 1794.02 trav, Pitney Bowes 136.93 sup, PMB 0112 181.79 util, PowerPlan 676.50 sup, Prairie Lakes Health Care Cent 3676.82 indg med, Prairie Lakes Health Care Cent 3980.00 prof svc, PRAIRIEWAVE 508.73 util, Preserve South Dakota 50.00 dues, The Print Connection 167.88 sup, Professional Mailing & Market. 1948.73 sup, Carl Pulscher 10.00 jury, Qwest 39.79 util, Qwest 988.61 util, Ronnie Raasch 51.16 jury, The Radar Shop Inc 180.00 sup, Ramkota Hotel 146.00 trav, Gay Redlinger 12.90 jury, James Reed 20.00 witn, Adam Rieffenberger 20.00 witn, Nancy Reishus 51.16 jury, Richland Township 301.00 bounty, Risk Services of South Dakota 45.00 trav, Darin Rislov 21.60 jury, Roby Property Mgmt 275.00 indg util, Sara Roe 61.60 jury, Lillian Rogness 10.58 jury, Russell A. Ronke 198.00 trav, Brenda Rorvick 51.74 jury, Vic Routh 20.00 witn, Runnings 18.99 sup, Rural Cellular Corp 194.44 util, Dawn Russell 622.20 prof svc, Noah Russell 62.33 witn, Richard Sandburg 50.58 jury, DANFORTH, MEIERHENRY & 248.50 prof svc, Barbara Schaeffer 10.00 jury, David Schendel 11.74 jury, Loren Schick 14.64 jury, Patsy Schmidt 13.48 jury, Russell Schoenfeld 12.90 jury, Michael Schulte 13.48 jury, Ross K Schulte DDS PC 32.00 prof svc, Randall Schweer 15.80 jury, Deborah Schwinger 27.40 jury, SD CLE Inc 42.25 sup, SD Department of Revenue 157.00 sup, SD Federal Property 297.45 sup, South Dakota Network LLC 26250.00 svc, SDSU College of Nursing 196.00 sup, Sharp Chevrolet Pontiac Cadi. 102.82 rep, Sheehan Cycle 467.84 equip, Sherwin Williams 33.65 sup, Danielle Sherwood 20.00 witn, SHIRTS IN THE WORKS 255.45 sup, Shopko Pharmacy #254 116.06 indg med, Sigler Fire Equipment Company 125.46 maint, Sioux Valley Clinic Watertown 364.00 prof svc, Sioux Valley Coop 269.21 SUP, Sioux Valley Coop 2791.05 sup, Sioux Vocational Services Inc. 60.00 pymt, Gary Small 10.58 jury, Rick Small 82.00 fees, Neil Smith 10.58 jury, Snow Sales 352.10 sup, Sogn Messer Funeral Home 3030.00 indg svc, South Shore Gazette 1037.91 publ, Joe Spartz 30.00 rep, Spears Law Office 5023.95 prof svc, Star Laundry 42.42 sup, Star Laundry 75.82 sup, Jeffrey Stark 14.64 jury, James Stewart 51.16 jury, John Strang 18.70 jury, Streicher's 28.90 sup, Dick Stricherz 16.00 trav, Mark Strohfus 11.16 jury, Sturdevant's Auto Parts 5.39 rep, Sutton and Bauer Law Offices 6513.58 prof svc, Target Stores Division 55.96 sup, Peter Tauer 10.00 jury, Timothy Tesch 11.16 jury, Matthew Thill 50.00 jury, Michael B. Thompson, P.C. 1159.24 prof svc, Gaylen Tierney 11.16 jury, Titan Machinery 15.39

rep, Blair Titze 50.58 jury, Clarence Tschakert 21.60 jury, Value Care Pharmacy 416.40 indg med, Gail Vargo 15.80 jury, VISA 174.45 sup, Walmart Community 1050.61 sup, Harlan Waterman 19.86 jury, Watertown Anesthesia 160.00 indg med, WATERTOWN AREA PAGING 40.00 util, Watertown Boys & Girls Club 2666.63 pymt, Watertown Ford 898.01 rep, Watertown Lawn & Garden 113.00 rep, Watertown Parks & Rec 200.00 indg prof svc, Watertown Public Opinion 1297.46 publ, Watertown Tire Center, Inc. 10.50 rep, Cordell Watt 10.00 jury, Wells Fargo Financial Leasing 292.92 rent, Western Bank of Chinook NA 7989.00 pymt, Richard Whitlock 11.16 jury, Roberta Whitlock 67.40 jury, Bobbi Williams 11.16 jury, Toby Wishard 59.00 trav, Women's Resource Center 8000.02 pymt, Mary Wrage 10.58 jury, WW TIRE SERVICE INC 29.90 rep, Xerox Corporation 139.88 sup, Yankton Co Treasurer 179.60 prof svc, Yankton Co. Sheriff 33.00 trav, Duane York 11.16 jury, Young's Primetime Sports 366.95 sup.

NEW BUSINESS

Commissioner Thomas reported on a grant available through O.J.J.D.P., if awarded, would relieve the County of the $20,000.00 previously committed to the Boys and Girls Club for the Youth Diversion Program. Jay Johnson from the Boys and Girls Club will complete the necessary paperwork to apply for the grant funds. The Board has set January 16th, 2004, as the day for the County employee recognition event.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 10:40 a.m., until 9:00 a.m., Tuesday, December 16, 2003. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 16, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 16, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED
Motion by Marquardt, second by Brinkman, to approve the minutes of December 9, 2003. Upon vote of the Board, all present voted aye; motion carried.

LANOUE'S SECOND ADDN PLAT.
John Egge presented a plat to the Board for their approval, a replat of LaNoue's 1st Addn, entitled LaNoue's Second Addn. in Govt. Lot 5, Section 9, Township 116 North, Range 53 West of the 5th P.M., Codington County, South Dakota. Mr. Egge stated the plat has been approved by the City of Watertown. Commissioner Brinkman stated the plat has been approved by the Codington County Planning Commission.

RESOLUTION 2003-19

BE IT RESOLVED by the Board of County Commissioners of Codington County, South Dakota, that the plat entitled: "LaNoue's second addition in Govt. Lot 5, Section 9, Township 116 North, Range 53 West of the 5th P.M., Codington County, South Dakota," which has been submitted for examination pursuant to law, and having been previously approved for platting by the Municipality of Watertown and the Codington County Planning Commission, with all taxes and special assessments paid at that time and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Motion by Brinkman, second by Marquardt, to approve the above and foregoing resolution. Upon vote of the Board, all present voted aye; motion carried.

Dated this 16th day of December, 2003
Carol Johnson
Chairman
Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

SURPLUS PROPERTY
Maintenance Supervisor, Milo Ford, presented the following item to the Board, to be declared surplus to be destroyed: GEN00770 an Advance Buffer 17" s/n 146898. Motion by Thomas, second by Larson, to declare the aforementioned property surplus to be destroyed. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, reported on the following: Johnson Control has analyzed the boiler burners in the Detention Center. The system will need to be cleaned up and sometime

during the winter months a filter assembly will need to be installed. The boiler at the Courthouse has also been tested. A new water heater has been installed at the Ag. Building and furnaces have been ordered. **Highway Supt., Rick Small,** reported that a training session for Highway employees, dealing with safety exercises, has been set up for February, the Highway Dept. is sealing road cracks when the weather is permissible, Mr. Small attended a teleconference in Mitchell in reference to the Topeka Shiner and restrictions thereof. The Highway Supt. reported that County Ordinance #13, regulating certain activities in County road right of way, was upheld in a recent court matter.

EXECUTIVE SESSION
Motion by Brinkman, second by Thomas, to enter into executive session, at 9:15 a.m., to discuss union contract negotiations. Upon vote of the Board, all present voted aye; motion carried. Mike Oster was present via teleconference and States Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 9:35 a.m.

CLAIM APPROVED
Motion by Thomas, second by Brinkman, to approve a claim in the amount of $25.00, payable to the S.D. Secretary of State, for notary public renewal in the Register of Deeds Office. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS
Motion by Marquardt, second by Larson, to supplement the following budgets with anticipated grant funds: Sheriff budget $26,250.00, Historic Preservation Budget $35.38. Upon vote of the Board, all present voted aye; motion carried.

COMMUNITY SERVICE WORKER CONTRACT
Motion by Larson, second by Marquardt, to authorize the chairman to sign a contract with Interlakes Community Action, to fund the Community Service Worker in Codington County, for $412.25 per month, from January 1, 2004 through December 31, 2004. Upon vote of the Board, all present voted aye; motion carried.

COMMUNITY HEALTH NURSE CONTRACT
Motion by Thomas, second by Brinkman, to authorize the Chairman to sign a contract with the S.D. Dept. of Health, for Community Health Services, beginning January 1, 2004 and ending December 31, 2004, for an amount up to $12,360.00 Upon vote of the Board, all present voted aye; motion carried.

STATES ATTORNEY COPIER LEASE
States Attorney, Vince Foley, advised the Board that his office would be buying the copier, they are currently leasing, for $1.00. Mr. Foley stated the copier would be available to any department in need of a copier that wouldn't need scanning capabilities. The copier will need refurbishing at some time in the future at a cost of approximately $1,000.00.

CORRESPONDENCE
The Board noted correspondence from the Watertown Fire Department, thanking the Emergency Management department, employees Jim Sutton and Marty Karnopp, and volunteer spotters for their assistance during the past year.

EXECUTIVE SESSION
Motion by Thomas, second by Brinkman, to enter into executive session at 9:45 a.m., to discuss contract negotiations. Upon vote of the Board, all present voted aye; motion carried. Present for

executive session were the States Attorney, Auditor, and Dick Edenstrom, First Dist. Assoc. of Local Governments. The Board returned to regular session at 10:12 a.m.

HUMAN RESOURCES CONTRACT

Motion by Marquardt, second by Brinkman, to authorize the chairman to sign a contract, for human resources services rendered, with First District Association of Local Governments. The contract will be effective January 1, 2004 with an hourly fee of $65.00 and a cap of $18,000.00 annually.

TREASURER'S OFFICE

Treasurer, Carol Maloney, met with the Board to discuss the clerk position to be filled in the Treasurer's office. The Treasurer would like to offer the clerk position to a person interviewed who has thirteen years of experience. Motion by Larson, second by Brinkman, to authorize the Treasurer to offer the clerk position at a starting salary of step 7/$10.58 per hour. Upon vote of the Board, all present voted aye; motion carried. The Treasurer advised the Board that the counter computer terminals in her office are six years old and will not be compatible with future software programs. The Treasurer reported she has sufficient funds in her 2003 budget to replace the computers before the end of the year and due to budget cuts in 2004 her budget would need to be supplemented if the computers were replaced in 2004. Commissioners Marquardt and Thomas stated they would like to wait and replace the computers in 2004 if needed. Commissioner Larson asked the Treasurer to secure some prices, before the Board's next meeting, for the cost of replacing the computers.

EXECUTIVE SESSION

Motion by Thomas, second by Johnson, to enter into executive session at 10:40 a.m., to discuss litigation concerning Sheridan Road. Upon vote of the Board, all present voted aye; motion carried. The States Attorney was present for executive session. The Board returned to regular session at 10:40 a.m.

HOLIDAY CLOSING

The Board discussed the closing of the Courthouse and County departments for the Christmas holiday. Motion by Brinkman, second by Thomas, to close the Courthouse and all County departments, at 12:00 noon on Christmas Eve, December 24th and all Christmas Day, December 25th. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Thomas, second by Brinkman, to enter into executive session at 10:50 a.m., to discuss contract negotiations with Oster Consulting, via teleconference. Upon vote of the Board, all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session at 11:00 a.m.

HAMLIN CODINGTON BOOKMOBILE

The Board discussed benefits entitled to Bookmobile employees. The Board will refer all questions to the Hamlin County States Attorney who is working on adding Bookmobile employees to the salaries and benefits offered to Codington and Hamlin County employees.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 11:15 a.m., until 9:00 a.m., Tuesday, December 23rd, 2003. Upon vote of the Board, all present voted aye; motion carried.
ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 16, 2003

December 23, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 23, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, and Larson; Brinkman, present at 9:30 a.m.; absent, Johnson. Vice-Chairman Thomas presiding.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of December 16, 2003. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, presented the Board with a grant reimbursement agreement for the DOJ FY 2003 Part 1 equipment grant program. This is a 100% grant for the purchase of personal protective equipment; therefore there are no matching fund requirements. Motion by Larson, second by Marquardt, to authorize Vice-Chairman Thomas to sign the grant reimbursement agreement. Upon vote of the Board, all present voted aye; motion carried. Mr. Sutton reported the E.O.C. conference table project should be complete by January 15th. A copy of the completed L.E.O.P. plan has been filed in the Auditor's office for the Board's convenience. Commissioner Thomas, asked Mr. Sutton about training and staff requirements regarding the Ambulance service in South Shore. Mr. Sutton reported, the South Shore Ambulance Service is in the process of filing a letter of hardship, with the S.D. Dept. of Emergency Management, to gain additional time for coming into compliance with State regulations regarding the operations of rural Ambulance services.

SALARY CLAIMS

Motion by Larson, second by Marquardt, to approve the following salary claims for December. Upon vote of the Board, all present voted aye; motion carried. Commissioners: 6,769.86 total salaries; 393.24 mileage. Auditor: 13,451.98 total salaries; Cindy Brugman 3280.83 reg. salary, 625.00 longevity; Lori Hassing 2039.28 reg. salary, 460.00 longevity; Judy Heim 1840.92 reg. salary, 130.00 longevity. Treasurer: 12,630.20 total salaries; Carol Maloney 3090.50 reg. salary, 100.00 longevity; Rita Waba 1914.00 reg. salary, 100.00 longevity; Janet Bevers 2225.46 reg. salary, new position; Nila Davis 365.02 part time @ 10.58 per hour. St. Attorney: 15,161.24 total salaries. Gov. Bldgs. 9,802.10 total salaries; Milo Ford 3090.50 reg. salary, 130.00 longevity. Dir. of Equal.: 17,264.27 total salaries; Russ Ronke 3032.92 reg. salary, 110.00 longevity; Karleen Bailey 2122.80 reg. salary, 100.00 longevity; Diane Merchant 484.00 part time @ 8.00 hr.; Imogene Schmahl 192.00 part time @ 8.00 hr. Register of Deeds: 12,191.95 total salaries; Ruth Pope 3090.50 reg. salary, 100.00 longevity; Karyl Strohfus 1840.92 reg. salary, 100.00 longevity. Veterans Service: 5,853.84 total salaries; Peg Raml 1840.92 reg. salary, 100.00 longevity. Sheriff: 35,474.01 total salaries; Keith Olson 3843.00 reg. salary, 440.00 longevity; Ken DeWall 2792.70 reg. salary, 270.00 longevity; Dave Gibbs 2792.70 reg. salary, 100.00 longevity; Chuck Kurkosky 2792.70 reg. salary, 100.00 longevity; Toby Wishard 2792.70 reg. salary, 100.00 longevity; John Weber 165.82 part time @ 14.84 hr.; Kristi Gast 2317.68 reg. salary, 100.00 longevity. Co. Jail: 46,288.73 total salaries; Mark Raasch 2998.75 reg. salary, 225.50 longevity; Sarah Deslauriers 2249.82 reg. salary, 120.00 longevity; Marie Suman 2249.82 reg. salary, 110.00 longevity; Tom Walder 2249.82 reg. salary, 100.00 longevity; Lori Mills 2249.82 reg. salary, 100.00 longevity; Cindy Olson 2490.95 reg. salary, 100.00 longevity; Shawna Harrington 1977.18 part time @ 10.63 hr; Lindsey Stricherz new hire part time jailer @ 10.22 hr.; Donna Weber 55.99 part time @ 10.22 hr.; Laura Olson 1814.82 reg. salary, 100.00 longevity; Care of the Poor: 3,823.32 total salaries; Denise Sotka 2405.08 reg. salary, 625.00 longevity. Co. Nurse: 2,574.09 total salaries; Sandy Benson 1840.92 reg. salary, 100.00 longevity. Ag. Building: 5,472.08 total salaries. Co. Extension: 5,065.67 total salaries.

Weed Control: 2,500.89 total salaries; Nick Endres 1783.18 part time @ 10.84 hr. Planning Board: 815.72 total salaries; William DeBerg 637.75 reg salary, 120.00 longevity. ROAD & BRIDGE: 58,237.43 total salaries; Rick Small 3737.00 reg. salary, 240.00 longevity; Greg Benthin 3007.00 reg. salary, 270.00 longevity; Lori Deutsch 2077.56 reg. salary, 100.00 longevity; Jeff Case 2335.08 reg. salary, 140.00 longevity; Calvin Engels 2335.08 reg. salary, 255.00 longevity; Rick Hartley 2429.04 reg. salary, 225.50 longevity; Terry Keogan 2335.08 reg. salary, 625.00 longevity; Allen Benck 2429.04 reg. salary, 100.00 longevity; Dan Busta 2335.08 reg. salary, 100.00 longevity; Andy Mack 2429.04 reg. salary, 100.00 longevity; Rick Holinka 2335.08 reg. salary, 100.00 longevity; Todd Warne 2429.04 reg. salary, 120.00 longevity. EMERGENCY MANAGEMENT: 5,542.93 total salaries. CRIME VICTIM: 4,053.68 total salaries; Jan Schnaser 3007.00 reg. salary, 225.50 longevity. W.I.C.: 3,309.15 total salaries; Lisa McPeek 1511.01 part time @ 9.78 hr.; Alice Moyer 746.55 part time @ 8.36 hr. Total: 266,283.14. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 25,300.50 retirement; S. D. Retirement 256.53 spouse option; S.D. Supplemental 2103.00 supplemental retire.; Dakotacare 36,561.16 ins.; Wellmark 264.01 ins.; Delta Dental 3,783.05 ins.; Colonial 26.17 ins.; Nationwide Retirement 997.99 supplemental retirement; AFSCME Local #2488 325.00 union dues; AFLAC 1,749.12 ins.; Conseco Ins. 20.20 ins.; U. S. Dept. of Education 98.31 garnishment; Pioneer Credit 86.77 garnishment; Watertown Area United Way 101.50 united way; Office of Child Support 498.00 child support; Sioux Valley Credit Union 8204.00 credit union; Codington County Treasurer 17,805.00 employee monthly draw; New York Life 197.20 ins.; Gen. Drivers and Helpers Union 335.00 union dues; S. D. Retirement 28.28 prior service; Great Western Bank 15,916.28 federal withholding; Great Western Bank 29,945.34 social security.

LETTER OF SUPPORT FOR GRANT FUNDS

Motion by Marquardt, second by Larson, to authorize Vice-Chairman Thomas, to sign a letter of support on behalf of the Boys and Girls Club's Targeted Outreach efforts and the club's efforts to secure grant funding for the outreach project. Upon vote of the Board, all present voted aye; motion carried.

DERBY DOWNS FUNDING

The Board discussed the March 19th, 2002, funding request for improvements at Derby Downs. In March of 2002 the board approved $30,000.00. for building improvements at Derby Downs. To date the Board has seen no building construction activity for this project. The Board has been approached by the Watertown Community Foundation as to whether or not these funds are still available. The Board made the decision to inform the Foundation that the $30,000.00 previously approved is no longer available due to current budget constraints.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session to discuss personnel medical issues, at 9:50 a.m., as requested by Highway Superintendent, Rick Small. Upon vote of the Board, all present voted aye; motion carried. Mr. Small was present for executive session. The Board returned to regular session at 10:00 a.m.

ORDINANCE #4

This being the time and place set for the second reading of Ordinance #4 as amended, Commissioner Thomas asked for any comments from those present. Highway Superintendent, Rick Small, informed the Board that States Attorney, Vince Foley, recommends the passage of Ordinance #4 as amended. Mr. Small also stated that Mr. Foley recommends addressing this ordinance in the future for further amendments.

ORDINANCE #4 (amended 2003)

WHEREAS, the Codington County Board of Commissioners deems it necessary for the purpose of promoting safety and general welfare of the community to adopt an ordinance so no person shall push, pile, dump, or place in any fashion, dispose of snow on any County or Public Highway, Road or Right of Way. A violation of this section shall result in a maximum fine of $100.00.

The party or parties involved shall be responsible for the removal of the snow. If Codington County is required to remove the snow, it will be at a cost of $100.00 per hour. The cost and expense of these protective operations will be billed to the individual responsible. If these costs and expenses are not paid to the Codington County Treasurer on or before October 1st, the sum will be extended onto the tax list against the land owner of the described property.

The foregoing ordinance, as amended, was moved for adoption, effective immediately per SDCL 7-18A-8, by Commissioner Brinkman, seconded by Commissioner Larson, and approved upon a vote of 4 aye; and none voting no.

Dated this 23rd day of December, 2003.

First Reading – December 9, 2003
Second Reading – December 23, 2003
Passed and adopted – December 23, 2003
Effective – December 23, 2003

John W. Thomas
Vice-Chairman
Codington County Commissioners

ATTEST:
Cindy Brugman
Codington County Auditor

HAMLIN CODINGTON BOOKMOBILE

Commissioner Thomas reported he has been in contact with Bookmobile officials as to the previous discussions on salary and benefits for Bookmobile employees. Officials in Hamlin County are working on a joint agreement between Hamlin and Codington County for the authority to levy taxes and also working on the salary items.

SERENITY LAKE ACCESS

The Board discussed old business in reference to access to Serenity Lake. This topic was previously discussed at the Commissioner meeting held on August 5th, 2003. Commissioner Marquardt will attempt to speak to an adjacent land owner on this matter.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 10:20 a.m., until 9:00 a.m., Tuesday, December 30, 2003. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:
Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 23, 2003

December 30, 2003

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 30, 2003, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED
Motion by Thomas, second by Larson, to approve the minutes of December 23, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

SERENITY LAKE ACCESS
Carrie Bach appeared before the Board to inquire on the status of a blocked public access to Serenity Lake. Commissioner Brinkman questioned the Board's authority to act on an issue involving a township road. Commissioner Marquardt reported he had attempted to research this issue and could find nothing in statute addressing the matter of jurisdiction. Randy Parkin, a landowner adjacent to the public right of way, was present. Mr. Parkin informed the Board he would be burning the trees, currently blocking the access to the lake, and that the fence currently running across the access was in place when he purchased the property. Mrs. Bach and Mr. Parkin reached a resolution to this matter with no action taken by Codington County.

MAINTENANCE DEPT.
Maintenance Supervisor, Milo Ford, gave the Board a report on the quality of drinking water in the Courthouse. The allowable level for lead in drinking water is 15.00 ug/L, the level in the water, tested in the drinking fountains in the Courthouse, was 2.8 ug/L. This test was conducted by the South Dakota Dept. of Health. Mr. Ford will be removing the water coolers, currently rented by the County, on each floor of the Courthouse.

MEMORIAL PARK
Maintenance Supervisor, Milo Ford, discussed Memorial Park operations for 2004. Mr. Ford is working on developing a job description for the campground manager position. The Board advised Mr. Ford to work on the 2004 camping season only, as the 2005 season is still an uncertainty.

HIGHWAY DEPT.
Rick Small, Highway Superintendent, advised the Board that he has hired Marie Benthin as, temporary part time office help. Mr. Small will submit a personnel transaction for the Board's approval.

STATES ATTORNEY
States Attorney, Vince Foley, met with the Board to discuss pending criminal cases and pending litigation.

CLAIMS APPROVED
Motion by Larson, second by Brinkman, to approve the following claims for payment: Active Heating 4182.00 util, Allied Capital Lease Adm. 871.63 rent, Automatic Building Controls 420.24 maint, Beck Motors 19018.00 equip, Roger Benthin 64.00 util, Best Business Products 70.35 rent, Best Western Ramkota Inn 69.00 trav, Bridgestone/Firestone, Inc 316.84 maint, Larry Brink 20.00 witn, Elmer Brinkman 7.00 trav, Harold R. Bunde 29.86 trav, Butler Machinery 198.24 sup, Michael J Butler Law Office 310.06 prof svc, Don Carlson 15.00 prof svc, Carquest Auto Parts 374.79 sup, Carquest Auto Parts 130.74 rep, Cashway Lumber Inc. 7.60 rep, Cave Supply 284.08 rep, Cellular One 353.57 util, Cellular One 66.29 util, Codington Co 4-H

Activities 98.28 sup, Codington Co. Historical Soc. 35.38 reimb, Codington Co. Register Deeds 10.00 fees, Codington County Treasurer 1.40 sup, Cole Papers, Inc. 1239.67 sup, Cole Petroleum 608.90 sup, Connecting Point Computer Cent 183.95 sup, Cook's, Inc. 287.84 rent, Cook's Inc. 65.97 sup, Cook's Inc. 549.53 sup, Adelle Cournoyer 155.14 witn, Crescent Electric Supply Co. 48.06 sup, Marv Czech 25.80 trav, Deuel County Highway 34.68 maint, Lori Deutsch 67.28 trav, Donna Dietrich, Chairman 149.37 prof svc, Doug's Anchor Marine 996.55 sup, The Earthgrains Company 215.08 sup, Econo Foods Pharmacy 1624.18 indg med, Marv Ekeren 15.00 prof svc, Engelstad Electric Co. 40.82 rep, Tammy Erickson Court Reporting 284.20 prof svc, Town of Florence 228.00 util, Diane Gaillard 20.00 witn, Diane Garvey 40.00 witn, G.F.G. Food Service 1311.64 sup, Cheryl Gibbs 51.74 jury, Glacial Lakes & Prairies Tour. 1294.50 pymt, Grangaard Construction 2545.24 rep, Harold's Camera Shop 247.44 sup, Patricia J. Hartsel 57.80 prof svc, Hillyard Floor Care Supply 2858.18 sup, Peggy Hoffman 20.00 witn, Stephanie L Hollatz 67.40 witn, Angella Hurkes 20.00 witn, Hurney Plumbing 398.09 rep, Huron Culvert & Tank Co. 2840.00 sup, Joyce Ingalls - Landlord 275.00 indg util, Jenkins Living Center, Inc. 300.00 sup, Ethel Johnson 52.90 jury, John H. Johnson 32.76 trav, Jurgens Printing 43.00 sup, Town of Kranzburg 114.00 util, James Lambert 52.90 jury, Scott Lane 20.00 witn, Chuck Langner 246.00 trav, J.H. Larson Electrical Co. 213.08 rep, LexisNexis Matthew Bender 68.80 sup, Richard Lindner 20.00 witn. Courtney Livingston - Landlord 285.00 indg util, Jodi Loehrer 53.00 trav, Ruth Lowe 63.92 jury, Michael Lundquist 20.00 witn, Lutheran Social Service 1136.85 prof svc, Lyle Signs Inc. NW 6165 570.00 sup, M & T Fire Safety Inc 40.75 sup, Macksteel Warehouse, Inc. 329.17 sup, Mac's Inc. 113.57 sup, Mahowald's 29.56 sup, Mahowald's 47.85 sup, Lavern Marquardt 283.55 trav, May, Johnson, Doyle & Becker 442.72 prof svc, McCann Ribstein Hogan McCarty 28503.00 prof svc, McKinley Court 380.00 indg util, Menards 57.38 sup, Menards 244.56 rep, Midcontinent Communications 68.50 util, Milbank Communications 292.00 util, Miller & Swier Prof LLC 127.80 prof svc, Minnehaha Co. Treasurer 80.42 sup, Motorola 8435.00 sup, Municipal Utilities 791.12 indg util, Paul Nebel 20.00 witn, Northern Truck Equipment Corp. 6289.00 equip, Office Systems, Inc. 269.00 sup, Office Systems, Inc. 957.15 sup, Olson & Johnson International 9.86 rep, The Outfitter 498.31 sup, Overhead Door 63.95 rep, Pegler-Sysco Food Services Co. 741.67 sup, Elaine Peterson 7.50 reimb, Pheasantland Industries 214.43 sup, Pitney Bowes 222.00 rent, Joe Plutt Jr - Landlord 1100.00 indg util, PMB 0112 40.00 sup, Postmaster 126.00 rent, PowerPlan OIB 677.33 rep, Prairie Lakes Health Care Cent 948.00 prof svc, PRAIRIEWAVE 508.74 util, Print 'Em Now 240.75 sup, Quality Presort Services, Inc 716.53 sup, Qwest 979.97 util, Qwest 15.80 util, Ronnie Raasch 51.16 jury, Redlinger Bros. 2.96 rep, Redlinger Bros. 2571.25 rep, Michael Risch 11.00 trav, Russell A. Ronke 22.66 trav, Runnings 3.49 rep, Richard Sandburg 50.58 jury, Rebecca Schwartz 20.00 witn, Ross K Schulte DDS PC 44.00 prof svc, SD CLE Inc 39.86 sup, SD Department of Revenue 997.00 sup, S.D. Dept. of Transportation 8345.61 rep, SD Sheriff's Association 40.00 sup, Sioux Falls Two Way Radio Svc 49.95 sup, Sharp Chevrolet Pontiac Cadi. 1.25 rep, Sherman Canvas 10.00 rep, Sherwin Williams 886.38 sup, Shopko Pharmacy #254 132.77 indg med, Sioux Valley Clinic Watertown 180.00 prof svc, Sioux Valley Coop 1.29 sup, Sioux Valley Coop 12001.77 sup, Curt Solomon 231.70 witn, Town of South Shore 14.60 util, Spears Law Office 358.55 prof svc, Star Laundry 75.82 sup, Stoudt's Insurance Agency, Inc 50.00 renew, Eric Stowell 20.00 witn, Deb Sundem 222.45 trav, Sutton and Bauer Law Offices 226.81 sup, Target Stores Division 96.93 sup, Matthew Thill 50.00 jury, Krista Thompson 28.70 witn, Michael B. Thompson, P.C. 1711.22 prof svc, Dan Thyen 30.44 trav, Titan Machinery 104.04 rep, Town & Country Square 270.00 indg util, United Building Center 8.86 rep, US Govt Printing Office 14.00 sup, Value Care Pharmacy 192.28 indg med, Michael Varns 20.00 witn, VISA 16.00 sup, Walmart Community 113.85 sup, Watertown Properties 310.00 indg util, West Group Payment Center 565.50 sup, Susan West 20.00 witn, Becky Wettestad 20.00 trav, Kelly Whisman 20.00 witn, Roberta Whitlock 67.40 jury, Wight & Comes Funeral Chapel 3030.00 indg svc, WW TIRE SERVICE

INC 1464.95 sup, Yankton Co. Sheriff 33.00 trav. Upon vote of the Board, all present voted aye; motion carried.

ZONING OFFICER

Motion by Brinkman, second by Marquardt, to appoint Todd Kays, First Dist. Assoc. of Local Governments, as the Codington County Zoning Officer for the calendar year beginning January 1, 2004 and ending December 31, 2004. Commissioner Brinkman questioned the liability of Codington County in regards to workers' compensation insurance, for Mr. Kays. The Auditor will check with the First Dist on the matter of workers' comp. insurance. Upon vote of Commissioner Brinkman's motion, all present voted aye; motion carried.

BUDGET SUPPLEMENTS/OPERATING CASH TRANSFERS

Motion by Brinkman, second by Thomas, to approve the following budget transfers and operating cash transfers:

Debit	Commissioners Contingency	$89,666.00
Credit	States Attorney	$16,666.00
	Court Appointed Attorney	$63,000.00
	Register of Deeds	$ 4,000.00
	Sheriff	$ 4,000.00
	Mentally Handicapped	$ 1,000.00
	Developmentally Disabled	$ 1,000.00

Operating Cash transfer from the General Fund to the Victims of Crime Fund, in the amount of $3,000.00.

Upon vote of the Board, all present voted aye; motion carried.

FALL RIVER COUNTY RESOLUTION

Motion by Thomas, second by Marquardt, to support Fall River County Commission Resolution Number 2003-40, a resolution to oppose the designation of Wilderness Areas on the Buffalo Gap National Grasslands. Upon vote of the Board, all present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Thomas, second by Larson, to adjourn at 10:40 a.m., until 9:00 a.m., Tuesday, January 6, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

January 6, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 6, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Johnson presiding.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of December 30, 2003, as presented. Upon vote of the Board, all present voted aye; motion carried.

DAKOTA SIOUX CASINO CONTRACT FOR SERVICES
Motion by Thomas, second by Brinkman, to authorize the Chairman to sign a letter requesting the continuance of: A Memorandum of Agreement between the Sisseton-Wahpeton Sioux Tribe, Codington County, and the City of Watertown, for fire, law enforcement, and road services at Dakota Sioux Casino. The Memorandum, if agreed upon by all parties, will begin on February 1, 2004 and terminate on February 1, 2006. Upon vote of the Board, all present voted aye; motion carried.

BOARD ADJOURNS FOR 2003
There being no further old business to come before the Board, a motion was made by Brinkman, to adjourn sine-die, second by Larson. Upon vote of the Board, all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN
Motion by Larson, second by Brinkman to nominate Thomas for Chairman of the Board for 2004. Motion by Brinkman to cease nominations and cast a unanimous ballot for Thomas, second by Larson. Upon vote of Commissioner Brinkman's motion, all present voted aye; motion carried.

NOMINATIONS FOR VICE CHAIRMAN
Motion by Johnson, second by Larson, to nominate Brinkman for Vice Chairman of the Board for 2004. Upon vote of the Board, all present voted aye; motion carried.

LEGAL NEWSPAPERS
Motion by Brinkman, second by Larson, to approve the Watertown Public Opinion and South Shore Gazette as the legal newspapers, for County publications, for 2004 as required by statute. Upon vote of the Board, all present voted aye; motion carried.

COMMISSIONERS SALARIES
Motion by Brinkman, second by Marquardt, to set the 2004 Commissioner salaries at the same amount as was provided in 2003, plus the cost of the single health insurance premium ($338.54), if the Commissioner chooses not to be covered by the health insurance plan provided by the County. Base salary $823.53 per month, plus an additional $50.00 per month for the Chairman. Upon vote of the Board, all present voted aye; motion carried.

COMPENSATION FOR ELECTION JUDGES AND CLERKS
Motion by Marquardt, second by Larson, to compensate Judges and Clerks of elections at the same rate as 2003, $100.00 per day plus $20.00 for attending the election school presented by the Auditor prior to an election. Upon vote of the Board, all present voted aye; motion carried.

BOARD APPOINTMENTS

Motion by Marquardt, second by Brinkman, to appoint Jim Thyen and Bret Henricks to three year terms on the Weed Board, from January 1, 2004 through December 31, 2006. Upon vote of the Board, all present voted aye; motion carried. Motion by Johnson, second by Marquardt, to appoint Steve Dutenhoffer and Betty Glosimodt to three year terms on the Extension Board, from January 1, 2004 through December 31, 2006. Upon vote of the Board, all present voted aye; motion carried.

COMMISSIONER BOARD APPOINTMENTS

Motion by Thomas, second by Larson to approve the following board appointments. Upon vote of the Board, all present voted aye; motion carried.

Ag. Building	Jack Thomas
Aging Council	Elmer Brinkman
Buildings & Grounds	Jack Thomas/Elmer Brinkman
Cod. Co. Home Health	Carol Johnson
Cod. Co. Transportation	Ken Larson
Dive Rescue	Lavern Marquardt
E-911	Lavern Marquardt
Emg. Management	Jack Thomas
Extension	Carol Johnson
First District	Carol Johnson
Glacial Lakes	Jack Thomas
Health & Welfare	Carol Johnson
Highway	Ken Larson/Lavern Marquardt
ICAP	Ken Larson
Jail Building	Ken Larson/Lavern Marquardt
Legislative contact	Elmer Brinkman
Mental Health/HSA	Carol Johnson
Planning Board	Elmer Brinkman
Weed Board	Lavern Marquardt
Crime Victim Liaison	Jack Thomas
CCHRC	Elmer Brinkman/Jack Thomas
ADA Coordinator	Carol Johnson

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

BANK DEPOSITORIES

The following bank depositories were submitted by Treasurer, Carol Maloney: Great Western Bank will continue to be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, Great Western Bank, First American Bank & Trust, First Premier Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank. Motion by Brinkman, second by Johnson, to approve the bank depositories for 2004 as presented by the Treasurer. Upon vote of the Board, all present voted aye; motion carried.

2004 SALARY SCHEDULE

The Board discussed the 2004 wage and salary schedule. No action was taken as the Board needs more information on current union negotiations.

PERSONNEL CHANGES

Motion by Brinkman, second by Johnson, to approve the following personnel changes: Marie Benthin, temporary part time secretary at the Highway Dept., $8.00 per hour, effective date

December 30, 2003, submitted by Rick Small, Highway Supt.; Lindee S. Waba, new hire clerk II position in the Treasurer's office, step 7/$10.58 per hour, effective date January 1, 2004, submitted by Carol Maloney. Upon vote of the Board, all present voted aye, on the proposed personnel changes, motion carried.

DEPARTMENT HEAD APPOINTMENTS

Commissioner Larson questioned the reappointment of appointed department heads. The Board will check with the States Attorney on the requirements for appointing department heads.

INDIGENT BURIAL FEES

Motion by Larson, second by Brinkman, to set the maximum, payable by the County, for indigent burial costs at $3,030.00, maximum grave opening and closing $400.00. Upon vote of the Board, all present voted aye; motion carried.

DOJ FY 2003 EQUIPMENT GRANT

Motion by Brinkman, second by Larson, to authorize the Chairman to sign the grant reimbursement agreement for D.O.J. FY 2003 Part II Equipment Program. Upon vote of the Board, all present voted aye; motion carried.

PUBLIC HEARING LIQUOR LICENSE TRANSFER

This being the time and place set for a public hearing on the transfer of a liquor license located in Codington County, Chairman Thomas asked for any comments from those persons present at this time. There being no persons present to voice any objections to the transfer of this liquor license, a motion was made by Larson, second by Marquardt, to approve the transfer of the alcoholic beverage licenses currently held by T.K. Corporation d.b.a. Rounder's Inc. to Marsha Ringler d.b.a. Ringler's LLC. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Extension Educator, Chuck Langner, gave his monthly report to the Board. Mr. Langner reported Codington County has been declared a primary disaster county and farmers within Codington County may qualify for Emergency Loan Assistance pursuant to the provision of the Emergency Agriculture Act of 1984. To obtain an application or additional information, interested farmers should contact the local FSA office. Mr. Langner has been appointed to a committee with the Codington Conservation District to address future environmental issues. The Extension Dept. will begin emailing some of their newsletters which will save on mailing costs. Mr. Langner asked about an increase in reimbursement for the secretary that handles the zoning matters. These zoning duties are requiring more time than previously anticipated and are taking time away from Extension office duties also required of this employee. The Board will revisit this issue as these duties become clearer and look into a job description for the Zoning Board secretary.

County Health Nurse, Karla Moes, reported the Health office is still busy giving flu shots.

Veterans Service Officer, Al Janzen, submitted a written report to the Board, as he was needed to transport a veteran during the Board's regular meeting date. The Veterans Office made 14 trips with 45 riders in December, with 4 trips cancelled due to weather conditions. The Veterans Office is currently using the used copier from the State's Attorneys office.

Weed Supervisor, Nick Endres, has billed the State of South Dakota for weed spraying done by his department on state roads. The Weed Dept. has loaned out their pickup to the Maintenance Dept. until the Maintenance Dept. vehicle can be repaired.

Welfare Director, Denise Sotka, reported the following statistics for December: 30 clients were assisted, of these 13 were new clients, 4 clients for medical assistance, 14 for rental assistance, 9

for pharmacy assistance, 6 for utility assistance, and 2 burials. Total amount of assistance $22,597.98, total collections $12,067.64.

G.I.S. WEBSITE FUNDING

Dick Edenstrom, Executive Director of the First District Association of Local Governments, presented the Board with a check for $10,000.00 from the First District Assoc. and the Governor's Office of Economic Development. The $10,000.00 will be used to help fund the development and housing of a G.I.S. website for Codington County.

OTHER BUSINESS

The Board discussed the duties they will be responsible for while hosting the 2004 SDACC/SDACO annual convention. Commissioner Thomas has been coordinating his efforts with various local entities to provide hospitality to visiting officials during the convention. The Board discussed the employee recognition event scheduled for January 16th. The Board also discussed publication fees for the publishing of County proceedings.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:50 a.m., until 9:00 a.m., Tuesday, January 13th, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 13, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of January 6, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Treasurer, Carol Maloney, introduced new employee, Lindee Waba, to the Board. The Treasurer reported the amount of real estate taxes unpaid as of December 31, 2003 and presented the Board with a list of delinquent mobile home taxes that distress warrants have been issued on. The Treasurer's office is preparing 2003 tax notices for mailing.

Register of Deeds, Ruth Pope, presented the Board with her monthly state of fees collected during the month of December 2003. $23,265.78 was collected with $1,206.00 of that amount remitted to the State of South Dakota for birth, death and electronic filing fees. Mrs. Pope reported an increase in transfer & recording fees of $48,000.00 over the 2002 collections. The Register of Deeds now has the ability to produce death certificates for all persons in the state regardless of the County where the death occurred. Vital statistic records are now printed on security paper for births, deaths, and marriage records.

Director of Equalization, Russ Ronke, reported that in the month of January his office will be registering those mobile homes not assessed as real estate. The Director reported his office received 750 building permits in 2003. The Director discussed two job positions in his office that have been submitted previously for pay increases. The Board delayed any action on the submitted personnel changes until the States Attorney can review documentation from Oster Consulting and determine if any union contracts would be violated.

Auditor, Cindy Brugman, presented the Board with the Auditor's Account with the Treasurer as of December 31, 2003. The Auditor's office is working on accounts payable and receivable in order to close out the 2003 budget year. The computer, the County received from the S.D. Dept. of Health, has been installed in the Auditor's office. A list of County officials, their email addresses and emergency contact information has been provided to the State, as agreed upon in the contract signed by the Chairman, for the free computer.

REQUEST TO SERVE LIQUOR

Dave Traufler, manager of store operations at HyVee, and Larry Konrady, HyVee meat dept. manager, appeared before the Board with a request to allow beer to be served at the Ag. Building, for a private party. HyVee is renting the Ag. Building for their employee holiday party on January 24th, 2004. Motion by Brinkman, second by Thomas, to allow HyVee to serve beer at their employee's holiday party in the Ag. Building. Commissioner Thomas asked for any discussion on Commissioner Brinkman's motion. Commissioner Brinkman stated this approval was also given to HyVee in 2003. Upon vote of the Board, Thomas, Marquardt and Brinkman, voted aye; Johnson and Larson, voted no; motion carried.

CLAIMS APPROVED

Motion by Johnson, second by Brinkman, to approve the following claims, as presented by the Auditor's office. A-OX Welding Supply 6.60 rent, Alpha Omega Computer Electronics 765.00 equip, American Red Cross 123.50 sup, Karleen Bailey 24.94 trav, Orlando Beld 61.76 witn, Denise Bender 72.20 witn, Marilyn Benthin 20.00 witn, Lloyd Benthin 54.80 witn, Best Leasing Inc 249.92 rent, Bonnie Bleeker 46.10 witn, Craig Bleeker 46.10 witn, Laurie Bleeker 46.10 witn,

Bridgestone/Firestone, Inc 186.50 rep, Jon Briggs 136.00 witn, Burghardt Amateur Center 181.00 sup, Burns Law Office 4666.00 prof svc, Center for Independence 180.00 prof svc, Codington Co. Register Deeds 10.00 sup, Codington County Nurse 840.00 prof svc, Cole Papers, Inc. 871.43 equip, Comfort Inn of Pierre 80.00 trav, Connecting Point Computer Cent 4511.08 sup, Cook's Inc. 37.89 sup, County Fair Foods 4.76 sup, Credit Bureau of Watertown Inc 125.65 pymt, Culligan Water Conditioning 51.00 sup, Sharmell Dahl 46.10 witn, Dakota Elevator 195.00 maint, Dakota Security Systems Inc 883.02 maint, DakotAbilities 540.00 prof svc, Rhonda Dargatz 46.10 witn, DOI-USGS 5935.00 pymt, The Earthgrains Company 138.32 sup, East Point 425.00 indg util, Ryan Easthouse 54.80 witn, Farnams Genuine Parts 9.99 sup, Vincent A. Foley 3.43 sup, Ed Friske 156.00 sup, Jessie Geiser 46.10 witn, G.F.G. Food Service 753.54 sup, Robert Grape 46.10 witn, Green, Schulz, Roby, etal 49.70 prof svc, Lee or Mary Gronau, Landlord 475.00 indg util, Vikki Hammer 46.10 witn, Harold's Camera Shop 39.68 sup, Jerry Hawkinson 46.10 witn, Melissa Hawkinson 46.10 witn, Heinz Home Dairy Delivery 659.95 sup, Kim Hershman 20.00 witn, Doug Hoftiezer - Landlord 285.00 indg util, Tim Hofwalt 72.20 witn, Human Service Agency 4912.75 pymt, HyVee Pharmacy 140.74 indg med, IAAO 165.00 sup, Jenkins Living Center, Inc. 52.00 sup, Ethel Johnson 52.90 jury, Heidi Johnson 42.20 witn, Rick Johnson 46.10 witn, Jurgens Printing 432.10 sup, Lake Area Pistol & Rifle Club 180.00 fees, James Lambert 52.90 jury, J.H. Larson Electrical Co. 201.51 rep, LL Harder Inc 131.00 rep, Ruth Lowe 63.92 jury, Christopher Lunde 158.04 witn, Lutheran Social Services 1343.55 prof svc, Macksteel Warehouse, Inc. 25.27 rep, Mahowald's 125.29 rep, Dr Edward Mailloux SV Clinic 375.60 , Marlin Maynard 63.50 witn, McLeod's Printing & Office Sup 548.91 sup, Medicine Shoppe #1182 170.81 sup, Menards 161.35 sup, Midstates Organized Crime Info 100.00 fees, Todd Monsen 71.04 witn, Municipal Utilities 11161.15 util, Municipal Utilities 233.36 indg util, Muth Electric 189.00 rep, NACo 459.00 dues, NACVSO 30.00 dues, Nat'l Dist Attorneys Association 155.00 dues, Abby Nelson 20.00 witn, Office Systems, Inc. 1079.15 sup, Chuck Otto 72.20 witn, Pegler-Sysco Food Services Co. 1434.40 sup, PMB 0112 206.27 util, Prairie Lakes Health Care Cent 521.00 prof svc, Print 'Em Now 296.60 SUP, Professional Mailing & Market. 1883.46 sup, Jim Pulscher 12.83 sup, Ronnie Raasch 51.16 jury, Nancy Reishus 51.16 jury, Clark Ringsaker 72.20 witn, Rural Cellular Corp 145.91 util, Richard Sandburg 50.58 jury, Diane Schuchard 67.56 witn, Ross K Schulte DDS PC 334.00 prof svc, SD Dept of Labor 35.95 pymt, SD Sheriff's Association 450.00 dues, SDAAO 165.00 dues, SDACC 3348.67 dues, SDACC 250.00 pymt, SDACC 37.50 trav, SDACO 1928.82 dues, SDVSOA 50.00 dues, Sharp Chevrolet Pontiac Cadi. 31.97 rep, Don Sheffield 160.90 witn, Shopko Pharmacy #254 75.25 indg med, Sioux Falls Two Way Radio 1508.80 sup, Sioux Valley Clinic Watertown 138.00 prof svc, Sioux Vocational Services Inc. 60.00 pymt, Slowey Court Reporting 150.00 prof svc, Snow Sales 350.60 sup, Software House Int'l Inc 3605.00 equip, South Shore Gazette 662.86 publ, JoAnn Spartz 20.00 witn, Spears Law Office 4391.14 pro svc, Star Laundry 39.50 sup, Joie Ann Steffen 63.50 witn, Robert Steffen 63.50 witn, Sutton and Bauer Law Offices 6041.63 prof svc, Dusty Tekrony 40.30 witn, Owen Thacker 46.10 witn, Value Care Pharmacy 12.69 indg med, Todd Voss 76.84 witn, Walmart Community 15.69 sup, WATERTOWN AREA PAGING 20.00 util, Watertown Ford 311.68 rep, Watertown Public Opinion 1293.49 pub, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 94.25 sup, Westside Apts 425.00 indg util, John White 46.10 witn, Roberta Whitlock 67.40 jury, Laurel Wiggs 26.10 witn, Wiles & Rylance, LLP 1178.60 prof svc, Vincent Wuebker 100.62 witn, Xerox Corporation 180.00 maint. Upon vote of the Board, all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December, 2003. Upon vote of the Board all present voted aye; motion carried.

Cash on hand $ 3,272.53

Checks in Treasurer possession	
less than 3 days	$ 61,807.15
Cash Items	$ 200.00
TOTAL CASH ASSETS ON HAND	$ 65,279.68
RECONCILED CHECKING	
Great Western Bank Checking	$3,255,133.94
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 305,689.85
INVESTMENTS	
SD Public Funds Investment	$ 6,006.68
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 100,498.63
TOTAL CASH ASSETS	$3,732,608.78
General Ledger Cash Balance by Funds:	
General	$1,883,187.83
Sp. Revenue	$1,206,443.58
Internal Service	$ 9,060.89
Trust & Agency	$ 633,916.48
(schools $125,862.08; twps. $35,913.80; city/towns $26,289.21)	
TOTAL GENERAL LEDGER CASH	$3,732,608.78

2004 EMERGENCY MANAGEMENT S.L.A.

Motion by Brinkman, second by Johnson, to authorize the Chairman to sign the 2004 Emergency Management S.L.A. Addendum for Emergency Management expenses. This is a 50% grant to be used for salary and administrative costs related to the operation of the Codington County Emergency Management department during FY2004. Upon vote of the Board, all present voted aye; motion carried.

PLANNING BOARD APPOINTMENT

Motion by Larson, second by Brinkman, to appoint John Evans and re-appoint Harry LaQua to the Codington County Planning and Zoning Board for three year terms, commencing January 1, 2004 and ending December 31, 2006. Upon vote of the Board, all present voted aye; motion carried.

SURPLUS PROPERTY

Sheriff, Keith Olson, appeared before the Board with the following list of property to be declared surplus to be sold: GEN00310 and GEN00380 Motorola radio equipment; the following to be declared surplus to be destroyed: GEN00757 computer tape backup, GEN00530 computer hard drive, GEN00763 Compaq computer & monitor, GEN00472 Epson printer, GEN00529 Epson computer & monitor, GEN00575 Sharp fax machine, GEN00226 Olivetti typewriter, GEN00278 executive chair, GEN00029 cabinets, GEN00686 Compaq computer, GEN00687 Compaq computer, GEN00689 Compaq monitor, GEN00272 camera equipment, GEN00276 time lapse video equipment, GEN00280 intercom system, GEN00281 television system, GEN00376 passport camera, GEN00187 convection range, GEN00412 camera equipment, GEN00692 CCTV camera, GEN00693 CCTV camera, GEN00694 CCTV camera. Motion by Marquardt, second by Brinkman, to declare the aforementioned property as surplus and to remove from the fixed assets list. Upon vote of the Board, all present voted aye; motion carried.

FIXED ASSETS VALUE

Sheriff, Keith Olson, requested the amount for fixed assets be raised from $350.00 to $1,000.00. Sheriff Olson has worked with the Auditor to determine an amount that will still allow for

tracking equipment purchases of significant value. Departments will still be required to list all equipment purchases on inventory lists. Motion by Marquardt, second by Brinkman, to set the fixed asset price at $1,000.00. Upon vote of the Board, all present voted aye; motion carried.

2004 PAYROLL RESOLUTION

The Board discussed the 2004 wage and pay scale. The union contracts for the Sheriff deputies and jailers are complete and the union contract for the Highway department is not final due to language that needs to be clarified. The Board set pay increases at 2% for all employees except elected officials, appointed department heads, deputies in the Auditor, Treasurer, and Register of Deeds offices, and Highway employees, who will receive .25%.

RESOLUTION NO. 2004-1

Be it resolved, by the governing body of Codington County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2004 to become effective January 1, 2004.

Passed and approved this 13th day of January, 2004

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

NONUNION POSITIONS

Auditor's Department	**Grade**
Auditor	Attachment H
Deputy	Attachment G
Payroll Officer	Attachment A
Clerk	Attachment A
Emergency Management	**Grade**
Emergency Management Director	Attachment H
Emergency Management Secretary	Attachment A
Equalization Department	**Grade**
Director	Attachment H
Deputy	Attachment G
Appraiser I/II	Attachment C
Office Coordinator	Attachment A
Clerk	Attachment A
County Extension	**Grade**
Office Coordinator	Attachment A
Extension Secretary	Attachment A
Weed Sprayer Supervisor	Attachment C
County Health	**Grade**
Nurse Secretary	Attachment A
WIC Secretary	Attachment A
Highway Department	**Grade**

Highway Superintendent	Attachment H
Assistant Superintendent	Attachment H
Office Coordinator	Attachment A
Maintenance Department	**Grade**
Maintenance Supervisor	Attachment H
Lead Buildings Maintenance	Attachment B
Buildings Maintenance	Attachment B
Custodial	Attachment B
Register of Deeds	**Grade**
Register of Deeds	Attachment H
Deputy	Attachment G
Clerk	Attachment A
Sheriff's Department	**Grade**
Sheriff	Attachment H
Chief Correctional Officer	Attachment H
P-T Deputy	Attachment D
P-T Correctional Officer	Attachment D
Civil Process Server	Attachment D
Work Release Coordinator	Attachment D
Records Management	Attachment F
Support Coordinator	Attachment F
Cook	Attachment C
State's Attorney	**Grade**
State's Attorney	Attachment H
Deputy	Attachment H
Records Manager	Attachment F
Legal Secretary	Attachment F
Victim Assistance	**Grade**
Victim Assistance Program Supervisor	Attachment H
Victim Assistance Coordinator	Attachment F
Treasurer's Department	**Grade**
Treasurer	Attachment H
Deputy	Attachment G
Second Deputy Treasurer	Attachment A
Clerk	Attachment A
Veteran's Department	**Grade**
Veteran Services Director	Attachment H
Veteran Secretary	Attachment A
Welfare Department	**Grade**
Welfare Director	Attachment H

UNION POSITIONS

Sheriff's Department	**Grade**
Correctional Officer	Attachment D
Deputy Sheriff	Attachment D
Highway Department	**Grade**
Maintenance III	Attachment E
Mechanic	Attachment E
Maintenance II	Attachment E

** All employees will be placed appropriately in the step accordingly to his/her current hire date or promotion date.

ATTACHMENT A

OFFICIAL PAY SERIES—Office Support (OS)

Office Staff Support

Nonexempt		2004	
Clerk	Step	Wage	
Secretary	1	$8.53	1st 6 months
	2	$8.86	2nd 6 months
	3	$9.22	Annual
	4	$9.59	Annual
	5	$9.98	Annual
	6	$10.37	Annual
	7	$10.79	Annual

Nonexempt		2004	
2nd Deputy	Step	Wage	
Administrative Assistant	1	$8.87	1st 6 months
	2	$9.22	2nd 6 months
	3	$9.59	Annual
	4	$9.98	Annual
	5	$10.37	Annual
	6	$10.79	Annual
	7	$11.22	Annual

Nonexempt		2004	
Payroll Officer	Step	Wage	
Office Coordinator	1	$9.45	1st 6 months
Office Manager	2	$9.82	2nd 6 months
	3	$10.22	Annual
	4	$10.63	Annual
	5	$11.06	Annual
	6	$11.50	Annual
	7	$11.95	Annual

ATTACHMENT B
OFFICIAL PAY SERIES—Maintenance Staff (MS)

Maintenance Staff

Nonexempt		2004	
Custodian	Step	Wage	
	1	$7.77	1st 6 months
	2	$8.07	2nd 6 months
	3	$8.40	Annual
	4	$8.73	Annual
	5	$9.07	Annual
	6	$9.45	Annual
	7	$9.83	Annual

Nonexempt		2004	

Buildings Maintenance	Step	Wage	
	1	$8.53	1st 6 months
	2	$8.86	2nd 6 months
	3	$9.22	Annual
	4	$9.59	Annual
	5	$9.98	Annual
	6	$10.37	Annual
	7	$10.79	Annual

Nonexempt		2004	
Lead Building Maintenance	Step	Wage	
	1	$9.83	1st 6 months
	2	$10.23	2nd 6 months
	3	$10.63	Annual
	4	$11.06	Annual
	5	$11.49	Annual
	6	$11.95	Annual
	7	$12.43	Annual

ATTACHMENT C
OFFICIAL PAY SERIES—Sheriff/Technical Staff (TS)

Nonexempt		2004	
Cook	Step	Wage	
	1	$8.41	1st 6 months
	2	$8.74	2nd 6 months
	3	$9.08	Annual
	4	$9.46	Annual
	5	$9.84	Annual
	6	$10.24	Annual
	7	$10.64	Annual

Technical Staff

Nonexempt		2004	
Appraiser I	Step	Wage	
*Need to pass Certification	1	$10.22	1st 6 months
to move to Appraiser II Step 3	2	$10.63	2nd 6 months

Nonexempt		2004	
Appraiser II	Step	Wage	
	1	$10.22	1st 6 months
	2	$10.63	2nd 6 months
	3	$11.06	Annual
	4	$11.50	Annual
	5	$11.97	Annual

	6	$12.44	Annual
	7	$12.93	Annual

Nonexempt		2004	
Weed Supervisor	Step	Wage	
	1	$11.06	

ATTACHMENT D
OFFICIAL PAY SERIES—Public Safety (Union & Nonunion) (PS)

Nonexempt		2004	
Civil Process Server	Step	Wage	
	1	$10.24	1st 6 months
	2	$10.64	2nd 6 months
	3	$11.07	Annual
	4	$11.50	Annual
	5	$11.97	Annual
	6	$12.44	Annual
	7	$12.93	Annual

Nonexempt		2004	
Correctional Officer	Step	Wage	
	1	$10.42	1st 6 months
	2	$10.84	2nd 6 months
	3	$11.27	Annual
	4	$11.72	Annual
	5	$12.19	Annual
	6	$12.68	Annual
	7	$13.19	Annual

Nonexempt		2004	
Work Release Coord	Step	Wage	
	1	$10.42	1st 6 months
	2	$10.84	2nd 6 months
	3	$11.27	Annual
	4	$11.71	Annual
	5	$12.18	Annual
	6	$12.68	Annual
	7	$13.19	Annual

Nonexempt		2004	
Deputy Sheriff	Step	Wage	
	1	$12.93	1st 6 months
	2	$13.45	2nd 6 months
	3	$13.99	Annual
	4	$14.55	Annual
	5	$15.14	Annual
	6	$15.75	Annual

7	$16.37	Annual

ATTACHMENT E
OFFICIAL PAY SERIES—Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		2004	
Maintenance III	Step	Wage	
Mechanic	1	$11.06	1st 6 months
	2	$11.49	2nd 6 months
	3	$11.96	Annual
	4	$12.44	Annual
	5	$12.93	Annual
	6	$13.45	Annual
	7	$14.00	Annual

Nonexempt		2004	
Maintenance II	Step	Wage	
	1	$10.63	1st 6 months
	2	$ 11.06	2nd 6 months
	3	$11.49	Annual
	4	$11.96	Annual
	5	$12.44	Annual
	6	$12.93	Annual
	7	$13.45	Annual

ATTACHMENT F
OFFICIAL PAY SERIES—Law Enforcement Support Series (LS)

Nonexempt		2004	
Legal Secretary	Step	Wage	
	1	$8.53	1st 6 months
	2	$8.86	2nd 6 months
	3	$9.22	Annual
	4	$9.59	Annual
	5	$9.98	Annual
	6	$10.37	Annual
	7	$10.79	Annual

Nonexempt		2004	
Criminal/Civil Support Coord.	Step	Wage	
	1	$9.47	1st 6 months
	2	$9.84	2nd 6 months
	3	$10.23	Annual
	4	$10.64	Annual
	5	$11.06	Annual
	6	$11.51	Annual
	7	$11.97	Annual

Nonexempt		2004	
Victim Assistance Coordinator	Step	Wage	
	1	$9.83	1st 6 months
	2	$10.23	2nd 6 months
	3	$10.63	Annual
	4	$11.06	Annual
	5	$11.49	Annual
	6	$11.95	Annual
	7	$12.43	Annual

Nonexempt		2004	
Criminal/Civil Records Mngt	Step	Wage	
	1	$10.87	1st 6 months
	2	$11.41	2nd 6 months
	3	$11.95	Annual
	4	$12.51	Annual
	5	$13.04	Annual
	6	$13.59	Annual

ATTACHMENT G
OFFICIAL PAY SERIES—Assistant to the Supervisor (AS)

Nonexempt		2004	
Deputy Auditor	Step	Wage	
	1	$11.29	1st 6 months
	2	$11.85	2nd 6 months
	3	$12.44	Annual
	4	$13.06	Annual
	5	$13.58	Annual
	6	$14.12	Annual

Deputy Equalization		2004	
	Step	Wage	
	1	$10.97	1st 6 months
	2	$11.52	2nd 6 months
	3	$12.10	Annual
	4	$12.70	Annual
	5	$13.21	Annual
	6	$13.74	Annual

Deputy Treasurer		2004	
Deputy ROD	Step	Wage	
	1	$10.62	1st 6 months
	2	$11.15	2nd 6 months
	3	$11.71	Annual
	4	$12.30	Annual
	5	$12.79	Annual

6	$13.30	Annual

Hourly rate based on 2096 hours of exempt position at 75%.

ATTACHMENT H
EXEMPT DEPARTMENT HEAD SALARY RANGES – 2004

Department Heads	Minimum	Maximum	Monthly
State's Attorney	n/a	$58,894	$4,753.35
Sheriff	n/a	$46,231	$3,852.58
Highway Superintendent	$38,213	$44,956	$3,746.33
Auditor	n/a	$39,468	$3,289.00
Equalization Director	$30,725	$38,406	$3,040.51
Maintenance Supervisor	$29,743	$37,179	$3,098.25
Register of Deeds	n/a	$37,179	$3,098.25
Treasurer	n/a	$37,179	$3,098.25
Victim Assistance Supervisor	$28,939	$36,174	$3,014.50
Emergency Management	$25,215	$31,519	$2,341.34
Veteran's Director	$23,576	$29,470	$2,455.83
Welfare Director	$23,146	$28,933	$2,411.08

Assistant Department Heads/Supervisors	Minimum	Maximum	Monthly
Deputy States Attorney	$35,523	$44,171	$3,680.92
Chief Correctional Officer	$28,860	$36,075	$3,006.25
Assistant Highway Superintendent	$30,748	$36,174	$3,014.50

OTHER BUSINESS

In other business the Board discussed pending legislative bills, entertainment for the SDACO/SDACC convention, and noted the Courthouse and County offices will be closed on Monday, January 19th, 2004, in observance of Martin Luther King Jr. Day. Commissioner Brinkman announced he will be stepping down as a board member for the Boys & Girls Club, due to other commitments. The Board also discussed how appointments are made to the Weed, Planning and Extension Boards.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:45 a.m., until 9:00 a.m., Tuesday, January 20, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:
Cindy Brugman

Codington County Auditor
Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

January 13, 2004

January 20, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 20, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED
Motion by Brinkman, second by Johnson, to approve the minutes of January 13, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

BLUE RIBBON COMMITTEE
The Board discussed forming a "Blue Ribbon Committee" to study Codington County government issues.

MONTHLY REPORTS
Maintenance Supervisor, Milo Ford, gave his monthly report to the Board. Mr. Ford reported on several after hours calls for maintenance staff at the Detention Center. Space has been found in the Courthouse for departments with records that need to be archived and kept secure for HIPAA requirements. Mr. Ford is checking on the conditions at Memorial Park every other day during this winter season and is still working on getting a job description written for the 2004 Memorial Park Campground Manager position. Commissioner Marquardt asked Mr. Ford if it would be possible for the County to sell mosquito repellant at the campground during the camping season. Mr. Ford advised the Board that there are currently no provisions for resale of such items at the campground. Mr. Ford reported the Driver's exam station is no longer located at the Ag. Building and has moved back to the National Guard Armory. **Highway Superintendent, Rick Small,** reported the motor graders purchased off the 2002 bid have been delivered and are being outfitted at this time. Mr. Small informed the Board that the two motor graders purchased in 1999 will need to be declared surplus in order for Butler Machinery to repurchase the equipment as specified in the bid at the time they were purchased. Mr. Small discussed buying the motor graders outright instead of leasing. The Board would like to wait until later this year before exercising the option to buy outright. Mr. Small requested a budget supplement hearing to supplement the Road & Bridge budget with the $253,000.00 the County will receive for the repurchase of the 1999 motor graders. The Highway Supt. Informed the Board that the State of South Dakota will be doing a road project on Interstate 29 on the stretch of road running 15 miles south of the intersection with Hwy 212. County roads #20 & #9 will most likely be used as haul roads for this project, although Mr. Small reported no formal contracts have been entered into as of this date.

SURPLUS PROPERTY
Motion by Brinkman, second by Marquardt, to declare items GEN00905 & GEN00906, two motor graders purchased in 1999, as surplus to allow Butler Machinery to repurchase as specified in the bid from 1999. Upon vote of the Board, all present voted aye; motion carried.
Motion by Marquardt, second by Brinkman, to declare used highway supplies such as, tires, culverts, bridge plank, and scrap metal, as surplus to be sold as they accumulate through out the year. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Larson, second by Marquardt, to approve an automatic supplement to the Emergency Management budget, with Homeland Security Assessment Grant funds, in the amount of $2,372.14. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 10:00 a.m., to discuss personnel. Upon vote of the Board, all present voted aye; motion carried. States Attorney, Vince Foley; Dick Edenstrom, 1st Dist. Assoc. of Local Govts.; Auditor, Cindy Brugman; Director of Equalization, Russ Ronke; and RNCHN, Karla Moes, were present, at varying times, for executive session. The Board returned to regular session at 11:40 a.m.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to approve the following personnel changes: Lisa McPeek, WIC secretary, increase after reaching 2080 hours from last pay increase, from step 5/$9.98 per hour to step 6/$10.37 per hour, submitted by Karla Moes, RNCHN; Lorie Schmidt, deputy Auditor, six month step increase, from step 2/$11.85 per hour to step 3/$12.44 per hour, effective date 1/15/04, submitted by Auditor, Cindy Brugman. Upon vote of the Board, all present voted aye; motion carried. Motion by Larson, second by Brinkman, to approve the personnel change for Shawna Beasley, Director of Equalization Clerk, from clerk step 4/$9.40 per hour to Office Coordinator, step 4/$10.63 per hour, effective date 1/1/04, submitted by Director of Equalization, Russ Ronke. Upon vote of the Board, all present voted aye; motion carried. Motion by Marquardt, second by Brinkman, to approve the personnel change for Director of Equalization, Russ Ronke, to the maximum pay range for that position, $38,406.00 annually. Upon vote of the Board, all present voted aye; motion carried. The Board noted the resignation of correctional officer, Bruce Kittelson, effective 12:00 a.m., on 2/16/04.

OTHER BUSINESS

Commissioner Thomas, reported on the juvenile justice meeting he recently attended in Plankinton. The grant applied for by the Boys and Girls Club was not awarded in the first grant allotment, although there will be a second round of grant awards the Boys & Girls Club may receive. Commissioner Marquardt reported on the meeting he attended, at City Hall, regarding preventing the spread of the West Nile Virus.

BOARD ADJOURNS

Motion by Larson, second by Brinkman, to adjourn at 11:50 a.m., until 9:00 a.m., Tuesday, January 27, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 27, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, and Larson; absent, Brinkman. Chairman Thomas presiding.

MINUTES APPROVED

Motion by Larson, second by Marquardt, to approve the minutes of January 20, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for the Sheriff's office for December 2003: 10 transports, 59 arrest warrants served, 291 sets of civil papers served, 113 incident reports, and 7 accidents reports. Statistics for the Detention Center were reported as follows: 47.4 average daily inmate population, 154 persons booked, $10,587.50 collected in work release, and $1,510.00 collected in confinement costs. Sheriff Olson reported the Detention Center has started the process to employ a correctional officer due to the resignation of Bruce Kittelson. **Emergency Management Director, Jim Sutton,** presented the Board with a current list of L.E.O.P.C. members. Motion by Marquardt, second by Johnson, to approve the list of L.E.O.P.C. members as presented by Mr. Sutton. Upon vote of the Board, all present voted aye; motion carried. Mr. Sutton informed the Board that the Codington County/City of Watertown Pre-Disaster Mitigation Plan, prepared by his office, has been approved by FEMA and is one of four County plans in South Dakota that have been approved. Motion by Larson, second by Johnson, to authorize the Chairman to sign a letter of promulgation, worded as follows. This disaster plan is approved and is hereby ordered published and distributed. Upon vote of the Board, all present vote aye; motion carried. Director Sutton, reported the conference table project, in the EOC, has been completed and each member department will purchase a chair for the table. Mr. Sutton reported on correspondence from the SD Div. of Emg. Mgmt. regarding the designation of Codington County as a Primary Natural Disaster Area. This disaster determination gives farmers within Codington County the opportunity to apply for Emergency Loan Assistance from the FSA. To obtain an application or receive additional information, interested farmers should contact the local FSA office. Emergency Loan applications will be received through August 11, 2004, for physical and production losses. **States Attorney, Vince Foley,** reported on the pending trial and sentencing of two defendants. Mr. Foley will be attending Legislative meetings in Pierre this week. Mr. Foley requested his salary be frozen for 2004 at the same amount as was set for 2003. Motion by Larson, second by Marquardt, to set Mr. Foley's salary at $4,741.50 monthly for 2004. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Marquardt, second by Larson, to approve the following personnel change: Jim Sutton, Emergency Management Director, six month step increase from $28,096.08 yearly to $31,519.00 yearly, effective date February 1, 2004. Upon vote of the Board, all present voted aye; motion carried.

SALARY CLAIMS APPROVED

Motion by Larson, second by Johnson, to approve the following salary claims for January, 2004: Commissioners: 6,376.62 total salaries; Elmer Brinkman 823.53 reg. salary plus 338.54 insurance payment; Carol Johnson 823.53 reg. salary, Ken Larson 823.53 reg. salary plus 338.54 ins. pmt.; Lavern Marquardt 823.53 reg. salary; Jack Thomas 873.53 reg. salary plus 338.54 ins. pmt. Auditor: 12,327.92 total salaries; Cindy Brugman 3289.00 reg. salary; Lori Hassing 2087.31 reg. salary; Judy Heim 1884.69 reg. salary; Lorie Schmidt 2172.89 reg. salary, includes

step raise; Treasurer: 14,593.39 total salaries; Carol Maloney 3098.25 reg. salary; Rita Waba 1959.80 reg. salary; Janet Bevers 2234.03 reg. salary; Betty Overlie 1884.69 reg. salary; Lindee Waba 1884.69 reg. salary, new hire. States Attorney: 15,266.53 Vince Foley 4741.50 reg.salary; Dawn Aman-Elshere 3680.92 reg. salary; Linda Young 1992.98 reg. salary; Barb Maxwell 1610.46 reg. salary. Gov. Buildings: 9,351.17 Milo Ford 3098.25 reg. salary; Robert Byer 2171.15 reg. salary; Duane Christofferson 1743.21 reg. salary. Dir. of Equalization: 17,957.27 total salaries; Russ Ronke 3200.50 reg. salary; Karleen Bailey 2172.89 reg. salary; Judy Geier 2008.71 reg. salary; Shawna Beasley 1856.74 reg. salary, includes new position pay; Ray Eggena 1610.46 reg. salary; Jim Norton 1931.85 reg. salary; Diane Merchant 588.00 part time @ 8.00 hr.; Imogene Schmahl 352.00 part time @ 8.00 hr.Register of Deeds: 12,081.51 total salaries; Ruth Pope 3098.25 reg. salary; Ann Seifel 2323.69 reg. salary; Karyl Strohfus 1884.69 reg. salary; Mary Fransen 1884.69 reg. salary. Veterans Service: 5,796.93 total salaries; Al Janzen 2455.83 reg. salary; Peg Raml 1884.69 reg. salary. Sheriff: 34,426.28 total salaries; Keith Olson 3852.58 reg. salary; Ken DeWall 2859.35 reg. salary; Dave Gibbs 2859.35 reg. salary; Chuck Kurkosky 2859.35 reg. salary; Toby Wishard 2859.35 reg. salary; Ed Peterson 2859.35 reg. salary; Jack Weber 284.36 part time @ 15.14 hr.; Chuck Carbonneau 61.74 p.t. @ 13.99 hr.; Adam Reeves 2258.48 reg. salary; Kristi Gast 2373.77 reg. salary; Kathy Young 2090.80 reg. salary. Co. Jail: 42,641.38 total salaries; Mark Raasch 3006.25 reg. salary; Sarah Deslauriers 2303.90 reg. salary; Marie Suman 2303.90 reg. salary; Tom Walder 2303.90 reg. salary; Lori Mills 2303.90 reg. salary; Bruce Kittelson 2303.90 reg. salary; Cindy Olson 2303.90 reg. salary; Marcy Rossow 2214.82 reg. salary; Gary Wadsworth 1893.42 reg. salary; Shawna Harrington 1856.51 p.t. @ 10.84 hr.; Lindsey Stricherz p.t. @ 10.42 hr.; Rich Hauge 1893.42 reg. salary; Laura Olson 1858.49 reg. salary; John Namken 2006.96 reg. salary; Jeff Hershman 1743.21 reg. salary. Care of the Poor: 3,119.83 total salaries; Denise Sotka 2411.08 reg. salary. Co. Nurse: 2,510.17 total salaries; Sandy Benson 1884.69 reg. salary. Ag. Building: 5,344.87 total salaries; Bryan Bleeker 1884.69 reg. salary; Harold West 2171.15 reg. salary. Co. Extension: 5,167.71 Becky Wettestad 2087.31 reg. salary; Lori Marscheider 1811.33 reg. salary. Weed Control: 2,847.17 total salaries; Nick Endres part time @ 11.06 hr. ROAD & BRIDGE: 54,329.69 total salaries; Allen Benck 2445.38 reg. salary; Mitch Kallhoff 2258.48 reg. salary; Greg Benthin 3014.50 reg. salary; Calvin Engels 2349.31 reg. salary; Rick Small 3746.33 reg. salary; Brad Schwinger 2258.48 reg. salary; Terry Keogan 2349.31 reg. salary; Eric Dargatz 2172.89 reg. salary; Jeff Case 2349.31 reg. salary; Rick Hartley 2445.38 reg. salary; Rich Maag 2349.31 reg. salary; Todd Warne 2445.38 reg. salary; Lori Deutsch 2090.80 reg. salary; Rick Holinka 2349.31 reg. salary; Dan Busta 2349.31 reg. salary; Duane Dolen 2349.31 reg. salary; Andy Mack 2445.38 reg. salary. EMERGENCY MANAGEMENT: 5,597.02 total salaries; Jim Sutton 2341.34 reg. salary; Marty Karnopp 1811.33 reg. salary. CRIME VICTIM: 3,805.92 total salaries; Jan Schnaser 3014.50 reg. salary. W.I.C.: 3,599.42 total salaries; Lisa McPeek 1439.03 part time @ 10.37 hr., includes step raise; Alice Moyer 1073.92 part time @ 8.53 hr. Total: 257,140.80. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,117.10 retire.; S. D. Retire. 237.25 spouse option; S. D. Suppl. Retire. 2,103.00 suppl. retire.; Dakotacare 37,386.21 ins.; Wellmark 267.41 ins.; Delta Dental of SD 3,856.42 ins.; Colonial Life 26.17 ins.; Nationwide Retire. Sol. 997.99 suppl. retire.; AFSCME 325.00 union dues; AFLAC 1,523.84 ins.; Conseco 20.20 ins.; Codington Co. Treas. 172.18 garnishments; AFLAC 225.28 ins.; Wtn. United Way 101.50 united way; Office of Child Support 498.00 child support; Sioux Valley Credit Union 8254.00 credit union; Codington Co. Treas. 18,170.00 empl. mo. draw; New York Life 197.20 ins.; Gen. Drivers Union 335.00 union dues; S.D. Retire. 28.28 prior service; Great Western Bank 28,723.98 social security; Great Western Bank 14,811.92 federal withholding.

AUTO INSURANCE DEDUCTIBLES

The Board discussed correspondence from the Hagen Ins. Group regarding insurance deductibles and premiums. Motion by Larson, second by Marquardt, to increase the auto insurance deductibles thereby reducing the premiums. Commissioner Thomas asked for any discussion. Commissioner Larson questioned the options available to the County in regards to deductibles and premiums. Commissioner Larson withdrew his motion. The Board asked the Auditor to request additional quotes on deductibles and premiums for the County's auto insurance from the Hagen Ins. Group.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Larson, to supplement the Sheriff's budget, in the amount of $3,605.00, with funds received through the SDSA/SDPCA COPS Technology Grant program. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Johnson, to enter into executive session at 9:40 a.m. to discuss possible litigation. Upon vote of the Board, all present voted aye; motion carried. Auditor, Cindy Brugman, was present for executive session. The Board returned to regular session at 9:55 a.m.

2004 HIGHWAY SUPPLIES & WEED CHEMICAL BIDS

This being the time and place set for the opening and reading of 2004 Highway supplies and Weed chemicals the following bids were received and acted upon.

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

1. S.D. Concrete Products, Pierre, S.D.
    a. Concrete Pipe: 24" – $17.85 per ft., 36" – $37.16 per ft., 60" – $98.39 per ft.
    b. Pre-Stressed Bridge Deck: 40'x23" – $2,627.00 each, 50'x30" - $3,784.00 each
    c. Concrete Box Culverts: 8'x8' - $328.00 per ft., 10'x10' - $407.00 per ft.

Motion by Larson, second by Marquardt, to accept the bids of S.D. Concrete Products, as the only bids received. Upon vote of the Board, all present voted aye; motion carried.

Corrugated Metal Pipe

1. Huron Culvert and Tank Co., Huron, S.D.
    a. 2 23" x 1/2" corrugation 18"x16 ga. $7.20 per ft., 24"x14 ga. $11.80 per ft., 30"x14 ga. $14.46 per ft., 36"x14 ga. $17.27 per ft.
    b. 3"x 1" corrugation 60"x14 ga. $31.09 per ft., 72"x12 ga. $51.84 per ft., 96"x12 ga. $68.56 per ft., 108"x12 ga. $77.46 per ft.
    c. 3" x 1" corrugation arch 60" class 72"x44" 12 ga. $45.26 per ft., 72" class 81"x59" 12 ga. $54.97 per ft., 108" class 128"x83" 12 ga. $82.95 per ft.

2. Contech Construction Products Inc., Sioux Falls, S.D.
    a. 2 2/3" x 1/2" corrugation 18"x16 ga. $7.30 per ft., 24"x14 ga. $12.14 per ft., 30"x14 ga. $14.56 per ft., 36"x14 ga. $17.45 per ft.
    b. 3"x1" corrugation 60"x14 ga. $32.00 per ft., 72"x12 ga. $52.70 per ft., 96"x12 ga. $70.78 per ft., 108"x12 ga. $79.70 per ft.,
    c. 3"x1" corrugation arch 60"class 72"x44" 12 ga. $46.48 per ft., 72" class 81"x59" 12 ga. $55.48 per ft., 108" class 128" x 83" 12 ga. $83.90 per ft.

Motion by Johnson, second by Larson, to accept the bids of Huron Culvert and Tank. Upon vote of the Board, all present voted aye; motion carried.

Bridge Lumber

1. Huron Tank and Culvert Co., Huron, S.D.

a. Plank 3"x12'x20' $1,155.00 partial load, $1,040.00 full load
b. Creosote Piling 35' to 40' lengths – no bid
c. Wood Posts 4" to 5"x12' $12.40 each

Motion by Larson, second by Marquardt, to accept the bid of Huron Tank and Culvert, the only bid. Upon vote of the Board, all present voted aye; motion carried.

Diesel Fuel and Gasohol

1. Sioux Valley Cooperative and Cenex Convenience Stores, Watertown, S.D.
   a. No.2 Diesel – Watertown shop $.975 per gal, No. 2 Diesel – Out shops $1.075 per gal, No. 1 Diesel – Watertown shop $1.025 per gal, No. 1 Diesel – Out shops $1.125 per gal.
   b. Gasohol $1.33 per gal.
2. Cole Petroleum Bulk Inc., Madison, S.D.
   a. No. 2 Diesel – Watertown shop $1.1895 per gal, No. 2 Diesel – Out shops $1.1895 per gal, No. 1 Diesel – Watertown shop $1.2895 per gal, No. 1 Diesel – Out shops $1.2895 per gal.
   b. Gasohol $1.3875 per gal.

Motion by Marquardt, second by Larson, to accept the bid of Sioux Valley Cooperative. Upon vote of the Board, all present voted aye; motion carried.

Liquid Asphalt

1. Jebro Inc., Sioux City, IA
   a. All MC 70 $.9647 per gal, MC 100-3000 $.9447 per gal, All AE 150-200 $.8517 per gal,

   MC 3000R $1.2017 per gal.
2. Koch Materials Company, Marshall, MN
   a. All MC 70-3000 $.8904 per gal., All AE 150-200 $.7646 per gal.

Motion by Larson, second by Johnson, to accept the bid of Koch Materials for the MC 70-3000 and AE 150-200, and to accept the bid of Jebro Inc for the MC3000R. Upon vote of the Board, all present voted aye; motion carried.

Pea Gravel

1. Northern Con-Agg Inc., Plymouth, MN
   a. 3.75 per ton (Rauville plant)
2. McLaughlin and Schulz Inc., Watertown, S.D.
   a. $5.25 per ton

Motion by Larson, second by Marquardt, to accept both bids based on location of road work. Upon vote of the Board, all present vote aye; motion carried.

Gravel Crushing

1. Brownlee Construction Inc., Watertown, S.D.
   a. 1/2" per ton $1.58, 5/8" per ton $1.33, 3/4" per ton $1.18

Motion by Johnson, second by Larson, to accept the bid of Brownlee Construction, the only bid. Upon vote of the Board, all present vote aye; motion carried.

Asphalt Patching Material

1. McLaughlin and Schulz Inc., Watertown, S.D.
   a. Cold Mix $55.00 per ton (Watertown Plant), Hot Mix 37.50 per ton (Watertown Plant)

Motion by Johnson, second by Larson, to accept the bid of McLaughlin and Schulz, the only bid. Upon vote of the Board, all present voted aye; motion carried.

Weed Chemicals

1. Van Diest Supply Co., McCook, NE
    a. Roundup Ultra Max $46.89 per unit, Roundup Pro $22.20 per unit, Plateau $271.48 per unit, CB 2-4D Amine $9.04 per unit, Tordon 22K $80.98 per unit, CB Soy/Stik $10.18 per unit.

Motion by Marquardt, second by Larson, to reject this bid and re-advertise for Weed Chemicals. Upon vote of the Board, all present voted aye; motion carried.

MOTOR GRADER LEASE

Motion by Marquardt, second by Johnson, to authorize the Chairman to sign the lease contract, of two motor graders, with Butler Machinery. Upon vote of the Board, all present voted aye; motion carried.

CLAIMS APPROVED

Motion by Larson, second by Johnson, to approve the following claims related to the lease/purchase of two motor graders. Butler Machinery $253,000.00.00 equipment, Caterpillar Financial Service Corp. $27,364.84 equipment. Upon vote of the Board, all present voted aye; motion carried.

MEMORIAL PARK

Maintenance Supervisor, Milo Ford, requested permission to place a public service announcement, in the Watertown Public Opinion, regarding persons with reservations at Memorial Park for the 2004 camping season. The Board had no objections.

BLUE RIBBON COMMITTEE

The Board discussed forming a "Blue Ribbon Committee" comprised of members of the community, to provide input on the 2005 County budget. Barry Wilfahrt, President of the Watertown Chamber of Commerce, was present for this discussion and told the Board this committee would be considered an education process for persons interested in the County budget process. The Board members will contact three persons each, to serve on this committee.

SURPLUS PROPERTY

Motion by Larson, second by Johnson, to declare the following property, as submitted by Sheriff, Keith Olson, surplus to be destroyed: GEN00855 vacuum cleaner, GEN00423 vacuum cleaner, GEN00458 vacuum cleaner. Sheriff Olson reported these vacuums have all been used to supply parts to repair other vacuums. Upon vote of the Board, all present voted aye; motion carried.

CORRESPONDENCE

The Board noted the following correspondence: The annual report from the CCSDR; the change in dates for the Governor's Economic Development Conference, now scheduled for May 10-11, 2004; a notice from the SD Dept. of Tourism and State Development regarding the final close out of CDBG 9797-601 County Roads; and a West Nile Preparedness and Mosquito Control Conference, scheduled for March 15th in Pierre.

EXECUTIVE SESSION

Motion by Marquardt, second by Larson, to enter into executive session to discuss personnel and contract negotiations, at 11:10 a.m. Upon vote of the Board, all present voted aye; motion carried. Vince Foley, Milo Ford, Dick Edenstrom, and Cindy Brugman were present for executive session at varying times. The Board returned to regular session at 12:35 p.m.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Marquardt, second by Larson, to adjourn at 12:35 p.m., until 9:00 a.m., Tuesday, February 3rd, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 3, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 03, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of January 27, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Welfare Director, Denise Sotka, gave the following report for the month of January: 8 clients were assisted, 3 were new clients; 4 clients received rental assistance; 3 pharmacy assistance; and 1 utility assistance. Total amount of assistance $2,072.04. January lien collections were $8,950.90 with an additional $125.00 collected by the Credit Bureau. Mrs. Sotka reported the billing for Catastrophic County Poor Relief is $14,114.00 for 2004 compared to $4,723.00 for 2003. **Karla Moes, County Health Nurse,** reported flu shot requests have tapered off. The Health Dept. will be conducting school screenings at the end of February and in March. Mrs. Moes gave the following statistics from the annual WIC report: over $37,000.00 in WIC vouchers is spent monthly in Codington County and $448,000.00 is spent annually. Codington County is 4th in the State for WIC voucher revenue. **Al Janzen, Veterans Service Officer,** reported 56 riders for January, with 15 trips to V.A. medical facilities. Mr. Janzen reported Watertown is on the list to receive a Community Out Based V.A. Clinic by 2007. Mr. Janzen reported on meetings he recently attended in Pierre and the influx of newly classified veterans that Codington County can expect in the next year. **Weed Supervisor, Nick Endres,** requested authorization to travel to the State Weed and Pest Meeting in Mitchell, February 18th through February 20th, the Board had no objections to the travel request. Mr. Endres presented the Board with a reimbursement check from the State of South Dakota, for weed spraying services the County preformed along State highways, in the amount of $30,802.71. **Extension Educator, Chuck Langner,** reported the City is assisting the County with snow removal at the Ag. Building in preparation of the Farm Show. Mr. Langner reported the new furnaces have been installed at the Ag. Building and problems with the gas regulator have been taken care of.

HIGHWAY DEPARTMENT

Highway Superintendent, Rick Small, informed the Board that he has been approached by the Hamlin County Highway Dept. for the purchase of 3,000 yards of gravel from the Roe pit. Mr. Small will recommend using a different pit with an approximate five additional haul miles involved. Mr. Small has received correspondence from the D.E.N.R. concerning a gravel pit that was not reclaimed by a private individual after the removal of gravel. The County will receive the $500.00 surety forfeited by this individual and will in return reclaim this pit at the same time the County reclaims another pit nearby. Mr. Small has been invited to serve a two year term on the Department of Transportation's Research Review Board. The Board comprises mainly top managers from the Dept. of Transportation, but also one representative of City governments and another of County governments. The Department of Transportation will reimburse for Mr. Small's travel expenses for attending meetings of this Board. Motion by Marquardt, second by Larson, to approve the appointment of Codington County Highway Supt., Rick Small, to the Department of Transportation's Research Review Board. Upon vote of the Board, all present voted aye; motion carried.

AUTO AND PROPERTY INSURANCE

Motion by Marquardt, second by Larson, to raise the auto insurance deductibles for County vehicles as follows: specified perils from $100.00 to $500.00, comprehensive from $100.00 to $500.00, and collision from $250.00 to $1,000.00. These deductibles will lower the County premium by approximately $4,200.00. Upon vote of the Board, all present voted aye; motion carried. The Board received information from EMC Insurance Co. on the insurable reconstruction costs for certain County properties. EMC has determined the County is underinsured for the replacement costs of several buildings. The Board will request estimated premiums before taking any action on raising the insurable replacement costs of these buildings.

SURPLUS PROPERTY

Motion by Marquardt, second by Brinkman, to declare the following property surplus, to be destroyed as unusable or sold at a future auction. To be destroyed: GEN00193 Wet/Dry vac; GEN00875 C1705 Hoover Commercial Vacuum; GEN00294 Intercom System; GEN00292 Adler typewriter. To be sold at a future auction: GEN00287 Secretarial desk and return; GEN00291 HON Credenza. This property was in the possession of the Dept. of Social Services. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGE

Motion by Johnson, second by Larson, to approve the following personnel change: Lori Marscheider, Extension secretary, anniversary increase from step 6/$10.37 per hour to step 7/$10.79, effective date March 1, 2004. Upon vote of the Board, all present voted aye; motion carried.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted the quarterly meeting of the Sioux Valley Commissioners Association, set for Monday, February 9th, 2004, hosted by Lake County. Commissioners Thomas, Johnson, and Larson will attend this meeting along with other County officials.

BLUE RIBBON PANEL COMMITTEE

The Board discussed the "Blue Ribbon Panel Committee" and the parameters of what this panel will do. The Board discussed asking the panel to look over the draft 2005 County budget and address the following: Can County services be delivered at a lesser cost, can efficiency be improved, how can the public be educated on the need for additional funding, and is turning control of County finances over to voters an effective and efficient policy. The Board also listened to comments from Barry Wilfahrt, Vicky Maag, and Louise Tastad. The Board set the first meeting of the panel for 7:00 p.m., Tuesday, February 10, 2004, in the Commissioner's office in the Courthouse.

MEMORIAL PARK

Dick Edenstrom presented the Board with a job description and contract for the Campground Manager position for the 2004 camping season. Motion by Johnson, second by Brinkman, to approve the job description and contract, and to authorize Maintenance Supervisor, Milo Ford, to conduct a job search for this position. Upon vote of the Board, all present voted aye; motion carried.

BOYS & GIRLS CLUB

Commissioner Thomas reported that the Watertown Boys and Girls Club will receive grant monies for their Targeted Outreach program. Commissioner Thomas reported the Boys & Girls Club was awarded $50,000.00 in the second round of grant awards through the Juvenile Justice System.

OTHER BUSINESS

The Board spent considerable time discussing legislative bills relating to County matters. States Attorney, Vince Foley, reported testifying on SB96, along with Police Chief Lohr, on January 30th. The Board discussed sending a memo, notifying the various county department heads, about the "Blue Ribbon Panel Committee".

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, February 10, 2004, in the Codington County Courthouse. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 10, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of February 3, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Register of Deeds, Ruth Pope, presented her monthly statement of fees, to the Board, in the amount of $21,522.51. The following amounts of these monthly fees will be remitted to the State of South Dakota: Child abuse fund $346.00, death trust fund $120.00, and fees for electronic services $812.00. The Board discussed death certificate fees with Mrs. Pope. **Treasurer, Carol Maloney,** reported tax notices have been sent out and the Treasurer's office is currently working on tax splits, abatement, address changes and property owner changes. The Treasurer delivered Business Associate Contracts, required by HIPAA regulations, to the Board for their approval. **Director of Equalization, Russ Ronke,** reported the Assessor's office is working on assessment notices that will go in the mail in March. The Director's office is also working on splits and abatements. Mr. Ronke has scheduled a meeting with Codington County town and township officers to receive assessment books and review procedures to be used by the Local Boards of Equalization. This meeting will take place at the County Ag. Building on March 4, 2004, at 7:00 p.m. **Auditor, Cindy Brugman,** reported on the status of 2003 year end reports. The Auditor pointed out the accounts payable, being paid with February claims, and that most reports have been filed to enable the office to begin the annual report. The Auditor's office is reminding customers, making voter changes, that they will need to show a valid photo I.D. to the precinct worker when they vote in any future elections.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Johnson, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 6,497.71
Checks in Treasurer possession	
less than 3 days	$ 50,542.15
Cash Items	$ 353.64
TOTAL CASH ASSETS ON HAND	$ 57,393.50
RECONCILED CHECKING	
Great Western Bank Checking	$3,695,581.24
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 305,689.85
INVESTMENTS	
SD Public Funds Investment	$ 6,006.68
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 100,498.63
TOTAL CASH ASSETS	$4,165,169.90
General Ledger Cash Balance by Funds:	
General	$1,869,541.35
Sp. Revenue	$1,352,400.49
Internal Service	$ 9,024.94

Trust & Agency	$ 934,203.12
(schools $473,376.69; twps. $60,019.15; city/towns $126,407.30)	
TOTAL GENERAL LEDGER CASH	$4,165,169.90

CLAIMS APPROVED

A-OX Welding Supply 254.96 sup, A-OX Welding Supply 6.82 rent, Access Data Corporation 3382.49 sup, Accu Weather 104.70 util, Active Data Systems, Inc 106.03 sup, John Adams 10.58 jury, Robert Adams 79.16 witn, Carol Aden 10.00 jury, Allied Capital Lease Adm. 871.63 rent, Traci Althoff 17.54 jury, James Arten 24.50 jury, LuAnn Atyeo 13.48 jury, Karleen Bailey 22.91 trav, Bob Barker Co. 632.44 sup, Diane Barnes 10.00 jury, Batteries Unlimited 18.00 maint, Batteries Unlimited 50.95 maint, Sharon Bauer 20.00 witn, Frances Beachem 10.00 jury, Berens Warehouse Groceries 16.56 sup, Jody Berg 18.12 jury, Joanne Berglund 10.00 jury, Marlin Berkner 20.44 jury, Best Business Products 202.70 rent, Best Leasing Inc 249.92 rent, Reed Birney 25.08 jury, Terri Bjerke 11.16 jury, Traci Bleeker 20.00 witn, Leslie Boehm 21.60 jury, Ronald Bowen 258.70 jury, Lorelei Brandt 279.00 jury, Brian's Glass & Door, Inc. 350.00 rep, Jon Briggs 116.00 witn, Kristi Britzman 15.80 jury, Brock White Company LLC 6100.26 sup, Brown Clinic Pharmacy 122.98 indg util, Nyra Brown 220.88 jury, Bureau of Info & Telecommunica 1800.00 util, Burghardt Amateur Center 59.95 rep, Burghardt Amateur Center 228.80 sup, Burns Law Office 4666.00 prof svc, Butler Machinery 137.72 sup, Cabinet Concepts Inc 5800.00 sup, Frances Campbell 10.58 jury, Don Carlson 15.00 prof svc, Carquest Auto Parts 509.20 sup, Carquest Auto Parts 56.39 rep, Cartney Bearing & Supply 260.84 sup, Cave Supply 413.57 rep, Cellular One - Watertown 39.99 rep, Cellular One 303.62 util, Cellular One 132.58 util, Center for Independence 180.00 pymt, Christina Ching 10.00 jury, Chuck's Bike & Lock Shop 7.50 maint, Bernice Cizadlo 11.16 jury, Patricia Clavier 10.00 jury, Clinnet Solutions LLC 112.50 pro svc, Lori Cloos 15.80 jury, CNA National 1281.05 witn, Codington Clark Electric 51.34 util, Codington Clark Equipment 137.00 rep, Codington County Highway Dept. 287.43 sup, Codington Co. Register Deeds 20.00 fees, Codington County Treasurer 166.94 sup, Cole Petroleum 927.99 101, Collins Music Co 7.00 sup, Robert Comes 20.44 jury, Connecting Point Computer Cent 60.00 rep, Connecting Point Computer Cent 1510.08 maint, Cook's, Inc. 289.94 rent, Cook's Inc. 64.20 sup, Cook's Inc. 258.98 sup, County Fair Foods 31.15 sup, Crawford Funeral Chapel 2813.00 prof svc, Credit Bureau of Watertown Inc 196.65 pymt, Crescent Electric Supply Co. 55.24 sup, Crescent Electric Supply Co. 143.55 sup, Kathleen Croymans 15.00 reimb, Cy & Mike's HWY Service 14.90 rep, D.A.R.E. America Merchandise 147.93 sup, DailyPost.com 35.00 sup, Dakota Elevator 205.00 maint, Susan Davey 10.58 jury, Wm. Deberg 20.00 trav, Del-Mar Upholstery 45.00 rep, Samantha Devorek 10.00 jury, Donna Dietrich, Chairman 186.49 prof svc, DJV Properties 325.00 indg util, Carol Dockter 15.80 jury, Milfred Dorale 10.00 jury, The Earthgrains Company 276.64 sup, Colleen Ebsen 16.38 jury, Econo Foods Pharmacy 1769.77 indg med, Marv Ekeren 15.00 prof svc, Electric Motors & Moore Inc 170.00 rep, Rhonda Engels 10.00 jury, Engelstad Electric Co. 40.82 rep, Heather Farnam 46.10 witn, Farnams Genuine Parts 15.61 rep, Fastenal Company 34.46 sup, Chad Flemming 202.32 jury, Vincent A. Foley 379.73 trav, Holly Folk 13.48 jury, Ida Ford 10.00 jury, Carol Forman 10.00 jury, 4-H Activities 160.95 sup, Robert Fox 23.48 trav, Wayde Fraasch 10.00 jury, Raymond Gabriel 10.00 jury, Cathy Gerrish 58.00 prof svc, G.F.G. Food Service 196.09 sup, Cheryl Gibbs 51.74 jury, GRAINGER 442.58 rep, Antonette Grajczyk 10.00 jury, Grant Co Sheriff's Office 29.10 trav, Bob Grape 46.10 witn, Tylor Griffith 10.58 jury, Juanita Hammerich 10.58 jury, Darlene Hanten 10.00 jury, Harry's Sewer Service 150.00 rep, James Hartman 10.00 jury, Thomas Hartman 10.00 jury, Verakay Harvey 20.00 witn, Heinz Home Dairy Delivery 615.90 sup, Wade Heiser - Landlord 350.00 indg util, Bret Henricks 25.80 trav, Town of Henry 58.50 util, Hillyard Floor Care Supply 217.22 sup, Hlavacek Enterprises Inc 50.00 refund, Janace Holland 10.00 jury, Aaron Holscher 15.22 jury, Marvin Hopewell 10.00 jury, Human Service Agency 5450.25 pymt, Hurney Plumbing 11.76 rep, HyVee #1871 56.77 sup, HyVee Pharmacy

55.17 indg med, IAAO 165.00 dues, Interlakes Community Action 824.50 pymt, Duane Jacobson 322.50 jury, Al Janzen 14.00 trav, Johnson Controls Inc 3175.00 maint, Ethel Johnson 52.90 jury, James Johnson 10.00 jury, Jeana Johnson 11.74 jury, John H. Johnson 32.76 trav, Kristina Johnson 10.00 jury, Richard Johnson 46.10 witn, Teresa Jungers 223.20 jury, Katherine Jurgens 10.00 jury, Jurgens Printing 66.00 sup, Darla Kangas 20.00 witn, Matthew Karges 10.00 jury, Jennifer Kasuske 18.70 jury, Judy Katter 11.16 jury, Kingsbury County Sheriff 22.20 trav, Edward Kloster 250.00 jury, Andrew Koistinen 140.00 reimb, Kimberly Konrad 206.96 jury, Charles Korstjens 14.64 jury, John Korstjens 10.00 jury, Sandra Krause 20.00 witn, Lauri Krein 21.60 jury, Monica Kwasniewski 11.74 jury, Kyocera Mita America, Inc. 186.68 rent, KZ Properties 350.00 indg util, James Lambert 52.90 jury, Brianne Landmark 20.00 witn, Chuck Langner 174.47 trav, Sandra Lantgen 202.32 jury, Jeffery Lantis 15.80 jury, Harry LaQua 22.90 trav, J.H. Larson Electrical Co. 44.32 rep, J.H. Larson Electrical Co. 421.15 rep, Dr. Alan Lawrence 464.00 prof svc, Vicki Leonard 19.86 jury, Lewis & Clark BHS 125.00 prof svc, LexisNexis Matthew Bender 45.20 sup, Stacy Lindner 200.00 jury, Jodi Loehrer 127.56 trav, Shirley Lundborg 250.00 jury, Lyle Signs Inc. NW 6165 2494.97 sup, M & T Fire and Safety 182.50 sup, M & T Fire and Safety 413.45 sup, Macksteel Warehouse, Inc. 162.92 rep, Mac's Inc. 458.72 rep, Mac's Inc. 9.70 rep, Magellan Pipeline Co 18596.78 grant, Magic Mile Travel Inc 1023.20 witn, Mahowald's 47.06 sup, Mahowald's 96.73 sup, Lavern Marquardt 13.92 trav, Arland Mastel 24.50 jury, Nancy McClanahan 1080.60 prof svc, McLeod's Printing & Office Sup 624.47 sup, Lisa McPeek 14.00 trav, Medicine Shoppe #1182 356.74 sup, Medtox Diagnostics Inc 54.47 sup, Menards 73.33 sup, Menards 479.51 sup, Midcontinent Communications 61.50 util, Millstone Family Restaurant 65.00 sup, Minnehaha Co. Treasurer 75.29 sup, Mary Morton 276.10 jury, Steven Moser 10.58 jury, MT Hope Cemetery 400.00 prof svc, Municipal Utilities 14738.70 util, Municipal Utilities 967.59 indg util, Muth Electric 357.81 rep, Muth Electric 1262.00 equip, Rebecca Nelson 20.00 witn, Renee Neuharth 10.00 jury, Herschel Niles 10.58 jury, Northern Truck Equipment Corp. 369.89 rep, Northwestern Public Service 1388.85 util, Clifford Nygaard 261.60 jury, Sheila Nygaard 202.32 jury, Office Systems, Inc. 1635.13 sup, Olson & Johnson International 324.21 rep, Laura Olson 74.00 sup, Osco Drug 75.99 indg med, Ottertail Power Co. 54.24 util, The Outfitter 372.91 sup, Pegler-Sysco Food Services Co. 3005.53 sup, Pennington County Jail 451.80 trav, Tracy Peschong 10.00 jury, Keith Peterson 20.00 witn, Alvin Pies 24.50 jury, Ruth Pies 10.00 jury, Pizza Ranch 83.02 sup, Pizza Ranch 96.57 sup, PMB 0112 244.09 util, Postmaster 111.00 sup, PowerPlan OIB 16.27 rep, Prairie Lakes Health Care Cent 501.00 prof svc, PRAIRIEWAVE 514.09 util, Print 'Em Now 65.00 sup, Professional Mailing & Market. 5868.23 sup, Quality Presort Services, Inc 631.28 sup, Qwest 978.64 util, Qwest 15.80 util, Ronnie Raasch 51.16 jury, Radio Shack 33.95 sup, Nancy Reishus 51.16 jury, Richard Rentch 20.00 witn, Russell A. Ronke 49.01 trav, Runnings 3.49 sup, Rural Cellular Corporation 182.61 util, Robin Russell 202.32 jury, Mike Rye 20.00 trav, Richard Sandburg 50.58 jury, Cathryn Saylor 11.16 jury, Richard Schmeichel 250.00 jury, Ralph Schmidt 14.06 jury, Richard Schmidt 10.58 jury, Jan Schnaser 60.32 witn, Chad Schuldt 206.96 jury, S.D. Department of Revenue 13.00 fees, S.D. Department of Revenue 13.00 maint, SD Department of Revenue 208.00 prof svc, S.D. Federal Property 26.00 sup, SD HWY Supt Association 195.00 , SD State's Attorneys Associati 550.00 dues, SDACC 2250.00 dues, SDPAA 68985.31 ins, SDSU 10000.00 pymt, Gerald Seurer 10.00 jury, Sharp Chevrolet Pontiac Cadi. 29.00 rep, Sharp Chevrolet Pontiac Cadi. 177.00 maint, Sheehan Mack Sales and Equip. 47.97 rep, Sheriff Big Stone County 30.80 fees, Sherwin Williams 19.67 maint, Scott Sherwood 10.58 jury, Shopko Pharmacy #254 123.93 indg med, Carol Shutt 11.74 jury, Sioux Valley Clinic Watertown 128.00 prof svc, Sioux Valley Coop 7.51 sup, Sioux Valley Coop 3712.92 sup, Sioux Vocational Services Inc. 60.00 pymt, Snow Sales 366.10 sup, Lori Solsaa 20.00 witn, Terry Sorensen 20.00 witn, South Shore Gazette 847.96 publ, Town of South Shore 99.00 util, Spears Law Office 4440.19 prof svc, Zada Spitzack 202.32 jury, Star Laundry 35.88 sup, Star Laundry 75.82 sup, Starr Enterprises 6500.00 prof svc, Kimberly Steen 40.00 witn, John Stengel 10.00 jury, Molly

Stevenson 10.00 jury, Margie Stewart 17.54 jury, Teresa Stoddard 15.80 jury, Richard Stodolski 45.52 witn, Connie Stoebner 288.80 prof svc, Amy Stone 10.00 jury, Stanley Strohfus 10.58 jury, Sturdevant's Auto Parts 64.00 rep, Deb Sundem 125.60 trav, Sunnyside Inn 876.73 meals, Super 8 Motel - Pierre 35.00 trav, Judy Sutten 218.56 jury, Sutton and Bauer Law Offices 7056.00 prof svc, Charlotte Syrstad 18.70 jury, Target Stores Division 58.97 SUP, Lee Tesch 15.80 jury, Leroy Tesch 11.74 jury, Trent Theye 11.16 jury, Matthew Thill 50.00 jury, John W. Thomas 269.80 trav, Rachel Thomas 250.00 jury, James Thyen 30.44 trav, Titan Machinery 154.72 rep, Charles Tobin 250.00 jury, Cindy Tol 284.80 jury, Gerald Tordoff 10.58 jury, Transcor America LLC 2878.64 trav, Tractor Supply Co. 187.62 rep, United Building Center 55.84 rep, Bette Unker 10.00 jury, Kristen Unruh 15.80 jury, US District Court 12.50 sup, Value Care Pharmacy 143.12 indg med, John Van Hout 15.80 jury, Mark Van Lith 250.00 jury, James Vanover 200.00 jury, VISA 7.61 sup, WACA 25.00 dues, Thomas Waletich 16.96 jury, Walmart Community 136.16 sup, Michelle Walsh 20.00 witn, Watertown City Finance Office 1942.02 wage, Watertown City Finance Office 13691.99 equip, Watertown Public Opinion 1328.61 publ, Weed & Pest Conference 100.00 trav, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 94.25 sup, Becky Wettestad 20.00 trav, James Wheeldon 14.64 jury, John White 15.22 jury, Roberta Whitlock 67.40 jury, Wight & Comes Funeral Chapel 2830.00 prof svc, Kathy Wilde 10.00 jury, Jon Wiley 202.32 jury, Brenda Wohlleber 258.70 jury, Karlene Wollschlager 16.96 jury, Tammy Wollschlager 18.70 jury, Thomas Wollschlager 310.90 jury, WW TIRE SERVICE INC 1021.02 sup, Xerox Corporation 279.76 sup, Yankton Co Treasurer 179.60 prof svc, Yankton Co. Sheriff 16.50 trav, Diane York 10.58 jury, Linda Young 110.33 trav, Zem's Bakery 47.91 sup, Zep Manufacturing Co. 205.25 sup, Kenneth Zimmerman 10.58 jury.

PERSONNEL CHANGES

Motion by Marquardt, second by Larson, to approve the following personnel changes: James Norton, Appraiser II, anniversary increase, currently step 3/$10.84 per hour to step 4/$11.50 per hour, effective date 2/1/2004, submitted by Russ Ronke; Linda Young, Criminal/Civil Records Management, anniversary increase, currently step 2/$11.41 per hour to step 3/$11.95 per hour, effective date 10/1/2003, submitted by Vince Foley; Barb Maxwell, Secretary, anniversary increase, currently step 3/$9.22 per hour to step 4/$9.59 per hour, effective date 11/6/2003; Gary Wadsworth, Jailer, anniversary increase, currently step 2/$10.84 per hour to step 3/$11.27 per hour, effective date 3/1/2004, submitted by Mark Raasch. Upon vote of the Board, all present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Brinkman, second by Larson, to transfer operating cash from the General Fund to the Victims of Crime Fund, as budgeted in 2004, in the amount of $15,000.00. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Marquardt, to supplement the Emergency Management budget, with grant reimbursement funds and anticipated grant reimbursement funds, in the amount of $37,224.28. These grant reimbursements are for the FY02 Homeland Security Exercise, FY03 Special Project Grant – Sirens, and Special Projects Grant – EOC conference table. Upon vote of the Board, all present voted aye; motion carried.

ROAD & BRIDGE BUDGET SUPPLEMENT

This being the time and place set for a public hearing to supplement the 2004 Road & Bridge budget for the lease of two Motor graders, Chairman Thomas asked for any comments from those present. There being no one present to offer discussion, the following resolution was approved:

RESOLUTION 2004-2

WHEREAS: There exists sufficient unappropriated moneys within the cash of the ROAD and BRIDGE FUND, and

WHEREAS: The annual budget for 2004 is insufficient to enable the Board of County Commissioners to conduct the indispensable functions of Government which are just obligations upon the County for the necessary conduct of the official business of the County, which it is the lawful duty of the County Board of Commissioners to discharge, and

WHEREAS: SDCL 7-21-22 allows for supplemental budget to meet statutory obligations and indispensable functions of government and whereas such notice of its intention to make and adopt such budget, has been published,

NOW THEREFORE: Be it resolved that the following amounts as set out herein shall constitute and be adopted as a supplemental budget for 2004.

ROAD & BRIDGE: 311 Road & Bridge $247,249.00
800 Capitol Lease $5,751.00

The above and foregoing resolution was moved for adoption by Commissioner Marquardt, second by Commissioner Brinkman. Where upon vote of the Board, all voted aye; and none voted nay; motion carried. Whereas the Chairman declared this resolution duly passed and adopted.

Dated this 10th day of February, 2004.

John W. Thomas, Chairman

ATTEST:

Cindy Brugman, Auditor

2004 BRIDGE INSPECTION

Highway Supt., Rick Small, presented the Board with the following resolution, allowing for the hiring of a consulting engineer to inspect bridges in Codington County. Motion by Marquardt, second by Larson, to approve Resolution 2004-3. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION 2004-3
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years.

THEREFORE, Codington County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

Codington County requests SDDOT to hire Aason Engineering, Consulting Engineers, for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. Codington County will be responsible for the required 20% matching funds.

There are a total of 31 bridges in Codington County that require inspection.

Dated this 10th day of February, 2004, at Watertown, South Dakota.

Board of County Commissioners of Codington County.

John W. Thomas
Chairman of the Board

ATTEST:

Cindy Brugman
County Auditor

WIRKUS ADDITION PLAT
Ardell Aason presented the Board with a plat for their approval entitled, Wirkus Addition Plat. Zoning Officer, Todd Kays, informed the Board that the plat has been approved by the City of Watertown and the Codington County Planning and Zoning Commission

RESOLUTION 2004-4

BE IT RESOLVED by the Board of County Commissioners of Codington County, South Dakota, that the plat entitled: "Wirkus Addition a replat of Lot 12 of the Plat entitled: Lots 1 through 12 of Lantsberger's Addition to Codington County, a Subdivision of Lantsberger Outlot in the Southeast Quarter of Section 7, Township 116 North, Range 52 West of the 5th P.M., Codington County, South Dakota" and a portion of the East 1/2 of Section 7 in Township 116 North, Range 52, West of the 5th P.M., in Codington County, South Dakota, which has been submitted for examination pursuant to law, and having been previously approved for platting by the Municipality of Watertown and the Codington County Planning Commission, with all taxes and special assessments paid at that time and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Motion by Johnson, second by Brinkman, to approve the above and foregoing resolution. Upon vote of the Board, all present voted aye; motion carried.

Dated this 10th day of February, 2004

John W. Thomas
Chairman
Codington County Commissioners

ATTEST:

Cindy Brugman

SENATE BILL 163

Zoning Officer, Todd Kays, discussed Senate bill 163, with the Board. Mr. Kays does not feel Senate bill 163 is appropriate for counties and could create litigation. Motion by Brinkman, second by Larson, to formally oppose Senate Bill 163 as amended and to contact the legislators from District Five and Six, and inform them of this Board's opposition to the bill. Upon vote of the Board, all present voted aye; motion carried.

LITIGATION

States Attorney, Vince Foley, updated the Board on litigation involving Sheridan Road. Mr. Foley has been in contact with Emil Mack's attorney and Mr. Mack's deposition has been scheduled, contrary to public discussion that this matter has been settled.

PROPERTY INSURANCE

Great Western Insurance agent, Rita Wiese, met with the Board to discuss the County's property insurance. A representative from EMC Insurance Company has informed Great Western Insurance that several of Codington County's properties are underinsured for replacement costs. The Board asked Ms. Wiese to provide them with premiums, as soon as possible, based on higher deductibles than the County currently has. Ms. Wiese also discussed reviewing the County's Contractors Equipment list and Personal Property coverage at a future date.

FRIENDS OF N.R.A.

Hilmer Moen, representing the Friends of N.R.A., appeared before the Board to request authorization to serve liquor in the Ag. Building at the Friends of N.R.A. annual fund raiser. The Friends of N.R.A. would temporarily have the use of a City liquor license for this function. The funds raised by this annual event are used to fund shooting sports in South Dakota for youth and adults. The fund raiser is scheduled for April 1, 2004. Motion by Brinkman, second by Larson, to authorize the sale of alcohol at the annual Friends of N.R.A. fund raiser, to be held on April 1, 2004, at the Codington County Ag. Building. Upon vote of the Board; Thomas, Brinkman, and Larson voted aye; Marquardt and Johnson voted no; motion carried.

HIPAA BUSINESS ASSOCIATE CONTRACTS

Motion by Brinkman, second by Larson, to sign HIPAA Business Associate Contracts with: Professional Mailing and Marketing, Connecting Point Computer Center, First Dakota Title, and Hlavacek Enterprises d.b.a. Watertown Title Co. Upon vote of the Board, all present voted aye; motion carried.

OLD BUSINESS

The Board discussed the charges to the "Blue Ribbon Panel Committee" scheduled to meet at 7:00 p.m.

NEW BUSINESS

Commissioner Marquardt reported on investigations he has made pertaining to indigent client's prescription drug costs and the possibility of some County clients being eligible for free prescription drugs. Commissioner Marquardt has been working with the Codington County Welfare Director, to contact those clients; the County currently assists with prescription drug costs and encourage those clients to explore the possibility of getting their prescriptions filled through other programs at no cost to them and ultimately a savings to the County Welfare budget. Commissioner Marquardt will schedule a time for Paul Fox to meet with the Board to discuss the

options available to clients with ongoing prescription drug costs. The Board noted the closing of the Courthouse on Monday, February 16, 2004, in observance of Presidents' Day.

CORRESPONDENCE

The Board noted the following correspondence: A letter from Mayor Brenda Barger requesting Board members attendance at a meeting on February 12th to discuss the Mosquito Control Program; a notice of the WACA meeting on February 17th, a notice from the DENR concerning a notice of surface water discharge into the Big Sioux River, and a notice from the Farm Show committee advising the Board of the 2004 Farm show dedication program.

BOARD RECESS

Motion by Brinkman, second by Larson, to recess until 7:00 p.m., Tuesday, February 10, 2004, in the Codington County Courthouse, when the Board will meet with the appointed "Blue Ribbon Panel Committee" to discuss the 2005 budget requests. Upon vote of the Board, all present voted aye; motion carried.

BOARD RECONVENES

The Codington County Commissioners reconvened at 7:00 p.m., Tuesday, February 10, 2004, in the ground floor Courthouse meeting room. All members present. Chairman Thomas, presiding.

BLUE RIBBON PANEL COMMITTEE

The Board met with the appointed "Blue Ribbon Panel Committee", Commissioner Thomas addressed the panel and assured them that all department heads would be available, when contacted, to review the 2005 budget request for their department. Commissioner Brinkman gave the panel an overview of how the County arrived at its current financial situation. The Board then entertained questions from the panel. Commissioner Thomas recommended the panel appoint a chairman. The Board thanked the panel for their participation in this project and then excused themselves to let the panel discuss their plans and approach to reviewing the 2005 budget requests.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Johnson, to adjourn at 8:10 p.m., until 9:00 a.m. Tuesday, February 17, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 17, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of February 10, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported on recent plumbing problems in the Detention Center directly related to actions by inmates. An investigation is currently underway to determine which inmates are responsible for the plumbing problems in the cell areas. Mr. Ford reported, the Ag. Building, had no major problems associated with the recent Farm Show activity. **Highway Supt., Rick Small,** reported to the Board that he is working on specifications for a bid letting for asphalt maintenance patching on County Roads 19 & 23, approximately seven miles at a cost of $300,000.00. The Highway Dept. personnel are attending a mine safety course this week. Mr. Small has been working on load limits and speed limits for haul roads.

PROPERTY INSURANCE

The Board discussed the current deductibles on Codington County property insurance. Motion by Brinkman, second by Marquardt, to raise the property insurance limits to $21,500,449 as per the recommendation from EMC Insurance Co. and raise the deductibles from $1,000.00 to $5,000.00. Upon vote of the Board all present voted aye; motion carried.

ABATEMENTS/REFUNDS

Motion by Marquardt, second by Larson, to approve the following abatements for taxes payable in 2004 and refunds for taxes paid in 2003: Abatement #2004-1, in the amount of $282.88, property described as DOE #2259, Gene Buchholz, N1/2 NW1/4 & N1/2 NE1/4 Sec. 19-117-51, Kranzburg Twp., 80 acres was split from property and value was not corrected; #2004-2, in the amount of $42.85, property described as DOE #2980, Game, Fish & Parks, OL 1 in Lot 4 Sec. 8-116-53 Pelican Twp., land is tax exempt; #2004-3, in the amount of $149.96, property described as DOE #2985, Game, Fish, & Parks, OL 1 in Govt lots 1-5, Sec. 9-116-53 Pelican Twp., land is tax exempt; #2004-4, in the amount of $48.35, property described as DOE #13754, Marty Guffin CFT Curt Guffin, garage on leased site in the City of Watertown, garage was assessed twice; #2004-5, in the amount of $162.75, property described as DOE #17268, Habitat for Humanity, Lots 32-34, Blk 7, Kemps Addn., property is tax exempt; #2004-6, in the amount of $6.00, property described as DOE #11382, Eunice Passig, a portion of Sandy Shore West Addn., sold portion to the State of South Dakota; #2004-7, in the amount of $495.92, property described as DOE #2444, Clay V. Schuchard, N400' of lot 3, Sec. 10-117-53 Lake Twp., owner occupied status removed in error; #2004-8, in the amount of $1,762.44, property described as DOE #2524, SD DOT, N315' NE1/4 lying E of RW of SPMM RY, property is tax exempt; #2004-9, in the amount of $54.26, property described as DOE #801, SD Fireworks, Inc., building on leased site in Elmira Twp., building was removed; #2004-10, in the amount of $370.54, property described as DOE #61, City of Watertown, S840' E1200' SE1/4 Sec. 21-119-52R Dexter Twp., property is tax exempt; Refund #2455, in the amount of $908.53, property described as DOE #722 for taxes paid in 2003, Donald Endres, OL 4 of SW1/4 less Edtom Addition Sec. 33-117-52 in Elmira Twp., property sold to the City of Watertown; Refund #2456, in the amount of $284.50, property described as DOE #2259 for taxes paid in 2003, Gene Buchholz, N1/2 NW1/4 & N1/2 NE1/4 Sec. 19-117-51, Kranzburg Twp., 80 acres were split from this parcel but valuation was not

corrected; Refund #2457, in the amount of $162.75 for taxes paid in 2004, property described as DOE #17268, Habitat for Humanity, Lots 32-34 Blk 7 Kemps Add., property is tax exempt. Upon vote of the Board all present vote aye; motion carried.

WEST NILE VIRUS CONTROL

Emergency Management Director, Jim Sutton, appeared before the Board to report on the meeting he attended at City Hall regarding the control of the West Nile Virus. The City is currently working on a plan to cover the City of Watertown if the West Nile Virus becomes a problem. Mr. Sutton and Commissioner Marquardt will attend a conference, in Pierre, on March 15th, regarding West Nile Preparedness and Mosquito Control. The Board discussed the County's options to control West Nile along with the City of Watertown and the towns of Florence, Henry, Kranzburg, South Shore and Wallace. Mr. Sutton reported there were 1,041 reported cases of West Nile in South Dakota in 2003 with 14 deaths related to the virus. Mr. Sutton stressed education, on West Nile, is a priority in 2004.

SOUTH SHORE AMBULANCE

Emergency Management Director, Jim Sutton, reported on the status of the ambulance service in South Shore. Mr. Sutton reported the South Shore Ambulance Service has applied for a hardship exemption, which would allow the ambulance to run with one EMT or equivalent s the attendant and a non-certified driver, for one year. A hearing will be held on Feb. 23, 2004 at 7:00 p.m. in the South Shore Community Center.

BLUE RIBBON PANEL COMMITTEE

The Board discussed reimbursing the Blue Ribbon Panel Committee for expenses they may incur while reviewing the 2005 County budget. Motion by Brinkman, second by Marquardt, to reimburse members of the Blue Ribbon Committee for mileage incurred if the member lives outside the City of Watertown, for copy expenses, and other necessary miscellaneous expenses. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session at 10:15 a.m., to discuss litigation. Upon vote of the Board, all present vote aye; motion carried. The Board returned to regular session at 10:30 a.m. States Attorney, Vince Foley, was present for executive session.

INMATE CORRESPONDENCE

Motion by Marquardt, second by Brinkman, to file correspondence, from Codington County inmate, Chad Crandal, regarding a motion to dismiss an indictment, with the Codington County Clerk of Courts. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session at 10:32 a.m. to discuss personnel. Upon vote of the Board, all present voted aye; motion carried. The Board returned to regular session at 11:00 a.m.

PRESCRIPTION DRUG PROGRAM

Paul Fox, Patient Advocate with ACH Health and Wellness Center, met with the Board, to discuss indigent prescription drug costs. Mr. Fox informed the Board that some of the clients, currently being assisted with drug costs, by the County, may be eligible for prescription drugs at greatly reduced costs through drug programs sponsored by pharmaceutical companies. The Board discussed the applications of HIPAA and collecting private health information from

prospective clients. Mr. Fox will meet with the Board again on Tuesday, February 24th at 10:30 a.m.

OTHER BUSINESS

The Board discussed legislative bills pertaining to zoning issues and County revenues. The Board also authorized travel reimbursement for Weed Dept. personnel attending the Weed & Pest Conference in Mitchell, February 18th through the 20th. The Board discussed their charges to the Blue Ribbon Panel Committee.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:50 a.m., until 9:00 a.m., Tuesday, February 24, 2004. Upon vote of the Board all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

February 24, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 24, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Larson, second by Johnson, to approve the minutes of February 17, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for January 2004: Average inmate population 49.4, 324 sets of civil papers were served, $9,862.06 was collected in work release and out of County prisoner costs, $2,235.00 was collected for confinement, 8 transports for a total of 2,318 miles, 178 calls logged, 105 incidents reported, 148 persons booked, 12 accidents checked, and 46 arrest warrants served. Sheriff Olson reported the detention center is almost full at this time. Sheriff Olson reported the amounts charged to other Counties, for housing prisoners, is comparable to charges set by other Counties who house prisoners. The Sheriff reported on electrical repairs needed on one of the vehicles in the Sheriff's Dept. fleet of vehicles. **Emergency Management Director, Jim Sutton,** reported on the following: The law enforcement equipment, covered under the 2003 DOJ grant, has been ordered. 1st District Assoc. of Local Governments has been working with the Emg. Mgmt. Dept. to secure prices on Arc View software for the EOC laptops. This software will tie in with the GIS and there is some grant money that may be available to cover these costs. The PDM plan has been sent to local communities in Codington County for signatures. The Emg. Mgmt. Dept. has an intern working at this time, at no cost to the County, helping with assembling the PDM manuals. Mr. Sutton will be traveling to Aberdeen to review an advance spotter program, created by the NWS, for seasoned weather spotters. Mr. Sutton will attend an Incident Command Training Program required by the State and Local Emergency Management Agreement. Mr. Sutton reported on a Snow Cat, used by the Highway Patrol and owned by the State of South Dakota, that has been given to Codington County to use for emergency situations in inclement winter weather. This equipment will be housed in the Search and Dive-Rescue building near the Watertown Fire Dept. Conditions to the State giving this equipment to the County are: The equipment must remain the same color, the Highway Patrol emblems must remain on the unit, and the Highway Patrol has the right to use snow cat if they need it and Codington County Search and Dive-Rescue are not in need of it at that time. Codington-Clark Equipment has hauled the Snow Cat to Watertown from Pierre. Mr. Sutton attended the hearing in South Shore pertaining to the South Shore Ambulance Service. South Shore has been given a six-month hardship exemption. Mr. Sutton will be conducting a radio operations class for the South Shore volunteer ambulance drivers and he will also be assisting an employee of the State Office of Emergency Medical Services with an Emergency Vehicle Operations Course. **States Attorney, Vince Foley,** reported a deposition has been scheduled for February 25th, in the Emil Mack matter. The States Attorney discussed legislation related to matters of missing and exploited children. Mr. Foley discussed a possible problem with dirt, piled on a piece of property, east of the Sioux River, east of 14th St. and north of 10th Ave. Mr. Foley suggested the Board send a letter to the U.S. Army Corps of Engineers for their opinion on this matter. Motion by Brinkman, second by Marquardt, to send a letter to the Corp. of Engineers informing them of this matter and to enlist their assistance in resolving the issue. Upon vote of the Board, all present voted aye; motion carried.

BLUE RIBBON COMMITTEE

Jim Endres, a member of the Blue Ribbon Panel Committee, met with the Board to discuss procedures of the Committee. Mr. Endres suggested the committee would make better progress if members of the Board of Commissioners were not in attendance at the committee meetings. The Board agreed not to attend the meetings unless their presence was requested.

PERSONNEL CHANGES

Motion by Marquardt, second by Larson, to approve the following personnel change: Michael L. Waba, new hire part time correctional officer, step 1/$10.42 per hour, effective date Feb. 17, 2004, submitted by Chief Correctional Officer, Mark Raasch. Upon vote of the Board, all present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Brinkman, second by Larson, to declare the following property surplus, to be destroyed or sold at a future surplus sale, as designated: GEN00568 computer monitor & GEN00766 computer monitor, both to be sold at a future surplus sale; GEN00766 computer & GEN01017 vacuum, both to be destroyed as they are no longer usable. Upon vote of the Board, all present voted aye; motion carried.

TERRORISM INSURANCE COVERAGE

Motion by Brinkman, second by Marquardt, to include terrorism coverage in the County's property insurance coverage. The cost of the coverage is $239.00 and will cover all buildings owned by the County. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Brinkman, to supplement the Youth at Risk Budget with grant monies, in the amount of $602.55, received from the SD Coalition for Children. Reimbursement was for costs of housing and transporting juveniles in detention. Upon vote of the Board, all present voted aye; motion carried.

FEBRUARY SALARY CLAIMS

Motion by Larson, second by Johnson, to approve the following salary claims: Commissioners: 6,542.45 total salaries; 165.88 mileage. Auditor: 12,269.35 total salaries. Treasurer: 14,473.84 total salaries. St. Attorney: 16,066.86 total salaries, Linda Young 2087.31 reg salary, 370.99 prior amt. due step raise; Barbara Maxwell 1,675.09 reg. salary, 174.25 prior amt. due step raise. Gov. Bldgs: 9,351.17 total salaries. Dir. of Equal.: 17,513.76 total salaries; Jim Norton step raise, 2,008.71 reg. salary. Reg. of Deeds: 12,081.50 total salaries. Veteran Service: 5,796.95 total salaries. Sheriff: 33,656.77 total salaries. Co. Jail: 42,911.26 total salaries; Bruce Kittelson 1,292.62 vacation pay, 1,040.87 comp. time pay; John Namken 2031.96 reg. salary, 1378.80 vacation pay, 225.92 comp. time and 129.30 overtime. Care of the Poor: 3,119.83 total salaries. Co. Nurse: 1,792.80 total salaries. Ag. Building: 6,289.91 total salaries. Co. Extension: 5,167.73 total salaries. Weed Control: 2,727.43 total salaries; Nick Endres 1982.51 part time @ 11.06 hr. ROAD & BRIDGE: 54,751.79 total salaries. EMERGENCY MANAGEMENT: 5,921.21 total salaries. VICTIM CRIME SERVICE: 3,805.92 total salaries. W.I.C.: 3,365.46 total salaries; Lisa McPeek 1310.77 part time @ 10.37 hr; Alice Moyer 996.31 part time @ 8.53 hr. Total: 257,605.99. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,482.12 retirement; S. D. Retirement 236.56 spouse option; S. D. Supplemental Retirement 2,208.00 suppl. retire.; Dakotacare 36,222.62 ins.; Midwest Benefit 260.61 ins.; Delta Dental 3,800.42 ins.; Colonial Ins. 26.17 ins.; Nationwide Retire. Sol. 997.99 suppl. retire.; AFSCME #2488 325.00 union dues; AFLAC 1,523.84 ins.; Conseco 20.20 ins.; Codington Co. Treasurer 212.19 garnishments; AFLAC 225.28 ins.; Watertown United Way 145.50 united way; Office of Child Support 498.00 child support; Sioux Valley Credit Union

8,399.00 credit union; Codington Co. Treasurer 18,170.00 employees mid-month draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 335.00 union dues; S. D. Retire. 28.28 prior service; Great Western Bank 14,938.43 federal withholding; Great Western Bank 28,914.84 social security. Upon vote of the Board, all present voted aye; motion carried.

WEED CHEMICAL BID LETTING

This being the time and place set for the opening of bids, received for Weed Chemicals, the following bids were opened and announced by Nick Endres, Weed & Pest Supervisor. Mr. Endres announced all chemicals were bid in 2.5 gallon containers:

Hefty Seed Co., Watertown, SD

1. Roundup Ultra Max II $49.53 per gal.
2. Roundup Pro $45.00 per gal., Buccaneer $13.50 per gal.
3. no bid submitted
4. 2-4D Amine $9.95 per gal.
5. Tordon 22K $78.25 per gal.

VanDiest Supply Co., Pierre, SD

1. Roundup Ultra Max $46.89 per gal.
2. Roundup Pro $39.53 per gal., Buccaneer Plus $22.20 per gal.
3. Plateau $271.48 per gal.
4. 2-4D Amine $9.04 per gal.
5. Tordon 22K $80.98 per gal.
6. CB Soy-Stik $10.18 per gal.

Two bids were received that were rejected by the Board for the following reasons: Bid was emailed and per SDCL 5-18-8 was not received in the proper sealed form; bid was received after deadline for filing. Mr. Endres recommended accepting both bids and using the lowest bid per job. Motion by Marquardt, second by Brinkman, to accept both bids, and use the chemicals at the lowest bid price. Upon vote of the Board, all present voted aye; motion carried.

PRESCRIPTION DRUG PROGRAMS

Paul Fox, Patient Advocate for ACH Health & Wellness Center; Welfare Director, Denise Sotka; and States Attorney, Vince Foley, met with the Board to discuss the County's options in regards to indigent client prescription drugs. The Board asked Mr. Foley and Mrs. Sotka to investigate the County's responsibility to indigent clients and the legalities of entering into a contract for services with Mr. Fox.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 10:45 a.m., to discuss personnel. Upon vote of the Board, all present voted aye; motion carried. Dick Edenstrom, HRD, was present for executive session. The Board returned to regular session at 11:45 a.m.

EMPLOYEE RESIGNATION

Motion by Larson, second by Brinkman, to accept the verbal resignation of Lead Building Maintenance employee, John Namken, effective February 27th. Upon vote of the Board, all present voted aye; motion carried.

JOB ADVERTISEMENT

Maintenance Supervisor, Milo Ford, met with the Board to discuss the position vacated by the lead building maintenance employee at the Detention Center. Mr. Ford's request was to hire a building maintenance employee. The Board prefers hiring a lead building maintenance employee. Motion by Marquardt, second by Larson, to authorize Mr. Ford, to advertise a lead

building maintenance job opening, internally and externally. Upon vote of the Board, all present voted aye; motion carried.

CORRESPONDENCE

The Board noted the following correspondence: a letter from the S.D. Board of Technical Professions, reminding the Board of the State law in S.D. regarding when the use of architects and engineers are required and a copy of a letter from Mayor Barger to a taxpayer regarding the replacement of a mail box due to snow removal.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 12:30 p.m., until 9:00 a.m., Tuesday, March 2, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 02, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Brinkman, and Larson; absent, Johnson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of February 24, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

County Health Nurse, Karla Moes, gave her monthly report to the Board. Mrs. Moes reported the Health Office is finishing up school screenings. The Health Office has a new program, "Reach Out and Read", implemented by the Governor's Office. Children who are examined in the Health Office will receive a free book, based on their age. The Nurses office continues to be busy with daily appointments. **Veterans Service Office, Al Janzen,** reported 19 trips with 76 Veterans for February. The Veterans Office will be going through old files and shredding any forms that contain private health information and are no longer required to be kept on file. The Veterans Office will cross reference with the Register of Deeds on discharge papers. Mr. Janzen will attend a national training conference in Rapid City. A Vietnam Veterans forum has been scheduled for April, in Watertown, to address health issues & P.T.S.D. **Extension Educator, Chuck Langner,** reported the Ag. Building withstood the Farm Show with no major problems. Commissioner Thomas received a report from Watertown Transit reporting the number of rides given to persons attending the Farm Show. A total of 514 rides were given this year to persons from over 35 communities. The Home Builders Show and Gun Show are the next large events scheduled at the Ag. Building. **Welfare Director, Denise Sotka,** submitted a written report to the Board with the following statistics for February: 20 clients were assisted of which 5 were new clients; 3 for rental assistance, 8 for pharmacy, 7 for utilities, and 2 burials. Total amount of assistance $10,326.55. Total credits $4,409.38. **Weed Supervisor, Nick Endres,** reported he is making contact with township officers in regards to weed spraying needs in 2004. Mr. Endres is also working on weed control in food plots and assisting at the Ag. Building as needed.

EXECUTIVE SESSION

Motion by Larson, second by Marquardt, to enter into executive session at 9:25 a.m., to discuss personnel. Upon vote of the Board, all present voted aye; motion carried. The Board returned to regular session at 9:30 a.m. States Attorney, Vince Foley and Director of Equalization, Russ Ronke, were present for executive session.

PERSONNEL CHANGES

Motion by Brinkman, second by Marquardt, to approve the following personnel changes: Shawna Harrington, Correctional Officer, from part time to full time, step 2/$10.84 per hour, effective date March 1, 2004, submitted by Chief Correctional Officer, Mark Raasch; Ray Eggena, Director of Equalization Clerk, from step 3/$9.22 per hour to step 3/$9.22 per hour plus $1.65 an hour per memorandum of agreement, effective date January 1, 2004, submitted by Director of Equalization, Russ Ronke. States Attorney, Vince Foley, reported, Mr. Eggena's personnel change was reviewed by AFSCME and does not conflict with any union agreements. Upon vote of the Board, all present voted aye; motion carried.

HIGHWAY DEPARTMENT

Highway Superintendent, Rick Small, presented to the Chairman, for his signature, a bridge inspection work order, for consultant services previously awarded to Aason Engineering. Mr.

Small reported load limits on County roads will be going into affect March 2nd, as a result of the recent warm weather. Supt. Small is working on establishing a charge for oversize permits.

SISSETON – WAHPETON OYATE MEMORANDUM OF AGREEMENT

Motion by Brinkman, second by Larson, to authorize Chairman Thomas, to sign the Memorandum of Agreement, between the Sisseton Wahpeton Oyate Tribe, Codington County, and the City of Watertown, for fire, law enforcement, ambulance, and road services, in the matter of the Dakota Sioux Casino. This agreement is for the time period February 1, 2004 to February 1, 2006 and can be reviewed at the office of the Codington County Auditor. Upon vote of the Board, all present voted aye; motion carried.

CAMPGROUND MANAGER

Maintenance Supervisor, Milo Ford, advised the Board that he has reviewed the job applications, for the Memorial Park Campground Manager position, and will be offering the position to one of the applicants. Reservations will be taken at the campground beginning April 15th.

PRESCRIPTION DRUG PROGRAM

Commissioner Brinkman reported on information he had recently received in regards to prescription drug programs for lower income patients. Mr. Brinkman received information that the S.D. Dept. of Social Services has such programs available at this time. The Board will ask the Welfare Director to investigate these programs and determine which, if any, programs the County's clients qualify for.

OTHER BUSINESS

The Board had a lengthy discussion regarding recent attempts at legislation to create at $.05 per drink tax, with a share of the revenues, created by this tax, going to Counties. Counties in South Dakota have been contacted by the Pennington County Commission to attempt to obtain enough petition signatures to place the drink tax on the 2004 General Election ballot and are asking all Counties to assist in the gathering of the required signatures. The SDACC has pursued this legislation in 2004 and previous years with no success. The SDACC proposes appointing a task force to begin developing a strategy for placing this issue on the ballot in 2006. Pennington County feels the issue needs to be addressed sooner than 2006 to assist Counties with the increasing costs to operate County government. Commissioner Thomas will attend an executive meeting of the SDACC on March 4th to further discuss the proposed drink tax and determine if Counties will work to place this matter on the 2004 General Election ballot.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 11:20 a.m., until 9:00 a.m., Tuesday, March 9th, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 09, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of March 2, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported she will be meeting the Kampeska Heritage Museum curator, Kevin Bailey, to review old documents filed in the Auditor's vault in the basement of the Courthouse, to determine if such documents have any historical value. The Auditor's office has been working to secure handicapped accessible polling places for the 2004 election year. The Auditor's office has submitted claims, in the amount of $65,683.40, to the Legal Catastrophic board for their review and consideration. The Auditor's office has completed the adjustments to mobile homes on real estate that were moved or changed ownership in 2003. **Director of Equalization, Russ Ronke,** reported 2004 assessment notices have been mailed to property owners and his office is busy answering questions on assessment values. Mr. Ronke gave the Board a brief overview of how assessments are calculated on different types of property. **Treasurer, Carol Maloney,** reported letters have been mailed to mobile home owners on the adjustment to their 2003 tax notice for mobile home taxes that were paid in 2003 due to the home being moved or sold. The Treasurer also informed the Board the HIPAA steering committee would be meeting to discuss electronic information and computer passwords. Ms. Maloney asked the Board if costs for HIPAA compliance would be charged to the Commissioners budget or to the individual office where the compliance measures need to be implemented. The Board asked the Treasurer to prepare an estimate of costs for next weeks meeting. The Treasurer also reported on Public Service Announcements that have gone out on the Elderly/Disabled Assessment freeze deadline of April 1, 2004. **Register of Deeds, Ruth Pope,** presented the Board with her monthly statement of fees. Mrs. Pope noted the fees are down $5,000.00 from this month in 2003. The amount of fees collected was $13,420.73 with $1,092.00 of that amount being remitted to the State of South Dakota. Mrs. Pope requested authorization to purchase a reader printer for her office to replace an old reader that is requiring a considerable amount of maintenance. Mrs. Pope reported her budget has sufficient appropriations to cover the cost and she has received a quote in the amount of $3,995.00 for a new reader and will secure an additional quote before making a purchase. The Board had no objection to the equipment purchase request.

LONG'S ADDITION PLAT

John Egge presented a plat to the Board for their approval. Mr. Egge stated the plat has been approved by the appropriate entities.

RESOLUTION 2004-5

BE IT RESOLVED by the Board of County Commissioners of Codington County, South Dakota, that the plat entitled: "Long's addition the East 20 rods of the South 56 rods of the SE1/4 of Section 4, T116N, R53W of the 5th p.m., Codington County, South Dakota," which has been submitted for examination pursuant to law, and having been previously approved for platting by the Municipality of Watertown and the Codington County Planning Commission, with all taxes and special assessments paid at that time and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved and the County Auditor is

hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Motion by Brinkman, second by Marquardt, to approve the above and foregoing resolution. Upon vote of the Board, all present voted aye; motion carried.

Dated this 9th day of March, 2004

John W. Thomas
Chairman
Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Marquardt, second by Brinkman, to supplement the following budgets with grant monies received: Emergency Management, revenue and expenditure budgets, in the amount of $44,917.41 for homeland security equipment grant; and Extension, expenditure budget, in the amount of $1,741.51 for a mail allotment grant. Upon vote of the Board, all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Larson, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of February, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 4,582.95
Checks in Treasurer possession	
less than 3 days	$ 77,623.64
Cash Items	$ 203.50
TOTAL CASH ASSETS ON HAND	$ 82,410.09
RECONCILED CHECKING	
Great Western Bank Checking	$3,051,986.28
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 306,201.78
INVESTMENTS	
SD Public Funds Investment	$ 6,009.56
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 100,498.63
TOTAL CASH ASSETS	$3,547,106.34
General Ledger Cash Balance by Funds:	
General	$1,632,016.95
Sp. Revenue	$1,376,778.19
Internal Service	$ 9,042.40
Trust & Agency	$ 529,268.80
(schools $245,838.35; twps. $19,228.38; city/towns $49,045.27)	
TOTAL GENERAL LEDGER CASH	$3,547,106.34

VERIFIED CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following claims as submitted by the Auditor's office: A-OX Welding Supply 70.47 sup, A-OX Welding Supply 6.82 rent, Scott Aas 14.06 jury, Michael Aason 11.16 jury, Active Heating 812.60 rep, Darla Adolphsen 20.00 witn, Allied Capital Lease Adm. 871.63 rent, Arneson,Issenhuth,&Parent LLP 15081.11 prof svc, Avera Home Medical Equipment 502.50 indg med, Karleen Bailey 78.30 trav, Steven Bathke 11.16 jury, Batteries Unlimited 136.00 sup, Jennifer Bertsch 20.00 witn, Best Business Products 91.62 rent, Best Leasing Inc 249.92 rent, Best western Ramkota Inn 84.00 trav, Roger Billings 10.00 jury, Boones 2998.80 sup, Nancy Borkhuis 11.16 jury, Scott Bratland 11.74 jury, Brian's Glass & Door, Inc. 16.00 rep, Bridgestone/Firestone, Inc 285.80 sup, Mike Briggs - Landlord 250.00 indg util, Elmer Brinkman 10.00 trav, Brock White Company 6088.54 sup, Brown Clinic Pharmacy 56.99 indg med, Cindy Brugman 7.00 trav, Harold R. Bunde 29.86 trav, Burghardt Amateur Center 447.53 sup, Burns Law Office 2695.10 prof svc, Paul Burns 11.16 jury, C & S Chemical 50.00 maint, Don Carlson 15.00 prof svc, Carquest Auto Parts 486.77 sup, Cartney Bearing & Supply 8.48 rep, Ramiro Cavazos 10.00 jury, Cave Supply 62.93 rep, Cave Supply 103.24 rep, Cellular One 347.39 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, Chuck's Bike & Lock Shop 49.75 sup, Clinnet Solutions LLC 45.00 prof svc, Codington Clark Electric 631.78 indg util, Codington Clark Electric 29.64 util, Codington Co. Register Deeds 20.00 fee, Codington County Treasurer 4.20 sup, Cole Papers, Inc. 2059.94 sup, Compustar Systems Inc 46.00 sup, Connecting Point Computer Cent 675.41 maint, Connecting Point Computer Cent 138.00 sup, Douglas Cook 20.00 trav, Cook's, Inc. 289.94 rent, Cook's Inc. 699.33 sup, Cook's Inc. 167.38 sup, Howard Cordell 20.00 trav, Steven Coyle 10.00 jury, Crawford Funeral Chapel 1051.88 prof svc, Credit Bureau of Watertown Inc 44.98 pymt, Crescent Electric Supply Co. 130.81 rep, Crocker's Collision Center 95.00 rep, Dixie Currey 10.58 jury, Dakota Elevator 205.00 maint, Dakota Fluid Power 79.12 rep, Cathy Dally 11.16 jury, Donna Davis 10.58 jury, Days Inn Pierre 120.00 trav, Wm. Deberg 87.00 trav, Todd DeVille 12.90 jury, Diagnostic Radiology Associate 74.00 prof svc, Donna Dietrich, Chairman 121.57 prof svc, DTN Corporation 680.40 rent, Dugan Sales & Service 6.95 rep, Betty Dutt 10.00 jury, The Earthgrains Company 345.05 sup, East Point 570.00 indg util, Ryan Easthouse 34.80 witn, Econo Foods Pharmacy 1003.74 indg med, Debra Ellinger 10.58 jury, Ellyson Law Office 1290.07 prof svc, EMC Insurance Companies 9389.75 ins, Nick Endres 27.00 trav, John Evans 24.06 trav, Brady Fairchild 20.00 witn, Fire Underwriters Board 1609.83 ins, Fireguard Inc 1275.84 equip, First Dist Assoc of Local Govt 10000.00 pymt, Susan Flisrand 21.02 jury, Robert Fox 23.48 trav, Kenneth Fransen 11.16 jury, Cheryl Gibbs 51.74 jury, Glacial Lakes & Prairies Tour. 400.00 sup, Glass Products Inc. 24.70 rep, GlaxoSmithKline Financial 145.38 sup, Global Protection LLC 2992.77 equip, Green, Schulz, Roby, etal 842.70 prof svc, Susen Gregersen 13.48 jury, John Grismer 21.60 jury, Derek Hanson 10.00 jury, Harold's Camera Shop 205.10 sup, Heinz Home Dairy Delivery 751.30 sup, Janelle Henman 20.00 witn, Hillyard Floor Care Supply 423.28 sup, Hindman Auto Electric 22.80 rep, Frank Hoffman 20.00 witn, Kim Hoffman 20.00 witn, Peggy Hoffman 20.00 witn, Crystal Hoftiezer 10.00 jury, Tina Hofwalt 12.32 jury, Holiday Inn 110.00 trav, James Hoppe 11.74 jury, Human Service Agency 4912.75 pymt, Human Service Agency 200.00 sup, Melinda Huntington 10.00 jury, Hurney Plumbing 460.84 rep, HyVee Pharmacy 137.21 sup, Interlakes Community Action 412.25 pymt, Frances Jenkins 10.00 jury, Allen Jenner 11.16 jury, Carol Johnson 53.40 trav, Ethel Johnson 52.90 jury, John H. Johnson 32.76 trav, Jurgens Printing 83.00 sup, Thaddeus Jurgens 12.90 jury, Jane Kannas 10.00 jury, KAR Products 376.27 sup, Kilrad Inc - Landlord 300.00 indg util, Kimball Midwest 173.82 sup, Leah Klatt 15.80 jury, Frank Krause 11.74 jury, Sandra Krause 20.00 witn, Kuiper Appliance 364.00 rep, Kyocera Mita America, Inc. 214.07 rent, Lake City Fire Equipment 532.00 maint, James Lambert 52.90 jury, Chuck Langner 161.73 trav, Harry LaQua 22.90 trav, J.H. Larson Electrical Co. 305.25 sup, LATI/BIT 50.00 trav, Lewis & Clark BHS 125.00 prof svc, Rachel Lindberg 20.00 witn, Lions Bus Service 30.00 jury, Jodi Loehrer 36.14 trav, Erica Logan 20.00 witn, Donald Lortz 12.90 jury, Lyle Signs Inc. NW 6165 143.70 sup, Maria Macagno 62.50

interp, Macksteel Warehouse, Inc. 153.26 sup, Mac's Inc. 8.29 rep, Mac's Inc. 35.37 sup, Mahowald's 112.45 rep, Lavern Marquardt 6.96 trav, May, Johnson, Doyle & Becker 2373.79 prof svc, Nancy McClanahan 174.25 prof svc, Tyler McElhany 20.00 witn, McLeod's Printing & Office Sup 12.40 sup, Medicine Shoppe #1182 854.89 sup, Menards 44.57 sup, Menards 226.22 sup, Jon Messerschmidt 10.00 jury, Meteorlogix 1056.00 sup, Midcontinent Communications 65.00 util, Milbank Communications 92.50 sup, Minnehaha Co. Treasurer 77.76 sup, Mobile Electric Service 127.00 sup, Municipal Utilities 879.89 indg util, Municipal Utilities 13823.90 util, Karrie Neilan 19.28 jury, Scott Nenaber 66.98 witn, Northwestern Public Service 747.56 util, Office Systems, Inc. 1968.38 sup, Olson & Johnson International 216.39 rep, Optics Plus - Steve Roe 34950.00 equip, Ottertail Power Co. 32.21 util, Overhead Door Co 74.44 rep, Pegler-Sysco Food Services Co. 5265.14 sup, Pennington County Jail 197.81 trav, James Peterson 11.74 jury, Jacqueline Pieschke 10.58 jury, Lanor Pigors 10.00 jury, PMB 0112 192.39 util, Polk City Directory 251.00 sup, Ruth Pope 7.00 trav, Eugene Popham 12.90 jury, Prairie Lakes Health Care Cent 1973.00 prof svc, PRAIRIEWAVE 520.18 util, Print 'Em Now 85.96 sup, Professional Mailing & Market. 1760.89 sup, Quality Presort Services, Inc 672.46 sup, Qwest 982.72 util, Qwest 15.80 util, Ronnie Raasch 51.16 jury, Redlinger Bros. 163.89 re[, Cathryn Rehfuss 15.00 prof svc, Randy Reil 20.00 witn, Nancy Reishus 51.16 jury, Reserve Account 1741.51 postage, Ryan Rieffenberger 10.58 jury, Adam Rieffenberger 20.00 witn, Jerome Ries 10.58 jury, Jamie Rominsky 10.58 jury, Russell A. Ronke 21.46 trav, Runnings 92.18 rep, Runnings 29.34 sup, Rural Cellular Corp 251.03 util, Dawn Russell 81.60 prof svc, S & V Enterprises 225.00 indg util, Richard Sandburg 50.58 jury, Rita Schmig 21.60 jury, Jan Schnaser 122.84 trav, SD Dept of Ag 60.00 recert, SD Department of Revenue 955.00 prof svc, S.D. Department of Revenue 4.00 fees, SD Weed & Pest Assoc 914.98 sup, SDAAO 225.00 trav, Donald Seim 11.16 jury, Sharp Chevrolet Pontiac Cadi. 730.83 rep, Sheehan Cycle 2700.00 equip, The Shoe Shop 375.00 sup, Shopko Pharmacy #254 113.67 indg med, Kevin Siebrands 20.00 witn, Gail Sime 10.00 jury, Sioux Rural Water 170.94 indg util, Sioux Valley Clinic Watertown 72.00 prof svc, Sioux Valley Clinic Watertown 864.78 prof svc, Sioux Valley Coop 84.00 rep, Sioux Valley Coop 2741.83 sup, Sioux Vocational Services Inc. 60.00 pymt, Rick Small 7.00 trav, Snow Sales 302.20 sup, Sogn Messer Funeral Home 2540.00 prof svc, Sourcecorp 30.60 sup, South Shore Gazette 719.01 publ, Emily Sovell Attorney at Law 1833.75 prof svc, Joe Spartz 10.00 reimb, Spears Law Office 4430.85 prof svc, Star Laundry 38.04 sup, Star Laundry 113.73 sup, Craig Stephens 10.00 reimb, Joe Stoker 20.00 witn, Parker Stone 11.16 jury, Rebecca Stone 10.00 jury, Streicher's 139.85 sup, Sutton and Bauer Law Offices 6756.89 prof svc, James Sutton 20.00 trav, Taecker Plumbing & Heating 30.82 rep, Tamperproof Screw Company Inc 37.87 rep, Taser International 1091.56 sup, Michael Tassler 20.00 witn, Matthew Thill 50.00 jury, John W. Thomas 7.00 trav, Amanda Thompson 20.00 witn, Michael B. Thompson, P.C. 2429.92 prof svc, Dan Thyen 30.44 trav, Titan Machinery 601.99 rep, Robert Tuttle 20.00 witn, USA Symantic Order Services 42.31 sup, Value Care Pharmacy 140.41 indg med, VISA 186.57 sup, Gary Wadsworth 14.64 jury, Walmart Community 240.01 sup, WATERTOWN AREA PAGING 40.00 util, Watertown Public Opinion 1474.80 publ, Watertown Tire Center, Inc. 244.35 maint, Donna Weber 57.00 trav, John Weber 57.00 trav, Wells Fargo Financial Leasing 292.92 rent, Becky Wettestad 20.00 trav, Christine Wheeler 10.00 jury, Roberta Whitlock 67.40 jury, Wiles & Rylance, LLP 3071.20 prof svc, Winge's Mufflers 47.01 rep, Toby Wishard 30.00 trav, Angela Woertink 20.00 witn, WW TIRE SERVICE INC 1176.02 sup, Xerox Corporation 139.88 sup, Yankton Co Treasurer 89.80 prof svc, Yankton Co. Sheriff 16.50 trav, David Zaug 10.58 jury, Donna Zirbes 10.58 jury.

REGIONAL RAIL AUTHORITY

RESOLUTION 2004-6

AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY

BE IT RESOLVED that County of Codington, South Dakota, hereby reaffirms it membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

BE IT FURTHER RESOLVED that Lavern Marquardt and Ken Larson are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 9th day of March, 2004.

The above and foregoing Resolution was moved for adoption by Commissioner Brinkman, seconded by Commissioner Johnson, and upon roll call all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

John W. Thomas
Chairman

Attest:

Cindy Brugman
County Auditor

HIGHWAY DEPARTMENT
Highway Supt., Rick Small, informed the Board that the Dept. of Game, Fish, and Parks has formally requested the County Highway Dept. to apply an asphalt surface treatment on 1 mile of township road located between Sec. 17, T116N, R53W and Sec. 20, T116N, R53W in Pelican Township. This request was made in accordance with agreement #610496, paragraph 6, dated March 1992. This project is to be accomplished at the expense of the Game, Fish, and Parks, not to exceed $7,000.00 and scheduled for early August 2004. Mr. Small also mentioned a notice of intent to mine in Sheridan township that may affect a County road. Commissioner Marquardt asked Mr. Small to check on an E-911 sign on the corner of County Road 6 and Hwy 20 intersection. Mr. Small and the Board also discussed procedures to remove trees in ditches along County roads.

EXECUTIVE SESSION
Motion by Johnson, second by Brinkman, to enter into executive session at 10:35 a.m., to discuss personnel. Upon vote of the Board, all present voted aye; motion carried. The Board returned to regular session at 11:00 a.m.

OTHER BUSINESS
The Board discussed the following: The Pennington County Commissioners rejoining the SDACC, building permit fees and requirements, rumors concerning Sheridan road, a presentation by County officials at a meeting of Leadership Watertown, an emergency generator for the Ag. Building, Ag. Building projects paid for by the Chamber Ag. Committee, and the current County wheel tax ordinance.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:20 a.m., until 9:00 a.m., Tuesday, March 16, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 16, 2004, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding. Commissioner Larson was excused at 9:30 a.m. to attend a funeral.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of March 9th, 2004, as presented. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, reported his department has had three Saturday calls, for maintenance, in the Detention Center in the last month. Applications for the maintenance position, advertised, have been received and interviews are underway. Mr. Ford reported there have been no major problems with operating maintenance at the Courthouse. Memorial Park reservations continue to come in with $2,800.00 collected for 2004 camping reservations. Mr. Ford anticipates putting staff on at the park between April 12th and April 19th. The shoreline restoration project at Memorial Park is holding up during the spring thaw. The Ag. Building is ending a run of major events with the Gun Show next on the list of events. Commissioner Thomas asked Mr. Ford to check on wiring for an emergency generator at the Ag. Building. **Highway Supt., Rick Small,** reported the County has used 30,000 lbs of crack sealing material, on County blacktop, since December, approximately 12 miles. Mr. Small has been in contact with Koch Oil Co. for scheduling chip sealing 48 miles of County road in 2004. Mr. Small reported, steel prices, for motor grader cutting edges, have taken a steep increase. The used oil burner in the County Highway shop has burned 740 gallons of waste oil since being installed last fall.

ABATEMENTS AND REFUNDS

Russ Ronke, Director of Equalization, reviewed the following abatements and refunds presented to the Board for their approval. These abatements and refunds have been approved by the City of Watertown: Abatement #2004-11, tax bill 2004-11644, $329.20 to Kenneth & Cheri Peterson; #2004-12, tax bill 2004-7451, $143.74 to Lawrence Endres; #2004-13, tax bill 2004-6757, $257.18 to City of Watertown; #2004-14, tax bill 2004-11876, $241.84 to City of Watertown; #2004-15, tax bill 2004-6758, $2,795.54 to City of Watertown; #2004-16, tax bill 2004-13297, $2,345.40 to Todd & LeAnn Swenson & Deloris Gibson; #2004-17, tax bill 2004-13296, $2,305.70 to Todd & LeAnn Swenson & Deloris Gibson; refund #2458, tax bill 2000-4023, $74.66 to Lawrence Endres; refund #2459, tax bill 2001-4058, $71.00 to Lawrence Endres; refund #2460, tax bill 2002-4118, $69.68 to Lawrence Endres; and refund #2461, tax bill 2003-4221, $78.00 to Lawrence Endres. Motion by Brinkman, second by Johnson, to approve the aforementioned abatements and refunds, as presented. Upon vote of the Board, all present voted aye; motion carried.

HIPAA STEERING COMMITTEE

Commissioner Johnson, reported on a recent HIPAA Steering Committee meeting. The steering committee discussed adopting HIPAA policies for Codington County and training procedures for County employees. Codington County HIPAA Privacy Officer, Carol Maloney, presented the Board with a letter, to the S.D. Dept. of Health, for the Chairman's signature. Motion by Brinkman, second by Johnson, to authorize the Chairman to sign a letter informing the S.D. Dept. of Health that Codington County will no longer be providing the Codington County Health Nurse

Office with fax machine privileges, due to HIPAA privacy practices. Upon vote of the Board, all present voted aye; motion carried.

WEST NILE VIRUS CONFERENCE

Emergency Management Director, Jim Sutton, briefed the Board on topics discussed at a West Nile Virus Conference, attended by Mr. Sutton and Commissioner Marquardt, in Pierre. Director Sutton reported on grant monies available to government entities to control mosquito population. Mr. Sutton discussed the options available to Codington County, including the purchase of spraying equipment and joining with the City of Watertown to purchase such equipment and chemicals needed to prevent the spread of the West Nile Virus. Commissioner Thomas provided Mr. Sutton with information from the SD Dept. of Health regarding a conference call to discuss, Mosquito Control Grant Programs and Technical Assistance, on March 31st, 2004, from 10:00 a.m. to 12:00 p.m. Motion by Brinkman, second by Marquardt, to participate with the City of Watertown in efforts to control the West Nile Virus and to appropriate up to $6,500.00, from Commissioners Contingency, for the purchase of mosquito control equipment and chemical. Mr. Sutton will meet with City officials this week to discuss the overall program and cost sharing.

DIRECTOR OF EQUALIZATION

The Board spent considerable time with Director of Equalization, Russ Ronke, reviewing procedures used to assess properties in Codington County. The Board contacted the U.S. Dept. of Ag. Natural Resources Conservation Service, in Redfield, to gain information on a soil survey project for Codington County that was to be used to determine property values according to soil samples. The NRCS has tentatively scheduled to meet with the Board at their March 23rd meeting. Director Ronke requested authorization for his appraisal staff to attend the SDAAO conference scheduled for May. The Board had no objection to Mr. Ronke's request.

OTHER BUSINESS

Commissioner Brinkman briefed the Board on issues discussed at the recent Planning and Zoning Commission meeting. States Attorney, Vince Foley, updated the Board on Senate Bill 185. The Board noted correspondence from the S.D. Public Utilities Commission, regarding the Western Area Power Administration's "Dakotas Wind Transmission Study".

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Johnson, second by Brinkman, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, March 23, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 23, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 23, 2004, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of March 16th, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, gave his monthly report to the Board. Mr. Sutton reported the City is working on a master application for State assistance with West Nile Virus control. The City is drafting a joint resolution, between the City and County, to send with the application for grant funds. The Board recommended forming a County committee, comprised of, the Weed Supervisor, Extension Educator, Maintenance Supervisor, Emergency Management Director, and Commissioner Marquardt, to determine what equipment the County will require and who will operate such equipment. Mr. Sutton requested authorization to purchase a computer, for the Emg. Mgmt. office, to replace one that was in need of costly repairs. The Board had no objection to the purchase, but requested Mr. Sutton to, check first, with the State to see if there are any computers available under grants. Mr. Sutton requested authorization to attend an Exercise Development Class, to learn how to develop emergency exercises and training, in Maryland, scheduled for August 30th through September 2nd, 2004. The expense for the class would be covered entirely by the Federal government. Motion by Marquardt, second by Brinkman, to authorize the Chairman to sign the General Admissions Application authorizing Mr. Sutton to attend the class. Upon vote of the Board, all present voted aye; motion carried. The Emergency Management Office continues to work with First Dist. Assoc. of Local Govts. to purchase Arc View software for the computers in the E.O.C. Mr. Sutton reported that members of the C.C.S.D.R. Team have completed a hazardous materials training course for First Responders. Members from the Watertown Fire Dept. instructed this course and the course will enable Dive-Rescue members to provide support to the Watertown Fire Dept. Hazardous Training Response Team if there should be a hazardous material accident in the County. Mr. Sutton has submitted a list of security projects, critical to County infrastructure, to the State. Mr. Sutton updated the Board on the South Shore Ambulance service. **Sheriff, Keith Olson,** reported the following statistics for February, in the Sheriff's Office and Detention Center: 177 calls logged, 116 incidents checked, 7 accidents checked, 320 set of civil papers processed, 55 warrants served, 8 transports for a total of 1,583 miles traveled, 60.31 daily average inmate population, $14,227.06 collected for out of County prisoners and work release, $1,847.50 collected in jail confinement, and 149 persons booked. The Board referred a list of security measures, requested by the Clerk of Courts office, to the Sheriff. There are 50% match-fund security grants funds available statewide for security improvements in courthouses. **States Attorney, Vince Foley,** reported no trial date has been set for the Asmussen case and that the trial will be held in Huron. Mr. Foley updated the Board on current cases.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Brinkman, second by Marquardt, to approve the following automatic budget supplements: To the Emergency Management revenue and expenditure budgets in the amount of $1,496.75 from the City of Watertown for the E.O.C. conference table project; to the General Fund revenue budget in the amount of $2,099.70 from the State of South Dakota for a juvenile prosecutor grant. Upon vote of the Board, all present voted aye; motion carried.

DAKOTAS WIND STUDY PROJECT

Motion by Brinkman, second by Johnson, to authorize the Chairman to sign a letter, from the Board, to the W.A.P.A. Dakotas Wind Study Project Manager, stating the Board's position on the Wind Study Project. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session, at 9:25 a.m., to discuss pending litigation. Upon vote of the Board, all present voted aye; motion carried. States Attorney, Vince Foley and Auditor, Cindy Brugman, were present for executive session. The Board returned to regular session at 9:45 a.m.

PERSONNEL CHANGES

Motion by Larson, second by Marquardt, to approve the following personnel changes, as presented by the Maintenance Supervisor: Jeffrey Hershman, promoted from building maintenance step 5/$9.98 to lead building maintenance step 3/$10.63, effective April 1, 2004. Glenn Frentz, new hire building maintenance step 3/$9.22 per hour, effective April 1, 2004. Upon vote of the Board, all present voted aye; motion carried.

COURTHOUSE ANNIVERSARY

Kevin Bailey, Kampeska Heritage Museum Director and Sharon Feil, 2004 Art Walk sponsor, met with the Board to discuss coordinating the 75th anniversary of the Courthouse dedication with Art Walk, the 125th anniversaries of two local Churches, and Prairie Days at the Zoo. The Museum would like to sponsor some type of social on the Courthouse front lawn on June 19th and would ask the Board to have the Courthouse open for architectural tours of the Courthouse, conducted by museum members. The Board agreed to arrange for the Courthouse to be open for several hours on Saturday, June 19th.

COUNTY HIGHWAY DEPT.

Highway Supt., Rick Small, presented the Board with an agreement, between the County and the State, for striping 48 miles of County blacktop. The agreement calls for a 60/40, State/County, split of the costs, with an estimate of $9,000.00 - $10,000.00 cost to the County. Motion by Marquardt, second by Larson, to authorize the Chairman to sign the striping agreement. Upon vote of the Board, all present voted aye; motion carried.

PROPERTY ASSESSMENTS

Waverly Township clerk, Greg Wall, read a prepared statement, signed by township officers, Greg Wall, Clayton Zemlicka, Mark Comes, and Dan Thyen, to the Board expressing their dissatisfaction with the procedures used by the Director of Equalization for 2004 assessments placed on properties in Waverly Township. Township officers present were: Greg Wall, Mark Comes, and Clayton Zemlicka. Also present were: John & Arlys Kays, Charles Rossow, Darrell Redlin, and Director of Equalization, Russ Ronke. The Waverly Township officers do not feel there is equalization in Waverly Township when land is compared to other areas of Codington County. Mr. Ronke informed those present that his valuations were based on procedures under South Dakota law and that his office is working with an old soil survey. Commissioner Thomas informed those present that an updated soil survey is expected by June 1st. Greg Wall told the Board that Waverly Township would like to see the Board pass a resolution asking the Governor to change the laws concerning assessment years on NA-Z land. Mr. Wall thanked the Board for listening to their concerns and the Board thanked those present for their input.

CORRESPONDENCE

The Board noted correspondence from Dexter Township Officials, signed by Clerk, Larry Kornmann, requesting a written response from the Board as to why the Board refuses to address the issue of some townships being assessed at 40-50% of true value and others at 80-90% true value. Dexter Township feels this is unjust and would be willing to share in the cost of an independent appraisal of comparable land in such townships.

BLUE RIBBON COMMITTEE

The Board discussed the progress of the Blue Ribbon Committee and which departments are yet to meet with the Committee.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Johnson, to adjourn at 11:40 a.m., until 9:00 a.m., Tuesday, March 30, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

March 30, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 30, 2004, in the Codington County Courthouse. Members present at 9:00 a.m. were: Thomas, Johnson, Brinkman, and Larson; Marquardt present at 9:25 a.m. Chairman Thomas, presiding.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of March 23rd, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS
Motion by Brinkman, second by Johnson, to approve the following automatic budget supplements: To the Emergency Management revenue and expenditure budgets in the amount of $59,561.76 from the State of South Dakota for Homeland Security equipment grant purchases; to the General Fund revenue budget and Historic Preservation expenditure budget in the amount of $455.07 for grant reimbursement project #46-03-017. Upon vote of the Board, all present vote aye; motion carried.

DIRECTOR OF EQUALIZATION
Director of Equalization, Russ Ronke, reviewed the dates of the County and Consolidated Boards of Equalization. The County Board of Equalization will convene at 1:00 p.m. on Tuesday, April 13, 2004, in the Commissioners office in the Courthouse and the Consolidated Board of Equalization will convene at 7:00 p.m. on Tuesday, April 20th, 2004, at City Hall.

OPERATING CASH TRANSFER
Motion by Brinkman, second by Larson, to approve an operating cash transfer, in the amount of $21,000.00, from the General Fund to the Emergency Management Fund, as previously budgeted, for normal operating expenses. Upon vote of the Board, all present voted aye; motion carried.

MARCH SALARY CLAIMS
Motion by Brinkman, second by Marquardt, to approve the following salary claims for March, 2004. Upon vote of the Board, all present voted aye; motion carried: Commissioners: 6,460.15 total salaries; 83.52 mileage. Auditor: 12,327.93 total salaries. Treasurer: 14,593.38 total salaries. St. Attorney: 15,447.19 total salaries. Gov. Bldgs: 9,589.14 total salaries. Dir. of Equal. 18,535.02 total salaries; Ray Eggena, salary memorandum 1898.66 reg. salary : Diane Merchant 416.00 part time @ 8.00 hr.; Imogene Schmahl 256.00 part time @ 8.00 hr..Reg. of Deeds: 12,081.49 total salaries. Veterans Service: 5,796.93 total salaries. Sheriff: 35,391.88 total salaries: Jack Weber 408.78 part time @ 15.14 hr. Co. Jail: 40,818.99 total salaries; Micheal Waba 1461.41 new hire, p.t. jailer @ 10.49 hr.; Donna Weber 218.82 p.t. @ 10.42 hr.; Shawna Harrington new hire @ 1893.42 mo. reg. salary; Gary Wadsworth step increase to 1968.53 mo. reg. salary. Care of the Poor: 3,119.83 total salaries. Co. Nurse: 2,698.76 total salaries; Lisa McPeek 165.92 p.t. @ 10.37 hr. Ag. Bldg: 5,344.87 total salaries. Co. Extension: 5,251.09 total salaries; Lori Marscheider step raise to 1,884.69 reg. mo. salary. Weed Control: 2,897.13 total salaries; Nick Endres 2,131.82 p. t. @ 11.06 per hr. ROAD & BRIDGE: 54,358.49 total salaries. EMERGENCY MANAGEMENT: 5,921.19 total salaries. VICTIM CRIME SERVICE: 3,805.92 total salaries. W.I.C.: 3,598.57 total salaries. Total:258,037.95. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,475.30 retirement; S. D. Retirement 219.57 spouse option; S. D. Supplemental Retirement 2,188.00 suppl. retire.; Dakotacare 36,025.01 insurance; Midwest Benefits 264.01 ins.; Delta Dental of SD 3,828.42 ins.; Colonial Ins. 26.17 ins.; Nationwide Retire. Solutions 997.99 suppl. retire.; AFSCME 325.00 union dues; AFLAC 1,523.84 ins.; Conseco Ins. Co. 20.20 ins.; Cod.

County Treasurer 209.69 garnishments; AFLAC 225.28 ins.; Watertown United Way 126.00 united way; Office of Child Support 681.33 child support; Sioux Valley Credit Union 8,137.00 credit union; Cod. County Treasurer 18,170.00 employees monthly draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 314.00 union dues; S. D. Retire. 28.28 prior service; Great Western Bank 15,301.32 federal withholding; Great Western Bank 29,015.86 social security.

EMERGENCY MANAGEMENT CLAIM

Motion by Brinkman, second by Marquardt, to approve the following claim from the Emergency Management budget payable when grant reimbursement has been received: To Beck Motors, $28,533.00, for the purchase of a 2004 Chevy Suburban, through Homeland Security Equipment Grant FY03. Upon vote of the Board, all present voted aye; motion carried. The Board discussed using the 1997 Emergency Management Suburban for the travel of County officials.

HIGHWAY DEPT.

Highway Supt., Rick Small, appeared before the Board to discuss oil, used for patching roads. The company that was awarded the County's bid for liquid asphalt will not have the product available until April 19th. The Highway Dept. will purchase the product out of Omaha, in the interim, and Mr. Small anticipates paying a higher cost than the bid price accepted. The Board and the Highway Supt. discussed County roads in need of repair and what funds will be available for these road projects.

CORRESPONDENCE NOTED

The Board noted the following correspondence: A letter from Matt Schuerger, Technical Advisor to the Western Area Power Adm., thanking the Board for submitting comments to help define the scope of the new Dakotas Wind Transmission Study; a notice from Breit Law Offices regarding Equity One ABS vs. Lance Swalve.

ALCOHOL AND DRUG PREVENTION AND TREATMENT SERVICES

Motion by Larson, second by Brinkman, to authorize the Chairman to sign a form, authorizing the Human Service Agency to be the provider of alcohol and drug prevention and treatment of services, in Codington County. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 10:00 a.m., to discuss possible litigation. Upon vote of the Board, all present voted aye; motion carried. States Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 10:10 a.m.

EASTER CLOSING

Motion by Brinkman, second by Marquardt, to close all County offices and buildings, at 12:00 noon, on Good Friday, April 9th, 2004. Upon vote of the Board, all present voted aye; motion carried.

OTHER BUSINESS

Commissioner Thomas reported on the Children's Coalition meeting and SDACC executive board meetings he recently attended in Fort Thompson and Gettysburg. The Board noted the Veterans Service and Emergency Management offices will meet with the Blue Ribbon Committee on March 30, 2004, at 7:00 p.m., at the County Ag. Building.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 10:20 a.m., until 9:00 a.m., Tuesday, April 6, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

April 6, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 06, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of March 30th, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Veterans Service Officer, Al Janzen, reported his office made 21 trips for medical appointments for veterans with 83 riders in March. Mr. Janzen's office has seen an increase in applications for Desert Storm II veterans. **County Health Nurse, Karla Moes,** submitted a quarterly report of activities in the WIC and County Health Nurse Office. Mrs. Moes report covered: WIC, nutrition counseling, baby care, immunizations, school screenings, office calls, meetings/screenings, and disease intervention. **Extension Educator, Deb Sundem,** reported on a recent Child Care Provider workshop she conducted on the 3rd of April at the Extension complex. Ms. Sundem will be hosting the S.D. Assoc. of Family and Consumer Sciences meeting in Watertown April 15th – April 17th. Deb also reported, Karen Weber, Nutritionist Assistant for the Family Nutrition Program has resigned her position. Deb is working with the State to fill the position. Extension Educator, Chuck Langner, reported the Ag. Building has just finished a busy of month of events, including the gun show. Mr. Langner reported spring field work has begun and discussed top soil moisture conditions with the Board. Chuck reported on pasture research plots in Deuel and Codington County and on working with the West Nile Virus committee. **Weed Supervisor, Nick Endres,** requested authorization to attend the Annual Weed and Pest Supervisors Training, for all Weed Supervisors, on April 15th and 16th in Pierre. The Board authorized the request for travel. Mr. Endres has met with area residents in problem areas regarding weed spraying. **Welfare Director, Denise Sotka,** submitted the following written report for March: 21 clients were assisted, 8 were new clients, 1 client requested medical assistance, 5 rental assistance, 7 pharmacy assistance, 7 utility assistance, 1 burial, and 1 cremation. Total amount of assistance 8,556.94. Total collections $4,767.45.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, discussed hauling and weight limits on County roads. Mr. Small discussed the north bypass and the possibility that some bridges on County roads may need to be changed.

ABATEMENTS/REFUNDS

Motion by Brinkman, second by Larson, to approve the following real estate tax abatement and refund: Abatement #2004-18, tax bill #2004-4700, $535.82 to Dale Zemlicka, refund #2462, tax bill #2003-3510, $729.90 to Bradley and Cynthia Fontaine. Upon vote of the Board, all present voted aye; motion carried.

DIRECTOR OF EQUALIZATION ANNUAL REPORT

This being the time and place for an annual report from the Director of Equalization, Russ Ronke, reported to the Board. Mr. Ronke reported on: progress with Pro-Val, progress with reappraisal of the County, building permits, transfers, GIS planning, and other office activities.

SPRING SDACC WORKSHOP

Commissioners, Thomas, Brinkman, and Marquardt are tentatively scheduled to attend the SDACC spring workshop on May 6th in Pierre.

RESOLUTION FOR PROGRAM OF MOSQUITO ABATEMENT

Motion by Brinkman, second by Marquardt to adopt the following City/County joint resolution concerning the control of the West Nile Virus. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION NO.: 04-19

RESOLUTION AUTHORIZING THE CITY OF WATERTOWN AND CODINGTON COUNTY TO PARTICIPATE WITH CODINGTON COUNTY AND OTHER COMMUNITIES IN A PROGRAM OF MOSQUITO ABATEMENT

WHEREAS in 2003, South Dakota reported 1041 human cases of West Nile Virus, including 14 deaths. with six non-fatal human cases, two birds and 389 mosquitoes testing positive for West Nile Virus in Codington County; and,

WHEREAS the City of Watertown, in an effort to minimize the effect of West Nile Virus in 2004 and beyond, desires to become party to an Agreement, whose stated purpose will be the development of a regional approach to mosquito control, using various methods and means, intended to reduce the human health risk associated with West Nile Virus within Codington County to include the dissemination of public educational materials aimed at source reduction; and,

WHEREAS this Agreement will be entered into between the City of Watertown and Codington County to establish the framework within which the City and County will share their respective mosquito abatement equipment with each other, as well as the following other communities within Codington County; Florence, Henry, Wallace, South Shore, Kranzburg and Waverly; and,

WHEREAS the City of Watertown is authorized under *S.D.C.L. §9-12-5* to allow its property to be utilized by Codington County and these other communities for this legitimate public purpose.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Watertown and the Codington County Commission that the Mayor and Finance Officer and the Chairman of the Codington County Board of Commissioners be authorized to enter into an Agreement to provide for intergovernmental cooperation and sharing of resources between themselves and the other communities identified herein in an effort to minimize the effect of West Nile Virus in Codington County in 2004 and beyond.

Dated this 6th day of April, 2004.

CITY OF WATERTOWN

Brenda S. Barger
Mayor

ATTEST:

Tracy D. Turbak, CPA
Finance Officer

CODINGTON COUNTY

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
County Auditor

BURNING BAN RESOLUTION

Motion by Marquardt, second by Brinkman, to pass the following burning ban resolution. Upon vote of the Board, Thomas, Marquardt, and Brinkman voted aye; Johnson and Larson voted nay; motion carried.

RESOLUTION #2004-7

A RESOLUTION DECLARING A FIRE DANGER EMERGENCY
IN CODINGTON COUNTY PROHIBITING ANY OPEN BURNING

WHEREAS, due to extreme drought conditions prevalent in Codington County and due to recent high temperatures, a fire danger emergency now exists within Codington County, South Dakota,

NOW THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that a Fire Danger Emergency is hereby declared and until this resolution be otherwise rescinded by the Codington County Board of Commissioners, all open burning as defined in Codington County Ordinance #13-A is hereby prohibited within the boundaries of Codington County, South Dakota, exclusive of any incorporated municipality with the County, and

BE IT FURTHER RESOLVED, that this Resolution is declared to be necessary for the immediate preservation of the public safety in accordance with the provisions of SDCL 7-18-A-8 and is effective immediately and shall continue in force and affect until rescinded by the Codington County Board of Commissioners.

Dated this 6th day of April, 2004

John W. Thomas, Chairman

Elmer P. Brinkman Commissioner

Lavern Marquardt, Commissioner

Carol Johnson, Commissioner

Ken Larson Commissioner

ATTEST:

Cindy Brugman
Codington County Auditor

DRAINAGE REQUEST
Jim Endres, representing Greg Endres, appeared before the Board to request permission to drain water from property located in the north half of Sec. 9-T119-R52W. The Board asked Mr. Endres to obtain agreements from property owners adjacent to the aforementioned property and return to the Board with the appropriate agreements.

EXECUTIVE SESSION
Motion by Larson, second by Brinkman, to enter into executive session at 10:35 a.m. to discuss possible litigation. Upon vote of the Board, all present voted aye; motion carried. The States Attorney and Auditor were present for executive session. The Board returned to regular session at 10:55 a.m.

OLD BUSINESS
Commissioner Johnson introduced discussion on Dexter Township's offer to share the cost of an independent appraisal of certain areas of Codington County. States Attorney Foley advised Commissioner Johnson to have Dexter Township officials contact the SD Association of Towns and Townships as to the legality of using the township tax dollars in such a manner. Commissioner Johnson also discussed the possibility of making changes to the burning ban ordinance. Commissioner Marquardt would like to wait until Sheriff Olson can be present for discussion of any changes.

NEW BUSINESS
The Board discussed the opening of Memorial Park and the placement of a Martin House that has been donated to the Nature Area at the Park.

BOARD ADJOURNS
There being no further business to come before the Board a motion was made by Larson, second by Brinkman, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, April 13, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 13, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of April 6, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Treasurer, Carol Maloney, reported her office is busy with the first half collection of property taxes. Ms. Maloney requested authorization to hire part time help, as in previous years, to assist her office in the processing of property tax payments. The Board authorized the part time help as the Treasurer deems necessary. **Register of Deeds, Ruth Pope,** was unable to attend the meeting and submitted a written report. The Register of Deeds office collected $20,687.37 in fees during the month of March 2004, as compared to $21,977.52 collected in March 2003. $1,848.00 of the fees collected was remitted to the State of South Dakota for births, deaths and the EVRSS fund. **Director of Equalization, Russ Ronke,** presented the Board with an agenda for the County Board of Equalization scheduled to meet at 1:00 p.m. **Auditor, Cindy Brugman,** reported the Auditor's office is preparing for the June Primary, contacting precinct workers, and preparing the various ballots to be voted on in Codington County.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 4,400.46
Checks in Treasurer possession	
less than 3 days	$ 83,812.78
Cash Items	$ 200.70
TOTAL CASH ASSETS ON HAND	$ 88,413.94
RECONCILED CHECKING	
Great Western Bank Checking	$2,757,792.71
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 307,022.21
INVESTMENTS	
SD Public Funds Investment	$ 6,012.18
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 700,999.75
TOTAL CASH ASSETS	$3,860,240.79
General Ledger Cash Balance by Funds:	
General	$1,279,718.14
General restricted cash	$ 300,000.00
Sp. Revenue	$1,219,716.66
Sp. Revenue restricted cash	$ 160,411.85
Internal Service	$ 9,050.86
Trust & Agency	$ 891,343.28
(schools $474,987.61; twps. $31,101.89; city/towns $82,328.68)	
TOTAL GENERAL LEDGER CASH	$3,860,240.79

APRIL CLAIMS APPROVED

Motion by Larson, second by Brinkman, to approve the following claims, for payment, as presented by the Auditor's office. Upon vote of the Board, all present voted aye; motion carried. A-OX Welding Supply 277.96 sup, A-OX Welding Supply 6.38 rent, Active Data Systems, Inc 683.36 sup, American Legion Memorial 75.00 sup, Andor, Inc. 28.78 rep, Appraisal Institute 51.50 sup, Aramsco 1194.00 equip, Arneson,Issenhuth,&Parent LLP 624.98 prof svc, LuAnn Atyeo 53.48 jury, Austin Law Offices 961.00 prof svc, Bob Barker Co. 226.52 sup, Susan Beaudry 55.80 jury, Beck Motors 28533.00 equip, Curtis Berg 20.00 rep, Best Business Products 146.75 rent, Best Leasing Inc 249.92 rent, Bindertek 43.00 sup, Larry Bjerke - Landlord 270.00 indg util, Brenda Boettcher 10.58 jury, Boone's 17252.00 equip, Brevik & Thurman, LLC 157.49 prof svc, Bridgestone/Firestone, Inc 39.95 maint, Brock White Company LLC 6273.13 sup, Builders Mgt & Investments Co 215.00 indg util, Harold R. Bunde 29.86 trav, Burghardt Amateur Center 644.86 sup, Burns Law Office 2333.00 prof svc, C & R Supply 111.73 rep, Frances Campbell 10.58 jury, Don Carlson 15.00 prof svc, Marvel Carlson 50.00 jury, Carquest Auto Parts 205.69 rep, Carquest Auto Parts 180.20 sup, Jessie Carsten 20.00 witn, Cartney Bearing & Supply 45.18 rep, Cartney Bearing & Supply 8.84 rep, Cashway Lumber Inc. 36.44 rep, Cave Supply 22.06 sup, Cave Supply 66.31 rep, Cellular One 346.72 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, Chuck's Bike & Lock Shop 2.50 sup, Clinnet Solutions LLC 22.50 prof svc, Codington Clark Electric 29.64 util, Codington Clark Equipment 74.84 sup, Codington Co. Historical Soc. 455.07 util, Codington Co. Register Deeds 10.00 fees, Codington County Treasurer 1.40 sup, Cole Papers, Inc. 961.11 sup, Cole Petroleum 1149.75 sup, Robert Comes 20.44 jury, Connecting Point Computer Cent 54.99 maint, Connecting Point Computer Cent 1748.71 maint, Cook's, Inc. 289.94 rent, Cook's Inc. 9.81 sup, Cook's Inc. 317.49 sup, Steven Coyle 10.00 jury, Credit Bureau of Watertown Inc 79.66 pymt, Crescent Electric Supply Co. 12.98 rep, Zachary Cummings 10.58 jury, D K Diesel Injection Inc. 50.25 rep, D.A.R.E. American Merchandise 76.47 sup, Dakota Security Systems 6876.55 equip, DakotAbilities 540.00 pymt, Days Inn - Pierre 80.00 trav, Norman Dessonville 51.16 jury, Lori Deutsch 62.89 trav, Diamond Vogel Paints 237.37 sup, Donna Dietrich, Chairman 120.07 prof svc, The Drain Man 195.00 jury, DTC Communications Inc 12511.40 equip, Dugan Sales & Service 5.95 rep, DVJ Properties 300.00 indg util, The Earthgrains Company 428.60 sup, East Dakota Water Development 1391.36 March apportionment, East Point 237.50 indg util, Econo Foods Pharmacy 1283.44 indg med, EF Johnson Co 1320.00 equip, Martin Eide 10.58 jury, Election Systems & Software 1870.12 sup, John Evans 24.06 trav, Ellen Even 50.00 jury, Bill Feller 20.00 witn, Fire Underwriters Board 13.00 ins, First District Assn of Lcl Gov 5435.45 pymt, Chad Flemming 10.58 jury, Michelle Fox 11.16 jury, Robert Fox 23.48 trav, Fox, Youngberg & Lewno, P.C. 169.88 prof svc, Ed Friske 136.50 sup, Jamie Gabel 20.00 witn, Galls Incorporated 6168.00 equip, Janis Garry 10.58 jury, Cheryl Gibbs 103.48 jury, Glass Products Inc. 134.26 rep, Global Protection LLC 6439.09 equip, Global Protection LLC 5894.85 equip, Tammy Gossen 10.00 jury, GRAINGER 181.92 sup, Grant County Sheriffs Office 17.20 fees, Green, Schulz, Roby, etal 676.90 prof svc, Gunderson Law Office 9793.00 prof svc, Howard Gunderson 7.00 trav, Harold's Camera Shop 56.23 sup, Heinz Home Dairy Delivery 954.50 sup, Town of Henry 57.50 util, Hillyard Floor Care Supply 874.46 sup, Human Service Agency 287.50 prof svc, Human Service Agency 537.50 pymt, Human Service Agency 150.00 sup, Hurkes Implement Co. 10.87 rep, HyVee #1871 100.00 trav, HyVee #1871 327.78 sup, HyVee Pharmacy 199.53 meds, Interlakes Community Action 412.25 pymt, Al Janzen 202.43 trav, Jeff's Vacuum Center 45.90 sup, Jobin Yvon Inc 8260.00 sup, Johnson Controls, Inc. 395.65 maint, Ethel Johnson 105.80 jury, John H. Johnson 32.76 trav, Johnstone Supply 66.44 sup, Teresa Jungers 15.80 jury, Jurgens Printing 141.00 sup, KAR Products 94.47 sup, Karls 36.95 rep, Marty Karnopp 25.40 reimb, Beverly Kasdorf 11.74 jury, Kettering Law Office 129.20 prof svc, Kimball Midwest 150.86 sup, Joan Kittelson 15.00 prof svc, Judy Kos 41.76 trav, Sylvester Korbel 10.58 jury, Monica Kwasniewski 11.74 jury, Kyocera Mita America, Inc. 214.08 rent,

Lake City Fire Equipment 44.53 maint, James Lambert 105.80 jury, Chuck Langner 212.15 trav, Sandra Lantgen 10.58 jury, Lar Jo's 605.90 sup, J.H. Larson Electrical Co. 124.62 rep, Ken Larson 30.74 trav, Lewis & Clark BHS 125.00 prof svc, LexisNexis Matthew Bender 219.55 sup, Rick Lindner 20.00 witn, Jodi Loehrer 60.00 trav, Hendrik Lombaard 11.16 jury, Ruth Lowe 127.84 jury, Lutheran Social Service 1756.95 prof svc, M & T Fire and Safety 99.15 sup, Maria Macagno 112.50 interp, Macksteel Warehouse, Inc. 49.25 rep, Mac's Inc. 117.32 rep, Mac's Inc. 4.17 rep, Mahowald's 46.54 rep, Mahowald's 167.94 rep, Mark's Auto 582.27 rep, Lavern Marquardt 136.26 trav, Marshall & Swift 3024.60 sup, Nancy McClanahan 132.10 prof svc, Medicine Shoppe #1182 1094.94 sup, Menards 143.41 rep, Menards 435.87 sup, Midcontinent Communications 65.00 util, Milbank Communications 13.96 rep, Minnehaha County Auditor 180.00 prof svc, Minnehaha Co. Treasurer 73.53 sup, Steven Moser 50.58 jury, Municipal Utilities 14836.66 util, Municipal Utilities 1145.05 indg med, National Sheriff's Association 100.00 dues, Northland Chemical Corp 78.26 sup, Northwestern Public Service 725.53 util, James Norton 6.67 trav, Sheila Nygaard 50.58 jury, Office Systems, Inc. 1095.82 SUP, Otis Elevator Company 410.00 maint, Ottertail Power Co. 23.08 util, Overhead Door Co of Watertown 15.75 rep, Padgett Sales 210.00 rep, Pennington County Jail 529.11 trav, Lanor Pigors 11.16 jury, Pitney Bowes 222.00 rent, PMB 0112 226.69 util, Prairie Lakes Health Care Cent 2748.00 prof svc, PRAIRIEWAVE 749.64 util, Print 'Em Now 107.20 sup, Professional Mailing & Market. 5206.24 sup, Quality Presort Services, Inc 601.54 sup, Qwest 978.64 util, Qwest 15.80 util, Ronnie Raasch 102.32 jury, Radio Shack 326.97 equip, RC Technologies 199.40 util, Nancy Reishus 102.32 jury, Robert Rondell 52.32 jury, Roy's Sport Shop 42.50 sup, Runnings 8.99 sup, Runnings 81.21 rep, Rural Cellular Corp 249.05 util, Dawn Russell 377.00 prof svc, Robin Russell 10.58 jury, Richard Sandburg 101.16 jury, Christie Sattler 20.00 witn, Ross K Schulte DDS PC 285.00 prof svc, SD Continuing Education Inc 7.50 sup, S.D. Department of Revenue 35.00 sup, SD State Treasurer 288904.25 April remittance, SD Weed & Pest Supervisors Assoc 30.00 trav, SDACC 225.00 trav, SDACC 112.50 trav, Security Products Int'l 10650.30 equip, Sharp Chevrolet Pontiac Cadi. 125.37 rep, Sheehan Cycle 3700.00 equip, Sheriff Civil Process 30.40 fees, SHIRTS IN THE WORKS 342.40 sup, Shopko Pharmacy #254 42.24 indg med, Carol Shutt 51.74 jury, Jessica Simon 50.58 jury, Sioux Valley Clinic Watertown 1509.22 prof svc, Sioux Valley Coop 10373.03 sup, Sioux Valley Coop 29.40 rep, Sioux Valley Clinical Laboratory 71.78 prof svc, Sioux Vocational Services Inc. 60.00 pymt, Snow Sales 407.20 sup, South Shore Gazette 1359.70 publ, Spears Law Office 4334.47 prof svc, Star Laundry 37.68 sup, Star Laundry 75.82 sup, Dawn Stee 51.16 jury, Streicher's 348.38 sup, Joseph Strohfus 20.00 witn, Deb Sundem 350.51 trav, Sutton and Bauer Law Offices 6686.11 prof svc, Anita Swenson 51.16 jury, Sysco Food Services of ND 5675.37 sup, Taser International 4813.70 sup, Matthew Thill 100.00 jury, Dan Thyen 30.44 trav, Transcor America LLC 1593.65 trav, Lee Trumm 1600.00 pymt, United Building Center 5.58 sup, United States Treasury 0.82 pymt, Value Care Pharmacy 192.89 indg med, James Vanover 11.74 jury, VISA 170.10 sup, Walmart Community 8.90 sup, Walmart Community 346.63 sup, WATERTOWN AREA PAGING 20.00 util, Watertown City Finance Office 379.85 reimb, Watertown Ford 319.38 rep, Watertown Iron & Metal 8.00 rep, Watertown Public Opinion 1659.20 publ, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 765.25 sup, Becky Wettestad 20.00 trav, John White 15.22 jury, Roberta Whitlock 134.80 jury, Kathy Wilde 10.00 jury, Wiles & Rylance, LLP 957.60 prof svc, Winge's Mufflers 54.00 rep, Xerox Corporation 180.00 maint, Xerox Corporation 139.88 sup, Yankton Co Treasurer 91.05 prof svc, Yankton Co. Sheriff 33.00 trav, Jackie Yonker 30.44 witn, Zep Manufacturing Co. 108.90 sup, Kenneth Zimmerman 50.58 jury.

WELFARE PRESCRIPTION DRUG COSTS

Motion by Brinkman, second by Marquardt, to authorize the States Attorney to prepare contractual paperwork to allow the County to send indigent clients to the ACH Health and Wellness Center for assistance in completing paperwork to apply for reduced price prescription

drugs, currently being paid for by Codington County. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Larson, to approve the following personnel changes. Donnie Olson, seasonal maintenance at Memorial Park, step 3/$8.40 per hour, effective date April 12, 2004; Thomas Sauer, seasonal maintenance at Memorial Park, step 3/$8.40 per hour, effective date April 12, 2004. Upon vote of the Board, all present voted aye; motion carried.

MEMORIAL PARK

Maintenance Supervisor, Milo Ford, met with the Board to discuss credit card services at Memorial Park. Motion by Brinkman, second by Johnson, to authorize the use of credit cards as payment for services at Memorial Park, and to purchase needed equipment for this process. Upon vote of the Board, Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried. Commissioner Thomas suggested adjusting the current camping rates for individuals wishing to camp from Monday through Thursday, in an attempt to keep the campground filled outside the weekend period. The Board took no action at this time. The Board discussed the current reservation system and asked Mr. Ford how the new system is working. Mr. Ford said the system works better for campers needing last minute reservations. Mr. Ford informed the Board that he has taken the commercial applicator test and is now qualified to spray for mosquitoes.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session at 10:10 a.m., to discuss personnel issues. Upon vote of the Board, all present voted aye; motion carried. Dick Edenstrom was present for executive session. The Board returned to regular session at 10:40 a.m.

SOIL SURVEY PRESENTATION

Jim Millar, Soil Scientist with the N.R.C.S., gave a power point presentation on the status of the soil survey project being conducted in Codington County. Mr. Millar advised the Board that all the field work for the survey is complete with the correlation review set for June. The next step in the project is to convert the data to computer format. The northwest area of Codington County has been completed and will be provided to the Director of Equalization office on CD The area west of the interstate will be complete within the next month and by fall the digital product will be completely on CD and provided to the Director of Equalization office.

ADOPTION OF HIPAA POLICIES

Motion by Larson, second by Brinkman, to adopt the following HIPAA policies, as presented the Privacy Officer: Codington County Notice of Privacy Practices, Codington County Security Policy Statement, and Codington County Privacy Policy Statement. Upon vote of the Board, all present voted aye; motion carried. Copies of these policies may be inspected at the Codington County Auditor's Office, 14 1st Ave SE, Watertown, SD.

OTHER BUSINESS

The Board noted correspondence from Watertown Mayor, Brenda Barger, notifying the County of the City's intent to rezone property in west Watertown, including the property known as the, Codington County Expo Center. Commissioner Thomas has had a discussion with States Attorney, Vince Foley, on new rulings regarding drainage issues.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn, as a Board of County Commissioners, at 11:45 a.m., until 9:00 a.m., Tuesday, April 20th, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 13, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of April 6, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Treasurer, Carol Maloney, reported her office is busy with the first half collection of property taxes. Ms. Maloney requested authorization to hire part time help, as in previous years, to assist her office in the processing of property tax payments. The Board authorized the part time help as the Treasurer deems necessary. **Register of Deeds, Ruth Pope,** was unable to attend the meeting and submitted a written report. The Register of Deeds office collected $20,687.37 in fees during the month of March 2004, as compared to $21,977.52 collected in March 2003. $1,848.00 of the fees collected was remitted to the State of South Dakota for births, deaths and the EVRSS fund. **Director of Equalization, Russ Ronke,** presented the Board with an agenda for the County Board of Equalization scheduled to meet at 1:00 p.m. **Auditor, Cindy Brugman,** reported the Auditor's office is preparing for the June Primary, contacting precinct workers, and preparing the various ballots to be voted on in Codington County.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of March, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 4,400.46
Checks in Treasurer possession	
less than 3 days	$ 83,812.78
Cash Items	$ 200.70
TOTAL CASH ASSETS ON HAND	$ 88,413.94
RECONCILED CHECKING	
Great Western Bank Checking	$2,757,792.71
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 307,022.21
INVESTMENTS	
SD Public Funds Investment	$ 6,012.18
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 700,999.75
TOTAL CASH ASSETS	$3,860,240.79
General Ledger Cash Balance by Funds:	
General	$1,279,718.14
General restricted cash	$ 300,000.00
Sp. Revenue	$1,219,716.66
Sp. Revenue restricted cash	$ 160,411.85
Internal Service	$ 9,050.86
Trust & Agency	$ 891,343.28
(schools $474,987.61; twps. $31,101.89; city/towns $82,328.68)	
TOTAL GENERAL LEDGER CASH	$3,860,240.79

APRIL CLAIMS APPROVED

Motion by Larson, second by Brinkman, to approve the following claims, for payment, as presented by the Auditor's office. Upon vote of the Board, all present voted aye; motion carried. A-OX Welding Supply 277.96 sup, A-OX Welding Supply 6.38 rent, Active Data Systems, Inc 683.36 sup, American Legion Memorial 75.00 sup, Andor, Inc. 28.78 rep, Appraisal Institute 51.50 sup, Aramsco 1194.00 equip, Arneson,Issenhuth,&Parent LLP 624.98 prof svc, LuAnn Atyeo 53.48 jury, Austin Law Offices 961.00 prof svc, Bob Barker Co. 226.52 sup, Susan Beaudry 55.80 jury, Beck Motors 28533.00 equip, Curtis Berg 20.00 rep, Best Business Products 146.75 rent, Best Leasing Inc 249.92 rent, Bindertek 43.00 sup, Larry Bjerke - Landlord 270.00 indg util, Brenda Boettcher 10.58 jury, Boone's 17252.00 equip, Brevik & Thurman, LLC 157.49 prof svc, Bridgestone/Firestone, Inc 39.95 maint, Brock White Company LLC 6273.13 sup, Builders Mgt & Investments Co 215.00 indg util, Harold R. Bunde 29.86 trav, Burghardt Amateur Center 644.86 sup, Burns Law Office 2333.00 prof svc, C & R Supply 111.73 rep, Frances Campbell 10.58 jury, Don Carlson 15.00 prof svc, Marvel Carlson 50.00 jury, Carquest Auto Parts 205.69 rep, Carquest Auto Parts 180.20 sup, Jessie Carsten 20.00 witn, Cartney Bearing & Supply 45.18 rep, Cartney Bearing & Supply 8.84 rep, Cashway Lumber Inc. 36.44 rep, Cave Supply 22.06 sup, Cave Supply 66.31 rep, Cellular One 346.72 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, Chuck's Bike & Lock Shop 2.50 sup, Clinnet Solutions LLC 22.50 prof svc, Codington Clark Electric 29.64 util, Codington Clark Equipment 74.84 sup, Codington Co. Historical Soc. 455.07 util, Codington Co. Register Deeds 10.00 fees, Codington County Treasurer 1.40 sup, Cole Papers, Inc. 961.11 sup, Cole Petroleum 1149.75 sup, Robert Comes 20.44 jury, Connecting Point Computer Cent 54.99 maint, Connecting Point Computer Cent 1748.71 maint, Cook's, Inc. 289.94 rent, Cook's Inc. 9.81 sup, Cook's Inc. 317.49 sup, Steven Coyle 10.00 jury, Credit Bureau of Watertown Inc 79.66 pymt, Crescent Electric Supply Co. 12.98 rep, Zachary Cummings 10.58 jury, D K Diesel Injection Inc. 50.25 rep, D.A.R.E. American Merchandise 76.47 sup, Dakota Security Systems 6876.55 equip, DakotAbilities 540.00 pymt, Days Inn - Pierre 80.00 trav, Norman Dessonville 51.16 jury, Lori Deutsch 62.89 trav, Diamond Vogel Paints 237.37 sup, Donna Dietrich, Chairman 120.07 prof svc, The Drain Man 195.00 jury, DTC Communications Inc 12511.40 equip, Dugan Sales & Service 5.95 rep, DVJ Properties 300.00 indg util, The Earthgrains Company 428.60 sup, East Dakota Water Development 1391.36 March apportionment, East Point 237.50 indg util, Econo Foods Pharmacy 1283.44 indg med, EF Johnson Co 1320.00 equip, Martin Eide 10.58 jury, Election Systems & Software 1870.12 sup, John Evans 24.06 trav, Ellen Even 50.00 jury, Bill Feller 20.00 witn, Fire Underwriters Board 13.00 ins, First District Assn of Lcl Gov 5435.45 pymt, Chad Flemming 10.58 jury, Michelle Fox 11.16 jury, Robert Fox 23.48 trav, Fox, Youngberg & Lewno, P.C. 169.88 prof svc, Ed Friske 136.50 sup, Jamie Gabel 20.00 witn, Galls Incorporated 6168.00 equip, Janis Garry 10.58 jury, Cheryl Gibbs 103.48 jury, Glass Products Inc. 134.26 rep, Global Protection LLC 6439.09 equip, Global Protection LLC 5894.85 equip, Tammy Gossen 10.00 jury, GRAINGER 181.92 sup, Grant County Sheriffs Office 17.20 fees, Green, Schulz, Roby, etal 676.90 prof svc, Gunderson Law Office 9793.00 prof svc, Howard Gunderson 7.00 trav, Harold's Camera Shop 56.23 sup, Heinz Home Dairy Delivery 954.50 sup, Town of Henry 57.50 util, Hillyard Floor Care Supply 874.46 sup, Human Service Agency 287.50 prof svc, Human Service Agency 537.50 pymt, Human Service Agency 150.00 sup, Hurkes Implement Co. 10.87 rep, HyVee #1871 100.00 trav, HyVee #1871 327.78 sup, HyVee Pharmacy 199.53 meds, Interlakes Community Action 412.25 pymt, Al Janzen 202.43 trav, Jeff's Vacuum Center 45.90 sup, Jobin Yvon Inc 8260.00 sup, Johnson Controls, Inc. 395.65 maint, Ethel Johnson 105.80 jury, John H. Johnson 32.76 trav, Johnstone Supply 66.44 sup, Teresa Jungers 15.80 jury, Jurgens Printing 141.00 sup, KAR Products 94.47 sup, Karls 36.95 rep, Marty Karnopp 25.40 reimb, Beverly Kasdorf 11.74 jury, Kettering Law Office 129.20 prof svc, Kimball Midwest 150.86 sup, Joan Kittelson 15.00 prof svc, Judy Kos 41.76 trav, Sylvester Korbel 10.58 jury, Monica Kwasniewski 11.74 jury, Kyocera Mita America, Inc. 214.08 rent,

Lake City Fire Equipment 44.53 maint, James Lambert 105.80 jury, Chuck Langner 212.15 trav, Sandra Lantgen 10.58 jury, Lar Jo's 605.90 sup, J.H. Larson Electrical Co. 124.62 rep, Ken Larson 30.74 trav, Lewis & Clark BHS 125.00 prof svc, LexisNexis Matthew Bender 219.55 sup, Rick Lindner 20.00 witn, Jodi Loehrer 60.00 trav, Hendrik Lombaard 11.16 jury, Ruth Lowe 127.84 jury, Lutheran Social Service 1756.95 prof svc, M & T Fire and Safety 99.15 sup, Maria Macagno 112.50 interp, Macksteel Warehouse, Inc. 49.25 rep, Mac's Inc. 117.32 rep, Mac's Inc. 4.17 rep, Mahowald's 46.54 rep, Mahowald's 167.94 rep, Mark's Auto 582.27 rep, Lavern Marquardt 136.26 trav, Marshall & Swift 3024.60 sup, Nancy McClanahan 132.10 prof svc, Medicine Shoppe #1182 1094.94 sup, Menards 143.41 rep, Menards 435.87 sup, Midcontinent Communications 65.00 util, Milbank Communications 13.96 rep, Minnehaha County Auditor 180.00 prof svc, Minnehaha Co. Treasurer 73.53 sup, Steven Moser 50.58 jury, Municipal Utilities 14836.66 util, Municipal Utilities 1145.05 indg med, National Sheriff's Association 100.00 dues, Northland Chemical Corp 78.26 sup, Northwestern Public Service 725.53 util, James Norton 6.67 trav, Sheila Nygaard 50.58 jury, Office Systems, Inc. 1095.82 SUP, Otis Elevator Company 410.00 maint, Ottertail Power Co. 23.08 util, Overhead Door Co of Watertown 15.75 rep, Padgett Sales 210.00 rep, Pennington County Jail 529.11 trav, Lanor Pigors 11.16 jury, Pitney Bowes 222.00 rent, PMB 0112 226.69 util, Prairie Lakes Health Care Cent 2748.00 prof svc, PRAIRIEWAVE 749.64 util, Print 'Em Now 107.20 sup, Professional Mailing & Market. 5206.24 sup, Quality Presort Services, Inc 601.54 sup, Qwest 978.64 util, Qwest 15.80 util, Ronnie Raasch 102.32 jury, Radio Shack 326.97 equip, RC Technologies 199.40 util, Nancy Reishus 102.32 jury, Robert Rondell 52.32 jury, Roy's Sport Shop 42.50 sup, Runnings 8.99 sup, Runnings 81.21 rep, Rural Cellular Corp 249.05 util, Dawn Russell 377.00 prof svc, Robin Russell 10.58 jury, Richard Sandburg 101.16 jury, Christie Sattler 20.00 witn, Ross K Schulte DDS PC 285.00 prof svc, SD Continuing Education Inc 7.50 sup, S.D. Department of Revenue 35.00 sup, SD State Treasurer 288904.25 April remittance, SD Weed & Pest Supervisors Assoc 30.00 trav, SDACC 225.00 trav, SDACC 112.50 trav, Security Products Int'l 10650.30 equip, Sharp Chevrolet Pontiac Cadi. 125.37 rep, Sheehan Cycle 3700.00 equip, Sheriff Civil Process 30.40 fees, SHIRTS IN THE WORKS 342.40 sup, Shopko Pharmacy #254 42.24 indg med, Carol Shutt 51.74 jury, Jessica Simon 50.58 jury, Sioux Valley Clinic Watertown 1509.22 prof svc, Sioux Valley Coop 10373.03 sup, Sioux Valley Coop 29.40 rep, Sioux Valley Clinical Laboratory 71.78 prof svc, Sioux Vocational Services Inc. 60.00 pymt, Snow Sales 407.20 sup, South Shore Gazette 1359.70 publ, Spears Law Office 4334.47 prof svc, Star Laundry 37.68 sup, Star Laundry 75.82 sup, Dawn Stee 51.16 jury, Streicher's 348.38 sup, Joseph Strohfus 20.00 witn, Deb Sundem 350.51 trav, Sutton and Bauer Law Offices 6686.11 prof svc, Anita Swenson 51.16 jury, Sysco Food Services of ND 5675.37 sup, Taser International 4813.70 sup, Matthew Thill 100.00 jury, Dan Thyen 30.44 trav, Transcor America LLC 1593.65 trav, Lee Trumm 1600.00 pymt, United Building Center 5.58 sup, United States Treasury 0.82 pymt, Value Care Pharmacy 192.89 indg med, James Vanover 11.74 jury, VISA 170.10 sup, Walmart Community 8.90 sup, Walmart Community 346.63 sup, WATERTOWN AREA PAGING 20.00 util, Watertown City Finance Office 379.85 reimb, Watertown Ford 319.38 rep, Watertown Iron & Metal 8.00 rep, Watertown Public Opinion 1659.20 publ, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 765.25 sup, Becky Wettestad 20.00 trav, John White 15.22 jury, Roberta Whitlock 134.80 jury, Kathy Wilde 10.00 jury, Wiles & Rylance, LLP 957.60 prof svc, Winge's Mufflers 54.00 rep, Xerox Corporation 180.00 maint, Xerox Corporation 139.88 sup, Yankton Co Treasurer 91.05 prof svc, Yankton Co. Sheriff 33.00 trav, Jackie Yonker 30.44 witn, Zep Manufacturing Co. 108.90 sup, Kenneth Zimmerman 50.58 jury.

WELFARE PRESCRIPTION DRUG COSTS

Motion by Brinkman, second by Marquardt, to authorize the States Attorney to prepare contractual paperwork to allow the County to send indigent clients to the ACH Health and Wellness Center for assistance in completing paperwork to apply for reduced price prescription

drugs, currently being paid for by Codington County. Upon vote of the Board, all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Larson, to approve the following personnel changes. Donnie Olson, seasonal maintenance at Memorial Park, step 3/$8.40 per hour, effective date April 12, 2004; Thomas Sauer, seasonal maintenance at Memorial Park, step 3/$8.40 per hour, effective date April 12, 2004. Upon vote of the Board, all present voted aye; motion carried.

MEMORIAL PARK

Maintenance Supervisor, Milo Ford, met with the Board to discuss credit card services at Memorial Park. Motion by Brinkman, second by Johnson, to authorize the use of credit cards as payment for services at Memorial Park, and to purchase needed equipment for this process. Upon vote of the Board, Thomas, Marquardt, Johnson, and Brinkman voted aye; Larson voted no; motion carried. Commissioner Thomas suggested adjusting the current camping rates for individuals wishing to camp from Monday through Thursday, in an attempt to keep the campground filled outside the weekend period. The Board took no action at this time. The Board discussed the current reservation system and asked Mr. Ford how the new system is working. Mr. Ford said the system works better for campers needing last minute reservations. Mr. Ford informed the Board that he has taken the commercial applicator test and is now qualified to spray for mosquitoes.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session at 10:10 a.m., to discuss personnel issues. Upon vote of the Board, all present voted aye; motion carried. Dick Edenstrom was present for executive session. The Board returned to regular session at 10:40 a.m.

SOIL SURVEY PRESENTATION

Jim Millar, Soil Scientist with the N.R.C.S., gave a power point presentation on the status of the soil survey project being conducted in Codington County. Mr. Millar advised the Board that all the field work for the survey is complete with the correlation review set for June. The next step in the project is to convert the data to computer format. The northwest area of Codington County has been completed and will be provided to the Director of Equalization office on CD The area west of the interstate will be complete within the next month and by fall the digital product will be completely on CD and provided to the Director of Equalization office.

ADOPTION OF HIPAA POLICIES

Motion by Larson, second by Brinkman, to adopt the following HIPAA policies, as presented the Privacy Officer: Codington County Notice of Privacy Practices, Codington County Security Policy Statement, and Codington County Privacy Policy Statement. Upon vote of the Board, all present voted aye; motion carried. Copies of these policies may be inspected at the Codington County Auditor's Office, 14 1st Ave SE, Watertown, SD.

OTHER BUSINESS

The Board noted correspondence from Watertown Mayor, Brenda Barger, notifying the County of the City's intent to rezone property in west Watertown, including the property known as the, Codington County Expo Center. Commissioner Thomas has had a discussion with States Attorney, Vince Foley, on new rulings regarding drainage issues.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn, as a Board of County Commissioners, at 11:45 a.m., until 9:00 a.m., Tuesday, April 20th, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

April 20, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 20, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Larson, second by Brinkman, to approve the minutes of April 13, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, introduced Glenn Frentz, as the new maintenance employee at the Detention Center. Mr. Ford had no major problems to report on building maintenance at the Detention Center, Courthouse, or Ag. Building. Mr. Ford reported tree trimming has been completed at Memorial Park with the first campers of the season arriving the previous weekend. Mr. Ford discussed minor vandalism at the Park and the possibility of procuring another cell phone for use at the Park. Mr. Ford will be speaking to area organizations to promote Memorial Park and educate area residents on the availability of camping in the County owned park. **Highway Supt., Rick Small,** reported the Highway would be pulling the local road limits at the end of this week, weather permitting. Mr. Small discussed a request for a "children at play" sign. Mr. Small has determined such signage would expose the County to a liability. Commissioner Marquardt asked Mr. Small to check on school zone signage in Florence. The Board discussed the Flemming pit area and asked Mr. Small to check on keeping the weeds sprayed around the pit. The Board asked Mr. Small to talk to a representative from the town of Wallace on their request to dig a pit for tree disposal.

ORDINANCE MODIFICATIONS

Kimm Crawford, Pelican Township landowner, approached the Board with suggestions on the possibility of modifying zoning ordinance to streamline the process of variance requests on non-conforming lots. Mr. Crawford also discussed drain fields with the Board. The Board directed Mr. Crawford to the County's Zoning officer, Todd Kays.

SIOUX VALLEY COMMISSIONERS ASSOCIATION QUARTERLY MEETING

Emergency Management Director, Jim Sutton, and Codington County Search and Dive Rescue (CCSDR) representatives, Francis "Shorty" LaMont and Pat Culhane, met with the Board to discuss the agenda for the next Sioux Valley Commissioners Association quarterly meeting, scheduled for May 17, 2004. Mr. LaMont offered to do a presentation on the activities of CCSDR for the Commissioner's Association meeting. Mr. LaMont informed the Board that public education is a primary focus of the CCSDR. Mr. LaMont would like the opportunity to address the various Counties that attend this meeting and inform them of the services available through the CCSDR. Mr. LaMont thanked the Board and Emergency Management Department for their assistance in securing equipment for the CCSDR. The Board thanked Mr. LaMont for the services provided by the CCSDR. Commissioner Thomas will contact the First Dist. Assoc. of Local Govts. to add Mr. LaMont to the agenda for the quarterly meeting.

BUDGET SUPPLEMENTS

Motion by Marquardt, second by Brinkman, to authorize the following budget supplements: an automatic supplement to the Emergency Management, expenditure and revenue, budgets, with $41,304.40 received for DOJ FY 2003 equipment grant reimbursement, and $190.76 to the HIPAA budget from Commissioners Contingency. Upon vote of the Board, all present voted aye; motion carried.

NORTHWOOD'S SECOND ADDITION PLAT

Ardell Aason appeared before the Board to request approval of a plat entitled "Northwood's Second Addition". Motion by Brinkman, second by Larson, to approve the following resolution, subject to all certifications, and as approved by the Codington County Planning Commission. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION #2004-8

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, that the plat entitled: "North Woods Second Addition in the Southwest Quarter of Section 16, T117N, R52W of the Fifth P.M., in the County of Codington, South Dakota." Which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated at Watertown, South Dakota this 20th day of April, 2004

John W. Thomas
Chairman, Board of County Commissioners
Codington County, South Dakota

I, Cindy Brugman, do hereby certify that I am the duly elected, qualified, and acting County Auditor in and for Codington County, South Dakota, and that the above and foregoing is a true, correct, and complete copy of the Resolution adopted by the Board of County Commissioners of Codington County, South Dakota, at a regular meeting on April 20, 2004, approving the above named plat by a vote of said commission and the whole thereof.

IN WITNESS WHEREOF, I hereunto set my hand as an official of Codington County, South Dakota, this 20th day of April, 2004

Cindy Brugman
County Auditor, Codington County, South Dakota

STROMSETH WILLOW CREEK ADDITION PLAT

Ardell Aason presented a plat entitled, "Stromseth Willow Creek Addition", to the Board for their approval. Motion by Brinkman, second by Larson, to approve the following resolution, subject to all certifications, and as approved by the Codington County Planning Commission. States Attorney, Vince Foley, advised the Board to request annexation of this property by the City of Watertown. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION #2004-9

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, that the plat entitled: "Stromseth Willow Creek Addition in the S1/2 NE1/4 and the N1/2 SE1/4 of Section 33, T117N, R52W of the Fifth P.M., in the County of Codington, South Dakota." Which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated at Watertown, South Dakota this 20th day of April, 2004

John W. Thomas
Chairman, Board of County Commissioners
Codington County, South Dakota

I, Cindy Brugman, do hereby certify that I am the duly elected, qualified, and acting County Auditor in and for Codington County, South Dakota, and that the above and foregoing is a true, correct, and complete copy of the Resolution adopted by the Board of County Commissioners of Codington County, South Dakota, at a regular meeting on April 20, 2004, approving the above named plat by a vote of said commission and the whole thereof.

IN WITNESS WHEREOF, I hereunto set my hand as an official of Codington County, South Dakota, this 20th day of April, 2004

Cindy Brugman
County Auditor, Codington County, South Dakota

PUBLIC HEARING/FIRST READING OF PROPOSED ORDINANCES #20 & #21
This being the time and place set for the first reading of Ordinance #20 & Ordinance #21, ordinances to amend the Zoning Ordinance map, Commissioner Thomas asked for any comments from those present for the hearing. Commissioner Brinkman, gave an overview on the proposed ordinances, which were approved by the Codington County Zoning Commission at a meeting held on April 19, 2004. There being no further comments from any persons present, Chairman Thomas set the second reading and action to approve or disapprove the aforementioned ordinances for 10:00 a.m., Tuesday, April 27, 2004.

ZONING ISSUES
The Board discussed zoning issues and procedures needed to follow to recoup County expenses when enforcing zoning regulations relating to public nuisances. Commissioner Brinkman reported on a zoning variance request that was denied at the County Zoning Commission meeting on April 19th.

DRAINAGE REQUEST
The Board discussed procedures to follow regarding a drainage request on property located in Dexter Township. Commissioner Thomas will notify the landowner, of the requirements of the Board, with regards to drainage.

BUDGET REQUEST
The Board discussed a 2005 budget request from the Center for Independence in Huron, SD. Currently the County is providing support to cover the costs of services to the developmentally disabled, from Codington County, that are not covered by other funding sources. This support is comparable to county support to state institutions that provide services to individuals with similar disabilities. Commissioner Thomas has spoken to a representative from the Center for Independence who stressed the County's support is not mandatory. The Board took no action on the 2005 budget request at this time.

BURNING BAN ORDINANCE
The Board discussed the burning ban ordinance, currently enacted, and took no action to remove the ban at this time. Commissioner Marquardt asked the States Attorney for an opinion regarding

the County's burn ban and it's precedence over state issued rubble pit permits. States Attorney, Foley, stated the County's burn ban has precedence over rubble pit permits.

OTHER BUSINESS

The Board noted correspondence from Mayor Barger's office, issuing an invitation to the Board, to a luncheon, scheduled for 12:00 p.m., Tuesday, April 27th, at Past Times. Sioux Falls Mayor, Dave Munson, will be visiting with a variety of groups in Watertown on this date and would like to have lunch with the Chamber Board, Urban Renewal Board, Executive Ag. Committee, City Council and County Commissioners. The Board noted the Governor's Conference on Economic Development, scheduled for May 10-11, 2004 at the Ramkota RiverCentre in Pierre. The Board also noted correspondence from the SD Dept. of Public Safety Emergency Management on the subject of County Drought Disaster designations. Director, Kristi Turman, reminds the Board on procedures to follow if the County submits a drought resolution.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn, as a Board of County Commissioners, at 11:15 a.m., until 9:00 a.m., Tuesday, April 27, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 27, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Larson, second by Marquardt, to approve the minutes of April 20th, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for the Detention Center for the month of March 2004: 69.29 average daily inmate population, 160 persons booked, $16,851.00 collected in work release and out of county prisoner contracts, and $2,020.00 collected in confinement costs. Statistics for the Sheriff's office for March were: 13 accidents checked, 140 incidents reported, 219 calls logged, 67 arrest warrants served, 349 sets of civil papers served, and 11 transports for a total of 2,500 miles traveled. The Sheriff also discussed possible grant funds for security improvements in the Clerk of Courts office. The Sheriff's Deputies are now carrying Tasers purchased with grant money and the Correctional Officers will also be trained in the use of Tasers. The Sheriff's office has received a self contained emergency response trailer, purchased with W.M.D. grant funds. The Sheriff would like to take the Emergency Management 1997 Chevy Suburban for use in the Sheriff's office, as this vehicle already has a towing package. The Sheriff would then turn his 1996 Chevy Suburban over to the Commissioners for use by County employees traveling to conferences, meetings, etc. The Board had no objections to this request and asked the Sheriff to have the windshield on the 1996 Suburban replaced. The Board also informed the Sheriff of complaints, they have received, regarding speeding on 4th Ave SW and reports of male dancers at an establishment, that currently holds a County liquor license.
Emergency Management Director, Jim Sutton, reported on the following: The Watertown Regional Mosquito Control Program 2004 has been submitted to, and approved by, the Dept. of Health. The West Nile Virus committee is waiting to hear what type of funding will be available to Codington County and the City of Watertown. A copy of the Mosquito Control Program can be inspected at the County Auditor's Office. Mr. Sutton checked with the Dept. of Health on the status of receiving a free computer to replace the computer in the communication room, used to monitor weather reports. The County has already received a free computer with one allowed per County. The Emergency Management office has purchased a computer to replace the one that needed major repairs. Mr. Sutton had applied to attend an Exercise Development Class but the application was denied as the class was full. A load test was completed on the emergency generator, an exhaust leak has been discovered and is currently being looked at for repairs. The generator also needed a battery replaced as one exploded during the test. The Maintenance Dept. has built a steel shield around the batteries to prevent injuries in the event another battery would have a similar problem. Mr. Sutton assisted with a radio communications class for the South Shore Ambulance EMT class. Mr. Sutton is working with the S.D. Hazmat Coordinator and Dick Edenstrom, First Dist. Assoc. of Local Govts., to conduct a HAZMAT flow study through Codington County. Storm Ready Community signs are ready to placed through out the County but placement is undecided at this time. Mr. Sutton will be attending meetings and conferences the week of May 3rd through the 5th with his expenses covered by the State. The statewide tornado drill is scheduled for April 28th with weather spotter training scheduled for Thursday, April 29th at 2:00 p.m. and 7:00 p.m. at the Codington County Expo Center. Mr. Sutton noted correspondence he received from the state regarding the steps required to ask for a drought declaration. Mr. Sutton will continue to monitor any drought conditions. Mr. Sutton asked the Board to keep him appraised of the status of the County's burn ban.

CLAIM APPROVED

Motion by Brinkman, second by Johnson, to approve the following claim from the Veterans Service budget: NACVSO 2004 Conference registration in the amount of $200.00. Upon vote of the Board, all present voted aye; motion carried.

BURN BAN LIFTED

The Board discussed the burn ban currently in place in Codington County. Motion by Brinkman, second by Johnson, to lift the burn ban, in Codington County, enacted by resolution 2004-7. Upon vote of the Board, all present voted aye; motion carried.

NATIONAL YOUTH WEEK

Milo Ford, representing the Local 838 Watertown Elks Lodge, presented the Board with a proclamation for Chairman Thomas' signature. Motion by Johnson, second by Marquardt to authorize the chairman to sign the following proclamation. Upon vote of the Board, all present voted aye; motion carried.

Proclamation Recognizing the Week of May 2, 2004,
as Elks National Youth Week.

Whereas: The Benevolent and Protective Order of Elks has designated the week beginning on the first Sunday of May as Youth Week to honor America's Junior Citizens for their accomplishments, and give fitting recognition of their services to Community, State and Nation; and

Whereas: the Elks organization and Watertown Lodge 838 has been, and always will be, dedicated to sponsoring and supporting activities and scholarships for the benefit of the youth of our community and country; and

Whereas: no observance could be more deserving of our support and participation than one dedicated to these young people who represent our nations greatest resource, and who in the years ahead will assume the responsibility for advancement of our free society; and

Whereas: our youth need the guidance, inspiration and encouragement which we all must give in order to help develop those qualities of character essential for future leadership, and to go forth and serve our county; and

Whereas: to achieve this worthy objective, we should demonstrate our partnership with our Youth, our understanding of their hopes and aspirations and a sincere willingness to help prepare them in every way for the responsibilities and opportunities of citizenship;

Therefore: I, John W. Thomas, Codington County Commission Chairman, do hereby proclaim the week beginning on Sunday, May 2nd as Youth Week, and urge all departments of government, civic, fraternal, patriotic groups, and citizens in general, to participate wholeheartedly in its observance.

INDIGENT PRESCRIPTION DRUG COSTS

Paul Fox, ACH Health and Wellness Center, met with the Board to discuss handling the prescription drug costs of indigent County clients. The Board will contact the States Attorney to prepare the necessary contracts to allow Mr. Fox to contact the County clients.

PUBLIC HEARING/ACTION ON ORDINANCES #20 & #21

This being the time and place set for the second reading of proposed Ordinance #20, Zoning Officer, Todd Kays, gave a brief overview of the request for the zoning change and the action of the Zoning Commission. No other persons appeared to voice an opinion on the passage of Ordinance #20.

CODINGTON COUNTY
ORDINANCE #20

AN ORDINANCE ENTITLED, an ordinance to amend Section 6.3 adopted by Ordinance 15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 6.3 adopted by Ordinance 15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County be amended to classify the following property:

N229.6' of the W379.4' of NW1/4, Sec. 12-T116-R54W, Codington County, South Dakota, from "A" Agricultural to "T-D" Town District.

First Reading: April 20, 2004
Second Reading: April 27, 2004
Adopted: April 27, 2004
Published: April 29, 2004

Therefore be it ordained by the Commissioners of Codington County upon a motion by Brinkman, second by Marquardt. Upon vote of the Board, Thomas, Marquardt, Johnson and Brinkman, voted aye; Larson, voted no; motion carried.

Passed and adopted this 27th day of April, 2004

John W. Thomas
Chairperson

ATTEST:

Cindy Brugman
Auditor

This ordinance shall become effective 20 days after the publication of this notice, thereby repealing all ordinances or parts thereof in conflict herewith unless a referendum is timely involved prior thereto.

This being the time and place set for the second reading of proposed Ordinance #21, Zoning Officer, Todd Kays, gave a brief overview of the request for the zoning change and the action of the Zoning Commission. Monte Hopper and Wayne Maynard, representing S.D. Produce Co., Inc., also gave testimony to support the zoning change. No other persons appeared to voice an opinion on the passage of Ordinance #21.

CODINGTON COUNTY
ORDINANCE #21

AN ORDINANCE ENTITLED, an ordinance to amend Section 6.3 adopted by Ordinance 15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 6.3 adopted by Ordinance 15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County be amended to classify the following property:

Western portion of S1/2 of SE1/4 of Sec. 6-T116N-R55W, Codington County, South Dakota, from "A" Agricultural to "I-1" Light Industrial.

First Reading: April 20, 2004
Second Reading: April 27, 2004
Adopted: April 27, 2004
Published: April 29, 2004

Therefore be it ordained by the Commissioners of Codington County upon a motion by Brinkman, second by Larson. Upon vote of the Board, all present voted aye; motion carried.

Passed and adopted this 27th day of April, 2004.

John W. Thomas
Chairperson

ATTEST:

Cindy Brugman
Auditor

This ordinance shall become effective 20 days after the publication of this notice, thereby repealing all ordinances or parts thereof in conflict herewith unless a referendum is timely involved prior thereto.

TAX ABATEMENT REQUEST

Curtis Raatz appeared before the board to request a tax abatement on property he purchased at a Sheriff's sale. The Board informed Mr. Raatz that the window for applying for an appeal on his assessment notice had passed. The Board directed Mr. Raatz to the Director of Equalization office to obtain information on future appeals. Commissioner Brinkman explained the County's position as to current property taxes and the responsibilities of persons purchasing property at Sheriff's sales.

COUNTY WEBSITE

County employee, Ray Eggena, and Cindy Derby, Lake Area Tech., intern, appeared before the Board to discuss a host for the County's website. Motion by Brinkman, second by Larson, to authorize the Chairman to sign a contract with DailyPost.com for web hosting services. DailyPost.com will waive the $50.00 set up fee if the County remits payment for one year hosting fees of $12.95 per mo. Upon vote of the Board, all present voted aye; motion carried.

DRAINAGE REQUEST

The Board received a request, from Greg Endres, to drain property in Dexter Township. States Attorney, Foley, reviewed the documents provided by Mr. Endres, and determined additional

documentation will be required. The States Attorney referred the Board to SDCL 46A-10A-38, which requirements will need to be met before the Board can schedule a hearing on Mr. Endres request to drain. Commissioner Thomas will contact Mr. Endres with the requirements to drain the property in question.

ZONING DEPARTMENT

Zoning Officer, Todd Kays, gave an update on the Zoning Dept. Mr. Kays reported office operations are running smoothly with several large building permits recently authorized. The Zoning Dept. is working on development issues between Codington County and the City of Watertown. The Zoning Dept. will be working on streamlining some sections of the County's zoning ordinance and will also be looking into sections of the ordinance addressing animal feeding lot requirements.

SALARY CLAIMS

Motion by Brinkman, second by Larson, to approve the following salary claims for the month of April, as presented by the Auditor's office. Upon vote of the Board, all present voted aye; motion carried. Commissioners: 6,427.64 total salaries; 51.04 mileage. Auditor: 12,327.92 total salaries. Treasurer: 14,593.41 total salaries. St. Attorney: 15,447.20 total salaries. Gov. Bldgs.: 9,351.18 total salaries. Dir. of Equal: 17,845.54 total salaries. Reg. of Deeds: 12,081.52 total salaries. Veterans Service: 5,796.94 total salaries. Sheriff: 34,820.53 total salaries; Jack Weber 642.17 p.time @ 15.14 per hr. Co. Jail: 40,187.99 total salaries; Lindsey Stricherz 963.85 p.time @ 10.42 hr.Mike Waba 466.30 p.time @ 10.42 hr.; Jeff Hershman 1856.74 reg. salary, job description change; Glenn Frentz 1610.46 reg. salary, new hire. Care of the Poor: 3,119.84 total salaries. Co. Nurse: 2,510.17 total salaries. Co. Park: 1,012.76 total salaries; Tom Sauer 470.40 @8.40 per hr, p. time seasonal; Donnie Olson 470.40 @ 8.40 per hr. p. time seasonal.. Ag. Bldg.: 5,429.63 total salaries. Co. Extension: 5,251.08 total salaries. Weed Control: 4,121.53 total salaries. ROAD & BRIDGE: 54,484.51 total salaries. EMERGENCY MANAGEMENT: 5,921.20 total salaries. CRIME VICTIM: 3,805.92 total salaries. W.I.C.: 3,147.76 total salaries; Lisa McPeek 1327.36 @ 10.37 per hr.; Alice Moyer 788.17 @ 8.53 per hr. Total: 257,684.27. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,224.82 retire.; S. D. Retirement 217.94 spouse option; S.D. Supplemental Retire. 2,188.00 suppl. retire.; Dakotacare 36,363.55 ins.; Midwest Benefit 267.41 ins.; Delta Dental 3,856.42 ins.; Colonial Life 26.17 ins.; Nationwide Retire. Sol. 997.99 suppl. retire.; AFSCME 325.00 union dues; AFLAC 1,523.84 ins.; Conseco Ins. 20.20 ins.; Cod. Co. Treasurer 218.43 garnishments; AFLAC 225.28 ins.; Watertown United Way 127.00 united way; Office of Child Support 681.33 child support; Sioux Valley Credit Union 8,250.00 credit union; Cod. Co. Treasurer 18,470.00 employee mo. draw; New York Life 197.20 ins.; Gen. Drivers & Helpers 314.00 union dues; S. D. Retirement 28.28 prior service; Great Western Bank 28,935.62 soc. security; Great Western Bank 14,869.19 federal withholding.

PERSONNEL CHANGE

Motion by Larson, second by Brinkman, to approve the following personnel change: Nila Davis, temporary office clerk in the Treasurer's office, step 7/$10.79 per hour, effective date April 26, 2004. Upon vote of the Board, all present voted aye; motion carried.

OTHER BUSINESS

In other business the Board noted a request, from the First Dist. Assoc. of Local Govts., to respond to a survey regarding Rural Development. The Board discussed drafting a resolution to introduce legislation regarding real estate appraisal practices.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, May 4, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 4, 2004

The Codington County Commissioners met in regular s
ession at 9:00 a.m., Tuesday, May 04, 2004, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Marquardt, second by Johnson, to approve the minutes of April 27, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

County Health Nurse, Karla Moes, gave a monthly report to the Board. The Nurse's office continues to work with W.I.C. clients. The Nurses office will be closed on May 18th, to allow staff to attend a meeting for updates on the immunization program. The Nurses office will also close from 10:00 a.m. to 12:00 p.m., on May 19th, to allow the staff to participate in a phone conference on child abuse. **Welfare Director, Denise Sotka,** reported the following statistics for the month of April: 16 clients were assisted; 3 were new clients; 4 received assistance with rent; 6 for pharmacy assistance; and 6 for utility assistance; total amount of assistance $3,879.16. Total collections in April were: $2,201.77. Mrs. Sotka advised the Board, that the County has received $7,750.00 in FEMA funding for assistance to indigent clients with their rent and utilities. There is currently a balance of $5,019.51 in FEMA funds. **Weed Supervisor, Nick Endres,** reported finding a pump for one of the weed trucks. Mr. Endres paid for the pump himself, as the County did not have an account with the vendor, and will be reimbursed through May claims. Mr. Endres attended a two day meeting in Pierre where discussion was held on the following: Publishing weed notices; ATV training; spraying regulations; and liability insurance for Weed Dept. employees. **Extension Educator, Chuck Langner,** checked with the Board as to the amount of time the Blue Ribbon Committee will need a meeting room at the Ag. Building. Mr. Langner will be asking the Chamber Ag. Committee to replace the furnace in the wash rack room. Mr. Langner is working with the State Ag. Statistics Reporting Service, as to the correct reporting of subsoil moisture in Codington County. Mr. Langner continues to monitor the moisture situation in Codington County. Mr. Langner and Weed Supervisor Endres have been in contact with the Farm Service Agency to discuss weed control on CRP acres. **Veterans Service Office, Al Janzen,** reported 17 trips with 65 riders for the month of April. The Veterans office has seen an increase in the number of WWII and Korean veterans applying for services.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, reported the Highway Dept. has gone to four, ten hour days, and is currently working on culvert repair & replacement. Mr. Small has a meeting scheduled on the type, size, and location of two bridges that need replacing at an estimated cost of $200,000.00 each, with the County's share at 20% of each bridge's total cost. Mr. Small reported sign damage in the area north and east of Florence, with approximately 16-18 signs damaged. Commissioner Johnson asked Mr. Small about speed bumps on the 4th Ave. four way stop. Mr. Small reported there are small speed bumps at the intersection. Mr. Small has given information to Elmira Township Officers regarding possible grant funds for use on townships roads affected by new industry. There would be a 40% cost share to the Townships receiving grant funds.

COUNTY BOARD OF EQUALIZATION MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of the 2004 County Board of Equalization and authorize their publication. Upon vote of the Board, all present voted aye; motion carried.

CONSOLIDATED BOARD OF EQUALIZATION MINUTES APPROVED

Motion by Brinkman, second by Larson, to authorize the Chairman to sign the 2004 Consolidated Board of Equalization minutes and authorize their publication. Upon vote of the Board, all present voted aye; motion carried.

JOHNSON CONTROL PRESENTATION

Brian Miller, Sales Office Manager with Johnson Controls, gave a presentation to the Board regarding systems updates in County buildings. Mr. Miller gave an overview of project goals, the project control team, similar projects, and repeat customers. Mr. Miller referred to SDCL 1-33B as a possible means of paying for updates to conserve energy in County owned facilities. The Board authorized Mr. Miller to do a walk through of the Courthouse and Detention Center and report back with a list of projects that need attention in the two buildings. There will be no cost to the County for the walk through.

COURTHOUSE 75TH BIRTHDAY

Kevin Bailey, Kampeska Heritage Museum, updated the Board on the events planned for the 75th Birthday celebration of the Courthouse. There will be refreshments served on the Courthouse lawn, the Municipal Band is scheduled to play, and tours of the Courthouse will be offered. These events will take place between the hours of 1:00 p.m. and 4:00 p.m., Saturday, June 19th, 2004. These events will coincide with "Art Walk". Mr. Bailey also discussed the matter of inspecting the Town Hall building in Florence with the possibility of applying to add the building to the National Register of Historic Sites. Mr. Bailey advised the Board that there are currently forty-one structures in Codington County that are on the National Register of Historic Sites.

MEMORIAL PARK CAMPING FEES

Harold Trumm, Memorial Park Campground Manager, met with the Board to discuss the drop in reservations at Memorial Park. Mr. Trumm informed the Board of twenty-nine refusals due to the required three day reservation fee. Commissioner Marquardt felt the three day reservation fee may take a year to become profitable. Motion by Brinkman, second by Larson, to return to the two day reservation policy, with the three day policy used in the event of the following national holidays: Memorial Day, the 4th of July, and Labor Day. Upon vote of the Board, all present voted aye; motion carried.

BURNING BAN

The Board discussed reinstating the County's burning ban. Several Commissioners have received calls advising the Board to reinstate the burning ban. Commissioner Larson suggested leaving the ban off for another week and reviewing the situation at that time. Commissioner Thomas suggested Public Service Announcements advising County residents to proceed with extreme caution when doing open burning in Codington County. The Board took no action at this time to reinstate the burning ban.

OTHER BUSINESS

Commissioner Thomas reported on the Glacial Lakes Director's meeting he recently attended at Fort Sisseton. The Board would like all departments to formally submit their 2005 budget requests for the Board's review. The Auditor will contact the department heads with this request. Commissioner Thomas updated the Board with details of the planning of the SDACC/SDACO annual convention to be held in Watertown in September.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:20 a.m., until 9:00 a.m., Tuesday, May 11, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 11, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 11, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Brinkman, and Larson; Johnson absent. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Larson, second by Brinkman, to approve the minutes of May 4, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Director of Equalization, Russ Ronke, reported on a recent SDAAO workshop his department attended in Pierre. Mr. Ronke reported the County will realize a savings by using Director of Equalization staff members to enter GIS and Proval information into the County's computer system as compared to other Counties who use outside companies to enter this information. The Director's office is currently working on finishing the reappraisal in Watertown, property splits, and building permits. Mr. Ronke touched on possible administrative changes concerning mobile homes on permanent foundations. **Register of Deeds, Ruth Pope,** submitted her statement of fees collected during the month of April in the amount of $26,926.77. $1,906.00 of this amount is remitted to the State of South Dakota for birth, death, and the EVRSS. Mrs. Pope reported on the SDACO workshop she recently attended in Pierre. Register of Deeds offices across the State will have several new computer programs networked with the State, such as, UCC's, fictitious business names, and death certificates filed directly from Physicians. There is no cost to the County for these new programs. Mrs. Pope updated the Board on problems with the Reader Printer, her office is previewing, through Cook's Inc. **Treasurer, Carol Maloney,** discussed the possible changes to mobile homes on permanent foundations and the loss of revenue to the Counties if the proposed administrative change takes place. The SDACO workshop recently held in Pierre is the first the Counties have heard about these changes that have been studied, at the State level, for the last three years. The Treasurer reported her office is finishing up the first half collection of real estate taxes. **Auditor, Cindy Brugman,** reported her office is preparing for the June 1st election, conducting absentee voting, collecting 2005 budget requests from County departments, and reviewing the taxable growth valuation received from the Director of Equalization Office. The Auditor also reported on the recent SDACO workshop she attended in Pierre.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, informed the Board of his research review board meeting scheduled for next week in Pierre. Mr. Small reported on a stop sign change at the intersection of County roads 2-1A and 27-1, north of Wallace. The Highway Dept. has changed the yield sign, at this intersection, to a stop sign due to reduced visibility. Mr. Small has met with DENR representatives to discuss the reclamation of the Haugan Pit and a forfeited surety bond in the amount of $500.00 that the County may collect after reclamation. Mr. Small has had contact with WAPA concerning a new transformer that may need to be delivered using County roads. Mr. Small has a concern about the combined weight of the transformer, and the truck used to haul the transformer, traveling over County roads and bridges. Mr. Small will monitor this issue.

PERSONNEL CHANGES

Motion by Larson, second by Brinkman, to approve the following personnel change: Karleen Bailey, Appraiser II, anniversary step increase, from step 6/$12.44 per hour to step 7/$12.93 per hour, effective date June 1, 2004, submitted by, Director of Equalization, Russ Ronke. Upon vote

of the Board, all present voted aye; motion carried. The Board noted the resignation of Imogene Schmahl, part time employee in the Director of Equalization Office, effective May 3, 2004.

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve the following claims, as submitted by the Auditor's Office. Upon vote of the Board, all present voted aye; motion carried. A-OX Welding Supply 89.34 sup, A-OX Welding Supply 6.82 rent, Accu Weather 104.70 util, Vernell Adams 11.16 jury, Darla Adolphsen 20.00 witn, Aitkins County Sheriff 33.00 fees, The American Legion 27.50 sup, Andor, Inc. 140.53 REP, AP Auto Pros, Inc 37.74 rep, Arrow Tech 1965.35 equip, Austin Law Offices 3936.80 prof svc, Auto Body Specialties 52.37 rep, Karleen Bailey 130.84 trav, Bob Barker Co. 756.99 sup, Batteries Unlimited 330.00 rep, Toni Benck 61.60 jury, Best Business Products 63.23 rent, Best Leasing Inc 249.92 rent, Binger Law Office 781.71 prof svc, Jennie Bitz 50.00 jury, Bridgestone/Firestone, Inc 10.00 rep, Brookings Inn 40.00 trav, Brown Clinic 1893.55 indg med, Brown & Saenger 111.60 sup, Cindy Brugman 123.52 trav, Alex Bullene 230.00 sup, Harold R. Bunde 29.86 trav, Burghardt Amateur Center 56.00 rep, Burns Law Office 2871.55 prof svc, Don Carlson 15.00 prof svc, Carquest Auto Parts 453.87 sup, Carquest Auto Parts 364.13 rep, Cartney Bearing & Supply 32.43 rep, Cartney Bearing & Supply 81.13 rep, Cave Supply 9.02 rep, Cave Supply 51.98 rep, Cellular One 349.88 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, Christianson Saw Sharpening 135.00 rep, Codington Clark Electric 71.50 indg util, Codington Clark Electric 30.79 util, Codington Clark Equipment 159.83 sup, Codington Clark Equipment 53.06 rep, Cole Papers, Inc. 906.31 sup, Cole Petroleum 1471.65 sup, Connecting Point Computer Cent 897.70 maint, Connecting Point Computer Cent 459.38 maint, Cook's, Inc. 289.94 rent, Cook's Inc. 242.11 sup, County Fair Foods 6.05 sup, Crawford Funeral Chapel 3030.00 prof svc, Credit Bureau of Watertown Inc 64.97 pymt, DailyPost.com Services 119.40 sup, Dakota Security Systems Inc 86.22 rep, Days in of Pierre 240.00 trav, Norman Dessonville 51.16 jury, Deuel County Highway 34.68 maint, Donna Dietrich, Chairman 189.99 prof svc, DJV Properties 300.00 indg util, The Earthgrains Company 528.23 sup, East Dakota Water Development 12934.00 pymt, East Point 245.00 indg util, Econo Foods Pharmacy 933.12 indg med, Marv Ekeren 15.00 prof svc, Election Systems & Software 1160.26 sup, EMC Insurance Companies 3523.03 ins, Nick Endres 276.51 trav, Endres Welding 200.00 sup, Angela Engebretson 12.90 jury, Engelstad Electric Co. 272.39 rep, John Evans 48.12 trav, Farnams Genuine Parts 130.38 rep, FedEx 13.64 sup, Robert Fox 46.96 trav, Bonnie Gaikowski 16.38 jury, Galls Incorporated 97.96 sup, Judith Geilenfeld 50.00 jury, Cheryl Gibbs 51.74 jury, Scott Good 11.16 jury, Tammy Goodwin 54.22 witn, Jane Gray 10.00 jury, Great Western Bank 6500.00 pymt, Gordon Gronau 12.90 jury, Gunderson Law Office 1005.55 prof svc, Robert Hackett 54.64 jury, John Hanten 10.00 jury, Christopher Harley 11.16 jury, Harold's Camera Shop 57.60 sup, Patricia J. Hartsel 57.00 prof svc, HDR Inc 1053.64 equip, Laura Hegge 10.00 reimb, Heinz Home Dairy Delivery 826.83 sup, William Helland 50.58 jury, Hewlett Packard Co Pub Sector 1731.00 equip, Hillyard Floor Care Supply 812.45 sup, Amy Hofmeister 11.16 jury, Richard Hohn 11.16 jury, Richard Hubbartt 51.16 jury, Human Service Agency 4076.09 prof svc, Hurkes Implement Co. 444.65 rep, Hurkes Implement Co. 320.00 rep, Huron Culvert & Tank Co. 5769.26 sup, HyVee Pharmacy 456.11 indg med, Interlakes Community Action 412.25 pymt, J & B Screening 25.00 sup, Al Janzen 17.00 trav, Bridget Johnson 20.44 jury, Johnson Controls, Inc. 3175.00 maint, Ethel Johnson 52.90 jury, John H. Johnson 65.52 trav, Jurgens Printing 759.25 sup, Joshua Jutting 10.58 jury, Kennedy, Rokahr, Pier & Knife 110.40 prof svc, Janice Koehler 51.16 jury, Becky Kranz 50.00 jury, Kyocera Mita America, Inc. 214.07 pymt, Lake City Directory 87.00 sup, James Lambert 52.90 jury, Brianne Landmark 20.00 witn, Chuck Langner 440.27 trav, Harry LaQua 45.80 trav, Lar Jo's 798.80 sup, J.H. Larson Electrical Co. 274.07 rep, Lawson Products 56.98 sup, Liebelt Homes-RV 15000.00 equip, Liebelt RVs 57.95 equip, LL Harder Inc 108.42 rep, Jodi Loehrer 198.59 trav, Ruth Lowe 63.92 jury, LQP Co Sheriff's Office 39.00 fees, Barbara Lunzman 50.58 jury, M & T Fire and

Safety 106.00 sup, Macksteel Warehouse, Inc. 761.13 rep, Mac's Inc. 52.56 rep, Mac's Inc. 95.32 rep, Mahowald's 136.16 rep, Mahowald's 11.05 sup, The Maintenance Shop 687.00 rep, May, Johnson, Doyle & Becker 562.80 prof svc, Nancy McClanahan 329.00 prof svc, Charlotte McElhany 17.54 jury, Krista McGillivary 10.58 jury, McLeod's Printing & Office Sup 35.53 sup, Medicine Shoppe #1182 1043.62 sup, Medtronic Physio-Control 2287.72 jury, Menards 106.55 sup, Menards 1173.03 sup, Midcontinent Communications 65.00 util, Quentin Miles 11.16 jury, Minnehaha County Auditor 135.00 prof svc, MT Hope Cemetery 400.00 prof svc, Municipal Utilities 674.91 indg util, Municipal Utilities 10936.04 util, Henry Nieman 16.38 jury, Northwestern Public Service 448.34 util, James Norton 16.00 trav, ODay Equipment Inc 37.12 rep, Office Systems, Inc. 1607.04 sup, Olson & Johnson International 26.96 rep, Otis Elevator Company 205.00 maint, Ottertail Power Co. 22.86 util, Padgett Sales 50.00 rep, Pennington County Jail 1114.16 prof svc, Pennington Co Sheriff 16.80 fees, Gwen Peshman - Landlord 190.00 indg util, Becky Phyle 50.00 jury, PMB 0112 20.00 fees, Kathy Pommier 64.50 jury, Ponds Bakery 23.40 sup, Ruth Pope 11.00 trav, Postmaster 554.00 sup, Prairie Lakes Health Care Cent 3964.23 indg med, Prairie Lakes Health Care Cent 1860.00 prof svc, PRAIRIEWAVE 648.73 util, Print 'Em Now 292.75 sup, Professional Mailing & Market. 2711.61 sup, Quality Presort Services, Inc 670.27 sup, Qwest 976.64 util, Qwest 15.80 util, Ronnie Raasch 51.16 jury, Rawdon Radiator 46.50 rep, Redlinger Bros. 39.10 rep, Randy Reil 80.32 witn, Nancy Reishus 51.16 jury, George Revering 52.90 jury, Rhomer Industries Inc 524.10 rep, Roby Property Mgnt 200.00 indg util, Russell A. Ronke 130.84 trav, Ron's Saw Shop Two 26.00 rep, Runnings 210.35 rep, Runnings 17.97 sup, Rural Cellular Corp 184.57 util, Dawn Russell 30.60 prof svc, Paul Salverson 10.75 sup, Richard Sandburg 50.58 jury, Jan Schnaser 60.32 trav, SD Association of County Weed 50.00 sup, SD Department of Revenue 1155.00 sup, S.D. Department of Revenue 26.00 fees, S.D. Dept. of Transportation 1895.22 rep, SD State Treasurer 268111.50 May remittance, Secretary of State 25.00 sup, Security Products Int'l Inc 5380.41 sup, Sheehan Cycle 78.81 rep, Sherwin Williams 99.09 sup, The Shoe Shop 295.00 sup, Shopko Pharmacy #254 67.17 indg med, Sioux Valley Clinic Watertown 50.00 prof svc, Sioux Valley Clinic Watertown 204.00 prof svc, Sioux Valley Coop 9993.76 sup, Sioux Vocational Services Inc. 60.00 pymt, Slowey Court Reporting 85.00 prof svc, Snow Sales 393.25 sup, Software House Int'l Inc 605.00 sup, South Shore Gazette 512.23 publ, Town of South Shore 99.00 util, Spears Law Office 4365.56 prof svc, Star Laundry 44.38 sup, Star Laundry 75.82 sup, Shannon Stark 18.70 jury, Steve Starr 20.00 witn, Catherine Stavig 10.00 jury, Danny Steen 10.58 jury, Amy Stone 10.58 jury, Gary Stone 12.90 jury, Stouts Insurance 50.00 sup, David Strang 21.60 jury, Deb Sundem 312.44 trav, Sutton and Bauer Law Offices 6835.03 prof svc, Jim Sutton 31.32 trav, Sysco Food Services of ND 4264.61 sup, Taecker Plumbing & Heating 65.00 rep, Matthew Thill 50.00 jury, John W. Thomas 145.00 trav, Dan Thyen 60.88 trav, Titan Machinery 10.66 rep, Titan Machinery 338.87 rep, Lee Trumm 1600.00 wage, Tractor Supply Co. 22.88 rep, Tractor Supply Co. 27.90 rep, United Building Center 43.99 rep, Lester Urban 12.32 jury, Value Care Pharmacy 297.71 indg med, Velvet Uniforms 1203.48 sup, VISA 78.74 sup, Walmart Community 75.44 sup, Watertown Pathology PC 857.00 prof svc, Watertown Area Paging 20.00 util, Watertown Public Opinion 3281.63 publ, Watertown Tire Center, Inc. 36.50 rep, Watertown Tire Center, Inc. 9.00 rep, Wells Fargo Financial Leasing 292.92 rent, Becky Wettestad 40.00 trav, Roberta Whitlock 67.40 jury, Wiles & Rylance, LLP 3840.50 prof svc, Xerox Corporation 139.88 sup, Yankton Co Treasurer 91.05 prof svc, Yankton Co. Sheriff 16.50 trav, Young's Primetime Sports 209.00 sup, Zep Manufacturing Co. 520.86 sup, Donald Zubke 11.16 jury.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of April, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand $ 11,353.75

Checks in Treasurer possession	
less than 3 days	$644,949.48
Cash Items	$ 400.00
TOTAL CASH ASSETS ON HAND	$656,703.23
RECONCILED CHECKING	
Great Western Bank Checking	$9,216,429.21
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 307,022.21
INVESTMENTS	
SD Public Funds Investment	$ 6,014.90
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 700,999.75
TOTAL CASH ASSETS	$10,887,169.30
General Ledger Cash Balance by Funds:	
General	$2,598,616.18
General restricted cash	$ 300,000.00
Sp. Revenue	$1,146,485.44
Sp. Revenue restricted cash	$ 160,411.85
Internal Service	$ 9,059.56
Trust & Agency	$6,672,596.27
(schools $4,669,337.34; twps. $69,771.74; city/towns $924,654.71)	
TOTAL GENERAL LEDGER CASH	$10,887,169.30

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Larson, to supplement the Emergency Management, revenue and expenditure budgets, with homeland security grant funds, in the amount of $20,306.71. Upon vote of the Board, all present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Marquardt, second by Brinkman, to transfer operating cash, in the amount of $15,000.00, from the General Fund to the Victims of Crime Fund, as previously budgeted. Upon vote of the Board, all present voted aye; motion carried.

SIOUX VALLEY COMMISSIONERS ASSOCIATION

The Board noted the Sioux Valley Commissioners Association meeting scheduled for Monday, May 17th, at the Ramkota Inn Hotel, in Watertown. Board members and department heads will attend this meeting.

CORRESPONDENCE

The Board noted the following correspondence: A copy of correspondence from States Attorney, Vince Foley, to Attorney, John Knight, regarding the State vs. Emil Mack. Correspondence from Human Service Agency President, Chuck Sherman, regarding payments from Codington County to other adjustment training centers for persons from Codington County. Correspondence from DakotAbilities, requesting budget appropriations for 2005.

JUNE 1ST BOARD MEETING

The Board discussed the June 1st meeting date. Motion by Brinkman, second by Larson, to not meet Tuesday, June 1st and to meet Thursday, June 3rd, to canvass the votes of the June 1st, Special Congressional/Primary Election. Department heads scheduled to report on the first Tuesday of the month can report on June 8th if they so choose. Upon vote of the Board, all present voted aye; motion carried.

OTHER BUSINESS

Commissioners Thomas and Brinkman reported on the SDACC workshop they recently attended in Pierre. Commissioner Thomas, as a representative of the SDACC, will attend an E-911 conference in Salt Lake City, in May. Commissioners Thomas and Marquardt will meet with the Blue Ribbon Panel Committee to discuss budget appropriations for the Human Service Agency and other miscellaneous budgets. The Board discussed the new law regarding collection of wheel tax funds and the extra revenue this new law would provide, if implemented, for County Road & Bridge budgets. The Board discussed the burn ban ordinance and took no action at this time to implement the burn ban ordinance. The Board discussed drought disaster declarations and the need to be proactive rather than reactive. Commissioner Thomas reported several counties in the State have already filed drought disaster declarations. Discussion was also held on the Human Service Agency budget appropriation and the services provided to the County by the agency.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn at 11:45 a.m., until 9:00 a.m., Tuesday, May 18th, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 18, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Brinkman, and Larson; Johnson absent. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of May 11, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, informed the Board that Judge Timm has expressed a concern regarding testing for asbestos in the ceiling tile of the Courtroom. The County had an asbestos survey done in 1992 but the Courtroom ceiling was not tested at that time. Mr. Ford reported the credit card system is up and running at Memorial Park as of May 17th and most of the buildings are ready for the 2004 camping season. Mr. Ford asked the Board for direction on taking 2005 camping reservations. The Board advised Mr. Ford to accept reservations for the 2005 camping season. Discussion was also held on refunds of camping reservations. No refunds will be allowed on reservations made prior to the change in the three day reservation requirement. Mr. Ford asked if the Board would agree to make a donation to the Experience Works Program, for the employee currently working in the Maintenance Dept. The County has made yearly donations to this program for the workers provided to the County who are not on the County payroll. Motion by Brinkman, second by Marquardt, to approve a donation, to the Experience Works Program, in the amount of $300.00. Upon vote of the Board, all present voted aye; motion carried. Mr. Ford reported on the following maintenance projects: quotes for tree removal and trimming on the Courthouse grounds have been received; a plumbing project will begin in the next few weeks; and Johnson Control has conducted a tour of potential maintenance upgrades. Mr. Ford also reported on repairs needed to the Courthouse dome, which has experienced leakage. **Highway Supt., Rick Small,** updated the Board on a proposal from VanDyke Brothers Inc., Chandler, MN, to move a transformer over County roads and bridges. Mr. Small has informed VanDyke Brothers that moving the transformer over a County bridge, on Willow Creek, is not an option, due to the weight of the transformer and the stress it would place on the bridge. Mr. Small will also inform the VanDyke Brothers that their company will be responsible for the payment of hiring an engineering company to determine the impact of moving the transformer over County roads before such a project could take place. Mr. Small submitted his 2005 budget request to the Auditor. The Highway Dept. is currently oil patching pea rock and will begin spot gravelling. The Board and Mr. Small discussed hauling gravel and damage to other motorist's windshields from rock chips.

TAX REFUND

Motion by Larson, second by Brinkman, to approve the following tax refund as approved by Director of Equalization, Russ Ronke and the Town of Florence. Upon vote of the Board, all present voted aye; motion carried. Refund #2463, record #4699, VJ's Brokerage Homes, 2002 taxes payable in 2003, $210.70 and refund #2463, record #4699, VJ's Brokerage Homes, 2003 taxes payable in 2004, $212.84, VJ's was assessed for property no longer in their possession.

EMERGENCY MANAGEMENT

Emergency Management Director, Jim Sutton, appeared before the Board to discuss needed repairs to the stand-by emergency generator. Mr. Sutton reviewed several proposals for estimated costs to repair the generator. Motion by Larson, second by Brinkman, to authorize Mr. Sutton to proceed with the needed repairs at an estimated cost of $3,014.20. Mr. Sutton also asked the

Board to set an hourly charge for private individuals requesting larvicide treatment for mosquito control. Motion by Brinkman, second by Marquardt, to offer the larvicide or adulticide treatment program to private individuals at a cost of $30.00 per hour plus the cost of chemicals. Upon vote of the Board, all present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Brinkman, second by Larson, to transfer operating cash, in the amount of $21,000.00, from the General Fund to the Emergency Management Fund, as previously budgeted. Upon vote of the Board, all present voted aye; motion carried.

FIRST READING/PUBLIC HEARING ON PROPOSED ORDINANCE #22

This being the time and place set for a public hearing and the first reading of proposed Ordinance #22, an ordinance to amend the Zoning Ordinance map, Commissioner Thomas asked for comments from those present for the hearing. Steve Solum and Zoning Officer, Todd Kays, gave an overview on the proposed ordinance. There being no further comments from any persons present, a motion was made by Larson, second by Brinkman, to set the second hearing and action on proposed Ordinance #22, for 10:00 a.m., Tuesday, May 25th, 2004. Upon vote of the Board, all present voted aye; motion carried.

CARLSON'S 1ST ADDN. PLAT

Mick Stanton appeared before the Board to request approval of a plat entitled "Carlson's First Addition." Motion by Brinkman, second by Marquardt, to approve the following resolution, subject to all certifications, and as approved by the Codington County Planning Commission at a meeting held May 17, 2004. Upon vote of the Board: Brinkman, Marquardt, and Larson, voted aye; Thomas voted no; motion carried.

RESOLUTION #2004-10

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, that the plat entitled: Carlson's First Addition in the NE1/4 of Sec. 6-T117N- R53W of the Fifth P.M., in the County of Codington, South Dakota." Which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated at Watertown, South Dakota this 18th day of May, 2004.

John W. Thomas
Chairman, Board of County Commissioners
Codington County, South Dakota

I, Cindy Brugman, do hereby certify that I am the duly elected, qualified, and acting County Auditor in and for Codington County, South Dakota, and that the above and foregoing is a true, correct, and complete copy of the Resolution adopted by the Board of County Commissioners of Codington County, South Dakota, at a regular meeting on May 18th, 2004, approving the above named plat by a vote of said commission and the whole thereof.

IN WITNESS WHEREOF, I hereunto set my hand as an official of Codington County, South Dakota, this 18th day of May, 2004.

Cindy Brugman
County Auditor, Codington County, South Dakota

BUNDE ADDITION PLAT

Steve Solum appeared before the Board to request the approval of a plat entitled "Bunde Addition." Motion by Brinkman, second by Marquardt to approve the following resolution, subject to all certifications, and as approved by the Codington County Planning Commission at a meeting held May 17th, 2004. Upon vote of the Board, all present voted aye; motion carried.

RESOLUTION #2004-11

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, that the plat entitled: "Bunde Addition in the SW1/4 of Sec. 32-T117N-R53W of the Fifth P.M., in the County of Codington, South Dakota." Which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated at Watertown, South Dakota this 18th day of May, 2004.

John W. Thomas
Chairman, Board of County Commissioners
Codington County, South Dakota

I, Cindy Brugman, do hereby certify that I am the duly elected, qualified, and acting County Auditor in and for Codington County, South Dakota, and that the above and foregoing is a true, correct, and complete copy of the Resolution adopted by the Board of County Commissioners of Codington County, South Dakota, at a regular meeting on May 18th, 2004, approving the above named plat by a vote of said commission and the whole thereof.

IN WITNESS WHEREOF, I hereunto set my hand as an official of Codington County, South Dakota, this 18th day of May, 2004.

Cindy Brugman
County Auditor, Codington County, South Dakota

ZONING DISCUSSION

The Board, the Zoning Officer, and the States Attorney discussed zoning exceptions and the enforcement of set backs.

COURTHOUSE ANNIVERSARY

Kevin Bailey with the Codington County Historical Society appeared before the Board to discuss the planned Courthouse anniversary celebration. Mr. Bailey requested authorization to accept donations from persons participating in the Courthouse tours scheduled for June 19th, 2004 and to sell concessions on the Courthouse lawn during the anniversary celebration. The funds from these events will be accepted on behalf of the Codington County Historical Society to be used for the development of current and new exhibits. Mr. Bailey has discussed accepting the donations and selling of the concessions, with States Attorney, Vince Foley. Motion by Larson, second by Brinkman, to allow the Historical Society to accept donations for Courthouse tours and sell concessions to raise funds for Historical Society projects. Commissioner Marquardt asked Mr.

Bailey if the concessions could be sold at the Museum. Mr. Bailey advised the Board that the Municipal Band would be providing music on the Courthouse lawn and the selling of concessions would be more accommodating to persons attending the celebration if sold closer to the activities. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Brinkman, to approve an automatic supplement to the Sheriff and General Fund revenue budgets, with SDSA/SDPCA COPS Technology Grant funds, in the amount of $13,073.70. Upon vote of the Board, all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 10:50 a.m., to discuss litigation. Upon vote of the Board, all present voted aye; motion carried. States Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 11:05 a.m.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 11:30 a.m., until 9:00 a.m., Tuesday, May 25th, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

May 25, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 25, 2004, in the Codington County Courthouse. Members present were Johnson, Brinkman, and Larson; absent Thomas and Marquardt. Vice-Chairman Brinkman presiding.

MINUTES APPROVED

Motion by Larson, second by Johnson, to approve the minutes of May 18th, 2004, as presented by the Auditor. Upon vote of the Board, all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, submitted the following statistics for the Detention Center and Sheriff's office, for the month of April: Average daily inmate population 63.56; $12,915.81 collected in work release and out of county contracts; $2,675.00 collected in confinement costs; 150 persons booked; 268 sets of civil papers served; 57 arrest warrants served; 11 accidents checked; 133 incidents reported; 237 calls logged; and 15 trips for a total of $2,702 miles traveled. Sheriff Olson will present the Board, at a future meeting, with a contract for the placement of juveniles in the Plankinton Regional Detention Center, managed by Cornell Co., Inc. The Sheriff also discussed patrolling on 4th Ave SW. **States Attorney, Vince Foley,** reported on an individual that will be charged with forgery in the matter of fraudulent voter registrations. Mr. Foley also reported on upcoming expenses regarding a trial that has been moved out of Codington County and into Beadle County. **Emergency Management Director, Jim Sutton,** updated the Board on the West Nile Virus grant program. Mr. Sutton and States Attorney, Foley, have discussed drafting a release of liability form for treating water on private property. Mr. Sutton reported parts have been ordered to repair the emergency stand by generator. Mr. Sutton reported on attempts to rejuvenate the Community Emergency Response Team (CERT) program. Mr. Sutton has applied for grant monies to purchase CERT equipment kits. Mr. Sutton has received a notice from the SD Dept. of Emg. Mgmt. regarding drought situations across the state. Mr. Sutton will contact Stan Lamb, FSA, and Extension Educator, Chuck Langner, to assess the drought situation in Codington County. Commissioner Larson suggested requesting a flash report to assist in the assessment. Mr. Sutton updated the Board on the ambulance service in South Shore.

PERMIT TO DISCHARGE FIREWORKS

Motion by Johnson, second by Brinkman, to approve permits to discharge fireworks in Codington County, requested by Larry Keyes, for the dates of May 31, 2004 and June 26, 2004. Both permits have been approved by the Watertown Fire Chief and Codington County Sheriff. Upon vote of the Board, all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Larson, second by Johnson, to approve the following budget supplements: An automatic supplement to the Emergency Management expenditure and revenue budgets in the amount of $580.99 with DOJ FY03 equipment grant funds and an automatic budget supplement to the Extension expenditure budget in the amount of $820.00 with mail allocation grant funds from the SDSU Cooperative Extension Service. Upon vote of the Board, all present voted aye; motion carried.

MAY SALARY CLAIMS

Motion by Larson, second by Johnson, to approve the following salary claims for May. Upon vote of the Board, all present voted aye; motion carried. Commissioners: 6376.59 total salaries. Auditor: 12,327.92 total salaries. Treasurer: 15,540.05 total salaries; Nila Davis 879.39 part time @ 10.79 hr. St. Attorney: 15,447.19 total salaries. Gov. Bldgs.: 9,345.29 total salaries.

Dir. of Equal.: 17,596.22 total salaries; Diane Merchant 496.00 part time @ 8.00 hr., Imogene Schmahl 128.00 part time @ 8.00 hr. Register of Deeds: 12,090.18 total salaries. Veterans Service: 5,796.94 total salaries. Sheriff: 34,650.44 total salaries; Jack Weber 761.01 part time @ 15.14 hr.; Chuck Carbonneau 266.84 part time @ 13.99 hr. Co. Jail : 40,760.98 total salaries; Lindsey Stricherz 1328.55 part time @ 10.42 hr; Mike Waba 797.13 part time @ 10.42 hr.. Care of the Poor: 3,119.82 total salaries. Co. Nurse: 2,510.17 total salaries. Co. Park: 2,884.60 total salaries; Donnie Olson 1344.00 part time @ 8.40 hr.; Tom Sauer 1335.60 part time@ 8.40 hr. Ag. Bldg. : 5,344.88 total salaries. Co. Extension: 5,251.10 total salaries. Weed Control: 4,503.94 total salaries; Harold Bunde 756.00 part time @ 9.00 hr.; Nick Endres 1811.08 part time @ 11.06 hr.; Douglas Cook 1075.25 part time @ 8.50 hr. ROAD & BRIDGE: 54,078.99 total salaries. EMERGENCY MANAGEMENT: 5,921.19 total salaries. CRIME VICTIM: 3,805.92 total salaries. W.I.C. 3,362.00 total salaries. Total : 260,714.41. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,081.64 retirement; S. D. Retirement 217.87 spouse option; S. D. Retirement 2,188.00 suppl. retirement; Dakotacare 36,850.06 ins.; Midwest Benefit 267.41 ins.; Delta Dental 3,833.45 ins.; Colonial Ins. 26.17 ins.; Nationwide Retire. System 997.99 suppl. retire.; AFSCME 325.00 union dues; AFLAC 1,523.84 ins.; Conseco Ins. 20.20 ins.; Codington Co. Treasurer 201.25 garnishment; AFLAC 225.28 ins.; Watertown United Way 127.00 united way; Office of Child Support 498.00 child support; Sioux Valley Credit Union 8,576.00 credit union; Codington County Treasurer 18,470.00 employee monthly draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 314.00 union dues; S. D. Retirement 28.28 prior service; Great Western Bank 14,996.73 federal withholding; Great Western Bank 29,376.64 social security.

PERSONNEL CHANGES

Motion by Johnson, second by Larson, to approve the following personnel changes. Upon vote of the Board, all present voted aye; motion carried. Mitch Kallhoff, Highway Maint. II, anniversary step increase from step 6/$12.93 per hour to step 7/$13.45 per hour, effective date June 1, 2004, approved by Highway Supt., Rick Small; Eric Dargatz, Highway Maint. II, anniversary step increase from step 5/$12.44 per hour to step 6/$12.93 per hour, effective date June 1, 2004, approved by Highway Supt., Rick Small; Casey Hershman, seasonal custodian at Memorial Park rehired from 2003, step 1/$7.77 per hour, effective date June 1, 2004, approved by Maintenance Supervisor, Milo Ford.

HIGHWAY DEPT.

Motion by Larson, second by Johnson, to authorize the Auditor, as requested by the Highway Supt., to advertise for bids for Asphalt Mat Construction. Bids to be opened at 10:00 a.m., Tuesday, June 22, 2004, plans and specification on file at the office of the County Highway Supt. Upon vote of the Board, all present voted aye; motion carried. Mr. Small reported that the SD DOT is accepting applications for its Community Access Grant Program. The Community Access Program provides funds on a competitive basis to communities with population under 5,000 for use in new projects involving the repair or replacement of important local roads such as the road to an elevator, school, or hospital and in the main business districts. Mr. Small would apply the grant funds, if received, to the main street repairs in Florence. Mr. Small reported a balance of $375,000.00 in Codington County's STP Funds. The County's estimated yearly allotment of STP funds is $145,000.00 Mr. Small would propose to use these funds to complete the 4th Ave and County Road 17 project and asked the Board to pass a resolution requesting services with Federal Aid. Motion by Johnson, second by Larson, to pass the following resolution. Upon vote of the Board, all present voted aye; motion carried.

Resolution 2004-12

COUNTY FEDERAL AID SURFACE TRANSPORTATION PROGRAM RESOLUTION

WHEREAS, the Codington County Board of Commissioners desire the construction and improvement of the roads as hereinafter described:

LOCATION AND LENGTH: Codington County Road # 17-5 beginning at the SE corner of the SW ¼ Section 32-117N-53W and proceeding North and East approximately 1.8 miles

And

Codington County Road # 17B beginning at the SW corner of the NW ¼ Section 32-117N-53W and proceeding North and East approximately .8 miles

And

Codington County Road # 14 beginning at the center of Section 32-117N-53W and proceeding Southwest approximately 1.7 miles to SD 139

AND WHEREAS, Codington County is obligated and hereby agrees to satisfactorily maintain the project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right of way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Codington County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Surface Transportation Program (STP) Funds and associated State matching funds.

NOW THEREFORE BE IT RESOLVED:
That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the approved Secondary and Off System Road Plan Agreement and the State's "Standard Specifications for Roads and Bridges" the project hereinafter described.

Major Collector FAS Route Number 740
Type of Construction: Asphalt Mat Construction, Minor milling, Manhole risers.

Codington County requests the following services with Federal Aid:
Consultant Services, Traffic, Bituminous, Materials, Construction.

Codington County will have approximately $591,000.00 STP funds under the 90/10 proposal available in the year 2006.

Vote of Commissioners Yes 3, No 0

Dated at Watertown, South Dakota, this 25 day of May, 2004

ATTEST:

Cindy Brugman

Elmer Brinkman

May 25, 2004

County Auditor Commission Vice-Chairman

FY2005 WIC CONTRACT

Motion by Larson, second by Johnson, to authorize Vice-Chairman, Brinkman, to sign the FY2005 WIC contract, in the amount of $43,939.00, with the South Dakota Dept. of Health WIC Program. FY2005 contract will run from June 1, 2004 through May 31, 2005. Upon vote of the Board, all present voted aye; motion carried.

ORDINANCE #22 SECOND READING/ACTION

This being the time and place set for the second reading of proposed Ordinance #22, Zoning Officer, Todd Kays, gave an overview of the request for the zoning change and reported that the reason the planning and zoning commission recommends this change of zoning is due to the fact that the subject Ag. land has little value for agricultural purposes, as it is a poorly reclaimed gravel pit. Kays also pointed out that there are some city utilities in the area and there is some concentration of residential development in the area. Commissioner Brinkman reported the Zoning Commission did hear opposition to this zoning change from neighboring property owners and that further development of this land, pending the approval of ordinance #22, would be subject to approval by the Zoning Commission. **The Planning Commission has recommended the change in zoning. The Planning Commission further noted that future requests to rezone other lakes in Codington County from Ag. to Lake Park would to be similar to this rezoning especially in regard to the level of existing development adjacent to the lake.** Commissioner Brinkman asked for comments from those persons present for this hearing. No persons present offered comments. Commissioner Brinkman then closed the hearing.

CODINGTON COUNTY
ORDINANCE #22

AN ORDINANCE ENTITLED, an ordinance to amend Section 6.3 adopted by Ordinance 15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 6.3 adopted by Ordinance 15, July 31, 2001, as amended, of the Zoning Ordinance of Codington County is amended to classify the following property:

Lot 5, 7A, 8A and a portion of Lot 8, N1/2 of Sec. 15-T116N-R52W, Codington County, South Dakota, from "A" Agricultural to "L-P" Lake Park District.

First Reading: May 18, 2004
Second Reading: May 25, 2004
Adopted: May 25, 2004
Published: May 27, 2004

Therefore be it ordained by the Commissioners of Codington County upon a motion by Larson, second by Johnson . Upon vote of the Board, all present voted aye; motion carried.

Passed and adopted this 25th day of May, 2004

Elmer P. Brinkman
Vice-Chairperson

ATTEST:

Cindy Brugman
Auditor

This ordinance shall become effective 20 days after the publication of this notice, thereby repealing all ordinances or parts thereof in conflict herewith unless a referendum is timely involved prior thereto.

PERSONNEL ISSUES
Human Resource Director, Dick Edenstrom, met with the Board to discuss the following: The possibility of using companies to do background checks on prospective employees, mileage reimbursement for employees who are not subject to SDCL 7-7-24, and open ended performance reviews. The Board will discuss these topics at a time when a full Board is present.

CORRESPONDENCE
The Board noted correspondence from the General Drivers and Helpers Union Local No. 749 requesting a meeting and negotiation for the purpose of opening the collective bargaining agreement, now in effect between Codington County and the local union covering the Correctional Officer and Deputy Sheriffs, for changes and modifications for wages and working conditions in accordance with the Agreement. The Board referred this correspondence to Human Resource Director, Dick Edenstrom.

OTHER BUSINESS
The Board completed a survey, regarding priority association activities, requested by the SDACC.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 10:40 a.m., until 9:00 a.m., Thursday, June 3rd, 2004, to canvass the Primary Election. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met at 9:00 a.m., Thursday, June 03, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

CANVASS OF VOTES
The Board canvassed the votes of the 2004 Special Congressional/Primary Election.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 9:45 a.m., until 9:00 a.m., Tuesday, June 8, 2004. Upon vote of the Board, all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

June 8, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 8, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of May 25th and June 3rd, 2004, as presented by the Auditor. All present voted aye; motion carried.

SPECIAL EXCEPTION TO ALLOW MALT BEVERAGE SALES

Roger Adams, Watertown Park and Rec., appeared before the Board to answer any questions the Board may have on the application submitted on behalf of the Lake City Slow Pitch Assoc. to allow the sale of malt beverages from the existing concession stand during adult softball games at Koch Complex. Mr. Adams explained the Lake City Slow Pitch Assoc. would be subject to all regulations, required of malt beverage licensees, as required by law. The City of Watertown, Board of Adjustment, will conduct a public hearing to rule on this special exception. Mr. Adams informed the Board that the recent zoning change, allowed for this special exception request. Commissioner Brinkman, questioned the language of the original lease agreement between the City and County, signed in 1985. Commissioner Larson recommended changing the language of the lease agreement in regards to liability. Watertown City Attorney, Stanton Fox, will meet with Codington County States Attorney, Vince Foley, to amend the language in the original contract to address liability issues. Motion by Brinkman, second by Larson, to allow the City to issue malt beverage licenses to any entity so deemed qualified, as pertains to County premises, leased by the City of Watertown, contingent upon the amending of the original contract to relieve the County of liability. Upon vote of the Board; Thomas, Johnson, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

DROUGHT DISCUSSION

Extension Educator, Chuck Langner, met with the Board, to report on a meeting he recently attended with the Drought Task Force. Mr. Langner reported the major drought issue, in Codington County, at this time are dugouts and the priorities, at the State level, are west river properties. The Board noted correspondence from, SDOEM Regional Coordinator, Kristi Turman, regarding regulations when filing for an agricultural disaster designation. The Board determined that declaring a drought, in Codington County, at this time would be premature, as the SDOEM requires a 30% production loss, of rangeland, pastureland, or hay land, to be considered for a United States Dept. of Ag. Disaster designation. The Board agreed to monitor this situation weekly.

MONTHLY REPORTS

Register of Deeds, Ruth Pope, presented the Board with her monthly statement of fees collected. Mrs. Pope noted collections in May 2004 were down $11,000.00 from collections in May 2003. Mrs. Pope reported on the reader/printer equipment needed in her office. The first machine tested did not meet the needs of the Register of Deeds office and was returned to the company which provided the machine. The Register of Deeds tested a second machine which operated faster and quieter than the first machine tested and the old machine. Mrs. Pope also reported the office copy machine lease expires in June. Motion by Brinkman, second by Larson, to allow the Register of Deeds to enter into a lease for a new copy machine. All present voted aye; motion carried.
Director of Equalization, Russ Ronke, reported on the SDAAO conference he and his appraisal staff recently attended. Mr. Ronke was elected Treasurer of the SDAAO. The Director's office is preparing for three OHE appeals on June 14th in Pierre and is also starting reappraisals. The

Director's office currently has two interns, from LATI, working on loose ends in the office. Mr. Ronke requested authorization to replace an old computer that is no longer in reliable working condition. Motion by Brinkman, second by Johnson, to authorize the purchase of a new windows compatible computer for the Director of Equalization office. All present voted aye; motion carried. Ray Eggena, Director of Equalization Clerk, updated the Board on the County's website and requested authorization to make the website public. Mr. Eggena also requested authorization to add other informational links to the County's website. The Board had no objections to making the website public or adding links. Commissioner Brinkman suggested adding the County's election polling places to the website. **Extension Educator, Deb Sundem, and Extension Educator, Youth Development/4-H, Jody Loehrer,** updated the Board on the West Nile Virus Educational Programs they have conducted. Ms. Sundem and Mrs. Loehrer have given presentations in most area schools, with contacts of over 2500 persons and have also conducted educational efforts through numerous additional venues with more programs scheduled between June and August. **Auditor, Cindy Brugman,** reported on the recent election events conducted by her office and upcoming budget preparations.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, advised the Board that an informal petition has been filed with his office, regarding speed limits and road signage in the Kampeska Village area. Sixteen, Kampeska Township residents living along 173rd Street and 447th Ave, have requested a four way stop sign at the 173rd St. and 447th Ave. intersection, and a 35mph speed zone on 173rd St. through residential areas. Mr. Small made the following recommendation to the Board: Replace the yield sign, at the intersection of 173rd St, and 447th Ave, with a stop sign and reducing the speed limit on 173rd St., through the residential area of Kampeska Village, from 55mph to 35 mph. The Board agreed with Supt. Small's recommendations. Mr. Small will present the Board with an amendment to the current resolution, which sets speed limits on County Roads, at a future meeting. Mr. Small asked the Board to transfer $150,000.00, held in Road and Bridge restricted cash, to Road and Bridge unreserved cash. The $150,000.00 was originally placed in restricted cash, per Resolution #17-2001, with the intent to purchase two loaders and a loader mounted snow blower in 2004. Because of budget constraints this equipment will not be purchased. Motion by Marquardt, second by Brinkman, to transfer $150,000.00 from Road & Bridge restricted cash to Road and Bridge unreserved cash. All present voted aye; motion carried. Mr. Small updated the Board on the Community Access Grant Funds and asked the Board to act on the following resolution.

RESOLUTION 2004-13

WHEREAS, it is the desire of the County of Codington to resurface portions of County Road 4A and County Road 23 within the Town of Florence; and

WHEREAS, Codington County agrees to provide the required local match for road construction costs plus pay all engineering and administrative costs associated with the said project; and

WHEREAS, Codington County will secure the required right-of-way for construction of the project; and

WHEREAS, Codington County agrees to maintain the road for its useful life;

THEREFORE BE IT RESOLVED, that Codington County Commission duly authorizes the submission of a SD Department of Transportation Community Access Grant application requesting grant funds to help pay for the eligible road construction costs for the project;

THEREFORE BE IT FURTHER RESOLVED, that the Chairman of the Codington County Commission be authorized to execute the grant application on behalf of the County.

Motion by Marquardt, second by Johnson, to adopt the above and foregoing resolution. Upon vote of the Board, all present voted aye; motion carried.

Adopted and effective this 8th day of June, 2004.

John W. Thomas
Chairman

ATTEST:

Cindy Brugman
Auditor

MALT BEVERAGE LICENSE RENEWALS

This being the time and place set for a public hearing to renew Codington County Malt Beverage licenses, Chairman Thomas called for any objections or comments on the licenses previously advertised for renewal. There being no comments from anyone present, motion by Brinkman, second by Marquardt, to approve the renewal of the following Malt Beverage licenses for the time period, July 1, 2004 through June 30, 2005: Ringlers's LLC, Rauville Station, Tip Top Service Inc., Rooster Bar, Dakota Sioux Casino, and South Fork Bar & Grill. All present voted aye; motion carried.

COURTHOUSE 75TH ANNIVERSARY

Kevin Bailey, Kampeska Heritage Museum, updated the Board on the celebration planned for the 75th birthday of the Courthouse. Activities will take place on Saturday, June 19th, from 1:00 p.m. to 4:00p.m., with the Municipal Band providing a free concert from 2:00 p.m. to 3:00 p.m.; twenty to thirty minute tours of the Courthouse, free of charge with donations accepted; refreshments catered by County Fair, at a modest fee, with proceeds going to the Codington County Historic Preservation Commission; and a temporary exhibit of the original and current Courthouses, with a comparison exhibit displayed in the museum. Mr. Bailey requested permission to open the main court room for tours and advised the Board that there will be a past circuit court judge on hand to answer questions regarding the court room.

PARTIAL RELEASE OF COUNTY LIEN

Daniel Fonder appeared before the Board to request forgiveness on a county lien in his name. Motion by Brinkman, second by Johnson, to authorize a partial release of a county lien, in Mr. Fonder's name, as pertains to the following legal description: Lot 148 & the S1/2 of Lot 149, Fairfax Addn. to the City of Watertown. All present voted aye; motion carried. Mr. Fonder was advised to contact the Welfare Director to set up a repayment plan on the county lien is his name.

MILEAGE REIMBURSEMENT RATES

States Attorney, Vince Foley, advised the Board on the SDCL regarding mileage reimbursement of elected officials. Elected officials are subject to the mileage reimbursement rate set by the state, all other employees and departments heads can be allowed mileage reimbursement at a rate set by the Board. Currently mileage reimbursement rates are set, for Codington County employees, per the Codington County Personnel Policy and Procedures manual, section 7.15.6. Motion by Brinkman, second by Johnson, to amend the Personnel Policy and Procedures manual to allow all employees, other than elected officials, mileage reimbursement at the Federal

government allowance rate, effective immediately and consistent with federal and state policies. All present voted aye; motion carried. Human Resource Director, Dick Edenstrom, will be notified to have the policy manual amended.

DEPUTY STATES ATTORNEY TRAVEL REQUEST

States Attorney, Vince Foley, requested authorization and reimbursement for Deputy States Attorney, Dawn Amendt, to travel to the State Bar meeting in Pierre, on June 17th & 18th. The Board approved the travel request.

GLACIAL LAKES AND PRAIRIES TOURISM

Leif Erickson, representing the Glacial Lakes and Prairies Tourism Assoc., presented the Board with information on where County dollars are used for Tourism promotions. Commissioner Thomas noted correspondence from Executive Director, Rosie Smith, requesting a budget appropriation for fiscal year 2005 in the amount of $2,589.00. The Board will address this request when budgets are reviewed.

JOHNSON CONTROL BUILDING UPDATES PRESENTATION

Brian Miller, Account Executive with Johnson Controls, met with the Board and reviewed facility system needs observed during a recent walk through of Codington County facilities. The Board discussed facility needs and the timing of the budget process. Motion by Brinkman, second by Johnson, that Codington County has determined to pursue using the design build process to make improvements to the facility's dynamic systems (HVAC, electrical, etc) because of the project timing and interrelation with other projects/existing systems and to adopt the Design Build Procedures, as provided by Johnson Controls, in correspondence dated May 24, 2004 and found on file in the Codington County Auditor's office. All present voted aye; motion carried.

WEST NILE VIRUS EQUIPMENT AND SUPPLIES

Maintenance Supervisor, Milo Ford; Emergency Management Director, Jim Sutton; and Extension Education, Chuck Langner, met with the Board to discuss expenditures and revenues associated with the West Nile Virus Control Program. The Auditor recommended setting up a separate budget for all expenditures associated with this program and will contact the Dept. of Legislative Audits for their recommendations. Mr. Sutton and States Attorney Foley have discussed drafting a release of liability form with regards to the application of chemicals used to control mosquitoes.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Brinkman, to approve an automatic supplement to the Emergency Management expenditure and revenue budgets, in the amount of $5,707.77, with DOJ FY2003 grant reimbursement funds. All present voted aye; motion carried.

VERIFIED CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve the following claims as presented by the Auditor's office. All present voted aye; motion carried. A-OX Welding Supply 6.90 rent, A-OX Welding Supply 85.41 sup, American Law Institute 28.25 sup, American Legion Auxiliary 45.00 sup, Brian Andrus 20.00 witn, Argus Leader 100.50 sup, Arrow Tech 3333.21 equip, Art's Manufacturing Co Inc 310.16 rep, Karleen Bailey 80.35 trav, Bob Barker Co. 280.10 sup, Best Business Products 181.61 rent, Best Leasing Inc 249.92 rent, Gene & Wanda Bethke 96.00 refund, Boones 289.92 equip, Brian's Glass & Door, Inc. 548.75 rep, Bridgestone/Firestone, Inc 10.00 rep, Elmer Brinkman 19.00 trav, Brown Clinic Pharmacy 53.34 indg med, Brown & Saenger 892.72 sup, Cindy Brugman 7.00 trav, Harold R. Bunde 29.86 trav, Burghardt Amateur Center 588.02 rep, Burns Law Office 2433.00 prof svc, Business Telephone Co Inc 50.00 rep, C

& S Chemical 55.00 maint, C & R Supply 1058.08 rep, Don Carlson 30.00 prof svc, Carquest Auto Parts 211.06 rep, Carquest Auto Parts 347.01 sup, Cartney Bearing & Supply 472.37 rep, Cashway Lumber Inc. 44.56 rep, Cave Supply 15.42 rep, Cellular One - Watertown 139.99 equip, Cellular One 345.43 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, Childs Voice 276.32 witn, Codington Clark Electric 29.89 util, Codington County Highway Dept. 427.02 sup, Codington Co. Register Deeds 20.00 fees, Codington County Treasurer 2.10 sup, Cole Papers, Inc. 1522.20 sup, Connecting Point Computer Cent 140.00 trav, Connecting Point Computer Cent 695.36 rep, Cook's, Inc. 289.94 rent, Cook's Inc. 308.09 SUP, County Fair Foods 3.59 sup, Credit Bureau of Watertown Inc 37.47 pymt, Crescent Electric Supply Co. 163.62 sup, Dakota Disc 500.00 sup, Dakota Outdoors 9.49 sup, Angie Davis 29.86 witn, Norman Dessonville 51.16 jury, Deuel County Highway 69.36 rep, Lori Deutsch 7.00 trav, Donna Dietrich, Chairman 223.49 prof svc, The Earthgrains Company 426.60 sup, East Dakota Water Development 4282.85 May apportionment, Marv Ekeren 30.00 prof svc, Election Systems & Software 16.60 sup, EMC Insurance Companies 3533.17 ins, Karen Endres 100.00 elec, Engelstad Electric Co. 249.88 rep, Erickson Court Reporting 775.20 prof svc, John Evans 24.06 trav, Experience Works Inc 300.00 pymt, Farm & Home Publishers 1162.50 sup, Farnams Genuine Parts 104.90 rep, Robert Fox 23.48 trav, Galls Incorporated 645.57 equip, Cheryl Gibbs 51.74 jury, Global Protection LLC 2176.56 equip, Governors Inn 165.00 trav, Grainger 349.77 rep, Green, Schulz, Roby, etal 126.00 prof svc, Harold's Camera Shop 24.60 sup, Lori Hassing 2.61 elec, Hefty Seed Company 5086.25 sup, Heinz Home Dairy Delivery 957.98 sup, Hillyard Floor Care Supply 1317.53 sup, Holiday Inn 495.00 trav, Hughes County Sheriff 16.50 fee, Human Service Agency 4015.08 prof svc, Hurkes Implement Co. 110.24 rep, HyVee Pharmacy 491.41 indg med, Intoximeters 112.25 sup, Al Janzen 221.70 trav, Jefferson Lines 39.90 trav, Jefferson Lines 27.30 indg trav, Jensen Investigations 1025.40 prof svc, Ethel Johnson 52.90 jury, John H. Johnson 32.76 jury, Jurgens Printing 226.00 sup, Marsha Kapp 72.25 elec, Kettering Law Office 130.80 prof svc, Ruth Klatt 100.00 elec, Kluck Physical Therapy 463.17 indg med, Koch Materials 2681.28 sup, Judy Kos 73.08 trav, Kyocera Mita America, Inc. 214.07 rent, James Lambert 52.90 jury, Roger Lamont 112.00 refund, Chuck Langner 424.43 trav, Amber Lantgen 20.00 witn, Lar Jo's 589.73 sup, J.H. Larson Electrical Co. 629.22 rep, Dr. Alan Lawrence 406.00 prof svc, Lewis & Clark BHS 125.00 prof svc, LL Harder Inc 100.95 rep, Jodi Loehrer 28.00 trav, Ruth Lowe 63.92 jury, Lutheran Social Services 1963.65 prof svc, Macksteel Warehouse, Inc. 4.63 rep, Macksteel Warehouse, Inc. 107.44 rep, Mac's Inc. 24.95 rep, Mac's Inc. 49.14 sup, Dave Magee 20.00 witn, Mahowald's 18.95 rep, Mahowald's 59.76 rep, Carol Maloney 121.26 trav, Lavern Marquardt 6.96 trav, Avera McKennan Hospital 671.20 indg med, F.J. McLaughlin 310.88 sup, Medical X-Ray Center 85.36 indg med, Medicine Shoppe #1182 262.39 sup, Menards 122.93 rep, Menards 487.22 sup, Midcontinent Communications 65.00 util, Milbank Communications 553.50 rep, Moe Oil Company 288.75 sup, Terry Muller 39.30 elec., Municipal Utilities 1851.25 indg util, Municipal Utilities 8794.96 util, Northern Con-Agg Inc. 859.81 sup, Northern Safety Technology Inc 163.25 rep, Northwestern Public Service 294.53 util, James Norton 80.35 trav, Office Systems, Inc. 30.79 sup, Office Systems, Inc. 983.85 sup, Oklahoma Correctional Industri 84.60 sup, Laura Olson 59.25 rep, Ort's Tire & Service 10.00 rep, Otis Elevator Company 205.00 maint, Ottertail Power Co. 15.90 util, Overhead Door Co of Watertown 6.95 rep, Padgett Sales 5.00 rep, Pennington County Jail 1148.07 trav, Julie Person 20.00 witn, Elaine Peterson 5.00 jury, PMB 0112 545.22 util, PMB 0112 6.40 util, Postmaster 68.00 sup, Prairie Lakes Health Care Cent 113.16 indg med, Prairie Lakes Health Care Cent 316.00 med, PRAIRIEWAVE 623.16 util, Print 'Em Now 180.00 sup, Professional Mailing & Market. 2335.98 sup, Professional Mailing & Market. 53.12 sup, QualityCare Pharmacy 386.99 indg med, Qwest 979.89 util, Qwest 15.80 util, Ronnie Raasch 51.16 jury, Radio Shack 39.99 sup, Rawdon Radiator 46.50 rep, Ray O'Herron 511.01 sup, Redlinger Bros. 206.30 rep, Redlinger Bros. 5.80 rep, Russell A. Ronke 107.90 trav, Ron's Saw Shop Two 61.10 rep, Daniell Rossow 28.70 witn, Runnings 110.49 rep, Runnings 1.98 rep, Rural Cellular Corporation 191.01

util, Russ Standard Service 22.75 rep, Dawn Russell 229.60 prof svc, Jesse Saeger 20.00 witn, Richard Sandburg 50.58 jury, Ruby Schiernbeck 18.53 elec, Lorie Schmidt 11.31 elec, Ruth Schwandt 100.00 elec, SD Department of Revenue 315.00 sup, S.D. Department of Revenue 13.00 trav, SD Sheriffs' Association 193.74 sup, SD State Treasurer 258393.56 June remittance, SDAAO 450.00 trav, SDACC 135.00 trav, SDACC 1491.78 pymt, Sheehan Cycle 17.95 rep, Sheehan Mack Sales and Equip. 11.68 rep, Sherwin Williams 83.92 maint, Sigler Fire Equipment Co 137.70 rep, Sioux Valley Clinic Watertown 168.00 prof svc, Sioux Valley Coop 180.00 rep, Sioux Valley Coop 1983.64 sup, Sioux Vocational Services Inc. 60.00 pymt, Rick Small 7.00 trav, Christopher Smith 20.00 witn, Snow Sales 351.55 sup, Kay Solberg 18.53 elec, South Shore Gazette 2148.88 publ, Spears Law Office 4334.47 prof svc, Star Laundry 28.73 sup, Star Laundry 76.64 sup, Connie Stoebner 2808.20 prof svc, Streicher's 137.90 equip, Karyl Strohfus 25.94 elec, Deb Sundem 33.68 trav, Sutton and Bauer Law Offices 6825.98 prof svc, Sysco Food Services of ND 4400.62 sup, David Taecker 100.00 witn, Target Stores Division 31.98 sup, Louise Tastad 55.58 elec, Matthew Thill 50.00 jury, John W. Thomas 7.00 trav, Michael B. Thompson, P.C. 2141.44 prof svc, Dan Thyen 30.44 trav, Titan Machinery 1.05 rep, Titan Machinery 397.68 rep, H Lee Trumm 1600.00 wage, Tractor Supply Co. 5.98 rep, United Building Center 198.00 sup, United Building Center 30.32 sup, Value Care Pharmacy 45.42 indg med, Van Diest Supply Company 8362.52 sup, Velvet Uniforms 375.90 sup, VISA 155.26 sup, Volunteers of America, 295.44 prof svc, Pat Walder 55.58 elec, Walmart Community 277.85 sup, Christine Walraven 20.00 witn, Watertown Area Paging 20.00 util, Watertown Ford 140.22 rep, Watertown Public Opinion 49.80 publ, Watertown Tire Center, Inc. 40.00 rep, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 105.50 sup, Becky Wettestad 20.00 trav, Roberta Whitlock 67.40 jury, Keith Wiese 54.00 refund, Wiles & Rylance, LLP 446.40 prof svc, Winge's Mufflers 8.00 rep, Xerox Corporation 139.88 sup, Yankton Co Treasurer 98.25 prof svc, Yankton Co. Sheriff 66.00 trav, Youth Services Intl. of S.D. 1100.00 prof svc, Zep Manufacturing Co. 91.20 sup.

AUDITOR'S ACCOUNT WITH TREASURER

Motion by Brinkman, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of May, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 6,521.13
Checks in Treasurer possession	
less than 3 days	$ 35,853.22
Cash Items	$ 400.00
TOTAL CASH ASSETS ON HAND	$ 42,774.35
RECONCILED CHECKING	
Great Western Bank Checking	$5,990,797.55
Great Western Bank Checking (Memorial Park)	$ 459.00
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 307,536.01
INVESTMENTS	
SD Public Funds Investment	$ 6,017.61
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 700,999.75
TOTAL CASH ASSETS	$7,048,584.27
General Ledger Cash Balance by Funds:	
General	$2,886,541.84
General restricted cash	$ 300,000.00
Sp. Revenue	$1,504,889.49
Sp. Revenue restricted cash	$ 160,411.85

Internal Service	$ 9,068.64
Trust & Agency	$2,187,672.45
(schools $1,570,443.52; twps. $45,257.10; city/towns $286,047.35)	
TOTAL GENERAL LEDGER CASH	$7,048,584.27

OLD BUSINESS

Commissioner Brinkman reported on a conversation he had, with Circuit Court Judge, Robert Timm, regarding the inadequate court room facilities and lack of funding for such, in Codington County.

CORRESPONDENCE

The Board noted correspondence and a certificate of completion from the S.D. Dept. of Tourism and State Development, regarding the final close out of CDBG 9799-117 – Lake Area Technical Institute Manufacturing Training Center.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 12:15 p.m., until 9:00 a.m., Tuesday, June 15, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

June 15, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 15, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES

Motion by Larson, second by Brinkman, to approve the minutes of June 8th, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, gave his monthly report to the Board and discussed the following: Mr. Ford requested authorization to conduct site specific asbestos testing in the large courtroom. Mr. Ford has contacted a firm from Brookings, to do the testing, with an estimated cost of $250.00. The Board had no objections. Mr. Ford reported the County has received a grant for security improvements and will use the funds to install a glass shield in the counter area of the Clerk of Courts office and to install additional panic buttons in the Clerk's office. The grant is a matching grant with the County responsible for partial payment of the security project. Memorial Park has taken in $26,369.00 to date for camping pads, building rental, and the sale of firewood. The campground managers have noticed a reduction in weekend traffic, possibly due to the three day reservation requirement, that was originally implemented and has now been revised. Mr. Ford is doing weekly radio spots to advertise camping pad availability. The Park has a mosquito trap in place in conjunction with efforts to prevent the West Nile Virus. The mosquito control equipment has arrived and employees will be trained, by VanDiest Co., in the application of the chemical to control mosquitoes. The Ag. Building recently held the 4-H Prospect show. The Ag. Chamber Committee has installed a new furnace in the wash rack room and will be providing funds to install ceiling tile in the show ring. Repairs to the emergency generator were discussed and availability of emergency generators to the Ag. Building and small communities in Codington County. **Highway Supt., Rick Small,** presented the Board with an amendment to ordinance #8-96, an ordinance establishing speed limits on County roads. Motion by Larson, second by Brinkman, to set the first reading, of the amendment to ordinance #8-96, for 10:15 a.m., Tuesday, June 22, 2004. All present voted aye; motion carried. Supt. Small reported the Highway Dept. is gravelling at this time and will start the top cut mowing, on County asphalt roads, in the next week, chip sealing projects and mowing on gravel roads will follow. Mr. Small and the Board discussed water in the road ditch on a stretch of County Road 13. Mr. Small discussed the possibility of the Highway Office Coordinator taking a temporary cut in hours during the next few months. Mr. Small would like to hire part time temporary office help if necessary and will keep the Board advised of the situation. Mr. Small and the Board also discussed the paint used in the striping of County asphalt roads and the speed, of Road Contractors, on County Road #9.

CLAIM APPROVED

Motion by Brinkman, second by Marquardt to approve the following claim of the States Attorney's office: Anoka County Sheriff, $40.00, service of Sheriff's fees. All present voted aye; motion carried.

SURPLUS PROPERTY

Motion by Marquardt, second by Brinkman, to declare the following property surplus, to be transferred to LARK (Lake Area Radio Klub). GEN01087 a ham radio repeater and GEN01105 a repeater antenna. All present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Johnson, to approve the following budget supplements: $935.49 to the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursement; $1,699.05 to the Government Buildings expenditure budget and General Fund revenue budget with Court Security grant reimbursement. All present voted aye; motion carried.

REQUEST FOR QUALIFICATIONS

Motion by Larson, second by Johnson, to authorize the Auditor to advertise a Request for Qualifications for the implementation of energy conserving measures and facility improvements at Codington County facilities. All present voted aye; motion carried.

COURTHOUSE ANNIVERSARY

Kevin Bailey, Kampeska Heritage Museum, gave the Board an update on the Courthouse anniversary celebration planned for June 19th. The Historic Preservation Commission's insurance will cover any incidents or accidents, associated with the celebration, on Courthouse property. Mr. Bailey reported the American Legion Adjutant would supervise the American Legion floor and be available for questions from persons touring the Courthouse.

REQUEST TO DRAIN

Greg Endres appeared before the Board with a request to improve drainage, by using drain tile, on property located in the N1/2 of Section 9 of Dexter Township. Mr. Endres presented the Board with a map of the proposed drainage area involving five sites. Mr. Endres withdrew the request for site #5 due to possible complications down stream. Adjacent landowner, Ken Bunde, requested more information as to how much flow to expect and asked the Board to delay any action until a later date. John H. Johnson spoke on concerns related to site #5 which Mr. Endres had withdrawn at this time. Adjacent landowner, Jay Grinols, asked if site #5 was permanently withdrawn. States Attorney, Vince Foley, responded that site #5 could be added at a later time, according to statute. Mr. Grinols expressed, that he is absolutely against, any permission, to drain on the property, proposed by Mr. Endres. Mr. Endres will contact the company hired to install the drain tile and report back to the Board with information on the water flow, questioned by Mr. Bunde. Motion by Larson, second by Brinkman, to table any action on the request to drain until 10:00 a.m., Tuesday, June 29th. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session with Human Resource Director, Dick Edenstrom, at 10:25 a.m., to discuss contract negotiations and personnel issues. All present voted aye; motion carried. The Board returned to regular session at 11:45 a.m.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session, with States Attorney, Foley, at 11:45 a.m., to discuss potential litigation. All present voted aye; motion carried. The Board returned to regular session at 12:05 p.m.

CORRESPONDENCE NOTED

The Board noted the following: An anonymous letter regarding the parking situation in the Courthouse parking lot; a copy of correspondence from Police Chief, Lohr, to WPD employees regarding parking in the Courthouse parking lot; a notice of a special exception hearing, set for Monday, June 21st at 11:15 a.m. at City Hall, of the Watertown City Board of Adjustment, regarding the application of a malt beverage license at Koch Complex; correspondence from the

1st Dist. Assoc. of Local Governments, regarding a meeting with the Statewide Transportation Improvement Program Coordinator, to review and discuss scheduled DOT projects.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 12:15 p.m., until 9:00 a.m., Tuesday, June 22, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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June 22, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 22, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of June 15, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following May statistics for the Sheriff's Office and Detention Center: Average daily inmate population 61.35; costs of confinement collections $2,520.00; out of county prisoner contracts and work release collections $15,095.31; individuals booked 160; civil papers served 270; arrest warrants served 37; calls logged 281; incident reports 109; accidents checked 8; and 20 trips for a total of 4,309 miles traveled. Sheriff Olson presented the Board with an agreement for detention services, with Cornell Interventions, Inc. d/b/a the Plankinton Regional Detention Center, and asked for the Chairman's signature. Motion by Marquardt, second by Brinkman, to authorize Chairman Thomas to sign the agreement for detention services. All present voted aye; motion carried. Sheriff Olson noted the Codington County Detention Center has passed inspection as a co-located juvenile facility. Sheriff Olson advised the Board of the need for a building to store the numerous articles of equipment purchased through recent D.O.J. grants. **Emergency Management Director, Jim Sutton and Maintenance Supervisor, Milo Ford,** met with the Board to discuss what procedures should be used in responding to requests for application of chemicals to fight the West Nile Virus on private property and the property of other government entities. Motion by Larson, second by Johnson, to accept requests for spraying on private property from the government entity wherein the property lies and to bill the appropriate government entity. All present voted aye; motion carried. The Board instructed Mr. Sutton & Mr. Ford to prepare protocol procedures, to be used during application of the required chemicals, and present the list to the Board for approval. Mr. Sutton reported on the status of the emergency generator repairs; the possibility of purchasing a new generator with DOJ grants funds; and costs in the amount of $9,265.00 to install wiring at the Detention Center for a portable emergency generator. Mr. Sutton presented the Board with a grant reimbursement agreement for the Chairman to sign. Motion by Brinkman, second by Marquardt, to authorize Chairman Thomas to sign the State of South Dakota Grant Reimbursement Agreement for U.S. Dept. of Justice FY2003 Critical Infrastructure Protection Funds between Codington County and the South Dakota Dept. of Public Safety. Total agreement amount $15,023.50. All present voted aye; motion carried. Mr. Sutton reported on the recent diesel fuel spill on I-29, due to a motor vehicle accident at the Hamlin/Codington County line.

ASPHALT MAT BID LETTING

This being the time and place set for the opening of bids for Asphalt Mat Construction, the following bid was received and publicly opened:

McLaughlin & Schulz, Inc., Marshall, Mn. 10% Bid Bond included.

Bid A $28.50 per ton
Bid B $31.75 per ton
Bid C $24.50 per ton

Total bid, based on estimated quantity of 15,000 ton Bid A, 1,000 ton Bid B, and 500 ton Bid C, is $471,500.00. Highway Supt., Rick Small, recommended accepting the bid. Motion by Brinkman, second by Larson, to accept the bid of McLaughlin & Schulz, Inc. All present voted aye; motion carried.

HIGHWAY DEPT.

Highway Supt., Small, updated the Board on the upcoming transport of two transformers through Codington County. Supt. Small advised the Board that Marie Benthin would be working in the Highway office as a part time temporary employee, as the full time office coordinator would be cutting back to twenty hours per week, possibly through October. Commissioner Larson stated he is not in favor of a full time employee cutting back on hours and would not support this procedure again next year. The Board asked Supt. Small about the possibility of delaying the top cut mowing on county roads. Supt. Small agreed to delay the top cut mowing until Monday, June 28th, to allow land owners to remove hay from the road shoulders.

FIRST READING OF AMENDED ORDINANCE 8-96

The Board held the first reading on the following amendment to Ordinance 8-96: Whereas, in the judgment of the Board of Commissioners of Codington County, South Dakota, in the interest of safety for all citizens, it has been determined that Ordinance numbered 8-96 shall be amended to include the following described segment of Codington County Road number 16: Codington County Road #16, beginning approximately 900 feet East of the Southwest corner of Sec. 1- Twp. 116 North – Range 54 West, and proceeding West approximately 1500 feet, shall have a posted speed limit of 35 miles per hour. Therefore, be it ordained that the Highway Superintendent be ordered to post the above mentioned road segment at the designated speed, and that the designated speed shall be effective upon erection of the signs. The Board set 9:30 a.m., Tuesday, June 29th as the time for the second reading and action on the amendment to Ordinance 8-96.

ELECTION CLAIMS

Motion by Brinkman, second by Johnson, to approve the following claims for election precinct workers of the 2004 Primary election. All present voted aye; motion carried: Phyllis Aker $120.00 elec, Corinne Almquist $100.00 elec, Charmaine Anderson $120.00 elec, Dorothy Anderson $120.00 elec, Janet Athey $120.00 elec, Marilyn Bach $120.00 elec, Ann Beck $120.00 elec. Dorris Bergan $120.00 elec, Betty Bergh $129.86 elec, Ardys Berven $120.00 elec, LaDonna Bierscheid $120.00 elec, Angie Board $120.00 elec, Karen Brandriet $120.00 elec, Marcella Bratland $120.00 elec, Leona Brodeman $120.00 elec, Gayle Brooks $120.00 elec, Joyce Brugman $120.00 elec, Claudia Brunick $120.00 elec, Harvey Bue $120.00 elec, Deanna Bullis $120.00 elec, Marjorie Bunde $129.86 elec, Katherine Busch $120.00 elec, Marietta Bush $120.00 elec, Margaret Byer $120.00 elec, Margaret Chandler $120.00 elec, Marilyn Chapman $120.00 elec, Ruth Ann Coplan $120.00 elec, Maxine Czech $120.00 elec, Tom Dagel $100.00 elec, Ann Dalton $120.00 elec, Karen Darling $120.00 elec, Susan David $120.00 elec, Gretchen DeWall $120.00 elec, Kathy Dicarlo $120.00 elec, Mary Drake $100.00 elec, Sandy Drake $20.00 elec, Corolyn Edison $120.00 elec, Joyce Egerstrom $120.00 elec, Beverly Eggen $120.00 elec, Elizabeth Elliot $120.00 elec, Beverly Ewy $120.00 elec, Mavis Fransen $20.00 elec, Mary Frantz $120.00 elec, Audrey Frentz $120.00 elec, Gloria Gallisath $120.00 elec, Helen Gisselbeck $120.00 elec, James Glosimodt $120.00 elec, Beverly Gramberg $120.00 elec, Dorothy Halajian $120.00 elec, Jeanette Hansen $128.70 elec, Margaret Hanson $100.00 elec, Donna Hanten $120.00 elec, Mavis Hanten $120.00 elec, Delores Heidenreich $120.00 elec, Joan Hemstock $120.00 elec, Ardis Henning $120.00 elec, Beverly Henricks $120.00 elec, Denise Hoff $120.00 elec, Marlene Holzwarth $120.00 elec, Kathy Hoover $120.00 elec, Margaret Houck $120.00 elec, Mary Hritz $120.00 elec, Marcia Jelsma $120.00 elec, Gert Jipp $120.00 elec, Harlan Johnson $120.00 elec, Marion Johnson $120.00 elec, Norma Johnson $120.00 elec,

Sherry Jongeling $120.00 elec, Hazel Jordanger $120.00 elec, Ardell Jorgenson $120.00 elec, Avonelle Kahnke $120.00 elec, Joanne Kolden $134.50 elec, Marilyn Kriese $120.00 elec, Marlene Kropp $120.00 elec, Floy Lamb $120.00 elec, Constance Larson $120.00 elec, Marlys Lenning $120.00 elec, Luella Leonard $120.00 elec, Patricia Lien $120.00 elec, Patricia Linngren $100.00 elec, Pat Maag $120.00 elec, Lorretta Maas $120.00 elec, Corrine Mack $120.00 elec, Sharon Malcom $120.00 elec, Joan Mandery $120.00 elec, Joyce McGillivary $120.00 elec, Joleen Meier $120.00 elec, Delores Meseberg $120.00 elec, Peggy Meyer $134.50 elec, Nina Mitchell $100.00 elec, Dianna Moe $120.00 elec, Julie Moes $129.28 elec, Mabelle Nelson $100.00 elec, Patricia Nordquist $120.00 elec, Mavis Ohnstad $120.00 elec, Joyce Oleson $120.00 elec, Valerius Opitz $120.00 elec, Levka Ostlund $120.00 elec, Maxine Owen $120.00 elec, Dorothy Paulsen $120.00 elec, Janice Paulsen $120.00 elec, Louise Pieper $120.00 elec, Lucy Pieschke $120.00 elec, Darlene Radtke $120.00 elec, Dorret Raml $120.00 elec, Mary Redlin $120.00 elec, Marlys Reeve $120.00 elec, Kathryn Reichling $120.00 elec, Doris Reichling $120.00 elec, Jodi Riley $120.00 elec, Susan Riley $120.00 elec, Lorraine Rittman $120.00 elec, Sandi Robbins $120.00 elec, Frances Roby $120.00 elec, Carol Roethler $120.00 elec, Lillian Rogness $120.00 elec, Marcella Rost $120.00 elec, Janice SCHWANKE $120.00 elec, Shirley Schwinger $120.00 elec, Lorraine Skogstad $120.00 elec, Victoria Smith $120.00 elec, Mary Snyder $120.00 elec, Darlene Solberg $120.00 elec, Stacy Solum $100.00 elec, Vera Stahl $120.00 elec, Marlene Stemwedel $120.00 elec, Betty Stoltenberg $120.00 elec, Joan Strang $120.00 elec, Bonnie Struss $120.00 elec, Doreen Taecker $120.00 elec, Carol Tesch $120.00 elec, Millie Thomas $100.00 elec, Dawn Thyen $120.00 elec, Judy Trzynka $120.00 elec, Louise Tupper $120.00 elec, Dorothy Turbak $120.00 elec, Eleanor VanSickle $120.00 elec, Joyce VanSickle $120.00 elec, Loydeen VanSickle $120.00 elec, Nancy Volkart $120.00 elec, Deanna Ward $120.00 elec, Barbara Weber $120.00 elec, Joyce Weber $120.00 elec, Doris Wilkey $100.00 elec, Clarice Williams $120.00 elec, Conda Williams $120.00 elec, Barbara Wing $120.00 elec.

SDSR SPECIAL PAY PROGRAM UNIT

RESOLUTION #2004-14

A RESOLUTION TO BECOME A SOUTH DAKOTA RETIREMENT SYSTEM SPECIAL PAY PROGRAM UNIT

BE IT RESOLVED AS FOLLOWS:

WHEREAS, House Bill 1033 of the 2004 Legislative Session offers qualified members of special pay program units of the South Dakota Retirement System (SDRS) the opportunity after July 1, 2004, of receiving a tax advantage and a Social Security advantage when terminating active service in SDRS by having special termination payments transmitted to the Special Pay Program;

WHEREAS, House Bill 1033 offers such qualified members' employers a corresponding Social Security advantage;

WHEREAS, Codington County, wishes to offer this option to its qualified permanent, full-time employees, all of who are members of SDRS;

WHEREAS, Codington County, agrees to transmit all special pay data by electronic media and understands that reporting final compensation data electronically is a condition which must be met in order to participate;

WHEREAS, Codington County understands and agrees to the following points:

Only special, lump-sum payments made to an employee at the time of the employee's termination are transmitted to the special pay program;

Only employees age 55 or older qualify to have such special pay transmitted to the Special pay program;

Only such special payments of $2,000 or more qualify to be transmitted to the special Pay program;

If the employee qualifies and the special pay qualifies, transmission of such special pay To the special pay program is mandatory; and

Codington County shall pay to SDRS an initial, one-time fee per participant of .75% of such pay or $45, whichever is greater.

NOW, THEREFORE, BE IT RESOLVED, that Codington County shall become a special pay program unit of the South Dakota Retirement System under the terms and conditions of House Bill 1033 of the 2004 Legislative Session with an effective date of July 1, 2004.

BE IT FURTHER RESOLVED that a copy of this RESOLUTION shall be transmitted to SDRS as soon as possible after adoption.

Motion by Brinkman, second by Larson, to approve the above and foregoing resolution. Upon vote of the Board, all present voted aye; motion carried.

Dated this 22nd, day of June, 2004.

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

FIRST READING PROPOSED ORDINANCE #23

This being the time and place set for the first reading of proposed ordinance #23, an ordinance to amend the Codington County Zoning and Planning ordinance, Zoning Officer, Todd Kays, addressed the Board. Mr. Kays informed the board that the request for the ordinance was withdrawn as the variance request, related to the ordinance, did not receive approval at the June 21st meeting of the Planning and Zoning board.

SCHOEPP ADDN. PLAT

John Foley appeared before the Board to request approval of a plat entitled "Schoepp Addition to the Town of Kampeska." Motion by Brinkman, second by Marquardt, to approve the following resolution, subject to all certifications, and as approved by the Codington County Planning Commission, at a meeting held on June 21, 2004. All present voted aye; motion carried.

RESOLUTION #2004-15

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, that the plat entitled: Schoepp Addition to the Town of Kampeska, located in the Northwest Quarter of Section 12, Township 116 North, Range 54, West of the 5th P.M., in the County of Codington, South Dakota, and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized and directed to endorse on such plat a copy of this Resolution and to certify to the same thereon.

Dated at Watertown, South Dakota this 22nd day of June, 2004.

John W. Thomas
Chairman, Board of County Commissioners
Codington County, South Dakota

I, Cindy Brugman, do hereby certify that I am the duly elected, qualified, and acting County Auditor in and for Codington County, South Dakota, and that the above and foregoing is a true, correct, and complete copy of the Resolution adopted by the Board of County Commissioners of Codington County, South Dakota, at a regular meeting on June 22nd, 2004, approving the above named plat by a vote of said commission and the whole thereof.

IN WITNESS WHEREOF, I hereunto set my hand as an official of Codington County, South Dakota, this 22nd day of June, 2004.

Cindy Brugman
County Auditor, Codington County, South Dakota

WIESE/RICHARDS SUBDIVISION PLAT
Zoning Officer, Todd Kays, presented the Board with the "Wiese Richards Subdivision Plat" for their approval. Motion by Larson, second by Brinkman to approve the following resolution, as approved by the Codington County Zoning Commission at a meeting held on June 21, 2004, subject to all certifications and subject to the homeowner's agreement, submitted to the States Attorney and Zoning Officer for their approval. All present voted aye; motion carried.

RESOLUTION #2004-16

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, that the plat entitled: "Wiese Richards Subdivision in the N1/2 of Sec. 15-T116-R52W, of the Fifth P.M., in the County of Codington, South Dakota." Which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated at Watertown, South Dakota this 22nd day of June, 2004

John W. Thomas
Chairman, Board of County Commissioners
Codington County, South Dakota

I, Cindy Brugman, do hereby certify that I am the duly elected, qualified, and acting County Auditor in and for Codington County, South Dakota, and that the above and foregoing is a true, correct, and complete copy of the Resolution adopted by the Board of County Commissioners of Codington County, South Dakota, at a regular meeting on June 22nd, 2004, approving the above named plat by a vote of said commission and the whole thereof.

IN WITNESS WHEREOF, I hereunto set my hand as an official of Codington County, South Dakota, this 22nd day of June, 2004.

Cindy Brugman
County Auditor, Codington County, South Dakota

ZONING DEPARTMENT
Zoning Officer, Todd Kays, requested approval to purchase a leased/released computer, for use in the Zoning office. At the present time Mr. Kays is transferring data from one computer to another and a computer for use by the Zoning Office would be more efficient. The Extension office has an available monitor for the Zoning Office and only a CPU would be purchased. Mr. Kays advised the Board that a CPU could be purchased for under $300.00. The Board authorized the purchase of a CPU for the Zoning Office. Commissioner Brinkman gave a summary of the June 21st Zoning meeting and the variance requests that were not approved by the Zoning Board.

JUVENILE ACCOUNTABILITY BLOCK GRANT APPLICATION
Motion by Brinkman, second by Johnson, to authorize Chairman Thomas to sign an application, as presented by Deputy State Attorney, Dawn Aman-Elshere, for a Juvenile Accountability Block Grant though the South Dakota Dept. of Corrections. This grant award is in the amount of $7,708.00 with a local 10% match requirement. All present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Brinkman, second by Johnson, to enter into executive session, to discuss union negotiations, at 11:00 a.m. All present voted aye; motion carried. Dick Edenstrom, Human Resource Director and Auditor Brugman were present for executive session. The Board returned to regular session at 12:05 p.m.

CORRESPONDENCE
The Board noted the following correspondence: A June 24th meeting at 9:00 a.m., in the Emergency Management Office to discuss spending ideas for the FY04 DOJ grant funds and direction of the CERT program; an invitation to the Chamber Ribbon Cutting for the Women's Resource Annex, Wednesday, June 23rd at 10:00 a.m.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 12:05 p.m., until 9:00 a.m., Tuesday, June 29, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

June 22, 2004

June 29, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 29, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas; presiding.

MINUTES APPROVED

Motion by Marquardt, second by Brinkman, to approve the minutes of June 22, 2004, as presented by the Auditor. All present voted aye; motion carried.

LEASE AGREEMENT

Watertown Park & Rec. Director, Roger Adams, and Watertown City Attorney, Stanton Fox, presented the Board with an addendum to the 1985 lease agreement between the City of Watertown and Codington County. Mr. Adams informed the Board that States Attorney, Vince Foley, had reviewed and had no objection to the language of the addendum. Motion by Larson, second by Brinkman, to authorize the Chairman to sign the addendum as presented. Chairman Thomas objected to the wording of Paragraph A and felt it should be rewritten. Commissioner Brinkman stated the agreement was with an entity that would follow the letter of the law regarding the use of County property under the lease. Upon vote of the Board; Johnson, Brinkman, and Larson voted aye; Thomas and Marquardt voted no; motion carried.

SALARY CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following salary claims. All present voted aye; motion carried. Commissioners: 6,509.16 total salaries; 76.56 mileage. Auditor: 12,813.34 total salaries. Treasurer: 14,593.40 total salaries. States Attorney: 15,447.19 total salaries. Gov. Bldgs.: 9,345.27 total salaries. Dir. of Equalization: 17,945.57 total salaries; Karleen Bailey 2258.48 reg. salary. step raise #7, Diane Merchant 648.00 p.t. @ 8.00 hr. Register of Deeds: 12,090.21 total salaries. Veterans Service: 5,766.37 total salaries. Sheriff: 35,270.31 total salaries; Jack Weber 416.35 p.t. @ 15.14 hr.; Chuck Carbonneau 45.47 p.t. @ 13.99 hr. Co. Jail: 41,990.62 total salaries; Lindsey Stricherz 2693.57 p.t. @ 10.42 hr.; Becky Morlock Reeves 41.68 p.t. @ 10.42 hr. Care of the Poor: 3,119.83 total salaries. Co. Nurse: 2,510.19 total salaries. Co. Park: 3,997.86 total salaries; Donnie Olson 1713.60 p. t. @ 8.40 hr.; Tom Sauer 1545.60 p.t. @ 8.40 hr.; Casey Hershman 454.55 p. time @ 7.77 hr. Ag. Bldg.: 5,344.87 total salaries. Co. Extension: 5,251.09 total salaries. Weed Control; 6,875.71 total salaries; Harold Bunde 535.50 p.t. @ 9.00 hr.; Howard Cordell 121.50 p. t. @ 9.00 hr.; Nick Endres 3116.16 p. t. @ 11.06 hr.; Douglas Cook 1999.63 p. t. @ 8.50 hr. ROAD & BRIDGE: 54,325.11 total salaries; Mitch Kallhoff 2349.32 step inc. #7 reg. salary; Eric Dargatz 2258.49 step inc. #6 reg. salary. EMERGENCY MANAGEMENT: 5,921.20 total salaries. CRIME VICTIM: 3,805.91 total salaries. W.I.C.: 3,625.67 total salaries; Lisa McPeek 1471.50 p. t. @ 10.37 hr.; Alice Moyer 1064.54 p. t. @ 8.53 hr. Totals: 266,548.88. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,626.90 retire.; S. D. Retirement 217.93 spouse option; S. D. Supplemental Retire. 2,188.00 suppl. retire.; Dakotacare 36,850.06 ins.; Midwest Benefit Cons. 267.41 ins.; Delta Dental of SD 3,843.51 ins.; Colonial Ins. 26.17 ins.; Nationwide Retire. 997.99 suppl. retire.; AFSCME 325.00 union dues; AFLAC 1,523.84 ins.; Conseco Ins. 20.20 ins.; Cod. Co. Treasurer 93.70 garnishment; AFLAC 225.28 ins.; Wtn. Area United Way 127.00 united way pledges; Office of Child Support 498.00 child support; Sioux Valley Credit Union 8,576.00 credit union; Cod. Co. Treas. 18,470.00 employees monthly draw; New York Life 197.20 ins.; Gen. Drivers Union 360.00 union dues; S. D. Retirement 139.01 prior service; Great Western Bank 15,764.31 federal withholding; Great Western Bank 30,154.82 social security.

REAL ESTATE TAX REFUND

Motion by Brinkman, second by Larson, to approve a real estate tax refund, in the amount of $284.84, to Watertown Development Co., F.B.O. Loretta and Jeff Fox. Acreage on real estate tax record #17335, due in 2004, located in Elmira Township, was incorrectly calculated. All present voted aye; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, presented a contract, between Codington County and McLaughlin Schulz, Inc., for the Chairman's signature, for Asphalt mat Construction 2004. McLaughlin Schulz was awarded the bid for mat construction in a bid letting, held and awarded, on June 22, 2004.

PERSONNEL CHANGE

Motion by Marquardt, second by Brinkman, to approve the following personnel change as presented by the Highway Supt.: Duane Dolen, Highway Maint. III, anniversary increase, from step 6/$13.45 per hour to step 7/$14.00 per hour, effective date July 1, 2004. All present voted aye; motion carried.

ORDINANCE 8-96 AMENDED – SECOND READING AND ADOPTION

Chairman Thomas gave the second reading of the amendment to Ordinance #8-96. The Chairman then asked for any persons in attendance to voice their approval or disapproval of the proposed amendment to the ordinance. There being no person present to voice an opinion, Chairman Thomas called for a motion to approve the amendment to Ordinance #8-96. All present voted aye; motion carried. Highway Supt. Rick Small advised the Board that the signage needed for the amendment would not arrive until the middle of July and the ordinance would take effect as soon as the signs were posted.

WEST NILE VIRUS PREVENTION PROGRAM

Maintenance Supervisor, Milo Ford, and Emergency Management Director, Jim Sutton, met with the Board to discuss procedures for requests for mosquito spraying. Extension Educator, Chuck Langner, also gave input during this discussion. Discussion was held concerning the costs to persons requesting spraying, storage of the equipment, making the spraying operations accessible to the public, notifying adjacent landowners of intent to spray, billing, budgeting, and liability issues. The Board agreed to set the hourly rate for spraying at $25.00 per hour, per employee, plus the cost of chemical. Mr. Sutton will check on equipment needed to transport the sprayer to various job sites.

GREG ENDRES REQUEST TO DRAIN

Greg Endres appeared before the Board with more information pertaining to his request to install drain tile on property located in Dexter Township. Mr. Endres previously met with the Board on June 15, 2004. Mr. Endres addressed the question of water flow onto property owned by Ken Bunde. Mr. Endres has changed his drainage plan so that water will be re-routed from draining onto Bunde's property, and will instead drain onto Schmig's property. Mike Williams, Upper Big Sioux Project Director, expressed his concerns with the water flow from this drainage and the creation of a new source of contaminants to the Big Sioux River and whether or not the property being drained was a natural wetland area. Mr. Williams advised the Board that more requests to drain would most likely be directed to the Board if Mr. Endres' request was granted. Commissioner Brinkman stated that in the future it would be good policy if Mr. Williams was notified of any hearings set for requests to drain at the same time that adjacent landowners were notified. Gene Monahan asked the Board if the #5 tile, as previously presented by Mr. Endres, had been withdrawn. Mr. Endres stated #5 tile had been withdrawn from his original plan.

Commissioner Johnson inquired as to the size of the area to be drained. Mr. Endres stated the area was approximately 50 acres. There being no further discussion offered on Mr. Endres' request, Chairman Thomas called for a motion on the request to drain. Motion by Brinkman, second by Larson, to approve the request of Greg Endres to drain water on property located in Dexter Township as previously recorded. Upon vote of the Board; Thomas, Marquardt, and Larson, voted aye; Brinkman and Johnson, voted no; motion carried.

OTHER BUSINESS

Commissioner Thomas reported on the Liquor Tax Seminar he recently attended in Pittsburgh. Commissioner Marquardt reported on the meeting he recently attended in the E.O.C. to discuss spending ideas for the FY04 DOJ grant funds. Commissioner Brinkman reported on recent actions taken by the Zoning Commission on requests for variances.

BOARD RECESS

Motion by Larson, second by Brinkman, to recess at 11:30 a.m., until 1:00 p.m. All present voted aye; motion carried.

2005 BUDGET REQUESTS

The Board reconvened at 1:00 p.m., with all members present, to review 2005 departmental budget requests. The Board reviewed the following budgets: Commissioners, Election, Judicial Systems, Auditor, Treasurer, Public Defender, Court Appointed Attorney, Abused/Neglected Children, Catastrophic Legal, Government Buildings, Director of Equalization, Register of Deeds, Sheriff, Jail, County Park, and West Nile Prevention.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 4:35 p.m., until 9:00 a.m., Tuesday, July 6, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 6, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 06, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Johnson, to approve the minutes of June 29, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Extension Educator, Deb Sundem, updated the Board, on the job search for a Nutrition Assistant for the Family Nutrition Program. The position has been reopened with the possibility of filling the position by the middle of August. **Extension Educator, Chuck Langner,** updated the Board on recent moisture levels and crop conditions. Mr. Langner reminded the Board of the upcoming container disposal project to be held at the Ag. Building on July 7th & 8th. **Weed Supervisor, Nick Endres,** reported the Weed Dept. is running behind, due to current staffing levels. Mr. Endres reported most Townships have been sprayed and the remaining will be put on hold until the State roads can be completed. Mr. Endres updated the Board on the gathering of beetles to control weeds. Mr. Endres has been authorized to park the County Weed pickup at his personal residence to save time getting to job sites with the strict condition that the pickup will not be used for personal reasons. **County Health Nurse, Karla Moes,** presented the Board with a written quarterly report for the Nurses office and WIC office. **Veterans Service Officer, Al Janzen,** introduced American Legion Assistant State Adjutant, Warren Aas, to the Board. Mr. Aas recently assisted the Veterans Service Office during the absence of County staff. The Veterans Office had 70 riders in 22 trips for the month of June and continues to assist military personnel returning from duty in Iraq. **County Welfare Director, Denise Sotka,** reported assistance for 17 clients in June. Mrs. Sotka assisted 6 new clients; 2 clients received medial assistance, 4 clients received pharmacy assistance; and 10 clients received assistance with utility bills. Total assistance for June was $4,188.60. $1,977.16 was collected in payments for the month of June. The income guidelines for poor relief were updated on July 1st, 2004 and can be found on file in the Welfare Office.

EMERGENCY GENERATOR

Emergency Management Director, Jim Sutton, updated the Board on possible grant funds to purchase emergency generators. Mr. Sutton also reported on wiring needed at the Ag. Building for a generator for the emergency storm shelter.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Brinkman, to supplement the Emergency Management expenditure and revenue budgets with DOJ FY03 part II equipment and HMEP training grant funds, in the amount of $9,408.02. All present voted aye; motion carried.

STATES ATTORNEY COMPUTER EQUIPMENT

States Attorney, Vince Foley, advised the Board that his office may be looking at upgrading computer equipment, including a separate server for his office. Currently some States Attorneys' programs are run through a server shared with seven other departments which has caused some operational problems. Mr. Foley also updated the Board, on a Codington County trial scheduled for the end of August, that has been moved to Beadle County.

PERSONNEL CHANGES

The following personnel changes were submitted for the Board's approval: Lindsey Stricherz, part time correctional officer, scheduled step increase from step 1/$10.42 per hour to step 2/$10.84 per hour, effective after 1044 hours of employment, submitted by Chief Correctional Officer, Mark Raasch; Alice Moyer, WIC clerk, scheduled step increase from step 1/$8.53 per hour to step 2/$8.86 per hour, effective date May 13, 2004, submitted by Health Nurse, Karla Moes; Richard Hauge, correctional officer, anniversary increase from step 2/$10.84 to step 3/$11.27 per hour, effective date July 1, 2004, submitted by Chief Correctional Officer, Mark Raasch. Motion by Larson, second by Brinkman, to approve the foregoing personnel changes. All present voted aye; motion carried.

TRAVEL REQUEST

Treasurer, Carol Maloney, requested authorization, for two employees in her office and two employees in the Director of Equalization office, to travel to a workshop, sponsored by the Dept. of Revenue, in Sioux Falls, on Tuesday, July 13th. The Board had no objections to the Treasurers' request.

FIRST DISTRICT ASSOCIATION

Motion by Johnson, second by Larson, to approve the following resolution for continued support for the First District Association of Local Governments. Commissioner Larson requested a copy of the current contract with the First Dist. All present voted aye; motion carried.

RESOLUTION #2004-17

RESOLUTION TO CONTINUE SUPPORT FOR THE FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS DURING FISCAL YEAR 2004 (October 1, 2004 – September 30, 2005)

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2005 (October 1, 2004 - September 30, 2005). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide $24,217.60 to the First District Association of Local Governments during the aforementioned Fiscal Year 2005 period.
Adopted this 6th day of July, 2004.

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

Dick Edenstrom
Chairman, First District Association of Local Governments

EXECUTIVE SESSION
Motion by Larson, second by Johnson, to enter into executive session at 10:25 a.m., to discuss personnel issues. All present voted aye; motion carried. Human Resource Director, Dick Edenstrom, was present for executive session. The Board returned to regular session at 10:55 a.m.

ELECTED OFFICIALS MILEAGE REIMBURSEMENT
The Auditor has received notification that the state rate for mileage reimbursement will be .32 per mile, effective July 1st, 2004. The Board noted, according to the County's "Personnel Policy and Procedure Manual" the County will follow the rates for mileage reimbursement, set by the State of South Dakota, for elected officials.

BLUE RIBBON COMMITTEE
The Board discussed the status of the Blue Ribbon Committee.

RECESS
Motion by Marquardt, second by Brinkman, to recess at 11:30 a.m., until 1:00 p.m. All present voted aye; motion carried.

2005 BUDGET REQUESTS
The Board reconvened at 1:00 p.m., with all members present, to review 2005 departmental budget requests. The Board reviewed the following budgets: Veterans Service, Care of Poor, County Nurse, ICAP, Mentally Handicapped, Developmentally Disabled, Mental Health, Board of Mental Illness, Memorial Day, Ag. Building, Extension, Planning Board, Emergency Management, and Victims of Crime.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 4:00 p.m., until 9:00 a.m., Tuesday, July 13, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 13, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 13, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of July 6, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Treasurer, Carol Maloney, reminded the Board that she and a deputy from her office would be attending the Dept. of Revenue workshop regarding the definition of manufactured homes on permanent foundations. The Treasurer made a recommendation that the SDACC and SD Highway Supts. Assoc. pass a resolution preserving the funds, associated with these homes, for County Highway use. Commissioner Thomas advised the Treasurer to contact the executive director of the SDACC to draft the appropriate resolution. **Director of Equalization, Russ Ronke,** reported he and a staff member would also be attending the Dept. of Revenue workshop regarding mobile homes on permanent foundations. The Director's office will also be sending personnel to a workshop on GIS and a workshop sponsored by ProMap regarding GIS and excel programs. Mr. Ronke requested a pay raise for a temporary part time clerk in his office. Motion by Brinkman, second by Larson, to set $8.75 as the hourly wage for temporary, part time, employees, receiving no benefits, effective as of July 1, 2004. All present voted aye; motion carried. **Register of Deeds, Ruth Pope,** presented her monthly statement of fees for the month of June. Fees were collected in the amount of $29,005.49, with $1,302.00 being remitted to the state. These collections are down $5,000.00 from June 2003. The Register's office sold 62 marriage licenses in the month of June. Motion by Larson, second by Brinkman, to declare GEN00299, a 3M 7540 reader printer, as surplus to be sold at the next County surplus sale. All present voted aye; motion carried. **Auditor, Cindy Brugman,** updated the Board on one of the OHE appeals from Codington County. The Auditor's staff recently attended an instructional users meeting regarding the County computer software programs.

REQUEST TO SELL ALCOHOL AT THE AG. COMPLEX

Nina Dolezal appeared before the Board with a request to sell alcohol at a wedding reception/dance to be held at the Ag. Complex. Ms. Dolezal has made arrangements for the temporary transfer of a City liquor license if her request is approved. The Board felt that to allow such a request would put the County in competition with private business' that are available for such events. Motion by Brinkman, second by Johnson, to approve Ms. Dolezal's request. Upon vote of the Board, all present voted no; motion failed.

PLANNING AND ZONING

States Attorney, Vince Foley, requested time on the July 20th agenda to receive the Board's authorization to proceed with legal action regarding a zoning violation in the matter of Steve Fortin.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Brinkman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2004.
All present voted aye; motion carried.

Cash on hand	$ 3,836.41
Checks in Treasurer possession	

less than 3 days	$ 28,832.97
Cash Items	$ 403.03
TOTAL CASH ASSETS ON HAND	$ 33,072.41
RECONCILED CHECKING	
Great Western Bank Checking	$4,090,845.86
Great Western Bank Checking (Memorial Park)	$ 4,265.00
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 308,360.01
INVESTMENTS	
SD Public Funds Investment	$ 6,020.47
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 705,007.42
TOTAL CASH ASSETS	$5,147,571.17
General Ledger Cash Balance by Funds:	
General	$2,711,643.66
General restricted cash	$ 300,000.00
Sp. Revenue	$1,643,717.74
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 9,077.88
Trust & Agency	$ 472,720.04
(schools 128,639.92; twps 22,841.29; city/towns $27,422.72)	
TOTAL GENERAL LEDGER CASH	$5,147,571.17

VERIFIED CLAIMS

Motion by Brinkman, second by Larson, to approve the following claims as presented by the Auditor's office. All present voted aye; motion carried. A-OX Welding Supply 120.48 sup, Active Data Systems, Inc 4042.76 maint, Alpha Omega 250.00 sup, Dawn Aman Elshere 274.58 trav, American Law Institute 28.25 sup, Andor, Inc. 13.58 rep, Austin Law Offices 7271.43 prof svc, Karleen Bailey 9.00 trav, Bob Barker Co. 1571.02 sup, Christine Barse 12.90 jury, Batteries Unlimited 33.50 sup, Troy Benson 11.16 jury, Best Business Products 50.30 rent, Best Leasing Inc 249.92 rent, Jeff Bren 20.00 witn, Brevik & Thurman, LLC 228.20 prof svc, Bridgestone/Firestone, Inc 236.52 rep, Brown Clinic Pharmacy 514.28 indg med, Amber Brucklacher 20.00 witn, Burghardt Amateur Center 194.26 rep, Burns Law Office 2581.65 prof svc, Business Telephone Co 15.00 sup, Butler Machinery 326.82 sup, C & R Supply 72.78 rep, Don Carlson 60.00 prof svc, Sharon Carpenter 10.00 jury, Carquest Auto Parts 563.79 sup, Carquest Auto Parts 189.24 rep, Cartney Bearing & Supply 88.96 rep, Cave Supply 95.31 sup, Cellular One - Watertown 29.99 sup, Cellular One 348.85 util, Cellular One 66.29 util, Center for Independence 180.00 pymt, Chuck's Bike & Lock Shop 99.95 rep, Codington Clark Electric 133.07 indg util, Codington Clark Electric 28.99 util, Codington Clark Equipment 385.00 rep, Codington County Highway Dept. 7350.12 sup, Codington Co. Register Deeds 10.00 fee, Codington County Treasurer 3.50 sup, Cole Papers, Inc. 1279.52 sup, Connecting Point Computer Cent 1069.25 maint, Cook's, Inc. 289.94 rent, Cook's Inc. 1288.65 sup, County Fair Foods 22.25 SUP, Credit Bureau of Watertown Inc 81.32 pymt, Crescent Electric Supply Co. 94.95 sup, Daniel Crouse 12.90 jury, CSD - Accounts Receivable Dept 40.60 prof svc, Mel Dahle Tire Co. 35.00 rep, DakotAbilities 540.00 pymt, Norman Dessonville 102.32 jury, Donna Dietrich, Chairman 483.78 prof svc, Daniel Dohman 10.58 jury, Dugan Sales & Service 171.25 rep, The Earthgrains Company 395.35 sup, East Dakota Water Development 287.68 June tax apportionment, Marv Ekeren 60.00 prof svc, Election Systems & Software 1794.23 sup, Ellyson Law Office 877.68 prof svc, EMC Insurance Companies 3533.18 pymt, Shelly Endres 20.00 witn, Engelstad Electric Co. 120.00 rep, ESRI-Customer Service 400.00 maint, John Evans 24.06 trav, Ardis Evjen 20.00 witn, Farnams Genuine Parts 20.19 sup, First District/GIS Conference

60.00 trav, First District Assn of Lcl Gov 1838.05 pymt, Florence Community Center 25.00 elec, Florence Elevator 10.00 sup, Vincent A. Foley 36.00 refund, Robert Fox 23.48 trav, Ed Friske 126.75 sup, Galls Incorporated 162.41 equip, Cheryl Gibbs 103.48 jury, Glass Products Inc. 307.25 rep, Goetz, & Klimisch 166.80 prof svc, Great Western Bank 275.00 equip, Green, Schulz, Roby, etal 4534.60 prof svc, Gunderson Law Office 1834.95 prof svc, Tracie Hall 20.00 witn, Harold's Camera Shop 88.55 sup, Harry's Sewer 150.00 rep, Patricia J. Hartsel 71.40 prof svc, Rick Hawkinson 80.32 witn, Heinz Home Dairy Delivery 725.90 sup, Donald Heiser 50.00 jury, Henry Town Hall 25.00 elec, Town of Henry 58.50 util, Hewlitt Packard 1508.00 equip, Hillyard Floor Care Supply 428.68 sup, Ayrica Holstrom 20.00 witn, Holy Rosary School 25.00 elec, Rosalie Horner 50.58 jury, Human Service Agency 4552.58 pymt, Hurkes Implement Co. 50.00 sup, Hurkes Implement Co. 167.08 rep, HyVee Pharmacy 162.30 indg med, Interlakes Community Action 412.25 pymt, Al Janzen 103.03 trav, Jefferson Lines 39.90 trav, Carol Johnson 117.45 trav, Ethel Johnson 105.87 jury, John H. Johnson 32.76 trav, Vicki Johnson 35.66 witn, Joshua Peterson and Associates 323.50 prof svc, Jamis Jurgens 10.58 jury, Jurgens Printing 243.20 sup, Ina Kahnke Estate-Landlord 200.00 indg util, KAR Products 254.36 sup, Gurard Keimig 39.72 witn, Kettering Law Office 111.20 prof svc, Kimball Midwest 137.97 sup, Diane Koosman 20.00 witn, Julianne Kranz 55.80 jury, Kyocera Mita America, Inc. 214.07 pymt, Lab Safety Supply 376.57 sup, Lake City Directory 29.50 sup, Lake City Fire Equipment 224.45 maint, James Lambert 52.90 jury, Chuck Langner 519.25 trav, Harry LaQua 22.90 trav, J.H. Larson Electrical Co. 169.01 sup, Michael Laurier 11.16 jury, Lawson Products 119.60 sup, Linda Lemme 10.58 jury, Lewis & Clark BHS 500.00 prof svc, Jodi Loehrer 115.25 trav, Ruth Lowe 127.84 jury, Lutheran Social Services 3100.50 prof svc, Lyle Signs Inc. NW 6165 265.77 sup, Macksteel Warehouse, Inc. 98.32 rep, Macksteel Warehouse, Inc. 202.56 sup, Mac's Inc. 261.43 rep, Mac's Inc. 34.67 sup, Bruce Magee 50.00 refund, Mahowald's 126.96 sup, Mahowald's 48.28 rep, Carol Maloney 7.00 trav, Lavern Marquardt 6.96 trav, Nancy McClanahan 376.45 prof svc, McKinley Court 350.00 indg util, Medicine Shoppe #1182 67.50 sup, Menards 8.56 rep, Menards 187.28 rep, Midcontinent Communications 75.50 util, Mikelson Law Office 75.00 prof svc, Minnehaha Co Sheriff Dept 51.30 fees, Minnehaha Co. Treasurer 77.60 sup, Moe Oil Company 586.50 sup, Harlan Monson 56.54 witn, Municipal Utilities 561.61 indg util, Municipal Utilities 7660.18 util, Muth Electric 57.40 rep, Nat'l Public Safety Info Burea 116.10 sup, NE Research Farm 25.00 elec, David Neale 11.16 jury, Gale Nitteberg 33.92 witn, Northern Con-Agg Inc. 1023.05 sup, Northern Truck Equipment Corp. 62.33 rep, Northwestern Public Service 204.23 util, Carol Norton 55.80 jury, Office Systems, Inc. 18.66 sup, Office Systems, Inc. 854.75 sup, Olson & Johnson International 175.30 rep, Keith Olson 51.25 reimb, Laura Olson 60.00 sup, Lee Opitz 11.16 jury, Otis Elevator Company 205.00 maint, Ottertail Power Co. 14.97 util, Padgett Sales 175.00 rep, Don Paulson 20.00 witn, Pennington County Jail 629.76 trav, Jeffrey Peterson 54.64 jury, Pitney Bowes 222.00 rent, Pitney Bowes 178.00 rent, PMB 0112 8.41 util, PMB 0112 177.32 util, Postmaster 126.00 rent, PowerPlan OIB 33.16 rep, Prairie Lakes Health Care Cent 3493.38 ind med, Prairie Lakes Health Care Cent 2644.00 prof svc, Prairie Lakes Health Care Cent 1177.05 prof svc, PRAIRIEWAVE 213.47 util, Print 'Em Now 44.11 sup, Print 'Em Now 566.20 sup, Professional Mailing & Market. 2037.14 sup, Karen Pulscher 2.20 reimb, Quality Presort Services, Inc 596.08 sup, QualityCare Pharmacy 221.54 indg med, Qwest 984.39 util, Qwest 15.80 util, Ronnie Raasch 102.32 jury, Radio Shack 59.73 sup, Rawdon Radiator 28.50 rep, Redlinger Bros. 621.29 sup, Pamela Reeves 12.90 jury, Nancy Reishus 102.32 jury, Michael Riley 58.70 jury, Lorne Rogge 23.34 jury, Russell A. Ronke 166.50 trav, Tracy Ronke 10.00 jury, Ron's Saw Shop Two 7.95 rep, Roy's Sport Shop 29.99 sup, Runnings 47.19 sup, Runnings 27.30 rep, Rural Cellular Corporation 389.10 util, Russ Standard Service 22.75 maint, Dawn Russell 79.20 prof svc, Gladys Saathoff 10.00 jury, Richard Sandburg 101.16 jury, Christie Sattler 20.00 witn, Linda Schurmann 53.48 jury, SD Department of Revenue 441.00 sup, S.D. Dept. of Transportation 382.93 rep, SD Human Service Center 34.38 trav, SD State Treasurer 284288.47 July remittance, SDACC 20.00 sup, Security Products Intern'l 8302.84

equip, Paul Severson 42.75 sup, Sioux Falls Two Way Radio 795.00 equip, Sheehan Mack Sales and Equip. 93.56 rep, Sherwin Williams 16.93 rep, Shirts in The Works 116.95 sup, Shopko Pharmacy #254 14.51 indg meds, Sioux Valley Clinic Watertown 189.00 prof svc, Sioux Valley Coop 18.00 rent, Sioux Valley Coop 8290.65 sup, Sioux Vocational Services Inc. 60.00 pymt, David Smith 50.58 jury, Sarah Smith 16.96 jury, Snow Sales 407.25 sup, South Shore Community Center 25.00 elec, Spears Law Office 4377.60 prof svc, Star Laundry 27.56 sup, Star Laundry 114.91 sup, Ronald Steen 20.00 witn, Steve's Auto 40.00 rep, Connie Stoebner 26.60 prof svc, Jared St. Pierre 23.34 jury, Streicher's 149.95 equip, Deb Sundem 94.13 trav, Sutton and Bauer Law Offices 6778.09 prof svc, Sysco Food Services of ND 6185.93 sup, David Taecker 150.00 witn, Target Stores Division 109.95 sup, Matthew Thill 50.00 jury, Michael B. Thompson, P.C. 1238.26 prof svc, Dan Thyen 30.44 trav, Dawn Thyen 8.70 trav, Titan Machinery 511.17 rep, Trav's Outfitter 149.99 sup, H Lee Trumm 1600.00 wage, Tractor Supply Co. 194.99 rep, Sam Tyree 50.00 jury, Univ of California Berkley 28.00 subsc, Upbeat Inc 88.41 sup, Joann Urdahl 50.00 jury, Value Care Pharmacy 416.60 indg med, Van Diest Supply Company 18203.50 sup, Matthew VanderMaten 80.32 witn, Michael Varns 20.00 witn, Velvet Uniforms 355.05 sup, Steven Verdouw 10.00 jury, VISA 88.78 sup, James R Von Eschen 197.57 witn, Wallace Coffee Shop 25.00 elec, Walmart Community 23.41 sup, Walmart Community 61.07 SUP, Watertown Area Paging 20.00 util, Watertown Coop Elevator Assn. 139.50 sup, Watertown Lawn & Garden 20.00 rep, Watertown Public Opinion 5228.25 publ, Watertown School District 1403.82 sup, Watertown Tire Center, Inc. 12.48 rep, Watertown Tire Center, Inc. 671.58 sup, Waverly School 25.00 elec, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 316.50 sup, Becky Wettestad 20.00 trav, Roberta Whitlock 134.80 jury, Wiles & Rylance, LLP 3706.63 prof svc, Mark Williams - Landlord 275.00 indg util, Women's Resource Center 9607.50 pymt, Xerox Capitol Services LLC 180.00 maint, Xerox Corporation 139.88 sup, Yankton Co. Sheriff 33.00 trav, Youth Services Intl. of S.D. 440.00 prof svc.

GOVERNMENT BUILDINGS

Maintenance Supervisor, Milo Ford, presented the Board with a proposal for resealing the Courthouse parking lot and a parking section to the south of the Detention Center. The proposed cost of the project is $2,983.22. The Board authorized Mr. Ford to proceed with the parking lot project. Mr. Ford reported on the recent asbestos testing done in the Courtroom. No asbestos was found. The Board discussed the locking system on the glass enclosure project in the Clerk of Courts office. The Board decided to use keys for the locking system instead of a button code access system.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, requested authorization to sell a terminal for a fuel system, to Brookings County. The Board had declared such terminal surplus in March of 2002. The Board authorized Mr. Small to sell the terminal to Brookings County.

REQUEST TO DISCHARGE FIREWORKS

Motion by Brinkman, second by Thomas, to approve the request of Michael Gudmonson, to discharge fireworks on July 17, 2004, at 10:00 p.m, at 2517 4th St. N.E., Watertown. Commissioner Larson questioned as to whether or not neighboring land owners should be allowed a voice regarding requests to discharge fireworks. Mr. Gudmonsons request was approved by Fire Chief, Larry Anderson, and Sheriff, Keith Olson. Upon vote of the Board; Thomas, Marquardt, Johnson, and Brinkman, voted aye; Larson voted, no. Motion carried.

BUDGET SUPPLEMENTS

Motion by Larson, second by Brinkman, to supplement the Court Appointed Attorney Budget, in the amount of $50,000.00 and the West Nile Prevention Budget, in the amount of $15,000.00,

with funds from the Commissioners Contingency budget, as allowed by law. All present voted aye; motion carried.

UNION NEGOTIATIONS/EXECUTIVE SESSION
Human Resource Director, Dick Edenstrom, advised the Board that he has had contact with the AFSCME representative regarding wage reopening negotiations and the employee performance review form currently in use by the County. Mr. Edenstrom requested executive session at this time. Motion by Larson, second by Brinkman, to enter into executive session at 10:35 a.m., to discuss union negotiations. All present voted aye; motion carried. The board returned to regular session at 11:15 a.m.

2005 PROVISIONAL BUDGET REVIEW
The Board reviewed the 2005 Road and Bridge budget request, with Highway Supt., Rick Small.

BOARD RECESS
Motion by Brinkman, second by Marquardt, to recess at 12:00 p.m. until 1:00 p.m. All present voted aye; motion carried.

2005 PROVISIONAL BUDGET REVIEW
The Board reviewed the 2005 Weed Control budget request.

DESIGN BUILD CONTRACT PROVIDER
Motion by Larson, second by Brinkman, to select Johnson Controls, Inc., 3413 Gateway Blvd., Sioux Falls, SD 57106, as the contractor to provide a Guaranteed Energy Savings Contract and a Design Build Contract, for Codington County. Johnson Controls, Inc. was the only company to submit the request for qualifications as advertised. All present voted aye; motion carried.

WATERTOWN AREA TRANSIT
Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign a letter of support for the Watertown Transit Program. All present voted aye; motion carried.

OTHER BUSINESS
Commissioner Thomas noted he would be absent from the July 20th meeting as he will be attending the NACo Conference. The Board noted correspondence from the SDACC regarding the appointees of the Governor's State and Local Govt. Task Force. The Board answered a survey from the SDACC regarding statewide Agricultural Planning & Zoning issues. The Board discussed funding for the Upper Big Sioux Watershed Project.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 2:20 p.m., until 9:00 a.m., Tuesday, July 20, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does no discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 20, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 20, 2004, in the Codington County Courthouse. Members present were; Marquardt, Johnson, Brinkman, and Larson. Commissioner Thomas was excused to attend the NACo Conference in Phoenix, Arizona, in his capacity as President of the South Dakota Association of County Commissioners. Vice-Chairman Brinkman, presiding.

MINUTES APPROVED
Motion by Larson, second by Johnson, to approve the minutes of July 13th as presented by the Auditor. All present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Marquardt, second by Larson, to enter into executive session at 9:00 a.m., to discuss union negotiations, with Human Resource Director, Dick Edenstrom. All present voted aye; motion carried. The Board returned to regular session at 9:25 a.m.

MONTHLY REPORTS
Highway Supt., Rick Small, reported the 10 mile paving project, previously bid, has been completed. Estimated costs for the project should come in under the projected cost of $471,000.00. Mr. Small discussed the patching done on County Road #9 with mat overlays to be provided by the State after the Interstate project is complete. Mr. Small documented the condition of County roads, used as haul roads for the Interstate project, prior to the start of the project. **Maintenance Supervisor, Milo Ford,** reported the Courthouse parking lot repaving has been completed, with striping to be completed at a later date. Mr. Ford reported on major damage in the Detention Center due to inmate vandalism to the sewer system. Mr. Ford advised the Board that Memorial Park is nearly 100% booked for the next two weeks, the new ceiling in the Ag. Building sale ring area is being installed, and there have been few requests for mosquito spraying.

ABATEMENT
Motion by Johnson, second by Larson, to approve abatement #2004-19, to Green Point Credit, 1996 Patriot mobile home, 2002 tax year payable in 2003, $583.02, the mobile home was moved out of the county. All present voted aye; motion carried.

PERMIT TO DISCHARGE FIREWORKS
Motion by Marquardt, second by Larson, to approve the application of Peter Kinney, to discharge fireworks at a private celebration in Rauville Township. This application has been recommended for issuance by Fire Chief, Larry Anderson and Sheriff, Keith Olson. All present voted aye; motion carried. Dan Raderschadt, Lew's Fireworks, addressed the Board concerning the increase in applications for the discharge of fireworks for special events. Mr. Raderschadt would like to see the application process streamlined to expedite these requests. The Board will discuss Mr. Raderschadt's request with Sheriff, Keith Olson.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Johnson, second by Marquardt, to approve an automatic supplement to the Extension budget with a mail allocation grant from the State of South Dakota, in the amount of $2,091.51. All present voted aye; motion carried.

SPECIAL EXCEPTION APPLICATION

Motion by Larson, second by Brinkman, to authorize the chairman to apply to the City of Watertown Board of Adjustment for a "special exception" to allow for the location of a liquor license at the County Expo Building. Motion by Marquardt, second by Johnson, to table Larson's motion until a full board is present. All present voted aye; motion carried.

PUBLIC HEARING/1ST READING PROPOSED ORDINANCE #23

The Board held the first reading on proposed ordinance #23, an ordinance to amend the County's zoning ordinance. Zoning Officer, Todd Kays, explained ordinance #23, as approved by the Planning and Zoning Commission, would amend the County Zoning Ordinance to allow accessory uses and/or buildings on non farm acreages and define accessory uses/buildings. No other persons were present were to comment during the hearing. The Board set the second reading and motion to adopt, for 10:30 a.m., Tuesday, July 27, 2004.

ZONING OFFICER

Zoning Officer, Todd Kays, updated the Board on recent actions of the Zoning Commission. The Zoning Commission acted on matters concerning the following: mining operations, variances on side yards, special exception request to operate a kennel, special exception to extend a home occupation, a request to subdivide 5 acres, a request to build a pole building, and met with two residents to discuss nuisance violations.

ZONING VIOLATION

Motion by Marquardt, second by Johnson, to authorize the States Attorney to begin civil action, against Steve Fortin, to enforce a zoning ordinance violation applicable to mobile homes, owned by Mr. Fortin, in various states of repair. All present voted aye; motion carried.

OTHER BUSINESS

In other business the Board discussed a County owned lot in the town of Florence. A new sidewalk is being poured on property located adjacent to the County owned lot. Commissioners Marquardt and Johnson have been approached as to the possibility of the County paying for new sidewalk in front of the County's lot. The Board asked the Highway Supt. to check on the condition of the sidewalk in proximity to the County Highway shed in Florence and will revisit this matter on July 27th.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Johnson, second by Larson, to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, July 27, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

July 27, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 27, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Larson, second by Brinkman, to approve the minutes of July 20, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for the month of June: Average daily inmate population 51.5; $12,665.00 collected for out of county prisoner contracts and work release; 161 persons booked into the detention center; $2,062.50 collected in prisoner confinement; 305 sets of civil papers served; 32 arrest warrants served; 291 calls logged; 144 incident reports; 11 accidents checked; and 9 trips for a total of 1,188 miles traveled. Sheriff Olson recently attended a conference dealing with the mental health issues of prisoners. Codington County is currently in compliance with most of the issues addressed and may need to make a few small changes to the County's current procedures. Sheriff Olson discussed the fireworks permit application procedure currently in place for Codington County and did not see the need for any changes. The Board and Sheriff also discussed an event being scheduled by a current County liquor license holder. **Emergency Management Director, Jim Sutton,** reported on the following: A request from the town of Henry for mosquito spraying; the repair work is complete on the emergency generator in the Detention Center; and provided the Board with estimates on new emergency generators at the Ag. Building and Detention Center. **States Attorney, Vince Foley,** provided the Board with literature regarding Courthouse Security: Interior Planning.

NOTICE TO BIDDERS

Motion by Larson, second by Brinkman, to authorize the Auditor to advertise a notice to bidders for a current model motor grader. All present voted aye; motion carried. Bid letting was set for 10:00 a.m., Tuesday, August 17, 2004.

JULY SALARY CLAIMS

Verified salary claims were approved on a motion by Johnson, seconded by Larson, all present voted aye; motion carried. Commissioners: 6404.61 total salaries. Auditor: 12,337.91 total salaries. Treasurer: 14,593.40 total salaries. States Attorney: 15,447.21 total salaries. Gov. Buildings: 9,387.67 total salaries. Dir. of Equal. 17,865.59 total salaries; Diane Merchant 573.75 part time ,salary raise to 8.75 per hr. Register of Deeds: 12.090.17 total salaries. Veterans Service: 5,789.35 total salaries. Sheriff: 34,948.53 total salaries; Jack Weber 550.76 part time @ 15.14 hr. Co. Jail: 40,833.27 total salaries; Lindsey Stricherz 1506.45 part time, salary raise to 10.84 per hr; Mike Waba 685.12 part time @ 10.42 per hr. Care of the Poor: 3,119.84 total salaries. Co. Nurse: 2,510.17 total salaries. Co. Park: 3,654.56 total salaries; Donnie Olson 1428.00 part time @ 8.40 hr; Tom Sauer 1360.80 part time @ 8.40 hr.; Casey Hershman 606.06 part time @ 7.77 hr. Ag. Building: 5,429.63 total salaries. Co. Extension: 5,251.08 total salaries.Weed Control: 7,705.71 total salaries; William Deberg 364.50 part time @ 9.00 hr.; Harold Bunde 787.50 part time @ 9.00 hr.; Nick Endres 3063.62 part time @ 11.06 hr.; Doug Cook 2182.38 part time @ 8.50 hr.; Jack Henning 148.75 part time @ 8.50 hr. ROAD & BRIDGE: 55,220.79 total salaries; Duane Dolan 2445.38 reg. salary step raise 14.00 hr.; Marie Benthin 332.50 part time @ 8.75 per hr. EMERGENCY MANAGEMENT: 5,921.21 total salaries. CRIME VICTIM: 3,805.92 total salaries. W.I.C.: 3,210.45 total salaries; Lisa

McPeek 1300.40 part time @ 10.37 hr.; Alice Moyer 870.31 part time, salary raise to 8.86 per hr. Total: 265,527.07. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,454.00 retirement; S. D. Retirement 328.41 spouse option; S. D. Supplemental Retire. 2,188.00 suppl. retire.; Dakotacare 36,850.06 ins.; Midwest Benefit 267.41 ins.; Delta Dental 3,838.48 ins.; Nationwide Retire. Sol. 1,022.99 suppl. retire.; AFSCME Local 2488 325.00 union dues; AFLAC 1,523.84 ins.; AFLAC 225.28 ins.; Watertown United Way 117.00 united way; Office of Child Support 631.33 child support; Sioux Valley Credit Union 8,576.00 credit union ; Codington Co. Treasurer 18,470.00 employee monthly draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 410.00 union dues; S. D. Retirement 389.47 prior service; Great Western Bank 15,392.76 federal withholding; Great Western Bank 30,032.02 social security; Colonial Ins. Co. 26.17 ins.; Conseco 20.20 ins.; Pioneer Credit Recovery 103.51 garnishment.

VERIFIED CLAIM

Motion by Marquardt, second by Brinkman to approve the following claim from the Extension budget: Midcontinent Communications $65.00 util. All present voted aye; motion carried.

PERSONNEL CHANGE

Motion by Brinkman, second by Marquardt, to approve the following personnel change: Marie Benthin, temporary Highway Dept. office manager, $8.75 per hour, effective July 1, 2004, recommended by Highway Supt., Rick Small. All present voted aye; motion carried.

2005 BUDGET REQUEST

Kevin Bailey, Kampeska Heritage Museum, appeared before the Board, on behalf of the Codington County Preservation Commission, to request a 2005 budget appropriation, as budgeted prior to 2004, in the amount of $18,000.00. The previous budget appropriations were used to assist and maintain the history of Codington County. Mr. Bailey advised the Board that fund raisers have failed to generate funds comparable to the previous budget appropriations from the County. The Board advised Mr. Bailey that the budget has not been finalized as of this date.

BLUE RIBBON PANEL COMMITTEE REPORT

Jim Endres and Jim Vachal, co-chairmen of the Blue Ribbon Panel Committee, appointed to review the 2005 County budget, presented the Board with a written report of their findings. Mr. Endres and Mr. Vachal commended the Board for their initiative in forming the committee and thanked the department heads for their cooperation in reviewing 2005 budget requests. Committee members also present were: Judy Kos, Vicky Maag, Bonnie Oletzke, Louise Tastad, and Floyd Tubandt. The Board discussed the following items from the report: Health insurance costs for County employees, salary negotiations, County business operations, lack of funding for Counties, lobbying efforts, equipment replacement, Memorial Park campground procedures, the County labor force, the combination of services, Home Rule, 2004 budget cuts to non profit organizations, County Commissioner schedule of meetings, and the need for a Capitol Improvement Plan. Motion by Brinkman, second by Marquardt, to accept the report as presented by the Committee. All vote aye; motion carried. The Board expressed their thanks to the Committee for their time and efforts to understand and review the County budget.

CLERK OF COURTS

Clerk of Court Magistrate, Connie Hartley, appeared before the Board to discuss Courthouse security issues. Mrs. Hartley thanked the Board for their approval to install a security window in her office and requested authorization to also install a key pad locking system to allow Court personnel into her office. The Board had previously approved the purchase of a key locking system. Mrs. Hartley explained a key pad system would allow quicker access to her office by

Court personnel. Estimates for a key pad system were approximately $400.00. The Board had no objection to this request. Mrs. Hartley also discussed the possible need for a vault or safe in which to store weapons used as evidence in court cases and the weapons of law enforcement personnel called in to testify in court cases. Mrs. Hartley will discuss this situation further with the 3rd Circuit Court Judges. Mrs. Hartley also addressed the need for a document room in her office to provide space for persons reviewing public documents stored in her office.

ORDINANCE #23 SECOND READING/ACTION

This being the time and place set for the second reading and action on proposed ordinance #23, Commissioner Brinkman gave an overview on the proposed change to the Zoning Ordinance. No persons were present to offer comments on the proposed ordinance.

CODINGTON COUNTY
ORDINANCE #23

AN ORDINANCE ENTITLED, an ordinance to amend Section IV 4.1 A. Uses Permitted, adopted by Ordinance #15, July 31, 2001, as amended of the Zoning Ordinance of Codington County.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF Codington COUNTY, SOUTH DAKOTA: that section IV 4.1 A. Uses Permitted, adopted by ordinance #15, July 31, 2001, as amended of the Zoning Ordinance of Codington County is amended as follows:

The amendment proposes to add the following language to Section IV 4.1.A Uses Permitted.

18. Accessory uses and buildings

The amendment proposes to add the following language to Section II Definitions:

Accessory Uses/buildings: Accessory uses and/or buildings are those buildings and uses customarily incident to any permitted use in the district.

First Reading: July 20, 2004
Second Reading: July 27, 2004
Adopted: July 27, 2004
Published: July 29, 2004

Therefore be it ordained by the Commissioners of Codington County upon a motion by Brinkman, second by Larson. Upon vote of the Board all voted aye; motion carried

Passed and adopted this 27th day of July, 2004.

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Auditor

This ordinance shall become effective 20 days after the publication of this notice, thereby repealing all ordinances or parts thereof, in conflict herewith unless a referendum is timely involved prior thereto.

SPECIAL EXCEPTION APPLICATION

Motion by Brinkman, second by Johnson, to take from the table Commissioner Larson's motion of July 20th regarding a special exception. All present voted aye; motion carried. The Board discussed the need for the special exception to allow the County to authorize the sale of alcoholic beverages by groups at the Ag. Building. The special exception would not automatically authorize the use of alcohol at the Ag. Building but would allow the Board to grant those requests as authorized by liquor license laws. Commissioners, Thomas, Johnson, Brinkman, and Larson, voted aye and Commissioner Marquardt voted no, on Commissioner Larson's motion of July 20th, 2004, to authorize the Chairman to apply to the City of Watertown Board of Adjustment for a "special exception" to allow for the location of temporary liquor license transfers at the County Expo Building; motion carried.

OTHER BUSINESS

The Board discussed the sidewalk project in the town of Florence, adjacent to County owned property. Commissioner Marquardt will meet with the persons initiating the project regarding the County's involvement. Commissioner Thomas gave the Board a report on the NACo Conference he recently attended in Phoenix, Arizona. The Board discussed increasing the wheel tax, which allows Counties to raise the current wheel tax without decreasing the allowable property tax increase. Commissioner Thomas reported on a recent meeting with Mayor Barger regarding a new National Guard Armory.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 12:20 p.m., until 9:00 a.m., Tuesday, August 3, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 03, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Marquardt, second by Brinkman, to approve the minutes of July 27, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Extension Educator, Youth Development/4-H, Jody Loehrer, briefed the Board on the upcoming 4-H Achievement Days schedule. **Extension Educator, Chuck Langner,** requested the following property to be declared surplus to be destroyed as the equipment is no longer usable: GEN00859 a Gateway E-3200 350 Computer s/n 0012813955. Motion by Larson, second by Marquardt, to declare GEN00859 surplus to be destroyed. All present voted aye; motion carried. Mr. Langner also discussed needed repairs to the Extension Office roof. **County Health Nurse, Karla Moes,** reported the regional supervisor for the nurse's office has resigned and the position is being reviewed. Mrs. Moes noted, the Nurses office will be closed on Wednesday, August 25th, for staff meetings and training sessions. **Veterans Service Officer, Al Janzen,** reported 21 trips for the month of July with 64 riders. Mr. Janzen's office is currently taking S.D. Veterans Bonus Applications. Mr. Janzen advised the Board of a prayer service scheduled for 10:30 a.m., Sunday, August 8th, at the Redlin Center, dedicated to Veterans and their families. **Welfare Director, Denise Sotka,** presented the following report to the Board: 16 clients were assisted in July including 5 new clients, 2 medical assistance, 3 rental assistance, 7 pharmacy assistance, and 4 utility assistance. Total assistance $6,342.29. $1,757.10 collected in payments from clients with an additional $50.00 collected by the Credit Bureau. Mrs. Sotka asked the Board if the County would pay the $25.00 fee associated with a prescription drug program for low income persons. The Board advised the Welfare Director that the County would pay the application fee in order to lower indigent prescription costs. **Weed Control Supervisor, Nick Endres,** advised the Board that spring spraying is nearing an end. Mr. Endres discussed weed spraying procedures/chemical for the 2005 spraying season and provided the Board with a copy of the current inspection report/request for voluntary compliance of the County Weed & Pest Program. Mr. Endres requested permission to dispose of a ruptured water tank used for weed spraying. The Board had no objection.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, advised the Board that the hauling on County Road #9 is almost complete. Patching, chip sealing, and striping of County #9 will follow. The Highway department is currently chip sealing County Road 11 and will work on shouldering followed by striping in the next few weeks.

WHEEL TAX ORDINANCE

The Board held a lengthy discussion on the options available to County Government through wheel tax ordinances. The 2004 SD Legislature provided County's with the option of raising the wheel tax to $4.00 per wheel, without reducing County property tax requests, as was previously in statute. Codington County's current wheel tax ordinance of, $2.00 per wheel, expires December 31, 2004. The Board discussed how County finances could be affected by the possible repeal of the sales tax on food, the implementation of a liquor tax and possible action of the 2005 SD Legislature. Motion by Brinkman, second by Marquardt, to amend Codington County Ordinance #10, a County Wheel Tax Ordinance, to extend the current $2.00 per wheel collection

and to strike the current sunset date. Upon vote of the Board; Thomas, Brinkman, Marquardt, and Johnson, voted aye; Larson, voted no; motion carried. This being the time and place set for the first reading to amend Codington County Ordinance #10, a Wheel Tax Ordinance, Chairman Thomas asked for comments from the public. No persons were present to comment in favor of, or against the wheel tax ordinance. The Board set the second reading, of the amendment to the Wheel Tax Ordinance, for 10:00 a.m., Tuesday, August 10, 2004.

EXECUTIVE SESSION

Motion by Marquardt, second by Johnson, to enter into executive session at 10:30 a.m., to discuss union contract negotiations. All present voted aye; motion carried. Human Resource Director, Dick Edendstrom; Highway Supt., Rick Small; and States Attorney, Vince Foley, were present for executive session. The Board returned to regular session at 12:05 p.m.

OTHER BUSINESS

The Board discussed placing various recommendations of the Blue Ribbon Committee on a future agenda.

CORRESPONDENCE

The Board noted correspondence from the following: SDACC 911 Project Manager, Codington Conservation District, and the Glacial Lakes R&SVP.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Thomas, to adjourn at 12:35 p.m., until 9:00 a.m., Tuesday, August 10, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, disability in employment or the provision of service.

August 10, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 10, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED
Motion by Larson, second by Marquardt, to approve the minutes of August 3rd, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS
Register of Deeds, Ruth Pope, presented the Board with her monthly statement of fees. Fees collected in the month of July were in the amount of $29,402.99, with $1,560.00 of that amount remitted to the State of South Dakota. Mrs. Pope reported many requests for information, for persons working on genealogies. The Register of Deeds will soon be connected with Vital Check, to enable those persons in need of registered copies of birth and death certificates and marriage licenses to make purchases using a credit card. **Treasurer, Carol Maloney and Auditor, Cindy Brugman,** also gave monthly status reports.

AUTOMATIC BUDGET SUPPLEMENTS
Motion by Marquardt, second by Brinkman, to approve automatic supplements to the following budgets: Emergency Management, expenditure and revenue budgets, with grant reimbursement in the amount of $1,973.00; and Historic Preservation budget with anticipated grant reimbursement in the amount of $274.64. All present voted aye; motion carried.

CLAIMS APPROVED
Motion by Brinkman, second by Larson, to approve the following claims as presented by the Auditor's office. All present voted aye; motion carried. A-OX Welding Supply 6.90 rent, A-OX Welding Supply 57.54 sup, Ace Weather 104.70 util, Active Data Systems, Inc 86.48 sup, Active Heating 5.00 sup, Pamela Ahrens-Cordell 50.00 jury, Roger Aker 10.58 jury, Rodney Anderson 11.92 jury, Casey Allen 11.16 jury, Allied Capital Lease Adm. 485.50 rent, Simon Althoff 16.40 jury, The American Law Institute 57.14 sup, American Stamp & Marking Product 192.15 sup, Darla Anderson 60.00 jury, Angela Archer 11.16 jury, Daryl Bailey 11.74 jury, Karleen Bailey 87.50 trav, Michael Barger 22.44 jury, Peggy Bastian 10.00 jury, Donald Basye 12.32 jury, Kimberly Beck 101.22 jury, Monica Berry 11.74 jury, Best Business Products 58.94 rent, Best Leasing Inc 249.92 rent, Best Western Ramkota Inn 73.00 trav, Gwen Breske 10.00 jury, Brevik & Thurman, LLC 157.51 prof svc, Brian's Glass & Door, Inc. 300.00 rep, Brown Clinic Pharmacy 430.80 indg med, Brown & Saenger 111.60 sup, Carol Bucholz 11.74 jury, Harold R. Bunde 32.75 trav, Ross Burchatz 10.64 jury, Burns Law Office 2333.00 prof svc, Business Essentials 37.74 sup, Business Telephone Company 20.00 sup, Butler Machinery 35.78 sup, C & S Chemical 55.00 maint, Curtis Campbell 27.40 jury, Carquest Auto Parts 161.89 rep, Carquest Auto Parts 831.33 sup, Cartney Bearing & Supply 47.30 rep, Cartney Bearing & Supply 74.15 rep, Cave Supply 14.99 sup, Cave Supply 149.45 sup, Cellular One 345.23 util, Cellular One 66.29 util, Margaret Chandler 12.32 jury, Heather Chrtt 35.08 witn, Classroom Connection 84.61 sup, Codington Clark Electric 30.63 util, Codington Co. Historical Soc. 274.64 util reimb, Codington Co. Register Deeds 10.00 fee, Codington County Treasurer 1.40 sup, Cole Papers, Inc. 1017.06 sup, Comfort Inn of Pierre 110.00 trav, Connecting Point Computer Cent 7935.08 maint, Cook's Inc. 37.84 sup, Gordon Coplan 18.12 jury, Country Home Products 150.80 sup, County Fair Foods 19.44 sup, Credit Bureau of Watertown Inc 24.99 pymt, Crescent Electric Supply Co. 10.17 sup, David Culver 12.90 jury, Margaret Curtis 23.66 jury, David Dahl 51.28 jury, Dailey Post.Com services 164.57 sup, Dakota Fluid Power 784.93 rep, Dakota Security Systems Inc

293.78 rep, Renae Dale 20.24 jury, Deuel County Highway 208.08 maint, Scarlett DeVries 10.00 jury, Donna Dietrich, Chairman 242.64 prof svc, Jamie Dolen 35.08 witn, Teresa Dornbusch 24.72 jury, Dugan Sales & Service 349.95 equip, Katy Durham 20.00 jury, DVJ Properties 325.00 indg util, Linda Dylla 51.16 jury, The Earthgrains Company 343.06 sup, East Dakota Water Development 202.38 July apportionment, Adeline Egersett 11.28 jury, Raymond Eggena 46.83 trav, Marv Ekeren 30.00 prof svc, Elite Drain & Sewer 300.00 maint, EMC Insurance Companies 3529.57 ins, John Evans 25.25 trav, Darin Fedt 13.20 jury, First District Assn of Local Govt. 2000.00 pymt, Keith Fitzgerald 22.80 jury, Robert Fox 24.50 trav, Mary Fransen 10.58 jury, Leland Freiwald 10.64 jury, Rebecca Gehn 20.00 witn, Clifford Genzler 15.80 jury, Gloria Genzler 15.80 jury, Kathy Gosmire 51.16 jury, Kathleen Graf 10.00 jury, Grant County Sheriff's Office 29.10 fee, Michael Graves 10.00 jury, Green, Schulz, Roby, etal 993.60 prof svc, Tony Hagen 10.64 jury, Mark Haider 51.28 jury, Christina Hamann 80.32 witn, David Hanson 10.58 jury, Debra Hanson 51.74 jury, Julie Hanthorn 11.16 jury, Thomas Harkin 15.80 jury, Harold's Camera Shop 89.66 sup, Mark Hartman 10.00 jury, Patricia J. Hartsel 38.00 prof svc, Health & Nutrition Letter 28.00 publ, Hedahls Parts Plus 16.70 rep, Krista Heeren-Graber 358.00 witn, Heinz Home Dairy Delivery 862.22 sup, Donald Heiser 50.00 jury, Monica Hill 18.32 jury, Hillyard Floor Care Supply 608.30 sup, Joseph Hofer 11.16 jury, Robin Hoffman 20.00 witn, Donna Hogstad 51.28 jury, Evelyn Holdgrafer 53.20 jury, Shirley Hoppe 51.92 jury, Teri Hornberger 13.20 jury, Rosalie Horner 50.64 jury, Mark Horsman 11.74 jury, Human Service Agency 4330.09 pymt, Hurkes Implement Co. 68.41 rep, Hurney Plumbing 11.64 rep, Barbara Husby 11.16 jury, Cynthia Huus 55.80 jury, HyVee #1871 4.47 sup, HyVee Pharmacy 272.96 indg med, Interlakes Community Action 824.50 pymt, Gary Jacobs 52.32 jury, James & Associates, P.C. 164.70 prof svc, Robert Jankord 11.16 jury, Jefferson Lines 39.90 trav, Alice Johnson 20.00 jury, Andrew Johnson 50.58 jury, Johnson Controls, Inc. 3565.00 maint, Jerome Johnson 88.40 prof svc, John H. Johnson 36.50 trav, Vicki Johnson 35.66 witn, Gary Jongeling 34.64 jury, Jurgens Printing 306.00 sup, Ronald Jurgens 15.80 jury, Jason Jutting 10.00 jury, Robert Jutting 10.64 jury, Jeanette Kannas 50.64 jury, KAR Products 130.29 sup, Shirley Kellogg 10.00 jury, Darwin Keltgen 10.58 jury, James Kennedy 11.16 jury, Kennedy, Rokahr, Pier & Knoff 396.80 prof svc, Benjamin Klatt 13.20 jury, Lonnie Kleinsasser 10.64 jury, Glen Kliegel 11.16 jury, Koch Materials Co 126077.30 sup, Merle Kolden 64.50 jury, Nelva Kooistra 30.00 prof svc, Julianne Kranz 56.40 jury, Marilyn Kunkel 11.16 jury, Kyocera Mita America, Inc. 214.07 rent, Tyson LaBatte 20.00 witn, Kimberley Lang 10.58 jury, Chuck Langner 380.50 trav, J.H. Larson Electrical Co. 388.29 sup, Leslie Lemke 50.58 jury, Lewis & Clark BHS 515.00 prof svc, LexisNexis Matthew Bender 23.60 sup, Ross Lindgren 10.00 jury, Tonya Lindgren 11.16 jury, Cheryl Lindner 55.80 jury, Phyllis Lloyd 10.58 jury, Jodi Loehrer 114.75 trav, Danny Longstreet 11.16 jury, Lutheran Social Services 851.68 prof svc, M & T Fire and Safety 39.25 sup, Mac's Inc. 51.70 sup, Mahowald's 84.41 sup, The Maintenance Shop 3074.48 rep, Lavern Marquardt 7.68 trav, Josh Martinez 20.00 witn, Penny Martinez 11.74 jury, McKinley Court 290.00 indg util, F.J. McLaughlin 456152.58 sup, McLeod's Printing & Office Sup 841.00 sup, Medicine Shoppe #1182 165.36 sup, Menards 29.99 sup, Menards 395.83 sup, Delores Meyer 50.00 jury, William Meyer 20.00 witn, Midcontinent Communications 65.00 util, David Miller 10.64 jury, Jennifer Miller 43.20 witn, William Miller 12.90 jury, Minnehaha Co Sheriff Dept 17.70 fees, Minnehaha Co. Treasurer 145.60 sup, Moe Oil Company 350.25 sup, Callen Morrisette 21.60 jury, Lisa Muller 10.00 jury, Terry Muller 51.16 jury, Municipal Utilities 381.90 indg util, Municipal Utilities 8067.31 util, Geraldine Munson 20.00 witn, Dana Namken 51.74 jury, Gregg Noeldner 780.00 prof svc, Northern Con-Agg Inc. 1276.46 sup, Northland Chemical Corp 78.26 sup, Northwestern Public Service 131.62 util, Carol Norton 56.40 jury, Office Systems, Inc. 1519.71 sup, Chad Ohman 10.58 jury, Otis Elevator Company 205.00 maint, Ottertail Power Co. 14.35 util, Angela Paulsen 10.58 jury, Donald Paulson 12.32 jury, Ronald Paulson 20.88 jury, Pennington County Jail 904.71 trav, Julie Person 20.00 witn, Jeffrey Petersen 55.12 jury, Wayne Peterson 49.28 jury, Tom Petrik 780.00 prof svc, Nina Pies 10.58 jury, Jeffrey

Pike 12.90 jury, Howard Plagens 11.74 jury, PMB 0112 281.13 util, PMB 0112 3.75 util, Ponds Bakery 44.70 sup, Prairie Lakes Health Care Cent 302.00 prof svc, Prairie Lakes Health Care Cent 60.00 witn, PRAIRIEWAVE 489.87 util, Print 'Em Now 65.00 sup, Print 'Em Now 424.00 sup, Professional Mailing & Market. 2396.44 sup, Quality Presort Services, Inc 581.52 sup, QualityCare Pharmacy 508.66 indg med, Qwest 980.04 util, Qwest 15.80 util, Rachelle Raabe 13.20 jury, Daniel Rademacher 50.58 jury, Jennifer Rausch 16.96 jury, Fena Redwing 11.74 jury, Ruby Reichling 11.28 jury, Reserve Account 2091.51 sup, William Rieffenberger 11.74 jury, Elizabeth Ries 61.22 jury, Teresa Robin 11.16 jury, Jeffrey Roby 10.00 jury, Linda Roe 19.86 jury, Runnings 36.47 rep, Rural Cellular Corporation 377.89 util, Colleen Russman 57.54 jury, Gary Sattler 24.50 jury, Tanya Schanbeck 21.60 jury, Beverly Schnackenberg 50.64 jury, Andreas Schnoor 52.90 jury, Dale Schoenefeld 11.28 jury, Jesse Schroeder 35.08 witn, Linda Schurmann 53.84 jury, SD Department of Revenue 911.00 sup, S.D. Federal Property 343.00 maint, SD Law Review 28.30 sup, SD State Treasurer 278130.16 August remittance, SDACC 1600.00 trav, SDSU Stores 11.21 sup, Security Products Internat'l 413.00 equip, Tonia Seidell 11.74 jury, Serocki Excavating 3159.10 rep, Sheehan Mack Sales and Equip. 60.48 rep, Liza Shepherd 10.58 jury, Marjorie Shepherd 10.00 jury, Shepherd Reporting LLC 95.00 prof svc, Sherwin Williams 74.83 sup, Shirts in The Works 89.96 sup, Shopko 7.08 indg med, Sioux Valley Clinic Watertown 791.00 prof svc, Sioux Valley Coop 19.40 maint, Sioux Valley Coop 9578.88 sup, Sioux Valley Hospital 10796.98 indg med, Sioux Vocational Services Inc. 60.00 pymt, Barry Smith 54.06 jury, David Smith 50.64 jury, Snow Sales 366.70 sup, Lisa Sorensen 10.00 jury, South Shore Gazette 1299.81 publ, Warren Spanton 60.00 jury, Angeline Spartz 58.32 jury, Spears Law Office 4334.47 prof svc, Star Laundry 47.99 sup, Star Laundry 38.37 sup, Bob Starr 10.00 jury, Steve Starr 20.00 witn, Dustin Starzl 20.00 witn, State Radio Connections 1800.00 util, Steam Brothers 60.00 maint, Ann Stickney 55.80 jury, Russell Stock 10.00 jury, Connie Stoebner 638.60 prof svc, Brian Stoltenberg 14.48 jury, James Stoudt 11.16 jury, Deb Sundem 123.00 trav, Sutton and Bauer Law Offices 6650.43 prof svc, Sysco Food Services of ND 4610.71 sup, Sarah Tesch 51.74 jury, John W. Thomas 95.86 reimb, Hazel Thompson 50.00 jury, Michael B. Thompson, P.C. 7696.22 prof svc, Clarice Thyen 18.70 jury, Dan Thyen 33.50 trav, Sharon Thyen 19.60 jury, Titan Machinery 573.11 rep, Toshiba America Info Sys Inc 166.19 rent, Louise Towle 10.64 jury, Town & country Square 145.00 indg util, H Lee Trumm 1600.00 wage, Eugene Tulowetzke 23.66 jury, Gerald Urban 51.74 jury, Joann Urdahl 50.00 jury, Value Care Pharmacy 130.01 indg med, Van Diest Supply Company 53.20 sup, Brian Vanvleet 11.28 jury, Velvet Uniforms 132.46 sup, VISA 89.58 sup, Michael Wainwright 120.00 pymt, Walmart Community 162.63 sup, Mary Wangler 10.58 jury, Watertown Area Paging 20.00 util, Watertown Ford 65.95 rep, Watertown Pathology PC 857.00 prof svc, Watertown Public Opinion 107.38 renew, Watertown Tire Center, Inc. 10.50 rep, Josh Welder 20.00 witn, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 1092.00 sup, Becky Wettestad 20.00 trav, Danielle Wientjes 51.28 jury, Steven Wietzema 10.58 jury, Wiles & Rylance, LLP 2006.60 prof svc, Dennis Will 11.74 jury, Gary Williams 15.12 jury, Christopher Winge 52.32 jury, Winge's Mufflers 80.37 rep, Elida Wold 10.00 jury, James Wollan 11.28 jury, Marcus Wright 20.44 jury, WW TIRE SERVICE INC 131.00 rep, Xerox Corporation 139.88 sup, Yankton Co Treasurer 364.20 prof svc, Yankton Co. Sheriff 16.50 trav, Duane York II 13.48 jury, Linda Young 5.28 reimb, Zimmels Furniture 968.75 rep.

AUDITOR'S ACCOUNT

Motion by Brinkman, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 6,674.66
Checks in Treasurer possession less than 3 days	$ 55,611.56

Cash Items	$ 401.40
TOTAL CASH ASSETS ON HAND	$ 62,687.52
RECONCILED CHECKING	
Great Western Bank Checking	$3,914,518.54
Great Western Bank Checking (Memorial Park)	$ 9,249.98
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 308,787.59
INVESTMENTS	
SD Public Funds Investment	$ 6,023.63
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 705,007.42
TOTAL CASH ASSETS	$5,006,274.78
General Ledger Cash Balance by Funds:	
General	$2,483,770.56
General restricted cash	$ 300,000.00
Sp. Revenue	$1,721,185.53
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 9,087.80
Trust & Agency	$ 481,819.04
(schools 116,890.32; twps 46,499.49; city/towns $27,892.18)	
TOTAL GENERAL LEDGER CASH	$5,006,274.78

PERSONNEL CHANGE

Motion by Marquardt, second by Larson, to approve the following personnel change: Jack Henning, weed sprayer, anniversary increase from $8.00 per hour to $8.50 per hour, effective date June 22, 2004, recommended by Weed Supervisor, Nick Endres. All present voted aye; motion carried.

PUBLISHING COSTS

Motion by Marquardt, second by Johnson, to place on the agenda for Sept. 7, 2004, a discussion regarding publishing costs with Sherry Elmore, South Shore Gazette. All present voted aye; motion carried.

COMPUTER EQUIPMENT

States Attorney, Vince Foley, appeared before the Board to discuss the need for a new computer in his office to replace a computer that is not working properly. Mr. Foley will report back to the Board with proposals to replace the current equipment.

ZECH FARMSTEAD

The Board noted correspondence, from the State Historic Preservation, regarding the consideration of the Zech Farmstead for nomination to the National Register of Historic Places.

WHEEL TAX ORDINANCE

This being the time and place set for the second reading of an amendment to Ordinance #10, a Wheel Tax Ordinance, Chairman Thomas asked for comments from any persons present. No persons present gave testimony. Motion by Brinkman, second by Marquardt to amend Ordinance #10 as presented. Chairman Thomas asked for comments from the Board. Commissioner Brinkman explained the amendment to the ordinance would allow the County to continue to collect the current fee of $2.00 per wheel, maximum of $8.00 per vehicle, and that the Board may need to look at changing the current fee after the outcome of certain issues scheduled for the 2004

General Election ballot. Upon vote of the Board, Thomas, Marquardt, Johnson, and Brinkman vote aye; Larson voted no; motion carried.

CODINGTON COUNTY ORDINANCE #10
AMENDED
CODINGTON COUNTY WHEEL TAX

BE IT ORDAINED BY CODINGTON COUNTY that pursuant to SDCL 32-5A-1 a wheel tax shall be imposed on all motor vehicles as defined in SDCL 32-3-1, registered in Codington County, at a rate of 2 dollars per wheel, not to exceed 8 dollars per vehicle. Ordinance #10 shall be amended to renew the collection of such tax commencing January 1, 2005. Said tax shall be collected and proceeds distributed in accordance with SDCL 32-5A-2.

Adopted this 10th day of August, 2004.

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
County Auditor

First Reading: August 3rd, 2004
Second Reading: August 10th, 2004
Adopted: August 10th, 2004
Published: August 12th, 2004

This ordinance may be referred to a vote of the qualified voters of Codington County by the filing of a petition signed by five percent of the registered voters in Codington County. Petitions to refer this ordinance shall be filed in the office of the Codington County Auditor by 5:00 p.m., Thursday, September 1, 2004.

HIGHWAY DEPARTMENT
Highway Supt., Rick Small, reported on the status of the electrical transformer being transported through Codington County on County paved roads. The transformer was transported on August 10th with no apparent damage to the County roads traveled. Mr. Small reported on a variance request, by Larry Bergh, for a fence along the county right of way on County Road 25-A. Mr. Small does not recommend the variance request as the fence would suffer damage during snow removal. Motion by Marquardt, second by Brinkman, to approve the variance request. The Board then held a discussion with Mr. Bergh on the placement of the fence. Hwy. Supt. Small asked the Board to specify, in their motion to approve the variance, the distance of the fence from the center line of the road. Mr. Bergh will check further on possible placement and type of fencing needed. Commissioner Marquardt withdrew his motion to approve the variance.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 10:30 a.m., to discuss union negotiations. All present voted aye; motion carried. Human Resource Director, Dick Edenstrom, was present for executive session. The Board returned to regular session at 11:40 a.m.

CORRESPONDENCE

The Board noted correspondence regarding the following: Memorial Park, voter registration fraud, COPS grant funds, and a request to pass a resolution declaring family day.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 12:15 p.m., until 9:00 a.m., Tuesday, August 17, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, disability in employment or the provision of service.

August 17, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 17, 2004, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Johnson, and Larson; absent Brinkman. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of August 10th, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Director of Equalization, Russ Ronke, reported his office is working on Proval, has 350 houses left in the City to re-appraise, has all new plats entered into the data system, and will be starting on building permits. Mr. Ronke requested authorization to hire a temporary full time data entry clerk to replace an employee, who has been called into active military duty. **States Attorney, Vince Foley,** presented the Board with two proposals to replace his office computer. The Board authorized the purchase of a computer for the States Attorney. Mr. Foley also reported the Asmussen trial is scheduled for the week of August 23rd, in Huron. **Maintenance Supervisor, Milo Ford,** updated the Board on the following government buildings: Memorial Park continues to be heavily used on weekends and very quiet during the week days. Campers have left numerous requests for the updating of the campground restrooms and shower facilities. Mr. Ford's department continues to spray for mosquitoes at the campground and has received another request for spraying in Henry. Mr. Ford noted all other buildings are operating with few problems at this time and anticipates the safety glass project in the Clerk of Courts office to begin soon. **Highway Supt., Rick Small,** reported his department is chip sealing, shouldering, and mowing at this time. The F. J. McLaughlin Co. will start patching County Road #9-4, which was used as a haul road for a project on I-29, in the next few weeks.

WEED DEPARTMENT

Nick Endres, Weed & Pest Supervisor, advised the Board of major problems with a 1972 Chevy pickup used by the Weed Dept. Mr. Endres hopes to have the Highway Dept. fix the pickup for use during the remainder of the 2004 spraying season but advised the Board that the pickup will need to be replaced before the 2005 season.

EXECUTIVE SESSION

Motion by Larson, second by Marquardt, to enter into executive session at 9:40 a.m., to discuss union negotiations. All present voted aye; motion carried. Human Resource Director, Dick Edenstrom and County Highway Supt., Rick Small, were present for executive session. The Board returned to regular session at 10:05 a.m.

MOTOR GRADER BID LETTING

This being the time and place set for the opening of bids for, one current model motor grader, the following bids were opened at 10:00 a.m., Tuesday, August 17, 2004.

1. Butler Machinery, Sioux Falls, South Dakota.
   a. Conventional Bid – no trade, cash price $179,747.00, snow wing $10,931.00, plow lift $3,597.00; total cash outlay $194,275.00
   b. Conventional Bid – with trade, $50,000.00 trade allowance; total cash outlay $144,275.00
   c. Total Cost Bid – no trade, with guaranteed minimum repurchase in 5 years; total cash outlay $114,728.12.

d. Total Cost Bid – with trade and guaranteed minimum repurchase in 5 years; total cash outlay $64,728.12.
e. 5 year 7500 hour lease purchase option with $50,000.00 buyout, 5 yearly payments of $30,679.22; with $1 buyout, 5 yearly payments of $39,360.89.

2. R.D.O. Equipment, Aberdeen, South Dakota
a. Conventional Bid – no trade, cash price $189,500.00, snow wing $13,350.00, plow lift $4,500.00; total cash outlay $207,350.00
b. Conventional Bid – with trade, $56,500.00 trade allowance; total cash outlay $150,850.00.
c. Total Cost Bid – no trade, with guaranteed minimum repurchase in 5 years; total cash outlay $121,616.14.
d. Total Cost Bid – with trade and guaranteed minimum repurchase in 5 years; total cash outlay $65,116.14.
e. 5 year 7500 hour lease purchase with $50,000.00 buyout, 5 yearly payments of $32,997.70; with $1 buyout, 5 yearly payments of $41,573.20.

Motion by Larson, second by Johnson, to accept Butler Machinery's bid option d., as recommended by Highway Supt. Small. Mr. Small noted the bid requirements state receipt of equipment will be within 90 days of bid award. Butler Machinery will provide a certificate of guaranteed 90 days delivery. All present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Johnson, to approve an automatic supplement to the Sheriff's budget and General Fund revenue budget with COPS technology grant funds, in the amount of $1,560.73. All present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Larson, second by Marquardt, to approve the transfer of $40.82 from Commissioners Contingency to the HIPAA budget. All present voted aye; motion carried.

911 SURCHARGE RATE

Motion by Larson, second by Marquardt, to renew the 911 surcharge rate at $.75 per line, as allowed by statute, effective January 1, 2005. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Johnson, second by Larson, to enter into executive session at 10:40 a.m., to discuss personnel. All present voted aye; motion carried. Human Resource Director, Dick Edenstrom was present for executive session. The Board returned to regular session at 11:10 a.m.

EMERGENCY GENERATOR

Emergency Management Director, Jim Sutton, and Maintenance Supervisor, Milo Ford, met with the Board to discuss emergency generators for the Detention Center and Ag. Building. Discussion was held on pursuing grant funds to partially pay for a structure to house the generator for the Detention Center. Mr. Sutton has obtained quotes of $12,041.00 for a stick built structure and $14,977.00 for a cement block structure. The Auditor will contact the Dept. of Legislative Audits concerning the need to advertise for bids for the purchase of such generators as the cost of the generators will exceed the equipment bid cost.

STOP/VAWA GRANT APPLICATION

Motion by Marquardt, second by Johnson, to authorize the Chairman to sign the application for STOP/VAWA grant funds, as prepared by Deputy States Attorney, Dawn Aman-Elshere. All present voted aye; motion carried.

WEED SPRAYER WAGES

The Board discussed the need to spray for weeds along County roads. Commissioners Marquardt reported that the Weed & Pest Supervisor is having problems hiring competent sprayers at the current hourly wage set for seasonal weed sprayers. Motion by Marquardt, second by Larson, to raise the hourly wage for seasonal weed sprayers from $8.00 per hour to $10.00 per hour, effective immediately. All present voted aye; motion carried.

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE TRANSFER

The Board noted the application for the transfer of a County malt beverage license and liquor license from Rauville Station to Robert L. Endres. A Public Hearing has been set for 10:00 a.m., Tuesday, August 31, 2004, in the Commissioners Chambers, for the consideration of the transfer.

SDACC/SDACO CONVENTION

The Board discussed details of the SDACC/SDACO Convention scheduled for Sept. 20th through Sept. 22nd, 2004, at the Watertown Convention Center.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn at 12:10 p.m., until 9:00 a.m., Tuesday, August 24, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

August 24, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 24, 2004, in the Codington County Courthouse. Members present were, Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Johnson, second by Larson, to approve the minutes of August 17th, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for the Detention Center and Sheriff's Office for July: Average daily inmate population 54.83; out of county contracts and work release collected $13,692.50; confinement costs collected $2,071.50; 270 sets of civil papers served; 51 arrest warrants; 164 bookings; 12 accidents checked; and 25 trips for a total of 4,582 miles traveled. Sheriff Olson presented the Board with a contract for dietetic consulting services, between Codington County and Prairie Lakes Healthcare Systems. The signed contract would allow the Detention Center to retain its status as a co-located facility. Motion by Marquardt, second by Brinkman, to authorize the Chairman to sign the aforementioned contract. All present voted aye; motion carried. Sheriff Olson also presented the Board with a copy of the Memorandum of Understanding between the Watertown School District and the Codington County Detention Center for students detained at the Detention Center. **Emergency Management Director, Jim Sutton,** reported on a recent meeting held to finalize the equipment purchase list for the 2004 Homeland Security grant funds. Mr. Sutton provided the Board with a draft of the planned equipment purchases. Motion by Brinkman, second by Larson, to authorize the Chairman to sign the grant reimbursement for FY2004 Domestic Preparedness Equipment. All present voted aye; motion carried. Mr. Sutton requested authorization for himself and Emergency Management staff member, Marty Karnopp, to attend a conference in Rapid City, Sept. 13th through Sept. 16th. County expenditures would involve meals and transportation, with the State paying for lodging. The Board had no objection. Mr. Sutton requested authorization to send office staff, Marty Karnopp, to an Emergency Response Team, Train the Trainer, course in Emmitsburg, Maryland, in November, at no cost to the County. Ms. Karnopp would receive instruction in the concept of preparing civilians to proactively organize and train for a disaster. The course covers administrative considerations for implementing the program and prepares trainers to teach the CERT material by demonstrating instructional methods. The Board had no objection. Mr. Sutton is also monitoring the frost and crop damage situation in Codington County and will keep the Board apprised of the situation. **States Attorney, Vince Foley,** updated the Board on recent court cases and the computer ordered for his office.

CLERK OF COURTS

Clerk of Court magistrate, Connie Hartley, met with the Board to discuss the need for a document reviewing room. Commissioner Thomas will meet with the maintenance supervisor to discuss this matter.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, presented the Board with two work orders for consulting services for bridge replacement review. Motion by Larson, second by Marquardt, to authorize the Chairman to sign the work orders for consultant services with Aason Engineering Co. Aason Engineering is on the list of consultants, authorized by the State of South Dakota, to conduct bridge reviews. Bridges to be reviewed are bridge #15-230-166 over Willow Creek and #15-283-230 over Stray Horse Creek. All present voted aye; motion carried.

FROST DAMAGE

Extension Educator, Chuck Langner, met with the Board to apprise them of crop damage due to an early frost the morning of August 21st. Mr. Langner advised the Board of the Emergency Committee meeting on August 26th to fill out a flash report regarding the crop damage. Mr. Langner will keep the Board updated on this situation.

DIRECTOR OF EQUALIZATION

Director of Equalization, Russ Ronke, met with the Board to request authorization to hire a temporary data entry clerk. Motion by Marquardt, second by Larson, to authorize the Director to post a job listing for a clerk on a temporary basis at a salary range of $8.53 to $10.79 per hour, dependant upon prior experience, starting date September 15th. All present voted aye; motion carried. Motion by Larson, second by Marquardt, to authorize the Director to post a job listing to hire an Appraiser I, to replace an appraiser position vacated in July 2003, at the salary range as provided in the 2004 pay series resolution. All present voted aye; motion carried. Mr. Ronke requested authorization to send Office Coordinator, Shawna Beasley, to the SDAAO annual school in place of Appraiser II, Karleen Bailey. The Board had no objections.

SOUTH DAKOTA PRODUCE CO., INC. PLAT

Rod DeJong, Aason Engineering, presented the Board, with a plat for their approval, entitled: South Dakota Produce Co., Inc. Addn. Motion by Brinkman, second by Marquardt, to approve the following resolution regarding the South Dakota Produce Co., Inc. Plat, as previously approved by the Planning & Zoning Commission at a meeting held August 19th, 2004, and subject to all certifications. All present voted aye; motion carried.

RESOLUTION #2004-18

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, that the plat entitled: "South Dakota Produce Co., Inc. Addition located in the S1/2 of the SE1/4 of Sec. 6, T116N, R55W, of the Fifth P.M., in the County of Codington, South Dakota." Which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated at Watertown, South Dakota this 24th day of August, 2004

John W. Thomas
Chairman, Board of County Commissioners
Codington County, South Dakota

I, Cindy Brugman, do hereby certify that I am the duly elected, qualified, and acting County Auditor in and for Codington County, South Dakota, and that the above and foregoing is a true, correct, and complete copy of the Resolution adopted by the Board of County Commissioners of Codington County, South Dakota, at a regular meeting on August 24th, 2004, approving the above named plat by a vote of said commission and the whole thereof.

IN WITNESS WHEREOF, I hereunto set my hand as an official of Codington County, South Dakota, this 24th day of August, 2004.

Cindy Brugman
County Auditor, Codington County, South Dakota

LAW LIBRARY BUDGET SUPPLEMENT
Motion by Brinkman, second by Larson, to transfer $5,000.00 from Commissioners Contingency to the Law Library Budget, for accounting purposes. All present voted aye; motion carried.

PERSONNEL CHANGE
Motion by Larson, second by Johnson, to approve the following personnel change. Christopher J. Solum, new hire, part time correctional officer, step 1/$10.42 per hour, effective date August 13, 2004. All present voted aye; motion carried.

INTENT TO CONDUCT A RAFFLE
The Board noted an intent to conduct a raffle, by the Watertown Lady Chapter of Ducks Unlimited, on September 25th, 2004, at the Lakeshore Restaurant, Watertown, SD.

SECOND PENNY SALES TAX REVENUE
Watertown Mayor, Brenda Barger, appeared before the Board to advise them of the City Council's decision to end the second penny sales tax revenue shared with the County and Schools. The revenue will end over a three year period, dropping to 75% in 2005, 50% in 2006, 25% in 2007 and discontinuance of the revenue by 2008. The Mayor cited increased funding requests to the City as the reason for the council's action. The Board and the Mayor also discussed the National Guard Armory funding and annexation issues.

WEED DEPARTMENT
The Board held a lengthy discussion on the use of the Weed Department pickup. It was the consensus of the Board that the Weed Dept. pickup will be parked nightly at the Weed Dept. Building, will be used by Weed Dept. staff during regular working hours, and also for inspection of fields and roads outside normal business hours.

CORRESPONDENCE
The Board noted correspondence from the Codington County FSA Office regarding, nominations for a County Committee member and correspondence from the S.D.E.N.R. regarding LEPC projects for 2004.

OTHER BUSINESS
The Board reviewed the SDACC resolutions to be presented at the convention in September.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:30 a.m., until 9:00 a.m., Tuesday, August 31, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

August 31, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 31, 2004, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED
Motion by Brinkman, second by Larson, to approve the minutes of August 24, 2004, as presented by the Auditor. All present voted aye; motion carried.

DESIGN BUILD PROCESS
Brian Miller, Johnson Controls, met with the Board and reviewed the steps of the Design Build process. Mr. Miller then presented the Board with a list of project options and financial scenarios to fund the project options. The Board questioned what size generator would be needed to operate the Courthouse and Detention Center and if the generator being purchased through Homeland Security Grant Funds would be large enough. The Board also discussed applying for various grants to fund the project options. Mr. Miller will meet with the Board, again on September 14th, after the Board determines which projects will best suit the County.

PUBLIC HEARING/MALT BEVERAGE AND LIQUOR LICENSE TRANSFERS
This being the time and place set for a public hearing on the application of a transfer of a Malt Beverage and Liquor License, from Rauville Station Inc. to Robert L. Endres, Commissioner Thomas asked for comments from the audience. Jim Endres gave the Board a brief overview on the proposed use of the licenses, pending the approved transfer of the Board. The malt beverage license would remain at the legal property description of Rauville Station and the liquor license would be attached to a new legal property description, owned by Robert Endres. Both licenses would be owned by Robert Endres. No further comments from the Audience were offered. Motion by Brinkman, second by Larson, to approve the transfer of a malt beverage license and liquor license from Rauville Station, Inc. to Robert L. Endres. All present voted aye; motion carried. Rauville Station, Inc., president, Gordon Kliegel and realtor, Norm Haan were also present for this hearing.

SALARY CLAIMS
Motion by Marquardt, second by Larson, to approve the following August salary claims as presented by the Auditor's office. All present voted aye; motion carried. Commissioners: 6,524.72 total salaries; 120.12 mileage. Auditor: 12,536.54 total salaries. Treasurer: 15,353.69 total salaries. St. Attorney: 15,447.19 total salaries. Gov. Buildings: 9,240.70 total salaries.Dir. of Equalization: 17,622.23 total salaries: Diane Merchant 708.75 part time @ 8.75 hr. Reg. of Deeds: 12,075.10 total salaries. Veterans Service: 5,786.29 total salaries. Sheriff: 36,636.34 total salaries; John Weber 678.88 part time @ 15.14 hr. Co. Jail: 42,790.24 total salaries; Donna Weber 94.36 part time @ 10.42 hr.; Lindsey Stricherz 2598.89 part time @ 10.84 hr.; Mike Waba 104.20 part time @ 10.42 hr.; Christopher Solum 411.59 new part time hire @ 10.42 hr.; Becky Morlock-Reeves 67.73 part time @ 10.42 hr. Care of the Poor: 3,117.31 total salaries. Co. Nurse: 2,510.17 total salaries. West Nile: 52.98 total salaries; Harold West 46.61 part time. Co. Park: 4,316.82 total salaries; Donnie Olson 1680.00 part time @ 8.40 hr.; Tom Sauer 1696.80 part time @ 8.40 hr.; Casey Hershman 633.26 part time @ 7.77 hr. Ag. Building: 5,571.79 total salaries. Co. Extension: 5,248.77 total salaries. Weed Control: 9,489.14 total salaries; Harold Bunde 2591.75 part time @ 10.00 hr.; Nick Endres 3248.88 part time @ 11.06 hr.; Doug Cook 2352.50 part time @ 10.00 hr. ROAD & BRIDGE: 54,437.07 total salaries; Marie Benthin 612.50 @8.75 hr.

EMERGENCY MANAGEMENT: 5,921.18 total salaries. CRIME VICTIM: 3,805.92 total salaries. W.I.C.: 3,510.26 total salaries; Lisa McPeek 1,309.73 part time @ 10.37 hr.; Alice Moyer 1,129.65 part time @ 8.86 hr. Totals: 271,994.45. Breakdown of withholding amounts which are included in the above totals: S.D. Retirement 24,792.52 retirement; S. D. Retirement 328.23 spouse option; S.D. Supplemental Retire. 2,188.00 suppl.retire.; Dakotacare 36,363.55 ins.; Midwest Benefit Con. 267.41 ins.; Delta Dental 3,838.48 ins.; Nationwide Retire. 1,022.99 suppl. retire.; AFSCME Local #2488 325.00 union dues; AFLAC 2077.86 ins.; AFLAC 258.06 ins.; Wtn. United Way 117.00 united way; Office of Child Support 631.33 child support; Sioux Valley Credit Union 8,576.00 credit union; Cod. Co. Treasurer 18,470.00 employee mo. draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 436.00 union dues; S.D. Retirement 389.47 retire.; Great Western Bank 16,286.81 federal withholding; Great Western Bank 30,900.34 social security; Colonial Life 26.27 ins.; Conseco Ins. 20.20 ins.; Pioneer Credit Recovery 83.35 garnishment.

REQUEST FOR COURTHOUSE ENTRANCE KEYS

Michelle Schmit, deputy Clerk of Courts, appeared before the Board with a request for Courthouse entrance door keys for the deputies in the Clerk of Courts office. The Clerk's office has been required to computerize certain documents by the end of 2004 and will need to flex hours in order to complete the job by the end of the year. Motion by Brinkman, second by Larson, to authorize the issuance of four keys, to the Courthouse entrance doors, to the Clerk's office and require these keys to be returned to the Codington County Security Officer at the completion of such project. All present voted aye; motion carried.

FROST DAMAGE/DISASTER DECLARATION

Emergency Management Director, Jim Sutton, and Extension Educator, Chuck Langner, reported on their tour of frost damaged fields in Codington County. Damage in Codington County was widespread with the major damage in the southeast portion of the County. Mr. Sutton and Mr. Langner reported 40% to 50% of the corn and soybean fields in Codington County suffered some damage and at this time it is difficult to judge what the damage will do to crop yields. Motion by Larson, second by Marquardt to pass the following Resolution for Declaration of an Emergency/Disaster and to authorize the Emergency Management Director to forward such declaration to the South Dakota Office of Emergency Management. All present voted aye; motion carried.

Resolution # 2004-19

RESOLUTION FOR DECLARATION OF
EMERGENCY/DISASTER

WHEREAS, Codington County, South Dakota, has suffered severe damage, brought on by early frost to crops that were experiencing stress from drought and below normal temperatures, on the date of August 19 and August 21, 2004.

WHEREAS, Codington County has committed all available resources and taken all possible actions within the jurisdictional boundaries to combat and to alleviate the emergency/disaster, local resources are not adequate to cope with the situation.

NOW, THEREFORE, BE IT RESOLVED by the Codington County Commissioners, at a regular meeting held on August 31, 2004, it is hereby requested that the Governor declare an emergency/disaster to exist in the County of Codington.

Dated: August 31, 2004

John W. Thomas
Chairman of the Board of County Commissioners

CORRESPONDENCE
The Board noted correspondence from the following: SDENR regarding a disposal permit request for Stromseth Construction; SD Public Utilities Commission regarding a conference on new technologies in wireless communications; SDML regarding board of trustee election; Human Service Agency regarding updated Addiction Services; USDA regarding a new logo; SDACC regarding a public meeting on the Summer Study on Property Tax Assessment; and the Office of the Mayor, of the City of Watertown, regarding official confirmation of the decision of the Watertown City Council to begin sun setting the 2nd penny sales tax revenue beginning in 2005.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 11:25 a.m. to discuss personnel and contract negotiations. All present voted aye; motion carried. States Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 11:45 a.m.

OLD BUSINESS
The Board discussed holding evening meetings and airing such meetings over the internet to allow County residents, outside the City of Watertown, access to such airings. The Board placed this topic of discussion on the agenda for September 7th.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 12:00 p.m., until 9:00 a.m., Tuesday, September 7, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 07, 2004, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of August 31, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Weed Dept. Supervisor, Nick Endres, met with the Board and reviewed the spraying schedule on County and Township Roads. Mr. Endres also discussed spraying protocol on Codington County CRP land registered in other Counties. **County Health Nurse, Karla Moes,** advised the Board that she would be attending a Bio-Terrorism training session. The Nurses office hasn't received any information on flu vaccine for the upcoming vaccination season. The Codington County Nurses office is assisting the Nurses office in Robert County, which is experiencing a staff shortage. **Welfare Director, Denise Sotka,** reported the following statistics for the month of August: 12 clients were assisted of which 3 were new clients; 1 medical assistance; 3 rental; 5 pharmacy and 4 utility. Total assistance $13,288.39. $2,112.47 was collected in payments. Mrs. Sotka presented the Board with a proposal for a new copier for the Welfare office. The Board asked the Welfare Director to obtain several proposals before making a purchase.

SECOND PENNY SALES TAX

States Attorney, Vince Foley, met with the Board to discuss the 1988 agreement between Codington County and the City of Watertown, with regards to the second penny sales tax. The States Attorney suggested the Board empower the Chairman to meet with the Mayor and City Finance Committee to discuss the timing of the roll back of the sales tax share remitted to the County in relation to the County's budgeting process. The Board discussed cutting back on road projects if the shared revenue is decreased.

UNION CONTRACTS

The Board delayed signing union contracts until the Human Resource Director can be present for review of the language in the contracts.

OPERATING CASH TRANSFER

Motion by Brinkman, second by Marquardt, to approve the transfer of $17,122.00, in operating cash, from the General Fund to the Victims of Crime Fund, as previously budgeted. All present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Marquardt, second by Brinkman, to approve the following personnel changes: Judy Geier, Director of Equalization Office Manage, anniversary step increase, from step 6/$11.50 per hour to step 7/$11.95 per hour, effective date October 1st, submitted by Director of Equalization, Russ Ronke; Marty Karnopp, Emergency Management Secretary, anniversary step increase, from step 6/$10.37 per hour to step 7/$10.79 per hour, effective date September 23rd, submitted by Emergency Management Director, Jim Sutton. All present voted aye; motion carried.

OLD BUSINESS
The Board discussed selling a County owned lot in the town of Florence to a private business. The Board will appoint three real property owners, of Codington County, to appraise the value of the lot and proceed with the process of selling the lot as surplus property.

2005 PROVISIONAL BUDGET HEARING
This being the time and place, set by statute, to allow the public to discuss the Codington County 2005 Provisional Budget, the Chairman asked for comments from those present at this time. No persons were present to discuss the 2005 Provisional Budget as published. The Board will adopt the 2005 budget on September 28th, 2004 and will make necessary changes until that date.

EVENING/TELEVISED MEETINGS
The Board discussed holding evening meetings and how best to televise their meetings to allow all County residents access to information from board meetings. The Board discussed the possible costs involved to purchase equipment to complete this project. Security issues were also discussed regarding having the Courthouse open for night meetings.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 10:50 a.m., to discuss union contract negotiations. All present voted aye; motion carried. The Board returned to regular session at 11:00 a.m. Auditor, Cindy Brugman, was present for executive session.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:15 a.m., until 9:00 a.m., Tuesday, September 14, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 14, 2004, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of September 7, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Register of Deeds, Ruth Pope, presented her monthly statement of fees to the Board. August fees collected by the Register of Deeds were in the amount of $27,092.56, with $1,344.00 of that amount remitted to the State of South Dakota. Mrs. Pope noted collections are down in 2004 compared to collections in 2003. **Treasurer, Carol Maloney,** reported on her recent trip to Pierre to attend a Mobile Home committee meeting regarding the titling process of mobile homes. The Treasurers office is preparing for the second half of the tax collection season. **Director of Equalization, Russ Ronke,** reported his office is working on updating sketches for the reappraisal project; 50% of parcels have been entered into the Proval system; a part time temporary data entry clerk has been hired; 13 applications have been received for the Appraiser I opening; GIS software is being updated; and a program is being written to improve the sales report software. Mr. Ronke reported on a L.R.C. meeting he attended in Pierre. **Auditor, Cindy Brugman,** reported the final proof for the General Election ballot is expected shortly and absentee voting will begin as soon as ballots are printed. The Auditor's office has seen an increase in voter registrations in the last month with many requests for absentee ballots. The Auditor's office has received partial reimbursement from CLERP, for costs associated with the Swalve trial, in the amount of $13,510.58.

AUDITORS ACCOUNT WITH THE TREASURER

Motion by Marquardt, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 3,857.09
Checks in Treasurer possession	
less than 3 days	$ 59,252.42
Cash Items	$ 400.70
TOTAL CASH ASSETS ON HAND	$ 63,510.21
RECONCILED CHECKING	
Great Western Bank Checking	$3,227,852.07
Great Western Bank Checking (Memorial Park)	$ 12,664.26
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 309,304.35
INVESTMENTS	
SD Public Funds Investment	$ 6,027.60
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 705,007.42
TOTAL CASH ASSETS	$4,324,365.91
General Ledger Cash Balance by Funds:	
General	$2,284,154.50
General restricted cash	$ 300,000.00
Sp. Revenue	$1,123,116.59

Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 9,099.23
Trust & Agency	$ 597,583.74
(schools 238,030.36; twps 19,410.55; city/towns $21,669.38)	
TOTAL GENERAL LEDGER CASH	$4,324,365.91

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve the following claims as presented by the Auditor's office. All present voted aye; motion carried. A-OX Welding Supply 7.13 rent, Abbot House 167.79 prof svc, Roger Aker 10.64 jury, Casey Allen 20.00 witn, Allied Capital Lease Adm. 485.50 rent, American Jail Association 36.00 dues, Aramsco 18584.00 sup, Austin Law Offices 1833.64 prof svc, Karleen Bailey 21.38 trav, Theodore Bartel 54.48 jury, Warren Baseler 11.28 jury, Beadle Co Clerk of Courts 55.08 jury, Roger Benthin 62.00 maint, Jamie Berry 5000.00 prof svc, Wilbert Bertsch 10.64 jury, Best Business Products 309.57 rent, Best Leasing Inc 249.92 rent, Gregory Bich 16.40 jury, Howard Bragg 10.64 jury, Bridgestone/Firestone, Inc 127.78 rep, Mike Briggs - Landlord 155.00 indg util, Brown Clinic Pharmacy 244.65 indg med, Cindy Brugman 7.00 trav, Carol Bucholz 11.92 jury, Gary Buckley 10.64 jury, Harold R. Bunde 32.75 trav, Burghardt Amateur Center 301.00 sup, Lisa Burghardt 125.00 witn, Shirley Burnett 10.64 jury, Burns Law Office 2333.00 prof svc, Bus Systems Inc 38.48 trav, Business Essentials 4.85 sup, Business Essentials 126.58 sup, C & R Supply 484.17 rep, Susan Cameron 50.64 jury, Curtis Campbell 69.20 jury, Don Carlson 60.00 prof svc, Carquest Auto Parts 359.23 sup, Carquest Auto Parts 445.91 sup, Cartney Bearing & Supply 83.23 rep, Cartney Bearing & Supply 153.92 rep, Cave Supply 17.23 rep, Cave Supply 53.50 rep, Cellular One - Watertown 299.98 equip, Cellular One 346.99 util, Cellular One 66.39 util, Center for Independence 360.00 pymt, Margaret Chandler 12.56 jury, Chuck's Bike & Lock Shop 3.75 sup, Classroom Connections 88.83 sup, Clerk, US District Court 5.00 witn, Codington Clark Electric 30.55 util, Codington Clark Equipment 6.20 rep, Codington Co. Register Deeds 10.00 fee, Codington County Treasurer 1.40 sup, Christopher Cole 11.28 jury, June Cole 10.64 jury, Cole Papers, Inc. 1681.73 sup, Connecting Point Computer Cent 3121.53 sup, Connecting Point Computer Cent 1993.00 sup, Credit Bureau of Watertown Inc 24.99 pymt, Crescent Electric Supply Co. 42.03 rep, Ashley Cummings 20.00 witn, Cutler & Donahoe LLP 7197.57 prof svc, Terry Dabney 50.64 jury, Dakota Security Systems 7619.00 sup, Barbara Deslauriers 51.28 jury, Deuel County Highway 69.36 maint, Diamond Vogel Paints 46.50 rep, Donna Dietrich, Chairman 753.97 prof svc, Margery Dubro 22.80 jury, Dugan Sales & Service 19.75 jury, Eachen Refrigeration 199.96 rep, The Earthgrains Company 346.68 sup, East Dakota Water Development 232.45 August apportionment, Kevin Eckmann 10.64 jury, Susan Ehrk 59.60 jury, James A. Eirinberg 2440.99 prof svc, Marv Ekeren 15.00 prof svc, Elite Drain & Sewer 300.00 rep, EMC Insurance Companies 3532.58 ins, Nick Endres 15.55 sup, Endres Welding 156.00 rep, Engelstad Electric Co. 290.94 rep, John Evans 25.25 trav, Farnams Genuine Parts 112.68 rep, Janice Farrar 51.28 jury, FedEx 5.76 sup, Jeffrey Fiechtner 51.92 jury, Florence Farmers Elevator 7.00 sup, Florence Fire Dept 1853.15 pymt, Mary Foster 10.64 jury, Robert Fox 24.50 trav, Fox, Youngberg & Lewno, P.C. 169.88 prof svc, Raven Gallegos 20.00 witn, Gempler's 126.90 sup, Paul Giessinger 20.00 witn, Kristi Glanzer 11.92 jury, Glass Products Inc. 3.78 rep, Kathleen Graf 10.00 jury, Grainger 292.80 sup, Green Point Credit 217.21 indg util, Green, Schulz, Roby, etal 511.20 prof svc, Dale Guthmiller 22.80 jury, Esther Halbur 15.76 jury, Julie Hanthorn 51.28 jury, Terrance Harkin 55.12 jury, Thomas Harkin 16.40 jury, Harold's Camera Shop 214.42 sup, Connie Hartley 74.52 witn, Patricia J. Hartsel 44.20 prof svc, Hazel Fire Dept 214.17 pymt, Hedahls Parts Plus 302.68 rep, Heinz Home Dairy Delivery 746.65 sup, Donald Heiser 50.00 jury, Henry Fire Dept 1291.25 pymt, Hillyard Floor Care Supply 503.63 sup, Joseph Hofer 11.28 jury, David Hoff 20.00 witn, Horn Law Office 167.00 prof svc, Rosalie Horner 50.64 jury, Dale Hult 10.64 jury, Human Service Agency 4210.08 pymt, Hurkes Implement Co. 91.31 rep, Hurney Plumbing

214.26 rep, Cynthia Huss 16.40 jury, HyVee #1871 411.95 indg med, Intab Inc 605.90 sup, Interlakes Community Action 412.25 pymt, Jefferson Lines 42.55 trav, Andrew Johnson 10.64 jury, John H. Johnson 36.50 trav, Carol Jones 23.44 jury, Roger Jones 17.00 trav, Kent Jungemann 64.08 jury, Jurgens Printing 247.50 sup, JW'S Rolloff Service 233.74 maint, KAR Products 307.74 sup, Marty Karnopp 64.13 sup, Shirley Kellogg 10.00 jury, Kimball Midwest 143.76 sup, Joan Kittelson 15.00 prof svc, Becky Knight 50.64 jury, Koch Materials 47770.96 maint, Ricky Kohlmeyer 50.64 jury, Nelva Kooistra 75.00 prof svc, Marilyn Kunkel 11.28 jury, Kyocera Mita America, Inc. 214.07 rent, Lake City Directory 61.00 sup, Chuck Langner 501.75 trav, Harry LaQua 23.75 trav, Lar Jo's 616.02 sup, J.H. Larson Electrical Co. 285.82 sup, Lewis & Clark BHS 780.00 prof svc, LexisNexis Matthew Bender 127.00 sup, Tonya Lindgren 11.28 jury, Phyllis Lloyd 10.64 jury, Jodi Loehrer 90.25 trav, Lutheran Social Service 2767.96 prof svc, M & T Fire and Safety 57.00 sup, Macksteel Warehouse, Inc. 11.51 rep, Macksteel Warehouse, Inc. 126.20 sup, Mac's Inc. 129.34 sup, Mac's Inc. 65.34 rep, Mahowald's 71.79 rep, Mahowald's 1.25 sup, Maple Street Diner 22.50 sup, Joann McHugh 10.64 jury, Medicine Shoppe #1182 1050.45 sup, Menards 13.98 sup, Menards 167.37 sup, Midcontinent Communications 65.00 util, William Miller 13.20 jury, Minnehaha Co Sheriff Dept 18.90 fees, Minnehaha Co. Treasurer 75.24 sup, Moe Oil Company 263.25 sup, Julie Moes 35.00 trav, Larry Moldrem 14.48 jury, Terry Muller 11.28 jury, Municipal Utilities 78.51 indg util, Municipal Utilities 7663.95 util, Jeffrey Nelson 11.92 jury, Thomas Nordstrom 10.64 jury, Northern Con-Agg Inc. 15407.63 sup, Northwestern Public Service 130.58 util, Carol Norton 56.40 jury, Office Systems, Inc. 64.76 sup, Office Systems, Inc. 1680.11 sup, Olson & Johnson International 17.02 rep, Laura Olson 58.00 sup, Karl Osberg 10.64 jury, Otis Elevator Company 205.00 maint, Ottertail Power Co. 14.42 util, Padgett Sales 305.00 rep, Keith Pageler 22.16 jury, Gregory Peck 11.28 jury, Pennington County Jail 486.13 trav, Julie Person 64.52 witn, Naoma Peterson 10.64 jury, Jeffrey Pike 13.20 jury, PMB 0112 251.47 util, PMB 0112 6.54 util, Ruth Pope 7.00 trav, Prairie Lakes Health Care Cent 2403.00 sup, PRAIRIEWAVE 482.41 util, Lawrence Presuhn 11.28 jury, Print 'Em Now 407.40 sup, Professional Mailing & Market. 2679.96 sup, Karen Pulscher 12.83 sup, Quality Presort Services, Inc 629.90 sup, QualityCare Pharmacy 75.08 indg med, Qwest 980.63 util, Qwest 15.79 util, Daniel Rademacher 50.64 jury, Lana Rasmussen 19.60 jury, Douglas Rau 50.64 jury, Jennifer Rausch 57.68 jury, Rawdon Radiator 28.50 rep, Rawdon Radiator 51.50 rep, Redlinger Bros. 1074.45 rep, Cathryn Rehfuss 15.00 prof svc, Terence Reynolds 50.64 jury, Terry Rich 11.28 jury, William Rieffenberger 51.92 jury, Michael Riley 59.60 jury, Riley's Magic Mile Travel 1610.60 witn, Riley's Magic Mile Travel 784.17 witn, Michael Risch 26.00 trav, Teresa Robin 51.28 jury, Linda Roe 20.88 jury, Ron's Professional Tree Maint 400.00 maint, Ron's Saw Shop Two 103.24 rep, Ron's Saw Shop Two 43.50 sup, Danielle Rossow 28.70 witn, Marcy Rossow 49.99 sup, Rosalene Roth 13.20 jury, Runnings 265.67 rep, Runnings 17.98 sup, Rural Cellular Corporation 120.06 util, Dawn Russell 244.80 prof svc, Dawn Russell 41.80 prof svc, Ted Salveson 11.28 jury, Christie Sattler 20.00 witn, Janet Schamens 24.62 refund, Tasha Schanbeck 21.60 jury, Jan Schnaser 400.90 witn, Eva Schnetzer 29.20 jury, Louella Schuldt 11.92 jury, Linda Schurmann 53.84 jury, Jason Schwartz 10.64 jury, S.D. Department of Revenue 39.00 fee, SD Department of Revenue 853.00 sup, S.D. Dept. of Transportation 5348.15 maint, SD Human Service Center 200.00 prof svc, SD State Treasurer 258626.99 September remittance, Service Plus/Ryan's Auto 328.97 rep, Service Signs 20.40 maint, Sheehan Mack Sales and Equip. 122.70 rep, Liza Shepherd 10.64 jury, Shirts in The Works 115.95 sup, Shopko Pharmacy #254 199.88 indg med, Sioux Valley Clinic Watertown 490.00 prof svc, Sioux Valley Coop 22.70 rep, Sioux Valley Coop 8095.68 sup, Sioux Vocational Services Inc. 60.00 pymt, Slowey Court Reporting 145.00 prof svc, Rick Small 7.00 trav, Barry Smith 54.48 jury, David Smith 50.64 jury, Snow Sales 426.40 sup, South Shore Fire Dept 1905.94 pymt, South Shore Gazette 1010.64 publ, Town of South Shore 99.00 util, Spears Law Office 4393.89 prof svc, Constance Sproull 10.64 jury, Star Laundry 40.12 sup, Star Laundry 113.79 sup, Randall Starzl 50.64 jury, Russell Stock 10.00 jury, James Stoudt 11.28 jury, Dick Stricherz 43.00 trav, Deb Sundem 29.50 trav, Sutton

and Bauer Law Offices 6683.67 prof svc, Richard Swartout 10.64 jury, Sysco Food Services of ND 5733.07 sup, Tamperproof Screw Company Inc 53.57 sup, John Tangren 51.39 jury, Target Stores Division 14.99 sup, Phil Tesch 62.61 trav, John W. Thomas 85.08 trav, Michael B. Thompson, P.C. 1004.13 prof svc, Clarice Thyen 59.60 jury, Dan Thyen 33.50 trav, Titan Machinery 108.94 rep, Toshiba America Info Sys Inc 166.19 rent, Trav's Outfitter 248.89 sup, H Lee Trumm 1601.08 wage, Tractor Supply Co. 21.84 rep, Sam Tyree 50.00 jury, JoAnn Urdahl 50.00 jury, Value Care Pharmacy 296.43 indg med, Van Diest Supply Company 19526.40 sup, Al Vanderlaan - Landlord 325.00 indg util, Velvet Uniforms 1767.00 sup, VISA 75.64 sup, Wachovia Bank NA 24.75 prof svc, Wallace Fire Dept 622.00 pymt, Walmart Community 254.13 sup, Jason Warkenthien 20.00 witn, Watertown Area Paging 20.00 util, Watertown City Finance Office 50748.34 pymt, Watertown Coop Elevator Assn. 33.95 sup, Watertown Ford 21.66 rep, Watertown Iron & Metal 66.00 sup, Watertown Public Opinion 3250.22 publ, Watertown Tire Center, Inc. 619.16 rep, Thomas Waits 11.92 jury, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 1988.50 sup, Steven Wietzema 10.64 jury, Wiles & Rylance, LLP 194.40 prof svc, Dennis Will 51.92 jury, Delaine Wipf 11.92 jury, Harry Wipf 13.20 jury, WW TIRE SERVICE INC 302.64 rep, Edwin Wyld 20.24 jury, Xerox Corporation 140.58 sup, Yankton Co Treasurer 91.05 prof svc, Yankton Co. Sheriff 132.00 trav, Wayne Yauney 12.56 jury, Linda Young 48.40 sup, Adam Zell 22.80 jury, Zep Manufacturing Co. 435.50 sup.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Brinkman, to approve an automatic supplement to the Emergency Management, revenue and expenditure budgets, in the amount of $26,203.00 with anticipated homeland security grant funds. All present voted aye; motion carried.

GUARANTEED ENERGY SAVINGS CONTRACT

Brian Miller, Johnson Controls, met with the Board to review options for energy savings projects for the Courthouse and Detention Center. Motion by Brinkman, second by Larson, to authorize Johnson Controls, as the previously selected provider, to prepare a comprehensive building analysis for energy savings upgrades to the Courthouse and Detention Center. All present voted aye; motion carried. Maintenance Supervisor, Milo Ford, questioned the status of the current emergency generator project in conjunction with the building analysis to be prepared by Johnson Control. Mr. Ford also provided the Board with information regarding grant funds available

HIGHWAY DEPT.

Highway Supt., Rick Small, briefed the Board on the estimated delivery date of a Motor Grader, recently purchased; mowing on County roads; culvert replacement; and the completion of maintenance on haul roads.

PERSONNEL CHANGE

Maintenance Supervisor, Milo Ford, requested authorization to move forward the starting date of a part time employee, currently working for the County through the Experience Works Program, from January 1st 2005 to October 1st 2004, to cover expected staff shortage in October and November. Motion by Brinkman, second by Johnson, to authorize the part time employment of Beverly Gramberg beginning October 1, 2004. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 10:45 a.m. to discuss personnel contract negotiations. All present voted aye; motion carried. The Board returned to regular session at 11:10 a.m. Human Resource Director, Dick Edenstrom, was present for executive session.

EXECUTIVE SESSION
Motion by Marquardt, second by Brinkman, to enter into executive session at 11:15 a.m. to discuss personnel contract issues and potential litigation. All present voted aye; motion carried. The Board returned to regular session at 11:40 a.m. States Attorney, Vince Foley, was present for executive session.

CLERK OF COURTS OFFICE SECURITY
The Board discussed the recent security renovations, in the Clerk of Courts office. Connie Hartley, Clerk of Magistrate Court, informed the Board that work on the counter area is not yet complete. Mrs. Hartley stressed the need for an additional room to allow the public to review documents.

T.I.F. DISTRICT PUBLIC HEARING
The Board noted a public hearing on the creation of a T.I.F. District, in the City of Watertown, scheduled for 5:30 p.m., September 23, 2004, in the Council Chambers at City Hall.

SDACO/SDACC CONVENTION
The Board discussed preparations for the SDACC/SDACO annual convention to be held in Watertown, September 20th through the 22nd. The Board noted there would be no meeting of the Codington County Commissioners on Sept. 21st due to the convention.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 12:10 p.m., until 9:00 a.m., Tuesday, September 28, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

September 28, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 28, 2004, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of September 14, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics from the Sheriff's office and Detention Center for the month of August. 126 incidents reported; 9 accidents checked; 278 calls for service logged; 289 sets of civil papers served; 75 arrest warrants served; 17 transports for a total of 3,969 miles traveled; 50.70 average daily inmate population; 157 bookings; $12,916.50 collected in work release and out for out of county prisoners; and $511.00 collected in confinement costs. **Emergency Management Director, Jim Sutton,** discussed the status of the emergency generator project with the Board. Mr. Sutton will contact an architect to determine the size of building needed to house a larger generator, than originally planned for. Mr. Sutton also reported on the following: The 2004 D.O.J. equipment list has been submitted and is waiting for authorization; a fuel spill in Watertown; training has been scheduled for the instruction of the use of personal protector equipment for first responders; Mr. Sutton will attend an ICS400 training session; the volunteer appreciation dinner has been scheduled for October 19th at 6:30 p.m. at the Extension Center; and meals for Marty Karnopp's CERT training will be an expense to Codington County.

WEED CONTROL 2005 BUDGET

Nick Endres, Weed Control Supervisor, met with the Board to discuss the need for funds, in the Weed Control 2005 budget, to purchase a one ton, dual wheel, 4 wheel drive truck. Mr. Endres estimated the cost of such a truck to be $20,000.00. The Board advised Mr. Endres that they would address his request for funds when they approve the 2005 budget later in this meeting.

EMERGENCY DISASTER REPORT

Extension Educator, Chuck Langner, discussed the possibility of filing an amended Emergency Disaster report after harvest numbers become more apparent.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session, at 9:45 a.m., to discuss contract issues. All present voted aye; motion carried. The Board returned to regular session at 9:55 a.m. States Attorney, Vince Foley, and Highway Supt., Rick Small, were present for executive session.

SURPLUS PROPERTY

Motion by Brinkman, second by Marquardt, to declare the following County property surplus: Lot 10, Blk 7, Florence Village. All present voted aye; motion carried. Motion by Marquardt, second by Brinkman, to appoint three real property owners, of Codington County, to appraise the value of aforementioned surplus property. The Board discussed the required procedures for selling surplus property. Commissioner Marquardt then withdrew his motion. This Board will appoint three real property owners at their next meeting on October 5th.

COMMISSIONER JOHNSON EXCUSED

Commissioner Johnson was excused at 10:00 a.m. to attend a meeting at the office of the First District Association of Local Governments.

PARTIAL RELEASE OF COUNTY LIEN

Tom Linngren appeared before the Board on behalf of Haugan Nelson Realty. A client of the County Welfare Office is selling real estate property which has a County lien attached to it. Mr. Linngren asked the Board for a compromise release of the lien pertaining to the real estate property in question and supplied the Board with estimated property proceeds from the sale. Motion by Brinkman, second by Larson, to authorize the County Auditor to release the lien, pertaining to property described as: N1/2 of Lots 12, 13 & 14, Block 9, Davis Addition to the City of Watertown, upon payment of approximately $6,300.00 to the County Auditor's office. All present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Marquardt, second by Brinkman, to approve the following personnel changes: H. Lee Trumm, temporary seasonal employee at County Park, $8.40 per hour, effective date October 1, 2004; Beverly Gramberg, Maintenance Dept. part time new hire, step 2/$8.07 per hour, effective date October 1, 2004; Jon Martian, new hire, Director of Equalization full time temporary data entry coordinator, step 5/$9.98 per hour, effective date September 15, 2004; Shawna Beasley, promoted from Director of Equalization office coordinator to Appraiser I, step 2/$10.63 per hour, effective date October 1, 2004; Marcene Rossow, correctional officer, anniversary step increase from step 6/$12.68 per hour to step 7/$13.19 per hour, effective date September 1, 2004. All present voted aye; motion carried. Motion by Brinkman, second by Larson, to advertise the position of Director of Equalization office coordinator internally. All present voted aye; motion carried.

SALARY CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following salary claims. All present voted aye; motion carried. Commissioners: 6,404.61 total salaries. Auditor: 12,337.92 total salaries. Treasurer: 15,110.91 total salaries. St. Attorney: 15,447.19 total salaries. Gov. Bldgs.: 9,240.68 total salaries. Dir. of Equal.: 18,798.52 total salaries; Jon Martian, new hire @ 1743.21 per mo. reg. salary, pro-rated for Sept. to: 978.04. Register of Deeds: 12,075.12 total salaries. Vet. Service: 5,786.29 total salaries. Sheriff: 35,611.32 total salaries; Jack Weber 352.51 part time @ 15.14 per hr.; Chuck Carbonneau 312.80 part time @ 13.99 per hr. Co. Jail: 41,755.19 total salaries; Donna Weber 229.82 part time @ 10.42 hr.; Lindsey Stricherz 1501.34 part time @ 10.84 hr.; Chris Solum 750.24 part time @ 10.42 hr.; Becky Morlock-Reeves 86.55 part time @ 10.42 hr.Care of the Poor: 3,117.32 total salaries. Co. Nurse: 2,510.18 total salaries. Co. Park: 2,441.51 total salaries; Donnie Olson 840.00 part time @ 8.40 per hr.; Tom Sauer 1428.00 part time @ 8.40 per hr. Ag. Bldg.: 5,503.21 total salaries. Co. Extension: 5,248.76 total salaries. Weed Control: 6,549.98 total salaries; Harold Bunde 1280.00 part time @ 10.00 per hr.; Nick Endres 2532.74 part time @ 11.06 per hr.; Doug Cook 1690.00 part time @ 10.00 per hr. ROAD & BRIDGE: 54,271.54 total salaries. EMERGENCY MANAGEMENT: 5,942.05 total salaries; Marty Karnopp step raise to 1884.69 reg. salary pro-rated for September. CRIME VICTIM: 3,805.92 total salaries. W.I.C.: 3,067.75 total salaries; Lisa McPeek 1227.81 part time @ 10.37 per hr.; Alice Moyer 822.21 part time @ 8.86 per hr. Total: 265,025.97. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,561.80 retirement; S. D. Retirement 328.01 spouse option; S. D. Supplemental Retire. 2,248.00 suppl. retire.; Dakotacare 36,363.55 ins.; Midwest Benefit 267.41 ins.; Delta Dental 3,838.48 ins.; Nationwide Retire. Sol. 1,022.99 suppl. retire.; AFSCME Local 325.00 union dues; AFLAC 2,077.86 ins.; AFLAC 258.06 ins.; Wtn. United Way 117.00 united way; Office of Child Support 631.33 child support; Sioux Valley Credit Union 8,607.00 credit union; Cod.

County Treasurer 18,470.00 empl. mo. draw; New York Life Ins. 197.20 ins.; Gen. Drivers & Helpers 416.00 union dues; S. D. Retirement 389.47 prior service; Great Western Bank 15,377.54 federal withholding; Great Western Bank 29,940.68 social security; Colonial Ins. 26.17 ins.; Conseco Ins. 20.20 ins.; Pioneer Credit Recovery 114.96 garnishment.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Larson, second by Brinkman, to approve an automatic budget supplement, to the Sheriff's budget, with Bureau of Justice assistance grant funds in the amount of $883.50. All present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Brinkman, second by Marquardt, to approve an operating cash transfer from the General Fund to the Emergency Management Fund, in the amount of $40,888.00 as previously budgeted. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Marquardt, to enter into executive session at 10:20 a.m., to discuss union negotiations. All present voted aye; motion carried. The Board returned to regular session at 10:30 a.m. Human Resource Director, Dick Edenstrom, was present for executive session.

UNION CONTRACT

Motion by Larson, second by Brinkman, to authorize the Chairman to sign Appendix A to the Jailers union contract. All present voted aye; motion carried.

2005 BUDGET ADOPTION

Motion by Brinkman, second by Larson, to approve the 2005 Provisional budget as the 2005 Annual budget with the following changes: Weed Control budget add $20,000.00, E-911 Budget add $453,825.00 upon receipt of information from the City of Watertown regarding anticipated expenditures and revenues; Law Library add $5,000.00 changed from Expendable Trust Fund to Special Revenue Fund as required by statute. The Board discussed additional budget requests from I.C.A.P., from facilities with developmentally disabled clients, and from the Codington County Historic Preservation Commission. Subsequent motion by Brinkman, second by Thomas, to add $9,825.00 to the I.C.A.P. budget and $18,000.00 to the Codington County Historic Preservation Commission budget. The Board discussed that the County is not in a position to budget additional funds for I.C.A.P. or any funds for the C.C.H.P.C. Upon vote of Commissioner Brinkman's subsequent motion, all present voted no; motion failed. The Board discussed the status of Road & Bridge projects and funds needed to complete such projects. The Board also discussed amending the current Wheel Tax Ordinance to replace revenue that will be lost from the second penny sales tax revenue previously shared with the County by the City of Watertown. Upon vote of Commissioner Brinkman's original motion, all present voted aye; motion carried.

RESOLUTION 2004-20

Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all it's institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all it's purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all it's institutions and agencies for calendar year January 1, 2005 and ending December 31, 2005, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 28th day of September, 2004. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, Soth Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2005 through December 31, 2005.

The above and foregoing resolution was moved for adoption by Brinkman, second by Larson. Upon vote of the Board, all present voted aye; motion carried.

Board of County Commissioners of Codington County, South Dakota.

John W. Thomas
Chairman

Lavern Marquardt

Elmer Brinkman

Ken Larson

ATTEST:

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes $4,797,197.00, $3.933 $'s/1,000, total taxes levied by Codington County. As of September 28th, 2004, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

NEW BUSINESS
Commissioner Brinkman asked for discussion on the Wheel Tax ordinance to be placed on the agenda for the October 5th meeting.

ELECTRICAL WIRING
The Board discussed wiring needed to move the pop machines from their current location to create more office space for the Clerk of Courts office. Motion by Larson, second by Thomas, to authorize the Maintenance Supervisor to proceed with the needed wiring. Thomas, Brinkman, and Larson voted aye; Marquardt voted no; motion carried.

BOARD ADJOURNS
Motion by Brinkman, second by Larson, to adjourn at 11:20 a.m., until 9:00 a.m., Tuesday, October 5, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

September 28, 2004

October 5, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 05, 2004, in the Codington County Courthouse. Members present were Thomas, Marquardt, Johnson, Brinkman, and Larson. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Johnson, to approve the minutes of September 28th, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Extension Educator, Deb Sundem, introduced recently hired Family Nutrition Program Assistant, Mary Greenfield, to the Board. Deb also updated the Board on the Care Givers Task Force and their number one priority of developing a resource directory. Deb and Jody Loehrer will be evaluating the West Nile programs presented to area schools earlier this summer. Deb and Jody will also receive training on dealing with childhood obesity. **Extension Educator, Chuck Langner,** updated the Board on the pasture tour in the Kranzburg area and also on the current crop harvest yields. **County Health Nurse, Karla Moes,** presented her quarterly report to the Board. Karla reported the Codington County Health office has been assisting the health office in Roberts County. Karla also reported that the Health office has not received flu vaccine as of this date. **Veterans Service Officer, Al Janzen,** reported 19 trips in September with 73 riders. The Veterans Service office continues to assist veterans from recent service in Iraq and Afghanistan. **Welfare Director, Denise Sotka,** submitted the following written report for the month of September: 9 clients were assisted; 2 clients received rental assistance, 6 received pharmacy assistance, and 1 client received utility assistance. Total assistance $2,003.71. Total credits $2,458.87. **Weed Supervisor, Nick Endres,** updated the Board on his investigations into buying a weed truck off from the State bid.

EMERGENCY GENERATOR PROJECT

Emergency Management Director, Jim Sutton, and Dave Todd, Todd Architects, met with the Board to discuss specifications of a building that will be needed to house an emergency generator. Mr. Sutton will gather additional information before a decision will be made on the size and location of the building.

PROJECT DEVELOPMENT AGREEMENT

Motion by Brinkman, second by Johnson, to authorize the Chairman to sign the Project Development Agreement Schedule with Johnson Controls. All present voted aye; motion carried.

HIGHWAY DEPT.

Highway Supt., Rick Small, appeared before the Board with a request to declare GEN00547, a 1997 John Deere 772 BH motor grader, surplus to be traded as previously included in bid specs. Motion by Larson, second by Marquardt, to declare GEN00547 surplus to be traded. All present voted aye; motion carried. Motion by Larson, second by Marquardt, to approve a claim in the amount of $31,593.25, payable to Caterpillar Financial Services Corp., first payment for a 2004 Caterpillar 143H motor grader. Supt. Small advised the Board that the new motor grader would be based out of the South Shore shop. All present voted aye; motion carried. Motion by Larson, second by Marquardt, to authorize the Chairman to sign the lease purchase agreement with Caterpillar Financial Services Corp., for the lease, as previously bid, of a 2004 Caterpillar 143H motor grader. All present voted aye; motion carried.

RESOLUTION #2004-21

Lessee's Authorizing Resolution

WHEREAS, Codington County, SD, Highway Department, (the "Governmental Entity"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation, or similar public entity of the State of South Dakota (the "State"), is authorized by the laws of the State to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants to enter into contracts with respect thereto; and

WHEREAS, in order to acquire such equipment, the Governmental Entity proposes to enter into a lease-purchase transaction pursuant to the certain Governmental Entity Lease-Purchase Agreement (the "Agreement") with Caterpillar Financial Services Corp., the form of which has been presented to the governing body of the Governmental Entity at this meeting;

NOW THEREFORE BE IT RESOLVED:

Section 1. Approval of Documents. The form, terms, and provisions of the Agreement and all other schedules and exhibits attached thereto are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel of the Governmental Entity or other members of the governing body of the Governmental Entity executing the same, the execution of such documents being conclusive evidence of such approval; and the persons holding the titles listed below or any other officer of the Governmental Entity who shall have the power to execute contracts on its behalf are hereby authorized and directed to execute, acknowledge, countersign and deliver the Agreement and all exhibits attached thereto, and the Secretary/Clerk of the Governmental Entity is hereby authorized to attest to the foregoing and affix the seal of the Governmental Entity to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Governmental Entity shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation the, execution and delivery of any closing and other documents required to be delivered in connection with the Agreement.

Section 3. No General Liability. Nothing contained in this Resolution, the Agreement, or any other instrument shall be construed with respect to the Governmental Entity as incurring a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Government Entity as provided in the Agreement.

Section 4. Authorized Signatories. Following are the true names, correct titles and specimen signatures of the incumbent officer referred to in the foregoing resolution:

John W. Thomas
Chairman

Elmer P. Brinkman
Vice-Chairman

Ken Larson

October 5, 2004

Commissioner District V

Section 5. Effective Date. This Resolution shall be effective immediately upon its approval and adoption. This Resolution was adopted and approved on October 5, 2004 on a motion made by Larson, second by Marquardt. All present voted aye; motion carried.

Cindy Brugman
Codington County Auditor

Highway Supt. Small also updated the Board on an accident on a County road that had recently been chip sealed. The County sweeper was being operated on this road and a minor traffic accident occurred during this process. Commissioner Brinkman brought up the question of signage needed during the operation of the sweeper. Supt. Small advised the Board that the sweeper is equipped with cautionary lights and vehicles need to maintain a safe distance from the sweeper while in use. Supt. Small also advised the Board of a 911 sign that was destroyed, as a result of an accident on County Road 11, north of Watertown. The cost of replacing the sign is $438.77 and will be assessed to the party causing the accident.

WHEEL TAX ORDINANCE DISCUSSION

The Board discussed amending the wheel tax ordinance to recover income that will be lost from the second penny sales tax revenue previously shared between the City of Watertown and Codington County. Amendments discussed ranged from increases of .50 per year for four years and $1.00 per year for two years, to the maximum of $16.00 or $4.00 per wheel. The Board set the first reading to amend the wheel tax ordinance for 9:45 a.m., Tuesday, October 12th, 2004.

STATE WIDE 911 SYSTEM

Motion by Brinkman, second by Marquardt, to extend the funding, for the SDACC 911 Project Coordinator, for a maximum of six additional months. The SDACC is in negotiations with the State of South Dakota regarding the possibilities of the future of this project. All present voted aye; motion carried.

INSURANCE COVERAGE

Commissioner Brinkman will respond to a request from Hagan Ins. to quote the County's property insurance coverage. Commissioner Thomas will contact Dakotacare regarding the County's anticipated premiums for employee health care coverage.

V.A.W.A. GRANT

Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign the application for a Stop Violence Against Women Act Grant Award, in the amount of $14,880.00, as presented by Deputy States Attorney, Dawn Aman-Elshere. All present voted aye; motion carried. The Board also gave their approval to the use of the Courthouse lawn for a "Silent Witness Walk", on October 21st, 2004.

SURPLUS PROPERTY

Motion by Marquardt, second by Brinkman, to appoint the following Codington County real property owners, to appraise County owned property in Florence, previously declared surplus: Neal Schaefer, Bruce Schwinger, and Ray Hjermstad. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 11:20 a.m., to discuss potential litigation. All present voted aye; motion carried. The Board returned to regular session at 11:40 a.m. Auditor, Cindy Brugman, was present for executive session.

OTHER BUSINESS

Commissioner Marquardt reported on the Legislative Dinner, sponsored by the twelve northeast South Dakota Conservation Districts, that he recently attended in Webster. Commissioner Marquardt reported Codington County is one of the few are Counties that does not budget for the local Conservation District.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Thomas, to adjourn at 11:45 a.m., until 9:00 a.m., Tuesday, October 12, 2004. All present voted aye; motion carried.

ATTEST:
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

October 12, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 12, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson present. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Johnson, to approve the minutes of October 5, 2004, as presented by the Auditor. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Marquardt, to enter into executive session at 9:00 a.m., to discuss union contract negotiations. All present voted aye; motion carried. The Board returned to regular session at 9:20 a.m. Human Resource Director, Dick Edenstrom, was present for executive session.

MONTHLY REPORTS

Register of Deeds, Ruth Pope, presented her monthly statement of fees to the Board. Total collections for September were: $25,539.01, with $1, 320.00 of that amount remitted to the State of South Dakota. **Director of Equalization, Russ Ronke,** introduced the following employees to the Board that were recently hired or promoted: Shawna Beasley, Appraiser I; Jon Martian, temp. full time Clerk; and Diane Merchant, Office Coordinator. Mr. Ronke gave the Board a report on the SDAAO school recently held in Pierre and also discussed possible legislation regarding farmland property assessments. **Treasurer, Carol Maloney,** appeared before the Board to request authorization to hire a temporary clerk to assist with the 2nd half property tax season. The Board authorized the Treasurer to hire a temporary clerk from October 12th through the first week of November or until the tax collection work is completed. **Auditor, Cindy Brugman,** reported on election work in the Auditor's office. Employees from other County offices have been assisting the Auditor's office with absentee voting and preparation of ballots for the General Election.

1ST READING TO AMEND THE WHEEL TAX ORDINANCE

The Board conducted the first reading to amend the wheel tax ordinance. Commissioner Thomas read the following proposed amendments to the Wheel Tax Ordinance: $3.00 per wheel starting January 1, 2005, and $4.00 per wheel starting January 1, 2006; or $2.50 per wheel starting January 1, 2005, $3.00 per wheel starting January 1, 2006, $3.50 per wheel starting January 1, 2007, and $4.00 per wheel starting January 1, 2008. Chairman Thomas asked for comments from any persons present for this reading. States Attorney, Vince Foley, spoke in favor of amending the wheel tax to maintain the County road system for safe driving conditions and to free up monies in the General Fund, that are now being transferred to the Road & Bridge Fund, to provide for necessary budgeting in other County departments that deal with unexpected expenditures such as the budgets dealing with, but not limited to, legal and public safety issues. States Attorney, Foley, commented on the failed opt out issue and the Blue Ribbon Committee reports and that the Wheel Tax ordinance is an option provided to Counties, by the Legislature, to raise revenues current limited by the property tax freeze. Commissioner Marquardt added that amending the Wheel Tax would cover short falls in revenue that have dropped in 2004 from 2003 levels and that the County will need revenues to cover the essential maintenance updates to the Courthouse. Commissioner Larson asked States Attorney, Foley, to review the current statute that defines motor vehicles subject to wheel tax. It was the consensus of the Board to set the second reading to amend the Wheel Tax Ordinance using the $3.00 per wheel starting January 1,

2005 and $4.00 per wheel starting January 1, 2006, proposal. The second reading was set for 10:15 a.m., Tuesday, October 19, 2004.

HEALTH INSURANCE PRESENTATION

Wellmark, Blue Cross, Blue Shield, representatives Gary Welter and Steph Nekal, met with the Board and presented a "Planned Value Presentation", regarding employee health insurance plans.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 5,502.32
Checks in Treasurer possession	
less than 3 days	$ 52,779.23
Cash Items	$ 200.00
TOTAL CASH ASSETS ON HAND	$ 58,481.55
RECONCILED CHECKING	
Great Western Bank Checking	$3,031,776.02
Great Western Bank Checking (Memorial Park)	$ 13,250.93
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 613,932.55
INVESTMENTS	
SD Public Funds Investment	$ 6,032.38
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 405,016.40
TOTAL CASH ASSETS	$4,128,489.83
General Ledger Cash Balance by Funds:	
General	$2,086,667.91
General restricted cash	$ 300,000.00
Sp. Revenue	$1,186,258.98
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 9,111.27
Trust & Agency	$ 536,039.82
(schools 219,137.28; twps 18,844.06; city/towns $44,010.63)	
TOTAL GENERAL LEDGER CASH	$4,128,489.83

VERIFIED CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following verified claims, as presented by the Auditor's Office. All present vote aye; motion carried. A-OX Welding Supply 7.13 rent, Ability One Corp 840.00 sup, American Legion 23.00 sup, Harold Anderson 107.68 jury, Andor, Inc. 108.34 rep, Arneson,Issenhuth,&Parent LLP 4237.64 prof svc, Austin Law Offices 3885.00 prof svc, Maylou Austin 11.28 jury, Fredric Bailey 10.64 jury, Batteries Unlimited 126.00 rep, Batteries Unlimited 240.00 rep, Amy Baus 10.64 jury, Shawna Beasley 115.00 trav, Allan Beck 10.00 jury, Berkner Auto parts & Recycling 25.00 rep, Best Business Products 69.19 rent, Best Leasing Inc 249.92 rent, Stacy Block 105.12 jury, Brevik & Thurman, LLC 308.92 prof svc, Brian's Glass & Door, Inc. 391.00 rep, Brian's Glass & Door, Inc. 22.00 rep, Bridgestone/Firestone, Inc 101.44 rep, Loretta Briggs 101.28 jury, Don Brinkman 10.64 jury, Brown Clinic 162.00 prof svc, Brown Clinic Pharmacy 32.99 indg med, Brown & Saenger 1625.65 sup, Christopher Bundy 20.00 jury, Burghardt Amateur Center 79.00 sup, Lisa Burghardt 25.00 prof svc, Burns Law Office 2333.00 prof svc, Business Essentials 50.00 rep, Butler Machinery 139.53 sup, C & R Supply 235.20 rep, Carquest Auto Parts 556.44 rep,

Carquest Auto Parts 555.26 rep, Cartney Bearing & Supply 47.40 rep, Cave Supply 35.83 rep, Cellular One 346.89 util, Cellular One 66.39 util, Center for Family,Cosmetic,DS 712.00 prof svc, Center for Independence 180.00 pymt, Inez Chandler 10.64 jury, Michael Chlopkowiak 11.92 jury, Codington Clark Electric 28.50 util, Codington County Highway Dept. 469.52 sup, Codington County Highway Dept. 10605.98 May-Aug department chgs., Codington Co. Historical Soc. 996.50 sup, Codington County Treasurer 4.90 sup, Cole Papers, Inc. 541.46 sup, Connecting Point Computer Cent 1914.58 maint, Connecting Point Computer Cent 135.00 maint, Laura Cordell 101.28 jury, County Fair Foods 17.63 sup, Crawford Funeral Chapel 3030.00 prof svc, Credit Bureau of Watertown Inc 81.32 sup, Crescent Electric Supply Co. 116.42 sup, DailyPost.com Services 42.50 rep, Lawrence or Anna Daum-Landlord 325.00 indg util, Days Inn Pierre 80.00 trav, Deuel County Highway 69.36 maint, Diamond Vogel Paints 69.75 rep, Donna Dietrich, Chairman 309.56 prof svc, The Earthgrains Company 354.68 sup, East Dakota Water Development 578.49 September apportionment, East Point 515.00 indg util, Karleen Eggena 22.38 trav, Raymond Eggena 7.00 trav, Marv Ekeren 30.00 prof svc, Election Systems & Software 436.28 sup, Electric Motors & Moore Inc 28.00 rep, Ellyson Law Office 1002.24 prof svc, EMC Insurance Companies 3531.57 pymt, Engelstad Electric Co. 283.18 sup, Thurman Engelstad 10.64 jury, John Evans 25.25 trav, Farnams Genuine Parts 13.98 rep, Heather Fedt 13.84 jury, Janine Fields 103.84 jury, Fire & Ice 100.10 rep, First District Assn of Lcl Gov 2503.90 pymt, First District Assn of Lcl Gov 2000.00 pymt, Madonna Fischer 19.60 jury, Florence Farmers Elevator 7.00 sup, Patricia Foley 13.20 jury, Robert Fox 24.50 trav, Donna French 10.00 jury, Marlys Gehrke 13.20 jury, Kerri Good Lusk 20.00 witn, Grainger 45.56 rep, Great Western Bank 6500.00 pymt, Levi Griffin 14.48 jury, Gunderson Law Office 381.40 prof svc, Rebecca Hanson 11.28 jury, Rita Harding 106.40 jury, Harold's Camera Shop 36.93 sup, Florey Dawn Harris 12.56 jury, Hedahls Parts Plus 73.74 rep, Hefty Seed Company 3130.00 sup, Heinz Home Dairy Delivery 815.94 sup, Janis Helle 10.00 jury, Hillyard Floor Care Supply 1093.51 sup, Rosalie Horner 50.64 jury, Human Service Agency 4015.08 pymt, Hurkes Implement Co. 4.30 rep, Huron Culvert & Tank Co. 3078.32 rep, Colleen Huskey 102.56 jury, HyVee #1871 16.80 sup, HyVee Pharmacy 33.57 indg med, Interlakes Community Action 412.25 pymt, Intoximeters 112.25 sup, Jefferson Lines 39.90 trav, John Hopkins Medical Letter 28.00 sup, Andrew Johnson 10.64 jury, John H. Johnson 36.50 trav, Sherry Jorgenson 103.84 jury, Jurgens Printing 394.00 sup, Marty Karnopp 264.15 trav, Kennedy, Rokahr, Pier & Knoff 163.20 prof svc, Kimball Midwest 79.59 sup, Koch Materials 16846.33 rep, Nelva Kooistra 15.00 prof svc, Julianne Kranz 56.40 jury, Kyocera Mita America, Inc. 380.26 rent, Lacal Equipment 107.31 rep, Lake City Fire Equipment 45.00 maint, Lakeland Nursery-Garden Center 6.98 sup, Chuck Langner 427.38 trav, Raymond Lantgen 101.28 jury, Harry LaQua 23.75 trav, Lar Jo's 817.75 sup, Angela Larson 10.64 jury, J.H. Larson Electrical Co. 46.66 rep, Lawson Products 112.77 sup, Tamara D. Lee 70.04 prof svc, Lee's Stump Removal 25.00 rep, Stephanie Lenards 100.00 jury, Donna Lenning 20.00 witn, Erica Lewno 20.00 witn, Jodi Loehrer 675.84 trav, David Lowell 11.28 jury, Lutheran Social Services 319.38 prof svc, Lyle Signs Inc. NW 6165 506.89 sup, M & T Fire and Safety 24.00 sup, Macksteel Warehouse, Inc. 163.92 rep, Mac's Inc. 58.63 rep, Mac's Inc. 62.77 rep, Mahowald's 132.52 sup, Mahowald's 11.35 rep, Jon Martian 7.00 trav, Nancy McClanahan 467.10 prof svc, Landon McElroy 11.58 jury, Donna McGuire 10.64 jury, F.J. McLaughlin 3538.61 rep, Rodney Meadors 15.76 jury, Medicine Shoppe #1182 1427.10 sup, Menards 60.88 rep, Menards 277.94 sup, Midcontinent Communications 58.00 util, Midwest Medical Services Inc 5.00 sup, Beverly Miller 11.28 jury, Municipal Utilities 7382.09 util, Municipal Utilities 1843.51 indg util, Rosemary Murphy 10.64 jury, Dorothy Nichols 11.28 jury, Northern Con-Agg Inc. 294.24 sup, Northland Building Center 25.87 rep, Northwestern Public Service 136.87 util, Carol Norton 56.40 jury, Donald Norton 10.64 jury, James Norton 115.00 trav, Office Systems, Inc. 27.87 sup, Office Systems, Inc. 1294.85 sup, Ogle County Sheriff's Office 42.00 fee, Kathleen Olson 11.92 jury, Jason Opitz 20.00 witn, Leander Opitz 11.28 jury, Lynn Osthus 10.64 jury, Otis Elevator Company 205.00 maint, Ottertail Power Co. 16.34 util,

Overhead Door Co of Watertown 194.08 rep, Don Paulson 20.00 witn, Jerry Peltier - Landlord 400.00 indg util, Pennington County Jail 463.47 trav, Amanda Pierson 10.00 jury, Pitney Bowes 222.00 rent, PMB 0112 262.82 util, PMB 0112 5.58 util, Postmaster 97.00 sup, Prairie Lakes Health Care Cent 2251.00 prof svc, PRAIRIEWAVE 483.68 util, Print 'Em Now 20.25 sup, Professional Mailing & Market. 2351.43 sup, Qwest 980.06 util, Qwest 15.79 util, Qwest Communications 200.00 witn, Margaret Rasmussen 10.00 jury, Clinton Reid 20.00 witn, Dawn Rieffenberger 11.28 jury, Michael Riley 59.60 jury, Barbara Ripperger 13.20 jury, Roger's Auto Sales 125.00 rep, Ron's small Engines 37.37 rep, Christine Ronke 102.56 jury, Russell A. Ronke 148.00 trav, Ron's Saw Shop Two 26.64 rep, Danielle Rossow 28.70 witn, Runnings 87.73 rep, Karen S Runyon 750.00 prof svc, Rural Cellular Corporation 202.99 util, Dawn Russell 80.40 prof svc, Laurie Saeger 102.56 jury, Jan Schnaser 136.59 witn, Linda Schurmann 53.84 jury, SD Department of Revenue 643.00 sup, S.D. Dept. of Transportation 1719.93 rep, South Dakota LECC 20.00 reg, SD State Treasurer 252700.52 October remittance, SDACC 84.00 trav, Seabury & Smith 325.00 sup, Clifford Sheldon 11.28 jury, Sherwin Williams 48.40 rep, The Shoe Shop 120.00 sup, Shopko Pharmacy #254 100.16 indg med, Sioux Valley Clinic Watertown 590.38 prof svc, Sioux Valley Coop 18.95 sup, Sioux Valley Coop 1606.21 sup, Sioux Vocational Services Inc. 60.00 pymt, David Smith 50.64 jury, Snow Sales 372.50 sup, Gregory Solum 11.28 jury, Roxanna Sorknes 10.64 jury, South Shore Gazette 439.34 publ, Joann Spartz 11.28 jury, Spears Law Office 4334.47 prof svc, St. Louis Sheriffs Dept 45.00 fee, Star Laundry 38.39 sup, Star Laundry 76.64 sup, Stein's Tool Time Rental 136.50 rep, Stillson Plastering Company 137.00 rep, Connie Stoebner 265.00 prof svc, Robin Stone 11.28 jury, Sturdevant's Auto Parts 165.12 rep, Sturdevant's Auto Parts 7.44 rep, Deb Sundem 990.30 trav, Sutton and Bauer Law Offices 6747.97 prof svc, Jim Sutton 96.00 trav, Sysco Food Services of ND 3996.36 sup, Steve or Tammy Taecker-Landlrd 360.00 indg util, Target Stores Division 12.99 sup, Robert Taylor 40.00 witn, Charlie Tesch 20.00 witn, Cherise Thompson 306.20 witn, Dan Thyen 33.50 trav, Titan Machinery 986.43 rep, Tractor Supply Co. 8.74 rep, Sam Tyree 50.00 jury, JoAnn Urdahl 50.00 jury, Value Care Pharmacy 98.04 indg med, Van Diest Supply Company 4339.20 sup, Mary VanHeel 105.12 jury, Velvet Uniforms 15.00 sup, VISA - C/O Great Western Bank 100.05 sup, Heather Walker 20.00 witn, Walmart Community 80.55 sup, Watertown Area Paging 20.00 util, Watertown City Planning Commis 16.00 sup, Watertown Coop Elevator Assn. 74.00 sup, Watertown Public Opinion 1303.25 publ, Watertown Radiator Works 209.94 rep, Shawn Wayrynen 20.00 witn, Trudy Weber 10.64 jury, Wells Fargo Financial Leasing 292.92 rent, Becky Wettestad 27.00 trav, Wheelco 3.46 rep, Wight & Comes Funeral Chapel 2030.00 prof svc, Becky Williams 30.00 reimb, Ronald Winters 40.00 witn, Douglas Wishard 10.64 jury, Worthington Ag Parts 75.00 rep, WW TIRE SERVICE INC 174.54 rep, Xerox Corporation 165.12 sup, Xerox Corporation 186.00 maint, Yankton Co Treasurer 189.30 prof svc, Yankton Co. Sheriff 49.50 trav, Janet Zaug 15.76 jury, Bobbi Jo Zenz 20.00 witn, Zep Manufacturing Co. 183.15 sup.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Brinkman, second by Marquardt, to approve the following automatic budget supplements: To the Historic Preservation budget with anticipated grant reimbursement in the amount of $996.50 and to the Emergency Management revenue and expenditure budgets with grant reimbursement in the amount of $5,000.00. All present voted aye; motion carried.

AG. BUILDING SPECIAL EXCEPTION

Commissioner Brinkman, attended the City of Watertown's Board of Adjustment meeting, where Codington County was granted a special exception to allow liquor to be sold at the Ag. Building, subject to the Commissioners granting use of the building for such, and the City of Watertown transferring a liquor license to the facility for the sales of same.

EMERGENCY GENERATOR

Emergency Management Director, Jim Sutton, met with the Board, along with Maintenance Supervisor, Milo Ford, and Sheriff, Keith Olson, to determine the size of an emergency generator required to fit the County's needs. Motion by Larson, second by Brinkman, to authorize Mr. Sutton to proceed with building plans for a 125KW generator to serve the Detention Center only and to contact Todd Architects to draw blueprints for such building. All present voted aye; motion carried.

OLD BUSINESS

The Board briefly discussed the County property declared surplus, located in Florence. The Board will discuss this issue further at their meeting on the 19th of October.

EXECUTIVE SESSION

Motion by Marquardt, second by Brinkman, to enter into executive session at 11:15 a.m. to discuss pending litigation. All present voted aye; motion carried. States Attorney, Vince Foley, was present for executive session. The Board returned to regular session at 11:25 a.m.

OTHER BUSINESS

Commissioner Thomas reported on the 211 Systems meeting he attended in Mitchell.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Thomas, to adjourn at 11:30 a.m. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

October 19, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 19, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Johnson, to approve the minutes of October 12, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Maintenance Supervisor, Milo Ford, submitted income figures for the 2004 camping season at Memorial Park. Mr. Ford reported an excellent season at the park with estimated expenditures at $58,000.00. Mr. Ford also pointed out that no major renovations took place at the park this season which kept expenditures down and revenue collections were in the area of $55,000.00. The buildings at the park have been winterized and operations will soon be complete for the season. Mr. Ford reported the Ag. Building continues to be very busy with rental functions. The Clerk of Courts report room project is underway in the Courthouse. Mr. Ford reported on damage at the Detention center caused by an inmate. **Highway Supt., Rick Small,** reported 48 miles of striping was completed on County roads this past summer. The Highway Dept. is finishing up mowing and gravel pit reclamation from mining in previous years and the State has asked the County to reclaim a pit for a $500 surety forfeiture. Mr. Small has been asked to serve on a steering committee doing a City and State transportation needs study. The Board asked Mr. Small about any projects or needs of the Highway Dept. that have been cut in recent years due to budget constraints. Mr. Small informed the Board that the County's gravel stockpile will be critical in the next year or two. Mr. Small also advised the Board that the lowboy trailer, currently used by the Highway Dept., is extremely hazardous to use during the winter due to the height of the equipment and new lowboy trailers are lower to the ground and make moving equipment safer. The purchase of new lowboy trailers, current estimated price of $60,000.00, has been put off the last few years due to budget constraints. Mr. Small also reported that several mowers are approaching maximum age usage.

WEED DEPT.

Weed Supervisor, Nick Endres, reported on problems, with break ins, at the Weed Dept. storage building. Mr. Endres reported that nothing appears to be missing from the building at this time. The Board authorized Mr. Endres to purchase a motion light for the building and to monitor the situation. Mr. Endres reported the spraying season has ended and that he is presently working on purchasing a truck for his department through a state bid.

PERSONNEL CHANGES

Motion by Brinkman, second by Marquardt, to approve the following personnel change: Diane Merchant, Director of Equalization office, promoted from temporary clerk to full time office coordinator, step 2/$9.82 per hour rate of pay, effective date November 1, 2004, approved by Director of Equalization, Russ Ronke. All present voted aye; motion carried. Auditor, Cindy Brugman, requested authorization to hire additional part time help during the election season. The Auditor's office has seen a significant increase in absentee voting in recent weeks. Motion by Brinkman, second by Marquardt, to authorize additional clerical help, as needed, for handling absentee ballots and other election preparation. All present voted aye; motion carried.

NOVEMBER MEETING DATES

County Auditor, Cindy Brugman, asked the Board to consider changing their regular meeting on November 2nd to November 4th. The board agreed to the change in meeting date and will meet at 9:00 a.m., Thursday, November 4th, to canvas the 2004 General Election.

MALT BEVERAGE LICENSE HEARING

This being the time and place set for a public hearing on the transfer of a malt beverage license from Robert L. Endres to Gordon Kliegel, Commissioner Thomas asked for comments from any persons present for this hearing. There being no persons present to comment, a motion was made by Brinkman, second by Johnson, to approve the malt beverage license transfer request. All present voted aye; motion carried.

WHEEL TAX ORDINANCE

This being the time and place set for the second reading of an amendment to the Wheel Tax Ordinance, Commissioner Thomas, read the following proposed amendment: $3.00 per wheel beginning January 1, 2005 not to exceed $12.00 per vehicle, and $4.00 per wheel beginning January 1, 2006 not to exceed $16.00 per vehicle. Motion by Brinkman, second by Marquardt to approve the proposed amendment to the Wheel Tax Ordinance. Commissioner Thomas asked for comments from those present. Floyd Tubandt addressed the board and voiced his objection to an increase in the wheel tax. States Attorney, Vince Foley, reiterated his concerns from the previous meeting regarding the County's finances and road maintenance issues, and felt the Board should increase the wheel tax by the maximum allowed by law, $4.00 per wheel, beginning January 1, 2005. Commissioner Brinkman stated loss of revenues, Highway Dept. needs, including the increased costs of projects that have been deferred in the past two years, the spray truck needed by the Weed Dept., and renovations to the Courthouse, as costs that could be covered by the wheel tax increase which would allow for less General Fund money being transferred to the Road & Bridge Fund. Commissioner Marquardt voiced his agreement with Commissioner Brinkman. Motion by Marquardt, second by Brinkman, to amend the second reading of the proposed amendment to the Wheel Tax Ordinance, to strike $3.00 per wheel beginning January 1, 2005, strike $4.00 per wheel beginning January 1, 2006, and insert $4.00 per wheel beginning January 1, 2005. Voting aye; Thomas, Marquardt, Johnson and Brinkman. Voting no; Larson. Motion carried. Commissioner Brinkman reported that he had received only one call from a Codington County resident in opposition to the increase in the wheel tax and that any ordinance passed by the Board of Commissioners would be referable to a vote of the County registered voters. Commissioner Brinkman also stated that one of the responsibilities of the Board of Commissioners is to proceed with needed projects in a timely manner and avoid rising costs of construction by delaying such projects as road maintenance, replacing needed equipment and maintenance renovations to the Courthouse. Commissioner Larson noted that the County roads are being maintained and the Highway Supt. did not report any shortages during the 2005 budget appropriation hearings. Commissioner Larson stated his opposition to increasing the wheel tax by more than .50 per wheel. Commissioner Marquardt noted Commissioner Larson's opposition but felt that Codington County needed to take the opportunity, provided by the Legislature, allowing Counties to increase the wheel tax without lowering property tax requests. Voting aye, on Commissioner Brinkman's motion to amend the wheel tax ordinance; Thomas, Marquardt, Johnson, and Brinkman. Voting no; Larson. Motion carried.

CODINGTON COUNTY ORDINANCE #10

AMENDED

CODINGTON COUNTY WHEEL TAX

BE IT ORDAINED BY CODINGTON COUNTY that pursuant to SDCL 32-5A-1 a wheel tax shall be imposed on all motor vehicles as defined in SDCL 32-3-1, registered in Codington County, at the rate indicated in the schedule below:

$4.00 per wheel starting January 1, 2005 not to exceed $16.00 per vehicle
Said tax shall be collected and proceeds distributed in accordance with SDCL 32-5A-2.

Adopted this 19th day of October, 2004

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

First Reading: October 12, 2004
Second Reading: October 19, 2004
Adopted: October 19, 2004
Published: October 21, 2004 & October 28, 2004

This ordinance may be referred to a vote of the qualified voters of Codington County by the filing of a petition signed by five percent of the registered voters in Codington County. A referendum petition form, prepared by Codington County and ready for circulation, for such ordinance, may be obtained from the office of the Codington County Auditor. Petitions to refer this ordinance shall be filed in the office of the Codington County Auditor by 5:00 p.m. on November 17th, 2004.

SURPLUS PROPERTY

Commissioner Marquardt presented the Board with an appraisal, from the three Codington County real property owners previously appointed by the Board to appraise County surplus property in the town of Florence. The Board noted the appraisal price of $250.00, for Lot 10, Blk 7, Florence Village, and delivered the appraisal to the County Auditor for official record. Commissioner Marquardt was authorized by the Board to begin negotiations for the sale of such property, according to SDCL 6-13-4, regarding the disposition of surplus property appraised for less than $500.00.

OTHER BUSINESS

Commissioner Marquardt reported on a request from a County resident regarding the Boards recent discussions on holding evening meetings. The resident, Commissioner Marquardt talked to, would like to see the Board extend their weekly meeting to 1:00 p.m., once a month, to allow working persons an opportunity to meet with the Board during their lunch hour. The Board noted this request and took no action at this time.

CORRESPONDENCE

The Board noted correspondence, from the South Dakota Office of Emergency Management, regarding Codington County's request for a United States Dept. of Agriculture disaster declaration. The County's request has been evaluated and forwarded by the Governor to the

USDA Secretary for a determination. The SDOEM will inform the County of any determination made by the Secretary of the USDA, regarding this request for disaster declaration.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Johnson, second by Brinkman, to adjourn at 11:10 a.m., until 9:00 a.m., Tuesday, October 26, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

October 26, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 26, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Marquardt, second by Johnson, to approve the minutes of October 19th, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics for the Sheriff's office and the Detention Center for the month of September: Average inmate population 58.85; 155 bookings; $12,217.36 collected for out of county prisoners and work release; $915.00 collected for costs of confinement; 237 called logged; 149 incidents investigated; 11 accidents checked; 308 sets of civil papers served; 60 arrest warrants served; and 17 transports for a total of 4,295 miles traveled. **Emergency Management Director, Jim Sutton,** updated the Board on the plans for the building needed to house the emergency generator. The cement contractor is ready to start at soon as the blue prints are available. Mr. Sutton has applied to the City Planning Commission for the variance necessary to construct the building. **States Attorney, Vince Foley,** discussed the use of email in connection with public meeting laws. At this time there are no statutes regarding the use of email for communication between public officials.

FY2005 STATE AND LOCAL AGREEMENT

Emergency Management Director, Jim Sutton, reviewed the changes to the FY2005 S.L.A. between the State of South Dakota and Codington County. Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign the agreement as reviewed by the Emergency Management Director. All present voted aye; motion carried.

WELFARE DEPT.

Welfare Director, Denise Sotka, submitted a written report to the Board for the month of October. Total amount of assistance for October $8,768.27. Mrs. Sotka requested authorization to replace the copier in her office. Mrs. Sotka received three proposals for replacing her old copier. The Board authorized the purchase of a copier from Office Systems, in the amount of $949.00, for the Welfare Office. Mrs. Sotka also reported the computer in her office has been taken in for repairs.

WEED DEPARTMENT

Weed Supervisor, Nick Endres, appeared before the Board to request a supplement to his budget. Due to a change in weed spraying procedures more chemical was used than budgeted for. Repairs to one of the Weed Dept. vehicles also were more than anticipated. Mr. Endres estimated revenue to be collected from the State of South Dakota, Codington County Townships, and private individuals at $45,000.00. Motion by Brinkman, second by Marquardt, to transfer $40,000.00 from Commissioners Contingency to the Weed Control Budget. Thomas, Marquardt, Johnson, and Brinkman, vote aye; Larson voted, no; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, appeared before the Board, to discuss a request from Hamlin County. Hamlin County has asked the Codington County Highway Dept. to assist them with shouldering. Supt. Small would like to honor this request as the Highway Dept. has assisted other Counties who have in turn assisted Codington County with projects. The Board had no objections and encouraged the Highway Supt. to continue the cooperation of services between counties. Mr.

Small also advised the Board of a bridge, located in Sheridan Township, that is in need of deck replacement as repairs to the deck have reached a maximum. Currently there are no federal dollars available for these repairs. Mr. Small will obtain estimates on the replacement of the bridge deck and report back to the Board at a later date. Supt. Small also reported a request from a landowner to move an existing approach on private property. Supt. Small advised the landowner that heretofore the County has not undertaken such projects. Commissioner Larson asked Mr. Small to obtain estimates for the cost of moving the approach. Mr. Small advised the Board that the drain field for the sewer system, at the Highway Shop, appears to be saturated as the septic system has required monthly service. The Board authorized Mr. Small to check into adding the Highway Shop to the City sewer system. The winter hours, for the Highway Dept., 7:30 a.m. to 4:00 p.m., Monday – Friday, will begin November 1st.

UNION CONTRACTS

Motion by Larson, second by Brinkman, to authorize the Chairman to sign the union contract between Codington County and the Codington County Sheriff's deputies, for the time period January 1, 2005 through December 31, 2005. All present voted aye; motion carried.

CORRESPONDENCE

Chairman Thomas, read correspondence from the Cornell Company, advising the Board of the suspension of operations at the Plankinton Regional Detention Center. The County had previously signed a contract with Cornell for the detainment of juveniles from Codington County.

SALARY CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following October salary claims. All present voted aye; motion carried. Commissioner: 6,404.58 total salaries. Auditor: 12,337.92 total salaries. Treasurer: 14,593.43 total salaries. St. Atty: 15,447.19 total salaries; Gov. Bldgs. 10,176.67 total salaries; Bev Gramberg 524.55 new hire part time @ 8.07 per hr.Dir. of Equal.: 20,832.19 total salaries; Shawna Beasley new position 1856.74 reg. salary.Judy Geier step raise 2087.31 reg. salary. Reg. of Deeds: 12,075.08 total salaries. Veterans Service: 5,786.29 total salaries. Sheriff: 35,041.72 total salaries; Jack Weber 437.78 part time @ 15.14 per hr.; Chuck Carbonneau 258.83 part time @ 13.99 per hr. Co. Jail: 42,819.10 total salaries; Marcene Rossow step raise 2303.90 9-1-04 reg. salary; Lindsey Stricherz 2265.56 part time @ 10.84 hr.; Chris Solum 893.52 part time @ 10.42 hr; Becky Reeves 67.73 part time @ 10.42 hr. Care of the Poor: 3,117.31 total salaries. Co Nurse: 2,510.17 total salaries. Co. Park: 1,767.82 total salaries; Tom Sauer 1344.00 part time @ 8.40 hr.; Harold Trumm 298.20 part time @ 8.40 per hr. Ag. Bldg. 5,344.87 total salaries. Co. Extension: 5,248.77 total salaries. Weed Control: 5,761.14 total salaries; Harold Bunde 682.50 part time @ 10.00 per hr; Nick Endres 2217.53 part time @ 11.06 per hr; Doug Cook 1887.50 part time @ 10.00 per hr. ROAD & BRIDGE: 54,193.45 total salaries; Marie Benthin 665.00 part time @8.75 per hr. EMERGENCY MANAGEMENT: 6,495.14 total salaries. CRIME VICTIM: 3,805.92 total salaries. W.I.C.: 3,462.25 total salaries; Lisa McPeek 1375.58 part time @ 10.37 per hr; Alice Moyer 1021.56 part time @ 8.86 per hr. Total: 267,221.01. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 24,771.84 retire.; S. D. Retirement 328.01 spouse option; S. D. Supplemental Retire. 2,248.00 suppl. retirement; Dakotacare 36,702.09 ins.; Midwest Benefit 269.11 ins.; Delta Dental 3,866.48 ins.; Nationwide Retire. Sol. 1,022.99 suppl. retire.; AFSCME 325.00 union dues; AFLAC 2,077.86 ins.; AFLAC 258.06 ins.; Wtn. United Way 117.00 united way; Office of Child Support 631.33 child support; Sioux Valley Credit Union 8,617.00 credit union; Cod. Co. Treasurer 18,470.00 empl. mo. draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 396.00 union dues; S. D. Retire. 389.47 prior ret.; Great Western Bank 15,617.22 federal withholding; Great Western Bank 30,185.48 social

security.; Colonial Ins. 26.17 ins.; Conseco Ins. 20.20 ins.; Pioneer Credit Recovery 93.70 garnishments.

PROPOSAL FOR DESIGN CRITERIA DEVELOPMENT

Motion by Marquardt, second by Brinkman, to authorize the Chairman to sign an agreement for services, with David L. Rosenstein, PE, for engineering services to develop the design criteria, for the energy and building improvements to the Courthouse and Detention Center. All present voted aye; motion carried.

NEW BUSINESS

Chairman Thomas advised the Board that a review committee is being formed to study the recommendations of the Blue Ribbon Panel Committee.

OLD BUSINESS

Commissioner Marquardt reported he has received a bill for locating the property pins on Codington County surplus property located in Florence. Commissioner Marquardt will contact the party interested in purchasing the property.

WHEEL TAX ORDINANCE DISCUSSION

A delegation of County residents met with the Board to discuss the Board's recent action to amend the Wheel Tax Ordinance and raise the wheel tax to $4.00 per wheel beginning January 1, 2005. The Board heard comments from the following in regards to the wheel tax increase: Floyd Tubandt, Joe Amendt, Jim Endres, Matt Kranz, DuWayne Krause, John Hanten, Roger Stimson, and Gene Swanson. Auditor, Cindy Brugman, gave Mr. Tubandt a referral petition prepared by the County, per statute. The Board set the first reading to amend, the Wheel Tax Ordinance, at the Boards next meeting date of November 4th.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn at 11:30 a.m., until 9:00 a.m., Thursday November 4th, at which time the Board will canvas the 2004 General Election and conduct the first reading to amend the Wheel Tax Ordinance. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 4, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

MINUTES APPROVED
Motion by Brinkman, second by Marquardt, to approve the minutes of October 26th, as presented by the Auditor. All present voted aye; motion carried.

2004 GENERAL ELECTION CANVAS
The Board canvassed the votes for the 2004 General Election.

DIRECTOR OF EQUALIZATION
Director of Equalization, Russ Ronke, updated the Board on activities in his office since his last monthly report. Mr. Ronke was accompanied by Data Entry Clerk, Ray Eggen, returned from active duty with the military.

EXECUTIVE SESSION
Motion by Larson, second by Marquardt, to enter into executive session at 10:00 a.m., to discuss personnel. All present voted aye; motion carried. The Board returned to regular session at 10:15 a.m. Director of Equalization, Russ Ronke, was present for executive session.

PERSONNEL CHANGES
Motion by Brinkman, second by Marquardt, to approve the following personnel change, as recommended and submitted by Director of Equalization, Russ Ronke: Ray Eggena, rehire as returning from active duty, Data Entry Coordinator, step 3/$10.87 per hour, effective date November 1, 2004. All present voted aye; motion carried. Motion by Larson, second by Brinkman, to approve the following personnel change, as recommended and submitted by Maintenance Supervisor, Milo Ford. Duane Christofferson, Building Maintenance, anniversary increase from step 5/$9.98 per hour to step 6/$10.37 per hour, effective date November 1, 2004. All present voted aye; motion carried.

WHEEL TAX ORDINANCE 1ST READING
The Board discussed amending the Wheel Tax Ordinance. Commissioner Brinkman gave the first reading to amend the wheel tax ordinance as follows: $2.50 per wheel starting January 1, 2005, not to exceed $10.00 per vehicle, and $2.00 per wheel starting January 1, 2006, not to exceed $8.00 per vehicle. Commissioner Thomas asked for comments from the public. Floyd Tubandt, Vic Wilkey, Lisa Tesch, and Gene Swanson gave testimony regarding the wheel tax ordinance. The Board set the second reading, to amend the Wheel Tax Ordinance, for 10:00 a.m., Tuesday, November 9, 2004.

EXECUTIVE SESSION
Motion by Marquardt, second by Larson, to enter into executive session at 10:50 a.m., to discuss contractual negotiations. All present voted aye; motion carried. The Board returned to regular session at 10:55 a.m. States Attorney, Vince Foley, was present for executive session.

NEW BUSINESS
The Board set the date, for the annual Employee Recognition event, for December 3rd. Motion by Marquardt, second by Larson, to close all County offices on Thursday and Friday, November 25th

and 26th, 2004, and to follow all closure schedules, as allowed to State employees, set by the Governor. All present voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Johnson, to adjourn at 11:10 a.m., until 9:00 a.m., Tuesday, November 9, 2004. All present voted aye; motion carried.

ATTEST

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 9, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 09, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Larson, second by Johnson, to approve the minutes of November 4, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Treasurer, Carol Maloney, reported that her office is currently working on tax delinquency notices. The Treasurer also requested authorization to replace a computer in her office that is no longer working properly. The computer in question was purchased in 1997. The Board authorized the purchase of a new computer, at an approximate cost of $1,500.00, for the Treasurer's office. **Register of Deeds, Ruth Pope,** was unable to attend the meeting and had previously submitted her monthly statement of fees, to the Auditor. The Register of Deeds office collected $23,154.89, with $1,350.00 of that amount remitted to the State of South Dakota for the month of October. **Auditor, Cindy Brugman,** reported the Auditor's office is finishing up with the 2004 General Election and is presently calculating tax levies and preparing tax notices for taxes payable in 2005.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 16,884.63
Checks in Treasurer possession	
less than 3 days	$ 672,697.65
Cash Items	$ 200.00
TOTAL CASH ASSETS ON HAND	$ 689,782.28
RECONCILED CHECKING	
Great Western Bank Checking	$9,180,531.89
Great Western Bank Checking (Memorial Park)	$ 13,143.27
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 614,783.84
INVESTMENTS	
SD Public Funds Investment	$ 6,037.75
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 405,016.40
TOTAL CASH ASSETS	$10,909,295.43
General Ledger Cash Balance by Funds:	
General	$3,490,782.47
General restricted cash	$ 300,000.00
Sp. Revenue	$1,241,152.09
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 9,124.30
Trust & Agency	$5,857,824.72
(schools 4,651,861.74; twps 73,222.47; city/towns 830,070.88)	
TOTAL GENERAL LEDGER CASH	$10,909,295.43

SURPLUS PROPERTY

Maintenance Supervisor, Milo Ford, submitted a request to declare GEN00854, a Windsor Vacuum, serial #I267054, surplus to be destroyed. Motion by Marquardt, second by Johnson, to declare GEN00854 surplus, to be destroyed. All present voted aye; motion carried.

CLAIMS APPROVED

Motion by Brinkman, second by Larson, to approve payment for the following claims, as presented by the Auditor's Office. All present voted aye; motion carried. A-OX Welding Supply 6.90 rent, A-OX Welding Supply 28.61 SUP, Accu Weather 104.70 util, Aitkin County Sheriff 33.00 fee, Allied Capital Lease Adm. 485.50 rent, Margaret Alwin 11.28 jury, Valerie Amador 114.70 witn, Austin Law Offices 4999.15 prof svc, Melvin Bachman 50.64 jury, Baldwin Supply Company 10.93 rep, Bob Barker Co. 627.54 sup, Ronald Barse 51.92 jury, Kristine Baumgarn 29.20 jury, Nyla Bergan 50.00 jury, Best Business Products 63.89 rent, Best Leasing Inc 249.92 rent, Best Western Ramkota Inn 935.00 trav, Glenn Beutow 10.00 jury, Jennifer Boerger 64.08 witn, Boones Outdoor Adventure Store 610.00 equip, Travis Borns 89.76 witn, Douglas Brand 55.76 jury, Brevik & Thurman, LLC 173.26 prof svc, Brian's Glass & Door, Inc. 145.30 rep, Bridgestone/Firestone, Inc 114.80 rep, Brown Clinic Pharmacy 106.89 indg med, Brown & Saenger 515.62 sup, Harold R. Bunde 32.75 trav, Burghardt Amateur Center 148.85 sup, Burghardt Amateur Center 114.70 rep, Lisa Burghardt 100.00 witn, Burns Law Office 2333.00 prof svc, Bus Systems Inc 86.60 trav, Business Essentials 98.23 sup, Business Essentials 172.92 sup, Business Telephone Company 50.00 rep, Carquest Auto Parts 40.98 rep, Carquest Auto Parts 383.77 sup, Cartney Bearing & Supply 27.61 sup, Cashway Lumber Inc. 65.00 sup, Cave Supply 3.35 sup, Cave Supply 91.34 sup, Cellular One 337.89 util, Cellular One 66.29 util, Robert Chilson 26.00 jury, Chuck's Bike & Lock Shop 8.50 sup, Classroom Connection 122.57 sup, Codington Clark Electric 30.38 util, Codington Clark Equipment 4.85 rep, Codington Co. Historical Soc. 85.04 reimb, Codington Co. Register Deeds 20.00 fees, Codington County Weed Board 2443.76 rep, Cole Papers, Inc. 1877.67 sup, Colleen Brazil/Child's Voice 277.04 witn, Connecting Point Computer Cent 35.00 maint, Connecting Point Computer Cent 1017.08 maint, Susan or Ted Coplan 111.00 refund, Jonathan Cordell 11.28 jury, Crawford Funeral Chapel 3030.00 prof svc, Credit Bureau of Watertown Inc 26.65 pymt, Crockers Collision Center 1019.25 rep, Dakota Plains Inn 316.00 trav, DakotAbilities 540.00 prof svc, Becky Davis 20.00 witn, Donna Dietrich, Chairman 264.24 prof svc, Lisa Dix 20.00 witn, Duane Dohman 10.64 jury, Roger Dreher 90.08 witn, Driveline Service 77.44 rep, The Earthgrains Company 508.59 sup, East Dakota Water Development 13173.96 October apportionment, Election Systems & Software 1286.97 sup, Electric Motors & Moore Inc 123.70 rep, EMC Insurance Companies 3531.58 pymt, Tim Engels 20.00 witn, Engelstad Electric Co. 2806.81 rep, Engelstad Electric Co. 1517.01 sup, John Evans 50.50 trav, Farnams Genuine Parts 8.07 sup, Dennis Feige 11.28 jury, Town of Florence 124.00 pymt, Vincent A. Foley 128.00 trav, Sandra Fonder 50.00 witn, 4-H Activities 88.88 equip, Robert Fox 49.00 trav, Ed Friske 87.75 sup, Gordon Garnos 13.84 jury, Glass Products Inc. 2681.60 sup, Cary Goehring 20.00 witn, Goetz, & Klimisch 111.20 prof svc, Grainger 194.85 rep, Green, Schulz, Roby, etal 986.40 prof svc, Gunderson Law Office 118.50 prof svc, Barbara Hanson 16.40 jury, Jennie Hanson 11.28 jury, Harold's Camera Shop 285.65 sup, Harry's Sewer 235.00 maint, Hartwig Heating 50.00 rep, Hedahls Parts Plus 73.82 rep, Heinz Home Dairy Delivery 666.20 sup, Donald Heiser 50.00 jury, Town of Henry 141.00 pymt, Town of Henry 58.50 util, David Herreid 10.64 jury, Hillyard Floor Care Supply 2019.77 sup, Daniel Hoffman 50.00 jury, Rosalie Horner 50.64 jury, Human Service Agency 4762.59 prof svc, Hurkes Implement Co. 17.60 sup, Hurkes Implement Co. 102.54 sup, HyVee #1871 181.17 sup, HyVee Pharmacy 76.87 indg med, Interlakes Community Action 412.25 pymt, International Security Product 3513.85 equip, Al Janzen 27.00 trav, Jefferson Lines 79.80 trav, Johnson Controls, Inc. 3175.00 maint, John H. Johnson 73.00 trav, Lynn Johnson/John Moes 216.00 rep, Shirley Jorgenson 51.92 jury, Journalism Dept 10.00 sup, Jurgens Printing 496.84 sup, Juvenile

Witness 20.00 witn, Kabeiseman & Pollard 166.80 prof svc, Sheri Kahnke 50.64 jury, KAR Products 164.32 sup, Kari Kattke 14.48 jury, Kimball Midwest 339.30 sup, Joan Kittelson 39.00 prof svc, Sherry Kleinsasser 10.64 jury, Koch materials 3375.39 sup, Nelva Kooistra 54.00 prof svc, Janet Kornmann 24.08 jury, Julianne Kranz 56.40 jury, Town of Kranzburg 86.00 pymt, Kyocera Mita America, Inc. 214.07 rent, Chuck Langner 622.18 trav, Harry LaQua 47.50 trav, Lar Jo's 590.02 sup, J.H. Larson Electrical Co. 71.01 rep, Veronica Larson 21.52 jury, LATI/BIT 300.00 trav, Travis Lauseng 16.40 jury, Adam LeBlanc 10.64 jury, Lewis & Clark BHS 260.00 prof svc, George Lindberg 12.56 jury, Jodi Loehrer 248.63 trav, M & T Fire and Safety 108.75 sup, Macksteel Warehouse, Inc. 583.91 rep, Mac's Inc. 26.74 sup, Mac's Inc. 131.24 sup, Mahowald's 59.27 rep, Manatron 2016.00 sup, Manlove Psychiatric Group PC 2956.25 witn, Bruce Markegard 10.64 jury, May, Johnson, Doyle & Becker 674.20 prof svc, Nancy McClanahan 242.10 prof svc, William Paul McElhaney 20.00 witn, McLeod County Sheriff's Dept 31.00 fees, MD Products Inc 398.28 rep, Medical Record Department 13.25 witn, Medicine Shoppe #1182 254.95 sup, Menards 11.52 sup, Menards 335.92 sup, Christopher Mertz 11.92 jury, Michael's Fence & Supplies 2198.00 sup, Midcontinent Communications 65.00 util, Midwest Medical Service 110.00 sup, Mikelson Law Office 151.51 prof svc, Milbank Communications 45.00 rep, Timothy Miller 11.28 jury, Minnehaha Co Sheriff's Dept 16.50 fees, Minnehaha Co. Treasurer 80.21 sup, Mobile Binders 1750.00 sup, Moe Oil Company 1378.45 sup, MT Hope Cemetery 400.00 prof svc, Laurence Munger 15.76 jury, Municipal Utilities 6518.28 util, Municipal Utilities 741.41 indg util, Muth Electric 610.00 rep, Lori Neitzel 20.00 witn, Rebecca Nelson 20.00 witn, Newman Traffic Signs 1108.70 sup, Northwestern Public Service 151.67 util, Carol Norton 56.40 jury, James Norton 8.44 trav, Office Systems, Inc. 1.48 sup, Office Systems, Inc. 2801.39 sup, Noreen Ohara 50.00 jury, Laura Oldre 10.00 jury, Keith Olson 100.00 trav, Otis Elevator Company 205.00 maint, Ottertail Power Co. 17.67 util, Linda Page 10.00 jury, Pennington County Jail 1275.48 trav, Roland Pester 17.68 jury, Le Phan 20.00 witn, Brandi Plath 53.92 witn, PMB 0112 282.24 util, PMB 0112 4.05 util, Ponds Bakery 9.60 sup, Prairie Lakes Health Care Cent 1553.90 prof svc, PRAIRIEWAVE 483.84 util, Professional Mailing & Market. 3029.28 sup, Quality Presort Services, Inc 715.06 sup, QualityCare Pharmacy 349.84 indg med, Qwest 15.79 util, Qwest 978.81 util, Mark Raasch 40.00 trav, The Radar Shop 196.00 maint, Redlinger Bros. 5.90 rep, Michael Reilly 11.28 jury, Janell Renner 10.64 jury, Michael Riley 59.60 jury, Russell A. Ronke 56.62 trav, Jenny Lynn Ruckaeschel 20.00 witn, Runnings 131.99 sup, Runnings 54.11 sup, Rural Cellular Corporation 248.86 util, Russ's Standard Service 5.00 sup, Dawn Russell 12.60 prof svc, Robert Saur Jr 20.00 witn, Save N Store 45.00 rent, Ross K Schulte DDS PC 163.00 prof svc, Linda Schurmann 53.84 jury, Gary L Scofield 20.00 witn, SD Dept of Rev & Regulations 365.00 trav, SD Department of Revenue 674.00 sup, S.D. Dept. of Transportation 299.07 rep, SD Sheriff's Association 25.00 dues, SD State Treasurer 228084.00 November remittance, SDEMA C/O Pam Buck 60.00 dues, Security products Internat'l 3292.20 grant, Rick Seehafer 10.64 jury, Julie Seim 10.64 jury, Scott Shaeffer 11.28 jury, Charles Shepherd 11.28 jury, Shirts in The Works 34.90 sup, Shopko Pharmacy #254 113.01 indg med, Sioux Valley Clinic Watertown 895.00 prof svc, Sioux Valley Coop 3.90 sup, Sioux Valley Coop 11990.74 sup, Sioux Valley Clinical Labs 125.38 prof svc, Sioux Vocational Services Inc. 60.00 pymt, Greg Skoglund 11.92 jury, Slowey Court Reporting 222.50 prof svc, Rick Small 26.42 reimb, David Smith 50.64 jury, Snow Sales 271.05 sup, Ceclia Soucy 50.64 jury, Charlotte Souter 10.64 jury, South Shore Gazette 1349.51 publ, Town of South Shore 187.00 pymt, Emily Sovell Attorney at Law 1615.88 prof svc, Spears Law Office 4379.78 prof svc, Star Laundry 45.77 sup, Star Laundry 76.50 sup, Todd Stark 16.40 jury, Steven's Co Sheriff's Dept 30.70 fees, Streicher's 38.85 sup, Deb Sundem 315.10 trav, Superintendent of Documents 14.00 publ, Sutton and Bauer Law Offices 6698.81 prof svc, Sysco Food Services of ND 4547.41 sup, Target Stores Division 12.99 sup, Charlie Tesch 40.00 witn, Mel Tesch - Landlord 300.00 indg util, Kelly Thompson 13.20 jury, Michael B. Thompson, P.C. 1256.50 prof svc, Dan Thyen 33.50 trav, Titan Machinery 12.49 sup, David Todd 51.28 jury, TRAV'S OUTFITTER 18.99 sup,

Sam Tyree 50.00 jury, JoAnn Urdahl 50.00 jury, V-Photo of Atlanta Inc 89.00 rep, Value Care Pharmacy 11.89 indg med, LouAnn VanHeel 20.00 witn, Victor Vanwell 13.20 jury, Velvet Uniforms 470.95 sup, VISA - C/O Great Western Bank 87.61 sup, Town of Wallace 57.00 pymt, Walmart Community 402.69 sup, Watertown Area Paging 20.00 util, Watertown City Planning Commis 16.00 publ, Watertown City Finance Office 23002.00 pymt, Watertown Public Opinion 2700.05 publ, Watertown Radiator Works 1219.53 rep, Watertown Tire Center, Inc. 7.50 rep, Watertown Tire Center, Inc. 203.90 rep, Maure Weinkauf 51.28 jury, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 211.00 sup, Becky Wettestad 40.00 trav, Michael White 10.64 jury, Wiles & Rylance, LLP 3158.35 prof svc, Winge's Mufflers 41.24 rep, John Wittrock 50.00 jury, Watertown Landfill 12.00 maint, Watertown Pathology PC 857.00 prof svc, Xerox Corporation 140.58 sup, Yankton Co Treasurer 546.30 prof svc.

U.S. GEOLOGICAL SURVEY

The Board discussed authorizing the Chairman to sign the joint funding agreement between Codington County and the U.S. Geological Survey, for the County's share of the operation and maintenance of one streamflow gage, two real-time flood monitoring stations, and two real-time precip gages for FY2005. Motion by Marquardt, second by Brinkman, to table any action at this time. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Larson, to enter into executive session at 9:40 a.m., to discuss pending litigation. All present voted aye; motion carried. States Attorney, Vince Foley, and Auditor, Cindy Brugman, were present for executive session. The Board returned to regular session at 9:55 a.m.

2ND READING OF AN ORDINANCE TO AMEND THE WHEEL TAX ORDINANCE

Chairman Thomas conducted the second reading to amend the Wheel Tax Ordinance and then asked for comments from the public. Lisa Tesch spoke in favor of the proposed amendment of $2.50 per wheel. Chairman Thomas then asked for comments from the Board. Commissioner Brinkman stated the Board needed to look at the impact to the 2005 budgets if the Wheel Tax Ordinance was amended to $2.50 per wheel. Chairman Thomas reported on informal information he received regarding the County's employee health insurance premiums. Chairman Thomas reported the County is facing a probable 40% increase in premiums. Commissioner Larson stated the previous amendment, raising the wheel tax to $4.00 per wheel, would be referred and defeated. Commissioner Brinkman stated the Board needed to look at the affect, of the health insurance premium increase and the reduction in funding from the City of Watertown, on the 2005 budget. Motion by Brinkman, second by Marquardt, to table any action on the amendment to the Wheel Tax Ordinance, as read by Chairman Thomas, until 10:00 a.m., Tuesday, November 16, 2004. Thomas, Marquardt, Johnson, and Brinkman, voted aye; Larson, voted no; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, met with the Board to discuss a variety of subjects related to the Highway Dept. Mr. Small reported on the cost to move an approach on private property, discussed at a previous meeting. The cost to the County would be approximately $496.00 with the landowner agreeing to furnish any extra materials including a culvert. The Board authorized Mr. Small to proceed with the project. Mr. Small reported on the cost to replace a deck on a bridge in southern Codington County. $70,000.00 would be the cost for a new deck. The cost to the County to redeck the bridge would be approximately $20,000.00. Mr. Small has been advised that portions of County Roads 14 & 17 have been approved for STP funds and scheduled for construction in 2006. Mr. Small is waiting for word from the State on the approval of

Community Access Grant funds for County Road 23 and main street in Florence. Grant determination will be made on November 18th. The septic system drain field at the Highway Dept. needs to be redone and Mr. Small advised the Board that a professional consultant should be hired to assess this project. The City of Watertown requires a license to complete such work and the County will also need to follow DENR regulations to complete the project. Currently the Highway Dept. septic tank is being pumped weekly. Mr. Small gave the Board and estimate of $40,000.00 - $45,000.00 for a lowboy trailer that would be big enough to haul any equipment the Highway currently owns. Mr. Small asked the Board to consider his request to pay off the leases on the three motor graders the County is currently leasing, at an approximate cost of $228,000.00 and at an approximate savings of $12,000.00 in interest for 5 years. Commissioner Brinkman stated the Board should hold up, on any decision to pay off the leases, until the County's financial situation becomes clearer with regard to the proposed amendment to the Wheel Tax Ordinance. The Board also discussed the gravel stockpile situation in the northeast part of the County.

PERSONNEL CHANGE

Motion by Marquardt, second by Johnson, to approve the following personnel change, as submitted and approved by Highway Supt., Rick Small. Brad Schwinger, Highway Maint. III, anniversary step increase from step 5/$12.93 per hour to step 6/$13.45 per hour, effective date November 1, 2004. All present voted aye; motion carried.

CORRESPONDENCE

The Board noted correspondence from Pennington County, requesting the cooperation of Codington County in meeting with Governor Rounds to request funding in his budget for Counties.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:35 a.m., until 9:00 a.m., Tuesday, November 16, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 16, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 16, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of November 9th, 2004, as presented by the Auditor. All present voted aye; motion carried.

WEED SPRAYING INVOICE

Property Owner, Lyle Belk, appeared before the Board to discuss an invoice sent to him by the Codington County Weed department for weed spraying. The Board held a brief discussion on allowing Mr. Belk to address the Board as his item of discussion was not a published agenda item. Chairman Thomas then allowed Mr. Belk to discuss the matter of the invoice sent to him by the Weed Dept. Mr. Belk also spoke on behalf of other property owners, Harold Belk and Phyllis Ptak. Mr. Belk submitted to the Board that the invoice, from the Weed Dept., was improper because of lack of itemization regarding hours billed. Mr. Belk also submitted that the amount of chemical used was extreme in relation to the amount of acres sprayed. Extension Educator, Chuck Langner, was present on behalf of the Weed Dept. Mr. Langner explained more chemical was used as the land in question was CRP and that the Weed Dept. contacted a local, Ag. related business, as to the justification of the amount billed to Mr. Belk by the Weed Dept. Mr. Belk thanked the Board for their time.

MONTHLY REPORTS

Highway Supt., Rick Small, gave his monthly report to the Board. Mr. Small requested authorization to attend a Safety Benefits Workshop in Pierre on November 17, 2004. The Board authorized the request for travel and reimbursement for such travel related costs. Mr. Small submitted estimates for the repair of a bridge deck on a Township road in Sheridan Township. Lumber estimated at $12,500 to $13,000, bolts and hardware estimated at $3,000. Commissioner Marquardt asked if there were any State funds available for this project. Mr. Small stated this bridge in not listed as eligible for State funds at this time. Commissioner Marquardt suggested this project wait until the bridge was eligible for State funds. Motion by Larson, second by Johnson, to authorize the Highway Dept. to replace the bridge deck as soon as possible. The Board discussed the feasibility of spending in excess of $15,000.00 on a bridge that may need major rehabilitation due to increasingly heavy use. Supt. Small suggested hiring an engineer to inspect the entire bridge before committing resources to bridge repairs. Upon Commissioner Larson's motion, voting aye, Larson; voting no, Thomas, Marquardt, Johnson, and Brinkman; motion failed. Supt. Small was instructed to hire an engineer to inspect the bridge. Supt. Small reported on his meeting with Jay Cofer, DENR, regarding the septic system at the Highway Dept. Mr. Small suggested hiring an engineer to assist with the preparation of proposals and design of a new septic system for the Highway Dept. The Board agreed with Supt. Small's suggestion. Motion by Brinkman, second by Marquardt, to authorize the Auditor to advertise for bids for One (1) new 2005, current model, 55 ton, detachable gooseneck lowboy trailer, for use by the Highway Dept. All present voted aye; motion carried. Bid letting was set for November 30th, 2004, at 10:00 a.m. **Maintenance Supervisor, Milo Ford,** gave his monthly report to the Board. Mr. Ford updated the Board on the progress of the Johnson Controls Design Build Project for the Courthouse and Detention Center. Mr. Ford reported no problems with any of the County buildings at this time. The Detention Center did have a major sewer stoppage at the end of October but suffered no damage to the facility.

EMERGENCY GENERATOR

Emergency Management Director, Jim Sutton, met with the Board to present updated information on the emergency generator project. Mr. Sutton has received the blue prints for the building project proposed to house the generator and has received, this date, the approved equipment list from the State of South Dakota which includes the emergency generator. Mr. Sutton asked for direction as to the purchase of the generator. The Board advised Mr. Sutton to prepare bid specifications and advertise for bids for the purchase of the emergency generator as a separate project from the Design Build project with Johnson Controls.

WHEEL TAX ORDINANCE

Motion by Marquardt, second by Johnson, to take from the table, action on the amendment to the wheel tax ordinance for $2.50 per wheel. Chairman Thomas opened the floor to comments from those present, allowing ten minutes to proponents of the amendment and ten minutes to opponents of the amendment. The following spoke in favor of the amendment of $2.50 per wheel: Gene Swanson, Joe Amendt, Jim Endres, and Lisa Tesch. Burdette Solum spoke against the $2.50 amendment and was in favor of the $4.00 per wheel ordinance. Chairman Thomas then opened the discussion to the Board. Commissioner Marquardt made reference to the cost of a special election, in the approximate amount of $16,000.00, if the $4.00 per wheel ordinance is referred. Motion by Larson, second by Brinkman, to adopt the, $2.50 per wheel, amendment to the wheel tax ordinance. Commissioner Larson spoke in favor of the $2.50 amendment and felt the Board was given a message when the Opt Out Election failed. Commissioner Brinkman spoke against the $2.50 amendment and felt the Board needed to take the opportunity, offered by the Legislature, to increase the wheel tax to the maximum allowed, in order to allow the County to complete needed projects, such as the renovation of space allowed to the Court Systems and road projects, and to replace recent budget cuts, that resulted in cut backs in equipment and personnel. Chairman Thomas then called for a roll call vote. Larson, voted yes; Brinkman, voted no; Johnson, voted no; Marquardt, voted no; and Thomas, voted no; motion failed.

NIGHT MEETINGS DISCUSSION

Commissioner Larson presented a resolution to the Board calling for the Board to meet Tuesday nights, starting at 7:00 p.m. and beginning December 7, 2004. Commissioner Brinkman made reference to building security being an issue when meeting at night. States Attorney, Foley, verified Commissioner Brinkman's concerns about security issues. The Board delayed action on Commissioner Larson's resolution, as it was not a published agenda item, until November 23, 2004.

U.S. GEOLOGICAL SURVEY

Chairman Thomas, reported he has been in contact with U.S. Dept. of the Interior District Chief, Daniel Fitzpatrick, regarding the continuation of the joint funding agreement for the flood monitoring stations. The Board will continue to negotiate with the Dept. of the Interior and took no action at this time.

BUDGET SUPPLEMENTS

Motion by Larson, second by Brinkman, to supplement the Court Appointed Attorney Budget, in the amount of $8,400.00, with Commissioners Contingency. All present voted aye; motion carried. Motion by Marquardt, second by Johnson, to approve an automatic supplement to the Historic Preservation Budget with grant reimbursement in the amount of $85.04 and an automatic supplement to the Emergency Management expenditure and revenue budgets with grant reimbursement in the amount of $3,292.20. All present voted aye; motion carried.

OLD BUSINESS
The Board discussed County surplus property in Florence and the Florence area.

CORRESPONDENCE
The Board noted correspondence from Tyco Electronics, notifying the Board of a reduction in force at CoEv.

HEALTH INSURANCE
Laurie Benson, Kinsman Agency, appeared before the Board to discuss the renewal of the County's employee health insurance coverage with Dakotacare. The Board will appoint a committee of, County employees, union stewards, department heads, the Human Resource Director, and a person with expertise in insurance work to prepare specifications for insurance proposals.

DESIGN BUILD PROCESS
Brian Miller, Johnson Controls, met briefly with the Board to update them on the progress of identifying projects to be included in the design build process project for the Courthouse and Detention Center.

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Brinkman, to adjourn at 11:45 a.m., until 9:00 a.m., Tuesday, November 23, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 23, 2004

The Codington County Commissioners met in regular session at 8:30 a.m., Tuesday, November 23, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Marquardt, to approve the minutes of November 16, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, reported the following statistics, for the Detention Center and Sheriff's Office, for the month of October: Average daily inmate population 53; $11,910.00 collected in out of county contracts and work release; $1,058.32 collected in confinement costs; 160 prisoners booked; 308 calls logged; 122 incidents reported; 27 accidents reported; 252 sets of civil papers served; 47 arrest warrants served; and 13 trips for a total of 2,951 miles traveled. **States Attorney, Vince Foley,** gave his monthly report to the Board and also discussed security issues involved with Board meetings held in the evening. Items discussed were related to the following: elevator security, security gates, staff reports from hourly employees, action items scheduled for night meetings, alternating day and evening meetings, and location of evening meetings. **Emergency Management Director, Jim Sutton,** advised the Board that he has applied to attend an exercise design class, in Pierre, December 14th – 16th, will all expenses, excluding transportation costs, paid by the State of South Dakota. Mr. Sutton also attended a meeting, to plan a joint training exercise, regarding the handling of hazardous materials. Mr. Sutton updated the Board on the construction progress of the building which will house the emergency generator. The Board instructed Mr. Sutton to acquire 2 to 3 proposals for all contractual work, when possible. Mr. Sutton was instructed to contact Johnson Controls to determine the process of paying for the emergency generator under the Design Build Process Contract. Mr. Sutton reported on the recent CERT training, attended by employee, Marty Karnopp.

CLAIMS APPROVED

Motion by Marquardt, second by Brinkman, to approve the following election claims. All present voted aye; motion carried. Marie Adams $120.00 elec, Phyllis Aker $120.00 elec, Corinne Almquist $120.00 elec, Darla Anderson $120.00 elec, Dorothy Anderson $100.00 elec, Janet Athey $120.00 elec, Marilyn Bach $120.00 elec, Ann Beck $120.00 elec, Dorris Bergan $120.00 elec, Betty Bergh $12.75 elec, Betty Bergh $120.00 elec, Ardyce Berven $120.00 elec, LaDonna Bierscheid $120.00 elec, Angie Board $120.00 elec, Karen Brandriet $120.00 elec, Judy Bratland $74.10 elec, Leona Broderman $100.00 elec, Gayle Brooks $120.00 elec, Joyce Brugman $120.00 elec, Claudia Brunick $120.00 elec, Harvey Bue $120.00 elec, Deanna Bullis $120.00 elec, Marjorie Bunde $12.75 elec, Marjorie Bunde $120.00 elec, Katherine Busch $120.00 elec, Marietta Bush $20.00 elec, Delphine Butala $74.10 elec, Margery Byer $120.00 elec, Margaret Chandler $120.00 elec, Marilyn Chapman $120.00 elec, Lorraine Christians $100.00 elec, Ruth Ann Coplan $120.00 elec, Renee Culver $120.00 elec, Maxine Czech $120.00 elec, Tom Dagel $120.00 elec, Ann Dalton $120.00 elec, Karen Darling $120.00 elec, Susan David $120.00 elec, Marion DeYoung $120.00 elec, Kathy DiCarlo $120.00 elec, Mary Drake $120.00 elec, Corolyn Edison $100.00 elec, Ann Edleman $74.10 elec, Joyce Egerstrom $120.00 elec, Beverly Ewy $120.00 elec, Florence Community Center $50.00 elec, Deloris Fox $120.00 elec, Mary Fransen $51.87 elec, Marilyn Frantz $120.00 elec, Audrey Frentz $120.00 elec, Elnore Frentz $120.00 elec, Gloria Gallisath $120.00 elec, Helen Gisselbeck $120.00 elec, Jim Glosimodt $120.00 elec, Mary Goldade $74.10 elec, Beverly Gramberg $120.00 elec, Dorothy Halajian $120.00 elec, Jeanette Hansen $11.25 elec, Jeanette Hansen $120.00 elec, Margaret Hanson $120.00 elec,

Donna Hanten $120.00 elec, Mavis Hanten $120.00 elec, Delores Heidenreich $120.00 elec, Joan Hemstock $120.00 elec, Ardis Henning $120.00 elec, Henry Town Hall $50.00 elec, Denise Hoff $100.00 elec, Holy Rosary School $50.00 elec, Marlene Holzworth $120.00 elec, Kathy Hoover $120.00 elec, Margaret Houck $120.00 elec, Mary Hritz $120.00 elec, Marcia Jelsma $120.00 elec, Gert Jipp $120.00 elec, Norma Johnson $120.00 elec, Sherry Jongeling $120.00 elec, Hazel Jordanger $120.00 elec, Ardell Jorgenson $120.00 elec, Avonelle Kahnke $120.00 elec, Marsha Kapp $74.10 elec, Marsha Kapp $51.87 elec, Pat Kitterman $120.00 elec, Ruth Klatt $100.00 elec, Joanne Kolden $18.75 elec, Joanne Kolden $120.00 elec, Marilyn Kriese $120.00 elec, Marlene Kropp $100.00 elec, Floy Lamb $100.00 elec, Constance Larson $120.00 elec, Catherine Leehuis $120.00 elec, Marlys Lenning $120.00 elec, Luella Leonard $120.00, Patricia Lien $120.00 elec, Patti Linngren $100.00 elec, Arlene Lukonen $100.00 elec, Loretta Maass $120.00 elec, Corrine Mack $120.00 elec, Jeanette Mack $74.10 elec, Patricia Maag $11.25 elec, Patricia Maag $120.00 elec, Marilyn Mahanke $74.10 elec, Sharon Malcom $120.00 elec, Joan Mandery $120.00 elec, Gail Merchand $74.10 elec, Joyce McGillivary $120.00 elec, Karen Mee $74.10 elec, Joleen Meier $120.00 elec, Delores Mesberg $120.00 elec, Katherine Meyer $18.75 elec, Katherine Meyer $120.00 elec, Judith Miller $120.00 elec, Nina Mitchell $120.00 elec, Diann Moe $100.00 elec, Joyce Moes $100.00 elec, Julie Moes $3.75 elec, Julie Moes $120.00 elec, Mary Moses $100.00 elec, Terry Muller $39.30 elec, NE Research Farm $50.00 elec, Mabelle Nelson $120.00 elec, Patricia Nordquist $120.00 elec, Mavis Ohnstad $120.00 elec, Joyce Oleson $120.00 elec, Valerius Opitz $120.00 elec, Levka Ostlund $120.00 elec, Maxine Owen $120.00 elec, Jean Parmely $120.00 elec, Dorothy Paulsen $120.00 elec, Janice Paulson $100.00 elec, Louise Pieper $120.00 elec, Lucy Pieschke $120.00 elec, Ruth Pope $51.87 elec, Darlene Radtke $120.00 elec, M Dorette Raml $120.00 elec, Peg Raml $74.10 elec, Virginia Redlin $120.00 elec, Marlys Reeves $120.00 elec, Kathryn Reichling $120.00 elec, Susan Riley $100.00 elec, Lorraine Rittman $120.00 elec, Sandi Robbins $120.00 elec, Frances Roby $120.00 elec, Carol Roethler $120.00 elec, Lillian Rogness $120.00 elec, Marcella Rost $120.00 elec, Sybil Schafer $120.00 elec, Ruby Schiernbeck $74.10 elec, Ruby Schiernbeck $51.87 elec, Dorothy Schoepp $120.00 elec, Ruth Schwandt $100.00 elec, Janice Schwanke $120.00 elec, Shirley Schwinger $120.00 elec, ann Seifel $51.87 elec, Lorraine Skogstad $120.00 elec, Victoria Smith $120.00 elec, Mary Snyder $120.00 elec, Darlene Solberg $120.00 elec, Stacy Solum $100.00 elec, South Shore Community Center $50.00 elec, Betty Stoltenburg $120.00 elec, Joan Strang $120.00 elec, Janice Stricherz $120.00 elec, Bonnie Struss $120.00 elec, Doreen Taecker $120.00 elec, Louise Tastad $74.10 elec, Carol Tesch $120.00 elec, Millie Thomas $100.00 elec, Dawn Thyen $11.25 elec, Dawn Thyen $120.00 elec, Judith Trzynka $120.00 elec, Louise Tupper $120.00 elec, Dorothy Turbak $120.0 elec, Gay Turbak $100.00 elec, Eleanor VanSickle $120.00 elec, Joyce VanSickle $120.00 elec, Loydeen Van Sickle $120.00 elec, Nancy Volkart $120.00 elec, Patricia Walder $74.10 elec, Wallace Coffee Shop $50.00 elec, Deanna Ward $120.00 elec, Waverly School $50.00 elec, Barbara Weber $120.00 elec, Joyce Weber $120.00 elec, Cindy White $74.10 elec, Doris Wilkey $120.00 elec, Clarice Willems $120.00 elec, Conda Williams $20.00 elec, Gayle Wilson $ 74.10 elec, Barbara Wing $100.00 elec, Darlene Young $74.10 elec.

PERSONNEL CHANGE

Motion by Johnson, second by Marquardt, to approve the following personnel change. Janet Bevers, deputy Treasurer, annual step increase from step 5/$12.79 per hour to step 6/$13.30 per hour, effective date November 18, 2004, recommended by Treasurer, Carol Maloney. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Brinkman, second by Johnson, to enter into executive session, at 9:00 a.m., to discuss contract negotiations, as requested by Maintenance Supervisor, Milo Ford. All present voted aye; motion carried. The Board returned to regular session at 9:15 a.m. Memorial Park Campground

Managers, Lee & Carolyn Trumm, and States Attorney, Vince Foley, were present for executive session.

MEMORIAL PARK APPRECIATION

Justin Brandsrud, McKinley Elementary 6th grader, accompanied by McKinley Teacher's Assistant, Caren MacMurchy, and his parents, Mike & Carla Kranz, met with the Board in recognition of a class project. Justin created a persuasive brochure, to convince readers to visit their favorite place. Justin's brochure was based on his personal appreciation for the Memorial Park Campground. The Board expressed their appreciation to Justin and signed his brochure for him.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, met with the Board to discuss the sewer septic system at the County Highway shop. Mr. Small has contacted Aason Engineering to do a study of options available to the County for remedying the sewer problems. Mr. Small advised the Board that the Highway Budget for 2005 has an allowance for two new gravel trucks. Mr. Small requested permission to purchase gravel trucks from the Hutchinson County Bid and to declare 1992 & 1993 trucks surplus to be sold at the County's next public auction. Mr. Small has spoken to the company that was awarded the bid and was informed that the bid would possibly be honored until the end of November, 2004. Motion by Brinkman, second by Marquardt, to authorize the Highway Supt. to purchase two new gravel trucks from the Hutchinson County Bid, for delivery and purchase out of the 2005 budget. Chairman Thomas asked for discussion from the Board. Commissioner Larson questioned whether or not Hutchinson County had received more than one bid. Supt. Small will check on the number of bids received and report back to the Board later in this meeting. Supt. Small requested authorization to pay off the leases on three motor graders currently being leased by the County. Mr. Small advised the Board that the payoff would be $217,840.45, which would save the County $12,000.00 in interest over a five year period. Motion by Brinkman, second by Johnson, to follow the recommendation of the Highway Supt. to pay off the motor grader leases. Commissioner Thomas asked for discussion from the Board. Commissioner Marquardt questioned whether road projects, scheduled for 2005, are on track as far as the Highway Departments schedule of road maintenance. Supt. Small gave an overview of planned road maintenance in 2005 and advised the Board that the extent of maintenance would depend on the price level of bids for such projects. Commissioner Larson voiced concerns regarding cash carry over. Upon Commissioner Brinkman's motion; Johnson and Brinkman, voted aye; Thomas, Marquardt, and Larson, voted no; motion failed. Aason Engineering has reported back to the Highway Dept. concerning a bridge in Sheridan Township, in need of repair. Mr. Small reported the engineer has recommended a three ton maximum weight limit be posted on the bridge and that replacing the bridge deck would put the condition of the bridge to near legal load limits. Mr. Small also advised the Board that putting the bridge on the list of bridges to be inspected, and replaced with State funds, would put the replacement in the area of two to three years from now. Mr. Small will purchase larger, than required, signs to post the maximum weight limit. Commissioner Marquardt questioned the need to purchase a new lowboy trailer. Supt. Small advised the Board that the new lowboy would save wear and tear on loaders and snow plows by transporting them from one site to another on the lowboy. Mr. Small also advised the Board that a different model lowboy would save time and manpower when moving equipment. The current lowboy would be declared surplus and sold at a future County auction. Commissioner Thomas questioned the possibility of leasing a lowboy trailer. Mr. Small listed availability and liability as possible problems if any business would consider leasing lowboy trailers.

NIGHT MEETINGS
The Board held a discussion on holding night meetings and a resolution offered by Commissioner Larson to address such meetings. Motion by Larson, second by Marquardt to pass Resolution 2004-22, calling for night meetings. All present voted aye; motion carried.

RESOLUTION #2004-22

WHEREAS, the Codington County Commission greatly values public input and attendance;

WHEREAS, a number of persons from the Blue Ribbon panel have recommended evening meetings to enhance public input and attendance;

WHEREAS, the current meeting hours of the Codington County Commission severely restrict input and attendance from the working public and others;

WHEREAS, evening meetings of the Codington County Commission would allow the working public and others the opportunity to seek a Commission seat without the hardship of missing work;

NOW THEREFORE BE IT RESOLVED, that beginning March 1st, 2005, the Codington County Commission will begin meeting at 7:00 p.m. on Tuesday evenings for a trial period of six months.

Dated this 23rd day of November, 2004.

John W. Thomas
Chairman Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

FOCUS WATERTOWN
The Board discussed funding for Focus Watertown, in lieu of recent layoffs at a local business. Commissioner Brinkman will contact Richard Benda, Focus Watertown, and obtain information regarding needed funding.

WHEEL TAX ORDINANCE REFERRAL PETITIONS
Auditor, Cindy Brugman, presented the Board with petitions, referring the Wheel Tax Ordinance, filed in her office on Wednesday, November 17th. The Board set the Special Election, referring the Wheel Tax Ordinance, for Thursday, January 13, 2005.

MOTION TO RECESS
Motion by Marquardt, second by Brinkman, to recess at 10:50 a.m., until 3:00 p.m. All present voted aye; motion carried.

BOARD RECONVENES
The Board reconvened at 3:00 p.m., with all members present.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, reported back to the Board that the following bids were received in Hutchinson County for gravel trucks: Boyer $80,741.00 and Great Plains International $63,968.00. The bid was awarded to Great Plains International. Mr. Small also advised the Board that the current snow plows and sander would be used with any new trucks purchased, with boxes bid separately. Upon Commissioner Brinkman's earlier motion, to purchase two gravel trucks from the Hutchinson County bid, all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE

The Board met with insurance agent, Vince Brueggeman. Mr. Brueggeman volunteered his services, to act as a consultant, to a committee, comprised of County employees, department heads, elected officials, and union stewards, in preparing a request for proposals for the County's health insurance plan. Mr. Brueggeman reviewed the request for proposals with the Board. The Board authorized the Auditor to advertise a "Request for Proposals for the County's Health Insurance Plan". The Board thanked Mr. Brueggeman for his assistance.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Marquardt, to adjourn at 3:45 p.m., until 9:00 a.m., Tuesday, November 30, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 30, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 30, 2004, in the Codington County Courthouse. Marquardt, Johnson, Brinkman, and Larson, present; Thomas; absent. Vice Chairman Brinkman, presiding.

MINUTES APPROVED
Motion by Marquardt, second by Johnson, to approve the minutes of November 23, 2004, as presented by the Auditor. All present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Marquardt, second by Johnson, to enter into executive session at 9:05 a.m., to discuss union contract negotiations. All present voted aye; motion carried. Human Resource Director, Dick Edenstrom and Highway Supt., Rick Small, were present for executive session. The Board returned to regular session at 9:20 a.m. No action was taken by the Board as a result of the executive session.

TREASURER'S REQUEST FOR EQUIPMENT
Treasurer, Carol Maloney, appeared before the Board to request authorization to purchase three computer work stations for counter work in her office. The Treasurer also requested authorization to purchase a new copier/printer/fax machine, to replace the machine currently shared by the Auditor's & Treasurer's office. The new machine would be also be shared by the two offices with the old machine being used in the Treasurer's office as a backup. The old machine would then be purchased for $1.00 as the lease has been satisfied. The Board had no objection to the purchase requests.

SALARY CLAIMS
Motion by Johnson, second by Marquardt, to approve salary claims for November. All present voted aye; motion carried. Commissioners: 6622.30 total salaries, 225.28 mileage. Auditor: 16,366.56 total salaries. Treasurer: 16,062.75 total salaries; Nila Davis 1364.94 part time @ 10.79 hr. St. Attorney: 15,447.22 total salaries. Gov. Bldgs: 11,252.88 total salaries; Duane Christofferson 1811.32 reg. salary-step raise. Bev Gramberg 968.40 part time @ 8.07 hr. Dir. of Equal.: 22,008.63 total salaries; Ray Eggena 1,898.66 reg. salary, Diane Merchant 1715.25 reg. salary. Register of Deeds: 12,075.10 total salaries. Veterans Service: 5,786.29 total salaries. Sheriff: 38,408.28 total salaries; Jack Weber 758.58 part time @ 15.14 hr. Co. Jail: 42,728.05 total salaries; Lindsey Stricherz 1875.32 part time @ 10.84 hr.; Chris Solum 1094.10 part time @ 10.42 hr., Becky Reeves 33.87 part time @ 10.42 hr. Care of the Poor: 3,117.32 total salaries. Co. Nurse: 2,510.18 total salaries. Co. Park: 800.28 total salaries; Tom Sauer 546.00 part time @ 8.40 hr.; Harold Trumm 197.40 part time @ 8.40 hr. Ag. Bldg: 5,344.88 total salaries. Co. Extension: 5,248.76 total salaries. Weed Control: 3,487.24 total salaries; William Deberg 87.00 part time @ 10.00 hr.; Harold Bunde 410.00 part time @ 10.00 hr.; Nick Endres 2180.29 part time @ 11.06 hr. Road & Bridge: 55,188.73 total salaries; Brad Schwinger 2349.31 reg. salary step raise. Emergency Management: 6,004.57 total salaries. Crime Victim: 3,805.92 total salaries. W.I.C.: 4,070.38 total salaries; Lisa McPeek 1658.16 part time @ 10.37 hr.; Alice Moyer 1274.07 part time @ 8.86 hr. Total: 276,336.32. Breakdown of withholding amounts which are included in the above totals: S. D. Retirement 26,019.06 retire.; S. D. Retirement 333.57 spouse option, S. D. Supplemental Retirement 2,188.00 suppl. retire.; Dakotacare 37,409.38 ins.; Midwest Benefit Consult. 275.91 ins.; Delta Dental 3,921.91 ins.; Nationwide Retire. Sol. 895.99 suppl. retire.; AFSCME Local 325.00 union dues; AFLAC 2077.86 ins.; U.M.B. Bank 197.00 suppl. retire.; AFLAC 258.06 ins.; Wtn. United Way 117.00 united way; Office of Child Support 631.33 child support; Sioux Valley Credit Union 8700.00 credit union;

Codington Co. Treasurer 19320.00 employee monthly draw; New York Life 197.20 ins.; Gen. Helpers Union 396.00 union dues; S. D. Retire. 389.47 prior service; Great Western Bank 31,258.46 social security; Great Western Bank 16,663.97 federal withholding; AAA Collections 342.40 garnishment; Accounts Management 16.20 garnishment; Colonial Life 26.17 ins.; Conseco Ins. 20.20 ins.; Johnson, Rodenburg Etc. 201.28 garnishment; Pioneer Credit Recovery 93.70 garnishment.

PRECINCT COMBINATION

The Board held a discussion on combining voting precincts for the upcoming County wide Special Election based on a resolution proposed by Auditor, Cindy Brugman. The resolution to combine voting precincts would follow the combinations used in the last County Special Election.

RESOLUTION 2004-23

WHEREAS, the Board of County Commissioners of Codington County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

WHEREAS, a County-wide Special Election is to held on January 13, 2005, and where the Board of County Commissioners may change the boundaries of election precincts already established and where it has been determined that for the anticipated cost of said election it would be in the best interest of County taxpayers to combine some of the current precincts for said election.

THEREFORE BE IT RESOLVED, that the following precincts are established for the County-wide Special Election to be held on January 13, 2005.

WARD A – boundaries as described on the Wards & Precincts Map of Watertown, SD
WARD B – boundaries as described on the Wards & Precincts Map of Watertown, SD
WARD C – boundaries as described on the Wards & Precincts Map of Watertown, SD
WARD D – boundaries as described on the Wards & Precincts Map of Watertown, SD
WARD E – boundaries as described on the Wards & Precincts Map of Watertown, SD
Dexter Twp-Fuller Twp- Florence Village – all residents within the legal boundaries
Eden Twp-Phipps Twp-Wallace Village – all residents within the legal boundaries
Elmira Twp-Lake Twp-Rauville Twp-Richland Twp – all residents within the legal boundaries
Germantown Twp-Leola Twp-South Shore Village – all residents within the legal boundaries
Graceland Twp-Henry Twp-Henry Village – all residents within the legal boundaries
Kampeska Twp – Pelican Twp – Sheridan Twp – all residents within the legal boundaries
Kranzburg Twp – Kranzburg Village – all residents within the legal boundaries
Waverly Twp – all residents within the legal boundaries

The above and foregoing resolution was moved for adoption by Johnson, second by Marquardt.

Upon vote of the Board, all present voted aye; motion carried.

Dated this 30th day of November, 2004, at Watertown, South Dakota

Elmer P. Brinkman
Vice Chairman

Lavern Marquardt

Carol Johnson

Ken Larson

ATTEST:

Cindy Brugman
County Auditor

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Johnson, to approve an automatic supplement to the Emergency Management, revenue and expenditure budgets, with grant reimbursement funds in the amount of $7,838.86. All present voted aye; motion carried.

SURPLUS PROPERTY

The Board reviewed an offer from the Peoples State Bank of Summit, located in Florence, for the purchase of County surplus property located in Florence. The property is described as Lot 10, Blk 7, in the Town of Florence. Property was previously declared surplus and appraised at an amount of $250.00, per SDCL 6-13-2 and SDCL 6-13-4. The proposal from the Peoples State Bank was for $250.00 plus all expenses required to acquire title including any incurred to this date. Motion by Marquardt, second by Johnson, to accept the offer from the Peoples State Bank. Commissioner Larson questioned the sidewalk issued connected with this property and whether or not the County would be required to repair current sidewalks in disrepair. Commissioner Marquardt advised the Board that the County is not being requested, at this time, to replace any sidewalks. Commissioner Marquardt also advised the Board that the sidewalk and the ramp to the County Highway shop building, adjacent to the Bank property, is in dire need of repair. Upon Commissioner Marquardt's motion, Marquardt, Johnson, and Brinkman, voted aye; Larson, voted no; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, met with the Board to discuss updating the Highway Depts. computer software to a Windows version. Supt. Small would like to finish out 2004 business with the old software and update to the new software beginning in 2005. The new software would cost between $2,000.00 and $3,000.00. Supt. Small also advised the Board that one or two computers in his department are in need of replacing, due to age and insufficient memory capacity.

LOWBOY TRAILER BIDS

This being the time and place set for the opening and reading of bids for one lowboy trailer, the following bids were announced by the Highway Supt.

1. Sheehan Mack Sales, Sioux Falls, SD; cash outright price $43,979.00, trade value of 1975 Heavy Haul -$1,000.00, net price $42,979.00;
2. J.D. Evans, Sioux Falls, SD; cash outright price $41,205.00 + $2,500 for a self contained hydraulic unit, trade value of 1975 Heavy Haul -$4,000.00, net price $39,705.00
3. Diesel Machinery, Inc., Sioux Falls, SD; no bid could not met specified delivery date.
4. Northern Truck Equipment, Sioux Falls, SD; cash outright price $48,950.00, trade value of 1975 Heavy Haul -$4,450.00, net price $44,500.00.
5. Butler Machinery, Sioux Falls, SD; cash outright price $39,961.00, trade value of 1975 Heavy Haul -$4,970.00, net price $34,991.00.

Motion by Marquardt to table any decision on the bids until 11:30 a.m., to allow the Highway Supt., to review all bid files.

BOARD RECESS
Motion by Larson, second by Marquardt, to recess at 10:20 a.m., until 11:30 a.m. All present voted aye; motion carried.

BOARD RECONVENE
The Board reconvened at 11:30 a.m., with Marquardt, Johnson, Brinkman, and Larson, present.

BID AWARD
Commissioner Brinkman asked for comments from any bidders present, before the awarding of the bid for the lowboy trailer. Matt Tobin with J.D. Evans, addressed the Board. Mr. Tobin asked the Board for their consideration of his bid as his product is built in a plant located in Mitchell, South Dakota. Mr. Tobin gave a brief overview of the quality of the lowboy in his bid and the production process at the plant in Mitchell. Mr. Tobin invited the Board to take a tour of the plant in Mitchell, at their convenience. The Highway Supt. recommended the bid of Butler Machinery, the low bid, with the trade allowance. Mr. Small added that there would be a training session, for a County Highway employee, on the use of the trailer. Motion by Marquardt, second by Johnson, to accept the recommendation of the Highway Supt. and accept the bid of Butler Machinery with the trade option. Commissioner Larson questioned the need to accept the bid at this meeting as there would possibly be not enough snowfall before the end of the year to require the use of the new trailer. Supt. Small advised the Board that moderate snowfall combined with wind and reduced visibility could necessitate the need for the new trailer. Upon Marquardt's motion; Marquardt, Johnson, and Brinkman, voted aye; Larson, voted no; motion carried.

EXECUTIVE SESSION
Motion by Larson, second by Johnson, to enter into executive session at 11:40 a.m., to discuss a personnel issue. All present voted aye; motion carried. The Board returned to regular session at 11:50 a.m. No action was taken by the Board as a result of the executive session.

NEW BUSINESS – MENTAL HEALTH BOARD
Motion by Johnson, second by Marquardt, to ratify the appointment of Elmer Brinkman as the temporary acting Chairman of the Codington County Mental Health Board. Commissioner Brinkman was pressed into service recently, in the absence of other Mental Health Board members, over a holiday weekend, to assist with two emergency mental commitments. All present voted aye; motion carried.

OTHER BUSINESS
The Board discussed Attorney General, Larry Longs', 24/7 Sobriety Project and how it could save County funds by cutting down on inmate population

BOARD ADJOURNS
There being no further business to come before the Board, a motion was made by Larson, second by Johnson, to adjourn at 11:50 a.m., until 9:00 a.m., Tuesday, December 7, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

November 30, 2004

December 7, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 7, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Brinkman, second by Larson, to approve the minutes of November 30, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Extension Educator, Deb Sundem, reported for the Extension Center. Ms. Sundem requested authorization to purchase a new computer for her office. The Board had no objections to the request to purchase a new computer. Ms. Sundem reported she is currently working on nutrition programs for 2005 and the 2005 Winter Farm Show. **County Health Nurse, Karla Moes,** reported the Nurse's office is currently administering flu shots, for those eligible, and have had several walk in clinics for flu shots. Mrs. Moes advised the Board that the Nurse's office is in need of a new copy machine. Mrs. Moes will obtain several quotes for a new copier and report back to the Board. **Veterans Service Officer, Al Janzen,** submitted a written report to the Board. The Veterans Service Office transported 73 passengers, in November, for a total of 19 trips. **Weed Supervisor, Nick Endres,** gave the Board an end of the year summary for the Weed Dept. The Weed Dept. sprayed 106 miles of weeds on State Highways and were reimbursed $40,635.00, 369 miles of County Roads were sprayed at a cost of $32,000.00, 700 township roads were sprayed at a cost of $31,647.45, and $7,906.64 was expended for spraying private property and small tracks of land in the city of Watertown. Mr. Endres advised the Board of the annual Weed meeting scheduled for December 15, 2004. Mr. Endres reported on the purchase of a truck for the Weed Dept. that will be ready after January 1st, 2005. **Welfare Director, Denise Sotka,** submitted her monthly report to the Board. The Welfare department assisted 14 clients in November for a total of $5,239.91 in assistance and $1,146.86 collected in repayment. Mrs. Sotka also discussed several large medical bills sent to the County by McKennan and Sioux Valley Hospitals. Mrs. Sotka advised the Board that the County could not remit payment on these bills until the clients apply for County Assistance and meet indigent guidelines. Mrs. Sotka also discussed the county lien of a client experiencing economic hardship. The Board advised Mrs. Sotka that the lien would not be released but the client could not be forced to make payments to the County.

MAINTENANCE DEPARTMENT

Maintenance Supervisor, Milo Ford, appeared before the Board to request authorization to purchase a demo model floor buffer at an estimated cost of $2,650.00. Mr. Ford advised the Board that the current buffer is not functioning properly and the cost of repairs would be better spent on a new machine. The new buffer would be used between the Courthouse and Detention Center. The Board had no objections to the request to purchase equipment. Motion by Larson, second by Brinkman, to declare GEN00414, a Charger buffer acquired in 1995, surplus to be sold at a future County Surplus sale. All present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Brinkman, second by Johnson, to approve an automatic budget supplement to the Historic Preservation budget, with anticipated grant reimbursement, in the amount of $279.10. All present voted aye; motion carried.

BUDGET SUPPLEMENTS

Motion by Marquardt, second by Brinkman, to supplement the Sheriff's Budget, in the amount of $45,000.00, and the Planning and Zoning Budget, in the amount of $8,000.00, with funds from Commissioners Contingency. All present voted aye; motion carried.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, met with the Board to discuss Highway Dept. matters. Mr. Small advised the Board that the Community Access Grant application, to repair main street in Florence, would be addressed at a meeting of the Dept. of Transportation Commission, in January. Mr. Small requested GEN00100, a 1975 Heavy Haul Lowboy, to be declared surplus to be traded. Motion by Brinkman, second by Marquardt, to declare fixed asset #GEN00100 surplus to be traded. All present voted aye; motion carried. Mr. Small made a recommendation to the Board to purchase boxes, for the recently ordered Gravel Trucks, from bids advertised by Hutchinson County, as allowed by statute. Motion by Marquardt, second by Brinkman, to purchases two gravel truck boxes, $15,848.00 each, from the Hutchinson County bid. All present voted aye; motion carried. The Board authorized the publishing of notice to bidders for 2005 Highway supplies and Weed chemicals, with opening of bids scheduled for January 25th, 2005, at 10:00 a.m. Highway Supt., Small, advised the Board that he has visited with the SDDOT in regards to adding a bridge, in Sheridan Townships, to the list of bridges eligible for federal funding. Mr. Small advised the Board that the County's share would be approximately $100,000.00 if the bridge is repaired with federal funds. The Board discussed enforcing the current three ton weight limit, which has been posted, using uniform code, by the County, on the bridge. Motion by Brinkman, second by Larson, to approve Resolution 2004-24. All present voted aye; motion carried.

RESOLUTION 2004-24

WHEREAS, due to the rapid deterioration of the bridge deck at the location described below, The Codington County Commission has determined that an emergency shall be declared, and that the maximum load permissible at this location shall be three tons per axle. AND The Codington County Commission would request the replacement of the bridge hereinafter described:

> LOCATION AND LENGTH: Structure number 15-218-210 located 3.0 South and 2.8 East of Watertown over the Big Sioux River.

AND WHEREAS, Codington County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for the project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Codington County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Special Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The sufficiency rating in 2003 was 58.0
2. The bridge is not located on a County or Township designated Minimum Maintenance Road.
3. The bridge is located on a school route, a mail route, a field to farm to market route, and a landfill haul route.

4. The load carrying capacity of the existing bridge cannot be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED, that the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the approved Secondary Road Plan Agreement and the State's *Standard Specifications for Roads and Bridges,* the bridge replacement project at the above described location. Consultant services are to be with Federal participation. Preliminary Engineering Services by State Forces with Federal participation are the Hydraulic Study and the Foundations Investigation. Construction administration is to be handled by State forces with Federal Participation.
Codington County will have $90,000.00 available during calendar year 2005 to match available Special Bridge Replacement Funds.

VOTE OF COMMISSIONERS: Yes 5 No 0

Dated at Watertown, South Dakota, this 7th day of December 2004.

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

ALCOHOLIC BEVERAGE LICENSE RENEWALS
This being the time and place set for a public hearing to renew County liquor licenses for the year beginning January 1, 2005 and ending December 31, 2005, Commissioner Thomas asked for comments from any persons present for this hearing. There being no persons present with comments or objections to the renewal of licenses, as previously published, a motion was made by Brinkman, second by Larson, to approve renewal for the following liquor license applications for 2005: On Sale and Sunday liquor – Robert L. Endres, Sisseton Wahpeton Sioux Tribe, Rooster Sports Bar, Southfork Lounge, Ringlers, LLC, and Tip Top, Inc. On-Sale Wine – Sisseton Wahpeton Sioux Tribe. All present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Marquardt, second by Larson, to approve the following personnel changes as submitted and approved by States Attorney, Vince Foley: Linda Young, States Attorney Criminal-Civil Rec. Mgmt., anniversary step increase from step 3/$11.95 per hour to step 4/$12.51 per hour, effective date October 1, 2004; Barb Maxwell, States Attorney Legal Secretary, anniversary step increase from step 4/$9.59 per hour to step 5/$9.98 per hour, effective date November 6, 2004. All present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Larson, second by Brinkman, to enter into executive session at 10:15 a.m., to discuss a personnel issue. The Board returned to regular session at 10:30 a.m. No action was taken by the Board as a result of the executive session.

REQUEST TO ALLOW ALCOHOL AT THE AG. BUILDING
Dave Traufler, manager of store operations at HyVee Foods, appeared before the Board with a request, to allow alcohol at the Codington County Extension Center Complex, for HyVee's

employee holiday party. Motion by Brinkman, second by Thomas, to approve Mr. Traufler's request. Chairman Thomas asked for discussion of the Board on Commissioner Brinkman's motion. Commissioner Johnson stated that she has never been in favor of allowing alcohol in the Extension Center Complex, Commissioner Larson voiced reservations about the controls used to prevent minors from consuming alcohol at this event, Commissioner Thomas reported he has spoken to the staff at the Extension Center and was informed that there have been no problems with HyVee's previous requests to allow the use of alcohol at their company party. Upon vote of Commissioner Brinkman's motion, Thomas and Brinkman, voted aye; Marquardt, Johnson, and Larson, voted no; motion failed.

NEW BUSINESS

Commissioner Marquardt requested a discussion of County owned property, formerly know as the Zellner property, be placed on the agenda for December 21, 2004.

OTHER BUSINESS

Gene Swanson addressed the Board to voice concerns regarding a recent KSFY newscast and the number of signatures gathered on the Wheel Tax Ordinance referendum petitions. Don Sorensen addressed the Board regarding a County owned vehicle parked in a thirty minute parking space in the Courthouse parking lot and taking up space for two vehicles.

BOARD ADJOURNS

There being no further business to come before the Board, a motion was made by Brinkman, second by Larson, to adjourn at 10:40 a.m., until 9:00 a.m., Tuesday, December 14, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 14, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 14, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson, present. Chairman Thomas, presiding.

MINUTES APPROVED
Motion by Larson, second by Brinkman, to approve the minutes of December 7, 2004, as presented by the Auditor. All present voted aye; motion carried.

HAMLIN COUNTY E-911 CONTRACT FOR SERVICES
Dave Hegg and Pam Kwasniewski, Watertown Police Dept., met with the Board and presented a renewal contract for Hamlin County E-911 service. Motion by Brinkman, second by Marquardt, to authorize the Chairman to sign the E-911 Contract for Service agreement, between Hamlin County, Codington County, and the City of Watertown, for the year beginning January 1, 2005 and ending at midnight December 31, 2005. All present voted aye; motion carried.

EXECUTIVE SESSION
Motion by Brinkman, second by Larson, to enter into executive session at 9:10 a.m., to discuss litigation. All present voted aye; motion carried. The Board returned to regular session at 9:15 a.m. States Attorney, Vince Foley, was present for executive session. The board took no action as a result of the executive session.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported on a GASB34 training she recently attended. The Auditor's office will begin absentee and early voting as soon as the ballots are delivered for the January 13, 2005, County wide special election. Tax levies have been sent to the Dept. of Revenue and Regulation but have not been approved as of this date. **Treasurer, Carol Maloney,** met with the Board to discuss surplus equipment located in her office. Motion by Brinkman, second by Johnson, to declare GEN00564, GEN00566, GEN00567, and GEN01125, four Compaq computers and an Olympia Carrera Deluxe Typewriter, surplus, to be destroyed; also a Toshiba 2532 copier, surplus, to be sold at the next County surplus property sale. All present voted aye; motion carried. **Director of Equalization, Russ Ronke,** updated the Board on current activities in his office. Mr. Ronke advised the Board that his office has two computers that should be declared surplus. Motion by Marquardt, second by Larson, to declare GEN00459 and GEN00842, two Compaq computers, surplus, to be destroyed. All present voted aye; motion carried. **Register of Deeds, Ruth Pope,** submitted her monthly statement of fees to the Board, for the month of November. Fees collected were in the amount of $24,197.14, with $1,350.00 of that amount remitted to the State of South Dakota. Mrs. Pope requested authorization to purchase three computers, to replace computers with insufficient memory and operating problems. Motion by Larson, second by Brinkman, to authorize the purchase of three computers, monitors, and software, for the Register of Deeds office. All present voted aye; motion carried.

CLAIMS APPROVED
Motion by Larson, second by Brinkman, to approve the following claims for payment. All present voted aye; motion carried. A-OX Welding Supply 7.13 rent, A-OX Welding Supply 271.39 sup, ABC LOCK & KEY 21.48 sup, Access Data Corporation 3382.49 sup, Allied Capital Lease Adm. 242.75 rent, Amendt Properties 300.00 indg util, The American Law Institute 84.69 sup, American Legion state HeadQtrs 63.00 sup, David Auch 58.00 prof svc, Austin Law Offices 1599.40 prof svc, Best Business Products 182.15 rent, Best Leasing Inc 249.92 rent, Best Western Ramkota Inn 110.00 trav, Best Western Ramkota Inn 69.00 trav, Big Stone Co Sheriff's Office

30.80 fees, Catherine Bouskill 20.00 witn, Brevik & Thurman, LLC 159.09 prof svc, Bridgestone/Firestone, Inc 589.94 rep, Elmer Brinkman 14.28 reimb, Brown Clinic 53.15 indg util, Brown & Saenger 364.33 sup, Cindy Brugman 7.50 trav, Burghardt Amateur Center 146.70 sup, Lisa Burghardt 25.00 witn, Burns Law Office 2333.00 prof svc, Butler Machinery 37806.00 equip, Don Carlson 39.00 prof svc, Carquest Auto Parts 50.74 rep, Carquest Auto Parts 756.36 rep, Cartney Bearing & Supply 110.38 sup, Cartney Bearing & Supply 8.51 rep, Cave Supply 67.08 rep, Cave Supply 1.54 rep, Cellular One - Watertown 39.99 util, Cellular One 339.80 util, Cellular One 66.19 util, Chuck's Bike & Lock Shop 319.20 rep, Codington Clark Electric 29.97 util, Codington Clark Equipment 120.79 rep, Codington Co. Historical Soc. 279.10 util, Codington County LEPC 479.40 rev, Codington Co. Register Deeds 10.00 fees, Codington County Sheriff 25.00 fees, Codington County Treasurer 24.50 sup, Cole Papers, Inc. 835.98 sup, Connecting Point Computer Cent 2834.08 maint, Correctional Services Corp 2200.00 prof svc, County Fair Foods 17.28 sup, Creative Rewards & Specialties 100.00 sup, Credit Bureau of Watertown Inc 24.99 pymt, Jenna Crocker 53.00 witn, D K Diesel Injection Inc. 2779.93 rep, David Dahl - Landlord 375.00 indg util, Rob Dallman 32.75 witn, Day Co Sheriff's Office 16.50 prof svc, Wm. Deberg 30.00 trav, Dell Marketing LP 477.90 equip, Jesse DeWall 20.00 witn, Donna Dietrich, Chairman 747.02 prof svc, Discount Seeds 85.00 rep, Kindra Doherty 20.00 witn, The Earthgrains Company 385.27 sup, East Dakota Water Development 3735.35 November apportionment, East Point 286.00 indg util, Edmar Corporation 302.95 equip, Karleen Eggena 28.62 trav, Marv Ekeren 60.00 prof svc, Election Systems & Software 1581.22 sup, Electric Motors & Moore Inc 79.00 rep, Ellyson Law Office 792.72 prof svc, EMC Insurance Companies 3716.57 pymt, Nick Endres 10.00 trav, Engelstad Electric Co. 470.15 rep, John Evans 25.25 trav, First District Assn of Lcl Gov 24217.60 pymt, First District Assn of Lcl Gov 2000.00 pymt, Glass Products Inc. 752.97 sup, GlaxoSmithKline 145.50 sup, Betty Glosimodt 26.75 trav, Grainger 421.31 SUP, Green Tree 323.18 indg util, Shawn Gruby 65.00 witn, Harold's Camera Shop 175.20 sup, Harry's Sewer Service 170.00 rep, Hartwig Heating 350.00 rep, Heinz Home Dairy Delivery 519.77 sup, Donald Heiser 50.00 jury, Jeremy Hendrickson 20.00 witn, Hillyard Floor Care Supply 917.95 rep, Rosalie Horner 50.64 jury, Human Service Agency 4015.08 pymt, Human Service Agency 140.00 prof svc, Hurkes Implement Co. 225.00 sup, Huron Culvert & Tank Co. 5952.83 sup, HyVee Pharmacy 13.35 indg med, Interlakes Community Action 412.25 pymt, Al Janzen 34.00 trav, Jefferson Lines 175.70 trav, Jenkins Living Center, Inc. 52.00 sup, Jet Properties 250.00 indg util, Carol Johnson 42.24 trav, John H. Johnson 36.50 trav, Tom Jostad 20.00 witn, Jurgens Printing 46.00 sup, KAR Products 233.89 sup, Marty Karnopp 142.00 trav, Kimball Midwest 132.07 sup, Nelva Kooistra 99.00 prof svc, Julianne Kranz 56.40 jury, Kyocera Mita America, Inc. 214.07 rent, Chuck Langner 294.41 trav, Harry LaQua 23.75 trav, J.H. Larson Electrical Co. 322.59 sup, J.H. Larson Electrical Co. 567.54 rep, LATI/BIT 525.00 trav, Dr. Alan Lawrence 696.00 prof svc, Lawson Products 136.56 sup, Lewis & Clark BHS 910.00 prof svc, Jennifer Lilley 76.25 witn, Loehrer Carpentry 855.25 rep, Jodi Loehrer 107.00 trav, Lyle Signs Inc. NW 7165 263.29 sup, M & T Fire and Safety 37.25 sup, Macksteel Warehouse, Inc. 2.21 rep, Macksteel Warehouse, Inc. 129.48 rep, Mac's Inc. 11.98 sup, Mac's Inc. 64.34 sup, Mahowald's 125.91 SUP, The Maintenance Shop 300.00 rep, Lavern Marquardt 14.68 trav, Master Burn 108.00 rep, McCann Ribstein Hogan McCarty 12805.69 prof svc, McCollister & Co 766.00 sup, McLeod's Printing & Office Sup 265.70 sup, Medicine Shoppe #1182 1073.11 sup, Menards 171.67 sup, Menards 399.85 sup, Miller & Swier 144.00 prof svc, Miller Electric Inc 7604.00 equip, Mobile Binders 1899.00 sup, Moe Oil Company 315.35 sup, Municipal Utilities 826.53 indg util, Municipal Utilities 8524.96 util, William Neitzel 350.00 indg util, Destiny Newman 20.00 witn, Newman Traffic Signs 772.00 sup, Northwestern Public Service 367.66 util, Carol Norton 56.40 jury, James Norton 7.69 trav, Office Systems, Inc. 62.98 sup, Office Systems, Inc. 1776.49 sup, Olson & Johnson International 57.04 rep, Jason Opitz 20.00 witn, Otis Elevator Company 205.00 maint, Ottertail Power Co. 20.03 util, Pennington County Jail 375.77 trav, Elaine Peterson 9.76 sup, PMB 0112 251.94 util, Ruth Pope 7.50 trav, Postmaster 37.00 sup,

Postmaster 126.00 rent, Prairie Lakes Health Care Cent 1411.99 indg med, Prairie Lakes Health Care Cent 9609.00 prof svc, PRAIRIEWAVE 477.03 util, Print 'Em Now 83.85 sup, Professional Mailing & Market. 2279.63 sup, Quality Presort Services, Inc 717.03 sup, QualityCare Pharmacy 15.46 indg med, Qwest 1042.06 util, Qwest 15.79 util, Redlinger Bros. 357.23 rep, Adam Reeves 52.94 reimb, Michael Riley 59.60 jury, Riverside Guest House Grill 966.86 sup, Roby Agency 240.00 indg util, Ron's Small Engine 60.73 rep, Russell A. Ronke 61.50 trav, Runnings 24.59 rep, Rural Cellular Corp 201.11 util, Russ's Standard 26.50 rep, Dawn Russell 151.60 prof svc, Safety Benefits Inc 50.00 trav, Save N Store 45.00 rent, Joey Schmeling 20.00 witn, Jan Schnaser 105.00 trav, Ross K Schulte DDS PC 53.00 prof svc, Linda Schurmann 53.84 jury, Ryan Scriver - Landlord 240.00 indg util, SD Dept of Health 21.00 sup, SD Department of Revenue 751.00 sup, SD Sheriffs' Association 65.00 trav, SD State Treasurer 197739.66 December remittance, SDML Workers Compensation Fund 29631.00 pymt, SDML Workers Compensation Fund 23966.00 pymt, Sharp Chevrolet Pontiac Cadi. 265.24 rep, Sherwin Williams 214.26 sup, Shirts in The Works 35.45 sup, Shopko Pharmacy #254 216.58 indg med, Sioux Valley Clinic Watertown 317.00 prof svc, Sioux Valley Coop 42.04 sup, Sioux Valley Coop 8357.28 sup, Sioux Vocational Services Inc. 60.00 pymt, Siouxland Properties 200.00 indg util, David Smith 50.64 jury, Snow Sales 412.95 sup, South Shore Gazette 645.05 publ, Town of South Shore 11.00 sup, Town of South Shore 99.00 util, Southern Folger Det Equipment 35.81 sup, Southern Steel Co Inc 315.00 sup, Spears Law Office 4334.47 prof svc, Mercede Spiering 20.00 witn, Star Laundry 32.48 sup, Star Laundry 76.50 sup, Steve's World 1661.83 rep, Connie Stoebner 20.40 prof svc, Streicher's 139.80 sup, Sturdevant's Auto Parts 101.57 rep, Deb Sundem 128.25 trav, Sutton and Bauer Law Offices 6740.39 prof svc, Jim Sutton 4.47 trav, Karna Lynn Swenson 20.00 witn, Sysco Food Services of ND 6097.93 sup, Target Stores Division 160.59 sup, Phil Tesch 32.75 trav, John W. Thomas 7.50 trav, Titan Machinery 331.83 rep, Toshiba America Info Sys Inc 332.38 rent, Trav's Outfitter 114.95 sup, Tractor Supply Co. 19.96 sup, Tractor Supply Co. 9.62 sup, Sam Tyree 50.00 jury, Joann Urdahl 50.00 jury, Valley Office Products Inc 506.00 sup, Value Care Pharmacy 11.89 indg med, Van Diest Supply Company 4339.20 sup, Velvet Uniforms 347.59 sup, VISA - C/O Great Western Bank 160.10 sup, Rhonda Volzke-Begalka 40.25 witn, Jim Vonderbush 20.00 witn, Walmart Community 271.44 sup, Watertown Area Paging 20.00 util, Watertown Coop Elevator Assn. 152.40 rep, Watertown Pathology PC 857.00 prof svc, Watertown Public Opinion 1134.18 publ, Watertown Tire Center, Inc. 414.00 rep, Wells Fargo Financial Leasing 292.92 rent, West Group Payment Center 844.00 sup, Becky Wettestad 20.00 trav, Weismantel Rent-All & Storage 80.00 rent, Wiles & Rylance, LLP 1460.08 prof svc, Xerox Corporation 140.58 sup, Yankton Co Treasurer 200.10 prof svc, Yankton Co. Sheriff 99.00 trav, Zep Manufacturing Co. 336.01 sup.

BUDGET SUPPLEMENT

Motion by Larson, second by Brinkman, to supplement the Court Appointed Attorney Budget, in the amount of $17,000.00, with Commissioner's Contingency Budget. All present voted aye; motion carried.

WELFARE OFFICE SURPLUS EQUIPMENT

Motion by Johnson, second by Larson, to declare GEN00361, a Toshiba copier located in the Welfare Office, surplus, to be sold at a future County surplus property sale. All present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Brinkman, second by Larson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November, 2004. Upon vote of the Board all present voted aye; motion carried.

Cash on hand	$ 6,433.95

Checks in Treasurer possession	
less than 3 days	$ 102,849.85
Cash Items	$ 223.80
TOTAL CASH ASSETS ON HAND	$ 109,507.60
RECONCILED CHECKING	
Great Western Bank Checking	$5,947,505.54
Great Western Bank Checking (Memorial Park)	$ 13,110.40
MONEY MARKET ACCOUNT	
Peoples State Bank	$ 615,606.91
INVESTMENTS	
SD Public Funds Investment	$ 6,043.93
CERTIFICATES OF DEPOSIT	
Peoples State Bank	$ 405,016.40
TOTAL CASH ASSETS	$7,096,790.78
General Ledger Cash Balance by Funds:	
General	$3,648,142.40
General restricted cash	$ 300,000.00
Sp. Revenue	$1,210,121.35
Sp. Revenue restricted cash	$ 10,411.85
Internal Service	$ 9,138.77
Trust & Agency	$1,918,976.41
(schools 1,451,262.21; twps 38,627.46; city/towns 210,216.34)	
TOTAL GENERAL LEDGER CASH	$7,096,790.78

FLOOD MONITORING STATIONS

Motion by Larson, second by Brinkman, to authorize the Chairman to sign the joint funding agreement, between Codington County and the U.S. Geological Survey, in the amount of $6,638.00 for the County's share of the operation and maintenance of one stream gage, two real time flood monitoring stations, and two real time precip gages for FY2005. All present voted aye; motion carried.

DECEMBER PAYROLL DEDUCTIONS

The Board discussed the December payroll deductions, regarding employee health insurance. Motion by Larson, second by Brinkman, to remain with Dakotacare, for employee health insurance, on a month to month basis, with the County covering the cost of the increased premiums, until new proposals can be examined and acted upon. All present voted aye; motion carried.

NURSES OFFICE

County Health Nurse, Karla Moes, presented the Board with several quotes for a new copier for the Nurses office. Motion by Larson, second by Brinkman, to authorize the purchase of copier for the Nurses office. All present voted aye; motion carried.

EMPLOYEE FLU VACCINATIONS

Motion by Larson, second by Marquardt, to authorize payment for flu vaccinations, received in the County Nurses' office, for qualified County employees. All present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Larson, second by Brinkman, to enter into executive session at 10:00 a.m., to discuss personnel issues. All present voted aye; motion carried. The Board returned to regular session at

10:20 a.m. Human Resource Director, Dick Edenstrom, was present for executive session. No action was taken as a result of executive session.

BOARD ADJOURNS

Motion by Brinkman, second by Marquardt, to adjourn at 10:25 a.m., until 9:00 a.m., Tuesday, December, 21, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 21, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 21, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, Brinkman, and Larson; present. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Marquardt, second by Larson, to approve the minutes of December 14th, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, presented the Board with a letter of intent to participate in the Office for Domestic Preparedness (ODP) 2004 Training Grant. Motion by Marquardt, second by Brinkman, to authorize the Chairman to sign the letter of intent to allow Codington County to participate in the 2004 State Homeland Security Grant Program to enhance the capabilities of local responders and emergency personnel through training in CBRNE and cyber security courses. All present voted aye; motion carried. Mr. Sutton reviewed the new procedures for the reimbursement of funds through the State and Local Agreement. Mr. Sutton provided the Board with a copy of correspondence, from the SD DENR, regarding oil & diesel contaminated soils and above ground storage tanks, all located on property owned by Albin Stromseth. Mr. Sutton updated the Board on the emergency generator building project. **Maintenance Supervisor, Milo Ford,** gave his monthly report on the status of County owned buildings. Mr. Ford reported on a minor heating problem at the Courthouse that has been taken care of and the Extension Center Complex is currently undergoing deep cleaning in preparation for the, heavy, 2005 schedule of events. **Highway Supt., Rick Small,** reported the Highway Dept. has done forty five miles of striping, in 2004. Cost to the County for striping was, $14,890.17, approximately $330.00 per mile. The Highway Dept. is currently conducting percolation tests related to the department's Septic System project.

EXECUTIVE SESSION

Motion by Larson, second by Marquardt, to enter into executive session at 9:10 a.m., to discuss a personnel issue. All present voted aye; motion carried. The Board returned to regular session at 9:15 a.m., Emergency Management Director, Jim Sutton, was present for executive session.

PERSONNEL CHANGE

Motion by Larson, second by Marquardt, to approve the promotion of Emergency Management secretary, Marty Karnopp, to Emergency Management Coordinator, effective January 1, 2005. All present voted aye; motion carried.

BUDGET SUPPLEMENTS

Motion by Larson, second by Brinkman, to supplement the following budgets, with Commissioners Contingency. All present voted aye; motion carried. Director of Equalization budget $3,436.89, Veterans Service budget $919.35, County Jail budget $13,091.13, and W.I.C. budget $572.64.

SURPLUS PROPERTY

States Attorney, Vince Foley, met with the Board to discuss the options available to the County regarding County owned property, known as Lot 12, in section 6, township 118 north, range 54 west of the fifth p.m. Motion by Marquardt, second by Larson, to declare such property surplus. All present voted aye; motion carried.

PLANNING AND ZONING

Commissioner Brinkman reported on recent action, taken by the Codington County Planning & Zoning Commission, regarding a variance request submitted by Emil Mack. The Planning & Zoning Commission determined that the property in question did not need a variance, based on property classification.

ABATEMENT

Motion by Larson, second by Marquardt, to approve abatement #2004-20, to Lake Pelican Water Project District, in the amount of $112.60, DOE #17373, property was exempt from tax. This abatement was recommended by Director of Equalization, Russ Ronke, and approved by the City of Watertown. All present voted aye; motion carried.

SALARY CLAIMS

Motion by Brinkman, second by Marquardt, to approve the following salary claims for the month of December, 2004. All present voted aye; motion carried. Commissioners: 7,575.05 total salaries; 457.77 mileage. Auditor: 14,521.09 total salaries; Cindy Brugman 3289.00 reg. salary, 625.00 longevity; Lori Hassing 2087.31 reg. salary, 480.00 longevity; Judy Heim 1884.69 reg. salary, 140.00 longevity. Treasurer: 15,960.87 total salaries; Carol Maloney 3098.25 reg. salary, 100.00 longevity; Rita Waba 1959.80 reg. salary, 100.00 longevity; Janet Bevers 2323.11 step increase reg. salary, 100.00 longevity. States Attorney: 16,696.41 total salaries; Linda Young 2185.12 step increase reg. salary, Barb Maxwell 1743.21 step increase reg. salary. Gov. Buildings: 11,520.82 total salaries; Milo Ford 3098.25 reg. salary, 140.00 longevity; Bob Byer 2171.15 reg. salary, 100.00 longevity; Bev Gramberg 726.30 part time @ 8.07 hr. Dir. of Equalization: 23,446.43 total salaries; Russ Ronke 3200.50 reg. salary, 120.00 longevity; Karleen Eggena 2258.48 reg. salary, 110.00 longevity; Diane Merchant 1715.25 reg. salary plus 39.38 part time hours-Nov. Register of Deeds: 13,196.35 total salaries; Ruth Pope 3098.25 reg. salary, 100.00 longevity; Ann Seifel 2323.69 reg. salary, 100.00 longevity; Karyl Strohfus 1884.69 reg. salary, 100.00 longevity. Veterans Service: 6,490.40 total salaries; Al Janzen 2455.83 reg. salary, 100.00 longevity; Peggy Raml 1884.69 reg. salary, 110.00 longevity. Sheriff: 38,253.37 total salaries; Keith Olson 3852.58 reg. salary, 460.00 longevity; Ken DeWall 2859.35 reg. salary, 285.00 longevity; Dave Gibbs 2859.35 reg. salary, 100.00 longevity; Chuck Kurkosky 2859.35 reg. salary, 100.00 longevity; Toby Wishard 2859.35 reg. salary, 100.00 longevity; Ed Peterson 2859.35 reg. salary, 100.00 longevity; Jack Weber 507.48 part time @ 15.14 hr.; Kristi Gast 2373.77 reg. salary, 100.00 longevity; Kathy Young 2090.80 reg. salary, 100.00 longevity. Co. Jail: 47,257.11 total salaries; Mark Raasch 3006.25 reg. salary, 240.00 longevity; Sarah Deslauriers 2303.90 reg. salary, 130.00 longevity; Marie Suman 2303.90 reg. salary, 120.00 longevity; Tom Walder 2303.90 reg. salary, 100.00 longevity; Lori Mills 2303.90 reg. salary, 100.00 longevity; Cindy Olson 2303.90 reg. salary, 100.00 longevity; Lindsey Stricherz 1512.18 part time @ 10.84 hr.; Chris Solum 1427.54 part time @ 10.42 hr.; Donna Weber 267.87 part time @ 10.42 hr.Laura Olson 1858.49 reg. salary, 100.00 longevity. Care of the Poor: 3,963.04 total salaries; Denise Sotka 2411.08 reg. salary, 625.00 longevity. Co. Nurse: 2759.25 total salaries; Sandy Benson 1884.69 reg. salary, 100.00 longevity. Ag. Building: 5,729.36 total salaries; Bryan Bleeker 1884.69 reg. salary, 100.00 longevity. Co. Extension: 5,519.60 total salaries. Weed Control: 2,800.50 total salaries; Nick Endres 1482.04 part time @ 11.06 hr; Doug Cook 260.00 part time @ 10.00 hr. ROAD & BRIDGE: 60,886.77 total salaries; Allen Benck 2445.38 reg. salary, 110.00 longevity; Greg Benthin 3014.50 reg. salary, 285.00 longevity; Calvin Engels 2349.31 reg. salary, 270.00 longevity; Rick Small 3746.33 reg. salary, 255.00 longevity; Terry Keogan 2349.31 reg. salary, 625.00 longevity; Jeff Case 2349.31 reg. salary, 225.00 longevity; Rick Hartley 2445.38 reg. salary, 240.00 longevity; Rich Maag 2349.31 reg. salary, 100.00 longevity; Todd Warne 2445.38 reg. salary, 130.00 longevity; Lori Deutsch

2090.80 reg. salary, 100.00 longevity; Rick Holinka 2349.31 reg. salary, 100.00 longevity; Dan Busta 2349.31 reg. salary, 100.00 longevity; Andy Mack 2445.38 reg. salary, 100.00 longevity. EMERGENCY MANAGEMENT: 6,501.95 total salaries. CRIME VICTIM: 4,214.10 total salaries; Jan Schnaser 3014.50 reg. salary, 240.00 longevity. WIC: 3,555.67 total salaries; Lisa McPeek 1195.67 part time @ 10.37, 100.00 longevity; Alice Moyer 934.73 part time @ 8.86 hr. Totals: 290,848.14. Breakdown of withholding checks which are included in the above totals: S. D. Retirement 26,243.18 retirement; S. D. Retirement 343.39 spouse option, S. D. Supplemental Retire.2,188.00 suppl. retirement; Dakotacare 52,373.36 ins.; Midwest Benefit 275.91 ins.; Delta Dental 3,921.91 ins.; Nationwide Ret. Sol. 895.99 suppl. retire.; AFSCME Local 2488 325.00 union dues; AFLAC 2077.86 ins..; U.M.B. Bank 197.00 suppl. retire.; AFLAC 258.06 ins.; Wtn. United Way 117.00 united way; Office of Child Support 631.33 child support; Sioux Valley Credit Union 8700.00 credit union; Cod. Co. Treasurer 19,320.00 employee mo. draw; New York Life 197.20 ins.; Gen. Drivers & Helpers Union 396.00 union dues; S. D. Retirement 389.47 prior service; Great Western Bank 16,647.69 federal withholding; Great Western Bank 31,145.12 social security; AAA Collections 342.40 garnishment; Accounts Management 16.20 garnishment; Colonial Life 26.17 ins.; Conseco Ins. 20.20 ins.; Johnson, Rodenburg, etc. 201.28 garnishment; Pioneer Credit Recovery 93.70 garnishment.

CAPITALIZATION POLICY

Motion by Larson, second by Brinkman, to set Codington County's capitalization policy at $25,000.00, as recommended by the Auditor. All present voted aye; motion carried.

GASB 34 – OCBOA

Motion by Larson, second by Brinkman, to adopt the GASB 34 – OCBOA (cash basis) of accounting for Codington County, as recommended by the Auditor. All present voted aye; motion carried.

INVESTMENT POLICY

Motion by Brinkman, second by Johnson, to direct all interest earned to the General Fund. All present voted aye; motion carried.

ELECTION RESERVE

Motion by Larson, second by Brinkman, to place $14,499.83 in a Reservation of Fund Balance, to be used as the County's match for HAVA Title II funds. All present voted aye; motion carried.

PLANNING AND ZONING SERVICES REVIEW

John H. Johnson, Planning & Zoning Vice Chairman, appeared before the Board to discuss the First District Association of Local Governments contracted services for Todd Kays, acting as the Zoning officer. Mr. Johnson advised the Board that the Planning and Zoning Commissioner had unanimously passed a resolution, supporting a new contract with the First District, and the continued services of Mr. Kays as the Zoning officer. The Zoning Commission also encouraged the Board of County Commissioners to continue these contracted services with the First District. Mr. Johnson also made a request, on behalf of the Planning and Zonning Commission, to the Board, that the $20.00 stipend paid to Becky Wettestad as the Zoning Commission secretary be increased to $40.00 per meeting. Mr. Johnson stated Ms. Wettestad provides significant assistance to the Zoning Commission with new workflow processes in place. Todd Kays, Zoning Officer, was also present and submitted a summary of planning and zoning activities for 2004 and proposed projects for 2005. Mr. Kays proposed a contract for 2005, at $35.00 per hour with a maximum of 500 hours and a minimum of 450 hours. Motion by Brinkman, second by Larson, to enter into a contract, with the First District, for a maximum of $17,500, for planning and zoning services and the services of Todd Kays as the Planning and Zoning Officer. All present voted

aye; motion carried. Motion by Brinkman, second by Larson, to approve the payment of $40.00, per Zoning meeting, to Becky Wettestad, beginning January 1, 2005. All present voted aye; motion carried.

DESIGN BUILD PROCESS UPDATE

Brian Miller, Johnson Controls, gave the Board an update on the projects being considered for the Courthouse and Detention Center through the Design Build Process. Mr. Miller will meet with the Board in January to review which projects the County will be able to fund.

EXECUTIVE SESSION

Motion by Marquardt, second by Larson, to enter into executive session, at 10:45 a.m., to discuss personnel issues and union contracts. All present voted aye; motion carried. The Board returned to regular session at 11:50 a.m. No action was taken as a result of executive session. Director of Equalization, Russ Ronke, was present for a portion of executive session.

OTHER BUSINESS

The Board held a discussion, with States Attorney, Vince Foley, regarding building permit fees and equal protection violations.

BOARD ADJOURNS

Motion by Brinkman, second by Marquardt, to adjourn at 12:00 p.m., until 9:00 a.m., Thursday, December 30th, 2004. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

December 30, 2004

The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, December 30, 2004, in the Codington County Courthouse. Thomas, Marquardt, Johnson, and Larson, present; Brinkman, absent. Chairman Thomas, presiding.

MINUTES APPROVED

Motion by Johnson, second by Larson, to approve the minutes of December 21, 2004, as presented by the Auditor. All present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Keith Olson, presented the Board with the following statistics, for the Sheriff's office and Detention Center, for the month of November, 2004: Daily average inmate population 48.53; work release and out of county prisoner payments $13,851.74; confinement collected $1,233.50; 150 persons booked; 29 accidents checked; 113 incidents logged; 302 calls logged; 51 arrest warrants served; 302 sets of civil papers served; and 12 transports for a total of 2,486 miles traveled. Sheriff also reported damage to a patrol car after a collision with a deer. **States Attorney, Vince Foley,** reported on a habeas petition that could have a major impact on his departmental budget in 2005. Mr. Foley discussed two claims, submitted by the Public Defender, requesting payment above the Public Defender contract fees.

SURPLUS PROPERTY

Sheriff, Keith Olson, presented the Board with the following list of property to be declared surplus and destroyed: an Epson Equity 1+ computer s/n 014134, an Epson Equity 1+ computer s/n 014125, and an Epson Equity 1+ computer s/n 013851. Motion by Marquardt, second by Johnson, to declare the foregoing property, surplus, to be destroyed. All present voted aye; motion carried.

CLAIMS TABLED

Motion by Larson, second by Johnson, to table payment on two court appointed attorney claims, submitted by Sutton & Bauer, until the claims can be reviewed by the States Attorney. All present voted aye; motion carried.

BUDGET SUPPLEMENTS

Motion by Larson, second by Marquardt, to supplement the following budgets with Commissioners Contingency: Director of Equalization $1,051.12; Veterans Service $129.75; Sheriff $6,936.35; County Jail $16,290.72; Coroner $4,166.90; and Weed Control $1,712.30. All present voted aye; motion carried.

OPERATING CASH TRANSFER

Motion by Marquardt, second by Larson, to transfer operating cash, in the amount of $599,754.00, from the General Fund to the Road & Bridge Fund as previously budgeted. All present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Marquardt, second by Johnson, to supplement the Emergency Management, expenditure and revenue budgets, in the amount of $7,604.00, with grant reimbursement funds. All present voted aye; motion carried.

CAPITAL OUTLAY RESOLUTION

RESOLUTION #2004-25

WHEREAS, Codington County wishes to accumulate funds for the purpose of making future capitol expenditures; and

WHEREAS, Codington County wishes to accommodate the Judicial System in Codington County with sufficient facilities; and

WHEREAS, current Judicial facilities in Codington County are inadequate regarding space and security

THEREFORE BE IT RESOLVED, that Codington County create a capitol accumulation fund of $50,000.00, commencing with the budget for the calendar year 2005, with such funds to be used to provide sufficient space and security for Judicial Systems procedures.

The above and foregoing resolution was moved for adoption by Larson, second by Marquardt. All present voted aye; motion carried.

Dated this 30th day of December, 2004.

John W. Thomas
Chairman

Lavern Marquardt

Carol Johnson

Ken Larson

ATTEST:

Cindy Brugman
County Auditor

HIGHWAY DEPARTMENT

Highway Supt, Rick Small, appeared before the Board to request passage of a vehicle weight limit resolution for spring load limits, reported the cost to the County for bridge inspections at $1,163.49, and reported the monitoring of traffic on a bridge located in Sheridan Township that has been posted with a weight limit. Mr. Small has requested assistance from the SD Highway Patrol in enforcing weight limits on County Roads and has requested assistance from the Highway Patrol and Codington County Sheriff's office for enforcing the weight limits on the aforementioned bridge.

WEIGHT LIMIT RESOLUTION

CODINGTON COUNTY WEIGHT LIMIT RESOLUTION 2004-26

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Codington County Board of Commissioners desires to protect existing Codington County Highways, ultimately saving tax dollars and,

WHEREAS, the Codington County Board of Commissioners desire the enforcement of weight limitations on Codington County Highways as set forth and posted by the Codington County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

WHEREAS, the limits on Codington County roads shall be, forty miles per hour truck speed limit, and maximum load limit shall be seven tons per axle on all asphalt surfaced roads during the spring thaw period from March 1, to May 1, 2005 inclusive when limit signs are in place. That The South Dakota Highway Patrol be, and hereby is authorized and requested to enforce weight and speed limitations on Codington County Roads.

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55 and 32-22-56.

Vote of Codington County Commission
AYE 4 NAY 0

Dated this 30th day of December, 2004, at Watertown, South Dakota.

John W. Thomas
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

CLAIMS APPROVED

Motion by Larson, second by Marquardt, to approve the following claims, as presented by the Auditor's office. All present voted aye; motion carried. Aason Engineering 220.00 REP, All States Automotive 10.63 rep, Andor, Inc. 90.82 rep, Automatic Building Controls 424.00 rep, Gorge Bernard-Landlord 425.00 indg util, Tasha Bock 20.00 witn, Brown Clinic 300.00 prof svc, Harold R. Bunde 32.75 trav, Business Essentials 867.71 sup, Business Essentials 9.54 sup, Butler Machinery 144.00 sup, Carquest Auto Parts 248.26 rep, Cashway Lumber Inc. 737.81 rep, Cass-Clay Creamery 460.00 sup, Cave Supply 177.32 rep, Cellular One 341.66 util, Cellular One 66.19 util, Chuck's Bike & Lock Shop 13.00 sup, Codington County Highway Dept. 7643.57 sup, Cole Papers, Inc. 3490.02 sup, Connecting Point Computer Cent 4651.00 sup, Tom Cypher 31.25 trav, Dakota Fluid Power Inc 255.64 rep, Dakota Riggers 99.90 rep, Wm. Deberg 20.00 trav, Deuel County Highway 242.76 maint, The Earthgrains Company 176.08 sup, Electric Motors & Moore 38.00 rep, John Evans 25.25 trav, Town of Florence 228.00 util, Robert Fox 24.50 trav, Fox, Youngberg & Lewno, P.C. 375.76 prof svc, Gilbarco Inc 175.00 rep, Glass Products Inc. 224.58 rep, Grainger 153.30 rep, Grant Plumbing & Heating 675.99 rep, Cassie Groves 20.00 witn, Mikel Groves 20.00 witn, Don or Pam Hanes - Landlord 285.00 indg util, Bret Henricks 27.50 trav, Hewlitt Packard 2442.00 equip, Hillyard Floor Care Supply 1168.77 sup, Rosalie Horner 50.64 jury, Human Service Agency 4015.08 pymt, Jet Properties 550.00 indg util, John H. Johnson 36.50 trav, JR Construction 10539.60 prof svc, Jurgens Printing 94.00 sup, KAR Products 257.20 sup, Keller Hardware 142.40 rep, Sue Kittelson 20.00 witn, Julianne Kranz 56.40 jury, Town of Kranzburg 174.00 util, Lake City Fire Equipment 347.20 sup, Chuck Langner 356.15 trav, J.H. Larson Electrical Co. 79.84 rep, Loehrer Carpentry 56.56 rep, Jodi Loehrer 45.43 trav, Lyle Signs Inc. NW 6165 205.01 sup, M & T Fire and Safety 16.75 sup,

Macksteel Warehouse, Inc. 200.54 sup, Mac's Inc. 11.97 sup, Mac's Inc. 221.48 sup, Mahowald's 45.37 sup, Mahowald's 47.59 sup, Nancy McClanahan 254.15 prof svc, McLeod's Printing & Office Sup 311.03 sup, David Medina 98.00 witn, Menards 289.14 sup, Menards 39.94 sup, Midcontinent Communications 65.00 util, Mikelson Law Office 167.11 prof svc, Minnehaha Co. Treasurer 80.43 sup, Moe Oil Company 643.35 sup, John Moes 31.25 trav, Motorola 8856.00 sup, Municipal Utilities 843.17 indg util, Newman Traffic Signs 275.90 sup, Office Systems, Inc. 1786.42 sup, Office Systems, Inc. 23.10 sup, Olson & Johnson International 320.42 sup, Osceola Co Sheriff's Office 17.00 fees, Padgett Sales 320.00 rep, Padgett Sales 95.00 rep, Robert Parish 20.00 witn, Tammy Parish 20.00 witn, Jeffrey Petersen 55.12 jury, Peterson Motors 99.00 rep, Pheasantland Industries 253.16 sup, Pitney Bowes 222.00 rent, PMB 0112 15.00 fee, Postmaster 23.00 sup, Prairie Lakes Health Care Cent 6765.51 prof svc, Print 'Em Now 65.00 sup, Qwest 916.81 util, Qwest 15.79 util, Regions Hospital 22.66 indg med, Michael Riley 59.60 jury, Riley's Magic Mile Travel 150.00 witn, Matthew Routh 20.00 witn, Roy's Sport Shop 123.97 sup, Runnings 80.29 rep, Rural Cellular Corporation 76.38 util, Russ's Standard 10.00 sup, Michael Rye 20.00 trav, Save N Store 45.00 rent, SD Department of Revenue 560.00 sup, S.D. Dept. of Transportation 16083.25 rep, SDSU Stores 271.90 sup, Sheehan Mack Sales and Equip. 53.65 rep, Kelley Sheffield 20.00 witn, Sherwin Williams 337.49 sup, Shopko Pharmacy #254 87.80 indg med, Sioux Valley Clinic Watertown 97.00 prof svc, Sioux Valley Coop 16.58 sup, Sioux Valley Hospital 12769.53 indg med, Slowey Court Reporting 105.00 prof svc, David Smith 50.64 jury, Star Laundry 76.50 sup, Stein's Tool Time Rental 25.00 rep, Deb Sundem 95.38 trav, Sutton and Bauer Law Offices 577.04 prof svc, Sutton and Bauer Law Offices 2101.32 prof svc, Sioux Valley Clinical Labs 125.38 prof svc, Sysco Food Services of ND 1992.10 sup, Taecker Plumbing & Heating 68.26 rep, Target Stores Division 48.97 sup, Team Electronics 79.95 sup, Michael B. Thompson, P.C. 614.51 prof svc, Dan Thyen 33.50 trav, Jim Thyen 33.50 trav, Toshiba 6753.00 equip, Travel & Recreation Directory 250.00 sup, Trav's Outfitter 567.89 sup, Sam Tyree 50.00 jury, United Building Center 2748.61 sup, United Building Center 604.83 rep, United Building Center 86.67 util, JoAnn Urdahl 50.00 jury, Value Care Pharmacy 11.89 indg med, Al Vanderlaan - Landlord 700.00 indg util, Velvet Uniforms 346.41 sup, VISA - C/O Great Western Bank 66.01 sup, Heather Walker 20.00 witn, Walmart Community 85.98 sup, Watertown Tire Center, Inc. 1460.80 sup, Becky Wettestad 20.00 trav, Wheelco 45.60 rep, Watertown Pathology PC 2571.00 prof svc, WW TIRE SERVICE INC 490.00 rep, Yankton Co Treasurer 323.55 prof svc, Young's Primetime Sports 757.00 sup, Zimmels Furniture 776.22 sup.

PERSONNEL CHANGES

Motion by Larson, second by Johnson, to approve the following personnel changes. All present voted aye; motion carried. Marty Karnopp, Emergency Management Secretary, promoted to Emergency Management Office Coordinator step 6/2005 wage schedule, effective January 1, 2005, submitted and approved by Emergency Management Director, Jim Sutton. Ray Eggena, Director of Equalization Data Entry Clerk, anniversary step increase from step 3/$9.22 + $1.65 per hour to step 6/$10.37 + $1.65 per hour, effective January 1, 2005, submitted and approved by Director of Equalization, Russ Ronke. Lorie Schmidt, Deputy County Auditor, anniversary step increase from step 3/$12.44 per hour to step 4/2005 wage schedule, effective January 15, 2005, submitted and approved by Auditor, Cindy Brugman.

EXECUTIVE SESSION

Motion by Marquardt, second by Larson, to enter into executive session at 9:40 a.m., to discuss union contract negotiations. All present voted aye; motion carried. The Board returned to regular session at 10:40 a.m., no action was taken as a result of executive session. Human Resource Director, Dick Edenstrom, was present for executive session. Motion by Marquardt, second by Larson, to enter into executive session at 10:50 a.m. to discuss union contract negotiations. All present voted aye; motion carried. The Board returned to regular session at 11:10 a.m. Human

Resource Director, Dick Edenstrom and States Attorney, Vince Foley, were present for executive session. No action was taken as a result of the executive session.
Commissioner Larson was excused at 11:10 a.m.

EXECUTIVE SESSION
Motion by Marquardt, second by Johnson, to enter into executive session at 11:15 a.m., to discuss personnel. All present voted aye; motion carried. The Board returned to regular session at 11:35 a.m. No action was taken as a result of the executive session.

CORRESPONDENCE
The Board noted correspondence from the S.D. Dept. of Public Safety, regarding low interest Economic Injury Disaster Loans from the U.S. Small Business Administration, which are now available to Codington County.

BOARD ADJOURNS
Motion by Marquardt, second by Johnson, to adjourn at 11:35 a.m., until 9:00 a.m., Tuesday, January 4, 2005. All present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.